



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Bungendore Council Chambers on Wednesday, 22 January 2020 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Overall (Chair), Crs Biscotti, Bray AM, Harrison, Hicks, Marshall, Schweikert, Taylor and Winchester.

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and K Monaghan, A/Portfolio General Manager Organisational Capability.

Also Present: W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

1. OPENING

The meeting opened at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

001/20

RESOLVED (Taylor/Schweikert)

That apologies from Crs Brown and Noveska for non-attendance be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Ordinary Meeting of Council held on 18 December 2019

002/20

RESOLVED (Taylor/Schweikert)

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Council Chambers on Wednesday 18 December 2019 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

003/20

RESOLVED (Taylor/Bray)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

For: Crs Biscotti, Bray, Harrison, Hicks, Marshall, Overall, Taylor and Winchester

Against: Cr Schweikert

There were no disclosures.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.31pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

004/20

RESOLVED (Overall/Taylor)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.31pm and resumed at 6.06pm.

7. MAYORAL MINUTE

7.1 Cancellation of Fireworks, Australia Day

005/20

RESOLVED (Overall/Schweikert)

That Council:

1. Endorse the decision of the Mayor to cancel the Queanbeyan Australia Day celebration fireworks display scheduled for Sunday night 26 January 2020.
2. Donate the funding attributed to the fireworks display to the Braidwood Community Help Fund to assist property owners and families directly impacted by the bushfires.

The resolution was carried unanimously.

8. NOTICES OF MOTIONS OF RESCISSION

There were no notices of motion of rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Bungendore Structure Plan 2048

MOVED (Schweikert/Taylor)

That Council:

1. Note the changes to the Bungendore Structure Plan 2048 further to the Council meeting on 18 December 2019.
2. Defer this item to the February 2020 Ordinary meeting.

AMENDMENT (Harrison/Winchester)

That Council:

1. Note the changes to the Bungendore Structure Plan 2048 further to the Council meeting on 18 December 2019.
2. Endorse the amended Bungendore Structure Plan 2048 for public exhibition for a further period of 28 days including an independently facilitated public meeting.
3. Following the close of the public exhibition period, consider issues raised in submissions when finalising the Bungendore Structure Plan 2048 and report back to Council.

During discussion Cr Harrison raised a point of order stating that the amendment on the table included Cr Winchester's suggestion for a public meeting and if Cr Biscotti wanted to eliminate this, the time to suggest that would be if the amendment is carried and becomes the motion. Cr Biscotti could then move an amendment to the amended motion. The Mayor upheld the point of order.

Cr Harrison raised a second point of order stating that Cr Schweikert did have the right to speak to the amendment as well as exercise his right of reply to the original motion. The Mayor advised that he was aware of that.

The amendment (of Crs Harrison and Winchester) was PUT and LOST.

For: Crs Harrison, Marshall and Winchester

Against: Crs Biscotti, Bray, Hicks, Overall, Schweikert and Taylor

The motion (of Crs Schweikert and Taylor) was PUT and CARRIED.

006/20

RESOLVED (Schweikert/Taylor)

That Council:

1. Note the changes to the Bungendore Structure Plan 2048 further to the Council meeting on 18 December 2019.
2. Defer this item to the February 2020 Ordinary meeting.

The resolution was carried unanimously.

9.2 Queanbeyan Section 7.12 Fixed Levy Development Contributions Plan 2019

007/20

RESOLVED (Hicks/Marshall)

That Council:

1. Adopt the final Queanbeyan Section 7.12 Fixed Levy Development Contributions Plan 2019 and advertise the commencement of the new Plan.
2. Repeal the Queanbeyan City Council Section 94 Contributions Plan adopted on 16 March 2012.

The resolution was carried unanimously.

9.3 Engagement of Project Manager for Queanbeyan Civic and Cultural Precinct

008/20

RESOLVED (Harrison/Taylor)

That Council:

1. Note the report on Queanbeyan Civic and Cultural Precinct project.
2. Engage APP Corporation Pty Limited to provide project management services for the Queanbeyan Civic and Cultural Precinct.
3. Proceed with detail design of Queanbeyan Civic and Cultural Precinct and where appropriate incorporate comments received from community consultation.
4. Call for expressions of interest from suitably qualified construction contractors to deliver QCCP.

For: Crs Biscotti, Bray, Harrison, Hicks, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

9.4 Digitisation project for historic back issues of local newspapers

009/20

RESOLVED (Taylor/Harrison)

That Council approve:

1. A staged approach to digitise the Queanbeyan Age and Bungendore Mirror up to 1954, with assistance from the National Library of Australia.
2. An increase in QPRC Library Services operational funding by \$20,000 per year for three years to fund the digitisation project commencing 2020-2021.

For: Crs Biscotti, Bray, Harrison, Overall, Taylor and Winchester

Against: Crs Hicks and Schweikert

9.5 Cultural Arts Assistance Scheme Application - Waitangi Day 2020

010/20

RESOLVED (Marshall/Schweikert)

That Council approve the allocation of a grant of \$1,500 from the Cultural Arts Assistance Scheme to the ACT Maori Performing Arts Inc. to assist in the presentation of a Waitangi Day 2020 celebration to be held on 1 February 2020 in Queanbeyan Park.

The resolution was carried unanimously.

Cr Marshall left the meeting at 6.57pm.

9.6 Request for Donation for Rates Relief

011/20

RESOLVED (Overall/Biscotti)

That Council:

1. Note the company constitution of Kano Jujutsu Institute Limited and the objects for which the company is established under the *Corporations Act 2001*.
2. Note that Kano Jujutsu Institute Limited is registered as a non-profit company with ASIC.
3. Approve as a one-off donation for rate relief to Kano Jujutsu Institute Limited for 50% of the General Rates levied in 2019/2020, the organisation having demonstrated that it operates as non-profit entity.
4. Review the QPRC Donations Policy, including Schedule 1, for the 2020/2021 financial year.

For: Cr Biscotti, Bray, Hicks, Overall, Schweikert, Taylor and Winchester

Against: Cr Harrison

Cr Biscotti left the Chambers at 7.08pm.

9.7 Investment Report - December 2019

012/20

RESOLVED (Bray/Schweikert)

That Council:

1. Note the investment income for December 2019 was \$205,925.
2. Note the investment portfolio has been made in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and Queanbeyan-Palerang Regional Council's Investment Policy.
3. Receive the Investment Report for the month of December 2019.

The resolution was carried unanimously.

Cr Biscotti returned to the Chambers at 7.10pm.

9.8 Drought and Bushfire Assistance

MOVED (Overall/Bray)

That Council:

1. Note the report.
2. Fund the hire fees of the Braidwood Showground for the duration of the BlazeAid operation.
3. Write to the Minister for Local Government requesting exemption from section 356 of the *Local Government Act 1993* allowing Council to provide immediate financial relief to private individuals for the purpose of:
 - a. Subsidising private works relating to dam cleaning and reinstatement of property lost in the 2019/20 bushfires.
 - b. Covering the waste disposal fees for general building waste and debris generated as a direct result of the fire, subject to that material not being contaminated with any form of asbestos matter and where the costs are not otherwise recoverable by the owner through insurance or other external funding sources.
4. Adopt a draft program of financial assistance measures for:
 - a. A subsidy for DA/inspection fees for rebuilding destroyed homes and infrastructure.
 - b. \$470 one-off rates rebate for all rates assessments where homes have been destroyed or rendered uninhabitable.
5. Place the draft program of financial assistance on public exhibition for 28 days and report to the March Council meeting for adoption.
6. Thank the Prime Minister and utilise the \$1m bushfire assistance from the Commonwealth Government to:

- a. Offset the assistance measures outlined in 2-4 above (est \$300k).
 - b. Fit out the recovery centre and arrange repairs to the evacuation centre in Braidwood, and recovery camp at the Showground (est \$50k).
 - c. Recruit a fixed term local bushfire recovery coordinator to work with the local and regional recovery committee effort (est \$100k).
 - d. Recruit a fixed term economic development officer to work with local business in Braidwood, Bungendore, Nerriga and Araluen to identify economic impacts, develop business and skills; and fund marketing campaigns to help restore those local economies and trade, and to bring tourists back into those towns (est \$175k).
 - e. Initiate as soon as possible a television advertising campaign to help restore local economies in Bungendore and Braidwood (est \$25k).
 - f. Second a community development officer to engage with community, establish funded programs and coordinate events to restore and build resilience in the communities of Braidwood, Nerriga and Araluen and adjacent localities (est \$150k).
 - g. Provide financial support for local wildlife recovery groups (\$10k).
 - h. Hold balance in reserve for unfunded infrastructure repairs (est \$190k).
7. Seek options for secondment of staff for the above roles from the Local Government Bushfire Recovery Support Group administered by OLG and LGNSW.

Cr Hicks foreshadowed a CONTRARY motion: ["That Council hold an urgent workshop to discuss the financial implications following the bushfires."]

The motion (of Crs Overall and Bray) was PUT and CARRIED.

013/20

RESOLVED (Overall/Bray)

That Council:

1. Note the report.
2. Fund the hire fees of the Braidwood Showground for the duration of the BlazeAid operation.
3. Write to the Minister for Local Government requesting exemption from section 356 of the Local Government Act 1993 allowing Council to provide immediate financial relief to private individuals for the purpose of:
 - a. Subsidising private works relating to dam cleaning and reinstatement of property lost in the 2019/20 bushfires.

- b. Covering the waste disposal fees for general building waste and debris generated as a direct result of the fire, subject to that material not being contaminated with any form of asbestos matter and where the costs are not otherwise recoverable by the owner through insurance or other external funding sources.
4. Adopt a draft program of financial assistance measures for:
 - a. A subsidy for DA/inspection fees for rebuilding destroyed homes and infrastructure.
 - b. \$470 one-off rates rebate for all rates assessments where homes have been destroyed or rendered uninhabitable.
5. Place the draft program of financial assistance on public exhibition for 28 days and report to the March Council meeting for adoption.
6. Thank the Prime Minister and utilise the \$1m bushfire assistance from the Commonwealth Government to:
 - a. Offset the assistance measures outlined in 2-4 above (est \$300k).
 - b. Fit out the recovery centre and arrange repairs to the evacuation centre in Braidwood, and recovery camp at the Showground (est \$50k).
 - c. Recruit a fixed term local bushfire recovery coordinator to work with the local and regional recovery committee effort (est \$100k).
 - d. Recruit a fixed term economic development officer to work with local business in Braidwood, Bungendore, Nerriga and Araluen to identify economic impacts, develop business and skills; and fund marketing campaigns to help restore those local economies and trade, and to bring tourists back into those towns (est \$175k).
 - e. Initiate as soon as possible a television advertising campaign to help restore local economies in Bungendore and Braidwood (est \$25k).
 - f. Second a community development officer to engage with community, establish funded programs and coordinate events to restore and build resilience in the communities of Braidwood, Nerriga and Araluen and adjacent localities (est \$150k).
 - g. Provide financial support for local wildlife recovery groups (\$10k).
 - h. Hold balance in reserve for unfunded infrastructure repairs (est \$190k).
7. Seek options for secondment of staff for the above roles from the Local Government Bushfire Recovery Support Group administered by OLG and LGNSW.

For: Crs Biscotti, Bray, Harrison, Overall, Schweikert, Taylor and Winchester
Against: Cr Hicks

SUPPLEMENTARY REPORTS

- 014/20 **9.9 Queanbeyan Riverside Caravan Park**
RESOLVED (Hicks/Winchester)
That Council:
1. Endorse the attached terms to enable drafting of the lease.
 2. Exhibit the draft lease for 28 days.
 3. Authorise the CEO to execute the lease if no objections are received, otherwise present a further report to Council.
- For: Crs Biscotti, Bray, Hicks, Overall, Schweikert, Taylor and Winchester
Against: Cr Harrison

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

- 015/20 **10.1 Commencement of Risk Audits for On-site Sewerage Management Systems in former Queanbeyan area**
RESOLVED (Harrison/Schweikert)
That the report be received for information.
The resolution was carried unanimously.
- 016/20 **10.2 Integrated Planning 2020-21**
RESOLVED (Harrison/Winchester)
That the report be received for information.
The resolution was carried unanimously.
- 017/20 **10.3 Bushfire Recovery**
RESOLVED (Hicks/Schweikert)
That:
1. The report be received for information.
 2. A workshop be held on budget implications of the bushfires.
- The resolution was carried unanimously.
- 018/20 **Procedural motion**
RESOLVED (Overall/Winchester)
That Council not adjourn for the scheduled supper break but continue with the meeting and complete the agenda.
The resolution was carried unanimously.

11. REPORTS OF COMMITTEES

11.1 Minutes of the QPRC Heritage Advisory Committee Meeting held 19 December 2019

MOVED (Overall/Biscotti)

That Council:

1. Note the minutes of the QPRC Heritage Advisory Committee held on 19 December 2019.
2. Adopt recommendations QPRC HAC 13/19 to QPRC HAC 15/19 from the meeting held on 19 December 2019 being:

QPRC HAC 13/19 That in the event that Charleyong Bridge is offered to Council by NSW Roads and Maritime Services (RMS):

- a) Council request the funding that RMS has allocated for the demolition of Charleyong Bridge be transferred to Council to assist with the ongoing maintenance of the bridge into the future;
- b) Council request that sufficient land around the Charleyong Bridge be provided to Council for public access.

QPRC HAC 14/19 That in the event that Charleyong Bridge is demolished, that Council support the original recommendation of the QPRC Heritage Advisory Committee (QPRC HAC 005/18): *“That Council write to the RMS to ascertain access to the Charleyong Bridge timbers for the restoration of Foxlow Bridge in the event that the Charleyong Bridge is demolished.”*

QPRC HAC 15/19 That Council supports the interpretive signage for Charleyong Bridge and requests that Council has input into the style, content, design and location of the signs with RMS.

AMENDMENT (Hicks/Schweikert)

That Council:

1. Note the minutes of the QPRC Heritage Advisory Committee held on 19 December 2019.
2. Receive a further report on recommendations QPRC HAC 13/19 to QPRC HAC 15/19 from the meeting held on 19 December 2019 being:

QPRC HAC 13/19 That in the event that Charleyong Bridge is offered to Council by NSW Roads and Maritime Services (RMS):

- a) Council request the funding that RMS has allocated for the demolition of Charleyong Bridge be transferred to Council to assist with the ongoing maintenance of the bridge into the future;
- b) Council request that sufficient land around the Charleyong Bridge be provided to Council for public access.

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QPRC HAC 15/19 That Council supports the interpretive signage for Charleyong Bridge and requests that Council has input into the style, content, design and location of the signs with RMS.

During discussion Cr Overall, with consent of the seconder, withdrew his motion. The amendment (of Crs Hicks and Schweikert) became the motion. The motion (of Crs Hicks and Schweikert) was PUT and CARRIED.

019/20

RESOLVED (Hicks/Schweikert)

That Council:

1. Note the minutes of the QPRC Heritage Advisory Committee held on 19 December 2019.
2. Receive a further report on recommendations QPRC HAC 13/19 to QPRC HAC 15/19 from the meeting held on 19 December 2019 being:

QPRC HAC 13/19 That in the event that Charleyong Bridge is offered to Council by NSW Roads and Maritime Services (RMS):

- a) Council request the funding that RMS has allocated for the demolition of Charleyong Bridge be transferred to Council to assist with the ongoing maintenance of the bridge into the future;
- b) Council request that sufficient land around the Charleyong Bridge be provided to Council for public access.

QPRC HAC 14/19 That in the event that Charleyong Bridge is demolished, that Council support the original recommendation of the QPRC Heritage Advisory Committee (QPRC HAC 005/18): "That Council write to the RMS to ascertain access to the Charleyong Bridge timbers for the restoration of Foxlow Bridge in the event that the Charleyong Bridge is demolished."

QPRC HAC 15/19 That Council supports the interpretive signage for Charleyong Bridge and requests that Council has input into the style, content, design and location of the signs with RMS.

The resolution was carried unanimously.

11.2 Greenways s.355 Committee Minutes

020/20

RESOLVED (Harrison/Schweikert)

That Council note the minutes of Greenways s.355 Committee's meeting held on 9 December 2019.

The resolution was carried unanimously.

11.3 Audit, Risk and Improvement Committee Meeting Minutes 25 November 2019

021/20

RESOLVED (Harrison/Hicks)

That the minutes of the Audit Risk and Improvement Committee be noted.

The resolution was carried unanimously.

11.4 Vacancy - Braidwood and Curtilage Heritage Advisory Committee

022/20

RESOLVED (Overall/Taylor)

That Council appoint Margaret Tuckwell as a member of the Braidwood and Curtilage Heritage Advisory Committee.

The resolution was carried unanimously.

12. NOTICES OF MOTIONS

There were no notice of motions.

13. REPORTS TO COUNCIL - DELEGATES REPORTS

13.1 Delegates' Reports

023/20

RESOLVED (Taylor/Harrison)

That Council note the Delegates' Reports.

The resolution was carried unanimously.

14. QUESTIONS WITH NOTICE

14.1 Responses to Councillors' Questions

024/20

RESOLVED (Taylor/Bray)

That the report be received for information.

The resolution was carried unanimously.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

025/20

RESOLVED (Overall/Hicks)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Writing Off Water Usage Accounts due to Undetectable Leak - Bungendore

Item 16.1 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Writing Off Water Usage Accounts due to Undetectable Leak - Karabar

Item 16.2 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.35pm to discuss the matters listed above.

16.1 Writing Off Water Usage Accounts due to Undetectable Leak – Bungendore

026/20

RESOLVED (Bray/Hicks)

That Council write off a total of \$1,169.44 in water usage charges for the property listed in this report.

For: Crs Biscotti, Bray, Harrison, Hicks, Overall, Taylor and Winchester

Against: Cr Schweikert

16.2 Writing Off Water Usage Accounts due to Undetectable Leak – Karabar

027/20

RESOLVED (Bray/Taylor)

That Council write off a total of \$1,608.00 in water usage charges for the property listed in this report.

The resolution was carried unanimously.

028/20

RESOLVED (Overall/Taylor)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.38pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

18. CONCLUSION OF THE MEETING

The time being 7.40pm, Cr Overall announced that the agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**