



# **Ordinary Meeting of Council**

**22 August 2018**

**UNDER SEPARATE COVER  
ATTACHMENTS**

**ITEMS 13.1 TO 16.1**



**QUEANBEYAN-PALERANG REGIONAL COUNCIL  
ORDINARY MEETING OF COUNCIL**

**ATTACHMENTS – 22 August 2018 Page i**

Item 13.1	Economic Vision for Regional NSW	
	<i>Attachment 1 Regional NSW Key Initiatives .....</i>	<i>2</i>
Item 13.4	Resolution Action Sheet	
	<i>Attachment 1 Resolution Action Sheet.....</i>	<i>7</i>
Item 14.1	Queanbeyan-Palerang Sports Council - Minutes of the Meeting Held 6 August 2018	
	<i>Attachment 1 Minutes of the QPRC Sports Council - 6 August 2018 .....</i>	<i>50</i>
Item 14.2	QPRC Heritage Advisory Committee Minutes - Special Meeting Held 26 July 2018	
	<i>Attachment 1 Minutes of the QPRC Heritage Advisory Committee Special Meeting held on 26 July 2018 .....</i>	<i>53</i>
Item 14.3	Braidwood Showground Reserve Trust s.355 Committee minutes	
	<i>Attachment 1 Minutes of the Braidwood Showground Reserve Trust s.355 Committee's AGM 24 August 2017 .....</i>	<i>56</i>
	<i>Attachment 2 Minutes of the Braidwood Showground Reserve Trust s.355 Committee meeting 24 May 2018 .....</i>	<i>59</i>
Item 14.4	Bungendore War Memorial s.355 Committee minutes	
	<i>Attachment 1 Minutes of the Bungendore War Memorial s.355 Committee meeting 5 April 2018.....</i>	<i>63</i>
	<i>Attachment 2 Minutes of the Bungendore War Memorial s.355 Committee meeting 5 July 2018.....</i>	<i>66</i>
Item 14.5	Royalla Common s.355 Committee minutes	
	<i>Attachment 1 Minutes of the Royalla Common s.355 Committee's meeting 20 June 2018.....</i>	<i>69</i>
Item 16.1	Responses to Councillors' Questions	
	<i>Attachment 1 Responses to Councillors' Questions.....</i>	<i>76</i>





# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 AUGUST 2018

ITEM 13.1            ECONOMIC VISION FOR REGIONAL NSW

ATTACHMENT 1    REGIONAL NSW KEY INITIATIVES

## INFRASTRUCTURE

The government will:



### 1. Leverage existing infrastructure and other technologies in Growth Centres for a digitally connected future.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>improving digital connectivity across regional NSW beyond the NBN</li> <li>technology-enabled regional public transport such as on-demand transport</li> <li>innovative delivery methods for essential services in areas such as health, education and justice, to improve access and quality.</li> </ul>	<ul style="list-style-type: none"> <li>options to provide uninterrupted mobile phone and internet connectivity along major state and regional roads</li> <li>low-bandwidth infrastructure for agricultural areas for tech-enabled production and monitoring methods.</li> </ul>	<ul style="list-style-type: none"> <li>planning for and activating smart cities technologies in Metro Satellites and Growth Centres.</li> </ul>



### 2. Make regional travel faster and easier between and within regional centres, and to metropolitan areas.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>more day-return services to/from and between regional centres</li> <li>regional public transport to assist commuters to travel to Sydney and regional centres to access work opportunities</li> <li>options to improve public transport services to access regional centres from surrounding areas.</li> </ul>	<ul style="list-style-type: none"> <li>rail and road upgrades on lines between regional centres</li> <li>seamless digital ticketing within NSW and across borders.</li> </ul>	<ul style="list-style-type: none"> <li>higher-speed rail links between Sydney and regional centres that have Metro Satellite or commuter hub potential.</li> </ul>



### 3. Improve freight networks from regional NSW to global gateways, to increase exports.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>inland intermodals near the production of agricultural products</li> <li>more efficient transport between inland intermodals and global gateways.</li> </ul>	<ul style="list-style-type: none"> <li>optimising or increasing container flows through ports</li> <li>benefits that can be realised from Inland Rail.</li> </ul>	<ul style="list-style-type: none"> <li>more efficient east-west transport connections, including between inland NSW and Newcastle, Sydney and Wollongong</li> <li>air freight potential in regional areas.</li> </ul>



### 4. Manage vital energy and water resources sustainably to ensure supply will meet long-term regional needs.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>the potential for energy zones and transmission requirements</li> <li>research and development investment in energy and water security and resilience, particularly for engine industries.</li> </ul>	<ul style="list-style-type: none"> <li>focused energy projects relevant to engine industries</li> <li>climate-resilient water infrastructure options.</li> </ul>	<ul style="list-style-type: none"> <li>ongoing infrastructure to provide safe and secure water to regional communities.</li> </ul>

## SKILLS



### 5. Provide clear skills pathways to jobs in regions.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>models for greater integration of students' learning and work experience, prioritising growth industries in regional areas</li> <li>training support to improve student success, including mentoring, accommodation and transport assistance</li> <li>targeted skills and work experience approaches for groups that are under-represented in regional economic participation, including Aboriginal people</li> <li>advocating the benefits and attractions of relocating to regional NSW, including campaigns and targeted initiatives for skilled workers.</li> </ul>	<ul style="list-style-type: none"> <li>specialised vocational and technical high schools</li> <li>innovative training delivery models that leverage online learning, mobile classrooms and hybrid learning models.</li> </ul>	<ul style="list-style-type: none"> <li>flexible models to acquire job-oriented skills and qualifications – which facilitate a shift from training and work as separate activities, to a more integrated simultaneous progression.</li> </ul>



### 6. Boost regional NSW's knowledge economy and excellence in innovation, particularly in agricultural technology, aged care, energy, aerospace, logistics, advanced manufacturing, and other areas linked to the future of regions.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>industry, government and university partnerships to tackle specific regional NSW issues such as economic and social challenges, or growth sector opportunities to become national leaders in niche fields.</li> </ul>	<ul style="list-style-type: none"> <li>partnerships to elevate areas of strength from nationally recognised to internationally recognised.</li> </ul>	<ul style="list-style-type: none"> <li>opportunities to foster industry clusters in sectors of future strength in regional NSW.</li> </ul>

## ADVOCACY AND PROMOTION



### 7. Draw in more domestic and international tourists in areas with tourism potential.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>• infrastructure and transport to support tourism to wine and produce regions – particularly where those goods are exported internationally and NSW's brand is recognised overseas.</li> </ul>	<ul style="list-style-type: none"> <li>• increasing the efficiency of east-west transport connectivity including across the Blue Mountains</li> <li>• options to activate tourism potential based on regional endowments and cultural heritage</li> <li>• opportunities for underutilised public land and infrastructure to play a bigger role in tourism – for example, as rail trails.</li> </ul>	<ul style="list-style-type: none"> <li>• the potential to sustain a new global gateway in what is currently regional NSW (air or sea) for both people and goods.</li> </ul>



### 8. Attract more domestic and international students to regional NSW.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>• marketing and promotion to further raise the profile of regional NSW's education, training and research strengths.</li> </ul>	<ul style="list-style-type: none"> <li>• dedicated campuses or precincts for international students to study in regional NSW.</li> </ul>	<ul style="list-style-type: none"> <li>• tertiary-accredited integrated work-study qualifications in sectors of strength in regional NSW.</li> </ul>



## BUSINESS ENVIRONMENT



**9. Provide an attractive environment for businesses** to establish and invest in regional NSW locations, consistent with regions' economic endowments.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>improving the customer experience of planning processes for business investment, set-up and expansion in regional NSW</li> <li>initiatives to attract skilled labour to regions, and increase the participation of women and older people in the regional labour force</li> <li>potential growth areas (hubs) for targeted industries in specific locations</li> <li>options to encourage greater in-country value adding in engine industries such as agriculture and manufacturing.</li> </ul>	<ul style="list-style-type: none"> <li>streamlining regulatory requirements to attract related and co-dependent businesses in engine industries</li> <li>supporting engine industries through international trade advocacy, maintaining favourable trade relationships, and considering regulatory and other supports</li> <li>building flexibility into Crown land use to better respond to economic opportunities while protecting environmental, cultural and other significance.</li> </ul>	<ul style="list-style-type: none"> <li>cooperative business investment models with key trading partners.</li> </ul>



**10. Grow vibrant places to live and work** to encourage business and population growth.

Within 5 years we will investigate:	Over 5 to 10 years we will investigate:	In the next 10 to 20 years we will investigate:
<ul style="list-style-type: none"> <li>cultural infrastructure investment across regional NSW</li> <li>investment models to improve recreational infrastructure in growing regional centres to enhance wellbeing and lifestyles.</li> </ul>	<ul style="list-style-type: none"> <li>planning arrangements in all growing regional centres that ensure appropriate housing, utilities and transport to support growth, while maintaining liveability, sense of community and local identity</li> <li>opportunities to activate regional town centres with growth potential, to support night-time economies.</li> </ul>	<ul style="list-style-type: none"> <li>management of coastal land to optimise accessibility and balance commercial and residential uses.</li> </ul>



# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 AUGUST 2018

ITEM 13.4          RESOLUTION ACTION SHEET

ATTACHMENT 1    RESOLUTION ACTION SHEET

**QPRC - RESOLUTION ACTION SHEET**

No	Meeting Date	Res No	Item No.	Action	R/Officer	Progress	Estimated completion date	Compl Y/N
1	27/09/17	253/17	7.1	<b>NoM - Reschs Creek Causeway, Rossi</b> That Council: 1. Receive a report on options for upgrading the flood prone Reschs Creek Causeway, Rossi. 2. Consider including capital funding in the Delivery Program.	Service Mgr Transport & Utilities  Portfolio GM Community Connection	Investigations are underway for a suitable design to improve access issues at this location. Not currently included in the draft 2018/19 operational plan.		N
2	27/09/17	254/17	7.2	<b>MoM - Pedestrian Access and Safety - Monkitee Bridge, Wallace Street, Kings Highway, Braidwood</b> That Council: 1. Receive a report addressing options for improved pedestrian access from both ends and pedestrian crossing safety in relation to Monkitee Bridge, Wallace Street, Braidwood. 2. Consider including funding in the Delivery Program.	Service Mgr Transport & Utilities  Portfolio GM Community Connection	Council staff are investigating options to discuss with the RMS.	2018/19	N
3	27/09/17	255/17	7.3	<b>NoM - Reconstruction of Burra "S" Bends, Burra Road</b> That Council: 1. Receive a report on bringing forward the reconstruction and realignment of that section of the Burra Road known as the "S" bends in the capital works program. 2. Consider funding for reconstruction and land acquisition in the draft Delivery Program. 3. Note in that report the resolution CW119-120/2015 of the former Palerang Council, regarding the status of the project to realign that section of the Burra Road known as the "S" bends.	Service Mgr Transport & Utilities  Portfolio GM Community Connection	\$2M included in the draft 2018/19 operational plan.	2018/19	N
4	27/09/17	256/17	7.4	<b>NoM - Summerhill Road, Bywong</b> That Council: 1. Receive a costing report on the sealing of the remaining section of Summerhill Road, Bywong. 2. Consider including funding in the draft Delivery Program.	Service Mgr Transport & Utilities  Portfolio GM Community Connection	Budget currently included in the draft 2018/19 operational plan.	2018/19	N
6	27/09/17	258/17	7.6	<b>NoM - Bus Shelters Googong</b> That Council: 1. Investigate the need for the installation of bus shelters at bus stops in Googong, with particular attention to the school bus route along Beltana Road and outside the Anglican School on Gorman Drive. 2. Discuss with the Googong Developers the opportunity for them to provide or contribute to the provision of bus shelters. 3. If deemed necessary, these bus shelters be given priority on Council's bus shelter program. 4. Receive a report on the matter, including the relative priority of other bus shelters and park'n'ride facilities in the bus shelter program.	Service Mgr Transport & Utilities  Portfolio GM Community Connection	Approval has been granted for the Googong developers to install bus shelters in Googong. One has been approved adjacent to the Anglican School on Gorman Drive. Council staff are now reviewing the 2018/19 bus shelter installation priority lists.	2018/19	N



9	27/09/17	261/17	7.9	<p><b>NoM - Heavy Vehicle Traffic on Monaro Street, Queanbeyan</b> That Council prepare a document summarising the Googong and Tralee Traffic Study for Councillors and the public, including the predicted effects on heavy vehicle traffic in the region.</p>	Portfolio GM Community Connection	Staff are pursuing this request with the modelling contractor and a report will be provided to Council once completed.		N
10	27/09/17	263/17	8.2	<p><b>Adoption of Resourcing Strategy</b> That the: 1. Consideration of the Resourcing Strategy be deferred to a Councillor workshop. 2. Resourcing Strategy be considered as a source document for the review by Councillors.</p>	Planning & Productivity Coordinator  CEO/GM	Council endorsed the Resourcing Strategy at its Extraordinary Meeting on 28 June 2018 (235/18)	June 18	Y
11	27/09/17	266/17	8.5	<p><b>Queanbeyan Head Office, Tenancy and Smart Hub</b> That Council: 1. Note the report on the Queanbeyan head office and smart hub. 2. Authorise the Interim General Manager to execute the lease agreement with the major tenant named in attachment 8. 3. Authorise the Interim General Manager to progress the acquisition of property at 46-48 Lowe Street Queanbeyan under Just Terms Compensation, should a negotiated sale not be achieved, for further report to Council. 4. Commence road closures from Lowe Street and realign the road from Rutledge Street to the service lane behind the Monaro Street 12 properties through relevant road openings, in accord with the attached plan, to provide access and egress from Rutledge Street and Crawford Street, and new location onto Lowe Street. 5. Authorise the Interim General Manager to negotiate the sale of properties marked as Block D on the subdivision plan in attachment 5, being Stage 1 of the DQPL proposal (sites E and Z), based on attached valuations, for further report to Council. 6. Exhibit the expanded scope of works of the project, including basement carparking and public domain, as an amendment to the Operational Plan. 7. Meet the monthly rental costs for the relocation of the Senior Citizens to alternate premises in Morisset Street from the donations vote. 8. Receive a report on engagement with business and methods proposed to ameliorate potential impact on nearby business during construction.</p>	Service Mgr Contracts & Projects  Portfolio GM Community Connection	Following the withdrawal of the major tenant from the proposed lease a review of the proposed building location is underway.		N
14	27/09/17	280/17	15.1	<p><b>Offset Land Purchase</b> That: 1. The report on Environmental Offset arrangements be received and noted. 2. Council approve the purchase of 40A Severne St in accordance with the consideration and lease arrangements outlined in the report. 3. The Land once acquired be classified as "Operational Land" in accordance with the <i>Local Government Act, 1993</i>. 4. A further report be presented to Council on options to subdivide part and manage the remainder of the site in line with offset requirements.</p>	Service Mgr Legal & Risk  Portfolio GM Organisation Capability	2. Land acquisition completed. 3. Completed 4. Will need to report to Council once the EDE is nearing completion.		N

15	11/10/17	PLA288/17	4.3	<p><b>Mount Jerrabomberra Bushfire Management Plan</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the completion of the Mt Jerrabomberra Bushland Reserve Bushfire Management Plan 2017-2022.</li> <li>2. Investigate funding opportunities for consideration in the Delivery Program to implement the 49 conservation and fire treatment recommendations of the "Action Plan" provided within the Bushfire Management Plan noting in particular the following: <ol style="list-style-type: none"> <li>i. Create CAT 1 fire trails as recommended (APZ1 Fire Trail, APZ2 Fire Trail, APZ3 Fire Trail, APZ4 Fire Trails and Jerrabomberra Hill Road Fire Trail) to provide firefighting agencies with safe access to the interface of properties and Mt Jerrabomberra to facilitate firefighting. Very High to Moderate Priority.</li> <li>ii. Create asset protection zones as recommended (APZ1, APZ2, APZ3, APZ4) to increase the separation distance between houses and vegetation posing a hazard within Mt Jerrabomberra. Very High Priority to Moderate Priority. <ol style="list-style-type: none"> <li>a. An Inner Asset Protection Zone (IAPZ) of 10m –co-located with the proposed fire trails where practicable.</li> <li>b. An Outer Asset Protection Zone (OAPZ) of 10m</li> </ol> </li> <li>iii. Create asset protection zones as recommended (APZ5, APZ6, APZ7) to increase the separation distance between the economic assets (Lower and Upper Thornton Reservoirs and Telecommunication tower). Very High Priority. <ol style="list-style-type: none"> <li>a. An Inner Asset Protection Zone (IAPZ) of 10m</li> <li>b. An Outer Asset Protection Zone (OAPZ) of 10m</li> </ol> </li> <li>iv. Submit the Mt Jerrabomberra BMP to the NSW Rural Fire Service and Fire and Rescue NSW for endorsement. Very High Priority.</li> <li>v. Council to work with NSW RFS &amp; FRNSW to provide bushfire education information to residents within APZ1, APZ2, APZ3 and APZ4 to achieve an increase in the effective separation distance by removing fuel from the property between the house and the boundary with Mt Jerrabomberra. Very High Priority.</li> <li>vi. Create Conservation Land Management Zone CLMZ1 Dry Forest. High Priority.</li> <li>vii. Conduct a vegetation survey to map the vegetation communities (plant class types) within the Dry Forest Association throughout Mt Jerrabomberra. High Priority.</li> <li>viii. Conduct a survey to locate populations of <i>Delma impar</i> (Striped Legless Lizard), listed as Vulnerable under the NSW TSC Act 1995 and under the EPBC Act. High Priority.</li> </ol> </li> </ol>	<p>Manager Natural Landscapes &amp; Health</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>Discussions with RFS have identified that some actions are inconsistent with their Draft Lake George Bush Fire Risk Management Plan which closed for comments on 7 May 2018. Amendments will be required to the QPRC Plan and brought back to Council.</p>	30/09/18	N
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				<p>ix. Harvest and remove the remnant pine plantation (removal of timber from the Reserve). High Priority.</p> <p>x. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in spring or autumn 2019 within the northern section of remnant pine plantation following removal of pines as recommended to initiate restoration of the former Dry Forest formation. High Priority.</p> <p>xi. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in spring or autumn 2021 within the southern section of remnant pine plantation following removal of pines as recommended to initiate restoration of the former Dry Forest formation. High Priority.</p> <p>xii. QPRC map the location of threatened flora and fauna within Mt Jerrabomberra to inform fire exclusion zones. Moderate Priority.</p> <p>xiii. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in autumn 2018 within the Dry Forest formation as recommended. High Priority.</p> <p>xiv. Conduct post prescribed fire spring vegetation assessments at six months, 18 months and 4.5 years following a prescribed fire. High Priority.</p> <p>xv. Create a managed vegetation corridor (easement) under the power lines that supply the telecommunication tower in accordance with ISSC (2016) and ISSC (2012). High Priority.</p>				
18	25/10/17	307/17	7.2	<p><b>NoM - Yass Road Speed Camera</b> That Council investigate safety concerns associated with the signalised pedestrian crossing on Yass Road and provide a report to Council detailing appropriate treatments to reduce the identified risk.</p>	Portfolio GM Community Connection	This matter is being investigated and a further report will be provided to Council once completed.		N
19	25/10/17	308/17	7.3	<p><b>NoM - Police Citizens Youth Club (PCYC) for Queanbeyan</b> That Council liaise with NSW Police and receive a report on the proposed Queanbeyan based Police Citizens Youth Club (PCYC).</p>	Portfolio GM Community Choice	<p>Ongoing – Council is still consulting with NSW and ACT PCYC executives. We are also partnering with PCYC (NSW and ACT) to run activities, such as Booya youth program, young driver's course and Blue Light Disco.</p> <p>QBN has been identified by NSW PCYC State Executive as a preferred location for this region, as Wagga, Bathurst and Goulburn have very successful PCYCs. QNB has YMCA, and Council Youth Centre and recreation facilities. NSW PCYC have suggested they could present at a Council workshop outlining the process for establishing new PCYCs.</p>		N

							Discussions are still occurring. A PCYC will be considered as part of the new Police Headquarters. This is likely to be in conjunction with AXIS Youth Centre. Currently PCYC are conducting programs in Karabar and South Public Schools in conjunction with Council's community development section.		
20	25/10/17	311/17	8.3	<p><b>Tender Assessment CW6-2017 - Horizontal Grinder</b> That:</p> <ol style="list-style-type: none"> <li>1. Council accept the tender from Lincom Pacific Equipment Pty Ltd for the sum of \$1,028,500 (including GST).</li> <li>2. Once the new unit is received and is operational, Council sell the existing mulcher through public auction conducted by a reputable auctioneer.</li> </ol>	<p>Program Coordinator – Utilities Technical</p> <p>Service Mgr Utilities</p> <p>Portfolio GM Community Connection</p>	Grinder delivered and operating well. Existing grinder auctioned through Pickles for \$70K.		Y	
22	25/10/17	313/17	8.5	<p><b>Dedication of Laneways in Deposited Plan 8456 West Queanbeyan</b> That:</p> <ol style="list-style-type: none"> <li>1. Council support in principle the dedication of all 12 laneways in Deposited Plan 8456 Queanbeyan as public road.</li> <li>2. The proposal be advertised in a locally circulating newspaper and that the adjoining property owners be advised of this proposal.</li> <li>3. If no adverse response is received, the application be progressed in accordance with sections 16 &amp; 17 of the <i>Roads Act 1993</i>.</li> <li>4. If objections to the proposal are received, the matter again be considered by the Council.</li> </ol>	<p>Service Mgr Legal &amp; Risk</p> <p>Portfolio GM Organisation Capability</p>	In progress.		N	
25	25/10/17	337/17	15.3	<p><b>Contract Renewal - General Manager, Queanbeyan-Palerang Regional Council</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Extend the current contract to a total of five years.</li> <li>2. Sign a new contract of employment with Mr Peter Tegart as CEO/General Manager.</li> <li>3. Note that the General Manager's Performance Review Committee will finalise a performance agreement with the CEO/General Manager within three months after the new contract commencement date.</li> <li>4. Secure the services of Local Government Management Solutions to facilitate performance management and assessment and independent remuneration review.</li> </ol>	<p>Service Mgr Workplace</p> <p>Portfolio GM Organisation Capability</p>	<p>1 &amp; 2 – Completed.</p> <p>3 &amp; 4 - A date in June is to be finalised.</p> <p>Superseded by no 210.</p>		Y	

27	08/11/17	PLA355/17	5.5	<p><b>Minor amendment - Section 94 Development Contributions Plan No 11 for the provision of public off-street carparking at Bungendore</b> That:</p> <ol style="list-style-type: none"> <li>1. Palerang Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be renamed Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) and that a note to this effect be put into the body of the Plan reflecting this.</li> <li>2. Clause 2.13 of the Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be amended to state June 2019 (Amendment No. 2).</li> <li>3. The Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be amended to include: <ol style="list-style-type: none"> <li>a. The land use zones B2 Local Centre and B4 Mixed Use instead of referring to the commercial precinct in the repealed 2(V) Village Zone Development Control Plan.</li> <li>b. Reference(s) to Queanbeyan-Palerang Regional Council rather than Palerang Council.</li> <li>c. Reference(s) to the Palerang Local Environmental Plan 2014 rather than the Yarrowlumla Local Environmental Plan 2002.</li> <li>d. Updated population and land development information.</li> <li>e. An adjustment to the contributions rate for each car space from May 2011 to that currently, based on movements to the Consumer Price Index (All Groups Index) for Sydney.</li> <li>f. Other minor administrative changes as necessary.</li> </ol> </li> <li>4. The Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) be further reviewed once the review of Bungendore Structure Plan has been adopted by Council.</li> <li>5. The revised Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) be exhibited for a minimum of 28 days.</li> </ol>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>1 Completed.</p> <p>2 Completed.</p> <p>3 a-f Completed.</p> <p>4 Pending.</p> <p>5 Completed.</p>	<p>4. This is dependent on gaining water security.</p>	<p>1Y 2Y 3Y 4N 5Y</p>
28	22/11/17	361/17	5.2	<p><b>NoM - Street Lighting in Queanbeyan, Bungendore and Braidwood</b> That:</p> <ol style="list-style-type: none"> <li>1. An audit be carried out of all street lighting in Queanbeyan, Bungendore and Braidwood to identify defective lights and report the results no later than the April meeting of Council.</li> <li>2. A maintenance/rectification demand, based on the data above, be prepared for Council to send to the provider for rectification.</li> <li>3. Council make representations to the provider in advance to alert them to the proposed audit and to ascertain to what programs they have in place to rectify the issues.</li> </ol>	<p>Portfolio GM Community Connection</p>	<p>Street lights in Bungendore and Braidwood will be inspected by staff in the week commencing 13 August 2018. Street light inspection for Queanbeyan has not commenced.</p> <p>Council participating in "southern lights" project with CBRJO</p>		<p>N</p>

30	22/11/17	364/17	6.2	<p><b>Proposed Memorandum of Understanding with NSW Department of Education Relating to Beneficial Co-funding and Co-use of New Community and Sports Facilities at School Sites in the Region</b> That Council sign a memorandum of understanding with the NSW Department of Education in relation to the potential joint use of facilities.</p>	Portfolio GM Natural & Built Character	<p>MoU with Department for signature.</p> <p>No response as at 8 August 2018. Reminder sent.</p>	Sept 18	N
31	22/11/17	365/17	6.3	<p><b>Queanbeyan Carparking Plan</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the report on Queanbeyan CBD Carparking.</li> <li>2. Name the draft document the "Queanbeyan CBD Carparking Strategy 2018-2028".</li> <li>3. Delete from the draft references to formalised at-grade parking at the showground and old nursery site.</li> <li>4. Include in the draft a section on the indicative phasing of the various carparking initiatives.</li> <li>5. Seek business and community feedback on the draft Queanbeyan CBD Carparking Strategy 2018-2020, carpark sites and pedestrian connections, in conjunction with community engagement on the QCBD Masterplan and Transport Strategy.</li> <li>6. Consider the Plan's Principles, Options and Financing in the respective DCP, Capital Plan and Financial Plan.</li> <li>7. Include 'smart parking' principles and infrastructure in the design of redeveloped carparks.</li> <li>8. Include the smart parking and construction estimates of those carparks in revised development contribution plans and voluntary planning agreements, and car space leasing agreements.</li> <li>9. Consider in the revision of the Carparking DCP, options to share car spaces for different uses outside core hours, mechanisms to free up high turnover public car spaces, and reduction of car space requirements for expansion of current developed uses or residential apartments close to public transport nodes.</li> <li>10. Consider commissioning reports on the: <ol style="list-style-type: none"> <li>a. feasibility of aggregating car spaces into Morisset and Crawford carparks and subsequent offsets on demand for new commercial space/year</li> <li>b. impact of higher or lower s94 contributions in different development types</li> <li>c. impact of more timed parking on patronage and business</li> <li>d. likelihood of employees utilising untimed carparks on CBD perimeter</li> </ol> </li> </ol>	<p>Service Mgr Contracts &amp; Projects</p> <p>Portfolio GM Community Connection</p>	<p>1-8 Draft Strategy modified to reflect changes, and those of subsequent decisions of Council. Strategy to be exhibited with CBD Masterplan</p> <p>Pilot smart parking project scheduled for Morisset carpark</p> <p>10 not commenced</p>		N
33	22/11/17	372/17	6.10	<p><b>Planning Proposal to List the Cottage on Lot 6 Section 1 DP 758183 - 7 Turallo Terrace, Bungendore as a Heritage Item</b> That Council proceed with the Planning Proposal and the draft Local Environmental Plan to allow the listing of the cottage on Lot 6 Section 1 DP 758183 - 7 Turallo Terrace, Bungendore as an item of Environmental Heritage under Schedule 5 of Palerang Local Environmental Plan 2014.</p>	Portfolio GM Natural & Built Character	Planning proposal gazetted June 2018.	June 18	Y

39	22/11/17	387/17	7.1	<p><b>Braidwood and Bungendore Town Centre Improvements and Captains Flat Upgrade to Community Facilities - Stronger Communities Funding Update</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. The report be received for information.</li> <li>2. The skate facility not be included in the development of a master plan for the Braidwood town centre and Ryrie Park but alternate sites be included in future plans.</li> </ol>	<p>Program Coordinator Projects &amp; Technical</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>Town Centre Improvements Bungendore, almost complete. Seating and bins installed. Wayfinding signage has arrived and will be installed within the next couple of weeks. Further concreting of footpaths planned to continue along Malbon Street to the Foodlovers store on the Bungendore Road. Painting of posts near railway line should budget permit.</p> <p>Town Centre Improvements Braidwood commenced. Consultation on replacement bins with Wallace Street businesses complete. Upgrade of bench seating by Council staff for Wallace Street commenced. Work on detailed design for other works in progress.</p> <p>Upgrade to community facilities Captains Flat commenced. Horse trough recommissioned. New shelters and seating installed. Playground installation commenced. Exercise equipment ordered and due for installation within the next few months. Work to the toilet / shower facility building commenced. Committee to assist with internal painting of building; artists to paint mural in Spring when weather is warmer. Fruit tree planting work organised.</p>	2019	N
40	22/11/17	397/17	12.1	<p><b>Queanbeyan CBD Property Development</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the report.</li> <li>2. Receive a presentation from the proponents.</li> <li>3. Authorise the CEO to execute a heads of agreement with the proponents for the potential redevelopment of part Rutledge carpark.</li> <li>4. Authorise the CEO to then seek a Detailed Proposal for assessment in accord with Phase 2 of the heads of agreement, for further report to Council.</li> <li>5. Undertake community and business engagement on the proposal in context with the QCBD Masterplan and Carparking Strategy.</li> </ol>	<p>Service Mgr Legal &amp; Risk</p> <p>Portfolio GM Community Connection</p>	<p>1-3 HoA delivered to proponent, some edits negotiated, final draft received in May to be executed.</p> <p>4-5 Yet to commence.</p>		N

41	22/11/17	398/17	12.2	<p><b>Miscellaneous Land Acquisitions</b> That:</p> <ol style="list-style-type: none"> <li>The Officer's Report be received and noted.</li> <li>In accordance with the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>, the Council authorise the acquisition of part of the following properties for the purpose of the upgrade of Old Cooma Road:</li> </ol> <table border="1"> <thead> <tr> <th>DP</th> <th>Lot</th> <th>Approx. Area (m<sup>2</sup>)</th> </tr> </thead> <tbody> <tr> <td>754907</td> <td>60</td> <td>12406</td> </tr> <tr> <td>727522</td> <td>100</td> <td>24703</td> </tr> <tr> <td>1180981</td> <td>19</td> <td>4325</td> </tr> <tr> <td>1180981</td> <td>21</td> <td>2020</td> </tr> <tr> <td>754881</td> <td>105</td> <td>18268</td> </tr> <tr> <td>513432</td> <td>1</td> <td>9189</td> </tr> <tr> <td>727670</td> <td>148</td> <td>7206</td> </tr> <tr> <td>727670</td> <td>149</td> <td>2760</td> </tr> <tr> <td>727670</td> <td>150</td> <td>4030</td> </tr> </tbody> </table>	DP	Lot	Approx. Area (m <sup>2</sup> )	754907	60	12406	727522	100	24703	1180981	19	4325	1180981	21	2020	754881	105	18268	513432	1	9189	727670	148	7206	727670	149	2760	727670	150	4030	<p>Service Mgr Legal &amp; Risk</p> <p>Portfolio GM Organisation Capability</p>	<ol style="list-style-type: none"> <li>In progress.</li> <li>Positive response received from NLALC; awaiting NSWALC approval.</li> <li>Awaiting valuation for negotiations with private land owners.</li> </ol>	N
DP	Lot	Approx. Area (m <sup>2</sup> )																																			
754907	60	12406																																			
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45	13/12/17	407/17	11.2	<p><b>Concept Options for Bypasses of Braidwood and Bungendore</b> That:</p> <ol style="list-style-type: none"> <li>Concept options be developed for road bypasses of Bungendore and Braidwood.</li> <li>Those concept options be included as key elements of the structure plans for towns as they are developed.</li> <li>Council allocate appropriate funding towards development of those options.</li> <li>Council consider funding for the Braidwood structure plan review in the Delivery Program.</li> </ol>	<p>Portfolio GM Community Connection</p>	<p>The Bungendore Structure Plan is currently under review and will include an option for a proposed bypass.</p> <p>A workshop held with Councillors April 2018.</p>	N																														
47	13/12/17	411/17	12.5	<p><b>Comprehensive Local Environmental Plan - Review of E4 Zoning - Bywong and Wamboin</b> That:</p> <ol style="list-style-type: none"> <li>Parts of Bywong and Wamboin be assessed for consideration to R5 and RU4 zones in the draft LEP.</li> <li>Land currently zoned E4 Environmental Living outside of the localities of Bywong and Wamboin not have the land use assessment method applied to them.</li> <li>The land currently zoned E4 Environmental Living outside of the localities of Bywong and Wamboin remain E4 Environmental Living in the draft Queanbeyan-Palerang Local Environmental Plan.</li> </ol>	<p>Strategic Planning Coordinator</p> <p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>See report in this week's business paper.</p>	N																														
54	13/12/17	423/17	12.17	<p><b>Proposed Relationship with Icon Water</b> That Council:</p> <ol style="list-style-type: none"> <li>Explore a jointly-procured and operated Queanbeyan sewage treatment plant with Icon Water.</li> </ol>	<p>Portfolio GM Community Connection</p>	<p>This work is now no longer required as Icon Water have withdrawn from this relationship.</p>	Y																														



				<ol style="list-style-type: none"> <li>2. Form an initial relationship with Icon Water for the Best for Region project, in accepting the governance and financial terms as detailed in the letter attached to this report.</li> <li>3. Proceed to tender to prepare a Concept Design for the Queanbeyan Sewage Treatment Plant that includes a Best for Region solution.</li> <li>4. Provide a further report to Council at the conclusion of this work.</li> </ol>				
57	24/01/18	008/18	11.1	<p><b>NoM – Rates Issues</b> That:</p> <ol style="list-style-type: none"> <li>1. The Delivery Program include a review of the rating structures and the harmonisation of former Queanbeyan and Palerang Council rates with special consideration for harmonisation of Googong Township residential rates with Queanbeyan and Jerrabomberra residential rates, to apply following the rate path freeze ending 2020/21.</li> <li>2. Council write to the NSW Government requesting they implement an annual increase in the pensioner rebates.</li> </ol>	<p>Chief Financial Officer CEO/GM</p>	<p>Revenue staff will commence a review of rating structures commencing in November 2019. Program Coordinator Revenue Accounting will draft a letter to the NSW Government requesting they implement an annual increase in the pensioner rates. Due 31<sup>st</sup> May 2018.</p>	30 Oct 18	N
60	24/01/18	013/18	12.5	<p><b>Road Naming Proposal - Nightjar Road - Road 1009 – Jerrabattgulla</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt in principal the name 'Nightjar Road' for the Right of Carriageway accessed from Cooma Road approximately 400m north of the intersection with Jerrabattgulla Road. The road is to be marked as 'Private' and 'No Through Road'.</li> <li>2. Publish a notice in the NSW Government Gazette to that affect.</li> <li>3. Allocate addresses, install signage and notify residents.</li> </ol>	<p>LIS Administrator  Service Mgr Land-Use Planning  Portfolio GM Natural &amp; Built Character</p>	<p>Signage ordered and ready to be installed. New Rural Addresses have been measured and allocated to affected properties and land owners have been advised of their new Rural Address. This road is now complete.</p>	August 18	Y
69	14/02/18	PLA007/18	5.2	<p><b>Amendment to Jumping Creek Planning Proposal</b> That Council agree to:</p> <ol style="list-style-type: none"> <li>1. The preparation of an amended planning proposal for Jumping Creek as set out in this report, and that this be forwarded to the Department of Planning &amp; Environment seeking a revised Gateway determination.</li> <li>2. Continuing discussions with the developers of Jumping Creek in respect of potentially dedicating the environmental and recreational zoned sections of the site to Council in the future.</li> </ol>	<p>Strategic Landuse Planning Team Leader  Service Mgr Land-Use Planning  Portfolio GM Natural &amp; Built Character</p>	<ol style="list-style-type: none"> <li>1. Consultation on the draft plan has now been completed.</li> <li>2. Staff will be putting a report to the Council on Wednesday 8 August 2018 recommending this plan now be adopted an finalised.</li> </ol>	Sept 2018	N
71	28/02/18	046/18	12.6	<p><b>Rehabilitation and Clean-up of Turallo Creek</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Consider the inclusion of \$60,000 funding in the 2018-2019 Operational Plan for phase 1 planning and phase 2 clean up works.</li> <li>2. Prepare a scope of works for flood mitigation along Turallo Creek towards Halfway Creek.</li> <li>3. Seek contribution to those works by grant application under the Public Reserves Management Fund and other flood mitigation sources.</li> </ol>	<p>Manager Natural Landscapes &amp; Health  Portfolio GM Natural &amp; Built Character</p>	<p>In progress.  Some minor clearing works have been undertaken with Conservation Volunteers.  Funding, subject to grants, included in draft OP</p>	30/09/18	N

72	28/02/18	047/18	12.7	<p><b>Majara Street Planning Proposal</b></p> <ol style="list-style-type: none"> <li>1. That Council advise the Minister for Planning under section 59 of the <i>NSW Environmental Planning and Assessment Act 1979</i> that it wishes to progress the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential.</li> <li>2. That the Palerang Local Environmental Plan 2014 Lot Size map be amended to show a minimum lot size of 1,000 square metres for lots within former Lot 3 DP 1195030.</li> <li>3. That the Palerang Local Environmental Plan 2014 Height of Buildings map be amended to show a building height of 8.5 metres for lots within the former Lot 3 DP 1195030.</li> <li>4. That the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential include provisions for the following: <ol style="list-style-type: none"> <li>a) there is a maximum of ten residential lots on the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434).</li> <li>b) there is a minimum 10 metre buffer on the western boundary and that this buffer is dedicated to Council as a drainage reserve (operational land).</li> <li>c) there is a 10 metre buffer on the northern boundary of the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434). This buffer shall be included within the residential lots with a covenant stating: <ol style="list-style-type: none"> <li>a. That the owners are to maintain the buffer and the adjacent fencing.</li> <li>b. That the buffer is included in property fencing.</li> <li>c. That there are to be no habitable structures within in the buffer.</li> </ol> </li> <li>d) a covenant is placed on the western most lot restricting any future dwellings to one storey only and that a 2m high lapped and capped timber fence be erected along the western boundary of that allotment.</li> <li>e) a covenant is placed on all future residential lots preventing the erection of dual occupancies.</li> </ol> </li> </ol>	<p>Strategic Planning Coordinator</p> <p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	The LEP has been gazetted.		Y
73	28/02/18	049/18	12.3	<p><b>Amendment to South Jerrabomberra Development Control Plan 2015</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Pursuant to the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulations 2000, adopt the draft amendments to the South Jerrabomberra Development Control Plan 2015, with the inclusion of the amendments recommended in the accompanying submissions table and other minor administrative changes as appropriate.</li> <li>2. Continue discussions with the various landowners at South Jerrabomberra in respect of the future embellishment of the sports fields identified for the urban release area.</li> </ol>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>1 Completed.</p> <p>2. In progress.</p>	Unknown. Action to be taken at an appropriate time.	<p>1 Y</p> <p>2-4 N</p>

				<p>3. Require the large E2 Environmental Conservation zoned parcel of land to be included in the Stage 3 development application for the site and the Neighbourhood Structure Plans be subsequently amended to reflect this.</p> <p>4. Require road access arrangements for land to the south of Forrest/Morrison (ie Walsh) to be confirmed in the DCP prior to Council finalising the current planning proposal for the South Jerrabomberra area.</p>		<p>3. Will occur when a development application for Stage 3 is lodged and assessed.</p> <p>4. Will occur when a development application for Stage 3 is lodged and assessed. Has also been recently confirmed by a condition from the Joint Regional Planning Panel which was attached to the development consent for Stage 1.</p>		
79	28/02/18	055/18	11.1	<p><b>NoM - Planned Intersection Upgrades</b> That:</p> <p>1. Councillors receive an update from staff on the following planned upgrades:</p> <p>a. the Lanyon Drive intersection with Tomsitt Drive</p> <p>b. the Ellerton Drive intersection with Bungendore Road</p> <p>c. the Yass Road intersection with Thurrallilly Street</p> <p>2. A briefing session be held at a Councillor workshop as soon as practicable.</p>	Portfolio GM Community Connection	A briefing has been provided to Council.		Y
80	28/02/18	056/18	12.2	<p><b>Town Centre Improvements – Braidwood</b> That:</p> <p>1. The attached Braidwood CBD and Ryrie Park Opportunities and Concept Plans be adopted in principle and placed on final public exhibition.</p> <p>2. Following the exhibition period, a further report come back to Council with a view to adopting a final design to form the basis for future detailed designs and applications to Heritage NSW.</p>	Program Coordinator Projects & Technical  Portfolio GM Natural & Built Character	Town Centre Improvements Braidwood commenced. Consultation on replacement bins with Wallace Street businesses complete. Upgrade of bench seating by Council staff for Wallace Street commenced. Work on detailed design for other works in progress.	2019	N
82	28/02/18	058/18	12.9	<p><b>Queens Bridge Approach Enhancement</b> That Council endorse the Soul2Soil concept designs for Bungendore Road - Queens Bridge approach, excluding the over road bridge entrance feature and crossings at the round-a-bouts.</p>	Program Coordinator Projects & Technical  Portfolio GM Natural & Built Character	Kerb and guttering work complete. Tree removal; tree replacement and landscape work in progress. Upgrade to entrance Sister City Park in progress. Upgrade to pavements yet to be formalised.	2019	N
85	28/02/18	064/18	12.18	<p><b>Policy for Engagement of Volunteers</b> That Council support the Policy for Engagement of Volunteers and exhibit for 28 days for community comment.</p>	Portfolio GM Community Choice	<p>Draft Policy is still receiving submissions from the community. Some amendments are expected to be made and presented back to Council in June Meeting.</p> <p>The report will be presented to the next Council meeting in August</p>	July	N

90	14/03/18	PLA023/18	5.1	<p><b>Abbeyfield Planning Proposal at Bungendore</b> That Council take all actions to progress a planning proposal to amend Schedule 1 (Additional Permitted Uses) of Palerang Local Environmental Plan 2014, to allow for Seniors Housing as a permissible use with consent at 4-6 Majara Street Bungendore (Lot 13 DP 1139067 &amp; Lot 14 DP 1139067).</p>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	Completed.	Notified (gazetted on 10 August 2018.	Y
93	28/03/18	094/18	11.2	<p><b>NoM - Ambulance Station for Bungendore</b> That Council: 1. Prepare an information report to the Council Meeting in May on Council and Crown land in Bungendore that could accommodate and service a NSW Ambulance Station, and any efforts required to remediate the site. 2. Identify any land that could be more useful and fit for purpose that Council/the Crown does not own.</p>	<p>Portfolio GM Community Connection</p>	<p>This work has been included in the Bungendore Structure Plan review yet to be considered by Council.</p> <p>Information report on site to May meeting</p>		N
97	28/03/18	099/18	12.4	<p><b>Googong Catchment Management Plan</b> That Council become a partner on the steering committee for the development of the Googong Actions for Clean Waters Plan.</p>	<p>Manager Natural Landscapes &amp; Health</p> <p>Portfolio GM Natural &amp; Built Character</p>	In progress, staff have attended several meetings with ICON representatives.	30/06/18	N
98	28/03/18	100/18	12.5	<p><b>Cities Power Partnership</b> That Council refer the former Queanbeyan City Council and Palerang Climate Change plans to the QPRC Environment Sustainability and Advisory committee for merging and updating, then presentation to Council for potential adoption.</p>	<p>Manager Natural Landscapes &amp; Health</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>In progress.</p> <p>Presentation of reviewed actions to ESAC at next meeting on 30 May 2018.</p>	30/09/18	N
101	28/03/18	106/18	12.11	<p><b>QPRC Waste Strategy Working Group</b> That Council: 1. Adopt the attached Terms of Reference for the Waste Strategy Working Group. 2. Adopt the following membership for the Waste Strategy Working Group: a. Councillors – two (2) b. Residential Users (Urban) – two (2) c. Residential Users (Rural) – two (2) d. Business and Industry Users – two (2) e. Service Manager, Utilities (or their delegate) – one (1) f. ACT Environmental Protection Authority – one (1) non-voting g. NSW Environmental Protection Agency – one (1) non-voting 3. Appoint two (2) Councillors to the Waste Strategy Working Group, with one (1) appointed as the Chair. 4. Request the CEO/General Manager invite expressions of interest to fill the Residential Ratepayer positions of the Waste Strategy Working Group. 5. Request the CEO/General Manager write to local business and industry groups to invite expressions of interest to fill the</p>	<p>Program Coordinator – Utilities Technical</p> <p>Service Mgr Utilities</p> <p>Portfolio GM Community Connection</p>	Waste Strategy Working Group formed through Council resolution and nominees appointed. Awaiting response from Regulators.		Y

				Business/Industry Users positions of the Waste Strategy Working Group.				
104	28/03/18	110/18	12.12	<p><b>Smart Cities (Parking) – Queanbeyan</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Enter into a licence with NSW Police to occupy 30 carspaces in Morisset carpark for up to 18 months.</li> <li>2. Note NSW Police is responsible for installation (and removal if required) of boom gate, lighting and security fencing around those spaces.</li> <li>3. Allocate 4 on-street carspaces in Morisset Street for first response vehicles.</li> <li>4. Assign the lease/contribution income, together with carparking s94 funds and grants to procure and install smart parking and electroboards to guide the public to available carspaces in the Queanbeyan CBD.</li> <li>5. Note program of patrols of timed offstreet carparks will increase to improve turnover of carspaces.</li> </ol>	Service Mgr Legal & Risk  CEO/GM	<p>Licence for carspaces executed with NSWPF. Project Office staff procuring providers to instal smart parking video count, and electboards for the smart parking pilot in Morisset carpark.</p> <p>Further report to June meeting expected, as NSWPF seeking additional carspaces.</p> <p>Awaiting executed document from NSW PF.</p>		N
106	11/04/18	PLA034/18	4.3	<p><b>QPRC On-Site Sewage Management (OSSM) Policy</b> That:</p> <ol style="list-style-type: none"> <li>1. The Draft On-Site Sewerage Management (OSSM) Policy be endorsed and placed on public exhibition for 28 days.</li> <li>2. A further report be presented to Council following the review of the public consultation process for finalisation of the Policy, and subsequent rescission of former council policies.</li> </ol>	Manager Natural Landscapes & Health  Portfolio GM Natural & Built Character	Policy adopted 8 August 2018	8 Aug 18	Y
107	11/04/18	PLA035/18	5.1	<p><b>Strategies for Review</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the following QPRC strategies and plans within the strategic themes of Community and Choice that were adopted during the period of administration: <ol style="list-style-type: none"> <li>i. Disability Inclusion Action Plan 2017</li> <li>ii. Sports Facilities Strategic Plan 2017</li> <li>iii. Queanbeyan CBD Transformation Strategy 2017</li> <li>iv. QPRC Digital Economy and Smart Community Strategy 2017</li> </ol> </li> <li>2. Council review the QPRC Tourism Plan 2017-2025.</li> </ol>	Service Mgr Business & Innovation  Portfolio GM Community Choice	<p>1 Completed.</p> <p>2 Updating some minor wording in the plan, and not expected to be referred back to Council.</p>		Y
108	11/04/18	PLA038/18	5.3	<p><b>Stronger Country Community Fund - Round 2</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the following projects to seek funds under the Stronger Country Communities Fund – Round 2: <ol style="list-style-type: none"> <li>a. Queanbeyan River Walk Stage 2 - \$800,000</li> <li>b. Bungendore Sports Hub Stage 2 - \$950,000</li> <li>c. Braidwood Recreation Area Stage 2 - \$250,000</li> <li>d. Ryrie Park Braidwood - \$690,000</li> <li>e. Queanbeyan Showground - \$600,000</li> <li>f. Bungendore Scout Hall Stage 2 - \$250,000</li> </ol> </li> <li>2. Receive a report on options to consider the redevelopment of the Jerrabomberra scout hall and its co-use with the Jerrabomberra school and community centre.</li> </ol>	Service Mgr Urban Landscapes  Portfolio GM Community Choice	<p>1 Projects lodged.</p> <p>2 Report to be prepared – August meeting.</p>	22 August	1 Y 2 N

109	11/04/18	PLA040/18	7.1	<p><b>Potential Sale of Land</b> That Council defer this matter until the subdivision is finalised for the two lots and proceed to market at the current valuations.</p>	<p>Service Mgr Urban Landscapes</p> <p>Portfolio GM Natural &amp; Built Character</p>	Negotiating with buyers.		N
111	26/04/18	120/18	12.2	<p><b>Proposed South Tralee Essential Infrastructure Agreement</b> That Council: 1. Agree to execute the South Tralee Infrastructure Agreement with any minor amendments that may be necessary. 2. Authorise the General Manager/CEO and the Mayor to execute the final South Tralee Infrastructure Agreement.</p>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	Completed.	Executed on 19 June 2018.	Y
112	26/04/18	121/18	12.3	<p><b>Draft Integrated Plans 2018-21</b> That Council: 1. Place the Draft Operational Plan and the Draft Delivery Program as amended on exhibition until 4 June 2018. 2. Consider draft submissions on the exhibited documents at its Ordinary Meeting on 27 June 2018.</p>	<p>Chief Financial Officer</p> <p>CEO/GM</p>	Council adopted Integrated plans at the June Council meeting		Y
113	26/04/18	122/18	12.4	<p><b>2018/2019 QPRC Revenue Policy - QPRC Fees and Charges</b> That: 1. The draft QPRC Revenue Policy as amended be placed on public exhibition for a minimum of 28 days. 2. The draft QPRC Fees and Charges as amended be placed on public exhibition for a minimum of 28 days.</p>	<p>Chief Financial Officer</p> <p>CEO/GM</p>	Council adopted Fees & Charges and Revenue at the June Council meeting.		Y
114	26/04/18	123/18	12.5	<p><b>Draft Activity Attribution and Distribution of Governance Costs Policy</b> That Council place the draft Policy on exhibition for 28 days.</p>	<p>Service Mgr Customer &amp; Communication</p> <p>Portfolio GM Community Choice</p>	Adopted by Council on 28 June 2018		Y
115	26/04/18	124/18	12.6	<p><b>Community Engagement Services (Contract 20/2017) Award of Contract</b> That Council: 1. Reject both tenders for Community Engagement Services for the Queanbeyan STP Project. 2. Commence negotiations with Tenderer 1, RPS Manidis Roberts Pty Ltd, on the evidence presented in the attached Tender Evaluation Report and in accordance with Clause 178 (4) of the Local Government (General) Regulation 2005. 3. Provide a further report to Council detailing the outcome of these negotiations.</p>	<p>Service Mgr Contracts &amp; Projects</p> <p>Portfolio GM Community Connection</p>	<p>1. Done 2. negotiations complete 3. See resolution 249/18</p>		Y

121	26/04/18	131/18	12.12	<p><b>Draft Financial Hardship Assistance Policy and Draft Debt Recovery Policy</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Place the Financial Hardship Assistance Policy on public exhibition for 14 days prior to adoption subject to submissions.</li> <li>2. Place the Debt Recovery Policy on public exhibition for 14 days prior to adoption subject to submissions.</li> <li>3. Note that by adopting these policies, the following policies are rescinded: <ol style="list-style-type: none"> <li>a) The former Palerang Debt Recovery Policy</li> <li>b) The former Palerang Hardship Policy</li> <li>c) The former QCC Debt Recovery Policy Rates and Charges</li> <li>d) The former QCC Debt Recovery Policy Sundry Debtors</li> </ol> </li> </ol>	<p>Chief Financial Officer</p> <p>CEO/GM</p>	<p>Policies adopted 27 June 2018 and placed on website.</p>		Y
123	26/04/18	136/18	14.1	<p><b>Local Traffic Committee Meeting - 12 April 2018</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Note the minutes of Local Traffic Committee Meeting held on 6 February 2018.</li> <li>2. Adopt recommendations LTC 10/18 to LTC 20/18 from the meeting held on 12 April 2018: <ul style="list-style-type: none"> <li>• LTC 10/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Blacksmiths Lane Food, Art and Beverage – Event in Queanbeyan from 1pm to 10pm Saturday 5 May 2018.</li> <li>• LTC 11/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Seniors Week Bike Display Event in Lowe St Queanbeyan 10am to 1pm 11 April 2018.</li> <li>• LTC 12/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Reconciliation Walk 2018 Event in Queanbeyan 10,15am to 11am 29 May 2018.</li> <li>• LTC 13/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Braidwood Anzac Day Event(s) 5.30am to 7.30am for Dawn Service and 10am to 1pm for Main March, 25 April 2018.</li> <li>• LTC 14/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Queanbeyan Anzac Day Event from 5am to 6.30am for Dawn Service and 9am to 11.30am for Main Service 25 April 2018.</li> <li>• LTC 15/18 Under the <i>Roads Transportation Act 2013</i> approve the replacement of an existing 'No Parking' sign with a 'No Stopping' sign at the bus stops on both side of Gorman Drive, Googong as per the design.</li> <li>• LTC 16/18 Under the <i>Roads Transportation Act 2013</i> approve the installation of 'No Stopping' signage on Faunce Street and Australis Place in Queanbeyan as per the design.</li> <li>• LTC 17/18 Under the <i>Roads Transportation Act 2013</i> approve the installation of 'Pick up and Drop off' areas in Donald Road and Alanbar St and implement 'no Stopping' signs at intersections in the school zone of Karabar High School as per the design.</li> </ul> </li> </ol>	<p>Program Coordinator, Facilities &amp; Safe Cities</p> <p>Service Mgr Transport &amp; Utilities</p> <p>Portfolio GM Community Connection</p>	<p>LTC 10/18 – complete</p> <p>LTC 11/18 – complete</p> <p>LTS 12/18 – complete</p> <p>LTC 13/18 – complete</p> <p>LTC 14/18 – complete</p> <p>LTS 15/18 – complete</p> <p>LTC 16/18 – complete</p> <p>LTC 17/18 – complete</p>		N

				<ul style="list-style-type: none"> <li>LTC 18/18 Under the <i>Roads Transportation Act 2013</i> approve the signage changes as per the design, modified so that the Bus Zone signage in Braidwood on Ryrie St is made consistent with Bus Zone signage on Wilson St (8am – 9.30am and 2.30 - 4.00pm) and that the relocated 45° Parking sign on Wilson St adjacent to resident driveway be installed to ensure no encroachment on resident driveway (Design to show dimension from layback to pole), at Braidwood Central School.</li> <li>LTC 19/18 Under the <i>Road Transport Act 2013</i> approve the replacement of speed hump (symbolic) sign with 'All traffic turn left' sign and install 'All traffic turn right' sign at the exit intersection of the car park at the Queanbeyan Bus Interchange with the Bus Only area in accordance with the design.</li> <li>LTC 20/18 Under the <i>Road Transport Act 2013</i> approve the installation of new No Parking sign timed from 8.30am – 9.30am on the school side of Gibraltar Street Bungendore west of the school crossing, paint the kerb of the two No Parking areas Blue, install 'Kiss and Ride Area' signs for the No Parking Areas, install four new 'No U-Turn' Signs in the centre median and enhance the kerbside pedestrian blisters as per the Design at Bungendore Public School.</li> </ul>		<p>LTC 18/18 – complete</p> <p>LTC 19/18 – Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 20/18 – complete</p>		
124	26/04/18	137/18	14.2	<p><b>QPRC Environment and Sustainability Advisory Committee Minutes - 21 March 2018</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of QPRC Environment and Sustainability Advisory Committee held on 21 March 2018.</li> <li>Adopt the revised Terms of Reference for the Committee as shown in Attachment 2.</li> <li>Adopt recommendations QPRC ESAC 003/18 to 004/18 from the meeting held on 21 March 2018.</li> </ol> <p>QPRC ESAC 03/18      That QPRC write to the NSW EPA to make them aware of some of the problems associated with the operation of the Container Deposit Scheme in QPRC with a view to resolving them and improving the experience of users and the number and location of outlets with an increased range of containers.</p> <p>QPRC ESAC 04/18      That QPRC review the Community Climate Change Action Plan.</p>	<p>Manager Natural Landscapes &amp; Health</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>ESAC 03/18 - Complete</p> <p>ESAC 04/18 - In Progress</p>		N
126	26/04/18	139/18	14.4	<p><b>Report of the QPRC Consultative Committee on Aboriginal Issues</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Consultative Committee on Aboriginal Issues held on 20 March 2018.</li> <li>Note the intention to review the Terms of Reference for the Consultative Committee on Aboriginal Issues.</li> </ol>	<p>Portfolio GM Community Choice</p>	<p>Local 'champions' are presently being sought for membership of the Reconciliation Action Plan Working Party. A review of the previous RAP has been undertaken and will be presented as a baseline for the inaugural meeting of the new RAP Working Party.</p>		N



				3. Adopt recommendation CAI 02/18 from the meeting held on 20 March 2018. CAI 02/18 That the Consultative Committee on Aboriginal Issues supports the review and update of the Reconciliation Action Plan (RAP) as a key plan in the Council's strategic framework, and when complete, will seek the new RAP to be endorsed by Reconciliation Australia.				
130	26/04/18	146/18	20.2	<b>Potential Land Acquisition</b> That Council authorise the CEO/General Manager to progress the land acquisition as outlined in the report.	Service Mgr Legal & Risk	Valuation and negotiation underway.		N
131 a	26/04/18	147/18	20.3	<b>Noise Attenuation</b> That Council agree to the noise attenuation measures proposed in this report.	CEO Service Mgr Contracts & Projects  Portfolio GM Community Connection	Independent attenuation report to be received.  Residents meeting arranged in May.		Y
131 b	09/05/18	PLA046/18	4.2	<b>Development Application - DA 31-2018 - Rooftop Garden - 2A Meredith Street, Queanbeyan</b> That: 1. Development application 31-2018 for a rooftop garden at Lot A DP 164541, No. 2A Meredith Street, Queanbeyan be refused. 2. Council commence enforcement action to require the existing garage roof to be restored to its prior condition before the unlawful demolition works occurred.	Service Mgr Development  Portfolio GM Natural & Built Character	1. Determination has been issued.  2. Enforcement action in regard to the Council Order that has not been complied with has resumed. The matter has been referred to BAL Lawyers. It is anticipated that it could take between 6-12 months to bring the matter before the L&E Court.		1 Y  2 N
132	09/05/18	PLA047/18	4.3	<b>Development Application - DA 2-2018 - Variation to the Building Envelope - 7 Staunton Place, Googong</b> That Council defer this matter pending a further report setting out reasons for refusal and any potential implications.	Service Mgr Development  Portfolio GM Natural & Built Character	A revised report will be brought back to the June PSCW meeting for determination.	13 June 18	Y
139	23/05/18	153/18	12.1	<b>Development Application - DA.2017.286 - Child Care Centre - 5 McMahon Drive, Bungendore</b> That: 1. Development application DA.2017.286 for the construction a Child Care Centre upon Lot 1362 DP 1154538 and Lot 1338 DP 1112117, 5 McMahon Drive, Bungendore be granted conditional approval. 2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application. 3. Council receive a further report on the carpark footprint and its licence to occupy public land.	Planning Team Leader Bungendore  Portfolio GM Natural & Built Character	<ul style="list-style-type: none"> <li>• Notice of determination granting conditional approval issued to applicant.</li> <li>• Written notification of determination issued to all persons who lodged a submission.</li> </ul>		Y

140	23/05/18	154/18		That Council investigate improvements to pedestrian movements in the area around the proposed development at 5 McMahon Drive Bungendore should the development proceed.	Portfolio GM Community Connection	Investigation not commenced.		N
141	23/05/18	155/18	12.2	<b>Rezoning and dwelling eligibility requests</b> That Council defer this matter to the Ordinary meeting on 25 July 2018 and advise property owners to enable their further submission.	Strategic Planning Coordinator  Service Mgr Land-Use Planning	The property owners have been advised of Council's final decision, this matter has been finalised.		Y
142	23/05/18	156/18	12.3	<b>Captains Flat Rural Fire Station Design and Construct Tender</b> That Council: 1. Award tender 17/2018 for the design and construction of the Captains Flat Rural Fire Station to Tenderer 1 CBC Project Management for the amount of \$361,726.00 excl GST subject to tenderer negotiations. 2. Delay the award of tender 18/2018 until adequate funding from the Rural Fire Service becomes available to complete the Captains Flat Rural Fire Station project. 3. Write to the local Member for Monaro in regard to funding.	Service Mgr Contracts & Projects  Portfolio GM Community Connection	1. done  2. funding yet to be available  3. letter sent		Y
143	23/05/18	157/18	12.4	<b>Queanbeyan CBD Transformation Stage 1 to 3, Head Office and Smart Hub</b> That Council: 1. Receive and note the report on Queanbeyan CBD transformation stages, and the proposed Queanbeyan Head Office and Smart Hub. 2. Give consideration at an early workshop to a third option (Option 3) for Stage 2, providing for: a. Redevelopment of 257 Crawford Street (Site B) for the Queanbeyan Head Office and Smart Hub and/or extra office level, on a slightly narrower footprint to the existing building and similar size footprint as proposed for the 50 Lowe Street site. The proposed redevelopment not include a new council chambers. b. A smart public domain with a narrower Crawford Street frontage and lesser footprint than as proposed in Attachment 2. 3. Note that Option 3, construction of a standalone office 257 Crawford Street: a. Potentially provides for an estimated 6,000m <sup>2</sup> GFA for Council administration office, and 1,000-1,500m <sup>2</sup> GFA additional lettable office space, with 3.5 to 4 floors. b. In close proximity to CBD centre/Monaro Street. c. Achieves desired time frame. d. Retains at grade parking behind the Q Theatre and vehicular access from Lowe Street.	CEO/GM	2 Workshop held 31 May. Subsequent report to June meeting.  3 Options to co-opt the masterplan and design of Bicentennial Hall with QHQ design being explored with Cox		Y

				<ul style="list-style-type: none"> <li>e. Recycles part of the Lowe and Morisset carparks into public domain, with the Lowe public domain potentially having a lesser footprint being generally to the front of The Q, thereby retaining further at grade car spaces.</li> <li>f. Resolves the car parking and rear accessibility concerns of Monaro Street businesses associated with Option 1.</li> <li>g. Centralises the office and retail parking through the private sector construction of multilevel smart carpark at Morisset carpark, increasing CBD timed and employee parking spaces overall.</li> <li>h. Connects Morisset to Lowe carparks via reconstructed pedestrian laneways.</li> <li>i. Likely results in lower overall capital costs, debt raising and risk.</li> <li>j. May affect the scale of any redevelopment of the Rutledge Street site due to a degree of overshadowing.</li> </ul> <p>4. Support in principle raising debt for the CBD Stages 2 and 3 nett of capital grants, in the financial plan.</p> <p>5. Not consider a possible special rate variation from 2020/21 to service debt for the Queanbeyan Head Office and additional lettable office space.</p> <p>6. Consider all debt servicing options and scenarios for the civil works components, including the option of a dividend from the water and sewer utilities, and the option of post-merger savings and service reviews.</p> <p>7. Seek expressions of interest, at the appropriate time, to construct and operate a multilevel parking facility in Morisset carpark.</p> <p>8. Vary the scale, sequencing and timing of those works in the draft DP as outlined in the attachment, to accommodate likely grants and borrowing schedules, to be adopted at the June meeting.</p> <p>9. Continue to seek grants to assist the construction of the smart hub, smart infrastructure parking, parking and public domain to activate the CBD.</p> <p>10. Progress the Heads of Agreement with Downtown Q PL for a mixed use commercial and residential development including potential sale of 10-16 Rutledge Street and adjoining land at valuation, subject to a planning agreement to enable construction of civil works (such as public domain and parking).</p>		<p>4 Funding mix included in DP adopted June meeting</p> <p>7 EOI deferred until Carparking Strategy adopted after exhibition</p> <p>8 DP capex table updated and published</p> <p>9 GLE grant EOI prepared</p> <p>10 Workshop on 15 August with DQPL presenting development concepts for Rutledge St frontage (hotel, townhouses, commercial, heritage building renovations); milestones to be mapped to HoA</p>		
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				<p>11. Undertake community engagement on the Queanbeyan CBD transformation proposal in conjunction with the CBD masterplan review.</p> <p>12. Following the workshop referred to in 2. above, receive a further report on Queanbeyan CBD Transformation Stage 1 to 3 Head Office and Smart Hub and funding options.</p>		<p>12 Report and determination to proceed with 257 Crawford site made at June meeting</p>		
144	23/05/18	158/18	12.5	<p><b>Public Exhibition of Jumping Creek Planning Proposal</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Agree to the public exhibition of an amended planning proposal for Jumping Creek as set out in this report.</li> <li>2. Receive and note the information on the continuing discussions with the developers of Jumping Creek about the short term and long term management of the environmental and recreational zoned land of the site.</li> <li>3. Council hold a workshop during the exhibition period to further brief Councillors on the planning proposal.</li> </ol>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	<ol style="list-style-type: none"> <li>1. Noted and completed.</li> <li>2. No action required.</li> <li>3. Completed.</li> </ol>	<p>A workshop was held on 20 June 2018.</p>	Y
145	23/05/18	159/18	12.6	<p><b>Road Naming Proposal - New Subdivision - Burrabella Estate - 107 Burra Road – Googong</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt in principle the names "Bigga Place" and "Binda Place" as the proposed names for two new roads created within the subject subdivision subject to concurrence from the Geographical Names Board.</li> <li>2. Advertise the names for public comment for 30 days.</li> <li>3. Publish a notice in the NSW Government Gazette adopting the new road names, if no objections are received.</li> </ol>	<p>Portfolio GM Natural &amp; Built Character</p>	<p>Names have been advertised and no objections received. Will now need to be accepted by Geographical Names Board before being gazetted.</p>	<p>Sept 18</p>	N
146	23/05/18	160/18	12.7	<p><b>Establishment of Alcohol Prohibited Area - Ernie Beaver Park - 6-10 Gilmore Place, Queanbeyan West</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. A new Alcohol Prohibited Area be established for a four year period in Ernie Beaver Park on Gilmore Road.</li> <li>2. The Council publish a notice of the proposed establishment of the alcohol prohibited area for an exhibition period of 30 days.</li> <li>3. A copy of the proposal be provided to the local Police Commander, affected liquor licensees, registered clubs in the area and other organisations required to be notified by the Ministerial Guidelines allowing them 30 days to make representation.</li> </ol>	<p>Service Mgr Natural Landscapes &amp; Health</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>Alcohol Prohibited Area endorsed by Council at meeting of 8 August 2018.</p>	<p>8 Aug 18</p>	Y
147	23/05/18	161/18	12.8	<p><b>QPRC Events Strategy - Community Engagement Report</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the community feedback received.</li> <li>2. Endorse the QPRC Events Strategy.</li> </ol>	<p>Service Mgr Recreation &amp; Culture</p> <p>Portfolio GM Community Choice</p>	<p>The 2018-2025 Events Strategy is in place and work on identified strategies has commenced.</p>		Y

148	23/05/18	162/18	12.9	<p><b>Outdoor Dining Trial Extension</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Continue to participate in the NSW Outdoor Dining Trial until 31 December 2018.</li> <li>Continue to waive the annual fee per square metre for the duration of the trial.</li> </ol>	<p>Service Mgr Business &amp; Innovation</p> <p>Portfolio GM Community Choice</p>	Implemented and Completed.		Y
149	23/05/18	165/18	12.12	<p><b>Local Heritage Places Grant Fund Application</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Agree to a grant of a maximum of \$2,000 in relation to the application for 85 Wallace Street, Braidwood, and the grant be subject to the standard terms and conditions for local heritage places grants, funded from 2018/19 allocation.</li> <li>Agree that an extension be granted in relation to the application for 39 Wallace Street, Braidwood, subject to the work being completed in 2018/19 financial year.</li> </ol>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	1. Applicant notified on 20 May and has responded.	2. Work to be completed by 30 April 2019	N
150	23/05/18	166/18	12.13	<p><b>Riverside Oval Queanbeyan and Mick Sherd Oval Bungendore - surface condition</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>The report be received for information.</li> <li>As an interim measure, travelling surface irrigation be provided to Mick Sherd oval.</li> <li>Council consider provision of a permanent surface irrigation system on Mick Sherd oval to replace the existing system in the Delivery Program.</li> <li>Council receive a further report in conjunction with the Integrated Water Cycle Management Plan (IWCMP) for re-use of recycled water on recreational and other facilities.</li> </ol>	<p>Service Mgr Urban Landscapes</p> <p>Portfolio GM Natural &amp; Built Character</p>	2 irrigation being used  3 Funds allocated, design under preparation.  4 IWCMP currently being prepared.		2Y  3Y  4N
151	23/05/18	174/18	14.2	<p><b>Braidwood Locality Committee minutes 30 May 2018</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Braidwood Locality Committee meeting held on 30 April 2018;</li> <li>Adopt recommendations BDLC01/2018 and BDLC02/2018 from the meeting held on 30 April 2018:</li> </ol> <p>BDLC01/2018 RECOMMENDATION That Council undertake an assessment with a view to upgrading the usability of the Charleys Forest Hall and grounds.</p> <p>BDLC02/2018 RECOMMENDATION That Council staff meet with the Braidwood Gymnasium s.355 Committee representatives to discuss the options for renewing the agreement for the Braidwood Central School gymnasium.</p>	<p>Service Mgr Governance</p>	Council noted the recommendations.		Y

152	23/05/18	179/18	20.2	<p><b>Negotiated Settlement - Cannchar PL</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the report.</li> <li>Receive a further report on Curtis Estate.</li> </ol>	<p>Service Mgr Legal &amp; Risk</p> <p>CEO/GM</p>	<p>2. Awaiting valuation for report purposes</p>		N
153	13/06/18	PLA061/18	4.1	<p><b>Development Application Modification - 382-2016/A - Commercial Alterations - Royal Hotel - 85 Monaro Street, Queanbeyan</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>Approval be granted to a variation to Part 2 of Queanbeyan Development Control Plan 2012 for the following reasons: <ul style="list-style-type: none"> <li>(a) The non-compliance with the requirements of Clause 2.2 – Car Parking of Part 2 of the DCP in relation to the car parking requirements.</li> </ul> </li> <li>Modified development application 382-2016/A for commercial alterations to Royal Hotel to include upstairs meeting and function rooms, kitchen, lift, staircase and toilets on LOT 1 DP 624770, No. 85 Monaro Street, Queanbeyan NSW 2620 be approved subject to modification of the following existing conditions of consent: Amend condition 14 as follows: 14. HOURS OF OPERATION FOR FUNCTION CENTRES IN UPPER LEVEL Operating hours of the function centres in upper level are restricted to the following hours : Sunday to Wednesday: 9.00am to midnight Thursday to Saturday: 9.00am to 2.00am Public holidays: 9.00am to midnight <i>REASON: To limit the use of function centres and to protect the amenity of the surrounding neighbourhood. (59.01)</i> Impose condition 14A as follows: 14A. HOURS OF OPERATION FOR FUNCTION CENTRES OPEN AIR COURTYARD AREA The upper level open air courtyard must not be used by patrons after midnight; with all electrically amplified sound equipment in the upper level open air courtyard area to be turned off at midnight, on any given night, and all doors leading into the upper level open air courtyard to be closed at midnight, on any given night. <i>REASON: To protect the amenity of the surrounding neighbourhood by limiting the use of the function centre and to ensure compliance with the liquor licence noise conditions. (59.01)</i> </li> <li>Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.</li> </ol>	<p>Service Mgr Development</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>1&amp;2. Consent has been generated and forwarded to the applicant.</p> <p>3. Letters have been generated and forwarded to the submitter.</p>		

154	13/06/18	PLA062/18	4.2	<p><b>Development Application Modification 248-2017/A - 14 Kavanagh Street, Jerrabomberra - Erection of a two storey dwelling house: Modification to roof height and minor internal and external changes</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>Pursuant to clause 4.6 of the Queanbeyan Local Environmental Plan 2012 (LEP), approval be granted to a variation to Clause 4.3 of the LEP to allow part of the dwelling to encroach the 8.5 metre height limit for the following reasons: <ol style="list-style-type: none"> <li>The proposed variation is only for a portion of the roof equating to approximately 50% of the roof area;</li> <li>The design conforms to the amenity of the streetscape and Jerrabomberra area without comprising neighbour's privacy and overshadowing impacts;</li> <li>The increased height will achieve energy efficiency for solar access to the living area located on the second storey; and</li> <li>The proposal meets the objectives of Clause 4.3 of the QLEP2012 – Height of Buildings.</li> </ol> </li> <li>Development application 248-2017/A for the Erection of a dwelling house - three storey; Modification: Increase in height, changes to windows, internal wet areas, doors, stairs, garage doors and pergola on Lot 17 DP 1063759, No. 14 Kavanagh Street, JERRABOMBERRA be granted conditional approval.</li> </ol>	<p>Service Mgr Development</p> <p>Portfolio GM Natural &amp; Built Character</p>	1&2. Consent has been generated and forwarded to the applicant.		Y
155	13/06/18	PLA063/18	4.3	<p><b>Development Application - DA 2-2018 - Variation to the Building Envelope - 7 Staunton Place, Googong</b></p> <p>That Council take no action noting the community association's decision to refuse the proposed variation to the building envelope, and Council not be party to any legal action should the parties pursue the matter.</p>	<p>Service Mgr Development</p> <p>Portfolio GM Natural &amp; Built Character</p>	A letter was sent to the applicant / owner inviting them to withdraw the DA. A follow-up letter may be issued on the coming weeks advising that the DA may be considered as a "deemed refusal" should it not be withdrawn.	15/09/18	N
156	13/06/18	PLA064/18	4.4	<p><b>Development Application DA 75-2018 - Vehicle Sales Premises - 2 Lorn Road, Crestwood</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>Approval be granted to a variation to Part 8 of Queanbeyan Development Control Plan 2012 to allow for: <ol style="list-style-type: none"> <li>Reduced car parking numbers</li> <li>Setbacks</li> <li>Fencing</li> <li>Landscaping</li> </ol> </li> <li>Development application 75-2018 for a Vehicle Sales Premises on Lot 67 DP 1150423; 2 Lorn Road CRESTWOOD NSW 2620 be granted conditional approval.</li> </ol>	<p>Program Coordinator, Assessment</p> <p>Portfolio GM Natural &amp; Built Character</p>	Consent issued.	18 June 18	Y

157	13/06/18	PLA065/18	4.5	<p><b>Development Application DA.2018.072 - Advertising Sign - 134 Burrows Lane, Bungendore</b></p> <p>That DA.2018.072 for advertising signage at 134 Burrows Lane Bungendore, be deferred for consideration and suspend any compliance action for 12 months, enabling:</p> <ol style="list-style-type: none"> <li>An exclusive trial (ie without setting precedence) during that period to: <ul style="list-style-type: none"> <li>Assess effects of inconsistent application within the zone.</li> <li>Ascertain public acceptance.</li> <li>Assess the efficacy of existing signs within proximity of this development.</li> <li>Provide a guide to prepare Council and other signage designs for town businesses if/when the Bungendore bypass, as listed in Council's structure plan, is approved.</li> </ul> </li> <li>Trial results to be presented to Council to inform any amendments to the QPRC Signage Policy and the revised DCP.</li> </ol>	<p>Service Mgr Development</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>The DA.2018.072 has been withdrawn and any compliance action has been suspended until 13<sup>th</sup> June 2019.</p>		N
158	13/06/18	PLA066/18	5.1	<p><b>Updating, consolidating and pooling - Local Infrastructure Contributions</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Receive and note the report on consolidating and pooling local infrastructure contributions.</li> <li>Agree in principle to the pooling of road and associated works developer contributions into a 'local infrastructure contributions plan' subject to initial community consultation being undertaken and the results being reported back to Council.</li> </ol>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	<ol style="list-style-type: none"> <li>No action required.</li> <li>Internal discussions held on how best to proceed.</li> </ol>	31 Dec 18	N
159	13/06/18	PLA067/18	5.2	<p><b>Special Heritage Fund - Request for Extension and Variation</b></p> <p>That Council, in relation to the Special Heritage Fund grant for St Stephens Presbyterian Church, Queanbeyan agree to:</p> <ol style="list-style-type: none"> <li>An extension to complete works until 30 September 2018.</li> <li>Approve the expenditure of savings for additional repair work at the Church Manse that was outside the scope of the original grant.</li> </ol>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	<ol style="list-style-type: none"> <li>Noted. No action required.</li> <li>Repair work currently being undertaken.</li> </ol>	30 Sept 18	N
160	13/06/18	PLA068/18	6.1	<p><b>Strategies for Review - Part 3</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Review the following QPRC strategies and plans within the strategic theme of Capability that were adopted during the period of administration: <ol style="list-style-type: none"> <li>Council Property Strategy</li> <li>Procedure for Unsolicited Proposals</li> <li>ICT Strategic Plan 2017-2019</li> <li>QPRC Financial Strategy;</li> </ol> </li> <li>Endorse the documents.</li> </ol>	<p>Service Mgr Governance</p>	<p>Completed.</p>		Y



161	13/06/18	PLA070/18	8.1	<p><b>Googong Road and Old Cooma Road Intersection</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approve the signalised design of the intersection of Googong Rd and Old Cooma Rd as proposed by Googong Township Pty Ltd (GTPL).</li> <li>2. Work with GTPL for a concept design that accommodates a slip lane.</li> <li>3. Expedite the purchase of the land required for that slip lane, with a report presented to Council on process and timeframes within two months.</li> <li>4. Consider all funding options including grants, to construct the slip lane in the 2018-19 Operational Plan or if necessary a later Operational Plan.</li> </ol>	Portfolio GM Community Connection	<ol style="list-style-type: none"> <li>1. Completed.</li> <li>2. Commenced</li> <li>3. Commenced</li> <li>4. Noted</li> </ol>		N
162	13/06/18	PLA073/18	10.1	<p><b>Potential Land Acquisition</b></p> <p>That Council finalise the purchase of property as outlined in the report.</p>	Service Mgr Legal & Risk  Portfolio GM Organisation Capability	Contract of sale issued, awaiting sign off by the vendor.		N
163	27/06/18	185/18	11.1	<p><b>Jerrabomberra Scout Hall</b></p> <p>That Council receive a comprehensive report at the next Ordinary Council meeting re opportunities for gifting of land to the 1st Jerrabomberra Scout Group and the operational options for the management of any new buildings.</p>	Service Mgr Legal & Risk  Portfolio GM Organisation Capability	Report to Council – 8 August 2018		N
164	27/06/18	186/18	11.2	<p><b>Shopping Trolleys</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the ongoing proliferation of abandoned shopping trolleys across Queanbeyan urban areas, the impact of abandoned shopping trolleys on the visual environment, the danger presented to the natural habitat of the Queanbeyan River (particularly the platypus) and the propensity for improper use by some in the community.</li> <li>2. Explore options to dramatically reduce abandoned shopping trolleys, including the option of retail outlets implementing coin operated shopping trolley systems.</li> <li>3. Increase the Impounded Items Release Fee for shopping trolleys from \$80.00 to \$120.00 in the Fees and Charges from 2018/19.</li> <li>4. Receive a report on the matter within two months.</li> </ol>	Manager Natural Landscapes & Health  Portfolio GM Natural & Built Character	<p>Meeting with stakeholders to explore options for reducing abandoned trolleys held 14 August 2018.</p> <p>Report to September Meeting proposed.</p>	26 Sept 18	N
165	27/06/18	188/18	12.3	<p><b>Q-One Indoor Sports &amp; Monaro Panthers- Junior Futsal League - Affiliation Program</b></p> <p>That Council endorse:</p> <ol style="list-style-type: none"> <li>1. Q-One Indoor Sports establishing an 'affiliation program' with Monaro Panthers Football Club for the provision of a Junior Futsal League competition.</li> <li>2. The term of the affiliation program be for a two-year period, with the option to extend for a further two years if the program proves successful.</li> </ol>	Service Mgr Recreation & Culture  Portfolio GM Community Choice	Preparation has begun for the league which is being developed for a term 4, 2018 commencement.	October 18	Y

166	27/06/18	189/18	12.4	<p><b>Braidwood CBD &amp; Ryrie Park Consultation Report</b> That:</p> <ol style="list-style-type: none"> <li>1. Council adopt the exhibited design principles, with amendments listed within this report, and with further consideration of potential refurbishment of the existing toilets and co-location of new toilets, to be applied to the Braidwood CBD &amp; Ryrie Park Master Plan.</li> <li>2. The Braidwood CBD &amp; Ryrie Park Master Plan design principles inform future Braidwood Development Control Plans.</li> </ol>	<p>Service Mgr Urban Landscapes</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>1 Report on amenities to September meeting</p> <p>2 Noted</p>		<p>1N</p> <p>2Y</p>
167	27/06/18	190/18	12.1	<p><b>Adoption of Financial Hardship and Debt Recovery Policy</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the QPRC Financial Hardship Assistance Policy</li> <li>2. Adopt the QPRC Debt Recovery Policy.</li> <li>3. Rescind: <ol style="list-style-type: none"> <li>a. The former Palerang Debt Recovery Policy.</li> <li>b. The former Palerang Hardship Policy.</li> <li>c. The former QCC Debt Recovery Policy Rates and Charges.</li> <li>d. The former QCC Debt Recovery Policy Sundry Debtors.</li> </ol> </li> </ol>	Chief Financial Officer	Completed.		Y
168	27/06/18	191/18	12.2	<p><b>Enabling Infrastructure - South Jerra Business Technology Park</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Note the report on South Jerra Business Technology Park – enabling infrastructure, and the lodgement of grant applications.</li> <li>2. Commit \$8m from Queanbeyan water and sewer reserves as its contribution to construct the infrastructure spine, should the NSW grant be successful and land owner agreements obtained.</li> <li>3. Authorise the CEO/General Manager to execute those agreements, if the grant is successful.</li> <li>4. Work with the developers to prepare a design and outcome based masterplan or DCP for the Business Park precinct.</li> <li>5. Consider terms of s64 contributions plan to recoup appropriate portion of Council's infrastructure investment.</li> <li>6. Exhibit the proposal as an amendment to the Delivery Program 2018-21.</li> </ol>	<p>Service Mgr Business &amp; Innovation</p> <p>CEO/GM</p>	Ongoing. Awaiting notification on grants.		N
169	27/06/18	192/18	12.5	<p><b>Australia Day Committee - Membership and Terms of Reference</b> That Council approve the amended Australia Day Organising Committee terms of reference to allow the number of community group representatives to increase from five to ten.</p>	<p>Service Mgr Recreation &amp; Culture</p> <p>Portfolio GM Community Choice</p>	Membership terms of reference have been amended.		Y
170	27/06/18	193/18	12.6	<p><b>Policy - Unsealed Road Maintenance – Grading</b> That Council adopt the Unsealed Road Maintenance – Grading policy.</p>	Portfolio GM Connections	Policy adopted 27 June 2018 and placed on website.		Y

171	27/06/18	194/18	12.7	<p><b>Queanbeyan Head Office and Smart Hub</b>          That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the report on the Queanbeyan Head Office and Smart Hub.</li> <li>2. Confirm its position on siting, scale, procurement, public domain, parking and timing of the Queanbeyan Head Office and Smart Hub as follows:             <ol style="list-style-type: none"> <li>a. Siting:                 <ul style="list-style-type: none"> <li>• at 257 Crawford Street, adjacent to / adjoining the Q and Bicentennial Hall, with integrated foyer to the three buildings.</li> </ul> </li> <li>b. Scale:                 <ul style="list-style-type: none"> <li>• a 5 level 7,000-7,500m<sup>2</sup> GFA building comprising 6,000m<sup>2</sup> office, meeting rooms, public space and smart hub/co-work space (which accommodates 200 staff, plus 10% growth) and includes additional lettable office space (which accommodates 100 tenancy staff and emergency operations centre).</li> <li>• the chambers are retained in the 253 Crawford Street heritage building.</li> <li>• Consideration be given to a roof-top recreation space.</li> </ul> </li> <li>c. Procurement:                 <ul style="list-style-type: none"> <li>• demolish the building at 257 Crawford St (per current approved tender);</li> <li>• commission a design, DA and construct contract;</li> <li>• undertake independent DA assessment (by consultant) and determination (by JRPP);</li> <li>• deploy smart infrastructure in the public domain and parking;</li> <li>• assign a sustainability rating for the building.</li> </ul> </li> <li>d. Public Domain:                 <ul style="list-style-type: none"> <li>• construct 1,850m<sup>2</sup> public domain south of The Q (per Attachment 2, Option 1);</li> <li>• work with private developers of the 10-16 Rutledge precinct to attach its private domain to the Council public domain.</li> </ul> </li> <li>e. Parking:                 <ul style="list-style-type: none"> <li>• retain 60 timed and 60 untimed carspaces at Lowe St carpark;</li> <li>• transfer nett office parking associated with head office and tenancy to the multi-level Morisset carpark.</li> </ul> </li> <li>f. Timing:                 <ul style="list-style-type: none"> <li>• demolish the building at 257 Crawford St by December 2018;</li> </ul> </li> </ol> </li> </ol>	CEO/GM	<p>2 Brief being prepared for updated concept design for QHQ (noting 257 Crawford site is same as original EOI).</p> <p>Demolition scheduled October.</p> <p>Options to co-opt the masterplan and design of Bicentennial Hall with QHQ design being explored with Cox.</p>	N
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				<ul style="list-style-type: none"> <li>commission design consultancy, determine DA, and tender for construction (FY19);</li> <li>construct office at 257 Crawford St site (FY20-22);</li> <li>seek and determine Morisset multilevel parking EOI options;</li> <li>construct associated public domain south of The Q, in year following office and carparking construction (FY 22).</li> </ul> <p>g. Engagement:</p> <ul style="list-style-type: none"> <li>Note the community and CBD business will be further engaged through the review of the QCBD masterplan (CBD spatial business plan), carparking strategy and DA designs for the head office.</li> </ul> <p>3. Modify the Delivery Program 2018-21 to reflect the preferred procurement option and timing estimates, and exhibit as an amendment to the Delivery Program for 28 days.</p> <p>4. Expedite the exhibition of the Queanbeyan Carparking Strategy.</p>		<p>CBD masterplan engagement scheduled September</p> <p>3 DP capex table updated and published</p> <p>4 Carparking Strategy exhibited July-August</p>		
172	27/06/18	195/18	12.8	<p><b>Funding of Royalla Land Purchase and Indoor Sports Centre Upgrade</b></p> <p>That:</p> <p>1. Council endorse the release of funds totalling \$4,525,000 from previously internally restricted funds (reserves):</p> <ul style="list-style-type: none"> <li>\$281,423 – Investment Equalisation</li> <li>\$130,619 – Flood Mitigation</li> <li>\$870 – Youth Week</li> <li>\$18,000 – Economic Development</li> <li>\$154,242 – Corporate</li> <li>\$84,443 – Environmental &amp; Sustainability</li> <li>\$101,990 – Strategic</li> <li>\$1,000,000 – Plant</li> <li>\$1,142,665 – Property</li> <li>\$1,610,748 – Infrastructure</li> </ul> <p>2. Upon successful application to TCorp and the receipt of the loan funds, Council internally restrict those funds.</p>	Chief Financial Officer	<p>Reserves have been transferred. LTFP currently being developed expected to be endorsed by Council at September 20018 meeting.</p> <p>Upon adoption of LTFP Council will seek loans from TCorp.</p>	Oct 2018	N
173	27/06/18	196/18	12.9	<p><b>Access Agreements - Council Sporting Grounds</b></p> <p>That Council agree to execute three-year access agreements for the following sporting clubs:</p> <ul style="list-style-type: none"> <li>New Access Agreement with Queanbeyan City Football Club for use of High St Pavilion.</li> <li>New Access Agreement with Queanbeyan Whites Rugby Club for use of Taylor Park Pavilion.</li> <li>New Access Agreement with Monaro Panthers Football Club for use of Riverside Oval Pavilion.</li> </ul>	Service Mgr Legal & Risk  Portfolio GM Organisation Capability	Draft agreements being prepared for discuss with clubs.		N

174	27/06/18	197/18	12.10	<p><b>Draft Councillor Expenses and Facilities Policy 2018</b> That Council place the draft Councillor Expenses and Facilities Policy 2018 as amended on public exhibition for 28 days and seek written submissions from the public.</p>	Service Mgr Governance	Draft policy was on public exhibition for 28 days, concluding 3 August 2018. Report to be presented to August Ordinary meeting for adoption of policy.	22 Aug 18	N																
175	27/06/18	198/18	12.11	<p><b>LGNSW Annual Conference 2018</b> That Council: 1. Nominate three Councillors, in addition to the Mayor, to register and be voting delegates for the LGNSW Annual Conference to be held on 21 – 23 October 2018 in Albury. 2. Consider whether it wishes to submit one or more motions for the 2018 Annual Conference.</p>	Service Mgr Governance	Council nominated Crs Harrison, Hicks and Schweikert as voting delegates at the LGNSW Annual Conference, and authorised Crs Taylor and Biscotti to attend as non-voting members.		Y																
176	27/06/18	199/18	12.12	<p><b>Canberra Region Joint Organisation - Alternate Delegate</b> That Council nominate the Deputy Mayor as its alternate representative on the Board of the Canberra Region Joint Organisation.</p>	Service Mgr Governance	Completed.		Y																
177	27/06/18	200/18	12.13	<p><b>Queanbeyan Smart City Precinct Tender</b> That Council: 1. Award Contract No. 22/2018 to Telstra Corporation Limited for the sum of \$595,000 excl GST for the Queanbeyan Smart City Precinct. 2. A total amount of \$904,000 be approved for the project being shared 50/50 between the smart city grant and Council funds.</p>	Service Mgr Contracts & Projects  Portfolio GM Community Connection	Done.		Y																
178	27/06/18	202/18	12.15	<p><b>Annual Community Grants Program Distribution 2018/19</b> That Council: 1. Note all applications, including those received after the closing date, as listed in Attachments 1, 2 and 3, the matrix and numerical scores in Attachment 4, and that the total requested amount within Category A and B applications is in excess of \$124,026.76 and exceeds the vote by \$64,026.76. 2. Approve the following grants:</p> <table border="1" data-bbox="584 978 1227 1361"> <thead> <tr> <th>Applicant (<i>Application number</i>)</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Braidwood Quilters (2)</td> <td>\$1,000</td> </tr> <tr> <td>CampbellPage Helping Hands Program (3)</td> <td>\$1,000</td> </tr> <tr> <td>HOME in Queanbeyan (4)</td> <td>\$500</td> </tr> <tr> <td>Jerrabomberra Combined Probus Club (5)</td> <td>\$1,000</td> </tr> <tr> <td>KUD Razigrana Makedonka (6)</td> <td></td> </tr> <tr> <td>Lions Club of Queanbeyan (7)</td> <td>\$2,000</td> </tr> <tr> <td>SPANQbn – Suicide Prevention Awareness Network Queanbeyan (9)</td> <td>\$2,000</td> </tr> </tbody> </table>	Applicant ( <i>Application number</i> )	Amount	Braidwood Quilters (2)	\$1,000	CampbellPage Helping Hands Program (3)	\$1,000	HOME in Queanbeyan (4)	\$500	Jerrabomberra Combined Probus Club (5)	\$1,000	KUD Razigrana Makedonka (6)		Lions Club of Queanbeyan (7)	\$2,000	SPANQbn – Suicide Prevention Awareness Network Queanbeyan (9)	\$2,000	Service Mgr Governance	<p>All recipients notified by letter of Council's decision.</p> <p>Account details being received for payment to groups in Category A.</p> <p>Internal transfers for Category B recipients being set up.</p> <p>Awaiting further information and/or acquittals from some groups.</p>	Nov/Dec 2018	N
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				Twin City Church (11)	\$1,000			
				Veterans Motorcycle Club (12)	-			
				VIEW Clubs – Queanbeyan, Lake George and Bungendore (13)	\$2,000			
				Wildcare Queanbeyan Inc (14)	\$2,000			
				Queanbeyan Legacy - (15)	\$1,000			
				Anglicare Food Fair Queanbeyan (16)	\$2,000			
				Braidwood Girl Guides (17)	\$500			
				Braidwood Life Centre (18)	\$2,000			
				Braidwood Lions (19)	\$500			
				Bungendore District Sheep Dog Assoc. (20)	-			
				Bungendore Hoedown (21)	\$1,000			
				Burra District Pony Club (22)	-			
				Fernleigh Park s.355 Committee (verandah windbreak) - (23)				
				Fernleigh Park s.355 Committee (tables, banners) – (24)	Total			
				Fernleigh Park s.355 Committee (storage) – (25)	\$1,500			
				Greek Orthodox Church of St Demetrios (26)	\$500			
				High Street Care (27)	\$2,000			
				Karabar Housing Cooperative Ltd (28)	\$2,000			
				Karabar Preschool (29)	\$500			
				Life Education NSW (30)	\$2,000			
				Queanbeyan Arts Society (31)	\$2,000			
				Queanbeyan Sing Australia Community Choir (32)	\$500			

			Queanbeyan Show Society Inc (33)	\$500					
			Rotary Club of Canberra Inc (34)	\$500					
			St Benedicts Community Centre (35)	\$2,000					
			The Shepherd Centre for Deaf Children (36)	\$2,000					
			1 <sup>st</sup> Tinderry Scout Group (38)	\$1,000					
			Bungendore Playgroup (39)	\$500					
			Bungendore Spring Ball (40)	\$1,000					
			Captains Flat Community Association (41)	\$500					
			Googong Mainly Music (43)	\$500					
			Jerrabomberra Playgroup (44)	\$2,000					
			Knitters Guild NSW (45)	\$432					
			NSW RFS Lake George Zone (46)	-					
			Queanbeyan Bush Poets (47)	\$500					
			Queanbeyan Camera Group (48)	\$500					
			Queanbeyan Landcare Inc (49)	\$500					
			Queanbeyan Quilters Inc (50)	\$2,000					
			Queanbeyan Toastmasters (52)	\$500					
			QWriters (53)	\$500					
			University of the Third Age (U3A) – (54)	\$1,000					
			Upper Murrumbidgee Catchment Network Inc (55)	\$500					
			WayAhead Mental Health Association / Anxiety Support Group (56)	\$330					
			ACT Maori Performing Arts (late application) – (57)	\$1,000					
			3. Require an acquittal from groups that received funds in 2017/18 under Category A, before any further donation is released to them.						

				<p>4. Determine that any recipients of donations under Category A in 2017/18 who cannot provide an acquittal of those funds by 30 September 2018, be excluded from receiving a donation in 2018/19.</p> <p>5. Require applicants who submitted incomplete applications to provide the additional information prior to the release of any donation for 2018/19.</p> <p>6. Write to those organisations that made applications thanking them and advising of the oversubscription, not all applications were successful this round and that the great majority of grants approved had to be less than the amount applied for.</p> <p>7. Revisit the Donation Policy in relation to general methodology and the sources of funding for s.355 committees and hall hire rather than use grants.</p>																			
179	27/06/18	203/18	12.15	<p>That Council make a donation to the following:</p> <table border="1"> <thead> <tr> <th>No</th> <th>Applicant</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Australian Red Cross</td> <td>\$2,000</td> </tr> <tr> <td>10</td> <td>The City of Queanbeyan Pipes and Drums Band</td> <td>\$1,000</td> </tr> <tr> <td>37</td> <td>Meals on Wheels Queanbeyan</td> <td>-</td> </tr> <tr> <td>51</td> <td>Queanbeyan Red Cross</td> <td>\$500</td> </tr> </tbody> </table>	No	Applicant	Amount	1	Australian Red Cross	\$2,000	10	The City of Queanbeyan Pipes and Drums Band	\$1,000	37	Meals on Wheels Queanbeyan	-	51	Queanbeyan Red Cross	\$500	Service Mgr Governance	<p>All recipients notified by letter of Council's decision.</p> <p>Account details being received for payment to groups in Category A.</p> <p>Internal transfers for Category B recipients being set up.</p> <p>Awaiting further information and/or acquittals from some groups.</p>	Nov/Dec 2018	N
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No	Applicant	Amount																					
42	Charity Book Fair	\$2,000																					
182	27/06/18	206/18	12.16	<p><b>Waste Management Update</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Not alter the Domestic and Non-Domestic waste charges proposed in the Draft Revenue Policy.</li> <li>Review the Domestic and Non-Domestic waste charges once the Council Waste Strategy is adopted by Council.</li> </ol>	Portfolio GM Community Connection	<ol style="list-style-type: none"> <li>Complete</li> <li>A review will be undertaken once the Waste Strategy is adopted.</li> </ol>		N															



183	27/06/18	213/18	14.2	<p><b>Access Committee</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of QPRC Access Committee held on 23 May 2018;</li> <li>Adopt recommendations DAC 04/18 to DAC 06/18 from the meeting held on 23/05/18.</li> </ol> <p>DAC 04/18 That Council note the Committee's top priorities from the Disability Inclusion Action Plan as outlined in the Minutes for inclusion in the QPRC Delivery Plan.</p> <p>DAC 05/18 That the QPRC Event Accessibility Checklist be made available to event organisers as a guide to offering more accessible events to the QPRC community.</p> <p>DAC 06/18 That Natalie Wentworth-Shields be welcomed as a new member of the Access Committee.</p>	Portfolio GM Community Choice	<p>The Disability Inclusion Action Plan recommendations have been delivered to most Service Managers for comment and/or action.</p> <p>The Event Checklist was accepted and is now available on the Council website for all event organisers.</p>		Y
184	27/06/18	214/18	14.3	<p><b>Aboriginal Consultative Committee</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Consultative Committee on Aboriginal Issues held on 15 May 2018;</li> <li>Adopt recommendations CAI 03/18 – CAI 04/18 from the meeting held on 15 May 2018.</li> </ol> <p>CAI 03/18 Note that a working group be put together for the new Reconciliation Action Plan.</p> <p>CAI 04/18 That Council conduct an 'Acknowledgement of Country' before all Council and Planning and Strategy Committee of the Whole meetings.</p>	Portfolio GM Community Choice	<p>Recommendations were accepted at the Council meeting.</p> <p>The communication team will remind staff about the need to conduct 'Acknowledgement of Country' before council meetings and events.</p>		Y
185	27/06/18	218/18	14.7	<p><b>Minutes of the Bungendore Locality Committee Meeting 21 May 2018</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of the inaugural meeting of the Bungendore Locality Committee held on 21 May 2018;</li> <li>Adopt the following recommendation from the meeting:</li> </ol> <p>BGDLC01/2018 RECOMMENDATION</p> <p>That the Terms of Reference for the Bungendore Locality Committee be amended as follows:</p> <ol style="list-style-type: none"> <li>No.1, second dot point – delete</li> <li>No.1, third dot point – amend to read: "provide a forum for consultation with s.355 committee representatives in the locality..."</li> <li>No.2, third dot point – delete</li> <li>No.3, amend to read: "Meetings will be held quarterly..."</li> <li>No.4, amend to read: "A quorum for the meeting will be two Council representatives (a minimum of one staff and one Councillor) and two other committee representatives."</li> </ol>	Service Mgr Governance	Council noted the recommendations.		Y

186	27/06/18	219/20	14.8	<p><b>Minutes of the Araluen, Majors Creek, Gundillion Locality Committee Meeting 28 May 2018</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of the inaugural meeting of the Araluen/Majors Creek/Gundillion Locality Committee held on 28 May 2018;</li> <li>Note the following recommendations from the meeting:</li> </ol> <p>ALC01/2018 RECOMMENDATION That Council, on behalf of local residents:</p> <ol style="list-style-type: none"> <li>continue to advocate and lobby the NSW Government on all telecommunications and radio services in the Wyanbene, Gundillion, Araluen and Majors Creek areas, and</li> <li>request a commitment from all state and federal candidates in upcoming elections regarding these services.</li> </ol> <p>ALC02/2018 RECOMMENDATION That Council investigate the following issues:</p> <ol style="list-style-type: none"> <li>An 80km/ph speed limit past the Majors Creek mine;</li> <li>The maintenance of the approaches of the Wyanbene crossing due to the floods in 2017 which caused sand and rubble to be built up;</li> <li>Clearing of the creek line vegetation upstream of Araluen Bridge on the Majors Creek Road, and</li> <li>The status of the Majors Creek Mountain Road.</li> </ol>	Service Mgr Governance	Council noted the recommendations.		Y
187	27/06/18	222/18	14.11	<p><b>Minutes of the Burra Locality Committee meeting 5 June 2018</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of the inaugural meeting of the Burra Locality Committee held on 5 June 2018;</li> <li>Note the following recommendations from the meeting:</li> </ol> <p>BURLC01/2018 RECOMMENDATION That Council:</p> <ol style="list-style-type: none"> <li>undertake a safety audit of: <ol style="list-style-type: none"> <li>the intersection of Monaro Highway and Old Cooma Rd, and</li> <li>the intersection between Old Cooma Road and Googong Road, and</li> </ol> </li> <li>review ways of improving traffic flows along Old Cooma Rd, including the slip lane proposal for continuing traffic, in the construction and design of new intersection with Old Cooma Rd and Googong Rd.</li> </ol> <p>BURLC02/2018 RECOMMENDATION That Council investigate the feasibility of building a playground in the Royalla Common, as illustrated on the Royalla Common Master Plan.</p>	Service Mgr Governance	Council noted the recommendations.		Y

				<p>BURLC03/2018 RECOMMENDATION That Council staff:</p> <ol style="list-style-type: none"> <li>inspect and repair the sullage drain from the kitchen of the Burra Hall and</li> <li>carry out spraying of African lovegrass and St Johns Wort in the Burra and Cargill Parks.</li> </ol> <p>BURLC04/2018 RECOMMENDATION That Council provide the Royalla Common s.355 Committee with a financial statement that clearly showed the state of the s.94 funds, grant funding and Council funds in respect of the Royalla Common.</p> <ol style="list-style-type: none"> <li>Seek information from the ACT Government on safety audits and plans for improvement for the intersection of Monaro Highway and Old Cooma Rd.</li> </ol>				
188	27/06/18	224/18	14.13	<p><b>Economic Advisory Panel - Minutes of Meeting held on 3 May 2018</b> That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Economic Advisory Panel held on 3 May 2018;</li> <li>Note recommendation 4.1 from the meeting held on 3 May 2018.</li> </ol> <p>4.1 RECOMMENDATION that Council support the provision of instruments to promote the visualisation of the new CBD Spatial Business Plan as part of the Communications Strategy. This may include producing a physical model of the new CBD vision for display, use of virtual reality goggles and use of a shopfront or public venue to promote the new CBD vision.</p>	<p>Service Mgr Business &amp; Innovation</p> <p>Portfolio GM Community Choice</p>	<p>Ongoing. Investigations are continuing on effective ways to promote the CBD Spatial Business Plan.</p>	<p>Nov 2018</p>	<p>N</p>
189	27/06/18	225/18	14.14	<p><b>Local Area Traffic Committee - Meeting Held 5 June 2018</b> That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Local Traffic Committee Meeting held on 5 June 2018;</li> <li>Adopt recommendations LTC 22/18 to LTC 29/18 from the meeting held on 5 June 2018: <ul style="list-style-type: none"> <li>LTC 22/18 Under the Roads Act 1993 approve the traffic control plan for the St Paul's Anglican Church 150yr Celebration in Burra on Saturday 19 May 2018 from 1.00pm to 3.00pm</li> <li>LTC 23/18 Under the Road Transport Act 2013 approve the installation of 'One Way' signage as per the design, on Thurrallilly Street.</li> <li>LTC 24/18 Road Transport Act 2013 approve the installation of various Low Clearance signage as per the design incorporating the additional recommendations detailed in the minutes, on Collet Street and Morisset Street, Queanbeyan.</li> <li>LTC 25/18 Under the Road Transport Act 2013 approve the replacement of existing "No Parking" signs to "No Stopping" signs at the bus zones as per the design on Gorman Drive, Googong.</li> </ul> </li> </ol>	<p>Program Coordinator, Facilities &amp; Safe Cities</p> <p>Portfolio GM Community Connection</p>	<p>LTC 22/18 – complete</p> <p>LTC 23/18 - Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 24/18 - Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 25/18 - Works entered into Customer Action Request System, waiting works scheduling.</p>		

				<ul style="list-style-type: none"> <li>LTC 26/18 Under the Road Transport Act 2013 approve the installation of 'No Stopping' signs and install line marking as per the design, modified as described in the minutes on Cooma Street, Queanbeyan.</li> <li>LTC 27/18 Under the Road Transport Act 2013 approve the installation of line marking in accordance with the design at John Bull Street, Queanbeyan.</li> <li>LTC 28/18 Under the Road Transport Act 2013 approve the installation of line marking in accordance with the design at Denley Drive, Wamboin.</li> <li>LTC 29/18 Under the Road Transport Act 2013 approve the installation of design that addresses the issues detailed in the minutes, for the River Path at Isabella Street, Collett Street and Waniassa Street, Queanbeyan with the inclusion of yellow line-marking on the kerb to mark areas for no-parking.</li> </ul>		<p>LTC 26/18 - Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 27/18 - Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 28/18 - Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 29/18 - Works entered into Customer Action Request System, waiting works scheduling.</p>		
190	27/06/18	227/18	14.16	<p><b>Local Traffic Committee - Extraordinary Meeting 20 June 2018 - Freedom of Entry March</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the report of the Local Traffic Committee 20 June 2018;</li> <li>Adopt recommendation of the LTC 30/18 to approve the traffic control plan and related road closures as detailed below for the Freedom of Entry March 2018 in Queanbeyan to be held 1 July 2018.</li> </ol>	<p>Program Coordinator, Facilities &amp; Safe Cities</p> <p>Portfolio GM Community Connection</p>	Completed.		Y
191	27/06/18	231/18	20.1	<p><b>Writing off Water Usage Accounts Due to Undetectable Leaks</b></p> <p>That Council write off a total of \$3,568.20 in water usage charges for the properties listed in this report.</p>	Chief Financial Officer	Debts are written off.		Y
192	27/06/18	232/18	13.1	<p><b>Heritage Advisors' Positions and Annual Report 2018</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>The report be received for information;</li> <li>Council review the positions of the two Heritage Advisors in the coming 12 months.</li> </ol>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	<ol style="list-style-type: none"> <li>Noted. No action required.</li> <li>Will be done during the next 12 months.</li> </ol>	30 June 19	N
193	28/06/18	235/18	4.1	<p><b>Adoption of draft Integrated Plans</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>Following the consideration of public submissions made on the draft Integrated Planning documents and in accordance with Section 402(6), 404(4) and 404(5) of the <i>Local Government Act 1993</i>, Council adopt the Delivery Program 2018-21 and the Operational Plan 2018-19 with the amendments</li> <li>28/06/18 The following significant changes to the Delivery Program be placed on public exhibition for 28 days and the outcome of that exhibition be reported back to Council for adoption.</li> <li>In accordance with Clause 211(2) of the Local Government (General) Regulation 2005, Council approve expenditure in the adopted Operational Plan 2018-19.</li> </ol>	Chief Financial Officer	Integrated plans adopted at June Council meeting. Budget is now in action and being reported on.		Y

				<p>4. In accordance with Clause 211(2) of the Local Government (General) Regulation 2005, Council vote funds to meet the expenditure in the adopted Operational Plan 2018-19.</p> <p>5. Council adopt the Revenue Policy in accordance with Section 405 of the <i>Local Government Act 1993</i>.</p> <p>6. Council adopt the Fees and Charges in accordance with Section 608 of the <i>Local Government Act 1993</i> subject to adjustments as shown in submissions FC1, FC2, FC3, FC4, FC5, FC7, FC8, FC10, FC11, FC12, FC13, FC14 and FC16.</p> <p>7. Fees and charges for the hire of the Axis Youth Centre that are included in the 2017-18 Fees and Charges be incorporated into the 2018-19 Fees and Charges, with no increases.</p> <p>8. The following proposed fees and charges be publicly exhibited for 28 days. If no significant issues are raised during the exhibition period, the fees will be implemented without further report to Council.</p> <p>9. Council receive reports on the following matters for future consideration with the Delivery Program, and as a consequence consider funding for these matters at the quarterly budget review:</p> <ul style="list-style-type: none"> <li>• condition and safety of Mulloon Road;</li> <li>• extension of sealing Mathews Lane to the second Bungendore Showground entrance;</li> <li>• upgrading of Forest Road Bywong;</li> <li>• fencing of the Bungendore dog off-lead area;</li> <li>• operations and funding of the family daycare program;</li> <li>• rehabilitation and renewal program of local roads in the rural area</li> </ul> <p>10. Council endorse the QPRC Resourcing Strategy which includes the revised Delivery Program estimates, noting the Strategy will be updated once Council endorses the Long Term Financial Plan and Workforce Management Plan in coming months.</p> <p>11. Council note that the adopted Integrated Plans will be available to the public via Council's website following amendments shown in this report.</p> <p>12. Those persons who made submissions to the draft Integrated Plans be thanked for their submission and be advised in writing of Council's decisions.</p>				
194	28/06/18	236/18	4.2	<p><b>Activity Cost Attribution and Distribution of Governance Directive</b> That Council adopt the Activity Cost Attribution and Distribution of Governance Policy.</p>	Chief Financial Officer	Activity Cost Attribution and Distribution of Governance Directive is now in place		Y
195	28/06/18	237/18	4.3	<p><b>Making the Rate for 2018/2019 Queanbeyan-Palerang Regional Council</b> That Council make the Rates and Annual Charges for the 2018/19 financial year and that such Rates and Annual Charges be the amount specified hereunder for the Queanbeyan-Palerang Regional Council: In accordance with section 533, 534, 535 and 566 of the <i>Local Government Act 1993</i> (the Act), Council makes the following Rates and Annual Charges for the period 1 July 2018 to 30 June 2019, being the financial year 2018/2019.</p>	Chief Financial Officer	Rates Notice have been issued in a accordance making the rate within the required timeframes set by the OLG.		Y

196	11/07/18	PLA077/18	4.1	<p><b>Abbeyfield Planning Proposal to Permit Seniors Housing at 4-6 Majara Street Bungendore</b> That Council take the necessary actions to finalise the planning proposal as exhibited which will result in a draft plan to amend Schedule 1 (Additional Permitted Uses) of Palerang Local Environmental Plan 2014, to allow for seniors housing as a permissible use with consent at 4-6 Majara Street Bungendore (Lots 13 &amp; 14 DP 1139067).</p>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	Completed	Notified. (Gazetted 10 Aug 18)	Y
197	11/07/18	PLA080/18	5.1	<p><b>Waste Strategy Working Group Nominations</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Express their thanks and appreciation to all who took part in the Expression of Interest process;</li> <li>2. Appoint the following people as members of the Waste Strategy Working Group: <ol style="list-style-type: none"> <li>a. Residential Ratepayers (Urban) – Karen Campbell and Margaret Sewell</li> <li>b. Residential Ratepayers (Rural) – Stuart Whitten and Wendy Anderson</li> <li>c. Ratepayers (Business and Industry) – Alan Macdonald and Michael Welford</li> </ol> </li> </ol>	<p>Program Coordinator – Utilities Technical</p> <p>Portfolio GM Community Connection</p>	Completed.		Y
198	11/07/18	PLA081/18	7.2	<p><b>New Queanbeyan Police Station - Interim Parking Arrangements</b> That Council:</p> <ol style="list-style-type: none"> <li>1. Agree to provide an area of the Morisset carpark for the exclusive use of NSW Police for a period of 18 months from August 2018.</li> <li>2. Authorise the CEO to execute the licence agreement and negotiate an additional fee.</li> <li>3. Arrange appropriate communications to advise the public of the change of availability of car spaces.</li> </ol>	<p>Service Mgr Legal &amp; Risk</p> <p>Portfolio GM Organisation Capability</p>	Licence Agreement forwarded to Police for execution.		N
199	25/07/18	246/18	12.1	<p><b>Review of Rezoning and Dwelling Eligibility Requests</b> That:</p> <ol style="list-style-type: none"> <li>1. The request to allow a dwelling on Lot 1154 DP 136392, Tarago Road, Lake George not be progressed.</li> <li>2. Lot 13 DP 727614 and Lot 1 DP 219747, Urila Road, Urila not be rezoned E4 Environmental Living.</li> <li>3. Lot 56 DP 754915, Cherry Tree Lane, Bungendore not be wholly zoned E4 Environmental Living.</li> <li>4. Lot 4 DP 583957, Tarago Road, Bungendore not be rezoned to allow a subdivision which would create rural residential lots.</li> </ol>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	Completed and all applicants notified.		Y

				5. The request to amend the Queanbeyan Local Environmental Plan 2012 to allow for the subdivision of land at Lot 3 DP 777829, 417 Captains Flat Road, Carwoola into two lots, not be progressed.				
200	25/07/18	247/18	12.2	<p><b>RFT10014581 - Construction of Braidwood Waste Transfer Station</b> That:</p> <ol style="list-style-type: none"> <li>Council accept the tender from R D Miller Pty Ltd for the provision of works under contract 10014581, being for the construction of a Waste Transfer Station at Braidwood, for the lump sum price of \$4,589,755.00 (including GST).</li> <li>Funding for the project be jointly provided from the 2018/2019 loan portfolio (\$2,750,000) and the Palerang Waste Non Domestic reserve (\$1,422,505).</li> </ol>	<p>Program Coordinator – Utilities Technical</p> <p>Portfolio GM Community Connection</p>	Tenderers notified of outcome. GC21 Start-up meeting to be held in late August.	June 2019	N
201	25/07/18	248/18	12.3	<p><b>Design Consulting Services (Contract 12/2015) Tender Outcome</b> That Council:</p> <ol style="list-style-type: none"> <li>Reject tenders for Design Consulting Services for the Queanbeyan STP Upgrade Project.</li> <li>Commence negotiations with Tenderer 3 on the evidence presented in the attached Tender Evaluation Report and in accordance with Clause 178 (4) of the Local Government (General) Regulation 2005.</li> <li>Provide a further report to Council detailing the outcome of these negotiations.</li> </ol>	<p>Service Mgr Contracts &amp; Projects</p> <p>Portfolio GM Community Connection</p>	<ol style="list-style-type: none"> <li>Complete</li> <li>Negotiations commenced</li> </ol>		N
202	25/07/18	249/18	12.4	<p><b>Community Engagement Services (20/2017) Award of Contract</b> That Council explore further options for delivery of community engagement services associated with the Queanbeyan Sewage Treatment Plant project.</p>	<p>Service Mgr Contracts &amp; Projects</p> <p>Portfolio GM Community Connection</p>	Tenders rejected, exploration of options underway.		Y
203	25/07/18	250/18	12.5	<p><b>Tender for the Augmentation of the Captains Flat Sewage Treatment Plant</b> That Council accept the tender from Poonindie Pty Ltd (T/As Ted Wilson &amp; Sons) for the provision of works under contract 1400558, being for the augmentation of the Captains Flat Sewage Treatment Plant, for the lump sum price of \$2,923,438.20 (including GST).</p>	<p>Service Mgr Utilities</p> <p>Portfolio GM Community Connection</p>	Letter of award issued on 26 July.	30/6/19	N
204	25/07/18	251/18	12.6	<p><b>Policy - Risk Management</b> That the draft Risk Management policy be exhibited for community comment for 28 days and if no submissions are received, the policy be adopted.</p>	<p>Service Mgr Legal &amp; Risk</p> <p>Portfolio GM Organisation Capability</p>	Public exhibition occurring		N
205	25/07/18	252/18	12.7	<p><b>Second Life Project - Community Bus</b> That Council:</p> <ol style="list-style-type: none"> <li>Agree in principle to participate in the DPC pilot 'Second Life Project'.</li> <li>Authorise the CEO to finalise a Deed of Agreement once logistics and other matters have been addressed.</li> </ol>	<p>Portfolio GM Community Choice</p> <p>CEO/GM</p>	Agreement for a Pilot is being completed and likely to be announced later this month (August).	August 18	N

206	25/07/18	254/18	12.9	<p><b>Canberra Region Joint Organisation's Inaugural Meeting</b> That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of the inaugural meeting of the CRJO Board held on 29 June 2018;</li> <li>Submit its proposed amendments to the draft CRJO Charter to the Interim Executive Officer by 10 August 2018;</li> <li>Endorse the draft CRJO Policy on the Payment of Expenses and Provision of Facilities as amended;</li> <li>Endorse the draft CRJO Code of Meeting Practice as amended;</li> <li>Withhold the payment of its 2018/19 subscription to LGNSW pending satisfactory responses to the questions raised by CRJO and write to LGNSW regarding the matter raised by the CRJO.</li> <li>Acknowledge concerns raised in the motion by Goulburn Mulwaree Council for the LGNSW Annual Conference 2018.</li> </ol>	<p>Service Mgr Governance</p> <p>CEO/GM</p>	<p>Amendments to documents submitted to CRJO.</p>		Y
207	25/07/18	257/18	14.1	<p><b>Minutes of Environment and Sustainability Advisory Committee held 30 May 2018</b> That:</p> <ol style="list-style-type: none"> <li>Council note the Minutes of the Environment and Sustainability Advisory Committee held on 30 May 2018.</li> <li>The revised Terms of Reference for the Committee be adopted.</li> </ol>	<p>Manager Natural Landscapes &amp; Health</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>No further action required.</p>	25/7/18	Y
208	25/07/18	258/18	14.2	<p><b>QPRC Heritage Advisory Committee Minutes - Meeting Held 21 June 2018</b> That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of QPRC Heritage Advisory Committee held on 21 June 2018.</li> <li>Adopt recommendations QPRC HAC 004/18 to QPRC HAC 006/18 from the meeting held on 15 March 2018.</li> </ol> <p>QPRC HAC 004/18      That Council write to the Minister for Heritage to request funding for the restoration of Foxlow Bridge to allow its continued use.</p> <p>QPRC HAC 005/18      That Council request the RMS to ascertain access to the Charleyong Bridge timbers for the restoration of Foxlow Bridge in the event that Charleyong Bridge is demolished.</p> <p>QPRC HAC 006/18      That Council note the position of the Committee that the new Police Headquarters is not sympathetic to the heritage surrounds.</p>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural &amp; Built Character</p>	<ol style="list-style-type: none"> <li>Noted. No action necessary.</li> <li>004/18 and 005/18 in progress.</li> <li>Noted. No action necessary.</li> </ol>	<p>Letters sent week 12 Aug 18</p>	Y



209	25/07/18	260/18	14.4	<p><b>Braidwood Recreation Ground s.355 Committee minutes</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Braidwood Recreation Ground s.355 Committee's meeting held on 2 May 2018.</li> <li>Receive a report on the effects of changing the level of service for the toilets at the Braidwood Recreation Ground by being open to the public seven days per week from 9.00am to 5.00pm.</li> </ol>	<p>Service Mgr Urban Landscapes</p> <p>Portfolio GM Natural &amp; Built Character</p>	<p>1 noted</p> <p>2 report to September meeting</p>		<p>1Y</p> <p>2N</p>
210	25/07/18	265/18	20.2	<p><b>CEO's Annual Performance Review</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Receive and note the Report of the Annual Performance Review of the Chief Executive Officer.</li> <li>Endorse the overall rating of the Performance Review Committee for the Performance Review.</li> <li>Approve the performance based increase to the CEO's total remuneration package at 2.5% as recommended in the Performance Review Report.</li> </ol>	<p>Service Mgr Workplace</p> <p>Portfolio GM Organisation Capability</p>	<p>In process for pay fortnight ending 24 August 2018.</p>		<p>Y</p>





**Present:**

- Cr Kenrick Winchester - Chair and Councillor
- Cr Trevor Hicks –Councillor
- Cr Michele Biscotti – Councillor
- Scott Taylor – Queanbeyan Tigers Senior AFL Club (QTS AFLC)
- Lynne McKenzie – Queanbeyan Tigers Junior AFL Club (ATJAFLC)
- Annette Thomas-Schumacher - Jerrabomberra Touch Association (JTA)
- Craig Thomas-Schumacher – Jerrabomberra Touch Association (JTA)
- Tony Rayner – Bungendore Tigers Rugby League Football Club (BTRLFC)
- Robert Guglielmin – Monaro panthers Football Club (MPFC)
- Tracey O'Brien - Queanbeyan Basketball Association (QBA)
- Allan Carpenter – Community Representative (CR)
- Ken Gordon – Bungendore Oztag (BOZTAG)
- Joe Sheridan – Queanbeyan Little Athletics Club (QLAC)
- Phill Hawke – Queanbeyan Senior Rugby Union Football Club (QSRUFC)
- Simon Booth – Queanbeyan Junior Rugby Union Football Club (QJRUFC)

**Also Present:**

- Tim Geyer – Queanbeyan-Palerang Regional Council (QPRC)
- Leigh Penman – Queanbeyan-Palerang Regional Council (QPRC)

**Apologies:**

- Jeremy Wyatt – Queanbeyan Blues Rugby League Football Club (QBRLFC)
- Jan Browne – Queanbeyan Basketball Association (QBA)
- Simon France – Monaro panthers Football Club (MPFC)
- Garry Cook – Bungendore Rugby Union Football Club (BRUFC)
- Peter Solway – Queanbeyan District Senior Cricket Club (QDSCC)

**1. Terms of Reference (Proposed New Sports Executive)**

Cr Biscotti explained to the committee on what we went through at the last sports council meeting regarding the proposed new Sports Executive Committee and information was sent out to all clubs for comment on this. Mr Penman told the committee that he received 3 responses from the clubs. General discussion was held about the proposed new Sports Executive Committee.

Mr Hawke mentioned that all clubs have a strategic plan for their individual clubs and or sport and would this extra committee be an overkill. Cr Winchester asked the question does council have a staff member that does a similar role to the proposed sports executive and is there a budget for this. Mr Geyer responded saying that budget and staff levels have been set and any changes would mean that something else would have to miss out.

Mr Thomas-Schumacher commented that any smaller committee would need to make sure they are equal to all clubs including the smaller ones and transparent, with the possibility of including schools.

Mr Carpenter commented that if a smaller committee did go ahead they could not be given too many jobs, maybe 4 or 5 at any one time. They would need to figure out a process on how it would work and follow that process.

Mr Sheridan stated that we need to think about what the sports council is about and redo the terms of reference to match what the committee would like to see out of it.

Mr Rayner commented that he would like to keep this committee similar to what it is as all clubs seems to get a fair say no matter how big or small they are.

Cr Winchester stated in conclusion it seems to be agreed upon that there should not be a separate sports executive, but the terms of reference need to be rewritten for current sports council to incorporate a more strategic approach. Cr Winchester, Cr Biscotti and Cr Hicks will get together to come up one a new terms of reference and Mr Penman will forward it to the committee for further discussion at the next sports council meeting in November.

## **2. Sport Ground Allocation**

Mr Penman asked the committee if all were happy with the 2018 winter sportsground allocations, with no clubs mentioning any issues. Monaro Panthers stated that they will run a larger summer program this summer, with a 2 week break and will have a discussion with Mr Penman regarding ground usage. Queanbeyan Junior Rugby Union Club and Queanbeyan Tigers AFL clubs will also be running a summer program.

## **3. Current and Planned improvements to sporting and recreational needs, including capital works programs, and future planning for sportsgrounds/facilities**

Mr Penman detailed the projects for the 2018-19 financial year, and advised of the progress for each. Mr Geyer spoke about the Regional sports precinct and that he is currently writing a business case for it and a report will go to the August council meeting, with information regarding this sent out to the clubs. General discussion was held around this agenda item.

## **4. Tour of Indoor Sports Centre**

All clubs were given the opportunity for walk through the Indoor Sports Centre with staff at the centre explaining to the committee the new facilities and the opportunities clubs have to use the facility.

## **5. Next Meeting**

Scheduled for 5 November 2018

There being no further business, the meeting closed at 7.30pm



# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 AUGUST 2018

ITEM 14.2            QPRC HERITAGE ADVISORY COMMITTEE MINUTES -  
                              SPECIAL MEETING HELD 26 JULY 2018

ATTACHMENT 1    MINUTES OF THE QPRC HERITAGE ADVISORY COMMITTEE  
                              SPECIAL MEETING HELD ON 26 JULY 2018

**Present:** Cr Peter Marshall, Judith Bedford, David Loft, Andrew Riley

**Also Present:** Mike Thompson, David Carswell, Pip Giovanelli, David Hobbes

**Others Present:** Nil

In the absence of the Chairman (Cr Schweikert), Mr Thompson was asked to assume the Chair which he did.

**Apologies:** Cr Mark Schweikert, Jane Underwood, Sue Whelan OAM

**Recommendation (Marshall/Riley)**

That the apologies be received and noted.

The Committee Recommends:

**1. Confirmation of the Report of Previous Meeting**

**Recommendation (Bedford/Loft)**

That the report of the meeting of the Committee held on 21 June 2018 be confirmed.

**2. Declaration of Conflicts of Interest**

Nil

**3. Business Arising From Minutes**

Cr Marshall advised the Committee that the Minutes had been considered by the Council at its meeting of 25 July 2018.

**4. Modification of Development Consent 18 George Street/50 Canberra Avenue – Mount Warrigal Retirement Village and Warrigal Care**

Mr Thompson provided an overview of the modifications sought to the approved plans. The Committee noted that these included:

1. An overall increase in seniors' accommodation from 124 (125 approved under the original DA) to 132 rooms, accommodated within the internal building area.
2. A slight reduction to some recessed portions of the building on the southern elevation.
3. Rearrangement of the internal layout of communal areas and facilities within the ground floor and first floor to accommodate the additional rooms. As a result of the internal floor area alterations, the overall building floor area will increase by 138m<sup>2</sup>. The proposal complies with the FSR requirement.
4. Minor adjustments in roof to align with walls and terraces below.
5. Minor adjustment to facade treatment and windows facing Canberra Avenue to suit the new resident suites and new configurations. Other minor adjustments to dwellings along Canberra Avenue.
6. No change to the overall building height, basement, parking spaces including disabled spaces, access location, and waste collection arrangements.



Plans showing these were tabled and discussed by members of the Committee.

**Recommendation (Bedford/Loft)**

**QPRC HAC 007/18** That the Committee raises no objections to the modifications proposed to the development consent at 18 George Street/50 Canberra Avenue known as Mount Warrigal Retirement Village and Warrigal Care.

**5. Notice of Intention to consider listing on the State Heritage Register: St Stephen's Presbyterian Church and Manse, 2 Morisset Street, Queanbeyan**

Mr Carswell had earlier advised members that Council had received a notice of intention from the Heritage Council of NSW to consider listing on the State Heritage Register St Stephen's Presbyterian Church and Manse at 2 Morisset Street, Queanbeyan. This notice has also invited submissions which have to be received by 6 August 2018. The Committee noted that this listing had been strongly supported by the previous Queanbeyan City Council Heritage Advisory Committee over a long period of time and that the previous Council had commissioned a local historian to prepare a submission.

**Recommendation (Bedford/Loft)**

**QPRC HAC 008/18** That the Committee strongly supports the listing on the State Heritage Register of St Stephen's Presbyterian Church and Manse at 2 Morisset Street, Queanbeyan.

**6. Special Heritage Grant Fund Applications**

The Committee noted that applications for special heritage fund grants were currently being advertised until the 8 August 2018.

**7. Local Heritage Grant Fund Applications**

The Committee noted that the Office of Environment and Heritage has recently agreed to advertising applications for Local Heritage Grant Fund Applications. Consequently it is the intention to advertise these in the next few weeks.

A discussion then occurred about how applications were to be appraised and Mr Thompson indicated that staff would come back to the Committee with options.

**8. Captains Flat Heritage Rail Precinct – Cr Marshall/David Hobbes**

Cr Marshall provided a comprehensive overview of the previous work that had been undertaken within this precinct and the Committee noted that some of the signage remained to be installed.

**9. Next Meeting**

The next meeting will be held at 4.30pm on Thursday 16 August 2018 in the Committee Room at Queanbeyan Council Chambers.

There being no further business, the meeting closed at 5.55pm.





Annual General Meeting  
Braidwood Showground Reserve Trust Section 355 Committee  
Braidwood Serviceman's Club  
Tuesday 24<sup>th</sup> August 2017

1. Opening:

The meeting was opened by Chairperson (Trish Young) at 7:40pm.

2. Present:

Trish Young, Melanie Cochrane, Ian Laurie, Terry Hart, Joan Webb, Ken Thomas, Jamie Raynolds, Grant Coe, Kerrie Webb,

3. Apologies: Nil apologies

4. Minutes of the 2016 Annual General Meeting previously circulated – Moved: Ken T. Seconded: Ian L; that the minutes of the 2016-2017 Annual General Meeting are accepted as read and confirmed as a true record of the meeting.

5. Business Arising: Nil

6. President's Report: Trish thanked everyone for last 12 months; Reported that showground is being used a lot; revenue has increased; and committee has worked well. Assets added include Cool-room, ride-on lawnmower & new cattle yards. Report tabled and accepted. Moved: Ian L Second: Terry H Ken Thomas formally thanked Trish Young for allowing s.355 Committee to use Colonial Motel as a meeting place.

7. Financial Report:

The Treasurer (Melanie C) tabled and discussed the Annual Financial Report. (Copies presented to committee in attendance) Balances in each ledger tabled and explained. Moved by Ian Laurie that the Treasurer's financial report be accepted; Seconded by Terry H. Carried

8. Elections of Office Bearers and Committee for 2017/2018:

Trish handed over Chairperson's role to Ken Thomas. All positions were declared vacant. Ken called for nominations for following:

*Chairperson:* Ian Laurie nominated Trish Young. No other nominees. Trish Y accepted nomination. Ian L moved; Seconded Terry H. Carried.

*Vice Chairperson:* Terry H nominated Ken Thomas, no other nominees. Ken T accepted nomination. Moved: Terry H Seconded: Jamie Raynolds. Carried.

*Secretary:* Mel Cochrane nominated Grant Coe, no other nominees. Grant C accepted. Moved: Mel C; Seconded: Joan W. Carried.

*Treasurer:* Ken Thomas nominated Melanie Cochrane, no other nominees. Melanie C accepted nomination. Moved: Ken T; Seconded: Terry H. Carried.

*Publicity Officer:* Ian Laurie nominated Joan Webb, no other nominees. Joan W accepted nomination. Moved: Ian L. Seconded: Terry H. Carried.

Trish Y congratulated all Committee members now holding Executive positions for the year 2017/2018.

9. General Business:  
No General Business

10. Next Annual General Meeting:

The next Annual General Meeting will be held in 2018 on a date to be determined by the committee.

11. Meeting Closed:  
The meeting closed at 7.55pm





1.0	Welcome		
2.0	Meeting open	1935 hrs	
3.0	Present	Ken Thomas, Ian Laurie, Melanie Cochrane, Trish Young, Kerrie Webb, Joan Webb, Terry Hart, Ben Bartley, Grant Coe.	
4.0	Apologies	Louise Halligan	
5.0	Acceptance of Minutes	Minutes 13/2/18 Moved: Mel Cochrane Seconded: Kerrie Webb	
6.0	Business Arising from Minutes:		
6.1	QPRC Grant applications	Agreed Priorities: All current priorities either underway or completed. Await final expenditure before prioritising further.	User groups
6.2	Rejuvenation of Showground Ring	Trial of aerator successful, purchase completed, agreed that Aerator be housed at Jockey Club shed	
6.3	Showground Bookings	S. Hockey – wedding – 4/5/6/7 Oct Campdraft Clinic – Steve Hart – 13/14/15/16/17/18 September Music Event 4/5/6 August – Gordon Waters Mounted Games – 2/3 June Machine Show – March 30/31 2019	
6.4	Toilet cleaning roster	June – Pony Club, July – Campdraft, August – Rodeo, September – Polocrosse, October – Show Society	Committee
6.5	Showground Maintenance	6.5.1 Toilet floor repainting – discussion on recent re-painting and unsuccessful outcome. Seeking further technical information from Dulux expert. 6.5.2 Kitchen Fire Extinguisher – completed - remove 6.5.3 Collett Stand Fire Extinguisher – completed - remove 6.5.4 Grass Mowing – Will Hart to mow as required. Completed – remove	Completed Completed Completed



		6.5.5 Tree fence removal – Rodeo to complete removal of steel posts and wire surrounds from trees 6.5.6 Toilet locks/keypads – Mel to see if the lock on the disabled toilet can be reset. 6.5.7 Damage to arena seats– wooden seating to be checked and repaired as needed. Damage partly due to relocation. Need to be aware of damage potential when relocating.	
6.6	Grants	No news on the progress of the Veolia Mulwaree Grant application at meeting. Expected mid-late June.	ongoing
6.7	Hire Agreement & Bond	In progress	ongoing
6.8	Showground driveway regrading	Kerrie to follow up with QPRC	Kerrie
6.9	Mine Operation	Discussions between Show Society and Mining Company have ceased at this stage. Remove from Agenda	Completed
6.10	CCTV signage	CCTV signs to be erected with QPRC assistance	GC
7.0	Correspondence	IN: Bank Statement; Accounts for payment; QPRC letter re: Braidwood Locality Committee meeting; Quote from HVB (Hans Vissar Building & Construction) re: covered walkway and covered path from pavilion to disabled toilet; Letter from Bruce Stuart Building requesting payment for door. (refer to G.B.) OUT:	
7.1	Business arising from Correspondence	<ol style="list-style-type: none"> <li>1. Treasurer to organise payment of accounts.</li> <li>2. B'wood Locality Committee representation discussed. Motion moved by Terry 'Grant to be s.355 Showground representative; Joan to be alternate rep.' Seconded Ian</li> <li>3. Ken to get a second quote</li> </ol>	
8.0	Financial Report	Financial report tabled by Treasurer. Discussed. Motion to accept Financial Report as noted and discussed. Moved: Kerrie; Seconded: Joan	
9.0	User Group Representatives Reports	Polocrosse –nil report Camp-draft –nil report	

		Pony Club –Zone 27 Camp held 16-20 April 75 riders, approx. 40 adults, great week. Monthly rally days going well Show Society –awaiting further discussion with mine; nothing as yet Rodeo Club – profitable rodeo, request s.355 committee to consider purchasing more seating	
10.0	General Business		
10.1	Lawn mower service	Need for lawn mower service discussed. Decision made to ask S. Bevege Motors to do. Terry will organise	TH
10.2	Building supplies – Door Bruce Stuart Building	Letter received from Bruce Stuart tabled – requesting payment for a door & frame originally intended for a Showground building project that Bruce then did not take on. Discussed. Motion moved Trish Young; Seconded: Mel Cochrane ‘that a letter of response be sent to B. Stuart requesting a tax invoice for the stated amount, addressed to the s.355 committee. That this invoice accompany the delivery of the door/frame and that payment would be made on receipt of the above.’	GC
10.3	Cattle yards	General discussion re additions to the existing steel yards. s.355 Committee priority is to use any remaining grant monies after acquittal of all current /ongoing projects to complete cattle yards.	Ongoing - committee
10.4	AGM	Discussed. AGM to be held 31 <sup>st</sup> July 2018. AGM to be advertised in advance via Braidwood Times.	GC
11.0	Next Meeting	31 <sup>st</sup> July 2018	
12.0	Meeting Close	2040 hrs	



## **Bungendore War Memorial Committee Minutes of Meeting Thursday 5<sup>th</sup> April 2018**

### **Location and Time**

QPRC Chambers (Bungendore) the meeting was opened by the President at 0901.

### **In Attendance**

Sue Smith, Rob Allard, Heather Hubbard, Robbie Robertson, Darren Knights, Mark Schweikert, Tim Sloane, Peter Hugonnet, Lesley Carney

### **Apologies**

Leigh Rayner

### **Confirmation of 1<sup>st</sup> March 2018 Minutes**

Proposed Heather Hubbard, Seconded Mark Schweikert - carried

### **Correspondence**

#### **a. Inwards**

Email/Letter Bendigo Bank to TS – Funding for Address & Dinner (1/3/18)  
Email DSTA to PH – Remembrances information (2/3/18)  
Email CCPD to SS – Confirmation of Band attendance (4/3/18)  
Email/Letter DVA (NSW) to SS – Quote for ANZAC Day (9/3/18)  
Email ACT PA Hire to SS – Request for PA Usage (9/3/18)  
Email Michael Pailthorpe to PH – ANZAC Day Prayers (14/3/18)  
Email War Widows to SS – Request to lay wreath (19/3/18)  
Email Steve Mills to BWMC – Request for involvement in ANZAC Day events (26/3/18)  
Email Mark Ellis (Bung Scouts) to BWMC – Scouts attending ANZAC Day (4/4/18)

#### **b. Outwards**

Email SS to ACT PA Hire – Confirmation of PA quote (9/3/18)  
Email SS to Mr Shortis – Singing at Armistice Dinner (9/3/18)  
Email SS to War Widows – Confirmation of request to lay wreath (19/3/18)  
Email SS to Steve Mills – Details of Address & Dinner (27/3/18)  
Email SS to LC/Donna McTavish – Request for help to find Insights speaker for Dinner (30/3/18)  
Email PH to Bung Weekly – Press Release for ANZAC Day (1/4/18)

### **Actions arising from Correspondence**

- a. ANZAC Day Prayers – Prayers in program to remain for ANZAC Day. RA to email proposed prayers to all, and to be discussed in July meeting, raised as Action item 96.
- b. Address & Dinner Speaker – SS and LC to approach MAJGEN Bilton

### **Actions Register (Outstanding and Proposed Items)**

Actions Register dated 5Apr18 v1

Item 91 – Closed as Andrew Riley advised that the singers are no longer together for singing support for Commemorative Address & Dinner.

Item 91.1 – Opened to set-up a sub-committee to plan the Armistice Dinner & Singers.

Item 96 – Opened to address the Rev Pailthorpe proposed prayers for ANZAC Day and/or Remembrance Day

Copy of Actions Register found on website.

**ANZAC Day (Dinner, Dawn Service, Main Service)**

On track. Watchbill populated for each event with relevant tasks allocated.

Copy of Watchbill found on website.

**Financial Report (TS)**

- |                                                      |            |                         |
|------------------------------------------------------|------------|-------------------------|
| 1. Available balance as at 1 <sup>st</sup> Apr 2018: | \$6,392.00 | (Management Account)    |
| 2. Fixed Term:                                       | \$12,000   | (Maturity Date 6 Aug18) |
| 3. GST Return                                        | \$0        | due                     |

**New Business**

Nil

**Next Meeting**

Next meeting 5<sup>th</sup> July 2018.

**Closure**

Meeting closed at 1020



Rob Allard  
Secretary



Sue Smith  
President



# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 AUGUST 2018

ITEM 14.4            BUNGENDORE WAR MEMORIAL S.355 COMMITTEE MINUTES

ATTACHMENT 2    MINUTES OF THE BUNGENDORE WAR MEMORIAL S.355  
COMMITTEE MEETING 5 JULY 2018

## Bungendore War Memorial Committee Minutes of Meeting Thursday 5<sup>th</sup> July 2018

### Location and Time

QPRC Chambers (Bungendore) the meeting was opened by the President at 0900.

### In Attendance

Sue Smith, Rob Allard, Heather Hubbard, Robbie Robertson, Darren Knights, Tim Sloane, Peter Hugonnet, Leigh Rayner

### Apologies

Lesley Carney, Mark Schweikert

### Confirmation of 5<sup>th</sup> April 2018 Minutes

Proposed Tim Sloane, Seconded Darren Knights - carried

### Correspondence

#### a. Inwards

- Email Capital Community Committee to SS – Receipt of Grant Application for Funding for Address & Dinner (5/4/18)
- Email C. Henley-Calvert to BWMC – Typo in Dawn Service programs (6/4/18)
- Email EA to MAJGEN Bilton to SS – Confirmation of MAJGEN Bilton speaking at Dinner (6/3/18)
- Email RSM 1/19 Battalion to RA – Confirmation of Catafalque party (9/4/18)
- Email DSTA to RA – Confirmation of BPS Students speaking parts (9/4/18)
- Email Scott Temby to SS – Confirmation of attendance (10/4/18)
- Email A. Beith to SS – Typo in Dawn Service programs (12/4/18)
- Email CSM C COY 1/19 Battalion to RA – Further confirmation of Catafalque party (13/4/18)
- Email K. Titheradge to SS – Allowing children to march (17/4/18)
- Email A. Hutchinson to SS – ANZAC Dinner thank you (22/4/18)
- Email M. Neville to BWMC – Allowing children to march (22/4/18)
- Email Foodlovers to SS – Dinner invoice (22/4/18)
- Email A. Hutchinson to SS – ANZAC Day thank you (25/4/18)
- Email 1<sup>st</sup> Bungendore Scouts to SS – Presentation of cheque from Scouts (26/4/18)
- Email Sandra Young to SS - Unacknowledged Photos (2/5/18)
- Email D. Ferguson (QPRC) to SS – Printing of ANZAC Day Programs (3/5/18)
- Email D. Ferguson (QPRC) to SS – Invite Bungendore Locality Committee meeting (8/5/18)
- Email Marlies Muscat to BWMC/SS – Remembrance Crosses query

#### b. Outwards

- Emails PH to Bungendore Weekly – Press releases for ANZAC Day (8/4/18) (15/4/18)
- Email RA to RSM 1/19 Battalion – Details of ANZAC Day proceedings (9/4/18)
- Email SS to Queanbeyan RSL – Thank you for donation towards ANZAC Dinner (11/4/18)
- Email RA to CAPT Cracknell (ADFA) – Details of ANZAC Day proceedings (12/4/18)
- Email SS to Foodlovers – Confirmation of Dinner invoice (23/4/18)
- Email SS to 1<sup>st</sup> Bungendore Scouts – Presentation of cheque from Scouts (27/4/18)
- Email TS to 1<sup>st</sup> Bungendore Scouts – Date/Time for presentation of cheque from Scouts (27/4/18)



Email/Letters RA to supporters of ANZAC Day – Thank You Letters sent to 1<sup>st</sup>/19<sup>th</sup> RNSWR, ADFA, SES, RFS, COL Meggitt, COL Hutchinson, BPS, Band, Rev Pailthorpe, Deacon Lim, Scouts, Scott Temby, Annabel Beith & Bung Singers, QPRC (5/5/18)

Email RA to D. Ferguson (QPRC) – Meeting Minutes for Feb and Mar 2018 (5/5/18)

Email TS to SES – Thank you for ANZAC Day Support (5/5/18)

Email SS to Sandra Young - Unacknowledged Photos (26/5/18)

Email RA to Bungendore Weekly – Notice of upcoming AGM (1/7/18)

**Actions arising from Correspondence**

- a. ANZAC Day Program Printing – Discussed that Council no longer able to print programs, PH to approach Impress Printing, other fall backs were discussed, raised as Action item 97.
- b. QPRC Volunteer Policy – Discussed and committee will await the revised version.

**Actions Register (Outstanding and Proposed Items)**

Actions Register dated 5Apr18 v1

Item 81.1 – Application for grants for PA System and garden mulch. Closed as complete.

Item 97 – Opened to address program printing.

Item 98 – DK advised that 817 Sqdn (RAN) would like to march in Bungendore on ANZAC Day 2019, discussed that they would form a separate body from the main parade. DK to keep committee advised.

Copy of Actions Register found on website.

**Remembrance Day**

Watchbill populated for each event with relevant tasks allocated.

Copy of Watchbill found on website.

**Armistice Dinner/Dance**

SS updated the committee on what the sub-committee had discussed and formulated.

**Financial Report (TS)**

1. Available balance as at 5 <sup>th</sup> July 2018:	\$5,196.96	(Management Account)
2. Fixed Term:	\$12,000	(Maturity Date 6 Aug18)
3. GST Return	\$912.12	due

**New Business**

Centenary Plan to be updated with what has been achieved and completed – Action PH

SS reminded the committee that the AGM will be held on 2<sup>nd</sup> August before the normal meeting

**Next Meeting**

Next meeting 2<sup>nd</sup> August 2018.

**Closure**

Meeting closed at 1049



Rob Allard  
Secretary



Sue Smith  
President



# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 AUGUST 2018

ITEM 14.5 ROYALLA COMMON S.355 COMMITTEE MINUTES

ATTACHMENT 1 MINUTES OF THE ROYALLA COMMON S.355 COMMITTEE'S  
MEETING 20 JUNE 2018

## ROYALLA Common s.355 Committee

**Minutes of Meeting 67 Wednesday 20 June 2018**, Royalla Community Hall, 317 Royalla Drive. Meeting opened 07:00 pm.

**1. Attendees**, Paul Bombardier, Brendan Robinson, Helen Alexander, Michael Kitchen, Geoff Patterson, Maryke Boothe Committee Members.

**2. Apologies:** Jim Orman

**3. Confirmation of Minutes;** The minutes of the 66th Meeting held 23 May 2018, were confirmed.

Moved: Maryke, Seconded: Helen

**4. Correspondence;** The list of correspondence for the month was listed in the gmail account.

**5. Chair Report** May 2018 meeting to June 2018 meeting.

'The new hall gravel car park continues to function well from use and is draining well although there has been only limited rain to test it. Bollard/barrier will be needed at the car park when there is heavy use of the area. Temporary bunting may be needed for vehicle control. The car park island planting can be carried out once the pedestrian paving is completed.

The pedestrian paving around the hall is being carried out by H & D Landscaping H&D are progressing with the work and in spite of delays they still aim to have the paving complete by late June. Council delivered the balance of the used pavers needed. The H&D discovered that there are three varying sizes pavers delivered which has required sorting all of the pavers before use.

Rod Stewart advised that there are sufficient funds for the alfresco roof to proceed. I prepared updated sketch drawings and specification notes for the roof to go to builders for design construct quotes. Council has now taken these sketch drawings, are carrying out further upgrading, getting structural designs prepared and want to get prices from their registered panel of builders. The process is getting rather lengthy, complicated and procedural for such a simple little structure. It is appreciated that we did not have this much struggle with the rest of the hall project build.

Michael and I attended the first Burra Locality Committee Meeting, formally to be the Regional s355 Committee, on 5 June. The Committee now includes Community Associations as well as s355 Committees. Recommendations from the Locality Committee meeting are to go to the Council meeting on June 27. Recommendations raised by Michael and me were 1) That Council investigate the feasibility of building a playground in the Royalla Common in accordance with the Common Master Plan 2. hat Council provide the Royalla Common s355 Committee with financial statements that clearly show the state of the s94 funds, grant funding and Council funds in respect of the Royalla Common. Time will tell is there are any results forthcoming. The next Locality Committee meeting will be held in September.

Jim organised a very successful Working Bee on May 24 with about 18 people in attendance. It was good to see this number of workers and a number of new faces doing many of the jobs needing to be done.

There was much discussion on Royalla Notice Board and Facebook, late May and Early June regarding the need for a playground at the Common. A number of people expressed their concerns to Council asking the a playground at the Common be included in Council's Draft Operational Plan. The final Operational Plan will be decided on by Council at a special Council meeting on 28 June. Lets hope the final includes a playground at the Common.'

**6. Treasurer's Report;** The Treasurer advised that, the balance in the bank as at the date of the meeting was \$25651.97 There had been 4 withdrawals since the last meeting:

30 May; Steve Darcy website	\$556.72
30 May; Paul Bombardier, hardware	\$63.60
30 May: Jim Orman, BBQ	\$41.50
8 June; H Alexander, bond return	\$200.00

And 6 Deposits;

28 May; Nardic, Bootcamp hall hire	\$60.00
4 June; Nardic, Bootcamp hall hire	\$60.00
6 June; Davies wedding hire Yoga hall Hire.	\$725.00
13 June; Nardic, Bootcamp Hall hire	\$60.00
13 June: Bignell Party hire	\$200.00
18 June; Nardic, Bootcamp hall hire	\$60.00

The committee confirmed all payments.,  
BSC Grant: Of the \$32168 some \$26669 has been spent.

## **7. General Business.**

### **a. Progress on the Hall.**

1). Plumbing. Gel Plumbing, had attempted to find the leak in the storm water pipes without success. With the disturbance from the preparation for the paving base and rain, more water was evident along the southern edge of the paving. Gel, carried out more excavation and located the leak in the joint at the base of the down pipe at the east end of the stone work. The leak was from a round hole in the top of the pipe joint about the size of a 20 cent coin. The size and shape of the hole would indicate that the pipe was penetrated by a pin or picket at some time. Gel repaired the pipe and will inspect for any leaks in the morning before back filling the trench and paving to continue.

Gel was concerned by the level of the paving at the ORG adjacent to the door on the northern side of the hall. They suggest to avoid potential problems the org grate be place at the junction/inspection point of the pipe north of the hall where the pipe leads to the septic tank Inspection drains and caps will need to be adjusted to fit the level of paving. Paving contractor to complete. QPRC will pay for costs incurred by Gel.

Action; Complete

The plumber also noted that inlets to the water tank not clipped to the tank. Gel have been asked to fix.

Action Paul

2). Service enclosure to be constructed near the tank to house the water pump and four bins. Summit have provided a quote to QPRC.

Action Paul, Brendan

3). Paving. With delays for weather H&D have finished most of the base course installation and compaction There have been 2 -3 three workers on site each day and they originally aimed to have the work complete by now, but this is not going to happen. There is a delay in the based course compaction was because of plumbing work on the leaking down pipe (see above).

Action, Paul,

4). Termite Protection. The Flick installer advised that Flickguard was not appropriate for the brick paving as it was considered a landscape element. Flick recommended the use of their product Termguard for the hall with the brick paving. and they would supply and install it at the price quoted for the Flickguard. The Termguard is a 20mm pvc conduit with holes and enclosed in a fabric sock. The pipe is installed against the concrete footing on the prepared base course and covered with the bedding sand then the bricks. The pipe is charged with termite protection liquid which leaks out through the pipe/sock over time for the protection. The system will need to be recharged every 3 -5 years. Paul gave the go ahead and has been installed.

At the east and south east of the building where there was no termite protection and 75mm of exposed footing H&D encountered much concrete spill from the footing forms when starting their excavation for the base course which would need removal. They offered to meet the cost of installing additional Termguard in this area to reduce the amount of concrete needing removal.

The termite protection certificate for the slab is still outstanding.

Action Paul

5). Outdoor Shade area. QPRC are working on an engineering design for the shade structure and expect, to have a design shortly. Once this design has been completed we can get prices for the supply and install. The engineer design cost is \$600, that will come from section 94 money. The package will include installation of footings and posts.

Action Paul, QPRC

Shade area post footings (Brendan)

#### **b. Grants.**

1)Grant Priorities, See attached list that was agreed by the committee.

2). To date grants and section 94 funds received are;

Palerang C Section94 funds	\$202K
Southern Phone	\$4K
Veolia Mulwaree Trust.	\$48K
Commonwealth Govt	\$10K
QPRC Revenue	\$12K
QPRC Community Grant	\$32K

3). The next round of VMT grants will be open 28 June 2018

Action Maryke

#### **c. Donations.**

The Secretary took details of the time committee members had donated over the last month for the Assets record. Paul (62), Helen (21), Michael (47), Jim (23), Brendan (10 ), Maryke (9)., Geoff (12)

#### **d. Website/Face Book Page.**

Maryke is assisting Helen with updating the Website to improve the content.. Steve Dacy's costs have been obtained and have been paid. There may be one more bill.. The committee agreed to transfer the website to Google, as there could be large cost savings and maintenance will be easier.

Action, Committee

#### **e. Art Work**

Pallet wall and the photo/picture competition. There was no discussion.

Action: Ongoing

**f. Bookings:**

- 1) Yoga – Most Tuesday evenings.
- 2) Bootcamps, Monday, Wednesday, Friday evenings
- 3) 21 July, Peter Bignell function
- 4) 22-23 Sept Sally Wilson art show.

**g. Events.**

- 1). Working Bee. The next working bee will on 28 July. There was a lot of discussion about the priorities for the working bee. Paul tabled list of potential works to be done. Priorities will be determined closer to the work day when number of volunteers is known.

Potential Working Bee Jobs – July 28

Topsoil and raise area north of hall paving

Cultivate area to be grassed

Seed and straw mulch grass area north of hall

Car park landscape beds

Remove gravel

Excavate

Place topsoil

Plant

Mulch

Install bollards to car park (bunting)

Sift ruin soil

Tidy car park edge

Install arch to path from car park

Install tree guards to car park trees

Finish clearing trees at Royalla Drive fire track

Install planting bed at Elm Grove entry

Rocks/sleepers

Topsoil

Plants

Mulch

Remove internal fence post

Remove old barb wire at Whisper Creek

Construct stone/concrete head wall west end of car park

Repair brace post at front entry

Remove old fire heap at Common west end

Develop Elm Grove Stage 2 Path

Clear trees

Install gravel

It was agreed that Maryke would advertise the working bee on the appropriate web sites and mail chip, while Helen's suggestion of the mailbox drop for the working bee, combined with a broader statement in regard to the availability of the Hall and the common was also agreed. Helen to prepare draft of flyer.

Action, Maryke, Helen.

2). Community event. Previously the committee agreed that there should be more community events hosted by the RCA and RCFA and the RCMC at the common. A winter solstice bonfire BBQ is planned on the 22 June 2018.

Action, Brendan Paul

#### **h. Funding Priorities.**

Funds allocated to date:

\$10,000. Working Capital for the Hall.

#### **8. Any Other Business.**

a. The **bollards** being donated by Brendan would be positioned on the north western side of the car park. Quotations are being obtained as this item is will be included in the next grant application.

Action: Paul, Brendan

b. Budget. Jim will update.

c. Sue Richards paintings: The Committee agreed that the paintings should be hang in the hall between to kitchen and the meeting room. Sue also donated some books on the history of the area that will be kept in a bookcase in the meeting room.

Action; Committee

d. Playground. It was previously agreed to move the playground up the list of priorities to A5.

e. Other. Maryke suggested a promotion- banner hanging on fence with logo, and some wording in black (vinyl cut letters) be added to the banner at the front fence, stating that the Hall/Common was available for hire. This was agreed.

Action Maryke

g. Paul suggested combined meetings with the Royalla Community Assn. Paul is to sort out the practicality with Peter Bignell. The 25<sup>th</sup> of July was suggested as a possible date.

Action Paul

**9. Next Meeting:** The next meeting will be on 25 July 2018, at the hall, at 7:00pm.

**16. Meeting Closure:** 9:26pm.



Options and Priorities		23/May/18		
Item	Cost	Priority	Order	Inside v Outside
<b>Completed or Funded</b>				
Brick Paving	\$16,000	A		O
Service enclosure includes extension to paving	\$5,000	A		O
Outdoor Shade Structure	\$7,500	A		O
<b>Priority A</b>				
Bollards	\$10,000	A	1	O
Landscaping around car park	\$30,000	A	2	O
Picture rail	\$1,000	A	3	I
Hay Shed Improvements	\$20,000	A	4	O
Playground	\$80,000	A	5	O
<b>Subtotal</b>	<b>\$141,000</b>			
<b>Priority B</b>				
Solar Hot Water	\$5,000	B	1	O
Baby change table	\$600	B		I
Instantaneous Hot Water	\$1,000	B		I
<b>Priority C</b>				
Blinds/Window Coverings	\$5,000	C		I
Ball Court Surface	\$30,000	C		O
Barbecue sets	\$30,000	C		O
Chairs and tables	\$2,000	C		I
Frontage and Entrance	\$30,000	C		O
Heritage study on ruin	\$6,000	C		O
Pallet wall	\$7,000	C		I
Security system	\$10,000	C		I
Storage shed	\$40,000	C		O
Wainscoting main Hall	\$7,000	C		I



# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

22 AUGUST 2018

ITEM 16.1           RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 1   RESPONSES TO COUNCILLORS' QUESTIONS

**QPRC COUNCILLORS' QUESTIONS**

No.	Date rec'd	Question / Request	Responsible staff	Response	Date of reply	COMPL Y/N
91	02/08/18	Cr Winchester enquired if tickets to a charity rugby league match in Queanbeyan could be sold through the QPRC front office.	Service Manager Urban Landscapes	Council does not provide support for ticket sales for third party events. The events team will provide some promotion via social media closer to the event.	08/08/18	Y
90	02/08/18	Cr Winchester enquired about the parcel of land that backs onto the current basketball facility in Queanbeyan to determine if the facility can be extended.	Portfolio GM Natural and Built Character	This is a Crown Reserve which provides access and parking space for neighbouring facilities. Part of the area may be subdivided and incorporated into the basketball site; however the process could take several years. The Basketball Assn should decide where it wants to be located long-term and seek endorsement of this from Council.	06/08/18	Y
89	17/05/18	Cr Winchester requested an update on the status of the DA for Queanbeyan East Public School.	Program Coordinator, Assessment	The application will be determined by the JRPP, date to be advised. <a href="http://www.planningpanels.nsw.gov.au/DevelopmentandPlanningRegister/tabid/62/ctl/view/mid/424/JRPP_ID/3698/language/en-US/Default.aspx">http://www.planningpanels.nsw.gov.au/DevelopmentandPlanningRegister/tabid/62/ctl/view/mid/424/JRPP_ID/3698/language/en-US/Default.aspx</a> JRPP status – Electronic Determination Meeting.	10/08/18	N
88	27/06/18	Cr Marshall requested Council be provided with copies of the agreements for the Stronger Community Fund grants and any other State or Federal grants. The CEO/General Manager advised that Council provides six-monthly lists to the Councillors of the purpose and status of grants, and will also provide information	Service Manager Governance	The agreements with each of the recipient organisations will be uploaded to Google Suite.	10/08/18	N

		on the terms of signage required for those projects.				
86	15/06/18	Cr Biscotti advised that at the recent meeting the sports council agreed to consider a proposal in regards to a newly formed Sports Executive that would work with the Sports Council to develop strategic direction for sport in the community. He requests the proposed draft be distributed and any comments recorded.	Service Manager Urban Landscapes	Draft proposal from Cr Biscotti was circulated to all members of Sports Council. It will be on the agenda for the next sports council meeting.  The matter was discussed at the August Sports Council meeting and feedback received from the various clubs.	17/07/18  13/08/18	Y
81	June 18	On behalf of some residents, Cr Winchester enquired about EDE noise mitigation.	Portfolio GM Community Connection	Noise mitigation works are progressing and Council staff are contacting all affected residents to discuss the required treatments.	13/08/18	N
80	23/05/18	Cr Schweikert requested a report be provided to Councillors regarding the possibility of transferring Council's share of the ownership of the Bungendore Multi-purpose Hall to the Department of Education. The CEO/General Manager advised that a report on the Bungendore Multi-purpose Hall and the Braidwood Gymnasium will be coming to Council next month.	Service Mgr Governance	A community forum will be held in Braidwood at which all community facilities and their usage will be presented and discussed. This follows requests from many small community groups for Council to provide them with their own exclusive building. As the Braidwood Gymnasium and the Bungendore School Hall were built as shared-use facilities, managed by s.355 committees, they will be included on the list for discussion.	10/08/18	N

79	23/05/18	Cr Schweikert referred to Item 28 in the Resolution Action Sheet regarding a report that was due by the April 2018 meeting on an audit of all street lighting in Queanbeyan, Bungendore and Braidwood. Also: Cr Biscotti referred to the forthcoming audit of all street lighting in Queanbeyan, Bungendore and Braidwood, and requested if the audit could be extended to include the sporting fields.	Portfolio GM Community Connection	Street lights in Bungendore and Braidwood will be inspected by staff in the week commencing 13 August 2018. Street light inspection for Queanbeyan has not commenced.  Sporting field lighting has been inspected.	13/08/18	N
77	26/04/18	Following concerns from residents, Cr Schweikert requested a traffic and speed counter be placed on Gidleigh Lane Bungendore.	Portfolio GM Community Connection	Council will investigate if it already has current counts and/or speed data and also if there is any history on the road.	26/04/18	N
76	26/04/18	Cr Schweikert requested a discussion be held on fencing regulations in the LEP when residential land abuts rural land.	Service Mgr Land-Use Planning	This will be considered when the Palerang Development Control Plan 2014 and the Queanbeyan Development Control Plan 2012 are combined. Also it needs to be noted that certain types of fencing in certain rural zones, environmental protections zones and Zone R5 are exempt development if it meets the development standards of Subdivision 18 of <i>State Environmental Planning Policy (Exempt and Complying Development Codes) 2008</i> .	16/05/18	N

63	26/04/18	Cr Schweikert conveyed a request from the Bungendore War Memorial s.355 Committee for a condition survey to be done on the Bungendore Cenotaph as water is seeping from some of the joints. The survey could assist when the Committee applies for future grant applications.	Portfolio GM Community Connection	Staff have liaised with the s.355 Committee and put forward options for the survey.  Staff are also investigating remediation options to prevent further seeping.	20/03/18  20/06/18	N
43	21/11/17  11/12/17	Cr Taylor received a complaint from a property owner regarding an issue with dogs and junk at a neighbouring property.  Cr Taylor requested an update on this matter as the dog issues have not been sorted.	Service Mgr Customer and Communication  Portfolio GM Natural and Built Character	Staff have inspected the property and spoken with the Occupier who is considering his options for the property, including further development.  Animal Management Officers inspected the property on 18 January and discussed the matter with the occupier. Observation notes were taken and the occupier was advised of possible actions that may be taken. Animal Management Officers will continue to monitor noise coming from the property and will complete the investigation in the coming weeks.  Rangers and Council's Service Manager, Natural Landscapes and Health inspected the property on 23 February 2018.  No action to be taken under Companion Animals Act. Now in the hands of Development section regarding use of the property.	28/11/17	N

37	15/11/17	<ul style="list-style-type: none"> <li>100km/h zone at Bungendore WTS moved to northern side of WTS entrance</li> </ul>	Portfolio GM Community Connection	Staff are currently examining traffic information at this location and once completed, a request will be made to RMS to review the speed limit.	18/01/18	N
13	29/10/17	Cr Bray has received a complaint from a resident in Lerra Street regarding the noise of vehicles coming through the roundabout at the intersection of Edwin Land Parkway and Numeralia Drive. The complainant requests noise attenuation provisions be put in place.	Portfolio GM Community Connection	Funds have been provided in the 18/19 budget to undertake noise monitoring in this location. A further report will be provided to Council once this work is completed.	13/08/18	N
6	4/10/17	Request the Local Traffic Committee review the intersection of Canberra Avenue and Stornaway Road and advise if a stop sign for vehicles entering Stornaway Road from Canberra Ave (similar to the one at the previous intersection with Ross Road) can be implemented.	Portfolio GM Community Connection	A review of this intersection is underway and a report provided to Council once completed.	21/03/18	N