



Ordinary Meeting of Council

23 May 2018

UNDER SEPARATE COVER

ITEM 13.4 ATTACHMENT

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 MAY 2018

ITEM 13.4 RESOLUTION ACTION SHEET

ATTACHMENT 1 RESOLUTION ACTION SHEET

QPRC - RESOLUTION ACTION SHEET

No	Meeting Date	Res No	Item No.	Action	R/Officer	Progress	Estimated completion date	Compl Y/N
1	27/09/17	253/17	7.1	NoM - Reschs Creek Causeway, Rossi That Council: 1. Receive a report on options for upgrading the flood prone Reschs Creek Causeway, Rossi. 2. Consider including capital funding in the Delivery Program.	Service Mgr Transport & Utilities Portfolio GM Community Connection	Investigations are underway for a suitable design to improve access issues at this location. Not currently included in the draft 2018/19 operational plan.		N
2	27/09/17	254/17	7.2	MoM - Pedestrian Access and Safety - Monkitee Bridge, Wallace Street, Kings Highway, Braidwood That Council: 1. Receive a report addressing options for improved pedestrian access from both ends and pedestrian crossing safety in relation to Monkitee Bridge, Wallace Street, Braidwood. 2. Consider including funding in the Delivery Program.	Service Mgr Transport & Utilities Portfolio GM Community Connection	Council staff are investigating options to discuss with the RMS.	2018/19	N
3	27/09/17	255/17	7.3	NoM - Reconstruction of Burra "S" Bends, Burra Road That Council: 1. Receive a report on bringing forward the reconstruction and realignment of that section of the Burra Road known as the "S" bends in the capital works program. 2. Consider funding for reconstruction and land acquisition in the draft Delivery Program. 3. Note in that report the resolution CW119-120/2015 of the former Palarang Council, regarding the status of the project to realign that section of the Burra Road known as the "S" bends.	Service Mgr Transport & Utilities Portfolio GM Community Connection	\$2M included in the draft 2018/19 operational plan.	2018/19	N
4	27/09/17	256/17	7.4	NoM - Summerhill Road, Bywong That Council: 1. Receive a costing report on the sealing of the remaining section of Summerhill Road, Bywong. 2. Consider including funding in the draft Delivery Program.	Service Mgr Transport & Utilities Portfolio GM Community Connection	Budget currently included in the draft 2018/19 operational plan.	2018/19	N
5	27/09/17	257.17	7.5	NoM - Regional Multiplex Cinema - Call for Expressions of Interest That Council: 1. Call for Expressions of Interest from cinema operators and developers for the development of a cinema complex on either the Council owned Morisset Street Car Park, the "Old Nursery Site", Morisset Street, or any other Council owned site, should a development application for a cinema complex not eventuate by end of March 2018. 2. Include in the Expression of Interest, terms of reference that interested parties be required to also - a. address optimum development options and delivery strategy to achieve establishment ideally prior to December 2020, and b. address financial feasibility, and financial model options in the event a form of participation by the Council is proposed.	Service Mgr Business & Innovation Portfolio GM Community Choice	DA application was approved for a Cinema by Council on 14 th March at the PSCW. No further EoI is required.		Y

6	27/09/17	258/17	7.6	NoM - Bus Shelters Googong That Council: 1. Investigate the need for the installation of bus shelters at bus stops in Googong, with particular attention to the school bus route along Beltana Road and outside the Anglican School on Gorman Drive. 2. Discuss with the Googong Developers the opportunity for them to provide or contribute to the provision of bus shelters. 3. If deemed necessary, these bus shelters be given priority on Council's bus shelter program. 4. Receive a report on the matter, including the relative priority of other bus shelters and park'n'ride facilities in the bus shelter program.	Service Mgr Transport & Utilities Portfolio GM Community Connection	Approval has been granted for the Googong developers to install bus shelters in Googong. One has been approved adjacent to the Anglican School on Gorman Drive. Council staff are now reviewing the 2018/19 bus shelter installation priority lists.	2018/19	N
7	27/09/17	259/17	N/A	That: 1. It be noted Council will soon publish its draft Community Strategic Plan for community feedback, with Councillors' input through workshops, following which the draft Delivery Program will be prepared in early 2018. 2. Councillors provide a list of works they identified during community forums and election campaigns, to the General Manager. 3. Staff arrange workshops with councillors, to prepare a schedule of potential works drawn from the councillors list and the asset management plans, to consider with the Delivery Program.	Service Mgr Customer & Communication Portfolio GM Community Choice	Community Strategic Plan adopted in December 2017 Councillors have provided input into Delivery Program which was presented for exhibition in April.		Y
8	27/09/17	260/17	7.7	NoM - Downloading Council Webcasts That a download function be added to the Council meeting webcasts for future council meetings and committees, and if technically feasible also for past Council meetings.	Service Mgr Customer & Communication Portfolio GM Community Choice	Completed.		Y
9	27/09/17	261/17	7.9	NoM - Heavy Vehicle Traffic on Monaro Street, Queanbeyan That Council prepare a document summarising the Googong and Tralee Traffic Study for Councillors and the public, including the predicted effects on heavy vehicle traffic in the region.	Portfolio GM Community Connection	Staff are pursuing this request with the modelling contractor and a report will be provided to Council once completed.		N
10	27/09/17	263/17	8.2	Adoption of Resourcing Strategy That the: 1. Consideration of the Resourcing Strategy be deferred to a Councillor workshop. 2. Resourcing Strategy be considered as a source document for the review by Councillors.	Planning & Productivity Coordinator CEO/GM	Resourcing Strategy to be considered by Council as part of the public exhibition period for the draft Delivery Program and Draft Operational Plan.	June 18	
11	27/09/17	266/17	8.5	Queanbeyan Head Office, Tenancy and Smart Hub That Council: 1. Note the report on the Queanbeyan head office and smart hub. 2. Authorise the Interim General Manager to execute the lease agreement with the major tenant named in attachment 8. 3. Authorise the Interim General Manager to progress the acquisition of property at 46-48 Lowe Street Queanbeyan under Just Terms Compensation, should a negotiated sale not be achieved, for further report to Council. 4. Commence road closures from Lowe Street and realign the road	Service Mgr Contracts & Projects Portfolio GM Community Connection	Following the withdrawal of the major tenant from the proposed lease a review of the proposed building location is underway.		N

				<p>from Rutledge Street to the service lane behind the Monaro Street 12 properties through relevant road openings, in accord with the attached plan, to provide access and egress from Rutledge Street and Crawford Street, and new location onto Lowe Street.</p> <p>5. Authorise the Interim General Manager to negotiate the sale of properties marked as Block D on the subdivision plan in attachment 5, being Stage 1 of the DQPL proposal (sites E and Z), based on attached valuations, for further report to Council.</p> <p>6. Exhibit the expanded scope of works of the project, including basement carparking and public domain, as an amendment to the Operational Plan.</p> <p>7. Meet the monthly rental costs for the relocation of the Senior Citizens to alternate premises in Morisset Street from the donations vote.</p> <p>8. Receive a report on engagement with business and methods proposed to ameliorate potential impact on nearby business during construction.</p>				
12	27/09/17	269/17	8.7	<p>Tendering Method - Queanbeyan Head Office and Smart Hub</p> <p>That Council:</p> <p>1. Use a Selective Tendering method for the Design and Construction of the proposed Queanbeyan Headquarters and Smart Hub.</p> <p>2. Call for those tenders upon execution of the agreement for lease with the major tenant.</p>	<p>Service Mgr Contracts & Projects</p> <p>Portfolio GM Community Connection</p>	Matter deferred following withdrawal of tenant.		Y
13	27/09/17	271/17	8.9	<p>Lease Variation - Headspace Unit 2 98 - 104 Monaro St, Queanbeyan</p> <p>That:</p> <p>1. The report be received and noted.</p> <p>2. The Council agree to the variation of the existing lease with Headspace Services Limited for Unit 2, 98 – 102 Monaro St, Queanbeyan to provide for the lease renewal for a two year period from 17 December 2017 with the provision a further two year extension option.</p> <p>3. The Council agree to the assignment of the varied lease to a nominated new lead agency effective from 1 July 2018.</p>	<p>Service Mgr Legal & Risk</p> <p>Portfolio GM Organisation Capability</p>	Completed.		Y
14	27/09/17	280/17	15.1	<p>Offset Land Purchase</p> <p>That:</p> <p>1. The report on Environmental Offset arrangements be received and noted.</p> <p>2. Council approve the purchase of 40A Severne St in accordance with the consideration and lease arrangements outlined in the report.</p> <p>3. The Land once acquired be classified as "Operational Land" in accordance with the <i>Local Government Act, 1993</i>.</p> <p>4. A further report be presented to Council on options to subdivide part and manage the remainder of the site in line with offset requirements.</p>	<p>Service Mgr Legal & Risk</p> <p>Portfolio GM Organisation Capability</p>	<p>2. Land acquisition completed.</p> <p>3. Completed</p> <p>4. Will need to report to Council once the EDE is nearing completion.</p>		N

15	11/10/17	PLA288/17	4.3	<p>Mount Jerrabomberra Bushfire Management Plan</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the completion of the Mt Jerrabomberra Bushland Reserve Bushfire Management Plan 2017-2022. Investigate funding opportunities for consideration in the Delivery Program to implement the 49 conservation and fire treatment recommendations of the "Action Plan" provided within the Bushfire Management Plan noting in particular the following: <ol style="list-style-type: none"> 16 Create CAT 1 fire trails as recommended (APZ1 Fire Trail, APZ2 Fire Trail, APZ3 Fire Trail, APZ4 Fire Trails and Jerrabomberra Hill Road Fire Trail) to provide firefighting agencies with safe access to the interface of properties and Mt Jerrabomberra to facilitate firefighting. Very High to Moderate Priority. Create asset protection zones as recommended (APZ1, APZ2, APZ3, APZ4) to increase the separation distance between houses and vegetation posing a hazard within Mt Jerrabomberra. Very High Priority to Moderate Priority. <ol style="list-style-type: none"> An Inner Asset Protection Zone (IAPZ) of 10m –co-located with the proposed fire trails where practicable. An Outer Asset Protection Zone (OAPZ) of 10m Create asset protection zones as recommended (APZ5, APZ6, APZ7) to increase the separation distance between the economic assets (Lower and Upper Thornton Reservoirs and Telecommunication tower). Very High Priority. <ol style="list-style-type: none"> An Inner Asset Protection Zone (IAPZ) of 10m An Outer Asset Protection Zone (OAPZ) of 10m Submit the Mt Jerrabomberra BMP to the NSW Rural Fire Service and Fire and Rescue NSW for endorsement. Very High Priority. Council to work with NSW RFS & FRNSW to provide bushfire education information to residents within APZ1, APZ2, APZ3 and APZ4 to achieve an increase in the effective separation distance by removing fuel from the property between the house and the boundary with Mt Jerrabomberra. Very High Priority. Create Conservation Land Management Zone CLMZ1 Dry Forest. High Priority. Conduct a vegetation survey to map the vegetation communities (plant class types) within the Dry Forest Association throughout Mt Jerrabomberra. High Priority. Conduct a survey to locate populations of <i>Delma impar</i> (Striped Legless Lizard), listed as Vulnerable under the NSW TSC Act 1995 and under the EPBC Act. High Priority. 	<p>Manager Natural Landscapes & Health</p> <p>Portfolio GM Natural & Built Character</p>	<p>Discussions with RFS have identified that some actions are inconsistent with their Draft Lake George Bush Fire Risk Management Plan which closed for comments on 7 May 2018. Amendments will be required to the QPRC Plan and brought back to Council.</p>	30/09/18	N
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				<p>ix. Harvest and remove the remnant pine plantation (removal of timber from the Reserve). High Priority.</p> <p>x. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in spring or autumn 2019 within the northern section of remnant pine plantation following removal of pines as recommended to initiate restoration of the former Dry Forest formation. High Priority.</p> <p>xi. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in spring or autumn 2021 within the southern section of remnant pine plantation following removal of pines as recommended to initiate restoration of the former Dry Forest formation. High Priority.</p> <p>xii. QPRC map the location of threatened flora and fauna within Mt Jerrabomberra to inform fire exclusion zones. Moderate Priority.</p> <p>xiii. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in autumn 2018 within the Dry Forest formation as recommended. High Priority.</p> <p>xiv. Conduct post prescribed fire spring vegetation assessments at six months, 18 months and 4.5 years following a prescribed fire. High Priority.</p> <p>xv. Create a managed vegetation corridor (easement) under the power lines that supply the telecommunication tower in accordance with ISSC (2016) and ISSC (2012). High Priority.</p>				
16	17/10/17	PLA290/17	4.5	<p>2018 Super Rugby Trial Game</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse Super Rugby Pre-season Trial games at Seiffert Oval, utilising the same model to conduct the NRL trial games. 2. Approach all NRL clubs to consider conducting trial games at Seiffert Oval. 	<p>Service Mgr Urban Landscapes</p> <p>Portfolio GM Natural & Built Character</p>	Super Rugby Game held in February 2018. NRL approached with the aim of securing a further trial in 2019.		Y
17	17/10/17	PLA291/17	5.1	<p>Committee Delegates and Representatives for 2017-2018</p> <p>That:</p> <p>Council note the report.</p> <ol style="list-style-type: none"> 1. The Sports Council membership and terms of reference be amended to include a member from each sporting code or club in Queanbeyan-Palerang LGA; and the role of the QPRC Sports Council is to consider the allocation of sports fields across the LGA prior to the commencement of each winter and summer sporting season, and to make recommendations for the development and/or improvements to sporting facilities and recreational needs, including input to the Recreational capital works program. 2. The Q Advisory Board membership be amended for community members to be chosen by invitation to appropriately skilled and 	<p>Service Mgr Governance</p> <p>CEO/GM</p>	<p>Completed.</p> <p>Locality-based committees are now established.</p>		Y

				<p>experienced individuals.</p> <p>3. The Economic Advisory Panel community membership be chosen by invitation to appropriately skilled and experienced individuals.</p> <p>4. Council advertise across the region for Expressions of Interest from individuals who are under the age of 25 to be part of Council's inaugural Youth Advisory Council.</p> <p>5. A Tourism Advisory Board be established including a Councillor delegate and the community membership be chosen by invitation to appropriately skilled and experienced individuals.</p> <p>6. The Integrated Water Cycle Management Project Reference Group include a Councillor delegate.</p> <p>7. The Jupiter Wind Farm Community Consultative Committee include a Councillor delegate.</p> <p>8. The Canberra Airport Community Aviation Consultation Group include a Councillor Delegate.</p> <p>9. The Braidwood Heritage Advisory Committee be known as the Braidwood and Curtilage Heritage Advisory Committee and comprise one councillor, three or more community members, Council's Heritage Advisor, and appropriate staff representation; and The Braidwood and District Historical Society, Braidwood and Villages Tourism Inc be invited to nominate a representative.</p> <p>10. The QPRC Heritage Advisory Committee comprise two Councillors, three or more community members, Council's Heritage Advisor(s), and appropriate staff representation. One of the Councillor representatives be the Councillor on the Braidwood and Curtilage Heritage Advisory Committee.</p> <p>11. The following six s.355 committees be established with up to two Councillor delegates, and based on town/village or localities with a community representative of the existing s.355 committees nominated to the combined area committee:</p> <ul style="list-style-type: none"> o Araluen / Majors Creek o Braidwood / Mongarlowe / Nerriga o Bungendore o Wamboin / Bywong o Captains Flat / Hoskinstown / Carwoola o Burra / Urila / Royalla / Fernleigh Park <p>12. All committees be invited to review their respective terms of reference at their first meeting, with recommendations to be presented to Council.</p> <p>13. Council appoint its delegates and representatives for 2017-18 to committees, regional and external organisations in accordance with the schedule below, the above recommendations and attached framework.</p>				
18	25/10/17	307/17	7.2	<p>NoM - Yass Road Speed Camera</p> <p>That Council investigate safety concerns associated with the signalised pedestrian crossing on Yass Road and provide a report to Council detailing appropriate treatments to reduce the identified risk.</p>	Portfolio GM Community Connection	This matter is being investigated and a further report will be provided to Council once completed.		N

19	25/10/17	308/17	7.3	NoM - Police Citizens Youth Club (PCYC) for Queanbeyan That Council liaise with NSW Police and receive a report on the proposed Queanbeyan based Police Citizens Youth Club (PCYC).	Portfolio GM Community Choice	Ongoing – Council is still consulting with NSW and ACT PCYC executives. We are also partnering with PCYC (NSW and ACT) to run activities, such as Booya youth program, young driver's course and Blue Light Disco. QBN has been identified by NSW PCYC State Executive as a preferred location for this region, as Wagga, Bathurst and Goulburn have very successful PCYCs. QNB has YMCA, and Council Youth Centre and recreation facilities. NSW PCYC have suggested they could present at a Council workshop outlining the process for establishing new PCYCs.		N
20	25/10/17	311/17	8.3	Tender Assessment CW6-2017 - Horizontal Grinder That: 1. Council accept the tender from Lincom Pacific Equipment Pty Ltd for the sum of \$1,028,500 (including GST). 2. Once the new unit is received and is operational, Council sell the existing mulcher through public auction conducted by a reputable auctioneer.	Program Coordinator – Utilities Technical Service Mgr Utilities Portfolio GM Community Connection	Grinder has arrived in Australia and is being fitted out by the supplier for delivery to site in the coming weeks.	June 18	N
21	25/10/17	312/17	8.4	Licence Agreement - Googong Residents Association Community Garden at 44 Helen Circuit Googong That: 1. Council confirm the issue of a Licence Agreement with the Googong Residents Association for a Community Garden at 44 Helen Circuit, Googong (Lot 1365 DP 1217419) for a five-year term commencing 01 August 2017 in accordance with the standard template and the additional conditions as outlined in the report. 2. Residents who have objected to the issue of the Licence Agreement be advised of this decision.	Service Mgr Legal & Risk Portfolio GM Organisation Capability	Completed.		Y
22	25/10/17	313/17	8.5	Dedication of Laneways in Deposited Plan 8456 West Queanbeyan That: 1. Council support in principle the dedication of all 12 laneways in Deposited Plan 8456 Queanbeyan as public road. 2. The proposal be advertised in a locally circulating newspaper and that the adjoining property owners be advised of this proposal. 3. If no adverse response is received, the application be progressed in accordance with sections 16 & 17 of the <i>Roads Act 1993</i> . 4. If objections to the proposal are received, the matter again be considered by the Council.	Service Mgr Legal & Risk Portfolio GM Organisation Capability	In progress.		N

23	25/10/17	314/17	8.6	Riverfest Event That Council: 1. Note the reasons for withdrawing Riverfest from the 2017 Events Calendar. 2. Review the continuation of Riverfest and the location of the Queanbeyan Christmas party in line with the Strategy for Events to be workshopped and presented to Council early in 2018.	Portfolio GM Community Choice	Review undertaken and report with Events Strategy in February 2018.		Y
24	25/10/17	321/17	8.13	Request for Sponsorship - National Indigenous Touch Football Knockout That Council: 1. Advise the National Indigenous Touch Football Knockout coaches that, while their event has merit, Council is unable to provide sponsorship for the 2017 Knockout on this occasion for the following reasons: a. their application needs to be considered within Council's annual community grant funding round, rather than as a one-off application prior to that round; b. all applications for community grant funding should be submitted in accordance with the provisions of Part 5 – Category A of the QPRC Donations Policy. 2. Encourage the National Indigenous Touch Football Knockout coaches to consider submitting an application in the 2018 community grant funding program, to be advertised early in 2018.	Service Mgr Governance CEO/GM	Completed.		Y
25	25/10/17	337/17	15.3	Contract Renewal - General Manager, Queanbeyan-Palerang Regional Council That Council: 1. Extend the current contract to a total of five years. 2. Sign a new contract of employment with Mr Peter Tegart as CEO/General Manager. 3. Note that the General Manager's Performance Review Committee will finalise a performance agreement with the CEO/General Manager within three months after the new contract commencement date. 4. Secure the services of Local Government Management Solutions to facilitate performance management and assessment and independent remuneration review.	Service Mgr Workplace Portfolio GM Organisation Capability	1 & 2 – Completed. 3 & 4 - A date in June is to be finalised.	June 18	N
26	08/11/17	PLA345/17	4.5	Guidelines for Reporting Development Applications to Council That the "Guidelines for Referral of Development Applications to Council and Independent Assessment of Development Applications" as shown in Attachment 1 be endorsed by Council with points 8 and 9 amended as follows: 8a. Six or more written submissions are received opposing a development. 8b. Where valid concerns have been raised that cannot be overcome with the conditions of consent. 8c. When submissions relate to concerns or substantial adverse impact and where plans cannot be or will not be amended to overcome such concerns.	Portfolio GM Natural & Built Character	Guidelines adopted and in use.		Y

				9. Where the CEO/General Manager receives a request signed from three Councillors to have the development application referred to Council for determination.				
27	08/11/17	PLA355/17	5.5	<p>Minor amendment - Section 94 Development Contributions Plan No 11 for the provision of public off-street carparking at Bungendore</p> <p>That:</p> <ol style="list-style-type: none"> 1. Palerang Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be renamed Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) and that a note to this effect be put into the body of the Plan reflecting this. 2. Clause 2.13 of the Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be amended to state June 2019 (Amendment No. 2). 3. The Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be amended to include: <ol style="list-style-type: none"> a. The land use zones B2 Local Centre and B4 Mixed Use instead of referring to the commercial precinct in the repealed 2(V) Village Zone Development Control Plan. b. Reference(s) to Queanbeyan-Palerang Regional Council rather than Palerang Council. c. Reference(s) to the Palerang Local Environmental Plan 2014 rather than the Yarrawluma Local Environmental Plan 2002. d. Updated population and land development information. e. An adjustment to the contributions rate for each car space from May 2011 to that currently, based on movements to the Consumer Price Index (All Groups Index) for Sydney. f. Other minor administrative changes as necessary. 4. The Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) be further reviewed once the review of Bungendore Structure Plan has been adopted by Council. 5. The revised Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) be exhibited for a minimum of 28 days. 	<p>Senior Administration Assistant</p> <p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural & Built Character</p>	<p>1 Completed.</p> <p>2 Completed.</p> <p>3 a-f Completed.</p> <p>4 Pending.</p> <p>5 Completed.</p>	<p>4. This is dependent on gaining water security.</p>	<p>1Y</p> <p>2Y</p> <p>3Y</p> <p>4N</p> <p>5Y</p>
28	22/11/17	361/17	5.2	<p>NoM - Street Lighting in Queanbeyan, Bungendore and Braidwood</p> <p>That:</p> <ol style="list-style-type: none"> 1. An audit be carried out of all street lighting in Queanbeyan, Bungendore and Braidwood to identify defective lights and report the results no later than the April meeting of Council. 2. A maintenance/rectification demand, based on the data above, be prepared for Council to send to the provider for rectification. <p>Council make representations to the provider in advance to alert them to the proposed audit and to ascertain to what programs they have in place to rectify the issues.</p>	<p>Portfolio GM Community Connection</p>	<p>Discussions are underway to coordinate this work with the JO, however resources and funding have yet to be identified.</p> <p>Council participating in "southern lights" project with CBRJO</p>		<p>N</p>

29	22/11/17	362/17	5.3	NoM - Off-leash Dog Area for Captains Flat That Council request a report from the CEO/General Manager on options for an off-leash dog exercise area in Captains Flat.	Portfolio GM Community Choice	This was included in the Captains Flat consultation for the expenditure of funds provided by the Stronger Communities fund. A dog off leash area option will come to Council as part of that work.		Y
30	22/11/17	364/17	6.2	Proposed Memorandum of Understanding with NSW Department of Education Relating to Beneficial Co-funding and Co-use of New Community and Sports Facilities at School Sites in the Region That Council sign a memorandum of understanding with the NSW Department of Education in relation to the potential joint use of facilities.	Portfolio GM Natural & Built Character	MoU with Department for signature.	30 June 18	N
31	22/11/17	365/17	6.3	Queanbeyan Carparking Plan That Council: 1. Receive and note the report on Queanbeyan CBD Carparking. 2. Name the draft document the "Queanbeyan CBD Carparking Strategy 2018-2028". 3. Delete from the draft references to formalised at-grade parking at the showground and old nursery site. 4. Include in the draft a section on the indicative phasing of the various carparking initiatives. 5. Seek business and community feedback on the draft Queanbeyan CBD Carparking Strategy 2018-2020, carpark sites and pedestrian connections, in conjunction with community engagement on the QCBD Masterplan and Transport Strategy. 6. Consider the Plan's Principles, Options and Financing in the respective DCP, Capital Plan and Financial Plan. 7. Include 'smart parking' principles and infrastructure in the design of redeveloped carparks. 8. Include the smart parking and construction estimates of those carparks in revised development contribution plans and voluntary planning agreements, and car space leasing agreements. 9. Consider in the revision of the Carparking DCP, options to share car spaces for different uses outside core hours, mechanisms to free up high turnover public car spaces, and reduction of car space requirements for expansion of current developed uses or residential apartments close to public transport nodes. 10. Consider commissioning reports on the: a. feasibility of aggregating car spaces into Morisset and Crawford carparks and subsequent offsets on demand for new commercial space/year b. impact of higher or lower s94 contributions in different development types c. impact of more timed parking on patronage and business d. likelihood of employees utilising untimed carparks on CBD perimeter	Service Mgr Contracts & Projects Portfolio GM Community Connection	1-8 Draft Strategy modified to reflect changes, and those of subsequent decisions of Council. Strategy to be exhibited with CBD Masterplan Pilot smart parking project scheduled for Morisset carpark 10 not commenced		N

32	22/11/17	370/17	6.8	Special Heritage Fund Grants That in relation to grants for works to be funded from the Special Heritage Fund, Council: 1. Amend the Special Heritage Fund Guidelines to allow for the use of a small proportion of a grant for professional services involving the preparation of a statement of heritage significance or the like by a suitably qualified and experienced person. 2. Advertise for applications following Council's consideration of this report.	Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	Completed.		Y
33	22/11/17	372/17	6.10	Planning Proposal to List the Cottage on Lot 6 Section 1 DP 758183 - 7 Turallo Terrace, Bungendore as a Heritage Item That Council proceed with the Planning Proposal and the draft Local Environmental Plan to allow the listing of the cottage on Lot 6 Section 1 DP 758183 – 7 Turallo Terrace, Bungendore as an item of Environmental Heritage under Schedule 5 of Palerang Local Environmental Plan 2014.	Portfolio GM Natural & Built Character	Planning proposal with Department of Planning awaiting notification.	30 June 18	N
34	22/11/17	373/17	6.11	NSW Future Transport 2056 – Submission That Council: 1. Note the report on the draft NSW Transport 2056 Strategy and Regional Infrastructure Plan. 2. Note the synergies with the Council's QCBD Transformation Strategy, and MoU with ACT Government. 3. Make a submission on the areas identified in the report. 4. Continue to advocate to government on the bus network integration with ACT and potential commuter rail service.	CEO/GM	Submission lodged (copies provided to CBRJO and local member).		Y
35	22/11/17	379/17	6.17	Request to Waive Hire Fees - 2017 Queanbeyan Gift That: 1. Council waive the hire fees of \$270.00 for the 2017 Queanbeyan Gift. 2. The NSW Athletics League be advised that future requests relating to the waiving of hire fees for the Queanbeyan Gift should be sought through Council's annual donations scheme program.	Sport & Recreation Officer Program Coordinator Open Spaces Service Mgr Urban Landscapes Portfolio GM Natural & Built Character	Completed.		Y
36	22/11/17	382/17	6.20	Submission - Regulation Review 2017 That Council: 1. Make a submission on the review of the Environmental Planning and Assessment Regulations 2000 covering the issues in this report and other matters as appropriate. 2. Include reference to concerns with the standard instrument regarding the exclusion of a zoning category that would more properly reflect rural residential use.	Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	Completed.		Y

37	22/11/17	383/17	6.21	Amendment to 2017-18 Operational Plan That: 1. Council defer consideration of adopting the amendment to the Operational Plan 2017/18. 2. A further report be submitted to Council on the scale and location of the Queanbeyan Head Office and Smart Hub Project once the major tenancy position is clarified.	Service Mgr Customer & Communication Portfolio GM Community Choice	Workshops have been held regarding Queanbeyan Head Office and Smart Hub project.		Y
38	22/11/17	386/17	6.24	Model Code of Conduct That Council authorise the CEO/General Manager to make a submission on behalf of QPRC on the consultation drafts of a revised Model Code of Conduct for Local Councils and revised Procedures for the Administration of the Model Code for Local Councils in NSW.	Service Mgr Governance CEO/GM	Completed		Y
39	22/11/17	387/17	7.1	Braidwood and Bungendore Town Centre Improvements and Captains Flat Upgrade to Community Facilities - Stronger Communities Funding Update That: 1. The report be received for information. 2. The skate facility not be included in the development of a master plan for the Braidwood town centre and Ryrie Park but alternate sites be included in future plans.	Program Coordinator Projects & Technical Portfolio GM Natural & Built Character	Town Centre Improvements Bungendore, almost complete. Approx \$90K remaining to: install park furniture; landscape plantings; painting of posts near railway line should budget permit. Town Centre Improvements Braidwood, still in consultation phase. New report to Council in May to adopt final design and suggest scope of works. Upgrade to community facilities Captains Flat: Community consultation complete. Scope of works discussed with S355 Committee. Park / street furniture ordered; playground upgrade organised; artist selected for mural to toilet facility; tree work in progress.	2019	N
40	22/11/17	397/17	12.1	Queanbeyan CBD Property Development That Council: 1. Note the report. 2. Receive a presentation from the proponents. 3. Authorise the CEO to execute a heads of agreement with the proponents for the potential redevelopment of part Rutledge carpark. 4. Authorise the CEO to then seek a Detailed Proposal for assessment in accord with Phase 2 of the heads of agreement, for further report to Council. 5. Undertake community and business engagement on the proposal in context with the QCBD Masterplan and Carparking Strategy.	Service Mgr Legal & Risk Portfolio GM Community Connection	1-3 HoA delivered to proponent, some edits negotiated, final draft received in May to be executed. 4-5 Yet to commence.		N

41	22/11/17	398/17	12.2	Miscellaneous Land Acquisitions That: 1. The Officer's Report be received and noted. 2. In accordance with the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> , the Council authorise the acquisition of part of the following properties for the purpose of the upgrade of Old Cooma Road: <table><tr><td>DP</td><td>Lot</td><td>Approx. Area (m²)</td></tr><tr><td>754907</td><td>60</td><td>12406</td></tr><tr><td>727522</td><td>100</td><td>24703</td></tr><tr><td>1180981</td><td>19</td><td>4325</td></tr><tr><td>1180981</td><td>21</td><td>2020</td></tr><tr><td>754881</td><td>105</td><td>18268</td></tr><tr><td>513432</td><td>1</td><td>9189</td></tr><tr><td>727670</td><td>148</td><td>7206</td></tr><tr><td>727670</td><td>149</td><td>2760</td></tr><tr><td>727670</td><td>150</td><td>4030</td></tr></table>	DP	Lot	Approx. Area (m ²)	754907	60	12406	727522	100	24703	1180981	19	4325	1180981	21	2020	754881	105	18268	513432	1	9189	727670	148	7206	727670	149	2760	727670	150	4030	Service Mgr Legal & Risk Portfolio GM Organisation Capability	2. In progress. Awaiting response from NLALC on relinquishment of claim over crown land area.		N
DP	Lot	Approx. Area (m ²)																																				
754907	60	12406																																				
727522	100	24703																																				
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727670	149	2760																																				
727670	150	4030																																				
42	13/12/17	404/17	9.1	MM - Riparian Restoration for Threatened Species and Communities in the ACT and Queanbeyan Region That Council undertake the following actions: 1. Provide a letter of support and partnership for the Riparian Restoration NLP2 Expression of Interest. 2. Prepare a letter of support and partnership for the Smart Farms Grants application. 3. That the Environment and Sustainability Advisory Committee be briefed on the projects at the next meeting.	Manager Natural Landscapes & Health Portfolio GM Natural & Built Character	Letters of support provided. Molonglo Catchment Group now have a representative on our Environment and Sustainability Committee (ESAC) and have been asked to keep us updated on the projects.	30/05/18	Y																														
43	13/12/17	405/17	10.1	NoMoR - Molonglo Rail Trail Feasibility That Council give consideration to any rail trail feasibility study as and when it is completed and received.	Portfolio GM Community Choice	No Feasibility studies received to date but maybe forthcoming in the future. Council to Review the Tourism Plan on 6 th June at Council Workshop.		Y																														
44	13/12/17	406/17	11.1	NoM - Braidwood Skate Park Facility Location That Council request the CEO/General Manager to investigate and consult with the Braidwood community about potential locations for a full skate facility (at sites other than Ryrie Park), and report back to Council's February 2018 Ordinary meeting.	Service Mgr Urban Landscapes Portfolio GM Community Connection	Consultation complete and reported to Council.		Y																														

45	13/12/17	407/17	11.2	Concept Options for Bypasses of Braidwood and Bungendore That: 1. Concept options be developed for road bypasses of Bungendore and Braidwood. 2. Those concept options be included as key elements of the structure plans for towns as they are developed. 3. Council allocate appropriate funding towards development of those options. 4. Council consider funding for the Braidwood structure plan review in the Delivery Program.	Portfolio GM Community Connection	The Bungendore Structure Plan is currently under review and will include an option for a proposed bypass. A workshop held with Councillors April 2018.		N
46	13/12/17	410/17	12.4	Comprehensive Local Environmental Plan - Rezoning/Dwelling Eligibility Requests That: 1. The request to amend the minimum lot size in the Palerang Local Environmental Plan 2014 in relation to Lot 11 DP 1118681, Sawyers Ridge Road, Reidsdale not be progressed. 2. The request to rezone Lots 55, 54, 55 and 56 DP 774754 Environmental Living under the Palerang Local Environmental Plan 2014 not be progressed. 3. The request to amend the Palerang Local Environmental Plan 2014 to allow the subdivision of Lot 1 DP 731998 to occur not be progressed. 4. The Palerang Local Environmental Plan 2014 not be amended to allow the subdivision of Lot 2 DP 838497. 5. The matter of the subdivision and rezoning Lot 73 DP 754882 be deferred.	Strategic Planning Coordinator Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	All property owners have been notified.		Y
47	13/12/17	411/17	12.5	Comprehensive Local Environmental Plan - Review of E4 Zoning - Bywong and Wamboin That: 1. Parts of Bywong and Wamboin be assessed for consideration to R5 and RU4 zones in the draft LEP. 2. Land currently zoned E4 Environmental Living outside of the localities of Bywong and Wamboin not have the land use assessment method applied to them. 3. The land currently zoned E4 Environmental Living outside of the localities of Bywong and Wamboin remain E4 Environmental Living in the draft Queanbeyan-Palerang Local Environmental Plan.	Strategic Planning Coordinator Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	Staff have met with the NSW Office of Environment and Heritage to discuss technical requirements for the assessment. A draft method will be prepared shortly. Following this a report will be provided to Council to determine the approach to the method being undertaken.	June 18	N
48	13/12/17	413/17	11.3	Hosting of Events at Seiffert Oval That QPRC staff liaise with their counterparts at either Bathurst and/or Mudgee regarding the work they have done to get their sporting facilities to the level required to host NRL matches.	Service Mgr Urban Landscapes Portfolio GM Natural & Built Character	Discussions held with the listed Councils, confirming none of these venues meet NRL Standards and compromises were made to compensate for the loss of Country League games.		Y

49	13/12/17	415/17	12.1	<p>DA 247-2017 - Lot 1368 Gorman Drive Googong (13 Dwellings, Subdivision and a Public Laneway)</p> <ol style="list-style-type: none"> 1. That approval be granted to a variation to Part 7.10 – Principal Private Open Space and Landscape Design of the Googong Development Control Plan to allow for the principal private open space for the dwellings on lots 2-12 to be located forward of the building line for the reasons as listed. 2. That approval be granted to a variation to Part 7.2 – Streetscape of the Googong Development Control Plan to allow lots with a frontage to Gorman Drive to have a front fence that is 1.5m high, instead of the prescribed predominantly open 1.2m high fencing for the reasons as listed. 3. That approval be granted to a variation to Part 7.2 – Streetscape of the Googong Development Control Plan to allow Lot 1 and 12 to have 1.5m high fencing on the secondary frontage for more than 50% of the depth of the lot, instead of the prescribed 1.8m for 50% of the lot of the lot and 1.2m for the remaining 50% of the depth of the lot for the reasons as listed. 4. That approval be granted to a variation to Part 7.11 of the Googong Development Control Plan to allow a double garage on a lot with a width below the 12.5 metre minimum requirement for the reasons as listed. 5. That approval be granted to a variation to Part 7.13 of the Googong Development Control Plan to allow a partial variation to the side setback requirement for studio dwellings, allowing a zero lot line where 900mm is required, for the reason as listed. 6. That development application 247-2017 for subdivision of land to create 12 Torrens Title Lots, 2 Strata Title Lots from further subdivision of Lot 1 and the erection of 13 dwellings and a public laneway and associated works on Lot 1368 DP 1217419, (proposed lot 1435) Gorman Drive be granted conditional approval. 	Portfolio GM Natural & Built Character	Consent issued 14/11/17		Y
50	13/12/17	416/17	12.2	<p>DA 291-2017 Lot 1368 Gorman Drive Googong - 9 Dwellings, Subdivision, Public Laneway</p> <ol style="list-style-type: none"> 1. That approval be granted to a variation to Part 7.2 – Streetscape of Googong Development Control Plan to allow Lots 1-8A to have 1.5m high front fencing, instead of the prescribed 1.2m high for the reasons as listed. 2. That approval be granted to a variation to Part 7.2 – Streetscape of Googong Development Control Plan to allow Lots 1, 8 and 8A to have 1.5m high fencing on the secondary frontage for the entire depth of the lot, instead of the prescribed 1.8m for 50% of the depth of the lot and 1.2m for the remaining 50% of the depth of the lot for the reasons as listed. 3. That approval be granted to a variation to Part 7.10 – Principal Private Open Space and Landscape Design of Googong Development Control Plan to allow for the principal private open space of Lots 1-8 to be located forward of the building line for the 	Portfolio GM Natural & Built Character	Consent issued 14/11/2017		Y

				<p>reasons as listed.</p> <p>4. That approval be granted to a variation to Part 7.11 – Car Parking and Garages of Googong Development Control Plan to allow for a double garage on Lot 1 on a lot with a width below the 12.5m minimum requirement for the reasons as listed</p> <p>5. That approval be granted for a variation to Part 7.13 – Studio Dwellings and Small Lots to allow a zero lot line side setback, instead of the prescribed 900mm side setback for the proposed studio dwelling on Lot 8A for the reasons as listed.</p> <p>6. That development application 291-2017 for subdivision of land to create 8 x Torrens Title lots, with Lot 8 being subdivided to create 2 x Strata Title lots, 1 x Public Laneway, and the erection of 9 dwellings (including 4 x semi-detached dwellings, 4 x attached dwellings and 1x studio dwelling on Lot 1368 DP 1217419, (proposed lot 1403) Gorman Drive be granted conditional approval.</p>				
51	13/12/17	417/17	12.7	<p>Submission - Proposed State Environmental Planning Policy (Primary Production and Rural Production)</p> <p>That Council make a submission on the proposed State Environmental Planning Policy (Primary Production and Rural Development) 2017 and associated reforms covering the issues in this report and other matters as appropriate.</p>	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural & Built Character</p>	Completed.		Y
52	13/12/17	418/17	12.10	<p>Road Naming Proposal - Masters Close – Bungendore</p> <p>That Council:</p> <p>1. Adopt in principle the name 'Masters Close' as the proposed name for the new road created within the subject subdivision subject to concurrence from the Geographical Names Board.</p> <p>2. Advertise the name for public comment for 30 days.</p> <p>3. Publish a notice in the NSW Government Gazette if no objections are received.</p> <p>4. Include on the street sign a commemoration to the individual's contribution to World War 1.</p>	<p>LIS Administrator</p> <p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural & Built Character</p>	Process completed. Masters Close has been gazetted with the State Government and can now be used in the specified subdivision project.		Y
53	13/12/17	419/17	12.11	<p>Membership of the Audit Committee</p> <p>That in respect of the Audit, Risk and Improvement Committee, Council re-appoint Mr Max Shanahan to the Committee retrospective from 1 July 2017 to 30 June 2019 and Dr Croft's tenure also be extended to 30 June 2019.</p>	<p>Service Mgr Legal & Risk</p> <p>Portfolio GM Organisation Capability</p>	Completed.		Y
54	13/12/17	423/17	12.17	<p>Proposed Relationship with Icon Water</p> <p>That Council:</p> <p>1. Explore a jointly-procured and operated Queanbeyan sewage treatment plant with Icon Water.</p> <p>2. Form an initial relationship with Icon Water for the Best for Region project, in accepting the governance and financial terms as detailed in the letter attached to this report.</p> <p>3. Proceed to tender to prepare a Concept Design for the Queanbeyan Sewage Treatment Plant that includes a Best for Region solution.</p> <p>4. Provide a further report to Council at the conclusion of this work.</p>	<p>Portfolio GM Community Connection</p>	<p>1. This work is in progress.</p> <p>2. Complete.</p> <p>3. Complete.</p> <p>4. Report to be completed once the tender had been finalised.</p>		N

55	13/12/17	424/17	12.19	Endorsement of Community Strategic Plan 2018-2028 That Council: 1. Receive and note the comments made in relation to the exhibition of the draft Community Strategic Plan 2018-2028 as set out in Attachment 1. 2. Make amendments to the Community Strategic Plan in line with the recommendations outlined in Attachment 1. 3. Endorse the amended Community Strategic Plan 2018-2028 as set out in Attachment 3.	Planning & Productivity Coordinator CEO/GM	Community Strategic Plan endorsed in Dec 2017.		Y						
56	13/12/17	426/17	12.12	RFT 07/2018 Schedule of Rates Contract - Gravel Supply and Quarry Materials That Council form a gravel supply and quarry materials panel comprising the following suppliers: <table><tr><td>Supplier 1 - Bowerman Family Trust t/a Peter Bowerman Transport</td></tr><tr><td>Supplier 2 - Hanson Construction Materials Pty Ltd</td></tr><tr><td>Supplier 3 - Holcim Quarries</td></tr><tr><td>Supplier 4 - Multiquip Pty Ltd</td></tr><tr><td>Supplier 5 - Raymond Parnell Hall t/a Braidwood Cattle Co</td></tr><tr><td>Supplier 6 - Schmidt Quarries</td></tr></table>	Supplier 1 - Bowerman Family Trust t/a Peter Bowerman Transport	Supplier 2 - Hanson Construction Materials Pty Ltd	Supplier 3 - Holcim Quarries	Supplier 4 - Multiquip Pty Ltd	Supplier 5 - Raymond Parnell Hall t/a Braidwood Cattle Co	Supplier 6 - Schmidt Quarries	Chief Financial Officer CEO/GM	Contract is now commenced for a three year period with two x 1 year extensions. Procurement team is working with successful tenderers. Item moves to continuing operations with resolution complete.		Y
Supplier 1 - Bowerman Family Trust t/a Peter Bowerman Transport														
Supplier 2 - Hanson Construction Materials Pty Ltd														
Supplier 3 - Holcim Quarries														
Supplier 4 - Multiquip Pty Ltd														
Supplier 5 - Raymond Parnell Hall t/a Braidwood Cattle Co														
Supplier 6 - Schmidt Quarries														
57	24/01/18	008/18	11.1	NoM – Rates Issues That: 1. The Delivery Program include a review of the rating structures and the harmonisation of former Queanbeyan and Palerang Council rates with special consideration for harmonisation of Googong Township residential rates with Queanbeyan and Jerrabomberra residential rates, to apply following the rate path freeze ending 2020/21. 2. Council write to the NSW Government requesting they implement an annual increase in the pensioner rebates.	Chief Financial Officer CEO/GM	Revenue staff will commence a review of rating structures commencing in November 2019. Program Coordinator Revenue Accounting will draft a letter to the NSW Government requesting they implement an annual increase in the pensioner rates. Due 31 st May 2018.		N						
58	24/01/18	009/18	11.2	NoM - Australia Day That: 1. Council affirms its support for Australia Day on 26 January each year. 2. Crs Hicks and Schweikert, and any other Councillors who wish to nominate, be included in the Australia Day Organising Committee.	Portfolio GM Community Choice	Completed. The Australia Day Committee, including nominated Councillors, will meet in July 2018.		Y						
59	24/01/18	010/18	11.3	NoM - Implementation of the Palerang Waste Management Strategy 2015 to 2035 That Council request a report from the CEO/General Manager on the progress of implementation of the Palerang Waste Management Strategy 2015 to 2035, including the potential for minor improvements, additions and revisions to it as a result of developments since it was finalised.	Service Mgr Utilities Portfolio GM Community Connection	A stocktake will be undertaken of the Palerang waste strategy and will form part of the recently commenced QPRC Waste Strategy.		Y						

60	24/01/18	013/18	12.5	Road Naming Proposal - Nightjar Road - Road 1009 – Jerrabattgulla That Council: 1. Adopt in principle the name 'Nightjar Road' for the Right of Carriageway accessed from Cooma Road approximately 400m north of the intersection with Jerrabattgulla Road. The road is to be marked as 'Private' and 'No Through Road'. 2. Publish a notice in the NSW Government Gazette to that affect. 3. Allocate addresses, install signage and notify residents.	LIS Administrator Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	Process completed. Installation of signage and allocation of rural numbers to take place in coming weeks.	June 18	N
61	24/01/18	014/18	12.6	Road Naming Proposal - Percheron Road - Road 1025 - Durran Durra That Council staff give further consideration to this matter and present further options for an alternative name.	LIS Administrator Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	This name was withdrawn after it was rejected by Council.		Y
62	24/01/18	015/18	12.7	Road Naming Proposal - Maslin Place - New Subdivision – Bungendore That Council: 1. Adopt in principle the name 'Maslin Place' as the proposed name for the new road created within the subject subdivision subject to concurrence from the Geographical Names Board. 2. Advertise the name for public comment for 30 days. 3. If no objections are received, publish a notice in the NSW Government Gazette. 4. Include on the street sign a commemoration to the individual's contribution to World War 1.	LIS Administrator Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	Process completed. Maslin Place has been gazetted with the State Government and can now be used in the specified subdivision project.		Y
63	24/01/18	016/18	12.8	Road Naming Proposal - Wallaby Rise - New Subdivision – Royalla That Council: 1. Adopt in principle the name 'Wallaby Rise' as the proposed name for the newly created "Road 2" within the subject subdivision. 2. Advertise the name for public comment for 30 days. 3. If no objections are received, publish a notice in the NSW Government Gazette.	LIS Administrator Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	No objections were received, this name will now be gazetted with the State Government which will complete the process.		Y
64	24/01/18	017/18	12.9	Naming of Dog Park at Googong - Barkley Park That the new dog park located on Council's reserve at Lot 986 DP1208230, No.46 Duncan Loop, Googong be named "Barkley Park".	Program Coordinator Projects & Technical Portfolio GM Natural & Built Character	Barkley Park officially opened and now in use.		Y

65	24/01/18	020/18	12.12	Proposal for membership of a new Joint Organisation That, in accordance with Part 7 of Chapter 12 of the <i>Local Government Act 1993</i> (the Act), Queanbeyan-Palerang Regional Council (QPRC) resolves: 1. That Council inform the Minister for Local Government (the Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation in accordance with this resolution. 2. To approve the inclusion of the QPRC's LGA in the Joint Organisation's area. 3. That the Joint Organisation be established to cover the QPRC's LGA and any one or more of the following council areas: (a) Bega Valley (b) Upper Lachlan (c) Eurobodalla (d) Yass Valley (e) Snowy Monaro (f) Goulburn Mulwaree (g) Hilltops (h) Wingecarribee (subject to their agreement) 4. To support the name of the Joint Organisation as the Canberra Region Joint Organisation. 5. That, on the expiry of a period of 28 days from the making of this resolution, the CEO/General Manager provide the Minister: (a) with a copy of this resolution including the date on which Council made this resolution, and (b) inform the Minister that this resolution has not been rescinded, for the purpose of the Minister issuing a certificate under s.400P of the Act.	Service Mgr Governance CEO/GM	Completed. JO proclaimed 11 May		Y
66	24/01/18	021/18	12.13	Proposed Licence Agreement - Majors Creek Recreation Reserve That Council agree to enter into a Licence Agreement for a five-year term with the Majors Creek Recreation Reserve Trust for the care, control and management of Lots 1 & 2 Sec 4 DP758636, being Council land that forms part of the Majors Creek Recreation Reserve subject to any modifications or changes to the RFS building being the responsibility of the Council.	Service Mgr Legal & Risk Portfolio GM Organisation Capability	Completed.		Y
67	24/01/18	024/18	12.16	Staff Report on the QPRC Annual Arts Trail Event That Council: 1. Acknowledge the Arts Trail event as a significant annual community arts event that attracts hundreds of visitors to the region, whilst supporting and promoting the regions visual artists and galleries. 2. Consider the annual allocation of \$10,000 budget to Cultural Development to allow the now larger annual QPRC Arts Trail event to continue to be appropriately promoted and marketed.	Portfolio GM Community Choice	Allocation for cultural development considered with draft Operational Plan.		Y

68	14/02/18	PLA006/18	5.1	<p>Proposed South Tralee Essential Infrastructure Planning Agreement That Council:</p> <ol style="list-style-type: none"> 1. Note the report on the proposed South Tralee Essential Infrastructure Planning Agreement. 2. Subject to legal advice, support the changes to the proposed South Tralee Essential Infrastructure Planning Agreement submitted by Village Building Company in regard to surplus value. 3. Note the parties differing views on Village Building Company's proposed inclusions/changes for the definitions of Independent Certifier, Practical Completion and Practical Completion Certificate and Clause 19 Completion of Work of the proposed South Tralee Essential Infrastructure Planning Agreement, and concerns regarding time taken to certify works. 4. Note Village Building Company's offer to secure a solution to this matter outside the local planning agreement process, including the option of resourcing. 5. Draft an enabling clause for inclusion in the Local Planning Agreement to provide for private certification, notwithstanding the accepted practice of Council staff certifying practical completion of infrastructure works and issuing practical completion certificates. 6. Delegate authority to the CEO/General Manager to negotiate and enter agreements for alternative means for providing certification services subject to there being no additional cost to Council. 7. On the above basis, proceed to finalise the draft South Tralee Essential Infrastructure Planning Agreement for endorsement by Council and its exhibition. 	<p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural & Built Character</p>	<p>1 No further action necessary.</p> <p>2 Completed.</p> <p>3 No further action necessary.</p> <p>4 Noted and no further action necessary.</p> <p>5 – 7 Completed</p>		Y
69	14/02/18	PLA007/18	5.2	<p>Amendment to Jumping Creek Planning Proposal That Council agree to:</p> <ol style="list-style-type: none"> 1. The preparation of an amended planning proposal for Jumping Creek as set out in this report, and that this be forwarded to the Department of Planning & Environment seeking a revised Gateway determination. 2. Continuing discussions with the developers of Jumping Creek in respect of potentially dedicating the environmental and recreational zoned sections of the site to Council in the future. 	<p>Strategic Landuse Planning Team Leader</p> <p>Service Mgr Land-Use Planning</p> <p>Portfolio GM Natural & Built Character</p>	<p>1. Council has now received a Gateway determination for the revised planning proposal and is currently finalising consultation with government agencies before proceeding with public exhibition.</p> <p>2. Council staff are continuing discussion with the developers of Jumping Creek in respect of future management for the land.</p>	Sept 2018	N
70	28/02/18	045/18	12.1	<p>Outcome of Consultation on Potential Skate Park Locations in Braidwood That Council:</p> <ol style="list-style-type: none"> 1. Note the staff report on consultation on a potential skate park location in Braidwood. 2. Consider funding in the Delivery Program 2018-21 for the development of a concept design and development approval for a skate park in Braidwood. 	<p>Service Mgr Customer & Communication</p> <p>Portfolio GM Community Choice</p>	<p>Funding included in draft Delivery Program, subject to adoption in June</p>		Y

71	28/02/18	046/18	12.6	Rehabilitation and Clean-up of Turallo Creek That Council: 1. Consider the inclusion of \$60,000 funding in the 2018-2019 Operational Plan for phase 1 planning and phase 2 clean up works. 2. Prepare a scope of works for flood mitigation along Turallo Creek towards Halfway Creek. 3. Seek contribution to those works by grant application under the Public Reserves Management Fund and other flood mitigation sources.	Manager Natural Landscapes & Health Portfolio GM Natural & Built Character	In progress. Some minor clearing works have been undertaken with Conservation Volunteers. Funding, subject to grants, included in draft OP	30/09/18	N
72	28/02/18	047/18	12.7	Majara Street Planning Proposal 1. That Council advise the Minister for Planning under section 59 of the <i>NSW Environmental Planning and Assessment Act 1979</i> that it wishes to progress the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential. 2. That the Palerang Local Environmental Plan 2014 Lot Size map be amended to show a minimum lot size of 1,000 square metres for lots within former Lot 3 DP 1195030. 3. That the Palerang Local Environmental Plan 2014 Height of Buildings map be amended to show a building height of 8.5 metres for lots within the former Lot 3 DP 1195030. 4. That the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential include provisions for the following: a) there is a maximum of ten residential lots on the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434). b) there is a minimum 10 metre buffer on the western boundary and that this buffer is dedicated to Council as a drainage reserve (operational land). c) there is a 10 metre buffer on the northern boundary of the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434). This buffer shall be included within the residential lots with a covenant stating: a. That the owners are to maintain the buffer and the adjacent fencing. b. That the buffer is included in property fencing. c. That there are to be no habitable structures within in the buffer. d) a covenant is placed on the western most lot restricting any future dwellings to one storey only and that a 2m high lapped and capped timber fence be erected along the western boundary of that allotment. e) a covenant is placed on all future residential lots preventing the erection of dual occupancies.	Strategic Planning Coordinator Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	The draft report for the Department of Planning has been prepared. The LEP maps will be commenced in the next few weeks.	June 18	N

73	28/02/18	049/18	12.3	Amendment to South Jerrabomberra Development Control Plan 2015 That Council: 1. Pursuant to the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulations 2000, adopt the draft amendments to the South Jerrabomberra Development Control Plan 2015, with the inclusion of the amendments recommended in the accompanying submissions table and other minor administrative changes as appropriate. 2. Continue discussions with the various landowners at South Jerrabomberra in respect of the future embellishment of the sports fields identified for the urban release area. 3. Require the large E2 Environmental Conservation zoned parcel of land to be included in the Stage 3 development application for the site and the Neighbourhood Structure Plans be subsequently amended to reflect this. 4. Require road access arrangements for land to the south of Forrest/Morrison (ie Walsh) to be confirmed in the DCP prior to Council finalising the current planning proposal for the South Jerrabomberra area.	Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	1 Completed. 2-4 In progress.	Unknown. Action to be taken at an appropriate time.	1 Y 2-4 N
74	28/02/18	050/18	12.4	Draft Local Infrastructure Contributions Plan - South Jerrabomberra That Council: 1. Publicly exhibit the draft South Jerrabomberra Local Infrastructure Contributions Plan 2018 for a period of 28 days. 2. Authorise staff to request the Independent Pricing and Regulatory Tribunal (IPART) to undertake a review of the draft plan under the Local Infrastructure Growth Scheme and seek funding to meet any gap in the costs.	Strategic Landuse Planning Team Leader Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	1. Exhibition of the draft plan has now been completed. 2. Staff have begun discussions with consultant in respect of approaching IPART.	April 18	Y
75	28/02/18	051/18	12.5	Proposed South Tralee Essential Infrastructure Agreement That: 1. Council endorse in principle the attached South Tralee Infrastructure Agreement for the purposes of public exhibition. 2. Council exhibit the South Tralee Infrastructure Agreement for a minimum of twenty eight days. 3. At the end of the exhibition period a further report on the South Tralee Infrastructure Agreement be prepared for Council's consideration.	Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	1 Noted. No further action necessary. 2 Completed. 3 Completed.		Y

76	28/02/18	052/18	12.15	Wood Dust - The Australian International Timber and Woodworking Festival That Council: 1. Approve In-kind support as listed below, to Craft Media Australia Pty Ltd for the purpose of running the 2018 Wood Dust Event. 2. Note the in-kind support will be for: <ul style="list-style-type: none"> venue hire and associated services in Queanbeyan indemnity insurance traffic barriers waste management public facilities traffic management venue and sites fees in Bungendore 	Portfolio GM Community Choice	Council support conveyed to organisers of event.		Y
77	28/02/18	053/18	12.16	Oktoberfest That Council: 1. Consider an amount of \$35,000 for marquee hire for Oktoberfest as a Category 3 Event annually for five years in the Delivery Program. 2. Endorse an amount of up to \$20,000 for 'in kind' marketing annually for five years. 3. Consider placement of banners on Queanbeyan's main street flag poles to publicise the event the week before.	Portfolio GM Community Choice	Funding considered in draft Delivery Plan.		Y
78	28/02/18	054/18	12.17	QPRC Events Strategy That Council: 1. Support the draft QPRC Events Strategy 2018 – 2025, and exhibit for 28 days for community feedback. 2. Consider the inclusion of a \$50,000 Category Two 'Event Assistance Scheme' in the 2018/19 operational budget. 3. Consider the inclusion of a \$300,000 Category Three 'Event Sponsorship Scheme' in the 2018/19 operational budget. 4. Determine the removal of the Riverfest event as a Council-run event.	Portfolio GM Community Choice	Funding considered in draft Delivery Plan. Events Strategy exhibited, and report back to Council May 2018.		Y
79	28/02/18	055/18	11.1	NoM - Planned Intersection Upgrades That: 1. Councillors receive an update from staff on the following planned upgrades: <ul style="list-style-type: none"> a. the Lanyon Drive intersection with Tomsitt Drive b. the Ellerton Drive intersection with Bungendore Road c. the Yass Road intersection with Thurrallilly Street 2. A briefing session be held at a Councillor workshop as soon as practicable.	Portfolio GM Community Connection	Staff are liaising with RMS staff to provide this briefing. A workshop on this matter will be scheduled once RMS response has been finalised.		N
80	28/02/18	056/18	12.2	Town Centre Improvements – Braidwood That: 1. The attached Braidwood CBD and Ryrie Park Opportunities and Concept Plans be adopted in principle and placed on final public exhibition. 2. Following the exhibition period, a further report come back to Council with a view to adopting a final design to form the basis for future detailed designs and applications to Heritage NSW.	Program Coordinator Projects & Technical Portfolio GM Natural & Built Character	Town Centre Improvements Braidwood, still in consultation phase. New report to Council in May to adopt final design and suggest scope of works.	2019	N

81	28/02/18	057/18	12.8	Comprehensive Local Environmental Plan - Requests for Spot Rezoning That: 1. Council note the report identifying the Comprehensive LEP is a priority. 2. The preliminary enquiry fee of \$1,500 apply to all new planning enquiries and/ or planning proposals considered to be minor. 3. Any new planning enquiries or planning proposals then determined to be minor and received from the date of this report, be progressed as part of the comprehensive LEP. 4. Any new major planning proposals or, new minor planning proposals that are likely to delay the Comprehensive LEP process, not be progressed until after the Comprehensive LEP process is completed. This includes any new proposals which are received after the Comprehensive LEP process has reached an advanced stage.	Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	1 No further action necessary. 2 No further action necessary until applications are lodged. 3 Noted. 4 Noted. Action will be taken as necessary.		Y
82	28/02/18	058/18	12.9	Queens Bridge Approach Enhancement That Council endorse the Soul2Soil concept designs for Bungendore Road - Queens Bridge approach, excluding the over road bridge entrance feature and crossings at the round-a-bouts.	Program Coordinator Projects & Technical Portfolio GM Natural & Built Character	Some kerb and guttering complete. Urban Landscape Horticultural apprentice assisting with the tree work on this project. Upgrade to pavements yet to be formalised.	2019	N
83	28/02/18	062/18	12.3	Submission on Consultation Draft - New Model Code of Meeting Practice That Council: 1. Adopt the following in regard to the "Issues" as listed on pages 65 to 66: <ul style="list-style-type: none"> • Clause 3.13. Restriction on number of Notices of Motion per Councillor per Meeting not supported. • Clause 3.14. Supported and should be made mandatory. • Clause 3.34. Pre-meeting briefings not to be mandatory. • Section 4, Items 1, 2, 3 and 5. The format of Public Forums as numbered 1, 2, 3 and 5 are supported. • Section 4, Item 4 Supported but with the exception to allow presentations from the public as to any reasons why agenda items listed as "Confidential" not be held in closed session. • Section 4, Item 6. The new Public Forum 5.30 - 6.00pm to be recorded/webcast. The "Questions from the Public" session 5.20 - 5.30pm not to be recorded/webcast. • Clause 4.4. Individual presenters may speak for up to five minutes and may address any number of agenda items within that five minute limit. Presenters may request an extension of time for Council's determination. • Clause 5.21. The term "committees of the council" refers only to committees of the whole. • Clause 8.2. Item 03 "Prayer" be removed from the order of 	Service Mgr Governance CEO/GM	Submission lodged.		Y

				<p>business.</p> <ul style="list-style-type: none"> • Clause 10.19. Clause 250(1) of the Local Government (General) Regulation 2005 replace proposed Clause 10.19. • Clauses 15.13 or 15.14. Clause 15.14 be included. • Proposed new clause 18.6. New clauses 18.6, 18.7, 18.8 include the words "from the public" in regard to letters, submissions or petitions. <p>2. Endorse its submission, as amended, to the Office of Local Government in relation to the Consultation Draft on the new Model Code of Meeting Practice.</p>				
84	28/02/18	063/18	12.14	<p>Cultural Arts Assistance Scheme application for Braidwood Youth Arts Mentorship Program</p> <p>That Council approve the allocation of a grant of \$1,500 from the Cultural Arts Assistance Scheme to the Braidwood Central School Parents and Citizens Association to assist in the implementation of a Youth Arts Mentorship Program for senior students.</p>	Portfolio GM Community Choice	Grant provided.		Y
85	28/02/18	064/18	12.18	<p>Policy for Engagement of Volunteers</p> <p>That Council support the Policy for Engagement of Volunteers and exhibit for 28 days for community comment.</p>	Portfolio GM Community Choice	Draft Policy is still receiving submissions from the community. Some amendments are expected to be made and presented back to Council in June Meeting.	July	N
86	28/02/18	065/18	12.19	<p>Draft QPRC Social Media Policy</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the QPRC Social Media Policy. 2. Note that by adopting this policy, the following policies and directives are rescinded: <ul style="list-style-type: none"> a. The former Palerang Council Social Media Policy 2014 b. The former Queanbeyan City Council Social Media Policy 2015 c. The former Queanbeyan City Council Social Media Directive 2012 	Service Mgr Customer & Communication Portfolio GM Community Choice	Completed and published		Y
87	28/02/18	066/18	12.20	<p>Panel Contract for Periodic Dewatering of Sludge Services</p> <p>That:</p> <ol style="list-style-type: none"> 1. The following tenderers be appointed to a panel of suppliers established to provide the Queanbeyan-Palerang Regional Council (QPRC) with Periodic Dewatering of Sludge services for the period commencing 1 March 2018 to 30 June 2020: <ul style="list-style-type: none"> a. Epsom Environmental Services Pty Ltd ATF The Epsom Environmental Services Unit Trust b. Waste Processing Solutions Pty Ltd c. Arkwood (Gloucester) Pty Ltd T/As Arkwood Organic Recycling 2. A provision be allowed for 2 x 12 month extension periods based on satisfactory supplier performance. 3. The tender submission of Dredging Solutions Pty Ltd be passed over as being uncompetitive in comparison to the recommended suppliers. 	Service Mgr Utilities Portfolio GM Community Connection	In operation.		Y
88	28/02/18	068/18	12.22	<p>Submission - NSW Freight and Ports Plan</p> <p>That Council lodge a submission to the draft NSW Freight and Ports Plan.</p>	CEO/GM	Submission lodged.		Y

89	28/02/18	069/18	12.23	Special Heritage Fund - 2017/2018 That Council endorse: 1. The full amount requested in Application A - Evan Mercer, St. Stephens Presbyterian Church Queanbeyan for \$65,433. 2. Part 2 of Application B - Leigh Fletcher, Braidwood & District Historical Society for \$44,460.	Senior Strategic Town Planner Service Mgr Landuse Planning Portfolio GM Natural & Built Character	Letters of Offer were sent to both applicants dated 5 March 2018.	N/A	Y
90	14/03/18	PLA023/18	5.1	Abbeyfield Planning Proposal at Bungendore That Council take all actions to progress a planning proposal to amend Schedule 1 (Additional Permitted Uses) of Palerang Local Environmental Plan 2014, to allow for Seniors Housing as a permissible use with consent at 4-6 Majara Street Bungendore (Lot 13 DP 1139067 & Lot 14 DP 1139067).	Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	In progress.		N
91	28/03/18	092/18	9.1	MM - Donation Tathra Bushfire Appeal That Council make a donation of \$10,000 to the Bega Valley Shire Council's Mayoral Appeal Fund (Tathra Bushfire Appeal).	Service Mgr Governance	Completed.		Y
92	28/03/18	093/18	11.1	NoM - Construction of Captains Flat Fire Station That Council: 1. Continue to work with the Rural Fire Service to expedite the construction of the Captains Flat Fire Station. 2. Receive a report on the outcome of negotiations with the Rural Fire Service.	Portfolio GM Community Connection	A report on this matter is included in the May 2018 business paper.		Y
93	28/03/18	094/18	11.2	NoM - Ambulance Station for Bungendore That Council: 1. Prepare an information report to the Council Meeting in May on Council and Crown land in Bungendore that could accommodate and service a NSW Ambulance Station, and any efforts required to remediate the site. 2. Identify any land that could be more useful and fit for purpose that Council/the Crown does not own.	Portfolio GM Community Connection	This work has been included in the Bungendore Structure Plan review yet to be considered by Council. Information report on site to May meeting		N
94	28/03/18	095/18	11.3	NoM - Council Agenda Items That Council request: 1. The CEO/General Manager to include in the business papers for Council Ordinary meetings the agendas and business papers for forthcoming meetings of the Canberra Region Joint Organisation (when available), and minutes of the most recent meeting of CBRJO. 2. The Mayor request each Councillor to report orally to Council meetings on their recent attendance and any significant matters from meetings at which they are Council's delegate.	CEO/GM	Pending proclamation of JO by end June, the CBRJO will provide minutes for member councils information, or actions for member councils determination.		Y

95	28/03/18	097/18	12.2	Stronger Country Communities Fund Round 2 That Council: 1. Endorse the following projects in principle, and staff continue preparing the scope following discussions with the local Member, John Barilaro MP, under the Stronger Country Communities Fund – Round 2: a. Queanbeyan River Walk Stage 2 - \$800,000 b. Bungendore Sports Hub Stage 2 - \$1,000,000 c. Braidwood Recreation Area Stage 2 - \$350,000 d. Ryrie Park Braidwood - \$740,000 e. Queanbeyan Showground - \$650,000 2. Delegate authority to the Planning and Strategy Committee of the Whole meeting to determine the projects to be submitted.	Service Mgr Urban Landscapes Portfolio GM Natural & Built Character	Projects (as subsequently amended) submitted for consideration of government.		Y
96	28/03/18	098/18	12.3	NSW Regional Sporting Infrastructure Fund That Council lodge an Expression of Interest with the Regional Sporting Infrastructure Fund for the Queanbeyan Regional Sports Complex Stage 1, comprising sporting fields for football (soccer) and hockey and associated parking and amenities.	Service Mgr Urban Landscapes Portfolio GM Natural & Built Character	Expression of interest lodged for stage one of Regional Sports Complex.		Y
97	28/03/18	099/18	12.4	Googong Catchment Management Plan That Council become a partner on the steering committee for the development of the Googong Actions for Clean Waters Plan.	Manager Natural Landscapes & Health Portfolio GM Natural & Built Character	In progress, staff have attended several meetings with ICON representatives.	30/06/18	N
98	28/03/18	100/18	12.5	Cities Power Partnership That Council refer the former Queanbeyan City Council and Palerang Climate Change plans to the QPRC Environment Sustainability and Advisory committee for merging and updating, then presentation to Council for potential adoption.	Manager Natural Landscapes & Health Portfolio GM Natural & Built Character	In progress. Presentation of reviewed actions to ESAC at next meeting on 30 May 2018.	30/09/18	N
99	28/03/18	101/18	12.6	QPRC Liquid Trade Waste Policy That Council adopt the QPRC Liquid Trade Waste Policy and note the associated Code of Practice.	Program Coordinator – Utilities Technical Service Mgr Utilities Portfolio GM Community Connection	Policy adopted and in operation.		Y
100	28/03/18	105/18	12.10	Request for Donation - Araluen Recreation Ground Reserve Trust That Council, in accordance with Clause 2.6.3(e) of the QPRC Donations Policy, approve a donation of \$3,316.10 to the Araluen Recreation Ground Reserve Trust, being equivalent to the fees and charges associated with the approved development application for a new public toilet block on the Araluen Recreation Ground.	Service Mgr Governance CEO/GM	Completed.		Y

101	28/03/18	106/18	12.11	QPRC Waste Strategy Working Group That Council: 1. Adopt the attached Terms of Reference for the Waste Strategy Working Group. 2. Adopt the following membership for the Waste Strategy Working Group: a. Councillors – two (2) b. Residential Users (Urban) – two (2) c. Residential Users (Rural) – two (2) d. Business and Industry Users – two (2) e. Service Manager, Utilities (or their delegate) – one (1) f. ACT Environmental Protection Authority – one (1) non-voting g. NSW Environmental Protection Agency – one (1) non-voting 3. Appoint two (2) Councillors to the Waste Strategy Working Group, with one (1) appointed as the Chair. 4. Request the CEO/General Manager invite expressions of interest to fill the Residential Ratepayer positions of the Waste Strategy Working Group. 5. Request the CEO/General Manager write to local business and industry groups to invite expressions of interest to fill the Business/Industry Users positions of the Waste Strategy Working Group.	Program Coordinator – Utilities Technical Service Mgr Utilities Portfolio GM Community Connection	Expression of interest documentation is being prepared and is expected to go out in the coming weeks.	July 18	N
102 a	28/03/18	107/18	12.11	QPRC Waste Strategy Working Group That Council appoint Cr Harrison as Chair of the Waste Strategy Working Group.	Program Coordinator – Utilities Technical Service Mgr Utilities Portfolio GM Community Connection	No action required at this time. Relevant Councillors will be notified when the first working group meeting will be held.	N/A	Y
102 b	28/03/18	108/18	12.11	QPRC Waste Strategy Working Group That Council appoint Cr Schweikert as a voting member of the Waste Strategy Working Group.	Program Coordinator – Utilities Technical Service Mgr Utilities Portfolio GM Community Connection	No action required at this time. Relevant Councillors will be notified when the first working group meeting will be held.	N/A	Y
103	28/03/18	109/18	12.11	QPRC Waste Strategy Working Group That Council appoint Cr Marshall as an observer/non-voting member of the Waste Strategy Working Group.	Program Coordinator – Utilities Technical Service Mgr Utilities Portfolio GM Community Connection	No action required at this time. Relevant Councillors will be notified when the first working group meeting will be held.	N/A	Y

104	28/03/18	110/18	12.12	Smart Cities (Parking) – Queanbeyan That Council: 1. Enter into a licence with NSW Police to occupy 30 carspaces in Morisset carpark for up to 18 months. 2. Note NSW Police is responsible for installation (and removal if required) of boom gate, lighting and security fencing around those spaces. 3. Allocate 4 on-street carspaces in Morisset Street for first response vehicles. 4. Assign the lease/contribution income, together with carparking s94 funds and grants to procure and install smart parking and electroboards to guide the public to available carspaces in the Queanbeyan CBD. 5. Note program of patrols of timed offstreet carparks will increase to improve turnover of carspaces.	CEO/GM	Licence for carspaces executed with NSWPF. Project Office staff procuring providers to instal smart parking video count, and electoboards for the smart parking pilot in Morisset carpark. Further report to June meeting expected, as NSWPF seeking additional carspaces		N
105	11/04/18	PLA032/18	4.1	Determination Report - Review of Environmental Factors - South Jerrabomberra Water and Sewer Infrastructure That Council grant approval to the Review of Environmental Factors for the South Jerrabomberra Water and Sewer Servicing Infrastructure, subject to the management measures contained in the Statement of Commitments in the May 2017 REF (prepared by Knight Frank Town Planning and peer reviewed by SMEC), being applied as conditions with the amendments and additional conditions detailed in Attachment 2 to this report.	Portfolio GM Natural & Built Character	REF approved 05/05/18		Y
106	11/04/18	PLA034/18	4.3	QPRC On-Site Sewerage Management (OSSM) Policy That: 1. The Draft On-Site Sewerage Management (OSSM) Policy be endorsed and placed on public exhibition for 28 days. 2. A further report be presented to Council following the review of the public consultation process for finalisation of the Policy, and subsequent rescission of former council policies.	Manager Natural Landscapes & Health Portfolio GM Natural & Built Character	In Progress. Currently on Public Exhibition until 18/5/18.	27/06/18	N
107	11/04/18	PLA035/18	5.1	Strategies for Review That Council: 1. Endorse the following QPRC strategies and plans within the strategic themes of Community and Choice that were adopted during the period of administration: i. Disability Inclusion Action Plan 2017 ii. Sports Facilities Strategic Plan 2017 iii. Queanbeyan CBD Transformation Strategy 2017 iv. QPRC Digital Economy and Smart Community Strategy 2017 2. Council review the QPRC Tourism Plan 2017-2025.	Service Mgr Governance CEO/GM	1 Completed. 2 Review of Tourism Plan to be workshopped on 6 June 2018.		1 Y 2 N

108	11/04/18	PLA038/18	5.3	Stronger Country Community Fund - Round 2 That Council: 1. Endorse the following projects to seek funds under the Stronger Country Communities Fund – Round 2: a. Queanbeyan River Walk Stage 2 - \$800,000 b. Bungendore Sports Hub Stage 2 - \$950,000 c. Braidwood Recreation Area Stage 2 - \$250,000 d. Ryrie Park Braidwood - \$690,000 e. Queanbeyan Showground - \$600,000 f. Bungendore Scout Hall Stage 2 - \$250,000 2. Receive a report on options to consider the redevelopment of the Jerrabomberra scout hall and its co-use with the Jerrabomberra school and community centre.	Service Mgr Urban Landscapes Portfolio GM Community Choice	1 Projects lodged. 2 Report to be prepared.	1 Y 2 N
109	11/04/18	PLA040/18	7.1	Potential Sale of Land That Council defer this matter until the subdivision is finalised for the two lots and proceed to market at the current valuations.	Service Mgr Urban Landscapes Portfolio GM Natural & Built Character	Negotiating with buyers.	N
110	26/04/18	119/18	12.1	South Jerrabomberra Local Infrastructure Contributions Plan 2018 That Council: 1. Note the outcomes of the recent public consultation in respect of the draft South Jerrabomberra Local Infrastructure Contributions Plan 2018. 2. Adopt the draft plan with recommended changes.	Strategic Landuse Planning Team Leader Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	The draft plan will become effective once notification is provided in local newspaper which will occur on 15 May 2018.	Y
111	26/04/18	120/18	12.2	Proposed South Tralee Essential Infrastructure Agreement That Council: 1. Agree to execute the South Tralee Infrastructure Agreement with any minor amendments that may be necessary. 2. Authorise the General Manager/CEO and the Mayor to execute the final South Tralee Infrastructure Agreement.	Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	1 In progress. 2 Waiting legal advice.	N
112	26/04/18	121/18	12.3	Draft Integrated Plans 2018-21 That Council: 1. Place the Draft Operational Plan and the Draft Delivery Program as amended on exhibition until 4 June 2018. 2. Consider draft submissions on the exhibited documents at its Ordinary Meeting on 27 June 2018.	Chief Financial Officer CEO/GM	Draft Integrated Plans are currently on exhibition. Upon completion of exhibition staff will review submissions and make recommendation to Council at the June Council Meeting.	N
113	26/04/18	122/18	12.4	2018/2019 QPRC Revenue Policy - QPRC Fees and Charges That: 1. The draft QPRC Revenue Policy as amended be placed on public exhibition for a minimum of 28 days. 2. The draft QPRC Fees and Charges as amended be placed on public exhibition for a minimum of 28 days.	Chief Financial Officer CEO/GM	Revenue Policy and Fees and Charges are currently on exhibition. Upon completion of exhibition staff will review submissions and make recommendation to Council at the June Council Meeting.	N

114	26/04/18	123/18	12.5	Draft Activity Attribution and Distribution of Governance Costs Policy That Council place the draft Policy on exhibition for 28 days.	Service Mgr Customer & Communication Portfolio GM Community Choice	Currently on exhibition. After exhibition, will be reported back to council for adoption.	June 18	
115	26/04/18	124/18	12.6	Community Engagement Services (Contract 20/2017) Award of Contract That Council: 1. Reject both tenders for Community Engagement Services for the Queanbeyan STP Project. 2. Commence negotiations with Tenderer 1, RPS Manidis Roberts Pty Ltd, on the evidence presented in the attached Tender Evaluation Report and in accordance with Clause 178 (4) of the Local Government (General) Regulation 2005. 3. Provide a further report to Council detailing the outcome of these negotiations.	Service Mgr Contracts & Projects Portfolio GM Community Connection	Negotiations underway with Manidis Roberts.		N
116	26/04/18	125/18	12.7	Queanbeyan River Shared Path and Waterfall Drive Path Design and Construction Tender That Council award tender 18/2018 to Tenderer number 1 CB Excavations in the amount of \$1,526,884.25 for the design and construction of the Queanbeyan River shared path, Waterfall Drive path and associated works.	Service Mgr Contracts & Projects Portfolio GM Community Connection	Award of the Tender has occurred.		Y
117	26/04/18	126/18	12.8	Delegation for May 2018 Planning and Strategy Committee Meeting to determine tenders That Council delegate to the May 2018 Planning and Strategy Committee meeting the authority to accept a tender for the design and construction of the Captains Flat Rural Fire Station.	Service Mgr Contracts & Projects Portfolio GM Community Connection	Report included in the 24 th May 2018 business paper.		Y
118	26/04/18	127/18	12.9	Land Classifications: Lot 4 DP 1179941 Googong and Lot 8 DP 1228456 Googong That in accordance with Section 31(2) of the <i>Local Government Act 1993</i> (NSW) Council resolve that the land classifications below be adopted: 1. Lot 4 DP 1179941 (36A Googong Road) Googong – Operational Land 2. Lot 8 DP 1228456 (18 Weatherstone Circuit) Googong – Operational Land	Service Mgr Urban Landscapes Portfolio GM Natural & Built Character	Property Register updated.		Y
119	26/04/18	128/18	12.10	Report on the 6 February 2018 meeting of the Audit, Risk and Improvement Committee That Council: 1. Note the minutes of the Audit, Risk and Improvement Committee meeting of 6 February 2018. 2. Appoint a second Councillor to the Audit, Risk and Improvement Committee.	Risk & Audit Advisor Service Mgr Legal & Risk Portfolio GM Organisation Capability	Completed.		Y

120	26/04/18	129/18	12.10	Report on the 6 February 2018 meeting of the Audit, Risk and Improvement Committee Council appoint Cr Harrison to be the second delegate on the Audit, Risk and Improvement Committee and the Terms of Reference be amended to reflect the change of membership.	Risk & Audit Advisor Service Mgr Legal & Risk Portfolio GM Organisation Capability	Completed.		Y
121	26/04/18	131/18	12.12	Draft Financial Hardship Assistance Policy and Draft Debt Recovery Policy That Council: 1. Place the Financial Hardship Assistance Policy on public exhibition for 14 days prior to adoption subject to submissions. 2. Place the Debt Recovery Policy on public exhibition for 14 days prior to adoption subject to submissions. 3. Note that by adopting these policies, the following policies are rescinded: a) The former Palerang Debt Recovery Policy b) The former Palerang Hardship Policy c) The former QCC Debt Recovery Policy Rates and Charges d) The former QCC Debt Recovery Policy Sundry Debtors	Chief Rates Officer Chief Financial Officer CEO/GM	Draft Financial Hardship Assistance Policy and Draft Debt Recovery Policy are currently on exhibition until the 15 th May. Upon completion of exhibition staff will review submissions and make recommendation to Council at the June Council Meeting.		N
122	26/04/18	132/18	12.13	Stronger Country Communities Fund Round 2 - Additional Projects That Council endorse the addition of Riverside Sports Field upgrade \$250,000 and Queanbeyan Golf Course Amenities Upgrade \$750,000 to its list of applications for SCCF Round 2 and note it will over subscribe the amount Council is expecting to be allocated.	Service Mgr Urban Landscapes Portfolio GM Natural & Built Character	Projects lodged.		Y
123	26/04/18	136/18	14.1	Local Traffic Committee Meeting - 12 April 2018 That Council: 1. Note the minutes of Local Traffic Committee Meeting held on 6 February 2018. 2. Adopt recommendations LTC 10/18 to LTC 20/18 from the meeting held on 12 April 2018: <ul style="list-style-type: none"> LTC 10/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Blacksmiths Lane Food, Art and Beverage – Event in Queanbeyan from 1pm to 10pm Saturday 5 May 2018. LTC 11/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Seniors Week Bike Display Event in Lowe St Queanbeyan 10am to 1pm 11 April 2018. LTC 12/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Reconciliation Walk 2018 Event in Queanbeyan 10.15am to 11am 29 May 2018. LTC 13/18 Under the <i>Roads Act 1993</i> approve the traffic control plan for the Braidwood Anzac Day Event(s) 5.30am to 7.30am for Dawn Service and 10am to 1pm for Main March, 25 April 2018. LTC 14/18 Under the <i>Roads Act 1993</i> approve the traffic control 	Program Coordinator, Facilities & Safe Cities Service Mgr Transport & Utilities Portfolio GM Community Connection	LTC 1018 – completed LTC 11/18 – completed LTS 12/18 – completed LTC 13/18 – completed LTC 14/18 – completed		N

				<p>plan for the Queanbeyan Anzac Day Event from 5am to 6.30am for Dawn Service and 9am to 11.30am for Main Service 25 April 2018.</p> <ul style="list-style-type: none"> • LTC 15/18 Under the <i>Roads Transportation Act 2013</i> approve the replacement of an existing 'No Parking' sign with a 'No Stopping' sign at the bus stops on both side of Gorman Drive, Googong as per the design. • LTC 16/18 Under the <i>Roads Transportation Act 2013</i> approve the installation of 'No Stopping' signage on Faunce Street and Australis Place in Queanbeyan as per the design. • LTC 17/18 Under the <i>Roads Transportation Act 2013</i> approve the installation of 'Pick up and Drop off' areas in Donald Road and Alanbar St and implement "no Stopping' signs at intersections in the school zone of Karabar High School as per the design. • LTC 18/18 Under the <i>Roads Transportation Act 2013</i> approve the signage changes as per the design, modified so that the Bus Zone signage in Braidwood on Ryrie St is made consistent with Bus Zone signage on Wilson St (8am – 9.30am and 2.30 - 4.00pm) and that the relocated 45° Parking sign on Wilson St adjacent to resident driveway be installed to ensure no encroachment on resident driveway (Design to show dimension from layback to pole), at Braidwood Central School. • LTC 19/18 Under the <i>Road Transport Act 2013</i> approve the replacement of speed hump (symbolic) sign with 'All traffic turn left' sign and install 'All traffic turn right' sign at the exit intersection of the car park at the Queanbeyan Bus Interchange with the Bus Only area in accordance with the design. • LTC 20/18 Under the <i>Road Transport Act 2013</i> approve the installation of new No Parking sign timed from 8.30am – 9.30am on the school side of Gibraltar Street Bungendore west of the school crossing, paint the kerb of the two No Parking areas Blue, install 'Kiss and Ride Area' signs for the No Parking Areas, install four new 'No U-Turn' Signs in the centre median and enhance the kerbside pedestrian blisters as per the Design at Bungendore Public School. 	<p>LTC 15/18 – Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 16/18 – Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 17/18 – Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 18/18 – Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 19/18 – Works entered into Customer Action Request System, waiting works scheduling.</p> <p>LTC 20/18 – Works entered into Customer Action Request System, waiting works scheduling.</p>		
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124	26/04/18	137/18	14.2	<p>QPRC Environment and Sustainability Advisory Committee Minutes - 21 March 2018</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes of QPRC Environment and Sustainability Advisory Committee held on 21 March 2018. Adopt the revised Terms of Reference for the Committee as shown in Attachment 2. Adopt recommendations QPRC ESAC 003/18 to 004/18 from the meeting held on 21 March 2018. <p>QPRC ESAC 03/18 That QPRC write to the NSW EPA to make them aware of some of the problems associated with the operation of the Container Deposit Scheme in QPRC with a view to resolving them and improving the experience of users and the number and location of outlets with an increased range of containers.</p> <p>QPRC ESAC 04/18 That QPRC review the Community Climate Change Action Plan.</p>	<p>Manager Natural Landscapes & Health</p> <p>Portfolio GM Natural & Built Character</p>	<p>ESAC 03/18 - Complete</p> <p>ESAC 04/18 - In Progress</p>		N
125	26/04/18	138/18	14.3	<p>Braidwood and Curtilage Heritage Advisory Committee Meeting - 12 April 2018</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes of the Braidwood and Curtilage Heritage Advisory Committee held on 12 April 2018. Note recommendation B&C HAC 003/18 from the meeting held on 12 April 2018. <p>B&C HAC 003/18</p> <ol style="list-style-type: none"> That Council note the Committee's view that skate elements would not impact on the significant heritage values of Ryrie Park. That Council include Ryrie Park in their ongoing investigations for a location for skate elements in Braidwood. 	<p>Senior Administration Assistant</p> <p>Portfolio GM Natural & Built Character</p>	<p>Committee to be advised at next meeting – no further action required.</p>		Y
126	26/04/18	139/18	14.4	<p>Report of the QPRC Consultative Committee on Aboriginal Issues</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes of Consultative Committee on Aboriginal Issues held on 20 March 2018. Note the intention to review the Terms of Reference for the Consultative Committee on Aboriginal Issues. Adopt recommendation CAI 02/18 from the meeting held on 20 March 2018. <p>CAI 02/18 That the Consultative Committee on Aboriginal Issues supports the review and update of the Reconciliation Action Plan (RAP) as a key plan in the Council's strategic framework, and when complete, will seek the new RAP to be endorsed by Reconciliation Australia.</p>	<p>Portfolio GM Community Choice</p>	<p>Report back once actions complete.</p>		N

127	26/04/18	140/18	14.5	Report of the Youth Advisory Committee That Council: 1. Note the minutes of Youth Advisory Committee held on 19 March 2018. 2. Note recommendations YAC 01/18 and YAC 03/18 from the meeting held on 19 March 2018: YAC 01/18 That the Youth Advisory Committee explore opportunities for regional music or similar events to engage young people in the QPRC region. YAC 03/18 That the Youth Advisory Committee plays an active role in future Youth Week planning, participation and promotion across the region, working with Youth Centres, Schools, Libraries and Community groups. 3. Adopt recommendation YAC 02/18 from the meeting held on 19 March 2018: YAC 02/18 That a Youth Committee Trust Account to be set up in the QPRC finance system with revenue and expenditure capacity.	Portfolio GM Community Choice	Music Festival being considered for Braidwood. Committee to be included in Youth Week planning next year. Finance Accounts have been requested.		Y
128	26/04/18	141/18	14.6	Report of the Access Committee That: 1. The report of the Access Committee held on Friday 23 March 2018 be received and recommendations considered. 2. Council adopt recommendations DAC 01/18 – DAC 03/18 from the meeting held on 23 March 2018. Recommendations: DAC 01/18 That DIAP recommendations as approved by Council resolution 143/17 be progressed through a planned implementation process by Community Development team members. Items recommended for Budget funding to be proposed for inclusion in Council's Delivery Plan and Operational Plan. DAC 02/18 That options for a pedestrian crossing on Campbell Street Queanbeyan be considered by Council. DAC 03/18 That the QPRC Communication and Customer Services team promote and educate the community around reporting processes for any issues with accessibility in the QPRC area. This includes via the website, by phone or email, via a smartphone app or in person at Customer Service centres.	Portfolio GM Community Choice	DIAP implementation being considered at next meeting with focus on top priorities. Request for pedestrian crossing to be passed on to appropriate area of Council. Service Manager Customer & Communication will promote feedback options to council for people with a disability.		Y
129	26/04/18	145/18	20.1	Writing Off Water Usage Accounts Due to Undetectable Leaks That Council write off a total of \$4,476.40 in water usage charges for the properties listed in the report.	Chief Rates Officer Chief Financial Officer CEO/GM	The associated water bills have adjusted as per resolution.		Y
130	26/04/18	146/18	20.2	Potential Land Acquisition That Council authorise the CEO/General Manager to progress the land acquisition as outlined in the report.	Service Mgr Legal & Risk CEO	Valuation and negotiation underway.		N

131 a	26/04/18	147/18	20.3	Noise Attenuation That Council agree to the noise attenuation measures proposed in this report.	Service Mgr Contracts & Projects Portfolio GM Community Connection	Independent attenuation report to be received. Residents meeting arranged in May.		N
131 b	09/05/18	PLA046/18	4.2	Development Application - DA 31-2018 - Rooftop Garden - 2A Meredith Street, Queanbeyan That: 1. Development application 31-2018 for a rooftop garden at Lot A DP 164541, No. 2A Meredith Street, Queanbeyan be refused. 2. Council commence enforcement action to require the existing garage roof to be restored to its prior condition before the unlawful demolition works occurred.	Trainee Town Planner Compliance Officer Service Mgr Development Portfolio GM Natural & Built Character	1. Determination has been issued. 2. Enforcement action has commenced.		1 Y 2 N
132	09/05/18	PLA047/18	4.3	Development Application - DA 2-2018 - Variation to the Building Envelope - 7 Staunton Place, Googong That Council defer this matter pending a further report setting out reasons for refusal and any potential implications.	Compliance Officer Service Mgr Development Portfolio GM Natural & Built Character	A revised report will be brought back to the June PSCW meeting for determination.	13 June 18	N
133	09/05/18	PLA048/18	4.4	Development Application - DA.2017.170 - Dwelling - 6906 Araluen Road, Reidsdale That development application DA.2017.170 for a dwelling on Lot 5 DP 1125840 No. 6906 Araluen Road, Reidsdale be refused.	Planning Team Leader Bungendore Service Mgr Development Portfolio GM Natural & Built Character	Application determined as per council resolution and notice of determination forwarded to applicant.		Y
134	09/05/18	PLA049/18	4.5	Modification of Development Consent 109-2014 - Queanbeyan Bus Interchange - 64-66 Morisset Street Queanbeyan That modified development application 109-2014/B for a Passenger Transport Facility and Associated Works on Lot 2 DP 1062268 & Lot 11 DP 1211402, No.64-66 Morisset Street, Queanbeyan be approved.	Town Planner Service Mgr Development Portfolio GM Natural & Built Character	The approval has been generated and forwarded to Service Manager – Development to sign.		Y
135	09/05/18	PLA050/18	4.6	Review of Environmental Factors - Part 5 Assessment of Infrastructure Services - Intersection at Old Cooma Road and Googong Road That approval be granted to upgrade works to the intersection of Googong Road and Old Cooma Road subject to the mitigation measures contained in the Review of Environmental Factors prepared by Elton Consulting dated 16 February 2018 being applied as conditions with the amendments and additional conditions detailed in Attachment 2.	Program Coordinator, Assessment Service Mgr Development Portfolio GM Natural & Built Character	Approval issued.		Y

136	09/05/18	PLA051/18	5.1	Strategies for Review Part 2 That Council endorse the following QPRC strategies and plans within the strategic themes of Character and Connection that were adopted during the period of administration: 1. Plan of Management – Seiffert Oval 2016 2. Captains Flat Floodplain Risk Management Study and Plan 2016 3. Queanbeyan Sewer Treatment Plant – Master Plan 4. Asset Management Strategy 2017 - 2027	Service Mgr Governance CEO/GM	Noted.		Y
137	09/05/18	PLA052/18	6.1	Land-Use Planning Projects / Activities - Status Report That: 1. The report be received for information. 2. Council submit an amended plan proposal to the NSW Minister of Planning amending in relation to Lot 2 DP112382 and Lot 126 DP754881 removing the crematorium as a proposed additional use in schedule 1.	Service Mgr Land-Use Planning Portfolio GM Natural & Built Character	1. No further action necessary. 2. Preliminary work has started including contact with the Department of Planning and Environment.	May 18	Y
138	09/05/18	PLA056/18	8.1	Progress Report Cannchar Pty Ltd V QPRC Council authorise the CEO/General Manager to negotiate settlement of the matter in accordance with Item 8.2 Addendum Report – Cannchar Pty Ltd.	Service Mgr Legal & Risk CEO/GM	Pre-trial conference scheduled for 16 May; Settlement negotiated, report to Council May 2018.		Y