



Ordinary Meeting of Council

26 June 2019

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 9.1 TO 9.5

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2019

ITEM 9.1 GREENWAYS S.355 COMMITTEE MEETINGS MINUTES

ATTACHMENT 1 GREENWAYS S.355 COMMITTEE MEETING MINUTES 26
MARCH 2019

QPRC Greenways s.355 Committee

General Meeting

*Tuesday 26 March 2019
Bywong Community Hall
Birriwa Road, Bywong*

Minutes

Meeting opened at 19:40

1. Attendance

Committee: Langdon Patrick (Chair), Pete Harrison (Secretary), Bill Taylor, Kerry Cox (GGPC)

Apologies: Peter Evans, Kathy Handel, Maria Taylor

2. Minutes of Previous GM

a) Acceptance of the minutes from the 11 December 2018 GM

Moved: That the minutes be accepted

Moved/Seconded: PH/KC
Carried by all

b) Business arising from the minutes

Action 3.1 PH to update current map and Master Plan and include as attachment to minutes of 11 December meeting.

Action – **Closed**

Action 4.1: PH to seek general advice on council's current Greenways maintenance policy/schedule.

Council advice is that Greenways maintenance is undertaken as resources are available. Assistance may be available for working bees organised by the Committee, again depending on availability of suitable resources.

Action – **Closed**

Action 5.1: PH to convey recommended Greenways-related website updates to the BCA

Action – **Closed**

3. Treasurer's Report

No expenditure or deposits since 11 December 2018 report.

Balance as of 26 March 2019: \$2,009.91

4. Greenways Information Signs

Sample designs are being prepared and will be presented to a future meeting of the Committee. There was a brief discussion relating to the potential content and locations of these signs, but further comment was reserved until the samples are received.

5. Greenways Works Program

Flesh out individual items in the Works Program to enable more complete estimates of required resourcing and to the extent that they can be included in a grant application

Action 5.1: BT/LP to manage development of a project around the first item on the current works schedule:

Section 6, Weeroona Dr (next to McInnis) to Norton Road

Two creek crossings, the second of which is almost completely washed out. Council previously put in one concrete pipe that has proven to be inadequate with heavy rainfall. Recommendation is to try for grant funding of about \$10,000 to put in several pipes and then concrete over the top to create a causeway.

Action 5.2: PH to organise for council Monthly Grants Alert emails to be sent to the committee chair and secretary.

6. Other Business

a) Available Funds

There was discussion on how best to use the funds currently available in the committee's bank account. It was noted that funding will ultimately be required for the Greenways signs (Item 4 above). There may also be opportunities within the current works schedule and this may become more obvious as the scope of individual items is developed (Item 5 above).

b) Weed Control

The question was raised as to how the committee might best be able to tap into council's regular weed control program to assist with weed management on the Greenways network.

Action 6.1: PH to enquire as to council requirements to have relevant Greenways areas included in council's weed control schedule.

- c) It was suggested that there may be some potential for fibre, as part of the proposed Wamboin/Bywong broadband network, to be laid within the Greenways network. It was noted that some caution should be exercised in this regard, as the Greenways management objectives include “to encourage and otherwise ensure the conservation of natural flora and fauna”.

Action 6.2: PH to convey possibility to WCAG

7. Next Meeting

11 June 2019

Meeting closed at 20:45

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2019

ITEM 9.1 GREENWAYS S.355 COMMITTEE MEETINGS MINUTES

ATTACHMENT 2 GREENWAYS S.355 COMMITTEE MEETING MINUTES 11
JUNE 2019

QPRC Greenways s.355 Committee

General Meeting

*Tuesday 11 June 2019
Bywong Community Hall
Birriwa Road, Bywong*

Minutes

Meeting opened at 19:37

1. Attendance

Committee: Langdon Patrick (Chair), Pete Harrison (Secretary), Kathy Handel (Landcare)

Apologies: Kerry Cox (GGPC), Peter Evans, Bill Taylor, Maria Taylor

2. Minutes of Previous GM

a) Acceptance of the minutes from the GM of 26 March 2019

Moved: That the minutes be accepted

Moved/Seconded: PH/LP
Carried by all

b) Business arising from the minutes

Action 5.1: BT/LP to manage development of Item 1 of the Works Program

Action – **Ongoing**

Action 5.2: PH to organise for council Monthly Grants Alert emails to be sent to the committee chair and secretary.

Action – **Closed**

Action 6.1: PH to enquire as to council requirements to have relevant Greenways areas included in council's weed control schedule.

Council reserves are included in the weed management program. Other areas may be included if they are accessible and appropriate notice is given, although such activities are dependent on the availability of council resources.

Action – **Closed**

Action 6.2: PH to convey possibility to WCAG
Opportunity communicated informally to WCAG, although it was noted that access to some areas may be problematic.

Action – **Closed**

3. Treasurer's Report

No expenditure or deposits since 26 March 2019 report.

Balance as of 11 June 2019: \$2,009.91

4. Greenways Information Signs

Update and discussion deferred due to the absence of the responsible committee member (MT).

5. Other Business

a) Grant Opportunities

It was noted that, per Grant Program Update distributed 12 March 2019, that Greenways works may qualify for funding under the Strengthening Rural Communities Program. The program offers Small and Vital grants of up to \$10,000 for projects that focus on specific areas, including the enhancement of environmental sustainability. Applications for smaller grants are accepted year round, and awarded quarterly.

Action 5.1: LP/BT to work Item 1 of the Greenways Works Program (cf. 2. (b), Action 5.1 above) into an application for funding under the Strengthening Rural Communities Program.

Action 5.2: PH to establish any role the council grants officer might have in assisting with the application development process.

b) Weed Control

Landcare had noted the difficulty in revegetating a particular area while it remained infested with phalaris. There was subsequent discussion relating to the most appropriate means of overcoming this problem.

Action 5.3: PH to seek advice from council as to the status of phalaris in the context of any relevant vegetation management plan.

Action 5.4: LP to consider including control measures in Strengthening Rural Communities Program grant application (cf. Action 5.1 above).

7. Next Meeting

Tuesday, 10 September 2019

Meeting closed at 20:00

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2019

ITEM 9.2 LES REARDON RESERVE S.355 COMMITTEE MEETINGS
MINUTES

ATTACHMENT 1 LES REARDON RESERVE S.355 COMMITTEE MEETING
MINUTES 21 MARCH 2019

QUEANBEYAN PALERANG REGIONAL COUNCIL LES REARDON RESERVE S355 COMMITTEE

Minutes from general meeting Thursday 21 March 2019

Opened 7.35pm

Attendees: Pete Harrison, Jan Creswell, Peter McCullagh, Kerry Cox, Ann Sloane, Mike Wilkins, Emma Richardson, Helene Dawson, Jean-Pierre Favre and Merle Ketley

Apologies: Hans Bachor

Confirmation of Minutes of 3 December 2018 moved Pete Harrison, seconded Jan Creswell

Matters arising from Minutes

- Hall hire charges – new rates have been submitted to council.
Action: Closed
- Hall hire policy – agreed with the removal of wording “chaired by a councillor”.
Action: Merle to upload to website.
- Gateways – the widening of the gateway was discussed with GGPC and it was decided that this was not a priority as realignment of the culvert had basically rectified the issue.
Action: Closed
- Inclusion of LRRC Hall on Council Maintenance schedule with Rod Stewart – Merle has developed a maintenance log that will be held at the hall for users to log any maintenance issues. Merle will monitor and report back to committee. Kerry to find old maintenance schedule and circulate to committee. **Action: Merle to monitor maintenance log. Kerry to circulate maintenance schedule.**
- Elgas lock – Jan is returning lock to Elgas and will follow up on \$85 refund. Jan will also enquire about the refill schedule. **Action: Jan will return lock to Elgas, follow up refund and enquire about refill schedule**
- Spraying weeds – Merle emailed Council on 19 December. **Action: Merle to follow up with Council**

In/Out correspondence

Emails regarding submission of hall hire rates to Council

Email from Landcare advising they will not be giving donation to LRRC as they are contributing in other ways

Email from GGPC – Community arena and sand for grounds

Treasurers Report

Balance \$5,158.63 – moved Ann seconded Kerry See attached report. Query regarding bill for \$137 for GST from Council. **Action: Pete to investigate with Council**

Hall bookings report

Merle advised that bookings have been good. It was decided that the Defib checklist will now sit with Hall bookings officer for completion. Regular check has been completed.

BCA Report

CBS will be on Sunday and BCA are running the BBQ. JP held a sketching class and is applying for a grant to engage teachers to run further classes. Committee agree to run this under to BCA umbrella for 2019. Merle suggested including this and the previously held Artworks event on Arts Trail.

GGPC Report

Due to security issues GGPC want to install a trail cam in their shed and will monitor.

Community arena – fall of horse and rider due to poor quality of surface. Upgrade of surface required. Supported by LRRC. **Action: GGPC to obtain 2 more quotes and apply for grant for upgrade.**

GGPC applying for grant for yards and arena fencing. Committee agree that metal yards were preferable as Council no longer recommends installation of coppers logs in public areas. **Action GGPC to apply for grant.**

Landcare Report

No report

Greenways/GROW Report

Masterplan – Merle has uploaded to the website. Committee approved cost of printing plan and greenways map. **Action: Merle to arrange printing and put up at hall.** Next Greenways meeting is 26 March 2019.

New Business

- Discussions regarding hall break-ins and loss of GGPC equipment. **Action: Merle to investigate prices for CCTV signage. It was agreed to install shut the gate signs on both main gateways to see if keeping gates closed will deter unauthorised entry.**
- Thank you card sent to person who donated the fridge
- Networks in rural areas - may require campaign to get more sign up
- Additional sand for top dressing LRR grounds. In the past Council have provided and GGPC have spread. **Action: Pete to approach Council for sand.**
- Future meeting dates changed to the first Tuesday of the month:
 - 4 March 2019
 - 4 June 2019
 - 3 September 2019 (AGM)
 - 3 December 2019

Meeting closed 9:35pm

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

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ITEM 9.2 LES REARDON RESERVE S.355 COMMITTEE MEETINGS
MINUTES

ATTACHMENT 2 LES REARDON RESERVE S.355 COMMITTEE MEETING
DRAFT MINUTES 5 JUNE 2019

QUEANBEYAN PALERANG REGIONAL COUNCIL LES REARDON RESERVE S355 COMMITTEE

Minutes from general meeting Wednesday 5 June 2019

Opened 7.35pm

Attendees: Pete Harrison, Jan Creswell, Peter McCullagh, Kerry Cox, Hans Bachor, Mike Wilkins, Emma Richardson, Helene Dawson and Merle Ketley

Apologies: Ann Sloane

Confirmation of Minutes of 21 March 2019 moved Jan Creswell, seconded Hans Bachor

Matters arising from Minutes

- Hall hire agreement – Merle uploaded to website.
Action: Closed
- Merle has been monitoring the new maintenance register and user groups are using the register to log any maintenance issues. Kerry circulated the old maintenance schedule to committee on 23 March. **Action: Closed.**
- Elgas lock –Elgas advised that we should keep the lock for our current bottle. Refund of \$85 has been received. Bottle was filled on 15 April and is due for refill on 11 June. Merle was concerned that gas may be leaking as the gauge says bottle is low. There was discussion that gauge is not accurate and Jan would test later. **Action: Closed**
- Spraying weeds – Merle received a response from Council and has included weed spraying in the hall bookings calendar. **Action: Closed**
- Pete investigated the bill for \$137 for GST from Council. GST is charged if the LRRC makes a profit. **Action: Closed**
- Community arena –Upgrade of surface required. Supported by LRRC. **Action: Carried forward. GGPC to obtain 2 more quotes and apply for grant for upgrade.**
- Masterplan and Greenways map – Merle arranged printing and they are hanging on the noticeboard in the hall. **Action: Closed**
- Theft deterrence - **GGPC** have not yet installed a trail cam in their shed. Jan installed shut the gate signs on the main gateway. The sign has been written over saying “gate has been left open for 30 years why start closing now as provides access for animals”. Committee agreed we should clean up the sign and persist with shutting the gate. Some discussion around pursuing signage for CCTV - committee will monitor and reassess if required. **Action: Closed**
- Sand for top dressing LRR grounds – **Action: Pete will follow up with Council for sand**

In/Out correspondence

Email 25 March from Jan confirming refund from Elgas

Email 26 March from Kerry sending minutes from 3 December 2018 meeting to Council

Email 1 April committee – kettle, gate repair and GST

Email 2 April from Merle – council weed spraying schedule

Email 16 April from Jan – confirmation of Elgas delivery on 15 April

Email 5 June from Hans – reimbursement for \$418 for Septic tank pump out

Email 5 June from Ann – treasurers report and apology for meeting

Letter 5 June from Merle – resignation from position of Halls booking officer

Treasurers Report

Balance \$5,561.08 – Ann was sent emailed report as she was unable to attend the meeting - Moved Kerry seconded Pete See attached report. Hans advised that he had sent a bill for reimbursement for \$418 for septic tank pump out.

Hall bookings report

Merle advised that bookings have been good – car boot sale, drawing classes, 3/7 small farms, 7/7 kids birthday, 20/7 trivia and that we are making enquiries to participate in the Arts trail.

BCA Report

CBS went well and Mike asked if there was any feedback from LRRC – positive feedback in that it is a good community event that was well run. 2 talks have been held recently and have been well attended – fibre optic network and electric vehicles. Mike asked if there were any suggestions for equipment or works that needed to be done as BCA have some funds and are looking at applying for grants - some suggestions are picnic tables, outdoor BBQ and outdoor circuit training equipment. Committee agreed that picnic tables would be good and that Bungendore Men's shed may be able to provide. Some concern with regard to maintenance and cleaning of outdoor BBQ and suggested possible large portable BBQ's that BCA could hire out. Suggested survey on Hub for interest in outdoor circuit training equipment and that any additions should be in consultation with the Master Plan.

GGPC Report

Good attendance at rally day. Riders have been out competing with good results and high achievements from GGPC at zone camp. Top gate needs eyelet for gate latch. Event 18/8 is in hall bookings calendar.

GGPC applying for grant for yards and arena fencing. Committee agree that metal yards were preferable as Council no longer recommends installation of coppers logs in public areas. **Action GGPC to apply for grant.**

Landcare Report

No report – it was agreed that as Landcare are no longer a regular user the requirement for them to submit a report will be removed from future agenda's.

Greenways/GROW Report

Greenways meeting held 26 March 2019. Planning some major works in regard to erosion and looking into applying for grants.

New Business

- Discussions regarding maintenance of the entry road as flooding is occurring during heavy rain. **Action: Pete to approach Council to upgrade when they are in the area.**
- Hans will fix top gate latch.
- Merle tendered her resignation from the role of Hall bookings officer as she is unable to continue due to other competing priorities. Nomination received for Steve Walker to take over this role. Committee approved the nomination. **Action: Merle will provide Steve with a full handover.**
- Future meeting dates changed to the first Tuesday of the month:
 - 3 September 2019 (AGM)
 - 3 December 2019

Meeting closed 8:17pm

QUEANBEYAN-PALERANG REGIONAL COUNCIL

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ITEM 9.2 LES REARDON RESERVE S.355 COMMITTEE MEETINGS
MINUTES

ATTACHMENT 3 LES REARDON RESERVE S.355 COMMITTEE FINANCIAL
STATEMENTS 5 JUNE 2019

Financial Statement LRR Meeting 5th June 2019

Date	Credit	Debit	Details	Balance
			Opening Balance	\$5,158.63
1/04/2019	\$2.45		Interest	\$5,161.08
5/04/2019	\$150.00		BCA Car Boot Sale	\$5,311.08
26/04/2019	\$150.00		P Gautam	\$5,461.08
26/04/2019	\$95.00		P. Gautam	\$5,556.08
1/05/2019	\$2.41		Interest	\$5,558.49
1/06/2019	\$2.59		Interest	\$5,561.08
			Closing Balance	\$5,561.08

QUEANBEYAN-PALERANG REGIONAL COUNCIL

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ITEM 9.3 WAMBOIN LOCALITY COMMITTEE MEETING MINUTES 1
 APRIL 2019

ATTACHMENT 1 WAMBOIN LOCALITY COMMITTEE MEETING 1 APRIL 2019



Wamboin/Bywong Locality Committee

Monday 1 April 2019

Meeting Minutes

1. Attendance

Cr Pete Harrison (QPRC, Chair), Hans Bachor (Les Reardon Reserve), Peter Evans (Canning Close Reserve), Peter Greenwood (Wamboin Hall), Maria Taylor (Greenways)

2. Apologies

None

3. Declarations of Conflicts of Interest

None

4. Role of Committee and Terms of Reference

The local s.355 committees currently represented on the Area Committee are:

- Les Reardon Reserve
- Canning Close Reserve
- Greenways
- Wamboin Hall

The Terms of Reference for the committee were discussed and agreed upon as per Attachment 1 (190401 ToR Wamboin.pdf).

5. Member Reports

Minutes of the respective 2018 Annual General Meetings were provided by representatives from each committee:

- Attachment 2: 180903 Les Reardon Reserve s.355 AGM Minutes.pdf
- Attachment 3: 181025 Canning Close Reserve s 355 AGM Minutes.pdf
- Attachment 4: 181025 Canning Close Reserve 2018 Chair's Report.pdf
- Attachment 5: 181211 Greenways s 355 AGM Minutes.pdf
- Attachment 6: 181211 Greenways Major Works.pdf
- Attachment 7: 180925 Wamboin Hall s 355 AGM Minutes.pdf
- Attachment 8: 180925 Wamboin Hall 2018 Financial Report.pdf

6. Other Business

There was no other business.

7. Meeting Schedule

TBA, following the 2019 AGMs of all represented committees.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

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26 JUNE 2019

ITEM 9.3 WAMBOIN LOCALITY COMMITTEE MEETING MINUTES 1
 APRIL 2019

ATTACHMENT 2 WAMBOIN LOCALITY COMMITTEE - TERMS OF REFERENCE

WAMBOIN LOCALITY COMMITTEE



TERMS OF REFERENCE
WAMBOIN LOCALITY COMMITTEE
Wamboin/Bywong Areas

1. Role

The role of the Wamboin Locality Committee is to provide a place-based body to:

- oversee the s.355 committees operating in the Wamboin/Bywong areas that manage reserves or facilities on Council's behalf;
- provide a forum for consultation with s.355 committee representatives in the locality about relevant Council projects, including proposals, plans of management and documents on exhibition;
- note the activities of the various committees, including maintenance works and improvement programs;
- ensure that each s.355 committee has provided Council with the minutes of its AGM, which will include its annual financial report

2. Membership

- Up to two Councillors, one of whom shall act as Chairperson;
- One nominated representative from each s.355 committee in the locality (or an alternate representative in their absence);
- One Council staff member appointed by the CEO/General Manager;
- Other Council staff to provide information or advice, as determined from time to time by the CEO/General Manager or Portfolio General Manager.

3. Meetings

At least one meeting will be held each year, usually in October and after the AGMs of the member s.355 committees. The date, time and venue for meetings will be as determined by agreement amongst Locality Committee members, but will generally be either the Wamboin or Bywong Community Halls or the Committee Meeting Room, Queanbeyan.

Alternatively, where the agenda for meetings comprises only committee reports, meetings may be conducted electronically, with the agenda and reports distributed to members for review and comment.

4. Quorum

A quorum for the meeting will be a majority of eligible members. Where a meeting is conducted electronically and a vote is required, responses will be required from representatives of at least half of the s.355 committees.

BURRA LOCALITY COMMITTEE MEETING

9 APRIL 2019

QPRC



Burra Locality Committee Meeting Burra/Urila/Royalla/Fernleigh Park Areas

Tuesday, 9 April 2019 at 5.36pm
Committee Room, 253 Crawford St, Queanbeyan

MINUTES

1. **Present:**

- Cr Trevor Hicks (Chairperson)
- Cr Trudy Taylor
- Greg George (Burra/Cargill Park s.355 Committee – alternate)
- Michael Kitchen (Royalla Common s.355 Committee)
- Colleen Krestensen (Fernleigh Park s.355 Committee - alternate)
- Melinda Roughsedge (Fernleigh Park s.355 Committee – observer)
- Bill Lilley (Burra Community Association – delegate)

2. **Apologies**

- Don Fraser (Burra/Cargill Park s.355 Committee)
- Mick Doyle (Fernleigh Park s.355 Committee)

BURLC01/2019 RECOMMENDATION that the apologies received from Don Fraser and Mick Doyle be accepted.

Taylor/George

3. **Declaration of Conflicts of Interest**

There were no declarations of interest.

4. **Business Arising from Minutes**

4.1 Item 5.2 – Royalla Common

It was noted that Shane is to provide the Royalla Common s.355 Committee with the level of s.94 contributions remaining.

4.2 Item 5.3 and 5.4 - Burra/Cargill Park s.355 Committee

Greg and Bill advised that the drain has been repaired and that temporary fencing is installed. The barrier is to be the same as the one on the right-hand side between the entrance gate and the toilet block. The weeds spraying was not done due to wet weather.

BURRA LOCALITY COMMITTEE MEETING

9 APRIL 2019

4.3 Item 5.1 – Fernleigh Park s.355 Committee

Colleen asked if the land was purchased for the slip lanes at Old Cooma Road. Trevor advised that it was discussed but nothing eventuated. Trudy added that the property owner had said no, so the matter has stalled at present.

BURLC02/2019 RECOMMENDATION that Council be asked to follow up the commitment for a slip lane at Old Cooma Rd and Googong Rd.

Krestensen/Lilley

Colleen advised that with regard to the walking trails, the Committee had decided there was no point having seats on a trail that doesn't have access. They will work on the safe access around park, after John Barilaro promised to address the hot spots regarding the access.

5. **Reports from delegates**

5.1 Royalla Common s.355 Committee

Michael provided the following information:

- The Common had had a successful time through summer, with three weddings, parties and other get-togethers.
- Catering can be done in the kitchen as there are refrigerators, benches, a dishwasher, an oven which had been used once, and a microwave that is used every now and again.
- The Royalla Fair was cancelled at short notice. The Fair was to provide funds for the s.355 Committee; the first and second fairs were successful, but the third one was disrupted by a dust storm.
- On the Common, we are progressing with the outdoor shade area and this should be finished by the end of April.
- That work will complete the outside of the building, but there is a bit more to do inside.
- We are progressing with the landscaping. Council's Program Coordinator CBD and Horticulture, Sean Kaden, has been a great help to us with getting rocks from the EDE construction.
- Trees and bushes have been supplied.
- We have asked Rod about two ranger gates, secondhand will do. Rocks have been placed to stop people driving out of the carpark, but we would like to control vehicle access to the remainder of the Common by gates, and would prefer to get them from Council. Debby undertook to talk to Brenton about this.
- With regard to the playground, we have \$40,000 from Council, but the application for \$40,000 from the "Anyone can Play" program was not successful. Council's Grants Officer, Liz Mirowski, was very helpful. We are putting in another grant under the "My Community Project" fund and we have also submitted a Veolia Mulwaree Trust grant application.
- We recently received a \$20,000 grant from John Barilaro for a BBQ area at the Common.

5.4 Burra Community Association

Bill provided the following information:

- The issue with the Cargill Park signage has been resolved. He had been contacted by a descendant of the Cargill family who was disappointed with the state of the sign, so Bill contacted Rod to see what could be done. The sign has been renovated and relocated to a much better spot now. Bill thanked Council for that.

BURRA LOCALITY COMMITTEE MEETING

9 APRIL 2019

- We had a walk around the park with Mike Thompson in relation to a possible new museum type of building. Bill will follow up on this.
- He had been contacted by a resident about the Burra bends, and while Bill understood that the work was still happening at some stage, this person is against it because it will involve knocking down some trees. Bill said that they have been working on this for years, and hoped to get hold of the proposal, or an estimate of how many trees have to be knocked down. Some people are seeing the roadworks in Googong and they think it might happen on the Burra bends, but it is a different ball game.
- Land has been acquired for the work on the Burra bends. Trevor indicated that a lot of projects are coming to completion, and the work has been budgeted for this financial year.
- Bill asked if the plans can be put on Council website.

5.3 Burra/Cargill Park s.355 Committee

Greg provided the following information:

- Erosion is starting in front of the park entrance and in the area where you park. There are a few potholes on the track into the park. Greg asked if a Council grader could run over it and stop the channelling into these areas. Trevor recommended that the residents see when the grader is out there and ask them to do it.

5.4 Fernleigh Park s.355 Committee

Colleen and Melinda provided the following information:

- The Fernleigh Park area is a cohesive community, more so now than for years.
- They are holding a free BBQ on Friday night and Council is invited.
- There was a recent incident in Fernleigh Park and surrounding areas where there were burnouts and vandalism. All the waste bins were knocked over early one morning, and it is believed this was associated with a trail of dead animals.
- There is a bit more theft happening in the area.
- There is some dumping of old furniture in Fernleigh Park and in Old Cooma Road towards Burra. There is also increasing dumping of rubbish in Old Cooma Road. An email was sent to Council last week to get the dumped material removed.
- Thanks to Council for the air conditioner in the hall.
- The road is a key issue, and pedestrian access within Fernleigh Park. John Barilaro promised before the NSW election a \$25,000 commitment for the front entrance and pedestrian hotspots in Fernleigh Park. People have to go out on the road to go round some corners, e.g. Cavanagh and Fernleigh Drive, and you can't hear traffic coming, so it is very dangerous. There are four or five spots like this in Fernleigh Park and the Committee is keen to address this issue.
- Would it be possible to get matching funding from Council for Mr Barilaro's \$25,000 commitment? Trevor suggested the Committee should contact Rod Stewart.
- Is it appropriate to get Council input when we get grants? Debby suggested that they talk to Council's Grants Officer, Liz Mirowski.
- The issue of mobile phone access in Fernleigh Park is on the agenda, and while it is not a Council issue, we want to talk to others about this problem. The coverage has diminished because of Googong needs, with calls dropping out. Royalla has had the same issue for some time, as can be seen from complaints posted on the Royalla Facebook site. Bill advised that Burra had had a huge issue with this when they were out for the whole week. Telstra accused a landowner of locking the gate, and blocking access to the tower. After writing to the Ombudsman, and the landowner contacting us, it was found that Telstra had been telling lies. The landowner was a Telstra customer, and had been told it was an upgrade to the 5G network, but they don't know why it took a week. There is another outage about to happen according to the

BURRA LOCALITY COMMITTEE MEETING

9 APRIL 2019

landowner for upgrades of towers. However insiders are saying Telstra is turning the antennas to Googong. Colleen indicated that the Fernleigh Park Committee will circulate the community complaint, and would be very interested if other communities would like to work with us on this and put in a joint proposal. Bill advised that Burra had had no reply from the Ombudsman.

- Michael advised there had been no trouble like this in Royalla, however a private company has set up the internet on a nearby hill because most of the complaints in Royalla relate to the internet. Michael will mention the problem to the Community Association to see if they're interested.
- Trevor suggested that the Fernleigh Park Committee should talk to the candidates in the forthcoming Federal election.

6. Other Business

- 6.1 Debby advised that, after a query from another Locality Committee about someone who has offered to provide a kettle to hall, a committee member has asked whether the kettle cord needs to be tagged/checked first. The answer is that Council does not conduct regular test and tagging at s.355 sites. This is the responsibility of the Committee. Being public spaces, all electrical appliances should be tagged according to WH&S guidelines.

6.2 Process and Status of Operational Plan and Budget

Staff have developed a budget that has a \$2.4m surplus which aligns with the adopted Delivery Program. We need to continue to produce surpluses to ensure that we can increase the amount of unrestricted cash that we have available for unexpected emergencies. While we have produced a surplus, the budget still includes more than \$150m of capital works projects across the region. We are fortunate to be receiving a significant amount of grant funding, but it is placing a strain on the organisation to complete work aligned to grants, along with our regular upgrades and maintenance. The draft budget will be finalised and presented to Council at its meeting on 24 April, and will be placed on public exhibition for 28 days seeking written submissions. It will then be considered by Council on 26 June for final adoption.

7. Closure

The meeting closed at 6.45pm.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2019

ITEM 9.5 REPORT OF THE ACCESS COMMITTEE

ATTACHMENT 1 ACCESS COMMITTEE MINUTES 10 MAY 2019

MEETING MINUTES



QPRC ACCESS COMMITTEE

Meeting held 1.10pm on 10th May 2019

Present: Cr Peter Bray (Chairperson), David Brown, Di Grandjean, Kerrie Rogers, Bevan Hussey

Also Present: Kyla Harvey (QPRC)

Apologies: Natalie Wentworth-Shields

Acknowledgement of Traditional Custodians (Cr Peter Bray)

Minutes of previous meeting

Accepted unanimously

Business Arising

1.River Path

The Access Committee requests that the new section of the path on the river be re-examined by appropriate Council staff. The Committee is of the view that the new section is too steep and dangerous, which poses a high risk of injury to some members of the community, especially wheelchair and scooter users. The previous job number was 103075.

2.Old Shops at Jerrabomberra

The Access Committee has received positive feedback on the two new designated accessible parking bays (DAPB) at the old Jerrabomberra shops.

3.Ambassador

The invitation to Ben Farinazzo is to be carried over and Cr Peter Bray to approach Ben at a later date.

4.Shopping Trolley

The QPRC Shopping Trolley policy was adopted 23rd January 2019.

5.Access to public toilets

Members of the Access Committee are continuing to examine and identify deficiencies in public toilets in our region.

One member identified Aldi Carpark toilets (out the front of Four Bees Meats) are inaccessible due to close proximity of car park.

Action:

Members of the Access Committee to identify deficiencies in public toilets and keep reporting at future Committee meetings.

6.Upgrade of Council Buildings

The Committee has asked to be consulted on all Council plans, upgrades and new concept designs that are Council property, not privately owned plans and buildings.

Action:

Members of the Access Committee would like the opportunity to view and provide feedback on the CBD masterplan and the new QPRC headquarters in Queanbeyan.

QPRC Community Team will follow up with QPRC planning team to arrange this process.

7.DIAP Update

Online Learning Package (LMS) for Disability and Inclusion has now been completed and online for use by QPRC employees.

New Business

8.New bollards at Woolworths Queanbeyan

Access Committee has noted the advice given by the QPRC Compliance Officer and would suggest the complainant contact the property owner directly to raise their concern. Other QPRC residents have had recent success with this approach. The Access Committee would be grateful to receive any feedback from the owner.

9.Woolworths and Aldi Queanbeyan Carparks

QPRC has received a complaint from a community member in regards to inaccessibility and dangerous access to the Woolworths Queanbeyan Carpark entrance and pathways.

Action:

The Access committee, in conjunction, with the traffic committee would like to address the footpath and council easement issues.

10.Accessible ground webbing (matting)

Access Committee and/or QPRC employees to apply for grant opportunities to purchase accessible webbing/matting to be used for regional QPRC and public events.

Action:

QPRC Community Team to discuss opportunities for grant funding with the QPRC Events team prior to next Access Committee meeting 9th August 2019

11. Disability Inclusion Walk article

Access Committee would like to explore the opportunity to hold a walk similar to the one held by Glen Innes Council. A Disability Awareness Walk could be incorporated as part of the International Day of People with Disabilities to be held on 3 December 2019.

12. Master Locksmith Access Key (MLAK) locks on accessible toilets

QPRC has been notified in writing by Physical Disability Australia requesting MLAK locks on accessible public toilets be removed within the region. Access Committee members disagree with this request and will investigate further.

13. Committee member

Currently the Access Committee has some vacancies.

Action:

Terry and Kyla to discuss further with QPRC staff to identify and invite regional residents to join the Access Committee to fill vacant positions.

13. Draft Sustainable Events Management Policy

Access Committee members asked to provide feedback on draft policy. Feedback noted.

14. Briometrix

The Access Committee has received information from Briometrix which describes a wheelchair fitness app with navigation capabilities designed to help wheelchair users to track fitness, remain injury-free, set goals for improvement and navigate with reliable data. (Attachment included with Minutes).

16. National Disability Strategy review by First Peoples Disability Network

Information received and will be distributed to Access Committee members and other appropriate networks.

17. Crossing required for Campbell Street

The Access Committee supports the placement of a pedestrian crossing on Campbell Street close to the new retirement and aged care facility (Warrigal). QPRC Community Team will enquire what process needs to be followed to progress this matter.

18. "A First for Accessibility" newspaper article

Information received and will be distributed with the minutes.

19. Risk management for Council works

A Committee member recently found it difficult to navigate around Council works due to the use of hazard cones only.

Action:

The Committee requests that QPRC staff examine the inclusion of a combination of hazard tapes and cones to be implemented around road works to assist people with vision impairment navigate the works safely.

Meeting Closed 2.30pm

Next Meeting:

**Friday August 9th 2019, 1–3 p.m., to be held in Queanbeyan
in the Library Activities Room.**

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2019

ITEM 9.5 REPORT OF THE ACCESS COMMITTEE

ATTACHMENT 2 ACCESSIBILITY ARTICLE

MARCH 2019

A first for accessibility

New, fully accessible public toilets in Mornington, Victoria, are home to the first Exceloo Changing Places facility in the country.



The team that helped build Mornington's new fully-accessible public toilets.

The new facilities are designed to cater for people who require additional equipment and replace an existing, poor condition toilet block.

According to the Australian Institute of Health and Welfare, around 200,000 Australians with a disability require assistance to use the toilet.

The new cubicles include a Changing Places toilet as part of the Changing Places Australia project

As part of its Disability Inclusion Plan, Mornington Peninsula Shire Council is commit-

for inclusion and participation and ensuring people with disability have equal access to services and facilities.

Mayor, David Gill, said, "We're taking the lead on public accessibility and it's fantastic to have Australia's first Exceloo Changing Places facility right here on the Peninsula.

"Standard wheelchair accessible toilets are designed for independent use and don't cater to the needs of people who require a hoist and/or adjustable change table.

"This new facility will

a disability to get out in their community and enjoy social activities".

The Shire's Disability Advisory Committee has developed a handy Changing Places fact sheet.

The new facility also includes a regular accessible, ambulant and standard unisex cubicle as well as a parents' cubicle.

This project has been supported through \$552,000 from the Shire and a \$100,000 grant from the state government's Growing

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2019

ITEM 9.5 REPORT OF THE ACCESS COMMITTEE

ATTACHMENT 3 FIRST PEOPLES DISABILITY NETWORK

SAVE THE DATE

NATIONAL DISABILITY STRATEGY REVIEW

Community Workshops

FIRST PEOPLES DISABILITY NETWORK AUSTRALIA WILL BE HOLDING WORKSHOPS AROUND THE COUNTRY FOR ABORIGINAL AND TORRES STRIGHT ISLANDER PEOPLE, THEIR FAMILIES AND CARERS TO HAVE YOUR SAY ON THE NATIONAL DISABILITY STRATEGY REVIEW

LOCATIONS & DATES

QLD - Cairns/Torres Strait	Friday 12th April
NSW - Far North Coast - Coffs Harbour	Wednesday 17th April
Far Western NSW - Dubbo	Wednesday 24th April
NSW - Sydney	Tuesday 30th April
SA - Port Augusta	Friday 10th May
NT - Paterson St Hub, Tennant Creek	Thursday 2nd May
VIC - Aboriginal Advancement League, Thornbury	Tuesday 21 May
WA- Broome/Fitzroy Crossing	10th & 11th June
NT - Darwin/Nhulunbuy	Week of 17th June

for more info

Contact us | 02 9267 4195 | enquiries@fpdn.org.au | fpdn.org.au



First Peoples
Disability Network
Australia

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2019

ITEM 9.5 REPORT OF THE ACCESS COMMITTEE

ATTACHMENT 4 GLENN INNES SEVERN COUNCIL PAPER

DECEMBER 14 2016 - 9:15AM

Vision impaired walk improvements in CBD

Craig Thomson

<https://www.gleninnesexaminer.com.au/>



WALK: Kylie Hawkins, Anna Watt and Jenny Croaker from Guide Dogs NSW.
Picture: Craig Thomson.

The Glen Innes Severn Council has approved the installation of Tactile Ground Surface across the CBD to facilitate improved access for vision impaired people.

Indicator strips at the Town Square, at the pedestrian crossing in Grey Street (south of the Coles entrance), at the pedestrian crossing in Church Street (north of the Wentworth Street intersection), and at the Meade Street School crossing will be in place in the near future.

Manager of Community Services Janine Johnson said the Community Access Committee had raised concerns with the council about the ability for people who are vision impaired to safely cross the Town Square outside the Grey Street offices of Council.

"It was decided that the area is a shared zone so Council should approve the installation of directional Tactile Ground Surface Indicators strips," she said.

"Council notes the preference of Guide Dogs NSW / ACT, representatives and also the Community Access Committee; that for courtesy crossings in Glen Innes their preferred benchmark would be the crossing between Timbs' Pharmacy and LJ Hooker."

Council staff and councillors recently took part in a Disability Inclusion Walk to better understand the needs of vision impaired people who have to negotiate the town's footpaths.

Director of Corporate and Community Services Anna Watt was one staff member who participated in the walk.

"The walk was centred on experiencing how people with vision impairments find a safe path around the central business district," Mrs Watt said.

Mrs Watt wore a blindfold for the walk and used a cane that assists people with vision impairments to find a clear pathway.

"It was a meaningful way to experience how people with vision impairments need to safely navigate our town, cross streets, and enter shops easily," Mrs Watt said.

"Council does a walk similar to this every year to further raise community awareness of access issues for people who have a disability.

"We then consider improvements that could be made to the street scape such as the tactile ground surface indicator strips that are to be installed at a number of pedestrian crossings next year."

Community Access Committee member Kylie Hawkins said the committee does good work.

"Other communities don't have committees purely tasked to look at all elements of accessibility," she said.

"This committee is proactive to support people who have access needs.

"Another benefit to this is for local businesses, they will get more customers if more customers can get to them."