



Ordinary Meeting of Council

28 April 2021

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEM 9.7

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 APRIL 2021

ITEM 9.7 DRAFT OPERATIONAL PLAN, REVENUE POLICY AND FEES
AND CHARGES 2021-22

ATTACHMENT 1 DRAFT FEES AND CHARGES 2021-22



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Draft Fees and Charges

2021-22



Draft Fees and Charges 2021-22

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Draft Fees and Charges 2021-22

Queanbeyan-Palerang Regional Council Pricing Policy

Section 404 of the Local Government Act requires Council to include in its Operational Plan, a Statement of the Council's Pricing Policy with respect to the goods and services it provides.

The Schedule of Fees and Charges is reviewed on an annual basis as part of the Operational Plan process with the view of optimising the revenue base whilst at the same time attempting to ensure that the level of our fees and charges are fair and equitable for stakeholders using our services.

When setting its level of fees and charges, consideration is given to the nature of the service and any community service obligation as well as wider policy objectives such as equity and social justice considerations.

The purpose of a Pricing Policy is to explain the rationale behind each fee and charge set out in the Schedule of Fees and Charges.

The Pricing Policy is made up of a number of Pricing Principles and the Pricing Basis used for setting the fee or charge.

Pricing Principle

All goods and services provided should have an identified Pricing Principle which is a simple statement that clarifies the philosophy of the goods and services and the reasoning for the level of charges set.

Pricing Basis

This is the method by which the fee or charge is determined and it sets the level of cost recovery. The basis used depends on the Pricing Principle chosen.

Council's Pricing Policy provides transparency so that stakeholders can clearly understand the basis of the Fees and Charges set.

The Pricing Principle and Pricing Basis are disclosed in respect of each fee and charge listed in the Schedule of Fees and Charges.

The following is a list of each Pricing Principle and Pricing Basis.

Draft Fees and Charges 2021-22

Ref	Pricing Principle	Pricing Basis
A	Public Good Service provides a broad community benefit. Inconceivable or impractical to charge for service on a user basis	Zero Cost Recovery
B	Practical Constraint Service is a minor part of the overall operation of the Council, or the potential for revenue collection is so minor as to be outweighed by the costs of collection.	Zero Cost Recovery
C	Shared Benefit Benefits from provision of the service accrue to the community as whole as well as individual users (Community Service Obligation).	Partial Cost Recovery
D	Stimulus A stimulus to the demand for the service is required. In the short term, only part of the cost of the service is to be recovered.	Partial Cost Recovery
E	Evasion Charging prices to recover full cost may result in widespread evasion.	Partial Cost Recovery
F	Amended The service is targeted to low income users.	Partial Cost Recovery
G	Economic/Social/Community Welfare Service promotes or encourages local economic or social activity	Partial Cost Recovery
H	Private Good Service benefits particular users, making a contribution to their individual income, welfare or profits, without any broader benefits to the community.	Full Cost Recovery
I	Monopoly Council has a monopoly over provision of the service and there is no community service or equity obligation.	Full Cost Recovery
J	Development Fee set will enable Council to develop and maintain a service.	Full Cost Recovery
K	Contribution Charges levied to compensate community for an increase in demand for service or facilities as a consequence of a development proposal.	Full Cost Recovery
L	Regulatory: Non Fixed Fee charges to cover costs incurred by legislative requirements where no community service obligation exists.	Full Cost Recovery
M	Regulatory: Fixed Fee fixed by legislation.	Regulatory

Draft Fees and Charges 2021-22

N	Market	
	Service provided is in competition with that provided by another council or agency (private or public) and there is pressure to set a price which will attract adequate usage of the service.	Reference Pricing
O	In-House	
	Service provided predominantly for Council use but sale to external markets may defray costs.	Reference Pricing
P	Entrepreneurial	
	The service is a profit making activity and the price paid by users should recover an amount greater than the full cost of providing that service.	Rate of Return Pricing
Q	Penalty	
	Fee charge is greater than cost of the service so as to act as a dis-incentive.	Rate of Return Pricing
R	Utility	
	Fee charges for possession, occupation or enjoyment of Council Land, Public Land and Air Space by Gas, Electricity, Telecommunications and Water Utilities.	Rate of Return Pricing

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Queanbeyan-Palerang Regional Council

Activity Approvals under Section 68 – Local Government Act 1993

Part A1 – Manufactured Homes

Install a Manufactured Home, Moveable Dwelling or Associated Structure on Land	\$320.00	\$320.00	N	H
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Part B1 to B6 Water Supply, Sewerage and Stormwater Drainage in relation to new or existing Buildings

Any combination of Water Supply, Sewerage and Stormwater Drainage work carried out in relation to a new building connected to Council services	\$366.00	\$366.00	N	H
Any combination of Water Supply, Sewerage and Stormwater Drainage work carried out in relation to alterations to class 1 or 10 buildings connected to Council services	\$240.00	\$240.00	N	H
Any combination of Water Supply, Sewerage and Stormwater Drainage work carried out in relation to alterations to class 2-9 buildings connected to Council services	\$366.00	\$366.00	N	H

Part B Approvals where not indicated above Section 68 – Local Government Act 1993

Part B1 – Carry out water supply work/individual water meter assessment	\$219.00	\$228.00	N	H
Part B4 – Carry out Sewerage work	\$219.00	\$228.00	N	H
Part B5 – Carry out Stormwater Drainage work	\$219.00	\$228.00	N	H
Part B5 – Carry out Stormwater Drainage work (Complying Development Class 1 and 10 only)	\$144.00	\$150.00	N	H
Part B6 – Connect a private drain to Council sewer	\$219.00	\$228.00	N	H

Part B1 to B6 Water Supply, Sewerage and Stormwater Drainage in relation to Subdivision Works

Part B1 – Application to carry out water supply subdivision work	\$209.00 plus \$10 per lot		N	H
Part B4 – Application to carry out sewer subdivision work	\$209.00 plus \$10 per lot		N	H
Part B5 – Application to carry out storm water subdivision work	\$209.00 plus \$10 per lot		N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Part C Management of Waste Section 68 – Local Government Act 1993

Part C1 – For fee or reward, transport waste over or under a public place	\$154.00	\$161.00	N	H
Part C2 – Place Waste in a Public Place	\$154.00	\$161.00	N	H
Part C3 – Place Waste storage container in a public place	\$154.00	\$161.00	N	H
Part C4 – For Trade Waste usage fees refer to Council's Revenue Policy	Refer to Council's Revenue Policy		N	H
Part C5 – Install, construct or alter a waste treatment device or waste storage facility or drain connected to any such device or facility – includes: – Septic Tanks– Trade Waste Pre-treatment Device	\$305.00	\$305.00	N	H
Part C6 – Initial Approval to Operate a System of Sewage Management Once Installed	\$154.00	\$161.00	N	H
Part C6 – Ongoing Approval to Operate a System of Sewage Management including Inspection Fee	\$220 paid on either a 2 year or 5 year basis (1 device only). See table below for details on annual charges and additional devices.		N	H
Part C6 – Annual charge (shown on rates notice) for a 2 year approval to operate a system of sewage management (including discounts for up to 3 systems on the same property concurrently inspected and approved	For 1 Device - \$110.00 For 2 Devices - \$184.00 For 3 Devices - \$257.00		N	L
Part C6 – Annual charge (shown on rates notice) for a 5 year approval to operate a system of sewage management (including discounts for up to 3 systems on the same property concurrently inspected and approved	For 1 Device - \$44.00 For 2 Devices - \$73.00 For 3 Devices - \$103.00		N	L
Part C6 – Ongoing approval to Operate Package Treatment Plant Systems (10 – 2500 people or capacity of 750kL/day)	\$2200 paid on a 2 year basis		N	H
Part C6 – Re-inspection of System of Sewage Management	\$147.00	\$147.00	N	H
Part C6 – 2nd missed appointment inspection	\$150.00	\$150.00	N	L

Part D Community Land Section 68 – Local Government Act 1993

Part D1 – Engage in a trade or business on Community Land	\$154.00	\$161.00	N	H
Part D2 – Entertainment on Community Land – Direct or procure a theatrical, musical or other entertainment for the Public	\$154.00	\$161.00	N	H
Part D3 – Construct a temporary enclosure for the purpose of entertainment	\$154.00	\$161.00	N	H
Part D4 – For fee or reward, play a musical instrument or sing (e.g. busk)	\$43.50	\$45.50	N	H
Part D5 – Set up, operate or use a loud speaker or sound amplifying device	\$43.50	\$45.50	N	H
Part D6 – Public Meetings – Deliver a public address or hold a religious service or public meeting	\$143.00	\$143.00	N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Part E Public Roads Section 68 – Local Government Act 1993

Part E1 – Hoist Goods Across Road	\$305.00	\$305.00	N	H
Part E2 – Hang an article or awning over a public road	\$305.00	\$305.00	N	H

Part F Other Activities Section 68 – Local Government Act 1993

Part F2 and Part F3 – Application for Approval or Renewal to Operate Caravan Park, Camping Ground or Manufactured Home Estate – Base Fee \$500.00 + \$15.00 per site (includes initial inspection)	Min \$500.00 plus \$15.00 per site		N	H
Part F2 and Part F3 – Periodic Inspection Fee for Caravan Park, Camping Ground or Manufactured Home Estate \$15.00 per site	\$15.00 per site		N	H
Part F4 – Install a solid fuel or domestic oil heater (including inspection)	\$320.00	\$320.00	N	H
Part F5 – Application for approval per amusement device (includes inspection)	\$60.00	\$60.00	N	H
Part F7 – Sold from a Standing Vehicle (Hawkers and Peddlers) – Application for approval & inspection fee	\$320.00	\$320.00	N	H
Part F10 – Domestic Grey Water Diversion – Application for Approval & inspection fee	\$320.00	\$320.00	N	H

Section 100 Review of Determination and Section 82 Objection to Regulations

Objection to application of regulations and local policies under Sec 82 of the Local Government Act to Sec 68 Approval	100% of original Sec 68 application fee		N	L
Review of Determination Under Sec 100 of the Local Government Act to a Sec 68 Approval.	50% of original Sec 68 application fee		N	L

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Animal Management

Dog/Cat Registration

Assistance animal		No Charge	N	M
Dog – De-sexed by six months of age	\$60.00	\$60.00	N	M
Dog – De-sexed by six months of age and owned by an eligible pensioner	\$26.00	\$26.00	N	M
Dog – De-sexed and sold by an eligible pound or shelter	\$30.00	\$30.00	N	M
Dog – Not de-sexed – Combined registration fee and additional fee for a dog not de-sexed by six months of age	\$216.00	\$216.00	N	M
Dog – Not de-sexed – With written notification from a vet that it should not be de-sexed	\$60.00	\$60.00	N	M
Dog – Not de-sexed – Kept by a recognised breeder for breeding purposes	New fee	\$60.00	N	M
Dog – Working		No Fee	N	M
Dog – Service of the State		No Fee	N	M
Dog – Greyhound currently registered under the Greyhound Racing Act 2009		No Fee	N	M
Dog – Annual permit for dogs that are of a restricted breed or declared to be dangerous	\$195.00	\$195.00	N	M
Cat – De-sexed or non de-sexed cat	New fee	\$50.00	N	M
Cat – De-sexed by six months of age and owned by an eligible pensioner	\$26.00	\$26.00	N	M
Cat – De-sexed and sold by an eligible pound or shelter	New fee	\$25.00	N	M
Cat – Not de-sexed – With written notification from a vet that it should not be de-sexed	New fee	\$50.00	N	M
Cat – Not de-sexed – Kept by a recognised breeder for breeding purposes	New fee	\$50.00	N	M
Cat – Annual permit for female cats that are not de-sexed by four months of age	\$80.00	\$80.00	N	M
Additional registration fee applied when a companion animal has not been desexed by the relevant desexing age and is not kept by a recognised breeder for breeding purposes	\$152.00	\$152.00	N	M
Late fee applied when registration fee is not paid 28 days after the date on which the animal is required to be registered	\$28.00	\$28.00	N	M

Seizure, Maintenance and Sale of Dogs

Seizure Fee	\$61.00	\$65.00	N	H
Seizure Fee for release of dog on second or subsequent occasion in 12 months	\$80.00	\$85.00	N	H
Maintenance fee for each day dog is in pound	\$45.50	\$50.00	N	H
Sale of dog from Pound (Includes de-sexing, vaccination, worming and Micro-chipping)	\$389.00	\$410.00	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Seizure, Maintenance and Sale of Dogs [continued]				
Sale of de-sexed dog	\$237.00	\$250.00	Y	G
Sale of dog to recognised rescue organisation with Section 16d exemption for dogs held at the pound for less than 20 days	\$72.00	\$75.00	Y	G
Sale of dog to recognised rescue organisation with Section 16d exemption for dogs held at the pound for 20 days or more		No Charge	Y	G
Seizure, Maintenance and Sale of Cats				
Seizure Fee	\$51.00	\$65.00	N	H
Maintenance Fee (fee per day)	\$45.50	\$50.00	N	H
Queen Cat and Kittens (fee per day)	\$56.00	\$59.00	N	H
Refundable Deposit – Cat Trap Hire (seven-day hire period)	\$100.00	\$100.00	N	G
Sale of Cat (Includes de-sexing, worming and micro-chipping)	\$360.00	\$380.00	Y	G
Sale of de-sexed Cat	\$160.00	\$170.00	Y	G
Sale of cat to recognised rescue organisation with Section 16d exemption for cats held at the pound for less than 20 days	\$72.00	\$75.00	Y	G
Sale of cat to recognised rescue organisation with Section 16d exemption for cats held at the pound for 20 days or more		No Charge	Y	G
Cat born prior to 1 July 1999 where ownership has not changed (when the Companion Animals Act 1998 came into effect)		No Charge	Y	G
Sale of Non Classified Companion Animals				
Ferrets, Rabbits, Chickens and Birds	\$15.00	\$15.00	Y	N
Roosters	\$5.00	\$5.00	Y	N
Other Animal Charges				
Cat Carry Boxes	\$20.00	\$25.00	Y	N
Dog Leads	\$5.00	\$5.00	Y	N
Dangerous Dog Signs	\$50.00	\$50.00	Y	N
Dangerous Dog Collars		Size M: \$40.00 Size L: \$60.00 Size XL: \$65.00	Y	N

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Other Animal Charges [continued]

Microchipping Fee (Pound Animals) – Recognised rescue organisation	\$15.00	\$15.00	N	G
Microchipping Fee (Pound Animals)	\$40.00	\$40.00	N	H
Microchipping Fee (Public)	\$40.00	\$40.00	Y	H
Special circumstances boarding	\$5.00	\$5.00	N	G
*Refer to Council's Financial Hardship and Assistance Policy for conditions				

Vaccinations

C3 and F3 Vaccination	\$55.00	\$55.00	N	N
* Applies for surrendered animals where owners cannot provide proof that the animal has a current vaccination				
Parvac Vaccine	\$35.00	\$35.00	N	N
* Applies to all seized dogs which do not require C3 or F3 vaccinations.				

Stock impounding (Impounding Act 1993)

Horses, cattle and pigs

1st animal	\$155.00	\$155.00	N	H
2nd and additional animals	\$75.00	\$75.00	N	H

Sheep and Goats

1st animal	\$35.00	\$35.00	N	H
2nd and additional animals	\$16.00	\$16.00	N	H
Surrender of animals	\$38.00	\$38.00	N	H
Transporting Fee	\$90.00	\$90.00	N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Dangerous Dog Compliance				
Dangerous or Restricted Dog Enclosure Certificate of Compliance – s58H CAA	\$150.00	\$150.00	N	M
Dangerous or Restricted Dog Enclosure Certificate of Compliance Inspection Fee – S58H CAA	\$220.00	\$220.00	N	L

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Aquatic Centres

General Access Fees

Note: For Family Passes Children must be living in the same dwelling as the listed adults.

Single Pass – All Pools

Family (4 people, minimum 2 children)	\$20.00	\$20.00	Y	G
Additional Child	\$3.00	\$3.50	Y	G
Adult	\$7.00	\$7.00	Y	G
Child, Senior and Student	\$4.50	\$5.00	Y	G
Spectator	\$2.00	\$2.00	Y	G
Concession	\$3.00	\$3.00	Y	G
Lunch time Lappies	New fee	\$4.00	Y	G

10 Visit Pass – All Pools

Family (4 people, minimum 2 children)	\$155.00	\$180.00	Y	G
Family (2 adults, unlimited children)	\$165.00	\$211.50	Y	G
Adult	\$60.00	\$63.00	Y	G
Child, Senior and Student	\$40.00	\$45.00	Y	G
Concession	\$25.00	\$27.00	Y	G

Premium 3 Month Pass – All Pools

Family (4 people, minimum 2 children)	\$370.00	\$370.00	Y	G
Family (2 adults, unlimited children)	\$390.00	\$390.00	Y	G
Adult	\$185.00	\$185.00	Y	G
Child, Senior and Student	\$125.00	\$125.00	Y	G
Concession	\$75.00	\$75.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Premium 6 Month Pass – All Pools

Family (4 people, minimum 2 children)	\$670.00	\$670.00	Y	G
Family (2 adults, unlimited children)	\$690.00	\$690.00	Y	G
Adult	\$340.00	\$340.00	Y	G
Child, Senior and Student	\$235.00	\$235.00	Y	G
Concession	\$130.00	\$130.00	Y	G

Premium 12 Month Pass – All Pools

Family (4 people, minimum 2 children)	\$1,000.00	\$1,000.00	Y	G
Family (2 adults, unlimited children)	\$1,100.00	\$1,100.00	Y	G
Adult	\$615.00	\$615.00	Y	G
Child, Senior and Student	\$425.00	\$425.00	Y	G
Concession	\$235.00	\$235.00	Y	G

Direct Debit Membership

Adult	\$10.64 per week		Y	G
Child, Senior and Student	\$7.36 per week		Y	G
Concession	\$4.07 per week		Y	G

Summer Pass – Eastern Pools Only

Family (4 people, minimum 2 children)	\$195.00	\$195.00	Y	G
Family (2 adults, unlimited children)	\$215.00	\$215.00	Y	G
Adult	\$135.00	\$135.00	Y	G
Child, Senior and Student	\$100.00	\$100.00	Y	G
Concession	\$70.00	\$70.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Lane Hire				
Lane Hire	\$20.00	\$20.00	Y	G
* 50% discount on lane hire fees available to eligible community hirers.				
QPRC Community Sporting Clubs Recovery Pass	\$2,000.00	\$2,000.00	Y	N
Accommodation Pass	\$2,000.00	\$2,000.00	Y	N
School Exclusive Pool Hire				
Queanbeyan Pool – School Carnivals – Minimum spend of \$1,050	\$4.50	\$5.00	Y	G
Exclusive Use – Bungendore, Braidwood or Captains Flat (minimum two hour booking)	\$50.00	\$50.00	Y	N
Bulkhead Set Up Fee	\$150.00	\$150.00	Y	G
Additional Staffing	\$50.00	\$50.00	Y	G
Department of Education Swimming Scheme – All Pools	\$3.75	\$4.00	Y	N
Swim School				
Swimming Lessons Term Program (Single Child)	\$180.00	\$190.00	N	G
Swimming Lessons Term Program (3rd Child +)	\$155.00	\$171.00	N	G
Combination Sport (Swimming and Sport)	\$220.00	\$220.00	Y	N
* \$150 payable to QPRC Aquatics and \$70 to QPRC Indoor Sports.				
Swimming Lessons (Bungendore, Braidwood or Captains Flat)	\$18.00	\$19.00	N	G
School Holiday Program	\$18.00	\$19.00	N	G
Schools Program (Single Student)	\$110.00	\$125.00	N	G
Private Term Program (Single Child)	\$500.00	\$500.00	N	G
Private Term Program (Shared)	\$600.00	\$600.00	N	G
Private Term Program (SNP)	\$270.00	\$270.00	N	G
Squad Training – up to two sessions per week	\$20.00	\$20.00	N	G
Squad Training – up to four sessions per week	\$22.50	\$22.50	N	G
Squad Training – up to eight sessions per week	\$27.50	\$27.50	N	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Swim School [continued]				
Squad Training – casual	\$12.00	\$12.00	N	G
Aqua Fitness Program				
Adult (Single Pass)	\$17.00	\$18.00	Y	G
Child, Senior and Student (Single Pass)	\$13.00	\$14.00	Y	G
Concession (Single Pass)	\$11.00	\$12.00	Y	G
Kids Zumba (Single Pass)	\$11.00	\$11.00	Y	G
Adult (10 Pass)	\$160.00	\$162.00	Y	G
Child, Senior and Student (10 Pass)	\$125.00	\$126.00	Y	G
Concession (10 Pass)	\$105.00	\$108.00	Y	G
Kids Zumba (10 Visit Pass)	\$95.00	\$95.00	Y	G
Entertainment Programs				
Birthday Parties – 2 Hour Duration (10 children)	\$220.00	\$250.00	Y	N
Birthday Party Extra Child	\$15.00	\$15.00	Y	N
Aqua Run – Day Pass	\$5.00	\$5.00	Y	N
Aqua Run – Half Hour Duration	\$100.00	\$100.00	Y	N
Private Barbeque Hire	\$50.00	\$50.00	Y	N
Exclusive Use of Wet Play Area – 1 Hour Duration	\$200.00	\$200.00	Y	N
Exclusive Use of Wet Play Area – 2 Hour Duration	New fee	\$300.00	Y	N
Octa-Boat / Octo-Ring Hire	\$10.00	\$10.00	Y	N
Bungalow Hire	\$100.00	\$100.00	Y	N
Gazebo Hire	\$25.00	\$25.00	Y	N
Movie Nights	\$20.00	\$20.00	Y	N

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
General Conditions				
Lost Card	\$2.00	\$2.00	Y	N
Direct Debit Rejection Fee	\$7.00	\$7.00	N	H
Refund administration fee	\$35.00	\$35.00	Y	H
Locker Hire – per hour	New fee	\$2.00	Y	N
Locker Hire – per term (10 weeks)	New fee	\$50.00	Y	N
Courses				
Resuscitation Certificates	\$35.00	\$45.00	N	G
AUSTSWIM Full Course	\$410.00	\$410.00	N	G
Pool Lifeguard Full Course	\$275.00	\$275.00	N	G
Pool Lifeguard Update	\$135.00	\$135.00	N	G
Bronze Medallion Full Course	\$90.00	\$90.00	Y	G
Bronze Medallion Update	\$45.00	\$45.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Community Facilities and Halls

Bicentennial Hall

Commercial Rates

1 Hour (Note: Minimum 2 hour hire)	\$200.00	\$200.00	Y	N
Full Day	\$1,850.00	\$2,000.00	Y	N
Half Day	New fee	\$1,100.00	Y	N
Front of House	\$70.00	\$75.00	Y	N
Front of House (10 hours)	\$650.00	\$700.00	Y	N

Community Rates

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

1 Hour (Note: Minimum 2 hour hire)	\$100.00	\$100.00	Y	G
Full Day	\$925.00	\$1,000.00	Y	G
Half Day	New fee	\$550.00	Y	G
Front of House	\$70.00	\$75.00	Y	N
Front of House (10 hours)	\$650.00	\$700.00	Y	N

Bicentennial Hall Foyer

Commercial Rates

1 Hour (Note: Minimum 2 hour hire)	New fee	\$70.00	Y	N
Full Day	New fee	\$500.00	Y	N
Front of House	New fee	\$75.00	Y	N
Front of House (10 hours)	New fee	\$700.00	Y	N

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Community Rates

1 Hour (Note: Minimum 2 hour hire)	New fee	\$49.00	Y	N
Full Day	New fee	\$350.00	Y	N

Additional Fees

Equipment Hire Charges	Negotiated by Contract		Y	N
Security, Equipment or Cleaning Breach	At Full Cost Recovery		Y	Q
Security Related Charges <ul style="list-style-type: none"> • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery 				
Refundable Bond	\$1,000.00	\$1,000.00	N	Q
* Refundable if conditions of hire are met				
After hours breach (after 1am) – Charged in full per hour	\$250.00	\$250.00	Y	H
Venue Attendant – per hour	\$60.00	\$65.00	Y	H

Optional Extras

Commercial Kitchen	\$400.00	\$420.00	Y	N
AV Equipment – Basic Pack	\$150.00	\$100.00	Y	N
* Data Projector (VGA Input)				
* Extension Cord				
* Power Board				
AV Equipment – Pro Pack	\$500.00	\$525.00	Y	N
* Data Projector (HDMI Input)				
* Extension Cord				
* Power Board				
* Laptop				
* Lectern & Microphone				

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Optional Extras [continued]

* Basic Stage Lighting (stage wash)

AV Equipment – Premium Pack	\$600.00	\$630.00	Y	N
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- * Data Projector (HDMI Input)
- * Extension Cord
- * Power Board
- * Laptop
- * Lectern & Microphone(s)
- * Access to Sound Desk or Portable PA
- * Access to Lighting Desk
- * Di Connection (if needed)

Wireless Internet	\$55.00	\$55.00	Y	N
In House Technician – per hour	\$70.00	\$75.00	Y	N

Ticketing

Commercial and Community Rates

Set up fee	\$75.00	\$80.00	Y	N
On selling fee per event	\$5.00	\$5.00	Y	N
Charge for promoters complimentary ticket	\$3.00	\$3.00	Y	N
Credit Card Merchant Charges	At Full Cost Recovery (rates available on application)		Y	N
Performance cancellation	Box office charges to promoter for administration of ticket refunds x 2		Y	N
Booking Fee Per Transaction – Telephone, Internet or Mail	2% of transaction value		Y	N
Piano Tuning	At full cost recovery		Y	N
Membership to Q and Bicentennial Hall	New fee	\$50.00	Y	G

Commercial Rates

Sound System	\$600.00	\$630.00	Y	N
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Commercial Rates [continued]

Lighting Desk	\$600.00	\$630.00	Y	N
Digital Grand Piano	\$150.00	\$150.00	Y	N
Concert Grand Piano	\$300.00	\$300.00	Y	N

Community Rates

Sound System	\$300.00	\$315.00	Y	G
Lighting Desk	\$300.00	\$315.00	Y	G
Digital Grand Piano	\$75.00	\$75.00	Y	G
Concert Grand Piano	\$150.00	\$150.00	Y	G

Bicentennial Hall Bar

Bar Hire	New fee	\$1,300.00	Y	G
Subject to hirer having current liquor license, supplying own stock and compliance with NSW RSA regulation. Includes suspension of QPRC Licence Fee for duration of hire.				

Gold Venues

Jerrabomberra Community Centre - Lakeside Room

Jerrabomberra Community Centre - Waratah, Grevilla, Wattle (Combined) Riverside Oval Meeting Room Library Community Room

Googong Community Centre - Gorman, Well, The Terrace (Combined)

Commercial Rates

1 Hour (Note: Minimum 2 hour hire)	\$68.00	\$70.00	Y	N
Day (7.5 hours)	\$435.00	\$460.00	Y	N
Additional hours to day rate	\$55.00	\$58.00	Y	N

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Community Rates

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

1 Hour (Note: Minimum 2 hour hire)	\$49.00	\$49.00	Y	G
Day (7.5 hours)	\$300.00	\$300.00	Y	G
Additional hours to day rate	\$40.00	\$40.00	Y	G

Additional Fees

Security, Equipment or Cleaning Breach	At Full Cost Recovery		Y	Q
Security Related Charges • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery <input type="checkbox"/>				
Refundable Bond – Casual Hire	\$300.00	\$300.00	N	Q
* Refundable if conditions of hire are met * Lost keys replaced by user at full cost recovery				
Refundable Bond – Regular Hire	\$100.00	\$100.00	N	Q
* Refundable when key is returned * Lost keys replaced by user at full cost recovery				

Optional Extras

Wireless Internet	\$60.00	\$60.00	Y	N
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Silver Venues

Letchworth Community Centre - Letchworth Hall
Jerrabomberra Community Centre - Waratah, Grevilla, Wattle (Individual Hire)

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Commercial Rates

1 Hour (Note: Minimum 2 hour hire)	\$45.00	\$47.00	Y	N
Day (7.5 hours)	\$260.00	\$270.00	Y	N
Additional hours to day rate	\$32.00	\$33.00	Y	N

Community Rates

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

1 Hour (Note: Minimum 2 hour hire)	\$25.00	\$25.00	Y	G
Day (7.5 hours)	\$160.00	\$160.00	Y	G
Additional hours to day rate	\$20.00	\$20.00	Y	G

Additional Fees

Security, Equipment or Cleaning Breach	At Full Cost Recovery		Y	Q
Security Related Charges				
• Lost Key – At full cost Recovery				
• Security Patrol Response – At full cost Recovery				
• Fire System Response - At full cost recovery				
<input type="checkbox"/>				
Refundable Bond – Casual Hire	\$300.00	\$300.00	N	Q
* Refundable if conditions of hire are met				
* Lost keys replaced by user at full cost recovery				
Refundable Bond – Regular Hire	\$100.00	\$100.00	N	Q
* Refundable when key is returned				
* Lost keys replaced by user at full cost recovery				

Bronze Venues

Jerrabomberra Community Centre - Banksia room

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Bronze Venues [continued]

Googong Board Room

Commercial Rates

1 Hour (Note: Minimum 2 hour hire)	\$35.00	\$40.00	Y	N
Day (7.5 hours)	\$190.00	\$200.00	Y	N
Additional hours to day rate	\$22.00	\$25.00	Y	N

Community Rates

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

1 Hour (Note: Minimum 2 hour hire)	\$16.00	\$18.00	Y	G
Day (7.5 hours)	\$95.00	\$100.00	Y	G
Additional hours to day rate	\$11.00	\$12.00	Y	G

Additional Fees

Security, Equipment or Cleaning Breach	At Full Cost Recovery		Y	Q
Security Related Charges <ul style="list-style-type: none"> • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery <input type="checkbox"/>				
Refundable Bond – Casual Hire	\$300.00	\$300.00	N	Q
* Refundable if conditions of hire are met * Lost keys replaced by user at full cost recovery				
Refundable Bond – Regular Hire	\$100.00	\$100.00	N	Q
* Refundable when key is returned * Lost keys replaced by user at full cost recovery				

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Office Space – Jerrabomberra/Letchworth/Googong

1 Hour – Commercial	\$35.00	\$35.00	Y	G
1 Hour – Community	\$17.00	\$17.00	Y	G
Day (7.5 hours)	\$90.00	\$90.00	Y	H

Other Hall and Meeting Room Hire

* Note: Section 355 committees are undergoing structural changes based on locality. Fees and charges may be changed throughout the 2021/22 Financial Year when committees are finalised. Any changes will be advertised for 28 days prior to adoption.

Bungendore Administrative Office – Foyer – Businesses, corporations, government, political parties

Foyer Meeting Space – per hour	\$65.00	\$65.00	Y	G
Foyer Meeting Space – per day	\$460.00	\$460.00	Y	G
Bond	\$100.00	\$100.00	N	Q

Bungendore Administrative Office – Foyer – Community or not-for-profit groups

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

Foyer Meeting Space – per hour	\$32.50	\$32.50	Y	G
Foyer Meeting Space – per day	\$230.00	\$230.00	Y	G
Bond	\$100.00	\$100.00	N	Q

Bungendore Community Centre – Multi-purpose Room (Large) – Local Community Groups

Non Profit & Charitable Organisations	\$10.00	\$10.00	Y	G
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Bungendore Community Centre – Multi-purpose Room (Large) – Other Hirers

Other Hire	\$20.00	\$20.00	Y	G
Commercial Hire	\$40.00	\$42.00	Y	N

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Bungendore Community Centre – Multi-purpose Room (Large) – Other Hirers [continued]

Early Learning/childcare – commercial organisations per day (all inclusive)	\$165.00	\$170.00	Y	G
Bond	\$100.00	\$100.00	N	Q
Key Deposit – No Use of Kitchen	\$30.00	\$30.00	N	Q
Key Deposit – Use of Kitchen	\$40.00	\$40.00	N	Q
Storage Facility – weekly hire	\$15.00	\$15.00	Y	G
Storage Facility – Not-for-profit organisations		No Charge	Y	A

Bungendore Council Chambers – Businesses, corporations, government, political parties

Council Meeting Room (large) per hour	\$70.00	\$70.00	Y	N
Council Meeting Room (large) per day	\$460.00	\$460.00	Y	N
Meeting Room 2 (up to 10 people) per hour	\$25.00	\$25.00	Y	N
Meeting Room 3 (up to 6 people) per hour	\$17.00	\$17.00	Y	N
Bond	\$100.00	\$100.00	N	G
Fee for opening and closing Chambers for hire event	\$65.00	\$65.00	Y	N

Bungendore Council Chambers – Community or not-for-profit groups

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

Council Meeting Room (large)	\$35.00	\$35.00	Y	G
Council Foyer to Chambers – Non-business hours	\$35.00	\$35.00	Y	G
Council Meeting Room (large)	\$230.00	\$230.00	Y	G
Meeting Room 2 (up to 10 People)	\$12.00	\$12.00	Y	G
Meeting Room 3 (up to 6 People)	\$8.50	\$8.50	Y	G
Bond	\$100.00	\$100.00	N	G

Braidwood Council Meeting Room– Business, corporations, government, political parties

Meeting Room per hour	\$70.00	\$70.00	Y	N
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Braidwood Council Meeting Room– Business, corporations, government, political parties [continued]

Meeting Room per day	\$460.00	\$460.00	Y	N
Bond	\$100.00	\$100.00	N	K
Fee for opening and closing Chambers for hire event	New fee	\$65.00	Y	N

Braidwood Council Meeting Room – Community or not-for-profit groups

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

Meeting Room per hour	\$20.00	\$35.00	Y	G
Meeting Room per day	\$160.00	\$200.00	Y	G
Bond	\$100.00	\$100.00	N	K

Braidwood Councillors' Facilities Room – General

Full day (subject to availability) per day	\$235.00	\$200.00	Y	K
Per hour (subject to availability)	New fee	\$40.00	Y	K

Braidwood Councillors' Facilities Room – Community or not-for-profit groups excluding political parties

Meeting Room per day (subject to availability)	\$40.00	\$100.00	Y	K
Bond	\$100.00	\$100.00	N	K
Meeting Room per hour	New fee	\$20.00	Y	K

Bungendore School of Arts

Private functions	\$110.00	\$110.00	Y	G
Bond	\$105.00	\$105.00	N	G
Cleaning fee (if required)	\$105.50	\$105.50	Y	G
Heating fee – per hour	\$1.50	\$1.50	Y	G
Community Rate (< 0.5 day)	\$16.50	\$16.50	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Bungendore School of Arts [continued]

Community Rate (daily rate – half day or greater)	\$33.00	\$33.00	Y	G
Commercial Rate (< 0.5 day)	\$44.00	\$44.00	Y	G
Commercial Rate (daily rate – half day or greater)	\$61.00	\$61.00	Y	G

Burra Community Hall – Community Groups

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

Community Organisations-regular users (per use)	\$15.00	\$15.00	Y	G
Local Community Groups, Infrequent, special Events	\$40.00	\$40.00	Y	G

Burra Community Hall – Private Functions

Local residents	\$125.00	\$125.00	Y	G
Bond for local residents	\$150.00	\$150.00	N	G
Local residents – daytime hire only (3 hours maximum)	\$40.00	\$40.00	Y	G
Non residents	\$250.00	\$250.00	Y	G
Bond for non residents	\$300.00	\$300.00	N	G
Hire of Annexe (Tennis Shed) by Local Community Groups for Meetings	\$5.00	\$5.00	Y	G

Hire of Cargill Park

Pony Club use	\$65.00	\$65.00	Y	G
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Hire of Carwoola/Stoney Creek Community Hall

Community Groups – Casual Hire	\$24.00	\$24.00	Y	G
* Fee reduced to \$20 for groups who hire 12 or more times annually				
Local Community Associations (Social or fundraising)	\$130.00	\$130.00	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Hire of Carwoola/Stoney Creek Community Hall [continued]

Private functions – (hirers from within the local area)(with or without kitchen)	\$130.00	\$130.00	Y	G
Bond – Hirers from within the local area	\$250.00	\$250.00	N	G
Private functions – Hall (with or without kitchen) Hirers from outside the local area	\$300.00	\$300.00	Y	G
Bond – hirers from outside the local area	\$1,000.00	\$1,000.00	N	G
Gas fee for hire periods 1 April to 31 October – per hour	\$6.00	\$6.00	Y	G
Gas fee for hire periods 1 April to 31 October – per day	\$55.00	\$55.00	Y	G
Cleaning Charge	\$49.00	\$49.00	Y	G

Hire of Les Reardon Reserve & Hall

Pony Club	\$600.00	\$600.00	Y	G
Per annum for monthly exclusive use of the Reserve and Hall. Equivalent of one full day per calendar month, including committee meetings one evening per month.				
Local Group Hire of Hall and Reserve (e.g. Car boot sale, Gymkhanas)	\$150.00	\$150.00	Y	G
Local Group Permanent Hire of Hall (e.g. Bywong Community Association, View Club)	\$180.00	\$180.00	Y	G
Commercial entity (full day) 9:00am–12:00 Midnight 15 hours total	\$300.00	\$300.00	Y	G
Commercial entity (half day) 9:00am–4:00pm OR 5:00pm–12:00 midnight 7 hours Maximum	\$150.00	\$150.00	Y	G
Casual hire of hall only (full day) 9:00am–12:00 Midnight 15 hours total	\$155.00	\$155.00	Y	G
Casual hire of hall only (half day) 9:00am–4:00pm OR 5:00pm–12:00 midnight 7 hours Maximum	\$95.00	\$95.00	Y	G
Casual hire of hall only (third of day) 9:00am–1:00pm OR 2:00pm–6:00pm OR 7:00pm–11:00pm 4 hours Maximum	\$55.00	\$55.00	Y	G
Bond – Full Day Hire	\$300.00	\$300.00	N	G
Bond half a day and third of day hire	\$150.00	\$150.00	N	G
Casual Hire of Hall (less than 2 hours)	\$25.00	\$25.00	Y	G

Hire of Canning Close Reserve

Full Day Hire (inclusive of small clubhouse, gas stove, gas BBQ, rainwater & amenities)	\$100.00	\$100.00	Y	G
Part Day Hire – Lesson with paid Instructor – grounds only	\$50.00	\$50.00	Y	G
Wamboin Pony Club		No Charge	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Hire of Wamboin Community Hall

Local Group hire with use of Kitchen and facilities	\$10.00	\$10.00	Y	G
Casual	\$125.00	\$125.00	Y	G
Bond (casual hire)	\$300.00	\$300.00	N	G
Local Group Hire (Pilates, Scouts, Playgroup, Community Assoc., Mothers Group)	\$7.00	\$7.00	Y	G
Children's' Party – Local Residents – with strict adult supervision	\$75.00	\$75.00	Y	G
Bond (children's parties local residents)	\$100.00	\$100.00	N	G

Hire of Wamboin Community Hall – Outside Hirers

Non residents	\$300.00	\$300.00	Y	G
Bond	\$300.00	\$300.00	N	G
Children's Party – Non Residents – with strict adult supervision	\$100.00	\$100.00	Y	G
Bond (children's parties non-residents)	\$150.00	\$150.00	N	G

Hire of Captains Flat Community Hall – Local Hirers

Casual Hirers – 10 or less hires per annum	\$6.00	\$6.00	Y	G
Casual Hirers Heating – per hour	\$10.50	\$10.50	Y	G
Regular Users – per hour	\$4.50	\$4.50	Y	G
Regular Users Heating – per hour	\$10.50	\$10.50	Y	G
Electricity – per hour	\$5.50	\$5.50	Y	G
Cleaning	\$181.50	\$181.50	Y	G

Hire of Captains Flat Community Hall – Parties

Note: No 18th or 21st Birthday Parties

Bond	\$1,000.00	\$1,000.00	N	G
Hire – per hour	\$5.50	\$5.50	Y	G
Heating – per hour	\$10.50	\$10.50	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Hire of Captains Flat Community Hall – Parties [continued]

Electricity – per hour	\$5.50	\$5.50	Y	G
Cleaning	\$165.00	\$165.00	Y	G

Hire of Captains Flat Community Hall – Private Functions

Note: No 18th or 21st Birthday Parties

Bond	\$1,000.00	\$1,000.00	N	G
Hire – per hour	\$5.50	\$5.50	Y	G
Heating – per hour	\$10.50	\$10.50	Y	G
Electricity – per hour	\$5.50	\$5.50	Y	G
Cleaning	\$181.50	\$181.50	Y	G

Hire of Hoskinstown War Memorial Hall

Private Use – all day	\$120.00	\$120.00	Y	G
Private Use – minimum half day/evening	\$91.00	\$91.00	Y	G
Community use not-for-profit organisations	No Charge		Y	G
Community use – half day	\$30.50	\$30.50	Y	G
Children's party (17 years and under)	\$75.00	\$75.00	Y	G
Regular bookings (private or community)	Set by Booking Officer subject to length / frequency of hire		Y	G
Bond for cleaning/damages to be paid prior to handing over of keys	\$160.00	\$160.00	N	G
Party hire – summer	\$132.00	\$132.00	Y	G
Party hire – winter	\$165.00	\$165.00	Y	G

Hire of Hoskinstown War Memorial Equipment

Note: 1. Repair costs for all damage to the Hall or breakage of equipment, caused by the hirer, must be paid by the hirer. 2. Equipment must be returned within 72 hours of the hire unless otherwise agreed with Booking Officer. Any equipment not returned on time will incur a double hire charge.

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Hire of Hoskinstown War Memorial Equipment [continued]

Tables and chairs – private	\$54.50	\$54.50	Y	G
Tables and chairs – community organisations	\$18.50	\$18.50	Y	G
Um (all users)	\$12.50	\$12.50	Y	G
Crockery/cutlery – private	\$42.50	\$42.50	Y	G
Community use – 2 hours or less	\$12.50	\$12.50	Y	G
Crockery/cutlery – community organisations	\$12.50	\$12.50	Y	G

Multi Purpose Hall Bungendore School – Community use

Note: 1. Excluding political parties, 2. Regular Hirers must provide evidence of Insurance Cover

Non-exclusive use – first hour	\$38.00	\$38.00	Y	G
Non-exclusive use – second and subsequent hours	\$32.50	\$32.50	Y	G
Exclusive use – first hour	\$44.00	\$44.00	Y	G
Exclusive use – second and subsequent hours	\$38.00	\$38.00	Y	G
Afternoon/evening community sporting use – first hour	\$38.00	\$38.00	Y	G
Afternoon/evening community sporting use – second and subsequent hours	\$31.50	\$31.50	Y	G
Vacation care per day (all inclusive) – not-for-profit organisations	\$150.00	\$150.00	Y	G

Multi Purpose Hall Bungendore School – Special Fees for youth-oriented use

Non-exclusive use – first hour	\$26.00	\$26.00	Y	G
Non-exclusive use – second and subsequent hours	\$20.50	\$20.50	Y	G
Exclusive use – first hour	\$32.00	\$32.00	Y	G
Exclusive use – second and subsequent hours	\$26.50	\$26.50	Y	G

Multi Purpose Hall Bungendore School – Hire of Hall for Business use – per hour

Non-exclusive use – first hour	\$50.00	\$50.00	Y	G
Non-exclusive use – second and subsequent hours	\$44.00	\$44.00	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Multi Purpose Hall Bungendore School – Hire of Hall for Business use – per hour [continued]				
Exclusive use – first hour	\$56.50	\$56.50	Y	G
Exclusive use – second and subsequent hours	\$50.00	\$50.00	Y	G
Federal/State/Local Govt – per day (min 4 hours)	\$373.00	\$373.00	Y	N
Multi Purpose Hall Bungendore School – Sound/PA Hire				
Sound/PA Hire	\$82.50	\$82.50	Y	G
Multi Purpose Hall Bungendore School – Function Rate				
Minimum 4 hours – per hour – first hour	\$273.50	\$273.50	Y	G
Second and subsequent hours	\$69.00	\$69.00	Y	G
Security Deposit – casual hirer (refundable)	\$600.00	\$600.00	N	G
Security Related Charges <ul style="list-style-type: none"> • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery <input type="checkbox"/>				
Security Deposit – regular hirer (refundable)	\$300.00	\$300.00	N	G
Security Related Charges <ul style="list-style-type: none"> • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery <input type="checkbox"/>				
Cleaning fee	\$514.00	\$514.00	Y	G
Hire of chairs	\$62.00	\$62.00	Y	G
Canteen hire	\$25.50	\$25.50	Y	G
Key Deposit	\$30.00	\$30.00	N	G
* Lost keys charged at full replacement cost				

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Royalla Common Elm Grove</i>				
* Contact Royalla S355 Management Committee to discuss arrangements				
* If after use all or any part of the Royalla Common / Community Hall/Toilets require cleaning, a fee of \$250 will be withheld from the bond				
* Regular Bookings by arrangement				
Royalla Elm Grove hire third of a day – residents	\$20.00	\$20.00	Y	G
Royalla Elm Grove hire third of a day – non residents	\$70.00	\$70.00	Y	G
Royalla Elm Grove hire third of a day – commercial group	\$100.00	\$100.00	Y	G
Royalla Elm Grove hire full day – residents/community organisations	\$60.00	\$60.00	Y	G
Royalla Elm Grove hire full day – non-resident	\$210.00	\$210.00	Y	G
Royalla Elm Grove hire full day – commercial group	\$250.00	\$250.00	Y	G
Royalla Elm Grove bond	\$250.00	\$250.00	N	G
Elm Grove Weddings/Large Functions – residents		From \$725	Y	G
Elm Grove Weddings/Large Functions – non residents		From \$1,000	Y	G
Elm Grove bond including Weddings and Large Functions	\$500.00	\$500.00	N	G
Mowing fee (if requested) – all categories	\$100.00	\$100.00	Y	H

Royalla Community Hall – Common

Community hall per day (includes meeting room/main hall/kitchen and toilets) – residents/community organisations	\$200.00	\$200.00	Y	G
Community hall per day (includes meeting room/main hall/kitchen and toilets) – non residents	\$400.00	\$400.00	Y	G
Community hall per day (includes meeting room/main hall/kitchen and toilets) – commercial group	\$750.00	\$750.00	Y	G
Community hall bond – residents/non-residents/community organisations	\$250.00	\$250.00	N	G
Community hall bond – commercial group	\$500.00	\$500.00	N	G
Meeting room third of day – residents/community organisations	\$20.00	\$20.00	Y	G
Meeting room third of day – non residents	\$30.00	\$30.00	Y	G
Meeting room third of day – commercial group	\$100.00	\$100.00	Y	G
Meeting room per day – residents/community organisations	\$60.00	\$60.00	Y	G
Meeting room per day – non residents	\$90.00	\$90.00	Y	G
Meeting room per day – commercial group	\$300.00	\$300.00	Y	G
Hay shed and surrounds – community organisation	\$250.00	\$250.00	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Royalla Community Hall – Common</i> [continued]				
Hay shed and surrounds – commercial group	\$500.00	\$500.00	Y	G
Meeting room bond – residents and community group	\$250.00	\$250.00	N	G
Meeting room bond – non residents	\$250.00	\$250.00	N	G
Meeting room bond – commercial group	\$500.00	\$500.00	N	G
Hall hire third of day – residents	\$40.00	\$40.00	Y	G
Hall hire third of day – non residents	\$60.00	\$60.00	Y	G
Hall hire third of day – commercial group	\$200.00	\$200.00	Y	G
Hall hire per day – residents/community organisations	\$120.00	\$120.00	Y	G
Hall hire per day – non residents	\$180.00	\$180.00	Y	G
Hall hire per day – commercial group	\$600.00	\$600.00	Y	G
Hall hire hour/day use bond – residents and community organisations	\$250.00	\$250.00	N	G
Hall hire hour/day use bond – non residents	\$250.00	\$250.00	N	G
Hall hire hour/day use bond – commercial group	\$500.00	\$500.00	N	G
Toilets only – residents, non residents or community group	\$20.00	\$20.00	Y	A
Toilets only – commercial group	\$50.00	\$50.00	Y	G
Toilets only – bond	\$250.00	\$250.00	N	G
Cleaning fee all rooms (if required) – all categories	\$100.00	\$100.00	Y	G
Heating fee per hour – all categories	\$10.00	\$10.00	Y	G
Hay shed and surrounds – resident – half day	\$40.00	\$40.00	Y	G
Hay shed and surrounds – non resident – half day	\$80.00	\$80.00	Y	G
Hay shed and surrounds – community organisation – half day	\$30.00	\$30.00	Y	G
Hay shed and surrounds – commercial group – half day	\$250.00	\$250.00	Y	G
Hay shed and surrounds – residents – per day	\$80.00	\$80.00	Y	G
Hay shed and surrounds – non residents – per day	\$160.00	\$160.00	Y	G
Hay shed and surrounds – community organisation – per day	\$80.00	\$80.00	Y	G
Hay shed and surrounds – commercial group – per day	\$500.00	\$500.00	Y	G
Hay shed and surrounds bond – resident and community organisation	\$250.00	\$250.00	N	G
Hay shed and surrounds bond – commercial group	\$500.00	\$500.00	N	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Fernleigh Park Community Hall

* The committee reserves the right to accept or decline a booking.

* The committee may approve reduced fees for community organisations, businesses or groups providing services to local residents to support the viability of these services.
Conditions

a) Fernleigh park Resident - includes immediate family in attendance.

b) Sponsored non-resident - bookings approved prior by committee representatives as agreed and includes FP resident recommending booking NOTE: no bookings for 21st or 18th Birthdays or similar events.

c) Community Organisation - bookings approved prior by committee includes FP resident recommending booking

Fernleigh Park Resident fee per hour	\$25.00	\$25.00	Y	G
Fernleigh Park Resident daily fee (up to 7.5 hours)	\$50.00	\$50.00	Y	G
Sponsored non-resident fee per hour	\$30.00	\$30.00	Y	G
Sponsored non-resident daily fee (up to 7.5 hours)	\$100.00	\$100.00	Y	G
Community Organisation fee per hour	\$42.00	\$42.00	Y	G
Community Organisation daily fee (up to 7.5 hours)	\$150.00	\$150.00	Y	G
Fernleigh Park Hall bond (all categories)	\$150.00	\$150.00	N	Q

Braidwood National Theatre Community Centre

Community rates (incl community based events, residents' private functions) up to 4 hours	\$26.00	\$26.00	Y	G
Community events, performances over 4 hours	\$105.00	\$105.00	Y	G
Commercial purpose (per day or part thereof)	\$160.00	\$160.00	Y	G
Community events – set up and clean up	\$30.00	\$30.00	Y	G
Hire of tables and chairs (up to 12 tables – maximum cost)	\$60.00	\$60.00	Y	G
Hire of tables	\$5.00	\$5.00	Y	G
Bond – Refundable deposit	\$100.00	\$100.00	N	G

Bungendore Emergency Services Centre

Meeting room hire (incl kitchen)	\$85.00	\$90.00	Y	G
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Rural Fire and Emergency Management Centre</i>				
Training room hire – half day	\$80.00	\$85.00	Y	G
Training room hire – full day	\$130.00	\$140.00	Y	G
Planning room hire – half day	\$35.00	\$40.00	Y	G
Planning room hire – full day	\$70.00	\$80.00	Y	G
After hours surcharge (for both rooms)	\$35.00	\$40.00	Y	G
<i>Captains Flat Community Health Centre</i>				
Business/commercial/government hire – half day	\$75.00	\$75.00	Y	G
Business/commercial/government hire – full day	\$130.00	\$130.00	Y	G
Community/not-for-profit groups hire – half day	\$20.00	\$20.00	Y	G
Community/not-for-profit groups hire – full day	\$30.00	\$30.00	Y	G
COVID Fees				
Covid-safe clean following hire (applies to all community centres hired by Council)		At Full Cost Recovery	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Community Regulation

Impounded Items (Non Vehicles)

Impounded Item Transport Fee		At Full Cost Recovery	N	Q
Release fee for impounded article (includes shopping trolleys and sandwich-board signs)	\$80.00	\$80.00	N	Q
Notice Fee	\$10.00	\$40.00	N	Q
Advertisement Fee	New fee	\$162.00	N	Q

Impounded Vehicles (Abandoned Vehicles Impounding Act 1993)

Impounded Vehicle Towing Fee		At Full Cost Recovery	N	Q
Release Fee	\$522.00	\$522.00	N	Q
Notice Fee	\$40.00	\$40.00	N	Q
Advertisement Re Impounding	\$150.00	\$162.00	N	Q

Compliance costs for monitoring Clean Up and Prevention Notices

Authorised officer (fee per hour)	\$80.00	\$80.00	N	Q
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Construction and Complying Development – Building Work

Construction Certificate Application for Building Work

* Fees and quotations for certification services may be negotiated in special circumstances.

New Building Construction Certificates – Fee based on:

Estimated cost up to \$250,000	\$278 plus 0.5% of Cost plus 10% GST	Y	N
Estimate cost exceeding \$250,001 to \$1,000,000	\$1,528 plus 0.3% of cost in excess of \$250,000 plus 10% GST	Y	N
Estimated cost over \$1,000,000	\$3,778 plus 0.15% of cost in excess of \$1,000,000 plus 10% GST	Y	N
Where a solid fuel heater appliance is included with Construction Certificate application	Increase calculated Construction Certificate fee by \$320.00	Y	N

Modification of Building Construction Certificates

Issue of Modified Building Construction Certificate	\$230.00	\$240.00	Y	N
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Issue of Complying Development Certificates (CDC)

Issue of Complying Development Certificates – Fee based on:

Cost of works estimated up to \$100,000	\$200 plus \$0.70 for each \$100 which exceeds estimated cost of \$5,000 plus GST	Y	N
Cost of works estimated from \$100,001 to \$250,000	\$865 plus \$0.50 for each \$100 which exceeds estimated cost of \$100,000 plus GST	Y	N
Cost of works estimated from \$250,001 to \$1,000,000	\$1,615 plus \$0.40 for each \$100 which exceeds estimated cost of \$250,000 plus GST	Y	N
Cost of works estimated above \$1,000,000	\$4,615 plus \$0.20 for each \$100 which exceeds estimated cost of \$1,000,000 plus GST	Y	N

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Issue of Complying Development Certificates – Fee based on: [continued]

Complying Development Assessment fee (applicable to all applications)	\$400.00	\$400.00	Y	N
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Issue of Modified Complying Development Certificates

Issue of Modified Complying Development Certificate (CDC)	50% of original CDC fee plus GST		Y	N
Issue of Modified Complying Development Certificate (BASIX Amendment Only)	\$210.00	\$219.00	Y	N

Other Related Fees

General Flood Information – Whether the property is located in a flood prone area and, if so, advice regarding flood behaviour on the property	\$262.00	\$262.00	N	H
Complying Development Certificate showing compliance with Sec 3.36C(2) or Sec 3A.38(2) of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 or for a Secondary Dwelling under State Environmental Planning Policy (Affordable Rental Housing) 2009. Includes General Flood Information.	\$456.00	\$456.00	Y	H
Complying Development Certificate showing a proposed development meets the requirements of cl.3.36C(3) or cl.3A.38(3) (development standards for flood control lots) of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. Includes General Flood Information and assessment against s3.36C(2) or s3A.38(2) of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.	\$650.00	\$650.00	Y	H
Issue Bushfire (BAL) Certificate	\$457.00	\$476.00	Y	N

Carry Out Inspections as the Principal Certifying Authority (PCA) (Building)

Inspections – Carry out building / construction inspection and issue report as PCA:

For Class 1, 3 to 9	\$230.00	\$240.00	Y	N
For Class 10 buildings	\$230.00	\$240.00	Y	N
For Class 2 Building: for the first unit	\$230.00	\$240.00	Y	N
For Class 2 Buildings: for each additional unit	\$147.00	\$153.00	Y	N
Any other competitive inspection fee	\$230.00	\$240.00	Y	N
Missed Inspection Administration Additional to Inspection Fee	\$135.00	\$135.00	Y	N
Occupation Certificates – Class 1 New Dwelling	\$335.00	\$349.00	Y	N
Occupation Certificates – Class 1a Additions and Alterations	\$250.00	\$279.00	Y	N

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Inspections – Carry out building / construction inspection and issue report as PCA: [continued]

Occupation Certificates – Class 2	\$320.00 + \$210 per additional dwelling		Y	N
Occupation Certificates – Classes 3 to 9 New or Major Additions	\$483.00	\$503.00	Y	N
Occupation Certificates – Classes 3 to 9 Minor Alterations and Additions	\$328.00	\$342.00	Y	N
Occupation Certificates – Class 10	\$268.00	\$279.00	Y	N
Note: Where Council conducts a water and/or sewer inspection at the same time as a building inspection for the following inspection types the building inspection fee may be discounted by 75%				
* Plumbing Rough-in and Presheet Inspection				
* Final Water and Sewer and Occupation Certificate Inspection				

Issue of Compliance Certificates where Council is the Principal Certifying Authority

Stating specified building work has been completed and complies with plans and specifications per hour	\$230.00	\$240.00	Y	N
Inspection to assess whether all development conditions have been complied with and issuing of compliance certificate per hour	\$230.00	\$240.00	Y	N
Classification Certificate for Building or proposed building	\$230.00	\$240.00	N	N
Specified aspect of development complies with prescribed requirements	\$230.00	\$240.00	Y	N

Carry Out Water and Sewer Inspections as the Water and Sewer Authority (Building Works)

Carry out water and sewer inspections in relation to building work where Council is the Water and Sewer Authority

For Class 1, 3-10	\$225.00	\$234.00	N	H
For Class 2	\$215.00 + \$135.00 Per Additional Unit		N	H

Administration Charge, Receipt and Registration of Certificates and Reports

Fee to cover administration costs of lodging notice to commence/nominations of PCA (charged at lodgement of DA or CDC)	\$74.00	\$74.00	N	L
Lodgement of Notice of Work for Plumbing and Drainage Sec 9 Plumbing and Drainage Act 2011 (to be charged at lodgement of DA where water and/or sewer work to be carried out)	\$67.00	\$67.00	N	L
Lodgement of Complying Development Certificate by Private Certifier	\$36.00	\$36.00	N	M
Lodgement of Construction Certificates by Private Certifier	\$36.00	\$36.00	N	M

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Administration Charge, Receipt and Registration of Certificates and Reports [continued]				
Lodgement of all forms of Occupation Certificate by Private Certifier	\$36.00	\$36.00	N	M
Security Deposit for damage to Public Assets (payable on lodgement of Construction Certificate or Complying Development Application)				
Urban areas – developments involving delivery of construction materials or machine excavation	\$3,500.00	\$3,500.00	N	Q
Urban areas – involving demolition	\$4,000.00	\$4,000.00	N	Q
Rural areas – developments involving delivery of construction materials or machine excavation	\$1,000.00	\$1,000.00	N	Q
Rural areas – involving demolition	\$2,000.00	\$2,000.00	N	Q
Inspection prior to bond release (if Council not PCA)	\$205.00	\$205.00	N	Q

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Subdivision Construction Certificates, Subdivision Works Inspections and Subdivision Certificates

Construction Certificate Application for Subdivision Work (including modified Construction Certificate)

Issue of Subdivision Construction Certificates

Certification of subdivision design plans for a Subdivision	\$35.00	\$35.00	N	N
Application for creation of new Torrens, Community or Strata Title Lots		\$125 per allotment	Y	N
Certification of plans for associated development works – per hour	\$242.00	\$242.00	Y	N

Subdivision Inspection Work

Inspection of Any Subdivision Construction works (other than water, sewer or stormwater). Includes Private and Public Roads, Bridges, Major Culverts and Entrances	\$249.00	\$259.00	Y	N
Inspection of water, sewer and stormwater drainage Subdivision Works as the Water and Sewer Authority Under the Water Management Act	\$225.00	\$234.00	N	H
Statement specifying that Subdivision Work has been completed	\$244.00	\$254.00	Y	H

Application for Subdivision Certificate Release

Subdivision Certificate Application (Torrens, Neighbourhood, Community, Strata)

Subdivision Certificate Application		\$550.00 Plus \$100 per lot created	N	N
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Subdivision Certificate – Authorising the registration of a plan of subdivision for Strata / Torrens / Community Title

Signing or endorsement of 88B Instrument	\$170.00	\$170.00	N	H
Termination of Strata Scheme	\$110.00	\$110.00	Y	H
Amended 88B Instrument – applicant's mistake	\$84.00	\$84.00	N	H
Re-signing a Subdivision Certificate already issued	\$170.00	\$170.00	N	H
Water usage charge prior to connection of water meter	\$28.00	\$29.50	N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Subdivision – Development Engineering Charges

Part release of Cash Bond or replacement of Bank Guarantees	\$110.00	\$110.00	N	H
Release of caveat, easement or restrictions to user	\$110.00	\$110.00	N	H
Subdivision Maintenance Bond with roads (sealed) (fee is per metre of road)	\$125.00	\$130.00	N	H
Subdivision Maintenance Bond with roads (rural areas) (fee is per metre of road)	\$26.50	\$28.00	N	H
Subdivision Maintenance Bonds (hydraulics) (fee is a percentage of assessed cost of works)	10% of cost of works		N	H
Early release of Subdivision Certificate – Administration	\$1,570.00	\$1,640.00	N	H
Re-submission of plans (fee is percentage of original fee)	30% of cost of original fee		N	H

Compliance Certificate under Section 305 Water Management Act 2000

Certification of Servicing Works (Issued at satisfactory completion of works other than subdivision)	\$60.00	\$63.00	N	H
Certification of Construction Works (Issued at satisfactory completion of subdivision works)	\$60.00	\$63.00	N	H
Certification of design plans	\$215.00 plus \$25 per lot		N	H
Certification of design plans (non subdivision) – per hour	\$219.00	\$219.00	N	H

Entering electronic (CAD) or paper plans into Council's Asset Information System

Plans NOT per Council Works as Executed (WAE) Standards – Per sheet	\$1,200.00	\$1,200.00	Y	H
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Development Related Administrative Charges

Supply of Information from Council's Building, Development, Environmental Health or Strategic Planning Records

General Enquiry Fees

Including building entitlement search, previous consents etc – (search fees per hour or part thereof minimum fee includes admin and up to 1 hour of research)	\$262.00	\$262.00	N	L
Additional research fee per hour in excess of one hour	\$194.00	\$194.00	N	H
Search on pre 1995 land holdings under Yarrowlumla LEP to determine dwelling entitlements (minimum fee includes admin and up to one hour of research)	\$282.00	\$294.00	N	H

Administration / Staff fees

Reproduction of documents (incl. photocopy or scan)

File documentation including search A3-A4	\$2.00	\$2.00	N	G
File documentation including search A1, A2 or A0	\$12.00	\$12.00	N	G
Photocopying – Section 355 Committees (must provide own paper)	\$0.50	\$0.50	N	C
Certified copy of document, map or plan held by Council	\$53.00	\$53.00	N	A

Provision of information to the public

by Email	\$9.00	\$9.00	N	H
on USB (4GB)	\$23.00	\$23.00	N	H
on CD/DVD	\$16.00	\$16.00	N	H

Other

Charge for search of files not associated with standard informal GIPAA Request	\$44.50	\$46.50	N	G
Scanning of plans and other documents for QPRC records			N	H

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Other [continued]

Scanning of plans and other documents for QPRC records		\$30 plus \$2.00 per page	N	H
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Administrative and Miscellaneous Fees

Fire Safety Administration Fee relating to annual fire safety statements	\$74.00	\$77.00	N	G
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Long Service Levy Collection Fee

Long Service Levy Collection Fee		0.35% of all building / construction works \$25,000 and over	N	M
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Note: Collected on behalf of the Building & Construction Industry Long Service Corporation. This is not a Council fee, but a State Government levy, for which Council receives a commission. It is included in this schedule for information purposes only.

Publications

Acceptable Standards of Building Construction	\$50.00	\$50.00	N	H
Supply ABS list of monthly Development Approvals – standard information	\$66.00	\$69.00	N	N
Supply of customised approval data	\$41.00	\$41.00	Y	N

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Conveyancing Notices and Certificates

Section 10.7 Planning Certificates

Planning Certificate (form 2) (cl 259(1))	\$53.00	\$53.00	N	M
Planning Certificate documentation (forms 2 and 5) (cl 259(2))	\$133.00	\$133.00	N	M
Reissue/reproduce Section 10.7 Planning Certificate	\$31.50	\$33.00	N	H
Cancellation of request	\$25.00	\$25.00	N	D
* retained from application fee				

Drainage Diagrams

Search and provide a copy of sewerage drainage plan for conveyancing purposes	\$138.00	\$144.00	N	H
Preparation of sewerage drainage plan where there are no existing plans	\$138.00	\$144.00	Y	H
Search and provide copy of sewerage drainage plan direct to plumbers etc.	\$34.00	\$35.50	N	H
Sewerage Diagram (location of main)	\$34.00	\$35.50	N	H
Reissue/reproduce Drainage Diagram Certificate	\$34.00	\$35.50	N	H
Cancellation of request	\$25.00	\$25.00	N	D
* retained from application fee				

Certificate as to Outstanding Orders

One fee for all acts including:* Sec 121 ZP (Previous) EPandA Act* Sec 735A Local Government Act* Swimming Pools Act* Food Act	\$209.00	\$218.00	N	H
Cancellation of request	\$25.00	\$25.00	N	D
* retained from application fee				

Weeds Compliance Certificates

Certificate as to weed control notices, expenses & charges on land from repealed Nox. Weeds Act 1993 (Bio. Act Sch.7 Cl.28)	\$200.00	\$200.00	N	M
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Division 6.7 Building Information Certificates (for buildings which are lawfully erected) (Clause 260)

For each dwelling unit in a building or on an allotment – includes any class 1a building on the same site or an individual class 10 building	\$250.00	\$250.00	N	M
For all other buildings: * Not exceeding 200sqm	\$250.00	\$250.00	N	M
* Exceeding 200sqm but not exceeding 2,000sqm	\$250 plus \$0.50 per sqm for each sqm over 200		N	M
* Exceeding 2,000sqm	\$1,165 plus \$0.075 per sqm for each sqm over 2,000		N	M
Any part of a building which does not otherwise have a floor area	\$250.00	\$250.00	N	M

Table 6.7 – For buildings which are not lawfully erected

The fee applicable to the Building Information Certificate application PLUS the following:

Class 10a & 10b outbuilding, garages, carports, pergolas, pools, retaining walls for cost of works:

Up to \$5,000	\$388.00	\$388.00	N	M
\$5,001 to \$50,000	\$473.00	\$473.00	N	M
\$50,001 and over	\$880.00	\$880.00	N	M

Class 1a dwellings, dwelling additions and dwelling alterations for cost of works:

Up to \$5,000	\$388.00	\$388.00	N	M
\$5,001 to \$50,000	\$473.00	\$473.00	N	M
\$50,001 to \$250,000	\$880.00	\$880.00	N	M
\$250,001 and over	\$1,688.00	\$1,688.00	N	M

Class 2-9 Buildings for cost of works:

Up to \$5,000	\$388.00	\$388.00	N	M
\$5,001 to \$50,000	\$473.00	\$473.00	N	M
\$50,001 to \$250,000	\$880.00	\$880.00	N	M

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Class 2-9 Buildings for cost of works: [continued]

\$250,001 to \$500,000	\$1,688.00	\$1,688.00	N	M
\$500,001 and over	\$4,773.00	\$4,773.00	N	M

Other Division 6.7 Building Information Certificate Fees

Additional fee for more than one inspection (discretionary) (cl 260 (2))	\$90.00	\$90.00	N	L
Fee for copy of Building Certificate (cl 261)	\$13.00	\$13.00	N	L

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Development Application Fees

Fee based on cost of work as estimated by Council

Up to \$5,000	\$110.00	\$110.00	N	M
\$5,001 to \$50,000	\$170 plus \$3 for each \$1,000 (or part of \$1,000) of estimated cost		N	M
\$50,001 to \$250,000 – (Includes Secretary's Levy)	\$352 plus \$3.64 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$50,000		N	M
\$250,001 to \$500,000 – (Includes Secretary's Levy)	\$1,160 plus \$2.34 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$250,000		N	M
\$500,001 to \$1,000,000 – (Includes Secretary's Levy)	\$1,745 plus \$1.64 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$500,000		N	M
\$1,000,001 to \$10,000,000 – (Includes Secretary's Levy)	\$2,615 plus \$1.44 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$1,000,000		N	M
More than \$10,000,000 – (Includes Secretary's Levy)	\$15,875 plus \$1.19 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$10,000,000		N	M
Reassessment of Development Application following submission of substantially amended plans prior to determination	50% of Original DA Fee		N	L

Development Application for Minor Works Within a Heritage Conservation Area

Applications for the following developments in a Heritage Conservation Area are still required to be lodged and approved by Council although no application fee is applicable:	No Fee	N	A
* Access ramps, Building identification signs, air conditioning units fixed to a wall or roof or ground mounted, aviaries, cabanas, fern houses, green houses, workshops, awnings, canopies, storm blinds, concrete and paving for dwelling houses, all driveways within a site, fences for a dwelling house, lattice enclosures, pergolas, trellises, gazebos, satellite dishes, skylight roof windows, solar water heaters, internal building renovations, painting, windows, glazed areas and external doors.			

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Advertising Signs (Reg CI 246)				
Development involving the erection of Advertising Signs	Amount payable is whichever is the greater of the following fees: The fee calculated in accordance with development application fees schedule or \$285 plus \$93 for each advertisement in excess of one.		N	M
Dwelling House (Reg CI 247)				
Development involving the erection of a dwelling house with an estimated construction cost of \$100,000 or less	\$455.00	\$455.00	N	M
Residential Flat Development (Reg CI 248)				
An additional fee for development which is required to be referred to a design review panel under State Environmental Planning Policy No. 65	\$760.00	\$760.00	N	M
Miscellaneous Development (Reg CI 250)				
Development not involving the erection of a building, the carrying out of work, the subdivision of land, the demolition of a building or work	\$285.00	\$285.00	N	M
Subdivision (including Strata Subdivisions) (Reg CI 249)				
Subdivisions (other than strata) involving new road	\$665 plus \$65 per additional lot		N	M
Subdivisions (other than strata) with NO new road	\$330 plus \$53 per additional lot		N	M
Strata Subdivision	\$330 plus \$65 per additional lot		N	M
Integrated Development (Reg CI 253)				
Processing fee for additional costs incurred by Council for assessment of Integrated Development	\$140.00	\$140.00	N	M

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Designated Development (Reg CI 251)				
In the case of development for which an environmental planning instrument of Development control plan requires notice to be given, otherwise that as referred in a. b. & c. above.	\$1,105.00	\$1,105.00	N	M
Designated Development fee that is in addition to any other fees payable	\$920.00	\$920.00	N	M
Development Requiring Advertising (Reg CI 252(a) – (c))				
In addition to any other fees payable the following maximum fees for the giving of the notice required for the development may be charged:				
Designated Development	\$2,220.00	\$2,220.00	N	M
Advertised Development (under the Act) – (Includes residential flat buildings, SEPP Seniors Living and nominated Integrated Development) – (Incorporates Standard Notification Fee)	\$1,105.00	\$1,105.00	N	M
Prohibited Development	\$1,105.00	\$1,105.00	N	M
Local Advertised Development Under any Environmental Planning Instrument or Development Control Plan (Reg CI 252(d))				
Standard Notification Fee (includes modifications unless elsewhere specified)	\$174.00	\$174.00	N	L
Standard Notification Fee for Development Classed as Minor Work within a Heritage Conservation Area		No Fee	N	M
Notice in Local Newspaper (incorporates Standard Notification Fee)	\$300.00	\$300.00	N	L
Development Requiring Concurrence (Reg CI 252A)				
Processing fee for additional costs incurred by Council for assessment of development requiring concurrence	\$140.00	\$140.00	N	M
Concurrence fee where concurrence required under the Act or environmental planning instrument (e.g. QLEP/YLEP) – payable to each concurrence authority for the development is the sum of those fees	\$320.00	\$320.00	N	M
If two or more fees are applicable to a single application (Reg CI 254)				
If two or more fees are applicable to a single Development Application (such as an application to subdivide land and erect a building on one or more lots created by the Subdivision), the maximum fee payable for the development is the sum of those fees		To be calculated	N	M

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Modification of a Development Consent

Modified Development Application Fees

The maximum fee for an application under Sec 4.55 (1) of the EP&A (Amendment) Act 1997	\$71.00	\$71.00	N	M
The maximum fee for an application under Sec 4.55 (1A) of the EP&A (Amendment) Act 1997	\$645 or 50% of the fee for the original development, whichever is the lesser		N	M
Modification to BASIX Certificate, minor change not involving re-notification, significant re-assessment or changes to a condition of consent in respect of colours of building materials or external finishes	\$71.00	\$71.00	N	M
Modification to alter a building envelope – includes notification fee	\$341.00	\$341.00	N	M

Other Modifications – Significant Environmental Impact Section 4.55 (2)

The fee for an application under Sec 4.55 (2) of the EP&A (Amendment) Act 1997 for the modification of a development consent is:

If the fee for the original application was less than \$100	50% of the original DA fee		N	M
If the original DA fee was \$100 or more, for an application that does not involve the erection of a building, the carrying out of work or the demolition of a work or building	50% of the original DA fee		N	M
If the original DA fee was \$100 or more, for an application that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	\$190.00	\$190.00	N	M
In the case of an application with respect to any other development application:	As per Table 3 below.		N	

Modifications – Significant Environmental Impact under Section 4.55 (2) – Table 3

Up to \$5,000	\$55.00	\$55.00	N	L
\$5,001 – \$250,000	\$85 plus \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost		N	L
\$250,001 – \$500,000	\$500 plus \$0.85 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$250,000		N	L
\$500,001 – \$1,000,000	\$712 plus \$0.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$500,000		N	L
\$1,000,001 – \$10,000,000	\$987 plus \$0.40 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$1,000,000		N	L

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Modifications – Significant Environmental Impact under Section 4.55 (2) – Table 3 [continued]

More than \$10,000,000	\$4,737 plus \$0.27 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$10,000,000	\$4,737 plus \$0.27 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$10,000,000	N	L
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Notification for other Modification under Section 4.55 (2) or 4.56 (1) (Reg CI 258(2)(3))

An additional fee for notification of the application	\$665.00	\$665.00	N	L
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Modification involving Residential Flat Buildings SEPP65 (Reg CI 258(2A)(3A))

An additional fee is payable where a design verification was required to accompany the modified DA under Clause 50 (1A) of the Regulations and was referred to a design review panel.	\$760.00	\$760.00	N	L
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Other Development Related Fees

Fee for review of a decision to reject a Development Application (Reg CI 257A) – where estimated cost of work is:

Less than \$100,000	\$55.00	\$55.00	N	M
\$100,000 – \$1,000,000	\$150.00	\$150.00	N	M
More than \$1,000,000	\$250.00	\$250.00	N	M

Extend Lapsing Period of Development Consent Section 4.54

Extend lapsing period of Development consent Sec 95A	\$296.00	\$296.00	N	H
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Clause 4.6 Variations (CI 4.6 SI LEP) or SEPP 1 Objections

New and consideration of SEPP 1/ Clause 4.6 Objection	\$155.00	\$155.00	N	L
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Review of Determination				
In addition to any notification fee required, the maximum fee for a request to review a determination under Sec 8.2 of the Act is: * For an application that does not involve the erection of a building, (the carrying out of work or the demolition of a work or building		50% of the original DA fee	N	M
* For an application that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	\$190.00	\$190.00	N	M
* In any other case: Fee is as per Table 3 above for modification fees under Sec 4.55 (2)		As per Table 3 above.	N	
Post Lodgement Development Application Discussions				
Fee for the second and subsequent post lodgement meetings in respect of development applications	\$209.00	\$218.00	Y	H
Site Compatibility Certificate				
Certificate issue	\$322.00	\$335.00	N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Development Control Plans and Plans of Management

Development Control Plans

Copies of LEPs, DCPs, Design Specifications and Section 64 & 7.11 Developer Contribution Plans	Copies of these documents are no longer available in hard copy. Please go to www.qprc.nsw.gov.au to download documentation.	N
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Plans of Management – Community Land

Plans of Management	Copies of these documents are no longer available in hard copy. Please go to www.qprc.nsw.gov.au to download documentation.	N
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Engineering Works

Engineering Inspection Fee – per hour	\$244.00	\$254.00	N	H
Plan Search and Copy Fee (A3 and A4 size)	\$29.00	\$30.50	N	H
Plan Search and Copy Fee (A1 size)	\$42.00	\$44.00	N	H
Sails, Booking fee, Erection and Removal	\$643.00	\$669.00	N	H
Road Banner, Booking fee, Erection and Removal	\$381.00	\$397.00	N	H
Erection of signs for Dedicated Parking Spaces for Doctors	\$306.00	\$319.00	N	H
Rent/lease of road or road related areas adjacent to commercial zones per m2	\$54.00	\$57.00	Y	H
Auspec #2 (CD copy)	\$75.00	\$78.00	N	H

Roads Directory

Roads Directory Fee	\$32.00	\$32.00	N	N
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Use of General Plant and Operator per hour (all inclusive)

Note: in ordinary working time for a maximum of one days work

Private Grading (Grader, Roller & Water Cart)	Estimated upon request		Y	H
Other plant combinations	By Quotation		Y	H

Supply rural address number

Initial number	\$153.50	\$159.50	Y	G
Replacement numbers	\$23.50	\$24.50	Y	G
For subdivisions for first lot or new dual occupancy	\$153.50	\$159.50	Y	G
For subdivisions for each other lot	\$82.50	\$86.00	Y	G

Street Naming

Fee for advertising proposed street name			N	H
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Street Naming [continued]				
Fee for advertising proposed street name		At Cost	N	H
Weight of Loads				
Heavy Vehicle OS/OM permit (set by NHVR)	\$70.00	\$70.00	N	M
Contributions to Works – Adjoining Owners				
K & G Construction – Main frontage		Per Metre - 50% of actual cost	N	C
K & G Construction – Side frontage		Per Metre - 25% of actual cost	N	C
Foot paving – Main frontage		50% of actual cost	N	C
Foot paving – Side frontage		25% of actual cost	N	C
B-Double Route Application Fee				
B-Double Route Application Fee		Now handled by NHVR	N	M
Land Access and Activity Notice				
Note: refer to the Telecommunications Act 1999				
Land Access and Activity Notice Fee	\$85.00	\$85.00	N	M
* Per hour minimum fee \$85				
Lease of Council Land or Council Asset				
Lease of Council Land or Council Asset		Casual hire to be negotiated based on market rate. Permanent hire subject to contract.	Y	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Vehicular Entrance and Roads Act Approvals

Section 138 Certificate Application (local roads)	\$223.00	\$232.00	N	H
Section 138 Certificate Application (classified roads)	\$743.00	\$773.00	N	H
Section 138 inspection of engineering works in existing road reserves (driveways, kerb and/or gutter, road pavement, footpaths)	\$205.00	\$205.00	N	L
Section 138 Security Bond – rural (unsealed)	\$1,000.00	\$1,000.00	N	N
Section 138 Security Bond – rural (sealed)	\$2,000.00	\$2,000.00	N	N
Assessment of Traffic Control Plans	\$174.00	\$181.00	N	H
Provision of Traffic Control	Calculate on Application		N	H
Monitoring of Traffic Control Plans (Bonds) (Minimum Charge)	\$272.00	\$283.00	N	H
Creation of Traffic Control Plan	\$50.00	\$50.00	N	H

Closure of Public Road

Application Fee	\$892.00	\$892.00	N	H
Department of Lands fee	As set by Department of Industry - Lands		N	M
Lodgement of Plan	\$439.00	\$439.00	N	H
Public advertisement required for Road Closures – Local	\$499.00	\$499.00	N	H
Public advertisement required for Road Closures – Main, Regional and Collector	Calculate on Application		N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Environmental Health

Food Act and Regulation

Annual Administration Charge

0 to 5	\$191.00	\$199.00	N	H
6 to 50	\$821.00	\$854.00	N	H
More than 50	\$3,600.00	\$3,750.00	N	H
Mobile food vendors and water carters garaged in QPRC LGA	\$190.00	\$190.00	N	H
Schools, non commercial food premises, stalls and mobile food vehicles at temporary events	No charge		N	A

Inspection Fee – Food Premises

Inspection Fee	\$150.00	\$150.00	N	H
Charge for events, schools, childcare, not-for-profit fundraising, water carters and mobile food vendors	No charge		N	H

Notices

Improvement notices	\$330.00	\$330.00	N	L
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Public Health Act and Regulation

Skin Penetration

Notification fee	\$100.00	\$100.00	N	L
Inspection fee	\$150.00	\$150.00	N	L

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Public Swimming Pools				
Notification fee	\$100.00	\$100.00	N	A
Inspection fee	\$154.00	\$161.00	N	L
Regulated System				
Inspection fee	\$154.00	\$161.00	N	L
Associated laboratory work		At cost	N	L
Improvement and Prohibition orders				
Regulated systems	\$560.00	\$560.00	N	M
All others	\$270.00	\$270.00	N	M
Inspection following order				
charge per half hour	\$125.00	\$125.00	N	L
Maximum charge	\$500.00	\$500.00	N	L
Outdoor Dining Fees				
Administration Fee Upon Application – All Areas		No charge	N	J
Annual Fee per m2		No Charge	N	J
Protection of the Environment Operations Act and Regulations				
Fee for clean-up, prevention and noise control notices	\$577.00	\$591.00	N	M
Compliance costs for monitoring actions and compliance with a prevention notice, clean-up notice or noise control notice – per hour	\$154.00	\$161.00	N	J

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Swimming Pools Act and Regulation

Swimming pool resuscitation sign	\$31.00	\$31.00	Y	L
Barrier exemption application fee	\$250.00	\$250.00	N	L
Compliance certificate inspection	\$150.00	\$150.00	N	M
Subsequent inspections	\$100.00	\$100.00	N	M
Inspection following invalid certificate	\$150.00	\$150.00	N	M
Inspection as part of random 10% safety program		No charge	N	M

Other Operational Matters

Effluent area sign	\$13.00	\$13.00	Y	L
Microbiological test		At cost	N	L
Chemistry test		At cost	N	L
Sampling/inspection-test fee	\$150.00	\$150.00	N	M
Specific Industrial waste source sampling	\$278.00	\$290.00	N	L
Administration Fee for Fireworks Display Notification	New fee	\$40.00	Y	G

Local Government Act (s608(3)) – Inspection of Premises and Other Fees

Inspection of Underground Petroleum Storage Systems	\$250.00	\$250.00	N	L
Inspection and investigation of compliance matters and environmental incidents	\$153.00	\$153.00	N	L

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Community Services

Childcare

Family Day Care

New Educator Training Fee	\$100.00	\$100.00	Y	K
Administration fee (fee per hour per child)	\$1.35	\$1.35	N	K
Educator Fee Family Day Care (fee per hour per child)	\$0.50	\$0.50	N	K
Parent Registration Fee	\$50.00	\$50.00	N	K
Sibling Registration Fee	\$25.00	\$25.00	N	K
Electronic Timesheets	New fee	\$4.70	N	K

AXIS Youth Centre

Multi Purpose Room

Community Rate (3 hours eg. 9am – 12 noon or Noon – 3pm) (fee per session)	\$40.00	\$40.00	Y	G
Commercial Rate (fee per hour)	\$40.00	\$40.00	Y	N

Community Events and Competitions

Arts and Cultural Events

Event stall holders fee	Calculate on application		N	G
Rusten House Workshop Hire – Half Day (3hrs)	\$50.00	\$50.00	Y	N
Rusten House Workshop Hire – Full Day (6hrs)	\$80.00	\$80.00	Y	N
Rusten House Workshop Hire – Weekend	\$150.00	\$150.00	Y	N
Rusten House Exhibition Space G1 (per week)	\$240.00	\$240.00	Y	N
Rusten House Exhibition Space G2 (per week)	\$120.00	\$120.00	Y	N

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Arts and Cultural Events [continued]

Rusten House Stallholders Fee	New fee	\$30.00	Y	N
'The Q' Exhibition Space – Regular Booking (per week)	\$380.00	\$450.00	Y	N
'The Q' Exhibition Space – half day hire (3 hours)	New fee	\$75.00	Y	N
'The Q' Exhibition Space – full day hire (6 hours)	New fee	\$130.00	Y	N
Exhibition Sales		25% commission	Y	N
Retail Sales		25% commission	Y	N

Community Events

Event stall holders fee		Calculate on application	N	G
Community food vendor	\$100.00	\$75.00	N	G
* Discount available for Braidwood and Bungendore Community Christmas Parties				
Commercial food vendor	\$200.00	\$150.00	N	N
* Discount available for Braidwood and Bungendore Community Christmas Parties				
Community Stallholder	\$20.00	\$20.00	N	G
Commercial stallholder	\$40.00	\$40.00	N	N
Commercial liquor stallholder	\$100.00	\$75.00	N	N
* Available at selected events only				
Inside sites – Single site (Christmas in July only)	\$100.00	\$75.00	N	N
Inside sites – Double site (Christmas in July only)	\$200.00	\$175.00	N	N
Bundled deal for Community Christmas Party Stallholders		<ul style="list-style-type: none"> Two venues (One Queanbeyan and one other) \$200 Additional events \$50 All four events \$300 	N	G

QPRC Art Competitions

Entry Fee – Adults	\$30.00	\$25.00	Y	G
Entry Fee – Youth (Up to 18 years of age)	\$15.00	\$15.00	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
QPRC Art Competitions [continued]				
Entry Fee – Schools and Community Groups	\$15.00	\$15.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Geographic Information System (GIS) and Information Request Fees (Public Access Act 2009)

GIS Information – Plans or Maps (excludes Local Environmental Plan maps)

AO – Colour (Photo Gloss Paper)	\$75.00	\$75.00	N	N
A1 – Colour	\$60.00	\$60.00	N	N
A2 – Colour	\$45.00	\$45.00	N	N
A3 – Colour	\$30.00	\$30.00	N	N
A4 – Colour	\$25.00	\$25.00	N	N
Provision of new subdivision maps as approved – annual subscription fee for service (maintenance for existing subscribers) per year.	\$105.00	\$105.00	N	N
Provision of new subdivision maps as approved – annual subscription fee for service (new subscriptions)	\$238.00	\$248.00	N	N

GIS Information from system according to request for data

Cost per hour for preparation	\$180.00	\$188.00	N	N
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GIPAA – Formal Access Application

Individual – Fee including first hour	\$30.00	\$30.00	N	M
* Includes requests for CCTV Footage				
Individual – Fee thereafter (per hour)	\$30.00	\$30.00	N	M
Electronic Media	\$15.00	\$15.00	N	H
* Where information is requested via Electronic Media the device will be provided by Council.				

Schedule 1 – Informal Access Application

GIPAA – Informal Access Information if produced on USB	\$22.50	\$22.50	N	M
Business Papers, Minutes, Management Plan and Annual Reports	No charge		N	M

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Other Information Requests

Aerial Mapping Services – Private Works		Fee by Quotation	N	N
Retrieval of ex employees' personnel files	\$33.00	\$33.00	N	N

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Libraries

General Library Fees

Personal Earphones	\$2.00	\$2.00	Y	H
Overdue Fees – fees are charged per overdue item per week or part thereof, with a seven-day grace period	\$1.20	\$1.20	N	Q
* Maximum charge \$5 for children and \$10 for adults				
Unreturned, lost or damaged items	Replacement cost + \$5		N	Q

Loan Fees

Inter-Library Loans (fees are charged per item where the item can be obtained from a reciprocal non-charging library.)	\$5.00	\$5.00	Y	H
A charge per item will apply if the borrower requests the Library to obtain an item from a library that charges to provide inter-library loans. Standard fee set by National Library.	\$28.50	\$28.50	Y	M

Library Cards/Bags

Library Bags	\$3.50	\$3.50	Y	H
First card issued at no charge	No charge		N	A
Replacement Cards – Second and subsequent cards each	\$3.00	\$3.00	N	G

Library Photocopying and Other Charges

Note: Non standard paper types include transparencies and photographic paper

Black and White

A4 & A3 Copies / Prints – Standard Paper Type	\$0.25	\$0.25	Y	H
Note: No charge for four or fewer copies				

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Colour

A4 copies / Prints – Standard Paper Type	\$1.00	\$1.00	Y	H
A3 copies / Prints – Standard Paper Type	\$1.50	\$1.50	Y	H

Other Charges

Consumables – USB Memory Sticks	\$12.50	\$10.00	Y	G
Research Family and Local History (First Hour Free)	\$30.00	\$30.00	Y	G
School Holiday Program (Cost Recovery of Materials)		\$3 to \$10	Y	G
Other Programs (Cost Recovery)		\$5 to \$20	Y	G
Laminating – A4 (Braidwood Only)	\$2.00	\$2.00	Y	G
Laminating – A3 (Braidwood Only)	\$4.00	\$4.00	Y	G
Laminating – A2 (Braidwood Only)	\$6.00	\$6.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Other Infrastructure

Residential Driveways:

Establishment Fee	\$285.00	\$297.00	Y	N
Vehicular Kerb Crossing per metre	\$366.00	\$381.00	Y	N
Driveway slabs (100mm thick no reo) Per m2	\$189.00	\$197.00	Y	N
Driveway slabs (100mm thick 1SL62) Per m2	\$201.00	\$210.00	Y	N

Flat and Commercial Driveways:

Establishment Fee	\$285.00	\$297.00	Y	N
Vehicular Kerb Crossing per metre	\$419.00	\$436.00	Y	N
Driveway slab (150mm thick with 2SL72) Per m2	\$232.00	\$242.00	Y	N

Industrial Driveways:

Establishment Fee	\$285.00	\$297.00	Y	N
Vehicular Kerb Crossing per metre	\$479.00	\$499.00	Y	N
Driveway slab (150mm thick with 2SL72) Per m2	\$232.00	\$242.00	Y	N
Driveway slab (200mm thick with 1SL72) Per m2	\$247.00	\$257.00	Y	N

Rural Crossing:

Pipes and Headwalls	Calculate on application		Y	N
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Restoration Charges

Road Restoration:

Establishment Fee	\$285.00	\$297.00	N	N
A.C with cement concrete base per m2		Calculate on application	N	N
Concrete pavement per m2		Calculate on application	N	N
Bitumen surface on all classes of base other than concrete per m2		Calculate on application	N	N
Unsealed pavement or shoulders per m2		Calculate on application	N	N

Footway Restoration:

Establishment Fee	\$285.00	\$297.00	N	N
Concrete Surface per m2 (100mm thick)	\$192.00	\$200.00	N	N
Asphalt surface per m2 (100mm thick)	\$165.00	\$172.00	N	N
Gravel surface per m2 (100mm thick)	\$100.00	\$104.00	N	N
Driveway slab (100mm thick no reinforcement) per m2	\$189.00	\$197.00	N	N
Driveway slab (150mm thick with 1SL72 per) m2	\$222.00	\$231.00	N	N
Kerb and Gutter, Vehicular Kerb Crossing per metre	\$337.00	\$351.00	N	N

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Public Cemeteries

Note: Prices do not include monument, headstone or plaque, unless stated.

Palerang Cemeteries – Bungendore and Braidwood Region

Plot	\$682.00	\$700.00	Y	G
Standard Plaque (incl Freight)	\$555.00	\$600.00	Y	G
Standard Headstone	\$380.00	\$400.00	Y	G
Weekday Interment	\$892.00	\$892.00	Y	G
Burials on private property	\$1,720.00	\$2,000.00	Y	G
Garden Interment (includes plaque)	\$1,030.00	\$1,030.00	Y	G
Niche in wall (includes plaque)	\$480.00	\$480.00	Y	G
Interment of ashes in existing plot	\$446.00	\$446.00	Y	G

Queanbeyan Cemeteries

Lawn Section

Single Occupancy	\$3,260.00	\$3,400.00	Y	G
Double Occupancy 1st Interment	\$3,450.00	\$3,590.00	Y	G
Double occupancy – both interments	New fee	\$5,560.00	Y	G
Second interment costs	\$1,890.00	\$1,970.00	Y	G
Islamic Section – including grave box and headstone (single occupancy only)	New fee	\$4,310.00	Y	G
Reservations, single occupancy	\$3,260.00	\$3,750.00	Y	G
Reservations, double occupancy	\$5,300.00	\$5,900.00	Y	G

Bushland Cemetery

Rock Single (Ashes)	\$1,040.00	\$1,090.00	Y	G
Rock Double (Ashes)	\$1,700.00	\$1,770.00	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Bushland Cemetery</i> [continued]				
Single Burial Site – includes brown granite headstone	\$3,520.00	\$4,000.00	Y	G
<i>Babies' Lawn Section</i>				
Maximum casket length 1.1 metres – up to four years of age	\$720.00	\$749.00	Y	G
Magnolia Garden – up to 20 weeks gestation – includes plaque	\$201.00	\$220.00	Y	G
<i>Children's Lawn Section</i>				
Four years to twelve years of age	\$1,570.00	\$1,640.00	Y	G
<i>Monumental Section (includes application fee for monument permit and removal / replacement of ledger)</i>				
Single occupancy	\$5,450.00	\$5,670.00	Y	G
Double occupancy, first interment	\$5,830.00	\$6,070.00	Y	G
Double occupancy, both interments	New fee	\$8,170.00	Y	G
Plus second interment costs	\$2,010.00	\$2,100.00	Y	G
Vault (all vaults double depth)	\$10,660.00	\$11,000.00	Y	G
Reservations, Single occupancy	\$5,450.00	\$5,850.00	Y	G
Reservations, Double occupancy	\$7,830.00	\$8,400.00	Y	G
Reservations, Vault (all vaults double depth)	\$10,760.00	\$11,500.00	Y	G
<i>Ashes</i>				
General /Services	\$847.00	\$881.00	Y	G
Reservation	\$847.00	\$881.00	Y	G
Remembrance Rose Garden	\$847.00	\$881.00	Y	G
Crab apples	\$847.00	\$881.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Ashes in new grave plot</i>				
New plots suitable for burial, includes one ashes placement	\$3,260.00	\$3,400.00	Y	G
New plots unsuitable for burial, includes one ashes placement	\$1,320.00	\$1,380.00	Y	G
<i>Ashes in existing grave plot</i>				
Lawn Section	\$527.00	\$549.00	Y	G
Monumental Section		Price on enquiry	Y	G
<i>Riverside Cemetery</i>				
Reserved plots, second interments and ashes placements only		Price on enquiry	Y	G
<i>All QPRC Cemeteries – Additional Fees</i>				
Cemetery administration fee	\$35.00	\$35.00	Y	G
Burials on Saturday, Sunday or public holidays (excluding Christmas Day and Good Friday): extra	\$1,770.00	\$1,850.00	Y	G
Graves exceeding standard size or depth (>2099L and/or > 699W)	\$279.00	\$291.00	Y	H
Late fee (burials that arrive 3pm-4:59pm Monday-Friday)	\$401.00	\$418.00	Y	G
Late fee (burials that arrive after 4:59pm Monday-Friday)	New fee	\$600.00	Y	G
Memorial Seat Metal	\$5,150.00	\$5,360.00	Y	H
Memorial Seat Timber	\$3,280.00	\$3,420.00	Y	H
Opening of grave for Exhumation	\$3,760.00	\$3,920.00	Y	G
Probe depth (discounted off second interment – if it proceeds)	\$201.00	\$210.00	Y	G
Search Records fee	\$83.00	\$87.00	N	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Rates and Financial Administration

Certificates and Notices

Email Copy of Rate Notices or Instalment Notices Each * First copy is free for misplaced notices	\$15.00	\$15.00	N	H
Estimation Fee * Fee is charged when water meter is obstructed / unable to be read and water consumption is estimated for a rates notice	\$50.00	\$50.00	N	H
Section 603 Certificate (includes rate details and special water meter reading)	\$185.00	\$185.00	N	M
Section 603 Certificate – Standard – (Does Not include special water meter reading)	\$85.00	\$85.00	N	M
Urgency Fee	\$49.00	\$51.00	N	H
Special Water Meter Reading (separate to Section 603 Certificate)	\$130.00	\$136.00	N	H
Reprint of Rates or Installment Notices	\$16.00	\$16.00	N	H

Information Fees (Note: Information fees also apply to real estate agents, valuers and banks who have not purchased the complete property status report)

Information Fee – Verbal or Written	\$100 per hour (min \$16.70).		N	H
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Payments and Accounts

Refund overpaid accounts * First refund is free for accidental overpayments	New fee	\$30.00	N	H
Transfer balance between accounts of the same ratepayer * First refund is free for funds accidentally paid to incorrect account	New fee	\$10.00	N	H
Charges associated with Council's debt collection activities performed by Recovery Provider, Solicitors or other Recovery Agents engaged by Council from time to time. These fees and charges are primarily regulated.	Cost Recovery		N	H
Company Search – Fees on-charged from Recovery Provider	At Cost		N	H
Land Title Search – identify registered title and ownership of properties	At Cost		N	H

continued on next page ...

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Payments and Accounts [continued]				
Search of records to determine various deposits held by Council when no information (receipt details) as to date of payment or type of deposit is provided	\$65.00	\$65.00	N	H
Skip Trace Fee – Fees on-charged from Recovery Provider		At Cost	N	H
Merchant fees on all transactions		At full cost recovery. Rates available on application.	N	H
Fee for dishonoured payment			N	H
Interest on Overdue Rates (Interest charged on daily basis on overdue amount) per annum		6.0% per annum	N	M
Replacement Key for water Meter Lock	\$41.00	\$43.00	Y	H
Water Meter Lock	\$155.00	\$162.00	Y	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Recreation and Sports

Queanbeyan, Googong and Jerrabomberra Sportsgrounds

Key and Cleaning Deposit	\$550.00	\$550.00	N	Q
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All sport grounds, Cricket, Netball courts and Velodrome

Competition and training sessions/per ground

Seniors (17yrs and over)

Competition day	\$140.00	\$146.00	Y	G
Training per session	\$28.50	\$30.00	Y	G
Seasonal Fee (2 day training and 1 competition day)	\$2,050.00	\$2,140.00	Y	G

Juniors (16yrs and under)

Competition day	\$47.00	\$47.00	Y	G
Training per session	\$13.00	\$13.50	Y	G
Seasonal Fee (2 day training and 1 competition day)	\$78.00	\$82.00	Y	G

School Use of Grounds

Per school/per ground/per year	\$64.00	\$67.00	Y	G
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Bungendore and Braidwood Sportsgrounds

Sporting Groups (Seniors 18 and above)

Competition	\$56.00	\$59.00	Y	G
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Sporting Groups (Seniors 18 and above) [continued]

Training	\$19.00	\$20.00	Y	G
Season – Bungendore (1 competition and 2 training sessions per week)	\$729.00	\$759.00	Y	G
Season – Braidwood (Includes line marking, 1 competition and 2 training sessions per week)	\$850.00	\$850.00	Y	G

Sporting Groups (Juniors>12 to 17)

Competition	\$19.00	\$20.00	Y	G
Training	\$7.00	\$7.50	Y	G
Season – Bungendore (1 competition and 2 training sessions per week)	\$247.00	\$257.00	Y	G
Season – Braidwood (Includes line marking, 1 competition and 2 training sessions per week)	\$350.00	\$350.00	Y	G

Sporting Groups (Juniors 12 and under)

Competition	\$10.00	\$10.50	Y	G
Training	\$4.50	\$4.50	Y	G
Season – Bungendore (1 competition and 2 training sessions per week)	\$124.00	\$129.00	Y	G
Season – Braidwood (Includes line marking, 1 competition and 2 training sessions per week)	\$250.00	\$250.00	Y	G

Change Rooms

Key & cleaning bond	\$340.00	\$340.00	N	G
Cleaning fees (if not completed by user)	\$51.50	\$75.00	Y	G

Nerriga Sportsground

Tennis Court Hire (< half day)	\$6.00	\$6.00	Y	G
Tennis Court Hire per half day	\$11.00	\$11.00	Y	G
Cricket Field Hire	\$22.00	\$22.00	Y	G
General ground Hire	\$54.00	\$54.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Wilkins Park</i>				
Community Events [includes power]	\$20.50	\$21.50	Y	G
Non Profit Events [includes power]	\$61.00	\$64.00	Y	G
Commercial Use [includes power]	\$73.00	\$76.00	Y	G
<i>Lights</i>				
Note: Bungendore Only				
Use of lights – Competition or training – Bungendore only	\$35.00	\$36.50	Y	G
<i>Special Events</i>				
Note: Bungendore Only				
School use of grounds	\$124.00	\$129.00	Y	G
Community Groups [includes power/lights]	\$21.50	\$22.50	Y	G
Non profit Groups [includes power/lights]	\$63.00	\$66.00	Y	G
Commercial Use [includes power/lights]	\$75.00	\$78.00	Y	G
<i>Line Marking</i>				
Note: Bungendore Only				
Line Marking plus materials at cost (hourly rate)	\$77.00	\$81.00	Y	G
<i>Queanbeyan Park Uses</i>				
Community Events (fee per day)	\$278.00	\$290.00	Y	G
Key Deposit for electricity Boxes	\$100.00	\$100.00	N	
Weddings (confetti/rice in moderation is permitted)	\$60.00	\$63.00	Y	G
Note: No connection to power at Sunken Gardens				

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Queanbeyan Park Uses [continued]

Markets, fetes, exhibitions, special events Dog Training Classes/Competition, concerts, cultural events, sports days/carnivals and other similar non-commercial community uses (includes electricity use) (fee per hour)	\$29.50	\$31.00	N	G
Commercial use (i.e. the selling of products by commercial venture/organisation) (fee per hour)	\$97.00	\$101.00	N	N

Ryrie Park

Community Events – Commercial Use (per day)	New fee	\$150.00	Y	G
Markets, Fetes, Exhibitions, Cultural Events and other Non-Commercial Use (per day)	New fee	\$25.00	Y	G

Beltana Park

Community Events – Commercial Use (per day)	New fee	\$150.00	Y	G
Markets, Fetes, Exhibitions, Cultural Events and other Non-Commercial Use (per day)	New fee	\$25.00	Y	G

Train Carriage

Hire of Train Carriage (per day)	\$78.00	\$82.00	Y	G
Train carriage Key and cleaning Deposit	\$100.00	\$100.00	N	G

Seiffert Oval and Other Sports Buildings

Inside Seiffert Grandstand Function Room (includes kitchen)

Community (per hour)	\$25.50	\$27.00	Y	G
Community (per day)	\$215.00	\$224.00	Y	G
Commercial (per day)	\$378.00	\$394.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Inside Seiffert Grandstand Function Room (excludes kitchen)</i>				
Community (per day)	\$140.00	\$146.00	Y	G
Commercial (per day)	\$253.00	\$264.00	Y	G
<i>Seiffert Oval (including hospitality room and amenities)</i>				
Schools (per day)	\$191.00	\$199.00	Y	G
Community (per day)	\$518.00	\$539.00	Y	G
Commercial (per day)	\$1,950.00	\$2,030.00	Y	G
<i>Full Seiffert Oval Complex</i>				
Community (per day)	\$518.00	\$539.00	Y	G
Community (per week)	\$3,140.00	\$3,270.00	Y	G
Commercial (per day)	\$1,950.00	\$2,030.00	Y	G
Commercial (per week)	\$6,260.00	\$6,520.00	Y	G
Refundable Damages Deposit – Community Events	\$550.00	\$550.00	N	G
* Key and Cleaning				
Refundable Damages Deposit – Commercial Events	\$5,500.00	\$5,500.00	Y	G
* Key and Cleaning				
<i>Frebody Oval Clubhouse</i>				
Community (per hour)	\$25.50	\$27.00	Y	G
Community (per day)	\$215.00	\$224.00	Y	G
Commercial (per day)	\$378.00	\$394.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Campese Oval Clubhouse

Community (per hour)	\$25.50	\$27.00	Y	G
Community (per day)	\$215.00	\$224.00	Y	G
Commercial (per day)	\$378.00	\$394.00	Y	G

Mick Sherd Shed Hire

Local Community Groups	\$12.00	\$12.00	Y	G
Non-Profit & Charitable Organisations	\$12.00	\$12.00	Y	G
Other Hirers	\$24.00	\$24.00	Y	G
Commercial Hirer	\$60.00	\$60.00	Y	G
Bond	\$71.50	\$71.50	N	G
Annual Hire (As agreed by Management Committee)	\$473.50	\$473.50	Y	G
Bond for Annual Hire	\$323.50	\$323.50	N	G
Season Hire	\$200.00	\$200.00	Y	G
Cleaning Fee	\$120.00	\$120.00	Y	G

Braidwood Recreation Ground – Multi-purpose room

Local non-profit community groups incl schools	\$15.00	\$15.00	Y	G
Regular commercial hire (by arrangement depending on length of time)	\$25.00	\$25.00	Y	G
One-off commercial hire	\$60.00	\$60.00	Y	G
Hire of Multi-purpose room	\$220.00	\$220.00	Y	G
* Fee applies only for regular bookings 10 per school term, maximum of four hours per booking				
Bond (excl annual hirers)	\$500.00	\$500.00	N	G
Cleaning (if required) (paid from bond)	\$45.00	\$45.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Gary Maddrell Pavilion – Braidwood Recreation Ground

All hirers are to clean the facility after use

Sporting groups (must be members of the Section 355 Committee) – annual fee	\$500.00	\$500.00	Y	G
Hire of Club room (4 hours)	\$220.00	\$220.00	Y	G
* Fee applies only for regular bookings 10 per school term				
Hire of canteen	\$30.00	\$30.00	Y	G
Hire of canteen – Half day	\$75.00	\$75.00	Y	G
Hire of Canteen – Full day	\$110.00	\$110.00	Y	G
Hire of change rooms – per session	\$30.00	\$30.00	Y	G
Bond for canteen and change rooms	\$500.00	\$500.00	N	G
Bond (excluding annual hirers)	\$500.00	\$500.00	N	G

Other Fees and Charges – All Sports Buildings

Breach of cleaning charge	At full cost	Y	Q
Damages to facility and contents	Full replacement cost	Y	Q
Security Related Charges	<ul style="list-style-type: none"> • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery 	Y	Q

Braidwood Tennis Courts

Adults Membership	\$50.00	\$50.00	Y	G
Junior Membership	\$15.00	\$15.00	Y	G
Family Membership	\$100.00	\$100.00	Y	H
School fee	\$8.00	\$8.00	Y	G
Court Hire	\$10.00	\$10.00	Y	G
Competition Fee	\$50.00	\$50.00	Y	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Hire of Parks & Open Spaces

Community Events [includes power]	\$22.00	\$23.00	Y	G
Non Profit Events [includes power]	\$65.00	\$68.00	Y	G
Use of electricity (per day) (where special arrangements for concessional occupancy have been applied)	\$76.00	\$80.00	Y	G
Braidwood Recreation Ground – use of lights	\$10.00	\$10.00	Y	G

Braidwood Multipurpose Gymnasium

Cat 1A – Not-for-Profit

Note: Includes Quilt Shows, Art Exhibitions, Ballroom & Line Dancing (Tap Dancing not permitted), choir groups etc.

1st hour	\$39.00	\$39.00	Y	G
> 1 Hour	\$33.50	\$33.50	Y	G
Bond for 1st hour	\$166.00	\$166.00	N	G
Bond > 1 hour	\$221.00	\$221.00	N	G
Professional Cleaning 1st hour	\$45.00	\$45.00	Y	G
Professional Cleaning > 1 hour	\$55.50	\$55.50	Y	G

Cat 1B – Commercial

Note: Includes Art Exhibitions, Dancing Classes, training

1st hour	\$50.00	\$50.00	Y	G
> 1 Hour	\$45.00	\$45.00	Y	G
Bond for 1st hour	\$166.00	\$166.00	N	G
Bond > 1 hour	\$221.00	\$221.00	N	G
Professional Cleaning 1st hour	\$45.00	\$45.00	Y	G
Professional Cleaning > 1 hour	\$55.50	\$55.50	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Cat 2A – Not-for-profit

Note: Includes Community Events, Concerts, Balls, Weddings etc (Minimum 4 hours)

1st 4 hours	\$243.50	\$243.50	Y	G
>4 Hours (per hour) maximum \$500.00	\$45.00	\$45.00	Y	G
Bond for 1st hour	\$662.50	\$662.50	N	G
Bond > 1 hour	\$883.50	\$883.50	N	G
Professional Cleaning 1st hour	\$45.00	\$45.00	Y	G
Professional Cleaning > 1 hour	\$55.50	\$55.50	Y	G

Cat 2B – Commercial

Note: Includes Concerts, Bands, Exhibitions, Expos, Markets etc (Minimum 4 hours)

1st 4 hours	\$284.00	\$284.00	Y	G
> 4 Hours	\$63.00	\$63.00	Y	G
Bond for 1st hour	\$681.50	\$681.50	N	G
Bond > 1 hour	\$908.50	\$908.50	N	G
Professional Cleaning 1st hour	\$46.50	\$46.50	Y	G
Professional Cleaning > 1 hour	\$57.50	\$57.50	Y	G

Cat 3 & Cat 4

Cat 3 – Federal, State, Local Government (all day)	\$313.00	\$313.00	Y	G
Cat 4 – Other Palerang educational institutions – during school holidays only		No Charge	Y	A

Special Fees for Youth-Oriented Use

Non-exclusive use First Hour	\$28.00	\$28.00	Y	G
Non-exclusive use Second and subsequent hours	\$22.00	\$22.00	Y	G
Exclusive use First Hour	\$35.00	\$35.00	Y	G
Exclusive Use Second and subsequent hours	\$28.50	\$28.50	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Land-use Planning				
Preliminary Enquiries – All Planning Proposals	\$1578 plus \$158 per hour after 10 hours		N	H
Fee includes a total of 10 hours: * 2 hours meeting with proponent * 2 hours ensuring information is sufficient for council * 6 hours preparing report for Council.				
Additional Preliminary Meetings		25% of original fee	N	H
Minor Planning Proposal – e.g. adding or removing a heritage item or other use not requiring complex assessment	\$6,312 plus \$158 per hour after 40 hours		N	H
Fee includes a total of 40 hours: * 10 hours to prepare information and liaise with Department of Planning and Environment * 10 hours to review Gateway determination and amend LEP * 5 hours to prepare exhibition of proposal * 5 hours to report any submissions to Council * 10 hours to amend instrument and maps for Department of Planning and Environment. Note: Fee does not include advertising costs.				
Major Planning Proposal – e.g. FSR and height amendments	\$22,100 plus \$158 per hour after 140 hours		N	H
Fee includes a total of 140 hours: * 10 hours meeting with proponent * 20 hours to prepare information and liaise with Department of Planning and Environment * 65 hours to review Gateway determination and amend LEP, 10 hours to prepare exhibition of proposal * 10 hours to prepare exhibition of planning proposal * 20 hours to report any submissions to Council * 15 hours to amend instrument and maps for Department of Planning and Environment. Note: Fee does not include advertising costs				
Complex Planning Proposal – e.g. New land release	\$42,000 plus \$158 per hour after 280 hours		N	H
Fee includes a total of 280 hours: * 20 hours meeting with proponent * 40 hours to prepare information and liaise with Department of Planning and Environment * 130 hours to review Gateway determination and amend LEP * 20 hours to prepare exhibition of proposal * 40 hours to report any submissions to Council * 30 hours to amend instrument and maps for Department of Planning and Environment Note: Fee does not include advertising costs				
Advertisement cost for amendments to Environmental Planning Instrument		At Cost	N	H

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Land-use Planning [continued]

For all LEP/DCP amendments (minor, major or complex) any additional costs and expenses incurred by Council in undertaking studies, peer reviews and other matters required in relation to the planning proposal are to be paid at cost.		At Cost	N	H
Request to amend the DCP	\$5,500.00	\$5,500.00	N	H
Notification costs regarding the amendments to Environmental Planning Instrument	\$1.50	\$1.50	N	H
Preparation of a new site specific DCP	\$15,000.00	\$15,000.00	N	H
Public Hearing if required		At full cost recovery	N	H
Application for certificate of classification of public land (section 54 of Local Government Act).		No charge	N	M

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Saleyards Braidwood

Saleyard Fees – Selling

Contribution to capital improvement	\$3.40	\$3.50	Y	H
Yard fees	\$4.60	\$4.70	Y	H
Agent Fees	\$2.90	\$3.00	Y	H
Scanning Fee	\$2.90	\$3.00	Y	H

Selling with Weighing

Contribution to capital improvement	\$3.40	\$3.50	Y	H
Weighing fee	\$5.60	\$5.70	Y	H
Yard fee	\$4.60	\$4.70	Y	H
Agent fee	\$2.90	\$3.00	Y	H
Scanning Fee	\$2.90	\$3.00	Y	H

Private Weighing

Flag fall	\$68.00	\$69.00	Y	H
Contribution to capital improvement	\$3.40	\$3.50	Y	H
Weighing Fee	\$5.60	\$5.70	Y	H
Yard Fee	\$4.60	\$4.70	Y	H
Scanning Fee (if applicable)	\$2.90	\$3.00	Y	H

Stock in Transit

Transit Fee	See holding charges below		Y	H
Contribution to capital improvement	\$3.40	\$3.50	Y	H
Holding and usage charge – for stock NOT sold through Braidwood (transit fee)	\$6.20	\$6.30	Y	H

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Stock in Transit [continued]				
Holding and usage charge – for stock sold through Braidwood saleyards (per head)	\$4.60	\$4.70	Y	H
Removal and Burial of dead animal				
All types (ea)	\$358.00	\$362.00	Y	H
Auctioneers' Permit				
Auctioneers' Permit	\$121.00	\$122.00	N	H
New Agent's fee				
New Agent's fee	\$1,950.00	\$1,970.00	N	H
Truck Wash Bay at Saleyards				
Flag fall	\$6.80	\$6.90	Y	H
Usage Charges per minute	\$1.05	\$1.10	Y	H
NLIS Tags				
Note: Provision for NLIS Emergency Tag				
Emergency NLIS Tag	\$50.00	\$50.00	Y	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Showgrounds

Queanbeyan Showground

Other Hire Charges

Pony Club (per day)	\$25.50	\$27.00	Y	G
Camping Area (showman's guild) per van	\$33.00	\$34.50	Y	G
Stockyards and Stables per animal	\$13.85	\$14.40	Y	G

Poultry Shed

Community (per hour)	\$16.50	\$17.50	Y	G
Community (per day)	\$115.00	\$120.00	Y	G
Commercial (per day)	\$278.00	\$290.00	Y	H

Inside Grandstand (includes Kitchen)

Showground grandstand chair and table hire	\$50.00	\$50.00	Y	N
Community (per day)	\$215.00	\$224.00	Y	G
Commercial (per day)	\$378.00	\$394.00	Y	H

Inside Grandstand (excludes Kitchen)

Community (per hour)	\$19.50	\$20.50	Y	G
Community (per day)	\$140.00	\$146.00	Y	G
Commercial (per day)	\$253.00	\$264.00	Y	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Pavilion</i>				
Community (per hour)	\$19.50	\$20.50	Y	G
Community (per day)	\$140.00	\$146.00	Y	G
Commercial (per day)	\$378.00	\$394.00	Y	H
<i>Showman's Area</i>				
Community (per day)	\$77.00	\$81.00	Y	G
Commercial (per day)	\$140.00	\$146.00	Y	H
<i>Arena</i>				
Community (per day)	\$191.00	\$199.00	Y	G
Commercial (per day)	\$403.00	\$420.00	Y	H
<i>Full Showground</i>				
Junior sports competition day	\$45.00	\$45.00	Y	N
Community (per day)	\$518.00	\$539.00	Y	G
Commercial (per day)	\$1,950.00	\$2,030.00	Y	H
<i>Other Fees and Charges</i>				
Damages Deposit Minor events	\$550.00	\$550.00	N	H
Damages Deposit major events (high risk)	\$5,500.00	\$5,500.00	Y	H
Breach of cleaning charge	At full cost		Y	Q
Security Related Charges	<ul style="list-style-type: none"> • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery 		Y	Q

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Braidwood Showground				
Hire of Pavilion	\$400.00	\$400.00	Y	G
User group (Pavilion)	\$165.00	\$165.00	Y	G
Hire of Ground Reserve (including old toilets)	\$165.00	\$165.00	Y	G
User group (Grounds)	\$150.00	\$150.00	Y	G
Camping (Primitive) per car: use Disabled Toilet only	\$25.00	\$25.00	Y	G
Camping (Primitive) per car: use full Toilet facilities	\$5.00	\$5.00	Y	G
User Group Camping (Primitive) per car		No Charge	Y	A
Hire of Harry Collett Stand	\$110.00	\$110.00	Y	G
User Group (Harry Collett Stand)		No Charge	Y	A
Hire of P.A. System	\$55.00	\$55.00	Y	G
User Group use of P.A. System		No Charge	Y	A
Cleaning bond for casual hirers of pavilion	\$400.00	\$400.00	N	G
Cleaning bond for User groups		No Charge	N	A
Hire of New Amenities	\$165.00	\$165.00	Y	G
User Group (New Amenities)	\$110.00	\$110.00	Y	G
Hire of Ground (Water Levy)	\$150.00	\$150.00	Y	G
User Group (Water Levy)	\$150.00	\$150.00	Y	G
Weekly Hire to be negotiated with Section 355 Committee		Negotiated with Committee	Y	G
Hire of Back Paddock	\$110.00	\$110.00	Y	G
Security Related Charges		<ul style="list-style-type: none"> • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery 	Y	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Other				
Car Parking				
Car Park contributions as adopted in Car Parking Strategy 2018-2028	\$21,000.00	\$21,000.00	N	N
Learning and Organisational Development Services				
Learning and Organisational Development Services		Calculate on application	Y	N
South East Weight of Loads				
South East Weight of Loads		Determined by legislation	N	M
Subpoena Processing				
Minimum Charge – Includes first hour of processing	\$128.00	\$128.00	N	H
Processing Charge – Per hour thereafter	\$97.00	\$97.00	N	H
Expressions of Interest/Tender Documentation				
Tenderlink Copy		No Charge	N	H
Paper Copy	\$150.00	\$150.00	N	H
Filming Protocol				
Filming approval application fee – Ultra Low impact		No Charge	N	M
Filming Application Fee – Low Impact	\$150.00	\$150.00	N	M
Filming Application Fee – Medium Impact	\$300.00	\$300.00	N	M
Filming Application Fee – High Impact	\$500.00	\$500.00	N	M

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Filming Protocol [continued]

Filming Traffic Management Plan Assessment – Low Impact	\$100.00	\$100.00	N	M
Filming Traffic Management Plan Assessment – Medium Impact	\$300.00	\$300.00	N	M
Filming Traffic Management Plan Assessment – High Impact	\$500.00	\$500.00	N	M
Filming approval – major revision	75% of the original application fee		N	M
Other services to Filming activities	As per negotiated rates		N	M

Tree and Bushland Vegetation Works Application

Tree pruning (up to 3 trees)	\$80 or \$40 for pensioners		N	H
Tree pruning (4 or more trees)	\$150 or \$75 for pensioners		N	H
Tree removal (up to 3 trees)	\$160 or \$80 for pensioners		N	H
Tree removal (4 or more trees)	\$200 or \$100 for pensioners		N	H
Native vegetation clearing	\$300 or \$150 for pensioners		N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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The Q – Queanbeyan Performing Arts Centre

Performance Hire

The Q Theatre (Monday to Sunday)

Price per ticket sold	Negotiated by Contract	Y	G
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Commercial Rates

Single Performance	\$1,500.00	\$1,500.00	Y	N
Additional Performance (same day)	\$900.00	\$900.00	Y	N
Non-Performance Days	\$750.00	\$750.00	Y	N

Community Rates

Single Performance	\$750.00	\$750.00	Y	G
Additional Performance (same day)	\$450.00	\$450.00	Y	G
Non-Performance Days	\$375.00	\$375.00	Y	G

Optional Extras

Technical Support	At Full Cost Recovery	Y	H
Merchandising /selling programs	Negotiated by Contract	Y	N

Additional Fees

Front of House Manager (Per Hour)	\$70.00	\$75.00	Y	H
Box Office Staff (Per Hour)	\$60.00	\$65.00	Y	H

continued on next page ...

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Additional Fees [continued]				
Security, Equipment or Cleaning Breach	At Full Cost Recovery		Y	H
Security Related Charges				
• Fire System Response - At full cost recovery				
Deposit – Non Refundable	\$1,000.00	\$1,000.00	N	N
Administration Fee	5% of hire fee		Y	N
Venue Attendant	\$60.00	\$65.00	Y	H

Foyer Hire

Foyer Hire (Monday to Thursday)

Commercial Rates

Per Day (10 hours)	\$700.00	\$750.00	Y	N
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Community Rates

Per Day (10 hours)	\$350.00	\$375.00	Y	G
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Foyer Hire (Friday to Sunday)

Commercial Rates

Per Day (10 hours)	\$860.00	\$860.00	Y	N
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Community Rates

Per Day (10 hours)	\$430.00	\$430.00	Y	G
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Door 3 Art Space				
Community Rates				
Door 3 Art Space – Per Week	\$260 per week plus 22% commission		Y	G
Optional Extras				
Wireless Internet	\$60.00	\$60.00	Y	N
Technical Support	At Full Cost Recovery		Y	H
Additional Fees				
Refundable Bond	\$100.00	\$100.00	N	Q
* Refundable if conditions of hire are met				
Security, Equipment or Cleaning Breach	At Full Cost Recovery		Y	Q
Conference Hire				
The Q Theatre				
Commercial Rates				
Half Day	\$950.00	\$950.00	Y	N
Full Day	\$1,850.00	\$1,850.00	Y	N
Community Rates				
Half Day	\$475.00	\$475.00	Y	G
Full Day	\$925.00	\$925.00	Y	G

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>The Q Theatre (Friday to Sunday)</i>				
<i>Commercial Rates</i>				
Half Day	\$1,100.00	\$1,100.00	Y	N
Full Day	\$2,000.00	\$2,000.00	Y	N
<i>Community Rates</i>				
Half Day	\$550.00	\$550.00	Y	G
Full Day	\$1,000.00	\$1,000.00	Y	G
<i>Optional Extras</i>				
Wireless Internet	\$60.00	\$60.00	Y	N
Technician's Services (fee per hour)		At full cost	Y	H
<i>Additional Fees</i>				
Refundable Bond	\$100.00	\$100.00	N	Q
* Refundable if conditions of hire are met				
Security, Equipment of Cleaning Breach		At Full Cost Recovery	Y	Q
Security Related Charges				
• Lost Key – At full cost Recovery				
• Security Patrol Response – At full cost Recovery				
• Fire System Response - At full cost recovery				

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Ticketing

Commercial and Community Rates

Set up fee	\$80.00	\$80.00	Y	N
On selling fee per event	\$5.00	\$5.00	Y	N
Charge for promoters complimentary ticket	\$3.00	\$3.00	Y	N
Credit Card Merchant Charges	At Full Cost Recovery (rates available on application)		Y	N
Performance cancellation	Box office charges to promoter for administration of ticket refunds x 2		Y	N
Booking Fee Per Transaction – Telephone, Internet or Mail			Y	N
Piano Tuning	At full cost recovery		Y	H

Commercial Rates

Sound System	\$600.00	\$630.00	Y	N
Lighting Desk	\$600.00	\$630.00	Y	N
Digital Grand Piano	\$125.00	\$150.00	Y	N
Concert Grand Piano	\$300.00	\$300.00	Y	N

Community Rates

Sound System	\$282.50	\$315.00	Y	G
Lighting Desk	\$282.50	\$315.00	Y	G
Digital Grand Piano	\$75.00	\$75.00	Y	G
Concert Grand Piano	\$150.00	\$150.00	Y	G

Hire of Equipment and Other Services

Equipment Hire Charges	Negotiated by Contract		Y	N
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Queanbeyan Indoor Sports Centre

Note: Pro-rata prices apply

Private Coaching Lessons	\$40.00	\$40.00	Y	N
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Adult Sports – per season

Floorball	\$1,250.00	\$1,250.00	Y	N
Futsal	\$1,000.00	\$1,000.00	Y	N
Netball	\$1,250.00	\$1,250.00	Y	N
Tri-sports	\$1,000.00	\$1,000.00	Y	N
Dodgeball	\$1,000.00	\$1,000.00	Y	N
Basketball	\$1,000.00	\$1,000.00	Y	N
Volleyball	\$1,100.00	\$1,100.00	Y	N
Indoor Cricket	\$1,250.00	\$1,250.00	Y	N
Soccer (Promotional Offer)	\$200.00	\$200.00	Y	N
Tournaments	\$200.00	\$200.00	Y	N
Ultimate (Indoor)	\$1,000.00	\$1,000.00	Y	N
Touch (Indoor)	\$1,100.00	\$1,100.00	Y	N
Squash	\$200.00	\$200.00	Y	N
3 on 3 Basketball	\$660.00	\$660.00	Y	N

Junior Sports

Futsal Training	\$165.00	\$165.00	Y	N
Futsal Competition	\$200.00	\$200.00	Y	N
Indoor Cricket	\$165.00	\$165.00	Y	N
Junior Netball	\$165.00	\$165.00	Y	N
Junior Tennis	\$165.00	\$165.00	Y	N
Junior Floorball	\$165.00	\$165.00	Y	N
Right Start Program	\$165.00	\$165.00	Y	N

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Junior Sports [continued]				
Combination Sport (Swimming and Sport)	\$220.00	\$220.00	Y	N
* \$150 payable to QPRC Aquatics and \$70 to QPRC Indoor Sports.				
Squash	\$165.00	\$165.00	Y	N
After School Program	\$100.00	\$100.00	Y	N
Entertainment Programs				
Birthday Parties (10 children) – Basic Party Pack	\$200.00	\$200.00	Y	N
Birthday Parties (10 kids) – Silver Party Pack	\$300.00	\$300.00	Y	N
Birthday Parties (10 kids) – Gold Party Pack	\$350.00	\$350.00	Y	N
Birthday Parties (10 kids) – Platinum Party Pack	\$400.00	\$400.00	Y	N
Birthday Party Extra Child	\$15.00	\$15.00	Y	N
Entertainment Pack	\$200.00	\$200.00	Y	N
Schools Programs				
Schools Program	\$4.50	\$4.50	Y	N
School Holiday Program – Full Day	\$70.00	\$70.00	Y	N
School Holiday Program – Full Week (Five Days)	\$200.00	\$200.00	Y	N
School Holiday Program – Half Day	\$40.00	\$40.00	Y	N
Home School Program	\$80.00	\$100.00	Y	H
Leisure and Lifestyle Programs				
Adult (Single Pass)	\$16.00	\$16.00	Y	N
Child, Senior and Student (Single Pass)	\$13.00	\$13.00	Y	N
Concession (Single Pass)	\$11.00	\$11.00	Y	N
Inflatables Entry – Day Pass	\$5.50	\$5.50	Y	N

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Leisure and Lifestyle Programs [continued]				
Seniors Program	\$10.00	\$10.00	Y	N
General Hire				
Whole Venue Booking (Weekdays)	New fee	\$360.00	Y	N
Whole Venue Booking (Weekends)	New fee	\$400.00	Y	N
Court Hire (Week Days) (Multipurpose Courts)	\$60.00	\$60.00	Y	N
*50% discount available to eligible community groups.				
Court Hire (Weekends) (Multipurpose Courts)	\$70.00	\$70.00	Y	N
*50% discount available to eligible community groups.				
Off Peak Court Hire – 10 hour pass (Multipurpose Courts)	\$200.00	\$200.00	Y	N
*Off Peak is before 3pm weekdays.				
Squash Court Hire (Commercial)	\$25.00	\$25.00	Y	N
Squash Court Hire (Community)	\$20.00	\$20.00	Y	N
Indoor Cricket Hire – Full Court	\$80.00	\$80.00	Y	N
*50% discount available to eligible community groups.				
Indoor Cricket Hire – Single Lane	\$30.00	\$30.00	Y	N
*50% discount available to eligible community groups.				
Indoor Cricket Hire – Bowling Machine	\$30.00	\$30.00	Y	N
*50% discount available to eligible community groups.				
Additional Staffing	\$50.00	\$50.00	Y	N
Badminton Court Hire (Community)	\$20.00	\$20.00	Y	N
Badminton Court Hire (Commercial)	\$25.00	\$25.00	Y	N
Table Tennis Court Hire (Community)	New fee	\$20.00	Y	N
Table Tennis Court Hire (Commercial)	New fee	\$25.00	Y	N

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Other Fees and Charges

Security Related Charges		<ul style="list-style-type: none"> • Lost Key – At full cost Recovery • Security Patrol Response – At full cost Recovery • Fire System Response - At full cost recovery 	Y	H
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Waste Management Charges

Note: All charges payable in advance

To change from 240L garbage service to 140L garbage service		No Fee	N	A
To change from 140L garbage service to 240L garbage service	\$91.00	\$95.00	N	Q
One off supply, empty and retrieve 240L bin – or equivalent capacity	\$45.50	\$47.50	N	H
One off empty on request of any bin. Includes bins which have not been presented on collection day, contaminated or require an extra service. Requested by owner/Managing Agent. Must be paid in advance prior to collection	\$45.50	\$47.50	N	H
Additional Clean Up Service on request – Former Queanbeyan Only – Per 3 cubic metres (m3) (standard Clean Up Collection)	\$86.00	\$90.00	N	N
Supply of replacement 140L garbage bin – damaged or stolen	\$92.00	\$96.00	N	H
Supply of replacement 240L garbage, recycling or greenwaste bin – damaged or stolen	\$127.00	\$133.00	N	H
Supply of replacement 360L recycle bin – damaged or stolen	\$132.00	\$138.00	N	H

Domestic Waste Management

Wheel in Wheel out service

Wheel in wheel out service for pensioner or disabled person.	\$144.00	\$150.00	N	H
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Business Waste Management

One Off Collection Charges – Commercial (LGA s502)

Note: All charges payable in advance

One off supply, empty and retrieve 240L garbage bin – per bin or equivalent capacity	\$45.50	\$47.50	N	H
One off empty on request of any bin. Includes bins which have not been presented on collection day, contaminated or require an extra service. Requested by owner/Managing Agent. Must be paid in advance prior to collection	\$45.50	\$47.50	N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Waste Facilities

Queanbeyan Waste Minimisation Centre

Sales

Sale of mulch (per cubic metre)	\$5.50	\$6.00	Y	N
Sale of 20mm screened compost (per cubic metre)	\$25.00	\$26.00	Y	N
Delivery of mulch and/or compost (by quotation based on hourly rate)	\$97.00	\$101.00	Y	N
Bulk sale of mulch (per cubic metre, minimum 30 cubic metres)	\$5.00	\$5.50	Y	N
Bulk sale of 20mm screened compost (per cubic metre, minimum 30 cubic metres)	\$15.00	\$16.00	Y	N

Residential Drop-off (per load)

Residential greenwaste	\$41.00	\$43.00	Y	N
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Commercial Drop-off (per load)

Ute or trailer	\$7.00	\$7.50	Y	N
Truck (less than 2t GVM) or Ute plus Trailer	\$14.00	\$15.00	Y	N
Truck (2t GVM to 4.5t GVM)	New fee	\$43.00	Y	N

Palerang Waste Facility Charges

Note: 1. Liquid Waste and Asbestos not accepted. 2. Until a waste strategy for the new Council is adopted, residents of the former Queanbeyan City Council are considered "out of area" for Palerang waste facilities.

Out of area Users – Depositing Domestic Waste

Note: 1. Entry to landfills by pre-purchased ticket. 2. Commercial or Builders Waste not accepted from outside Palerang Local Government Area.

Purchased in first quarter – for 12 tickets	\$355.00	\$370.00	Y	G
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Out of area Users – Depositing Domestic Waste [continued]

Purchased in second quarter – for 9 tickets	\$264.00	\$275.00	Y	G
Purchased in third quarter – for 6 tickets	\$184.00	\$192.00	Y	G
Purchased in fourth quarter – for 3 tickets	\$95.00	\$99.00	Y	G

Tip Passes

Re-issue of lost tip passes	\$57.00	\$60.00	Y	G
Extra tip pass for dual occupancies	\$57.00	\$60.00	Y	G
Tip pass for National Parks and other government authorities with land in the Shire	\$431.00	\$449.00	Y	G

Electronic Waste

Note: Items not accepted without Tip Pass

Computer Monitor	No Charge	Y	A
Computer Box	No Charge	Y	A
TVs, music appliances, and similar e-waste/audio visual. Fee per item	No Charge	Y	A

Waste Transfer Station Gate Fees – with a Tip Pass

Note: 1. Deliveries to Captains Flat and Macs Reef WTS - Trucks >2 tonnes not accepted. 2. Green waste not accepted at Macs Reef Waste Transfer Station.

Recycling	No Charge	Y	A
Buy Back Items (accepted at staff discretion)	No Charge	Y	A
Green Waste (No stumps, no branches > 250mm dia)	No Charge	Y	A
White Goods and Scrap Metal – not accepted Macs Reef	No Charge	Y	A

Household (To Transfer Waste Bin) with Tip Pass

1 small bag	\$2.00	\$2.00	Y	G
Small car boot or 1 wheelie bin	\$5.50	\$6.00	Y	G

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Household (To Transfer Waste Bin) with Tip Pass [continued]

Large Car Boot/Station Wagon or half a small trailer or half a small van or half a ute or 2 wheelie bins	\$11.00	\$12.00	Y	G
Small Trailer (6'x4'x1') to side height or ute to tray height or dual cab piled above sides or small van or 4 wheelie bins	\$18.50	\$20.00	Y	G
Small dual cab to height of tray or car boot and also on seats, station wagon in back area and on seats, or 3 wheelie bins	\$14.00	\$15.00	Y	G
8'x5'x1.2' trailer to side height or 6'x4'x1' trailer with cage or dual cab with cage or large van	\$28.00	\$30.00	Y	G
Small trailer (6'x4'x1') piled above sides, larger dual cab piled above sides	\$22.50	\$24.50	Y	G
8'x5'x1.2' trailer piled high or ute piled high above sides	\$35.50	\$38.50	Y	G
8'x5'x1.2' trailer with large cage or ute with cage	\$43.50	\$47.00	Y	G

Commercial Loads (Loads > 0.5 tonne with Tip Pass)

Dual Axle Trailers (Full Load)	\$65.00	\$71.00	Y	G
Dual Axle Trailers (Half Load)	\$39.00	\$42.50	Y	G
1-2 Tonne Truck (Full Load)	\$97.00	\$105.00	Y	G
1-2 Tonne Truck (Half Load)	\$52.00	\$57.00	Y	G
For larger vehicles (Received Bungendore WTS only)	\$108.00	\$117.00	Y	G

Builders' Waste (with Tip Pass)

Dual Axle Trailers (Full Load)	\$78.00	\$85.00	Y	G
Dual Axle Trailers (Half Load)	\$44.50	\$48.50	Y	G
1-2 Tonne Truck (Full Load)	\$117.00	\$127.00	Y	G
1-2 Tonne Truck (Half Load)	\$60.00	\$65.00	Y	G
For larger vehicles (Received Bungendore WTS only)	\$130.00	\$141.00	Y	G

Engine Oil (for up to 40 litres) with Tip Pass

Engine Oil (for up to 40 litres) with Tip Pass	No Charge	Y	A
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Tyres with Tip Pass

Bicycle tyre or tube	New fee	\$2.00	Y	G
Light Vehicle – Clean with no rim	\$6.00	\$6.50	Y	G
Light Vehicle – Dirty or with rim	\$9.50	\$10.50	Y	H
Truck/Tractor – Clean with no rim (Maximum diameter 1.0m)	\$15.50	\$16.50	Y	G
Truck/Tractor – dirty or with rim (Maximum diameter 1.0m)	\$21.50	\$23.50	Y	H
All other tyres (approval required prior to delivery to facility)	Calculate on application		Y	N

Batteries with Tip Pass

Batteries with Tip Pass	No Charge		Y	A
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Mattresses with Tip Pass

Mattresses with Tip Pass	\$14.00	\$15.00	Y	G
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Mobile Phones with Tip Pass

Mobile Phones with Tip Pass	No Charge		Y	A
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Dead Animals (Bungendore WTS only) with Tip Pass

Note: 1. Large Animals - e.g. horses/cows are not accepted 2. Animal Welfare Groups disposal of small dead animals - Zero Charge (by prior arrangement only)

Small Animals – e.g. dog/cat	\$24.00	\$26.00	Y	G
Medium Animals – e.g. sheep/calf/piglet	\$38.00	\$41.50	Y	G

Waste Transfer Station Gate Fees – without a Tip Pass

Note: Deliveries to Captains Flat and Macs Reef WTS - Trucks >2 tonnes not accepted

Recycling (per cubic metre)	\$10.00	\$11.00	Y	N
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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Waste Transfer Station Gate Fees – without a Tip Pass [continued]

Buy-back Items (accepted at staff discretion)		No Charge	Y	A
Green Waste (No stumps, no branches > 250mm dia) per cubic metre	\$10.00	\$11.00	Y	N
White Goods and Scrap Metal – not accepted Macs Reef		No Charge	Y	A

Household (To Transfer Waste Bin) – without Tip Pass

Minimum Charge – small car boot or 1 wheelie bin	\$14.00	\$15.00	Y	N
Large Car Boot/Station Wagon or half a small trailer or half a small van or half a ute or 2 wheelie bins	\$18.50	\$20.00	Y	N
Small Trailer (6'x4'x1') to side height or ute to tray height or dual cab piled above sides or small van or 4 wheelie bins	\$32.50	\$35.00	Y	N
Small dual cab to height of tray or car boot and also on seats, station wagon in back area and on seats, or 3 wheelie bins	\$26.00	\$28.00	Y	N
8'x5'x1.2' trailer to side height or 6'x4'x1' trailer with cage or dual cab with cage or large van	\$52.00	\$56.00	Y	N
Small trailer (6'x4'x1') piled above sides, larger dual cab piled above sides	\$42.50	\$46.00	Y	N
8'x5'x1.2' trailer piled high or ute piled high above sides	\$65.00	\$70.00	Y	N
8'x5'x1.2' trailer with large cage or ute with cage	\$79.00	\$85.50	Y	N

Commercial Loads (Loads > 0.5 tonne without Tip Pass)

Dual Axle Trailers (Full Load)	\$99.00	\$107.00	Y	N
Dual Axle Trailers (Half Load)	\$59.50	\$64.50	Y	N
1-2 Tonne Truck (Full Load)	\$180.00	\$195.00	Y	N
1-2 Tonne Truck (Half Load)	\$93.00	\$100.50	Y	N
For larger vehicles (\$ per tonne)	\$166.00	\$180.00	Y	H

Builders' Waste without Tip Pass

Dual Axle Trailers (Full Load)	\$115.00	\$125.00	Y	N
Dual Axle Trailers (Half Load)	\$70.00	\$76.00	Y	N
1-2 Tonne Truck (Full Load)	\$173.00	\$187.00	Y	N
1-2 Tonne Truck (Half Load)	\$92.00	\$99.50	Y	N

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
<i>Builders' Waste without Tip Pass</i> [continued]				
For larger vehicles (pre tonne)	\$189.00	\$205.00	Y	N
<i>Engine Oil – (for up to 40 litres) without Tip Pass</i>				
Engine Oil – (for up to 40 litres) without Tip Pass		No Charge	Y	A
<i>Tyres – without Tip Pass</i>				
Light Vehicle – Clean with no rim	\$24.00	\$26.00	Y	N
Light Vehicle – dirty or with rim	\$32.00	\$34.50	Y	H
Truck/Tractor – Clean with no rim (Maximum diameter 1.0m)	\$49.00	\$53.00	Y	N
Truck/Tractor – dirty or with rim (Maximum diameter 1.0m)	\$81.00	\$88.00	Y	H
All other tyres (approval required prior to delivery to facility)		Calculate on application	Y	N
<i>Batteries – without Tip Pass</i>				
Batteries – without Tip Pass		No Charge	Y	A
<i>Mattresses – without Tip Pass</i>				
Mattresses – without Tip Pass	\$49.00	\$53.00	Y	N
<i>Mobile Phones – without Tip Pass</i>				
Mobile Phones – without Tip Pass		No Charge	Y	A
<i>Dead Animals (Bungendore WTS only) without Tip Pass</i>				
Note: 1. Large Animals - e.g. horses/cows are not accepted 2. Animal Welfare Groups disposal of small dead animals - Zero Charge (by prior arrangement only)				
continued on next page ...				

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Dead Animals (Bungendore WTS only) without Tip Pass [continued]

Small Animals – e.g. dog/cat	\$35.00	\$38.00	Y	G
Medium Animals – e.g. sheep/calf/piglet	\$59.00	\$64.00	Y	G

Commercial Waste – Veolia arrangement

Commercial waste	\$151.00	\$163.00	Y	H
Vehicle parking at Bungendore Waste Transfer Station	\$200.00	\$200.00	Y	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Sewerage, Stormwater and Water Networks

Infrastructure Works

Sewer/Stormwater Connection		Price on application	N	H
Sewer/Stormwater Manhole Construction/Adjustment		Price on application	N	H
Sewer/Stormwater extension		Price on application	N	H
Raise/lower water/non-potable connection		Price on application	N	H
Water disconnection and/or reconnection		Price on application	N	H
Water Meter Test Fee (20mm only)	\$301.00	\$314.00	N	H
Water meter test fee (all other sizes)		Price on application	N	H
Inspection fees (Inspection of water mains, water services, third party installations, etc.)		Cost recovery	N	H
Repair and restoration of third party damage to Council Water and Sewerage assets		Cost recovery	N	H
Statement of Water Pressures (Field Tests and Letter) – Single Standpipe Test – No Traffic Control Required	\$268.00	\$380.00	N	H
Statement of Water Pressures (Field Test and Letter) – Multiple Standpipe Test – No Traffic Control	New fee	\$452.00	Y	H
Traffic Control for Statement of Water Pressures (Field Test and Letter)		Price on application	N	H
Purchase of PVC Meter Box and Install – 20 mm connection only	\$283.00	\$295.00	N	H
Purchase of PVC meterbox only (20mm connection)	\$179.00	\$187.00	N	H

Supply of Metered Standpipes

Metered Standpipe Application Administration fee	\$71.00	\$74.00	N	H
Refundable deposit for hire of metered standpipe – potable water	\$1,000.00	\$1,000.00	N	H
Refundable deposit for hire of additional metered standpipe – per additional standpipe	\$250.00	\$250.00	N	H
* Deposit refunded on return of standpipe in good condition or after 3 years (if the standpipe is maintained in good condition and at Council's discretion)				
Refundable deposit for hire of metered standpipe – non-potable water	\$1,000.00	\$1,000.00	N	H
* For use on hydrants in Googong recycled water network only				

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Supply of Bulk Water

Annual access fee (payable quarterly per standpipe)	\$700.00	\$700.00	N	H
Supply of Non-Potable Water from Bungendore STP (\$/kL)	\$2.20	\$2.80	N	H
Supply of raw water from Braidwood Dam reticulation	\$2.20	\$2.80	N	H
Queanbeyan Depot Overhead Standpipe Water Usage per KL (minimum of 10kL)	\$5.75	\$5.98	N	H
Potable Council Issued Standpipe Water Usage per KL	\$5.75	\$5.98	N	H
Council issued standpipe – recycled water drawn from Googong recycled water network per kL	\$4.95	\$5.15	N	H

Liquid Trade Waste Charges

Application Fee– Category 1 and 2	\$138.00	\$144.00	N	H
Application Fee– Category 3	\$1,650.00	\$1,720.00	N	H
Re-inspection Fee per each inspection Category 1 and 2	\$108.00	\$113.00	N	H
Re-Inspection Fee per each inspection Category 3 (minimum one hour)	\$96.00	\$100.00	N	H
Analysis Fee	Cost Recovery		N	H

Liquid Trade Waste Excess Mass charges for Category 3

Aluminium	\$2.15	\$2.25	N	H
Ammonia	\$3.80	\$3.95	N	H
Arsenic	\$96.00	\$100.00	N	H
Barium	\$49.00	\$51.00	N	H
Biochemical oxygen demand up to 1200mg/L	\$2.95	\$3.10	N	H
Biochemical oxygen demand up to 2400mg/L	\$7.00	\$7.28	N	H
Boron	\$2.15	\$2.25	N	H
Bromine	\$19.30	\$20.10	N	H
Cadmium	\$432.85	\$450.20	N	H
Chloride	Calculated on analysis		N	H
Chlorinated hydrocarbons	\$49.00	\$51.00	N	H
Chlorinated phenolic	\$1,880.00	\$1,960.00	N	H

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
Liquid Trade Waste Excess Mass charges for Category 3 [continued]				
Chlorine	\$3.30	\$3.45	N	H
Chromium	\$33.00	\$34.50	N	H
Cobalt	\$21.00	\$22.00	N	H
Copper	\$21.00	\$21.00	N	H
Cyanide	\$96.00	\$100.00	N	H
Fluoride	\$5.90	\$6.15	N	H
Formaldehyde	\$3.30	\$3.45	N	H
Herbicides/ Defoliant	\$936.00	\$974.00	N	H
Oil and Grease (Total O and G)	\$2.75	\$2.90	N	H
Iron	\$3.30	\$3.45	N	H
Lead	\$48.15	\$50.10	N	H
Lithium	\$10.25	\$10.70	N	H
Manganese	\$10.25	\$10.70	N	H
Mercaptans	\$96.00	\$100.00	N	H
Mercury	\$3,120.00	\$3,250.00	N	H
Methylene Blue Active Substances (MBAS)	\$2.15	\$2.25	N	H
Molybdenum	\$2.15	\$2.25	N	H
Nickel	\$33.00	\$34.50	N	H
Nitrogen (N) (Total Kjeldahl Nitrogen– TKN)	\$1.65	\$1.75	N	H
Organo arsenic compounds	\$936.00	\$974.00	N	H
Pesticides general (excludes organochlorins and organophosphates)	\$936.00	\$974.00	N	H
Petroleum hydrocarbons (non-flammable)	\$4.35	\$4.55	N	H
pH Factor		Factor (0.375)	N	H
Phenolic compounds (non chlorinated)	\$10.25	\$10.70	N	H
Phosphorus (Total P)	\$3.30	\$3.45	N	H
Polyporous aromatic hydrocarbons	\$21.00	\$22.00	N	H
Selenium	\$68.00	\$71.00	N	H
Silver	\$3.30	\$3.45	N	H
Sulphate (SO4)	\$1.65	\$1.75	N	H

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Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Liquid Trade Waste Excess Mass charges for Category 3 [continued]

Sulphide	\$3.30	\$3.45	N	H
Sulphite	\$3.30	\$3.45	N	H
Suspended Solids (SS)	\$2.75	\$2.90	N	H
Thiosulphate	\$1.65	\$1.75	N	H
Tin	\$10.25	\$10.70	N	H
Total dissolved solids (TDS)	\$1.65	\$1.75	N	H
Uranium	\$10.25	\$10.70	N	H
Zinc	\$21.00	\$22.00	N	H

Miscellaneous Charges

Equipment Hire – Specialised Engineering Equipment

Street sweeper Hire per hour (Minimum charge of 1 hour)	\$185.00	\$185.00	Y	H
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Other Charges

Septic Waste Disposal – Braidwood Treatment Plant	\$0.05	\$0.06	N	G
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* Septic waste must be generated within the LGA. Maximum of 10KL accepted per 24 hours.

Water Back Flow Prevention

Initial Device Inspection and Registration (per Visit)	\$144.00	\$150.00	N	H
Annual Device Registration	\$44.00	\$46.00	N	H
Late Device Testing/ Registration (per Month)	\$87.00	\$91.00	N	H
Purchase of Back flow Test and Maintenance Report Books (per bin)	\$38.00	\$40.00	N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Residences and Units

Note: Installation assumes simple installation where there is no road crossing or reinstatement of footpaths or underground services.

1-2 ET

20mm V100 Ball Joint Cold Water Meter + 20mm V100 XR Emeris Meter Interface Unit (Electronic Meter)	\$394.00	\$410.00	N	H
20mm Service	\$1,050.00	\$1,100.00	N	H

3-5 ET

25mm V100 Ball Joint Cold Water Meter	\$607.00	\$632.00	N	H
25mm Service	\$1,330.00	\$1,390.00	N	H

Draft Fees and Charges 2021-22

Fee Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22 Fee (incl. GST)	GST	Pricing Policy
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Weed Control

Weed Control Compliance

Re-inspection to check compliance with a biosecurity duty and that duty has not been discharged * minimum 1 hour, thereafter in 15 minute intervals	\$162.00	\$169.00	N	Q
Weed control compliance administration * minimum 1 hour, thereafter in 15 minute intervals	\$162.00	\$169.00	N	Q
Application for permit under Biosecurity Act 2015 s.341	\$720.00	\$720.00	N	M

Weed Control Action

Biosecurity weed control actions under the Biosecurity Act 2015 – One ground operator per hour plus chemicals at cost * minimum 1 hour, thereafter in 15 minute intervals	\$130.00	\$136.00	N	Q
Biosecurity weed control actions under the Biosecurity Act 2015 – Two ground operators per hour plus chemicals at cost * minimum 1 hour, thereafter in 15 minute intervals	\$172.00	\$179.00	N	Q
Enforced weed control – Other control methods (aerial, aquatic, etc) at cost + 30%		By quotation	N	Q

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 APRIL 2021

ITEM 9.7 DRAFT OPERATIONAL PLAN, REVENUE POLICY AND FEES
AND CHARGES 2021-22

ATTACHMENT 2 DRAFT REVENUE POLICY 2021-22



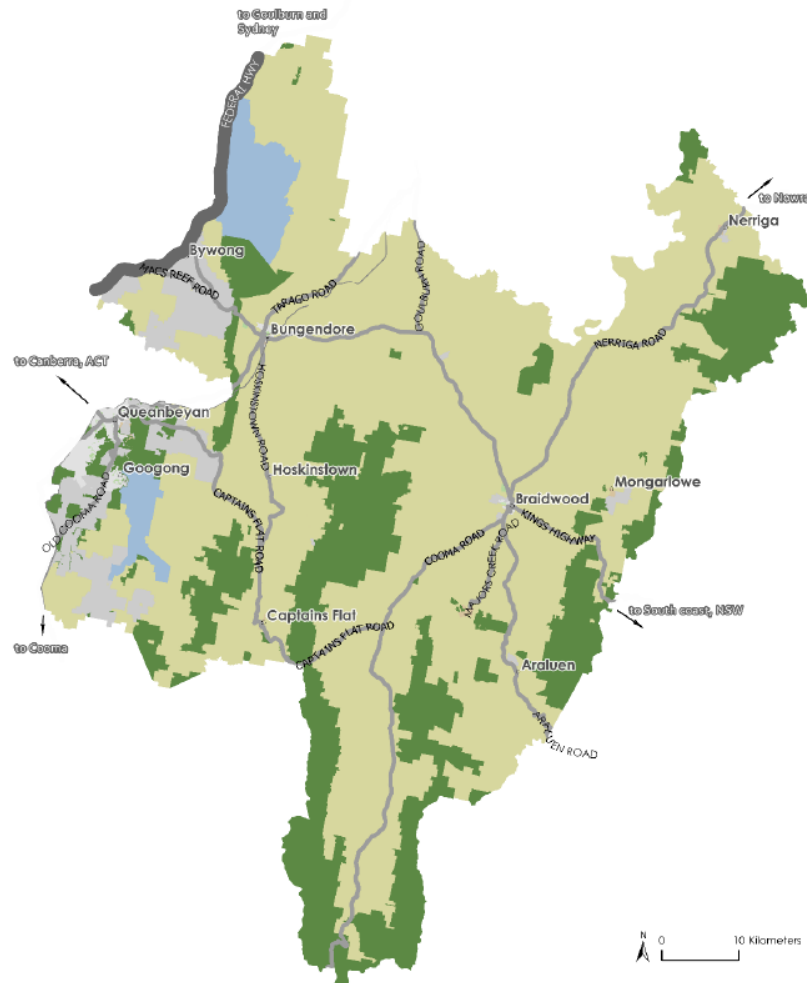
QUEANBEYAN-PALERANG REGIONAL COUNCIL

Draft Revenue Policy

2021-22



Draft Revenue Policy 2021-22



Queanbeyan-Palerang Regional Council local government area map

Offices: Council headquarters – 256 Crawford St
Bungendore Office – 10 Majara St
Braidwood Office – 144 Wallace St

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Draft Revenue Policy 2021-22

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Draft Revenue Policy 2021-22

Revenue Policy

The Revenue Policy explains how Council funds each activity it is involved in, and why. Council provides a large number of distinct services and programs to its communities and it is required to undertake these services in a financially prudent and sustainable way. Revenue sources include rates, annual charges, fees, grants and contributions.

In considering its Revenue Policy, Council aims to strike a balance between the need to provide a level of service that meets community and legislative requirements, whilst maintaining general rates at an affordable and predictable level over the long term. The Financial Strategy and Policy¹ sets out how Council is planning to do this.

The Revenue Policy is more than Rates and Annual Charges, it also drives the policy direction for the ongoing review of service levels and community outcomes against the cost of services and the appropriate source of funding. Council's Pricing Policy aims to provide transparency over the decision to distribute the cost of services to ratepayers, and the level of cost recovery through direct user charges. The general rating structures of the former councils were harmonised and took effect from July 2020.

2021-22 Key Impacts

Rates notices in July 2021 will be affected by these main factors:

1. Council's total rates income for the year will be increased by the rates peg of 2.0% determined by IPART. The rates peg is not the amount that each individual rates assessment can increase, but the increase in the total general rates income that Council receives.
2. Introduction of \$25 annual charge for stormwater in Bungendore and Braidwood – to fund the expansion and upgrade of stormwater networks in the urban areas.
3. Increase annual charge for stormwater from \$20 to \$25 in Queanbeyan – to fund the expansion and upgrade of the urban stormwater network.
4. Adoption of the new pricing structure for the Palerang Communities Water and Sewerage Schemes that:
 - Increases the residential water access charge to \$556.
 - Increases the water usage charge to \$3.72 per kilolitre.
 - Increases the residential access sewerage charge to \$1,133.

¹ QPRC Financial Strategy and Policy, adopted 25 January 2017, <https://www.qprc.nsw.gov.au/Resources-Documents/Adopted-QPRC-Policies>

Draft Revenue Policy 2021-22

5. Increase the annual charge for existing users of the Queanbeyan Sewerage Scheme by 10% over 5 years (or 2% each year) plus the annual indexation – for the major upgrade and expansion of the Queanbeyan Sewerage Treatment Plant.
6. Harmonisation of Waste Management Charges, with a phased implementation over three years from 2021-22. The proposed pricing has been guided by the Waste Strategy and includes:
 - o Programs to divert more waste to recyclable streams.
 - o Expansion of the application of the General Waste Charge
 - o Adjustment to domestic waste charges by locality.
7. All other annual charges will be increased by 2.0%.
8. Discretionary user fees and charges will be increased by a base level of 4%.

Proposed Special Rate Variation – Environmental Levy

Council's Revenue Strategy includes applying for a Special Rate Variation (SRV) to the NSW Government through IPART to create an Environmental Levy that would be used to fund environmental programs and projects with a focus on biodiversity conservation, biosecurity control, catchment management, environmental health and climate action.

Council will consult with the community on the need for a Special Rate Variation and Environmental Levy to fund these priority programs during 2021-22.

The proposed SRV application will impact on all ratepayers with an increase of 3.65%, plus the assumed rate peg increase of 2.5%, making up the special rate variation of 6.15%. If endorsed by the newly elected Council and approved by IPART and the community, it would take effect from 1 July 2022.

The additional income from the proposed special rate income of \$1.5 million per annum from 2022-23 would be restricted for use for the identified environmental projects.

Future Financial Impacts

At the time of the Council merger, both former Councils were progressing significant strategies to increase revenue, with these strategies being interrupted by the formation of QPRC.

- Palerang Council had begun community consultation on a proposed 9.5% SRV to be applied every year for five years and to remain permanently in the rates base.

Draft Revenue Policy 2021-22

- Queanbeyan City Council had a proposal to implement appropriate residential water and sewer charges, incorporating price increases of 9% and 13.5% for the water and sewer operations. In 2016, QPRC engaged AITHER to review its Water and Sewer pricing in accordance with the NSW Best Practice Water and Sewer Pricing Guidelines, reducing forward indexation to 4% per annum.

Following the merger, the government set a four year rates path freeze that expired in June 2020.

Going forward, in setting its new Revenue Strategy, Council will ensure that its projected operating revenues are set at a sufficient level to meet its projected operating expenses, and achieve a balanced budget. Future revenue strategies will consider the level of general SRV that will be required.

Council will be informed by strategic business planning to set future annual charges for water, sewer, waste and stormwater, and has adopted NSW Best Practice Pricing, taking into account the cost of funding the community's long term infrastructure requirements. Council has adopted an Integrated Water Cycle Management Plan for the Palerang communities, and resolved to adopt Best Practice Pricing. Council has also adopted Floodplain Risk Management Plans and Stormwater Management Plans for Bungendore and Braidwood, and resolved to consider new Stormwater Levies to support the extension of stormwater infrastructure.

The new Waste Strategy is on public exhibition during the same period as the 2021-22 draft Revenue Policy. The Waste Strategy streamlines waste service delivery, increases waste diversion from landfill and harmonises annual waste and service charges. Changes to these charges will be phased over three years.

The NSW Government has proposed a new Bill to clarify that special rates may be levied to co-fund or contribute to infrastructure or services being jointly provided with another level of government, and may support development. Income from this special rate will not form part of a council's general income under the rate peg and would not require a Special Rate Variation, or require IPART approval. Once legislated, Council will consider new projects that would qualify for a special rate, and engage with ratepayers on any proposal. Community consultation would take place as part of Council's annual community engagement process and would seek to discuss anticipated benefits of the project and special rate, anticipated total project costs, council's contribution to those costs, the contributions to be made by others, the total special rate being proposed, and how, and for what time period, the rates are to be levied.

Subject to that Bill being passed, an infrastructure levy may also be incorporated in to the next Delivery Program and Long Term Financial Plan considered by the new Council, from the 2022/2023 financial year.

Draft Revenue Policy 2021-22

IPART Review of the Rate Peg²

The rate peg is determined by measuring changes in IPART's Local Government Cost Index (LGCI). The LGCI reflects the increase in costs experienced by the average council. In calculating the annual rate peg, IPART can also take into account a productivity factor in addition to the LGCI.

As the local community grows, NSW councils are required to provide services to new residents. A sustainable and efficient rate peg system, which recognises the additional pressures of population growth, would allow councils to recoup the cost increases they face.

The rate peg allows for the general revenue of councils to increase with price increases each year. However, the rate peg does not expressly account for the increase in the volume of services that need to be provided to service population growth or to maintain new local infrastructure.

Under the current approach to the rate peg, councils can raise revenue to service the costs associated with population growth through developer contributions and special variations.

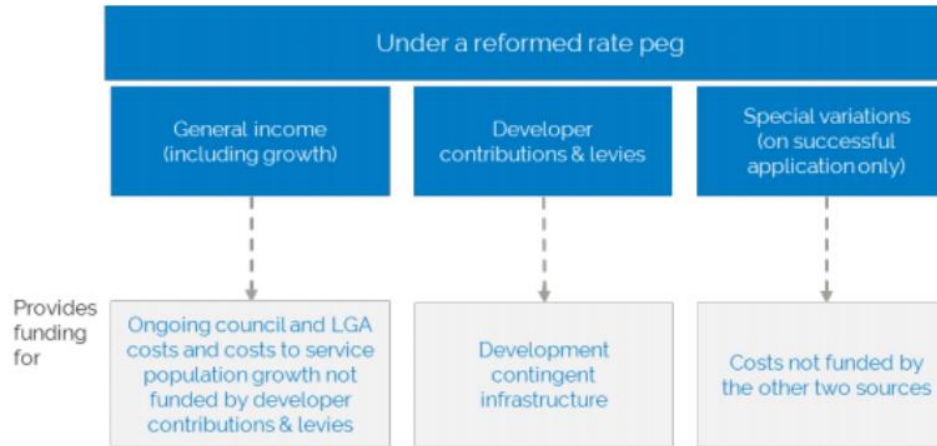
Councils need to collect sufficient revenue from new residents to fund the additional costs associated with population growth. Reform to the rate peg to account for population growth, in addition to developer contributions, will allow councils to provide services for new residents and ensure delivery standards are maintained. Councils can still apply for a special variation if additional funds are required.

Figure 1 provides an overview of how councils could fund growth after reform to the rate peg, based on the IPART proposal:

² The Minister for Local Government has asked IPART to recommend a rate peg methodology that allows the general income of councils to be varied annually on a total basis to take into account population growth. The IPART review documentation is available here: <https://www.ipart.nsw.gov.au/Home/Industries/Local-Government/Reviews/Rate-peg-population-growth/Review-of-the-rate-peg-to-include-population-growth#:~:text=include%20population%20growth,-Status&text=The%20Minister%20for%20Local%20Government,take%20into%20account%20population%20growth>.

Draft Revenue Policy 2021-22

Figure 1: Council revenue sources under a reformed rate peg



Financial Strategy

The QPRC Financial Strategy and Policy seeks to reach a 'Responsible or Optimal' scenario and achieve an acceptable compromise between Council's obligations to:

- achieve financial sustainability,
- manage the asset backlog to prevent an infrastructure crisis,
- preserve essential public services in line with population growth,
- keep rates, fees and charges affordable,
- borrow at acceptable levels in line with intergenerational equity and
- meet the financial benchmarks outlined in Council's long term financial strategy.

Draft Revenue Policy 2021-22

Narrow the Gap

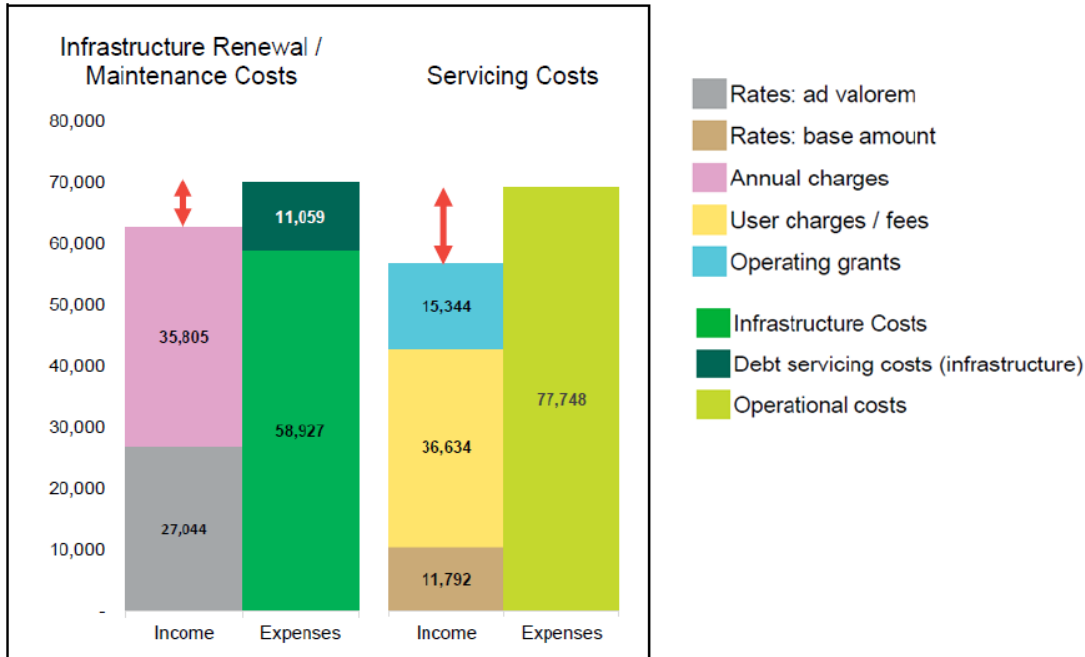
The 'Narrow the Gap' principle detailed in Council's financial strategy aims to progressively map and match asset and service expenses to related revenue sources such that:

- progressive property taxes (based on land valuation), including ad valorem rates, annual charges, development contributions and asset specific grants cover the cost of maintenance, renewal, upgrade and debt servicing costs of infrastructure;
- community service obligations (CSO) are funded through the fixed component of the general rate (base amount) and general purpose grants;
- additional services to community and business (above the CSO) are funded through fees, charges and specific purpose grants;
- water, sewer and waste services (including attributed corporate costs) are funded by user charges and fees;
- governance and corporate overhead costs are attributed across the asset and service areas.

In line with the narrow the gap principle Council proposed to introduce an infrastructure special rate from 1 July 2023, subject to the new Council endorsement and IPART approval, to continue to raise suitable revenues to manage, maintain and renewal general infrastructure to support the growing population and business.

Draft Revenue Policy 2021-22

Figure 2 'Narrow the Gap' principle of progressively matching revenue and expenditure



Through its strategy of matching income and expenses, Council will identify the gap between those costs and revenues and utilise policy measures to improvement alignment through a combination of:

- modifying rates, fees and charges over time
- accessing additional grant funding
- adjusting asset condition and intervention levels
- adjusting levels of service to meet what the community are prepared to pay for.

Draft Revenue Policy 2021-22

Rates and Annual Charges Revenue Strategy

Council's Revenue Policy takes into account a number of factors including:

- the benefit or user pays principle – some ratepayers have more access to, make more use of, and benefit more from the council services paid for by rates
- the capacity to pay principle – some ratepayers have more ability to pay rates
- the incentive or encouragement principle – some ratepayers may be doing more towards achieving community goals than others in areas such as environmental or heritage protection and town beautification
- the principle of intergenerational equity – future ratepayers should enjoy the same, or improved standard of infrastructure and services at an equivalent future cost

Council's objectives in the development of this rates structure are to:

- progressively align the ad valorem amount with the provision of infrastructure so that all properties pay a share of the cost of maintenance, renewal, upgrade and debt servicing of infrastructure in proportion to their land values.
- progressively align the base amount with the net cost of service provision, incorporating funding of council's community service obligations (CSOs)³.
- explore opportunities to assist ratepayers experiencing financial hardship, such as to defer business rates during business closures experienced during the 2020 pandemic conditions.

Council is also considering wider revenue strategies where there are opportunities to increase own source revenue. This includes council's strategy to introduce dividend payments to fund services from the surplus of its Queanbeyan Water and Sewer business activities.

Capacity to Pay and Hardship Policy

The 'benefit or user pays' principle often conflicts with the 'capacity to pay' principle; and, in setting the rates structure, Council has been mindful of both equity considerations.

³ Community Service Obligations (CSOs) are non-commercial activities of government for identified social purposes, and represent a significant component of local government activity.

Draft Revenue Policy 2021-22

An individual ratepayer's ability to pay rates at a particular time may be impacted by external economic factors that create a sustained financial burden, such as drought, bushfires and the global pandemic. Council has a very strong *Financial Hardship and Assistance Policy* and will support all ratepayers who are experiencing financial hardship and are struggling to pay their rates. Council will work with individual ratepayers to consider their circumstances and provide them with options and assistance such as deferred and interest free payment arrangements. That policy has been broadened to further assist ratepayers affected by drought, bushfire or COVID economic stress.

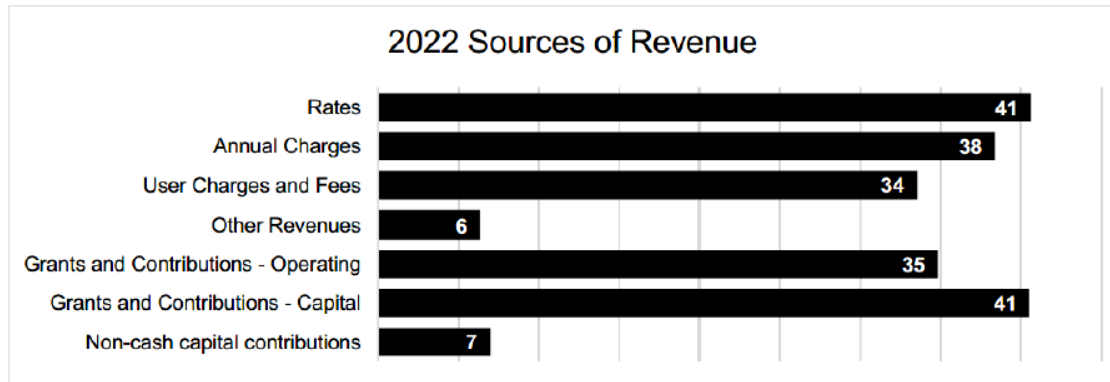
Willingness to Pay

In developing the rating structure, Council's strategy has been to correlate rates revenue to services and infrastructure, providing a basis for future planning processes involving community conversations about the willingness to pay rates for changes in the level and quantity of services.

Sources of Revenue

Council's forecast sources of operating revenue for the 2021-22 financial year are shown in Figure 3. General rates comprise 20% of the annual operating budget.

Figure 3: Sources of Operating Revenue 2021-22 Budget



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Rates

The objective of this Revenue Policy is to ensure that rates are levied in a fair and equitable manner so as to provide sufficient funds to carry out the general services which benefit all the ratepayers of the area. Council aims to set rates and charges at a level that provides a sustainable income but does not impose undue hardship on property owners. Council is committed to a rates and charges process that is ethical, transparent, open, accountable and compliant with legal obligations (including the *NSW Local Government Act 1993* and the *Local Government (General) Regulation 2005 (NSW)*). The administration of rates will be honest, diligent and applied consistently and fairly across all properties.

In accordance with the *NSW Local Government Act 1993*, Council will adopt four categories of ordinary rate, being residential, farmland, business and mining. An ordinary rate will be applied to each parcel of rateable land within the local government area. The ordinary rate applicable for each assessment will be determined on the property's categorisation which is dependent on dominant use.

It is noted that the NSW Government has proposed a new rating category for Environment, expected to commence from 1 July 2022, if adopted by Council as part of the rating structure.

Rate pegging

The rate peg determined by the Independent Pricing and Regulatory Tribunal (IPART) sets the maximum percentage by which a council may increase its general income for the year, excluding the addition of new properties.

IPART announced that the rate peg for 2021-22 for NSW councils is 2.0%. Council proposes to increase rating income by 2.0% in accordance with the maximum allowable increase. This does not mean that each individual rate assessment will increase by that percentage, but does mean that Council's total income from ordinary rates cannot exceed this percentage increase, excluding new properties created through subdivision during the year.

It is noted the annual contribution by Council towards NSW emergency services has grown from \$1m to \$1.6m since 2017, diverting around 4% of Council's annual general rate to State Government service provision.

The notional general income for 2021-22 has been calculated as \$40,405,000 including the IPART approved 2.0% increase of \$795,000.

Historical Special Rate Variations

Councils use the Special Rates Variation (SRV) process to apply for an increase in their total rate revenue, above the rate peg.

In 2010-11, the Independent Pricing and Regulatory Tribunal approved a special rates variation for the former Queanbeyan City Council of 5.8%. The additional revenue has been used to fund the maintenance and renewal of roads, footpaths, parks and sports fields within the Queanbeyan area.

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Land Valuations

The ad valorem component of the rate is calculated with reference to the unimproved land valuations issued by the NSW Valuer General every three years. The proportionate share of rates charged to each assessment is dependent on the land value of the property as compared with all other properties within the same rating category, and the rating structure determined by Council.

The valuation process occurs independently of Council, and is something Council cannot influence. QPRC properties were last revalued in 2019, and the next revaluation is due in 2022 for rating from 1 July 2023 to 30 June 2026.

The NSW Land & Property Information and NSW Valuer General's Office websites contain information on the valuation process and how to request a review/lodge an objection⁴.

Increases in land values do not necessarily lead to similar increases in rates, rather, changes to land valuations do cause a redistribution of the rate levied across all properties.

2021-22 General Rates

The proposed 2021-22 rate structure follows a principles based approach with:

- sub-categorisation for local communities with unique characteristics and different public infrastructure and Council services
- the ad valorem amount is set to recover the cost of infrastructure
- the base amount is set to recover the cost of services and operations

The rates yield by category and sub-category is consistent with the 2020-21 rates yield.

In this way, all assessments pay a proportionate share toward the cost of infrastructure based on their land value and the base charge is used to set a pricing difference for the type, quality and scope of services provided in those localities.

The notional income yield for 2021-22 totals \$40,405,151 and equates to an overall rate peg increase of 2.0% on the notional income for 2020-21. The maps provided on the following pages illustrate the location of each subcategory.

⁴ As valuations are provided by NSW Land & Property Information on behalf of the NSW Valuer General who is the statutory independent valuing authority, all enquiries should be directed to NSW Land & Property Information. P: 1800 110 038. E: valuationenquiry@property.nsw.gov.au.
<http://www.valuergeneral.nsw.gov.au/>

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Council will continue to process adjustments to its rating records until the time the Revenue Policy is adopted with supplementary valuations processed up until adoption. Minor changes to the amounts shown will occur.

Table 1 2021-22 Base and Ad Valorem Rates

Rate category and sub-category	Number of Assessments	Ad Valorem Rate	Base Amount \$	% base	Land Value	2021-22 estimated income	% Revenue	Average Rate
Residential								
Queanbeyan Urban	15,093	0.335980	418	32.84%	3,840,089,182	19,209,186	48.00%	\$1,270
Googong	2,266	0.335980	490	33.33%	658,992,060	3,324,422	8.23%	\$1,467
Bungendore	1,443	0.216280	378	35.73%	453,732,053	1,526,899	3.78%	\$1,056
Braidwood	734	0.216280	378	48.92%	134,134,511	567,898	1.41%	\$757
General	5,588	0.177000	378	33.27%	2,393,790,410	6,349,273	15.71%	\$1,138
Business								
CBD	144	1.810000	673	5.96%	84,446,530	1,625,394	4.13%	\$11,287
Googong	36	1.810000	673	10.35%	11,590,510	234,016	0.17%	\$6,500
Poplars Business Park	6	1.810000	673	1.42%	15,452,300	283,725	0.72%	\$47,287
Queanbeyan Urban	129	1.300000	459	4.84%	89,378,680	1,221,079	2.99%	\$9,590
Industrial	792	0.805173	459	11.60%	343,816,437	3,131,605	7.81%	\$3,953
General	244	0.177000	418	41.28%	81,981,459	247,099	0.26%	\$966
Farmland	1,026	0.130481	1,142	44.00%	1,142,800,750	2,660,830	6.50%	\$2,589
Mining	1	0.565075	1,122	4.73%	4,000,000	23,725	0.06%	\$22,603
27,502					9,254,204,882	40,405,151	100%	

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Structure of the Rate

In accordance with Section 497 of the Local Government Act 1993, the structure of the Ordinary Rate consists of a base amount and an ad valorem amount.

The base amount is a fixed charge that recognises that some of the benefits derived by ratepayers from the provision of Council works and services are shared equally by the community or a particular locality. For example the Residential Googong base amount is higher than the Residential General base amount, recognising the higher costs of operating the additional level of community facilities provided in Googong.

The ad valorem amount is a variable charge set as a proportion of the unimproved land value of the rateable property – that is, the value of the property without any buildings, houses or other capital investments.

Rates categories

In accordance with the provisions of section 514 of the Local Government Act, all parcels of rateable land in Council's area have been declared to be within one of four rates categories:

- Farmland
- Residential
- Business
- Mining

Council has determined the category and sub category for each parcel of rateable land in accordance with the definitions set out in Sections 515, 516, 517, 518, 519 and 529 of the Local Government Act 1993. Rating categories under the *Local Government Act* do not correspond with land use zonings under the *Environment Planning and Assessment Act*.

Land is categorised as **residential** if it is a parcel of rateable land valued as one assessment and:

- its dominant use is for residential accommodation (otherwise than as a hotel, motel, guest house, backpacker hostel or nursing home) or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations, or
- in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes, or
- it is rural residential land.

Land is categorised as **farmland** if it is a parcel of rateable land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig farming, poultry farming, viticulture, orcharding, beekeeping, horticulture,

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vegetable growing, the growing of crops of any kind, forestry, oyster farming, or fish farming, within the meaning of the Fisheries Act and Oyster Farms 1935, or any combination of those businesses or industries) which:

- has a significant and substantial commercial purpose or character,
- is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).
- Land is not to be categorised as farmland if it is rural residential land.

Land is categorised as **mining** if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.

Land is to be categorised as **business** if it cannot be categorised as farmland, residential or mining.

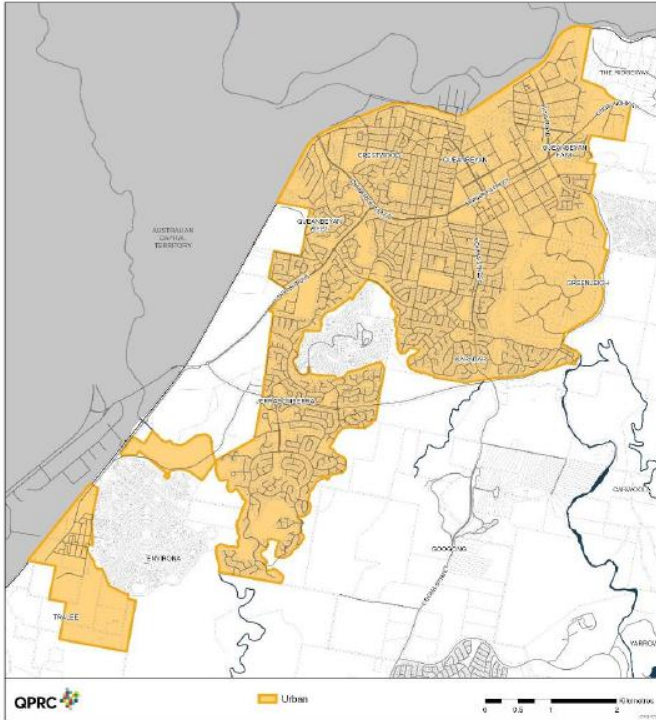
The NSW Government has proposed to create a new rating category for **environmental** land, and to define environmental land as that:

- for which current and future use of the land is constrained as it:
 - has limited economic value relative to its size and location, or
 - cannot be developed, or
 - has low development potential for a business, residential or farming activity, and
- is subject to geographic restrictions or regulatory restrictions

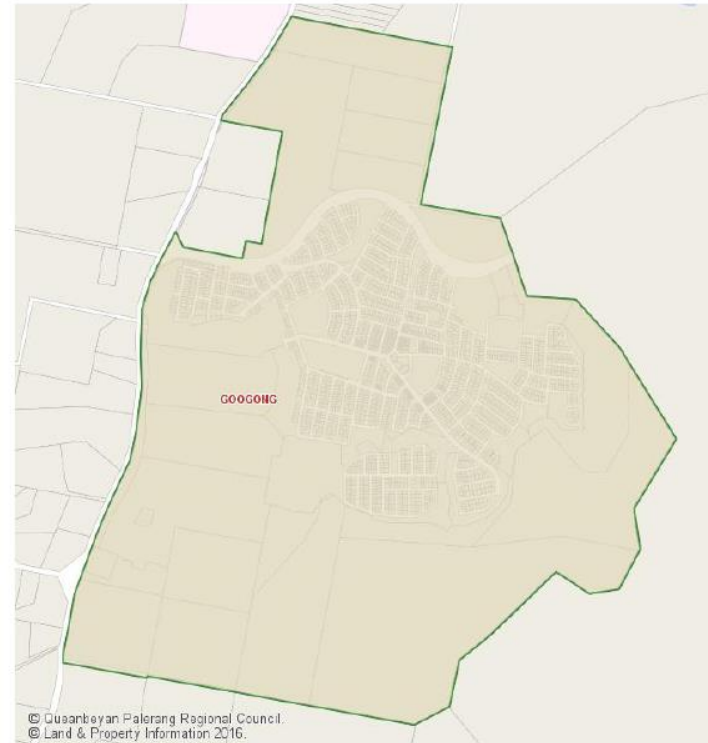
Should that Bill be passed, then Council may introduce the environmental rate category from the following financial year.

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Subcategory Maps

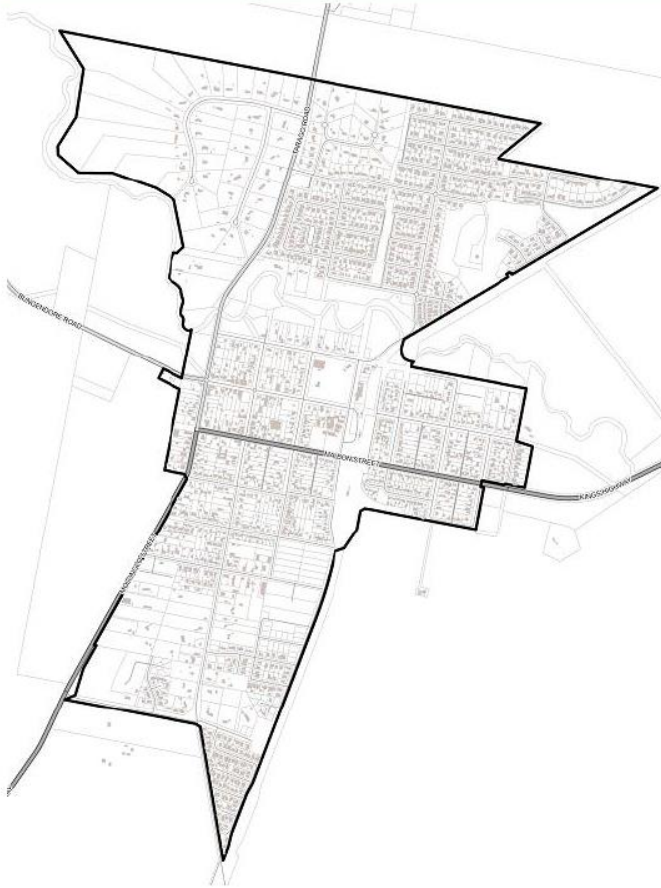


Map: Residential Queanbeyan

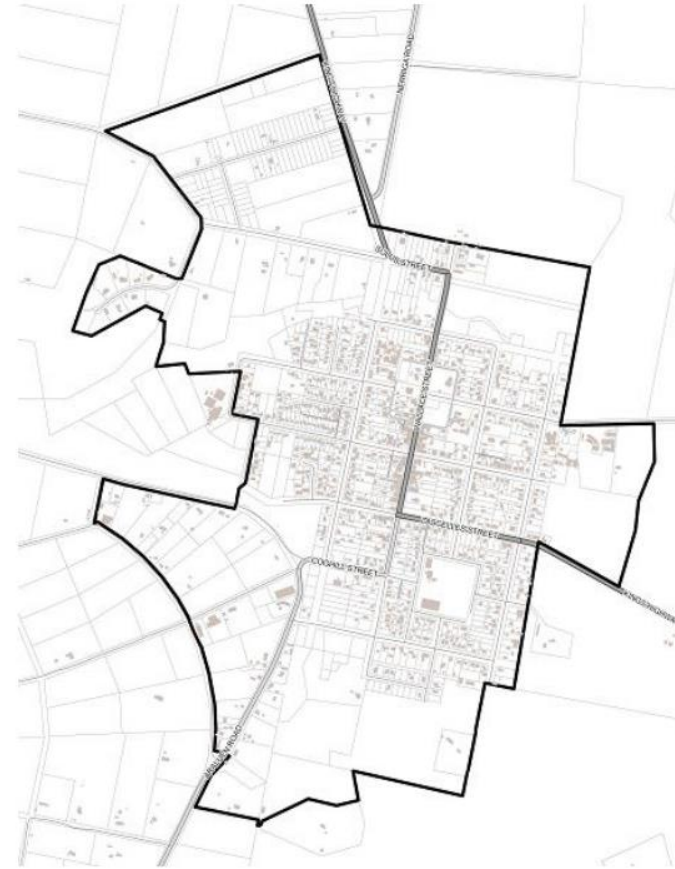


Map: Residential Googong

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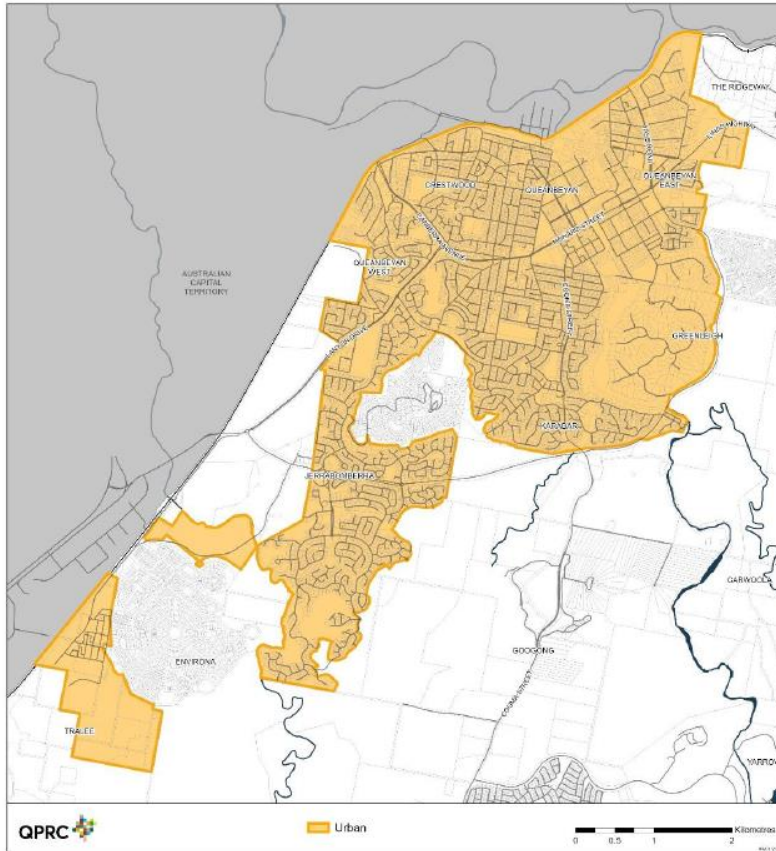


Map: Residential Bungendore



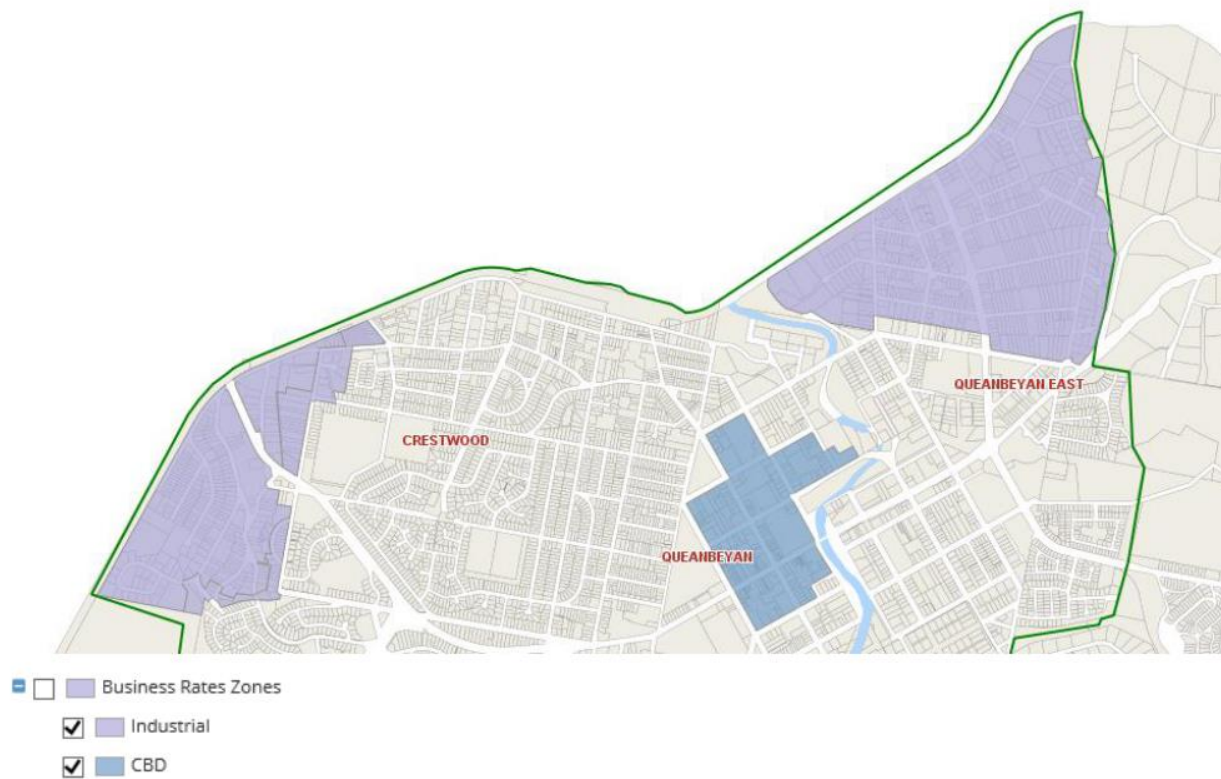
Map: Residential Braidwood

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Map: Business Queanbeyan Urban

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Map: Business CBD and Business Industrial

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Map: Business Googong



Map: Business Poplars Business Park

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Typical Rates and Annual Charges – Comparison

Example property	Valuation 2019	2020-21			2021-22			\$ Change	% Change
		General Rates	Water, sewer, waste, stormwater charges	2020-21 Rates Notice	General Rates	Water, sewer, waste, stormwater charges	2021-22 Rates Notice		
Residential Queanbeyan	\$266,000	\$1,285	\$1,342	\$2,627	\$1,312	\$1,439	\$2,751	\$124	4.71%
Residential Jerrabomberra	\$389,000	\$1,689	\$1,342	\$3,031	\$1,725	\$1,439	\$3,164	\$132	4.37%
Residential Googong	\$298,000	\$1,460	\$1,619	\$3,079	\$1,491	\$1,721	3,213	\$133	4.33%
Residential Queanbeyan Rural	\$552,000	\$1,323	\$614	\$1,937	\$1,355	\$678	\$2,033	\$96	4.95%
Residential Bungendore	\$290,000	\$982	\$2,446	\$3,428	\$1005	\$2,391	\$3,396	-\$31	-.91%
Residential Braidwood	\$165,000	\$718	\$2,446	\$3,164	\$735	\$2,4366	\$3,126	-\$38	-1.22%
Residential Captains Flat	\$99,300	\$542	\$2,446	\$2,998	\$554	\$2,366	\$2,920	-\$68	-2.29%
Residential Palerang Rural	\$317,000	\$918	\$563	\$1,481	\$939	\$406	\$1,345	-\$135	-9.15%
Business Queanbeyan CBD	\$309,000	\$6,087	\$1,429	\$7,516	\$6,266	\$1,510	\$7,776	\$260	3.46%
Business Queanbeyan General	\$455,000	\$6,111	\$1,141	\$7,252	\$6,374	\$1,231	\$7,605	\$353	4.86%
Business Queanbeyan Industrial	\$333,000	\$2,955	\$1,591	\$4,546	\$3,140	\$1,548	\$4,688	\$142	3.12%
Business Googong	\$614,400	\$11,451	\$1,828	\$13,279	\$11,794	\$1,780	\$13,574	\$295	2.22%
Business Jerrabomberra	\$1,190,000	\$15,256	\$4,632	\$19,888	\$15,929	\$4,709	\$20,638	\$750	3.77%
Business Bungendore	\$393,000	\$1,126	\$2,452	\$3,578	\$1,116	\$2,217	\$3,333	-\$245	-6.85%
Business Braidwood	\$219,000	\$816	\$2,412	\$3,228	\$808	\$2,183	\$2,991	-\$237	-7.34%
Farmland Palerang	\$699,000	\$1,980	\$533	\$2,513	\$2,054	\$406	\$2,054	-\$83	-3.25%
Farmland QCC	\$1,490,000	\$2,952	\$-	\$2,952	\$3,086	\$80	\$3,166	\$214	7.24%

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Pensioner Rebates and Hardship

In accordance with Section 575(3) (a) of the *Local Government Act 1993*, Council must provide a rate reduction of 50% of the amount of the rate levy, to a maximum rebate for combined general rate and domestic waste management charges of \$250.00; \$87.50 for water charges; and \$87.50 for sewerage charges. The NSW Government reimburses Council for 55% of the rebate and Council funds the remaining 45%.

In 2010-11, the former Queanbeyan City Council effected an order under Section 577 of the LGA to extend the rebate to all eligible pensioner by a further \$40 which is funded entirely by Council to cover those eligible pensioners affected by the special rate variation for the CityCARE levy. For the 2021-22 financial year, it is proposed to continue this rebate for pensioner assessments from the former Queanbeyan City Council area only. The estimated cost of the extended rebate is \$65,500.

The amount granted for pension rebates in 2021-22 is estimated to be \$850,000 for the combined Queanbeyan-Palerang Council. The cost to council is estimated at \$382,500. This equates to approx. 0.98% of Council's Rate Income.

Payment by Instalments

Ratepayers may pay their rates and charges in four quarterly instalments as follows for the 2021-2022 rating year:

Instalment	Issued by Date	Due Date
First	31 July 2021	31 August 2021
Second	30 October 2021	30 November 2021
Third	28 January 2022	28 February 2022
Fourth	30 April 2022	31 May 2022

Council is required to forward instalment notices at least 30 days prior to each of the due dates.

During the year, in accordance with the *Local Government Act*, a supplementary rate levy may be issued which may affect the amount of rates and charges levied on some parcels of land. The rates and charges are apportioned over the remaining instalments due after the supplementary levy is applied.

Council will levy general rates and service charges on any parcel of land in a new deposited plan or strata plan (generated by subdivision) from the commencement of the first quarter after the date of registration of the deposited plan or strata plan.

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Charges on overdue rates

Interest accrues on a daily basis on rates and charges that remain unpaid after they are due and payable. Council will apply the maximum interest allowable under Section 566(3) of the *Local Government Act* as determined by the Minister in each year. In accordance with section 566(3) of the Act, interest for 2021-22 has been set at 6% per annum.

Annual Charges

In accordance with Sections 496, 496A, and 501 of the *Local Government Act*, Council will levy annual fixed charges to each parcel of land for the following services, provided or proposed to be provided:

- water
- sewerage
- domestic waste management
- non domestic waste management
- stormwater management

In accordance with Section 502 of the *Local Government Act*, Council will levy charges for actual use for the following services:

- water
- sewerage
- liquid trade waste.

Water, sewerage and waste management charges relating to non-rateable properties will be charged in accordance with Sections 496, 501 and 502 of the *Local Government Act*. For the purpose of charging these non-rateable properties that actually use these services, the charges to be applied are the same as those charged against rateable properties as these charges are representative of use.

Water Access Charges

Water Annual Charges - Potable

Water charges are levied under the provisions of the *Local Government Act* to collect revenue from the property owners who benefit from the availability or use of Council's water supply and comprise:

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- Residential and Non Residential properties that are connected to a Council water supply system and supplied with water from that system.
- Vacant land that is situated within 225 metres of a Council water main, and is able to be connected to Council's water supply, whether or not the property is actually connected to that water supply.

Charges will also be influenced by the services and capital works identified in the Integrated Water Cycle Management Plan.

Council's water pricing structure for will be the combination of an annual access charge and a charge based on per kilolitre consumption in accordance with the NSW Office of Water [Best Practice Management of Water Supply and Sewerage Guidelines](#). The water usage charges are based on a single variable charge.

Annual fixed charges for residential and non-residential properties are charged depending on the size of the water meter connection to the property and the number of water services available to the property.

To properly reflect the load a water connection places on the system, fixed annual charges are proportional to the size of the customer's water supply service. This is in accordance with the NSW Office of Water Guidelines.

The formula used to derive annual water access charges based on the connection size is:-

$$WF = WF20 \times (D/400)$$

Where:	WF	=	Customer's Annual Water Fixed Charge (\$)
	WF20	=	Annual Water Fixed Charge for a 20mm diameter water supply service connection (\$)
	D	=	Diameter of water supply service (mm)

Individual metering - units

The [Best-Practice Management of Water Supply and Sewerage Guidelines](#) require that all new units are to be metered and billed separately. For strata units prior to 2007 consumption generally is billed directly to the body corporate unless Council is otherwise authorised by the body corporate. Council has a policy of encouraging existing strata units to retrofit water meters and thus provide equity to ratepayers in payment of water usage charges.

Harmonised water and sewer charging is expected to commence from July 2022, once the Queanbeyan Integrated Water Cycle Management Plan is finalised.

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Annual Water Access Charges for former Queanbeyan City Council properties

All rateable land categorised as residential (under section 516 of the *Local Government Act*) within the Queanbeyan water supply scheme will be charged for each water supply service that is connected to the property. Land that is vacant, with no existing premises connected to the Council water supply, will be charged the equivalent to the 20mm water access charge.

A fixed water access charge is levied on all units or dual occupancy properties (whether strata title or not) as provided under the NSW Best Practice Management of Water Supply and Sewerage Guidelines. Where a parcel of land, under single ownership, has more than one separate occupancy (e.g. a granny flat) the charge will be equal to the 20mm access charge multiplied by the number of occupancies.

Access charges are levied for each water supply system available to a property. Googong residents are levied an access charge for the potable and an additional access charge for the recycled water supply systems separately, as both systems require maintenance and are subject to different metering and operational costs.

Land which is exempt from the payment of ordinary rates (pursuant to Sections 555 or 556 of the *Local Government Act*) will be levied water access charges as the charge is limited to the cost of providing the service to the land (Section 503(2)).

Meter Size	Annual Charge 2020-21	Annual Charge 2021-22	% Change	No of services - March 2021	Projected Income 2021-22
20mm	\$277	\$283	2%	18,220	5,147,879
Additional meter 20mm	\$277	\$283	2%	954	269,543
25mm	\$433	\$442	2%	157	69,341
32mm	\$709	\$723	2%	65	47,007
40mm	\$1,108	\$1130	2%	242	273,499
50mm	\$1,731	\$1766	2%	63	111,234
65mm	\$2,925	\$2984	2%	2	5,967
80mm	\$4,432	\$4521	2%	22	99,454
100mm	\$6,925	\$7064	2%	5	35,318
150mm	\$15,581	\$15,893		-	-
				19,730	6,059,241

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Annual Water Access Charges for former Palerang Council – Residential Properties

All rateable land categorised as residential (including strata units) within the areas of Bungendore, Braidwood and Captains Flat water supply schemes will be charged for each water supply service that is connected to the property. The residential water annual access charge is based on a 20mm connection. Land that is vacant with no existing premises connected to the Council water supply will be charged the equivalent to the residential water annual access charge.

Meter Size	Annual Charge 2020-21	Annual Charge 2021-22	% Change	No of Assess – Mar 2021	Projected Income 2021-22
20mm	\$473	\$556	17.5%	2,458	1,367,000

Annual Water Access Charges for former Palerang Council – Non-Residential Properties

All rateable land categorised as non-residential or land exempt from rates under section 555 or 556 of the *Local Government Act* (including strata units) within the areas of Bungendore, Braidwood and Captains Flat water supply schemes will be charged for each water supply service that is connected to the property. The charge will be proportional to the size of the water supply service connection to the property. Land that is vacant with no existing premises connected to the Council water supply will be charged the equivalent to the 20mm water access charge.

Meter Size	Annual Charge 2020-21	Annual Charge 2021-22	% Change	No of Assess – Mar 2021	Projected Income 2021-22
20mm	\$473	\$556	17.5%	210	116,760
25mm	\$739	\$869	17.5%	10	8,688
32mm	\$1,211	\$1,423	17.5%	4	5,693
40mm	\$1,892	\$2,224	17.5%	9	20,016
50mm	\$2,956	\$3,475	17.5%	11	38,225
65mm	\$4,996	\$5,873	17.5%	-	-
80mm	\$7,568	\$8,896	17.5%	-	-
100mm	\$11,825	\$13,900	17.5%	5	69,500
150mm	\$26,606	\$31,275	17.5%	-	-
				249	258,882

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Palerang Communities Integrated Water Cycle Management Plan

Council adopted the Palerang Communities Integrated Water Cycle Management Plan in February 2019, and subsequently adopted the Development Servicing Plans and associated pricing structures for developers to contribute to the update and expansion of water and sewer infrastructure. The financial model forecast that was prepared as part of the planning process forecast that a additional annual revenue is required to be raised for the upgrade and renewal of aging infrastructure. This Draft Revenue Policy now proposes to introduce a revised pricing and tariff structure for water and sewer ratepayers, that will provide appropriate funding for planned water and sewer network infrastructure renewal and upgrades. This change is resulting in a one-off significant increase in water servicing charges for the Palerang Communities.

Water Meter Size Reassessment Policy

The former Queanbeyan City Council adopted the Water Meter Size Reassessment Policy (WMSR) in 2015. The purpose of the policy is:

“To ensure that fees and charges for water meters reflect the demand that individual properties place on the local water system,”

The WMSR recognises that the meter currently installed at some non-residential properties may not reflect their current water requirements. Where this occurs and does not trigger a requirement for the preparation of a Development Application for change of use under the provisions of Part 4 of the *Environmental Planning and Assessment Act 1979*, the WMSR process enables owners to apply for a reassessment of the size of the water meter connected to their property. If this assessment process identifies the need for preparation of a Development Application this will be discussed with the applicant prior to determination of an assessment under the WMSR process. This ensures that the fees associated with water meter size are fairly charged to the property in accordance with Council’s pricing policies.

Properties where a reassessment may result in a change in meter size are likely to be:

- Located in areas zoned industrial within the city: Where the character of the activity operating from the property has changed.
- Have a current water meter size of 32mm or larger.
- Have a service from the main to the meter of 32mm or less.
- Have consistently low quarterly water consumption levels: Low water consumption is considered to be less than the average household quarterly use for a property in Queanbeyan which is currently 44Kls or less each quarter.

A change in meter size can only occur:

- Where the change in water meter size has no adverse impact on Council’s water system or neighbouring properties.
- Where firefighting requirements can be satisfied with a smaller water service.

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The charges for the Water Meter Size Reassessment are tabled below:

Water Meter Size Reassessment	
Application fee (to commence the reassessment)	\$150
Subject to the assessment results the following fees may be applied:	
Installation of new water meter	Full replacement cost to owner
Interim water and sewer access charges	At 50% of existing water meter access fee

The Water Meter Size Reassessment interim charges are applied to both Water and Sewer Access charges.

The estimated rebate (cost to Council) for the Water Meter Size Reassessment program for 2021-22 is \$5,227 for Water Fund and \$13,360 for Sewerage Fund.

Water Usage Charges - Potable water

Water Usage Charges – former Queanbeyan City Council

A charge will be raised in accordance with Section 502 of the *Local Government Act* on a quarterly basis on the usage recorded through the water meter or meters connected to the property. The charge is set to recover costs including bulk potable water supplied by Icon Water (ACT). Water usage will be charged at a single variable rate of \$4.18 per kl for 2021-22 as follows:

Type Per quarter	Usage charge per kl 2020-21	Usage charge per kl 2021-22	Billable kilolitres consumed	Projected income 2021-22
Single Tier	\$4.10	\$4.18	4,652,038	\$19,445,519

Properties which are exempt from rates under Section 555 or 556 of the *Local Government Act*, will be charged at a single variable rate set at \$4.18 per kilolitre for 2021-22 for all water used.

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Water Usage Charges – former Palerang Council

A charge will be raised in accordance with Section 502 of the *Local Government Act* on a quarterly basis on the usage recorded through the water meter or meters connected to the property. Water usage will be charged at a single variable rate of \$3.72 per kl for 2021-22 as follows:

Type Per quarter	Usage charge per kl 2020-21	Usage charge per kl 2021-22	% change	Billable kilolitres consumed	Projected income 2021-22
Single Tier	\$2.89	\$3.72	28.7%	500,000	\$1,860,000

Water Access Charges – Recycled Water

Water access charges are levied under the provisions of Section 501 of the *Local Government Act* to collect revenue from the property owners who benefit from the availability or use of Council's water supply and comprise of:

- Residential and Non Residential properties that are connected to a Council water supply system and supplied with water from that system.
- Vacant land which is situated within 225 metres of a Council water main, and is able to be connected to Council's Recycled water supply, whether or not the property is actually connected to that water supply.

As part of the Googong development, Council will operate and maintain the Water Recycling Plant. The recycled water system is a separate system from the potable water system. Therefore, Council must maintain duplicate infrastructure for recycled water infrastructure and will occur different operational costs from the Potable system.

Meter Size	Access Charge 2020-21	Access Charge 2021-22	% Change	No of Assess - March 2021	Projected Income 2021-22
20mm Recycled	\$277	\$283	2.0%	2,252	636,280
25mm Recycled	\$433	\$442	2.0%	0	\$0
32mm Recycled	\$709	\$723	2.0%	0	\$0
40mm Recycled	\$1,108	\$1,130	2.0%	0	\$0
50mm Recycled	\$1,731	\$1,766	2.6%	0	\$0
65mm Recycled	\$2,926	\$2,984	2.0%	0	\$0
80mm Recycled	\$4,432	\$4,521	2.0%	0	\$0
100mm Recycled	\$6,925	\$7,064	2.0%	0	\$0
				2,252	636,280

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Water Usage Charges - Recycled Water

To promote water conservation, the pricing of recycled water has been calculated at the rate of 5% below the potable water price.

A charge will be raised for the use of the recycled water supply service on a quarterly basis based on the usage recorded through the water meter or meters servicing each property. Council commenced supplying Googong residents with recycled water in December 2020 and will be reviewing the cost of operating the recycled water plan over the coming years, which will be taken in to account for pricing decisions in future years. Recycled water goes through a more thorough treatment process than potable water and is generally more expensive to produce.

Properties which are exempt from rates under Section 555 or 556 of the *Local Government Act*, will be charged at a single variable rate set at \$3.97 per kilolitre.

Type	Consumption charge 2020-21	Consumption charge 2021-22	% Change	Billable Kilolitres Consumed	Projected Income 2021-22
Single Tier	\$3.89	\$3.97	2%	309,444	\$1,228,493
				309,444	\$1,228,493

Total Water Revenue

2021-22 Projected Income from Water Charges	
Queanbeyan City Water Access Charges	\$6,695,521
Palerang Water Access Charges	\$1,625,530
Queanbeyan City Water Usage Charges	\$19,445,519
Palerang Water Usage Charges	\$1,860,000
Recycled Water Access and Usage Charges	\$1,228,493
	\$30,855,063

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Sewerage Access Charges

Sewerage charges are levied under the provisions of Section 501 of the *Local Government Act* to collect revenue from property owners who actually benefit or propose to benefit from the availability or use of a Council sewerage system and comprise of:

- Residential and non-residential properties that are connected to a Council sewer mains.
- Vacant land situated within 75 metres of a Council sewer main and is able to be connected to Council's sewerage supply, whether or not the property is actually connected to that sewerage supply.

In accordance with NSW Office of Water's [Best-Practice Management of Water Supply and Sewerage Guidelines](#), Council's sewerage pricing structure consists of a uniform annual sewerage fixed charge for residential properties and a two-component pricing structure for non-residential properties comprising of a fixed annual charge proportional to the size of the water supply service connected to the property and a usage charge multiplied by a Sewer Discharge Factor (SDF) based on the type of business activity undertaken on the property.

Queanbeyan Sewage Treatment Plant Upgrade and Expansion

Council is currently planning for the upgrade and expansion of the Queanbeyan Sewerage Treatment Plant, at an estimated cost of \$139 million; with final costings to be determined as the design progresses. The total cost is expected to be funded through a combination of capital grants, sewer fund reserves, developer contributions from residential and business expansion, and loan funding. The total expected impact on current users is a 10% increase in the annual sewer charge, spread over five years. Or 2% per annum for five years plus the annual indexation amount. For 2021-22 the access charge will increase by 4%.

If Council is unable to source appropriate levels of capital grant funding or pass on an appropriate level of cost to developers for the expansion of the Sewerage Treatment Plant, the cost to existing ratepayers may increase in future years.

Annual Sewerage Access Charges for former Queanbeyan City Council Residential properties

An annual sewerage access charge will apply to all single dwelling residential properties (including strata title units) and all units or dual occupancy properties (whether strata title or not) as provided under [Best-Practice Management of Water Supply and Sewerage Guidelines](#).

Where a parcel of land, categorised as Residential under single ownership, has more than one separate occupancy (e.g. a granny flat) the charge will be equal to the Residential Sewerage Access charge multiplied by the number of occupancies, multiplied by a 50% discount.

Land that is vacant with no existing premise connected to the council sewer system, will be charged equivalent to 65% of the sewer access charge for Residential properties.

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	Access Charge 2020-21	Access Charge 2021-22	% Change	No of Assess - March 2021	Projected Income 2021-22
Residential	\$708	\$736	4%	16,691	12,290,000
Vacant Land	\$461	\$479	4%	406	195,000
Multi-occupancies (additional premises)	\$354	\$368	4%	1,170	431,000
				18,267	12,915,000

Annual Sewerage Access Charges for former Queanbeyan City Council Non-Residential properties

All rateable land categorised as non-residential or land exempt from rates under section 555 or 556 of the *Local Government Act* (including strata units) within the Queanbeyan sewerage supply scheme will be charged for each water supply service that is connected to the property in order to reflect the potential load placed on the sewerage system.

Properties which are not separately metered, and all Non-Residential Strata Title units will be charged a sewerage service annual charge equivalent to that of a Non-Residential property with a 20mm water connection. Land that is vacant with no existing premise connected to the Council water supply will be charged a vacant land charge of \$479.

Meter Size	Access Charge 2020-21	Access Charge 2021-22	% Change	No of Assess - March 2021	Projected Income 2021-22
20mm	\$708	\$736	4%	839	618,000
25mm	\$1,106	\$1,150	4%	139	160,000
32mm	\$1,813	\$1,886	4%	56	106,000
40mm	\$2,832	\$2,945	4%	238	701,000
50mm	\$4,425	\$4,602	4%	62	285,000
65mm	\$7,478	\$7,777	4%	2	16,000
80mm	\$11,328	\$11,781	4%	17	200,000
100mm	\$17,700	\$18,408	4%	5	92,000
150mm	\$39,825	\$41,418	4%	-	-
				1,358	2,177,000

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Annual Sewerage Access Charges for former Palerang Council Residential properties

All rateable land categorised as residential (including strata units) within the areas of Bungendore, Braidwood and Captains Flat sewerage supply schemes will be charged for each water supply service that is connected to the property. Land that is vacant with no existing premises connected to the Council water supply will be charged the equivalent to the annual sewerage access charge.

	Access Charge 2020-21	Access Charge 2021-22	% Change	No of Assess - March 2021	Projected Income 2021-22
Residential	\$1,102	\$1,133	2.8%	2,155	2,442,000
Vacant Land	\$1,102	\$1,133	2.8%	200	226,600
				2,355	2,668,000

Annual Sewerage Access Charges for former Palerang Council Non-Residential properties

All rateable land categorised as non-residential or land exempt from rates under section 555 or 556 of the *Local Government Act* (including strata units) within the areas of Bungendore, Braidwood and Captains Flat sewerage supply schemes will be charged for each sewerage supply service that is connected to the property. The charge will be proportional to the size of the water supply service connection to the property. Land that is vacant with no existing premises connected to the Council water supply will be charged the equivalent to the 20mm sewerage access charge.

The non-residential sewerage access charge is the maximum of:

- i) the annual residential sewerage charge; and
- ii) sewerage discharge factor x annual access charge

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Meter Size	Access Charge 2019-20	Access Charge 2020-21	% Change	No of Assess - March 2021	Projected Income 2021-22
20mm	\$1,262	\$1,304	3.3%	210	273,840
25mm	\$1,972	\$2,038	3.3%	10	20,375
32mm	\$3,231	\$3,338	3.3%	4	13,353
40mm	\$5,048	\$5,216	3.3%	9	46,944
50mm	\$7,888	\$8,150	3.3%	11	89,650
65mm	\$13,330	\$13,774	3.3%	-	-
80mm	\$20,192	\$20,864	3.3%	-	-
100mm	\$31,550	\$32,600	3.3%	5	163,000
150mm	\$70,988	\$73,350	3.3%	-	-
				249	607,162

Sewerage Usage Charges (Section 502 of the LGA)

A sewerage discharge factor (SDF) applies to all non-residential sewerage infrastructure users. The SDF is applied to the total water usage (measured by water meter) for properties and reflects the typical load properties place on the sewerage system. The SDF is the ratio of all wastewater discharged from a premises to the sewerage system to the total water consumption, expressed as a percentage.

SDF for non-residential properties are determined by the type of activity undertaken on the property and are calculated as defined in the NSW Office of Water 'Liquid Trade Waste Regulation Guidelines April 2009'.

Sewerage usage charges will be recalculated based on comparable prior period consumption history, where there was a significant undetected leak, where the owner provides evidence that the leak was rectified as soon as reasonably possible, and where there is evidence that the leaked water was not discharged into the sewerage system.

Sewerage usage charges for non-residential properties in the former Queanbeyan City Council area will be calculated by applying the business category SDF to the sewerage usage charge of **\$1.27** per kl for 2021-22 and are raised to cover the sewerage treatment costs.

Sewerage usage charges for non-residential properties in the former Palerang Council area will be calculated by applying the business category SDF to the sewerage usage charge of **\$3.14** per kl for the 2021-22.

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The estimated income from non-residential sewerage usage charges for former Queanbeyan City Council for 2021-22 is **\$468,000**.

The estimated income from non-residential sewerage usage charges for former Palerang Council for 2021-22 is **\$133,000**.

2021-22 Total Income Sewerage Charges Queanbeyan-Palerang Regional Council	
Former Queanbeyan City Council Access Charges	\$15,092,000
Former Palerang Access Charges	\$3,275,162
Former Queanbeyan City Council Usage Charges	\$468,000
Former Palerang Usage Charges	\$133,000
	\$18,968,162

Liquid Trade Waste Charges

Liquid Trade Waste means all liquid waste other than sewage of a domestic nature.

Under the Best-Practice Management of Water Supply and Sewerage Guidelines⁵, liquid trade waste pricing requires appropriate annual trade waste fees and user charges for all liquid trade waste dischargers. Local Water Utilities (LWU) must issue a trade waste approval to each liquid trade waste discharger connected to the sewerage system, and must annually inspect the premises of each discharger. Council is the LWU.

Liquid trade waste dischargers have a trade waste discharge factor (TWDF) added to their sewerage discharge factor (SDF) to determine their total sewerage usage charge. Similar to the SDF, the TWDF have been determined using category of business guidelines set by the NSW Office of Water.

The trade waste usage charge for non-residential properties in the former Queanbeyan City Council area will be calculated by applying the business category TWDF against the liquid trade waste usage charge of **\$2.57** per kilolitre.

The trade waste usage charge for non-residential properties in the former Palerang Council area will be calculated by applying the business category TWDF against the liquid trade waste usage charge of **\$3.21** per kilolitre.

⁵ Best Practice Management of Water Supply and Sewerage Guidelines, August 2007, Department of Water and Energy, https://www.industry.nsw.gov.au/data/assets/pdf_file/0004/147073/town_planning_water_utilities_best-practice_management_of_water_supply_and_sewerage_guidelines_2007.pdf

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Usage charges will apply to Category 2 and 3 liquid trade waste dischargers and charges will be calculated as defined in NSW Office of Water, Liquid Trade Waste Regulation Guidelines April 2009.

If a liquid trade waste discharger fails to comply with Council's approval conditions by creating liquid waste which is not pre-treated and is likely to cause damage to the environment or an extra load on Council's Sewage Treatment Plant, they will be subject to a non-compliance charge.

The annual trade waste are shown below and have increased to reflect the actual cost of treating the liquid trade waste. The annual trade waste charge appears on the annual Rates Notice, while the usage charge is issued with the quarterly water accounts.

Liquid Trade Waste Annual Charges and Usage Charges⁶ for Former Queanbeyan City Council

Trade Waste category	Annual Trade Waste Charge 2020-21	Annual Trade Waste Charge 2021-22	No of Assess	Projected Income 2021-22	Liquid Trade Waste Usage Rate 2020-21	Liquid Trade Waste Usage Rate 2021-22	% Change
Category 1 - complying	\$120	\$120	52	\$6,240	N/A	N/A	N/A
Category 1 - non-complying					\$2.52 per kl	\$2.57 per kl	2.0%
Category 2 - complying	\$120	\$120	119	\$14,280	\$2.52 per kl	\$2.57 per kl	2.0%
Category 2 - non-complying					\$19.71 per kl	\$19.71 per kl	0%
Category 3	\$780	\$780	6	\$4,680	As stated in LTW Excess Mass charges	As stated in LTW Excess Mass charges	0%
Totals			177	\$25,200			

⁶ *Liquid Trade Waste Management Guidelines 2021*, NSW Department of Planning, Industry and Environment, https://www.industry.nsw.gov.au/_data/assets/pdf_file/0010/147088/trade-waste-management-guidelines.pdf

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Liquid Trade Waste Annual Charges and Usage Charges for Former Palerang Council

Trade Waste category	Annual Trade Waste Charge 2020-21	Annual Trade Waste Charge 2021-22	No of Assess	Projected Income 2020-21	Liquid Trade Waste Usage Rate 2020-21	Liquid Trade Waste Usage Rate 2021-22	% Change
Category 1 - complying	\$98	\$98	48	\$4,704	N/A	N/A	N/A
Category 1 - non-complying					\$3.15 per kl	\$3.21 per kl	2.0%
Category 2 - complying	\$196	\$196	53	\$10,388	\$3.15 per kl	\$3.21 per kl	2.0%
Category 2 - non-complying					\$19.00 per kl	\$19.00 per kl	0%
Category 3	\$655	\$655	0	0	As stated in LTW Excess Mass charges	As stated in LTW Excess Mass charges	0%
Totals			101	\$15,092			

Water and Sewerage Dividend

Section 409 (6) of the *Local Government Act* enables Council to declare a dividend from the Queanbeyan water and sewerage operations. No dividend is proposed for 2021-22 from either utility. When the Integrated Water Cycle Management Plan (Queanbeyan) is adopted, dividends may then be introduced. The Long Term Financial Plan forecasts dividends as a source of revenue.

Domestic Waste Management

In accordance with Section 496 of the *Local Government Act*, Council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

Where an urban domestic waste collection service is available but not used by a customer, that customer will be charged a single standard domestic waste collection service applicable for that type of property. Vacant properties (i.e. properties without a dwelling) within the urban domestic waste collection service area will be charged a vacant domestic waste charge.

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Council's annual charge for domestic waste management services applies to each occupied residential unit which includes dwellings and each separate occupancy in any flat, townhouse, duplex, dual occupancy, or similar type multi-unit residential development, including non-rateable residential premises. It does not include service for a secondary dwelling (as defined in the *Environmental Planning and Assessment Act 1979*) which are charged as an optional additional service.

Draft Waste Management Strategy and Harmonisation of Waste Management Charges

Council has developed a draft Waste Management Strategy that will be placed on public exhibition concurrently with the Draft Revenue Policy. The draft Waste Management Strategy seeks to achieve the following objectives:

- Significantly increase the rate of waste diverted from landfill towards NSW targets – by implementing additional waste separation and recycling measures including food organics and green organics (FOGO) or green organics (GO).
- Remove differences in service offerings to former Palerang and former Queanbeyan residents by increasing the level of service to the highest offered by either of the former Councils
- Improve efficiencies by aligning the waste management practices and waste movements of the former two Council's, which have continued to operate as separate businesses since amalgamation.
- Harmonise waste management charges across the Council area.

Harmonisation of waste management charges, with implementation of service improvements and waste minimisation and landfill diversion strategies will generally result in an increased cost of service to former Queanbeyan ratepayers, and a decreased cost to former Palerang ratepayers.

This Revenue Policy recommends the harmonisation be phased in over 3 years to minimise the one-off financial impact to ratepayers.

Domestic Waste Management

In accordance with Section 496 of the *Local Government Act*, Council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

Where an urban domestic waste collection service is available but not used by a customer, that customer will still be charged a single standard domestic waste collection service applicable for that type of property. Vacant properties (i.e. properties without a dwelling) within the urban domestic waste collection service area will be charged a vacant domestic waste charge.

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Council's annual charge for domestic waste management services applies to each occupied residential unit which includes dwellings and each separate occupancy in any flat, townhouse, duplex, dual occupancy, or similar type multi-unit residential development, including non-rateable residential premises. It does not include service for a secondary dwelling (as defined in the *Environmental Planning and Assessment Act 1979*) which are charged as an optional additional service.

Domestic Waste Charges

Code	Type	Assessments	Charge	Estimated income 2021-22
DWM1	Urban - SUD - 3 Bin	16,482	\$315	\$5,191,830
DWM2	Rural - SUD - 2 Bin	1,017	\$170	\$172,890
DWM3	Rural - SUD - 1 Bin	566	\$82	\$46,412
DWM4	Vacant - Urban & Rural	1,287	\$28	\$36,036
DWM5	Urban - MUD - 3 Bin	58	\$315	\$18,270
DWM6	Rural - SUD - Bin Compound	49	\$160	\$7,840
DWM7	Urban - MUD - 2 Bin	3,517	\$205	\$720,985
DWMA1	Additional 140L Waste bin (urban collection zones – weekly collection – per bin)	75	\$148	\$11,100
DWMA2	Additional 240L Waste bin (urban collection zones – weekly collection – per bin)	30	\$176	\$5,280
DWMA3	Additional 240L Waste Bin (rural collection zones – fortnightly collection – per bin)	20	\$80	\$1,600
DWMA4	Additional 240L Recycling bin (urban and rural zones – fortnightly collection – per bin)	99	\$79	\$7,821
DWMA5	Additional 240L FOGO bin (urban zones – fortnightly collection – per bin) Available to strata complexes with charges levied to body corporate	156	\$79	\$12,324
DWMU1	Upsize 140L waste to 240L waste – weekly collection	28	\$101	\$2,828
DWMU2	Upsize 140L waste to 360L waste (urban collection zones – weekly collection – per bin – existing services only)	18	\$202	\$3,636
DWMU3	Upsize 240L waste to 360L waste (rural collection zones – fortnightly collection – per bin – existing services only)	2	\$101	\$202
DWMU4	Upsize 240L recycling to 360L recycling (urban and rural zones – fortnightly collection – per bin – existing services only)	281	\$50	\$14,050
				\$6,253,000

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Base DWM Charges (DWM1 – DWM7)

The charge for each service is based on the cost of providing that service. The charge reflects the reasonable operating and planning costs in providing the services relevant to each charge type. Further details of charge types are provided below.

A SUD is a single unit dwelling, typically a standalone house on a freehold lot.

A MUD is a multi-unit dwelling, typically a dwelling located on some form of strata or community lot.

DWM1 – Urban – SUD – 3 Bin

DWM1 is charged on individual dwellings (SUD) in the urban areas of QPRC with a 3 bin service. Typically, this includes the urban areas of Braidwood, Bungendore, Captains Flat, Googong, Jerrabomberra and Queanbeyan.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- weekly collection, removal and disposal of residual waste in a 140L mobile garbage bin (MGB)
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB
- fortnightly collection, removal and processing of food organics and garden organics waste a 240L MGB
- collection and removal of clean up rubbish (up to one trailer load per collection) from the property on two occasions in each financial year.

DWM2 – Rural – SUD – 2 Bin

DWM2 is charged on individual dwellings (SUD) in the identified rural areas of QPRC with a 2 bin service. Not all rural areas of QPRC are provided with a domestic waste management service.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- fortnightly collection, removal and disposal of residual waste in a 240L mobile garbage bin (MGB)
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB

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SUDs located within the former QCC areas of Carwoola or Royalla that opt to have both residual waste and recycling collections will be levied this charge.

DWM3 – Rural - SUD - 1 Bin

DWM3 is charged on individual dwellings (SUD) in the identified rural areas of QPRC with a 1 bin service. Not all rural areas of QPRC are provided with a domestic waste management service.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB

SUDs located within the former QCC areas of Carwoola or Royalla that opt to have both recycling collections only will be levied this charge.

DWM4 – Vacant - Urban & Rural

Vacant properties (i.e. properties without a dwelling) within an identified domestic waste collection service area will be charged a vacant domestic waste charge.

SUDs located within the former QCC areas of Carwoola or Royalla that opt to not have recycling collections will be levied this charge.

DWM5 – Urban - MUD - 3 Bin

DWM5 is charged on multi-unit dwellings (MUD) in the urban areas of QPRC with a 2 bin service.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- weekly collection, removal and disposal of residual waste in a 140L mobile garbage bin (MGB or equivalent)
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB (or equivalent)
- fortnightly collection, removal and processing of food organics and garden organics waste in a 240L MGB (or equivalent)

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- collection and removal of clean up rubbish (up to one trailer load per MUD per collection) from the property on two occasions in each financial year.

Depending on site arrangements and available space, service may be provided as either a shared service (i.e. one 240L waste bin between two units) or individual services. Larger bins may also be provided to suit operational and site requirements.

Dependent on the service arrangements, bulky waste collections may also occur either via bookings arrangement or on scheduled days.

Depending on site arrangements and available space, service may be provided as either a shared service (i.e. one 240L waste bin between two units) or individual services. Bulky waste collections may also occur on a bookings arrangement or on scheduled days.

DWM6 – Rural - SUD - Bin Compound

DWM6 is charged on individual dwellings (SUD) in the identified rural areas of QPRC with a 2 bin service that for issues related to access have opted to store their bins at a designated waste bin compound.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- fortnightly collection, removal and disposal of residual waste in a 240L mobile garbage bin (MGB) from a bin compound
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB from a bin compound

DWM7 – Urban - MUD - 2 Bin

DWM7 is charged on multi-unit dwellings (MUD) in the urban areas of QPRC with a 2 bin service.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- weekly collection, removal and disposal of residual waste in a 140L mobile garbage bin (MGB or equivalent)
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB (or equivalent)
- collection and removal of clean up rubbish (up to one trailer load per MUD per collection) from the property on two occasions in each financial year.

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Depending on site arrangements and available space, service may be provided as either a shared service (i.e. one 240L waste bin between two units) or individual services. Larger bins may also be provided to suit operational and site requirements.

Dependent on the service arrangements, bulky waste collections may also occur either via bookings arrangement or on scheduled days.

Additional Domestic Waste Services (DWMA1 – DWMA5)

These charges are for additional bins requested by the owner of the premises for garbage, recycling and greenwaste. Charges are based on each additional bin provided. An owner may order any number of additional bins.

Where additional bins are requested for strata or other residential domestic body corporate arrangements, the cost will be levied to the Body Corporate. It will be the responsibility of the Body Corporate to allocate costs to individual unit owners.

Upsized Domestic Waste Services (DWMU1 – DWMU4)

These charges are for bins of a larger size than normally offered and requested by the owner of the premises. Charges are based on each additional bin provided. An owner may order any number of additional bins.

Where additional bins are requested for strata or other residential domestic body corporate arrangements, the cost will be levied to the Body Corporate. It will be the responsibility of the Body Corporate to allocate costs to individual unit owners.

Additional and Upsized Domestic Waste Services

Where an owner requests an additional bin that is also larger than that normally offered, both a DWMU and DWMA charge will be levied.

For example, if an owner in a DWM1 area requests an additional recycling bin, but wants a 360L bin, they will be charged both DWMA2 and DWMU3 in addition to their base DWM1 charge.

General Waste Charge

A general waste charge will be levied on all rateable land within QPRC in accordance with s.501 of the Local Government Act. A general waste charge will be levied on all non-rateable land in accordance with s.502 of the Local Government Act.

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Property Service Location	Annual Charge 2020-21	Annual Charge 2021-22	No of Assess - March 2021	Projected Income 2021-22
All areas of the former Palerang Council LGA excluding areas west of Queanbeyan River	\$390	\$362	7,604	\$2,752,648
All areas of the former Palerang Council LGA west of Queanbeyan River	\$28	\$80	613	\$49,040
All areas of the former Queanbeyan City Council LGA	Nil – New Charge	\$80	18,199	\$1,455,920
			26,416	\$4,258,000

2021-22 Total Income Domestic Waste Charges Queanbeyan-Palerang Regional Council	
Domestic Waste Management Charges	\$6,253,104
General Waste Annual Charges	\$4,257,608
	\$10,525,706

Business Waste Management

In accordance with Section 501 of the *Local Government Act*, Council will charge an annual waste management charge for all non-domestic customers provided with a collection service.

Council recognises that many businesses operate private waste removal services because of the nature of their manufacturing or business processes. In these premises Council's waste service is not required. However, Council incurs costs in the administration and provision of the waste and recycling bins in business premises. As a result, Council imposes a mandatory charge for the availability of the service and an optional charge if the owner chooses to actually have a waste or recycling bin collected from the premises.

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Waste Availability Charge BW1

Council's non-residential waste availability charge is applied to each parcel of land which is occupied for predominantly for non-residential purposes within a domestic waste zone. The charge will apply to ratable properties and those properties which are exempt from rates under Section 555 and 556 of the *Local Government Act* which are occupied for non-residential purposes, regardless of whether they utilise Council's waste management services. It covers Council's administrative costs of operating the business waste management program, access to the WAMI and advice and educational services such as ACTSmart and the school waste education program.

Where a property (other than a non-rateable property), includes both a commercial and residential component, the following charges shall be made:

- A BW1 waste availability charge; and
- A business waste charge if the service is utilised; and
- A separate mandatory domestic waste and recycling charge for each residential dwelling at the same site. (the type of DW charge at the discretion of the Waste Minimisation Coordinator, depending on the nature of the site)
- Examples of such premises include a shop with a dwelling at the rear or upstairs, a premise incorporating shop top housing, a caretakers unit in an industrial area.

Where a non-rateable premises includes both a business (as described in the dot points above) and A residential component, the premises will be charged a BW1 charge, a business waste charge if service utilized, and a separate mandatory domestic waste charge for each residential dwelling at the same site (includes retirement villages).

Business Waste Services 2021-22

In accordance with Section 501 of the *Local Government Act*, Council will charge an annual waste management charge for all non-domestic customers provided with a collection service. All optional business waste services are based on the cost of providing the service. The charges reflect the reasonable administrative, operating and planning costs of providing the following services:

- Weekly collection, removal and disposal of up to 240L of light commercial/office waste (BW2)
- Fortnightly collection and removal of up to 240L of light commercial/office recyclables (BW4)
- Fortnightly collection and removal of up to 240L of green waste only where the contractor agrees to service those premises. (BW8)

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- Access to the ACT Smart business and office recycling program
- Access to School Waste Education Program (schools only)

Type	2020-21	2021-22	Number of services	Projected Income
BW1 waste availability charge (compulsory)	\$96	\$137	1,381	\$189,197
BW2 for each 240L Waste bin (optional)	\$262	\$133	1,322	\$175,826
BW3 for each 240L Recycling bin (optional)	\$94	\$94	916	\$78,020
BW4 for each 240L Greenwaste bin (optional)	\$94	\$90	67	\$6,390
				\$449,443

General Waste Rules and Definitions

Council's Waste, Organics and Recycling Bins rules of use

Council-issued waste, recycling and organics bins remain the property of Council and must remain at the premises to which they have been issued.

Only Council-issued waste/ recycling/ organics bins will be serviced by Council's waste services. Non-Council bins will not be serviced by Council.

Individual houses, rural premises and units that have their own sets of bins issued by Council, are required to present bins the evening before scheduled collection to the kerbside/ roadside. Ensure handle faces away from the road, lids are closed, bins are unobstructed, and contain the correct materials for each type of bin. Bins are to be stored securely as soon as possible after collection.

Multi-unit premises that share Council-issued bins are to leave bins in waste enclosures for servicing. Bin lids are to be closed with correct items to be disposed in each type of waste bin.

Any damage that Council considers is not usual wear and tear or damage that is a result of third party damage due to the resident or business not retrieving their bin after collection, will require the ratepayer to pay the replacement cost as specified in Council's fees and charges.

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Lost and Stolen Bins

In the event that the bin has been stolen or considered lost, Council will investigate the matter. If Council determines the loss of the bin is due to one of the following, the occupier/ratepayer/managing agent will be charged for the cost of replacement bins as specified in fees and charges:

- The resident or business not retrieving their bin after collection
- Not storing the bins securely
- Bins that go missing between a change of tenancy or ownership.

The decision to replace the bin is at the discretion of the Council.

Stormwater Management Services Charge

In accordance with Section 496A of the *Local Government Act 1993* Council will charge a 'stormwater management service charge' against rateable properties for which the service is available. Council has identified the residential and business properties that are within Council's urban stormwater catchment areas that will be levied this charge for the 2021-22 financial year.

Properties categorised as Residential (Not being Strata Titled)

A flat charge of \$25 for a stormwater management service charge is to be charged against each eligible assessment categorised as residential within the urban stormwater catchment. This charge is uniform across all urban catchment areas to minimise administration costs.

Properties categorised as Residential (Strata Units)

The cost of managing stormwater runoff from impervious surfaces is usually substantially less per residential strata lot than per standard residential property. It is for this reason that a flat charge of \$12.50 for a stormwater management service charge is to be levied against each eligible residential strata unit within the urban stormwater catchment. This charge is uniform across all urban catchment areas to minimise administration costs.

Properties categorised as Business (Not being Strata Titled)

A stormwater management service charge is to be charged against each eligible assessment (not being strata titled) categorised as business within the urban stormwater catchment area based on the total area of the assessment.

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A charge of \$25 plus an additional \$25 for each 350m² or part thereof by which the area of the parcel of land exceeds 350m² for land within the Queanbeyan urban stormwater catchment area.

A charge of \$25 plus an additional \$25 for each 1,200m² or part thereof by which the area of the parcel of land exceeds 1,200m² for land within the Bungendore and Braidwood urban stormwater catchment areas.

The criteria for charging business properties by using property areas has been recommended using the guidelines provided by the Office of Local Government.

Scenario 1 – Business Strata Units Only

If the strata complex contains only business properties (i.e. not mixed development) the charge per strata unit will be calculated by using a charge of \$25 per 350m² of the land area occupied by the strata scheme (or part thereof), proportioned by the unit entitlement of each lot in the strata scheme. In the event that this approach results in charge of less than \$12.50 per unit, a minimum charge of \$12.50 will be levied on each strata unit. If the strata complex is located in the Bungendore or Braidwood urban stormwater catchment, the land area of 1,200m² is used for the charge calculation.

This method of charging is consistent with the methodology used to charge non-strata titled business properties.

Scenario 2 – Business and Residential Strata Units (Mixed Development)

If the strata complex contains mixed development (i.e. properties rated as both business and residential) the dominant rating category of the total parcel of land, using data provided by the Valuer General, must be determined and charges will apply for Business strata units or Residential strata units as previously adopted. In the event that a mixed development is 50% residential and 50% business, Council has the discretion to determine whether to charge the property as a residential or business property.

Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the *Local Government Act*. In addition, the following properties are also exempted from this charge under the provisions:-

- Rateable land owned by the Crown.
- Rateable land under a lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998.
- Vacant Land.

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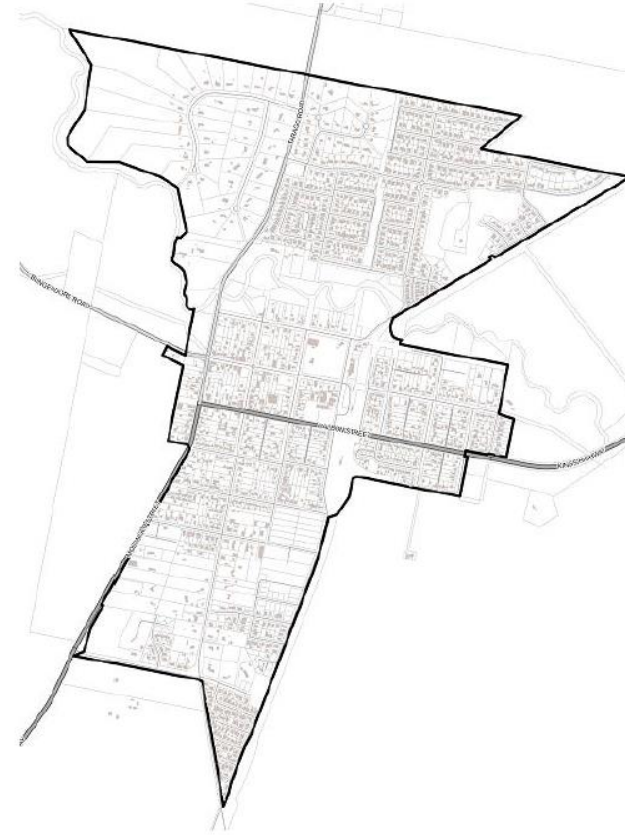
Councils are also not to levy the charge on properties where they do not provide a stormwater management service.

Type	Stormwater Levy 2020-21	Stormwater Levy 2021-22	\$ Change	No. Assessments/ Units	Projected Income 2021-22
Residential	\$20.00	\$25.00	\$5.00	10,275	\$205,500
Residential - strata/flats	\$12.50	\$12.50	-	5,334	\$66,675
Queanbeyan Business Premise (per 350m ²)	\$20.00	\$25.00	\$5.00	4,322	\$86,440
Bungendore/Braidwood Business Premise (per 1200m ²)	New charge	\$25.00	\$25.00	140	\$3,500
Business strata units (per 350m ²)	\$12.50	\$12.50	-	239	\$2,988
				20,310	\$365,100

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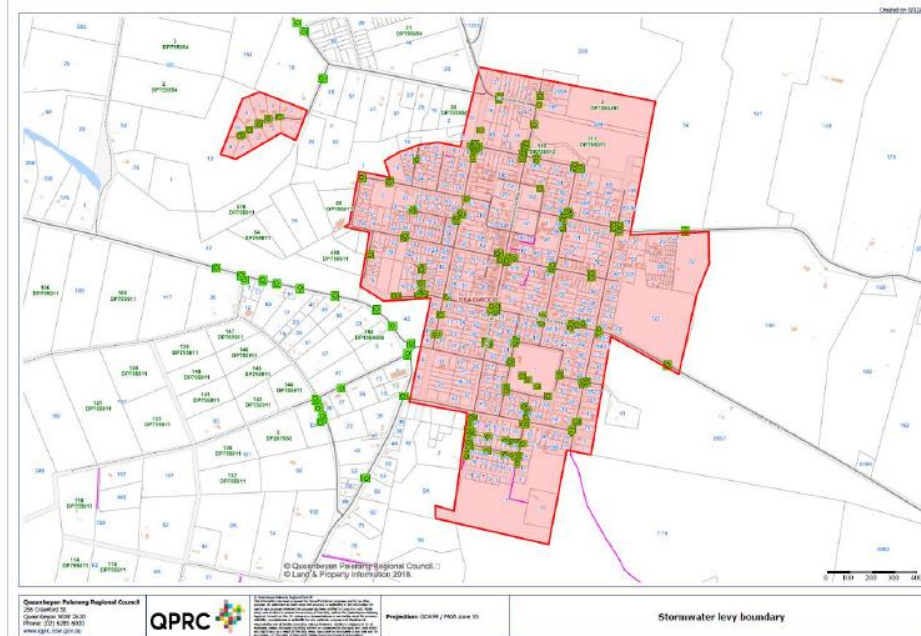


Map: Queanbeyan Urban stormwater catchment area



Map: Bungendore Urban stormwater catchment area

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Map: Braidwood urban stormwater catchment area

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Pricing Policy

Council has assessed the cost of providing each of its services and programs to decide who should pay – property owners, through higher rates, or users of services through fees and charges.

Council reviews its fees and charges on an annual basis with the view of optimising the revenue base whilst at the same time attempting to ensure that the level of fees and charges are fair and equitable for community members using Council services.

The spectrum of services and programs provided by Council is very broad; at one end are customers who consume private services, who directly obtain specific benefits. They should pay for the full cost of the service through user fees and potentially a market margin to achieve a commercial market return that can contribute to the provision of public type services. At the other end of the spectrum are those services that are provided for public good with little or no charge to the consumer of the service.

However, many of Council's services have a mix of public and private characteristics, so the challenge and opportunity for Council is to determine the most effective revenue strategy to fund the total service provision of Council. Strategically, this will enable Council to rebalance the revenue streams and identify those services that require future adjustments to the current service pricing regime. This supports Council's 'Narrow the Gap' principle which aims to progressively map and match asset and service expenses to related revenue sources, to inform and influence Council funding options so that the gap between those costs and revenues can be identified and policy levers utilised to improve alignment over time.

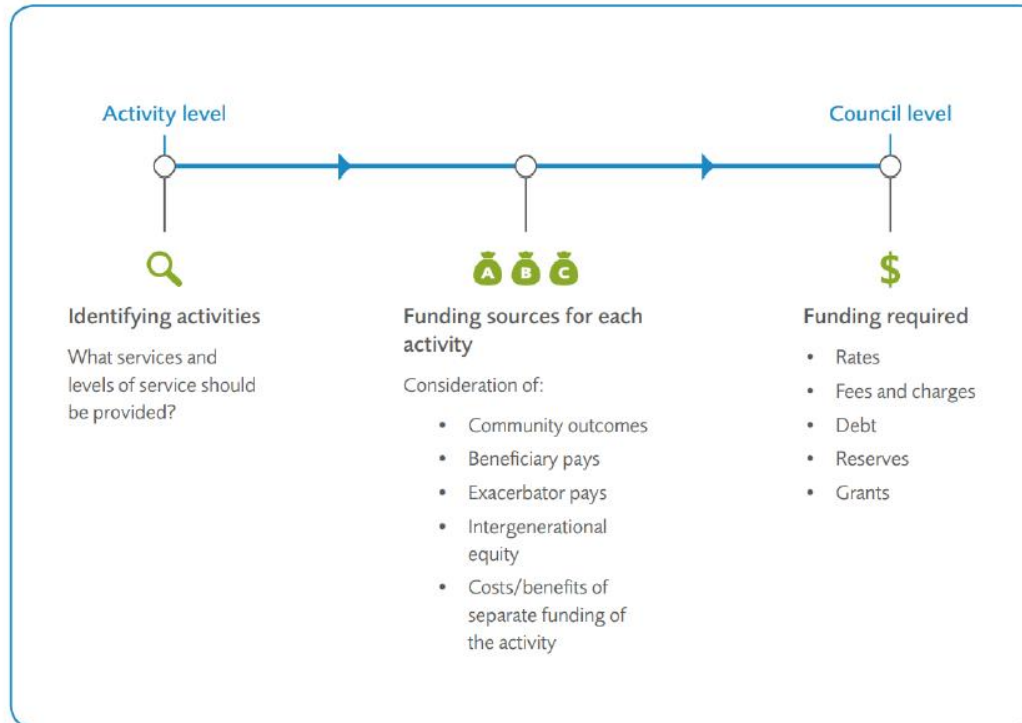
Service Funding Targets

Service funding targets set the level of revenue that is appropriate for users to contribute for services, and offsets the increasing cost of services otherwise passed on to ratepayers through the general rate. Private services that benefit specific users are often better funded by user fees and charges, however many of Council's services have a mix of public and private characteristics. Council determines the source of funding for each service, considering equity between generations, fairness and affordability. The targets are shown in the summary tables, with detail and explanation describing the relevant equity considerations.

The specified funding source proportions are indicative only. They are not intended as an exact proportion, rather as a guideline or target. It is recognised that within each activity in any given year there may be justification for variation from those proportions. This could be from changes to market conditions, government policy or the demand for Council services. In order to reflect the uncertainty involved in these targets a range in each activity has been assessed.

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Figure 4 – Methodology for determination of Service Funding Targets



Community Service Obligation

The first step to determine the most appropriate source of funding for each service is consideration of the community outcomes and distribution of benefits between the community as a whole, any identifiable part of the community, and individuals.

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Rating income is typically used to fund (or partly fund) infrastructure and services that are characterised as public goods or mixed goods where direct cost recovery is not practical or appropriate and where there are social reasons to distribute the cost of service provision across the community. The public benefit component for each Council service is also known as the Community Service Obligation (CSO).

A CSO arises when Council is required to carry out activities relating to outputs or inputs which it would not elect to do on a commercial basis, and which other businesses in the public or private sectors do not generally undertake, or which it would only do commercially at higher prices.⁷ Council's CSO's are generally funded by rates and non-specific grants (the Financial Assistance Grant).

In making a judgement and determination on the apportionment of CSO for each service and program, the following characteristics have been considered:

- 1. The user / beneficiary pays principle:** An activity should be funded on a user pays basis if an individual or group of individuals directly receive benefits of the activity exclusively and the costs of the activity can easily be attributed to that individual or group of individuals.
- 2. The intergenerational equity principle:** For long-life infrastructure and services that will continue to occur over time, future users should enjoy the same, or improved standard of services at an equivalent future cost.

For instance, investment in the community roads and stormwater infrastructure provides a long-term and ongoing benefit to the community, whereas a one-off grant for a particular activity will typically be short-term and temporary in nature.
- 3. The exacerbator / polluter pays principle:** The extent to which the actions (or inaction) of particular individuals or groups contribute to the need to undertake the service. The principle suggests that fees should be set to disincentivise activities that negatively impact the achievement of community objectives.
- 4. The costs and benefits, including consequences for transparency and accountability,** of funding the activity distinctly from other activities: This considers the efficiency or ability to separate and identify costs and then collect revenue, and the impact on demand for services.
- 5. Community merit principle:** The use of private goods and services can also result in benefits to third parties - people who don't directly use them. In these cases, Council considers that the service may be provided on the basis of community need rather than willingness to pay. Eg regional sporting facilities.

The following tables show the analysis for each Council Service and Program, rate the importance of the 5 considerations against each service from Low to High and provide Council's determination of the CSO.

⁷ *Steering Committee on National Performance Monitoring of Government Trading Enterprises (SCNPMGTE) 1994 p 8*

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Figure 5 Assessment of Community Service Obligation

Service	Program	Outputs	User/beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
Culture	Cultural Development	Exhibitions Community Workshops Cultural Arts Assistance Public Art Cultural & Arts Consultative Committee	H	M	L	H	H	90-95%	5-10%	Events are often run in public spaces, normally with no limits on attendance, with the intention of encouraging participation, vibrancy and liveability. Therefore, it is often difficult to identify and charge individuals, and not appropriate to charge for entry. The principal benefits are to the community as a whole.
	Performance	Live performance program Venue hire for events Q Board	H	M	L	M	M	25-35%	65-75%	Community attendance of performing arts events facilitated by QPRC can be easily traced to private benefit. Artists and organisations are clearly direct beneficiaries of the usage of the Q. There is also a public benefit in having the facility available to community members and community groups.
	Community Gathering	Community Centres Bicentennial Hall	H	H	H	M	M	65-75%	35-45%	QPRC's halls are predominantly used by community groups for social and recreational use. While individuals and local communities benefit from the use of the facilities there is also a public benefit in having halls available to all people in region.
	Events	Economic & Community Events Cultural Events Environmental Events Civic Events	H	L	L	H	H	90-95%	5-10%	Community attendance of events facilitated by QPRC can often not be traced back to private individuals. The principal benefits are to the community as a whole - these events bring people together, encouraging community identify and cohesion. They help build a sense of pride in the LGA and add to QPRC's reputation.
	Museums	Queanbeyan Historical Museum Queanbeyan Print Museum Braidwood Historical Museum	H	M	L	H	M	100%	0	Council's museums are opened by volunteers, and the cost of collecting museum entry would outweigh the benefit.
	Community	Children	Family Day Care Aboriginal Play School Children's Service Projects Early Intervention and Placement Program for young parents	H	H	L	M	H	5-15%	85-95%
Youth		Youth Centre Early Intervention & Placement Prevention Program Youth Interagency Network Youth Week Event	H	H	L	M	H	85-95%	5-15%	Although the benefits will accrue to the groups and individuals who are recipients of the funding, the development of young people provides benefits across the community. An improved quality of life delivers clear private benefits and this complements the wider community indirectly gaining from positive externalities such as an energetic and valuable community members / labour force. User pays is inconsistent with the idea of strengthening community initiatives.

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Service	Program	Outputs	User/beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
	Aged	Active Ageing	H	H	L	M	H	100%	0	User pays is inconsistent with the idea of strengthening community initiatives.
	Community Development	Programs and Projects Community Networks Support for Community Groups Social Planning Community Safety	H	M	L	M	H	95-100%	0-5%	Although the benefits will accrue to the groups and individuals who are recipients of the funding, the wider community also benefits from the expenditure. User pays is inconsistent with the idea of strengthening community initiatives. NSW Government has some CSO for community development and may provide program specific funding.
	Engagement	Community Engagement Target Groups Engagement Consultation Calendar Community Engagement Strategy	L	L	L	H	H	100%	0	The benefit of engagement and consultation is available to all residents and ratepayers.
	Customer	Integrated customer service Call Centre Client feedback Client Survey New Residents	L	L	L	H	H	85-100%	0-15%	The benefit of customer service is available to all members of the community. Some time spent on private benefit work such as providing copies of planning documents and information is able to be directly recovered.
Education	Library	Collection management Digital Services Regional Support	M	H	M	H	H	95-98%	2-5%	The availability of public facilities, recreational reading, school holiday programs, digital services and the availability of reference materials for research projects benefits the individual users - however imposing fees would result in a significant reduction in usage and issues. Some user charges can be applied for specialised services and programs. The acquisition of knowledge has a high public benefit through improved knowledge, greater literacy and a well educated community.
	By-Laws	Parking Private Carparks via agreements Abandoned Vehicles Local Order Policies Community Education Control of Burning	L	L	H	M	L	0	100%	The cost should be borne by traffic offenders and other offenders, as it is the carrying out of offensive activities that gives rise to the need for the service. Additionally, financial disincentives are put in place through fines. These services recovery significantly more revenue, through enforcement than the operating costs. This supports Council's transport and parking strategies that aim to improve access to on-street parking, and generate additional funding for reinvestment into the CBD.
	Animals	Companion Animals Management Animal Pound Suburban Wild Cat Patrol Stock on Road	H	L	H	M	H	55-65%	35-45%	The collection and eventual redistribution of animals in society provides significant environmental public benefits as their protection and overall quality of life is significantly improved. This activity also gives rise to private benefits for pet owners. Most of the income recovered is based on fines, and set by State Government regulation, outside Council control.

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Service	Program	Outputs	User/ beneficiary group	Intergenerati onal equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
Recreation	Indoor Sports	Indoor Sports Centre Operation Sporting Gallery	H	H	L	H	H	50-60%	40-50%	There are direct social and health benefits for the community derived from the availability of the Indoor Sports Facilities. Users of the facilities are also private beneficiaries and user fees reflect this; however they do not cover operational costs. The cost of owning and maintaining the facilities is funded by ratepayers, and the cost of operations is subsidised by ratepayers.
	Aquatic	Queanbeyan Aquatic Centre Operation Swim School Regional Swimming Pools	H	H	L	H	H	35-45%	55-65%	Swimming pools provide social benefits such as swimming lessons, leisure opportunities and fitness for the elderly, people with health issues, children, parents and all sections of the community. The users of the pools are private beneficiaries and direct user charges are in place; however they do not cover all operational costs. Hence ratepayers fund the cost of pool infrastructure, and subsidise the cost of pool operations. Council's strategy is to incrementally reduce the CSO to match the cost of infrastructure provision - but only if it assesses that the user fees remain affordable for the majority of users.
Business	Economic	Economic Development Marketing Smart Cities Initiative Regional Liaison Business Networks Business Excellence Awards Skills and Industry Development CBD Transformation Strategy	L	L	L	H	H	100%	0	Private beneficiaries are the individuals that gain employment, retailers, tourist operators, motels and other businesses, but the whole community benefit from an increased population, wealth, employment, higher standard of living, improved recreation and larger rating base.
	Tourism	Visitors Information Centre Tourism Planning Marketing Regional Coordination	M	L	L	H	M	100%	0	Increased visitation derived from tourism marketing and programs delivers economic benefit to business owners and employees, and the wider community through increased visitor spend, employment, improved recreation and more social events.
	Place Management	Business Liaison Christmas Promotion Presentation of the CBDs CBD Master Plan Shop Local Initiative Red Umbrella Markets / Pop Ups Place Activation	M	L	L	H	H	100%	0	Private beneficiaries are the individuals that gain employment, retailers, tourist operators, motels and other businesses, but the whole community benefit from an increased population, wealth and larger rating base. Place management delivers improved commercial returns, increased property values and activated safe public spaces for the whole community to enjoy.
	Saleyards	Braidwood Saleyards Truckwash	H	M	L	H	M	0	100%	Direct benefits accrue to the agents, buyers and sellers who use the facility, and user fees are set to recover costs + a commercial margin to reinvest into the future renewal and upkeep of the facility.
	Caravan Parks	Caravan Park Riverbank Café Lease	H	L	L	H	L	0	100%	The primary beneficiaries are the users and lessees of the properties. They are considered an investment type of asset and therefore a commercial rate of return is expected.

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Service	Program	Outputs	User/beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
Health	Food / Premises	Public Pool Monitoring Cooling Tower Monitoring Surface Water Monitoring Inspection of Swimming Pools and Spas Food Safety Inspection of skin penetration premises	H	H	H	H	H	85-93%	7-15%	There is a high level of public good in the general health monitoring and advisory service provided to the community. Public Health inspections of premises have private beneficiaries and recovered by user fees, but some user fees are set by legislation and therefore, full cost recovery is not always possible.
	Cemetery	Cemeteries Other Cemeteries Memorial Cemetery	H	H	M	H	H	25-30%	70-75%	There are private benefits for the families of the deceased. The public also benefits as family members can be buried in the community that they lived in. Council may review the pricing of cemetery services with a goal to not only recover the full cost of operation and provision of associated infrastructure, but to increase pricing to market levels. The current pricing is below market, and may be encouraging users outside the local government area to take up cemetery space for pricing reasons – at a detriment to local residents.
Development	Development Assessment	Development Applications Regional Panel Applications	H	H	M	H	L	90-100%	0-10%	There are two distinct beneficiaries of this activity, the first being the applicant and the second being the whole LGA community through the monitoring of development to ensure the region has quality, sustainable development. Fees and charges are capped by statutory limitations.
	Development Control	Development Contribution Plans Development Servicing Plans Local Planning Agreements	M	H	M	L	H	50-55%	40-45%	Development Control Services ensures the LGA grows in a controlled way that is environmentally sustainable, enhances community cohesion, and encourages high-quality developments. The benefits of improved infrastructure and co-ordinated growth will be felt across the LGA.
Urban Landscapes	Parks / Playgrounds / Sportsfields	Parks and Reserves Gardens and Urban Spaces Playgrounds Urban Trees Graffiti Removal Greenways Management	L	H	M	H	H	95-98%	2-5%	Beneficiaries are the users, both local and visitors to the LGA, and user groups such as sports clubs. It is not feasible to charge for many council facilities as you cannot restrict access to reserves and playgrounds. All residents have access.
	Public Amenities	Public Conveniences	L	H	M	H	H	100%	0	These benefits cannot be traced to individual use and therefore this is a public benefit. The provision of clean, safe public amenities benefit all users of community facilities, tourists and locals, and indirectly benefit local businesses who benefit from increased visitation to the region.
	Community Land	Bushland management Crown Land	L	H	M	H	H	100%	0	QPRC's community land is non-restrictive and available for use by the general public. These open areas generally provide private benefits for groups such as small families but the quality of the facilities provide benefits for the general public too.

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Service	Program	Outputs	User/beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
Natural Landscapes	NRM/Biodiversity	Native species conservation works Land management education Biodiversity survey and management planning	L	H	M	H	H	100%	0	The whole community benefits from council's undertaking to maintain and enhance the areas natural landscapes. There may be benefits to certain communities within the LGA, for example a program to eradicate pest animals from a particular area, in general the benefits of this service are to the community as a whole. This activity has long term benefits to protect the ecological, heritage, recreational and social values of natural and semi-natural areas. The work aids the health of the environment by protecting and restoring the land, water-based ecosystems to sustain their natural processes and to provide habitats for plants and animals, and to protect agricultural productivity.
	Vegetation	Biosecurity week control on Council land Biosecurity weed education, inspection and enforcement Biosecurity weed survey and management planning Pest animals on Council lands Bushland fire mitigation (incl hazard reduction) Grazing permits	L	H	M	H	H	100%	0	The whole community benefits from council's undertaking to maintain and enhance the areas natural landscapes.
	Environmental Health	Environmental Protection and Compliance Onsite Sewage System Management Reticulated Water Supply Monitoring	M	H	H	H	H	60-70%	30-40%	In investigating pollution events, it is often impossible to identify offenders or impractical to recover enforcement costs. The whole community benefits from these activities. Fines for breaches of legislation are set by legislation. Fees for certain activities apply - such as the installation of woodsmoke heaters. Legislation requires all drinking water suppliers to implement a quality assurance program for the safe supply of drinking water. Council has a partnership with NSW Health to monitor the supply network in proportion to the size of the population. The private beneficiaries of Council's OSSM inspection activity are the owners of onsite sewage systems. Whilst private beneficiaries are easy to identify, Council has adopted an efficient charging system, spreading the annual cost to all OSSM owners through an annual charge.
Sustainability	Education	Environmental Education WaterWise and SewerageWise Programs	L	H	L	H	H	100%	0	Enhanced awareness of the benefits of a sustainable council benefits the public, both now and into the long term future.
	Sustainability Planning	Sustainable Building and Infrastructure Planning	L	H	L	H	H	100%	0	Sustainability planning will benefit the general public both now and into the long term future.

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Service	Program	Outputs	User/ beneficiary group	Intergenerati onal equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
Land-Use Planning	Land-Use Planning	Planning Instruments Planning Proposals Planning Strategies and Policies Advice to Council on planning matters Regional Planning Rural Lands Strategy	H	H	M	H	M	80-90%	10-20%	Land-use planning is a legislative requirement which ensures that growth and conservation occurs in a controlled way that is environmentally sustainable, enhances community cohesion, encourages high quality developments and preservation of the LGA's built and natural resources. The benefits of improved infrastructure and coordinated growth will be felt community wide. Planning proposals are one of the means by which land-use planning occur and often benefit a particular landowner or group of owners.
	Profiling	Community Profile	L	M	L	L	M	60-80%	20-40%	Profiling provides information to support land-use planning for development that produces the best long term result for the public benefit. It is used by Council for land-use planning and also derives private benefit for developers and real estate businesses.
	Heritage	Queanbeyan-Palerang heritage Heritage Week and Awards	L	H	M	L	M	50-60%	40-50%	Nurturing QPRC's rich heritage items and areas enhances a sense of community and provides public benefit. An economic benefit is also provided in cases where properties are privately owned.
Transport	Roads	Sealed Roads Unsealed Roads Kerb & Gutter State and Regional Roads Intersection Treatment Street Sweeping Signs and Road Furniture Roadside Litter	L	H	L	L	H	80-90%	10-20%	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community. Private beneficiaries for works on State and Regional Roads include the NSW Government, contract fee arrangements reflect these arrangements.
	Bridges	Bridges and Culverts	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.
	Footpaths / Cycleways	Footpath Cycleway	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.
	Traffic/Safety	Road Safety Bus Stops Pedestrian Safety Traffic Committee South East Weight of Loads Cycle Strategy and Pedestrian Mobility Street Lighting	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community. Private beneficiaries of SEWOL are truck / freight operators, and they are charged through weight of loads arrangements by SEWOL.
	Parking	Carparks (CBD) Carparks - other	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.
	Public Transport	Transport Strategy	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.

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Pricing Principle Applied to Individual Fees

In addition to the strategic review of the CSO and direct user funding targets applied to each Service and Program, Council applies a pricing principle in the setting of each specific fee, in accordance with Figure 6. The pricing principles are referenced within the fees and charges document to provide transparency over the driving principle used in setting each fee.

Figure 6 Pricing Principles Applied to Individual Fees

Ref	Pricing Principle		Pricing Basis
A	Public Good	Service provides a broad community benefit. Inconceivable or impractical to charge for service on a user basis	Zero Cost Recovery
B	Practical Constraint	Service is a minor part of the overall operation of the Council, or the potential for revenue collection is so minor as to be outweighed by the costs of collection.	Zero Cost Recovery
C	Shared Benefit	Benefits from provision of the service accrue to the community as whole as well as individual users (Community Service Obligation).	Partial Cost Recovery
D	Stimulus	A stimulus to the demand for the service is required. In the short term, only part of the cost of the service is to be recovered.	Partial Cost Recovery
E	Evasion	Charging prices to recover full cost may result in widespread evasion.	Partial Cost Recovery
F	Amended	The service is targeted to low income users.	Partial Cost Recovery
G	Economic / Social / Community Welfare	Service promotes or encourages local economic or social activity	Partial Cost Recovery
H	Private Good	Service benefits particular users, making a contribution to their individual income, welfare or profits, without any broader benefits to the community.	Full Cost Recovery
I	Monopoly	Council has a monopoly over provision of the service and there is no community service or equity obligation.	Full Cost Recovery
J	Development	Fee set will enable Council to develop and maintain a service.	Full Cost Recovery
K	Contribution	Charges levied to compensate community for an increase in demand for service or facilities as a consequence of a development proposal.	Full Cost Recovery
L	Regulatory: Non-fixed	Fee charges to cover costs incurred by legislative requirements where no community service obligation exists.	Full Cost Recovery
M	Regulatory: Fixed	Fee fixed by legislation.	Regulatory
N	Market	Service provided is in competition with that provided by another council or agency (private or public) and there is pressure to set a price which will attract adequate usage of the service.	Reference Pricing
O	In-house	Service provided predominantly for Council use but sale to external markets may defray costs.	Reference Pricing
P	Entrepreneurial	The service is a profit making activity and the price paid by users should recover an amount greater than the full cost of providing that service.	Rate of Return Pricing
Q	Penalty	Fee charge is greater than cost of the service so as to act as a disincentive.	Rate of Return Pricing
R	Utility	Fee charges for possession, occupation or enjoyment of Council Land, Public Land and Air Space by Gas, Electricity, Telecommunications and Water Utilities.	Rate of Return Pricing

Draft Revenue Policy 2021-22

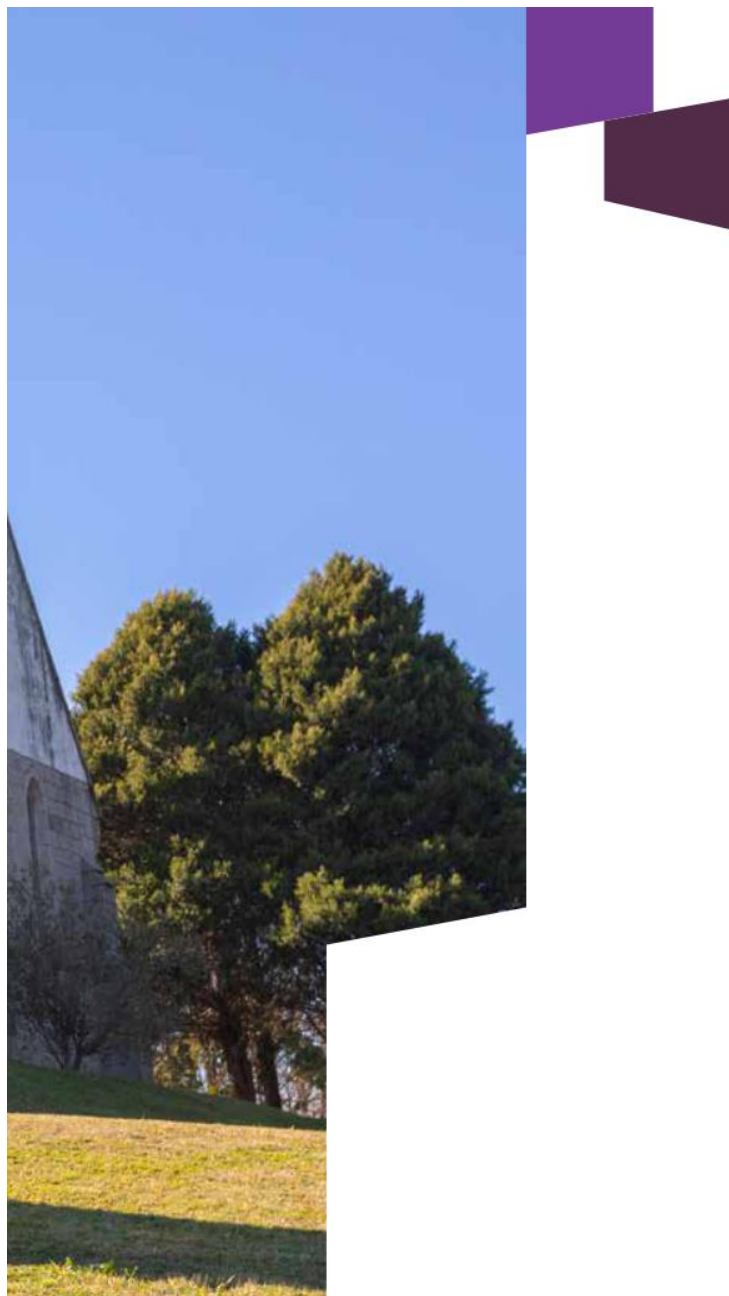


QUEANBEYAN-PALERANG REGIONAL COUNCIL **Draft Operational Plan**

2021-22







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1. FOREWORD

MESSAGE FROM THE MAYOR AND CEO

Welcome to Queanbeyan-Palerang Regional Council's draft Operational Plan for 2021-22.

The word 'resilience' has become a main feature of our community over the past two years and has become a regular part of our approach to business. Since 2019, we have all battled through drought, bushfire, three separate flood events and the impacts of COVID-19. It is a testament to our community that we have been able to dust ourselves off, keep moving forward and develop a greater community spirit that will benefit our region for many years to come.

From Council's point of view, the past two years have been incredibly challenging. Our standard activities of maintaining infrastructure, managing development, supporting community and monitoring environment have continued to be the cornerstone of our operations. However those disastrous events have required us to become a much more agile organisation, providing assistance to those displaced by bushfire, supporting our businesses and residents during COVID-19, attending to damaged infrastructure and increased advocacy with Government.

We receive substantial funding from the State and Federal Government to assist with disaster recovery, however generally these funds come through well after the works have been done, placing pressure on our reserves and cash flow, and will take several years to complete the repairs. This has required our approach to financial management to pivot as we deal with these challenges. The Budget Summary gives a sense of the funding issues and economic impacts. As seen in addendum 2, we still have quite a lot of disaster-related road works to complete in 2021-22.

The merger of Queanbeyan and Palerang councils is well in the rear view mirror as the move forward as a consolidated organisation. A harmonised approach to water, sewer and waste delivery and charging structures is one of the final

tasks we are aiming resolve in the 2021-22 financial year. Looking back over the past five years since the merger, it is amazing to see how far we have come, the hurdles we have cleared and the successes we have achieved, highlighted by the 2020 AR Bluett Award for the most progressive council in NSW.

One of those successes is our ability to attract grant funding to provide new and updated infrastructure for the community, including roads, bridges, playgrounds, sporting facilities and entertainment facilities. The draft budget for 2021-22 includes more than \$36m in grant funding for capital projects. While this funding is always welcomed, it does impact our operational budget with staffing costs, ongoing maintenance and depreciation to be taken into consideration.

Council's consolidated operating budget surplus of \$428,000 in 2021-22 is an improvement on the long term financial plan for 2021-22. However the general fund budget has fallen from a forecast operating deficit of \$3.2 million, to a budget operating deficit of \$6.5 million including losses of around \$2m as a consequence of COVID. Whilst Council has recognised \$1.7 million budget savings through organisational structural improvements between 2020 and 2022, overall the costs of operating Council's services and infrastructure has increased in real terms beyond the annual value of the rate peg. In 2021-22, Council will transition youth services and the operations of the Indoor Sports Centre to the well-respected PCYC.

The capital works program is fully funded through a combination of capital grants, developers contributions, new loans and reserve funds. Some of the highlights of the 2021-22 capital works program include:

- Further upgrades to the Braidwood Pool



Cr Tim Overall
Mayor



Peter Tegart
CEO (General Manager)

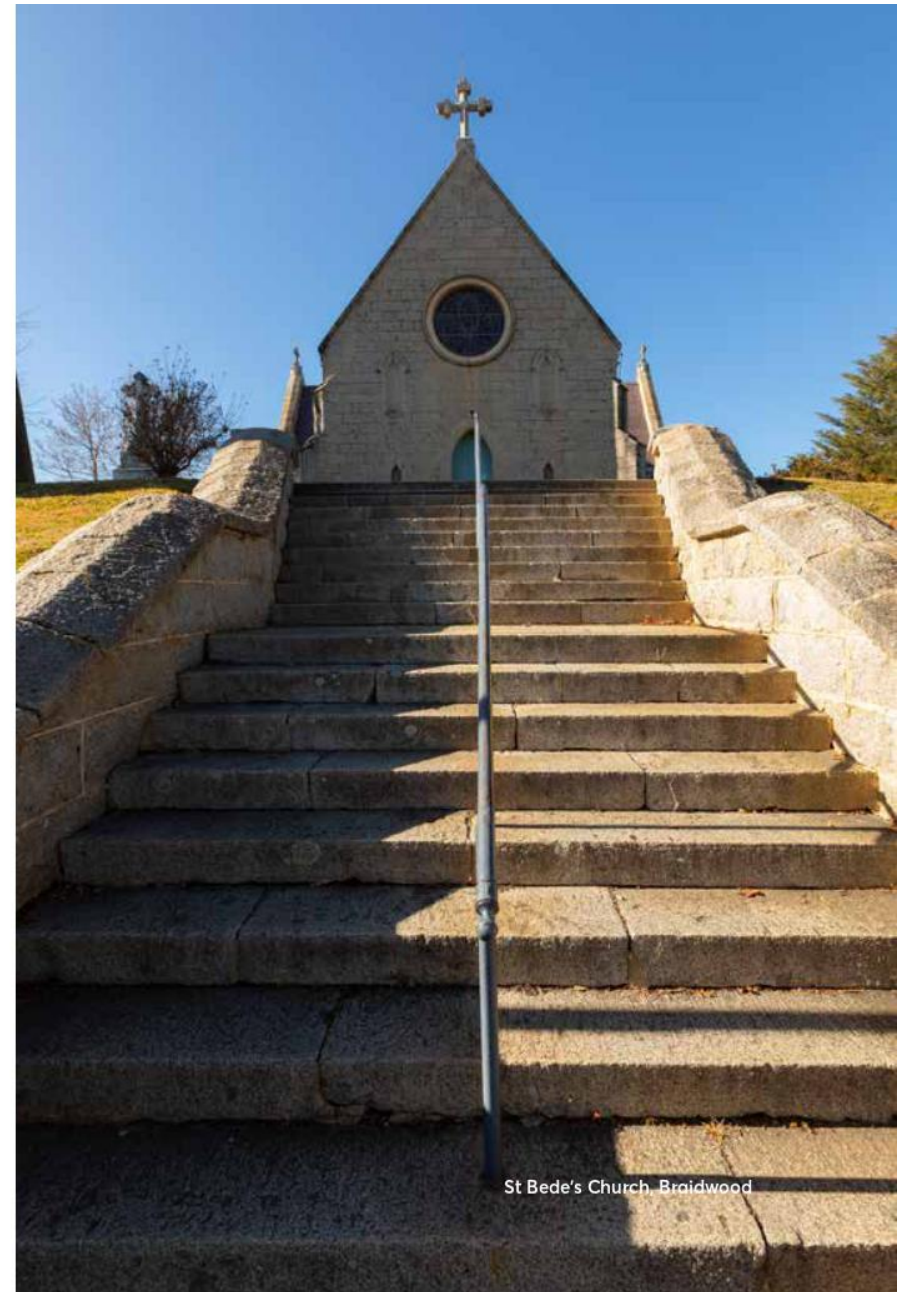
- Construction of the Regional Sports Complex at Jerrabomberra
- Finalising construction of Bungendore sports hub
- New playground for Bungendore
- Start of \$10m Captains Flat Road reconstruction project
- Replacement of bridges at Brick Kiln Lane, Foxlow St, Wallaces Gap and River Forest Road
- Commence construction of the Queanbeyan Civic and Cultural Precinct
- Planning for a decked car park in the Morisset car park area
- Upgrade of Queanbeyan's Monaro Street
- Relocation of Council's Bungendore office
- Finalising designs and planning for the upgrade of the Queanbeyan Sewage Treatment Plant
- New footpaths in Queanbeyan, Braidwood and Bungendore

In addition to the capital works program, our staff will continue to undertake regular maintenance on our assets, specifically our roads, bridges, parks and sportsfields and water and sewer infrastructure.

As highlighted in our Revenue Policy 2021-22, the rate peg for the financial year is 2%, meaning that our overall income from general rates can increase by \$795,000. That increase is quickly dissolved with staff Award increases of \$1.02m, insurance increases of \$159,000, emergency services levy increase of \$430,000 and a depreciation increase of \$2.2m.

Our fees and charges will generally increase by 4% while waste, water and sewer income is proposed to increase by 2.6% to meet growing costs for providing these services. Queanbeyan sewer costs will increase by a further 2% to provide funding for the Sewage Treatment Plant upgrade.

The draft Operational Plan, Fees and Charges and Revenue Policy are on public exhibition during May and early June 2021, with public comment encouraged via yourvoice.qprc.nsw.gov.au



St Bede's Church, Braidwood

2.

WHAT IS THE OPERATIONAL PLAN?

The Operational Plan is one component of Council's Integrated Planning and Reporting Framework. It is a sub-plan of the Delivery Program – and therefore is not a separate entity. The Delivery Program described the strategies and has a budget normally covering the four-year period of the program. The Operational Plan on the other hand spells out the individual actions that will be undertaken in a specific financial year to achieve those strategies.

The Operational Plan also includes the Council's detailed annual budget and is accompanied by Council's Revenue Policy and Fees and Charges which includes the proposed rates and annual charges for water, sewer and waste.

As Figure 1 shows, the Operational Plan forms part of a larger corporate planning process – the Community Strategic Plan sets the community's agenda for the future; the Resourcing Strategy identifies

the dollars, assets and staff resources Council needs to deliver on community's aspirations; the Delivery Program sets out Council's strategic response to these aspirations; the annual Operational Plan outlines Council's activities in each financial year. Figure 2 identifies how the various levels of the planning framework relate to each other.

The 2021-22 Operational Plan is a little different to usual as it does not align with a Delivery Program. The postponement of the local government election in September 2020 due to COVID-19 means that the 2021-22 financial year will not have a Delivery Program associated to it. This is not an unusual occurrence and one that Council dealt with following the merger in 2016. That being said, the projects and activities outlined in this draft Operational Plan are still aligned to the priorities identified in the Community Strategic Plan.

Figure 1: How the components of the Integrated Planning Framework relate to each other

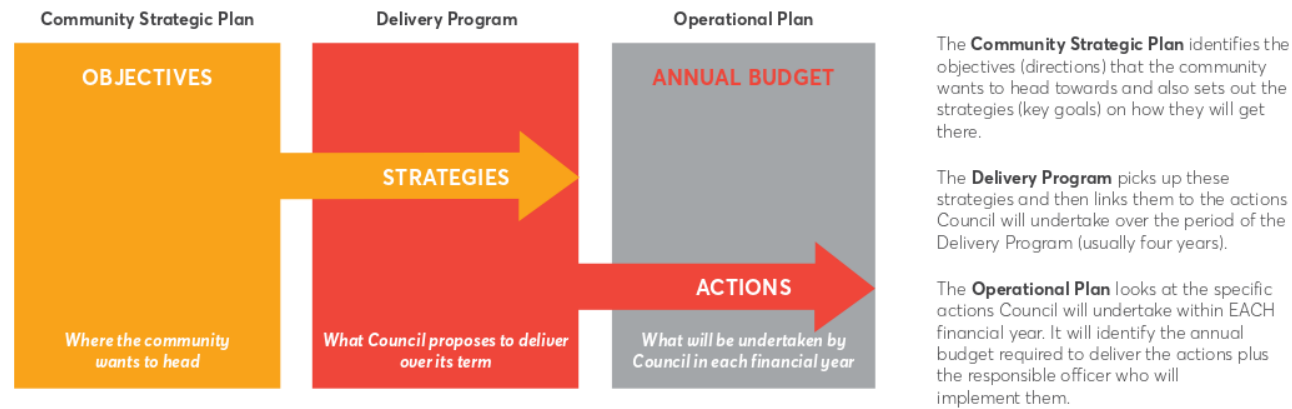
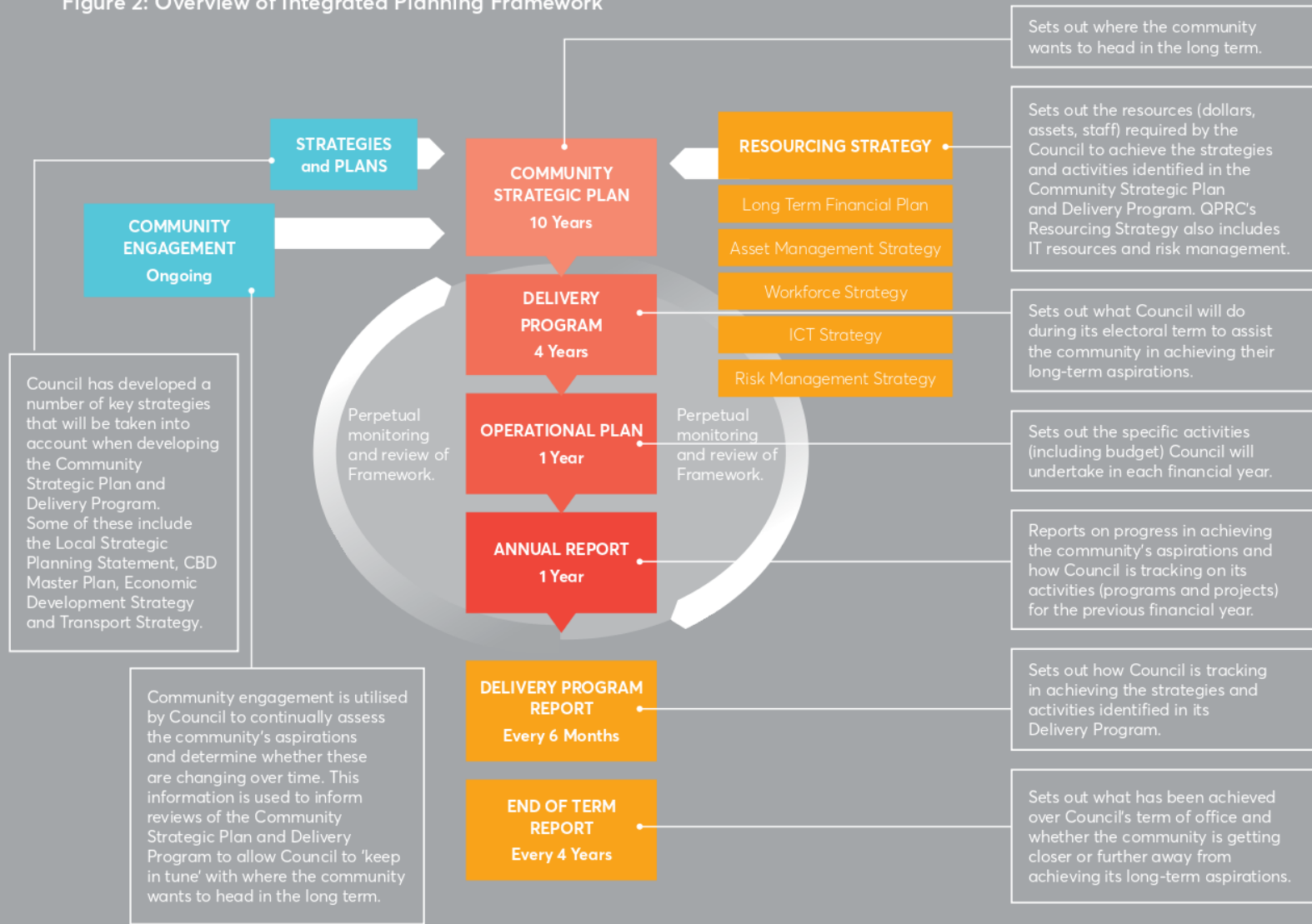


Figure 2: Overview of Integrated Planning Framework





3.

ABOUT US

QUEANBEYAN-PALERANG – WHO WE ARE

Queanbeyan-Palerang is located in south-eastern NSW and lies adjacent to the Australian Capital Territory (ACT). The Council came about after a merger in 2016 of the former Queanbeyan City and Palerang councils. The data provided on these pages is sourced from <https://forecast.id.com.au/queanbeyan-palerang/> or other sources as identified.



8



ASSET BASE

\$1.97 billion



TOTAL BUDGET

\$300 million



WORK STATUS

Unemployment rate of **2.3%** compared to Regional NSW rate of 6%. **65.1%** of the working population travels outside the LGA to work. (<https://www.dese.gov.au/small-area-labour-markets-publication-January-2021>).



INCOME

25% of the population earned a high income (\$1,750 or more per week) compared to 12.2% of Regional NSW population





Bindi Brook causeway in Nerrig will be upgraded during 2021-22 thanks to Fixing Country Bridge funding.



4.

OUR ELECTED REPRESENTATIVES

Queanbeyan-Palerang Regional Council consists of 11 councillors who are elected from the entire local government area. The Mayor is elected for a two-year term by the councillors whilst the Deputy Mayor is elected for one year. The next local government election will be held in September 2021. Council has previously resolved to conduct a constitutional referendum regarding a popularly elected Mayor. This resolution was later overturned by Council. No referendum will be undertaken at the 2021 election.



Cr Tim Overall
Mayor



Cr Michele Biscotti
Deputy Mayor



Cr Peter Bray AM (Dec)



Cr Brian Brown



Cr Pete Harrison



Cr Trevor Hicks



Cr Peter Marshall



Cr Radmila Noveska



Cr Mark Schweikert



Cr Trudy Taylor



Cr Kenrick Winchester

Cr Peter Bray retired from his role as councillor in July 2020 due to ill health. Cr Bray passed away in August 2020. Cr Bray served as councillor for 12 years and was elected as Deputy Mayor for four consecutive one-year terms.

5.

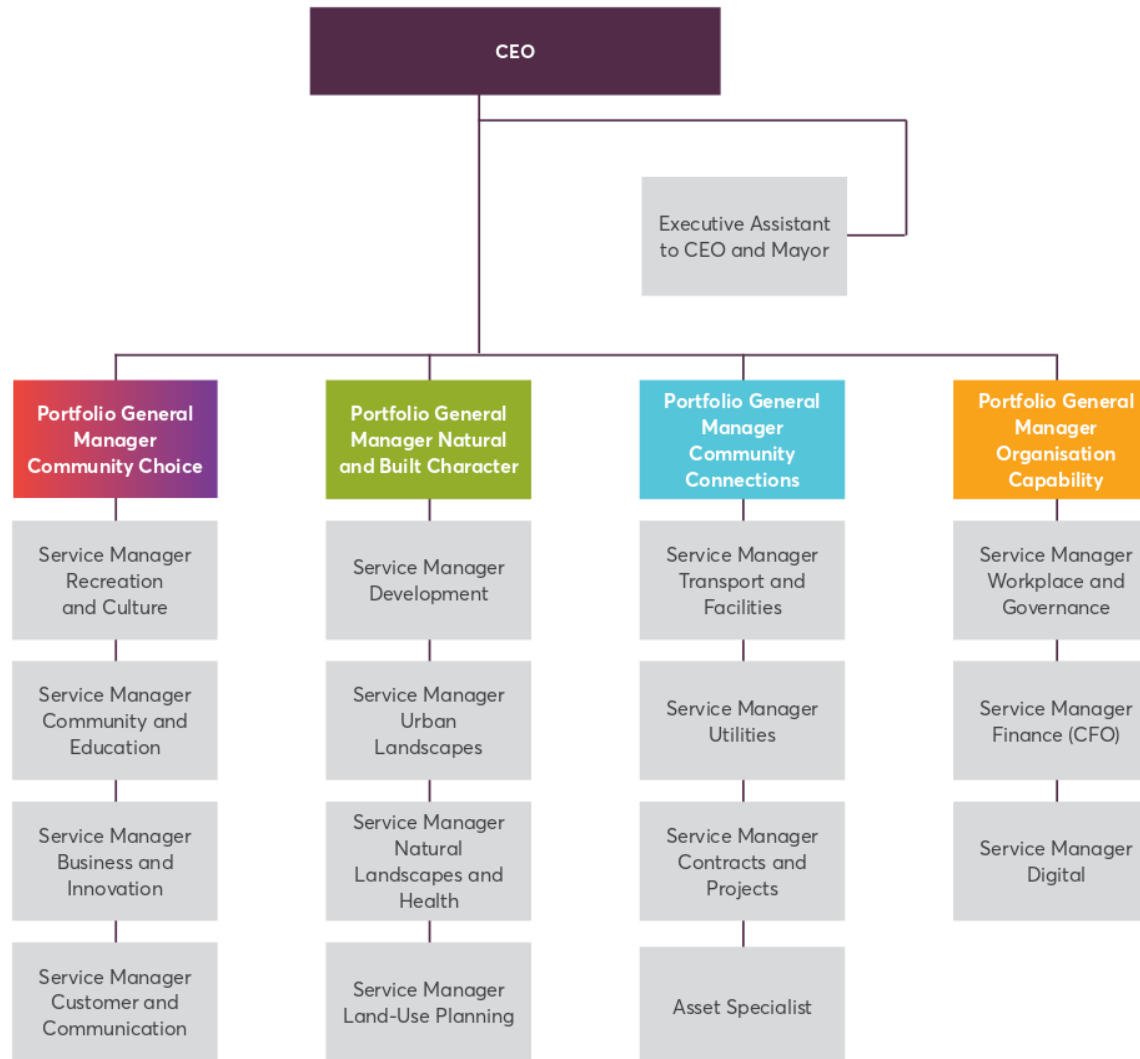
COUNCIL'S ORGANISATIONAL STRUCTURE

Council's staff is organised around a **portfolio structure** which aligns with the Strategic Pillars identified within the Community Strategic Plan. These Strategic Pillars are **Community, Choice, Character, Connection** and **Capability**.

The CEO heads the Executive Team consisting of four Portfolio General Managers who in turn are responsible for managing 14 Service Managers who deliver services, programs and projects aligned to the Strategic Pillars.



An artist's impression of the new
Queanbeyan Civic and Cultural Precinct.
Construction will start in 2021-22.



6. THE EXECUTIVE TEAM



Peter Tegart
CEO (General Manager)



Jacquelyn Richards
Portfolio General
Manager
Community Choice



Michael Thompson
Portfolio General
Manager
Natural and Built Character



Phil Hansen
Portfolio General
Manager
Community Connections



Andrew Knight
Portfolio General
Manager
Organisation Capability



Following the relaxation of COVID-19 restrictions, Council was able to resume children's activities at its Libraries in late 2020.

7.

WHAT THE COMMUNITY HAVE TOLD US

During 2016-17 Council sought the views of the community to ascertain what they want to see happen in the region over the long term. The Community Strategic Plan provides a comprehensive overview of this engagement process. At the macro level, this engagement has identified the community's broad likes and dislikes and the key strategic priorities they would like to see addressed. Figure 3 below sets out these Strategic Priorities. A new survey was commissioned in early 2020 which will inform the next Delivery Program. During 2021-22, Council will be engaging with the community to inform a new Community Strategic Plan which will be presented to the newly elected Council for endorsement.

Figure 3: Key findings of the Community Engagement – What you have told us





Council has focused on early engagement with businesses and landlords to inform the Monaro St upgrade project.

8.

THE COMMUNITY VISION AND ASPIRATIONS

The community engagement exercise asked the Queanbeyan-Palerang community to identify their long-term aspirations for the region. This is set out in their Vision of what they want our region to be within the next 10 years and a series of aspirational statements (which set out specific desires within the quadruple bottom-line of community, economy, environment and leadership as well as infrastructure.) These align well with the strategic pillars of Community, Choice, Character, Connection and Capability.

QUEANBEYAN PALERANG Our Vision – Our Future

A place offering a wonderful lifestyle for residents, families and visitors, a lifestyle created in large part by passive and active enjoyment of the natural and built environment.

The lifestyle is friendly, safe and relaxed – the result of living in an environmental haven, with clean and pristine waterways and bushland, well maintained public spaces and a commitment to sustainable energy and waste.





Our Aspirations are:

<p>COMMUNITY</p>	<ul style="list-style-type: none"> • We are a friendly and caring community • We feel safe in the places we visit in our built and natural environment • We respect the indigenous relationship with the land we live on • Our community and our identity are made vibrant by the expression of arts and culture around us
<p>CHOICE</p>	<ul style="list-style-type: none"> • We have a diverse, resilient and smart economy fostering businesses that create jobs and wealth for all in our community
<p>CHARACTER</p>	<ul style="list-style-type: none"> • We enjoy the natural beauty and opportunity of our natural environment, and act to protect it through our management of energy and waste • We take pride in our public places, which provide an unique civic identity
<p>CONNECTION</p>	<ul style="list-style-type: none"> • We are well connected to accessible services and facilities that provide our needs for living, work and leisure
<p>CAPABILITY</p>	<ul style="list-style-type: none"> • We are served by a Council that listens to us and responds in our best interests in all their actions, and provides the leadership we need to achieve our common aspirations



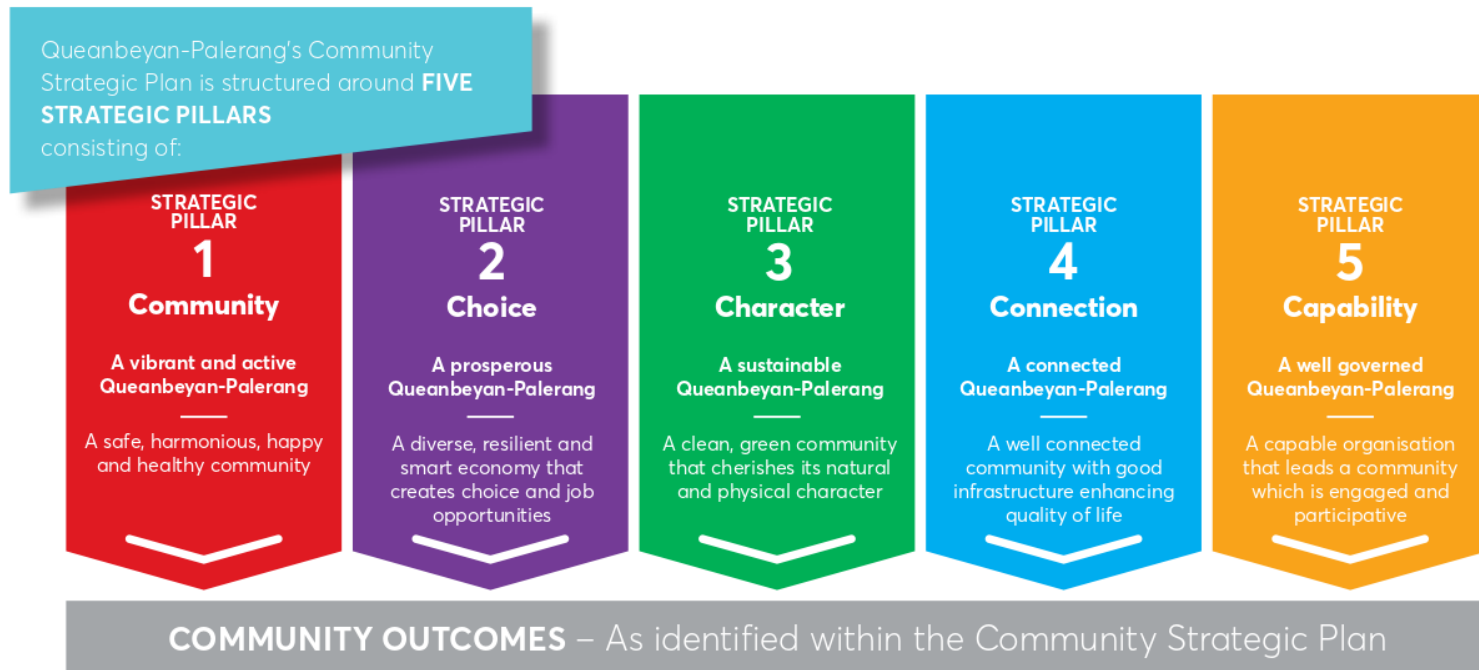
9.

THE STRATEGIC PILLARS

The challenge for Queanbeyan-Palerang Regional Council is turning the community's long-term vision, aspirations and strategic priorities into reality. To assist with this process the Integrated Planning and Reporting Framework requires councils to set out their strategic actions within a quadruple bottom-line structure based around **community, economy, environment** and **leadership**. QPRC has defined these as Strategic Pillars of **COMMUNITY, CHOICE, CHARACTER** and **CAPABILITY**.

The community engagement process with residents of the region gave Council a very strong message that there is a need to address key infrastructure issues particularly in regard to roads, communications and access to services. In response to this Council has developed a fifth strategic pillar based on **CONNECTION**. Accordingly QPRC's Community Strategic Plan is built around five Strategic Pillars consisting of:

Figure 4: The Strategic Pillars



Within each Strategic Pillar, the community have told Council what they want to see achieved and outlined what they saw as important arising from their feedback during the community engagement process. This is set out in Figure 5.

Figure 5: What the community have said

COMMUNITY	A safe, harmonious, happy and healthy community leading fulfilled lives	The community share a common appreciation of the benefits of living in a place that offers the opportunity for strong social and environmental connections traditionally associated with country or rural communities.	They believe the region is a community that is neighbourly, friendly, caring and inclusive. However, concern was raised over perception of safety and dissatisfaction with the provision of sports and recreation facilities and playgrounds.
CHOICE	A diverse, resilient and smart economy that creates choice and job opportunities	The community strongly believe that their geographical proximity to the population, services and facilities of Canberra provides opportunity to develop and expand the region's economic assets. In particular they believe there is good opportunity for tourism expansion. They also feel affordable	living and amenity provided by the region gives them an economic advantage. The rejuvenation of the Queanbeyan CBD and construction of a cinema as well as providing public amenity in the rural villages is seen as being very important.
CHARACTER	A clean, green community that cherishes its natural and physical character	The community strongly value the natural beauty of the region and country lifestyle opportunities this provides. They identify with the open spaces, countryside, rivers and other water bodies which characterise the region. They also take pride in the built environment consisting of parks and gardens as well as heritage elements within the urban areas. However	maintenance of the public realm was seen as being very important and needing greater emphasis. Residents desire an improvement in their surroundings with improved public amenity and public realm (streetscapes, parks and gardens).
CONNECTION	A well connected community with good infrastructure enhancing quality of life	The good maintenance of the public realm and connection within the community were seen as very important to the quality of life for residents. This included the need to have well maintained infrastructure, good waste management, roads, access to public transport and good traffic management. In particular, the need to be able to travel around the region easily and safely was seen	as paramount. Social connection issues were also seen as being very important such as access to communication services particularly for rural residents whilst access to social services like healthcare, education and sporting facilities were seen as important for those residing in our rural villages and rural areas.
CAPABILITY	A capable organisation that leads a community which is engaged and participative	The community saw it as very important to be served by a Council that is responsive, representative, equitable, open to scrutiny and willing to address red tape. They saw the creation of Queanbeyan-Palerang Regional Council as an opportunity to reset the clock and have an effective and responsive	Council with a fair rates structure, strategic planning and a vision that is funded and provides value for money. In particular they want to see improved community engagement and communications.

10.

THE OPERATIONAL PLAN - BUDGET 2021-22

Budget Statement 2021-22

Overview

The 2021-22 budget process has been different than normal for Queanbeyan-Palerang Regional Council as the Operational Plan does not align with an adopted Delivery Program. This anomaly is due to the COVID-enforced postponement of the local government election from 2020 to 2021. While this has resulted in an adjustment to processes, the end result will still deliver millions of dollars worth of asset maintenance renewal and development. The activities, projects and strategies outlined in this Operational Plan align with the strategic pillars that feature in the Community Strategic Plan and Delivery Program.

Council's budget has grown to more than \$300 million in 2021-22, including \$143 million of capital works.

Council's Long Term Financial Plan was forecasting short-term operating deficits until 2021-22, that were to improve over time into a surplus position. The improvement is driven by a financial strategy of increasing fees and charges, implementing dividends from the water and sewer funds, reducing operating costs through merger and efficiency savings, and deferring some capital expenditure.

Council's consolidated operating budget surplus of \$428,000 in 2021-22 is an improvement on the long term financial plan for 2021-22. The water and sewer fund positive results have covered over the general fund budget, which has fallen from a forecast operating deficit of \$3.2 million, to a budget operating deficit of \$6.5 million.

Whilst Council has recognised \$1.7 million budget savings through organisational structural improvements between 2020 and 2021, overall the costs of operating Council's services and infrastructure has increased in real terms.

On a cash basis, all funds have a fully funded budget result, with the \$143m capital works program being funded through a combination of capital grants, developers contributions, new loans and reserve funds.

Thanks largely to our success seeking and securing government grants, and often matching those funds with debt or other contributions, we've been

able to accelerate investment in the renewal and upgrade of infrastructure assets such as: Nerriga Road, Regional Sports Complex, upgrade of timber bridges, Monaro St upgrade, Queanbeyan Civic and Cultural Precinct and the Captains Flat Rd reconstruction. Many of those assets were largely responsible for the combined infrastructure backlog disclosed in the former councils' financial statements pre-merger.

This budget statement relies on the forecasts adopted by Council with the Long Term Financial Plan, and relies on the continued rigour of financial management to meet the operating results predicted in the Delivery Program to meet the financial performance benchmarks expected by Government.

Environmental Levy

While further decisions are required from the Council that will be elected in September 2021, the current Council has flagged a proposed special rate variation (SRV) to fund an Environmental Levy as part of the 2022-23 budget process.

Special rate variations are the only way that a Council can increase its general rate revenue outside of the rate peg amount that is set by the NSW Independent Pricing and Regulatory Tribunal (IPART). IPART has developed a thorough process for councils to follow to ensure the community is aware of the impact and need of the SRV and that Council has considered other ways to address the funding issue.

The former Queanbeyan City Council had a 5.8% SRV approved in 2010-11 to assist with funding upgrades and maintenance of roads, footpaths, parks and sportsfields. This SRV was well-supported by the community, with Council regularly reporting on progress of the program.

Council manages more than 4,900 hectares of land, which includes 67 bushland reserves and 1,840km of rural road reserves. Of that land, 28% is considered to have high environmental value vegetation and there are 10 endangered or critically endangered species on Council-managed land.

Council does not have the required resources or funding to deliver the programs shown on the following page, which is leading to poor environmental outcomes and low customer satisfaction rankings. While grant funding can become available, Council is unable to rely on this income to put in place ongoing programs and projects.

The proposed Environmental Levy would focus on the following programs:

Program	Core scope
Biodiversity conservation	Protect and improve native vegetation, threatened species, bushland reserves
Biosecurity control	Eradicate and contain priority weeds (+pest animals, diseases)
Catchment management	Improve water security, groundwater dependent ecosystems, erosion
Environmental health	Monitor water and air quality; prevent and manage pollution incidents
Climate action	Mitigation, adaptation/resilience, energy

If the newly elected Council resolves to proceed with a SRV application, further community information and engagement will be undertaken to clearly show the community the costs of the levy and the benefits that the community would see.

The Environmental Levy would deliver \$1.5m in income and be restricted for use on the identified environmental projects. The average environmental levy would be \$55 and it would consist of a fixed base amount and an ad valorem charge on the value of the land.

The proposed environmental levy would be a 3.65% increase on the general rate, on top of the normal rate peg of 2.5%, making up the special rate variation of 6.15%.

The intended timeframe of the special rate variation application would be:

- Initial community consultation with the exhibition of the 21-22 Operational Plan - June 2021
- Council resolution to proceed with application - October 2021
- Submit intent to IPART - November 2021
- Community engagement - November 2021-January 2022
- Complete IPART application - February 2022
- IPART conduct consultation - March 2022
- IPART announcement - May 2022
- Implemented (if approved) - 1 July 2022

Stormwater levy

Residents living in the Queanbeyan urban area have paid a stormwater levy for a number of years. In 2021-22 this levy is proposed to increase from \$20-\$25. The levy funds the upgrade and maintenance of the stormwater network.

Council intended to introduce a stormwater levy to Bungendore and Braidwood urban areas in 2020-21, however chose to postpone the levy by one year due to COVID-19. The levy is proposed to be introduced from 1 July 2021 and will be charged at \$25 per property. The levy will be used to fund the upgrade and expansion of the network.

COVID-19 recovery

As restrictions have eased, Council's businesses and services have returned to near business as usual, albeit with COVID-19 measures such as social distancing, using the Service NSW check-in system and sanitisation still occurring.

The full impact of the COVID-19 pandemic will be further understood as part of the 2020-21 financial statements, however previous reports to Council have indicated a significant downturn in income in Council's main businesses, such as The Q, Aquatics and Indoor Sports. It is estimated that COVID had a \$2m impact during the 2020-21 financial year.

Disaster recovery

Following the devastating bushfires of November 2019 - January 2020, Council has suffered from three minor flooding events during the ensuing 18 months. While disaster recovery funding is provided to cover the majority of repair works, this is generally not provided until well after the works are complete, placing significant pressure on Council's unrestricted cash balance. Transport for NSW has approved \$28.6m for natural disaster projects over a two-year period for the reinstatement of assets, clearing of drains and removal of burned roadside vegetation. Council has included \$20.5m in the 2020-21 budget for these works, with the remaining funding in the 2021-22 financial year.

Under the disaster funding agreements, Council staff are unable to undertake the works, with contractors required. Due to the large scale of disaster damage, Council has struggled to engage contractors with the capacity to complete the works.

As a result, Council has made representations to the NSW Government to amend the disaster funding process to allow Council to complete works

themselves if external assistance is not required and a different approach to funding to ease pressure on Council's cashflow position.

Council continues to operate the Bushfire Recovery Centre in Braidwood, with focus moving from recovery to future resilience. Funding for the centre to continue into 2021-22 has not yet been confirmed.

Deferred election

Due to the impact of the COVID-19 pandemic, the local government elections scheduled for September 2020 have been postponed until September 2021. Council held \$500,000 in reserves for the election, which has now been allocated for the 2021-22 financial year.

Rates harmonisation

Following the merger in 2016, councils were unable to harmonise their rating structures until the 2020-21 financial year. Council undertook extensive engagement activity in 2019-20, including the use of a community reference panel, to consider and adopt a harmonised rating structure for the Local Government Area. The harmonised rating structure was adopted in June 2020 and implemented from 1 July 2021.

Rates in 2021-22

Rates notices in July 2021 will be affected by these main factors:

1. Council's total rates income for the year will be increased by the rates peg of 2.0%. The rates peg is not the amount that each individual rates assessment can increase, but the increase in the total rates income that Council receives
2. Introduction of \$25 annual charge for stormwater in Bungendore and Braidwood – to fund the expansion and upgrade of stormwater networks
3. Increase annual charge for stormwater from \$20 to \$25 in Queanbeyan – to fund the expansion and upgrade of stormwater networks
4. Adoption of the new pricing structure for the Palerang Communities Water and Sewerage Schemes that:
 - Increases the residential water access charge to \$556.
 - Increases the water usage charge to \$3.72 per kilolitre.
 - Increases the residential sewerage charge to \$1,133
5. Increase the annual charge for existing users of the Queanbeyan Sewerage Scheme by 10% over 5 years (or 2% each year) plus the annual indexation – for the upgrade and expansion of the Queanbeyan Sewerage Treatment Plant
6. Harmonisation of Waste Management Charges, with a phased

implementation over 3 years from 2021-22 (see additional report to 28 April Council meeting)

7. All other annual charges will be increased by 2.0%.
8. Discretionary user fees and charges will be increased by a base level of 4%.

Harmonised waste charges and QPRC Waste Strategy

Council has developed a Waste Strategy for QPRC which aims to achieve the targets set by NSW Government, address inefficiencies created by the merger, meet community expectations and achieve a harmonised set of charges across the local government area. The draft Waste Strategy proposes a number of recommendations, including:

- Analyse collection methods to determine best method (in-house or outsource)
- Expand Food Organics and Garden Organics collection to Queanbeyan urban (inc Googong and Jerrabomberra)
- Expand education resourcing, with a specific focus on waste.
- Expand bulky waste collection to all properties with urban collection service
- Introduce a general waste charge to all properties in the local government area
- Construct and operate a FOGO facility to process organics collected within the local government area
- Continue to rehabilitate landfill sites
- Reduce hours of Queanbeyan Waste Minimisation Centre
- Due to ongoing contamination issues, only provide residual waste bins in public areas

The Strategy proposes the introduction of a general waste charge to properties in the former Queanbeyan City Council area. The approach the charges is discussed in a separate report to Council's April 2021 meeting.

Fees and charges

Council's fees and charges have generally increased by 4%.

Growth

The QPRC local government area continues to be one of the fastest growing areas in inland NSW, with nearly 1,000 new residents calling the LGA home each year. We've set a target that the number of staff to resident ratio continues at around 7.5 staff per 1,000 residents – less than at the time of

merger. Similarly, as we continue to build new assets such as the Regional Sports Complex and commission new assets constructed by new release developments such as Googong, our asset base grows by around \$90m each year. With that brings increased maintenance demands and growth in depreciation, which in turn impacts the operating result (or bottom line).

The infrastructure capital (renewal, upgrade, new) and maintenance expenditure for 2020-21 is illustrated from page 32.

Staff

Our staff FTE has grown to deliver existing, new or expanded services into the merged LGA, appointed to fill 'gaps' in some specialisations or projects, or to 'harmonise' the level of service across the LGA. While those services, standards and levels of service are being progressively reviewed by Council (which may influence organisation structure and staffing levels later), we've seen staff FTE grow from around 400 at time of merger to over 460, with around 15% on fixed term engagement to correspond with grants and other projects.

Our investment in wages and training of staff over \$45.9m represents around one-third of our operational expenditure, while typically 10% of that cost supports capital infrastructure works.

And as over 75% of our staff reside in the LGA, they contribute to community life and the local economy

Contracts and Supplies

Supporting local and regional business is important. Council can't always employ or provide specialist staff, plant or equipment in house, and looks to the private sector to provide that expertise or augment our staff in peak periods of activity.

We engage a trades and services panel, and regularly call quotes or tenders for the larger jobs such as road sealing, water main servicing, roadside slashing or weed spraying. Over one-third of our operating expenditure (\$50m) is paid to contractors and suppliers.

We recognise there will be cost premiums to recruit staff and contractors while Snowy 2.0 and the COVID recovery stimulus processes are conducted.

Grants

A significant contributor to the capital costs of infrastructure and operational costs of community and environmental services, is grants from the Commonwealth and NSW Governments, representing one quarter of total

income. The NSW Government in particular, has directed funds to merged councils and regional communities. While the financial assistance grants (FAG) have flat-lined in recent years for local government generally, that contribution of \$6.2 million through the Commonwealth offsets some of the gaps in human and cultural spending. Council continues to acknowledge the support from both Governments.

Collaboration

Much of the efficiency to be gained by the sector is through partnerships – especially with other governments and councils, such as the Canberra Region Joint Organisation (CRJO). Council also works closely with NSW Department of Premier and Cabinet and the ACT Government through the memorandum of understanding to better align networks, policy and services across the border, to augment public and private sector investment in the region and to reduce red tape.

Economic Impact

It is important to recognise that Council is one of the largest employers in the area, and is indeed the largest local government in the Canberra region. To that end, the multiplier effect of around \$100m in wages, supplies and contracts by Council into the local and regional economy is estimated at \$220m. (source: ID Profiler)

Services

The Operational Plan tabulates the value of each of the 25 services within the five strategic pillars of Community, Choice, Character, Connection and Capability. Clearly, the bulk of our expenditure goes on maintenance of infrastructure assets (eg roads, bridges, water, sewer, buildings) and the services they support (eg recreation, library, cultural and sports centres).

Broadly speaking, Council's 'narrow the gap' principle suggests the maintenance, renewal and debt servicing is funded by rates and annual charges, supported by grants; while many of the services based on assets such as pools are partly funded by fees and grants. Our other services such as development activities are mostly covered by statutory and user fees.

The operational expenditure by Service is illustrated from page 38 onwards.



Budget position - all Funds

Category	Budget 2020-21 \$,000	Draft Budget 2021-22 \$,000
Income		
Rates, Levies & Annual Charges	-75,753,573	-78,812,122
User Charges & Fees	-30,369,876	-33,371,545
Interest and investment income	-4,000,000	-4,000,000
Other Income	-2,095,819	-2,219,430
Operating Contributions	-1,432,600	-1,058,917
Operating Grants	-42,806,446	-34,686,807
Profit or Loss on Disposal	-1,025,000	0
Total Income	-157,483,314	-154,148,821
Expense		
Employee Costs	44,993,874	45,940,076
Borrowing Costs	4,274,038	4,318,814
Materials & Contracts	72,274,283	67,936,201
Depreciation & Impairment	28,054,525	30,306,535
Other Expenses	21,731,809	13,475,478
Internal Expenses	-9,274,049	-8,256,594
Total Expense	162,054,479	153,720,511
Operating (Surplus)/Deficit before Capital	4,571,165	-428,310
Capital Income		
Capital Contributions	-14,733,677	-13,695,524
Capital Grants	-47,338,522	-34,418,407
Operating (Surplus)/Deficit after Capital	-57,501,034	-48,542,241
Non Cash		
Capital Contributions	6,968,020	6,968,020
Depreciation & Impairment	-28,054,525	-30,306,535
Profit or Loss on Disposal	1,025,000	0
Total Non Cash	-20,061,505	-23,338,515
Investing Fund Flows		
Capital Works Program	145,548,838	139,778,102
Asset Purchases	4,848,363	4,574,000
Loan Principal Repayments	7,037,612	7,867,287
Total Investing Fund Flows	157,434,813	152,219,389

Category	Budget 2020-21 \$,000	Draft Budget 2021-22 \$,000
Financing Fund Flows		
Sale of Assets	-2,725,000	-550,000
Proceeds from Borrowings	-36,645,577	-61,656,216
Total Financing Fund Flows	-39,370,577	-62,206,216
Net (Inc)/Dec in Funds before Transfers	40,501,697	18,132,417
Reserve Movements		
Transfers to Internal Reserves	8,121,560	9,987,025
Transfers to Developer Contributions	6,657,584	6,727,504
Transfers to Other External Reserves	54,609,982	25,607,604
Transfers from Internal Reserves	-16,465,321	-14,817,769
Transfers from Developer Contributions	-16,040,153	-6,910,962
Transfers from Other External Reserves	-79,920,239	-38,853,742
Total Reserve Movements	-43,036,586	-18,260,340
Net (Inc)/Dec in Unrestricted Funds	-2,534,890	-127,923

The NSW Office of Local Government requires all NSW councils to meet, or work towards meeting, a number of financial benchmarks which are listed below.

	Benchmark	Draft Budget (all Funds) 2021-22
Operating Performance Ratio	>0%	0.28%
Own Source Operating Revenue Ratio	>60%	58.54%
Debt Service Cover Ratio	>2x	2.81x
Infrastructure Renewals Ratio	100%	256.88%
Asset Maintenance Ratio	100%	212.01%

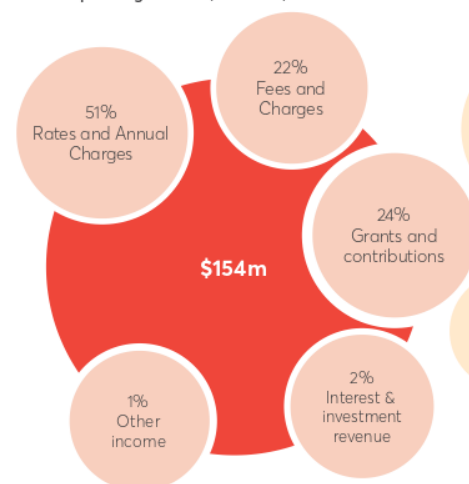
Council has separate Funds for General income, Water, Sewer and Waste. The tables on the following pages show the full consolidated result (all funds) and the general fund result. General Fund is where rates income is held and supports the general operations of Council.

Budget position - QPRC General Fund

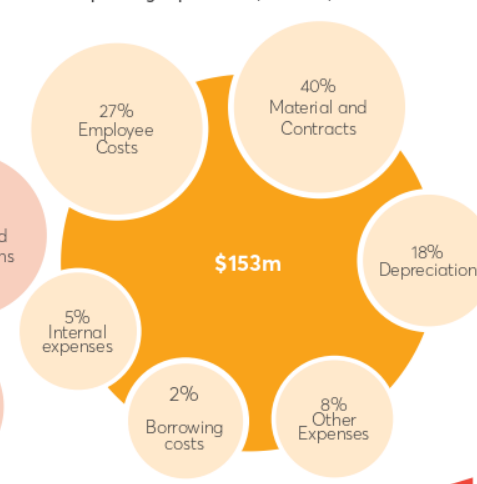
Category	Budget 2020-21 \$,000	Draft Budget 2021-22 \$,000
Income		
Rates, Levies & Annual Charges	-5,071,828	-5,597,910
User Charges & Fees	-12,508,171	-14,377,821
Interest and investment income	-2,156,701	-2,156,701
Other Income	-2,044,537	-2,169,430
Operating Contributions	-997,299	-623,616
Operating Grants	-33,790,997	-34,503,858
Profit or Loss on Disposal	-1,025,000	0
Total Income	-103,242,533	-106,429,336
Expense		
Employee Costs	40,896,247	41,718,377
Borrowing Costs	3,630,746	3,630,206
Materials & Contracts	50,450,108	47,178,020
Depreciation & Impairment	20,550,832	22,802,842
Other Expenses	12,100,937	12,517,156
Internal Expenses	-18,249,640	-14,866,566
Total Expense	109,379,229	112,980,035
Operating (Surplus)/Deficit before Capital	6,136,696	6,550,700
Capital Income		
Capital Contributions	-12,428,237	-11,390,084
Capital Grants	-46,338,522	-244,18,407
Operating (Surplus)/Deficit after Capital	-52,630,063	-29,257,791
Non Cash		
Capital Contributions	6,127,295	6,127,295
Depreciation & Impairment	-20,550,832	-22,802,842
Profit or Loss on Disposal	1,025,000	0
Total Non Cash	-13,398,537	-16,675,547
Investing Fund Flows		
Capital Works Program	125,090,837	95,285,274
Asset Purchases	4,848,363	4,574,000
Loan Principal Repayments	6,226,246	6,818,014
Total Investing Fund Flows	136,165,447	106,677,289

Category	Budget 2020-21 \$,000	Draft Budget 2021-22 \$,000
Financing Fund Flows		
Sale of Assets	-2,725,000	-550,000
Proceeds from Borrowings	-36,645,577	-47,771,000
Total Financing Fund Flows	-39,370,577	-48,321,000
Net (Inc)/Dec in Funds before Transfers	30,766,270	12,422,950
Reserve Movements		
Transfers to Internal Reserves	8,121,560	9,987,025
Transfers to Developer Contributions	5,192,869	5,262,789
Transfers to Other External Reserves	44,424,818	14,729,006
Transfers from Internal Reserves	-16,465,321	-14,817,769
Transfers from Developer Contributions	-5,990,154	-5,960,962
Transfers from Other External Reserves	-68,584,931	-21,750,963
Total Reserve Movements	-33,301,160	-12,550,873
Net (Inc)/Dec in Unrestricted Funds	-2,534,890	-127,923

Sources of Operating Income (all Funds) 2021-22



Areas of Operating Expenditure (all Funds) 2021-22



11. FINANCIAL OVERVIEW - WHERE WE INVEST

In the community	\$,000	In the economy	\$,000
Community and cultural development	7,297	Town centres transformation	13,726
Customer transacting (incl requests)	1,734	Development application assessment	3,586
Community engagement and events	2,097	Land use planning/new release areas	2,310
Community health and safety	2,453	Presentation and tourism	2,407
In our staff		In our environment	
Safety and wellbeing	572	Urban landscapes	10,424
Professional development and culture	533	Bushland and vegetation	2,796
Technology	967	Renewables, recycling and waste	9,862
In our assets		On our services	
Enhancements	83,460	Recreation	10,819
Renewal	55,500	Utilities	14,063
Rehabilitation	7,764	Transport	29,248
Fleet and plant	3,080	Representation	888

Note: Not all program and service costs are represented above, and some are duplicated.

12.

FINANCIAL OVERVIEW: COST OF SERVICES

As highlighted in Section 14, Council provides 25 services to the community across its five Strategic Pillars. The chart below gives an indication of the cost to Council of these services. On the left hand side of the chart, the income each service generates is shown. This is offset by the expenditure required to provide the service. The gap between the expenditure and income is covered by rate income and that figure is shown later in the Operational Plan for each service and its programs.



13.

FINANCIAL OVERVIEW - CAPITAL WORKS PROGRAM 2021-22

No.	Project description	Total expenditure 2021-22 \$,000	Source of Funds									
			Rates and Annual Charges	Fees & Other Income	Grants	Contributions	Loans Drawn	Asset Sales	Internal Reserves	Developer Contributions	Other External Reserves	Transfer Income to Reserve
QPRC - General Fund												
Recreation and Culture												
104105	BWD - Pool Upgrade **	624	-24	0	-600	0	0	0	0	0	-600	600
100966	QBN - Aquatic Centre Capital Enhancement	124	-89	0	0	0	0	0	-26	-9	0	0
104453	QBN - Aquatic Centre Upgrade to Change Rooms ** - SCCF	13	-0	0	-13	0	0	0	0	0	-13	13
	Total - Recreation and Culture	762	-113	0	-613	0	0	0	-26	-9	-613	613
Community and Education												
100521	QBN - Honour Walk project	20	-20	0	0	0	0	0	0	0	0	0
100749	QPR - Library Purchases Books and Non Books	80	-73	0	0	0	0	0	0	-6	0	0
	Total - Community and Education	100	-94	0	0	0	0	0	0	-6	0	0
Business and Innovation												
100944	BWD - Braidwood Saleyards Upgrades	40	0	0	0	0	0	0	-40	0	0	0
104089	QBN - Smart City Working Group - CCTV and WiFi install	31	-31	0	0	0	0	0	0	0	0	0
104092	QBN - City of Champions Walk ***	1,000	0	0	-1,000	0	0	0	0	0	0	0
	Total - Business and Innovation	1,071	-31	0	-1,000	0	0	0	-40	0	0	0
Urban Landscapes												
104516	BGD - Construct Bungendore Playground ** - LRCI	350	0	0	-350	0	0	0	0	0	-350	350
100891	QBN - Showground buildings refurb	200	0	0	0	0	0	0	0	-200	0	0
100184	QPR - Regional Sports Complex - Stage 1 and 2	4,200	800	0	0	0	-5,000	0	0	0	0	0
	Total - Urban Landscapes	4,750	800	0	-350	0	-5,000	0	0	-200	-350	350
Transport and Facilities												
104517	BGD - Bridge over Halfway Creek - LRCI	325	0	0	-325	0	0	0	0	0	-325	325
101297	BGD - Rehab Tarago Road Between Mt Fairy and Goulburn	1,040	-106	0	0	0	0	0	0	-933	0	0
104300	BGD Depot - Install security gates	104	-104	0	0	0	0	0	0	0	0	0
104514	BWD - Wallaces Gap Rd - Back Creek Bridge Replacement - FCB	939	-156	0	-783	0	0	0	0	0	0	0
104515	BWD - River Forest Rd-Mongarlowe River Bridge Replacement - FCB	781	-130	0	-651	0	0	0	0	0	0	0
102073	BWD-MR270 Cooma Road Jinglemoney Rd to O'Briens - RRRP	792	-30	0	-762	0	0	0	0	0	0	0
102012	BWD - Cooma Rd/Krawaree Rd	278	-10	0	-268	0	0	0	0	0	0	0
102113	BWD - Cooma Road - Brick Kiln Bridge Replacement	1,364	-682	0	-682	0	0	0	0	0	0	0

9.7 Draft Operational Plan, Revenue Policy and Fees and Charges 2021-22
Attachment 3 - Draft Operational Plan 2021-22 (Continued)

No.	Project description	Total expenditure 2021-22 \$,000	Source of Funds									
			Rates and Annual Charges	Fees & Other Income	Grants	Contributions	Loans Drawn	Asset Sales	Internal Reserves	Developer Contributions	Other External Reserves	Transfer Income to Reserve
Transport and Facilities												
104513	CFL - Foxlow St - Molonglo River Bridge Replacement - FCB	924	-154	0	-770	0	0	0	0	0	0	0
102098	CFL - Captains Flat Road Reconstruction	3,000	0	0	-3,000	0	0	0	0	0	-3,000	3,000
104295	CFL - Pool - Major Leak rectification	208	-208	0	0	0	0	0	0	0	0	0
102006	CFL - MR270 - Captains Flat Rd	165	-6	0	-159	0	0	0	0	0	0	0
104077	CFL - Hall Replace Leaking Roof	20	-20	0	0	0	0	0	0	0	0	0
104518	NER - Bindi Brook Causeway - LRCI	300	0	0	-300	0	0	0	0	0	-300	300
102064	NER - MR92 Section 3 - Construct and Seal - Ningeenimble Project	7,280	-280	0	0	0	0	0	0	0	-7,000	0
104064	QBN - Letchworth Community Centre - Refurbish toilets	40	-40	0	0	0	0	0	0	0	0	0
104065	QBN - Jerrabomberra Community Centre - Bathroom Refurbishment and lower ceiling	60	-60	0	0	0	0	0	0	0	0	0
104519	QBN - Williamsdale Rd Extend Seal - LRCI	337	0	0	-337	0	0	0	0	0	-337	337
104290	QBN Depot - Fire services compliance works	62	-2	0	0	0	0	0	0	0	-60	0
100698	QBN - Aquatic Centre paint and restore	30	0	0	0	0	0	0	0	0	-30	0
100359	QPR - Security Project - Access Control and key replacement	153	-153	0	0	0	0	0	0	0	0	0
101300	QPR - Local Roads Rehabilitation	624	-624	0	0	0	0	0	0	0	0	0
101002	QPR - Local Roads Renewal	3,500	-3,500	0	0	0	0	0	0	0	0	0
101013	QPR - Road to Recovery Budget Only	1,588	-61	0	-1,527	0	0	0	0	0	0	0
	Total - Transport and Facilities	23,918	-6,329	0	-9,565	0	0	0	0	-933	-11,052	3,962
Utilities												
104539	BGD - Stormwater Improvements Program Bungendore	40	0	0	0	0	0	0	0	0	-40	0
104540	BWD - Stormwater Improvement Program Braidwood	23	0	0	0	0	0	0	0	0	-23	0
700031	QBN - Stormwater Improvement Program	447	0	0	0	0	0	0	0	0	-447	0
800020	QPR - Fleet Sales	0	0	0	0	0	0	-400	0	0	0	400
800025	QPR - Plant Sales	0	0	0	0	0	0	-150	0	0	0	150
800000	QPR - Fleet Purchases	1,000	0	0	0	0	0	0	-1,000	0	0	0
800010	QPR - Plant Purchases	2,080	0	0	0	0	0	0	-2,080	0	0	0
	Total - Utilities	3,590	0	0	0	0	0	-550	-3,080	0	-510	550

CAPITAL WORKS PROGRAM KEY: * = grant funding received in previous years and transferred to reserves ** = project is reliant on grant funding being received *** = Election promise - awaiting confirmation on funding arrangement. SCCF = Stronger Country Communities Fund. LRCI = Local Roads and Community Infrastructure Program. FCB = Fixing Country Bridges funding. RRRP = Regional Roads Repair Program.

9.7 Draft Operational Plan, Revenue Policy and Fees and Charges 2021-22
Attachment 3 - Draft Operational Plan 2021-22 (Continued)

No.	Project description	Total expenditure 2021-22 \$,000	Source of Funds										
			Rates and Annual Charges	Fees & Other Income	Grants	Contributions	Loans Drawn	Asset Sales	Internal Reserves	Developer Contributions	Other External Reserves	Transfer Income to Reserve	
Contracts and Projects													
104458	BGD - Bungendore Office Relocation	4,810	0	0	0	0	0	0	0	-4,529	-28	0	0
104509	BGD - Footpath Malbon St between Majara St and Butmaroo	31	-31	0	0	0	0	0	0	0	0	0	0
104510	BGD - Shared Path Molonglo St between Gibraltar St to Malbon	73	-73	0	0	0	0	0	0	0	0	0	0
104511	BGD - Shared path on Forster St	67	-67	0	0	0	0	0	0	0	0	0	0
104506	BWD - Shared path Wallace St to Services Club	198	0	0	0	0	0	0	0	0	-198	0	0
104507	BWD - Shared path Duncan St to Wallace St and Monkitee St	125	0	0	0	0	0	0	0	0	-125	0	0
104508	BWD - Footpath Elrington St between Wilson St and Duncan St	34	0	0	0	0	0	0	0	0	-34	0	0
100894	QBN - Monaro St (Lowe to Crawford)	13,000	-152	0	-7,500	0	-5,250	0	-5,250	-97	-7,500	12,750	0
101296	QBN - Crawford,Antill and Erin Intersection Safety Upgrade	640	0	0	-640	0	0	0	0	0	0	0	0
104504	QBN - Firethorn Place link- Coochwood Ave to car park	11	-11	0	0	0	0	0	0	0	0	0	0
104505	QBN - Shared path ELP to Poplar Cres	21	-21	0	0	0	0	0	0	0	0	0	0
101459	QBN - Dunns Creek Road -Design and Land acquisition	5,000	0	0	-5,000	0	0	0	0	0	0	0	0
100265	QBN - Civic and Cultural Precinct	32,497	0	0	-1,923	0	-30,574	0	0	0	0	0	0
100856	QBN - Morisset car park and public domain	6,935	13	0	0	0	-6,947	0	0	-2	0	0	0
	Total - Contracts and Projects	63,446	-344	0	-15,063	0	-42,771	0	-9,779	-739	-7,500	12,750	0
Digital													
100122	QPR - IT Tablet & Phone Purchases	70	-70	0	0	0	0	0	0	0	0	0	0
100168	QPR - Hardware Refresh – IT equipment	90	-90	0	0	0	0	0	0	0	0	0	0
	Total - Digital	160	-160	0	0	0	0	0	0	0	0	0	0
	Total - General Fund	97,799	-6,272	0	-26,591	0	-47,771	-550	-12,925	-1,889	-20,025	18,225	0
Palerang General Waste Fund													
Utilities													
710036	BWD - Landfill reinstatement	1,560	0	0	0	0	0	0	-477	-302	-780	0	0
710035	NER - Waste Transfer Station	500	0	0	0	0	0	0	-500	0	0	0	0
	Total - Utilities	2,060	0	0	0	0	0	0	-977	-302	-780	0	0
	Total - Palerang General Waste Fund	2,060	0	0	0	0	0	0	-977	-302	-780	0	0

No.	Project description	Total expenditure 2021-22 \$,000	Source of Funds									
			Rates and Annual Charges	Fees & Other Income	Grants	Contributions	Loans Drawn	Asset Sales	Internal Reserves	Developer Contributions	Other External Reserves	Transfer Income to Reserve
Palerang Water Fund												
Utilities												
700036	BGD - Jim Gray Bore	629	-24	0	0	0	0	-604	0	0	0	0
700037	BGD - Bungendore East Bore	642	-24	0	0	0	0	-617	0	0	0	0
700038	BGD - Currandooley Clear Water delivery main	2,769	-106	0	0	0	0	-2,662	0	0	0	0
700039	BGD - Days Hill Water Pump Station	1,507	-57	0	0	0	0	0	0	0	0	-1,449
700040	BGD - North Elmslea Reservoir	2,469	-94	0	0	0	0	0	0	0	0	-2,374
700041	BGD - North Elmslea Pressure Pump Station	962	-37	-925	0	0	0	0	0	0	0	0
700042	BGD - Currandooley WTP MKII	419	-16	0	0	0	0	0	0	0	0	-403
700043	BWD - Shoalhaven Pump station and rising main	52	-2	0	0	0	0	0	0	0	0	-50
700166	QPR - Water connections - Palerang	26	0	-26	0	0	0	0	0	0	0	0
	Total - Utilities	9,477	-363	-951	0	0	0	-3,885	0	0	0	-4,277
	Total - Palerang Water Fund	9,477	-363	-951	0	0	0	-3,885	0	0	0	-4,277
Queanbeyan Sewer Fund												
Utilities												
700169	QBN - Sewer connections - Queanbeyan	20	0	-20	0	0	0	0	0	0	0	0
700202	QBN - Telemetry	52	-2	0	0	0	0	0	0	0	0	-50
700213	QBN Sewer Pump stations	52	-2	0	0	0	0	0	0	0	0	-50
100119	QBN - Googong Water Recycling Plant	208	-8	0	0	0	0	0	0	0	-200	0
	Total - Utilities	332	-12	-20	0	0	0	0	0	0	-200	-100
Contracts and Projects												
100123	QBN - Sewage Treatment Plant Upgrade	31,403	-1,403	0	-10,000	0	0	-10,000	0	0	0	-10,000
	Total - Contracts and Projects	31,403	-1,403	0	-10,000	0	0	-10,000	0	0	0	-10,000
	Total - Queanbeyan Sewer Fund	31,736	-1,415	-20	-10,000	0	0	-10,000	0	0	-200	-10,100
Palerang Sewer Fund												
Utilities												
700140	BGD - STP Recycled Water System	2,405	-92	0	0	0	0	0	0	0	-750	-1,563
700168	QPR - Sewer connections - Palerang	20	0	-20	0	0	0	0	0	0	0	0
	Total Utilities	2,426	-92	-20	0	0	0	0	0	0	-750	-1,563
	Total - Palerang Sewer Fund	2,426	-92	-20	0	0	0	0	0	0	-750	-1,563
	Total - Capital Works Program	144,352	-8,176	-1,172	-36,591	0	0	-61,656	-550	-13,902	-3,142	-37,496



14.

OVERVIEW OF SIGNIFICANT FUNCTIONS – HOW THE OPERATIONAL PLAN IS STRUCTURED

Queanbeyan-Palerang Regional Council provides 25 services to the community. These services have been mapped into a Services and Program Framework to provide the organisational structural review of services and are defined by individual service statements. Each service statement sets out the range of programs provided by the service. QPRC's 25 services provide for a total of 120 programs – (see table below). Council also delivers a range of projects to the community which are set out in Council's capital works schedule which is outlined in Section 13 of this Operational Plan.

Note: QPRC's services and programs are organised on a 'decile' basis as opposed to numerical order. This means that services and programs are ordered by 1s, 10s, 20s, 30s, 40s and 50s. As the service structure is linked to Council's Chart of Accounts, some services and programs numbers do not appear as they are inactive.

SERVICE STATEMENTS	1. COMMUNITY		2. CHOICE	3. CHARACTER	
	Service:		Service:	Service:	
		1. Culture 2. Community	3. Education 4. Recreation	11. Business 12. Health	21. Development 23. Urban Landscapes
	Program:		Program:	Program:	
	1.1 Cultural Development 1.2 Performance 1.3 Community Gathering 1.4 Events 1.5 Museums 1.6 Sister City 2.1 Children 2.2 Youth 2.3 Aged 2.4 Indigenous 2.5 People with Disability 2.6 Community Development	2.7 Engagement 2.8 Community Arts 2.9 Customer 3.1 Library 3.2 Knowledge 3.3 By-Laws 3.4 Animals 4.1 Indoor sports 4.2 Aquatic 4.3 Sportsfields 4.4 Activity Programs	11.1 Economic 11.2 Tourism 11.4 Conference 11.5 Place Management 11.6 Development liaison 11.7 Certification 11.8 Saleyards 11.9 Caravan Parks 11.10 Grants 12.1 Food/premises 12.2 Cemetery	21.1 Development assessment 21.2 Subdivision assessment 21.3 Subdivision certification 21.4 Development contributions 21.5 Development control 21.6 New release 23.1 Parks, playgrounds, sportsfields 23.2 CBD	23.3 Signage 23.5 Public Amenities 23.6 Community Land 24.1 Biodiversity 24.2 Catchment 24.3 Biosecurity 24.4 Environmental health 25.1 Education 25.2 Climate 25.3 Monitoring and Reporting 25.4 Sustainability Projects
PROJECTS Capital Works	Projects		Projects	Projects	

SERVICE STATEMENTS	3. CHARACTER	4. CONNECTION		5. CAPABILITY		
	Service: 26. Land-Use Planning	Service: 31. Transport 32. Water 33. Sewer	34. Waste 35. Facilities 36. Assets and Logistics	Service: 41. People 42. Technology 43. Financial	44. Quality 45. Risk 46. Property	COUNCIL 51. Strategy 52. Executive
	Program: 26.1 Land-Use Planning 26.2 Community Land 26.3 Profiling 26.4 Spatial/LIS/ Naming 26.5 Heritage 26.6 Certificates 26.7 Native Title	Program: 31.1 Roads 31.2 Bridges 31.3 Paths/Cycleways 31.4 Traffic/Safety 31.5 Parking 31.6 Public Transport 31.7 Cross Border/ Smart City 32.1 Water Operations 32.2 Water Infrastructure 32.3 Stormwater/ Recycling 33.1 Sewer Operations 33.2 Sewer Infrastructure	34.1 Waste and Recycling Operations 34.2 Waste Infrastructure 35.1 Buildings 35.2 Sustainability 35.3 Security 36.1 Projects/contracts 36.2 Asset Planning 36.3 Emergency 36.4 Plant/Fleet 36.5 RMS Contract 36.6 Projects 36.7 Private Works	Program: 41.7 Human Resource Management 41.8 Payroll Management 41.9 Workplace Health and Safety 42.1 Network 42.2 Systems 42.3 Applications 42.5 Digital workplace 42.7 Records 42.9 GIS 43.2 Transaction Efficiency 43.3 Compliance and Control 43.3 Finance Business Partner	44.1 Quality Assurance 44.2 Systems Analysis 44.3 Business Performance 44.5 Red Tape Reduction 45.1 Risk 45.2 Insurances 45.3 Audit 45.4 Business Continuity 46.1 Property Management	51.1 Integrated Planning and Reporting 51.2 Strategic Performance 51.6 Communications 52.1 Public information 52.2 Complaints/Privacy Management 52.3 Meetings 52.4 Legal 52.5 Governance 52.6 Elections 52.7 Councillors 52.8 CRJO
PROJECTS Capital Works	Projects	Projects		Projects		



A VIBRANT AND ACTIVE QUEANBEYAN-PALERANG

A SAFE, HARMONIOUS AND HEALTHY COMMUNITY
LEADING FULFILLED LIVES

ABOUT THE SERVICES IN STRATEGIC PILLAR 1, COMMUNITY

Culture

We operate The Q theatre to present travelling and local live theatre and musical performances to audiences of over 35,000 each year. Together with the newly refurbished Bicentennial Hall, we cater for a mix of conferences, school presentations and concerts, community theatre and other functions.

Community

Three major community events, Christmas parties and carols and more than three civic events each year are delivered by our events team. In addition, the team supports the staging of more than 30 events across the region. Our community centres host more than 1,800 community meetings annually.

Education

Our Libraries provide 82,000 resources to loan through our three centres and the mobile Library which travels across the LGA to provide library services to those who cannot easily access libraries. Overall, we cater to more than 19,000 library patrons

Recreation

An indoor aquatic centre and four outdoor swimming pools and a large indoor sports centre cater for 95,000 patrons annually including swimming and sports programs and competitions for all ages

OVERVIEW SP1: COMMUNITY

SERVICE BUDGET SUMMARY	RATES FUNDING REQUIRED 2021-22 \$,000
Culture	3,201
Community	2,197
Education	2,900
Recreation	1,534
Strategic Pillar total:	9,832



COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
1.1 We build on and strengthen our community cultural life and heritage	The community has a diverse and active cultural environment and takes pride in its rich heritage
1.2 We are an inclusive region with access to opportunities and community support services by those who need them most	The community is welcoming and inclusive and residents feel they are connected and belong
1.3 We are a safe community	The community feels safer and more secure
1.4 We are a learning community	The community has access to a socially inclusive and welcoming library and museum service to allow for the ongoing expansion of our knowledge capacity
1.5 We have an active and healthy lifestyle	Health and quality of life are improved through access to a range of recreation and leisure opportunities



STRATEGIC PILLAR 1 COMMUNITY

SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER *	Rates funding required 2020-21 \$,000
1. Culture Achieves key goal: 1.1	Develops the cultural capacity of the community through the availability and participation in the arts, performance, community and cultural gathering, events and exhibitions	1.1 Cultural Development	SMRC	308
		1.2 Performance	SMRC	564
		1.3 Community Gathering	SMRC	157
		1.4 Events	SMRC	2,065
		1.5 Museums	SMCE	107
		1.6 Sister City	SMRC	-
		Net cost of Service		
2. Community Achieves key goals: 1.2 and 1.3	Develops a sense of community through advocacy, support and provision of programs and services for children, youth, indigenous and people with disability, as well as undertaking social planning, community arts and cultural activities. It also establishes a level of trust and service satisfaction with the community through multi-channelled, targeted and well-placed community engagement.	2.1 Children	SMCE	329
		2.2 Youth	SMCE	240
		2.3 Aged	SMCE	-0
		2.4 Indigenous	SMCE	-
		2.5 People with disability	SMCE	-
		2.6 Community Development	SMCE	707
		2.7 Engagement	SMCC	33
		2.8 Community Arts	SMCE	-
		2.9 Customer	SMCC	888
		Net cost of Service		

Note: Where a program has no budget assigned, the budget has been rolled up into another program. For example: the budget for sportsfields (Program 4.3) has been included in the Parks/Playgrounds/Sportsfields program (Program 23.1). Where the budget shows as '0', the income and expenditure for the program are equal.

*details on the responsible officer can be found in the Glossary of Terms

SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER	Rates funding required 2020-21 \$,000
3. Education Achieves key goal: 1.4	Develops the knowledge and capacity of the community through the availability and participation in library services and educates the community on by-laws and responsible animal management	3.1 Library	SMCE	2,416
		3.2 Knowledge	SMCE	-
		3.3 By-Laws	SMCE	14
		3.4 Animals	SMCC	470
		Net cost of Service		
4. Recreation Achieves key goal: 1.5	Supports the active recreational, sporting and health pursuits of the community through the provision of facilities and recreational programs and events	4.1 Indoor sports	SMRC	75
		4.2 Aquatic	SMRC	1,459
		4.3 Sportsfields	SMUL	-
		4.4 Activity Program	SMRC	-
		Net cost of Service		



PERFORMANCE MEASURES - STRATEGIC PILLAR 1

Service	Output No.	INDICATORS		
		Scope	Performance	Target
1. Culture *	1.2.1 Live Performance Program	48 shows per annum 35,500 patrons per annum	Income return vs expenditure Growth in total attendance p.a	55% recovery 5%
	1.3.1 Community Centres	Average annual bookings for community centres p.a.: Karabar 279, Letchworth 322, Jerrabomberra 1109, Riverside 162, Library 163	Income return vs expenditure Number of unique hirers p.a.	>15% At least 100 p.a.
	1.4.1 Economic and Community Events	Three economic and community events , plus Christmas events, developed and implemented	Community satisfaction with events increasing	>75%.
2. Community *	2.2.1 Youth Centre	4,200 Youth Centre participants per annum	Attendance levels at the Youth Centre increasing	400 per month
	2.4.3 Reconciliation Plan	Four programs developed and implemented per annum	Ongoing implementation of initiatives identified in the Reconciliation Plan	At least 4 initiatives p.a.
	2.7.1 Community Engagement	Approx 55 community consultations undertaken per annum 3,000 registered users on Council's online engagement hub	Increase in subscriptions to Council's online engagement hub	20% per annum
	2.9.1 Integrated Customer Service	15,000 customer requests lodged per annum 90,000 phone calls answered by call centre per annum 3,800 live chats completed 1,400 Snap Send Solve requests received and lodged	% unresolved triaged service requests Call abandonment rate	<20% <10%
3. Education *	3.1.1 Collection Management	19,400 active library members 82,400 of resources available for borrowing 5,512 of hours of service per annum	Satisfaction with Library service increasing Circulations – growth in loans including e-resources per year Mobile Library usage Registered library members >50% of population	>5% p.a. >5% p.a. 4 days per week 30,000
	3.4.1 Companion Animal Management	650 animals rehomed per annum 15,400 registered animals in QPRC	Annual inspection of properties containing dangerous/menacing dogs in the Local Government Area Dog attacks responded to within 48 hours	100% >90%

* KPI Performance pending COVID restrictions



Service	Output No.	INDICATORS		
		Scope	Performance	Target
Recreation	4.1.1 Indoor Sports Centre Operation	26,000 patrons per annum	Income return vs expenditure return Patronage increasing	>55% 10%
	4.3.1 Sports Field Maintenance	Preparation of 32 sportsfields for sports clubs users in season (weekly)	Sportsfields maintained to user satisfaction	>90%

* KPI Performance pending COVID restrictions

MAJOR PROJECTS - STRATEGIC PILLAR 1

DESCRIPTION	ESTIMATED EXPENDITURE 2020-21 \$,000	IMPLEMENTATION/ENGAGEMENT 2021-22		RESPONSIBLE OFFICER
QBN - City of Champions Walk *	1,000		TBC	SMBI
			TBC	

Note: Only capital projects valued at +\$250k are shown in this table and will be reported on * Denotes that project is reliant on grant funding to proceed





A PROSPEROUS QUEANBEYAN-PALERANG

A DIVERSE, RESILIENT AND SMART ECONOMY THAT CREATES CHOICE AND JOB OPPORTUNITIES

ABOUT THE SERVICES IN STRATEGIC PILLAR 2, CHOICE

Business

Council cooperates with State Government to support easy-to-do business initiatives and responds to local business concerns through Biz connect groups. We continue to implement actions from the Regional Economic Development Strategy, Tourism Plan and progress the Queanbeyan CBD Transformation Strategy and the Smart Cities and Digital Economy Strategy. We promote our region through the Live, Visit and Invest in QPRC websites and the QPRC Visitors Guide to increase regional tourism.

Health

We test nine of our LGA's swimming pools and river systems every month and inspect every food premise across the LGA annually.

OVERVIEW SP2: CHOICE

SERVICE BUDGET SUMMARY	RATES FUNDING REQUIRED
	2021-22 \$,000
Business	2,020
Health	1,480
Strategic Pillar total:	3,500



COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
2.1 We will continue the ongoing revitalisation of the Queanbeyan CBD, suburban centres and rural villages	The city and village CBDs are dynamic and thriving places which attract economic activity
2.2 We will promote Queanbeyan-Palerang as a tourism destination of choice	The region has a thriving tourism sector built upon the economic and environmental advantages the region provides
2.3 Our local businesses are well run and environmentally sound ensuring quality services and high level risk management	The region's businesses underpin good economic performance with a sound public risk management approach

STRATEGIC PILLAR **2** CHOICE

SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER *	Rates funding required 2020-21 \$,000
11. Business Achieves key goals: 2.1 and 2.2	Develops and supports business generation initiatives, CBD place management, tourism programs and events to build economic and employment capability and capacity within the LGA	11.1 Economic	SMBI	1,435
		11.2 Tourism	SMBI	245
		11.4 Conference	SMRC	-
		11.5 Place Management	SMBI	365
		11.6 Development Liaison	SMBI	-
		11.7 Certification	SMD	-
		11.8 Saleyards	SMBI	-8
		11.9 Caravan Parks	SMBI	-16
		11.10 Grants	SMBI	-
		Net cost of Service		
12. Health Achieves key goal: 2.3	Manages public and environmental health risk of businesses through the determination of applications and monitoring compliance	12.1 Food/Premises	SMNLH	1,176
		12.2 Cemetery	SMUL	304
Net cost of Service				1,480

Note: Where a program has no budget assigned, the budget has been rolled up into another program. For example: the budget for sportsfields (Program 4.3) has been included in the Parks/Playgrounds/Sportsfields program (Program 23.1). Where the budget shows as '0', the income and expenditure for the program are equal.

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PERFORMANCE MEASURES - STRATEGIC PILLAR 2

Service	Output No.	INDICATORS		
		Scope	Performance	Target
11. Business	11.1.1 Economic Development	Implementation actions arising from the Economic Development Strategy (37 actions)	Key actions identified for implementation on an annual basis	4 actions p.a.
	11.1.8 CBD Transformation Strategy	Implementation of CBD Transformation Strategy initiatives and actions (66 actions) Provision of public access WiFi (scope unavailable until system activated)	Ongoing implementation of actions identified within the CBD Transformation Strategy	At least 4 actions p.a.
	11.2.2 Tourism Planning	Average of 540,000 visitors to the region p.a. consisting of: - 320,000 day visitors - 220,000 overnight visitors	Visitor numbers show increasing trend p.a.	>2% increase p.a.
12 Health	12.1.4 Surface water monitoring	108 tests of recreational water areas across LGA	Regular testing of sites across the LGA	9 sites tested monthly
	12.1.6: Food Safety	194 food premises within LGA	Undertaking inspections required by the Food Authority partnership agreement.	100% of food premises inspected annually



A SUSTAINABLE QUEANBEYAN-PALERANG

A CLEAN, GREEN COMMUNITY THAT CHERISHES ITS NATURAL
 AND PHYSICAL CHARACTER

ABOUT THE SERVICES IN STRATEGIC PILLAR 3, CHARACTER

Development

Council supports the sustainable growth of the LGA through processing significant numbers of development applications, 10.7 planning certificates and drainage diagrams within statutory timeframes every year.

Urban Landscapes

Across the LGA each year we plant an average of 1,200 trees and manage 242 ha of parkland and 77 playgrounds. We also keep our town centres clean with a program of regular street sweeping and cleaning and maintenance of public conveniences.

Natural Landscapes

Our 67 bushland reserves are protected by our native species conservation programs. In addition, our biosecurity weed control and education programs protect our 450km of roadsides and over 5,000 rural properties across the LGA.

Sustainability

We deliver four environmental education programs each year and aim to increase community awareness in relation to our water, waste and sewer services.

Land-Use Planning

Council uses contemporary planning instruments to review and update the long-term best use of our natural and built environments.

OVERVIEW SP3: CHARACTER

SERVICE BUDGET SUMMARY	RATES FUNDING REQUIRED
	2021-22 \$,000
Development	3,586
Urban Landscapes	10,424
Natural Landscapes	2,278
Sustainability	280
Land-Use Planning	2,310
Strategic Pillar total	18,879



COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
3.1 We consider the environmental impacts of future development	The region has quality development which supports the sustainable growth
3.2 Our region's urban landscapes are well managed and maintained promoting community pride	The region's public places are clean and attractive
3.3 Our natural landscapes and water resources are sustainably managed	The land, vegetation and waterways of the region are managed in an integrated manner
3.4 We actively promote and implement sound resource conservation and good environmental practice	The community applies good environmental practice in their activities
3.5 We ensure the future planning for the region is well coordinated and provides for its sustainable management	The planning for the future of the region provides for and enhances the sustainable management of our natural and built landscapes

STRATEGIC PILLAR **3** CHARACTER

SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER *	Rates funding required 2020-21 \$,000
21. Development Achieves key goals: 3.1 and 3.5	Supports sustainable growth of the LGA through assessment, determination of development, subdivision and buildings and manages risk through monitoring their compliance	21.1 Development Assessment	SMD	359
		21.2 Subdivision Assessment	SMD	-
		21.3 Subdivision Certification	SMD	-
		21.4 Development Contributions	SMLUP	-
		21.5 Development Control	SMD	3,227
		21.6 New Release	SMD	-
		Net cost of Service		
23. Urban Landscapes Achieves key goal: 3.2	Shapes and maintains urban parks, reserves, sportsfields, playgrounds, CBD, village centres and community lands as sustainable and attractive spaces. It also provides wayfinding signage for the LGA	23.1 Parks/Playgrounds/Sportsfields	SMUL	9,286
		23.2 CBD	SMUL	-
		23.3 Signage	SMUL	-
		23.5 Public Amenities	SMUL	362
		23.6 Community Land	SMUL	776
		Net cost of Service		
24. Natural Landscapes Achieves key goal: 3.3	Sustains the natural qualities of topography, vegetation and waterways to support the environmental and economic functioning of bio-connections and landscapes and to minimise risks posed by natural hazards	24.1 Biodiversity	SMNLH	269
		24.2 Catchment	SMNLH	-
		24.3 Biosecurity	SMNLH	1,750
		24.4 Environmental Health	SMNLH	259
		Net cost of Service		

Note: Where a program has no budget assigned, the budget has been rolled up into another program. For example: the budget for sportsfields (Program 4.3) has been included in the Parks/Playgrounds/Sportsfields program (Program 23.1). Where the budget shows as '0', the income and expenditure for the program are equal.

*details on the responsible officer can be found in the Glossary of Terms

SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER	Rates funding required 2020-21 \$,000
25. Sustainability Achieves key goal: 3.4	Increases awareness to change environmental behaviours	25.1 Education	SMNLH	215
		25.2 Climate	SMNLH	-
		25.3 Monitoring and Reporting	SMNLH	65
		25.4 Sustainability Projects	SMNLH	-
		Net cost of Service		
26. Land-Use Planning Achieves key goal: 3.5	Designs natural and built landscapes to incentivise population, agricultural and business growth through sustainably and equitably sited residential, rural and employment lands with appropriate infrastructure and environmental offsets.	26.1 Land-Use Planning	SMLUP	1,648
		26.2 Community Land	SMLUP	-
		26.3 Profiling	SMLUP	590
		26.4 Spatial/LIS/Naming	SMLUP	-
		26.5 Heritage	SMLUP	72
		26.6 Certificates	SMLUP	-
		26.7 Native Title	SMLUP	-
		Net cost of Service		

STRATEGIC PILLAR **3** CHARACTER

MAJOR PROJECTS - STRATEGIC PILLAR 3

DESCRIPTION	ESTIMATED EXPENDITURE 2020-21 \$,000	IMPLEMENTATION/ENGAGEMENT 2021-22	RESPONSIBLE OFFICER
BGD - Construct Bungendore Playground	350		SMUL
BWD - Pool upgrade	624		SMRC
QPR - Regional Sports Complex Stage 1 and 2	4,200		SMUL



A concept design of the new Bungendore playground, to be constructed near Mick Sherd Oval during 2021-22.

Note: Only capital projects valued at +\$250k are shown in this table and will be reported on * Denotes that project is reliant on grant funding to proceed

Project stage **Community engagement**

Concept Development
 Planning Approval
 Delivery/Construction
 Inform
 Consult
 Involve

Regional Sports Precinct

Detail Plan

- 1 Aquatic Centre (50m, 25m and Hydrotherapy + Diving)
- 2 Basketball Stadium (4No. Courts) + Gym
- 3 Creche and Administration Centre
- 4 Main Sports Pavilion
- 5 Minor Sports Pavilion
- 6 Overflow Parking
- 7 Jerrabomberra Creek Rehabilitation
- 8 Future Sewerage Pumping Station
- 9 Existing Heritage Building - adaptive re-use and outdoor plaza
- 10 Outdoor Plaza
- 11 Viewing Area / Plaza

	PROPERTY BOUNDARY
	NEW TREES
	ROAD
	CARPARK
	PLAZA
	SYNTHETIC TURF
	NATURAL TURF
	BUILDING
	HOCKEY PITCH
	PEDESTRIAN CROSSING
	CREEK / STORMWATER CHANNEL
	INDICATIVE STAGE 1 SCOPE



The concept design of the Regional Sports Complex in South Jerrabomberra. Council will commence construction on stage 1 in 2021-22. Stage 1 will include four football pitches (two grass and two synthetic), two first grade hockey pitches, three natural grass warm-up pitches, clubrooms and amenities, car parking and lighting.

STRATEGIC
PILLAR **3** CHARACTER

PERFORMANCE MEASURES - STRATEGIC PILLAR 3

Service	Output No.	INDICATORS		
		Scope	Performance	Target
21. Development	22.1.1 Development Applications	450 development applications and 119 modifications of development applications per annum 600 10.7 certificates per annum 200 drainage diagrams per annum	Dwelling development applications processed within statutory timeframe DAs lodged and assessed online via e-portal	>90% 70%
23. Urban Landscapes	23.1.1 Parks and Reserves (including Showgrounds)	242ha of open space and parklands maintained (mowing, linemarking, weeding, rubbish collection etc) Inspect and maintain 77 playgrounds	Maintenance of grounds and facilities in accord with adopted standards in the Asset Management Plan	Level 1 Parks mown weekly Level 2 Parks mown fortnightly Level 3 (other urban parks) mown every three weeks (max 17x p.a.) Rural spaces mown as required Showgrounds mown fortnightly
	23.2.1 CBD Street Cleaning	Regular street cleaning program for Queanbeyan and rural village town centres (Queanbeyan CBD – daily, Bungendore/Braidwood – weekly) (12kms of street cleaned p.a.)	Urban street cleaning program delivered to agreed standard	Footpaths swept daily – Queanbeyan CBD footpaths swept weekly - Bungendore/ Braidwood town centres
	23.5.1 Public Conveniences	Management, operation, cleaning and maintenance of 27 Council-operated public conveniences across the LGA	Public conveniences maintained to agreed standard	CBD and town centre toilets cleaned daily Other urban and rural toilets cleaned weekly
24. Natural Landscapes	24.1.1 Native species conservation works	140 bushland reserves	No net loss in native vegetation condition on council land.	>90% of activities scheduled for Council natural area land completed.

Service	Output No.	INDICATORS		
		Scope	Performance	Target
24. Natural Landscapes	24.3.1 Biosecurity weed control on council land	Inspect and spray more than 100km of road sides	Weeds on council land posing a biosecurity risk are properly managed.	>90% biosecurity weeds on Council land are properly managed annually.
	24.3.2 Biosecurity weed education, inspection and enforcement	>1,000 properties inspected per annum	Inspect every property 4 yearly; priority protection sites 2 yearly & weed sites yearly; high risk pathways 1-3 times per year according to risk.	>90% of inspections completed as scheduled
	24.4.1 Environmental Protection and Compliance	Approx. 100 pollution complaints per annum	Pollution complaints investigated (prioritised according to risk)	100% investigated
25. Sustainability	25.1.1 Environmental Education	70 environmental education campaigns per annum	Community events run by Council with sustainability initiatives promoted	Four events per year
26. Land-Use Planning	26.1.1 Planning Instruments (Local Environmental Plan (LEP)/ Development Control Plan (DCP))	Review and update of principal environmental planning instruments and DCPs to ensure compliance with all legislative and Council requirements	Reviews are undertaken on a five-yearly cycle	100% of principal local environmental plans are reviewed during the five-year period
	26.1.3 Planning Strategies and Policies	Review and update: <ul style="list-style-type: none"> Local Strategic Planning Statement Rural Lands Study Residential Strategy Industrial Land Strategy 	Reviews are undertaken and completed on a seven-yearly cycle	100% completed on time
	26.1.5 Regional Planning	Reviews undertaken in accordance with the required timeframes in the South East and Tablelands Implementation Plan	Reviews undertaken on two-yearly cycle or as per the SEandT Implementation Plan	100% completed on time
	26.2.1 Plans of Management (PoM)	10 Plans of Management	Compliance with all legislative and Council requirements for Plans of Management	One community land Plan of Management reviewed annually.
	26.4.2 Geographic Information System (GIS) – data layer management	250 GIS layers provided, including utilities and assets, strategic planning, environmental factors, aerial imagery and more.	GIS database updated as required	100% accurate each entry
	26.5.1 Queanbeyan-Palerang's Heritage	\$150,000 of heritage grants administered across the LGA	Heritage grants and awards provided annually	100% applications processed and dispersed annually



A CONNECTED QUEANBEYAN-PALERANG

A WELL CONNECTED COMMUNITY WITH GOOD INFRASTRUCTURE ENHANCING QUALITY OF LIFE

ABOUT THE SERVICES IN STRATEGIC PILLAR 4, CONNECTION

Transport

There are more than 1,700km of roads in our LGA, with 752km of that network currently unsealed. Our transport network is supported by 169 bridges, 394km of kerb and gutter and 210km of footpaths. Our road network enables the movement of our residents, workers, visitors, freight and public transport. These are maintained by Council over a 15-year cycle and an annual cycle respectively. In addition, over time, Council has a program to replace all timber bridges and culverts.

Water

Council actively manages our water supply, ensuring water quality and maintaining nearly 425km of water mains across the LGA.

Sewer

We monitor and manage the safe and effective treatment of sewerage through our five sewage treatment plants and the 445km network of sewer mains.

Waste

Over 40,000 waste and recycling bins are provided to our domestic customers. Whilst we effectively manage waste we also strive to create community awareness in minimising waste.

Facilities

Council owns 173 buildings that we maintain through a five-year building maintenance program

Logistics

Contemporary design, procurement and project management processes allow us to award and manage 20 contracts for capital projects each year and to administer a complex asset database management system.

OVERVIEW SP4: CONNECTION

SERVICE BUDGET SUMMARY	RATES FUNDING REQUIRED 2021-22 \$,000
Transport	29,248
Water	-1,591
Sewer	-4,717
Waste	-2,797
Facilities	2,145
Logistics	-7,176
Strategic Pillar total	15,112

COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
4.1 Our transport infrastructure and networks are well planned and maintained	The region's transport network and infrastructure allows for the safe systems approach which allows for the safe ease of movement throughout Queanbeyan-Palerang.
4.2 We plan for and provide access to potable water supplies for communities across our region	The region's potable water supply systems meet national standards and are managed to adequately meet community demand
4.3 We plan for and provide for the management of sewage, stormwater and recycled water within the communities of our region	The region's sewage treatment, stormwater and recycled water systems meet national standards to support public and environmental health in our region
4.4 We actively promote and implement sound resource conservation and good environmental practice for our waste management systems	The region increases waste minimisation and greater recycling levels of our waste
4.5 We plan for and provide regional facilities which promote better social connection and access for the community	Social connection within our region is provided for via access to a range of community facilities across the region
4.6 We undertake planning to ensure infrastructure is prepared for future growth	Changing community demand is met by well planned for and placed infrastructure



SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER	Rates funding required 2020-21 \$,000
31. Transport Achieves key goals: 4.1, 4.5 and 4.6	Support the safe and equitable movement of commuters, visitors and freight into and through the Local Government Area through safe road user behaviour, contemporary maintained and renewed roads, bridge and paths infrastructure, cycleways and public transport facilities	31.1 Roads	SMTF	25,916
		31.2 Bridges	SMTF	894
		31.3 Paths/Cycleways	SMTF	1,180
		31.4 Traffic/Safety	SMTF	929
		31.5 Parking	SMTF	317
		31.6 Public Transport	SMTF	12
		31.7 Cross Border/Smart City	SMTF	-
		Net cost of Service		
32. Water Achieves key goals: 4.1, 4.2 and 4.6	Support public health and growth through integrated water cycle management and the safe and equitable delivery of potable water supply to residents and businesses in the LGA	32.1 Water Operations	SMU	-6,000
		32.2 Water Infrastructure	SMU	2,734
		32.3 Stormwater/Recycling	SMU	1,675
		Net cost of Service		
33. Sewer Achieves key goals: 4.3 and 4.6	Support public health and environmental health through integrated water cycle management and the safe and equitable treatment of sewage and stormwater, the delivery of recycled water supply to residents and businesses in the LGA, and improved quality flows into the regional environment	33.1 Sewer Operations	SMU	-12,843
		33.2 Sewer Infrastructure	SMU	8,126
		Net cost of Service		

Note: Where a program has no budget assigned, the budget has been rolled up into another program. For example: the budget for sportsfields (Program 4.3) has been included in the Parks/Playgrounds/Sportsfields program (Program 23.1). Where the budget shows as '0', the income and expenditure for the program are equal. Where an infrastructure-related program has a surplus (-5,011) the funds are used for future capital works

*details on the responsible officer can be found in the Glossary of Terms

STRATEGIC PILLAR **4** CONNECTION

SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER	2Rates funding required 2020-21 \$,000
34. Waste Achieves key goal: 4.4	Support public and environmental health and generation of business through changing community and business behaviours, minimisation of waste to landfill and greater utilisation of recycled waste	34.1 Waste Operations	SWU	-4,325
		34.2 Waste Infrastructure	SWU	1,528
Net cost of Service				-2,797
35. Facilities Achieves key goal: 4.5	Support the safe and equitable access to facilities and amenities through well-presented, sited, efficient, secure and clean buildings for community, civic and recreational use	35.1 Buildings	SMTF	1,572
		35.2 Sustainability	SMTF	573
		35.3 Security	SMTF	
Net cost of Service				2,145
36. Logistics Achieves key goals: 4.1 and 4.6	Provides asset management and logistics for the organisation through well planned, sited and designed infrastructure and support facilities. Utilises contemporary design and actively seek contracts and procure infrastructure projects, delivered through contemporary contract and project management.	36.1 Projects/contracts	SMCP	954
		36.2 Asset Planning	AS	28
		36.3 Emergency	SMU	-5,663
		36.4 Plant/Fleet	SMU	467
		36.5 RMS Contract	SMTF	-3,249
		36.6 Projects	SMCP	303
		36.7 Private Works	SMCP	-13
Net cost of Service				-7,176

MAJOR PROJECTS - STRATEGIC PILLAR 4

DESCRIPTION	EXPENDITURE 2020-21 \$,000	IMPLEMENTATION/ENGAGEMENT 2020-21			RESPONSIBLE OFFICER
		Concept Development	Planning Approval	Delivery/Construction	
BGD - Bridge over Halfway Creek	325				SMTF
BGD - Rehabilitation of Tarago Rd between Mt Fairy and Goulburn Mulwaree border	1,040				SMTF
BGD - Bungendore office relocation	4,810				SMCP
BGD - Jim Gray bore	629				SMU
BGD - Bungendore east bore	642				SMU
BGD - Currandooley clear water delivery main	2,769				SMU
BGD - Days Hill water pump station	1,507				SMU
BGD - North Elmslea reservoir	2,469				SMU
BGD - North Elmslea pressure pump station	962				SMU
BGD - Currandooley WTP MKII	419				SMU
BGD - Recycled water system	2,405				SMU
BWD - Wallaces Gap Back Creek Bridge replacement	939				SMTF
BWD - River Forest St, Mongarlowe River Bridge replacement	781				SMTF
BWD - Cooma Rd - Jinglemoney Rd to O'Briens Rd	792				SMTF

Note: Only capital projects valued at +\$250k are shown in this table and will be reported on * Denotes that project is reliant on grant funding to proceed



STRATEGIC PILLAR **4** CONNECTION

DESCRIPTION	EXPENDITURE 2020-21 \$,000	IMPLEMENTATION/ENGAGEMENT 2020-21			RESPONSIBLE OFFICER
		Concept Development	Planning Approval	Delivery/Construction	
BWD - Cooma Rd/Krawaree Rd	278				SMTF
BWD - Brick Kiln Bridge replacement	1,364				SMTF
BWD - Landfill reinstatement	1,560				SMU
CFL - Foxlow St bridge replacement	924				SMTF
CFL - Captains Flat Road reconstruction	3,000				SMTF
NER - Waste Transfer Station	500				SMU
NER - Nerriga Rd upgrades - Ningenimble project	7,280				SMTF
NER - Bindi Brook Causeway	300				SMTF
QBN - Williamsdale Rd extend seal	337				SMTF
QBN - Stormwater Improvement Program	447				SMU
QBN - Monaro St upgrade (Low to Crawford Sts)	13,000				SMCP
QBN - Crawford, Antill and Erin St upgrade	640				SMCP
QBN - Sewage Treatment Plant upgrade	31,403				SMCP

Note: Only capital projects valued at +\$250k are shown in this table and will be reported on * Denotes that project is reliant on grant funding to proceed

Project stage

Community engagement



DESCRIPTION	EXPENDITURE 2020-21 \$,000	IMPLEMENTATION/ ENGAGEMENT 2020-21	RESPONSIBLE OFFICER
QBN – Dunns Creek Rd design and land acquisition	5,000		SMCP
QBN – Civic and Cultural Precinct	32,497		SMCP
QBN – Morisset car park and public domain	6,935		SMCP
QBN – Water mains	780		SMU
QPR – Plant purchases	2,080		SMU
QPR – Fleet purchases	1,000		SMU
QPR – Local Roads Rehabilitation	624		SMTF
QPR – Local Roads Renewal	3,500		SMTF
QPR – Roads to Recovery	1,588		SMTF

STRATEGIC PILLAR **4** CONNECTION

PERFORMANCE MEASURES - STRATEGIC PILLAR 4

Service	Output No.	INDICATORS		
		Scope	Performance	Target
31. Transport	31.1.1 Sealed Roads	915km of sealed roads	Resealing sealed roads < 15 year cycle	>80%
	31.1.2 Unsealed Roads	752km of unsealed roads	Annual target for grading roads	749.6km
	31.1.6 Street Sweeping	1000km urban streets swept p.a.	Annual street sweeper program developed and implemented - % kms	1000km of urban streets swept p.a
	31.2.1 Bridges and Culverts	169 vehicle bridges, including 26 timber bridges	Quantity of timber bridges reduced each Council term % of bridges/culverts inspected annually	4 per term 30% p.a.
	31.3.1 Footpaths	210km footpaths	% of extreme footpath defects fixed < 7 days	>90%
32. Water	32.1.1: Water Treatment	4,100ML of drinking water provided per annum	Compliance with Australian Drinking Water Guidelines standards and adopted Water Quality Management Plan	>99%
	32.1.5: Water Meter Reading	22,000 water meters read per quarter	Water revenue accounts issued on time	100%
	32.2.1: Water Mains	425km of water mains	Service requests per 1000 customers p.a. Failures per km mains p.a. Mains breaks responded < 2 hours	<15 < 1 >75%

Service	Output No.	INDICATORS		
		Scope	Performance	Target
33. Sewer	33.1.1: Sewage Treatment Plant	3,130ML of effluent treated and discharged per annum	Effluent meets environmental authorisation license limits	>90%
	33.1.2: Other Sewage Treatment Plants	Four sewage treatment plants (excluding Queanbeyan) Amount of treated effluent discharged per annum: <ul style="list-style-type: none"> • Googong - 170ML • Captains Flat - 30ML • Braidwood - 105ML • Bungendore - 165ML 	Effluent meets environmental authorisation license limits. Performance report published as per required timeframe annually	>90% 100%
	33.2.2: Sewer Collection Network	445km of sewer mains	Sewer chokes responded < 2 hours Network failure per km main p.a.	> 75% < 1
34. Waste	34.1.1 Domestic Waste Collection Service	20,171 waste bins provided to domestic customers 14,031 green waste bins provided to domestic customers 2,185 food and organics bins provided to domestic customers	Number of missed service complaints p.a.	<= 12 per 1000 services p.a.
	34.1.3 Recycling Collection Service	20,855 recycling bins provided to domestic customers	Number of missed service complaints p.a.	<= 12 per 1000 services p.a.
35. Facilities	35.1.1 Building Maintenance	173 Council buildings	Compliance with Council's five-year building maintenance program	>90%
36. Assets and Logistics	36.1.3 Contract Management	20 contracts awarded per annum Contracts managed and register maintained (in accordance with Council's Policy and procurement/ tender frameworks)	Delivery in accordance with capex program. Variations and delays to contract. Procurement in accord with policy and tender legislation	> 90% < 5% 100%
	36.2.1 Asset Database Management	Manage the EAM data registers Ensure asset capitalisation is undertaken \$1.9b asset value Seven asset management plans	Infrastructure Asset Registers are up to date and data validated Assets renewed, created or rehabilitated as part of a capital works project	Undertake data audit - 1 asset class per year All Capex projects correctly capitalised for FY 1 asset class revaluated p.a



A WELL GOVERNED QUEANBEYAN-PALERANG

A CAPABLE ORGANISATION THAT LEADS A COMMUNITY WHICH IS ENGAGED AND PARTICIPATIVE

ABOUT THE SERVICES IN STRATEGIC PILLAR 5, CAPABILITY

People

Council employs more than 550 staff including trainees and casuals. Our training and development programs ensure that our staff are appropriately licensed and skilled and our management programs provide retention and succession planning for critical roles. Despite increasing competition from Canberra organisations, Council is committed to minimising annual turnover in staff.

Technology

Technology supports our work and allows us to focus on improving our services. Staff are provided with hardware, systems and applications they require to produce sound results. As a Council we are committed to improving productivity and customer responsiveness through technology.

Financial

Our financial management and accounting structures help us make sound decisions and plan for the future. These include quarterly budget reviews, Revenue Policy (including rating structure), fees and charges and the management and acquittal of government grants.

Quality

Council undergoes an annual external health, safety, environment and quality (HSEQ) audit and implements suggested improvements to our processes. We also review our processes continually to improve the way we do things and in particular to reduce red tape in dealing with our customers.

Risk

We manage risk by identifying and monitoring vulnerabilities and by maintaining business continuity plans for critical processes.

Property

Council manages a property register of 18 leases and 25 licenses

Strategy

In consultation with our community, we develop a range of strategies and plans to provide a focus for the future. We consult with and inform our community through the traditional media, community newsletters and through social media including our website, intranet, Facebook and Twitter.

Executive

The Executive role provides the formal management of Council including agendas and minutes of Council meetings, management of Code of Conduct, Councillor induction and training and formal policies relating to councillors and the operations of Council. These policies and procedures are regularly updated and reported on.

OVERVIEW SP5: CAPABILITY

SERVICE BUDGET SUMMARY	RATES FUNDING REQUIRED 2021-22 \$,000
People	51
Technology	967
Financial	-43,962
Quality	-0
Risk	1,893
Property	0
Strategy	909
Executive	-3,550
Strategic Pillar total	-43,694

* Rates is a higher figure as rates income goes to the Rates service and is then distributed to other services.



COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
5.1 Our Council is highly professional in delivering services to the community	Council has a highly trained and professional workforce which achieves excellence in its activities
5.2 Our Council is efficient and innovative and actively seeking partnerships to deliver outcomes to the community	The community is serviced by an efficient, effective and innovative Council that provides value for money
5.3 Our Council has in place systems to provide quality services to its customers	Council has in place systems to provide for smart and authoritative self-service
5.4 Our Council's financial systems are reliable, efficient and effective	Council has in place reliable financial management systems which provide for authoritative and prompt decision making
5.5 Our Council has in place appropriate risk management frameworks	Council operates within a risk minimisation framework to provide for organisational efficiencies
5.6 Our Council's property portfolio is managed efficiently and effectively to maximise returns to the community	Council strategically manages its property portfolio
5.7 We have a well informed and engaged community	Council communicates and engages effectively and efficiently with its stakeholders
5.8 Our Council's activities work to achieve the Community's Vision and aspirations	Council actively works with the community to help it achieve its long term aspirations as set out in the Community Strategic Plan

STRATEGIC
PILLAR **5** CAPABILITY

SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER *	Rates funding required 2020-21 \$,000
41. People Achieves key goal: 5.1	Provides for the recruitment, retention and remuneration of a safe and harmonious workforce placed in the right position at the right time through contemporary industrial and wellbeing practice, driven by business excellence frameworks. Efficient triage of customer service through courtesy and education of residents and business	41.7 Human Resource Management	SMWG	9
		41.8 Payroll Management	SMWG	0
		41.9 Workplace Health and Safety	SMWG	42
		Net cost of Service		
42. Technology Achieves key goals: 5.2 and 5.3	Develop and support a reliable and secure digital communications platform designed to provide smart and authoritative self-service and mobile services to staff, residents and businesses in the LGA	42.1 Network	SMDI	-22
		42.2 Systems	SMDI	9
		42.3 Applications	SMDI	6
		42.5 Digital Workforce	SMDI	-6
		42.7 Records	SMDI	986
		42.9 GIS	SMDI	0
Net cost of Service			967	
43. Financial Achieves key goal: 5.4	Develops and supports a reliable financial management, accounting and reporting environment aligned to service and project frameworks to enable authoritative and prompt decisions to be made by the organisation	43.1 Financial Accounting	SMF	-3,990
		43.2 Revenue **	SMF	-40,018
		43.3 Financial Reporting	SMF	16
		43.4 Procurement/Store	SMF	30
		43.6 Budget	SMF	-
		Net cost of Service		

Note: Where a program has no budget assigned, the budget has been rolled up into another program. For example: the budget for sportsfields (Program 4.3) has been included in the Parks/Playgrounds/Sportsfields program (Program 23.1). Where the budget shows as '0', the income and expenditure for the program are equal.

*details on the responsible officer can be found in the Glossary of Terms

** * Revenue is a higher figure as rates income goes to the Rates service and is then distributed to other services.



SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER	Rates funding required 2020-21 \$,000
44. Quality Achieves key goals: 5.2 and 5.3	Develops and supports contemporary quality frameworks designed to streamline and improve systems and processes, reduce red tape and promote innovation in work practices	44.1 Quality Assurance	PGMOC	-
		44.2 Systems Analysis	PGMOC	-
		44.3 Business Performance	PGMOC	-
		44.5 Red Tape Reduction	PGMOC	-
		Net cost of Service		
45. Risk Achieves key goal: 5.5	Positively mitigate jurisdictional and organisational risk through the management of risk appetite, risk controls and collaborative work practices	45.1 Risk	SMWG	22
		45.2 Insurances	SMWG	1,705
		45.3 Audit	SMWG	161
		45.4 Business Continuity	SMWG	5
		Net cost of Service		
46. Property Achieves key goal: 5.6	Administer property conveyancing and strategically invest and generate appropriate returns on divestment or development of Council's property portfolio	46.1 Property Management	PGMOC	-
		Net cost of Service		

STRATEGIC PILLAR **5** CAPABILITY

SERVICE	WHAT THIS SERVICE DOES - Service Objective	PROGRAMS PROVIDED WITHIN THE SERVICE (The Programs include Operational Projects)	RESPONSIBLE OFFICER	Rates funding required 2020-21 \$,000
51. Strategy Achieves key goals: 5.7 and 5.8	Undertakes Council's corporate planning requirements within the context of the Integrated Planning and Reporting Framework including the development and management of Council's Resourcing Strategy and meeting the communications and community engagement requirements as required by the framework	51.1 Integrated Planning and Reporting	SMWG	96
		51.2 Strategic Performance	SMWG	-
		51.6 Communications	SMCC	813
Net cost of Service				909
52. Executive Achieves key goal: 5.8	Supports the efficient and legal governance of the executive office and elected members through reliable and transparent decision-making and information frameworks	52.1 Public information	PGMOC	-
		52.2 Complaints/Privacy Management	SMWG	-2
		52.3 Meetings	CEO	18
		52.4 Legal	PGMOC	224
		52.5 Governance	SMWG	-4,341
		52.6 Elections	SMWG	550
		52.7 Councillors	SMWG	-
		52.8 CRJO	CEO	-
Net cost of Service				-3,550



Council is responsible for the installation and maintenance of road signage across the Local Government Area.

STRATEGIC PILLAR **5** CAPABILITY

PERFORMANCE MEASURES - STRATEGIC PILLAR 5

Service	Output No.	INDICATORS		
		Scope	Performance	Target
41. People	41.7.1: Attraction	Increase QPRC's employment profile to be seen as an employer of choice School Work Experience Promotional Material Employee Value Proposition Organisational Development Strategy (ODS) Equity and Diversity (EEO)	Candidates suitable for shortlisting >10% Students participating in work experience per annum equivalent to 1% of QPRC overall FTE count Job information promoted during Local Government Week 100%	>10 100% 100%
	41.7.2: Recruitment	An average of 55 recruitments per annum Position Descriptions Recruitment Systems Meritorious Selection Staff Establishment	Position Descriptions and employment material are reviewed and accurate before advertising the position commences Cost of hire to vacant position is within 10% of the annual salary for the position Turnover in first six months of employment (quality of hire) Staff turnover per annum	100% >90% <10% <10%
	41.7.3: On-boarding	An average of 55 new employees on boarded per annum Probation Periods Induction Program Training Assessment Corporate Documentation Corporate Orientation	New employees completed Council's induction program New starters successfully complete their probationary period New starters sign off on their delegations Orientation of position, team and organisation undertaken in the first three months	100% >90% 100% 100%
	41.7.4: Engagement	Increase the overall engagement and organisational culture of the QPRC workforce Organisation Culture Organisation Values Employee Engagement Industrial Relations Workplace Consultative Committee Change Management	Decrease employee unplanned absences per annum Culture survey conducted every two years Increase in constructive employee behaviours each cultural survey Workplace Consultative Committee meetings per annum Industrial Matters resolved without IRC intervention Employee complaints are finalised within on month of lodgement	<5% 100% >20% >10 >95% >90%
	41.7.5: Development	Increase the overall development and capacity of the QPRC workforce Training Trainees and Cadets Capability Framework Development Employee Development Evaluations Employee Performance Workplace Innovation Group Leadership Alumni Leadership and PC Forums Mentoring Studies Assistance	Successful completion of formal coursework within the prescribed timelines by Trainees and Cadets Staff attendance at training identified in the annual training plan Compliance in obtaining and retaining required qualifications and tickets Number of trainees/cadets as total of organisation FTE	>90% >90% 100% >10%



Service	Output No.	INDICATORS		
		Scope	Performance	Target
41: People	41.7.6: Retention	Increase the overall retention and optimisation of the QPRC workforce Reward and Recognition LG Challenges Years of Service Awards Secondments Projects Mentoring Succession Planning Flexible work arrangements	Staff turnover rate per annum Staff separation rate at years one to two of employment Delivery of the QPRC annual 'Years of Service' ceremony	<10% <10% 100%
	41.7.7: Separation	An average of 55 recruitments per annum Exit Interviews Terminations Retirements General Separation	Separating staff participate in an exit interview Accurate completion of employee exit forms Critical positions are identified and have succession plans	>90% 100% 100%
	41.8.1: Salary System	Service delivered for up to 550 employees Salary and remuneration Benefits and entitlements	Accurate completion of payroll processing (accurate individual payments vs advance individual payments) Accurate completion of separation payments Accurate interpretation, implementation and update of award and legislative requirements	>99% 100% 100%
	41.9.1: Workplace Health and Safety	Service delivered for up to 550 employees Audits Inspections Random Testing Systems WHS Committee HSR Training Emergency preparedness and response	WHS Committee meetings per annum HSEQ Accreditation maintained Health Monitoring undertaken and maintained as per legislative requirements Mock Evacuations undertaken in accordance with legislative requirements	>4 100% 100% 100%
	41.9.2: Incident and Claims Management	Service delivered for up to 550 employees Personal Injuries Workers Compensation	Claims lodged within 48 hours All lost time injuries are managed in accordance with Council processes and procedures Workers Compensation Insurance maintained or reduced annually	>90% 100% 100%
	41.9.3: Wellbeing	Increase and support the overall wellbeing of the QPRC workforce Employee Assistance Program Peer Support Program Wellbeing Program	The number of overall employees engaged in wellbeing initiatives Successful delivery of the annual Safety Day Active participation, through attendance at wellbeing initiatives, by the nominated Peer Support ambassadors Peer Support meetings per annum	50% 100% >75% >4



Service	Output No.	INDICATORS		
		Scope	Performance	Target
42. Technology	42.1.1 Network	200 mobile phones, 100 tablets, 80 devices	Network availability to users	> 99%
	42.1.4 Telecoms	Operation of 450 phones and VOIP systems	Availability to users p.a.	>99%
	42.2.1 Systems	20 enterprise software modules	ERP integration failures	< 1%
	42.3.1 Applications	35 applications - TechOne etc	Availability to users p.a.	>99%
43. Financial	43.2.1 Rates and Water	20,000 water accounts issued quarterly	Water bills posted on time each quarter	100%
	43.6.3 Financial Statements	Interim and final audits	Statements finalised for audit within three months, annually	<90 days
	43.6.4 Accounting for grants and contributions	Roads to Recovery, Regional Roads Block, Regional Roads Repair and Disaster Relief (bushfires and floods)	Grant acquittals lodged on time	100%
44. Quality	44.1.1 Quality Systems	Implement actions as per HSEQ audit	Quality Framework delivered within timeframes	100%
	44.5.1 Red Tape Reduction	Review 700 processes per year 50 staff trained in Promapp per year	Business Improvement Program results in productivity and efficiency gains delivered within scope	2% p.a
45. Risk	45.1.1 Risk Management	Risk Strategy and Appetite published with Resourcing Strategy 13 strategic risks and 61 organisational risks	Participation in Statewide Mutual - CIP Program	1 p.a
	45.1.2 Risk Register	Risk Register maintained and published	Strategic Risk Register updated regularly	Update twice p.a.
	45.2.1 Review of Council insurances	Four insurance policies	Insurances reviewed, valued and renewed by due date	100%
	45.4.1 Business Continuity	Maintain Business Continuity Plans for critical business processes Review of whole of organisation crisis response	Business Continuity Plan tested, reviewed and updated annually	100% 100% 100%



Service	Output No.	INDICATORS		
		Scope	Performance	Target
46. Property	46.1.1 Property Management	18 leases and 25 Licenses	Leases and licenses register kept up to date	100%
51. Strategy	51.1.1 Integrated Plans (CSP, DP, OP) and Resourcing Strategy	Community Strategic Plan, Delivery Program, Operational Plan and Resourcing Strategy developed and published on website	Plans prepared and reviewed within required statutory timeframes and engagement strategy	100%
	51.1.4 Community Survey	Community Satisfaction and Wellbeing Survey conducted biennially 600 residents surveyed biennially	Satisfaction with Council is improving	>75%
	51.6.1 Media Liaison	Approx 75 media enquiries p.a. Approx 75 media releases and journalist briefings p.a	Media enquiries responded to by requested deadline.	98%
	51.6.2 External Communications	Six editions of Community Newsletter (31,000 copies per edition) 50 editions of weekly e-newsletter 2,100 subscriptions to weekly e-newsletter	Increase in subscriptions to weekly e-newsletter	10% increase p.a.
	51.6.3 Social Media	12,500 Facebook likes 2,500 Twitter followers	Growth in corporate social media accounts	20% per annum
	51.6.6 Internal Communications	Production of fortnightly internal staff e-newsletter and monthly newsletter Production of weekly Councillors' Catch Up Newsletter	Increase in staff satisfaction with internal communications	Biennial internal communications survey
	51.6.8 Website and Intranet	810,000 hits per year 20,000 online transactions via online services per year	Increase in number of unique hits on website Increase in usage of online services	10% p.a. 10% p.a.

STRATEGIC PILLAR **5** CAPABILITY

Service	Output No.	INDICATORS		
		Scope	Performance	Target
52. Executive	52.1.1 Government Information Public Access (GIPA) Management	30 formal GIPA applications p.a. (NOTE: Scope and number can vary considerably from year to year)	Applications processed within statutory timeframe of 20 working days Eligible entries placed into the disclosure log on Council's website Completion of Annual GIPA Report	100% 100% 100%
	52.1.2 Public Interest Disclosures (PIDs)	PIDs managed within parameters of Council's Public Interest Disclosures Policy Estimated two PIDs p.a.	Complaints processed within prescribed timeframe Six monthly report completed within required timeframe	100%
	52.2.4 Code of Conduct	Code reviewed annually Estimated five Code of Conduct complaints p.a.	Code of Conduct complaints managed and processed in line with Council's Code of Conduct and Code of Conduct Guidelines Code of Conduct complaints reported as required by Office of Local Government Annual report produced within required timeframe	100% 100% 100%
	52.3.1 Agendas/Minutes	Minimum 10 Council meetings per year Resolution actions reported quarterly	Agendas are uploaded to Council's website on the Friday prior to the Council meeting Resolutions action sheet is circulated after each Council meeting and reporting to Council quarterly	100% 100%
	52.4.3 Delegations	Delegations Register maintained	Delegations Register kept up to date	100%
	52.5.4 Policy	10 policies reviewed p.a.	Policies reviewed by their required date	90%
	52.7.2 Councillor Induction and Training	Annual training program developed for each councillor	Training program developed and delivered for each councillor	100%
	52.7.3 Disclosure of Interests	80 designated persons complete annual review and reporting of disclosures	Designated persons required to complete returns and register reported to Council within statutory timeframe	100%
	52.8.2 Other Regional Participation	CRJO meetings (6 p.a) GMAC Committee (10 p.a)	Delivery of annual cross border work plan	>80%



Council's Tree Management Officer installed a number of habitat boxes in trees at the Queanbeyan Golf Club.

15.

GLOSSARY OF TERMS

Abbreviations - responsible officer

In a number of sections of this document, we identify the Service Manager responsible for implementing the program, service or project. Service Manager titles have been abbreviated in the document and are shown in full below:

Abbreviation	Position title
AS	Asset Specialist
PGMOC	Portfolio General Manager, Organisation Capability
SMBI	Service Manager, Business and Innovation
SMCE	Service Manager, Community Education
SMCP	Service Manager, Contracts and Projects
SMCC	Service Manager, Customer and Communication
SMD	Service Manager, Development
SMDI	Service Manager, Digital
SMF	Service Manager, Finance (Chief Financial Officer)
SMLUP	Service Manager, Land-Use Planning
SMNLH	Service Manager, Natural Landscapes and Health
SMRC	Service Manager, Recreation and Culture
SMTF	Service Manager, Transport and Facilities
SMU	Service Manager, Utilities
SMUL	Service Manager, Urban Landscapes
SMWC	Service Manager, Workplace and Governance

Annual Report

The Annual Report is one of the key points of accountability between a council and its community within the Integrated Planning and Reporting Framework. It primarily focuses on a council's implementation of its Delivery Program and Operational Plan reporting to the community on the achievement of the activities outlined in these two documents over the previous financial year. The Annual Report also includes some information that is prescribed by the Local Government (General) Regulation 2005. This information has been

included in the Regulation because the Government believes that it is important for community members to know about it – to help their understanding of how the council has been performing both as a business entity and a community leader. This additional information covers a wide range of areas from elected member allowances and travel and training, code of conduct complaints, government information public access applications, legal costs etc.

Capital Projects

Councils produce a capital works schedule as part of their Delivery Program and Operational Plan. This schedule outlines the capital projects a council will be undertaking over the period of its Delivery Program and Operational Plan. Capital projects have a defined commencement and completion date and result in the production of a new asset (eg. new road, swimming pool, community centre, playground etc). A capital project is different to an operational project which although having a start and completion date does not result in a physical asset (eg. implementation of a new software system).

Community Engagement Strategy

Councils must prepare and implement a Community Engagement Strategy based on social justice principles for engagement with the local community in developing and reviewing their Community Strategic Plan. As a minimum, the Community Engagement Strategy must identify relevant stakeholder groups within the community and outline methods of engaging each group.

The IPandR Guidelines stress that "...it is important that sufficient time is allowed for community engagement ...[and]...it is also important to understand the difference between community consultation and community engagement." (Integrated Planning and Reporting Manual, March 2013 p.37) Best practice community engagement as prescribed by the International Association of Public Participation (IAP2) identifies five stages for engagement as being:

- Inform
- Consult
- Involve

- Collaborate
- Empower

The Integrated Planning and Reporting Manual recommends that councils should at the very least strive to achieve the 'involve' level of engagement and if at all possible look at implementing 'collaborate' methods in developing their new Community Strategic Plans.

Community Satisfaction Survey

The Community Satisfaction Survey is a statistically valid random telephone survey undertaken from a representative sample from across the Queanbeyan-Palerang Community every two years.

Community Strategic Plan

The Community Strategic Plan is a high-level aspirational plan within the Integrated Planning and Reporting Framework which outlines a community's main priorities and aspirations for the future and identifies the strategies for achieving these. It is also required to set out a community's long-term 'Vision' for their region. Therefore, the Community Strategic Plan is 'the community's plan' and owned by the community. Councils have a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the residents of a local government area. Councils are not wholly responsible for a Community Strategic Plan's implementation. Other partners, such as State and Federal government, community groups and individual residents also have roles in delivering the long-term community outcomes identified in this plan.

Delivery Program

The Delivery Program is the point where the Council responds to the Community Strategic Plan objectives that are within its area of responsibility. Therefore, if the Community Strategic Plan is seen as the 'community's aspirational document', the Delivery Program is the Council's 'political response' to what the residents' desire to see happen within their community. The Delivery Program is designed as a fixed-term four year plan to align with the council

electoral cycle. Each new council is responsible for preparing a new Delivery Program, in response to the community aspirations outlined in the Community Strategic Plan.

End of Term Report

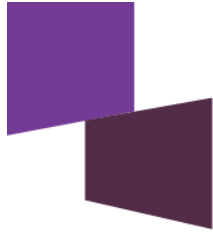
The End of Term Report is designed to report on the progress by all stakeholders in achieving the community's vision, goals and outcomes as set out in the Queanbeyan-Palerang Community Strategic Plan. This Report is produced at the end of a Council's four-year term. Queanbeyan-Palerang's first End of Term Report will be produced in 2020 and only cover a three-year period.

Goals

Goals generally give focus to stakeholders by highlighting a direction to work towards and providing measurable milestones. Goals are vital for formulating successful strategies and plans and identifying aims

IPandR Framework

The Integrated Planning and Reporting framework is a set of guidelines that outline Council's statutory requirements to ensure a more sustainable and transparent Local Government sector. The Framework is designed to improve local government's community, financial and asset planning and it includes long, medium and short term plans that set the direction for Council's service delivery based on the community's vision and priorities. In accordance with the Local Government Act, all local councils are required to develop a set of strategies, plans and reports that are developed and endorsed by the Council. The peak planning document within the IPandR Framework is the Community Strategic Plan. This plan is a community focused document which sets out the community's vision along with its long term aspirations. The Council must take the Community Strategic Plan into consideration as it develops its response to where the community wishes to head.



Key Strategies

A key strategy is a plan, method or series of actions the community has identified for achieving a specific goal or outcome.

Net cost of service

The net cost of service is determined by comparing the income and expenditure of each service.

Operational Plan

The Operational Plan is a sub-plan of the Delivery Program. Whilst the Delivery Program focuses on the strategies Council will implement in response to the community's aspirations identified within the Community Strategic Plan. The Operational Plan sets out the specific activities the Council will be undertaking within a particular financial year. The Plan also sets out the budgets that will fund these activities.

Operational Projects

An Operational Project which although having a start and completion date like a Capital Project does not result in the creation of a physical asset like a building or a road. Operational Projects deal with the implementation of non-physical assets (eg. implementation of a new software system). Therefore within QPRC Operational Projects form part of Council's Program budgeting as opposed to its Capital Works Project budgets.

Outcomes

An outcome defines what the successful achievement of a goal should look like. It is what the community would like to see as the result of implementing plans and strategies.

Quadruple Bottom Line

The Queanbeyan-Palerang Community Strategic Plan addresses four key elements that include social, economic, environmental and civil leadership. This is known as the quadruple bottom line and aims to ensure that strategies and plans are drawn up using a broad and balanced view towards issues within a

local government area. Within this Community Strategic Plan the quadruple bottom line is grouped into four Strategic Pillars consisting of Community, Choice, Character and Capability. After undertaking community engagement it became clear that the community had identified the need for an additional Strategic Pillar based around the issue of 'Connection'. This deals with the importance of access via the transport network as well as access to services and facilities.

Resourcing Strategy

The *Local Government Act* requires that councils must have a long term Resourcing Strategy in place to provide for the resources required to implement the strategies established by the Community Strategic Plan. The strategy, must at the very least, include provision for financial planning, workforce management planning and asset management planning. This is in recognition that if the community's long term aspirations are to be achieved as outlined in the Community Strategic Plan, then it is important to ensure that sufficient resources – time, money, assets and people are available to translate strategic objectives into actions.

Queanbeyan-Palerang's Resourcing Strategy goes beyond the basic money, assets, people model. Council recognises there are other critical components within Queanbeyan-Palerang Regional Council (QPRC) which need to be taken into consideration for its Resourcing Strategy. These are:

- Strategic Workforce Management Strategy
- Asset Management Strategy
- Long Term Financial Plan
- ICT Strategy
- Risk Management Strategy

QPRC in recognition that it is a newly created council arising from the merging of Queanbeyan City and Palerang councils sees issues relating to systems integration and the development and implementation of a unified risk management framework are critical resourcing issues that need to be addressed alongside the three traditional components of a resourcing strategy.

Service Statements

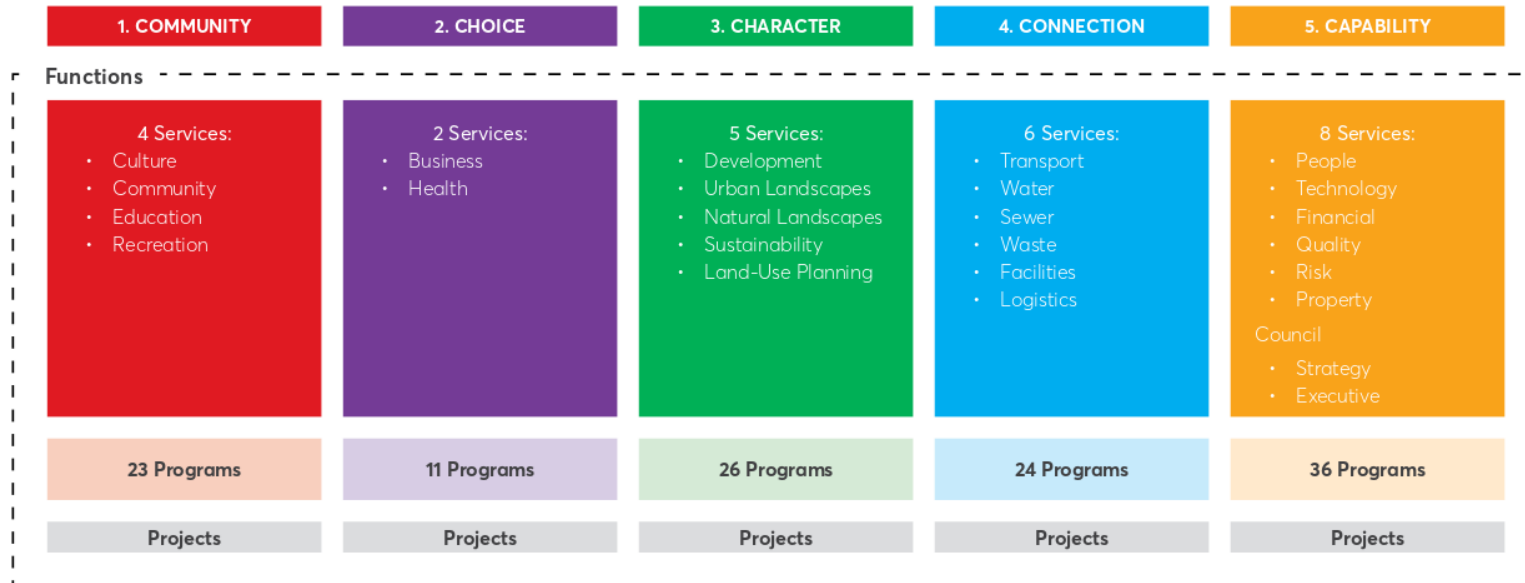
Councils deliver a wide range of services to meet the needs and wants of their communities. These services can consist of:

- Internal Services such as corporate and strategic planning, HR, finance etc., and
- External Services such as water and sewage, waste collection, childcare services, road and footpath maintenance, libraries, parks and sportsfields and development application processing.

In Queanbeyan-Palerang Regional Council's case, the council delivers 25 services which consist of 120 Programs. These services are outlined in a series of Service Statements.

A Service Statement provides a concise outline of a Service by setting out:

1. What the Service does
2. How it relates to the Strategic Outcomes identified within the Community Strategic Plan and links to various State Plans
3. What the legislative basis of the Service is – is it required by law and what is the policy framework it operates under
4. Who are the internal and external partners who can assist in the service's delivery
5. What are the Programs (sub-services) which make up the service
6. How is the provision of the Service funded (rates/grants/user charges etc)





Significant Functions

Councils deliver functions to turn a community's aspirations as defined in the Community Strategic Plan into reality. Functions consists of the Services, and Programs (sub-services) and Projects which a Council delivers to its community. Queanbeyan-Palerang Regional Council provides 25 Services to the community which are made up of 120 Programs (sub-services) which include operational projects. The services as arranged according to the five Strategic Pillars which are based around the quadruple bottom-line plus the additional pillar of Connection. The diagram on the previous page shows how these Functions are structured within QPRC.

Social Justice Principles

The Social Justice Principles ensure social considerations such as equity, access, participation and rights are taken into account when engaging the community. Social Justice Principles are based on eliminating inequity and promoting inclusiveness of diversity. The Social Justice Principles consist of Access, Equity, Participation and Rights. The diagram below sets out what each of these principles are and what they mean to the Queanbeyan-Palerang Community Strategic Plan.



Stakeholder

An individual, business or organisation that is impacted by or has an impact on Queanbeyan-Palerang and the Community Strategic Plan.

Strategic Direction

A Strategic Direction provides a summary of where the community wants to head in the long term.

Strategic Pillar

Queanbeyan-Palerang's Community Strategic Plan is structured around five Strategic Pillars of Community, Choice, Character, Connection and Capability as set out below. This allows the Community Strategic Plan to be structured around the IPandR quadruple bottom line requirements as well as addresses the community's wish to have key infrastructure issues addressed which relate to 'connection' in respect of roads and access to services.

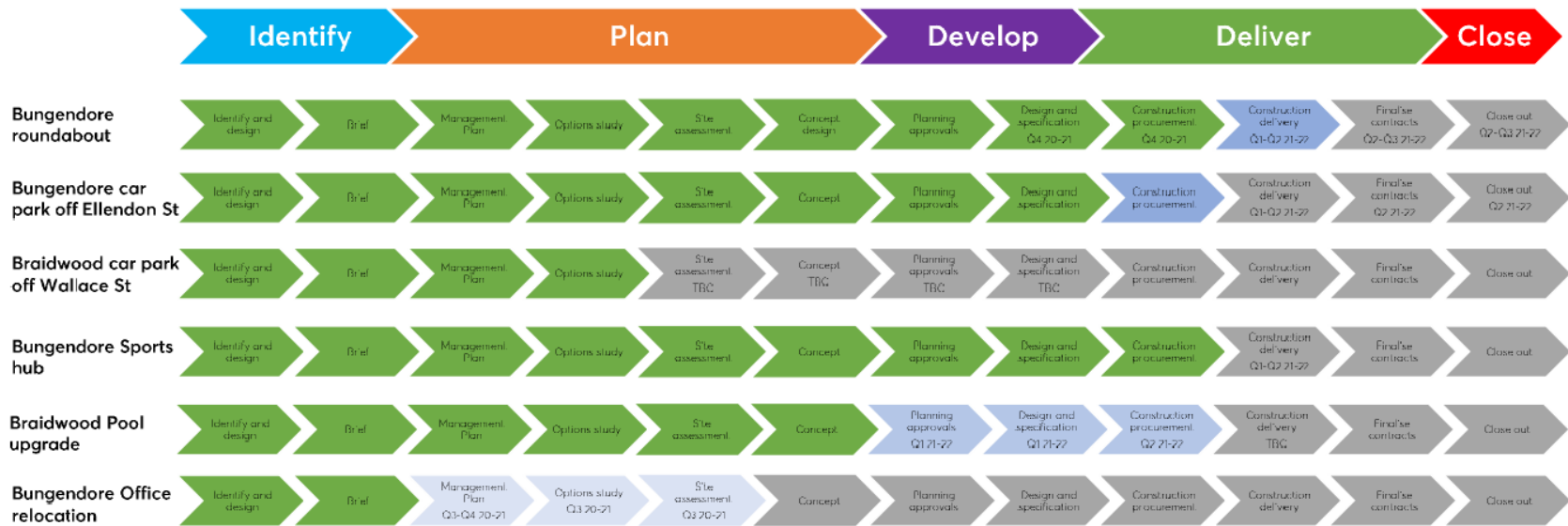


16.

APPENDIX 1: MAJOR PROJECT SCHEDULE

Our full capital works schedule is shown at section 13 of the Operational Plan, with projects valued at more than \$250,000 highlighted in the separate Strategic Pillar sections of the Operational Plan. In this appendix, we identify the top 13 projects Council is progressing in 2021-22 and highlight the different stages that the project much go through prior to being finalised. This schematic is used in our regular reporting to Executive and Council via our Project Management Framework.





17.

APPENDIX 2: ROAD RESEALS, REHABILITATION AND RESHEETING 2021-22

Road name	Section		Suburb	Length (m)	Width (m)	Treatment	Cost	Funding source
	From	To						
Local roads reseal program								
Agnes Avenue	Surveyor St	Early St/Glen Pl	Letchworth	285	8.8	Reseal	\$7,737	Council reseals
Araluen Road	Majors Creek Road	Reidsdale Road	Jembaicumbene	500	5.5	Reseal	\$8,481	Council reseals
Araluen Road	Majors Creek Road	Reidsdale Road	Jembaicumbene	500	5.3	Reseal	\$8,172	Council reseals
Araluen Road	Un-Named Subdivision Road	Bells Bridge	Araluen	500	6.9	Reseal	\$10,640	Council reseals
Araluen Road	Dirty Butter Creek	Dirty Butter Creek Road	Araluen	417	5.3	Reseal	\$6,816	Council reseals
Araluen Street	Bowler Street	Coghill Street	Braidwood	107	5.1	Reseal	\$1,685	Council reseals
Aurora Avenue	Chapman St	Aurora Ave/Aurora Ave	Dodsworth	308	12.7	Reseal	\$12,066	Council reseals
Aurora Avenue	Aurora Ave/Aurora Ave (TBC)	Aurora Ave (TBC)	Dodsworth	56	11.3	Reseal	\$1,957	Council reseals
Aurora Avenue	Aurora Ave/Aurora Ave (TBC)	Aurora Pl	Dodsworth	98	10.9	Reseal	\$3,299	Council reseals
Aurora Avenue	Aurora Pl	Aurora Ave (Tbc)	Dodsworth	118	10.9	Reseal	\$3,971	Council reseals
Balladonia Place	Waterfall Dr	Balladonia Pl (Tbc)	Jerrabomberra	78	5.7	Reseal	\$1,374	Council reseals
Banyalla Close	Waterfall Dr	Banyalla Cl (Tbc)	Jerrabomberra	89	5.6	Reseal	\$1,539	Council reseals
Bass Street	Barrow Pl	Bass St (Tbc)	Dodsworth	381	9.8	Reseal	\$11,516	Council reseals
Bellbush Close	Waterfall Dr	Bellbush Cl (Tbc)	Jerrabomberra	235	5.4	Reseal	\$3,915	Council reseals
Benalla Court	Morella Ave/Tbc340	Ormond Ct	Jerrabomberra	96	5.5	Reseal	\$1,631	Council reseals
Bingley Way	Norton Road	End	Wamboin	627	6	Reseal	\$11,601	Council reseals
Blewitt Lane	Burra Road	End Of Seal	Burra	13	6.9	Reseal	\$280	Council reseals
Bombay Road	Braidwood Garbage Tip	Shaalhaven River	Braidwood	498	5.7	Reseal	\$8,754	Council reseals
Bowler Street	Elrington Street	Causeway	Braidwood	95	5	Reseal	\$1,467	Council reseals
Brooks Road	Bungendore Road	End	Bywong	589	5.5	Reseal	\$9,990	Council reseals

This program is subject to inspection by Council staff.

Road name	Section		Suburb	Length (m)	Width (m)	Treatment	Cost	Funding source
	From	To						
Brown Street	Booth St	Dodsworth St	Dodsworth	335	5	Reseal	\$5,166	Council reseals
Burra Road	Moore Road	Kt Bridge	Burra	215	5.5	Reseal	\$3,648	Council reseals
Burra Road	Burra Creek Bridge	Lagoon Road	Burra	466	5.5	Reseal	\$7,904	Council reseals
Burra Road	Lagoon Road	Hilltop Road	Burra	500	6.5	Reseal	\$10,023	Council reseals
Burra Road	Lagoon Road	Hilltop Road	Burra	430	6.5	Reseal	\$8,620	Council reseals
Butmaroo Street	Turallo Terrace	Gibraltar Street	Bungendore	233	8	Reseal	\$5,751	Council reseals
Buttle Street	Mowatt St	Booth St	Dodsworth	234	9.7	Reseal	\$7,003	Council reseals
Camphorwood Close	Waterfall Dr	Camphorwood Cl (Tbc)	Jerrabomberra	105	5.4	Reseal	\$1,751	Council reseals
Charleys Forest Road	Kirriford Road	Mr92 (Nerriga Road)	Wog Wag	67	6.7	Reseal	\$1,387	Council reseals
Cypress Place	Cassinia St	Cypress Pl (Tbc)	Letchworth	82	7.8	Reseal	\$1,976	Council reseals
Denley Drive	Weeroona Drive	Birchmans Grove	Wamboin	499	6.2	Reseal	\$9,541	Council reseals
Edwin Land Parkway	Edwin Land Pky - Start Of Double Cwy	Jerrabomberra Pky Rbt	Jerrabomberra	199	5	Reseal	\$3,070	Council reseals
Elliott Street	Start Dual Cwy	End Dual Cwy	Letchworth	143	6	Reseal	\$2,648	Council reseals
Elmslea Service Road	Eyre Street	Larmer Street	Bungendore	117	3.5	Reseal	\$1,264	Council reseals
Federal Avenue	Derrima Rd	Uriarra Rd	Letchworth	157	7.9	Reseal	\$3,828	Council reseals
Fernleigh Drive	Cooma Rd	Gibbs Pl	Jerrabomberra	423	8.5	Reseal	\$11,089	Council reseals
Ford Street	Morisset St/Atkinson St/Tbc37	Pound St	Dodsworth	296	9.1	Reseal	\$8,309	Council reseals
Foxes Elbow Road	Mr51 (Kings Highway)	End	Warri	498	6.3	Reseal	\$9,676	Council reseals
Franklin Court	Stella Pl	Franklin Ct (Tbc)	Jerrabomberra	145	7.5	Reseal	\$3,357	Council reseals
Gibraltar Street	Butmaroo Street	Majara Street	Bungendore	225	20	Reseal	\$13,885	Council reseals
Halloran Drive	Limestone Rbt	Limestone Rbt	Jerrabomberra	26	26	Reseal	\$2,099	Council reseals

This program is subject to inspection by Council staff.



Road name	Section		Suburb	Length (m)	Width (m)	Treatment	Cost	Funding source
	From	To						
Hart Close	Hayley Cres	Hart Cl (Tbc)	Karabar	48	8.5	Reseal	\$1,263	Council reseals
Hayley Close	Hayley Cres/Hayley Pl	Hayley Pl	Karabar	39	8.3	Reseal	\$1,002	Council reseals
Hayley Crescent	Thornton Rd	Hart Cl	Karabar	83	8.3	Reseal	\$2,128	Council reseals
Hayley Crescent	Hart Cl	Hayley Pl	Karabar	370	8.3	Reseal	\$9,472	Council reseals
Hayley Crescent	Hayley Pl	Thornton Rd	Karabar	57	7.8	Reseal	\$1,375	Council reseals
Henderson Road	Campbell St	McEwan St	Queanbeyan	158	10.5	Reseal	\$5,820	Council reseals
Henderson Road	Crawford St	Ross Rd	Queanbeyan	210	9.8	Reseal	\$7,219	Council reseals
Henderson Road	Ross Rd	Crest Rd	Letchworth	406	9.8	Reseal	\$12,272	Council reseals
Henderson Road	Crest Rd	McKeahnie St	Letchworth	237	9.2	Reseal	\$7,649	Council reseals
Hickory Place	Waterfall Dr	Hickory Pl (Tbc)	Jerrabomberra	116	5.5	Reseal	\$1,970	Council reseals
High Street	Bungendore St/Tbc311	Waniassa St	Dodsworth	121	12.4	Reseal	\$5,263	Council reseals
High Street	Waniassa St	High St (Tbc)	Dodsworth	296	10.4	Reseal	\$10,799	Council reseals
High Street	High St (Tbc)	Pound St	Dodsworth	61	10.4	Reseal	\$2,225	Council reseals
Hirst Avenue	Symonds St	Wood Ave	Queanbeyan	146	8	Reseal	\$3,605	Council reseals
Irene Avenue	Mark Pl	Cameron Rd	Queanbeyan	235	6	Reseal	\$4,350	Council reseals
Jerangle Road	Foxlow St / Wtp Road Intersection	Cooma Monaro Shire Boundary	Captains Flat	500	6.7	Reseal	\$10,331	Council reseals
Jerangle Road	Foxlow St / Wtp Road Intersection	Cooma Monaro Shire Boundary	Captains Flat	500	7.3	Reseal	\$11,256	Council reseals
John Bull Street	Ogilvie Cres/Tbc374	Ogilvie Cres	Letchworth	201	10	Reseal	\$6,202	Council reseals
John Bull Street	Ogilvie Cres/Tbc374	Nimmitabel St	Letchworth	65	10	Reseal	\$2,009	Council reseals
Killard Street	Crawford St	Vane Pl	Queanbeyan	142	7.5	Reseal	\$3,287	Council reseals
King Street	Ellendon Street	Butmaroo Street	Bungendore	221	10.7	Reseal	\$7,296	Council reseals
Laneway Id-277 Lane	Wilgabar	Sunnybar	Karabar	130	4.3	Reseal	\$1,725	Council reseals
Limestone Drive	Limestone Dr Divided Cwy Lhs	Jerrabomberra Pkwy	Jerrabomberra	190	4.8	Reseal	\$2,814	Council reseals

This program is subject to inspection by Council staff.

Road name	Section		Suburb	Length (m)	Width (m)	Treatment	Cost	Funding source
	From	To						
Low Street	Campbell	Morrisset	Queanbeyan	182	7.4	Reseal	\$4,156	Council reseals
Majara Street	Malbon Street	Rutledge Street	Bungendore	207	7	Reseal	\$4,471	Council reseals
Malcolm Road	Tbc513	Malcolm Rd (Tbc)	Karabar	179	7.2	Reseal	\$3,977	Council reseals
Mccrae Street	Pooley St	Furlong Rd	Letchworth	96	9.9	Reseal	\$2,936	Council reseals
Mccusker Drive	Shanahan Street	Donoghue Place Roundabout	Bungendore	31	14.1	Reseal	\$1,356	Council reseals
Molonglo Street	Macquoid St	Mowatt St	Dodsworth	224	11.7	Reseal	\$8,086	Council reseals
Montgomery Street	Mulga Street	End	Captains Flat	70	6.6	Reseal	\$1,428	Council reseals
Morton Street	Campbell St	Stornaway Rd	Queanbeyan	268	8.5	Reseal	\$7,991	Council reseals
Morton Street	Stornaway Rd	Collins St	Queanbeyan	113	8.7	Reseal	\$3,448	Council reseals
Morton Street	Agnes Ave	Naylor St	Letchworth	100	10.8	Reseal	\$3,788	Council reseals
Morton Street	Blackall Ave	Crest Rd	Letchworth	252	11	Reseal	\$9,724	Council reseals
Morton Street	Crest Rd	Frederick St	Letchworth	96	10.8	Reseal	\$3,637	Council reseals
Morton Street	Frederick St	Richard Ave	Letchworth	274	10.8	Reseal	\$10,381	Council reseals
Morton Street	Richard Ave	Richard Ave	Letchworth	22	10.8	Reseal	\$833	Council reseals
Morton Street	Richard Ave	Lom Rd	Letchworth	343	10.3	Reseal	\$12,394	Council reseals
Morrison Place	Rusten St	Morrison Pl (Tbc)	Karabar	184	7.4	Reseal	\$4,202	Council reseals
Mount Fairy Road	Mr268 (Tarago Road)	End Of Seal At Railway Crossing	Mount Fairy	656	5.5	Reseal	\$11,126	Council reseals
Mount Fairy Road	Start Of Seal	Mr79 (Goulburn Road)	Mount Fairy	498	6.3	Reseal	\$9,676	Council reseals
Mount Fairy Road	Start Of Seal	Mr79 (Goulburn Road)	Mount Fairy	499	6.1	Reseal	\$9,387	Council reseals
Mowatt Street	Atkinson St	Molonglo St	Dodsworth	220	10.7	Reseal	\$7,263	Council reseals
Old Cooma Road	Old Cooma Rd	Thoroughbred Dr	Jerrabomberra	300	8	Reseal	\$7,403	Council reseals
Oleria Street	Lily Pl	Alanbar St	Karabar	83	8	Reseal	\$2,051	Council reseals
Ormond Court	Benalla Ct	Ormond Ct (Tbc)	Jerrabomberra	138	5.4	Reseal	\$2,300	Council reseals
Osborne Street	Malbon Street	Gibraltar Street	Bungendore	234	6.5	Reseal	\$4,693	Council reseals
Plummers Road	Burra Road	End Of Seal	Burra	65	6	Reseal	\$1,368	Council reseals

This program is subject to inspection by Council staff.

Road name	Section		Suburb	Length (m)	Width (m)	Treatment	Cost	Funding source
	From	To						
Pooley Street	Mccrae St	Maloney St	Letchworth	146	8.5	Reseal	\$3,831	Council reseals
Radcliffe Circuit	Eastern Cul-De-Sac	Kearns Parade	Carwoola	499	5.9	Reseal	\$9,079	Council reseals
Rowley Road	Cartwright Avenue	End	Sutton	388	7.1	Reseal	\$8,497	Council reseals
Rusten Street	Candlebark Rd	Murray St	Karabar	155	10.1	Reseal	\$4,832	Council reseals
Rutledge Street	Crawford St	Church Ln	Queanbeyan	92	7.5	Reseal	\$2,131	Council reseals
Rutledge Street	Church Ln	Collett St	Queanbeyan	113	7.4	Reseal	\$2,582	Council reseals
She Oak Place	Waterfall Dr	She-Oak Pl (Tbc)	Jerrabomberra	108	5.5	Reseal	\$1,834	Council reseals
Stornaway Road	Morton St	Morton St	Queanbeyan	24	9	Reseal	\$671	Council reseals
Stornaway Road	Morton St	Bruce St	Queanbeyan	88	9	Reseal	\$2,447	Council reseals
Stornaway Road	Bruce St	Albert St	Queanbeyan	85	9	Reseal	\$2,363	Council reseals
Stornaway Road	Tate St	Meredith St	Queanbeyan	97	9	Reseal	\$2,696	Council reseals
Stornaway Road	Meredith St	Surveyor St	Queanbeyan	124	9	Reseal	\$3,445	Council reseals
Stornaway Road	Surveyor St	Surveyor St	Queanbeyan	20	8.6	Reseal	\$535	Council reseals
Stornaway Road	Park St	Hobbs St	Queanbeyan	21	8.5	Reseal	\$555	Council reseals
Stornaway Road	George St	Early St	Queanbeyan	77	8.1	Reseal	\$1,927	Council reseals
Stornaway Road	Early St	Canberra Ave/Donald Rd/Tbc-316	Queanbeyan	145	8.2	Reseal	\$3,670	Council reseals
Tamarind Place	Waterfall Dr	Tamarind Pl (Tbc)	Jerrabomberra	93	5.3	Reseal	\$1,522	Council reseals
Telopea Place	Crest Park Pde	Weir Tbc	Letchworth	218	7.5	Reseal	\$5,045	Council reseals
Terrara Close	Terrara Cl	Terrara Cl (Tbc)	Jerrabomberra	98	5.5	Reseal	\$1,665	Council reseals
Thornton Road	Candlebark Rd	Cunningham St	Karabar	174	10	Reseal	\$5,370	Council reseals
Thurrallilly Street	End Dual Cwy	Faunces	Dodsworth	33	6	Reseal	\$614	Council reseals
Thurrallilly Street	Yass	Mulloon	Dodsworth	235	7.7	Reseal	\$5,583	Council reseals
Walga Close	Bowen Street	Nummerak Close	Carwoola	329	5.4	Reseal	\$5,480	Council reseals
Walga Close	Nummerak Close	End	Carwoola	501	6.4	Reseal	\$9,888	Council reseals

This program is subject to inspection by Council staff.

Road name	Section		Suburb	Length (m)	Width (m)	Treatment	Cost	Funding source
	From	To						
Wallace Street	Northern End	Solus Street	Braidwood	119	10.5	Reseal	\$3,858	Council reseals
Wallace Street	Lascelles Street	Flood Creek	Braidwood	148	19.5	Reseal	\$8,909	Council reseals
Wallace Street	Coghill Street	Cowper Street	Braidwood	236	6.3	Reseal	\$4,587	Council reseals
Wallace Street	Cowper Street	Badgery Street	Braidwood	149	7	Reseal	\$3,219	Council reseals
Waratah Street	Alanbar St	Queenbar Rd	Karabar	297	7.4	Reseal	\$6,780	Council reseals
Waterfall Drive	Tamarind Pl	Bellbush Cl	Jerrabomberra	625	8.5	Reseal	\$16,383	Council reseals
Waterfall Drive	Bellbush Cl	Aspen Rse	Jerrabomberra	298	8.5	Reseal	\$7,814	Council reseals
Waterfall Drive	Aspen Rse	Myrtle Cl	Jerrabomberra	52	8.3	Reseal	\$1,335	Council reseals
Waterfall Drive	Myrtle Cl	Hickory Pl	Jerrabomberra	51	8.5	Reseal	\$1,341	Council reseals
Waterfall Drive	Hickory Pl	Waterfall Drive Rbt	Jerrabomberra	87	8.5	Reseal	\$2,284	Council reseals
Waterfall Drive	Waterfall Drive Rbt	Balladonia Pl	Jerrabomberra	74	8.2	Reseal	\$1,875	Council reseals
Waterfall Drive	Balladonia Pl	She-Oak Pl	Jerrabomberra	105	7.4	Reseal	\$2,399	Council reseals
Waterfall Drive	She-Oak Pl	Banyalla Cl	Jerrabomberra	265	7.4	Reseal	\$6,050	Council reseals
Waterfall Drive	Banyalla Cl	Camphorwood Cl	Jerrabomberra	69	7.1	Reseal	\$1,514	Council reseals
Waterfall Drive	Camphorwood Cl	Waterfall Drive Rbt	Jerrabomberra	306	7.3	Reseal	\$6,891	Council reseals
Waterfall Drive	Waterfall Dr (Tbc)	Waterfall Drive Rbt	Jerrabomberra	30	16.57	Reseal	\$1,542	Council reseals
West Avenue	Cooma Rd/Elliott St/Tbc318	Cameron Rd	Queanbeyan	399	7.5	Reseal	\$9,230	Council reseals
Wickerslack Lane	Cooma Rd	Wickerslack Ln	Dodsworth	1350	6.3	Reseal	\$39,079	Council reseals
Wickerslack Lane	Wickerslack Ln	Wickerslack Ln (Tbc)	Dodsworth	600	6	Reseal	\$16,543	Council reseals
Woodger Parade	Dane St/Tbc325	Malcolm Rd	Karabar	225	8.5	Reseal	\$5,901	Council reseals
Woodger Parade	Malcolm Rd	Woodger Pde (Tbc)	Karabar	77	8.5	Reseal	\$2,022	Council reseals
Total							\$734,180	

This program is subject to inspection by Council staff.

Road name	Section		Suburb	Length (m)	Width (m)	Treatment	Cost	Funding source
	From	To						
Local roads rehabilitation program								
Araluen Road	Jembaicumbene Bridge #3	Monga Lane	Araluen	500	8	Rehabilitation	\$427,485	Council rehabilitation
Araluen Road	Jembaicumbene Bridge #3	Monga Lane	Araluen	499	8	Rehabilitation		Council rehabilitation
Araluen Road	Jembaicumbene Bridge #3	Monga Lane	Araluen	496	8	Rehabilitation		Council rehabilitation
Wycombe Street	Barber St	Forster St	Queanbeyan	240	9.5	Stabilise and asphalt	\$160,038	Council rehabilitation
Edwin Land Parkway	Stringybark Rab	Start Of Dual Lanes	Jerrabomberra	680	11	Stabilise and seal	\$272,020	Council rehabilitation
Gilmore Road	Hellmund St	Dunn St	Letchworth	364	11	Rehabilitation	\$108,563	Council rehabilitation
Total							\$968,109	
Regional roads rehabilitation program								
Cooma Road	Archer Bridge	Sandholes Road	Braidwood	105	9	Rehabilitation	\$115,150	Council rehabilitation
Cooma Road	Jembaicumbene Creek	Back Creek	Jembaicumbene	498	8	Rehabilitation	\$150,702	Council rehabilitation
Cooma Road	Jembaicumbene Creek	Back Creek	Jembaicumbene	499	8	Rehabilitation	\$150,980	Council rehabilitation
Cooma Road	Back Creek	Farrington Road	Jembaicumbene	270	8	Rehabilitation	\$87,406	Council rehabilitation
Cooma Road	Back Creek	Farrington Road	Jembaicumbene	418	8	Rehabilitation	\$128,493	Council rehabilitation
Total							\$632,732	
Roads to Recovery program								
Araluen Road	Majors Creek Road	Reidsdale Road	Braidwood	420	8	Rehabilitation	\$450,000	Roads to Recovery
Araluen Road	Majors Creek Road	Reidsdale Road	Braidwood	500	8	Rehabilitation		Roads to Recovery
Araluen Road	Majors Creek Road	Reidsdale Road	Braidwood	500	8	Rehabilitation		Roads to Recovery
Bombay Road	Araluen Road	Waste Transfer Station	Braidwood	1000	8	Rehabilitation	\$320,000	Roads to Recovery
Bungendore Road	Summerhill Road	Creekborough Road	Bywong	1000	8	Rehabilitation	\$307,709	Roads to Recovery
Burra Road	Plummers Road	Lagoon Road	Burra	1500	8	Rehabilitation	\$450,000	Roads to Recovery
Total							\$1,527,709	
Regional Roads Repair Program								
Cooma Road	Jinglemoney Road	O'Briens Road	Braidwood	600	8	Rehabilitation	\$762,000	Regional Roads Repair

This program is subject to inspection by Council staff.

Road name	Section		Suburb	Length (m)	Width (m)	Treatment	Cost	Funding source
	From	To						
Reshape pavement and seal program								
Laneway Id-2009 Lane	Stornaway	Killard	Queanbeyan	205	4.5	Gravel And Seal	\$37,548	Council reshape
Montgomery Street	Foxlow Street	Mulga Street	Captains Flat	67	6.4	Gravel And Seal	\$30,481	Council reshape
Laneway Id-597 Lane	Kenneth	End	Karabar	44	5.6	Gravel And Seal	\$19,625	Council reshape
Park Lane	Wilson Street	Wallace Street	Braidwood	217	6.1	Gravel And Seal	\$41,979	Council reshape
Park Lane	School Bollards	School Boundary	Braidwood	14	6.2	Gravel And Seal		Council reshape
Total							\$129,634	
Asphalt resurfacing								
Alanbar Street	Alanbar St (Tbc)	Cooma Rd	Karabar	39	10.9	Asphalt Resurfacing	\$17,143	Council resurfacing
Barrow Place	Penney Pl	Barrow Pl (Tbc)	Dodsworth	80	9.5	Asphalt Resurfacing	\$28,970	Council resurfacing
Bass Street	Wycambe St	Barrow Pl	Dodsworth	93	9.7	Asphalt Resurfacing	\$33,989	Council resurfacing
Campbell Street	Campbell St	Canberra Ave	Queanbeyan	25	4.9	Asphalt Resurfacing	\$6,456	Council resurfacing
Crawford Street	Moore St	Killard St	Queanbeyan	125	9.2	Asphalt Resurfacing	\$42,744	Council resurfacing
Crawford Street	Killard St	Erin St	Queanbeyan	88	9.2	Asphalt Resurfacing	\$30,722	Council resurfacing
Crawford Street	Moore St	Killard St	Queanbeyan	125	9.2	Asphalt Resurfacing	\$42,744	Council resurfacing
Crawford Street	Killard St	Erin St	Queanbeyan	88	9.2	Asphalt Resurfacing	\$30,722	Council resurfacing
Daly Street	Gilmore Rd	Gordon Ave	Letchworth	276	10	Asphalt Resurfacing	\$99,603	Council resurfacing
Kendall Avenue	Canberra Ave/Tbc438	Kendall Ave (Tbc)	Letchworth	68	12.7	Asphalt Resurfacing	\$32,629	Council resurfacing
Montebar Right Of Way	Oleria St	Cul De Sac	Karabar	35	12.2	Asphalt Resurfacing	\$17,210	Council resurfacing
Peony Place	Cascade St	Cul De Sac	Crestwood	46	10.5	Asphalt Resurfacing	\$19,188	Council resurfacing
Ross Road	Munro Rd	Munro Rd	Letchworth	28	10.5	Asphalt Resurfacing	\$12,513	Council resurfacing
Ross Road	Munro Rd	Canberra Ave	Letchworth	32	10.5	Asphalt Resurfacing	\$13,996	Council resurfacing
Ross Road	Canberra Ave	Ross Rd (Tbc)	Queanbeyan	89	7	Asphalt Resurfacing	\$24,132	Council resurfacing
Gibraltar Street	Malonglo	Ellendon	Bungendore	167	20.2	Asphalt Resurfacing	\$351,068	Council resurfacing
Kendall Avenue	Lorn Road Intersection		Queanbeyan	85	11	Asphalt Resurfacing	\$56,382	Council resurfacing
Kendall Avenue	Stephens Road Intersection		Queanbeyan	50	11	Asphalt Resurfacing	\$34,043	Council resurfacing

This program is subject to inspection by Council staff.

Road name	From road	Suburb	Length (m)	Width (m)	Cost	Category	Funding source
Gravel resheeting program							
Butmaroo Road	start at low level crossing - Gidleigh Lane end	Bungendore	6	1000	\$46,000	5	Council resheeting
Collector Road		Collector	6	1000	\$43,000	5	Council resheeting
Forbes Creek Road	Hoskinstown Rd intersection	Forbes Creek	6	1000	\$43,000	5	Council resheeting
Gidleigh Lane	Hoskinstown Rd intersection	Bungendore	6.5	1000	\$45,000	4	Council resheeting
Hoskinstown Road - Div 1	Start at End of Seal	Hoskinstown	6.5	1000	\$48,000	5	Council resheeting
Mount Fairy Road		Mount Fairy	6.5	1000	\$37,000	4	Council resheeting
Back Creek Road	start 6.2km from Little river rd intersection	Back Creek	6	1000	\$27,000	7	Council resheeting
Charleys Forest Road	start 5km from Nerriga rd intersection	Wog Wog	6	1000	\$36,000	5	Council resheeting
Dawsons Lane	start 1km from Euradux rd intersection	Braidwood	6	1000	\$26,000	9	Council resheeting
Endrick River Road	start 800m from Nerriga rd intersection	Nerriga	6	2000	\$64,000	7	Council resheeting
Kain Cross Road		Hereford Hall	6	1000	\$25,000	8	Council resheeting
Sandholes Road	start 1km from Reservoir Lane intersection	Braidwood	6	1000	\$26,000	7	Council resheeting
Stewarts Crossing Road	start 4.7km from Mayfield rd intersection	Mayfield	6	1000	\$34,000	7	Council resheeting
Total resheeting program					\$500,000		

Road name	Length (m)	Width (m)	Endorsed total restoration cost	Funding source
Disaster Recovery Funding Arrangement resheeting (Feb + August 2020 floods)				
Berlang Forest Road	5700	5	\$271,609	Disaster Recovery Funding Arrangement
Bombay Road	1750	5	\$44,400	Disaster Recovery Funding Arrangement
Boppings Crossing Road	400	5	\$22,365	Disaster Recovery Funding Arrangement
Boro Road	8200	5	\$500,887	Disaster Recovery Funding Arrangement
Budawang Road	4900	5	\$267,441	Disaster Recovery Funding Arrangement

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Road name	Length (m)	Width (m)	Endorsed total restoration cost	Funding source
Disaster Recovery Funding Arrangement resheeting (Feb + August 2020 floods)				
Callans Lane	400	5	\$22,365	Disaster Recovery Funding Arrangement
Captains Flat Road	10800	8	\$357,264	Disaster Recovery Funding Arrangement
Catholic Cemetery Road	2100	5	\$70,185	Disaster Recovery Funding Arrangement
Cawthornes Road	1000	5	\$37,450	Disaster Recovery Funding Arrangement
Charleys Forest Road	5300	5	\$188,103	Disaster Recovery Funding Arrangement
Church of England Cemetery Road	600	5	\$30,307	Disaster Recovery Funding Arrangement
Corang River Road	1000	4	\$51,950	Disaster Recovery Funding Arrangement
Daniels Lane	500	5	\$28,224	Disaster Recovery Funding Arrangement
Farringdon Road	1900	6	\$84,360	Disaster Recovery Funding Arrangement
Forbes Creek Road	5800	5	\$300,940	Disaster Recovery Funding Arrangement
Griffins Road	1600	5	\$77,880	Disaster Recovery Funding Arrangement
Harolds Cross Road	5000	8	\$222,000	Disaster Recovery Funding Arrangement
Hazeldell Road	2900	5	\$168,900	Disaster Recovery Funding Arrangement
Hoskinstown Road	14900	8	\$712,740	Disaster Recovery Funding Arrangement
Hoskinstown Road 2	700	9	\$52,320	Disaster Recovery Funding Arrangement
Izzards Lane	1100	5	\$56,839	Disaster Recovery Funding Arrangement
Jinglemoney Road	2100	5	\$102,215	Disaster Recovery Funding Arrangement
Killarney Road	300	4	\$16,033	Disaster Recovery Funding Arrangement
Little Bombay Road	2400	5	\$106,560	Disaster Recovery Funding Arrangement
London Bridge Road	900	6	\$58,550	Disaster Recovery Funding Arrangement
Majors Creek Mountain Road	500	5	\$37,033	Disaster Recovery Funding Arrangement
Mayfield Road	4600	5	\$233,649	Disaster Recovery Funding Arrangement
Monga Lane	500	5	\$28,450	Disaster Recovery Funding Arrangement
Morgans Road	600	5	\$24,448	Disaster Recovery Funding Arrangement

This program is subject to inspection by Council staff.



Road name	Length (m)	Width (m)	Endorsed total restoration cost	Funding source
Disaster Recovery Funding Arrangement resheeting (Feb + August 2020 floods)				
Mount Elrington Road	2100	6	\$93,240	Disaster Recovery Funding Arrangement
Mount Fairy Road	6200	5	\$358,883	Disaster Recovery Funding Arrangement
Mulloon-Manar Road	9700	6	\$513,194	Disaster Recovery Funding Arrangement
Myrtle Grove Road	1300	5	\$66,213	Disaster Recovery Funding Arrangement
Neringla Road	1950	6	\$69,883	Disaster Recovery Funding Arrangement
Neringla Road	3700	6	\$183,705	Disaster Recovery Funding Arrangement
Nerriga Road	4300	10	\$282,415	Disaster Recovery Funding Arrangement
Northangera Road	1200	5	\$51,715	Disaster Recovery Funding Arrangement
Obriens Road	900	4	\$42,738	Disaster Recovery Funding Arrangement
Old Goldmines Road	2250	6	\$120,000	Disaster Recovery Funding Arrangement
Quists Road	1700	5	\$78,857	Disaster Recovery Funding Arrangement
Rossi Road	2400	8	\$146,990	Disaster Recovery Funding Arrangement
Sandholes Road	1600	6	\$77,511	Disaster Recovery Funding Arrangement
Sawyers Ridge Road	5850	5	\$250,100	Disaster Recovery Funding Arrangement
Stewarts Crossing Road	2600	6	\$150,249	Disaster Recovery Funding Arrangement
Stoney Ridge Road	500	5	\$26,922	Disaster Recovery Funding Arrangement
Tallaganda Road	2600	5	\$122,664	Disaster Recovery Funding Arrangement
Tally Ho Road	2100	6	\$93,240	Disaster Recovery Funding Arrangement
Tudor Valley Road	4350	4	\$135,748	Disaster Recovery Funding Arrangement
Wallaces Gap Road	1700	5	\$78,857	Disaster Recovery Funding Arrangement
Willow Forest Road	700	5	\$43,265	Disaster Recovery Funding Arrangement
Woolcara Lane	4000	8	\$246,880	Disaster Recovery Funding Arrangement
Wyanbene Road	2500	5	\$122,661	Disaster Recovery Funding Arrangement
Total			\$7,531,397	

This program is subject to inspection by Council staff.

21.

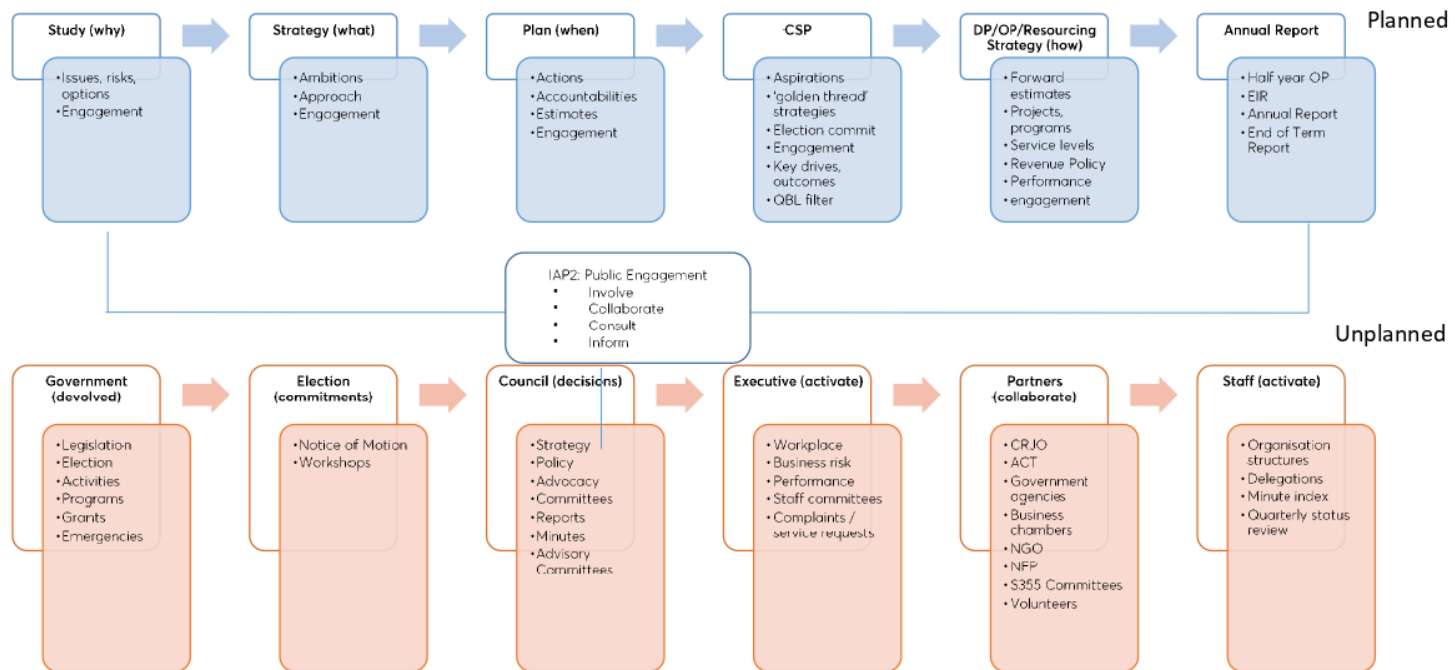
APPENDIX 3: DECISION-MAKING FRAMEWORK

Council adopted its Decision-Making Framework Policy in September 2019. The Policy was developed to provide guidance that ensures that decisions made by Councillors and staff align with the legislative principles contained in Section 8A(2) of the NSW Local Government Act 1993 (the Act). These principles are:

- Councils should recognise diverse local community needs and interests
- Councils should consider social justice principles
- Councils should consider the long-term and cumulative effects of actions on future generations

- Councils should consider the principles of ecologically sustainable development
- Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

The Framework shown below is used for planned and unplanned decisions.



22.

APPENDIX 4: PROPERTY ADDENDUM

In line with the Property and Rental Policies, Council may:

- a. sell or develop 'employment lands' (commercial, industrial) or residential lands to generate returns to enable investment in infrastructure. That property activity may act as a catalyst to generate private investment that create jobs or tertiary services.
- b. use funds from land investment, or use council land holdings to leverage acquisition of other land critical to the orderly development of important urban or environmental areas
- c. use returns from council land holdings to supplement revenue sources and minimise the demand for increasing rates above rate-pegging, or reducing services
- d. use council land or other property to seed affordable housing or business incubation initiatives, through:
 1. low entry lease and portion of turnover
 2. other negotiated returns
 3. maintaining the property in council ownership
- e. consider returns from land holdings to be either:
 1. direct cash (through land sale)
 2. infrastructure or environment offsets
 3. long-term returns through leasehold or share of turnover of developed and managed sites
- f. apply commercial lease values to all properties, with any rebate or incentive recognised as a donation charged against respective functional area

Over the coming years, Council proposes to acquire, sell, lease or gift the following properties. Unless otherwise indicated, the properties will be acquired through the 'property reserve' and proceeds from sale placed in the reserve. In addition, easements may be acquired for road, water, sewer, stormwater or pedestrian access purposes.

While sale or acquisition by private treaty is the norm, on occasions Council may by resolution, acquire property under the Just Terms Acquisition legislation. Similarly, some sales occur following receipt and assessment of unsolicited proposals.

Property, description and location	Current use	Proposed use or means of sale	Funding source (Property reserve unless stated)
Sale/Gift			
289 Badgery Road, Burra	Vacant land	Sale	
58 Morisset St, Qbn	Ex nursery	Expression of interest for sale/development lease	
66 Morisset St, Qbn	Car parking	Expression of interest for sale/development lease (airspace) with decked car park	
9 Morisset St, Qbn	Car parking	Expression of interest for sale/development lease (airspace) with decked car park	
93 Ellerton Drive, Qbn	Vacant land	Sale or lease (part)	
98 Monaro St, Qbn	Westpac and QPRC offices	Expression of interest	
256 Crawford St, Qbn	QPRC offices	Expression of interest	
257 Crawford St (part), Qbn	QPRC offices	Expression of interest	
10 Rutledge St, Qbn	QPRC offices	Expression of interest	
12 Rutledge St, Qbn	QPRC offices	Expression of interest	
5 Firethorn Pl, Qbn	Scout hall	Gift part site to Jerra Scouts for expansion of scout hall	
204 Foxlow St, Captains Flat	Health facility	Sell or re-purpose for community use	
2 Majara St, Bgd	Community centre	Sale to Department of Education as part of Bungendore High School proposal	As per resolution from 28 October 2020 Council meeting regarding Bungendore High School.
4-6 Majara St, Bgd	Vacant block, dedicated to Abbeyfield development		
10 Majara St, Bgd	Council office		
Majara St road reserve between Turallo Terrace and Gibraltar St, Bgd	Road		
Part Majara St road reserve north of Turallo Terrace, Bgd	Road	Lease to Abbeyfield Seniors Housing	
Acquisitions/Gift			
116 Monaro St, Qbn	Car park	Acquire part car park for consolidation	Debt
Bungendore Rd, Bgd	Farm land	Acquire for development of Bungendore Sports Hub	Grant
15 and/or 17 Gibraltar St, Bgd	Private use	Acquire for pedestrian access to Bungendore car park	Debt

23. APPENDIX 5: COMMUNITY ENGAGEMENT SCHEDULE

In 2019-20 Queanbeyan-Palerang Regional Council adopted a Stakeholder and Community Engagement Policy Framework and a Community Engagement and Participation Plan.

Council's community engagement principles and commitments as shown in the Policy are:

Principle	Commitment
Respect	<ul style="list-style-type: none"> We will actively ask for your views and opinions to support and have input to decision making We will value and consider all feedback We will keep you informed We will not seek community input if the decision is already made
Integrity	<ul style="list-style-type: none"> We will clearly explain why we are asking you to participate We will be open about the level of influence that you have We will communicate how your input was used in our decision making and work
Continuous Improvement	<ul style="list-style-type: none"> We will review and improve our community engagement practices to keep pace with best practice We will listen to the community and other stakeholders when developing our engagement plans We will evaluate our engagement activities regularly to see where we can improve
Participation and inclusion	<ul style="list-style-type: none"> We will provide opportunities for all the voices in our diverse community We will provide a variety of ways for community members to participate and actively seek new voices in our communities We will communicate with you in a timely manner and when your input is most influential We will communicate with you in plain language
Responsive approach	<ul style="list-style-type: none"> We will undertake our engagement in a planned, coordinated and well-resourced manner We will provide you with all the information that you need to enable you to meaningfully contribute We will work together with you and share information and results We will evaluate our engagement activities regularly to see where we can improve We will advise you of how we have considered your feedback and how it has influenced decision making

The nature of community engagement has changed following the impacts of COVID-19, however as restrictions have eased and the community has adapted to ways of living with the virus, face-to-face engagement has recommended.

During the 2021-22 financial year, some of the key engagement activities will include:

- Local Government Election
- Draft Community Strategic Plan
- Engagement to inform the draft Delivery Program
- Draft Delivery Program
- Braidwood off-street car parking
- Various planning proposals and planning controls
- Draft Queanbeyan Integrated Water Cycle Plan
- Design for the Queanbeyan Sewage Treatment Plant
- Ongoing community meetings
- Monaro St upgrade

In addition to the above activities, Council will progress actions from the Community Engagement and Participation Plan to improve our engagement approach. Actions to be progressed include:

- Educate key stakeholders on the community engagement process and how stakeholders can become involved and contribute to the decision-making process.
- Provide key staff members with the Community Engagement and Participation Plan and Toolkit to assist with developing engagement plans
- All community engagement projects apply the full engagement process
- Strengthen our relationship with community groups and associations within the QPRC area

24.

APPENDIX 6: DEBT OVERVIEW

Local government service delivery is very asset-intensive. That is, the sector is responsible for managing a very large value stock of assets relative to its annual operating income (for example: roads, footpaths, stormwater drainage, and community buildings).

It is often very difficult to provide these assets, both initially and when they need upgrading and replacing, without borrowing and effectively enabling the payment for these costs to be spread out over time.

An infrastructure-intensive organisation that prefers to keep debt levels very low is likely to under-invest in new additional infrastructure relative to what its operating income stream would allow, with flow-on effects on service levels.

Organisations that prefer to keep debt levels at a minimum are also likely to under-invest in asset renewal and rehabilitation. This may result in a decline in service levels and assets prematurely failing. As a result, whole-of-life costs of asset-related services will be higher.

Borrowings are not a substitute for income. Ultimately, over time, income needs to be raised to offset expenditure outlays, but

borrowings do allow an organisation to accommodate a mismatch in the timing between outlay needs and income raised within a period.

They effectively facilitate a 'smoothing' of annual income requirements and enable timely accommodation of capital expenditure outlays, the need for which can vary widely over different periods of time.

A well-managed organisation that is dependent on a large investment in infrastructure assets to deliver its service objectives is likely to be justified in having a considerable level of borrowings. This is particularly so if:

1. it has good financial and asset management plans
2. it has good decision-making processes
3. it makes additions and enhancements to its stock of infrastructure assets over time.

The following table summarises Council's current and future level of debt, the purpose for which the loans have been used, the annual cost of borrowings and the funding sources being used.

	New Borrowings	Interest rate	Principal and Interest per annum (\$,000)	Source of funding
2016-17				
Transferred from former councils	40,067	3.09% to 7.10%	2,749	Water, Sewer, Waste and General Income
2018/19				
South Bungendore Drainage	250	3.49%	17	General income (rates)
Braidwood Waste Transfer Station	2,750	3.49%	191	Waste charges
Indoor Sports Centre Upgrade	2,250	3.49%	156	Sports Centre fees and general income
Royalla Land Cemetery	2,750	3.49%	191	Cemetery fees and general income
Local Roads Renewal	5,400	3.49%	374	General income (rates)
Burra S Bends	1,000	3.49%	69	General income (rates)
Ellerton Drive Extension	36,000	3.08%	4,173	Developers contributions
2019-20				
Local roads	1,300	2.28%	81	General income (rates)
QEII Park - Infrastructure/River Walk	334	2.28%	21	Caravan park lease income

	New Borrowings	Interest rate	Principal and Interest per annum (\$,000)	Source of funding
2020-21 budget				
Efficient street lighting upgrades	3,300	2.50%	210	Cost savings - energy costs
Regional Sports Complex - Stage 1	10,000	2.50%	637	Sports Centre fees and general income
Queanbeyan Civic & Cultural Precinct	19,752	2.50%	1,258	Merger savings, water, sewer, waste attribution, lease income
Car park off Ellendon St	1,023	2.50%	65	General income (rates)
Car park, Braidwood	820	2.50%	52	General income (rates)
Braidwood Office smart hub/cultural space	250	2.50%	16	General income (rates)
Upgrade Bicentennial Hall - RCF Stage 1 & 2	500	2.50%	32	General income (rates)
Memorial Park Development	1,000	2.50%	262	Cemetery fees and general income
2021-22 budget				
Regional Sports Complex - Stage 1	5,000	2.60%	321	Sports Centre fees and general income
Queanbeyan Civic & Cultural Precinct	30,574	2.60%	1,965	Merger savings, water, sewer, waste attribution, lease income
Queanbeyan Sewage Treatment Plant Upgrade	10,000	2.60%	642	Sewer access charge, developers contributions
Morriset carpark (south) and public domain	6,947	2.60%	446	General income (rates)
Monaro St & Poets Laneway Refurb Stage 1	5,250	2.60%	337	General income (rates)
Currandooly Water main + 2 bores	3,885	2.60%	249	Water access charge
2022-23 and forward budgets				
Memorial Park Development	4,000	2.80%	262	Cemetery fees and general income
QCCP commercial elements	20,567	3.05%	1,049	Lease income
Queanbeyan Civic & Cultural Precinct	2,031	2.70%	1,965	Merger savings, water, sewer, waste attribution, lease income
Queanbeyan Sewage Treatment Plant Upgrade	36,250	2.80%	2,373	Sewer access charge, developers contributions
Morriset carpark (south) and public domain	7,000	2.80%	458	General income (rates)
Bungendore Pool	4,000	2.80%	264	General income (rates), developers contributions
Crawford Street car park	5,000	3.00%	333	General income (rates)

QPRC

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