



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore on Wednesday, 22 August 2018 commencing at 5.30pm.

## ATTENDANCE

**Councillors:** Cr Overall (Chair), Crs Biscotti, Bray AM, Brown, Harrison, Hicks, Marshall, Noveska, Schweikert, Taylor and Winchester.

**Staff:** P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and P Neil, Portfolio General Manager Organisational Capability.

**Also Present:** W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

### 1. OPENING

The Mayor acknowledged the traditional owners and custodians of the land upon which the meeting was held.

### 2. APOLOGIES

There were no apologies.

### 3. DISCLOSURES OF PECUNIARY INTERESTS

267/18

#### **RESOLVED (Taylor/Bray)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a less than significant non-pecuniary interest in Item 11.1 – Notice of Motion - KUD Razigrana Makedonka

**4. CONFIRMATION OF MINUTES**

**4.1 Minutes of the Ordinary Meeting of Council held on 25 July 2018**

268/18

**RESOLVED (Hicks/Marshall)**

That the Minutes of the Ordinary Meeting of Council held in the Council Chambers, Bungendore, on Wednesday 25 July 2018 be confirmed.

The resolution was carried unanimously.

**4.2 Minutes of the Planning and Strategy Committee of the Whole meeting held on 8 August 2018**

269/18

**RESOLVED (Hicks/Harrison)**

That the Minutes of the Planning and Strategy Committee of the Whole meeting held in the Council Chambers, Queanbeyan, on 8 August 2018 be confirmed.

The resolution was carried unanimously.

**5. PRESENTATION BY DEPARTMENTAL OR OTHER REPRESENTATIVES**

There were no presentations.

**6. BUSINESS ARISING FROM THE MINUTES**

There was no business arising.

**7. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS**

The following presenters were heard:

Ms Hanna Darmody – Item 12.2 – Bungendore Sports Hub

Mr Shane Holness – Item 12.9 – Proposed Use of 12 Malbon St, Bungendore

Ms Carolyn Cole – Item 12.9 – Proposed Use of 12 Malbon St, Bungendore

**8. MAYORAL REPORT**

There was no Mayoral Report.

**9. MAYORAL MINUTE**

**9.1 Drought Relief - Rate Deferral**

270/18

**RESOLVED (From the Chair)**

That Council:

1. Offer financial hardship relief to eligible farmland rate category property owners or occupiers (where applicable) by:
  - a. lodgement of formal application on the prescribed form, without financial and other details, and without assessment against the Centrelink assets test.
  - b. allowing payment of 2018/19 rates and charges over two years from date of application.
  - c. waiving interest charge accruing on those rates, and authorising the CEO to write off those charges.
2. Offer financial hardship relief to eligible farmland rate category property owners or occupiers (where applicable) where Council's biosecurity weeds officers have recorded high priority weed infestations and the property owner will be required to take action to comply with a Biosecurity Undertaking or a Biosecurity Direction. Guidelines are to be developed and reported to Council to identify how that assistance, with a monetary value of between \$500 and \$5,000 repayable over a two year period, shall be provided. Assistance shall be sought by:
  - a. lodgement of formal application on the prescribed form.
  - b. allowing payment of those charges to be repaid over two years from date of application.
3. Provide access to town water from the Bungendore, Captains Flat and Braidwood water supplies for eligible farmland category properties, limited to 1000 litres per occasion.

The resolution was carried unanimously.

271/18

**RESOLVED (Marshall/Schweikert)**

That Items 12.2 and 12.9 be brought forward at this juncture.

The resolution was carried unanimously.

**12.2 Bungendore Sports Hub**

272/18

**RESOLVED (Schweikert/Hicks)**

That Council:

1. Support the development of the Bungendore Sports Hub on land being part (approximately 18 hectares) of Lot 2 DP 1137743.
2. Negotiate a Deed of Agreement for the acquisition of the land and a development lease to enable works to commence as soon as possible on the Sports Hub with provision of the following elements in that Agreement:
  - a. Potential uses for residential, caravan park and service centre uses subject to normal planning and environmental assessments and reports, having regard to the Bungendore Structure Plan, and subject to formal receipt of a planning proposal from the applicant.
  - b. Investigate the rezoning of Lot 2 DP 548291 to a zoning that reflects the current use being rural and agricultural activities as part of the comprehensive review of the QPRC Local Environmental Plan.
3. Make arrangements for the subdivision of the site at Council's cost.
4. Consider the costs of construction, servicing and maintenance in the 10 year Financial Plan.
5. Prepare a more detailed staging plan for the Sports Hub, having regard to flooding impacts.

For: Crs Biscotti, Bray, Brown, Hicks, Marshall, Noveska, Overall, Schweikert, Taylor and Winchester.

Against: Cr Harrison

**12.9 Proposed Use of 12 Malbon St, Bungendore**

273/18

**RESOLVED (Schweikert/Marshall)**

That Council:

1. Acknowledge the submissions.
2. Offer 12 Malbon Street Bungendore for sale.
3. Authorise the CEO to arrange a current valuation and seek the interest of the parties in acquiring the site, including the option to establish a business hub.
4. Receive a further report on the matter including co-locating tourism information services in that building.

The resolution was carried unanimously.

**10. Notices of Motions of Rescission**

There were no Notices of Motions of Rescission.

Cr Overall declared an interest in this item.

**11. NOTICES OF MOTIONS**

**11.1 KUD Razigrana Makedonka**

**MOVED (Noveska/Brown)**

That Council waive the \$1,918 hire fee for Bicentennial Hall for KUD Razigrana Makedonka to assist the community group in hosting MakFest in Queanbeyan on 25 August 2018, funded from the cultural grants vote.

During discussion, Cr Schweikert left the meeting at 6.19pm.

**AMENDMENT (Bray/Hicks)**

That Council:

1. Approve \$1,000 to offset the cost of the hire fee of the Bicentennial Hall for KUD Razigrana Makedonka to assist the community group in hosting MakFest in Queanbeyan on 25 August 2018, funded from the cultural grants vote.
2. Advise KUD that for any similar grants in the future the group should make an application under the cultural development assistance scheme.

The amendment (of Crs Bray and Hicks) was PUT and LOST.

For: Crs Biscotti, Bray, Hicks and Overall

Against: Crs Brown, Harrison, Marshall, Noveska, Taylor and Winchester

The motion (of Crs Noveska and Brown) was PUT and CARRIED.

274/18

**RESOLVED (Noveska/Brown)**

That Council waive the \$1,918 hire fee for Bicentennial Hall for KUD Razigrana Makedonka to assist the community group in hosting MakFest in Queanbeyan on 25 August 2018, funded from the cultural grants vote.

The resolution was carried unanimously.

**11.2 Carwoola Bushfire Recovery**

275/18

**RESOLVED (Marshall/Harrison)**

That Council request a report from the CEO/General Manager on the Carwoola Bushfire recovery, for Council's October Ordinary Meeting, to include:

1. Information on the distribution of donations from the public appeal.
2. Information on take-up of direct assistance offered by Council.
3. Proposals for any further assistance that Council might offer.

The resolution was carried unanimously.

**12. ITEMS FOR DETERMINATION**

**12.1 Queanbeyan-Palerang Regional Sports Complex - Business Case**

276/18

**RESOLVED (Taylor/Winchester)**

That Council:

1. Lodge a business case to the NSW Regional Sporting Infrastructure Fund for a grant to construct Stage One of the Queanbeyan-Palerang Regional Sports Complex.
2. Place the full masterplan for all stages on public exhibition for community comment.
3. Prepare appropriate facility business plans and incorporate the project in the 10 Year Financial Plan, should the business case progress to the next grant gate.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Marshall, Noveska, Taylor and Winchester

Against: Cr Marshall

**12.2 Bungendore Sports Hub**

This item was dealt with in earlier business.

**12.3 Exemption from Tendering Process for Riverside Oval - Stronger Country Communities Fund Round 2**

277/18

**RESOLVED (Marshall/Harrison)**

That:

1. In accordance with section 55(3)(i) of the *Local Government Act 1993*, Council not proceed with a formal tender process for the Riverside Sports Field Upgrade project due to the following extenuating circumstances:
  - Due to the urgent nature and limited timeframes to upgrade the playing surface to allow regular football games to be conducted on the field.
2. Council endorse the Request for Quote (RFQ) as the alternate best value for money process.

The resolution was carried unanimously.

**12.4 Contract 11/2015 - Inflow/Infiltration & Sewer Rehabilitation Services (Extension of Contract)**

278/18

**RESOLVED (Taylor/Harrison)**

That Council extend contract 11/2015 with Interflow Pty Ltd (ISF) for the 2018/2019 financial year and thereafter provisionally for each subsequent year until 2020/2021 (inclusive) subject to approved funding, identified works and continued satisfactory contractor performance.

The resolution was carried unanimously.

- 279/18                    **12.5 Integrated Transport Strategy**  
**RESOLVED (Hicks/Winchester)**  
That Council:
1. Place the updated Draft Integrated Transport Strategy and combined Draft Bicycle and Pedestrian Facilities Plans on public exhibition for 28 days.
  2. Receive a further report incorporating submissions, following Councillor workshop.

The resolution was carried unanimously.

- 280/18                    **12.6 Report on Draft Policy for Volunteering**  
**RESOLVED (Bray/Harrison)**  
That Council:
1. Place the revised draft Volunteering Policy on public exhibition for a further 21 days.
  2. Provide a copy of the revised policy to those who provided comment on the original draft.

The resolution was carried unanimously.

- 281/18                    **12.7 Amendments to adopted Delivery Program 2018-21**  
**RESOLVED (Noveska/Brown)**  
That Council:
1. Amend the Delivery Program 2018-21 to include the following projects, respective estimates and funding, as exhibited:
    - South Jerra Business Technology Park infrastructure
    - Morisset Carpark
    - Queanbeyan Head Office and Smart Hub
  2. Endorse the amended fees and charges.

The resolution was carried unanimously.

- 282/18                    **12.8 Social Media Policy - revision**  
**RESOLVED (Marshall/Taylor)**

That Council adopt the revised Social Media Policy.

The resolution was carried unanimously.

- 12.9 Proposed Use of 12 Malbon St, Bungendore**  
This item was dealt with in earlier business.

283/18                    **12.10    Carry Forward/Revote of Expenditure to Financial Year 2018/19**  
**RESOLVED (Winchester/Bray)**

That Council Carry Forward and Revote the amount of \$37,764,638 for works and projects identified in Attachment 1 in the 2018/19 financial year.

The resolution was carried unanimously.

284/18                    **12.11    Investment Report - July 2018**  
**RESOLVED (Bray/Biscotti)**

That Council:

1. Note the investment income for July 2018 was \$623,273.
2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, and the *Local Government (General) Regulation 2005*.
3. Adopt the Investment Report for the month of July 2018.

The resolution was carried unanimously.

285/18                    **12.12    Councillor Expenses and Facilities Policy 2018**  
**RESOLVED (Marshall/Harrison)**

That Council formally adopt the Councillor Expenses and Facilities Policy, as amended.

The resolution was carried unanimously.

**12.13    Local Government NSW membership 2018/19**  
**MOVED (Harrison/Taylor)**

That Council endorse the executive decision to retain membership of LGNSW for 2018/19.

**AMENDMENT (Marshall)**

That Council request that the Mayor step down from his position as Mayor until the appropriateness of his executive powers is investigated.

The amendment (of Cr Marshall) LAPSED for want of a seconder.

The motion (of Crs Harrison and Taylor) was PUT and CARRIED.

286/18                    **RESOLVED (Harrison/Taylor)**

That Council endorse the executive decision to retain membership of LGNSW for 2018/19.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Taylor and Winchester  
Against: Cr Marshall

### 13. ITEMS FOR INFORMATION

#### 13.1 Economic Vision for Regional NSW

287/18

##### **RESOLVED (Hicks/Harrison)**

That the report be received for information.

The resolution was carried unanimously.

#### 13.2 Old Cooma Road Duplication Construction

288/18

##### **RESOLVED (Brown/Marshall)**

That the report be received for information.

The resolution was carried unanimously.

#### 13.3 Story Book Café

289/18

##### **RESOLVED (Biscotti/Harrison)**

That the report be received for information.

The resolution was carried unanimously.

#### 13.4 Resolution Action Sheet

290/18

##### **RESOLVED (Hicks/Harrison)**

That the report be received for information.

The resolution was carried unanimously.

### SUPPLEMENTARY REPORT

#### 13.5 Announcement of Stronger Country Communities Fund Round 2

291/18

##### **RESOLVED (Harrison/Hicks)**

That:

1. The report be received for information.
2. The local Member and the NSW Government be thanked for the grants.

The resolution was carried unanimously.

### 14. COMMITTEE REPORTS AND RECOMMENDATIONS

#### 14.1 Queanbeyan-Palerang Sports Council - Minutes of the Meeting Held 6 August 2018

292/18

##### **RESOLVED (Biscotti/Winchester)**

That Council note the minutes of the Queanbeyan-Palerang Sports Council meeting held on 6 August 2018.

The resolution was carried unanimously.

**14.2 QPRC Heritage Advisory Committee Minutes - Special Meeting Held 26 July 2018**

293/18

**RESOLVED (Marshall/Harrison)**

That Council:

1. Note the minutes of QPRC Heritage Advisory Committee held on 26 July 2018.
2. Note recommendations QPRC HAC 007/18 to QPRC HAC 008/18 from the special meeting held on 26 July 2018.

QPRC HAC 007/18      That the Committee raises no objections to the modifications proposed to the development consent at 18 George Street/50 Canberra Avenue known as Mount Warrigal Retirement Village and Warrigal Care.

QPRC HAC 008/18      That the Committee strongly supports the listing on the State Heritage Register of St Stephen's Presbyterian Church and Manse at 2 Morisset Street, Queanbeyan.

The resolution was carried unanimously.

**14.3 Braidwood Showground Reserve Trust s.355 Committee minutes**

294/18

**RESOLVED (Harrison/Hicks)**

That Council note the minutes of Braidwood Showground Reserve Trust s.355 Committee's Annual General Meeting and Committee meeting held on 24 August 2017 and 24 May 2018 respectively.

The resolution was carried unanimously.

**14.4 Bungendore War Memorial s.355 Committee minutes**

295/18

**RESOLVED (Brown/Bray)**

That Council note the minutes of the Bungendore War Memorial s.355 Committee meetings held on 5 April and 5 July 2018.

The resolution was carried unanimously.

**14.5 Royalla Common s.355 Committee minutes**

296/18

**RESOLVED (Hicks/Harrison)**

That Council note the minutes of the Royalla Common s.355 Committee's meeting held on 20 June 2018.

The resolution was carried unanimously.

**15. DELEGATES' REPORTS**

Cr Harrison reported on the following:

- Joint Regional Planning Panel, including determination of Queanbeyan East Public School

Cr Marshall reported on his attendance at the Community Safety Precinct Committee meeting.

Cr Overall reported on his attendance at the following:

- Lake George Bushfire Management committee
- NSW Government Vision for Regional NSW launch
- NSW Regional Cities Workshop
- Creating a Better Queanbeyan - Forum

**16. RESPONSES TO COUNCILLORS' QUESTIONS**

**16.1 Responses to Councillors' Questions**

297/18

**RESOLVED (Taylor/Biscotti)**

That the report be received for information.

The resolution was carried unanimously.

**18. MATTERS OF WHICH NOTICE HAS NOT BEEN GIVEN BUT RULED BY THE CHAIR TO BE CONSIDERED**

There were no matters.

**19. COUNCILLORS' QUESTIONS FOR NEXT MEETING**

There were no questions.

**20. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings, Cr Overall advised that there was an item on the Agenda that should be dealt with in Closed Session. Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matter listed below should not be dealt with in Closed Session.

**PRESENTATIONS**

There were no presentations.

298/18

**RESOLVED (Harrison/Marshall)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 20.1 Caravan Park - Refurbishment 2019.**

*Item 20.1 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.18pm to discuss the matters listed above.

The meeting returned to Open Session at 7.25pm by virtue of Resolution No. 300/18 made in Closed Session.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the *Local Government (General) Regulations 2005*, the Mayor then read out the decisions of Council made in Closed Session.

**20.1 Caravan Park - Refurbishment 2019**

That Council:

1. Receive and note the report.
2. Move forward with the Council-Operated option for the Queanbeyan RV Park.
3. Endorse a grant application for infrastructure works.
4. Receive a report on the approvals, staging and funding options for the total capital budget so as to allow construction commencement in 2019.

The time being 7.26 pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL  
MAYOR  
CHAIRPERSON**