



Ordinary Meeting of Council

22 September 2021

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 10.1 TO 14.1

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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QUEANBEYAN-PALERANG REGIONAL COUNCIL


























Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 10.1 COVID-19 UPDATE

ATTACHMENT 1 COVID - FACILITIES STATUS

10.1 COVID-19 Update
Attachment 1 - COVID - Facilities Status (Continued)

| Service/facility | Open/closed |
|--|---|
| Animal Management Facility |  |
| Aquatic centres and pools |  |
| Queanbeyan indoor pool |  |
| Bushfire recovery centre |  Available on phone and email |
| Buy-back facilities at Waste Transfer Stations |  |
| Building certification inspections |  |
| Cemeteries |  |
| Community Centres |  |
| Customer service centres (including the Mayor/GM's office and Queanbeyan Depot |  |
| Development application lodgement and assessment |  Online only |
| Dog off lead areas |  |
| Facilities managed by S355 Committees |  |
| Family Day Care and Aboriginal Pre-School |  |
| Galleries |  |
| Indoor Sports Centre |  |
| Lanyon Drive Cemetery Office |  Available on phone and email |
| Libraries |  Home Library and Online services available |
| Other Council-managed indoor venues |  |
| Outdoor exercise equipment |  |
| Playgrounds |  |
| Public toilets |  |
| QPRC call centre and online chat |  |
| Kerbside rubbish collection (red, green and yellow bins) |  |
| Saleyards |  |
| The Q - Performing Arts Centre |  |
| Waste Transfer Stations and Waste Minimisation Centre |  |



= open



= open with conditions



= closed

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 10.1 COVID-19 UPDATE

ATTACHMENT 2 COVID - ORGANISATION RESPONSE LEVELS

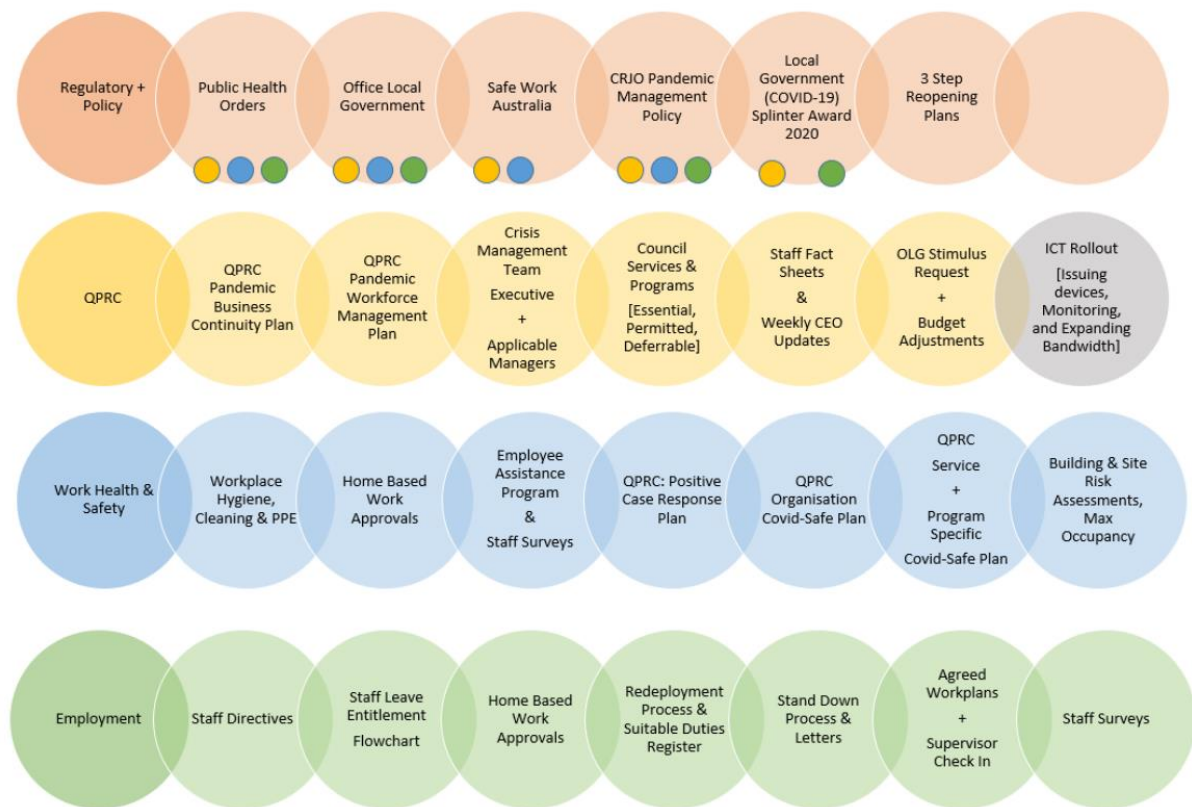
Maximum Allowable Outage – Services Matrix

| Criticality | Maximum Allowable | Description |
|--|-------------------|---|
| Mission critical Service/Activity | < 48 hours | Service/activity which has a significant impact on the health and safety of the Community |
| | | Internal service/activity which has a significant impact on employees |
| | | Service/activity which has a significant compliance/regulatory consequence/s |
| Critical Service/Activity | 2 to 10 days | Service/activity which has a major impact on the health and safety of the Community |
| | | Internal service/activity which has a major impact on employees |
| | | Service/activity which has a major compliance/regulatory consequence/s |
| Important | 10 to 30 days | Service/activity which has a moderate impact on the health and safety of the Community |
| | | Internal service/activity which has a moderate impact on employees |
| | | Service/activity which has a moderate compliance/regulatory consequence/s |
| Deferrable | > 30 days | Service/activity which has a minor impact on the health and safety of the Community |
| | | Internal service/activity which has a minor impact on employees |
| | | Service/activity which has a minor compliance/regulatory consequence/s |

Levels of Organisation Response

| | | | | |
|------------------------|-------------------------------|---------------------------------------|--------------------------------|---|
| | Level 1 – Initial Response | Level 2 – Intermediate Response | Level 3 – Advanced Response | Level 4 – Full Isolation Response |
| Response Management | | | | |
| Communications – Staff | | | | |
| | | | | |
| | | | | |
| | | | | |

Workplace Arrangements



Pandemic Procedures

| WORKPLACE | | | |
|---|---|---|--|
| PHASE 1 | PHASE 2 | PHASE 3 | PHASE 4 |
| Prevention /Preparation | Activate Pandemic Alert Response | Pandemic Response | Recovery, Restoration and Review |
| <p>Develop pre-prepared key messages on pandemic for staff</p> <p>Develop & maintain pandemic advice on Council intranet</p> <p>Support the distribution of pandemic advice to staff</p> <p>Support the completion of WHS specific risk assessments</p> <p>Support the development of safe work method statements</p> <p>Maintain W&C BCP to support essential operations/services</p> <p>Establish MoU with bank to issue standard pays and regular payments</p> | <p>Implement the Communications Plan</p> <p>Monitor NSW Health pandemic advice</p> <p>Monitor OLG Circulars</p> <p>Issue All Staff email advising of pandemic alert</p> <p>Update Internal staff communications platform with latest advice from NSW Health</p> <p>Support the distribution of pandemic advice to staff (assisted by program and service areas)</p> <p>Issue reminder about implementation of relevant SWMS</p> | <p>Continue implementation of Emergency Communications Plan</p> <p>Issue update to All Staff on pandemic status</p> <p>Continue to monitor pandemic advice from NSW Health</p> <p>Update internal staff communications platform with latest advice from NSW Health</p> <p>Support the distribution of pandemic advice to staff</p> <p>Monitor staff welfare and implementation of protective measures</p> <p>Update Crisis Director as required</p> | <p>Update internal staff communications platform with the latest advice from NSW Health</p> <p>Participate in review and debrief sessions</p> <p>Review effectiveness of controls implemented to mitigate pandemic risks</p> <p>Review and update documentation of response to ensure completeness and to incorporate lessons learned</p> <p>Revert to phase 1</p> |

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 10.1 COVID-19 UPDATE

ATTACHMENT 3 OLG - COVID GUIDANCE TO COUNCILS

Office of Local Government

COVID-19 – local government guidance information – **UPDATED 10 September 2021**



Version: 10 September 2021

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Introduction

This guidance information is provided by the Office of Local Government (OLG) in response to amendments relating to the Public Health (COVID-19 Additional Restrictions for Delta Outbreak) (No 2) Order 2021. The current Order commenced on 5 September 2021.

This information is in response to a range of local government enquires and is provided for guidance only. **Updates in this guidance document (version 10 September 2021) include:**

- Latest OLG webinar on working with multicultural communities (page 4)
- Recommencement of all waste and recycling operations (page 15)
- Additional information regarding companion animals (page 16)

Overview of the Public Health Order

The Public Health (COVID-19 Additional Restrictions for Delta Outbreak) Order (No 2) 2021 has seen a restructure in how restrictions are applied across the State. The following provides an overview of the restrictions that apply in accordance with these areas.

- **a general area.** The rules that apply include employers must allow workers to work from home where reasonably practicable, 5 visitors to homes, 1 person per 4 square metre rule, no singing and dancing (except at weddings) and no stand up alcohol, 50% capacity at major recreation and entertainment facilities and limits on gym classes.
- **a stay at home area.** The rules that apply include a person must not be away from their residence without a reasonable excuse, employers must require workers to work from home unless not reasonably practicable, certain premises must be closed to the public and there are restrictions on visitors. The 1 person per 4 square metre rule applies. There are restrictions on outdoor gatherings, and requirements to wear a face mask.
- **an area of concern.** The rules that apply include only authorised workers being permitted to leave the area for work, restrictions on carrying out trade work in homes and more limited restrictions relating to shopping and exercise.

Current areas of concern include the local government areas of Bayside, Blacktown, Burwood, Campbelltown, Canterbury-Bankstown, Cumberland, Fairfield, Georges River, Liverpool, Parramatta, Strathfield, along with the following suburbs of Penrith: Caddens, Claremont Meadows, Colyton, Erskine Park, Kemps Creek, Kingswood, Mount Vernon, North St Marys, Orchard Hills, Oxley Park, St Clair and St Marys.

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The rules and restrictions for different areas across the State can be accessed [here](#).

Overview of the Stay at Home Order

An overview of some of the reasonable excuses to leave home for Greater Sydney and regional and rural NSW are provided below.

Greater Sydney

Residents of Greater Sydney (including the Blue Mountains and Wollongong) can leave home to:

- shop for essential items within your local government area. Residents can cross into another local government area if it is within 5km of your home and it is not a local government area of concern (unless the food or goods or services or their equivalent are not reasonably available locally).
- go to work if you cannot reasonably work from home, the business is allowed to be opened and comply with relevant rules for COVID-19 tests for Sydney workers.
- exercise and take outdoor recreation within your local government or, if you need to cross into another local government area, stay within 5 km of your home and do not enter a local government area of concern.

For other reasonable excuses please visit [here](#).

Local government areas of concern

- Bayside, Blacktown, Burwood, Campbelltown, Canterbury-Bankstown, Cumberland, Fairfield, Georges River, Liverpool, Parramatta, Strathfield, along with the following suburbs of Penrith: Caddens, Claremont Meadows, Colyton, Erskine Park, Kemps Creek, Kingswood, Mount Vernon, North St Marys, Orchard Hills, Oxley Park, St Clair and St Marys, are designated as an 'areas of concern' and residents are subject to an Authorised Workers Order. Only authorised workers in these areas of concern may leave their LGA/suburb for work. More information relating to authorised workers can be found [here](#).

Residents of these areas:

- cannot travel more than 5 kms from home for shopping, unless the goods or services are not readily available in that area.
- can now, for an unlimited amount of time, leave home to exercise or supervise a child aged 12 or under who is exercising or playing within 5 km of your home, outside of the [curfew hours](#) of 9pm – 5am.

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- must wear masks at all times outside the home regardless of proximity to others, except during strenuous exercise.

Regional and Rural NSW

Stay at home rules apply to all parts of regional and rural NSW except those designated as “a general area”.

People who live in the local government areas of the Central Coast and Shellharbour now follow the rules of regional and rural NSW.

Residents of these areas can leave home:

- For shopping for essential items residents must stay within their local government area. Residents can cross into another local government area if it is within 5 km from their home (and it is not a local government area of concern unless the food or goods or services are not reasonably available locally).
- to go to work if you cannot reasonably work from home and the business is allowed to be opened.
- Exercise and take outdoor recreation within your local government or, if you need to cross into another local government area, stay within 5 km of your home.

For other reasonable excuses please visit [here](#).

You must not enter regional and rural NSW without a [reasonable excuse](#). Please be aware that the Central Coast and Shellharbour local government areas are now part of regional NSW. If you need to leave Greater Sydney to enter either the Central Coast or Shellharbour local government areas then you will need to follow the [rules for permits](#). The reasons for travel to regional NSW can be found [here](#).

You must wear a face mask whenever you leave your home, except during physical exercise. This applies to all New South Wales.

OLG Resources and Information

OLG continues to support the sector through online resources and information sessions. The latest information and resources are provided as follows.

- The latest OLG COVID-19 webinar (2 September 2021) on working with multicultural communities can be found [here](#).
- To view previous OLG COVID-19 webinars please visit [here](#).
- Stay up to date on the latest version of the Public Health Order [here](#).

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- For more information please visit the [NSW Government](#) and [NSW Health](#) websites.

1. Council administration buildings, depots and offices

All of NSW are under a requirement to work from home if the employee is reasonably able to do so. Businesses that do not require employees to work from home if they reasonably able to do so face a fine of up to

- \$10,000 for corporations and
- \$2,000 for individuals

If you cannot work from home and you go to your workplace that is allowed to be open, you must wear a face mask.

Councils are reminded that staff working outdoors must wear a face mask (For exemptions and further information please visit [here](#)). Additional guidance information relating to face masks is provided under **Face Mask Rules** (reference 1.5 on page 7).

The NSW Government strongly urges all councils to minimise staff that are not working from home to the maximum extent possible.

1.1 Contractors

Councils must make a determination as to whether they consider the work being carried out as essential. Factors to consider include the nature of the work or service and contractual terms. If the work can be delayed without adverse impact on project deliverables, then councils are encouraged to do so.

If councils decide that work cannot be delayed and their contractors are travelling from Greater Sydney or from across regional NSW, councils should implement strategies to minimise risk. This could include consideration of whether those contractors can complete the work without coming into close contact with local staff and generally limiting the interaction and mixing of employees. There is an expectation that such contractors will carry out their work before immediately returning home without mingling with locals.

Where practical, council decisions relating to contractors should be made with a view to minimising the requirement for travel across, from and through Greater Sydney or regional NSW.

Councils are reminded that workers are required to carry a face mask and evidence showing their address and produce that evidence if required to do so by a police officer.

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Infrastructure NSW has developed [seven principles](#) for dealing with the impacts of COVID-19 on community infrastructure projects.

1.2 QR codes

To facilitate contact tracing, the Order requires persons entering specified types of premises to register their contact details electronically as well as providing alternative means for persons who cannot register electronically due to age, disability or language issues, or due to internet outages. Further information relating to customer record keeping please visit [here](#).

Councils are required to take reasonable steps to ensure people entering their premises (such as workplaces and depots) check-in using the Service NSW QR codes or digital sign-up sheet. This includes staff and visitors such as maintenance workers and delivery drivers. While many council premises across NSW have adopted and implemented COVID safe plans, including check-in processes, it is a timely reminder for councils check their compliance in light of this mandate. To register to access your COVID Safe resources please visit [here](#) or to find about the changes to the QR code rules please visit [here](#).

1.3 Authorised workers

Authorised workers refer to people who live in a local government area of concern and are authorised to leave their LGA for work purposes. Reasons for leaving their residence to go to work include:

- they cannot work from home
- the business is allowed to be open
- you are an authorised worker.

For more information, please refer to [this list of authorised workers](#) and the [rules for leaving home to go to work](#).

Of particular note to councils are the following categories who are defined to be authorised workers:

- A person employed or engaged to provide services to persons with disability or vulnerable persons.
- Early childhood education and care.
- Biosecurity and food safety personnel undertaking critical duties.
- Electricity, gas, water and waste services described as electricity services, operation of energy systems, gas services, liquid fuels, water supply, sewerage, sanitation and drainage services and waste resource recovery services (including collection, treatment and disposal services).

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- Essential services for the maintenance, safety and upkeep of public and recreational spaces.
- Click and collect services
- A person employed or engaged at a residential aged care facility
- Animal welfare, care and accommodation services
- a person who works on a construction site

COVID-19 vaccination for workers

Following consultation with industry, authorised workers from local government areas (LGA) of concern now have until the end of 19 September 2021 to get vaccinated to allow them to continue to work outside of the LGA they live in, provided they have booked their COVID-19 vaccination by the end of Wednesday 8 September 2021.

The extended deadline means authorised workers from the LGAs of concern must have received at least one dose of a COVID-19 vaccine by the end of Sunday 19 September to continue to work outside the LGA they live in from 20 September.

Authorised workers who are not yet vaccinated will have until the end of Wednesday 8 September 2021 to book their vaccination. From 9 September, authorised workers will be required to carry evidence of their booking if they wish to leave their LGA for work.

The requirement also applies to a relevant care worker aged 16 and over whose place of residence or place of work is in an LGA of concern. This includes those who work in an early education and care facility or who provide disability support services.

For further information and links for priority bookings please visit [here](#).

1.4 Carpooling

You must not [carpool](#) with people you do not live with when the stay at home rules are in place. However, you can travel in a car with your nominated visitor ('singles bubble') to exercise. Persons over 18 must carry documentation evidence of their address when in a vehicle with another person and provide it to police on request.

This does not apply to vehicles being used:

- to provide public transport.
- for work (e.g. police, ambulance).
- to provide care and assistance to a vulnerable person.

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- for an emergency or for compassionate reasons.
- In regional and rural areas, you can carpool with an 'exempt person' who travels in an 'exempt vehicle'.

1.5 Face mask rules

If you cannot work from home and you go to your workplace that is allowed to be open, you must wear a face mask (unless an exemption applies).

In local government areas where the stay at home rules apply, when you leave home you must carry a face mask with you at all times. You must wear a face mask:

- when carpooling which includes in council vehicles in which more than one employee is travelling
- at certain outdoor gatherings
- if you are on public transport
- in a major recreation facility such as a stadium
- if you are working in a hospitality venue
- in indoor and outdoor areas of construction sites, except when an exemption applies such as wearing a face mask creates a safety issue or there is a worksite emergency
- when working in an outdoor area.

NSW Health also advises that, to help stop the spread of COVID-19, masks should be worn at any time that you cannot stay 1.5 metres away from other people. It is required that councils ensure that adequate [physical distancing](#) continues to be maintained. For further information relating to face mask rules please visit [here](#).

For persons who cannot wear a face mask because of a disability, physical or mental health illness or condition, they must carry either:

- a medical certificate or letter signed by a registered health practitioner (such as a doctor) or a registered NDIS provider or
- a statutory declaration.

For all of NSW masks are required in indoor common property areas of residence premises (e.g. lifts and lobbies of apartment blocks).

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1.6 Construction sites

Work is permitted at construction sites in Greater Sydney (including local government areas of concern) and regional and rural NSW. However, requirements apply to workers at construction sites and occupiers of construction sites.

A construction site is a place at which work, including related excavation, is being carried out to erect, demolish, extend or alter a building or structure, or at which civil works are being carried out, **but not** work carried out on residential occupied dwellings (see below for further information regarding this type of work).

Greater Sydney (including local government areas of concern)

Workers from regional NSW or Greater Sydney (but excluding those living in or staying in a local government area of concern) can work at construction sites in Greater Sydney and local government areas of concern.

Workers who live in the local government areas of concern and comply with the COVID-19 vaccination requirements can also work at a construction site in Greater Sydney (including a construction site in a local government area of concern). Further information on requirements for COVID-19 vaccination for workers can be found [here](#).

The Central Coast and Shellharbour local government areas are now part of regional and rural NSW. Workers from a local government area of concern are no longer able to work at a construction site in the Central Coast or Shellharbour local government areas.

Construction sites that are permitted to operate in Greater Sydney can have the lesser of:

- 1 person per 4 square metres of space at the construction site; or
- 50% of the maximum daily workforce. The maximum daily workforce is the maximum number of workers on site on any day from the start to the end of the project. The maximum daily workforce must be derived from the current resourcing plan for the construction site.

For construction workers who live in or are staying in a local government area of concern must not enter or remain at a construction site in Greater Sydney unless they comply with the rules of COVID-19 vaccination requirements.

Any worker whose place of residence is in one of the areas of concern must carry the required evidence of compliance with the vaccination requirements when on a construction site and produce it on request to their employer, the occupier, a police officer or authorised officer. There is an obligation on the occupier (including councils) to ensure that the person has the required evidence.

The required evidence is:

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- Proof of address, and
- All of the following which apply:
 - Evidence from the Australian Immunisation Register that the person has had 1 or 2 doses of the vaccine
 - Evidence that the person has been tested for COVID
 - Medical certificate showing the medical contraindication

A COVID-19 Safety Plan is mandatory for construction on any site that is not an occupied residence in Greater Sydney.

Councils should note that where an item in the list of authorised workers by industry sectors specifies an activity, the effect is to exempt a worker employed or engaged to provide services that are necessary for that activity. For information relating to authorised workers by industry sectors please visit [here](#). It is recommended that many regulatory functions associated with construction, such as building certification, are covered by this clause as a necessary component of construction.

To mitigate delays incurred due to COVID-19, worksites in Greater Sydney will be able to operate on Sundays and public holidays for the remainder of the year, up until Christmas.

Regional and Rural NSW

Only workers from regional and rural NSW or Greater Sydney but excluding those living in or staying in a local government area of concern can work at construction sites in regional and rural NSW.

Greater Sydney workers who are authorised to travel to work at construction sites more than 50km outside of Greater Sydney must adhere to testing requirements. COVID-19 test for Sydney workers can be found [here](#).

Workers from a local government area of concern cannot work at a construction site in regional and rural NSW.

Workers at a site in regional NSW who are living in or staying in Greater Sydney must adhere to the testing requirements.

Construction sites that are permitted to operate in regional and rural NSW can have the greater of either 1 person per 4 square metres at the site or a maximum of 25 persons at the site at any one time.

A COVID-19 Safety Plan, while mandatory in Greater Sydney, is still strongly recommended for all construction sites in NSW.

For further information relating to the COVID-19 Safety Plan please visit [here](#) and for changes to surveillance testing please visit [here](#).

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Infrastructure NSW have a comprehensive list of FAQs [here](#).

Residential occupied dwellings

All work, including *prescribed work*, in residential occupied dwellings in Greater Sydney is permitted (outside of areas of concern) and is limited to two workers on site for indoor works and five workers for outside works. There must be no contact between workers and occupants.

Prescribed work is renovation (alterations or additions), repair, maintenance or cleaning work. This includes maintenance services such as gardening, swimming pool, and pest control services. Prescribed work does not include renovations at unoccupied homes. The rules for construction apply to renovations at unoccupied homes.

For areas of concern, work in residential occupied dwellings is only permitted where the work is *prescribed work that is necessary*. Prescribed work will be necessary if it is:

- urgent to ensure the health, safety, or security of the premises or household
- an emergency
- for the installation, maintenance and repairs of essential utilities, including a water, gas, electricity, internet, television or telecommunications service
- for fire protection and safety.

Prescribed work is necessary if it is repairs, maintenance or cleaning (but not renovations) to prepare an unoccupied place of residence for sale or lease.

For further information on work permitted in residential occupied dwellings, visit the NSW Government website [here](#).

1.7 Construction supply chain businesses

Businesses which are critical to the construction supply chain that are located in an area of concern are permitted to continue operations. Workers for the construction supply chain have been added to the authorised worker list. This includes workers engaged in manufacturing of construction materials, plant and components. This means that if they live in an area of concern, they may leave home to attend work. Please note that COVID-19 testing requirements may apply. More information relating to authorised workers can be found [here](#).

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1.8 Heavy Vehicle Inspections

Heavy vehicles require inspections in order to be registered and to renew their registration in NSW. Inspections are carried out at a Heavy Vehicle Authorised Inspection Station (HVAIS), or by Transport for NSW, depending on the type of vehicle and its use. HVIAS sites continue to operate with COVID-safe measures in place. Registered operators are still able to obtain a HVIAS inspection at a HVIAS site. For all Heavy Vehicles (GVM greater than 4500kg), the usual inspection regime must be followed to ensure the safety of these vehicles and the passengers they carry.

Transport for NSW generally has formal property leases with a number of regional councils to use their facilities, such as depots, to undertake inspections in a specific area. If a council is closing or restricting access to their site, please advise Transport for NSW of this immediately.

Alternatively, the Compliance Operations team are available to work with councils to assess work areas and partition off areas at depots so that HVIAS inspections can be undertaken in a COVID-safe manner.

If councils require any further information, contact Mr Peter Donnelly, Sector Manager- West, Compliance Operations on 0428 242 127.

2. Council meetings and public forums

The NSW Government is ensuring local councils can continue to function during COVID-19 restrictions with existing laws enabling them to hold meetings electronically instead of physically. Virtual meetings will help councils continue to make important decisions on behalf of the community while complying with Public Health Orders and minimising the risk of COVID-19 transmission.

For **councils in areas subject to the stay at home order**, all councillors and staff may attend and participate in meetings by audio-visual link.

The Office of Local Government issued a circular on 28 June 2021 to provide technical advice on the conduct of council meetings in compliance with the Public Health Order. The circular can be accessed by clicking [here](#).

3. Libraries and community centres

Libraries

All libraries across NSW must be closed unless the Order is extended or repealed earlier.

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The State Library has advised that libraries can provide home deliveries, provided the service is contactless and within accordance of the Public Health Order. For click and collect services councils are encouraged to seek advice from NSW Health.

Community centres

The Public Health Order does not mandate the closure of community centres and halls. As councils usually control these places, councils may exercise a discretion to close the space, but that is a matter for councils. If councils decide to keep community centres open it is important a COVID Safe plan is in place. This includes making sure the COVID-19 Safety Plan is relevant to the building's use. For example, councils may need a community hall Safety Plan, as well as a places of worship Safety Plan to cover the different buildings on the site.

Furthermore, multiple buildings on the same site can all have unique QR codes. To get different QR codes for each building, each building needs to be registered as COVID Safe.

4. Community sport

The Order states no community sport (whether training or a match) is allowed in the local government areas where the stay at home rules apply (this currently includes all of NSW).

For residents of Greater Sydney (excluding the local government areas of concern) and regional and rural NSW, undertaking exercise and outdoor recreation activities is a reasonable excuse to leave your home. You can take part in exercising or outdoor recreational activities that comply with the gathering rules (no more than 2 people outdoors, excluding members of the same household) and must stay in their Local Government Area or, if they need to cross into another local government area, stay within 5 kms of their home. However, people should limit their movement and undertake exercise and outdoor recreation in their local neighbourhood.

For residents of areas of concern, leaving home for outdoor recreation is no longer a reasonable excuse. Now only exercise and supervision of children is allowed, up to 1 hour per day.

Exemptions from the 2 person outdoor gathering limit is available on the NSW Government [website](#).

5. Recreational facilities

The Order states the following places are directed to be closed to the public.

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- Indoor recreation facilities such as squash courts, indoor swimming pools, gyms, table tennis centres, health studios, bowling alleys and ice rinks.
- Public swimming pools (except natural swimming pools, which may open).

6. Parks, reserves and beaches

The current Public Health Order states that a reasonable excuse for a person to be away from their residential premises or temporary accommodation, is for exercise and outdoor recreation (excluding the Local government areas of concern). Councils are urged to keep playgrounds and parks, reserves and beaches open and accessible where possible. Ultimately, however, this is a matter for councils to decide.

Furthermore, the Order states you must not participate in any outdoor public gathering of more than 2 people (excluding members of the same household) and must stay in their Local Government Area or, if they need to cross into another local government area, stay within 5 kms of their home. Councils should consider how they can support good social distancing and health and hygiene practices by users, such as by installing signage and notices to communicate the rules that apply.

For all areas of public space, it is a matter for each individual council to decide whether it should be open, any conditions that should be applied and how best to communicate with users. In making this decision, councils should consider how large the area is and how many users are able to use the space at once to allow each person 4m² of space. In situations where this is not possible or there is overcrowding councils should work with their NSW Police Local Area Command to implement any restrictions.

Councils are also reminded the resources from the COVID Safe Summer are still available which has useful tools and guidance. To access these resources please visit [here](#).

7. Caravan parks and camping grounds

The Public Health Order states caravan parks and camping grounds are to be closed to the public across all of NSW, except for

- permanent residents or other people who have no other place of permanent residence, and their visitors
- people who were staying there on Thursday 5 August and have not extended their booking
- local workers and overnight travellers.

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8. Waste

Waste and regional landfills

All waste and recycling operations, including those open to the public, can recommence. Re-opening should be done in a staged manner consistent with current Health advice and COVID restrictions to protect your community and your staff.

Health advice has now confirmed that accessing household services, including waste and recycling services, is a reason to leave your home. This includes other organisations which provide circular economy services, such as charitable recyclers, will also have the opportunity to consider recommencing services.

This means that councils and other operators can recommence business and open to the public as they are ready. Each operator should consider their particular situation when deciding when and how to safely recommence operations and update their COVID-safe plan accordingly.

Further advice on the reopening of waste and recycling facilities is available on the EPA's website [here](#). The NSW EPA has provided guidance information for councils covering:

- Landfills and recycling facilities – noting that site operators must comply with the 1 person per 4 square metre rule, implement your COVID safe plan and adhere to all public health order requirements. Face masks must be worn when outside and inside.
- Specialist waste services – noting that waste collection to maintain critical services is permitted to protect human health and the environment.
- Kerbside recycling and waste collection - All regular domestic waste collections including the red, yellow, blue and green-lid bins are considered to be critical waste work and should continue. Similarly, waste collections from health and medical, aged care, hotel, commercial and industrial premises can also continue.
-

To access this guidance as well as waste sector questions and answer information please visit [here](#).

Authorised Workers – Local government areas of concern

The NSW EPA has advised that workers in the waste industry have now been declared exempt as authorised workers, under the latest Public Health Order. More information regarding authorised workers can be found [here](#).

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- Workers in the waste industry are now authorised to travel outside an affected local government area if required for work purposes.
- The exemption covers waste resource recovery services, including collection, treatment and disposal services
- You can leave home to go to work if you are an authorised worker living in the Bayside, Blacktown, Burwood, Campbelltown, Canterbury-Bankstown, Cumberland, Fairfield, Georges River, Liverpool, Parramatta, Strathfield, or [some suburbs of Penrith](#) local government areas i.e. working in resource recovery including collection, treatment and disposal services
- This exemption allows waste workers to enter common property on a residence under the direction of ensuring the health, safety or security of residents, i.e. waste disposal work can be carried out on common property of residential premises.
- This exemption also allows authorised workers to undertake critical sanitation works, such as the cleaning of parks, amenity blocks and streets.
- Please note some authorised workers require a COVID-19 test to leave their local government area for work. Further information relating to COVID-19 testing requirements can be found [here](#).
- NSW EPA has advised that all licensees and operators need to carefully assess which activities and services are critical and should continue, and which should pause during this lockdown period.
- It is important that the waste and recycling industry and councils continue to provide critical waste services to the public. Further information, including FAQ's are available on the EPA's website [here](#).

Concerns about operations can be raised by contacting the Environment Line on 131 555 or info@epa.nsw.gov.au.

9. Council pounds

Statutory Duties

Councils are reminded of their statutory obligations under the *Companion Animals Act 1998* and in particular the welfare of animals in their care. It is recommended that local government compliance and enforcement officers take care in undertaking their roles to consider how best to protect public health and safety in all circumstances, including in choosing how to exercise discretion. It is important that council pounds and shelters are able to continue to care for animals, while managing risks to staff, volunteers and the general public.

Councils are encouraged to continue to work with rehoming organisations and volunteers to care for animals, where that can be undertaken consistent with NSW Health advice.

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Council compliance and enforcement teams may wish to consider:

- How best to ensure an appropriate response can be made to dog attacks as well as maintaining controls for restricted and dangerous dogs
- Using social media and websites to provide up to date information to pet owners
- Modifying impounding and lost and found procedures, where possible, to ensure continuity of these services together with the safety and welfare of animals, staff and volunteers, and
- Suspending face to face community outreach and education programs.

Rehoming Operations

As people look for companionship during this pandemic, there has been a spike in interest in pet dogs and cats. To meet this need, the Government encourages councils to maintain their rehoming efforts throughout the current temporary restrictions where they can do so in a COVID-safe manner.

- Prospective new owners should still be encouraged to “adopt not shop”.
- It is important to highlight that there are no provisions in the current Public Health Orders that stipulate that council pounds must be closed to the public. This includes for pound staff who live in an “area of concern”, as they work in the area of “animal welfare, care and accommodation services” and are therefore defined as “authorised workers”.
- Councils are encouraged to consider the implementation of modified, COVID-safe procedures to their rehoming activities so that this crucial service can continue for their community. Councils may wish to consider:
 - Allowing prospective owners to inspect an animal via video call
 - Adoptions by appointment, either at the shelter or at a local park or other location conducive to social distancing requirements
 - Home delivery via ranger services

Ultimately it is a council’s decision as to whether they believe they can keep their pound facility open consistent with COVID-19 safety guidelines and the Public Health Orders.

If councils do decide to temporarily suspend rehoming operations, consideration must be given to the potential impact this may have on the numbers of animals being held in the facility for a prolonged period of time. In this light, councils are reminded of their duty under section 64(5) of the *Companion Animals Act 1998* that before destroying a seized or surrendered animal they must consider whether there is an alternative action and (if practicable) to adopt any such alternative.

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Councils are encouraged to plan early with rehoming organisations and volunteer foster carers in order to be adequately prepared for a potential temporary increase in the number of animals that require care and accommodation. These arrangements would need to remain in place until such a time that the council feels they are in a position to safely recommence their rehoming efforts. Again, with people in lockdown looking for companionship there is a clear opportunity to expand volunteer foster carer networks where pounds are experiencing a temporary increase in animal numbers and as a result approaching capacity.

During uncertain times it is important that animal owners and carers, including council pounds and shelters, take appropriate steps to ensure the continued welfare of their animals. All councils should by now have developed business continuity plans ready to deploy during times of tightened restrictions such as those in place currently.

RSPCA NSW has implemented a "Click & Collect" system for animal adoption, allowing animal adoptions to continue in a COVID-safe manner. Applications, house inspections and meeting the pet are facilitated online. The pet owner is able to book an appointment to go to the animal shelter or pound, make a contactless payment and take their new best friend home. Councils (regardless of location) are able to contact RSPCA NSW on (02) 9770 7555 to talk with a member of their team for advice and guidance.

10. Providing financial assistance

The Government is aware that some councils may wish to provide rates relief or other forms of financial assistance to residents impacted by restrictions imposed by the Public Health Orders.

Councils that are considering this are reminded that under the *Local Government Act 1993* (the Act), it cannot use restricted funds, which includes monies collected from levying a charge for water, sewer or domestic waste management services, for a reason other than the purpose for which it was levied. Any financial assistance provided must be sourced from general funds as per section 356 of the Act.

Such assistance should be included in Council's adopted hardship policy, or it will need to be placed on exhibition for 28 days.

To assist councils, the Office of Local Government publishes the *Debt Management and Hardship Guidelines* which includes practical, easy-to-understand information about good debt management and hardship. The guidelines are available [here](#).

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11. Financial statements

As councils work to implement increased restrictions and changing work practices in response to Public Health Orders, some councils have requested a state-wide extension for the provision of financial statements.

The request for a blanket extension has been considered, however the Office of Local Government requires councils to submit their audited financial statements by the end of October 2021, as required under the section 416 of the *Local Government Act 1993* (Act).

Councils that determine current circumstances require them to seek an extension of time to complete their statements should write to the OLG and provide reasoning to support their request. The Act authorises the Coordinator General – Planning Delivery and Local Government to grant an extension of time to a council for the preparation and auditing of annual financial statements (section 416(5)). Any request received will be considered on a case by case basis.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 10.1 COVID-19 UPDATE

ATTACHMENT 4 3 STEP PLAN - EXAMPLE



3 Step Plan for Re-Opening QPRC Aquatics

| Activities | Lockdown (Current stage) | STEP 1 <i>Social Distancing in place – beginning of reopening</i> | STEP 2 <i>Social Distancing – some activities still restricted</i> | STEP 3 <i>Minimal Restrictions but COVIDSAFE practices in place</i> |
|---|--|---|--|--|
| Management | <ul style="list-style-type: none"> Develop COVIDSAFE <u>workplan</u> WFH where applicable Redeployment/ reduced hours | <ul style="list-style-type: none"> Develop COVIDSAFE <u>workplan</u> Some staff WFH if appropriate Redeployment/ reduced hours | <ul style="list-style-type: none"> Develop COVIDSAFE <u>workplan</u> Some staff WFH - most return to workplace on regular basis | <ul style="list-style-type: none"> Develop COVIDSAFE <u>workplan</u> Staff return to workplace for usual hours |
| Access to Pool | <ul style="list-style-type: none"> Staff only Indoor pools closed Outdoor Pools closed as per normal operations. | <ul style="list-style-type: none"> Staff only Indoor pools closed Outdoor Pools closed as per normal operations. | <ul style="list-style-type: none"> Increased limit Indoor pools open with restrictions Total of 20 patrons at any time - people counters monitor numbers Average Density 4m² per person (venue over 400m²) Maximum time per patron - 1 hour No swimming lessons Booking of lane swimming No external hirers i.e. Swim Club and external swim schools QPRC Aqua Fitness - maximum of 15, bookings required No pool equipment offered Outdoor Pools closed as per normal operations. Reduced operating hours | <ul style="list-style-type: none"> Increased limit – up to 100 - people counters monitor numbers Maximum time per patron - 1 hour All swimming classes offered Booking of lane swimming External hirers considered but QPRC programs prioritised QPRC Aqua Fitness – no limit No pool equipment offered Outdoor Pools closed as per normal operations. Normal operating hours |
| Cashless Operations | <ul style="list-style-type: none"> None – Pool closed to public | <ul style="list-style-type: none"> None – Venue closed to public | <ul style="list-style-type: none"> Electronic transactions only Staff do not handle card Receipts taken directly if required | <ul style="list-style-type: none"> Electronic transactions only Staff do not handle card Receipts taken directly if required |
| Kiosk | <ul style="list-style-type: none"> None – Pool closed to public | <ul style="list-style-type: none"> None – Pool closed to public | <ul style="list-style-type: none"> Only pre-packaged | <ul style="list-style-type: none"> Only pre-packaged |
| Covid Considerations <i>Capacity to acquire and refill regularly?</i> | <ul style="list-style-type: none"> Pool closed to public | <ul style="list-style-type: none"> Hand sanitiser and wipes for staff | <ul style="list-style-type: none"> Stationed at entrances Temperature checks at entry? (refusal of entry at > 37.5) Distancing – benches replaced with chairs spaced at 2m Distancing – limited lane swimming Tracking patrons – casual users entered into Links | <ul style="list-style-type: none"> Stationed at entrances Temperature checks at entry? (refusal of entry at > 37.5) Distancing – benches replaced with chairs spaced at 2m Distancing – ignored. AIS Framework for Rebooting Sport. Tracking patrons – casual users entered into Links |

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 10.3 MAYORAL REPRESENTATION FOLLOWING LOCAL
GOVERNMENT ELECTIONS

ATTACHMENT 1 LGNSW PRESIDENT'S MESSAGE TO ALL MAYORS

LGNSW has sent the following message to mayors on Friday, 10 September 2021:

Many of you have contacted me with concerns about a legislative amendment made in 2016 to section 234 of the *Local Government Act 1993* that means that mayors elected by councillors no longer hold the office of mayor from the day of an ordinary election.

Prior to this amendment, the mayor would remain in office until the next meeting of the council following the election, when the election of the mayor for the new term would occur.

Popularly elected mayors are not affected by the amendment and so remain able to fulfil the functions of the office of mayor until the declaration of the newly elected mayor.

The result of this is that 91 councils in NSW (more than 70%) will be without an elected representative until the new mayor is elected, which could be up to 6 weeks after the ordinary election. This [NSW local government electoral map](#) illustrates how random this is. For example, the community in Uralla Shire will be continually served by a Mayor during the election period, but the neighbouring Armidale LGA community will not. Hornsby will have a Mayor, Ryde won't. Wollongong will be served by a Mayor, but Shellharbour won't have a Mayor.

I recently met with and wrote to the Minister for Local Government Shelley Hancock requesting she fix this anomaly and I know that many of you have done the same.

Unfortunately, the Minister has advised that the Government does not propose to revisit the amendment to section 234.

The Minister has advised that it has always been the case that under the Act, the term of office of a mayor elected by councillors expires at the same time as their civic office as councillor, on the day of the ordinary council election and the intent of the amendment was to "**address an existing ambiguity in the Act that has allowed some Mayors to purport to exercise the role of mayor after they cease to hold office as a councillor after an election**".

Local Government NSW disputes this statement, evidenced by the Department of Local Government's *Circular to Councils – [Mayor's Role After Ordinary Election](#)* (August 2008), which clearly sets out the framework to provide for a caretaker mayor between the date of a general election and the date the successor is declared elected at the next meeting.

NSW should join almost every other state in having caretaker provisions which ensures no gap in mayoral representation.

Local Government NSW believes it is unacceptable that some councils will have an elected representative during this period, but some will not. We all know that elected local leadership is absolutely critical, particularly during peak bushfire season.

In the interests of your local communities, I encourage you to join Local Government NSW in continuing to ask the Minister to urgently address this issue in time for the upcoming election.

Yours sincerely,

Linda Scott
President

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 10.4 RESOLUTION ACTION SHEET

ATTACHMENT 1 RESOLUTION ACTION SHEET

Resolution Action Sheet

| No | Meeting Date | Res No | Item No. | Action | R/Officer | Progress | Estimated completion date | Inhand &/or not going to Council Y/N |
|-----|--------------|-----------|----------|--|---|--|---------------------------|--------------------------------------|
| 22 | 25/10/17 | 313/17 | 8.5 | Dedication of Laneways in Deposited Plan 8456 West Queanbeyan That: 1. Council support in principle the dedication of all 12 laneways in Deposited Plan 8456 Queanbeyan as public road. 2. The proposal be advertised in a locally circulating newspaper and that the adjoining property owners be advised of this proposal. 3. If no adverse response is received, the application be progressed in accordance with sections 16 & 17 of the <i>Roads Act 1993</i> . 4. If objections to the proposal are received, the matter again be considered by the Council. | Portfolio GM Community Connections | In progress, but not an immediate priority Awaiting issue of new titles by NSW LRS | December 2021 | N |
| 45 | 13/12/17 | 407/17 | 11.2 | Concept Options for Bypasses of Braidwood and Bungendore That: 1. Concept options be developed for road bypasses of Bungendore and Braidwood. 2. Those concept options be included as key elements of the structure plans for towns as they are developed. 3. Council allocate appropriate funding towards development of those options. 4. Council consider funding for the Braidwood structure plan review in the Delivery Program. | Portfolio GM Community Connection No 4 - Service Mgr Land-Use Planning | 1. Alignment only options have been developed at schematic level only 2. A bypass is included in the Bungendore Structure Plan. 3. Budget requests have been made in the 22/23 Budget. Budget and staff wages and other expenses allocated as necessary to a project account 4. It is intended to begin this project in the financial year 2022/23, in conjunction with BWD Structure Plan. | | N |
| 246 | 12/09/18 | PLA112/18 | 5.7 | Just Terms Land Acquisition - Cooma Road Ballalaba That Council agree to acquire a small section of Crown land at Ballalaba in accordance with the procedures laid down in the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> . | Portfolio GM Community Connections | Awaiting issue of new titles by NSW LRS. | December 2021 | N |
| 248 | 12/09/18 | PLA117/18 | 7.1 | Minutes of Environment and Sustainability Advisory Committee That Council: 1. Note the minutes of Environment and Sustainability Advisory Committee held on 1 August 2018. 2. Adopt recommendation QPRC ESAC 07/18 from the meeting held on 1 August 2018. (QPRC ESAC 07/18) That Council: • Continue to provide practical support for National Tree Day activities in communities across the local government area each year. • Work with the local environment and other groups to coordinate and plan National Tree Day activities. | Portfolio GM Natural & Built Character Service Mgr Natural Landscapes & Health | National Tree Day 2021 will be a planting at Bungendore. | | Y |

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|-----|----------|--------|------|--|---|--|------|-------------------|
| | | | | <ul style="list-style-type: none"> Identify sources to top up Council funds to provide practical support for National Tree Day in the local government area. <p>3. Give consideration to recommendations QPRC ESAC 08/18 and QPRC ESAC 09/18 from the meeting held on 1 August 2018:</p> <p>(QPRC ESAC 08/18) That Council:</p> <ul style="list-style-type: none"> Request a staff report by 30 November 2018 on the viability and cost to establish tool libraries. Seek community views on the type of items to include in its tool libraries. Identify potential funding sources, both within Council and external to fund tool libraries. <p>(QPRC ESAC 09/18) That Council:</p> <ul style="list-style-type: none"> Support a 12-months trial of repair cafes for QPRC communities. <ul style="list-style-type: none"> 2 events in each of 3 centres. Seek expressions of interest from community groups interested in organising repair cafes in Queanbeyan, Bungendore and Braidwood in 2019. Forward the concept to the Waste Working Group for consideration as part of the new QPRC waste management strategy. | | <p>No further progress to report on Tool Library.</p> <p>In progress, opportunity for spring/summer repair café/sustainability Garage at Braidwood. RTC 28/7/21 Report to Council 28 July 2021</p> | | <p>N</p> <p>N</p> |
| 552 | 28/08/19 | 277/19 | 9.4 | <p>Use of Agricultural Chemicals in Public Places</p> <p>That:</p> <ol style="list-style-type: none"> Council prepare a draft policy on the use of agricultural chemicals in public places. A further report come back to Council with a view to placing the draft policy on public exhibition. | <p>Portfolio GM Natural & Built Character</p> <p>Service Mgr Urban Landscapes</p> | <p>Initial draft policy for Ag chemicals, report to come to Council's September 2020 meeting. Draft policy and report will be completed later 2021 as resources are available</p> | 2021 | N |
| 656 | 18/12/19 | 438/19 | 9.13 | <p>Council's policy position on Sister City relationships</p> <p>That Council:</p> <ol style="list-style-type: none"> Continue with the Sister City and friendship relationships developed by the former Queanbeyan City Council in respect of the councils of Minami Alps in Japan and Ohrid in Macedonia. Invite Minami Alps to sign a new Sister City agreement with QPRC | <p>Portfolio GM Organisation Capability</p> <p>Service Mgr Workplace & Governance</p> <p>Senior Governance Specialist</p> | <p>No action possible due to the COVID-19 situation</p> | | Y |

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|-----|----------|--------|------|--|---|--|------------------|---|
| 843 | 23/09/20 | 200/20 | 16.1 | <p>Subdivision and Sale of Queanbeyan Property</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Subdivide 40A Severne Street into 3 lots with 1 lot containing the current dwelling. 2. Dispose of the proposed lot 2 with the dwelling and return the net proceeds of the sale to the Ellerton Drive Extension project. 3. Classify proposed Lot 1 as "Community Land" once the subdivision has been completed in accordance with the <i>Local Government Act, 1993</i>. 4. Classify proposed Lot 3 as "Operational Land" once the subdivision has been completed in accordance with the <i>Local Government Act, 1993</i>. | Portfolio GM Community Connection | Commenced subdivision process. Sale yet to commence. | | N |
| 858 | 28/10/20 | 211/20 | 9.16 | <p>Bungendore Education Precinct Proposal</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the report on the Bungendore Education Precinct proposal, the scope and sequencing of works associated with the construction; and impacts on Council and community assets. 2. Support the proposal from NSW Department of Education (DoE) in terms of: <ol style="list-style-type: none"> a. providing support for the establishment of the education precinct and shared-use of facilities; b. agreeing to the sale of 2, 4-6 Majara St, 10 Majara St, and the Majara road reserve between Turallo Terrace and Gibraltar St to DoE, based on independent valuations; c. authorising the road closure of that above part of Majara St road reserve; d. authorising the CEO to negotiate terms of joint use agreements (MoU) of the Mick Sherd Oval, primary school oval; game courts, reserve, library, multipurpose hall, and sports hub in line with the attachment; e. noting detail design and traffic plans will form part of a SSDA by DoE for approval by the Minister. 3. Support reassigning the Abbeyfield aged care residential site from 4-6 Majara St to approx. 1800m² site at Majara St road reserve north of Turallo Tce, and take steps to make necessary planning and administrative actions to enable that use, including: <ol style="list-style-type: none"> a. authorising closure of that part of Majara St road reserve; b. undertaking site compatibility planning assessment to enable aged care residential use on that closed section of Majara St; | CEO Service Mgr Contracts & Projects | <p>Council endorsed closure of Majara St, subject to traffic, bus and parking conditions at April 2021.</p> <p>Yet to receive update scope, concept plan and HoA for execution.</p> <p>Subject to survey and resolution of access issues for preschool and scouts, creation of lot for Abbeyfield to progress</p> <p>Council resolved to acquire town centre site for office relocation April 2021.</p> <p>Contribution Plans to be amended in conjunction with broader review endorsed by Council March 2021.</p> | December 2021 | N |

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|-----|----------|--------|------|---|---|---|--|---|
| | | | | <ul style="list-style-type: none"> c. arranging a peppercorn licence to Abbeyfield to develop and occupy the site as an aged care residential facility. <p>4. Further to 2 and 3, amend the Operational Plan to disclose:</p> <ul style="list-style-type: none"> a. the closure of relevant sections of roads; b. subdivision and repurposing of part crown reserves; c. sale of Council properties at 2, 4-6 Majara St, and 10 Majara St; d. leasing of part Majara St road reserve to Abbeyfield Housing under licence; e. exhibit for community feedback for 28 days and report back to Council. <p>5. Further to 2 and 3, authorise the CEO to identify suitable sites to establish a new Council office in Bungendore to replace the 10 Majara St facility, potentially incorporating a new depot, and report on options and associated estimates.</p> <p>6. Amend the Financial Plan to include the construction of a new office/depot, and outdoor aquatic facility in Bungendore; utilising proceeds of sale for the construction of the office/depot, and the DoE contribution, section 94 contributions and new borrowings of \$5m for the pool.</p> <p>7. Amend respective development contribution plans to assist debt servicing for those purposes.</p> | | | | |
| 888 | 25/11/20 | 263/20 | 9.3 | <p>Sassafras Crescent Reserve</p> <p>That:</p> <ul style="list-style-type: none"> 1. Council prepare high level concept options for potential upgrades to Sassafras Reserve and engage with the community on preferred options. 2. Following the completion of the community engagement process, a report on submissions and recommendations come back to Council for consideration. | <p>Portfolio GM Natural & Built Character</p> <p>Service Mgr Urban Landscapes</p> | Design concepts pending, expected community engagement later 2021. | | N |
| 903 | 16/12/20 | 311/20 | 9.16 | <p>Braidwood Customer Centre and Library</p> <p>That Council finalise the design prior to seeking tenders, and if required, seek additional grant or Council funding to supplement the budget.</p> | <p>Portfolio GM Community Connections</p> <p>Service Mgr Contracts & Projects</p> | <p>QS costings prepared for staged approach to refurb.</p> <p>Will defer works pending need to temp transition some BGD staff into BWD office during BGD office relocation project.</p> | | N |

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|-----|----------|-----------|------|---|--|--|----------|---|
| 915 | 27/01/21 | 012/21 | 9.8 | Monaro Palerang Grant Program Update That Council: 1. Confirm its original intent to seal the entire length of Nerriga Road under the Monaro Palerang program and convey its intent to Transport NSW. 2. Allocate any unspent funds within the Monaro Palerang Program towards the completion of Section 3 (Ningee Nimble) on the Nerriga Road. | Portfolio GM Community Connections CEO/GM | BLERF grant unsuccessful; Black Summer Fires grants further option Further request for funding sent to TfNSW. | Complete | Y |
| 927 | 14/04/21 | PLA100/21 | 11.1 | Backup Electricity for Telecommunication Facilities and Emergency Services Facilities That Council receive a report on the effectiveness of backup electricity for telecommunications facilities and emergency services facilities in the QPRC area. | Portfolio GM Organisational Capability Service Mgr Customer & Communication | A quote of \$27,000 received to install battery back-up at the two ABC transmitters installed by Council at Captains Flat and Braidwood. At this stage, no funding has been allocated and none is proposed in the Operational Plan 2021-22. The CRJO Resilience Plan is likely to cover other sites that are not owned by Council. The Plan will likely recommend that councils continue to advocate on behalf of their communities for telecommunications companies to install battery back-up power at their facilities which are not owned by councils. This plan is yet to be finalised. NSW Telco Authority establishing 3 new towers in LGA to standardise radio comms for emergency service agencies and improve mobile capability for community. Report provided to Council's Planning and Strategy Committee meeting August 2021 | Complete | Y |
| 928 | 28/04/21 | 094/21 | 9.1 | Community Engagement Report - Proposal to Close Majara Street Bungendore That Council: | Portfolio GM Community Connections | Letter sent to DoE advising Council decision and terms of closure. Closure and title for that part of road closure for Abbeyfield being pursued through LRS. | | N |

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|-----|----------|--------|------|--|---|---|--|---|
| | | | | <ol style="list-style-type: none"> 1. Endorse the concept plan shown in Figure 1, being the part closure of Majara Street road reserve made up of sections A and B, as separated by the intersection at Turallo Terrace. 2. Note all submissions and endorse closing the highlighted section of Majara Street road reserve and formalise this decision by publication of notice in the Government Gazette. 3. Advise the NSW Department of Education that Council's endorsement of the proposal is reliant on a formal agreement for the safe and satisfactory resolution of issues related to the Traffic section of this report (including roundabout at Butmaroo / Gibraltar Streets; formalise bus parking and channelised pedestrian movement on Gibraltar Street; and formalise carparking on southern section of the train station and along Turallo Terrace / Butmaroo Street), and the gazettal of the closure subject to execution of the heads of agreement and conclusion of the planning proposal. 4. Authorise the Chief Executive Officer to execute the necessary documentation to affect the closure of the road, and the subsequent sale of Section A for market value as determined by an independent valuer. | | <p>Further engagement with adjacent Church and Pre-school to either seek consolidation of their property lots to secure legal access for all to Turallo Tce; or continue negotiations with DoE to relocate Scout Hall carpark to east or north of hall, enabling continued access to rear of Church property behind the Abbeyfield site</p> <p>Parking options adjacent to Scout Hall reported to Council July.</p> | | |
| 929 | 28/04/21 | 095/21 | 9.2 | <p>Community Engagement Report - Planning Proposal to Permit Proposed Memorial Park on Lot 2 DP112382 and Lot 126 DP754881 - No.1187-1241 Old Cooma Road, Googong</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the Planning Proposal and supporting information to allow a cemetery as a permissible use on Lot 2 DP112382 and Lot 126 DP754881 - No.1187-1241 Old Cooma Road, Googong. 2. Forward the Planning Proposal to the NSW Department of Planning, Industry and Environment requesting that the Minister for Planning make the draft plan. | <p>Portfolio GM Natural & Built Character</p> <p>Service Mgr Urban Landscapes</p> | <p>Planning Proposal submitted to Minister, and being processed by DPIE</p> <p>Planning Proposal endorsed by Minister and gazetted in September</p> <p>Further studies in advance of DA to commence</p> | | N |
| 933 | 28/04/21 | 108/21 | 9.12 | <p>PCYC Project Control Group and Draft Lease</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the Indoor Sports Centre agreement and lease, and publicly exhibit for 28 days. 2. Amend the Regional Sports Council's Terms of Reference to include a PCYC representative. | <p>Portfolio GM Community Choice</p> <p>CEO/GM</p> | <p>PCYC lease has been on exhibition for 28 days. The report will be coming to Council July 2021.</p> <p>Lease finalised. PCYC occupied QISC on 1 September.</p> | | N |

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|-----|----------|--------|-----|---|--|--|--|---|
| 940 | 26/05/21 | 131/21 | 9.3 | Cat Containment Area – Googong and Jumping Creek Policy That Council: <ol style="list-style-type: none"> 1. Adopt the amended Cat Containment Area – Googong and Jumping Creek Policy. 2. Include conditions on future subdivision certificates where this Policy would apply to identify the area as being within a Cat Containment Area. 3. Consider applying this Policy to future urban residential developments, by commencing engagement with other new greenfield developments in the Local Government Area and reporting back to Council. 4. Advocate to the NSW Government to consider a review of state-wide rules relating to roaming cats. | Portfolio GM Community Choice Service Mgr Customer & Communication | Discussions are continuing on the practical implementation of the new policy to ensure Development staff can best manage matters such as approval of occupation certificates etc and to manage compliance with the new policy. Googong developer, PEET, has confirmed they are adding a restrictive covenant on lands covered by the Cat Containment Area – Googong and Jumping Creek Policy including stages 11, 12, 13, 14 and 15 of Neighbourhood 2. Discussions are yet to be held with the developers of new greenfield developments. | | N |
| 947 | 23/06/21 | 150/21 | 9.2 | Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park That: <ol style="list-style-type: none"> 1. Council award the contract for the new playground at Bungendore Park, Bungendore, to Moduplay for the lump sum price of \$799,935.00 excluding GST. 2. Should additional grant funding or donations above the \$700,000 LRCI grant not be secured, Council fund the balance of the works from Bungendore S7.11 reserves. 3. Council support the relocation of the Bush Balladeer structure from Mick Sherd Oval to Frogs Hollow, and advise the Department of Education accordingly so that they can make the necessary arrangements to fund the relocation. | Portfolio GM Natural & Built Character Service Mgr Urban Landscapes | Contract awarded. Further to June meeting, BLERF funding over \$800k secured for playground. Balladeer structure relocation included in draft Frogs Hollow plan report to 28 July. DoE to relocate structure under school proposal | | N |
| 948 | 23/06/21 | 152/21 | 9.3 | Stronger Country Communities Gran Applications – Round 4 That Council: <ol style="list-style-type: none"> 1. Note the report and the announcement of the Regional Sport Facility Fund 2020-21 grants. 2. Nominate the following projects as priority one for round 4 of the SCCF: <ul style="list-style-type: none"> • Access Upgrade to Karabar Netball Courts Change Rooms - \$300K • New Toilet for Archery at Hoover Road - \$235K | Portfolio GM Natural & Built Character Service Mgr Urban Landscapes | Submissions lodged, awaiting announcements | | N |

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|-----|----------|-----------|------|--|--|---|-----------|---|
| | | | | <ul style="list-style-type: none"> Flood lights on Steve Mauger Oval - \$229K Wright Park Amenities - \$960K Queanbeyan Arts Society building upgrade - \$78K | | | | |
| 949 | 23/06/21 | 153/21 | 9.4 | Model Railway Facility Proposal at Queanbeyan Showground That Council: 1. Not support a single user facility at Queanbeyan Showground. 2. Assist the Canberra Model N Scale Group to identify another suitably located site on Crown Lands (including on non-Council managed Crown Lands) within Queanbeyan Palerang. | Portfolio GM Natural & Built Character Service Mgr Urban Landscapes | | | N |
| 951 | 23/06/21 | 163/21 | 11.2 | Bungendore Town Centre and Environs Committee Meeting 19 April 2021 That Council: 1. Note the minutes of Bungendore Town Centre and Environs Committee held on 19 April 2021. 2. Receive a report on delivery options and budget for consideration in the next Delivery Program on the Bungendore Town Centre and Environs Committee Priority of works. | Portfolio GM Community Choice Service Mgr Recreation & Culture | The submitted report has been forwarded for consideration in the next Delivery Program process | June 2022 | Y |
| 953 | 30/06/21 | 175/21 | 5.1 | Adoption of QPRC Waste Strategy That Council: 1. Adopt the Waste Strategy incorporating Scenario 3 (with the removal of GWM28 in relation to Clean Up Australia Day) and with Rating Approach D. 2. Update the draft Waste Strategy and place the final Waste Strategy on Council's website. 3. Thank the members of the Waste Strategy Working Group for their efforts and contribution. | Portfolio GM Community Connection Service Mgr Utilities | Further workshops proposed for each action in Strategy proposing a change or closure of facility | | Y |
| 957 | 14/07/21 | PLA129/21 | 8.4 | Bungendore Contributions Plan (Section 7.11) for Car Parking Facilities That Council adopt the draft Bungendore Development Contributions Plan for Carparking Facilities. | Portfolio GM Natural & Built Character Service Mgr Land-Use Planning | Following Council's resolution the relevant Public notice was provided as well as it being published on Council's web page. | Complete | Y |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

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|-----|----------|-----------|-----|---|--|--|----------|---|
| 958 | 14/07/21 | PLA130/21 | 8.5 | Monaro Street Upgrade - Concept Design That Council: <ol style="list-style-type: none"> Place the Monaro Street Upgrade concept design on public exhibition for a period of 28 days, with further stakeholder engagement as outlined in the report. Consider submissions at a future workshop and meeting of Council, to guide approvals and the brief for a design and construct tender. | Portfolio GM Community Connections Service Mgr Contracts & Projects | <ol style="list-style-type: none"> Public exhibition and stakeholder engagement carried out as per report. | | N |
| 959 | 14/07/21 | PLA132/21 | 8.7 | Former Queanbeyan City Council Policies Review That Council formally rescind and remove from its website all policies of the former Queanbeyan City Council as listed in the report that have been superseded, converted to a directive or subsumed by State legislation. | Portfolio GM Organisation Capability Service Mgr Workplace & Governance Senior Governance Specialist | Policies have been removed from QPRC website | Complete | Y |
| 960 | 14/07/21 | PLA134/21 | 9.2 | Submission on draft Model Social Media Policy, Councillor and Staff Interaction Policy, and Media Policy That: <ol style="list-style-type: none"> The report be received for information. These documents be provided to the new Councillors as part of their induction program. | Portfolio GM Community Choice Service Mgr Customer & Communication | Following Council endorsement of proposed comments and suggestions at the 14 July 2021 Ordinary Meeting of Council, submissions were lodged with the Office of Local Government (OLG) on 16 July 2021. OLG has yet to announce the results of consultation on the draft policies or publish final versions. When published, final versions will be made available to current councillors and/or will be included in induction programs for new councillors. | Complete | Y |
| 964 | 28/07/21 | 189/21 | 9.4 | Planning Proposal PP_2020_QPREG_001_00 - E4 Land in Bywong and Wamboin - Additional Survey Work Required That Council: <ol style="list-style-type: none"> Progress the planning proposal by addressing the matters raised by the NSW Department of Planning, Industry and Environment – Biodiversity and Conservation by immediately undertaking detailed survey investigations for the 413 lots proposed to be rezoned to R5 Large Lot Residential at a cost of approximately \$73,000, as outlined in the report. Vary Council's Procurement Policy on this occasion to allow one written quote for the detailed survey investigations required for the E4 planning proposal, on the basis that the ecological consultant, Biosis, having conducted the original studies, has a thorough understanding of the scope and nature of the required work. | Portfolio GM Natural & Built Character Service Mgr Land-use Planning | Preliminary actions have been undertaken in regard to this resolution. These include confirming the price for the consultancy as well as Biosis being available (subject to COVID restrictions). | | N |

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|-----|----------|--------|-----|---|---|---|----------|---|
| 965 | 28/07/21 | 192/21 | 9.7 | Kinsella/Kinsela Street, Karabar - Request to Review Incorrect Spelling That: <ol style="list-style-type: none"> Council take the necessary steps to correct the street naming error so as to respectfully honour Patrick and Jane Kinsela and their descendants. The proposed name change be placed on public exhibition for a period of 28 days and Council undertake community consultation with all residents affected during that period. Subject to no objections being raised, Council take the following steps to correct the spelling: <ul style="list-style-type: none"> Arrange for gazettal of the corrected name through the GNB. Replace all incorrect signage and replace with correct spelling. Update Spatial Services NSW and other emergency services with the correct spelling. Update Council's Street Naming register to correct the spelling. | Portfolio GM Natural & Built Character Service Mgr Land-Use Planning | Kinsela St was Gazetted with the correct spelling 13 August 2021, Gazette No. 385 The proposed changes were exhibited on Council's Webpage for 28 days, and all residents were notified via Post. No submissions received The signage has been replaced in two instances by Council's Qbyn staff and Spatial Services NSW and other emergency services have been notified of the correct spelling. Council's Property and Rating system has also been updated to reflect the correct spelling. | Complete | Y |
| 966 | 28/07/21 | 193/21 | 9.8 | Community Engagement Report - Botanic Gardens/Sister City Gardens Project That: <ol style="list-style-type: none"> Council note the engagement report and feedback on the proposed Botanic/Sister City Gardens. The project progress to the detailed design and staging plan phase, utilising funding set aside in the 2021-22 Operational Plan and that the outcomes of the design phase be brought back to Council for consideration in the next draft Delivery Program. | Portfolio GM Natural & Built Character Service Mgr Urban Landscapes | Note ESAC to inspect proposed site when restrictions ease. | | N |
| 967 | 28/07/21 | 194/21 | 9.9 | Feedback on Concepts for Embellishment and Renaming of Frogs Hollow, Bungendore - Outcome of Community Survey That Council: <ol style="list-style-type: none"> Retain the name of "Frogs Hollow" for the public reserve at No.1 Molonglo Street, Bungendore as supported by the community survey. Incorporate Frogs Hollow project into the S7.11 Developer Contributions Plan schedule of works and into the draft 2022-2025 Delivery Program. | Portfolio GM Natural & Built Character Service Mgr Urban Landscapes | | | N |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

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|-----|----------|--------|------|--|--|----------------|--|---|
| 968 | 28/07/21 | 198/21 | 9.13 | Exhibition of Draft QPRC Urban Forest Cooling Strategy That: 1. Council place the draft QPRC Urban Forest Cooling Strategy on public exhibition for a minimum of 28 days. 2. Following the exhibition period, a further report be prepared for Council to consider the matters raised in submissions. | Portfolio GM Natural & Built Character Service Mgr Natural Landscapes & Health | | | N |
| 969 | 28/07/21 | 199/21 | 9.14 | Public Place Electric Vehicle Charging Infrastructure - Models of Ownership and Procurement That Council: 1. Proceed with Ownership Model 3 'private investment through lease agreements' for public place EV charging. 2. Seek RFPs for the provision of EV charging station lease agreements for 'to be determined' Council owned car parks. 3. Exclude the proposed Braidwood off street carpark from the tender in order to honour the signed non-binding letter of intent with the NRMA. | Portfolio GM Natural & Built Character Service Mgr Natural Landscapes & Health | | | N |
| 970 | 28/07/21 | 200/21 | 9.15 | Sustainable Garage Repair Cafe Proposal - 88 Wallace Street, Braidwood That: 1. Council allow the temporary use of the forecourt of its premises at 88 Wallace Street, Braidwood (unpowered) for the purposes of a 'Sustainability Garage' on Saturdays from September 2021 to February 2022. 2. Use of the site be subject to the group gaining public liability insurance for the event. 3. Council donate up to \$500 from the Sustainability Community Programs fund to assist with the cost of public liability insurance. | Portfolio GM Natural & Built Character Service Mgr Natural Landscapes & Health | Consent issued | | Y |
| 971 | 28/07/21 | 201/21 | 9.16 | Tender Recommendation for Queanbeyan Sewage Treatment Plant Upgrade Equipment Packages Request for Tenders 2021-14 and 2021-15 That Council: 1. Accept the tenders for equipment supply and delivery for the Queanbeyan Sewage Treatment Plant (STP) Upgrade as follows: | Portfolio GM Community Connections Service Mgr Contracts & Projects | Contracts let | | Y |

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|-----|----------|-----------|------|---|--|--|-------------|---|
| | | | | <p>a) RFT 2021-14 for supply and delivery of scum harvester equipment for Queanbeyan STP Upgrade – accept the tender from VoR Environmental Australia Pty Ltd.</p> <p>b) RFT 2021-15 for supply and delivery of chemical dosing skid equipment for Queanbeyan STP Upgrade – accept the tender from Trility Solutions Australia Pty Ltd.</p> <p>Endorse the amendment to the Operational Plan to enable procurement of the above items including associated contingency and project management costs for the QSTP for \$768,055.15 (including GST) and exhibit for 28 days</p> | | | | |
| 972 | 28/07/21 | 204/21 | 7.1 | <p>Annual Community Grants and Donations Program 2021-22</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the request for assistance for the Lift Tash Up fundraising event was received after the Annual Community Grants and Donations Program 2021/22 close date. Support a donation under the Annual Community Grants and Donations Program 2021/22 Category B, amounting to \$2,000, being the limit of funding per organisation in accordance with Council's Donation Policy 2020. | <p>Portfolio GM Community Choice</p> <p>Service Mgr Business & Innovation</p> | 1. Advice provided to proponent of successful application and Venue has been paid. Complete | Complete | Y |
| 973 | 28/07/21 | 205/21 | 9.19 | <p>Application for QPRC Cultural Grant - City of Queanbeyan Pipes and Drums Band Inc</p> <p>That Council approve a donation of \$1,500 to the City of Queanbeyan Pipes and Drums Band to assist with the cost of hiring facilities at Karabar High School for weekly band practices and drills for the senior band, and the learner and development group.</p> | <p>Portfolio GM Community Choice</p> <p>Service Mgr Business & Innovation</p> | Application and payment is in progress. The acquittal of last years funding for Category B has only recently been received | August 2021 | N |
| 974 | 28/07/21 | 206/21 | 9.20 | <p>Application for QPRC Cultural Grant - Karabar High School</p> <p>That Council not proceed with a donation to Karabar High School.</p> | <p>Portfolio GM Community Choice</p> <p>Service Mgr Business & Innovation</p> | No Action. Application unsuccessful | Complete | Y |
| 976 | 11/08/21 | PLA143/21 | 8.2 | <p>Tree Removal Application - Proposal to Remove Trees for Above Ground Power Supply - Road Reserve Adjacent to 115 Gum Flat Lane, Bywong</p> <p>That Council refuse the tree removal request to enable an alternative power supply design for the subdivision, due to significant environmental impact on vegetation assets on Council land when other low-impact alternatives are available.</p> | <p>Portfolio GM Natural & Built Character</p> <p>Service Mgr Natural Landscapes & Health</p> | | | N |

| 977 | 11/08/21 | PLA144/21 | 8.3 | <p>Priority List for QPRC Applications under the Black Summer Bushfire Recovery Program</p> <p>That Council:</p> <p>1. Endorse the list of priority projects for application under the Black Summer Bushfire Recovery Grants Program:</p> <table><tr><th>Project Title</th><th>Project Description</th></tr><tr><td>Nerriga Recreation Ground and Main Street Project</td><td>Access and off-road parking - \$150,000 Park furniture & landscaping - \$75,000 Small playground and shade sail - \$95,000 Tennis court surface - \$60,000 Main Street parking bays/ shoulder work - \$500,000 Street tree plantings/landscaping - \$45,000 Welcome signs - \$20,000</td></tr><tr><td>Braidwood CBD Amenities</td><td>New public amenities in lane alongside National Theatre (or D&S Motors) Decontamination, demolition and landscaped access to car park on the D&S motors site</td></tr><tr><td>Majors Creek/Araluen footpaths</td><td></td></tr><tr><td>Bungendore Sports Hub – next stage</td><td>New amenities building for netball - \$300,000 Stage 2 fields playing surface - \$200,000 Irrigate four fields - \$320,000 Additional amenities and club storage - \$950,000</td></tr></table> <p>2. Provide a letter of support to the Mongarlowe Area Community Association for the proposed refuge centre</p> | Project Title | Project Description | Nerriga Recreation Ground and Main Street Project | Access and off-road parking - \$150,000 Park furniture & landscaping - \$75,000 Small playground and shade sail - \$95,000 Tennis court surface - \$60,000 Main Street parking bays/ shoulder work - \$500,000 Street tree plantings/landscaping - \$45,000 Welcome signs - \$20,000 | Braidwood CBD Amenities | New public amenities in lane alongside National Theatre (or D&S Motors) Decontamination, demolition and landscaped access to car park on the D&S motors site | Majors Creek/Araluen footpaths | | Bungendore Sports Hub – next stage | New amenities building for netball - \$300,000 Stage 2 fields playing surface - \$200,000 Irrigate four fields - \$320,000 Additional amenities and club storage - \$950,000 | <p>Portfolio GM Community Choice</p> <p>Service Mgr Business & Innovation</p> | <p>1. Applications are being completed by relevant branch managers</p> <p>2. Letter of Support Provided</p> <p>See also 978</p> | Aug/Sep 2021 | N |
|---|--|-----------|-----|---|---------------|---------------------|---|--|-------------------------|---|--------------------------------|--|------------------------------------|---|---|---|--------------|---|
| Project Title | Project Description | | | | | | | | | | | | | | | | | |
| Nerriga Recreation Ground and Main Street Project | Access and off-road parking - \$150,000 Park furniture & landscaping - \$75,000 Small playground and shade sail - \$95,000 Tennis court surface - \$60,000 Main Street parking bays/ shoulder work - \$500,000 Street tree plantings/landscaping - \$45,000 Welcome signs - \$20,000 | | | | | | | | | | | | | | | | | |
| Braidwood CBD Amenities | New public amenities in lane alongside National Theatre (or D&S Motors) Decontamination, demolition and landscaped access to car park on the D&S motors site | | | | | | | | | | | | | | | | | |
| Majors Creek/Araluen footpaths | | | | | | | | | | | | | | | | | | |
| Bungendore Sports Hub – next stage | New amenities building for netball - \$300,000 Stage 2 fields playing surface - \$200,000 Irrigate four fields - \$320,000 Additional amenities and club storage - \$950,000 | | | | | | | | | | | | | | | | | |

10.4 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

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|-----|----------|--------|-----|---|---|---|--------------|---|
| 978 | 25/08/21 | 232/21 | 7.1 | Requests to Council for Black Summer Bushfire Recovery Fund Grants That in relation to the Black Summer Bushfire Recovery Fund grants, Council: <ol style="list-style-type: none"> 1. Provide a letter of support for the Gundillion Recreation Reserve (Gundillion Hall) for their \$100,000 application for a Multipurpose Recreation Area and Sensory Garden. 2. Provide a letter of support for the combined application from the The Servicemen's Club, Old Anglican Hall and Braidwood Radio to establish recognised evacuation centres in the Club and the Hall. 3. Modify the application for Araluen, to the items requested by the Araluen community, up to the value of \$100,000. | Portfolio GM Community Choice Service Mgr Business & Innovation | <ol style="list-style-type: none"> 1. Letter of Support Provided Done 2. Letter of Support Provided Done 3. Grant application is in progress with revised amount and items | | N |
| 981 | 25/08/21 | 236/21 | 9.3 | Crown Lands Initiated Road Transfer - Butmaroo Firetrail, Bombay That Council object to the proposed transfer of Butmaroo Firetrail for the following reasons: <ul style="list-style-type: none"> • The cost to administer and manage the road is unreasonable. • The responsibility to deal with known neighbour disputes with this road is unreasonable. • Council does not intend to accept the responsibility for the ongoing maintenance or improvement of this road. • The location of practical access cannot fully align with the location of the crown road reserve. • The current use of the road as an access to private property and as an access the Tallaganda State Forest is not benefited by transferring the road to Council. • Crown Lands has the authority to approve any work on a Crown Road reserve and transferring the road to Council is not required. | Portfolio GM Community Connection | Crown Lands advised | | Y |
| 982 | 25/08/21 | 237/21 | 9.4 | The Great Queanbeyan Duck Race Council waive the \$218.00 hire fee for Queen Elizabeth 2 Park. <ol style="list-style-type: none"> 2. QPRC events staff assist the organisers with the implementation of Road Traffic Management and Risk Management Plans. 3. Council provide in-kind support by providing equipment such as marquees, traffic cones, barricades and pedestrian signage. | Portfolio GM Community Choice Program Co- ordinator Performing Arts & Culture | Event organiser have been informed and will keep in contact with QPRC Events team regarding the event progress | April 2022 | N |
| 983 | 25/08/21 | 238/21 | 9.5 | Oktoberfest 2021 Cancellation That Council transfer the agreed funding support from the 2021 event to Oktoberfest 2023 event. | Portfolio GM Community Choice Program Co- ordinator Performing Arts & Culture | Harmonie German Club has been informed. Draft agreement with amended dates has been sent for execution. | October 2022 | N |

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|-----|----------|--------|------|--|---|---|--------------|---|
| 984 | 25/08/21 | 240/21 | 9.8 | <p>LGNSW Annual Conference and Board Elections 2021</p> <p>That Council:</p> <ol style="list-style-type: none"> Nominate three Councillors, in addition to the Mayor, to register and be voting delegates at the LGNSW Annual Conference and Board Elections to be held online for one hour on 29 November 2021. Consider whether it wishes to submit one or more motions for the LGNSW "Special Conference" to be held in-person in Sydney from 28 February to 2 March 2022. <p>Note: Council nominated Crs Schweikert, Winchester and Biscotti as voting delegates at the online LGNSW Annual Conference on 29 November 2021.</p> | <p>Portfolio GM Organisation Capability</p> <p>Service Mgr Workplace & Governance</p> <p>Senior Governance Specialist</p> | <p>Nominated Councillors Registered for the Annual Conference. Board Election Paperwork distributed.</p> <p>Special Conference arrangements in hand. Governance Specialist to finalise.</p> | October 2021 | N |
| 985 | 25/08/21 | 244/21 | 9.13 | <p>Strengthening Telecommunications Against Natural Disasters</p> <p>That Council endorse the installation of the satellite services in line with the parameters of the STAND program at the RFS Fire Control Centre in Queanbeyan, the Braidwood Fire Station, the SES/RFS Station in Bungendore and at the Braidwood National Theatre</p> | <p>Portfolio GM Community Connection</p> <p>Service Mgr Utilities</p> | Noted. Proponents advised. Installation is now planned. | | Y |
| 986 | 25/08/21 | 246/21 | 10.2 | <p>Update on Maslin Place Drainage</p> <p>That:</p> <ol style="list-style-type: none"> The report be received for information. Council develop a plan for funding the Maslin Place drainage works using section 7.11 contributions past and future. | <p>Portfolio GM Community Connection</p> <p>Service Mgr Utilities</p> | Workshop to be arranged before report | | N |
| 987 | 25/08/21 | 247/21 | 10.3 | <p>Greenwaste Arrangements for Araluen and Majors Creek Bin Compounds</p> <p>That Council workshop the closure of the Araluen and Majors Creek Bin Compounds</p> | <p>Portfolio GM Community Connection</p> <p>Service Mgr Utilities</p> | Discuss with Council at Nerriga Landfill workshop set down for 15 September | | N |
| 988 | 25/08/21 | 254/21 | 11.5 | <p>Youth Committee Meeting – 16 August 2021</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the minutes and actions of the Youth Committee, held on 16 August 2021. Adopt recommendation YC01 from the meeting held on 16 August 2021. <p>YC01: Council approve engaging Braidwood artist Bohie Palacek (https://www.bohiepalecek.com/) to conduct a design workshop with local youth and paint a mural on the Moore Park shipping container in November 2021 (refer to Attachment 2 for artist quote).</p> | <p>Portfolio GM Community Choice</p> <p>Service Mgr Community & Education</p> | Have engaged Bohie and informed her that the project was adopted at Council. Now looking to run the workshops in November due to our current covid climate. | Nov/Dec 2021 | N |

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 11.1 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES

ATTACHMENT 1 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES - 9 MARCH 2021

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...9../...3../2021.....Start:.....1940hrs.....Finish:.....2205hrs.....

Visitor: Rod Stewart QPRC

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| 1.0 | Welcome | | |
| 2.0 | Meeting open | 1935 hrs | |
| 3.0 | Present | Ian Laurie, Melanie Cochrane, Trish Young, Di Izzard, Kerrie Webb, Joan Webb, Ben Bartley, Joel Bradley, Terry Hart, Grant Coe. | |
| 4.0 | Apologies | Ken Thomas, Louise Halligan | |
| 5.0 | Acceptance of Minutes | Minutes 11/2/2021 Special Meeting to discuss Showground Masterplan Moved: Ben Bartley Seconded: Ian Laurie | |
| 6.0 | Business Arising from Minutes: | | |
| 6.1 | Braidwood Showground Masterplan | Discussion held with Rod Stewart re: Masterplan, budget, priorities and the way forward. On-site meeting at Showground arranged for 16/3/21. Paddy bell has indicated he would be happy to attend on-site meeting to offer technical advice re: electrical and lighting. Rod Stewart left meeting at 9pm. | |
| 6.2 | Showground Bookings | | |
| 6.3 | Toilet cleaning roster | | Committee/User group members |
| 7.0 | Correspondence | IN: Bank Statement; Accounts for payment tabled – Tallaganda Service Station, PO Box renewal, QPRC electricity & water; Covid plan & QR code received from Braidwood Campdraft & Team Laurie Equine; Sketch of showground – Eric martin; Covid plan from Braidwood Polocrosse (event only, not pavilion use nor QR code) OUT: Minutes & Agenda; Sketch of Showground plan. | |
| 7.1 | Business arising from Correspondence | 1. Treasurer to organise payment of accounts. | |
| 8.0 | Financial Report | Financial report tabled by Treasurer. Discussed. Motion to accept Financial Report as noted and discussed. Moved: Ian; Seconded: Terry. | |
| 9.0 | User Group | Polocrosse – | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2021

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...9../...3../2021.....Start:.....1940hrs.....Finish:.....2205hrs.....

Visitor: Rod Stewart QPRC

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|------|---------------------------|---|-------------------------|
| | Representatives Reports | Camp-draft – Pony Club – Show Society – Rodeo Club – | |
| 10.0 | General Business | | |
| 10.1 | QPRC Electricity accounts | Discussion held regarding quarterly QPRC electricity accounts. It is noted that current management fees applied to various occasions and events held at the Showground may be insufficient to cover the power usage. User group events can be generally excluded; however the wide range of group activities cannot be successfully covered by a one fee fits all. Agreed by meeting to: Regularly review fees applied to all event bookings on an individual basis and adjust if required for future management plans. It is expected that this process will demonstrate to those wishing to scrutinize Showground charges that such have been responsibly levied. Agreed that power meters be read prior to and following each event to allow decisions to be made using accurate information. | Who/what/when? |
| 10.2 | Event Camping | Kerrie voiced the issue of camping on the polocrosse fields over the recent campdraft weekend. It was noted that the grounds were not in a suitable condition for the upcoming polocrosse carnival due to be held the following weekend. It was asked that consideration be given to the ground conditions and future use/bookings of user groups/events so as not to detrimentally impact on their activity. Mutually agreed to by all user groups. | completed |
| 10.3 | Manure removal | Discussion re the issue of horse manure around the grounds and in yards. Suggestions; that manure could be left in yards and the next users can clean if they want to? / Harrows be used around grounds after horse events where grounds are used for stabling / Manure dump points? | To be discussed further |
| 10.4 | Main roadway entrance | Suggestion raised that main road entrance be re-gravelled. Quotes to be obtained and brought to next meeting. Suggestion that old ramp near sheep shed be removed as well. | ongoing |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2021

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...9../...3../2021.....Start:.....1940hrs.....Finish:.....2205hrs.....

Visitor: Rod Stewart QPRC

| | | | |
|------|----------------------------------|--|---------|
| 10.5 | Pest control | Discussion regarding pest control needed in all buildings (mice/spiders/insects). Motion moved by Joan that 'Commercial pest contractor be approached to quote/carry out extermination'; Seconded Terry. Meeting in agreement. | ongoing |
| 10.6 | Disabled ramp access to toilets. | Discussion re disabled ramp access. Ramp currently showing signs of deterioration and not conducive to disabled access. Frayed rubber matting to be removed. Ramp to be inspected at next working bee. | ongoing |
| 10.7 | Toilet Cleaning | In line with Covid-19 cleaning requirements for any events/activities held at showground there is a need for signage to show toilet area is closed for cleaning and additional waste bins / toilet brushes obtained. Discussed. Decision reached that approval is given to obtain whatever is required. Pony Club will purchase. | ongoing |
| 10.8 | Care Taker | Discussion ensued regarding having a caretaker on site. Pros & cons discussed. Kerrie offered to speak to a person who may be interested in doing this. | ongoing |
| 11.0 | Next Meeting | T.B.A | |
| 12.0 | Meeting Close | 2205hrs | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2021

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 11.1 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES

ATTACHMENT 2 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES - 11 FEBRUARY 2021

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...11../...2../2021.....Start:.....1935hrs.....Finish:.....2100hrs.....

| | | | |
|-----|---------------------------------------|--|--|
| 1.0 | Welcome | | |
| 2.0 | Meeting open | | |
| 3.0 | Present | Ian Laurie, Melanie Cochrane, Trish Young, Ken Thomas, Di Izzard, Kerrie Webb, Joan Webb, Ben Bartley, Joel Bradley, Louise Halligan, Grant Coe. | |
| 4.0 | Apologies | Terry Hart | |
| 4.1 | SPECIAL MEETING | Special meeting to Discuss Showground Masterplan Draft | |
| | Braidwood Showground Masterplan Draft | <p>The meeting was addressed by Eric Martin from Eric Martin & Associates – Consultants contracted to prepare a Masterplan for Braidwood Showground.</p> <p>The committee commented on the content of the plan and Eric fielded numerous questions and made a number of corrections which were obviously overlooked at the proof reading stage.</p> <p>Other points noted were the incorrect titles of the Showground user groups and of particular interest to Eric was the fact that the Pony Club shed is not located in the Showground precinct, but, is in fact located in the 'back paddock' being land owned by the Show Society. This seemed to be of great concern as the masterplan was not sustainable under the current circumstances.</p> <p>Possible options were discussed including a boundary adjustment to include the Pony Club shed into the Showground precinct.</p> <p>It was agreed to convene another meeting for the 1st March to allow for further discussion and to allow members to further contribute to the final draft; plus hopefully being updated on Eric's research and progress.</p> <p>Eric Martin departed meeting at 8.25pm.</p> | |
| | | Normal meeting business followed | |
| 7.0 | Correspondence | IN: Braidwood Showground Masterplan (email); Reverse Vending machine (email); Covid-19 plans for s.355 Showground Committee for Campers (self-sufficient), Braidwood Pony Club, Steve Hart Campdraft Clinic, Braidwood parkrun; Australian Mounted Games Association, OUT: Minutes & Agenda; | |
| 8.0 | Financial Report | Financial report tabled by Treasurer. Discussed. Motion to accept Financial Report as noted and | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...11../...2../2021.....Start:.....1935hrs.....Finish:.....2100hrs.....

| | | | |
|------|--------------------------------------|---|----------------|
| | | discussed. Moved: Mel; Seconded: Louise. | |
| | Electricity Account | Accounts from QPRC tabled covering the period 10/1/2020 – 25/9/2020 to the amount of \$ 28,349.81. Discussed that this period had previously been paid but for different amounts, plus QPRC had re-funded some of these earlier amounts. After further discussion it was agreed by all present that account was to be paid (\$28,349.81). Moved: Mel; Seconded: Kerrie. | Melanie |
| | Slashing/Mulching account | Kerrie raised the issue of having the polocrosse fields slashed by Braidwood Ground Spraying in preparation for upcoming Polocrosse Carnival. It appears that the final account was considerably more than originally quoted. This amount has put an unreasonable burden on the Polocrosse Clubs financial account. Kerrie asked the meeting if the s.355 Committee would consider assisting with the payment of the account. Discussed. The meeting agreed to pay ½ the cost. Invoiced amount tabled - \$1353.00 to Braidwood Ground Spraying. s.355 committee will pay \$676.50 to assist polocrosse. | Melanie/Kerrie |
| | Reverse Vending Machine | Noted that QPRC will not house on their facilities i.e. WTS, therefore not able to house at Showground. | |
| | Showground Bookings + Covid-19 plans | | |
| 10.0 | General Business | | |
| 10.1 | Campdraft fees | Committee reviewed campdraft fees and agreed to increase the fee to \$100 per day. | |
| 11.0 | Next Meeting | 1/3/21 | |
| 12.0 | Meeting Close | 2100 hrs | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 11.1 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES

ATTACHMENT 3 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES - 25 JULY 2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...25../...7../2019.....Start:.....2110hrs.....Finish:.....2155hrs.....

| | | | |
|-----|--------------------------------|--|------------------------------|
| 1.0 | Welcome | | |
| 2.0 | Meeting open | 2110 hrs (Presentation by Country Rocks representatives 7.30 – 9pm; AGM 9pm-9.10pm) | |
| 3.0 | Present | Ian Laurie, Melanie Cochrane, Trish Young, , Kerrie Webb, Joan Webb, Ben Bartley, Terry Hart, Joel Bradley, Louise Halligan, Grant Coe. | |
| 4.0 | Apologies | Ken Thomas, Di Izzard | |
| 5.0 | Acceptance of Minutes | Minutes 25/7/19 Moved: Terry Hart Seconded: Ian Laurie | |
| 6.0 | Business Arising from Minutes: | | |
| 6.1 | QPRC Grant applications | Quotes discussed. Moved Melanie; Seconded Joan, that 'Steve Waters quote \$ 13,450 be accepted.' All in favour. Discussion re: working bee to dismantle old yards and clear site. Agreed that Ben & Joel will meet onsite to discuss heights of some of the yards in order to suit rodeo requirements. Working bee arranged for 24/25 August. Joel will estimate quantity of gravel required for rectification works at yards. Chris Bowie to be approached for plumbing works required. Yards will be erected after working bee. | Ben/Joel/User group members |
| 6.2 | Showground Bookings | 15-18 th August – S. Shea – Campdraft Clinic 31 Aug – 3 Sept – S Hart – Campdraft Clinic 21/22 Sept – Mounted Games 3-6 Oct – Christian Group 18/19 Oct – Country Rocks 26 Oct - wedding | |
| 6.3 | Toilet cleaning roster | Sept – Pony Club, Oct – Campdraft, Nov – Rodeo, Dec – Polocrosse, Jan – Show Society | Committee/User group members |
| 6.4 | Showground Maintenance | 6.4.1.Toilet locks/Keypads – deferred 6.4.2. Toilet roll containers – deferred 6.4.3. Bird proofing openings in Pavilion toilet block - deferred | ongoing |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...25../...7../2019.....Start:.....2110hrs.....Finish:.....2155hrs.....

| | | | |
|------|--------------------------------------|--|-----------------|
| 6.5 | CCTV signs | deferred | Ongoing - Grant |
| 6.6 | Pit toilets | deferred | Ongoing - Grant |
| 6.7 | Harrow frames | deferred | ongoing |
| 6.8 | Hall guttering | Add to 6.4 | ongoing |
| 6.9 | Management Plan | deferred | ongoing |
| 7.0 | Correspondence | IN: Bank Statement; Accounts for payment; QPRC Community Grants information. OUT: Minutes & Agenda; | |
| 7.1 | Business arising from Correspondence | 1. Treasurer to organise payment of accounts. | |
| 8.0 | Financial Report | Financial report tabled by Treasurer. Discussed. Motion to accept Financial Report as noted and discussed. Moved: Mel; Seconded: Terry. | |
| 9.0 | User Group Representatives Reports | Polocrosse –nil report, Camp-draft –hopeful they can hold Camp-draft in December/Seasonal dependent Pony Club – Regular rally days Show Society –nil report. Rodeo Club – discussed future plans for new yards | |
| 10.0 | General Business | Nil | |
| 11.0 | Next Meeting | T.B.A | |
| 12.0 | Meeting Close | 2155 hrs | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 11.1 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES

ATTACHMENT 4 BRAIDWOOD SHOWGROUND S355 COMMITTEE AGM
MINUTES - 25 JULY 2019

Annual General Meeting
Braidwood Showground Reserve Trust Section 355 Committee
Braidwood Serviceman's Club
Thursday 25th July 2019

1. Opening:

The meeting was opened by Chairperson (Trish Young) at 9:00pm. (following meeting with Country Rocks representatives)

2. Present:

Trish Young, Melanie Cochrane, Ian Laurie, Terry Hart, Ben Bartley, Joan Webb, Joel Bradley, Louise Halligan, Kerrie Webb, Grant Coe.

3. Apologies: Ken Thomas, Di Izzard

4. Minutes of the 2018 Annual General Meeting previously circulated –
Moved: Mel C. Seconded: Ian L; that the minutes of the 2018-2019 Annual General Meeting are accepted as read and confirmed as a true record of the meeting.

5. Business Arising: Nil

6. President's Report: Trish thanked everyone for last 12 months; Reported that showground is being used a lot; revenue has increased; and committee has worked well. Report tabled and accepted. Motion of thanks to Trish. Moved: Terry Hart; Second: Melanie C.

7. Financial Report:

The Treasurer (Melanie C) tabled and discussed the Annual Financial Report. (Copies presented to committee in attendance) Balances in each ledger tabled and explained. Moved by Mel C that the Treasurer's financial report be accepted; Seconded by Terry H. Carried.

8. Elections of Office Bearers and Committee for 2019/2020.

Trish handed over Chairperson's role to Terry Hart. All positions were declared vacant. Terry called for nominations for following positions:

Chairperson: Mel Cochrane nominated Trish Young. No other nominees. Trish Y accepted nomination. Mel C moved; Seconded Ian Laurie. Carried.

Vice Chairperson: Ben Bartley nominated Ken Thomas. No other nominees. Ken T accepted nomination by proxy. Moved: Ben Bartley Seconded: Terry Hart. Carried.

Secretary: Ian Laurie nominated Grant Coe. No other nominees. Grant C accepted. Moved: Ian Laurie; Seconded: Joan Webb. Carried.

Treasurer: Terry Hart nominated Melanie Cochrane. No other nominees. Melanie C accepted nomination. Moved: Terry H; Seconded: Ben Bartley. Carried.

Publicity Officer: Ian Laurie nominated Terry Hart. No other nominees. Terry H accepted nomination. Moved: Ian Laurie; Seconded: Ben Bartley. Carried.

Grants Officier: Terry Hart nominated Joan Webb. No other nominees. Joan W accepted nomination. Moved Terry H; Seconded Grant Coe. Carried.

Trish Y congratulated all Committee members now holding Executive positions for the year 2019/2020.

9. General Business:
No General Business

10. Next Annual General Meeting:

The next Annual General Meeting will be held in 2020 on a date to be determined by the committee.

11. Meeting Closed:
The meeting closed at 9.15pm

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 11.1 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES

ATTACHMENT 5 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES - 4 APRIL 2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...4../...4../2019.....Start:.....1940hrs.....Finish:.....2120hrs.....

| | | | |
|-----|---------------------------------|---|-----------|
| 1.0 | Welcome | | |
| 2.0 | Meeting open | 1940 hrs | |
| 3.0 | Present | Ken Thomas, Ian Laurie, Melanie Cochrane, Trish Young, Di Izzard, Kerrie Webb, Joan Webb, Ben Bartley, Terry Hart, Grant Coe. | |
| 4.0 | Apologies | Louise Halligan | |
| 5.0 | Acceptance of Minutes | Minutes 15/11/18 Moved: Mel Cochrane Seconded: Kerrie Webb | |
| 6.0 | Business Arising from Minutes: | | |
| 6.1 | QPRC Grant applications | As original Grant has been acquitted there is now \$20,333.42 available to spend on yards. Discussion regarding yard design, construction and contractors. Quotes to be sought – Ian & Ben & brought to next meeting. | Ian/Ben |
| 6.2 | Rejuvenation of Showground Ring | Ongoing – needs to be aerated as required as part of general maintenance. To be removed as an agenda item. | fyi |
| 6.3 | Showground Bookings | Discussed. Too numerous to note all. It was noted that a donation of \$1000 from music organisers has been promised due to a major booking at the Showground being cancelled and moved to the 'Mona' property as the new venue resulting in lost revenue for the Show ground has still not been paid. Rodeo – April Pony Club Camp – 15-19 April 2019 Country Rocks Music Show – 26/27/28 April (discussed - \$5000 bond – credit card details, \$1000 per day hire, + \$10 per person campsite.) Mounted Games – 28/29 September Religious Group – 3/4/5/6 Oct Campdraft 7/8 December | |
| 6.4 | Toilet cleaning roster | April – Pony Club, May – Camp-draft, June– Rodeo, July – Polocrosse, August–Show Society, | Committee |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...4../...4../2019.....Start:.....1940hrs.....Finish:.....2120hrs.....

| | | | |
|------|--------------------------------------|---|------------------|
| | | September – Pony Club, October – Camp-draft, November – Rodeo, December – Polocrosse, January – Show Society Discussion regarding toilet roll containers – Ken to approach QPRC re this. Bird proofing of pavilion toilet block light openings discussed. Motion moved by Mel; Seconded Ian that this be investigated. (Both items to be moved to 6.5 next agenda). | |
| 6.5 | Showground Maintenance | 6.5.1 Toilet floor repainting – discussed – to be removed as Agenda item for time being 6.5.2 Toilet locks/keypads – ongoing – locks causing issues | |
| 6.6 | Grants | None in progress currently. Remove from Agenda | completed |
| 6.7 | Hire Agreement & Bond | In progress | ongoing |
| 6.8 | Showground driveway regrading | Kerrie to follow up with QPRC | completed |
| 6.9 | CCTV signage | CCTV signs to be erected with QPRC assistance - Grant | ongoing |
| 6.10 | Lawnmower Service | To be arranged with S. Bevege as required – ongoing (remove as Agenda item, discuss as required) | Remove/completed |
| 6.11 | Pit toilets | Continuing to liaise with QPRC | ongoing |
| 6.12 | Harrow frame | Location to be decided for placement | ongoing |
| 6.13 | Horse Free Zone letter | Letter sent to all user groups | completed |
| 6.14 | Fee Structure | Fee structure 2019/2020 discussed. Accepted. Moved Terry H, Seconded Kerrie W | |
| 7.0 | Correspondence | IN: Bank Statement; Accounts for payment; OUT: Minutes & Agenda; Fee Structure | |
| 7.1 | Business arising from Correspondence | 1. Treasurer to organise payment of accounts. | |
| 8.0 | Financial Report | Financial report tabled by Treasurer. Discussed. Motion to accept Financial Report as noted and discussed. Moved: Mel; Seconded: Terry. | |
| 9.0 | User Group Representatives Reports | Polocrosse –nil report, Camp-draft –hopeful they can hold Camp-draft in December Pony Club – Regular rally days with 20-28 riders; Pony Club camp in 2 weeks – approx. 80 riders, | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...4../...4../2019.....Start:.....1940hrs.....Finish:.....2120hrs.....

| | | | |
|------|------------------|---|---------|
| | | Beach ride & camp-out in May Show Society –successful show in March, gate-takings up on 2018; Electrical issues on the day – resolved; Horse entries down; No issues with any of the amusement ride operators. Rodeo Club – Rodeo set for 6/4/2019, approx. 335 entries to date | |
| 10.0 | General Business | | |
| 10.1 | Weed removal | Trish thanked Terry for his efforts and great job spraying weeds around the grounds. | fyi |
| 10.2 | Hall Guttering | Discussed the outcome of heavy storm activity and flooding of the pavilion in early February. Agreement reached that s.355 Committee approach QPRC for assistance with the purchase and erection of industrial guttering. Refer to damage to QPRC property/Safety Hazards & risk to Public with water in hall. Quote reference from Constitution referring to Council Committees and contributing to Infrastructure and Capital Works. Agreed to either clean downpipes at the front entrance to hall or replacing same if cleaning is too difficult. | ongoing |
| 10.3 | Management Plan | Discussed. Items noted below for Inclusion into Management Plan prior to Submission to Council. <ul style="list-style-type: none"> • Upgrade of all external power infrastructure where required as per quote from Palerang Power (P. Bell) + comments that some equipment is no longer acceptable however currently not dangerous. Quote has gone to Joan for potential grant applications. Arrange a meeting with QPRC GM to discuss the current electrical system situation and potential hazards and that quoted upgrade is beyond s.355 Committee financial ability, + quotes cite illegal infrastructure in place. Available committee members to attend if possible. • Rubble drain at toilet block adjacent to pavilion is almost non-operational resulting in toilet backups and flushing problems; this will cause significant health risks to community. • Large tree adjacent to male toilets in main toilet block has splits along trunk and appears in danger of collapsing onto toilet block. | ongoing |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...4../...4../2019.....Start:.....1940hrs.....Finish:.....2120hrs.....

| | | | |
|------|----------------------------|--|-----|
| | | <ul style="list-style-type: none"> • Ongoing saga of the replacing of damaged toilet block with drop toilets instead of flush toilets and reasons behind this move by council, plus lack of consultation with s.355 committee when QPRC effected this. • Refurbishment and lining of hall & the addition of extra power outlets • Installation of a tank off new toilet block • Restore the sheep shed – frame/roof/fences taking into consideration potential &/or current hazards and public safety • Remove old wooden yards adjacent to Pony Club shed and replace with roofed yards and a vet box. | |
| 10.4 | Commercial Fridge Donation | Trish tabled the donation of a commercial refrigerator to the Show-ground. Discussion re: size of fridge – decision reached to leave in hall/supper room. May obviate the need for bar to be set up in hall area. | fyi |
| 10.5 | Arena seating | Trish tabled information regarding opportunity to purchase more arena seating at a very reduced cost. Discussed. Decision made, not to purchase at this stage as there were more pressing priorities. | fyi |
| 11.0 | Next Meeting | t.b.a | |
| 12.0 | Meeting Close | 2120 hrs | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 11.1 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES

ATTACHMENT 6 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES - 15 NOVEMBER 2018

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...15../...11../2018..... Start:.....1940hrs..... Finish:.....2050hrs.....

| | | | |
|-----|---------------------------------|---|-------------|
| 1.0 | Welcome | | |
| 2.0 | Meeting open | 1940 hrs | |
| 3.0 | Present | Ken Thomas, Ian Laurie, Melanie Cochrane, Trish Young, Di Izzard, Kerrie Webb, Joan Webb, Grant Coe. | |
| 4.0 | Apologies | Terry Hart | |
| 5.0 | Acceptance of Minutes | Minutes 31/7/18 Moved: Kerrie Webb Seconded: Mel Cochrane | |
| 6.0 | Business Arising from Minutes: | | |
| 6.1 | QPRC Grant applications | \$20,333.42 available to spend on yards | User groups |
| 6.2 | Rejuvenation of Showground Ring | Ongoing – needs to be aerated. | |
| 6.3 | Showground Bookings | Discussed. Too numerous to note all. It was noted that a donation of \$1000 from music organisers has been promised due to a major booking at the Showground being cancelled and moved to the 'Mona' property as the new venue resulting in lost revenue for the Show ground. Braidwood Show – 2 nd March 2019 Mounted Games – 9/10 March Mounted Games – 23/24 March NSW Championships Machine Show – March 30/31 2019 Pony Club Camp – 15-19 April 2019 Country Rocks Music Show – 26/27/28 April (discussed - \$5000 bond – credit card details, \$1000 per day hire, + \$10 per person campsite.) Mounted Games – 28/29 September Religious Group – 3/4/5/6 Oct | |
| 6.4 | Toilet cleaning roster | April – Pony Club, May – Camp-draft, June– Rodeo, July – Polocrosse, August–Show Society | Committee |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...15../...11../2018..... Start:.....1940hrs..... Finish:.....2050hrs.....

| | | | |
|------|--------------------------------------|--|------------------|
| 6.5 | Showground Maintenance | 6.5.1 Toilet floor repainting – ongoing 6.5.2 Toilet locks/keypads – ongoing – locks causing issues | |
| 6.6 | Grants | Veolia Mulwaree Grant application successful. Discussed. Contractor able to commence work soon. Working Bee arranged to remove existing arena fence just prior to Steve Waters starting new fence erection. | completed |
| 6.7 | Hire Agreement & Bond | In progress | ongoing |
| 6.8 | Showground driveway regrading | Kerrie to follow up with QPRC | completed |
| 6.9 | CCTV signage | CCTV signs to be erected with QPRC assistance - Grant | ongoing |
| 6.10 | Lawnmower Service | To be arranged with S. Bevege as required – ongoing (remove as Agenda item, discuss as required) | Remove/completed |
| 6.11 | Pit toilets | Continuing to liaise with QPRC | ongoing |
| 6.12 | Harrow frame | Location to be decided for placement | ongoing |
| 6.13 | Horse Free Zone letter | Letter sent to all user groups | completed |
| 7.0 | Correspondence | IN: Bank Statement; Accounts for payment; OUT: Minutes & Agenda; | |
| 7.1 | Business arising from Correspondence | 1. Treasurer to organise payment of accounts. | |
| 8.0 | Financial Report | Financial report tabled by Treasurer. Discussed. Rubber ramp purchased for ease of disabled access from pavilion to toilet. Motion to accept Financial Report as noted and discussed. Moved: Trish; Seconded: Mel | |
| 9.0 | User Group Representatives Reports | Polocrosse –nil report, may not form a club in 2019 Camp-draft –nil report Campdraft in December has been cancelled Pony Club –Gymkhana held 23 rd September, Rally days going well with good attendances (approx. 20 riders each rally), Campdraft School held September with 20 riders 10-18 years; Presentation Day in December Show Society –Preparing for 2019 Show; looking for entertainment for show | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

Braidwood Showground s.355 Committee Meeting Minutes

President:....Trish Young..... Secretary:.....Grant Coe..... Treasurer:....Melanie Cochrane.....

Date: ...15../...11../2018..... Start:.....1940hrs..... Finish:.....2050hrs.....

| | | | |
|------|-----------------------------|---|-------------------|
| | | Rodeo Club – Rodeo set for 6/4/2019 | |
| 10.0 | General Business | | |
| 10.1 | Camping Free Zones | Discussed. Campers not to camp outside Collet stand especially on concrete pad, and in area bounded by Collet stand, toilet block and arena fence – to be added to letter & advised to campers when paying fees or booking. | ongoing |
| 10.2 | Opening of Arena fence | Discussed. Decision made to combine this with Pony Club Presentation Day in December. S.355 committee members, Bendigo Bank & Veolia Mulwaree Representatives to be invited. Grant to organise. | ongoing |
| 10.3 | Pavilion Refurbishment | Enquiries re: Hall/Pavilion refurbishment by way of Bendigo Bank grant/sponsorship?? To line hall walls and improve hall accessibility. Also look at water tank installation, storage for bull shed etc. Meeting members to bring thoughts/ideas/priorities to next meeting. | Ongoing Committee |
| 10.4 | Eftpos facilities for s.355 | Need for Eftpos machine for Showground bookings/fees discussed. Decision made to locate this with Trish at Colonial Motel. Eftpos charge of \$1.50 to be added to each transaction. i.e. \$25 camping fee = \$26.50 if paid by eftpos. Moved: Trish; Seconded: Melanie. Trish to source eftpos machine & organise installation. | Trish |
| 10.5 | Fee Structure 2019/20 | Brief discussion re: review of fees charged for next financial year. Summation of this to be sent to s.355 committee members for consideration and approval or otherwise prior to sending to QPRC. | Grant |
| 11.0 | Next Meeting | t.b.a | |
| 12.0 | Meeting Close | 2050 hrs | |

Minutes recorded true and correct.Trish Young – PresidentDate: / /2019

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 11.1 BRAIDWOOD SHOWGROUND S355 COMMITTEE MEETING
MINUTES

ATTACHMENT 7 BRAIDWOOD SHOWGROUND S355 COMMITTEE AGM
MINUTES - 31 JULY 2018

Annual General Meeting
Braidwood Showground Reserve Trust Section 355 Committee
Braidwood Serviceman's Club
Thursday 31st July 2019

1. Opening:

The meeting was opened by Chairperson (Trish Young) at 7:35pm.

2. Present:

Trish Young, Melanie Cochrane, Ian Laurie, Terry Hart, Ben Bartley, Joan Webb, Ken Thomas, Di Izzard, Kerrie Webb, Grant Coe.

3. Apologies: Nil apologies

4. Minutes of the 2017 Annual General Meeting previously circulated – Moved: Mel C. Seconded: Ian L; that the minutes of the 2017-2018 Annual General Meeting are accepted as read and confirmed as a true record of the meeting.

5. Business Arising: Nil

6. President's Report: Trish thanked everyone for last 12 months; Reported that showground is being used a lot; revenue has increased; and committee has worked well. Report tabled and accepted. Motion of thanks to Trish. Moved: Joan W; Second: Ken T.

7. Financial Report:

The Treasurer (Melanie C) tabled and discussed the Annual Financial Report. (Copies presented to committee in attendance) Balances in each ledger tabled and explained. Moved by Mel C that the Treasurer's financial report be accepted; Seconded by Terry H. Carried.

8. Elections of Office Bearers and Committee for 2018/2019.

Trish handed over Chairperson's role to Ken Thomas. All positions were declared vacant. Ken called for nominations for following positions:

Chairperson: Mel Cochrane nominated Trish Young. No other nominees. Trish Y accepted nomination. Mel C moved; Seconded Terry H. Carried.

Vice Chairperson: Ian Laurie nominated Ken Thomas, No other nominees. Ken T accepted nomination. Moved: Ian L Seconded: Ben Bartley. Carried.

Secretary: Joan Webb nominated Grant Coe, No other nominees. Grant C accepted. Moved: Joan W; Seconded: Di Izzard. Carried.

Treasurer: Terry Hart nominated Melanie Cochrane, No other nominees. Melanie C accepted nomination. Moved: Terry H; Seconded: Joan W. Carried.

Publicity Officer/Grants Liaison Officer: Terry Hart nominated Joan Webb, No other nominees. Joan W accepted nomination. Moved: Terry H. Seconded: Ian L. Carried.

Trish Y congratulated all Committee members now holding Executive positions for the year 2018/2019.

9. General Business:
No General Business

10. Next Annual General Meeting:

The next Annual General Meeting will be held in 2019 on a date to be determined by the committee.

11. Meeting Closed:
The meeting closed at 7.50pm

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 13.1 DELEGATES REPORT

ATTACHMENT 1 CR HARRISON'S SEATS DELEGATES REPORT

South East Australian Transport Strategy

Cr Harrison, SEATS Meeting, 19–20 August 2021

SEATS meetings provide information and updates, from Transport for NSW, Vic Roads, other relevant authorities and individual member councils, on significant projects that are either proposed or currently being undertaken in the corridor between Wollongong and Melbourne. This covers all modes of transport—road, rail, air and sea.

The TfNSW report again focused on works along the Princes Highway corridor (details provided in Attachment 1 to this Report). The report also included commentary on local railway station upgrades and the Transport Connected Bus program, which provides real-time information to help regional bus customers make more informed travel choices. Customers can use websites and apps to plan their journeys, and via real-time information know when buses will arrive and how full they are. Parents, for example, will also have better visibility of where their child's school bus is, when it will be arriving at the child's destination and how full the bus is. Phase 2 of the roll-out of the program is now under way and will include services operation in and around Queanbeyan.

There was another informative report from Eurobodalla Shire Council (ESC) on their bridge repair program, which made reference to cooperation with other local councils to address the problem of contractor 'competition' at a time when these resources are in high demand. The report also included an update on the works being carried out on Araluen Road (see Attachment 2 to this Report).

The usual practice at SEATS meetings is to also invite organisations that have an interest in transport infrastructure to brief members on relevant activities. Evie Networks, a major provider in the EV charging space, presented details of the EV landscape in NSW and EV charging product offerings (see Attachment 3 to this Report). Interestingly, the most common limiting factor when it comes to installing new EV charging stations is the capacity of the local power supply—around 50% of potential sites fail to progress on this basis alone, with the cost of necessary upgrades being prohibitive. Logically, the view is that local upgrades of the power network will become more viable as demand for EV charging stations grows.

More information about SEATS activities can be found on the SEATS website at:
<http://www.seats.org.au>.

Attachment 1: TfNSW Report SEATS August 2021.pdf

Attachment 2: ESC Report SEATS August 2021.pdf

Attachment 3: Evie Networks SEATS August 2021.pdf

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 13.1 DELEGATES REPORT

ATTACHMENT 2 SEATS ATTACHMENT 1 - TFNSW REPORT - AUGUST 2021



SEATS REPORT

Transport for New South Wales South Region

August 2021





1 Summary

Transport for New South Wales has a number of transport infrastructure projects and programs being delivered that are outlined in this report. They include:

- Ten road proposals in development
- Five road projects currently under construction
- Rail projects
- Bus Programs

1.1 Road projects in development

- Princes Highway Upgrade Program
- M1 Princes Motorway improvements
- M1 Princes Motorway interchange at Mount Ousley
- Princes Highway and South Batemans Bay Link Road intersection project
- Marulan Highway Pavement Rehabilitation at Marulan
- Picton Road Upgrade

1.2 Road projects in construction

- Albion Park Rail bypass
- Berry to Bomaderry upgrade
- Nowra bridge
- Batemans Bay bridge
- Nelligen bridge replacement on the Kings Highway

1.3 Rail projects

- Kiama to Bomaderry
- Transport Access Program

1.4 Bus Programs

- 16 Regional Cities Services Improvement Program
- Transport Connected Bus Program



2 Road projects in development

2.1 Princes Highway Upgrade Program

Transport for New South Wales is planning upgrades along the Princes Highway between Jervis Bay Road and the Victorian border.

The Princes Highway Upgrade Program was officially launched on the 16 March 2020.

Projects in development under the Princes Highway Upgrade Program include;

- Jervis Bay Road and Princes Highway Intersection upgrade at Falls Creek
- Duplication sections of the Princes Highway between Jervis Bay Road and Sussex Inlet Road
- Milton Ulladulla bypass project
- Upgrades of the Princes Highway between Burrill Lake and Batemans Bay
- Moruya bypass

On the 14 May 2021 a preferred strategic corridor was announced for the Moruya bypass. Community consultation was invited to the 14 June 2021. The feedback received will help inform the planning of the project.

On the 18 June 2021 the concept design and environmental assessment for the Princes Highway and Jervis Bay Road intersection upgrade was put on display for community consultation. Feedback closed on 25 July 2021. The feedback is being reviewed and will be used in future planning for the project.

On the 18 June 2021 the preferred corridor was confirmed for the Milton Ulladulla bypass. It broadly aligns with the corridor shown in the Shoalhaven LEP. A community co-design approach for the highway upgrade at Burrill Lake was proposed to bring together representatives from community groups and residents, Transport and other government agencies to identify and a recommend a preferred option.



<https://princeshighway.nsw.gov.au/tfnsw/phu>

2.2 M1 Princes Motorway improvements between Picton Road and Bulli Tops

Transport for New South Wales is planning upgrades to the M1 Princes Motorway between Picton Road and Bulli Tops. The upgrades will improve road safety, travel times and efficiency.

The detailed design work for stage one improvements on the M1 Princes Motorway between Picton Road and Bulli Tops has been completed.

There have been no major changes since the concept design was displayed.

A review of environmental factors for Stage 1 of the project between Picton Road and Bellambi Creek was exhibited in December 2016. In June 2017, a Submissions Report was published in response to the display of the environmental assessment for the first stage of the project.

<https://roads-waterways.transport.nsw.gov.au/projects/m1-princes-motorway/picton-road-bulli-tops/index.html>



2.3 M1 Princes Motorway interchange at Mount Ousley

Transport for New South Wales is planning for an interchange on the M1 Princes Motorway at the base of Mount Ousley. The project would replace the existing at grade intersection of the M1 and Mount Ousley Road.

The Australian Government has committed \$240 million and the NSW Government has committed \$60 million to build the Mount Ousley interchange.

The NSW Government is preparing for construction of the project by undertaking detailed design, utility service investigations, further environmental assessment and property acquisition.

The interchange will replace the existing intersection of the Princes Motorway and Mount Ousley Road, which currently experiences long queues and delays during peak periods.

This project will improve safety for both light and heavy vehicles, provide for future traffic growth, improve access and travel time to and from the Princes Motorway and the Wollongong CBD and increase safety for both light and heavy vehicles.



<https://roads-waterways.transport.nsw.gov.au/projects/m1-princes-motorway/m1-interchange/index.html>

2.4 South Batemans Bay Link Road project

Transport for New South Wales is planning for a safe and efficient connection between the South Batemans Bay Link Road and the Princes Highway.

The project will take pressure off Beach Road, relieve congestion in the Batemans Bay CBD and support future growth.

Detailed design is currently being finalised which incorporates some changes from community feedback. We will continue to keep you informed as we move into the next stage of the project.

Utility works will be carried out from 11 August for approximately seven weeks to prepare for the start of construction in the coming months. Work includes the decommission, relocation and protection of existing utilities and underboring across the Princes Highway. There will be minimal impact to traffic.



<https://roads-waterways.transport.nsw.gov.au/projects/south-batemans-bay-link-road/index.html>



2.5 Hume Highway Pavement Rehabilitation at Marulan

The Australian and NSW governments have provided \$35 million to replace sections of the concrete pavement surface on the Hume Highway at Marulan.

Work on the project is progressing and in late 2020 Transport for NSW engaged local company, Divall's Earthmoving and Bulk Haulage, to recycle the old road surface so it can be used in the project.

We are working with Goulburn Mulwaree Council and the Environment Protection Agency to finalise planning and approvals.

Work on a series of crossovers at Marulan started in early May and are planned to be completed later this year. The crossovers will play an important role in the safety of road workers and motorists when the planned rehabilitation work will take place.

The pavement rehabilitation work is expected to start later this year.

<https://roads-waterways.transport.nsw.gov.au/projects/marulan-bypass/marulan-bypass-pavement-rehabilitation/index.html>

2.6 Picton Road Upgrade

Transport for NSW is investigating options to upgrade Picton Road between the Wilton Growth Area and the M1 Princes Motorway.

In November 2020, the NSW Government announced \$44 million to plan for an upgrade of Picton Road between the Wilton Growth Area and the M1 Princes Motorway. Picton Road is an important transport corridor linking the Illawarra Region with Sydney and the Greater Macarthur Growth area.

Our investigation work for the Picton Road upgrade will help us move one step closer to providing communities with improved transport connections between the Illawarra-Shoalhaven region and the Western Parkland City.

We are seeking feedback from the community, stakeholders, businesses and transport customers to understand their experiences living, travelling along and accessing Picton Road between the Wilton Growth Area, the Hume Motorway and the M1 Princes Motorway. The consultation period closes 13 September 2021.

<https://yoursay.transport.nsw.gov.au/picton-road>



3 Projects in construction

3.1 Albion Park Rail bypass, Princes Highway

Transport for New South Wales is upgrading the M1 Princes Motorway between Yallah and Oak Flats to bypass Albion Park Rail. The bypass would complete the 'missing link' for a high standard road between Sydney and Bomaderry.

In July 2018, the design and construct contract for the Albion Park Rail bypass was awarded to Fulton Hogan.

On 7 August 2021, the northbound lanes on the Albion Park Rail bypass were open to traffic. Road users travelling south will continue to use the existing Princes Highway until the southbound motorway lanes are complete.

On Saturday 19 June 2021 we welcomed the community to celebrate the upcoming opening of the Albion Park Rail bypass. Community members joined a local Aboriginal Elder, Members of Parliament, the Mayor and representatives from Transport for NSW and Fulton Hogan for a walk along a section of the newly completed motorway. Despite the wet and windy weather, the community enjoyed the walk, entertainment, project displays and the sausage sizzle hosted by local primary schools and Rotary. The event also provided an opportunity for the NSW Government and Transport for NSW to thank the local community for their patience during construction.

Work since April 2021 has included:

- continuing with pavement construction, laying asphalt and line marking
- repairing the road pavement and reopening Croome Road
- completing the noise mound along the new motorway between Croome Road and Durgadin Drive
- continuing drainage, signage, street lighting, traffic signals and barriers
- continuing with landscaping and revegetating



<https://roads-waterways.transport.nsw.gov.au/projects/albion-park-rail-bypass/index.html>



3.2 Berry to Bomaderry Upgrade, Princes Highway

Transport for New South Wales is upgrading the Princes Highway between Berry and Bomaderry. The \$450 million project will improve safety, increase road capacity, improve traffic flow and deliver better and more reliable journeys on this section of the highway.

The construction contract for the highway upgrade project was awarded to Downer/ Seymour Whyte Joint Venture and major work started in September 2018.

Four lanes of new divided road between Mullers Lane at Berry and the Cambewarra Road roundabout at Bomaderry will be built.

A number of exciting milestones have been reached on the project over the previous six months including the opening of the bridge at Strongs Road and the Croziers Road intersection. Southbound through traffic is now using a new one kilometre section of the Princes Highway between Abemethys Lane and Cambewarra Road at Bomaderry.

The project is scheduled for completion in 2022.



<https://roads-waterways.transport.nsw.gov.au/projects/berry-to-bomaderry/index.html>

3.3 Nowra Bridge, Princes Highway

The NSW and Australian Governments are funding a new four lane bridge over the Shoalhaven River, upgraded intersections and additional lanes on the Princes Highway.

The \$342 million project will improve traffic flow and ease congestion on a major section of the Princes Highway and deliver safer and more reliable journeys within the Nowra-Bomaderry area.

Major work on the Nowra Bridge project officially started with a turning of the first sod on 19 June 2020.

All 39 pile casings are now in place for the new bridge, providing the foundation for the next stage of work. Four pile caps, four piers, and two of 19 bridge deck segments were now in place over the Shoalhaven River.

Other work in coming months will include building the northern end of the new bridge, piling for Bomaderry Creek Bridge, asphaltting a new local road named Shearwater Way and installing street lighting, kerb and gutter across the project.

Traffic on a new section of Illaroo Road has been opened to allow us to continue work in this area. The new roundabout at the intersection of Fairway Drive and Illaroo Road is opened in a temporary configuration. This will allow safe access to the northern foreshore and Nowra Golf Club. These temporary arrangements will be in place until mid-2022, weather permitting.

Major work started in mid-2020 and the project is expected to be complete by mid-2024.



<https://roads-waterways.transport.nsw.gov.au/projects/nowra-bridges-shoalhaven-river/index.html>

3.4 Batemans Bay Bridge

The \$274 million project will build better connections in and around Batemans Bay for transport customers.

Major work started in early 2019 and is planned to be complete in early 2023.

Major work planned between 1 July – 30 September 2021 will include:

- Northern and southern approach construction works to allow for four lanes of traffic on the new bridge
- Clyde Street West local roadworks and pavement activities
- Earthworks and pavement activities for the connection of Wharf Road and Old Punt Road
- Start work on the new southern foreshore floating pontoon
- Bridge demolition work to continue with span and pier removal
- Artist to start fabrication of a sculpture using material from the old bridge for installation on the southern foreshore in late 2021



<https://roads-waterways.transport.nsw.gov.au/projects/batemans-bay-bridge/index.html>



3.5 Nelligen Bridge replacement, Kings Highway

Transport for New South Wales is planning to replace the existing Nelligen Bridge with a new bridge upstream to ensure a safe and reliable crossing on the Clyde River, and to improve road safety and traffic efficiency on the Kings Highway.

In December 2020, Seymour Whyte Constructions was announced the successful tenderer for the construction of the project.

Major construction started in late February with the establishment of the site.

Work since February has included:

- Site office establishment and the closure of the northern end of Thule Road to motorists
- Ground improvement work on the eastern approach to the new bridge
- Constructing a temporary jetty to provide access to the river on the eastern side
- Carrying out earthworks and clearing work on both sides of the Clyde River
- Arrival and set up of two barges with cranes and piling rigs
- Starting piling work for the new bridge.

Work over coming months will include:

- Continuing piling work in the Clyde River for the new bridge foundation. From August piling will occur from two barges - one on either side of the river.
- Continuing with earthworks across the project
- Arrival of the first precast pile cap which connects the piles to the bridge piers
- Start construction for the new bridge piers.

The new bridge is expected to be open to traffic by late-2023. Project completion, including removal of the old bridge is expected to be late 2024.



<https://roads-waterways.transport.nsw.gov.au/projects/nelligen-bridge/index.html>



4 Rail Projects

4.1 Kiama to Bomaderry

Planning is underway to build a crossing loop near Toolijooa, which will duplicate some of the rail line between Berry and Gerringong.

In the future, this will mean more frequent services for South Coast customers, as trains will be able to pass each other between Kiama and Bomaderry.

An additional platform is also planned at Bomaderry Station so that a train can arrive before another departs.

4.2 Transport Access Program

The Transport Access Program is an initiative to provide a better experience for public transport customers by delivering accessible, modern, secure and integrated transport infrastructure.

Key benefits of the program include;

- Stations that are accessible to people with a disability, limited mobility and parents with prams
- Modern buildings and facilities for all modes that meet the needs of a growing population
- Modern interchanges that support an integrated network and allow seamless transfers between all modes for all customers.

Planning is underway for an accessibility upgrade at the following locations;

- Bellambi Station
- Dapto Station
- Moss Vale Station
- Queanbeyan Station
- Unanderra Station

Construction is underway for an accessibility upgrade at the following locations;

- Towradgi Station

Goulburn station upgrade has been completed and the station is now accessible, allowing safer, easier and more convenient travel for all customers.



<https://www.transport.nsw.gov.au/projects-tap>



5 Bus Programs

5.1 16 Regional Cities Services Improvement Program

The NSW Government is rolling out the 16 Regional Cities Services Improvement Program to better meet customer travel needs and deliver on integrated, multi-modal, end to end journeys.

The regional cities include;

- Nowra – Bomaderry
- Queanbeyan

<https://www.transport.nsw.gov.au/projects/programs/16-regional-cities-services-improvement-program>

5.2 Transport Connected Bus Program

The Transport Connected Bus (TCB) Program is delivering state-of-the-art vehicle tracking and automatic passenger counting technology across contracted buses in rural and regional NSW. This technology provides customers with real time trip information and is also providing TfNSW and bus operators with access to more accurate data and tools to improve services and keep buses running on time.

Phase 1 of the program went live in July 2020, delivering real-time information for around 300 connected buses across more than 430 regular and school services in Bega, Dubbo and Coffs Harbour.

The Phase 2 Technology Rollout is currently underway. In partnership with regional NSW bus operators, the installation of the vehicle tracking and automatic passenger counting technology has now been completed across Queanbeyan, Wagga Wagga and Tweed Heads. Customers in these areas can now get real-time bus trip information and view digital timetables via our Trip Planner and other third-party public transport apps.

<https://www.transport.nsw.gov.au/projects/current-projects/transport-connected-bus-program>

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 13.1 DELEGATES REPORT

ATTACHMENT 3 SEATS ATTACHMENT 2 - ESC REPORT - AUGUST 2021



Disaster Impacted Timber Bridges & Fixing Country Bridges Program Success

SEATS
20 August 2021

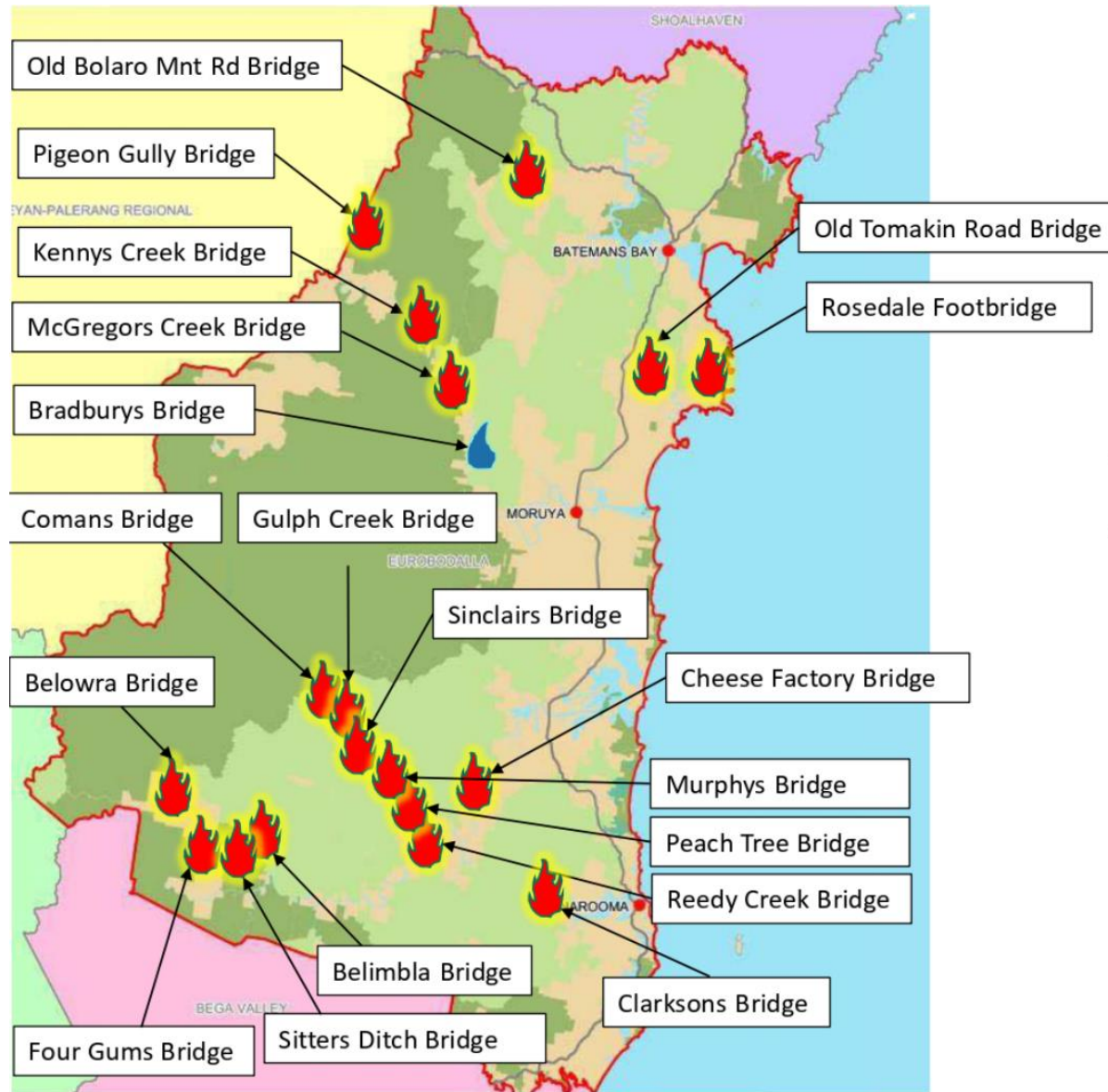


- During the 2019-20 Fires, 18 bridges were damaged or completely destroyed.
- After the fires we had five flood events in 2020 and two in 2021.
- February, July, August, October, December 2020 and March, May 2021.
- The floods damaged another bridge, bringing the count of affected bridges due to natural disasters to 19.
- During construction of the bridges all these flood events impacted the rebuild works.



Building back better

- The bridge rebuild works from the disasters include:
 - 1 bridge: repaired existing timber bridge.
 - 1 footbridge: using existing timber piles, rebuilt with fibreglass mesh deck.
 - 5 bridges: replace timber bridges with concrete culverts.
 - 11 bridges: replace with concrete modular bridges.
 - 1 bridge: proposed to be replaced as a steel bridge due to site constraints.
- By 30 June 2021 fifteen (15) fully complete plus Codys Bridge (extra one)



Map of Bridges

LEGEND:



Fire Affected



Flood Affected



Clarksons Bridge, Narooma

Post-fire with deck repairs



Bridge repairs complete



Rosedale Footbridge

Post-fire



Footbridge replacement



Old Tomakin Road Mogo Bridge

Post-fire

No access was constructed until the permanent replacement was completed



Bridge Replacement

The first attempt to build this bridge was disrupted by the July and August Flood events. It had to be rebuilt once the water dispersed



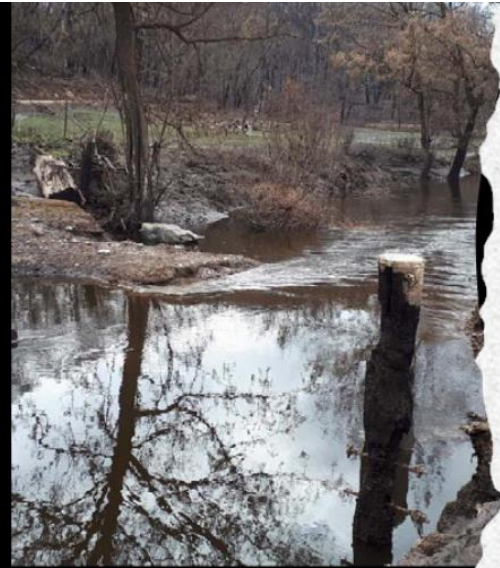
Cheese Factory Bridge, Eurobodalla

Post-fire

The fire damaged bridge was temporarily repaired to allow for vehicles to pass whilst construction of the replacement bridge took place.



Bridge Replacement



Reedy Creek Bridge, Eurobodalla

Post-fire (left)

Post-flood (right)

Due to the floods in February 2020, the sidetrack had to be rebuilt an additional 4 times from the fires to the final completion of the new bridge



Bridge temporary access (left)

Bridge Replacement (right)



Post-fire



Temporary Access

Original sidetrack wound around the trees. Then Council built one parallel with the old bridge.



Bridge Replacement

Peach Tree Bridge, Eurobodalla



Post-bushfire



Post Clean Up

Tender processes have been completed. Approval from T4NSW has been obtained, construction will commence following NSW Fisheries permit approval.

Murphys Bridge, Nerrigundah



Sinclairs Bridge, Nerrigundah

Post-fire

The fire damaged bridge was temporarily repaired to allow for vehicles to pass whilst construction of the replacement bridge took place.



Bridge Replacement



Post-fire



Temporary repair

Temporary repair with debris build up from February Flood.



Bridge Replacement

Gulph Creek Bridge, Nerrigundah

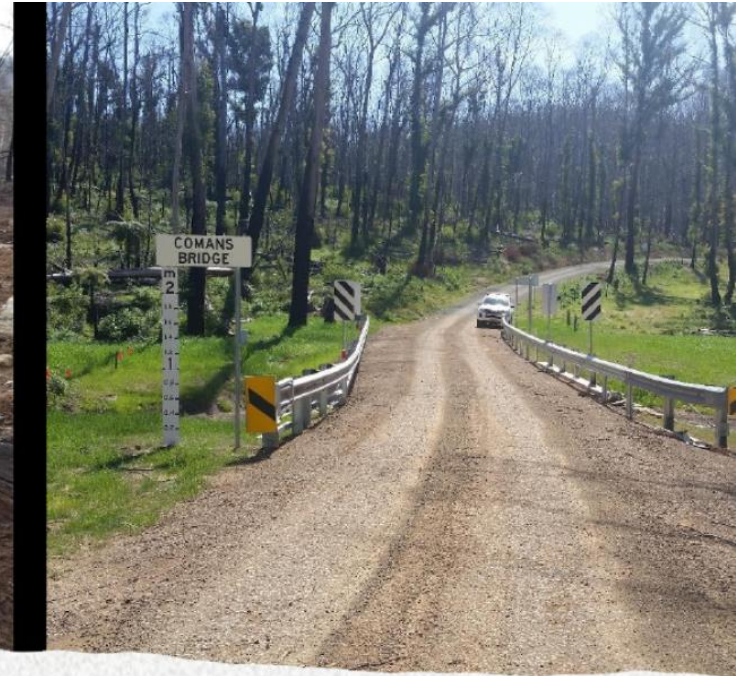


Post-fire



Temporary Access

The original sidetrack was washed away in a flood event and had to be rebuilt



Bridge Replacement

Comans Bridge, Nerrigundah



Post-bushfire



Temporary Access

The sidetrack was originally created by residents trying to get out. Due to the floods, it had to be rebuilt three times before the temporary bridge was built.



Bridge Replacement

Belimbla Bridge, Belowra



Post-fire



Temporary Access



Bridge Replacement

Sitters Ditch Bridge, Belowra



Post-fire



Temporary Access



Bridge Replacement

Four Gums Bridge, Belowra



Post-bushfire



Temporary Access

The sidetrack was built/rebuilt 3 times due to the flood events



Bridge Replacement

Belowra Bridge, Belowra

Bradburys Bridge, Araluen Road

Post-flood



Bridge Replacement





Post-fire



Temporary Access



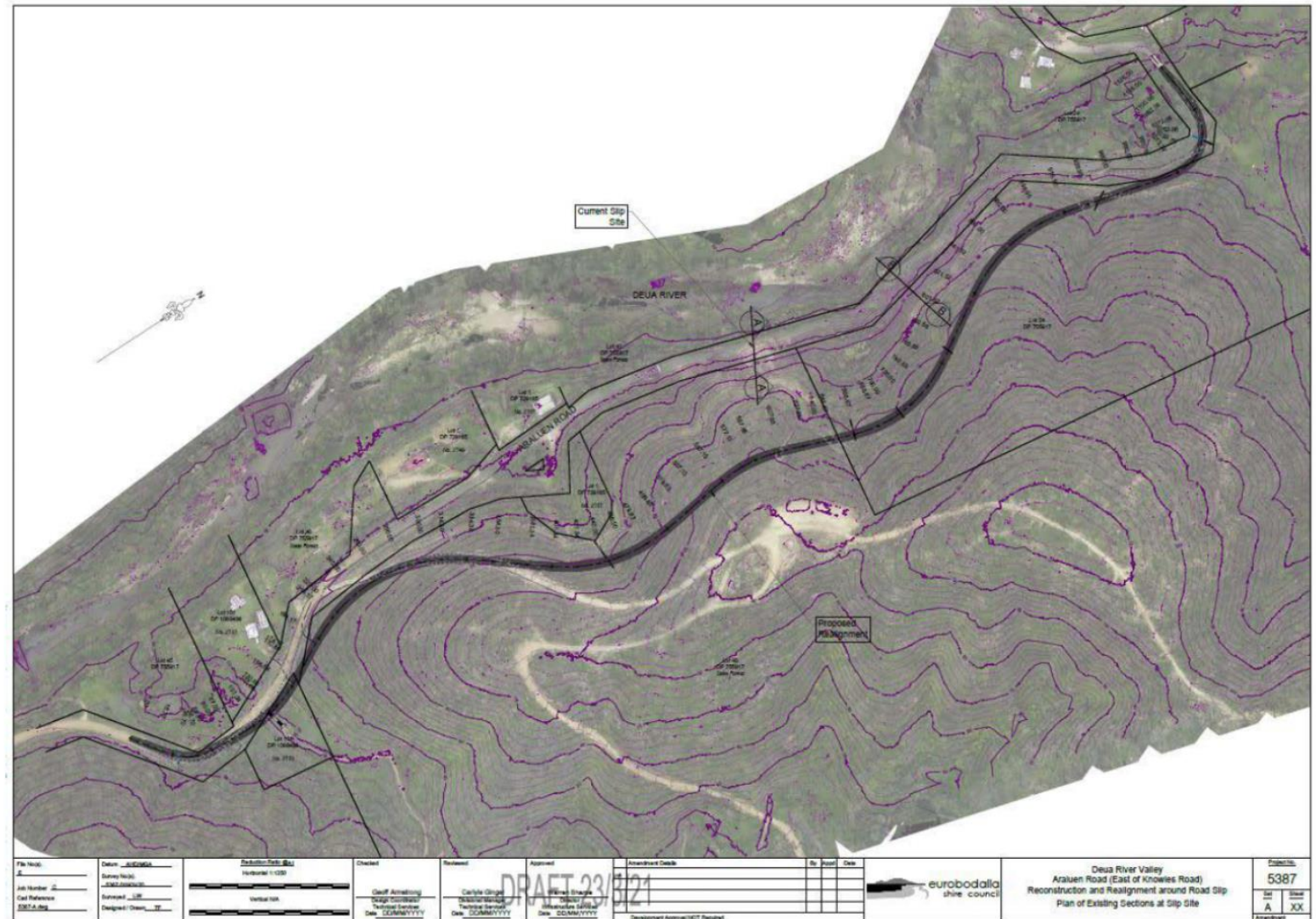
Bridge Replacement

Pidgeon Gully Bridge Merricumbene



Araluen
Road 22km
Landslide

Araluen Road (22km mark)
Major Landslide East of Knowles Creek.
Existing Road and New Alternate Route Through Private/Forestry Land - \$3m



Araluen Road (22km
mark)
New alternate road
under construction
through private &
Forestry land



Araluen Road (22km
mark)
New alternate route
through private &
Forestry land



Araluen Road (22km
mark)
New alternate route
through private &
Forestry land





Post-fire



Temporary Repairs

The reconstruction of both Kennys Creek Bridge and McGregors Bridge was delayed due to a series of landslides plus unstable slopes on Araluen Road. Temporary repairs have been undertaken to both timber bridges. Bridge components have been procured.

Kennys Bridge, Araluen Road



Post-fire

A sidetrack was utilised until temporary repairs to stabilize the bridge took place.



Temporary Repairs

The construction of McGregors and Kennys Creek Bridges will happen concurrently once access is regained from the east.

McGregors Bridge, Araluen Road



Araluen
Road 43km
Landslide



Old Bolaro Mountain Road Bridge

Fixing Country Bridges funding 2021-23

Matching funding from
Council's Annual Bridge
Renewal Funds

| Fixing Country Bridges Grant Funding Allocations | Grant funded amount | Council Contribution amount |
|---|------------------------|--------------------------------|
| Clarksons Bridge, Wagonga Scenic Drive Narooma 2021-22 | \$600,150 | \$100,000 |
| Cobra Bridge, Wagonga Scenic Drive Narooma 2021-22 | \$407,650 | \$100,000 |
| Cowdroys Bridge, Wagonga Scenic Drive Narooma 2021-22 | \$407,650 | \$100,000 |
| Grumleys Bridge, Wagonga Scenic Drive Narooma 2021-22 | \$600,150 | \$100,000 |
| Potato Point Bridge, (Blackfellows Point Road Bridge) Potato Point 2021-22 | \$600,150 | \$100,000 |
| Punkalla Creek Bridge, Wagonga Scenic Drive Narooma 2021-22 | \$1,145,750 | \$100,000 |
| Silo Farm Bridge, Comerang Forest Road Bodalla 2022-23 | \$2,297,750 | \$400,000 |
| Tilba Tilba Bridge, Corkhill Drive Tilba Tilba 2022-23 | \$1,057,650 | Nil |
| Total | \$7,116,900 | \$1,000,000 |

Fixing Country Bridges funding 2021-23

MOU in place between
five Councils for delivery
First MOU in NSW
involving ESC, SCC,
BVSC, QPRC, SMRC

| Fixing Country Bridges | Bridges | Total Cost |
|---|-----------|---------------------|
| Eurobodalla Shire Council | 8 | \$8,116,900 |
| Bega Valley Shire Council | 12* | \$11,995,000 |
| Queanbeyan-Palerang Regional Council | 3 | \$2,755,500 |
| Shoalhaven City Council | 6 | \$4,330,000 |
| Snowy Monaro Regional Council | 2 | \$1,667,954 |
| Total | 31 | \$28,865,354 |

* 6 bridges from BVSC proceeding separately as agreed under the MOU

Fixing Country Bridges funding 2021-23

MOU in place between
five Councils for delivery
First MOU in NSW
involving ESC, SCC,
BVSC, QPRC, SMRC

- All councils are working together to procure the modular bridge components and organise the delivery dates for 23 of the overall 31 bridges
- Southern Region of Councils in the MOU have been requested to submit a draft list of timber bridges for replacement under Fixing Country Bridges Round 2
- Formal nominations are proposed to be requested in October and finalised early 2022
- ESC nominated the eight (8) remaining timber bridges in our Shire for replacement on a priority basis, worst to best
- ESC also nominated three (3) of the worst causeways in the shire for bridge installation to improve resilience and to address the sensitive nature of fish habitat restricting the causeway reconstruction

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 13.1 DELEGATES REPORT

ATTACHMENT 4 SEATS ATTACHMENT 3 - EVIE NETWORKS - AUGUST 2021



Evie Networks Mission: accelerate the adoption of electric vehicles in Australia

We're working with our partners to build a clean, safe, convenient and dependable EV charging network across the cities, towns and highways of Australia.

Go Electric. Go Anywhere. Go Evie



© Evie 2018



2

Easter morning 1900: 5th Ave, New York City. Spot the automobile.



Source: U.S. National Archives

© Evie 2020

Easter morning 1913: 5th Ave, New York City. Spot the horse.

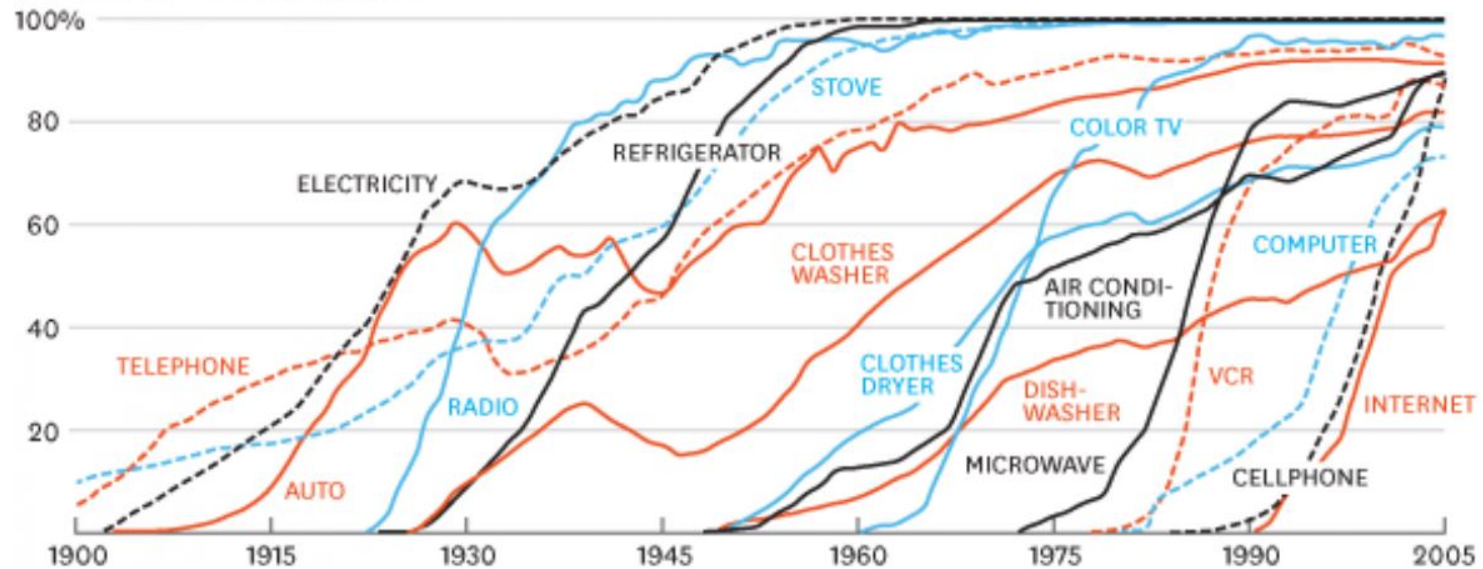


Source: George Grantham Bain Collection.

3

CONSUMPTION SPREADS FASTER TODAY

PERCENT OF U.S. HOUSEHOLDS

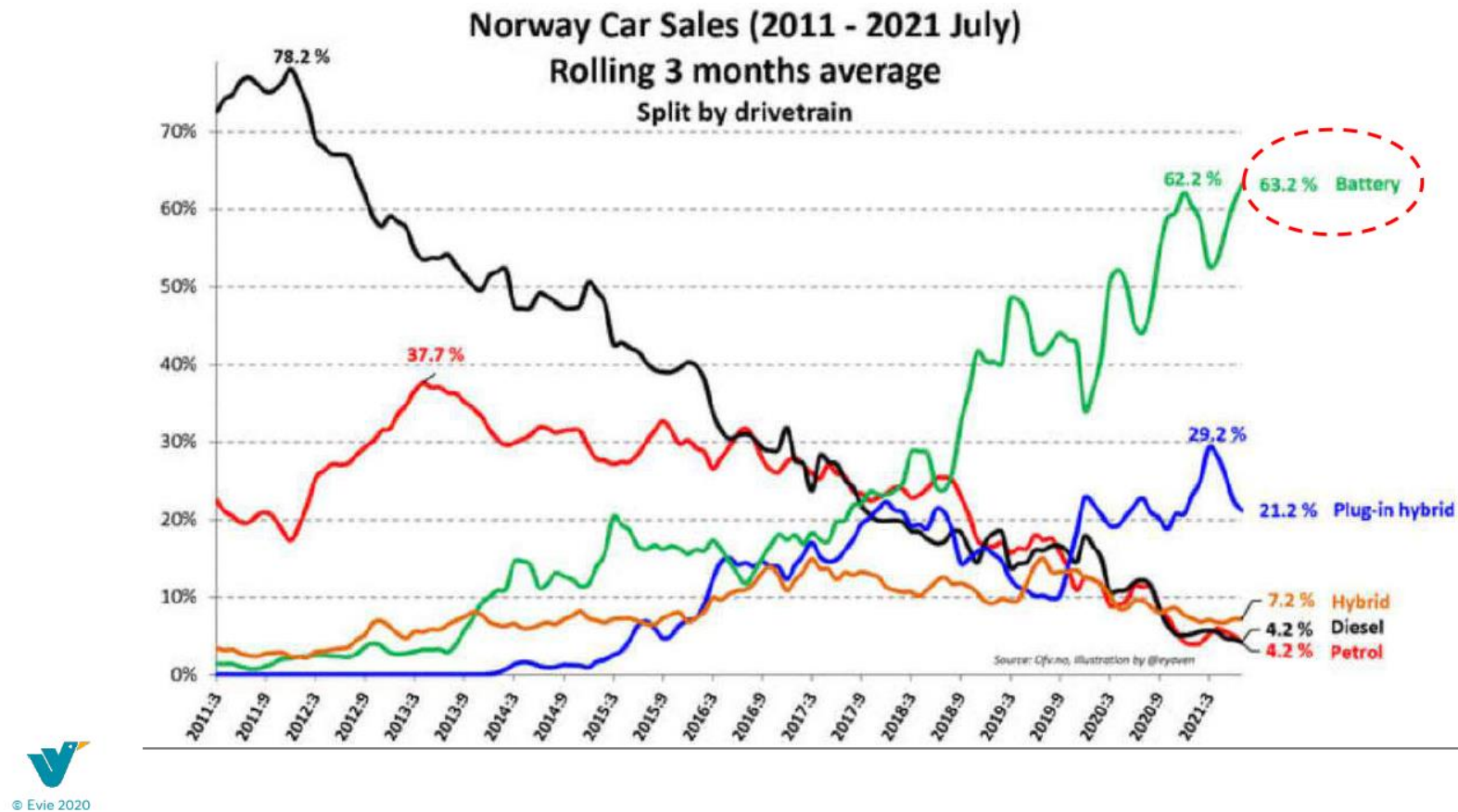


SOURCE MICHAEL FELTON, THE NEW YORK TIMES

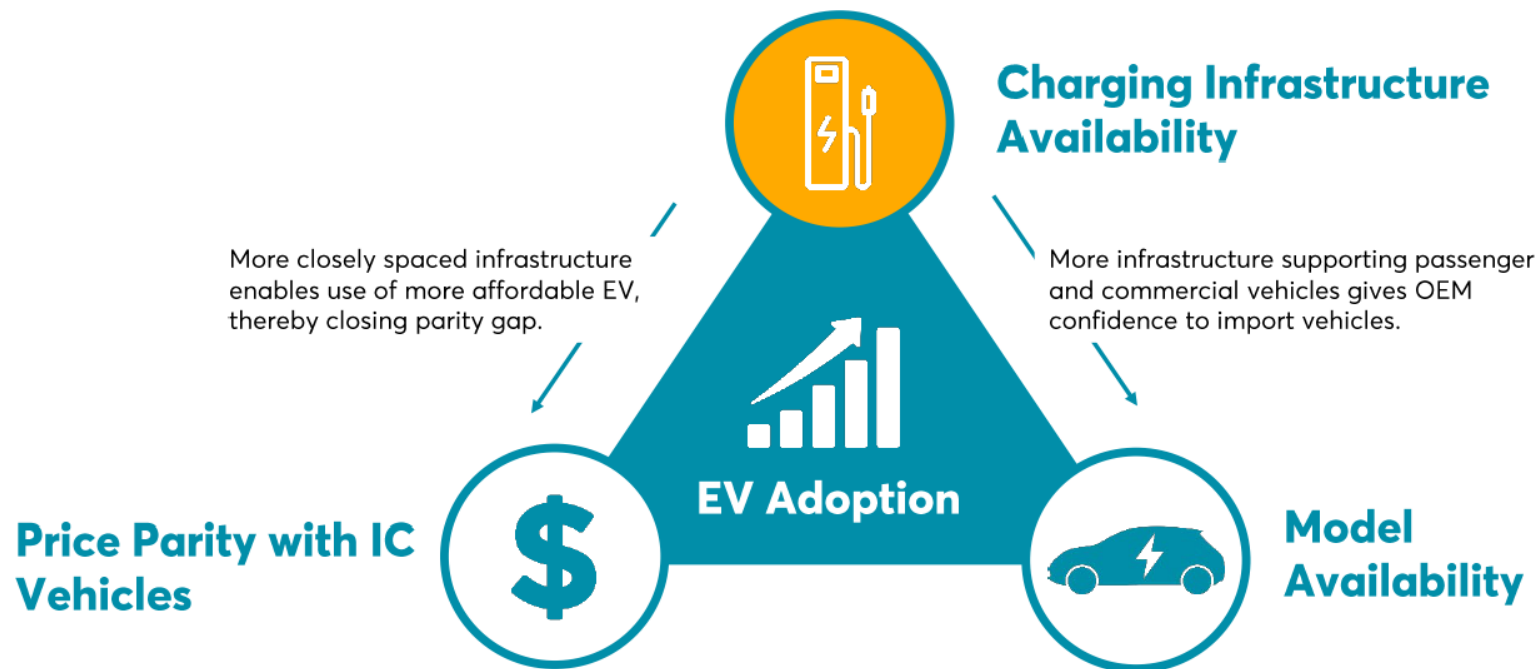
HBR.ORG



© Evie 2020



We address all 3 barriers to EV adoption



"Close to two-thirds of motorists point to charging infrastructure as the single greatest barrier to electric vehicle adoption."



© Evie 2020

Recharging the economy – accelerating electric vehicle adoption. 2018

A range of infrastructure to suit customer and site environments



Schneider 7-22kW Charging

- Back to base / all day / overnight charging, typically 6-8hrs +
- Adds 30-40km range per hr (vehicle dependent)
- Rugged design for maximum availability



Tritium 50-75kW DC Fast Charger

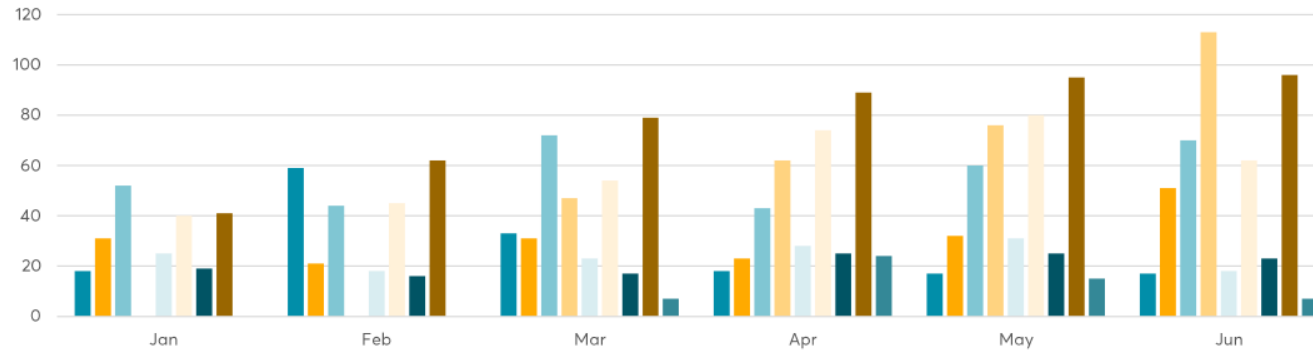
- Latest generation charges up to 450km range per hr
- Load balancing capability
- Supports all new Battery EVs
- Made in Brisbane, Australia



Electrical ancillary equipment

- Circuit protection
- Metering
- Switchboards
- Charging accessories
- Dynamic Load Control

50kW DC Fast Charging Sites – Volume of Charging Sessions 2021



Session Volumes (per site per month)

40 - 50

Avg Session Time

26 mins

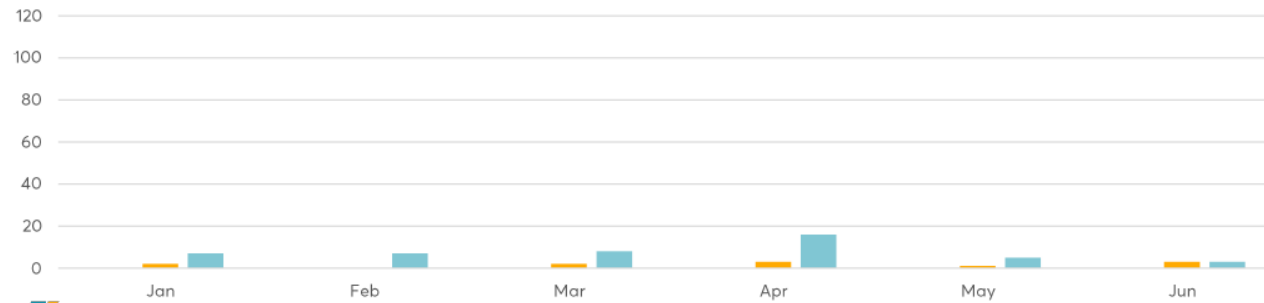
Avg Km range added (per session)

120 km

Co2 saving (per site per month)

c.1000 kg

22kW AC Fast Charging Sites – Volume of Charging Sessions 2021



Session Volumes (per site per month)

4

Avg Session Time

25 mins

Avg Km range added (per session)

30 km

Co2 saving (per site per month)

c.20 kg

Nation wide coverage of fast charging in locations with superior customer experience.

Petrol & Convenience

32 Sydney Rd, **Tarcutta**
NSW, 2652

38011 Bruce Hwy
Cluden QLD, 4811

Local Government







6 Myahgah Rd,
Mosman NSW 2088


Quick Service Restaurants

179-253 Exford Rd, **Melton Sth**
Victoria, 3338


Airports

The Circuit, **Brisbane**
Airport QLD, 4007







Within network
search area &
Minimum space 2 bays



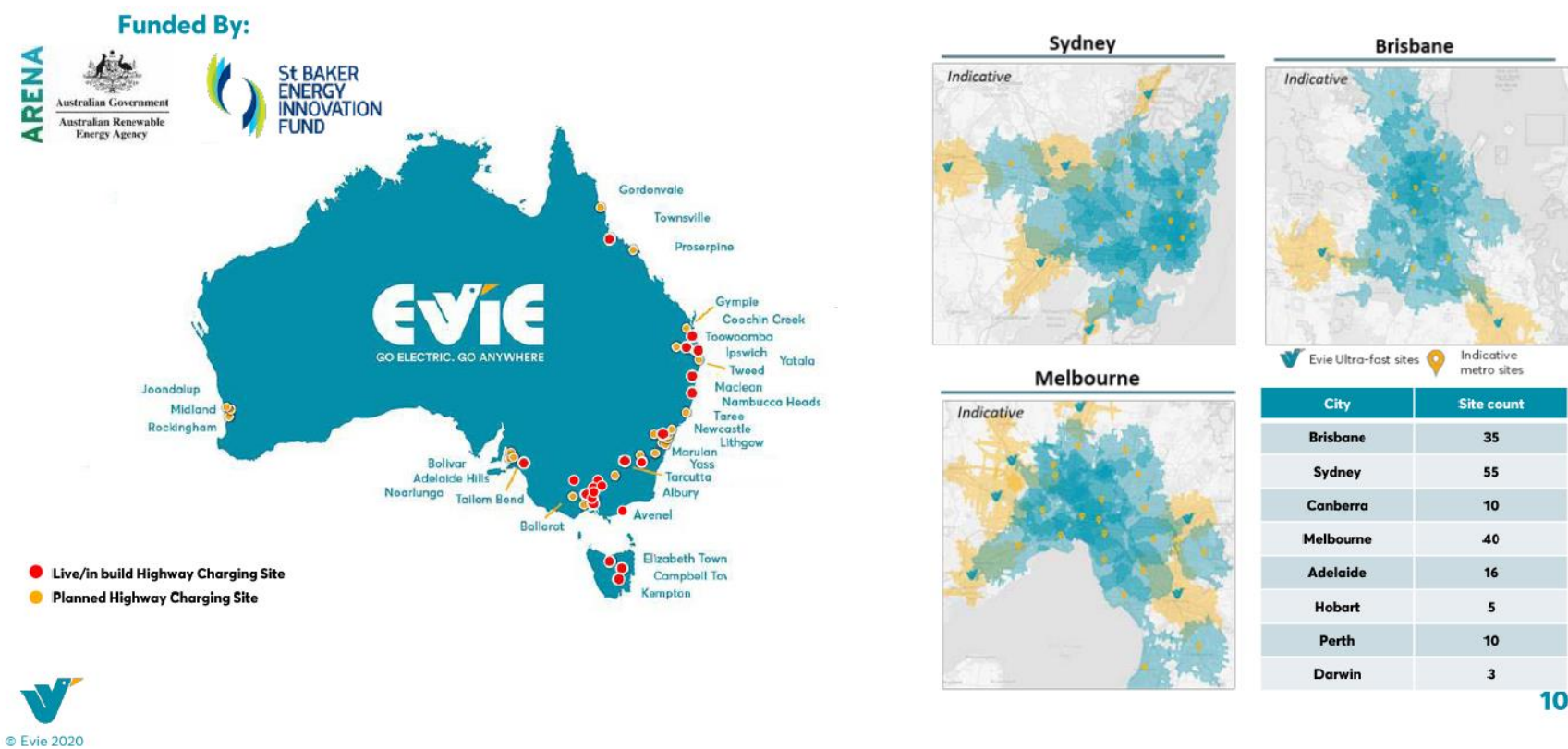
Convenience &
Amenities

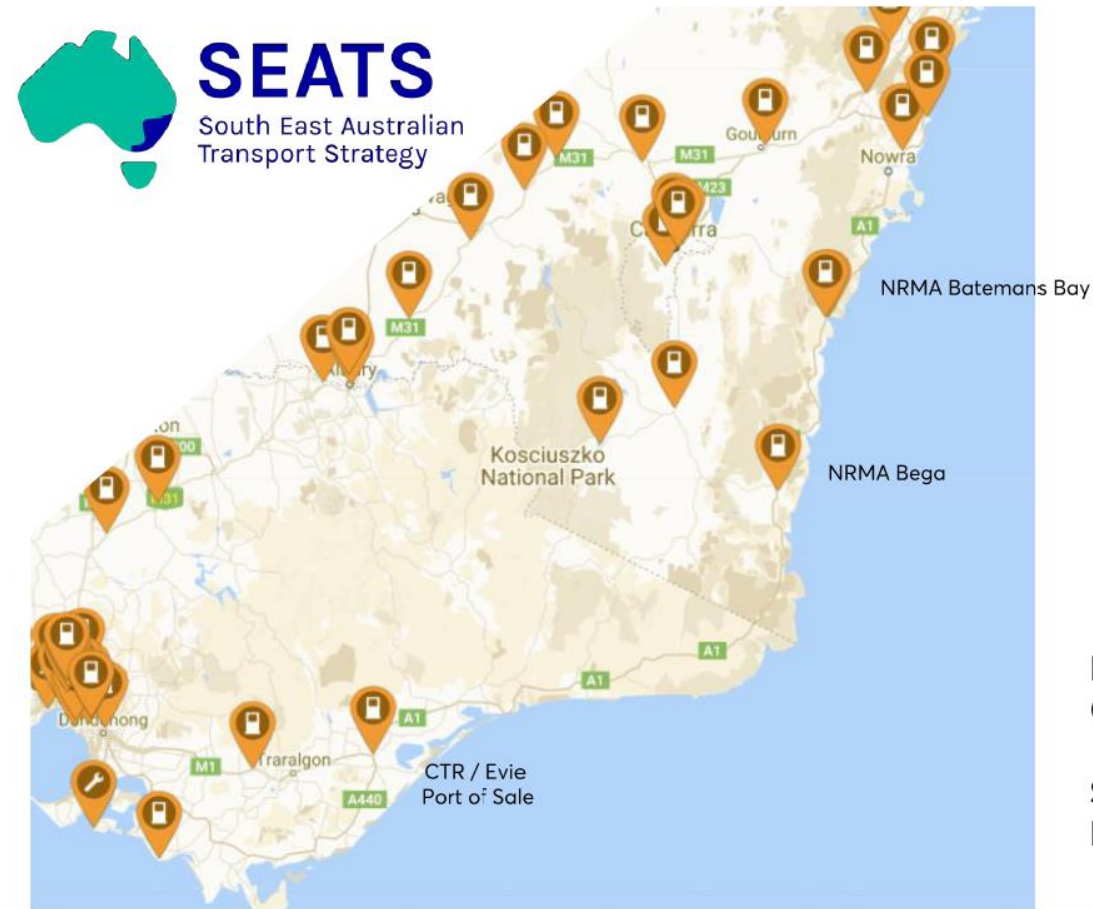


24/7 Safe
Accessibility



Building Australia's largest network of fast charging stations









**Live DC Fast
Chargers**

**Source:
Plugshare.com 11**

Federal and State Government are injecting \$38M into fast charging over the next 48 months with more to follow.

| ARENA FFF | SA Charging Network | Victorian Destination Charging | NSW / ACT EV Strategy |
|---|---|--|---|
| Awarded end of July | Submission mid August | Submission last week | TBA |
| \$20M | \$13M | \$5M | \$TBA |
| <ul style="list-style-type: none"> Round 1 now focussed on Metro only \$15m - \$20m Expecting >60% private investment (total \$37.5m) Objectives: coverage and competition Multiple awards per metro. Minimum 2x50kW concurrent per site | <ul style="list-style-type: none"> 50 fast charging sites featuring ultra-fast & fast criteria. 90% of requirement in rural and regional South Australia. 50 sites spread across 3 zones. 2x 60kW concurrent charging for fast sites, and 2 x 100kW for ultra-fast. Strong focus on supporting the energy network (e.g. Time of Use pricing and Demand Response criteria). | <ul style="list-style-type: none"> \$4M for rural and regional fast charging, \$1M for Anywhere from 1 charger per site featuring 11kW – 100kW power range. 50% funding co-contribution required. Priority locations provided. | <ul style="list-style-type: none"> NSW \$171 million over the next four years to ensure widespread, world-class EV charging coverage so current and future EV drivers can be confident they can drive their vehicles whenever and wherever they need to. |
|  Wollongong (Round 1) |  |  |  |
| <p>Alongside private investment this is c. 500 sites featuring over 1000 chargers (excluding the NSW funding).</p> | | | |

| Stand Alone | Deployment / Management Services | Charge Point Operator (CPO) |
|--|---|---|
| <ul style="list-style-type: none"> Procure a charger and arrange install. Free for the public to use Support customer experience internally. <p>Example:</p> <p>Lend Lease Yarrabilba QLD</p>   | <ul style="list-style-type: none"> Owner engage supplier to procure charger and provide turn key design, install and management services. Owner recoups revenue from charging. <p>Example:</p> <p>Central Victorian Greenhouse Alliance 10 councils, 20 site deployment. Evie Networks – Install and management service supplier.</p> <div data-bbox="846 826 1431 1067">  </div>  | <ul style="list-style-type: none"> CPO – builds, owns, manages charger and covers ongoing costs (including energy). CPO generates revenue from charging (40c – 60c per kWh current market rates) or advertising. Site host provides access to bays (10 - 20 years). <p>Example:</p> <p>Evie Networks / NRMA</p> <div data-bbox="1464 863 1993 1246">   </div> |

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National Charging Coverage



Rich Data Analytics



Back to Base Charging



- ✓ Turnkey design and installation
- ✓ Operation and management

Seamless Access

- ✓ Digital (App or API)
- ✓ RFID Key
- ✓ Fuel Card

- ✓ Vehicle tracking
- ✓ Battery sensors
- ✓ Charging status
- ✓ Economic modelling

Contact us today to be part of an electrified future:



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geoff.brady@goevie.com.au



0421567603



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 SEPTEMBER 2021

ITEM 14.1 RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 1 RESPONSES TO COUNCILLORS QUESTIONS

QPRC COUNCILLORS' QUESTIONS

| No. | Date rec'd | Question / Request | Responsible staff | Response | Date of reply | COMPL Y/N | | | | | | | | | | | | | | |
|---|--------------------|---|----------------------------|--|----------------------------|-----------|----------------------------------|----------|----------------------------------|-------------|---|----------|--------------------------------------|-----------|------------------------------------|-----------|--------------|--------------------|---------|---|
| 363 | 9/9/21 | Cr Winchester has requested staff confirm when the list of off-site road improvements that will be funded by the VPA will be agreed? Additionally, please confirm what the maximum per block contributions are and how it compares to what is included in the VPA | PC Land-Use Planning Urban | <p><i>What Off-site Road Improvements are the Contributions Outlined in the VPA Being Attributed to?</i></p> <p>Offsite road works for the Queanbeyan area have been determined from Council's various traffic studies, most recently in 2018. The below table shows Jumping Creek's proportional contribution to these identified road works, also expressed in dollar value as a proportion of total costs of each work.</p> <table><tr><td>Edwin Land Parkway (2.04%)</td><td>\$116,175</td></tr><tr><td>Edwin Parkway Loan Costs (2.04%)</td><td>\$48,960</td></tr><tr><td>Ellerton Drive Extension (4.11%)</td><td>\$1,541,434</td></tr><tr><td>Ellerton Drive Extension Loan Costs (4.11%)</td><td>\$92,239</td></tr><tr><td>Lanyon Drive/Canberra Avenue (3.96%)</td><td>\$721,132</td></tr><tr><td>Yass Road/Hincksman Street (4.41%)</td><td>\$195,514</td></tr><tr><td>TOTAL</td><td>\$2,715,453</td></tr></table> <p><i>Contributions that Council can Charge per Block and How Does it Compare with the VPA?</i></p> <p>The maximum cash contribution per lot that can be collected under the <i>Environmental Planning & Assessment Act, 1979</i> (ie, for items other than sewer and water) is \$20,000 per lot, or, \$30,000 per lot if approved by Minister for Planning.</p> <p>At Jumping Creek, the proposed cash contribution under the draft VPA for items other than sewer and water, is \$14,899.45 per lot. However, this isn't a true representation of the value of the contribution each lot is making under the VPA.</p> | Edwin Land Parkway (2.04%) | \$116,175 | Edwin Parkway Loan Costs (2.04%) | \$48,960 | Ellerton Drive Extension (4.11%) | \$1,541,434 | Ellerton Drive Extension Loan Costs (4.11%) | \$92,239 | Lanyon Drive/Canberra Avenue (3.96%) | \$721,132 | Yass Road/Hincksman Street (4.41%) | \$195,514 | TOTAL | \$2,715,453 | 13/9/21 | Y |
| Edwin Land Parkway (2.04%) | \$116,175 | | | | | | | | | | | | | | | | | | | |
| Edwin Parkway Loan Costs (2.04%) | \$48,960 | | | | | | | | | | | | | | | | | | | |
| Ellerton Drive Extension (4.11%) | \$1,541,434 | | | | | | | | | | | | | | | | | | | |
| Ellerton Drive Extension Loan Costs (4.11%) | \$92,239 | | | | | | | | | | | | | | | | | | | |
| Lanyon Drive/Canberra Avenue (3.96%) | \$721,132 | | | | | | | | | | | | | | | | | | | |
| Yass Road/Hincksman Street (4.41%) | \$195,514 | | | | | | | | | | | | | | | | | | | |
| TOTAL | \$2,715,453 | | | | | | | | | | | | | | | | | | | |

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| | | | | <p>One of the advantages of a VPA is that Council and the developer can agree on other contributions which sit outside a straight cash contribution. In this case PEET is also undertaking works to embellish what will become public land to the value of \$1.3m which represents an additional contribution of \$5,963.30 per lot. In addition PEET is dedicating 55.9ha of land as public reserve for passive and active recreation. Whilst Council has never had a valuation of this particular land done, based on previous valuations for open space land at South Jerrabomberra (\$30,000 per hectare in 2015), we anticipate the value is approximately \$1,677,000 or \$7,692.66 per lot.</p> <p>Accordingly, the total contribution value per lot at Jumping Creek (excluding sewer and water) can be equated to: Cash - \$14,899.45 per lot In Kind - \$ 12,955.96 per lot Total Contribution per lot - In the vicinity of \$28,555.41 per lot. For your information the additional water and sewer contribution to be paid is \$5951.63 per lot.</p> | | |
| 362 | 9/9/21 | <p>Cr Winchester has advised he was contacted by a Googong resident concerned at the stalling of their DA. <i>'We settled on our land at the end of May 2021 and have since started paying mortgage on the land. At settlement, we were not told that there is no sewerage, water or electricity connection. In July, we received a letter from QPRC (council) that our DA application has been placed on a 'stop the clock' status and therefore the DA application cannot be determined until all essential infrastructure services are in place. Yet approval has</i></p> | PGM Natural & Built Character | <p>Development applications are being accepted for land at South Jerrabomberra owned by individuals but are not being approved i.e. they are on "stop the clock". This is because the water and sewer infrastructure for the new subdivision has not been completed. A bit more of the background to this situation follows.</p> <p>In October last year Council gave special dispensation to VBC for the early lodgement of DA's controlled by them, including the display village.</p> <p>This special resolution of Council is shown below and comes with specific conditions about when the buildings can be occupied.</p> <p>8.3 Request for Early Lodgement of Development Applications - South Jerrabomberra</p> | 16/9/21 | Y |

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| | | <p><i>been given to builders to build their display homes.</i></p> <p><i>This will cause additional delays in terms of getting our house built and moving in as we are currently renting.</i></p> <p><i>We would like to request council to determine our DA application so that we can at least start building (like the display homes) and the proviso be put in that the house cannot be occupied until all essential services are put in."</i></p> <p>Further, is electricity supply associated with progress on the road? Can DA's be approved if there is no power to each site?</p> | <p>PLA147/20</p> <p><u>RESOLVED</u> (Hicks/Harrison)</p> <p>That Council allow the early lodgement and determination of development applications for seed housing comprising the subdivision and construction of 62 single dwellings upon Superlots A1 and A0 and eight dwellings within the display village in the South Jerrabomberra Urban Release Area subject to the following provisos:</p> <ol style="list-style-type: none"> Occupation and use of the developments is not permitted until the new allotments on which the developments are proposed to be located have their titles formally registered; That the applicant be advised that in lodging applications prior to registration of the subdivision they do so at their own risk, recognising that changes to subdivision designs can occur during the construction phase and that such changes may need to be reflected in development applications lodged. <p>The resolution was carried unanimously.</p> <p>The above only works because VBC has control of the developments being built and can prevent them being occupied until the water and sewer are connected.</p> <p>Once the land is sold to an individual this control is lost.</p> <p>Council should not approve individual DA's on these sites when there is no water or sewer available. These essential services need to be in place before consent to individuals can be given. VBC were requested to advise the future owners of this when they bought the blocks. If Council were</p> | | |
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| | | | | <p>to approve the applications and the buildings are completed when there is still no water and sewer available, Council would be placed in the high risk situation of preventing people moving in to their brand new house. Council will be the one who is blamed when it is the developer's responsibility to complete the water and sewer. We could even be placed in a position where we could be asked to compensate people for lost rental and the like, while they are waiting to move in. If we approve the applications before the services are in place all the risk gets transferred from the developer to the Council and that is a difficult position to recommend that Council should take.</p> <p>That same risk does not exist with the early DAs submitted and controlled by VBC.</p> <p>So, we have tried to assist new owners by allowing people to lodge DAs and get the assessment started. When VBC have completed the water and sewer Council will be in a position to finalise the approval of the DA's. VBC are well aware of this and are working as quickly as possible to complete the required water and sewer works.</p> <p>The road and electricity are intricately linked.</p> <p>As you are probably aware Council is responsible for the construction of the northern part of the road. That contract includes the installation of the electrical conduits and mains.</p> <p>The difference is that Council is responsible for these works so we have some control over what happens. So it is not our intention to hold up approvals until the road and electricity are complete.</p> <p>Road and electricity are hoped to be completed by mid-November, weather permitting</p> | | |
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| 361 | 3/9/21 | Cr Winchester has advised he was contacted by a Googong resident in regards to 3x Penalty Infringement Notices issued by Council Transport Rangers to Australia Post couriers. They are concerned that given the pressure Australia Post is under at the moment with lockdown, that these fines are hefty punishment for an essential service. | SM Transport | I called the Australia Post representative on Friday to discuss his concerns. He is looking to work with Council to find a compromise. I requested from him a list of the infringements issued to his contractors, so I can review the individual fines that have been issued. Additionally, he is going to order some Australia Post logos for his contractor vans, so they can be easily distinguished from other vehicles. Once properly marked up, our rangers will look to be more lenient on the Australia Post vehicles whilst they are undertaking deliveries. He was also going to discuss the correct manner for his drivers to park whilst making a delivery. I will liaise with Australia Post directly to find a reasonable solution. | 6/9/21 | Y |
| 360 | 29/8/21 | Cr Marshall requested that Councillors to be briefed on the progress of the Braidwood Structure Plan and population projections referred to in a real estate listing. | PGM Natural & Built Character | Planning staff have advised that work on the Braidwood Structure Plan has not commenced and is not scheduled to commence until the term of the new Council. However, the information from the real estate agent that you attached is likely to have been sourced from the following links which provide useful information on population projections: https://forecast.id.com.au/queanbeyan-palerang/about-forecast-areas?WebID=100 https://profile.id.com.au/queanbeyan-palerang/about?WebID=100 | 31/8/21 | Y |
| 359 | 27/8/21 | Cr Schweikert requested the table presented in the Councillor Workshop relating to the street lighting cost savings. The CO2 saving figure was also requested. | CFO | A copy of the workshop presentation, and the June QBR was provided. Refer slide 8 of the presentation and page 7 of the QBR. Council redeemed and sold the carbon credits arising from the lighting upgrades, to offset project costs to the value of \$525,000. | 27/8/21 | Y |

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| 358 | 24/8/21 | <p>Cr Winchester asked if it would be possible for an information post on the QPRC Facebook Page could be developed in relation to reiterating rules for walking dogs off-leash.</p> <p>In addition, the number of fines issued over the past few years and if regular inspections of Mount Jerrabomberra are performed?</p> | <p>SM Customer & Communications</p> | <p>Fines are set by NSW Government legislation, so Council has no ability to adjust them.</p> <p>Staff do show discretion in some cases and provide warnings.</p> <p>The list of fines is at: https://legislation.nsw.gov.au/view/html/inforce/current/sl-2018-0441#sch.1</p> <p>This list isn't overly clear, but Randwick Council has a better overview, see https://www.randwick.nsw.gov.au/services/animals-and-pets/animal-fines-and-penalties</p> <p>I can also advise that we now have a page on the QPRC website that lists the key/common fines for companion animals, mostly dogs. See: https://www.qprc.nsw.gov.au/Services/Animals/Your-responsibilities-as-a-Pet-Owner#section-5</p> <p>Between 1 June 2019 and 1 July 2021, 88 infringement notices were issued for "not under effective control" (ie dog off-lead) and 42 infringements for dog attacks. This does not include infringements for not complying with a nuisance order.</p> <p>We regularly patrol as many areas of the LGA as we can get to, while also focussing on problem areas. Animal Management Officers are different to General Duties Rangers (parking inspectors). Animal Management Officers have patrolled Mt Jerrabomberra several times in recent weeks during COVID restrictions and have been reporting very good compliance with dogs on lead and owners cleaning up after their dogs.</p> <p>The focus is not on infringements, but on education. As such, a high number of warnings have also been issued. Additionally, unless the person in control of the dog has ID on them, we are unable to issue infringement notices.</p> | 25/8/21 | Y |
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| 357 | 20/8/21 | Cr Marshall conveyed concerns about the welfare of a cat that had been left alone in a house in Queanbeyan. | SM Customer & Communications | Staff have located the cat and provided sustenance to it. The matter is under further investigation by external bodies. | 24/8/21 | Y |
| 356 | 18/8/21 | Cr Winchester advised he had been contacted about a fine issued recently for the operation of a motorcycle facility without consent and wish for some clarity around the reason for its issue. | PGM Natural & Built Character | <p>The motorcycle facility you are referring to is located at 122 Oallen Road.</p> <p>The facility does have approval to operate as a Motor Cycle Coaching and Education Facility under a consent issued in 2013 (MOD.2013..43 & DA2012.218) However, the conditions imposed by that consent are not being complied with.</p> <p>In particular conditions relating to the following are still outstanding:</p> <ul style="list-style-type: none"> ○ A number of conditions that are required to be complied with prior to works commencing including sediment control plans, engineering designs and payment of developer contributions. ○ Upgrading of the intersection with Oallen Road, the access to the property and the internal access road within the property. ○ A number of conditions that are required to be complied prior to the facility operating. <p>As a result Council has been undertaking enforcement action over the last 5 months to require compliance with the conditions. This includes the issue of a verbal Stop Use Order requiring the facility to cease operating until the conditions are complied with. Since early July Council has been negotiating with the operators about the issue of a formal Stop Use Order. These negotiations are now complete and the Stop Use Order will be issued within the week.</p> <p>Despite the Stop Use Order and the negotiations the proprietors have allowed the facility to continue to</p> | 19/8/21 | Y |

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| | | | | <p>operate. Council has therefore advised them that if they defy the Stop Use Order that Council is about to issue, they will be subject to a \$6,000 fine for not complying with the Order. A fine has not been issued yet.</p> <p>This week the matter became more complex because the property on which the business operates has been sold. As a result the present proprietors have agreed to cease operations from last Saturday. However, if this agreement is not adhered to the fine may be issued.</p> <p>Apparently the new owners are aware of these issues and have undertaken to ensure the conditions of consent are complied with before the facility recommences operations</p> | | |
| 355 | 17/8/21 | <p>Cr Winchester advised there was talk on local social media outlets about the litter surrounding the Return & Earn Facility in the Queanbeyan Woolworths Carpark</p> <p>Clarification is required for:</p> <ol style="list-style-type: none"> 1. Who is responsible for cleaning the area considering it is in a private car park? 2. How are Return and Earn sites chosen? 3. Would Braidwood receive a Return and Earn site? 4. Are staff aware of how these decisions are made? 5. Could concreting the surrounding garden bed area that typically becomes covered with litter as well as potentially | PC – Environmental Health | <p>The company responsible for the reverse vending machine is called Tomra</p> <p>The contact I have at Tomra is Wade Giddings. I first spoke to him in mid-July after we received the last lot of complaints and they increased the frequency of cleaning around the RVM. The complaints ceased so I thought this had solved the issue however Vanessa did make me aware of the recent social media chatter and I had been meaning to follow up. I have just spoken to him again now and he has advised that the frequency may need to be increased again, suggesting that they have higher use due to more people being at home. I have asked him to send me an email detailing the cleaning schedule and frequency and any proposed changes to deal with the littering issue.</p> <p>As we have previously discussed part of the problem is from the garden bed which is an area where litter collects and is obviously harder to clean up.</p> <p>Long term maybe we should consider issuing a prevention notice requiring the concreting of the area to prevent potential litter pollution. This would also give a good area for the bins to be stored and make it easier to keep clean.</p> <p>We have also suggested that a second RVM in Queanbeyan might take some pressure off the existing facility meaning less litter.</p> | 18/8/21 | N |

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| | | adding a seat be a possibility? | | | | |
| 354 | 22/07/21 | <p>Cr Marshall advised there has been much social media traffic around 'The Ponds' in Elmslea, and alleged soil running off from the Elmslea North subdivision works.</p> <p>That developer is perceived as getting the red carpet treatment from QPRC and Palerang, and behaves as such.</p> <p>Clarification around the rules the developer has to abide by in order to demonstrate there is no preferential treatment is imperative.</p> <p>Please advise what investigative and enforcement actions are taken in due course.</p> | PGM Natural & Built Character | <p>Staff have investigated the matter and found that the sediment and erosion control in place at the site was inadequate. Council required some interim measures to be put in place to improve the performance of the sediment control measures while a new soil and water management plan was prepared by a consultant in that field. That new plan has been received and the works required by that plan are currently being implemented.</p> <p>A more detailed update has been included in today's (13/8/21) Councillor Catch Up.</p> <p>There is still more follow up work to do but the controls being put in place will improve the loss of sediment arising from the construction site.</p> | 13/8/21 | Y |
| 353 | 4/8/21 | <p>Cr Winchester referred to the EGM on 28 June 2018, where Council resolved as follows</p> <p>Item 4.1 Adoption of Draft Integrated Plans</p> <p>...</p> <p>9. Council receive reports on the following matters for future consideration with the Delivery Program, and as a consequence consider funding for these matters at the quarterly budget review: ·</p> | PGM Community Connections | <p>Following the original requests, staff conducted road safety inspections and condition assessments of the roads. Those assessments indicated works beyond those scheduled with the grading policy were not required.</p> <p>Since then, Council adopted the Asset Strategy which outlined the terms of assets (such as roads) upgrades or seal extensions.</p> <p>Council now publishes the grading, resheeting and resealing schedules online, including the additional works funded by natural disaster grants.</p> | | N |

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| | | <ul style="list-style-type: none"> - condition and safety of Mulloon Road; - extension of sealing Mathews Lane to the second Bungendore Showground entrance; - upgrading of Forest Road Bywong; - fencing of the Bungendore dog off-lead area; - operations and funding of the family daycare program; - rehabilitation and renewal program of local roads in the rural area. <p>Cr Winchester asked if it would be possible to locate the reports Councillors received regarding</p> <ul style="list-style-type: none"> · condition and safety of Mulloon Road; · extension of sealing Mathews Lane to the second Bungendore Showground entrance; · upgrading of Forest Road Bywong; · rehabilitation and renewal program of local roads in the rural area. | | <p>As resolved, those proposed works have been referred to the next Delivery Program for consideration by the new Council.</p> <p>A workshop with councillors on maintaining, renewing and upgrading of unsealed roads is planned.</p> <p>Separate reports and decisions have been presented on FDC and the Bungendore dog off lead area</p> | | |
| 352 | | <p>Cr Harrison conveyed information from a ratepayer that works have interrupted their property access. The primary concern was that access from Ryans Road has again been blocked off, although there does not appear to be any work going on on this segment of the road. The result is that they</p> | PGM Natural & Built Character | <p>Staff confirmed that works have recommenced on Ryans and Wirreanda Roads as part of the rural subdivision. This is a construction site with detours in place.</p> <p>There was an anonymous complaint received by Council on Friday 23 July 2021 which was referred to Acclaim Contractors on the same day.</p> | 4/8/21 | Y |

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| | | now have to drive along Wirreanda Road, which is deteriorating rapidly with the wet weather and the trucks again accessing the development. Cr Harrison asked why the Ryans Road access has again been closed and if the works will recommence there in the near future. If not, can the road be opened to 'local' traffic at least | | The same access provisions have been provided to immediate residents impacted, with special attention provided to these ratepayers to their property, allowing additional access to their horse paddock. | | |
| 351 | 2/8/21 | Cr Winchester asked for confirmation of what upgrades will be made at the intersection of Captains Flat Road and Woolcara Lane, following the announcement of \$300k funding for this intersection. | PGM Community Connections and Road Safety Officer | <p>Blackspot funding enables part of a project to be funded for safety treatments that meet the qualifications and criteria of the program while permitting treatments to be included in a larger Asset Maintenance Upgrade Works.</p> <p>Previously, blackspot funding was a discrete stand-alone funding program where only the treatments funded under the program could be carried out. More recently, the program has been expanded where councils can apply for safety treatments but include the safety work in a larger project that is implementing other work that isn't funded under blackspot.</p> <p>This is the first time Council has applied for part-blackspot funding for treatments for a project where the works are being incorporated into a larger Asset Maintenance Project. It enables Council to access funding for recommended safety treatments and be effective with their costs by simultaneously conducting other roadworks. It also means Council can make better use of other funding for roadworks that aren't funded under blackspot. There are a lot of treatments we can't get funding for under blackspot but safety treatments are often more effective when implemented with unfunded treatments e.g. pavement upgrades.</p> <p>The \$302k we have obtained under blackspot will fund the treatments on Captains Flat Road at the corner north of Woolcara Lane including: installation of edge lines, installation of shoulders on the straight section of road and improvements to the sealed shoulder on the curve;</p> | 3/8/21 | Y |

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| | | | | These safety treatments can be delivered with other asset upgrades including pavement upgrades, upgrades to three culverts, BAR-intersection treatment at Woolcara Lane, raising headwalls around Woolcara Lane and improving radius and alignment of the curve to north of Woolcara Lane intersection. | | |
| 350 | 27/7/21 | Cr Schweikert passed on concerns from ratepayers about the state of The Forest Road, Bywong. | PGM Community Connections | Maintenance grading on Forest Lane will begin on 2/8/21 followed by grading on The Forest Road on 3/8/21, weather permitting. | 2/8/21 | Y |
| 349 | 26/7/21 | Cr Winchester asked: 1. Which 1.61m of Williamsdale Road is next to be sealed using the \$1.28 million funded by LRCI? 2. At present, the road is sealed from Burra Road to Badgery Road, then unsealed for approx 2.2 km between Badgery Road and Keewong Lane. Surely it would make sense that we attempt to seal this 2.2km section in one go? 3. Is the low level crossing in the attached schedule for upgrade or replacement? This is at the Burra Road / Williamsdale Road intersection. | PGM Community Connections | 1. Phase 1 is completing a 600m section from the end of seal at Badgerys Road. Phase 2 is sealing a 1km section of road from the end of seal at the Monaro Highway end. 2. With the tight timeframes included in the LRCI funding conditions, these two sections of road were the easiest to have surveyed, designed and constructed within the allocated timeframes. 3. This causeway is not currently included in the schedule to be replaced. A separate funding source will need to be sourced to have this causeway replaced. | 26/7/21 | Y |
| 346 | 5/7/21 | Cr Marshall asked for information on the S94 contributions being levied for roads on a DA. | PGM Natural and Built Character | Calculations are based on what is called Equivalent Tenements or ETs. A five-bedroom house generates 1.0 ET. In this case we have a three-bedroom house. As the demand in terms of traffic is less for a three-bedroom house (on average less people live there), it only generates 0.6 ETs. Calculations are based on 1.0 ET to start with. For roads, the calculation is based on how far along the road the development takes place. The further along the road you | 29/7/21 | Y |

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| | | | | <p>are, the higher the contribution because you put more wear and tear on the road. The point from where the road is measured is specified in each plan. In this case there are two sections of road involved that lead to the property.</p> <p>The first is a 7.8km section of Kain Cross Road measured from Cooma Road. The second is a 1.2km section of Hereford Hall Road measured from the turnoff of Kain Cross Road.</p> <p>The contribution plan specifies the cost of each kilometre of road that needs to be recovered. This depends on the type of road e.g. sealed/unsealed.</p> <p>In this case, the cost per kilometre of road is: \$2,350/km for Kain Cross Road; and \$2,350/km for Hereford Hall Road</p> <p>This is then multiplied by the length of the road along which the property is located, so: 7.8 x \$2,350 = \$18,330 1.2 x \$2,350 = \$2,820</p> <p>This gives a total of \$21,150 / ET.</p> <p>However, this was the value when the contribution plan was prepared in 2003 so it needs to be adjusted for CPI. Because the applicable contribution plan is quite old (18 years) the CPI is significant at 47.89%.</p> <p>This gives an adjusted total of \$21,150 x 47.89% = \$31,278 / ET</p> <p>However, a three-bedroom house only generates 0.6ET so the amount is multiplied by 0.6 x \$31,278 = \$18,766.80.</p> <p>This is the figure that is then invoiced to the applicant.</p> | | |
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| 345 | 5/7/21 | Cr Marshall conveyed a question from a ratepayer about the run-off from a dam on a neighbour's property. He asked to be informed of progress with the matter. | Service Mgr Development | Staff met with the customer onsite in late July and were able to ascertain her concerns. It appears a low earth bank has been constructed in the neighbouring property. The inspection result was inconclusive if it was in fact a dam being constructed. Staff's assessment is that it may also assist with controlling some overland flow problems that the ratepayer has on their own land. The main concern is whether the earth bank / dam is structurally sound. It's not entirely clear from the ratepayer's property what work has been carried out so a further site inspection on the neighbour's property will need to be carried out. This is proving difficult with current restrictions on staff movements and site inspections. Updates will be provided to both the customer and Councillor as the investigation continues. | 16/08/21 | N |
| 340 | 28/6/21 | Cr Winchester asked if DA.2021/1259 – DP119766 (Lots 1, 2 and 3) (Phillip Avenue Queanbeyan) is likely to come before Council, or will it only come to Council if the required number of submissions are received. | PGM Natural and Built Character | A number of matters have been raised in submissions and external referrals. As such this application will be coming before Council for determination. No date has been finalised as yet. | 18/8/21 | Y |
| 322 | 5/6/21 | Cr Marshall advised he has received complaints from residents that the "Greenway" or walking tracks have been closed by the developer. It is not known how formal those paths were. Cr Marshall asked for a response from the relevant area of Council. Cr Marshall is also yet to hear from a single resident who was notified of the development application. Whether or not letters were sent or received, he believed this is a major problem for public perception of and trust in QPRC. | Service Mgr Urban Landscapes and Service Mgr Development | There exists a strip of land, approximately 10m wide that separates the Elm Grove development from the rear of the properties addressed to Larmer Street. This land is designated as a drainage reserve but doubles as a "managed" area for bush fire purposes. This managed land continues and joins with a similar width, but densely treed strip running along the rear boundaries of Hyland Drive properties and Ireland Place which is notated as a "Public Reserve". No individual lots in the current Elmslea Estate are specifically benefitted by these strips of land. It is reasonable to expect that the "Public Reserve" portion should be unrestricted and be readily accessible to the public. The matter will be raised with the developer and temporary fencing adjusted accordingly. | 19/07/21 | N |

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| | | | | <p>In so far as notification of the development, Letters to adjoining property owners / occupiers were posted on 28th September 2020 and the proposal placed on exhibition through Council's website in accordance with Council's Notification Policy.</p> <p>A submission was received from a nearby property owner that was not required to be specifically notified but in response to the public notification via Council's website.</p> | | |
| 320 | 30/11/20 | <p>Cr Marshall passed on a complaint about the use of a driveway/track from the Kings Highway which is about 1km east of the QBN/Captains Flat Road intersection.</p> <p>The complainant had an interaction with another driver who turned right into that track/driveway from the eastbound lane of the Kings Highway, in what the complainant believes was a dangerous manner. They believe that track/driveway should not be in use, for safety reasons.</p> <p>The track has a farm gate on it, which is open, and the track looks quite well-maintained, suggesting it is not just in occasional use. If the gate were closed, even if not locked, it would inspire more confidence that it is only used occasionally.</p> | Portfolio GM Community Connections | <p>It appears that, from a Council perspective, there are no records of the property having a second access from the Kings Highway.</p> <p>Staff have sent TfNSW a number of emails requesting information from them about any recorded property access from the Kings Highway but have not received a helpful response to date.</p> <p>The matter is being followed up.</p> | 7/6/21 | N |