



Ordinary Meeting of Council

18 December 2019

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 10.4 TO 14.1

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

ATTACHMENTS – 18 December 2019 Page i

| | | |
|-----------|---|------------|
| Item 10.4 | Resolution Action Sheet | |
| | <i>Attachment 1 Resolution Action Sheet.....</i> | <i>1</i> |
| Item 11.1 | Queanbeyan-Palerang Sports Council - Minutes of Meeting held 11 November 2019 | |
| | <i>Attachment 1 Minutes of the Queanbeyan-Palerang Sports Council Meeting held on 11 November 2019</i> | <i>70</i> |
| Item 11.2 | Minutes of the Braidwood and Curtilage Heritage Advisory Committee held 14 November 2019 | |
| | <i>Attachment 1 Minutes of the Braidwood and Curtilage Heritage Advisory Committee held 14 November 2019.....</i> | <i>74</i> |
| Item 11.3 | Consultative Committee on Aboriginal Issues | |
| | <i>Attachment 1 RAP</i> | <i>77</i> |
| | <i>Attachment 2 Minutes</i> | <i>95</i> |
| Item 11.4 | Youth Committee | |
| | <i>Attachment 1 Youth Committee</i> | <i>97</i> |
| Item 11.5 | Access Committee | |
| | <i>Attachment 1 Access Committee EOI.....</i> | <i>100</i> |
| | <i>Attachment 2 Access Committee Minutes.....</i> | <i>119</i> |
| | <i>Attachment 3 Access Committee TOR.....</i> | <i>123</i> |
| Item 11.6 | Braidwood Locality Committee Meeting Minutes 31 October 2019 | |
| | <i>Attachment 1 Braidwood Locality Committee Meeting minutes 31 October 2019</i> | <i>127</i> |
| Item 11.7 | Bungendore Town Centre and Environs Committee Meetings Minutes | |
| | <i>Attachment 1 BTCEC Meeting minutes 7 March 2019.....</i> | <i>134</i> |
| | <i>Attachment 2 BTCEC Meeting minutes 1 May 2019.....</i> | <i>137</i> |
| | <i>Attachment 3 BTCEC Meeting minutes 24 July 2019.....</i> | <i>140</i> |
| | <i>Attachment 4 BTCEC Meeting minutes 13 November 2019.....</i> | <i>143</i> |
| Item 11.8 | Wamboin Locality Committee Meeting 22 November 2019 | |
| | <i>Attachment 1 Wamboin Locality Committee meeting minutes 22 November 2019</i> | <i>147</i> |
| | <i>Attachment 2 Wamboin Hall s.355 Committee AGM minutes 13 August 2019</i> | <i>150</i> |
| | <i>Attachment 3 Wamboin Hall s.355 Committee Financial Report 13 August 2019</i> | <i>153</i> |
| | <i>Attachment 4 Canning Close s.355 Committee AGM minutes 29 August 2019</i> | <i>155</i> |
| | <i>Attachment 5 Les Reardon Reserve s.355 Committee AGM minutes 3 September 2019</i> | <i>158</i> |
| | <i>Attachment 6 Les Reardon Reserve s.355 Committee Financial Report 3 September 2019</i> | <i>160</i> |
| | <i>Attachment 7 Les Reardon Reserve s.355 Committee Chair's Report 3 September 2019</i> | <i>162</i> |
| | <i>Attachment 8 Greenways s.355 Committee AGM minutes 10 September 2019</i> | <i>164</i> |
| | <i>Attachment 9 Greenways s.355 Committee Major Works 10 September 2019</i> | <i>167</i> |
| Item 11.9 | Local Traffic Committee - 4 December 2019 | |
| | <i>Attachment 1 Local Traffic Committee - Minutes of Meeting 4 December 2019</i> | <i>171</i> |

| | | |
|-----------|--|------------|
| Item 12.1 | Constitutional Referendum | |
| | <i>Attachment 1 Possible QPRC Ward Configurations</i> | <i>178</i> |
| | <i>Attachment 2 Referendum Questions.....</i> | <i>182</i> |
| Item 14.1 | Responses to Councillors' Questions | |
| | <i>Attachment 1 Responses to Councillors Questions</i> | <i>185</i> |

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 10.4 RESOLUTION ACTION SHEET

ATTACHMENT 1 RESOLUTION ACTION SHEET

QPRC - RESOLUTION ACTION SHEET

| No | Meeting Date | Res No | Item No. | Action | R/Officer | Progress | Estimated completion date | Compl Y/N |
|----|--------------|--------|----------|---|--|--|---------------------------|-----------|
| 2 | 27/09/17 | 254/17 | 7.2 | <p>MoM - Pedestrian Access and Safety - Monkitee Bridge, Wallace Street, Kings Highway, Braidwood That Council:</p> <ol style="list-style-type: none"> 1. Receive a report addressing options for improved pedestrian access from both ends and pedestrian crossing safety in relation to Monkitee Bridge, Wallace Street, Braidwood. 2. Consider including funding in the Delivery Program. | Portfolio GM Community Connection | <p>Council staff are investigating options to discuss with the RMS.</p> <p>A new pedestrian bridge has been included in the Braidwood PAMP.</p> | 2018/19 | N |
| 6 | 27/09/17 | 258/17 | 7.6 | <p>NoM - Bus Shelters Googong That Council:</p> <ol style="list-style-type: none"> 1. Investigate the need for the installation of bus shelters at bus stops in Googong, with particular attention to the school bus route along Beltana Road and outside the Anglican School on Gorman Drive. 2. Discuss with the Googong Developers the opportunity for them to provide or contribute to the provision of bus shelters. 3. If deemed necessary, these bus shelters be given priority on Council's bus shelter program. 4. Receive a report on the matter, including the relative priority of other bus shelters and park'n'ride facilities in the bus shelter program. | Portfolio GM Community Connection | <p>Approval has been granted for the Googong developers to install bus shelters in Googong. One has been approved adjacent to the Anglican School on Gorman Drive.</p> <p>Council staff are now reviewing the 2018/19 bus shelter installation priority lists.</p> | 2018/19 | N |
| 11 | 27/09/17 | 266/17 | 8.5 | <p>Queanbeyan Head Office, Tenancy and Smart Hub That Council:</p> <ol style="list-style-type: none"> 1. Note the report on the Queanbeyan head office and smart hub. 2. Authorise the Interim General Manager to execute the lease agreement with the major tenant named in attachment 8. 3. Authorise the Interim General Manager to progress the acquisition of property at 46-48 Lowe Street Queanbeyan under Just Terms Compensation, should a negotiated sale not be achieved, for further report to Council. 4. Commence road closures from Lowe Street and realign the road from Rutledge Street to the service lane behind the Monaro Street 12properties through relevant road openings, in accord with the attached plan, to provide access and egress from Rutledge Street and Crawford Street, and new location onto Lowe Street. 5. Authorise the Interim General Manager to negotiate the sale of properties marked as Block D on the subdivision plan in attachment 5, being Stage 1 of the DQPL proposal (sites E and Z), based on attached valuations, for further report to Council. 6. Exhibit the expanded scope of works of the project, including basement carparking and public domain, as an amendment to the Operational Plan. 7. Meet the monthly rental costs for the relocation of the Senior Citizens to alternate premises in Morisset Street from the donations vote. | Service Mgr Contracts & Projects | <p>Following the withdrawal of the major tenant from the proposed lease a review of the proposed building location is underway.</p> | | N |

| | | | | | | | | |
|----|----------|-----------|------|--|---|---|--|---|
| | | | | 8. Receive a report on engagement with business and methods proposed to ameliorate potential impact on nearby business during construction. | | | | |
| 14 | 27/09/17 | 280/17 | 15.1 | <p>Offset Land Purchase That:</p> <ol style="list-style-type: none"> 1. The report on Environmental Offset arrangements be received and noted. 2. Council approve the purchase of 40A Severne St in accordance with the consideration and lease arrangements outlined in the report. 3. The Land once acquired be classified as "Operational Land" in accordance with the <i>Local Government Act, 1993</i>. 4. A further report be presented to Council on options to subdivide part and manage the remainder of the site in line with offset requirements. | Service Mgr Legal & Risk | <ol style="list-style-type: none"> 2. Land acquisition completed. 3. Completed 4. Will need to report to Council once the EDE is nearing completion. | March 2020 | N |
| 15 | 11/10/17 | PLA288/17 | 4.3 | <p>Mount Jerrabomberra Bushfire Management Plan That Council:</p> <ol style="list-style-type: none"> 1. Note the completion of the Mt Jerrabomberra Bushland Reserve Bushfire Management Plan 2017-2022. 2. Investigate funding opportunities for consideration in the Delivery Program to implement the 49 conservation and fire treatment recommendations of the "Action Plan" provided within the Bushfire Management Plan noting in particular the following: <ol style="list-style-type: none"> i. Create CAT 1 fire trails as recommended (APZ1 Fire Trail, APZ2 Fire Trail, APZ3 Fire Trail, APZ4 Fire Trails and Jerrabomberra Hill Road Fire Trail) to provide firefighting agencies with safe access to the interface of properties and Mt Jerrabomberra to facilitate firefighting. Very High to Moderate Priority. ii. Create asset protection zones as recommended (APZ1, APZ2, APZ3, APZ4) to increase the separation distance between houses and vegetation posing a hazard within Mt Jerrabomberra. Very High Priority to Moderate Priority. <ol style="list-style-type: none"> a. An Inner Asset Protection Zone (IAPZ) of 10m –co-located with the proposed fire trails where practicable. b. An Outer Asset Protection Zone (OAPZ) of 10m iii. Create asset protection zones as recommended (APZ5, APZ6, APZ7) to increase the separation distance between the economic assets (Lower and Upper Thornton Reservoirs and Telecommunication tower). Very High Priority. <ol style="list-style-type: none"> a. An Inner Asset Protection Zone (IAPZ) of 10m b. An Outer Asset Protection Zone (OAPZ) of 10m iv. Submit the Mt Jerrabomberra BMP to the NSW Rural Fire Service and Fire and Rescue NSW for endorsement. Very High Priority. v. Council to work with NSW RFS & FRNSW to provide bushfire education information to residents within APZ1, APZ2, APZ3 and | Manager Natural Landscapes & Health | <p>Discussions with RFS have identified that some actions are inconsistent with their Draft Lake George Bush Fire Risk Management Plan which closed for comments on 7 May 2018. Amendments will be required to the QPRC Plan and brought back to Council.</p> <p>Consultant is currently amending the Mount Jerrabomberra Bushfire Management Plan and the Stringybark Reserve Bushfire Management Plan.</p> <p>Consultant has returned amended document. Manager to review and bring it in line with RFS requirements.</p> <p>Further consultation between QPRC & RFS.</p> <p>RFS consider the document to be too onerous on Council.</p> <p>Further Report to be presented to Council.</p> <p>Council is not a Fire Response Authority. The RFS endorsed the Lake George Bush Fire Management Plan on 26 July 2018. This is the Plan that should be followed to seek RFS funding.</p> | 30/09/18 21/12/18 19/03/19 13/11/19 | N |

| | | | | | | | | |
|----|----------|--------|-----|---|---|--|---------|---|
| | | | | <p>APZ4 to achieve an increase in the effective separation distance by removing fuel from the property between the house and the boundary with Mt Jerrabomberra. Very High Priority.</p> <p>vi. Create Conservation Land Management Zone CLMZ1 Dry Forest. High Priority.</p> <p>vii. Conduct a vegetation survey to map the vegetation communities (plant class types) within the Dry Forest Association throughout Mt Jerrabomberra. High Priority.</p> <p>viii. Conduct a survey to locate populations of <i>Delma impar</i> (Striped Legless Lizard), listed as Vulnerable under the NSW TSC Act 1995 and under the EPBC Act. High Priority.</p> <p>ix. Harvest and remove the remnant pine plantation (removal of timber from the Reserve). High Priority.</p> <p>x. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in spring or autumn 2019 within the northern section of remnant pine plantation following removal of pines as recommended to initiate restoration of the former Dry Forest formation. High Priority.</p> <p>xi. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in spring or autumn 2021 within the southern section of remnant pine plantation following removal of pines as recommended to initiate restoration of the former Dry Forest formation. High Priority.</p> <p>xii. QPRC map the location of threatened flora and fauna within Mt Jerrabomberra to inform fire exclusion zones. Moderate Priority.</p> <p>xiii. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in autumn 2018 within the Dry Forest formation as recommended. High Priority.</p> <p>xiv. Conduct post prescribed fire spring vegetation assessments at six months, 18 months and 4.5 years following a prescribed fire. High Priority.</p> <p>xv. Create a managed vegetation corridor (easement) under the power lines that supply the telecommunication tower in accordance with ISSC (2016) and ISSC (2012). High Priority.</p> | | Contractors to undertake hazard reduction works. | | |
| 18 | 25/10/17 | 307/17 | 7.2 | <p>NoM - Yass Road Speed Camera That Council investigate safety concerns associated with the signalised pedestrian crossing on Yass Road and provide a report to Council detailing appropriate treatments to reduce the identified risk.</p> | Portfolio GM Community Connection | This matter is being investigated and a further report will be provided to Council once completed. | | N |
| 19 | 25/10/17 | 308/17 | 7.3 | <p>NoM - Police Citizens Youth Club (PCYC) for Queanbeyan That Council liaise with NSW Police and receive a report on the proposed Queanbeyan based Police Citizens Youth Club (PCYC).</p> | Portfolio GM Community Choice | Ongoing – Discussions are continuing with the CEO of PCYC and the police. Queanbeyan is currently not in the top | Unknown | N |

| | | | | | | | | |
|----|----------|-----------|-----|--|-------------------------------------|--|---------------|----------------------------|
| | | | | | | five priorities however establishing a PCYC in the region is generally supported by Council, NSW government, the police and the community. It is a detailed process as it requires the provision of two full time police officers in perpetuity. We are currently discussing options for for location and collaboration. | | |
| 22 | 25/10/17 | 313/17 | 8.5 | <p>Dedication of Laneways in Deposited Plan 8456 West Queanbeyan That:</p> <ol style="list-style-type: none"> 1. Council support in principle the dedication of all 12 laneways in Deposited Plan 8456 Queanbeyan as public road. 2. The proposal be advertised in a locally circulating newspaper and that the adjoining property owners be advised of this proposal. 3. If no adverse response is received, the application be progressed in accordance with sections 16 & 17 of the <i>Roads Act 1993</i>. 4. If objections to the proposal are received, the matter again be considered by the Council. | Service Mgr Legal & Risk | In progress, but not an immediate priority. | March 2021 | N |
| 27 | 08/11/17 | PLA355/17 | 5.5 | <p>Minor amendment - Section 94 Development Contributions Plan No 11 for the provision of public off-street carparking at Bungendore That:</p> <ol style="list-style-type: none"> 1. Palerang Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be renamed Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) and that a note to this effect be put into the body of the Plan reflecting this. 2. Clause 2.13 of the Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be amended to state June 2019 (Amendment No. 2). 3. The Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be amended to include: <ol style="list-style-type: none"> a. The land use zones B2 Local Centre and B4 Mixed Use instead of referring to the commercial precinct in the repealed 2(V) Village Zone Development Control Plan. b. Reference(s) to Queanbeyan-Palerang Regional Council rather than Palerang Council. c. Reference(s) to the Palerang Local Environmental Plan 2014 rather than the Yarrowlumla Local Environmental Plan 2002. d. Updated population and land development information. e. An adjustment to the contributions rate for each car space from May 2011 to that currently, based on movements to the Consumer Price Index (All Groups Index) for Sydney. f. Other minor administrative changes as necessary. 4. The Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore | Service Mgr Land-Use Planning | <p>1 Completed.</p> <p>2 Completed.</p> <p>3 a-f Completed.</p> <p>4 This will occur after a reviewed Bungendore Structure Plan is adopted.</p> | 4. Nov 19 | 1Y 2Y 3Y 4N 5Y |

| | | | | | | | | |
|----|----------|--------|-----|---|---|--|--|---|
| | | | | (Amendment No. 2) be further reviewed once the review of Bungendore Structure Plan has been adopted by Council. 5. The revised Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) be exhibited for a minimum of 28 days. | | 5 Completed and plan adopted. | | |
| 28 | 22/11/17 | 361/17 | 5.2 | NoM - Street Lighting in Queanbeyan, Bungendore and Braidwood That: 1. An audit be carried out of all street lighting in Queanbeyan, Bungendore and Braidwood to identify defective lights and report the results no later than the April meeting of Council. 2. A maintenance/rectification demand, based on the data above, be prepared for Council to send to the provider for rectification. 3. Council make representations to the provider in advance to alert them to the proposed audit and to ascertain to what programs they have in place to rectify the issues. | Portfolio GM Community Connection | Street lights in Bungendore and Braidwood will be inspected by staff in the week commencing 13 August 2018. Street light inspection for Queanbeyan has not commenced. Street light inspection for Queanbeyan has been completed. Representations have been made to the provider to repair the broken lights. | | Y |
| 31 | 22/11/17 | 365/17 | 6.3 | Queanbeyan Carparking Plan That Council: 1. Receive and note the report on Queanbeyan CBD Carparking. 2. Name the draft document the "Queanbeyan CBD Carparking Strategy 2018-2028". 3. Delete from the draft references to formalised at-grade parking at the showground and old nursery site. 4. Include in the draft a section on the indicative phasing of the various carparking initiatives. 5. Seek business and community feedback on the draft Queanbeyan CBD Carparking Strategy 2018-2020, carpark sites and pedestrian connections, in conjunction with community engagement on the QCBD Masterplan and Transport Strategy. 6. Consider the Plan's Principles, Options and Financing in the respective DCP, Capital Plan and Financial Plan. 7. Include 'smart parking' principles and infrastructure in the design of redeveloped carparks. 8. Include the smart parking and construction estimates of those carparks in revised development contribution plans and voluntary planning agreements, and car space leasing agreements. 9. Consider in the revision of the Carparking DCP, options to share car spaces for different uses outside core hours, mechanisms to free up high turnover public car spaces, and reduction of car space requirements for expansion of current developed uses or residential apartments close to public transport nodes. 10. Consider commissioning reports on the: a. feasibility of aggregating car spaces into Morisset and Crawford carparks and subsequent offsets on demand for new commercial space/year | Service Mgr Contracts & Projects | 1-8 Draft Strategy modified to reflect changes, and those of subsequent decisions of Council. Strategy to be exhibited with CBD Masterplan Pilot smart parking project scheduled for Morisset carpark 10 not commenced | | N |

| | | | | | | | | |
|----|----------|--------|------|--|---|---|------|---|
| | | | | <ul style="list-style-type: none"> b. impact of higher or lower s94 contributions in different development types c. impact of more timed parking on patronage and business d. likelihood of employees utilising untimed carparks on CBD perimeter | | | | |
| 39 | 22/11/17 | 387/17 | 7.1 | <p>Braidwood and Bungendore Town Centre Improvements and Captains Flat Upgrade to Community Facilities - Stronger Communities Funding Update</p> <p>That:</p> <ol style="list-style-type: none"> 1. The report be received for information. 2. The skate facility not be included in the development of a master plan for the Braidwood town centre and Ryrie Park but alternate sites be included in future plans. | Program Coordinator Projects & Technical | <p>Town Centre Improvements Bungendore complete.</p> <p>Town Centre Improvements Braidwood commenced. Bin replacements in Wallace Street is complete. Upgrade to current bench seats in Wallace Street and Ryrie Park is almost complete. The Playground replacement at Ryrie has commenced and should be complete by late October / early November. A new shelter is currently being constructed to accompany the new playground. The shelter will house seating and 2 x double barbecues. Picnic furniture in Ryrie Park will be replaced as part of this project. Project effectively complete. Some minor furniture work will continue under maintenance.</p> <p>Upgrade to community facilities Captains Flat is complete.</p> | 2019 | Y |
| 40 | 22/11/17 | 397/17 | 12.1 | <p>Queanbeyan CBD Property Development</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the report. 2. Receive a presentation from the proponents. 3. Authorise the CEO to execute a heads of agreement with the proponents for the potential redevelopment of part Rutledge carpark. 4. Authorise the CEO to then seek a Detailed Proposal for assessment in accord with Phase 2 of the heads of agreement, for further report to Council. 5. Undertake community and business engagement on the proposal in context with the QCBD Masterplan and Carparking Strategy. | Service Mgr Legal & Risk | <p>1-3 Has been executed.</p> <p>4-5 Being progressed.</p> | 2021 | N |
| 41 | 22/11/17 | 398/17 | 12.2 | <p>Miscellaneous Land Acquisitions</p> <p>That:</p> <ol style="list-style-type: none"> 1. The Officer's Report be received and noted. 2. In accordance with the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>, the Council authorise the acquisition of part of the following properties for the purpose of the upgrade of Old Cooma Road: | Service Mgr Legal & Risk | <p>1. Awaiting registration of Plan of Subdivision</p> | 2020 | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | DP | Lot | Approx. Area (m ²) | | | | | |
|----|----------|--------|------|--|-----|--------------------------------|-------------------------------------|--|---|--|---|
| | | | | 754907 | 60 | 12406 | | | | | |
| | | | | 727522 | 100 | 24703 | | | | | |
| | | | | 1180981 | 19 | 4325 | | | | | |
| | | | | 1180981 | 21 | 2020 | | | | | |
| | | | | 754881 | 105 | 18268 | | | | | |
| | | | | 513432 | 1 | 9189 | | | | | |
| | | | | 727670 | 148 | 7206 | | | | | |
| | | | | 727670 | 149 | 2760 | | | | | |
| | | | | 727670 | 150 | 4030 | | | | | |
| 45 | 13/12/17 | 407/17 | 11.2 | Concept Options for Bypasses of Braidwood and Bungendore That: 1. Concept options be developed for road bypasses of Bungendore and Braidwood. 2. Those concept options be included as key elements of the structure plans for towns as they are developed. 3. Council allocate appropriate funding towards development of those options. 4. Council consider funding for the Braidwood structure plan review in the Delivery Program. | | | Portfolio GM Community Connection | 2. Approvals obtained; now progressing Just terms and negotiated acquisitions. 3. Road works can be progressed. | | | N |
| 71 | 28/02/18 | 046/18 | 12.6 | Rehabilitation and Clean-up of Turallo Creek That Council: 1. Consider the inclusion of \$60,000 funding in the 2018-2019 Operational Plan for phase 1 planning and phase 2 clean up works. 2. Prepare a scope of works for flood mitigation along Turallo Creek towards Halfway Creek. 3. Seek contribution to those works by grant application under the Public Reserves Management Fund and other flood mitigation sources. | | | Manager Natural Landscapes & Health | In progress. 2019/2020 budget allocation of \$50,000 | 01/06/2020 | | N |
| 73 | 28/02/18 | 049/18 | 12.3 | Amendment to South Jerrabomberra Development Control Plan 2015 That Council: 1. Pursuant to the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulations 2000, adopt the draft amendments to the South Jerrabomberra Development Control Plan 2015, with the inclusion of the amendments recommended in the accompanying submissions table and other minor administrative changes as appropriate. 2. Continue discussions with the various landowners at South Jerrabomberra in respect of the future embellishment of the sports fields identified for the urban release area. 3. Require the large E2 Environmental Conservation zoned parcel of land to be included in the Stage 3 development application for the | | | Service Mgr Land-Use Planning | 1 Completed. 2. Completed. This forms part of the South Jerrabomberra Local Infrastructure Contribution Plan. | Unknown. Action to be taken at an appropriate time. | | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|-----------|------|---|-------------------------------------|---|---|---|
| | | | | <p>site and the Neighbourhood Structure Plans be subsequently amended to reflect this.</p> <p>4. Require road access arrangements for land to the south of Forrest/Morrison (ie Walsh) to be confirmed in the DCP prior to Council finalising the current planning proposal for the South Jerrabomberra area.</p> | | <p>3. Will occur when a development application for Stage 3 is lodged and assessed.</p> <p>4. Will occur when a development application for Stage 3 is lodged and assessed. Has also been recently confirmed by a condition from the Joint Regional Planning Panel which was attached to the development consent for Stage 1.</p> | | |
| 97 | 28/03/18 | 099/18 | 12.4 | <p>Googong Catchment Management Plan That Council become a partner on the steering committee for the development of the Googong Actions for Clean Waters Plan.</p> | Manager Natural Landscapes & Health | <p>In progress, staff have attended several meetings with ICON representatives.</p> <p>Council has not seen a copy of the Draft document yet.</p> <p>No change in progress that we are aware of.</p> <p>No meetings have occurred.</p> | | N |
| 98 | 28/03/18 | 100/18 | 12.5 | <p>Cities Power Partnership That Council refer the former Queanbeyan City Council and Palerang Climate Change plans to the QPRC Environment Sustainability and Advisory committee for merging and updating, then presentation to Council for potential adoption.</p> | Manager Natural Landscapes & Health | <p>In progress.</p> <p>Presentation of reviewed actions to ESAC at next meeting on 30 May 2018.</p> <p>Consultants currently providing quotations for the review of Council's Climate Change Action Plan.</p> <p>Consultants have been engaged and initial project meeting held.</p> <p>First draft has been received. Staff reviewing for presentation to ESAC meeting on 3/7/19.</p> <p>Draft Climate Change Action Plan to Council on 18/12/19</p> | <p>Draft to August meeting</p> <p>Draft to December meeting</p> | N |
| 109 | 11/04/18 | PLA040/18 | 7.1 | <p>Potential Sale of Land That Council defer this matter until the subdivision is finalised for the two lots and proceed to market at the current valuations.</p> | Service Mgr Legal & Risk | <p>Contract of Sale executed.</p> | September 2019 | N |
| 124 | 26/04/18 | 137/18 | 14.2 | <p>QPRC Environment and Sustainability Advisory Committee Minutes - 21 March 2018 That Council:</p> <p>1. Note the minutes of QPRC Environment and Sustainability Advisory Committee held on 21 March 2018.</p> | Manager Natural Landscapes & Health | | | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | | |
|-----|----------|--------|-------|---|---|--|--|---|--|
| | | | | <p>2. Adopt the revised Terms of Reference for the Committee as shown in Attachment 2.</p> <p>3. Adopt recommendations QPRC ESAC 003/18 to 004/18 from the meeting held on 21 March 2018.</p> <p>QPRC ESAC 03/18 That QPRC write to the NSW EPA to make them aware of some of the problems associated with the operation of the Container Deposit Scheme in QPRC with a view to resolving them and improving the experience of users and the number and location of outlets with an increased range of containers.</p> <p>QPRC ESAC 04/18 That QPRC review the Community Climate Change Action Plan.</p> | | <p>ESAC 03/18 - Complete</p> <p>Container deposit facility has been relocated within the Woolworths carpark.</p> <p>ESAC 04/18 - In Progress Engagement of consultants in progress. Consultants have been engaged and initial project meeting held.</p> <p>Draft Climate Change Action Plan to Council on 18/12/19</p> | | | |
| 126 | 26/04/18 | 139/18 | 14.4 | <p>Report of the QPRC Consultative Committee on Aboriginal Issues That Council:</p> <ol style="list-style-type: none"> Note the minutes of Consultative Committee on Aboriginal Issues held on 20 March 2018. Note the intention to review the Terms of Reference for the Consultative Committee on Aboriginal Issues. Adopt recommendation CAI 02/18 from the meeting held on 20 March 2018. <p>CAI 02/18 That the Consultative Committee on Aboriginal Issues supports the review and update of the Reconciliation Action Plan (RAP) as a key plan in the Council's strategic framework, and when complete, will seek the new RAP to be endorsed by Reconciliation Australia.</p> | Portfolio GM Community Choice | The RAP has now been written and endorsed by Reconciliation Australia. It will come to Council in January. | January 2020 | N | |
| 140 | 23/05/18 | 154/18 | | That Council investigate improvements to pedestrian movements in the area around the proposed development at 5 McMahon Drive Bungendore should the development proceed. | Portfolio GM Community Connection | Investigation not commenced. | | N | |
| 149 | 23/05/18 | 165/18 | 12.12 | <p>Local Heritage Places Grant Fund Application That Council:</p> <ol style="list-style-type: none"> Agree to a grant of a maximum of \$2,000 in relation to the application for 85 Wallace Street, Braidwood, and the grant be subject to the standard terms and conditions for local heritage places grants, funded from 2018/19 allocation. Agree that an extension be granted in relation to the application for 39 Wallace Street, Braidwood, subject to the work being completed in 2018/19 financial year. | Service Mgr Land-Use Planning | <p>1. Completed. Final payment made.</p> <p>2 Information recently received for completion of works and allocation of grant. No further action to be taken.</p> | 2. No feedback from applicant since July 2018 | Y | |
| 152 | 23/05/18 | 179/18 | 20.2 | <p>Negotiated Settlement - Cannchar PL That Council:</p> <ol style="list-style-type: none"> Note the report. | Service Mgr Legal & Risk | Nothing happening. | June 2020 | N | |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|-----------|-------|--|---|--|------------------|---------|
| | | | | 2. Receive a further report on Curtis Estate. | | | | |
| 162 | 13/06/18 | PLA073/18 | 10.1 | Potential Land Acquisition That Council finalise the purchase of property as outlined in the report. | Service Mgr Legal & Risk | Finalised. | March 2019 | Y |
| 163 | 27/06/18 | 185/18 | 11.1 | Jerrabomberra Scout Hall That Council receive a comprehensive report at the next Ordinary Council meeting re opportunities for gifting of land to the 1st Jerrabomberra Scout Group and the operational options for the management of any new buildings. | Service Mgr Legal & Risk | Lease finalised. | December 2019 | Y |
| 168 | 27/06/18 | 191/18 | 12.2 | Enabling Infrastructure - South Jerra Business Technology Park That Council: 1. Note the report on South Jerra Business Technology Park – enabling infrastructure, and the lodgement of grant applications. 2. Commit \$8m from Queanbeyan water and sewer reserves as its contribution to construct the infrastructure spine, should the NSW grant be successful and land owner agreements obtained. 3. Authorise the CEO/General Manager to execute those agreements, if the grant is successful. 4. Work with the developers to prepare a design and outcome based masterplan or DCP for the Business Park precinct. 5. Consider terms of s64 contributions plan to recoup appropriate portion of Council's infrastructure investment. 6. Exhibit the proposal as an amendment to the Delivery Program 2018-21. | Service Mgr Business & Innovation | Ongoing. Awaiting notification on grants. Grant application has proceeded to Business Case. Introductions of potential tenants have been made to the developer and negotiations are progressing. | | N |
| 173 | 27/06/18 | 196/18 | 12.9 | Access Agreements - Council Sporting Grounds That Council agree to execute three-year access agreements for the following sporting clubs: • New Access Agreement with Queanbeyan City Football Club for use of High St Pavilion. • New Access Agreement with Queanbeyan Whites Rugby Club for use of Taylor Park Pavilion. • New Access Agreement with Monaro Panthers Football Club for use of Riverside Oval Pavilion. | Service Mgr Legal & Risk | Draft agreements being prepared for discuss with clubs. • <i>Completed</i> • <i>In progress</i> • <i>Completed</i> | | Partial |
| 182 | 27/06/18 | 206/18 | 12.16 | Waste Management Update That Council: 1. Not alter the Domestic and Non-Domestic waste charges proposed in the Draft Revenue Policy. 2. Review the Domestic and Non-Domestic waste charges once the Council Waste Strategy is adopted by Council. | Portfolio GM Community Connection | 1. Complete 2. A review will be undertaken once the Waste Strategy is adopted. | | N |
| 188 | 27/06/18 | 224/18 | 14.13 | Economic Advisory Panel - Minutes of Meeting held on 3 May 2018 That Council: 1. Note the minutes of Economic Advisory Panel held on 3 May 2018; | Service Mgr Business & Innovation | Spatial Master Plan endorsed by Council at November meeting. | | Y |

| | | | | | | | | |
|-----|----------|--------|-------|--|---|----------------|--|---|
| | | | | <p>2. Note recommendation 4.1 from the meeting held on 3 May 2018.</p> <p>4.1 RECOMMENDATION that Council support the provision of instruments to promote the visualisation of the new CBD Spatial Business Plan as part of the Communications Strategy. This may include producing a physical model of the new CBD vision for display, use of virtual reality goggles and use of a shopfront or public venue to promote the new CBD vision.</p> | | | | |
| 189 | 27/06/18 | 225/18 | 14.14 | <p>Local Area Traffic Committee - Meeting Held 5 June 2018</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the minutes of Local Traffic Committee Meeting held on 5 June 2018; 2. Adopt recommendations LTC 22/18 to LTC 29/18 from the meeting held on 5 June 2018: <ul style="list-style-type: none"> • LTC 22/18 Under the Roads Act 1993 approve the traffic control plan for the St Paul's Anglican Church 150yr Celebration in Burra on Saturday 19 May 2018 from 1.00pm to 3.00pm • LTC 23/18 Under the Road Transport Act 2013 approve the installation of 'One Way' signage as per the design, on Thurralilly Street. • LTC 24/18 Road Transport Act 2013 approve the installation of various Low Clearance signage as per the design incorporating the additional recommendations detailed in the minutes, on Collet Street and Morisset Street, Queanbeyan. • LTC 25/18 Under the Road Transport Act 2013 approve the replacement of existing "No Parking" signs to "No Stopping" signs at the bus zones as per the design on Gorman Drive, Googong. • LTC 26/18 Under the Road Transport Act 2013 approve the installation of "No Stopping" signs and install line marking as per the design, modified as described in the minutes on Cooma Street, Queanbeyan. • LTC 27/18 Under the Road Transport Act 2013 approve the installation of line marking in accordance with the design at John Bull Street, Queanbeyan. • LTC 28/18 Under the Road Transport Act 2013 approve the installation of line marking in accordance with the design at Denley Drive, Wamboin. • LTC 29/18 Under the Road Transport Act 2013 approve the installation of design that addresses the issues detailed in the minutes, for the River Path at Isabella Street, Collett Street and Waniassa Street, Queanbeyan with the inclusion of yellow line-marking on the kerb to mark areas for no-parking. | Program Coordinator, Facilities & Safe Cities | All completed. | | Y |
| 192 | 27/06/18 | 232/18 | 13.1 | <p>Heritage Advisors' Positions and Annual Report 2018</p> <p>That:</p> <ol style="list-style-type: none"> 1. The report be received for information; | Service Mgr Land-Use Planning | See no 614. | | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|---|-------------------------------------|--|---------------|---------------------|
| | | | | 2. Council review the positions of the two Heritage Advisors in the coming 12 months. | | | | |
| 205 | 25/07/18 | 252/18 | 12.7 | <p>Second Life Project - Community Bus That Council:</p> <ol style="list-style-type: none"> 1. Agree in principle to participate in the DPC pilot 'Second Life Project'. 2. Authorise the CEO to finalise a Deed of Agreement once logistics and other matters have been addressed. | Portfolio GM Community Choice | The bus has failed registration checks. We are in discussion with the Dept of Transport regarding how they will respond to the technical fixes required. | December 2019 | N |
| 209 | 25/07/18 | 260/18 | 14.4 | <p>Braidwood Recreation Ground s.355 Committee minutes That Council:</p> <ol style="list-style-type: none"> 1. Note the minutes of Braidwood Recreation Ground s.355 Committee's meeting held on 2 May 2018. 2. Receive a report on the effects of changing the level of service for the toilets at the Braidwood Recreation Ground by being open to the public seven days per week from 9.00am to 5.00pm. | Service Mgr Urban Landscapes | <p>1 noted</p> <p>2 report pending current investigations</p> <p>Staff have reviewed and it is proposed to electronically open and close the doors during daylight hours.</p> <p>Completed December 2019</p> | | <p>1Y</p> <p>2Y</p> |
| 225 | 22/08/18 | 272/18 | 12.2 | <p>Bungendore Sports Hub That Council:</p> <ol style="list-style-type: none"> 1. Support the development of the Bungendore Sports Hub on land being part (approximately 18 hectares) of Lot 2 DP 1137743. 2. Negotiate a Deed of Agreement for the acquisition of the land and a development lease to enable works to commence as soon as possible on the Sports Hub with provision of the following elements in that Agreement: <ol style="list-style-type: none"> a. Potential uses for residential, caravan park and service centre uses subject to normal planning and environmental assessments and reports, having regard to the Bungendore Structure Plan, and subject to formal receipt of a planning proposal from the applicant. b. Investigate the rezoning of Lot 2 DP 548291 to a zoning that reflects the current use being rural and agricultural activities as part of the comprehensive review of the QPRC Local Environmental Plan. 3. Make arrangements for the subdivision of the site at Council's cost. 4. Consider the costs of construction, servicing and maintenance in the 10 year Financial Plan. 5. Prepare a more detailed staging plan for the Sports Hub, having regard to flooding impacts. | Service Mgr Urban Landscapes | <p>Site has been surveyed and ready for detailed design. Now done, with consultant currently preparing the DA.</p> <p>2.Negotiations have been ongoing with property owners, with consideration of the land potential and future structure plan. Owner has sought a valuation to sell area required for sports hub, road access and additional services land. Subdivision plan prepared. Negotiations have been protracted and a further report is being submitted to Council in December 2019.</p> <p>3.As above.</p> <p>4.Proposed works have been working into the Asset Management Plans and grants secured.</p> | Late 2020 | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|-----------|------|--|------------------------------------|---|----------------|----------------|
| | | | | | | 5. Master planning has considered flooding and how fields may assist with mitigation. | | |
| 226 | 22/08/18 | 273/18 | 12.9 | <p>Proposed Use of 12 Malbon St, Bungendore That Council:</p> <ol style="list-style-type: none"> 1. Acknowledge the submissions. 2. Offer 12 Malbon Street Bungendore for sale. 3. Authorise the CEO to arrange a current valuation and seek the interest of the parties in acquiring the site, including the option to establish a business hub. 4. Receive a further report on the matter including co-locating tourism information services in that building. | Service Mgr Legal & Risk | Finalised. | September 2019 | Y |
| 229 | 22/08/18 | 276/18 | 12.1 | <p>Queanbeyan-Palerang Regional Sports Complex - Business Case That Council:</p> <ol style="list-style-type: none"> 1. Lodge a business case to the NSW Regional Sporting Infrastructure Fund for a grant to construct Stage One of the Queanbeyan-Palerang Regional Sports Complex. 2. Place the full masterplan for all stages on public exhibition for community comment. 3. Prepare appropriate facility business plans and incorporate the project in the 10 Year Financial Plan, should the business case progress to the next grant gate. | Service Mgr Urban Landscapes | <ol style="list-style-type: none"> 1. Business Case lodged and accepted 2. Master Plan exhibited and reported back to Council 3. Business plan to be developed as detailed design finalises features and inclusions into stages. This plan will be developed closer to completion of stage one early 2021. | Late 2021 | 1Y 2Y 3N |
| 231 | 22/08/18 | 278/18 | 12.4 | <p>Contract 11/2015 - Inflow/Infiltration & Sewer Rehabilitation Services (Extension of Contract) That Council extend contract 11/2015 with Interflow Pty Ltd (ISF) for the 2018/2019 financial year and thereafter provisionally for each subsequent year until 2020/2021 (inclusive) subject to approved funding, identified works and continued satisfactory contractor performance.</p> | Service Mgr Utilities | 2019/2020 tranche of works currently underway | 30/06/20 | N |
| 239 | 22/08/18 | 299/18 | 20.1 | <p>Caravan Park - Refurbishment 2019 That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the report. 2. Move forward with the Council-Operated option for the Queanbeyan RV Park. 3. Endorse a grant application for infrastructure works. 4. Receive a report on the approvals, staging and funding options for the total capital budget so as to allow construction commencement in 2019. | Service Mgr Legal & Risk | In progress. | June 2019 | N |
| 246 | 12/09/18 | PLA112/18 | 5.7 | <p>Just Terms Land Acquisition - Cooma Road Ballalaba That Council agree to acquire a small section of Crown land at Ballalaba in accordance with the procedures laid down in the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> | Service Mgr Legal & Risk | Awaiting issue of new titles. | February 2020 | N |

| | | | | | | | |
|-----|----------|-----------|------|--|--|--|---|
| 248 | 12/09/18 | PLA117/18 | 7.1 | <p>Minutes of Environment and Sustainability Advisory Committee</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes of Environment and Sustainability Advisory Committee held on 1 August 2018. Adopt recommendation QPRC ESAC 07/18 from the meeting held on 1 August 2018. (QPRC ESAC 07/18) That Council: <ul style="list-style-type: none"> Continue to provide practical support for National Tree Day activities in communities across the local government area each year. Work with the local environment and other groups to coordinate and plan National Tree Day activities. Identify sources to top up Council funds to provide practical support for National Tree Day in the local government area. Give consideration to recommendations QPRC ESAC 08/18 and QPRC ESAC 09/18 from the meeting held on 1 August 2018: (QPRC ESAC 08/18) That Council: <ul style="list-style-type: none"> Request a staff report by 30 November 2018 on the viability and cost to establish tool libraries. Seek community views on the type of items to include in its tool libraries. Identify potential funding sources, both within Council and external to fund tool libraries. (QPRC ESAC 09/18) That Council: <ul style="list-style-type: none"> Support a 12-months trial of repair cafes for QPRC communities. <ul style="list-style-type: none"> 2 events in each of 3 centres. Seek expressions of interest from community groups interested in organising repair cafes in Queanbeyan, Bungendore and Braidwood in 2019. Forward the concept to the Waste Working Group for consideration as part of the new QPRC waste management strategy. | <p>Manager Natural Landscapes & Health</p> | <p>Funds to be provided in 2019 Budget.</p> <p>National Tree Day on 28 July 2019 Planting site nominated as Old Kings Highway, Bungendore Road</p> <p>In progress</p> <p>No further progress to report.</p> <p>Report to ESAC on 3/7/19</p> <p>In progress and a suggestion for inclusion in the new waste strategy.</p> <p>No further progress to report.</p> | N |
| 268 | 26/09/18 | 334/18 | 14.3 | <p>Local Traffic Committee 14 August 2018</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes of Local Traffic Committee Meeting held on 5 June 2018. Adopt recommendations LTC 32/18 to LTC 34/18 from the meeting held on 14 August 2018. | <p>Program Coordinator, Facilities & Safe Cities</p> | <p>LTC 32/18 – design is under review with report planned for Feb 2019 meeting</p> <p>LTC33/18 – complete</p> | N |

| | | | | | | | | |
|-----|----------|-----------|------|---|--|---|------|---|
| | | | | <ul style="list-style-type: none"> • LTC 32/18 Under the <i>Road Transport Act 2013</i> install signage as per the design at the roundabout of Kinlyside Avenue, with consideration of suggested design changes. • LTC 33/18 Under the <i>Road Transport Act 2013</i> install No Entry and One Way signage as per the design on the on and off ramps of Collett Street and Monaro Street, Queanbeyan. • LTC 34/18 Under the <i>Roads Act 1993</i>, pending the approval of the ROL for the event and minor changes to the event documentation recommended by the committee, approve the traffic control plans and road closures for the Bungendore & Districts Car and Bike Show for Saturday 29th September 2018 including: <ul style="list-style-type: none"> o Road closure from 6am – 6pm on the 29th September 2018 of: <ul style="list-style-type: none"> - Gibraltar Street from the Royal Hotel up to Majara Street - Butmaroo Street from Turallo Terrace to the Service Station | | LTC34/18 - Complete | | |
| 272 | 10/10/18 | PLA123/18 | 5.1 | <p>Queanbeyan Memorial Park - Proposed Community Consultation Program</p> <p>That Council progress the planning proposal for the proposed memorial park, consistent with the community engagement process outlined in this report.</p> | Service Mgr Land-Use Planning | Ongoing due to requirement of a state agency to continue hydrogeological monitoring. | | N |
| 276 | 10/10/18 | PLA127/18 | 5.5 | <p>Determination of Applications for Special Heritage Fund 2018-19</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the recommended funding for the 2018-19 financial year as set out in Table 1 of this report. 2. Assist the Lake George Men's Shed to identify other appropriate sources of funding. 3. In acknowledging the grant to the War Memorial, request a review and report on the criteria of the Special Heritage Fund Scheme. | Service Mgr Land-use Planning | <ol style="list-style-type: none"> 1. Completed. No further action necessary. 2. Pending action from the Men's shed. 3. Ongoing. | | Y |
| 281 | 10/10/18 | PLA132/18 | 7.2 | <p>Tender Exemption - Recycling Processing</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Grant an exemption from open tendering under Clause 55(3.i) of the <i>Local Government Act 1993</i>. 2. Authorise the CEO to negotiate with Re.Group Pty Ltd regarding continued use of the Hume Materials Handling Facility and an appropriate value sharing agreement on container deposit scheme material. | Program Coordinator – Utilities Technical | Negotiations yet to commence. | | N |
| 303 | 24/10/18 | 381/18 | 20.1 | <p>Rutledge St Development Options</p> <ol style="list-style-type: none"> 1. That Council endorse option C. 2. That Downtown Q Pty Ltd be advised that the Council agrees to progress the proposal to the next stage in accordance with the | Service Mgr Legal & Risk | Report to Council December meeting. | 2021 | N |

| | | | | | | | | |
|-----|----------|--------|-------|--|-----------------------------|---|------------------|---------|
| | | | | <p>Unsolicited Proposals Guidelines and the Heads of Agreement that was entered into by the parties subject to:</p> <ul style="list-style-type: none"> • The proposal includes the sale of sites marked E, Z and D (the heritage properties) for development as proposed. • The proposal is to be developed in three stages being a Serviced Apartment Hotel, repurposed reception and a Restaurant/Café, and development of the residential townhouses. • The sale price of the land shall be agreed between the parties as determined by independent valuation after the development receives the required independent development consent by the JRPP. • A Deed of Agreement (participation agreement) be entered into providing for the following: <ul style="list-style-type: none"> - construction by DQPL of public domain and other civic works to equivalent value, in accord with themes established with the 2018 QCBD masterplan - dealing with liquidation or administration of the company - timeframes to commence construction from DA and between stages, to expedite the whole project and prevent land banking - process to accommodate the stages of construction - works in kind for public domain and civic works to complement timing of construction for Council's head office - balance of cash to be paid should works in kind be less than the valuation established following development consent - penalties for non-performance or late delivery of the proposal. <p>3. The CEO be authorised to progress Stage 2 and 3 of the Heads of Agreement, with subsequent reports to Council.</p> <p>4. Council undertake survey and prepare the subdivision of Lots 2/117998, 18/548244, 2/748338, 1/748338, the Queanbeyan Civic Precinct site, to excise the Rutledge site and heritage buildings for redevelopment.</p> | | | | |
| 320 | 28/11/18 | 391/18 | 12.20 | <p>Respite Centre Request for Provision of Land That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the report. 2. Agree in principle to lease part of the preferred site at 16 Agnes Avenue Queanbeyan to Respite Care for QBN Incorporated for a 30 year period and the Lease be progressed in accordance with S45 of the <i>Local Government Act 1993</i>, and Council undertake the necessary planning actions (including the preparation of a Planning Proposal if necessary) to ensure that the proposed use as a respite | Service Mgr Legal & Risk | Council decision to support. Categorisation has been finalised Lease proposal being advertised. | December 2019 | Partial |

| | | | | | | | | |
|-----|----------|--------|------|---|---|--|---|--|
| | | | | <p>centre for the benefit of carers (being residential accommodation) is permissible on the site.</p> <ol style="list-style-type: none"> 3. In accordance with S45, give the required public notice for a long term lease, advise affected neighbours and residents (and also property owners immediately opposite), consider submissions, and forward to the Minister for the Minister's consent. 4. Prior to the lease being executed, require Respite Care for QBN Incorporated to obtain the required approval for the project. 5. In accordance with the <i>Environmental Planning and Assessment Act 1979</i>, as amended, undertake the required public notification processes in respect of any Development Application and convene an on-site inspection prior to a determination at a meeting of Council. 6. Agree the annual lease rental for the land be determined in accord with the Rental Rebate Policy. 7. Consider incorporation of playground/park facility accessible by the community, into the developed site by the proponents. 8. Consider reclassification and potential sale of the remaining three lots, noting the requirement for a Planning Proposal, public exhibition, the holding of an independently chaired public hearing with a report to Council. 9. Review other potential sites for the other community uses that have been proposed for the 16 Agnes Avenue site. | | | | |
| 321 | 28/11/18 | 392/18 | 12.1 | <p>Resch's Creek Crossing and Foxlow Bridge</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council adopt Option 2 for Resch's Creek and Option 2 for Foxlow Bridge as the long term scenarios for providing flood free access to Rossi. 2. Funding be provided to complete the following reports: <ol style="list-style-type: none"> a. An assessment of the existing Foxlow Bridge that provides estimated costs and possible staging of preservation and restoration work to restore the bridge and increase the current carrying capacity of the bridge, to be funded from the 2018/19 budget. b. An estimate of the cost to construct a new bridge at Resch's Creek, with funding to be included in the 2019/20 budget. | Portfolio GM Community Connection | <ol style="list-style-type: none"> 1. Noted 2(a) Assessment report has been completed. A further report will be provided to Council. 2(b) Design and estimate work has not commenced. | N | |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|-------|--|--|--|------------------|--------------------------------------|
| | | | | 3. A future report be provided to Council for further consideration detailing the results of the work required in (2). | | | | |
| 328 | 28/11/18 | 400/18 | 12.7 | <p>Regional Sports Complex - Community Consultation Report and Funding Offer</p> <p>That Council:</p> <ol style="list-style-type: none"> Receive the report and note the community feedback. Amend the master plan from four premier standard synthetic football pitches to two premier standard synthetic and two premier standard natural grass fields. Accept the NSW Government grant offer of \$10m toward Stage one of the Regional Sports Complex. Progress the masterplan to detail design of Stage one, and receive a report on sequencing of the elements of Stage one, and their respective maintenance and operation costs, based on available funding. Investigate options for funding the Indoor Component of the Regional Sports Complex. | Service Mgr Urban Landscapes | <ol style="list-style-type: none"> Noted Plans updated Deed of Agreement signed Designed working on next phase Detailed design work for stage one is currently being prepared. Various funding options under investigation Ongoing funding options being sought for various stages. | Mid 2019 | 1Y 2Y 3Y 4N 5 Ongoing |
| 332 | 28/11/18 | 404.18 | 12.11 | <p>Family Day Care</p> <p>That Council:</p> <ol style="list-style-type: none"> Approve the continuation of Family Day Care services at the current level. Approve the recruitment of new Educators across the region (up to the approved 45 in total). Review the service at the end of the 2018-2019 financial year. | Portfolio GM Community Choice | Family Day Care has recruited three new educators. One is located in Bungendore, two are located in Queanbeyan. Two additional Educators from Jerrabomberra and Braidwood are due to commence next year. Recruitment of educators is ongoing. | Ongoing | N |
| 351 | 19/12/18 | 442/18 | 11.1 | <p>Graffiti Wall Trial</p> <p>That Council establish a trial Graffiti Wall in Bungendore for review in 18 months to examine:</p> <ul style="list-style-type: none"> its utility; applicability to graffiti reduction; acceptance by the community; long term viability, and for potential roll out in to other parts of the LGA. | Portfolio GM Natural & Built Character | Determining a suitable location for wall. | November 2019 | N |
| 352 | 19/12/18 | 444/18 | 12.3 | <p>Rural Land Requests</p> <p>That:</p> <ol style="list-style-type: none"> The request to allow a dwelling to be erected on Lot 9 DP 754867 Boro be progressed for the following reasons: <ol style="list-style-type: none"> The Applicant is requesting a building entitlement for a dwelling on an existing lot and given that there are existing properties in the immediate area that are below the 40ha minimum, that have | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> a, b, a, b. Noted and action required by the applicant. | | N |

| | | | | | | | | |
|-----|----------|--------|------|--|--|---|--|---|
| | | | | <p>established dwellings, granting a building entitlement would not set a precedent.</p> <p>b. Council provide in principle support for a variation under Clause 4.6 of the Palerang Local Environmental Plan 2014 subject to the applicant making a written submission which addresses the matters of Clause 4.6 in conjunction with a development application for a dwelling on that land. Specifically, the variation would permit a reduction in the minimum lot size from 40ha to 33.5ha a variation of 16.25% while also noting that the concurrence of the Secretary of the Department of Planning and Environment will be required as the lot size varies by more than 10% of the minimum lot size for this Zone. A variation is supported in principle as:</p> <p>a. The proposed development is compatible with the character of the existing locality and satisfies the objectives of the RU1 Primary Production zone under the Palerang Local Environmental Plan 2014 (4.15(1)(a)(i) <i>Environmental Planning and Assessment Act 1979</i>).</p> <p>b. The material already submitted by the Applicant demonstrates that they are likely to be able satisfy the requirements of clause 4.6 under the Palerang Local Environmental Plan 2014 (4.15(1)(a)(i) <i>Environmental Planning and Assessment Act 1979</i>).</p> <p>2. The PLEP 2014 minimum lot size for the R5 Large Lot Residential portion of Lot 11 DP 1058499, Llewellyn Drive, Braidwood remain at 5,000m².</p> <p>3. The request to allow small residential lots on Lot 15 DP 1044797, Little River Road, Braidwood be deferred for a maximum of 12 months.</p> <p>4. The request to rezone Lot 15 DP 270600, Lot 1 DP 669141, Lots 82 and 83 DP 754922, Carwoola for development as a residential area not be progressed.</p> <p>5. The request to remove the E3 Environmental Management zone on Lot 21 DP 1018890 Lake George and to rezone the land to permit residential subdivision not be progressed.</p> <p>6. The request for Lot 16 DP 846996, Williamsdale to be subdivided to allow an existing dwelling to be on a separate lot be progressed.</p> | | | | |
| 369 | 19/12/18 | 451/18 | 12.8 | <p>Proposal from NRMA to Install Electric Car Charging Facilities at Braidwood</p> <p>That Council:</p> <p>1. Agree to the inclusion of an electric vehicle charging station as part of any future car park redevelopment of 88 Wallace Street Braidwood, if and when it occurs.</p> | Service Mgr Natural Landscapes & Health | <p>Agreement signed with NRMA. Project on hold until development of 88 Wallace Street in Braidwood.</p> <p>No further progress to report.</p> | | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|-------|---|-----------------------------|---|--|---|
| | | | | 2. Consent to a formal arrangement with the NRMA by signing the Letter of Intent (attached). | | | | |
| 371 | 19/12/18 | 453/18 | 12.10 | <p>Southern Lights Project</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the preparation of a business case for funding of the smart street lighting program by the NSW Government at a cost of \$61.4M and seek support for the project from the local member for Monaro. Support in principle, the rollout of LED lighting with smart technology capability for all street lights in the local government area. Receive a report following assessment of the business case, for estimates and any further involvement of Council. | CEO | <p>Letter of support provided.</p> <p>Awaiting outcome of election and possible funding across region.</p> <p>CRJO has considered matter further, with business cases prepared for each LGA. A funding model is next to be put forward to illustrate payback to LGAs, and funding sources (incl debt and higher charges from EE)</p> <p>Yet to receive a business case from Essential Energy.</p> | | N |
| 373 | 19/12/18 | 456/18 | 12.13 | <p>Licence Agreement - Riverside Cafe Queanbeyan</p> <p>That:</p> <ol style="list-style-type: none"> The Report be received and noted. The Council agree in principle to a five year extension to the Licence Agreement for the Riverbank Café at Ray Morton Park, Queanbeyan and the application be progressed in accordance with S 47A of the <i>Local Government Act 1993</i>. The matter be considered again by the Council only if there are objections to the proposal. Council consider amending the licence to incorporate the improvements, subject to relevant planning approvals The improvements be funded initially by the Council and repaid by the tenant as an extra facility payment during the tenancy. | Service Mgr Legal & Risk | Being advertised. | | N |
| 374 | 19/12/18 | 457/18 | 12.14 | <p>Licence Agreement - Queanbeyan Children with Special Needs Group</p> <p>That:</p> <ol style="list-style-type: none"> Council agree to the following variations to the Licence Agreement with the Queanbeyan Children Special Needs Group (QCWSNG) for the use of the building in Queanbeyan Park known as the "Treehouse": <ul style="list-style-type: none"> To enable the Group to sublet the facility to the NSW Police to be used as a site office during the rebuild of the Queanbeyan Police Station, subject to the building being refurbished for future community use at the end of the tenure. | Service Mgr Legal & Risk | <p>Not to be progressed.</p> <p>Alternative community service options being examined.</p> | | Y |

| | | | | | | | | |
|-----|----------|--------|-------|---|-------------------------------------|--|--|---|
| | | | | <ul style="list-style-type: none"> • That the end date of the Licence Agreement be varied to align with the sublet period. <ol style="list-style-type: none"> 1. In accordance with S 47 of the <i>Local Government Act 1993</i> public notice of the proposal be provided. 2. The matter only be reconsidered by the Council if objections to the proposal are received. | | | | |
| 375 | 19/12/18 | 458/18 | 12.15 | <p>Site for Pre School – Queanbeyan</p> <p>That:</p> <ol style="list-style-type: none"> 1. The report be received and noted. 2. Council support in principle the provision of a suitable site for the development of a third Pre School in Queanbeyan, either within part of Council Reserve off Hoover Road, or at 126A Morton Street Queanbeyan. 3. Planning issues associated with the two potential sites identified be investigated. 4. If either site is suitable and supported by the Queanbeyan Pre School Association, then Council agree to progress a Licence Agreement for the use of the land in accordance with the provisions of the <i>Local Government Act 1993</i>. 5. Subject to the above, the Council agree to progress the appropriate planning assessments for the development of the Pre School, upon lodgement of relevant development applications by the Queanbeyan Pre School Association. | Service Mgr Legal & Risk | Lease for the site has been finalised allowing Pre School Association to progress the development of a new Pre School. | | Y |
| 382 | 23/01/19 | 008/19 | 12.4 | <p>Googong Urban Development Local Planning Agreement Review</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Agree in principle to vary the Googong Urban Development Local Planning Agreement as follows: <ol style="list-style-type: none"> i. Definitional alterations to various clauses/wording in the Works Schedule, to maintain the currency of the GLPA to reflect such things as the gazettal of Queanbeyan Local Environmental Plan 2012. ii. Insertion in the works schedule of the Googong Urban Development Local Planning Agreement (GLPA) of completed works relating to the Water Recycling Infrastructure and new items such as smart poles, sensors and Wi Fi capability. iii. A new clause reflecting the July 2016 Memorandum of Understanding between Council, Googong Township Pty Ltd and the Queanbeyan Whites Rugby Union Football Club Incorporated regarding the operation of a community facility. iv. An alteration to the escalation indices for offsite road contributions. | Service Mgr Land-Use Planning | 1. i – vi Has been undertaken. | | N |

| | | | | | | | | |
|-----|----------|--------|------|--|---|--|----------------------------------|---|
| | | | | <p>v. Other amendments applying to offsite roads, so as to:</p> <p>a) Update the works schedule in the GLPA for offsite roads as well as their contribution values.</p> <p>b) Recognise the Old Cooma Road Grant.</p> <p>c) Cap the total offsite roads contributions at \$61,653,882.</p> <p>d) Include an interest contribution component payable quarterly.</p> <p>vi. Any other consequential administrative amendments recommended and agreed to by the parties' solicitors.</p> <p>2. Commence the statutory steps to vary that Agreement including community engagement for a minimum of 28 days.</p> <p>3. Receive a further report on the outcomes of the community engagement process.</p> | | <p>2. Completed.</p> <p>3. To be reported to Council's meeting of 18 December.</p> | | |
| 385 | 23/01/19 | 011/19 | 12.7 | <p>Tender for Construction of Change Rooms at Mick Sherd Oval – Bungendore</p> <p>That:</p> <p>1. Council not accept the tender submission for construction of the change rooms at Mick Sherd Oval.</p> <p>2. The construction of the change rooms at Mick Sherd Oval be project managed in-house by Council staff, utilising Council's pre-approved trades panel, where possible.</p> <p>3. Any residual funds from the project be used to refurbish the current change shed for the Bungendore pools' use.</p> | Service Mgr Urban Landscapes | <p>Work commenced on survey and site set out. Drainage and slab contractor engaged</p> <p>Construction commenced, ground preparation, plumbing and concrete slab complete.</p> <p>Lock up due by end Sept with completion by end Nov.</p> <p>Final fitout and completion early December.</p> | December 2019 | Y |
| 391 | 23/01/19 | 023/19 | 14.3 | <p>Minutes of the Environment and Sustainability Advisory Committee held on 5 December 2018</p> <p>That Council:</p> <p>1. Note the minutes of the Environment and Sustainability Advisory Committee held on 5 December 2018.</p> <p>2. Note recommendation QPRC ESAC 10/18 from the meeting held on 5 December 2018.</p> <p>That Council resolve to:</p> <p>1. Prepare a risk assessment tool and policy for replacement of trees.</p> <p>2. Seek community input and consultation on a Draft Replacement Tree Policy.</p> | Manager Natural Landscapes & Health | <p>No action.</p> <p>Links in with a new Increasing Resilience to Climate Change Grant of \$42,000 received Keeping it Cool - Vegetation and Heat Adaptation Strategy will prepare an urban forest strategy focused on the urban centres of Queanbeyan, Bungendore and Braidwood and select and trial heat resilient tree species in these centres. A region-specific climate-ready list of tree species, and guidelines for future council planting programs will be prepared.</p> | Grant to be complete by 01/12/21 | N |
| 392 | 23/01/19 | 024/19 | 14.4 | <p>Local Traffic Committee 4 December 2018</p> | Program Coordinator, | | | N |

| | | | | | | | | |
|-----|----------|-----------|-----|---|-------------------------------------|--|-------------------|----------|
| | | | | <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the minutes of Local Traffic Committee Meeting held on 4 December 2018. 2. Adopt recommendations LTC 43/18 to LTC 49/18 from the meeting held on 4 December 2018. <ol style="list-style-type: none"> i. LTC 43/18 Under the <i>Road Transport Act 2013</i>, with the exception of the "KEEP LEFT WHEN OVERTAKING" sign, install the signage as per the design for the 2nd Stage of the Duplication of Old Cooma Rd. ii. LTC 44/18 Under the <i>Road Transport Act 2013</i> install BB line to create a 4.0m wide lane width on the western side of John Bull Street between the second intersection of Ogilvie Crescent and Nimmitabel Street, Queanbeyan. iii. LTC 45/18 Under the <i>Road Transport Act 2013</i> implement the design approved for changes at Cooma Street as recommended at the June 2018 LTC meeting, noting outcomes of the community consultation. iv. LTC 46/18 Under the <i>Road Transport Act 2013</i> implement 'No Stopping' signs along the full length of the eastern side of Rosa Street, in the school zone from Gorman Drive to Rogers Road, Googong. v. LTC 47/18 Given the likelihood of serious adverse impacts on the road network that have been observed in Googong for similar scale events, and potential for risk to health and safety of the community due to the likelihood of traffic jams that would restrict efficient access to the area by emergency services, the LTC does not support the TMP/TCP for the proposed Googfest 2019 Event. vi. LTC 48/18 The Committee recommends the QPRC Events Team provide for review a complete Event Evaluation Report for the Freedom of Entry March and Christmas in July Events for review at the next LTC meeting. vii. LTC 49/18 Under the <i>Road Transport Act 2013</i> implement changes to Morisset Street Carpark as per the concept design. | <p>Facilities & Safe Cities</p> | <p>43/18 – this is Jordan – but work on OCR has commenced so this work in essence is being done</p> <p>44/18 – complete</p> <p>45/18 - complete</p> <p>46/18 – complete</p> <p>47/18 – complete</p> <p>48/18 – complete</p> <p>49/18 – Partially complete (follow up site inspection required to verify)</p> | | |
| 399 | 13/02/19 | PLA005/19 | 5.2 | <p>Application for Building Information Certificate - 7 Staunton Road, Googong That Council take no action in this matter.</p> | <p>Service Mgr Development</p> | <p>Refer to latest update in item 155. Issue to remain incomplete until period to appeal "deemed refusal" has passed.</p> <p>20/06/2019 Appeal to "deemed refusal" was lodged and directions hearing completed. The</p> | <p>Early 2020</p> | <p>N</p> |

| | | | | | | | | |
|-----|----------|-----------|------|--|-----------------------------|---|---------------|---------|
| | | | | | | matter has been listed for hearing on 20 Dec 2019 (TBC). 12/9/19 - Still pending hearing in Dec 2019 9/12/19 – L&E Court hearing is listed for Friday 20/12/2019 | | |
| 400 | 13/02/19 | PLA006/19 | 5.3 | <p>Respite Centre Proposal - 16 Agnes Avenue Queanbeyan</p> <p>That:</p> <ol style="list-style-type: none"> The report be received and noted. Council support in principle the change of the Community Land category for the Ross Road Reserve from "Sportsground" to "General Community Use" and commence procedures for the implementation of this re-categorisation in accordance with the <i>Local Government Act 1993</i>. Council redevelop the balance of the site into a parkland facility with funding to be considered in a future delivery program, subject to the respite centre proceeding. Point 3 rescinded | Service Mgr Legal & Risk | <p>Council decision to support.</p> <p>Categorisation has been finalised</p> <p>Lease proposal being advertised.</p> | December 2019 | Partial |
| 402 | 13/02/19 | PLA008/19 | 6.2 | <p>Resident Parking - Lowe Street Queanbeyan</p> <p>That Council:</p> <ol style="list-style-type: none"> Consider a policy for parking in the Queanbeyan CBD in relation to: <ul style="list-style-type: none"> Residential parking scheme Trade person parking scheme Write to the relevant Ministers seeking provision of onsite parking for their tenants, or a lease or contribution on behalf of their tenants towards parking within Council car parks. | Service Mgr Governance | Superseded by no 615. | December 2019 | Y |
| 405 | 13/02/19 | 039/19 | 12.1 | <p>Modification Application - MOD.2018.122 - Delete Condition 3 Requirement for Provision of Right of Carriageway - 121 Wallace Street, Braidwood</p> <p>That:</p> <ol style="list-style-type: none"> Modification application MOD.2018.122 to delete Condition 3 of DA.2014.208 relating the provision of a right of carriageway at Lot 2 DP 1208847, 121 Wallace Street Braidwood be refused for the following reasons. Reasons for Refusal: (a) Condition 3 of DA.2014.208 was imposed with sound reasoning and not in error. As such the subject modification is beyond the scope of Section 4.55(1) of the Environmental Planning and Assessment Act 1979 and is unable to be approved. | Service Mgr Development | <p>Notification of refusal of modification to condition 3 has been generated and forwarded to applicant.</p> <p>Enforcement proceedings to be commenced shortly.</p> <p>20/06/2019 "letter of complaint" has been received requesting an "internal review of decision to reject the application to modify" the development consent. Matter is currently being discussed with Service Mgr – Legal and Risk.</p> <p>12/9/19 - Representations did not sufficiently address NOI. Proceed with formal Order. Issued. Compliance period expires 28/09/2019</p> | Early 2020 | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|--|-------------------------------------|---|--|---|
| | | | | <ol style="list-style-type: none"> 2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application. 3. Council continue with enforcement proceedings to require the applicant to comply with Condition 3 of DA.2014.208 i.e. to register a right of way benefiting Lot 1 DP 829063 for access over Lot 2 DP 1208847. | | <p>Appeal lodged 26 September with LEC against this determination and also the related order to comply with development consent. Lawyers are reviewing Council files.</p> <p>9/12/19 – L&E Court conciliation hearing is listed for Thursday 09/01/2020</p> | | |
| 406 | 13/02/19 | 040/19 | 12.2 | <p>North Elmslea (Part Lot 1 DP 798111) Planning Proposal, Tarago Road, Bungendore</p> <p>That:</p> <ol style="list-style-type: none"> 1. The environmental assessments attached to this report, and the associated government agency and staff comments, be received and noted. 2. The revised planning proposal (February 2019) taking into account comment from the government agencies comments be received and noted. 3. It be noted that this planning proposal (February 2019) will be refined for public exhibition once the water licence allocation for Bungendore has been determined. 4. Subject to Council receiving written confirmation from NSW Department of Industry - Lands and Water that the water licence allocation for Bungendore will be increased to sufficiently accommodate the planning proposal on part Lot 1 DP 798111 to allow for the creation of approximately 309 residential lots, Council agree to progress the planning proposal by placing it on public exhibition for 28 days. 5. While the water allocation is being finalised, staff work with the developer on a preliminary road design and the details of a planning agreement in relation to the impacts on Tarago Road including road intersections and a contribution towards community facilities. 6. The planning proposal buffer area of 500 metres from the resource recovery facility be retained, noting a review is proposed at a later stage. 7. Associated water and sewer development contribution plans be prepared | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1 For noting. 2. Completed. 3. Completed. 4. Completed. 5. Preliminary discussions have occurred. 6. Noted 7. Noted. | | N |
| 410 | 13/02/19 | 044/19 | 12.6 | <p>Tender RFT 2019-11 - Underground Creek Piping at Braidwood Recreation Ground</p> <p>That:</p> | Service Mgr Urban Landscapes | <p>Preliminary work commenced. Site clearing commencing, culverts have arrived onsite.</p> | | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|-------|---|--|--|-------------|---|
| | | | | <ol style="list-style-type: none"> Council not accept the tender submission for underground creek piping at the Braidwood Recreation Ground. Construction of the project be managed in-house by Council staff, utilising Council's pre-approved trade panels where possible. | | <p>Culverts are in place, top dressing nearing completion. Should be complete by end Sept.</p> <p>Completed October 2019</p> | | |
| 412 | 13/02/19 | 046/19 | 12.8 | <p>South Bungendore Stormwater Masterplan</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the existing flood impacts in South Bungendore. Place the draft masterplan on exhibition following discussions with potentially affected residents. Provide a further report to Council that considers responses received during the exhibition period. | Service Mgr Utilities | <p>Additional modelling to be undertaken following workshop.</p> | 30/6/20 | N |
| 413 | 13/02/19 | 048/19 | 12.10 | <p>Retransmission of ABC radio signal</p> <p>That Council:</p> <ol style="list-style-type: none"> Endorse the finalisation of the service agreement. Fund the service agreement through provision of \$24,245pa in the Delivery Program. Write to various Federal and State election candidates for financial support, and report back to Council. | Service Mgr Customer & Communication | <p>Service agreement finalised, with availability increased to 99.5%. Letter sent to all candidates for state and federal elections.</p> <p><i>The relevant paperwork to progress the retransmission of the ABC radio signal to residents in the Braidwood, Captains Flat and surrounding areas has been submitted to the Australian Communications and Media Authority. As mentioned previously, the original plan to install infrastructure on Mt Cronin was rejected by ACMA due to the possible interference with other radio signals. As such, the consultant Council is working with has investigated installing equipment at Captains Flat and on Mt Gillamatong. This has resulted in an increase in cost which will be address in the second quarter budget review.</i></p> | 1 July 2019 | N |
| 415 | 13/02/19 | 050/19 | 12.12 | <p>Licence Agreement - Riverside Cafe Queanbeyan</p> <p>That:</p> <ol style="list-style-type: none"> The report be received and noted. Council agree in principle to a new Licence Agreement for the Riverbank Café at Ray Morton Park, Queanbeyan being a five (5) licence with a further five (5) year option, and the application be progressed in accordance with S47 of the <i>Local Government Act 1993</i>. | Service Mgr Legal & Risk | <p>Being Advertised.</p> | | N |
| 423 | 27/02/19 | 063/19 | 14.2 | <p>Sister City Committee</p> <p>That Council:</p> | Service Mgr Governance | <p>The Sister City relationship is the subject of a report to the December 2019 meeting.</p> | | N |

| | | | | | | | | |
|-----|----------|--------|------|---|---|---|--|---|
| | | | | <ol style="list-style-type: none"> 1. Note the minutes of the meeting of the Sister City Committee held on 22 November 2018. 2. Adopt the following recommendations from the meeting: SSC2/18 RECOMMENDATION That Council follow up with the Principals of Karabar High and Queanbeyan High seeking the nomination of representatives from both schools to join the Sister City Committee. | | | | |
| 427 | 27/02/19 | 067/19 | 14.6 | <p>Minutes of Local Traffic Committee - 12th February 2019 That Council:</p> <ol style="list-style-type: none"> 1. Note the minutes of Local Traffic Committee Meeting held on 12 February 2019 be confirmed. 2. Adopt recommendations LTC 01/2019 to LTC 15/2019 from the meeting held on 12 February 2019. LTC 01/2019 Under the Roads Act 1993, approve the Traffic Control Plan for the Marina Prior Event on 23 February 2019 in Braidwood, pending the organiser amends arrangements for marshalling point, entry time and receives an ROL. LTC 02/2019 Under the Roads Act 1993, approve the Traffic Control Plan for the 2019 NSW Women's Open Golf Tournament, Queanbeyan Golf Course, Queanbeyan from 7th to 10th of March 2019. Recommendation to include evaluation contingency plan for the safe movement of pedestrians and provide a debrief for evaluation of the control measures for the event. LTC 03/2019 Under the Roads Act 1993 approve the traffic control plans for the Queanbeyan Anzac Day from 5:00am to 6.15am for Dawn Service and 9:00am to 11:30am for main service Thursday 25 April 2019. LTC 04/2019 Under the Roads Act 1993 approve the traffic control plans for the Bungendore Anzac Day from 5:30am to 7:00am for Dawn Service and 10:00am to 12:30pm for main service Thursday 25 April 2019. LTC 05/2019 Under the Roads Act 1993 approve the traffic control plan for the Captains Flat Anzac Day event from 9:30am to 12:15pm Thursday 25 April 2019. LTC 06/2019 Under the Roads Act 1993 approve the traffic control plan for the 'What's Your Story' Mural Event at | Program Coordinator, Facilities & Safe Cities | 1/2019 – Complete 2/2019 – Complete 3/2019 – complete 4/2019 - complete 5/2019 - complete | | N |

| | | | | | | | | |
|-----|----------|----------|-----|--|-------------------------------------|--|--|---|
| | | | | <p>Blacksmiths Lane, Queanbeyan from 10am to 4pm Sunday 14 April 2019.</p> <p>LTC 07/2019 Under the Roads Act 1993 approve the traffic control plan for the Jerrabomberra Anzac Day event from 10.00pm Wednesday 24 April to 7.30am Friday 27 April 2019.</p> <p>LTC 08/2019 Hold over a recommendation for the preferred design of potential changes to the parking arrangements near the Wood Work Gallery, Kings Hwy Bungendore until a joint site inspection is carried out.</p> <p>LTC 09/2019 Under the Road Transport Act 2013 approve the upgrade of the intersection of River Drive and Barracks Flat intersection as per the design.</p> <p>LTC 10/2019 Have the Tarago Road and Mount Fairy Road Intersection design amended to detail the length of BB line proposed and defer decision until next meeting.</p> <p>LTC 11/2019 Under the Road Transport Act 2013 approve the line marking and signage as per the design for Montgomery Ave, Googong.</p> <p>LTC 12/2019 Approve the location of the way finding signage as per the design, pending confirmation of compliance with Austroads Standards.</p> <p>LTC 13/2019 In accordance with the Road Transport Act 2013 approve upgrades to mobility parking on Ellendon Street, Bungendore as per the design.</p> <p>LTC 14/2019 In accordance with the Road Transport Act 2013 approve two additional 'No Parking' signs on Connolly Street, Googong.</p> <p>LTC 15/2019 Under the Roads Act 1993 pending evidence of the required essential Event documents, approve the traffic control plan for the Braidwood Anzac Day Event(s) 5.30am to 7.30am for Dawn Service and 10am to 1pm for Main March, 25 April 2019.</p> | | <p>6/2019 - complete</p> <p>7/2019 - complete</p> <p>8/2019 – design changes pending receipt of advice/design info from RMS</p> <p>9/2019 – in progress.</p> <p>10/2019 –Not required. Withdrawn due to other upgrades on Tarago Road.</p> <p>11/2019 – complete</p> <p>12/2019 – complete</p> <p>13/2019 – complete</p> <p>14/2019 – complete</p> <p>15/2019 – complete</p> | | |
| 432 | 13/03/19 | PLA20/19 | 5.3 | <p>Report on the Submissions to the Draft Bungendore Heritage Study That:</p> | Service Mgr Land-Use Planning | | | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|---|-------------------------------------|--|--|---|
| | | | | <ol style="list-style-type: none"> 1. The draft Bungendore Heritage Study be adopted with the inclusion of 40 Malbon Street Bungendore, the amendments as listed in Attachment 9 and as outlined throughout this report. 2. Following the gazettal of the draft comprehensive Local Environmental Plan, Council apply for a heritage grant to conduct the necessary additional research to determine whether those properties nominated by the draft Bungendore Heritage Study are appropriate for listing as local heritage items. 3. Council amend the Palerang Development Control Plan 2015 to include the nine buildings identified as being 'sympathetic development' as exemplars of sympathetic infill development. 4. Council note that this report suggests referrals to other staff in regard to issues raised in submissions and this will be done. | | <ol style="list-style-type: none"> 1. Noted. 2. Pending. 3. Pending. 4. Noted. | | |
| 436 | 27/03/19 | 080/19 | 11.1 | <p>Facilities at Hoover Road Archery Complex That Council investigate the potential costs, and a preferred site for, toilet facilities at the Hoover Road Archery complex.</p> | Service Mgr Urban Landscapes | Staff have reviewed cost of reconstructing and recommissioning the existing toilets at %+\$52,000 or construct new facilities \$125,000. Review complete October 2019 | | Y |
| 438 | 27/03/19 | 082/19 | 12.2 | <p>Transfer of Responsibilities Under the Crown Lands Management Act to Crown Land to be Managed by Council That Council:</p> <ol style="list-style-type: none"> 1. Advise the NSW Department of Industry that Council accepts the management of the land listed in Attachment 1 (Tables A, B and C). 2. Advise the NSW Department of Industry that Council does not wish to manage the land listed in Attachment 1 (Table D and E), despite some being devolved. 3. Advise the NSW Department of Industry that Council would like to manage the land listed in Attachment 1 (Table F). 4. Advise the NSW Department of Industry that Council does not support the transfer of responsibility for determining Native Title Claims on Crown Land managed by Council from the Crown to local government, and that the Crown should continue to bear the cost of determining such claims. 5. Note that staff will be preparing management plans for the land it will be managing and that subsequent reports will be prepared for Council. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1. Completed. 2. Completed. 3. Completed. 4. Completed. 5. Being undertaken. | | Y |
| 441 | 27/03/19 | 086/19 | 12.6 | <p>Request for Tender No. 2019-20 - New Playground at Ryrie Park, Braidwood That Council award Contract No. RFT 2019-20 to Tenderer Number 1, CRS Creative Recreation Solutions Pty Ltd, with the total renewal budget being \$500,000.</p> | Service Mgr Urban Landscapes | Order for equipment placed. Commenced 2 nd September, complete by end of Oct, early Nov. Playground complete and open to public November 2019. | | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|-----------|-------|--|---|--|------------------|---|
| 447 | 27/03/19 | 095/19 | 12.13 | <p>181-183 Cooma Street, Queanbeyan – Options</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council seek expressions of interest in regard to a sale and redevelopment of the property with a condition of sale that there be a provision of a community centre either in-situ or in the Karabar area. 2. Current users of the community centre be given at least 12 months' notice and that Council staff assist current users in securing alternative premises as their needs arise. | Service Mgr Legal & Risk | Report December Council meeting. | | N |
| 453 | 27/03/19 | 114/19 | 20.2 | <p>Alleged Offensive Noise From Event Venue</p> <p>That:</p> <ol style="list-style-type: none"> 1. The training operator provide to Council an assessment of the noise impacts of the gunfire training activity on the surrounding area by providing an Acoustic Assessment Report from an independent qualified acoustic consultant within three months. 2. A further report be presented to Council following receipt of the acoustic report. | Manager Natural Landscapes & Health | The three months given to the Operators to provide an acoustic report ends on 29 June 2019. Resolved by Council 27/11/19 Prevention Notices Issued 6/12/19 | | Y |
| 454 | 27/03/19 | 116/19 | 20.3 | <p>Queanbeyan CBD Property</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the report on the Queanbeyan CBD property. 2. Authorise the CEO to engage and negotiate with the proponent. 3. Provide a letter of support to enable lodgement of an EOI. 4. Consider further reports should the EOI progress. | Service Mgr Legal & Risk | Report December Council meeting. | | N |
| 455 | 27/03/19 | 117/19 | 20.4 | <p>Bungendore Properties</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council's agent conduct the sale of 12 Malbon Street, Bungendore and the CEO be authorised to negotiate the sale generally in accordance with the valuation. 2. The CEO continue negotiations with the owner of 31 Ellendon Street, Bungendore to establish the easement, and in the absence of any agreement, progress the easement through <i>Land Acquisition (Just Terms Compensation) Act</i>. 3. Council explore other options to establish an easement off Ellendon Street, Bungendore. | Service Mgr Legal & Risk | 1. Completed 2. finalised; waiting usage licence for the work period. 3. Not viable | | Y |
| 457 | 10/04/19 | PLA032/19 | 6.4 | <p>Options for Part Redevelopment of Site - 16 Agnes Avenue, Queanbeyan</p> <p>That Council receive a report on the options for part redevelopment of the balance of the site not required for the Respite Centre at 16 Agnes Avenue, Queanbeyan, into a parkland facility and for part sale, with the input of the Respite Centre Group.</p> | Service Mgr Legal & Risk | Lease being advertised. | December 2019 | N |
| 461 | 24/04/19 | 123/19 | 11.1 | <p>Queanbeyan Aquatic Centre</p> <ol style="list-style-type: none"> 1. That Council: | Portfolio GM Community Choice | Arrangements for aquatic facility assessments across the LGA are in progress. | 2020 | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|--|---|---|------------|---|
| | | | | <ul style="list-style-type: none"> a. Prepare a report on the condition of the Queanbeyan Aquatic Centre, including all maintenance required, priorities for works and estimated funding, for the May Ordinary Meeting; and b. Consider funding to undertake priority works as a submission in the 2019-20 draft budget. <p>2. That Council investigate the extension of the change room facilities to include a minimum of two new family/disability change rooms, including costs, with a report to come back to Council as soon as practicable.</p> | | | | |
| 462 | 24/04/19 | 124/19 | 11.2 | <p>Braidwood Sensory Garden</p> <p>That Council work with the community to identify options for a sensory garden in Braidwood.</p> | Service Mgr Urban Landscapes | Staff discussing with Garden Club and Progress Association. Sensory plants incorporated into the playground gardens November 2019. | | Y |
| 464 | 24/04/19 | 127/19 | 12.3 | <p>Request for Tender 2019-39 - Supply & Installation of Sportsground Floodlighting at Campese Oval, Yass Road, Queanbeyan</p> <p>That Council:</p> <ul style="list-style-type: none"> 1. Award Tender 2019-39 to Tenderer number 1 - Gasnier's Electrical, for the supply and installation of sportsground floodlights at Campese Oval in Yass Road, Queanbeyan. 2. Assign a total budget cost of \$227,000 for the project. | Service Mgr Urban Landscapes | Contract let, materials ordered. Installation has been programmed to commence Nov, waiting for materials to arrive. Lights are up and currently being commissioned. | Early 2020 | N |
| 466 | 24/04/19 | 129/19 | 12.5 | <p>Braidwood Memorial Pool Refurbishment Tender - 2019/24</p> <p>That:</p> <ul style="list-style-type: none"> 1. Council not accept any tender for the Braidwood Memorial Pool refurbishment. 2. The refurbishment works be project managed in-house by Council staff, utilising Council's pre-approved trades and services panel, where possible. | Portfolio GM Community Connection | Refurbishment work has commenced. | | N |
| 468 | 24/04/19 | 131/19 | 12.7 | <p>Queanbeyan CBD Spatial Business Plan</p> <p>That Council:</p> <ul style="list-style-type: none"> 1. Receive and note the Queanbeyan CBD Spatial Business Plan report. 2. Re-title the Queanbeyan CBD Spatial Business Plan to the Queanbeyan CBD Spatial Masterplan. 3. Exhibit the Queanbeyan CBD Spatial Masterplan for 28 days and hold information sessions for CBD business and property owners, as outlined in the report. 4. Establish a focus group to provide input into the Queanbeyan CBD Spatial Masterplan and engagement process. 5. Endorse funding of \$55k for 2019/20 for a staff resource to manage the ongoing consultation with the CBD business community, general community and promote the Queanbeyan CBD Spatial Masterplan. | Service Mgr Business & Innovation | Spatial Master Plan endorsed by Council at November meeting. | | Y |

| | | | | | | | | |
|-----|----------|-----------|-------|--|-----------------------------|--|---------------------|---|
| 470 | 24/04/19 | 133/19 | 12.9 | <p>Grant for Smart Cities roll out at Googong</p> <p>That Council:</p> <ol style="list-style-type: none"> Execute a Deed of Agreement with Googong Township Pty Ltd for the roll out of smart technology at Googong as part of the Smart Cities and Suburbs Program Round 2. Exempt this project under S55 (3) (b) and (i) of the <i>Local Government Act 1993</i> from the need to call tenders. | Service Mgr Legal & Risk | Complete. | | Y |
| 471 | 24/04/19 | 134/19 | 12.10 | <p>Queanbeyan, Bungendore and Braidwood Customer Centres</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the report on customer centres. Approve \$129,000 for the customer centre refurbishment at Queanbeyan, funded from 2018/19 maintenance allocations and the property reserve. Engage with the Braidwood and Bungendore communities regarding the proposed changes to the customer centres and the possible inclusion of a smart hub in Braidwood. Refer any subsequent modifications to the Braidwood office to the Braidwood Heritage Committee. | CEO | <p>Report back to Council June 2019, following community forums and submissions, recommending to proceed with BGD office changes, and get designer for BWD office</p> <p>QBN office changes under design.</p> <p>Following staff consultation, not proceeding with 'Functional Co-location' between QBN and BGD offices. Will install disable-access entry doors at BGD office.</p> <p>Designer engaged for BWD office.</p> <p>First options rejected, further meeting with architect 19 December.</p> | | N |
| 478 | 08/05/19 | PLA044/19 | 5.1 | <p>Development Application - DA.2018.192 - Recreation Facility (Outdoor) Rifle Range - 2155 Collector Road, Currawang</p> <p>That:</p> <ol style="list-style-type: none"> Development application DA.2018.192 for a Recreation Facility (Outdoor) on Lots 114 and 200 DP750008 and Lot 149 DP750013, 2155 Collector Road, Currawang be refused for the following reasons: <ol style="list-style-type: none"> The proposed development is not compatible with the general aims of the Palerang Local Environmental Plan 2014, specifically the following Aims: <ul style="list-style-type: none"> <i>Cl. 1.2(2)(a) To protect and improve the economic environmental, social and cultural resources and prospects of the Palerang community.</i> <i>Cl. 1.2(2)(c) To retain, protect and encourage sustainable primary industry and commerce.</i> The proposed development fails to comply with the Zone Objectives of the RU1 Primary Production zone, specifically: <ul style="list-style-type: none"> <i>To encourage sustainable primary industry production by maintaining and enhancing the natural resource base</i> | Service Mgr Development | <p>12/9/19 - Appeal against refusal lodged with L&E Court. Initial Conciliation conference is scheduled for 6th Dec 2019</p> <p>9/12/19 – L&E Court conciliation hearing occurred on Friday 06/12/2019. No resolve was reached and will likely proceed to hearing proper in early to mid 2020.</p> | Early - Mid 2020 | N |

| | | | | | | | | |
|----------|----------|-----------|------|---|-------------------------------------|---|--|---|
| | | | | <ul style="list-style-type: none"> • To minimise conflict between land uses within this zone and land uses with adjoining zones <p>c. The proposed development is not compatible with surrounding land uses and will have significant adverse impact on the amenity of adjoining and surrounding land uses because of noise generated by the intensive use of a range of firearms. Surrounding land uses include broad scale agricultural grazing, residential, small farms, hobby farms, bush retreats, wellness retreats, horse riding, animal husbandry and a range of home based occupations including musical recording and teaching.</p> <p>d. The proposed development is considered to be contrary to the public interest due to the significant adverse social impacts and incompatibility with adjoining and surrounding land uses and significant adverse impact on the amenity of adjoining and surrounding land uses.</p> <p>2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.</p> | | | | |
| 481 | 08/05/19 | PLA048/19 | 5.4 | <p>Draft Voluntary Planning Agreement - 18 Mecca Lane, Bungendore That Council:</p> <ol style="list-style-type: none"> 1. Exhibit the draft Voluntary Planning Agreement in accordance with section 7.5 of the <i>Environmental Planning and Assessment Act 1979</i> for a minimum of 28 days. 2. Following the exhibition of the draft Voluntary Planning Agreement, consider a report on the results of the exhibition. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1. Completed 2. Completed | | Y |
| 482 b | 22/05/19 | 163/19 | 10.1 | <p>Planning Report - Review of E4 Environmental Living Zone - Bywong and Wamboin That Council:</p> <ol style="list-style-type: none"> 1. Receive the consultants' reports. 2. Retain land identified in the consultants' reports as being wholly or predominantly Class 1 or 2 as E4 Environmental Living zone. 3. Prepare a planning proposal to rezone land identified in the consultants' reports as being wholly or predominantly Class 3 land as R5 Large Lot Residential zone. The planning proposal should give consideration to minimising split zonings and fragmentation and isolation of zone boundaries. 4. Not include amending the Palerang Local Environment Plan (PLEP) Clause 6.3 map "Terrestrial Biodiversity" to include the consultants Class X mapped lands for the following reasons: <ul style="list-style-type: none"> a. the consultant's report refers to Class X land as having "potential" to contain native grasslands and or habitat of a critically endangered species rather than establishing that | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Draft planning proposal commissioned and completed up to draft stage. 4. a. – d. Noted and excluded from draft planning proposal. | | Y |

| | | | | | | | | |
|-----|----------|-----------|------|---|-----------------------------|---|--|---|
| | | | | <p>the Class X mapped land contains native grasslands and or habitat of a critically endangered species</p> <p>b. inclusion of Class X as incorporated in the Terrestrial Biodiversity Map and Clause 6.3 of the PLEP would apply to both land within the E4 Environmental Living zone as well to land within the R5 Large Lot residential zone</p> <p>c. the existing provisions of the PLEP already require adequate consideration of the impacts on biodiversity</p> <p>d. Implementation of the Class X layer would be unwieldy and unnecessary and will result in greater complexity for residents and greater cost when lodging development applications.</p> <p>5. Reference in the Planning Proposal that it is Council's assessment that a Local Housing Strategy can be dispensed with in this case as no change to the minimum lot size or density of development is proposed.</p> <p>6. Prepare the Planning Proposal as a separate proposal and if finalised in time be amalgamated with the Queanbeyan-Palerang Local Environment Plan (comprehensive LEP).</p> | | <p>5. Noted.</p> <p>6. Being undertaken.</p> | | |
| 484 | 22/05/19 | 165/19 | 10.3 | <p>Policy – Fraud Control</p> <p>That Council exhibit the draft Fraud Control Policy for community comment for 28 days.</p> | Service Mgr Legal & Risk | Awaiting Fraud Control Procedures. | | N |
| 486 | 22/05/19 | 177/19 | 16.1 | <p>Bungendore Sports Hub</p> <p>That:</p> <p>1. Council authorise the CEO to finalise negotiations for the acquisition of the whole of 9A Bungendore Road for the purposes of Bungendore Sports Hub, service road and future expansion of Bungendore utilities, funded from grant, and the Water and Sewer Funds as outlined in the report, based on the current valuation or subsequent valuation as a result of the Bungendore Draft Structure Plan.</p> <p>2. If negotiations are not concluded within one month, then acquisition under the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> commence.</p> <p>3. A report be presented to Council to finalise the acquisition.</p> | Service Mgr Legal & Risk | Report December Council meeting. | | N |
| 488 | 12/06/19 | PLA054/19 | 6.1 | <p>Development Application 446-2018 - Takeaway Food and Drink Premises - 6 Ferdinand Lane, Jerrabomberra</p> <p>That:</p> <p>1. Council advise the applicant for DA 446-2018 that it does not support the inclusion of a free-standing 9.0m high pylon sign on the Tompsitt Drive boundary of the proposal as the sign, which is located on the</p> | Service Mgr Development | 9/12/19 – Consent was issued to applicant on 31/07/2019 | | Y |

| | | | | | | | | |
|-----|----------|-----------|-----|---|--|--|--|---|
| | | | | <p>main entry point to an established, low density, suburban residential area is considered:</p> <ul style="list-style-type: none"> To be inconsistent with the existing and desired future character of the area or locality in which it is proposed to be located; and To detract from the amenity and visual quality of the nearby residential area. To protrude above buildings, structures and tree canopies in the area. To detract from the amenity of residences in the local area as it is illuminated during all night-time hours. <p>2. DA 446-2018 be deferred to allow discussion between staff and the applicant on the submission of amended application and plans showing:</p> <p>(a) EITHER</p> <p>A maximum 6m high free-standing pylon sign with an advertising area no greater than 8m² located on the Ferdinand Lane frontage of the property;</p> <p>OR</p> <p>The incorporation of a higher sign element either flush with or integrated into the building design, such element to be no higher than 9.0m.</p> <p>(b) Hours of operation including loading and waste removal.</p> <p>3. Once the abovementioned amendments have been received, the application be bought back to Council for consideration.</p> | | | | |
| 493 | 12/06/19 | PLA059/19 | 6.6 | <p>Amendment to Review of Environmental Factors - South Jerrabomberra - Water and Sewer Infrastructure</p> <p>That Council grant approval to the Amended Review of Environmental Factors - Trunk Infrastructure South Jerrabomberra, subject to the additional safeguards and management measure proposed in the amended REF and the following additional condition:</p> <p>It is noted that a section of the trunk gravity sewer main has been removed from the original REF. The installation and approval of that main has been transferred to the Part 4 approval process for the urban release area of South Tralee. Village Building Company Pty Limited is to ensure that each stage of subdivision of South Tralee shall provide a gravity sewer main of sufficient size and appropriate location to service future development land to the south of their land.</p> | Portfolio GM Natural & Built Character | | | N |

| | | | | | | | | |
|-----|----------|-----------|-----|---|-------------------------------------|--|--|---|
| 494 | 12/06/19 | PLA060/19 | 6.7 | <p>Request for Use of Section 94 Funds - RFS Improvements</p> <p>That:</p> <ol style="list-style-type: none"> 1. A total of \$19,874 (plus GST) be authorised from developer contributions collected under Tallaganda Shire Council Section 94 Contributions Plan No. 4 Bushfire Control and Suppression for the construction of a water tank pad and a road around the shed at the Boro/Mt Fairy rural fire station. 2. Council be advised by the applicant when the works above are completed so that these can be viewed. 3. A total of \$28,000 be authorised from developer contributions collected under Tallaganda Shire Council Section 94 Contributions Plan No. 4 Bushfire Control and Suppression for the use of preliminaries associated with the submission of development applications for the construction of new rural fire stations at Araluen and Mulloon. 4. The RFS be requested to advise whether future fire sheds are likely to be required to house larger vehicles. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Noted. 4. Noted. Still awaiting feedback from RFS. | | N |
| 495 | 12/06/19 | PLA061/19 | 6.8 | <p>Further Use 16 Agnes Avenue, Queanbeyan</p> <p>That:</p> <ol style="list-style-type: none"> 1. The report be received and noted. 2. Subject to the successful re-categorisation to "General Community Use" of lots 33-35 DP14341 comprising the "Ross Road site", Council agree in principle to enter into a thirty (30) Year lease with Respite Care for Queanbeyan for development of the Respite Centre subject to the required approval being received and <i>Local Government Act 1993</i> procedures being complied with. 3. Council support in principle the change of the Community Land category for Lot 53, 54 & 55 DP 14341 (Agnes Avenue Site) from "Sportsgrounds" to "Parks" and commence procedures for this change accordance with the <i>Local Government Act 1993</i>. | Service Mgr Legal & Risk | Complete. | | N |
| 496 | 12/06/19 | PLA062/19 | 6.9 | <p>Re-categorisation of land - 16 Agnes Street, Crestwood - Proposed Respite Care Centre</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Publicly exhibit the Draft Plan of Management for Lots 33-35 DP14341 to re-categorise the land from Sportsground to General Community Use consistent with the requirements of the Local Government Act 1993. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1. Completed. See 603. | | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|-----------|-------|--|--|--|--|---|
| | | | | <ol style="list-style-type: none"> 2. Publicly exhibit an amended Plan of Management for Sportsgrounds to remove Lots 33-35 DP14341 from the Plan and to reflect the re-categorisation of Lots 53-55 DP14341 to the Parks Plan of Management. 3. Publicly exhibit an amended Plan of Management for Parks to include Lots 53-55 DP14341 in that Plan. | | <ol style="list-style-type: none"> 2. Completed. 3. Completed. | | |
| 497 | 12/06/19 | PLA063/19 | 7.1 | <p>Boer War Memorial Relocation</p> <p>That</p> <ol style="list-style-type: none"> 1. The report be received for information. 2. Council support the relocation of the Memorial to Moore Park as proposed and funded by the RSL. | Service Mgr Urban Landscapes | Electrician finding power before moving. Talking to RSL | | N |
| 501 | 26/06/19 | 191/19 | 10.12 | <p>Braidwood and Bungendore Offices - Customer Centres</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Proceed with the planned changes at the Bungendore office. 2. Engage a professional design consultant to evaluate the merits and functionality of rearrangements within the Braidwood office buildings, having regard to heritage and access. 3. Receive a further report on the outcome of the professional design consultant's findings. | Service Mgr Customer & Communication | Proposed options rejected to Council Executive. Further meeting with design consultation in late December to review scope. | | N |
| 502 | 26/06/19 | 192/19 | 10.18 | <p>Men's Shed Captains Flat</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council agree in principle to enter into a five year Licence Agreement with the Captain's Flat Men's Shed Group for the use of the former Fire station at 106 Foxlow St Captains Flat, subject to securing sufficient funding to complete the work needed to enable the shed to be used as a Men's Shed. 2. The Licence Agreement proposal be advertised on accordance with S47 and 47A of the <i>Local Government Act 1993</i>. 3. If no objection to the proposal is received, the Licence Agreement be executed. 4. The Council approve the Mayor and the Chief Executive Officer to execute the Licence Agreement on Council's behalf. | Service Mgr Legal & Risk | Completed. | | Y |
| 503 | 26/06/19 | 193/19 | 10.19 | <p>3 Hoover Road - Lease to Queanbeyan & District Pre School Association</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Agree to enter into an Eleven (11) year lease with the Queanbeyan and District Pre School Association for the use of the site at 3 Hoover Road, Queanbeyan West for the purposes of a Pre-School. 2. Register the Lease on the title for the land. | Service Mgr Legal & Risk | Completed. | | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|-------|---|--|--|--------------|---|
| | | | | 3. Agree to the NSW Department of Education holding a mortgage over the land for a ten year period as part of funding requirement for the Pre-School. | | | | |
| 504 | 26/06/19 | 198/19 | 9.4 | <p>Burra Locality Committee Meeting Minutes 9 April 2019</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes of Burra Locality Committee meeting held on 9 April 2019. Consider the following recommendation BURLC02/2019 from the meeting: "That Council be asked to follow up the commitment for a slip lane at Old Cooma Road and Googong Road." | Portfolio GM Community Connections | A report on the slip line will be provided to Council shortly. | | N |
| 505 | 26/06/19 | 200/19 | 10.3 | <p>Draft Bungendore Structure Plan 2018-2048</p> <p>That Council:</p> <ol style="list-style-type: none"> Endorse the draft Bungendore Structure Plan 2018 - 2048 for the purpose of public exhibition within the next 30 days and a public information meeting be held during the exhibition period. Make it clear during the public exhibition period that the medium and high growth scenarios will depend on the NSW Government's decision on Council's application for an increased water allocation. Endorse the recommendations with regard to the rezoning requests as set out in the draft document. Extend the exhibition period to match the submission period of 42 days. Remove any reference to specific sites for a proposed high school from the document. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> Completed. Completed. Noted. Completed. Completed. | | Y |
| 509 | 26/06/19 | 205/19 | 10.10 | <p>Grant Funding under Round 4 of the Bridges Renewal Program</p> <p>That Council:</p> <ol style="list-style-type: none"> Accept the grant of \$1,102,310 offered by the Commonwealth Government to match Council's funding towards the replacement of Reedy Creek Bridge on Mayfield Road and Gidleigh Bridge on Gidleigh Lane under Round 4 of the Bridges Renewal program. Receive a report on the remaining timber bridges in the LGA with regard to their condition and priority for replacement and a likely cost. | Service Mgr Transport & Utilities | <ol style="list-style-type: none"> Council has formally accepted the funding from the Commonwealth Government. Staff are currently waiting on timber bridge condition data, recently collected by consultants, so a report can be returned to Council. | | N |
| 510 | 26/06/19 | 206/19 | 10.11 | <p>Braidwood Floodplain Risk Management Study and Plan</p> <p>That Council:</p> <ol style="list-style-type: none"> Exhibit the draft Braidwood Floodplain Risk Management Study and Plan for community comment for 28 days. Prepare a further report to Council in consideration of the feedback received during the consultation period. | Service Mgr Contracts & Projects | The document is currently on exhibited during July. A report is being prepared summarising community feedback with changes to the draft FRMS&P. | October 19 | N |
| 514 | 26/06/19 | 210/19 | 10.16 | <p>Community Cultural Event</p> <p>That Council:</p> | Portfolio GM Community Choice | As noted in the Councillor catch, this event is to take place in October 2020, not October 2019 as originally reported. | October 2020 | N |

| | | | | | | | | |
|----------|----------|-----------|------|--|----------------------------|--|-----------|---|
| | | | | <ol style="list-style-type: none"> 1. Approve the staging of By a Thread in the Queen Elizabeth II Park during October 2019 as a free community cultural event. 2. Approve a budget of up to \$14,500 for a performance of the show from the events operations management budget. | | | | |
| 516 B | 26/06/19 | 232/19 | 13.1 | <p>Refill Water Stations That Council:</p> <ol style="list-style-type: none"> 1. Receive a report on options and costs associated with: <ol style="list-style-type: none"> a. Water refill stations installed in parks that are typically used for a range of recreational activities including sports, walking, jogging, cycling, or picnicking. b. Water refill stations into the CBD Public Domain and town centres across the LGA. 2. Consider installation of water refill stations in the Operational Plan and Delivery Program. | | <ol style="list-style-type: none"> 1. Report being prepared. 2. Budget estimates ready for 2020-2021 draft operational plan. | | N |
| 519 | 10/07/19 | PLA072/19 | 5.3 | <p>Draft Voluntary Planning Agreement - 18 Mecca Lane, Bungendore That the Mayor and the Chief Executive Officer be authorised to execute the 18 Mecca Lane, Bungendore Planning Agreement.</p> | Service Mgr Development | <p>12/9/19 – SM Land-use Planning waiting on owner to sign execution document and return.</p> <p>9/12/19 – VPA is now complete. The Occupation Certificate is yet to be issued however and there are some contributions outstanding. These remaining issues will be dealt with separately and followed up in course.</p> | | Y |
| 520 | 24/07/19 | 241/19 | 9.1 | <p>Development Application DA.2019.009 - Caravan Park - 94 Reservoir Lane, Braidwood That:</p> <ol style="list-style-type: none"> 1. Development application DA.2019.009 for a Caravan Park on Lot 83 DP755911, 94 Reservoir Lane, Braidwood be granted conditional approval, with the additional following conditions: <ol style="list-style-type: none"> i. Limited Consent The period to which the approved development may be carried out upon the subject site is limited until 30 June 2025. After that date the consent shall cease, the site shall be remediated in accordance with the requirements contained within this consent and the use of the land shall revert to the existing extensive agricultural use. Any other uses of the site will require a new development consent. <i>Reason: To ensure that the use of the site is consistent with the scope of the proposed development and that the site is appropriately remediated following the completion of the use.</i> ii. Financial Assurance – Site Remediation and Rehabilitation | Service Mgr Development | <p>12/9/19 – Consent has been generated. Sub points of 1. Have been added as conditions. Submitters will be notified very shortly as will the RFS and Water NSW.</p> <p>9/12/19 – Submitters and referral bodies have been notified.</p> | Sept 2019 | Y |

| | | | | | | | | |
|-----|----------|--------|-----|---|----------------------------|---|------------|---|
| | | | | <p>Prior to the issue of any Completion Certificate, a financial assurance in the form of a bank guarantee or monetary payment to the value of \$100,000 to cover the costs of future site remediation and rehabilitation works at the expiry of this consent is required to be paid/ submitted to Council.</p> <p>The assurance may be released on satisfactory completion or all site remediation and rehabilitation works, following an acceptable inspection by a Council Officer.</p> <p><i>Reason: To cover Queanbeyan-Palerang Regional Council's costs of repair of any damage that is not properly rectified by the applicant upon completion of the development.</i></p> <ol style="list-style-type: none"> Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application. The Rural Fire Service and Water NSW be forwarded a copy of Council's Notice of Determination. | | | | |
| 521 | 24/07/19 | 242/19 | 9.2 | <p>Development Application 290-2018 - 101 Lot Residential Subdivision - 36 Googong Road, Googong</p> <p>The matter be deferred to enable further discussion between the parties at the 'without prejudice' conciliation meeting scheduled on 2 August 2019.</p> | Service Mgr Development | <p>12/9/19 – Conciliation took place on 4 September. Resolution was reached. Applicant's submitted revised plans based on the 'in principle' agreement reached between the parties. The revised plans show:</p> <ol style="list-style-type: none"> all lots being at least 200m from the WRP Odour Stack. The exception being large lot 902, however, the dwelling envelope for this lot is sited beyond the 200m buffer zone; the 35dB(A) extending only into Lots 421, 422 and 423; and a 19.5m road reserve at "Road 1" and "Graziers Road", which will allow flexibility to accommodate a wider than minimum carriageway if required and is subject to final design. <p>With respect to the Council Depot site, it is anticipated that a subsequent subdivision will occur in order to create that lot.</p> <p>Conditions of consent been updated including entering into a VPA. A</p> | Early 2020 | N |

| | | | | | | | | |
|-----|----------|--------|-----|---|---|--|--|---|
| | | | | | | S34. Agreement has been prepared for the Court. 9/12/19 – The Court ordered: <i>(1) The Applicant is granted leave to amend its development application in accordance with the plans referred to in Schedule 1 of the conditions of consent in Annexure “A”.</i> <i>(2) The Appeal is upheld.</i> <i>(3) Development Application No. DA 290-2018 for the Torrens title subdivision to create 67 residential lots within NH1A Stage 4D and 2 large residential lots in NH1B Stage 9, all subdivision works and landscaping and the creation of 1 residual lot (Lot 425) and 1 public reserve (Lot 901) is approved subject to the conditions set out in Annexure “A”.</i> VPA and relevant transitional arrangements are being prepared. | | |
| 522 | 24/07/19 | 243/19 | 9.3 | Draft Queanbeyan Floodplain Risk Management Study and Plan That Council: 1. Exhibit the draft Queanbeyan Floodplain Risk Management Study and Plan for community comment for 28 days. 2. Receive a report considering the community feedback. | Service Mgr Contracts & Projects | Exhibition currently underway. | | N |
| 523 | 24/07/19 | 244/19 | 9.4 | NSW Government Parking Fines Review That Council: 1. “Opt out” of the NSW Government’s Parking Fine Concession Scheme to reduce parking fine amounts from 1 December 2019. 2. Advise the NSW Treasurer and Minister for Industrial Relations of Council’s decision by 1 October 2019. | Service Mgr Transport & Utilities | The NSW Treasurer has been notified that Council has elected to “Opt Out” of the Government’s Parking Fine Concession Scheme. | | Y |
| 527 | 24/07/19 | 248/19 | 9.8 | Proposed Closure - Brown St Queanbeyan That Council commence procedures in accordance with Part 4 Division 3 of the <i>Roads Act 1993</i> to close Brown Street Queanbeyan and the Queanbeyan Golf Club be advised of this decision. | Service Mgr Legal & Risk | Completed. | | Y |
| 528 | 24/07/19 | 249/19 | 9.9 | Renewal of Licence Agreement - Anglican School Googong That: | Service Mgr Legal & Risk | In progress. | | N |

| | | | | | | | | |
|-----|----------|--------|------|--|---|--|--|---|
| | | | | <ol style="list-style-type: none"> 1. The report be received and noted. 2. Council agree in principle to enter into a five-year Licence Agreement with the Anglican School Googong for use of the sports oval at Googong. 3. The Licence Agreement proposal be advertised in accordance with S47 and 47A of the <i>Local Government Act 1993</i>. 4. If no objection to the proposal is received, the Licence Agreement be executed. 5. The Council approve the Mayor and the General Manager to execute the Licence Agreement on the Council's behalf. | | | | |
| 532 | 24/07/19 | 255/19 | 10.1 | <p>Mick Sherd Oval Condition Report</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive the report for information. 2. Receive another report on the timeline for remediation of Mick Sherd Oval. 3. Receive an update on the status of the new Bungendore Sports Hub. | Service Mgr Urban Landscapes | <ol style="list-style-type: none"> 1. Report submitted 2. Renovations commence 23rd September, grounds will be fully temp fenced until early Feb for reopen ground for use Playing surface well established and will be ready for play in 2020 winter season 3. Progressing with DA, ongoing negotiation with land owner | | N |
| 533 | 24/07/19 | 259/19 | 12.1 | <p>Captains Flat Road - Foxlow Alignment</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council include design and boundary alignment work for the construction of road bypass in front of Foxlow homestead as an option in the Captains Flat Road scope of works to be presented to Council. 2. The scope of works include vehicle accident history for the proposed road bypass in front of Foxlow Homestead and other areas that have been prone to accidents along Captains Flat Road. 3. Council seek an update from the local member on the timing of receipt of the grant given the urgency of the work required. | Portfolio GM Community Connection | Work will commence on this project once funds are received. | | N |
| 534 | 24/07/19 | 260/19 | 12.2 | <p>Bungendore Waste Transfer Station upgrade</p> <p>That changes/upgrades be made to the Bungendore Waste Transfer Station to restrict/negate the escape of rubbish into neighbouring properties.</p> | Service Mgr Utilities | This will be looked at as part of the Waste Strategy with any outcomes to be the subject of a special capital vote. | | N |
| 536 | 24/07/19 | 266/19 | 16.1 | <p>Carparking Matters</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Advise the NSW Police its request to extend the Licence Agreement to use the Morisset Street Carpark for a police compound is not supported. | Service Mgr Legal & Risk | In progress. | | N |

| | | | | | | | | |
|-----|----------|-----------|-----|--|-------------------------------------|---|--|---|
| | | | | <p>2. Endorse the extension of the licence for occupation of up to 46 carspaces for NSW Police by a further 12 months without fee, dependent on the relocation of the compound to the Crawford carpark, accessed from Morisset Street.</p> <p>3. Execute a Licence Agreement for the Crawford carparking compound.</p> | | | | |
| 539 | 14/08/19 | PLA079/19 | 6.3 | <p>Draft Planning Proposal - Comprehensive Local Environmental Plan 2020</p> <p>That Council forward the draft planning proposal for the Comprehensive Local Environment Plan to the Department of Planning, Industry and Environment seeking an amended Gateway determination.</p> | Service Mgr Land-Use Planning | Completed and submitted. | | Y |
| 540 | 14/08/19 | PLA080/19 | 6.4 | <p>Proposed Housekeeping Amendments to Queanbeyan Local Environmental Plan 2012</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the report and attached draft planning proposal. Seek a Gateway determination from the Department of Planning, Industry and Environment to proceed with the proposed amendments set out in the draft planning proposal. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> For noting. Completed and received. | | Y |
| 541 | 14/08/19 | PLA081/19 | 6.5 | <p>Proposed Amendments to South Jerrabomberra Local Infrastructure Contributions Plan 2018</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the proposed amendments to South Jerrabomberra Local Infrastructure Contributions Plan 2018 as outlined in this report. Publicly exhibit the draft amended plan for a period of 28 days. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> For noting. Completed. | | Y |
| 542 | 14/08/19 | PLA082/19 | 6.6 | <p>Pooling of Local Roads Contributions</p> <p>That Council agree to:</p> <ol style="list-style-type: none"> The preparation of a local infrastructure contribution plan for non-urban roads pursuant to Section 7.11 of the <i>Environmental Planning and Assessment Act 1979</i> and Clause 26(2) of the Environmental Planning and Assessment Regulations 2000. Inclusion of the following for consideration in preparing the local infrastructure contribution plan for non-urban roads: <ol style="list-style-type: none"> A contribution for development resulting in new dwellings or new lots. The authorisation of the pooling of non-urban road contributions collected under previous plans. A Works Schedule based on projects within catchments and which also has regard to the local road works identified in: | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> Pending. a. – b., c i –vi, d – e. Noted. | | N |

| | | | | | | | | |
|-----|----------|-----------|------|--|--|--|--------------|---|
| | | | | <ul style="list-style-type: none"> i. Queanbeyan City Section 94 Contribution Plan Non-Urban Roads 2012. ii. Mulwaree Section 94 Development Contributions Plan 2003-2008. iii. Tallaganda Section 94 Contributions Plan No.3 – Roadworks. iv. Yarrowlunla Council Section 94 Contributions Plan (No.2) for Provision of Access Road. v. Cooma–Monaro Section 94 Contributions Plan (Roads & Open Space) vi. Gunning Section 94 Provision of Public Amenities and Services. <ul style="list-style-type: none"> d. Incorporation of a planning administration contribution. e. A clause which repeals those Section 94 contribution plans listed above in Recommendation 2c. i-vi where these are found to be redundant. <ul style="list-style-type: none"> 3. Undertaking community consultation for a minimum period of 28 days on the local infrastructure contribution plan. 4. Reporting back to Council at the end of the community consultation process. | | <ul style="list-style-type: none"> 3. Pending. 4. Pending. | | |
| 544 | 14/08/19 | PLA084/19 | 6.8 | <p>Community Representative Vacancy on Environment and Sustainability Advisory Committee</p> <p>That Council:</p> <ul style="list-style-type: none"> 1. Seek Expressions of Interest for one new community representative on the Environment and Sustainability Advisory Committee for the period to September 2020. 2. Re-appoint all existing committee members after September 2020. | Service Mgr Natural Landscapes & Health | Position Advertised, closes on 20/9/19 Resolved by Council 23/10/19 | | Y |
| 548 | 14/08/19 | PLA088/19 | 6.12 | <p>Oktoberfest - Queanbeyan Showground 2019</p> <p>That Council provide funding of up to \$20,000 per year for the remainder of the five-year period to assist with a joint marketing campaign between Council and the Harmonie German Club, including banners, to benefit the Oktoberfest event and Queanbeyan.</p> | Portfolio GM Community Choice | Ongoing for remainder of five year period. | October 2020 | N |
| 549 | 14/08/19 | PLA093/19 | 10.1 | <p>Legal Costs RecoVietnam1</p> <p>very</p> <p>That:</p> <ul style="list-style-type: none"> 1. The report be received and noted. 2. Council progress the recovery of legal costs as outlined in the report. | Service Mgr Legal & Risk | In progress. | | N |
| 552 | 28/08/19 | 277/19 | 9.4 | <p>Use of Agricultural Chemicals in Public Places</p> <p>That:</p> | Service Mgr Urban Landscapes | Prepare a draft policy for Ag chemicals by Oct meeting | 2020 | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|--|--|---|--|---|
| | | | | <ol style="list-style-type: none"> 1. Council prepare a draft policy on the use of agricultural chemicals in public places. 2. A further report come back to Council with a view to placing the draft policy on public exhibition. | | | | |
| 556 | 28/08/19 | 282/19 | 9.9 | <p>Policy - Fraud Control That Council endorse and adopt the Fraud Control Policy as an interim measure, then for further development at a workshop.</p> | Service Mgr Legal & Risk | In progress. | | N |
| 561 | 28/08/19 | 288/19 | 9.15 | <p>Queanbeyan CBD - Stage 5 Monaro Corridor That Council:</p> <ol style="list-style-type: none"> 1. Note the report and endorse the revised scope of works for the Monaro Street Corridor and Poets Laneway. 2. Accept and reassign potential offer of up to \$10 million from the NSW Government to the Stage 5 Monaro Street Corridor (Crawford/Lowe section). 3. Raise debt of \$5.7m, and update the long term financial plan accordingly. 4. Liaise with NSW Transport (RMS) regarding design, traffic management and further funding to enable the next section of the Monaro Street Corridor to progress. 5. Continue to progress the EOI for the Morisset carpark. 6. Reconsider request from NSW Police to extend the licence to occupy Morisset carpark by further report to Council. | CEO | <p>DPC and local member advised of new CBD project scope.</p> <p>Preliminary discussion held with RMS re project and collaboration with design and works.</p> <p>Staff to progress EOI for carpark and further report on carpark licence extension for Police.</p> <p>Reported to Council endorsing extension of carpark lease at \$100k.</p> <p>Awaiting formal announcement of grant.</p> | | N |
| 562 | 28/08/19 | 293/19 | 11.2 | <p>Local Traffic Committee 6 August 2019 That Council:</p> <ol style="list-style-type: none"> 1. Note the minutes of Local Traffic Committee Meeting held via correspondence for Christmas in July Event approval be confirmed (LTC 17/19). 2. Adopt recommendations LTC 17/19 to LTC 33/19 from the meeting held on 6 August 2019. <p>LTC 18/19 Event not supported due to conflict of runners on road with road traffic.</p> <p>LTC 19/19 Approve the temporary traffic control measures for the Inward Bound Event, pending confirmation of acceptance of the conditions and the signing of the Traffic Management Plan.</p> | Program Coordinator, Facilities & Safe Cities | <p>17/2019 - complete</p> <p>18/2019 – no action required</p> <p>19/2019 - complete</p> <p>20/2019 - complete</p> <p>21/2019 - complete</p> <p>22/2019 - complete</p> <p>23/2019 - in progress</p> <p>24/2019 - complete</p> | | N |

| | | | | | | | |
|--|--|--|--|---|---|--|--|
| | | | | <p>LTC 20/19 Under the <i>Roads Act 1993</i> approve the temporary traffic controls for the Country Rocks Under the Stars event at Braidwood Showground from 17th October to 21 October 2019.</p> <p>LTC 21/19 Under the <i>Roads Act 1993</i> approve the traffic control plans Bungendore Car Truck and Bike Show for Saturday 5th October 2019, subject to renewal of the Public Liability Insurance for the event.</p> <p>LTC 22/19 Under the <i>Roads Act 1993</i> approve the traffic control plans for the Queanbeyan Oktoberfest Event to be held Friday 25th October to Sunday 27th October.</p> <p>LTC 23/19 Under the <i>Roads Transportation Act 2013</i> approve the replacement of an existing 'Give-Way' sign with a 'Stop' sign and amend the road line marking at the intersection of Lobelia Close and Woodhill Link Jerrabomberra as per the design.</p> <p>LTC 24/19 Under the <i>Roads Transportation Act 2013</i> approve the upgrades to the bus zone as per the concept design, pending confirmation of compliance with guide with regard to the end of Bus Zone sign and the kerb ramp at Gorman Drive, Googong.</p> <p>LTC 25/19 Under the <i>Roads Transportation Act 2013</i> approve the upgrades to the mobility parking located on Majara Street in the Bungendore Public School zone as per the concept design.</p> <p>LTC 26/19 Recommend a revised report to come back through the LTC once the number of mobility parking spaces is checked to ensure compliance with current standards at Majara Street, Bungendore.</p> <p>LTC 27/19 Under the <i>Roads Transportation Act 2013</i> install the timed 2 hour timed parking restrictions as per the concept design in Park Lane Braidwood.</p> <p>LTC 28/19 Under the <i>Roads Transportation Act 2013</i> install the double barrier line as per the concept design at Bailey Crescent, Googong.</p> <p>LTC 29/19 Under the <i>Roads Transportation Act 2013</i> install the line marking and yellow kerb line marking on Caragh Avenue, Apraisia Avenue and related intersections in Googong as per the concept design.</p> | <p>25/2019 - in progress</p> <p>26/2019 - complete</p> <p>27/2019 - in progress</p> <p>28/2019 - in progress</p> <p>29/2019 - in progress</p> <p>30/2019 - in progress</p> <p>31/2019 - complete</p> <p>32/2019 - in progress</p> <p>33/2019 - complete</p> | | |
|--|--|--|--|---|---|--|--|

| | | | | | | | | |
|-----|----------|--------|------|---|--|---|--|---|
| | | | | <p>LTC 30/19 Under the <i>Roads Transportation Act 2013</i> install the additional Stop signs and hold line for the intersection of Ross Roads and Surveyor Street Queanbeyan, as per the concept design.</p> <p>LTC 31/19 Under the <i>Roads Transportation Act 2013</i> install the safety treatments for Hoskintown Road including installation of barrier line, road edge line and new curve advisory signage as per the concept design.</p> <p>LTC 32/19 Under the <i>Roads Transportation Act 2013</i> install the safety treatments for Uriarra Road, at intersection of Ross Road, Blackall Avenue and Stormaway Road Queanbeyan as per the concept designs.</p> <p>LTC 33/19 Under the <i>Roads Transportation Act 2013</i> install the safety treatments for the intersection of Briars Sharrow and Captains Flat roads as per the concept designs. N</p> | | | | |
| 563 | 28/08/19 | 295/19 | 11.4 | <p>Braidwood Locality Committee Meeting Minutes</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes of Braidwood Locality Committee meeting held on 15 April 2019. Consider the following Recommendation BDLC02/2019 from the meeting held on 15 April 2019: BDLC02/2019 That the report from the Nerriga Progress and Sporting Association be referred to the Urban Landscapes team for consideration and, through the Urban Landscapes team, to the next meeting of the Sports Council. | Service Mgr Urban Landscapes | Noted. | | Y |
| 564 | 28/08/19 | 296/19 | 12.1 | <p>Disabled Parking at Queanbeyan Park Tennis Club</p> <p>That Council investigate the installation of disabled parking space at or close to the entrance of the Queanbeyan Park Tennis Club, and report back to Council with findings and/or recommendations.</p> | Service Mgr Transport & Utilities | The design has been endorsed by Council through Local Traffic Committee report at the November Council meeting (LTC 47/19). Signs are being ordered and scheduled for installation. | | N |
| 566 | 28/08/19 | 301/19 | 16.1 | <p>SCCF High Street Amenities Project</p> <p>That Council:</p> <ol style="list-style-type: none"> Assume carriage of the High Street Amenities project on behalf of the Queanbeyan City Football Club and proceed to project manage the project using Council staff. Exempt the project from the need to call tenders for the building in accordance with S55.3(i) of the <i>Local Government Act</i>, because the extenuating circumstances pertaining to time constraints and limited availability of the suppliers for the proposed structure mean that a satisfactory result would not be achieved by inviting tenders. | Portfolio GM Community Connections | <ol style="list-style-type: none"> Council staff have been assigned to manage this project. Noted. | | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|-----------|------|--|--|---|-----------|---|
| 567 | 28/08/19 | 302/19 | 16.2 | <p>Approach to Purchase Land</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council receive and note the report. 2. Council endorse the sale of the land as outlined in the report with the purchaser being made aware of the issues associated with the development of the site and requirements to obtaining a DA for car park construction. 3. The land be consolidated with the lot owned by the church and that a strip of land be retained by Council to prevent direct access to the EDE. | Service Mgr Legal & Risk | In progress. | | N |
| 568 | 28/08/19 | 303/19 | 16.3 | <p>Land Acquisition – Bungendore</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council authorise the acquisition of the land as outlined in the report. 2. Upon the acquisition being finalised, the land be categorised as “Operational Land” in accordance with the provisions of the <i>Local Government Act, 1993</i>. | Service Mgr Legal & Risk | In progress. | | N |
| 570 | 11/09/19 | PLA099/19 | 6.1 | That Council investigate options to further upgrade vegetation screening, including tree plantings, along the Canberra Avenue verge adjoining Lot 10, known as 172-192 Gilmore Road, from the Kealman Road-Canberra Avenue intersection. | Portfolio GM Natural & Built Character | | | N |
| 572 | 25/09/19 | 314/19 | 9.6 | <p>Weeds Advisory Committee</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council note the report. 2. Council receive a bi-annual report on council’s management of weeds under the NSW biosecurity framework in regard to safeguarding our economy, environment and community. 3. The report address Council’s role and record in working with landowners and occupiers to help them meet their general biosecurity duty according to the <i>Biosecurity Act 2015</i>, including: <ul style="list-style-type: none"> • Helping to identify priority weeds • Providing advice and information on ways to manage weeds • Providing displays at community events about weeds • The ongoing program of rural and urban inspections to check for priority weeds • Compliance issues | Manager Natural Landscapes & Health | | June 2020 | N |
| 573 | 25/09/19 | 316/19 | 9.8 | <p>Bungendore Scout Facility - Request for Temporary Gravel Carpark - 66 Turallo Terrace, Bungendore - MOD.2018.042</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council accept from the Principal Certifying Authority a conditional Interim Occupation Certificate for the Bungendore Scout Group hall, | Service Mgr Development | 9/12/19 – Resolution noted. Matter of carpark and issue of final occupation certificate to be followed up in three years from date of Interim OC. | | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|--|--|--|--|---|
| | | | | <p>administration and canoe store buildings allowing a temporary cement stabilised gravel surface car park and access from Turallo Terrace. Temporary line marking and delineation of the disabled parking space must be implemented.</p> <p>2. The Bungendore Scout Group complete the car park and access from Turallo Terrace in accordance with the engineering conditions on MOD.2018.042 with an all-weather, two coat bitumen seal within three years of initial occupation of the Hall and prior to issuing of the final Occupational Certificate.</p> | | | | |
| 574 | 25/09/19 | 317/19 | 9.9 | <p>Request for Reduction In Developer Contribution Costs - North Poplars That:</p> <ol style="list-style-type: none"> 1. Council dispense with the collection of developer contribution fees for the Tomsitt Drive intersection under the South Jerrabomberra Local Infrastructure Contributions Plan 2018 as the works have been carried out in kind. 2. That Council note that the reduction equates to approximately \$17,135 per hectare from \$150,311.46 to \$133,777.20 per hectare (subject to CPI updates) 3. Where contribution charges have already been paid in respect of current development consents, the appropriate portion of contributions paid be refunded or reduced accordingly. | Portfolio GM Natural & Built Character | | | N |
| 575 | 25/09/19 | 318/19 | 9.10 | <p>QPRC Climate Change Action Plan That Council defer the QPRC Climate Change Action Plan to a workshop.</p> | Service Mgr Natural Landscapes & Health | Workshop completed by 06/11/19. | | Y |
| 576 | 25/09/19 | 319/19 | 9.11 | <p>Braidwood Floodplain Risk Management Study and Plan That Council defer the Braidwood Floodplain Risk Management Study Plan to a workshop.</p> | Service Mgr Contracts & Projects | | | N |
| 577 | 25/09/19 | 320/19 | 9.12 | <p>Integrated Transport Strategy That Council adopt the Integrated Transport Strategy and Bicycle and Pedestrian Facilities Plans as amended, with appropriate reference to rural residential transport.</p> | Service Mgr Contracts & Projects | | | N |
| 582 | 25/09/19 | 335/19 | 16.1 | <p>Legal Costs Recovery That:</p> <ol style="list-style-type: none"> 1. The report be received and noted. 2. Council progress the recovery of legal costs as outlined in the report. | Service Mgr Legal & Risk | In progress. | | N |
| 584 | 23/10/19 | 342/19 | 9.1 | <p>Development Application DA.2019.1053 - Tennis Court and Flood Lighting - 67 Daniel Lane, Forbes Creek That:</p> | Service Mgr Development | 9/12/19 – Consent was issued to applicant on 28/11/2019 and submitters notified. | | Y |

| | | | | | | | | |
|-----|----------|--------|-----|---|--|--|--|---|
| | | | | <p>1. Development application DA.2019.1053 for a Tennis Court with Floodlighting on Lot 1 DP 507778, No. 67 Daniel Lane, Forbes Creek be granted conditional approval.</p> <p>2. Condition 11 be amended to:</p> <p>11. Submission of Landscaping Plan Prior to the issue of any construction certificate the applicant shall submit to, and have approved by Council, a landscaping plan incorporating the following elements:</p> <ul style="list-style-type: none"> • Provide a landscaped buffer to the southwest and southeast of the tennis court; • Landscape buffer is to be planted with advanced stock (2-3 years old) and incorporate native species including trees capable of achieving mature heights of at least 5m and understorey vegetation capable of achieving heights of 1.5-2.0m. <p>Reason: To ensure privacy to adjoining development by planting a visual vegetative screening.</p> <p>3. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.</p> | | | | |
| 585 | 23/10/19 | 343/19 | 9.2 | <p>Googong Urban Development Local Planning Agreement Review</p> <p>That Council:</p> <p>1. Agree in principle to vary the Googong Urban Development Local Planning Agreement with the proposed changes including those identified in Attachment 1 to this report.</p> <p>2. Commence the statutory steps to vary that Agreement, including community engagement for 28 days.</p> | Portfolio GM Natural & Built Character | | | N |
| 586 | 23/10/19 | 344/19 | 9.3 | <p>Road Naming Proposals - Aubrey Close, Braidwood and Sparrow Close, Bungendore</p> <p>That Council:</p> <p>1. Adopt in principle the names 'Aubrey Close' and 'Sparrow Close' the proposed names in conjunction with new subdivisions created in Braidwood and Bungendore respectively.</p> <p>2. Advertise the names for public comment for 28 days.</p> <p>3. Publish a notice in the NSW Government Gazette if no objections are received.</p> | Portfolio GM Natural & Built Character | | | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|--|--|--|---------------|---|
| 587 | 23/10/19 | 345/19 | 9.4 | <p>Review of the Protection of the Environment (Clean Air) Regulation - Control of Open Burning</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council place the Draft Open Burning Policy on public exhibition for a period of 28 days. 2. A report considering all submissions and Policy amendments be brought back to Council following exhibition. | Service Mgr Natural Landscapes & Health | Exhibition closed. Report for adoption of the Policy to Council on 18/12/19 | | N |
| 588 | 23/10/19 | 346/19 | 9.5 | <p>Queanbeyan Riverside Tourist Park - Renewable Energy & Energy Efficiency Project</p> <p>That Council transfer an amount of \$100,000 from the Revolving Energy Reserve for energy efficiency upgrades and renewable energy projects at the Queanbeyan Riverside Tourist Park.</p> | Service Mgr Natural Landscapes & Health | | | N |
| 589 | 23/10/19 | 347/19 | 9.6 | <p>Northern Entry Road Tender - Tender No 2019/54</p> <p>That Council delegate to the Planning and Strategy Committee of the Whole the authority to award the contract for the Construction of the Northern Entry Road.</p> | Service Mgr Contracts & Projects | | | N |
| 590 | 23/10/19 | 348/19 | 9.7 | <p>Australian Wind Symphony</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Support in principle the agreement with the Australian Wind Symphony to have the Bicentennial Hall as its base. 2. Endorse the preparation of a formal written agreement with the Australian Wind Symphony for a trial period for the 2020 calendar year. | Portfolio GM Community Choice | The Australian Wind Symphony has been informed of Council's decision. They are on sabbatical (from November 2019 to march 2020). Discussion to fix dates for 2020 will occur in March. | March 2020 | N |
| 591 | 23/10/19 | 349/19 | 9.8 | <p>Queanbeyan Junior Brass Application for Funding - Cultural Arts Assistance Scheme</p> <p>That Council approve a grant of \$1,500 to Queanbeyan Junior Brass Band under the Cultural Arts Assistance Scheme (CAAS).</p> | Service Mgr Business & Innovation | Endorsed by Council on 23 October meeting. | | Y |
| 592 | 23/10/19 | 350/19 | 9.9 | <p>Draft QPRC Community Engagement Plan</p> <p>That Council place the draft QPRC Community Engagement and Participation Plan on public exhibition for a period of 28 days.</p> | Service Mgr Customer & Communication | Adopted at November meeting. | | Y |
| 593 | 23/10/19 | 351/19 | 9.10 | <p>Model Code of Conduct Consultation - Gifts and Benefits</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council note the NSW Minister for Local Government's request for submissions on the monetary threshold on the value of gifts that may be accepted by council officials. | Service Mgr Governance | Completed. | | Y |

| | | | | | | | | |
|-----|----------|--------|------|--|--------------------------|---|--|---|
| | | | | 2. Councillors be encouraged to lodge their personal views on the threshold to the Office of Local Government by 8 November 2019. | | | | |
| 594 | 23/10/19 | 353/19 | 9.12 | <p>Queanbeyan Showground Advisory Committee Representative</p> <p>That Council endorse the appointment of Mr David Loft to fill a casual vacancy as a representative of the Queanbeyan Heritage Advisory Committee on the Queanbeyan Showground Advisory Committee.</p> | Service Mgr Governance | Mr Loft has been notified of his appointment. | | Y |
| 595 | 23/10/19 | 354/19 | 9.13 | <p>Extension of Licence Agreement</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council agree to the request from NSW Police to extend the Licence Agreement to use the Morisset Street Carpark for a police compound until 16 April 2021. 2. An Addendum to the Licence Agreement be prepared and executed by the parties. 3. Council seek a further contribution of \$3,000 per car space pro rata for the period of the extension. | Service Mgr Legal & Risk | In progress. | | N |
| 596 | 23/10/19 | 355/19 | 9.14 | <p>Renewal of Licence to Aircservices Aust. - Noise Monitoring Equipment – Jerrabomberra</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council agree in principle to enter into a 5 year Licence Agreement with Air Services Australia for the location of an aircraft noise monitoring station at the Jerrabomberra Tennis Club, 4 Coral Drive Jerrabomberra. 2. The Licence Agreement proposal be advertised in accordance with s47 of the <i>Local Government Act 1993</i>. 3. If no objection to the proposal is received that the Licence Agreement be executed. 4. Council approve the CEO to execute the Licence Agreement on the Council's behalf. | Service Mgr Legal & Risk | In progress. | | N |
| 597 | 23/10/19 | 356/19 | 9.15 | <p>Annual Native Title Manager Notification to Minister</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Confirm the appointment of David Carswell, Kristina Micallef and Simon Holloway as the native title managers employed by Council. | Service Mgr Legal & Risk | Complete. | | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|---|---|--|--|---|
| | | | | 2. Authorise the CEO to give written notice to the Minister for Water, Property and Housing the names and contact details of Council's Native Title Managers. | | | | |
| 598 | 23/10/19 | 358/19 | 9.17 | <p>Queanbeyan Civic and Cultural Precinct</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the report on the Queanbeyan Civic and Cultural Precinct, including the QPRC head office. Endorse the concept, uses, business case, and the plan of subdivision for the Queanbeyan Civic and Cultural Precinct and head office building shown as Option 5. Place the design and business case on public exhibition, and report back to Council with feedback. Lodge a Development Application for the Queanbeyan Civic and Cultural Precinct. Submit a capital expenditure report for NSW Office of Local Government and NSW Treasury Corp, to enable the raising of debt as outlined in the report. | Service Mgr Contracts & Projects | | | N |
| 599 | 23/10/19 | 363/19 | 11.2 | <p>Consultative Committee on Aboriginal Issues</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes of Consultative Committee held on 20 August 2019. Adopt recommendation CAI 01/19 from the meeting held on 20 August 2019. <p>CAI 01/19 That Council accept the change in Terms of Reference that Ngunnawal and Walbunga peoples can live outside of the QPRC region and still be a member of the Committee.</p> | Service Mgr Community & Education | Completed. | | Y |
| 600 | 23/10/19 | 364/19 | 11.3 | <p>New Youth Committee Members</p> <p>That Council endorse Recommendation YAC 4/19 of the Youth Committee to appoint the following members to the Committee for 2020:</p> <p>Martin Peel, Tia Gray, Ruby Gurling, Liam O'Grady, Jayden Pappas, Jenna Ross, Jane-Maree Carvolth, Jesse Munslow, Elia Biscotti, Jay Madden, Lani Bevan, Imogen Philp-Reid, and Taylor Clift.</p> | Service Mgr Community & Education | Completed. | | Y |
| 601 | 23/10/19 | 368/19 | 12.1 | <p>Drought Relief</p> <ol style="list-style-type: none"> That Council produce a report at the December Ordinary meeting: | Service Mgr Governance | Report presented to December 2019 meeting. | | N |

| | | | | | | | | |
|-----|----------|-----------|------|--|-------------------------------------|--------------------------------|--|---|
| | | | | <ul style="list-style-type: none"> a. On all current drought relief measures Council is applying to help farmers in our LGA b. Mapping drought severity by area/town/parish etc in the LGA c. Proposing a suite of further recommendations/measures that can aid our farmers, including (but not limited to) the lifting of restrictions/red-green tape, funding in-house aid programs, assisting existing organisations and programs, rate relief etc <p>2. That Council join with CRJO advocating to the Federal Government to temporarily increase the FAG annual allocation to enable drought declared LGAs to:</p> <ul style="list-style-type: none"> a) directly rebate rates to farmland category properties and business directly reliant on farmland activity b) establish reserves to leverage the Federal Government \$15m Weeds Fund and join state and regional agencies to invest in additional weed control measures on identified private farmland properties in those LGAs <p>3. That Council join with CRJO advocating to the NSW Government to temporarily modify the Grants Commission methodology, by minimising the population bias and assigning those funds to:</p> <ul style="list-style-type: none"> a) directly rebate rates to farmland category properties and business directly reliant on farmland activity in drought declared LGAs b) establish reserves to join state and regional agencies to invest in additional weed control measures on identified private farmland properties in those LGAs | | | | |
| 602 | 23/10/19 | 375/19 | 16.4 | <p>Nominations for Environment and Sustainability Advisory Committee</p> <p>That Council appoint Ms Meagan Cousins to the Environment and Sustainability Advisory Committee.</p> | Manager Natural Landscapes & Health | Resolved by Council 23/10/19 | | Y |
| 603 | 13/11/19 | PLA108/19 | 7.5 | <p>Re-categorisation of Land - Plan of Management - 16 Agnes Avenue, Crestwood</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt and action the recommendations of the report on the Independent Public Hearing being: <ul style="list-style-type: none"> a. That in concert with the on-going re-categorisation process the Council provide to the local community an undertaking to review the area to be categorised as Park and to develop within the Plan of Management a program of planting and landscaping; b. That Council consider establishing in the park some selection of pieces of children's playground equipment or external fitness regime equipment; | Service Mgr Land-Use Planning | 1. a – c. Noted and completed. | | Y |

| | | | | | | | | |
|-----|----------|-----------|-----|---|------------------------------|--|--|---|
| | | | | <p>c. That together with any future development on Ross Road frontage land (Lots 33, 34 & 35) that such future development integrate through block access to connect Ross Road pedestrian access through to Agnes Avenue.</p> <p>2. Adopt the following new and amended Plans of Management (PoM) with any required minor changes:</p> <p>a. PoM – General Community Use – 16 Agnes Avenue, Crestwood;</p> <p>b. PoM – Parks – Amendment No. 6;</p> <p>c. PoM – Sportsgrounds – Amendment No. 5.</p> <p>3. Give public notice regarding the adoption of the new and amended Plans of Management in the local newspaper and place the amended documents on Council's website once amendments have been completed.</p> | | <p>2. a – c. Completed.</p> <p>3. Completed.</p> | | |
| 604 | 13/11/19 | PLA109/19 | 7.5 | <p>Re-categorisation of Land - Plan of Management - 16 Agnes Avenue, Crestwood</p> <p>That Council receive estimates for the development of the park as part of the draft 20/21 budgetary process.</p> | Service Mgr Urban Landscapes | Design consultant engaged to prepare concepts. | | N |
| 605 | 13/11/19 | PLA110/19 | 6.1 | <p>Modification Application 298-2016.A - Queanbeyan Distance Education Centre - 42 Surveyor Street, Crestwood</p> <p>That:</p> <p>1. In relation to the modification of Development Application 298-2016.A on Lots 12-13, 1-8, 91-96 & 26, Section 16, DP 1892, 365881, 13341, 1042890, No. 42 Surveyor Street, Crestwood Council grant conditional approval subject to the NSW Department of Education supporting revised condition of consent no.4 as follows:</p> <p>4. SCREENING OF WINDOWS</p> <p>Glazing to the first, second, and third stories of the southern elevation of the building to be fitted with opaque glass or opaque film to a height of:</p> <ul style="list-style-type: none"> • 1.5 metres in the case of the first storey; and • 1.8 metres in the case of the second and third storeys; above floor level to the inside of the glazing, to mitigate overlooking to adjoining neighbours on Early Street <p>2. In the event that the NSW Department of Education does not support the revised condition of consent, Council submit the matter to the NSW Minister for Planning seeking support for Council's determination.</p> | Service Mgr Development | 9/12/19 – Applicant has now “withdrawn” application for modification which effectively means that louvers will be installed in accordance with the initial consent. Letter will be drafted to submitters advising of such. | | Y |

| | | | | | | | | |
|-----|----------|-----------|-----|---|-------------------------|--|--|---|
| | | | | 3. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application. | | | | |
| 606 | 13/11/19 | PLA111/19 | 6.2 | <p>DA.2019.006 - 71 Macdiarmid Road, Burra - Three (3) Lot Community Title Subdivision (Subdivision Simpliciter)</p> <p>That:</p> <p>1. Development application DA.2019.006 for a three (3) lot, Community Title subdivision on Lot 4 DP285984, 71 MacDiarmid Road, Burra be refused for the following reasons:</p> <p>(a) Council has no ability to consent to the subject application in accordance with Clause 4.1B(5) of the Palerang Local Environmental Plan 2014 as Lot 4 DP 285984 having been created under Clause 20 of the Yarrolwulla Local Environmental Plan 2002 forms a resulting lot as defined under Clause 4.1B(6) of the Palerang Local Environmental Plan 2014 (4.15(1)(a)(i) <i>Environmental Planning and Assessment Act 1979</i>).</p> <p>(b) The proposed development resulting in an average lot size of 3.286ha fails to achieve the 6ha average lot size applicable to the subject site and therefore fails to satisfy the requirements of Clause 4.1(b)(4)(a) of the Palerang Local Environmental Plan 2014 (4.15(1)(a)(i) <i>Environmental Planning and Assessment Act 1979</i>).</p> <p>(c) The proposed development fails to satisfy the provisions of Clause 6.4 – Drinking Water Catchments of the Palerang Local Environmental Plan 2014 as insufficient information accompanied the application to satisfactorily establish that the development is designed, sited and will be managed in such a way as to avoid any significant adverse impact on water quality within the Googong Drinking Water Catchment (4.15(1)(a)(i) <i>Environmental Planning and Assessment Act 1979</i>).</p> <p>(d) The subject site is burdened by a number of environmental constraints that significantly inhibit potential for future development and associated infrastructure upon the proposed lots. As such, the subject site is considered to be unsuitable for the purposes of the proposed development. (4.15(1)(c) <i>Environmental Planning and Assessment Act 1979</i>).</p> <p>(e) Throughout the public notification period a number of submissions were received raising valid planning concerns in</p> | Service Mgr Development | 9/12/19 – Notice of Determination (refusal) completed and sent to applicant. Submitters and RFS will be advised today. | | Y |

| | | | | | | | | |
|-----|----------|-----------|-----|--|--|--|--|---|
| | | | | <p>relation to the proposed development (4.15(1)(d) <i>Environmental Planning and Assessment Act 1979</i>).</p> <p>(f) The proposed development by way of contravening development standards established under the Palerang Local Environmental Plan 2014 is considered to be contrary to the public interest (4.15(1)(e) <i>Environmental Planning and Assessment Act 1979</i>).</p> <p>(g) NSW Rural Fire Service confirmed that approval was required under Section 100b of Rural Fires Act 1997 and that insufficient information was supplied to allow concurrence to be granted.</p> <p>2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.</p> <p>3. The NSW Rural Fire Service be forwarded a copy of Council's Notice of Determination.</p> | | | | |
| 607 | 13/11/19 | PLA112/19 | 6.3 | <p>DA.2019.065 - 71 Macdiarmid Road, Burra - Concept Proposal - Three Lot Community Title Subdivision and Two (2) Single Dwellings</p> <p>That:</p> <p>1. Development application DA.20198.065 for a Concept development approval including a Three (3) lot Community title subdivision and two (2) dwelling houses on Lot 4 DP285984, 71 MacDiarmid Road, Burra be refused.</p> | Service Mgr Development | 9/12/19 – Notice of Determination (refusal) completed and sent to applicant. Submitters and RFS will be advised today. | | Y |
| 608 | 13/11/19 | PLA113/19 | 6.4 | <p>Request for Early Lodgement of Development Applications</p> <p>That Council allow the early lodgement and determination of development applications for the developments listed below subject to the following provisos:</p> <p>a) The developments must be carried out by the respective developers i.e. GTPPL or VBC.</p> <p>b) Occupation and use of the developments is not permitted until the new allotments on which the developments are proposed to be located have their titles formally registered;</p> <p>c) That the applicants be advised that in lodging applications prior to registration of the subdivision they do so at their own risk, recognising that changes to subdivision designs can occur during the construction phase and that such changes may need to be reflected in development applications lodged.</p> | Portfolio GM Natural & Built Character | | | N |

| | | | | | | | |
|-----|----------|-----------|-----|--|-------------------------------|--|---|
| | | | | <p>Proposed developments:</p> <p>GTPL - New Sales Office – Neighbourhood 2, Googong</p> <p>VBC - Eight Lot display village and Car Park, South Jerrabomberra</p> <p>- Terrace development on proposed Lot A2, South Jerrabomberra (Seed Homes)</p> | | | |
| 609 | 13/11/19 | PLA114/19 | 6.5 | <p>Amendments to South Jerrabomberra Local Infrastructure Contributions Plan 2018</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the report. Adopt the amended South Jerrabomberra Local Infrastructure Contributions Plan 2018. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> For noting. Completed. | Y |
| 610 | 13/11/19 | PLA115/19 | 6.6 | <p>Queanbeyan Section 7.12 Fixed Levy Development Contributions Plan 2019</p> <p>That Council endorse the draft Queanbeyan Section 7.12 Fixed Levy Development Contributions Plan 2019 and that the plan be placed on public exhibition for a period of 28 days.</p> | Service Mgr Land-Use Planning | Noted and currently on exhibition until 18 December. | N |
| 611 | 13/11/19 | PLA116/19 | 6.7 | <p>Update on Planning proposal at Goolabri Drive, Sutton</p> <p>That:</p> <ol style="list-style-type: none"> Council place the amended planning proposal, dated October 2019, to permit subdivision of Lot 3 DP 1074706 (Goolabri Drive, Sutton) on public exhibition for a minimum period of 28 days. Where submissions are received during the public exhibition period, a report considering the issues raised in submissions be brought back to Council prior to progressing the planning proposal. That the following items and matters are submitted and dealt with as part of any development application lodged for the subdivision of Lot 3 DP 1074706 Goolabri Drive, Sutton: <ol style="list-style-type: none"> A Vegetation Management Plan, addressing the concerns raised by the NSW Biodiversity and Conservation Branch; A revised Aboriginal Cultural Heritage Impact Assessment; and How and when future purchasers of lots containing Aboriginal objects shall be advised of the requirement to obtain an | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> Pending. Pending. <p>(a) – (c) Noted.</p> | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|-----------|------|--|-------------------------------|---|---------------|---|
| | | | | Aboriginal Heritage Impact Permit (AHIP) prior to any ground disturbance. | | | | |
| 612 | 13/11/19 | PLA117/19 | 6.8 | <p>Determination of Applications for Special Heritage Fund Grant 2019-20</p> <p>That Council endorse the recommended funding for the 2019-20 financial year as set out in Attachment 1 of this report.</p> | Service Mgr Land-Use Planning | Noted and action has been taken. | | Y |
| 613 | 13/11/19 | PLA118/19 | 6.9 | <p>Determination of Applications for the Local Heritage Grants 2019-20</p> <p>That Council adopt the recommendations to provide funding to the applications as listed in Attachment 1 with grant funding for Application No. 4 being conditional on the installation of timber windows in the front of the house rather than aluminium ones.</p> | Service Mgr Land-Use Planning | Noted and action has been taken. | | Y |
| 614 | 13/11/19 | PLA130/19 | 6.10 | <p>Heritage Advisory Service 2019-2020 to 2020-21</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council appoint Consultant 3 as the QPRC Heritage Advisor for the period 2019/20 to 2020/21. 2. In the event that Consultant 3 declines Council appoint Consultant 2 as the QPRC Heritage Advisor for the period 2019/20 to 2020/21. 3. Council notify the unsuccessful consultants of the above and thank them for their Expression of Interest. 4. Council consider increasing its Heritage Advisory budget in the 2020-2021 budget. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1. Noted and consultant notified and has accepted. 2. Noted. Successful applicant has accepted. 3. Completed. 4. Pending | | N |
| 615 | 13/11/19 | PLA120/19 | 6.11 | <p>Draft Parking Policy</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Consider the draft QPRC Parking Policy. 2. Publicly exhibit the draft Parking Policy for 28 days and invited written submissions during the exhibition period. 3. Consider all submissions received prior to adopting the Policy or, if no submissions are received, formally adopt the Policy. | Service Mgr Governance | Draft policy on public exhibition until 13 December. | December 2019 | N |
| 616 | 13/11/19 | PLA122/19 | 7.2 | <p>North Emslea</p> <p>That:</p> <ol style="list-style-type: none"> 1. The report be received for information. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1. Completed. 2. Organised for 12 December. | | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|-----------|------|--|------------------------------|---|----------|---|
| | | | | 2. Council hold a public meeting during the exhibition period to provide information on the planning proposal. | | | | |
| 617 | 13/11/19 | PLA129/19 | 10.1 | Lease Renewal - Westpac Bank That Council support the renewal of the lease for Premises 1, 98 -104 Monaro St Queanbeyan as outlined in the report. | Service Mgr Legal & Risk | In progress. | | N |
| 618 | 27/11/19 | 383/19 | 9.1 | Community Consultation Results on Skate Park Concept and Location – Braidwood That Council: 1. Confirm the Braidwood Recreation Ground as the preferred site for a skate park facility. 2. Endorse the concept design for the Braidwood Recreation Ground Concept with minor modifications to address water flow. 3. Consider funding to construct a skate park at the Braidwood Recreation Ground, in the next Delivery Plan of Council, subject to securing grant funding. | Service Mgr Urban Landscapes | 1 Complete 2 Detailed design currently being prepared by consultants. 3 Budget estimates will be prepared and project added to 2021-2024 Draft Delivery Plan. | | N |
| 619 | 27/11/19 | 384/19 | 9.2 | DA Modification 66-2018.A - Two Lot Subdivision - 419 Captains Flat Road, Carwoola That: 1. Approval be granted to a variation to Clause 7.9 – Essential Services within the Queanbeyan Local Environmental Plan 2012 to service the proposed subdivision with off-grid solar power installation for the following reasons: (a) The services will be supplied at subdivision stage ensuring the lot will have suitable electricity supply; (b) The development is for one lot only that has been pre-sold to a family member, assuring Council the service will be installed; (c) The energy supply uses natural sources that are not damaging to the environment in terms of energy supply which should be encouraged for a small development such as this one; (d) The panels are being supplied by the subdivider at their expense. 2. Modification application 66-2018.A for a two lot subdivision and erection of ground mounted solar panels on Lot 4 DP 777829, No. 419 Captains Flat Road, Carwoola be granted conditional approval subject to the amended conditions as listed. | Service Mgr Development | 9/12/19 – Notice of Determination currently being prepared. | 13/12/19 | N |

| | | | | | | | | |
|-----|----------|--------|------|--|---|--|--|---------|
| 620 | 27/11/19 | 385/19 | 9.15 | <p>Closure of part of Brown St Queanbeyan</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council having completed the procedures required in accordance with Part 4 Division 3 of the <i>Roads Act 1993</i>, agree to close part of Brown Street Queanbeyan as outlined in the report. 2. The closure be advertised in the NSW Government Gazette. 3. A survey plan of the proposed road closure be prepared for lodgement with Land Registry Services. 4. The Queanbeyan Golf Club and parties that have lodged submissions be advised of this decision and the appeal rights. 5. The closed road be classified as community land – sportsgrounds in accordance with S 36F of the <i>Local Government Act 1993</i>. 6. The Council support in principle the renewal of a five year licence agreement for the Queanbeyan Golf Club including the area of closed road and undertake the procedures required in accordance with s 47A of the <i>Local Government Act 1993</i> and if no objections to the proposal are received the agreement be executed. 7. The Licence Agreement require the Lessee to provide a public walking track from Dodsworth St across the Golf Course as indicated in the report, as well as emergency egress and relevant easements through the course. | Service Mgr Legal & Risk | Closure complete. Lease proposal being advertised. | | Partial |
| 621 | 27/11/19 | 387/19 | 11.1 | <p>Local Traffic Committee - 16th October 2019</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the minutes of Local Traffic Committee held on 16 October 2019. 2. Adopt recommendations LTC 34/19 to LTC 47/19 from the meeting held on 16th October 2019. <p>LTC 34/19 Approve the TCP for the QPRC Bungendore Christmas Party on Saturday 7th December 2019, pending modification to the TCP and correction of dates in Road Closure Notifications.</p> <p>LTC 35/19 Under the <i>Roads Act 1993</i> approve the TCP for the QPRC Braidwood Community Christmas Party on Friday 13 December 2019, pending receipt of approved ROL.</p> <p>LTC 36/19 Under the <i>Roads Act 1993</i> approve the TCP's for the QPRC Queanbeyan Community Christmas Party for Saturday 14 December 2019, subject to receipt of approved ROL.</p> <p>LTC 38/19 Under the <i>Roads Transportation Act 2013</i> approve the installation of the 'Left Turn Only' sign as per the design on Collett Street, Queanbeyan.</p> | Program Coordinator, Facilities & Safe Cities | <p>LTC 34/19 – complete (pending date of event)</p> <p>LTC 35/19 – complete (pending date of event)</p> <p>LTC 36/19 – complete (pending date of event)</p> <p>LTC 38/19 – 47/19 in progress</p> | | N |

| | | | | | | | | |
|-----|----------|--------|-----|--|-------------------------------|---|--|---|
| | | | | <p>LTC 39/19 Under the <i>Roads Transportation Act 2013</i> approve the installation of the No Parking signs as per the design in Patterson Parade, Queanbeyan.</p> <p>LTC 40/19 Under the <i>Roads Transportation Act 2013</i> install a 20m barrier line in Capital Terrace as per the design.</p> <p>LTC 41/19 Under the <i>Roads Transportation Act 2013</i> install the double barrier line as per the design at Christopher Crescent, Karabar.</p> <p>LTC 42/19 Under the <i>Roads Transportation Act 2013</i> approve the installation of proposed signs and mobility parking as per the design and defer the proposed upgrade of the children's crossing to a future meeting pending further checks with CBD Masterplan.</p> <p>LTC 43/19 Under the <i>Roads Transportation Act 2013</i> approve the design for the Children's Crossing in Rosa Street, Googong.</p> <p>LTC 44/19 Defer design approval pending recommended amendments for the Capital Windfarm - Tarago Road safety upgrades.</p> <p>LTC 45/19 Under the <i>Roads Transportation Act 2013</i> approve the upgrades to mobility parking on Majara Street, Bungendore as per the design.</p> <p>LTC 46/19 Under the <i>Roads Transportation Act 2013</i> install the timed parking restrictions, disabled parking and stopping signs as per the design at 257 Crawford Street, Queanbeyan.</p> <p>LTC 47/19 Under the <i>Roads Transportation Act 2013</i> install the mobility parking as per the design at Campbell Street, Queanbeyan.</p> | | | | |
| 622 | 27/11/19 | 388/19 | 9.3 | <p>Request for Use of Section 94 Funds - RFS Improvement</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Authorise a total of \$23,240 (including GST) from developer contributions collected under Tallaganda Shire Council Section 94 Contributions Plan No. 4 - Bushfire Control and Suppression for payment of the hardstand area at the Nerriga rural fire station and submission of the building information certificate. 2. Request the RFS to liaise with staff to identify any future project over the next 10 years that the RFS are likely to request assistance for from developer contribution funds. 3. Request that the RFS submit a building information certificate for the hardstand area and associated paving. | Service Mgr Land-Use Planning | <ol style="list-style-type: none"> 1. Noted and invoice processed. 2. Pending. 3. Pending. | | N |

| | | | | | | | | |
|-----|----------|--------|-----|--|--|--|--|---|
| 623 | 27/11/19 | 389/19 | 9.4 | <p>Appointment of Technical Representative to Southern Regional Planning Panel</p> <p>That:</p> <ol style="list-style-type: none"> 1. Consultant Planner, Ms Chelsea Newman be nominated as the second Council appointed member and planning expert on the Southern Region Planning Panel. 2. The Minister for Planning be notified accordingly. 3. The remuneration level be set as follows: A flat minimum of \$600 per meeting plus \$120 per hour of meeting time up to a maximum total of \$1440 per meeting (inclusive of the base \$600 payment). This is inclusive of all incidental costs including travel and accommodation. The \$120 per hour would be paid in relation to any briefing meetings or site visits held as well as the main JRPP meeting. All fees are exclusive of GST. | Portfolio GM Natural & Built Character | | | N |
| 624 | 27/11/19 | 390/19 | 9.5 | <p>Outcome of Noise Monitoring from Security Awareness Training at Goolabri Country Resort</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council issue a Prevention Notice under the <i>Protection of the Environment Operations Act 1997</i> on the owners of Goolabrai Country Resort, 202 Goolabrai Drive, Sutton, and the security training company using simulated blank gunfire at that address, restricting that activity as follows: <ol style="list-style-type: none"> a) No more than four events¹ involving simulated gunfire to be carried out each calendar month and on weekdays only. b) Blank firing limited to the hours of 10.30am – 3.30pm only with a greater emphasis on single shot. c) All neighbours within 500m of the conference centre are to be advised of the time and date that training will take place, preferably as soon as dates are set, but no later than two days before the training takes place. d) Blank rounds used should be at 'half load'². 2. The complainant be advised of Council's determination. <p>¹ An event is a single day.</p> <p>² Powder/propellant in each cartridge loaded at half the usual weight, with weapons used for training modified to cycle the lower pressure ammunition.</p> | Service Mgr Natural Landscapes & Health | Completed – Prevention Notices issued and complainant advised. | | Y |
| 625 | 27/11/19 | 391/19 | 9.6 | <p>Tender Recommendation for Refurbishment of Braidwood Pool</p> <p>That:</p> | Program Coordinator, Facilities & Safe Cities | In progress. | | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|---|---|---|----------|---|
| | | | | <ol style="list-style-type: none"> 1. Council award the tender for the refurbishment works at the Braidwood Memorial Pool to Endeavour Pools Pty Ltd. 2. Provide an additional \$113,600 from infrastructure reserves to complete the specified work. | | | | |
| 626 | 27/11/19 | 392/19 | 9.7 | <p>Tender Recommendation - Refurbishment of Rusten House</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Not accept any tender for the refurbishment of Rusten House. 2. Construction manage the final stage of the restoration using current staff resources and selected sub-contractors from established trades and services panels. | Program Coordinator, Facilities & Safe Cities | In progress. | | N |
| 627 | 27/11/19 | 393/19 | 9.8 | <p>Award Contract RFT 2019-52 - Supply and Installation of Road Safety Barrier Systems</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council award contract 52-2019 for the Supply and Installation of Road Safety Barrier Systems to Western Safety Barriers Group Pty Ltd for the estimated contract price of \$420,721.95 including GST. The exact contract value will depend on quantity and unit price quoted in the Part K Pricing Schedule. 2. The term of agreement be for a period of three (3) years commencing in November 2019, with an option to extend the contract for two (2) additional periods of 12 months each. | CFO | Successful contractors have been notified, letter of acceptance sent for signing. Contracts are currently being prepared. | 20/12/19 | Y |
| 628 | 27/11/19 | 394/19 | 9.9 | <p>Award Panel Contract RFT 2019-51 - Supply and Delivery of Bridge Componentry</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council appoint Waeger Constructions Pty Ltd and InQuik Pty Ltd to the Panel Contract 2019-51 for the Supply and Delivery of Bridge Componentry. 2. The term of contract be for a period of three years, commencing December 2019, with an option to extend the contract for two additional years subject to performance. | CFO | Successful contractors have been notified and letters of acceptance sent for signing. Contracts are currently being prepared. | 20/12/19 | Y |
| 629 | 27/11/19 | 395/19 | 9.10 | <p>Award Panel Contract 2019-53 - Wet & Dry Plant Hire Tender</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Award Wet & Dry Plant Hire Panel Contracts to the suppliers within their nominated categories as listed in the attached Recommendation Report at section 5.2. | CFO | Successful contractors have been notified and letters of acceptance sent for signing. Contracts are currently being prepared. | 20/12/19 | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|---|--|---|------------------|---|
| | | | | 2. Undertake the establishment of these panel contracts for a contract term of three (3) years commencing November 2019 with two (2) x one (1) year options to extend subject to contractor performance. | | | | |
| 630 | 27/11/19 | 396/19 | 9.11 | <p>Bungendore Carpark - Community Consultation</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the public consultation report. Approve the amended concept design for the Bungendore Carpark. Receive a further report following the tendering of the construction of the carpark. | Service Mgr Contracts & Projects | | | N |
| 631 | 27/11/19 | 397/19 | 9.12 | <p>Proposed Changes to Queanbeyan Waste Minimisation Centre Opening Hours</p> <p>That Council amend the public opening hours of the Queanbeyan Waste Minimisation Centre to 9.15am to 4.15pm Monday to Friday, and 7.15am to 4.15pm Saturday and Sunday.</p> | Service Mgr Utilities | Advertising and site information to be deployed for a proposed commencement date of 6 January 2020. | | N |
| 632 | 27/11/19 | 398/19 | 9.13 | <p>QPRC Directional Signage Policy</p> <p>That Council, after considering the submissions received during the public exhibition period, formally adopt the QPRC Directional Signal Policy 2019, as amended.</p> | Service Mgr Governance | Policy adopted 27 November 2019 and is now on Council's website. | | Y |
| 633 | 27/11/19 | 399/19 | 9.14 | <p>Community Engagement and Participation Plan</p> <p>That Council:</p> <ol style="list-style-type: none"> Note and receive the Community Consultation Report. Adopt the Community Engagement and Participation Plan and place it on the NSW Planning Portal. Note that the public notification clauses of the Queanbeyan Development Control Plan 2012, Googong Development Control Plan and Palerang Development Control Plan 2014 will need to be reviewed and repealed as a separate exercise as those clauses are now outlined in the Community Engagement and Participation Plan. | Service Mgr Customer & Communication | Uploaded to website and NSW Planning Portal. | | Y |
| 634 | 27/11/19 | 400/19 | 9.16 | <p>Summer Activation Events 2019/2020</p> <p>That Council approve:</p> <ol style="list-style-type: none"> Waiving the general entry fees for QPRC Braidwood, Bungendore and Queanbeyan Pools on Thursday, 19 December 2019, Saturday 7 December 2019 and Saturday 1 February 2020 respectively for Summer Activation events. | Portfolio GM Community Choice | These events will proceed as indicated. | February 2020 | N |

| | | | | | | | | |
|-----|----------|--------|------|--|---|--|---------------|---|
| | | | | 2. Distributing the gold coin donations from each venue to the Braidwood Swimming Club, the Bungendore Swimming Club and the Queanbeyan Leagues Swimming Club. | | | | |
| 635 | 27/11/19 | 401/19 | 9.17 | <p>Alcohol Free Zones - 2019 Community Christmas Parties</p> <p>That Council approve the suspension of the Alcohol-Free Zones for the following locations:</p> <ol style="list-style-type: none"> 1. Bungendore – Majara Street from Gibraltar Street to Turallo Terrace between 4.00pm and 10.00pm on 7 December 2019. 2. Braidwood – Wilson Street between Wallace Street and Park Lane between 4.00pm and 10.00pm on 13 December 2019. 3. Queanbeyan – Crawford Street from Monaro Street to Morisset Street between 4.00pm and 10.00pm on 14 December 2019. | Portfolio GM Community Choice | These events will proceed as indicated. | December 2019 | Y |
| 636 | 27/11/19 | 402/19 | 9.18 | <p>Queanbeyan CBD Spatial Master Plan</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note and receive the Community Engagement Report. 2. Endorse the Queanbeyan CBD Spatial Master Plan with the recommended changes: <ul style="list-style-type: none"> - amend any inaccurate property boundary alignment and labels in Block Plans - Add a new Stage 7 – Morisset St River Boulevard to the Stages of Implementation 3. Endorse QPRC seeking updated costs on the remaining stages 3-6 of the CBD Spatial Master Plan. 4. Receive further reports on key actions including Exemplar Catalyst Project program, Main Street Retail Zone, Design Review Panel and developing other incentives that support growth and activation within the CBD by encouraging appropriate and quality development that provides employment and economic growth. 5. Update or prepare the relevant development contributions plans to recover appropriate costs from the CBD stages of construction. | Service Mgr Business & Innovation | Complete. Endorsed at November Council meeting. | | Y |
| 637 | 27/11/19 | 403/19 | 9.19 | <p>Renew our Libraries - Phase 2</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the <i>Renew Our Libraries Phase Two</i> initiative. 2. Make representation to the local State Member, The Hon John Barilaro MP, in relation to the need for a sustainable state funding model for the ongoing provision of public library services. | Portfolio GM Community Choice | Library staff will prepare required letters and representations. | January 2020 | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|---|--|--|------------------------|---|
| | | | | <p>3. Write to The Hon Don Harwin MLC, Minister for the Arts and The Hon Walt Secord MLC, Shadow Minister for the Arts, calling for bi-partisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-20 to 2022-23 NSW state funding model.</p> <p>4. Support LGNSW and NSW PLA taking a leading role in lobbying for sustainable state government funding for libraries.</p> | | | | |
| 638 | 27/11/19 | 404/19 | 9.20 | <p>Annual Report 2018-19</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the Annual Report 2018-19 as amended. 2. Approve posting a copy of the Annual Report on Council's website. 3. Provide a copy of the Annual Report to the Minister for Local Government. | Service Mgr Customer & Communication | All actions complete. | | Y |
| 639 | 27/11/19 | 406/19 | 9.22 | <p>Local Government Remuneration Tribunal</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Support the inclusion of Queanbeyan-Palerang Council in a proposed new category "Regional Centre" within Non-Metropolitan Councils. 2. Prepare a draft submission to the Local Government Remuneration Tribunal for consideration by Council at its meeting on 18 December 2019, addressing the four matters identified for its review of the categories of councils and the fees payable to mayors and councillors. | Service Mgr Governance | Report presented to December 2019 meeting. | 20 December 2019 | N |
| 640 | 27/11/19 | 409/19 | 9.26 | <p>Rates Harmonisation Community Engagement Plan</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the draft rates harmonisation community engagement plan, as outlined in the report. 2. Receive additional, detailed modelling of rates structure options 2 and 4, incorporating new land values, at a future Council workshop 3. Appoint representatives to the Community Reference Panel in accordance with separate report provided at the meeting. 4. Adopt the draft Terms of Reference for the Rates Harmonisation Reference Panel. 5. Consult with the Community Reference Panel on Council's preferred rate structure options. 6. Seek feedback from the Community Reference Panel on the taxation principles, the proposed subcategories, and proposed base and ad valorem rate structure. | CFO | The community reference panel members have been notified, and provided copies of the adopted terms of reference, with the initial community sessions to be held 12/12/19. The Council workshop has been scheduled for 11/12/19. | 8/2/20 | Y |
| 641 | 27/11/19 | 414/19 | 12.1 | <p>Constitutional Referendum</p> <p>That:</p> | Service Mgr Governance | The NSWEC has been notified of resolution and the proposed wording. | September 2020 | N |

10.4 Resolution Action Sheet
 Attachment 1 - Resolution Action Sheet (Continued)

| | | | | | | | | |
|-----|----------|--------|------|--|---------------------------|--|----------|---|
| | | | | <ol style="list-style-type: none"> 1. Council agree to undertake a constitutional referendum at the September 2020 Local Government elections to seek voters' views on having a directly elected mayor. 2. Council seek the advice from the Electoral Commission for the appropriate wording for the referendum. 3. The CEO notify the NSW Electoral Commission of Council's intention to have a referendum within 21 days of Council resolving such, and arrange and distribute appropriate information to voters. | | | | |
| 642 | 27/11/19 | 419/19 | 16.1 | <p>Southern Phone Company Ltd</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council agree to the sale of its Southern Phone shares to AGL Energy in line with the attached share sale agreement. 2. Council delegate authority to the Chief Executive Officer to execute any relevant documentation. 3. Funds from the sale be ring-fenced pending a Councillor workshop. | Service Mgr Governance | Southern Phone Co has been notified and agreement has been signed. A workshop will be scheduled regarding use of the proceeds from the sale. | | Y |
| 643 | 27/11/19 | 420/19 | 16.2 | <p>Payment Arrangement Agreement - Property ID 160842</p> <p>That Council accept the proposed arrangement for Property ID 160842, being repayments of \$1,000 per month on arrears, cease accrual of future interest and writes off interest of \$8,885.97 once all outstanding amounts have been paid; and on the condition that rates falling due within the repayment period are paid as they become due.</p> | CFO | Debtor has been notified and arrangement is in place. | 10/12/19 | Y |

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.1 QUEANBEYAN-PALERANG SPORTS COUNCIL - MINUTES OF
MEETING HELD 11 NOVEMBER 2019

ATTACHMENT 1 MINUTES OF THE QUEANBEYAN-PALERANG SPORTS
COUNCIL MEETING HELD ON 11 NOVEMBER 2019

Present:

- Cr Michele Biscotti - Chair and Councillor
- Cr Trevor Hicks – Councillor
- Cr Kenrick Winchester – Councillor
- Geoff Young – Monaro Panther Football Club (MPFC)
- Tony Rayner – Bungendore Tigers Senior Rugby League Club (BTSRLFC)
- Peter English – Bungendore Soccer Club (BSC)
- Phil Hawke – Queanbeyan Senior Rugby Union Football Club (QSRUFC)
- Peter Solway – Queanbeyan District Senior Cricket Club (QDSCC)
- Adrian Pavese - Queanbeyan Tigers Senior AFL Club (QTS AFLC)
- Matt Creech – Queanbeyan Kangaroos Junior Rugby League Club (QKJRLC)

Also Present:

- Tim Geyer – Queanbeyan-Palerang Regional Council (QPRC)
- Leigh Penman – Queanbeyan-Palerang Regional Council (QPRC)

Apologies:

- Annette Thomas-Schumacher – Jerrabomberra Touch Association (JTA)
- Mark Unwin – Queanbeyan United Hockey Club (QUHC)
- Garry Cooke – Bungendore Rugby Union Football Club (BRUFC)
- Tiffany Knight – Bungendore Netball Club (BNC)
- Jan Browne – Queanbeyan Basketball Association (QBA)
- Lynne McKenzie – Queanbeyan Tigers Junior AFL Club (QTJAFLC)
- Scott Taylor - Queanbeyan Tigers Senior AFL Club (QTS AFLC)
- Ken Gordon – Bungendore Oztag (BOZTAG)

1. Update on Bungendore Sports Hub Update and Regional Sports Precinct

Mr Geyer explained that Council was still working to acquire the land. Currently staff are continuing to work on the design and getting all information together so it is all DA ready. General discussion was held regarding this agenda item.

In relation to the Regional Sports Precinct Mr Geyer that the land for the will be gifted to Council from the developers with an access agreement being finalised so certain works can start. Quotes are out for the first stage of testing for the land, which should be starting early in 2020. The DA will cover all of the plan including the indoor facility but not the aquatic centre.

2. Sport Ground Allocations

Mr Penman handed out a spreadsheet of winter 2019-20 summer sport ground allocations and asked the Committee if all were happy with these allocations, with no clubs mentioning any issues.

3. Current and Planned improvements to sporting and recreational needs, including capital works programs, and future planning for sportsground/facilities

Mr Penman handed out a spreadsheet with all projects for the 2019-20 and 2020-21 financial years and advised of the progress for each project. General discussion was held about the projects.

Cr Winchester asked Mr Geyer if we can have an executive brief presented to the Sports Council for the February 2020 meeting regarding the QPRC delivery plan and what money has been spent on over the whole of the Council area.

4. Next Meeting

Scheduled for 10 February 2020.

There being no further business, the meeting closed at 6.45 pm

Present: Cr Peter Marshall, Kirsty Altenburg, Peter Smith, John Stahel

Also Present: David Carswell, Kat McCauley, Ricky Tozer, Eric Martin

Others Present: Nil

Apologies: David Hobbes

The Committee Recommends:

1. Confirmation of the Report of Previous Meeting

Recommendation (Altenburg, Smith)

That the minutes of the meeting of the Committee held on 10 October 2019 be noted.

2. Declaration of Conflicts of Interest

Nil.

3. Business Arising From Minutes

Kirsty Altenburg asked if there had been any updates on the Court House building. This was noted and will be followed up.

4. Amendments to Braidwood Customer Service Office

Ricky Tozer provided an outline of the smart hub and customer service office and tabled the concept designs for the Braidwood Council Building. Eric Martin described in detail the 3 options that are being considered. Feedback from staff, the Committee and the Community will be undertaken in December.

Discussion of the proposal followed questioning what the impact would be on the Heritage Building. The Committee was informed in would be very minimal impact in that it would require the removal of one window, which would be made into a door way.

The Committee raised concerns about the heritage impact to the building from signage for the smart hub, but otherwise generally supported the options.

5. Other Business

Peter Smith asked if there had been any updates on the structural stability of 180 Wallace Street. David Carswell informed the Committee that the Council's Manager Development will be inspecting the building. This was noted and will be followed up.

David Carswell provided some background to a request from a community member who would like to restore the headstone at the Braidwood Cemetery of a Mr John (Felix) O'Brien. She is seeking assistance from the Heritage Committee in tracing the family history so that she can obtain permission from the family to restore the headstone. John Stahel has offered to help. David Carswell will follow up with the detail and contacts to John regarding this request.

Peter Smith inquired into the Heritage listing of Dr Thomas Braidwood Wilson's grave that is on private land and is this something Council can help with. There are concerns regarding public access by the owner. This was noted as well as the previous efforts to list this grave in the relevant Local Environmental Plan.

6. Next Meeting

The next meeting will be held at 10:00 am on Thursday 12 December 2019 in the Councillors Facilities Meeting Room at the Braidwood Offices.

There being no further business, the meeting closed at 11:10 am.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.3 CONSULTATIVE COMMITTEE ON ABORIGINAL ISSUES

ATTACHMENT 1 RAP



Queanbeyan-Palerang Regional Council

Reflect Reconciliation Action Plan

January 2020 – February 2021



RECONCILIATION
ACTION PLAN

REFLECT



QPRC Reconciliation Action Plan - Reflect

Offices: Council headquarters – 256 Crawford St
Bungendore Office – 10 Majara St
Braidwood Office – 144 Wallace St

Contact: P: 1300 735 025
E: council@qprc.nsw.gov.au
W: www.qprc.nsw.gov.au



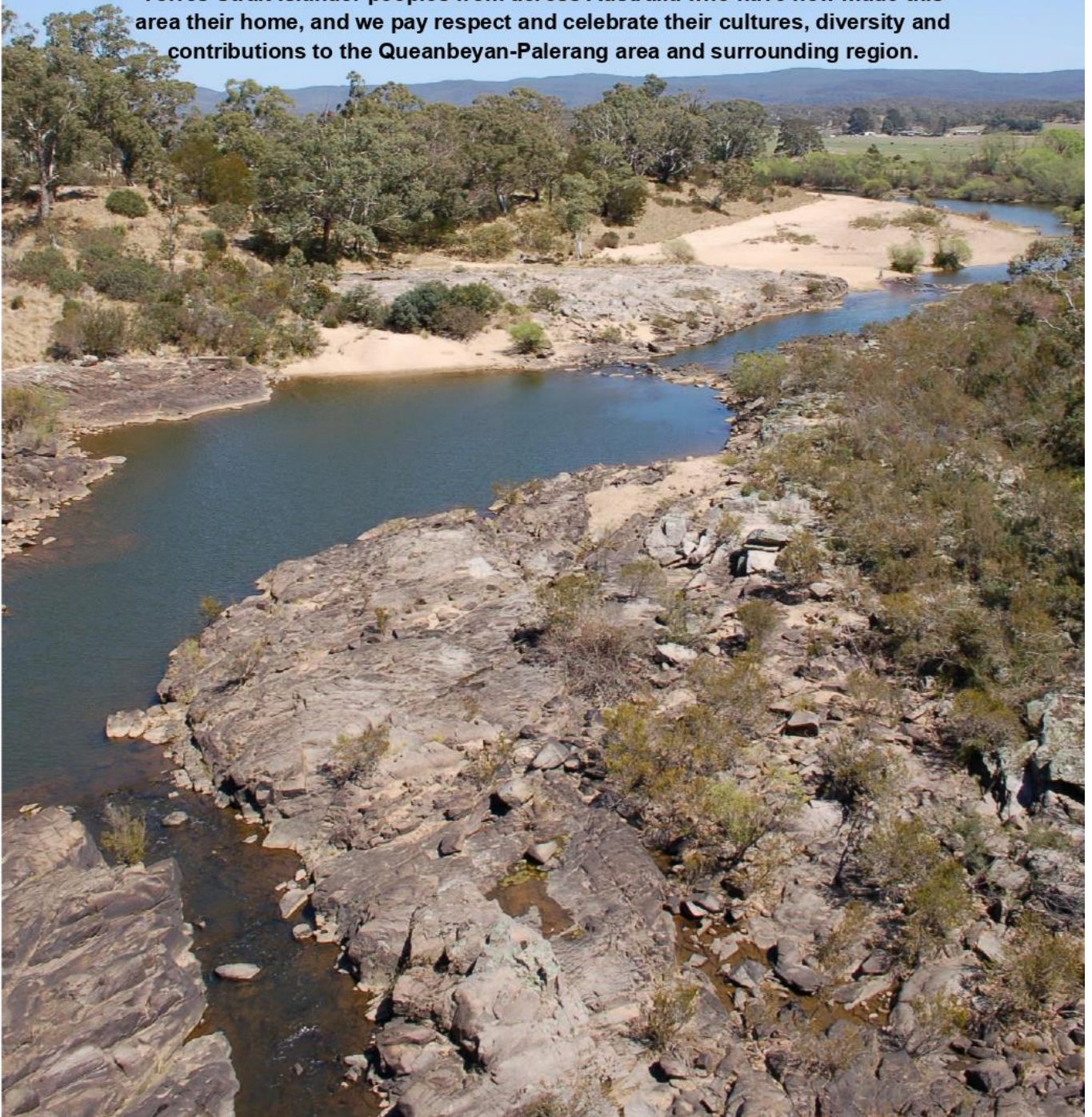
QPRC Reconciliation Action Plan - Reflect

Table of Contents

| | |
|--|----|
| Acknowledgement of Traditional Custodians | 4 |
| Message from the Mayor | 5 |
| Message from the Chief Executive Officer | 6 |
| Introduction | 7 |
| Our Business | 8 |
| Our Reflect Reconciliation Action Plan | 9 |
| Our Partnerships and Current Activities..... | 10 |
| Actions and Deliverables | 11 |
| Relationships | 11 |
| Respect..... | 15 |
| Opportunities..... | 18 |
| Governance | 19 |
| Contact Details | 21 |

Acknowledgement of Traditional Custodians

We pay our respect to the Traditional Custodians of the Queanbeyan-Palerang area, the Ngunnawal and the Walbunja peoples on whose land we live and work. We acknowledge that these lands are Aboriginal lands and pay our respect and celebrate their ongoing cultural traditions and contributions to our surrounding region. We also acknowledge the many other Aboriginal and Torres Strait Islander peoples from across Australia who have now made this area their home, and we pay respect and celebrate their cultures, diversity and contributions to the Queanbeyan-Palerang area and surrounding region.



QPRC Reconciliation Action Plan - Reflect

Message from the Mayor



As Mayor of Queanbeyan-Palerang Regional Council, I am committed to strengthening the relationships and respect between Aboriginal and Torres Strait Islander people and other members of our community.

I encourage Council to continue to deliver culturally appropriate programs which enrich the lives of all, and work to build a harmonious, strong and respectful community which celebrates the unique knowledge, history and cultures of Aboriginal and Torres Strait Islander peoples.

I recognise and support the Reconciliation Action Plan – Reflect as an important tool to outline the QPRC vision for reconciliation. This is the first milestone of our journey and commitment to our own formal Reconciliation Action Plan.

Cr Tim Overall
Mayor

QPRC Reconciliation Action Plan - Reflect

Message from the Chief Executive Officer



As Chief Executive Officer of Queanbeyan-Palerang Regional Council, I am proud to support Council's journey of reconciliation and the development of the first stage of our Reconciliation Action Plan. I recognise Aboriginal and Torres Strait Islander peoples as the First Peoples of our region, and support the need to develop greater commitment and cultural awareness across the organisation.

As we aim to serve all members of the community through our diverse range of programs, we acknowledge and respect the contributions of the Traditional Custodians of this region, the Ngunnawal and Walbunja people.

Peter Tegart
QPRC CEO

QPRC Reconciliation Action Plan - Reflect

Introduction

Welcome to Queanbeyan-Palerang Regional Council's (QPRC) Reflect Reconciliation Action Plan (RAP).

The RAP is a strategic document that will provide the framework for QPRC to support the national reconciliation movement. It includes practical actions that will drive our organisation's contribution to reconciliation both internally and in the communities in which we operate.

On 12 May 2016, Palerang Council and Queanbeyan City Council were merged to establish the QPRC.

We are excited to embark on our first RAP as QPRC.

We recognise the Ngunnawal and Walbunja as the First Peoples of the land on which the local government area is located. We also recognise the many other Aboriginal and Torres Strait Islander community members across the region who make up the rich and diverse communities to which our organisation provides services. We respect and work with neighbouring clans and traditional groups to foster inclusive relationships and partnerships.

We commit to work positively today and in the future with our first peoples and other Aboriginal and Torres Strait Islander community members to learn, acknowledge and move forward with the whole Queanbeyan-Palerang community.

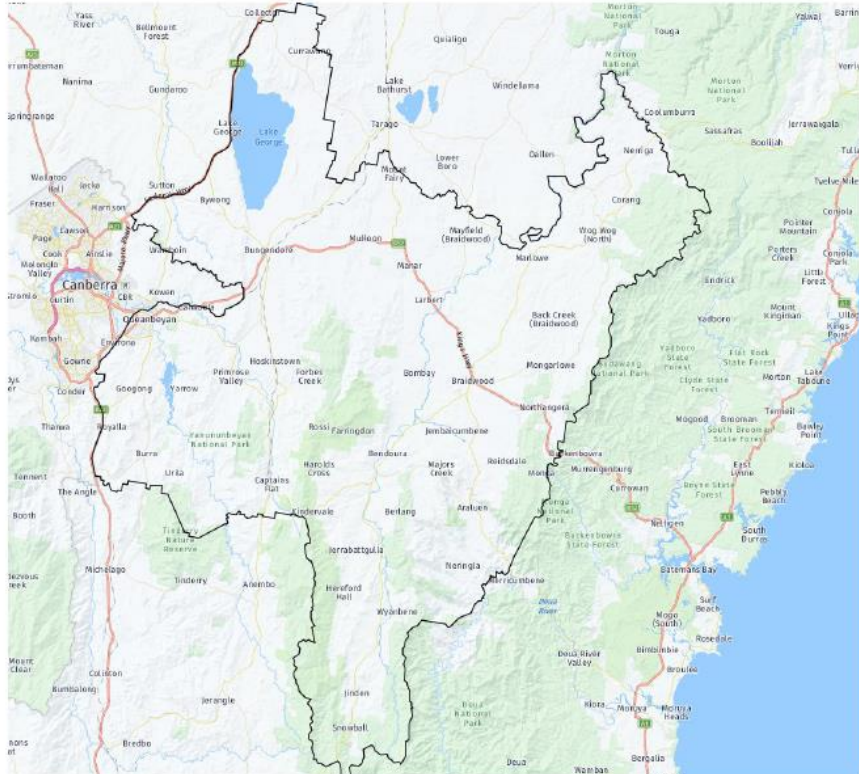
It is our intent to embrace this Plan as an evolving document and process that guides and facilitates our learning, growth, and continuous improvement as we work towards reconciliation.

QPRC Reconciliation Action Plan - Reflect

About QPRC

QPRC delivers local government services to the Queanbeyan-Palerang area.

QPRC delivers a variety of services which impact almost all areas of day-to-day life including community development, cultural facilities and services such as libraries and museums, administration and provision of recreation and community facilities, water, sewer and waste services, community events, sustainability and environment planning, community services and planning and development approval.



The QPRC Community Strategic Plan 2018 – 2028 distils a long term vision which reflects where the community sees their region heading over the coming years. It identifies the community's main priorities and aspirations for the future and strategies for achieving these.

QPRC is located in south-eastern NSW. The region spans 5,319km² and has a population of approximately 59,959 (QPRC Community Profile – October 2019).

The region comprises the city of Queanbeyan, towns of Bungendore, Braidwood and Captains Flat, and the villages of Araluen, Majors Creek, Mongarlowe and Nerriga. It also encompasses the localities of Wamboin, Bywong, Burra, Urila, Hoskinstown, Rossi, Carwoola, Royalla, and Sutton.

Aboriginal and Torres Strait Islander peoples make up 3.1% of the overall population, which is below the NSW regional average of 5.5%, but above the NSW average of 2.9%

QPRC has customer service centres in Queanbeyan, Bungendore and Braidwood. Our organisation employs approximately 580 staff, of which seven people, or 1.22% (QPRC Annual Report 2018-19) identify as Aboriginal and/or Torres Strait Islander peoples. This representation by Aboriginal and Torres Strait Islander peoples in QPRC's workforce is below the 2.6% target set by COAG's 'Closing the Gap' initiative.



QPRC Reconciliation Action Plan - Reflect

Our Reflect Reconciliation Action Plan

QPRC seeks to ensure reconciliation is at the core of our organisation and a foundation to all our services and business.

QPRC has developed a Reflect RAP in recognition that our organisation is in the formative stages of our reconciliation journey.

The Reflect RAP provides a platform for us to embed respect and awareness within the organisation and lay strong foundations for the development of future RAPs. Our Reflect RAP will begin to explore how we can strengthen internal processes and build the cultural competency of our staff. QPRC intends to evaluate this process annually.

This RAP was developed by the QPRC Community Development Unit in consultation with Management and Executive staff and the QPRC Aboriginal Consultative Committee. The Portfolio General Manager - Community Choice is the identified RAP champion, responsible for driving internal awareness and engagement of the RAP. A RAP working group will be established to oversee the progress of the Plan.

The actions outlined in the RAP are guided by Reconciliation Australia's key themes; Relationships, Respect, Opportunities, Governance and are specific to our business, service delivery and sphere of influence. Reconciliation Australian provides organisations with four RAP levels: Reflect, Innovate, Stretch, Elevate. Each RAP is designed to suit an organisation at different stages of their reconciliation journey. QPRC would like to aspire for an Elevate RAP, becoming a strong leader in reconciliation.

QPRC Reconciliation Action Plan - Reflect

Our Partnerships and Current Activities

Council actively fosters relationships with Ngunnawal and Walbunja Elders to strengthen and build robust partnerships to progress reconciliation and community development opportunities.

The QPRC Aboriginal Consultative Committee was established to represent the interests, concerns and ideas of Aboriginal and Torres Strait Islander community members. The Committee is a vital link between Council and the local Aboriginal and Torres Strait Islander community.

QPRC employs an Aboriginal Community Liaison and Projects Officer who is responsible for coordinating and delivering a range of community development and capacity building initiatives, implementing strategic plans and policies, supporting the Aboriginal Consultative Committee and advising on Aboriginal culture and heritage and social justice matters.

The Aboriginal Community Liaison and Projects Officer facilitates the Koori Interagency Network Group which offers a platform for community organisations and government bodies to share information, strengthen community connection and collaboration to support community development.

QPRC hosts an annual Reconciliation Walk to acknowledge and celebrate National Reconciliation Week. We do this in partnership with other QPRC teams and community groups to raise awareness of reconciliation and Aboriginal and Torres Strait Islander cultures and history.

Our annual NAIDOC Awards Ceremony proudly recognises the outstanding contribution and achievements of Aboriginal and Torres Strait Islander peoples in the Queanbeyan-Palerang region.

QPRC also directs energy into youth and children's programs such as Koori Group and Aboriginal Playschool. These are important initiatives to support health and wellbeing and build capacity and knowledge in young people and their carers. Community Development staff have also completed face-to-face Aboriginal and Torres Strait Islander cultural awareness training.

QPRC Reconciliation Action Plan - Reflect

Actions and Deliverables



Relationships

| Action | Deliverable | Timeline | Responsibility |
|--|--|---------------------|--|
| Develop and maintain external relationships with Aboriginal and Torres Strait Islander peoples | Research best practice and principles that support partnerships with Aboriginal and Torres Strait Islander stakeholders and organisations | March 2020 | Service Manager - Community and Education |
| | Identify and develop contact details and information of Aboriginal and Torres Strait Islander peoples, communities and organisations within our LGA to enable greater engagement between Council and its Aboriginal and Torres Strait Islander residents, and to help build relationships that will contribute to development of future RAPs | December 2020 | Service Manager - Community and Education |
| Build relationships through celebrating National Reconciliation Week (NRW) | Circulate Reconciliation Australia's NRW resources and reconciliation materials to our staff via current publications and Intranet | May 2020 | Program Coordinator - Communication and Engagement |
| | Register all Council's NRW events on Reconciliation Australia's website to capture support and participation | May 2020 | Aboriginal Liaison and Project Officer |
| | Encourage and support staff and senior leaders to participate in at least one external event to recognise and celebrate NRW. | 27 May- 3 June 2020 | Portfolio General Manager - Community Choice |
| | RAP Working Group members to participate in an external NRW event. | May 2020 | Chief Executive Officer |



QPRC Reconciliation Action Plan - Reflect

| Action | Deliverable | Timeline | Responsibility |
|--|---|---------------|---|
| Promote reconciliation through our sphere of influence | Raise internal staff awareness of our RAP | January 2020 | Aboriginal Liaison and Project Officer and Program Coordinator - Communication and Engagement |
| | Present to all areas of Council to ensure employees have an understanding of RAP commitments | February 2020 | Portfolio General Manager - Community Choice |
| | Identify external stakeholders that our organisation can engage with on our reconciliation journey | December 2020 | Program Coordinator - Community |
| | Identify RAP and other like-minded organisations that we could approach to collaborate with on our reconciliation journey | January 2020 | Aboriginal Liaison and Project Officer |
| Promote positive race relations through anti-discrimination strategies | Research best practice and policies in areas of race relations and anti-discrimination. | December 2020 | Portfolio General Manager - Community Choice and Administration Officer- Community Choice |
| Promote positive race relations through anti-discrimination strategies | Conduct a review of QPRC directives and procedures to identify existing anti-discrimination provisions, and future needs | December 2020 | -Program Coordinator, Community |

QPRC Reconciliation Action Plan - Reflect



Respect

| Action | Deliverable | Timeline | Responsibility |
|--|---|---------------|---|
| Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning within Council. | Conduct a review of cultural awareness training requirements within Council | June 2020 | Service Manager - Workplace and Culture and Aboriginal Liaison and Project Officer |
| | Review Council's staff induction processes to include key elements of Aboriginal and Torres Strait Islander cultural awareness training program | June 2020 | Service Manager - Workplace and Culture |
| | Develop a proposal for increasing understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights within our organisation. | May 2020 | Aboriginal Liaison and Project Officer and Team Leader - Culture Arts and Museums |
| Raise understanding of Aboriginal and Torres Strait Islander cultural protocols | Incorporate local Elders' Welcome to Country information and Elder register on QPRC website | July 2020 | Service Manager - Customer and Communication and Aboriginal Liaison and Project Officer |
| | Develop Acknowledgement of Country cards and email banners | July 2020 | Program Coordinator – Communication and Engagement, Service Manager, Digital and Aboriginal Liaison and Project Officer |
| | Commence a journey with First Peoples, Koori Interagency Network Group and QPRC Aboriginal Consultative Committee to establish a QPRC Cultural Protocols handbook that will strengthen partnerships and guide internal operations | February 2020 | Service Manager – Governance and Aboriginal Liaison and Project Officer |
| | Increase staff understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols. | March 2020 | Aboriginal Liaison and Project Officer and Program Coordinator - Community |

QPRC Reconciliation Action Plan - Reflect

| Action | Deliverable | Timeline | Responsibility |
|--|---|--------------------------|---|
| Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week. | Raise awareness and share information amongst our staff about the meaning of NAIDOC Week. | First week in July, 2020 | Chair of the RWG and Internal Working group |
| | Introduce our staff to NAIDOC Week by promoting external events in our local area. | First week in July, 2020 | Chair of the RWG and Internal Working group |
| | QPRC staff to participate in an external NAIDOC Week event. | First week in July, 2020 | Chair of the RWG |
| Celebrate and recognise Aboriginal and Torres Strait Islander dates of significance | Investigate mandatory staff participation in Queanbeyan-Palerang Reconciliation Walk | May 2020 | Chief Executive Officer |
| | Raise awareness about Aboriginal and Torres Strait Islander significant dates and celebrations amongst QPRC staff and encourage participation | Jan 2020 | Program Coordinator - Communication and Engagement and Internal Working group |

QPRC Reconciliation Action Plan - Reflect



Opportunities

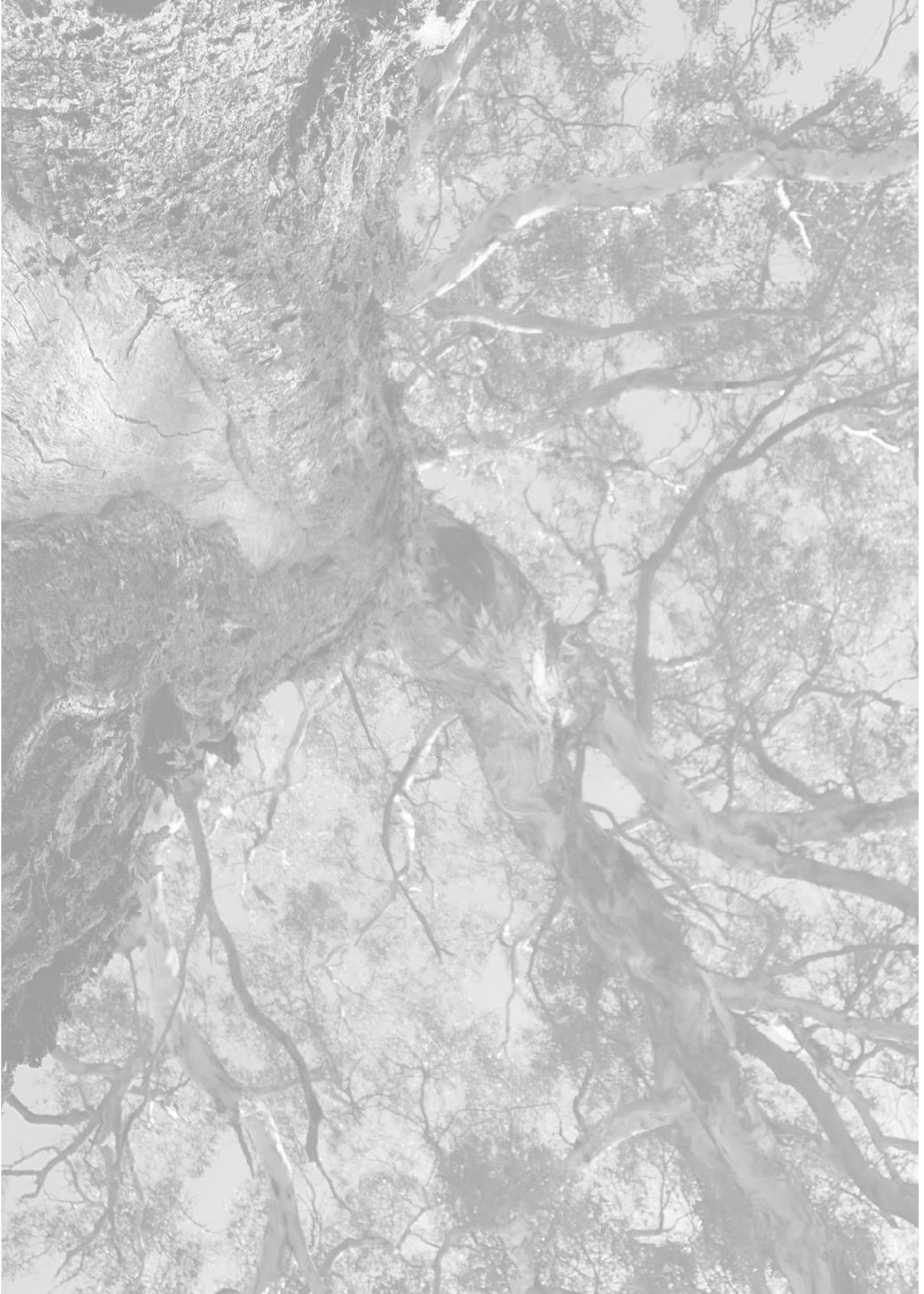
| Action | Deliverable | Timeline | Responsibility |
|---|--|---------------|---|
| Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development | Maintain baseline data on current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities | January 2020 | Service Manager – Workplace and Culture |
| | Include in all employment advertising an equal opportunity statement encouraging all people, regardless of age, gender, sexual orientation, ethnicity, nationality, religion, disability and medical history, to apply | January 2020 | Service Manager – Workplace and Culture |
| | Develop a proposal for Aboriginal and Torres Strait Islander employment within our organisation | May 2020 | Service Manager – Workplace and Culture |
| Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes | Investigate Supply Nation membership | February 2020 | Chief Financial Officer |
| | Investigate opportunities to update Council procurement policies to support traditionally underutilised Aboriginal and Torres Strait Islander businesses | May 2020 | Chief Financial Officer |

QPRC Reconciliation Action Plan - Reflect



Governance

| Action | Deliverable | Timeline | Responsibility |
|---|---|----------------|---|
| Establish and maintain an effective RAP Working Group (RWG) to drive governance of the RAP | Prepare a Terms of Reference for the RWG | January 2020 | Portfolio General Manager - Community Choice and Program Coordinator - Community |
| | Form a RWG to govern RAP implementation | February 2020 | Community Development Officers |
| | Establish Aboriginal and Torres Strait Islander representation on the RWG | February 2020 | Aboriginal Liaison and Project Officer |
| Provide appropriate support for effective implementation of RAP commitments | Define resource requirements for RAP implementation | January 2020 | Portfolio General Manager - Community Choice |
| | Engage senior leaders in the delivery of RAP commitments | January 2020 | Portfolio General Manager - Community Choice |
| Provide appropriate support for effective implementation of RAP commitments | Any actions incorporated into the Operational Plan are tracked, measured and reported on via Tech1. Responsibility of Community team to monitor progress. | February 2020 | Service Manager - Customer and Communication; Service Manager - Community and Education and Planning and Productivity Coordinator |
| Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally | Complete and submit the annual RAP Impact Measurement Questionnaire to Reconciliation Australia | September 2020 | Aboriginal Liaison and Project Officer |
| Continue our reconciliation journey by developing our next RAP | Register via Reconciliation Australia's website to begin developing our next RAP | September 2020 | Aboriginal Liaison and Project Officer |



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.3 CONSULTATIVE COMMITTEE ON ABORIGINAL ISSUES

ATTACHMENT 2 MINUTES

CONSULTATIVE COMMITTEE ON ABORIGINAL ISSUES

MEETING MINUTES

19 November 2019

Library Activity Room

Present: Cr Peter Marshall, Soana Bijorac, Cassandra Burgess, Ben Bowles,
Linda Anderson

Also Present: Terry Campese (QPRC)

Apologies: Skyan Fernando, Antionette House

Acknowledgement of Country

1. **RAP**

The QPRC Reflect RAP was endorsed by Reconciliation Australia. This RAP is a 12 month internal document.

Action:

Attach RAP to minutes

2. **Cert II General Education**

Axis Youth is working with Yurauna to try and deliver a Certificate II in General Education (equivalent to year 10) next year from the youth centre for identified young people.

3. **Aboriginal Education Consultative group**

Linda Anderson has asked for more people to join the AECG. Also they are exploring options to move their meetings out of the schools which might help get more people to attend.

4. **Round Table**

The group discussed the need for a social enterprise in Queanbeyan where our young people can find work and be trained in a range of different tasks.

The second meeting next year to be held in Braidwood the group thought that worked well this year.

Next Meeting: Tuesday 19 February 2019 to be held in Queanbeyan.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.4 YOUTH COMMITTEE

ATTACHMENT 1 YOUTH COMMITTEE

COMMITTEE REPORTS AND RECOMMENDATIONS

Youth Advisory Committee

Minutes

Meeting held on 4th November 2019

Venue **Visitor Information Centre**

Present: **Taylor Clift, Elia Biscotti, Jay Madden, Ruby Gurling, Jenna Ross, Jesse Munslow, Liam O'Grady, Imogen Philip-Reid.**

Also Present: **Kenrick Winchester, Kelly Rivas, Terry Campese**

Apologies: **Tia Gray, Trudy Taylor.**

Acknowledgement of Country

1. Confirmation of Report of previous meeting held on 4 February 2019

The Report of the meeting of the Committee held on 04/02/19 confirmed as correct.

2. Introduction's

Seven new members attended the meeting.

3. Chair for meeting

Each meeting a young person is given the opportunity to chair. This is a great opportunity for all members.

Ruby Gurling chaired the meeting.
Jenna Ross will chair the next meeting.

4. Outdoor play spaces

The group discussed outdoor and indoor play spaces available for young people in the region.

Committee members would like to see more Basketball, Soccer cages and teenage equipment available.

Members have indicated a lack of indoor spaces when it is raining or cold. Also very few indoor spaces are cheap enough to hire or free of charge.

Action:

Terry to research Queanbeyan Basketball to see if young people can hire courts.

QPRC Youth Team to look for grant opportunities and consult with young people on outdoor spaces.

5. Social Media

The committee discussed social media as the preferred communication tool for young people in the region.

Action:

Four members will work with the QPRC Communication team to set up an Instagram account for the committee.

6. Youth Week

Kelly Rivas (Youth Team Leader) informed the group of Youth Week dates 1 to 9 April 2020.

The group discussed possible activities to run during youth week.

The group suggested the QPRC Youth Team could organise a movie night in Googong, Queanbeyan, Bungendore and Braidwood. This should be inclusive and include young people throughout QPRC.

7. Liquid Fest

Grant funding is not available this coming year. Music NSW will not be offering grants. The QPRC Youth team will investigate other sources of funding for the group to consider.

8. Round Table

The best form of communication for the group members is Messenger. This will enable group members to continue to discuss Youth Week and other youth needs and ideas.

The group would like to explore a charity event in the schools with incentives for young people if they reach a certain dollar figure or target of some sort at the next meeting.

Action:

Kelly to talk with schools and report back to the group with some charity ideas.

Next Meeting

Monday 3 February 2020 at 6:00pm to be held at Visitor Information Centre

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.5 ACCESS COMMITTEE

ATTACHMENT 1 ACCESS COMMITTEE EOI

Pages 101 to 118 have deleted as they
contained personnel information.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.5 ACCESS COMMITTEE

ATTACHMENT 2 ACCESS COMMITTEE MINUTES

MEETING MINUTES



QPRC ACCESS COMMITTEE

Meeting held 10 November 2019

Present: David Brown, Di Grandjean, Kerrie Rogers, Bevan Hussey

Also Present: Kyla Harvey (QPRC) Terry Campese (QPRC)

Apologies:

Acknowledgement of Traditional Custodians (Di Grandjean)

Minutes of previous meeting

Accepted unanimously

Business Arising

1. Changes in Pedestrian Access

Council should be aware of all changes in traffic and pedestrian access in the region. Information needs to be passed onto customer service so any inquiry can be updated.

Action:

Terry to meet with Service Manager, Customer and Communications to discuss.

2. Time of notice for Council works

Recent lifted flood zone near Campbell street only gave residents 6 days' notice to attend a meeting about the issue. The venue was also not appropriate and not accessible.

Action:

Terry to meet with Service Manager, Customer and Communications to discuss.

3. Designated Accessible Parking Bays

Designated Accessible Parking Bays near the Tennis Courts on Campbell Street have recently been approved.

4. Dangerous Parking

It has been raised that the path between the Tennis Courts and bowling green on Campbell Street is becoming very dangerous with people parking in no parking areas and on path.

Action:

Terry to notify Road Safety Officer.

5. Campbell Street entrance vis Farrer Place

The area on Campbell Street near the Tennis Courts, Warrigal and bowling greens is very dangerous for pedestrians. The group would like to explore the option to block the entrance to Campbell Street from Farrer Place.

Action:

Terry to discuss with Road Safety Officer.

6. Festival One Update

Kyla gave the group an update on the upcoming event at the Queanbeyan Park on 29 November.

7. Mobile accessible toilets

Some options for mobile accessible toilets were put forward for events in our region.

Action:

QPRC Community development team to look for grant opportunities for mobile units with fully accessible facilities.

8. Remembrance Day

Remembrance Day was moved from 1 Farrar Place to the pool gardens. This place is not accessible to our community.

Action:

Terry to highlight the issue with Service Manager, Recreation and Culture.

9. Committee Membership

The group would like to amend membership details in the Terms of Reference. Attached and highlighted red. The group would also like to invite Katrina Chisholm and Judit Kovacs from the latest EOI. (Attached all applicants)

Recommendation:

DAC: 05/19

Accept changes to Terms of Reference

DAC: 06/19

Accept 2 new members to Access Committee

Next Meeting:

Friday February 14 2020, 1–3 p.m., to be held in Queanbeyan in the Library Activities Room.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.5 ACCESS COMMITTEE

ATTACHMENT 3 ACCESS COMMITTEE TOR



1. Background

TERMS OF REFERENCE QPRC ACCESS COMMITTEE

At the Council meeting of 24 May 2017, Council adopted a Disability Inclusion Action Plan. One of the Key Actions identified in this Plan is to 'establish an Access Committee'. The purpose of a QPRC Access Committee is to provide informed advice to Council on the development, implementation, monitoring and review of policy, strategies and plans to advance the accessibility of the area and the inclusion of people with a disability.

2. Role

The role of the committee is to:

- Assist Council to identify and remove barriers preventing the participation of people with disability in the life of the Queanbeyan-Palerang LGA.
- Identify issues of concern and impacts relating to people with disabilities living in Queanbeyan-Palerang
- Provide advice to relevant sections of Council on matters of access and inclusion of people with disability.
- Advise and make recommendations to Council on matters relating to access for people with disabilities to Council facilities and services and within the community generally.
- Input into the development of strategies to increase access and inclusion within the Queanbeyan-Palerang LGA.
- Oversee the implementation and review of actions identified in Council's Disability Action Plan.

3. Committee Operation

- The QPRC Access Committee is convened by Council's Service Manager Community & Culture or delegated officer who will attend meetings as a resource person and will be responsible for taking and distributing minutes, coordinating the agenda, inviting relevant Council officer's to attend in relation to agenda items, arranging the meeting venue, organising refreshments, and coordinating any assistance required by members (with disability) to participate.
- Minutes of the Committee will be reported to Council for endorsement.
- Membership of the committee will consist of seven members:
 - One Councillor who will act as Chair
 - People living or working with a disability from within the LGA – two representatives
 - Family members of those living with disability – two representatives

- Agencies providing services to people with a disability

- Relevant staff will attend meetings as deemed appropriate by the Service Manager Community & Culture to provide advice to assist with the Committee's deliberations.
- Membership of the committee will be determined every two years, with the exception of Councillor Representatives who will be appointed every September.
- Members are appointed in an individual capacity based on skills and experience and not as representative of a particular group.

4. Selection of Committee members

Membership of the Committee will be by expression of via public advertisement. Applicants will be asked to outline their interest in one or more of the following areas;

- Built environment and urban planning including public domain, public amenities and services
- Information, media and communications
- Economic participation
- Housing
- Transport
- Arts, culture
- Recreation
- Civic participation
- Events and festivals
- Legislation underpinning access and inclusion (including the DDA and UNCRPD)

In addition, any skills or experience is also valued in areas such as;

- Strategic planning
- Change management
- Policy development (including disability policy reforms)
- Consultation
- Community education

5. Meetings

Meetings will be held on a quarterly basis to be determined by the Committee at its inaugural meeting.

A quorum for the meeting will be four.

BRAIDWOOD LOCALITY COMMITTEE MEETING

31 OCTOBER 2019



Braidwood Locality Committee Meeting (Braidwood/Mongarlowe/Nerriga)

Thursday, 31 October 2019 at 6.00pm

Braidwood Meeting Room
Park Lane, Braidwood

MINUTES

1. Present:

- Cr Radmila Noveska (Chair)
- Helen Rolland (Nerriga Progress & Sporting Association)
- Chris Grant (Braidwood Recreation Ground s.355 Committee)
- Richard Elliott (Braidwood National Theatre s.355 Committee)
- Grant Coe (Braidwood Showground Reserve Trust s.355 Committee)
- Joan Webb (Braidwood Showground Reserve Trust s.355 Committee)
- Sue Murray (Braidwood Community Association)
- David Avery (Braidwood Life Centre)

- 2. Apologies:** Cr Tim Overall (Mayor)
Nerida Mosely (Braidwood Gymnasium s.355 Committee)

BDLC03/2019 RECOMMENDATION That the apologies for absence, received from Cr Tim Overall and Nerida Mosely be accepted.

Rolland/Coe

3. Declarations of conflicts of interest

There were no declarations.

4. Business arising from minutes – 15 April 2019

4.1 Nerriga Progress and Sporting Association (NPSA)

Helen asked for information about the Nerriga Sports Ground following the NPSA's report being referred to the Sports Council, i.e. who can use the Ground, what are the charges, and what is the insurance cover.

BRAIDWOOD LOCALITY COMMITTEE MEETING

31 OCTOBER 2019

5. Reports from each delegate on their Committee's projects and activities

5.1 Nerriga Progress and Sporting Association

Helen reported as follows:

- The construction of the public toilets is underway; the plumbing has been done and the slab is to be poured.
- It is not clear who can use the Sports Ground e.g. the Nerriga horse-riding group, caravans (limited to their own facilities), and people wishing to park.
- The Nerriga Produce Market is held on the first Sunday of each month.
- What is the status of the Nerriga s.355 Committee? Debby took this on notice.
- With the new public toilets and the associated road lay-by, the Traffic Committee needs to look at speed limits in the area.
- What is the next project on the Nerriga Road after the current works are completed?

5.2 Braidwood Recreation Ground s.355 Committee

Chris reported as follows:

- The Committee hasn't met since the last Locality Committee meeting.
- The Rugby Club needs to find out what the timeframe is for Council to get the Rec Ground extended now that the piping is finished, as there are clashes of games on Saturdays.
- The Committee would like to apply for a grant for an electronic scoreboard. Debby advised that the Committee should liaise with Council's Grants Officer, Liz Mirowski.

5.3 National Theatre and Community Centre s.355 Committee

Richard reported as follows:

- The project to refurbish the Theatre is stuck at 97-98% completion.
- The new screen is up, the front steps have been redone and have non-slip edging, and the taps work in the toilets.
- There are some loose ends on the wish list to be finalised, but they are not critical.
- There were 130 people at the recent showing of the Ned Kelly film.
- There is a high level of bookings over Christmas/New Year.

5.4 Braidwood Community Association (BCA)

Sue reported as follows:

- The new Ryrie Park Playground opening will be held on 1 November.
- The Playground looks great, and the BCA was pleased to be consulted about its construction, including the BBQ shelter which is architect-designed locally.
- The Community Bus service from the hospital has ended and there is another company from Goulburn now running a reasonably-priced service. There were eight people on the bus today and they will pick people up from their home.
- The BCA was involved with the QPRC Events Team in the Braidwood Community Christmas party planning, and QPRC was accommodating in moving the party to December rather than November.
- There have been guest speakers from QPRC at BCA meetings, with a few issues being discussed, e.g. the Braidwood Council office building.
- The BCA has a long list of items for discussion at the Braidwood Community meeting to be held on 19 November, e.g. what is happening with the swimming pool, and when will the funding be spent there.
- The BCA would like to be consulted about the future of the D&S site.
- There is a need in the community for more footpaths in town.

BRAIDWOOD LOCALITY COMMITTEE MEETING

31 OCTOBER 2019

5.5 Braidwood Showground Reserve Trust s.355 Committee

Grant and Joan reported as follows:

- The Committee has completed its large projects, having renewed the arena fence and fully completed the cattle yards and stock holding facilities, which means that events being held there are managed much better.
- They can now acquit all the grant funding.
- The Committee has bought an aerator, a heavy duty set of harrows and a large mower.
- They would like to improve the water storage facilities.
- The sheep shed needs upgrading – it is heritage-listed and in need of repair.
- Other minor works have been done, such as the footpaths to hall.
- The Committee is seeking grant funding to upgrade the waste water to the new toilets, and the water outlets to the stockyards.
- Their application for a grant was unsuccessful this year, but they have been asked to reapply next year.
- The Committee has asked the Braidwood Show Society to apply for more than one grant (they can apply for two), and this will be discussed at the next meeting.
- The Braidwood Community Bank supports us for the grant application.
- The electricity project at the Showground is huge and the Committee needs Council's support. It has been inspected and is of serious concern. To fix the problem, the estimate is \$100,000 - \$160,000 as transformers, re-wiring, and undergrounding work is required. There is funding for droughts, and the RFS used our facilities for helicopters and emergencies. A lot of stock is transferred to us, so we need water points. Debby advised that Rod Stewart and Tim Geyer (QPRC staff) should be contacted.
- The NSW Government has a funding program for Showground Safety Upgrades, and while funding has been given out west, none has been given this way yet. The Braidwood Showground fits the criteria. Joan agreed to send Debby the information on the program.
- An old drop toilet at the Showground had been renovated by Council, but the Committee wants it closed, as they have to keep it locked for safety reasons.

5.6 Braidwood Life Centre

David reported as follows:

- Activities at the Centre are going along nicely, such as Tai Chi classes.
- They had received a small grant to run a program promoting the growth of fresh vegetables, and having members of the community eating together. Half a dozen people are participating in the program.
- The Centre, in a joint venture with the Anglican Parish of Braidwood has acquired Gumtree Cottage from the hospital, and it is now sitting in 47 Elrington St. The cottage will be used to provide emergency accommodation for people in the Braidwood district who are facing hardship and suffering. The Centre will apply for funding to complete the project, and is seek the waiver of DA fees by Council. Debby explained that Council cannot waive DA fees, but if approved by Council, can make a donation equivalent to the cost of the fees. However, the Donations budget has been fully expended this year.

BDLC04/2019 RECOMMENDATION That the reports be accepted

Elliott/Webb

BRAIDWOOD LOCALITY COMMITTEE MEETING

31 OCTOBER 2019

6. Other business

6.1 Update on Council's Braidwood office building

Debby advised that Eric Martin & Associates has prepared a report on options for consideration regarding the Braidwood office building. The report will be presented to the Braidwood Heritage Committee, and will be the subject of community consultation.

6.2 Heritage Matters in Braidwood

Debby advised that Council was endeavouring to meet with the NSW Minister for Heritage regarding heritage matters in Braidwood and potential options for funding an archeological study and living museum. To date, Council has been unable to schedule a meeting, but will continue its efforts to do so.

6.3 Requests by Community Groups for Exclusive Use of Council Facilities

The Committee considered the report on requests by three community groups for exclusive use of facilities in Braidwood.

BDLC05/2019 RECOMMENDATION that the Braidwood Locality Committee:

1. Acknowledge that there are a number of shared-use facilities available for hire in Braidwood and that exclusive use by one group of any of these facilities cannot be provided.
2. Encourage community groups that wish to seek the construction of an extension of any of the current community facilities in Braidwood to submit their request in writing to the QPRC CEO, with details of specific requirements so that these may be considered by Council in the next draft Operational Plan and Delivery Program.

Elliott/Avery

7. Closure

There being no further business, the meeting closed at 7.03pm.

BRAIDWOOD LOCALITY COMMITTEE MEETING

31 OCTOBER 2019

6.3 Braidwood Community Groups – exclusive use of facilities

Three requests in the last year have been received from community organisations for Council to provide them with exclusive use of community facilities in Braidwood. These are:

(a) Braidwood Quilters

The Quilters seek their own space where they can leave their sewing machines set up permanently. They envisage establishing a hub for textiles and crafts “which may incorporate quilting, needlework, fabric dyeing, crochet, knitting, spinning, weaving, ceramics, mosaics and other forms of artistic endeavours”.

They state as follows:

Current accommodation

We have use of a shed on the grounds of Braidwood Scouts – size is 6mt by 12mt. There is no running water, heating or cooling and we need to access a separate shed for a toilet. We have a small dresser for crockery, microwave and bar fridge, table and chairs as well as the desks and office chairs for sewing. A large cutting table and open shelving for storage.

The space we have is sufficient, especially if we are able to have access to accommodation on more than one day a week.

Future requirements for accommodation

If we had access to the following from the Braidwood Recreation Ground then our required space could be less.

Access to the small kitchen in the main room of the rec ground – obviously taking into account the needs of others who use it as well.

Access to in-door/out-door toilet.

Furniture and sizes which we currently have and need

Shelves X 3 – 120 X 40 cm

Filing Cabinet – 62D, 47W

Desk – 60D X 120W

Photo Copier – 50 X 60

Sewing Desks 4 which can seat 4 persons per table 210 X 98

Cutting Table 1 244 X 184

Selection of items stored within the shed

This area of storage behind partitions is 3.5m X 1.6m

The following is a mixture of items which belong to Quilters, National Theatre, Community but which we have always stored. If there was a ‘community’ storage area for these and other organisations, then this would certainly free up space for the quilters.

8 large female models 2mt X 1mt each – these were donated to the community.

They will be used in 2018 Airing of the Quilts, but rarely used otherwise but do take up a lot of space.

4 boxes of lighting – these belong to the National Theatre but no-one else seems to want to store them.

Metal poles – these belong to BQI and used to setup frames for In-door exhibitions

Wooden Frames – belong to BQI used for in-door exhibitions

80 wooden poles to hang quilts from.

BRAIDWOOD LOCALITY COMMITTEE MEETING

31 OCTOBER 2019

(b) Braidwood Youth Performing Arts Association

The BYPAA works closely with the Braidwood Dance Studio to support and develop performing arts opportunities for children and young people in Braidwood, including school holiday workshops, the annual "Braidwood's Got Talent Show", discos, fundraising etc. They have 120 enrolled students. They currently use casual hire spaces, such as the National Theatre and St Bedes School Hall for their events. The Dance Studio operates from the Braidwood Servicemen's Club, however they have concerns about this being a licensed club and gambling establishment, and also have concerns about children in the carpark.

The BYPAA is currently negotiating the purchase of a building near the Braidwood Recreation Ground, and have applied (so far unsuccessfully) for several grants for renovation and fit-out.

(c) Braidwood Girl Guides

This group re-formed in 2018 and caters for a small group of girls aged from five to 17 years. They currently operate out of the Scout Hall in Braidwood.

Community Facilities in Braidwood

Staff have prepared a table (attached) which sets out all the current facilities available for hire in Braidwood.

Many of the community facilities in Braidwood were funded by the NSW Government and/or Council. Community grants have also been provided for renovations and other improvements to these facilities. They provide shared-use options for the numerous community groups rather than exclusive use.

Options for increasing the number or availability of community facilities include extensions to the BRAG, CWA or Recreation Ground amenities block. For the Recreation Ground building, staff have estimated that there is some limited opportunity to add an extension but this would cost upward of \$100,000 and would need a detailed design undertaken.

It is recommended that the Braidwood Locality Committee acknowledge that there are a number of shared-use facilities available for hire in Braidwood and that exclusive use by one group of any of these facilities cannot be provided.

It is also recommended that requests by community groups for potentially extending any of the current facilities should be submitted to the QPRC CEO, Peter Tegart, with details of specific requirements so that these may be considered by Council in the next draft Operational Plan and Delivery Program.



Bungendore Town Centre and Environs s355 Committee Meeting

Thursday 7 March 2019 commencing at 6.30 pm

Bungendore Woodworks Café, Malbon Street

MINUTES

1. **Present:** Andrew Riley (Chair)
David Mac Laren
Alan Longhurst

Also Present:
Nil

The meeting opened at 6.35 pm

2. **Apologies:** P Evans
Clr M Schweikert

3. **Declaration of Conflicts of Interest**

- 3.1 D Mac Laren is the owner of the art installation "Sprung" outside his Bungendore Woodworks Gallery.

4. **Minutes of Previous Meeting**

The Minutes of the previous meeting on 6 December 2018 were accepted. (Riley/Mac Laren).

5. **Business Arising/Outstanding Actions**

ACTION: A Longhurst to produce a spreadsheet of items under consideration to track progress and status. A Riley to supply previous Minutes for input.

ACTION: P Evans to follow up illustrations of street banner options. D Mac Laren to query BCCI re provision of flags and banners.

ACTION: A Riley followed up QPRC re Central Car Park plans, Roundabout plans and Structure Plan but no input had been received by this meeting.

Public Art Work. D Mac Laren had previously reported that the installation of the art work "Sprung" on Ellendon Street had been approved and completed. He noted that it now appeared that the process had not been completed in that Form S138 had been overlooked. This is now in hand. Members discussed the process for temporary

installation of art works in the context of the Ellendon Street Arts Link. This would also have applicability to the Sculpture Walk project. It was noted that the Committee's **RESOLUTION 4/2018 of 6 December 2018** had recommended that Council make such planning provision.

ACTION: Draw Council's attention to Resolution 4/2018. Request a Council representative brief the Committee on what other Councils do for sculpture presentations.

6. Correspondence.

6.1 **In**
Nil

6.2 **Out**
Nil

7. New Business

7.1 Members discussed the Agenda for 2019. It was noted that existing issues plus the anticipated Structure Plan would be the focus.

8. Reports and Discussion.

8.1 **Malbon Street Roundabout.** No new information had been provided by Council.

8.2 **Central Car Park.** No new information provided. It was noted that there had been some Reports with regard to grant funding to initiate the development. Members again noted the significant importance of the car park in removing barriers to commercial development in Bungendore.

8.3 Members re-listed the following topics for further discussion:
Footpath plaques with heritage/historical information.
Extending the use of recycled water.
Tree Master Plan.
Proposed Bendigo Bank Community Hub.

8.4 **Gibraltar Street Lighting.** (Resolution 02/2018). Noted that there had been no response from QPRC. D Mac Laren tabled information on available solar powered products. Issues to be considered include design, approval, inspection and ownership.

9. Any Other Business

9.1 **In-fill.** (Resolution 01/2018 of 14 August 2018). Members noted that there was a range of opinion on infill issues and that differences could be arising from a lack of clarity on what was being proposed. It was agreed to wait for the Structure Plan before pursuing the issue further.

10. Close/Next Meeting

The meeting closed at 7.50
Next meeting: TBA



Bungendore Town Centre and Environs s355 Committee Meeting

Wednesday 1 May 2019 commencing at 6.30 pm

Bungendore Woodworks Café, Malbon Street

MINUTES

1. **Present:** Andrew Riley (Chair)
David Mac Laren
Peter Evans

Also Present:
Nil

The meeting opened at 6.45 pm

2. **Apologies:** A Longhurst

3. **Declaration of Conflicts of Interest**

- 3.1 D Mac Laren is the owner of the art installation “Sprung” outside his Bungendore Woodworks Gallery.

4. **Minutes of Previous Meeting**

The Minutes of the previous meeting on 7 March 2019 were accepted. (Riley/Mac Laren).

5. **Business Arising/Outstanding Actions**

ACTION: P Evans to follow up illustrations of street banner options. D Mac Laren to query BCCI re provision of flags and banners.

Noted that no information received from QPRC re carpark and roundabout. Structure Plan anticipated soon.

Public Art Work. D Mac Laren reported that the documentation for the installation of the art work “Sprung” on Ellendon Street was still in process.

Members again discussed the process for temporary installation of art works in the context of the Ellendon Street Arts Link. This would also have applicability to the Sculpture Walk project. It was noted that the Committee’s **RESOLUTION 4/2018 of 6 December 2018** had recommended that Council make such planning provision.

ACTION: Draw Council's attention to Resolution 4/2018. Request a Council representative brief the Committee on what other Councils do for sculpture presentations.

6. Correspondence.

6.1 **In**
Nil

6.2 **Out**
Nil

7. New Business

7.1 Members discussed the Agenda for 2019. Immediate priorities are:
1. Ensuring the new roundabout is appropriate as the main entrance to Bungendore.
2. Ensuring that the central carpark meets the requirements of the community.
3. Supporting the Ellendon Arts Link and the proposed Sculpture Walk.

8. Reports and Discussion.

8.1 **Malbon Street Roundabout.** No new information had been provided by Council.

8.2 **Central Car Park.** No new information provided. Members again noted the significant importance of the car park in removing some barriers to commercial development in Bungendore.

8.3 **Pathways.** Members were disappointed that the new pathway along Malbon Street to the Railway Station was not a 2m shared pathway but an inappropriate narrow path with insufficient width for comfortable use except single file.

8.4 Members re-listed the following topics for further discussion:
Footpath plaques with heritage/historical information.
Extending the use of recycled water.
Tree Master Plan.

8.4 **Gibraltar Street Lighting.** (Resolution 02/2018). Noted that there had been no response from QPRC.

9. Any Other Business

In-fill. (Resolution 01/2018 of 14 August 2018). It was agreed to wait for the Structure Plan before pursuing the issue further.

10. Close/Next Meeting

The meeting closed at 7.50
Next meeting: TBA



Bungendore Town Centre and Environs s355 Committee Meeting

24 July 2019 commencing at 6.30 pm

Bungendore Woodworks Café, Malbon Street

MINUTES

1. **Present:** Andrew Riley (Chair)
David Mac Laren
Peter Evans
Alan Longhurst

Also Present:
Nil

The meeting opened at 6.30 pm

2. **Apologies:** All present

3. **Declaration of Conflicts of Interest**

- 3.1 D Mac Laren has submitted a DA for a retail development at 35 Ellendon Street.
- 3.2 P Evans has an interest in proposing future greenfield development which is considered by the Draft Structure Plan.
- 3.3 The Committee noted the interests but did not consider that they affected proper consideration of the Agenda items.

4. **Minutes of Previous Meeting**

The Minutes of the previous meeting on 1 May 2019 were accepted. (Longhurst/Mac Laren).

5. **Business Arising/Outstanding Actions**

Banners

ACTION: P Evans to follow up illustrations of street banner options. D Mac Laren reported that BCCI had not responded re provision of flags and banners and he would raise the issue again.

Public Art Work. D Mac Laren reported that all the documentation for the installation of the art work "Sprung" on Ellendon Street had been submitted, but no response from QPRC as yet.

Members again discussed the process for temporary installation of art works in the context of the Ellendon Street Arts Link. This would also have applicability to the Sculpture Walk project. It was noted that the Committee's **RESOLUTION 4/2018 of 6 December 2018** had recommended that Council make such planning provision.

ACTION: Draw Council's attention to Resolution 4/2018. Request a Council representative brief the Committee on what other Councils do for sculpture presentations.

Action List

P Evans tabled a draft Project Action List for the Committee. Members applauded the input which included estimated costings and benefits and accepted it as the basis for future efforts.

6. Correspondence.

6.1 **In**
QPRC Draft Structure Plan and Central Carpark Plan from website.

6.2 **Out**
Nil

7. New Business

7.1 Members discussed the Agenda for 2019. Continuing priorities are:
1. Ensuring the new roundabout is appropriate as the main entrance to Bungendore.
2. Ensuring that the central carpark meets the requirements of the community.
3. Supporting the Ellendon Arts Link and the proposed Sculpture Walk.

8. Reports and Discussion.

8.1 **Malbon Street Roundabout.** No new information had been provided by Council.

8.2 **Central Car Park.** It was noted that Council had published a proposed plan for the carpark and invited comment. Members agreed that the plan had not taken into account numerous previous submissions by the Committee and by BCCI. It was agreed to make a further submission restating the issues previously raised. A Longhurst agreed to provide detailed comments and an alternative plan.
ACTION: A Riley to collate input and provide a submission to QPRC on behalf of the Committee.

8.3 **Draft Structure Plan.** It was noted that the Plan had now been published by Council for comment. The Plan was discussed in detail and members agreed that it was generally disappointing. It was agreed that members provide input and comment with a view to the Committee submitting a detailed response to the Draft.
ACTION. A Riley to collate members input and submit a response from the Committee.

8.4 **Action Plan.** It was agreed to continue to develop the Project Action List and use it as the basis for future Committee planning.

9. Any Other Business

Nil

10. Close/Next Meeting

The meeting closed at 8.10. Next meeting: TBA



Bungendore Town Centre and Environs s355 Committee Meeting

13 November 2019 commencing at 6.30 pm

Bungendore Woodworks Café, Malbon Street

MINUTES

1. **Present:** Andrew Riley (Chair)
David Mac Laren
Peter Evans

Also Present:
Nil

The meeting opened at 6.40 pm

2. **Apologies:** Alan Longhurst

3. **Declaration of Conflicts of Interest**

- 3.1 D Mac Laren has submitted a DA for a retail development at 35 Ellendon Street.
- 3.2 P Evans has an interest in proposing future greenfield development which is considered by the Draft Structure Plan.
- 3.3 The Committee noted the interests but did not consider that they affected proper consideration of the Agenda items.

4. **Minutes of Previous Meeting**

The Minutes of the previous meeting on 24 July 2019 were accepted. (Riley/Mac Laren).

5. **Business Arising/Outstanding Actions**

Out-of-Session Meetings

It was noted that there had been a great deal of out-of-session activity in preparing the submissions for the Committee which was the reason for the delay in calling a formal meeting.

Banners

ACTION: Held over. P Evans and D Mac Laren pursuing further information.

Public Art Work. D Mac Laren reported that there had been no feedback from Council on the documentation for the installation of the art work "Sprung" on Ellendon Street.

Members again discussed the process for temporary installation of art works in the context of the Ellendon Street Arts Link. It was noted that the Committee's **RESOLUTION 4/2018 of 6 December 2018** had recommended that Council make such planning provision.

ACTION: Draw Council's attention to Resolution 4/2018. Request a Council representative brief the Committee on what other Councils do for sculpture presentations.

Action List

The Project Action List developed by P Evans was discussed and P Evans undertook to incorporate comments and include graphics such that the Action List could be published as a summary of Committee activities.

6. Correspondence.

6.1 In

QPRC Notification of Council Resolution of 28 August 2019 re the Bungendore Roundabout

6.2 Out

BTCEC Submission to QPRC re Bungendore Car Park dated 12 August 2019
BTCEC Submission to QPRC re Draft Bungendore Structure Plan dated 30 August 2019

7. New Business

7.1

Members discussed the Project Action List. Continuing priorities are:
1. Ensuring the new roundabout is appropriate as the main entrance to Bungendore.
2. Ensuring that the central carpark meets the requirements of the community.
3. Supporting the Ellendon Arts Link and the proposed Sculpture Walk.

8. Reports and Discussion.

8.1

Malbon Street Roundabout. Both A Riley and D Mac Laren addressed the Council meeting of 28 August 2019 giving the Committee view that only Option 1 (ie with a garden in the centre of the roundabout) was acceptable. Members noted the correspondence from Council notifying the Resolution in favour of Option 1.

8.2

Central Car Park. The Committee made a submission to Council on 12 August. An alternative plan was attached. Members acknowledged the input from A Longhurst in developing the submission.

8.3

Draft Structure Plan. The Committee made a submission on the Draft Structure Plan on 30 August. It is understood that submissions have been considered by Councillors and that a reworked Structure Plan would be presented soon.

8.4

Action Plan. It was agreed to continue to develop the Project Action List and use it as the basis for future Committee planning.

8.5

Historical Plaques. A Riley briefed members on the QPRC Heritage project in Queanbeyan which had provided for 10 historical leanback signs currently being installed. Members preferred the idea of plaques but noted the precedent and that QPRC had engaged a history consultant to develop the content.

9. Any Other Business

Nil

10. Close/Next Meeting

The meeting closed at 7.45. Next meeting: TBA

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 1 WAMBOIN LOCALITY COMMITTEE MEETING MINUTES 22
NOVEMBER 2019



Wamboin/Bywong Locality Committee

Friday 22 November 2019
[Meeting held electronically]

Meeting Minutes

1. Attendance

Cr Pete Harrison (QPRC, Chair), Hans Bachor (Les Reardon Reserve), Peter Evans (Canning Close Reserve), Peter Greenwood (Wamboin Hall), Maria Taylor (Greenways)

2. Apologies

None

3. Declarations of Conflicts of Interest

None

4. Minutes of the Meeting of 1 April 2019

Accepted without amendment

5. Matters Arising

None

4. Member Reports

Minutes of the respective 2019 Annual General Meetings were provided by representatives from each committee:

- Attachment 1: 190813 Wamboin Hall s 355 AGM Minutes.pdf
- Attachment 2: 190813 Wamboin Hall 2019 Financial Report.pdf
- Attachment 3: 190829 Canning Close Reserve s 355 AGM Minutes.pdf
- Attachment 4: 190903 Les Reardon Reserve s.355 AGM Minutes.pdf
- Attachment 5: 190903 Les Reardon Reserve 2019 Financial Report.pdf
- Attachment 6: 190903 Les Reardon Reserve Chair's Report.pdf
- Attachment 7: 190910 Greenways s 355 AGM Minutes.pdf
- Attachment 8: 190910 Greenways Major Works.pdf

5. Other Business

There was no other business.

6. Next Meeting

TBA, following the 2020 AGMs of all represented committees.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 2 WAMBOIN HALL S.355 COMMITTEE AGM MINUTES 13
AUGUST 2019

WAMBOIN HALL MANAGEMENT s.355 COMMITTEE

2019 ANNUAL GENERAL MEETING MINUTES

Wamboin Community Hall

Tuesday 13th August 2019

Meeting opened 8.31pm

1. Attendance

Committee: Peter Greenwood (Chair), Tim Barter, Don Evans, Pete Harrison, Joan Mason, Lofty Mason, Ken Gordon, Deb Gordon, Vicki Still

Apologies: Keith France, Charlie Montesin

2. Minutes of Previous AGM

a) Acceptance of minutes for the previous meeting on Tuesday 25th September 2018

Moved: Don Evans

Seconded: Peter Greenwood

Carried by all

b) Business arising from the Minutes:

None

3. Chairman's Report

Works carried out over the past 12 months:

- a) Carpark and Drains – Tim Barter
 - Road, drainage and asphalt hard stand completed enhancing the amenity at the hall and the operations of the Fire Brigade.
- b) Maintenance - Don Evans
 - During the last 12 months, maintenance items were completed including (electrical) replacement of playground light, (plumbing) replacement of water pump – ½ paid by Wamboin Rural Fire Brigade, toilet and urinal cisterns - overhaul of parts, and installation of spring loaded taps in basins and anti-vandal heads on hose taps.
- c) Shade Cover – QPRC
 - Replaced shade cover over sandpit
- d) Cleaning – Joan Mason, Deb Gordon
 - Outstanding efforts - thanks
- e) Grounds landscaping – Vicki Still
 - Extensive clearing and landscaping at driveway entrance to hall and Firefighters Memorial Grove. Thanks to volunteers from Geary's Gap/Wamboin Landcare Group

Motion: The Chairman's Report be accepted

Moved: Peter Greenwood

Seconded: Deb Gordon

Carried by all

4. Treasurer's Report

Summary:

| | |
|-------------------------------|---------------|
| Balance at 01 Jul 2018 | \$4,728.64 |
| Receipts | \$7,009.08 |
| Grant | \$20,000.00 |
| Expenses | (\$5,104.34) |
| Grant | (\$18,047.50) |
| Balance | \$8,585.88 |
| Grant Funds Committed | (\$1,952.50) |
| Active Balance at 30 Jun 2019 | \$6,633.38 |

Itemised report attached (2019 WHMC Financial Report.pdf.)

Motion: The Annual Financial Report be accepted

Moved: Joan Mason

Seconded: Peter Greenwood

Carried by all

5. Proposed Projects 2019/20

Major projects proposed for the coming year:

- a) Landscaping bank of oval
- b) Seal driveway
- c) Improve roadway loop past recycling bins
- d) Playground seating
- e) Fitness trail

6. Election of 2019/20 Office Bearers

Office bearers for 2019/20

Chair: Peter Greenwood

Secretary: Deb Gordon

Treasurer: Joan Mason

Hall Bookings: Joan Mason

Projects & Maintenance: Lofty Mason, Trent Abell, Tim Barter, Vicki Still, Don Evans, Ken Gordon, Pete Harrison

Returning Officer: Pete Harrison

7. Next AGM

TBA prior to 30th September 2020

Meeting Closed 9.11pm

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 3 WAMBOIN HALL S.355 COMMITTEE FINANCIAL REPORT 13
AUGUST 2019

| WAMBOIN HALL MANAGEMENT COMMITTEE | | | |
|--|-------------|-------------|--------------------|
| FINANCIAL STATEMENT 1 JULY 2018 TO 30 JUNE 2019 | | | |
| CREDIT BALANCE 1/07/2018 | | | \$4,728.64 |
| PLUS RECEIPTS | | | |
| HALL HIRE | | \$3,952.00 | |
| BANK INTEREST | | \$246.16 | |
| MARKET FEES | | \$585.00 | |
| MISCELLANEOUS | | \$22,225.92 | |
| Reversal of Bank Charges | \$1,525.92 | | |
| Equipment Hire | \$700.00 | | |
| QPRC Grant | \$20,000.00 | | |
| | | | \$27,009.08 |
| | | | \$31,737.72 |
| LESS PAYMENTS | | | |
| ELECTRICITY | | \$1,282.61 | |
| HALL CLEANING | | \$1,640.00 | |
| CLEANING GOODS | | \$98.55 | |
| BANK FEES | | \$19.43 | |
| MISCELLANEOUS | | \$22,063.75 | |
| Bank Charges (Refunded) | \$707.15 | | |
| Pump | \$500.00 | | |
| Salvation Army Christmas Fund | \$90.50 | | |
| Stationery | \$6.00 | | |
| Toilet Repairs | \$60.10 | | |
| Hall Grounds Improvements (Grant) | \$18,047.50 | | |
| Residual Grant Funds | \$1,952.50 | | |
| Equipment Hire | \$700.00 | | |
| | | | \$25,104.34 |
| CREDIT BALANCE - 30/06/2019 | | | \$6,633.38 |
| Unpresented Cheque | \$413.00 | | |
| Unbanked Payment | (\$70.00) | | |
| Residual Grant Funds | \$1,952.50 | | |
| Equipment Hire (pending outgoing) | \$700.00 | | |
| | | | \$2,995.50 |
| CREDIT AS PER NAB STATEMENT 30/06/2019 | | | \$9,628.88 |

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 4 CANNING CLOSE S.355 COMMITTEE AGM MINUTE4S 29
AUGUST 2019

Canning Close Reserve s.355 Committee

2019 Annual General Meeting

*Thursday 29 August 2019
22 Bingley Way, Wamboin*

Minutes

Meeting opened at 19:25

1. Attendance

Present: Toni Cuthbertson
Peter Evans
Pete Harrison

Apologies: None

2. Minutes of Previous AGM

Minutes of the 2018 AGM were presented and tabled.

Motion: That the Minutes of the 2018 AGM be accepted

Moved: Peter Evans

Seconded: Toni Cuthbertson

Carried by all

3. Chair's Report

The grounds are generally being maintained in a safe condition.

As a part of the ongoing up-keep of the Reserve, the following work has been undertaken in the last year:

- Late last year about 25 of the old tyres were removed from the Reserve for reuse as a retaining wall on another property leaving less than 50 tyres in the stockpile on site
- During the first half of 2019 a number of dead vegetation piles which did not get burnt last year due to the early start of the fire season were consolidated into one pile. Other dead wattle trees from around the Reserve were also collected
- On the 3 May 2019 this pile was burnt
- Early August the eastern side of the Reserve was mowed mainly to control the spread of tea-tree
- Areas around the Reserve were mulched to assist with the control of weeds and unwanted vegetation

The generally dry conditions have resulted in limited vegetation growth. There was one storm, which caused the creek to flood but the concrete culvert is still usable.

Motion: That the Chair's Report be accepted

Moved: Pete Harrison

Seconded: Toni Cuthbertson

Carried by all

4. Treasurer's Report

There was no Treasurer's Report.

No fees were charged in this past year.

5. 2019/20 Proposed Projects

1. Continue mulching of landscaping around reserve;
2. Further weed and vegetation control (mulching will help with this).

6. Election of 2019/20 Office Bearers

Office bearers for 2019/20:

Chair: Peter Evans (Wamboin Pony Club)

Secretary: Pete Harrison (QPRC)

Committee: Toni Cuthbertson (Wamboin Pony Club)

Returning Officer: Steve Quick

7. Next AGM

27 August 2020

Meeting closed at 19:45

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 5 LES REARDON RESERVE S.355 COMMITTEE AGM MINUTES
3 SEPTEMBER 2019

QPRC - LES REARDON RESERVE S355 COMMITTEE – ANNUAL GENERAL MEETING

Minutes - AGM – Wednesday 3 September 2019

Meeting opened 7.35pm

Attendees: Ann Sloane, Peter McCullagh, Pete Harrison, Jan Creswell and Kerry Cox,.

Apologies: Anne Goonan, Mike Wilkins, Helene Dawson and Hans Bachor

Confirmation of minutes of 2018 AGM

The minutes of the 2018 AGM were confirmed with the correction of the bank balance from \$5,610.90 to \$5,618.90.

Moved: Peter McCullagh

Seconded: Kerry Cox

Matters arising from minutes

There were no matters arising from the minutes.

Reports

Chair

Thanked the committee for their contribution throughout the year. See attached report.

Moved: Ann Sloane

Seconded: Kerry Cox

Treasurer's report

Balance as at 30 June 2019 was \$5,398.08 The treasurer's report was accepted.

Moved: Ann Sloane

Seconded: Peter McCullagh

Fees

The Council has been advised of the fees for 2019-20. Fee schedule attached.

Hall User report

Good general usage of the hall and grounds.

Nominations for 2019-20 Committee

All positions were declared vacant and nominations for positions were sought. The holders of the positions were the only nominees for the positions and all present at the meeting were in favour of the nominations.

Chair: Pete Harrison

Secretary: Kerry Cox

Treasurer: Ann Sloane

Booking officer: Steve Walker

Members: Hans Bachor, Peter McCullagh, Mike Wilkins and Anne Goonan

Next meeting

Meeting closed 7:55pm

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 6 LES REARDON RESERVE S.355 COMMITTEE FINANCIAL
REPORT 3 SEPTEMBER 2019

| | Receipts | | | | | | | Expenditure | | | | | | |
|---------------|-------------------|-------------------|----------|-------------------|----------------|--|-------------------|-----------------|---------------|-------------------|-----------------|-----|----------------|--|
| | | Hire | Donation | Annual Fees | Interest | | | Maint/Serv | Gas | Elect | Refund | GST | Misc | |
| July | \$1,257.52 | \$1,255.00 | | | \$2.52 | | \$900.00 | | | | \$ 900.00 | | | |
| August | \$1,207.88 | \$245.00 | | \$960.00 | \$2.88 | | \$218.90 | \$218.90 | | | | | | |
| September | \$427.84 | \$245.00 | | \$180.00 | \$2.84 | | \$1,763.35 | \$181.64 | \$ 546.97 | \$ 450.00 | | | \$84.74 | |
| October | \$27.84 | \$25.00 | | | \$2.84 | | \$112.88 | \$ 112.88 | | | | | | |
| November | \$247.62 | \$245.00 | | | \$2.62 | | \$315.81 | \$315.81 | | | | | | |
| December | \$227.43 | \$225.00 | | | \$2.43 | | \$150.00 | | \$ 165.73 | \$ 150.00 | | | | |
| January | \$2.61 | | | | \$2.61 | | | | | | | | | |
| February | \$2.45 | | | | \$2.45 | | | | | | | | | |
| March | \$52.21 | \$50.00 | | | \$2.21 | | \$137.00 | | | | \$137.00 | | | |
| April | \$397.45 | \$395.00 | | | \$2.45 | | | | | | | | | |
| May | \$2.41 | | | | \$2.41 | | | | | | | | | |
| June | \$257.59 | \$255.00 | | | \$2.59 | | \$418.00 | \$ 418.00 | | | | | | |
| Total | \$4,110.85 | \$2,940.00 | | \$1,140.00 | \$30.85 | | \$4,331.67 | \$716.35 | 712.70 | \$1,650.00 | \$137.00 | | \$84.74 | |
| Previous year | \$3,947.33 | \$2,780.00 | | \$1,140.00 | \$27.33 | | \$2,798.37 | \$477.40 | 529.81 | \$900.00 | \$0.00 | | \$0.00 | |

Les Reardon Reserve AGM 3rd September 2019

Financial Statement 2018-19

| | |
|-----------------|-------------------|
| Opening Balance | \$5,618.90 |
| Income | \$4,110.85 |
| Expenditure | \$4,331.67 |
| Closing Balance | <u>\$5,398.08</u> |

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 7 LES REARDON RESERVE S.355 COMMITTEE CHAIR'S
REPORT 3 SEPTEMBER 2019

QPRC Les Reardon Reserve s.355 Committee

Annual General Meeting

3 September 2019

Report from the Chair

Following the all the work on the playground last year, this year's been relatively quiet with a level of Hall usage that has allowed us to maintain a working bank balance. We continue to depend on grant funding for major works and upgrades.

We've carried out routine maintenance, including regular cleaning, works on the entries and associated gates, and replacement of the Hall gas bottle to help avoid theft problems.

There have also been various upgrades to the reserve carried out by the GGPC and the efforts of all of the volunteers involved is gratefully acknowledged.

As always, I'd like to thank all of the Committee members for the time they put in to helping maintain the Hall and the Reserve, but at this time acknowledge in particular the input that Jan has provide since the creation of the reserve and the construction of the Hall back in 197?/8?.

Pete Harrison

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 8 GREENWAYS S.355 COMMITTEE AGM MINUTES 10
SEPTEMBER 2019

QPRC Greenways s.355 Committee

2019 Annual General Meeting

*Tuesday 10 September 2019
Bywong Community Hall
Birriwa Road, Bywong*

Minutes

Meeting opened at 21:00

1. Attendance

Committee: Pete Harrison (Secretary, Acting Chair), Maria Taylor (Treasurer), Kathy Handel (Landcare), Bill Taylor

Apologies: Kerry Cox (GGPC), Peter Evans, Langdon Patrick

2. Minutes of Previous AGM

a) Acceptance of the minutes from the 2018 AGM, 11 December 2018

Moved: That the minutes be accepted

Moved/Seconded: KH/MT

Carried by all

b) Business arising from the minutes

None

3. Chair's Report

Throughout the year, the Committee has worked on a limited number of activities in the Works Schedule. Those relating to new plantings, in particular, have been hampered by the dry weather—there is no point undertaking any new plantings during dry weather if they cannot be watered regularly.

The Works Schedule (attached) has been updated to reflect work that has been completed and existing priorities. The Committee will continue to seek out appropriate grant funding opportunities to support these activities.

Moved: That the Chair's Report be accepted

Moved/Seconded: PH/KH

Carried by all

4. Treasurer's Report

The Greenways Committee bank account is held with Bendigo Bank, Bungendore. There was no expenditure in the 2018/19 financial year, but given

the lack of account activity, a nominal deposit was made to trigger the issue of a EOFY bank statement.

| | |
|------------------------|------------|
| Balance at 1 Jul 2017 | \$2,009.91 |
| [Nominal] Deposit | \$2.00 |
| Balance at 30 Jun 2018 | \$2,011.91 |

Moved: That the Treasurer's Report be accepted

Moved/Seconded: PH/BT

Carried by all

5. 2019/20 Proposed Projects

Outstanding projects are identified in the schedule *Assessment of Greenways Major Works*, which is updated throughout the year and attached to these minutes.

6. Election of 2019/20 Office Bearers

Only one nomination was received for each of the positions of Chair and Treasurer and those nominees were duly declared elected. There being no nomination for the position of Secretary, Pete Harrison volunteered to fill the vacancy.

Office bearers for 2019/20:

Chair: Langdon Patrick

Secretary: Pete Harrison

Treasurer: Maria Taylor

Committee: Kerry Cox (Geary's Gap Pony Club), Peter Evans (Engineering),
Kathy Handel (Landcare), Bill Taylor

Returning officer: Pete Harrison

7. Next AGM

Tuesday 8 September 2020

Meeting closed at 21:10

Attachment

190910 Assessment of Greenways Major Works (Sep 2019)

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.8 WAMBOIN LOCALITY COMMITTEE MEETING 22 NOVEMBER
2019

ATTACHMENT 9 GREENWAYS S.355 COMMITTEE MAJOR WORKS 10
SEPTEMBER 2019

QPRC Greenways s.355 Committee

Assessment of Greenways Major Works

(Reviewed 10 September 2019)

Works are listed in recommended order of priority. Refer to Greenways Map below to locate sections.

Item 1

Section 6, Weeroona Dr (next to McInnis) to Norton Road

- a) Two creek crossings, the second of which is almost completely washed out. Council previously put in one concrete pipe that has proven to be inadequate with heavy rainfall. Recommendation is to seek grant funding of about \$10,000 to put in several pipes and then concrete over the top to create a causeway.

Item 2

Section 1, Newington Road to track up Harriott Hill

- a) Blackberry after crossing Black Joe's Creek, about 500m from Newington Road.

Item 3

Section 4, greenway to Millpost Hill

- a) Thin scrubby regrowth to improve access from Hogan Drive.
- b) Lower part of Section 4, between Millpost Hill and Denley Drive, requires major work. Water flows down track and track requires widening. Serious erosion problem.
- c) The section between Denley Drive and the intersection with Section 3 is very narrow, less than 5m in parts, and one wonders if fencing is in the correct position.

Item 4

Section 3, Denley Dr to Section 4

- a) North of junction with Section 4. Three sections with serious mud, requiring users to go around—can we fill with gravel or should we re-route the track? Recommendation is to use bobcat to cut drains and fill swampy sections.

The narrow, eroded lower part of Section 4 could be the subject of a working bee (small number) plus a bobcat hired for a day. Cooperation of the neighbours on both sides will be sought. The plan is to bring in several loads of fill to divert runoff into the dam on the south side of the greenway. Probably not a major cost if we can get fill for free or low cost. The bobcat will reform the track. The bobcat will place some of the fill on swampy parts of Section 3, north of the intersection with Section 4, and

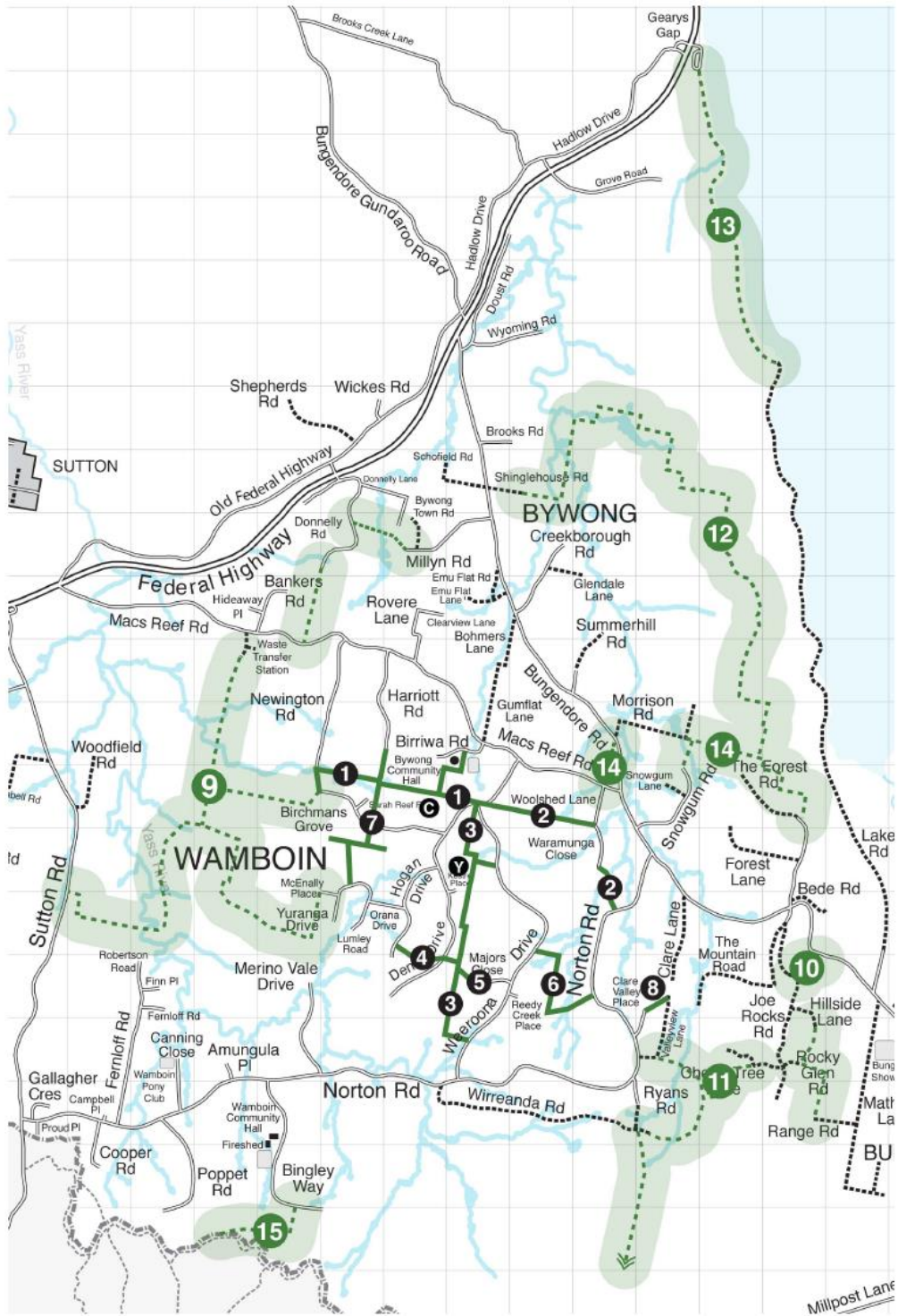
will open up several drains to prevent water flowing down the track. The committee has adequate funds in its bank account to cover materials and bobcat hire.

Item 5

New greenway (Section 2), Warramunga Close to Norton Road

- a) There are two boggy sections downhill from Warramunga Close that require an all weather passage.

Wamboin/Bywong Greenways Map



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 11.9 LOCAL TRAFFIC COMMITTEE - 4 DECEMBER 2019

ATTACHMENT 1 LOCAL TRAFFIC COMMITTEE - MINUTES OF MEETING 4
DECEMBER 2019

Local Traffic Committee Minutes – 4 December 2019

Present: Cr Mark Schweikert (QPRC Rep), Rob Tapply (NSW Police Rep), Andy Gaudiosi (RMS Rep), Nathan Cooke (QPRC), Joanne Wilson-Ridley (QPRC) Rodney Stewart (QPRC),

The Committee Recommends:

1. Apologies

Ashley Meyer-Dilley (NSW State Member Rep)

2. Confirmation of Report of previous meeting held 16 October 2019

That the minutes from the meeting of the committee held on 16 October 2019 be accepted.

3. Business arising from previous minutes

a. Googfest 2019 Event application

At the October 2019 LTC meeting a recommendation of non-support was given to the 'Googfest' 2020 event (LTC 37/19) due to inconsistencies and insufficient information about event planning and proposed traffic control measures. Following the October meeting, additional correspondence was received from Googfest organiser (GTPL) along with additional Traffic Control Plans that were omitted from the original report that was presented to the LTC's October meeting.

The additional TCP's received detailed implementation of temporary parking restrictions, location and operation of off-street parking areas and marshalling arrangements, and road closures required for the event and event wayfinding directional signage. The response from GTPL also detailed information that clarified discrepancies in numbers of expected vehicles and attendees, pedestrian management arrangements, and also detailed expanded on plans for implementation of public transport to and from the event to help alleviate risk of congestion.

The committee contacted the event organiser representative – Malcolm Leslie (ML) during the course of the meeting and discussed concerns identified by the committee. The following was clarified:

- Number of Patrons and associated vehicles: ML advised 3000 attendees expected locally from Googong (residents), out of town patrons – up to 6000, and with an average of 3 per car this equates to 2000 cars for off street parking, and up to 1000 patrons parking in driveways of friends that reside in Googong.
- Management of queuing: ML advised previous queuing issues for events in Googong were related to the intersection with Old Cooma Road and Googong road, where marshals had issues with directing visitors to the off street parking area. With Googfest 2020 the plans includes signage that directs people that are seeking event parking to proceed past that intersection to Wellsvale Drive that has a free left hand turn that has a large area available for queuing if needed while attendees are accessing the off street parking. ML also advised with the upgrade of Old Cooma Road there has been removal

Local Traffic Committee Minutes – 4 December 2019

of sight distance issues and there is now adequate shoulder space on the road that would permit access of emergency vehicles to the township of Googong if needed. It was also recommended that more advanced notice to the event attendees via VMS to advise to proceed past Googong Road to Wellsvale and was agreed by ML as a good suggestion.

- All weather parking: ML was asked about provision of off-street parking for 2000 vehicles and contingency plans in the TMP for what happens when it rains. ML advised that if it was too wet the event would be cancelled but if rained there would be less attendees, as the event sees attendees sitting around on grassy areas. The off street parking area is compacted soils and some of the northern roads to the off street parking areas are sealed, giving all weather access to the off street car park site.
- Traffic Lights: The committee advised that the traffic lights at intersections to Googong from Old Cooma roads are about to be turned on enquired about plans for traffic controllers to use the traffic lights. ML advised that the original plans were to leave the lights operating as usual but agreed that use of flashing amber signal could be beneficial.
- Alternative Public Transport: ML advised that they propose to engage QCity Buses and put on 3 buses from Woden, Jerrabomberra and Queanbeyan to help mitigate car usage. The buses would take attendees to the southern side of Rocklea Oval but they would have to check best way of getting buses to that area via Googong Road via Rocklea Parade. It was recommended a Bus Zone be added into the TCP. The Numbers of people catching buses would be monitored and additional bus services would be called if excess people were noticed. The bus service would be publicised and advertised widely.
- Major incident contingency plans: the committee asked if there are plans to divert traffic internally in and around the event during the course of a major incident at either Googong Road or Wellsvale Drive, ML confirmed that contingency plans for such an incident has been considered and achievable.
- Speed Reduction Zone: it was noted that North of Googong the speed limit is 60km/h due to roadworks. The TCPs include a speed zone of 60km/h.

The LTC, with consideration of the additional information received and clarifications made by ML about plans and contingencies recommend approval to Council of the traffic control measures with conditions.

LTC 48/19 Under the Roads Act 1993 approve the TCP with road closures for the Googfest 2020 Event, subject to the following conditions:

- **TCPs and contingency plans are strictly complied with at all times**
- **Additional VMS is placed on Old Cooma Road for additional advanced notice to guide non-local event attendees to the event off-street parking site**
- **Length of queue and end of queue management be strictly monitored and advanced warning and controls to be immediately implemented when required**
- **An all weather hard stand surface must be provided for the designated parking area. The event be cancelled if a significant rain event makes the off-street parking area unsuitable for use**

Local Traffic Committee Minutes – 4 December 2019

- **Traffic Lights at the intersections of Googong Road and Wellsvale Drive are set to flashing amber and the flow of traffic is suitably managed by authorised traffic controllers with clear lines of communication established**
- **Public Transport plans (use of Bus Services) to minimise use of cars to and from the event site are implemented, with contingency plans for additional services if capacity is exceeded at any time. The TCP is to be amended to allow for a bus zone and associated risks are addressed**
- **In the event of an incident at either intersection off Old Cooma Road, that contingency plans are implemented to suitably divert traffic**

b) Revised Tarago Road – updated Capital Windfarms Design

Refer item d) in Business items below.

4. Business Items

a) Line Marking Buttle Street, Queanbeyan

Council has investigated complaints from residents in Buttle Street regarding on-street parking on both sides of the road which also included reports of near head on misses due to the crest and due to the on street parking.

In the absence of line marking, vehicles have been observed driving in the centre of the road due to both the restricted sight distances and on-street parking. This driving practice increases the risk of head-on crash should motorists encounter oncoming vehicles.

Council reviewed traffic and speed data and crash data and consulted with the residents about the proposed treatment which features installation of a centre line marking, positioned so that on-street parking would only be possible on the west/south side of Buttle Street.

LTC 49/19 Under the Road Transport Act approve line marking changes on Buttle Street as per the design.

b. Line Marking Burra Road

Council received complaints from residents who regularly drive Burra Road regarding the line marking and signage around the new intersection to Mount Pleasant Road. Residents have complained of vehicles dangerously overtaking on the right when vehicles are slowing down to make a right hand turn into the new intersection. Another issue identified was regarding vehicles parked on the left hand side of the intersection (for vehicles driving south) that would restrict the ability of vehicles to safely overtake right hand turning vehicles on the left hand side.

Council investigated the issue and data available and created a design to upgrade the line marking, installing double barrier lines to remove the overtaking zones and install edge-line marking around the new intersection. Where possible some overtaking areas were maintained and discussions have occurred to install intersection advisory sign for the new intersection.

Local Traffic Committee Minutes – 4 December 2019

LTC 50/19 Under the Road Transport Act approve the line marking changes on Burra Road as per the design.

c. Line Marking and Signage Upgrade – Hearne Street/Bambridge Parade, Googong

Council has received complaints from residents on Hearne Street concerning vehicles illegally cutting through a link road section on Bambridge Parade, disobeying signage to easily access Hearne Street. The residents report an increase in the practice and more recently trucks have been observed performing the illegal manoeuvre.

Council has investigated the issue, conducted an on-site inspection and reviewed the original TCDP for Googong. During a site inspection Council observed two vehicles were observed making the illegal manoeuvre and recently monitoring by police detected three offences in an hour at the site.

Reviewing the link sections on Bambridge Parade and other such road features in Googong, it is apparent this link section is missing pavement arrows to define the permitted traffic movements. On-site inspections showed signage is in place for the link sections to inform drivers the west travelling lane is 'one way' only and AS 'No Left Turn' signs are displayed for east and west travelling traffic. Reviewing the current lines and signs with the original Googong TCDP it was identified the AS 'left turn only' signs need to be upgraded to RMS approved signs featuring the writing and install the pavement arrows that were originally intended. Unlike other link road intersections the plans did not feature a dividing centre line for the road which is inconsistent with other roads on Bambridge Parade.

Council wish to upgrade the link road section to include double centre line marking, remove the AS "No Left Turn" signage and install RMS approved 'No Left Turn' signs for both the east and west travel lanes.

LTC 51/19 Under the Road Transport Act approve updated design of line-marking and signs for installation at Bambridge Parade near Hearne Street and McGowan Crescent, Googong

d. Line Marking and Signage V2 – Tarago Road, Capital Wind Farm Upgrades

Council has been contacted by the Site Manager of the Capital Renewable Energy Precinct who was concerned about road safety at the drive-way to their facility on Tarago Road.

The concerns included:

- vehicles overtaking on the right hand side when vehicles are turning right into the site, despite use of indicator to turn right.
- When exiting the wind farm and turning left onto Tarago Road there has been encounters with vehicles performing overtaking manoeuvres, and the potential for vehicles to turn into the path of vehicles that are potentially travelling in excess of the speed limit
- The sign posted speed limit in the area of the Wind Farm is 100km/h and it has been observed that vehicles often travel in excess of the speed limit resulting in increased hazards when vehicles are turning in and out of the site entrance.

A report was presented to the October 2019 Local Traffic Committee meeting for proposed changes to line marking and signage on Tarago Road at the road access to Capital Wind

Local Traffic Committee Minutes – 4 December 2019

Farms. Some changes were recommended to the two designs and requested additional report to return to the committee for review.

The recommendations were taken on board and upgrades have been made to the design. The changes including the extension of line marking through the road access, centre barrier lines proposed for the road access intersection with Tarago Road and additional line-marking south of the road access.

LTC 52/19 Under the Roads Transport Act approve changes on Tarago Road as per the updated design.

e. Parking Restrictions – Pobje Lane, Queanbeyan

On 16 May 2019 the Strata Manager of the Elysium Apartments contacted council detailing concerns that were raised at the apartment's Annual Strata General Meeting held on 15 May 2019. The concerns raised were in relation to residents and visitors parking on both sides of Pobje Lane which is reported to make egress from the basement carpark dangerous and egress from townhouse garages difficult.

Further to this, on 19 November a resident approached council to report a car 'illegally' parking across his rear lane access to Pobje Lane. A review of the site reveals that a second property that fronts Buttle Street also has rear access to Pobje Lane. Both of these properties have traditionally rear access which preceded the forming of Pobje Lane and the apartment complex.

Pobje Lane currently features 'No Parking' restrictions at the southern end and this proposal sees the extension of that restriction up to the northern boundary of 34 Buttle Street. This will allow access to the rear of affected properties, enable efficient access to the basement car park and garages that face Pobje Lane.

LTC 53/19 Under the Road Transport Act approve the installation of 'No-Parking' Signs at Pobje Lane, Queanbeyan in accordance with the design.

General Business

- Gordon Lane Bungendore – complaints received regarding speeding in Gordon Ave Bungendore. Traffic counters have been deployed and data to be obtained and reviewed by council in due course.
- Community Safety Precinct Meeting – Council was asked if there is a procedure that is followed in the event of a road fatality. It was advised that the NSW Fatality Crash Report comes to council a day or two after such an event. Feedback is also provided from staff who have attended the site. Police confirmed that they follow up the Coroner's reports and recommendations when finalised.

Noted that Chair Mark Schweikert had to leave the meeting at this stage approximately 2.50pm

- Melrose Place – parking issue, a proposed design for treatments to address parking concerns was discussed which features yellow kerb marking. Council and RMS advised they would include an inspection of the site that afternoon.

Local Traffic Committee Minutes – 4 December 2019

Next Meeting

Date to be advised.

There being no further business, the meeting closed approximately 3.20pm

Recommendation

That Council resolve that:

- 1. Note the minutes of Local Traffic Committee Meeting held on 4 December 2019.**
 - 2. Adopt recommendations LTC 48/19 to LTC 53/19 from the meeting held on 4th December 2019.**
-

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 12.1 CONSTITUTIONAL REFERENDUM

ATTACHMENT 1 POSSIBLE QPRC WARD CONFIGURATIONS

Example QPRC Ward Configurations

Population Distribution

The current QPRC population numbers around 60,000, with 45,000 residing in the greater Queanbeyan area and the remaining 15,000 in the surrounding region.

Ward boundaries are ultimately set and adjusted according to current population figures and also to align as closely as possible with existing statistical boundaries. The following data, extracted from Australian Bureau of Statistics census information as summarised by profile.id (<https://profile.id.com.au/queanbeyan-palerang>), nonetheless provides an indication of population distribution within the QPRC LGA and thus a guide as to where ward boundaries could be located.

| | |
|---|-------|
| Rural East | 2,874 |
| Braidwood | 1,783 |
| Bungendore | 4,657 |
| Wamboin/Bywong/Sutton | 4,022 |
| Captains Flat/Hoskinstown/Primrose Valley | 1,369 |
| Carwoola/Greenleigh/The Ridgeway | 2,425 |
| Queanbeyan East | 4,183 |
| Queanbeyan | 6,573 |
| Crestwood | 4,885 |
| Queanbeyan West | 3,232 |
| Jerrabomberra | 9,918 |
| Karabar | 8,432 |
| Googong/Tralee | 3,780 |
| Royalla/Burra | 1,926 |

Ward Arrangement

The Local Government Act 1993 and Local Government (General) Regulation 2005 require that all wards comprise the same population \pm 10% and be represented by the same number of councillors.

As noted in the background information, NSW Councils currently employ anywhere from two (2) to five (5) wards, with anything from two (2) to five (5) councillors elected per ward, in councils comprising from six (6) to fifteen (15) councillors.

There does not appear to be any explicit statement within the Act in relation to the minimum number of councillors that must represent a ward. However, working with the fact that the minimum number of councillors representing a ward in any current NSW council is two, and without changing the number of councillors on the present QPRC, there are two possible configurations: two wards represented by five councillors each, or five wards represented by two councillors each.

The following are examples of how these two configurations could be represented. An arrangement of five wards, each represented by two councillors, would appear to present the most appropriate configuration in the present case. Regardless, the ultimate decision on proposed boundaries should only follow an appropriate exercise in community engagement.

Example QPRC Ward Configurations

There does not, however, appear to be any requirement to settle on a specific ward configuration before a referendum is held or indeed to nominate a specific configuration in the referendum question. The style of consultation could then follow, for example, that adopted by Shellharbour City Council (<https://letschatshellharbour.com/proposed-ward-boundary-options>), where, having voted in 2017 to move to a ward system, only then went out to the community to seek comment on the various ward configurations that might apply at the 2020 elections.

Two (2) Wards x Five (5) Councillors

Population per ward: ~30,000 ± 10%

While a 5 x 2 arrangement would improve the opportunities for rural representation, any ward containing rural or 'town' populations would still likely be dominated by its urban population. It would, however, be possible to configure one ward so that there would be a significant opportunity for rural representation.

Possible Configuration

- A Ward Central*
- B Ward Regional*

Based on the above locality population figures, however, it might be difficult to identify a satisfactory division of the urban population.

Five (5) Wards x Two (2) Councillors

Population per ward: ~12,000 ± 10%

This would allow at least one ward to comprise exclusively areas from with the former Palerang LGA, and a second that could be predominantly rural in character.

Possible Configuration

Note that these examples are indicative localities only. Actual boundaries would generally be set according to population numbers in ABS census areas.

- A Ward City A*
Crestwood
Queanbeyan
- B Ward City B*
Googong/Tralee,
Jerrabomberra
- C Ward City C*
Karabar
Queanbeyan West

Example QPRC Ward Configurations

D Ward Regional South

Captains Flat/Hoskinstown/Primrose Valley
Carwoola/Greenleigh/The Ridgeway
Queanbeyan East,
Royalla/Burra

E Ward Regional North

Braidwood
Bungendore
Rural East
Wamboin/Bywong/Sutton

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 12.1 CONSTITUTIONAL REFERENDUM

ATTACHMENT 2 REFERENDUM QUESTIONS

Referendum Questions

Nine (9) councils included referendum questions at their last local government elections, in either 2016 (5) or 2017 (4), the latter being councils that had been subject to amalgamation or review.

Of these, seven (7) councils presented a single referendum question, while the other two (2) councils presented two referendum questions. In both cases where two questions were presented, one related to the election of the mayor and other to the existence of wards. In both cases, the population voted in support of a mayor elected by the voters and the retention (Dungog) or creation (Shellharbour) of wards.

In all, there were five (5) referenda in relation to the election of the mayor (noting that two of these voted against a popularly elected mayor—one to change away from the popular mayor (North Sydney) and the other not to change the existing method of election (Upper Hunter)), four (4) on the subject of wards, and four (4) in relation to changing the number of councillors. The numbers don't quite add up because in two cases a single referendum questions (Dungog and Shellharbour) included both the issue of the mayoral election and the number of councillors].

Cabonne Council, 2017 (Councillors)

Do you favour reducing councillor numbers from twelve (12) to nine (9)?

Passed: 60.86% Yes, 39.14% No

Dungog Shire Council, 2017 (Wards, Mayor, Councillors)

Dungog Shire Council currently has nine (9) Councillors with the Mayor elected by the Councillors. Do you approve of the popular election of the Mayor with seven (7) Councillors including the Mayor?

Passed: 71.89% Yes, 28.11% No

Do you approve of the abolition of wards?

Not passed: 45.91% Yes, 54.09% No

Hawkesbury City Council, 2016 (Wards)

Currently Hawkesbury City Council is an undivided council with no wards. Do you agree to the Hawkesbury Local Government Area being divided into three (3) wards, each ward electing four (4) Councillors?

Not passed: 30.87% Yes, 69.13% No

Narrandera Shire Council, 2016 (Councillors)

Do you support a reduction in the number of Councillors for the Narrandera Shire Council from nine (9) to seven (7)?

Not passed: 48.92% Yes, 51.08% No

Referendum Questions

North Sydney Council, 2017 (Mayor)

Do you favour election of the Mayor by Councillors for a term of two years?

Passed: 52.43% Yes, 47.57% No

Shellharbour City Council, 2017 (Wards, Mayor, Councillors)

The Mayor of City of Shellharbour Council is currently elected annually by the seven (7) Councillors. Do you favour the election of the Mayor by the voters of City of Shellharbour for a four year term which necessitates an increase in the number of Councillors by one (1)? This will result in a total of nine (9) elected representatives made up of one (1) Mayor and eight (8) Councillors.

Passed: 70.14% Yes, 29.86% No

Currently the City of Shellharbour Local Government Area has no Ward structure. Do you favour the City of Shellharbour Local Government Area being comprised of Wards?

Passed: 50.34% Yes, 49.66% No

Tenterfield Shire Council, 2016 (Wards)

Do you favour the removal of the current ward based system so that all electors vote for all 10 Councillors that represent the Tenterfield Shire Council area?

Not passed: 43.42% Yes, 56.58% No

Upper Hunter Shire Council, 2016 (Mayor)

Do you favour the election of the Mayor by electors for a four (4) year term with the number of Wards reduced from three (3) to two (2), each Ward comprising of four (4) Councillors, plus a popularly elected Mayor?

Not passed: 43.03% Yes, 56.97% No

Wollondilly Shire Council, 2016 (Mayor)

The Mayor of the Upper Hunter Shire Council is currently elected annually by the nine (9) Councillors. Do you want to change to the direct election of the Mayor by the voters of the Upper Hunter Shire Council, for a four (4) year term, with the number of Councillors (including the Mayor) remaining at nine (9)?

Not passed: 65.80% Yes, 34.20% No

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

18 DECEMBER 2019

ITEM 14.1 RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 1 RESPONSES TO COUNCILLORS QUESTIONS

QPRC COUNCILLORS' QUESTIONS

| No. | Date rec'd | Question / Request | Responsible staff | Response | Date of reply | COMPL Y/N |
|-----|------------|--|--|--|---------------------------|----------------------|
| 168 | 29/11/19 | Following witnessing a person using a standpipe to draw water from a hydrant, Cr Marshall made the following enquiries: 1. Is it a Council standpipe? 2. Who polices whether the water tank used would be food grade? 3. Do ICON Water standpipes fit Council's hydrants? | 1. Portfolio GM Community Connection 2. Portfolio GM Natural & Built Character 3. Portfolio GM Community Connection | 1. Staff advised that the stand pipe is one that has been provided by Council and he is permitted to access hydrants to obtain water. 2. 3. Yes | 1. 4/12 2. 3. 11/12 | 1. Y 2. N 3. Y |
| 167 | 29/11/19 | Cr Marshall requested an update on the progress of the ABC Canberra retransmission. | Service Mgr Customer & Communication | Staff are working with the consultants and ACMA to finalise this. ACMA had issues with the Mt Cronin site, but we are now looking at installing infrastructure at Captains Flat and Braidwood. There is a cost increase of \$20,000 because of the two sites and largely due to the need to install a small shed with air conditioning at Braidwood. | 29/11/19 | Y |
| 166 | 28/11/19 | Cr Marshall enquired about parking around the Bungendore off leash dog park. | Service Mgr Urban Landscapes | The area between the scouts and child care is a closed road, but provides informal parking for both those organisations and the dog park. The old pine logs have deteriorated allowing access deeper into the site. Staff will secure the area with bollards so the cars can only park on the gravelled area and not under the trees. | 29/11/19 | Y |
| 165 | 10/19 | At a Councillor workshop several weeks ago, a question was asked why Council's fines income had increased from \$361k in 2017/18 to \$744k in 2018/19. | Portfolio GM Organisation Capability Service Manager Finance | There was a significant increase in traffic infringements, majority parking fines, issued in 2018/19, with 3,623 issued, compared with 2,043 issued in the previous year. Since 2018, Council has | 27/11/19 | Y |

| | | | | <p>three dedicated rangers to traffic infringements, where previously animal management and general ranger duties were combined.</p> <p>The number of infringement notices issued by QPRC over the last three financial years is set out below:</p> <table border="1"> <thead> <tr> <th>Financial Year</th> <th>Traffic infringements issued</th> </tr> </thead> <tbody> <tr> <td>2016-17</td> <td>1526.00</td> </tr> <tr> <td>2017-18</td> <td>2043.00</td> </tr> <tr> <td>2018-19</td> <td>3623.00</td> </tr> </tbody> </table> | Financial Year | Traffic infringements issued | 2016-17 | 1526.00 | 2017-18 | 2043.00 | 2018-19 | 3623.00 | | |
|----------------|------------------------------|---|--|---|----------------|------------------------------|---------|---------|---------|---------|---------|---------|--|--|
| Financial Year | Traffic infringements issued | | | | | | | | | | | | | |
| 2016-17 | 1526.00 | | | | | | | | | | | | | |
| 2017-18 | 2043.00 | | | | | | | | | | | | | |
| 2018-19 | 3623.00 | | | | | | | | | | | | | |
| 164 | 21/11/19 | Following advice from a resident that Googong was receiving a full size indoor basketball stadium, Cr Winchester enquired if this was true. | Portfolio GM Natural & Built Character | The Indoor Sports and Aquatic Centre includes a "two court indoor sports hall with tiered seating". | 22/11/19 | Y | | | | | | | | |
| 163 | 20/11/19 | Cr Winchester sought information regarding the potential of piping the creek that is located behind Campese field in Queanbeyan. | Service Mgr Urban Landscapes | There are no plans to pipe the section of Buttles Creek as it passes Campese Oval and Taylor Park. The creek has undergone extensive environmental restoration over a number of years and now contributes to the urban bushland and water quality in the Queanbeyan River. The only option to further increase safety at the sports fields would be for additional fencing. | 25/11/19 | Y | | | | | | | | |
| 162 | 20/11/19 | On behalf of a member from the Captains Flat community, Cr Marshall enquired about the replacement of the shade sail at the local pool. | Portfolio GM Community Choice | The shade sail was replaced on 25 November. | 21/11/19 | Y | | | | | | | | |

| | | | | | | |
|----|----------|---|---|---|--------------------------|---|
| 76 | 26/04/18 | Cr Schweikert requested a discussion be held on fencing regulations in the LEP when residential land abuts rural land. | Service Mgr Land-Use Planning | <p>This will be considered when the Palerang Development Control Plan 2014 and the Queanbeyan Development Control Plan 2012 are combined.</p> <p>Also it needs to be noted that certain types of fencing in certain rural zones, environmental protection zones and Zone R5 are exempt development if it meets the development standards of Subdivision 18 of <i>State Environmental Planning Policy (Exempt and Complying Development Codes) 2008</i>.</p> <p>In addition it is understood that a particular area of interest was the subdivision which fronts Mecca Lane and backs onto the undeveloped area of Bungendore East.</p> <p>In this case the reason a rural fence was required at the rear property boundary and not a 1.8m solid fence was to reduce the visual impact of development, particularly when viewed from the Kings Highway. This was originally intended to be used in conjunction with a landscape buffer to provide privacy but much of this buffer has now been removed or not cared for.</p> | 15/01/19 | N |
| 63 | 26/04/18 | Cr Schweikert conveyed a request from the Bungendore War Memorial s.355 Committee for a condition survey to be done on the Bungendore Cenotaph as water is seeping from some of the joints. The survey could assist when the Committee applies for future grant applications. | Portfolio GM Community Connection | <p>Staff have liaised with the s.355 Committee and put forward options for the survey.</p> <p>Staff are also investigating remediation options to prevent further seepage.</p> | 20/03/18 20/06/18 | N |

14.1 Responses to Councillors' Questions
 Attachment 1 - Responses to Councillors' Questions (Continued)

| | | | | | | |
|----|----------|---|---|--|----------|---|
| 13 | 29/10/17 | Cr Bray has received a complaint from a resident in Lerra Street regarding the noise of vehicles coming through the roundabout at the intersection of Edwin Land Parkway and Numeralla Drive. The complainant requests noise attenuation provisions be put in place. | Portfolio GM Community Connection | Noise monitoring work will be completed shortly and a report to Council will follow. | 12/07/19 | N |
| 6 | 4/10/17 | Request the Local Traffic Committee review the intersection of Canberra Avenue and Stormaway Road and advise if a stop sign for vehicles entering Stormaway Road from Canberra Ave (similar to the one at the previous intersection with Ross Road) can be implemented. | Portfolio GM Community Connection | A review of this intersection is underway and a report provided to Council once completed. | 21/03/18 | N |