

Ordinary Meeting of Council

23 March 2022

UNDER SEPARATE COVER ATTACHMENTS

ITEMS 9.3 - 9.6

QUEANBEYAN-PALERANG REGIONAL COUNCIL ORDINARY MEETING OF COUNCIL

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 MARCH 2022

ITEM 9.3 2022 ELECTION FUNDING PROJECTS

ATTACHMENT 1 2022 FEDERAL ELECTION PROJECTS

22	1	Nerriga Road
23	8	Rossi Road
24	2	QBN: Cooma St/Glebe Ave
		Flood
25	3	CF: Vegetation Management
26	2	CF: Flood Warning System
27	1	BGD: Levee Upgrade
28	5	BGD: Overflow Channel
		Active Transport
20		· · · · · · · · · · · · · · · · · · ·
29	1	BWD: Monkittee Creek Bridge
30	3	BWD: Shared path - Wallace St and Services Club
31	2	BGD: Shared path - Mjara St (Gibraltar St to Kings Hwy)
32		QBN: Shared path – Richard Ave (Canberra Ave to Morton St)
33		Recreation
34	2	QBN Regional Sports Complex Stage 2
35	4	BWD: Braidwood Pool
36	3	BGD: Bungendore Pool (new)
37		BGD: Bungendore Pool
38	7	QBN: QBN River Walk Stage 2
39	8	QBN: QBN River Walk Stage 3
40	11	QBN: QBN River Botanic Gardens
41	1	BGD: BGD sports hub
42		QBN: Queanbeyan Park – Museum Precinct Upgrade Stage 1
42	5	BWD: Plant Room Braidwood Pool
44	6	QBN: Refurbishment to Queanbeyan Pool upper change rooms
		I I

Description		ctimated Cost (\$,000)	A	sk (\$,000)
in line with ACT and QPRC Integrated Transport Strategies, migrate to cross border integrated route, carrier (Action/Qcity/Transborder), booking and ticketing system.	?			
in line with ACT and QPRC Integrated Transport Strategies, migrate to cross border integrated route and corridors	?			
utilise retired Explorer locomotive and carriage fleet to trail commuter service; establish platform at HQJOC; subsidise Defence travel; formalise ParknRide parking at stations; integrate bus connection Kingston; backhaul rail trucks for waste freight to Woodlawn	\$	250	\$	250
establish 3 ParknRide carparks at key commuter points near border, in line with Integrated Transport Strategy	\$	5,000	\$	5,000
Finalise design and duplication from border to airport; connecting to East/West Nerriga-Kings Highway freight corridor	\$ 130,000 \$			3,000
Finalise section towards Nerriga Village, then from quarry through to Oallen Ford	\$	63,000	\$	23,000
	\$	250	\$	250
	Г			
	\$	1,500	\$	1,000,000
Rehabilitation of heritage main street, drainage, tree protection; repurpsoe D&S Motors site and further parking	\$	11,000	\$	11,000
	\$	1,000	-	1,000,000
Activation of the Monaro St, People Place Movement, wider verges, remove concrete paving, tree plantings, lighting	\$	23,000	\$	15,000
500 multistorey Carpark; new public domain with laneway activation to allow business activation; aligns Transformation and Carpark Strategies	\$	23,000	\$	10,000
Install Smart infrastructure in public domains	\$	120	\$	120
1 Realign, duplicate Cooma St (ELP-Southbar); 2 Refurbish Cooma St and median (Southbar-Glebe)	\$	22,000	\$	15,000
New road linking Googong to Hume (ACT)	_	350,000	\$	350,000
Pavement rehabilitation	\$	5,000	\$	5,000
Reinstate Allan truss heritage bridge for local and forestry freight	\$	8,000	\$	8,000
Replace low level causeway with bridge	\$	4,500	\$	4,500
Replace low level causeway with bridge	\$	8,000	\$	8,000
Pavement rehabilitation	\$	3,000	\$	3,000
Realign and seal 22.5km	\$	23,000	\$	23,000

Upgrade required for heating and cooling efficiency.	\$	30	\$	30
	Ļ		_	
Upgrade all toilets including disabled unisex, ladies and mens	\$	60	\$	60
Include new fencing, and softfall	\$	42	\$	42
	L			
	Ļ			
Exhibition gallery/integration with QCCP	\$	3,800	\$	3,800
Refurbishment top floor School of Arts building into cultural centre,	\$	4,000	\$	3,000
ballroom, cinema and smart hub	_			
Relocate and refit library from school into Chambers and smart hub	\$	1,500	\$	500
Establishment of Heritage and Local History hub for the region at the existing	\$	95	\$	95
Historical museum				
Second mobile Library for customer services and other Council services to	\$	145	\$	145
remote areas of the LGA				
Platypus Viewing Platform near Suspension Bridge.	\$	250	\$	250
Defendishment of Touch and a second field to	Ļ	250		250
Refurbishment of Treehouse as a community Hub	\$	250	\$	250
Conversion of VIC to a dedicated Seniors Centre	\$	300	\$	300
	\vdash			
Construct innovation hub for R&D and business start-up; operated by	\$	30,000	\$	25,000
university collaborative; introduce STEM school pathway programs; cluster				
business into defence, space, energy, renewables tech park				
Establish smart hubs for co-work, online learning, business start ups	\$	2,000	\$	1,500
Design/establish park and commission local artisan works	\$	1,000	\$	1,000
Recognise QBN sporting and civic legacy: tourist walk connecting CBD and ket	_	1,000	\$	1,000
green spaces	L			
	\$	250	\$	250
	Ť		Ť	
Update STP discharge - improve water quality and environmental flows to	\$	140,000	\$	60,000
Molongolo Reach and Lake Burley Griffin	<u> </u>		L.	
Utilise water extracted from fractured rock source; upgrade water treatment	\$	10,000	\$	5,000
capability and capacity	_			
	\vdash			
	\vdash			
	\vdash		\$	2,500
			\$	2,500

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 MARCH 2022

ITEM 9.5 APPLICATION FOR A QPRC CULTURAL GRANT -

QUEANBEYAN POLICE AND CITIZENS YOUTH CLUB

(PCYC)

ATTACHMENT 1 - CULTURAL GRANTS APPLICATION QUEANBEYAN PCYC

QPRC Cultural Grants 2021/22 Application Form QPRC Cultural Grants Application Cult000102122 From Queanbeyan PCYC Form Submitted 2 Mar 2022, 8:51am AEST

Eligibility

* indicates a required field

Applicants: please note

Before completing this application form, you should have read the Qeanbeyan-Palerang Regional Council Donations Policy here.

The aim of Council's Cultural Grants is to assist local arts, artists, musicians, performers, writers and arts/cultural groups to develop their own projects, and to improve the Quea nbeyan-Palerng community's opportunities for involvement in art and cultural activities. Applications are invited from individuals and Cultural/Community organisations for projects that meet the eligibility criteria and can demonstrate that they will benefit the community through their cultural or artistic outcomes.

Applicants applying for QPRC Cultural Grants assistance need to ensure that any previous funds received have been acquitted. This will include completing an acquittal form, providing copies of receipts and copies of all media and Council acknowledgement. It is also a condition Council Cultural Grants that formal acknowledgement of Council's support appear on all publicity, promotion, media and correspondence relating to the assistance provided. Copies of Council acknowledgement are to be included with the Acquittal Form.

Applicants should seek guidance and advice from Council's Cultural Services Team on 6285 6170 or our Grants Officer on 6285 6044 before making an application.

Privacy Management - Personal information provided in this form is required in order to process the application. Provision of the information is voluntary; however, if insufficient information is provided, support for the application will be difficult when considering competing requests. Your personal information will not be used without your prior written permission. Queanbeyan-Palerang Regional Council will ensure privacy and confidentiality of information supplied in this application, which will only be used by Council for the purpose of assessing the application, and for statistical reporting purposes in respect to Council's grants and donations schemes.

Eligibility Criteria - QPRC Cultural Grants

Eligible Projects

- The projects can be of a capital nature or activity-based
- Applicants must be able to demonstrate that the project is of benefit to the Queanbeya n-Palerang community through its cultural or artistic outcomes
- Applications for 'seed funding' of projects or new organisations will be considered
- Staged projects that have self-contained components, one of which you may be applying for, will be considered.
- Able to complete the project (or stage) within 12 months of receipt of funds

Eligible Individuals

- Residents of Queanbeyan-Palerang Local Government Area (LGA)
- Emerging, mid-career or established artists, performers or writers for creative projects or performances that take place in the Queanbeyan-Palerang LGA
- Able to demonstrate a matching dollar amount either in cash or in-kind contributions (e.g. number of unpaid work hours dedicated to the project or event)

Eligible organisations and groups must be:

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QPRC Cultural Grants 2021/22 Application Form QPRC Cultural Grants Application Cult000102122 From Queanbeyan PCYC

Form Submitted 2 Mar 2022, 8:51am AEST

- · Resident organisation of Queanbeyan-Palerang LGA
- Community based not-for-profit organisations; incorporated or unincorporated
- · Working in or with the community of the Queanbeyan-Palerang LGA
- Non-government organisations (e.g. P & Cs, Visual or Performing Arts organisations, Festival Management Committees, Literary groups, Music enterprises etc.)
- Able to demonstrate a matching dollar amount either financial, or in-kind through voluntary contributions

Ineligible Projects

- Projects that are for retrospective funding or running costs of organisations
- Projects that are solely commercial ventures and do not engage the QPRC community
- Applications will not be considered from previous recipients who have not completed or acquitted their projects or events.

Funding Amounts

Grants are available for the following:

- Up to \$500 for individual artists, performers, writers, for creative projects or performances that take place in the QPRC LGA
- Up to \$1000 for groups of artists, performers, writers, for creative projects or performances that take place in the QPRC LGA.

Project examples for the above two categories include, but are not limited to: space hire fees; printing costs of catalogue/publication; promotional material such as flyers/invitations; material costs for project development, equipment hire etc.

- **Up to \$1500** for not-for-profit unincorporated community groups for creative projects or cultural events that enhance arts opportunities in the OPRC LGA
- Up to \$3000 not not-for-profit incorporated community groups for creative projects or cultural events that enhance the arts and cultural opportunities in the QPRC LGA, and that employs a local artist or number of artists as part of the project.

Project examples for the above two categories include, but are not limited to: a performance, festival or event; artists' fees; group exhibitions; publications; special webbased activations, cultural engagements etc.

Application Deadlines

Applications may be submitted at any time of the year, or until funds are exhausted. Applicants should allow two months from submission of their application until notification of the results of their application.

Selection Criteria

Grants will be considered if the project meets one or more of the following criteria:

- Employs a professional artist
- Demonstrates an economic benefit to the QPRC LGA creative economy
- Attracts matched funding from another source (including in-kind), other than QPRC grant funds
- Works in partnership with other community groups/government bodies
- A festival, event or project that will engage the broader Queanbeyan-Palerang community
- Advances the cultural and / or creative experiences of the QPRC LGA community
- Demonstrates educational components that seek to advance the creative skills and knowledge of the QPRC LGA community.

Assessment Process

QPRC Cultural Grants 2021/22 Application Form QPRC Cultural Grants Application Cult000102122 From Queanbeyan PCYC Form Submitted 2 Mar 2022, 8:51am AEST

their application after the relevant Council meeting.

 Applications will be assessed by Council staff to ensure they meet all the required criteria for QPRC Cultural grants. Cultural grants recommendations are presented to the next available Queanbeyan-Palerang Regional Council meeting, and Council makes the final decisions concerning funding of projects. Applicants are notified of the outcome of

Ethical Considerations

QPRC reserves the right to reject any application it deems to not reflect the goals, aspirations and ethos of the *Queanbeyan-Palerang Community Strategic Plan 2018-2028*.

COVID Compliance

All applications must include a copy of their COVID SAFE Plan for their event or project.

IMPORTANT: Please read the information below to assist you in completing your application online.

BEFORE YOU BEGIN

Welcome to the Queanbeyan-Palerang online grant application service, powered by Smartygrants.

You may begin anywhere in this application form. Please ensure you save as you go. For queries about Council's Donations Policy, application deadlines or questions in this form, please contact us on 6285 6044 during business hours or email Grants@qprc.nsw.gov.au and quote your application number.

If you need help using this form, download the Help Guide for Applicants, and the Frequently Asked Questions (available under the green Help Button at the top of the screen).

NAVIGATING (MOVING THROUGH) THE APPLICATION FORM

On the right hand side of every screen, there is a box which links directly to every page of the application. Click the link to jump directly to the page you want. You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

SAVING YOUR DRAFT APPLICATION

If you wish to leave a partially completed application, press 'save' and log out. When you log back in and click on the 'My Applications' link at the top of the screen, you will find a list of any applications you have started or submitted. You can reopen your draft application and start where you left off.

SUBMITTING YOUR APPLICATION

You will find a 'Review' button at the bottom of the Navigation Panel. You will need to review your application before you can submit it. Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the Navigation Panel. You will not be able to submit your application until all the compulsory questions are completed.

Once you have submitted your application, no further editing or uploading of support materials is possible.

When you submit your application, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

If you do not receive a confirmation of submission email then your submission has NOT been received.

ATTACHMENTS AND SUPPORT DOCUMENTS

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QPRC Cultural Grants 2021/22 Application Form QPRC Cultural Grants Application Cult000102122 From Queanbeyan PCYC

Form Submitted 2 Mar 2022, 8:51am AEST

You may need to upload/submit attachments to support your application. This is very simple, but requires you to have the documents saved on your computer, or on a zip drive, or similar. You need to allow enough time for each file to upload before trying to attach another file. Files can be up to 25MB each; however, we do recommend trying to keep files to a maximum of 5MB - the larger the file, the longer the upload time. If you are not able to upload a document, please contact us for support.

A number of people can work on the application using the same login details as long as only one person is working at a time. Ensure you save as you go.

Confirmation of Eligibility

I confirm that the applicant complies with all of the following:

- has read and understands Council's Donations Policy
- is able to demonstrate alignment between their project and the aims of this program
- is a not-for-profit organisation (includes educational institutions) OR is an individual, or group of individuals not seeking to profit economically
- is located in (and/or supplies services to) the Queanbeyan-Palerang local government area.
- is able to demonstrate financial viability
- does not owe any reports or money to Queanbeyan-Palerang Regional Council as a result of previous funding or grants
- has the appropriate type and level of insurance for the activities that are the subject of this grant

Please select below: *

Yes O No

You must confirm that all statements above are true and correct.

Contact Details

* indicates a required field

Applicant Type

Are you an: *

O Individual or group of individuals

An organisation

Please select one of the options above

Applicant Details - Organisations

Applicant organisation name *

Queanbeyan PCYC

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Applicant Primary Address

1A Yass Rd

Queanbeyan East NSW 2620 Australia

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Application Cult000102122 From Queanbeyan PCYC

Form Submitted 2 Mar 2022, 8:51am AEST

Applicant Postal Address *

1A Yass Rd

Queanbeyan East NSW 2620 Australia

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant website (if you have one)

https://www.pcycnsw.org.au/queanbeyan

Must be a URL

Primary contact person *

Mr Brett Bowden

This is the person we will correspond with about this grant

Position held in organisation *

Manager

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

(02) 6285 6993

Must be an Australian phone number.

Back-up phone number

0418 125 795

Must be an Australian phone number.

Primary contact person's email address *

bbowden@pcycnsw.org.au

This is the address we will use to correspond with you about this grant.

Number of members in the organisation

400

Organisation Website (if you have one)

https://www.pcycnsw.org.au/queanbeyan

Must be a URL.

Is your organisation incorporated

Yes

O No

Briefly describe the primary purposes and activities of your organisation

PCYC NSW is Australia's leading Youth charity, working in partnership with community and Police to develop their Young People's skills, character and leadership. We reduce and prevent crime by, and against young people, and provide programs to suit all ages and lifestyles.

Fit Together is a co-designed program involving Aboriginal Mentors teaching Aboriginal Culture and Education, Crafting and Art. The program encourages positive relationships between local Police and the Aboriginal community. Fit Together aims to instil confidence, increase self-esteem and help Aboriginal youth reach their full potential. Aimed at youth aged 10-17 years over 8 weeks.

QPRC Cultural Grants 2021/22 Application Form QPRC Cultural Grants Application Cult000102122 From Queanbeyan PCYC Form Submitted 2 Mar 2022, 8:51am AEST

Project Details

* indicates a required field

Project Title

Queanbeyan PCYC Fit Together

When will your project, event or creative engagement take place, and when will it be completed? *

Program to commence Term 1 4/03/2022 for 5 weeks at this stage. If Successful the program will continue each Friday every week.

Where will your project / activity be conducted?

PCYC Queanbeyan

Describe in full your project or activity, indicating community groups, businesses or artists involved (if space is insufficient please include attachments) *

Fit Together is an Indigenous Program in line with the NSW Aboriginal Strategic Direction 2018—2023. It is co-designed and developed with local Aboriginal organisations and People to enhance Police relationships within Indigenous communities, whilst providing support, education and awareness.

The Program will provide Cultural Activities and Education through Aboriginal mentors and aims to instil confidence, increase self-esteem and help Aboriginal youth reach their full potential.

Must be no more than 200 words.

Provide a short description of your project - what are you out to do?

Add an attachment as necessary

Filename: Fit Together Flyer.pdf

File size: 445.0 kB

Add an attachment if necessary, to more fully describe your project

Describe how you will address the aims of the QPRC Cultural Grants. How will the community participate or be encouraged to participate during the course of the project? *

Program will be advertised on Social Media Sites through PCYC Queanbeyan and Flyers have been emailed to local School Groups and Council.

Must be no more than 200 words

Who are the primary beneficiaries of this project/program? *

Age groups > Children and youth (age 0-17) > Adolescents (people aged 13-17) Ethnic and racial groups > Indigenous peoples > Aboriginal and/or Torres Strait Islander peoples

No more than 5 choices may be selected.

Please choose only the group/s that are at the very core of this project/program

Outline the benefits of this project on the development of your organisation / group, or your individual creative practice

PCYC Queanbeyan has recently been established. This program will benefit the community and PCYC through increased Youth Participation and Involvement in Cultural Education

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QPRC Cultural Grants 2021/22 Application Form QPRC Cultural Grants Application Cult000102122 From Queanbeyan PCYC

Form Submitted 2 Mar 2022, 8:51am AEST

Programs at PCYC. This will provide Aboriginal Youth with Cultural Education, History, Art and Crafting Activities and will give Aboriginal Youth Connection to their Culture through the engagement of Local Aboriginal Leaders and Mentors to teach. The program will help build relationships with local Police and instill confidence, and increase Self Esteem so that Youth reach their full potential.

Must be no more than 200 words

Summarise the intended outcomes of your project / event or creative engagement

- (1)Provide Education and Connection to Culture to local Aboriginal Youth through teachings by Mentors and Leaders.
- (2) Reduce Drug & Substance misuse by Aboriginal youth.

Innovative options for the diversion of Aboriginal youth from the criminal justice system.

- (3) Partner with health professionals to improve Health and Hygiene
- (4) Crime prevention partnerships with Aboriginal Communities to improve community safety, reduce crime and re-offending.
- (5) Create foundation for work readiness and employment (PCYC pre-employment skills course).

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

Inputs (Budget)

* indicates a required field

Project Budget (GST exclusive)

Please provide a clear description of the budget items of expenditure. This could include fees, advertising/promotion costs, administration, venue costs, equipment, costs of materials etc.

Please include details of other funding you have applied for, whether it has been confirmed or not. Please also include any financial donations that you have received for this specific project or event.

Please also include a realistic estimation of the in-kind contribution from your organisation e.g. volunteer labour at \$25 per hour, and donated materials.

Please do not add commas to \$ figures e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

Expenditure	from Council	Amount being contributed by your organisation, or yourself	from other sources (e.g. sponsors, income etc)
	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.
Cultural Facilitators	\$2,500.00		\$
Art and Equipment Supplies		\$1,500.00	

QPRC Cultural Grants 2021/22 **Application Form QPRC Cultural Grants** Application Cult000102122 From Queanbeyan PCYC

Form Submitted 2 Mar 2022, 8:51am AEST

Funding request

Total Amount sought from Queanbeyan-Palerang Regional Council

\$2,500.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Please tell us why you need financial assistance from Council i.e. what financial resources are available to your organisation and why they are not sufficient for your project / event. *

PCYC is a Charity Organisation and the Fit Together Program is funded through donations. Currently the program has support for \$1500.00 for Cultural Activities. The Indigenous Organisation and People have been engaged and there is a cost for them to facilitate Cultural Education at the PCYC. The costs of education to teach cultural education and trips to sacred sites has increased the cost above our budget.

Some teachers have elected to provide in kind support at no cost, whilst others will charge. Some field trips employ guides which will add to the program costs. Please insert no more than 200 words

Applicants seeking in excess of \$1,500 funding must attach the following documents:

- 1. A copy of the organisation's AGM, Annual, Audit or Treasurers Report, which include audited statements of income and expenditure
- 2. A copy of your organisation's current financial year budaet

If you do not produce an Annual Report, please provide us with your most recent financial statements (may include a Profit and Loss Statement / Statement of Financial Performance and a Balance Sheet / Statement of Financial Position).

Upload files

Filename: Cultural Program PCYC.pdf

File size: 94.7 kB

or

Provide web link:

https://www.pcycnsw.org.au/images/corporate/pdf/reports/ Annual Financial Report 2020.pdf

Must be a URL

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QPRC Cultural Grants 2021/22 Application Form QPRC Cultural Grants Application Cult000102122 From Queanbeyan PCYC Form Submitted 2 Mar 2022, 8:51am AEST

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person (such as an accountable executive officer of the organisation). This person may be different to the contact person listed earlier in this application form.

Applicants who are individual persons or groups of individuals must also complete this Certification and Feedback Section. The application should be signed and certified by an applying individual.

I certify that to the best of my knowledge the statements made within this application are true and correct. I am authorised by my group/organisation to complete this form. I understand that if the applicant is approved for this grant, We / I will be required to accept the terms and conditions of the grant in accordance with Council's audit requirements and Council's Sponsorship Policy.

I consent to the information contained within this application being disclosed to or by the Council for the purpose of assessing, administering and monitoring my current and any future Council grant applications. I confirm that all relevant health and safety standards and COVID social distancing requirements will be met with the project, and that Council does not accept any liability or responsibility for the project. Queanbeyan-Palerang Regional Council will be acknowledged as a sponsor of the project / activity.

I understand that if the Council approves a grant, I will be bound by the contents of my application to carry out my project as I have described, and my application will form part of my contractual agreement with the Council.

I agree *	Yes ○ No
Name of authorised person *	Mr Brett Bowden Must be a senior staff member, board member or appropriately authorised volunteer
Position	Manager PCYC Queanbeyan Position held in applicant organisation (e.g. CEO, Treasurer)
Contact phone number *	(02) 6285 6993 Must be an Australian phone number. We may contact you to verify that this application is authorised by the applicant organisation
Contact Email *	bbowden@pcycnsw.org.au Must be an email address.
Date *	25/02/2022 Must be a date
Attachments	

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File size: 94.7 kB

Filename: Cultural Program PCYC.pdf

QPRC Cultural Grants 2021/22 Application Form QPRC Cultural Grants Application Cult000102122 From Queanbeyan PCYC Form Submitted 2 Mar 2022, 8:51am AEST

Piease attach your COVID SAFE Plan for the event / activity and any other relevant documents you wish to submit. This may include site maps, artwork, proposals, quotes and letters of support.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

○ Very easy ● Easy ○ Neutral ○ Difficult ○ Very difficult

How many minutes in total did it take you to complete this application? $\stackrel{*}{\scriptstyle 30}$

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Next Steps

Your application will be assessed by QPRC Officers against the aims and selection criteria of the QPRC Cultural Grants Program. The assessment recommendations will then be tabled at the next available monthly meeting of Queanbeyan-Palerang Regional Council, for Council resolution. QPRC staff will contact applicants about whether the funding application has been successful as soon as practicable after the Council meeting.

Program Schedule

Week 1: 4th March -

\$500.00

Overview of the program: welcome and housekeeping Introductions

- Who we are, what we do?
- Differences between a Welcome to Country and an Acknowledgement
- Who's your mob where are you from?
- Talk to your mob
- Totem discussions

Week 2: 11 March - The importance of Smoking Ceremony

Smoking ceremony and discussions

\$500

Feedback from group? Reflections – what did information did you get from your Parents, Guardians, Aunty, Uncle, Grand parents say

Did you find out what your totem is? - next week you will have an opportunity to draw or paint a piece of art

Week 3: 18 March - Artworks, Symbols and Totems

Yarning circle

\$500

Symbols and meanings
Drawing & Painting totems

Week 4: 25 March – Artwork program

Yarning circle

\$500

Symbols and meanings
Continue with your art project

Week 5: 8 April – Art program

Yarning circle

\$500

Continue with your art project

Reflections and feedback

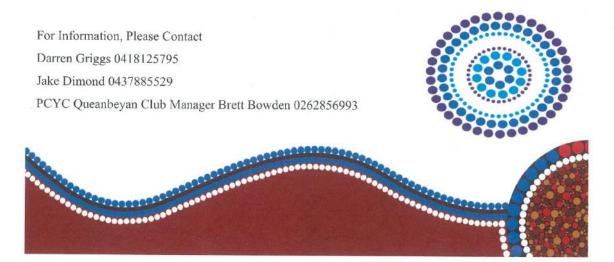


Fit Together

Fit Together is an Indigenous Program in line with the NSW Aboriginal Strategic Direction 2018—2023.

It is co-designed and developed with local Aboriginal organisations and People to enhance Police relationships within Indigenous communities, whilst providing support, education and awareness.

The Program will provide Cultural Activities and Education through Aboriginal mentors and aims to instil confidence, increase self-esteem and help Aboriginal youth reach their full potential.



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 MARCH 2022

ITEM 9.6 APPLICATION FOR QPRC CULTURAL GRANT - CREATE COLLABORATE COLLECTIVE INC.

ATTACHMENT 1 - CULTURAL GRANTS APPLICATION CREATE COLLABORATE COLLECTIVE INC.

Application Cult000092122 From Create Collaborate Collective Inc

Form Submitted 9 Mar 2022, 10:11pm AEST

Eligibility

* indicates a required field

Applicants: please note

Before completing this application form, you should have read the Qeanbeyan-Palerang Regional Council Donations Policy $\underline{\text{here}}$.

The aim of Council's Cultural Grants is to assist local arts, artists, musicians, performers, writers and arts/cultural groups to develop their own projects, and to improve the Quea nbeyan-Palerng community's opportunities for involvement in art and cultural activities. Applications are invited from individuals and Cultural/Community organisations for projects that meet the eligibility criteria and can demonstrate that they will benefit the community through their cultural or artistic outcomes.

Applicants applying for QPRC Cultural Grants assistance need to ensure that any previous funds received have been acquitted. This will include completing an acquittal form, providing copies of receipts and copies of all media and Council acknowledgement. It is also a condition Council Cultural Grants that formal acknowledgement of Council's support appear on all publicity, promotion, media and correspondence relating to the assistance provided. Copies of Council acknowledgement are to be included with the Acquittal Form.

Applicants should seek guidance and advice from Council's Cultural Services Team on 6285 6170 or our Grants Officer on 6285 6044 before making an application.

Privacy Management - Personal information provided in this form is required in order to process the application. Provision of the information is voluntary; however, if insufficient information is provided, support for the application will be difficult when considering competing requests. Your personal information will not be used without your prior written permission. Queanbeyan-Palerang Regional Council will ensure privacy and confidentiality of information supplied in this application, which will only be used by Council for the purpose of assessing the application, and for statistical reporting purposes in respect to Council's grants and donations schemes.

Eligibility Criteria - QPRC Cultural Grants

Eligible Projects

- The projects can be of a capital nature or activity-based
- Applicants must be able to demonstrate that the project is of benefit to the Queanbeya n-Palerang community through its cultural or artistic outcomes
- Applications for 'seed funding' of projects or new organisations will be considered
- Staged projects that have self-contained components, one of which you may be applying for, will be considered.
- Able to complete the project (or stage) within 12 months of receipt of funds

Eligible Individuals

- · Residents of Queanbeyan-Palerang Local Government Area (LGA)
- Emerging, mid-career or established artists, performers or writers for creative projects or performances that take place in the Queanbeyan-Palerang LGA
- Able to demonstrate a matching dollar amount either in cash or in-kind contributions (e.g. number of unpaid work hours dedicated to the project or event)

Eligible organisations and groups must be:

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Application Cult000092122 From Create Collaborate Collective Inc

Form Submitted 9 Mar 2022, 10:11pm AEST

- Resident organisation of Queanbeyan-Palerang LGA
- Community based not-for-profit organisations; incorporated or unincorporated
- Working in or with the community of the Queanbeyan-Palerang LGA
- Non-government organisations (e.g. P & Cs, Visual or Performing Arts organisations, Festival Management Committees, Literary groups, Music enterprises etc.)
- Able to demonstrate a matching dollar amount either financial, or in-kind through voluntary contributions

Ineligible Projects

- Projects that are for retrospective funding or running costs of organisations
- Projects that are solely commercial ventures and do not engage the QPRC community
- Applications will not be considered from previous recipients who have not completed or acquitted their projects or events.

Funding Amounts

Grants are available for the following:

- Up to \$500 for individual artists, performers, writers, for creative projects or performances that take place in the QPRC LGA
- Up to \$1000 for groups of artists, performers, writers, for creative projects or performances that take place in the QPRC LGA.

Project examples for the above two categories include, but are not limited to: space hire fees; printing costs of catalogue/publication; promotional material such as flyers/invitations; material costs for project development, equipment hire etc.

- **Up to \$1500** for not-for-profit unincorporated community groups for creative projects or cultural events that enhance arts opportunities in the QPRC LGA
- **Up to \$3000** not not-for-profit incorporated community groups for creative projects or cultural events that enhance the arts and cultural opportunities in the QPRC LGA, and that employs a local artist or number of artists as part of the project.

Project examples for the above two categories include, but are not limited to: a performance, festival or event; artists' fees; group exhibitions; publications; special webbased activations, cultural engagements etc.

Application Deadlines

Applications may be submitted at any time of the year, or until funds are exhausted. Applicants should allow two months from submission of their application until notification of the results of their application.

Selection Criteria

Grants will be considered if the project meets one or more of the following criteria:

- · Employs a professional artist
- Demonstrates an economic benefit to the QPRC LGA creative economy
- Attracts matched funding from another source (including in-kind), other than QPRC grant funds
- Works in partnership with other community groups/government bodies
- A festival, event or project that will engage the broader Queanbeyan-Palerang community
- Advances the cultural and / or creative experiences of the QPRC LGA community
- Demonstrates educational components that seek to advance the creative skills and knowledge of the QPRC LGA community.

Assessment Process

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 Applications will be assessed by Council staff to ensure they meet all the required criteria for QPRC Cultural grants. Cultural grants recommendations are presented to the next available Queanbeyan-Palerang Regional Council meeting, and Council makes the final decisions concerning funding of projects. Applicants are notified of the outcome of their application after the relevant Council meeting.

Ethical Considerations

QPRC reserves the right to reject any application it deems to not reflect the goals, aspirations and ethos of the *Queanbeyan-Palerang Community Strategic Plan 2018-2028*.

COVID Compliance

All applications must include a copy of their COVID SAFE Plan for their event or project.

IMPORTANT: Please read the information below to assist you in completing your application online.

BEFORE YOU BEGIN

Welcome to the Queanbeyan-Palerang online grant application service, powered by Smartygrants.

You may begin anywhere in this application form. Please ensure you save as you go. For queries about Council's Donations Policy, application deadlines or questions in this form, please contact us on 6285 6044 during business hours or email Grants@qprc.nsw.gov.au and quote your application number.

If you need help using this form, download the Help Guide for Applicants, and the Frequently Asked Questions (available under the green Help Button at the top of the screen).

NAVIGATING (MOVING THROUGH) THE APPLICATION FORM

On the right hand side of every screen, there is a box which links directly to every page of the application. Click the link to jump directly to the page you want. You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

SAVING YOUR DRAFT APPLICATION

If you wish to leave a partially completed application, press 'save' and log out. When you log back in and click on the 'My Applications' link at the top of the screen, you will find a list of any applications you have started or submitted. You can reopen your draft application and start where you left off.

SUBMITTING YOUR APPLICATION

You will find a 'Review' button at the bottom of the Navigation Panel. You will need to review your application before you can submit it. Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the Navigation Panel. You will not be able to submit your application until all the compulsory questions are completed.

Once you have submitted your application, no further editing or uploading of support materials is possible.

When you submit your application, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

If you do not receive a confirmation of submission email then your submission has NOT been received.

ATTACHMENTS AND SUPPORT DOCUMENTS

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You may need to upload/submit attachments to support your application. This is very simple, but requires you to have the documents saved on your computer, or on a zip drive, or similar. You need to allow enough time for each file to upload before trying to attach another file. Files can be up to 25MB each; however, we do recommend trying to keep files to a maximum of 5MB - the larger the file, the longer the upload time. If you are not able to upload a document, please contact us for support.

A number of people can work on the application using the same login details as long as only one person is working at a time. Ensure you save as you go.

Confirmation of Eligibility

I confirm that the applicant complies with all of the following:

- · has read and understands Council's Donations Policy
- is able to demonstrate alignment between their project and the aims of this program
- is a not-for-profit organisation (includes educational institutions) OR is an individual, or group of individuals not seeking to profit economically
- is located in (and/or supplies services to) the Queanbeyan-Palerang local government area.
- is able to demonstrate financial viability
- does not owe any reports or money to Queanbeyan-Palerang Regional Council as a result of previous funding or grants
- has the appropriate type and level of insurance for the activities that are the subject of this grant

Please select below: *

Yes ○ No

You must confirm that all statements above are true and correct.

Contact Details

* indicates a required field

Applicant Type

Are you an: *

O Individual or group of individuals

An organisation

Please select one of the options above

Applicant Details - Organisations

Applicant organisation name *

Create Collaborate Collective Inc

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Applicant Primary Address

274 Crawford St

Queanbeyan NSW 2620 Australia

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Applicant Postal Address *

274 Crawford St

Queanbeyan NSW 2620 Australia

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant website (if you have one)

Must be a URL

Primary contact person *

Mrs Helen Ferguson

This is the person we will correspond with about this grant

Position held in organisation *

President, Public Officer

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

0403 994 446

Must be an Australian phone number.

Back-up phone number

(02) 6154 0634

Must be an Australian phone number.

Primary contact person's email address *

helen@artspirit.com.au

This is the address we will use to correspond with you about this grant.

Number of members in the organisation

10

Organisation Website (if you have one)

Must be a URL.

Is your organisation incorporated

Yes

O No

Briefly describe the primary purposes and activities of your organisation

Our primary activity is organising events in various locations in Queanbeyan and collaborating with many like-minded groups and individuals. We seek to engender a cooperative environment in the local arts scene and, through that, the broader community.

Create Collaborate Collective Inc organises Markets, Music and Art exhibitions and performances.

Our priorities are:

- · presenting arts in the highest quality way possible
- nurturing artists
- the comfort, safety and entertainment of our loyal audiences'
- · inclusiveness, and

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· the creation of genuine community

Project Details

* indicates a required field

Project Title

Heritage in The Hive focusing on the conservation of Connee-Colleen's life sized sculptures.

When will your project, event or creative engagement take place, and when will it be completed? ${\color{red} *}$

Our project will take place during the Heritage Festival but will start on the 9th April which is our special event promoted on the Canberra Heritage Festival Program. Our engagement will take place leading up to the Festival start date and will be completed with the conservation of her sculptures by the end of the Festival date on the 1st May.

Where will your project / activity be conducted?

The Queanbeyan Hive - 274 Crawford Street Queanbeyan

Describe in full your project or activity, indicating community groups, businesses or artists involved (if space is insufficient please include attachments) *

The award-winning "Yellow House," a heritage-listed c1910 George Hudson kit home, is celebrating Queanbeyan's unique Indigenous and multicultural identity with performances, food and workshops suitable for all ages. Funds raised will go towards conserving Connee-Colleen Cameron's brilliant life-sized sculptures of local identities, an iconic part of Queanbeyan's history.

In the wake of Connee's passing late last year, the intention of this day is to also celebrate her contribution to the historic preservation of Queanbeyan. The event aims to actively engage participants of all ages in shared social heritage, bringing a vibrant era of history to life.

The one-day event and will incorporate:

- Live Performances with indigenous and multicultural acts.
- Workshop for students/public for conservation of the sculptures by Gillian Mitchel and Lisa Addison.
- Slide show from Connee's archives of images
- Display by The Queanbeyan Museum
- Food vendors CCC Bar & BBQ
- Information area promoting future HAPI (Heritage-culture Arts Promotion Incorporated)

Must be no more than 200 words.

Provide a short description of your project - what are you out to do?

Add an attachment as necessary

No files have been uploaded

Add an attachment if necessary, to more fully describe your project

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Describe how you will address the aims of the QPRC Cultural Grants. How will the community participate or be encouraged to participate during the course of the project? *

Taking off from what we discovered about Connee's Subjects in the last exhibition Connee-Colleen: Queanbeyan Character we will encourage the Queanbeyan Community to get "Curious" about these iconic sculptures that adorned her verandah for so many years in Surveyor Street especially with the mission to discover more about the ancestors of her two less know characters – Dorothy Noon and Brownie.

This will foster rich engagement by the community of Queanbeyan with its own history, heritage and value. This participatory activity will begin before the exhibition opens and continue through and even beyond it as new information comes to light.

People of all ages will be encouraged to attend this special day and to help contribute in the journey of these sculptures, learning of their creation and then the transformation of their presence (through conservation) so that they can be safely on display in Queanbeyan in the Future.

CCC, The Qbn Hive, HAPI and the performers have a network of contacts throughout the region and will drive a publicity campaign using traditional and digital media to ensure as many Queanbeyan people know about it as possible.

Must be no more than 200 words

Who are the primary beneficiaries of this project/program? *

Age groups > Children and youth (age 0-17)

Age groups > Adults (people aged 18+)

Ethnic and racial groups > Indigenous peoples

Ethnic and racial groups > Culturally and Linguistically Diverse (CALD) people

Work status and occupations > Artists and performers

No more than 5 choices may be selected.

Please choose only the group/s that are at the very core of this project/program

Outline the benefits of this project on the development of your organisation / group, or your individual creative practice

This project builds provides benefits for a range of people involved:

It will strengthen the fledgling not-for-profit group Create Collaborate Collective Inc by giving it greater exposure and will be an opportunity to broaden its membership base. CCC is eager to keep forming connections with other more established community groups and become known as a facilitator of great public arts events by and for the Queanbeyan community and region.

This project will include opportunities for Students in Conservation to be involved with a very practical hands on experience and for HAPI to showcase and to engage with the people of Queanbeyan their up-coming projects with include: completing the mural/plaque to accompany the sculpture of John Gale, two more pioneer sculptures (Freebody and Queen Nellie) be undertaken as well as John Smiths Bust being put on display in a prominent public place.

For the Queanbeyan Museum, the event will: increase awareness and interest in the museum and its collections; actively engage the public in history and heritage that makes up the museum's collections; enliven interest and participation in Queanbeyan and Australian social and material history and heritage.

Must be no more than 200 words

Summarise the intended outcomes of your project / event or creative engagement

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The three key intended outcomes from this project include:

- 1) to actively engage the Queanbeyan community and region in heritage celebration and conservation and to have the three life-sized Ciment Fondue Sculptures by Connee-Colleen Cameron conserved for appreciation by the future generations of Queanbeyan.
- 2) to elevate awareness of Create Collaborate Collective Inc and HAPI (Heritage-culture Arts Promotion Incorporated), as well as The Queanbeyan Hive Heritage Listed building that is available as a unique venue space for community groups to utilize.
- 3) to raise awareness and interest in music and the arts ongoing social activity, with possibilities for future events throughout the QPRC region.

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

Inputs (Budget)

* indicates a required field

Project Budget (GST exclusive)

Please provide a clear description of the budget items of expenditure. This could include fees, advertising/promotion costs, administration, venue costs, equipment, costs of materials etc.

Please include details of other funding you have applied for, whether it has been confirmed or not. Please also include any financial donations that you have received for this specific project or event.

Please also include a realistic estimation of the in-kind contribution from your organisation e.g. volunteer labour at \$25 per hour, and donated materials.

Please do not add commas to \$ figures e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

Item of Expenditure	from Council	Amount being contributed by your organisation, or yourself	Amount sought from other sources (e.g. sponsors, income etc)
	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.
Event management and Co-ordination	\$	\$600.00	\$
Sound engineer		\$300.00	
Venue Hire		\$300.00	
Equipment hire		\$200.00	
Design of marketing materials & Printing		\$200.00	
Conservation of Stat- ues	\$3,000.00	\$	\$4,500.00

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Funding request

Total Amount sought from Queanbeyan-Palerang Regional Council \$3,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Please tell us why you need financial assistance from Council i.e. what financial resources are available to your organisation and why they are not sufficient for your project / event. *

Create Collaborate Collection Inc is a fledgling group and is run by volunteers who donate their time pro bona. CCC Inc holds events with any profits being injected back into supporting the arts community. CCC is still building a membership base and knowledge of their existence within the local community. CCC will be crowd sourcing and raising funds to contribute to the conservation of these sculptures.

Financial assistance will enable the conservation of these sculptures to be undertaken sooner rather than later. They are a vital asset to Queanbeyan community and although they are protected the best they can without double handling and being put into storage they are in a vulnerable state and need attention as soon as possible to prevent any further decline.

Please insert no more than 200 words

Applicants seeking in excess of \$1,500 funding must attach the following documents:

- A copy of the organisation's AGM, Annual, Audit or Treasurers Report, which include audited statements of income and expenditure
- A copy of your organisation's current financial year budget

If you do not produce an Annual Report, please provide us with your most recent financial statements (may include a Profit and Loss Statement / Statement of Financial Performance and a Balance Sheet / Statement of Financial Position).

Upload files

Filename: CCC AGM 2021.pdf

File size: 394.5 kB

Filename: Create Collaborate Collective Inc - Overall Budg

et.pdf

File size: 31.2 kB

or

Provide web link:

Must be a URL

Certification and Feedback

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* indicates a required field

Certification

This section must be completed by an appropriately authorised person (such as an accountable executive officer of the organisation). This person may be different to the contact person listed earlier in this application form.

Applicants who are individual persons or groups of individuals must also complete this Certification and Feedback Section. The application should be signed and certified by an applying individual.

I certify that to the best of my knowledge the statements made within this application are true and correct. I am authorised by my group/organisation to complete this form. I understand that if the applicant is approved for this grant, We / I will be required to accept the terms and conditions of the grant in accordance with Council's audit requirements and Council's Sponsorship Policy.

I consent to the information contained within this application being disclosed to or by the Council for the purpose of assessing, administering and monitoring my current and any future Council grant applications. I confirm that all relevant health and safety standards and COVID social distancing requirements will be met with the project, and that Council does not accept any liability or responsibility for the project. Queanbeyan-Palerang Regional Council will be acknowledged as a sponsor of the project / activity.

I understand that if the Council approves a grant, I will be bound by the contents of my application to carry out my project as I have described, and my application will form part of my contractual agreement with the Council.

I agree *	Yes ○ No
Name of authorised person *	Mrs Helen Ferguson Must be a senior staff member, board member or appropriately authorised volunteer
Position	President Position held in applicant organisation (e.g. CEO, Treasurer)
Contact phone number *	0403 994 446 Must be an Australian phone number. We may contact you to verify that this application is authorised by the applicant organisation
Contact Email *	helen@artspirit.com.au Must be an email address.
Date *	09/03/2022 Must be a date
Attachments	Filename: ConneeColleen_144.pdf File size: 5.1 MB

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File size: 48.8 kB

Filename: v2 QUOTE from conservator Gillian Mitchell.pdf

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Please attach your COVID SAFE Plan for the event / activity and any other relevant documents you wish to submit. This may include site maps, artwork, proposals, quotes and letters of support.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:					
Very easy	Easy	○ Neutral	 Difficult 	○ Very difficult	
How many n	ninutes	in total did	l it take yo	u to complete this application? *	
360					
Estimate in mir	nutes i.e. 1	L hour = 60			

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Next Steps

Your application will be assessed by QPRC Officers against the aims and selection criteria of the QPRC Cultural Grants Program. The assessment recommendations will then be tabled at the next available monthly meeting of Queanbeyan-Palerang Regional Council, for Council resolution. QPRC staff will contact applicants about whether the funding application has been successful as soon as practicable after the Council meeting.