



Ordinary Meeting of Council

23 November 2016

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.1 QPRC INVESTMENT REPORT - OCTOBER 2016

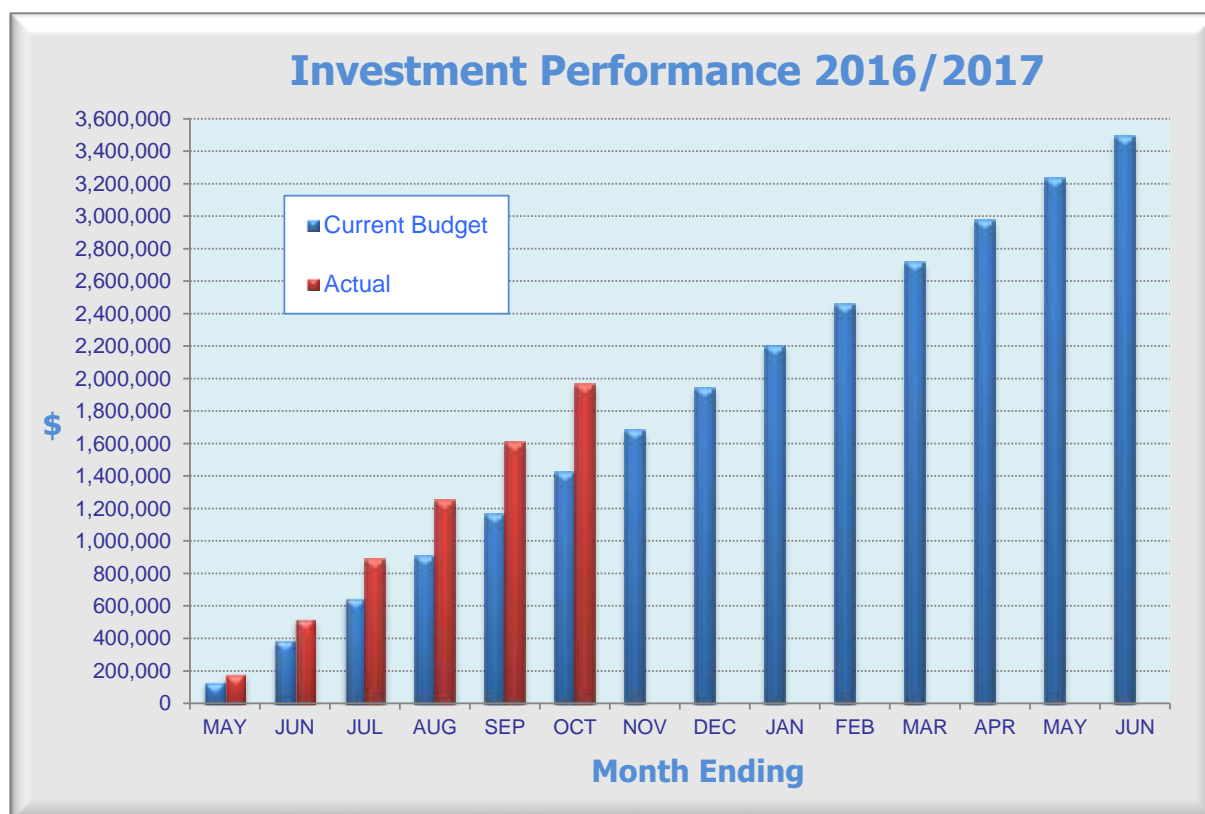
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Attachment 1
Ordinary Meeting of Council: 23 November 2016
Investment Report – October 2016

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Graph 1 – Actual return against budget



Graph 2 - Investment portfolio performance against the benchmark AusBond Bank Bill Index (BBI) prior to annualising

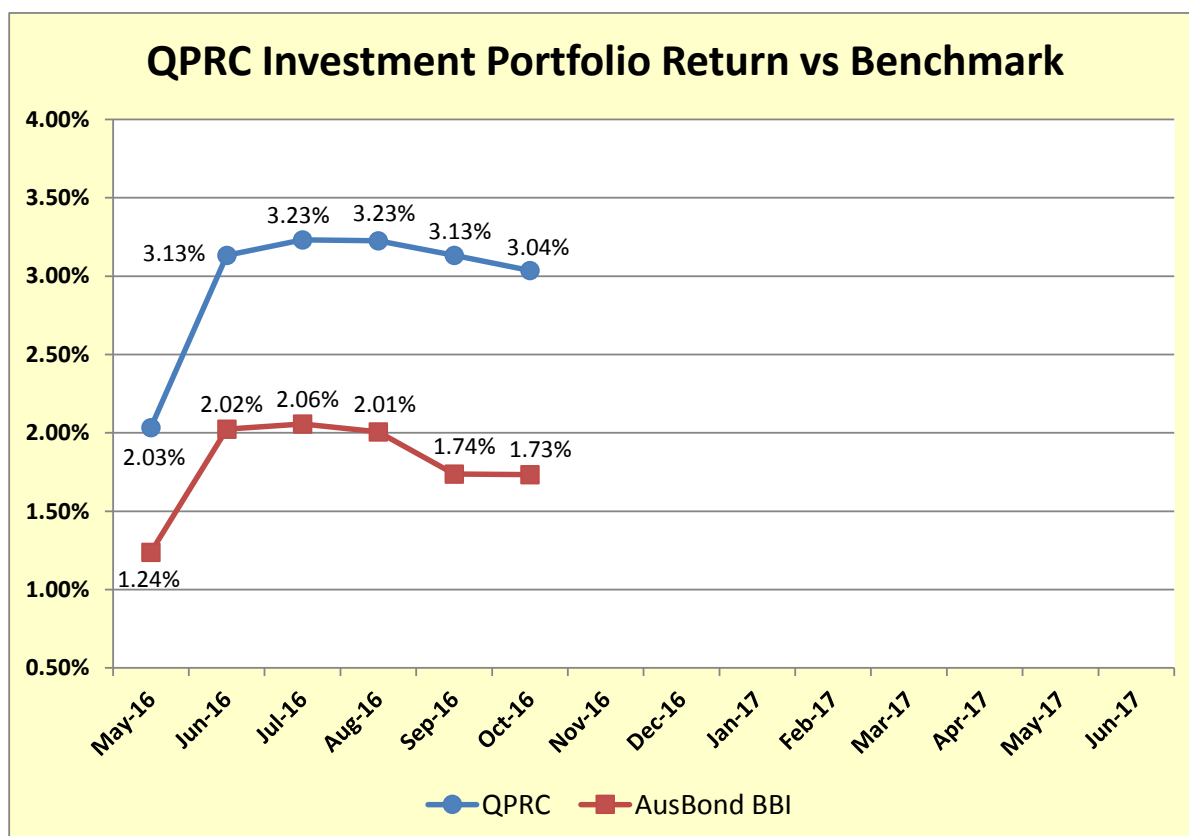


Table 1 - Cash and cash equivalent investments

Table 1									
Purchase Date	Maturity Date	Full Term	Institution	Credit Rating	Principal Amount \$	Return on Investments			
						Month		Year to Date	
						Return \$	Yield p.a %	Return Accrued/Paid \$	Yield p.a %
Cash Deposit Accounts									
			Westpac - General	AA-	6,279,293	5,352		33,997	
			Westpac - Maxi	AA-	654	0	0.00	0	0.00
			CBA Cash Management	AA-	602,685	0	1.65	1,760	1.73
			ANZ Premium Business	AA-	12,119,383	20,154	1.90	107,020	2.04
			Bendigo-Adelaide Bank	A-	16,307	21	1.50	205	1.68
			AMP Bank	A+	2,784,250	4,683	2.05	25,964	2.21
			Sub Total		21,802,572	30,210		168,944	
Pooled Managed Investment Group									
			BT Institutional Enhanced	AA	35,362	97	3.28	439	2.96
			Henderson	AA	11,474,190	24,020	2.50	138,171	3.00
			Sub Total		11,509,552	24,117		138,610	
Floating Rate Note Investment Group									
26/03/14	20/03/17	3 yr	CUA ¹	BBB+	1,000,000	2,582	3.03	3,415	3.24
21/08/14	21/08/17	3 yr	Police Bank ⁸	BBB+	1,000,000	2,404	2.83	5,427	2.95
17/11/14	17/11/17	3 yr	ME Bank ¹¹	BBB+	1,500,000	3,516	2.76	8,507	2.86
11/12/14	11/12/17	3 yr	Queensland Teachers MB ¹³	BBB+	2,000,000	4,722	2.78	7,464	3.00
22/09/14	22/12/17	3.25 yr	CUA ¹⁰	BBB+	2,000,000	4,994	2.94	6,283	3.14
19/11/14	22/12/17	3.25 yr	CUA ¹²	BBB+	500,000	1,248	2.94	1,571	3.14
17/04/14	17/04/18	4 yr	ME Bank ³	BBB+	1,000,000	1,170	3.05	1,170	3.31
07/05/15	07/05/18	3 yr	Heritage Bank ¹⁶	BBB+	1,000,000	2,493	2.94	6,755	3.03
24/08/15	24/08/18	3 yr	Credit Suisse ¹⁸	A	1,000,000	2,361	2.78	5,179	2.90
14/11/13	14/11/18	5 yr	Bendigo-Adelaide Bank ⁶	A-	1,000,000	2,573	3.03	6,392	3.13
07/06/16	07/06/19	3 yr	Greater Bank ⁵	BBB	2,000,000	5,656	3.33	9,853	3.33
11/12/15	11/06/19	3.5 yr	AMP Bank ²	A+	750,000	1,803	2.83	2,849	3.05
18/07/16	18/07/19	3 yr	ME Bank ²⁵	BBB+	3,000,000	3,419	3.20	3,419	3.33
17/09/14	17/09/19	5 yr	Bendigo-Adelaide Bank ⁹	A-	1,000,000	2,259	2.66	3,061	2.87
28/10/16	28/10/19	3 yr	Teachers Mutual Bank ²⁸	BBB+	1,500,000	388	3.15	388	3.15
03/03/15	03/03/20	5 yr	Macquarie ¹⁴	A	1,000,000	2,395	2.82	4,327	3.03
07/04/15	07/04/20	5 yr	Newcastle Permanent ¹⁵	BBB+	1,000,000	2,025	3.08	2,025	3.36
25/07/16	07/04/20	5 yr	Newcastle Permanent ²⁶	BBB+	2,000,000	4,050	3.08	4,050	3.08
18/08/15	18/08/20	5 yr	Bendigo-Adelaide Bank ¹⁷	A-	2,000,000	4,841	2.85	11,556	2.96
20/10/15	20/10/20	5 yr	Suncorp Metway ¹⁹	A+	2,000,000	1,808	3.00	1,808	3.24
26/10/16	26/10/20	4 yr	BOQ ²⁷	A-	2,000,000	797	2.91	797	2.91
18/01/16	18/01/21	5 yr	CBA ²⁰	AA-	2,000,000	2,066	2.90	2,066	3.16
04/03/16	04/03/21	5 yr	RaboBank ²¹	A+	1,000,000	2,735	3.22	4,940	3.43
09/03/16	09/03/21	5 yr	Credit Suisse ²²	A	1,000,000	3,125	3.68	5,243	3.90
20/04/16	20/04/21	5 yr	Bendigo-Adelaide Bank ⁴	A-	1,000,000	967	3.21	967	3.45
12/05/16	12/05/21	5 yr	NAB ⁷	AA-	5,000,000	12,400	2.92	32,000	3.03
18/05/16	18/05/21	5 yr	BOQ ²³	A-	2,000,000	5,487	3.23	13,097	3.34
03/06/16	03/06/21	5 yr	Westpac ²⁴	AA-	2,000,000	4,909	2.89	8,868	2.89
			Sub Total		44,250,000	89,196		163,478	

Table 1 - Cash and cash equivalent investments (Continued)

Term Investments									
03/08/16	02/11/16	3 mth	ME Bank	BBB+	3,500,000	7,877	2.65	22,616	2.65
17/02/16	16/11/16	9 mth	ING Bank	A-	1,000,000	2,548	3.00	14,137	3.00
19/05/16	16/11/16	6 mth	BOQ	A-	2,000,000	5,011	2.95	26,671	2.95
19/05/16	16/11/16	6 mth	Peoples Choice CU	BBB+	2,000,000	4,892	2.88	26,038	2.88
19/05/16	16/11/16	6 mth	Capricornian CU	NR	995,000	2,620	3.10	13,944	3.10
29/11/13	30/11/16	3 yr	BOQ	A-	1,000,000	3,822	4.50	21,205	4.50
29/11/13	30/11/16	3 yr	ME Bank	BBB+	1,000,000	3,864	4.55	21,441	4.55
24/06/16	21/12/16	6 mth	BOQ	A-	3,000,000	7,644	3.00	31,808	3.00
23/12/14	22/12/16	2 yr	Auswide Bank	BBB	6,000,000	18,855	3.70	104,614	3.70
07/04/16	04/01/17	9 mth	Police CU SA	NR	1,500,000	4,077	3.20	22,619	3.20
13/10/16	11/01/17	3 mth	Newcastle Permanent	BBB+	2,000,000	2,564	2.60	2,564	2.60
05/10/16	11/01/17	3 mth	IMB	BBB+	1,029,129	1,833	2.50	1,833	2.50
26/10/16	01/02/17	3 mth	Bank of Sydney	NR	3,000,000	1,192	2.90	1,192	2.90
19/05/16	15/02/17	9 mth	Police CU SA	NR	1,000,000	2,590	3.05	13,788	3.05
17/08/16	15/02/17	6 mth	BOQ	A-	1,015,208	2,371	2.75	5,737	2.75
02/03/16	02/03/17	1 yr	ING Bank	A-	1,500,000	3,949	3.10	21,912	3.10
02/03/16	02/03/17	1 yr	Bendigo-Adelaide Bank	A-	1,079,513	2,815	3.07	15,617	3.07
12/03/14	08/03/17	3 yr	BOQ	A-	2,000,000	7,389	4.35	40,997	4.35
08/09/16	08/03/17	6 mth	Beyond Bank	BBB+	1,500,000	3,376	2.65	5,772	2.65
20/03/14	15/03/17	3 yr	BOQ Specialist	A-	1,000,000	3,618	4.26	20,075	4.26
17/03/16	15/03/17	1 yr	Heritage Bank	BBB+	2,000,000	5,436	3.20	30,159	3.20
26/08/16	22/03/17	7 mth	AMP Bank	A+	1,218,579	3,053	2.95	6,500	2.95
19/08/16	17/05/17	9 mth	BOQ	A-	1,000,000	2,336	2.75	5,500	2.75
03/06/16	07/06/17	1 yr	CUA	BBB+	2,500,000	6,264	2.95	30,308	2.95
25/06/14	28/06/17	3 yr	Bananacoast CU	NR	2,000,000	7,219	4.25	29,808	4.25
27/06/14	28/06/17	3 yr	Police CU SA	NR	1,000,000	3,652	4.30	15,197	4.30
13/10/16	12/07/17	9 mth	Beyond Bank	BBB+	2,000,000	2,712	2.75	2,712	2.75
03/09/15	06/09/17	2 yr	AMP Bank	A+	5,146,192	12,675	2.90	22,897	2.90
08/09/16	08/09/17	1 yr	G&C Mutual Bank	BBB	2,000,000	4,671	2.75	7,986	2.75
13/10/16	11/10/17	1 yr	NAB	AA-	2,000,000	2,712	2.75	2,712	2.75
25/10/13	25/10/17	4 yr	BOQ	A-	1,000,000	651	4.75	651	4.75
08/09/16	15/03/18	18 mth	Defence Bank	BBB+	2,000,000	4,841	2.85	8,277	2.85
08/05/14	08/05/18	4 yr	ME Bank	BBB+	1,250,000	4,884	4.60	27,096	4.60
22/01/14	22/01/19	5 yr	ME Bank	BBB+	2,000,000	8,578	5.05	47,595	5.05
26/02/16	27/02/19	3 yr	Newcastle Permanent	BBB+	1,000,000	2,888	3.40	6,148	3.40
24/12/14	11/12/19	5 yr	RaboDirect	A+	2,000,000	6,879	4.05	38,170	4.05
23/12/14	18/12/19	5 yr	RaboDirect	A+	2,000,000	6,879	4.05	38,170	4.05
07/03/16	03/03/21	5 yr	Newcastle Permanent	BBB+	1,000,000	3,142	3.70	5,474	3.70
Sub Total					70,233,622	182,380		759,940	
Interest Paid on Investments									
Total						31,460		735,869	
Grand Total					147,795,746	357,363	3.04	1,966,842	3.17

Table 1 – Notes

Notes	
1	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+130
2	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+110
3	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+130
4	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+146
5	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+160
6	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+127
7	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+117
8	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+110
9	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+93
10	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+120
11	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+100
12	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+120
13	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+105
14	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+110
15	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+135
16	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+115
17	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+110
18	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+105
19	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+125
20	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+115
21	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+150
22	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+195
23	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+148
24	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+117
25	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+145
26	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+135
27	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+117
28	Floating Rate Note (FRN) - subject to a 90 day floating rate. Coupon BBSW+140

Table 2 – Individual institution or counterparty limits

Table 2	
Long Term Credit Rating	Maximum Limit
AAA Category	40%
AA Category	30%
A Category*	15%
BBB Category*	10%
Unrated Category	5%

** Investments with counterparties below AA Category are to be restricted to licensed banks, building societies and credit unions.*

Table 3 – Investment percentage split

Table 3		
Managed Funds		
BT Institutional Enhanced	AA	0.02%
Henderson	AA	7.76%
Direct Investments		
AMP Bank	A+	6.70%
ANZ Premium Business	AA-	8.20%
Bananacoast CU	NR	1.35%
Bank of Sydney	NR	2.03%
Bendigo-Adelaide Bank	A-	4.12%
Beyond Bank	BBB+	2.37%
BOQ	A-	10.16%
BOQ Specialist	A-	0.68%
Capricornian CU	NR	0.67%
CBA Cash Management	AA-	0.41%
Credit Suisse	A	1.35%
CUA	BBB+	4.06%
Defence Bank	BBB+	1.35%
G&C Mutual Bank	BBB	1.35%
Greater Bank	BBB	1.35%
Heritage Bank	BBB+	2.03%
IMB	BBB+	0.70%
ING Bank	A-	1.69%
ME Bank	BBB+	8.97%
NAB	AA-	4.74%
Newcastle Permanent	BBB+	4.74%
Peoples Choice CU	NR	1.35%
Police Bank	BBB+	0.68%
Police CU SA	NR	2.37%
Queensland Teachers MB	BBB+	1.35%
RaboBank	A+	0.68%
RaboDirect	A+	2.71%
Suncorp Metway	A+	1.35%
Teachers Mutual Bank	BBB+	1.01%
Westpac	AA-	1.35%
Westpac - General	AA-	4.25%
Westpac - Maxi	AA-	0.00%
		100.00%

Table 4 – Market value of tradeable investments

Table 4			
As at Date	Borrower	Purchase Price \$	Market Price \$
31/10/16	AMP Bank ²	750,000	752,310
31/10/16	Bendigo-Adelaide Bank ⁴	1,000,000	1,008,730
31/10/16	Bendigo-Adelaide Bank ⁶	1,000,000	1,007,760
31/10/16	Bendigo-Adelaide Bank ⁹	1,000,000	997,560
31/10/16	Bendigo-Adelaide Bank ¹⁷	2,000,000	2,003,720
31/10/16	BOQ ²³	2,000,000	2,023,660
31/10/16	BOQ ²⁷	2,000,000	2,001,860
31/10/16	CBA ²⁰	2,000,000	2,016,640
31/10/16	Credit Suisse ¹⁸	1,000,000	999,820
31/10/16	Credit Suisse ²²	1,000,000	1,020,210
31/10/16	CUA ¹	1,000,000	1,001,370
31/10/16	CUA ¹⁰	2,000,000	2,001,200
31/10/16	CUA ¹²	500,000	500,300
31/10/16	Greater Bank ⁵	2,000,000	2,006,960
31/10/16	Heritage Bank ¹⁶	1,000,000	997,460
31/10/16	Macquarie ¹⁴	1,000,000	999,400
31/10/16	ME Bank ³	1,000,000	1,002,150
31/10/16	ME Bank ¹¹	1,500,000	1,500,885
31/10/16	ME Bank ²⁵	3,000,000	3,002,400
31/10/16	NAB ⁷	5,000,000	5,034,000
31/10/16	Newcastle Permanent ¹⁵	1,000,000	995,150
31/10/16	Newcastle Permanent ²⁶	2,000,000	1,990,300
31/10/16	Police Bank ⁸	1,000,000	1,001,020
31/10/16	Queensland Teachers MB ¹³	2,000,000	1,998,800
31/10/16	RaboBank ²¹	1,000,000	1,015,040
31/10/16	Suncorp Metway ¹⁹	2,000,000	2,014,940
31/10/16	Teachers Mutual Bank ²⁸	1,500,000	1,501,170
31/10/16	Westpac ²⁴	2,000,000	2,016,320
		44,250,000	44,411,135

Table 5 – Budgeted interest allocation by fund

Table 5	
Fund	Original Budget
General	1,691,563
Developer Contributions - General	54,432
Water	285,434
Sewer	1,322,552
Domestic Waste Management	100,000
Business Waste Management	15,000
Stormwater Management	24,648
Total	3,493,629

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.2 CARRY FORWARD/REVOTE OF EXPENDITURE TO
FINANCIAL YEAR 2016/17

ATTACHMENT 1 2016-17 CARRY FORWARD REVOTES PALERANG
COUNCIL

8.2 Carry Forward/Revote of Expenditure to Financial Year 2016/17
Attachment 1 - 2016-17 Carry forward revotes Palerang Council (Continued)

Project Description	Project Code	16GLBUD3 - 3rd Quarter Budget 2015/16	16GLACT - Actual 2015/2016	Project Complete YES/NO	Carry Forward YES/NO	Revote YES/NO	Amount Required to Carry Forward	Comments
Library grant	1104	16,000	12,525	No	Yes	No	3,475	Grant money carried forward
RMS reseal project	6488	59,078	54,269	No	Yes	No	4,809	RMS funded project carried forward
RMS reseal project	6489	83,634	78,825	No	Yes	No	4,809	RMS funded project carried forward
Aboriginal Heritage grant	1070	30,000	0	No	Yes	No	30,000	Grant money carried forward
Integrated Transport Signage grant	7578	20,000	0	No	Yes	No	20,000	Grant money carried forward
Drainage - Wallace Street	4411	250,000	0	No	No	Yes	250,000	Revote of unexpended loan funds
Playing fields - Bungendore	5750	100,000	0	No	Yes	No	100,000	For purchase of land
Royalia Common Amenities Building	5752			No	Yes	No	29,758	\$29,758
Cooma Road rehabilitation	6631	302,900	301,221	No	Yes	No	1,679	Carryover works to complete project
	6671			No	Yes	No	319,086	\$319,086
	6672			No	Yes	No	28,711	\$28,711
	6673			No	Yes	No	150,000	\$150,000
	6674			No	Yes	No	1,291	\$1,291
Back Creek Bridge replacement	6677	875,000	0	No	No	Yes	875,000	Revote of funds
Flood Damage - local roads	7408	29,000	0	No	Yes	No	29,000	Carryover of unspent funds
Euradux Road Resheet	7558			No	Yes	No	5,778	\$5,778
Little Bombay Road Resheet	7595	25,000	0	No	No	Yes	25,000	Revote of funds
Bungendore fractured rock bore investigation	2129	247,307	0	No	Yes	No	247,307	Works to be completed in 16/17
Braidwood water main replacement	2404	583,437	0	No	Yes	No	583,437	Works to be completed in 16/17
Braidwood water - new reservoir	2418	350,000	318,745	No	Yes	No	31,255	Carry forward of unspent funds
Captains Flat replace steel reservoir	2722	500,000	7,080	No	Yes	No	492,920	Carry forward of unspent funds
Amiad brush filters	2723	35,000	0	No	Yes	No	35,000	Carry forward of unspent funds
Bungendore sewer s64 & pricing policy	3105			No	Yes	No	50,000	\$50,000
Bungendore recycled water s 60	3124	50,000	0	No	Yes	No	50,000	Carry forward of unspent funds
Bungendore STP concept study	3126	63,800	15,800	No	Yes	No	48,000	Carry forward of unspent funds
Bungendore STP plant storage shed	3133			Yes	Yes	No	41,000	\$41,000
							1,457,315	

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.3 FINANCIAL STATEMENT BY COUNCIL

ATTACHMENT 1 FORMER QUEANBEYAN - FINANCIAL STATEMENTS 2016
- STATEMENT BY ADMINISTRATOR AND MANAGEMENT -
ATTACHMENT COUNCIL REPORT - AUDIT REFERRAL
FINANCIAL STATEMENTS

The Former Queanbeyan City Council

General Purpose Financial Statements

for the period 1 July 2015 to 12 May 2016

Statement by Councillors and Management

made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the period, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Queanbeyan Palerang Regional Council made on dd/mm/yy.

Tim Overall
Administrator

Peter Tegart
Interim General Manager

Shane Taylor
Responsible Accounting Officer

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.3

FINANCIAL STATEMENT BY COUNCIL

ATTACHMENT 2

FORMER PALERANG - FINANCIAL STATEMENTS 2016 -
STATEMENT BY ADMINISTRATOR AND MANAGEMENT -
ATTACHMENT COUNCIL REPORT - AUDIT REFERRAL
FINANCIAL

The Former Palerang Council

General Purpose Financial Statements

for the period 1 July 2015 to 12 May 2016

Statement by Councillors and Management

made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the period, and
- accord with Council's accounting and other records

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Queanbeyan Palerang Regional Council made on dd/mm/yy.

Tim Overall
Administrator

Peter Tegart
Interim General Manager

Sally-Jane Abigail
Responsible Accounting Officer

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

- | | |
|--------------|---|
| ITEM 8.7 | REVIEW OF COUNCIL MEETING FREQUENCY AND
COUNCIL'S MEETING TERMS OF REFERENCE |
| ATTACHMENT 1 | PLANNING AND STRATEGY COMMITTEE MEETING -
TERMS OF REFERENCE |



PLANNING AND STRATEGY COMMITTEE

TERMS of REFERENCE

Membership

The Planning and Strategy Committee is formed as a committee of the whole comprising all councillors and chaired by the Mayor.

Purpose

The Committee's purpose is to determine matters and adopt or amend policies or strategic plans primarily related to development, planning, environment and strategic land use in the Queanbeyan-Palerang LGA.

Delegations

1. The Planning and Strategy Committee has delegated authority in accordance with Section 377 of the Local Government Act 1993 to determine matters pursuant to the:
 - Environmental Planning and Assessment Act 1979
 - Local Government Act 1993
 - Swimming Pools Act 1992.
 - Roads Act 1993
 - Public Health Act 2010
 - Heritage Act 1977
 - Protection of the Environment Operations Act 1997
2. The delegation excludes:
 - The decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6 of the LGA.
 - The review of a determination made by Council and not by a delegate of the Council, of an application for approval or an application that may be reviewed under Section 82A of the Environmental Planning and Assessment Act 1979.
 - Decisions relating to Development Applications carried out on Community Land except where:
 - the development involves the erection, rebuilding or replacement of a building; or
 - it involves extension to an existing building that would occupy more than 10 per cent of its existing area, or
 - the development involves intensification, by more than 10 per cent, of the use of the land
 - the location of the development has not been specified in the plan of management applying to the land
 - However, the following buildings are exempt from these requirements and can be dealt with under delegation:

- toilet facilities,
 - small refreshment kiosks,
 - shelters for persons from the sun and weather,
 - picnic facilities,
 - structures (other than accommodations for spectators) required for the playing of games or sports,
 - playground structures,
 - work sheds or storage sheds,
 - buildings of a kind prescribed by the regulations.
 - adoption of street names.
 - Any function specified in Section 377(1) of the Local Government Act 1993 which is specifically listed in subclause (a) to (u) of that section.
3. The Committee may conduct site inspections.
4. The Committee may nominate representatives to planning and statutory committees and panels.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.8 VACANT COMMUNITY REPRESENTATIVES -
PALERANG HERITAGE ADVISORY COMMITTEE

ATTACHMENT 1 TERMS OF REFERENCE FEBRUARY 2015
HERITAGE ADVISORY COMMITTEE

Attachment 1

Palerang Heritage Advisory Committee

Terms of Reference **(Roles and Responsibilities)**

(revised February 2015)

Heritage consists of those places and objects that we as a community have inherited from the past and want to hand to future generations. Our heritage gives us a sense of living history and provides a physical link to the work and way of life of earlier generations. It enriches our lives and helps us to understand who we are today.

The Palerang local government area's heritage is diverse and includes buildings, objects, monuments, cemeteries, trees, bridges, archaeological sites, relics and a conservation area.

1. Purpose

The purpose of the Palerang Heritage Advisory Committee is:

- 1.1 To provide a co-ordinated body, representative of the community, and Palerang Council to give advice and make recommendations to Council on heritage conservation pertaining to the whole Council area
- 1.2 To initiate, and provide advice on future initiatives
- 1.3 To deal with heritage matters at a strategic level

2. Membership

The Committee was created by Council on 28 June 2005 (Resolution No. 226/2005) to provide support, advice and recommendations to Council for consideration.

2.1 Committee membership shall comprise:

- the Mayor (ex officio)
- two Councillors
- Strategic Planning Co-ordinator or nominee
- six community representatives
- Council's Heritage Advisor

2.2 The appointed members shall serve a two-year term. Advertisements calling for nominations for the six community representatives are to be placed widely throughout the Palerang Council area.

2.3 At the conclusion of the two-year term of appointment, advertisements for the community representative nominations shall be placed at least two months prior to the expiration of their term.

3. Quorum

- 3.1 The Committee shall provide advice to Council for discussion and make recommendations where appropriate. A quorum shall be a minimum of four, comprising two Council representatives and two community representatives.

4. Meeting Procedures

- 4.1 The meetings shall follow Council's procedures for committee meetings.
- 4.2 The Committee shall meet every two months initially and this frequency to be reviewed after 12 months.
- 4.3 The Council staff representative shall prepare and distribute an agenda to committee members at least three days before the scheduled meeting.
- 4.4 A minutes secretary will attend and record outcomes of the meetings. The meeting minutes will be distributed to all committee members and the confirmed minutes to the full Council at its next ordinary meeting.
- 4.5 Recommendations, as contained within the meeting minutes, will be presented to Council for consideration. The Committee does not have delegated authority to act on behalf of Council and further, Council is not required to adopt the recommendations of the Committee.

5. Responsibilities

- 5.1 Each member shall represent their relevant appointment responsibilities, taking into account any legislative requirements in meeting the following objectives:
- (a) Assist Council to develop policies and strategies for heritage preservation, conservation and management;
 - (b) Assist in identifying heritage items and implementing appropriate conservation management strategies;
 - (c) Provide input from their representative fields
 - (d) Promote Council's policies relating to heritage conservation;
 - (e) Provide advice and assistance to Council in relation to creating and reviewing planning policy documents such as development control plans.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.10 CANNING CLOSE S.355 COMMITTEE AGM MINUTES - 29
SEPTEMBER 2016

ATTACHMENT 1 CANNING CLOSE RESERVE S 355 2016 AGM MINUTES

QPRC CANNING CLOSE RESERVE s.355 COMMITTEE

2016 ANNUAL GENERAL MEETING MINUTES

22 Bingley Way, Wamboin
Thursday 29 September 2016

Meeting opened 7.30pm

1. Attendance

Residents Present: Toni Cuthbertson
Peter Evans
Pete Harrison

Apologies: None

2. Minutes of Previous AGM

Minutes of the previous AGM were presented and tabled.

Motion: That the Minutes of the previous AGM be accepted

Moved: Peter Evans
Seconded: Toni Cuthbertson
Carried by all

3. Chair's Report

The Chair's report was presented and tabled.

Motion: That the Chair's Report be accepted

Moved: Toni Cuthbertson
Seconded: Pete Harrison
Carried by all

4. Treasurer's Report

There was no Treasurer's Report.

No fees were charged in this past year.

5. 2015/16 Proposed Projects

1. The erosion beside the existing access track needs to be repaired by the installation of a concrete dish drain;
2. The Wamboin Pony Club wants to investigate the development of a warm-up arena.

6. Election of 2015/16 Office Bearers

Office bearers for 2016/17:

Chair/Secretary: Peter Evans (Wamboin Pony Club)

Committee: Toni Cuthbertson (Wamboin Pony Club)
Pete Harrison (QPRC)

Returning Officer: Steve Quick

7. Next AGM

TBA prior to 30 September 2017

Meeting Closed 7.45 pm

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.10 CANNING CLOSE S.355 COMMITTEE AGM MINUTES - 29
SEPTEMBER 2016

ATTACHMENT 2 CANNING CLOSE RESERVE 2016 CHAIR'S REPORT

CANNING CLOSE RESERVE, WAMBOIN

2016 REPORT

The grounds are generally being maintained in a safe condition. Prior to each Pony Club rally day there is a risk assessment undertaken on the arenas and surrounding grounds by the Club's Safety Officer using the NSWPCA forms.

Due to the heavy rainfall this year there has been some minor erosion along the access track which will require repair in the near future. The creek has also been in flood a number of times but the recently rebuilt culvert crossing remains suitable for light four wheel vehicle usage.

A number of small gum trees and other bushes were blown down in a storm in August.

Twice during 2016 there has been the theft of gates to the arenas. A total of two 2400mm gates and four 1200mm gates have been stolen this year.

As a part of the ongoing up-keep of the Reserve, the following work has been undertaken in the last year;

- During June and July, the capacity of the eastern horse-yards was increased by 50% with the addition of four new yards which are more suitable for smaller ponies. The cost of this work was \$648.04 in materials plus labour.
- On the 11 September previously collected vegetation material was burnt. The Queanbeyan Fire Control Centre and adjoining neighbours were given prior notice.

Peter Evans

2015/16 Chair,

Canning Close Reserve s. 355 Committee

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.11 GREENWAYS S.355 COMMITTEE AGM MINUTES - 1
NOVEMBER 2016

ATTACHMENT 1 GREENWAYS S 355 AGM MINUTES

QPRC Greenways s.355 Committee

2016 Annual General Meeting

*Tuesday 1 November 2016
841 Norton Road, Wamboin*

Minutes

Meeting opened at 19:55

1. Attendance

Committee: Bill Taylor (Chair), Maria Taylor (Treasurer), Kathy Handel (Landcare), Peter Evans, Pete Harrison (QPRC), Brigid Cassells (GGPC, for Kerry Cox)

Apologies: Kerry Cox (GGPC), Pauline Chambers (Secretary)

2. Minutes of Previous AGM

a) Acceptance of the minutes from the 2015 AGM, 30 September, 2015

Moved: That the minutes be accepted

Moved/Seconded: PE/PH

Carried by all

b) Business arising from the minutes

None

3. Chair's Report

The Chair reported on activities of the Committee in 2016, including:

1. An overview of the achievements of the Green Army project to assist in the rehabilitation of areas of the Greenways network;
2. Discussion relating to enquiries made in relation to the location of 'unused' crown roads in the area and their potential for inclusion in the Greenways network;
3. Liaison with Council staff and preparations for the upcoming community meeting to help collect input for the Greenways Master Plan.

Moved: That the Chair's Report be accepted

Moved/Seconded: PH/PE

Carried by all

4. Treasurer's Report

Greenways Committee bank account with Bendigo Bank, Bungendore.

Balance at 1 Jul 2015	\$2,209.91
Expenses	
Slashing	(\$100.00)
Balance at 30 Jun 2016	\$2,109.91

Moved: That the Treasurer's Report be accepted

Moved/Seconded: KH/PE

Carried by all

5. 2016/17 Proposed Projects

Projects proposed for the coming year:

1. Community meeting to guide the preparation of the Greenways Master Plan;
2. Working bees to repair water damage to gullies in parts of the Greenways network;
3. Explore options for the preparation of a project plan for the rehabilitation of the Weeroona Drive erosion gully.

6. Election of 2016/17 Office Bearers

Office bearers for 2016/17:

Chair: Bill Taylor

Secretary: Pete Harrison

Treasurer: Maria Taylor

Committee: Kathy Handel (Landcare), Kerry Cox (Geary's Gap Pony Club),
Peter Evans (Engineering)

Pauline Chambers has advised that, due to a change in personal circumstances, she is no longer able to contribute to the Greenways Committee and has tendered her resignation forthwith.

Returning officer: Keith France

7. Next AGM

TBA, September 2017

Meeting closed at 20:45

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.11 GREENWAYS S.355 COMMITTEE AGM MINUTES - 1
NOVEMBER 2016

ATTACHMENT 2 GREENWAYS MAJOR WORKS

QPRC Greenways s.355 Committee

Assessment of Greenways work required

(Reviewed 1 November 2016)

Works are listed in recommended order of priority. Refer to Greenways map below to locate sections.

Section 6, Weeroona Dr (next to McInnis) to Norton Road

1. 2 creek crossings, the second of which is almost completely washed out. Council previously put in one concrete pipe which has proven to be inadequate with heavy rainfall. Recommendation is to try for grant funding of about \$10,000 to put in several pipes and then concrete over the top to create a causeway.

Section 1, Newington Road to track up Harriott Hill

1. Blackberry after crossing Black Joe's Creek, about 500 m from Newington.
2. Heavy grass coverage. Investigate the possibility of burning grass and then re-vegetating.
3. Former timber bridge over creek crossing at junction with Harriott Hill track needs to be removed and crossing repaired, including water control upstream where it crosses track to Harriott Hill. Ideally, the creek crossing here could be done as per section 6, item 2. Estimated cost is \$5,000.

The two major creek crossings (section 6, item 1 and section 1, item 3) will be the subject of grant applications. The combined budget for both, including erosion control and some planting, would be about \$15 - 20,000.

Section 4, greenway to Millpost Hill

1. Lower part of section 4 requires major work. Water flows down track and track requires widening. Serious erosion problem.
2. This lower section is very narrow, less than 5 m in parts, and one wonders if fencing is in correct position.

Section 3, Denley Dr to Section 4

1. North of junction to section 4 - 3 sections with serious mud, requiring users to go around – can we fill with gravel or should we re-route the track? Recommendation is to use bobcat to cut drains and fill swampy sections.

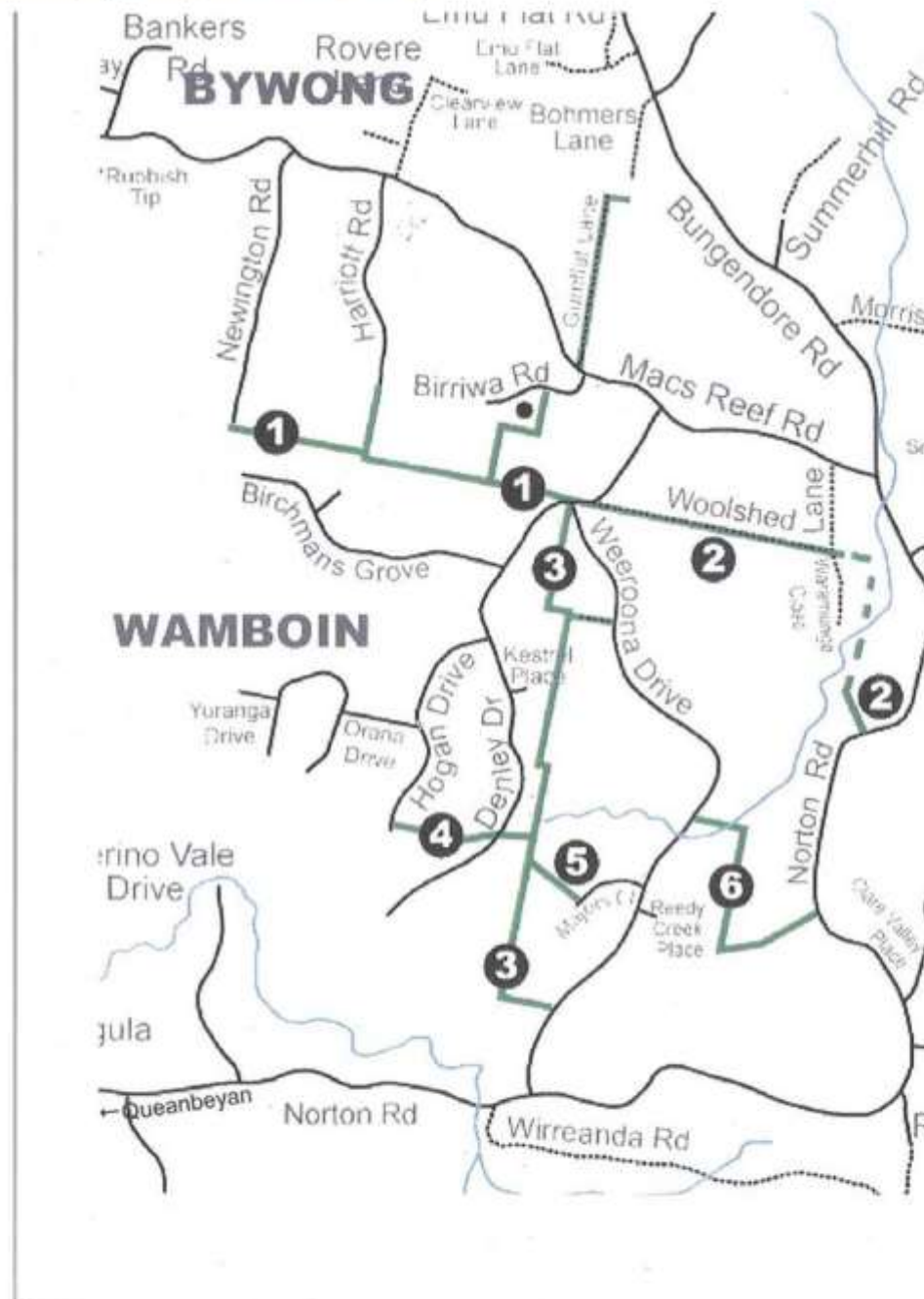
The narrow, eroded lower part of section 4 could be the subject of a working bee (small number) plus a bobcat hired for a day. Cooperation of the neighbours on both sides will be sought. The plan is to bring in several loads of fill to divert runoff into the dam on the south side of the greenway. Probably not a major cost if we can get fill for free or low cost. The bobcat will reform the track. The bobcat will place some of the fill on swampy parts of section 3, north of the intersection with section 4, and

will open up several drains to prevent water flowing down the track. The committee has adequate funds in its bank account to cover materials and bobcat hire.

New greenway (Section 2), Warramunga Close to Norton Road

1. There are two boggy sections downhill from Warramunga Close that require an all weather passage.

Wamboin/Bywong Greenways Map



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2016

ITEM 8.11 GREENWAYS S.355 COMMITTEE AGM MINUTES - 1
NOVEMBER 2016

ATTACHMENT 3 GREENWAYS S 355 GM MINUTES

QPRC Greenways s.355 Committee

General Meeting

*Tuesday 1 November 2016
841 Norton Road, Wamboin*

Minutes

Meeting opened at 20:45

1. Attendance

Committee: Bill Taylor (Chair), Maria Taylor (Treasurer), Kathy Handel (Landcare), Peter Evans, Pete Harrison (QPRC), Brigid Cassells (GGPC, for Kerry Cox)

Apologies: Kerry Cox (GGPC), Pauline Chambers (Secretary)

2. Minutes of Previous GM

a) Acceptance of the minutes from the GM of 30 September 2015

Moved: That the minutes be accepted

Moved/Seconded: PE/KH

Carried by all

b) Business arising from the minutes

None

3. Community Meeting

Planning for the upcoming meeting to seek community input for the Greenways Master Plan included:

1. Identifying the date for the meeting: Tuesday 22 November, 7.30pm
2. Nominating the Bywong Community Hall as the most appropriate venue for the meeting, given that most Greenways are in Bywong or the northern part of Wamboin

Action 3.1: BT to book Bywong Hall

3. Noting that Phil Lawry (QPRC) will be present to present detailed maps

Action 3.3: PE to liaise with QPRC staff to ensure appropriate information is on hand and relevant facilities [for Phil] are available on the night

4. Noting that we need to identify the exact process by which land, either crown or private land, would become a Greenway and any associated implications.

4. Working Bees

The committee discussed works that might be the focus for future working bees and ultimately agreed that the current task list and priorities remained appropriate.

5. Other Business

None

6. Next Meeting

TBA, February 2017

Meeting closed at 21:57