



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore, on Wednesday, 28 November 2018 commencing at 5.30pm.

## ATTENDANCE

**Councillors:** Cr Overall (Chair), Crs Biscotti, Bray AM, Brown, Harrison, Hicks, Marshall, Noveska, Schweikert and Winchester.

**Staff:** P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and P Neil, Portfolio General Manager Organisational Capability.

**Also Present:** W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

### 1. OPENING

The Mayor acknowledged the traditional owners and custodians of the land upon which the meeting was held.

### 2. APOLOGIES

384/18

#### **RESOLVED (Marshall/Bray)**

That apology for non-attendance from Cr Taylor be received and that leave of absence be granted.

The resolution was carried unanimously.

### 3. DISCLOSURES OF PECUNIARY INTERESTS

385/18

#### **RESOLVED (Marshall/Bray)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Winchester declared a significant pecuniary interest in Item 12.11 – Family Day Care, stating his sister is a family day care educator and could be impacted financially by Council's decision.

Cr Winchester declared a significant non-pecuniary interest in Item 12.20 – Respite Centre Request for Provision of Land, stating he is the vice-president of the Respite Centre for Queanbeyan Foundation.

**4. CONFIRMATION OF MINUTES**

**4.1 Minutes of the Ordinary Meeting of Council held on 24 October 2018**

386/18

**RESOLVED (Hicks/Marshall)**

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Council Chambers on Wednesday 24 October 2018 be confirmed subject to the following amendment:

- Cr Overall voted for Item 11.2.

The resolution was carried unanimously.

387/18

**RESOLVED (Bray/Schweikert)**

That the Minutes of the Planning and Strategy Committee of the Whole meeting held in the Queanbeyan Council Chambers on Wednesday 14 November 2018 be confirmed.

The resolution was carried unanimously.

**5. PRESENTATION BY DEPARTMENTAL OR OTHER REPRESENTATIVES**

There were no presentations.

**6. BUSINESS ARISING FROM THE MINUTES**

There was no business arising.

**7. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS**

The following presenters were heard:

Mr Paul Walshe – Item 12.20 – Respite Centre Request for Provision of Land

Mr Don Cameron – Item 12.27 – QPRC Long Term Financial Plan 2018-2028

A petition from Ms Debra Olde for ‘Do you want a fenced off leash dog area in Bungendore?’ was tabled.

A petition from Ms Janet Spencer for ‘Sealing of Williamsdale Road’ was presented.

388/18

**RESOLVED (Bray/Hicks)**

Ms Spencer be granted an extension of two minutes to speak.

The resolution was carried unanimously.

**8. MAYORAL REPORT**

There was no Mayoral Report.

**9. MAYORAL MINUTE**

There was no Mayoral Minute.

**10. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

**Procedural Motion**

389/18

**RESOLVED (Bray/Schweikert)**

That Item 12.20 be brought forward following Item 11.1.

The resolution was carried unanimously.

**11. NOTICES OF MOTIONS**

**11.1 Safety Lighting**

**MOVED (Schweikert/Hicks)**

That Council allocate funds and resources in the FY19/20 budget to install appropriate street lighting at the intersection of Kings Hwy and Trucking Yard Lane, Bungendore.

**AMENDMENT (Brown/Winchester)**

That Council consider allocating funds and resources in the FY19/20 budget to install appropriate street lighting, line marking and speed limit amendments at the intersection of Kings Hwy and Trucking Yard Lane, Bungendore.

The amendment (of Crs Brown and Winchester) was PUT and CARRIED unanimously, and became the motion.

The motion (of Crs Brown and Winchester) was PUT and CARRIED.

390/18

**RESOLVED (Brown/Winchester)**

That Council consider allocating funds and resources in the FY19/20 budget to install appropriate street lighting, line marking and speed limit amendments at the intersection of Kings Hwy and Trucking Yard Lane, Bungendore.

The resolution was carried unanimously.

Item 12.20 was brought forward at this juncture.

Cr Winchester declared an interest in this Item and left the meeting at 6.01pm.

**12.20 Respite Centre Request for Provision of Land.**

391/18

**RESOLVED (Overall/Bray)**

That Council:

1. Receive and note the report.
2. Agree in principle to lease part of the preferred site at 16 Agnes Avenue Queanbeyan to Respite Care for QBN Incorporated for a 30 year period and the Lease be progressed in accordance with S45 of the *Local Government Act 1993*, and Council undertake the necessary planning actions (including the preparation of a Planning Proposal if necessary) to ensure that the proposed use as a respite centre for the benefit of carers (being residential accommodation) is permissible on the site.
3. In accordance with S45, give the required public notice for a long term lease, advise affected neighbours and residents (and also property owners immediately opposite), consider submissions, and forward to the Minister for the Minister's consent.
4. Prior to the lease being executed, require Respite Care for QBN Incorporated to obtain the required approval for the project.
5. In accordance with the *Environmental Planning and Assessment Act 1979*, as amended, undertake the required public notification processes in respect of any Development Application and convene an on-site inspection prior to a determination at a meeting of Council.
6. Agree the annual lease rental for the land be determined in accord with the Rental Rebate Policy.
7. Consider incorporation of playground/park facility accessible by the community, into the developed site by the proponents.
8. Consider reclassification and potential sale of the remaining three lots, noting the requirement for a Planning Proposal, public exhibition, the holding of an independently chaired public hearing with a report to Council.
9. Review other potential sites for the other community uses that have been proposed for the 16 Agnes Avenue site.

The resolution was carried unanimously.

Cr Winchester returned to the meeting at 6.12pm.

**12. ITEMS FOR DETERMINATION**

**12.1 Resch's Creek Crossing and Foxlow Bridge**

392/18

**RESOLVED (Schweikert/Biscotti)**

That:

1. Council adopt Option 2 for Resch's Creek and Option 2 for Foxlow Bridge as the long term scenarios for providing flood free access to Rossi.
2. Funding be provided to complete the following reports:
  - a. An assessment of the existing Foxlow Bridge that provides estimated costs and possible staging of preservation and restoration work to restore the bridge and increase the current carrying capacity of the bridge, to be funded from the 2018/19 budget.
  - b. An estimate of the cost to construct a new bridge at Resch's Creek, with funding to be included in the 2019/20 budget.
3. A future report be provided to Council for further consideration detailing the results of the work required in (2).

The resolution was carried unanimously.

**Procedural Motion**

393/18

**RESOLVED (Winchester/Marshall)**

That Item 12.27 be brought forward at this juncture.

The resolution was carried unanimously.

**12.27 QPRC Long Term Financial Plan 2018-2028**

**MOVED (Biscotti/Schweikert)**

That Council:

1. Adopt the Long Term Financial Plan 2018-2028, confirming Scenario 2 as the preferred option.
2. Forward the Long Term Financial Plan 2018-2028 to Treasury Corp and place the Plan on Council's website.

Cr Marshall foreshadowed a CONTRARY motion: ["The Long Term Financial Plan be placed on public exhibition until the end of January 2019."]

The motion (of Crs Biscotti and Schweikert) was PUT and CARRIED.

394/18

**RESOLVED (Biscotti/Schweikert)**

That Council:

1. Adopt the Long Term Financial Plan 2018-2028, confirming Scenario 2 as the preferred option.
2. Forward the Long Term Financial Plan 2018-2028 to Treasury Corp and place the Plan on Council's website.

For: Crs Biscotti, Bray, Brown, Hicks, Noveska, Overall, Schweikert and Winchester

Against: Crs Harrison and Marshall

**12.2 STP Upgrade Project - Contract Award for Design Consulting Services (12/2015)**

395/18

**RESOLVED (Schweikert/Marshall)**

That Council:

1. Award Contract No.12/2015 to Hunter H2O Holdings Pty Ltd for the Queanbeyan Sewage Treatment Plant Upgrade Project for the amount of \$8,519,012.46.
2. Approve Hunter H2O Pty Ltd to undertake the baseline water quality monitoring (for the upper limit price of \$266,850.00) in support of determining design criteria, undertaking environmental studies, and providing for future operational reporting.
3. Approve a total budget of \$9,750,000.00 for the STP Upgrade Project investigation and design services.

The resolution was carried unanimously.

**12.3 STP Upgrade Project - Contract Award for Project Management Services (19/2018)**

396/18

**RESOLVED (Marshall/Schweikert)**

That Council, based on the outcome of the Tender Evaluation Process, and in accordance with the Local Government (General) Regulation 2005:

1. Award the Contract for Project Management Services to Turner and Townsend Pty Ltd.
2. Approve the tender price (upper limit price) in the sum of \$3,417,468.00.
3. Approve an additional sum of \$350,000.00 to provide for risk (contingency) associated with the provision of the services by Turner and Townsend Pty Ltd.

The resolution was carried unanimously.

**12.4 Tender Recommendation - Rusten House Roof Replacement and Associated Works**

397/18

**RESOLVED (Schweikert/Marshall)**

That Council accept the tender from Gibson and Harriden Pty Ltd for the provision of works under Contract Number 01/2019, being for the replacement of roof and associated works for Rusten House (Queanbeyan), for the lump sum price of \$116,903 (including GST).

The resolution was carried unanimously.

**12.5 Amendments to Googong Development Control Plan 2010**

398/18

**RESOLVED (Harrison/Bray)**

That pursuant to the *Environmental Planning and Assessment Act 1979 and Regulations 2000*, Council adopt the draft amendments to the Googong Development Control Plan 2010, with the inclusion of amendments as set out in this report.

The resolution was carried unanimously.

**12.6 Local Heritage Places Grants 2018-19**

399/18

**RESOLVED (Schweikert/Noveska)**

That Council adopt the recommendations to provide funding to the applications as listed below:

<b>Address</b>	<b>Funding</b>
Braidwood Show Ground 6247-6249 Kings Highway Braidwood	\$2,500
116 Wallace Street Braidwood	\$3,000
28 Meredith Street Queanbeyan	\$3,500
55 Stornaway Road Queanbeyan	\$2000
12 Alice Street Queanbeyan	\$2500
Braidwood Pharmacy 128 Wallace Street Braidwood	\$2,000
198 Wallace Street Braidwood	\$3,000
64 Lascelles Street Braidwood	\$3,750
25 Park Street Queanbeyan	\$2,000
10 Gibraltar Street Bungendore	\$2,000
33 Elrington Street Braidwood	\$2,250
11 Meredith Street Queanbeyan	\$1,500
<b>Total</b>	<b>\$30,000</b>

The resolution was carried unanimously.

**12.7 Regional Sports Complex - Community Consultation Report and Funding Offer**

400/18

**RESOLVED (Biscotti/Noveska)**

That Council:

1. Receive the report and note the community feedback.
2. Amend the master plan from four premier standard synthetic football pitches to two premier standard synthetic and two premier standard natural grass fields.
3. Accept the NSW Government grant offer of \$10m toward Stage one of the Regional Sports Complex.
4. Progress the masterplan to detail design of Stage one, and receive a report on sequencing of the elements of Stage one, and their respective maintenance and operation costs, based on available funding.
5. Investigate options for funding the Indoor Component of the Regional Sports Complex.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert and Winchester

Against: Cr Marshall

**12.8 Macedonian Cup Football Tournament - January 2019**

401/18

**RESOLVED (Biscotti/Noveska)**

That Council meet the following costs of the Macedonian Cup as a donation from the Sports Assistance Scheme:

1. Ground hire fees of approximately \$2,000.
2. Up to \$700 toward the provision of marquees for the High Street fields to provide additional change facilities.

The resolution was carried unanimously.

**12.9 Establishment of Alcohol Prohibited Area - Low Level Bridge Reserve - Crown Land at 100 Morisset Street Queanbeyan**

**MOVED (Marshall/Harrison)**

That this matter be referred to the Monaro Local Area Command for comment and then brought back to Council.

Cr Schweikert foreshadowed a CONTRARY motion: ["That:

1. A new Alcohol Prohibited Area be proposed for a four-year period at the Reserve at 100 Morisset Street Queanbeyan as shown in Figure 3 of this report.
2. Council publicly exhibit the intention to impose an Alcohol Prohibited Area at the Reserve at 100 Morisset Street, for a period of 30 days.
3. A copy of the proposal be provided to the local Police

Commander, affected liquor licensees and registered clubs, and any other organisation required to be notified, according to the Ministerial Guidelines, allowing them 30 days to make representation.”]

During discussion Cr Schweikert raised a point of order relating to a comment made by Cr Marshall that Cr Schweikert had ‘booted’ him off the Community Safety Precinct Committee, stating: “I never ‘booted’ anyone off the Community Safety Precinct Committee and I consider that comment a slur”. The Mayor requested Cr Marshall withdraw the comment.

The motion (of Crs Marshall and Harrison) was PUT and LOST.

For: Crs Brown, Harrison, Noveska and Marshall  
Against: Crs Biscotti, Bray, Hicks, Overall, Schweikert and Winchester

The foreshadowed motion (of Cr Schweikert) was brought forward, seconded by Cr Biscotti, PUT and CARRIED.

402/18

**RESOLVED (Schweikert/Biscotti)**

That:

1. A new Alcohol Prohibited Area be proposed for a four-year period at the Reserve at 100 Morisset Street Queanbeyan as shown in Figure 3 of this report.
2. Council publicly exhibit the intention to impose an Alcohol Prohibited Area at the Reserve at 100 Morisset Street, for a period of 60 days.
3. A copy of the proposal be provided to the local Police Commander, affected liquor licensees and registered clubs, and any other organisation required to be notified, according to the Ministerial Guidelines, allowing them 60 days to make representation.

The resolution was carried unanimously.

**12.10 Award Tender - Design, Fabrication and Installation of Retractable Seating - Bicentennial Hall, Queanbeyan**

403/18

**RESOLVED (Marshall/Brown)**

That Council award Contract No. 2019-09 for the design, fabrication and installation of retractable seating at the Bicentennial Hall, Queanbeyan to Maxwell Technology Australia Limited in the amount of \$519,127 excl GST.

The resolution was carried unanimously.

Cr Winchester declared an interest in this item and left the meeting at 6.55pm.

**12.11 Family Day Care**

404/18

**RESOLVED (Marshall/Noveska)**

That Council:

1. Approve the continuation of Family Day Care services at the current level.
2. Approve the recruitment of new Educators across the region (up to the approved 45 in total).
3. Review the service at the end of the 2018-2019 financial year.

The resolution was carried unanimously.

Cr Winchester returned to the meeting at 6.59pm.

**12.12 Australian Jazz Convention Event**

405/18

**RESOLVED (Bray/Marshall)**

That Council:

1. 'Pitch' the Queanbeyan CBD as the location of choice for the Australian Jazz Convention in 2019, 2020 and possibly 2021.
2. If successful, approve the funding of a \$20,000 in kind contribution for the event to be taken from Category 3 events funding.

The resolution was carried unanimously.

**12.13 Community Satisfaction and Wellbeing Survey 2018**

**MOVED (Schweikert/Hicks)**

That Council note the Community Satisfaction and Wellbeing Survey.

**AMENDMENT (Marshall/Harrison)**

That Council:

1. Note the Community Satisfaction and Wellbeing Survey.
2. Review the methodology of the survey.

The amendment (of Crs Marshall and Harrison) was PUT and CARRIED and became the motion.

For: Crs Bray, Brown, Harrison, Marshall, Noveska and Winchester

Against: Crs Biscotti, Hicks, Overall and Schweikert

The motion (of Crs Marshall and Harrison) was PUT and CARRIED.

406/18

**RESOLVED (Marshall/Harrison)**

That Council:

1. Note the Community Satisfaction and Wellbeing Survey.
2. Review the methodology of the survey.

The resolution was carried unanimously.

**12.14 QPRC Stakeholder and Community Engagement Policy Framework**

407/18

**RESOLVED (Marshall/Overall)**

That Council endorse the draft Stakeholder and Community Engagement Policy Framework for public exhibition for 60 days and note that a further report will be provided to Council for adoption.

The resolution was carried unanimously.

**12.15 2017-18 Annual Report**

**MOVED (Schweikert/Bray)**

That:

1. Council endorse the Annual Report 2017-18.
2. A copy of Council's Annual Report be posted on Council's website and provided to the Minister of Local Government.

**Procedural Motion**

408/18

**RESOLVED (Bray/Marshall)**

That this matter be dealt with Closed Session at the conclusion of tonight's agenda, as elements are confidential in accordance with s10(A) (2)(i) of the *Local Government Act 1993* because it contains alleged contraventions of any code of conduct requirement applicable under section 440.

The resolution was carried unanimously.

**12.16 Queanbeyan CBD Retail Growth Strategy**

409/18

**RESOLVED (Hicks/Bray)**

That Council:

1. Note and receive the Community Engagement Report.
2. Endorse the Queanbeyan CBD Retail Growth Strategy.
3. Receive further reports on key actions, including establishment of Business Improvement District and Retail Investment Development Group.

The resolution was carried unanimously.

**12.17 What's Your Story - Queanbeyan Mural Project**

410/18

**RESOLVED (Bray/Marshall)**

That Council approve the Bicentennial Hall north facing wall to be used as the site for the proposed 'What's Your Story Queanbeyan' mural.

The resolution was carried unanimously.

**12.18 Bungendore Quilters Inc. Cultural Arts Assistance Scheme application**

411/18

**RESOLVED (Noveska/Schweikert)**

That Council approve the allocation of a grant of \$1,500 from the Cultural Arts Assistance Scheme to the Bungendore Quilters Inc. to assist in the presentation of their annual exhibition event in the Bungendore War Memorial Hall, 24 – 25 November 2018.

The resolution was carried unanimously.

**12.19 Library Program - Food for Fines**

**MOVED (Bray/Biscotti)**

That Council approve the Queanbeyan-Palerang Library Service to conduct an annual 'Food for Fines' campaign for the month of December.

Cr Schweikert foreshadowed a CONTRARY motion: ["That Council:

1. Deploy food donation bins at all its sites.
2. Fines collected during the month of December be donated to Oz Harvest.
3. Receive a report in April 2019 on how it intends to recover the \$14,000 in outstanding fines.

The motion (of Crs Bray and Biscotti) was PUT and CARRIED.

412/18

**RESOLVED (Bray/Biscotti)**

That Council approve the Queanbeyan-Palerang Library Service to conduct an annual 'Food for Fines' campaign for the month of December.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Marshall, Noveska, Overall and Winchester

Against: Cr Schweikert

**12.20 Respite Centre Request for Provision of Land.**

This item was dealt with in earlier business.

**12.21 Confirmation of membership of Audit, Risk and Improvement Committee**

413/18

**RESOLVED (Marshall/Biscotti)**

That Council confirm Cr Harrison and Portfolio General Manager, Organisation Capability as its representatives for the Audit, Risk and Improvement Committee.

The resolution was carried unanimously.

**12.22 Organisation Structure**

414/18

**RESOLVED (Winchester/Harrison)**

That Council endorse the Organisation Structure.

The resolution was carried unanimously.

**12.23 Election Projects**

415/18

**RESOLVED (Hicks/Schweikert)**

That Council endorse the priority schedule of projects for advocacy to local members and candidates for the NSW and federal elections.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert and Winchester

Against: Cr Marshall

ADJOURNMENT: The meeting adjourned at 7.30pm and resumed at 8.00pm.

**12.24 QPRC Loan Borrowing Program 2018/19**

416/18

**RESOLVED (Biscotti/Schweikert)**

That Council approve the proposed borrowings and authorise the Mayor and Chief Executive Officer to enter into two loan agreements for FY2018 and FY2019 with NSW Treasury Corporation for a total loan amount of \$50,400,000.

For: Crs Biscotti, Bray, Brown, Hicks, Marshall, Noveska, Overall, Schweikert and Winchester

Against: Cr Harrison

**12.25 Award RFT Q18-18 Internal Audit Services**

417/18

**RESOLVED (Harrison/Schweikert)**

That Council award the RFT Q18-18 for the provision of Internal Audit Service to O'Connor & Marsden Associates' at a single blended hourly rate of \$144, and fixed for the term of the contract.

The resolution was carried unanimously.

- 418/18            **12.26    QPRC Annual Financial Statements 2017-2018**  
**RESOLVED (Harrison/Bray)**  
That Council adopt the Annual Financial Statements 2017-18 and accept the Auditor's Reports, as submitted by the Audit Office of NSW.  
  
The resolution was carried unanimously.
- 12.27    QPRC Long Term Financial Plan 2018-2028**  
This item was dealt with in earlier business.
- 419/18            **12.28    Quarterly Budget Review Statement for the Quarter Ending 30th September 2018**  
**RESOLVED (Bray/Schweikert)**  
That Council:  
  1. Adopt the September 2018 Quarterly Budget Review Statement and variations as outlined in this report.
  2. Note the predicted consolidated surplus of \$3.369m.  
The resolution was carried unanimously.
- 420/18            **12.29    Investment Report - October 2018**  
**RESOLVED (Marshall/Harrison)**  
That Council:  
  1. Note the 2018/19 investment income reduced by \$279,002 in October 2018.
  2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, and the *Local Government (General) Regulation 2005*.
  3. Adopt the Investment Report for the month of October 2018.  
The resolution was carried unanimously.
- 421/18            **12.30    Proposal for Queanbeyan District Tartan**  
**RESOLVED (Harrison/Bray)**  
That Council:  
  1. note the request from the QPRC Town Crier, and that a new tartan, known as the "Queanbeyan District Tartan" will be designed, woven and offered for sale through Council.
  2. note funding has been provided under the Stronger Communities Fund.  
The resolution was carried unanimously.

**13. ITEMS FOR INFORMATION**

There were no items for information.

**Procedural Motion**

422/18

**RESOLVED (Schweikert/Hicks)**

That Items 14.1 to 14.8 be moved as a bloc.

The resolution was carried unanimously.

423/18

**RESOLVED (Marshall/Schweikert)**

That Items 14.1 to 14.8 be adopted.

The resolution was carried unanimously.

**14. COMMITTEE REPORTS AND RECOMMENDATIONS**

**14.1 Braidwood and Curtilage Heritage Advisory Committee Meeting held 11 October 2018**

424/18

**RESOLVED (Marshall/Schweikert)**

That Council note the Minutes of the Braidwood and Curtilage Heritage Advisory Committee Meeting held on 11 October 2018.

The resolution was carried unanimously.

**14.2 Queanbeyan-Palerang Sports Council - Minutes of the meeting held 5 November 2018**

425/18

**RESOLVED (Marshall/Schweikert)**

That Council note the minutes of Queanbeyan-Palerang Sports Council meeting held on 5 November 2018.

The resolution was carried unanimously.

**14.3 Report of the Cultural Development and Public Art Advisory Panel - 4 September 2018**

426/18

**RESOLVED (Marshall/Schweikert)**

That Council note the minutes of Cultural Development and Public Art Advisory Panel held on Tuesday 4 September 2018.

The resolution was carried unanimously.

**14.4 Bungendore Locality Committee Meeting Minutes 25 October 2018**

427/18

**RESOLVED (Marshall/Schweikert)**

That Council:

1. Note the minutes of Bungendore Locality Committee meeting held on 25 October 2018.
2. Adopt the follow recommendation from the meeting held on 25 October 2018:

BDLC04/2018 RECOMMENDATION that Point 3 of the Terms of Reference for the Bungendore Locality Committee be amended to read: "Meetings will be held twice yearly in the Council Chambers, Bungendore..."

The resolution was carried unanimously.

**14.5 Araluen Locality Committee Meeting Minutes 16 October 2018**

428/18

**RESOLVED (Marshall/Schweikert)**

That Council:

1. Note the minutes of Araluen Locality Committee meeting held on 16 October 2018.
2. Adopt the following recommendation from the meeting held on 16 October 2018:

ALC03/2018 RECOMMENDATION That Point 3 of the Terms of Reference for the Araluen Locality Committee be amended to read: "Meetings will be held twice yearly in the Braidwood Meeting Room (Park Lane)..."

The resolution was carried unanimously.

**14.6 Royalla Common s.355 Committee Meetings Minutes**

429/18

**RESOLVED (Marshall/Schweikert)**

That Council:

1. Note the minutes of Royalla Common s.355 Committee's meeting held on 22 August 2018.
2. Note the minutes of Royalla Common s.355 Committee's Annual General Meeting held on 26 September 2018.
3. Approve the following office-bearers and membership for 2018-19:
  - Chair: Paul Bombardier
  - Deputy Chair: Geoff Patterson
  - Secretary/Treasurer: Michael Kitchen
  - Committee: Brendan Robinson, Maryke Booth, Jim Orman, Rick Sullivan, Richard Blewett, Steve Donlan, Brad Griffin

The resolution was carried unanimously.

430/18      **14.7    Canning Close Reserve s.355 Committee Annual General Meeting Minutes 25 October 2018**

**RESOLVED (Marshall/Schweikert)**

That Council:

1. Note the minutes of Canning Close Reserve s.355 Committee's Annual General Meeting held on 25 October 2018.
2. Approve the following membership and office-bearers for 2018-19:
  - Chair: Peter Evans
  - Secretary: Pete Harrison
  - Member: Toni Cuthbertson

The resolution was carried unanimously.

431/18      **14.8    Braidwood Showground Reserve Trust s.355 Committee Meeting Minutes**

**RESOLVED (Marshall/Schweikert)**

That Council note the minutes of Braidwood Showground Reserve Trust's Committee meeting held on 31 July 2018.

The resolution was carried unanimously.

**15.    DELEGATES' REPORTS**

Cr Overall reported on his attendance at the following:

- Multicultural NSW Regional Council meeting in Queanbeyan
- Courtesy visit from the Consul General of Japan from Sydney
- Sister City Committee
- Graduation ceremony of the RFS Cadets from Queanbeyan and Karabar High Schools
- Sod turning of the Rugby League Centre of Excellence
- Regional Cities NSW meeting

Cr Harrison reported on his attendance at the South East Australian Transport Strategy (SEATS) meeting.

Cr Marshall reported on his attendance at Council's NAIDOC awards ceremony.

Cr Schweikert reported on his attendance at the following:

- Bungendore Quilt Festival opening
- Centenary of ANZAC's Armistice Day dinner dance in Bungendore
- Bungendore Remembrance Day service
- Australia Day Committee meeting
- Heritage Advisory Committee meeting
- Cyber Safety for Parents seminar

Cr Bray reported on his attendance at the Queanbeyan War Widows annual function.

**16. RESPONSES TO COUNCILLORS' QUESTIONS**

**16.1 Responses to Councillors' Questions**

432/18

**RESOLVED (Winchester/Marshall)**

That the report be received for information.

The resolution was carried unanimously.

**17. MATTERS OF WHICH NOTICE HAS NOT BEEN GIVEN BUT RULED BY THE CHAIR TO BE CONSIDERED**

There were no matters.

**18. COUNCILLORS' QUESTIONS FOR NEXT MEETING**

1. Cr Biscotti referred to the zoning review of Bywong and Wamboin currently being undertaken by a Consultant and requested a copy of the statement of works.
2. Cr Schweikert requested question no 37 regarding the speed zone past Bungendore Transfer Station be followed up.

**19. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

**PRESENTATIONS**

There were no presentations.

433/18

**RESOLVED (Harrison/Marshall)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 12.15 2017-18 Annual Report**

*Item 12.15 is confidential in accordance with s10(A) (2)(i) of the Local Government Act 1993 because it contains alleged contraventions of any code of conduct requirement applicable under section 440.*

**Item 20.1 Completion of 257 Crawford Street demolition**

*Item 20.1 is confidential in accordance with s10(A) (di) of the Local Government Act 1993 because it contains*

*commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.27pm to discuss the matters listed above.

Cr Overall declared an interest in this item, vacated the Chair, and left the meeting at 8.27pm. The Deputy Mayor assumed the Chair.

**12.15 2017-18 Annual Report**

434/18

**RESOLVED (Marshall/Hicks)**

That:

1. Council endorse the Annual Report 2017-18.
2. A copy of Council's Annual Report be posted on Council's website and provided to the Minister of Local Government.

The resolution was carried unanimously.

Cr Overall returned to the meeting at 8.41pm and assumed the Chair.

**20.1 Completion of 257 Crawford Street demolition**

435/18

**RESOLVED (Marshall/Brown)**

That Council:

1. Exempt the contractor to complete the demolition of 257 Crawford Street, Queanbeyan from the requirements of Section 55 (1) and (2) of the *Local Government Act 1993* and to negotiate with and engage a qualified contractor in accordance with Section 55 (3) (i) and (k) of the *Local Government Act 1993* as quickly as possible to complete the works for a lump sum price.
2. Authorise the CEO to enter into a contract to complete the demolition of 257 Crawford Street Queanbeyan.

The resolution was carried unanimously.

436/18

**RESOLVED (Schweikert/Harrison)**

That Council return to the Ordinary meeting.

The resolution was carried unanimously.

The meeting returned to Open Session at 8.43pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

The time being 8.45pm Cr Overall, announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL  
MAYOR  
CHAIRPERSON**