



# **Ordinary Meeting of Council**

**27 April 2022**

**UNDER SEPARATE COVER  
ATTACHMENTS**

**ITEMS 9.7 TO 14.1**

**QUEANBEYAN-PALERANG REGIONAL COUNCIL  
ORDINARY MEETING OF COUNCIL**

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# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**27 APRIL 2022**

ITEM 9.7                      DRAFT REVENUE POLICY AND FEES AND CHARGES 2022-23

ATTACHMENT 1      DRAFT 2022-23 REVENUE POLICY

QPRC

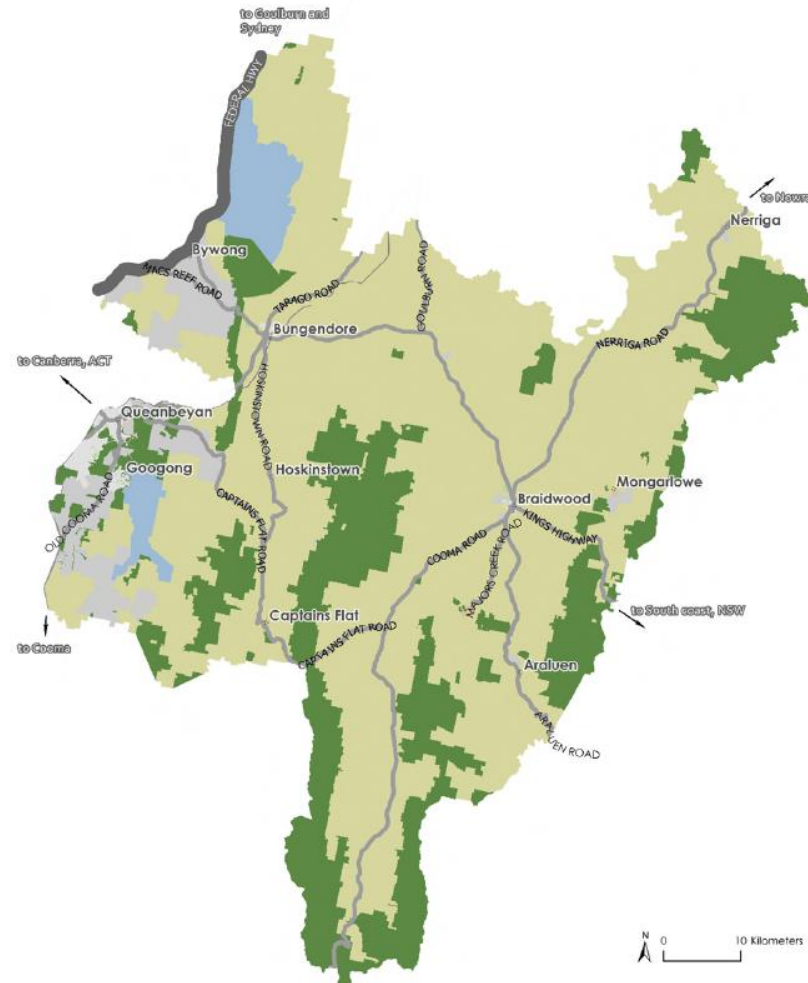


Queanbeyan–Palerang Regional Council

# Draft Revenue Policy 2022–23



## DRAFT REVENUE POLICY



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## DRAFT REVENUE POLICY

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## DRAFT REVENUE POLICY

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### Revenue Policy

The Revenue Policy explains how Council funds each activity it is involved in, and why. Council provides a large number of distinct services and programs to its communities and it is required to undertake these services in a financially prudent and sustainable way. Revenue sources include rates, annual charges, fees, grants and contributions.

In considering its Revenue Policy, Council aims to strike a balance between the need to provide a level of service that meets community and legislative requirements, whilst maintaining general rates at an affordable and predictable level over the long term. The Financial Strategy and Policy<sup>1</sup> sets out how Council is planning to do this.

The Revenue Policy is more than Rates and Annual Charges, it also drives the policy direction for the ongoing review of service levels and community outcomes against the cost of services and the appropriate source of funding. Council's Pricing Policy aims to provides transparency over the decision to distribute the cost of services to ratepayers, and the level of cost recovery through direct user charges. The general rating structures of the former councils were harmonised and took effect from July 2020.

### 2022-23 KEY IMPACTS

Rates notices in July 2022 will be affected by these main factors:

1. Council's total rates income for the year will be increased by the rates peg of 2.5% allowed by the Minister for Local Government. The rates peg is not the amount that each individual rates assessment can increase, but the increase in the total general rates income that Council receives.
2. Increase the annual charge for existing users of the Queanbeyan Sewerage Scheme by a total of 4.5% (being 2% each year plus the annual indexation of 2.5%) for the major upgrade and expansion of the Queanbeyan Sewerage Treatment Plant.
3. Harmonisation of Waste Management Charges, being year two of the three year implementation. The proposed pricing has been guided by the Waste Strategy and includes:
  - Programs to divert more waste to recyclable streams.
  - Expansion of the application of the General Waste Charge
  - Adjustment to domestic waste charges by locality.
  - 4% annual increase in domestic waste charges.

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<sup>1</sup> QPRC Financial Strategy and Policy, adopted 25 January 2017, <https://www.qprc.nsw.gov.au/Resources-Documents/Adopted-QPRC-Policies>

## DRAFT REVENUE POLICY

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4. All other annual charges will be increased by 2.5%.
5. Discretionary user fees and charges will be increased by a base level of 4%.

### PROPOSED SPECIAL RATE VARIATION

Council's previous Delivery Program, Operational Plans and Long Term Financial Plans have all signalled the need for a Special Rate Variation, that was originally identified through the Financial Strategy adopted by Council in 2017. NSW Government policy and later the deferred Council elections have delayed a Council decision for several years. The culminative impact of rate pegging and the inability to increase Council's income to match expenditure has had a significant, ongoing impact on the financial position.

For the 2022-23 financial year, Council has again decided to apply the maximum rate peg allowed by the Minister for Local Government, announced as 2.5%.

To ensure our long-term financial sustainability, Council will need to consider and make decisions around:

- Council expenditure and the services provided
- Council income from rates and fees and charges

QPRC has never applied for a SRV, while the former Queanbeyan City Council had a one-off 5.8% increase approved in 2011-12 and the former Palerang Council had a SRV between 2006-07 and 2008-09.

In May 2021, QPRC did consider an SRV in the form of an environmental levy, however the was deferred due to the upcoming election.

Based on the current financial assumptions, Councillors will be presented with further details regarding a proposed SRV in late 2022.

### FUTURE FINANCIAL IMPACTS

Council will ensure that its projected operating revenues are set at a sufficient level to meet its projected operating expenses, and achieve a balanced budget. Future revenue strategies will consider the level of general SRV that will be required.

Council will be informed by strategic business planning to set future annual charges for water, sewer, waste and stormwater, and has adopted NSW Best Practice Pricing, taking into account the cost of funding the community's long term infrastructure requirements. Council has adopted an Integrated Water Cycle Management Plan for the Palerang communities, and resolved to adopt Best Practice Pricing. Council has also adopted Floodplain Risk Management Plans and Stormwater Management Plans for Bungendore and Braidwood, and resolved to consider new Stormwater Levies to support the extension of stormwater infrastructure.

## DRAFT REVENUE POLICY

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The 2021 Waste Strategy has been adopted and this strategy streamlines waste service delivery, increases waste diversion from landfill and harmonises annual waste and service charges. Changes to these charges will be phased over three years.

The NSW Government has adopted a new Bill to allow special rates to be levied to co-fund or contribute to infrastructure or services being jointly provided with another level of government, and may support development. Income from this special rate will not form part of a council's general income under the rate peg and would not require a Special Rate Variation, or require IPART approval. Council will consider new projects that would qualify for a special rate, and engage with ratepayers on any proposal. Community consultation would take place as part of Council's annual community engagement process and would seek to discuss anticipated benefits of the project and special rate, anticipated total project costs, council's contribution to those costs, the contributions to be made by others, the total special rate being proposed, and how, and for what time period, the rates are to be levied.

An infrastructure levy will be considered in future Revenue Policies once the OLG has finalised the rating guidelines that are required to enact the legislation.

### IPART REVIEW OF THE RATE PEG<sup>2</sup>

The rate peg is determined by measuring changes in IPART's Local Government Cost Index (LGCI). The LGCI reflects the increase in costs experienced by the average council. In calculating the annual rate peg, IPART can also take into account a productivity factor in addition to the LGCI.

The Minister for Local Government has recently announced a review of IPART's rate peg methodology, acknowledging that the current formula is significantly understating local government cost increases.

IPART's previous review was completed in 2021, and considered the cost increases associated with population growth. As the local community grows, NSW councils are required to provide services to new residents. A sustainable and efficient rate peg system, which recognises the additional pressures of population growth, would allow councils to recoup the cost increases they face.

The rate peg allows for the general revenue of councils to increase with price increases each year. However, the rate peg does not expressly account for the increase in the volume of services that need to be provided to service population growth or to maintain new local infrastructure.

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<sup>2</sup> The Minister for Local Government has asked IPART to recommend a rate peg methodology that allows the general income of councils to be varied annually on a total basis to take into account population growth. The IPART review documentation is available here:  
<https://www.ipart.nsw.gov.au/Home/Industries/Local-Government/Reviews/Rate-peg-population-growth/Review-of-the-rate-peg-to-include-population-growth#:~:text=include%20population%20growth,Status&text=The%20Minister%20for%20Local%20Government,take%20into%20account%20population%20growth>.

## DRAFT REVENUE POLICY

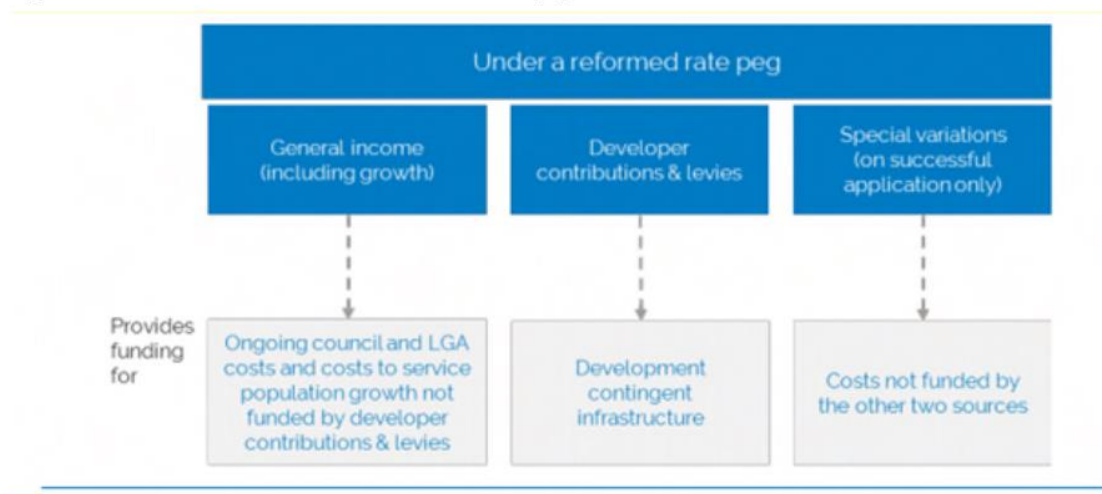
Council made a submission to the review and participated in several online workshops. IPART developed a methodology that draws on the Estimated Resident Population (ERP) published annually by ABS. IPART will also true-up the difference between the estimate of population growth with the next census data for all councils, and then true-up the difference based on a materiality threshold going forward. The approach aims to balance the NSW Government's commitment to protecting ratepayers from sudden or excessive rate rises, while improving the financial sustainability of local governments.

However, the population factor calculated by IPART will be offset by changes in supplementary valuations – effectively negating any additional income from growth for QPRC ratepayers. The IPART Report also acknowledged the recommended adjustment to the rate peg for population growth does not include an adjustment for past growth and advised that the need for and quantum of any catch up would need to be determined on a case-by-case basis through a SRV.

Ironically, the ambition of the review was to ensure each council's general income on a per capita basis should be maintained as its population grows. Council's submission indicated the revenue gained and expenses made per capita moved in a reverse trajectory.

Figure1 provides an overview of how councils could fund growth after reform to the rate peg, based on the IPART proposal:

Figure1: Council revenue sources under a reformed rate peg



## DRAFT REVENUE POLICY

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### FINANCIAL STRATEGY

The QPRC Financial Strategy and Policy seeks to reach a 'Responsible or Optimal' scenario and achieve an acceptable compromise between Council's obligations to:

- achieve financial sustainability,
- manage the asset backlog to prevent an infrastructure crisis,
- preserve essential public services in line with population growth,
- keep rates, fees and charges affordable,
- borrow at acceptable levels in line with intergenerational equity and
- meet the financial benchmarks outlined in Council's long term financial strategy.

### NARROW THE GAP

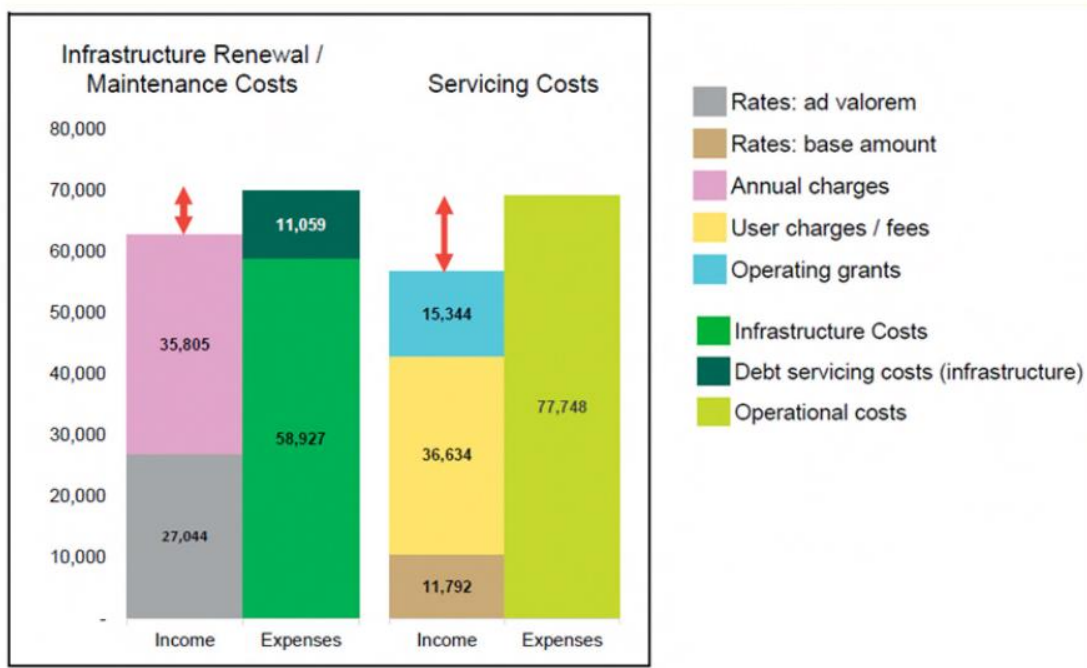
The 'Narrow the Gap' principle detailed in Council's financial strategy aims to progressively map and match asset and service expenses to related revenue sources such that:

- progressive property taxes (ie ad valorem rates based on land valuation), development contributions and asset specific grants cover the cost of maintenance, renewal, upgrade and debt servicing costs of infrastructure;
- community service obligations (CSO) are funded through the fixed component of the general rate (base amount) and general purpose grants;
- additional services to community and business (above the CSO) are funded through fees, charges and specific purpose grants;
- water, sewer and waste infrastructure and services (including attributed corporate costs) are funded by user charges and fees;
- governance and corporate overhead costs are attributed across the asset and service areas.

In line with the narrow the gap principle Council will consider the application of an infrastructure special rate from 1 July 2023, subject to the OLG Guidelines being finalised to support the new legislation. The proposal will continue to raise suitable revenues to manage, maintain and renew general infrastructure to support the growing population and business.

## DRAFT REVENUE POLICY

Figure 2 'Narrow the Gap' principle of progressively matching revenue and expenditure



Through its strategy of matching income and expenses, Council will identify the gap between those costs and revenues and utilise policy measures to improvement alignment through a combination of:

- modifying rates, fees and charges over time
- accessing additional grant funding
- adjusting asset condition and intervention levels
- adjusting levels of service to meet what the community are prepared to pay for.

## DRAFT REVENUE POLICY

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### RATES AND ANNUAL CHARGES REVENUE STRATEGY

Council's Revenue Policy takes into account a number of factors including:

- the benefit or user pays principle – some ratepayers have more access to, make more use of, and benefit more from the council services paid for by rates
- the capacity to pay principle – some ratepayers have more ability to pay rates
- the incentive or encouragement principle – some ratepayers may be doing more towards achieving community goals than others in areas such as environmental or heritage protection and town beautification
- the principle of intergenerational equity – future ratepayers should enjoy the same, or improved standard of infrastructure and services at an equivalent future cost

Council's objectives in the development of this rates structure are to:

- progressively align the ad valorem amount with the provision of infrastructure so that all properties pay a share of the cost of maintenance, renewal, upgrade and debt servicing of infrastructure in proportion to their land values.
- progressively align the base amount with the net cost of service provision, incorporating funding of council's community service obligations (CSOs)<sup>3</sup>.
- explore opportunities to assist ratepayers experiencing financial hardship, such as to defer business rates during business closures experienced during pandemic conditions.

Council is also considering wider revenue strategies where there are opportunities to increase own source revenue. This includes council's strategy to introduce dividend payments to fund services from the surplus of its Queanbeyan Water and Sewer business activities.

### CAPACITY TO PAY AND HARDSHIP POLICY

The 'benefit or user pays' principle often conflicts with the 'capacity to pay' principle; and, in setting the rates structure, Council has been mindful of both equity considerations.

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<sup>3</sup> Community Service Obligations (CSOs) are non-commercial activities of government for identified social purposes, and represent a significant component of local government activity.

## DRAFT REVENUE POLICY

An individual ratepayer's ability to pay rates at a particular time may be impacted by external economic factors that create a sustained financial burden, such as drought, bushfires and the global pandemic. Council has a very strong *Financial Assistance Policy* that will support all ratepayers who are experiencing financial hardship and are struggling to pay their rates. Council will work with individual ratepayers to consider their circumstances and provide them with options and assistance such as deferred and interest free payment arrangements. The policy was recently reviewed and strengthened by Council, after a period of community consultation, in April 2022. It has been broadened to further assist ratepayers affected by drought, bushfire or COVID economic stress.

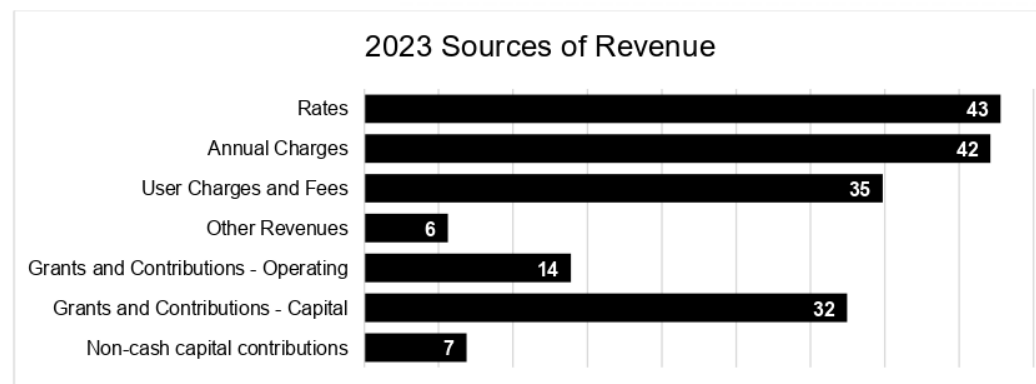
### WILLINGNESS TO PAY

In developing the rating structure, Council's strategy has been to correlate rates revenue to services and infrastructure, providing a basis for future planning processes involving community conversations about the willingness to pay rates for changes in the level and quantity of services.

### Sources of Revenue

Council's forecast sources of operating revenue for the 2022-23 financial year are shown in Figure 3. General rates comprise 20% of the annual operating budget.

Figure 3: Sources of Operating Revenue 2022-23 Budget



## DRAFT REVENUE POLICY

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### Rates

The objective of this Revenue Policy is to ensure that rates are levied in a fair and equitable manner so as to provide sufficient funds to carry out the general services which benefit all the ratepayers of the area. Council aims to set rates and charges at a level that provides a sustainable income but does not impose undue hardship on property owners. Council is committed to a rates and charges process that is ethical, transparent, open, accountable and compliant with legal obligations (including the *NSW Local Government Act 1993* and the *Local Government (General) Regulation 2005 (NSW)*). The administration of rates will be honest, diligent and applied consistently and fairly across all properties.

In accordance with the *NSW Local Government Act 1993*, Council will adopt four categories of ordinary rate, being residential, farmland, business and mining. An ordinary rate will be applied to each parcel of rateable land within the local government area. The ordinary rate applicable for each assessment will be determined on the property's categorisation which is dependent on dominant use.

### RATE PEGGING

The rate peg determined by the Independent Pricing and Regulatory Tribunal (IPART) sets the maximum percentage by which a council may increase its general income for the year, excluding the addition of new properties.

The Minister for Local Government announced that the maximum rate peg for 2022-23 for NSW councils is 2.5%. Council proposes to increase rating income by 2.5% in accordance with the maximum allowable increase. This does not mean that each individual rate assessment will increase by that percentage, but does mean that Council's total income from ordinary rates cannot exceed this percentage increase, excluding new properties created through subdivision during the year.

It is noted the annual contribution by Council towards NSW emergency services has grown from \$1m to \$1.3m since 2017, diverting around 3% of Council's annual general rate to State Government service provision.

The notional general income for 2022-23 has been calculated as \$42,412,299 including the IPART approved 2.5% increase of \$1.03m.

### HISTORICAL SPECIAL RATE VARIATIONS

Councils use the Special Rates Variation (SRV) process to apply for an increase in their total rate revenue, above the rate peg.

In 2010-11, the Independent Pricing and Regulatory Tribunal approved a special rates variation for the former Queanbeyan City Council of 5.8%. The additional revenue has been used to fund the maintenance and renewal of roads, footpaths, parks and sports fields within the Queanbeyan area.

## DRAFT REVENUE POLICY

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### LAND VALUATIONS

The ad valorem component of the rate is calculated with reference to the unimproved land valuations issued by the NSW Valuer General every three years. The proportionate share of rates charged to each assessment is dependent on the land value of the property as compared with all other properties within the same rating category, and the rating structure determined by Council.

The valuation process occurs independently of Council, and is something Council cannot influence. QPRC properties were last revalued in 2019, and the next revaluation is due in 2022 for rating from 1 July 2023 to 30 June 2026.

The NSW Land & Property Information and NSW Valuer General's Office websites contain information on the valuation process and how to request a review/lodge an objection<sup>4</sup>.

Increases in land values do not necessarily lead to similar increases in rates, rather, changes to land valuations do cause a redistribution of the rate levied across all properties.

### 2022-23 General Rates

The proposed 2022-23 rate structure follows a principles based approach with:

- sub-categorisation for local communities with unique characteristics and different public infrastructure and Council services
- the ad valorem amount is set to recover the cost of infrastructure
- the base amount is set to recover the cost of services and operations

The proportionate rates yield by category and sub-category is consistent with the 2021-22 rates yield.

In this way, all assessments pay an equitable share for the cost of infrastructure based on their land value and the base charge is used to set a pricing difference for the type, quality and scope of services provided in those localities.

The notional income yield for 2022-23 totals \$42.3M and equates to an overall rate peg increase of 2.5% on the notional income for 2021-22. The maps provided on the following pages illustrate the location of each subcategory.

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<sup>4</sup> As valuations are provided by NSW Land & Property Information on behalf of the NSW Valuer General who is the statutory independent valuing authority, all enquiries should be directed to NSW Land & Property Information. P: 1800 110 038. E: [valuationenquiry@property.nsw.gov.au](mailto:valuationenquiry@property.nsw.gov.au).  
<http://www.valuergeneral.nsw.gov.au/>

## DRAFT REVENUE POLICY

Council will continue to process adjustments to its rating records until the time the Revenue Policy is adopted with supplementary valuations processed up until adoption. Minor changes to the amounts shown will occur.

Figure 4: 2022-23 Base and Ad Valorem Rates

Rate category and sub-category	Number of Assessments	Ad Valorem Rate	Base Amount	% base	Land Value	2021-22 estimated income	% Revenue	Average Rate
<b>Residential</b>								
Queanbeyan Urban	15,321	0.345710	428	33%	3,902,229,060	20,047,784	48.00%	\$ 1,309
Googong	2,544	0.345710	502	33%	760,975,900	3,907,858	9.22%	\$ 1,536
Bungendore	1,460	0.222680	387	36%	457,825,253	1,584,505	3.74%	\$ 1,085
Braidwood	724	0.222680	387	49%	131,135,339	572,200	1.35%	\$ 790
General	5,587	0.182150	387	33%	2,394,459,120	6,523,676	15.39%	\$ 1,168
<b>Business</b>								
CBD	145	1.859710	690	6%	84,735,530	1,675,885	4.13%	\$ 11,558
Googong	35	1.859710	690	11%	10,540,510	220,173	0.17%	\$ 6,291
Poplars Business Park	6	1.859710	690	1%	15,452,300	291,508	0.72%	\$ 48,585
Queanbeyan Urban	124	1.335750	470	5%	90,543,240	1,267,711	2.99%	\$ 10,223
Industrial	793	0.828000	470	12%	344,238,437	3,223,004	7.81%	\$ 4,064
General	255	0.182150	428	43%	78,791,421	252,659	0.26%	\$ 991
<b>Farmland</b>	1,045	0.134264	1171	44%	1,167,562,040	2,791,310	6.50%	\$ 2,671
<b>Mining</b>	1	0.580600	1150	5%	4,000,000	24,374	0.06%	\$ 24,374
	<b>28,040</b>				<b>9,442,488,150</b>	<b>42,382,648</b>	<b>100%</b>	

## STRUCTURE OF THE RATE

In accordance with Section 497 of the Local Government Act 1993, the structure of the Ordinary Rate consists of a base amount and an ad valorem amount.

The base amount is a fixed charge that recognises that some of the benefits derived by ratepayers from the provision of Council works and services are shared equally by the community or a particular locality. For example the Residential Googong base amount is higher than the Residential General base amount, recognising the higher costs of operating the additional level of community facilities provided in Googong.

## DRAFT REVENUE POLICY

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The ad valorem amount is a variable charge set as a proportion of the unimproved land value of the rateable property – that is, the value of the property without any buildings, houses or other capital investments.

### RATES CATEGORIES

In accordance with the provisions of section 514 of the Local Government Act, all parcels of rateable land in Council's area have been declared to be within one of four rates categories:

- Farmland
- Residential
- Business
- Mining

Council has determined the category and sub category for each parcel of rateable land in accordance with the definitions set out in Sections 515, 516, 517, 518, 519 and 529 of the Local Government Act 1993. Rating categories under the *Local Government Act* do not correspond with land use zonings under the *Environment Planning and Assessment Act*.

Land is categorised as **residential** if it is a parcel of rateable land valued as one assessment and:

- its dominant use is for residential accommodation (otherwise than as a hotel, motel, guest house, backpacker hostel or nursing home) or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations, or
- in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes, or
- it is rural residential land.

Land is categorised as **farmland** if it is a parcel of rateable land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig farming, poultry farming, viticulture, orcharding, beekeeping, horticulture, vegetable growing, the growing of crops of any kind, forestry, oyster farming, or fish farming, within the meaning of the Fisheries Act and Oyster Farms 1935, or any combination of those businesses or industries) which:

- has a significant and substantial commercial purpose or character,
- is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).
- Land is not to be categorised as farmland if it is rural residential land.

### DRAFT REVENUE POLICY

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Land is categorised as **mining** if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.

Land is to be categorised as **business** if it cannot be categorised as farmland, residential or mining.

The NSW Government has proposed to create a new rating category for **environmental** land, and to define environmental land as that:

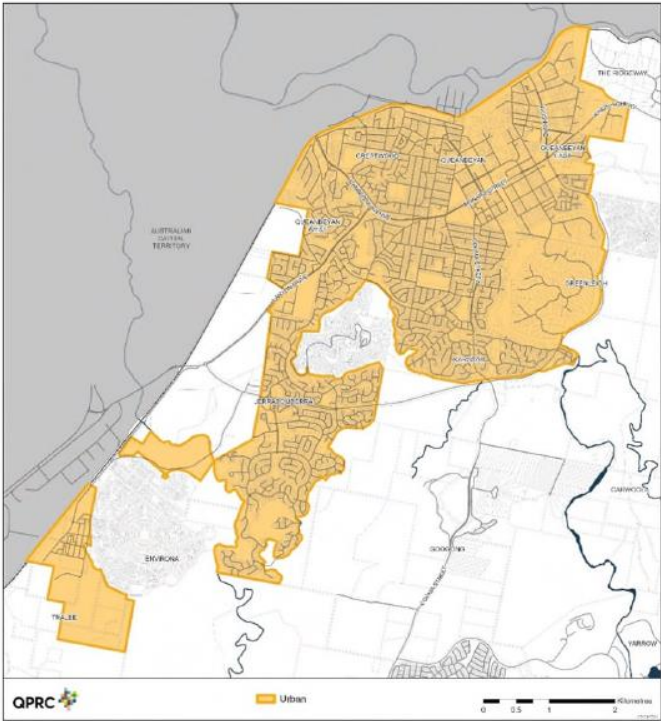
- for which current and future use of the land is constrained as it:
  - has limited economic value relative to its size and location, or
  - cannot be developed, or
  - has low development potential for a business, residential or farming activity, and
- is subject to geographic restrictions or regulatory restrictions

Should that Bill be passed, then Council may introduce the environmental rate category from the following financial year.

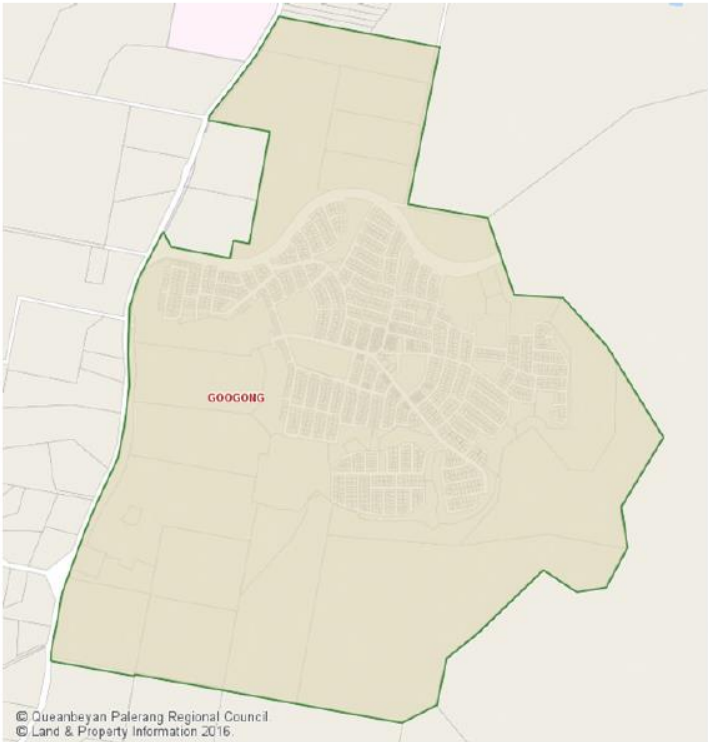
DRAFT REVENUE POLICY

SUBCATEGORY MAPS

Map 1 Residential Queanbeyan

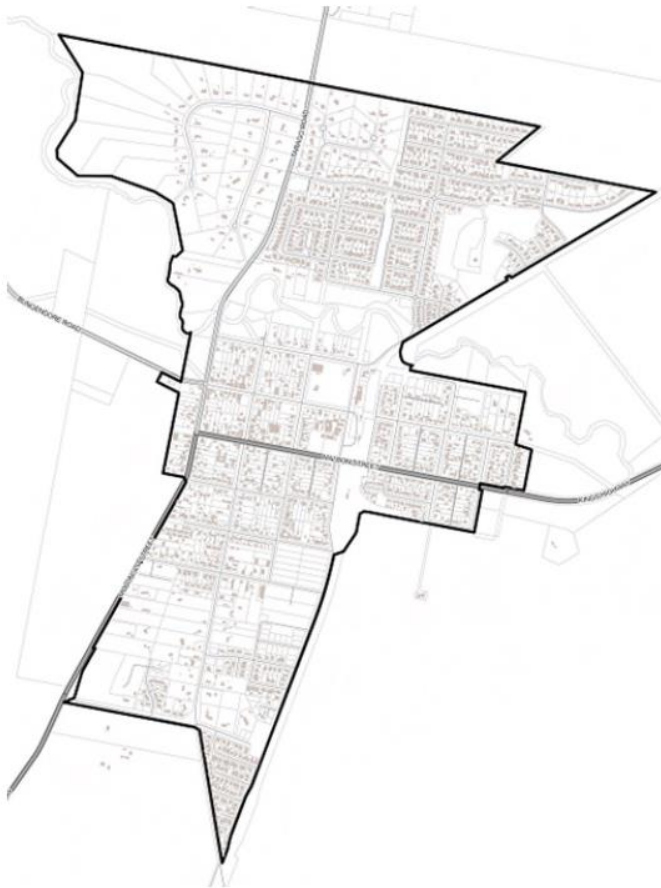


Map 2 Residential Googong

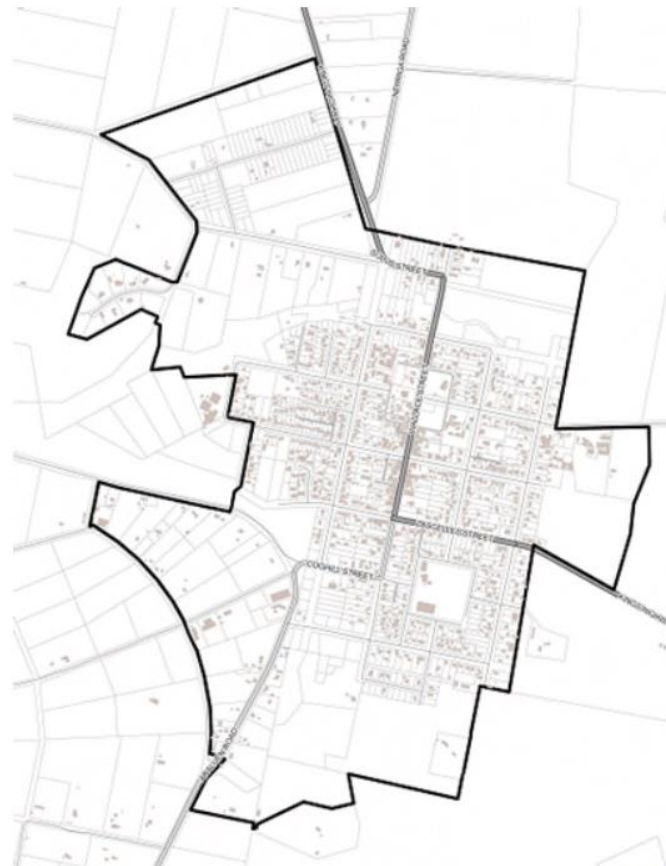


## DRAFT REVENUE POLICY

Map 3 Residential Bungendore

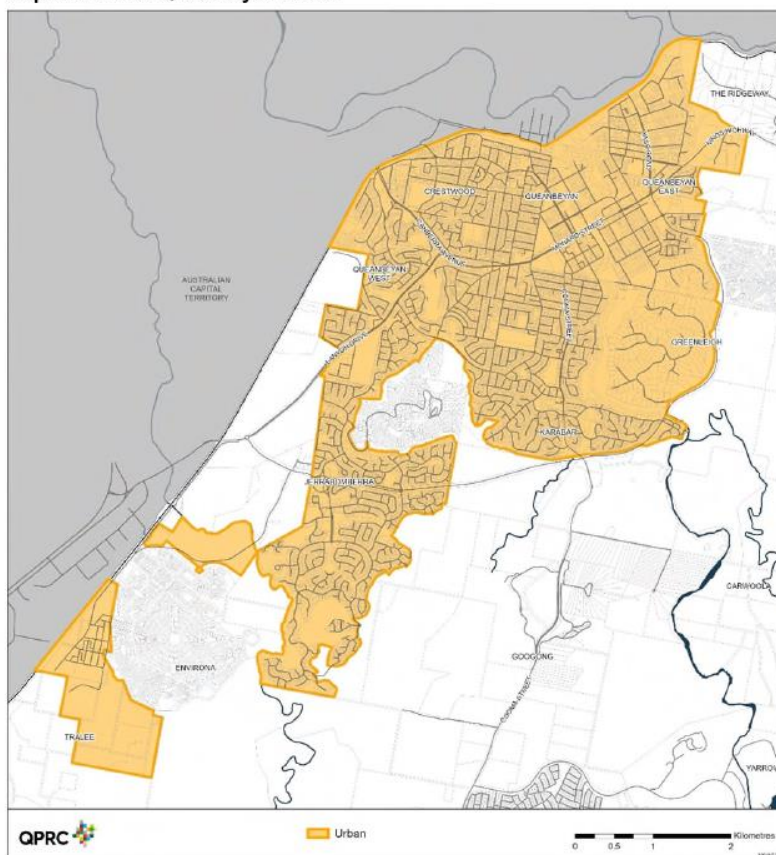


Map 4 Residential Braidwood



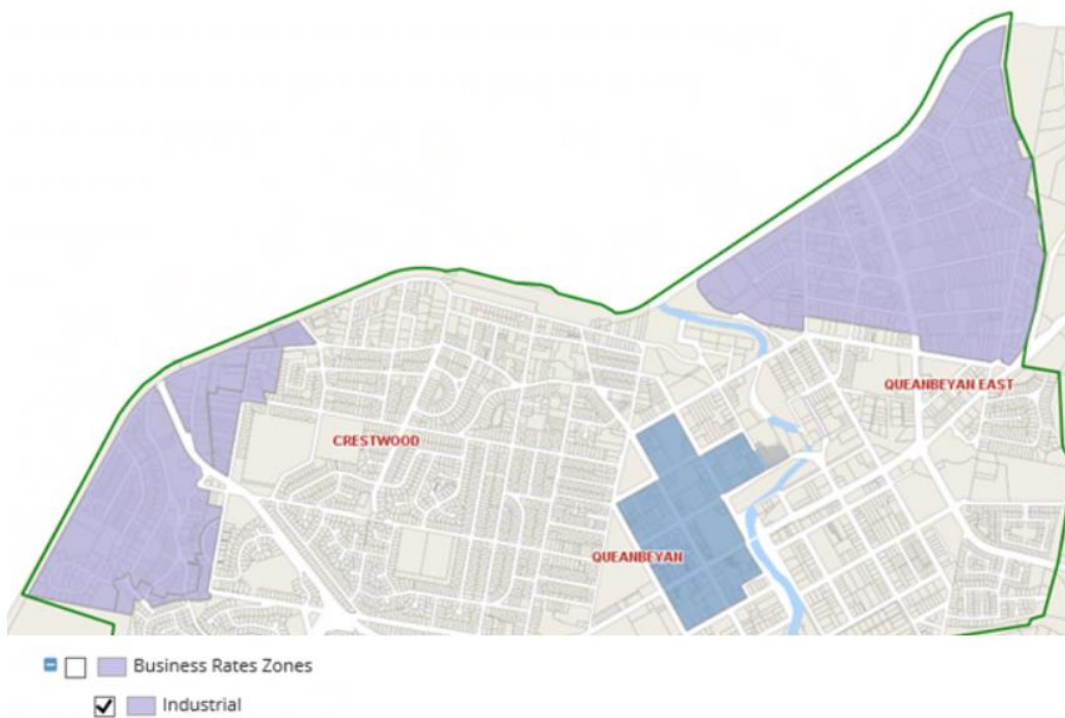
**DRAFT REVENUE POLICY**

#### Map 4 Business Queanbeyan Urban



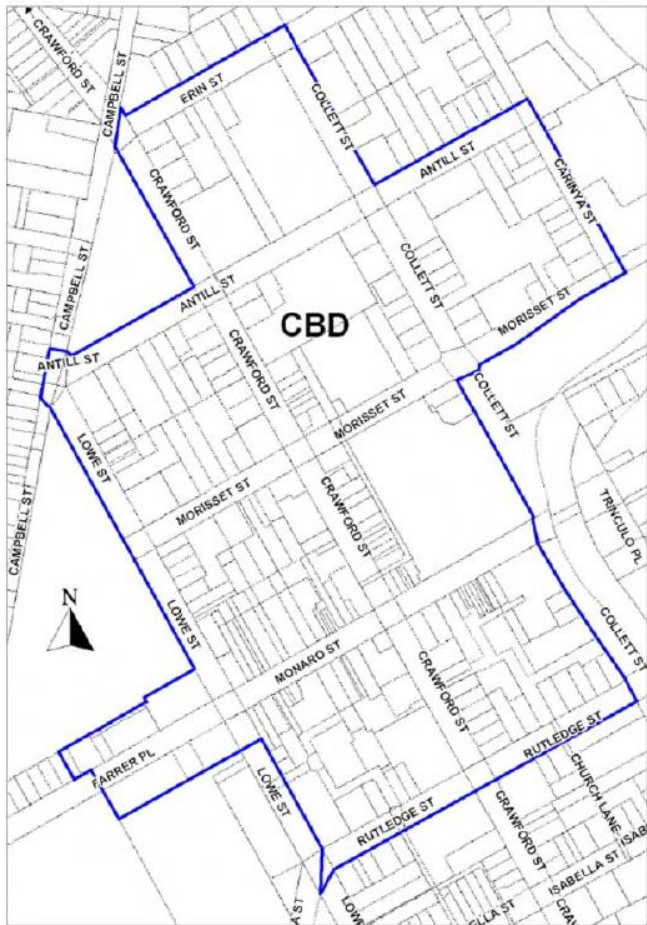
## DRAFT REVENUE POLICY

Map 5 Business Industrial (purple)



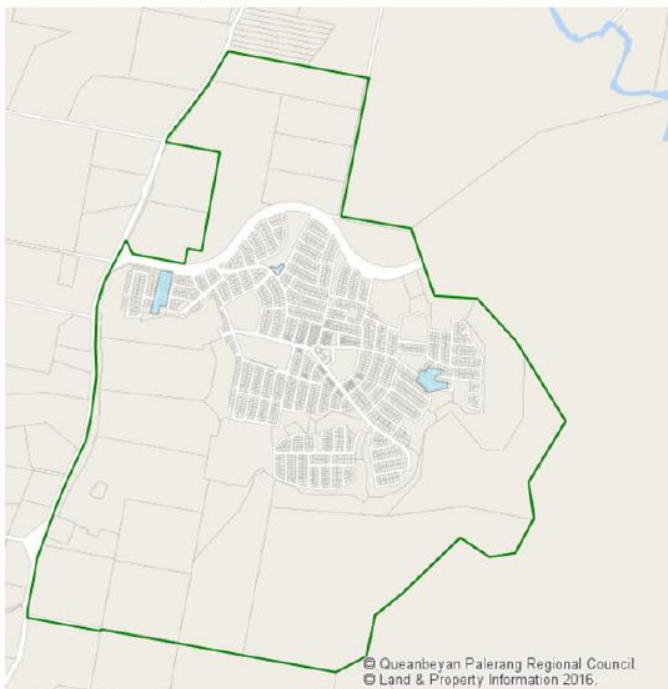
DRAFT REVENUE POLICY

Map 6 Business CBD

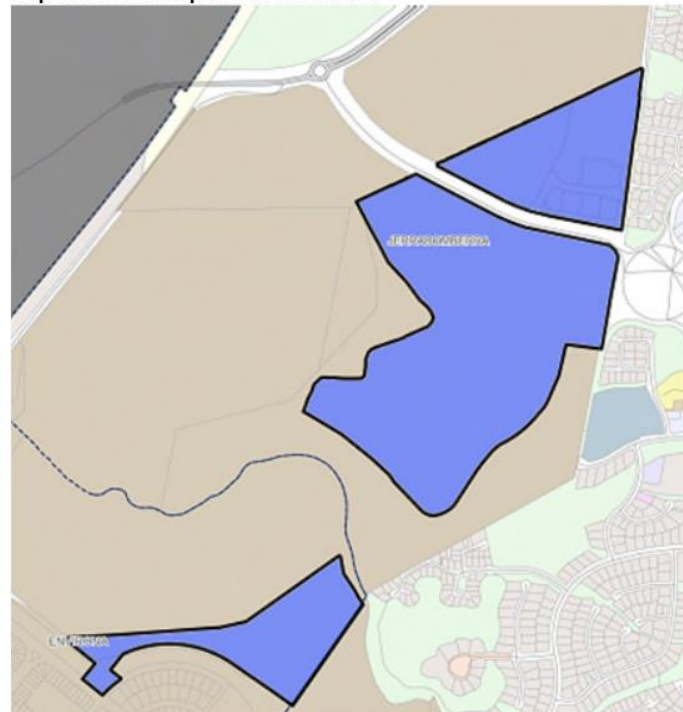


## DRAFT REVENUE POLICY

Map 7 Business Googong



Map 8 Business Poplars Business Park



## DRAFT REVENUE POLICY

### TYPICAL RATES AND ANNUAL CHARGES – COMPARISON

Example property	Valuation 2019	General Rates	Water, sewer, waste, stormwater charges	2020-21 Rates Notice	General Rates	Water, sewer, waste, stormwater charges	2021-22 Rates Notice	\$ Change	% Change
Residential Queanbeyan	266,000	1,312	1,439	2,751	1,348	1,578	2,926	\$175	6.35%
Residential Jerrabomberra	389,000	1,725	1,439	3,164	1,773	1,578	3,351	\$187	5.90%
Residential Googong	298,000	1,491	1,722	3,213	1,532	1,868	3,400	\$187	5.82%
Residential Queanbeyan Rural	552,000	1,355	678	2,033	1,392	784	2,176	\$143	7.04%
Residential Bungendore	290,000	1,005	2,391	3,396	1,033	2,391	3,424	\$27	0.81%
Residential Braidwood	165,000	735	2,492	3,227	754	2,496	3,250	\$23	0.73%
Residential Captains Flat	99,300	554	2,391	2,945	568	2,391	2,959	\$14	0.47%
Residential Palerang Rural	317,000	939	406	1,345	964	351	1,315	-\$30	-2.21%
Business Queanbeyan CBD	309,000	6,266	1,514	7,780	6,437	1,568	8,004	\$224	2.88%
Business Queanbeyan General	455,000	6,374	1,548	7,922	6,548	1,607	8,154	\$232	2.93%
Business Queanbeyan Industrial	333,000	3,140	1,548	4,689	3,227	1,607	4,834	\$145	3.10%
Business Googong	614,400	11,794	1,781	13,575	12,116	1,846	13,962	\$388	2.86%
Business Jerrabomberra	1,190,000	15,929	4,709	20,638	16,365	4,885	21,250	\$612	2.96%
Business Bungendore	393,000	1,116	2,242	3,357	1,144	2,300	3,444	\$86	2.57%
Business Braidwood	219,000	808	2,209	3,016	827	2,268	3,095	\$79	2.61%
Farmland Palerang	699,000	2,054	406	2,460	2,110	351	2,461	\$0	0.02%
Farmland QCC	1,490,000	3,086	80	3,166	3,172	166	3,338	\$171	5.41%

## DRAFT REVENUE POLICY

### PENSIONER REBATES AND HARDSHIP

In accordance with Section 575(3) (a) of the *Local Government Act 1993*, Council must provide a rate reduction of 50% of the amount of the rate levy, to a maximum rebate for combined general rate and domestic waste management charges of \$250.00; \$87.50 for water charges; and \$87.50 for sewerage charges. The NSW Government reimburses Council for 55% of the rebate and Council funds the remaining 45%.

In 2010-11, the former Queanbeyan City Council effected an order under Section 577 of the LGA to extend the rebate to all eligible pensioner by a further \$40 which is funded entirely by Council to cover those eligible pensioners affected by the special rate variation for the CityCARE levy. For the 2022-23 financial year, it is proposed to continue this rebate for pensioner assessments from the former Queanbeyan City Council area only. The estimated cost of the extended rebate is \$62,120.

The amount granted for pension rebates in 2021-22 is estimated to be \$883,000 for the combined Queanbeyan-Palerang Council. The cost to council is estimated at \$397,420. This equates to approx. 0.98% of Council's Rate Income.

### PAYMENT BY INSTALMENTS

Ratepayers may pay their rates and charges in four quarterly instalments as follows for the 2022-2023 rating year:

Instalment	Issued by Date	Due Date
First	31 July 2022	31 August 2022
Second	30 October 2022	30 November 2022
Third	28 January 2023	28 February 2023
Fourth	30 April 2023	31 May 2023

Council is required to forward instalment notices at least 30 days prior to each of the due dates.

During the year, in accordance with the *Local Government Act*, a supplementary rate levy may be issued which may affect the amount of rates and charges levied on some parcels of land. The rates and charges are apportioned over the remaining instalments due after the supplementary levy is applied.

Council will levy general rates and service charges on any parcel of land in a new deposited plan or strata plan (generated by subdivision) from the commencement of the first quarter after the date of registration of the deposited plan or strata plan.

## DRAFT REVENUE POLICY

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### CHARGES ON OVERDUE RATES

Interest accrues on a daily basis on rates and charges that remain unpaid after they are due and payable. Council will apply the maximum interest allowable under Section 566(3) of the *Local Government Act* as determined by the Minister in each year. In accordance with section 566(3) of the Act, interest for 2022-23 has been set at 6% per annum.

### Annual Charges

In accordance with Sections 496, 496A, and 501 of the *Local Government Act*, Council will levy annual fixed charges to each parcel of land for the following services, provided or proposed to be provided:

- water
- sewerage
- domestic waste management
- non domestic waste management
- stormwater management

In accordance with Section 502 of the *Local Government Act*, Council will levy charges for actual use for the following services:

- water
- sewerage
- liquid trade waste.

Water, sewerage and waste management charges relating to non-rateable properties will be charged in accordance with Sections 496, 501 and 502 of the *Local Government Act*. For the purpose of charging these non-rateable properties that actually use these services, the charges to be applied are the same as those charged against rateable properties as these charges are representative of use.

### WATER ACCESS CHARGES

#### Water Annual Charges - Potable

Water charges are levied under the provisions of the *Local Government Act* to collect revenue from the property owners who benefit from the availability or use of Council's water supply and comprise:

## DRAFT REVENUE POLICY

- Residential and Non Residential properties that are connected to a Council water supply system and supplied with water from that system.
- Vacant land that is situated within 225 metres of a Council water main, and is able to be connected to Council's water supply, whether or not the property is actually connected to that water supply.

Charges will also be influenced by the services and capital works identified in the Integrated Water Cycle Management Plan.

Council's water pricing structure for will be the combination of an annual access charge and a charge based on per kilolitre consumption in accordance with the NSW Office of Water [Best Practice Management of Water Supply and Sewerage Guidelines](#). The water usage charges are based on a single variable charge.

Annual fixed charges for residential and non-residential properties are charged depending on the size of the water meter connection to the property and the number of water services available to the property.

To properly reflect the load a water connection places on the system, fixed annual charges are proportional to the size of the customer's water supply service. This is in accordance with the NSW Office of Water Guidelines.

The formula used to derive annual water access charges based on the connection size is:-

$$WF = WF20 \times (D2/400)$$

Where:	WF	=	Customer's Annual Water Fixed Charge (\$)
	WF20	=	Annual Water Fixed Charge for a 20mm diameter water supply service connection (\$)
	D	=	Diameter of water supply service (mm)

### Individual metering - units

The [Best-Practice Management of Water Supply and Sewerage Guidelines](#) require that all new units are to be metered and billed separately. For strata units prior to 2007 consumption generally is billed directly to the body corporate unless Council is otherwise authorised by the body corporate. Council has a policy of encouraging existing strata units to retrofit water meters and thus provide equity to ratepayers in payment of water usage charges.

Harmonised water and sewer charging is expected to commence from July 2022, once the Queanbeyan Integrated Water Cycle Management Plan is finalised.

## DRAFT REVENUE POLICY

### Annual Water Access Charges for former Queanbeyan City Council properties

All rateable land categorised as residential (under section 516 of the *Local Government Act*) within the Queanbeyan water supply scheme will be charged for each water supply service that is connected to the property. Land that is vacant, with no existing premises connected to the Council water supply, will be charged the equivalent to the 20mm water access charge.

A fixed water access charge is levied on all units or dual occupancy properties (whether strata title or not) as provided under the NSW Best Practice Management of Water Supply and Sewerage Guidelines. Where a parcel of land, under single ownership, has more than one separate occupancy (e.g. a granny flat) the charge will be equal to the 20mm access charge multiplied by the number of occupancies.

Access charges are levied for each water supply system available to a property. Googong residents are levied an access charge for the potable and an additional access charge for the recycled water supply systems separately, as both systems require maintenance and are subject to different metering and operational costs.

Land which is exempt from the payment of ordinary rates (pursuant to Sections 555 or 556 of the *Local Government Act*) will be levied water access charges as the charge is limited to the cost of providing the service to the land (Section 503(2)).

Meter Size	Annual Charge 2021-22	Annual Charge 2022-23	% Change	No of services - March 2022	Projected Income 2022-23
20mm	283.00	\$290	2.5%	18,653	5,410,769
Additional meter 20mm	282.54	\$290	2.5%	952	275,703
25mm	441.66	\$453	2.5%	159	71,980
32mm	723.18	\$741	2.5%	65	48,182
40mm	1,130.16	\$1,158	2.5%	247	286,128
50mm	1,765.62	\$1,810	2.5%	63	114,015
65mm	2,983.50	\$3,058	2.5%	2	6,116
80mm	4,520.64	\$4,634	2.5%	21	97,307
100mm	7,063.50	\$7,240	2.5%	6	43,441
150mm	15,892.62	\$16,290	2.5%	-	-
				<b>20,168</b>	<b>6,353,640</b>

## DRAFT REVENUE POLICY

### Annual Water Access Charges for former Palerang Council – Residential Properties

All rateable land categorised as residential (including strata units) within the areas of Bungendore, Braidwood and Captains Flat water supply schemes will be charged for each water supply service that is connected to the property. The residential water annual access charge is based on a 20mm connection. Land that is vacant with no existing premises connected to the Council water supply will be charged the equivalent to the residential water annual access charge.

Meter Size	Annual Charge 2021-22	Annual Charge 2022-23	% Change	No of Assess – Mar 2022	Projected Income 2022-23
20mm	\$556	\$570	2.5%	2,469	1,407,083

### Annual Water Access Charges for former Palerang Council – Non-Residential Properties

All rateable land categorised as non-residential or land exempt from rates under section 555 or 556 of the *Local Government Act* (including strata units) within the areas of Bungendore, Braidwood and Captains Flat water supply schemes will be charged for each water supply service that is connected to the property. The charge will be proportional to the size of the water supply service connection to the property. Land that is vacant with no existing premises connected to the Council water supply will be charged the equivalent to the 20mm water access charge.

Meter Size	Annual Charge 2021-22	Annual Charge 2022-23	% Change	No of Assess – Mar 2022	Projected Income 2022-23
20mm	\$556	\$570	2.5%	196	111,700
25mm	\$869	\$890	2.5%	14	12,467
32mm	\$1,423	\$1,459	2.5%	6	8,754
40mm	\$2,224	\$2,280	2.5%	12	27,355
50mm	\$3,475	\$3,562	2.5%	14	49,866
65mm	\$5,873	\$6,020	2.5%	1	6,020
80mm	\$8,896	\$9,118	2.5%	-	-
100mm	\$13,900	\$14,248	2.5%	6	85,485
150mm	\$31,275	\$32,057	2.5%	-	-
				<b>249</b>	<b>301,647</b>

## DRAFT REVENUE POLICY

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### PALERANG COMMUNITIES INTEGRATED WATER CYCLE MANAGEMENT PLAN

Council adopted the Palerang Communities Integrated Water Cycle Management Plan in February 2019, and subsequently adopted the Development Servicing Plans and associated pricing structures for developers to contribute to the update and expansion of water and sewer infrastructure. The financial model forecast that was prepared as part of the planning process forecast that a additional annual revenue is required to be raised for the upgrade and renewal of aging infrastructure. This Draft Revenue Policy now proposes to introduce a revised pricing and tariff structure for water and sewer ratepayers, that will provide appropriate funding for planned water and sewer network infrastructure renewal and upgrades. This change is resulting in a one-off significant increase in water servicing charges for the Palerang Communities.

### WATER METER SIZE REASSESSMENT POLICY

The former Queanbeyan City Council adopted the Water Meter Size Reassessment Policy (WMSR) in 2015. The purpose of the policy is:

*“To ensure that fees and charges for water meters reflect the demand that individual properties place on the local water system,”*

The WMSR recognises that the meter currently installed at some non-residential properties may not reflect their current water requirements. Where this occurs and does not trigger a requirement for the preparation of a Development Application for change of use under the provisions of Part 4 of the *Environmental Planning and Assessment Act 1979*, the WMSR process enables owners to apply for a reassessment of the size of the water meter connected to their property. If this assessment process identifies the need for preparation of a Development Application this will be discussed with the applicant prior to determination of an assessment under the WMSR process. This ensures that the fees associated with water meter size are fairly charged to the property in accordance with Council's pricing policies.

Properties where a reassessment may result in a change in meter size are likely to be:

- Located in areas zoned industrial within the city: Where the character of the activity operating from the property has changed.
- Have a current water meter size of 32mm or larger.
- Have a service from the main to the meter of 32mm or less.
- Have consistently low quarterly water consumption levels: Low water consumption is considered to be less than the average household quarterly use for a property in Queanbeyan which is currently 44Kls or less each quarter.

A change in meter size can only occur:

- Where the change in water meter size has no adverse impact on Council's water system or neighbouring properties.
- Where firefighting requirements can be satisfied with a smaller water service.

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- Where owner pays full cost of the proposed adjustment, work to be carried out by Council.

The charges for the Water Meter Size Reassessment are tabled below:

Water Meter Size Reassessment	
Application fee (to commence the reassessment)	\$150
Subject to the assessment results the following fees may be applied:	
Installation of new water meter and service pipe replacement	Full replacement cost to owner
Interim water and sewer access charges	At 50% of existing water meter access fee

The Water Meter Size Reassessment interim charges are applied to both Water and Sewer Access charges.

The estimated rebate (cost to Council) for the Water Meter Size Reassessment program for 2022-23 is \$5,462 for Water Fund and \$14,234 for Sewerage Fund.

### WATER USAGE CHARGES - POTABLE WATER

#### Water Usage Charges – former Queanbeyan City Council

A charge will be raised in accordance with Section 502 of the *Local Government Act* on a quarterly basis on the usage recorded through the water meter or meters connected to the property. The charge is set to recover costs including bulk potable water supplied by Icon Water (ACT). Water usage will be charged at a single variable rate of \$4.28 per kl for 2022-23 as follows:

Type Per quarter	Usage charge per kl 2021-22	Usage charge per kl 2022-23	% change	Billable kilolitres consumed	Projected income 2022-23
Single Tier	\$4.18	\$4.28	2.5%	4,600,000	\$19,688,000

#### Water Usage Charges – former Palerang Council

A charge will be raised in accordance with Section 502 of the *Local Government Act* on a quarterly basis on the usage recorded through the water meter or meters connected to the property. Water usage will be charged at a single variable rate of \$3.81 per kl for 2022-23 as follows:

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Type Per quarter	Usage charge per kl 2021-22	Usage charge per kl 2022-23	% change	Billable kilolitres consumed	Projected income 2022-23
Single Tier	\$3.72	\$3.81	2.5%	490,000	\$1,866,900

### WATER ACCESS CHARGES – RECYCLED WATER

Water access charges are levied under the provisions of Section 501 of the *Local Government Act* to collect revenue from the property owners who benefit from the availability or use of Council's water supply and comprise of:

- Residential and Non Residential properties that are connected to a Council water supply system and supplied with water from that system.
- Vacant land which is situated within 225 metres of a Council water main, and is able to be connected to Council's Recycled water supply, whether or not the property is actually connected to that water supply.

As part of the Googong development, Council will operate and maintain the Water Recycling Plant. The recycled water system is a separate system from the potable water system. Therefore, Council must maintain duplicate infrastructure for recycled water infrastructure and will occur different operational costs from the Potable system.

Meter Size	Access Charge 2021-22	Access Charge 2022-23	% Change	No of Assess - March 2022	Projected Income 2022-23
20mm Recycled	\$283	\$290	2.5%	2,469	\$715,031
25mm Recycled	\$442	\$453	2.5%	0	\$0
32mm Recycled	\$723	\$741	2.5%	0	\$0
40mm Recycled	\$1,130	\$1,158	2.5%	0	\$0
50mm Recycled	\$1,766	\$1,810	2.5%	0	\$0
65mm Recycled	\$2,984	\$3,058	2.5%	0	\$0
80mm Recycled	\$4,521	\$4,634	2.5%	0	\$0
100mm Recycled	\$7,064	\$7,240	2.5%	0	\$0
150mm Recycled	\$15,893	\$16,290	2.5%		
				<b>2,469</b>	<b>715,031</b>

### WATER USAGE CHARGES - RECYCLED WATER

To promote water conservation, the pricing of recycled water has been calculated at the rate of 5% below the potable water price.

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A charge will be raised for the use of the recycled water supply service on a quarterly basis based on the usage recorded through the water meter or meters servicing each property. Council commenced supplying Googong residents with recycled water in December 2020 and will be reviewing the cost of operating the recycled water plan over the coming years, which will be taken in to account for pricing decisions in future years. Recycled water goes through a more thorough treatment process than potable water and is generally more expensive to produce.

Type	Consumption charge 2021-22	Consumption charge 2022-23	% Change	Billable Kilolitres Consumed	Projected Income 2022-23
Single Tier	\$3.97	\$4.07	2.5%	310,000	\$1,261,700

## TOTAL WATER REVENUE

2022-23 Projected Income from Water Charges	
Queanbeyan City Water Access Charges	\$6,353,640
Palerang Water Access Charges	\$1,708,730
Queanbeyan City Water Usage Charges	\$19,688,000
Palerang Water Usage Charges	\$1,866,900
Recycled Water Access and Usage Charges	\$1,261,700
	<b>\$30,878,970</b>

## SEWERAGE ACCESS CHARGES

Sewerage charges are levied under the provisions of Section 501 of the *Local Government Act* to collect revenue from property owners who actually benefit or propose to benefit from the availability or use of a Council sewerage system and comprise of:

- Residential and non-residential properties that are connected to a Council sewer mains.
- Vacant land situated within 75 metres of a Council sewer main and is able to be connected to Council's sewerage supply, whether or not the property is actually connected to that sewerage supply.

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In accordance with NSW Office of Water's [Best-Practice Management of Water Supply and Sewerage Guidelines](#), Council's sewerage pricing structure consists of a uniform annual sewerage fixed charge for residential properties and a two-component pricing structure for non-residential properties comprising of a fixed annual charge proportional to the size of the water supply service connected to the property and a usage charge multiplied by a Sewer Discharge Factor (SDF) based on the type of business activity undertaken on the property.

### Queanbeyan Sewage Treatment Plant Upgrade and Expansion

Council is currently planning for the upgrade and expansion of the Queanbeyan Sewerage Treatment Plant, at an estimated cost of \$139 million; with final costings to be determined as the design progresses. The total cost is expected to be funded through a combination of capital grants, sewer fund reserves, developer contributions from residential and business expansion, and loan funding. The total expected impact on current users is a 10% increase in the annual sewer charge, spread over five years. Or 2% per annum for five years plus the annual indexation amount. For 2022-23 the access charge will increase by 4.5%.

If Council is unable to source appropriate levels of capital grant funding or pass on an appropriate level of cost to developers for the expansion of the Sewerage Treatment Plant, the cost to existing ratepayers may increase in future years.

### Annual Sewerage Access Charges for former Queanbeyan City Council Residential properties

An annual sewerage access charge will apply to all single dwelling residential properties (including strata title units) and all units or dual occupancy properties (whether strata title or not) as provided under [Best-Practice Management of Water Supply and Sewerage Guidelines](#).

Where a parcel of land, categorised as Residential under single ownership, has more than one separate occupancy (e.g. a granny flat) the charge will be equal to the Residential Sewerage Access charge multiplied by the number of occupancies, multiplied by a 50% discount.

Land that is vacant with no existing premise connected to the council sewer system, will be charged equivalent to 65% of the sewer access charge for Residential properties.

	Access Charge 2021-22	Access Charge 2022-23	% Change	No of Assess - March 2022	Projected Income 2022-23
Residential	\$736	\$769	4.5%	18,220	14,019,459
Vacant Land	\$479	\$501	4.5%	596	298,605
Multi-occupancies (additional premises)	\$368	\$385	4.5%	1,172	450,900
				<b>19,988</b>	<b>14,768,964</b>

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### Annual Sewerage Access Charges for former Queanbeyan City Council Non-Residential properties

All rateable land categorised as non-residential or land exempt from rates under section 555 or 556 of the *Local Government Act* (including strata units) within the Queanbeyan sewerage supply scheme will be charged for each water supply service that is connected to the property in order to reflect the potential load placed on the sewerage system.

Properties which are not separately metered, and all Non-Residential Strata Title units will be charged a sewerage service annual charge equivalent to that of a Non-Residential property with a 20mm water connection. Land that is vacant with no existing premise connected to the Council water supply will be charged a vacant land charge of \$501.

Meter Size	Access Charge 2021-22	Access Charge 2022-23	% Change	No of Assess - March 2022	Projected Income 2022-23
20mm	\$736	\$769	4.5%	713	548,621
25mm	\$1,150	\$1,202	4.5%	141	169,482
32mm	\$1,886	\$1,970	4.5%	57	112,311
40mm	\$2,945	\$3,078	4.5%	242	744,832
50mm	\$4,602	\$4,809	4.5%	61	293,354
65mm	\$7,777	\$8,127	4.5%	2	16,254
80mm	\$11,781	\$12,311	4.5%	17	209,292
100mm	\$18,408	\$19,236	4.5%	6	115,418
150mm	\$41,418	\$43,282	4.5%	-	-
				1,239	2,209,564

### Annual Sewerage Access Charges for former Palerang Council Residential properties

All rateable land categorised as residential (including strata units) within the areas of Bungendore, Braidwood and Captains Flat sewerage supply schemes will be charged for each water supply service that is connected to the property. Land that is vacant with no existing premises connected to the Council water supply will be charged the equivalent to the annual sewerage access charge.

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	Access Charge 2021-22	Access Charge 2022-23	% Change	No of Assess - March 2022	Projected Income 2022-23
Residential	\$1,133	\$1,161	2.5%	2,166	2,515,430
Vacant Land	\$1,133	\$1,161	2.5%	200	232,265
				<b>2,366</b>	<b>2,747,695</b>

#### Annual Sewerage Access Charges for former Palerang Council Non-Residential properties

All rateable land categorised as non-residential or land exempt from rates under section 555 or 556 of the *Local Government Act* (including strata units) within the areas of Bungendore, Braidwood and Captains Flat sewerage supply schemes will be charged for each sewerage supply service that is connected to the property. The charge will be proportional to the size of the water supply service connection to the property. Land that is vacant with no existing premises connected to the Council water supply will be charged the equivalent to the 20mm sewerage access charge.

The non-residential sewerage access charge is the maximum of:

- the annual residential sewerage charge; and
- sewerage discharge factor x annual access charge

Meter Size	Access Charge 2021-22	Access Charge 2020-21	% Change	No of Assess - March 2021	Projected Income 2021-22
20mm	\$1,304	\$1,337	2.5%	196	261,974
25mm	\$2,038	\$2,088	2.5%	14	29,238
32mm	\$3,338	\$3,422	2.5%	6	20,530
40mm	\$5,216	\$5,346	2.5%	12	64,157
50mm	\$8,150	\$8,354	2.5%	14	116,953
65mm	\$13,774	\$14,118	2.5%	1	14,118
80mm	\$20,864	\$21,386	2.5%	-	-

## DRAFT REVENUE POLICY

Meter Size	Access Charge 2021-22	Access Charge 2020-21	% Change	No of Assess - March 2021	Projected Income 2021-22
100mm	\$32,600	\$33,415	2.5%	6	200,490
150mm	\$73,350	\$75,184	2.5%	-	-
				<b>249</b>	<b>707,459</b>

### SEWERAGE USAGE CHARGES (SECTION 502 OF THE LGA)

A sewerage discharge factor (SDF) applies to all non-residential sewerage infrastructure users. The SDF is applied to the total water usage (measured by water meter) for properties and reflects the typical load properties place on the sewerage system. The SDF is the ratio of all wastewater discharged from a premises to the sewerage system to the total water consumption, expressed as a percentage.

SDF for non-residential properties are determined by the type of activity undertaken on the property and are calculated as defined in the NSW Office of Water 'Liquid Trade Waste Regulation Guidelines April 2009'.

Sewerage usage charges will be recalculated based on comparable prior period consumption history, where there was a significant undetected leak, where the owner provides evidence that the leak was rectified as soon as reasonably possible, and where there is evidence that the leaked water was not discharged into the sewerage system.

Sewerage usage charges for non-residential properties in the former Queanbeyan City Council area will be calculated by applying the business category SDF to the sewerage usage charge of **\$1.33** per kl for 2022-23 and are raised to cover the sewerage treatment costs.

Sewerage usage charges for non-residential properties in the former Palerang Council area will be calculated by applying the business category SDF to the sewerage usage charge of **\$3.22** per kl for the 2022-23.

The estimated income from non-residential sewerage usage charges for former Queanbeyan City Council for 2022-23 is **\$489,000**.

The estimated income from non-residential sewerage usage charges for former Palerang Council for 2022-23 is **\$136,000**.

2021-22 Total Income Sewerage Charges Queanbeyan-Palerang Regional Council	
Former Queanbeyan City Council Access Charges	\$16,978,529
Former Palerang Access Charges	\$3455,154
Former Queanbeyan City Council Usage Charges	\$489,000
Former Palerang Usage Charges	\$136,000
	<b>\$21,058,683</b>

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### LIQUID TRADE WASTE CHARGES

Liquid Trade Waste means all liquid waste other than sewage of a domestic nature.

Under the Best-Practice Management of Water Supply and Sewerage Guidelines<sup>5</sup>, liquid trade waste pricing requires appropriate annual trade waste fees and user charges for all liquid trade waste dischargers. Local Water Utilities (LWU) must issue a trade waste approval to each liquid trade waste discharger connected to the sewerage system, and must annually inspect the premises of each discharger. Council is the LWU.

Liquid trade waste dischargers have a trade waste discharge factor (TWDF) added to their sewerage discharge factor (SDF) to determine their total sewerage usage charge. Similar to the SDF, the TWDF have been determined using category of business guidelines set by the NSW Office of Water.

The trade waste usage charge for non-residential properties in the former Queanbeyan City Council area will be calculated by applying the business category TWDF against the liquid trade waste usage charge of **\$2.69** per kilolitre.

The trade waste usage charge for non-residential properties in the former Palerang Council area will be calculated by applying the business category TWDF against the liquid trade waste usage charge of **\$3.29** per kilolitre.

Usage charges will apply to Category 2 and 3 liquid trade waste dischargers and charges will be calculated as defined in NSW Office of Water, Liquid Trade Waste Regulation Guidelines April 2009.

If a liquid trade waste discharger fails to comply with Council's approval conditions by creating liquid waste which is not pre-treated and is likely to cause damage to the environment or an extra load on Council's Sewage Treatment Plant, they will be subject to a non-compliance charge.

The annual trade waste are shown below and have increased to reflect the actual cost of treating the liquid trade waste. The annual trade waste charge appears on the annual Rates Notice, while the usage charge is issued with the quarterly water accounts.

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<sup>5</sup> Best Practice Management of Water Supply and Sewerage Guidelines, August 2007, Department of Water and Energy, [https://www.industry.nsw.gov.au/\\_data/assets/pdf\\_file/0004/147073/town\\_planning\\_water\\_utilities\\_best-practice\\_management\\_of\\_water\\_supply\\_and\\_sewerage\\_guidelines\\_2007.pdf](https://www.industry.nsw.gov.au/_data/assets/pdf_file/0004/147073/town_planning_water_utilities_best-practice_management_of_water_supply_and_sewerage_guidelines_2007.pdf)

## DRAFT REVENUE POLICY

### Liquid Trade Waste Annual Charges and Usage Charges<sup>6</sup> for Former Queanbeyan City Council

Trade Waste category	Annual Trade Waste Charge 2021-22	Annual Trade Waste Charge 2022-23	No of Assess	Projected Income 2022-23	Liquid Trade Waste Usage Rate 2021-22	Liquid Trade Waste Usage Rate 2022-23	% Change
Category 1 - complying	\$120	<b>\$120</b>	52	\$6,240	N/A	N/A	N/A
Category 1 - non-complying					\$2.57 per kl	<b>\$2.69 per kl</b>	4.5%
Category 2 - complying	\$120	<b>\$120</b>	116	\$13,920	\$2.57 per kl	<b>\$2.69 per kl</b>	4.5%
Category 2 - non complying					\$19.71 per kl	<b>\$19.71 per kl</b>	0%
Category 3	\$780	<b>\$780</b>	6	\$4,680	As stated in LTW Excess Mass charges	<b>As stated in LTW Excess Mass charges</b>	0%
<b>Totals</b>			<b>177</b>	<b>\$24,840</b>			

### Liquid Trade Waste Annual Charges and Usage Charges for Former Palerang Council

Trade Waste category	Annual Trade Waste Charge 2021-22	Annual Trade Waste Charge 2022-23	No of Assess	Projected Income 2022-23	Liquid Trade Waste Usage Rate 2021-22	Liquid Trade Waste Usage Rate 2022-23	% Change
Category 1 - complying	\$98	<b>\$98</b>	48	\$4,704	N/A	N/A	N/A
Category 1 - non-complying					\$3.21 per kl	<b>\$3.29 per kl</b>	2.5%
Category 2 - complying	\$196	<b>\$196</b>	53	\$10,388	\$3.21 per kl	<b>\$3.29 per kl</b>	2.5%
Category 2 - non complying					\$19.00 per kl	<b>\$19.00 per kl</b>	0%
Category 3	\$655	<b>\$655</b>	0	0	As stated in LTW Excess Mass charges	<b>As stated in LTW Excess Mass charges</b>	0%
<b>Totals</b>			<b>101</b>	<b>\$15,092</b>			

<sup>6</sup> Liquid Trade Waste Management Guidelines 2021, NSW Department of Planning, Industry and Environment, [https://www.industry.nsw.gov.au/\\_data/assets/pdf\\_file/0010/147088/trade-waste-management-guidelines.pdf](https://www.industry.nsw.gov.au/_data/assets/pdf_file/0010/147088/trade-waste-management-guidelines.pdf)

## DRAFT REVENUE POLICY

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### WATER AND SEWERAGE DIVIDEND

Section 409 (6) of the *Local Government Act* enables Council to declare a dividend from the Queanbeyan water and sewerage operations. No dividend is proposed for 2021-22 from either utility. When the Integrated Water Cycle Management Plan (Queanbeyan) is adopted, dividends may then be introduced. The Long Term Financial Plan forecasts dividends as a source of revenue.

### DOMESTIC WASTE MANAGEMENT

In accordance with Section 496 of the *Local Government Act*, Council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

Where an urban domestic waste collection service is available but not used by a customer, that customer will be charged a single standard domestic waste collection service applicable for that type of property. Vacant properties (i.e. properties without a dwelling) within the urban domestic waste collection service area will be charged a vacant domestic waste charge.

Council's annual charge for domestic waste management services applies to each occupied residential unit which includes dwellings and each separate occupancy in any flat, townhouse, duplex, dual occupancy, or similar type multi-unit residential development, including non-rateable residential premises. It does not include service for a secondary dwelling (as defined in the *Environmental Planning and Assessment Act 1979*) which are charged as an optional additional service.

### DRAFT WASTE MANAGEMENT STRATEGY AND HARMONISATION OF WASTE MANAGEMENT CHARGES

Council has developed a draft Waste Management Strategy that will be placed on public exhibition concurrently with the Draft Revenue Policy. The draft Waste Management Strategy seeks to achieve the following objections:

- Significantly increase the rate of waste diverted from landfill towards NSW targets – by implementing additional waste separation and recycling measures including food organics and green organics (FOGO) or green organics (GO).
- Remove differences in service offerings to former Palerang and former Queanbeyan residents by increasing the level of service to the highest offered by either of the former Councils
- Improve efficiencies by aligning the waste management practices and waste movements of the former two Council's, which have continued to operate as separate businesses since amalgamation.
- Harmonise waste management charges across the Council area.

## DRAFT REVENUE POLICY

Harmonisation of waste management charges, with implementation of service improvements and waste minimisation and landfill diversion strategies will generally result in an increased cost of service to former Queanbeyan ratepayers, and a decreased cost to former Palerang ratepayers.

This Revenue Policy recommends the harmonisation be phased in over 3 years to minimise the one-off financial impact to ratepayers.

### DOMESTIC WASTE CHARGES

In accordance with Section 496 of the *Local Government Act*, Council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

Where an urban domestic waste collection service is available but not used by a customer, that customer will still be charged a single standard domestic waste collection service applicable for that type of property. Vacant properties (i.e. properties without a dwelling) within the urban domestic waste collection service area will be charged a vacant domestic waste charge.

Council's annual charge for domestic waste management services applies to each occupied residential unit which includes dwellings and each separate occupancy in any flat, townhouse, duplex, dual occupancy, or similar type multi-unit residential development, including non-rateable residential premises. It does not include service for a secondary dwelling (as defined in the *Environmental Planning and Assessment Act 1979*) which are charged as an optional additional service.

Code	Type	Assessments	Charge	Estimated income 2022-23
QDW1	Urban Domestic Garbage (140L Garb + Rec + Green)	15,220	\$328	4,986,072
QDW2	Urban Domestic Garbage (240L Garb + Rec + Green)	1,939	\$433	838,889
QDW3	Domestic Garbage (Additional 140L Garbage)	81	\$154	12,468
QDW4	Domestic Garbage (Additional 240L Garbage)	54	\$183	9,884
QDW5	Domestic Garbage (Additional GreenWaste)	65	\$82	5,340
QDW6	Domestic Garbage (Additional Recycling)	61	\$82	5,012
QDW7	Urban - MUD - 2 Bin	3,227	\$213	687,996
QDW8	MUD - Domestic Garbage-shared service & recycling	58	\$328	19,001
QDW9	MUD - Domestic Garbage (Shared Serv - Additional Green)	91	\$82	7,477
QDW10	Domestic Garbage- Vacant Land	1,189	\$29	40,054
QDW12	Domestic Garbage (Shared Rec + Garbage)	102	\$213	21,746

## DRAFT REVENUE POLICY

Code	Type	Assessments	Charge	Estimated income 2022-23
QDW13	Units with individual 140L waste bin, recycling and green waste services and scheduled clean up services	-	\$213	-
QDW14	360L recycling bin upsize charge	319	\$52	16,588
QDW15	Rural Waste Collection - fortnightly 240L waste bin and 240L recycling per annum	1,097	\$177	193,950
QDW16	Domestic Garbage 2 Bins MUD (No Bulky)	62	\$166	10,317
QDW17	Rural Waste Collection - fortnightly 240L recycling only per annum	550	\$85	46,904
QDW18	MUD un-serviced mixed use residential		\$29	
QDW21	Rural waste Collection - Additional 240L waste bin collected fortnightly	48	\$83	3,994
QDW22	Rural Waste Collection - Additional 240L recycling bin collected fortnightly	59	\$82	4,847
WDom360	Domestic Waste Urban - 360L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly (Current services only)	15	\$538	8,065
Compound	Compound Bins – Araluen & Majors Creek	48	\$166	7,987
		<b>24,222</b>		<b>\$6,926,590</b>

### Base DWM Charges

The charge for each service is based on the cost of providing that service. The charge reflects the reasonable operating and planning costs in providing the services relevant to each charge type. Further details of charge types are provided below.

A SUD is a single unit dwelling, typically a standalone house on a freehold lot.

A MUD is a multi-unit dwelling, typically a dwelling located on some form of strata or community lot.

### DWM1 – Urban – SUD – 3 Bin

DWM1 is charged on individual dwellings (SUD) in the urban areas of QPRC with a 3 bin service. Typically, this includes the urban areas of Braidwood, Bungendore, Captains Flat, Googong, Jerrabomberra and Queanbeyan.

## DRAFT REVENUE POLICY

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The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- weekly collection, removal and disposal of residual waste in a 140L mobile garbage bin (MGB)
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB
- fortnightly collection, removal and processing of food organics and garden organics waste a 240L MGB
- collection and removal of clean up rubbish (up to one trailer load per collection) from the property on two occasions in each financial year.

### DWM15 – Rural – SUD – 2 Bin

DWM2 is charged on individual dwellings (SUD) in the identified rural areas of QPRC with a 2 bin service. Not all rural areas of QPRC are provided with a domestic waste management service.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- fortnightly collection, removal and disposal of residual waste in a 240L mobile garbage bin (MGB)
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB

SUDs located within the former QCC areas of Carwoola or Royalla that opt to have both residual waste and recycling collections will be levied this charge.

### DWM17 – Rural - SUD - 1 Bin (recycling)

DWM3 is charged on individual dwellings (SUD) in the identified rural areas of QPRC with a 1 bin service. Not all rural areas of QPRC are provided with a domestic waste management service.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB

## DRAFT REVENUE POLICY

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SUDs located within the former QCC areas of Carwoola or Royalla that opt to have both recycling collections only will be levied this charge.

### DWM10 – Vacant - Urban & Rural

Vacant properties (i.e. properties without a dwelling) within an identified domestic waste collection service area will be charged a vacant domestic waste charge.

SUDs located within the former QCC areas of Carwoola or Royalla that opt to not have recycling collections will be levied this charge.

### DWM12 – Urban - MUD - 3 Bin

DWM5 is charged on multi-unit dwellings (MUD) in the urban areas of QPRC with a 2 bin service.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- weekly collection, removal and disposal of residual waste in a 140L mobile garbage bin (MGB or equivalent)
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB (or equivalent)
- fortnightly collection, removal and processing of food organics and garden organics waste in a 240L MGB (or equivalent)
- collection and removal of clean up rubbish (up to one trailer load per MUD per collection) from the property on two occasions in each financial year.

Depending on site arrangements and available space, service may be provided as either a shared service (i.e. one 240L waste bin between two units) or individual services. Larger bins may also be provided to suit operational and site requirements.

Dependent on the service arrangements, bulky waste collections may also occur either via bookings arrangement or on scheduled days.

Depending on site arrangements and available space, service may be provided as either a shared service (i.e. one 240L waste bin between two units) or individual services. Bulky waste collections may also occur on a bookings arrangement or on scheduled days.

## DRAFT REVENUE POLICY

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### Rural - SUD - Bin Compound

Is charged on individual dwellings (SUD) in the identified rural areas of QPRC with a 2 bin service that for issues related to access have opted to store their bins at a designated waste bin compound.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- fortnightly collection, removal and disposal of residual waste in a 240L mobile garbage bin (MGB) from a bin compound
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB from a bin compound

### DWM16 – Urban - MUD - 2 Bin

Is charged on multi-unit dwellings (MUD) in the urban areas of QPRC with a 2 bin service.

The charge is based on the cost of providing the service. The charge reflects the reasonable operating and planning costs in providing the following services:

- weekly collection, removal and disposal of residual waste in a 140L mobile garbage bin (MGB or equivalent)
- fortnightly collection, removal and processing of commingled household recyclables in a 240L MGB (or equivalent)
- collection and removal of clean up rubbish (up to one trailer load per MUD per collection) from the property on two occasions in each financial year.

Depending on site arrangements and available space, service may be provided as either a shared service (i.e. one 240L waste bin between two units) or individual services. Larger bins may also be provided to suit operational and site requirements.

Dependent on the service arrangements, bulky waste collections may also occur either via bookings arrangement or on scheduled days.

### Additional Domestic Waste Services

These charges are for additional bins requested by the owner of the premises for garbage, recycling and greenwaste. Charges are based on each additional bin provided. An owner may order any number of additional bins.

## DRAFT REVENUE POLICY

Where additional bins are requested for strata or other residential domestic body corporate arrangements, the cost will be levied to the Body Corporate. It will be the responsibility of the Body Corporate to allocate costs to individual unit owners.

### Upsized Domestic Waste Services

These charges are for bins of a larger size than normally offered and requested by the owner of the premises. Charges are based on each additional bin provided. An owner may order any number of additional bins.

Where additional bins are requested for strata or other residential domestic body corporate arrangements, the cost will be levied to the Body Corporate. It will be the responsibility of the Body Corporate to allocate costs to individual unit owners.

### Additional and Upsized Domestic Waste Services

Where an owner requests an additional bin that is also larger than that normally offered, both a DWMU and DWMA charge will be levied.

For example, if an owner in a DWM1 area requests an additional recycling bin, but wants a 360L bin, they will be charged both in addition to their base DWM1 charge.

### General Waste Charge

A general waste charge will be levied on all rateable land (except Business) within QPRC in accordance with s.501 of the Local Government Act.

Property Service Location	Annual Charge 2021-22	Annual Charge 2022-23	No of Assess - March 2022	Projected Income 2022-23
All areas of the former Palerang Council LGA excluding areas west of Queanbeyan River	\$362	\$307	7,499	\$2,302,193
All areas of the former Palerang Council LGA west of Queanbeyan River	\$80	\$166	433	\$71,878
All areas of the former Queanbeyan City Council LGA	\$80	\$166	18700	\$3,104,200
			<b>26,632</b>	<b>\$5,478,271</b>

## DRAFT REVENUE POLICY

2022-23 Total Income Domestic Waste Charges Queanbeyan-Palerang Regional Council	
Domestic Waste Management Charges	\$6,926,590
General Waste Annual Charges	\$5,478,271
	<b>\$12,404,861</b>

### BUSINESS WASTE MANAGEMENT

In accordance with Section 501 of the *Local Government Act*, Council will charge an annual waste management charge for all non-domestic customers provided with a collection service.

Council recognises that many businesses operate private waste removal services because of the nature of their manufacturing or business processes. In these premises Council's waste service is not required. However, Council incurs costs in the administration and provision of the waste and recycling bins in business premises. As a result, Council imposes a mandatory charge for the availability of the service and an optional charge if the owner chooses to actually have a waste or recycling bin collected from the premises.

#### Waste Availability Charge BW1

Council's non-residential waste availability charge is applied to each parcel of land which is occupied for predominantly for non-residential purposes within a domestic waste zone. The charge will apply to ratable properties and those properties which are exempt from rates under Section 555 and 556 of the *Local Government Act* which are occupied for non-residential purposes, regardless of whether they utilise Council's waste management services. It covers Council's administrative costs of operating the business waste management program, access to the WAMI and advice and educational services such as ACTSmart and the school waste education program.

Where a property (other than a non-rateable property), includes both a commercial and residential component, the following charges shall be made:

- A BW1 waste availability charge; and
- A business waste charge if the service is utilised; and
- A separate mandatory domestic waste and recycling charge for each residential dwelling at the same site. (the type of DW charge at the discretion of the Waste Minimisation Coordinator, depending on the nature of the site)

## DRAFT REVENUE POLICY

- Examples of such premises include a shop with a dwelling at the rear or upstairs, a premise incorporating shop top housing, a caretakers unit in an industrial area.

Where a non-rateable premises includes both a business (as described in the dot points above) and A residential component, the premises will be charged a BW1 charge, a business waste charge if service utilized, and a separate mandatory domestic waste charge for each residential dwelling at the same site (includes retirement villages).

### Business Waste Services 2022-23

In accordance with Section 501 of the *Local Government Act*, Council will charge an annual waste management charge for all non-domestic customers provided with a collection service. All optional business waste services are based on the cost of providing the service. The charges reflect the reasonable administrative, operating and planning costs of providing the following services:

- Weekly collection, removal and disposal of up to 240L of light commercial/office waste (BW2)
- Fortnightly collection and removal of up to 240L of light commercial/office recyclables (BW4)
- Fortnightly collection and removal of up to 240L of green waste only where the contractor agrees to service those premises. (BW8)
- Access to the ACT Smart business and office recycling program
- Access to School Waste Education Program (schools only)

Type	2021-22	2022-23	Number of services	Projected Income
BW1 waste availability charge (compulsory)	\$137	<b>\$142</b>	1,284	\$182,944
BW2 for each 240L Waste bin (optional)	\$133	<b>\$138</b>	1,396	\$193,095
BW3 for each 240L Recycling bin (optional)	\$94	<b>\$98</b>	989	\$96,685
BW4 for each 240L Greenwaste bin (optional)	\$90	<b>\$94</b>	80	\$7,488
			<b>3,749</b>	<b>\$480,212</b>

## DRAFT REVENUE POLICY

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### GENERAL WASTE RULES AND DEFINITIONS

#### Council's Waste, Organics and Recycling Bins rules of use

Council-issued waste, recycling and organics bins remain the property of Council and must remain at the premises to which they have been issued.

Only Council-issued waste/ recycling/ organics bins will be serviced by Council's waste services. Non-Council bins will not be serviced by Council.

Individual houses, rural premises and units that have their own sets of bins issued by Council, are required to present bins the evening before scheduled collection to the kerbside/ roadside. Ensure handle faces away from the road, lids are closed, bins are unobstructed, and contain the correct materials for each type of bin. Bins are to be stored securely as soon as possible after collection.

Multi-unit premises that share Council-issued bins are to leave bins in waste enclosures for servicing. Bin lids are to be closed with correct items to be disposed in each type of waste bin.

Any damage that Council considers is not usual wear and tear or damage that is a result of third party damage due to the resident or business not retrieving their bin after collection, will require the ratepayer to pay the replacement cost as specified in Council's fees and charges.

#### Lost and Stolen Bins

In the event that the bin has been stolen or considered lost, Council will investigate the matter. If Council determines the loss of the bin is due to one of the following, the occupier/ratepayer/managing agent will be charged for the cost of replacement bins as specified in fees and charges:

- The resident or business not retrieving their bin after collection
- Not storing the bins securely
- Bins that go missing between a change of tenancy or ownership.

The decision to replace the bin is at the discretion of the Council.

### STORMWATER MANAGEMENT SERVICES CHARGE

In accordance with Section 496A of the *Local Government Act 1993* Council will charge a 'stormwater management service charge' against rateable properties for which the service is available. Council has identified the residential and business properties that are within Council's urban stormwater catchment areas that will be levied this charge for the 2021-22 financial year.

## DRAFT REVENUE POLICY

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### Properties categorised as Residential (Not being Strata Titled)

A flat charge of \$25 for a stormwater management service charge is to be charged against each eligible assessment categorised as residential within the urban stormwater catchment. This charge is uniform across all urban catchment areas to minimise administration costs.

### Properties categorised as Residential (Strata Units)

The cost of managing stormwater runoff from impervious surfaces is usually substantially less per residential strata lot than per standard residential property. It is for this reason that a flat charge of \$12.50 for a stormwater management service charge is to be levied against each eligible residential strata unit within the urban stormwater catchment. This charge is uniform across all urban catchment areas to minimise administration costs.

### Properties categorised as Business (Not being Strata Titled)

A stormwater management service charge is to be charged against each eligible assessment (not being strata titled) categorised as business within the urban stormwater catchment area based on the total area of the assessment.

A charge of \$25 plus an additional \$25 for each 350m<sup>2</sup> or part thereof by which the area of the parcel of land exceeds 350m<sup>2</sup> for land within the Queanbeyan urban stormwater catchment area.

A charge of \$25 plus an additional \$25 for each 1,200m<sup>2</sup> or part thereof by which the area of the parcel of land exceeds 1,200m<sup>2</sup> for land within the Bungendore and Braidwood urban stormwater catchment areas.

The criteria for charging business properties by using property areas has been recommended using the guidelines provided by the Office of Local Government.

### Scenario 1 – Business Strata Units Only

If the strata complex contains only business properties (i.e. not mixed development) the charge per strata unit will be calculated by using a charge of \$25 per 350m<sup>2</sup> of the land area occupied by the strata scheme (or part thereof), proportioned by the unit entitlement of each lot in the strata scheme. In the event that this approach results in charge of less than \$12.50 per unit, a minimum charge of \$12.50 will be levied on each strata unit. If the strata complex is located in the Bungendore or Braidwood urban stormwater catchment, the land area of 1,200m<sup>2</sup> is used for the charge calculation.

This method of charging is consistent with the methodology used to charge non-strata titled business properties.

## DRAFT REVENUE POLICY

### Scenario 2 – Business and Residential Strata Units (Mixed Development)

If the strata complex contains mixed development (i.e. properties rated as both business and residential) the dominant rating category of the total parcel of land, using data provided by the Valuer General, must be determined and charges will apply for Business strata units or Residential strata units as previously adopted. In the event that a mixed development is 50% residential and 50% business, Council has the discretion to determine whether to charge the property as a residential or business property.

### Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the *Local Government Act*. In addition, the following properties are also exempted from this charge under the provisions:-

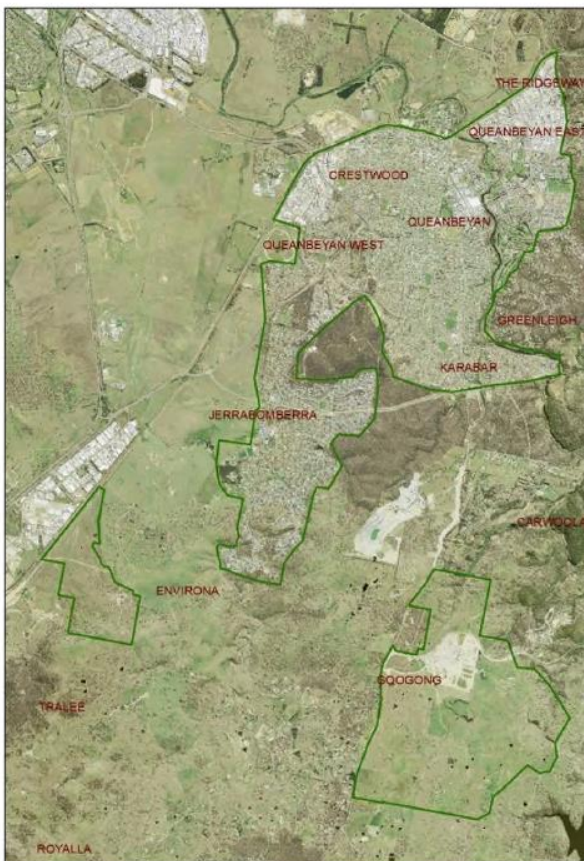
- Rateable land owned by the Crown.
- Rateable land under a lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998.
- Vacant Land.

Councils are also not to levy the charge on properties where they do not provide a stormwater management service.

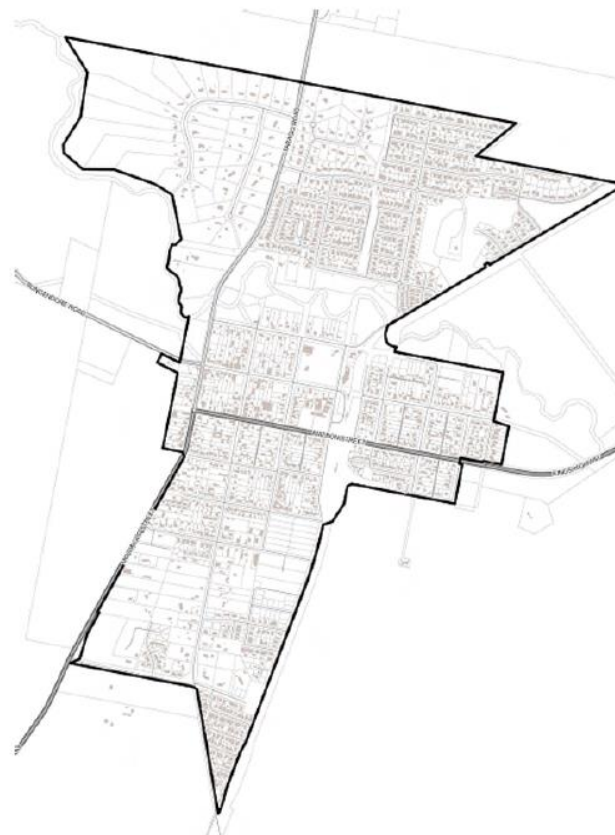
Type	Stormwater Levy 2021-22	Stormwater Levy 2022-23	No. Assessments/ Units	Projected Income 2022- 23
Residential	\$25.00	\$25.00	13551	\$338,775.00
Residential - strata/flats	\$12.50	\$12.50	5,534	\$69,175.00
Queanbeyan Business Premise (per 350m <sup>2</sup> )	\$25.00	\$25.00	4585	\$114,625.00
Bungendore/Braidwood Business Premise (per 1200m <sup>2</sup> )	\$25.00	\$25.00	187	\$4,675.00
Business strata units (per 350m <sup>2</sup> )	\$12.50	\$12.50	313	\$3,912.50
			<b>20,310</b>	<b>\$531,162.50</b>

## DRAFT REVENUE POLICY

Map 11 Queanbeyan Urban stormwater catchment area

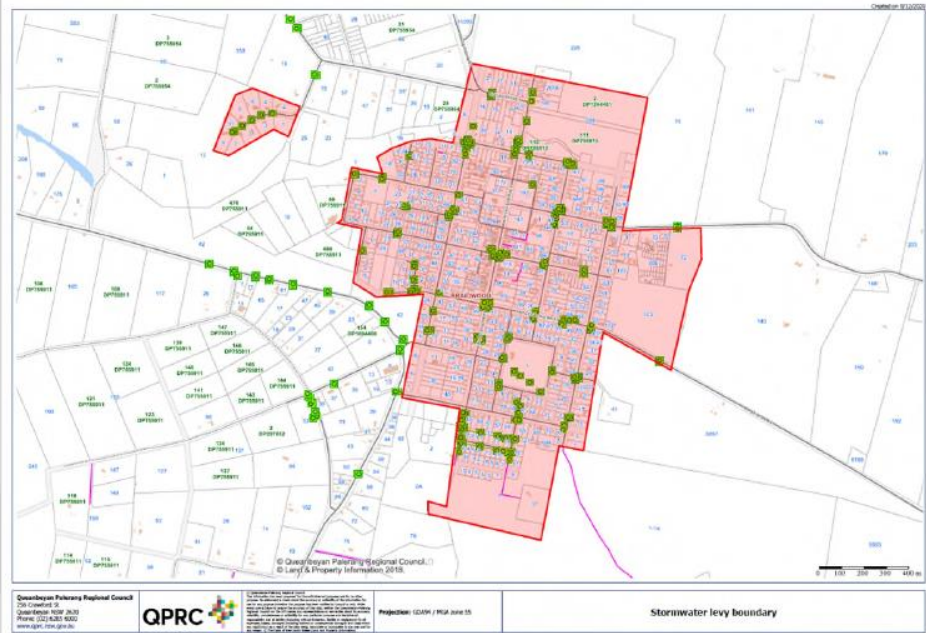


Map 12 Bungendore Urban stormwater catchment area



DRAFT REVENUE POLICY

Map 13 Braidwood Urban stormwater catchment area



## DRAFT REVENUE POLICY

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### Pricing Policy

Council has assessed the cost of providing each of its services and programs to decide who should pay – property owners, through higher rates, or users of services through fees and charges.

Council reviews its fees and charges on an annual basis with the view of optimising the revenue base whilst at the same time attempting to ensure that the level of fees and charges are fair and equitable for community members using Council services.

The spectrum of services and programs provided by Council is very broad; at one end are customers who consume private services, who directly obtain specific benefits. They should pay for the full cost of the service through user fees and potentially a market margin to achieve a commercial market return that can contribute to the provision of public type services. At the other end of the spectrum are those services that are provided for public good with little or no charge to the consumer of the service.

However, many of Council's services have a mix of public and private characteristics, so the challenge and opportunity for Council is to determine the most effective revenue strategy to fund the total service provision of Council. Strategically, this will enable Council to rebalance the revenue streams and identify those services that require future adjustments to the current service pricing regime. This supports Council's 'Narrow the Gap' principle which aims to progressively map and match asset and service expenses to related revenue sources, to inform and influence Council funding options so that the gap between those costs and revenues can be identified and policy levers utilised to improve alignment over time.

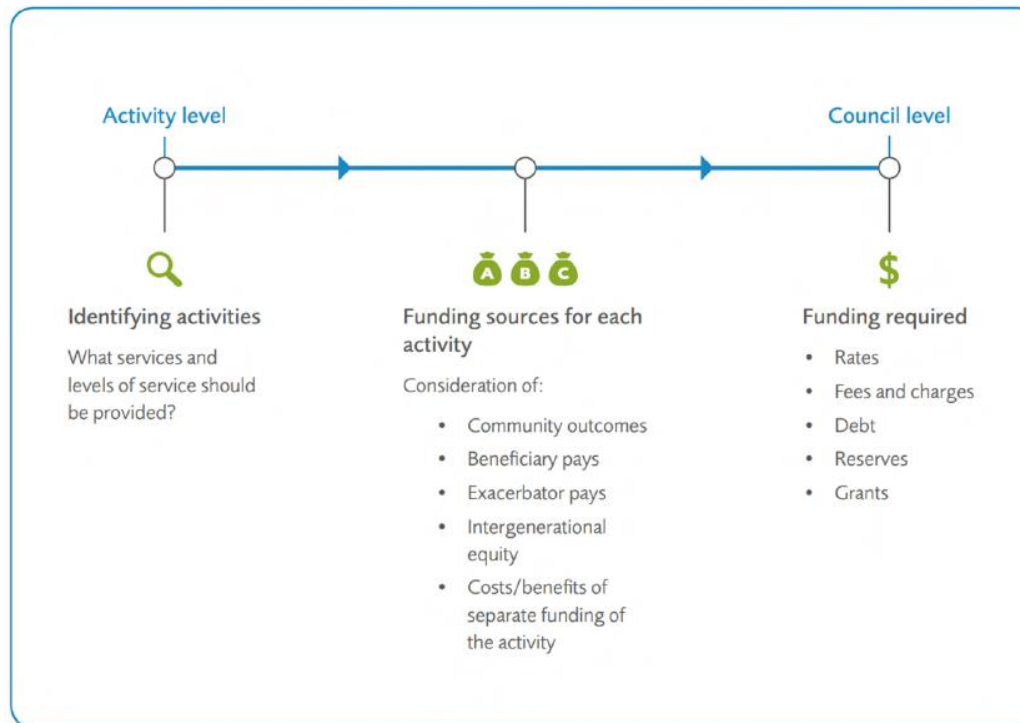
### SERVICE FUNDING TARGETS

Service funding targets set the level of revenue that is appropriate for users to contribute for services, and offsets the increasing cost of services otherwise passed on to ratepayers through the general rate. Private services that benefit specific users are often better funded by user fees and charges, however many of Council's services have a mix of public and private characteristics. Council determines the source of funding for each service, considering equity between generations, fairness and affordability. The targets are shown in the summary tables, with detail and explanation describing the relevant equity considerations.

The specified funding source proportions are indicative only. They are not intended as an exact proportion, rather as a guideline or target. It is recognised that within each activity in any given year there may be justification for variation from those proportions. This could be from changes to market conditions, government policy or the demand for Council services. In order to reflect the uncertainty involved in these targets a range in each activity has been assessed.

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Figure 5 – Methodology for determination of Service Funding Targets



### COMMUNITY SERVICE OBLIGATION

The first step to determine the most appropriate source of funding for each service is consideration of the community outcomes and distribution of benefits between the community as a whole, any identifiable part of the community, and individuals.

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Rating income is typically used to fund (or partly fund) infrastructure and services that are characterised as public goods or mixed goods where direct cost recovery is not practical or appropriate and where there are social reasons to distribute the cost of service provision across the community. The public benefit component for each Council service is also known as the Community Service Obligation (CSO).

A CSO arises when Council is required to carry out activities relating to outputs or inputs which it would not elect to do on a commercial basis, and which other businesses in the public or private sectors do not generally undertake, or which it would only do commercially at higher prices.<sup>7</sup> Council's CSO's are generally funded by rates and non-specific grants (the Financial Assistance Grant).

In making a judgement and determination on the apportionment of CSO for each service and program, the following characteristics have been considered:

- 1. The user / beneficiary pays principle:** An activity should be funded on a user pays basis if an individual or group of individuals directly receive benefits of the activity exclusively and the costs of the activity can easily be attributed to that individual or group of individuals.
- 2. The intergenerational equity principle:** For long-life infrastructure and services that will continue to occur over time, future users should enjoy the same, or improved standard of services at an equivalent future cost.  
  
For instance, investment in the community roads and stormwater infrastructure provides a long-term and ongoing benefit to the community, whereas a one-off grant for a particular activity will typically be short-term and temporary in nature.
- 3. The exacerbator / polluter pays principle:** The extent to which the actions (or inaction) of particular individuals or groups contribute to the need to undertake the service. The principle suggests that fees should be set to disincentivise activities that negatively impact the achievement of community objectives.
- 4. The costs and benefits, including consequences for transparency and accountability,** of funding the activity distinctly from other activities: This considers the efficiency or ability to separate and identify costs and then collect revenue, and the impact on demand for services.
- 5. Community merit principle:** The use of private goods and services can also result in benefits to third parties - people who don't directly use them. In these cases, Council considers that the service may be provided on the basis of community need rather than willingness to pay. Eg regional sporting facilities.

The following tables show the analysis for each Council Service and Program, rate the importance of the 5 considerations against each service from Low to High and provide Council's determination of the CSO.

<sup>7</sup> *Steering Committee on National Performance Monitoring of Government Trading Enterprises (SCNPMGTE) 1994 p 8*

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Table 1 Assessment of Community Service Obligation

Service	Program	Outputs	User/ beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
Culture	Cultural Development	Exhibitions Community Workshops Cultural Arts Assistance Public Art Cultural & Arts Consultative Committee	H	L	L	H	H	90-95%	5-10%	Events are often run in public spaces, normally with no limits on attendance, with the intention of encouraging participation, vibrancy and liveability. Therefore, it is often difficult to identify and charge individuals, and not appropriate to charge for entry.  The principal benefits are to the community as a whole.
	Performance	Live performance program Venue hire for events Q Board	H	M	L	M	M	35-45%	55-65%	Community attendance of performing arts events facilitated by QPRC can be easily traced to private benefit.  Artists and organisations are clearly direct beneficiaries of the usage of the Q.  There is also a public benefit in having the facility available to community members and community groups, promoting performing arts for emerging arts and providing a performance arts facility locally.
	Community Gathering	Community Centres Bicentennial Hall	H	H	H	H	M	25-35%	65-75%	QPRC's halls are predominantly used by community groups for social and recreational use. Individuals and local communities benefit from the use of the facilities and there is a public benefit in having halls available to all people in the region, and an indirect benefit arising from the activities of local community volunteers who meet at public facilities.  Placing a community rate on hall facilities helps to provide a more realistic perception of value by users and also prevents potential unlimited demand. Some churches / charities have external revenue sources and capacity to pay, whilst the Council has adopted a donations policy to support other groups that need assistance.  The Bicentennial Hall is a large function venue suitable for private bookings of 300 to 600 people with a strategy to increase revenue to bring the facility to break-even over time.
	Events	Economic & Community Events Cultural Events Environmental Events Civic Events	H	L	L	H	H	90-95%	5-10%	Community attendance of events facilitated by QPRC can often not be traced back to private individuals.  The principal benefits are to the community as a whole - these events bring people together, encouraging community identity and cohesion. They help build a sense of pride in the LGA and add to QPRC's reputation.
	Museums	Museums Braidwood Historical Museum	H	M	L	H	M	100%	0%	Council's museums are opened by volunteers, and the cost of collecting museum entry would outweigh the benefit.
Community	Children	Family Day Care Aboriginal Play School Children's Service Projects	H	H	L	M	H	5-15%	85-95%	The NSW Government is responsible for funding children's services, and therefore, Council's CSO, and the cost to Council ratepayers, is low.  Family Day Care and children's services allows greater freedom for working parents as well as social and educational benefits for

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Service	Program	Outputs	User/ beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
										children. Whilst private benefits accrue to the direct recipients, the benefit of children's services is also felt across the community.
	<b>Youth</b>	Youth Centre Early Intervention & Placement Prevention Program Youth Interagency Network Youth Week Event	H	H	L	M	H	50%	50%	The NSW Government is responsible for funding Youth Services, and Council may contribute resources to extend the service provision.  Although the benefits will accrue to the groups and individuals who are recipients of the funding, the development of young people provides benefits across the community. An improved quality of life delivers clear private benefits and this complements the wider community indirectly gaining from positive externalities such as an energetic and valuable community members / labour force.  User pays is inconsistent with the idea of strengthening community initiatives.
	<b>Community Development</b>	Programs and Projects Community Networks Support for Community Groups Social Planning Community Safety	H	M	L	M	H	95-100%	0-5%	Although the benefits will accrue to the groups and individuals who are recipients of the funding, the wider community also benefits from the expenditure.  User pays is inconsistent with the idea of strengthening community initiatives.  NSW Government has some CSO for community development and may provide program specific funding.
	<b>Customer</b>	Integrated customer service Call Centre Client feedback Client Survey New Residents	L	L	L	H	H	80-100%	0-20%	The benefit of customer service is available to all members of the community.  Some time spent on private benefit work such as providing copies of planning documents and information is able to be directly recovered.
<b>Education</b>	<b>Library</b>	Collection management Digital Services Regional Support	M	H	M	H	H	90-95%	5-10%	The NSW Government is responsible for funding Public Library Services, however the funding provided has not kept up with the cost of the service, and it has been largely left to ratepayers to fund.  The availability of public facilities, recreational reading, school holiday programs, digital services and reference materials for research projects benefits the individual users - however imposing fees would result in a significant reduction in usage and issues.  Some user charges can be applied for specialised services and programs.  The acquisition of knowledge has a high public benefit through improved knowledge, greater literacy and a well educated community.

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Service	Program	Outputs	User/ beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
	<b>Knowledge</b>	Community Programs Research	H	M	L	H	H	95-98%	2-5%	Community programs provided through the public library benefit specific user groups, however the imposition of fees would result in a significant reduction in usage.  The services provided indirectly benefit the broader community through community engagement and social engagement.
	<b>By-Laws</b>	Parking Private Carparks via agreements Abandoned Vehicles Local Order Policies Community Education Control of Burning	L	L	H	M	L	5%	0%	The cost should be borne by traffic offenders and other offenders, as it is the carrying out of offensive activities that gives rise to the need for the service.  Additionally, financial disincentives are put in place through fines.  These services recovery significantly more revenue, through enforcement than the operating costs. This supports Council's transport and parking strategies that aim to improve access to on-street parking, and generate additional funding for reinvestment into the CBD.
	<b>Animals</b>	Companion Animals Management Animal Pound Suburban Wild Cat Patrol Stock on Road	H	L	H	M	H	55-65%	35-45%	The collection and eventual redistribution of animals in society provides significant environmental public benefits as their protection and overall quality of life is significantly improved. This activity also gives rise to private benefits for pet owners.  Most of the income recovered is based on animal registrations and fines, and set by State Government regulation, outside Council control.
	<b>Aquatic</b>	Queanbeyan Aquatic Centre Operation Swim School Regional Swimming Pools	H	H	L	H	H	50-60%	40-50%	Swimming pools provide social benefits such as swimming lessons, leisure opportunities and fitness for the elderly, people with health issues, children, parents and all sections of the community.  The users of the pools are private beneficiaries and direct user charges are in place; however they do not cover all operational costs. Hence ratepayers fund the cost of pool infrastructure, and subsidise the cost of pool operations.  Council's strategy is to incrementally reduce the CSO to match the cost of infrastructure provision - but only if it assesses that the user fees remain affordable for the majority of users.
	<b>Sportsfields</b>	Sportsfields maintenance Sportsfields bookings Sports Council External Activity Programs	H	H	M	H	H	90-95%	5-10%	Beneficiaries are the users, both local and visitors to the LGA, and user groups such as sports clubs. It is not feasible to charge for many council facilities as you cannot restrict access to reserves and playgrounds. All residents have access.  State, National and International Games and Trials have a wider community benefit through the generation of visitation, local sports opportunities and economic activity.
<b>Business</b>	<b>Economic</b>	Economic Development Marketing Smart Cities Initiative Regional Liaison Business Networks Business Excellence Awards	L	L	L	H	H	100%	0	Private beneficiaries are the individuals that gain employment, retailers, tourist operators, motels and other businesses, but the whole community benefit from an increased population, wealth, employment, higher standard of living, improved recreation and larger rating base.

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Service	Program	Outputs	User/ beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
		Skills and Industry Development CBD Transformation Strategy								
	<b>Tourism</b>	Tourism Planning Marketing Regional Coordination	M	L	L	H	M	100%	0	Increased visitation derived from tourism marketing and programs delivers economic benefit to business owners and employees, and the wider community through increased visitor spend, employment, improved recreation and more social events.
	<b>Place Management</b>	Business Liaison Christmas Promotions Presentation of the CBDs CBD Master Plan Shop Local Initiative Red Umbrella Markets / Pop Ups Place Activation	M	L	L	H	H	100%	0	Private beneficiaries are the individuals that gain employment, retailers, tourist operators, motels and other businesses, but the whole community benefit from an increased population, wealth and larger rating base. Place management delivers improved commercial returns, increased property values and activated safe public spaces for the whole community to enjoy.
	<b>Certification</b>	Construction Certificates Complying Development Certificates Building Certificates Compliance Certificates	H	L	H	H	L	0	100%	Whilst there is some general benefit because the community can be assured that buildings are safe, building control activities should be funded by the beneficiaries of the service + a commercial margin. Council services operate in a commercial market and Council should not seek to undercut private surveyors.
	<b>Saleyards</b>	Braidwood Saleyards Truckwash	H	M	L	H	M	0	100%	Direct benefits accrue to the agents, buyers and sellers who use the facility, and user fees are set to recover costs including reinvestment into the future renewal and upkeep of the facility.
	<b>Caravan Parks</b>	Caravan Park Riverbank Café Lease	H	L	L	H	L	0	100%	The primary beneficiaries are the users and lessees of the properties. They are considered an investment type of asset and therefore a commercial rate of return is expected.
<b>Health</b>	<b>Food / Premises</b>	Public Pool Monitoring Cooling Tower Monitoring Surface Water Monitoring Inspection of Swimming Pools and Spas Food Safety Inspection of skin penetration premises	H	H	H	H	H	85-93%	7-15%	There is a high level of public good in the general health monitoring and advisory service provided to the community.  Public Health inspections of premises have private beneficiaries and recovered by user fees, but some user fees are set by legislation and therefore, full cost recovery is not always possible.
	<b>Cemetery</b>	Cemeteries Other Cemeteries Memorial Cemetery	H	H	M	H	H	20-30%	70-80%	There are private benefits for the families of the deceased. The public also benefits as family members can be buried in the community that they lived in.  Council continues to review the pricing of cemetery services with a goal to not only recover the full cost of operation and provision of associated infrastructure, and to provide for the perpetual maintenance of cemetery gardens and grounds. The current pricing is significantly below market, and may be encouraging users outside the local government area to take up cemetery space for pricing reasons – at a detriment to local residents.
<b>Development</b>	<b>Development Assessment</b>	Development Applications Regional Panel Applications	H	H	M	H	L	60-70%	30-40%	There are two distinct beneficiaries of this activity, the first being the applicant and the second being the whole LGA community through the monitoring of development to ensure the region has quality, sustainable development.  Fees and charges are capped by statutory limitations.

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Service	Program	Outputs	User/ beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
	<b>Subdivision Assessment</b>	Subdivision Applications	H	H	M	H	L	60-70%	30-40%	There are two distinct beneficiaries of this activity, the first being the developer and the second being the whole LGA community through the facilitation of appropriately planned growth and development across the region.  Fees and charges are capped by statutory limitations.
	<b>Development Contributions</b>	Development Contribution Plans Section 64 Development Servicing Plans Local Planning Agreements	M	H	H	H	L	0	100%	Both the developer and the whole LGA community benefit from the careful preparation of appropriate developer contribution plans that record the community infrastructure required to be provided and upgraded with new development, including the calculation of costs and allocation of costs between developers and ratepayers.  The full cost of developer contribution plans should be passed on to developers via developer contributions.
	<b>Development Control</b>	Development Control	M	H	M	L	H	80-90%	10-20%	Development Control Services ensures the LGA grows in a controlled way that is environmentally sustainable, enhances community cohesion, and encourages high-quality developments. The benefits of improved infrastructure and co-ordinated growth will be felt across the LGA.
<b>Urban Landscapes</b>	<b>Parks and Reserves including Showgrounds</b>	Parks and Reserves Gardens and Urban Spaces Playgrounds Urban Trees Graffiti Removal Greenways Management	L	H	M	H	H	95-98%	2-5%	Beneficiaries are the users, both local and visitors to the LGA, and user groups such as sports clubs. It is not feasible to charge for many council facilities as you cannot restrict access to reserves and playgrounds. All residents have access.
	<b>CBD</b>	CBD Street Cleaning CBD Presentation CBD Renewal and Beautification	L	M	H	H	H	100%	0	Property owners and tenants in the CBD directly benefit from CBD maintenance. Additionally, the provision of clean, safe, well presented CBD roads, footpaths and landscapes is a direct benefit to all visitors, tourists, pedestrians and other traffic, and an indirect benefit to the broader community who benefit from opportunities created via economic activity. These benefits cannot be traced to individual use and therefore this is a public benefit.
	<b>Signage</b>	Urban Signage and Street Furniture Signage and Street Furniture Replacement Street Furniture	L	M	H	H	H	100%	0	These benefits cannot be traced to individual use and are considered a public benefit.
	<b>Public Amenities</b>	Public Conveniences	L	H	M	H	H	100%	0	These benefits cannot be traced to individual use and therefore this is a public benefit. The provision of clean, safe public amenities benefit all users of community facilities, tourists and locals, and indirectly benefit local businesses who benefit from increased visitation to the region.
	<b>Community Land</b>	Bushland management Crown Land	L	H	M	H	H	100%	0	QPRC's community land is non-restrictive and available for use by the general public. These open areas generally provide private benefits for groups such as small families but the quality of the facilities provide benefits for the general public too.

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Service	Program	Outputs	User/ beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
Natural Landscapes	<b>Biodiversity</b>	Native species conservation works Land management education Biodiversity survey and management planning	L	H	M	H	H	100%	0	<p>The whole community benefits from council's undertaking to maintain and enhance the areas natural landscapes. There may be benefits to certain communities within the LGA, for example a program to eradicate pest animals from a particular area, in general the benefits of this service are to the community as a whole.</p> <p>This activity has long term benefits to protect the ecological, heritage, recreational and social values of natural and semi-natural areas. The work aids the health of the environment by protecting and restoring the land, water-based ecosystems to sustain their natural processes and to provide habitats for plants and animals, and to protect agricultural productivity.</p>
	<b>Catchment</b>	Catchment Plans	L	H	M	H	H	100%	0	<p>The whole community benefits from catchment management plans and strategies for the provision of safe drinking water, improved habitat and lifestyle benefits through improved amenity</p>
	<b>Biosecurity</b>	Weed control on council land (includes hazard reduction) Grazing permits Weed education, inspection and enforcement Weed survey and management planning Pest animals on Council land	L	H	H	M	H	25-35%	65-75%	<p>The NSW Government is responsible for biosecurity, through the Department of Primary Industries, and provides part funding for biosecurity on public lands – about 1/3 of Council funding.</p> <p>Farmers and agriculture industry operators benefit, along with the whole community, from the council's undertaking to minimise pests, disease, weeds and contaminants from the area's natural landscapes.</p>
	<b>Environmental Health</b>	Environmental Protection and Compliance On-site Sewage System Management Reticulated Water Supply Monitoring	M	H	H	H	H	80-85%	15-20%	<p>In investigating pollution events, it is often impossible to identify offenders or impractical to recover enforcement costs. The whole community benefits from these activities.</p> <p>Fines for breaches of legislation are set by legislation. Fees for certain activities apply - such as the installation of woodsmoke heaters.</p> <p>Legislation requires all drinking water suppliers to implement a quality assurance program for the safe supply of drinking water. Council has a partnership with NSW Health to monitor the supply network in proportion to the size of the population.</p> <p>The private beneficiaries of Council's OSSM inspection activity are the owners of onsite sewage systems. Whilst private beneficiaries are easy to identify, Council has adopted an efficient charging system, spreading the annual cost to all OSSM owners through an annual charge.</p>

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Service	Program	Outputs	User/ beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
Sustainability	Education	Environmental Education WaterWise and SewerageWise Programs	L	H	L	H	H	100%	0	Enhanced awareness of the benefits of a sustainable council benefits the public, both now and into the long term future.
	Monitoring and Reporting	Sustainable Building and Infrastructure Planning	M	H	M	L	H	100%	0	Improved environmental standards benefit the building owner (Council) and reduce future energy costs; and improve community awareness and leadership of the benefits of long term financial sustainability. This is treated as a public benefit.
	Sustainability Projects	Sustainable Projects	L	H	L	H	H	100%	0	Sustainable projects will benefit the general public both now and into the long term future.
Land-Use Planning	Land-Use Planning	Planning Instruments Planning Proposals Planning Strategies and Policies Advice to Council on planning matters Regional Planning Rural Lands Strategy	H	H	M	H	M	90-95%	5-10%	Land-use planning is a legislative requirement which ensures that growth and conservation occurs in a controlled way that is environmentally sustainable, enhances community cohesion, encourages high quality developments and preservation of the LGA's built and natural resources. The benefits of improved infrastructure and coordinated growth will be felt community wide.  Planning proposals are one of the means by which land-use planning occur and often benefit a particular landowner or group of owners.
	Community Land	Plans of Management Crown Land	L	H	M	H	H	100%	0%	QPRC's community land is non-restrictive and available for use by the general public. These open areas generally provide private benefits for groups such as small families but the quality of the facilities provide benefits for the general public too.
	Spatial / LIS / Naming	Land information systems GIS data layer management	L	M	L	L	M	95-100%	0-5%	Spatial data and land information systems provides information to support land-use planning for development that produces the best long term result for the public benefit. It is used by Council for land-use planning and emergency services and also derives private benefit for property owners, developers and real estate businesses.
	Heritage	Queanbeyan-Palerang heritage Heritage Week and Awards	L	H	M	L	M	85-90%	10-15%	Nurturing QPRC's rich heritage items and areas enhances a sense of community and provides public benefit. An economic benefit is also provided in cases where properties are privately owned.
	Certificates	Certificates	H	L	L	L	L	55-65%	45-55%	The beneficiaries are land owners and applicants that apply for property information, they are easy to identify and charges are simple however the Government has placed a statutory limit on income that may be collected.  There is a general public benefit in holding and retaining property information that is available to the community.
Transport	Roads	Sealed Roads Unsealed Roads Kerb & Gutter State and Regional Roads Intersection Treatment Street Sweeping Signs and Road Furniture Roadside Litter	L	H	L	L	H	80-90%	10-20%	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.  Private beneficiaries for works on State and Regional Roads include the NSW Government, contract fee arrangements reflect these arrangements.  Additionally, the Federal Government has a responsibility for road maintenance and pays some contribution toward road renewal through the Roads to Recovery Program.
	Bridges	Bridges and Culverts	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.

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Service	Program	Outputs	User/ beneficiary group	Intergenerational equity	Exacerbator pays	Costs and benefits	Affordability / Community merit	CSO	Private Benefit	Rationale
	<b>Footpaths / Cycleways</b>	Footpath Cycleway	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.
	<b>Traffic/Safety</b>	Road Safety Bus Stops Pedestrian Safety Traffic Committee South East Weight of Loads Cycle Strategy and Pedestrian Mobility Street Lighting	L	H	L	L	H	60-70%	30-40%	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.  The Road Safety Officer program is the responsibility of NSW Transport, and is partly funded by the State Government.
	<b>Parking</b>	Carparks (CBD) Carparks - other	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.  In line with the carparking strategy, Council may lease carspaces within its public undercover (basement/multilevel) carparks to be constructed in coming years. Private tenants within the QCCP building will be charged commercial rates with their property lease, and public parking may also be charged.
	<b>Public Transport</b>	Transport Strategy	L	H	L	L	H	100%	0	The beneficiaries of council's Transport Program are road users, QPRC ratepayers and the wider community.
<b>Logistics</b>	<b>Emergency</b>	RFS SES Flood Management Disaster Management	L	H	L	H	H	65-70%	25-30%	Emergency services is a responsibility of the State Government that has been cost-shifted to Local Government and ratepayers over time. The Government collects a levy from Council (ratepayers) to fund the services, and reimburses around 25% per annum.  All members of the public benefit from having properly funded emergency services agencies and proper disaster management plans in place.
	<b>RMS Contract</b>	RMS Contract	H	L	L	L	L	0	100%	Council provides private works to NSW Transport through a State Roads maintenance contract. Council aims to make a margin of up to 12.5% on the service cost, which is able to be reinvested back into local roads maintenance.
	<b>Private Works</b>	Works on Private Land Chargeable Works	H	L	L	L	L	0	100%	Council provides limited private works to local land owners for special services. Council aims to recoup all costs.

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### SUMMARY OF FUNDING TARGETS

The funding proportions outlined in this table represent the draft budget for 2022/23, ie the share of the gross operating costs borne by each group of ratepayers and users.

**Table 2 Funding source proportions for operating costs**

Service	Program	Rates & Annual Charges	Fees & Charges	Grants & Contributions
Culture	Cultural Development	96.1%	3.9%	0.0%
	The Q (Performing Arts)	48.6%	51.4%	0.0%
	Community Gathering	44.1%	55.9%	0.0%
	Events	95.3%	4.0%	0.7%
Community	Museums	100.0%	0.0%	0.0%
	Children	11.1%	6.6%	82.3%
	Youth	49.5%	0.0%	50.5%
	Community Development	100.0%	0.0%	0.0%
Education	Customer	81.0%	19.0%	0.0%
	Library	91.2%	1.1%	7.7%
	Knowledge	100.0%	0.0%	0.0%
	By-Laws	0.6%	99.4%	0.0%
Recreation	Animals	72.8%	27.2%	0.0%
	Aquatic	62.5%	37.5%	0.0%
	Sporting Fields	93.8%	5.9%	0.3%
Business	Economic	99.5%	0.7%	-0.2%
	Tourism	99.7%	0.3%	0.0%
	Place Management	88.9%	3.7%	7.4%
	Certification	17.1%	82.9%	0.0%
Health	Saleyards	4.8%	95.2%	0.0%
	Caravan Parks	7.6%	92.4%	0.0%
	Food / Premises	91.5%	8.5%	0.0%
	Cemetery	40.6%	59.4%	0.0%
Development	Development Assessment	65.5%	34.5%	0.0%
	Subdivision Assessment	71.3%	28.7%	0.0%
	Development Contributions	100.0%	0.0%	0.0%
	Development Control	98.5%	1.5%	0.0%
Urban Landscapes	Parks & Reserves (including showgrounds)	99.2%	0.8%	0.0%

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Service	Program	Rates & Annual Charges	Fees & Charges	Grants & Contributions
	CBD	100.0%	0.0%	0.0%
	Signage	100.0%	0.0%	0.0%
	Public Amenities	100.0%	0.0%	0.0%
	Community Land	72.5%	0.0%	27.5%
Natural Landscapes	Biodiversity	100.0%	0.0%	0.0%
	Catchment	100.0%	0.0%	0.0%
	Biosecurity	71.9%	0.0%	28.1%
	Environmental Health	83.6%	16.4%	0.0%
Sustainability	Education	100.0%	0.0%	0.0%
	Monitoring and reporting	100.0%	0.0%	0.0%
	Sustainability Projects	100.0%	0.0%	0.0%
Land-Use Planning	Land-Use Planning	93.9%	6.1%	0.0%
	Community Land	100.0%	0.0%	0.0%
	Spatial/LIS/Naming	98.9%	1.1%	0.0%
	Heritage	79.8%	0.0%	20.2%
	Certificates	51.9%	48.1%	0.0%
Transport	Roads	83.1%	0.5%	16.3%
	Bridges	100.0%	0.0%	0.0%
	Traffic/Safety	67.6%	2.5%	30.0%
	Parking	100.0%	0.0%	0.0%
Logistics	Emergency	75.1%	0.3%	24.6%
	RMS Contract	-13.0%	113.0%	0.0%

### PRICING PRINCIPLE APPLIED TO INDIVIDUAL FEES

In addition to the strategic review of the CSO and direct user funding targets applied to each Service and Program, Council applies a pricing principle in the setting of each specific fee, in accordance with Table 3. The pricing principles are referenced within the fees and charges document to provide transparency over the driving principle used in setting each fee.

**Table 3 Pricing Principles Applied to Individual Fees**

Ref	Pricing Principle		Pricing Basis
A	Public Good	Service provides a broad community benefit. Inconceivable or impractical to charge for service on a user basis	Zero Cost Recovery
B	Practical Constraint	Service is a minor part of the overall operation of the Council, or the potential for revenue collection is so minor as to be outweighed by the costs of collection.	Zero Cost Recovery

## DRAFT REVENUE POLICY

Ref	Pricing Principle		Pricing Basis
C	Shared Benefit	Benefits from provision of the service accrue to the community as whole as well as individual users (Community Service Obligation).	Partial Cost Recovery
D	Stimulus	A stimulus to the demand for the service is required. In the short term, only part of the cost of the service is to be recovered.	Partial Cost Recovery
E	Evasion	Charging prices to recover full cost may result in widespread evasion.	Partial Cost Recovery
F	Amended	The service is targeted to low income users.	Partial Cost Recovery
G	Economic / Social / Community Welfare	Service promotes or encourages local economic or social activity	Partial Cost Recovery
H	Private Good	Service benefits particular users, making a contribution to their individual income, welfare or profits, without any broader benefits to the community.	Full Cost Recovery
I	Monopoly	Council has a monopoly over provision of the service and there is no community service or equity obligation.	Full Cost Recovery
J	Development	Fee set will enable Council to develop and maintain a service.	Full Cost Recovery
K	Contribution	Charges levied to compensate community for an increase in demand for service or facilities as a consequence of a development proposal.	Full Cost Recovery
L	Regulatory: Non-fixed	Fee charges to cover costs incurred by legislative requirements where no community service obligation exists.	Full Cost Recovery
M	Regulatory: Fixed	Fee fixed by legislation.	Regulatory
N	Market	Service provided is in competition with that provided by another council or agency (private or public) and there is pressure to set a price which will attract adequate usage of the service.	Reference Pricing
O	In-house	Service provided predominantly for Council use but sale to external markets may defray costs.	Reference Pricing
P	Entrepreneurial	The service is a profit making activity and the price paid by users should recover an amount greater than the full cost of providing that service.	Rate of Return Pricing
Q	Penalty	Fee charge is greater than cost of the service so as to act as a disincentive.	Rate of Return Pricing
R	Utility	Fee charges for possession, occupation or enjoyment of Council Land, Public Land and Air Space by Gas, Electricity, Telecommunications and Water Utilities.	Rate of Return Pricing

# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**27 APRIL 2022**

ITEM 9.7                      DRAFT REVENUE POLICY AND FEES AND CHARGES 2022-23

ATTACHMENT 2      DRAFT 2022-23 FEES AND CHARGES

QPRC



Queanbeyan–Palerang Regional Council

# Draft Fees and Charges 2022–23



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## Queanbeyan-Palerang Regional Council

### *Activity Approvals under Section 68 - Local Government Act 1993*

#### *Part A1 - Manufactured Homes*

Install a manufactured home, moveable dwelling or associated structure on land	\$320.00	\$333.00	4.06%	N	H
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#### *Part B1 to B6 Water Supply, Sewerage and Stormwater Drainage in relation to new or existing Buildings*

Any combination of water supply, sewerage and stormwater drainage work carried out in relation to a new building connected to Council services	\$366.00	\$380.00	3.83%	N	H
Any combination of water supply, sewerage and stormwater drainage work carried out in relation to alterations to class 1 or 10 buildings connected to Council services	\$240.00	\$250.00	4.17%	N	H
Any combination of water supply, sewerage and stormwater drainage work carried out in relation to alterations to class 2-9 buildings connected to Council services	\$366.00	\$380.00	3.83%	N	H

#### *Part B Approvals where not indicated above Section 68 - Local Government Act 1993*

Part B1 - Carry out water supply work/individual water meter assessment	\$228.00	\$238.00	4.39%	N	H
Part B4 - Carry out sewerage work	\$228.00	\$238.00	4.39%	N	H
Part B5 - Carry out stormwater drainage work	\$228.00	\$238.00	4.39%	N	H
Part B5 - Carry out stormwater drainage work (Complying Development Class 1 and 10 only)	\$150.00	\$156.00	4.00%	N	H
Part B6 - Connect a private drain to Council sewer	\$228.00	\$238.00	4.39%	N	H

#### *Part B1 to B6 Water Supply, Sewerage and Stormwater Drainage in relation to Subdivision Works*

Part B1 - Application to carry out water supply subdivision work	\$209.00 plus \$10 per lot			N	H
Part B4 - Application to carry out sewer subdivision work	\$209.00 plus \$10 per lot			N	H
Part B5 - Application to carry out storm water subdivision work	\$209.00 plus \$10 per lot			N	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Part C Management of Waste Section 68 - Local Government Act 1993

Part C1 - For fee or reward, transport waste over or under a public place	\$161.00	\$168.00	4.35%	N	H
Part C2 - Place waste in a public place	\$161.00	\$168.00	4.35%	N	H
Part C3 - Place waste storage container in a public place	\$161.00	\$168.00	4.35%	N	H
Part C4 - For trade waste usage fees refer to Council's revenue policy	Refer to Council's Revenue Policy			N	H
Part C5 - Install, construct or alter a waste treatment device or waste storage facility or drain connected to any such device or facility – includes: septic tanks, trade waste pre-treatment device	\$305.00	\$305.00	0.00%	N	H
Part C6 - Initial approval to operate a system of sewage management once installed	\$161.00	\$168.00	4.35%	N	H
Part C6 - Ongoing approval to operate a system of sewage management including inspection fee	\$220 paid on either a 2 year or 5 year basis (1 device only). See table below for details on annual charges and additional devices.			N	H
Part C6 - Annual charge (shown on rates notice) for a 2 year approval to operate a system of sewage management (including discounts for up to 3 systems on the same property concurrently inspected and approved	For 1 Device - \$110.00 For 2 Devices - \$184.00 For 3 Devices - \$257.00			N	L
Part C6 - Annual charge (shown on rates notice) for a 5 year approval to operate a system of sewage management (including discounts for up to 3 systems on the same property concurrently inspected and approved	For 1 Device - \$44.00 For 2 Devices - \$73.00 For 3 Devices - \$103.00			N	L
Part C6 - Ongoing approval to operate package treatment plant systems (10 - 2500 people or capacity of 750kL/day)	\$2200 paid on a 2 year basis			N	H
Part C6 - Re-inspection of system of sewage management	\$147.00	\$153.00	4.08%	N	H
Part C6 - 2nd missed appointment inspection	\$150.00	\$150.00	0.00%	N	L

### Part D Community Land Section 68 - Local Government Act 1993

Part D1 - Engage in a trade or business on Community Land	\$161.00	\$168.00	4.35%	N	H
Part D2 - Entertainment on community land - direct or procure a theatrical, musical or other entertainment for the public	\$161.00	\$168.00	4.35%	N	H
Part D3 - Construct a temporary enclosure for the purpose of entertainment	\$161.00	\$168.00	4.35%	N	H
Part D4 - For fee or reward, play a musical instrument or sing (e.g. busk)	\$45.50	\$47.50	4.40%	N	H
Part D5 - Set up, operate or use a loud speaker or sound amplifying device	\$45.50	\$47.50	4.40%	N	H
Part D6 - Public meetings - deliver a public address or hold a religious service or public meeting	\$143.00	\$149.00	4.20%	N	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### **Part E Public Roads Section 68 - Local Government Act 1993**

Part E1 - Hoist goods across road	\$305.00	\$305.00	0.00%	N	H
Part E2 - Hang an article or awning over a public road	\$305.00	\$305.00	0.00%	N	H

### **Part F Other Activities Section 68 - Local Government Act 1993**

Part F2 and Part F3 - Application for approval or renewal to operate caravan park, camping ground or manufactured home estate – base fee \$500.00 + \$15.00 per site (includes initial inspection)	Min \$500.00 plus \$15.00 per site			N	H
Part F2 and Part F3 - Periodic inspection fee for caravan park, camping ground or manufactured home estate \$15.00 per site	\$15.00 per site			N	H
Part F4 - Install a solid fuel or domestic oil heater (including inspection)	\$320.00	\$320.00	0.00%	N	H
Part F5 - Application for approval per amusement device (includes inspection)	\$60.00	\$60.00	0.00%	N	H
Part F7 - Sold from a standing vehicle (Hawkers and Peddlers) - application for approval & inspection fee	\$320.00	\$320.00	0.00%	N	H
Part F10 - Domestic grey water diversion - application for approval & inspection fee	\$320.00	\$320.00	0.00%	N	H

### **Lodgement of Section 82 Objections (LGA)**

Less complex objections	\$0.00	\$235.00	∞	N	H
Complex objections	\$0.00	\$470.00	∞	N	H

### **Section 100 Review of Determination and Section 82 Objection to Regulations**

Objection to application of regulations and local policies under Sec 82 of the Local Government Act to Sec 68 approval	100% of original Sec 68 application fee			N	L
Review of determination under Sec 100 of the Local Government Act to a Sec 68 approval.	50% of original Sec 68 application fee			N	L

### **Caravan and Camping Ground Compliance**

Compliance inspection (not specified elsewhere)	\$0.00	\$150.00	∞	N	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Animal Management

### Dog/Cat Registration\*

\*Disclaimer: Please note that dog and cat registration fees are set by the NSW Government and are subject to change. An announcement is expected in June 2022.

Assistance animal	No Charge			N	M
Dog - De-sexed by six months of age	\$66.00	\$66.00	0.00%	N	M
Dog - De-sexed by six months of age and owned by an eligible pensioner	\$27.00	\$27.00	0.00%	N	M
Dog - Not de-sexed - Combined registration fee and additional fee for a dog not de-sexed by six months of age	\$224.00	\$224.00	0.00%	N	M
Dog - Not de-sexed - With written notification from a vet that it should not be de-sexed	\$66.00	\$66.00	0.00%	N	M
Dog - Not de-sexed - Kept by a recognised breeder for breeding purposes	\$66.00	\$66.00	0.00%	N	M
Dog - Working	No Fee			N	M
Dog - Service of the state	No Fee			N	M
Dog - Greyhound currently registered under the Greyhound Racing Act 2009	No Fee			N	M
Dog - Annual permit for dogs that are of a restricted breed or declared to be dangerous	\$195.00	\$195.00	0.00%	N	M
Cat - De-sexed or non de-sexed cat	\$56.00	\$56.00	0.00%	N	M
Cat - De-sexed by six months of age and owned by an eligible pensioner	\$27.00	\$27.00	0.00%	N	M
Cat - De-sexed and sold by an eligible pound or shelter	\$0.00	\$0.00	0.00%	N	M
Cat - Not de-sexed - With written notification from a vet that it should not be de-sexed	\$56.00	\$56.00	0.00%	N	M
Cat - Not de-sexed - Kept by a recognised breeder for breeding purposes	\$56.00	\$56.00	0.00%	N	M
Cat - Annual permit for female cats that are not de-sexed by four months of age	\$81.00	\$81.00	0.00%	N	M
Additional registration fee applied when a companion animal has not been desexed by the relevant desexing age and is not kept by a recognised breeder for breeding purposes	\$152.00	\$152.00	0.00%	N	M
Late fee applied when registration fee is not paid 28 days after the date on which the animal is required to be registered	\$18.00	\$18.00	0.00%	N	M

### Seizure, Maintenance and Sale of Dogs

Seizure fee	\$65.00	\$70.00	7.69%	N	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### **Seizure, Maintenance and Sale of Dogs** *[continued]*

Seizure fee for release of dog on second or subsequent occasion in 12 months	\$85.00	\$89.00	4.71%	N	H
Maintenance fee for each day dog is in pound	\$50.00	\$55.00	10.00%	N	H
Sale of dog from pound (includes de-sexing, vaccination, worming and micro-chipping)	\$410.00	\$427.00	4.15%	Y	G
Sale of de-sexed dog	\$250.00	\$260.00	4.00%	Y	G
Sale of dog to recognised rescue organisation with Section 16d exemption for dogs held at the pound for less than 20 days	\$75.00	\$78.00	4.00%	Y	G
Sale of dog to recognised rescue organisation with Section 16d exemption for dogs held at the pound for 20 days or more	No Charge			Y	G

### **Seizure, Maintenance and Sale of Cats**

Seizure fee	\$65.00	\$70.00	7.69%	N	H
Maintenance fee (fee per day)	\$50.00	\$55.00	10.00%	N	H
Queen cat and kittens (fee per day)	\$59.00	\$62.00	5.08%	N	H
Refundable deposit – cat trap hire (seven-day hire period)	\$100.00	\$100.00	0.00%	N	G
Sale of cat (includes de-sexing, worming and micro-chipping)	\$380.00	\$396.00	4.21%	Y	G
Sale of de-sexed cat	\$170.00	\$177.00	4.12%	Y	G
Sale of cat to recognised rescue organisation with Section 16d exemption for cats held at the pound for less than 20 days	\$75.00	\$78.00	4.00%	Y	G
Sale of cat to recognised rescue organisation with Section 16d exemption for cats held at the pound for 20 days or more	No Charge			Y	G
Cat born prior to 1 July 1999 where ownership has not changed (when the Companion Animals Act 1998 came into effect)	No Charge			Y	G

### **Sale of Non Classified Companion Animals**

Ferrets, rabbits, chickens and birds	\$15.00	\$20.00	33.33%	Y	N
Roosters	\$5.00	\$10.00	100.00%	Y	N

### **Other Animal Charges**

Cat carry boxes	\$25.00	\$25.00	0.00%	Y	N
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Other Animal Charges *[continued]*

Dog leads	\$5.00	\$5.00	0.00%	Y	N
Dangerous dog signs	\$50.00	\$50.00	0.00%	Y	N
Dangerous dog collars	Size M: \$40.00 Size L: \$60.00 Size XL: \$65.00			Y	N
Microchipping fee (pound animals) – recognised rescue organisation	\$15.00	\$15.00	0.00%	N	G
Microchipping fee (pound animals)	\$40.00	\$40.00	0.00%	N	H
Microchipping fee (public)	\$40.00	\$40.00	0.00%	Y	H
Special circumstances boarding	\$5.00	\$5.00	0.00%	N	G
*Refer to Council's Financial Hardship and Assistance Policy for conditions.					

### Vaccinations

C3 and F3 vaccination	\$55.00	\$55.00	0.00%	N	N
* Applies for surrendered animals where owners cannot provide proof that the animal has a current vaccination					
Parvac vaccine	\$35.00	\$35.00	0.00%	N	N
* Applies to all seized dogs which do not require C3 or F3 vaccinations.					

### Stock Impounding (Impounding Act 1993)

#### Horses, Cattle and Pigs

1st animal	\$155.00	\$155.00	0.00%	N	H
2nd and additional animals	\$75.00	\$75.00	0.00%	N	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Sheep and Goats

1st animal	\$35.00	\$36.50	4.29%	N	H
2nd and additional animals	\$16.00	\$17.00	6.25%	N	H
Surrender of animals	\$38.00	\$40.00	5.26%	N	H
Transporting fee	\$90.00	\$94.00	4.44%	N	H

### Dangerous Dog Compliance

Dangerous or Restricted Dog Enclosure Certificate of Compliance – s58H CAA	\$197.00	\$197.00	0.00%	N	M
Dangerous or Restricted Dog Enclosure Certificate of Compliance Inspection Fee – S58H CAA	\$197.00	\$197.00	0.00%	N	L

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Aquatic Centres

### General Access Fees

Note: for family passes children must be living in the same dwelling as the listed adults.

#### Single Pass - All Pools

Family (4 people, minimum 2 children)	\$20.00	\$20.50	2.50%	Y	G
Family (2 adults, unlimited children)	\$0.00	\$22.50	∞	Y	G
Adult	\$7.00	\$7.50	7.14%	Y	G
Child, senior and student	\$5.00	\$5.50	10.00%	Y	G
Spectator	\$2.00	\$2.50	25.00%	Y	G
Concession	\$3.00	\$3.50	16.67%	Y	G
Lunch time lappies	\$4.00	\$4.50	12.50%	Y	G

#### 10 Visit Pass - All Pools

Family (4 people, minimum 2 children)	\$180.00	\$184.50	2.50%	Y	G
Family (2 adults, unlimited children)	\$211.50	\$213.50	0.95%	Y	G
Adult	\$63.00	\$67.50	7.14%	Y	G
Child, senior and student	\$45.00	\$49.50	10.00%	Y	G
Concession	\$27.00	\$31.50	16.67%	Y	G

#### Premium 3 Month Pass - All Pools

Family (4 people, minimum 2 children)	\$370.00	\$390.00	5.41%	Y	G
Family (2 adults, unlimited children)	\$390.00	\$410.00	5.13%	Y	G
Adult	\$185.00	\$195.00	5.41%	Y	G
Child, senior and student	\$125.00	\$130.00	4.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Premium 3 Month Pass - All Pools [continued]

Concession	\$75.00	\$80.00	6.67%	Y	G
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### Premium 6 Month Pass - All Pools

Family (4 people, minimum 2 children)	\$670.00	\$700.00	4.48%	Y	G
Family (2 adults, unlimited children)	\$690.00	\$720.00	4.35%	Y	G
Adult	\$340.00	\$360.00	5.88%	Y	G
Child, senior and student	\$235.00	\$250.00	6.38%	Y	G
Concession	\$130.00	\$140.00	7.69%	Y	G

### Premium 12 Month Pass - All Pools

Family (4 people, minimum 2 children)	\$1,000.00	\$1,000.00	0.00%	Y	G
Family (2 adults, unlimited children)	\$1,100.00	\$1,100.00	0.00%	Y	G
Adult	\$615.00	\$650.00	5.69%	Y	G
Child, senior and student	\$425.00	\$450.00	5.88%	Y	G
Concession	\$235.00	\$250.00	6.38%	Y	G

### Direct Debit Membership

Adult	\$11.50 per week			Y	G
Child, senior and student	\$8.00 per week			Y	G
Concession	\$4.50 per week			Y	G

### Summer Pass - Eastern Pools Only

Family (4 people, minimum 2 children)	\$195.00	\$205.00	5.13%	Y	G
Family (2 adults, unlimited children)	\$215.00	\$225.00	4.65%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Summer Pass - Eastern Pools Only [continued]

Adult	\$135.00	\$145.00	7.41%	Y	G
Child, senior and student	\$100.00	\$105.00	5.00%	Y	G
Concession	\$70.00	\$75.00	7.14%	Y	G

### Lane Hire

Lane hire	\$20.00	\$25.00	25.00%	Y	G
* 50% discount on lane hire fees available to eligible community hirers.					
QPRC community sporting clubs recovery pass	\$2,000.00	\$2,000.00	0.00%	Y	N
Accommodation pass	\$2,000.00	\$2,000.00	0.00%	Y	N

### School Exclusive Pool Hire

School carnivals - Queanbeyan (per person - minimum spend of \$1,050)	\$5.01	\$5.00	-0.20%	Y	G
Exclusive use - Bungendore, Braidwood or Captains Flat (minimum two hour booking)	\$50.00	\$50.00	0.00%	Y	N
Bulkhead set up fee	\$150.00	\$150.00	0.00%	Y	G
Additional staffing	\$50.00	\$50.00	0.00%	Y	G
Department of Education Swimming Scheme – all pools	\$4.00	\$4.50	12.50%	Y	N

### Swim School

Swimming lessons term program (single child)	\$190.00	\$200.00	5.26%	N	G
Swimming lessons term program (3rd child +)	\$171.00	\$180.00	5.26%	N	G
Swimming lessons (Bungendore, Braidwood or Captains Flat)	\$19.00	\$20.00	5.26%	N	G
School holiday program	\$19.00	\$20.00	5.26%	N	G
Schools program (single student)	\$125.00	\$130.00	4.00%	N	G
Private term program (single child)	\$500.00	\$520.00	4.00%	N	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Swim School *[continued]*

Private term program (shared)	\$600.00	\$625.00	4.17%	N	G
Private term program (SNP)	\$270.00	\$280.00	3.70%	N	G
Squad training - up to two sessions per week	\$20.00	\$22.00	10.00%	Y	G
Squad training - up to four sessions per week	\$22.50	\$25.00	11.11%	Y	G
Squad training - up to eight sessions per week	\$27.50	\$28.00	1.82%	Y	G
Squad training - casual	\$12.00	\$15.00	25.00%	Y	G

### Aqua Fitness Program

Adult (Single Pass)	\$18.00	\$19.00	5.56%	Y	G
Child, senior and student (single pass)	\$14.00	\$14.50	3.57%	Y	G
Concession (Single Pass)	\$12.00	\$12.50	4.17%	Y	G
Adult (10 Pass)	\$162.00	\$171.00	5.56%	Y	G
Child, senior and student (10 pass)	\$126.00	\$130.50	3.57%	Y	G
Concession (10 Pass)	\$108.00	\$112.50	4.17%	Y	G

### Entertainment Programs

Birthday parties – 2 hour duration (10 children)	\$250.00	\$260.00	4.00%	Y	N
Birthday party extra child	\$15.00	\$16.00	6.67%	Y	N
Exclusive use of Wet Play Area – 1 hour duration	\$200.00	\$200.00	0.00%	Y	N
Exclusive use of Wet Play Area - 2 hour duration	\$300.00	\$300.00	0.00%	Y	N
Octa-Boat / Octo-Ring Hire	\$10.00	\$5.50	-45.00%	Y	N

### General Conditions

Direct debit rejection fee	\$7.00	\$7.00	0.00%	N	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### General Conditions *[continued]*

Refund administration fee	\$35.00	\$35.00	0.00%	Y	H
Locker hire - per hour	\$2.00	\$2.00	0.00%	Y	N
Locker hire - per term (10 weeks)	\$50.00	\$50.00	0.00%	Y	N

### Courses

Resuscitation certificates	\$45.00	\$45.00	0.00%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Community Facilities and Halls

### Gold Venues

*Jerrabomberra Community Centre - Lakeside Room*

*Jerrabomberra Community Centre - Waratah, Grevilla, Wattle (combined)*

*Riverside Oval Meeting Room*

*Library Community Room*

*Googong Community Centre - Gorman, Well, The Terrace (combined)*

### Commercial Rates

1 hour (note: minimum 2 hour hire)	\$70.00	\$70.00	0.00%	Y	N
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### Community Rates

Note: 1. Excluding political parties. 2. Regular hirers must provide evidence of insurance cover.

1 hour (note: minimum 2 hour hire)	\$49.00	\$49.00	0.00%	Y	G
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### Additional Fees

Security, equipment or cleaning breach	At full cost recovery	Y	Q
Security-related charges • Lost key – at full cost recovery • Security patrol response – at full cost recovery • Fire system response - at full cost recovery			

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Additional Fees [continued]

Refundable bond – casual hire	\$300.00	\$300.00	0.00%	N	Q
* Refundable if conditions of hire are met * Lost keys replaced by user at full cost recovery					
Refundable bond – regular hire	\$100.00	\$100.00	0.00%	N	Q
* Refundable when key is returned * Lost keys replaced by user at full cost recovery					

### Silver Venues

*Letchworth Community Centre - Letchworth Hall*

*Jerrabomberra Community Centre - Waratah, Grevilla, Wattle (Individual Hire)*

*Googong Community Centre - Gorman, Well, The Terrace (Individual Hire)*

*Bungendore Multipurpose Hall*

*Braidwood Council Meeting Room*

### Commercial Rates

1 hour (note: minimum 2 hour hire)	\$47.00	\$49.00	4.26%	Y	N
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### Community Rates

Note: 1. Excluding political parties, 2. Regular hirers must provide evidence of insurance cover

1 hour (note: minimum 2 hour hire)	\$25.00	\$34.00	36.00%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Additional Fees

Security, equipment or cleaning breach	At full cost recovery			Y	Q
Security-related charges					
• Lost key – at full cost recovery					
• Security patrol response – at full cost recovery					
• Fire system response - at full cost recovery					
Refundable bond – casual hire	\$300.00	\$300.00	0.00%	N	Q
* Refundable if conditions of hire are met					
* Lost keys replaced by user at full cost recovery					
Refundable bond – regular hire	\$100.00	\$100.00	0.00%	N	Q
* Refundable when key is returned					
* Lost keys replaced by user at full cost recovery					

### Bronze Venues

*Jerrabomberra Community Centre - Banksia Room*

*Googong Board Room*

*Bungendore Community Centre - Front Room, Back Room (individual hire)*

### Commercial Rates

1 hour (note: minimum 2 hour hire)	\$40.00	\$34.00	-15.00%	Y	N
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### Community Rates

Note: 1. Excluding political parties. 2. Regular hirers must provide evidence of insurance cover.

1 hour (note: minimum 2 hour hire)	\$18.00	\$24.00	33.33%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Additional Fees

Security, equipment or cleaning breach	At full cost recovery			Y	Q
Security-related charges					
• Lost key – at full cost recovery					
• Security patrol response – at full cost recovery					
• Fire system response - at full cost recovery					
Refundable bond – casual hire	\$300.00	\$300.00	0.00%	N	Q
* Refundable if conditions of hire are met					
* Lost keys replaced by user at full cost recovery					
Refundable bond – regular hire	\$100.00	\$100.00	0.00%	N	Q
* Refundable when key is returned					
* Lost keys replaced by user at full cost recovery					

### Office Space - Jerrabomberra/ Letchworth/ Googong/ Braidwood

1 hour – commercial	\$35.00	\$24.00	-31.43%	Y	G
1 hour – community	\$17.00	\$17.00	0.00%	Y	G

### Other Hall and Meeting Room Hire

\* Note: Section 355 committees are undergoing structural changes based on locality. Fees and charges may be changed throughout the 2022/23 financial year when committees are finalised. Any changes will be advertised for 28 days prior to adoption.

### Bungendore Administrative Office - Foyer - Businesses, corporations, government, political parties

Foyer meeting space - per hour	\$65.00	\$65.00	0.00%	Y	G
Foyer meeting space - per day	\$460.00	\$460.00	0.00%	Y	G
Bond	\$100.00	\$100.00	0.00%	N	Q

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Bungendore Administrative Office - Foyer - Community or not-for-profit groups

Note: 1. Excluding political parties. 2. Regular hirers must provide evidence of insurance cover.

Foyer meeting space - per hour	\$32.50	\$32.50	0.00%	Y	G
Foyer meeting space - per day	\$230.00	\$230.00	0.00%	Y	G
Bond	\$100.00	\$100.00	0.00%	N	Q

### Bungendore Council Chambers - Businesses, corporations, government, political parties

Council meeting room (large) per hour	\$70.00	\$70.00	0.00%	Y	N
Council meeting room (large) per day	\$460.00	\$460.00	0.00%	Y	N
Meeting room 2 (up to 10 people) per hour	\$25.00	\$25.00	0.00%	Y	N
Meeting room 3 (up to 6 people) per hour	\$17.00	\$17.00	0.00%	Y	N
Bond	\$100.00	\$100.00	0.00%	N	G
Fee for opening and closing Chambers for hire event	\$65.00	\$65.00	0.00%	Y	N

### Bungendore Council Chambers - Community or not-for-profit groups

Note: 1. Excluding political parties. 2. Regular hirers must provide evidence of insurance cover

Council meeting room (large)	\$35.00	\$35.00	0.00%	Y	G
Council foyer to Chambers – non-business hours	\$35.00	\$35.00	0.00%	Y	G
Council meeting room (large)	\$230.00	\$230.00	0.00%	Y	G
Meeting room 2 (up to 10 people)	\$12.00	\$12.00	0.00%	Y	G
Meeting room 3 (up to 6 people)	\$8.50	\$8.50	0.00%	Y	G
Bond	\$100.00	\$100.00	0.00%	N	G

### Bungendore School of Arts

Private functions	\$110.00	\$110.00	0.00%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Bungendore School of Arts [continued]

Bond	\$105.00	\$105.00	0.00%	N	G
Cleaning fee (if required)	\$105.50	\$105.50	0.00%	Y	G
Heating fee - per hour	\$1.50	\$1.50	0.00%	Y	G
Community rate (< 0.5 day)	\$16.50	\$16.50	0.00%	Y	G
Community rate (daily rate – half day or greater)	\$33.00	\$33.00	0.00%	Y	G
Commercial rate (< 0.5 day)	\$44.00	\$44.00	0.00%	Y	G
Commercial rate (daily rate – half day or greater)	\$61.00	\$61.00	0.00%	Y	G

### Burra Community Hall - Community Groups

Note: 1. Excluding political parties. 2. Regular hirers must provide evidence of insurance cover.

Community organisations-regular users (per use)	\$15.00	\$15.00	0.00%	Y	G
Local community groups, infrequent, special events	\$40.00	\$40.00	0.00%	Y	G

### Burra Community Hall - Private Functions

Local residents	\$125.00	\$125.00	0.00%	Y	G
Bond for local residents	\$150.00	\$150.00	0.00%	N	G
Local residents – daytime hire only (3 hours maximum)	\$40.00	\$40.00	0.00%	Y	G
Non residents	\$250.00	\$250.00	0.00%	Y	G
Bond for non residents	\$300.00	\$300.00	0.00%	N	G
Hire of annexe (tennis shed) by local community groups for meetings	\$5.00	\$5.00	0.00%	Y	G

### Hire of Cargill Park

Pony club use	\$65.00	\$65.00	0.00%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Hire of Carwoola/Stoney Creek Community Hall

Community groups – casual hire	\$24.00	\$24.00	0.00%	Y	G
* Fee reduced to \$20 for groups who hire 12 or more times annually					
Local community associations (social or fundraising)	\$130.00	\$130.00	0.00%	Y	G
Private functions – (hirers from within the local area)(with or without kitchen)	\$130.00	\$130.00	0.00%	Y	G
Bond – hirers from within the local area	\$250.00	\$250.00	0.00%	N	G
Private functions – hall (with or without kitchen) hirers from outside the local area	\$300.00	\$300.00	0.00%	Y	G
Bond – hirers from outside the local area	\$1,000.00	\$1,000.00	0.00%	N	G
Gas fee for hire periods 1 April to 31 October – per hour	\$6.00	\$6.00	0.00%	Y	G
Gas fee for hire periods 1 April to 31 October – per day	\$55.00	\$55.00	0.00%	Y	G
Cleaning charge	\$49.00	\$49.00	0.00%	Y	G

### Hire of Les Reardon Reserve & Hall

Pony club	\$600.00	\$600.00	0.00%	Y	G
Per annum for the monthly exclusive use of the reserve and hall. The equivalent of one full day per calendar month, including committee meetings one evening per month.					
Local group hire of hall and reserve (e.g. car boot sale, gymkhanas)	\$150.00	\$150.00	0.00%	Y	G
Local group permanent hire of hall (e.g. Bywong Community Association, View Club)	\$180.00	\$180.00	0.00%	Y	G
Commercial entity (full day) 9:00am–12:00 midnight 15 hours total	\$300.00	\$300.00	0.00%	Y	G
Commercial entity (half day) 9:00am–4:00pm or 5:00pm–12:00 midnight 7 hours maximum	\$150.00	\$150.00	0.00%	Y	G
Casual hire of hall only (full day) 9:00am–12:00 midnight 15 hours total	\$155.00	\$155.00	0.00%	Y	G
Casual hire of hall only (half day) 9:00am–4:00pm or 5:00pm–12:00 midnight 7 hours maximum	\$95.00	\$95.00	0.00%	Y	G
Casual hire of hall only (third of day) 9:00am–1:00pm OR 2:00pm–6:00pm or 7:00pm–11:00pm 4 hours maximum	\$55.00	\$55.00	0.00%	Y	G
Bond – full day hire	\$300.00	\$300.00	0.00%	N	G
Bond half a day and third of day hire	\$150.00	\$150.00	0.00%	N	G
Casual hire of hall (less than 2 hours)	\$25.00	\$25.00	0.00%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Hire of Canning Close Reserve

Full day hire (inclusive of small clubhouse, gas stove, gas BBQ, rainwater & amenities)	\$100.00	\$100.00	0.00%	Y	G
Part day hire – lesson with paid instructor – grounds only	\$50.00	\$50.00	0.00%	Y	G
Wamboin Pony Club	No Charge			Y	G

### Hire of Wamboin Community Hall

Casual	\$125.00	\$125.00	0.00%	Y	G
Bond (casual hire)	\$300.00	\$300.00	0.00%	N	G
Local group hire (pilates, scouts, playgroup, community assoc., mothers group)	\$7.00	\$15.00	114.29%	Y	G
Children's party – local residents – with strict adult supervision	\$75.00	\$75.00	0.00%	Y	G
Bond (children's parties local residents)	\$100.00	\$100.00	0.00%	N	G
Early access	\$0.00	\$30.00	∞	Y	G

### Hire of Wamboin Community Hall - Outside Hirers

Non residents	\$300.00	\$350.00	16.67%	Y	G
Bond	\$300.00	\$600.00	100.00%	N	G
Children's party – non residents – with strict adult supervision	\$100.00	\$100.00	0.00%	Y	G
Bond (children's parties non-residents)	\$150.00	\$150.00	0.00%	N	G
Early access	\$0.00	\$30.00	∞	Y	G

### Hire of Captains Flat Community Hall - Local Hirers

Casual hirers – 10 or less hires per annum	\$6.00	\$6.00	0.00%	Y	G
Casual hirers heating - per hour	\$10.50	\$11.00	4.76%	Y	G
Regular users - per hour	\$4.50	\$5.00	11.11%	Y	G
Regular users heating - per hour	\$10.50	\$11.00	4.76%	Y	G
Electricity - per hour	\$5.50	\$6.00	9.09%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Hire of Captains Flat Community Hall - Local Hirers [continued]

Cleaning	\$181.50	\$185.00	1.93%	Y	G
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#### Hire of Captains Flat Community Hall - Parties

Note: No 18th or 21st Birthday Parties

Bond	\$1,000.00	\$1,000.00	0.00%	N	G
Hire - per hour	\$5.50	\$6.00	9.09%	Y	G
Heating - per hour	\$10.50	\$11.00	4.76%	Y	G
Electricity - per hour	\$5.50	\$6.00	9.09%	Y	G
Cleaning	\$165.00	\$165.00	0.00%	Y	G

#### Hire of Captains Flat Community Hall - Private Functions

Note: No 18th or 21st Birthday Parties

Bond	\$1,000.00	\$1,000.00	0.00%	N	G
Hire - per hour	\$5.50	\$6.00	9.09%	Y	G
Heating - per hour	\$10.50	\$11.00	4.76%	Y	G
Electricity - per hour	\$5.50	\$6.00	9.09%	Y	G
Cleaning	\$181.50	\$185.00	1.93%	Y	G

#### Hire of Hoskinstown War Memorial Hall

Private use – all day	\$120.00	\$120.00	0.00%	Y	G
Private use – minimum half day/evening	\$91.00	\$91.00	0.00%	Y	G
Community use not-for-profit organisations	No Charge			Y	G
Community use – half day	\$30.50	\$30.50	0.00%	Y	G
Children's party (17 years and under)	\$75.00	\$75.00	0.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Hire of Hoskinstown War Memorial Hall [continued]

Regular bookings (private or community)	Set by Booking Officer subject to length / frequency of hire			Y	G
Bond for cleaning/damages to be paid prior to handing over of keys	\$160.00	\$160.00	0.00%	N	G
Party hire – summer	\$132.00	\$132.00	0.00%	Y	G
Party hire – winter	\$165.00	\$165.00	0.00%	Y	G

#### Hire of Hoskinstown War Memorial equipment

Note: 1. Repair costs for all damage to the hall or breakage of equipment, caused by the hirer, must be paid by the hirer. 2. Equipment must be returned within 72 hours of the hire unless otherwise agreed with the booking officer. Any equipment not returned on time will incur a double hire charge.

Tables and chairs – private	\$54.50	\$54.50	0.00%	Y	G
Tables and chairs – community organisations	\$18.50	\$18.50	0.00%	Y	G
Urn (all users)	\$12.50	\$12.50	0.00%	Y	G
Crockery/cutlery – private	\$42.50	\$42.50	0.00%	Y	G
Community use – 2 hours or less	\$12.50	\$12.50	0.00%	Y	G
Crockery/cutlery – community organisations	\$12.50	\$12.50	0.00%	Y	G

#### Multi Purpose Hall Bungendore School - Sound/PA Hire

Sound/PA hire	\$82.50	\$82.50	0.00%	Y	G
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#### Multi Purpose Hall Bungendore School - Function Rate

Minimum 4 hours – per hour – first hour	\$273.50	\$273.50	0.00%	Y	G
Second and subsequent hours	\$69.00	\$69.00	0.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Multi Purpose Hall Bungendore School - Function Rate [continued]

Security deposit – casual hirer (refundable)	\$600.00	\$600.00	0.00%	N	G
Security-related charges					
• Lost key – at full cost recovery					
• Security patrol response – at full cost recovery					
• Fire system response - at full cost recovery					
Security deposit – regular hirer (refundable)	\$300.00	\$300.00	0.00%	N	G
Security-related charges					
• Lost key – at full cost recovery					
• Security patrol response – at full cost recovery					
• Fire system response – at full cost recovery					
Cleaning fee	\$514.00	\$514.00	0.00%	Y	G
Hire of chairs	\$62.00	\$62.00	0.00%	Y	G
Canteen hire	\$25.50	\$25.50	0.00%	Y	G
Key deposit	\$30.00	\$30.00	0.00%	N	G
* Lost keys charged at full replacement cost					

### Royalla Common Elm Grove

\* Contact Royalla S355 Management Committee to discuss arrangements

\* If after use all or any part of the Royalla Common/ Community Hall/ toilets require cleaning, a fee of \$250 will be withheld from the bond

\* Regular bookings by arrangement

Royalla Elm Grove hire third of a day – residents	\$20.00	\$20.00	0.00%	Y	G
Royalla Elm Grove hire third of a day – non residents	\$70.00	\$70.00	0.00%	Y	G
Royalla Elm Grove hire third of a day – commercial group	\$100.00	\$100.00	0.00%	Y	G
Royalla Elm Grove hire full day – residents/community organisations	\$60.00	\$60.00	0.00%	Y	G
Royalla Elm Grove hire full day – non-resident	\$210.00	\$210.00	0.00%	Y	G
Royalla Elm Grove hire full day – commercial group	\$250.00	\$250.00	0.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Royalla Common Elm Grove [\[continued\]](#)

Royalla Elm Grove bond	\$250.00	\$250.00	0.00%	N	G
Elm Grove weddings/large functions – residents	From \$725			Y	G
Elm Grove weddings/large functions – non residents	From \$1,000			Y	G
Elm Grove bond including weddings and large functions	\$500.00	\$500.00	0.00%	N	G
Mowing fee (if requested) – all categories	\$100.00	\$100.00	0.00%	Y	H

### Royalla Community Hall - Common

Community hall per day (includes meeting room/main hall/kitchen and toilets) – residents/community organisations	\$200.00	\$200.00	0.00%	Y	G
Community hall per day (includes meeting room/main hall/kitchen and toilets) – non residents	\$400.00	\$400.00	0.00%	Y	G
Community hall per day (includes meeting room/main hall/kitchen and toilets) – commercial group	\$750.00	\$750.00	0.00%	Y	G
Community hall bond – residents/non-residents/community organisations	\$250.00	\$250.00	0.00%	N	G
Community hall bond – commercial group	\$500.00	\$500.00	0.00%	N	G
Meeting room third of day – residents/community organisations	\$20.00	\$20.00	0.00%	Y	G
Meeting room third of day – non residents	\$30.00	\$30.00	0.00%	Y	G
Meeting room third of day – commercial group	\$100.00	\$100.00	0.00%	Y	G
Meeting room per day – residents/community organisations	\$60.00	\$60.00	0.00%	Y	G
Meeting room per day – non residents	\$90.00	\$90.00	0.00%	Y	G
Meeting room per day – commercial group	\$300.00	\$300.00	0.00%	Y	G
Hay shed and surrounds – community organisation	\$250.00	\$250.00	0.00%	Y	G
Hay shed and surrounds – commercial group	\$500.00	\$500.00	0.00%	Y	G
Meeting room bond – residents and community group	\$250.00	\$250.00	0.00%	N	G
Meeting room bond – non residents	\$250.00	\$250.00	0.00%	N	G
Meeting room bond – commercial group	\$500.00	\$500.00	0.00%	N	G
Hall hire third of day – residents	\$40.00	\$40.00	0.00%	Y	G
Hall hire third of day – non residents	\$60.00	\$60.00	0.00%	Y	G
Hall hire third of day – commercial group	\$200.00	\$200.00	0.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Royalla Community Hall - Common** [continued]

Hall hire per day – residents/community organisations	\$120.00	\$120.00	0.00%	Y	G
Hall hire per day – non residents	\$180.00	\$180.00	0.00%	Y	G
Hall hire per day – commercial group	\$600.00	\$600.00	0.00%	Y	G
Hall hire hour/day use bond – residents and community organisations	\$250.00	\$250.00	0.00%	N	G
Hall hire hour/day use bond – non residents	\$250.00	\$250.00	0.00%	N	G
Hall hire hour/day use bond – commercial group	\$500.00	\$500.00	0.00%	N	G
Toilets only – residents, non residents or community group	\$20.00	\$20.00	0.00%	Y	A
Toilets only – commercial group	\$50.00	\$50.00	0.00%	Y	G
Toilets only – bond	\$250.00	\$250.00	0.00%	N	G
Cleaning fee all rooms (if required) – all categories	\$100.00	\$100.00	0.00%	Y	G
Heating fee per hour – all categories	\$10.00	\$10.00	0.00%	Y	G
Hay shed and surrounds – resident – half day	\$40.00	\$40.00	0.00%	Y	G
Hay shed and surrounds – non resident – half day	\$80.00	\$80.00	0.00%	Y	G
Hay shed and surrounds – community organisation – half day	\$30.00	\$30.00	0.00%	Y	G
Hay shed and surrounds – commercial group – half day	\$250.00	\$250.00	0.00%	Y	G
Hay shed and surrounds – residents – per day	\$80.00	\$80.00	0.00%	Y	G
Hay shed and surrounds – non residents – per day	\$160.00	\$160.00	0.00%	Y	G
Hay shed and surrounds – community organisation – per day	\$80.00	\$80.00	0.00%	Y	G
Hay shed and surrounds – commercial group – per day	\$500.00	\$500.00	0.00%	Y	G
Hay shed and surrounds bond – resident and community organisation	\$250.00	\$250.00	0.00%	N	G
Hay shed and surrounds bond – commercial group	\$500.00	\$500.00	0.00%	N	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Fernleigh Park Community Hall

\* The committee reserves the right to accept or decline a booking.

\* The committee may approve reduced fees for community organisations, businesses or groups providing services to local residents to support the viability of these services.

Conditions:

a) Fernleigh Park resident - includes immediate family in attendance.

b) Sponsored non-resident - bookings approved prior by committee representatives as agreed and includes FP resident recommending booking. Note: no bookings for 21st or 18th Birthdays or similar events.

c) Community organisation - bookings approved prior by the committee includes FP resident recommending booking

Fernleigh Park resident daily fee (up to 7.5 hours)	\$50.00	\$200.00	300.00%	Y	G
Sponsored non-resident daily fee (up to 7.5 hours)	\$100.00	\$300.00	200.00%	Y	G
Community organisation daily fee (up to 7.5 hours)	\$150.00	\$300.00	100.00%	Y	G
Fernleigh Park Hall bond (all categories)	\$150.00	\$150.00	0.00%	N	Q

### Braidwood National Theatre Community Centre

Community rates (incl community based events, residents' private functions ) up to 4 hours	\$26.00	\$30.00	15.38%	Y	G
Community events, performances over 4 hours	\$105.00	\$110.00	4.76%	Y	G
Commercial purpose (per day or part thereof)	\$160.00	\$165.00	3.13%	Y	G
Community events – set up and clean up	\$30.00	\$30.00	0.00%	Y	G
Bond – refundable deposit	\$100.00	\$100.00	0.00%	N	G

### Bungendore Emergency Services Centre

Meeting room hire (incl kitchen)	\$90.00	\$90.00	0.00%	Y	G
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### Rural Fire and Emergency Management Centre

Training room hire – half day	\$85.00	\$85.00	0.00%	Y	G
Training room hire – full day	\$140.00	\$140.00	0.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Rural Fire and Emergency Management Centre [continued]

Planning room hire – half day	\$40.00	\$40.00	0.00%	Y	G
Planning room hire – full day	\$80.00	\$80.00	0.00%	Y	G
After hours surcharge (for both rooms)	\$40.00	\$40.00	0.00%	Y	G

#### Captains Flat Community Health Centre

Business/commercial/government hire – half day	\$75.00	\$75.00	0.00%	Y	G
Business/commercial/government hire – full day	\$130.00	\$130.00	0.00%	Y	G
Community/not-for-profit groups hire – half day	\$20.00	\$20.00	0.00%	Y	G
Community/not-for-profit groups hire – full day	\$30.00	\$30.00	0.00%	Y	G

#### COVID Fees

Covid-safe clean following hire (applies to all community centres hired by Council)	At Full Cost Recovery			Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Community Regulation

### Impounded Items (Non Vehicles)

Impounded item transport fee	At Full Cost Recovery			N	Q
Release fee for impounded article (includes shopping trolleys and sandwich-board signs)	\$80.00	\$80.00	0.00%	N	Q
Notice fee	\$40.00	\$42.00	5.00%	N	Q
Advertisement fee	\$162.00	\$169.00	4.32%	N	Q

### Impounded Vehicles (Abandoned Vehicles Impounding Act 1993)

Impounded vehicle towing fee	At Full Cost Recovery			N	Q
Release fee	\$522.00	\$543.00	4.02%	N	Q
Notice fee	\$40.00	\$42.00	5.00%	N	Q
Advertisement re impounding	\$162.00	\$169.00	4.32%	N	Q

### Compliance costs for monitoring Clean Up and Prevention Notices

Authorised officer (fee per hour)	\$80.00	\$80.00	0.00%	N	Q
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## **Construction and Complying Development - Building Work**

### **Construction Certificate Application for Building Work**

\* Fees and quotations for certification services may be negotiated in special circumstances.

#### **New Building Construction Certificates - Fee based on:**

Estimated cost up to \$250,000	\$278 plus 0.5% of cost plus 10% GST	Y	N
Estimate cost exceeding \$250,001 to \$1,000,000	\$1,528 plus 0.3% of cost in excess of \$250,000 plus 10% GST	Y	N
Estimated cost over \$1,000,000	\$3,778 plus 0.15% of cost in excess of \$1,000,000 plus 10% GST	Y	N
Where a solid fuel heater appliance is included with Construction Certificate application	Increase calculated Construction Certificate fee by \$320.00	Y	N

### **Modification of Building Construction Certificates**

Issue of Modified Building Construction Certificate	\$240.00	\$250.00	4.17%	Y	N
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### **Issue of Complying Development Certificates (CDC)**

#### **Issue of Complying Development Certificates - Fee based on:**

Cost of works estimated up to \$100,000	\$200 plus \$0.70 for each \$100 which exceeds estimated cost of \$5,000 plus GST	Y	N
Cost of works estimated from \$100,001 to \$250,000	\$865 plus \$0.50 for each \$100 which exceeds estimated cost of \$100,000 plus GST	Y	N
Cost of works estimated from \$250,001 to \$1,000,000	\$1,615 plus \$0.40 for each \$100 which exceeds estimated cost of \$250,000 plus GST	Y	N

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Issue of Complying Development Certificates - Fee based on: [continued]

Cost of works estimated above \$1,000,000	\$4,615 plus \$0.20 for each \$100 which exceeds estimated cost of \$1,000,000 plus GST			Y	N
Complying development assessment fee (applicable to all applications)	\$400.00	\$400.00	0.00%	Y	N

#### Issue of Modified Complying Development Certificates

Issue of Modified Complying Development Certificate (CDC)	50% of original CDC fee plus GST			Y	N
Issue of Modified Complying Development Certificate (BASIX Amendment Only)	\$219.00	\$228.00	4.11%	Y	N

#### Other Related Fees

General flood information – whether the property is located in a flood prone area and, if so, advice regarding flood behaviour on the property	\$262.00	\$273.00	4.20%	N	H
Complying Development Certificate showing compliance with Sec 3.36C(2) or Sec 3A.38(2) of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 or for a secondary dwelling under State Environmental Planning Policy (Affordable Rental Housing) 2009. Includes general flood information.	\$456.00	\$475.00	4.17%	Y	H
Complying Development Certificate showing a proposed development meets the requirements of cl.3.36C(3) or cl.3A.38(3) (development standards for flood control lots) of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. Includes general flood information and assessment against s3.36C(2) or s3A.38(2) of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.	\$650.00	\$676.00	4.00%	Y	H
Issue Bushfire (BAL) Certificate	\$476.00	\$496.00	4.20%	Y	N

#### Carry Out Inspections as the Principal Certifying Authority (PCA) (Building)

##### Inspections - Carry out building / construction inspection and issue report as PCA:

For Class 1, 3 to 9	\$240.00	\$250.00	4.17%	Y	N
For Class 10 buildings	\$240.00	\$250.00	4.17%	Y	N
For Class 2 buildings: for the first unit	\$240.00	\$250.00	4.17%	Y	N

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Inspections - Carry out building / construction inspection and issue report as PCA: [\[continued\]](#)

For Class 2 buildings: for each additional unit	\$153.00	\$160.00	4.58%	Y	N
Any other competitive inspection fee	\$240.00	\$250.00	4.17%	Y	N
Missed inspection administration additional to inspection fee	\$135.00	\$135.00	0.00%	Y	N
Occupation Certificates – Class 1 new dwelling	\$349.00	\$363.00	4.01%	Y	N
Occupation Certificates – Class 1a additions and alterations	\$279.00	\$279.00	0.00%	Y	N
Occupation Certificates – Class 2	\$320.00 + \$210 per additional dwelling			Y	N
Occupation Certificates – Classes 3 to 9 new or major additions	\$503.00	\$524.00	4.17%	Y	N
Occupation Certificates – Classes 3 to 9 minor alterations and additions	\$342.00	\$356.00	4.09%	Y	N
Occupation Certificates – Class 10	\$279.00	\$291.00	4.30%	Y	N

Note: Where Council conducts a water and/or sewer inspection at the same time as a building inspection for the following inspection types the building inspection fee may be discounted by 75%

\* Plumbing Rough-in and Presheet Inspection

\* Final Water and Sewer and Occupation Certificate Inspection

### Issue of Compliance Certificates where Council is the Principal Certifying Authority

Stating specified building work has been completed and complies with plans and specifications per hour	\$240.00	\$250.00	4.17%	Y	N
Inspection to assess whether all development conditions have been complied with and issuing of compliance certificate per hour	\$240.00	\$250.00	4.17%	Y	N
Classification Certificate for building or proposed building	\$240.00	\$250.00	4.17%	N	N
Specified aspect of development complies with prescribed requirements	\$240.00	\$250.00	4.17%	Y	N

### Carry Out Water and Sewer Inspections as the Water and Sewer Authority (Building Works)

#### Carry out water and sewer inspections in relation to building work where Council is the Water and Sewer Authority

For Class 1, 3-10	\$234.00	\$244.00	4.27%	N	H
For Class 2	\$215.00 + \$135.00 Per Additional Unit			N	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### ***Administration Charge, Receipt and Registration of Certificates and Reports***

Fee to cover administration costs of lodging notice to commence/nominations of PCA (charged at lodgement of DA or CDC)	\$74.00	\$77.00	4.05%	N	L
Lodgement of notice of work for plumbing and drainage Sec 9 Plumbing and Drainage Act 2011 (to be charged at lodgement of DA where water and/or sewer work to be carried out)	\$67.00	\$70.00	4.48%	N	L
Lodgement of Complying Development Certificate by private certifier	\$36.00	\$38.00	5.56%	N	M
Lodgement of Construction Certificates by private certifier	\$36.00	\$38.00	5.56%	N	M
Lodgement of all forms of Occupation Certificate by private certifier	\$36.00	\$38.00	5.56%	N	M

### ***Security Deposit for damage to Public Assets (payable on lodgement of Construction Certificate or Complying Development Application)***

Urban areas – developments involving delivery of construction materials or machine excavation	\$3,500.00	\$3,640.00	4.00%	N	Q
Urban areas – involving demolition	\$4,000.00	\$4,160.00	4.00%	N	Q
Rural areas – developments involving delivery of construction materials or machine excavation	\$1,000.00	\$1,040.00	4.00%	N	Q
Rural areas – involving demolition	\$2,000.00	\$2,080.00	4.00%	N	Q
Inspection prior to bond release (if Council not PCA)	\$205.00	\$214.00	4.39%	N	Q

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### ***Subdivision Construction Certificates, Subdivision Works Inspections and Subdivision Certificates***

#### ***Construction Certificate Application for Subdivision Work (including modified Construction Certificate)***

##### **Issue of Subdivision Construction Certificates**

Certification of subdivision design plans for a Subdivision	\$35.00	\$36.40	4.00%	N	N
Application for creation of new Torrens, community or strata title lots	\$125 per allotment			Y	N
Certification of plans for associated development works - per hour	\$242.00	\$252.00	4.13%	Y	N

##### ***Subdivision Inspection Work***

Inspection of any Subdivision Construction works (other than water, sewer or stormwater). Includes private and public roads, bridges, major culverts and entrances	\$259.00	\$270.00	4.25%	N	N
Inspection of water, sewer and stormwater drainage Subdivision Works as the Water and Sewer Authority under the Water Management Act	\$234.00	\$244.00	4.27%	N	H
Statement specifying that subdivision work has been completed	\$254.00	\$265.00	4.33%	Y	H

##### ***Application for Subdivision Certificate Release***

##### ***Subdivision Certificate Application (Torrens, Neighbourhood, Community, Strata)***

Subdivision Certificate application	\$550.00 plus \$100 per lot created			N	N
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##### ***Subdivision Certificate - Authorising the registration of a plan of subdivision for Strata / Torrens / Community Title***

Signing or endorsement of 88B Instrument	\$170.00	\$175.00	2.94%	N	H
Termination of strata scheme	\$110.00	\$114.00	3.64%	Y	H
Amended 88B Instrument – applicant's mistake	\$84.00	\$88.00	4.76%	N	H
Re-signing a Subdivision Certificate already issued	\$170.00	\$170.00	0.00%	N	H

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Subdivision Certificate - Authorising the registration of a plan of subdivision for Strata / Torrens / Community Title [continued]

Water usage charge prior to connection of water meter	\$29.50	\$31.00	5.08%	N	H
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### Subdivision - Development Engineering Charges

Part release of cash bond or replacement of bank guarantees	\$110.00	\$110.00	0.00%	N	H
Release of caveat, easement or restrictions to user	\$110.00	\$114.00	3.64%	N	H
Subdivision maintenance bond with roads (sealed) (fee is per metre of road)	\$130.00	\$130.00	0.00%	N	H
Subdivision maintenance bond with roads (rural areas) (fee is per metre of road)	\$28.00	\$28.00	0.00%	N	H
Subdivision maintenance bonds (hydraulics) (fee is a percentage of assessed cost of works)	10% of cost of works			N	H
Early release of Subdivision Certificate – administration	\$1,640.00	\$1,710.00	4.27%	N	H
Re-submission of plans (fee is percentage of original fee)	30% of cost of original fee			N	H

### Compliance Certificate under Section 305 Water Management Act 2000

Certification of Servicing Works (issued at satisfactory completion of works other than subdivision)	\$63.00	\$66.00	4.76%	N	H
Certification of Construction Works (issued at satisfactory completion of subdivision works)	\$63.00	\$66.00	4.76%	N	H
Certification of Design Plans	\$215.00 plus \$25 per lot			N	H
Certification of Design Plans (non subdivision) - per hour	\$219.00	\$228.00	4.11%	N	H

### Entering electronic (CAD) or paper plans into Council's Asset Information System

Plans NOT per Council Works as Executed (WAE) Standards - per sheet	\$1,200.00	\$1,248.00	4.00%	Y	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *Development Related Administrative Charges*

### *Supply of Information from Council's Building, Development, Environmental Health or Strategic Planning Records*

#### General Enquiry Fees

Including building entitlement search, previous consents etc – (search fees per hour or part thereof minimum fee includes admin and up to 1 hour of research)	\$262.00	\$272.00	3.82%	N	L
Additional research fee per hour in excess of one hour	\$194.00	\$202.00	4.12%	N	H
Search on pre 1995 land holdings under Yarrawluma LEP to determine dwelling entitlements (minimum fee includes admin and up to one hour of research)	\$294.00	\$306.00	4.08%	N	H

#### Administration / Staff fees

##### Reproduction of documents (incl. photocopy or scan)

File documentation including search A3-A4	\$2.00	\$2.00	0.00%	N	G
File documentation including search A1, A2 or A0	\$12.00	\$12.50	4.17%	N	G
Photocopying – Section 355 Committees (must provide own paper)	\$0.50	\$0.50	0.00%	N	C
Certified copy of document, map or plan held by Council	\$53.00	\$55.00	3.77%	N	A

##### Provision of information to the public

by Email	\$9.00	\$9.50	5.56%	N	H
on USB (4GB)	\$23.00	\$24.00	4.35%	N	H
on CD/DVD	\$16.00	\$17.00	6.25%	N	H

##### Other

Charge for search of files not associated with standard informal GIPAA request	\$46.50	\$48.50	4.30%	N	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Other** [continued]

Scanning of plans and other documents for QPRC records	\$30 plus \$2.00 per page			N	H
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**Administrative and Miscellaneous Fees**

Fire safety administration fee relating to annual fire safety statements	\$77.00	\$80.00	3.90%	Y	G
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**Long Service Levy Collection Fee**

Long service levy collection fee	0.35% of all building / construction works \$25,000 and over			N	M
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Note: Collected on behalf of the Building & Construction Industry Long Service Corporation. This is not a Council fee, but a State Government levy, for which Council receives a commission. It is included in this schedule for information purposes only.

**Publications**

Acceptable standards of building construction	\$50.00	\$50.00	0.00%	N	H
Supply ABS list of monthly Development Approvals – standard information	\$69.00	\$72.00	4.35%	N	N
Supply of customised approval data	\$41.00	\$41.00	0.00%	Y	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Conveyancing Notices and Certificates

### Section 10.7 Planning Certificates

Planning Certificate 10.7(2) – Clause 290 of the Environmental Planning & Assessment Regulation 2021	\$53.00	\$62.00	16.98%	N	M
Planning Certificate 10.7(2&5) – Clause 290 of the Environmental Planning & Assessment Regulation 2021	\$133.00	\$156.00	17.29%	N	M
Reissue/reproduce Section 10.7 Planning Certificate	\$33.00	\$34.50	4.55%	N	H
Cancellation of request*	\$25.00	\$26.00	4.00%	N	D

\* cancellation of request prior to issue

### Drainage Diagrams

Search and provide a copy of sewerage drainage plan for conveyancing purposes	\$144.00	\$150.00	4.17%	N	H
Preparation of sewerage drainage plan where there are no existing plans	\$144.00	\$150.00	4.17%	Y	H
Search and provide copy of sewerage drainage plan direct to plumbers etc.	\$35.50	\$37.00	4.23%	N	H
Sewerage diagram (location of main)	\$35.50	\$37.00	4.23%	N	H
Reissue/reproduce Drainage Diagram Certificate	\$35.50	\$37.00	4.23%	N	H
Cancellation of request*	\$25.00	\$26.00	4.00%	N	D

\* cancellation of request prior to issue

### Certificate as to Outstanding Orders

One fee for all acts including:* Sec 121 ZP (Previous) EPandA Act* Sec 735A Local Government Act* Swimming Pools Act* Food Act	\$218.00	\$227.00	4.13%	N	H
Cancellation of request*	\$25.00	\$26.00	4.00%	N	D

\* cancellation of request prior to issue

### Weeds Compliance Certificates

Certificate as to weed control notices, expenses & charges on land from repealed Nox. Weeds Act 1993 (Bio. Act Sch.7 Cl.28)	\$200.00	\$208.00	4.00%	N	M
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Division 6.7 Building Information Certificates (for buildings which are lawfully erected) (Clause 260)**

For each dwelling unit in a building or on an allotment – includes any class 1a building on the same site or an individual class 10 building	\$250.00	\$260.00	4.00%	N	M
For all other buildings: * Not exceeding 200sqm	\$250.00	\$260.00	4.00%	N	M
* Exceeding 200sqm but not exceeding 2,000sqm	\$250 plus \$0.50 per sqm for each sqm over 200			N	M
* Exceeding 2,000sqm	\$1,165 plus \$0.075 per sqm for each sqm over 2,000			N	M
Any part of a building which does not otherwise have a floor area	\$250.00	\$260.00	4.00%	N	M

**Table 6.7 – For buildings which are not lawfully erected**

**The fee applicable to the Building Information Certificate application PLUS the following:**

**Class 10a & 10b outbuilding, garages, carports, pergolas, pools, retaining walls for cost of works:**

Up to \$5,000	\$388.00	\$403.00	3.87%	N	M
\$5,001 to \$50,000	\$473.00	\$492.00	4.02%	N	M
\$50,001 and over	\$880.00	\$915.00	3.98%	N	M

**Class 1a dwellings, dwelling additions and dwelling alterations for cost of works:**

Up to \$5,000	\$388.00	\$404.00	4.12%	N	M
\$5,001 to \$50,000	\$473.00	\$492.00	4.02%	N	M
\$50,001 to \$250,000	\$880.00	\$915.00	3.98%	N	M
\$250,001 and over	\$1,688.00	\$1,756.00	4.03%	N	M

**Class 2-9 Buildings for cost of works:**

Up to \$5,000	\$388.00	\$404.00	4.12%	N	M
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Class 2-9 Buildings for cost of works:** [continued]

\$5,001 to \$50,000	\$473.00	\$492.00	4.02%	N	M
\$50,001 to \$250,000	\$880.00	\$915.00	3.98%	N	M
\$250,001 to \$500,000	\$1,688.00	\$1,756.00	4.03%	N	M
\$500,001 and over	\$4,773.00	\$4,964.00	4.00%	N	M

**Other Division 6.7 Building Information Certificate Fees**

Additional fee for more than one inspection (discretionary) (cl 260 (2))	\$90.00	\$93.00	3.33%	N	L
Fee for copy of Building Certificate (cl 261)	\$13.00	\$13.50	3.85%	N	L

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Development Application Fees

### Fee based on cost of work as estimated by Council

Up to \$5,000	\$110.00	\$114.00	3.64%	N	M
\$5,001 to \$50,000	\$170 plus \$3 for each \$1,000 (or part of \$1,000) of estimated cost			N	M
\$50,001 to \$250,000 – (Includes Secretary's Levy)	\$352 plus \$3.64 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$50,000			N	M
\$250,001 to \$500,000 – (Includes Secretary's Levy)	\$1,160 plus \$2.34 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$250,000			N	M
\$500,001 to \$1,000,000 – (Includes Secretary's Levy)	\$1,745 plus \$1.64 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$500,000			N	M
\$1,000,001 to \$10,000,000 – (Includes Secretary's Levy)	\$2,615 plus \$1.44 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$1,000,000			N	M
More than \$10,000,000 – (Includes Secretary's Levy)	\$15,875 plus \$1.19 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$10,000,000			N	M
Reassessment of Development Application following submission of substantially amended plans prior to determination	50% of Original DAFee			N	L

### Development Application for Minor Works Within a Heritage Conservation Area

Applications for the following developments in a heritage conservation area are still required to be lodged and approved by Council although no application fee is applicable:	No Fee	N	A
* Access ramps, building identification signs, air conditioning units fixed to a wall or roof or ground-mounted, aviaries, cabanas, fern houses, greenhouses, workshops, awnings, canopies, storm blinds, concrete and paving for dwelling houses, all driveways within a site, fences for a dwelling house, lattice enclosures, pergolas, trellises, gazebos, satellite dishes, skylight roof windows, solar water heaters, internal building renovations, painting, windows, glazed areas and external doors.			

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### **Advertising Signs (Reg CI 246)**

Development involving the erection of advertising signs	Amount payable is whichever is the greater of the following fees: The fee calculated in accordance with development application fees schedule or \$285 plus \$93 for each advertisement in excess of one.			N	M
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### **Dwelling House (Reg CI 247)**

Development involving the erection of a dwelling house with an estimated construction cost of \$100,000 or less	\$455.00	\$473.00	3.96%	N	M
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### **Residential Flat Development (Reg CI 248)**

An additional fee for development which is required to be referred to a design review panel under State Environmental Planning Policy No. 65	\$760.00	\$790.00	3.95%	N	M
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### **Miscellaneous Development (Reg CI 250)**

Development not involving the erection of a building, the carrying out of work, the subdivision of land, the demolition of a building or work	\$285.00	\$295.00	3.51%	N	M
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### **Subdivision (including Strata Subdivisions) (Reg CI 249)**

Subdivisions (other than strata) involving new road	\$665 plus \$65 per additional lot			N	M
Subdivisions (other than strata) with NO new road	\$330 plus \$53 per additional lot			N	M
Strata Subdivision	\$330 plus \$65 per additional lot			N	M

### **Integrated Development (Reg CI 253)**

Processing fee for additional costs incurred by Council for assessment of integrated development	\$140.00	\$146.00	4.29%	N	M
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### **Designated Development (Reg CI 251)**

In the case of development for which an environmental planning instrument of development control plan requires notice to be given, otherwise that as referred in a. b. & c. above.	\$1,105.00	\$1,150.00	4.07%	N	M
Designated development fee that is in addition to any other fees payable	\$920.00	\$957.00	4.02%	N	M

### **Development Requiring Advertising (Reg CI 252(a) - (c))**

In addition to any other fees payable the following maximum fees for the giving of the notice required for the development may be charged:

Designated Development	\$2,220.00	\$2,310.00	4.05%	N	M
Advertised Development (under the Act) – (includes residential flat buildings, SEPP Seniors Living and nominated integrated development) – (incorporates standard notification fee)	\$1,105.00	\$1,150.00	4.07%	N	M
Prohibited Development	\$1,105.00	\$1,150.00	4.07%	N	M

### **Local Advertised Development under any Environmental Planning Instrument or Development Control Plan (Reg CI 252(d))**

Standard notification fee (includes modifications unless elsewhere specified)	\$174.00	\$181.00	4.02%	N	L
Standard notification fee for development classed as minor work within a heritage conservation area	No Fee			N	M
Notice in local newspaper (incorporates standard notification fee)	\$300.00	\$312.00	4.00%	N	L

### **Development Requiring Concurrence (Reg CI 252A)**

Processing fee for additional costs incurred by Council for assessment of development requiring concurrence	\$140.00	\$145.00	3.57%	N	M
Concurrence fee where concurrence required under the Act or environmental planning instrument (e.g. QLEP/YLEP) – payable to each concurrence authority for the development is the sum of those fees	\$320.00	\$333.00	4.06%	N	M

### **If two or more fees are applicable to a single application (Reg CI 254)**

If two or more fees are applicable to a single Development Application (such as an application to subdivide land and erect a building on one or more lots created by the Subdivision), the maximum fee payable for the development is the sum of those fees	To be calculated			N	M
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Modification of a Development Consent

#### Modified Development Application Fees

The maximum fee for an application under Sec 4.55 (1) of the EP&A (Amendment) Act 1997	\$71.00	\$74.00	4.23%	N	M
The maximum fee for an application under Sec 4.55 (1A) of the EP&A (Amendment) Act 1997	\$645 or 50% of the fee for the original development, whichever is the lesser			N	M
Modification to BASIX Certificate, minor change not involving re-notification, significant re-assessment or changes to a condition of consent in respect of colours of building materials or external finishes	\$71.00	\$74.00	4.23%	N	M
Modification to alter a building envelope – includes notification fee	\$341.00	\$355.00	4.11%	N	M

#### Other Modifications - Significant Environmental Impact Section 4.55 (2)

The fee for an application under Sec 4.55 (2) of the EP&A (Amendment) Act 1997 for the modification of a development consent is:

If the fee for the original application was less than \$100	50% of the original DA fee			N	M
If the original DA fee was \$100 or more, for an application that does not involve the erection of a building, the carrying out of work or the demolition of a work or building	50% of the original DA fee			N	M
If the original DA fee was \$100 or more, for an application that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	\$190.00	\$198.00	4.21%	N	M
In the case of an application with respect to any other development application:	As per Table 3 below.			N	

#### Modifications - Significant Environmental Impact under Section 4.55 (2) - Table 3

Up to \$5,000	\$55.00	\$55.00	0.00%	N	L
\$5,001 – \$250,000	\$85 plus \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost			N	L
\$250,001 – \$500,000	\$500 plus \$0.85 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$250,000			N	L
\$500,001 – \$1,000,000	\$712 plus \$0.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$500,000			N	L

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Modifications - Significant Environmental Impact under Section 4.55 (2) - Table 3 [continued]

\$1,000,001 – \$10,000,000	\$987 plus \$0.40 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$1,000,000			N	L
More than \$10,000,000	\$4,737 plus \$0.27 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$10,000,000			N	L

### Notification for other Modification under Section 4.55 (2) or 4.56 (1) (Reg CI 258(2)(3))

An additional fee for notification of the application	\$665.00	\$692.00	4.06%	N	L
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### Modification involving Residential Flat Buildings SEPP65 (Reg CI 258(2A)(3A))

An additional fee is payable where a design verification was required to accompany the modified DA under Clause 50 (1A) of the regulations and was referred to a design review panel	\$760.00	\$790.00	3.95%	N	L
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### Other Development Related Fees

#### Fee for review of a decision to reject a Development Application (Reg CI 257A) - where estimated cost of work is:

Less than \$100,000	\$55.00	\$57.00	3.64%	N	M
\$100,000 – \$1,000,000	\$150.00	\$156.00	4.00%	N	M
More than \$1,000,000	\$250.00	\$260.00	4.00%	N	M

### Extend Lapsing Period of Development Consent Section 4.54

Extend lapsing period of development consent Sec 95A	\$296.00	\$308.00	4.05%	N	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Clause 4.6 Variations (Cl 4.6 SI LEP) or SEPP 1 Objections

New and consideration of SEPP 1/ Clause 4.6 Objection	\$155.00	\$161.00	3.87%	N	L
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#### Review of Determination

In addition to any notification fee required, the maximum fee for a request to review a determination under Sec 8.2 of the Act is: *	50% of the original DA fee			N	M
For an application that does not involve the erection of a building, (the carrying out of work or the demolition of a work or building					
* For an application that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	\$190.00	\$198.00	4.21%	N	M
* In any other case: fee is as per Table 3 above for modification fees under Sec 4.55 (2)	As per Table 3 above.			N	H

#### Post Lodgement Development Application Discussions

Fee for the second and subsequent post lodgement meetings in respect of Development Applications	\$218.00	\$227.00	4.13%	Y	H
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#### Site Compatibility Certificate

Certificate issue	\$335.00	\$349.00	4.18%	N	H
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#### Miscellaneous Development

Alter a building envelope – including notification fee	\$341.00	\$355.00	4.11%	N	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *Development Control Plans and Plans of Management*

#### *Development Control Plans*

Copies of LEPs, DCPs, Design Specifications and Section 64 & 7.11 Developer Contribution Plans	Copies of these documents are no longer available in hard copy. Please go to <a href="http://www.qprc.nsw.gov.au">www.qprc.nsw.gov.au</a> to download documentation.			N	
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#### *Plans of Management – Community Land*

Plans of management	Copies of these documents are no longer available in hard copy. Please go to <a href="http://www.qprc.nsw.gov.au">www.qprc.nsw.gov.au</a> to download documentation.			N	
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Engineering Works

Engineering inspection fee – per hour	\$254.00	\$265.00	4.33%	N	H
Plan search and copy fee (A3 and A4 size)	\$30.50	\$32.00	4.92%	N	H
Plan search and copy fee (A1 size)	\$44.00	\$46.00	4.55%	N	H
Sails, booking fee, erection and removal - Queanbeyan	\$669.00	\$696.00	4.04%	N	H
Sails, booking fee, erection and removal fee - Bungendore	\$0.00	\$400.00	∞	N	H
Road banner, booking fee, erection and removal	\$397.00	\$413.00	4.03%	N	H
Erection of signs for dedicated parking spaces for doctors	\$319.00	\$332.00	4.08%	N	H
Rent/lease of road or road related areas adjacent to commercial zones per m2	\$57.00	\$60.00	5.26%	Y	H
Auspec #2 (CD copy)	\$78.00	\$82.00	5.13%	N	H

### Roads Directory

Roads directory fee	\$32.00	\$33.00	3.13%	N	N
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### Use of General Plant and Operator per hour (all inclusive)

Note: in ordinary working time for a maximum of one day of work

Private grading (grader, roller & water cart)	Estimated upon request	Y	H
Other plant combinations	By Quotation	Y	H

### Supply rural address number

Initial number	\$159.50	\$166.00	4.08%	Y	G
Replacement numbers	\$24.50	\$25.50	4.08%	Y	G
For subdivisions for first lot or new dual occupancy	\$159.50	\$166.00	4.08%	Y	G
For subdivisions for each other lot	\$86.00	\$89.50	4.07%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Street Naming

Fee for advertising proposed street name		At Cost		N	H
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### Weight of Loads

Heavy vehicle OS/OM permit (set by NHVR)	\$70.00	\$76.00	8.57%	N	M
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### Contributions to Works - Adjoining Owners

K & G construction – main frontage	Per Metre - 50% of actual cost			N	C
K & G construction – side frontage	Per Metre - 25% of actual cost			N	C
Foot paving – main frontage	50% of actual cost			N	C
Foot paving – side frontage	25% of actual cost			N	C

### B-Double Route Application Fee

B-Double route application fee		Now handled by NHVR		N	M
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### Land Access and Activity Notice

Note: refer to the Telecommunications Act 1999

Land access and activity notice fee	\$85.00	\$88.50	4.12%	N	M
* Per hour minimum fee \$85					

### Lease of Council Land or Council Asset

Lease of Council land or Council asset		Casual hire to be negotiated based on market rate. Permanent hire subject to contract.		Y	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### ***Vehicular Entrance and Roads Act Approvals***

Section 138 Certificate Application (local roads)	\$232.00	\$242.00	4.31%	N	H
Section 138 Certificate Application (classified roads)	\$773.00	\$804.00	4.01%	N	H
Section 138 Inspection of Engineering Works in Existing Road Reserves (driveways, kerb and/or gutter, road pavement, footpaths)	\$205.00	\$205.00	0.00%	N	L
Section 138 Security Bond – rural (unsealed)	\$1,000.00	\$1,000.00	0.00%	N	N
Section 138 Security Bond – rural (sealed)	\$2,000.00	\$2,000.00	0.00%	N	N
Assessment of Traffic Control Plans	\$181.00	\$189.00	4.42%	N	H
Provision of Traffic Control	Calculate on Application			N	H
Monitoring of traffic control plans (bonds) (minimum charge)	\$283.00	\$290.00	2.47%	N	H
Creation of Traffic Control Plan	\$50.00	\$52.00	4.00%	N	H

### ***Closure of Public Road***

Application fee	\$892.00	\$928.00	4.04%	N	H
Department of lands fee	As set by Department of Industry - Lands			N	M
Lodgement of Plan	\$439.00	\$457.00	4.10%	N	H
Public advertisement required for Road Closures – local	\$499.00	\$499.00	0.00%	N	H
Public advertisement required for Road Closures – main, regional and collector	Calculate on application			N	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## *Environmental Health*

### *Food Act and Regulation*

#### *Annual Administration Charge*

0 to 5	\$199.00	\$207.00	4.02%	N	H
6 to 50	\$854.00	\$889.00	4.10%	N	H
More than 50	\$3,750.00	\$3,900.00	4.00%	N	H
Mobile food vendors and water carters garaged in QPRC LGA	\$190.00	\$197.00	3.68%	N	H
Schools, non commercial food premises, stalls and mobile food vehicles at temporary events	No charge			N	A

#### *Inspection Fee - Food Premises*

Inspection fee	\$150.00	\$150.00	0.00%	N	H
Charge for events, schools, childcare, not-for-profit fundraising, water carters and mobile food vendors	No charge			N	H

#### *Notices*

Improvement notices	\$330.00	\$330.00	0.00%	N	L
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### *Public Health Act and Regulation*

#### *Skin Penetration*

Notification fee	\$100.00	\$100.00	0.00%	N	L
Inspection fee	\$150.00	\$150.00	0.00%	N	L

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Public Swimming Pools

Notification fee	\$100.00	\$100.00	0.00%	N	A
Inspection fee	\$161.00	\$168.00	4.35%	N	L

### Regulated System

Inspection fee	\$161.00	\$168.00	4.35%	N	L
Associated laboratory work	At cost			N	L

### Improvement and Prohibition orders

Regulated systems	\$560.00	\$560.00	0.00%	N	M
All others	\$270.00	\$270.00	0.00%	N	M

### Inspection following order

charge per half hour	\$125.00	\$125.00	0.00%	N	L
Maximum charge	\$500.00	\$500.00	0.00%	N	L

### Outdoor Dining Fees

Administration fee upon application – all areas	No charge			N	J
Annual fee per m2	No Charge			N	J

### Protection of the Environment Operations Act and Regulations

Fee for clean-up, prevention and noise control notices	\$591.00	\$605.00	2.37%	N	M
Compliance costs for monitoring actions and compliance with a prevention notice, clean-up notice or noise control notice – per hour	\$161.00	\$168.00	4.35%	N	J

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *Swimming Pools Act and Regulation*

Swimming pool resuscitation sign	\$31.00	\$31.00	0.00%	Y	L
Barrier exemption application fee	\$250.00	\$260.00	4.00%	N	L
Compliance certificate inspection	\$150.00	\$150.00	0.00%	N	M
Subsequent inspections	\$100.00	\$100.00	0.00%	N	M
Inspection following invalid certificate	\$150.00	\$156.00	4.00%	N	M
Inspection as part of random 10% safety program	No charge			N	M

### *Other Operational Matters*

Microbiological test	At cost			N	L
Chemistry test	At cost			N	L
Sampling/inspection-test fee	\$150.00	\$150.00	0.00%	N	M
Specific industrial waste source sampling	\$290.00	\$300.00	3.45%	N	L
Administration fee for fireworks display notification	\$40.00	\$60.00	50.00%	N	G

### *Local Government Act (s608(3)) - Inspection of Premises and Other Fees*

Inspection of underground petroleum storage systems	\$250.00	\$260.00	4.00%	N	L
Inspection and investigation of compliance matters and environmental incidents	\$153.00	\$159.00	3.92%	N	L

### *Biodiversity/Environmental Inspections*

Inspection fee for biodiversity/environmental assessments	\$0.00	\$220.00	∞	N	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Community Services

### Childcare

#### Family Day Care

New educator training fee	\$100.00	\$100.00	0.00%	Y	K
Administration fee (fee per hour per child)	\$1.35	\$1.35	0.00%	N	K
Educator fee family day care (fee per hour per child)	\$0.50	\$0.50	0.00%	N	K
Parent registration fee	\$50.00	\$52.00	4.00%	N	K
Sibling registration fee	\$25.00	\$26.00	4.00%	N	K
Electronic timesheets	\$4.70	\$4.90	4.26%	Y	K

### AXIS Youth Centre

#### Multi Purpose Room

Community rate (3 hours eg. 9am – 12 noon or noon – 3pm) (fee per session)	\$40.00	\$40.00	0.00%	Y	G
Commercial rate (fee per hour)	\$40.00	\$40.00	0.00%	Y	N

## Community Events and Competitions

### Arts and Cultural Events

Event stall holders fee	Calculate on application			N	G
Rusten House workshop hire - half day (3hrs)	\$50.00	\$50.00	0.00%	Y	N
Rusten House workshop hire - full day (6hrs)	\$80.00	\$80.00	0.00%	Y	N
Rusten House workshop hire - weekend	\$150.00	\$150.00	0.00%	Y	N

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Arts and Cultural Events [continued]

Rusten House Exhibition Space G1 (per week)	\$240.00	\$250.00	4.17%	Y	N
Rusten House Exhibition Space G2 (per week)	\$120.00	\$125.00	4.17%	Y	N
Rusten House Stallholders Fee	\$30.00	\$30.00	0.00%	Y	N
'The Q' Exhibition Space - regular booking (per week)	\$450.00	\$460.00	2.22%	Y	N
'The Q' Exhibition Space - half day hire (3 hours)	\$75.00	\$80.00	6.67%	Y	N
'The Q' Exhibition Space - full day hire (10 hours)	\$130.00	\$140.00	7.69%	Y	N
Exhibition sales	25% commission			Y	N
Retail sales	25% commission			Y	N

### Community Events

Event stall holders fee	Calculate on application			N	G
Community food vendor	\$75.00	\$75.00	0.00%	N	G
* Discount available for Braidwood and Bungendore Community Christmas Parties					
Commercial food vendor	\$150.00	\$150.00	0.00%	N	N
* Discount available for Braidwood and Bungendore Community Christmas Parties					
Community stallholder	\$20.00	\$20.00	0.00%	N	G
Commercial stallholder	\$40.00	\$40.00	0.00%	N	N
Commercial liquor stallholder	\$75.00	\$75.00	0.00%	N	N
* Available at selected events only					
Inside sites - single site (Christmas in July only)	\$75.00	\$75.00	0.00%	N	N
Inside sites - double site (Christmas in July only)	\$175.00	\$150.00	-14.29%	N	N
Key deposit	\$0.00	\$100.00	∞	N	N
Electrical power box	\$0.00	\$50.00	∞	Y	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### QPRC Art Competitions

Entry fee – adults	\$25.00	\$25.00	0.00%	Y	G
Entry fee – youth (up to 18 years of age)	\$15.00	\$15.00	0.00%	Y	G
Entry fee – schools and community groups	\$15.00	\$15.00	0.00%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### ***Geographic Information System (GIS) and Information Request Fees (Public Access Act 2009)***

#### ***GIS Information – Plans or Maps (excludes Local Environmental Plan maps)***

AO – Colour (photo gloss paper)	\$75.00	\$75.00	0.00%	N	N
A1 – Colour	\$60.00	\$60.00	0.00%	N	N
A2 – Colour	\$45.00	\$45.00	0.00%	N	N
A3 – Colour	\$30.00	\$30.00	0.00%	N	N
A4 – Colour	\$25.00	\$25.00	0.00%	N	N
Provision of new subdivision maps as approved – annual subscription fee for service (maintenance for existing subscribers) per year.	\$105.00	\$105.00	0.00%	N	N
Provision of new subdivision maps as approved – annual subscription fee for service (new subscriptions)	\$248.00	\$258.00	4.03%	N	N

#### ***GIS Information from system according to request for data***

Cost per hour for preparation	\$188.00	\$196.00	4.26%	N	N
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#### ***GIPAA - Formal Access Application***

Individual – fee including first hour	\$30.00	\$30.00	0.00%	N	M
Individual – fee thereafter (per hour)	\$30.00	\$31.00	3.33%	N	M
Electronic media	\$15.00	\$16.00	6.67%	N	H
* Where information is requested via electronic media the device will be provided by Council.					

#### ***Schedule 1 - Informal Access Application***

GIPAA – informal access information if produced on USB	\$22.50	\$22.50	0.00%	N	M
Business papers, minutes, management plan and annual reports	No charge			N	M

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *Other Information Requests*

Aerial mapping services – private works	Fee by Quotation			N	N
Retrieval of ex employees' personnel files	\$33.00	\$33.00	0.00%	N	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Libraries

### General Library Fees

Personal earphones	\$2.00	\$2.00	0.00%	Y	H
Unreturned, lost or damaged items	Replacement cost + \$5			N	Q

### Loan Fees

Inter-library loans (fees are charged per item where the item can be obtained from a reciprocal non-charging library.)	\$5.00	\$5.00	0.00%	Y	H
A charge per item will apply if the borrower requests the Library to obtain an item from a library that charges to provide inter-library loans. Standard fee set by National Library.	\$28.50	\$28.50	0.00%	Y	M

### Library Cards

First card issued at no charge	No charge			N	A
Replacement cards – second and subsequent cards each	\$3.00	\$3.00	0.00%	N	G

### Library Photocopying and Other Charges

Note: Non standard paper types include transparencies and photographic paper

#### Black and White

A4 & A3 copies / prints – standard paper type	\$0.25	\$0.25	0.00%	Y	H
Note: No charge for four or fewer copies					

#### Colour

A4 copies / prints – standard paper type	\$1.00	\$1.00	0.00%	Y	H
A3 copies / prints – standard paper type	\$1.50	\$1.50	0.00%	Y	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Other Charges

Consumables – USB memory sticks	\$10.00	\$10.00	0.00%	Y	G
Research family and local history (first hour free)	\$30.00	\$30.00	0.00%	Y	G
School Holiday Program (cost recovery of materials)		\$3 to \$10		Y	G
Other programs (cost recovery)		\$5 to \$20		Y	G
Laminating – A4 (Braidwood Only)	\$2.00	\$2.00	0.00%	Y	G
Laminating – A3 (Braidwood Only)	\$4.00	\$4.00	0.00%	Y	G
Laminating – A2 (Braidwood Only)	\$6.00	\$6.00	0.00%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Other Infrastructure

#### Residential Driveways:

Establishment fee	\$297.00	\$309.00	4.04%	Y	N
Vehicular kerb crossing per metre	\$381.00	\$397.00	4.20%	Y	N
Driveway slabs (100mm thick no reo) Per m2	\$197.00	\$205.00	4.06%	Y	N
Driveway slabs (100mm thick 1SL62) Per m2	\$210.00	\$219.00	4.29%	Y	N

#### Flat and Commercial Driveways:

Establishment fee	\$297.00	\$309.00	4.04%	Y	N
Vehicular kerb crossing per metre	\$436.00	\$454.00	4.13%	Y	N
Driveway slab (150mm thick with 2SL72) Per m2	\$242.00	\$252.00	4.13%	Y	N

#### Industrial Driveways:

Establishment fee	\$297.00	\$309.00	4.04%	Y	N
Vehicular kerb crossing per metre	\$499.00	\$519.00	4.01%	Y	N
Driveway slab (150mm thick with 2SL72) per m2	\$242.00	\$252.00	4.13%	Y	N
Driveway slab (200mm thick with 1SL72) per m2	\$257.00	\$268.00	4.28%	Y	N

#### Rural Crossing:

Pipes and headwalls	Calculate on application			Y	N
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Restoration Charges

#### Road Restoration:

Establishment fee	\$297.00	\$309.00	4.04%	N	N
A.C with cement concrete base per m2	Calculate on application			N	N
Concrete pavement per m2	Calculate on application			N	N
Bitumen surface on all classes of base other than concrete per m2	Calculate on application			N	N
Unsealed pavement or shoulders per m2	Calculate on application			N	N

#### Footway Restoration:

Establishment fee	\$297.00	\$309.00	4.04%	N	N
Concrete surface per m2 (100mm thick)	\$200.00	\$208.00	4.00%	N	N
Asphalt surface per m2 (100mm thick)	\$172.00	\$179.00	4.07%	N	N
Gravel surface per m2 (100mm thick)	\$104.00	\$109.00	4.81%	N	N
Driveway slab (100mm thick no reinforcement) per m2	\$197.00	\$205.00	4.06%	N	N
Driveway slab (150mm thick with 1SL72 per) m2	\$231.00	\$241.00	4.33%	N	N
Kerb and gutter, vehicular kerb crossing per metre	\$351.00	\$366.00	4.27%	N	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Public Cemeteries

Note: Prices do not include monument, headstone or plaque, unless stated.

### Palerang Cemeteries - Bungendore and Braidwood Region

Plot	\$700.00	\$750.00	7.14%	Y	G
Standard plaque (incl freight)	\$600.00	\$1,000.00	66.67%	Y	G
Standard headstone	\$400.00	\$416.00	4.00%	Y	G
Weekday interment	\$892.00	\$950.00	6.50%	Y	G
Burials on private property	\$2,000.00	\$2,080.00	4.00%	Y	G
Garden interment (includes plaque)	\$1,030.00	\$1,080.00	4.85%	Y	G
Niche in wall (includes plaque)	\$480.00	\$500.00	4.17%	Y	G
Interment of ashes in existing plot	\$446.00	\$475.00	6.50%	Y	G

### Queanbeyan Cemeteries

#### Lawn Section

Single occupancy	\$3,400.00	\$3,650.00	7.35%	Y	G
Double occupancy 1st interment	\$3,590.00	\$3,950.00	10.03%	Y	G
Double occupancy - both interments	\$5,560.00	\$5,950.00	7.01%	Y	G
Second interment costs	\$1,970.00	\$2,050.00	4.06%	Y	G
Islamic Section - including grave box and headstone (single occupancy only)	\$4,310.00	\$4,630.00	7.42%	Y	G
Reservations, single occupancy	\$3,750.00	\$4,010.00	6.93%	Y	G
Reservations, double occupancy	\$5,900.00	\$6,350.00	7.63%	Y	G
Standard headstone and bronze plaque (incl installation)	\$0.00	\$1,550.00	∞	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Bushland Cemetery

Rock single (ashes)	\$1,090.00	\$1,140.00	4.59%	Y	G
Rock double (ashes)	\$1,770.00	\$1,850.00	4.52%	Y	G
Single Burial Site - includes brown granite headstone	\$4,000.00	\$4,160.00	4.00%	Y	G

### Babies' Lawn Section

Maximum casket length 1.1 metres – up to four years of age	\$749.00	\$779.00	4.01%	Y	G
Magnolia Garden - up to 20 weeks gestation - includes plaque	\$220.00	\$229.00	4.09%	Y	G
Islamic Baby Garden – up to 20 weeks gestation – includes plaque	\$0.00	\$229.00	∞	Y	G

### Children's Lawn Section

Four to twelve years of age	\$1,640.00	\$1,710.00	4.27%	Y	G
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### Monumental Section (includes application fee for monument permit and removal / replacement of ledger)

Single occupancy	\$5,670.00	\$6,150.00	8.47%	Y	G
Double occupancy, first interment	\$6,070.00	\$6,500.00	7.08%	Y	G
Double occupancy, both interments	\$8,170.00	\$8,750.00	7.10%	Y	G
Second interment costs	\$2,100.00	\$2,250.00	7.14%	Y	G
Vault (all vaults double depth)	\$11,000.00	\$11,750.00	6.82%	Y	G
Reservations, single occupancy	\$5,850.00	\$6,300.00	7.69%	Y	G
Reservations, double occupancy	\$8,400.00	\$9,000.00	7.14%	Y	G
Reservations, vault (all vaults double depth)	\$11,500.00	\$12,300.00	6.96%	Y	G

### Ashes

General / Services	\$881.00	\$917.00	4.09%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Ashes [continued]

Reservation	\$881.00	\$917.00	4.09%	Y	G
Remembrance Rose Garden	\$881.00	\$917.00	4.09%	Y	G
Crab apple trees	\$881.00	\$917.00	4.09%	Y	G
Relocation/removal of previously interred ashes	\$0.00	\$100.00	∞	Y	G
Memorial Only - Methodist Garden (customer to provide carved out rock and plaque)	\$0.00	\$50.00	∞	Y	G

#### Ashes in new grave plot

New plots suitable for burial, includes one ashes placement	\$3,400.00	\$3,650.00	7.35%	Y	G
New plots unsuitable for burial, includes one ashes placement	\$1,380.00	\$1,440.00	4.35%	Y	G
Reservation - plot suitable for burial, incl one ashes placement	\$0.00	\$4,010.00	∞	Y	G

#### Ashes in existing grave plot

Lawn Section	\$549.00	\$571.00	4.01%	Y	G
Monumental Section	Price on enquiry			Y	G

#### Riverside Cemetery

Reserved plots, second interments and ashes placements only	Price on enquiry			Y	G
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#### All QPRC Cemeteries - Additional Fees

Cemetery administration fee	\$35.00	\$40.00	14.29%	Y	G
Burials on Saturday, Sunday or public holidays (excluding Christmas Day and Good Friday): extra	\$1,850.00	\$1,930.00	4.32%	Y	G
Graves exceeding standard size or depth (>2099L and/or > 699W)	\$291.00	\$303.00	4.12%	Y	H
Late fee (burials that arrive 3pm-4:59pm Monday-Friday)	\$418.00	\$435.00	4.07%	Y	G
Late fee (burials that arrive after 4:59pm Monday-Friday)	\$600.00	\$625.00	4.17%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**All QPRC Cemeteries - Additional Fees** [continued]

Memorial seat metal	\$5,360.00	\$5,580.00	4.10%	Y	H
Memorial seat timber	\$3,420.00	\$3,560.00	4.09%	Y	H
Opening of grave for Exhumation	\$3,920.00	\$4,080.00	4.08%	Y	G
Probe depth (discounted off second interment – if it proceeds)	\$210.00	\$220.00	4.76%	Y	G
Search records fee	\$87.00	\$91.00	4.60%	N	G
Subsequent plaque proofs (after the first)	\$0.00	\$65.00	∞	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Rates and Financial Administration

### Certificates and Notices

Email copy of rate notices or instalment notices each	\$15.00	\$15.00	0.00%	N	H
* First copy is free for misplaced notices					
Estimation fee	\$50.00	\$52.00	4.00%	N	H
* Fee is charged when water meter is obstructed / unable to be read and water consumption is estimated for a rates notice					
Section 603 Certificate (includes rate details and special water meter reading)	\$185.00	\$193.00	4.32%	N	M
Section 603 Certificate – Standard – (Does Not include special water meter reading)	\$85.00	\$90.00	5.88%	N	M
Urgency fee	\$51.00	\$53.00	3.92%	N	H
Special water meter reading (separate to Section 603 Certificate)	\$136.00	\$142.00	4.41%	N	H
Reprint of rates or instalment notices	\$16.00	\$16.00	0.00%	N	H

### Information Fees (Note: Information fees also apply to real estate agents, valuers and banks who have not purchased the complete property status report)

Information fee – verbal or written	\$100 per hour (min \$16.70).	N	H
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### Payments and Accounts

Refund overpaid accounts	\$30.00	\$31.20	4.00%	N	H
* First refund is free for accidental overpayments					
Transfer balance between accounts of the same ratepayer	\$10.00	\$10.40	4.00%	N	H
* First transfer is free for funds accidentally paid to incorrect account					
Charges associated with Council's debt collection activities performed by recovery provider, solicitors or other recovery agents engaged by Council from time to time. These fees and charges are primarily regulated.	Cost Recovery			N	H

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Payments and Accounts** [continued]

Company search – fees on-charged from recovery provider		At Cost		N	H
Land title search - identify registered title and ownership of properties		At Cost		N	H
Search of records to determine various deposits held by Council when no information (receipt details) as to date of payment or type of deposit is provided	\$65.00	\$67.60	4.00%	N	H
Skip trace fee – fees on-charged from recovery provider		At cost		N	H
Merchant fees on all transactions		At full cost recovery. Rates available on application.		N	H
Fee for dishonoured payment		At full cost recovery. Rates available on application.		N	H
Interest on overdue rates (interest charged on daily basis on overdue amount) per annum		6.0% per annum		N	M
Replacement key for water meter lock	\$43.00	\$45.00	4.65%	Y	H
Water meter lock	\$162.00	\$169.00	4.32%	Y	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Recreation and Sports

### Queanbeyan, Googong and Jerrabomberra Sportsgrounds

Key and cleaning deposit	\$550.00	\$550.00	0.00%	N	Q
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### All sport grounds, cricket, netball courts and velodrome

Competition and training sessions/per ground

#### Seniors (17yrs and over)

Competition day	\$146.00	\$152.00	4.11%	Y	G
Training per session	\$30.00	\$31.50	5.00%	Y	G
Seasonal fee (2 day training and 1 competition day)	\$2,140.00	\$2,230.00	4.21%	Y	G
Commercial users day use (bootcamps and fitness trainers)	\$0.00	\$25.00	∞	Y	G
Commercial users annual fee (bootcamps and fitness trainers)	\$0.00	\$1,300.00	∞	Y	G

#### Juniors (16yrs and under)

Competition day	\$47.00	\$49.00	4.26%	Y	G
Training per session	\$13.50	\$14.00	3.70%	Y	G
Seasonal fee (2 days training and 1 competition day)	\$82.00	\$250.00	204.88%	Y	G

#### School Use of Grounds

Per school/per ground/per year	\$67.00	\$70.00	4.48%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *Bungendore and Braidwood Sportsgrounds*

#### **Sporting Groups (Seniors 18 and above)**

Competition	\$59.00	\$62.00	5.08%	Y	G
Training	\$20.00	\$21.00	5.00%	Y	G
Season - Bungendore (1 competition and 2 training sessions per week)	\$759.00	\$790.00	4.08%	Y	G
Season - Braidwood (includes line marking, 1 competition and 2 training sessions per week)	\$850.00	\$890.00	4.71%	Y	G

#### **Sporting Groups (Juniors>12 to 17)**

Competition	\$20.00	\$21.00	5.00%	Y	G
Training	\$7.50	\$8.00	6.67%	Y	G
Season - Bungendore (1 competition and 2 training sessions per week)	\$257.00	\$268.00	4.28%	Y	G
Season - Braidwood (includes line marking, 1 competition and 2 training sessions per week)	\$350.00	\$364.00	4.00%	Y	G

#### **Sporting Groups (Juniors 12 and under)**

Competition	\$10.50	\$11.00	4.76%	Y	G
Training	\$4.50	\$4.50	0.00%	Y	G
Season - Bungendore (1 competition and 2 training sessions per week)	\$129.00	\$135.00	4.65%	Y	G
Season - Braidwood (includes line marking, 1 competition and 2 training sessions per week)	\$250.00	\$260.00	4.00%	Y	G

#### **Change Rooms**

Key & cleaning bond	\$340.00	\$340.00	0.00%	N	G
Cleaning fees (if not completed by user)	\$75.00	\$78.00	4.00%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Nerriga Sportsground

Tennis court hire (< half day)	\$6.00	\$6.20	3.33%	Y	G
Tennis court hire per half day	\$11.00	\$11.50	4.55%	Y	G
Cricket field hire	\$22.00	\$23.00	4.55%	Y	G
General ground hire	\$54.00	\$56.20	4.07%	Y	G

### Wilkins Park

Community events [includes power]	\$21.50	\$22.50	4.65%	Y	G
Non profit events [includes power]	\$64.00	\$67.00	4.69%	Y	G
Commercial use [includes power]	\$76.00	\$80.00	5.26%	Y	G

### Lights

Note: Bungendore Only

Use of lights – competition or training – Bungendore only	\$36.50	\$38.00	4.11%	Y	G
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### Special Events

Note: Bungendore Only

School use of grounds	\$129.00	\$135.00	4.65%	Y	G
Community groups [includes power/lights]	\$22.50	\$23.50	4.44%	Y	G
Non profit groups [includes power/lights]	\$66.00	\$69.00	4.55%	Y	G
Commercial use [includes power/lights]	\$78.00	\$82.00	5.13%	Y	G

### Line Marking

Note: Bungendore Only

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Line Marking [continued]

Line marking plus materials at cost (hourly rate)	\$81.00	\$85.00	4.94%	Y	G
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### Queanbeyan Park Uses

Commercial events (fee per day)	\$290.00	\$600.00	106.90%	Y	G
Key deposit for electricity boxes / cleaning deposit	\$100.00	\$100.00	0.00%	N	G
Private events (confetti/rice in moderation is permitted)	\$63.00	\$66.00	4.76%	Y	G
Note: No connection to power at Sunken Gardens					
Markets, fetes, exhibitions, special events dog training classes/competition, concerts, cultural events, sports days/carnivals and other similar non-commercial community uses (includes electricity use) (fee per hour)	\$31.00	\$32.50	4.84%	N	G
Commercial use (i.e. the selling of products by commercial venture/organisation) (fee per hour)	\$101.00	\$106.00	4.95%	N	N
Damages deposit minor events	\$0.00	\$550.00	∞	N	H
Damages deposit major events (high risk)	\$0.00	\$5,720.00	∞	Y	H

### Ryrie Park

Commercial events - commercial use (per day)	\$150.00	\$600.00	300.00%	Y	G
Markets, fetes, exhibitions, cultural events and other non-commercial use (per day)	\$25.00	\$26.00	4.00%	Y	G
Key deposit for electricity boxes / cleaning deposit	\$0.00	\$100.00	∞	N	G
Private events	\$0.00	\$66.00	∞	Y	G
Damages deposit minor events	\$0.00	\$550.00	∞	N	H
Damages deposit major events (high risk)	\$0.00	\$5,720.00	∞	Y	H

### Beltana Park

Commercial events - commercial use (per day)	\$150.00	\$600.00	300.00%	Y	G
Markets, fetes, exhibitions, cultural events and other non-commercial use (per day)	\$25.00	\$26.00	4.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### **Beltana Park** [continued]

Key deposit for electricity boxes / cleaning deposit	\$0.00	\$100.00	∞	N	G
Private events	\$0.00	\$66.00	∞	Y	G
Damages deposit minor events	\$0.00	\$550.00	∞	N	H
Damages deposit major events (high risk)	\$0.00	\$5,720.00	∞	Y	H

### **Queen Elizabeth II Park**

Commercial events - commercial use (per day)	\$0.00	\$600.00	∞	Y	G
Markets, fetes, exhibitions, cultural events and other non-commercial use (per day)	\$0.00	\$26.00	∞	Y	G
Key deposit for electricity boxes / cleaning deposit	\$0.00	\$100.00	∞	N	G
Private events	\$0.00	\$66.00	∞	Y	G
Damages deposit minor events	\$0.00	\$550.00	∞	N	H
Damages deposit major events (high risk)	\$0.00	\$5,720.00	∞	Y	H

### **Ray Morton Park**

Commercial events - commercial use (per day)	\$0.00	\$600.00	∞	Y	G
Markets, fetes, exhibitions, cultural events and other non-commercial use (per day)	\$0.00	\$26.00	∞	Y	G
Key deposit for electricity boxes / cleaning deposit	\$0.00	\$100.00	∞	N	G
Private events	\$0.00	\$66.00	∞	Y	G
Damages deposit minor events	\$0.00	\$550.00	∞	N	H
Damages deposit major events (high risk)	\$0.00	\$5,720.00	∞	Y	H

### **Wanniassa Park**

Commercial events - commercial use (per day)	\$0.00	\$600.00	∞	Y	G
Markets, fetes, exhibitions, cultural events and other non-commercial use (per day)	\$0.00	\$26.00	∞	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### **Wanniassa Park** [continued]

Key deposit for electricity boxes / cleaning deposit	\$0.00	\$100.00	∞	N	G
Private events	\$0.00	\$66.00	∞	Y	G
Damages deposit minor events	\$0.00	\$550.00	∞	N	H
Damages deposit major events (high risk)	\$0.00	\$5,720.00	∞	Y	H

### **Train Carriage**

Hire of train carriage (per day)	\$82.00	\$86.00	4.88%	Y	G
Train carriage key and cleaning deposit	\$100.00	\$100.00	0.00%	N	G

### **Seiffert Oval and Other Sports Buildings**

#### **Inside Seiffert Grandstand Function Room (includes kitchen)**

Community (per hour)	\$27.00	\$28.50	5.56%	Y	G
Community (per day)	\$224.00	\$233.00	4.02%	Y	G
Commercial (per day)	\$394.00	\$410.00	4.06%	Y	G

#### **Inside Seiffert Grandstand Function Room (excludes kitchen)**

Community (per day)	\$146.00	\$152.00	4.11%	Y	G
Commercial (per day)	\$264.00	\$275.00	4.17%	Y	G

#### **Seiffert Oval (including hospitality room and amenities)**

Schools (per day)	\$199.00	\$207.00	4.02%	Y	G
Community (per day)	\$539.00	\$561.00	4.08%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Seiffert Oval (including hospitality room and amenities) [continued]

Commercial (per day)	\$2,030.00	\$2,120.00	4.43%	Y	G
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#### Full Seiffert Oval Complex

Community (per day)	\$539.00	\$561.00	4.08%	Y	G
Community (per week)	\$3,270.00	\$3,410.00	4.28%	Y	G
Commercial (per day)	\$2,030.00	\$2,120.00	4.43%	Y	G
Commercial (per week)	\$6,520.00	\$6,790.00	4.14%	Y	G
Refundable damages deposit - community events	\$550.00	\$550.00	0.00%	N	G
* Key and cleaning					
Refundable damages deposit - commercial events	\$5,500.00	\$5,500.00	0.00%	Y	G
* Key and cleaning					

#### Freebody Oval Clubhouse

Community (per hour)	\$27.00	\$28.50	5.56%	Y	G
Community (per day)	\$224.00	\$233.00	4.02%	Y	G
Commercial (per day)	\$394.00	\$410.00	4.06%	Y	G

#### Campese Oval Clubhouse

Community (per hour)	\$27.00	\$28.50	5.56%	Y	G
Community (per day)	\$224.00	\$233.00	4.02%	Y	G
Commercial (per day)	\$394.00	\$410.00	4.06%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Mick Sherd Shed Hire

Local community groups	\$12.00	\$12.50	4.17%	Y	G
Non-profit & charitable organisations	\$12.00	\$12.50	4.17%	Y	G
Other hirers	\$24.00	\$25.00	4.17%	Y	G
Commercial hirer	\$60.00	\$62.50	4.17%	Y	G
Bond	\$71.50	\$70.00	-2.10%	N	G
Annual hire (as agreed by Management Committee)	\$473.50	\$492.50	4.01%	Y	G
Bond for annual hire	\$323.50	\$330.00	2.01%	N	G
Season hire	\$200.00	\$208.00	4.00%	Y	G
Cleaning fee	\$120.00	\$125.00	4.17%	Y	G

### Braidwood Recreation Ground - Multi-purpose room

Local non-profit community groups incl schools	\$15.00	\$15.50	3.33%	Y	G
Regular commercial hire (by arrangement depending on length of time)	\$25.00	\$26.00	4.00%	Y	G
One-off commercial hire	\$60.00	\$60.00	0.00%	Y	G
Hire of multi-purpose room	\$220.00	\$229.00	4.09%	Y	G
* Fee applies only for regular bookings 10 per school term, maximum of four hours per booking					
Bond (excl annual hirers)	\$500.00	\$500.00	0.00%	N	G
Cleaning (if required) (paid from bond)	\$45.00	\$47.00	4.44%	Y	G

### Gary Maddrell Pavilion – Braidwood Recreation Ground

All hirers are to clean the facility after use

Sporting groups (must be members of the Section 355 Committee) – annual fee	\$500.00	\$520.00	4.00%	Y	G
Hire of club room (4 hours)	\$220.00	\$228.80	4.00%	Y	G
* Fee applies only for regular bookings 10 per school term					

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Gary Maddrell Pavilion – Braidwood Recreation Ground [continued]

Hire of canteen	\$30.00	\$31.00	3.33%	Y	G
Hire of canteen – half day	\$75.00	\$78.00	4.00%	Y	G
Hire of canteen – full day	\$110.00	\$114.40	4.00%	Y	G
Hire of change rooms – per session	\$30.00	\$31.20	4.00%	Y	G
Bond for canteen and change rooms	\$500.00	\$500.00	0.00%	N	G
Bond (excluding annual hirers)	\$500.00	\$500.00	0.00%	N	G

#### Other Fees and Charges - All Sports Buildings

Breach of cleaning charge	At full cost	Y	Q
Damages to facility and contents	Full replacement cost	Y	Q
Security related charges	<ul style="list-style-type: none"> <li>• Lost key – at full cost recovery</li> <li>• Security patrol response – at full cost recovery</li> <li>• Fire system response - at full cost recovery</li> </ul>	Y	Q

#### Braidwood Tennis Courts

Adults membership	\$50.00	\$52.00	4.00%	Y	G
Junior membership	\$15.00	\$15.00	0.00%	Y	G
Family membership	\$100.00	\$104.00	4.00%	Y	H
School fee	\$8.00	\$8.30	3.75%	Y	G
Court hire	\$10.00	\$10.00	0.00%	Y	G
Competition fee	\$50.00	\$52.00	4.00%	Y	H

#### Hire of Parks & Open Spaces

Community events [includes power]	\$23.00	\$24.00	4.35%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *Hire of Parks & Open Spaces [continued]*

Non profit events [includes power]	\$68.00	\$71.00	4.41%	Y	G
Use of electricity (per day) (where special arrangements for concessional occupancy have been applied)	\$80.00	\$84.00	5.00%	Y	G
Braidwood Recreation Ground – use of lights	\$10.00	\$10.00	0.00%	Y	G

### *Braidwood Multipurpose Gymnasium*

#### **Cat 1A - Not-for-Profit**

Note: Includes Quilt Shows, Art Exhibitions, Ballroom & Line Dancing (Tap Dancing not permitted), choir groups etc.

1st hour	\$39.00	\$40.50	3.85%	Y	G
> 1 Hour	\$33.50	\$35.00	4.48%	Y	G
Bond for 1st hour	\$166.00	\$170.00	2.41%	N	G
Bond > 1 hour	\$221.00	\$230.00	4.07%	N	G
Professional cleaning 1st hour	\$45.00	\$45.00	0.00%	Y	G
Professional cleaning > 1 hour	\$55.50	\$58.00	4.50%	Y	G

#### **Cat 1B - Commercial**

Note: Includes Art Exhibitions, Dancing Classes, training

1st hour	\$50.00	\$52.00	4.00%	Y	G
> 1 hour	\$45.00	\$46.80	4.00%	Y	G
Bond for 1st hour	\$166.00	\$170.00	2.41%	N	G
Bond > 1 hour	\$221.00	\$230.00	4.07%	N	G
Professional cleaning 1st hour	\$45.00	\$45.00	0.00%	Y	G
Professional cleaning > 1 hour	\$55.50	\$57.70	3.96%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Cat 2A - Not-for-profit

Note: includes community events, concerts, balls, weddings etc. (minimum 4 hours)

1st 4 hours	\$243.50	\$253.30	4.02%	Y	G
> 4 hours (per hour) maximum \$500.00	\$45.00	\$46.80	4.00%	Y	G
Bond for 1st hour	\$662.50	\$670.00	1.13%	N	G
Bond > 1 hour	\$883.50	\$900.00	1.87%	N	G
Professional cleaning 1st hour	\$45.00	\$45.00	0.00%	Y	G
Professional cleaning > 1 hour	\$55.50	\$57.70	3.96%	Y	G

### Cat 2B - Commercial

Note: Includes Concerts, Bands, Exhibitions, Expos, Markets etc (Minimum 4 hours)

1st 4 hours	\$284.00	\$295.00	3.87%	Y	G
> 4 Hours	\$63.00	\$65.50	3.97%	Y	G
Bond for 1st hour	\$681.50	\$700.00	2.71%	N	G
Bond > 1 hour	\$908.50	\$900.00	-0.94%	N	G
Professional cleaning 1st hour	\$46.50	\$48.50	4.30%	Y	G
Professional cleaning > 1 hour	\$57.50	\$59.80	4.00%	Y	G

### Cat 3 & Cat 4

Cat 3 – Federal, State, Local Government (all day)	\$313.00	\$325.50	3.99%	Y	G
Cat 4 – Other Palerang educational institutions – during school holidays only	No Charge			Y	A

### Special Fees for Youth-Oriented Use

Non-exclusive use the first hour	\$28.00	\$28.00	0.00%	Y	G
Non-exclusive use second and subsequent hours	\$22.00	\$22.00	0.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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Special Fees for Youth-Oriented Use [continued]

Exclusive use first hour	\$35.00	\$35.00	0.00%	Y	G
Exclusive use second and subsequent hours	\$28.50	\$28.50	0.00%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Land-use Planning

Scoping proposals – all proponent-initiated Planning Proposals	\$1,755 plus \$178 per hour after 10 hours	N	H
Fee includes a total of 10 hours: * 2 hours meeting with proponent * 2 hours ensuring information is sufficient for council * 6 hours preparing report for Council.			
Additional Preliminary Meetings	25% of original fee	N	H
Basic and some standard proponent-initiated Planning Proposals – e.g. those requiring no background studies	\$7,100 plus \$178 per hour after 40 hours	N	H
Fee includes a total of 40 hours: * 10 hours to prepare information and liase with Department of Planning and Environment * 10 hours to review Gateway determination and amend LEP * 5 hours to prepare exhibition of proposal * 5 hours to report any submissions to Council * 10 hours to amend instrument and maps for Department of Planning and Environment. Note: Fee does not include advertising costs.			
Standard (not falling into the above category) proponent-initiated Planning Proposals - e.g. those requiring background studies	\$24,859 plus \$178 per hour after 140 hours	N	H
Fee includes a total of 140 hours: * 10 hours meeting with proponent * 20 hours to prepare information and liase with Department of Planning and Environment * 65 hours to review Gateway determination and amend LEP, 10 hours to prepare exhibition of proposal * 10 hours to prepare exhibition of planning proposal * 20 hours to report any submissions to Council * 15 hours to amend instrument and maps for Department of Planning and Environment. Note: Fee does not include advertising costs			

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Land-use Planning** [continued]

Complex proponent-initiated Planning Proposal – e.g. new land release	\$47,244 plus \$178 per hour after 280 hours			N	H
Fee includes a total of 280 hours: * 20 hours meeting with proponent * 40 hours to prepare information and liase with Department of Planning and Environment * 130 hours to review Gateway determination and amend LEP * 20 hours to prepare exhibition of proposal * 40 hours to report any submissions to Council * 30 hours to amend instrument and maps for Department of Planning and Environment Note: Fee does not include advertising costs					
Advertisement cost for amendments to Environmental Planning Instrument	At Cost			N	H
For all LEP/DCP amendments (minor, major or complex) any additional costs and expenses incurred by Council in undertaking studies, peer reviews and other matters required in relation to the planning proposal are to be paid at cost.	At Cost			N	H
Request to amend the DCP	\$5,500.00	\$5,720.00	4.00%	N	H
Notification costs regarding the amendments to Environmental Planning Instrument	\$1.50	\$1.60	6.67%	N	H
Preparation of a new site specific DCP	\$15,000.00	\$15,600.00	4.00%	N	H
Public Hearing if required	At full cost recovery			N	H
Application for certificate of classification of public land (section 54 of Local Government Act).	No charge			N	M

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *Saleyards Braidwood*

#### *Saleyard Fees - Selling*

Contribution to capital improvement	\$3.50	\$3.70	5.71%	Y	H
Yard fees	\$4.70	\$4.90	4.26%	Y	H
Agent fees	\$3.00	\$3.20	6.67%	Y	H
Scanning fee	\$3.00	\$3.20	6.67%	Y	H

#### *Selling with Weighing*

Contribution to capital improvement	\$3.50	\$3.70	5.71%	Y	H
Weighing fee	\$5.70	\$6.00	5.26%	Y	H
Yard fee	\$4.70	\$4.90	4.26%	Y	H
Agent fee	\$3.00	\$3.20	6.67%	Y	H
Scanning fee	\$3.00	\$3.20	6.67%	Y	H

#### *Private Weighing*

Flag fall	\$69.00	\$72.00	4.35%	Y	H
Contribution to capital improvement	\$3.50	\$3.70	5.71%	Y	H
Weighing fee	\$5.70	\$6.00	5.26%	Y	H
Yard fee	\$4.70	\$4.90	4.26%	Y	H
Scanning fee (if applicable)	\$3.00	\$3.20	6.67%	Y	H

#### *Stock in Transit*

Transit fee	See holding charges below			Y	H
Contribution to capital improvement	\$3.50	\$3.70	5.71%	Y	H

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### **Stock in Transit** [continued]

Holding and usage charge – for stock NOT sold through Braidwood (transit fee)	\$6.30	\$6.60	4.76%	Y	H
Holding and usage charge – for stock sold through Braidwood saleyards (per head)	\$4.70	\$4.90	4.26%	Y	H

### **Removal and Burial of dead animal**

All types (ea)	\$362.00	\$377.00	4.14%	Y	H
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### **Auctioneers' Permit**

Auctioneers' permit	\$122.00	\$127.00	4.10%	N	H
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### **New Agent's fee**

New agent's fee	\$1,970.00	\$2,050.00	4.06%	N	H
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### **Truck Wash Bay at Saleyards**

Flag fall	\$6.90	\$7.20	4.35%	Y	H
Usage charges per minute	\$1.10	\$1.20	9.09%	Y	H

### **NLIS Tags**

Note: Provision for NLIS Emergency Tag

Emergency NLIS Tag	\$50.00	\$52.00	4.00%	Y	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Showgrounds

### Queanbeyan Showground

#### Other Hire Charges

Pony club (per day)	\$27.00	\$35.00	29.63%	Y	G
Camping area (showman's guild) per van	\$34.50	\$36.00	4.35%	Y	G
Stockyards and stables per animal	\$14.40	\$15.00	4.17%	Y	G
Key deposit	\$0.00	\$550.00	∞	N	Q

#### Poultry Shed

Community (per hour)	\$17.50	\$18.50	5.71%	Y	G
Community (per day)	\$120.00	\$125.00	4.17%	Y	G
Commercial (per day)	\$290.00	\$302.00	4.14%	Y	H

#### Inside Grandstand (includes Kitchen)

Showground grandstand chair and table hire	\$50.00	\$52.00	4.00%	Y	N
Community (per day)	\$224.00	\$250.00	11.61%	Y	G
Commercial (per day)	\$394.00	\$450.00	14.21%	Y	H

#### Inside Grandstand (excludes Kitchen)

Community (per hour)	\$20.50	\$21.50	4.88%	Y	G
Community (per day)	\$146.00	\$152.00	4.11%	Y	G
Commercial (per day)	\$264.00	\$275.00	4.17%	Y	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Pavilion

Community (per hour)	\$20.50	\$21.50	4.88%	Y	G
Community (per day)	\$146.00	\$152.00	4.11%	Y	G
Commercial (per day)	\$394.00	\$410.00	4.06%	Y	H

### Showman's Area

Community (per day)	\$81.00	\$85.00	4.94%	Y	G
Commercial (per day)	\$146.00	\$152.00	4.11%	Y	H
Power cost per day	\$0.00	\$12.00	∞	Y	G
Camping commercial per day electricity included	\$0.00	\$36.00	∞	Y	G

### Arena

Community (per day)	\$199.00	\$207.00	4.02%	Y	G
Commercial (per day)	\$420.00	\$437.00	4.05%	Y	H

### Full Showground

Junior sports competition day	\$45.00	\$45.00	0.00%	Y	N
Community (per day)	\$539.00	\$561.00	4.08%	Y	G
Commercial (per day) - Includes 3 days Bump in & 3 Days Bump Out	\$2,030.00	\$2,120.00	4.43%	Y	H
Additional bump in / bump out days (charge per day)	\$0.00	\$437.00	∞	Y	H

### Other Fees and Charges

Damages deposit minor events	\$550.00	\$550.00	0.00%	N	H
Damages deposit major events (high risk)	\$5,500.00	\$5,500.00	0.00%	Y	H
Breach of cleaning charge	At full cost			Y	Q

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Other Fees and Charges [continued]

Security related charges	<ul style="list-style-type: none"> <li>• Lost key – at full cost recovery</li> <li>• Security patrol response – at full cost recovery</li> <li>• Fire system response - at full cost recovery</li> </ul>			Y	Q
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### Braidwood Showground

Hire of pavilion	\$400.00	\$400.00	0.00%	Y	G
User group (pavilion)	\$165.00	\$165.00	0.00%	Y	G
Hire of Ground Reserve (including old toilets)	\$165.00	\$165.00	0.00%	Y	G
User group (grounds)	\$150.00	\$150.00	0.00%	Y	G
Camping (primitive) per car: general toilet use	\$25.00	\$25.00	0.00%	Y	G
User group camping (primitive) per car	No Charge			Y	A
Hire of Harry Collett Stand	\$110.00	\$110.00	0.00%	Y	G
User group (Harry Collett Stand)	No Charge			Y	A
Hire of P.A. System	\$55.00	\$55.00	0.00%	Y	G
User Group use of P.A. System	No Charge			Y	A
Cleaning bond for casual hirers of pavilion	\$400.00	\$400.00	0.00%	N	G
Cleaning bond for user groups	No Charge			N	A
Hire of new amenities	\$165.00	\$165.00	0.00%	Y	G
User group (new amenities)	\$110.00	\$110.00	0.00%	Y	G
Hire of ground (water levy)	\$150.00	\$150.00	0.00%	Y	G
User group (water levy)	\$150.00	\$150.00	0.00%	Y	G
Weekly hire to be negotiated with Section 355 Committee	Negotiated with Committee			Y	G
Hire of back paddock	\$110.00	\$110.00	0.00%	Y	G

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Braidwood Showground** [continued]

Security related charges	<ul style="list-style-type: none"> <li>• Lost key – at full cost recovery</li> <li>• Security patrol response – at full cost recovery</li> <li>• Fire system response - at full cost recovery</li> </ul>			Y	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Other

### Car Parking

Car park contributions as adopted in Car Parking Strategy 2018-2028	\$21,000.00	\$21,840.00	4.00%	N	N
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### Learning and Organisational Development Services

Learning and organisational development services	Calculate on application			Y	N
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### South East Weight of Loads

South East weight of loads	Determined by legislation			N	M
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### Subpoena Processing

Minimum charge – includes first hour of processing	\$128.00	\$128.00	0.00%	N	H
Processing charge – oer hour thereafter	\$97.00	\$97.00	0.00%	N	H

### Expressions of Interest/Tender Documentation

Tenderlink copy	No Charge			N	H
Paper copy	\$150.00	\$150.00	0.00%	N	H

### Filming Protocol

Filming approval application fee – ultra low impact	No Charge			N	M
Filming application fee – low impact	\$150.00	\$150.00	0.00%	N	M
Filming application fee – medium impact	\$300.00	\$300.00	0.00%	N	M
Filming application fee – high impact	\$500.00	\$500.00	0.00%	N	M

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Filming Protocol *[continued]*

Filming Traffic Management Plan Assessment – low impact	\$100.00	\$100.00	0.00%	N	M
Filming Traffic Management Plan Assessment – medium impact	\$300.00	\$300.00	0.00%	N	M
Filming Traffic Management Plan Assessment – high impact	\$500.00	\$500.00	0.00%	N	M
Filming approval – major revision	75% of the original application fee			N	M
Other services to filming activities	As per negotiated rates			N	M
Assessment of Traffic Control Plans - Low	\$0 - \$100			N	H
Stop/go traffic control on a local or council-managed road. Police consultation.					
Assessment of Traffic Control Plans - Medium	\$0 - \$300			N	H
Stop/go traffic control on a multi-laned or state road. Police consultation/ RTA consultation					
Assessment of Traffic Control Plans - High	As per the council's adopted road closure fees that apply to other applicants.			N	
Road closures. Police consultation/ RTA consultation.					

### Tree and Bushland Vegetation Works Application

Tree pruning (up to 3 trees)	\$100 or \$50 for pensioners	N	H
Reconsideration of application determination (i.e. application not approved)	\$100 or \$50 for pensioners	N	H
<div><div>- <b>Exempt pruning:</b> no charge. Exempt pruning is defined in the DCP (when amended).</div><div>- <b>Heritage listing/zones:</b> applications within heritage-listed / zones will be based on the application (contact Council for application fee).</div></div> <p>Note for Council: no fees or charges have occurred to date for tree removal or pruning applications. A fee was proposed in the former year fees and charges but not implemented. The fee proposed is on a cost recovery basis to recoup staff costs for inspections and follow up administration works.</p> <p>The fee proposed is consistent with fees charged at other similar Council's, e.g. Wingecarribee Shire Council</p>			
Native vegetation clearing	\$300 or \$150 for pensioners	N	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *The Q - Queanbeyan Performing Arts Centre*

#### *The Q Performance Hire (Monday - Sunday)*

##### Commercial Rates

Single performance	\$1,500.00	\$1,600.00	6.67%	Y	N
Additional performance (same day)	\$900.00	\$1,000.00	11.11%	Y	N
Non-performance days	\$750.00	\$750.00	0.00%	Y	N

##### Community Rates

Single performance	\$750.00	\$850.00	13.33%	Y	G
Additional performance (same day)	\$450.00	\$550.00	22.22%	Y	G
Non-performance days	\$375.00	\$375.00	0.00%	Y	G

#### *The Q Equipment Costs (Monday - Sunday)*

##### Commercial Rates

Sound system	\$630.00	\$630.00	0.00%	Y	N
Lighting desk	\$630.00	\$630.00	0.00%	Y	N
Digital grand piano	\$150.00	\$200.00	33.33%	Y	N
Concert grand piano	\$300.00	\$350.00	16.67%	Y	N
Piano tuning	At full cost recovery			N	H
Piano moving	At full cost recovery			N	H
Radio mic (per day)	\$0.00	\$200.00	∞	Y	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Community Rates

Sound system	\$315.00	\$315.00	0.00%	Y	G
Lighting desk	\$315.00	\$315.00	0.00%	Y	G
Digital grand piano	\$75.00	\$125.00	66.67%	Y	G
Concert grand piano	\$150.00	\$200.00	33.33%	Y	G
Piano tuning	At full cost recovery			N	G
Piano moving	At full cost recovery			N	G
Radio mic (per day)	\$0.00	\$150.00	∞	Y	G

### Additional Costs

Equipment hire charges	Negotiated by contract			Y	N
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### The Q Conference Hire

#### (Monday - Thursday)

#### Commercial Rates

Half day	\$950.00	\$1,000.00	5.26%	Y	N
Full day	\$1,850.00	\$1,900.00	2.70%	Y	N

#### Community Rates

Half day	\$475.00	\$500.00	5.26%	Y	G
Full day	\$925.00	\$950.00	2.70%	Y	G

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### (Friday to Sunday)

#### Commercial Rates

Half day	\$1,100.00	\$1,150.00	4.55%	Y	N
Full day	\$2,000.00	\$2,050.00	2.50%	Y	N

#### Community Rates

Half day	\$550.00	\$600.00	9.09%	Y	G
Full day	\$1,000.00	\$1,050.00	5.00%	Y	G

### *The Q Foyer Hire*

### (Monday to Thursday)

#### Commercial Rates

Per day (10 hours)	\$750.00	\$750.00	0.00%	Y	N
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#### Community Rates

Per day (10 hours)	\$375.00	\$375.00	0.00%	Y	G
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### (Friday to Sunday)

#### Commercial Rates

Per day (10 hours)	\$860.00	\$860.00	0.00%	Y	N
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
Community Rates					
Per day (10 hours)	\$430.00	\$430.00	0.00%	Y	G
Additional Fees					
Refundable bond	\$100.00	\$100.00	0.00%	N	Q
* Refundable if conditions of hire are met					

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *The B - Bicentennial Hall*

#### *The B Performance Hire (Monday - Sunday)*

##### Commercial Rates

Single performance	\$0.00	\$2,000.00	∞	Y	N
Additional performance (same day)	\$0.00	\$1,000.00	∞	Y	N
Non performance day	\$0.00	\$750.00	∞	Y	N

##### Community Rates

Single performance	\$0.00	\$1,000.00	∞	Y	G
Additional performance (same day)	\$0.00	\$800.00	∞	Y	G
Non performance day	\$0.00	\$450.00	∞	Y	G

#### *The B Equipment Costs (Monday - Sunday)*

##### Commercial Rates

Sound system	\$630.00	\$630.00	0.00%	Y	N
Lighting desk	\$630.00	\$630.00	0.00%	Y	N
Digital grand piano	\$150.00	\$200.00	33.33%	Y	N
Piano moving	At full cost recovery			N	N
Radio mic (per day)	\$0.00	\$200.00	∞	Y	N

##### Community Rates

Sound system	\$315.00	\$315.00	0.00%	Y	G
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Community Rates [continued]

Lighting desk	\$315.00	\$315.00	0.00%	Y	G
Digital grand piano	\$75.00	\$125.00	66.67%	Y	G
Piano moving	At full cost recovery			N	G
Radio mic (per day)	\$0.00	\$150.00	∞	Y	G

### The B Conference Hire

#### (Monday - Thursday)

##### Commercial Rates

Half day	\$1,100.00	\$1,100.00	0.00%	Y	N
Full day	\$2,000.00	\$2,000.00	0.00%	Y	N

##### Community Rates

Note: 1. Excluding political parties, 2. Regular hirers must provide evidence of insurance cover

Half day	\$550.00	\$550.00	0.00%	Y	G
Full day	\$1,000.00	\$1,000.00	0.00%	Y	G

#### (Friday - Sunday)

##### Commercial Rates

Half day	\$0.00	\$1,250.00	∞	Y	A
Full day	\$0.00	\$2,150.00	∞	Y	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Community Rates**

Half day	\$0.00	\$750.00	∞	Y	A
Full day	\$0.00	\$1,150.00	∞	Y	A

***The B Bar and Foyer***

**(Monday - Thursday)**

**Commercial Rates**

Full day	\$500.00	\$500.00	0.00%	Y	N
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**Community Rates**

Full day	\$350.00	\$350.00	0.00%	Y	N
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**(Friday - Sunday)**

**Commercial Rates**

Per day (10hrs)	\$0.00	\$600.00	∞	Y	H
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**Community Rates**

Per day (10hrs)	\$0.00	\$450.00	∞	Y	A
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Additional Costs

Bar hire	\$1,300.00	\$1,300.00	0.00%	Y	G
Subject to hirer having current liquor license, supplying own stock and compliance with NSW RSA regulation. Includes suspension of QPRC Licence Fee for duration of hire.					

### The B Function Costs

Flat floor set up/pack down	\$0.00	\$1,000.00	∞	Y	A
Table cloths (per unit)	\$0.00	\$10.00	∞	Y	N
Table setting (per person)	\$0.00	\$5.00	∞	Y	N
Coffee station	\$0.00	\$100.00	∞	Y	N
incl. cups, urns, coffee, tea, milk, biscuits etc					
Kitchen hire	\$420.00	\$420.00	0.00%	Y	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## *The Q & The B*

### *Cleaning Costs*

Monday - Thursday	\$0.00	\$285.00	∞	Y	N
Friday - Sunday	\$0.00	\$300.00	∞	Y	N
Half clean (between shows)	\$0.00	\$90.00	∞	Y	N
Foyer clean	\$0.00	\$100.00	∞	Y	N
Kitchen clean	\$0.00	\$250.00	∞	Y	N
Additional cleaning (per hour)	\$0.00	\$50.00	∞	Y	N

### *Hire (Monday - Sunday)*

#### *Optional Extras*

Technical support	At full cost recovery	Y	H
Merchandising / selling programs	Negotiated by contract (10% of sales in current contracts)	Y	N

#### *Additional Costs*

Security, equipment or cleaning breach	At full cost recovery			Y	H
Security-related charges					
Fire system response	At full cost recovery			N	A
Lost key	At full cost recovery			N	A
Security response	At full cost recovery			N	A
Deposit – non refundable	\$1,000.00	\$1,000.00	0.00%	N	N
Administration fee	5% of hire fee			Y	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Staff Costs

Front of House Manager (per hour)	\$75.00	\$75.00	0.00%	Y	H
Box Office Staff (per hour)	\$65.00	\$65.00	0.00%	Y	H
Venue attendant	\$65.00	\$65.00	0.00%	Y	H
Security (per hour)	\$0.00	\$65.00	∞	Y	H

### Ticketing Fees Commercial and Community Rates

Set up fee (per build)	\$80.00	\$85.00	6.25%	Y	N
Inside fee (purchased tickets)	\$5.00	\$5.00	0.00%	Y	N
Inside fee - complimentary ticket	\$3.00	\$3.00	0.00%	Y	N
Credit card merchant charges	At Full Cost Recovery			Y	N
Performance cancellation	\$8 per booking (transaction)			Y	N
Performance ticket exchange	\$4 per booking (transaction)			Y	N
Transaction fee per transaction	\$5 per transaction (through ticketsearch)			Y	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Waste Management Charges

Note: All charges payable in advance

To change from 240L garbage service to 140L garbage service	No Fee			N	A
To change from 140L garbage service to 240L garbage service	\$95.00	\$99.00	4.21%	N	Q
One off supply, empty and retrieve 240L bin – or equivalent capacity	\$47.50	\$49.50	4.21%	N	H
One off empty on request of any bin. Includes bins which have not been presented on collection day, contaminated or require an extra service. Requested by owner/managing agent. Must be paid in advance prior to collection	\$47.50	\$49.50	4.21%	N	H
Supply of replacement 140L garbage bin - damaged or stolen	\$96.00	\$100.00	4.17%	N	H
Supply of replacement 240L garbage, recycling or greenwaste bin - damaged or stolen	\$133.00	\$139.00	4.51%	N	H

### Business Waste Management

#### One Off Collection Charges - Commercial (LGA s502)

Note: All charges payable in advance

One off supply, empty and retrieve 240L garbage bin – per bin or equivalent capacity	\$47.50	\$49.50	4.21%	N	H
One off empty on request of any bin. Includes bins which have not been presented on collection day, contaminated or require an extra service. Requested by owner/managing agent. Must be paid in advance prior to collection	\$47.50	\$49.50	4.21%	N	H

### Waste Facilities

#### Sales

Sale of mulch (per cubic metre)	\$6.00	\$6.30	5.00%	Y	N
Sale of 20mm screened compost (per cubic metre)	\$26.00	\$26.50	1.92%	Y	N
Delivery of mulch and/or compost (by quotation based on hourly rate)	\$101.00	\$106.00	4.95%	Y	N
Bulk sale of mulch (per cubic metre, minimum 30 cubic metres)	\$5.50	\$5.80	5.45%	Y	N
Bulk sale of 20mm screened compost (per cubic metre, minimum 30 cubic metres)	\$16.00	\$16.50	3.13%	Y	N

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Waste Disposal Charges

Conditions:

Trucks > 2 tonnes only accepted at Bungendore Resource Recovery Facility

Not all materials accepted/available at all sites – refer to Council website for further details

### Waste Transfer Station Gate Fees - Domestic Sources

Buy-back Items (accepted at staff discretion)	No Charge			Y	A
Recycling (per cubic metre)	No Charge			Y	A
Green waste (no stumps, no branches > 250mm dia) per cubic metre	No Charge			Y	N
White goods and scrap metal	No Charge			Y	A
Engine oil (for up to 40 litres)	No charge			Y	A
Eligible community recycling products	No charge			Y	A
Batteries	No Charge			Y	A
Mattresses	\$36.00	\$37.50	4.17%	Y	N
E-waste	No Charge			Y	A
Mobile phones	No charge			Y	A

### Waste Transfer Station Gate Fees - Non-Domestic Sources

Recycling (per cubic metre)	\$11.00	\$11.50	4.55%	Y	N
Green waste (no stumps, no branches > 250mm dia) per cubic metre	\$11.00	\$11.50	4.55%	Y	N

### Domestic Waste (To Transfer Waste Bin)

Minimum charge - small bag	\$2.00	\$2.00	0.00%	Y	N
Small car boot or 1 wheelie bin	\$6.00	\$6.30	5.00%	Y	N
Large car boot/station wagon or half a small trailer or half a small van or half a ute or 2 wheelie bins	\$12.00	\$12.50	4.17%	Y	N
Small dual cab to height of tray or car boot and also on seats, station wagon in back area and on seats, or 3 wheelie bins	\$15.00	\$15.50	3.33%	Y	N
Small trailer (6'x4'x1') to side height or Ute to tray height or dual cab piled above sides or small van or 4 wheelie bins	\$20.00	\$21.00	5.00%	Y	N

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### Domestic Waste (To Transfer Waste Bin) [continued]

Small trailer (6'x4'x1') piled above sides, larger dual cab piled above sides	\$24.50	\$25.50	4.08%	Y	N
8'x5'x1.2' trailer to side height or 6'x4'x1 trailer with cage or dual cab with cage or large van	\$30.00	\$31.00	3.33%	Y	N
8'x5'x1.2' trailer piled high or ute piled high above sides	\$38.50	\$40.00	3.90%	Y	N
8'x5'x1.2' trailer with large cage or ute with cage	\$47.00	\$49.00	4.26%	Y	N
Domestic weighed loads (per tonne)	\$124.00	\$129.00	4.03%	Y	N

### Commercial and Industrial Waste

Dual axle trailers (full load)	\$107.00	\$112.00	4.67%	Y	N
Dual axle trailers (half load)	\$64.50	\$67.00	3.88%	Y	N
1-2 tonne truck (full load)	\$195.00	\$203.00	4.10%	Y	N
1-2 tonne truck (half load)	\$100.50	\$104.50	3.98%	Y	N
For larger vehicles (\$ per tonne)	\$180.00	\$188.00	4.44%	Y	H

### Construction and Demolition Waste

Dual axle trailers (full load)	\$125.00	\$130.00	4.00%	Y	N
Dual axle trailers (half load)	\$76.00	\$80.00	5.26%	Y	N
1-2 tonne truck (full load)	\$187.00	\$195.00	4.28%	Y	N
1-2 tonne truck (half load)	\$99.50	\$103.50	4.02%	Y	N
For larger vehicles (\$ per tonne)	\$205.00	\$214.00	4.39%	Y	N

### Tyres

Bicycle tyre or tube	\$2.00	\$2.00	0.00%	Y	H
Light vehicle – clean with no rim	\$6.50	\$7.00	7.69%	Y	H
Light vehicle – dirty or with rim	\$10.50	\$11.00	4.76%	Y	H
Truck/Tractor – clean with no rim (maximum diameter 1.0m)	\$16.50	\$17.00	3.03%	Y	H

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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#### Tyres [continued]

Truck/Tractor – dirty or with rim (maximum diameter 1.0m)	\$23.50	\$24.50	4.26%	Y	H
All other tyres (approval required prior to delivery to facility)	Calculate on application			Y	H

#### Dead Animals (Bungendore Resource Recovery Facility only)

Note: 1. Large Animals - e.g. horses/cows are not accepted 2. Animal Welfare Groups disposal of small dead animals - Zero Charge (by prior arrangement only)

Small animals – e.g. dog/cat	\$26.00	\$27.50	5.77%	Y	H
Medium animals – e.g. lamb/calf/piglet	\$41.50	\$43.50	4.82%	Y	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Sewerage, Stormwater and Water Networks

### Infrastructure Works

Sewer/Stormwater connection	Price on application			N	H
Sewer/Stormwater manhole construction/adjustment	Price on application			N	H
Sewer/Stormwater extension	Price on application			N	H
Raise/lower water/non-potable connection	Price on application			N	H
Potable/Non-Potable Water Service connection, disconnection and/or reconnection (all sizes)	Price on application			N	H
Water meter test fee (20mm only)	\$314.00	\$327.00	4.14%	N	H
Water meter test fee (all other sizes)	Price on application			N	H
Inspection fees (Inspection of water mains, water services, third party installations, etc.)	Cost recovery			N	H
Repair and restoration of third party damage to Council water and sewerage assets	Cost recovery			N	H
Statement of water pressures (field tests and letter) - single standpipe test - no traffic control required	\$380.00	\$396.00	4.21%	N	H
Statement of water pressures (field test and letter) – multiple standpipe test – no traffic control	\$452.00	\$470.00	3.98%	N	H
Traffic control for statement of water pressures (field test and letter)	Price on application			Y	H
Purchase of PVC meter box and install – 20 mm connection only	\$295.00	\$307.00	4.07%	N	H
Purchase of PVC meterbox only (20mm connection)	\$187.00	\$195.00	4.28%	N	H

### Supply of Metered Standpipes

Metered standpipe application administration fee	\$74.00	\$77.00	4.05%	N	H
Refundable deposit for hire of metered standpipe – potable and non-potable water	\$1,000.00	\$1,000.00	0.00%	N	H
Refundable deposit for hire of additional metered standpipe – per additional standpipe	\$250.00	\$250.00	0.00%	N	H
* Deposit refunded on return of standpipe in good condition or after 3 years (if the standpipe is maintained in good condition and at Council's discretion)					

### Supply of Bulk Water

Annual access fee (payable quarterly per standpipe)	\$700.00	\$700.00	0.00%	N	H
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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### *Supply of Bulk Water [continued]*

Supply of non-potable water from Bungendore STP (\$/kL)	\$2.80	\$2.90	3.57%	N	H
Supply of raw water (non-potable) from Braidwood Dam reticulation (\$/kL)	\$2.80	\$2.90	3.57%	N	H
Queanbeyan Depot overhead standpipe water usage per KL (minimum of 10kL)	\$5.98	\$6.20	3.68%	N	H
Potable Council issued standpipe water usage per kL	\$5.98	\$6.20	3.68%	N	H
Council issued standpipe – recycled water drawn from Googong recycled water network per kL	\$5.15	\$5.30	2.91%	N	H

### *Liquid Trade Waste Charges*

Application fee - category 1 and 2	\$144.00	\$150.00	4.17%	N	H
Application fee - category 3	\$1,720.00	\$1,790.00	4.07%	N	H
Re-inspection fee per each inspection category 1 and 2	\$113.00	\$118.00	4.42%	N	H
Re-inspection fee per each inspection category 3 (minimum one hour)	\$100.00	\$100.00	0.00%	N	H
Analysis fee	Cost Recovery			N	H

### *Liquid Trade Waste Excess Mass charges for Category 3*

Aluminium	\$2.25	\$2.30	2.22%	N	H
Ammonia	\$3.95	\$4.10	3.80%	N	H
Arsenic	\$100.00	\$104.00	4.00%	N	H
Barium	\$51.00	\$54.00	5.88%	N	H
Biochemical oxygen demand up to 1200mg/L	\$3.10	\$3.20	3.23%	N	H
Biochemical oxygen demand up to 2400mg/L	\$7.28	\$7.50	3.02%	N	H
Boron	\$2.25	\$2.50	11.11%	N	H
Bromine	\$20.10	\$21.00	4.48%	N	H
Cadmium	\$450.20	\$469.00	4.18%	N	H
Chloride	Calculated on analysis			N	H
Chlorinated hydrocarbons	\$51.00	\$54.00	5.88%	N	H

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Liquid Trade Waste Excess Mass charges for Category 3** [continued]

Chlorinated phenolic	\$1,960.00	\$2,040.00	4.08%	N	H
Chlorine	\$3.45	\$3.50	1.45%	N	H
Chromium	\$34.50	\$36.00	4.35%	N	H
Cobalt	\$22.00	\$23.00	4.55%	N	H
Copper	\$21.00	\$22.00	4.76%	N	H
Cyanide	\$100.00	\$104.00	4.00%	N	H
Fluoride	\$6.15	\$6.50	5.69%	N	H
Formaldehyde	\$3.45	\$3.50	1.45%	N	H
Herbicides/ Defoliant	\$974.00	\$1,020.00	4.72%	N	H
Oil and grease (total O and G)	\$2.90	\$3.00	3.45%	N	H
Iron	\$3.45	\$3.60	4.35%	N	H
Lead	\$50.10	\$52.00	3.79%	N	H
Lithium	\$10.70	\$11.00	2.80%	N	H
Manganese	\$10.70	\$11.00	2.80%	N	H
Mercaptans	\$100.00	\$104.00	4.00%	N	H
Mercury	\$3,250.00	\$3,380.00	4.00%	N	H
Methylene blue active substances (MBAS)	\$2.25	\$2.50	11.11%	N	H
Molybdenum	\$2.25	\$2.50	11.11%	N	H
Nickel	\$34.50	\$36.00	4.35%	N	H
Nitrogen (N) (Total Kjeldahl Nitrogen- TKN)	\$1.75	\$1.80	2.86%	N	H
Organo arsenic compounds	\$974.00	\$1,013.00	4.00%	N	H
Pesticides general (excludes organochlorins and organophosphates)	\$974.00	\$1,013.00	4.00%	N	H
Petroleum hydrocarbons (non-flammable)	\$4.55	\$4.70	3.30%	N	H
pH factor	Factor (0.375)			N	H
Phenolic compounds (non chlorinated)	\$10.70	\$11.00	2.80%	N	H
Phosphorus (total P)	\$3.45	\$3.60	4.35%	N	H
Polyporous aromatic hydrocarbons	\$22.00	\$23.00	4.55%	N	H

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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**Liquid Trade Waste Excess Mass charges for Category 3** [continued]

Selenium	\$71.00	\$74.00	4.23%	N	H
Silver	\$3.45	\$3.60	4.35%	N	H
Sulphate (SO4)	\$1.75	\$1.80	2.86%	N	H
Sulphide	\$3.45	\$3.60	4.35%	N	H
Sulphite	\$3.45	\$3.60	4.35%	N	H
Suspended solids (SS)	\$2.90	\$3.00	3.45%	N	H
Thiosulphate	\$1.75	\$1.80	2.86%	N	H
Tin	\$10.70	\$11.10	3.74%	N	H
Total dissolved solids (TDS)	\$1.75	\$1.80	2.86%	N	H
Uranium	\$10.70	\$11.10	3.74%	N	H
Zinc	\$22.00	\$22.90	4.09%	N	H

**Miscellaneous Charges**

**Equipment Hire - Specialised Engineering Equipment**

Street sweeper hire per hour (minimum charge of 1 hour)	\$185.00	\$185.00	0.00%	Y	H
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**Other Charges**

Septic waste disposal – Braidwood treatment plant	\$0.06	\$0.06	0.00%	N	G
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\* Septic waste must be generated within the LGA. Maximum of 10KL accepted per 24 hours.

**Water Back Flow Prevention**

Initial device inspection and registration (per Visit)	\$150.00	\$156.00	4.00%	N	H
Annual device registration	\$46.00	\$48.00	4.35%	N	H

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Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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### **Water Back Flow Prevention** *[continued]*

Late device testing/ registration (per month)	\$91.00	\$95.00	4.40%	N	H
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### **Water Meters**

20mm V100 Ball Joint Cold Water Meter + 20mm V100 XR Emeris Meter Interface Unit (electronic meter)	\$410.00	\$427.00	4.15%	N	H
25mm V100 Ball Joint Cold Water Meter	\$632.00	\$658.00	4.11%	N	H
All other water meters	Price on application			N	H

Name	Year 21/22 Current Fee (incl. GST)	Year 22/23 Proposed Fee (incl. GST)	Increase %	GST	Pricing Policy
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## Weed Control

### Weed Control Compliance

Re-inspection to check compliance with a biosecurity duty and that duty has not been discharged * minimum 1 hour, thereafter in 15 minute intervals	\$169.00	\$176.00	4.14%	N	Q
Weed control compliance administration * minimum 1 hour, thereafter in 15 minute intervals	\$169.00	\$176.00	4.14%	N	Q
Application for permit under Biosecurity Act 2015 s.341	\$720.00	\$720.00	0.00%	N	M

# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

27 APRIL 2022

ITEM 11.1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES - 5 APRIL  
2022

ATTACHMENT 1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES - 5 APRIL  
2022

## Local Traffic Committee Meeting Minutes – 5<sup>th</sup> April 2022

**Present:** Cr Esma Livermore (Councillor), Brenton Zubrinich (Chair), Michael Hannaford (NSW Police Rep), Sara Wightman (QPRC Events), Kelly Cherry-Evans (TfNSW Rep – Via Correspondence)

The Committee Recommends:

### 1. Apologies

Rob Tapply (NSW Police Rep), Mel Aitchison QPRC, Joanne Wilson-Ridley (QPRC RSO), Rodney Stewart (Chair), Nathan Cooke QPRC

### 2. Business Arising from Previous Minutes

- a) **Council resolved (LTC 03/2022) Events team to provide clarification of maps and update forms, TMP and TCP with correct dates (currently indicated as 2019). Pending update to TMP and provision of clarifications.**

*Christmas in July – TMP & TCP not amended. Will be completed prior to next LTC meeting.*

- b) **LTC 04/2022 minor revisions to the TMP for the Bungendore Anzac Day events for the Dawn Service**

*Minor revisions not completed. Shall be completed prior to event.*

*Events have spoken to Bungendore local police officer Dan Cuvee. Recommendations from him:*

- *Speed reduction to 40km/h on Gibraltar Street for the duration of the event including setup and breakdown.*
- *VMS not required. Signs will be adequate and installed 7 days prior to event.*
- *Gibraltar street road closure to remain in place from Dawn Service through to completion of March.*

*Supported on understanding that revisions to be reflected in TMP/TCP and forwarded to LTC prior to event.*

- c) **LTC 05/2022 minor revisions to the TMP for the Braidwood Anzac Day**

*Minor revisions and clarifications not completed. Will be completed prior to event. Sara Wightman (QPRC Events) confirmed that ROL for the event has been obtained.*

### 3. Business Items

#### a) **Event – Queanbeyan Reconciliation Walk 2022**

Supported pending following amendments:

- TCP sheet 2 – Trinculo place not shown.
- Indicate marshalling area and control measures.
- Include barriers at MacQuoid Street, Trinculo Place intersection to prevent cars entering staging area.
- TfNSW bridge project - TMP still to be finalised, community consultation still to be undertaken, work will progress in approx 8 weeks.
- Revise date

**Note that the event will be held before the next LTC and QPRC Events Team are to seek approval of the updated TCP.**

**LTC 15/2022 PROPOSED SOLUTION: Under *The Roads Act 1993* approve the TCP for the Queanbeyan Reconciliation Walk 2022.**

#### b) **Event – Queanbeyan Christmas in July 2022**

- TCP & TMP's provided showed last year's dates. Both to be reviewed and signed off with current dates by suitably qualified persons.

## Local Traffic Committee Meeting Minutes – 5<sup>th</sup> April 2022

**LTC 16/2022 PROPOSED SOLUTION:** Under *The Roads Act 1993* approve the TCP for the Queanbeyan Christmas in July 2022.

### c) No Name Lane & Morisset Car Park Signage Changes

Supported Recommendations:

- Install lockable bollard to lane entrance from Morisset Street with key provided to local business owners.
- Install Loading Zone signage in lane as per design.
- Extend loading zone in Morisset St Car Park to encompass adjacent 2P parking space.

**LTC 17/2022 PROPOSED SOLUTION:** Under *The Road Transport Act 2013* approve proposed changes to No Name Lane and Morisset St car park as per design.

### d) Cooma Street Merging Design – Updated Report

Supported Recommendations:

- Remove dashed line and arrow to create zipper merge
- Install 2x Form 1 Lane signs on approach to zipper merge
- Install new edge line to delineate travel lane
- Add chevron road markings as per plan and refresh existing chevrons.
- Relocate raised, reflective pavement markers as required.

**LTC 18/2022 PROPOSED SOLUTION:** Under *The Road Transport Act 2013* approve proposed line marking and signage changes to Cooma Street as per design.

## 3. General Business

Joanne Wilson Ridley (QPRC RSO) requested she be listed as “not present” in post meeting minutes regarding Jerrabomberra Anzac Day.

Joanne Wilson Ridley (QPRC RSO) requested an update on two events held at Queanbeyan Showgrounds and Queanbeyan Park in March 2022. She has noted that reports have not been supplied for either event. Sara Wightman (QPRC Events Team) responded that the Events team actively encouraged organisers of both events to provide correct documentation to Local Traffic Committee in the months leading up to the event. While both appeared to be amenable and making progress, no documents were ultimately forthcoming. Sara noted that the Events Team have little authority to compel organisers to provide the requested documentation. This issue will be discussed further for future events.

Close 2.00 pm

## 4. Next Meeting

Tuesday 7<sup>th</sup> June 2022, the Committee Meeting Room, Crawford Street, Queanbeyan.

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### Recommendation

That Council resolve that:

1. Note the minutes of the Local Traffic Committee Meeting held on 5<sup>th</sup> April 2022.
2. Adopt recommendations LTC 15/2022 to LTC 18/2022 from the meeting held on 5<sup>th</sup> April 2022.

# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**27 APRIL 2022**

ITEM 14.1      RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 1      RESPONSES TO COUNCILLORS' QUESTIONS

### QPRC COUNCILLORS' QUESTIONS

No.	Date rec'd	Question / Request	Responsible staff	Response	Date of reply	COMPL Y/N	Confidential info re questions
126	21/4/2022	The Mayor has been contacted by a resident of Gumms Road concerned about Harold's Cross Creek and the bog hole which has presented. Is there any maintenance work planned?	PGM Community Connections			N	
125	19/4/2022	Cr Willis has asked: 1. What purposes is the Council's revolving energy fund permitted to be expended on? 2. How much is currently allocated in that fund? 3. Are there any plans to allocate these unallocated sums and if so, for what purpose and when?	SM Natural Landscapes & Health			N	
124	18/4/2022	The Mayor has been advised that a large number of motorcycles are accessing Lonergan Drive via the EDE. Can we review the access and prevent this from continuing to occur?	PGM Community Connections			N	
121	15/4/2022	The Mayor has been contacted by a Boro Road resident concerned about the road surface and planned ETA on when the resurfacing works are going to occur	PGM Community Connections			N	

119	11/4/2022	Councillors have been contacted by residents requesting an update on EV Charging locations across the LGA	PGM Community Connections	<p>An update on EV chargers in the LGA is as follows:</p> <p>Council is working to have the two units at Googong commissioned as soon as possible. While Council has planned to facilitate EV chargers in other car parks, a service provider has yet to be secured.</p> <p>QPRC currently has the following projects under way that include EV charging:</p> <ul style="list-style-type: none"> <li>• Bungendore Carpark off Ellendon st <ul style="list-style-type: none"> <li>○ Funded &amp; awaiting finalised electrical network upgrade</li> <li>○ Expected completion Dec 2022</li> </ul> </li> <li>• Queanbeyan Civic &amp; Cultural Precinct <ul style="list-style-type: none"> <li>○ 10 EV charging stations included with Councils new building</li> <li>○ Expected completion May 2023</li> </ul> </li> </ul>	11/4/22	Y	
118	8/4/2022	The Mayor met with a resident who resides on Googong Dam Road. Following recent shoulder works opposite his property, with a large barrier removed, there has been a large increase in road noise. Can the barrier be restored and trees planted?	PGM Community Connections			N	
117	8/4/2022	<p>The Mayor has been approached by a Jerrabomberra resident regarding the following:</p> <ol style="list-style-type: none"> <li>1. There are no signs to indicate the speed limit on Thomsitt Drive in the direction heading East to West.</li> <li>2. The sign at the intersection of Old Cooma Road and Ellerton Drive when you head towards the EDE is</li> </ol>	PGM Community Connections	<ul style="list-style-type: none"> <li>• The contractor for Environa Drive has been contacted to ensure that the 80km/hr are reinstated on Tomsitt Drive.</li> <li>• The sign at the intersection of Old Cooma Road and Ellerton Drive is required to stay in place for 3 years after the completion. The road was opened in July 2020 and contract completed in December 2020 so the signs will remain in place until the end of 2023.</li> <li>• Staff will undertake further investigation to determine the feasibility of duck signage being installed.</li> </ul>	8/4/22	Y	

		out of date. Can it be removed? 3. Can a sign for 'Ducks' on Brudenell Drive be installed?					
116	7/4/2022	The Mayor has received correspondence from the Chairman of Respite Care Inc Qbn regarding funds Council may be able to allocate towards establishing a Respite Care Facility in Queanbeyan?	PGM Community Choice	Our Grants Officer has been consulted in regards to your request. Unfortunately Council has no grants to cover what is being requested and we also are mindful of setting precedents. In saying this, Club Grants are open at the moment until 25 May 2022. They are always particularly interested in charity, especially disability. The link is <a href="https://www.clubgrants.com.au/find-your-local-grant-round?cachebreak=1649375850&amp;search=Queanbeyan&amp;radius=5">https://www.clubgrants.com.au/find-your-local-grant-round?cachebreak=1649375850&amp;search=Queanbeyan&amp;radius=5</a>	8/4/22	Y	
115	7/4/2022	The Mayor has asked if a decision on charging seasonal fee bookings for hire of sports grounds has been made as yet?	SM Urban Landscapes	It was discussed at sports council the possibility of further waiving the annual fees, but there has not been a resolution of Council. The previous resolution only covered last year and had an end date. Council will need to resolve to waive fees along with its other budget challenges, otherwise we are obligated to charge for the field usage in accordance with the existing fees and charges.	7/4/22	Y	
114	4/4/2022	A resident has asked when Aqua aerobics virtual classes may be commenced at the Queanbeyan Indoor Pool?	PGM Community Choice	I have been advised that a lesson will be recorded this Wednesday 6 April at 8:30am. The recorded lesson will be used on the occasions where an instructor is unavailable. The recording was scheduled to take place last Wednesday, unfortunately staff shortages due to Covid required the recording to be re-scheduled.  Aqua Aerobics is popular and we plan to have more staff qualified who are able to teach the sessions. We are anticipating more training courses becoming available as Covid restrictions continue to ease.  We expect our Monday Aqua aerobics classes to recommence, with a trained instructor from 2 May.	4/4/22	Y	

113	4/4/2022	A resident has reached out to Councillors regarding the closure of the Queanbeyan Swimming Pool over the Easter Break. Why has this decision been made?	PGM Community Choice	<p>Staff can review the decision to close the pool over this period in future years if Council would like. It will however remain closed this Easter period.</p> <p>Since the Pool was first closed over Easter 2019 as a trial, the other reasons for this were:</p> <ol style="list-style-type: none"> <li>1. Patronage at Easter is very low</li> <li>2. There are maximum staff costs i.e. Public Holiday rates regardless of numbers attending we have to have full staff for legal and safety reasons</li> <li>3. Easter can be very cold, depending when it falls (contributing to low numbers)</li> <li>4. This is similar to the Eastern Pools when numbers drop off quite a bit in the last few weeks.</li> </ol> <p>Despite closing the pools in 2019, there has been no negative response from the community and believe this comment is the first.</p>	4/4/22	Y	
112	2/4/2022	The Principal of Jerrabomberra High School has contacted the Mayor in relation to the confirming if the new bus bay at the front of the school has restrictions outside of school zone times?	PGM Community Connections	The bus bay at Jerrabomberra High School is restricted to be used when the speed zone on Environa Dr is reduced to 40km/h. The Bus Infrastructure Guidelines state that deceleration and acceleration lanes are required for bus bays along roads with speeds over 60km/h. Due to the limited space available around the school site, it is not possible to include deceleration and acceleration lanes. To maintain safety requirement, the bus bay at Jerrabomberra High School can only be operational when the 40m/h School Zone is in place. Last year the Local Traffic Committee and Council adopted the signage and linemarking layout for the bus bay to enforce that the bus bay is only for buses and can only be used during the 40km/h School Zone periods of 8-9:30am and 2:30-4pm School Days. This signage is now in place.	4/4/22	Y	
111	31/3/2022	The BAVBC have reached out to all Councillors in relation to a DA determination made on the local Pre-School which isn't consistent with advice previously	PGM Natural & Built Character  SM Utilities	The proposed extension to the pre-school is shown to be built over Councils maintained sewer asset. This is not acceptable in regard to the Council asset. The applicant has the option to relocate the sewer or modify their application so that it does not extend over the	8/4/22	N	

		received by staff. Can staff please comment?		sewer. If they have purchased the lot to the south, then they have the option to consolidate the lots which could possibly render the sewer a private line and no longer a Council asset. It would firstly need to be confirmed that there are no other connections from adjacent properties. Due to the age of the infrastructure and the detail of records we have available this is yet to be clarified.			
110	29/3/2022	The Mayor has been asked by a local resident why after 4 months there are no blue 'P' parking signs directing traffic to the public car park in Bungendore? It also has no toilets or EV charging station as per approved plans	PGM Community Connections	<p>The parking signs should be installed next week.</p> <p>Allowance has been made in the ground and switchboard for EV Charging at the BGD carpark. Upgrades to the value of app \$300k is required to the EE electrical network to service the carpark. Noting the proposed nearby new Council building that will also require rate payer funds to upgrade the network we made the decision to hold back on the electrical upgrade so that we could get value for money in one transformer as opposed to 2 separate.</p> <p>Similarly with the toilet that was planned for the carpark. We have installed conduits (sewer mains) beneath the carpark to the proposed toilet site. We also know that should the proposed new BGD office go ahead there will be public toilets in the building for that reason we have delayed to the toilet construction to see what happens with the office construction and the possibility to provide better value for money to our rate payers.</p>	30/3/22	Y	
108	28/3/2022	The Mayor has been approached by First Steps Pregnancy Support Clinic enquiring as to whether Council might have any available locations for this service to be run from?	PGM Community Choice	<p>This is a NSW /Commonwealth health matter. We could try to assist with finding a grant however grants are almost always for infrastructure, not operational \$.</p> <p>You might suggest they approach the hospital itself in case there is something that they could assist with directly.</p> <p>A letter to come from QPRC would be possible to attach to a grant submission, but a letter of general support for the project would have to be put to Council.</p>	30/3/22	Y	

				To further assist, a search of Council owned/managed land around the Hospital has been conducted and unfortunately nothing is suitable. The land is either Crown land in trust by Council, too steep, wrong zoning, flood affected or a combination. Many are also potentially subject to Aboriginal land claim around Erin Street.			
107	28/3/2022	The Mayor has received correspondence from a resident concerned about a dangerous tree overhanging her boundary fence.	SM Urban Landscapes	Our tree management officer at that time, Andrew Salo looked at it and a risk assessment was carried out using TRAQ (a professional Tree Risk Assessment tool). The tree is categorized as a low risk tree. We have assigned this current request to our consultant Arborist to review and verify if there has been any decline in tree health. At the end of the day, the tree is on private property and unless there is something we are not seeing in the photos, we are likely to grant approval to remove dead wood only.	29/3/22	Y	
106	28/3/2022	The Mayor received concerns from Bridge Strata regarding the proposed quarry. There are Monaro Mix trucks driving up and down Monaro Station Road constantly. Can Council please comment on whether there is an active consent at the Quarry?	SM natural Landscapes & Health	There is a Development Application for a Quarry on this site, however it has not been approved yet.  We do have an outstanding Order to remove concrete and other unapproved waste from the site. It is suspected that the property owner is removing this material as required by the Order. Our Compliance Officer will investigate this afternoon.	29/3/22	Y	
105	28/3/2022	The Mayor has been contacted in relation to the development at Summerfield in Braidwood and lack of stage completion as promised to the residents.	PGM Natural & Built Character	A site inspection of the premises is being arranged and contact has been made with the resident who contacted the Mayor	22/4/22	Y	
104	25/3/2022	The Mayor has received a request from a resident asking if Council would consider resolving to allocate discretionary funding to humanitarian assistance in Ukraine	PGM Organisation Capability	There is no discretionary funding for this and it falls outside the donations policy that is locally based. Unfortunately, the general donations program was unfunded in the current year budget as part of Council's emergency budget repair.  If Council wanted to allocate a new budget from another area it would need to identify a source of funding and be allocated through a resolution of the Council.	28/3/22	Y	

				Alternatively, staff could respond directly and let her know that unfortunately, Council does not have funds to be able to assist financially, however that if a local community group or not for profit is holding a fundraiser or campaign, we would like to be able to provide support if we could, perhaps by providing some advertising / media through council's existing communications channels.			
103	25/3/2022	Cr Willis, Cr Wilson and the Mayor have received correspondence from residents regarding receiving copies of the Noise Reports from the ELP and EDE given the ongoing noise concerns these roads present.				N	
102	22/3/2022	The Mayor has asked that the BBQ at the park near the low-level bridge in Queanbeyan can be fixed? It broke in the last big flood and hasn't been fixed since. It has also been suggested this Park be named the 'Sunshine Club'	SM Urban Landscapes			N	
100	21/3/2022	The Mayor has been contacted by a resident concerned about land being sprayed upstream of Braidwood, with Glyphosate, Triclopyr and Picloram and its potential seepage into the water supply.	SM Natural Landscape & Health	Drinking water quality is monitored by Council's Environmental Health Officers in accordance with NSW Health Drinking Water Monitoring Program in line with the <i>Australian Drinking Water Guidelines</i> . The Public Health laboratory is located in Sydney and they are able to do a broad range of Pesticide testing. Pesticide testing however, is no longer a routine part of the Drinking Water Monitoring Program, however utilities still need to satisfy themselves that pesticide risks are adequately controlled. The last results for pesticide analysis were taken in February 2018 and are attached for your information. Given that its about 5 years since we did that, our utilities team will arrange for another set of both radionuclides and pesticides to be analysed.	21/3/22	Y	

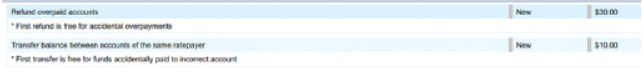
99	21/3/2022	The Mayor has received correspondence from a resident concerned about the clearing of native bush down Gidleigh Road to the end of North Black Range Road.	SM Natural Landscape & Health	An extensive report and investigation into the matter has been undertaken by Council staff and was referred to the NSW Environment Line for investigation. An officer of NSW Department of Planning and Environment (DPE), Local Land Services (LLS) has since investigated and responded to Council. Advice to Council on 11 March 2022 was that the works falls in the LLS Act 'Allowable Activity' category (ie not an offence), with the new 25m boundary clearing rule. The Department has received multiple reports. Council has no role in approval of the clearing on private land in RU1 zoned land. The new fence construction appears to comply with the State Environmental Planning Policy (Exempt and Complying Development Codes), Subdivision 18 Fences, hence development consent is not required from Council.	21/3/22	Y	
98	20/3/2022	A resident has made contact with the State Member and also the Mayor regarding the potential for a bypass of the Bungendore township.	PGM Community Connections			N	
96	14/3/2022	The Mayor has received a request from a resident asking for a compression braking sign to be installed on Canberra Avenue between Lanyon Drive and Kealman Road intersections	SM Transport			N	
95	11/3/2022	The Mayor has advised staff there was noise on social media regarding access to the bush land cemetery being locked at sometimes and not others. Can we please investigate and advise why this is the case?	SM Urban Landscapes	The Bushland Cemetery gates have being closed for multiple reasons <ul style="list-style-type: none"> <li>The bushland cemetery is a not as open as the lawn cemetery, the risk of someone being locked in there would be high.</li> <li>Because the bushland cemetery is heavily vegetated people parking in discreet areas to undertake other activities besides visiting loved ones is a factor to be considered.</li> </ul>	14/3/22	Y	

				<ul style="list-style-type: none"> <li>• People tend to park as close as they can and hot exhaust on dry grass when no one is around needs to be factored</li> <li>• All the machinery for the cemetery is stored in a compound within the bushland cemetery. To date there really hasn't been too many security issues and would like to keep it that way.</li> <li>• There are a lot of dirt tracks/roads which may attract unsolicited vehicles to the area</li> </ul> <p>We will look at the capacity for a closer car park and signage.</p>			
94	11/3/2022	Crs Preston & Grundy observed notices on a social media page in relation to the administration of parking fines to trades persons working on a property on the corner of Butmaroo Street and Kings Highway Braidwood. The nature of the social media commentary suggests that the parking fines may exhibit overreach especially in a village environment. Can staff please provide comment on this case?	A/PGM Community Connections	<p>The resident was fined (31/01/2020) following numerous warnings from rangers regarding blocking of the footpath both with building material and vehicles. You will see from the attached photo that the resident has paid no attention to warnings given by the Council staff. The inspections and fines followed complaints from customers over the blocked verges and footpaths.</p> <p>Whilst staff are willing to work with construction sites to allow activity in the road reserve this needs to be done through the S138 process and must maintain access for our residents and safe sight distance at intersections. It is also easier if this is done in a courteous manner by all involved.</p> <p>In addition to the issued parking infringements, our Transport Rangers have issued the property owner with a clean-up notice to remove the building materials from the road reserve.</p> <p>Any occupation or activity within a public road reserve (outside of the usual residential parking or sign posted parking) where there is either a construction activity taking place, placement of any signage, parking of construction vehicles and plant, trade utes, trade waste bins, etc all must have permission from the Road Authority. This permission is accomplished through a Section 138 Certificate from Council where an application is submitted by the</p>	11/3/22	Y	

				<p>builder/contractor with a corresponding traffic/pedestrian plan and evidence of \$20M public liability insurance. Council usually require a refundable security bond for any damages. If this activity is occurring on a classified road, eg Kings Highway, a Road Occupancy Licence is also required from TfNSW. Council can confirm this permit has not been applied for in this situation.</p> <p>Should you require additional photos demonstrating the blockages they can be provided</p>			
93	10/3/2022	The Mayor has sought clarification on behalf of a resident as to whether Council can perform hazard reduction works done along the Greenleigh side of the Queanbeyan river.	SM Urban Landscapes			N	
92	9/3/2022	The Mayor has been contacted by a resident requesting an update on scheduled maintenance for Nerriga Road at Durran Durra	SM Transport	Our crews are aware of the potholes on Nerriga Road. Our patching crew is working on repairing potholes on the Kings Highway on 9/3/22 and will hopefully be on Nerriga Road by 11/3/22.	9/3/22	Y	
91	9/3/2022	The Mayor has received a request from Peter Coleborne requesting financial assistance from QPRC to expand his swim school business in Queanbeyan	SM Business & Innovation	<p>Thank you for contacting our new Mayor, Kenrick Winchester about grant funding opportunities, assistance and loans which may be available to develop and expand your home swim school business. Your small class and boutique swimming lessons fill a gap in services for young people in the Queanbeyan area and can make a positive contribution to the Queanbeyan area's community through adding to the physical development and recreation services available in the Queanbeyan area.</p> <p>Queanbeyan-Palerang Regional Council does not provide grant funding for-profit or community entities for infrastructure upgrades. The Australian and NSW Government provides some assistance to businesses relating to grant funding and access to low-cost loans and specialist business advice, which may be useful to you. The</p>	9/3/22	Y	

			<p>Australian Government's Business Portal at <a href="https://business.gov.au/Grants-and-Programs">https://business.gov.au/Grants-and-Programs</a> provides some good advice on grants and funding and other assistance available for small business from government sources. Regional Development Australia (RDA) Southern Inland's Grant Guru site at <a href="https://www.rdasi.org.au/funding-and-grants/">https://www.rdasi.org.au/funding-and-grants/</a> may also assist you in finding a Government grant funding program which matches your needs, and provides advice on how to submit a sound funding application. Clicking on 'explore the various grants' on this webpage will take you to the 'Grant Finder portal'. This portal allows you to search for grants available for business, and provides a filter with which to narrow your search. The site has a really handy feature which allows people to register and then receive automatic email alerts when a grant program becomes available which matches their search parameters.</p> <p>The funding for upgrade of facilities at Wright Park did not come from Council's budget, but rather was funded by the Australian Government's Local Roads and Community Infrastructure (LRCI) Program phase 3. Through this program the Australian Government provides local councils throughout Australia with funds to deliver priority local road and community infrastructure projects. The aim of phase 3 of program is supporting jobs and resilience of local economies, to help communities bounce back from the effects of the COVID pandemic. At the 23 February 2022 Council Meeting, Councillors resolved to use \$1.3 million of its LRCI phase 3 allocation on upgrades to the facilities at Wright Park, and Council deemed Wright Park to be a priority project for use of these funds.</p> <p>Council has a Grants Officer who is available to assist community groups and for-profit entities in the Queanbeyan-Palerang local government area to apply for grants. Assistance that the Grants Officer can provide you includes advice about grant programs, advice on how to apply and on addressing the application questions, assistance with compiling supporting documents such as</p>			
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				project plans and risk assessments, providing ABS data which can be used as evidence to support funding applications, organising Letters of Support from Council, and checking of draft applications and advising of any recommended changes or additions. Contact details for our Grants Officer are: Liz Mirowski at <a href="mailto:Liz.mirowski@gprc.nsw.gov.au">Liz.mirowski@gprc.nsw.gov.au</a> or phone 6285 6044.			
90	8/3/2022	The Mayor has received a request from a resident as to whether there are any planned works to raise the height of the Bombay Bridge given it often floods and leaves residents on the Bombay/Farrington side of Braidwood stranded	SM Transport			N	
86	7/3/2022	The Mayor has asked the following: As you may be aware, Respite care for QBN will be building their facility at Ross Road parklet  The facility will take up approx 50% of the parklet, and the plan would then be to build a new park on the tensing space for residents  I believe council went out for community consultation on this matter a while ago - am I able to be provided with an update as to where this is now up to? Is the design finalised and we are just waiting for funding opportunities?	SM Urban Landscapes	This is correct. We did the consultation and Council adopted the final plan for the park. We just need a funding source to complete building it.	7/3/22	Y	
85	4/3/2022	The Mayor has received a complaint from a ratepayer	CFO	Rate payers will not be charged an administration fee for their first refund or transfer request as a result of accidental	4/3/22	Y	

		regarding a \$10 fee in the <i>2021 Fees and Charges Policy</i> to transfer money from Rates to Water accounts and vice versa, along with the processing of refunds from such accounts.		<p>payments. The below mentioned administration fee is only charged for each transaction after the initial free refund or transfer.</p> <p>The charges were put in place as a deterrent for people that where using Council as a bank and requesting refunds more than once a year or continuously paying money to the wrong account, even after contact from Council to explain the error, and then requesting the payment to be transferred.</p> <p>This charge is to cover the administration cost of the refund or transfer process.</p> <p>The resident has not been charged the \$10 as it was her first request for a transfer, as per the <a href="#">2021 Fees and Charges policy</a> adopted by Council (outlined below).</p> 			
83	4/3/2022	The Mayor received correspondence from a resident regarding if/when the total sealing of Williamsdale Road will occur	SM Transport			N	
82	3/3/2022	The Mayor has asked if the change room on Freebody Field 3 could be replaced with something similar to what was installed at High Street/Margaret D and if so, how much it would cost?	SM Urban Landscapes	<p>Council could demolish the old dis-used building and replace with an Ausco amenities block quite easily on this location. All services are already there. Project cost would be around \$650,000. That would include demolition of the old buildings, supply and install new amenities and connect to services.</p>	4/3/22	Y	
81	3/3/2022	The Mayor has had a request from a resident regarding possible installation of a bubbler or water refill station for people along the EDE. Is this something	SM Urban Landscapes	<p>It is do-able, there is water in the area. Depending on the actual location and how long the water connection is, I estimate \$10,000-\$12,000 to supply and install. It does get a lot of use so worth considering.</p>	4/3/22	Y	

		Council could do and if so, how much would it cost?					
80	3/3/2022	The Mayor has received concerns from a Googong local business in relation to their carpark being full of tradies vehicles once the school construction is underway. Is there anything that can be done to ensure there is sufficient space for locals to use the carpark?	SM Transport	<p>We have reviewed the Contractors Construction Traffic Management plan (CTMP) - minimum of 30 carparks would be provided onsite.</p> <p>We reviewed and made submission on many things but including that</p> <ul style="list-style-type: none"> <li>• 30 will not be enough for some of the stages and that &gt; 60 will be required</li> <li>• Ongoing review is needed</li> </ul>	4/3/22	Y	
79	2/3/22	Cr Wilson has asked why Edwin Land Parkway has been chip-sealed which effectively amplifies the already abundant tyre noise?	A/CEO	The recently resealed section of ELP was stabilized and then sealed with the spray seal currently applied. We need to leave it for approx. 6 months like that to settle down, then we come back and put an AC surface back on it, covering up all the spray sealed sections. If we did the AC now, it would crack as the stabilized pavement shrinks and dries.	4/3/22	Y	
41	3/2/2022	<p>The Mayor has been approached by a resident regarding FOGO in QPRC</p> <p>Can the relevant staff member advise where we are up to with this, and any appropriate background?</p> <p>Another resident also asked why we don't have recycling bins attached to our general waste bins in the CBD, I didn't have a response, is this something we are looking at?</p>	SM Utilities	<p>The matter of FOGO in the region was covered in Councillor Workshop on 2 March 2022.</p> <p>On the matter of publicly available recyclable bins, a number of photos demonstrating the contamination issues faced were provided. This is an example of bins from Cargill Park. The contamination was of the order of 90% across all bins. All of the material went to landfill. This is representative of what we find across the board for all "uncontrolled" yellow topped bins.</p>	14/3/22	Y	
24	24/01/2022	The Mayor has asked for an update on the issues, occupation and condition of the Ray White building (corner	SM Business & Innovation	An Emergency Order has been issued		N	

		Lowe/Monaro Street) and options for Council to remedy the appearance or use of the site.					
391	30/11/21	Cr Marshall advised that the bridge work in Captains Flat is still not finished and the condition of the detour needs to be addressed. Miners Road past the SES and substation is a moonscape.	PGM Community Connections			N	
368	30/9/21	Cr Winchester has asked Council to confirm what the further \$2.9 million funding will be used for on Williamsdale Road. Will the rest of the road now be able to be sealed?	PGM Community Connections	We are currently getting some design work done so an accurate estimate can be determined. Once the design work is done, we will provide details on the sections of road to be done.	7/10/21	N	