



Planning and Strategy Committee of the Whole

9 September 2020

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEM 8.1

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
PLANNING AND STRATEGY COMMITTEE OF THE WHOLE**

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Planning and Strategy Committee of the Whole Meeting Attachment

9 SEPTEMBER 2020

ITEM 8.1 DA.2020.1089 - TEMPORARY USE OF ROCKLEY OVAL FOR
EVENT - 15 ROCKLEY PARADE, GOOGONG

ATTACHMENT 1 DA.2020.1089 - 4.15 ASSESSMENT REPORT - 15 ROCKLEY
PARADE, GOOGONG

QPRC



DELEGATED REPORT - DA.2020.1089

SUMMARY

Proposal:	Temporary use of Land
Address:	Rockley Oval 15 Rockley Parade GOOGONG NSW 2620
Property description:	Lot 524 DP 1191637
Applicant:	Googong Township Pty Ltd
Owner:	Queanbeyan-Palerang Regional Council
Date of lodgement:	10 March 2020
Notification period:	31 March 2020 to 16 April 2020
Submissions received:	One
Assessment officer:	Emily O'Halloran
Estimated cost of works:	\$0.00
Zoning:	R1 General Residential
Heritage:	Not applicable
Flood affected:	No
Bushfire prone:	No
Recommendation of officer:	Approval

EXECUTIVE SUMMARY

The subject application seeks approval for the temporary use of Lot 524 DP 1191637 (Rockley Oval) for two annual community events to occur each year for 2020-2022 inclusive.

The application was notified to adjoining owners in accordance with the CEPP 2019 and one submission was received in support of the application.

Principle issues for the proposed temporary use of Rockley Oval relate to outstanding information in regard to noise assessment, impacts from lighting and traffic control. However, it is considered that the outstanding information can be managed through recommended conditions of consent.

The proposed development is considered to be consistent with the relevant planning legislation. As such, the application is recommended for approval.

BACKGROUND

The subject site is a public reserve which was created under a Council approved subdivision of Lot 279 DP 1185463 under subdivision certificate 22-2013/SUBCT.

DESCRIPTION OF THE SITE AND LOCALITY

The subject site is legally described as Lot 524 DP 1191637 and is commonly known as 15 Rockley Parade, Googong. The site is bound by Rockley parade to the north, Alchin Street to the east, Gorman Drive to the south and Hearne Street to the west. The site has an area of 4.37ha.

The subject site is irregular in shape and is an amphitheatre design with gentle grassed slopes leading into the oval.

Existing development on the site comprises sports pavilion. The site is a multi-sport facility which consists of an Australian Rules field, synthetic cricket pitch and cricket training nets with lights, as well as change rooms, canteen, storage room and BBQ area with shelter. Vehicular access is provided to the site via an existing driveway from Rockley Parade.

Existing development within the locality consists of low density residential development.



Figure 1 Locality plan (subject lot outlined in red).



Figure 2 Rockley Oval (looking southeast)



Figure 3 Rockley Oval facilities



Figure 4 Existing carpark

PROPERTY BURDENS AND CONSTRAINTS

There are no easements or burdens on the land which could affect, or be affected by, the proposed development.

DESCRIPTION OF THE PROPOSED DEVELOPMENT

The application seeks Council approval for temporary use of Rockley Oval for community events.

The specific elements of the proposal are:

- Two free events each year for Googong community and surrounds.
- Event 1 – Googfest, which is comprised of the following
 - Held on the first or second Saturday in February
 - Four hours event commencing at 5pm and concluding at 9pm
 - Site setup commences 7am the day before the event and pack up is completed by 12pm the Monday following the event
- Event 2 – Boofest, which is comprised of the following
 - Held on the Saturday immediately before or after Halloween
 - Four hours event commencing at 5pm and concluding at 9pm
 - Site setup commences 7am the day before the event and pack up is completed by 12pm the Monday following the event

- The application is seeking approval for these events to be held in 2020, 2021 and 2022. Given the current circumstances of the Covid 19 Pandemic, the 2020 Googfest was not held, and the 2020 Boofest cannot be confirmed at this stage. However, Council will proceed with the application for all remaining events.

CONSENT AUTHORITY

In accordance with the *Environmental Planning and Assessment Act 1979* (EP&A Act) the proposal is considered to be local development and Council is the Consent Authority.

SECTION 4.10 DESIGNATED DEVELOPMENT – EP&A Act, 1979

The proposal is not designated development.

SECTION 4.47 INTEGRATED DEVELOPMENT – EP&A Act, 1979

The proposal is not integrated development.

REFERRALS

INTERNAL REFERRALS

Engineering Comments

Council's Development Engineer has commented on the proposal as follows:

The application seeks approval to hold two annual events, Boogoong and Googfest, at Rockley Oval in Googong in 2020, 2021 and 2022. The application is unusual in its nature as events on Council land would usually be endorsed by Council's Events and Parks teams, with referral to LTC. Due to issues arising from these events in the past and Council's inability to enforce event management requirements and take compliance action, the applicant has been encouraged to seek approval through a development application.

Event Attendees:

The events are free and there seems to be no limit on possible attendees. The applicant has provided the below data and estimations regarding expected visitor numbers:

We include for your reference four drone photographs taken between 7.50pm-8pm on Saturday 3/2/2018 at Googfest 2018. The photographs show the off-street and on-street parking as well as the event crowds at Rockley Oval itself, and suggest that at this time there were:

- Approximately 500 cars in the Wellsvale Drive off-street carpark (including 7 cars in the designated disabled carparking area).

Approximately 150 cars utilising the on-street carparking in the streets surrounding the event. At a calculation of 3 persons per car this represents approximately 1,950 visitors at 8pm. We then add an allowance for visitors who may have left earlier in the evening (585 people), plus residents and friends of residents, to achieve a final count.

At February 2018 there were approximately 2,500 residents living in Googong. Assuming that 70% of residents would attend (1,750) with one third of them bringing friends (583), and that 585 visitors left before 8pm the final count for this event would have been: 1,950 visitors at the peak + 585 visitors departing earlier + 1,750 residents + 583 guests = 4,868 people at the event.

For an event in October 2020 where the population of Googong would be 5,000 persons, and noting that the event itself should have grown in popularity/awareness over the years, we

achieved the following projections. Figures include totals over the entire evening (including those who may depart at different times):

- 3,000 residents – who would mostly walk to the event
- 1,000 friends of residents – who would park at their friends' house and walk to the event
- 3,000 visitors who come by car
- 1,000 visitors who come by car and leave before 8pm (and vacate parking)
- 2,000 visitor/resident buffer allowance

Total 10,000 attendees.

Basing off the applicant's estimate of 3 persons per car, this would suggest 1300-2000 vehicles parking at the event, however it's likely that many visitors will also drive from within Googong and this has not been accounted for.

It is noted that traffic data collected by Council from Boogong 2017 suggests peak arrival time of 5-6pm and peak departure of 8-9pm, with 2000-2200 vehicles visiting (from outer Googong). Given this data is 2 years old and the development has grown the estimate of 2000 vehicles seems potentially low.

A lack of traffic data for past events is not helpful to the application and traffic counters amongst other indicators should be collected by the applicant and/or council in order to have greater ability to target traffic and pedestrian management for future events.

Access:

Main access to the event is proposed from the Old Cooma Road/Wellsvale Drive intersection. The Old Cooma Road/Googong Road intersection will still be operational, but only Googong residents will be encouraged to use this route. Visitors will be directed along Wellsvale Drive to a temporary carpark within the future stages of the Googong subdivision. The location of this carpark is likely to change for each event, however the entrance to the currently proposed carpark is at the intersection of Wellsvale and Gorman Drive.

Parts of the documentation indicate that police will direct traffic from Old Cooma Road with the traffic lights flashing yellow, though this isn't specifically mentioned in the agreement with the police provided. There appears to be a lot of emphasis on the police monitoring traffic and implementing traffic management plans, though only two police officers have been contracted for the day. Although NSW police sit on the Local Traffic Committee meeting, meeting minutes did not raise this matter. The event has been problematic from a traffic perspective in the past, and the application does not provide a great deal of surety as to how the event can be managed to minimise congestion and hazardous behaviour, though given each event will be subject to a s138 application this can be examined in greater detail through this process.

Parking:

It's projected that the temporary carpark can accommodate up to 2820 cars, with disabled spaces provided closest to the event venue. How the carpark is actually managed is unclear given the parking spaces and aisles will not be marked. A great deal of responsibility is placed on traffic marshals to direct vehicles, however the plans only show 3 marshals within the carpark and 1 at the entrance. This is likely insufficient to monitor the parking of in excess of 2000 vehicles. A one way car park is considered to be a better outcome for dealing with vehicles and pedestrians within an unmarked parking lot.

Council has reiterated their preference that off-street parking is provided to accommodate all vehicles, as parking on street is expected to lead to safety risks for pedestrians. Based on the estimations provided, this parking requirement has been met, however it's impossible to predict whether the off-street carpark will function as anticipated mainly as there does not appear to be any record keeping or lessons learnt from past events.

Overflow vehicles are directed by traffic marshals to on-street parking surrounding Rockley Oval, with roads in the immediate vicinity to be marked "No Parking". This further raises concern over

inadequacy in the number of marshals proposed, as no signage to re-direct vehicles has been proposed. Furthermore, clear detail of proposed parking locations and alternate pedestrian routes have not been provided.

Public Buses:

Bus services will be provided free of charge to encourage attendees to utilise public transport. Details of the QCity service have been provided, indicating the arrival of 9 buses between 16:40 and 20:10. The intended entry route for this service is via Old Cooma Road, Wellsvale Drive and into Gorman Drive bus bays. Exiting of the service will be from Gorman Drive bus bay, onto Caragh Avenue, Googong Road and then Old Cooma Road.

The entry route will require removal of traffic control signage and bollards for the bus to travel along Gorman Drive to Rockley Oval. This causes concern as this area is also the main pedestrian route from the off-street carpark. These associated risks will need to be managed by the traffic marshals on site and TMP plans should address these concerns. The presence of only one traffic marshal (shown on the TCP) is likely insufficient to remove traffic control, direct busses, and ensure pedestrians are adequately managed. Buses should be managed in a manner that does not rely on removal of a road block, thus an alternate route or bus bay should be provided. Given the traffic control plans will be subject to further s138 approval, they should be revised prior to submitting.

Emergency Vehicles:

Emergency vehicle routes have been detailed, with entry and exit to Rockley Oval via Googong Road, Beltana Avenue, Sarah Street and Rockley Parade. All of these streets will be signed as “no parking” zones to ensure ease and safety for emergency service vehicles.

An alternative route has also been detailed, via Googong Road, Beltana Avenue, Jack Street and Alchin Street. This however does not consider an incident which causes the closure of the Old Cooma Road/ Googong Road intersection, although it’s difficult to envisage how this could be planned for.

Traffic Management:

Traffic management plans have been submitted, including traffic control and parking signage surrounding the event, VMS on approach to Googong and traffic marshal locations. LTC have further advised that the traffic Lights at the intersection of Googong Road and Wellsvale Drive are to be set to flashing amber, as well as an additional VMS is to be placed on Old Cooma Road for additional advanced notice to guide non-local event attendees to the event off-street parking site.

Council’s Road Safety Officer has raised concerns as to how Council can ensure these plans are followed on the day of the event as past events have led to issues regarding safety of pedestrians and functionality of the road network, potentially as a result of failure to implement the approved proposals and conditions put forward by the LTC. Individual event applications with relevant TMP and other essential documents, which have been developed to cater for specific conditions at the time of each proposed event, are to be submitted to Council/LTC for review prior to each event. Conditions will be imposed on the consent that require the implementation of the endorsed TMP. It’s expected that this will allow Council to take compliance action as required if these plans are not adhered to.

Section 138 approval is required for traffic management in the local Googong road network, as well as a Road Occupancy License from RMS for traffic management and intersection control on Old Cooma Road. As part of the s138 application and presumptive approval, it is anticipated that monetary bond will be held to further ensure compliance with conditions of the s138.

The application is vague as it often defers to “User-pay police” taking control as required. The function and responsibility of police has not been detailed, and contingency plans do not cater to Police taking control of traffic management. Presumably this is as a result of the applicant speaking

with separate areas within the NSW Police and not necessarily engaging with the local units that will be involved with the event.

Pedestrian Management:

Pedestrian routes from the carpark have been detailed, across Gorman Drive and Hearne Street which will be closed to traffic other than buses.

Management of pedestrian traffic in the streets to the North and East of the site has not been addressed. While the streets in the immediate vicinity will be marked as No Parking, it is still anticipated that moderate levels of traffic will be in the area, for example to drop off attendees. Additional traffic marshals would be preferential where any pedestrians are expected to be crossing roads as large groups of pedestrians crossing or walking along overcrowded streets have been observed at previous events.

Within the off-street carpark, aisles are 10m wide to accommodate for two way vehicle access and pedestrian access. While there is no formal footway, vehicles are likely to be travelling at low speeds and the TCPs include traffic marshals within the carpark to direct vehicles who should also direct pedestrians along suitable routes and away from vehicles. As mentioned, a one way car park is considered to be a better outcome for dealing with vehicles and pedestrians within an unmarked parking lot, and the number of proposed traffic marshals should be confirmed.

The typical site setup indicates that the public toilets will be located on Rockley Parade. While the applicant has advised that these will be managed by a security guard, these toilets should not be facing the road and any queuing should be contained to within the verge or site boundaries thus an alternate site should be sought, preferably within the grounds of Rockley oval.

Other:

If a significant weather event occurs leading to the off street carpark becoming unsafe and/or unusable, the event shall be cancelled. Adequate parking for such an event cannot be accommodated on street only.

Building Comments

Council's Building Officer has commented on the proposal as follows:

There are no outstanding building issues associated with the proposal. However if the stage or the marquee increase in dimension a separate DA is required.

Environmental Health Comments

Council's Environmental Health Officer has commented on the proposal as follows:

Environmental Health Officer supports the development application, subject to the recommended conditions.

Waste Comments

The application was referred to Council's Waste Officer. Issue was raised in regard waste management for the proposal. It is considered that these issues can be addressed through conditions of consent.

Urban Landscapes Comments

The application was referred to Council's Urban Landscapes Portfolio. No issue was raised in regard to the application, subject to the recommended conditions of consent.

EXTERNAL REFERRALS

Transport for NSW Comments

The application was referred to Transport for NSW, with the following comments provided:

“TfNSW will not object to the DA subject to the conditions outlined in Attachment 1 being included in the conditions of development consent.”

The consent will include a condition that the requirements of Attachment A of TfNSW referral are met.

NSW Police Comments

The application was referred to NSW Police, who did not raise issue with application. The referral response included recommendations for the event. These recommendation will be included as conditions of the consent.

CONSIDERATION OF THREATENED SPECIES

Council is required under Section 4.15 of the Environmental Planning and Assessment Act 1979 to make an assessment of whether the proposed development will have a significant impact on any threatened species, populations, or ecological communities, or their habitats. Such threatened species in NSW may be protected under the NSW Biodiversity Conservation Act 2016 or under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act). The assessment process under the EPBC Act can occur outside the NSW planning system and requires input from the Federal Department of Environment. Any EPBC Act requirements associated with this proposal are discussed later in this section.

Section 7.3 of the Biodiversity Conservation Act 2016 sets out what must be considered in determining whether a proposed development will have a significant impact. Section 7.3 requires the consideration of the following:

- any assessment guidelines applicable to the species, population, or ecological communities, or their habitats, and
- the application of the ‘seven-part test’ described in the Section.

The proposed events are to be located on an established sports ground, parking for the event will be on already disturbed surfaces of future Googong township development. As such, it is considered that the proposed development will not impact upon endangered species or threatened ecological communities.

SECTION 4.14 CONSULTATION AND DEVELOPMENT CONSENT – CERTAIN BUSHFIRE PRONE LAND – EP&A ACT, 1979

Section 4.14 of the EP&A Act requires an assessment to be made of the proposal against the requirements of the Rural Fire Service document ‘Planning for Bushfire Protection 2006’. The Act allows this assessment to be made by the Council or the RFS. Assessments under Section 4.14 against the PBP 2006 need to be made for most development on bushfire prone land which does not require an approval under the Rural Fires Act 1997 as integrated development.

The subject site has not been mapped as bushfire prone land, as such, no further assessment is required.

SECTION 4.15 CONSIDERATIONS – EP&A Act, 1979

In determining a development application, the consent authority is to take into consideration the following matters of consideration contained within section 4.15 of the Environmental Planning and Assessment Act, 1979 as relevant to the development application:

4.15(1)(a) the provisions of:

(i) any environmental planning instrument

QUEANBEYAN LOCAL ENVIRONMENTAL PLAN (QLEP) 2012

An assessment of the proposal against the general aims of QLEP 2012 is included below:

Cl.	Aims	Complies
1.2(2)		
(a)	<i>To facilitate the orderly and economic use and development of land in Queanbeyan based on ecological sustainability principles.</i>	N/A
(b)	<i>To provide for a diversity of housing throughout Queanbeyan.</i>	N/A
(c)	<i>To provide for a hierarchy of retail, commercial and industrial land uses that encourage economic and business development catering for the retail, commercial and service needs of the community.</i>	N/A
(d)	<i>To recognise and protect Queanbeyan's natural, cultural and built heritage including environmentally sensitive areas such as Queanbeyan's native grasslands, the Queanbeyan River and Jerrabomberra Creek.</i>	N/A
(e)	<i>To protect the scenic quality, views and vistas from main roads and other vantage points within Queanbeyan of the escarpment and Mount Jerrabomberra.</i>	N/A
(f)	<i>To maintain the unique identity and country character of Queanbeyan.</i>	Yes
(g)	<i>To facilitate the orderly growth of the urban release area in Googong in a staged manner that promotes a high level of residential amenity and the timely provision of physical and social infrastructure through appropriate phasing of the development of land.</i>	Yes

Comments: The proposed development is considered to be consistent with the aims of QLEP. The development is considered to enhance the unique identity of the local government area and to facilitate social infrastructure within the Googong locality.

Suspension of Covenants, Agreements and Instruments

Under Clause 1.9A, no covenants, agreements and instruments restricting the development have been identified.

Permissibility

The subject site is Zoned R1 General Residential zone under Queanbeyan Local Environmental Plan 2012.

The proposed development is permissible with consent by virtue of Clause 2.8 of the QLEP 2012 which relates to temporary use of land.

Zone Objectives

An assessment of the proposal against the objectives of the R1 General Residential zone is included below:

Objectives	Complies
➤ To provide for the housing needs of the community.	N/A
➤ To provide for a variety of housing types and densities.	N/A
➤ To enable other land uses that provide facilities or services to meet the day to day needs of residents.	Yes
➤ To ensure that buildings with non-residential uses have a bulk and scale that is compatible with the zone's predominantly residential character.	N/A
➤ To promote walkable neighbourhoods and a sense of community.	Yes
➤ To ensure that where possible, development maintains existing bushland.	N/A

➤ To encourage medium to high density housing located in close proximity to the town and village centres.

N/A

Comments: The proposed development is considered to be consistent with the relevant objectives of the R1 zone. The proposed development provides a services to meet the social needs of residents, and is considered to foster a sense of community within the Googong Township and greater QPRC local government area.

Part 2: Permitted or prohibited development

Temporary use of land

Under Clause 2.8 of the QLEP 2012, the proposal seeks approval for the temporary use of 15 Rockley Parade, Googong, and assessment of Clause 2.8 follows.

- 1) *The objective of this clause is to provide for the temporary use of land if the use does not compromise future development of the land, or have detrimental economic, social, amenity or environmental effects on the land.*

It is considered that the proposed development will not compromise future development of the land as the subject site is currently a public reserve. Additionally, the community events are likely to enhance economic and social amenity, rather than have a detrimental effect.

- 2) *Despite any other provision of this Plan, development consent may be granted for development on land in any zone for a temporary use for a maximum period of 52 days (whether or not consecutive days) in any period of 12 months.*

The subject application seeks approval to use the site for a maximum four days per event for two events each year, which is a total of 8 days in a period of 12 months. As such, the development complies.

- 3) *Development consent must not be granted unless the consent authority is satisfied that—*
 - a. *the temporary use will not prejudice the subsequent carrying out of development on the land in accordance with this Plan and any other applicable environmental planning instrument, and*

The proposed temporary use of Rockley Oval is a community event which is consistent with the purpose of a public reserve. The development will not prejudice subsequent development on the public reserve.

- b. *the temporary use will not adversely impact on any adjoining land or the amenity of the neighbourhood, and*

In order to adequately assess the impact of the proposed temporary use on adjoining land or the amenity of the neighbourhood further information is required. Throughout the development application process, Council's Environmental Health Officer (EHO) requested a noise assessment and light spill diagram to determine the potential impact upon adjoining owners. This information was provided to Council, although not to the satisfaction of the EHO. As such, a condition will be placed on the consent that the lighting must be designed and used as not to cause nuisance to other residences in the area or nearby motorists. An additional condition will be placed on the consent that a noise management plan be submitted to Council's satisfaction prior to each event. The condition will include a timing element which would require that the reports be submitted 30 prior to each event.

Additionally, the impact of the proposed development in regard to traffic and car parking was assessed by Council's Development Engineer. It is considered that traffic has the potential to generate an adverse impact upon neighbourhood

amenity. However, conditions will be placed on the consent to minimise any impact of the development upon neighbourhood amenity.

Notwithstanding the above, the development generally is unlikely to have any adverse impact upon adjoining land or the amenity of the neighbourhood.

- c. *the temporary use and location of any structures related to the use will not adversely impact on environmental attributes or features of the land, or increase the risk of natural hazards that may affect the land, and*

Each event proposes to erect structures relevant to the carrying out of the event. Structures proposed for Googfest include marquees for food vendors, reinforced grass, stage, portable toilets, marquee for first aid and temporary fencing, as indicated in the figure below.



Figure 5 Structure setup for Googfest.

The structure setup for Boofest, is similar to Googfest, however it will include additional Halloween themed structures, as indicated in the figure below.



Figure 6 Structure setup for Boofest.

The temporary structures proposed are minor in nature, and are considered unlikely to result in adverse impacts upon environmental attributes or features of the land.

- d. *at the end of the temporary use period the land will, as far as is practicable, be restored to the condition in which it was before the commencement of the use.*

Based upon the nature of the events and the temporary structures, it is considered that the temporary use will not prohibit Rockley Oval from returning to its original condition of a public reserve and multi-sport field. Additionally, a condition will be placed on the consent that at the conclusion of each event, Rockley Oval shall be restored to the condition in which it was before the commencement of the use.

- 4) *Despite subclause (2), the temporary use of a dwelling as a sales office for a new release area or a new housing estate may exceed the maximum number of days specified in that subclause.*

Not applicable.

- 5) *Subclause (3)(d) does not apply to the temporary use of a dwelling as a sales office mentioned in subclause (4).*

Not applicable.

4.15(1)(a)(ii) any draft environmental planning instruments

The draft Queanbeyan-Palerang Comprehensive Local Environmental Plan 2020 was publicly exhibited from 1 June 2020 to 30 June 2020. The draft plan has been considered as part of this assessment and has no effect on the proposed development.

4.15(1)(a)(iii) any development control plan

The Googong Development Control Plan 2010 and Queanbeyan Development Control Plan 2012 do not have specific controls for the temporary use of land. An assessment against the QLEP 2012 aims and zone objectives are above which conclude the development is consistent with the area.

4.15(1)(a)(iia) any planning agreement or draft planning agreement

No planning agreement has been entered into under section 7.4 of the *Environmental Planning and Assessment Act 1979*.

4.15(1)(a)(iv) matters prescribed by the regulations

Clause 92 of the *Environmental Planning and Assessment (EP&A) Regulation 2000* requires Council to take into consideration Australian Standard *AS2601–1991: The Demolition of Structures*, in the determination of a development application.

Having regard to this prescribed matters, the proposed development does not involve the demolition of a building for the purposes of *AS 2601 – 1991: The Demolition of Structures*.

Should this application be approved, appropriate conditions of consent are included within the recommended to ensure compliance with any relevant regulations.

4.15(1)(a)(v) any coastal zone management plan

Council is not subject to a coastal zone management plan.

4.15(1)(b) the likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The proposed development is unlikely to result in impacts upon the natural and built environment. The development is temporary in nature, and is located within an existing public reserve.

The proposed development is unlikely to adversely impact upon social and economic impacts within the locality. The proposed development is a community building project within a new release area. The temporary use of Rockley Oval for these community events is likely to result in a positive impact upon the social and economic sectors of Googong Township, and the wider local government area.

4.15(1)(c) the suitability of the site for the development

The subject site is relatively unconstrained and is considered to be suitable in its current state for the purposes of the proposed development.

4.15(1)(d) any submissions made in accordance with this Act or the regulations

The application was notified in accordance with Council's Community Engagement and Participation Plan 2019 and one submission was received in support of the application.

4.15(1)(e) the public interest

The public interest is served through the detailed assessment of this development application under the relevant local planning controls and legislation and consideration of any submissions received relating to it by Council. The proposed development is not considered to be contrary to the public interest.

SECTION 64 CONTRIBUTIONS

Section 64 of the Local Government Act 1993 allows contributions to be levied towards the provision of water, sewerage and stormwater infrastructure.

Section 64 Contributions are not applicable to the proposed development.

SECTION 7.11 CONTRIBUTIONS

Section 7.11 of the *Environmental Planning & Assessment Act 1979* permits councils to require as a condition of development consent, the reasonable dedication of land or the payment of monies, or both, for development that is likely to require the provision of, or increase the demand for public amenities and public services within the area.

Section 7.11 Contributions are not applicable to the proposed development.

CONCLUSION

The application has been assessed having regard to Section 4.15 of the Environmental Planning and Assessment Act 1979, and is considered to be satisfactory for approval, subject to the recommended conditions of consent.



Development Application

Events at Rockley Oval Googong

2020-2022

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ANNEXURE A TRAFFIC MANAGEMENT PLAN – BOOGONG 2020

1 INTRODUCTION

Googong Township Propriety Limited (Pty. Ltd.) (GTPL) is seeking development approval under Part 4 of the Environmental Planning and Assessment Act 1979 (EP&A Act), to hold events at Rockley Oval during 2020, 2021 and 2022.

Approval is sought under Clause 2.8 of the QLEP - Temporary Use of Land.

The application relates to annual events, Boogong and Googfest, which are proposed to be held in October and February each year. The application includes supporting documentation relating to;

- Generic information applying to all events
- Event - Specific information relating to Boogong to be held on 24 October 2020.

It is anticipated that a condition of Development Approval will be to update and submit to Council the event-specific information prior to each event. Council would then submit this to the Local Traffic Committee for endorsement.

2 SUPPORTING DOCUMENTATION

2.1 Generic Information

2.1.1 Description of Events

Events at Googong are designed to enhance the desirability of Googong and the region. They are community events designed to provide networking opportunities for residents, stimulate pride in their town/community, and welcome visitors from the region.

The events are free, parking is free and free return buses are provided to and from the event (from Queanbeyan, Jerrabomberra and Woden).

Boogong

Boogong is typically held on the Saturday immediately before or after Halloween. The event entertainment comprises main stage performances, scattered attractions (e.g haunted graveyard) and roaming performers.

The advertised hours of Boogong are 5-9pm. Site set up commences 7am Friday and site pack up is complete by 12pm Monday.

A typical site set up for Boogong is shown in the following site plan.



Googfest

Googfest is typically held on the first or second Saturday in February. The event entertainment comprises a main stage with musical performances by 4-5 support acts and concluding with the headline act.

The advertised hours of Googfest are 5-9pm. Site set up commences 7am Friday and site pack up is complete by 12pm Monday.

A typical site set up for Googfest is shown in the following site plan.



2.1.2 Assessment Against Requirements of QLEP 2012

Approval is sought for events at Rockley Oval as a Temporary Use of Land under Clause 2.8 of the QLEP 2012.

The objective of this clause is to provide for the temporary use of land if the use does not compromise future development of the land, or have detrimental economic, social, amenity or environmental effects on the land.

Development consent may be granted for development on land in any zone for a temporary use for a maximum period of 52 days (whether or not consecutive days) in any period of 12 months.

Development consent must not be granted unless the consent authority is satisfied that:

- a) the temporary use will not prejudice the subsequent carrying out of development on the land in accordance with this Plan and any other applicable environmental planning instrument, and
- b) the temporary use will not adversely impact on any adjoining land or the amenity of the neighbourhood, and
- c) the temporary use and location of any structures related to the use will not adversely impact on environmental attributes or features of the land, or increase the risk of natural hazards that may affect the land, and
- d) at the end of the temporary use period the land will, as far as is practicable, be restored to the condition in which it was before the commencement of the use.

Information pertaining to each of these criteria is provided below:

- a) *The temporary use will not prejudice the subsequent carrying out of development on the land in accordance with this Plan and any other applicable environmental planning instrument.*

Each event will utilise Rockley Oval for a maximum period of 4 days, including site establishment and pack up.

At the end of each event all temporary structures are removed and Rockley Oval is restored to its existing condition.

The events do not preclude the subsequent carrying out of development of the land.

- b) *The temporary use will not adversely impact on any adjoining land or the amenity of the neighbourhood.*

The events at Rockley Oval generate some minor and temporary impacts on adjoining land in terms of traffic disruption, noise and light.

The Traffic Management Plan at Annexure A outlines how traffic is managed for each event. The most significant impact on local residents is limited to 4pm on the day of the event when road closures and parking restrictions are put in place to 10pm when road closures are removed.

External visitors to the event are directed to large temporary carparks remote from existing residences which are accessed from major roads without needing to go through existing residential streets.

The most significant noise impacts are localised to Rockley Oval and are limited to:

- Sound checks (on the afternoon of the day before the event and on the day of the event, between 12pm-4pm), and
- The stage performance on the day of the event between 5pm and 9pm.

These noise impacts are within EPA regulations (Protection of the Environment Operations (Noise Control) Regulation 2017, Part 4, Division 7, Musical instruments and sound equipment) which permits musical instruments and sound equipment noise between 8am and midnight on a Friday and Saturday.

The stage truck arrives at 6.30am the Friday before the event and departs between midnight Saturday evening and 1am on Sunday morning. Noise impacts are within EPA regulations (Protection of the Environment Operations (Noise Control) Regulation 2017, Part 2, Division 1, Motor vehicles that emit noise in excess of prescribed levels), which exclude heavy vehicles from this clause under 5.3(b).

Light towers are located in the visitor off-street parking areas (which are outside existing residential areas) to assist pedestrians leaving the event and accessing their cars. These will be turned off from about 10pm when the last visitors are expected to have departed.

Stage lighting includes on-stage lighting (moving lighting and wash lighting) and periodic crowd lighting for atmospheric effect. Stage lighting will have its most significant impacts after dark, so between 7.30pm and 9pm (note both events are held during daylight saving).

At the conclusion of the event (9pm) the oval flood lights are turned on to assist pedestrian departure and event pack-down. The oval flood lights are turned off once the stage truck departs at between 12 midnight on the Saturday of the event, and 1am Sunday.

None of these impacts are considered to have a significant adverse impact on the adjoining land.

- c) *The temporary use and location of any structures related to the use will not adversely impact on environmental attributes or features of the land, or increase the risk of natural hazards that may affect the land.*

Temporary structures are minor in nature and will not have an adverse impact on environmental attributes or features of the land, or increase the risk of natural hazards that may affect the land.

- d) *At the end of the temporary use period the land will, as far as is practicable, be restored to the condition in which it was before the commencement of the use.*

At the end of each event all temporary structures are removed and Rockley Oval is restored to its existing condition.

2.2 Event Specific Information – Boogong 2020

The Boogong 2020 Traffic Management Plan is included at Annexure A.

A revised event specific Traffic Management Plan will be submitted for approval of Council prior to each future event.

ANNEXURE A TRAFFIC MANAGEMENT PLAN – BOOGONG 2020

Event name: Boogong – Halloween at Googong
Date: 5pm-9pm, Saturday 24 October 2020
Location: Rockley Oval, Rockley Parade Googong NSW

1. EVENT DETAILS

1.1 The event details are outlined in *Attachment 1 – Special Event Resources Form*.

2. RISK MANAGEMENT

2.1 Occupational Health and Safety – Traffic Control

A detailed risk assessment and emergency response plan is included in this response in:

- *Attachment 2 – Risk Management.*
- *Attachment 2.1 – Emergency Response Plan.*

These forms will be signed-off by our WHS Manager, and a final copy will be submitted to QPRC.

2.2 Public Liability Insurance

Please see relevant insurances in:

- *Attachment 3 – Umbrella Liability Insurance.*
- *Attachment 3.1 – Public and Products Liability Insurance.*

2.3 Police

Police will be notified of this event:

- By mail. Refer *Attachment 6 – Letter to Emergency Services.*
- Through this DA and TMP application process, including submission of the emergency response plan (see *Attachment 2.1 Emergency Response Plan*).
- In person/phone/ email as part of the request for user-pays police assistance at the event.

Police will be engaged on a user-pays service to manage traffic in Googong if and as required, from 4:00pm-10:00pm on Saturday, 24 October 2020. We expect that they could be required to assist with traffic management at the two signalised intersections on Old Cooma Road in particular. Discussions with the police have supported the idea that these signalised entrances should function as normal (with two lanes able to enter and exit each intersection), and that police would be on hand to escalate traffic management to a police-managed intersection should the need arise (flashing orange lights and police directing traffic flow).

2.4 Fire Brigades and Ambulance

The Fire and Ambulance services will be notified of this event:

- By mail. Refer *Attachment 6 – Letter to Emergency Services.*
- Through this DA and TMP application process, including submission of the emergency response plan (see *Attachment 2.1 Emergency Response Plan*).

In addition, Jerrabomberra Creek rural fire brigade and Brindabella First Aid Services will be on site for the duration of the event.

3. TRAFFIC AND TRANSPORT MANAGEMENT

3.1 *The route or location*

Please refer to the Traffic Management Plan detailed in:

- Attachment 4 – TCP and

3.2 *Parking and Pedestrian Access*

Traffic management will be undertaken by a qualified traffic management company (yet to be appointed). Please refer to the Traffic Management Plan detailed in:

- Attachment 4 – TCP

In accordance with *Attachment 4*:

- Local traffic will be guided into the town via Googong Road.
- Visitor traffic will be guided into the town via Wellsvale Drive.
- A visitor off-street carparking area will be created on vacant land off Wellsvale Drive just a short walk from the event venue.
- Pedestrians will be guided from the off-street carparking area to the event venue.
- Road closures will be in place to facilitate pedestrian access.
- Residents will be notified of event road closures, no-parking areas and off-street carparking arrangements, well in advance of the event.

Traffic management personnel will:

- Manage on-road vehicular traffic.
- Manage off-street carparking.
- Manage pedestrian traffic.
- Manage no-parking areas.
- Be RMS qualified.
- Be on site from 3pm on Saturday 24/10/20 until the vehicle and pedestrian traffic returns to normal activity (approximately 10pm).

We anticipate up to 10,000 people will attend the event, calculated as follows:

- 3,000 residents – who mostly walk to the event (see pedestrian access below)
- 1,000 friends of residents – who park at their friends' house and walk to the event.
- 6,000 visitors – who we would need to provide parking for.

We estimate that the 6,000 visitors will require up to 2,000 carparks which will be accommodated as follows:

- Eight disabled parking spots will be signposted and available in the Wellsvale Drive off-street carpark, located close to the pedestrian access point via Gorman Drive.
- The Wellsvale Drive off-street carpark can accommodate up to 1,500 cars with 500 utilising the existing street network. We believe the street network could accommodate up to 1,800 cars (within 1km of the venue) if necessary. This provides a generous capacity of 3,300 car spaces (or an excess of over 1,300 spaces) for the event.
- Traffic marshals will assist drivers with parking options and will direct cars to park within the street network only if the Wellsvale Drive off-street carpark becomes full.
- Free bus services are also provided to and from the event, from Queanbeyan, Jerrabomberra and Woden. Each bus can accommodate over 47 seated passengers plus over 20 standing passengers. Buses are on standby should the need arise for additional services.

Pedestrian access to the venue is as follows:

- Visitor pedestrian traffic will access the event from the Wellsvale Drive off-street carpark via Hawes Street or Gorman Drive (on concrete footpaths), across Hearne Street. Traffic marshals and signs will assist pedestrian movement.
- Local pedestrian traffic will access the venue via concrete footpaths which are available on every street in the township. Traffic marshals located closer to the venue will have the ability to stop traffic if necessary, to allow safe passage.
- No parking signage is proposed on all streets immediately adjacent the event which shall assist in minimising vehicle movements in the area and permit safe pedestrian movement.
- Experience from previous events (held between 2015 and 2018) indicate that:
 - Most residents walk to the event.
 - Residents arrive and depart progressively from 4pm with a peak arrival time of approximately 7.45pm.
 - Peak departure has been toward the end of the event or shortly thereafter (between approximately 9pm and 9.30pm).

Prior to the event, parking (and free bus services) will be advertised on:

- The Googong website at googong.net.
- In a brochure made available at IGA Googong and in the Googong Sales Office.
- Via edm to residents and visitors.
- On social media.

3.3 Construction, traffic calming and traffic generating developments

Construction activity is currently occurring adjacent to the off-street carparking. This work will be completed or made safe with suitable fencing before the event date. See also *Attachment 4 – TCP* of the traffic control plan for further details.

3.4 Trusts, authorities and Government enterprises

This event is being held by Googong Township Pty Limited (GTPL). The primary public access point will be from the Wellsvale Drive off-street carpark via GTPL owned property and public streets. Some public will park or walk to the event via public streets elsewhere in the town.

3.5 Impact on public transport

Public transport will not be impacted as weekend services to Googong do not currently operate. QCity Transit will be engaged to provide free charter services to and from the event as follows:

- Queanbeyan bus interchange to Googong departing 4pm, 6pm and 7.30pm; returning 8pm and 9.30pm.
- Jerrabomberra (Primary School) to Googong departing 4.20pm, 6.20pm and 7.50pm; returning 8pm and 9.30pm.
- Woden bus interchange to Googong departing 3pm, 5pm and 6.30pm; returning 7.30pm and 9.30pm.

3.6 Reopening of roads after moving events

The temporary road closures and parking restrictions will be removed at 10pm, after the majority of event visitors have departed.

3.7 Traffic management requirements unique to this event

Traffic management requirements for this event are detailed in:

- Attachment 4–TCP

3.8 Contingency plans

Risk Management and Emergency Response Plans are included in *Attachment 2* and *Attachment 2.1* respectively.

User-pays police will be on site from 4pm-10pm and would be available to take control of intersections and direct the flow of traffic if necessary. Particular the intersection of Old Cooma Road and Wellsvale Drive , to ensure that dual lanes will be available to maximise entry/exit to the event.

Wet or inclement weather is not expected to effect pedestrian access or impact the dedicated off-street parking site; though it would significantly reduce the volume of attendees and cars expected. If the dedicated off-street carpark became muddy and unsafe, cars would be directed to park on-street throughout the township. If at any point it was considered unsafe for the event to continue (e.g. large downpour or electrical storm) it would be cancelled or closed-down and traffic personnel would advise attendees and assist in directing people to leave the site. Blackhawk Security personnel and user-pays police would also be on hand to assist the safe management of visitors departing. Traffic and security personnel communicate via 2way radio.

Emergency Services (Queanbeyan police, ambulance and fire) will be notified of the event:

- By mail. Refer *Attachment 6 – Letter to Emergency Services*.
- Through this DA and TMP application process, including submission of the Emergency Response Plan.

Emergency access is via public streets. “No parking” signs are included on several streets around Rockley Oval which will be patrolled by qualified marshals. See *Attachment 2 – Risk Management* and *Attachment 2.1 – Emergency Response Plan*.

The Jerrabomberra Creek Rural Fire Brigade will be on site for the duration of the event and will respond as necessary in the case of emergency. Brindabella First Aid Services will have a paramedic and a first-aid officer on site from 3pm-10pm. The first aid marquee is labelled on the event map, and announcements will be made during the evening to highlight its location.

3.9 Heavy vehicle impacts

The event does not impact heavy vehicles. The event is run out of core business hours and will have minimal impact on vehicles as there are alternate routes surrounding the township.

3.10 Special Event clearways

Special event clearways are not proposed.

There are “No Parking” signs on streets around Rockley Oval which will be patrolled by qualified marshals as detailed in *Attachment 4 – TCP*. These roads include:

- Sarah Street

- Pollack Street
- Rockley Parade
- Hearne Street
- Gorman Drive
- Jack Street and
- Alchin Street

This will ensure easy access for emergency service vehicles to the event if necessary.

4. MINIMISING IMPACT ON NON-EVENT COMMUNITY AND EMERGENCY SERVICES

4.1 Access for local resident, businesses, hospitals and emergency vehicles

The roadworks currently underway on Old Cooma Road will be completed by the time the event is to be held.

Three VMS' will be placed on Old Cooma Road, please refer to *Attachment 4 – TCP*.

Googong businesses and residents will also be notified of the event via:

- Letterbox drop (see *Attachments 5, 5.1, 5.2, 5.3 and 5.4*).
- Electronic direct mail (edm)
- Googong owned social media platforms
- Resident group social media platforms
- The Googong website at www.googong.net
- An event brochure that will be available at the entry to the IGA supermarket and Googong Sales Office.

Signage (Local Traffic Only) will be installed on Googong Road between 4pm-10pm on Saturday 24 October 2020 as indicated in Attachment 4 - TMP. This will assist to minimise impact on local traffic within the township during the event.

Emergency Services (Queanbeyan police, ambulance and fire) will be notified of the event:

- By mail. Refer *Attachment 6 – Letter to Emergency Services*.
- Through this DA and TMP application process, including submission of the Emergency Response Plan. See *Attachment 2 – Risk Management* and *Attachment 2.1 – Emergency Response Plan*.

The Jerrabomberra Creek Rural Fire Brigade will be on site for the duration of the event and will respond as necessary in the case of emergency.

Brindabella First Aid Services will have a paramedic and a first-aid officer on site from 3pm-10pm. The first aid marquee is labelled on the event map, and announcements will be made during the evening to highlight its location.

There are no hospital or medical facilities in Googong that could be impacted by the event. NSW Police shall be engaged on a user-pays basis and be present on site between 4-10pm to assist with traffic flow and emergency services access if necessary.

4.2 Advertise traffic management arrangements

A map of the event location, access and parking, as well as a timetable of the free bus services, will be included in detail on the Googong website and in the event brochure. All other marketing material (including TV, radio, online, print, edm, social media, public relations) will identify that free buses are available and direct visitors to the website for additional information.

Three VMS' will be placed on Old Cooma Road, please refer to *Attachment 4 – TCP*.

Googong businesses and residents will be notified of the event via:

- Letterbox drop (see *Attachments 5, 5.1, 5.2, 5.3 and 5.4*).
- Electronic direct mail (edm)
- Googong owned social media platforms
- Resident group social media platforms
- The Googong website at www.googong.net
- An event brochure that will be available at the entry to the IGA supermarket and Googong Sales Office.

4.3 Special event warning signs

Please refer to *Attachment 4 – TCP*.

A week prior to the event, two VMS' will be placed along Old Cooma Road advising of the upcoming event.

On the day of the event:

- An additional VMS will be placed on Old Cooma Road (bringing the total to three VMS').
- Wording on all three VMS's shall direct event traffic to the off-street carparking area.
- Additional 'Event Parking' directional signs will be erected.
- 'Local Traffic Only' directional signs will be erected.
- Road closed and No Parking signs will be erected

4.4 Permanent variable message signs

No permanent variable message signs will be used for the event.

4.5 Portable variable message signs

Please refer to *Attachment 4 – TCP*.

A week prior, two VMS' will be placed along Old Cooma Road advising of the upcoming event.

On the day of the event an additional VMS will be placed on Old Cooma Road (bringing the total to three VMS').

5. FIREWORKS

There will be no fireworks held at the event.

6. ATTACHMENTS

Schedule 1 – Notice of Public Assembly
Attachment 1 – Special Event Resources Form
Attachment 2 – Risk Management
Attachment 2.1 – Emergency Response Plan
Attachment 3 – Umbrella Liability Insurance
Attachment 3.1 – Public and Products Liability Insurance
Attachment 4 – Traffic Control Plan (TCP)
Attachment 5 – Letter to Googong Residents
Attachment 5.1 – Letter to Residents of Hearne Street and Gorman Drive
Attachment 5.2 – Letter to Residents of Sarah Street
Attachment 5.3 – Letter to Residents of Alchin and Jack Streets
Attachment 5.4 – Letter to Residents of Pollack Street
Attachment 6 – Letter to Emergency Services

Notice of Public Assembly

NOTICE OF INTENTION TO HOLD A PUBLIC ASSEMBLY

Summary Offences Act 1988

To the Commissioner of Police

1 I, Samantha Remmers
Name
of 27 Beltana Avenue, Googong NSW 2620
Address

on behalf of The Trustee for the Googong Township Unit Trust

notify the Commissioner of Police that on the 24th October 2020
Day Month/Year

it is intended to hold:

Either:

(a) a public assembly, not being a procession, of approximately

10,000 persons which will assemble
Number

at Rockley Oval, Rockley Parade, Googong NSW 2620
Place

at approximately 5:00pm and disperse at approximately 9:00pm
Time Time

OR

(b) a public assembly, being a procession of approximately _____
Number

Persons which will assemble at _____
Place

At approximately _____ am/pm and at approximately _____ am/pm the

Procession will commence and shall proceed

Specify route, any stopping places and the approximate duration of any stop: and the approximate
time of termination. A diagram may be attached.

2 The purpose of the proposed assembly is to host a free community Halloween Event

State purpose

3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:

* (i) There will be 2000 of vehicles and/or* floats involved and
(number)
their type and dimensions are as follows:

* (ii) There will be 30 of bands, musicians,
(number)
Entertainers etc. entertaining or addressing the assembly

* (iii) The following number and type of animals will be involved
in the assembly

* (iv) Other special characteristics of the proposed assembly are as
follows:

4 I take responsibility for organising and conducting the proposed public assembly.

5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:

Address: 27 Beltana Avenue, Googong

PostCode: 2620

Telephone: 0432 358 293

Signed: 

Capacity/Title: Community Development Manager

Date 21/02/20

* Delete as applicable

Special Event Resources Form

Special Event Resources

Special Event Transport Management Plan

Refer to [Chapter 7](#) of the Guide for a complete description of the Transport Management Plan

1. EVENT DETAIL

1.1. Event Summary

Event Name: Boogong 2020
Event Location: Rockley Oval, Googong NSW 2620
Event Date: 24/10/2020 Event Start Time: 5:00pm Event Finish Time: 9:00pm
Event Setup Time: 23/10/20 7:00am Event Pack down Finish: 26/10/20 12pm
Event is off-street on-street moving on-street non-moving
Event is held regularly throughout the year (calendar attached)

1.2. Event Summary

Event Organiser*: Samantha Remmers – Googong Township
Phone: 1300 446 646 Fax: n/a Mobile: 0432 358 293
Email: Samantha.remmers@googong.net
Event Management Company (if applicable): _____
Phone: _____ Fax: _____ Mobile: _____
Email: _____
Police: Queanbeyan Police Station
Phone: 02 6298 0555 Fax: _____ Mobile: _____
Email: _____
Council: Queanbeyan-Palerang Regional Council
Phone: 02 6285 6342 Fax: _____ Mobile: _____
Email: Sara.Wightman@qprc.nsw.gov.au
Transport Management Centre
(if Class 1 – Sydney Metropolitan Area): _____
Phone: _____ Fax: _____ Mobile: _____
Email: _____
Roads & Maritime Service
(if Class 1 – regional NSW and Class 2 event): _____
Phone: _____ Fax: _____ Mobile: _____
Email: _____

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

1.3. Brief description of the event (one paragraph)

Boogong is a Halloween event held at Rockley Oval in Googong. A mobile stage truck, food vendors, props (e.g. graveyard), toilet facilities, etc. are included in the set-up. A dedicated off-street parking area is provided, as well as free return bus services to Queanbeyan, Jerrabomberra and Woden.

2. RISK MANAGEMENT TRAFFIC

Class 1	Class 2	Class 3	2.1. Occupational Health & Safety – Traffic Control
			<input checked="" type="checkbox"/> Risk assessment plan (or plans) attached
			2.2. Public Liability Insurance
			<input checked="" type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.
			2.3. Police
			<input checked="" type="checkbox"/> Police written approval obtained (in process of obtaining approval)
			2.4. Fire Brigades and Ambulance
			<input checked="" type="checkbox"/> Fire brigades notified
			<input checked="" type="checkbox"/> Ambulance notified

3. TRAFFIC & TRANSPORT MANAGEMENT

Class 1	Class 2	Class 3	3.1. The route or location
			<input checked="" type="checkbox"/> Map attached
			3.2. Parking
			<input checked="" type="checkbox"/> Parking organised – details attached
			<input type="checkbox"/> Parking not required
			3.3. Construction, traffic calming and traffic generating developments
			<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
			<input checked="" type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
			3.4. Trusts, authorities or Government enterprises
			<input checked="" type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached
			<input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise
			3.5. Impact on/or Public Transport
			<input checked="" type="checkbox"/> Public transport plans created - details attached
			<input type="checkbox"/> Public transport not impacted or will not impact event
3.6. Reopening roads after moving events			
<input type="checkbox"/> This is a moving event - details attached.			
<input checked="" type="checkbox"/> This is a non-moving event.			
3.7. Traffic management requirements unique to this event			
<input checked="" type="checkbox"/> Description of unique traffic management requirements attached			
<input type="checkbox"/> There are no unique traffic requirements for this event			
3.8. Contingency plans			
<input checked="" type="checkbox"/> Contingency plans attached			



3.9. Heavy vehicle impacts

- Impacts heavy vehicles – RMS/TMC to manage
- Does not impact heavy vehicles

3.10. Special event clearways

- Special event clearways required - RMSTMC to arrange
- Special event clearways not required

4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES



4.1. Access for local residents, businesses, hospitals and emergency vehicles

- Plans to minimise impact on non-event community attached
- This event does not impact the non-event community either on the main route (or location) or detour routes

4.2. Advertise traffic management arrangement

- Road closures or restrictions - advertising medium and copy of proposed advertisements attached
- No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
- No road closures, restrictions or special event clearways - advertising not required

4.3. Special event warning signs

- Special event information signs are described in the Traffic Control Plan/s
- This event does not require special event warning signs

4.4. Permanent Variable Message Signs

- Messages, locations and times attached
- This event does not use permanent Variable Message Signs

4.5. Portable Variable Message Signs

- The proposed messages and locations for portable VMS are attached
- This event does not use portable VMS

5. PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.
-

6. APPROVAL

TMP Approved by: _____ Event Organiser _____, Date _____

7. AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: _____ Council _____, Date _____

The RMS/TMC's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: _____ RMS/TMC _____, Date _____

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RMS/TMC require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

Special Event Planning & Resource Matrix

Event Class	Description	Features	Examples	Lead Times for Agency Approval	Police Fees	Council Fees	RMS/TMC Fees
1	<p>A Class 1 Event</p> <ul style="list-style-type: none"> Impacts major traffic & transport systems disrupts the non-event community over a wide area requires the involvement of Police or more Councils and the RMS/TMC. requires detailed Transport Management Plan requires advertising the event's traffic aspects to a wide audience 	<p>A Class 1 event may</p> <ul style="list-style-type: none"> be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve Transport Management Centre involve the NSW Trains, Sydney Trains and State Transit, involve the Light Rail, Ferries and Point to Point Transport commissioner (taxi & ride share) involve private bus and coach organisations impact the road transport industry require RMS/TMC to provide Special Event Clearways require RMS/TMC to provide heavy vehicle detour routes require the RMS to adjust traffic signals require RMS/TMC to manage Variable Message Signs depending on the nature of the event, invoke the Police "Use Pay" policy. 	<p>For example:</p> <ul style="list-style-type: none"> an event: that affects a principal transport route in Sydney or an event that reduces capacity of the main highway through a country town or a bicycle race that involves the Sydney Harbour Bridge 	<p>Minimum 4 months from first approach to Council to proposed start date</p> <p>6 months for vehicle races</p>	<p>Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large"</p>	<p>As described in Council's Special Events Policy</p> <p>Asset rentals: refer to Council</p>	<p>Marginal costs apply where services are provided above those normally provided to the community.</p> <p>RMS/TMC provides quote</p> <p>Asset rental: refer to RMS/TMC</p>
2	<p>A Class 2 Event</p> <ul style="list-style-type: none"> Impacts local traffic and transport systems but does not impact major traffic & transport systems disrupts the non-event community in the area around the event but not over a wide area Requires the involvement of Police and Local Council Requires a detailed Transport Management Plan Requires advertising the event's traffic aspect to the local community 	<p>A Class 2 event may</p> <ul style="list-style-type: none"> Be conducted on-road or in its own venue involve trusts and authorities when using facilities managed by them involve the NSW Trains, Sydney Trains and State Transit, involve the Light Rail, Ferries and Point to Point Transport commissioner (taxi & ride share) involve private bus and coach organisations depending on the nature of the event, invoke the Police "Use Pay" policy. 	<p>For example:</p> <ul style="list-style-type: none"> an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or highway a motor rally on local country roads 	<p>Minimum 3 months</p> <p>3 months for vehicle races</p>	<p>Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large"</p>	<p>As described in Council's Special Events Policy</p> <p>Asset rentals: refer to Council</p>	
3	<p>A Class 3 Event</p> <ul style="list-style-type: none"> does not impact local or major traffic & transport systems disrupts the non-event community in the immediate area only requires Local Council and Police consent is conducted on-street in a very low traffic area such as a dead-end or cul-de-sac requires Police agreement that event qualified as Class 3 is never used for vehicle races 	<p>A Class 3 event, depending on Local Council policy may</p> <ul style="list-style-type: none"> require a simplified Transport Management Plan not be available in all Council areas depending on the nature of the event, invoke the Police "User Pay" policy require advertising the event's traffic aspects to the community 	<p>For example:</p> <ul style="list-style-type: none"> an on-street neighbourhood Christmas party 	<p>Minimum 6 weeks</p>	<p>Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large"</p>	<p>As described in Council's Special Events Policy</p> <p>Asset rentals: refer to Council</p>	
4	<p>A Class 4 Event is intended for small on street events and</p> <ul style="list-style-type: none"> requires Police consent only is within the capacity of the Police to manage on their own is not a protest or demonstration is always an on-street event does not require RMS/TMC or Council consent does not require advertising the event's traffic aspect to the community does not require a Transport Management Plan does not require the involvement of other Government agencies 	<p>A Class 4 event may</p> <ul style="list-style-type: none"> be conducted on classified or unclassified roads cause zero to considerable disruption to the non-event community cross Police Local Area Commands (LACs) cross Local Government Areas (LGAs) require Council or RMS/TMC to assist when requested by Police depending on the nature of the event, invoke the Police "User Pay" policy 	<p>For example:</p> <ul style="list-style-type: none"> a small ANZAC Day march in a country town a small parade conducted under Police escort 	<p>Minimum 1 month</p>	<p>Charges apply where: "it is deemed the services are specifically for the benefit of those organising and/or attending the event and not for the benefit of the public at large"</p>		

SPECIAL EVENT GUIDE

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Event Class	Transport Management Plan	Risk Management Plans (Traffic Control) under OH&S Act 2000	Advertise Transport Management Arrangements	Liability Insurance	Special Event Clearway, Heavy Vehicle Detour	Public Transport	Emergency Vehicle & Local Access	Parking	Contingency Planning
1	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council, TMC & Police (if police user Pays in force) named on policy. Also RMS if using RMS asset Certificate of currency required	RMS arranges if required RMS provides quote	Promote where practicable	Required. Refer to TMP	May be required. Need to consider parking for disabled persons	Recommended
2	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required		Promote where practicable	Required. Refer to TMP	May be required. Need to consider parking for disabled persons	Recommended
3	TMP model recommended	Traffic control layouts drawn up by a qualified person and installed under the guidance of a qualified person recommended Need to consider access for disabled persons	28 days for all events that require regulation of traffic or where special event clearways in operation Not required where there is no regulation of traffic	Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required			Required. Refer to TMP		
4				Required with Council & Police (if police user Pays in force) named on policy. Certificate of currency required			Required. Refer to TMP		

Risk Management



Form 12 Event Safety Risk Assessment

Project name/event:		Boogong 2020 – Saturday, 24 October 2020 (5:00pm – 9:00pm)			
		Yes	No	NA	Reason/ Comments
Access and Egress					
Entry and exit areas are clear and easily accessible for staff and expected crowd numbers		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The Event will be held At Rockley Oval. There is ample space for the expected crowd numbers, with wide open spaces.
Entry and exit areas are adequate for emergency exit and emergency services		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is clear and easy access for emergency exits and emergency services via the township roads. The emergency services access is clearly marked in the Traffic Control Plan (TCP). There will be security guards and traffic controllers at the event to deal with exits in case of emergency. There will be police in attendance (user-pays) to manage traffic in the township as necessary. They will be on site from 4pm-10pm on the night of the event.
Thoroughfares are well defined and clearly marked		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are clear and defined thoroughfares throughout Googong, particularly Rockley Oval. The TCP provides detailed information.
Traffic Flow					
Clearly defined areas for traffic which are separated from pedestrian areas		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are defined areas for traffic and pedestrian management measures, which is detailed within the TCP.

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Provisions for safe passage of emergency and other vehicles through pedestrian traffic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As detailed within the TCP, a number of roads are marked "No Parking" to assist emergency vehicle access. Qualified marshals will patrol these areas. The "No Parking" areas include: Sarah Street Pollack Street Rockley Parade Gorman Drive Jack Street and Alchin Street Refer TCP.
Controlled traffic flow and adequate signage for directions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Controlled traffic flow and adequate signage will be in place as per the TCP.
Provision of influx of traffic leaving the event (approximately 9:10pm)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Traffic leaving the dedicated off-street carpark will do so via Wellsvale Drive onto Old Cooma Road. There are two lanes on these roads which should facilitate traffic flow. In the event that traffic flow needs additional support, user-pays police will be on site and available to take control of intersections and direct the flow of traffic. At the intersection of Old Cooma Road and Wellsvale Drive in particular, this ensures that dual lanes will be available to maximise entry/exit to the event.
Carparking marshals on site	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Platinum Traffic Services will have carparking marshals on site for the event from approx. 4pm – 10pm. This will ensure the orderly control of cars using the dedicated car parking area via the proposed TCP. Additionally, police will be on site from 4pm-10pm.
Amenities				

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Adequate provision of toilets and hand washing facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Canberra Hire has been engaged to provide portable toilets (including disabled facilities) for the expected crowd numbers.
Availability of clean, fresh water for both staff and attendees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rockley Oval has clean and fresh water available within the pavilion area. There are also a number of bubblers available on site. Brindabella First Aid will also have bottled water at their marquee should it be required for medical reasons.
Adequate catering facilities, including clean up and food preparation areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All caterers involved in the event have provided the necessary certification and insurances, including insurances and food handling certificates.
Signage				
Adequate signage for entries, exits, toilet facilities etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Maps will be provided in event brochure handouts and on the Googong.net website. Event Manager, volunteers and security personnel will also be on hand to assist visitors. Toilet facilities will be clearly visible and marked from the Oval.
Signage for any hazardous areas or substances	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are no hazardous areas or substances at Rockley Oval.
Clearly signed first aid and fire extinguisher locations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brindabella First Aid Services will be on site providing first aid for the event. Their marquee will be clearly signed to ensure people know where to locate them. Their location will be detailed on the event map. Fire hydrants at the park are clearly visible. The Jerrabomberra Creek Rural Fire Brigade have been notified of the event and will also be present on-site for the duration of the event.
Maintenance				

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Qualified and competent maintenance personnel available to undertake any repairs required	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Licensed technicians will be on-site to set-up, monitor and pack-down equipment that requires qualified personnel to undertake repairs that may be necessary.
Maintenance personnel have a contact person (e.g. event coordinator) and means of communicating with them	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A contact has been established by all personnel with the event manager.
Records of any maintenance undertaken kept for future reference	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Records and documentation will be obtained by the relevant contact should maintenance be required.
Fire Prevention				
Suitable fire extinguishers (e.g. CO ² , water, chemical) and blankets are kept in appropriate areas, tested and in date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A fire extinguisher has been purchased in the incident of a small fire. The local Jerrabomberra Creek Rural Fire Service will be on-site during the event should there be an issue. The Queanbeyan fire brigade have been notified of the event in advance, and would be contacted should there be an issue.
Personnel are trained in extinguisher and blanket use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Selected staff and Event Manager trained for extinguisher and blanket use.
Ignition source areas are kept clear at all times and easily accessible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ignition sources will be kept clear at all times and will be easily accessible.
Emergency Procedures				
Emergency response plan in place	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes, Samantha Remmers (Event Manager) has created an emergency response plan – which is attached to this document.
Emergency response team trained to carry out plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes, Samantha Remmers is trained to carry out the emergency response plan as are all the key suppliers for the event.
Current site maps available to all staff, emergency services and other relevant parties	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The emergency response plan and map will be issued to key personnel and service suppliers on the day of the event.
First Aid				
First aid stations are suitably located, clearly signed and easily	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brindabella First Aid Services have been

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accessible for everyone				engaged to provide first aid services for the event. They have qualified medical staff located within the clearly marked marquee as well as roaming throughout the event. Their marquee is clearly marked on the event map and brochure. There is also a portable first aid kit with the event manager, who is first aid qualified.
First aid facilities are adequate for the type of event being held	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes, Brindabella First Aid Services have advised that the first aid facilities are adequate for the event being held.
Good means of communication provided between event personnel and first aid stations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hand-held radios will be made available for communication with key personnel, such as event managers, security team, first aid personnel, traffic marshals and event team.
Staff, Volunteer and Contractor Training				
Staff and volunteers are adequately inducted and trained about the event (site specific)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Event briefing materials have been provided to key personnel. Volunteers (if required) will be given a detailed and informative induction prior to the event.
Copies of applications, memos and any training records are kept	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Each Volunteer (if required) will complete an induction form and contact form, which will be kept on hand in case of emergency.
Contractors are given a relevant, site specific induction regarding the event	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Each contractor/ supplier on site for the event will be given a detailed induction and given all relevant maps and documentation (including a detailed emergency response plan).
Contractors provide detailed information on safe operating procedures and a current certificate of currency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Relevant documentation provided. All suppliers are to submit up to date insurance certificates and relevant qualifications/training records.
Electrical				
Residual circuit devices (RCDs) are used where required, including all	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RCS's will be used where required and

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hand-held electrical appliances and tools				all contractors will be inducted on requirements of safety.
All portable electrical equipment including leads are tested (6 or 12 months in accordance with AS/NZS 3000:2000 <i>Electrical Installations</i> , known as the <i>Wiring Rules</i> , and AS 3533 – <i>Amusement Rides and Devices</i>). Tagging is also recommended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will be checked on the day of the event to ensure meets code.
Adequate protection of the public from electric shock and any trip hazards from cords are minimised	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cable guards and trays will be used for the event and will be checked upon setup.
All leads, plugs, etc. are protected from weather and other environmental conditions (e.g. water)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cable guards will protect from weather and other environmental conditions.
Evidence of electrical safety can be provided upon request from an authorised person (e.g. tagging or documentation)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will be confirmed on the day.
Permits, Licensing and Registration (including but not limited to)				
Fireworks are only provided and used by pyro technicians licensed by WorkSafe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are no fireworks at this event.
LPG/dangerous goods storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All LPG and dangerous good storage will be checked on the day of the event to ensure meeting safety requirements.
Mobile plant (forklifts, cherry pickers etc.) are only operated by licensed or certified operators	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mobile plant equipment will only be operated by licensed operators. They will only have a requirement for a cherry picker whilst setting up staging, they are covered under their own insurances.
Scaffolding more than four metres in height erected and dismantled by a person certified to do so	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not applicable.
Liquor licenses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Alcohol is not being supplied or sold.
Utilities/Site Services				
Location of all site underground services (power/gas/mains etc.) and overhead powerlines identified	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not applicable and no major works or structures. However, if required or in case of an emergency we have access to all site locations.

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Relevant maintenance and event personnel have maps and are aware of locations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A map will be provided to all involved in the event.
Lighting				
Adequate natural or artificial lighting provided for setting up, conducting and dismantling the event	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The event will generally be held in daylight hours; however, we have ample lighting at Rockley Oval, which includes the oval main lights for pack down services. There will also be portable lighting (in way of light towers) in the dedicated car parking areas to ensure safety for those attending.
Portable lighting is tested and in date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes, all portable lighting will have been tested and in date, will be checked prior to event.
Suitable emergency lighting is available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes, emergency lighting will be available in the form of flood lights and the portable light towers in the dedicated car parking areas.
Staging and Platforms				
All seating, corporate boxes, overpasses, fences and main stages are signed off by a certified rigger or scaffolder. An engineer provides a signed certificate to the event organiser prior to any usage to ensure approved engineering and design standards are met	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Main stages will be checked and approved by Encore (Staging Supplier) engineer, who will be on site for bump in and the duration of the event. Fencing will be checked by the fencing contractor.
A person erecting scaffolding more than four metres in height must hold a national certificate of competency (scaffolding) in order to erect and dismantle (refer to Permits, Licensing and Registration)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Encore (Staging Provider) have the appropriate permits and licensing for the staging requirements for the event.
Platforms are continuously monitored, particularly in extreme weather conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes, Encore will continuously monitor the platforms on the event stage to ensure safety.
Adequate access and egress around all staging and platforms for event patrons and emergency services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adequate access and egress around all staging and platforms for the event patrons and emergency services.

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Ladders				
Ladders are well maintained and suitable for the type of work being undertaken (e.g. electrical – approved ladders only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ladders will be used by contractor Encore and will be approved and checked post event set up.
Assessments of whether work is suitable for a ladder (e.g. can the person maintain three points of contact?)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This will be assessed by Encore to ensure the safety of those using the ladders.
Assistance of a second person is provided where required	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes, a second person will be on hand if required.
Work at Heights				
Right type of equipment is used for the job (e.g. ladder, cherry picker, scissor lift)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Contractor, Encore will ensure all working at heights correct equipment is used.
Only certified operators are used if cranes or elevated work platforms (EWPs) are required	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If required, only certified operators will operate, and relevant licenses will be checked.
Evidence of compliance can be provided upon request from an authorised person (e.g. log books and certificate of competency)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will be obtained from Encore.
Amusement Structures (Including Inflatable Structures – see next section)				
Amusement structures are not used or operated unless a current certificate of registration used by WorkSafe can be provided. Interstate registrations are not acceptable.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No amusement structures are in use for the event.
All structures have current certificate of inspection issued by a professional engineer and qualified electrician	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Appropriate space and suitable ground surface is allocated for each ride, including access and egress for patrons	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
There is appropriate fencing surrounding rides	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
There is appropriate soft-fall area for inflatable structures	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Inflatable Structures (In addition to Amusement Structures – see above)				
A thorough check of the inflatable structure and accessories is carried out prior to use (ensuring all anchor points, ropes and stakes or ballast are undamaged and fit for continual use)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not in use.
All tie down ropes attached to the device are fastened to adequate anchorages and there is adequate soft-fall area and appropriate fencing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Operator monitors prevailing wind conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Manual Handling				

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All staff and volunteers are trained to assess each task and use safe technique when lifting or carrying	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Relevant personnel trained to undertake safe lifting techniques.
Loads are delivered as close as possible to area using vehicle or mechanical aid (e.g. trolleys, sack trucks)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Loads will be delivered as close as possible and aides will be used where required.
Light, small loads and physical aids (assistance from second person or team lift where needed) are used	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This approach will be used should the need arise.
Staff and volunteers are trained in and use the S-M-A-R-T Lifting technique where possible and appropriate:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes, staff, volunteers and services will be trained to use the S-M-A-R-T lifting technique.
S Size up the load	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
M Move in close	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
A Always bend the knees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
R Raise object using your legs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
T Turn using your feet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fuels, Fireworks or Pyrotechnics				
Refer to Permits, Licensing and Registration	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There will be no fireworks display at this event.
Weather Conditions				
Use current Australian Bureau of Meteorology and RFS NSW information to ascertain weather conditions: www.bom.gov.au and www.rfs.nsw.gov.au	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will be monitored.
Weather conditions planned for and monitored e.g. partitions, displays and signage well secured for windy conditions, non-slip mats for wet conditions and shade, sunscreen and water provisions for heat	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Planned and monitored if required. Brindabella First Aid will be on hand should heat become a medical issue, they will also have sunscreen on site for public use.
Wind speeds are monitored, and amusement structure operation ceased in accordance with manufacturer's specifications (inflatable structures must cease operation when wind speed reaches 40km/hr).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not in use.
Personal Protective Equipment (PPE)				
All tasks undertaken by staff and volunteers are checked for the PPE required	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Suppliers are required by law to adhere to OHS and industry standards for PPE.
PPE provided if needed (e.g. gloves, aprons, earplugs etc.) and is in good condition and working order	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Caterers use disposable gloves and aprons and

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				maintain and store these appropriately. This will be checked at event.
Personnel are trained in using, maintaining and storing PPE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Food vendors use disposable gloves and aprons and maintain these appropriately.
Liquid Petroleum Gas (LPG) Cylinders and Heaters				
Small gas cylinders used wherever possible. Cylinders over nine kilograms should be hard plumbed, stored outside and fitted by a licensed gas fitter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gas cylinders will be under 9kgs.
LPG cylinders are secured to increase stability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will be confirmed at event.
LPG cylinders are clear of ignition sources and are in a well ventilated area in accordance with AS/NZS 1596:2002 – the Storage and Handling of LP Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LPG cylinders will be kept clear of ignition sources and will be well ventilated as it is an outdoor event.
All LPG cylinders are checked to ensure they do not exceed 10 years of the stamped test date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will be checked at event.
Compliance with AS/NZS 1596:2002 – the Storage and Handling of LP Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will be checked at event on bump in.
A licence is held if keeping over 250 kilograms of LPG in cylinders or tanks	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will not be in use or required to be.

Other Considerations:

This checklist includes many of the key safety issues for events but is not exhaustive and is intended only as a guide for event organisers. Other general event issues to consider as part of overall event preparation include:

- General security and crowd control
- Traffic control and road usage considerations
- Communication channels between parties
- Site maps of area, highlighting specific services and utilities
- Vendor/exhibitor general information
- Noise levels
- Alcohol and food requirements
- Animal displays and requirements.

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Risk Matrix

How severely could it hurt someone? Or How ill could it make someone?	How likely is it to be that bad?			
	1 – VERY LIKELY Could happen at any time	2 – LIKELY Could happen sometime	3 – UNLIKELY Could happen but very rarely	4 – VERY UNLIKELY Could happen but probably never will
A – Kill or cause permanent disability or ill health	H1	H2	H4	M7
B – Long Term illness or serious injury	H3	H5	M8	M11
C – Medical Attention and several days off work	H6	M9	M12	L14
D – First Aid Needed	M10	M13	L15	L16
HIGH 1 – 6	STOP WORK IMMEDIATELY. Work is not to proceed until controls are implemented to reduce the residual risk to Medium or Low. Ongoing monitoring.			
MEDIUM 7 –13	ONGOING MONITORING Action needs to be taken in a timely manner but if a quick and easy solution is available, fix it immediately.			
LOW 14 – 16	ROUTINE MONITORING No further action is required where residual risks are Low. However, ongoing monitoring is still required to ensure the risk does not escalate.			

Googong Township Pty Ltd

Document Set ID: 620316
 Version: 1, Version Date: 10/03/2020

Emergency Response Plan



Emergency Response Plan

Boogong 2020

Saturday 24 October 2020

EVENT DETAILS

Company Name: Googong Township Pty Ltd
Event Location: Rockley Oval, Rockley Parade Googong NSW 2620
Date Completed: 12 February 2020
Event: Boogong 2020 – Saturday, 24 October 2020
Signed:

EMERGENCY OPERATIONS COORDINATOR (EOC)

Name: Samantha Remmers
Telephone Number: 0432 358 293
Email: samantha.remmers@googong.net

EMERGENCY SERVICES

Fire Station: (02) 6299 4588
Ambulance: 13 12 33
Police: (02) 6298 0599
Hospital: (02) 6298 9211
Other: 000

EVENT SUPPLIERS

Blackhawk Security and Logistics:
Dean Tranda – 0406 262 195
Encore: Stuart Buchanan - 0412 106 758
Traffic Management: Eamon Mullan – 0401 359 797
Brindabella First Aid: Paul Morris – 0419 989 964

The following potential emergencies have been identified:

1. Fire
2. Bomb/explosion
3. Fatal Injury

Location of emergency equipment

Emergency Communication Equipment: Portable, will be on site at Rockley Oval. Equipment will be held by Event Manager, Security Services and Staging contractor and first aid supplier.

Emergency Communication Equipment: All supervisory staff will have walkie talkies and mobile phones, there will also be an emergency PA on hand provided by Staging Contractor, which is a component of the staging set up.

First Aid

First aid services will be provided by Brindabella First Aid Services, they will be located in the First Aid Marquee, which will be clearly visible to event attendees and services. Their location is also detailed on the event map, within the event brochure.

Ambulance will be called in an emergency situation.

Samantha Remmers (Event Manager), is also first aid qualified, and will have a portable first aid kit on hand.

Communication

000 Should be called in the case of any emergency. The Emergency Operations Coordinator, Samantha Remmers will also be contacted as soon as possible.

Announcements will be made to guide people using the emergency PA system by the organiser Samantha Remmers.

Staff will be in constant communication through the use of walkie talkies.

Evacuation Meeting Points

The evacuation meeting points can be seen on the Emergency Response Plan Map attached.

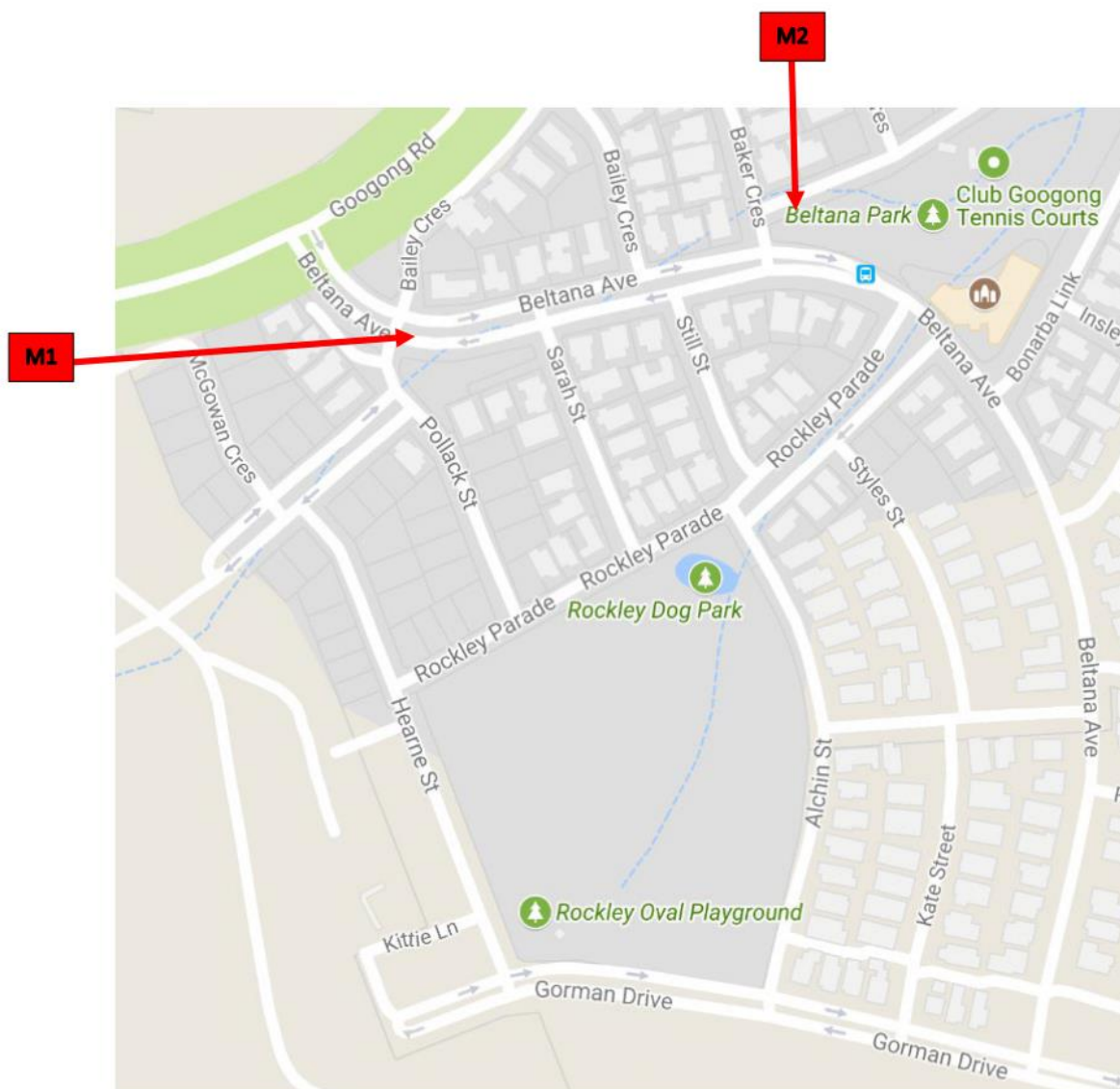
In the case of an emergency at the event, the meeting place for all visitors will be in on the corner of Beltana Avenue and Pollack Street. **M1 AS MARKED ON PLAN.**

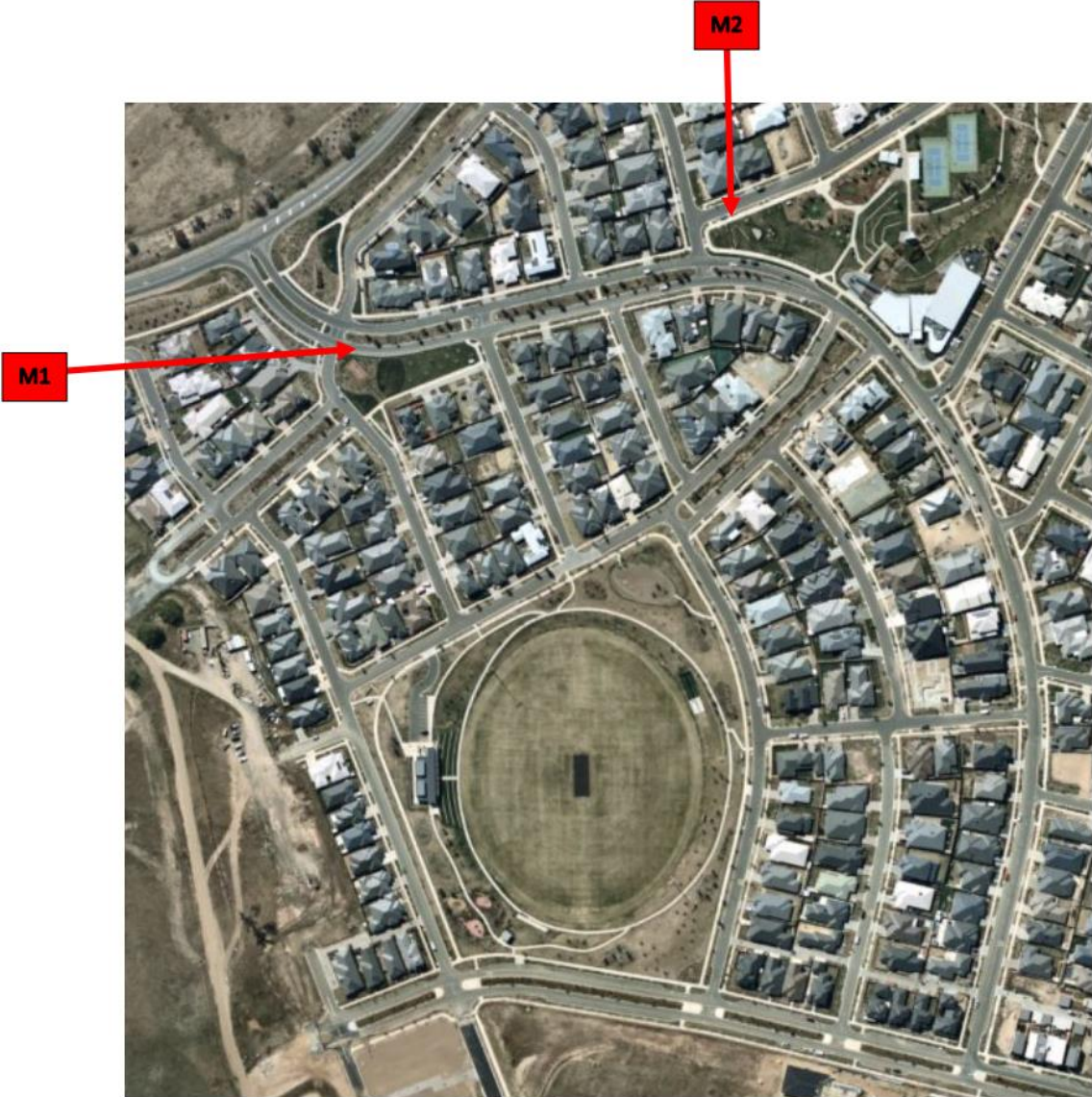
In the case of an emergency on the site of M1, the meeting place will be moved to Beltana Park, on the corner of Beltana Avenue and Baker Crescent. **M2 AS MARKED ON PLAN.**

Emergency Vehicle Access

Emergency vehicle is detailed within the Traffic Control Plan (attached).

Entry and exit to Rockley Oval will be via Googong Road, Beltana Avenue, Sarah Street and Rockley Parade. All of these streets will be signed as "no parking" zones to ensure ease and safety for emergency service vehicles.





Waste Management Plan



Waste Management & Recycling Services

e: service@wasteaway.com.au | t: 02 6260 1288

WASTE MANAGEMENT PLAN

Event Name:	GOOGFEST / BOOGONG	Event Contact:	Samantha Remmers
Event Location:	Rockley Oval, Googong	Mobile:	0432 358 293
Event Date:	Annually - Feb / Oct	Email:	Samantha.remmers@googong.net

Background Information:

Googong's free live music event "Googfest" began in 2014 and is held annually on a Saturday in early February.

"Boogong" is Googong's free Halloween event held on a Saturday, in late October of each year, with the first event being held in 2015.

Both major events attract approximately 10,000 people (per event) and offer free family fun and entertainment to Googong residents and its visitors.

The events are held at Rockley Oval in the Googong township. 15+ food vendors are in attendance with many different options available to patrons.

The events are highly anticipated within the region and are well known for their family-friendly atmosphere.

Objective

Our objective is to minimise waste to landfill for the event and ensure the venue in which the event is held is left in a rubbish, damage-free state. We will achieve this by providing educated and well-trained staff to service the equipment and maintain the grounds/venue, by providing sufficient and well-signed bins for our nominated waste streams, and by promoting to the vendors and event patrons that we are a waste wise event.

Key Stakeholders and Contacts

ORGANISATION	CONTACT DETAILS	CONTRIBUTION
Googong Township	Samantha Remmers M: 0432 358 293	Promote a waste wise event working with onsite vendors to reduce, reuse and recycle. Ensure all vendors are aware of options for all streams of waste disposal. Provide adequate space for waste infrastructure and processes as identified in this plan.
Queanbeyan City Council	Provision of and access to appropriate space/s for waste compounds. Liaise with council to ensure compliance. Ensure council on-site bins are emptied prior to the event.
Waste Away	Karin Craig – 0421 673 356 Stuart Craig – 0412 487 243	Implementation and compliance with this plan including bump in and out of bins, skips, other relevant receptacles and vehicles to house and transport all streams of waste.
Vendors	TBC	Adhere to waste management plan by utilising appropriate disposal methods.





Waste Management Plan

Waste Streams

The following waste streams will be provided for at the event:

EQUIPMENT LIST	SIZE	NUMBER	LOCATION
Rubbish Bins – general public	240L	18	Concentrated around food vendors, entry and exit points, stage and carpark
Recycle Bins – general public	240L	15	Concentrated around food vendors, entry and exit points, stage and carpark
Rubbish Bin – back of house	1100L	2	There will be a waste compound located in the vendor location and available only for vendor use.
Recycle Bin – back of house	1100L	2	There will be a waste compound located in the vendor location and available only for vendor use.
Glass Bins	240L		
CDS Bins	240L		
Cardboard Bin	1100L		
Organics Bin	140L		
Used Cooking Oil Drum	20L or 200L		
Grey Water Tank	200L or 1000L		
Other			

All waste collected from site will be transported via a registered waste operator and disposed of at registered waste management facilities based on the stream.

IMPLEMENTATION

Bump In

- Delivery of bins to site will commence/take place on the Friday prior to the event. These will be stored in 1 nominated area and distributed closer to event start time.
- Compactor trucks for storage of bulk materials may be allocated if the requirement is necessary.
- Queanbeyan Palerang Regional Council will be requested to empty all permanent bins within and surrounding the event precinct prior to the commencement of the events. Event cleaning staff will endeavour to service these bins on occasion throughout the event to ensure a clean footprint.

Event Phase

- Service providers will monitor bins throughout the event area and remove full bin liners as necessary.
- These will be moved to the nominated waste management compound for storage and processing.
- We will work closely with the event manager to ensure adequate staff levels are maintained during peak periods.
- A cleaning crew will be onsite to provide litter picking and maintain general site cleanliness in addition to servicing the bins.





Waste Management Plan

- Permanent council bins located within the designated venue area will be used, however will not be easily accessible by the public, therefore should not become an issue. Waste Away will provide event bins within the vicinity throughout the event precinct and will work closely with the event manager to coordinate temporary bins are available for the general public prior to the commencement of the event.

Bump Out

- Bins in public areas will be removed on the Monday am post event.
- Other bins will be stored in the waste compound area located in the Rockley Oval carpark until removed.
- Compactor storage trucks will be on site should the requirement arise and will be arranged with the event manager.
- Final site clean will take place on Sunday am. The event manager will be required to sign off on a cleaned site and if additional requests come through for assistance following the bump out of temporary infrastructure these will be on-charged to the festival. (N.B – Staging and AV contractors have been advised it is their responsibility to remove cable ties, signage and all rubbish associated with the dismantling of and removal of all electrical and tent infrastructure.)

Post Event

- Check that all Waste Away equipment has been removed from site.
- Collate all weight dockets and provide waste statistics to the event organiser if applicable.
- Prepare report and recommendations for future events.
- Submit invoice.

EXCLUSIONS

The following items are excluded and do not perform part of our agreed waste management plan.

- Waste Away is not required to dispose of any oil from vendor stalls. This is a responsibility of the vendor and will be clearly set out in the vendor guidelines provided by the Googong event manager.
- Waste Away is not required to wipe down or distribute temporary seating throughout the event footprint.
- Waste Away is not required to pressure clean/scrub ground surfaces where vendors have spilt oil etc. If this is required post event an additional charge will apply.
- Waste Away is not required to provide any cleaning or servicing of temporary toilets (this will be conducted by an on-site cleaning contractor for the duration of the event).
- Waste Away is not required to transport grey water containers left behind from vendors. If a request is received to do this, the additional time taken to attend to the request will be on-charged to the event organiser.



Noise and Lighting Plan

Overview

The aim of this document is to demonstrate how Encore Event Technologies plans to minimise the noise impact, from events held at Rockley Oval, to any adjoining land and/or amenity of the Googong neighbourhood. It will also comment on Encores methods to comply with local council’s noise regulations for a music event using amplified sound with a capacity greater than 1500pax between the event times for both the Boogong and Googfest events.

The event running times are from 5pm until 9pm with technical rehearsals from midday. Sound check and lighting focus/programming are the afternoon before from 2pm until 9pm

In addition, we have included a lighting assessment and diagram showing the areas where additional lighting will be used and the impact on the surrounding area and how it will be managed.

Audio & Noise Assessment

In preparation for both the Googfest and Boogong events, we have taken close consideration of the requirements that local government have outline in regard to noise limitations at nearby residential properties.

On Rockley Oval, the main stage setup is traditionally East facing, [Fig.1]. Residential buildings on the opposite boundary are approximately 170m away.

[Fig.1]



Both events will use Encores Kara Line Array Pa System from L’acoustics. Kara is a highly flexible PA system that allows the user to deploy a highly detailed sound system that covers the desired listening plane while avoiding areas where coverage is not required.

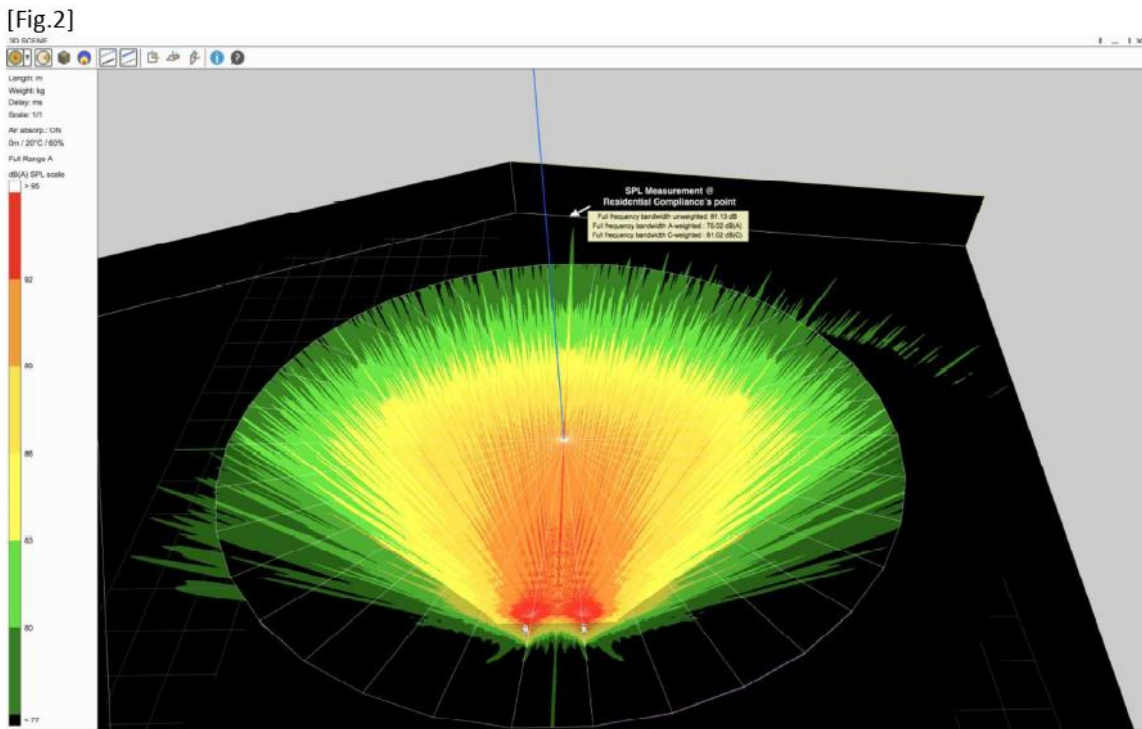
Below are a few renders from Kara’s design software that show how Encore will comply with the noise limitations.

System Design for Googfest

For Googfest, Encore will deploy a full system of L’acoustic Kara supplemented by KS28 Subwoofers.

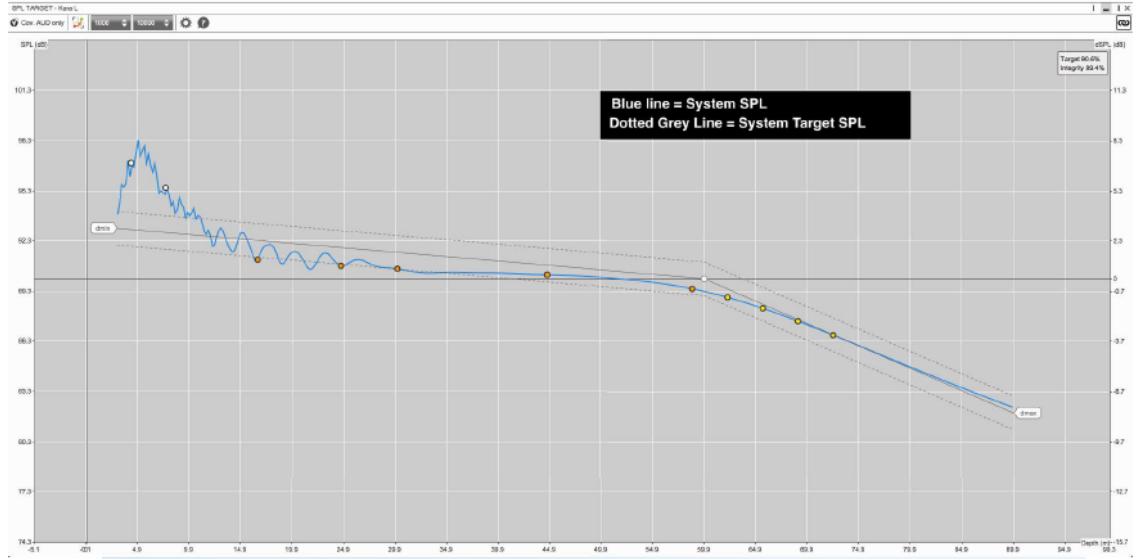
The below image indicates that we are only covering the desired listening area with minimal spill to the residential area. The small yellow window within, shows a predicted measurement of Peak 75dB(A) at the closest residential property. See [Fig.2]

SPL Measurement @ Residential Compliance’s point



This Image [Fig.3] shows a detailed view of the SPL target per Meter. We have allowed the system to be 3dB lower at the front of the stage compared to 60M into the oval. From that point, as we get closer to the edge of the oval, we attenuate the system to drop off by 9dB, allowing the integrity listening area in front of the stage not to be affect, while still complying to the noise limitations.

[Fig.3]

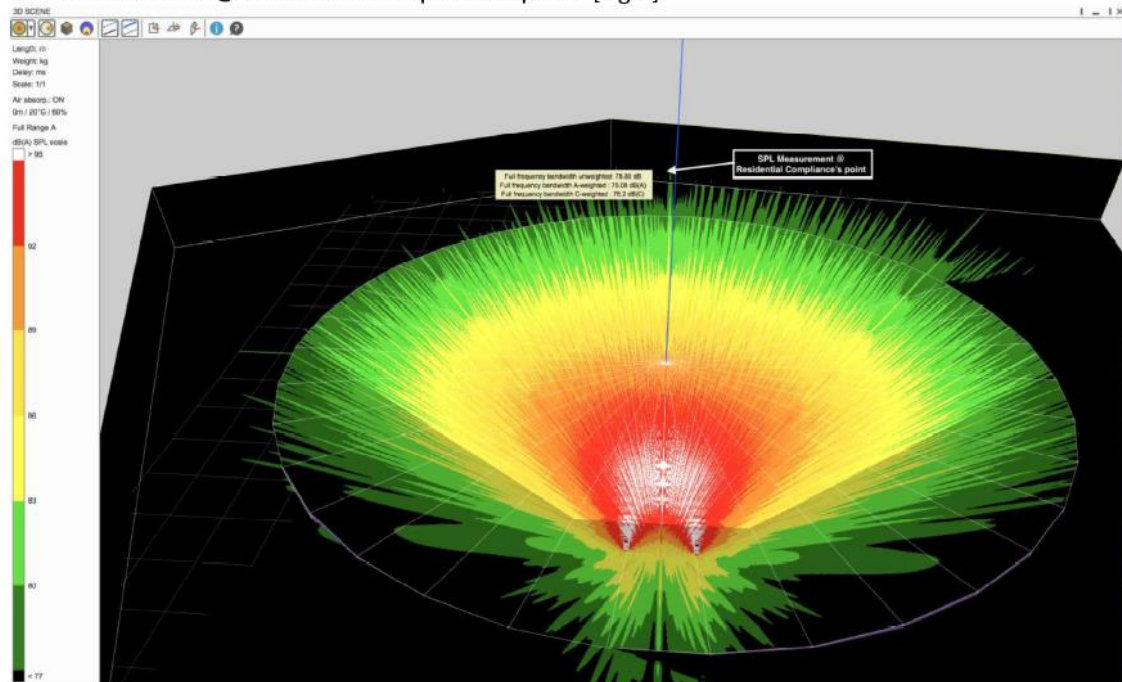


System Design for Boogong

For Googfest Encore will deploy a small Ground Supported system of L'acoustic Kara supplemented by KS28 Subwoofers.

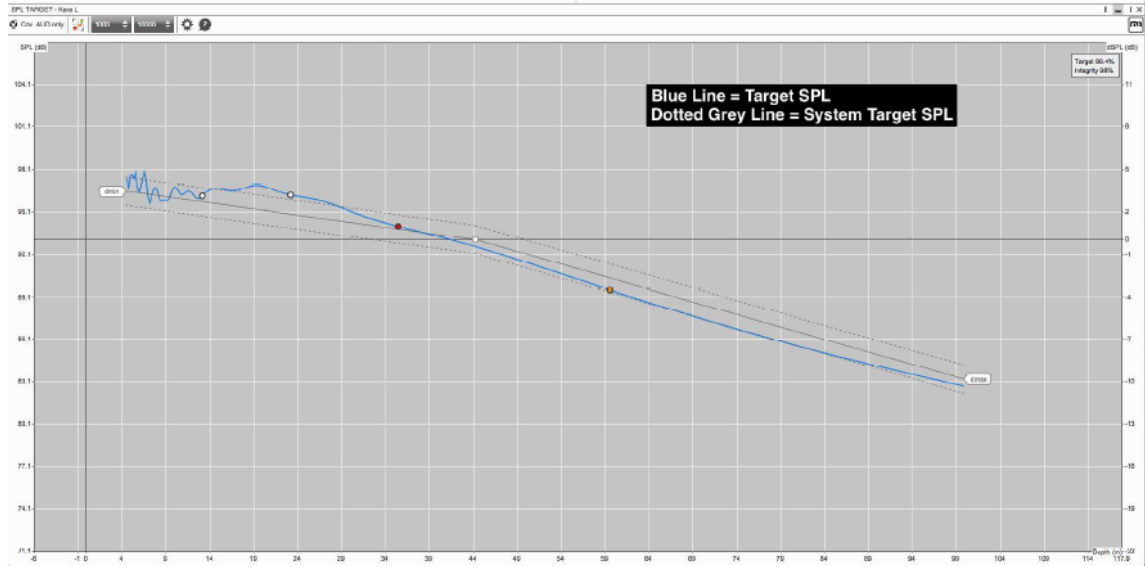
The Below image [Fig.4] show that we are only covering the desired listening area with minimal spill. The small Yellow window shows a predicted measurement of Peak 75dB(A) at the closest residential property.

SPL Measurement @ Residential Compliance's point. [Fig.4]



The image below [Fig.5] shows a detailed view of the SPL target per Meter. We have allowed the system to be 3dB lower at the front of the stage compared to 40M into the oval. From that point, as we get closer to the edge of the oval, we attenuate the system to drop off by 9dB, allowing the integrity for listening area in front of the stage not to be affect while still complying to the noise limitations.

[Fig.5]



In addition to the pre-production work that goes into the design of the PA systems, we use a number of tools to calibrate the system. The main tool used is the measurement system “Smaart”. This program allows us to calibrate each component to maximise efficiency and integrity of the PA system as a whole. Once calibrated it also provides the user with a SPL reading at a range of different weighting and averages.

Encore uses these systems as a guideline to indicate the limits of a particular sound system to make sure that our technicians stay within the SPL Limits of any particular event. Constant measurements are taken at the FOH position with a 15 minute average, this ensures we are not exposing the audience to a unsafe SPL but it also allows for dynamics with in any indivial performance. We will also periodically take measurements at multiple locations to make sure we are within the compliance limit. We achieve these measurements using a handheld standard Q1264 measurement tool held 1.4m above the ground.

Audio Noise Management Summary

We believe the methods outlined are the most effective way of gauging the overall noise level of the event as a whole, but experience has shown that these measurements can be greatly impacted by other uncontrollable elements e.g. Cars and Pedestrians close to measurement point.

With the accumulation of all the above methods Encore believes that we can provide 95dB(A) at FOH while still comply with the 75dB(A) limit at the compliance points. These methods are highly effective in creating a lively atmosphere within the event space but also minimising the impact on the surrounding neighbourhood.

Lighting Assessment and Management

Both Googfest and Boogong events run times are from 5pm until 9pm with technical rehearsals from midday. Sound check and lighting focus/programming are the afternoon before from 2pm until 9pm

The additional stage lighting for an East facing main stage, and the predicted impact is drawn below, [Fig 6.] and is similar for both events.

[Fig 6.]



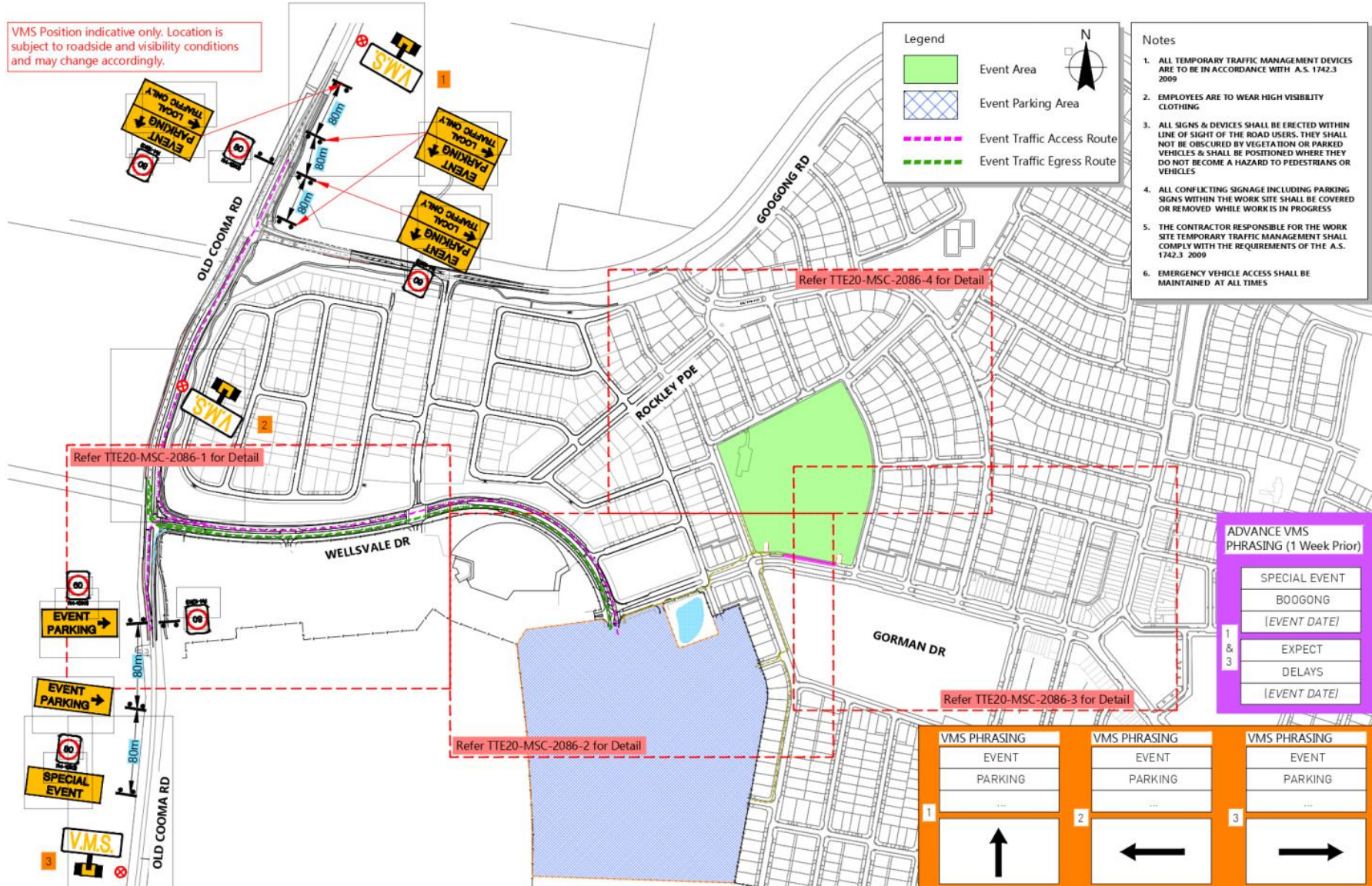
During setup we will endeavour to ensure all additional lighting is focused into and onto the oval and not projected outwards towards residences. This will further minimise impacts to the surrounding area. After it is safe to do so, once the entertainment has cleared off the main stage, we will turn off all stage lighting and utilise the existing oval flood lights for strike and safe egress of all personnel, staff and guests.

Lighting Summary

We believe with the outlined actions we can minimise lighting impact on the local surrounding area.

Updated TMP

8.1 DA.2020.1089 - Temporary Use of Rockley Oval for Event - 15 Rockley Parade, Googong
 Attachment 2 - DA.2020.1089 - Documents for Approval - 15 Rockley Parade, Googong (Continued)



D	-	-
C	-	-
B	Revised Based on Comment	11/6/20
A	Revised Based on Comment	25/2/20
REV	DESCRIPTION	DATE

Designed By: **Matt Sibrava**
 Checked By: **Allison Clarke**
 PWZTMP Card No: **0052014236**
 Expiry: **15/05/2022**

L. Clarke

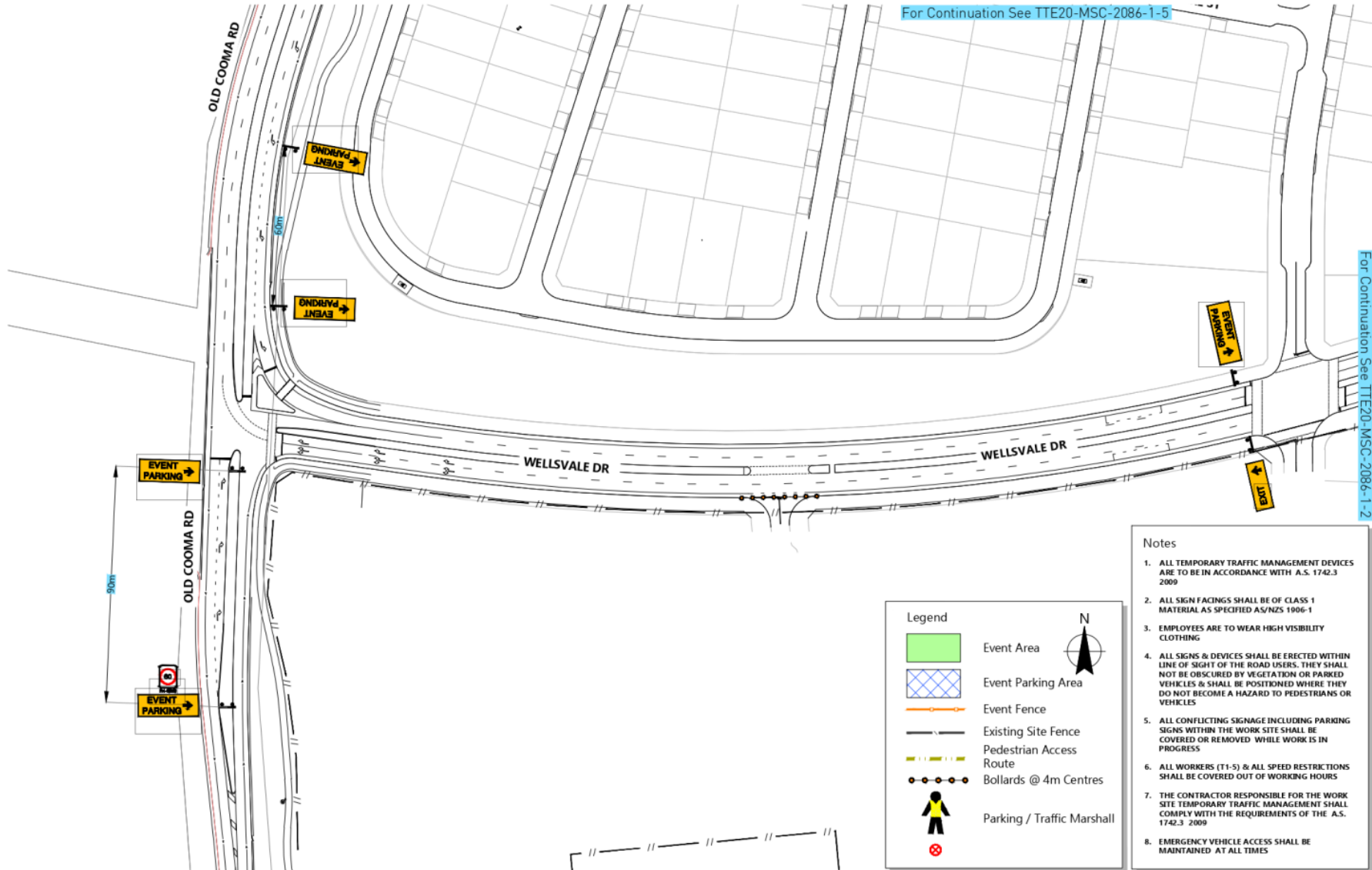
Territory Traffic Engineering
 15/160 Lysaght Street Mitchell ACT 2911
 PO Box 545 Mitchell ACT 2911
 T: 02 6241 3230 F: 02 6241 0230

Client: **GOOGONG**

Project Location:
**Rockley Oval
 Googong, NSW**
 Drawing Title:
**Boogong 2020
 Event VMS Plan**

Temporary Traffic Management Plan
 Designed to comply with A.S. 1742.3

Project Number	Stage	Plan Number
TTE20-MSC-2086	1	0
Scale: N.T.S	Compilation Date: 18/02/2020	Rev: B



For Continuation See TTE20-MSC-2086-1-5

For Continuation See TTE20-MSC-2086-1-2

- Notes**
1. ALL TEMPORARY TRAFFIC MANAGEMENT DEVICES ARE TO BE IN ACCORDANCE WITH A.S. 1742.3 2009
 2. ALL SIGN FACINGS SHALL BE OF CLASS 1 MATERIAL AS SPECIFIED AS/NZS 1906-1
 3. EMPLOYEES ARE TO WEAR HIGH VISIBILITY CLOTHING
 4. ALL SIGNS & DEVICES SHALL BE ERECTED WITHIN LINE OF SIGHT OF THE ROAD USERS. THEY SHALL NOT BE OBTSCURED BY VEGETATION OR PARKED VEHICLES & SHALL BE POSITIONED WHERE THEY DO NOT BECOME A HAZARD TO PEDESTRIANS OR VEHICLES
 5. ALL CONFLICTING SIGNAGE INCLUDING PARKING SIGNS WITHIN THE WORK SITE SHALL BE COVERED OR REMOVED WHILE WORK IS IN PROGRESS
 6. ALL WORKERS (T1-5) & ALL SPEED RESTRICTIONS SHALL BE COVERED OUT OF WORKING HOURS
 7. THE CONTRACTOR RESPONSIBLE FOR THE WORK SITE TEMPORARY TRAFFIC MANAGEMENT SHALL COMPLY WITH THE REQUIREMENTS OF THE A.S. 1742.3 2009
 8. EMERGENCY VEHICLE ACCESS SHALL BE MAINTAINED AT ALL TIMES

Legend

- Event Area
- Event Parking Area
- Event Fence
- Existing Site Fence
- Pedestrian Access Route
- Bollards @ 4m Centres
- Parking / Traffic Marshall

D	-	-
C	-	-
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Designed By: **Matt Sibrava**
 Checked By: **Allison Clarke**
 PWZTMP Card No: **0052014236**
 Expiry: **15/05/2022**

A. Clarke

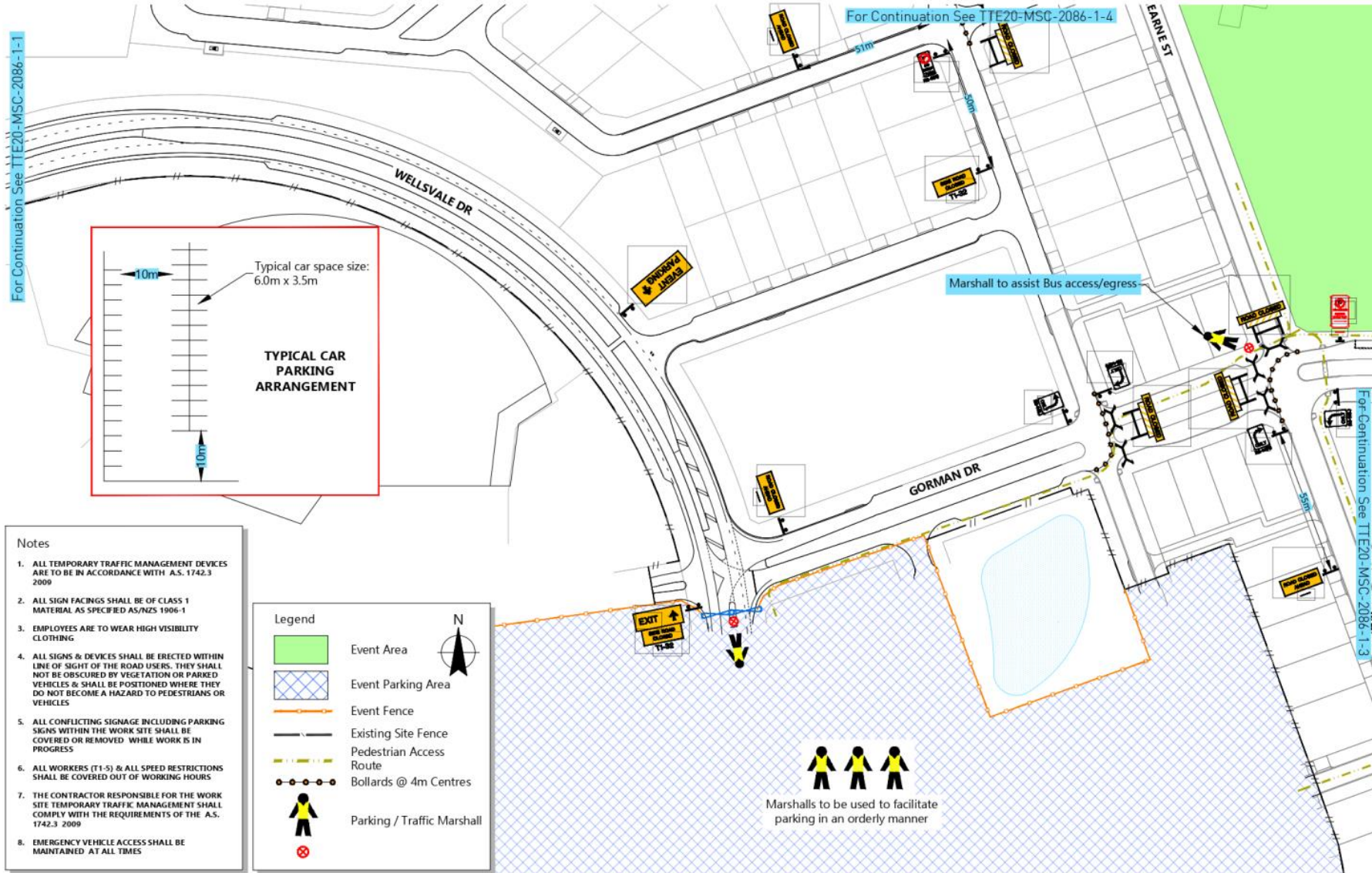
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 PO Box 545 Mitchell ACT 2911
 T: 02 6241 3230 F: 02 6241 0230

Client: **GOOGONG**

Project Location:
Rockley Oval
Googong, NSW
 Drawing Title:
Googong 2020
Event Plan

Temporary Traffic Management Plan
 Designed to comply with A.S. 1742.3

Project Number	Stage	Plan Number
TTE20-MSC-2086	1	1
Scale: N.T.S	Compilation Date: 18/02/2020	Rev: B



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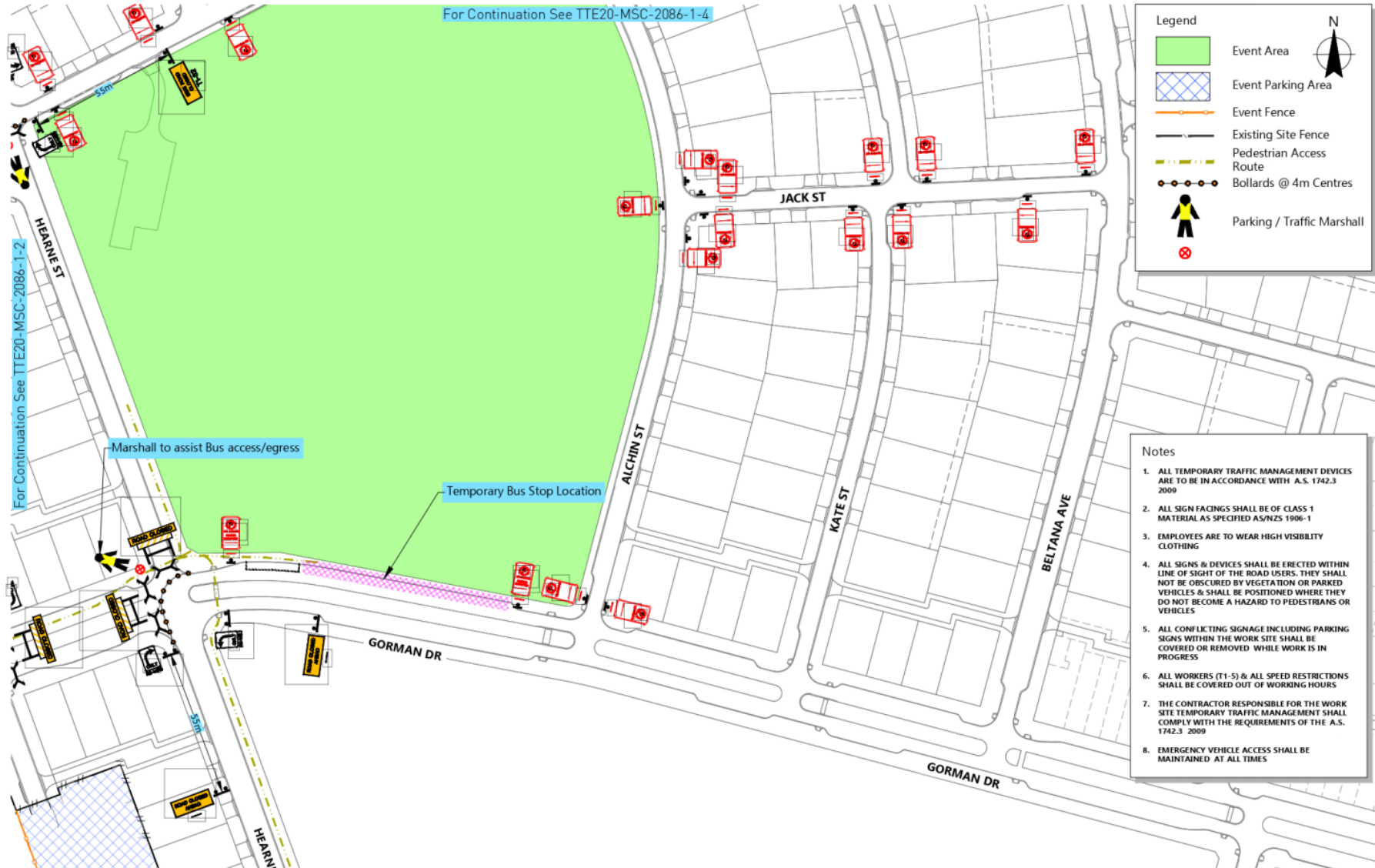
A. Clarke

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 15/160 Lysaght Street Mitchell ACT 2911
 PO Box 545 Mitchell ACT 2911
 T: 02 6241 3230 F: 02 6241 0230

Client: **GOOGONG**

Project Location:
Rockley Oval
Googong, NSW
 Drawing Title:
Googong 2020
Event Plan

Temporary Traffic Management Plan		
Designed to comply with A.S. 1742.3		
Project Number	Stage	Plan Number
TTE20-MSC-2086	1	2
Scale:	Compilation Date:	Rev:
N.T.S	18/02/2020	B



Legend

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A. Clarke

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 15/160 Lysaght Street Mitchell ACT 2911
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 T: 02 6241 3230 F: 02 6241 0230

Client: **GOOGONG**

Project Location:
Rockley Oval
Googong, NSW
 Drawing Title:
Boogong 2020
Event Plan

Temporary Traffic Management Plan		
Designed to comply with A.S. 1742.3		
Project Number	Stage	Plan Number
TTE20-MSC-2086	1	3
Scale:	Compilation Date:	Rev:
N.T.S	18/02/2020	B



Legend

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For Continuation See TTE20-MSC-2086-1-2

For Continuation See TTE20-MSC-2086-1-3

REV	DESCRIPTION	DATE
D	-	-
C	-	-
B	Revised Based on Comment	11/6/20
A	Revised Based on Comment	25/2/20

Designed By: **Matt Sibrava**
 Checked By: **Allison Clarke**
 PWZTMP Card No: **0052014236**
 Expiry: **15/05/2022**
A. Clarke

Territory Traffic Engineering
 15/160 Lysaght Street Mitchell ACT 2911
 PO Box 545 Mitchell ACT 2911
 T: 02 6241 3230 F: 02 6241 0230

Client: **GOOGONG**

Project Location:
Rockley Oval
Googong, NSW
 Drawing Title:
Boogong 2020
Event Plan

Temporary Traffic Management Plan		
Designed to comply with A.S. 1742.3		
Project Number	Stage	Plan Number
TTE20-MSC-2086	1	4
Scale:	Compilation Date:	Rev:
N.T.S	18/02/2020	B

Confirmation of Insurances



129 Melville Parade Como 6152
 PO Box 2139 Como 6952
 Tel 9254 0350 | Fax 9254 0355
 ABN 92 122 566 554

28 April 2020

To Whom It May Concern

Confirmation of Insurance

This Document is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the policy / policies listed. It is provided as a summary only of the cover provided and is current only at the date of issue. For full particulars, reference must be made to the current policy wording.

Insured	Googong Township Pty Ltd
Class of Insurance	Public & Products Liability
Interest Insured	Insured’s legal liability to pay compensation in respect of: a) personal injury b) damage to property c) advertising liability happening during the period of insurance and caused by an occurrence within the geographical limits in connection with the Business and/or products.
Location	Australia wide
Limits of Liability	\$50,000,000 any one occurrence
Insurer	QBE Insurance (Australia) Limited
Policy Number	70 A271683 PLB and 70 A271683 UMB
Period of Insurance	28 February 2020 to 28 February 2021

Signed

Hank Jeuring
GIBBSCORP PTY LTD ABN 92 122 566 554
 An authorised Representative of Insurance Advisernet Australia Pty Limited – No 1240740



129 Melville Parade Como 6152
 PO Box 2139 Como 6952
 Tel 9254 0350 | Fax 9254 0355
 ABN 92 122 566 554

28 April 2020

To Whom It May Concern

Confirmation of Insurance

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Insured	Googong Township Pty Ltd
Class of Insurance	Excess Umbrella Liability
Scope of Cover	Insured's legal liability to pay compensation in respect of: a) Personal injury b) Damage to property c) Advertising liability Happening during the period of insurance and caused by an occurrence within the geographical limits in connection with the business and/or products.
Geographical Limits	Australia wide.
Limits of Liability	\$50,000,000 in excess of \$50,000,000
Insurer	Vero Insurance
Policy Number	LCX018272336
Period of Insurance	28 February 2020 to 28 February 2021

Signed

Hank Jeuring

GIBBSCORP PTY LTD ABN 92 122 566 554

An authorised Representative of Insurance Advisernet Australia Pty Limited – No 1240740

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Planning and Strategy Committee of the Whole Meeting Attachment

9 SEPTEMBER 2020

ITEM 8.1 DA.2020.1089 - TEMPORARY USE OF ROCKLEY OVAL FOR
EVENT - 15 ROCKLEY PARADE, GOOGONG

ATTACHMENT 3 DA.2020.1089 - SUBMISSIONS - 15 ROCKLEY PARADE,
GOOGONG

Make a submission on a Development Application



Submission date: 7 April 2020, 5:41PM

Receipt number: 11

Related form version: 2

Question	Response
Development Application Number	DA.2020.1089
Your full name	[REDACTED]
Submission	We live [REDACTED] next to Rockley Oval and our house [REDACTED] Rockley Parade. We fully support Boogong and Googfest and see them as highlights of the Googong calendar. The mild inconvenience is well worth the fun!
Attach your submission	
Attach your Political Donations and Gifts Disclosure Statement	

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Planning and Strategy Committee of the Whole Meeting Attachment

9 SEPTEMBER 2020

ITEM 8.1 DA.2020.1089 - TEMPORARY USE OF ROCKLEY OVAL FOR
EVENT - 15 ROCKLEY PARADE, GOOGONG

ATTACHMENT 4 DA.2020.1089 - DRAFT CONDITIONS - 15 ROCKLEY PARADE,
GOOGONG

CONDITIONS OF CONSENT
DA.2020.1089

APPROVED DEVELOPMENT AND PLANS

1. The development referred to in the application is to be carried out in accordance with the approved plans and documents including the following:

Title / Description	Prepared by	Issue/Revision & Date	Date received by Council
Development Application - Events at Rockley Oval (including attachments)	Googong Township Pty Ltd	10 March 2020	10 March 2020

except as modified by any of the following conditions of consent.

Reason: Development is undertaken in accordance with this consent & is used for the approved purpose only.

SPECIAL CONDITIONS

1. Consent timing

The temporary use of Rockley Oval shall be limited to the following:

- No more than two events per year,
- Each event is for a maximum period of four days (one day for the event, and three days for set up/pack down),
- Each event is subject to approval of an Event Application from Council's Events and Marketing Section, and
- Each event shall operate between the hours of 5pm and 9pm on event day as indicated on the Event Application.

Reason: To comply with the provisions of a temporary use.

2. Event Cancellation

If a significant weather event occurs leading to the off street carpark becoming unsafe and/or unusable, the event shall be cancelled.

If a significant incident occurs, or there is non-compliance with Council requirements, leading Council to believe that the event should not go ahead, the event shall be cancelled as directed by Council.

Reason: To ensure the events are adequately managed and do not proceed in unsafe conditions.

PRIOR TO EACH EVENT

3. Event Application

Prior to each event, a Parks Event Application must be submitted to Council. The application is required to be approved prior to commencement of each event.

Reason: To comply with Council's event application process.

4. Traffic Management Plan

Prior to each event, a traffic management plan (TMP) and accompanying traffic control plans (TCPs) are to be submitted to Council for endorsement by the Local Traffic Committee.

The plan must include (but not be limited by) the following:

- TCPs for intersection and road network management

Note: Traffic Lights at the intersections of Googong Road and Wellsvale Drive are to be set to flashing amber and the flow of traffic suitably managed by authorised traffic controllers with clear lines of communication established.

Additional VMS to be placed on Old Cooma Road for additional advanced notice to guide non-local event attendees to the event off-street parking site.

Numbers and locations of traffic marshals to be detailed on TCPs. These should be adequate to safely manage traffic and pedestrians.

- Contingency plans for management of congestion, carpark overflow, emergencies and closures of either intersections off Old Cooma Road. Contingency plans should also be addressed by TCPs.
- Pedestrian management plan
- Parking layout plan for proposed on and off street parking
- Expected attendee and vehicles numbers, with justification based on previous event and Googong population data
- Public transport plan and bus routes; including how bus usage is encouraged and contingency plans to cater for additional demand. Note: TCPs to allow for bus zone and manage associated risks.
- Agreement with User Pay Police, detailing agreed responsibilities and functions.

Reason: To ensure events are managed adequately and that works are carried out in accordance with the Roads Act.

5. Section 138 Application & Road Occupancy License

A Section 138 application shall accompany the Traffic Management Plan for Local Roads for submission to Council for approval prior to each event. The TCPs are to be endorsed by the Local Traffic Committee.

An approved ROL from the Roads and Maritime Services is required for traffic management and intersection control on Old Cooma Road.

These approvals are required prior to implementing traffic control plans and occupying the road reserve.

Reason: To ensure approval is sought from relevant authorities and that works carried out comply with the Roads Act.

6. Submit Noise Management Plan

A Noise Management Plan (NMP) is required to be developed by a suitably qualified acoustic consultant to outline measures to manage and minimise potential noise impacts. This NMP must be submitted at least six weeks prior to each event, to the satisfaction of Council. Recommendations must be fully implemented and adhered to for all events. The NMP must contain (but not limited to):

- a) Identification of all major, and, potentially offensive noise sources emitted during the event (including set up and pack up);
- b) Identification of areas of sensitive receivers and noise limits for these areas;
- c) Implementation of best practice management techniques (e.g. appropriate siting of stages and equipment, orientation of speakers, acoustic barriers, protection of sensitive receivers, etc);
- d) Requirements for sound engineers and their ability to provide noise mitigation measures including procedures for monitoring of noise levels coming from the site at multiple locations;
- e) Community consultation and notification (e.g. letterbox drops prior to events, etc);
- f) Procedures for responding to any noise complaints received with appropriate follow up and feedback to Council.

Reason: To ensure noise levels generated from activities on the site are not excessive and do not impact on surrounding sensitive receptors. To ensure compliance with the Protection of the Environment Operations Act 1997 and associated regulations.

DURING EACH EVENT

7. Waste Management

Waste is to be managed in accordance with the approved Litter Management Plan.

Reason: To dispose of waste appropriately.

Note: Waste should be managed in accordance with best practice sustainable waste management practices.

8. Event lighting

Any lighting provided for use during the event shall be designed and used so as not to cause a nuisance to other residences in the area or to motorists on nearby roads and to ensure no adverse impact on the amenity of the surrounding area by light overspill.

Reason: To ensure lighting used during activities on the site and surrounding area is not excessive and negatively impact on surrounding sensitive receptors.

9. Implementation of Traffic Management Plan

The approved traffic management plan and traffic control plans are to be implemented and strictly followed at all times. Conditions are to be monitored and contingency plans put in place as required, or as directed by Council.

Reason: To ensure the events are adequately managed and minimise potential safety risks and inconvenience to non-attendees.

10. Construction Areas to be closed to Public

Any hazards posed by construction areas are to be barricaded/fenced off to prohibit access to the public. Measures put in place are to be monitored to ensure they are not removed during the event.

Reason: To mitigate potential hazards and avoid injury to the public.

11. Public Toilets

The public toilets shall be located to provide safe access to event attendees, preferentially within site boundaries. Where located on a roadside, toilets should not be facing the road and any queuing is to be contained to within the verge or site boundaries. Security guards are to be on hand to monitor queues.

Reason: To avoid road obstructions and road safety issues.

12. Public Transport

Public Transport options to and from the event are to be provided. These services are to be promoted and utilisation encouraged in the lead-up to each event. Bus zones and associated risks are to be adequately managed and incorporated into Traffic Management Plans.

Reason: To minimise the number of vehicles attending the event.

AT THE CONCLUSION OF EACH EVENT

13. Repair Damaged Public Property

All damage caused to public property during the events must be repaired or reinstated immediately following the event.

Reason: To ensure that all public property in the vicinity of the site is maintained in its previous condition.

14. Restore Condition of Rockley Oval

At the conclusion of each event, Rockley Oval shall be restored to the condition in which it was before the commencement of the use.

Reason: To ensure the condition of Rockley Oval is adequate for community use.