

MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore on Wednesday, 27 March 2019 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Overall (Chair), Crs Biscotti, Bray AM, Harrison, Hicks, Marshall,

Noveska, Schweikert, Taylor and Winchester.

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager

Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and P Neil, Portfolio General Manager Organisational

Capability.

Also Present: W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

A minute silence was observed in recognition of those who lost their lives in the terrible Christchurch attack on 15 March 2019.

1. OPENING

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

2. APOLOGIES

074/19

RESOLVED (Taylor/Noveska)

That the apology for non-attendance from Cr Brown be received and that leave of absence be granted.

The resolution was carried unanimously.

3. DISCLOSURES OF PECUNIARY INTERESTS

075/19

RESOLVED (Taylor/Schweikert)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Cr Taylor declared a less than significant non-pecuniary interest in Item 12.15 – Variation to MOU – Googong Sports Club, stating her husband is a member of the organising committee of the Googong Sports Club.

Mr Michael Thompson declared a less than significant non-pecuniary interest in Item 12.15 - Variation to MOU – Googong Sports Club, stating he is related to a Director of the proponent.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Ordinary Meeting of Council held on 27 February 2019

076/19

RESOLVED (Taylor/Bray)

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Council Chambers on Wednesday 27 February 2019 be confirmed.

The resolution was carried unanimously.

4.2 Minutes of the Planning and Strategy Committee of the Whole meeting held on 13 March 2019

077/19

RESOLVED (Taylor/Hicks)

That the Minutes of the Planning and Strategy Committee of the Whole meeting held in the Queanbeyan Council Chambers on Wednesday 13 March 2019 be confirmed.

The resolution was carried unanimously.

5. PRESENTATION BY DEPARTMENTAL OR OTHER REPRESENTATIVES

There were no presentations.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising.

7. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS

The following presenters were heard:

Ms Clare Gilligan – Item 12.1 - Amendment to South Jerrabomberra Local Infrastructure Contributions Plan 2018

Ms Sue Murray – Item 12.6 - Request for Tender No. 2019-20 - New Playground at Ryrie Park, Braidwood

Mr David Jones – Item 12.15 - Variation of MOU - Googong Sports Club

Mr Matt Frawley – Item 12.15 - Variation of MOU - Googong Sports Club

Mr Nathan Heckel – Item 20.2 - Alleged Offensive Noise From Event Venue

078/19

RESOLVED (Schweikert/Marshall)

That Mr Heckel be granted an additional one minute to speak.

The resolution was carried unanimously.

8. MAYORAL REPORT

There was no Mayoral Report.

9. MAYORAL MINUTE

9.1 Request for Use of Community Facility

079/19

RESOLVED (From the Chair)

That Council:

- 1. Authorise the CEO to provide a suitable venue subject to availability during the Holy Month of Ramadan period May-June 2019.
- 2. Waive the hall hire fee on this occasion.

The resolution was carried unanimously.

10. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motion of Rescission.

11. NOTICES OF MOTIONS

11.1 Facilities at Hoover Road Archery Complex

080/19

RESOLVED (Winchester/Noveska)

That Council investigate the potential costs, and a preferred site for, toilet facilities at the Hoover Road Archery complex.

The resolution was carried unanimously.

12. ITEMS FOR DETERMINATION

12.1 Amendment to South Jerrabomberra Local Infrastructure Contributions Plan 2018

081/19

RESOLVED (Hicks/Bray)

That this item be deferred to a Councillor workshop following staff discussion with primary stakeholders.

12.2 **Transfer of Responsibilities Under the Crown Lands** Management Act to Crown Land to be Managed by Council

RESOLVED (Harrison/Schweikert)

That Council:

- Advise the NSW Department of Industry that Council accepts the management of the land listed in Attachment 1 (Tables A, B and C).
- 2. Advise the NSW Department of Industry that Council does not wish to manage the land listed in Attachment 1 (Table D and E), despite some being devolved.
- Advise the NSW Department of Industry that Council would 3. like to manage the land listed in Attachment 1 (Table F).
- Advise the NSW Department of Industry that Council does not 4. support the transfer of responsibility for determining Native Title Claims on Crown Land managed by Council from the Crown to local government, and that the Crown should continue to bear the cost of determining such claims.
- 5. Note that staff will be preparing management plans for the land it will be managing and that subsequent reports will be prepared for Council.

The resolution was carried unanimously.

12.3 Review of E4 Zone - Bywong and Wamboin - Independent **Report Update and Potential Workshop**

083/19 RESOLVED (Hicks/Schweikert)

That Council hold a workshop on 10 April 2019 to discuss the recommendations from the independent report prepared on the review of the application of the E4 Environmental Living zone in Bywong and Wamboin.

The resolution was carried unanimously.

12.4 Workshop on DA.2018.192 Proposed Recreation Facility (Outdoor) - Rifle Range - 2155 Collector Road Currawang

RESOLVED (Schweikert/Hicks)

That Council hold the proposed workshop relating to DA.2018.192 on 17 April 2019 followed by consideration of the matter at the 8 May 2019 Planning & Strategy Meeting.

The resolution was carried unanimously.

084/19

082/19

12.5 Proposed New Road Name - Crags Road, Wog Wog

085/19 **RESOLVED** (Taylor/Schweikert)

That Council:

- 1. Adopt in principle the name 'Crags Road' as the proposed name for the new road created within the subject subdivision.
- 2. Advertise the name for public comment for 28 days.
- 3. Publish a notice in the NSW Government Gazette if no objections are received.

The resolution was carried unanimously.

12.6 Request for Tender No. 2019-20 - New Playground at Ryrie Park, Braidwood

086/19 RESOLVED (Taylor/Schweikert)

That Council award Contract No. RFT 2019-20 to Tenderer Number 1, CRS Creative Recreation Solutions Pty Ltd, with the total renewal budget being \$500,000.

The resolution was carried unanimously.

12.7 Request for Tender No. 2019-12 - Kerb Treatments, Wallace Street & Duncan Street, Braidwood and Project Update

087/19 <u>RESOLVED</u> (Harrison/Marshall)

That Council note the results of the Request for Tender Process No. 2019-12.

The resolution was carried unanimously.

12.8 Council Operations Sustainability Policy

088/19 **RESOLVED** (Taylor/Marshall)

That Council adopt the Council Operations Sustainability Policy.

The resolution was carried unanimously.

089/19 RESOLVED (Hicks/Schweikert)

That Item 12.15 be brought forward at this juncture.

The resolution was carried unanimously.

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Cr Taylor and Mr Thompson declared an interest in this item and left the meeting at 6.10pm.

12.15 Variation of MOU - Googong Sports Club

090/19

RESOLVED (Biscotti/Marshall)

That Council agree to alter the MOU for the development of a Sports Club at Googong to increase the licensed area to 7,000 m².

The resolution was carried unanimously.

Cr Taylor and Mr Thompson returned to the meeting at 6.12pm.

12.9 Sports Assistance Scheme Request

091/19

RESOLVED (Winchester/Bray)

That Council approve a grant to Ms Kimberley Grant from the Community Assistance Scheme of \$600 to support her attending the 2019 Touch Football World Cup.

The resolution was carried unanimously.

12.10 Request for Donation - Monaro Panthers Football Club - Riverside Oval Clubhouse

092/19

RESOLVED (Taylor/Noveska)

That:

- 1. Council advise the Monaro Panthers Football Club that Council is unable to waive the application fees in relation to the grant funded Riverside Stadium upgrade project on this occasion, as funding in the 2018 donations round has been fully expended.
- 2. The application for additional funding be included for consideration in the 2019 round of applications for financial assistance.

For: Crs Bray, Harrison, Hicks, Marshall, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Biscotti

12.11 Tender RFT 2019-27 - Queanbeyan River Shared Path Bridge Design and Construction

093/19

RESOLVED (Bray/Noveska)

That Council:

- 1. Tender 2019-27 to Tenderer 3 (TOISCH Pty Ltd) for the design and construction of the Queanbeyan River shared path bridge for the contract price of \$439,231.82 ex GST.
- 2. Allocate a project budget to this project as outlined in the Tender Evaluation Report.

12.12 Bungendore Depot - Building Replacement

094/19

RESOLVED (Schweikert/Harrison)

That Council:

- 1. Approve the refitting and extension to the current facilities building at the Bungendore Depot as outlined in this report.
- 2. Approve \$290,000 for the Bungendore Depot work to be funded from merger grants and be included in the third quarter 2018/2019 budget review.

The resolution was carried unanimously.

12.13 181-183 Cooma Street, Queanbeyan - Options

095/19

RESOLVED (Schweikert/Hicks)

That:

- Council seek expressions of interest in regard to a sale and redevelopment of the property with a condition of sale that there be a provision of a community centre either in-situ or in the Karabar area.
- 2. Current users of the community centre be given at least 12 months' notice and that Council staff assist current users in securing alternative premises as their needs arise.

The resolution was carried unanimously.

12.14 Stakeholder and Community Engagement Framework Policy RESOLVED (Taylor/Hicks)

096/19

That Council:

- 1. Adopt the Stakeholder and Community Engagement Framework Policy.
- 2. Rescind the following policies:
 - a. QCC Community Consultation and Engagement Policy
 - b. Palerang Community Consultation and Participation Policy.

The resolution was carried unanimously.

12.15 Variation of MOU - Googong Sports Club

This item was dealt with in earlier business.

12.16 Access Agreement - Queanbeyan Veterans Motor Cycle Club Seiffert Oval Function Room

097/19

RESOLVED (Biscotti/Bray)

That Council renew the Access Agreement with Queanbeyan Veterans Motorcycle for the use of the Seiffert Oval function room for five years, and the annual rental fee be at the standard NSW Crown Lands charge.

12.17 Membership of the Audit, Risk and Improvement Committee

098/19

RESOLVED (Harrison/Winchester)

That Council:

- Seek expressions of interest for independent external positions from suitably qualified individuals be sought by public advertisement.
- 2. Select members with a view to ensuring the Committee collectively possesses a broad range of skills and experience relevant to the operations of Council.
- Consider applications from current independent external members with a view to ensuring the Committee collectively possesses an understanding of issues relevant to Council's current activities and circumstances.
- 4. Establish an evaluation panel comprising of the Mayor, Chief Executive Officer and Portfolio General Manager, Organisation Capability.

The resolution was carried unanimously.

12.18 Investment Report - February 2019

099/19

RESOLVED (Bray/Winchester)

That Council:

- 1. Note the 2018/19 investment income for February 2019 was \$1,091,990.
- 2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Queanbeyan-Palerang Regional Council's investment policy.
- 3. Adopt the Investment Report for the month of February 2019.

The resolution was carried unanimously.

12.19 QPRC - Investment Policy

100/19

RESOLVED (Marshall/Winchester)

That Council exhibit the draft QPRC Investment Policy for a period of 28 days.

12.20 Two Fires Festival of Arts and Activism Request for Donation MOVED (Schweikert/Harrison)

That Council:

- 1. Advise the Two Fires Festival of Arts and Activism Inc that Council is unable to waive the hire fees for Ryrie Park South on this occasion for the following reasons:
 - Their application needs to be considered within Council's annual community grant funding round, rather than as a one-off application following the 2018 round;
 - b. Funding in the 2018 round has been fully expended;
 - c. All applications for community grant funding should be submitted in accordance with the provisions of Part 5 Categories A and B of the QPRC Donations Policy.
- 2. Encourage the Two Fires Festival of Arts and Activism Inc to consider submitting an application, addressing all criteria, in the 2020 community grant funding program for the next festival scheduled to be held in 2021.

Cr Marshall foreshadowed a CONTRARY motion: ["That Council waive the fees for the hire of Ryrie Park South for the Two Fires Festival of Arts and Activism Inc."]

The motion (of Crs Schweikert and Harrison) was PUT and CARRIED.

101/19 **RESOLVED** (Schweikert/Harrison)

That Council:

- 1. Advise the Two Fires Festival of Arts and Activism Inc that Council is unable to waive the hire fees for Ryrie Park South on this occasion for the following reasons:
 - a. Their application needs to be considered within Council's annual community grant funding round, rather than as a one-off application following the 2018 round:
 - b. Funding in the 2018 round has been fully expended;
 - c. All applications for community grant funding should be submitted in accordance with the provisions of Part 5 Categories A and B of the QPRC Donations Policy.
- 2. Encourage the Two Fires Festival of Arts and Activism Inc to consider submitting an application, addressing all criteria, in the 2020 community grant funding program for the next festival scheduled to be held in 2021.

For: Crs Biscotti, Bray, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester.

Against: Cr Marshall

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12.21 Queanbeyan and District Rugby League Club Request for Donation

102/19 <u>RESOLVED</u> (Winchester/Harrison)

That Council:

- Encourage the Queanbeyan and District Rugby League Club to lodge an application, addressing all criteria, in the 2019 round of the annual Community Grants Program within the QPRC Donations Policy, equivalent to the fees for the hire of the Seiffert Oval for the 2019 QCU Knockout competition.
- Encourage the Queanbeyan and District Rugby League Club to lodge applications in future rounds of the Community Grants Program for a similar donation equivalent to the hire fees of Seiffert Oval for the QCU Knockout.
- 3. Advise the Queanbeyan and District Rugby League Club that Council cannot guarantee a permanent booking on the second Saturday of September each year until 2022, but that staff will continue to find a suitable weekend booking for the QCU knockout competition i.e. after the League Grand Finals in September.

The resolution was carried unanimously.

13. ITEMS FOR INFORMATION

13.1 Merger Update

103/19 RESOLVED (Schweikert/Taylor)

105/19

That the report be received for information.

The resolution was carried unanimously.

13.2 Queanbeyan-Palerang Sports Council Strategic Planning Workshop

104/19 **RESOLVED (Biscotti/Hicks)**

That the report on the Queanbeyan-Palerang Sports Council Strategic Planning Workshop held on 25 February 2019 be received for information.

The resolution was carried unanimously.

13.3 QPRC Environmental Expos

RESOLVED (Marshall/Taylor)

That the report be received for information.

The resolution was carried unanimously.

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13.4 Detailed design of Bungendore Floodplain Risk Management Implementation

106/19

RESOLVED (Schweikert/Harrison)

That the report be received for information.

The resolution was carried unanimously.

13.5 Canberra Region Joint Organisation

107/19

RESOLVED (Harrison/Taylor)

That Council note the Canberra Region Joint Organisation's Strategic Plan 2019 – 2021, and its Statement of Strategic Regional Priorities.

The resolution was carried unanimously.

13.6 Resolution Action Sheet

108/19

RESOLVED (Taylor/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

14. COMMITTEE REPORTS AND RECOMMENDATIONS

14.1 Youth Advisory Committee

109/19

RESOLVED (Taylor/Biscotti)

That Council:

- 1. Note the minutes of the Youth Advisory Committee held on 4 February 2019.
- 2. Adopt recommendation YAC 03/19 from the meeting held on 4 February 2019.

YAC 03/19 That the Youth Advisory Committee be extended from 8 members to 12 members.

The resolution was carried unanimously.

14.2 Access Committee

110/19

RESOLVED (Bray/Harrison)

That Council note the minutes from the Access Committee's meeting held on 8 February 2019.

14.3 Wamboin Hall Management s.355 Committee Minutes

111/19

RESOLVED (Harrison/Hicks)

That Council note the minutes of the Wamboin Hall Management s.355 Committee's meeting held on 31 January 2019.

The resolution was carried unanimously.

15. DELEGATES' REPORTS

Cr Harrison reported on his attendance at the Dargues Reef Community Consultative Committee.

Cr Overall reported on his attendance at the following:

- Wamboin Communications Action Group
- Carwoola Telecommunications and Digital Connectivity Forum
- Country Mayors Meeting
- Local Government NSW Election Leaders' Debate and Q & A Session
- Local Government Professionals' Governance Conference
- Christchurch Memorial Vigil in Canberra

16. RESPONSES TO COUNCILLORS' QUESTIONS

16.1 Responses to Councillors' Questions

112/19

RESOLVED (Taylor/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

18. MATTERS OF WHICH NOTICE HAS NOT BEEN GIVEN BUT RULED BY THE CHAIR TO BE CONSIDERED

There were no matters.

19. COUNCILLORS' QUESTIONS FOR NEXT MEETING

- Cr Schweikert requested that Council receive a regular report on the number of Snap Send Solve reports received and their respective actions.
- 2. Cr Schweikert requested that Council revisit the Events Strategy, policy and budget through a Councillor workshop.
- Cr Schweikert referred to the NSW Safer Roads and Federal Blackspots Program that is currently open and enquired as to the process for applying for funding for the Macs Reef and Bungendore Roads intersection and also Fan Belt corner on Hoskinstown Road.
- 4. Cr Harrison requested the CEO provide Council with regular reports on property investments and returns.

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- Cr Taylor referred to the 40km/hr banners around school zones and enquired as to who is responsible for erecting them. Cr Taylor further asked, if the banners are in a location that is inconvenient to the school, can the school request they be moved.
- 6. Cr Taylor requested Council receive information on the rules and regulations of beekeeping in urban areas of our LGA.
- 7. Following enquiries from residents, Cr Hicks requested clarification as to why the speed limit on Old Cooma Road from Burra has been changed from 100kph to 80kph during the improvements to the road.
- Following an enquiry from a resident, Cr Overall enquired if Council has any plans for further works at the intersection of Southbar and Tharwa Roads Queanbeyan to address the issue of traffic build-up for vehicles heading west and turning right into Tharwa Road.

20. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings, Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

PRESENTATIONS

There were no presentations.

MOVED (Schweikert/Winchester)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 20.1 Request for Legal Assistance

Item 20.1 is confidential in accordance with s10(A) (i) of the Local Government Act 1993 because it contains alleged contraventions of any code of conduct requirements applicable under section 440 and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 20.2 Alleged Offensive Noise From Event Venue

Item 20.2 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 20.3 Queanbeyan CBD Property

Item 20.3 is confidential in accordance with s10(A) (di) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would. if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 20.4 Bungendore Properties

Item 20.4 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 20.5 Braidwood Properties

Item 20.5 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Marshall foreshadowed a CONTRARY motion: ["That Items 20.2 to 20.5 be dealt with in Closed Session and Item 20.1 be dealt with in Open Session."]

The motion (of Crs Schweikert and Winchester) was PUT and CARRIED.

RESOLVED (Schweikert/Winchester)

That pursuant to Section 10A of the Local Government Act, 1993 the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

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113/19

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For: Crs Biscotti, Bray, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

The meeting then moved into Closed Session at 7.19pm to discuss the matters listed above.

Cr Overall declared a significant non-pecuniary interest in this item stating: "The matter concerns myself as Administrator in 2016/17", and vacated the Chair, and left the meeting room at 7.19pm.

The Deputy Mayor assumed the Chair.

20.1 Request for Legal Assistance

The motion LAPSED in the absence of a mover.

Cr Overall returned to the meeting at 7.21pm and assumed the Chair.

20.2 Alleged Offensive Noise From Event Venue

114/19 <u>RESOLVED</u> (Schweikert/Biscotti)

That:

- 1. The training operator provide to Council an assessment of the noise impacts of the gunfire training activity on the surrounding area by providing an Acoustic Assessment Report from an independent qualified acoustic consultant within three months.
- 2. A further report be presented to Council following receipt of the the acoustic report.

The resolution was carried unanimously.

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Procedural motion

115/19 <u>RESOLVED</u> (Winchester/Biscotti)

That Council not adjourn for the scheduled supper break but continue with the meeting and complete the agenda.

The resolution was carried unanimously.

20.3 Queanbeyan CBD Property

116/19 <u>RESOLVED</u> (Hicks/Schweikert)

That Council:

- 1. Receive and note the report on the Queanbeyan CBD property.
- 2. Authorise the CEO to engage and negotiate with the proponent.
- 3. Provide a letter of support to enable lodgement of an EOI.
- 4. Consider further reports should the EOI progress.

The resolution was carried unanimously.

20.4 Bungendore Properties

RESOLVED (Schweikert/Biscotti)

That:

117/19

- 1. Council's agent conduct the sale of 12 Malbon Street, Bungendore and the CEO be authorised to negotiate the sale generally in accordance with the valuation.
- 2. The CEO continue negotiations with the owner of 31 Ellendon Street, Bungendore to establish the easement, and in the absence of any agreement, progress the easement through Land Acquisition (Just Terms Compensation) Act.
- 3. Council explore other options to establish an easement off Ellendon Street, Bungendore.

The resolution was carried unanimously.

20.5 Braidwood Properties

118/19 **RESOLVED** (Taylor/Winchester)

That Council authorise the CEO to negotiate the acquisition of the property to an amount as outlined in the report, for further report to Council for finalisation.

For: Crs Biscotti, Bray, Marshall, Noveska, Taylor and Winchester Against: Crs Harrison, Hicks, Overall and Schweikert

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119/19 **RESOLVED** (Schweikert/Hicks)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.50pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

The time being 7.52pm, Cr Overall announced that the Agenda for the meeting had now been completed.

CR TIM OVERALL MAYOR CHAIRPERSON