



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore on Wednesday, 24 May 2017 commencing at 5.30pm.

ATTENDANCE

Administrator: T. Overall (Chair)

Staff: P Tegart, Interim General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and S Taylor, Acting Executive Manager of Systems

Also Present: W Blakey, Management Accountant (Clerk of the Meeting) and L Ison (Minute Secretary).

1. APOLOGIES

No apologies were received.

2. DISCLOSURES OF INTERESTS

127/17

RESOLVED (Overall)

The Administrator resolved that the Administrator and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

No declarations were received.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Ordinary Meeting of Council held on 26 April 2017

128/17

RESOLVED (Overall)

The Administrator resolved that the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 26 April 2017 be confirmed.

3.2 Minutes of the Planning and Strategy Committee of the Whole held on 10 May 2017

129/17

RESOLVED (Overall)

The Administrator resolved that the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 10 May 2017 be confirmed.

3.3 Minutes of the Extraordinary Meeting of Council held on 10 May 2017

130/17

RESOLVED (Overall)

The Administrator resolved that the Minutes of the Extraordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 10 May 2017 be confirmed.

4. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS

Tim Geyer – Parks and Leisure Australia – NSW and ACT – 2017 Regional Awards for Excellence – Park of the Year – awarded to QPRC for Queen Elizabeth II Park.

Wendy Smith – Presentation of historical documents from the late Hope Marland AM.

131/17

RESOLVED (Overall)

The Administrator resolved that all presenters be heard.

Forbes Gordon requested acknowledgement of a petition regarding the railings on the Albion Hotel in Braidwood. The Administrator advised the matter is in hand.

Katrina Willis tabled a petition of further signatures opposing the Ellerton Drive Extension - a total of 1,424 signatures to date.

5. MAYORAL MINUTES

Nil

6. NOTICES OF MOTIONS OF RESCISSION

Nil

7. NOTICES OF MOTIONS

Nil

8. DETERMINATION REPORTS**8.1 Investment Report - April 2017**

132/17

RESOLVED (Overall)

The Administrator resolved that Council:

1. Note the investment income for April 2017 is \$355,326 bringing the total interest earned on Cash and Cash Equivalent Investments for the 2016/17 Financial Year to \$4,097,933 which is \$771,878 above the year to date budget.
2. Note the investments have been made in accordance with the Local Government Act 1993, the Local Government General Regulations, and Council's proposed investment policy.
3. Adopt the Investment Report for the month of April 2017.

8.2 Quarterly Budget Review Statement for the Quarter Ending 31st March 2017

133/17

RESOLVED (Overall)

The Administrator resolved that Council

1. Adopt the March 2017 Quarterly Budget Review Statement and variations as outlined in this report.
2. Note the predicted consolidated deficit of \$140k.

8.3 Request to write off Rates and Charges

134/17

RESOLVED (Overall)

The Administrator resolved that Council:

1. Adjust the account of Request A to reflect average usage for the property.
2. Decline the request to waive the charges for Request B.
3. Decline the request to waive the charges for Request C.

8.4 Tender 07/2017 Trade Services Panel

135/17

RESOLVED (Overall)

The Administrator resolved that Council accept the tenders from the following organisations as part of Trade Service Panel Contract 07/2017:

Tenderer ID	Tenderer Name	Categories Awarded
20	Monaro Electrical Services Pty Ltd	Electrical
24	KP Electric (Australia) Pty Ltd	Electrical
45	Concept Engineering Services Pty Ltd	Electrical
55	Appliance Tagging Services	Electrical (Tagging Only)
33	Future Electrical Technologies Pty Ltd	Electrical, Data Cabling
37	Five Star Electrical	Electrical
48	Complete Air-conditioning and Electrical	Electrical
59	Adrian Dalmaso	Plumbing
29	Greenwell Plumbing	Plumbing
7	Tait & Miller Investments Pty Ltd	Plumbing
32	G&P Solutions	Plumbing
5	MRB Communications	Data Cabling
40	Ecowise Services	Data Cabling
54	Arrow Facilities Management	Data Cabling, Flooring
35	Fredon ACT Pty Ltd	Data Cabling
58	Advanced Electronics Pty Ltd	Data Cabling, Locksmithing
46	Complete Lock and Security Services Pty Ltd	Locksmithing
56	API Services and Solutions Pty Ltd	Locksmithing
30	Gibson & Harriden Constructions	Carpentry/Joinery
27	Hytec Interior Solutions	Carpentry/Joinery

3	Van Mal Group Construction Pty Ltd	Carpentry /Joinery
17	Perimetech Pty Ltd	Fencing
41	Custom Fencing	Fencing
51	BMG Contracting Services	Painting
14	Programmed Property Services	Painting
10	Sergi Painting and Design Pty Ltd	Painting
13	Radmo Group	Painting
2	Walpett Engineering Pty Ltd	Steel Fabrication
39	Evolution Stainless Steel P/L	Steel Fabrication
60	Action Fabrication & Welding Pty Ltd	Steel Fabrication
28	Grindstones Australia Pty Ltd	Concreting
22	Mad Dog Roofing	Sheet Metal Roofing
13	About Windows	Glazing (Window Tinting only)
9	Shane's Glass	Glazing
16	Pike's Flooring Pty Ltd	Flooring
4	Thirlston Carpet & Vinyl	Flooring
57	AGH Demolition and Asbestos Removal Pty Ltd	Asbestos Removal
49	Capital Lines and Signs	Line Marking, Sign Writing
47	Compete Linemarking Services Pty Ltd	Line Marking
1	Workforce Road Services	Line Marking
34	Fresh Creative Design Pty Ltd	Sign Writing
36	Flick Anticimex	Pest Control
12	Rentokil Initial Pty Ltd	Pest Control

8.5 South Bungendore Drainage

136/17

RESOLVED (Overall)

The Administrator resolved that Council:

1. Endorse the proposal to investigate a joint stormwater trunk main project across lots 3 and 4 DP 976608.
2. Investigate the development and execution of a deed of agreement between Council and the parties associated with the above lots where such an agreement can be reached in relation to the apportionment of costs and the provision of a suitable drainage easement.
3. Subject to the execution of any deed developed and agreed to by the parties in 2 above, authorise the payment of a contribution toward the works to the limit of funds voted as part of the 2016/17 operational plan.
4. Opt not to proceed to formal tender for these works under the provision of section 55 (3)(i) of the Local Government Act 1993, with Council being of the opinion that the option currently before it represents extenuating circumstances and that it would be unlikely that more competitive tenders would be available under the alternate available option.

8.6 Request to Close Road and purchase road reserve - Bywong

137/17

RESOLVED (Overall)

The Administrator resolved that:

1. Council support in principle the proposal for the closure and sale of the land that forms part of the road reserve that dissects Lot 2 DP839812, 300 Mac's Reef Road, Bywong and commence procedures for the closure of the road.
2. The affected property owner be responsible for all Council costs associated with the road closure and any Department fees and charges levied.

8.7 Realignment of road corridor - Mulloon Road, Mulloon

138/17

RESOLVED (Overall)

The Administrator resolved that:

1. The report be received and noted.
2. The Council commence procedures to prepare a plan of subdivision for road purposes to place a 20m wide road reserve over the current alignment of Mulloon road.
3. The property owner be responsible for all costs associated with any road closure of the existing road reserve and the cost of fencing the newly created road.
4. Council cover the cost of the preparation and registration of the plan of subdivision for road purposes.

8.8 Land Classifications - Lots 460, 461 and 462 DP 1226692 (Numbers 38, 6 and 13 Montgomery Avenue) Googong

139/17

RESOLVED (Overall)

The Administrator resolved that Council, in accordance with Section 31(2) of the *Local Government Act 1993 (NSW)*, resolve that the following properties be classified as "Community Land":

- Lots 460, 461 & 462 DP 1226692 (respectively 38, 6 and 13 Montgomery Avenue, Googong).

8.9 Planning Proposal to Amend QLEP 2012 in Respect of Several Housekeeping Amendments Relating to Heritage, Flooding and Additional Permitted Uses

140/17

RESOLVED (Overall)

The Administrator resolved that Council submit the subject planning proposal to the Department of Environment and Planning to implement the proposed draft amendments to QLEP 2012.

8.10 Adoption of the Updated Sustainability Design of Council Buildings Policy

141/17

RESOLVED (Overall)

The Administrator resolved that Council adopt the updated Sustainable Design for Council Buildings Policy.

8.11 Queanbeyan CBD Transformation Strategy

142/17

RESOLVED (Overall)

The Administrator resolved that Council:

1. Note the feedback received during the public exhibition period and the changes made to the draft Queanbeyan CBD Transformation Strategy.
2. Adopt the Queanbeyan CBD Transformation Strategy.

8.12 Disability Inclusion Action Plan

143/17

RESOLVED (Overall)

The Administrator resolved that Council:

1. Include in the Plan, under "Site Specific Outcomes", the future provision of exercise equipment suitable also for persons dependant on scooter and wheelchairs in Queanbeyan Town Park, central riverfront areas and appropriate parkland areas in Bungendore and Braidwood.
2. Adopt the Disability Inclusion Action Plan.
3. Forward the Plan to the Disability Council of NSW for their endorsement.

8.13 Hot Rod Event 2018

144/17

RESOLVED (Overall)

The Administrator resolved that Council:

1. Confirm its endorsement of the 2018 Hot Rod Event in Queanbeyan should it proceed.
2. Consider a possible CHRA request for assistance as a submission to the 2017-2018 Draft Operational Plan.

8.14 Proposed change to the Environmental Expo and Schools Expo

145/17

RESOLVED (Overall)

The Administrator resolved that:

1. Council purchase a marquee and the Environmental Expo be presented as part of the following shows:
 - Queanbeyan Show - 11/12 November 2017
 - Bungendore Show – 28 January 2018
 - Braidwood Show – 3 March 2018
2. The Environmental Schools program be offered as an expanded 'in school' opportunity with a selection of possible programs to choose from.

8.15 Royalla Common s.355 Committee minutes 6 March 2017

146/17

RESOLVED (Overall)

The Administrator resolved that Council note the confirmed minutes of the Royalla Common s.355 Committee's meeting held on 6 March 2017.

9. INFORMATION REPORTS**9.1 Local Government Act Changes**

147/17

RESOLVED (Overall)

The Administrator resolved that the report be received for information.

10. COMMITTEE REPORTS**10.1 Bungendore Town Centre and Environs s355 Committee Minutes 15 March 2017**

148/17

RESOLVED (Overall)

The Administrator resolved that Council note:

1. The minutes of the Bungendore Town Centre and Environs s355 Committee held on 15 March 2017.
2. Recommendation 1/2017.
3. That the minutes of the meeting of Bungendore Town Centre and Environs 355 Committee held 3 November 2016 referred to in Recommendation 1/2017 have already been noted at the meeting of Council held 26 April 2017.

10.2 Queanbeyan-Palerang Regional Sports Council - 1 May 2017

149/17

RESOLVED (Overall)

The Administrator resolved that Council note the minutes of Queanbeyan-Palerang Regional Sports Council held on 1 May 2017.

10.3 Report of the Cultural Development & Public Art Advisory Panel - 11 May 2017

150/17

RESOLVED (Overall)

The Administrator resolved that Council:

1. Note the minutes of Cultural Development and Public Art Advisory Panel held on 11 May 2017.
2. Adopt recommendation CDC02/17 from the meeting held on 11 May 2017.

10.4 Report of the Queanbeyan Heritage Advisory Committee Meeting - 15 May 2017

151/17

RESOLVED (Overall)

The Administrator resolved that Council:

1. Note the minutes of Heritage Advisory Committee held on 15 May 2017.
2. Adopt recommendation HAC 004/17 from the meeting held on 15 May 2017.

HAC 004/17 The Committee supports the proposal to retain the pencil pine plantings in Farrer Place with some additional remedial plantings including replacing missing pencil pines and additional under-planting. The Committee recognises the historical significance of the pencil pines and their association with the William Farrer Memorial.

11. DELEGATES' REPORTS

Nil

12. RESPONSES TO COUNCILLORS' QUESTIONS

Nil

13. COUNCILLORS' QUESTIONS FOR NEXT MEETING

Nil

14. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Mr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Mr Overall then asked that, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, were there any presentations as to why the matters listed below should not be dealt with in Closed Session.

PRESENTATIONS

There were no presentations.

152/17

RESOLVED (Overall)

That pursuant to Section 10A of the *Local Government Act, 1993*, the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 15.1 Request for Review of 2016/2017 Water and Sewer Access Charge

"Item 15.1 is confidential in accordance with s10(A) (d) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 15.2 Samowill & Nothcott v QPRC & NSW Heritage Council - Braidwood Police Barracks Class 1 Appeal

"Item 15.2 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The meeting then moved into Closed Session to discuss the matters listed above.

The meeting returned to Open Session by virtue of Resolution No. 147/17 made in Closed Session.

The doors of the chamber were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) regulations 2005, Mr Overall then read out the decisions of Council made in Closed Session.

15.1 Request for Review of 2016/2017 Water and Sewer Access Charge

The Administrator resolved that Council make no change to the current approach of charging water and sewerage access charges on multi-unit dwellings owned by not for profit institutions providing housing to the aged and disadvantaged, which is consistent with best practice guidelines.

15.2 Samowill & Nothcott v QPRC & NSW Heritage Council - Braidwood Police Barracks Class 1 Appeal

The Administrator resolved that Council notes:

- (a) The Land and Environment Court terminated the conciliation conference on 15 May 2017 as no agreement was reached between the Applicant, the NSW Heritage Council, and the Council.
- (b) The Appeal will now be set down for a hearing so that it may be determined by the Court.

The Administrator welcomed Council's new Portfolio General Manager Community Choice, Jacqueline Richards.

At this stage in the proceedings, the time being 6.29pm, Mr Overall announced that the Agenda for the meeting had now been completed

**TIM OVERALL
ADMINISTRATOR
CHAIRPERSON**