



Ordinary Meeting of Council

22 June 2022

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 9.2 TO 11.1

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.2 MODIFICATION APPLICATION DA.2021.1258.A -
 MODIFICATION TO BRAIDWOOD MEMORIAL POOL - 163
 WALLACE STREET, BRAIDWOOD

ATTACHMENT 1 DA.2021.1258.A - 4.55(2) ASSESSMENT REPORT - 163
 WALLACE STREET, BRAIDWOOD

EXECUTIVE SUMMARY

- 1.0 The proposal seeks approval for the modification to the alterations and additions to a recreational facility (Braidwood Memorial Pool) – staged upgrading: Modification to roof design and demolition of walls.
- 2.0 The application was notified and advertised for a period of 14 days from 18 May 2022 and closes on 15 June 2022. No submissions have been received.
- 3.0 Principal Issues – Planning requirements and Heritage Conservation.
- 4.0 That modification application DA.2021.1258.A to modify the configuration of the kiosk and control room, change to roof design and relocation of fencing for the alterations and additions to the Braidwood Memorial Pool on Lot 7005 DP 1020633 No.163 Wallace Street, Braidwood (Ryrie Park North) be approved subject to the following additional condition of consent..

BACKGROUND

The subject site is a Crown reserve for which management has been devolved to Council. A search of Councils records could not locate any previous applications for the swimming pool; this is likely due to the period in which it was built (1966).

DA.2021.1258 was approved by Council on 23 February 2022 for the alterations and additions to a recreational facility (Braidwood Memorial Pool) – staged upgrading.

DESCRIPTION OF THE SITE AND LOCALITY

The subject site is legally described as Lot 7005 DP 1020633 and is commonly known as 163 Wallace Street, Braidwood (Ryrie Park North). The site has an area of 8429m² with the western boundary having frontage to Wallace Street, the Northern and Eastern boundaries having frontage to Park Lane and the Southern Boundary facing onto Wilson Street.

Pedestrian access to the site is currently available from all sides and vehicular access is available via an existing car park from Park Lane (eastern side). Development on the site comprises of the existing memorial 18m pool, toddlers pool, covered outdoor area, plant room, changerooms, office and chemical storage areas. The site also contains the Ryrie Park playground which includes picnic areas and public toilet facilities.

Existing development within the locality consists of a range of uses including commercial and residential (single dwelling houses and outbuildings) and is adjacent to Ryrie Park, the Anzac Memorial and the Dhurga Rock.



Figure 1: Locality plan



Figures 2-5: Site photos of existing swimming pool and facilities

PROPERTY BURDENS AND CONSTRAINTS

There are no easements or burdens on the land which could affect, or be affected by, the proposed development.

DESCRIPTION OF THE PROPOSED DEVELOPMENT

The application seeks Council approval for modification to the consent including:

The specific elements of the proposal are:

- The initial proposal showed a proposed Gymnasium. The gym was removed from the original consent. Plans have now been amended to make it clear that the gym no longer forms part of the consent.
- Reconfiguration of the kiosk and control room.
- A modified roof design.
- Changes to the location of the fence line following deletion of the gym building.

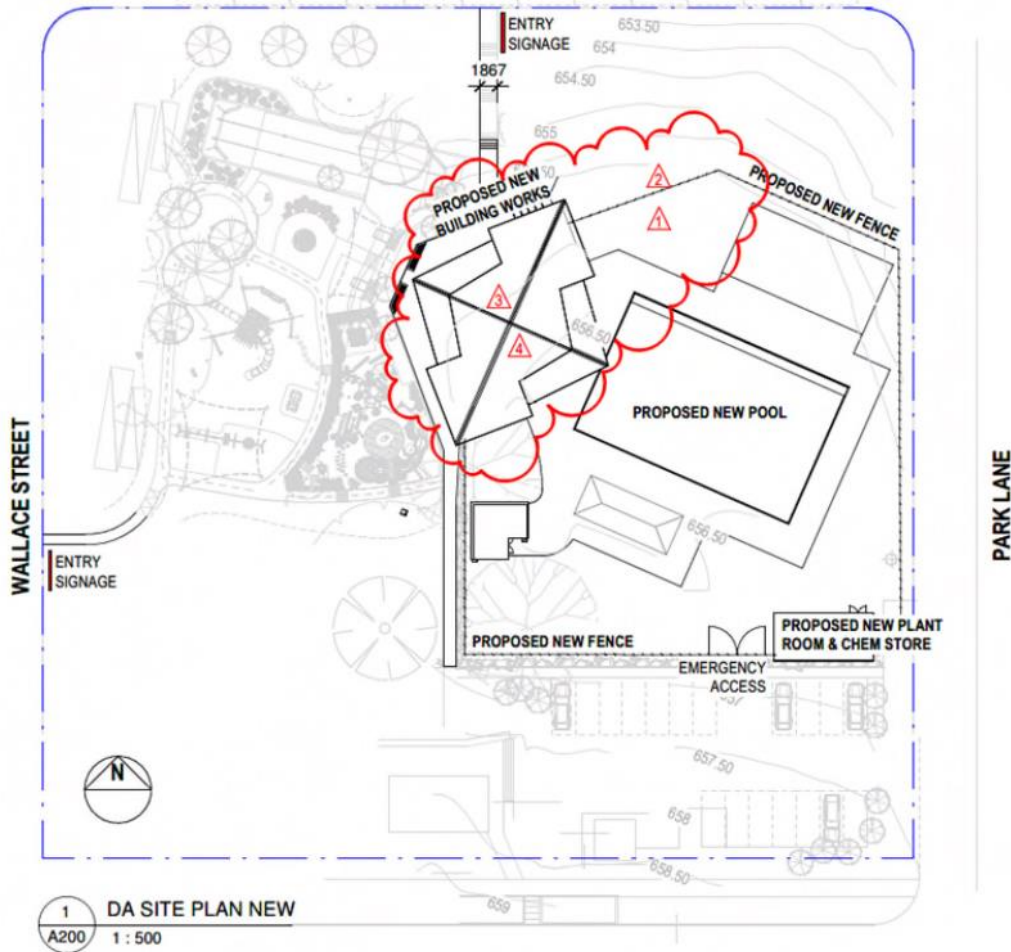


Figure 6: Site Plan (Prepared by Paul Barnett Design Group)

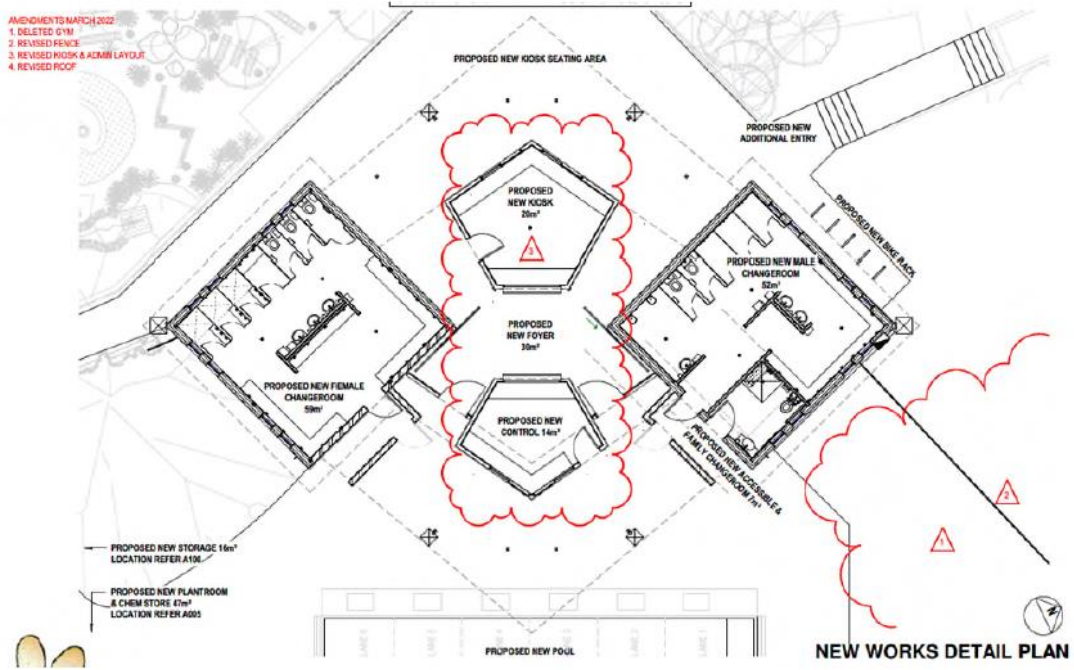


Figure 7: Proposed New Works Detail Plan (Prepared by Paul Barnett Design Group)

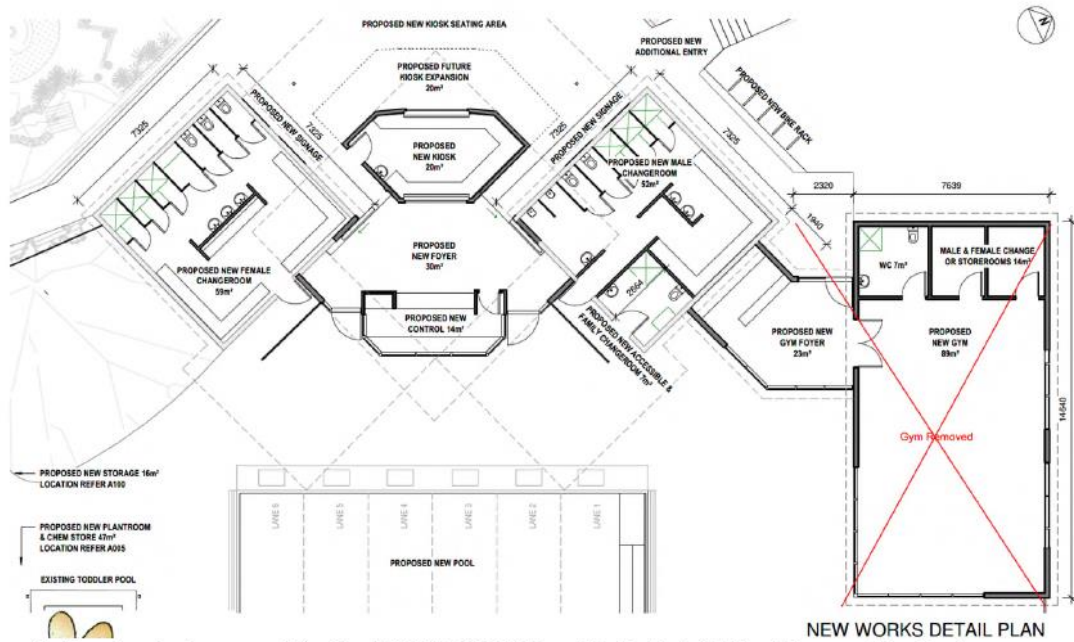


Figure 8: Previously Approved (under DA.2021.1258) New Works Detail Plan (Prepared by Paul Barnett Design Group)

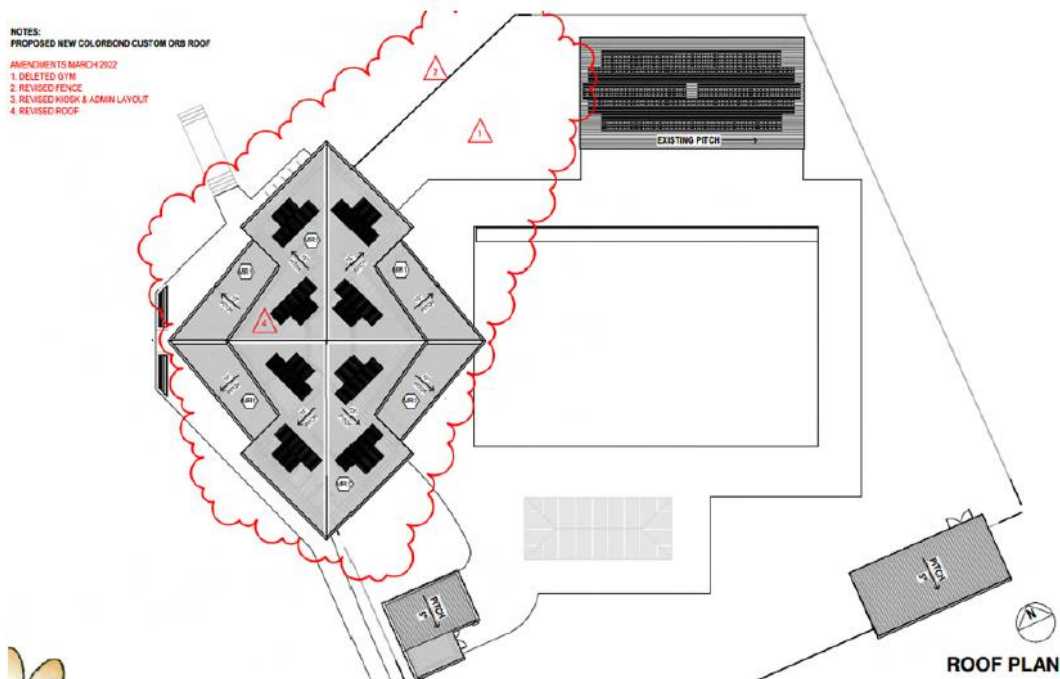


Figure 9: Proposed Roof Plan (Prepared by Paul Barnett Design Group)



Figure 10: Previously Approved (under DA.2021.1258) Roof Plan (Prepared by Paul Barnett Design Group)

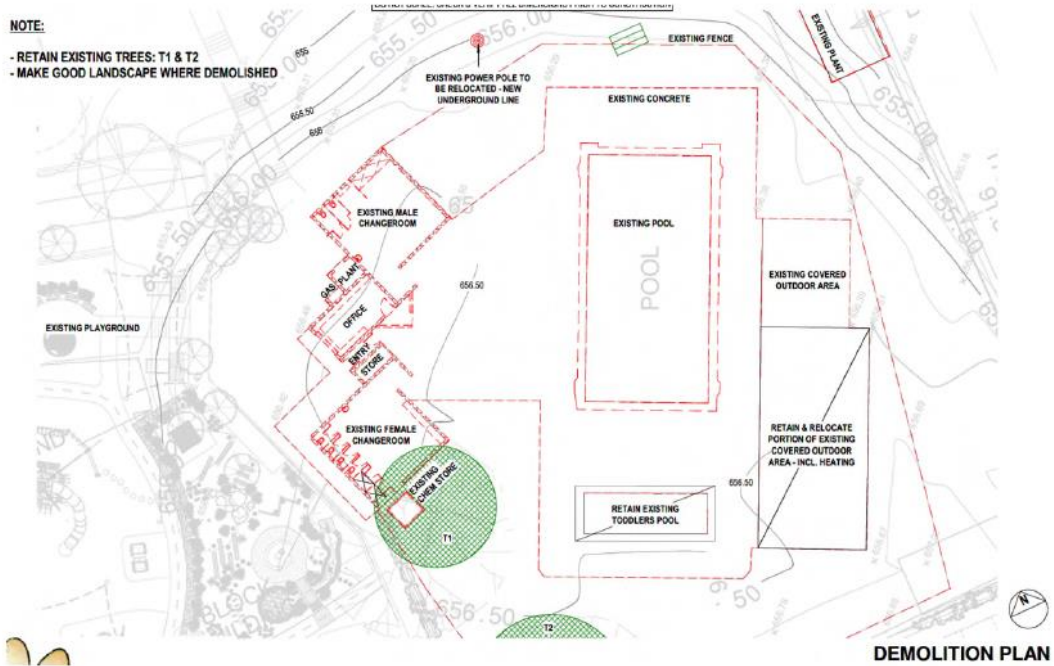


Figure 11: Proposed Demolition Plan (Prepared by Paul Barnett Design Group)

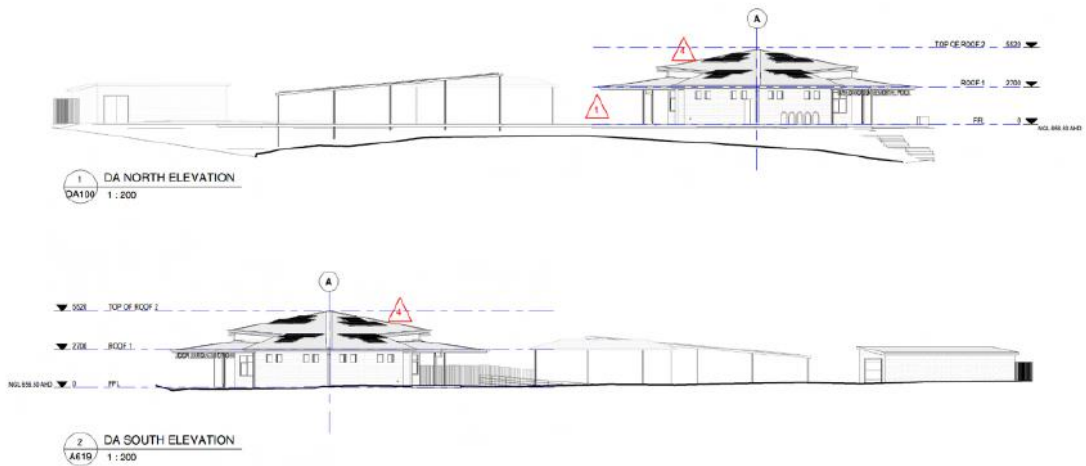


Figure 12: Proposed North and South External Elevations (Prepared by Paul Barnett Design Group)

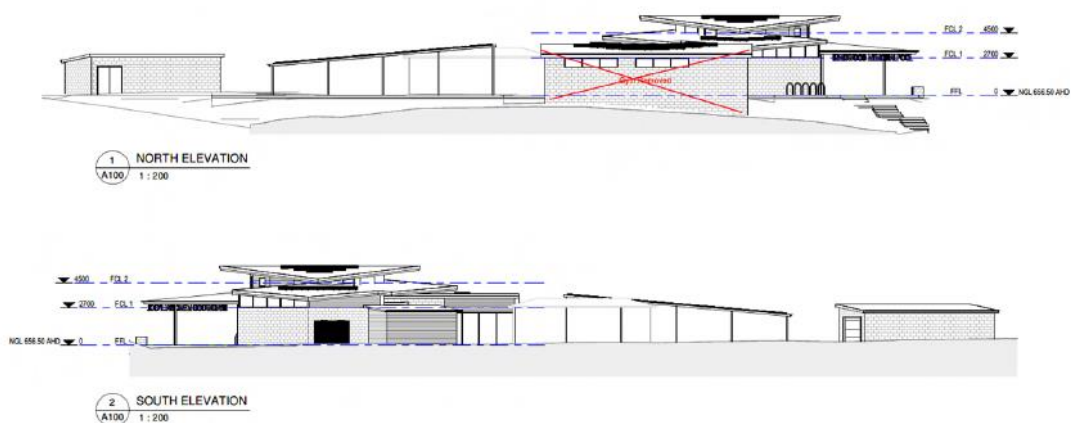


Figure 13: Previously Approved (under DA.2021.1258) North and South External Elevations (Prepared by Paul Barnett Design Group)

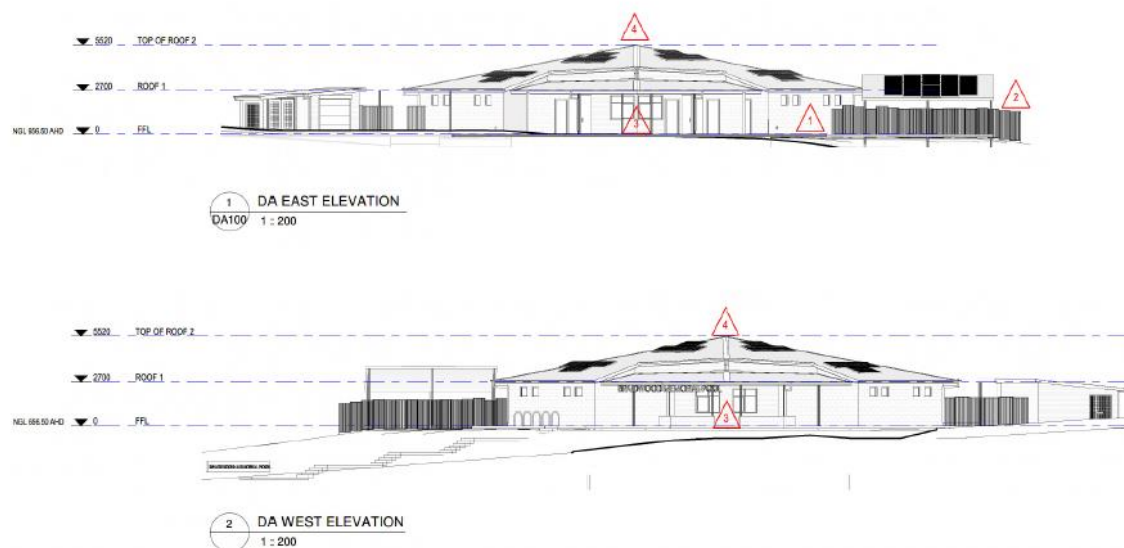


Figure 14: Proposed East and West External Elevations (Prepared by Paul Barnett Design Group)

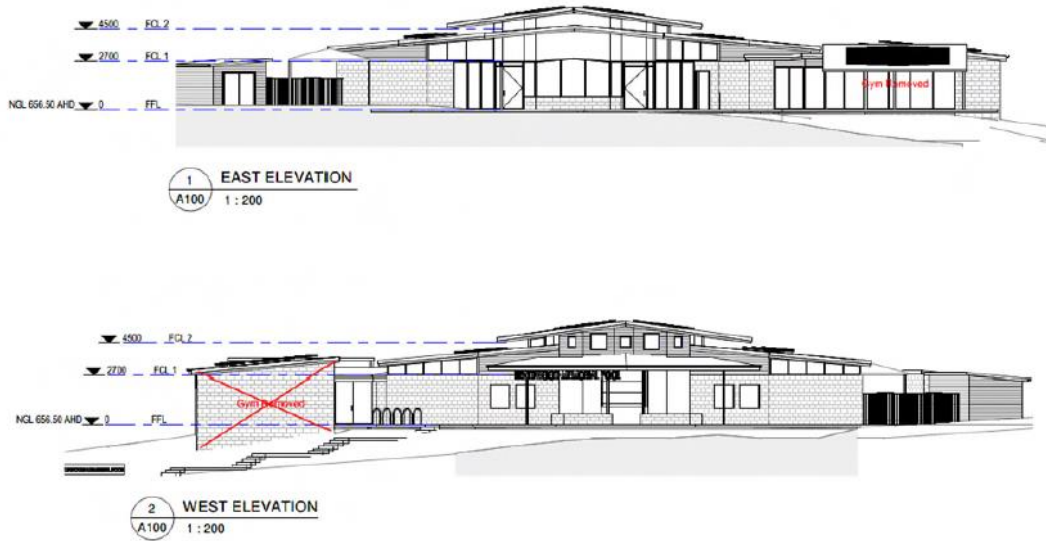


Figure 15: Previously Approved (under DA.2021.1258) East and West External Elevations (Prepared by Paul Barnett Design Group)

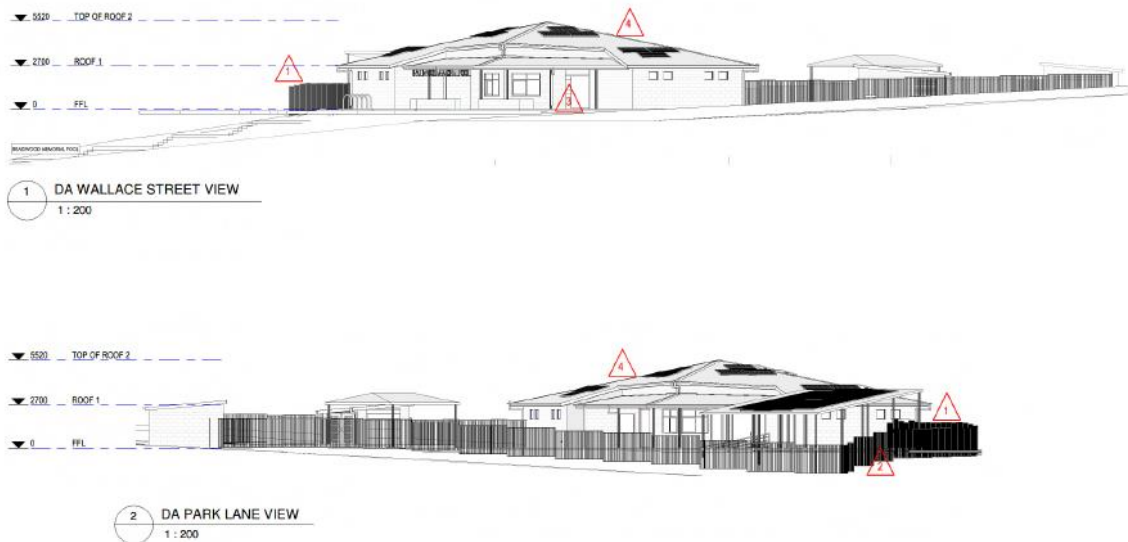


Figure 16: Proposed External Street Elevations (Prepared by Paul Barnett Design Group)

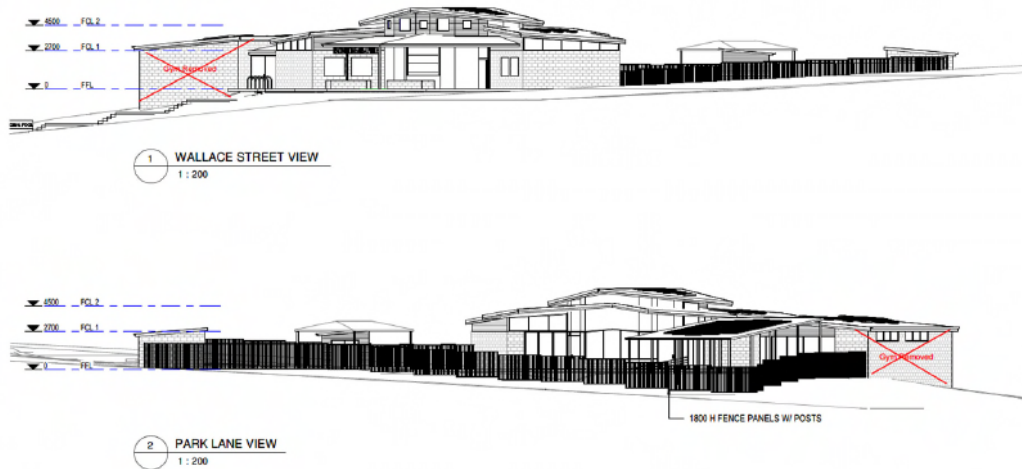


Figure 17: Previously Approved (under DA.2021.1258) External Street Elevations (Prepared by Paul Barnett Design Group)

CONSENT AUTHORITY

In accordance with the *Environmental Planning and Assessment Act 1979* (EP&A Act) the proposal as modified is considered to be local development and Council is the Consent Authority.

SECTION 4.10 DESIGNATED DEVELOPMENT – EP&A Act, 1979

The proposal as modified designated development.

SECTION 4.47 INTEGRATED DEVELOPMENT – EP&A Act, 1979

The proposal as modified integrated development

REFERRALS

INTERNAL REFERRALS

Heritage Advisor's Comments

Heritage - The existing swimming pool and facilities are not listed heritage items. They are however, located within the State listed conservation area. The original application was referred to Council's Heritage Advisor who provided comment that "*The existing cement block structures on site are not considered to be significant and there is no heritage objection to partial or complete demolition.*"

The only aspect of the modification proposal which may impact heritage is the appearance of the new road design. However, the single story, pitched roof is low in scale and is not highly visible and is not considered to have significant impacts on heritage.

The modification application was referred to Council's Heritage Advisor. At the time of the report going to Council a response has not been received. Should a response be received before the matter is considered by Council that additional information will be provided.

Heritage Advisory Committee

The modification application was unable to be referred to the Heritage Advisory Committee (HAC) due to no committee being in place at the time of the report going to Council. The previous Development Application was referred to the committee and minutes provided detailed that "*The Committee discussed the application and there was general agreement that works proposed are beneficial and the improvements would result in a great facility for Braidwood.*"

EXTERNAL REFERRALS

Essential Energy

The modification application was referred to Essential Energy in accordance with Section 2.48 of the *State Environmental Planning Policy (Transport and Infrastructure) 2021*.

Essential Energy makes the following general comments:

- . If the proposed development changes, there may be potential safety risks and it is recommended that Essential Energy is consulted for further comment;
- . Any existing encumbrances in favour of Essential Energy (or its predecessors) noted on the title of the above property should be complied with;
- . Any activities in proximity to electrical infrastructure must be undertaken in accordance with the latest industry guideline currently known as ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure;
- . Prior to carrying out any works, a "Dial Before You Dig" enquiry should be undertaken in accordance with the requirements of *Part 5E (Protection of Underground Electricity Power Lines)* of the *Electricity Supply Act 1995* (NSW); and
- . It is the responsibility of the person/s completing any works around powerlines to understand their safety responsibilities. SafeWork NSW (www.safework.nsw.gov.au) has publications that provide guidance when working close to electricity infrastructure. These include the Code of Practice – Work near Overhead Power Lines and Code of Practice – Work near Underground Assets.

General comments received will remain on the development consent as advisory notes.

Crown Lands

The modification application was referred to Crown Lands as the subject site is a Crown reserve for which management has been devolved to Council and Landowners Consent from Crown Lands was required; at the time of the report going to Council a response has not been received.

Whilst it is unlikely that the modification will provide any further comments from Crown Lands any comments received will be addressed prior to determination of the modification.

Previous conditions relating to Crown Lands will remain on the development consent.

It is also noted that Council at its meeting on 25 May 2022 endorsed a request to be Crown Land Manager for Ryrie Park North (Lot 7005 DP 1020633), through the Crown Lands Department of Planning and Environment.

SECTION 4.55 MODIFICATIONS – GENERALLY EP&A ACT, 1979

4.55(2) Modifications involving minimal environmental impact

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

- (a) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and
- (b) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 4.8) in respect of a condition imposed as a requirement of a concurrence to

the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and

(c) it has notified the application in accordance with:

- (i) the regulations, if the regulations so require, or
- (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and

(d) it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be.

Comment:

In regards subclause 'a', Council is satisfied that the development to which the consent as modified relates is substantially the same development for which consent was originally granted. The proposal retains predominantly the approved alterations and additions to a recreational facility (Braidwood Memorial Pool) – staged upgrading that was approved under DA.2021.1258.

In regards subclause 'b', no concurrence agencies referrals were required as part of the modification.

With regards subclause 'c' and 'd', the application was required to be notified in accordance with the Community Engagement and Participation Plan and no submissions have been received at the time of the report going to Council.

SECTION 4.15 CONSIDERATIONS – EP&A Act, 1979

In determining a development application, the consent authority is to take into consideration the following matters of consideration contained within section 4.15 of the Environmental Planning and Assessment Act, 1979 as relevant to the development application:

4.15(1)(a) the provisions of:

(i) any environmental planning instrument

State Environmental Planning Policy (Transport and Infrastructure) 2021

The modification application was referred to Essential Energy in accordance with Section 2.48 of the *State Environmental Planning Policy (Transport and Infrastructure) 2021*; at the time of the report going to Council a response has not been received.

Whilst it is unlikely that the modification will provide any further comments from Essential Energy any comments received will be addressed prior to determination of the modification.

Previous general comments received will remain on the development consent as advisory notes.

State Environmental Planning Policy (Resilience and Hazards) 2021

The development site has previously historically been used as a swimming pool and this use will continue. No land uses are known to have had any contaminating activities that are triggered under this SEPP for the use.

State Environmental Planning (Sydney Drinking Water Catchment) 2011

Due to the scale, nature and location of the development being alterations and additions to a recreational facility within Council's sewerage area, it is considered that the development will not detrimentally impact any water resources or catchment areas. A NorBE (neutral or beneficial effect

on water quality) assessment was performed on the application in which a satisfactory outcome was determined.

State Environmental Planning Policy (Industry and Employment) 2021

Granting of consent to signage must satisfy clause 3(1)(a) and Schedule 5 of State Environmental Planning Policy (Industry and Employment) 2021.

Clause 3 (1)(a)(i): The signage is considered to be compatible with the desired amenity and visual character of the area.

Clause 3 (1)(a)(ii): The signage is considered to provide effective communication in suitable locations. The sign will be located at the entrance of the swimming pool and the site; it is considered that the proposed signage will provide effective communication.

Clause 3 (1)(a)(iii): The design for the signs is of high quality design and finish.

Schedule 1 Assessment Criteria

1 Character of the area			
- Is the proposal compatible with the existing or desired future character of the area or locality in which it is proposed to be located?	Yes		
- Is the proposal consistent with a particular theme for outdoor advertising in the area or locality?			N/A
2 Special areas			
- Does the proposal detract from the amenity or visual quality of any environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas?		No	
3 Views and vistas			
- Does the proposal obscure or compromise important views?		No	
- Does the proposal dominate the skyline and reduce the quality of vistas?		No	
- Does the proposal respect the viewing rights of other advertisers?			N/A
4 Streetscape, setting or landscape			
- Is the scale, proportion and form of the proposal appropriate for the streetscape, setting or landscape?	Yes		
- Does the proposal contribute to the visual interest of the streetscape, setting or landscape?	Yes		
- Does the proposal reduce clutter by rationalising and simplifying existing advertising?			N/A
- Does the proposal screen unsightliness?			N/A

- Does the proposal protrude above buildings, structures or tree canopies in the area or locality?		No	
- Does the proposal require ongoing vegetation management?		No	
5 Site and building			
- Is the proposal compatible with the scale, proportion and other characteristics of the site or building, or both, on which the proposed signage is to be located?	Yes		
- Does the proposal respect important features of the site or building, or both?	Yes		
- Does the proposal show innovation and imagination in its relationship to the site or building or both?	Yes		
6 Associated devices and logos with advertisements and advertising structures			
- Have any safety devices, platforms, lighting devices or logos been designed as an integral part of the signage or structure on which it is to be displayed?		No	
7 Illumination			
- Would illumination result in unacceptable glare?			N/A
- Would illumination affect safety for pedestrians, vehicles or aircraft?			N/A
- Would illumination detract from the amenity of any residence or other form of accommodation?			N/A
- Can the intensity of the illumination be adjusted, if necessary?			N/A
- Is the illumination subject to curfew?			N/A
8 Safety			
- Would the proposal reduce the safety for any public road?		No	
- Would the proposal reduce the safety for pedestrians or bicyclists?		No	
- Would the proposal reduce the safety for pedestrians, particularly children, by obscuring sightlines from public areas?		No	

Based upon the above assessment the proposed development satisfies the relevant provisions of State Environmental Planning Policy (Industry and Employment) 2021.

PALERANG LOCAL ENVIRONMENTAL PLAN (PLEP) 2014

An assessment of the proposal against the general aims of PLEP 2014 is included below:

Cl. 1.2(2)	Aims	Complies
(a)	<i>to protect and improve the economic, environmental, social and cultural resources and prospects of the Palerang community,</i>	Yes

(b)	to encourage development that supports the long-term economic sustainability of the local community, by ensuring that development does not unreasonably increase the demand for public services or public facilities,	Yes
(c)	to retain, protect and encourage sustainable primary industry and commerce,	Yes
(d)	to ensure the orderly, innovative and appropriate use of resources in Palerang through the effective application of the principles of ecologically sustainable development,	Yes
(e)	to retain and protect wetlands, watercourses and water quality and enhance biodiversity and habitat corridors by encouraging the linking of fragmented core habitat areas within Palerang,	Yes
(f)	to identify, protect and provide areas used for community health and recreational activities,	Yes
(g)	to ensure that innovative environmental design is encouraged in residential development.	Yes

Comments: The development protects economic, environmental, social and cultural resources of the area and the Palerang Community. It ensures appropriate use of resources and is ecologically sustainable. The development avoids wetland developments and biodiversity/habitat corridors. The development is considered consistent.

Permissibility

The subject site is Zoned RE1 Public Recreation zone under Palerang Local Environmental Plan 2014.

Development for the purposes of a Recreation facilities (outdoor) and Kiosk such as is proposed is permissible within the zone with consent and is defined under PLEP 2014 as follows:

recreation facility (outdoor) means a building or place (other than a recreation area) used predominantly for outdoor recreation, whether or not operated for the purposes of gain, including a golf course, golf driving range, mini-golf centre, tennis court, paint-ball centre, lawn bowling green, outdoor swimming pool, equestrian centre, skate board ramp, go-kart track, rifle range, water-ski centre or any other building or place of a like character used for outdoor recreation (including any ancillary buildings), but does not include an entertainment facility or a recreation facility (major).

kiosk means premises that are used for the purposes of selling food, light refreshments and other small convenience items.

Zone Objectives

An assessment of the proposal against the objectives of the RE1 Public Recreation zone is included below:

Objectives	Complies
➤ To enable land to be used for public open space or recreational purposes.	Yes
➤ To provide a range of recreational settings and activities and compatible land uses.	Yes
➤ To protect and enhance the natural environment for recreational purposes.	Yes
➤ To protect and enhance the environment generally and to ensure that areas of high ecological, scientific, cultural or aesthetic values are protected, managed and restored.	Yes

Comments: The proposal is considered to be consistent with the objectives of the Public Recreation Zone as the development is compatible with the land use. The development has been designed to ensure that it will not have a detrimental impact on the environment or cultural or aesthetic values of the area.

Demolition: Under Clause 2.7 of the PLEP 2014, the proposal does involve demolition. No structures are heritage listed, they are however located within the Heritage Conservation area of Braidwood. The application was referred to the Heritage Assessment Committee (HAC) and Councils Heritage Advisor and no objection to the demolition.

The consent will also contain conditions to ensure that the demolition is undertaken in accordance with *WorkCover Authority of New South Wales, NSW Occupational Health and Safety Act 2000* and *Australian Standard AS 2601-2001: The Demolition of Structures*. A Works Management Plan will also be required to be submitted to Council for approval prior to commencement of works. Demolition (and construction) works will be restricted to the hours of 7 am and 6 pm Mondays to Fridays and between the hours of 8.00 am and 4.00 pm Saturdays.

Part 5: Miscellaneous Provisions

The relevant provisions contained within Part 5 of the PLEP 2014 are addressed below as part of this assessment:

5.4 Controls relating to miscellaneous permissible uses

The proposal is consistent with Clause 5.4 (6) and meets the requirements of the clause which states that the gross floor area must not exceed 20 square metres. The floor area of the kiosk is proposed to be 20m².

5.10 Heritage conservation

Heritage Conservation Area

The swimming pool and ancillary structures are not listed as heritage items under the *Palerang Local Environmental Plan 2014 (PLEP)* the site however is located within the Heritage Conservation Area.

The modification application was referred to Council's Heritage Advisor; at the time of the report going to Council a response has not been received.

Comments received for the previous Development Application did however include a reference to the existing structures and detail was provided that "*The existing cement block structures on site are not considered to be significant and there is no heritage objection to partial or complete demolition.*".

Any further comments received from the Heritage Advisor will be addressed prior to determination.

It is considered that the modification will generally satisfy the objectives of Clause 5.10.

Aboriginal Cultural Heritage

The Aboriginal Cultural Heritage Due Diligence process was followed as part of the assessment. A basic AHIMS search was carried out and no recorded or declared Aboriginal sites were found in or near the subject site. There are not any other sources of information of which a person is already aware and the landscape does not contain features which are likely to indicate the presence of Aboriginal objects.

A condition will also be contained within the consent that the development is to proceed with caution and if any Aboriginal objects are found works should stop and DECCW are to be notified.

Part 6: Local Provisions

The relevant provisions contained within Part 6 of the PLEP 2014 are addressed below as part of this assessment:

6.1 Earthworks

Clause 6.1 of the PLEP 2014 establishes a number of matters requiring consideration for development involving earthworks. The proposal is consistent with Clause 6.1 as excavation works that are required will be associated with the development. To mitigate any detrimental impact that the development may have on the site the consent will contain conditions that sediment and erosion controls are to be put in place and that disturbed surfaces are to be rehabilitated.

6.4 Drinking Water Catchments

Clause 6.4 of the PLEP 2014 makes provision for developments within a drinking water catchment.

Due to the scale, nature and location of the development being alterations and additions to a recreational facility within Council’s sewerage area, it is considered that the development will not detrimentally impact any water resources or catchment areas. A NorBE assessment was performed on the modification application in which a satisfactory outcome was determined.

6.11 Essential services

Clause 6.11 of the PLEP 2014 requires satisfactory arrangements to be made for water supply, stormwater drainage, solid domestic waste, sewage, and the treatment and disposal of effluent. Along with the supply of electricity and suitable vehicle access.

Essential services were assessed under DA.2021.1258; the modification proposes no changes to the services.

4.15(1)(a)(ii) any draft environmental planning instruments

The draft Queanbeyan-Palerang Comprehensive Local Environmental Plan 2020 was recently on public exhibition from 1 June 2020 to 30 June 2020. The draft plan has been considered as part of this assessment and has no effect on the proposed development.

4.15(1)(a)(iii) any development control plan

BRAIDWOOD DEVELOPMENT CONTROL PLAN 2006 COMMENTS		
Section	Controls	Comment
PART ONE: GENERAL		
1.5.	Aims: The proposed modification is considered to be consistent with the aims of the DCP because proper consideration has been given to the design of the development, to the sites environmental constraints and servicing requirements and the development will not result in any significant impacts on Braidwood’s heritage significance.	Complies
1.6.	Objectives: The proposed modification is considered to be consistent with the objectives of the DCP because the proposal will not detract from the heritage significance of Braidwood as it will not significantly alter the existing streetscape; will not impact on Braidwood as a living, working community; will complement the existing built environment; will have acceptable setbacks for the subject area; and sufficient open space for landscaping.	Complies
	The swimming pool is not located within any of the precincts set out in the BDCP and although the provisions in part four largely refer to residential	

	development, comments on relevant controls have been included in this section to ensure that the development is suitable for the site.	
The subject site is not located within any of the precincts set out in the BDCP and although the provisions in part four largely refer to residential development, comments on relevant controls have been included in this section to ensure that the development is suitable for the site.		
PART FOUR: OTHER PROVISIONS		
7.2	<p>Alignment of building to street grid: The alignment of building to street grid was assessed under DA.2021.1258 and the modification does not propose any significant changes to the layout.</p> <p>As discussed in the previous application the existing pool and associated buildings do not currently align to the street grid (see figure 18) and the proposed development will take on a similar alignment to the street and the park (see figures 19 and 20). This alignment is mainly due to the reuse of the existing change rooms which will be refurbished to include roofing and heating of the spaces.</p> <p>The existing plant room is one of the structures that currently aligns with the street grid and is located on the boundary of Park Lane (eastern side). This structure sits outside of any pool fencing and it was recommended by the previous Heritage Advisor that it be relocated in the early design stages of the development.</p> <p>The development is considered acceptable as the entrance to the pool will face onto the Ryrie Park playground area and is located over 35m from Wallace Street and 20m from Park Lane (North).</p> <p>The proposal will follow the existing structures alignment and the pool and (relocation of) the outdoor covered area will not have a significant impact on the streetscape due to future landscaping and that the outdoor covered area will not be enclosed on any sides.</p> <p>Increased landscaping of the site will ensure that development will not be visually prominent once it has been established.</p>	Complies

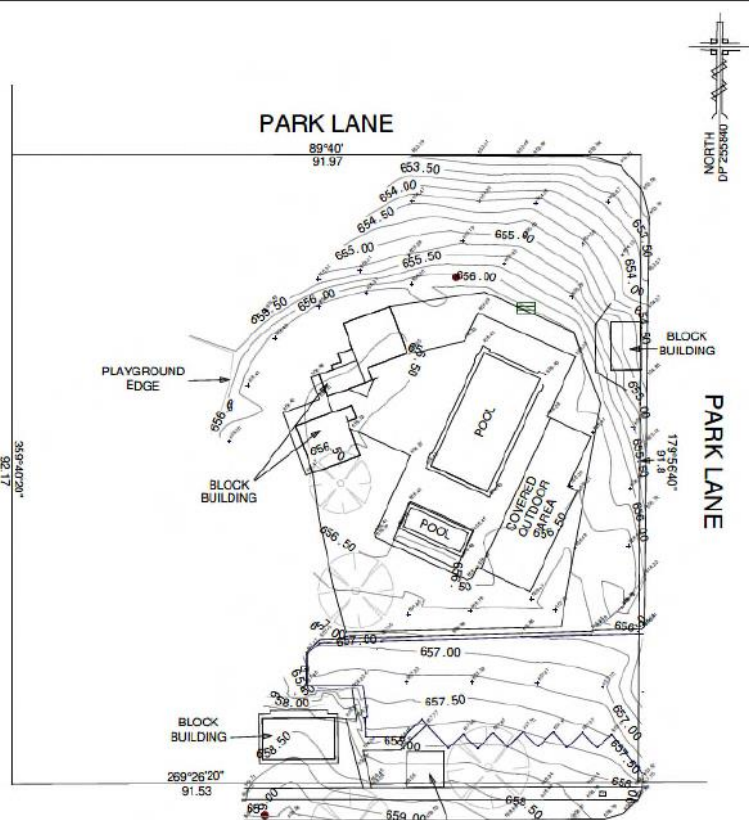


Figure 18: Snippet of survey plan (Prepared Thomas Darmody registered Surveyor)

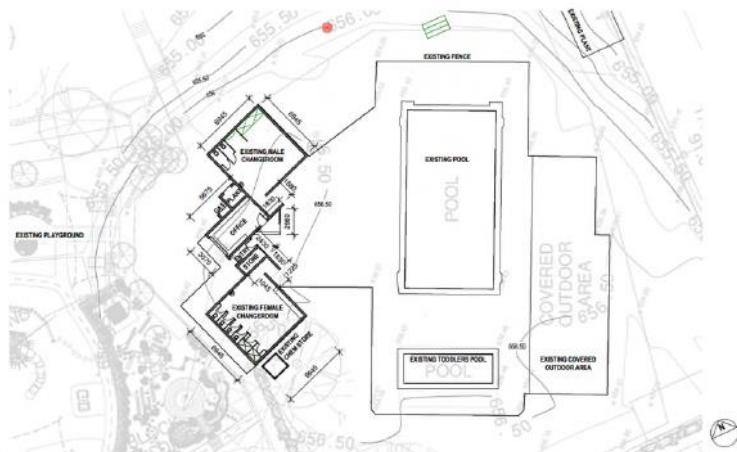


Figure 19: Existing plan (Prepared by Paul Barnett Design Group)

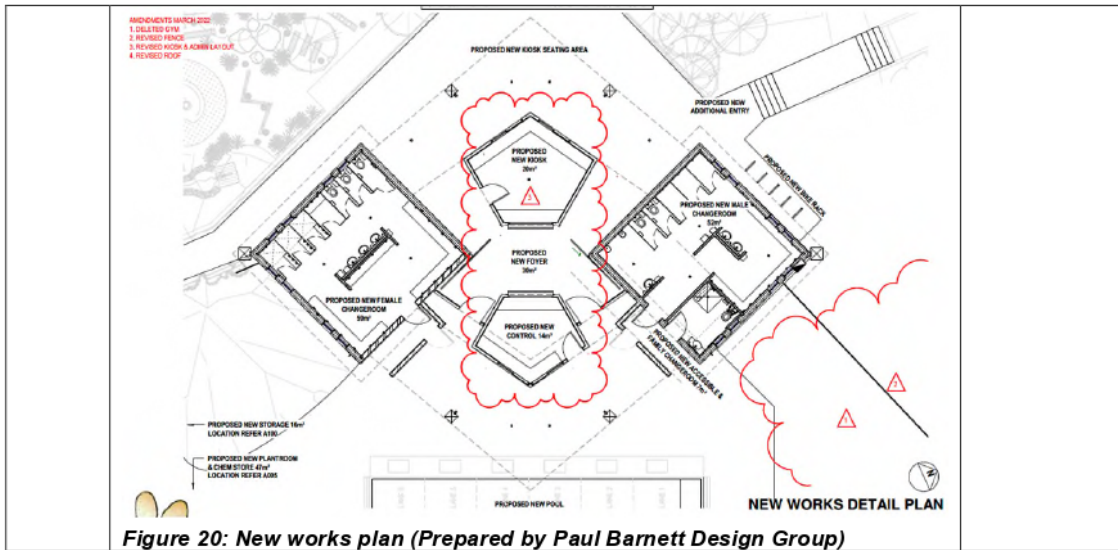


Figure 20: New works plan (Prepared by Paul Barnett Design Group)

<p>7.4</p>	<p>New buildings – infill development:</p> <p>The new buildings were assessed under DA.2021.1258 and the modification does not propose any significant changes.</p> <p>As discussed in the previous application the development is appropriate in regard to the character of the street and proposes a height that is not inconsistent with surrounding buildings. The development will be set back over 35m from Wallace street and will face onto the Ryrie Park playground. Proposed structures will be setback a suitable distance to heritage listed buildings that are adjacent to the site and no elevations will exceed 15m in length.</p>	<p>Complies</p>						
<p>7.13</p>	<p>Overshadowing: Overshadowing was assessed under DA.2021.1258 and the modification does not propose any significant changes that would present any detrimental impacts regarding overshadowing.</p>	<p>Complies</p>						
<p>7.14</p>	<p>Privacy: Privacy was assessed under DA.2021.1258 and the modification does not propose any significant changes that would present any detrimental impacts regarding privacy.</p>	<p>Complies</p>						
<p>7.15</p>	<p>Noise Intrusion (Aural Privacy): Noise impact was assessed under DA.2021.1258 and the modification does not propose any significant changes that would present any abnormal noise impacts.</p>	<p>Complies</p>						
<p>7.16</p>	<p>Building Materials: The colour scheme and materials were assessed under DA.2021.1258 and the modification does not propose any changes to the building materials.</p> <p><u>COLOURS AND MATERIALS</u></p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <p>EXISTING WALL CONCRETE BLOCK PAINT FINISH TBC</p> </td> <td style="vertical-align: top;"> <p>NEW WALL CONCRETE BLOCK eg to ADBRI 'OATMEAL'</p> </td> <td style="vertical-align: top;"> <p>WALL CLADDING COLORBOND CUSTOM ORB WALLABY</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p>ROOF COLORBOND SHALE GREY</p> </td> <td style="vertical-align: top;"> <p>FASCIA, GUTTER DOWNPIPES COLORBOND WALLABY</p> </td> <td style="vertical-align: top;"> <p>WINDOW FRAMES ALUMINIUM NATURAL ANODISED</p> </td> </tr> </table>	<p>EXISTING WALL CONCRETE BLOCK PAINT FINISH TBC</p>	<p>NEW WALL CONCRETE BLOCK eg to ADBRI 'OATMEAL'</p>	<p>WALL CLADDING COLORBOND CUSTOM ORB WALLABY</p>	<p>ROOF COLORBOND SHALE GREY</p>	<p>FASCIA, GUTTER DOWNPIPES COLORBOND WALLABY</p>	<p>WINDOW FRAMES ALUMINIUM NATURAL ANODISED</p>	<p>Complies</p>
<p>EXISTING WALL CONCRETE BLOCK PAINT FINISH TBC</p>	<p>NEW WALL CONCRETE BLOCK eg to ADBRI 'OATMEAL'</p>	<p>WALL CLADDING COLORBOND CUSTOM ORB WALLABY</p>						
<p>ROOF COLORBOND SHALE GREY</p>	<p>FASCIA, GUTTER DOWNPIPES COLORBOND WALLABY</p>	<p>WINDOW FRAMES ALUMINIUM NATURAL ANODISED</p>						
<p>7.18</p>	<p>Landscaping: A landscape plan has been provided with the modification as Councils Heritage Advisor provided comment on the previous application that the space to the north of the development is unused and that there didn't appear to be much soft landscaping (ie grass) or a landscape plan.</p>	<p>Conditioned</p>						

	As a response has not yet been received at the time of the report going to Council any further comments received from the Heritage Advisor will be addressed prior to determination of the modification.	
7.20	Effluent Disposal: The development will be connected to Council's Sewer System.	Complies
PART EIGHT: ADVERTISING SIGNAGE		
12	Signage Objectives: Signage was assessed under DA.2021.1258 and the modification does not propose any changes to the signage.	
16	General Provisions for Signage Types: Signage: Signage was assessed under DA.2021.1258 and the modification does not propose any changes to the signage.	

4.15(1)(a)(iia) any planning agreement or draft planning agreement

No planning agreement has been entered into under section 7.4 of the *Environmental Planning and Assessment Act 1979*.

4.15(1)(a)(iv) matters prescribed by the regulations

Clause 92 of the *Environmental Planning and Assessment (EP&A) Regulation 2000* requires Council to take into consideration Australian Standard AS2601–1991: *The Demolition of Structures*, in the determination of a development application.

Having regard to this prescribed matters, the proposed development involves the demolition of a building for the purposes of AS 2601 – 1991: *The Demolition of Structures*.

Should this modification application be approved, appropriate conditions of consent are included within the recommended to ensure compliance with any relevant regulations.

4.15(1)(a)(v) any coastal zone management plan

Council is not subject to a coastal zone management plan.

4.15(1)(b) the likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

Subject to the conditions of consent, the proposed development is considered acceptable as it will not result in any significant impacts on the natural or built environments and will not result in any social or economic impacts on the locality.

4.15(1)(c) the suitability of the site for the development

The subject site is relatively unconstrained and is considered to be suitable in its current state for the purposes of the proposed development.

4.15(1)(d) any submissions made in accordance with this Act or the regulations

The proposal required notification under the Community Engagement and Participation Plan from 18 May 2022 and closes on 15 June 2022. At the time of report going to Council no submissions have been received

4.15(1)(e) the public interest

The public interest is served through the detailed assessment of this development application under the relevant local planning controls and legislation and consideration of any submissions received relating to it by Council. The proposed development is not considered to be contrary to the public interest.

SECTION 64 CONTRIBUTIONS

Section 64 of the Local Government Act 1993 allows contributions to be levied towards the provision of water, sewerage and stormwater infrastructure.

Section 64 Contributions are not applicable to the proposed development.

SECTION 7.11 CONTRIBUTIONS

Section 7.11 of the *Environmental Planning & Assessment Act 1979* permits councils to require as a condition of development consent, the reasonable dedication of land or the payment of monies, or both, for development that is likely to require the provision of, or increase the demand for public amenities and public services within the area.

Section 7.11 Contributions are not applicable to the proposed development.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

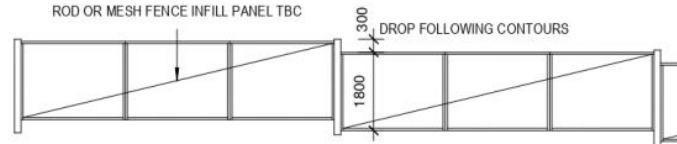
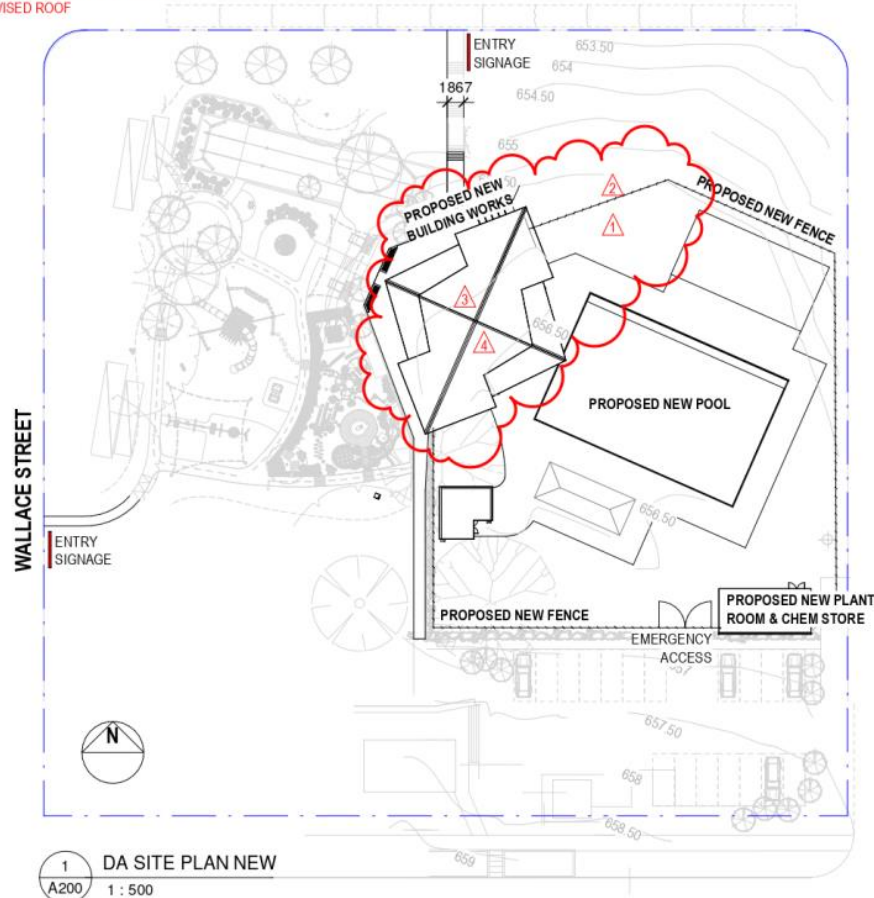
22 JUNE 2022

ITEM 9.2 MODIFICATION APPLICATION DA.2021.1258.A -
 MODIFICATION TO BRAIDWOOD MEMORIAL POOL - 163
 WALLACE STREET, BRAIDWOOD

ATTACHMENT 2 DA.2021.1258.A - ARCHITECTURAL PLANS - 163 WALLACE
 STREET, BRAIDWOOD

DO NOT SCALE: CHECK & VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION

- AMENDMENTS MARCH 2022
 1. DELETED GYM
 2. REVISED FENCE
 3. REVISED KIOSK & ADMIN LAYOUT
 4. REVISED ROOF



SITE PLAN NEW & SIGNAGE



Architects
 Artisans and
 Project Managers
Paul Barnett
 Design Group
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 O'Connor ACT 2602
 Ph: 6213 9556

CONSULTANTS:



BRAIDWOOD MEMORIAL POOL
 163 WALLACE STREET
 BRAIDWOOD NSW 2622
 LOT 7005 DP 1020633
 CLIENT
 QPRC

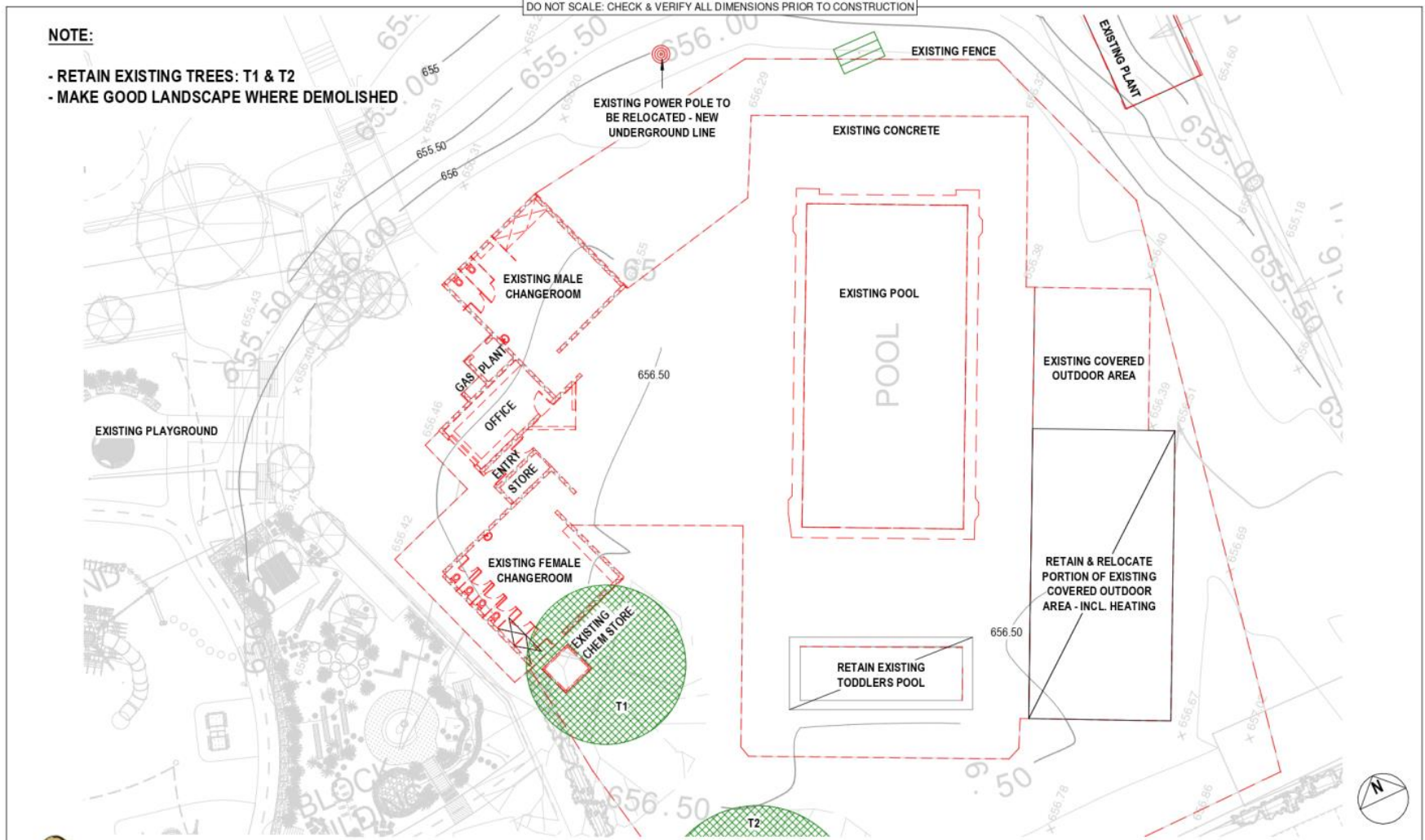
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B	DA REVIEW	05/03/21
C	DA REVIEW	24/03/21
D	QS REVIEW	29/03/21
E	DA	13/04/21
F	DA AMENDMENT	18/03/22

STAGE: **DA**
 SCALE: As indicated @ A3
 DRAWN BY: JHANAZ

JOB NUMBER: 2062
 DRAWING: **DA005** REVISION: **F**

ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA AND ASSOCIATED STANDARDS. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED

18/03/2022 2:18:41 PM



NOTE:

- RETAIN EXISTING TREES: T1 & T2
- MAKE GOOD LANDSCAPE WHERE DEMOLISHED

DO NOT SCALE: CHECK & VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION

DEMOLITION PLAN



**Architects
Artists and
Project Managers**
**Paul Barnett
Design Group**
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Ph: 6213 9556

CONSULTANTS:



QPRC

BRAIDWOOD MEMORIAL POOL
 163 WALLACE STREET
 BRAIDWOOD NSW 2622
 LOT 7005 DP 1020633
 CLIENT
 QPRC

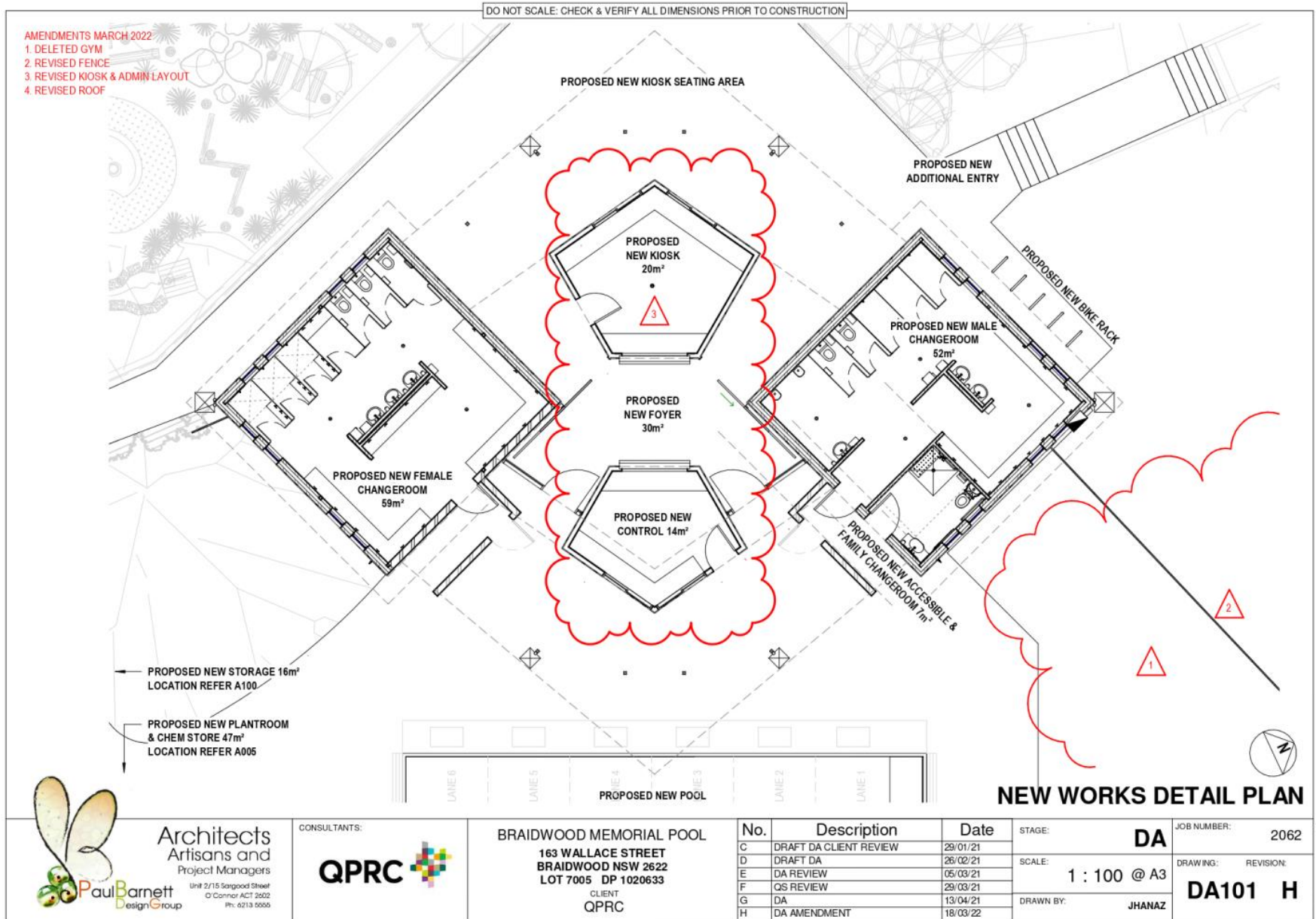
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D	DA REVIEW	05/03/21
E	QS REVIEW	29/03/21
F	DA	13/04/21
G	DA AMENDMENT	18/03/22

STAGE: **DA**
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 DRAWN BY: **Author**

JOB NUMBER: 2062
 DRAWING: **DA050** REVISION: **G**

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ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA AND ASSOCIATED STANDARDS. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED



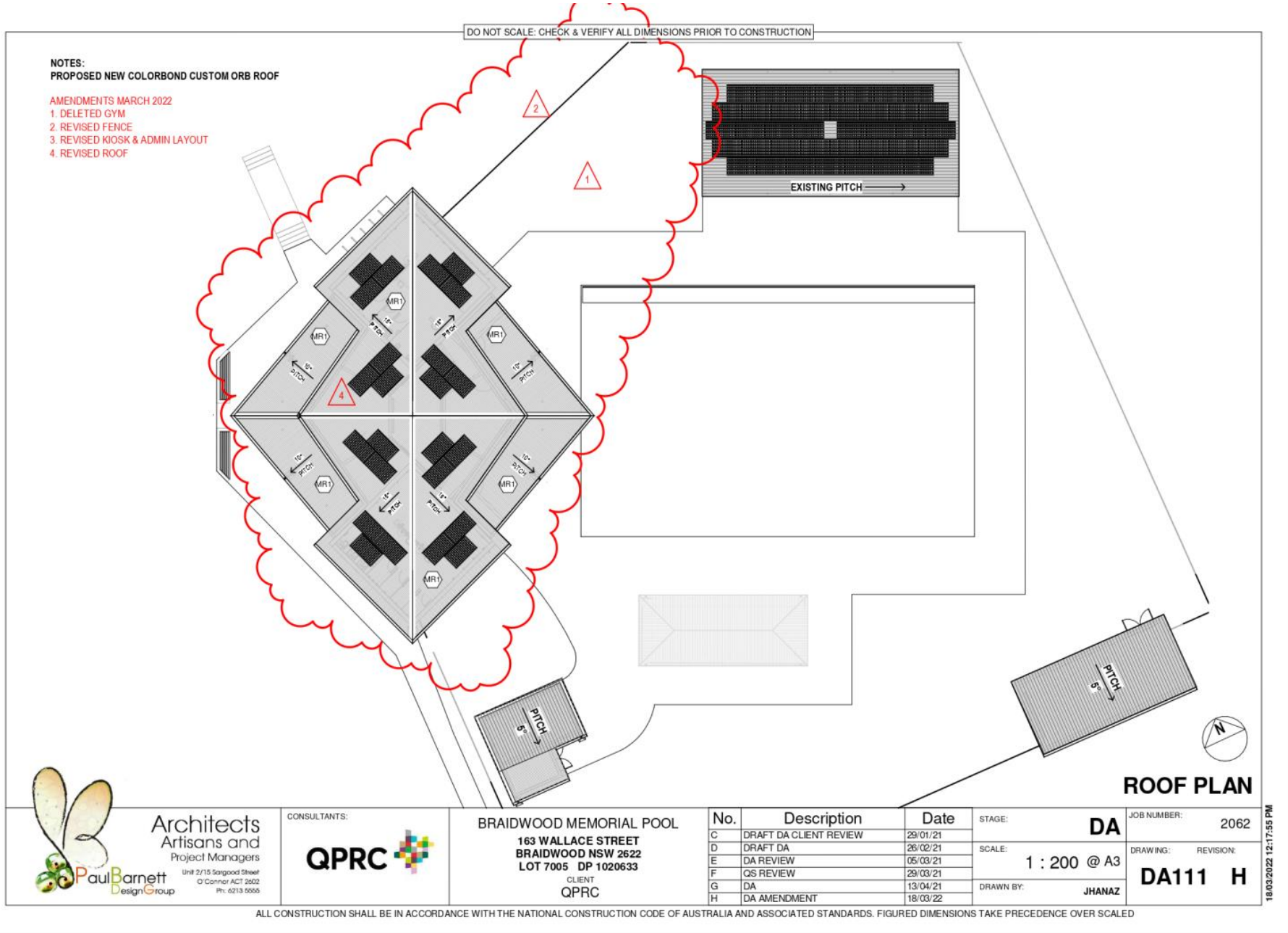
BRAIDWOOD MEMORIAL POOL
 163 WALLACE STREET
 BRAIDWOOD NSW 2622
 LOT 7005 DP 1020633
 CLIENT
 QPRC

No.	Description	Date
C	DRAFT DA CLIENT REVIEW	29/01/21
D	DRAFT DA	26/02/21
E	DA REVIEW	05/03/21
F	QS REVIEW	29/03/21
G	DA	13/04/21
H	DA AMENDMENT	18/03/22

STAGE:	DA	JOB NUMBER:	2062
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DRAWN BY:	JHANAZ	DA101	H

ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA AND ASSOCIATED STANDARDS. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED

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DO NOT SCALE: CHECK & VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION

COLOURS AND MATERIALS

EXISTING WALL
 CONCRETE BLOCK
 PAINT FINISH TBC

NEW WALL
 CONCRETE BLOCK
 eq to ADBRI
 'OATMEAL'

WALL CLADDING
 COLORBOND
 CUSTOM ORB
 WALLABY

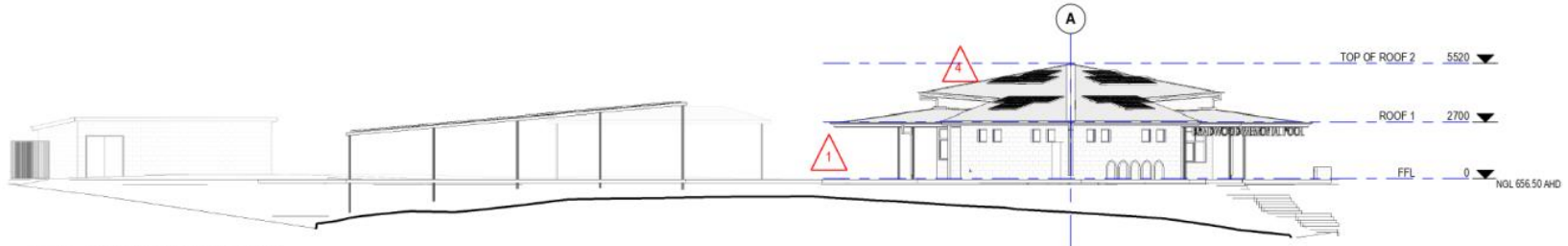
ROOF
 COLORBOND
 SHALE GREY

FASCIA, GUTTER
 DOWNPIPES
 COLORBOND
 WALLABY

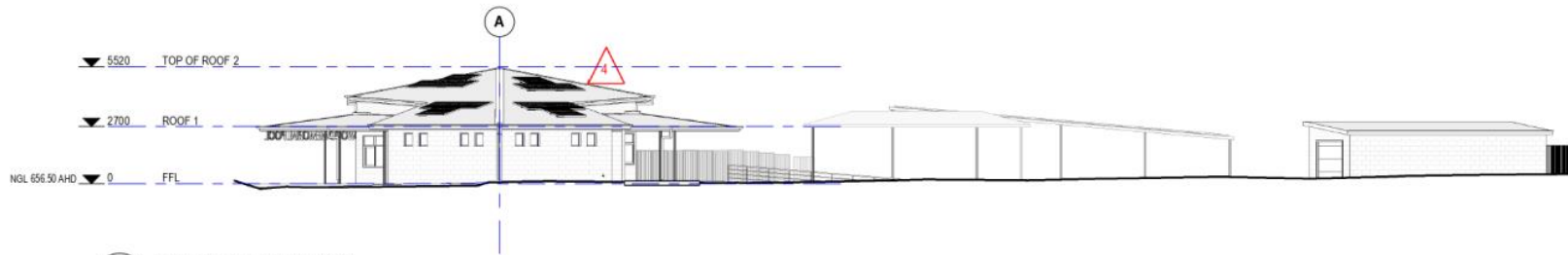
WINDOW FRAMES
 ALUMINIUM
 NATURAL ANODISED

AMENDMENTS MARCH 2022

1. DELETED GYM
2. REVISED FENCE
3. REVISED KIOSK & ADMIN LAYOUT
4. REVISED ROOF



1 DA NORTH ELEVATION
 DA100 1 : 200



2 DA SOUTH ELEVATION
 A619 1 : 200

EXTERNAL ELEVATION



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 Artisans and
 Project Managers
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 © Company AC1 2602
 Ph: 6213 8555

CONSULTANTS:



BRAIDWOOD MEMORIAL POOL
 163 WALLACE STREET
 BRAIDWOOD NSW 2622
 LOT 7005 DP 1020633
 CLIENT
 QPRC

No.	Description	Date
C	DRAFT DA CLIENT REVIEW	29/01/21
D	DRAFT DA	26/02/21
E	DA REVIEW	05/03/21
F	QS REVIEW	29/03/21
G	DA	13/04/21
H	DA AMENDMENT	18/03/22

STAGE: **DA**
 SCALE: **1 : 200 @ A3**
 DRAWN BY: **JHANAZ**

JOB NUMBER: 2062
 DRAWING: **DA200** REVISION: **H**

ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA AND ASSOCIATED STANDARDS. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED

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DO NOT SCALE: CHECK & VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION

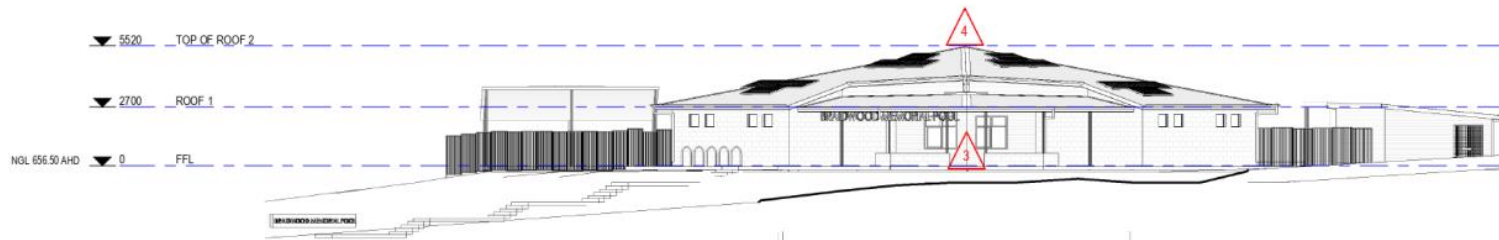
COLOURS AND MATERIALS

EXISTING WALL CONCRETE BLOCK PAINT FINISH TBC	NEW WALL CONCRETE BLOCK eq to ADBR/ 'OATMEAL'	WALL CLADDING COLORBOND CUSTOM ORB WALLABY	ROOF COLORBOND SHALE GREY	FASCIA, GUTTER DOWNPIPES COLORBOND WALLABY	WINDOW FRAMES ALUMINIUM NATURAL ANODISED
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AMENDMENTS MARCH 2022
 1. DELETED GYM
 2. REVISED FENCE
 3. REVISED KIOSK & ADMIN LAYOUT
 4. REVISED ROOF



1 DA EAST ELEVATION
 DA100 1 : 200



2 DA WEST ELEVATION
 1 : 200

EXTERNAL ELEVATIONS



**Architects
 Artisans and
 Project Managers**
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 Braidwood NSW 2622
 Ph: 6213 2655

CONSULTANTS:



BRAIDWOOD MEMORIAL POOL
 163 WALLACE STREET
 BRAIDWOOD NSW 2622
 LOT 7005 DP 1020633
 CLIENT
 QPRC

No.	Description	Date
C	DRAFT DA CLIENT REVIEW	29/01/21
D	DRAFT DA	26/02/21
E	DA REVIEW	05/03/21
F	QS REVIEW	29/03/21
G	DA	13/04/21
H	DA AMENDMENT	18/03/22

STAGE: **DA**
 SCALE: **1 : 200 @ A3**
 DRAWN BY: **JHANAZ**

JOB NUMBER: 2062
 DRAWING: **DA201** REVISION: **H**

ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA AND ASSOCIATED STANDARDS. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED

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DO NOT SCALE: CHECK & VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION

AMENDMENTS MARCH 2022
 1. DELETED GYM
 2. REVISED FENCE
 3. REVISED KIOSK & ADMIN LAYOUT
 4. REVISED ROOF



1 DA WALLACE STREET VIEW
 1 : 200



2 DA PARK LANE VIEW
 1 : 200

EXTERNAL STREET ELEVATIONS



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 Artisans and
 Project Managers
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CONSULTANTS:



BRAIDWOOD MEMORIAL POOL
 163 WALLACE STREET
 BRAIDWOOD NSW 2622
 LOT 7005 DP 1020633
 CLIENT
 QPRC

No.	Description	Date
A	DRAFT DA	26/02/21
B	DA REVIEW	05/03/21
C	QS REVIEW	29/03/21
D	DA	13/04/21
E	DA AMENDMENT	18/03/22

STAGE: **DA**
 SCALE: **1 : 200 @ A3**
 DRAWN BY: **JHANAZ**

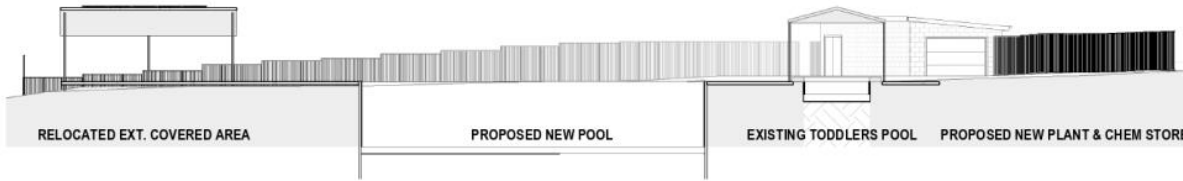
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ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA AND ASSOCIATED STANDARDS. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED

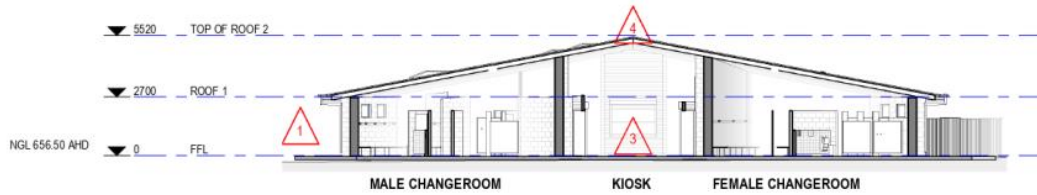
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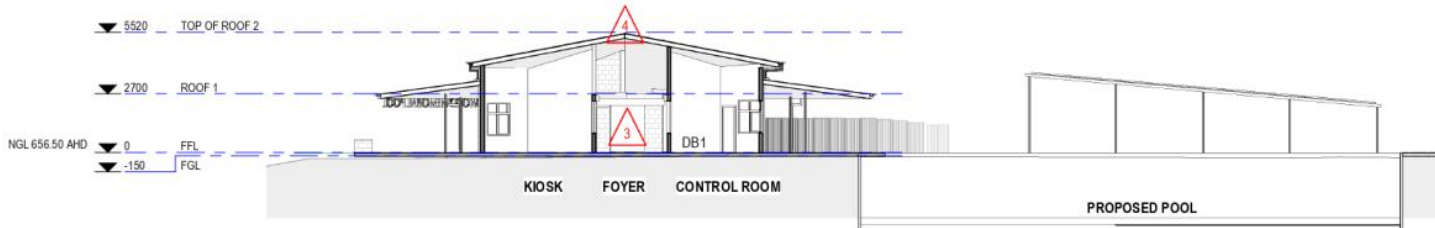
AMENDMENTS MARCH 2022
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 2. REVISED FENCE
 3. REVISED KIOSK & ADMIN LAYOUT
 4. REVISED ROOF



1 DA SECTION 1
 DA100 1 : 200



2 DA SECTION 2
 A100 1 : 200



3 DA SECTION 3
 A100 1 : 200

SECTIONS



Architects
 Artisans and
 Project Managers
 Paul Barnett
 Design Group
 Unit 2/15 Sargood Street
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CONSULTANTS:



BRAIDWOOD MEMORIAL POOL
 163 WALLACE STREET
 BRAIDWOOD NSW 2622
 LOT 7005 DP 1020633
 CLIENT
 QPRC

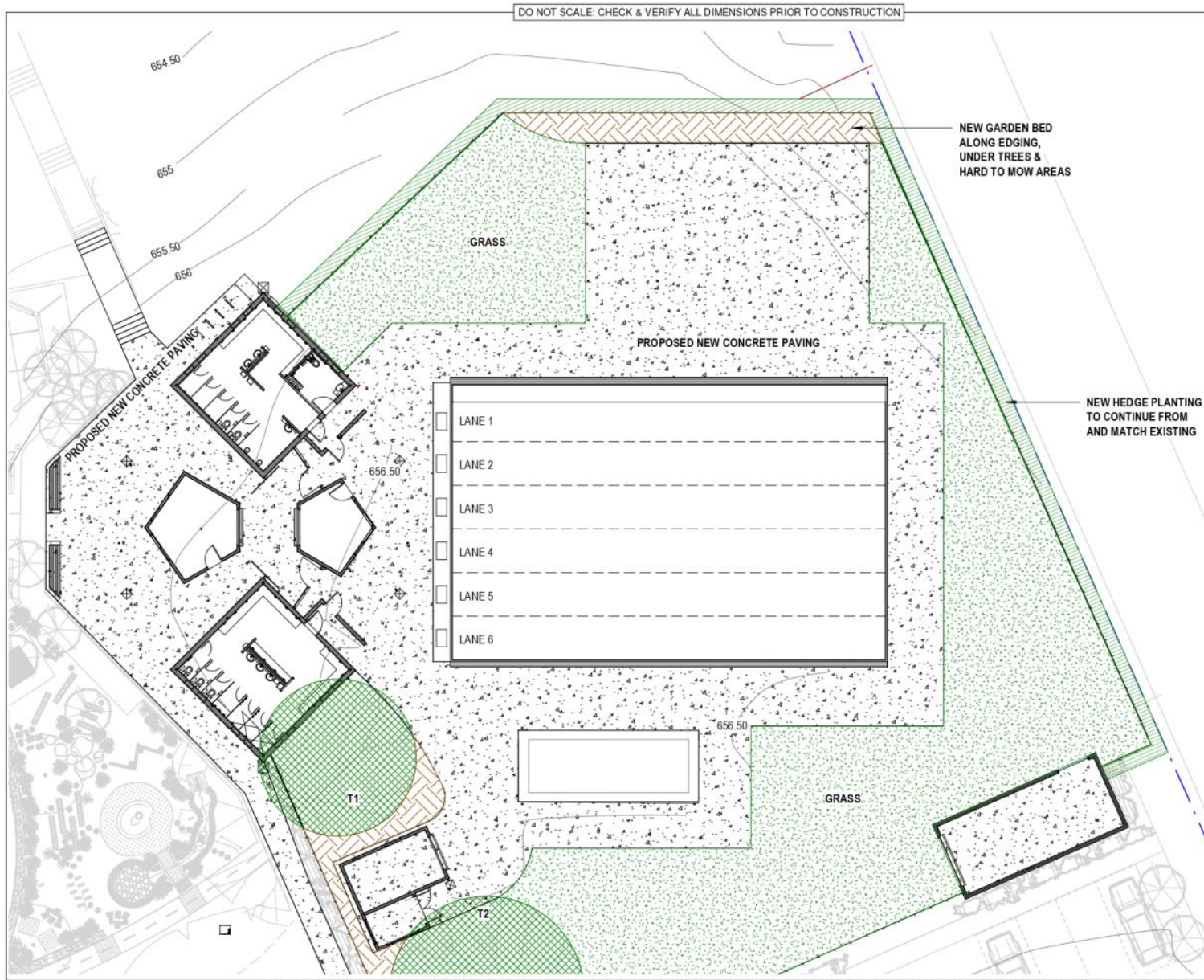
No.	Description	Date
C	DRAFT DA CLIENT REVIEW	29/01/21
D	DRAFT DA	26/02/21
E	DA REVIEW	05/03/21
F	QS REVIEW	29/03/21
G	DA	13/04/21
H	DA AMENDMENT	18/03/22

STAGE: **DA**
 SCALE: **1 : 200 @ A3**
 DRAWN BY: **JHANAZ**

JOB NUMBER: 2062
 DRAWING: **DA300** REVISION: **H**

ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE OF AUSTRALIA AND ASSOCIATED STANDARDS. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED

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Issue	Description	Date
A	DA AMENDMENT	18/03/22

CLIENT:
QPRC

PROJECT:
 BRAIDWOOD MEMORIAL POOL

PROJECT LOCATION:
 163 WALLACE STREET
 BRAIDWOOD NSW 2622
 LOT 7005 DP 1020633

DRAWING TITLE:
**NEW WORKS
 LANDSCAPE
 PLAN**

Project number	2062
Date	18/03/2022
Drawn by	JHANAZ
Checked by	PB / AF
Stage	DA
Scale	1 : 200 @ A3
Drawing No.	Revision:
DA150	A

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.3 ROAD NAMING PROPOSAL - NORTH AND SOUTH POPLARS -
JERRABOMBERRA

ATTACHMENT 1 ROAD NAME INFORMATION - NORTH AND SOUTH POPLARS

STREET NAME PROPOSALS FOR POPLARS DEVELOPMENT – JERRABOMBERRA

Retail Precinct – North Poplars (Theme: Historical landowners)

GWENDOLINE PLACE

Amy **GWENDOLINE** Halloran (1889 – 1960)

Amy Gwendoline Halloran was born in 1889, the second child and second daughter of John Joseph Roberts and Frederika Sebright Pettingall. John Joseph Roberts once held a coach business (in partnership) running from Baidwood to Goulburn, Yass to Goulburn etc., but not for long. He was bought out by Rutherford of later Cobb and Co fame.

On 26 March 1920 Amy married Henry Ferdinand Halloran in Manly becoming his second wife. She had worked as his secretary. Her sister Sylvia (Sheila's mother) was her bridesmaid. They travelled to England and Holland together, he to attend a conference in Amsterdam.

Granny, as she became known, ran the household in Bellevue Hill, Sydney throughout their time together and kept it running when Henry was away, which was most weekends. She was a wonderful supporter and encourager of each of the children, including her three step-sons. She kept a good table, as they say.

She was also the licensed driver of the family. Henry had a heart problem and so did not drive. Amy was a proud Anglican and member of the congregation at St Stephen's Bellevue Hill where there is a stained glass window in her honour. She was a supporter of Hammondville which was the settlement out of which developed the huge philanthropic group named Hammondcare.

Amy died 15 January 1960, aged 71, at home after spending time at the Mater Hospital in North Sydney. Last memory of her was in bed in the dining room/bedroom on the ground floor at her daughter Joy's house.

Her connection to Queanbeyan is of course as the wife and supporter of Henry Ferdinand Halloran, the instigator of Environa. Both Henry Street and Ferdinand Place are approved street names existing in the development. The inclusion of Gwendoline Place would add to the area's historical value.

Business and Innovation Precinct – South Poplars (Theme: Australian Innovators)

LEXCEN AVENUE

Ben **LEXCEN** (1936 - 1988)

Benjamin Lexcen AM (born Robert Clyde Miller, 19 March 1936 – 1 May 1988) was an Australian yachtsman and marine architect. He is famous for the winged keel design applied to Australia II which, in 1983, became the first non-American yacht to win the prestigious America's Cup in 132 years.

Born in the small town of Boggabri, New South Wales on 19 March 1936. After his parents, labourer Edward William Miller and Ethel Doreen, née Green abandoned him as a child he stayed briefly at Boys' Town, Engadine, before going to his grandfather at Newcastle.

He left school at age 14 to pursue a locomotive mechanic's apprenticeship but soon found his attention turning to sailboats. At 16, he designed his first sailboat, "The Comet" with his friend William Bennett in Hamilton, NSW, and began to make a name for himself in local competition.

Lexcen did his sail making apprenticeship with Norman Wright in Queensland. His designs were highly innovative. His entry, "Taipan" in the 1960, 18 Footer World Championship started the modern era of the class and he won the World Championship in 1961 with the successor, "Venom".

With friend Craig Whitworth, he founded a boat-building, sail-making and ship-chandlery firm (Miller and Whitworth) and designed boats part-time as well. One of his lasting early successes was the design that became the International Contender.

The name chosen links the 'Australian Inventors/Innovators' road name theme with the theme of development (Innovation Precinct).

NICHOLAS COURT

George Richard **NICHOLAS** (1884-1960),

George Richard Nicholas CBE, pharmacist and philanthropist, grew up in South Australia and Victoria. After qualifying in 1912 he opened a pharmacy in Windsor. When World War I cut off German supplies of acetylsalicylic acid (aspirin), he set out with no instructions and primitive equipment to make some.

With freelance entrepreneur Henry Woolf Shmith, he succeeded in producing a batch of pure aspirin. In late 1915, after bureaucratic delays, the pair were licenced to make and sell the drug in Australia. In 1917 they registered the name Aspro.

Swapping Shmith for his brother Alfred as his business partner, through the 1920s George expanded his local business and made incursions into overseas markets. Aspro Ltd, an English company established by Alfred, became a public company in 1935. As their wealth increased, the brothers endowed hospitals, colleges and diverse charities. In the 1930s George bought a large stand of mountain ash in Victoria to provide work for unemployed youths.

By 1937, they were estimated to have given away more than half a million pounds. Meanwhile, George built up a magnificent garden at Mount Macedon and became a mainstay of the Victoria Racing Club. He was the company's managing director from 1937 until his retirement in 1947, during which period it broadened its products to pharmaceuticals, vitamins and veterinary products. He lived to see the opening of a new large plant at Chadstone in 1957.

WOLSELEY PLACE

Frederick York **WOLSELEY** (1837-1899)

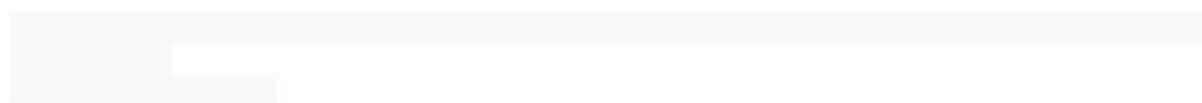
Frederick York Wolseley was born at Kingstown, County Dublin, Ireland, on 16 March 1837, second son of Major Garnet Joseph Wolseley and his wife Frances Anne, née Smith. His elder brother Garnet became Field Marshal Viscount Wolseley.

He arrived in Melbourne in July 1854 in the *Norwood* and went to Thule sheep station on the Murray River. Here he worked for his brother-in-law Ralston Caldwell for five years before acquiring an interest in Thule and Cobran stations. By 1871 he had Toolong in the Murrumbidgee District.

Financed by Garnet, about 1868 he began experiments on a machine for shearing sheep and by 1872 had evolved a working model which removed at least part of a fleece. He then visited England, Ireland, and possibly the United States of America, and on his return in 1874 resumed experiments in Melbourne with R. P. Park.

Handsome, likeable and well built, Wolseley lacked practical mechanical experience and had to rely on others, but he was inventive and, above all, persevering. He has the honour of inventing the shearing machine which revolutionised the wool industry in Australia

The name chosen links the 'Australian Inventors/Innovators' road name theme with the theme of development (Innovation Precinct).



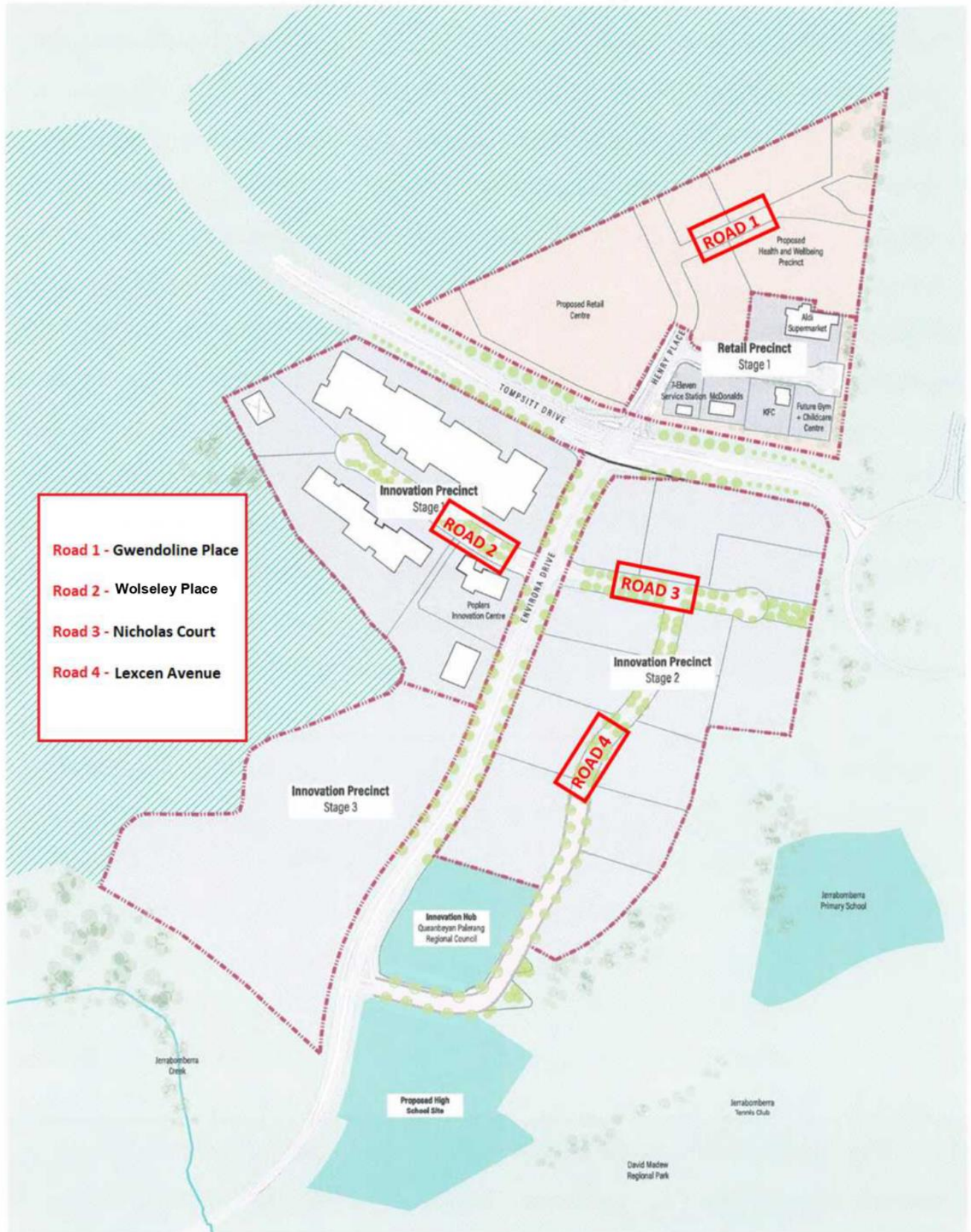
QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.3 ROAD NAMING PROPOSAL - NORTH AND SOUTH POPLARS -
JERRABOMBERRA

ATTACHMENT 2 ROAD NAME LOCATIONS - NORTH AND SOUTH POPLARS



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.8 MEMBERSHIP OF SOUTHERN TABLELANDS ARTS (STARTS)

ATTACHMENT 1 DRAFT STARTS MOU QPRC 2022-24



MEMORANDUM OF UNDERSTANDING

Southern Tablelands Arts (STARTS) Inc

and

Queanbeyan-Palerang Regional Council

For the period
July 2022 – December 2024

Accompanying STA documents:

- [STA Annual Audited Financial Statement 2021](#)
- [STA Annual Report 2021](#)
- [STA Strategic Plan 2022-2024](#)
- [Create NSW funding agreement 2021-24](#)

QPRC Council Reference documents:

- [Queanbeyan-Palerang Community Strategic Plan 2018-2028](#)
- [Draft Operational Plan 2022-23](#)
- [Strategic Roadmap](#)

1. **The parties** to this Memorandum of Understanding (MOU) are
Southern Tablelands Arts (STARTS) Inc, (STA), ABN 67 208 214 681
PO Box 1353
Goulburn NSW 2580

And

Queanbeyan-Palerang Regional Council (Council)
256 Crawford St, Queanbeyan NSW 2620
10 Majara St, Bungendore NSW 2621
144 Wallace St, Braidwood NSW 2622
PO Box 90, Queanbeyan NSW 2620

2. **This MOU commences** on 1 July 2022, coinciding with the commencement of the second half of the second year of STA's multi-year funding agreement with Create NSW and the acceptance of the STA Strategic Plan 2022-2024.
3. **This MOU ends** on 31 December 2024, coinciding with the cessation of STA's multi-year funding agreement with Create NSW.
4. **The context of the agreement** is that this MOU signifies a recommitment of financial membership between STA and Council for the period shown in (2) and (3) above. The recent past shows that Council ceased financial membership on 31 January 2018 after more than a decade of dedicated STA service to Queanbeyan and Palerang Councils. Council recommenced financial membership of STA in August 2019. Financial membership of STA ceased in February 2020. Once financial, Council will have the status of a Contributing Partner Council.
5. **The broad purpose of the agreement**
 - a) to outline the partnership between STA and Council
 - b) to identify the scope of services which may be provided
 - c) to define the communication pathways and the STA Regional Advisory Panel
 - d) to define the basis of funding contributions to STA.
6. **The term** of this MOU is two and a half (2.5) years.
7. **The terms of agreement**

This MOU is not legally binding on either party.

 - 7.a STA requires notice in writing of six (6) months should Council wish to terminate the agreement during which period Council remains financial. This recognises the long-term nature of planning and project delivery services provided by STA.

8a. About STA

STA is proud of its previous association and partnership with Council and the delivery of a wide variety of arts, cultural and heritage events in the past. STA has participated in various aspects of Council arts and cultural policy implementation, has delivered a wide variety of programs into the LGA, has contributed to festivals and events and has worked to increase arts and cultural capacity within the LGA.

STA is committed to community engagement and building capacity in and access to the arts, cultural, indigenous and heritage sectors in and across the regional communities it serves. Its focus is on regional arts and cultural development for the social and economic benefit of local communities through cultural tourism, the development of sustainable creative industries,

entertainment and leisure activities. STA understands that healthy and connected communities are strong communities. STA fosters informed, involved, creative and productive individuals through promoting sense of place and belonging, personal growth for people of all ages and backgrounds, shared understanding, opportunities for connection and shared experiences, cultural awareness and respect for others.

STA has been operating for 26 years across a part of regional NSW that comprises seven (7) local government areas (LGAs): Goulburn Mulwaree, Hilltops, Queanbeyan Palerang, Upper Lachlan, Wingecarribee, Wollondilly and Yass Valley. The STA region is uniquely situated along the Sydney-Canberra corridor, serviced by the Sydney and Canberra International Airports, the Western Sydney Airport under construction, highways and rail and is accessible to the Illawarra and Shoalhaven coastal areas. All parts of the region are served by the NBN, with varying degrees of successful coverage.

This diagram outlines the structure and existing member councils that QPRC would be joining



STA is a not-for-profit organisation with a volunteer skills-based board of up to 10 members and operates under the terms of its Constitution. Registered as a charity, it delivers accountable, transparent and responsible management of the organisation to ensure strategic, financial and operational success. STA operates within a financial year of January to December and accounts are externally audited each year. The AGM is held each year in April/May. STA operates under its Strategic Plan approved by Create NSW in response to NSW Government guidelines and desired outcomes for arts and culture in Regional NSW.

STA operates Mobile Offices enabling regular and frequent personal representation in each of our LGA regions. To better serve our communities, STA changes locations and host venues from time to time. During the COVID-19 lockdown it was found that the work of the organisation was well handled remotely so STA no longer maintains an office in Goulburn, although the registered office and mail facility are maintained there.

No program funding is received by STA from either Create NSW or Councils. All program funding is secured through competitive funding grant applications and as such, is not predictable. STA seeks grant funding from government, government agencies, philanthropic, non-profit and commercial sources for the delivery of arts and cultural programs, projects and initiatives to its region together with professional development to individual creatives and creative organisations.

The funding model established long ago by the NSW Government continues to depend on contributions to the core operation of each RADO from the Councils of the LGAs served. The ongoing viability of each RADO is contingent upon the continued support of both Create NSW and its Partner Councils.

STA values the communities it serves as dynamic, evolving and unique. It is committed to human and social rights, equity and access, it values diversity, fosters partnership and participation. It promotes creativity, originality, relevance and excellence in all creative making, production and presentation, acknowledges the past and present in moving to the future. STA is a resolute and committed advocate for the distribution of State and Federal government resources for the cultural development of the region and the development of policies to meet the needs of the regional communities it serves. STA recognises that the visitor economy is vital and that visitors seek out vibrant arts and cultural experiences.

The STA Strategic Plan 2022-2024

Purpose	STA's core purpose is to be an effective link between Councils, artists, arts workers, creative enterprises and communities, supporting the development of arts and culture in the region.
Mission	To be the region's most recognised and highly valued arts organisation actively known for its support and development of thriving creative communities, contributing to the liveability and wellbeing of our region.
Focus Areas	<ol style="list-style-type: none">1) Maintaining a vigilant awareness of the global environmental emergency to bring into everyday practice ways to build environmental sustainability into every executive decision, every interaction with stakeholders, communities and creatives.2) Building capacity among cultural sector practitioners and organisations including professional and volunteer-led organisations towards their own financial sustainability, the delivery of quality artistic programming and audience development.3) Supporting individuals and small arts organisations to secure funding for the delivery of projects and to develop partnerships with community stakeholders, thus building capacity and experience.4) Reviewing and implementing robust governance practices based on continuous improvement.5) Emphasis on activities that provide greater opportunity to generate revenue.
Priority Actions	<ol style="list-style-type: none">1) To increase participation in the targeted areas of youth, children, people with disability, CaLD communities and older people.

2) To work collaboratively with indigenous creatives and organisations to promote indigenous arts and cultural activities and activation of language.

3) Assist individual creatives and organisations in preparing projects and grant applications for the annual and now devolved CASP program
And

3A) Deliver CASP panel assessments and notification of outcomes in a timely manner allowing for a fast turnaround from application closing date to notification of success.

8.b The **Queanbeyan-Palerang Regional Council** manages the LGA of 5,319 sq. km in south-eastern NSW, 10-100km east of the Canberra CBD, and 250-280 km south-west of Sydney encompasses the towns and villages of Araluen, Bywong, Queanbeyan, Braidwood, Bungendore, Googong, Jerrabomberra, Captains Flat, Durra Durra, Tomboye, Wamboin, Manar, Lambert, Mulloon, Hoskinstown and others.

It shares borders with the LGAs of Upper Lachlan and Goulburn Mulwaree to the north, Shoalhaven City and Eurobodalla Shire to the east, the Snowy Monaro Regional Council to the south and Yass Valley and the Australian Capital Territory to the west. Council is a member of the Canberra Region Joint Organisation (CRJO).

Queanbeyan is named from an Aboriginal word meaning 'clear waters'.

Palering is named after Mount Palering.

QPRC LGA is situated on the traditional Aboriginal lands of the Ngambri, Ngarigu, Ngunnawal and Walbunja peoples.

QPRC represents 63,491 people (ABS ERP 2021) with an early history of European settlement dating from the 1820s. The shire's economic activity has been primarily rural encompassing mainly sheep and cattle grazing, orchards, nurseries, crops, honey production and vineyards. In addition the commercial activities of small agriculture, construction, tourism, hospitality, retail, financial, health and administration services. It is on the main south railway line and is accessible by the Federal Highway and the Kings Highway.

Significant features, organisations, destinations and events in the Queanbeyan-Palerang Regional Council area include

Altenburg & Co	Gourock National Park
Annual Art Award	Heather McKay Indoor Sports Centre
Arts Trail	Lake George
Braidwood & District Historical Society	Majors Creek Festival
Braidwood Community Arts Centre	Monga National Park
Braidwood Museum	Monga State Forest
Braidwood Regional Arts Group	Morton National Park
Budawang National Park	NAIDOC Week celebrations
Bungendore Country Music Muster	National Theatre Braidwood
Bungendore Fine Art	Nature Reserves
Bungendore Wood Works Gallery	QPRC Aboriginal and Torres Strait Islander Programs
Community Choir in Bungendore	QPRC Cultural Development & Public Art Advisory Committee
Deua National Park	QPRC Culture and Arts Regional Directory
Fyre Gallery & Stur Gallery	QPRC Media Arts Youth Program
Googong Dam	
Googong Foreshores	

Queanbeyan Art Society	Tallaganda State Forest
Queanbeyan Historical Museum	The Bunker
Queanbeyan Multilingual Centre	The Left Hand Gallery
Queanbeyan Players	The Mirramu Creative Arts Centre
Queanbeyan Printing Museum	The Outsider Gallery
Queanbeyan-Palerang Regional Library	The Press Gallery
Reconciliation Week Walk	The Q Exhibition Space
Rusten House Art Centre	The Q Performing Arts Centre
Sing Australia	Vineyards and Wineries
Suki & Hugh Gallery	Yanununbeyan National Park
Tallaganda National Park	Yesteryear Museum

9. STA strengths offered to Council

9a. The RADO Network comprises fifteen (15) Regional Arts Development Organisations (RADOs) of which STA is one. Each RADO receives core funding from Create NSW and funding from each of the Councils whose areas it serves. The RADO Network Review carried out by Create NSW in 2020-2021 resulted in:

- a) an unprecedented shift to 4-year core funding for RADOs
- b) an increase in annual core funding to \$200K pa for each RADO
- c) defunding of Regional Arts NSW, the RADO peak body
- d) new funding for a Regional Arts and Partnership Manager at Create NSW to better serve the RADO Network
- e) the Country Arts Support Program (CASP) funding devolved to each RADO to directly deliver and administer the program, commencing in 2022
- f) an amount of \$150K for the RADO Network to collaboratively design and deliver a special whole-of-network project or initiative across Regional NSW.

These commitments mean that STA has never been in a stronger position to support its partner Councils, its communities and members.

RADOs collaborate in the sharing of information, expertise and experience and increasingly, in the sharing and development of programs and resources. This enriches the work of each RADO in significant ways including the increased leverage of funding and program offerings across parts or all of NSW.

STA and other RADOs are financial members of the umbrella organisation Regional Arts NSW (RANSW) which is undergoing a major change in strategic direction, has secured the contract for the delivery of the Federal funded Regional Arts Fund (RAF) program each year, maintains its negotiated arrangements with Finsura, continuing the provision of cost-effective and comprehensive insurance cover to the RADO Network, also available to its communities. RANSW has pivoted to a membership funded model and will continue its important work in connecting city-based arts and cultural organisations, individuals and opportunities, regional arts advocacy and data gathering in the sector. RANSW has a new CEO, Dr Tracey Callinan, an outstanding and very experienced former RADO Executive Director.

9b. The STA Regional Advisory Panel is a Board initiative establishing a forum for:

- a) the delivery of information to Partner Councils and to receive feedback on programs, services and activities
- b) receiving information from Councils about operational arts and cultural objectives and progress
- c) helping our understanding of Partner Council regional economic development strategies and associated cultural priorities

- d) connecting with regional tourism strategies and initiatives
- e) promoting familiarity and understanding between all participants
- f) encouraging personal connections among delegates and connections across the LGAs of the STA region.

The STA Board created the Regional Advisory Panel (the Panel) as a communication forum with membership drawn from each of STA's Partner Councils, Board members and the Executive Director of STA. The Panel meets twice a year, in May and November, in various LGA locations within the STA region where meetings are hosted by each Council, in turn.

Two (2) Council delegates from each Member Council are invited to become members: of the STA Regional Advisory Panel; an elected representative interested in community arts, culture, heritage and First Nations culture and language and a member of the Executive Team with responsibility for the Community portfolio are to be nominated by the General Manager and Mayor.

9c. The STA website is a major focus of STA activity and resources with its regular e-newsletter and accompanying social media. These are vital communication tools, rich resources making STA highly visible to all, across the large geographic STA region. As the lead regional arts organisation, STA showcases information and builds understanding of the breadth of STA participation in and promotion of all arts and cultural activities and events. By these means information about grants and funding opportunities, arts and cultural information, events and programs are disseminated, building audience, capacity and highlighting the creative outputs of individuals and small arts organisations.

9d. CASP eligibility: Since 2022 the devolved annual Country Arts Support Program grants have been offered and administered by each RADO. STA has finalised the 2022 program. From 2023, all Council community organisations and creatives will be eligible to participate.

9e. Creative South is collaborative project between STA and its sister RADO, *South East Arts*, with the aim of building cultural tourism, funded through Create NSW *RESTART* initiative. This rich website is a continuing work in progress as new entries are added and all are updated and maintained.

STA stands ready to work with Council as a first priority action to add the QPRC creatives, happenings and cultural destinations to the Creative South Treasure Map.

www.creativesouth.com.au

10. The agreed activities

10.a STA will

- a) actively work with Council, the local arts and wider community to contribute to arts and cultural development
- b) deliver outcomes as defined by the STA Strategic Plan which complements and supports local needs and priorities
- c) participate, provide advice and support for Council's arts and cultural committees, relevant community objectives and implementation of the public art policy
- d) offer Council fee-based services for the design, project management and delivery of special arts and cultural projects
- e) communicate with Council's two (2) nominated Delegates to the STA Regional Advisory Panel at meetings twice a year in May and November together with Delegates from all of STA's Member Councils
- f) elect to participate in meetings and events by digital videoconference or telephone by prior arrangement, or at its discretion, enabling efficient use of its resources
- g) supply Council with the STA Annual Report and annual audited financial statements

- h) provide Council with relevant information and data about arts and cultural issues, activities, events and trends across the area, the region and more broadly
- i) acknowledge partnership with Council on all major promotional and marketing material in a clear and concise manner
- j) make an annual presentation to a Council Meeting, on invitation, to inform Councillors and Executive about activities and initiatives
- k) provide arts and cultural development expertise, advice, support and training to the communities and creatives
- l) assist creatives and organisations to secure grants for their program initiatives
- m) work to strengthen local and regional relationships in the arts communities within the region
- n) offer professional development opportunities
- o) actively and widely promote arts and cultural activities of the region to increase participation and to build audience
- p) pay professional fees for creative services at current industry rates including the payment of superannuation as required
- q) continue to ensure transparency and equity of opportunity by communicating across the sector Expressions of Interest from creative practitioners to design and lead projects and programs
- r) assist and advise Councils and stakeholders in the development of cultural infrastructure
- s) manage and maintain the *Creative South* cultural treasure map and website
- t) manage and maintain the *STA Creative Directory* of local creatives
- u) provide an auspicings service for a fee to individuals and organisations
- v) provide its hire equipment for a fee to Council and other organisations including the outdoor screen, tech hub of laptops, badge machine and bunting.

10.b Council will

- a) recognise STA as the lead arts and cultural organisation in the area
- b) recognise that the arts, cultural and creative industries add to the economic and social capital of the area
- c) nominate two (2) senior level Delegates to participate on the STA Regional Advisory Panel and to be the formal recipients of all STA communications to disseminate relevant information across Council. It is desirable that one Delegate is an elected Councillor, with a nominated alternate, and the other Delegate is a senior Council employee in the community development area, with a nominated alternate
- d) invite STA to participate in arts and cultural policy planning and review processes
- e) invite STA staff and volunteers to participate in relevant training programs Council provides to staff and volunteers. This will be provided at cost to STA and negotiated on a case by case basis.
- f) endeavour to co-develop arts and cultural projects with STA
- g) invite STA's participation and attendance at arts and cultural committees and events
- h) provide venues at no charge for STA programs, events, professional development and meetings as available. Negotiated on a case by case basis.
- i) promote STA programs and events and provide timely information to STA for STA promotion of Council arts and cultural events
- j) include a link on Council's website to the STA website and also to
- k) include a link on Council's website and from <https://visitqueanbeyanpalerang.com.au/> to the Creative South website and
- l) actively encourage individuals, groups and organisations to access STA services and advice
- m) engage with STA

11. **COVID-19:** It is recognised that this MOU commences during the COVID-19 pandemic. STA adheres to all State and Federal government directives relating to lockdowns, curfews, gatherings, events and behaviours. STA modifies program design and delivery as required, sometimes with little warning, and seeks effective ways of carrying on its work, wherever and however possible. Sometimes, continuing an event may not be possible. STA operates across a broad demographic range in many locations and reserves the right to postpone or cancel any event at any time at its discretion in relation to our assessment of health risks. The onset of COVID-19 in early 2020 saw some programs cancelled and other programs pivoted to online delivery. In recognition of the effectiveness of this, STA will continue to build and develop its online program resources, giving continuing, wide access to all.

12. **The key people at STA are:**

Rose Marin
Executive Director
Southern Tablelands Arts
ed@southerntablelands.com.au
0456 566 606

Susan Brindle
President
Southern Tablelands Arts
susanlizbrindle@gmail.com.au
0407 221 743

The key people at Queanbeyan-Palerang Regional Council are:

Janita Byrne
Team Leader, Culture Arts and Museums
Janita.Byrne@qprc.nsw.gov.au
0428 229 597

Karen Hansen
Service Manager, Community and
Education
Karen.Hansen@qprc.nsw.gov.au
0400 039 916

13. **Financial contribution**

Queanbeyan-Palerang Regional Council agrees to contribute to the core operational funding of STA annually for each year or part year of this agreement.

- I. **July-December 2022:** At the rate of 54 cents per head of population.
- II. **January-December 2023:** At the rate of 57 cents per head of population
- III. **January-December 2024:** At the rate of 60 cents per head of population
- IV. **Population is to be adjusted** as per the current Australian Bureau of Statistics Estimated Resident Population (ABS ERP) or Census as applicable.
 - 1) STA Tax Invoices will be issued for **50% of the total annual amount** payable in January and July of each calendar year.
 - 2) **GST** is payable.

Council's contribution for the period July-December 2022 is calculated as follows:

63,491 population (ABS ERP 2021) x 54 cents	\$ 34,285.14	
50% of the annual amount is		<u>\$ 17,142.57</u>
TOTAL AMOUNT PAYABLE IN JULY 2022		\$ 17,142.57
Plus GST		

14. This MOU is agreed between the parties:

Susan Brindle President Southern Tablelands Arts (STARTS), Inc	General Manager Queanbeyan-Palerang Regional Council
Date	Date

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.9 LIBRARY COLLECTIONS POLICY

ATTACHMENT 1 QPRC LIBRARY COLLECTIONS POLICY 2022



Queanbeyan-Palerang Libraries Collection Development Policy

Collection Development Policy

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Collection Development Policy

Introduction

The collection development policy is a valuable management tool to enable the Library to select and acquire a broad range of resources to best meet the needs of the community in accordance with the Library's overall aim of providing resources for information, education and recreation purposes and to promote reading, learning, individual development and cultural opportunities.

The policy provides clear guidelines for the selection of new and donated resources, and the formats in which they are selected, and also provides accountability to the Council and the community through the criteria used for developing the collection within the Library budgets.

The Library's aim is to acquire and make available to the community a broad-ranging and balanced collection of resources. The collection aims to be as representative as possible, cover the principal fields of knowledge and be broad enough to answer any reasonable question by the public.

Scope

To provide the policy framework for the physical and digital collections of Queanbeyan-Palerang Libraries.

Collection Responsibility

The development of the collection is the responsibility of the Program Coordinator Library and the professional library staff who possess expertise and knowledge in the area. The community is encouraged to make suggestions and requests for new resources, and these are always considered in the context of the collection policy.

Range of Material Collected

The collection comprises items in the following areas and formats:

- Adult fiction
- Adult non-fiction
- Children's fiction
- Children's non-fiction
- Children's picture books
- Graphic novels
- Large print
- Community languages
- Local history

Collection Development Policy

- Audio books (MP3 & CD format)
- Magazines and newspapers
- E-resources including eBooks, eAudio and eMagazines
- DVDs

Material Not Collected

The Library does not collect the following:

- Textbooks - unless they are the best available source of information on a subject of general interest to the community
- Curriculum material
- Specialised research material
- Items difficult to source
- Items with inappropriate physical characteristics (size and weight)
- Items that are too expensive

Selection and Maintenance Criteria

Selection and Maintenance Criteria

Evaluating and selection	<p>Library staff use a variety of selection aids and processes. These include print and online catalogues, prepublication lists, review journals, and staff and reader suggestions. The Library considers materials for acquisition on one or more of the following selection criteria:</p> <ul style="list-style-type: none"> • Accuracy and reliability of information • Currency • Demand • Literary value & significance • Format & durability • Value for money • Long term relevance • Emphasis is given to Australian authors and subject matter • Local relevance including local authors
Donations	<p>Due to the cost of making an item shelf-ready, the library will not accept donations of materials and resources. Community are encouraged to donate materials to street</p>

Collection Development Policy

	libraries or second-hand bookshops.
Duplicate copies	<p>The Library does not generally purchase duplicate copies of resources except in the following instances:</p> <ul style="list-style-type: none"> • Best sellers in fiction titles • High interest or high demand titles or subjects • Literary or children’s award winners • Local history titles or publications • QPRC publications
Purchase Suggestions	<p>The library will accept purchase suggestions from the community; however, does not guarantee to purchase the suggestions. The selection process is as follows:</p> <ul style="list-style-type: none"> • If the request is for a book that is a part of a series, or is less than two years old, if it is still in print and is deemed to be in line with the selection criteria, the Library may purchase the title. • If the item is older than two years, not part of a series currently held, or does not fit the selection criteria then the requester would be asked to request an inter-library loan.
Deselection and weeding	<p>Deselection is needed to maintain a collection which is current, reliable, in good condition and relates to the needs and interests of the community. The following guidelines are used when making an evaluation of items to be withdrawn:</p> <ul style="list-style-type: none"> • Titles that contain inaccurate, superseded or out of date information are removed from the collections. • An item not borrowed for an extended period is carefully appraised for removal • Items which no longer meet the selection policies are usually withdrawn • Damaged and worn material which cannot be repaired are removed. <p>Local History, Australian classic literature and Australian biographies are generally not withdrawn and are retained</p>

Collection Development Policy

	for their historical value.
Replacement of long overdue, lost, or damaged items	Long overdue, lost, or damaged items will incur a replacement fee equal to the value of the item, plus a \$5 administration fee, as prescribed in the Council's Fees and Charges Policy.
Censorship	The Library does not engage in censorship of collections unless legally required.
Disposal of unwanted donations or withdrawn books	The Library will discard weeded items and donations by any means that are considered appropriate (book sales, free tables, donation to other libraries, institutions or community groups, recycling).

References and related documents

Australian Library and Information Association. (2015). Statement on free access to information. <https://read.alia.org.au/alia-free-access-information-statement>

State Library of NSW. (2007). Access to information in New South Wales public libraries: Library Council of New South Wales Guideline.
<http://www.sl.nsw.gov.au/public-library-services/censorship>

International Federation of Library Associations and Institutions Statement on Libraries and Intellectual Freedom
<http://www.ifla.org/faife/policy/iflastat/iflastat.htm>

IFLA Internet manifesto and guidelines
<http://www.ifla.org/en/publications/the-ifla-internet-manifesto>

Revision of the policy

The policy will be revised every two years.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.9 LIBRARY COLLECTIONS POLICY

ATTACHMENT 2 QCC LIBRARY COLLECTIONS POLICY 2013



Library Collections Policy

Date policy was adopted by Council:	23 February 2011
Resolution number:	35/11
Previous Policy review date:	June 2013
Next Policy review date:	November 2016
Reference number:	C13121274

**Policy
All Divisions**

Library Collections Policy

1. OUTCOMES:

Provide the policy framework for the collections acquired and held by Queanbeyan City Library

2. POLICY:

To select and acquire a broad-ranging and balanced collection of resources to best meet the needs of the community as far as budget, space and availability of materials allow, and in accordance with the Library's overall aim of providing resources for information, education and recreation purposes and to promote reading, learning, individual development and cultural opportunities.

3. DEFINITIONS

Nil

4. LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS

Through adopting The NSW Library Act (1939, No 40), the Queanbeyan City Council agrees to provide free library services as outlined in the Act and its Regulations, and to adhere to the Public Library Services Guidelines and Policies as issued by the Library Council of New South Wales.

5. CONTENT:

As outlined under separate headings within the Policy.

6. PERFORMANCE INDICATOR

Performance Indicators for provision of Library Services are as outlined in the Council's Management Plan and are reported on each quarter.

Policy
All Divisions

Library Collections Policy

Background to Library Collections

The Library provides a broad range of library services to the City Of Queanbeyan and to the surrounding Shire of Palerang, with a combined population of around 54,000 residents. There is a central library in Queanbeyan, branch libraries at Bungendore, Braidwood and deposit stations at Captains Flat.

(Delete table below)

The demographic profile for Queanbeyan based on the 2011 Census ~~table above~~ shows that:

- 7.0 % of Queanbeyan's population is under the age of 4 and 16.1% under the age of 10.
- 6.5% of Palerang's population is under the age of 4 and 13.1% under the age of 10.
- 29.8% of Queanbeyan 's population is aged under 20, and 28% of Palerang's population is under 20.
- 20% of Queanbeyan's population is over 55 years, compared to Palerang with 26.4 % over 55 years.
- 29.6% of Queanbeyan's population is in the 20-40 age bracket compared to 19% for Palerang.

The suburb of Jerrabomberra has grown to around 9,400 residents and there are a number of proposals for new towns at Googong and Tralee which will have both estimated populations of over 10,000 new residents each.

The City of Queanbeyan has a diverse population. There is an indigenous population of around 1150 people, 3 % of total population with 41% of Indigenous people aged under 17 years . 18.8% of Queanbeyan residents were born overseas and 14.3 % speak a language other than English at home, with concentrations of people from Greece, Macedonia, Croatia, Serbia , Italy, the Philippines, India, China and Germany.

Palerang has a less diverse population with 103 indigenous people (0.8% of population), and 4.1% speaking a language other than English at home, with concentrations of people from Italy, Croatia, Spain, France and Germany.

Stock breakdown

The Queanbeyan and Palerang Library Service has a total collection of around 80,000 items in a variety of collections and formats as detailed from page 7 onwards.

Aim of Collection Policy

The collection policy is a valuable management tool to enable the library to select and acquire a broad range of resources to best meet the needs of the community in accordance with the Library's overall aim of providing resources for information, education and recreation purposes and to promote reading, learning, individual development and cultural opportunities.

The policy provides clear guidelines for the selection of new and donated resources, and the formats in which they are selected, and also provides accountability to the Council and the community through the criteria used for developing the collection within the Library budgets.

Collection Principles

The Library's aim is to acquire and make available to the community a broad-ranging and balanced collection of resources. The collection aims to be as representative as possible, cover the principal fields of knowledge and be broad enough to answer any reasonable question by the public.

Policy All Divisions

Library Collections Policy

The following general conditions, concerning freedom of collection and access, apply in regard to all matters relating to selection and availability of library materials:

1. The Library has a role as an unbiased source of recorded knowledge and ideas. It must endeavour to provide free access to materials and information presenting, as far as possible, all points of view on current and historical issues, including controversial issues.
2. The Library should endeavour to provide a broad and balanced collection, as far as budget, space, and availability of materials allow.

Restrictions on Access to Library Resources

1. Materials that have not been subject to Federal or State prohibition should not be excluded from the library on moral, political, racial, religious, sexist, language, or other sensitive grounds alone. Nor should materials be included on these grounds alone, whatever pressure may be brought to bear by individuals or groups.
2. Collections should not be limited because of the possibility that materials may fall into the hands of children. Monitoring the reading of children is the responsibility of their parents or guardians.
3. The arrangement of the collections should facilitate access. Restricting access to certain titles or classes of materials, e.g. by holding them in special collections available on request, can be an indirect form of censorship. Library materials should only be held in closed access for the express purpose of protecting them from damage or theft.
4. Library staff should not exercise censorship in the selection of materials by rejecting, solely on the grounds mentioned in (2) and (3) above, material which is otherwise relevant to the community and meets the standards of the Library concerned.
5. Library staff must protect each user's right to privacy with respect to information sought or received and materials consulted, borrowed, or acquired.

1.1.1.1 Collection Responsibility

The development of the collection is the responsibility of the Library Manager and the professional librarian staff who possess expertise and knowledge of the resources held and required in the adult, children's and special collections. The community is encouraged to make suggestions and requests for new resources and these are always considered in the context of the collection policy.

Evaluating and Selecting

Library staff use a variety range of selection aids and processes. These include print and online catalogues, prepublication lists, review journals, staff and reader suggestions, bookseller visits and visits to local book stores. In making selections, staff consider such factors as accuracy and reliability of information, format, relevance, popular demand, literary value and significance, durability and value for money.

Discarding and Withdrawing

The following guidelines are used when making an evaluation of items to be withdrawn from the collection.

1. Titles that contain inaccurate, superseded or out-of-date information are removed from the collections.
2. Older editions of encyclopaedias, almanacs, directories and yearbooks are generally removed from the collections
3. An item not borrowed for 5 years is carefully appraised for removal
4. An item not borrowed for 5 years will usually be withdrawn.
5. Items which no longer meet the selection policies are usually withdrawn
6. Damaged and worn material which cannot be repaired are removed.

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Library Collections Policy

Local History, Australian classic literature and Australian biographies are generally not withdrawn, but retained for their historical value.

Sale of Withdrawn Items

Items withdrawn from the collections are made available for sale to the community on tables in the library. Items for withdrawal cannot be reserved for sale to specific patrons before they are placed for sale in the library. If items are not sold after one month they are given to local charities such as Lifeline to assist them with their fundraising efforts.

In some instances library material is passed on to other libraries that hold retrospective collections in the subject concerned.

Formats

The Library collects resources in the following major formats

Books - hardcover and paperbacks
Large Print - hardcover and paperbacks
Audio books
Newspapers
Magazines and periodicals
CDs and DVDs
Toys
e-Books - The Library provides access to a collection of over 10,000 eBook titles in a partnership with 10 other libraries in the South East Region of NSW.

Major Collections

The Library collections are divided into the following major sections to provide easy access and to guide clients to the resources they require.

Adult Fiction
Adult Non-Fiction
Adult Quarto Non-Fiction
Reference
Children's Fiction
Children's Non-Fiction
Children's Picture Books

Special Collections

The Library holds the following Special Collections

Large Print and Audio Books
DVDs
Music
Periodicals and Newspapers
Parenting, Carers and Bereavement resources
Local History
Legal Information and Drugs Information
Young Adult
Graphic Novels
HSC Resources
Community Languages
Biographies
Toys

Policy
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Library Collections Policy

Duplicate Copies

The Library does not generally purchase duplicate copies of resources except in the following instances

- Best sellers in fiction titles
- High interest or high demand titles or subjects
- Literary or Children's award winners
- Local History titles or publications
- Queanbeyan Council publications

Textbooks

Course-related educational textbooks or resources are not normally purchased unless they are the best available source of information on a subject of general interest to the community

Donations

The Library will accept donations of materials and resources which fall within the parameters of the collection development policy. The library cannot accept donations on long-term loans or where special conditions may apply to the items.

Library Multicultural Services

The Library recognises the diverse and culturally rich mix of people who have chosen to live within its service area and in providing library services to the community the Library operates within the following principles:

1. The library has an important role in providing information and resources on the many cultures which make up the community and should reflect the multicultural nature of the Queanbeyan community in the collections and services provided for its client groups.
2. All members of the community should have access to library materials and services which will meet their needs, regardless of their language, cultural background or country of origin.
3. The library has an important role in providing a range of materials to assist residents to achieve competency in English whether as a first or second language.
4. The Library will provide access to materials and services in languages other than English whether this be for the purposes of language and culture maintenance or for language learning.

Specifically the Library aims to:

1. Provide and maintain library collections and services in the major community languages (as recorded in the Census data).
2. Provide collections in other high demand languages. Language materials in less demand by the community will be obtained as exchanges from the special languages collection of the State Library of NSW
3. Acquire materials to assist those learning English and those wishing to learn other languages, and provide information on 'Conversation Classes' for people with low levels of English literacy to assist them cope with day to day literacy requirements of our society.

The Library will Endeavour to employ a staff member, with appropriate language skills, to develop and promote the Library's non-English language services and to assist persons from non-English backgrounds to use the library. Encourage staff with relevant language skills to gain NAATI accreditation

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Library Collections Policy

1.1.1.2 The Collections

1.1.1.2.1 Reference Collection

Items in the Reference collection are for consultation and use in the library and not for loan.

Clientele	For the use of the general community
Scope	Provides information for use in the Library on a wide range of topics
Criteria	Provides information in an up-to-date, concise and clear fashion. The information provided should be current, accurate and reliable to avoid misleading the reader and should be suitable for use in Australia.
Formats	Books, Journals, Maps, Online Databases and Microfilm.

Newspapers

Clientele	For the use of the general community
Scope	Local and Major Capital City Dailies and newspapers in high demand community languages.
Criteria	As for Scope above
Formats	Daily/weekly newspapers.

Magazines

Clientele	Adult and Teenage readers.
Scope	Current affairs, business, recent advances in science and health, consumer information, do-it-yourself information, travel, women's issues and general recreational reading with an Australian focus.
Criteria	Items with material of current and popular interest, value for money, reader requests
Format	Magazines.

Local Studies

Clientele	Residents, visitors, historians, descendants of early families, researchers and students.
Scope	Any material relevant to the history and development of Queanbeyan and the surrounding district.
Criteria	As for Scope above
Format	All formats including books, publications, photos, maps and original source documents. Also databases of photographs and scanned documents.

1.1.1.2.2 Lending Collections

Items in the Lending collections are available for loan. The Lending collection is further broken down by either content or format of the material concerned into the following sections:

Non-Fiction

Clientele	Adult users, Young Adults and students who use resources for information, study, self-improvement, independent learning, research and the pursuit of hobbies and recreational interests. Studies show that men and boys tend to prefer non-fiction for recreational reading.
Scope	Popular and in-demand materials and general texts of interest and use to a broad cross-section of the community for information, study, learning research, expanding knowledge and recreational pursuits. Particular emphasis on Australian culture, life, history and society.
Criteria	The information provided should be current, accurate and reliable, unbiased, easy to use and access, durable, value for money and suitable for use in Australia. Course-related educational textbooks or resources are not normally purchased unless they are the best available source of information on a subject of general interest to the community
Format	Predominantly hardcover books.

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Library Collections Policy

Fiction (F)

Clientele Adult community, students and teenagers
Scope A broad range of recreational and leisure reading in popular fiction, contemporary literature and classics in the English language, aimed at recreational readers and for those reading for self-improvement.
Criteria Quality popular fiction, best sellers, award winners, items requested by readers, classics, works by Australian and local authors.
Format Hardback or paperback books

Westerns (W)

Clientele Predominantly older men.
Scope Traditional material of the genre.
Criteria Standard Western works, donated or special discount deals except for large print format
Format Hard cover, paperback books and large print books.

Large Print (LP)

Clientele Principally members of the community with visual impairment
Scope Popular fiction and non-fiction
Criteria Quality popular fiction, best sellers, award winners, items requested by readers, special discount offers
Format Large Print Type in hardcover or paperback.

Audio Books (TCD, TBD)

Clientele Principally members of the community with visual impairment and the frail aged.
Scope Popular fiction and non-fiction.
Criteria Quality popular fiction, best sellers, award winners, items requested by readers, special discount offers
Format Standard CDs. Preferably 10 or less in each set.

Non-English Language

Clientele Members of the community who speak and read in the major community languages.
Scope Provide resources for the major non-English language communities. These collections consist of popular fiction, recorded music, CDs, DVDs, magazines and a small amount of popular non-fiction. Magazines are purchased from the country associated with the language group.
Criteria Popular works, contemporary literature and classics in the language, some non-Fiction, special discounts and value for money. Materials in the major community Non-english languages.
Format Books, DVDs, CDs, Newspapers and Magazines.

Literacy Collection

Clientele For use by those having difficulty with English.
Scope Reading levels 1, 2, 3 and 4.
Criteria Quality materials suitable for Reading levels 1, 2, 3 and 4.
Format Book, CD, DVD and Reading Kit.

Music (CD)

Clientele Predominantly Adult users.
Scope Works by major contemporary and past composers and performers from Australia and the major musical cultures along with examples of various musical styles.
Criteria A broad representation of contemporary and classic works in popular music, Australian music, Jazz, Classical and Country.
Format Compact Discs

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DVDs

Clientele	All users.
Scope	Documentaries of an information or educational nature using the criteria for selection set down in the non-fiction sections of this policy. Popular and classic movies and performances, particularly Australian works, popular TV series or programmes (particularly Australian works), and patron requests. Popular and block-buster videos on special discount deals. DVDs with a popular appeal to children, particularly Australian works and Children's drama. Children's Stories and Performances studied by secondary students are also obtained.
Criteria	As for Scope above
Format	DVDs

Young Adult (YA)

Clientele	Youth aged between 13 to 19.
Scope	Fiction, non-fiction, magazines, CDs and DVDs.
Criteria	Popular fiction, music, magazines, current popular films and TV programmes, best sellers, award winners, items requested by readers, special discount offers, items recommended by Youth Centre staff. A selection of non-fiction works on topics such as careers, health, emotional and relationship issues, biographies, world issues, film and music
Format	All formats.

Graphic Novels (GN)

Clientele	Youth aged between 13 to 19.
Scope	Fiction and non-fiction Material catering for Youth reading needs.
Criteria	Popular graphic and comic-book style, and Manga books.
Format	Predominantly softcover and paperback books.

Junior Fiction (JF)

Clientele	Children aged from 7 to 14 years.
Scope	Material catering for the reading needs of children aged 7 - 14 years.
Criteria	Popular children's fiction authors, contemporary literature and classics, award winners, for both recreational reading and study, and for those improving their reading skills.
Format	Hardcover or paperback Books.

Junior Non-Fiction

Clientele	Primary and high school students and children who use resources for information, study and research. Also for self-improvement, individual learning, pursuit of hobbies and recreational interests.
Scope	Popular and in-demand materials and general texts of interest and use to a broad cross-section of the community for information, study, learning research and recreational pursuits. Particular emphasis on Australian culture, life, history and society.
Criteria	The information provided should be current, accurate and reliable, unbiased, easy to use and access, durable, value for money and suitable for use in Australia. Course-related educational textbooks or resources are not normally purchased unless they are the best available source of information on a subject of general interest to the community
Format	Predominantly hardcover books.

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Library Collections Policy

Higher School Certificate (HSC)

Clientele Years 11 – 12 High School students.
Scope Non Fiction.
Criteria Study guides and resources for students in NSW studying for HSC.
Format Hardcover or paperback Books.

Junior Easy (JE)

Clientele Children to the age of 6 and others learning to read
Scope Picture books and readers for pre-school children and others for reading and language development.
Criteria Quality durable books with good illustrations and text aimed at reading level
Format Book, Board Book and Flap Books.

Easy Readers (ER)

Clientele Beginner readers aged from 5 to 7 years.
Scope Basic reading material to extend reading skills in early primary children. Remedial material to assist children and others with reading difficulties.
Criteria Quality durable books with good illustrations and text aimed at reading level
Format Hardcover and paperback Books

Junior Reading Kits (JRK)

Clientele Beginner readers, children and others with reading difficulties.
Scope Texts aimed at children aged from 5 to 14 years.
Criteria Quality durable kits with Texts, illustrations and recordings that work well together to assist reading
Format Books and CDs, Kit.

Junior Talking Books (JTCD)

Clientele The visually impaired and children aged from 5 to 14 years.
Scope Material catering for the needs of children aged 5 - 14 years.
Criteria Quality popular fiction, classics, fiction, best sellers, award winners, items requested by readers, special discount offers
Format CDs

Junior Music (JCD)

Clientele Parents and children under 10 years of age.
Scope Collections of stories, songs and rhymes suitable for children
Criteria Popular contemporary and classic works suitable for Australian children, good quality and value for money
Format CDs

Toys

Clientele Principally for the use of younger children .
Scope Educational toys designed to foster early developmental skills and assist language development.
Criteria Non-toxic materials, well-constructed, safe, suitable for loan with a limited number of separate parts .
Format As for Criteria above

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Parenting (P)

Clientele	Parents
Scope	Child development, parenting skills, health, emotional and physical development, current issues for parents and children, learning skills, literacy, and parenting guides.
Criteria	Provides information in an up-to-date, concise and clear fashion. The information provided should be current, accurate and reliable to avoid misleading the reader and should be suitable for use in Australia.
Format	Books, Magazines, pamphlets, <i>DVDs and CDs</i>

1.1.1.3 Collecting Levels using Conspectus Methodology

All items purchased or donated are evaluated according to the collection policy to ascertain whether they should be included in the Library's collection. The Australian Conspectus provides a standardised methodology for describing the library's non-fiction collections in a more systematic and accountable way. It assists in identifying the strengths and weaknesses of the collections, and provides more objective information on establishing budget expenditure priorities. Where other criteria are also used this is mentioned where appropriate.

The standard Conspectus collection definitions are:

Level 0	Out of Scope - The library does not collect in this area.
Level 1	Minimal - A collection for which few selections are made beyond introductory/ very basic material.
Level 1.a	Minimal Level with Uneven Coverage - Few selections are made and there is uneven representation of a subject.
Level 1.b	Minimal Level with Even Coverage - Few selections are made, but key authors, some core works, or a spectrum of views are represented.
Level 2.	Basic Information - A collection of up-to-date materials which serves to introduce and define a subject to adults and children, and to indicate the varieties of information available elsewhere. It may include dictionaries, encyclopedias, access to appropriate bibliographic databases, standard and significant works, handbooks, manuals, films, sound recordings and a few popular or major serials. A basic information collection can support general inquiries, school and some undergraduate instruction, and information at a popular level, but it is not sufficiently intensive to support advanced undergraduate courses.
Level 2.a	Basic Information Level: Introductory - The emphasis at this level is on providing resources that introduce and define a subject. A collection at this level includes: basic reference sources and explanatory works, such as textbooks; historical descriptions of the subject's development; general works devoted to major topics and figures in the field; and selective major periodicals. This level is sufficient to support clients attempting to locate general information about a subject or students enrolled in an introductory level course.
Level 2.b	Basic Information Level: Augmented - At this level, basic information about a subject is provided on a wider range of topics and with more depth. There is a broader selection of explanatory works, historical descriptions, reference tools and periodicals that serve to introduce and define a subject. This level is sufficient to support students in basic courses as well as supporting the basic information needs of the library's clients.
Level 3.	Intermediate - A collection containing a broad range of resources adequate to support undergraduate and most graduate instruction, sustained independent study, work-based interests or specialized inquiries that is, adequate to impart and maintain a knowledge of a subject in a systematic way at less than research intensity. It includes a wide range of basic works in appropriate formats, the fundamental reference sources and bibliographic works, a significant number of classic retrospective materials, complete collections of works of more important authors, selections from the works of secondary writers, a selection of representative journals and access to appropriate databases.

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- Level 4. Research** - A collection containing both current and retrospective resources, with historical material retained. Such a collection supports postgraduate and independent research. It includes all important reference works, a wide selection of specialised monographs, an extensive collection of journals and immediate access to bibliographies, abstracting and indexing services in the field, material containing research finding and non-bibliographic databases.
- Level 5. Comprehensive** - A collection which includes, as far as is reasonably possible, all significant works of recorded knowledge for a necessarily defined and limited field. This level of collecting intensity is one that maintains a "special collection"; the aim, if not the achievement, is thoroughness.

The Queanbeyan Library collects at the following Conspectus levels:

000-099	Generalities	
000-003	Unexplained phenomena and fallacies	Level 2.a
004-006	Computers	Level 2.a
010	Bibliography	Level 1.a
020	Librarianship-Clientele-Library Staff	Level 2.b
030	Encyclopedic Works	Level 1.b
050	General Serial and their Indexes	Level 1.b
060	General Organisations and Museology	Level 1.a
070	News Media, Journalism, Publishing	Level 1.b
080	General Collections	Level 0
090	Manuscripts and Rare Books	Level 0
100-199	Philosophy and Psychology - Major philosophical theories, popular psychology, paranormal and material on death and grieving.	
100	Philosophy and Psychology	Level 2.a
110	Metaphysics	Level 1.b
120	Epistemology, Causation, Humankind	Level 1.b
130	Paranormal Phenomena	Level 2.a
140	Specific Philosophical Schools	Level 1.a
150	Psychology	Level 2.a
160	Logic	Level 1.b
170	Ethics (Moral Philosophy)	Level 2.a
180	Ancient, Medieval, Oriental Philosophy	Level 1.b
190	Modern Western Philosophy	Level 2.a
200-299	Religion - sacred works and information on all major beliefs and religious practices.	
200	Religion	Level 2.a
210	Natural Theology	Level 1.a
220	Bible	Level 2.a
230	Christian Theology	Level 1.a
240	Christian Moral and Devotional Theology	Level 1.a
250	Christian Orders and Local Church	Level 1.a
260	Christian Social Theology	Level 1.a
270	Christian Church History	Level 1.b
280	Christian Denominations and Sects	Level 1.b
290	Other and Comparative Religions	Level 2.a

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300-399 Social Science - Australian studies in politics, economics, conservation, law, education, sociology, communication and transport. The Customs and Folklore of the world.

300	Social Science	Level 2.a
310	Statistics	Level 1.a
319	Australian Statistics	Level 2.b
320	Political Science	Level 2.a
330	Economics	Level 2.a
340	Law	Level 2.b
350	Public Administration	Level 2.a
352	Local Government - Clientele - Councillors and Staff	Level 2.b
360	Social Services; Associations	Level 2.a
370	Education	Level 1.b
380	Commerce, Communications, transport	Level 2.a
390	Customs, Etiquette, Folklore	Level 2.a

400-499 Language - Dictionaries, material to assist those learning or improving their English and/or any other languages and basic information on the development of language and its study.

400	Language	Level 2.a
410	Linguistics	Level 1.b
420	English	Level 2.a
430	Germanic Languages	Level 2.a
440	French, Catalan	Level 2.a
450	Italian, Romanian	Level 2.a
460	Spanish, Portuguese	Level 2.a
470	Latin	Level 1.b
480	Greek	Level 1.b
490	Other European, Asian, Oceanic and Australian Aboriginal Languages are collected to a level of at least one dictionary and one learning kit. Most African and all American Native Languages are not collected.	Level 2.a

500-599 Science and Mathematics

500	Science and Mathematics	Level 2.a
510	Mathematics	Level 2.a
520	Astronomy	Level 2.a
530	Physics	Level 2.a
540	Chemistry	Level 2.a
550	Earth Sciences	Level 2.a
560	Paleontology, Paleozoology	Level 2.a
570	Life Sciences	Level 2.a
580	Botanical Sciences	Level 2.a
590	Zoological Sciences	Level 2.a

600-699 Technology (Applied Sciences) - Inventions and information on the history and application of the applied sciences. Areas cover include: Health information, physical fitness, pregnancy, childbirth and medical history; Basic electronics; Trade and Technical manuals, in particular for popular model cars, bikes and boats; Small boat building; Prospecting; Small scale farming and livestock; Gardening; Domestic animals; Food, nutrition, cooking techniques, styles and ingredients used throughout the world; Child care; Sewing; Small business management, office administration, accounting techniques and advertising methodology; Manufacturing techniques and the use of chemicals and natural resources; Technical manuals and do-it-yourself information concerned with building and household function.

Policy All Divisions	Library Collections Policy
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600	Technology	Level 2.a
610	Medical Sciences	Level 2.a
620	Engineering	Level 2.b
630	Agriculture and Domestic Animals	Level 2.a
640	Household Management and Life Skills	Level 2.a
650	Management, Accountancy and Advertising	Level 2.b
660	Manufacturing	Level 1.b
670	Manufacturing	Level 1.b
680	Manufacturing Specific Uses	Level 1.b
690	Building	Level 2.b

700-799 The Arts - Major art movements and artists, Australian arts and crafts, and art techniques.

700	The Arts	Level 2.a
710	Civic and Landscape Art	Level 2.a
720	Architecture	Level 2.a
730	Plastic Arts, Sculpture	Level 2.a
740	Drawing and Decorative Arts	Level 2.a
750	Painting and Paintings	Level 2.a
760	Graphic Arts, Printmaking and Prints	Level 2.a
770	Photography and Photographs	Level 2.a
780	Music - Information on composers and performance of world renown, musical styles and Australian music.	Level 2.a
790-792	Performing Arts - Information on the techniques and use of Film, television, theatre and ballet. History of the Australian performing arts.	Level 2.a
793-799	Sports and Recreation - Information on all major games And sports. Australian sporting stars and the history of Australian sports.	Level 2.a

800-899 Literature - The study of literature, major plays and poetry of the English-speaking world and in particular material by or about Australian Writers.

800	Literature and Rhetoric	Level 1.b
810	American Literature in English	Level 2.b
820	English Language Literature	Level 2.b
830	German Language Literature	Level 1.b
840	French Language Literature	Level 1.b
850	Italian Language Literature	Level 1.b
860	Spanish and Portuguese Literature	Level 1.b
870	Latin Literature	Level 1.b
880	Greek Literature	Level 1.b
890	Literatures of Other Languages	Level 1.b

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Library Collections Policy

900-999 Biography, Geography and History - Geographical and historical information on the countries of the world with emphasis on Australia and in particular NSW. and the A.C.T. War histories concerned with Australian involvement. Biographies for reasons of interest in the person concerned or the literary merit of the work itself. All works pertaining to the Queanbeyan district.

900	Geography and History	Level 2.a
910	Geography and Travel	Level 2.a
920	Biography	Level 2.a
929	Genealogy, Insignia	Level 2.a
930	History of the Ancient World	Level 2.a
940-999	General History	Level 2.a
994	Australia	Level 2.b
994.47	Queanbeyan and Region	Level 3

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Library Collections Policy

POLICY:-		
Policy No:		
Policy Title:		Library Collections Policy
Date Policy was adopted by Council:		23 February 2011
Resolution Number:		35/11
Previous Policy Review Date:		June 2013
Next Policy Review Date:		November2016
PROCEDURES/GUIDELINES:-		
Date Procedure/Guideline (if any) was developed:		
RECORDS:-		
Container Reference in TRIM: Policy		SF080616
Container Reference in TRIM: Procedure		Nil
Other locations of Policy:		Intranet (linked to TRIM Container)
Other locations of Procedures/Guidelines:		Intranet (linked to TRIM Container)
DELEGATION (if any):-		
RESPONSIBILITY:-		
Draft Policy developed by:		Manager (Library and Cultural)
Committees (if any) consulted in the development of the Draft Policy:		Nil
Responsibility for Implementation:		Manager (Library and Cultural)
Responsibility for Review of Policy:		Manager (Library and Cultural)
INTEGRATED PLANNING FRAMEWORK:		
Community Strategic Plan:		Strategic Priority No. 6
Delivery Program Title:		Provision of Library Services
Operational Plan:		Program No. 690-694 Library Services
Senior Authorising Officer	Position General Manager	Signature/Date  23 February 2011

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Library Collections Policy

ACTION	COUNCIL MEETING DATE	RESOLUTION NUMBER	REPORT ITEM NUMBER
New	4 April 1991	284	
Amended	15 April 1992	342	
Amended	2 May 2001	250	
Amended	26 November 2008	585	
Amended	23 February 2011	35	8

DATE REVIEWED	REVIEWER POSITION	REVIEWER NAME
23 February 2011	Manager (Library and Cultural Services)	Peter Conlon
June 2013	Manager (Library and Cultural Services)	Peter Conlon

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.9 LIBRARY COLLECTIONS POLICY

ATTACHMENT 3 QCC LIBRARY SERVICES POLICY 2011



Library Services Policy

Date policy was adopted by Council:	23 February 2011
Resolution number:	35/11
Previous Policy review date:	25 November 2009
Next Policy review date:	Annually November
Reference number:	SF080616

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Library Services Policy

1. OUTCOMES:

Provide the policy framework for the delivery of a range of Library Services to the community by Queanbeyan City Council.

2. POLICY:

To provide a high quality library and information service which provides resources for information, education and recreation to promote reading, learning, individual development and cultural opportunities for the people of the Queanbeyan Region.

3. DEFINITIONS

Nil

4. LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS

Through adopting The NSW Library Act (1939, No 40), the Queanbeyan City Council agrees to provide free library services as outlined in the Act and its Regulations , and to adhere to the Public Library Services Guidelines and Policies as issued by the Library Council of New South Wales. Council agrees to only charge patrons for 'value-added' services, which are defined as library services or products which provide additional benefits to the patron usually in the form of increased convenience or time saved, or in the provision of a product which the patron may retain for their own use.

5. CONTENT:

As outlined under separate headings within the Policy.

6. PERFORMANCE INDICATOR

Performance Indicators for provision of Library Services are as outlined in the Council's Management Plan and are reported on each quarter.

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Library Services Policy

1 Provision of Library Services

The Queanbeyan City Library provides a broad range of library services to the City Of Queanbeyan and to the surrounding Shire of Palerang, with a combined population of around 54,000 residents. There is a central library in Queanbeyan, branch libraries at Bungendore, Braidwood and deposit stations at Captains Flat.

A local government library has a role as an unbiased source of recorded knowledge and ideas for its community. It accepts responsibility for providing free access to materials and information presenting, as far as possible, all points of view on current and historical issues, including controversial issues.

Everyone in the community has the right to use the Library, whatever their age, sex, race, religion, national origin, disability, economic condition, individual lifestyle, political or social views.

The library endeavours to provide comprehensive and balanced collections, as far as budget, space, and availability of materials allow.

Library staff must protect each user's right to privacy with respect to information sought or received and materials consulted, borrowed, or acquired.

Queanbeyan Library staff endeavour to provide the people of Queanbeyan and Palerang with the highest quality of library service possible. This service is given freely and without bias according to the principles and standards embodied in the Australian Library and Information Association statements on:

Professional Ethics
Free Library Service to All
Freedom to Read
Library Services for People with Disabilities
Libraries and Literacy
Libraries and multiculturalism
Principles of access to government information

Copies of these standards are available from the Library Manager, and can be located on the Australian Library and Information Association (ALIA) website at www.alia.org.au/policies

Membership

Membership of the Queanbeyan City Library is free and is open to all residents of Queanbeyan City, and through agreement to residents of the Palerang Shire and the ACT, subject to the following criteria:

1. Proof of current residential address must be produced before lending is permitted. Acceptable proof is a current Driver's Licence, Rent Receipt, Rates Notice or an official letter showing name and current address.
2. If the borrower is under 16 years of age a parent or guardian must sign the membership card.
3. Temporary membership is available to people who have proof of a permanent address outside of Queanbeyan City, Palerang Shire or the ACT, and can also provide proof of their temporary address in Queanbeyan. Temporary members may be required to provide a resident guarantor to assume responsibility for all items that they borrow. Temporary membership is reviewed after 2 months. A temporary member can borrow a maximum of 6 items at a time for a loan period of 2 weeks, including a maximum of 2 DVDS, CDs, or Audiobooks. Toys are not available for loan by temporary members.

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Library Services Policy

Library Services

• **Opening Hours**

The Library is to be open for public use at the following times:

Monday	9.30am - 6.00pm
Tuesday	9.30am - 6.00pm
Wednesday	9.30am - 6.00pm
Thursday	9.30am - 7.00pm
Friday	9.30am - 6.00pm
Saturday	9.30am - 4.00pm

The Library is closed on Sundays and on designated public holidays.

• **Loans**

Membership entitles a person to borrow up to 15 items from the Library with the following restrictions pertaining to particular formats.

Reading Kits, Junior /YA Audiobooks	up to 4 items
DVDS	up to 6 items by an Adult member
Toys	2 per child (Must be borrowed by an Adult member)
Magazines	up to 4 of the same title
Junior/YA CDS	up to 2 CDS
Adult CDs	up to 6 CDS
Graphic Novels	up to 6 items
HSC Resources	up to 2 per student for 2 weeks

In the interests of fair access to Library the Library reserves the right to limit the number of popular items borrowed per family according to demand and availability.

The normal loan period is 4 weeks - however, DVDs, magazines, toys HSC resources and selected popular titles may only be borrowed for 2 weeks at a time.

Materials should be returned on or before the due date and fines are incurred for items not returned by the due date. An extension for an existing loan can be obtained prior to the date due by phoning or visiting the library. Items can also be renewed online at the Library website www.qcc.nsw.gov.au/library

The following renewal restrictions apply:

1. the loan period is not to exceed 12 weeks in total.
2. if the item has been requested by another user it cannot be extended except in special circumstances.
3. HSC items may not be renewed

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Library Services Policy

• **Library Fines**

Fines for overdue items are charged per item per week. There is a grace period of 6 days after which fines are imposed retrospectively from the date on which the item was originally due to be returned.

The following standard fine limits apply

Adult items with fines of up to \$10 -	full fine amount must be paid
Adult items with fines of up to \$30 -	a fine of \$10 will be charged
Adult items with fines over \$30 -	a fine of \$20 will be charged and a note placed on the borrower's record
Junior items with fines up to \$5 -	full fine amount must be paid
Junior items with fines up to \$30 -	a fine of \$5 will be charged
Junior items with fines over \$30 -	a fine of \$10 will be charged and a note placed on the borrower's record

Borrowers with overdue fines on their record will no longer be able to borrow and all fines must be paid before they can borrow further items. Part payments will be accepted but until the full fine is paid the person cannot borrow any other items.

Borrowers with overdue fines are not permitted to use the Internet until their fines have been paid. Any Fines disputes will be referred to a supervisor

It is the responsibility of the patron to return all borrowed materials on or before the due date and to pay any fines or charges incurred, otherwise membership rights will be withdrawn

• **Reservations**

All Library items available for loan, with the exception of magazines and uncatalogued paperbacks, can be reserved by library members.

• **Inter-Library Loans**

Items not held in the Library collections can be obtained from other libraries using the Inter-Library Loans (ILL) system. There is a standard fee for this service. Popular and/or recently published material is not usually available through the ILL system.

Items obtained on Inter-Library Loan will be held for collection at the Library for a maximum of one week, except in special circumstances. Any overdue charges or fines incurred are the responsibility of the borrower and must be paid.

• **Lost or damaged items**

Borrowers must pay the replacement cost for any lost or damaged items, or, with the approval of the Library, may replace them with the same or similar items. A processing fee may be charged for lost or damaged items.

Loan extensions for lost items will be granted for up to a period of 3 months, after which the items must be paid for if not found and returned. These items are then withdrawn from the Library's collection and refunds cannot be provided if items are subsequently found.

• **Lost or damaged toys**

Borrowers must pay the replacement cost for any lost or damaged toys, or, with the approval of the Library may replace them with the same or similar items. A processing fee may be charged for lost or damaged toys. Loan extensions for lost toys will be granted for up to a period of 3 months, after which the items must be paid for if not found and returned. These items are then withdrawn from the Library's collection and refunds cannot be provided if items are subsequently found.

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Library Services Policy

• **Lost or damaged cards**

The first library card is issued free to members. Replacement cards will be charged for except where documentary evidence is provided that the card has been stolen, in which case the card will be replaced without charge.

• **Public Access Internet and Word Processing Services**

The Library provides access to the Internet for educational, research and general information purposes. The service is free to library members and visitors. Library staff can provide only basic assistance in using and accessing the Internet, and in using or accessing email services.

It is necessary to be registered as a library member in order to use the Internet Service and sessions need to be booked in advance. Visitors can register for temporary guest access to the Internet service by providing name and photographic identification.

The library has no control over the resources available on the Internet, nor does it select or edit its content and cannot take responsibility for content reliability currency, or accuracy.

The Internet contains some material that is inappropriate for viewing or reading by children. Children under the age of 16 years require parental permission to use the Library internet service. Parents/guardians are encouraged to instruct their children in safe internet use and the Library can assist with providing relevant information.

The Library will not be responsible for any personal information that may be compromised, or any damage caused to patron hardware or software due to electric surges, security issues, viruses or hacking.

Internet usage may be monitored by the staff and if sites being visited are inappropriate, the internet session will be terminated and future access to the Internet will be denied.

Internet users must agree to abide by the following regulations and conditions when using the Library internet services:

- Not to use another person's library card to access the internet.
- Not to use the Internet for any fraudulent or unlawful purpose including any activity prohibited under any applicable Australian State and/or Commonwealth Laws.
- Not to access or view obscene or illegal material.
- Not to violate copyright laws and software licensing agreements or the policies of the sites visited.
- Not to alter or interfere with the computer configuration or set up.
- Not to download any software .
- Pay for all pages printed
- Allow library staff to access the PC when required.

Patrons failing to abide by these regulations and conditions will be denied access to the Library Internet service. Library staff will report illegal activity on the Library internet service to the Police.

• **Word Processing Facilities**

The Library provides access to word-processing facilities. The service is free to registered library members and visitors. Library staff can provide only basic assistance in using word processing facilities and in dealing with technical problems.

Patrons can use their own disks and USB memory devices but no responsibility can be taken for any damage, failure or loss of data as a result of using the Word Processing PC. Patrons should use the 'Safely Remove Hardware' option before removing their memory devices.

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The word processing PCs are loaded with virus protection software which may possibly interfere with data on memory devices.

- **Printing and Photocopying Services**

The Library provides access to photocopying and printing services and there is a charge for these services.

- **Housebound Service Membership**

The Housebound service is available to residents of Queanbeyan who are unable to use the Library because of age, disability or medical reasons. A Doctor's Certificate may be required stating that the person is unable to use the library's facilities due to medical or disability reasons.

Membership of the Library's Housebound Service entitles a person to borrow up to 15 items from the library for 2 weeks.

- **Loans to Pre-Schools and Child Care Centres**

40 books per class can be borrowed for a loan period of one month. The Pre-School or Child Care Centre is responsible for all items borrowed.

- **Patron responsibilities and conduct**

The Library seeks to create a welcoming and safe environment for all its patrons and seeks to achieve this through the application of the following regulations:

Patrons who create a public nuisance, disturb other patrons, damage library property, engage in any illegal activity, or who abuse, threaten or harass library staff will be required to leave the Library. Those unwilling to comply will be reported to Council Security or the Police.

Food and drink may not be consumed in the Library, and mobile phones must be turned off and not used in the Library. Soliciting, begging or unauthorised selling is not permitted in the Library

Personal items and valuables brought into the Library are the responsibility of the patron, and the Library cannot take responsibility for any personal items lost, damaged or stolen. Personal bags may be brought into the Library on condition they are provided for inspection by staff when requested.

- **Children's Services**

The Library provides weekly Storytime sessions for children aged 3-5 years during school terms, and other storytime sessions for Toddlers aged 2-3 years. Children's holiday programmes are provided during school holiday periods.

Children under the age of 6 years must be accompanied and supervised by a responsible adult whilst in the Library. Staff cannot supervise children in the Library and cannot accept responsibility for the care or conduct of unsupervised children.

Unsupervised children who create a nuisance or disturb other patrons will receive a warning from Library staff. If the disruptive behaviour continues their parent or guardian will be advised that their child(ren) cannot return to the Library if their behaviour continues to create a nuisance to other Patrons.

- **Displays and Exhibitions**

The Library has a role to play in providing space and facilities for displays of interest to the community, and provides a number of display boards within the Library for community use.

Displays can be of a community, cultural, educational or recreational nature which provides information to the community.

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Displays must be booked in advance through the Library and are subject to availability of space and display facilities. All display materials, notices, announcements and signs must be authorised by the Library staff before being displayed.

Displays of a commercial, political, or religious nature that are seeking to promote products and services for commercial gain, or which promote political, religious or ideological points of view are not accepted, and will be removed.

**Policy
All Divisions**

Library Services Policy

POLICY:-		
Policy No:		
Policy Title:		Library Services Policy
Date Policy was adopted by Council:		23 February 2011
Resolution Number:		35/11
Previous Policy Review Date:		25 November 2009 585
Next Policy Review Date:		November Annually
PROCEDURES/GUIDELINES:-		
Date Procedure/Guideline (if any) was developed:		
RECORDS:-		
Container Reference in TRIM: Policy		SF080616
Container Reference in TRIM: Procedure		Nil
Other locations of Policy:		Intranet (linked to TRIM Container)
Other locations of Procedures/Guidelines:		Intranet (linked to TRIM Container)
DELEGATION (if any):-		
RESPONSIBILITY:-		
Draft Policy developed by:		Manager (Library and Cultural)
Committees (if any) consulted in the development of the Draft Policy:		Nil
Responsibility for Implementation:		Manager (Library and Cultural)
Responsibility for Review of Policy:		Manager (Library and Cultural)
INTEGRATED PLANNING FRAMEWORK:		
Community Strategic Plan:		Strategic Priority No. 6
Delivery Program Title:		Provision of Library Services
Operational Plan:		Program No. 690-694 Library Services
Senior Authorising Officer	Position General Manager	Signature/Date  23 February 2011

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Library Services Policy

ACTION	COUNCIL MEETING DATE	RESOLUTION NUMBER	REPORT ITEM NUMBER
New	7 June 1990		
Amended	4 April 1991	284	
Amended	15 April 1992	342	
Amended	2 May 2001	250	
Amended	25 November 2009	585	
Amended	23 February 2011	35/11	8

DATE REVIEWED	REVIEWER POSITION	REVIEWER NAME
23 February 2011	Manager (Library and Cultural Services)	Peter Conlon

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.12 INVESTMENT REPORT - MAY 2022

ATTACHMENT 1 INVESTMENT REPORT PACK - MAY 2022



Investment Report Pack

Queanbeyan-Palerang Regional Council

At 31 May 2022



Contents

1. Budget vs Actual Interest Income 1 July 2021 to 30 June 2022
2. Portfolio Valuation As At 31 May 2022
3. Portfolio Compliance As At 31 May 2022
4. Portfolio Statistics For Period Ending 31 May 2022
5. Portfolio Fossil Fuel Summary For Period Ending 31 May 2022

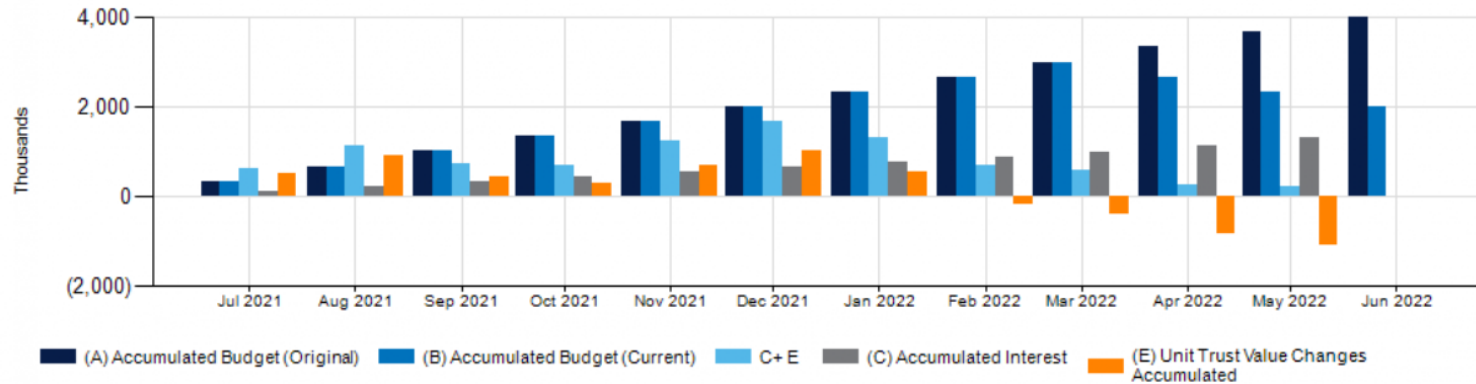


1. Budget vs Actual Interest Income 1 July 2021 to 30 June 2022

Month / Year	(A) Income Interest Budget (Original) Running Total	Interest Income Budget (Current) For Month	(B) Interest Income Budget (Current) Running Total	(T) Interest Income Received/Accrued For Month	(C) Interest Income Received/Accrued Running Total	Accrued Interest Acquired For Month	Accrued Interest Acquired Running Total	(U) Unit Trust Market Value Changes	(E) Unit Trust Market Value Changes Running Total	'Return' For Month (T +U)	
Jul 2021	332,474.00	332,474.00	332,474.00	100,508.02	100,508.02	2,860.00	2,860.00	502,480.32	502,480.32	602,988.34	
Aug 2021	664,948.00	332,474.00	664,948.00	103,610.80	204,118.82	(3,600.00)	(740.00)	419,359.92	921,840.24	522,970.72	
Sep 2021	997,422.00	332,474.00	997,422.00	104,097.67	308,216.49	0.00	(740.00)	(500,445.32)	421,394.92	(396,347.65)	
Oct 2021	1,329,896.00	332,474.00	1,329,896.00	107,320.29	415,536.78	0.00	(740.00)	(148,386.36)	273,008.56	(41,066.07)	
Nov 2021	1,662,370.00	332,474.00	1,662,370.00	106,306.10	521,842.88	0.00	(740.00)	424,031.09	697,039.65	530,337.19	
Dec 2021	1,994,844.00	332,474.00	1,994,844.00	113,495.62	635,338.50	0.00	(740.00)	312,980.48	1,010,020.13	426,476.10	
Jan 2022	2,327,318.00	332,474.00	2,327,318.00	114,508.89	749,847.39	0.00	(740.00)	(451,713.85)	558,306.28	(337,204.96)	
Feb 2022	2,659,792.00	332,474.00	2,659,792.00	81,030.65	830,878.04	(1,500.00)	(2,240.00)	(738,724.10)	(180,417.82)	(657,693.45)	
Mar 2022	2,992,266.00	332,474.00	2,992,266.00	112,432.39	943,310.43	0.00	(2,240.00)	(230,941.30)	(411,359.12)	(118,508.91)	
Apr 2022	3,324,740.00	(330,756.00)	2,661,510.00	132,179.16	1,075,489.59	(22,800.00)	(25,040.00)	(433,232.18)	(844,591.30)	(301,053.02)	
May 2022	3,657,214.00	(330,755.00)	2,330,755.00	200,687.64	1,276,177.23	0.00	(25,040.00)	(252,616.00)	(1,097,207.30)	(51,928.36)	
Jun 2022	3,989,688.00	(330,755.00)	2,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			2,000,000.00		1,276,177.23		(25,040.00)		(1,097,207.30)		178,969.93

Notes on Table Above
 1A. The numbers shown in Column T are the accrual interest amounts for that month combined with the At Call Deposit, Unit Trust and Unassigned interest and distribution income received during that month.
 1B. The accruals shown in this section have been calculated using each security's coupon schedule.

Accumulated Budget vs Actual (Accruals Based Upon Coupon Payment Schedules)





2. Portfolio Valuation As At 31 May 2022

Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Unit Price Notional	Unit Count	Market Value	% Total Value	Running Yield	Weighted Running Yield
At Call Deposit													
AMP QPRC At Call	S&P ST A2		870,734.09	1.00000000	870,734.09	100.000	0.000			870,734.09	0.40%	0.50%	
BENAU At Call	Moodys A3		17,147.38	1.00000000	17,147.38	100.000	0.000			17,147.38	0.01%	0.05%	
BENAU transaction At Call	Moodys A3		59,877.66	1.00000000	59,877.66	100.000	0.000			59,877.66	0.03%	0.00%	
NAB At Call	S&P AA-		19,395,420.11	1.00000000	19,395,420.11	100.000	0.000			19,395,420.11	8.99%	0.65%	
NAB General At Call	S&P AA-		8,194,309.73	1.00000000	8,194,309.73	100.000	0.000			8,194,309.73	3.80%	0.35%	
NAB Links At Call	S&P AA-		2,101,588.46	1.00000000	2,101,588.46	100.000	0.000			2,101,588.46	0.97%	0.35%	
			30,639,077.43		30,639,077.43					30,639,077.43	14.20%		0.54%
Fixed Rate Bond													
MACQ 1.7 12 Feb 2025 Fixed	S&P A+	AU3CB0270387	6,000,000.00	1.00000000	6,000,000.00	93.829	0.507			5,660,160.00	2.62%	1.66%	
NTTC 0.8 15 Jun 2024 - Issued 16 Mar 2021 - Queanbeyan Regional Council Fixed	Moodys Aa3		5,000,000.00	1.00000000	5,000,000.00	100.000	0.767			5,038,350.00	2.34%	0.80%	
NTTC 1.1 15 Dec 2024 - Issued 16 Sep 2020 Fixed	Moodys Aa3		3,000,000.00	1.00000000	3,000,000.00	100.000	0.503			3,015,090.00	1.40%	1.10%	
NTTC 1.1 15 Jun 2025 - Issued 16 Mar 2021 - Queanbeyan Regional Council Fixed	Moodys Aa3		5,000,000.00	1.00000000	5,000,000.00	100.000	1.055			5,052,750.00	2.34%	1.10%	
SunBank 2.5 25 Jan 2027 Fixed	S&P AA-	AU3CB0285955	5,000,000.00	1.00000000	5,000,000.00	92.227	0.870			4,654,850.00	2.16%	2.66%	
			24,000,000.00		24,000,000.00					23,421,200.00	10.86%		1.49%
Flexi Deposit (Fix/Float)													
Westpac 2.96 25 Oct 2022 1826DAY FD	S&P ST A1+		2,000,000.00	1.00000000	2,000,000.00	100.000	0.284			2,005,676.72	0.93%	1.48%	
Westpac 2.89 07 Dec 2022 1827DAY FD	S&P ST A1+		3,000,000.00	1.00000000	3,000,000.00	100.000	0.673			3,020,190.42	1.40%	1.09%	
			5,000,000.00		5,000,000.00					5,025,867.14	2.33%		1.24%
Floating Rate Deposit													
Westpac 1.01 17 Apr 2024 1827DAY FRD	S&P AA-		3,000,000.00	1.00000000	3,000,000.00	100.000	0.053			3,001,602.57	1.39%	1.39%	
Westpac 1.29 Apr 2024 1827DAY FRD	S&P AA-		4,000,000.00	1.00000000	4,000,000.00	100.000	0.004			4,000,167.68	1.85%	1.53%	
Westpac 0.98 03 Jul 2024 1827DAY FRD	S&P AA-		5,000,000.00	1.00000000	5,000,000.00	100.000	0.090			5,004,487.65	2.32%	1.17%	
			12,000,000.00		12,000,000.00					12,006,257.90	5.56%		1.35%
Floating Rate Note													
Auswide 1.05 17 Mar 2023 FRN	Unrated UR	AU3FN0053567	2,500,000.00	1.00000000	2,500,000.00	100.249	0.249			2,512,450.00	1.16%	1.21%	
BENAU 1.05 25 Jan 2023 FRN	Moodys A3	AU3FN0040523	1,500,000.00	1.00000000	1,500,000.00	100.295	0.151			1,506,690.00	0.70%	1.58%	
CBA 0.88 25 Jul 2022 FRN	Moodys Aa3	AU3FN0037198	2,000,000.00	1.00000000	2,000,000.00	100.032	0.135			2,003,340.00	0.93%	1.41%	
CBA 0.93 16 Aug 2023 FRN	S&P AA-	AU3FN0044046	1,500,000.00	1.00000000	1,500,000.00	100.435	0.079			1,507,710.00	0.70%	1.93%	



CBA 1.13 11 Jan 2024 FRN	S&P AA-	AU3FN0046561	5,000,000.00	1,000,000.00	5,000,000.00	100.681	0.197	5,043,900.00	2.34%	1.44%
CUA 0.9 21 Feb 2023 FRN	Moody's Baa1	AU3FN0052924	1,100,000.00	1,000,000.00	1,100,000.00	100.223	0.043	1,102,926.00	0.51%	1.95%
HSBCSyd 0.83 27 Sep 2024 FRN	S&P AA-	AU3FN0050498	4,000,000.00	1,000,000.00	4,000,000.00	100.043	0.183	4,009,040.00	1.86%	1.05%
MACQ 0.84 12 Feb 2025 FRN	S&P A+	AU3FN0052908	3,000,000.00	1,000,000.00	3,000,000.00	99.668	0.095	2,992,890.00	1.39%	1.82%
MACQ 0.48 09 Dec 2025 FRN	Moody's A2	AU3FN0057709	2,000,000.00	1,000,000.00	2,000,000.00	98.011	0.142	1,963,060.00	0.91%	0.63%
RACB 0.93 24 Feb 2023 FRN	Moody's Baa1	AU3FN0053146	1,850,000.00	1,000,000.00	1,850,000.00	100.159	0.038	1,853,644.50	0.86%	2.00%
ME Bank 0.98 18 Jul 2022 FRN	Moody's A3	AU3FN0048948	2,500,000.00	1,000,000.00	2,500,000.00	100.025	0.155	2,504,500.00	1.16%	1.34%
NAB 0.9 05 Jul 2022 FRN	S&P AA-	AU3FN0036950	5,000,000.00	1,000,000.00	5,000,000.00	100.013	0.175	5,009,400.00	2.32%	1.14%
NAB 0.93 26 Sep 2023 FRN	S&P AA-	AU3FN0044996	3,000,000.00	1,000,000.00	3,000,000.00	100.442	0.201	3,019,290.00	1.40%	1.15%
NAB 1.04 26 Feb 2024 FRN	S&P AA-	AU3FN0046777	2,000,000.00	1,000,000.00	2,000,000.00	100.631	0.029	2,013,200.00	0.93%	2.13%
NAB 0.92 19 Jun 2024 FRN	S&P AA-	AU3FN0048724	3,200,000.00	1,000,000.00	3,200,000.00	100.398	0.214	3,219,584.00	1.49%	1.10%
NAB 0.72 25 Feb 2027 FRN	S&P AA-	AU3FN0066528	4,000,000.00	1,000,000.00	4,000,000.00	98.749	0.029	3,951,120.00	1.83%	1.78%
NPBS 1.4 06 Feb 2023 FRN	S&P BBB	AU3FN0040806	1,250,000.00	1,000,000.00	1,250,000.00	100.446	0.159	1,257,562.50	0.58%	2.32%
SunBank 0.48 15 Sep 2026 FRN	S&P AA-	AU3FN0062964	2,000,000.00	1,000,000.00	2,000,000.00	97.771	0.134	1,958,100.00	0.91%	0.63%
SunBank 0.78 25 Jan 2027 FRN	Fitch A+	AU3FN0065694	5,000,000.00	1,000,000.00	5,000,000.00	98.163	0.125	4,914,400.00	2.28%	1.31%
			52,400,000.00		52,400,000.00			52,342,807.00	24.26%	1.35%
Term Deposit										
AMP 1 08 Mar 2023 364DAY TD	S&P ST A2		2,000,000.00	1,000,000.00	2,000,000.00	100.000	0.227	2,004,547.94	0.93%	1.00%
BOQ 1.65 29 Mar 2023 364DAY TD	Moody's ST P-2		10,000,000.00	1,000,000.00	10,000,000.00	100.000	0.280	10,028,027.40	4.65%	1.65%
BOQ 3.7 08 May 2024 728DAY TD	Moody's A3		10,000,000.00	1,000,000.00	10,000,000.00	100.000	0.203	10,020,274.00	4.64%	3.70%
CBA 1.47 10 Aug 2022 91DAY TD	S&P ST A1+		10,000,000.00	1,000,000.00	10,000,000.00	100.000	0.081	10,008,054.80	4.64%	1.47%
ME Bank 0.85 03 Feb 2023 365DAY TD	Moody's ST P-2		2,000,000.00	1,000,000.00	2,000,000.00	100.000	0.272	2,005,449.32	0.93%	0.85%
MYS 1.1 08 Mar 2023 364DAY TD	Moody's ST P-2		5,000,000.00	1,000,000.00	5,000,000.00	100.000	0.250	5,012,506.85	2.32%	1.10%
MYS 3.08 10 May 2023 364DAY TD	Moody's ST P-2		10,000,000.00	1,000,000.00	10,000,000.00	100.000	0.169	10,016,876.70	4.64%	3.08%
NAB 0.65 04 Oct 2023 728DAY TD	S&P AA-		6,000,000.00	1,000,000.00	6,000,000.00	100.000	0.422	6,025,323.30	2.79%	0.65%
NAB 0.8 28 Aug 2024 1098DAY TD	S&P AA-		3,000,000.00	1,000,000.00	3,000,000.00	100.000	0.609	3,018,279.45	1.40%	0.80%
Westpac 1.11 10 Nov 2023 730DAY TD	S&P AA-		7,000,000.00	1,000,000.00	7,000,000.00	100.000	0.064	7,004,470.41	3.25%	1.11%
			65,000,000.00		65,000,000.00			65,143,810.17	30.19%	1.88%
Unit Trust										
NSWTC Long Term Growth Fund UT	S&P AA+		16,091,616.82		16,091,616.82		0.9818	16,389,579.3771	7.46%	
NSWTC Medium Term Growth Fund UT	S&P AA+		11,091,177.04		11,091,177.04		0.9652	11,491,066.1406	5.14%	
			27,182,793.86		27,182,793.86			27,182,793.86	12.80%	
Portfolio Total			216,221,871.29		216,221,871.29			215,761,813.50	100.00%	1.42%



Note: For holdings in unit funds and similar securities, the face value (original and current) columns will display market values.



3. Portfolio Compliance As At 31 May 2022

Short Term Issuer/Security Rating Group	Market Value	% Total Value
A2	29,938,142.30	13.88%
A1+	15,033,921.94	6.97%
Portfolio Total	44,972,064.24	20.84%

Market Value by Security Rating Group (Short Term)



Long Term Issuer/Security Rating Group	Market Value	% Total Value
N/R	2,512,450.00	1.16%
BBB+ to BBB-	4,214,133.00	1.95%
A+ to A-	29,638,999.04	13.74%
AA+ to AA-	134,424,167.22	62.30%
Portfolio Total	170,789,749.26	79.16%

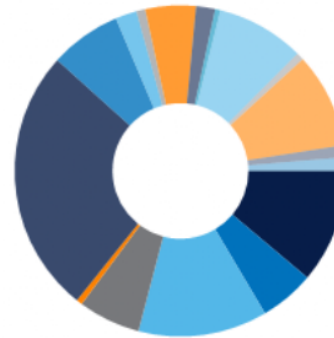
Market Value by Security Rating Group (Long Term)





Issuer	Market Value	% Total Value
AMP Bank Ltd	2,875,282.03	1.33%
Auswide Bank Limited	2,512,450.00	1.16%
Bank of Queensland Ltd	20,048,301.40	9.29%
Bendigo & Adelaide Bank Ltd	1,583,715.04	0.73%
Commonwealth Bank of Australia Ltd	18,563,004.80	8.60%
Credit Union Australia Ltd t/as Great Southern Bank	1,102,926.00	0.51%
HSBC Sydney Branch	4,009,040.00	1.86%
Macquarie Bank	10,616,110.00	4.92%
Members Banking Group Limited t/as RACQ Bank	1,853,644.50	0.86%
Members Equity Bank Ltd	4,509,949.32	2.09%
MyState Bank Ltd	15,029,383.55	6.97%
National Australia Bank Ltd	55,947,515.05	25.93%
Newcastle Permanent Building Society Ltd	1,257,562.50	0.58%
Northern Territory Treasury Corporation	13,106,190.00	6.07%
NSW Treasury Corporation	27,182,793.86	12.60%
Suncorp Bank	11,527,350.00	5.34%
Westpac Banking Corporation Ltd	24,036,595.45	11.14%
Portfolio Total	215,761,813.50	100.00%

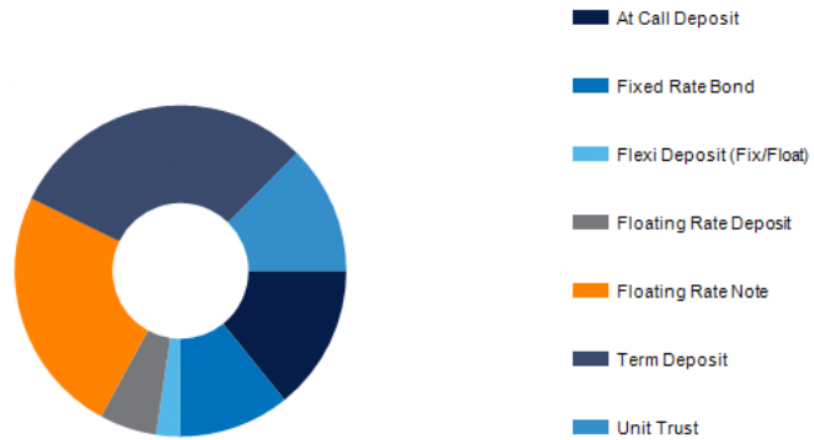
Market Value by Issuer





Security Type	Market Value	% Total Value
At Call Deposit	30,639,077.43	14.20%
Fixed Rate Bond	23,421,200.00	10.86%
Flexi Deposit (Fix/Float)	5,025,867.14	2.33%
Floating Rate Deposit	12,006,257.90	5.56%
Floating Rate Note	52,342,807.00	24.28%
Term Deposit	65,143,810.17	30.19%
Unit Trust	27,182,793.86	12.60%
Portfolio Total	215,761,813.50	100.00%

Market Value by Security Type





Market Value by Term Remaining



Term Remaining	Market Value	% Total Value
0 to < 1 Year	119,673,714.44	55.47%
1 to < 3 Years	73,593,819.06	34.11%
3 to < 5 Years	22,494,280.00	10.43%
Portfolio Total	215,761,813.50	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

Investment Policy Compliance

Legislative Requirements	Fully compliant
Issuer	Fully compliant (32 limits)
Security Rating Group	Fully compliant (8 limits)
Term Group	Fully compliant (4 limits)



4. Portfolio Statistics For Period Ending 31 May 2022

Trading Book	1 Month	3 Month	12 Month	Since Inception
Queanbeyan-Palerang Regional Council				
Portfolio Return (1)	-0.12%	-0.65%	-0.21%	1.90%
Performance Index (2)	0.03%	0.02%	0.05%	0.74%
Excess Performance (3)	-0.15%	-0.67%	-0.26%	1.16%

Notes

- 1 Portfolio performance is the rate of return of the portfolio over the specified period
- 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
- 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Queanbeyan-Palerang Regional Council	1.42



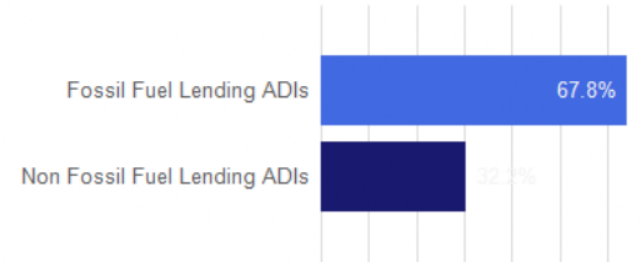
5. Portfolio Fossil Fuel Summary For Period Ending 31 May 2022

Portfolio Summaries As At 31 May 2022

Portfolio Summary by Fossil Fuel Lending ADIs

ADI Lending Status	% Total	Current Period	% Total	Prior Period
Fossil Fuel Lending ADIs				
AMP Bank Ltd	1.5%	2,870,734.09	1.8%	2,870,376.40
Bank of Queensland Ltd	10.6%	20,000,000.00	6.4%	10,000,000.00
Commonwealth Bank of Australia Ltd	9.8%	18,500,000.00	5.4%	8,500,000.00
HSBC Sydney Branch	2.1%	4,000,000.00	2.6%	4,000,000.00
Macquarie Bank	5.8%	11,000,000.00	7.0%	11,000,000.00
National Australia Bank Ltd	29.6%	55,801,318.30	33.6%	52,638,935.68
Westpac Banking Corporation Ltd	8.5%	16,000,000.00	10.2%	16,000,000.00
	67.9%	128,262,052.39	67.1%	105,009,312.08
Non-Fossil Fuel Lending ADIs				
Auswide Bank Limited	1.3%	2,500,000.00	1.6%	2,500,000.00
Bendigo & Adelaide Bank Ltd	0.8%	1,577,025.04	1.0%	1,521,588.65
Credit Union Australia Ltd t/as Great Southern Bank	0.6%	1,100,000.00	0.7%	1,100,000.00
Members Banking Group Limited t/as RACQ Bank	1.0%	1,850,000.00	1.7%	2,650,000.00
Members Equity Bank Ltd	2.4%	4,500,000.00	2.9%	4,500,000.00
MyState Bank Ltd	7.9%	15,000,000.00	3.2%	5,000,000.00
Newcastle Permanent Building Society Ltd	0.7%	1,250,000.00	0.8%	1,250,000.00
Northern Territory Treasury Corporation	6.9%	13,000,000.00	8.3%	13,000,000.00
Suncorp Bank	6.4%	12,000,000.00	7.7%	12,000,000.00
Westpac Banking Corporation Ltd	4.2%	8,000,000.00	5.1%	8,000,000.00
	32.1%	60,777,025.04	32.9%	51,521,588.65
Total Portfolio		189,039,077.43		156,530,900.71

Fossil Fuel vs Non-Fossil Fuel Lending ADI



All amounts shown in the table and charts are Current Face Values for fixed interest holdings and Market Values for unit trust holdings (if included). The above percentages are relative to the portfolio total and may be affected by rounding.

A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a "green bond" issued by that ADI.

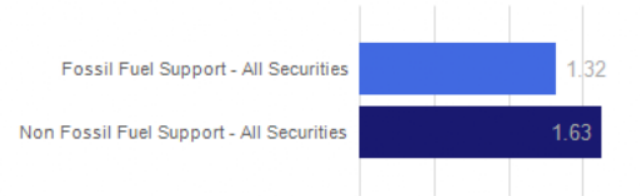


Running Yields by Fossil Fuel Ratings At 31 May 2022

Trading Book	Weighted Average Running Yield
Queanbeyan-Palerang Regional Council	1.42
Fossil Fuel Support - Simple Interest Only	1.69
Non-Fossil Fuel Support - Simple Interest Only	1.92
Fossil Fuel Support - All Securities	1.32
Non-Fossil Fuel Support - All Securities	1.63

Note: If unit trust holdings are included in the report and multiple trading books hold the same unit trust security, reported IRRs can be misleading.

Fossil Fuel vs Non-Fossil Fuel Running Total



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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.13 ADOPTION OF INTEGRATED PLANS

ATTACHMENT 1 SUMMARY OF SUBMISSIONS AND STAFF
RECOMMENDATION - DRAFT INTEGRATED PLANS
2022-23



DRAFT INTEGRATED PLANS 2022-23



qprc.nsw.gov.au

Executive Summary of engagement report:

The draft Integrated Planning documents were placed on public exhibition between 28 April and 29 May 2022. During the period, Council held community meetings in Braidwood, Bungendore and Queanbeyan where the plans were discussed with the community. In addition to the community meetings, the documents were advertised via:

- Social media
- Media release
- Council's e-newsletter
- May edition of QPRC News
- Email notification to Your Voice subscribers
- Email to community groups and associations

Following staff consideration of submissions and discussions with councillors, the following amendments to the Integrated Plans are to be considered in adopting the final plans:

Budget starting position:

The draft Operational Plan showed an operating deficit of \$8.45m and a cash deficit of \$1.4m. Based on the recommendations below, the adjusted budget position would be an operating deficit of \$8.3m and a cash deficit of \$1.142m.

Table 1: General Fund-impacting changes (red = negative impact, green = positive impact)

Project	Amount	Source of funds	General fund impact
Reduce sporting facilities hire	\$12,000	General Revenue	\$12,000
Lake Jerrabomberra – Algal UV units	\$28,000	General revenue	\$28,000
Bushland management – Mt Jerra, offset properties, natural reserves	\$50,000	General Revenue	\$25,000
Climate Change actions	\$60,000	General Revenue	\$25,000
Move 21-22 projects to 22-23 *		General revenue	\$11,740
Industry and Skills Audit	\$80,000	General revenue Grant	\$40,000 \$40,000
Deferral of Memorial Park (12 mths)	\$2m	General revenue	\$176,923
DA income adjustment	\$371,000	General revenue	\$371,000
Resheet program adjustment (link to disaster funding)		General revenue	\$200,000
BGD car park project	\$60,000	Reserve	\$60,000

* Projects to be moved include Lascelles St upgrade, Monaro St upgrade and Crawford, Antill and Erin Intersection Safety Upgrade

Table 2: Other adjustments not affecting General Fund

Project	Amount	Source of funds	General fund impact
Bungendore Pool	\$2m in 2022-23 \$8m in 2023-24	Loans, contribution	\$0
Turallo Creek rehabilitation	\$74,000	Rollover from 21-22	\$0
Bungendore footpaths **	\$275,000	Section 94 reserve	\$0
Captains Flat park remediation	\$400,000	Grant	\$0
Captains Flat RSL car park remediation	\$40,000	Grant	\$0
Heritage databases	\$4,000	Reserve	\$0
Bungendore Pool	\$2m in 2022-23 \$8m in 2023-24	Loans, contribution	\$0
Turallo Creek rehabilitation	\$74,000	Rollover from 21-22	\$0
Bungendore footpaths	\$275,000	Section 94 reserve	\$0
Captains Flat park remediation	\$400,000	Grant	\$0

** The following footpath/pedestrian projects are proposed. These projects were identified as high priority actions in the Bungendore Bicycle and Facilities Plan:

- Refuge on Ellendon St, north of Forster St
- Shared path - Forster, between Ellendon and Majara Sts
- Shared path - Ellendon St, from Finch St to King St

Staff have supported non-budget impacting changes listed in the following submissions:

- 13 – change to wording for some Land-Use Planning actions in Delivery Program
- 17 – inclusion of tourism-related actions in Delivery Program

- 20 – expand demographic information to individual communities (pending availability of updated Census data)
- 30 – Amend wording for action DP1.8 in Delivery Program

Council considered a number of submissions on the Maslin Place drainage. A design has been completed for the project and the works are currently valued at \$1.75m. Council currently has \$468,000 available in Section 94 funding, leaving a shortfall of \$1.3m. Given the budget position, staff have not recommended allocating any funding to this project in 2022-23, however have suggested that Council consider placing \$250,000 into a reserve for this project from 2023-24 onwards until enough funds are held to complete the works. Council will continue to seek grant funding and other funding assistance to bring forward the works where possible.

Comments received:

Submitter:	Submission:	Delivery Program / Operational Plan	Responsible branch	Council response	Recommendation
1	I'm concerned about the lack of funding for public transport and cycleways. I also found it strange that I could not find a clear emissions reduction goal.		Contracts and Projects	<p>The adopted Integrated Transport Strategy prioritises footpath and shared path works across the local government area. As funding becomes available, either via Council or grant, the relevant projects will be undertaken. Although there is no identified funding for these capital works in 2022-23, Council actively applies for funding from State/Federal Government funding programs covering active transport and public transport throughout the year.</p> <p>Council currently holds \$275,000 in section 94 funds for footpaths in Bungendore. It is recommended that these funds be allocated to priority projects as identified in the Bungendore Pedestrian and Mobility Plan</p> <p>Currently, Council is committed to a 30% reduction in operational energy and transport emissions by 2025. This is included in Council's adopted Council Operations Climate Change Action Plan.</p>	<p>Council allocate \$275,000 in section 94 funds to priority footpath installations in Bungendore</p> <p>The following footpath/pedestrian projects are proposed. These projects were identified as high priority actions in the Bungendore Bicycle and Facilities Plan.</p> <ul style="list-style-type: none"> • Refuge on Ellendon St, north of Forster St • Shared path - Forster, between Ellendon and Majara Sts • Shared path - Elledon St, from Finch St to King St
2	There are no plans to address the lack of an off-leash dog exercise area in Jerrabomberra. This is very much needed by a community with a high level of dog ownership and frustrates both dog owners and people who are anti-dog - of which there seems to be a very vocal, very small minority whom have been observed to verbally attack and threaten people responsibly walking their well-behaved dogs on leashes. This has been going on for several years now. In a suburb with so much open space, there should be somewhere that children, disabled and older people can take their dogs for exercise without having to ask for someone else to drive them to a facility in another suburb.		Urban Landscapes	<p>Jerrabomberra currently has a small dog off lead area in Kirilyside Avenue and a large dog off lead area is located in the adjacent suburb at The Scar. Council has considered an off lead area in Jerrabomberra previously, however there is no suitable, Council-owned land available.</p>	
3	Great to see a focus on preserving the heritage value of Braidwood. I hope this is backed up in decisions relating to major work or demolition to buildings with heritage value. What's missing for me is any clarity around the maintenance (and hopefully improvement) of unsealed rural roads. It's great to have updated community facilities and dynamic community life, but not if residents can't get there because their road is a bog, full of potholes, or they're caught behind a flooded creek/river yet again. Pretty much the only Council services I use are the transfer station and the roads. The roads I use are in an appalling state and the repairs wash out with each new downpour. As dull as it might seem, I would just love to be able to have a safe drive into town, and at the moment I don't feel that need is being met, so almost everything else in this document is of little use to me.		Transport and Facilities	<p>Council's unsealed roads are maintained in accordance with Council's Unsealed Road Maintenance Policy. This Policy outlines the frequency of grading on unsealed roads. The frequency is determined by the average daily traffic volume. During 2021-22, Council's road network, both sealed and unsealed, were heavily impacted by the higher than normal rainfall. The funding allocated for road maintenance remains consistent with previous financial years, noting that Council is still be receipt of significant disaster funding for unsealed roads. These works will be undertaken by contractors during the 2022-23 financial year.</p>	



REPORT | COMMUNITY ENGAGEMENT | DRAFT INTEGRATED PLANS 2022-23

Submitter:	Submission:	Responsible branch	Council response	Recommendation
4	<p>Thank you for the opportunity to comment on the Draft Integrated Planning Documents.</p> <p>All comments below are in reference to the Draft Delivery Program.</p> <p>1. Mayor Foreword: "Advocating for State Government action on key matters, including bypasses for Braidwood and Bungendore" FEEDBACK: bypassing these towns will have significant impact on local businesses in both Bungendore and Braidwood. I hope all businesses in these towns are contacted directly to ask for feedback prior to advocating for a bypass with the State Government. Many businesses rely on the revenue generated from "coast traffic".</p> <p>2. Strategic Pillar 1: Community Strategic Objective: NOT COVERED Service 2: Community (2.7 Engagement) PROPOSED PROJECT/PROGRAM: • QPRC Website review and update for usability/ accessibility especially for upcoming events. • Social media event promotion (Facebook events) FEEDBACK: It is currently very difficult to navigate the QPRC website for 'what's on' information and there are no events created or promoted using social media.</p> <p>3. Strategic Pillar 2: Choice Strategic Objective: 2.1 Service: N/A PROPOSED PROJECT: • Beautification of Southbar and Cooma Road or; • Karabar to be included in QBN upgrade master plan. FEEDBACK: Karabar has been neglected for too long and the Karabar shopping precinct has suffered due to the dilapidated roads and infrastructure surrounding the area.</p> <p>4. Strategic Pillar 3: Character Strategic Objective 3.3 Service 23 & 24: Urban & Natural Landscapes PROPOSED PROJECTS signage added for Queanbeyan Suburbs (Karabar, Queanbeyan West, Jerrabomberra, ETC.) Evergreen Trees. All trees planted by council to be evergreen to ensure consistent area attractiveness all year round. If deciduous trees currently exist, plant evergreen close by to negate. Feedback: Our region has a cold climate and deciduous trees leave our region looking sad and neglected for the majority of each year.</p> <p>5. Strategic pillar 5: Strategic Objective: 5.2 Service: N/A PROPOSED PROJECT: QPRC website to contain 'our team' information, including: position, photo, name & way to contact. This will help members of the community connect with the council and make council more approachable/ personable.</p>	<p>Urban Landscapes</p> <p>Customer and Communication</p>	<ol style="list-style-type: none"> Council's adopted Local Strategic Planning Statement includes actions to progress planning for bypasses in both Bungendore and Braidwood. Construction of a bypass would require significant funding from the NSW Government and would be subject to consultation with the local communities. Staff have included a budget bid for \$500,000 for each Bungendore and Braidwood to develop a feasibility study – this funding has not been included in the Operational Plan. Council has allocated \$19,000 in the 2021-22 budget for the refresh of the QPRC website. It should be noted that the QPRC corporate website only promotes Council-run events. Community events can be viewed via https://visitqueanbeyanpalerang.com.au/events-overview/ Urban landscapes, in partnership with NSW Housing, have carried out tree planting and beautification in the Karabar area. Work focused on infill tree planting along with specific landscaping around Southbar Rd, the shops and netball facilities. Further works are planned for sections of Cooma St, but will be scheduled in conjunction with future road works. Trees are selected for specific locations and desired outcomes. A selection of exotic, native, evergreen and deciduous trees are selected as needed. Deciduous trees play an important role in landscaping, providing summer shade, cooling effect with advantage of potential spring and or autumn colour. While they are bare for approx 3-4 months, they do allow for winter sun which is important in some areas, including playgrounds, parks and in some streets. Not supported. Council only publishes names of CEO and Portfolio General Managers on website. Customers should contact Customer Service for enquiries. 	
5	<p>The Plan must have cost a motza, it is so long and difficult to go through it would take more than a week. Bless computers. Roads and Parking in Braidwood: One item I was looking for, hard to find much regarding by-pass for Braidwood. This seems to be most important as the Tallaganda Council (2 councils ago) looked at this problem and found no solution, it is now 50 years later and harder - More traffic. So many more heavy vehicles, pollution, NOISE, vibration to Historic buildings and parking for visitors very hard to find not to mention the increase in housing in the area. We get told the traffic is not a problem. I doubt numbers have been taken in summer on public holidays in school holidays. Covid was a pleasure to shop in the township for lack of vehicles was so wonderful, quiet and parking was easy. Waste: I would like to see "RED CYCLE" collection points at our waste disposal areas. WE have to drive to Qbn or Goulburn to deliver to Woolworths/Coles. Arts Culture: QPRC to join STARTS.</p>	<p>Contracts and Projects</p> <p>Utilities</p> <p>Community and Education</p>	<p>Council has included an action in the Delivery Program to progress planning with Transport for NSW for a bypass in Braidwood. Transport for NSW has made no decision on this, however Council will look to continue discussions. Traffic counts were last conducted in Wallace St during the summer period in 2018.</p> <p>RedCycle is a private company that operates soft plastics collections for select private companies via major supermarket chains. Council has made enquiries with RedCycle about establishing collection points at our waste transfer stations and has been advised that RedCycle does not collect from public collection points such as these. Council continues to look for viable alternatives but to date has not been able to locate a third party to assist.</p>	



REPORT | COMMUNITY ENGAGEMENT | DRAFT INTEGRATED PLANS 2022-23

Submitter:	Submission:	Responsible branch	Council response	Recommendation
6	<p>As a resident of Karabar and as councils Tree Management Officer, I'd like to provide my support and alignment with the implementation of the new Urban Forest and Cooling Strategy and additional resourcing to assist with the implementation.</p> <p><i>The submission raised additional operational matters which have been referred to the Service Manager, Urban Landscapes and the Portfolio General Manager, Natural and Built Character. A copy of the full submission will be provided to councillors separately.</i></p>	Urban Landscapes	<p>In 2018, Council resolved to withdraw from START. A report will be presented to the current Council at the end of June recommending re-joining STARTS</p> <p>Noted. It is recognised that provided a further resource to expand the capabilities and services of the tree management team would be beneficial, especially in regards to significant tree register and Urban Forest and Cooling Strategy, however these resources are not a priority in the current budget.</p>	
7	<p>The community strategic plan identifies environmental challenges as the number one challenge for our community. However the Operational Plan for the new sewage treatment plant is for an aerobic system which is far more environmentally damaging than the anaerobic system. Are you really representing the community by foisting this environmentally damaging system on the community. As well as being environmentally damaging the aerobic system is more costly, uses a lot more energy (instead of potentially producing energy) has a bigger footprint and produces a lot more sludge. Is council really representing the community or being held hostage by a small group of conservative technocrats over this project.</p>	Contracts and Projects	<p>Council recognises the importance of minimising the energy usage and carbon footprint of the proposed new treatment plant. The treatment design incorporates a number of measures to minimise energy use. As an example, the anaerobic zones of the bioreactors will be designed using an innovative design that uses hydraulic mixing rather than mechanical mixers, saving in the order of 170,000 kWh in electricity each year. The treatment plant will also be powered using 100% renewable electricity, so that electricity will not contribute to greenhouse gas emissions.</p> <p>The digester is used to biologically stabilise the waste sludge that is produced from the treatment process before it is dewatered and transferred offsite. Council considered both aerobic (aerated) and anaerobic (without oxygen) digestion as part of the design development. The decision to select aerobic digestion was based on the need to for the main treatment process to use biological nutrient removal to achieve low concentrations of nutrients in the treated effluent. The proposed QSTP discharges treated effluent into the Molonglo River which flows into Lake Burley Griffin. Aerobic digesters assist by removing nitrogen during the digestion process which is released as nitrogen gas. In comparison, during anaerobic digestion higher quantities of nitrogen and phosphorus become soluble and are returned to the treatment process. The capacity of the anaerobic digester to generate power was also limited as the bacteria used in the biological nutrient removal processes in the main bioreactor use the majority of available carbon in the sewage.</p>	
8	<p>I've just had a flick through the draft Operational Plan for 2022-2026 and surprisingly could not find any reference to a couple items that should be there: 1. Noise abatement measures/noise walls on the EDE bridge over the Queanbeyan River and also along the Greenleigh side of the road/EDE from the bridge to (at least) past the Jumping Creek site. Pls note that residents, including myself, have previously raised safety concerns about having children sitting on the bridge handrails with trucks rocketing past – I raise this again so if anything happens, QPRC will have some accountability; and 2. QPRC's commitment to undertake an independent noise assessment 12 months after opening the EDE to get a real assessment of the actual noise impact of residents – particularly along the river corridor. 12 months has long past. Is this something we should also raise with the EPA as levels far exceed acceptable standards – particularly in terms of the level of increase from prior to post the EDE opened. If these items do exist, can you point me to where they are? If they do not, then please explain why not as we will pursue these issues further, including through other avenues.</p>	Contracts and Projects	<p>Council's consultant undertook recording of traffic noise at representative properties along Ellerton Drive almost a year ago. The noise assessment work using these recorded noise levels has been significantly delayed by the consultant. The noise assessment is expected to be submitted to Council in mid-June at which time we will understand the traffic noise levels experienced along the corridor and what the consultant's recommendations will be. Previous noise assessments recommended noise walls on the SE side of the bridge only and between the bridge and Lonergan Dr. The work is being undertaken by the independent consultant and in accordance with the NSW Road Noise Policy and Transport for NSW's Guidelines.</p> <p>We expect the noise report to be finalised in July and will conduct a workshop with Councillors to progress any required work from that report.</p> <p>The design and construction of the bridge includes standard traffic barriers and railings, a 2.5m on road cycleway/gap between the traffic barrier and edge of travel lane as well as clear sight distances. These</p>	



9.13 Adoption of Integrated Plans

Attachment 1 - Summary of submissions and staff recommendation - draft Integrated Plans 2022-23 (Continued)

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Submitter:	Submission:	Responsible branch	Council response	Recommendation
9	<p>We would like to submit a submission for Maslin Place Bungendore Open Drain issue. The street has been battling this issue for the past 5 + years with still no solution. We notified all councilors of the situation with little response, we have had scope of work conducted last year but wasn't passed in the budget. Our request is where does our issue stand at present, has money been allocated to remedy this problem. And if so when will work commence?</p> <p>This issue has been created by QPRC as the problem should have been dealt with prior to sub-division of the land by the developers. It should never have been passed final inspection by council inspectors, and to our understanding the drain was meant to be an underground easement as part of the scope the land development. We have been told that this was over 10 years ago and not much paperwork exists.</p> <p>We would also like to take the opportunity to let you know that it is a health hazard due to the bad smell and algae build up and high volume of mosquitos. There is many young families in the street after heavy rain the water level is extremely high traveling through peoples back yards becoming a safety issues for toddlers and young pets.</p> <p>In spite of all this , there is portion of each owners land that is unusable, yet the council still has the hide to charge us rates on the land we cannot use!!</p> <p>We have attached photos of the drain opening which will be in our backyard when our house is completed.</p>	Utilities	<p>features minimise the danger to users of the shared path. The rail on the edge of the bridge shared path is 1.6 m high.</p> <p>No additional work is proposed on bridge handrails.</p> <p>Council has developed a design to pipe the easement has been prepared and a cost estimate to complete the project completed. Based on estimates from August 2021, the project would cost \$1.75m however it is noted that construction costs have escalated significant since then.</p> <p>In August 2021, Council highlighted that around \$468,000 in section 94 funding could be allocated to the project, meaning Council would be required to identify and allocate the remaining \$1.3m (as at August 2021).</p> <p>Funding has not been included in the draft Operational Plan 2022-23 and given that Council's draft budget shows a \$1.4m deficit, there is no funding available to progress the project in 2022-23. Staff have suggested that in future years, \$250,000 or similar could be placed into a reserve each year to gradually build up funding for the works.</p>	Council consider allocating funds to a reserve for these works from the 2023-24 financial year onwards.
10	<p>We are under the impression there would be plans and funding available for the fixing of the open drain in Maslin Place Bungendore. This is an OHS issue due danger to Young children and animals, stagnate water and green Algy. Flowing down backyards home owners who are being charged rates for the privilege such an eyesore and dangerous situation. When heavy rain this is a torrent of water. We would be happy for councilors to come and speak to residents and us. This has been going on for a number of years and we would just like it fixed!! This should not have been a problem if this had been fixed when land was sub-divided by the council. I have attached photos of our backyard as we have the opening of the drain.</p>	Utilities	See response to submission 9	
11	<p>The integrated cycle and footpath plan needs to included and elevated to this level. So many plans that seem to sit unimplemented. Eg Need to execute the footpath on Forster street and the pathway option from south bungendore Forster st to the new sports precinct via the creek pathway, not via molonglo street. This allows broad alternative access to the sports precinct. Children getting to school and the new high school have no zebra crossing g. They have no integrated footpaths to get there safely. Council and nsw govt have shared on ligations to provide safe access for children in south bungendore to cross Bungendore's hideously busy Malbon street. More so again with a new school coming. Braidwood two zebra crossings and bungendore without one, with adjacent school? Thank you for the consultation.</p>	Contracts and Projects	<p>Council currently holds \$275,000 in section 94 funds for footpaths in Bungendore. It is recommended that these funds be allocated to priority projects as identified in the Bungendore Pedestrian and Mobility Plan</p> <p>The adopted Bicycle and Pedestrian Plan for Bungendore sets the priority of works for shared paths, footpaths and refuge islands. The footpath along the western end of Foster Street as well as the path to the sports precinct from Foster St are lower down the list of priorities.</p> <p>For a marked pedestrian crossing to be installed, the crossing location needs to satisfy a warrant. The warrant ensures there is enough pedestrians crossing at the location versus the number of vehicles driving along the road. Without enough pedestrians or vehicles using the area, either become complacent. Note there are currently four refuge islands along Malbon Street to help pedestrians take safer two stage crossing of the road. Council can review crossing points against the marked pedestrian crossing warrants or other connectivity issues as demand increases. As funding becomes available, either via Council or grant, the relevant projects will be undertaken.</p>	See submission 1
12	<p>The delivery program is very high level, and gives no indication of what's going to be happening, eg- nothing on how to improve delivery processes over time, or to address the issues that are often raised with council. The draft operational plan has a list of Araluen Road works, but these are not the same as the list that was sent out by your Roads people, and there is no mention of the road issues that are very problematic down this way- road to Moruya, road to Neringle; collapse of the road side on the Araluen mountain road. Neither the delivery nor the operational plan really addresses climate- except for the urban greening- I would like to see council have an ambitious program for council business and</p>	Various	<p>The 2021-22 Operational Plan included a range of road projects that were funded under the Disaster Funding Recovery Agreement. If these works have not been complete, they will be rolled over to the 2022-23 financial year and do no need to be included in the Operational Plan.</p>	



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	management; a way of supporting better climate action within Queanbeyan/Palerang; and more specific climate actions- EV charging stations being the first among many actions.		The Operational Plan includes scheduled road reseals and rehabilitation for the 2022-23 financial year. It does not include works that are proposed and funded for the 2021-22 financial year. The Delivery Program identifies that Council wishes to review and uplift its Climate Change Action Plans, noting that these documents were only adopted a few years ago. Specific climate change-related projects will be dependent on future funding.	
13	Request from staff for minor wording changes in the Delivery Program: <ul style="list-style-type: none"> • DP3.7 - amend to be Adopt an Affordable Housing Strategy • DP3.8 - amend to be Participate in the development of a Regional Seniors Housing Strategy (change role to just collaborate) • DP3.12 - amend to be Monitor and where possible progress priority actions in the Bungendore Structure Plan 	Land-Use Planning	Submission presented by staff	Changes supported
14	The draft plans do not mention Greenways. Is regular maintenance on the Greenways already funded without being explicitly mentioned in the plans? Recently, for example, I asked Council to chainsaw some trees that have fallen across tracks. Also, a section of track has eroded so badly that it has become a serious safety issue. It will cost about \$10,000 to fix. Do I need to apply for a grant, or will Council do this?	Urban Landscapes	Routine maintenance, weed spraying, minor works etc, is covered within the Operational Plan under Open Space Grouped for the area the Greenways are located. Any works beyond basic maintenance, needs to come to Council via the s355 Committee.	
15	Request from councillor: That Council commit to (and budget for) installation of two covered bus shelters in the local government area each year. Starting with Googong – there is not one covered shelter as yet	Transport and Facilities	The Googong VPA allows for the installation of 16 covered bus shelters across the development. To date, three have been installed, however one was removed as it was deemed too small. The location of bus shelters will be finalised by the developer in consultation with QCity Transit. Additionally, Council applies for annual funding under the Country Passenger Transport Infrastructure Grants Scheme for bus shelter installations. Bus shelters cost around \$8-10k with some further costs (~\$5k) for installation. If funding is provided, Council works with the bus companies to determine appropriate locations to install bus shelters.	
16	<ol style="list-style-type: none"> 1. The draft delivery plan is very colourful but extremely hard to read, getting through to the nitty gritty is almost impossible for me and I'm sure equally so for others. 2. The QPRC departmental structure and responsibilities (eg. pages 30 and 31) is very confusing. 3. The Project Action Plans for Bungendore that we have developed in the BTCEC have not even been mentioned. 	Workplace and Governance	<ol style="list-style-type: none"> 1. Comment noted and layout will be considered in future versions of the Delivery Program 2. The service, program, activity framework shown on pages 30 and 31 is designed to show the various services and programs that council undertakes. Further detail on each of the services and programs is shown in the following pages within the Delivery Program and also the Operational Plan 3. During the development of the Delivery Program, councillors were provided a copy of the BTCEC project action plan, along with other submissions that were provided at that stage. The action plan will be provided to Council again prior to adoption of the Delivery Program 	
17	<p>Summary of submission</p> <p>Full submission included in attachments to Council meeting</p> <p>During 2020 and 2021, Destination Southern New South Wales worked with five local government areas that comprise the Southern Tablelands region (Queanbeyan-Palerang, Yass Valley, Hilltops, Upper Lachlan and Goulburn Mulwaree) to establish the Tablelands Destination Development Plan (TDDP) 2020 to 2025</p> <p>Five integrated LGA Destination Action Plans were also prepared including a plan for Queanbeyan-Palerang that provided an update to Council's tourism plan. In addition, the LGAs worked with DSNW and consultants to create the Southern Tablelands Brand Strategy to guide cooperative marketing across the region.</p> <p>It is also important that Councils' Delivery and Operational Plans consider and align with the Destination Southern NSW Destination Management Plan 2022 to 2030 and consequent directions of the directions of the NSW Government's Visitor Economy Strategy 2030.</p>	Business and Innovation	Support, with amendments and after further communication with the GM of Destination Southern NSW, the addition of the below Delivery Program Actions to p43 of the Delivery Program: <ul style="list-style-type: none"> • Ensure Council's priorities for economic development are considered as part of the development of updates to the Regional Economic Development Strategy (in 22/23) • Ensure Council's tourism program considers and aligns with, where appropriate, the directions of the Tablelands Destination Development Plan 2020 to 2025, Southern Tablelands Brand Guidelines and Destination Southern NSW Destination Management Plan (in all years) 	Include proposed actions in the Delivery Program



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	<p>Furthermore, the NSW Government is currently in the process of updating the Regional Economic Development Strategies (REDS). Destination Southern NSW has been working with Regional NSW to ensure the alignment of the priorities for the Southern NSW visitor economy are represented in the new REDS updates (2022).</p> <p>Given the importance of these plans and strategies, we propose adding additional Delivery Program Actions (page 43) to strengthen Council's commitment to the growth and development of the visitor economy.</p> <ul style="list-style-type: none"> Ensure Council's priorities for economic development are considered as part of the development of updates to the region's Regional Economic Development Strategy Ensure Council's activities for tourism services consider and align with the directions of the Tablelands Destination Development Plan 2020 to 2025, Southern Tablelands Brand Strategy and Destination Southern NSW Destination Management Plan. 			
18	<p>Summary of submission</p> <p>Full submission included in attachments to Council meeting</p> <p>Proposal seeks for Council to allocate funding from the LRCI Program for the replacement of fencing at the Queanbeyan and District Dog Training Club training grounds. The total length of fencing to be replaced is 790m. Initial quotes for the work range from \$25,000 to \$48,000.</p>	Urban Landscapes	Queanbeyan Dog Obedience Club have been a long term tenant on the Letchworth Site and have made improvements over the years. Staff regularly work with the Dog Club and the Monaro Archers to continually bring in clean fill and level the subsidising former tip site. Staff would need to meet with the club to better understand the style and extent of fencing however at this stage, it is recommended that the club seek grant funding assistance to complete the works.	
19	<p>Summary of submission from Braidwood Urban Landcare Group</p> <p>Full submission included in attachments to Council meeting</p> <ol style="list-style-type: none"> Expect that QPRC asset register includes: <ol style="list-style-type: none"> 600m of path designed and constructed by community volunteers along Bombay Rd Community constructed footbridge across Flood Creek Community land alongside Bombay Rd, including play and exercise equipment, public seating and avenue plantings Request for Council to allocate funding for the maintenance of these assets Request engagement in how these assets are maintained and improved into the future Request for Braidwood Urban Landcare Group to participate in the development of a Management Plan for these areas that create a vision and intent for the future management of community land along Braidwood's creeks 	Assets Urban Landscapes Natural Landscapes and Health	<ol style="list-style-type: none"> It is a requirement that all community assets be included in Council's asset register. This includes assets acquired by community groups and handed to council for management. The section of path, footbridge and exercise equipment listed in the submission are included within Councils Asset Register. Regular inspections are programmed and carried out on our paths and playgrounds and damage to these assets reported and programmed for maintenance. Noted Noted The land management matter needs to be resolved prior to committing to developing a Plan of Management 	
20	<p>Summary of submission from Braidwood and Villages Business Chamber</p> <p>Full submission included in attachments to Council meeting</p> <ol style="list-style-type: none"> Structure of integrated plans - BAVBC request QPRC consider ways to aggregate information and report relating to different QPRC communities. Traceability of initiative and project information across planning and reporting periods - BAVBC request QPRC senior management consider ways of improving initiative / project status and performance transparency and accountability. Roll-over of incomplete Projects from previous Delivery and Operational Plans - BAVBC expect that incomplete projects from previous Delivery and Operational plans will be rolled into these new draft plans. If QPRC plan to do otherwise we will expect to see reasonable justification for the decisions not to do so. Planning for township structure - BAVBC welcomes the inclusion of the Development of a Braidwood Structure Plan but recommends that the nearby Villages are also considered under that initiative. Braidwood and its surrounding villages are inextricably linked. Perhaps QPRC could consider splitting this initiative into two time-phased planning initiatives across the 22-26 period. Delivery Plan Pg 6 Key Stats and Demographics - BAVBC request QPRC consider including an appendix which presents the statistics and demographics associated with individual QPRC communities. Delivery Program Pg 19 Driver - Development and Population Growth - BAVBC recommend QPRC include a response that includes 'Expand available commercial and domestic land availability' Disabled and Elderly Access - Wallace St - In addition to the proposed Braidwood Pedestrian Refuges BAVBC request QPRC consider initiatives to improve disabled and elderly access to Braidwood's CBD. It is inconceivable and unacceptable that this initiative would not be considered and addressed within the 2022-23 Operational Plan Service review - BAVBC understand that QPRC needs to consider measures to improve Council's financial position. However, any initiative to create shared services must not come at the expense of the current service levels to Braidwood and its surrounding region. Our view is that the current service levels are inadequate and centralisation of services into the Bungendore or Queanbeyan office will result in a further degradation of service levels. We also note that The Draft Delivery Plan Pg 19 identifies a response to the Development and Population Growth that states 'increase fulltime equivalent staff (benchmark 7.5 FTE / 1,000 residents)' whilst also at page 25 stating that the Service planning and reviews may result in reduced services implying a reduction in FTE. BAVBC request this apparent inconsistency is addressed. 	Various	<ol style="list-style-type: none"> The Delivery Program and Operational Plan are presented via Strategic Pillars. Council has five Strategic Pillars. Under each Strategic Pillar, the relevant programs and projects are identified. With all capital projects, a prefix is added to the project name to show where the project will be undertaken - ie BWD - Braidwood or QPRC for a project that will occur across the local government area. Council is reviewing how it reports on projects and will provide updates to Council when this review is complete. At this stage, six monthly updates are provided via the Delivery Program update. A carryover report will be presented to Council in August 2022. Generally, all capital projects are rolled over to the new financial year. Operational projects are considered on a case-by-case basis. The land-use planning status of the villages surrounding Braidwood were considered relatively recently in some depth in Section 5.5 of the adopted Local Strategic Planning Statement "Towards 2040" and a number of actions for rural areas identified. The next review of this planning statement is due in 2027, however this may be brought forward to 2025. Comment noted and details will be added to final Delivery Program. Due to the way demographics are presented via the Community Profile, this will allow information to be provided for Braidwood, Bungendore and the remainder of QPRC. Some initial updates from the 2020 Census have now come through, however more detailed data will not be released until around August 2022 	Update documents with community-focused demographic information



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	<p>9. BAVBC requests that QPRC engage in more extensive consultation with our community in the future formulation of Delivery and Operational plans as they affect our region.</p>		<p>6 – This would pre-empt the considerations of the Braidwood Structure although it may be an outcome of the Braidwood Structure Plan. 7 – Council's Disability Inclusion Action Plan was presented for public consultation during May/June 2022 and comments received during that period will be presented to Council soon as they consider adopting the Plan. The difficulty in the Braidwood CBD is that Council does not own Wallace Street, nor any of the buildings on it, except for the Council office. This means that whilst Council can lobby for better access it cannot act directly. 8 – Under section 218(CA) of the Local Government Act, Council is not allowed to reduce the number of fulltime equivalent staff as at the time of the merger at Braidwood and Bungendore. When the merger occurred in 2016, Council employed 50.41 staff members at Braidwood and 83.94 staff at Bungendore. In 2021-22, that had increase to 53.88 in Braidwood and 89.98 in Bungendore. It is important to note that this relates to the overall number of staff, not the role they undertaken. Service levels have generally increased across the region, not decreased. However, all service levels will be reviewed as part of Council's service review program. 9 - Noted</p>	
21	<p>I have reviewed the Operational Plan for 22/23 and can see Council have not made a commitment to fix the Maslin Place open storm water easement in Bungendore. Council are well aware of the extreme safety risk of the open high flowing easement amongst a street fill with 25+ kids. I'm fully aware this open easement was an oversight from a previous council, and this council did not make the land developer pay this cost nor fix it themselves. Now you can. As a Maslin place mother please make funds available to fix this. I understand the estimated cost. This cost will only continue to rise the longer it is left. The booming growth in Bungendore is only going to contribute to the overflowing of this easement further. As a council it is your responsibility to make our community safe, make Maslin place safe for our children. Council would never approve a DA for a pool without adequate fencing around it, so why are we allowing exactly this running through 10 properties and demonstrating the loss of our children in this unsafe space is a price council would prefer to pay</p>	Utilities	See response to submission 9	
22	<p>It is well known that the Sewage Treatment Plant passed its use by date long ago. It is good to know that it is, at last, at the design stage.</p> <p>Of course the delay in reaching this stage has inevitably led to a massive increase in the estimated cost from about \$70m a number of years ago to \$139M now. We would not be surprised if the current widespread shortage of resources, both material and labour, leads to an even higher cost than this.</p> <p>While it is encouraging to see progress on this vital infrastructure project, our concerns relate to the proposed funding arrangements for the project. The Draft Revenue Plan states "The total cost is expected to be funded through a combination of capital grants, sewer fund reserves, developer contributions from residential and business expansion, and loan funding" An additional 2% levy has already been added to the Queanbeyan sewer charge and will continue until 2025-26. The stated purpose of the levy is to raise additional revenue to contribute funds towards the cost of the STP upgrade. In 2021-22 when the additional levy was first introduced, the annual indexation amount was 2% and there was an assumption that this would continue for the next five years, making a total 4% increase in sewage charges. However, the 2022-23 annual indexation amount is 2.5% resulting in a total increase of 4.5%. Assuming the annual indexation amount over the next four years remains at 2.5%, and without allowing for an increase in the number of assessments, our calculations estimate this levy will deliver over \$3.8M additional revenue over the five-year time frame. And the Draft Revenue Plan warns that there may be even further increases if Council is unable to secure sufficient funding from other sources for the project.</p> <p>At the same time, a short paragraph notes the provision of Section 409 (6) of the <i>Local Government Act</i> that allows the Council to declare dividends from water and sewage operations. A single sentence in the Draft Revenue Plan notes Council's Long Term Financial Plan forecasts the payment of dividends from the water and sewage funds as a source of additional revenue (supposedly to prop up other operations of Council).</p> <p>The QRRA has consistently opposed the payment of such dividends. The Operational Plan clearly states that the sewer fund reserves will be used to contribute to the cost of the STP upgrade. We find it unconscionable to impose additional levies on the sewage charges, with the possibility of even further increases, with the stated justification of raising additional revenue to contribute to the cost of the STP upgrade, while at the same time retaining the possibility of using that additional revenue to pay dividends for other Council operations. In this event it would seem, at the very</p>	<p>Contracts and Projects</p> <p>Finance</p>	<p>QPRC is currently updating its cost estimate for the project to account for the increases in escalation currently being observed across the construction sector. This will inevitably lead to an increase in the estimated cost for the QSTP. The expected value and impact of this escalation will be presented in the final business case for the QSTP and the Integrated Water Cycle Management Plan which are planned to be completed and presented to Council in the next few months.</p> <p>While Council's Financial Strategy and Long Term Financial Plan have discussed the introduction of a dividend from water and sewer, it will ultimately be a decision for Council following the development of the Queanbeyan Integrated Water Cycle Management Plan.</p>	



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23	<p>least, the stated justification for the additional levies is misleading; we would even go as far to say we believe it is immoral to use the additional revenue raised by the levy for purposes other than the STP upgrade.</p> <p>The Upper Shoalhaven Landcare Council (USLC) was successful in securing a grant in June last year from the Foundation for National Parks and Wildlife (FNPW) as part of their Bushfire Recovery Nurseries funding round. The grant is to allow USLC to build a small community plant nursery in Braidwood.</p> <p>USLC wrote to QPRC last year but was unsuccessful in securing support for this venture (letter of March 2021 attached). We then sought advice about building the nursery under the State legislation, as Local Land Services agreed that we could look into building the nursery on their land in Rynie St Braidwood. However, with further investigations into design requirements, we now feel the nursery would be better located on a larger piece of land rather than sandwiched in on a suburban street.</p> <p>In discussions with QPRC staff, it was suggested we look again into options for building the nursery on Council owned land. We were pleased to see QPRC may consider donating your existing nursery infrastructure that is no longer in use in Queanbeyan, and we think it would be ideal if Council agreed to move the steel framed shadehouse, and the steel benches to an agreed site around Braidwood.</p> <p>Because the decision about a site has already taken some time, we would need to move relatively quickly, as the FNPW deadline for securing a site and purchasing or obtaining the infrastructure is now mid-September this year.</p> <p>We would urge Council to work with us to consider an appropriate site that could house our small community nursery, and for Council to contribute resources to the project including budgeting for staff time and possibly but not necessarily funds. I also attach an email of support from our grant providers.</p>	Natural Landscapes and Health	See submission 19	
24	<p>Summary of submission from Queanbeyan Landcare</p> <p>Full submission included in attachments to Council meeting</p> <ol style="list-style-type: none"> It is noted that Council has applied for a greater increase in rates and charges than the State Government has set, and the draft presupposes that Council will be successful in its request. Council also notes that there are large capital items to be addressed, including the new Sewage Treatment Works and the new Council Administration complex in Queanbeyan and a number of other significant projects and initiatives. Nevertheless, it is disappointing to see the continuation of little recognition of sustainability and improved management of Natural landscapes and biodiversity, given the threats from the advent of Climate Change, now fully acknowledged across government and business. The large investment in developing the Council and Community Climate Change Action Plans, the Climate Change Adaptation Strategy and sustainable transport are receiving virtually no funding for implementation. No strategic planning has occurred for the management of natural areas and importantly, areas that have been improved at great cost and community effort but now going backwards. Ongoing sustained funding is required for these areas, with dedicated, well trained and motivated staff and not reliant on uncertain and ad-hoc grants. A high priority is the need to allocate more resources to the monitoring, compliance and enforcement of managing building sites and commerce/industry to stop the release of further pollutants into our environment, particularly our waterways. Queanbeyan Landcare participated with Councillors in an extended Workshop on Wednesday 9 December 2020 in relation to funding for Natural Landscape Services and environmental management. Attachment 1 below sets out the points put to Council, comprising a rationale for substantially increasing more resources without relying upon ad hoc grants, and also a rationale for accessing funding from the ACT environment catchment levy imposed on Queanbeyan residents. <p>In addition to the seven points, landcare had proposed a source on going funding. Landcare consulted with QPRC's previous Mayor and CEO, in addition to ACT Water and Environment Ministers and the ACT Region Catchment Management Coordinating Group about Council accessing a portion of the revenue flowing from the Water Abstraction Charge (WAC), (\$3 million each year and growing). Residents of Googong,</p> <p>Queanbeyan and Jerrabomberra pay 60 cents per kilolitre in this 'Environment Levy' to the ACT, which flows to Consolidated Revenue and not to specific uses.</p> <p>Landcare proposed that QPRC receive a portion of these funds, to be introduced gradually and matched \$1 for \$1 by Council funds.</p> <ul style="list-style-type: none"> This proposal received positive support from QPRC management, the Catchment Coordinating Committee and the ACT Government. To our knowledge, since then, no approach has been made by QPRC to the ACT Government, which is very disappointing and surprising. <p>Two of the issues not mentioned in the 2020 submissions are:</p> <ul style="list-style-type: none"> the QPRC acknowledged need to define and protect wildlife corridors in this region, The QPRC acknowledged need to update and fill the gaps and complete the mapping for the 2008 Biodiversity Study. Findings Report, Queanbeyan local Government Area July 2008 E1070065. The Council area is now vastly enlarged yet resources have disappeared. 		<p>1 – The rate peg set by IPART was 0.7%. This level of increase would not be sustainable for Council given increases in staff costs, materials and contracts and other unavoidable matters. Following feedback from councils, the NSW Government introduced an 'additional special variation' (ASV) which enables councils to apply for an increase in the rate peg up to a maximum of 2.5%. Council has resolved to proceed with this application and all budget information is based upon the 2.5% being approved. Council will be advised by no later than 21 June. Should the ASV not be approved, Council will consider the impacts at its meeting on 22 June.</p> <p>2 – Noted – see submission 27</p> <p>3 – Noted – see submission 27</p> <p>4 – Noted – see submission 27</p> <p>5 – Council has not been successful in convincing the ACT Government to provide a portion of the WAC, however the discussions could be restarted via the new Mayor and new CEO.</p>	



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25	<p>Submission: Summary of submission from Braidwood Community Association</p> <p>Full submission included in attachments to Council meeting</p> <p>Draft Operational Plan:</p> <ol style="list-style-type: none"> The BCA seeks an assurance from Council that all uncompleted projects, not under review, will be rolled over into the 2022-23 Operational Plan. The BCA would welcome a statement from Council regarding what steps it intends to take to improve its project management to ensure a better completion rate of projects. The BCA does not believe the provision of the proposed new Pedestrian Refuges provide best value for money, and requests that Council revisit their proposal and focus on the construction of footpaths instead. The BCA requests that Council gives an undertaking that there will be no cuts in real terms in annual funding for rural roads in the Draft Plan compared to the previous one, reflecting the importance given by the community to increase real funding for rural roads. The BCA welcomes the inclusion of the development of a Braidwood Structure Plan. It trusts that will be an inclusive process with ample time for the community to give input and drive this process. The BCA underlines the importance of drought proofing Braidwood's water supply and requests it be fully consulted on this issue when Council considers the NSW Public Works report. The BCA urges Council to undertake more action in implementing the Urban Forest Cooling Strategy and not just have 'Business as usual'. The BCA expects Council to ensure the preservation of Braidwood and its Setting as required by the State Heritage Listing of the town, and by the listing of many sites on the State and Local Heritage Registers. The BCA is keen to work with Council not only in the development of an Affordable Housing Strategy but also in its implementation. The BCA asks that sufficient time is given to the consultation process on future revenue options, so that organisations like the BCA have time to consult with their members and local community on the options and potentially propose alternative options and obtain feedback on these before decisions are made. Should the results of the service review process result in proposals to make cuts in services, the BCA expects that there will be full consultation with the community before any decisions are made. <p>Delivery Program</p> <p>In 2021 the BCA undertook an exhaustive and inclusive process of determining which priority issues the community would like progressed by this Council. The top 6 issues for Braidwood and surrounding district are all included in the Draft Program, with BCA's reaction to these as follows:</p> <ol style="list-style-type: none"> The BCA requests that Council gives an undertaking that there will be no cuts in real terms in annual funding for rural roads in the Draft Program compared to the previous one, reflecting the importance given by the community to increase real funding for rural roads. The BCA welcomes the inclusion of the action to 'Develop a Braidwood Structure Plan', and trusts that will be an inclusive process with ample time for the community to provide input and drive this process. The BCA welcomes the inclusion of the action to 'Enhance water security in villages and townships' and underlines the importance of drought proofing Braidwood's water supply and requests it be fully consulted on this issue. There is an urgent need to address climate change and the BCA believes the review of the Community Climate Change Action Plans should be brought forward to 2022-24 so that actions can be taken and implemented within the life of this Council. The BCA supports the 'Implementation of Urban Forest Cooling Strategy' and would like to see it fully implemented and resourced. The BCA welcomes the commitment to 'increase community awareness of QPRC's heritage value through Tourism Plan and expansion of Heritage advisor services over 2022-26'. The BCA expects that Council will ensure the preservation of Braidwood's unique Georgian town centre and heritage buildings as required by the State Heritage Listing of the town, and by the listing of many sites on the State and Local Heritage Registers. The BCA suggests that the omissions of a review of Queanbeyan sewerage plant and charges and the harmonisation of Palerang and Queanbeyan fees and charges from 2023-24 are included in the Draft Program. <p>On other aspects of the Draft Plan, the BCA would like to highlight:</p> <ol style="list-style-type: none"> The BCA seeks an assurance from Council that all uncompleted projects from the previous Delivery Program, not under review, will be rolled over into the Draft Program. The BCA would welcome a statement from Council regarding what steps it intends to take to improve its project management to ensure a better completion rate of projects. The BCA does not believe the provision of the proposed new Pedestrian Refuges provide best value for money, and requests that Council revisit their proposal and focus on the construction of footpaths instead. The BCA welcomes the action to 'Improve parking availability in Braidwood', which should include the project 'BWD - Car park Wallace St'. The BCA is keen to work with Council not only in the development of an Affordable Housing Strategy but also in its implementation. <p>On the difficult question of QPRC budget situation, the BCA would like to highlight, at this stage:</p>		<p>Operational Plan</p> <ol style="list-style-type: none"> A carryover report will be presented to Council in August 2022. Generally, all capital projects are rolled over to the new financial year. Operational projects are considered on a case-by-case basis. Council is reviewing how it reports on projects and will provide updates to Council when this review is complete. At this stage, six monthly updates are provided via the Delivery Program update. Council has applied for grant funding for both footpaths and refuge islands in Braidwood. The footpaths we have applied for are Lascelles St between Wallace St and Elrington St, and Elrington St between Wilson St and the Recreation Ground. These paths would provide connectivity to the two proposed Refuge Islands on Lascelles St. What we build will be dependent on what funds Council is successful in receiving. The two projects included in the Operational Plan will not proceed unless grant funding is received. There are no proposed cuts to road maintenance budgets. Noted Noted Staff will consider priorities actions from the adopted plan and will seek funding where required Noted Noted The standard consultation timeframe is 28 days. This is set by legislation and also reinforced in Council's Community Participation and Engagement Plan. Where timeframes allow, Council will provide extended opportunities for comments. If recommendations are made to reduce service levels, consultation will be undertaken. <p>Delivery Program</p> <ol style="list-style-type: none"> The Operational Plan and year 1 of the Delivery Program do not include any reduction in funding to road maintenance. Detailed budgets for future years of the Delivery Program will be developed, however at this stage there is no intention to reduce road maintenance funding Noted Noted The current Climate Change Action Plans were adopted in 2021. No funding has been allocated to review the plans in 2022. If Council were to provide funding in relation to climate change, it should be used to begin priority actions listed in the existing plans. Noted Noted This will be addressed through DP4.8 Complete Queanbeyan Integrated Water Cycle Management Plan 	



REPORT | COMMUNITY ENGAGEMENT | DRAFT INTEGRATED PLANS 2022-23

Submitter:	Submission:	Responsible branch	Council response	Recommendation									
	<p>24. That sufficient time is given in the consultation process on future revenue options to allow organisations like the BCA time to consult with their members and local community on the options, and potentially propose alternative options and obtain feedback on these before decisions are made.</p> <p>25. Should the results of the service review process result in proposals to make cuts in services, the BCA expects there will be full consultation with the community before any decisions are made.</p> <p>26. The BCA would like to receive a commitment from Council that any dividends that may be introduced will not in any way undermine the function of the utility funds.</p>		<p>19. That is Council's intention and will be confirmed when the carryover report is presented to councillors in August 2022</p> <p>20. Council is reviewing how it reports on projects and will provide updates to Council when this review is complete. At this stage, six monthly updates are provided via the Delivery Program update.</p> <p>21. This project was identified as suitable for the Federal Road Safety Program. Footpaths were not eligible for that grant funding stream.</p> <p>22. Noted – this project will be rolled over from the 2021-22 budget.</p> <p>23. Noted</p> <p>24. See response to 10</p> <p>25. See response to 11</p> <p>26. Council's adopted Long Term Financial Plan (and draft that is currently on exhibition) and adopted Financial Strategy include the provision of dividends from Council's water and sewer funds. The draft LTFP has recommended that these dividends be paid from July 2023. Dividends are capped at \$30 per assessment and have been included in forecasts in the Long-Term Financial Plan</p>										
26	<p>I am a resident of Maslin Pl, Bungendore NSW 2621.</p> <p>We have been told for the last few years that council would work on sourcing funding for the easement behind our homes.</p> <p>It was one of the key items that was brought to the attention of the new council members. We have been told that council will go and look for funds to get the approval for development but there has been no reference of this development in the operational plan or the program plan. I have been told that there is a 1.2M \$ shortfall to accommodate the project. Have any additional funds have been allocated to this pool this financial year?</p> <p>This drain flows during rains very heavily and it's a hazard to our safety and our kids welfare. Would be great if we could be provided with an update on this matter.</p> <p>There are around 9 homes with approximately 40 residents who are a subjected to this issue. Would be great if we could get a response for the same</p>	Utilities	See response to submission 9										
27	<p>Summary of submission for Council's Natural Landscapes and Health branch</p> <p>Full submission included in attachments to Council meeting</p> <p>Submission requests the inclusion of 11 new projects and an amendment to an existing project. This includes funding to implement the Climate Change Action Plans, Urban Forest Strategy, Resolving Energy Fund and others. The total of the requested projects is \$464,000.</p> <p>The submission also recommends the creation of two new projects, which have funding sources identified (grants/contributions)</p> <table border="1"> <thead> <tr> <th>Project</th> <th>Funding</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>CF – Foxlow Park remediation works</td> <td>\$400,000</td> <td>Crown Lands providing funding for remediation of park</td> </tr> <tr> <td>CF – Remediation of RSL car park and driveway</td> <td>\$40,000</td> <td>\$25,000 already received, have sought an additional \$15,000</td> </tr> </tbody> </table>	Project	Funding	Comment	CF – Foxlow Park remediation works	\$400,000	Crown Lands providing funding for remediation of park	CF – Remediation of RSL car park and driveway	\$40,000	\$25,000 already received, have sought an additional \$15,000	Natural Landscapes and Health	<p>Include the following projects (see summary table at front of document for further detail):</p> <ul style="list-style-type: none"> • Lake Jerrabomberra – Algal UV units - \$28,000 • Bushland management – Mt Jerra, offset properties, natural reserves - \$25,000 • Climate Change actions - \$25,000 • Turalo Creek rehabilitation - \$74,000 • Captains Flat park remediation - \$400,000 • Captains Flat RSL car park remediation - \$40,000 	Include the projects in the 2022-23 Operational Plan
Project	Funding	Comment											
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REPORT | COMMUNITY ENGAGEMENT | DRAFT INTEGRATED PLANS 2022-23

Submitter:	Submission:	Responsible branch	Council response	Recommendation
28	<p>I write concerning one of the fundamental responsibilities of local council, Roads.</p> <p>The 2022 draft operational plan informs us that there are 752 km of unsealed roads within the council area.</p> <p>Council have proposed KPI's for the resealing of already sealed roads (>80% over a 15 year cycle) and for the grading of unsealed roads (750 km per year).</p> <p>The bleedingly obvious omission here is that there is not a KPI for the sealing of unsealed roads.</p> <p>Across the shire, there are developments for which contributions were made to council by the developers when those blocks were subdivided and sold. These contributions were intended to fund the sealing of access roads, tennis courts, etc as per the development applications.</p> <p>The practice at the time was for those funds to be pooled and used to provide amenities as sufficient funds were accumulated. This practice resulted in a growing back catalogue of undelivered forward commitments, which would (eventually) be funded by subsequent development contributions.</p> <p>As time went by and costs inevitably increased, the funds being held were no longer sufficient to complete the work that they were collected for, and the work was only partially completed, or not delivered at all.</p> <p>The current practice is for developers to negotiate to supply community facilities within developments which alleviates council from the obligation to meet those community needs & expectations (and improves the developer's ability to marketing their project), however this practice no longer provides funds to complete previously undelivered obligations. Council reformations and mergers over time have further diluted any sense of responsibility to do the right thing by the long-suffering residents.</p> <p>This "status quo" approach to operational planning is clearly not appropriate, nor is it in line with community expectations. The internet is awash with references to QPRC standing for "Quite Poor Road Conditions".</p> <p>The current allocation of \$520,000 in the proposed plan to resheet unsealed roads must increase over time as a consequence of environmental factors. All predictions point to increasingly unstable weather, which equates to an increased level of maintenance being required to ensure unsealed roads remain trafficable and safe. Only today I received a letter from my utility provider (below) informing me that they are unable to deliver to my address due to the state of QPRC's unsealed roads. This scenario narrows the cost differential between the grading of unsealed roads and the sealing of that same road.</p> <p>The sealing of currently unsealed roads will result in increased rateable values, which translates to increased rates being paid to council. It is not inconceivable that a program to seal all currently unsealed roads would be cost neutral to council over a number of years.</p> <p>There is an environmental aspect to this as well. Government policy and consumer preference is pushing motorists towards more efficient, less robust motor vehicles which are unsuited to regular travel on unsealed roads. The environmental cost of the current plan is to either delay the uptake of modern transport alternatives by residents forced to negotiate unsealed roads, or to accelerate the depreciation and wear of those vehicles requiring more frequent replacement. The plan undermines any claim council has towards sustainability and environmental kudos.</p> <p>There are a great many line items in the budget for items and activities much further down the council's priority list. This is a misallocation of resources. Good governance demands that those provisions are reassessed with a view to reallocating those funds to items of greater priority, such as roads.</p> <p>At the very least, the current operational plan should increase the allowance for grading and provide funding for a detailed assessment of the costs and benefits of a program to seal all currently unsealed roads over the next 10 years (a mere 75.2 km per year), so that future operational plans can be properly informed.</p>	Transport and Facilities	<p>Developer contributions for local roads are not intended to be a general source of revenue for the sealing of roads.</p> <p>Instead, they are intended to fund roadworks (usually new road infrastructure) nominated in a Developer Contribution Plan which has gone through a community consultation process, been adopted by Council, identifies certain works to be undertaken, establishes a cost for those works as well as a nexus between the need for those works and the development(s) occurring within the area covered by the Plan. These are adjusted to maintain their real value but can fall behind in costs. The works that are funded are generally in the area covered by the Plan and are carried out within that area but can be pooled.</p> <p>Developers only get directly involved when a Local Planning Agreement or Voluntary Planning Agreement is negotiated between the developer and Council. However, in Council's case this has only occurred for urban release areas and/or new areas and again are subject to public scrutiny and adoption by Council.</p> <p>A report will be presented to Council in the coming months following on from a Council resolution in January 2021 regarding the pooling of developer contributions.</p> <p>In recent years, Council has received grant funding to extend the seal on Williamsdale Rd (\$4.2m), Hoskinstown Rd (\$3m), Butmaroo St (\$100,000) and Majara St (\$180,000). On top of this, Council has received substantial funding to extend the seal on Nerrga Rd.</p> <p>It should be noted that the cost to seal a currently unsealed road costs between \$500,000-\$1m per kilometre depending on environmental factors and land acquisitions.</p>	
29	<p>Request from Council's Land-Use Planning branch</p> <p>Request to add a further \$4,000 for is PJ104524 Creation of Heritage Databases. It involves the data entering of material in the old Queanbeyan Council rate / valuation books into a series of spreadsheets for retrieval by the public. The project is about 33-50% complete. Funding would be from a reserve called Strategic Development Projects - Heritage Conversation. This is Restricted Asset Account 8896.</p>	Land-Use Planning	Funding source has been identified	Amend budget for PJ104524 to add additional \$4,000 from reserve.
30	<p>Councillor request</p> <p>Amend DP1.8 to read: Enhance commitment to reconciliation by moving Reconciliation Action Plan from Reflect to Innovate</p> <p>Include Indigenous procurement and employment targeted in Reconciliation Action Plan</p>	Community and Education	<p>Amendment to Delivery Program supported</p> <p>Action re Indigenous procurement and employment targeted should be included in RAP</p>	Amend DP1.8

Fees and Charges / Revenue Policy



REPORT | COMMUNITY ENGAGEMENT | DRAFT INTEGRATED PLANS 2022-23

Submitter:	Submission:	Responsible branch	Council response	Recommendation																								
FC1	<p>Request from Urban Landscapes branch to amend tree management fees and charges as follows:</p> <p>Fees and charges in draft document</p> <table border="1"> <thead> <tr> <th>Fees</th> <th>Charge</th> </tr> </thead> <tbody> <tr> <td>Tree pruning (up to 3 trees)</td> <td>\$100 or \$50 for pensioners</td> </tr> <tr> <td>Reconsideration of application determination (i.e. application not approved)</td> <td>\$100 or \$50 for pensioners</td> </tr> <tr> <td colspan="2"> <ul style="list-style-type: none"> Exempt pruning: no charge. Exempt pruning is defined in the DCP (when amended). Heritage listing/zones: applications within heritage-listed / zones will be based on the application (contact Council for application fee). <p>Note for Council: no fees or charges have occurred to date for tree removal or pruning applications. A fee was proposed in the former year fees and charges but not implemented. The fee proposed is on a cost recovery basis to recoup staff costs for inspections and follow up administration works. The fee proposed is consistent with fees charged at other similar Council's, e.g. Wingecarribee Shire Council</p> </td> </tr> <tr> <td>Native vegetation clearing</td> <td>\$300 or \$150 for pensioners</td> </tr> </tbody> </table> <p>Proposed fees and charges</p> <table border="1"> <thead> <tr> <th>Fees</th> <th>Charge</th> </tr> </thead> <tbody> <tr> <td>Minor pruning (to be defined as exempt pruning in next DCP amendment) <i>*minor pruning is equal to crown maintenance pruning as defined in AS4373 Pruning of amenity trees</i></td> <td>No charge</td> </tr> <tr> <td>Major pruning or whole tree removal (up to 3 trees) <i>*major pruning is equal to crown modification pruning as defined in AS4373 Pruning of amenity trees</i></td> <td>\$100 or \$50 for pensioners</td> </tr> <tr> <td>Major pruning or removal of subsequent trees (when lodged in the same application) – per tree <i>*Maximum fee of \$400 applies to removal/pruning of trees</i></td> <td>\$50 or \$25 for pensioners</td> </tr> <tr> <td>Reconsideration of an application determination</td> <td>\$150 or \$75 for pensioners</td> </tr> <tr> <td>Native vegetation clearing</td> <td>\$300 or \$150 for pensioners</td> </tr> <tr> <td>Tree removal or major pruning in heritage listing/zones</td> <td>Contact Council for application fee</td> </tr> </tbody> </table>	Fees	Charge	Tree pruning (up to 3 trees)	\$100 or \$50 for pensioners	Reconsideration of application determination (i.e. application not approved)	\$100 or \$50 for pensioners	<ul style="list-style-type: none"> Exempt pruning: no charge. Exempt pruning is defined in the DCP (when amended). Heritage listing/zones: applications within heritage-listed / zones will be based on the application (contact Council for application fee). <p>Note for Council: no fees or charges have occurred to date for tree removal or pruning applications. A fee was proposed in the former year fees and charges but not implemented. The fee proposed is on a cost recovery basis to recoup staff costs for inspections and follow up administration works. The fee proposed is consistent with fees charged at other similar Council's, e.g. Wingecarribee Shire Council</p>		Native vegetation clearing	\$300 or \$150 for pensioners	Fees	Charge	Minor pruning (to be defined as exempt pruning in next DCP amendment) <i>*minor pruning is equal to crown maintenance pruning as defined in AS4373 Pruning of amenity trees</i>	No charge	Major pruning or whole tree removal (up to 3 trees) <i>*major pruning is equal to crown modification pruning as defined in AS4373 Pruning of amenity trees</i>	\$100 or \$50 for pensioners	Major pruning or removal of subsequent trees (when lodged in the same application) – per tree <i>*Maximum fee of \$400 applies to removal/pruning of trees</i>	\$50 or \$25 for pensioners	Reconsideration of an application determination	\$150 or \$75 for pensioners	Native vegetation clearing	\$300 or \$150 for pensioners	Tree removal or major pruning in heritage listing/zones	Contact Council for application fee	Urban Landscapes	Submission presented by staff	Changes supported
Fees	Charge																											
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FC2	<p>On page 46 of the Fees and Charges under the heading "Inspections – Carry out building/construction inspection and issue report as PCA", there is a note which says;</p> <p>Note: Where Council conducts a water and/or sewer inspection at the same time as a building inspection for the following inspection types the building inspection fee may be discounted by 75%</p> <ul style="list-style-type: none"> * Plumbing Rough-in and Presheet Inspection * Final Water and Sewer and Occupation Certificate Inspection <p>After internal consultation, it was agreed that this be changed to "discounted by 25%."</p>	Development	Submission presented by staff	Changes supported																								
FC3	<p>Addition of new fee Replacement meter fee - where council water meter has been damaged - \$250.00</p>	Finance	As the fee is new, Council is required to place it on public exhibition for 28 days, consider submissions and then adopt the new fee. This process will occur during June/July.	The proposed fee be placed on public exhibition																								
FC4	<p>Table 6.7 relating to fees for a Building Information Certificate where the building in question has not been lawfully erected includes an incorrect table. The item under Table 6.7 of the Fees and Charges on Page 53 should be inserted between "Division 6.7 Building Information Certificates" and "Other Division 6.7 Information Certificate Fees as follows:</p> <p>Table 6.7 - For buildings which are not lawfully erected</p> <p>The fee applicable to the Building Information Certificate application above PLUS the following:</p> <ol style="list-style-type: none"> The amount of the maximum fee that would be payable if the application were an application for a construction certificate in accordance with the "New Building Construction Certificate" fee table on 	Development	Submission presented by staff	This correction ensures this statutory fee is calculated in accordance with Clause 260 of the Environmental Planning and Assessment Regulation 2021.																								



REPORT | COMMUNITY ENGAGEMENT | **DRAFT INTEGRATED PLANS 2022-23**

Submitter:	Submission:	Responsible branch	Council response	Recommendation
	page 44 of these fees and charges: PLUS 2. The amount of the maximum fee that would be payable if the application were an application for: (a) development consent in accordance with the "Development Application Fees" table on page 55 of these fees and charges: OR (b) complying development consent in accordance with the "Issue of Complying development Certificates" table on Page 44/45 of these fees and charges.			



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 9.13 ADOPTION OF INTEGRATED PLANS

ATTACHMENT 2 COLLATED SUBMISSIONS

Submission 7

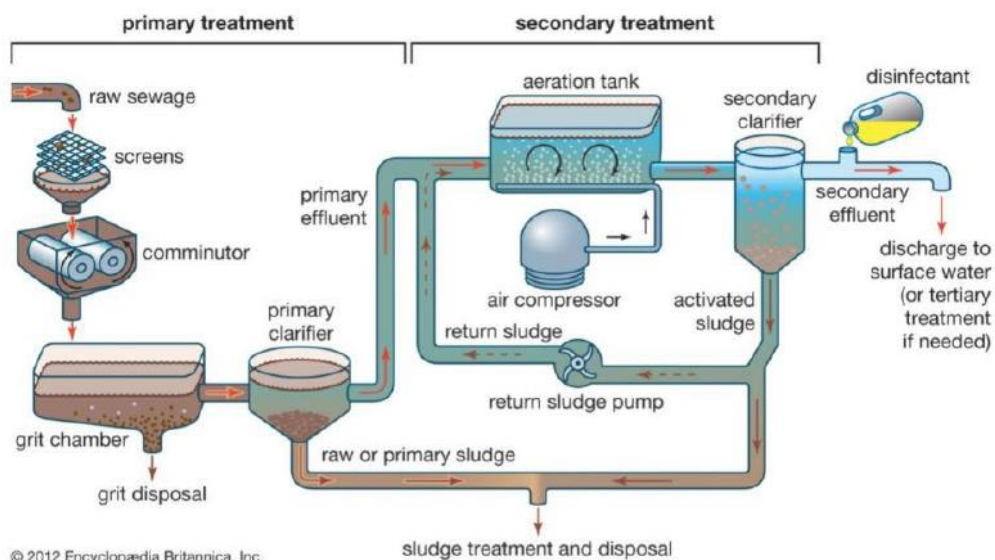
Aerobic and anaerobic wastewater treatment

<https://www.alicat.com/aerobic-vs-anaerobic-wastewater-treatment-an-overview/>

Conventional wastewater treatment in the US consists of three distinct steps: primary, secondary, and tertiary.

- Primary treatment involves the removal of solids by sedimentation or flotation.
- Secondary treatment involves the removal of organic matter through microbial decomposition.
- Finally, tertiary treatment is any additional treatment that the wastewater might have to undergo if it is reused, recycled, or discharged to the environment.

After the primary effluent leaves primary treatment, it is introduced into a specially designed bioreactor where the organic matter is utilized by microorganisms such as bacteria, algae, or fungi for either aerobic or anaerobic wastewater treatment.



Aerobic water treatment schematic

The selection of the [secondary treatment](#) may depend on several factors like nature of wastewater, chemical and biological oxygen demand (COD & BOD), energy demands, treatment time, investment, operational and maintenance costs, sludge production, space requirements, desired effluent quality, and microbial concentration. An optimum configuration would, more often than not, utilize a combination of these two technologies.

Aerobic treatment is typically applied to efficiently treat low strength wastewater (COD <1000 mg/L) when the treatment requires the presence of oxygen. Whereas, anaerobic treatment is typically applied to treat wastewater with higher organic loading (COD >4000 mg/L).

Mass flow in aerobic/anaerobic processes

Aerobic treatment utilizes oxygen and bacterial biomass to assimilate organic matter and other pollutants like nitrogen and phosphorus into carbon dioxide, water, and other [biomass](#). On the other hand, anaerobic treatment, as the name suggests, breaks down organic impurities in the absence of oxygen to produce methane, carbon dioxide, and other biomass. [Mass flow controllers and meters](#) are critical to achieve fast, accurate, and stable flows of air and oxygen in an aerobic process. Mass flow meters can be used to monitor fast, accurate and stable flows of methane and carbon dioxide in an anaerobic process.

Advantages and disadvantages of aerobic and anaerobic processes

Aerobic treatment has some distinct advantages over the anaerobic treatment process. These include reduced odor (due to non-production of hydrogen sulfide or methane) and better nutrient removal efficacy (facilitating direct discharge into surface waters or disinfection). However, aerobic treatment does have several disadvantages. Oxygenation is an energy-intensive process severely increasing the overall energy consumption, utility and maintenance costs of this process. Solid wastes that the microbes are unable to digest often settle out as bio-solids. These bio-solids require [appropriate disposal](#) adding to the utility and maintenance costs.

Anaerobic wastewater treatment processes, on the other hand, have a number of advantages over aerobic treatment processes. The biogas produced during an anaerobic treatment process can be used as a source of renewable energy (natural gas/methane). This also produces very low sludge that is de-waterable and fully stabilized for disposal. This makes it less expensive, simple, and flexible when compared to most aerobic treatment processes.

Since both of these methods have their own advantages and disadvantages, often a combination of anaerobic and aerobic treatment processes are employed to achieve efficient treatment of wastewater. The wastewater going into the aerobic reactor will often undergo pre-treatment in an anaerobic reactor to fulfill wastewater standard discharge requirements in an energy efficient and cost-effective manner.

Key differences between aerobic and anaerobic processes

Parameter	Aerobic Treatment	Anaerobic Treatment
Application	Low to medium strength wastewater (<1000 ppm) eg. Municipal sewage, refinery wastewater, etc.	Medium to high strength wastewater (>4000 ppm) eg. Food and beverage industry wastewater
Capital Investment	Relatively high	Relatively low with pay back*
Energy Consumption	Relatively high	Relatively low
Foot-print	Relatively large	Relatively small and compact
Net Sludge Yield	Relatively high	Relatively low
Post-treatment	Typical direct discharge	Required to fulfill wastewater standard discharge requirement
Example Technologies	Activated Sludge Process (ASP), Tricking Filter, and Rotating Biological Contactor (RBC)	Anaerobic Digestors (AD), Continuous Stirred Tank Reactors (CSTR), Sequencing Batch Reactors (SBR), Upflow Anaerobic Sludge Blanket (UASB) Reactors

* CH₄ generated can be used to generate energy

Conclusion

In the past few decades, bioreactor usage in the course of wastewater treatment has moved from an exotic, new technology to a standard process. A key strategy for optimization of these systems is to measure input and/or output gasses in order to understand and control the process efficiently. The precise usage of aerobic vs. anaerobic wastewater treatment processes depends on factors unique to each facility, and metering of mass flow is essential to understanding how best to utilize available tools to provide an optimal treatment regimen.

Submission 9





Submission 10



Submission 16

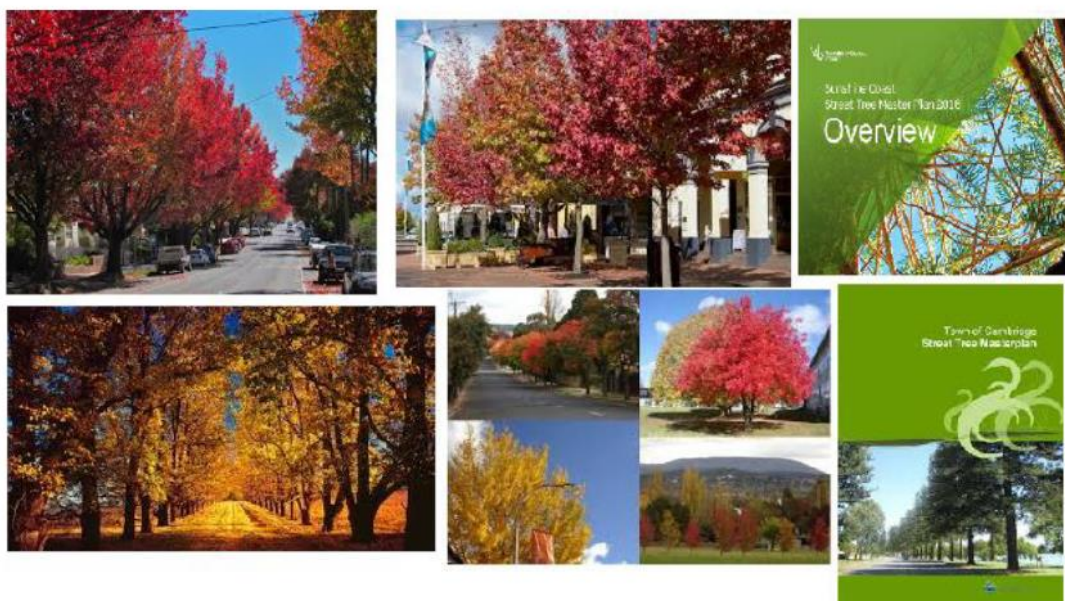
**Bungendore Town Centre and Environs s355 Committee
Priority of Works**

1 Public Street Art	
Strategy	<ul style="list-style-type: none"> To increase tourism to Bungendore by adding artwork to the CBD. Increase interest and provide Bungendore as a character town Support and grow vibrant arts community Maximise drawcard with major population base (Canberra/Queanbeyan) close to Bungendore Provide interesting linkage between Malbon/Gibraltar streets Build on Bungendore’s existing arts reputation
Methodology	<ul style="list-style-type: none"> Install plinth’s/pads in strategic places in public realm for the mounting of artworks Provide exhibition/curating place for artists to display artwork. Selection of artworks to be vetted by a local committee and select artworks Encourage art type businesses/industry to establish in Bungendore
Cost	<ul style="list-style-type: none"> Installation of generic type plinths - estimate \$5,000 per plinth Local committee donation of time
Responsible	<ul style="list-style-type: none"> QPRC to install plinths Initiate a group set up by the CDPA Advisory committee formed to select and manage art installations



Bungendore Town Centre and Environs s355 Committee Priority of Works

2 Street Tree Master Plan	
Strategy	<ul style="list-style-type: none"> To develop a street tree masterplan for all new street planting in Bungendore to develop autumn colour This character will enhance Bungendore to residents, tourists and visitors Emulate other colour towns such as Armidale, Orange, Grafton.
Methodology	<ul style="list-style-type: none"> Engage landscape architect to develop a street tree masterplan for all streets in Bungendore including street tree selection for future streets in developments. Ensure street trees are climate suitable and produce autumn colour. QPRC adopt the masterplan as policy
Cost	<ul style="list-style-type: none"> Estimate \$20,000 (one off cost) + QPRC staff time Reviewed every 10 years for update
Responsible	<ul style="list-style-type: none"> QPRC BTCEC Committee expertise
Comments	Long term strategy to beautify and enhance Bungendore public realm



Bungendore Town Centre and Environs s355 Committee Priority of Works

3 Historical Plaques	
Strategy	<ul style="list-style-type: none"> • Historical Plaques to be cast and placed in footpaths/walls around Bungendore CBD to describe important aspects/buildings of Bungendore’s history. • Promote tourism to maximise the benefits of Bungendore’s historic character. • Promote interest in local history
Methodology	<ul style="list-style-type: none"> • Engage Bungendore Heritage committee to provide research for key landmarks in Bungendore’s history. • BTCEC and Heritage Committee to vet and decide key landmarks • Design/purchase and installation of non slip plaques in footpaths/and or existing building walls with brief description and image of historical landmark. • Q-Code or electronic option on plaque to enable mobile phones to open link to further information • 3D digital photo overlayed on current landscape to show what the landmark looked like in previous history on app
Benefits	<ul style="list-style-type: none"> • Tourism • History • Education
Cost	<ul style="list-style-type: none"> • \$2000 per plaque including installation (estimate 20 in first roll out) \$40,000 • Nil cost research with local Heritage Committee • \$30,000 to develop digital app
Responsible	QPRC Funding BTCEC project Management Heritage Committee Research



Bungendore Town Centre and Environs s355 Committee Priority of Works

4 Street Banners	
Strategy	<ul style="list-style-type: none"> • Install street banners along key high streets • Provide vertical colour and movement • Rotate banner with season and event promotions • Key locations <ul style="list-style-type: none"> ○ At roundabouts (either in centre or on each corner) ○ Along key activity streets • Banners provide life in vertical activity to give the idea of movement. • Draw tourists from Malbon Street to Gibraltar Street
Methodology	<ul style="list-style-type: none"> • Install banner poles (hinged at base to provide easy banner changes) • Identify key avenue locations • Investigate smart poles with artwork such as rotating shroud with LED back lights activated by wind. • Engage with pole designer to seek options for vertical activation
Cost	<ul style="list-style-type: none"> • \$5,000 per pole including installation • Estimate 20 poles = \$100,000
Responsible	QPRC



**Bungendore Town Centre and Environs s355 Committee
Priority of Works**

<h1 style="margin: 0;">5</h1> <h2 style="margin: 0;">Gibraltar Street Plantings</h2>	
Strategy	<ul style="list-style-type: none"> Removal of strappy Lomandra plants from roundabout verges and replacement with colour plantings Build on current colourful plantings in centre median and roundabout
Methodolgy	QPRC to remove existing plants and replace with colourful, low maintenance, drought hardy species ie. Carpet roses
Cost	\$10,000
Responsible	QPRC
Comments	Enhance Gibraltar Street with colour. The current median plantings look fantastic and we can build on these with low maintenance colourful plantings on blisters to complement current central planting.



Bungendore Town Centre and Environs s355 Committee Priority of Works

6 Senior Living Compatible CBD	
Strategy	<ul style="list-style-type: none"> Improve Bungendore CBD to be accessible for mobility and visually impaired senior users Promote facilities for seniors to visit Bungendore and easily walk the CBD Promote Bungendore as seniors living option
Methodology	<ul style="list-style-type: none"> Audit and repair uneven, cracked, uneven and disjointed footpaths Widen narrow footpaths to suit mobility scooters Audit and install correct tactile indicators to Australian Standard requirements Audit pram ramps Consider installing formalised pedestrian crossing points for slower users Promote Bungendore as seniors friendly town for tourism
Cost	\$50,000
Responsible	QPRC
Comments	Great opportunity to encourage down sizers to relocate from Canberra to Bungendore, Provide amenities and opportunity for aged living, seniors living and assisted living.





Submission 17

Destination Southern NSW

PO Box 1025, Goulburn NSW 2580

M: 0400 697 555

E: info@dsnsw.com.au

ABN: 65 617 944 662 ACN: 65 617 944 662

www.dsnsw.com.au

24 May 2022

Rebecca Ryan
Chief Executive Officer
Queanbeyan Palerang Regional Council
PO Box 90
Queanbeyan NSW 2620

Dear Rebecca,

Re: Destination Southern New South Wales Feedback – Queanbeyan-Palerang Regional Council Draft Delivery Program 2022 to 2026 and Draft Operational Plan 2022 to 2023

Dear Rebecca

Thank you for the opportunity to submit feedback on Queanbeyan-Palerang Regional Council's Draft Delivery Program 2022 to 2026 and Draft Operational Plan 2022 to 2023.

It is pleasing to see that the acknowledgment of tourism and hospitality as a driver of the area's economic growth, and the development of tourism opportunities for Queanbeyan-Palerang as a key priority for Council. Council's Delivery Program strategic objectives (2.1 and 2.2) under Strategic Pillar 2: Choice also provide sound strategic direction to grow the local visitor economy.

You will be aware that during 2020 and 2021, Destination Southern New South Wales worked with five local government areas that comprise the Southern Tablelands region (Queanbeyan-Palerang, Yass Valley, Hilltops, Upper Lachlan and Goulburn Mulwaree) to establish the Tablelands Destination Development Plan (TDDP) 2020 to 2025. This Plan established a roadmap to guide the collaborative work of local, regional and state tourism stakeholders to grow, develop and promote the Southern Tablelands region and its towns and villages as a distinct new, appealing and competitive tourism region in NSW. An important outcome of this project was its recognition as a standalone tourism region by Destination New South Wales. QPRC agreed to cooperate and contribute resources to implement the TDDP over the next five years.

Five integrated LGA Destination Action Plans were also prepared including a plan for Queanbeyan-Palerang that provided an update to Council's tourism plan. In addition, the LGAs worked with DSNWS and consultants to create the Southern Tablelands Brand Strategy to guide cooperative marketing across the region.

It is also important that Councils' Delivery and Operational Plans consider and align with the Destination Southern NSW Destination Management Plan 2022 to 2030 and consequent directions of the directions of the NSW Government's Visitor Economy Strategy 2030.

Furthermore, the NSW Government is currently in the process of updating the Regional Economic Development Strategies (REDS). Destination Southern NSW has been working with Regional NSW to ensure the alignment of the priorities for the Southern NSW visitor economy are represented in the new REDS updates (2022).

Given the importance of these plans and strategies, we propose adding additional Delivery Program Actions (page 43) to strengthen Council's commitment to the growth and development of the visitor economy:

- Ensure Council's priorities for economic development are considered as part of the development of updates to the region's Regional Economic Development Strategy
- Ensure Council's activities for tourism services consider and align with the directions of the Tablelands Destination Development Plan 2020 to 2025, Southern Tablelands Brand Strategy and Destination Southern NSW Destination Management Plan.

Please contact me if you or your staff wish to discuss these suggestions

Yours sincerely,



Sean Haylan
General Manager
Destination Southern New South Wales



Submission 18

Queanbeyan and District Dog Training Club

2 May 2022

Queanbeyan-Palerang Regional Councillors

Sent by email to:

Katrina Willis	Cr.Katrina.Willis@qprc.nsw.gov.au
Kenrick Winchester (Mayor)	Cr.Kenrick.Winchester@qprc.nsw.gov.au
Louise Burton	Cr.Louise.Burton@qprc.nsw.gov.au
Bryce Wilson	Cr.Bryce.Wilson@qprc.nsw.gov.au
Esma Livermore (Deputy Mayor)	Cr.Esma.Livermore@qprc.nsw.gov.au
Jacqueline Ternouth	Cr.Jacqueline.Ternouth@qprc.nsw.gov.au
Mareeta Grundy	Cr.Mareeta.Grundy@qprc.nsw.gov.au
Steve Taskovski	Cr.Steve.Taskovski@qprc.nsw.gov.au
Edwina Webster	Cr.Edwina.Webster@qprc.nsw.gov.au
Michele Biscotti	Cr.Michele.Biscotti@qprc.nsw.gov.au
John Preston	Cr.John.Preston@qprc.nsw.gov.au
cc: Rebecca Ryan (CEO)	Rebecca.Ryan@qprc.nsw.gov.au

Dear Councillors,

PROPOSAL FOR THE FUNDING OF COMMUNITY FENCING

Local Roads and Community Infrastructure Program

The Queanbeyan-Palerang Regional Council (Council) resolved at the Ordinary Meeting of Council on 23 February 2022 under Agenda item 9.6 to accept the Local Roads and Community Infrastructure (LRCI) Program Phase 3 grant of \$3,055,418 and to allocate \$2,390,000 to identified projects. Further it resolved to conduct a Councillor workshop to discuss other potential projects to fund with the remaining \$665,418 that has not been allocated.

The March Newsletter of the Council promoted the securing of the LRCI funding with the newsletter also stating a councillor workshop would be held to discuss allocating money for projects.

This proposal is seeking for Council to allocate funding from the LRCI Program for the replacement of fencing at the Queanbeyan and District Dog Training Club training grounds. This is in line with the LRCI Program nomination guidelines which includes a Work category of Repairs/Replacement of fencing and project goals of improved recreational opportunities.

Queanbeyan and District Dog Training Club

The Queanbeyan and District Dog Training Club (Club) is an established, active non-profit organisation serving Queanbeyan and the surrounding community through the provision of affordable dog obedience training. The primary aim is to promote responsible dog ownership in and around the Queanbeyan district. The Club teaches people how to train their dogs to be good canine citizens and to build up a positive relationship with their dogs.



Queanbeyan and District Dog Training Club

Training is conducted on Sunday mornings in two sessions with multiple classes in each session. Classes are led by volunteer instructors who train dog owners on building teamwork with their dogs, taking them through exercises that can be used at home or out in the community.

Dog Training Grounds

The Club is licensed to use Letchworth Estate Reserve Trust, Reserve No. 130049 from the Council. The Reserve is located at the end of Hoover Road, Queanbeyan. The Club has fenced off a portion of the licensed site as the dog training area, with the remaining area being an open unused area.

The grounds are the site of the old Queanbeyan tip and over time the surface has deformed due to settling causing depressions over the surface. Despite this the Club has worked hard to make the grounds suitable and appealing for Queanbeyan district people to train their dogs. As reserved land the effort of the Club members reduces the need for Council to maintain the area.

The fences and gates at the grounds were erected by volunteer Club members in the early 2000's. These have served well in defining the training areas and keeping dogs within these bounds. The existing fences are now continuously needing to be repaired, this means that replacing the fences is the only viable option for the Club to be able to safely and adequately continue its role in providing essential dog obedience training.

Fencing requirements

The Club does not have the expertise, resources and time to replace the fencing, therefore a decision has been made by the Club to engage a fencing contractor to supply all materials and labour to complete the replacement.

The current state of the fencing presents risks such as dogs escaping from the training area and the incursion of snakes and pests such as rabbits entering the grounds. The Club has made it a priority to replace the fencing, commencing at the earliest possible time.

The total length of fencing that needs to be replaced is 790m. This will require replacing all components of the existing fence with the exception of some corner posts. The work will entail levelling the ground where subsidence has occurred.


Cost

Initial quotes have been obtained and range in price from low \$25,000 to \$48,000. This presents a significant investment for the Club which relies on membership fees as its main source of income.

The allocation of funding from the LRCI Program for the fencing will allow the Club to continue to provide low-cost dog training for Queanbeyan district residents.

Favourable consideration of this proposal would be appreciated.

Yours Sincerely,


Tim Duffy,
QDDTC Grants Manager.



Submission 19

Dear Sir/Madam

29/05/22

Re: QPRC 2022 Draft Delivery and Operational Program.

Thank you for the opportunity to comment on the QPRC 2022 Draft Delivery and Operational Program.

Who are BULG

The Braidwood Urban Landcare Group (BULG) has well over twenty years of experience planning and implementing community projects in the public spaces along Braidwood's creeks. Our goal has been to increase the public amenity of the three creeks that flow through Braidwood and support the natural values of these areas, including water quality and habitat for plants and animals. We have strong working partnership with other Braidwood community groups with an interest in biodiversity, sustainability, public amenity and creek management including the Braidwood Garden Club and Commonwood Farm.

BULG planned, coordinated and lead the planting of the native trees and shrubs in 1999 that has created the peaceful, secluded, close-to-nature ambience that you now experience when you walk through Bicentennial Park. We funded and designed the signage in Bicentennial Park that gives visitors insight into the history of Braidwood's creeks. We constructed 600m of public path along Bombay Road and up to Garvey Street and built the bridge that allows this path to cross over Flood Creek. This path is used by runners, walkers with dogs, prams and people on mobility scooters as one of the only public paths in Braidwood not immediately adjacent to a road. We created the Community Gardens on Bombay Road and instigated the constructions of play and exercise equipment, plantings and seating in this area. All these projects that increase public amenity, facilitate visitation to Braidwood and encourage community recreation were instigated by community, designed by community, funded through grants acquired by the community and installed by the community (or contactors we engaged). All these areas are public land and Council have always been engaged on any new projects, providing much appreciated input into design when requested.

QPRC 2022 Draft Delivery and Operational Program

The QPRC Delivery Program lists the assets of QPRC, which are naturally a strong focus for QPRC investment. BULG would expect that the 200km of pedestrian path listed as an asset in the Delivery Plan includes the 600m of path designed and constructed by community volunteers along Bombay Road and up to Garvey street. We would expect that the above mentioned, community-constructed footbridge across Flood Creek is one of the 8 pedestrian bridges listed as an asset in the Delivery Plan. We would also expect that the community land alongside Bombay Road, where play and exercise

equipment, public seating and avenue plantings exist due to BULG activities, is included as one of the park and reserve assets of QPRC.

Community volunteers are unable to undertake regular maintenance of these assets. Heavy rain and flooding events have caused damage that is beyond the resources of a volunteer community group to repair (see example images below). BULG encourage Council to invest resources into maintaining these assets in Braidwood's public spaces as part of their Operational Program. Maintenance of these assets strongly supports delivery of several of QPRCs strategic objectives (see Table 1 below). We would appreciate community engagement in how these assets are maintained and improved into the future, given the strong community interest and ownership that exists in these areas. BULG has spent many years working to support biodiversity, water quality and amenity along Braidwood's creeks. These public areas support a diversity of both native and exotic plant species that have a role to play in providing a stable, resilient environment - which should be considered in any future management decisions. Further to our desire to work in partnership, BULG would welcome the opportunity to participate in the develop of a Management Plan for these areas that creates a vision and intent for the future management of community land along Braidwood's creeks.

Yours Sincerely



Donna Hazell

Chair Braidwood Urban Landcare Group

Table 1. How maintenance of assets created by BULG on QPRC community land links strongly to the five strategic pillars and strategic objectives of the QPRC Community Strategic Plan.

Strategic Pillar 1 – Community	
<i>Objective 1.3 - Our public and community places are inviting, encourage participation and are well maintained.</i>	
<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> • Maintain public spaces to a high standard. • Promote our public places and attractions with wayfinding signage to support visitation. • When planning public and green spaces, explore the inclusion of complimentary activities such as playgrounds, walking tracks, picnic facilities and amenities which are provided with well-designed built and natural shade. • Community facilities are accessible, safe and inclusive
Strategic Pillar 3 – Character	
<i>Objective 3.3 - Sustain, manage and protect our land, biodiversity, vegetation and waterways.</i>	
<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> • Sustain, manage and protect our land, biodiversity, vegetation and waterways • Manage natural landscapes and open spaces. • Passive recreation is supported through a well maintained and connected path network, play areas and green spaces that are provided with well-designed built and natural shade.



Photo 1. Damage to the pedestrian path along Bombay Road caused by heavy rain and wash. Note also the grass encroachment onto the path which is beyond the community volunteers to manage. A more water and weed resistant path surface would be ideal in this location but costs were beyond the grant resources that BULG was able to acquire.



Photo 2. Section of the pedestrian path along Bombay Road (adjacent to the Community Gardens) that has been affected in recent years by continuous groundwater seepage. This has been a major impediment to all users with at least one person in a mobility scooter getting bogged in September 2020. While volunteers have trenched drains alongside the path this has had little impact. Resolution of this drainage issue is beyond the resources of the community group.



Submission 20

E: yourvoice.qprc.nsw.gov.au
E: council@qprc.nsw.gov.au

Info:

Cr Kenrick Winchester (QPRC Mayor)

Ms Rebecca Ryan (QPRC CEO)

QPRC Councillors

Jamie Reynolds
Chairman
Braidwood and Villages Business Chamber
PO Box 337
Braidwood NSW 2622

Dated: 28 May 2022

To whom it may concern,

Re: BAVBC Review of QPRC 2022 Integrated Plans

BAVBC has viewed the Braidwood Community Associations comments on the QPRC Draft Operational Plan for 2022-23 and QPRC Draft Delivery Program 2022–26 and fully endorse their analysis and recommendations. In addition, BAVBC has conducted its own reviewed the draft Delivery Program 2022-26 and Operational Plan 2022-23 and offers the following feedback.

BAVBC understands that the nature of the QPRC region means that planning needs to accommodate a very diverse set of communities and to achieve this planning cost effectively is easiest when done with a broad focus. However, we are firmly of the view that this disadvantages minority areas such as Braidwood, surrounding villages and region. We request that QPRC senior management take some time to consider this concern and direct appropriate mitigations.

Structure of integrated plans. As a set of plans BAVBC find it extremely difficult to navigate and extract information and data that relate to Braidwood and our surrounds from QPRC plans and reports because initiatives and projects are embedded across broader regional content. BAVBC request QPRC consider ways to aggregate information and report relating to different QPRC communities.



Traceability of initiative and project information across planning and reporting periods.

We understand the State and federal grant systems make planning, application and coordination of projects difficult for QPRC. However, tracking initiative and project information from strategy into Delivery and Operational Plans across versions and years is currently extremely difficult. Additionally, the lack of published initiative/project status information and traceability means there is poor transparency and accountability. BAVBC request QPRC senior management consider ways of improving initiative / project status and performance transparency and accountability.

As previously advised to QPRC executive, BAVBC are very concerned at the poor project delivery by QPRC of Braidwood related projects. As BCA have identified, over the past 4 years QPRC have only managed to deliver a small percentage of planned projects.

Roll-over of incomplete Projects from previous Delivery and Operational Plans. BAVBC expect that incomplete projects from previous Delivery and Operational plans will be rolled into these new draft plans. If QPRC plan to do otherwise we will expect to see reasonable justification for the decisions not to do so.

Planning for Township Structure. BAVBC welcomes the inclusion of the Development of a Braidwood Structure Plan but recommends that the nearby Villages are also considered under that initiative. Braidwood and its surrounding villages are inextricably linked. Perhaps QPRC could consider splitting this initiative into two time-phased planning initiatives across the 22-26 period.

Delivery Plan Pg 6 Key Stats and Demographics. BAVBC understand that at the aggregate level presenting QPRC key statistics and demographics is important. But equally importantly is the presentation and understanding of key statistics and demographics of the different QPRC community groups as this provides the considerations for the unique needs of each regional demographic.

For instance, anecdotally, Braidwood's population growth is biased to retirees compared to other QPRC populations centres. That being the case, we would expect that the needs of this expanding demographic should be forecast and planned for.



BAVBC request QPRC consider including an appendix which presents the statistics and demographics associated with individual QPRC communities.

Delivery Program Pg 19 Driver – Development and Population Growth. BAVBC recommend QPRC include a response that includes ‘Expand available commercial and domestic land availability’

Disabled and Elderly Access – Wallace St

In addition to the proposed Braidwood Pedestrian Refuges BAVBC request QPRC consider initiatives to improve disabled and elderly access to Braidwood’s CBD. It is inconceivable and unacceptable that this initiative would not be considered and addressed within the 2022-23 Operational Plan.

Service Review. BAVBC understand that QPRC needs to consider measures to improve Council’s financial position. However, any initiative to create shared services must not come at the expense of the current service levels to Braidwood and its surrounding region. Our view is that the current service levels are inadequate and centralisation of services into the Bungendore or Queanbeyan office will result in a further degradation of service levels.

We also note that The Draft Delivery Plan Pg 19 identifies a response to the Development and Population Growth that states ‘increase fulltime equivalent staff (benchmark 7.5 FTE / 1,000 residents’ whilst also at page 25 stating that the Service planning and reviews may result in reduced services implying a reduction in FTE. BAVBC request this apparent inconsistency is addressed.



BAVBC requests that QPRC engage in more extensive consultation with our community in the future formulation of Delivery and Operational plans as they affect our region. If you have any questions or would like further information, please do not hesitate to contact our Secretary Nick Kemp on M:



Regards,

Jamie Reynolds

Chair Person

Braidwood and Villages Business Chamber

Submission 23

UPPER SHOALHAVEN LANDCARE COUNCIL



Upper Shoalhaven Landcare Council
upper.shoalhaven@gmail.com

Community Nursery Project Proposal

Dear Queanbeyan Palerang Regional Council,

The Upper Shoalhaven Landcare Council (USLC) has been invited to apply for funding for an exciting opportunity with the Foundation of National Parks and Wildlife to set up a community run native plant nursery. Given recent droughts and bushfires, this is a really important time to bring the community together to help collect a local seed bank and propagate native plants for revegetation projects, farms and local backyards.

We are looking for a site to build our nursery on and would love the opportunity to speak with the QPRC about partnering with us on this project and providing us with a site in Braidwood for the community nursery.

The nursery size is dependent on the site and available funding however the design will constitute a low-key construction and relatively small footprint. Our nursery construction will consist of steel frame, shade cloth poly tunnels with a gravel base, shelving and watering system.

A shed and water tank will also be included in the design to store pots and materials and help manage water costs. The design will also include a security set up, with a combination lock given to registered volunteers and your members only. Depending on the site, we might also look at erecting a cyclone fence to protect the nursery from any potential vandalism.

We have approximately 20 volunteers ready to help with establishment and ongoing maintenance of the nursery, many of whom have recently attended a native seed collection and propagation workshop.

If successful in securing funds, USLC would be responsible for the project oversight including construction and maintenance, insurance cover for volunteers and visitors, volunteer training and creation and upkeep of a roster of local volunteers.

As the due date for the grant application is the end of April, we'd appreciate an early indication whether our proposal has potential for your site, and if so, to formalise an agreement by the third week in April.

If you have any questions, or wish to discuss our proposal further please contact Jane Ambrose on mobile number [REDACTED], or via email on [REDACTED]

Regards,

Jane Ambrose, Chair

Upper Shoalhaven Landcare Council

Submission 24



Queanbeyan Landcare Inc. PO Box 848 Queanbeyan 2620

Chief Executive Officer
Queanbeyan Palerang Regional Council
Crawford Street, QUEANBEYAN 2620

I am writing on behalf of members of Queanbeyan Landcare, in relation to the draft Management Plan for 2022/23.

Members of Queanbeyan Landcare congratulate the successful Council Election candidates and also the arrival of the new Chief Executive Officer.

It is noted that Council has applied for a greater increase in rates and charges than the State Government has set, and the draft presupposes that Council will be successful in its request.

Council also notes that there are large capital items to be addressed, including the new Sewage Treatment Works and the new Council Administration complex in Queanbeyan and a number of other significant projects and initiatives.

- Nevertheless it is disappointing to see the continuation of little recognition of sustainability and improved management of Natural landscapes and biodiversity, given the threats from the advent of Climate Change, now fully acknowledged across government and business.

The large investment in developing the Council and Community Climate Change Action Plans, the Climate Change Adaptation Strategy and sustainable transport are receiving virtually no funding for implementation. Council and the community have invested considerable energy in developing these strategies, which reflect national and global priorities.

No strategic planning has occurred for the management of natural areas and importantly, areas that have been improved at great cost and community effort but now going backwards.

- On-going sustained funding is required for these areas, with dedicated, well trained and motivated staff and not reliant on uncertain and ad-hoc grants.

A high priority is the need to allocate more resources to the monitoring, compliance and enforcement of managing building sites and commerce/industry to stop the release of further pollutants into our environment, particularly our waterways.

Funding for Land Management, Biosecurity and Biodiversity

Queanbeyan Landcare participated with Councillors in an extended Workshop on Wednesday 9 December 2020 in relation to funding for Natural Landscape Services and environmental management. **Attachment 1** below sets out the points put to Council, comprising a rationale for substantially increasing more resources without relying upon ad hoc grants, and also a rationale for accessing funding from the ACT environment catchment levy imposed on Queanbeyan residents.

In addition to the seven points, landcare had proposed a source on going funding. Landcare consulted with QPRC's previous Mayor and CEO, in addition to ACT Water and Environment Ministers and the ACT Region Catchment Management Coordinating Group about Council accessing a portion of the revenue flowing from the Water Abstraction Charge (WAC), (\$3 million each year and growing). Residents of Googong, Queanbeyan and Jerrabomberra pay 60 cents per kilolitre in this 'Environment Levy' to the ACT, which flows to Consolidated Revenue and not to specific uses.

Landcare proposed that QPRC receive a portion of these funds, to be introduced gradually and matched \$1 for \$1 by Council funds.

- This proposal received positive support from QPRC management, the Catchment Coordinating Committee and the ACT Government.
- To our knowledge, since then, no approach has been made by QPRC to the ACT Government, which is very disappointing and surprising.

Two of the issues not mentioned in the 2020 submissions are:

- the QPRC acknowledged need to define and protect wildlife corridors in this region,
- The QPRC acknowledged need to update and fill the gaps and complete the mapping for the 2008 Biodiversity Study. Findings Report, Queanbeyan local Government Area July 2008 E1070065. The Council area is now vastly enlarged yet resources have disappeared.

Please refer enquiries to Tom Baker, Publicity Officer, on this proposal, on [REDACTED]

Yours sincerely
Bill Hall
Chairperson Queanbeyan Landcare Inc

[REDACTED]

27 May 2022

ATTACHMENT 1: Council Workshop, Funding for Natural Landscapes Services for Environmental management: Wednesday 9 dec 2020 - Queanbeyan Landcare's

This is a good opportunity for Councilors to hear more about how Council's Natural Landscapes Services team of 3 inspectors, 2 weed operators, team leaders and part time Biodiversity officer implement their system of surveying, mapping, monitoring, prioritizing, taking necessary action and reporting, across an area twice as large as the ACT.

This system is guided by Councils Management Plan objectives and a very good understanding of the daunting NSW Biosecurity legislation, to address the wide range of invasive species and level of each type of infestation, in order to protect priority environment and economic assets. The aim is to try to keep each category of at current levels, and to keep currently clean areas clean.

Watch the videos they have produced by the staff of the NLS Unit.

Alas this is a challenge and really a compromise and any progress across the categories requires more person power.

This is of concern to members of the community and Queanbeyan landcare, for a number of reasons.

The first is that QPRC has an unusually large range of ecosystems (woodlands, grasslands, forest, wetlands, heathlands and riverine plains) set in regionally significant corridors as well as huge rural residential estates and farmland. **So we have a lot to lose in terms of degradation.** **The good news** is that many of these areas are still relatively clean of infestations, so far.

The second is the advent of serious invasive plants such as our Case Study today, African Lovegrass (*Eragrostis curvula*). This weed has invaded much of temperate part so the world and has as we have seen, taken over much of the ACT. African Lovegrass is very flammable as we saw with the dangerous Piallago fires.

This leads to the third concern, with a warming climate and more erratic rainfall, such weeds as *Eragrostis curvula* have the strong advantage to spread and dominate, leading to greater challenge to all land managers, including the increasing wildfire threat.

The fourth concern is that Council's NLS is poised to help prepare management plans for at least 150 land units, to protect environmental assets, including threatened species and systems, and on top of revising the management plans for iconic assets such as Mt Jerrabomberra. Council is also having to prepare and manage its Biosecurity Strategy and Biodiversity Strategy. It is not at all clear where resources are going to come from for these processes.

The fifth concern is the partial reliance on contracting and securing grants for Biodiversity and conservation staff and spray contractors, when this is administratively onerous and more uncertain. What is needed is permanent, well trained, dedicated Natural Areas management team.

The sixth concern: The community's concerns partly arise from repeated cases of lack of follow up work to many projects in Queanbeyan, eg re-invasion by weeds of the Queanbeyan River Corridor (blackberry, ivy, honeysuckle, ash, privets: the 2019 National Tree Day planting almost destroyed by weeds, huge recent planting on river near old Cemetery with no follow up maintenance. Lack of resources is undermining and successes from long investment by Council and the community.

Therefore there is also an urgent need to bolstered community education and liaison to tap into the huge level of goodwill of the community and Landcare, resources that can become a strong ally - already groups such as Qbn Landcare which plays a critical role in managing Bicentennial Park, Mt Jerrabomberra, Buttles Creek, and elsewhere

- There is an argument that our small landcare movement needs more strategic direction to grow and concentrate on priority areas only and this probably can only come from Council staff who are the eyes and ears across the Council area – ultimately to have something similar to the **world class, flourishing Parkcare network in the ACT.**

Seventh concern: There is also a need to direct more resources to **Catchment Management and Environmental health**, part of the NLS mandate, including water quality monitoring across the shire. The impact of continued pollution incidents

Also, better equipment technology, eg air powered mower cleaners.

Funding: The obvious question is where funding could come from. This was addressed at the end of workshop.

Water Abstraction Charge: Landcare has been urging Council to pursue with the ACT Government for some time now, to seek a share of the revenue from the long running Water Abstraction Charge on Canberra water bills, which was instituted to reflect the value of scarce water supplies and generating revenue of at least \$30 million each year. As QPRC Purchases water from the ACT Government, Queanbeyan residents contribute something like 10% of the total revenue from this source, ie something like \$3 million each year. As the Commissioner for the Environment expressed concerns in her report of 2019 (copy attached), that all the WAC revenue continues to flow to Consolidated Revenue and there is difficulty in tracing how all this money is spent. Queanbeyan Landcare is proposing that QPRC claim perhaps 20% each year, amounting to about \$600,000. This could be negotiated to be gradually introduced over time up to this level. This level also reflects the ACT 's major role in managing the Water Supply catchment.)

Submission 25



BRAIDWOOD COMMUNITY ASSOCIATION

Comments on the QPRC Delivery Program 2022–26

The Braidwood Community Association (BCA) welcomes the opportunity to comment on the Queanbeyan-Palerang Regional Council (QPRC) Delivery Program 2022–26

The comments given are also informed by the recent Braidwood community meeting held on 12 May and the supporting documentation which provided further clarity on the Draft Program.

Summary

In 2021 the BCA undertook an exhaustive and inclusive process of determining which priority issues the community would like progressed by this Council. The top 6 issues for Braidwood and surrounding district are all included in the Draft Program, with BCA's reaction to these as follows:

- The BCA requests that Council gives an undertaking that there will be no cuts in real terms in annual funding for rural roads in the Draft Program compared to the previous one, reflecting the importance given by the community to increase real funding for rural roads.
- The BCA welcomes the inclusion of the action to 'Develop a Braidwood Structure Plan', and trusts that will be an inclusive process with ample time for the community to provide input and drive this process.
- The BCA welcomes the inclusion of the action to 'Enhance water security in villages and townships' and underlines the importance of drought proofing Braidwood's water supply and requests it be fully consulted on this issue.
- There is an urgent need to address climate change and the BCA believes the review of the Community Climate Change Action Plans should be brought forward to 2022-24 so that actions can be taken and implemented within the life of this Council.
- The BCA supports the 'Implementation of Urban Forest Cooling Strategy' and would like to see it fully implemented and resourced.
- The BCA welcomes the commitment to 'increase community awareness of QPRC's heritage value through Tourism Plan and expansion of Heritage advisor services over 2022-26'. The BCA expects that Council will ensure the preservation of Braidwood's unique Georgian town centre and heritage buildings as required by the State Heritage Listing of the town, and by the listing of many sites on the State and Local Heritage Registers.
- The BCA suggests that the omissions of a review of Queanbeyan sewerage plan and charges and the harmonisation of Palerang and Queanbeyan fees and charges from 2023-24 are included in the Draft Program.

On other aspects of the Draft Plan, the BCA would like to highlight:

- The BCA seeks an assurance from Council that all uncompleted projects from the previous Delivery Program, not under review, will be rolled over into the Draft Program.
- The BCA would welcome a statement from Council regarding what steps it intends to take to improve its project management to ensure a better completion rate of projects.
- The BCA does not believe the provision of the proposed new Pedestrian Refuges provide best value for money, and requests that Council revisit their proposal and focus on the construction of footpaths instead.
- The BCA welcomes the action to 'Improve parking availability in Braidwood', which should include the project 'BWD - Car park Wallace St'.

- The BCA is keen to work with Council not only in the development of an Affordable Housing Strategy but also in its implementation.

On the difficult question of QPRC budget situation, the BCA would like to highlight, at this stage:

- That sufficient time is given in the consultation process on future revenue options to allow organisations like the BCA time to consult with their members and local community on the options, and potentially propose alternative options and obtain feedback on these before decisions are made.
- Should the results of the service review process result in proposals to make cuts in services, the BCA expects there will be full consultation with the community before any decisions are made.
- The BCA would like to receive a commitment from Council that any dividends that may be introduced will not in any way undermine the function of the utility funds.

Priorities of the BCA

Before the election of the current Council, the BCA conducted an exhaustive and inclusive three-step process of determining which priority projects for Braidwood and surrounding district the community wanted to see progressed during this term of QPRC. Given that most elected Councillors or their groups gave their support to these priorities to varying degrees, it is not unreasonable to expect these to be reflected in the Draft Program.

The results are given in Attachment 1, with the top 6 issues being:

1. Better maintenance of unsealed roads

Action DP4.2 states 'Improve Council's network of unsealed roads' (p56) with the project 'QPR - Local roads resheeting program' having a budget of \$2.1m for the whole of QPRC throughout the outlook period 2022-26 (p59). This is an improvement in terms of transparency on the previous program 2018-21, which did not identify a budget for unsealed roads.

The previous program gave a single budget line for 'QPR - Local Roads Capital', which had a budget of \$22.8m over 3 years or an average of \$7.6m pa. The draft plan gives three local roads projects: 'QPR - Local roads resheeting program'; 'QPR - Local roads renewal'; and 'QPR - Local roads rehabilitation'. The total budget for these three items over 4 years is \$17.2m or an average of \$4.3m pa. This suggests that Council is proposing a dramatic 43% cut in local roads funding on an annual basis in the draft program.

To ensure that we are dealing with like-with-like, we sought clarification from Council staff, and it appears that 2018/19-2020/21 financial years benefited from \$3m in loan funding each year (no explanation was given why). Apparently, this funding is now not available or included in the budgets shown in the draft program. The exclusion of these loans leads to a 5% cut in annual rural roads funding from the previous delivery program.

The BCA is extremely disturbed that Council is proposing significant cuts in local roads funding on an annual basis in the draft program.

This is particularly so given the substantial deterioration in the state of rural roads during this period of prolonged exceptionally wet weather, and despite all the work done by Council staff and contractors. There is a need to significantly step-up maintenance, repair and restoration of rural roads and not propose cuts. The impacts of these adverse weather events fall mainly on rural residents, who have had to negotiate unsafe and at times dangerous roads during this prolonged and unprecedented wet period.

The BCA requests that Council gives an undertaking that there will be no cuts in real terms in annual funding for rural roads in the current program compared to the previous one

The BCA would welcome a statement from Council about what steps it intends to take to improve its project management to ensure a better completion rate of projects.

The Draft Program foresees a review of 'Unsealed road maintenance' over the life of this Council (p28). The BCA believes this should be undertaken earlier rather than later within the term of this Council.

2. Long-term strategic plan for Braidwood

The BCA welcomes the inclusion of the development of a Braidwood Structure Plan (Action DP3.1) over 2022-24 (p48) as this is the second highest priority for the Braidwood Community. The BCA trusts that will be an inclusive process with ample time for the community to provide input and drive this Structure Plan.

The BCA believes it would be helpful if Council was to provide an issues paper at the beginning of the process to provide clarity on the scope and role of the Braidwood Structure Plan so the community can focus its attention on the relevant considerations.

The BCA assumes this Structure Plan will consider such vital issues as Braidwood Residential and Commercial Development Zoning and the question of a bypass for Braidwood. Regarding the latter, the BCA notes that Action DP4.5 is about progressing planning with Transport for NSW for possible bypasses in Bungendore and Braidwood over 2022-26 (p56).

The BCA is unclear whether the Structure Plan will consider other live issues of discussion within the community. Some examples include: expanding Braidwood's water storage capacity; affordable and diversified housing; the location of new residential areas, and a shared path around the outskirts of Braidwood. An issues paper would help to clarify the scope of the proposed Braidwood Structure Plan.

3. Securing Braidwood's water supply

It is no surprise that this is considered by residents to be one of the most important issues to be addressed following the water restrictions during 2019-20. To recap: following the prolonged drought and the Shoalhaven River ceasing to flow, Stage 2 restrictions were imposed on 22 November 2019; these were raised to Stage 3 on 13 December and were escalated to Stage 4 restrictions – the highest level possible – on 10 January 2020, with Council having to transport potable water to Braidwood. From 14 February 2020 restrictions were progressively reduced with the Shoalhaven River started to flow again.

Braidwood's water supply is reliant on water being pumped from the Shoalhaven River to a storage dam which holds 80ML. When the river stops flowing then the water supply is turned off and the size of the storage dam is no longer adequate for Braidwood's growing population.

The BCA welcomes the inclusion of action DP4.10 to 'Enhance water security in villages and townships' over 2022-24 (p56). The BCA is aware that QPRC has engaged NSW Public Works to assist with a review of the water security for Braidwood, and that one of the actions in the draft Operational Plan is to consider NSW Public Works report on Braidwood's water supply (p68).

The BCA believes that residents in Queanbeyan would find the imposition of Stage 4 water restrictions totally unacceptable and there is no reason why it should be considered acceptable for any residents in QPRC on town water.

The BCA underlines the importance of drought proofing Braidwood's water supply and requests it be fully consulted before any decisions are reached on this issue when considering the NSW Public Works report.

4. Environmental enhancement

Not only was environmental enhancement identified as a key issue for Braidwood residents, but QPRC's own consultation identified the beautiful natural environment as one of the most important characteristics residents loved about living in the region. (p16), with environmental sustainability, including conservation, land management, sustainability, water security and education and awareness, identified as the top challenge.

The actions proposed in this sphere include:

- DP1.15 'Commit to protecting local environment by implementing Cat Containment Policy' over 2022-26 (p38).

The BCA awaits proposals in this area and will be interested to see what is proposed for peri-urban and rural areas

- DP3.3 ‘Review and uplift QPRC Operations and Community Climate Change Action Plans and implement key actions’ over 2024-26 (p48)

There is an urgent need to address climate change and the BCA believes the review of the Community Climate Change Action Plans should be brought forward to 2022-24, so that actions can be taken and implemented within the life of this Council.

- DP3.6 ‘Review Council’s Significant Tree Register’ over 2022-24 (p48)

The BCA supports this action and believes the awareness and operation of the Significant Tree Register can be substantially improved and should be given more ‘teeth’ to protect our wonderful significant trees.

- DP3.10 ‘Implementation of Urban Forest Cooling Strategy’ over 2022-26 (p49)

The BCA supports this action and would like to see it fully implemented and resourced. We are concerned that in the draft Operational Plan 2022-23 the action on this is to ‘Identify and leverage funding opportunities to implement actions from Urban Forest Cooling Strategy’ which is considered to be ‘Business as Usual’ (p55). The BCA would like to see more immediate action taken to implement this strategy, notably:

- The recruitment of an additional tree officer and a biodiversity officer;
- Funds to purchase and plant a significant number of new trees;
- Funds to undertake the much-needed surveys of the health of the current tree population, the development of the database to manage this information, and importantly the improved maintenance of existing trees.

5. Preservation of Braidwood’s heritage

Heritage is one of the strengths of QPRC, particularly as Braidwood is the only town in NSW to be on the State Heritage Register. In this respect the BCA welcomes action DP3.2 ‘Increase community awareness of QPRC’s heritage value through Tourism Plan and expansion of Heritage Advisor services’ over 2022-26 (p48). The BCA notes that the State Heritage listing of “Braidwood and its Setting”, and the unique character of the historic Georgian/Victorian town centre are significant economic assets for the region’s tourism industry. At the same time the BCA is aware of a sense of frustration that the State Heritage Listing in 2006 did not lead to significant financial investment from State or Local Government to assist businesses and residents to maintain and improve their properties.

The Draft Program foresees a review of ‘Heritage’ over the life of this Council (p28). The BCA believes this review should be undertaken earlier rather than later within the term of this Council and the timing of it may be informed by the current ‘15 Year Review of the State Heritage Register listed ‘Braidwood and its Setting’ by GML for Heritage NSW.

The BCA notes that the draft Operational Plan 2022-23 proposes to ‘Draft appropriate heritage management controls for Braidwood township’ (p55). However, it is not clear what this entails, and the BCA would welcome an elaboration of this action. There are existing guidelines for developments in the Braidwood DCP, but these do not have the status of ‘controls’. The current GML consultation for the Review of the State Heritage listing will be a useful guide for Council on this matter. The BCA welcomes community consultation on these issues.

To preserve the town’s unique character, and to realise the economic potential identified in QPRC’s tourism strategy, the BCA urges Council to advocate for more funding and assistance from the State Government for owners of heritage listed properties in Braidwood.

Harmonisation of water, sewage, and waste charges across QPRC

The BCA notes that the second year of the harmonisation of waste charges is progressing and observes that an acceleration of the process could help address some of the revenue issues which Council is facing.

Since amalgamation in 2016 there have been very significant differences between water, sewage and waste charges in the former Queanbeyan City Council area compared to the former Palerang area. The

draft 2022-23 Revenue Policy states Braidwood residents will pay a total of \$2,496 for water, sewer, waste and stormwater charges, compared to \$1,578 paid by former QCC residents. This is a difference of \$918 pa. On 'user pays' and equity principles, this is hard to understand or justify. While former QCC residents pay a higher rate for water consumption, this does not offset the higher access charges paid by former Palerang residents.

The BCA would like to see the harmonisation of these charges accelerated.

The BCA also notes the intention to 'Complete Queanbeyan Integrated Water Cycle Management Plan' in 2022-23 (DP4.8 on p58). However, there is no mention of reviewing the sewerage plan and charges. Nor is there any mention that 'Council may then examine the phased harmonisation of Palerang and Queanbeyan fees from 2023-24' as stated in the Draft 2022-23 Operational Plan (p19).

The BCA suggests that the omissions of a review of Queanbeyan sewerage plan and charges and the harmonisation of Palerang and Queanbeyan fees from 2023-24 are included in the Draft Program.

Projects listed in the Draft Program

Rollover of existing projects

The Draft Program already contains several projects which have been carried over from previous years. These include:

- 104105 BWD - Pool Upgrade
- 100944 BWD - Saleyards Upgrades
- 102012 BWD - Cooma Rd/Krawaree Rd
- 104299 BWD - Depot - Security gates and repair to workshop
- 710036 BWD - Landfill reinstatement
- 700043 BWD - Shoalhaven Pump station and rising main

The BCA has made detailed points on the need to rollover a significant number (13-21) of other Braidwood/Nerriga projects from the 2021-22 Operational Plan to the Draft 2022-23 Operational Plan.

For some of these, this rollover is not just for their completion in 2022-23 but will take several years before they are complete. It is therefore a surprise not to see them in the Draft Program. These include:

- 102066 NER - Nerriga Rd Section 5 - Recon widen & seal - Euradox Rd to Tates Ln
- 104540 BWD - Stormwater Improvement Program
- 100862 BWD - Car park Wallace St

The BCA is not aware how Council treats projects rolled over from the last Operational Plan of one Delivery Program to the first Operational Plan of the next Delivery Program. The BCA seeks the assurance that all remaining Braidwood/Nerriga projects, which are not under review, be rolled over and continue to be progressed expeditiously and monitored in the Delivery Program Updates.

More generally, the BCA is concerned at the completion rate of projects by Council (eg only 4 out of 34 for Braidwood/Nerriga, projects, accounting for under 9% of the value of current projects, have been completed so far for 2021-22 financial year). The BCA would therefore welcome a statement from Council regarding what steps it intends to take to improve its project management to ensure a better completion rate of projects.

Footpaths and Pedestrian Refuge

Other than the BWD - Water treatment plant renewal project, the only new projects for Braidwood listed in the Draft Program are two Pedestrian Refuges, namely:

- 104645 BWD - Pedestrian Refuge Lascelles – Monkittee
- 104646 BWD - Pedestrian Refuge Lascelles – Elrington

The BCA makes detailed points on these in its comments on the Draft 2022-23 Operational Plan arguing that the increased cost of these pedestrian due to the RMS requirement to provide streetlights does not appear to be the best value for money, compared to the construction of footpaths in town. The need for

local footpaths compared to the need to occasionally cross Lascelles St at night is not justified from feedback from local residents.

Also, the Draft Program does not include the construction of any of the remaining four priority footpaths in the Braidwood [Bicycle and Pedestrian Facilities Plan](#) (BFPF) which have a total cost of just \$163,500¹ (see Attachment 2 for a listing of all projects under the BFPF). As identified in previous surveys of community priorities, the BCA would like to see the BFPF progressively implemented to meet identified community expectations.

The BCA notes that the BFPF was adopted in 2019 and it was foreseen that the plan would be reviewed every five years. If this is the case, this review needs to be added to the reviews foreseen during the life of the Draft Program (p28).

Other comments on the Draft Program

Demographic change (p6-8)

The BCA notes that the population growth for QPRC between 2022 and 2036 at 26.5% outstrips those of other Councils in the vicinity. This suggests that QPRC must ensure that the provision of services keeps pace with the growing population.

What is even more striking is the increase in the population of our older citizens. Between 2016 and 2036, the population of those over 65 years of age is projected to increase by a staggering 98% against 35.5% of the total QPRC population as a whole and increase from 11.7% of the total population in 2016 to 17.2% in 2026. This cohort of the population have a much greater need for support services and for disabled-accessible infrastructure.

The BCA suggests that this be acknowledged in the pressure on Development and Population Growth Driver (p19) with the addition of 'Increased need for disabled-accessible infrastructure'.

Develop an Affordable Housing Strategy and a Regional Seniors Housing Strategy

The development of an Affordable Housing strategy is a major and pressing issue at present and is expected to continue into the future. The BCA is very supportive of Council's decision on 9 March 2022 to develop an Affordable Housing Strategy (Action DP3.7 on p48) in 2022-23.

The BCA formed a Community Housing Subcommittee in early 2021 and we have been researching the problems and possible solutions for some time. There is much interest in affordable housing from all sections of the local community. The lack of affordable housing affects local businesses, essential workers, event organisers, singles and families now priced out of the market, the growing number of older women in the community, and people who have lived locally for many years.

The BCA is keen to work with Council, not only in the development of an affordable Housing Strategy, but also in its implementation and the provision of a range of types of accommodation to address the changing needs of the community.

The BCA is also most interested in the separate but closely related proposed action to Develop a Regional Seniors Housing Strategy (DP3.8 on p49) in 2024-25.

Braidwood Parking

The BCA welcome the action to 'Improve parking availability in Braidwood' (Action DP3 on p56) over 2022-25.

¹ These include: along Kings Highway, between McKellar Street and the Braidwood Colonial; along Wallace Street, between Park Lane and Wilson Street; a shared path link across the recreation grounds; and along Monkitee Street, between Wilson street and Duncan Street.

Note: A footpath from Wilson Street - Between Wallace Street and the Braidwood Multi-Purpose Service was constructed in 2020-21 and three paths are due to be constructed in 2021-22, namely the Shared path along Coronation Avenue between Wallace Street and the Services Club; Footpath along Elrington Street between Wilson Street and Duncan Street; and a shared path along Duncan Street between Wallace Street and Monkitee Street. Construction of these has yet to start and may need to be rolled over into 2022-23.

The lack of parking is becoming a real impediment in Braidwood. This is an issue for residents and particularly for businesses who are missing out on potential sales opportunities. It is interesting that while this action is included, the project 'BWD - Car park Wallace St' has not been rolled over to the Draft Program. Whilst this project is not the only solution to the issue, it represents a major opportunity to improve the supply of parking. The BCA urges Council to reconsider the timeframe for relocating the Braidwood Works Depot to the designated location next to the Sewerage works on the corner of Saleyards Lane and Sandholes road. Relocation to this site has been discussed many times since the Tallaganda Shire period. Development of the existing works depot site in the centre of Braidwood has been stalled for decades due to the failure of successive councils to action this. The BCA urges Council to prioritise this relocation as a prerequisite to other much-needed developments on that site, including parking, community centre infrastructure and affordable housing.

Improved communications services across local government area

The BCA welcomes the intention behind the action to 'Advocate for increase internet connectivity across local government area' (DP4.14 on p57) from 2022-26.

However, this issue is not just a matter of internet connectivity, which could relate to the NBN in some locations, but also to mobile phone and broadcast reception for emergency phone calls and emergency broadcast messages. There are many blackspots across rural QPRC that present a truly significant issue which are not only a constraint on economic development, but also on safety and support during times of emergency for residents and visitors alike.

The BCA suggests that action DP4.14 be renamed 'Advocate for improved communications services across local government area' or something similar as a more holistic expression of the issue. The BCA notes that we have applied for a grant for a Community Hub on Council premises to provide reliable internet and phone access for rural residents as well as local community organisations.

Youth Services

The BCA notes that several other reviews are foreseen within the life of this Council (p28) including Youth Services and also increased engagement with QPRC youth through school connections, Youth Council and Canberra Regional Joint Organisation (Action DP1.13 on p38) during 2022-23. The BCA acknowledges the work done by QPRC Community Development Officers in this space and the opportunities provided by this work to some of our young residents. More opportunities and support to include our youth in QPRC-led activities will always be welcomed.

Youth Associations would include but not be limited to Scouts, Guides, Braidwood Youth performing Arts Association, sporting groups and similar in outlying communities within QPRC.

The BCA acknowledges and appreciates the commitment and support of QPRC staff in developing facilities needed by our children and young people, including improvements to our swimming pool and the development of a Skate Park at the Recreation Ground.

Public and community transport across QPRC

The BCA supports Council's intention to 'Enhance public and community transport across QPRC' (DP4.1 p56) from 2023-25.

Through intervention by the BCA, Valmar Community transport now offers a community transport service, but we are finding it hard to engage volunteers to drive residents to medical and other appointments. In this respect the Braidwood region is very disadvantaged compared to other parts of QPRC and the BCA keen to engage with Council on this issue. This has specific impacts on our senior residents, who make up a large and increasing proportion of our population.

Local traffic issues

The BCA notes that Council intends to 'Continue risk-based approach to local traffic issues' (DP4.16 on p57) for 2022-23, although is not sure what this actually means and would appreciate an elaboration.

A common community concern in Braidwood is the impact of the 'rat-runs' through residential streets, particularly on weekends and in holiday periods and ongoing complaints about speeding by Canberra motorists on those streets.

The BCA is aware that Council did some monitoring of traffic on some side roads in Braidwood a few years ago, although it never saw the final results of this exercise. It is also aware of the monitoring exercise currently ongoing on the Kings Highway, but again is not aware of the results.

The BCA believes a traffic study to ascertain the impact of the 'rat-runs' on Braidwood's residential streets should be undertaken and determine whether this a real safety issue. Such a traffic study would also inform discussion on the Braidwood Structure Plan, where it is inevitable that the issue of 'rat-runs' will be raised by affected residents.

QPRC Budget (p24)

Future revenue options

The BCA acknowledges the difficult financial situation of QPRC and notes that during 2022-23, Council will consider revenue options to take effect from the 2023-24 which will require some tough decisions from Council. The BCA welcomes the statement that these will be made in consultation with the community. We stand ready to be involved in this process.

The BCA asks for sufficient time for the consultation process on future revenue options, so that organisations like the BCA have time to consult with their members and local community before decisions are made. The normal consultation time of around one month is insufficient for voluntary organisations to fully consult with their members.

Service planning and reviews (p25)

The BCA notes that Council is currently undertaking a comprehensive organisational service review process on a service-by-service basis. The BCA endorses such a review, especially if it results in increased efficiencies without loss of services. The BCA believes Council should aim to improve its services, notably by improving the completion of capital projects on time and on budget; improving how it responds to enquiries and fault reports; and improving the timeliness and ease of the planning application and certification process. The Council's website is also in need of significant upgrade to make it more welcoming and easy to navigate.

Should the results of the service review process result in proposals to make cuts in services, the BCA expects that there will be full consultation with the community before any decisions are made.

Dividend Income from Utilities (p25)

The BCA notes that consideration is being given to paying dividends from QPRC water and sewer businesses back to the General Fund to supplement rates with the cost of roads and other general fund infrastructure and services.

The BCA notes that between 2016 and 2018 the Palerang Communities Water fund was the subject of a \$203,603 pa (77.4%) increase in administration charge attributable to the General Fund. Further, there is now a 4% contribution payable to General Fund on all Water Fund capital works (estimated at a surcharge of \$1.618m over the 10-year planning horizon). Importantly, the [report to Council](#) outlining the New Tariff Structure for the Palerang Communities Water and Sewerage Schemes charges stated that these charges "represent significant pressure points on the pricing end product".

The BCA is therefore concerned that if Council treats the utility funds as cash cows to circumvent caps on rate increases, the provision of these basic water and sewer services will be in jeopardy and we would like to receive a commitment from Council that any dividends that may be introduced will not in any way undermine the function of the utility funds.

The BCA represents the Braidwood and District communities, and we appreciate the opportunity to comment on this very important draft Delivery Program 2022-2026.

Thank you for your consideration.

Submitted by Sue Murray

BCA President

On behalf of the Braidwood Community Association

29 May 2022

president@braidwoodcommunity.org.au



BRAIDWOOD COMMUNITY ASSOCIATION

Attachment 1

Results of the Survey of New Priority Projects for Braidwood and surrounding district to be progressed during the next term of Council – November 2021

Approach used

The Braidwood Community Association (BCA) followed an inclusive approach in this exercise with a thorough three-step process of determining which priority projects for Braidwood and surrounding district the community wants to be progressed during the next term of Queanbeyan and Palerang Regional Council (QPRC).

Firstly, in March 2021 the BCA undertook an on-line and hard copy survey of all residents in 2622 which, among other questions, sought ideas for potential projects to be progressed during the next term of Council. This survey had 314 responses and resulted in 217 suggestions for new future projects, with many being common ideas.

Secondly, through a ‘mining and mapping’ exercise of these ideas and through discussions with interested parties, particularly within the BCA committee, a reduced list of 13 core ideas which are considered to be QPRC’s prime responsibility was developed. Some important ideas proposed, like better telecommunications, fixing Wallace Street and funding for a new 25m swimming pool, were excluded because they are considered to be more the responsibility of NSW and federal governments.

Thirdly, all residents of 2622 (including youth) were asked to rate the importance to them of each of the 13 ideas. To reduce bias in the responses, the on-line survey randomized the order of the questions. Residents were informed that the survey results would be used to create a shortlist of 5 to 6 priority projects which the BCA would ask all Council candidates to commit to supporting prior to the upcoming QPRC elections.

The BCA did not endorse any particular candidate or ticket but gave transparency on those who had committed to progressing the community’s priority projects and those who had not. The responses received from the candidate Councillors are at: https://www.braidwoodcommunity.org.au/wp-content/uploads/Candidate_Responses.pdf.

Results

Some 210 persons responded to the survey. All but 6 of these indicated they lived in 2622 and there were 10 duplicate entries where the same name and contact were used. Those from outside 2622 and the duplicate responses have been excluded from the analysis, which leaves 194 responses or about 4.5 percent of the estimated population in 2622 (4291 persons).

Respondents were invited to rate each potential project from very low to very high importance on a 5-step scale. A weighted average can be calculated by giving ‘very low’ a score of 1 and ‘very high’ a score of 5, with appropriate weightings for the intermediate ratings.

The projects in order of descending weighted average are given overleaf, with the top 6 projects being:

1. Better maintenance of unsealed roads
2. Long-term strategic plan for Braidwood
3. Securing Braidwood's water supply
4. Environmental enhancement
5. Preservation of Braidwood's heritage
6. Harmonisation of water, sewage, and waste charges across QPRC


BRAIDWOOD COMMUNITY ASSOCIATION

Project	Average ¹
1. Better maintenance of unsealed roads - Fully meet maintenance schedule and more transparency and communication of schedule.	4.1
2. Long-term strategic plan for Braidwood - (including locations of future housing and industrial development, possible bypass/ring road, social housing, commitment to heritage protection and beautification, tourism development etc.).	4.0
3. Securing Braidwood's water supply - QPRC is undertaking a review of water security for Braidwood, and depending on the outcome of that review, additional source options may be considered.	4.0
4. Environmental enhancement - eg. more tree planting for shade within town and along roads, protection of significant trees, management of creeks to improve public access, and encourage birdwatching and platypus viewing.	3.8
5. Preservation of Braidwood's heritage - More funding to maintain heritage buildings. Full and consistent application of the Braidwood Development Control Plan 2006.	3.6
6. Harmonisation of water, sewage, and waste charges across QPRC - Overall Braidwood residential charges are significantly higher than those charged in Queanbeyan. In 2021-22 they are higher by \$867.	3.6
7. Completion of all high priority paths in the Braidwood Bicycle and Pedestrian Facilities Plan - Excluding works for 2021-22, 4 high priority paths remain at a total estimated cost of \$761,000 (2019 prices).	3.3
8. Development of a shared path around Braidwood - While sections of this could be completed during the next Council term, completion of the overall path may take longer.	3.1
9. More car parking - QPRC is hoping to commence some initial stages of a car park behind D&S Motors and expand on that when their Works Depot is relocated.	3.0
10. Traffic calming of key side streets throughout the town (eg. speed humps and review of speed limits) including the known hotspots of McKellar, Elrington, Wilson and Monkittee streets.	3.0
11. Community centre with scope for performing arts space	2.9
12. Facilitate the development of a caravan park for Braidwood	2.9
13. Develop cycling infrastructure to make the region a cycling destination (eg. dirt bike trails, signage)	2.7

¹ Weighted average where 'very low' importance has a score of 1 and 'low' is 2, 'medium' is 3, 'high' is 4 and 'very high' is 5



BRAIDWOOD COMMUNITY ASSOCIATION

Attachment 2

Extract from the [Bicycle and Pedestrian Facilities Plans](#)

Appendix A Schedule of Works

REFID	Link Description	Priority	Path Length (m)	Total Cost
F1	Kings Highway- between Mckellar Street and the Braidwood Colonial	High	250	\$45,000
F2	Wilson Street - Between Wallace Street and the Braidwood Multi-Purpose Service	High	360	\$65,000
F6	Wallace Street - Between Park Lane and Wilson Street	High	100	\$18,000
F7	Elrington Street - Between Wilson Street and Duncan Street	High	210	\$31,000
S1	Shared path link across the recreation grounds	High	450	\$68,000
S2	Link between Wallace Street and the Services Club	High	660	\$98,500
S3	Duncan Street - between Wallace Street and Monkitee Street	High	420	\$62,500
S7	Monkitee Street- Between Wilson street and Duncan Street	High	220	\$32,500
R1	Refuge Island – McKellar Street west of Wallace Street	High	1 item	\$25,000
R2	Refuge Island – Wallace Street north of Duncan Street	High	1 item	\$25,000
R3	Refuge Island – Wallace Street north of Lascelles Street	High	1 item	\$25,000
R4	Refuge Island – Lascelles Street west of Wallace Street	High	1 item	\$25,000
R5	Refuge Island – Lascelles Street west of Monkitee Street	High	1 item	\$25,000
F3	Lascelles Street - Between Wallace Street and Elrington Street	Medium	430	\$77,500
F4	Wallace Street - Lascelles Street and Coghill Street	Medium	220	\$39,500
F5	Wilson Street - Between Ryrie Street and Park Lane	Medium	280	\$42,000
F8	Elrington Street - Between Duncan Street and the Recreation Ground	Medium	380	\$56,500
S4	Monkitee Street - between Duncan Street and Cowper Street	Medium	440	\$66,500
S5	Ryrie Street and McKellar Street - Between Duncan Street and Kings Highway	Medium	630	\$95,000
S6	Link between Wallace Street along Coghill to Coronation Avenue	Medium	660	\$99,000
S8	Wallace street - Between Coghill Street and Cowper Street	Medium	300	\$44,500
M1	Along Garvey Street - Between Flood Creek and Coronation Avenue	Medium	290	\$4,500
M2	Along Coghill Street - Between the Recreation Ground and Monkitee Street	Medium	130	\$2,000

Note: 1. Type of work: F = footpath, S = shared path, M = marked mixed traffic street, R = refuge
2. Location of work – described in above table and in Figure 17 and Figure 21.



BRAIDWOOD COMMUNITY ASSOCIATION

Comments on the QPRC Draft Operational Plan 2022-23

The Braidwood Community Association (BCA) welcomes the opportunity to comment on the Queanbeyan-Palerang Regional Council (QPRC) [Draft Operational Plan for 2022-23](#) (Draft Plan).

The comments given are also informed by the recent Braidwood community meeting held on 12 May and the supporting documentation which provided further clarity on the Draft Program, and by the information provided by Council on 11 May 2022 in the '[Questions on Notice](#)' from the Public section.

Summary

- The BCA seeks an assurance from Council that all uncompleted projects, not under review, will be rolled over into the 2022-23 Operational Plan.
- The BCA would welcome a statement from Council regarding what steps it intends to take to improve its project management to ensure a better completion rate of projects.
- The BCA does not believe the provision of the proposed new Pedestrian Refuges provide best value for money, and requests that Council revisit their proposal and focus on the construction of footpaths instead.
- The BCA requests that Council gives an undertaking that there will be no cuts in real terms in annual funding for rural roads in the Draft Plan compared to the previous one, reflecting the importance given by the community to increase real funding for rural roads.
- The BCA welcomes the inclusion of the development of a Braidwood Structure Plan. It trusts that will be an inclusive process with ample time for the community to give input and drive this process.
- The BCA underlines the importance of drought proofing Braidwood's water supply and requests it be fully consulted on this issue when Council considers the NSW Public Works report.
- The BCA urges Council to undertake more action in implementing the Urban Forest Cooling Strategy and not just have 'Business as usual'.
- The BCA expects Council to ensure the preservation of Braidwood and its Setting as required by the State Heritage Listing of the town, and by the listing of many sites on the State and Local Heritage Registers.
- The BCA is keen to work with Council not only in the development of an Affordable Housing Strategy but also in its implementation.
- The BCA asks that sufficient time is given to the consultation process on future revenue options, so that organisations like the BCA have time to consult with their members and local community on the options and potentially propose alternative options and obtain feedback on these before decisions are made.
- Should the results of the service review process result in proposals to make cuts in services, the BCA expects that there will be full consultation with the community before any decisions are made.

Rollover of uncompleted existing projects

There are 34 Braidwood and Nerriga projects listed in the 2021-22 Operational Plan and the Delivery Program Update – July-December 2021. According to information provided by Council on 11 May 2022 in Questions on Notice from the Public, the status of these projects are as follows:

Summary of status of 2021-22 BWD & NRG projects				
Status	Number of projects	Value of projects	Number as % of total	Value as % of total
Completed	4	\$1,435,803	11.8%	8.7%
Possible Completion	8	\$2,878,721	23.5%	17.4%
Rolled over	6	\$1,669,000	17.6%	10.1%
To be Rolled-over?	13	\$12,011,830	38.2%	64.2%
To be Reviewed	3	\$250,000	8.8%	1.5%
<i>Total</i>	<i>34</i>	<i>\$16,576,354</i>	<i>100.0%</i>	<i>100.0%</i>

The BCA understands that it has been a very difficult year with Covid and unusually wet weather, but to complete only 4 projects, accounting for under 9% of the value of current projects, so far this financial year is a very poor completion rate. Council hopes that a further 8 projects may be completed this year, but with just a month left and work yet to start on some of the projects it is inevitable that some of these will need to be rolled over to next year.

A further 3 projects are under review which all relate to the BWD - Office Refurbish & Smart Hub (see below).

This leaves 19 projects, or over 70% of all projects by value, which should be rolled over to 2022-23. Six projects which have already been rolled over are in the Draft Plan. The BCA is concerned that the other 13 projects which Council knows will not be completed have not been included. Was this a simple oversight or are these projects at risk of being cancelled?

The BCA seeks an assurance from Council that all uncompleted projects, not under review, will be rolled over into the 2022-23 Operational Plan.

The BCA would also welcome a statement from Council about what steps it intends to take to improve its project management to ensure a better completion rate of projects.

Please see Appendix 1 for a listing of the individual projects and their status.

Lascelles Street Upgrade

Lascelles Street is one of the projects which is yet to be rolled over into the draft Plan and is where Braidwood's supermarket is located. Two years ago, in its submission on the 2020-21 Operational Plan, the BCA commented on the state of Lascelles Street then as "Braidwood is known for its quilts, but even they could not design such an intricate pattern as the current road pavement!" The Street has only deteriorated further since then.

A tender to undertake the work was awarded by Council at its meeting held on 25 May. This project has been delayed by years and as a result the tender cost of \$1.5m now significantly exceeds the original estimation of the cost and the grant received for this work of \$800,000. A decision was made previously to allocate a further \$400,000 from the Local Roads and Community Infrastructure Program, when it became clear the original cost estimations were insufficient, giving available funding of \$1.2m for the Lascelles Street upgrade. The solution to this shortfall problem is to shorten the length of work by 100m (originally 230m). The BCA questions whether to half do this project when all the road needs an upgrade is the sensible solution. It also questions whether this is something which residents in Queanbeyan would be expected to tolerate?

The BCA request that Council reassesses its decision to shorten the work on Lascelles Street and undertake the full project.

Carparking

The lack of adequate carparking in Braidwood is a key issue, particularly for businesses as it leads to lost commercial opportunities. Again, the project for BWD - Car park Wallace St with a budget of \$820,000 has not been rolled over with little visible sign of progress, although the BCA acknowledges that Council staff has commenced some informal consultation with the community. A small (25 spaces) carpark is included in the Major Project now called 88 Wallace Street Renewal, which has a projected budget of \$2.25m. The BCA would like to highlight the importance of this project on the main street of Braidwood and community expectations that it will be progressed.

Footpaths and Pedestrian Refuge

The only new projects for Braidwood listed in the Draft Plan are two Pedestrian Refuges, namely:

- 104645 BWD - Pedestrian Refuge Lascelles – Monkittee
- 104646 BWD - Pedestrian Refuge Lascelles – Elrington

These were identified in the [Bicycle and Pedestrian Facilities Plan](#) (BFPF) at a cost of \$25,000 each, while in the Draft Program they cost \$381,000 and \$410,000 respectively. In the answer to questions on notice from the Community to the 11 May Council meeting, Council staff stated that to meet Transport for NSW requirements they 'need to ensure lighting of the refuge island meet standards. The inclusion of streetlights into the design and construction has increased the required budget for the refuge island considerably.'

The BCA agrees that the move of the Chemist to Lascelles Street (the Kings Hwy) has had significant impacts and is aware of concerns of cars having to cross the Kings Highway to park and to reverse onto the Kings Highway to depart. However, it is not aware that pedestrian traffic across Lascelles Street at Monkittee St has become a significant issue. There is also a need for footpaths to the Chemist along Lascelles Street, particularly on the southern side (which was not foreseen in the BFPF). If the principal reason for the refuge is to access the chemist, this will be during the day and the provision of lights is an unnecessary expense which will also delay the delivery of the proposed pedestrian refuge. If some of the funding is to be provided by Transport NSW, the BCA would reconsider its position.

The BCA requests Council staff to outline in their response to this submission what monitoring of pedestrian movements they have undertaken, representations they have received, and consultation conducted about the crossing of Lascelles Street at Monkittee Street to come to this decision.

Regarding the Pedestrian Refuge Lascelles – Elrington, the BCA sees a greater need for a crossing with lights to access the Recreation Grounds, which are used for training and night games when lights are required. Again, we ask what monitoring of pedestrian movements has been undertaken there to make this a priority ahead of footpaths along our residential streets.

The BCA does not believe the provision of the proposed new Pedestrian Refuges provides the best value for money, and that Council should revisit this proposal and focus on the construction of footpaths instead. Our surveys show that our community sees these as a high priority.

Braidwood Office Refurbish & Smart Hub

The BCA notes that the various previous proposals for changes to the Braidwood Office / Library, including new areas for community use, are not included in the draft Plan. This may be because of the need for more space for Council staff following the sale of the Bungendore office. Three previous proposals had different budgets, but none of them have progressed.

The BCA would like to note that it has submitted a proposal for a Braidwood Community Hub Project through QPRC's Disaster Resilience Grant program. This proposal envisages a hub

which would become a central point for the community to share information, access services and use reliable internet. This hub could be located in the small meeting room in the Braidwood Council building, although a better option is the Old Library in Park Lane.

Rural roads

Better maintenance of unsealed roads was the number one issue in the BCA’s survey of key issues for the new Council. This could easily be broadened to all rural roads. Given that the presentation of the various road programs keeps changing between years it is not easy to track changes in funding. An attempt to make a comparison is given below:

Summary of Appendix on Road Reseals, Rehabilitation and Resheeting						
Program	2020-21	2021-22	2022-23	% change 2021-22 on 2020-21	% change 2022-23 on 2021-22	Funding Source
Local roads reseal and rehabilitation program	\$1,867,149					
Local roads reseal program		\$734,180	\$1,048,031		42.7	Council rehabilitation
Local roads rehabilitation program		\$968,109				
Local roads stabilisation program			\$1,015,000			
Regional roads reseal program	\$927,913					Council rehabilitation
Regional roads rehabilitation program		\$632,732				
Gravel resheeting program ¹	\$728,000	\$500,000	\$520,000	-31.3	4.0	Council resheeting
Reshape pavement and seal program		\$129,634	\$60,000		-53.7	Council reshape
Asphalt resurfacing		\$884,254	\$385,000		-56.5	Council resurfacing
Roads to Recovery program	\$1,527,709	\$1,527,709	\$1,527,709	0.0	0.0	Roads to Recovery
Regional Roads Repair Program		\$762,000	\$750,000			Regional Roads Repair
Regional Roads Stabilisation Program			\$750,000			
Disaster Recovery Funding Arrangement resheeting (Feb + August 2020 floods)		\$7,531,397				Disaster Recovery Funding Arrangement
<i>Total</i>	\$5,050,770	\$13,670,015	\$6,055,740	170.7	-55.7	
<i>Total excluding grant funding</i>	\$3,523,061	\$3,848,909	\$3,778,031	9.2	-1.8	

¹ Gravel resheeting program for 2022-23, is given by 'QPR - Local Roads Resheeting Program' as there is no Gravel resheeting program given in the Appendix 1.

The BCA notes that Council has been incredibly busy dealing with disaster recovery of roads and bridges in 2021-22 and received a significant amount of grant funding. Stripping out the grant funding reveals that Council expenditure on rural roads increased in 2021-22 by 9 percent to \$3.8mn. For 2022-23, expenditure looks like it will decline by 2%, when the costs of undertaking such work is escalating. This suggests a significant cut in real terms of the amount of work that can be done on rural roads.

During this period of prolonged exceptionally wet weather, and despite all the work by Council staff and contractors, the state of rural roads has deteriorated significantly and there is a need to step up maintenance, repair and restoration of rural roads.

The BCA requests that Council gives an undertaking that there will be no cuts in real terms in annual funding for rural roads in the Draft Plan compared to the previous one and, reflecting the importance given by the community, to increase real funding for rural roads.

The BCA observes that there is no Gravel resheeting program given in Appendix 1 (p88-95) in the Draft Plan. The BCA requests that it be included in the final plan as in earlier years.

Braidwood Structure Plan

The BCA welcomes the inclusion of an action to develop a Braidwood Structure Plan (p55) with a budget of \$30,000 proposed. The BCA would appreciate clarification of what this expenditure is for.

As the second highest priority for the Braidwood Community, the BCA trusts that this will be an inclusive process with ample time for the community to provide input and drive this process. It would be helpful if Council was to provide an issues paper at the beginning of the process to provide clarity on the scope and role of the Braidwood Structure Plan so the community can focus its attention on the relevant considerations.

The BCA assumes this Structure Plan will consider such vital issues as Braidwood Residential and Commercial Development Zoning and the question of a possible bypass for Braidwood.

The BCA is unclear whether the Structure Plan will consider other live issues of discussion within the Community. Some examples include: expanding Braidwood's water storage capacity; affordable and diversified housing; the location of new residential zones; a shared path around the outskirts of Braidwood; and the planting of trees down Wallace Street.

Braidwood's water supply

The BCA notes that one of the actions proposed is to consider NSW Public Works report on Braidwood's water supply (p68).

This is considered by residents to be one of the most important issues to be addressed following the water restrictions during 2019-20. To recap: following the prolonged drought and the Shoalhaven River ceasing to flow, Stage 2 restrictions were imposed on 22 November 2019, these were raised to stage 3 on 13 December and were escalated to stage 4 restrictions – the highest level possible – on 10 January 2020, with Council having to transport potable water to Braidwood. From 14 February 2020 restrictions were progressively reduced when the Shoalhaven River started to flow again.

Braidwood's water supply is reliant on water being pumped from the Shoalhaven River to a storage dam which holds 80ML. When the river stops flowing the water supply is turned off and the size of the storage dam is no longer adequate for Braidwood's growing population.

The BCA believes that residents in Queanbeyan would find the imposition of stage 4 water restrictions totally unacceptable and there is no reason why it should be considered acceptable for any residents in QPRC on town water.

The BCA underlines the importance of drought proofing Braidwood's water supply and requests it be fully consulted before any decisions are reached on this issue when considering the NSW Public Works report.

Urban Forest Cooling Strategy

The Urban Forest Cooling Strategy was adopted by Council on 23 March 2022 and contains a series of actions which will lead to environmental enhancement. To achieve this further resources are required, including:

- The recruitment of an additional tree officer and a biodiversity officer;
- Funds to purchase and plant a significant number of new trees;
- Funds to undertake the much-needed surveys of the health of the current tree population, the development of the database to manage this information, and importantly the improved maintenance of existing trees.

The draft plan's action in this area is simply to 'Identify and leverage funding opportunities to implement actions from Urban Forest Cooling Strategy' (p55) and is considered as 'Business as usual' with no new resources.

The BCA urges Council to undertake more action to implement the Urban Forest Cooling Strategy and not just have 'Business as usual'. As an example, Council could collaborate with community organisations and individual residents to help fund the purchase and planting of new trees and the replacement of trees as needed. Our active Land Care groups and the Braidwood Garden Club could be encouraged to actively seek opportunities to fund and plant trees, as has already been done on Bombay Rd next to Flood Creek.

Heritage

Heritage tourism is one of the strengths of QPRC, particularly as Braidwood is the only town in NSW to be on the State Heritage Register. In this respect the BCA welcomes in principle the proposed action to 'Draft appropriate heritage management controls for Braidwood township' (p55). However, it is not clear what this entails and the BCA would welcome an elaboration of this action.

The 15 year review of Braidwood's State Heritage listing, currently being undertaken by GML for Heritage NSW, will assist Council and residents to clarify any changes needed to the existing heritage management controls. This review is timely in view of the proposed development of a Braidwood Structure Plan. As part of this, a Braidwood Heritage Conservation Management Plan could be considered.

The BCA notes that Braidwood's heritage listing and the town's historic centre are significant economic assets for QPRC. To preserve the town's unique character, and to realise the economic potential identified in QPRC's tourism strategy, the BCA urges Council to advocate for more funding and assistance for owners of heritage listed properties in Braidwood.

Blackspot mobile/internet issues in QPRC

The BCA welcomes the inclusion of an action to lobby Government (State/Federal) to address blackspot mobile/internet issues in QPRC (p68). This is one of the most significant issues in rural areas and is not only a constraint on economic development, but also on safety and support during times of emergency.

Adopt Affordable Housing Strategy

This is a major and pressing issue at present and is expected to continue into the future. The BCA is very supportive of Council's decision on 9 March 2022 to develop an Affordable Housing Strategy (p55).

The BCA formed a Community Housing Subcommittee in early 2021 and we have been researching the problems and possible solutions for some time. There is much interest in affordable housing from all sections of the local community. The lack of affordable housing affects local businesses, essential workers, event organisers, singles and families now being priced out of the market, the growing number of older women in the community, and people who have lived locally for many years.

The BCA is keen to work with Council, not only in the development of an affordable Housing Strategy, but also in its implementation and the provision of a range of types of accommodation to address the changing needs of the community.

QPRC Budget

Future revenue options

The BCA acknowledges the difficult financial situation of QPRC with an operating deficit of \$8.4m expected in 2022-23 which is about 3% of the combine revenue and capital works of \$283m. Also of concern is that the current unforeseen inflationary pressures may make the actual outcome worse than predicted.

The BCA notes that Council have already implemented a number of austerity measures, such as a 5% reduction in materials and services, deferring recruitment for a number of vacant positions and increasing fees and charges by 4%. The first two actions may already be impacting on service delivery at the expense of ratepayers' and Council staff's welfare.

The BCA also notes that during 2022-23, Council will consider revenue options to take effect from the 2023-24 which will require some tough decisions from Council. The BCA welcomes the statement that these will be made in consultation with the community. We stand ready to be involved in this process.

The BCA asks that sufficient time is given to the consultation process on future revenue options, so that organisations like the BCA have time to consult with their members and local community on the options and potentially propose alternative options and obtain feedback on these before decisions are made.

Service planning and reviews

At the Community meeting held on 12 May, Council staff reported that Council is currently undertaking a comprehensive organisational service review process on a service-by-service basis. This is also included in the Draft Delivery Program (p25), but not currently in the Draft

Operational Plan. The BCA suggests that such an important activity should be spelt out in the plan.

The BCA endorses such a review, especially if it results in increased efficiencies without loss of services. There are a number of aspects where the BCA believes Council can improve its services, notably improving the completion of capital projects on time and on budget; improving how it responds to enquiries and fault reports; and improving the timeliness and ease of the planning application and certification process. The Council's website is also in need of significant upgrade, particularly the search engine.

Should the results of the service review process result in proposals to make cuts in services, the BCA expects that there will be full consultation with the community before any decisions are made.

Thank you for your consideration.

Submitted by Sue Murray

BCA President

On behalf of the Braidwood Community Association

29 May 2022

president@braidwoodcommunity.org.au

Braidwood and Nerriga Projects in 2021-22 Operational Plan		
No	Project description	Status at 11/05/22
101067	BWD - Saleyards Lane Reseal	Completed
102065	NER - Nerriga Rd Section 4 -Reconstruct widen & seal-Durran Durra PJ	Completed
100871	Monkittee Bridge path	Completed
104249	BWD - Blackspot - Araluen Rd – Corridor Safety Treatment	Completed
104245	Braidwood Recreation Ground drainage channel	Possible Completion
102073	BWD - MR270 Cooma Road Jinglemoney Rd to O'Briens - RRRP	Possible Completion
102113	BWD - Cooma Road - Brick Kiln Bridge Replacement	Possible Completion
104369	BWD - Recreation Ground - extend stormwater pipe to enable skatepark	Possible Completion
104518	NER - Bindi Brook Causeway - LRCI	Possible Completion
104506	BWD - Shared path Wallace St to Services Club	Possible Completion
104507	BWD - Shared path Duncan St to Wallace St and Monkittee St	Possible Completion
104508	BWD - Footpath Elrington St between Wilson St and Duncan St	Possible Completion
104105	BWD - Pool Upgrade	Rolled-over
100944	BWD - Braidwood Saleyards upgrade	Rolled-over
102012	BWD - Cooma Rd/Krawaree Rd	Rolled-over
104299	BWD - Depot - Security gates and repair to workshop	Rolled-over
710036	BWD - Landfill reinstatement	Rolled-over
700043	BWD - Shoalhaven Pump station and rising main	Rolled-over
100557	BWD - Braidwood Recreation Ground Construction	To be Rolled-over?
104572	BWD - Braidwood Skatepark - BLERF	To be Rolled-over?
102064	NER - Nerriga Rd Section 3 - Construct & Seal - Ningenimble Project	To be Rolled-over?
102066	NER - Nerriga Rd Section 5 - Recon widen & seal - Euradox Rd to Tates Ln	To be Rolled-over?
102088	BWD - Nerriga Rd Section 18 – Construct Intersection with MR51	To be Rolled-over?
104161	BWD - Mayfield Road – Reedy Creek Bridge Replacement	To be Rolled-over?
104370	BWD - Lascelles St Upgrade	To be Rolled-over?
104514	BWD - Wallaces Gap Rd - Back Creek Bridge Replacement - FCB	To be Rolled-over?
104515	BWD - River Forest Rd-Mongarlowe River Bridge Replacement - FCB	To be Rolled-over?
710035	NER - Waste Transfer Station	To be Rolled-over?
104540	BWD - Stormwater Improvement Program	To be Rolled-over?
100701	BWD – Lascelles Street upgrade - SCF	To be Rolled-over?
100862	BWD - Car park Wallace St	To be Rolled-over?
100879	BWD - Office smart hub/cultural space	To be Reviewed
104078	BWD - Council Offices - Customer Area	To be Reviewed
100972	BWD - Office Refurbish & Smart Hub	To be Reviewed
104658	NRG - Nerriga Recreation Area and Main Street Upgrade	New
104645	BWD - Pedestrian Refuge Lascelles-Monkittee	New
104646	BWD - Pedestrian Refuge Lascelles - Elrington	New
710035	NRG - Nerriga Waste Transfer Station	New

Sources: [QPRC Operational Plan 2021-22](#); [QPRC Delivery Program Update – July-December 2021](#); [QPRC Draft Operational Plan 2022-23](#); [Questions on Notice on 11 May 2022](#)

Submission 26



Submission 27

Operational Plan Submission Natural Landscapes and Health

Priority	PJ Account	Description	Amount	Comment
1	100403	Lake Jerrabomberra, funds to keep Envirosonic algal management UV units on lake.	\$28,000	No budget provided. \$2100 per month Deletion means removal of units managing algae.
2	100498	Bushland Management - Protect, Maintain, follow-up and Improve bushland and natural areas.	\$50,000	No budget provided. Includes all bushland areas. Mt Jerrabomberra, Offset properties, Nature Reserves
3	New	Urban Forest Strategy actions.	\$25,000	No budget provided. Audit of carparks and streets for tree planting.
4	New	Climate Change Actions	\$60,000	No budget provided Implement actions under both Community and Operational Climate Change Plans. Priority list of projects available.
5	New	Catchment Management	\$40,000	No budget provided Allows for payment of ACT Catchment Coordinating Committee fees (\$13,000) and some maintenance activities in Creeks and Rivers.
6	New	Sustainability Accreditation Memberships	\$12,000	No budget provided Currently comes out of Revolving Energy Reserve
7	New	Revolving Energy Reserve	\$50,000	No budget provided Input into our energy and water reduction reserve. Currently no income to Reserve
8	New	Biodiversity - Vegetation Assessments, Mapping, conservation programs and projects.	\$30,000	No budget for program area
9	New	EV Vehicle for Sustainability Officer	\$45,000	First of the EV Fleet for QPRC
10	New	Portable XRF machine and staff training.	\$40,000	Device to show indication of lead contamination. Useful for inhouse testing of building sites and illegal fill.
11	New	Biosecurity Education Fireweed and Gorsebusters program	\$10,000	No budget for program area
	Amend 750310	Turallo Creek	\$74,230	Only Two years required.
	Amend 750320	Delete -SEWAP Fireweed Project		Grant funds not ongoing Roll over any remaining funds
	Amend 750309	Delete - Water NSW Land at Bombay		Grant funds not ongoing Rollover any remaining funds
	NEW	INCOME – Captains Flat Remediation Works	\$400,000	Crown Lands offering funds for Remediation of Foxlow Park
	NEW	INCOME - Captains Flat Remediation Works	\$40,000	Crown Lands offering funds for Remediation of RSL Carpark and Driveway. \$25k already received, request for a further \$15k to be made.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

22 JUNE 2022

ITEM 11.1 LOCAL TRAFFIC COMMITTEE MEETING - 7 JUNE 2022

ATTACHMENT 1 LOCAL TRAFFIC COMMITTEE MINUTES - 7 JUNE 2022

Local Traffic Committee Meeting Minutes – 7th June 2022

Present: Cr Esma Livermore (Councillor), Brenton Zubrinich (Chair), Rod Stewart, Rob Tapply (NSW Police Rep), Sara Wightman (QPRC Events), Trudy Taylor (Local Member Representative) Mel Lausz (TfNSW Rep – Via Video Link)

The Committee Recommends:

1. **Apologies**

Mel Aitchison (QPRC Events), Joanne Wilson-Ridley (QPRC RSO),

2. **Business Arising from Previous Minutes**

- a) Reconciliation Walk cancelled due to poor weather.
- b) Christmas in July – Sara Wightman confirmed requested changes have been made and will send copies to Brenton Zubrinich for records.

3. **Business Items**

Event – Capital to Coast 2022

Police Rep noted some changes needed to gain full support for the proposed event.

- Marshalls monitoring small fire trails to prevent vehicles entering the event course.
- Outline provision of communications in areas of
- Update fire emergency plan to be event specific. Current plan is generic and relates to buildings/structures.
- Page.22 – letter to police requesting support to use QPRC land. NSW Police cannot support this request. The document goes on to say that a letter drop and community notices will occur which is contrary to earlier advice in the document (page.3). Police support this letter drop and notice option.

TfNSW had no comment but was sending report to TfNSW Events team for review, comments to be provided as soon as possible for inclusion.

Event Supported with minor clarifications.

LTC 19/2022 - PROPOSED SOLUTION: Under *The Roads Act 1993* approve the TCP/TMP for the Capital to Coast Event.

Event – Husky Ultra Festival 2023

This is a cycling event partially using Nerriga Road. Approximately 4km of the event will be held within the QPRC LGA. Traffic Committee were supportive with provision of the following amendments:

- Amend TMP Page.3, paragraph 3 (heading “Authority of the TMP”). In the event of an incident, NSW Police are under no obligation to inform other stakeholders of the nature of the incident or their response.
- Amend page 9 (Thursday 25th February 2023) paragraph 2 to reflect that Monaro Police Department have not been consulted in relation to this event.
- Amend page 10 (heading “NSW Police”). Item indicates that NSW Police agreed to provide resources in the event of an emergency. If the organiser requires Police resources for this event, a separate ‘User pay’ application should be submitted to Police directly and assessed on its merits.
- Amend Page 14 (heading “Traffic Control”) paragraph 1. Monaro Police Dept will not be undertaking traffic control at this event.
- TCP TGS-HUA-2023 Plan 7. Include accredited traffic controllers and event marshalls to control riders and traffic, allowing safe passage for event participants as this is a U-Turn area crossing the pass of traffic.

Local Traffic Committee Meeting Minutes – 7th June 2022

- On a small section of the event there is no mobile phone coverage and police require that event organisers have suitable communication devices to maintain communication with other event organisers and emergency services.
- Police also mention that the Endrick river may be subject to flooding. Police request event organisers shorten the event to this bridge as no alternative route is available to Nerriga.

Event supported pending changes.

LTC 20/2022 - PROPOSED SOLUTION: Under *The Roads Act 1993* approve the TCP/TMP for the Husky Ultra Festival.

27th National Model A Ford Meet 2022

The proposed event is looking to close Wallace St between Park lane and Lascelles Street Braidwood.

Police and TfNSW raised concerns that no provision to bypass heavy vehicles is provided and a 1.5hr delay is not acceptable. Stacking of heavy vehicles for this length of time presents congestion issues.

The event is proposed to be held on a normal business day and subject to regular traffic conditions including freight.

Police have discussed relocating the event closer to Ryrie park and reducing road closure times with QPRC Events Team.

A Road Occupancy License is required prior to event taking place. Sara Wightman advised an application has been submitted.

After reviewing the event Local Traffic Committee do not support the road closure for the following reasons:

- Lack of suitable heavy vehicle detour route around the event for b/double configurations.
- A mid-week closure of this duration adversely affects a major transport route.
- The closure encompasses many businesses in the main street and may negatively affect trade.
- No provision is provided for access/egress of cars parked within the proposed closed zone.

Police would consider a short closure of 1/2 hour on the Kings Highway between park lane south and park lane north, but this would not easily accommodate the indicated number of vehicles for the event.

LTC 21/2022 Under *The Roads Act 1993*, this event is not supported by Local Traffic Committee in its current form.

Jerrabomberra Parkway Wombat Crossing Safety Upgrades

At the December 2021 Local Traffic Committee Meeting, a report was considered proposing changes to improve safety at the wombat crossing on Jerra Parkway. While the changes in the report were supported it was noted that the location was under consideration for a school crossing supervisor and Council was requested to hold off on some of the changes (like the hand-rails) until this application was processed. Council have been notified by TfNSW that the location was successful in being approved for a school crossing supervisor and that the position has been through recruitment and a new supervisor will commence shortly. The department in TfNSW managing the School Crossing supervisor program asked if Council would consider upgrading the wombat crossing to a children's crossing to support the function of the school crossing supervisor. Upgrading the wombat crossing to include children's crossing would involve installation of barber poles, poles for the children crossing flags and hold lines. The benefit of these features is it will increase visibility and awareness of the crossing and when the flags are out vehicles by law are required to wait behind hold line until

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pedestrians are clear of the crossing all features that improve safety at this location. This upgrade is also similar to the upgrade at Lowe St where the pedestrian crossing on a busy arterial road in a school zone has been upgraded to include a wombat crossing and children's crossing and is staffed by a school crossing supervisor. Attached are examples of the education run with the school community when these upgrades were implemented, and they were well received by the school and parents. The design has the support of Jerrabomberra Public School Principal and has also been circulated to Council staff and TfNSW school crossing supervisor department with no issues raised. The previous design did include hand-rails in the median to stagger the pedestrian crossing movement — at this stage we are recommending to not install the hand-rails until the crossing supervisor has commenced and their use of the location can be assessed as there was a concern the hand-rails could inhibit the functioning of the crossing supervisor. The previous report also recommended this location be investigated for additional school zone flashing lights on Jerra Parkway and this recommendation still stands and it is requested this treatment be investigated and assessed by TfNSW.

LTC 22/2022 - PROPOSED SOLUTION: Under *The Road Transport Act 2013* approve proposed line marking and signage changes to Jerrabomberra Parkway Wombat Crossing as per design. Queanbeyan West School Safety Upgrades

Council was contacted by the Principal of Queanbeyan West Public School about improving safety in their School Zone. During COVID the school staggered the release of children in the afternoon and found congestion was less and facilities such as the Pick-Up and Drop Off zone on Richard Avenue operated more efficiently. In Term 2, the school is returning to all pupils being released in afternoon at the same time and there were concerned about congestion and safety particularly on Richard Avenue and around the Children's Crossing. Council meet with the Principal onsite and has conducted several inspections during Term 1 to review the school zone operations. A number of issues were identified including U-turning on Richard Avenue and Morton St, some of the U-Turning occurs from the beginning of the Pick-up and Drop-off zone and impacts the exit to the Freebody Car Park and occurs close to the Children's Crossing. TfNSW advised Richard Avenue Children's Crossing is approved for a School Crossing supervisor and some of this infrastructure requires updating to improve visibility and support the crossing supervisor function. There is definitely benefit in extending the Pick-up Zone on Richard Avenue and the school advised they would investigate a new gate positioned at the far east of the zone instead of the current gate that exits at the beginning of the pick up zone and means vehicles stop and stack at this point rather than driving to the far end of the zone. Council have created a design proposing safety upgrades including extending the Pick Up and Drop Off zone, upgrading the yellow 'School Pick up and Drop Off' signs to blue 'Kiss and Ride Area' to reflect that the zone isn't supervised (as per standards the yellow supplementary plate is used where the zone is supervised), installing centre line-marking to restrict U-turning on Richard Avenue and Morton Street, replacing poles and chevrons at the children's crossing and extending the blue kerb.

The School have been provided with a new 'No Parking' banner with the rules of the Pick-up and Drop-off zones to position on their gate on Richard Avenue, along with educational brochures to reinforce the rules and safety tips for using these zones. Further education is recommended when the changes are implemented.

The School Principal also raised issue about the School Zone Flashing Lights and asked if lights could be investigated for Richard Avenue. There are lights on Morton St, but it was felt that Richard Avenue generated a lot of traffic during school zone time especially vehicles driving north on Richard Avenue and the school asked if the school zone signs facing Richard Avenue north travelling traffic could feature flashing lights. It is requested this treatment be investigated and assessed by TfNSW.

Proposed changes are supported by Local Traffic Committee.

LTC 23/2022 - PROPOSED SOLUTION: Under *The Road Transport Act 2013* approve proposed line marking and signage changes to Queanbeyan West School as per design.

St Gregory School MacQuoid Street Safety Upgrade

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Council was contacted by Principal of St Gregory's Primary School concerned about safety and driver behaviour at the Pick-up and Drop Off zone on Macquoid St. The Principal's concerns were that drivers were queuing to use the Pick Up and Drop off zone, which is located to the west of the children's crossing, when the zone was full and the queuing caused safety issues such as vehicles queuing onto the crossing, or vehicles blocking traffic by waiting in the travel lane and other vehicles over-taking on wrong side of road or on the crossing and risking a head-on crash, some vehicles queue in the 'No stopping' area to east of the 'Pick up and Drop Off and parents have been fined for this and have complained. The Principal asked if Council could investigate safety improvements at this location.

Inspections were conducted of the location and site visits during school zone time to review the operation. Incorrect use of the 'Pick up and Drop off zone was noted where some drivers use the zone as short-term parking to access the School Office that is located nearby and this impacted the correct operation of the pick-up and drop-off zone. The zone is also busy in the afternoons and if full drivers need to move on and either loop back or park and pick up their children. It was also noted that some drivers use the pick-up and drop off zone and then U-Turn to drive back towards Atkinson St and the U-turning is dangerous often occurring near the children's crossing and between busy school traffic. It was noted that some drivers park in the 'No Stopping' area to either pick up children or wait to use the pick-up and drop off zone for when a vehicle moves on. A design has been created to extend the centreline on Macquoid St that would restrict U-Turning and install painted chevrons in the 'No Stopping' areas near the Children's crossing to enhance driver understanding of expected behaviour that the location is not for stopping. It is recommended when the upgrades are installed that the blue-line designating the 'Pick up and Drop-off zone is also refreshed. The School Principal has supported the design and a new 'No Parking' banner with the rules of the Pick-up and Drop-off zone has been provided to the school to enhance education to drivers. Council's flyer on the rules of 'Pick-up and Drop-off' zone has also been provided to the School for distribution to the school community. It is recommended when these changes are installed that onsite education is run with the parents/drivers.

Proposed changes are supported by Local Traffic Committee.

LTC 24/2022 - PROPOSED SOLUTION: Under *The Road Transport Act 2013* approve proposed proposed line marking and signage changes to MacQuoid Street as per design. Proposed Timed Bus Stop at Ellendon Street Bungendore

Council has received a request to review the bus stop on Ellendon St near the Malbon Street intersection in front of 'R&R's Diner', given buses only use this stop during morning and afternoons. The bus stop is currently signposted with a 'J Pole' and is therefore in operation at all times, and therefore restricts the use of this area for car parking at all times. QPRC has contacted QCity Buses and confirmed they use the Bus stop from 7.15am to 9.30am and 3pm to 6pm, Monday to Friday only. Bungendore is experiencing high growth and increased parking demand and instating a timed bus stop will provide parking opportunities for up to 4 cars in this location on Ellendon Street when the bus stop is not in use by the bus carrier.

A design has been created to install new R5-20 Timed signage which will permit parking between the operational times of the bus stop and on weekends.

LTC 25/2022 - PROPOSED SOLUTION: Under *The Road Transport Act 2013* approve proposed bus zone signage changes to Ellendon Street Street as per design.

Proposed Timed Bus Stop at Mowatt Street Queanbeyan

Council has received a request to review the bus stop on Mowatt Street at the rear of St Gregory's Primary School. The bus stop is currently signposted with a 'J Pole' and is always in operation. Some parents have been fined under the offence of 'parking too close to a bus stop' (Road Rules 2014, Reg 195). The school recently started releasing children on the Mowatt St side. High levels of pedestrian traffic (parents and children) crossing roads away from designated school crossings is listed as a concern. It has been requested that the bus stop be either a) relocated or b) turned into a timed bus zone allowing parking at drop off/pick up times. A design has been created to install new R5-20 Timed signage which will permit parking between the operational times of the bus stop and on weekends.

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TfNSW representative – Mel Lausz, recommended Safety Banners be used and QPRC Transport Rangers supply educational material to St Gregory's school.
Proposed changes are supported by Local Traffic Committee.

LTC 26/2022 - PROPOSED SOLUTION: Under *The Road Transport Act 2013* approve proposed bus zone signage changes to Mowatt Street as per design.

Rutledge St Car Park – No Stopping Sign Removal

QPRC Parking Rangers advised that the 'No Stopping' zone in Rutledge Street, car park cannot be enforced as there is no closing sign leaving the zone open ended. There are increased parking pressures in the Queanbeyan CBD due to construction works occupying large areas of the Lowe Street, car park. A site meeting between Parking Rangers, QPRC Coordinator, Facilities & Safe Cities and Queanbeyan Police concluded that it would be desirable to remove existing signs facilitating rather than impeding parking in the area. Proposed changes are supported by Local Traffic Committee.

LTC 27/2022 - PROPOSED SOLUTION: Under *The Road Transport Act 2013* approve proposed removal of no stopping signs in the Lowe Street Car Park as per design.

Crawford Street – Modify Bus Zone Sign

Q City buses have requested timing of the bus zone located adjacent to 253 Crawford Street Queanbeyan be adjusted to '6:30 a.m.-7 p.m. Mon-Sun'. This change reflects times this bus stop is serviced. Bus drivers currently have to compete with parked cars on weekends. Weekend parking in Queanbeyan CBD is plentiful. The requested change is likely to have little impact on parking in the area.

Proposed changes are supported by Local Traffic Committee.

Sara Wightman expressed concern this change affects pick up and drop off arrangements for patrons of Bicentennial Hall and The Q. QPRC staff to liaise and forward proposed solution to August meeting.

LTC 28/2022 - PROPOSED SOLUTION: Under *The Road Transport Act 2013* approve proposed bus zone signage changes to Crawford Street as per design.

3. General Business

Trudy Taylor – raised a question about four parking spaces in Morrissett Street car park being reserved for Police vehicles. Rob Tapply confirmed they are required and are in use by Police. Sara Wightman advised - Country Rocks event held at Bungendore showgrounds has been rescheduled for September. This event has previously been supported by LTC. An amended report will be provided for the August meeting.

Close 12.55 pm

4. Next Meeting

Tuesday 9th August 2022, the Committee Meeting Room, Crawford Street, Queanbeyan.

Recommendation

That Council resolve that:

- 1. Note the minutes of the Local Traffic Committee Meeting held on 7th June 2022.**
- 2. Adopt recommendations LTC 19/2022 to LTC 28/2022 from the meeting held on 7th June 2022.**