

# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017

ITEM 6.24          MODEL CODE OF CONDUCT

ATTACHMENT 1    MODEL CODE SUMMARY AND COMMENTS - CBRJO

## 1. INTRODUCTION

This submission is in response to the Office of Local Government's (OLG) invitation for input on the consultation drafts of the new Model Code of Conduct ("Code") and the Procedures for the Administration of the Model Code of Conduct ("Procedures"), made via Circular No. 17-30. The new Code was distributed to Councillors on 25 October 2017 and submissions will be received by the OLG up to 4 December 2017.

The suggested 'actions' in this report have been compiled after working with experienced 'governance staff' from Yass Valley, Goulburn Mulwaree, Bega Valley Shire and Hilltops Councils.

Key issues associated with the proposed amendments to the Code and Procedures are listed under each relevant part of those documents with comments and 14 suggested actions for the OLG.

## 2. MODEL CODE

### Part 3: General Conduct Obligations

- Sections 3.1 – 3.11 provides clarity and definition in the areas of harassment and discrimination, and bullying.

*ACTION 1: given the lack of understanding and awareness of these definitions, consideration should be given to mandatory bullying and harassment training for staff and Councillors.*

- Section 3.12 duplicates the requirements under the WH&S Act however provides clarity particularly for Councillors.
- Section 3.15 provides direction on written records of meetings with applicants and objectors to planning applications. Councils must disclose these communications in writing.

*ACTION 2: Similarly to Conflict of Interests, consideration should be given to these records being disclosed verbally at Council meetings.*

- Sections 3.21 – 3.24 are expected to be covered by the Code of Meeting Practice and should be referenced accordingly and 'other proceedings' is not defined.

*ACTION 3 Meeting practices should be cross referenced to the Code of Meeting Practice*

*ACTION 4: The term "other proceedings" is not defined and should be clarified and extended to include workshops, community briefings or any other formally arranged gathering of Council officials.*

### Part 4: Pecuniary Interests

The incorporation of the pecuniary interest provisions of the Act into the Code to provide a single statutory instrument of ethical standards is supported.

- Sections 4.8 – 4.38 while the requirement to complete a section 449 is covered in the Act, this provides clarity and an avenue to manage disciplinary/corrective action.

### Part 5: Non-Pecuniary Interests

The reinforcement of the importance of public perception (5.2-5.4) and the clarification of the types of relationships that might give rise to a significant non-pecuniary conflicts (5.9) and are welcomed.

#### **Part 6: Personal Benefit**

- Declarations apply to all gifts and benefits. The administrative burden could be considerable for the inclusion of Token Gifts. Clarification of token gifts is welcomed however they should not have to be declared.

*ACTION 5: Make it clear that token gifts are not required to be declared*

- Sections 6.6 – 6.8 are relatively complex and encourage the non-acceptance of any gift or benefit and highlight the need for detailed understanding of these requirements

*ACTION 6: An explicit training package be developed for staff and councillors so there is a clear understanding of what can be accepted and what needs to be declared.*

#### **Part 7: Relationships Between Council Officials**

- Section 7.5 provides additional clarification on inappropriate interactions for both staff and Councillors

#### **Part 8: Access to Information and Council Resources**

- Section 8.11 provides clarity on access to and disclosure of confidential information.
- Sections 8.20 – 8.21 provides valuable direction and standards regarding internet access and the use of social media.
- Sections 8.22 – 8.23 give clear direction to all council officials in regards to their obligations for record keeping. Specifically 8.23 reinforces that information that is held on council issued devices (eg mobile phones, tablets, laptops) are deemed to Council business regardless of whether the usage was intended. There needs to be an awareness that all information comes under GIPA regardless of the intended purpose.

*ACTION 7 : Industry training packages should be developed for staff and Councillors for recording keeping and storage of data*

#### **Part 9: Maintaining the Integrity of this Code**

- The clarity and inclusions on disclosure of information are welcomed.

#### **Schedule 1 Disclosures of Interest**

The references in the Gifts and Contributions to Travel sections are contradictory to Part 6. Gifts refers to the requirement to disclose over \$1000 yet Part 6 is \$50 and Contributions to Travel is \$500. The inclusion of this schedule creates confusion and makes it difficult to navigate through the document. It needs to be made very clear that this schedule is related directly to “disclosure of interests in written returns” as per clause 4.21

*ACTION 8: Consider amending title of Schedule1 as “ Disclosure of Interests in Written Returns (as required under clause 4.21) “*

Section 21 Requires disclosure of any position held in a Trade Union, Professional or Business Association but does not include political parties. It is unclear what is meant by ‘ position’. It could be interpreted as being a member of the organisation.

*ACTION 9: Include a definition of “position’ as related to clause 21*

*ACTION 10: Include the requirement to disclose any position held within a political party (other than standard membership of the party)*

### **3. PROCEDURES**

#### **Part 4: How May Code of Conduct Complaints be Made**

- Section 4.2 provides welcome clarification on when complaints are not considered “code of conduct complaints”.

#### **Part 5: How are Code of Conduct Complaints to be Managed?**

- Generally the inclusions and clarification provided in Part 5 are welcomed, specifically the discretion for a General Manager or Mayor to delegate functions as it is often inappropriate for General Managers and Mayors to be the direct manager of the complaint

#### **Part 6: Preliminary Assessment of Code of Conduct Complaints About Councillors or the General Manager by Conduct Reviewers**

- The inclusions and clarification in Part 6 are generally supported and will assist conduct reviewers in administering the Procedures specifically establishing additional complaints assessment criteria.

#### **Part 7: Investigations of Code of Conduct Complaints About Councillors or the General Manager**

- The additional sanctions that an investigator may recommend be imposed by Council, section 7.36, are supported.
- Section 7.39 which requires an investigator to consult with the Office on proposed findings imposes an unnecessary level of bureaucracy and may adversely affect the independence of the investigator’s report
- Section 7.59 clauses a) to e) refer to sanctions on a subject person, f) refers to the general manager and h) refers to a councillor. This is ambiguous as Part 7 refers to complaints about councillors or the general manager, not about council staff. Further clause h) ii should include the relevant sections of the Act in relation to misconduct provisions of the Act.

#### **Part 12: Confidentiality**

All code of conduct complaints should be confidential with any disclosures in accordance with the procedures. Procedures now allow that no further information be provided to a complainant where the complainant publicly discloses information about a code of conduct complaint. This is a welcome addition that should assist the management of some complaints.

#### **General Comments**

- The Code and Procedures are written in the form of legislation rather than in a procedural form. This creates a prescriptive document but not one that is easy to read and understand for all council officials and staff.

*ACTION 11: Consideration be given to including a summary, Frequently Asked Questions and a Flow Chart similar to that in the current procedures*

- A clear omission of the Code and the Procedures is clarification and definition of timeframes for matters that must be referred to the Office. While the timeframes for councils to manage Code of

Conduct complaints are prescriptive, there is no mention of timeframes or obligations of the Office for responses.

*ACTION 12: The Office considers developing service standards in regard to timeframes for responding to complaints that are referred to the Office.*

- Complaint Coordinators need to be very familiar with processes associated with the Code and Procedures.

*ACTION 13: Consideration be given to the development of an industry wide training program specifically for Complaint Coordinators*

- Previous experience with referrals to the Office has shown that the response capability of the Office is insufficient. It is recommended that the Office be appropriately resourced to respond to referrals. Further clarification is sought on the role and responsibilities of the Office in administering the Procedures.
- Due to the increased prescriptive nature of the Code and Procedures essential that all staff and Councillors are familiar with the new Code and Procedures
- *ACTION 14: Consideration be given to requiring all staff and Councillors to undergo mandatory code of conduct training within the term of each Council*

## **CONCLUSION**

The new model Code of Conduct and Procedures are far more prescriptive and should go some way in addressing the shortfalls of the current documents by minimising the opportunity for misinterpretations and misuse of the complaint system. It is suggested that Council lodge a submission to the Office of Local Government based on this report. It should be noted that any individual can lodge a submission to OLG.



# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017

- ITEM 7.1            BRAIDWOOD AND BUNGENDORE TOWN CENTRE  
                         IMPROVEMENTS AND CAPTAINS FLAT UPGRADE TO  
                         COMMUNITY FACILITIES - STRONGER COMMUNITIES  
                         FUNDING UPDATE
- ATTACHMENT 1    BRAIDWOOD OPPORTUNITIES AND PRELIMINARY  
                         CONCEPTS



Wallace Street and Ryrie Park - Opportunities and Preliminary Concepts  
Braidwood Landscape Beautification and Revitalisation

For Community Consultation

10th August 2017

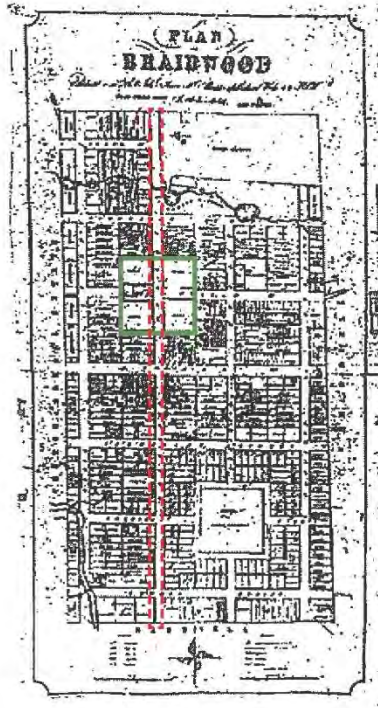
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**QPRC**  
Queanbeyan-Palerang Regional Council



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1864 Braidwood Plan (Ardill)  
 Source: Crocket, Radcliff, Baker, 1997, Park Lane Square CMP

Wallace Street      Park Lane Square



The Jew's Hill in about 1880, looking south with the Royal Hotel, now the museum building, on the right, and the Newspaper Office on the left.



Wallace Street at Duncan Street before the Albion Hotel was built in the 1870s. The streets routinely bogged with mud in winter, making the village approaches very dangerous for



Albion Hotel in Wallace Street, circa 1910  
 - Note the original balustrading and footpath

'Braidwood and its setting are of state significance as an excellent surviving example of a Georgian period town plan, dating from the late 1830s'.

Braidwood is an excellent example of a 19th century rural town plan. The rectangular Georgian plan of 1839 sits well in its landscape and has not been split by subsequent rail or road realignments, or overlaid by more recent planning models or block amalgamations.

Braidwood streets are reflective of early town planning in NSW which emphasised 'uniformity and regularity as their guiding principle'.

Governor Darling was influenced by 'his experience of the wide streets of India and in his calculations and fixed the main streets at 120 feet, including 10-foot pedestrian paths on each side, with cross streets of 84 feet.' The main and cross streets formed a rectangular grid enclosing blocks of half-acre allotments.

The integrity of Wallace Street as a fine collection of 19th century buildings makes it particularly significant. The mid to late Victorian buildings south of Wilson Street reflect the impact of the gold discoveries from 1851. The high proportion of 19th century buildings throughout the town contributes further to its heritage value and creates fine streetscapes often with delightful views to the pastoral surrounds.

Source: NSW Office of Environment and Heritage, 2005, Statement of Significance



Literary Institute in Wallace Street, circa 1870.  
 - Note the open views to Mount Gillamatong

Source: Braidwood Museum (All images)

Georgian Period **1830-1850**



The Albert Buildings - built in the 1840s this building had two shopfronts, business rooms and upstairs accommodation. In the 1860s the building was remodelled to house a steam mill.



Note:-  
 - changes to the streetscape (grass verge)  
 - steam mill no longer present



The Braidwood Museum - built as the former Royal Hotel for the town's surveyor James Larmer in 1845



Note:-  
 - changes to the verandah on building facade

Victorian Period **1850-1890**



The Braidwood Hotel (formerly The Commercial Hotel) - built in 1859 was one of the grandest hotels in the southern districts of its era.



Note:-  
 - changes to signage and awnings on first floor  
 - balustrade and ramps to the streetscape no longer exist



The former Literary Institute - completed in 1869 with additions in 1891, now the Queanbeyan-Palerang Regional Council offices.



Note:-  
 - changes to colour of building  
 - ramp access added to building



The Royal Hotel - built in 1890 on the site of the earlier Royal Hotel.



Note:-  
 - changes to verandah awnings and paint colours (now darker)  
 - changes to building facades (tiles and doors)



The Albion - built in 1872 as the 'Modern Hotel'



Note:-  
 - changes to verandah detail

## The Federation Period 1890-1910



The Court House- Built in 1900 on the site of the original Courthouse of 1837.  
- Photograph 1975



Note:-  
- changes to paint colour on entry gates  
- new planting in front of the court house building

## 20th Century



The National Theatre -Built as a roller skating rink circa 1936.  
- Photograph 1975.



Note:-  
- the original awning and an adjoining shop front have been demolished

1839 - Park Lane Square



1880s- Ryrie Park



Source: Braidwood Museum



Source: Braidwood Museum

Open space in front of the the Court House provides the new town with a setting for civic a civic centre.

The land known as Market Square in 1866, was left undeveloped and used for grazing until the 1870's.



In 1881, 139 trees and shrubs were planted in the park. In 1884 the park is formally dedicated as a recreation area.

In the following years, memorials, information plaques and facilities are added. The bandstand was added in the late 19th century.

In 1913, Ryrie Park, was leased for grazing and, as a result, stock damaged the trees and fences.

1920's



Source: Braidwood Museum

In 1925, the Municipal Council organised the 'Back to Braidwood Celebrations' commemorating 100 years of European Settlement, which was made the occasion of cleaning up and beautifying Ryrie Park.

School children collected rubbish, the Forestry Department and the Botanic Gardens donated trees and shrubs.

Wilson Street



1967 Aerial Photograph

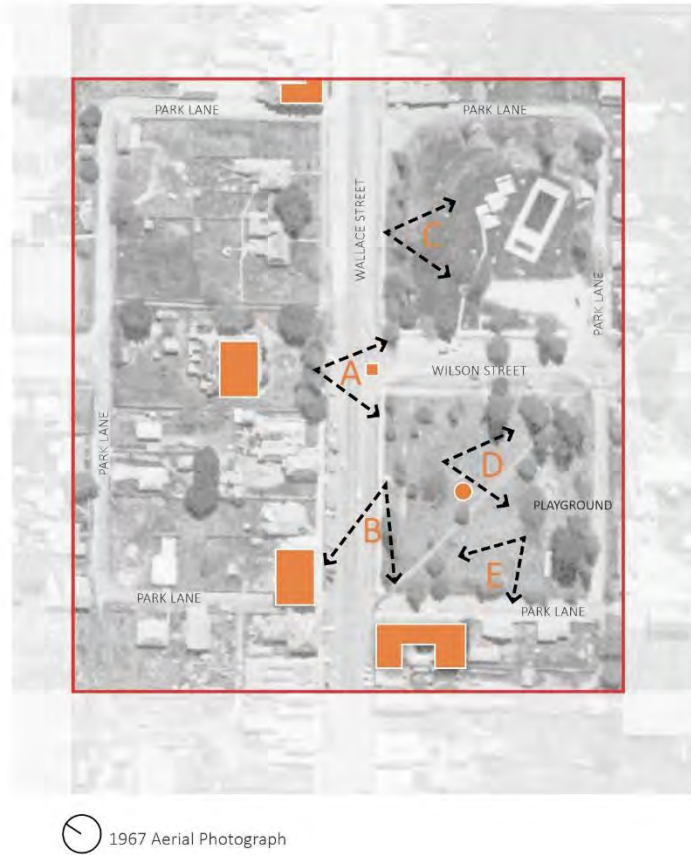


Wilson Street significantly widened between 1970 and 1991 creating a greater separation between Ryrie Park north and south.



War Memorial

In 1922, the monument is constructed of local polished grey granite on a sandstone block, surmounted by a white marble statue of a World War One soldier standing at ease and holding a rifle.



## 1960's Character



**A** View A-Looking east along Wilson Street  
 Note:- white fence and footpath



**B** View B- Looking south along the edge of Ryrie Park  
 Note:- shrub plantings



**C** View C- Braidwood Swimming Pool under construction  
 Note:- pool built above existing levels (levels raised)



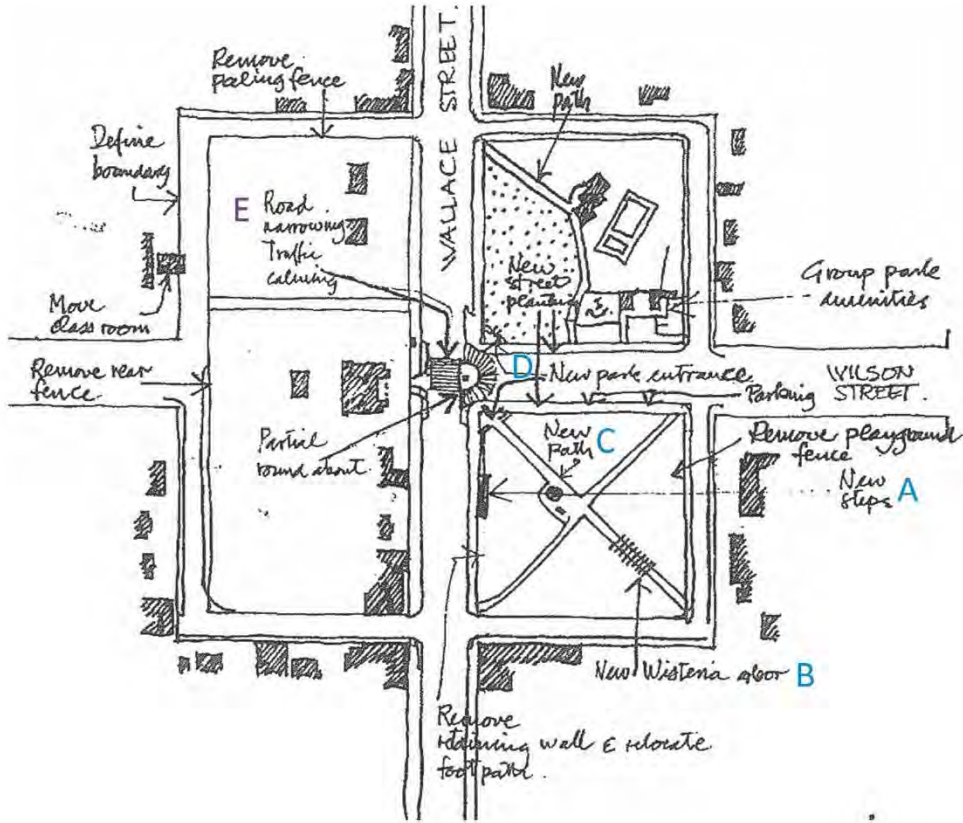
**D** View D- Panoramic view north across Ryrie Park (south)  
 Note:- open feel to the park



**E** View E- Looking South towards The Royal Hotel  
 Note:- significant specimen trees

■ Significant Building/Landmark

Sources: Paynter, 1970, Streetscape Study <sup>7</sup>



# 1997(CMP)

## Park Lane Square Suggested Proposals

Built elements as designed in the 1997 Conservation Management Plan are:

- A** New brick steps on Wallace Street
- B** New pergola along footpath
- C** New path crosses the park from south east to north west
- D** New park entrance at corner of Wallace Street and Wilson Street

Source: Park Lane Square Conservation Management Plan (CMP) 1997



1. Looking north along Wallace Street outside the Braidwood Hotel



2. Looking north along Wallace Street, western side

### Wallace Street North

- The north of the town has a steep grade rising up from north to south
- A number of small tree plantings on roadside verges.
- Wallace Street West – Level changes between the footpath and the road are significant and there is a set of concrete steps near the Braidwood Hotel.
- Wallace Street East – no formal paths exist. Grass verges have timber bridge crossings to the road with open granite gutters.



3. Ryrie Park North

### Landscape Character - Ryrie Park North

- Ryrie Park North has an open character with trees to the west and the Braidwood swimming pool to the east.
- The topography falls to the north with a flattened space for the playspace.
- The short-term car parking area with access to the toilet block via ramps creates a strong visual presence on Wilson Street and is a dividing element.
- The park circulation is limited.



4. Ryrie Park South contains a number of original park plantings

### Landscape Character - Ryrie Park South

- The topography is rising to the north with significant trees on the high side of the park
- The edge of the green space to Wallace Street is retained with a concrete rendered wall and the height difference creates a separated edge which is not permeable.
- Prunus plantings are dominant on the site and require some thinning to allow for new settings
- The northern edge to the park lacks definition and a clear edge.
- The boundary with Park Lane Square is not well defined and there is no interpretation of how Ryrie Park and Park Lane Square work together.



5. Looking south along Wallace Street, eastern side



6. Looking south along Wallace Street, western side

### Commercial Precinct

- Continuous awnings of different styles provide shade and shelter to the retail core.
- Street furniture is a mix of styles and is worn and dated.
- Paving materials are a mix of pink concrete and bitumen and there are areas of grass verges.
- Steps and ramps provide access to buildings and are built out into the footpath.
- A variety of moveable and fixed outdoor dining options on the footpath.
- Southern end – paving materials are concrete with grass verges and open granite gutters. Concrete and timber bridges provide pedestrian and vehicular access to the changes in level.





- 1 Ryrie Park and Wilson Street
- 2 Parking
- 3 Crossing Wallace Street
- 4 Retail Precinct Paving
- 5 Duncan Street Intersection





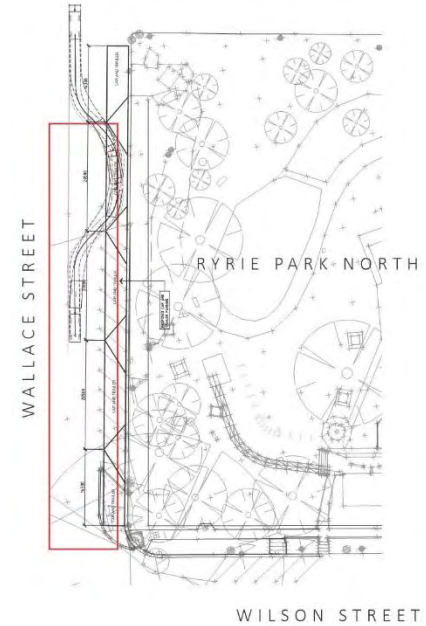
**Wallace Street North**

Provide line marking for long vehicles - car and trailer parking only along western side of Wallace Street along Ryrie Park North.

**Ryrie Park and Wilson Street**

Rationalise parking into marked bays with disabled parking bays. From this location there would be a level grade to the new amenities building.

Formalised parallel parking to increase the area of Ryrie Park





**Wallace Street/Duncan Street Intersection**

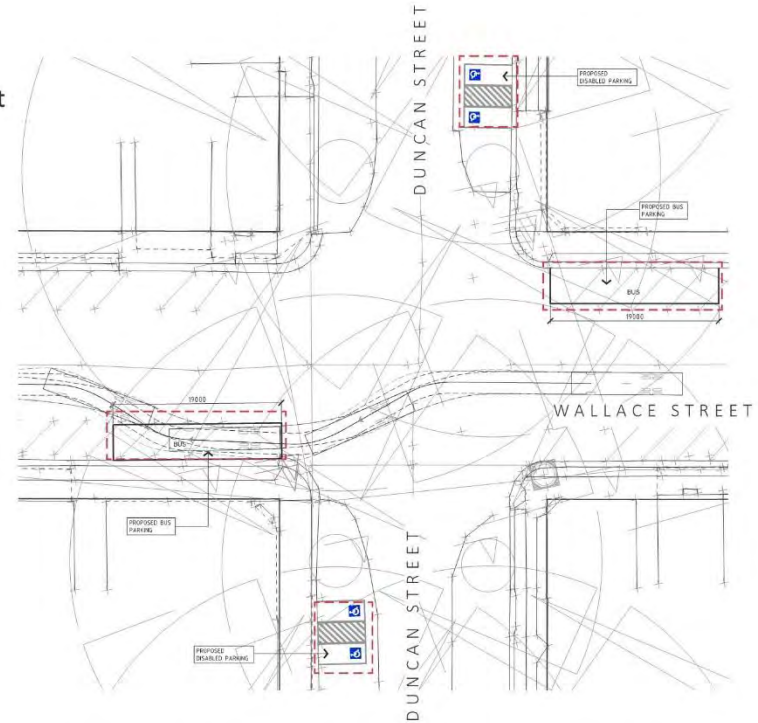
Provide tourist bus only parking at corners of Duncan Street intersection

Provide disabled parking bays along Duncan street on two locations (close to the centre of the retail core)

**Council Depot**

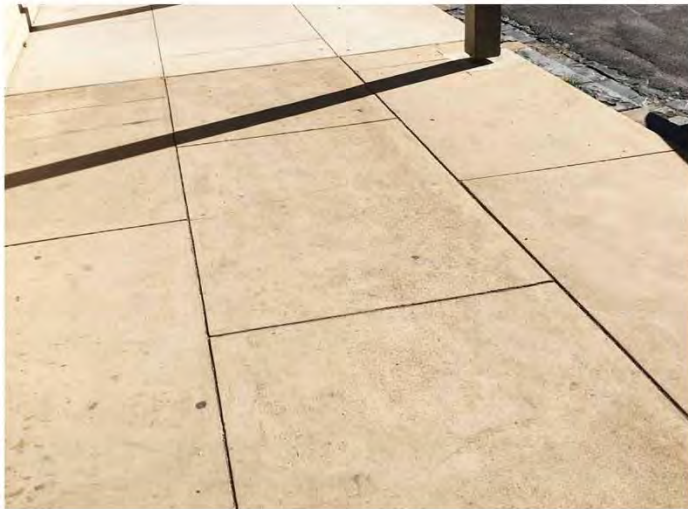
Investigate relocation of existing Council depot to provide a new car park for 150 cars for business owners behind the National Theatre.

Create an upgraded pedestrian link to Wallace Street which would be facilitated by an upgraded toilet facility.



Concept Plan - Wallace Street/ Duncan street Intersection





Large Coloured Concrete Pavers



Wee Jasper- stone finish for intersection crossings

## Retail Precinct Paving

### Paving Type 1 Concrete Pavers

Improve the aesthetic appearance of the footpath network by upgrading and unifying paving materials. Upgrade kerbs edges and pram ramps where they are deteriorated or missing.

Large concrete pavers provide a simple, versatile and discreet finish to maintain focus on the architecture and retail environment.

Pavers are more simple to install and work around street elements such as steps and verandah posts.

### Paving Type 2 - Embellishment to pavement extensions

Stone paving has character and texture appropriate to areas of seating and gathering.

The stone also be used in feature areas in Ryrie Park

### Furniture

Street furniture in Wallace Street needs upgrade .

Furniture should be simple and robust and placed carefully.

Cafe furniture must not be fixed in the pavement and should be of a light and portable design.



### Concept Plan - Paving

1000 X 600 mm large concrete pavers

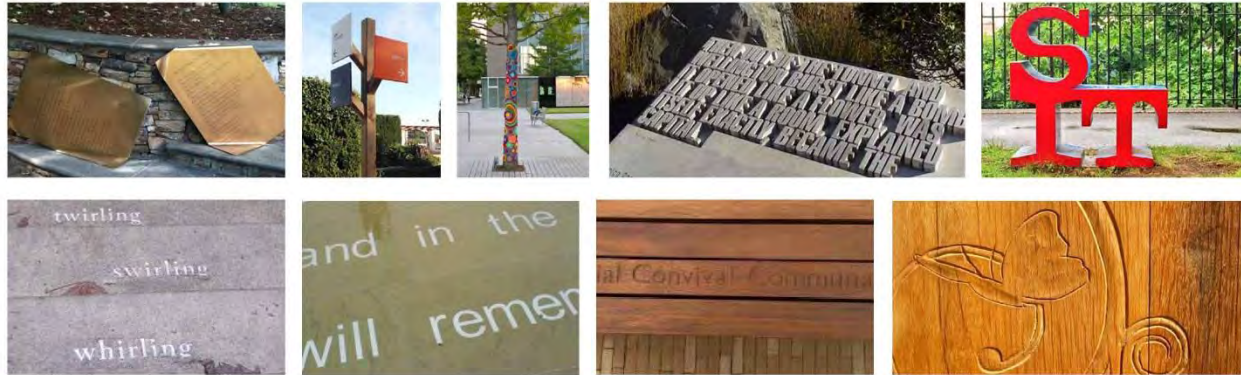


### Concept Sketch

Large concrete pavers maintain a warm and simple aesthetic keeping focus on the buildings of Braidwood.

Finishes and furniture are robust and simple in nature, reinforcing the local character and identity of the town.

Interpretation



Seating





Pedestrian crossing 1- Outside The Royal Hotel on Wallace Street

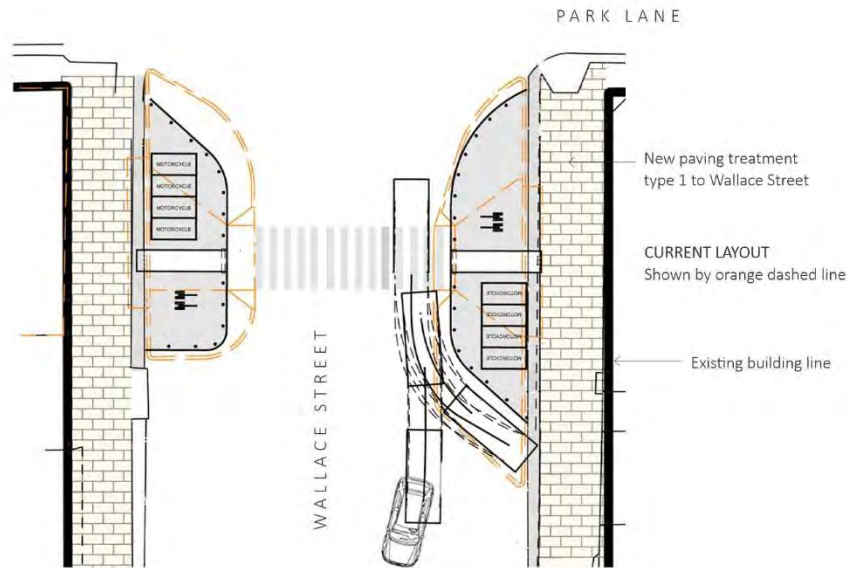


Pedestrian Crossing 2- Outside The National Theatre on Wallace Street

### Current Pedestrian Crossings

Recently constructed kerb extensions consist of very large areas of grey concrete surfacing with minimal groundcover planting, metal handrails and areas of decomposed granite surfacing.

The open granite gutters continues underneath the crossing point. Blocking/damming of stormwater at these crossings during times of high rainfall and have been linked to flooding issues.



Concept Plan

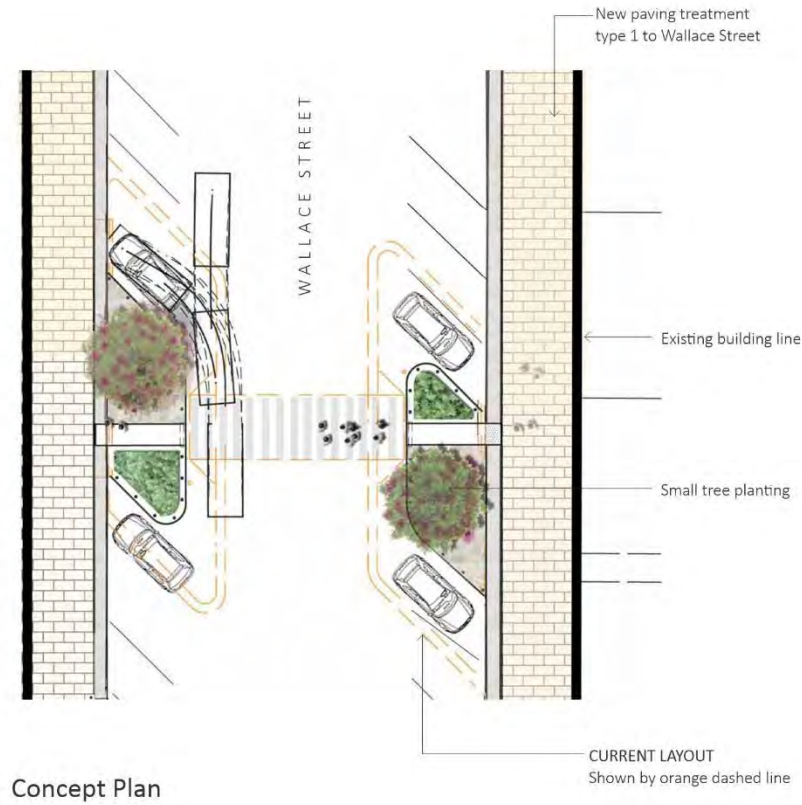


Key Plan

### Crossing Wallace Street 1

- Reduce the footprint of the existing kerb extension.
- Reinstate 45 degree angle parking by reducing existing kerb extension footprint.
- Define the area of the extension with bollards at a sufficient spacing to allow motorcycle and bicycle parking.
- Allow for free flowing drainage at the kerb with a metal grate over for access.
- Retain pedestrian crossing linework.





### Crossing Wallace Street 2

- Reduce the footprint of the existing kerb extension.
- Reinstate 4 x 45 degree angle parking by reducing existing kerb extension footprint.
- Retain pedestrian crossing linework.
- Allow for free flowing drainage at the kerb with a metal grate over for access.
- Define this area with stone paving, deciduous tree planting and groundcovers to enhance the retail core and extend pavement amenity.
- Consider seating and public art in these locations.



### Wallace Street/Duncan Street Intersection

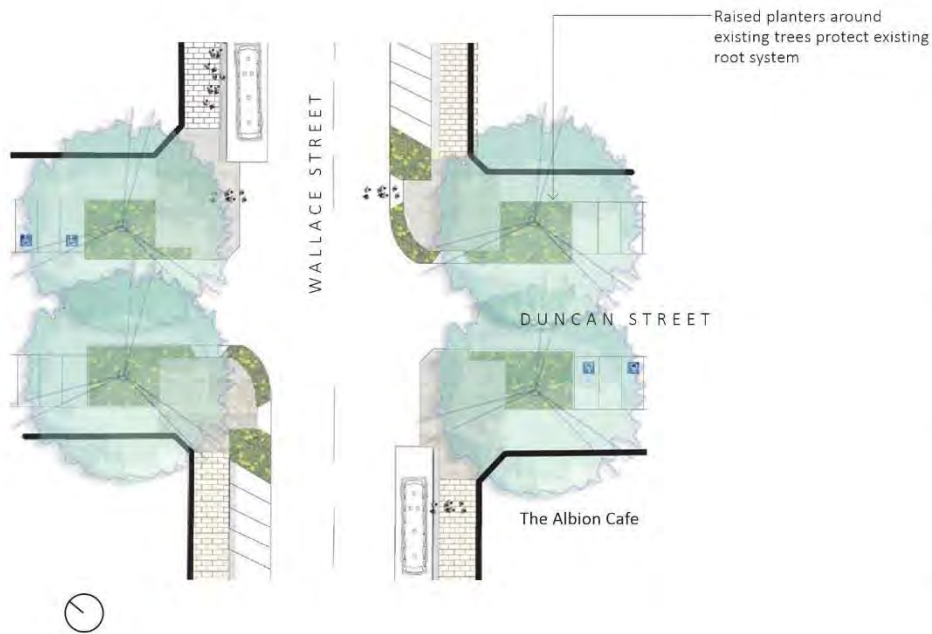
Duncan Street intersection is at the heart of the retail core. Gathering of pedestrians on these corners is limited by pavement width.

Pedestrians crossing at this location have poor sight lines.

Views east and west beyond the town are possible from this location.

London Plane trees along Duncan Street form an impressive avenue.

There is no formal edging between trees and the road surface meaning that vehicles park too close to tree roots.



### Wallace Street/Duncan Street Intersection

Install new pedestrian kerb extensions to all four corners of the Duncan Street intersection to improve pedestrian amenity.

Provide new space for street furniture, interpretive and informational signage and artworks.

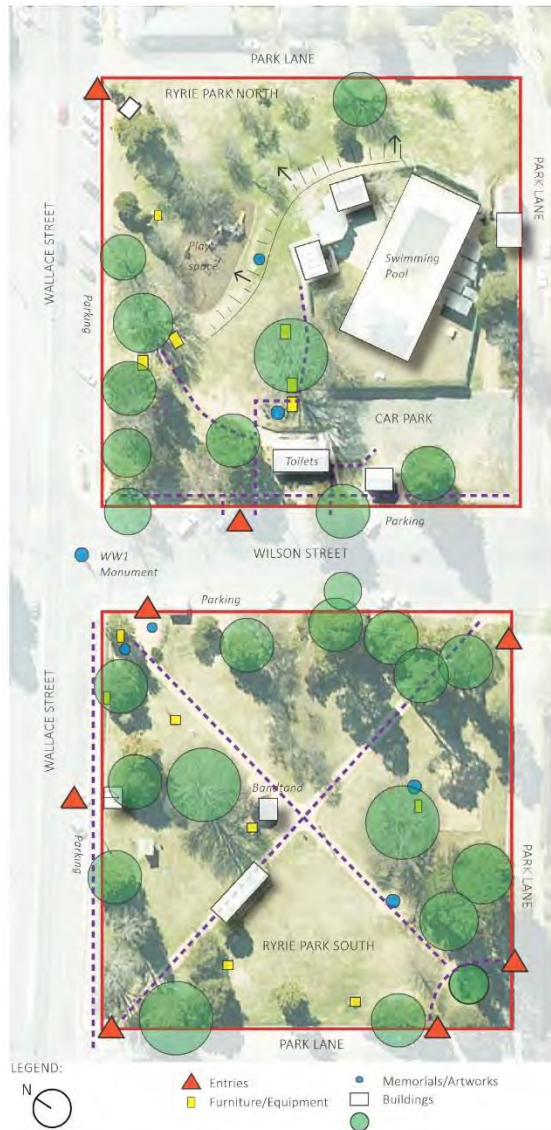
Use planting to enhance pavement extensions and create a buffer to the road.

Consider investigating original paint finishes for the corner buildings and restoring original features such as verandahs.

Create a raised planter around each of the four plane trees on the intersection to improve growing conditions and protect tree roots.

Formalise 90 degree parking bays and provide new accessible parking.

Provide bus parking on Wallace Street in 2 locations to allow visitors to alight in the heart of the retail core.



**PARK ENTRIES AND EDGES**

- Entries to the park are often located at corners. Some entries into the park lack access paths connecting to park amenities.
- The park edge is predominantly grass to concrete kerb. A concrete wall and brick steps line the western edge of Ryrie Park south.



**FURNITURE AND PLAY EQUIPMENT**

- There are a number of timber and metal fixed seats, bins, picnic settings and shelters scattered around the park.
- Park furniture is worn and dated and is in need of upgrade.
- Water features and sundials are no longer functional.
- Play equipment is dated and offers little challenge and excitement for older children.



**PEDESTRIAN ACCESS, PATHS AND CIRCULATION**

- Wilson Street carriageway separates the two park areas. The park paths are a mix of paving materials including decomposed granite, concrete and red brick.
- A number of ramps and steps provide universal access to the amenities buildings.
- Ryrie Park north lacks paths to its playspace and northern boundary.



**MEMORIALS AND ARTWORKS**

- Memorial elements are scattered throughout the park.
- memorial plaques are made of bronze and are fixed to granite boulders.
- A significant recent sculpture celebrates local Aboriginal culture in Ryrie Park south.



**SIGNIFICANT TREES**

- There are a number of significant trees in Ryrie park north and south including original park plantings (English Oaks, Cedars and Pine trees).
- One native Eucalypt spp. tree in Ryrie park south which was planted by Judith Wright in the 1990's.



**BUILDINGS AND STRUCTURES**

- The toilet block, swimming pool and pool services building are located in Ryrie Park north.
- Ryrie Park south has a number of smaller park structures including the late 19th century bandstand and the recently built wisteria arbor.
- The bandstand in Ryrie Park is in reasonable condition but lacks an appropriate setting



### Wilson Street - Connecting the Parks

Improve connections between Ryrie Park (north and south) by narrowing Wilson Street to Park Lane.

Explore traffic calming techniques such as material changes that give a pedestrian priority location and create a high pedestrian priority zone between the parks.

Rationalise parking into marked bays with disabled parking at grade with the amenities building.

### Significant Trees

A recent arborists report has assessed all the trees in the park. 86 trees are located across Ryrie Park North and South. Of the population 94% are mature and the rest semi mature or young.

The tree population is almost all exotic trees - Elms, Limes, Gleditsia with many varieties for Cypress

A large proportion of *Photinia serratifolia* and *Prunus cerasifera* 'Nigra' which are planted in more regimented groups, are of low value and could be replaced.

Tree replacement and new tree planting needs to be considered for the long- term sustainability of the tree canopy. New trees to enhance seating areas, entries and boundaries should be considered.

- Indicative Species for new tree plantings
- Liquidamber styraciflua
  - Maclura pommifera - 'Wichita' Osage Orange (thornless variety)
  - Araucaria heterophylla
  - Quercus acutissima –
  - Cercis canadensis- Forest Pansy
  - Pinus roxburghii - Chir Pine



### Ryrie Park North

Rethink the path network to better connect surrounding streets, the pool and provide a structure for Park uses.

Upgrade the playspace and active recreation opportunities to create a hub for the community catering for a wide range of users.

Provide opportunities to skate and rollerblade within the space

Enhance and define picnic areas and seating to enjoy the north view and define the park boundary with Wilson Street.

Provide a new suite of park furniture- picnic tables, benches and bbqs to enhance the space.

### Ryrie Park South

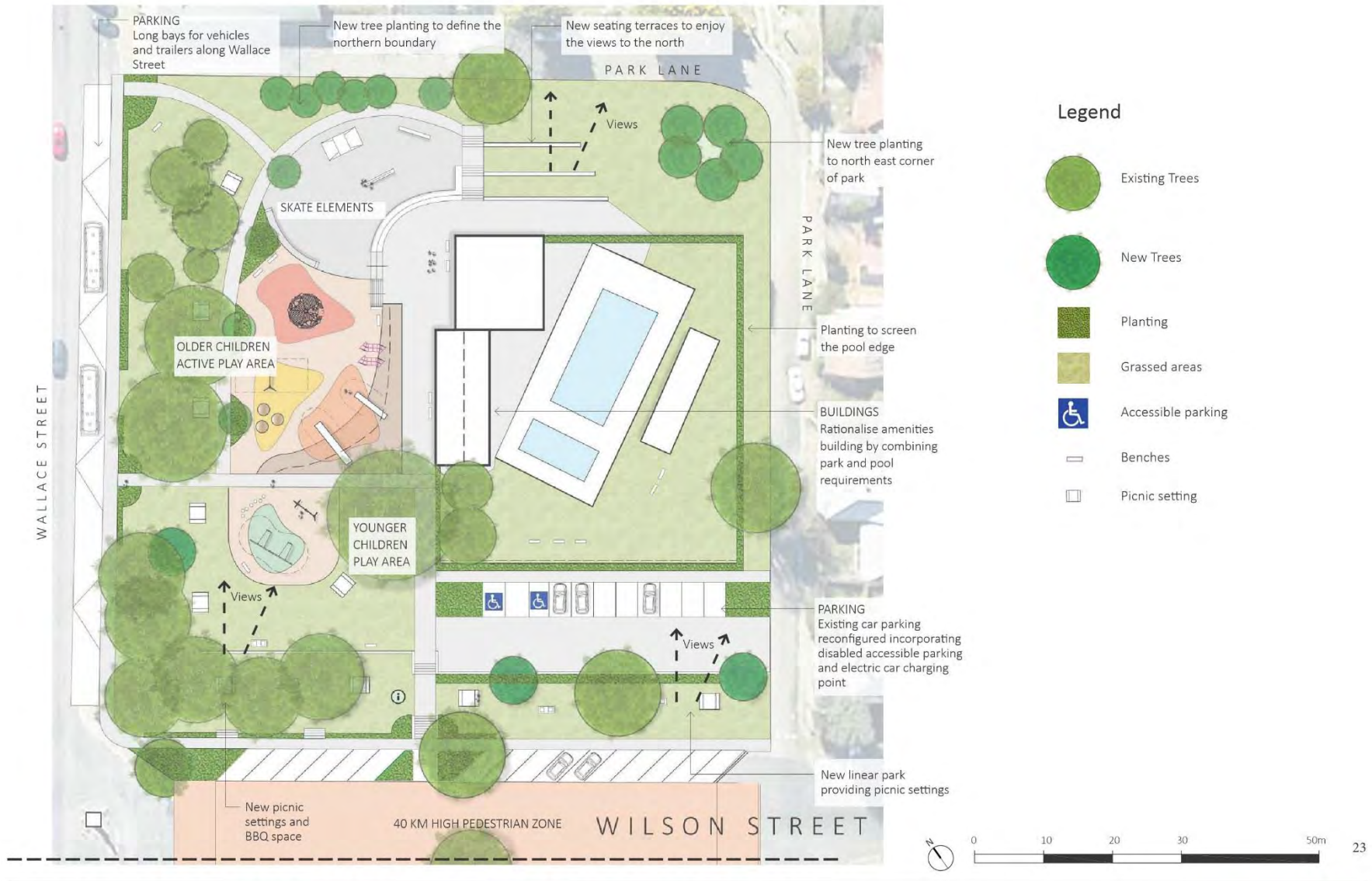
Rethink the path network to create a more flexible park structure, maximise new entries and create better connections with Ryrie Park North and Wallace Street.

Design new spaces and settings that maximise the qualities of the park

Conserve significant items- Indigenous memorial place and sundial. Manage and re-site plaques within the park.

Celebrate the park with new tree planting and plantings to create display and interest.

Maintain grassed areas for picnicking and casual use.

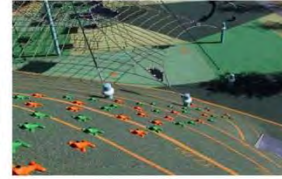
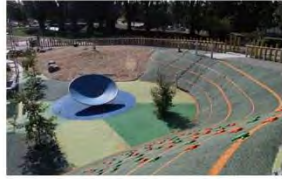




Ryrie Park North - Looking North



Older Childrens Play



Younger Childrens Play



Skate - Angular Terraces and Slope



Skate - Curved









Ryrie Park South - Looking North

Trees



Cercis canadensis



Liquidambar styraciflua



Maclura pomifera



Pinus roxburghii



Quercus acutissima



Araucaria heterophylla

Shrubs



Crabapple



Viburnum



Abelia



Spirea



Rosemary



Lavender



Phormium tenax 'Purpureum'



Liriope muscari 'Variegata'



Dogwood

Groundcover



Hellebore



Catmint



Alyssum



Ajuga



Dwarf agapanthus



Spring Bulbs



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                         IMPROVEMENTS AND CAPTAINS FLAT UPGRADE TO  
                         COMMUNITY FACILITIES - STRONGER COMMUNITIES  
                         FUNDING UPDATE
- ATTACHMENT 2    BRAIDWOOD PETITION AND SUPPORT FROM BUSINESS  
                         OWNERS

Dear Queanbeyan-Palerang Regional Council,

The Braidwood community is extremely excited about the proposed CBD upgrades currently on exhibition, especially the exciting new youth precinct!

We understand certain elements in our community are lobbying against the inclusion of the skate elements as part of the upgrade.

We believe the provision of such a facility is desperately needed in our town, and the inclusion of such a space will be a wonderful asset to our park and community as a whole.

The correct location of skate facilities (informal, unsupervised play areas) plays a large part in their success or failure. We believe Ryrie Park is the only location suitable for the provision of such activities in Braidwood. It offers good passive surveillance, is opposite the local police station and will attract many visitors to our town, boosting local business. With the right design and construction we believe it will not detract from our heritage, but actually enhance it, and improve the viability of our town.

We the undersigned support the **inclusion** of the proposed **skate elements**, and ask that the entire Youth Precinct be made a priority for the currently available funding.

This petition was signed by approximately 140 residents.

7.1 Braidwood and Bungendore Town Centre Improvements and Captains Flat Upgrade to Community Facilities - Stronger Communities Funding Update  
Attachment 2 - Braidwood Petition and Support from Business Owners (Continued)

*Tim Overall*

Dear Queanbeyan-Palerang Regional Council,

The business owners of Braidwood are petitioning in support of the new youth precinct as part of the upcoming Ryrie Park upgrades, and in particular the inclusion of the skate elements.

We understand there is some reservation in the community about the impacts such a precinct might have on Braidwood's heritage amongst other concerns.

Sunshine Coast Council have won many awards for their Youth Precinct in Nambour, where they included an RSL monument, local historical objects and heritage references in the design, similar to what we hope can be achieved here in Braidwood.



Giant cogs from their old sugar mill.



Elements of the design resembles their old train platform.



Adjacent Nambour RSL regularly utilises the Heroes' Walk during ANZAC Day and other commemorative events and the RSL has also reported increased numbers to their ANZAC Day Dawn Service and morning parades.

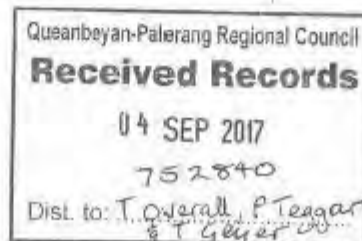
All the evidence sourced from professional skatepark developers, other councils, local chambers of commerce and many other resources indicate having such a facility in our main street, clearly visible to passing traffic, will attract more visitors to our town.

Visiting families will make good use of this facility on weekends, in a safe location with good passive surveillance. Adolescents could skate safely without supervision, whilst mum and dad browse the local shops and perhaps grab a bite to eat.

Braidwood doesn't get a lot of development opportunities, so it's vital we take full advantage when they come along. A centrally-located youth precinct will offer numerous benefits to Braidwood that go beyond merely servicing the needs of our youth.

Best regards,

Braidwood Business Owners.



This petition was signed by more than 25 local business owners.





# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017

ITEM 7.1            BRAIDWOOD AND BUNGENDORE TOWN CENTRE  
                          IMPROVEMENTS AND CAPTAINS FLAT UPGRADE TO  
                          COMMUNITY FACILITIES - STRONGER COMMUNITIES  
                          FUNDING UPDATE

ATTACHMENT 3    BRAIDWOOD WORKSHOP WEDNESDAY 15 MARCH 2017

**BRAIDWOOD WORKSHOP MAIN STREET / CBD BEAUTIFICATION (INCLUDING RYRIE PARK)**

Notes taken from the workshop held at the Old Library building in Braidwood on Wednesday 15 March 2017.

**Activity 1: BRAIDWOOD CURRENT, POSITIVE AND NEGATIVE**

Participant activity: Group of 4 people per team to discuss what is good about living in Braidwood and what is not so good. Post it notes placed on butchers paper. Results as follows:

<b>CURRENT EXPERIENCES NEGATIVE</b>	<b>CURRENT EXPERIENCES POSITIVE</b>
Conflict between heavy holiday traffic and pedestrians / shoppers	Opportunities to join social groups and activities
Poor disabled age access	Safe, supportive community x 5
Town neglected	Accessible to other tourist locations
Public holiday madness, police required to control x 2	Love the weather
No training / technical educational facilities	Arts precinct
Lack of Parking x 6 Lack of disabled parking Lack of bus parking Lack of caravan parking	Nowhere to advertise upcoming events, e.g. banners
Footpaths uneven, accessibility lacking x 2	Beautiful trees on entry and exits to town

CURRENT EXPERIENCES NEGATIVE	CURRENT EXPERIENCES POSITIVE
Footpaths dirty	Lots of new residents
Lacking economic development, businesses closing	Good experiences when visiting, especially dining x 2
No maintenance of footpaths	Great diversity of shops, increasing businesses moving in
Lack of parking, especially at IGA	Heritage town x 3
Toilets dirty	Rural views, placid lifestyle x 3
Off street parking required for business owners who park in the main street	Swimming, pool and river
Town gossip causing negativity x 3	Wide range of services for a small town x 3
Lack of landscape design and maintenance of existing landscapes	Friendly community
Ryrie Park bland	
Street furniture is not consistent or does not match	
Cafes close too early	
No specialist health services	
Not a pretty town (derelict) x 2	
Lack of street dining	
Lack of facilities or activities for young people, not multi-generational x 2	
Lack of accommodation	

CURRENT EXPERIENCES NEGATIVE	CURRENT EXPERIENCES POSITIVE
Lack of signage	
Not enough art shops or galleries	
North side of town not considered, requires activation	
No stormwater drainage x 2	
Lack of consistent phone and internet service	
Poor roads, lack of maintenance, lack of signage	
New concrete pedestrian crossings not consistent with heritage aspect	

**Activity 2: NEEDS, USES AND FUNCTIONS OF BRAIDWOOD**

Moving forward, the following activity asked that the whole group provide prospective Needs, Uses and Functions of Braidwood. Tracey and Debbie recorded the groups views on butchers paper. Results as follows:

- Youth space / social space / multi generational space
- Public toilets cleaned
- Parking
- Bypass (or not a bypass)
- Footpaths / town aesthetics
- Cohesive look and functionality

- Family facilities and recreation
- Economic stimulation
- Accommodation
- Clean streets and bins
- Support diversity
- No trucks for safety of people in main street
- Appealing town to attract / increase economic activity
- Support for businesses
- Tourism activities
- Outdoor community space for celebrations and events
- Heritage protection
- Bubblers / water features/ water refill station
- Farmers market / pop up business space
- Shade / aesthetic / trees
- Manageable ideas for ongoing maintenance
- Practical functioning town
- Disabled friendly

- Roundabout
- Stormwater management
- Enjoyable active parks
- Walking experiences
- Consistent heritage experiences
- Tourism
- Welcoming / fun / inspirational
- Functions as a corridor
- Safety (police)
- Signage / way finding
- Art
- Employment
- Stormwater management
- Consistent themes in the streetscape
- Interpretive signage on heritage features
- Seating in the Park
- Cycle facilities, bike racks and cycle paths

- Colour and warmth in the main street
- Maintenance of public facilities and street
- Identity – sense of place

**Activity 3: FUTURE BRAIDWOOD**

In a group of four (4) participants were asked to imagine Braidwood in the future. Post it notes to be placed on butchers paper.

Results as follows:

<b>FUTURE BRAIDWOOD POSITIVE</b>
Youth culture encouraged
Family outdoor spaces bikes, skating and play
Ryrie Park is a multi-generational space, with a skate park
Make a feature of Ryrie Park
Relocate swimming pool to Recreation Ground and make Ryrie Park a tourist facility
Cafés open in the evening
Exercise / recreational town
Arts precinct, art galleries, creative lifestyle stores

<b>FUTURE BRAIDWOOD POSITIVE</b>
Public art / street art / sculpture
Plaza area in Ryrie Park
Support for businesses from locals
Alfresco dining
Support for businesses in main street to maintain / retain heritage aspects of buildings
New bins and benches
Traffic Plan
Large off street parking area
Dedicated information centre, near to Museum
Public toilets serviced daily / regularly
Warm heritage colours in main street
Heritage walking / promotion for tourism
Clean town
Support for business / shop owners to paint facades
Adult training / educational facilities



<b>FUTURE BRAIDWOOD POSITIVE</b>
A main street with less traffic, less trucks coming through the town, able to enjoy outdoor dining
Governance to ensure application of ideas
Small town feeling and affordable housing
Sense of place / safe / compassionate
Lifestyle, heritage, country town, arts, personal experiences
Underground power lines so street appears less cluttered
Quality safe pavements throughout commercial area
Good stormwater drainage that is regularly maintained
Better internet services
Streets safe and accessible
No trees in the main street to hide the heritage buildings
Yes plant trees in the main street, leafy green streetscape x 2 greenery and seating to encourage people to visit Braidwood as a destination. Trees compliment the heritage buildings
Maintain the lines of trees on entry and exit to town
Fresh air, parks and pool

**Activity 4: THE HEADLINES (IDEAS FOR IMMEDIATE ACTION, LOW COST AND UNLIMITED COST)**

Participants to remain in groups and to list the newspaper headline, the benefits and an explanation.

After placing the headlines and explanations on post it notes on the butchers paper, participants were then asked to move their post it notes to another set of butchers paper labelled low cost and unlimited cost. Participants to select the category.

Participants were then asked to vote for their favourite item, with results listed in the tables below.

Ideas that could be immediately implemented to improve Braidwood. Low cost and unlimited cost options were suggested by participants. Post it notes placed on butcher's paper. Participants were then asked to vote 1<sup>st</sup> and 2<sup>nd</sup> on their preferred options. Results below:

<b>LOW COST</b>	<b>VOTES 1<sup>ST</sup></b>	<b>VOTES 2<sup>ND</sup></b>	<b>UNLIMITED COST</b>	<b>VOTES 1<sup>ST</sup></b>	<b>VOTES 2<sup>ND</sup></b>
<p><b>Culture and entertainment</b></p> <p>Encourage community participation especially outside.</p> <p>Regular business hours</p> <p>Activities for young people</p> <p>Lots of art</p> <p>Cycle facilities</p>	1	4	<p><b>Working Drains</b></p> <p>Prevent flooding in main street, businesses and footpaths</p> <p>Well designed, capacious and heritage kerb and gutter from Nerriga road to Monkitee street</p> <p>Regular maintenance of drains</p> <p>Responsible Council</p>	9	11
<p><b>Interpretive signage</b></p> <p>A well designed suite of signs, describing history of town</p> <p>Easy to navigate town</p>	4	10	<p><b>Power lines under ground</b></p> <p>Beautify the street</p> <p>Cooler in summer</p>	4	3

LOW COST	VOTES 1 <sup>ST</sup>	VOTES 2 <sup>ND</sup>	UNLIMITED COST	VOTES 1 <sup>ST</sup>	VOTES 2 <sup>ND</sup>
Encourage exploration Heritage Walk, 40 signs at \$600 each			Visual		
<b>Signage</b> Entry and exit Interpretive To facilities, e.g. hospital To recreation, outdoor experiences	3	2	<b>Traffic by-pass</b> More enjoyable experience in the main street Tourist destination More peaceful and quieter, enabling greater pleasurable experiences	5	3
<b>Streetscape</b> Coherent Well maintained Leafy	2	1	<b>Develop commercial function of town</b> Add vibrancy Develop economic opportunities Convenient for locals and travellers	4	8
<b>Amenity</b> Health, safety, enjoyment More seating on main street and park Water fountains for drinking	4	2	<b>Relocate swimming pool to Recreation Ground</b> Construct tourist centre in place of pool Relieve pressure on main street	4	1

<b>LOW COST</b>	<b>VOTES 1<sup>ST</sup></b>	<b>VOTES 2<sup>ND</sup></b>	<b>UNLIMITED COST</b>	<b>VOTES 1<sup>ST</sup></b>	<b>VOTES 2<sup>ND</sup></b>
Clean public facilities, garbage bins repositioned away from food outlets					
<b>Tourism</b> Heritage walk	0	2	<b>Tourism support</b> Financial support to VIC, Historical museum open more often	2	3
<b>Parking</b> Timed parking in Wallace Street Reduce all day parking Support business More people able to shop Dedicated long vehicle parking and signage Off street parking for shop owners and staff More parking for people with disabilities	6	8	<b>Parking</b> Improved access Accessibility for residents and visitors Disabled parking Separate parking for different vehicle types Increase traffic flow Timed parking Enhance safety	10	5
<b>Aesthetic Upgrade</b> Trees Paving uniform, for safety and accessibility	22	11			

<b>LOW COST</b>	<b>VOTES 1<sup>ST</sup></b>	<b>VOTES 2<sup>ND</sup></b>	<b>UNLIMITED COST</b>	<b>VOTES 1<sup>ST</sup></b>	<b>VOTES 2<sup>ND</sup></b>
Signage – directional  Painting of buildings, beautify street frontages, uniform presentation					
Garden pots of colour in main street	0	0			
<b>Preserve Trees</b>  Poplars at entrance  Replant and add to existing  Heritage trees  Aesthetic	2	5			
<b>Youth Precinct / skate park</b>  Socialisation / recreation  Combat youth obesity and depression  Combat boredom  Increase physical activity  Multi-generational / connectedness	5	5			

LOW COST	VOTES 1 <sup>ST</sup>	VOTES 2 <sup>ND</sup>	UNLIMITED COST	VOTES 1 <sup>ST</sup>	VOTES 2 <sup>ND</sup>
<b>Ryrie Park</b> Beautiful Multi-generational Youth space Heritage sensitive Skate park Bike track around town	8	9			
<b>Preservation of Heritage</b> Enforcement Preserve views Return the bollards Reseal, use brown/tan ?? metal	4	5			
<b>Public Art</b> Attraction for tourist Employment for local artists Quality sites	0	1			

**OUTCOME – IDEAS FOR IMMEDIATE ACTION**

In order of voting preference, the following has been proposed by the Braidwood community as ideas that could be implemented as a priority, immediately or when funding becomes available.

No.	Item	Votes 1 <sup>st</sup> / 2nd
1	Aesthetic Upgrade	22 / 11
3	Parking	16 / 13
3	Working Drains	9 / 11
4	Ryrie Park	8 / 9
5	Interpretive Signage / Signage	7 / 12
6	Streetscape / Amenity	6 / 3
6	Youth Precinct / skate Park	5 / 5
7	Traffic By pass	5 / 3
8	Interpretive Signage	4 / 10
9	Develop commercial function of town	4 / 8
10	Preservation of Heritage	4 / 5
11	Power lines under ground	4 / 3

No.	Item	Votes 1 <sup>st</sup> / 2 <sup>nd</sup>
13	Relocate swimming pool to Recreation Ground	4 / 1
14	Signage	3 / 2
15	Preserve Trees	2 / 5
16	Tourism / Tourism Support	2 / 5
17	Streetscape maintenance	2 / 1
18	Culture and entertainment	1 / 4
19	Public Art	0 / 1
20	Garden pots of colour in main street	0 / 0

This looks great Debbie,

> with there final ideas they were asked to list the headline, the benefits and why. and on the earlier exercise they were asked to list qualities. This is important data to inform decisions. Could we include that too?

Rose



# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017


ITEM 7.1            BRAIDWOOD AND BUNGENDORE TOWN CENTRE  
                         IMPROVEMENTS AND CAPTAINS FLAT UPGRADE TO  
                         COMMUNITY FACILITIES - STRONGER COMMUNITIES  
                         FUNDING UPDATE

ATTACHMENT 4    COMMUNITY FEEDBACK REPORT - BRAIDWOOD

COMMUNITY FEEDBACK – Braidwood CBD Landscape Consultation

Email responses received by Debbie Sibbick listed below at Table 1:

**Table 1: Email Feedback**

No.	Forum	Comment	Recommendations
1	Email	 <p data-bbox="680 911 1420 946">Playground similar to that at Tamworth Regional Council</p>	Playground upgrade / replacement
2		<p data-bbox="680 954 987 986">Dhurga Rock information:</p> <p data-bbox="680 1026 1576 1161">Below is an information sheet that we prepared in late 2015, mainly for the use of Braidwood tour guides. Please let me know if you need anything not covered in this document. It is rather long...</p> <p data-bbox="680 1201 1576 1375">The Two Fires Committee has, over time, discussed ideas about what landscaping would be appropriate for the space around the Dhurga Rock, including more benches. We have also spoken with an indigenous elder about native plantings and bush tucker plants that would complement the Rock and its purpose very well.</p>	Dhurga Rock, Ryrie Park South

No.	Forum	Comment	Recommendations
		<p>Might it be possible for us to discuss these ideas with your consultants sometime?</p> <p>Thanks and best wishes            Julia (Green)            President            Two Fires Committee            PO Box 108, Braidwood            0402 605 945</p> <p style="text-align: center;"><b>THE DHURGA ROCK</b>  <i>in Ryrie Park South, Braidwood NSW</i></p> <p><b><u>WHAT IS THE DHURGA ROCK?</u></b></p> <p>The Dhurga Rock is a public expression of acknowledgement that this land was occupied and cared for by Aboriginal people of the Dhurga language group in the Yuin Nation for tens of thousands of years before European settlement.</p> <p>It is also an expression of regret that early colonisation dispossessed these people of their land, and that there was significant loss of life and culture as a result.</p> <p>Importantly also the Rock stands as an expression of aspiration that we can create a future where indigenous knowledge and wisdom are valued, and the land cared for eternally.</p> <p>The Rock takes the form of an impressive work of public art, beautifully placed in Ryrie Park in the centre of Braidwood.</p>	

No.	Forum	Comment	Recommendations
		<p>It was unveiled on 16th May 2015, at the opening of the 2015 Two Fires Festival.</p> <p><b><u>WHY THE DHURGA ROCK?</u></b></p> <p>In 2014 Braidwood celebrated its 175th anniversary with many special events. And there was a lot to celebrate from the beginnings of the town to its current presence. However, for many in the community this highlighted the lack of public information about the long and rich Aboriginal history of the area. Let alone any acknowledgement or recognition that these first Australians lost their land to the new settlers and that in the process many lives were also lost.</p> <p>It is known that Aboriginal survivors were relocated to the south coast, having been denied land in this region by the new order. Some Aboriginal people with direct family links to the Braidwood area were brought up to believe that Braidwood was an unsafe place to visit. They have told us that many years ago their traditional walking trails from the coast to Weereewa (Lake George) had been re-routed around the town to avoid danger.</p> <p>Little is known about what this might have meant, as, like in most of Australia, much of the Aboriginal history of Braidwood has been hidden or denied and Aboriginal people marginalised.</p> <p>Braidwood in 2014 seemed a very “white” community.</p> <p>The Dhurga Rock is intended as a step towards healing past dislocation and trauma, and education about Aboriginal history and culture relating to this area. The Rock is also an expression of fundamental social justice, and community inclusiveness.</p>	

No.	Forum	Comment	Recommendations
		<p>There are very few community-driven public acknowledgements in other towns in Australia. There are monuments in many places where known massacres of Aboriginal people occurred, but it is rare to see a monument acknowledging and addressing the general dispossession and resulting trauma affecting Aboriginal families and tribes.</p> <p><b><u>HOW DID THE ROCK COME ABOUT?</u></b></p> <p>The Dhurga Rock was an initiative of Braidwood’s Two Fires Festival Committee.</p> <p>The Two Fires Festivals of Arts and Activism have been held biennially in Braidwood since 2005. The Festivals celebrate the legacy of Australian poet and activist Judith Wright (1915 - 2000), who lived the last decades of her life in the Braidwood area. Judith was way ahead of her time in recognising and speaking out about the deep injustices experience by our indigenous people, and the Festival has had a strong indigenous stream since its inception.</p> <p>Committee members have over the years developed relationships with Aboriginal families and individuals with ancestral links to this area, and the early ideas for a public acknowledgement were developed in consultation with these people.</p> <p>Uncle Max Dulumunmun Harrison, a Walbanga elder of the Yuin nation has been involved with Two Fires Festivals since their inception. He was supportive and enthusiastic when first contacted about this project. After listening to the initial idea, and thinking awhile, he wryly said “Yes, so Paris has the Eiffel Tower, Sydney has the Opera House, and Braidwood will have the Rock”!</p>	

No.	Forum	Comment	Recommendations
		<p>The Two Fires Committee sought and received significant support for the project from local community groups and individuals, as well as from Reconciliation Australia, and regional Aboriginal Cultural Teaching Groups. Local supporters included Braidwood and District Historical Society, Braidwood Heritage Society, Braidwood Life Centre, St Bede's Social Justice Group, Braidwood Regional Arts Group, and both local schools Their sincere, thoughtful and encouraging letters were key to the project's early development.</p> <p>Enthusiastic support was also received from the Bateman's Bay Local Aboriginal Land Council, as Braidwood falls in their area.</p> <p>Challenges and frustrations were met and overcome as the Committee sought funding for the project, and approval from the then Palerang Council, to place the Dhurga Rock on Council land.</p> <p>Due to the commitment and hard work of the Two Fires Committee, the Dhurga Rock project took under 18 months from conception in January 2014 to installation and unveiling in May 2015.</p> <p><b><u>THE ARTISTS AND THE STONE</u></b></p> <p>IAN MARR is a local artist, lettercutter and farmer. He is a master at inscribing letters in stone, and he readily agreed to be involved with the Dhurga Rock project.</p> <p>Ian sourced the STONE that became the Dhurga Rock from the Mintaro quarry in the Clare Valley in South Australia. It is a 3,000kg piece of Mintaro slate, from 900 million year-old metamorphic stone, deposited layer upon layer in a lake, perhaps volcanic, formed deep in the earth's crust. It was then subject to extreme heat and pressure - cooked.</p>	

No.	Forum	Comment	Recommendations
		<p>The word-inscribed face of the stone has spectacular contours suggesting an escarpment where Braidwood’s location sits in Yuin land, encompassing highland and coastal areas to the sea. In this setting Ian’s beautifully inscribed words visually change with the light and shadow of each passing day. Best viewed in sunlight - maybe?</p> <p>NOEL BUTLER is a Budawang elder with family links to Braidwood. He is an artist and an educator, with highly developed skills in wood-carving and in teaching culture in many settings. Noel designed and carved the north-east face of the stone, with animals and fish of special significance to his family and culture.</p> <p>As part of the Dhurga Rock project, Noel and his wife Trish conducted workshops with the two local schools, teaching enthusiastic students through dance, painting and stories.</p> <p><b><u>THE UNVEILING CEREMONY</u></b></p> <p>The Unveiling Ceremony, on 16th May 2015, followed the traditional fire-lighting and welcome to country by Uncle Max Dulumunmun Harrison and his family. A colourful crowd observed and applauded as our local Mayor Pete Harrison opened proceedings, followed by other members of the Braidwood community speaking of the significance of the Rock to them personally and to the Braidwood community.</p> <p>These words spoken on behalf of St Bede’s Social Justice Group were especially moving:</p> <p><i>“A stone wall provides a break from the winter breeze and shade from the summer sun. This stone piece stands, human in scale, not as a divide but as two parts of a shared story. The mid-morning sun will awaken the quiet</i></p>	

No.	Forum	Comment	Recommendations
		<p><i>shadows of the Burnaaga (lizard) Gari (snake) and Bilima (turtle) the totemic ancestors of past and present that walked and lived in this country. The words of acknowledgement in shade, recalling loss and sorrow but also the willingness for the future children to share and value the respect and the culture of the local Indigenous peoples". (Julian Laffan 2015)</i></p> <p>Impressive also were the local school students who included words in the Dhurga language as they spoke of what they had learnt about Aboriginal culture in the lead-up to the Rock's unveiling.</p> <p>Jack Waterford AM officially unveiled the Dhurga Rock, with responses from local Aboriginal elders Max Dulumunmun Harrison and Noel Butler, and Tom Calma, Co-Chair of Reconciliation Australia.</p> <p>A powerfully invoked song from Tjanara Goreng Goreng (a traditional performer and Songwoman from Central Queensland who has had previous involvement with the Two Fires Festival) was followed by dancing and celebrations.</p> <p>Young members of the Braidwood Dance Studio performed enthusiastically, and were followed by Aboriginal dance groups receiving, smoking and blessing the Dhurga Rock. Powerful performances by the Djaadjawan Dancers, the Ngaran Ngaran and Gulaga Dancers, women and men from the south coast with links to the Braidwood area, concluded the Unveiling Ceremony.</p> <p><b><u>EARLY OUTCOMES</u></b></p>	



No.	Forum	Comment	Recommendations
		<p>Many local people walk through Ryrie Park daily, as well as many tourists stopping to rest and walk their dogs. The Dhurga Rock attracts their attention and many people take the time to look closely and read its inscription.</p> <p><b><u>Feedback from the community:</u></b></p> <p><i>"The opening was a great moment for our region and the rock is a physical reminder of hope for the future. Congratulations again.                      The classes from St. Bede's visited last week and look to having events and lessons at the Rock...                      I hope the monument will continue to build long term understanding."                      (Teacher, St Bede's School, 30th May 2015)</i></p> <p><i>"...Braidwood Preschool children experienced the Dhurga Rock when they went for a walk last week! They were interested in the animals and the rock.                      Could I please get the information and the Dhurga names of the animals on the rock, so we can continue to talk to the children about why these animals were chosen, and we can use the Dhurga names.                      If you have any other information/resources etc that you think we could use with the children, we would grateful to receive it from you?"                      (Director, Braidwood Preschool, 5th June 2015)</i></p> <p><i>"...I have just started working on a song with year 3 at ST Bedes to feed into the indigenous studies unit they have been doing.                      They've been looking at how people lived, food, shelter, hunting etc and I created a simple chorus ...We will work on it for a few weeks and hopefully perform for the other students at some point. I would really like to do some of the rehearsals at the beautiful rock                      It is wonderful having that touchstone in the park. I find it a very powerful and sacred symbol."</i></p>	

No.	Forum	Comment	Recommendations
		<p>(Local singing teacher, 8th June 2015)</p> <p><b><u>And a recent anecdote:</u></b>            An older Aboriginal couple from the south coast were visiting in Ryrie Park, and a resident took the time to show them the Dhurga Rock (which they were unaware of). The woman had tears streaming down her face as she read the inscription. She said “I never thought I’d live to see this”.</p> <p><b><u>FUTURE POSSIBILITIES</u></b></p> <ul style="list-style-type: none"> <li>• The Dhurga Rock becomes a regular feature of Braidwood tours</li> <li>• A brochure/booklet about the Dhurga Rock to be distributed to Information and Cultural Centres in the region, to encourage visitors, and to connect with Aboriginal people with family links to this area.</li> <li>• Regular “Yarning Circles” around the Rock, where information and knowledge about the Aboriginal history of this area, and early relationships with the white settlers, can be safely shared.</li> <li>• Ceremonies and gatherings eg during NAIDOC Week, Sorry Day</li> <li>• A place to welcome to town other Aboriginal families interested in learning more about their ancestral links to this area.</li> <li>• A focus for gathering stories and information generally about our Aboriginal history.</li> <li>• Other local communities might consider creating a public acknowledgement of the Aboriginal history of their areas.</li> </ul> <p><b>We expect the legacy of the Dhurga Rock to last a long time. It’s key purposes of healing and education are both processes that take time, and can take many forms. The installation of the Dhurga Rock is but a beginning.</b></p>	

No.	Forum	Comment	Recommendations
		<p>Two Fires Committee                      Sept 2015</p> <p><b><u>UPDATE (August 2017)</u></b></p> <p>Since the installation, most of the “Future Possibilities” listed above are happening:</p> <ul style="list-style-type: none"> <li>• We have a Dhurga Rock flyer available locally and in the region</li> <li>• The Rock features in local tours</li> <li>• Local schools use the Rock as a focus for learning about indigenous culture and language</li> <li>• We have (and will continue to) hold ceremonies and gatherings at significant times (e.g. Mabo Day, and NAIDOC Week)</li> <li>• We expect to hold regular “yarning circles” for all people interested in sharing stories of early Braidwood history</li> <li>• The space is used for meeting Aboriginal people who are exploring their ancestral links to this area</li> <li>• We have received feedback from some Aboriginal people that they view the Dhurga Rock as a significant step forward in healing their dispossession from this area.</li> </ul> <p>16th August 2017</p>	

Phone conversations recorded by Debbie Sibbick regarding comments to the landscape upgrade proposals are detailed in Table 2 below.

**Table 2: Phone conversations**

No.	Forum	Comment	Recommendations
1	Phone Conversation	RSL Sub Branch – President on 21/9/2017:  1. The RSL is happy with the memorial section of the garden in its current state. They have spent thousands of dollars on the memorial section recently and would not like to see it changed. The rocks are local granite rocks. 2. Seat could be replaced, and any other additional seating incorporated. 3. The area could be beautified with additional plantings. 4. Do not want to see the plaques removed and placed onto a memorial wall, due to the cost and effort they have recently undertaken. 5. Bollards at the memorial soldier to be consistent.	RSL memorial garden and bollards to the memorial soldier.

Personal conversations are recorded at Table 3 below.

**Table 3: Personal conversations**

No.	Forum	Comment	Recommendations
1	Meeting held at Ryrie Park with Julie and Janene from Two Fires Committee	Discussion notes, onsite meeting 5 September 2017:  1. Dhurga Rock to remain in situ.	

	5 September 2017	<p>2. Seat at Dhurga Rock (Bridge timber) to remain in situ. Seats may be added to this area, as indicated by you, to form a meeting place. Seats to be similar to existing.</p> <p>3. Any plantings to be low, so as not to shade out or block the vista of the Rock 4. You will arrange for a concept drawing of your ideas / proposals for this area.</p> <p>5. Noted that the Dhurga Rock is used for: educational purposes by local school groups; gatherings; and festivals.</p> <p>6. Noted also your comments regarding the remainder of the South Ryrie Park precinct: pavers to be retained in existing location due to the historical context of their installation, supported by local families including yourselves. Brick path may be added to but not removed; RSL Memorial to remain as is, due to the effort by local members; noted that this section of the Park is well utilised on Market day, with many stall holders covering the entire Park.</p>	
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**Notes from Community Forum at Braidwood Old Library: 10 August 2017.**

The landscape consultant Philips/Marler conducted a community consultation on the evening of Thursday 10 August, at the Old Library in Braidwood. Comments were received at the conclusion of the evening and have been recorded below.

Butchers paper was posted to the wall with participants being asked to make comment on Post – It – Notes. Participants were then asked to place their notes on the pre-prepared butchers paper, posted to the wall of the room. The results have been transferred to the table below.

**Table 4: comments from community consultation at Braidwood on August 10, 2017.**

No.	Section of Plan	Comment
1	<b>Ryrie Park South</b>	Great plan
2		New trees is nice
3		Can we please have a more woody, organic playing area, similar to the Arboretum (in the ACT)
4		New trees is nice
5		I love everything. No. 3 is the priority
6		<ul style="list-style-type: none"> <li>• Peaceful, tranquil</li> <li>• The concepts are beautiful</li> <li>• Love the memorial wall</li> </ul>
7		We need a good open area for a skateboard park, not tucked in a corner, so it can have access for general community supervision therefore safety for the children.
8		I love everything you have suggested. Good on you!
9		Seating in south park NE of Bandstand – make it closer so it can be used with bandstand
10		There is a good toilet block behind the Library in Park Lane west with accessible toilet + 4 cubicles – rarely used!
11		Street furniture – yes to wood and metal, clean lines
12		
13	<b>Ryrie Park North</b>	Skatepark please

No.	Section of Plan	Comment
14		Water elements  Natural materials  Organic forms  No bright colours
15		Yes to Skate areas
16		Opportunities for outdoor music events would be great
17		This Park should be the priority
18		Play park that will do all ages up to 18 years old
19		40km p/h zone all the way down, past the pre-school
20		Facilities for food vans between parks.  Electricity & Bins
21		Fantastic inclusive design, especially for our young people and skaters
22		Wonderful ideas for the active area of the Park  Pool upgrade, Playground and skate park, fantastic
23		I love everything. No 2 is the priority
24		Great concepts for both North and South Ryrie
25		Strongly support the proposals, particularly the move of the amenities block, the skate area and the playgrounds
26		Love the suggestions for Ryrie Park in general. Would dramatically improve the feel of the park.
27		Drawing of a skate park on a post it note
28		Go for it!
29		Skate Park design is great
30		Recreational area along Monkittee creek with toilet facilities and seating etc.
31		I love it! Do it!
32		Memorial Wall in Ryrie Park North would need finishes to match War Memorial, to be sympathetic

No.	Section of Plan	Comment
33		Kids park is great!
34		Please keep / replace the National Park interpretation signs.
35		Our kids will love the new park
36		Joining the park lands is a good idea
37		Age variety for kids / swim etc is a place to go and enjoy
38		I think it is great we are getting a skate park
39	<b>Parking</b>	Thanks, well thought out
40		Concerned about buses parking in front of Albion. Maybe down Duncan Street East & West?
41		I love everything
42		Off street parking for locals in Council Yard.  No coach parking at Duncan Street intersection  Have coach parking North park, Wallace Street
43		Do you think car & boat / car & caravan parking to also be in Lascelles Stre below St. Bedes Church?  i.e. additional to the proposed Wallace Street.
44		Good ideas posed to regain spaces and create a fresh new visual aspect
45		No bus stop in the main intersection
46		Public parking at Council Depot site
47		McKellar Street is a wide level area often used by large articulated vehicles. A caravan toilet dump is available along the Park frontage. This lends the area to further use.
48		New off street car park is great.  But how do you get the shop owners and staff to move off the main street?
49		Love idea of locals parking off the main street
50		Support car parking for locals in Council area behind National Theatre
51		Bus, long vehicle/truck parking in Wallace Street opposite Albion not supported
52		Bus parking at Park. Not at Wallace Street / Duncan Street intersection



No.	Section of Plan	Comment
53		Need trees in the main street and covered cables. It looks like a setting for a western and is very ugly. People fight to get under the trees to park in summer and the trees are constantly mangled by bad tree surgery.
54	<b>Wallace Street Crossing</b>	Great design. Priorities: <ul style="list-style-type: none"> <li>• Safety</li> <li>• Drainage</li> <li>• Parking / street design</li> <li>• Young peoples facilities, esp playground and skate park</li> </ul>
55		Keep our same old seats and fix up. Not turn into an abstraction (street seats)
56		Agapanthus don't survive severe frosts here n winter therefore not suitable
57		New paving will over gentrify
58		Crossing 1: Tree planting, ground cover, same as crossing 2
59		No mention of Wallace Street south and Lascelles despite existing and new developments
60		A Pedestrian refuge in the centre of Wallace Street at the crossings and not a Zebra crossing people get killed on these. Most towns now have the refuges, good examples are Goulburn and Queanbeyan.
61		The proposals are a big improvement. Would love trees at the National Theatre crossing as described
62		Use granite for stone finish, the grey / pink tone concrete or even greenish to reflect lichen.
63		The assumption that vehicles travel at around 30kph at top crossing, outside Royal Hotel, may not be true at all times, especially long weekends.
64		Please don't make it look too new as it will be ugly
65		Yay a cool slab of concrete with curves. Just don't change Braidwood too much.
66		Consistent street footpath paving
67		Changing the bollards is a must
68		Plantings sound fantastic
69		Spend funds on Footpaths before style upgrades
70		2 tall trees and bollards is good. Great.
71		Love it!
72		Love ideas of bollards, not blisters
73		Like the pavement suggestions
74		Big tick to plantings at crossings and bollards

No.	Section of Plan	Comment
75	<b>Duncan / Wallace Street Intersection</b>	Not sure about the bus parking here
76		Love the design. Don't think buses should stop here though.
77		The paving around this intersection needs to be soft. Big kid Family hangout, bikes and dogs
78		Please keep some decomposed granite parking spaces, they feel rural not city and that why we live here.
79		I like the paving idea but can we please be very careful it doesn't look too modern / polished. The granite sometimes looks a bit cheesy.
80		No buses out front of Albion, on Wallace. Busses up on Duncan.
81		Good idea shortening the distance for pedestrians.
82		Only 2 small trees mentioned for lower pedestrian crossing. More trees required for summer shading and seating under. Still just tar and cement with a continuous car park each side of the street. Overall, great to see some progress.
83		Great concept. Love the idea of enhancing corners
84		Priority one please
85		In Beechworth the granite gutters have little bridges over them for pedestrians and are considered precious historic features. Not dug up as they are here.
86		Duncan & Wallace Street intersection – roundabout? With colourful planting.
87		Support for Duncan st intersections particularly colour scoping 4 major corner buildings and repainting, plus removal of Albion buildings balconies and replacement with heritage appropriate code compliant patten in timber
88		No bus stop in front of Albion. Maybe further south near the church
89		No buses to stop near Duncan St / Wallace Street please
90		Priority Duncan Street intersection and Ryrie Park North
91		Consistent street sealing
92		I love everything. Duncan / Wallace Street intersection number 1 priority
93		We won't be able to change Braidwood to a destination if we cant soften the main street. Trees, gardens and seating would go a long way towards this. Have a look at Tumbarumba's main street, along with just about every other town.

# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017

ITEM 7.3            IPART REVIEW OF REGIONAL BUS FARES

ATTACHMENT 1    IPART PROPOSED BUS FARE SCHEMATIC

## PROPOSAL FOR LOWER RURAL AND REGIONAL BUS FARES

IPART wants to make bus fares more affordable for people living in rural and regional areas. Lower prices would encourage greater use of public transport and improve taxpayer value for money.



Overall fares would reduce by **25%** on average



Single Fares for **80%** of journeys would substantially reduce - some would be halved



Adult single fares for travel up to 3km would not change in 2018



A new daily cap would make frequent travel more affordable



RED tickets would stay at \$2.50 in 2018 and increase by 10 cents in 2019 and 2020



All Fares would increase by the CPI in 2019 and 2020



ROUTE DISTANCE (KM) • ADULT SINGLE RIDE	CURRENT MAXIMUM FARES	DRAFT MAXIMUM FARES		
		2018	2019	2020
0-2	\$ 2.30 - 3.40	2.30	2.40	2.40
2-10	\$ 3.40 - 6.90	3.40	3.50	3.60
10-25	\$ 6.90 - 10.80	4.90	5.00	5.10
25-40	\$ 10.80 - 13.90	7.20	7.40	7.60
40-60	\$ 14.20 - 17.50	9.60	9.80	10.10
60-200+	\$ 17.50 - 60.00	14.40 - 48.20	14.80 - 49.40	15.10 - 50.60

WHAT DO YOU THINK OF OUR PROPOSAL? LET US KNOW AT [WWW.IPART.NSW.GOV.AU](http://WWW.IPART.NSW.GOV.AU)

# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017

ITEM 7.6                   RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 1   COUNCILLORS' QUESTIONS TABLE

### QPRC COUNCILLORS' QUESTIONS

No.	Date rec'd	Question / Request	Responsible staff	Response	Date of reply	COMPL Y/N
6	4/10/17	Request the Local Traffic Committee review the intersection of Canberra Avenue and Stornaway Road and advise if a stop sign for vehicles entering Stornaway Road from Canberra Ave (similar to the one at the previous intersection with Ross Road) can be implemented.	Portfolio GM Community Connection	The Local Traffic Committee does not undertake a review of the intersection. Staff will do this review and, if there are any changes proposed by the staff as a result of the review, they will be taken to the Traffic Committee for approval.	6/10/17	N
9	25/10/17	Cr Schweikert requested an update on the Food and Farm Trail scheduled in Bungendore next year and advised that the applicant is Ms Jenny Curtis.	Portfolio GM Natural and Built Character and Service Manager – Business and Innovation	Following up with staff to determine nature of request.	16/11/17	N
10	25/10/17	Cr Marshall referred to the seniors' housing development in King Street Bungendore (DA.2016.206) and the ongoing concern in the community about the contamination of the site and the removal of the contaminated soil and its destination. It is understood conditions in the development consent included testing and satisfactory results before proceeding. Cr Marshall requested Councillors be provided with a copy of the relevant test reports and he also requested consideration be given to releasing these to the community to allay concerns.	Portfolio GM Natural and Built Character	Cr Marshall will be provided with a hard copy of the Site Audit Statement and accompanying report.  A hard copy will be placed in the Councillors' Room at Queanbeyan chambers should other Councillors wish to peruse the document.  A copy of the report will be placed on the development application file where it will be able to be reviewed by interested persons at the Bungendore office. As the document is copyright it cannot be copied without the consent of the author.	16/11/17	Y

7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

11	25/10/17	Cr Marshall requested a copy of the report following the community consultation held in October 2016 on options for Foxlow Bridge.	Portfolio GM Community Connection	Foxlow Bridge options survey attached.  Foxlow Bridge survey results placed in Google Suite on 16 November 2017 as the document is confidential because it contains details of the submitters to the consultation process.	15/11/17	Y
12	25/10/17	Cr Marshall requested a briefing or report on the expenditure of the \$500,000 in Bungendore, \$500,000 in Braidwood, and the \$100,000 in Captains Flat for town beautification. Cr Marshall advised residents have not been able to identify any spending in Captains Flat. He further requested that, if there were any unallocated funds, the elected Council may be involved in allocating them.	Portfolio GM Community Connection	A workshop on this topic is scheduled for 7 February 2018.	13/11/17	N
13	29/10/17	Cr Bray has received a complaint from a resident in Lerra Street, regarding the noise of vehicles coming through the roundabout at the intersection of Edwin Land Parkway and Numeralia Drive. The complainant requests noise attenuation provisions be put in place.	Portfolio GM Community Connection	A review of the noise levels at this location is being undertaken to determine if noise attenuation measures are require. The outcome of that review will be provided to Councillors	15/11/17	N
14	30/10/17	Cr Harrison has received a complaint from a resident from Bywong regarding the removal of trees by his neighbour. It is understood consent was received from Council to remove some trees but more were removed than what was approved, and it also appears other trees have been shortened. Cr Harrison would like to know Council's position.	Portfolio GM Natural and Built Character	Complaint under investigation.		N

7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

15	31/10/17	Cr Marshall enquired about the Consultative Committee on Aboriginal Issues advising he understands this is an existing committee with existing membership. He would like to know if the Committee has a meeting schedule, and if so, the date for the next meeting. Cr Marshall further requested copies of the minutes from the last few meetings.	Portfolio GM Community Choice	The Consultative Committee on Aboriginal issues has been advertised for expressions of interest along with other Committees and Advisory panels of Council. Following this process the membership will be determined and the first meeting date will be set. QPRC's Aboriginal Liaison and Project Officer will have a major role in ensuring appropriate representation. The last meeting was held on 16 September 2016. Although scheduled to be bi-monthly, the meetings were intermittent due to difficulties in reaching a quorum and the difficulty of recruiting a new Liaison Officer. When the new committee is chosen, a schedule will be endorsed at the first meeting. I have attached the TOR for the Committee and the minutes from the last two meetings.	16/11/17	Y
16	31/10/17	Cr Marshall enquired about the QPRC Heritage Advisory Committee which he understands is an existing committee that has changed its remit slightly because of the Braidwood and Curtilage Heritage Advisory Committee. Cr Marshall would like to know if the QPRC Heritage Advisory Committee has an existing membership and meeting schedule, and the date of the next meeting. He further requested copies of the minutes from the last few meetings or if the staff's view is that it needs to be reconstituted, that the process of doing	Service Manager Land-Use Planning	The Queanbeyan Heritage Advisory Committee had an existing membership list but its area of responsibility only included the former Queanbeyan area. Members included Sue Whelan (former Councillor and LRC representative), Heather Thomson (representing Queanbeyan Historical Society), Jane Underwood (Community representative), David Loft (Community representative) and Brendan O'Keefe (Community representative). Pip Giovanelli (Heritage Advisor - West) also attended as did staff - Michael Thompson, David	15/11/17	Y



7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

		so be started (advertising for members etc).		Carswell and Jordana Mitchell. Meetings were held at 5.30pm on the third Monday of the month in Committee Room 1 at 257 Crawford Street. The last few Minutes went to Council's meetings of 24 May (Item 10.4) and 26 April (Item 10.4). This committee needs to be reconstituted and its Charter and Role also being reviewed.		
17	31/10/17	Cr Marshall enquired about the Braidwood and Curtilage Heritage Advisory Committee and requests the process of constituting it (advertising for members etc) be started. He is happy to meet with relevant staff to assist with this if it's easier than communicating by email.	Service Manager Land-Use Planning	Noted. Happy to meet with Councillor Marshall if OK with the Portfolio GM Natural and Built Character.	15/11/17	N
18	31/10/17	Cr Marshall enquired about the Environment and Sustainability Advisory Committee which he understands has expanded its remit. He is querying if the existing membership is appropriate, or whether it needs to be reconstituted. Cr Marshall would also like to know if the Environment and Sustainability Advisory Committee had a meeting schedule and the date of the next meeting. He further requested copies of the minutes from the last few meetings.	Portfolio GM Natural and Built Character	Not proposed to schedule meeting until community representatives are appointed. Terms of reference will be reviewed by committee once constituted.		N

7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

19	31/10/17	Cr Marshall enquired about the Integrated Water Cycle Management Project Reference Group and whether this committee already exists. If so, he requested relevant information be provided to him such as previous minutes, meeting schedule and next meeting date.	Service Manager - Utilities			N
20	31/10/17	Cr Marshall referred to the new Araluen and Majors Creek Area Committee, stating that as the Committee only has an oversight of the Araluen s355 Committee, should something similar be set up in Majors Creek and whether this should also extend to Gundillion.	Service Manager Governance	An item to establish the Terms of Reference and scope of the new Araluen/Majors Creek Committee will be placed on the agenda for its first meeting.	13/11/17	N
21	31/10/17	Cr Marshall referred to the Captains Flat/Hoskinstown/Carwoola Committee and requested details for the Hoskinstown and Carwoola Committees.	Service Manager Governance	Details of contacts have been provided to Cr Marshall.	13/11/17	Y
22	31/10/17	Cr Marshall referred to the Community Safety Precinct Committee – Monaro Local Area Command (LSC), stating that traditionally there was only one Councillor on this committee, which is “owned” by the police. It was agreed that Council would ask the Monaro LAC if two councillors could attend, and the reasons for that which were outlined (in particular that there used to be five councils represented, but now there are only two much larger councils). Has this communication happened yet, and if not, requests it be done.	Portfolio GM Community Choice	Contact has been made with Monaro LAC and we are waiting on a response.	16/11/17	N

7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

23		Cr Marshall referred to the confidential attachments for 27 September meeting state that an unsolicited proposal was first received by QPRC for the CBD redevelopment in April 2016. It has been repeatedly stated publicly that the unsolicited proposal was received in November 2016. Clarification is sought on the discrepancy between the two accounts.	CEO/GM	CEO/GM received a range of ideas/concepts for CBD and other Council sites from a range of developers around time the CBD Property Feasibility Study prepared by HIIPDA and reported to Council after workshops in April. Following the April resolution, appropriate frameworks (e.g. probity and unsolicited proposals guidance) was prepared to enable receipt and consideration of proposals. A formal proposal from a group of developers formed as DQPL (reflecting the unsolicited proposals guide) and capable of framing into a heads of agreement was received in November for report to Council.	12/10/17	Y
24		Cr Marshall referred to a member of the public stating at a Council meeting that signs had been put up on Burra Road favouring a candidate/group in the Council election. Cr Marshall enquired as to what action is being taken about this.	Portfolio GM Community Connection	The signs have since been removed. If they reappear, they will be removed.	12/10/17	Y
25	17/10/17	Cr Marshall referred to the Minutes of the Council Meeting on 23rd August which stated: RESOLVED (Overall): The Administrator resolved that should the Administrator of Queanbeyan-Palerang Regional Council be declared elected following the Local Government Elections on 9 September 2017, the Councillor fee applicable be reduced to	Service Manager Workplace	Mayor Overall was paid a Mayor and Councillor allowance from the first meeting of Council on 20 September 2017 and the savings to the budget was \$5,923.08.	17/10/17	Y

7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

		<p>nil from the date of the declaration of the poll to the date of the first meeting of the new Council. The Administrator also informed NSW Legislative Council Budget Estimates on 1st September: "Mr OVERALL: I have informed our human resources director that I wish to forego over the two weeks of the pre-poll period, with a copy to the general manager. The Hon. PETER PRIMROSE: There is no leave prior to that period? Mr OVERALL: There is no leave entitlement as an administrator and I also make the point that in other councils mayors and councillors receive their allowance right up to the declaration of the poll of a new council. But I, as administrator, decided to do the right thing and forego during the two -week pre-poll period up to the election. Can Council please be informed of the savings to QPRC's budget as a result of these two separate statements by the Administrator?"</p>				
26	12/10/17	<p>Queanbeyan City Council's practice was to have the Chairperson's name in the footer of every page of Council Meeting and Committee of the Whole Business Papers and Minutes, and this has carried over to QPRC under Administration and since the election. This was not Palerang Council's practice, nor is it the practice of any of the neighbouring councils that I have found. Nor is it required by the QPRC Code of Meeting Practice, which prescribes:</p>	EA to Mayor and CEO/GM	When the former QCC prepared the minutes and reports for binding, they didn't have to order the special blue minute / report paper so it was incorporated into the agenda docs. This was the practice from when QCC started using InfoCouncil.	12/10/17	Y

7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

		<p>15.7. On each sheet of the Council minute book there will be placed a footer setting out;</p> <p>15.7.1. the nature of the meeting;</p> <p>15.7.2. the date of the meeting, and</p> <p>15.7.3. page number."</p> <p>Cr Marshall requested advice of the origins of and justification for this practice.</p>				
27		<p>Cr Marshall referred to the development consent issued for a dwelling at 1303a Bungendore Road Bywong, stating that at just 0.4318ha, the size is substantially less than the 6ha minimum lot size in that area for a dwelling entitlement. He understood that such a variation to the minimum lot size, allowable under Clause 4.6 of the Palerang LEP, had to be approved by Council. The DA Tracking on Council's website shows it was approved by staff. Cr Marshall requested advice of the basis on which this Development Application was approved.</p>	Portfolio GM Natural and Built Character	While the site is well below the minimum lot size, the dwelling was permissible under Clause 4.2A(3)(c) of the PLEP 2014 as the site was created as part of a Council approved subdivision and a dwelling was permissible on the site prior to the commencement of the PLEP 2014. The lot was further reduced in size as a result of a road widening/realignment process.	12/10/17	Y
28	5/11/17	<p>On behalf of the Bungendore War Memorial Committee (BWMC), Cr Schweikert requested a response from Council to assist the Committee to obtain an engineers' report on the memorial to assist them in applying for a grant for maintenance.</p>	Portfolio GM Community Connection	Engineering staff will inspect the memorial and provide some advice on the matter however a suitably qualified structural engineer would need to be engaged to prepare a structural report as requested. Further advice will be provided once the memorial has been inspected.	15/11/17	N

7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

29	5/11/17	<p>Cr Schweikert requested the following:</p> <ul style="list-style-type: none"> <li>- clarification on charges on a water notice;</li> <li>- a copy of the legislation which Council operates under regarding the grandfathering of rates etc for companies but not individuals which is believed to be dated about 2004, and</li> <li>- he understands that was a QCC committee set up to look at this situation, and if it reported, he would like to know the recommendations for this.</li> </ul>	CEO/GM and Chief Financial Officer	<p>In 2015/16 former QCC underwent an external review of Water and Sewer pricing models. Council implemented the recommendations in accordance with the best guidelines of Office of NSW Water. The change commenced 1<sup>st</sup> July 2016. The review resulted in a reduction from 9.5% and 13% increases for water and sewer to a once off 4% increase. With future increases as per CPI. As per guidelines Council had to correct the methodology of access charging to reflect the size of the meter.</p> <p>The Rates and Revenue subcommittee of Council implemented a Water Meter Size Reassessment Policy where by a property was able to perform a desktop self-assessment. If the self-assessment found the meter size is highly likely to be assessed as a lower size than installed, the property owner was granted a 50% reduction in access fees until a full assessment was submitted and assessed by Council. If the full assessment found that Council required a lower meter size than the meter size installed the lower access charge was applied.</p> <p>Council staff are investigating the legislation requiring the grandfathering approach for companies. Council staff will follow this action up in the next questions table.</p>	10/11/17	Y
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7.6 Responses to Councillors' Questions  
Attachment 1 - Councillors' Questions Table (Continued)

				<p>The review also revised the charge methodology in regards to multi-unit dwellings. The consultant advised that within the 2007 Office of NSW Water guidelines mention:</p> <ul style="list-style-type: none"> <li>• All freestanding and multi-unit residential developments (both strata and non-strata) approved after 1 July 2004 must be separately metered.</li> <li>• Local water units should encourage separate metering of existing multi-unit residential developments where cost effective.</li> <li>• A block of say 4 Torrens title are to be treated as 4 single residential assessments, each with a 20mm service connection charge.</li> </ul> <p>Therefore Council staff have reviewed and sought independent advice, the returned advice is that Council is applying the appropriate charges for the scenario of the constituent.</p>		
30	8/11/17	Cr Marshall enquired if Council uses Facebook events for Council meetings or various public consultation meetings.	Service Manager Customer and Communication	Facebook events is used for community meetings and other consultation activities when they are open to the broader public. Council does not use Facebook events for ordinary or Planning and Strategy Committee (PSC) meetings. Ordinary and PSC meetings are shown under events on Council's website.	8/11/17	Y

7.6 Responses to Councillors' Questions  
 Attachment 1 - Councillors' Questions Table (Continued)

31	14/11/17	Cr Marshall referred to the speed limit signs at the new chip seal that was put down at the very north-western end of Captains Flat Road, just on the approach to Kings Highway roundabout and requested they be reviewed and removed if no longer needed.	Portfolio GM Community Connection	These temporary signs will be reviewed and removed if possible.	15/11/17	Y
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# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017

ITEM 7.6            RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 3    FOXLOW BRIDGE SURVEY - Q11

# Foxlow Bridge options survey



## Purpose of this survey

Queanbeyan-Palerang Regional Council is seeking input from the community regarding the future of the Foxlow Bridge.

## About Foxlow Bridge

Foxlow Bridge is located on the Hoskinstown Road near the intersection with Captains Flat Road. It currently provides the only flood-free access over the Molonglo River, direct to Captains Flat Road, for residents of the Rossi locality and also serves as an alternate route between Captains Flat and Bungendore. Access to the bridge is currently restricted to vehicles under 5 tonnes (gross vehicle mass) and less than 3 metres in height. The location of the bridge is shown on the right.

Foxlow Bridge is an Allan Truss bridge; one of five stages of the evolution of timber truss bridges in NSW in the late 19th century. It is a local item in the Palerang Local Environmental Plan 2014 heritage schedule and is visually prominent within the rural landscape.

## Why is Council looking at Foxlow Bridge?

As mentioned above, Foxlow Bridge has both height and weight restrictions. This inhibits the movement of residents as well as agricultural and forestry products in the area.

Additionally, the bridge is ageing and will require major works as well as ongoing maintenance to keep it open. This would involve significant expense, and may not necessarily result in the removal of any weight restriction.

As well as undertaking community consultation, Council is also considering the heritage, technical and financial aspects associated with the options for managing the bridge.

Council stresses that the bridge is safe to use for vehicles up to 5 tonnes.

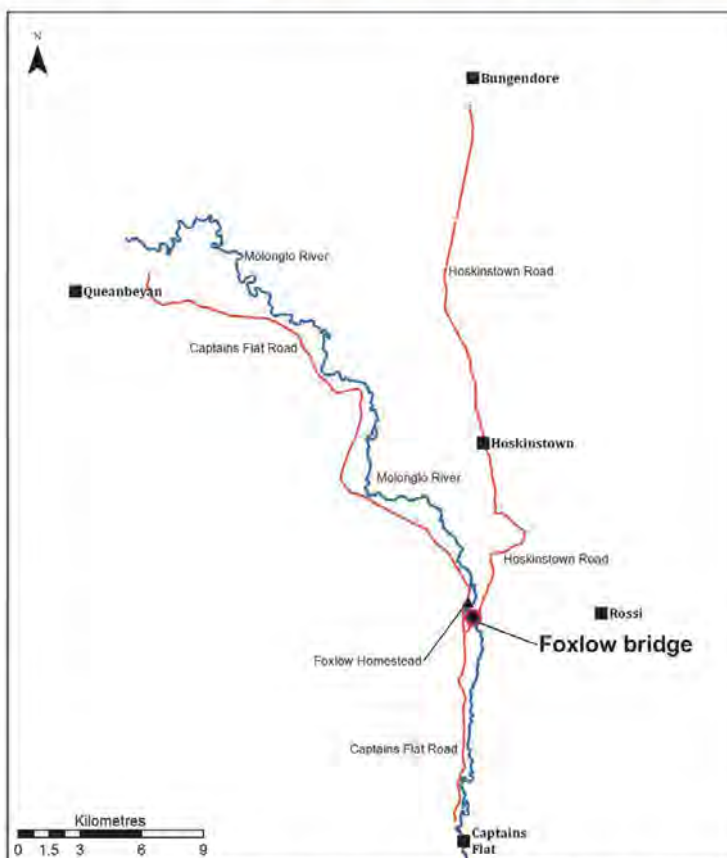
## What are the preliminary options Council is considering?

Listed on the following page are the preliminary options Council is considering. The options presented are not final and may change after consultation and technical assessments are completed. The options are not listed in any particular order and show high level advantages and disadvantages for each.

## Survey responses

Survey responses close on Friday 4 November. An online survey is also available at <https://www.surveymonkey.com/r/YZ3KTTX>

Please only complete the survey once. If you choose



to complete the hardcopy survey, please drop-off, mail or email the survey to Council.

## Community meeting

Council has a community meeting scheduled for Wednesday 19 October, commencing at 6pm in the Captains Flat Community Hall. Among other items, the Foxlow Bridge options will be discussed and residents are encouraged to attend to hear about the options and ask questions.

## What happens after I submit my survey?

Once the survey period closes, all responses will be collated and incorporated into a Council report on the options for Foxlow Bridge. Council meetings are held on the second (Queanbeyan) and fourth (Bungendore) Wednesday of each month, starting at 5.30pm. The agenda for the meeting will be made available by the Friday prior to the meeting and will be available for download from [www.qprc.nsw.gov.au](http://www.qprc.nsw.gov.au)

If you are unable to attend the meeting, you can watch it via [webcast.qprc.nsw.gov.au](http://webcast.qprc.nsw.gov.au)

## Further information

Contact Brendan Belcher, Senior Engineer – Infrastructure Planning on 6238 8111 or at [records@qprc.nsw.gov.au](mailto:records@qprc.nsw.gov.au).

## Foxlow Bridge - preliminary options

Option	Description	Advantages	Disadvantages
1	Close Foxlow Bridge, demolish the bridge and don't construct a new bridge over the Molonglo River	<ul style="list-style-type: none"> <li>Lowest cost</li> </ul>	<ul style="list-style-type: none"> <li>Removes access across the Molonglo River</li> <li>Highest heritage impact</li> <li>Highest social impact</li> </ul>
2	Close Foxlow Bridge, demolish the structure and provide a low level crossing across the Molonglo River	<ul style="list-style-type: none"> <li>Provides access across the Molonglo River</li> <li>Heavy vehicles able to use route</li> </ul>	<ul style="list-style-type: none"> <li>Does not provide flood-free access</li> <li>Highest heritage impact</li> </ul>
3	Close Foxlow Bridge, demolish the bridge and provide a new bridge across the Molonglo River	<ul style="list-style-type: none"> <li>Provides access across the Molonglo River</li> <li>Heavy vehicles able to use route</li> <li>Flood-free access</li> </ul>	<ul style="list-style-type: none"> <li>Highest heritage impact</li> </ul>
4	Close Foxlow Bridge, retain the bridge (but not open for vehicle and pedestrian use) and provide no new structure over the Molonglo River	<ul style="list-style-type: none"> <li>No heritage impact</li> </ul>	<ul style="list-style-type: none"> <li>Will require substantial funds to maintain the timber bridge without providing any access across the Molonglo River</li> <li>Highest social impact</li> <li>Ongoing risk management issues related to timber bridge</li> </ul>
5	Close Foxlow Bridge, retain the bridge and provide a low level crossing across the Molonglo River	<ul style="list-style-type: none"> <li>No heritage impact</li> <li>Provides access across the Molonglo River</li> <li>Heavy vehicles able to use route</li> </ul>	<ul style="list-style-type: none"> <li>Will require substantial funds to maintain the timber bridge without providing any access across the Molonglo River</li> <li>Ongoing risk management issues related to timber bridge</li> <li>Will require land acquisitions</li> <li>Does not provide flood-free access</li> </ul>
6	Close Foxlow Bridge, retain the bridge and provide a high level bridge across the Molonglo River	<ul style="list-style-type: none"> <li>Provides access across the Molonglo River</li> <li>Heavy vehicles able to use route</li> <li>Flood-free access</li> </ul>	<ul style="list-style-type: none"> <li>Will require substantial funds to maintain the timber bridge without providing any access across the Molonglo River</li> <li>Ongoing risk management issues related to timber bridge</li> <li>Heritage values of timber bridge potentially reduced by proximity of new concrete structure</li> <li>Will require land acquisitions</li> </ul>
7	Refurbish Foxlow Bridge	<ul style="list-style-type: none"> <li>Provides access across the Molonglo River</li> <li>Existing structure re-used</li> <li>Flood-free access</li> <li>Heritage values retained and potentially enhanced</li> </ul>	<ul style="list-style-type: none"> <li>High cost (both capital and ongoing)</li> <li>Likely that a weight restriction will still apply to the bridge</li> </ul>
8	Adapt the existing adjacent rail bridge for use as a road bridge	<ul style="list-style-type: none"> <li>Provides access across the Molonglo River</li> <li>Heavy vehicles able to use route</li> <li>Flood-free access</li> </ul>	<ul style="list-style-type: none"> <li>May not be technically feasible</li> <li>High cost (both capital and ongoing)</li> <li>Likely that a weight restriction will still apply to the bridge</li> <li>Will require land acquisitions</li> <li>Requires consent of NSW rail authorities</li> </ul>



## Foxlow Bridge survey

1. Name (optional) or name of the organisation you are representing

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2. What is the location of your property or organisation? For example Rossi or Captains Flat

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3. If you use Foxlow Bridge, where are you travelling to? (Tick all that apply)

<input type="checkbox"/>	Captains Flat	<input type="checkbox"/>	Rossi	<input type="checkbox"/>	Braidwood
<input type="checkbox"/>	Bungendore	<input type="checkbox"/>	Hoskinstown	<input type="checkbox"/>	Queanbeyan

4. How often do you use Foxlow Bridge?

<input type="checkbox"/>	Once a day	<input type="checkbox"/>	Several times a week	<input type="checkbox"/>	Once or more a month
<input type="checkbox"/>	Once or more every six months	<input type="checkbox"/>	Once or more every year	<input type="checkbox"/>	Less than once a year or never

Comments

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5. If you do not use Foxlow Bridge very often, what is the reason (tick all that apply)

<input type="checkbox"/>	not on my preferred route	<input type="checkbox"/>	vehicle is greater than the load limit	<input type="checkbox"/>	other (please comment below)
<input type="checkbox"/>	would prefer to travel on a sealed road	<input type="checkbox"/>	do not like using timber bridges	<input type="checkbox"/>	

Comments

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6. If you use Foxlow Bridge, what sort of vehicle do you use? (Tick all that apply)

<input type="checkbox"/>	motorbike	<input type="checkbox"/>	car	<input type="checkbox"/>	small truck/ bus
<input type="checkbox"/>	bicycle	<input type="checkbox"/>	four-wheel drive	<input type="checkbox"/>	other (please comment below)

Comments

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## Foxlow Bridge survey - cont

7. If Foxlow Bridge was replaced with a new bridge or substantially upgraded would you use the bridge more than you do now?

	Yes		No
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Comments

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8. What type of vehicle(s) would you like to use on this route (tick all that apply)

	motorbike		car		truck/bus (less than 5 tonnes GVM)		other (please comment below)
	bicycle		four-wheel drive		truck/bus (greater than 5 tonnes GVM)		

Comments

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9. When considering Foxlow Bridge, please rate the following issues

Value	Not concerned	Insignificant	Significant	Extremely significant
Retaining or enhancing the bridge's heritage aspects				
Providing flood-free access				
Capacity to take heavy vehicles				
Providing access across the Molonglo River and connection to the wider area				
Retaining the existing bridge in the rural landscape				
Reducing on-going costs to ratepayers				

10. Do you have a preferred preliminary option? (Tick preferred option)

	Option 1		Option 2		Option 3		Option 4
	Option 5		Option 6		Option 7		Option 8

Comments

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# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017

ITEM 8.2                    MICK SHERD OVAL CANTEEN S.355 COMMITTEE MINUTES

ATTACHMENT 1        MICK SHERD OVAL CANTEEN S.355 COMMITTEE MEETING  
MINUTES 18 OCTOBER 2017

# THE SHED

COMMITTEE MEETING  
WEDNESDAY 18 OCTOBER 2017 AT 6PM  
AT THE SHED MICK SHERD OVAL BUNGENDORE

## AGENDA

1. **Meeting opened** - 5.45pm

2. **Present**, Ken Gordon- early discussion then left, Jo Cave, Garry Cook, David Cooke, Tony Rayner, Melody Carn

3. **Apologies** - John Cooper

4. **Minutes of previous meeting**

5. **Business arising from minutes**

Mice problem - have appeared to have fixed mice problem

6. **Presidents report**

Nothing to report

7. **Secretary's report**

Nothing to report

8. **Treasurers Report**

Bank accounts all changed and ready to internet banking

9. **Council Report**

-

10. **General Business**

Need new fridge, Baine Maree and we are desperate for an ice machine.

We measured the space, have got prices for new fridge. Garry Cook looking into ice machines, see attached prices.

Fridge Prices:

Kelvinator 528l Bottom Mount Fridge

\$895.00 with delivery to Bungendore \$49.00

Moved for new fridge: Melody Carn, 2<sup>nd</sup> Jo Cave.

We need to order before OZtag starts.

We need to organise ice machine asap.

Moved: Garry Cook, 2<sup>nd</sup> David Cooke.



**11. Next Meetings**

Wednesday 6 December 2017 at 6pm at 'The Shed' Mick Sherd Oval Gibraltar Street Bungendore

**12. Meeting closed 6.35pm.**



# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 NOVEMBER 2017

ITEM 8.3 ROYALLA COMMON S.355 COMMITTEE MINUTES

ATTACHMENT 1 ROYALLA COMMON S.355 COMMITTEE MEETING MINUTES  
20 SEPTEMBER 2017

## ROYALLA Common s.355 Committee

**Minutes of Meeting 60 Wednesday 20 September 2017**, Royalla Community Hall, 317 Royalla Drive. Meeting opened 7:35.

- 1. Attendees**, Paul Bombardier, Brendan Robinson, Michael Kitchen, Cathy Rossiter, Dave Rossiter, Helen Alexander and Maryke Booth, Committee Members.

Bob Alexander, (non-committee)

**Apologies:** Jim Orman.

- 2. Confirmation of Minutes;** The minutes of the 59th Meeting held 18 August 2017, were confirmed.

Moved: Brendan, Seconded: Cathy

- 3. Correspondence;** The list of correspondence for the month was circulated.

- 4. Chair Report;** Chair Activities August 2017 meeting to September 2017 meeting.

Over the last month most committee efforts have been directed at finishing the internal elements of the hall, planning for the hall opening on 7 October and grant applications. Work at the hall included Ian Bernie installing tile for splash backs in the toilets and kitchen and tiles, the north end of the meeting room floor, fire safety inspection, fire evacuation plan and fire extinguishers and fire blanket installation. All toilet fixtures and vanity benches are in place, mirrors and disable hand rails installed and kitchen range hood installed. After much persistent chasing by Michael look. With all this work complete Council Certifiers will inspect the hall on Friday the 23 September for Interim Occupancy Certification. This is a significant goal to attain. Planning for the Hall Opening on 7 October is well under way with invitations sent out to our mailing list and officials, flyers printed and delivered to the Royalla Community and discussions about activities for the day progressing. Pete Harrison has accepted to be a speaker and we are waiting for the appointment of the new QPRC mayor to accept our invitation.

Interest has been expressed for weddings at the Elm Grove and hall as well from a Sydney events organisation for use of the hall. We have a confirmed wedding for November using the Elm Grove and Hall. This is all promising for future use of the Common facilities.

Jim has done an excellent job with grant applications getting one lodged last month and one this month with the Veolia Mulwaree Trust for paving around the hall, window coverings and parking bollards. We hope to hear from these grant applications later this year.

Given that we are nearing completion of the hall we need to approach council for a new charter as our existing charter issued some two years ago put the s355 Committee's focus on building the hall as well as managing the Common.

I attended a RCFA meeting on 12 Sept. and there will be no funding assistance to the Common. The planning for a country fair in March 2018 is under way.

With the completion of the hall we will need to consider how we get the community to use the hall and how we manage it.

- 5. Treasurer's Report;** The Treasurer advised that, the balance in the bank as at the date of the meeting (20 September 2017) was \$26468. There had been 1 withdrawal:

\$5547 to Harvey Norman, for A/C units on 15 Sep 17

BSC Grant: Of the \$32168 some \$23084 has been spent.

- 6. General Business.**

a. **Progress on the Hall.**

1). Plumbing. All plumbing P&C items have been fitted other than the back rest and the hand rails in the disabled toilet.

Down pipes on the northern and southern side of the hall, may need to be adjusted to allow for paving. Inspection drains and caps will need to be adjusted to fit the level of paving. Paving plans will need to be updated to reflect this.

Action: Dave and Paul

2). Slab. As was previously agreed that the slab would not be further polished, but rather any cracks filled and the floor then sealed. Filling and sealing will occur when all other internal work in the hall has been completed. Master Carpets have been asked to provide a quote for a light cut. Sealing can be done by volunteers. Timing to do light cut to be confirmed by Stewart Marshal.

Action: Brendan, Michael

6) Grid Connection. The account from Origin Energy has been adjusted to reflect the s355 addresses and responsibilities

Action: Complete

7). Fridge Freezer. It was agreed that a larger upright fridge be placed on the wall to the right of the servery. Brendan has identified a fridge that seems to represent value for money, at a cost of \$600. This was agreed by the committee. The fridge was delivered after the meeting.

Action: Brendan/Complete

8). Fit out.

a). Tiling of the toilets. Ian Burnie, has completed 90% of the tiling for the toilets. Tiling of the outside doorway of meeting room and the splash backs in the kitchen are yet to be done.

Action Brendan

b). Toilet cubical walls and doors to be constructed.

Action Brendan, Jurgen, Dave

c). Toilet roll holders need to be purchased, 3 roll metal holders similar to ones supplied by Reece's preferred. Brendan has suggested rail spike be used and meeting agreed.

Action Cathy and Brendan

d). Hand dryers. Used dryers have been supplied for installation.

Action Paul, Jurgen

e). Mirrors The 3 mirrors from the Green Shed by Paul have been framed prior to fitting by Jurgen.

Action Paul, Jurgen

f). Service enclosure needs to be constructed near the tank to house pump and two bins.

Action Paul, Brendan and Jurgen

i). Meeting room carpet. Carpet tiles have been donated and installed by Master Carpets.

Action Complete

j). Kitchen floor. Vinyl has been installed in the Kitchen by Master Carpets.. the cost of labour will need to be met by QPRC.

Action Complete

k). Roller Door for the Servery. Brendan has received a quotation for the roller door. This has been accepted, but the door is yet to be installed. This is a cost to the SCF grant.

Action Brendan and Michael

l). Stove electricity to be connected by Thursday.

Action Dave

m). Dishwasher to be installed, Brendan offered to cut required holes.

Action Dave

9). Painting. Has been completed, other than the outside down pipes. It was agreed to buy paint, Woodland Grey gloss, and this painting may be done by volunteers. Bob Alexander agreed to do this.

Action: Dave

10). Heating /Air-conditioning. An order has been placed (11 Sep) for 3 Fujitsu A/C units. A quotation has been received from Bramik Air to install the 3, The committee agreed that 3the units should be installed on a temporary base until the paving is completed. Delivery on the units is expected in Oct.

Action; Paul, Michael

11). Paving. Dave has received some expressions of interest in the paving around the hall, it will be exposed aggregate. The committee noted that any progress on the paving would be dependent upon QPRC Community Partnership Grant funding.

The alfresco footings will need to be in place prior to the laying of the paving. Additional information needs to be added to the paving drawing showing levels below slab, levels at hall doors and falls across the paving this should include top of alfresco footings. The certifiers and Rod Stewart advise that the paving is to be 75mm below the bottom of siding except at doors but the meeting would like it to be 25mm below.

Brendan is to check with Chris Smith in regard to termite protection between paving edge and concrete footing that may reduce the need for 75mm exposed footing.

Action Dave, Paul, Brendan

12). Alfresco. Dave to obtain updated and additional quotes on alfresco roof.

Brendan to check that timber posts for alfresco roof have been supplied and paid for.

Brendan to check length of timber post as this may determine the height of the alfresco rook.

Action Dave, Brendan

13. Fire Safety Measures.

QPRC, has arranged for dry chemical extinguisher and a fire blanket in the kitchen area. and a 3.5kg dry chemical extinguisher near the main entrance

Action Complete

**b. Grants.**

1) Grant Report as at 20 September 2017

*Three key grant opportunities identified:*

*2017 Community Building Partnership.* Infrastructure only. Closed 9 August. Must have matched Council Cash. Application in.

*Mulwaree-Veolia Trust:* close 30 Aug. application in. We are eligible because the last Funding Agreement was signed 27 Aug 15. Application is a backup for the CBP grant application.

We need to acquit the previous grant asap if we are to be considered for the new round. Council has been requested to action the financials and then Jim will complete the other details required.

*NAB Grant.* Regrettably we are ineligible as we are not a Charity. ("Registered as a charity with the Australian Charities and Not-for-Profits Commission (ACNC), or if not registered with the ACNC, your social enterprise, program or initiative has a charitable purpose that you can demonstrate is aligned to our grant category.")

2) To date grants and section 94 funds received are;

Palerang C Section94 funds	\$202K
Southern Phone	\$4K
Veolia Mulwaree Trust.	\$48K
Commonwealth Govt	\$10K
QPRC Revenue	\$12K
QPRC Community Grant	\$32K

The next round of VMT grants will be open in January and we need to identify what to apply for and prepare the required information.

Action Committee

**c. Website/Face Book Page.**

Maryke agreed to assist Helen with updating the Website to improve the content including removal of hire fees shown and possibly include Booking Inquire Form..Helen and paul had previously made a list of needed improvements and will try to find them and pass on to Maryke.

Action: Helen, Maryke

**d. Donations.**

The Secretary took details of the time committee members had donated over the last month for the Assets record. Paul (33), Helen (32), Michael (55), Jim (11), Cathy (6), Dave (17), Brendan (19), Maryke (7).

**e. Art Work**

Pallet wall and the photo/picture competition. There was no discussion.

Action: Ongoing

**f. Events.**

1). Working Bee. The next working bee will be on Sunday 12 November.

Action: Helen

2). Morning Tea. The committee agreed that Cathy organize a morning tea at the hall on the 24<sup>th</sup> of October.

Action Cathy

3). Grand Opening Program:

Michael to MC

Afternoon tea - funded by the Committee (BUUDGET SET \$300) Helen to coordinate with Sharon who will provide afternoon tea within the budget. Additional offer of food to be coordinated and set out by Cathy. No BBQ /sausage sizzle Helen will discuss with Sharon provide what is needed to serve the afternoon?? (Committee members will bring tables, Please let Helen know number of tables you can bring. (Cathy, Helen Committee)

Speeches The QPRC Mayor and Councilors have a workshop to attend on the day and will not be attending. Dr Mike Kelly and **Jayne Barden** *Senior Grants Officer*, Veolia Mulwaree Trust will be asked to speak and open the hall. (Paul)

Music - Piano-accordion player recommended by Helen and Bob. Budget set \$300. Bob to organize and confirm. (Bob).

Invite:

The s355 email list (Helen) (Done))

All invited to the Lock Up, email (Helen) (Done)

All that made donations, kind or time, for the construction, email (Michael to prepare list, will need help from Dave and Brendan)

All contractors and subbies that were involved in the building, email (Michael to prepare list, will need help from Dave and Brendan)

- The Royalla Community. Paul to prepare flyer. Bob Alexander organised printing folding. Michael Helen, Bob, Paul and Jim delivered (Done)  
To make it a community event invite:

RCA ask that they join in with a display or something (Paul to contact)(Done)

RCFA ask that they join with a display or something (Paul to contact)(Done)

RFS with a display or something Jim to contacted Jerra Creek. (Done)

Land care with a display or something, Maryke (Done)

Police PR (Brendan to contact) ( Bob has a potential contact, he will follow up)

QPRC departments with display, Weeds (Maryke to contact), Events (Paul has made contact waiting reply)

Neighbouring community organisations, Burra, Googong, Little Burra, Michelago (Helen)

ACT Government departments PR, Capital Region (????)( Not to be done.)



Royalla Notice Board, Common Web Page (Maryke, Helen)

**Timing:**

Email invitations - 12 September (Helen) (Done)  
Community flyer - 16 September (delivery) (Michael, Jim, Helen, Paul)(Done)  
Confirm speaker - (Helen, Paul) (Paul)  
Confirm program - (Committee)

**Other:**

Decoration ( Michael to buy balloons) Sharon to provide table decorations, Maryke to check if she has banners) (Cathy, Sharon, Michael)  
Skip to be removed (Paul) (Done)  
Urn is one enough, Sharon to provide additional (Helen to Coordinate)  
Do we need a plaque or something, a framed representation of a future plaque can be used.(Paul)  
PA system may be available from grope hiring hall on Sunday the 8th. (Helen to confirm)  
Smoking Ceremony< Helen to follow up with Sharon to conform possibility. (Helen to confirm)  
Heritage car display, Bob to manage if interest is expressed. (Bob)  
Publicity - Jim has contacted Bulletin, Paul has contacted Queanbeyan Age, Brendan Knows photographer at Canberra Times and will contact> (Brendan)

**g. Bookings:**

UC film team, Elm Grove 23 Sep.  
Opening 7 Oct 17  
Project wing 8 Oct 17  
Nicole Barnes:Wedding. Saturday18 Nov 17.  
Landcare workshop 25 Nov 17

**h. Funding Priorities.**

Funds allocated to date:  
\$10,000. Working Capital for the Hall.  
\$200. Incidentals and meals during construction.

**7. Any Other Business.**

a. The Elm Grove. funds. Paul has scoped the size of areas of the Elm Grove that need refreshing, including the stage area of the amphitheatre. Timber will be required to be purchased from S355 funds.

Action: Paul, Brendan

b. The bollards being donated by Brendan would be positioned on the northwestern side of the car park, once the car park has been upgraded by QPRC.

Action: Paul, Brendan

c. Container to be relocated to north west side of hay shed. Brendan to prepare site and organize someone to move.

Action Brendan

d. Paul advised that the RCFA will not be considering making a donation to the Common until after next years Country Fair if funds are available then. To be considered for a donation the s355 Committee must make an application. The Committee should identify items needed for the Common or Hall that could be donated, identify cost and make a written application for possible donation mid next year if funds available.

The RCFA is a incorporated association, and regardless of the lack of donations received from the RCFA, advice from QPRC is that they should be charged at usual rates for use of the Common, or the Hall. The committee agreed.

Action Committee

**8. Next Meeting:** The next meeting will be on 8th of November 2017, at the hall, 7:00pm.

**9. Meeting Closure:** 2241