



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Bungendore Council Chambers on Wednesday, 25 September 2019 commencing at 5.30pm.

## ATTENDANCE

**Councillors:** Cr Overall (Chair), Crs Biscotti, Bray AM, Brown, Harrison, Hicks, Marshall, Noveska, Schweikert and Taylor.

**Staff:** P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and P Neil, Portfolio General Manager Organisational Capability.

**Also Present:** W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

### 1. OPENING

The meeting opened at 5.30pm.

### 2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

### 3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

305/19

#### **RESOLVED (Taylor/Schweikert)**

That apology for non-attendance from Cr Winchester be received and that leave of absence be granted.

The resolution was carried unanimously.

### 4. CONFIRMATION OF MINUTES

#### 4.1 **Minutes of the Ordinary Meeting of Council held on 28 August 2019**

306/19

#### **RESOLVED (Taylor/Bray)**

That the minutes of the Ordinary Meeting of Council held in the Bungendore Council Chambers on Wednesday 28 August 2019 be confirmed.

The resolution was carried unanimously.

**4.2 Minutes of the Planning and Strategy Committee of the Whole held on 11 September 2019**

307/19

**RESOLVED (Schweikert/Bray)**

That the minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 11 September 2019 be confirmed.

The resolution was carried unanimously.

**5. DISCLOSURES OF INTERESTS**

308/19

**RESOLVED (Taylor/Harrison)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Marshall, Noveska, Overall and Taylor

Against: Cr Schweikert

There were no disclosures.

**6. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.33pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

309/19

**RESOLVED (Overall/Schweikert)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.33pm and resumed at 5.37pm.

**7. MAYORAL MINUTE**

There was no Mayoral Minute.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motion of Rescission.

**9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**

**9.1 Method of Ballot for the Election of QPRC Mayor for 2019-20**

310/19

**RESOLVED (Taylor/Biscotti)**

That the method of ballot for the position of Mayor for the 2019-2020 term be by open voting (show of hands) pursuant to Schedule 7, Part 1(3) of the Local Government (General) Regulation 2005.

The resolution was carried unanimously.

The Mayor vacated the Chair at 5.38pm.

The CEO/General Manager, as Returning Officer, called for nominations for the position of Mayor for 2019/20. There was one nomination, that of Cr Tim Overall, who had accepted the nomination.

There being no further nominations, the Returning Officer declared Cr Overall duly elected as Mayor for the 2019/20 term.

The Mayor resumed the Chair at 5.39pm.

**9.2 Position of Deputy Mayor for 2019-20**

311/19

**RESOLVED (Taylor/Biscotti)**

That:

1. Council elect a Deputy Mayor for the Mayoral 2019-20 term.
2. The method of ballot for the position of Deputy Mayor be by open voting (show of hands), pursuant to Schedule 7, Part 1(3) of the Local Government (General) Regulation 2005.

The resolution was carried unanimously.

The CEO/General Manager, as Returning Officer, called for nominations for the position of Deputy Mayor for 2019/20. There were two nominations received, those of Cr Trudy Taylor and Cr Radmila Noveska, both of whom had accepted nomination. Following the vote by a show of hands, resulting in six votes for Cr Taylor, and thus being a majority of those present, the Returning Officer declared Cr Taylor duly elected as Deputy Mayor for the 2019/20 term.

**9.3 Ballot Papers for Mayoral and Deputy Mayoral Elections**

As no ballot papers had been required for the election of the Mayor and Deputy Mayor, this item was withdrawn.

**9.4 Delegations to the Mayor and Deputy Mayor**

312/19

**RESOLVED (Schweikert/Marshall)**

That pursuant to Section 377(1) of the *Local Government Act 1993*, the delegations to the Mayor Cr Tim Overall and Deputy Mayor Cr Trudy Taylor be granted and remain in force until revoked by resolution of Council.

The resolution was carried unanimously.

**9.5 Council Meeting Schedule**

313/19

**RESOLVED (Schweikert/Taylor)**

That Council reaffirm the following meeting schedule:

1. Planning and Strategy Committee meetings be held on the second Wednesday of each month except December and January, in the Council Chambers, Queanbeyan, commencing at 5.30pm.
2. Ordinary Council meetings be held on the fourth Wednesday of each month except December, in the Council Chambers, Bungendore, commencing at 5.30pm.
3. An Ordinary Council meeting be held on the third Wednesday of December at 5.30pm in the Council Chambers, Bungendore, the agenda for which may include any planning matters that require Council's consideration.
4. The agenda for the Ordinary meeting to be held in January each year include any planning matters that require Council's consideration.

The resolution was carried unanimously.

**9.6 Weeds Advisory Committee**

**MOVED (Schweikert/Bray)**

That:

1. Council note the report.
2. Council receive a bi-annual report on Council's management of weeds under the NSW Biosecurity Framework in regard to safeguarding our economy, environment and community.
3. The report address Council's role and record in working with landowners and occupiers to help them meet their general biosecurity duty according to the *Biosecurity Act 2015*, including:
  - Helping to identify priority weeds
  - Providing advice and information on ways to manage weeds
  - Providing displays at community events about weeds
  - The ongoing program of rural and urban inspections to check for priority weeds
  - Compliance issues

**AMENDMENT (Marshall/Brown)**

That:

1. Council note the report. .
2. Council receive a bi-annual report on Council's management of weeds under the NSW biosecurity framework in regard to safeguarding our economy, environment and community.
3. The report address Council's role and record in working with landowners and occupiers to help them meet their general biosecurity duty according to the *Biosecurity Act 2015*, including:
  - Helping to identify priority weeds
  - Providing advice and information on ways to manage weeds
  - Providing displays at community events about weeds
  - The ongoing program of rural and urban inspections to check for priority weeds
  - Compliance issues
4. Council establish a Weeds Advisory Committee.

The amendment (of Crs Marshall and Brown) was PUT and LOST.

For: Crs Brown, Harrison, Marshall and Noveska

Against: Crs Biscotti, Bray, Hicks, Overall, Schweikert and Taylor

The motion (of Crs Schweikert and Bray) was PUT and CARRIED.

314/19

**RESOLVED (Schweikert/Bray)**

That:

1. Council note the report.
2. Council receive a bi-annual report on council's management of weeds under the NSW biosecurity framework in regard to safeguarding our economy, environment and community.
3. The report address Council's role and record in working with landowners and occupiers to help them meet their general biosecurity duty according to the *Biosecurity Act 2015*, including:
  - Helping to identify priority weeds
  - Providing advice and information on ways to manage weeds
  - Providing displays at community events about weeds
  - The ongoing program of rural and urban inspections to check for priority weeds
  - Compliance issues.

The resolution was carried unanimously.

9.7 Committee Delegates and Representatives for 2019-2020

315/19

**RESOLVED (Overall/Bray)**

That:

1. Council appoint its delegates and representatives for 2019-2020 on Council committees, Organisational Committees, Statutory Committees, Locality Committees, Advisory Committees, and Regional Committees, as listed in the report with the following changes:

Committee	Delegate
CEO Performance Review Committee	Mayor, Deputy Mayor, Crs Harrison, Hicks and Schweikert
QPRC District Liaison Committee	Cr Schweikert; CEO; RFS representatives
Economic Advisory Panel	Cr Schweikert
QPRC Heritage Advisory Committee	Crs Overall and Marshall; QPRC Heritage Advisor; Portfolio GM Natural and Built Character
Woodlawn Eco-Precinct Community Liaison Committee	Cr Schweikert
Old Cooma Road Holcim Quarry Consultative committee	Cr Hicks
Canberra Airport Aviation Consultation Group	Cr Schweikert
Southern Joint Regional Planning Panel	As alternate – Cr Marshall

2. Attendance at meetings by Councillors as delegates and representatives on Council committees, Organisational committees, Statutory committees, Locality committees and Advisory committees be published in the QPRC Annual Report.

The resolution was carried unanimously.

**9.8 Bungendore Scout Facility - Request for Temporary Gravel Carpark - 66 Turallo Terrace, Bungendore - MOD.2018.042**

316/19

**RESOLVED (Schweikert/Biscotti)**

That:

1. Council accept from the Principal Certifying Authority a conditional Interim Occupation Certificate for the Bungendore Scout Group hall, administration and canoe store buildings allowing a temporary cement stabilised gravel surface car park and access from Turallo Terrace. Temporary line marking and delineation of the disabled parking space must be implemented.
2. The Bungendore Scout Group complete the car park and access from Turallo Terrace in accordance with the engineering conditions on MOD.2018.042 with an all-weather, two coat bitumen seal within three years of initial occupation of the Hall and prior to issuing of the final Occupational Certificate.

The resolution was carried unanimously.

**9.9 Request for Reduction In Developer Contribution Costs - North Poplars**

317/19

**RESOLVED (Taylor/Hicks)**

That:

1. Council dispense with the collection of developer contribution fees for the Tomsitt Drive intersection under the South Jerrabomberra Local Infrastructure Contributions Plan 2018 as the works have been carried out in kind.
2. That Council note that the reduction equates to approximately \$17,135 per hectare from \$150,311.46 to \$133,777.20 per hectare (subject to CPI updates)
3. Where contribution charges have already been paid in respect of current development consents, the appropriate portion of contributions paid be refunded or reduced accordingly.

The resolution was carried unanimously.

**9.10 QPRC Climate Change Action Plan**

318/19

**RESOLVED (Schweikert/Overall)**

That Council defer the QPRC Climate Change Action Plan to a workshop.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks Noveska, Overall, Schweikert and Taylor

Against: Cr Marshall

- 319/19                    **9.11    Braidwood Floodplain Risk Management Study and Plan**  
**RESOLVED (Marshall/Taylor)**  
That Council defer the Braidwood Floodplain Risk Management Study Plan to a workshop.  
  
The resolution was carried unanimously.
- 320/19                    **9.12    Integrated Transport Strategy**  
**RESOLVED (Harrison/Schweikert)**  
That Council adopt the Integrated Transport Strategy and Bicycle and Pedestrian Facilities Plans as amended, with appropriate reference to rural residential transport.  
  
The resolution was carried unanimously.
- 321/19                    **9.13    Application for QPRC Community Arts Assistance Scheme Grant**  
**RESOLVED (Schweikert/Hicks)**  
That Council approve the allocation of a grant of \$1,500 from the QPRC Cultural Arts Assistance Scheme to the Australian and New Zealand Maori Cultural School of Dreams Inc. for participation in the Multicultural Festival 2020.  
  
The resolution was carried unanimously.
- 322/19                    **9.14    Adoption of QPRC Good Governance Framework and Legislative Compliance Policy**  
**RESOLVED (Taylor/Schweikert)**  
That Council adopt the QPRC Good Governance Framework and Legislative Compliance Policy.  
  
The resolution was carried unanimously.
- 323/19                    **9.15    Investment Report - August 2019**  
**RESOLVED (Bray/Biscotti)**  
That Council:  
  1.    Note the 2019/20 investment income for August 2019 was \$352,647.
  2.    Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Queanbeyan-Palerang Regional Council's Investment Policy.
  3.    Adopt the Investment Report for the month of August 2019.  
The resolution was carried unanimously.



- 324/19                    **9.16    Draft QPRC Directional Signage Policy**  
**RESOLVED (Harrison/Schweikert)**  
That Council:  
1. Note the draft QPRC Directional Signage Policy.  
2. Publicly exhibit the draft Policy for 28 days and invite written submissions during the exhibition period.  
3. Consider all submissions received prior to adopting the Policy or, if no submissions are received, formally adopt the Policy.
- The resolution was carried unanimously.
- 325/19                    **9.17    Adoption of Decision Making Framework and Policy**  
**RESOLVED (Schweikert/Taylor)**  
That Council adopt the QPRC Decision-Making Framework and Policy.
- The resolution was carried unanimously.
- 10.    REPORTS TO COUNCIL - ITEMS FOR INFORMATION**
- 326/19                    **10.1    ACT Speedway - Fairbairn Park - Advice from ACT Government re Authorisation to Commence Night Time Events**  
**RESOLVED (Hicks/Taylor)**  
That the report be received for information.
- The resolution was carried unanimously.
- 327/19                    **10.2    Timber Bridge Replacement Priority List**  
**RESOLVED (Harrison/Noveska)**  
That the report be received for information.
- The resolution was carried unanimously.
- 328/19                    **10.3    Bungendore Water Quality**  
**RESOLVED (Schweikert/Harrison)**  
That the report be received for information.
- The resolution was carried unanimously.
- 329/19                    **10.4    Rates Harmonisation**  
**RESOLVED (Taylor/Harrison)**  
That the report be received for information.
- The resolution was carried unanimously.

**11. REPORTS OF COMMITTEES**

**11.1 Wamboin Hall Management s.355 Committee Minutes**

330/19

**RESOLVED (Harrison/Marshall)**

That Council:

1. Note the minutes of the Wamboin Hall Management s.355 Committee's Annual General Meeting and Committee meeting held on 13 August 2019.
2. Endorse the following office-bearers for 2019/20:  
Chair: Peter Greenwood  
Secretary: Deb Gordon  
Treasurer: Joan Mason  
Hall Bookings: Joan Mason  
Projects & Maintenance: Lofty Mason, Trent Abell, Tim Barter, Vicki Still, Don Evans, Ken Gordon, Pete Harrison

The resolution was carried unanimously.

**11.2 Canning Close Reserve s.355 Committee Annual General Meeting minutes**

331/19

**RESOLVED (Harrison/Schweikert)**

That Council:

1. Note the minutes of the Annual General Meeting of the Canning Close Reserve s.355 Committee held on 29 August 2019.
2. Approve the following office-bearers for 2019-20:  
Chair: Peter Evans  
Secretary: Pete Harrison  
Committee: Toni Cuthbertson

The resolution was carried unanimously.

**9. NOTICES OF MOTIONS**

There were no Notice of Motions.

**13. REPORTS TO COUNCIL - DELEGATES REPORTS**

**13.1 Delegates' Reports**

332/19

**RESOLVED (Harrison/Taylor)**

That Council note the Delegates' Reports.

The resolution was carried unanimously.

**14. QUESTIONS WITH NOTICE**

**14.1 Responses to Councillors' Questions**

333/19

**RESOLVED (Taylor/Harrison)**

That the report be received for information.

The resolution was carried unanimously.

**15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations

**15. REPORTS FOR CLOSED SESSION**

334/19

**RESOLVED (Overall/Harrison)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 16.1 Legal Costs Recovery**

*Item 16.1 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**Item 16.2 Water Usage Account Write-Off Due to Undetectable Leak**

*Item 16.2 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 6.36pm to discuss the matters listed above.

**16.1 Legal Costs Recovery**

335/19

**RESOLVED (Harrison/Taylor)**

That:

1. The report be received and noted.
2. Council progress the recovery of legal costs as outlined in the report.

The resolution was carried unanimously.



**16.2 Water Usage Account Write-Off Due to Undetectable Leak**

336/19

**RESOLVED (Bray/Harrison)**

That Council provide financial hardship support to the ratepayers who own the Bungendore property (as listed in the report) to the value of \$1,622.11 under section 5 of Council Financial Hardship Assistance Policy.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Marshall, Noveska, Overall and Taylor

Against: Cr Schweikert

337/19

**RESOLVED (Overall/Taylor)**

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 6.39pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

**15. CONCLUSION OF THE MEETING**

The time being 6.40pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL  
MAYOR  
CHAIRPERSON**