



Ordinary Meeting of Council

23 November 2022

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 9.11 TO 9.17

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

ATTACHMENTS – 23 November 2022 Page i

Item 9.11	Annual Report - 2021-22	
	<i>Attachment 1</i>	<i>2021-22 Annual Report.....2</i>
Item 9.12	Reviewed Policies	
	<i>Attachment 1</i>	<i>Corporate Sponsorship Policy..... 116</i>
	<i>Attachment 2</i>	<i>Footpath Management Policy 122</i>
	<i>Attachment 3</i>	<i>Cat Containment Policy 129</i>
Item 9.13	Memorandum of Understanding - 88 Wallace Street, Braidwood	
	<i>Attachment 1</i>	<i>Memorandum of Understanding - occupancy of 88 Wallace Street, Braidwood 136</i>
Item 9.14	ACT-QPRC Statement of Intent	
	<i>Attachment 1</i>	<i>Renewed ACT - QPRC Statement of Intent and Work Plan - DRAFT for exposure 142</i>
Item 9.15	Quarterly Budget Review Statement for the Quarter Ending 30th September 2022	
	<i>Attachment 1</i>	<i>Sept 2022 Quarterly Budget Review Statement 147</i>
Item 9.17	Investment Report - October 2022	
	<i>Attachment 1</i>	<i>Investment Report Pack - October 2022 175</i>

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2022

ITEM 9.11 ANNUAL REPORT - 2021-22

ATTACHMENT 1 2021-22 ANNUAL REPORT



Annual Report 2021-22

QPRC



ANNUAL REPORT 2021-22

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ANNUAL REPORT 2021-22

Table of Contents

Message from the Mayor and General Manager	5
Queanbeyan-Palerang – who are we?	7
QPRC Assets	8
Your elected representatives	9
Our organisation	10
Our Strategic Pillars and Community Vision	11
About this document	12
Strategic Pillar 1, Community	13
Major projects – Strategic Pillar 1	14
Key Performance Indicators – Strategic Pillar 1	15
Strategic Pillar 2, Choice	19
Major projects – Strategic Pillar 2	20
Key Performance Indicators – Strategic Pillar 2	21
Strategic Pillar 3, Character	23
Major projects – Strategic Pillar 3	24
Key Performance Indicators – Strategic Pillar 3	27
Strategic Pillar 4, Connection	34
Major projects – Strategic Pillar 4	35
Key Performance Indicators – Strategic Pillar 4	49
Strategic Pillar 5, Capability	52
Key performance indicators – Strategic Pillar 5	53
Statutory Disclosures	62
Rates and charges written off	62
Contracts awarded	62
Legal Proceedings	65
Donations and contributions	68
Equal Employment Opportunities (EEO) Management Plan	70
Chief Executive Officer remuneration package	72
Senior staff remuneration package	72
Mayor and councillor expenses	72
Overseas visits	72
Attendance of councillors at conferences and seminars	72
Councillor Induction and Professional Development	72
Councillor attendance at meetings	73
Stormwater levy	73
Swimming pool inspections	73
Partnerships, cooperatives and joint ventures	74
Privacy and Personal Information ACT 1998	74
Disability Inclusion Action Plan	76
Public Interest Disclosures Act 1994	78
External bodies exercising Council functions	78
Controlling interests in companies	79
Government Information (Public Access) Act 2009 - statistical report	79
Risk Management	82

ANNUAL REPORT 2021-22

Property acquisitions and disposals	84
Planning agreements	85
Companion Animals	87
Section 7.11 contributions and section 7.12 levies	89
Corporate Sponsorships	91
Appendix 1 - Councillor attendance at Council and Committee Meetings	93
Appendix 2 – Project update	101
Project update - Strategic Pillar 1	101
Project update - Strategic Pillar 2	102
Project update - Strategic Pillar 3	102
Project update - Strategic Pillar 4	104
Project update - Strategic Pillar 5	112
Appendix 3 – QPRC Financial Statements 2021-22	113



Queanbeyan's first hospital, Rusten House, has been renovated by Council and is now home to the Rusten House Art Centre.

ANNUAL REPORT 2021-22

Message from the Mayor and General Manager

Welcome to Queanbeyan-Palerang Regional Council's Annual Report for the 2021-22 financial year. The financial year was one of change and new faces for Council, with a substantial changeover in our elected representatives at the December 2021 election and new appointments to our Executive team.

Council continued to respond to multiple rain events that caused significant damage to our infrastructure, especially our road assets. The toll of the La Nina weather event is widespread across the country and in our case, our sealed and unsealed roads have suffered immeasurable damage that will take a number of years to get on top of – when the rain finishes, of course. Our maintenance teams have been stretched across the local government area. We are continuing to receive natural disaster funding to assist with the rebuild, however with that work unable to be done by Council staff, we are reliant on the commercial market where resourcing is also under pressure. These challenges are not unique to Queanbeyan-Palerang and we'll continue to work hard to improve our roads, but we do so under incredible circumstances.

Alongside the pressure on our operational teams, we also faced some adversity in planning with a combination of resources, Government requirements, systems and high demand contributing to a significant backlog in the assessment of development applications. While long term measures will continue to be progressed, the significance of the situation was realised by the organisation and resources were redeployed to provide some short-term relief. There is still much work to do in this area, however resourcing is returning to its normal levels and processes are being improved.

During the financial year we emerged from our second significant Covid-19 enforced lockdown and our services and facilities returned to business as usual operations in early 2022. The financial damage of the lockdowns will continue to be felt for years, with income on a number of our community facilities well down. Our staff have shown great resilience during this period and have been encouraged by the community spirit as we have reopened our doors.

We engaged heavily with the community during the financial year on a range of projects, most notably the refresh of the QPRC Community Strategic Plan (CSP). The CSP is our highest level document and Council bases its future planning on the community's high-level aspirations and goals. More than 1700 residents participated in the engagement exercise that showed that the community felt strongly about environmental sustainability, changing demographics and size, and jobs and employment in our region. The community's highest priorities over the next 10 years were infrastructure, environmental impact and sports and recreation facilities. The newly-elected Council took that feedback on board as it prepared its Delivery Program to take effect from 1 July 2022.

While much of the focus was on repairing our damaged assets, we still managed to progress a number of significant projects and initiatives, including:

- The Queanbeyan Civic and Cultural Precinct
- The Regional Sports Complex at Jerrabomberra and the Bungendore Sports Hub
- Completion of the Bungendore Playground
- Awarding of tenders for the Braidwood skate park and Lascelles St upgrade in Braidwood
- Adoption of the QPRC Disability Inclusion Action Plan and Urban Forest Cooling Strategy
- Development of an Affordable Housing Strategy
- Opening of the roundabout at Bungendore
- Completion of 5km of the Captains Flat reconstruction project
- Approval of the planning proposal to rezone land on Old Cooma Rd for a new Memorial Park
- Development of concept designs for the Monaro St upgrade
- Upgrade of Blacksmith and No Name Lanes in the Queanbeyan CBD
- Development of a QPRC Libraries Strategy
- Installation of new bridges at Captains Flat and Brick Kiln Lane

The organisation had many great achievements during 2021-22, however it was especially pleasing to receive the prestigious Green Flag Award for Queanbeyan Park and Queen Elizabeth II Park for 2021-22. This win is a testament to the great work our staff put in to maintain our parks at the highest standard. Additionally, we were the Division B winner of the Invasive Species Management Award at the Local Government NSW Excellence in the Environment Awards.

The Annual Report Program Update provides information on Council's progress against key performance indicators. Generally, KPIs are recorded as either green (on target 95-100%), orange (require attention 80-94%)

ANNUAL REPORT 2021-22

or red (critical <79%). In this report, an additional icon has been added to show where a KPI has not been achieved due to the impact of COVID-19. Of the 32 KPIs, 92 were rated as on target, 15 require attention, 18 as critical and seven failed due to Covid-19 restrictions. In regards to projects, 62 of our 132 projects have been completed, 33 remained in progress as of 30 June 2022, eight were yet to start and three have been delayed.

Our financial sustainability remains a key focus of the Executive and councillors, with an in-depth review of the organisation and our finances to occur during 2022-23. We have openly stated to the community and councillors that the organisation has a long-term structural deficit that needs to be addressed and we need to ensure we have the data available to make these decisions. Our structural deficit can only be fixed through an increase in revenue or a reduction in expenditure – all decisions that will need to be made during the 2022-23 financial year to improve our financial position. As these decisions are considered and made, we will be engaging with the community.

The election in December 2021 saw a significant change in councillors at QPRC which brought to an end the service of a number of long standing members, including the former Mayor of Queanbeyan City Council and Queanbeyan-Palerang Regional Council, Tim Overall and the former Mayor of Palerang Council, Pete Harrison. Alongside Tim and Pete, the following councillors were on the first elected Council of QPRC – Trudy Taylor, Trevor Hicks, Mark Schweikert, Peter Marshall, Peter Bray (dec), Radmila Noveska and Brian Brown. We'd like to thank these former councillors for their service to the Queanbeyan-Palerang community

Finally and most importantly, we'd like to recognise and thank our staff for their commitment to continue to deliver high quality services and assets for the community.



Rebecca Ryan
General Manager

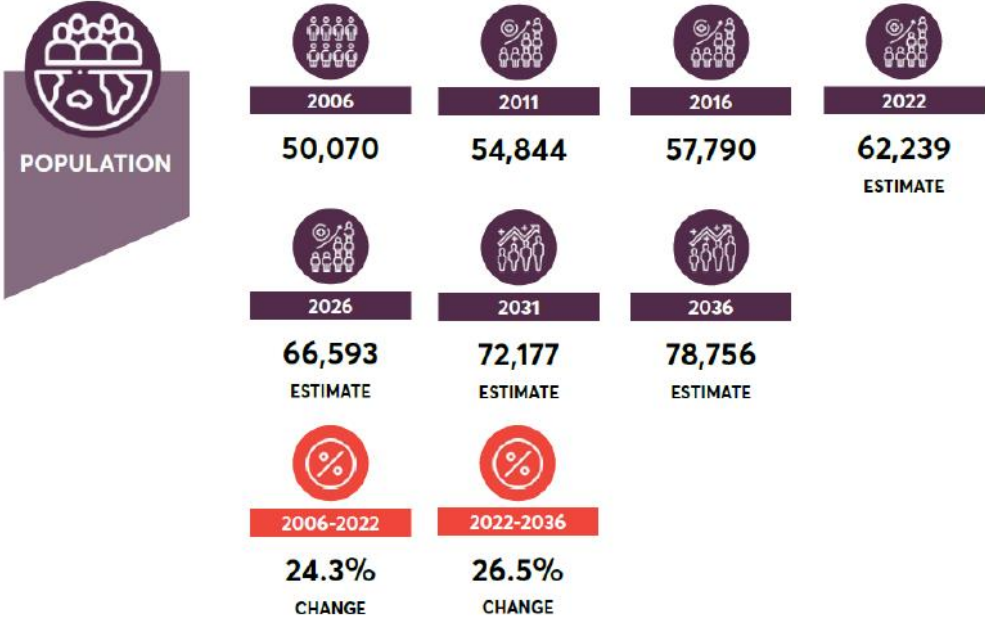


Cr Kenrick Winchester
Mayor

ANNUAL REPORT 2021-22

Queanbeyan-Palerang – who are we?

Queanbeyan-Palerang is located in south-eastern NSW and lies adjacent to the Australian Capital Territory (ACT). The local government area stretches to the bottom of the Clyde Mountain in the east, the Shoalhaven River in the north-east, Collector in the north and borders Snowy Monaro Regional Council in the south. The Council came about after a merger in 2016 of the former Queanbeyan City and Palerang councils. QPRC’s population for 2022 was 62,239 (ABS estimated resident population) and is expected to grow to 78,756 by 2036.



ANNUAL REPORT 2021-22

QPRC Assets

Queanbeyan-Palerang Regional Council has a total asset base of \$1.8 billion. The majority of Council's assets are either road, water or sewer assets, with significant investment made in those categories to ensure assets are maintained and renewed.



ANNUAL REPORT 2021-22

Your elected representatives

The NSW local government elections were held in December 2021. The elections were originally scheduled for September 2020, however they were delayed twice due to Covid-19 restrictions and were eventually held in December 2021.

Many of the former Queanbeyan-Palerang Regional Council councillors did not run for re-election at the 2021 election. The elected body at the time of the election, and for the first six months of the financial year, comprised of:

- Mayor – Cr Tim Overall
- Deputy Mayor – Cr Michele Biscotti
- Cr Pete Harrison
- Cr Brian Brown
- Cr Radmila Noveska
- Cr Kenrick Winchester
- Cr Trudy Taylor
- Cr Mark Schweikert
- Cr Peter Marshall
- Cr Trevor Hicks



The community elected 11 councillors at the December 2021 election. The councillors will serve until the next election in September 2024.

Back (L-R): Cr Michele Biscotti, Cr Louise Burton, Cr Edwina Webster, Cr John Preston, Cr Jacqueline Ternouth and Mayor, Cr Kenrick Winchester.

Front: (L-R): Cr Steve Taskovski, Cr Mareeta Grundy, Cr Katrina Willis, Deputy Mayor, Cr Esma Livermore and Cr Bryce Wilson.

In June 2020, Cr Peter Bray announced his retirement from Council due to ill health. Sadly, Cr Bray passed away in August 2020. Due to the impending election, his position on Council was not filled.

At the December 2021 election, the following councillors were elected:

- Cr Katrina Willis
- Cr Kenrick Winchester
- Cr Louise Burton
- Cr Bryce Wilson
- Cr Esma Livermore
- Cr Jacqueline Ternouth
- Cr Mareeta Grundy
- Cr Steve Taskovski
- Cr Edwina Webster
- Cr Michele Biscotti
- Cr John Preston

At the 12 January 2022 Extraordinary Meeting, Council elected Cr Kenrick Winchester to be Mayor until September 2024. Cr Esma Livermore was elected Deputy Mayor between January and September 2022.

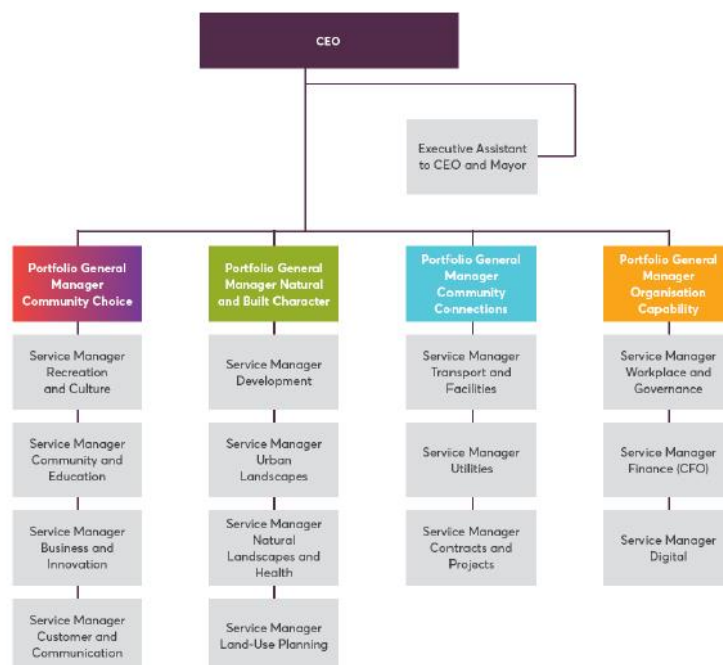
The next local government election will be held in September 2024.

ANNUAL REPORT 2021-22

Our organisation

Queanbeyan-Palerang Regional Council is one of the largest employers in the area, with more than 520 staff members working across a range of services. As at 30 June 2022, Council employed 468 full time equivalent staff members (including vacancies). During the financial year, Portfolio General Manager, Organisation Capability, Andrew Knight announced his resignation. Council's Chief Financial Officer, Kate Monaghan replaced Andrew in December 2021. CEO Peter Tegart announced his resignation in January 2022. Following the subsequent requirement process, Rebecca Ryan was appointed CEO and commenced in May 2022.

The organisation structure was endorsed by Council with the Operational Plan in June 2018 and will be reviewed by the new Council prior to December 2022. The structure and senior staff of Council as at 30 June 2022 is shown below.



ANNUAL REPORT 2021-22

Our Strategic Pillars and Community Vision

During 2016-17 Council sought the views of the community to find out what they want to see happen in the region over the long term. The Community Strategic Plan (CSP) provides a comprehensive overview of this engagement process. At the macro level, this engagement has identified the community's broad likes and dislikes and the key strategic priorities they would like to see addressed.

The community engagement exercise asked the Queanbeyan-Palerang community to identify their long-term aspirations for the region. This is set out in their Vision of what they want our region to be within the next 10 years and a series of aspirational statements (which set out specific desires within the quadruple bottom-line of community, economy, environment and leadership as well as infrastructure.) These align well with the strategic pillars of Community, Choice, Character, Connection and Capability.

Councils are required to review their Community Strategic Plan following each election. Council partnered with the Canberra Region Joint Organisation and six other councils to develop a Regional Community Strategic Plan. While having a regional focus, each Council was still presented with their own CSP specific to the LGA which will inform the new Council's Delivery Program. Council endorsed the refreshed Community Strategic Plan in May 2022, with it to take effect from 1 July 2022 where it would inform Council's Delivery Program and Operational Plan.

QUEANBEYAN PALERANG **Our Vision – Our Future**

A place offering a wonderful lifestyle for residents, families and visitors, a lifestyle created in large part by passive and active enjoyment of the natural and built environment.

The lifestyle is friendly, safe and relaxed – the result of living in an environmental haven, with clean and pristine waterways and bushland, well maintained public spaces and a commitment to sustainable energy and waste.

Our Aspirations are:

COMMUNITY	<ul style="list-style-type: none">• We are a friendly and caring community• We feel safe in the places we visit in our built and natural environment• We respect the indigenous relationship with the land we live on• Our community and our identity are made vibrant by the expression of arts and culture around us
CHOICE	<ul style="list-style-type: none">• We have a diverse, resilient and smart economy fostering businesses that create jobs and wealth for all in our community
CHARACTER	<ul style="list-style-type: none">• We enjoy the natural beauty and opportunity of our natural environment, and act to protect it through our management of energy and waste• We take pride in our public places, which provide an unique civic identity
CONNECTION	<ul style="list-style-type: none">• We are well connected to accessible services and facilities that provide our needs for living, work and leisure
CAPABILITY	<ul style="list-style-type: none">• We are served by a Council that listens to us and responds in our best interests in all their actions, and provides the leadership we need to achieve our common aspirations

ANNUAL REPORT 2021-22

About this document





The 2021-22 Annual Report has been developed in line with the Office of Local Government's Annual Report and Annual Performance Statement Checklist which is available at www.olg.nsw.gov.au

Over the coming pages, a summary is provided on Council's performance against each of its five Strategic Pillars. Progress of major projects, key performance indication and the financial results of each service aligned to each Strategic Pillar is shown between pages 13-61. Progress updates on all projects aligned to the Strategic Pillars are shown in Appendix 2.

Various pieces of legislation or Council policy requires the organisation to report on other matters in the Annual Report. These reports are shown from Page 62 onwards and are referred to as Statutory Declarations.

Performance legend

The key performance indicators listed in the Annual Report are reported on by Service Managers every six months. Depending on the performance, each KPI has the relevant 'traffic light' applied as per below

	on target and between 95-100% achieved
	Requires attention and between 80-94% achieved
	Critical and less than 79% achieved
	KPI did not meet target, however this was due to the impact on Covid-19

Similarly, projects are reported on six monthly and are categorised as complete, in progress, not yet started, or delayed.

STRATEGIC
PILLAR

1

COMMUNITY

A VIBRANT AND ACTIVE QUEANBEYAN-PALERANG

A SAFE, HARMONIOUS AND HEALTHY COMMUNITY
LEADING FULFILLED LIVES

COMMUNITY STRATEGIC PLAN KEY GOAL

COMMUNITY OUTCOME

1.1 We build on and strengthen
our community cultural life and
heritage

The community has a diverse and active cultural environment and takes
pride in its rich heritage

1.2 We are an inclusive region with
access to opportunities and
community support services
by those who need them most

The community is welcoming and inclusive and residents feel they are
connected and belong

1.3 We are a safe community

The community feels safer and more secure

1.4 We are a learning community

The community has access to a socially inclusive and welcoming library
and museum service to allow for the ongoing expansion of our knowledge
capacity

1.5 We have an active and healthy
lifestyle

Health and quality of life are improved through access to a range of
recreation and leisure opportunities

ANNUAL REPORT 2021-22

Major projects – Strategic Pillar 1

A full list of projects associated with Strategic Pillar 1, Community can be found at Appendix 1.





Project	104105 BWD - Pool Upgrade		
Status	In Progress	Branch	Recreation and Culture
Budget	Original	Revised	Expenditure to date
	\$600,000	\$50,000	\$33,378
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	<p>A development application was lodged on 5 May 2021 and determined in March 2022. A modified development application was submitted in March 2022 and determined in June 2022.</p> <p>The next steps are:</p> <ul style="list-style-type: none"> • Getting approval to be Crown Land Manager • Native title communication • Getting updated plans for tender • Preparing Tender Documents 		

Project	104291 QBN - Aquatic Centre HVAC/ Boiler replacement		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$276,497	\$4,580
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Contract has been awarded. Plant and equipment has been ordered. Installation works to commence in August 2022.		






Project	104374 BGD - New Bungendore Pool		
Status	In Progress	Branch	Recreation and Culture
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$15,000
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Initial community engagement and early concept design is complete. Project is now pending valuer general determination of compensation from old pool.		

ANNUAL REPORT 2021-22






Key Performance Indicators – Strategic Pillar 1

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 1 - Culture						
P: Community Gathering O: Community Centres	Income Return vs Expenditure >15%		15%	168%	Recreation and Culture	QPRC Community Centres are: Braidwood, Bungendore, Captains Flat, Googong, Jerrabomberra, Letchworth, AXIS Youth, Library and Riverside. Financial figures as of 5 July 2022. Income - \$296,405 and Expenses (including salary estimates) - \$176,683. As a percentage – 167.8%. Total bookings taken from Intelligenz booking system. <ul style="list-style-type: none"> • AXIS Youth - 107 • Braidwood - 34 • Bungendore Community Centre - 337 • Bungendore Multipurpose Hall - 631 • Captains Flat - 75 • Googong - 299 • Jerrabomberra - 1,002 (goal of 1,109) • Karabar - venue sold (279) • Letchworth - 308 (322) • Library – 12, venue currently not available (163) • Riverside - 93 (162) Total of 2,898 bookings of a goal of 2,035 (142%).
	Number of unique hirers p.a. - At least 100 p.a.		100	269	Recreation and Culture	269 unique hirers have used identified QPRC Community Centres through the Intelligenz booking system.
P: Events O: Economic & Community Events	Community satisfaction with events increasing >75%.		75%	100%	Community Choice	Small attendance for Music by The River due to rainy weather More than 6,000 attended Queanbeyan Multicultural Festival and 10,000 attended the Christmas in July markets
P: The Q (Performing Arts Centre) O: Live Performance Program	Income return vs Expenditure 55% recovery		55%	42%	Community Choice	The income vs expenditure for this period was negative with Covid lockdown and a slow restart for performances and audiences with many customers not returning. . There is a new approach to the season show budget for the remainder of the year and into the 2023 season. This will help to increase revenue and prevent expenditure from increasing where it is not necessary.



ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: The Q (Performing Arts Centre) O: Live Performance Program	Growth in total attendance p.a - 5%		5%	4%	Community Choice	
Service 2 – Community						
P: Customer O: Integrated customer service	% Unresolved triaged service requests < 20%		20%	23%	Customer and Communications	During the financial year, 21,871 requests were raised. To date 5,013 remain in current status, which represents 23% of CRMs raised during this time period. A tutorial in CI Anywhere has been provided for all staff to access on how to go about completing and closing off a CRM.
P: Customer O: Integrated customer service	Call abandonment rate < 10%		10%	11.5%	Customer and Communications	27,718 calls came through to the QPRC 1300 no. between 1 Jan 2022 - 30 June 2022. Of those calls 24,428 (88%) were answered. Leaving 3,290 abandoned calls (12%). There are still only seven licences available and now that we have a designated (Option 1) group set-up to deal purely with Planning & Development enquiries this may have an impact on other agents being able to log on and clear the customer service queue.
P: Engagement O: Community Engagement	Increase in subscriptions to Council's online engagement hub - 20% per annum		20%	16%	Customer and Communications	Subscribers increased from 3,050 active participants at 30 June 2021 to 3,536 active participants 1 July 2022.
P: Indigenous O: Reconciliation Action Plan	Ongoing implementation of initiatives identified in the Reconciliation Plan - At least 4 initiatives p.a.		4	7	Community and Education	The following programs were delivered in 2021-22 1. NAIDOC Flag Raising Ceremony 2. Identified Trainee position in Community Services filled in Feb 22 3. Sorry Day Event for community 4. Reconciliation Walk (became an indoor ceremony due to weather conditions) 5. Cultural Awareness training delivered by ACLO to community children's groups (Treehouse and Harris Park Preschool) 6. Acknowledgement of Country added to QPRC website 7. Cultural Awareness training package developed for 2022-23

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 3 - Education						
P: Animals O: Companion Animal Management	Annual inspection of properties containing dangerous/ menacing dogs in the Local Government Area		100%	100%	Customer and Communications	Declared dogs have left the area.
	Dog attacks response to within 48 hours >75%		90%	90%	Customer and Communications	90% of dog attacks were responded to within 48 hours after being alerted to Animal Management Officers. The remaining 10% took additional time due to customer requests not being received in time or the attack being reported more than 24 hours after the initial incident.
P: Library O: Collection Management	Satisfaction with Library service increasing > 5% pa		5%	5%	Community and Education	Library services rate highly in Council customer satisfaction survey. Covid still impacted library visits and usage significantly in 21-22. Satisfaction with Online services high (reflected in increases in usage).
	Circulations – growth in loans including e-resources per year > 5% p.a		5%	5%	Community and Education	Loans of physical materials still impacted by Covid in 21-22. Growth in usage of online resources higher than 5%. Focus on provision of quality online resources over all areas, films, music, stories etc. New Library App will be offered in 22-23 to ensure all services are easy to access and utilise.
	Mobile Library usage - On the road at least 4 days per week		100%	70%	Community and Education	Service affected through Covid. Mobile is now covering 10 stops per month throughout the region, reflecting local community needs. Mobile is also used for Family Day Care visits and attends all Council events and festivals. Will consider additional stops (e.g. new residential areas, Aged Care facilities) if recommended in the Library Strategy

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Registered library members >50% of population - 30,000		30,000	15,000	Community and Education	Covid impact has been significant. Have recently deleted all inactive members from Library System, so true reflection of active borrowers. Expect more people to sign up online and are promoting the benefits of accessing online resources. Will expect noticeable increase of memberships and library visits when QCCP Library opens in 2023.
Service 4 - Recreation						
P: Sportsfields O: Sportsfields - Maintenance	Sportsfields maintained to user satisfaction >90%		90%	95%	Urban Landscapes	Majority of sportsfields presented to high standard and game ready, despite very wet season. Braidwood however experienced greater rain than other parts of the LGA and staff have found it difficult to mow without causing damage.

STRATEGIC
PILLAR

2

CHOICE

A PROSPEROUS QUEANBEYAN-PALERANG

A DIVERSE, RESILIENT AND SMART ECONOMY THAT
CREATES CHOICE AND JOB OPPORTUNITIES

COMMUNITY STRATEGIC PLAN KEY GOAL

COMMUNITY OUTCOME

2.1 We will continue the ongoing revitalisation of the Queanbeyan CBD, suburban centres and rural villages

The city and village CBDs are dynamic and thriving places which attract economic activity

2.2 We will promote Queanbeyan-Palerang as a tourism destination of choice

The region has a thriving tourism sector built upon the economic and environmental advantages the region provides

2.3 Our local businesses are well run and environmentally sound ensuring quality services and high level risk management

The region's businesses underpin good economic performance with a sound public risk management approach

ANNUAL REPORT 2021-22

Major projects – Strategic Pillar 2

A full list of projects associated with Strategic Pillar 2, Choice can be found at Appendix 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.



Project	104092 QBN - City of Champions Walk		
Status	Not Yet Started	Branch	Business and Innovation
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	No funding deed has been provided yet. Awaiting release and announcement by NSW Govt		






The upgrade of Blacksmiths Lane and No Name Lane in the Queenbeyan CBD was funded by the NSW Government's Your High Street Program.

ANNUAL REPORT 2021-22

Key Performance Indicators – Strategic Pillar 2

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 11 - Business						
P: Economic O: CBD Transformation Strategy	Ongoing implementation of actions identified within the CBD Transformation Strategy - At least 4 actions p.a.		4	9	Business and Innovation	<ul style="list-style-type: none"> Monaro Lanes (Blacksmith Lane and No Name Lane) continues and is due for completion by the end of August 2022 including refurbishment and public art Crawford St activation complete with overwhelming positive response from community and businesses QCCP planning underway for public realm activation Christmas in July, Multicultural Festival and Music on the River events all completed successfully Facade Painting Program commenced Transport for NSW Place and Movement framework assessment completed providing identified prioritised vehicle and pedestrian movement areas Place Management Framework complete Cultural events notice board to be installed in Riverside Plaza by end of August 2022 CBD Wayfinding Plan complete providing a consistent look and feel for wayfinding signage
P: Economic O: Economic Development	Key actions identified for implementation on an annual basis - 4 actions p.a.		4	8	Business and Innovation	<p>1.1 Dates locked in for FutureMapp workshop with UTS. Workshops will explore innovation capacity and status of advanced manufacturing businesses. 12 Businesses are registered to attend.</p> <p>- Generation STEM collaboration progressing with CSIRO for commencement in 2023</p> <p>1.9</p> <ul style="list-style-type: none"> Transport for NSW 16 Cities project is almost complete with short and medium term recommendations. Transport for NSW and DPE collaboration on Integrated Transport Strategy continues with consultation with many QPR stakeholders <p>2.1 - No Name Lane and Blacksmiths Lane refurbishment continues having experienced delays due to rain and unexpected civil works remediation required</p> <p>3.3 - Stage 1 of Queanbeyan Regional Sports Precinct commenced</p> <p>3.4 - QPRC is also part of the Federal Government Local Jobs Taskforce https://www.des.gov.au/local-jobs-program/resources/capital-local-jobs-</p>

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						<p>plan that has prioritised the skills gap and social barriers as an issue to employment that it is planning to address up to 2025. Working groups established but scope has changed due to MOG</p> <p>3.10 - All draft technical reports completed for the Sth Jerrabomberra Regional Jobs Precinct Master Plan.</p> <p>4.8 - Two individual campaigns were created and executed during the last six months; Road Trips and Digital Detox with new content and itineraries produced. Support was also provided for promotion of Christmas in July.</p> <p>4.9 - QPRC officers have been furthering strategic development of the regional visitor economy through the Southern Tablelands Steering Committee including the launch of the first collaborative campaign with Destination NSW.</p>
P: Tourism O: Tourism Planning	Visitor numbers show increasing trend p.a. - >2% increase p.a.		2%	-12%	Business and Innovation	Southern Tablelands 12 months to June 2022. Outperforms Central NSW (-21%), Regional NSW (-22%) and New England (-32%)
Service 12: Health						
P: Food/Premises O: Food Safety	Undertaking inspections required by the Food Authority partnership agreement - 100% of food premises inspected annually		100%	90%	Natural Landscapes and Health	Council currently has 165 high and medium risk food premises requiring annual inspection. Council's Environmental Health Officers have carried out 149 inspections in the 21-22 financial year. Some businesses were not inspected due to COVID lockdown requirements preventing food inspections for the first half of the financial year. Other businesses chose to open under modified or seasonal opening hours meaning inspections could not be undertaken.
P: Food/Premises O: Surface Water Monitoring	Regular testing of sites across the LGA - 9 sites tested monthly		108	108	Natural Landscapes and Health	Council undertakes routine sampling of the Queanbeyan River for recreational water quality assurance. Monthly sampling of nine sites along the river has occurred for the 21-22 financial year (108 routine water test/samples were completed during the reporting period)

STRATEGIC
PILLAR

3

CHARACTER

A SUSTAINABLE QUEANBEYAN-PALERANG

A CLEAN, GREEN COMMUNITY THAT CHERISHES ITS NATURAL
AND PHYSICAL CHARACTER

COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
3.1 We consider the environmental impacts of future development	The region has quality development which supports the sustainable growth
3.2 Our region's urban landscapes are well managed and maintained promoting community pride	The region's public places are clean and attractive
3.3 Our natural landscapes and water resources are sustainably managed	The land, vegetation and waterways of the region are managed in an integrated manner
3.4 We actively promote and implement sound resource conservation and good environmental practice	The community applies good environmental practice in their activities
3.5 We ensure the future planning for the region is well coordinated and provides for its sustainable management	The planning for the future of the region provides for and enhances the sustainable management of our natural and built landscapes

ANNUAL REPORT 2021-22

Major projects – Strategic Pillar 3

A full list of projects associated with Strategic Pillar 3, Character can be found at Appendix 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Project	100184 QPR - Regional Sports Complex - Stage 1 and 2		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$14,038,462	\$7,719,000	\$4,296,164
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Bulk earthworks 90% complete, all underground services have commenced. Sewer main complete, water main 75% complete, stormwater system 95% complete. 500kl irrigation tank has commenced, irrigation mains 25% complete. Development application has been approved and building design is now at 95% detailed design, construction due to commence in August 2022.		

Project	100285 QBN - Showground Pavillion & Storage *		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$613,520	\$575,885	\$2,250
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	DA approved. Tenders called and evaluated, report to Council August 2022. Consultants engaged to complete Aboriginal Cultural Interpretation Plan prior to construction certificate being released.		

Project	100557 BWD - Braidwood Recreation Ground Construction		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$250,000	\$250,000	\$128,728
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Irrigation is complete and fences have been relocated. Rain delays have continued and the fields are too wet to carry out renovations of the playing surface. This will now be carried out in summer 2022.		

Project	104244 QBN - Moore Park improvements **		
Status	Not Yet Started	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	This project is reliant on grant funding		

ANNUAL REPORT 2021-22



The new Bungendore Playground was officially opened on 2 June 2022.

Project	104516 BGD - Construct Bungendore Playground - LRCI		
Status	Completed	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$336,538	\$673,033	\$33,748
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 Jun 2022
Comment	<p>Playground was officially opened by Deputy Mayor, Esma Livemore and local state MP Nichole Overall on 2 June 2022. The playground was funded by the Australian and NSW governments who contributed \$895,370 through the Bushfire Local Economic Recovery Package. The NSW Government also contributed \$200,000 through the Everyone Can Play grant program. Council is grateful for the work of locals involved in the Bungendore Playground Committee, who have been instrumental in advocating for this project and developing the design. Council would also like to thank the Rotary Club of Bungendore for their assistance during the project and local businesses including Bendigo Bank, Veolia Mulwaree Trust and Infigen Energy for their contributions towards additional playground equipment.</p> <p>The playground features a large rural-themed climbing and sliding area, sand play area, water play area, multi rocker, a flying fox, climbing nets and swings, mini bike track, wheelchair accessible spinners, music play, nature play and imaginative areas, barbecues, paths and shelters, solar lighting, Art Dinouveau items and more.</p>		



ANNUAL REPORT 2021-22

Project	104572 BWD - Braidwood Skatepark - BLERF		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$680,660	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Tender reported to Council and contract awarded. Due to higher than average wet weather, contract was set for a September 2022 commencement. Project is on target to meet this timeframe.		







Project	760502 QPR - Memorial Park Site Studies		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Design work and detailed studies under way. Archaeology 95% complete. Expression of interest called for Management Strategy and ecological studies to be conducted over coming spring/summer. In May 2022, the NSW Government amended the SEPP (Planning Systems) 2021 to include that any cemetery project with greater than 5,000 interments is now deemed State Significant Development.		

ANNUAL REPORT 2021-22



Key Performance Indicators – Strategic Pillar 3

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 21 - Development						
P: Development Assessment O: Development Applications	Dwellings development applications processed within statutory timeframe		90%	11%	Development	90 days average turnaround times for all residential DAs. The figure of 11% of residential DAs being the lowest 90%, have been derived from the clock counter contained within Council's Property and Rating system. The early recording had a glitch so this figure may not be accurate. Figures are also available through the Planning Portal however these can not be relied upon either and they are vastly different and in fact indicate that our average DA turnaround times are well within the 40 day statutory period. It is recognised that there have been a variety of contributing factors that have impacted on Development application assessment times in this reporting period. These include the imposition of the Planning Portal, Covid and remote working connection problems and the shortage of planning professionals in the NSW regional areas. We have been operating with as low as 50% of FTE planning staff and there has also been an approximate 20% increase in DA numbers. These figures promise to improve dramatically for the next reporting period following a successful recruitment drive and general practice and process improvement.
	DAs lodged and assessed online via e-portal		70%	100%	Development	100% of applications are lodged and communicated through the NSW Planning Portal. The assessment is performed through Council's operating system being TechOne. It is anticipated that the connectors between Council's T1 and the Portal will be implemented in the next reporting period. This performance measure has effectively become redundant.



ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 23 – Urban Landscapes						
P: CBD O: CBD Street Cleaning	Urban street cleaning program delivered to agreed standard - Footpaths swept daily basis – QBN CBD, Footpaths swept weekly - Bungendore/ Braidwood town centres		100%	100%	Urban Landscapes	Street cleaning staff doing an exceptional job in a difficult year. All cleaning targets were met.
P: Parks/Playgrounds/ Sportsfields O: Parks and Reserves (including Showgrounds)	Maintenance of grounds and facilities in accord with adopted standards in the Asset Management Plan		100%	95%	Urban Landscapes	Some minor delays due to an increase in staff effected by COVID and an extremely wet year.
P: Public Amenities O: Public Conveniences	Public conveniences maintained to agreed standard - CBD and town centre toilets cleaned daily, Other urban and rural toilets cleaned weekly		100%	100%	Urban Landscapes	All targets met and amenities presented to high standard.
Service 24 – Natural Landscapes						
P: Biodiversity O: Native Species conservation works	No net loss in native vegetation condition on council land - >90% of activities scheduled for council natural area land completed.		90%	100%	Natural Landscapes and Health	There has been no significant changes to bushland areas.
P: Biosecurity O: Biosecurity weed control on Council land	Weeds on Council land posing a biosecurity risk are properly managed - >90% biosecurity weeds on Council land are properly managed annually		90%	90%	Natural Landscapes and Health	Weed control program mostly on-target except for minor delays due to wet weather and staff availability.
P: Biosecurity O: Biosecurity weed education, inspection and enforcement	Inspect every property 4 yearly; priority protection sites two yearly and weed sites yearly; high risk pathways 1-3 times per year according to risk - >90% of inspections completed as scheduled.		90%	94%	Natural Landscapes and Health	It has been a difficult time over the last year due to a period of COVID restrictions and high rainfall. Making it difficult to inspect properties due to the wet and boggy conditions



ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Environmental Health O: Environmental Protection and Compliance	Pollution complaints investigated (prioritised according to risk)		100%	100%	Natural Landscapes and Health	In the 21-22 financial year, Council received and responded to 272 pollution complaints/incidents. Most of these complaints related to noise, however, Council also investigated complaints regarding water, air, and land pollution. The 'other' pollution category relates mainly to illegal dumping complaints. <ul style="list-style-type: none"> Noise - 100 Water - 82 Air - 36 Land - 24 Other - 30
Service 25 - Sustainability						
P: Education O: Environmental education	Community events run by Council with sustainability initiatives promoted - 4 events per year		4	2	Natural Landscapes and Health	Council runs various community events promoting sustainability initiatives. Running of events has been largely restricted due to COVID lockdown requirements. However, Council ran two major events this year in conjunction with World Environment Day (June 2022). The first event was a sustainable design competition targeting school children and using the digital platform "Minecraft". Entrants were required to design a sustainable QPRC in Minecraft and an awards presentation dinner was held with approximately 40 attendees. The second event was an open day at Mount Jerrabomberra. The event showcased the unique natural environment on the doorstep of the Queanbeyan CBD and was attended by approximately 40 people, a real achievement given the weather conditions on the day.

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 26 – Land-Use Planning						
P: Community Land O: Plans of Management (PoM)	Compliance with all legislative and Council requirements for Plans of Management - One community land Plan of Management reviewed annually.		1	1	Land-Use Planning	During the period, staff continued to comply with the relevant legislative provisions when drafting or reviewing a Plan of Management for community land PoM). Staff also continued to work on a new Natural Areas Plan of Management to include various parcels of Crown Land. This followed confirmation of the categories for these parcels which QPRC is now responsible for and which need to be included in a PoM. Staff also attended a number of workshops on Plans of Management for Crown land as well as enrolling in a short course on becoming a Crown Lands Manager and considering Aboriginal rights as part of required assessments for various activities under the Crown Lands Management Act 2016.
P: Heritage O: Queanbeyan-Palerang's heritage	Heritage Grants and awards provided annually - 100% applications processed and dispersed annually		100%	100%	Land-Use Planning	The heritage grants referred to in this program are the Special Heritage Grants. During the period seven projects were funded and all completed (i.e. 100%). By Resolution PLA021/21 (10 March 2021) the Special Heritage Grant program was suspended for a two-year period and the monies used for a new scheme called the Main Street Upgrade Fund Grants. Twelve applications were funded. At the time of reporting six have been completed and paid, two have been withdrawn and the balance are still "work in progress". Anecdotal evidence suggests that this is mainly because of a shortage of suitable tradespeople.


ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Land-Use Planning O: Planning Instruments (LEP/DCP)	Reviews are undertaken on a five-yearly cycle - 100% of principal local environmental plans are reviewed during the five year period		100%	98%	Land-Use Planning	<p>These comments relate to Queanbeyan-Palerang Local Environmental Plan (LEP) 2022 and during the 12 months staff have:</p> <ul style="list-style-type: none"> received six legal opinions which have required detailed responses met with representatives of the Department four times to discuss these and Council's responses drafted a letter on behalf of the CEO to the Secretary of the DPE querying the time taken by the Department to finalise this LEP. At the time of reporting the final version of the LEP was very close to finalisation.
P: Land-Use Planning O: Planning Strategies and Policies	Reviews are undertaken and completed on a seven-yearly cycle - 100% completed on time		100%	100%	Land-Use Planning	<p>As previously reported, the key strategic planning document is the Local Strategic Planning Statement (LSPS) which is due for review in 2027. This incorporates many of the previous strategies that were standalone ones. A number of actions of the LSPS continue to be currently being implemented. These include actions such as drafting appropriate heritage management controls for Braidwood township, continue to provide for heritage grants, heritage advisory service and support for heritage events and preparing contribution plans. Actions required to be implemented and the target times for implementation of each action are found in the Implementation Plan part of the Local Strategic Planning Statement.</p> <p>During the period, a number of actions have been taken which are complementary to actions in the LSPS or are listed actions. These include undertaking background work necessary for the preparation of a Discussion Paper for a Braidwood Structure Plan, supporting the actions of Heritage NSW in their 15 year management review of the current planning controls which apply to the State listed part of Braidwood, reviewing and finalising a number of local infrastructure contribution plans for Bungendore, negotiating a planning agreement for a solar farm at Blind Creek. They also include progressing the Bungendore East Planning Proposal.</p>

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Land-Use Planning O: Regional Planning	Reviews undertaken in accordance with the required timeframes in the South East and Tablelands Implementation Plan		100%	80%	Land-Use Planning	The South East and Tablelands Regional Plan and associated regional transport plan are currently being reviewed. Branch staff have attended a series of workshops/meetings on this review and have made a number of suggestions towards it. At this stage, a draft plan has been circulated to member Councils for comment.

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
<p>P: Spatial/LIS/Naming</p> <p>O: Geographic Information System (GIS) – data layer management</p>	GIS database updated as required - 100% accurate each entry		100%	100%	Land-Use Planning	<p>GIS staff continue to strive to achieve 100% accuracy given that a range of other Council functions are dependent on this information e.g. section 10.7 certificates.</p> <p>Work by GIS staff during the period included:</p> <ul style="list-style-type: none"> Provision of mapping to support updates of QPRC Contributions Plans and Development Control Plans. Updating the maps for the Queanbeyan-Palerang Local Environmental Plan 2022 in accordance with advice from the Department of Planning and Environment. The full contingent of 195 maps was re-submitted. Development of a semi-automated spatial model for land suitability analysis, using any number of input datasets and parameters. It has been used on preliminary work on the development of Braidwood Structure Plan and has potential other applications. Ongoing updates to key spatial datasets, including contaminated land; roads (new roads at Googong & Tralee); Local Infrastructure Contributions Plans. IntraMaps functionality enhanced by adding a direct download facility for additional land information, including 13RVM forms (change of building envelopes) and other dealings (where known). Maps provided to NSW OLG to assist with LGA boundary adjustment between QPRC and Goulburn Mulwaree. All mapping and related systems updated to reflect change of "E" land use zones to "C" zones Village street maps provided for the Bungendore and Braidwood business and community directories.

STRATEGIC
PILLAR

4

CONNECTION

A CONNECTED QUEANBEYAN-PALERANG

A WELL CONNECTED COMMUNITY WITH GOOD
INFRASTRUCTURE ENHANCING QUALITY OF LIFE

COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
4.1 Our transport infrastructure and networks are well planned and maintained	The region's transport network and infrastructure allows for the safe systems approach which allows for the safe ease of movement throughout Queanbeyan-Palerang.
4.2 We plan for and provide access to potable water supplies for communities across our region	The region's potable water supply systems meet national standards and are managed to adequately meet community demand
4.3 We plan for and provide for the management of sewage, stormwater and recycled water within the communities of our region	The region's sewage treatment, stormwater and recycled water systems meet national standards to support public and environmental health in our region
4.4 We actively promote and implement sound resource conservation and good environmental practice for our waste management systems	The region increases waste minimisation and greater recycling levels of our waste
4.5 We plan for and provide regional facilities which promote better social connection and access for the community	Social connection within our region is provided for via access to a range of community facilities across the region
4.6 We undertake planning to ensure infrastructure is prepared for future growth	Changing community demand is met by well planned for and placed infrastructure

ANNUAL REPORT 2021-22

Major projects – Strategic Pillar 4

A full list of and projects associated with Strategic Pillar 4, Connection can be found at Appendix 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Project	100119 QBN - Googong Water Recycling Plant		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$200,000	\$200,000	\$46,113
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022	30 Jun 2023	
Comment	The contractor took possession of the site to build stage D on 20 June. Expect a 12-month build.		

Project	100123 QBN - Sewage Treatment Plant Upgrade		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$30,195,782	\$4,195,782	\$3,824,854
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	<p>The concept plan has been developed based on design criteria and preferred treatment process and reviewed internally by QPRC staff as well as technical assessors from NSW Dept Planning and Environment and representatives from the ACT Environment Protection Agency. The project is using the Infrastructure Sustainability Council (ISC) rating scheme and aims to achieve an 'Excellent' design rating for the design of the new STP.</p> <p>The draft Environmental Impact Statement (EIS) was submitted to the ACT Government for review. Feedback was received in March 2021. QPRC submitted a Revised EIS on 26 April 2022 to address feedback received.</p> <p>Detailed design is progressing in parallel with the preparation of the revised EIS. QPRC is currently preparing the final business case. The final business case including the concept and reference designs and the EIS are being jointly funded by QPRC and the NSW Government's Safe and Secure Water Program.</p>		

Project	100183 QBN - Efficient street lighting upgrades		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Essential Energy is approximately 98% complete with the installation of the LED lighting upgrades. The only remaining installations include decorative and heritage style units.		

ANNUAL REPORT 2021-22



As part of the construction of the Queanbeyan Civic and Cultural Precinct, Council ran a colouring and naming competition. The winner was Ella for her brilliant colouring and name suggestion of Kewpie (QP for Queanbeyan-Palerang). Ella was joined by Mayor Kenrick Winchester for a site tour.

Project	100265 QBN - Civic and Cultural Precinct		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$44,983,000	\$21,089,365	\$21,062,261
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	<p>Construction Certificates No.1&2 attained. Basement slab on ground at 90% completion. East ground floor suspended deck complete. Eastern Mezzanine floor structure complete. Level 1 structure complete. Level 2 structure works commenced. HV trenching works 75% complete. Partial 100% design submission issued. Value Management items being proposed and costed.</p> <p>Previous reporting suggested a somewhat repetitive sequence of works through May, into June and on to early July periods as the building structure progresses ahead of the commencement of formwork strip out in mid-July. As such works remain in a steady state throughout the month of May. Even so, the team have taken the opportunity to progress external façade works and internal fitout with a focus on resolving design detail and the commencement of sampling and prototyping. June will be a critical month for the team to set up the works well for an efficient transition from structure in late July onto facades in early August and internal fitout in September.</p>		

ANNUAL REPORT 2021-22

Project	100548 BGD - Bungendore Landfill Reinstatement		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,400,000	\$2,300,000	\$998,898
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Project nearing completion. Will extend slightly beyond 30 June due to wet Autumn. No cost implications. Will conclude soon		

Project	100701 BWD – Lascelles Street upgrade - SCF		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$1,116,815	\$24,141	\$28,432
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	<p>The project involves pavement rehabilitation and landscaping works on Lascelles Street, Braidwood between Wallace Street and Ryrie Street.</p> <p>Grant funding has been allocated from the Stronger Communities Fund and the Local Roads and Community Infrastructure Program.</p> <p>Confirmation from NSW Office of Local Government of continuing access to the initial grant funding is still pending. Replacement of the water main by Council staff commenced in August 2021.</p> <p>Tenders were invited on 30 March 2022 and closed on 27 April 2022. A report was presented to Council on 25 May and Shail Construction Pty Ltd was awarded the schedule of rates contract.</p>		

Project	100856 QBN - Morisset car park and public domain		
Status	Not Yet Started	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$6,669,176	\$0	\$36
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	This project has not started and is listed in the 2024-25 budget.		

Project	100861 BGD - car park off Ellendon St		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$1,023,000	\$1,134,210	\$1,182,413
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	This project is mostly completed, however the project manager is waiting on the final electrical connection. This may occur in the next few months.		

ANNUAL REPORT 2021-22

Project	100862 BWD - Car park Wallace St		
Status	Not Yet Started	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$820,000	\$50,000	\$48,310
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	The project forms part of the renewal of 88 Wallace St project. Council is currently seeking grant funding to join with its allocated budget. An artist's impression of the site is currently being created to commence public consultation.		

Project	100868 QBN - Route N1-N3 Stage 1		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	No grant funding received to complete this project. Project removed.		

Project	100879 BWD - office smart hub/cultural space		
Status	Delayed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	This project has not commenced and will be reviewed.		

Project	100894 QBN - Monaro St (Lowe to Crawford)		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$12,500,000	\$458,873	\$468,213
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	<p>Tender documentation is being prepared to select a contractor for the detailed design and construction of the proposed work.</p> <p>A Works Authorisation Deed (WAD) with TfNSW has been executed by Council and TfNSW. Negotiations are continuing with the NSW Grant Management Office re the funding deed.</p> <p>Council's Placemaking Team has continued liaising with impacted businesses and stakeholders.</p>		

Project	100896 QBN - Rutledge car park		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Funding not received to undertake the project.		

ANNUAL REPORT 2021-22

Project	101002 QPR - Local Roads Renewal		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$3,365,385	\$766,399	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	The local roads renewal program for the 2021-22 financial year has been completed.		

Project	101013 QPR - Road to Recovery		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,527,709	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	The 2021-22 Roads to Recovery program has been completed successfully.		

Project	101296 QBN - Crawford, Antill and Erin Intersection Safety Upgrade		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$640,000	\$127,930	\$93,155
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	<p>The detailed design is completed and approved by TfNSW for Traffic Signal. Road safety audits have been conducted and will need minor adjustments based on comments from road safety auditors.</p> <p>Construction is expected to commence in August.</p> <p>Community consultation has begun, and a newsletter has been delivered to nearby businesses and residents.</p> <p>Grant funding for this project has been received from the Australian Government under the "Australian Government Blackspot Program".</p>		

Project	101297 BGD - Rehab Tarago Road Between Mt Fairy and Goulburn Mulwaree border		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$1,000,000	\$468,910
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Construction work has commenced. Vegetation removal has been completed. Drainage and earthworks have commenced.		

Project	101300 QPR - Local Roads Rehabilitation		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$600,000	\$307,927	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	The 2021-22 Local Roads rehabilitation projects have been completed.		

ANNUAL REPORT 2021-22

Project	101459 QBN - Dunns Creek Road - Design and Land acquisition		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$5,000,000	\$0	\$217
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Investigation works has commenced. An Options Study is required to determine a new road corridor as a result of Department of Planning and Environment advising the previous route cannot be built on.		

Project	102012 BWD - Cooma Rd/Krawaree Rd		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$268,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	There are no capital works scheduled on Cooma/Krawaree Road funded from the Regional Road Block Grant this financial year.		

Project	102064 NRG - Nerriga Rd Section 3 - Reconstruct widen and seal - Ningeenimble Project		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$7,000,000	\$3,058,056	\$84,834
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Environmental assessments and survey works are complete. Finalising design and land acquisitions. This project is not fully funded by the remaining grant funds. Council will construct as much as possible with the available funds.		

Project	102065 NRG - Nerriga Rd Section 4 - Reconstruct widen and seal - Durran Durra		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$2,457,602	\$2,634,763
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	This project has been completed.		

Project	102073 BWD-MR270 Cooma Road Jinglemoney Rd to O'Briens - RRRP		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$762,000	\$746,524	\$456,245
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Construction is currently underway. Drainage and bulk earthworks are nearing completion, with the pavement and sealing scheduled for early August 2022.		

ANNUAL REPORT 2021-22

Project	102076 BGD - Roundabout on Malbon St *		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$2,141,697	\$2,194,442	\$2,466,158
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Most of the works are completed. There are three tasks remaining which should be completed by the end of July and then the project will be closed off. <ul style="list-style-type: none"> Finalise land acquisition at 1 Malbon St, Bungendore Repair a small section of damaged kerb and gutter Provide feedback on post-completion Road Safety Audit 		

Project	102088 BWD - Nerriga Rd Section 18 – Construct Intersection with MR51		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$613,003	\$327,573
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Preliminary works onsite have been completed. Council has been waiting for formal approval from TfNSW before more significant works can commence onsite. The approval is nearing completion and works to commence onsite soon.		

Project	102064 NER - Nerriga Road Section 3 - Construct and Seal - Ningenimble Project		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$51599	\$51600
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 Apr 2020
Comment	The construction of the Charleyong Bridge approaches has been completed.		

Project	102098 CFL - Captains Flat Road Reconstruction		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$2,884,615	\$2,884,615	\$2,353,579
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	The reconstruction of Captains Flat Road is progressing well. The first 5km from Briars Sharrow Road has been stabilised and sealed, the next 5km has been widened in preparation for stabilisation and seal in late July 2022.		

Project	102113 BWD– Cooma Road - Brick Kiln Bridge Replacement		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,311,538	\$1,311,538	\$1,311,630
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	The new concrete bridge has been constructed and is open to traffic. Finalising the construction of the approaches and removal of the side track.		

ANNUAL REPORT 2021-22

Project	104073 QBN- The Q Performing Arts - Fire System		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$377,330	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	All internal improvement works have been completed. External tank and pumps to be designed and installed in 2022-23 as well as the replacement fire curtain. Works to be incorporated into QCCP project.		

Project	104107 QBN - South Jerrabomberra Northern Entry Road		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$2,000,000	\$8,925,000	\$8,990,564
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	The road was opened in December 2021 and is still ongoing.		

Project	104161 BWD - Mayfield Road – Reedy Creek Bridge Replacement		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$1,056,750	\$702,203
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	The construction of Reedy Creek Bridge is progressing well. This project is due for completion in September 2022.		

Project	104169 BGD - Mulloon RFS Station – Design and Construction		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$0	\$15,000	\$4,731
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	This project is still in design phase.		

Project	104212 BGD - Flood Risk Management Plant Implementation		
Status	Completed	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$0	\$70,872	\$65,789
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	This project finished in November 2021. Close-out documents are yet to be completed.		

ANNUAL REPORT 2021-22

Project	104249 BWD - Blackspot - Araluen Rd – Corridor Safety Treatment **		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$9,443	\$21,850
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	This project has been successfully completed.		

Project	104359 QBN – Shared Path along Lanyon Drive		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Grant funding not received. Project removed.		

Project	104368 QBN - Williamsdale Road Seal		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$586,830	\$629,990
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	This project is now complete. An 800m section of Williamsdale Road was constructed and sealed from Badgery Road.		

Project	104458 BGD – Bungendore Office Relocation		
Status	Not Yet Started	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$4,674,000	\$4,489,000	\$1,337,854
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Awaiting compensation money from sale of Majara Street.		

Project	104513 CFL - Foxlow St - Molonglo River Bridge Replacement - FCB		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$888,462	\$888,462	\$971,911
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		10 Jun 2022
Comment	This project is now complete.		

ANNUAL REPORT 2021-22

Project	104514 BWD - Wallaces Gap Rd - Back Creek Bridge Replacement - FCB		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$903,692	\$903,692	\$416,981
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	The bridge componentry has been received. Finalising land acquisitions with adjacent land owner.		

Project	104515 BWD - River Forest Rd-Mongarlowe River Bridge Replacement - FCB		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$751,385	\$751,385	\$408,094
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	This bridge is currently being constructed. Works are scheduled to be completed in August 2022.		

Project	104517 BGD - Bridge over Halfway Creek - LRCI		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$312,500	\$611,432	\$329,063
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	The bridge componentry has been delivered to Bungendore depot ready for installation. The design team is finalising the bridge design height before construction onsite can begin.		

Project	104518 NER - Bindi Brook Causeway - LRCI		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$288,462	\$564,659	\$85,175
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Box culverts have been delivered to site. Aboriginal artefacts have been found in the area requiring additional inspections to be undertaken. Works to commence following heritage approvals.		

Project	104519 QBN - Williamsdale Rd Extend Seal - LRCI		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$324,326	\$2,662,980	\$506,249
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	The reconstruction of Williamsdale Road is progressing well. The drainage and bulk earthworks have been completed for the first 1km at the Monaro Highway end, with a seal scheduled for late July 2022.		

ANNUAL REPORT 2021-22

Project	700031 QBN - Stormwater Improvement Program		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$429,808	\$35,117	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment			

Project	700036 BGD - Jim Gray Bore		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$604,983	\$362,202	\$66,644
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		9 June 2022
Comment	Project cancelled due to NSW Department of Natural Resources Access Regulator Fractured Rock Determination 9 June 2022 - focus now turning to alluvium and bulk supply line		

Project	700037 BGD - Bungendore East Bore		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$617,733	\$474,202	\$84,774
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		9 June 2022
Comment	Project cancelled due to NSW Department of Natural Resources Access Regulator Fractured Rock Determination 9 June 2022 - focus now turning to alluvium and bulk supply line		

Project	700038 BGD - Currandooley Clear Water delivery main		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,662,500	\$662,500	\$4,777
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		9 June 2022
Comment	Project cancelled due to NSW Department of Natural Resources Access Regulator Fractured Rock Determination 9 June 2022 - focus now turning to alluvium and bulk supply line		

Project	700039 BGD - Days Hill Water Pump Station		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,449,911	\$1,873,360	\$1,512,84
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Contract issued. Project underway with expected completion toward the end of 2022		

ANNUAL REPORT 2021-22

Project	700040 BGD - North Elmslea Reservoir		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,374,627	\$1,812,125	\$669,679
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Contract issued. Project underway with expected completion toward the end of 2022		

Project	700041 BGD - North Elmslea Pressure Pump Station		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$925,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Preliminaries commenced now. Project to be 100% funded by direct developer contribution according to deed. Project expected to extend well into 2023 and possibly a bit beyond		

Project	700042 BGD - Currandooley WTP MKII		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$403,029	\$403,029	\$95,696
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		9 June 2022
Comment	Project cancelled due to NSW Department of Natural Resources Access Regulator Fractured Rock Determination 9 June 2022 - focus now turning to alluvium and bulk supply line		

Project	700140 BGD - STP Recycled Water System		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,313,000	\$3,455,557	\$3,073,726
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Project planned for acceptance and training 4 July.		

Project	700191 BGD - water treatment plant		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$444,275	\$436,931
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022	30 Jun 2023	
Comment	Preliminary works continuing in determining viability of fractured rock vs alluvial vs bulk supply line		

ANNUAL REPORT 2021-22

Project	700193 QBN - Mains		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$750,000	\$750,000	\$18,660
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Preliminary design works complete		

Project	700226 QBN - Water Connection Jerra Business Park		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$1,357,695	\$162,131
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		April 2022
Comment	Completed in April 2022		

Project	700227 QBN - Sewer Connection Jerra Business Park		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$1,962,900	\$226,639
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		April 2022
Comment	This part of the northern entry road project is completed.		

Project	710025 QPR - Old landfills		
Status	Not Yet Started	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	No actions planned for 21-22		

Project	710035 NER - Waste Transfer Station		
Status	Delayed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$480,769	\$480,769	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment	Staff to arrange consultation		

ANNUAL REPORT 2021-22

Project	710036 BWD - Landfill reinstatement		
Status	Not Yet Started	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,500,000	\$250,000	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		
Comment			

Project	800000 QPR - Fleet Purchases		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$3,000,000	\$2,466,269
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	Schedule completed for current year		









Project	800010 QPR - Plant Purchases		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,080,000	\$1,000,000	\$726,684
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	Schedule completed for current year		

Project	800020 QPR - Fleet Sales		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	Schedule completed for current year		







Project	800025 QPR - Plant Sales		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2022		30 June 2022
Comment	Schedule completed for current year		

ANNUAL REPORT 2021-22






Key Performance Indicators – Strategic Pillar 4

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 31 - Transport						
P: Bridges O: Bridges and Culverts	Quantity of timber bridges reduced each council term - 4 per term		4	7	Transport and Facilities	Six timber bridges have been replaced in the past three years. Silver Hills Bridge, Lyons Bridge, Forbes Creek Bridge, Little Bombay Road Bridge, Gidleigh Bridge, Brick Kiln Bridge and Foxlow Street bridges have all been replaced with concrete structures. Council is currently working on replacing another 3 timber bridges - Wallaces Gap Rd Bridge, Reedy Creek Bridge on Mayfield Road and River Forest Rd bridge.
	% of bridges/culverts inspected annually 30% p.a.		30%	100%	Transport and Facilities	100% of QPRC's bridges and major culverts were level 2 inspected in the 2020-21 financial year. This will be repeated every 4 years. Council staff inspect all timber bridges annually during maintenance works.
P: Paths/Cycleways O: Footpath	% of extreme footpath defects fixed < 7 days >90%		90%	100%	Transport and Facilities	All reported extreme footpath defects have been repaired within the 7 days.
P: Roads O: Sealed Roads	Resealing sealed roads < 15 year cycle >80%		80%	80%	Transport and Facilities	Council's asset system confirms that more than 80% of Council's bitumen seals are being resealed within the 15-year resealing target.
P: Roads O: Street Sweeping	Annual street sweeper program developed and implemented -% kms swept vs kms proposed in annual program		100%	100%	Transport and Facilities	The street sweeping program is meeting its goals. The city and town streets are generally looking ok.
P: Roads O: Unsealed Roads	Annual target for grading roads - 749.6km		100%	72%	Transport and Facilities	Council has maintenance graded 547km of unsealed pavements in 2021/22. We didn't meet the annual target due to the prolonged wet weather events and Covid-19 causing ongoing disruptions to staffing levels and operators.
Service 32 – Water						
P: Water Infrastructure O: Water Mains	Service requests per 1000 customers p.a. <15		15	4	Utilities	114 customer requests received for burst mains
	Mains breaks responded < 2 hours - > 75%		75%	95%	Utilities	

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Water Operations O: Water Treatment	Compliance with ADWG standards and adopted DWQMP >99%		99%	100%	Utilities	
Service 33 – Sewer						
P: Sewer Infrastructure O: Sewer Collection Network	Sewer chokes responded <2 hours - > 75%		75%	95%	Utilities	
P: Sewer Infrastructure O: Sewer Collection Network	Network failure per km main p.a. <1		1	0	Utilities	
P: Sewer Operations O: Other Sewerage Treatment Plants	Effluent meets Environmental Authorisation license limits >90%		90%	95%	Utilities	
	Performance report published as per required timeframe annually		100%	100%	Utilities	
P: Sewer Operations O: Sewerage Treatment Plant	Effluent meets Environmental Authorisation license limits >90%		90%	70%	Utilities	Regularly failing faecal coliform limits and occasional fails for ammonia
Service 34 - Waste						
P: Waste Operations O: Domestic Waste Collection Service	Number of missed service complaints p.a. - <= 12 per 1000services p.a.		12	25	Utilities	911 customer request received for missed collections
P: Waste Operations O: Recycling Collection Service	Number of missed service complaints p.a. - <= 12 per 1000services p.a.		12	0	Utilities	See earlier criteria- Grouped there
Service 35 - Facilities						
P: Buildings O: Building Maintenance	Compliance with Council's Five Year Building Maintenance Program >90%		90%	90%	Transport and Facilities	Council's building maintenance program is performing well. High priority projects are being funded and completed.

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 36 - Logistics						
P: Asset Planning	Infrastructure Asset Registers are up to date and data validated - Undertake data audit - 1 asset class per year		1	1	Assets	Capitalisation fully completed for 2021-22 Full revaluation undertaken on assets 30 June 2021 Capitalisation progressing for 2021-22 due for completion 30 July 2022
O: Asset Database Management	Assets renewed, created or rehabilitated as part of a capital works project - All capex projects correctly capitalised for FY		100%	100%	Assets	FY2020-21 capitalisation complete Asset revaluations undertaken for all assets infrastructure classes 30 June 2021
P: Projects/contracts	Delivery in accordance with capex program >90%		90%	70%	Contracts and Projects	Several projects delayed with third party approvals, including Lascelles & Monaro St
O: Contract Management	Variations and delays to contract < 5%		5%	5%	Contracts and Projects	All projects managed within allocated budgets
	Procurement in accord with policy and tender legislation		100%	100%	Contracts and Projects	All projects managed in accordance with procurement policies and legislation.



The Bungendore roundabout project was completed during the 2021-22 financial year.

STRATEGIC
PILLAR

5

CAPABILITY











A WELL GOVERNED QUEANBEYAN-PALERANG

A CAPABLE ORGANISATION THAT LEADS A
COMMUNITY WHICH IS ENGAGED AND PARTICIPATIVE









COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
5.1 Our Council is highly professional in delivering services to the community	Council has a highly trained and professional workforce which achieves excellence in its activities
5.2 Our Council is efficient and innovative and actively seeking partnerships to deliver outcomes to the community	The community is serviced by an efficient, effective and innovative Council that provides value for money
5.3 Our Council has in place systems to provide quality services to its customers	Council has in place systems to provide for smart and authoritative self-service
5.4 Our Council's financial systems are reliable, efficient and effective	Council has in place reliable financial management systems which provide for authoritative and prompt decision making
5.5 Our Council has in place appropriate risk management frameworks	Council operates within a risk minimisation framework to provide for organisational efficiencies
5.6 Our Council's property portfolio is managed efficiently and effectively to maximise returns to the community	Council strategically manages its property portfolio
5.7 We have a well informed and engaged community	Council communicates and engages effectively and efficiently with its stakeholders
5.8 Our Council's activities work to achieve the Community's Vision and aspirations	Council actively works with the community to help it achieve its long term aspirations as set out in the Community Strategic Plan

ANNUAL REPORT 2021-22













Key performance indicators – Strategic Pillar 5

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 41. People						
P: Human Resource Management and Organisation Development O: Attraction	Candidates suitable for shortlisting		10%	55%	Workplace and Governance	
	Students participating in work experience per annum equivalent to 1% of QPRC overall FTE count		100%	100%	Workplace and Governance	During 21-22, QPRC had five work experience students which is greater than 1% of our full time equivalent workforce.
	Job information promoted during Local Government Week		100%	0%	Workplace and Governance	Event was unable to proceed due to Covid-19 restrictions during August 2021.
P: Human Resource Management and Organisation Development O: Development	Successful completion of formal coursework within the prescribed timelines by Trainees and Cadets		90%	93%	Workplace and Governance	14 of 15 Cadets and Trainees are on track with course work
	Staff attendance at training identified in the annual training plan		90%	82%	Workplace and Governance	
	Compliance in obtaining and retaining required qualifications and tickets		100%	91%	Workplace and Governance	Some tickets and qualifications were delayed due to Covid in late 2021 and there is now a backlog with some providers. Majority of tickets and qualifications are up to date.
	Number of trainees/cadets as total of organisation FTE		10%	5%	Workplace and Governance	Target is to reach 10% of organisation being cadets and trainees by 2025. some positions have been deferred due to budget constraints. Council currently has 19 cadets or trainees.
P: Human Resource Management and Organisation Development O: Engagement	Decrease employee unplanned absences per annum (5% decrease per annum)		5%	38%	Workplace and Governance	In 2019-20, there were 4,885 days of unplanned leave taken by staff. During 2020-21, there were 6,781 days of unplanned leave. This equates to an increase of 38%. Unplanned leave includes bereavement leave, carers leave, sick leave, domestic violence leave, leave without pay, paid special leave and workers compensation leave. Additionally, Covid-19 special leave was also included. Significant increases were seen in leave without pay and workers compensation leave.
	Culture survey conducted every two years		100%	100%	Workplace and Governance	Conducted in March 2021
	Increase in constructive employee		20%	20%	Workplace and Governance	Slight increase in all constructive behaviours between 2018 + 2021 surveys











ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	behaviours each cultural survey					
	Workplace Consultative Committee meetings per annum		10	11	Workplace and Governance	11 meetings were held during the financial year. No meeting in January due to leave and new Committee
	Industrial matters resolved without IRC intervention		95%	90%	Workplace and Governance	During the financial year, Council received 10 grievances or complaints. All but one of these has been resolved in-house, noting that two remain in progress. One matter was referred to the Industrial Relations Commission and was resolved between the two parties.
	Employee complaints are finalised within one month of lodgement >90%		90%	80%	Workplace and Governance	Of the five employee complaints lodged, four were finalised within one month. The one that wasn't finalised within one month was held up due to difficulty arranging interviews.
P: Human Resource Management and Organisation Development O: On boarding	New employees completed Council's induction program		100%	100%	Workplace and Governance	All employees are required to complete Council's first day induction program including their online learning modules. 81% of new starters during this reporting period have completed Council's Welcome to QPRC Induction. Note: some employees are still waiting to participate in the next session, hence why they have not yet undertaken this program.
	New starters successfully complete their probationary period		90%	89%	Workplace and Governance	All new starters are required to undertake a probationary process. Some were not completed due to recently starting in their role (still yet to complete probation) and one employee voluntarily terminated employment during the probationary period. 64 of 72 probations were completed.
	New starters sign off on their delegations		100%	25%	Workplace and Governance	New system in place, however process not fully embedded. Some new positions have been processed through system. Ongoing project.
	Orientation of position, team and organisation undertaken in the first three months		100%	100%	Workplace and Governance	New starters given induction checklist on first day to complete with Supervisor, ensuring they are aware of certain aspects of their new workplace.
P: Human Resource Management and Organisation Development O: Recruitment	Position Descriptions and employment material are reviewed and accurate before advertising the position commences		10%	10%	Workplace and Governance	Of the 115 employees that were onboarded within this bracket, 12 employees separated within the first 6 months of their employment.



ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Turnover in first six months of employment (quality of hire)		10%	4%	Workplace and Governance	Three of 68 permanent staff separations had less than 6 months service
P: Human Resource Management and Organisation Development O: Retention	Staff turnover rate per annum		10%	16%	Workplace and Governance	Staff turnover last financial year including casuals was 19.24% where Council lost 101 of 525 total cohort. Without casuals, turnover last financial year is 16.44% where Council lost 73 of 444 total cohort.
	Staff separation rate at years one to two of employment		10%	3%	Workplace and Governance	Of the 158 employees that were onboarded during this bracket, five employees separated within one to two years of their employment.
	Delivery of the QPRC annual 'Years of Service' ceremony		100%	100%	Workplace and Governance	Event held in December 2021 at The Q with more than 460 years of service recognised.
P: Human Resource Management and Organisation Development O: Separation	Separating staff participate in an exit interview		90%	66%	Workplace and Governance	Participation in the exit interview is at the discretion of the departing employee. All separating employees are asked at the beginning of their notice period, however, not all employees are willing to undertake this process.
	Accurate completion of employee exit forms		100%	100%	Workplace and Governance	Checklist returned to payroll for final payment
	Critical positions are identified and have succession plans		100%	75%	Workplace and Governance	Some critical positions have been identified in workforce plans and succession plans in place. Council also has a Transition to Retirement Directive. Further work to be undertaken on this task.
P: Payroll Management O: Salary System	Accurate completion of payroll processing (accurate individual payments vs advance individual payments)		99%	100%	Workplace and Governance	Payroll processed within timeframes. Some minor adjustments process, however these were largely due to late approval of timesheets.
	Accurate completion of separation payments		100%	100%	Workplace and Governance	
	Accurate interpretation, implementation and update of award and legislative requirements		100%	100%	Workplace and Governance	
P: Workplace Health & Safety (WHS) and Wellbeing O: Incident and Claims Management	Claims lodged within 48 hours		90%	71%	Workplace and Governance	25 of the 35 claims were reported within 48 hours. This was due to affected employees not reporting incident to Council or doctor within 48 hours.
	All lost time injuries are managed in accordance with Council processes and procedures 100%		100%	100%	Workplace and Governance	All injuries are managed as per Council's Recover at Work Program









ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Workers Compensation Insurance maintained or reduced annually		100%	-22%	Workplace and Governance	Council's workers compensation premium increased by 22% for the 2022-23 financial year. This is based on higher than normal claims over the past two years. As the premium is based on the last three years of claims, we expect further significant increases in 2023-24.
P: Workplace Health & Safety (WHS) and Wellbeing O: Wellbeing	The number of overall employees engaged in wellbeing initiatives		50%	50%	Workplace and Governance	During the year, 80 staff members attended the monthly wellbeing session, 190 staff received their flu shot through Council and \$490 was raised through the Biggest Morning Tea Event.
	Successful delivery of the annual Safety Day		100%	0%	Workplace and Governance	Did not progress in September-October 2021 due to Covid restrictions. Planned for October 2022 at Bungendore Showground
	Active participation, through attendance at wellbeing initiatives, by the nominated Peer Support ambassadors		75%	100%	Workplace and Governance	Main event involving Peer Support ambassadors is RU OK Day. This was held in September, however with many staff working remotely it was conducted online and generally within teams so little opportunity for Peer Support ambassadors to participate. Will be reinvigorated in 2022.
	Peer Support meetings per annum		4	4	Workplace and Governance	Meetings held in July, September, February and June
	WHS Committee meetings per annum		4	4	Workplace and Governance	Meetings held in July, November, February and May.
P: Workplace Health & Safety (WHS) and Wellbeing O: WH&S	HSEQ Accreditation maintained		100%	100%	Workplace and Governance	Surveillance audit was undertaken in May 2022, with recertification recommended. The audit identified two minor non-conformances and some opportunities for improvement. These have been allocated to relevant staff for actioning.
	Health monitoring undertaken and maintained as per legislative requirements		100%	100%	Workplace and Governance	All existing staff covered and new staff are captured at pre-employment medical.
	Mock evacuations undertaken in accordance with legislative requirements		100%	100%	Workplace and Governance	Mock evacuations undertaken across all sites during March 2022.
Service 42 Digital						
P: Applications O: Applications	Availability to users p.a.		99%	99%	Digital	Minimal changes were made to the Production database over the reporting period, regulatory releases only. Test environments have been minimally impacted with the introduction of the latest version of (T1) 2021B. We had








ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						<p>been receiving ongoing reports that the systems can be slow or unresponsive, across all applications.</p> <p>In early March a server that hosts key integration and eServices components began to fail. This resulted in eServices being offline from 8-11 March.</p> <p>In response to this additional servers were provisioned to host individual T1 roles. This has resulted in greater reliability and increased processing speed.</p>
<p>P: Network</p> <p>O: Network</p>	Network availability to users		99%	99%	Digital	<p>The main network sites at the three town centres and other outlying smaller sites experienced minor out-of-hours outages for maintenance during the first half of this financial year. More of the Telstra IP network has been converted to Council managed networks via microwave links. This has resulted in cost savings and increased reliability and bandwidth.</p> <p>A significant power failure on Christmas Day saw the Bungendore site go offline. Site connectivity was restored in 48 hours. Whilst the ability to monitor Council infrastructure on-site was lost during the period, no operational impacts resulted from this failure during the Council shutdown period.</p> <p>The Bungendore Depot site had been plagued by intermittent NBN connectivity that the ISP couldn't rectify. Many alternatives including 4G, microwave radio tower installation and Telstra Satellite were investigated. The final solution was the successful installation of Council's first Starlink satellite link.</p>
<p>P: Network</p> <p>O: Telecoms</p>	Availability to users p.a.		99%	100%	Digital	<p>There were occasional call dropouts reported by some customer service offices (CSOs) and problems using the Genesys Cloud customer contact centre during the year. These issues largely disappeared after all CSO PCs were upgraded. It was discovered late in the financial year that CSOs using Chrome and concurrent logons would experience poor Genesys</p>







ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						Cloud performance. Enabling roaming profiles for CSOs is being trialled to mitigate the performance impact. Selected staff across offices throughout Council have been trialling a replacement telephony system called Operator Connect. Initial teething issues saw minor call interruptions to some pilot users, all issues have since been resolved and migration away from Mitel to Operator Connect is planned for first quarter 2022-23.
P: Systems O: Systems	ERP integration failures		1%	0%	Digital	QPRC has signed Techone SaaS/Cloud contract and will be migrating to the cloud platform within the next 10 months. This Project is already started.
Service 43 Financial						
P: Compliance & Control O: Accounting for Grants and Contributions	Grant acquittals lodged on time		100%	100%	Finance CFO	Disaster relief claims are complete Remaining grants and contributions are on track to be expected to be completed October/November.
P: Compliance & Control O: Financial Statements	Statements finalised for audit within 3 months, annually		100%	100%	Finance CFO	The Annual Financial Statements to be Audit ready by 30 September 2022.
P: Transactional O: Rates & Water	Water bills posted on time each quarter - 100%		100%	50%	Finance CFO	Some delays with issuing water accounts due to resourcing difficulties. Recruitment and other strategies being progressed to address matter.
Service 45 Risk						
P: Business Continuity O: Business Continuity Plan	Business Continuity Plan updated following test		100%	80%	Workplace and Governance	The 2021-22 Business Continuity Test was undertaken during the financial year. Exercise has started to update the Business Continuity Plan, this will be finalised in the first half of 2022-23
P: Insurances O: Review of Council's insurances	Insurances reviewed, valued and renewed by due date		100%	100%	Workplace and Governance	
P: Risk O: Risk Management	Participation in Statewide Mutual - CIP Program - 1 p.a		1	1	Workplace and Governance	Council participated in the 2021 Statewide Mutual CIP Program, with observations reported to Executive.
P: Risk O: Risk Register	Risk Register updated regularly - Twice p.a.		100%	100%	Workplace and Governance	Registers are reviewed as part of appraisal process and then throughout the year.











ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 46 Property						
P: Property Management O: Property management	Leases and licenses register kept up to date		100%	50%	Workplace and Governance	Outdated Excel spreadsheet currently in use. Working to operate all leases/licences data out of TechOne with Register to be made available on the website.
Service 51 Strategy						
P: Communications O: External Communications	Increase in subscriptions to weekly e-newsletter - 10% increase p.a.		10%	9%	Customer and Communications	At 30 June 2021 we had 2,085 subscriptions to the weekly eNewsletter. As of 1 July 2022, we had 2,268 subscribers which is an 8.8% increase.
P: Communications O: Internal Communications	Annual internal communications survey		100%	100%	Customer and Communications	Internal communications survey was conducted over February-May 2022. The survey is more qualitative than quantitative. Generally positive feedback was received about the current internal communications channels. Some suggestions, particularly for the intranet will be considered in a future intranet upgrade project.
P: Communications O: Media Liaison	Media enquiries responded to by requested deadline		98%	98%	Customer and Communications	Across the year, two tight response deadlines were missed, with responses included in follow up stories.
P: Communications O: Social Media	Growth in corporate social media accounts - 20% per annum		20%	15%	Customer and Communications	From June 2021 to June 2022, Instagram followers increased from 1,762 to 1,908, Twitter followers increased from 2,493 to 2,532 and Facebook followers from 13,897 to 16,470. Across the three main channels, this was an increase from 18,152 to 20,910 which equates to a 15.2% increase.
P: Communications O: Website and Intranet	Increase in number of unique hits on website 10%p.a.		10%	8%	Customer and Communications	In the year 1 July 2020-30 June 2021 there were 891,440 unique hits. This year from 1 July 2021-30 June 2022 there were 958,876 unique hits. This is a 7.5% increase.
	Increase in usage of online services 10%p.a.		10%	0%	Customer and Communications	Difficult to measure due to periods where the analytics was down. In 2020-21 - no monitoring for the periods - 1 July - 19 August and 13 March - 23 March due to upgrade to One Council and technical issues - Total unique views during 2020-21 were 160,026. In 2021-22, again online services reporting was unavailable 11 August - 8 December and 7-14 March - total unique page views for 2021-22 were 120,377.

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						<p>During 2020-21 - 2,376 online customer requests were made, 12,418 online payments were made and 7,629 certificates requested. The NSW Planning Portal came into place from 1 July 2021, replacing eServices for construction certificates, complying development certificates, subdivision certificates and occupation certificates.</p> <p>During 2021-22 - 2,390 online customer requests, 13,534 online payments were made and 6,506 certificates requested. The drop in certificate requests is expected due to the NSW Planning Portal being in place.</p>
<p>P: Integrated Planning and Reporting</p> <p>O: Community Survey</p>	Satisfaction with Council is improving >75%		75%	70%	Workplace and Governance	<p>Funding to conduct the Community Satisfaction Survey was not included in the 2021-22 budget. The next survey is proposed to be conducted in early 2023.</p> <p>Last measure showed Council's satisfaction as 3.5 out of 5 which equates to 70%</p>
<p>P: Integrated Planning and Reporting</p> <p>O: Integrated Plans (CSP, DP, OP) & Resourcing Strategy</p>	Plans prepared and reviewed within required statutory timeframes and engagement strategy		100%	100%	Workplace and Governance	<p>The Operational Plan was adopted in June 2021. The Annual Report and End of Term Report were tabled at the November 2021 Council meeting. The Community Strategic Plan was endorsed on 8 June 2022 and the draft Delivery Program and Operational Plan were adopted on 22 June. following community and councillor engagement</p>
Service 52 Executive						
P: Complaints/ Privacy Management	Code of Conduct complaints managed and processed in line with Councils Code of Conduct and Code of Conduct Guidelines		100%	100%	Workplace and Governance	
O: Code of Conduct	Code of Conduct complaints reported as required by Office of Local Government		100%	100%	Workplace and Governance	Report for 2020-21 was provided to Office of Local Government by due date.
	Annual report produced within required timeframe		100%	100%	Workplace and Governance	The Code of Conduct report was provided to the Office of Local Government by the due date.
<p>P: Councillors</p> <p>O: Councillor Induction and Training</p>	Training Program developed and delivered for each councillor		100%	80%	Workplace and Governance	Workshop held with Councillors in April 2022. Professional Development option resources available in Councillor Portal. Councillors to indicate appetite for

ANNUAL REPORT 2021-22

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						undertaking training within allocated annual budget amounts. Arrangements to be made by Governance
P: Councillors O: Disclosure of Interests	Designated persons required to complete returns and register reported to Council within statutory timeframe		100%	100%	Workplace and Governance	All returns were complete by staff and councillors on time and were tabled at Council's September meeting.
P: Governance O: Policy	Policies reviewed by their required date		90%	26%	Workplace and Governance	Policy review schedule endorsed by Exec in June 2022. 61 policies overdue for review; all scheduled to be done by December 2022.
P: Legal O: Delegations	Delegations Register kept up to date		100%	20%	Workplace and Governance	Delegations register requires review. Project to be progressed.
P: Meetings	Agendas publicly available Friday prior to Council meeting		100%	100%	General Manager / CEO	All agendas made publicly available on Friday afternoons.
O: Agendas/ Minutes	Resolutions actioned before next meeting >90%		100%	100%	General Manager / CEO	Resolution action sheet distributed and reported back to Council
P: Public information	Applications processed within statutory timeframe of 20 working days		100%	100%	Workplace and Governance	
O: Government Information Public Access Management	Eligible entries placed into the Disclosure log on Council's website		100%	100%	Workplace and Governance	
	Completion of Annual GIPAA Report		100%	100%	Workplace and Governance	
P: Public information	Complaints processed within prescribed timeframe		100%	100%	Workplace and Governance	
O: Public Interest Disclosures	Six monthly report completed within required timeframe		100%	100%	Workplace and Governance	

ANNUAL REPORT 2021-22

Statutory Disclosures

In accordance with the *Local Government Act NSW 1993* and various other pieces of legislation, NSW councils are required to include specific information in their Annual Reports. Alongside these legislative requirements, Council has also included annual reporting requirements in a number of adopted policies.

Rates and charges written off

Rates and charges written off	Amount \$,000
Rates relief	16
Pensioner concessions	922
Special Rate Variation pensioner concession (former Queanbeyan City Council)	60
Undetected leaks	36
Small balances (rates, water and debtors)	2
Total	1,036

Contracts awarded

Council awarded the following contracts valued at more than \$150,000 during the 2021-22 financial year:

Contract number	Contract title	Supplier	Contract start date	Contract amount (ex GST)
2021-15	Supply & delivery of chemical dosing equipment for Queanbeyan Sewage Treatment Plant	Trility Solutions Australia Pty Ltd	12 August 2021	\$172,793
2021-36	Panel of providers for the provision of minor works and trade services	Complete Ac & Electrical Five Star Electrical Programmed Property Solutions Tempo (Kp Electric) Monaro Electrical Total Ventilation Hygiene Hirotec Maintenance Lazer Electrical d Appliance Tagging Services Concept Engineering Services All Ways Crane Service Adrian Dalmaso Plumbing Laser Plumbing Canberra Central Plumbing Solutions WB Plumbing MRB Communications Complete Lock & Security Services Gibson & Harriden Constructions Rma Contracting T/A Rma Group Burgess Horticultural Services Perimetech Safe Secure Fencing BMG Contracting Services Radmo Group RSK Welding & Fabrication Mad Dog Roofing Shanes Glass About Windows Wilson's Floors AGH Demolition & Asbestos Brena Group Flick Anticimex Leaves Away Hytec Interior Solutions Forest Tree Services Agile Arbor Summit Open Space Services Braidwood Ground Spraying	8 October 2021	Panel

ANNUAL REPORT 2021-22

Contract number	Contract title	Supplier	Contract start date	Contract amount (ex GST)
2021-36	Panel of providers for the provision of minor works and trade services	Asset Arbor Rex Barrett Industries Pty Ltd Lazer Electrical Braidwood Airmaster Corporation T/A Celsius Fire Hd Civil A&J Power Formwork & Civil Pty Ltd Van Mal Group Construction Pty Ltd Grassit/Recs Group Australia The Australian Grinding Co. Dbuild Zamr Engineering Pty Ltd Fitt Resources Pty Ltd Wormald Australia Pty Ltd Hiretec Maintenance Pty Ltd Total Drain Cleaning Services Pty Ltd Pinnacle Act Pty Ltd T/A Flexible Australia Tetra Tech Coffey Pty Ltd D&N Geotechnical Pty Ltd Progressive Controls F S Solutions Dormakaba Australia Pty Ltd Agile Arbor Pty Ltd Ag Acumen No 2 Pty Ltd (Braidwood Ground Spraying) Forest Tree Service Ashplund /Summit Open Space Services Prosys Services Pty Ltd Smart Design Security Solutions Pty Ltd Control By Integration (Cxi) Pty Ltd Dekort Systems Pty Ltd T/A Dekort Pumps Indesco Genplus Hire Keane Environmental Wsp Australia Pty Limited (Canberra Office) Envirosience Solutions Pty Ltd 360 Engineering R&D Technology Safegroup Automation Veris Australia Pty Ltd Australian Subsurface	8 October 2021	Panel
2021-36	Panel of providers for the provision of minor works and trade services	Complete Air Conditioning And Electrical Services Pty Ltd Airmaster Australia Pty Ltd Total Ventilation Ara Mechanical Carrier Australia Protech Air Conditioning And Electrical Solutions Pty Ltd Dawson Heating & Cooling Canberra Air Conditioning Services Pty Ltd Celsius Fire/ Airmaster Logical Service Solutions Saba Civil Management And Consultancy Pty Ltd Reliance Engineering Services APP Corporation SMEC Australia Pty Ltd Macrozamia Environmental Regional Engineering Services Pty Ltd Coleman Engineering Services Skyview Survey Pty Ltd Lovell Property Consulting Dedden Land & Water Pty Ltd Irrigation Surveyors/Phl	8 October 2021	Panel

ANNUAL REPORT 2021-22

Contract number	Contract title	Supplier	Contract start date	Contract amount (ex GST)
		Peckvonhartel Ozark Environment & Heritage Van Der Meer Consulting Fairlight Consulting Engineers Solar Professionals/ Kgm The Green Guys Group		
2021-14	Supply and delivery of scum harvester equipment for Queanbeyan Sewage Treatment Plant	Vor Environment	12 October 2021	\$375,610
2021-27	Construction of reedy creek bridge, Mayfield Rd, Larbert	Hd Civil Pty Ltd	18 November 2021	\$865,785
2021-37	Bungendore landfill reinstatement	Group One Pty Ltd	23 November 2021	\$1,954,574.76
10043771	Construction of Days Hill reservoir pump station	Gongues Constructions Pty Ltd	24 November 2021	\$2,189,315.18
10043781	Design and construction of the North Elmsea reservoir	Hornick Constructions Pty. Ltd.	24 November 2021	\$3,214,250
2022-02	Contract to update Queanbeyan's traffic model, including Bungendore	Stantec Australia Pty Ltd	7 December 2021	\$220,527
2021-39	New skate park Braidwood	The Australian Grinding Company	27 January 2022	\$678,414
QPRC 000009	Solar and battery storage installations onto eight RFS stations	E P C Solar Pty Ltd	23 February 2022	\$152,000
2022-04	Construction of sports facility building – Queanbeyan netball	Ausco Building Systems Pty Ltd Ausco Building Systems Pty Lt	28 April 2022	\$520,732.77
2020-59	Upgrade of Lascelles Street, Braidwood between Wallace Street and Ryrie Street	Shail Construction Pty Ltd	25 May 2022	\$1,369,138.25
2021-49	Queanbeyan Aquatic Centre – boiler replacement and BMS upgrade	Carrier Australia Pty Ltd	25 May 2022	\$349,967.27
2022-15	Jerra lake path connection	Shail Construction Pty Ltd	28 May 2022	\$142,060.86

ANNUAL REPORT 2021-22

Legal Proceedings

Council is required to report on costs that relate to legal proceedings taken by Council or are initiated against Council. Additionally, a precis status of each legal proceeding and the result is required. Details are set out below:

Description of Matter	Outcome (Status)	Fees billed (ex GST)	Disbursements (ex GST)	Total (ex GST)
151431 - Junkyard Enforcement	Council has commenced contempt proceedings against the respondent for failure to comply with Land and Environment Court consent orders requiring removal of cars and other items from premises. The matter has been adjourned on a number of occasions to allow the respondent to comply with the orders. Anticipate matter may be listed for hearing at the next directions hearing in November 2022. This matter is ongoing.	\$12,855.50	\$1,200	\$14,055.50
161886 - enforcement action	This matter is complete.	\$480.30	Nil	\$480.30
172150 - enforcement action	Class 4 civil enforcement proceedings. Matter heard by Land and Environment Court on 3 December 2020 and 23 December 2020. Judgment received 16 March 2021. Council was successful in obtaining the declarations and orders it sought in the proceedings. The respondent is to pay the costs of these proceedings. Costs were assessed by costs plus and assessment served on respondent on 10 February 2022. Respondent did not make an objection to the draft costs application. The Application has been lodged with NSW Supreme Court and a Costs Assessor has been assigned. Council's legal representative has prepared and submitted further documents requested by costs assessor. Cost recovery for this matter is ongoing.	\$4,360.90	\$9,328.67	\$13,689.57
191061 - Class 4 LEC civil enforcement proceedings-unlawful development	Class 4 civil enforcement proceedings. Consent orders made by the Court on 24 March 2020. Penalty notice and sealed order served on respondent.	\$150.70	Nil	\$150.70
191359 - Class 1 Appeal - Shooting Range Appeal	Class 1 appeal against Council refusal to grant consent. Council was successful in proceedings. Appeal has been lodged (separate file opened)	\$13,811.30	\$79,499.50	\$93,310.80
210373 - General File	This is the general file for the Council, where administrative matters (such as financial records) are saved, and miscellaneous correspondence and documents not specific to an existing open matter are also saved.	\$898.40	Nil	\$898.40
210447 - Easement in Bungendore - Advice and Registration	Caveat registered in favour of applicant 15 Nov 2021. Attend to change of name and awaits works to be completed with final survey for s88B and registered Easement. No further action required at this stage. This matter is ongoing.	\$2,567.40	\$328.27	\$2,945.67
210561 - Class 3 Appeal	Appeal regarding land acquisition. This matter is complete.	\$119,651	\$165,826.23	\$285,477.23
210670 - Class 1 LEC Development Control (Stop Work) Order	This matter was resolved by s.34 agreement. Awaiting further instructions regarding enforcement (if any).	\$13,901.60	Nil	\$13,901.60
210834 - Injunction - importation of fill -	Restore works order was issued December 2021. This matter is ongoing.	\$17,237.50	Nil	\$17,237.50

ANNUAL REPORT 2021-22

Description of Matter	Outcome (Status)	Fees billed (ex GST)	Disbursements (ex GST)	Total (ex GST)
210859 - Acquisition of land for Bungendore Office relocation	This matter is complete.	\$111.60	Nil	\$111.60
211206 - Easement at Tarago Rd, Bungendore - Advice and Registration	Caveat registered in favour of applicant Nov 2021. To attend to change of name on title and await works completed for final Survey and s 88B and register Easement in accordance with Customer Deed. No further action required at this time. Matter is ongoing.	\$4,508.50	\$176	\$4,684.50
211284 - pollution incident – local court	This matter is complete.	\$36,519.50	\$3,728.84	\$40,248.34
211476 - Advice on operation of section 59A of the Local Government Act 1993	This matter is complete.	\$822.90	Nil	\$822.90
211508 - Cancellation or Extinguishment of Easement	Extinguishment of easement registered on 15 Sept 2021. Owner's mortgagee has agreed to give consent to the variation. Council's legal representative has signed form and attending to registration. This matter is ongoing.	\$3,766	\$1,083.24	\$4,849.24
211656 - Local Court prosecution	This matter is complete	\$12,534.20	\$95.80	\$12,630
BAL 211788 - NEOEN - STP / battery storage agreement	This matter is complete.	\$2,671.80	Nil	\$2,671.80
BAL 211990 - Sale to Canberra Gospel Trust of 93 Ellerton Drive, Queanbeyan East	Updated contract issued to purchaser's solicitor on 21 January 2022. Purchaser wrote directly to Council on 17 March 2022 regarding approval of DA and subdivision plan. Awaiting further instructions from Council re same. This matter is ongoing.	\$3,070.90	\$694.60	\$3,765.50
BAL 212161 - Sale of 257 Crawford Street, Queanbeyan NSW 2620 (Lot 2 DP 1179998)	Contracts exchanged 2 December 2021. Completion conditional upon Council attending to subdivision of the land. BAL awaiting further update regarding same. This matter is ongoing.	\$5,552.80	\$1,048.20	\$6,601
BAL 212170 - Sale of land – Bungendore High School Project	Compensation claim forms with supporting material were submitted by BAL to the Valuer-General on 7 April 2022. The VG has provided preliminary valuation reports. We provided submissions in response to the preliminary valuation reports on 10 August and 6 September. We are currently waiting for the VG to issue the final determination of compensation. This matter is ongoing.	\$142,133.80	\$40,557	\$182,690.80
BAL 212210 - Review of Waste Disposal RFT Document	This matter is complete.	\$11,004	Nil	\$11,004
BAL 212345 – The Albion, Braidwood – DA and Heritage Act Approval	Advice provided in December 2021 and further advice provided on 25 May 2022, 22 June and 14 September. This matter is ongoing.	\$14,523	Nil	\$14,523
BAL 212435 - Class 5 prosecution	Draft affidavits have been prepared and are with Council officers for their review. We will consider whether there are gaps in the evidence and if further investigations are necessary. Class 1 proceedings regarding the development application are now commenced and separate file opened.	\$25,720.80	Nil	\$25,720.80

ANNUAL REPORT 2021-22

Description of Matter	Outcome (Status)	Fees billed (ex GST)	Disbursements (ex GST)	Total (ex GST)
BAL 212566 - Renet – enforcement of fire safety order	Advice provided to Council on 23 November 2021 regarding utility of class 4 proceedings. Awaiting further instructions, if any.	\$6,667.20	Nil	\$6,667.20
BAL 212612 - Enforcement of Costs	Council has accepted offer of settlement. Settlement monies to be paid and matter to be marked as complete.	\$3,977.60	\$570	\$4,547.60
BAL 212680 - s.56A LEC Appeal	Appeal listed for hearing on 7-8 November 2022. Submitters notified of appeal. BAL currently reviewing draft index to Appeal Book. This matter is ongoing.	\$4,328.80	Nil	\$4,328.80
BAL 212747 - Jerrabomberra Regional Sports Complex - advice	This matter is complete.	\$3,686.40	Nil	\$3,686.40
BAL 212814 - GIPA Costs Disclosure	This matter is complete.	\$291.20	Nil	\$291.20
BAL 212846 - Advice regarding concessional status of Crown Lease (Block 27 Jerrabomberra)	This matter is complete.	\$2,204.80	\$174	\$2,378.80
BAL 212910 - Costs Assessment	Agreement reached on settlement of costs. Awaiting payment. This matter is ongoing.	\$4,836.90	\$9,180	\$14,016.90
BAL 220047 - proposed demolition of heritage dwelling-	This matter is complete.	\$4,455.60	Nil	\$4,455.60
BAL 220055 - GIPA request – information relating to Bungendore High School Project	Applicant requested further IPC review of QPRC decision. IPC Comments received 30 June, recommended Council make a new decision. This matter is complete.	\$6,198.40	Nil	\$6,198.40
BAL 220068 - Stop Work Order	BAL prepared and provided Council with a draft letter for Council to send residents. Awaiting further instructions, if any.	\$2,519.80	Nil	\$2,519.80
BAL 220358 - VPA – Blind Creek Solar Farm	BAL have provided Council with Applicant's letter of offer and final VPA to be reported to Council meeting of 27 June. This matter is ongoing.	\$6,247	Nil	\$6,247
BAL 220605 - Enforcement - Forbes Creek Campground	BAL provided advice on 4 April 2022. Awaiting further instructions.	\$7,031.10	Nil	\$7,031.10
BAL 220723 - CCTV Agreements	Template agreement provided. This matter is complete.	\$2,412.80	Nil	\$2,412.80
BAL 220869 - Class 1 Appeal	Residents have brought a Class 1 appeal against the Council. This matter is ongoing and has been listed for hearing on 19-20 December 2022.	\$30,523.10	Nil	\$30,523.10
BAL 221043 - Class 1 – alterations & additional to commercial premises DA	Matter listed for s.34 conciliation conference for 30 September 2022.. This matter is ongoing.	\$6,620.10	\$117.30	\$6,737.40
Human Rights Commission	Mediation was undertaken in Human Rights Commission. No agreement was reached and the matter was terminated.	\$32,144.75	Nil	\$32,144.75

ANNUAL REPORT 2021-22

Donations and contributions

In accordance with the Donations Policy and by separate resolution, Council made the following donations and contributions during the 2021-22 financial year

Donation recipient	Amount (\$)
Cultural Assistance Grants	
City of Queanbeyan Pipes and Drums Band	1,500
Two Fires Festival of Arts & Activism, Braidwood	3,000
Dr Georgie Pike-Rowney for Singing in the Park: Heritage Community Singing in Queanbeyan	1,000
PCYC Queanbeyan for Rhythmic Gymnastics Program	3,000
Queanbeyan Junior Brass Band	2,350
PCYC Queanbeyan for Fit Together Program	2,500
Create Collaborate Collective Inc.	3,000
Keith Young for Sondheim Tribute Concert, Bungendore	1,200
Total	17,550
Community grants and donations program – category B	
HOME in Queanbeyan	1,000
Rotary Club of Jerrabomberra	600
Wildcare Queanbeyan Inc.	2,000
Queanbeyan Landcare Inc.	825
Respite Care for Queanbeyan Inc.	1,058
Jerrabomberra Combined Probus Club	1,960
University of the Third Age (U3A)	1,312
Wamboin Social Drop-In Group	750
Jerrabomberra Playgroup	2,000
Captains Flat Mens Shed Inc.	498
Knitters Guild NSW – Queanbeyan	756
Bungendore Playgroup – Campbell Page Helping Hands	800
Queanbeyan Toastmasters Club	950
ACT Maori Performing Arts Inc.	2,000
Upper Murrumbidgee Catchment Network	1,600
Queanbeyan Quilters Inc.	2,000
Lift Tasch Up Fundraising Event	2,000
Jerrabomberra Residents' Association	857
Abbeyfield House Bungendore Project	80
Captains Flat Seniors Group	800
Total	23,847
Heritage Assistance Grants	
John De Sousa – Queanbeyan	4,500
David and Maria Reid – Queanbeyan	4,500
Jamie Raynolds – Braidwood	4,000
Debra Putt – Bungendore	4,000
Chantal Stephens – Queanbeyan	5,000
Total	22,000
Other donations	
Rates relief	69,552
Schools annual prize giving ceremony-various schools see Council resolution 189-16	1,155
Total	70,707
Total donations	134,104

Other donations (values included above)

Public Schools

Public schools located within the QPRC area received a donation for their annual prize giving/speech day ceremonies. The donation was increased by the annual rate peg amount, rounded up to the nearest \$5 starting from \$100.

ANNUAL REPORT 2021-22

Donations equivalent to ordinary rates

A donation equivalent to the ordinary rates levied for the year to the following organisations and facilities located within the local government area:

- Any Scouts Australia group
- Braidwood and District Historical Society
- Braidwood Show Society
- Any Country Women's Association branch
- Any service club including Lions and Rotary
- Any registered pre-school
- Bungendore War Memorial Hall
- Araluen Community Hall
- Charleys Forest Community Hall
- Gundillion Community Hall
- Majors Creek Community Hall
- Nerriga Community Hall
- Any men's shed registered with the Australian Association of Men's Sheds

Note: The Captains Flat Community Hall, and Queanbeyan halls and community centres are under Council's control.



Due to wet weather, the 2022 Reconciliation Walk was moved to the Queanbeyan Bicentennial Hall, but was still well attended by community members and students from local schools.

ANNUAL REPORT 2021-22

Equal Employment Opportunities (EEO) Management Plan

Council's Equal Employment Opportunity Policy aims to recognise and enhance the capability of the organisation and our employees, through a commitment to:

- a workplace free of unlawful discrimination on the basis of race, gender, marital or domestic status or disability and providing equal opportunity to ensure our workforce is reflective of our staff and the diversity within the community we serve; and,
- supporting diversity to build organisational capability – each employee brings perspectives that can support innovation, efficiency, productivity and service improvement to our community.

Supporting this policy, the EEO and Diversity Plan was implemented and evaluated in line with Council's Delivery Program and includes;

- progress reporting in Council's Annual Report;
- ensuring all data gathered is voluntary, confidential and will not identify individual employees or members of the community;
- annual reporting requirements to the Executive; and,
- progressing the actions identified in Council's Workforce Management Plan, Disability Inclusion Action Plan and Reconciliation Action Plan.

A Diversity and Inclusion Group was established in 2021-22 with representatives from across the organisation broadly reflecting gender, ethnicity, disability and staff from non-English speaking backgrounds.

The EEO Policy and Plan for Council were reviewed, with the EEO Policy adopted at the September 2022 Council meeting.

EEO Statistical Information

EEO statistical information is voluntarily provided by employees on commencement of their employment and confidentially retained on Council's Human Resource Management Information System. Information pertaining to race, place of birth and disability is not willingly provided by many staff. Council will be looking to broaden the information it has on such matters, noting that this will remain voluntary.

Aside from age and gender, data surrounding other demographics is low and therefore not reliable enough to report against. Council generally aims to have a workforce that aligns with community demographics.

Some relevant stats for Council as at the end of 2021-22 were:

Group	2020-21	2021-22	Annual Variation
Women	41.7%	43.3%	1.6%
Less than 20 years	3.8%	3.8%	0
20 to 29 years	16.8%	14.7%	-2.1%
30 to 39 years	14.1%	14.7	0.6%
40 to 49 years	19.2%	21%	1.8%
50 to 59 years	31.4%	29.3	-2.1%
60 to 69 years	13.5%	17%	3.5%
70 years or older	1.1%	1.7%	0.6%

Council undertook the following actions to further equal employment and diversity and inclusion:

- All new starters now complete the Aboriginal and Torres Strait Islander Awareness e-learning module
- Introduction of pronouns to email signatures
- Diversity and Inclusion section added to our Careers at Council webpage
- Continuation of Diversity Council Australia (DCA) and Racism – It Stops With Me membership
- The Diversity and Inclusion Group has grown to 15 members and continues to meet monthly and promote a variety of initiatives and attend relevant training on the subject
- Colloquium workshops completed for all staff

ANNUAL REPORT 2021-22

- Recruitment training sessions run for staff which discussed the importance of EEO through hiring
- Always ensuring an Indigenous staff member is included on a recruitment panel if an applicant has identified
- Acknowledgment of Country displayed on the QPRC intranet and website
- Expanded the EEO statement on advertisements to include veterans
- Development of Disability and Inclusion Action Plan



Council's Peer Support team and Diversity and Inclusion Group recognised RUOK Day with staff.

ANNUAL REPORT 2021-22

Chief Executive Officer remuneration package

The Chief Executive Officer's total remuneration package comprising salary and superannuation was valued at \$375,000 plus a vehicle allowance.

Senior staff remuneration package

Council employed four senior staff members (excluding the CEO) in Portfolio General Manager roles during 2021-22. The total remuneration package for senior staff was \$1,101,683 (including superannuation and payments that were not included in a salary portion of their package).

Mayor and councillor expenses

Item	2020-21 (\$)	2021-22 (\$)
Fee payments		
Mayor	44,249	40,410
Councillors	204,537	207,778
Total payments	248,786	248,188
Expenses and facilities		
Office Equipment	154	43,915
Internal Plant charges	16,102	0
Catering and Civic Function	549	0
Telephone calls	0	6,501
Accompanying person	0	0
Conference And Seminars	2,895	5,094
Training	4,344	8,584
Child care expenses	2,775	0
Total	26,819	64,094
Delegations and visits		
Interstate	0	4,483
Overseas	0	0
Total delegation and visits	0	4,483
Total	275,605	316,765

Additional office equipment costs were incurred due the election in December 2021 when nine of the 11 councillors were new to Queanbeyan-Palerang Regional Council. Increased training and conference costs have occurred due to an increased focus on councillor training and professional development and induction .

Overseas visits

No Council-related overseas visits were undertaken by QPRC councillors or senior staff during 2021-22.

Attendance of councillors at conferences and seminars

Councillors Kenrick Winchester, Mareeta Grundy and Bryce Wilson attended the Local Government NSW Specialist Conference and Cr Winchester attended the Australian Local Government Association conference.

Councillor Induction and Professional Development

Mandatory Induction training was facilitated by Lindsay Taylor Lawyers on 3-4 February 2022. This training was recorded for councillors who were unable to attend in person. A 'Famil Day' was facilitated by the Executive Team as part of the Induction program and was held in Bungendore.

Councillors have been educated on their professional development opportunities. Professional development uptakes have included Chairing and Effective Meeting Procedures for Councillors (LGNSW), NSW Council Audit Risk and Improvement Committees Course and Acknowledge This! Course.

The following councillors attended the QPRC induction course, either online or in person:

- Cr Winchester

ANNUAL REPORT 2021-22

- Cr Livermore
- Cr Wilson
- Cr Preston
- Cr Ternouth
- Cr Biscotti
- Cr Webster
- Cr Burton
- Cr Grundy

Cr Winchester, Livermore and Biscotti participated in ongoing professional development programs during the year.

All courses run by Local Government Professionals, LGNSW, Australian and NZ School of Government, Office of Local Government, Institute of Public Administration Australia, Institute of Public Works Engineering Australasia, Australian Institute of Company Directors, Independent Commission Against Corruption, Institute of Internal Auditors, NSW Ombudsman were offered to all councillors during the reporting period.

Councillor attendance at meetings

At the September 2018 Ordinary Council meeting, Council resolved:

322/18 - Attendance at meetings by Councillors as delegates and representatives on Council committees, organisational committees, statutory committees, locality committees and advisory committees be published in the QPRC Annual Report.

From March 2020, changes to the Local Government Act allowed councillors to participate in meetings remotely. The table at Appendix 1 does not differentiate between councillors who attended in person or remotely.

A summary of Council attendance at all Council and Committee meetings is shown in **Appendix 1**

Stormwater levy

A stormwater levy has been applied to residential and business properties within the Queanbeyan, Bungendore and Braidwood urban areas (including Googong). Properties classified as residential and business were charged \$25 per year for the Stormwater Levy, while residential (strata/flats) and business strata units were charged \$12.50.

The majority of the funding that has been collected via the levy was expended on works in Hoover Rd to realign the stormwater mains at the former Hoover Rd landfill. The reserve will be replenished prior to any further works being scheduled.

The levy collects around \$365,100 per year.

Swimming pool inspections

Under section 22F (2) of the *Swimming Pools Act 1992*, Council is required to report on its activities regarding swimming pool inspections. During the period 1 July 2021-30 June 2022, Council undertook the following:

Swimming pool inspections	2020-21	2021-22
Inspections of Tourist and visitor accommodation	1	8
Inspections of dwellings with more than 2 dwellings	1	2
Number of inspections that resulted in issuance a certificate of compliance under s22D of the Swimming Pools Act	63	38
Number of inspections that resulted in issuance a certificate of non-compliance under cl 21 of the Swimming Pools Reg	0	7
Total number of compliance certificate applications	81	72

ANNUAL REPORT 2021-22

Partnerships, cooperatives and joint ventures

Council has an interest in or membership of the following organisations in accordance with the under-listed arrangements:

Council has an interest in or membership of the following organisations in accordance with the under-listed arrangements:

- Statewide Mutual - A mutual pool scheme providing liability and general insurance cover to NSW councils.
- StateCover Mutual – A mutual providing workers compensation insurance cover to NSW councils.
- South East Weight of Loads (SEWOL) – Council has a management role and has four inspectors in two vehicles patrolling roads in 11 constituent councils of the region.
- ACT and NSW Strategic Land Use and Infrastructure Planning Group.
- Joint Regional Planning Panel which provides merit-based decision making on regional development within the framework of the NSW planning system.
- Canberra Region Joint Organisation (CRJO) is a regional organisation, with a membership of 10 councils. The CRJO also has associate members and affiliate members. Associate members being the ACT Government, Wagga Wagga City Council, East Gippsland Shire Council and affiliate membership with Canberra Airport. The purpose of the CRJO is to facilitate opportunities and partnerships to create sustainable vibrant communities. CRJO has developed several special purpose interest groups for regional resource sharing and information exchange. The CRJO was constituted in accordance with the *Local Government Act 1993* on 1 July 2018.

Privacy and Personal Information ACT 1998

The *Privacy and Personal Information Protection Act 1998 (PPIP Act)* provides safeguards to an individual's privacy in relation to a wide variety of personal information held by public sector agencies including councils. Council must ensure compliance with the requirements of the Act and adopted its Privacy Policy and Plan based on the Model Privacy Management Plan issued by the Office of Local Government. Council reviewed and adopted its Privacy Policy and Plan on 12 August 2020 and it will be reviewed during 2022-23.

Council is required under the provisions of the *PPIP Act* to include in information collected about individuals the following:

- the nature of personal information we collect
- the purpose for which we collect personal information
- an individual's right to access their personal information.

Council collects personal information for the following purposes:

- building certificates
- compliance certificates
- consents and approvals
- land transactions
- licences held
- occupation certificates
- notification of adjoining premises of development proposals
- rates records
- record of approvals
- records of impounding
- register of pecuniary interests
- subdivision and zoning certificates
- provision of care and support
- job applications
- employment.

ANNUAL REPORT 2021-22

The purpose for collecting this information is to allow Council to complete its statutory responsibilities under the *Local Government Act 1993* and other legislation. Under the provisions of the *PPIP Act* individuals have the right to access their own personal information that we hold.

No applications were made for information under the Act during 2021-22. Further information on gaining access to this information can be obtained from the Council's Public Officer on 1300 735 025 between 8.30am - 4.30pm weekdays.



Council's formal Council meetings were held at the Queanbeyan Council Chambers during 2021-22 with a mix of in-person and remote attendance by councillors and members of the public.

ANNUAL REPORT 2021-22

Disability Inclusion Action Plan

In July 2022, QPRC launched its new Disability Inclusion Action Plan 2022 - 2026 (DIAP) which guides Council in meeting its requirements under the *NSW Disability Inclusion Act 2014*. The Plan was developed in consultation with our staff, the community and disability stakeholders to ensure the actions reflect the priorities of our residents living with a disability or caring for someone with a disability.

Annual progress in achieving the outcomes of the implementation plan for 2021-22 to address the four focus areas include the following actions:

1. Developing positive community attitudes and behaviours

- Establishment of an internal QPRC Diversity and Inclusion Group which drives progress across Council in a wide range of areas, such as LGBTIQ inclusion, gender equality, mental health, disability and inclusion awareness
- Inclusion of a 'sensory friendly hour' for major community events, such as Christmas in July
- Annual Seniors Week expos with a range of service providers were held in Queanbeyan, Bungendore, Braidwood and Captains Flat
- Engagement of an inspirational Paralympian speaker for Road Safety Week who presented to QPRC staff

2. Creating liveable communities

- Construction of Bungendore Playground (pictured right) completed, providing many accessible features such as wheelchair accessible spinners and swings and accessible footpaths, allowing access for everyone to play
- Continuation of the Zero Barriers Project in QPRC region, with more than 15 local businesses becoming Zero Barriers



accredited. A Queanbeyan business, Bean Central, won the Zero Barriers business award for our region, presented at the Awards Ceremony in Sydney

- Completion of an Access Audit of Monaro Street in Queanbeyan which will inform the final detail design for the project

3. Supporting access to meaningful employment

- Recruitment of two disability identified traineeship positions and two Aboriginal and Torres Strait Islander identified positions for QPRC
- Council employment application packs included inclusive statements encouraging applications from individuals with diverse backgrounds, and those with disability.
- Inclusion of information on Council's website to support former Defence staff in applying for jobs with Council

ANNUAL REPORT 2021-22

4. Improving access to mainstream services through better systems and processes

- QPRC Access Committee met twice during 2021-22 to discuss a range of issues impacting on people with disabilities in the QPRC. These issues included accessibility in car parks, disabled parking requirements, feedback on the design of the new Queanbeyan Civic and Cultural Precinct and feedback regarding the Monaro St Upgrade project.
- Easy Read document design training was undertaken by the QPRC Communications and Engagement team allowing improved accessibility of Council document, forms and website



Council held Seniors Week activities across the Local Government Area, with information on waste and recycling provided.

ANNUAL REPORT 2021-22

Public Interest Disclosures Act 1994

Council is required as a public authority to report half yearly on any public interest disclosures that are reported. No disclosures were reported in the current year.

Council reviewed and adopted its Public Interest Disclosures Policy on 25 August 2022. The General Manager has taken action to promote staff awareness of Council's obligations including:

- policy briefings for senior managers
- as part of induction, staff indicate that they have read and understood the internal reporting policy
- training provided to new staff during induction
- appropriate links on the intranet site
- messages in staff newsletters and circulars

Public Interest Disclosures Act 1994			
	Made by Public Officials performing their day to day functions	Under a statutory or legal obligation	All other PIDSA
No of public officials who made public interest disclosures to your public authority	0	0	0
No of public interest disclosure received by your public authority	1	0	0
No of public interest disclosures that have been finalised in this reporting period	1	0	0
No of public interest disclosures received, how many were primarily about:	0	0	0
Corrupt conduct			
Maladministration	1	0	0
Serious and substantial waste	0	0	0
Government information contravention	0	0	0
Local government pecuniary interest contravention	0	0	0
No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period.	1		
Have you established an internal reporting policy?	Yes		
Has the head of your public authority taken action to meet their staff awareness obligations?	Yes		
If so, please select how staff have been made aware:			
<ul style="list-style-type: none">• Policy briefing from senior managers• staff undertaking that they have read and understood your organisation's internal reporting policy• training provided to new staff during induction• links to Council's intranet site• messages in staff newsletters• messages in circulars• Public Interest Disclosures Policy review scheduled			

External bodies exercising Council functions

The following external bodies have been delegated functions by Council for 2021-22:

- Les Reardon Reserve
- Greenways
- Burra/Cargill Park Reserves
- Nerriga Sports Ground Reserve Trust
- Captains Flat Area
- Braidwood Showground Reserve trust
- Braidwood Gymnasium
- Carwoola/Stoney Creek Community Hall
- Canning Close Reserve
- Mick Sherd Oval canteen

ANNUAL REPORT 2021-22

- Fernleigh Park
- Braidwood Recreation Ground
- Royalla Common
- Wamboin Community Hall
- Hoskinstown Hall
- Braidwood National Theatre and Community Centre
- Bungendore War Memorial
- Araluen Area Committee
- Bungendore Multi-purpose School Hall
- Bungendore School of Arts
- Mongarlowe Hall

Controlling interests in companies

Council does not have a controlling interest in any companies.

Government Information (Public Access) Act 2009 - statistical report

Clause 7A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review.

Reviews carried out by the agency	Information made publicly available by the agency
Yes	Yes

Clause 7B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications).

Total number of applications received
16

Clause 7C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	0	0	0
% of Total			

ANNUAL REPORT 2021-22

Schedule 2 Statistical information about access applications to be included in Annual Report **Table A:** Number of applications by type of applicant and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Info not Held	Info Already Available	Refused to Deal with Application	Refused to Confirm/Deny whether info is held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0	0	0
Private sector business	1	0	0	0	0	0	0	0	1	6.25
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0
Members of the public (by legal representative)	2	1	0	0	0	0	0	0	3	18.75
Members of the public (other)	3	3	0	5	0	0	0	1	12	75
Total	6	4	0	5	0	0	0	1	16	
% of Total	37.5	25	0	31.25	0	0	0	6.25		

*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome*.

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Info not Held	Info Already Available	Refused to Deal with Application	Refused to Confirm/Deny whether info is held	Application Withdrawn	Total	% of Total
Personal information applications*	0	1	0	1	0	0	0	0	2	12.5
Access applications (other than personal information applications)	4	2	0	4	0	0	0	1	11	68.75
Access applications that are partly personal information applications and partly other	0	2	0	0	1	0	0	0	3	18.75
Total	4	5	0	5	1	0	0	1	16	
% of Total	25	31.25	0	31.25	6.25			6.25		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

ANNUAL REPORT 2021-22

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0
Total	0

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

Personal details (name address, phone number etc.) is never released by the Council and is redacted in any information provided.

	Number of times consideration used*	% of Total
Responsible and effective government	0	0
Law enforcement and security	0	0
Individual rights, judicial processes and natural justice	4	100
Business interests of agencies and other persons	0	0
Environment, culture, economy and general matters	0	0
Secrecy provisions	0	0
Exempt documents under interstate Freedom of Information legislation	0	0
Total	4	

Table F: Timeliness

	Number of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	15	93.75
Decided after 35 days (by agreement with applicant)	0	0
Not decided within time (deemed refusal)	1	6.25
Total	16	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	0	1	1	33.3
Review by Information Commissioner*	1	0	1	33.3
Internal review following recommendation under section 93 of Act	0	0	0	33.3
Review by NCAT	0	1	1	
Total	1	2	3	
% of Total	33.3	33.3	33.3	

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

ANNUAL REPORT 2021-22

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review	% of Total
Applications by access applicants	3	100
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0
Total	3	0

Table I: Applications transferred to other agencies.

	Number of applications transferred
Agency-Initiated Transfers	0
Applicant - Initiated Transfers	0
Total	0

Risk Management

QPRC recognises that managing organisational risk is integral to good business practice. The organisation is committed to increasing its level of risk management maturity through embedding risk management practices into its decision-making processes to ensure the achievement of objectives. This is an ongoing continual improvement process.

As part of its risk management framework, Council has a Risk Management Policy and internal Directive. The policy is available on Council's website and outlines:

- The objectives of Council's risk management framework.
- Summarises Council's risk appetite, which is articulated in detail in the Directive along with tools for assessing and evaluating specific risks identified.
- Defines accountabilities and responsibilities for managing risk in a manner that is consistent with ISO 31000:2018.

Education and training is an ongoing aspect of embedding the understanding of risk management methodology throughout the organisation and improving risk maturity levels.

Managing the changing risk landscape as a result of COVID-19 was again a focus during the financial year.

Council continues to work with Statewide Mutual, of which it is a member. It uses expertise provided by the Mutual to assist with organisational risk management. Council also participates in the annual continuous improvement initiatives undertaken by the Mutual.

In late 2021-22, Council began a major review of its business continuity arrangements which will be completed in 2022-2023.

As part of its governance structure, the Audit, Risk and Improvement Committee (ARIC) operates to provide independent assurance and assistance to QPRC in relation to its governance, risk and internal control framework.

ARIC Member	Meetings	Meetings attended
Mr Andrew Cox (Chair)	4	3
Mr Max Shanahan	4	4
Ms Carolyn Rosetta-Walsh	4	4
Cr. Pete Harrison	2	2
Cr. Michele Biscotti	2	1
Cr. Bryce Wilson (Alternate Member)		1

ANNUAL REPORT 2021-22

Operation of the Committee is as per the adopted Charter. The Committee's membership includes three independent external members and a councillor. Four meetings were held in 2021-22:

- 16 September 2021
- 16 December 2021
- 16 March 2022
- 15 June 2022

Changes to the ARIC membership were created as a result of council elections held Saturday 4 December 2021. This saw Cr. Michele Biscotti being nominated to the ARIC with Cr Bryce Wilson nominated as an alternate. A representative of the Audit Office NSW also attends the Committee meetings. This provides members with valuable insight into the expectations and activities within the Local Government sector.

During 2021-22 the ARIC:

- Agenda preparation was based on the adopted formal ARIC Work Plan of activities to be covered in the year. The plan is reviewed on an annual basis and was updated during the period.
- Chair provided regular briefings to the Chief Executive Officer.
- Provided input on proposed external audit coverage.
- Continued the Financial Statement Sub-Committee (FSSC) of the ARIC which met 3 times in 2021-2022 to oversee Financial Statements preparation to provide the ARIC with sufficient assurance to recommend Council sign the annual Financial Statements.
- Confirmed effective financial controls were maintained.
- Oversaw the QPRC internal audit program.
- Monitored QPRC infrastructure and ICT projects.
- Reviewed progress on policy harmonisation.
- Monitored measures in place to assure QPRC operations are conducted ethically.
- Monitored timely implementation of internal audit and external audit recommendations.
- Monitored key ICT activities including cyber security and disaster recovery.
- Encouraged QPRC assessment against recommendations contained in various reports eg Independent Commission Against Corruption reports.

An external quality assessment was also undertaken of the internal audit function in the latter half of the financial year. This report is to be delivered to the ARIC during 2022-2023.

ANNUAL REPORT 2021-22

Property acquisitions and disposals

In accordance with Council's Property Policy, the details of property acquisitions and disposals during 2019-20 are shown below.

Property	Type (sale/purchase, lease etc)	Status	Previous property use	Proposed property use	\$ Funding impact, price
289 Badgery Road, Burra	Council Sale	Settled	Council Operation	Extension of grazing land	55,000
19-21 Gibraltar Street, Bungendore	Council Purchase	Settled	Undeveloped	Council Bungendore Offices	1,290,911
Rutledge Street	Council Sale	Settled	Council Offices, Library	Development	8,050,000
Full details in Government Gazette NSW 26 April 2022	Compulsory Acquisition	Acquisition finalised. Negotiating Just Terms	Council Offices, Library, Pool, Public areas	Department of Education - High School	Not yet finalised
Part of 152 Wallace Street, Braidwood	Licence to Council	Currently Licenced	Car Park	Car Park	\$2553/pa
55-59 Richard Avenue, Queanbeyan	Council Community Licence	Currently Licenced	Car Park	Car Park	\$1/pa
55 Henderson Road, Queanbeyan	Council Community Licence	Currently Licenced	Community Garden	Community Garden	\$1/pa
18 Barrow Place	Council Community Licence	Currently Licenced	Community theatre storage	Community theatre storage	\$1/pa

ANNUAL REPORT 2021-22

Planning agreements

During the 2021-22 financial year, the following planning agreements were in force and complied with by Council.

Googong Urban Development Planning Agreement

This applies to the urban release area known as Googong which is approximately 10km south east of the Queanbeyan CBD. It provides for the carrying out of works, the dedication of land, and the provision of other material public benefits for the provision of infrastructure, facilities and services to support the development on the land. Examples of infrastructure which has been and is to be provided under the agreement include new roads, intersections, recreational facilities, water supply, and sewerage facilities.

On 16 February 2015 it was amended by a Deed of Novation. This changed one of the entities who was a party to the Planning Agreement.

On 13 January 2020 Variation (No. 1) to the Googong Urban Development Local Planning Agreement was executed by the parties. This updated and varied the original planning agreement with changes including:

- Insertion of new items, deletion of redundant items and amendment to other items of the Development Contributions to be provided by the developer, and their respective Contribution Values, under Schedule 1 of the Planning Agreement,
- Alteration of indices used for the indexation of contribution values for offsite road contributions, and updates to the works schedule for offsite local roads.

On 14 May 2020, the second deed of variation to the Googong Urban Development Local Planning Agreement was executed by the parties. This further varied the original planning agreement in the following manner:

- Dedicate 5,554m² of land to Council for a Council depot; and
- Carry out noise attenuation works to Stage D of the Googong Water Recycling Plant.

Jerrabomberra Innovation Precinct Infrastructure Planning Agreement 2020

The Jerrabomberra Innovation Precinct Infrastructure Planning Agreement 2020 was executed on 5 June 2020 and is an agreement between Council, The Village Building Company and Poplars Developments in respect of the future provision of infrastructure at areas known as South Jerrabomberra and West Jerrabomberra. This site is about 12km south west of the Queanbeyan CBD adjoining ACT Hume.

The agreement establishes a commitment between all parties to collectively contribute to specific infrastructure items in the area to facilitate new residential and commercial development. Examples of infrastructure to be provided under the agreement include new roads, intersections, recreational facilities, water supply, sewerage and electricity.

South Tralee Essential Infrastructure Planning Agreement

The South Tralee Essential Infrastructure Planning Agreement also applies to South Jerrabomberra. It was originally executed on 19 June 2018 between Queanbeyan-Palerang Regional Council and Canberra Estates Consortium No 4 Pty.

Its objective is to provide for the:

- provision of sewer and potable water supply infrastructure
- facilities and services (essential infrastructure) to meet the demands of the Development and other development within the South Jerrabomberra Urban Release Area.

18 Mecca Lane, Bungendore

The 18 Mecca Lane, Bungendore Planning Agreement applies to 18 Mecca Lane, Bungendore. It was executed in July and September 2019 between Queanbeyan-Palerang Regional Council and Paul Gerard Niven and Alice Elizabeth Niven. Its objective is to require the developer to make development contributions for water and sewer supply in conjunction with the carrying out of the development.

ANNUAL REPORT 2021-22

Big Island Mining Pty Ltd Planning Agreement

The Big Island Mining Pty Ltd Planning Agreement applies to the Dargues Gold Mine at Majors Creek. It was executed on 15 February 2013 between the then Palarang Council and Big Island Mining Pty Ltd.

It provides for the mining operator to:

- make a development contribution for the upgrading of sections of the Braidwood to Majors Creek Road (which, at the date of the original Agreement, lay within the Palarang Council Local Government Area) and
- contribute for the benefit of the Braidwood community (Section 94 Contribution) for the upgrading of facilities at the Braidwood Recreation Ground.



A street mural along a vacant block in Crawford St, Queanbeyan.

ANNUAL REPORT 2021-22

Companion Animals

Animal management expenditure in the 2021-22 financial year was \$462,934, compared to \$466,504 in the 2020-21 financial year. Expenditure included staffing costs, training and qualifications, veterinary costs, supplies such as food and cleaning products, legal fees and office supplies. Income from companion animal activities in 2021-22 was \$252,688 compared to \$193,700 in 2020-21. Income was generated from impounding fees (\$11,357), animal registration (\$108,250), animal sales (\$72,107) and fines (\$60,974). There are more than 21,000 animals registered in the Queanbeyan-Palerang Local Government Area.

During the financial year, Council employed three Animal Management Officers (including a Team Leader) and two Animal Attendants (one fulltime who worked during the week and one part time for weekend work). The Animal Management Service experienced a high turnover of staff throughout the year with all but one position changing occupants. Like many organisations, the service faced staff shortages at times throughout the year due to the impact of COVID-19 and associated restrictions. This had impacts on the service's ability to patrol areas such as Bungendore, Bywong/Wamboin, Captains Flat and Braidwood as often as the team would have preferred to.

COVID-19 also impacted community education programs during the year, with few face-to-face community events that the team could participate in to promote messages about responsible pet ownership, desexing and registration. Community education messages were delivered through social media and articles in Council's community newsletter, QPRC News which is distributed to more than 28,000 households. Animal Management Officers continue to offer ongoing education of customers at the Animal Management Facility, regularly providing information on pet ownership to customers.

Council is grateful for the work undertaken by rescue groups within the region, behavioural experts who assist with temperament assessments and volunteers who attend the facility to assist with enrichment activities for the animals. Assistance provided by these three groups provide Council with information to provide the best opportunity for animals to be re-homed in a suitable environment.

Council has in place a Dangerous Dogs Panel which meets as required to review reports on dog attacks. During the year, the Panel met on five occasions.

In May 2021, Council adopted a Cat Containment Policy which applies to Googong and Jumping Creek developments. In adopting the policy, councillors recognised significant community comment for a wider-reaching policy and resolved that Council should consider applying the policy to future urban residential developments. Through the financial year, Council staff had several discussions with developers of new greenfield developments, with a view to expanding the policy to these areas, before considering a future policy that would apply to the entire Local Government Area. The next stage of the Cat Containment Policy is due to be presented to Council and the community in the upcoming financial year.

ANNUAL REPORT 2021-22

As required by the Companion Animals Regulation, the following information is disclosed:

Required information	Council response
Lodgement of pound data collection returns with the OLG (Survey of council seizures of cats and dogs).	<p>Pound collection data was submitted to the Office of Local Government by the required deadline. During the period, the following occurred:</p> <ul style="list-style-type: none"> • Dogs seized: 119 • Cats seized: 33 • Cats arriving at Animal Management Facility: 329 <ul style="list-style-type: none"> ◦ 28 cats released to owner ◦ 147 cats sold ◦ 22 cats released to rescue organisations ◦ 48 cats euthanised ◦ 9 cats escaped or other • Dogs arriving at Animal Management Facility: 521 <ul style="list-style-type: none"> ◦ 203 dogs released to owner ◦ 75 dogs sold ◦ 18 dogs released to rescue organisations ◦ 2 dogs euthanised ◦ 0 dog died while in Council's care ◦ 0 dogs left the facility for other reasons
Lodgement of data about dog attacks with the OLG.	<p>Dog attack data was provided to the Office of Local Government by the required deadline. Data included:</p> <ul style="list-style-type: none"> • 43 dog attacks reported during financial year • 21 infringements were issued for dog attacks • 7 dogs involved in attacked were declared menacing dogs
Amount of funding spent on companion animal management and activities.	<p>Council expended \$462,934 on Companion Animal Management. This included staff costs, training and professional development, maintenance of the Animal Management Facility, office supplies, food, vet services and much more.</p>
Community education programs carried out and strategies the council has in place to promote and assist the desexing of dogs and cats.	<p>Throughout 2021-22 Animal Management staff promoted desexing through the adoption process; included articles in QPRC News (a Council newsletter delivered to all households in Queanbeyan-Palerang eight times per year) and posted on Council's social media channels to remind owners about responsible pet ownership matters such as keeping dogs on leads in public places, the requirements when advertising an animal for sale, and the importance of animal registration.</p>
Strategies in place for complying with the requirement under s 64 of the CA Act to seek alternatives to euthanasia for unclaimed animals.	<p>To assist with maintaining a low euthanasia rate, Council implements the following strategies:</p> <ul style="list-style-type: none"> • Close relationship with local rescue groups • Weekly promotion email to various rescues • Animals promoted on Council's website and other various social media platforms • Discount microchip rate for rescue groups saving animals <p>As a result of this, Council's euthanasia rate for 2020-21 was 0.02% for dogs and 7% for cats</p>
Off leash areas provided in the council area	<p>Council's off lead dog areas are listed on its website at https://www.qprc.nsw.gov.au/Services/Animals/Find-an-Off-Lead-Dog-Park.</p>
Detailed information on fund money used for managing and controlling companion animals in its area	<p>Funds expended during 2021-22 were from Council revenue. Council does not have a specific Animal Management Fund.</p>

ANNUAL REPORT 2021-22

Section 7.11 contributions and section 7.12 levies

Project ID and Description	Project Type	Amount Expended (\$)	Percentage of cost funded by contributions/levy	Amounts temporarily borrowed (\$)	Value of land (\$)	Value of MPB (\$)	Status of Project (\$)
35101 – City facilities	Community facilities	40,884.76	2%	\$0	N/A	40,884.76	Made up of a number of projects. Most completed.
35108 – Urban Roads (Queanbeyan)	Roads	5,843.47	03%	\$0	N/A	5,843.47	Made up of a number of projects. Most completed.
35138 – Works identified in a fixed levy schedule	Pathways, community facilities, open space facilities, roads, footpaths and cycleways, car parking facilities	149,684.90	0.14%	\$0	N/A	149,684.90	Made up of a number of projects. Most completed.
35602 – Bungendore recreation facilities	Recreation facilities	48,671.70	0.36%	\$0	N/A	48,671.70	On-going
35604 – Bungendore street upgrading	Roads	24,568.75	0.08%	\$0	N/A	24,568.75	On-going
35611 – Central	Bushfire Facilities	2,827.40	0.31%	\$0	N/A	2,827.40	On-going
35620 – Nerriga	Bushfire Facilities	547	0.43%	\$0	N/A	547	Completed
35637 – Bombay Road	Roads	47,441.70	14.82%	\$0	N/A	47,441.70	On-going
35654 – Kings Highway - East	Roads	6,311.15	5.81%	\$0	N/A	6,311.15	On-going
35687 – Carparking Bungendore	Car park	55,934	1.23%	\$0	N/A	55,934	Completed
35692 – Community hall/Sports Centre	Community/recreation facility	18,193.20	2.92%	\$0	N/A	18,193.20	Completed
35693 – Bushfire SES station	Emergency service facility	6,617	2.89%	\$0	N/A	6,617	Completed

ANNUAL REPORT 2021-22

Project ID and Description	Project Type	Amount Expended (\$)	Percentage of cost funded by contributions/levy	Amounts temporarily borrowed (\$)	Value of land (\$)	Value of MPB (\$)	Status of Project (\$)
35694 – Pre-School Centre Land	Community facility land	1,384.25	3.03%	\$0	N/A	1,384.25	Completed
35695 – Pool expansion Bungendore	Recreation facilities	14,884.70	2.93%	\$0	N/A	14,884.70	Completed
35696 – Library relocation	Library facilities	6,617	2.96%	\$0	N/A	6,617	Completed
35697 – Embellish Open Space	Open space	5,235.50	2.95%	\$0	N/A	5,235.50	Completed
35729 – Bywong/Wamboin Community Facilities	Community facility	189	0.05%	\$0	N/A	189	Completed
35731 – Burra Community Facilities	Community facility	135	0.04%	\$0	N/A	135	Completed

ANNUAL REPORT 2021-22

Corporate Sponsorships

Name of organisation	Relationship	What the sponsor agreed to provide	What Council agreed to provide	Financial commitment to Council	Approx value provided to Council
Shop and win promotion					
Palerang Financial Services (Braidwood & Bungendore Community Bank)	Financial partner/sponsor	Provide financial sponsorship for Christmas Shop & Win 2021	Promotion of business logo on all printed/electronic material relative to Braidwood & Bungendore Christmas Shop & Win promotion	\$4,000	\$4,000
Bungendore Chamber of Commerce & Industry	Financial partner/sponsor	Provide financial sponsorship for Bungendore Christmas Shop & Win 2021	Promotion of business logo on all printed/electronic material relative to Bungendore Christmas Shop & Win promotion	\$3,000	\$3,000
Queanbeyan Christmas Party					
Royal Hotel Queanbeyan	Sponsorship	Headline and support band, security, liquor licence, marketing	Event staff, stage and lighting plus staff Food vendors Traffic and event management Amusements	\$30,000	The additional sponsorship provided the ability for a greater headline act and take on legal risk with liquor licence and security
Music by the River					
Music by the River – ICON Water	Major sponsor of event	Funding to engage Canberra Symphony Orchestra. Media and promotional sharing and support, event staff, giveaways to attending public	Event management, road traffic managements, vendors, event staff and logistics (first aid, security, traffic management), marquee and stage and lighting Liquor licence and venue (QEII park)	\$30,000	This event would not be possible without the ICON Water contribution
The Q					
Contentious Character Winery – The Q season Launch	Guest winery sponsorship	Arrangement to sell local wines as bar offering and part of that agreement to provide 1 complimentary drink to all attendees of the season launch (100). Another venue for performance	Location to sell products and exposure to Q subscription listing	\$100	10% discounted cost of product cost for wines sold at our location
Royal Hotel Queanbeyan – The Q season Launch	Minor sponsor of the event	Provide catering for canapés for the launch evening	The space in our season booklet to advertise the RHQ	\$1,000	Catering cost covered in season launch budget

ANNUAL REPORT 2021-22

Name of organisation	Relationship	What the sponsor agreed to provide	What Council agreed to provide	Financial commitment to Council	Approx value provided to Council
Anzac Day and Australia Day					
Australia Day and Anzac Day at Braidwood Serviceman's Club	Venue hosting the event and event management as part of the sub committee	Provide a venue for the event to take place in.	Funding of \$2,000 toward the event needs. Event management support. Aust day awards and local Council representatives	\$2,000	Local community members who provide the ceremony/celebration for the town
Walsh's Hotel Queanbeyan – Anzac Day	Location for breakfast after dawn service for all of the community	Provide venue for Queanbeyan Legacy to host the Anzac day breakfast	Nothing to Walsh's. Council provides event services for Queanbeyan legacy and Queanbeyan RSL	0	
Australia Day Bungendore-Regional independent News Paper	Provide advertising space in paper regarding the events	Provide advertising space in paper regarding the events	Nil	\$500	Provide the information to the community
Christmas in July					
Christmas In July - Bredbo Christmas Barn, Latorta cake decorating supplies, Christmas Emporium	Named sponsors of the cake and gingerbread competition	Provide signage for displayed area and promotes the competition at their shops and ship fronts	Ability to place store banners in the location of the competition at the event venue	\$1,000 total	Exposure of business to all event attendees on the day 8,000+
Multicultural Festival					
Queanbeyan Multicultural Centre	Support for the event	Provide event staff, MC for main stage, correspondence with local cultural organisations, performers.	Event management, event staff, food and market vendors. location, stage and lighting, traffic management. Marketing and promotion.	\$5,000 only \$2,000 invoiced for performers. the remainder is in-kind	Event would not be as successful without the collaboration of the two organisations

ANNUAL REPORT 2021-22

Appendix 1 - Councillor attendance at Council and Committee Meetings

Attendance at meetings by Councillors as delegates and representatives on Council committees, organisational committees, statutory committees, locality committees and advisory committees be published in the QPRC Annual Report.

Ordinary and Planning and Strategy Committee meetings

Ordinary and Extraordinary Council meetings			
Date of meeting	Attended	Apologies	Did not attend
28 July 2021	Cr Overall, Cr Biscotti, Cr Brown, Cr Harrison, Cr Hicks, Cr Marshall, Cr Noveska, Cr Schweikert, Cr Taylor, Cr Winchester		
25 August 2021	Cr Overall, Cr Biscotti, Cr Brown, Cr Harrison, Cr Hicks, Cr Marshall, Cr Noveska, Cr Schweikert, Cr Taylor, Cr Winchester		
22 September 2021 (Extraordinary Meeting)	Cr Overall, Cr Biscotti, Cr Brown, Cr Harrison, Cr Hicks, Cr Marshall, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Noveska	
29 September 2021	Cr Overall, Cr Biscotti, Cr Brown, Cr Harrison, Cr Hicks, Cr Marshall, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Noveska	
27 October 2021	Cr Overall, Cr Biscotti, Cr Harrison, Cr Hicks, Cr Marshall, Cr Noveska, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Brown	
17 November 2021 (Extraordinary Meeting)	Cr Biscotti, Cr Harrison, Cr Hicks, Cr Marshall, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Overall, Cr Noveska	Cr Brown
24 November 2021	Cr Overall, Cr Harrison, Cr Hicks, Cr Marshall, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Biscotti, Cr Noveska	Cr Brown
Council election held on 4 December 2021. First meeting held on 12 January 2022			
12 January 2022 (Extraordinary Meeting)	Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson, Cr Winchester		
27 January 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson	Cr Taskovski	
9 February 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis	Cr Wilson	
23 February 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson		
9 March 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Webster, Cr Willis, Cr Wilson	Cr Ternouth	
23 March 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson		

ANNUAL REPORT 2021-22

Date of meeting	Attended	Apologies	Did not attend
13 April 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson		
27 April 2022	Cr Winchester, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson	Cr Biscotti	
11 May 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Webster, Cr Willis, Cr Wilson	Cr Ternouth	
25 May 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson		
8 June 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson		
22 June 2022	Cr Winchester, Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston, Cr Taskovski, Cr Ternouth, Cr Willis, Cr Wilson	Cr Webster	

Planning and Strategy Committee of the Whole meetings			
Date of the meeting	Attended	Apologies	Did not attend
14 July 2021	Cr Overall, Cr Biscotti, Cr Harrison, Cr Hicks, Cr Marshall, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Brown, Cr Noveska	
11 August 2021	Cr Overall, Cr Biscotti, Cr Harrison, Cr Hicks, Cr Noveska, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Marshall	Cr Brown
8 September 2021	Cr Overall, Cr Biscotti, Cr Harrison, Cr Hicks, Cr Marshall, Cr Noveska, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Brown	
13 October 2021	Cr Overall, Cr Biscotti, Cr Brown, Cr Harrison, Cr Hicks, Cr Marshall, Cr Noveska, Cr Schweikert, Cr Taylor, Cr Winchester		
10 November 2021	Cr Overall, Cr Biscotti, Cr Harrison, Cr Hicks, Cr Marshall, Cr Schweikert, Cr Taylor, Cr Winchester	Cr Brown, Cr Noveska	
Council resolved on 12 January 2022 to hold two Ordinary Meetings per month, and no longer hold Planning and Strategy Committee meetings.			

ANNUAL REPORT 2021-22

Organisational Committees

Audit, Risk and Improvement Committee			
Pre December 2021 – Cr Harrison		Post December 2021 – Cr Biscotti (Cr Wilson alternate)	
Date of meeting	Attended	Apology	Did not attend
16 September 2021	Cr Harrison		
16 December 2021	Meeting held after Council election. No Council rep for committee		
16 March 2022	Cr Wilson	Cr Biscotti	
15 June 2022	Cr Biscotti		

Australia Day Community Awards Committee			
Date of meeting	Attended	Apology	Did not attend
6 December 2021	CEO Peter Tegart		

Australia Day Organising Committee			
Pre December 2021 – Cr Hicks and Schweikert		Post December 2021 – Mayor	
Date of meeting	Attended	Apology	Did not attend
11 October 2021		Cr Schweikert Cr Hicks	
6 December 2021		Cr Schweikert Cr Hicks *These councillors sent apologies even though they were not in office.	
17 January 2022		Cr Schweikert Cr Hicks *These councillors sent apologies even though they were not in office.	

First Nations Consultative Committee			
Pre December 2021 – Cr Marshall		Post December 2021 – Cr Willis and Cr Ternouth	
Date of meeting	Attended	Apology	Did not attend
20 July 2021		Cr Marshall	

Dangerous Dog Panel			
Pre December 2021 – Cr Taylor		Post December 2021 – Cr Wilson (Cr Biscotti alternate)	
Date of meeting	Attended	Apology	Did not attend
14 July 2021	Cr Taylor		
21 September 2021	Cr Taylor		
2 December 2021	Cr Taylor		
24 February 2022		Cr Wilson	
8 June 2022		Cr Wilson	

Disability Access Committee			
Pre December 2021 – Cr Winchester		Post December 2021 – Cr Biscotti (Cr Burton alternate)	
Date of meeting	Attended	Apology	Did not attend
28 July 2021	Cr Winchester (Chair)		
20 October 2021	Cr Winchester (Chair)		

ANNUAL REPORT 2021-22

CEO's Performance Review Committee			
Pre December 2021 – Crs Overall, Biscotti, Harrison, Hicks and Schweikert		Post December 2021 – Crs Winchester, Livermore and Willis	
Date of meeting	Attended	Apology	Did not attend
7 July 2021	Cr Overall Cr Biscotti Cr Harrison Cr Schweikert	Cr Hicks	

Queanbeyan-Palerang Library Service – NSW Public Library Zone			
Pre December 2021 – Crs Winchester		Post December 2021 – Cr Ternouth	
Date of meeting	Attended	Apology	Did not attend
25 February 2022	Cr Ternouth		
27 May 2022	Cr Ternouth		

Queanbeyan Sporting Gallery Committee			
Pre December 2021 – Mayor		Post December 2021 – Cr Livermore	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Queanbeyan Sports Council			
Pre December 2021 – Crs Biscotti, Hicks and Winchester		Post December 2021 – Crs Wilson and Biscotti (Cr Webster alternate)	
Date of meeting	Attended	Apology	Did not attend
9 August 2021	Crs Biscotti and Winchester		
22 November 2021	Crs Biscotti and Winchester		Cr Hicks
14 February 2022	Crs Biscotti, Wilson, Taskovski, Webster, Winchester and Livermore		
9 May 2022	Crs Biscotti, Wilson	Crs Taskovski, Winchester	Cr Webster

Sister City Committee			
Pre December 2021 – Crs Overall and Noveska		Post December 2021 – Cr Taskovski	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Statutory Committees

Dargues Reef Community Consultative Committee			
Pre December 2021 – Cr Harrison		Post December 2021 – Cr Preston (Cr Willis alternate)	
Date of meeting	Attended	Apology	Did not attend
18 October 2021	Cr Harrison		

ANNUAL REPORT 2021-22

Lake George District Liaison Committee			
Pre December 2021 – Cr Schweikert		Post December 2021 – Cr Webster	
Date of meeting	Attended	Apology	Did not attend
1 November 2021	Cr Schweikert		
27 June 2022	Cr Webster		

Integrated Water Cycle Management Project Reference Group			
Pre December 2021 – Cr Marshall		Post December 2021 – Cr Wilson	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Lake George Bush Fire Management Committee			
Pre December 2021 – Cr Overall		Post December 2021 – Cr Webster	
Date of meeting	Attended	Apology	Did not attend
13 July 2021	Cr Overall		
14 February 2022		Cr Webster	
20 June 2022			Cr Webster

Local Traffic Committee			
Pre December 2021 – Cr Schweikert		Post December 2021 – Cr Livermore (Cr Winchester alternate)	
Date of meeting	Attended	Apology	Did not attend
3 August 2021	Cr Schweikert		
13 October 2021	Cr Schweikert		
14 December 2021	No councillors in office		
8 February 2022			Cr Livermore
5 April 2022	Cr Livermore		
7 June 2022	Cr Livermore		

Locality Committees

Araluen Locality Committee			
Pre December 2021 – Cr Winchester and Marshall		Post December 2021 – Area Committees no longer in place	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Braidwood Locality Committee			
Pre December 2021 – Cr Overall and Noveska		Post December 2021 – Area Committees no longer in place	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Bungendore Locality Committee			
Pre December 2021 – Cr Schweikert and Biscotti		Post December 2021 – Area Committees no longer in place	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

ANNUAL REPORT 2021-22

Burra Locality Committee			
Pre December 2021 – Cr Hicks and Taylor		Post December 2021 – Area Committees no longer in place	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Captains Flat Locality Committee			
Pre December 2021 – Cr Hicks and Marshall		Post December 2021 – Area Committees no longer in place	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Wamboin Locality Committee			
Pre December 2021 – Cr Winchester and Harrison		Post December 2021 – Area Committees no longer in place	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Advisory Committees

Braidwood and Curtilage Heritage Advisory Committee			
Pre December 2021 – Cr Marshall		Post December 2021 – Committee merged with QPRC Heritage Advisory Committee	
Date of meeting	Attended	Apology	Did not attend
12 August 2021		Cr Marshall	
14 October 2021	Cr Marshall		

Bungendore Floodplain Risk Management Committee			
Pre December 2021 – Cr Schweikert		Post December 2021 – No councillor appointed	
Date of meeting	Attended	Apology	Did not attend
13 July 2021	Cr Schweikert		

Braidwood Floodplain Risk Management Committee			
Pre December 2021 – Cr Harrison		Post December 2021 – No councillor appointed	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Cultural Development and Public Art Advisory Panel			
Pre December 2021 – Cr Noveska		Post December 2021 – Crs Livermore and Preston	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

ANNUAL REPORT 2021-22

Economic Advisory Panel			
Pre December 2021 – Cr Schweikert		Post December 2021 – Committee discontinued	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year and has now been discontinued			

Environment and Sustainability Advisory Committee			
Pre December 2021 – Cr Marshall		Post December 2021 – Crs Willis and Wilson	
Date of meeting	Attended	Apology	Did not attend
4 August 2021		Cr Marshall	
20 October 2021	Cr Marshall		

Q Advisory Board			
Pre December 2021 – Cr Noveska		Post December 2021 – Committee discontinued	
Date of meeting	Attended	Apology	Did not attend
3 September 2021			Cr Noveska

Queanbeyan Flood Management Committee			
Pre December 2021 – Cr Harrison		Post December 2021 – No councillor appointed	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year			

Queanbeyan Showground Advisory Committee			
Pre December 2021 – Cr Taylor		Post December 2021 – Crs Wilson and Ternouth	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year			

QPRC Heritage Advisory Committee			
Pre December 2021 – Crs Overall and Marshall		Post December 2021 – Cr Willis (Cr Taskovski alternate)	
Date of meeting	Attended	Apology	Did not attend
12 July 2021	Cr Overall		
16 September 2021	Cr Overall		
21 October 2021	Cr Overall		
18 November 2021	Cr Overall		

Tourism Advisory Board			
Pre December 2021 – Cr Schweikert		Post December 2021 – Committee discontinued	
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year and has now been discontinued			

Youth Advisory Council			
Pre December 2021 – Cr Winchester		Post December 2021 – Cr Winchester (Cr Livermore alternate)	
Date of meeting	Attended	Apology	Did not attend
16 August 2021	Cr Winchester		

ANNUAL REPORT 2021-22

Regional Committees

Canberra Airport Community Aviation Consultation Group			
Pre December 2021 – Cr Schweikert		Post December 2021 – Cr Ternouth	
Date of meeting	Attended	Apology	Did not attend
17 March 2022	Cr Ternouth		

Canberra Region Joint Organisation (CRJO)			
Pre December 2021 – Mayor		Post December 2021 – Mayor	
Date of meeting	Attended	Apology	Did not attend
29 October 2021	Cr Overall		
25 February 2022	Cr Winchester		

South East Australia Transport Strategy (SEATS)			
Pre December 2021 – Cr Harrison		Post December 2021 – Cr Willis (Cr Preston alternate)	
Date of meeting	Attended	Apology	Did not attend
19 - 20 August 2021	Cr Harrison		
19 November 2021	Cr Harrison		

Southern Joint Regional Planning Panel			
Pre December 2021 – Cr Harrison (Cr Marshall alternate)		Post December 2021 – Cr Preston (Cr Wilson alternate)	
Date of meeting	Attended	Apology	Did not attend
23 March 2022			Cr Preston / Cr Wilson
5 April 2022			Cr Preston / Cr Wilson

ANNUAL REPORT 2021-22

Appendix 2 – Project update

Project update - Strategic Pillar 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Action	Status	Progress comment	Responsible branch
100681 Stronger Communities \$9m - Eastern Pools	Completed	The project was finished prior to the opening of the Braidwood pool for the 2020-21 season. The work included the replacement of underground plumbing infrastructure and re-tiling of the pool.	Recreation and Culture
100698 QBN - Stronger Communities \$9m – Aquatic Centre paint and restore	In Progress	Works have been delayed due to other works being undertaken onsite. Works to be completed late 2022.	Transport and Facilities
100749 QPR - Library Purchases Books and Non Books *	Completed	Over commitment of \$30,000 is pre-order for material which will arrive in coming financial year. This year's library resources budget fully expended.	Community and Education
100918 QPR - Regional Animal Management Facility - identify site and design	Delayed		Customer and Communications
100966 QBN - Aquatic Centre Plant Replacement	Completed	This project is complete.	Recreation and Culture
100991 QBN - Creating a welcoming community space in Queanbeyan Library	Completed	Final \$3,000 is being spent in last week of 21-22 so total budget will be expended for this project. Project will complete by 30 June 2022	Community and Education
104105 BWD - Pool Upgrade	In Progress	A DA was lodged on 5 May 2021 and determined in March 2022. A modified DA was submitted in March 2022 and determined in June 2022. The next steps are: <ul style="list-style-type: none"> • Getting approval to be Crown Land Manager • Native title communication • Getting updated plans for Tender • Preparing Tender Documents 	Recreation and Culture
104263 BGD - Solar Heating Bungendore Aquatics	Completed	Due to the current pool being demolished to make way for the Bungendore High School, the project is no longer required.	Recreation and Culture
104291 QBN - Aquatic Centre HVAC/ Boiler replacement	In Progress	Contract has been awarded. Plant and equipment has been ordered. Installation works to commence in August 2022.	Transport and Facilities
104374 BGD - New Bungendore Pool	In Progress	Initial community engagement and early concept design is complete. Project is now pending Valuer General determination of compensation from old pool.	Recreation and Culture
104453 QBN - Aquatic Centre Upgrade to Change Rooms SCCF	Delayed	Council resolved in June 2022 to decline all of the tenders, postponing the project, pending the sourcing of additional grant (or other) funding.	Recreation and Culture

ANNUAL REPORT 2021-22

Project update - Strategic Pillar 2

Action	Status	Performance comment	Responsible branch
100944 BWD - Braidwood Saleyards upgrade	Completed	New water troughs were installed and a new weighbridge controller installed after failure of the old controller	Business and Innovation
104092 QBN - City of Champions Walk	Not Yet Started	No funding deed has been provided yet. Awaiting release and announcement by NSW Government	Business and Innovation

Project update - Strategic Pillar 3

Action	Status	Progress comment	Responsible branch
100184 QPR - Regional Sports Complex - Stage 1 and 2	In Progress	Bulk earthworks 90% complete, all underground services have commenced. Sewer main complete, water main 75% complete, storm water system 95% complete. 500kl irrigation tank has commenced, irrigation mains 25% complete. DA has been approved and building design is now at 95% detailed design, construction due to commence in August 2022.	Urban Landscapes
100285 QBN - Showground Pavilion & Storage *	In Progress	DA approved. Tenders called and evaluated, report to council August 2022. Consultants engaged to complete Aboriginal Cultural Interpretation Plan prior to construction certificate being released.	Urban Landscapes
100557 BWD - Braidwood Recreation Ground Construction	In Progress	Irrigation is complete and fences have been relocated. Rain delays have continued and the fields are too wet to carry out renovations of the playing surface. This will now be undertaken in summer 2022.	Urban Landscapes
100891 QBN - Showground buildings refurb	In Progress	DA approved, tenders evaluated. Project is connected to new pavilion project	Urban Landscapes
100984 BGD - SCCF - Sports Hub Stage 2 *	Completed	Works associated with this grant are complete. Irrigation is operational, floodlights are up and fields have been sown.	Urban Landscapes
104244 QBN - Moore Park improvements **	Not Yet Started	Subject to grant funding	Urban Landscapes
104087 QBN- Construction of Googong Sub-Depot - Parks	In Progress	Development application submitted, pending approval.	Urban Landscapes
104245 BWD - Braidwood Recreation Ground drainage channel	In Progress	Construction has commenced after very lengthy rain delays.	Urban Landscapes
104357 QBN - Botanical Garden Project - CBD Masterplan Stage 8	In Progress	Detailed survey of Blundell Park complete and nature play design has been developed. Arboretum concept advanced and training nursery raised by Ngambri Land Council. Jerra Rotary expressed interest in participation. Project is ready for a future Delivery Program.	Urban Landscapes
104516 BGD - Construct Bungendore Playground - LRCI #	Completed	Playground now complete and open to public.	Urban Landscapes
104572 BWD - Braidwood Skatepark - BLERF	In Progress	Tender reported to Council and contract awarded. Due to wet weather, contract was set for a September 2022 commencement. Project is on target to meet this timeframe.	Urban Landscapes

ANNUAL REPORT 2021-22

Action	Status	Progress comment	Responsible branch
104573 BGD - Bungendore Playgorund - BLERF	Completed	Connected to other grant project. Playground complete and open to public	Urban Landscapes
760502 QPR - Memorial Park Site Studies	In Progress	Design work and detailed studies under way. Archaeology 95% complete. Expression of interest called for Management Strategy and ecological studies to be conducted over coming spring/summer. In May 2022, the NSW Government amended the SEPP (Planning Systems) 2021, to include that any cemetery project with greater than 5000 interments is now deemed State Significant Development.	Urban Landscapes

ANNUAL REPORT 2021-22

Project update - Strategic Pillar 4

Action	Status	Progress comment	Responsible branch
100119 QBN - Googong Water Recycling Plant	In Progress	The contractor took possession of the site to build stage D on 20 June. Expect a 12-month build.	Utilities
100123 QBN - Sewage Treatment Plant Upgrade	In Progress	<p>The concept plan has been developed based on design criteria and preferred treatment process and reviewed internally by QPRC staff as well as technical assessors from NSW Dept Planning and Environment and representatives from the ACT Environment Protection Agency.</p> <p>The project is using the Infrastructure Sustainability Council (ISC) rating scheme and aims to achieve an 'Excellent' design rating for the design of the new STP.</p> <p>The draft Environmental Impact Statement (EIS) was submitted to the ACT Government for review. Feedback was received in March 2021. QPRC submitted a Revised EIS on 26 April 2022 to address feedback received.</p> <p>Detailed design is progressing in parallel with the preparation of the revised EIS.</p> <p>QPRC is currently preparing the final business case. The final business case including the concept and reference designs and the EIS are being jointly funded by QPRC and the NSW Government's Safe and Secure Water Program.</p>	Contracts and Projects
100548 BGD - Bungendore Landfill Reinstatement	In Progress	Project nearing completion. Will extend slightly beyond 30 June due to wet Autumn. No cost implications. Will conclude soon	Utilities
100150 QBN - Ellerton Drive Extension	Completed		Contracts and Projects
100183 QBN - Efficient street lighting upgrades	In Progress	Essential Energy is approximately 99% complete with the installation of the LED lighting upgrades. The only remaining installations include decorative and heritage style units.	Transport and Facilities
100225 QBN - Council Chambers Interior Refurbishment - building	Completed	Project funding was removed from the budget. Project did not progress.	Transport and Facilities
100265 QBN - Civic and Cultural Precinct	In Progress	Somewhat repetitive sequence of works through May, into June and on to early July periods as the building structure progresses ahead of the commencement of formwork strip out in mid-July. As such works remain in a steady state throughout the month of May. Even so, the team has taken the opportunity to progress external façade works and internal fitout with a focus on resolving design detail and the commencement of sampling and prototyping. June will be a critical month for the team to set up the works well for an efficient transition from structure in late July onto facades in early August and internal fitout in September.	Contracts and Projects
100359 QPR - Security Project - Access Control and key replacement	In Progress	The roll out of access control into Council sites is continuing to progress.	Transport and Facilities
100701 BWD - Lascelles Street upgrade - SCF	In Progress	<p>The project involves pavement rehabilitation and landscaping works on Lascelles Street, Braidwood between Wallace Street and Ryrie Street.</p> <p>Grant funding has been allocated from the Stronger Communities Fund and the Local Roads and Community Infrastructure Program.</p> <p>Confirmation from NSW Office of Local Government of continuing access to the initial grant funding is still pending.</p>	Contracts and Projects

ANNUAL REPORT 2021-22

Action	Status	Progress comment	Responsible branch
		Replacement of the water main by Council staff commenced in August 2021. Tenders were invited on 30 March 2022 and closed on 27 April 2022. A report was presented to Council on 25 May and Shail Construction Pty Ltd was awarded the schedule of rates contract.	
100856 QBN - Morisset car park and public domain	Not Yet Started	This project has not started and is listed in the 2024-25 budget.	Contracts and Projects
100861 BGD - car park off Ellendon St	In Progress	This project is mostly completed, however awaiting final electrical connection. This may occur in the next few months.	Contracts and Projects
100862 BWD - Car park Wallace St	Not Yet Started	The project forms part of the renewal 88 Wallace St project. Council is currently seeking grant funding to join with its allocated budget. An artist's impression of the site is currently being created to commence public consultation.	Contracts and Projects
100864 QBN - Waterfall path	Completed	Waterfall path construction has been completed.	Transport and Facilities
100866 QBN - Alanbar: Cooma to Waratah	Completed	Funding not received. Project did not proceed.	Transport and Facilities
100867 QBN - Anne St: Brigalow to Donald	Completed	Grant funding not received. Project removed from Delivery Program.	Transport and Facilities
100868 QBN - Route N1-N3 Stage 1	Completed	No grant funding received to complete this project. Project removed.	Transport and Facilities
100869 QBN - Thorpe to Barracks Flat Dr paths	In Progress	Footpaths have been completed in Barracks Flat 400m south of Dane Street. Further funding (grant) has been applied for through Active Transport to complete the path up to Thorpe Avenue.	Transport and Facilities
100871 BWD - Monkitee Bridge path **	Delayed		Transport and Facilities
100874 BGD - Develop options report Reschs Creek Bridge	In Progress	The flood study has been completed for Reschs Creek. Funding is required to undertake the options assessment and design.	Transport and Facilities
100879 BWD - office smart hub/cultural space	Delayed	This project has not commenced and will be reviewed.	Transport and Facilities
101217 QBN - Uriarra/Ross/Storna way - traffic changes	Completed	The light signals were switched on at 9am on 19 April 2021	Transport and Facilities
100894 QBN - Monaro St (Lowe to Crawford)	In Progress	Tender documentation is being prepared to select a contractor for the detailed design and construction of the proposed work. A Works Authorisation Deed (WAD) with TfNSW has been executed by Council and TfNSW. Negotiations are continuing with the NSW Grant Management Office re the funding deed. Council's Placemaking Team has continued liaising with impacted businesses and stakeholders.	Contracts and Projects
100896 QBN - Rutledge car park	Completed	Funding not received to undertake the project.	Transport and Facilities

ANNUAL REPORT 2021-22

Action	Status	Progress comment	Responsible branch
100959 QBN - Upgrade Bicentennial Hall	In Progress	The project is almost completed, with some minor defects being resolved for the acoustic panels, acoustic curtains and stage light bars. Still waiting for final BCA compliance report.	Contracts and Projects
102113 BWD - Cooma Road - Brick Kiln Bridge Replacement	In Progress	The new concrete bridge has been constructed and is open to traffic. Finalising the construction of the approaches and removal of the side track.	Transport and Facilities
100972 BWD - Office Refurbish & Smart Hub	Not Yet Started	This project has not commenced and will be reviewed.	Contracts and Projects
101002 QPR - Local Roads Renewal	Completed	The local roads renewal program for the 2021-22 financial year has been completed.	Transport and Facilities
101013 QPR - Road to Recovery Budget Only	Completed	The 2021-22 Roads to Recovery program has been completed successfully.	Transport and Facilities
101067 BWD - Saleyards Lane Reseal	Completed	This project is now complete.	Transport and Facilities
101196 QPR - Traffic Modelling	In Progress	A consultant is preparing the validation report setting up future scenarios.	Contracts and Projects
101296 QBN - Crawford, Antill and Erin Intersection Safety Upgrade	In Progress	The detailed design is completed and approved by TfNSW for traffic signal. Road safety audits have been conducted and will need minor adjustments based on comments from road safety auditors. Construction is expected to commence in August. Community consultation has begun, and a newsletter has been delivered to nearby businesses and residents. Grant funding for this project has been received from the Australian Government under the "Australian Government Blackspot Program".	Contracts and Projects
101297 BGD - Rehab Tarago Road Between Mt Fairy and Goulburn Mulwaree border	In Progress	Construction works have commenced. Vegetation removal has been completed. Drainage and earthworks have commenced.	Transport and Facilities
101300 QPR - Local Roads Rehabilitation	Completed	The 2021-22 local roads rehabilitation projects have been completed.	Transport and Facilities
101459 QBN - Dunns Creek Road -Design and Land acquisition	In Progress	Investigation works has commenced. An option study is required to determine a new road corridor as a result of Department of Planning and Environment advising the previous route cannot be built on.	Contracts and Projects
102006 CFL - MR270 - Captains Flat Rd	Completed	The programmed works on Captains Flat Road funded through the regional road block grant funding has been completed.	Transport and Facilities
102012 BWD - Cooma Rd/Krawaree Rd	Completed	There are no capital works scheduled on Cooma/Krawaree Road funded from the Regional Road Block Grant this financial year.	Transport and Facilities
102064 NRG - Nerriga Rd Section 3 - Reconstruct widen and seal -	In Progress	Environmental assessments and survey works are complete. Finalising design and land acquisitions. This project is not fully funded by the remaining grant funds. Council will construct as much as possible with the available funds.	Transport and Facilities

ANNUAL REPORT 2021-22

Action	Status	Progress comment	Responsible branch
Ningeenimble Project			
102065 NRG - Nerriga Rd Section 4 - Reconstruct widen and seal - Durran Durra	Completed	This project has been completed.	Transport and Facilities
102066 NRG - Nerriga Rd Section 5 - Reconstruct widen and seal - Euradux Rd to Tates Ln	Completed	This section of road is not included in the grant funding agreement.	Transport and Facilities
102067 NRG - Nerriga Rd Section 5 - Reconstruct widen and seal - Oallen Rd to Willow Fo	Completed	This section of road is not included in the grant funding agreement.	Transport and Facilities
102073 BWD-MR270 Cooma Road Jinglemoney Rd to O'Briens - RRRP	In Progress	Construction is currently underway. Drainage and bulk earthworks are nearing completion, with the pavement and sealing scheduled for early August 2022.	Transport and Facilities
102076 BGD - Roundabout on Malbon St *	In Progress	Most of the works are completed. There are three tasks remaining which should be completed by the end of July and then the project will be closed off. 1. Finalise land acquisition at 1 Malbon St, Bungendore 2. Repair a small section of damaged kerb and gutter 3. Provide feedback on post-completion Road Safety Audit	Contracts and Projects
102088 BWD - Nerriga Rd Section 18 – Construct Intersection with MR51	In Progress	Preliminary works have been completed. Council has been waiting for formal approval from TfNSW before more significant works can commence. The approval is nearing completion and works to commence onsite soon.	Transport and Facilities
102064 NER - Nerriga Road Section 3 - Construct and Seal - Ningeenimble Project	Completed	The construction of the Charleyong Bridge approaches has been completed.	Transport and Facilities
102098 CFL - Captains Flat Road Reconstruction	In Progress	The reconstruction of Captains Flat Road is progressing well. The first 5km from Briars Sharrow Road has been stabilised and sealed, the next 5km has been widened in preparation for stabilisation and seal in late July 2022.	Transport and Facilities
104068 QBN - Museum Building - Replace asbestos vinyl floor tiles	Completed	This project was removed from the 2021-22 budget.	Transport and Facilities
104073 QBN - The Q Performing Arts - Fire System	In Progress	All internal improvement works have been completed. External tank and pumps to be designed and installed in 2022-23 as well as the replacement fire curtain. Works to be incorporated into Queanbeyan Civic and Cultural Precinct project.	Transport and Facilities
104074 QBN - Googong Community Centre - Internal upgrades	Completed	Project removed from Delivery Program, currently unfunded.	Transport and Facilities
104077 CFL - Hall repair Leaking Roof	Completed	The roof has been replaced on the Captains Flat Hall.	Transport and Facilities
104078 BWD - Council Offices - Customer Area	In Progress	Upstairs offices and old GM's office has been painted. This project has been incorporated into the smart hub project, which is currently being reviewed.	Transport and Facilities

ANNUAL REPORT 2021-22

Action	Status	Progress comment	Responsible branch
104107 QBN - South Jerrabomberra Northern Entry Road	In Progress	The road was open in December 2021 and is still awaiting final documents to be submitted	Contracts and Projects
104290 QBN - Depot - Fire services compliance works	Completed	Funding for this project was removed. Project is not required.	Transport and Facilities
104161 BWD - Mayfield Road – Reedy Creek Bridge Replacement	In Progress	The construction of Reedy Creek Bridge is progressing well. This project is due for completion in September 2022.	Transport and Facilities
104169 BGD - Mulloon RFS Station – Design and Construction	In Progress	This project is still in design phase.	Contracts and Projects
104212 BGD - Flood Risk Management Plant Implementation	Completed	This project finished in November 2021. Close-out documents are yet to be completed.	Contracts and Projects
104248 QBN - Blackspot - OCR/Railway Crossing Curve Upgrades	Completed	Project complete in the 2020-21FY.	Transport and Facilities
104249 BWD - Blackspot - Araluen Rd – Corridor Safety Treatment **	Completed	This project has been successfully completed.	Transport and Facilities
104299 BWD - Depot - Security gates and repair to workshop	Completed	Project budget has been removed from Delivery Program. Project is not proceeding.	Transport and Facilities
104359 QBN - Shared Path along Lanyon Drive	Completed	Grant funding not received. Project removed.	Transport and Facilities
104385 Bus Safety Upgrade Proposal – Burra Rd	Completed	Project was completed in 2020-21FY.	Transport and Facilities
104368 QBN - Williamsdale Road Seal	Completed	This project is now complete. An 800m section of Williamsdale Road was constructed and sealed from Badgery Road.	Transport and Facilities
104369 BWD - Recreation Ground - extend stormwater pipe to enable skatepark	In Progress	Construction of the piped creek has commenced. Ongoing wet weather had delayed the commencement of this project.	Transport and Facilities
104458 BGD – Bungendore Office Relocation	Not Yet Started	Awaiting compensation money from sale of Majara Street.	Contracts and Projects
104506 BWD - Shared path Wallace St to Services Club	In Progress	Alignment has been determined. Currently sourcing quotations from contractors to complete the works.	Transport and Facilities
104507 BWD - Shared path Duncan St to Wallace St and Monkitee St	In Progress	Alignment has been determined. Currently sourcing quotations from contractors to complete the works.	Transport and Facilities

ANNUAL REPORT 2021-22

Action	Status	Progress comment	Responsible branch
104508 BWD - Footpath Elrington St between Wilson St and Duncan St	In Progress	Alignment has been determined onsite. Currently sourcing quotations from contractors to complete the works.	Transport and Facilities
104513 CFL - Foxlow St - Molonglo River Bridge Replacement - FCB	Completed	This project is now complete.	Transport and Facilities
104514 BWD - Wallaces Gap Rd - Back Creek Bridge Replacement - FCB	In Progress	The bridge componentry has been received. Finalising land acquisitions with adjacent land owner.	Transport and Facilities
104515 BWD- River Forest Rd- Mongarlowe River Bridge Replacement - FCB	In Progress	This bridge is currently being constructed. Works are scheduled to be completed in August 2022.	Transport and Facilities
104517 BGD - Bridge over Halfway Creek - LRCI	In Progress	The bridge componentry has been delivered to Bungendore depot ready for installation. The design team is finalising the bridge design height before construction onsite can begin.	Transport and Facilities
104518 NER - Bindi Brook Causeway - LRCI	In Progress	Box culverts have been delivered to site. Aboriginal artefacts have been found in the area requiring additional inspections to be undertaken. Works to commence following heritage approvals.	Transport and Facilities
104519 QBN - Williamsdale Rd Extend Seal - LRCI	In Progress	The reconstruction of Williamsdale Road is progressing well. The drainage and bulk earthworks have been completed for the first 1km at the Monaro Highway end, with a seal scheduled for late July 2022.	Transport and Facilities
104539 BGD - Stormwater Improvement Program	Not Yet Started		Utilities
104540 BWD - Stormwater Improvement Program	Not Yet Started	No projects planned for this current year	Utilities
104574 QPR - Community Halls Fire affected - BLERF	In Progress	Works have commenced at Hoskinstown, Femleigh and Captains Flat Halls. Works to commence at Burra Hall in August 2022 and Stony Creek Hall in September 2022. Program is generally progressing well.	Transport and Facilities
104585 QBN - Gorman Drive – Wombat Crossing	Completed	The project is complete.	Contracts and Projects
104586 QBN - Pedestrian Refuges off Yass Road	Completed	The project is complete.	Contracts and Projects
104587 QBN - Pedestrian Refuge at Uriarra Road	Completed	The project is complete.	Contracts and Projects
104588 QBN - Lowe St – Wombat Crossing	Completed	The project is complete.	Contracts and Projects
104589 QBN - Braidwood Central School Wilson St Upgrade and Bus Stop relocation	In Progress	Design 95% complete, making adjustments to provide accessible ramps.	Contracts and Projects
700031 QBN - Stormwater Improvement Program	Completed		Utilities

ANNUAL REPORT 2021-22

Action	Status	Progress comment	Responsible branch
700036 BGD - Jim Gray Bore	Completed	Project cancelled due to NRAR Fractured Rock Determination 9 June 2022 - focus now turning to alluvium and bulk supply line	Utilities
700037 BGD - Bungendore East Bore	Completed	Project cancelled due to NRAR Fractured Rock Determination 9 June 2022 - focus now turning to alluvium and bulk supply line	Utilities
700038 BGD - Currandooley Clear Water delivery main	Completed	Project cancelled due to NRAR Fractured Rock Determination 9 June 2022 - focus now turning to alluvium and bulk supply line	Utilities
700039 BGD - Days Hill Water Pump Station	In Progress	Contract issued. Project underway with expected completion toward the end of 2022	Utilities
700040 BGD - North Eimslea Reservoir	In Progress	Contract issued. Project underway with expected completion toward the end of 2022	Utilities
700041 BGD - North Eimslea Pressure Pump Station	In Progress	Preliminaries commenced now. Project to be 100% funded by direct developer contribution according to deed. Project expected to extend well into 2023 and possibly a bit beyond	Utilities
700042 BGD - Currandooley WTP MKII	Completed	Project cancelled due to NRAR Fractured Rock Determination 9 June 2022 - focus now turning to alluvium and bulk supply line	Utilities
700043 BWD - Shoalhaven Pump station and rising main	Delayed	Survey, investigation and design to occur in 22-23	Utilities
700140 BGD - STP Recycled Water System	Completed	Project planned for acceptance and training 4 July.	Utilities
700166 QPR - Water connections – Palarang	Completed	Complete	Utilities
700167 QBN - Water connections – Queanbeyan	Completed	Complete	Utilities
700168 QPR - Sewer connections – Palarang	Completed	Complete	Utilities
700169 QBN - Sewer connections – Queanbeyan	Completed	Complete	Utilities
700191 BGD - water treatment plant	In Progress	Preliminary works continuing in determining viability of fractured rock vs alluvial vs bulk supply line	Utilities
700193 QBN - Mains	Completed	Preliminary design works complete	Utilities
700202 QBN - Telemetry	Completed		Utilities
700213 QBN - Sewer Pump stations	Completed		Utilities
700226 QBN - Water Connection Jerra Business Park	Completed	Completed in April 2022	Utilities
700227 QBN - Sewer Connection Jerra Business Park	Completed	This part of the northern entry road project is completed.	Utilities

ANNUAL REPORT 2021-22

Action	Status	Progress comment	Responsible branch
710025 QPR - Old landfills	Not Yet Started	No actions planned for 21-22	Utilities
710035 NER - Waste Transfer Station	Delayed	Staff to arrange consultation	Utilities
710036 BWD - Landfill reinstatement	Not Yet Started		Utilities
800000 QPR - Fleet Purchases	Completed	Schedule completed for current year	Utilities
800010 QPR - Plant Purchases	Completed	Schedule completed for current year	Utilities
800020 QPR - Fleet Sales	Completed	Schedule completed for current year	Utilities
800025 QPR - Plant Sales	Completed	Schedule completed for current year	Utilities

ANNUAL REPORT 2021-22

Project update - Strategic Pillar 5

Action	Status	Progress comment	Responsible branch
100122 QPR - IT Tablet & Phone Purchases	In Progress	Ongoing project: During 21-22, Digital Deployed 45 tablets/mobile phones.	Digital
100168 QPR - Hardware Refresh – IT equipment	In Progress	Deployed a total of 75 laptops. Also replaced QPRC's Storage Area Network which was in service for more than eight years.	Digital
100970 QPR - Ipad/Laptop - Remote Access for Staff	In Progress	During FY 21-22, Digital deployed all 75 laptops scheduled for the year.	Digital

ANNUAL REPORT 2021-22

Appendix 3 – QPRC Financial Statements 2021-22

To be attached when Financial Statements are completed and presented to Council

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2022

ITEM 9.12 REVIEWED POLICIES

ATTACHMENT 1 CORPORATE SPONSORSHIP POLICY



Corporate Sponsorship Policy

Date policy was adopted:	
Resolution number:	
Next Policy review date:	November 2024
Reference number:	52.5.4
Strategic Pillar	Corporate Services
Responsible Branch	Finance

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CORPORATE SPONSORSHIP POLICY

1 OUTCOMES

- 1.1 Provide Council officers with clear rules and guidelines for navigating corporate sponsorships.
- 1.2 Support corporate sponsorships where it is appropriate and in the interest of QPRC, especially in cases where Council programs may have become financially unviable if funded internally.
- 1.3 Minimise the reputational, financial, and ethical risks that Council is exposed to by undertaking corporate sponsorships.
- 1.4 Determine clear approval processes and clarify internal ownership of, and accountability for corporate sponsorship agreements.

2 POLICY

Policy Aims

There are two primary aims of the Policy:

- 2.1 To minimise the risks faced by Council when entering corporate sponsorship arrangements.
- 2.2 To support the utilisation of corporate sponsorships to deliver projects in a cost-effective manner, subject to the aims of 2.1.

Key Risks of Corporate Sponsorships

- 2.3 Council can potentially become exposed to significant risks when entering into corporate sponsorships as such arrangements involve QPRC's association with entities outside of Council's control, and who are themselves not accountable to the general public.
- 2.4 Significant risks include:
 - 2.4.1 Reputational risks due to association with inappropriate sponsors or due to the creation of a real or perceived conflict of interest.
 - 2.4.2 Risk of entering into agreements which either represent insufficient value-for-money, or are not successfully carried to completion.
 - 2.4.3 Risk of non-compliance with legislation, accounting standards or Council's Code of Conduct. Similarly, there is a risk that the corporate sponsorship will not align with Council's integrated planning documentation, or that sponsored services or projects are not fit for purpose.
 - 2.4.4 Risk of interfering with Council's regulatory function and/or limiting Council's capacity to deliver its own programs and services in an equitable, accessible, and impartial manner.

3 SCOPE OF THE POLICY

- 3.1 The Policy covers all agreements which match the definition of corporate sponsorships, found in section 4 of the Policy.
- 3.2 The Policy does not cover grants or unconditional gifts received by Council. Nor does it cover Council's donation programs under S.356 of the Local Government Act. These are covered by Council's separate Donations Policy.

4 DEFINITIONS

- 4.1 *Benefits to Council:* Resources— either monetary or in-kind - to enhance or offset the cost of producing Council events, administering programs, or providing services.

[2]

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CORPORATE SPONSORSHIP POLICY

- 4.2 *Benefits to Sponsors:* The primary benefit for sponsors is a medium to reach a target audience, subject to restrictions in the Policy, as well as legislation and guidelines.
- 4.3 *Council official:* Includes Councillors, Council staff, administrators, Council committee members and delegates of Council.
- 4.4 *Project:* Refers to the activity (e.g. event, program or service) for which the sponsorship is being sought.
- 4.5 *Sponsor:* A sponsor is any organisation or individual providing resources to Council, for use in achieving Council objectives, in return for benefits.
- 4.6 *Sponsorship:* A contribution in money or in kind by an entity in support of an individual Council related activity, in return for an agreed benefit.

5 LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS

- 5.1 Independent Commission Against Corruption: Sponsorship in the Public Sector (2006)
- 5.2 Code of Conduct (2022)

6 CONTENT

Corporate Sponsorship Agreement and Terms

- 6.1 All corporate sponsorship arrangements must be formalised in a sponsorship agreement, agreed to and signed between Council and the sponsors. The agreement must clearly state the obligations and rights, as well as the benefits accruing to both parties. This agreement is to be drafted and signed prior to implementation of the agreement.
- 6.2 Where appropriate, Council must include the following terms in any signed sponsorship agreements:
 - 6.2.1 Its logo is not used without its specific permission.
 - 6.2.2 The sponsorship deal is not regarded as a general endorsement by Council of the business activity of the other party.
 - 6.2.3 The sponsorship deal will not affect Council's ability to undertake its regulatory and compliance roles.
 - 6.2.4 Council continues to own the intellectual property that it has developed.
 - 6.2.5 Council information obtained by the other party during the sponsorship is kept confidential.
 - 6.2.6 No Councillors or Council Officers are to receive any personal benefits from sponsorships.
- 6.3 There are many other considerations that Council officers will need to take into account when drafting a sponsorship agreement to minimise the risks to Council outlined in section 2.4. Attached to this policy as Appendix A are agreement terms and considerations that Council officers may need to incorporate into any sponsorship agreement.

Additional Requirements – Sponsorships with a benefit greater than \$15,000

- 6.4 For corporate sponsorships with a total monetary and non-monetary benefit to Council of greater than \$15,000, additional agreement requirements are included to reflect the additional risks borne by Council.
- 6.5 These extra requirements include additional terms that must be added to the sponsorship agreement, specifically, (a) comprehensive budget of the sponsorship

[3]

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CORPORATE SPONSORSHIP POLICY

agreement, (b) clearly stated outcomes arising from the agreement which align with Council's integrated planning and reporting, and (c) approval of the agreement by the CEO or a delegated officer.

Prohibited Corporate Sponsorships

- 6.6 Council should not enter into corporate sponsorship agreements, that:
 - 6.6.1 Imply Council's endorsement of the sponsor or any contentious community issues related to the sponsor, nor goods or services that the sponsor delivers as part of its day-to-day operations.
 - 6.6.2 Limit Council's capacity to deliver services or its regulatory function in an equitable, accessible, and impartial manner.
 - 6.6.3 Do not align with Council's policies and code of conduct, or council's strategic objectives or strategies outlined within its integrated planning documentation.
 - 6.6.4 Transfer control and ownership of the sponsored project to the sponsor.
 - 6.6.5 Do not represent sufficient value-for money for both Council and the sponsor, noting that the time taken to research and formulate the agreement should be included in any cost/benefit analysis of the corporate sponsorship agreement by QPRC.
 - 6.6.6 Sets terms and conditions that would not be provided to another entity entering into the same or similar sponsorship agreement.
 - 6.6.7 Involve sponsors in the field of politics.
 - 6.6.8 Involve sponsorship of Council's regulatory functions and activities or place any Council officer in an actual or perceived conflict of interest.
 - 6.6.9 Benefit Council employees or their family.
 - 6.6.10 Provide the sponsor with access to sensitive and/or restricted Council information.

Accountability, Approvals & Reporting

- 6.7 A council officer should be nominated for ownership of each sponsorship agreement. There should be a nominated council officer until the agreement has been completely discharged and finalised.
- 6.8 All sponsorship agreements must be recorded in a centralised Corporate Sponsorships register which must include the name of the sponsor, the project/event sponsored, the benefit of the sponsorship, and the responsible Council officer.
- 6.9 All sponsorships undertaken during the financial year, noting the name of the sponsor, and the event sponsored, will be listed in Council's Annual Report.
- 6.10 All corporate sponsorship agreements should be reviewed and agreed to by the CEO or a delegated officer.

7 REVIEW

- 7.1 This policy will be reviewed in September 2025 or earlier as necessary if:
 - a) legislation requires it, or
 - b) Council's functions, structure or activities change

APPENDIX A

Considerations and Terms to be Considered When Drafting Corporate Sponsorship Agreements:

| 4 |

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CORPORATE SPONSORSHIP POLICY

- **Parties to the agreement:** Clearly stating the parties involved i.e. Council, sponsor and any other third party e.g. merchandiser).
- **The Property:** The exact nature of the program or event being sponsored and the details of any governing bodies or regulations pertaining.
- **Conditions Precedent:** Any conditions associated with sponsorship.
- **The Term:** Term of the sponsorship and renewal options for the sponsor. CPI to be factored into any renewal agreement.
- **Exclusively:** Details of the level of exclusivity are to be included e.g. sole, principal, major, minor sponsor or official supplier.
- **Granting of Rights:** The sponsor's right or otherwise to use the official event logo or the official event name in any of their advertising or promotional programs.
- **Advertising and Publicity:** The ownership of television rights must be stated. The description of advertising, other printed material, editorials, launches and the rights of the sponsor in terms of logo appearance must be defined. Also defined must be the rights of sponsors to display their logo on clothing worn by a celebrity commissioned to promote the program or event.
- **Signage:** State the sponsors rights regarding signage (e.g. size, location and exclusivity). Council regulations must be stated.
- **Hospitality Rights:** State clearly the sponsor's rights in regards to any hospitality e.g. functions, ticketing, catered boxes/tents, etc.
- **Merchandising:** State clearly the owners of merchandising rights.
- **Payment:** Detail amount of payment or contra and dates for payments. List interest rates/penalties for late payments. State part responsible for payment of GST on contra item
- **Termination:** List all grounds for termination of the sponsorship agreement to include: mediation methods, compensation, acts beyond the control of Council or sponsor.
- **Performance:** Indicate agreed levels of service by Council and sponsor and the details which Council will protect the sponsor from any ambush marketing.
- **Confidentiality:** State either parties desire for non-disclosure of sponsorship details.
- **Taxation:** Sponsorship is subject to GST and is Council's responsibility to ensure that appropriate tax is paid on sponsorship revenue.
- **Assignment:** State whether the sponsor can assign rights to a third party.
- **Warranties/Liability:** State who is responsible for insurance (public liability, wet weather etc). Indemnities agreed by Council and sponsor are to be identified.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2022

ITEM 9.12 REVIEWED POLICIES

ATTACHMENT 2 FOOTPATH MANAGEMENT POLICY



Footpath Management Policy

Date policy was adopted:	
Resolution number:	
Next Policy review date:	
Reference number:	
Strategic Pillar	Infrastructure
Responsible Branch	Transport & Facilities

FOOTPATH MANAGEMENT POLICY

1 OUTCOMES

- 1.1 To effectively manage the Queanbeyan-Palerang Regional Council's formed footpaths network to acceptable community standards.
- 1.2 Promote active walking and cycling options within the Local Government Area.
- 1.3 Provide safe access for pedestrians and other users of Council's footpath network.
- 1.4 To provide guidance for prioritising repairs, renewals, and upgrades
- 1.5 To reduce Council's exposure to public liability claims.

2 POLICY

- 2.1 Footpaths form a major part of the public realm and has a direct impact on community experience and provide safe access to and within the Council's urban environments.
- 2.2 This policy defines maintenance activities QPRC will undertake in managing the footpath network.

3 SCOPE OF THE POLICY

- 3.1 This policy includes all formed and constructed footpaths, shared pathways and cycle paths owned and controlled by Queanbeyan-Palerang Regional Council. This includes footpaths located within parks, recreational areas and community land.
- 3.2 This policy does not apply to footpaths located on private land, unformed walking tracks, or on-road cycle paths.
- 3.3 This policy does not include guidance for provision of new or upgraded footpaths within the network.

4 DEFINITIONS

- 4.1 Footpaths includes all formed footpaths, shared pathways and cycleways designed and constructed for the use of pedestrian and/or cyclists.
- 4.2 Condition/Functionality assessment is based on 1 – 5 criteria scale with 1 being "As New" condition/functionality and 5 being "Very Poor or Failed" condition/functionality.

5 LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS

- 5.1 This policy is to be read in conjunction with the following legislation and guidelines:
 - NSW Local Government Act 2016
 - NSW Roads Act 1993
 - Statewide Mutual Best Practice Manual
 - IPWEA Practice Note 1 v2 – Footpaths and Cycleways
- 5.2 This policy is to be read with the following QPRC Policies:
 - QPRC Asset Management Policy
 - QPRC Enterprise Risk Management Policy

FOOTPATH MANAGEMENT POLICY

- QPRC Customer Service Charter

6 CONTENT

- 6.1 QPRC will classify the footpath network and provide a hierarchy to help make decisions and for preparing strategies and plans for undertaking maintenance activities as follows:

Hierarchy	Description
1	Within the Bungendore, Braidwood, and Queanbeyan Central Business Centres as indicated in Appendix A
2	Adjacent to schools, hospitals, aged care and other business centres
3	Parks and recreational areas, shared pathways, cycle paths
4	Residential streets

- 6.2 QPRC will undertake scheduled inspections of the footpath network for the purpose of the following:

- Determining the overall condition and functionality of the footpath for maintenance and renewal planning
- Identification of defects requiring rectification as stipulated in QPRC's Customer Services Charter
- Identification of defects caused by third party providers including Telstra, Essential Energy and NBN

- 6.3 Scheduled inspections will be undertaken by QPRC staff trained in identification of footpath condition assessment and based on the following frequency:

Hierarchy	Inspection Frequency
1	Every 6 Months
2	Once per Year
3	Every 2 Years
4	Every 4 Years

- 6.4 Defects can be identified through a customer request, routine inspection or through identification by QPRC staff during other operational activities.

- 6.5 Rectification of defects will be undertaken within the timeframes identified in the QPRC Customer Services Charter based on the priority rating provided and on the following:

- A trip hazard of greater than 50 mm occurs
- The edge drop between path and natural surface is greater than 100 mm

FOOTPATH MANAGEMENT POLICY

- Handrails associated with paths are loose, damaged and/or missing
- 6.6 An annual maintenance program will be developed based on pathway condition and functionality assessment. The maintenance program will be developed based on the following risk matrix and will be subject to available budget allocation and resource availability.

Condition/Functionality 5	High	High	Medium	Low
Condition/Functionality 4	High	Medium	Low	Low
Condition/Functionality 3	Medium	Low	Low	Low
Condition/Functionality 2	Low	Low	Low	Low
Condition/Functionality 1	Low	Low	Low	Low
	1	2	3	4
	Path Hierarchy			

- 6.7 Condition and functionality scores will be determined based on the IPWEA Practice Note 1

7 REVIEW

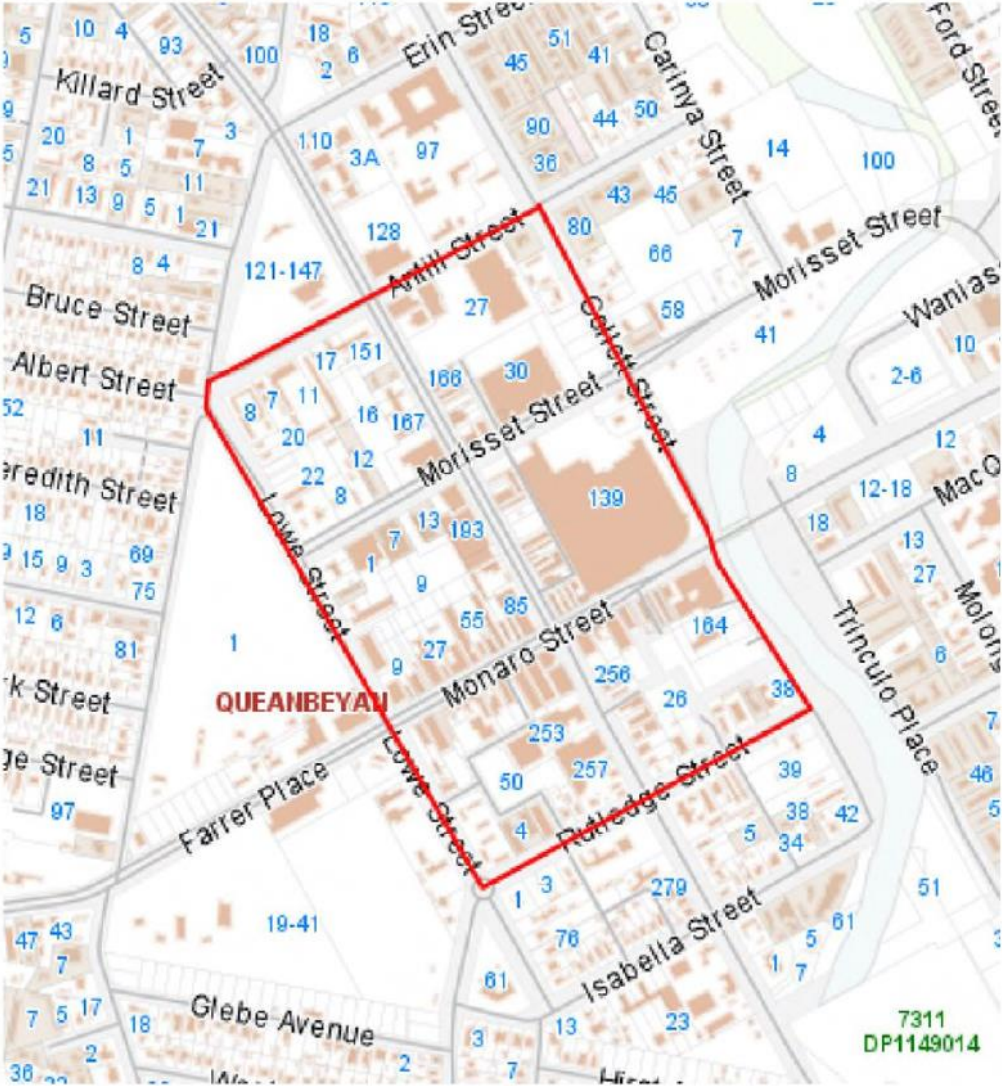
- 7.1 This policy will be reviewed every four years or earlier as necessary if:
- legislation requires it, or
 - Council's functions, structure or activities change

FOOTPATH MANAGEMENT POLICY

APPENDIX A

Priority 1 Areas

Queanbeyan Central Business Centre



FOOTPATH MANAGEMENT POLICY

Bungendore Central Business Centre



Braidwood Central Business Centre



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2022

ITEM 9.12 REVIEWED POLICIES

ATTACHMENT 3 CAT CONTAINMENT POLICY



Cat Containment Area Policy

- Googong Township
- Googong Sunset
- Jumping Creek
- Elm Grove (North Elmslea)
- Braidwood Ridge
- South Jerrabomberra (Tralee)
- All future new greenfield developments

Date policy was adopted:	<u>TBC</u>	CEO Signature and date
Resolution number:	<u>TBC</u>	
Next Policy review date:	May 2025	
Reference number:	3.4.5	
Strategic Pillar	Community	
Responsible Branch	Customer and Communication	<u>TBC</u>

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qprc.nsw.gov.au

CAT CONTAINMENT AREA POLICY

1 OUTCOMES

- 1.1 To provide protection to ~~fauna native wildlife~~ in close proximity to the identified cat containment areas by restricting the movement of domestic cats.
- 1.2 To apply restrictions to domestic cats in the identified cat containment areas to reduce customer complaints to Council regarding roaming cats.

Commented [MG1]: Change 'fauna' to 'native wildlife'

2 POLICY

- 2.1 To identify cat containment areas in the Queanbeyan-Palerang Local Government Area where cats would be not be permitted to roam freely during the day or night, therefore improving safety for ~~native wildlife~~ ~~fauna~~.

Commented [MG2]: Change 'fauna' to 'native wildlife'

3 SCOPE OF THE POLICY

- 3.1 The current Policy applies to domestic cats in the following areas:

- ~~Proposed~~ Jumping Creek development
- Googong Sunset development
- ~~Elmslea Grove (North Elmslea)~~
- ~~Braidwood Ridge~~
- ~~South Jerrabomberra (Tralee)~~
- Googong Township – in particular the following neighbourhoods (see image in Appendix 1:
 - o Neighbourhood 2 – stage 11, 12, 13, 14, 15, 16a, 16b, 16c, 16d
 - o Neighbourhood 3 – stages 1-7
 - o Neighbourhood 4 – stages 1-10
 - o Neighbourhood 5 – stages 1-7
- ~~All future greenfield developments in Queanbeyan-Palerang~~

Commented [MG3]: Remove 'Proposed'

Commented [MG4]: Add Elmslea Grove

Commented [MG5]: Add Braidwood Ridge

Commented [MG6]: Add South Jerrabomberra

Commented [MG7]: Add all future new developments

Note: the Policy, as adopted on 26 May 2021, does not apply to the following Googong neighbourhoods, however the Policy will become effective in those areas from five years following the date of adoption of the original Cat Containment Area Policy – 26 May 2026. These areas include:

- Neighbourhood 1A– stages 1-5
- Neighbourhood 1B– stages 1-8
- Neighbourhood 2– stages 1-10

- 3.2 ~~Council may extend the policy to all areas of the LGA subject to further community consultation. This will be done through a separate engagement process that may also consider a phase-in period.~~

Commented [MG8]: Add clause about possible expansion of the policy across the LGA.

4 DEFINITIONS

Appropriately kept – the cat is kept within the boundary of properties listed in the schedule below 24 hours a day, seven days a week. Any structure used to keep a cat should be humane and not cause the animal distress.

Cat containment area – an area where cats are to be kept within the boundary of the property they are registered to.

Council official – includes Councillors, Council staff, administrators, Council committee members and delegates of Council.

| 2 |

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CAT CONTAINMENT AREA POLICY

5 LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS

- 5.1 The *NSW Companion Animal Act 1998* Section 29-32 provides the following general advice.

Companion Animals Act 1998 (Part 4 Section 29)

29 Cats must have form of identification

- (1) A cat must be identified by a form of identification that enables a local authority to ascertain the name of the cat and the address or telephone number of the owner of the cat.
- (2) The identification may take any of the following forms—
 - a) a collar worn around the cat's neck with a tag or tags attached,
 - b) a microchip,
 - c) any other form of identification prescribed by the regulations.
- (3) The owner of the cat is guilty of an offence if this section is not complied with.

Infringements notices

Cat not wear identification	\$180
Owner/person in charge of cat found in a prohibited place	\$180
Owner not comply with nuisance cat order – 1st offence	\$165
Owner not comply with nuisance cat order – 2nd offence	\$165

Companion Animals Act 1998 No 87. (Part 4 Section 32)

32 Action to protect persons and animals against cats

- (4) *Any person may lawfully seize a cat if that action is reasonable and necessary for the protection of any person or animal (other than vermin) from injury or death.*
- (5) (Repealed)
- (6) *If a cat that is not under the effective control of some competent person enters any inclosed lands within the meaning of the Inclosed Lands Protection Act 1901 and approaches any animal being farmed on the land, the occupier of the land or any person authorised by the occupier can lawfully injure or destroy the cat if he or she reasonably believes that the cat will molest, attack or cause injury to any of those animals.*

The *Companion Animals Act 1993* does not prohibit cats from roaming as it does for dogs. Section 124 of the *Local Government Act* does allow a Council to place an order on a premises for the keeping of animals. In regards to this, Council would apply this Policy to a group of premises within the Googong Township, Googong Sunset, and Jumping Creek, Elm Grove, Braidwood Ridge and South Jerrabomberra residential developments, and any future greenfield residential developments in Queanbeyan-Palerang.

Commented [MG9]: Add additional developments

CAT CONTAINMENT AREA POLICY

Section 124 states:

A Council may order a person(s) to do or to refrain from doing a thing specified in Column 1 of the following Table if the circumstances specified opposite it in Column 2 of the Table exist and the person comes within the description opposite it in Column 3 of the Table.

Column 1 Do what?	Column 2 In what circumstances?	Column 3 To whom?
Not to keep birds or animals on premises, other than of such kinds, in such numbers or in such manner as specified in the order.	Birds or animals kept on premises are—(a) in the case of any premises (whether or not in a catchment district)—of an inappropriate kind or number or are kept inappropriately, or(b) in the case of premises in a catchment district—birds or animals (being birds or animals that are suffering from a disease which is communicable to man or to other birds or animals) or pigs	Occupier of premises

In accordance with Section 124 of the Local Government Act, Council will enforce that cats within the following areas must be kept appropriately within the boundaries of the property they are registered to.

- Proposed Jumping Creek development
- Googong Sunset development
- Elmslea Grove (North Elmslea)
- Braidwood Ridge
- South Jerrabomberra (Tralee)
- Googong Township – in particular the following neighbourhoods (see image in Appendix 1:
 - Neighbourhood 2 – stage 11, 12, 13, 14, 15, 16a, 16b, 16c, 16d
 - Neighbourhood 3 – stages 1-7
 - Neighbourhood 4 – stages 1-10
 - Neighbourhood 5 – stages 1-7
- All future greenfield developments in Queanbeyan-Palerang

Commented [MG10]: Remove 'Proposed'

Commented [MG11]: Add Elmslea Grove

Commented [MG12]: Add Braidwood Ridge

Commented [MG13]: Add South Jerrabomberra

Commented [MG14]: Add all future new developments

Note: the Policy, as adopted on 26 May 2021, does not apply to the following Googong neighbourhoods, however the Policy will become effective in those areas from five years following the date of adoption of the original Cat Containment Area Policy – 26 May 2026. These areas include:

- Neighbourhood 1A– stages 1-5
- Neighbourhood 1B– stages 1-8
- Neighbourhood 2– stages 1-10

The owners of identified roaming cats within the cat containment area may be issued with an infringement notice for failing to comply with the order.

CAT CONTAINMENT AREA POLICY

6 CONTENT

- 6.1 A cat containment area is enforced to protect fauna in the nearby environmentally sensitive areas
- 6.2 Residents are able to keep cats on their property within the listed cat containment areas, however should take necessary measures to ensure the animals are unable to roam outside of the property boundary at any time, unless under effective control
- 6.3 Cats are able to be exercised outside of a property, however they must be kept under effective control at all times, either by lead/harness, carry box etc
- 6.4 Residents should consider installing an appropriate enclosure within their property to assist with keeping their cat/s contained
- 6.5 It is the responsibility of the cat owner to ensure that any enclosure is humane and does not affect the health of the cat. Reports of animal cruelty will be reported to the RSPCA for investigation.
- 6.6 Enforcement action may be taken against the owner of cats found to be roaming within the cat containment area
- 6.7 Repeated reports of roaming cats within a cat containment area may result in the cat being declared a nuisance animal and subsequent infringements may apply.
- 6.8 Residents reporting roaming cats in cat containment areas will be encouraged to hire a cat trap from Council (refundable deposit). If a roaming cat is captured, the resident must take the cat to the Animal Management Facility so its microchip can be scanned and returned to its owner or placed for adoption.
- 6.9 Council's Animal Management Officers will patrol cat containment areas as required and roaming cats will be impounded, if possible, and taken to the Council Animal Management Facility.
- 6.10 The owner of a cat taken to the Animal Management Facility will be subject to relevant infringements and fees and charges.
- 6.11 The Policy does not apply to cats that are registered to properties outside the cat containment area, but are caught roaming within the area
- 6.12 Council's on call Animal Management Officer will not respond to calls of roaming cats in cat containment areas after hours. Customers will be advised to secure the cat if possible and that it will be collected on the next business day.
- 6.13 Council will include conditions on subdivision approvals in the areas that this Policy applies to identify the Cat Containment Area Policy requirements

Commented [MG15]: Add 'after hours' to ensure realistic expectations

7 REVIEW

- 7.1 This policy will be reviewed every four years or earlier as necessary if:
 - (1) legislation requires it, or
 - (2) Council's functions, structure or activities change

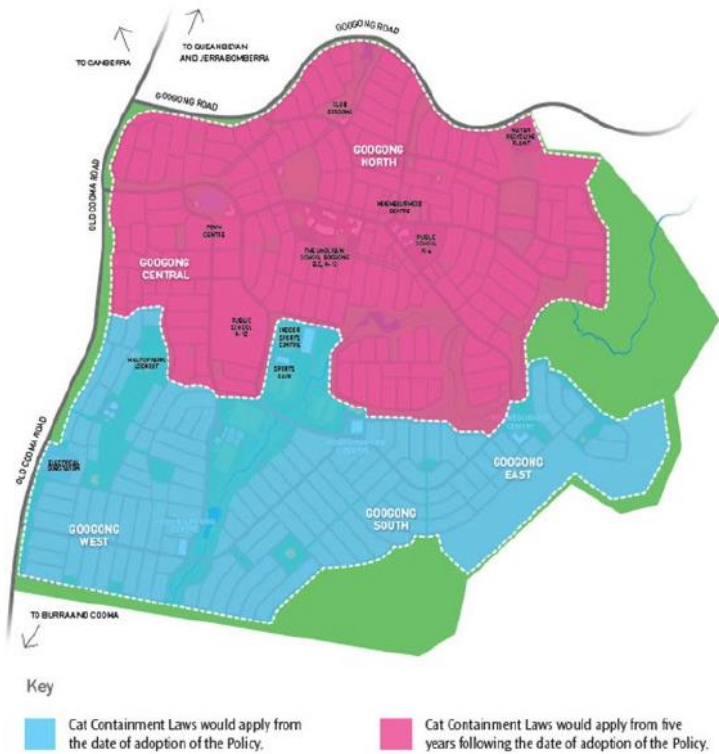
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CAT CONTAINMENT AREA POLICY

APPENDIX 1 – GOOGONG TOWNSHIP DEVELOPMENT



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2022

ITEM 9.13 MEMORANDUM OF UNDERSTANDING - 88 WALLACE
STREET, BRAIDWOOD

ATTACHMENT 1 MEMORANDUM OF UNDERSTANDING - OCCUPANCY OF 88
WALLACE STREET, BRAIDWOOD



QUEANBEYAN-PALERANG REGIONAL COUNCIL

And

BRAIDWOOD HERITAGE MUSEUM

**Memorandum of Understanding
(MoU) for Temporary Use and
Access to 88 Wallace Street,
Braidwood**

6. Council will provide 1-month notice of the need to vacate the premises, prior to planned project works commencing at the location.

RESPONSIBILITIES OF THE BRAIDWOOD HERITAGE MUSEUM AND ASSOCIATED PROJECT VOLUNTEERS UNDER THE MoU

The Braidwood Heritage Museum and its agents undertake as follows:

1. To use the premises only for the intended purpose under which temporary access has been granted
2. To accept the current condition of the building.
3. To exclude access and entry from all others not associated with the Braidwood Heritage Museum or the project
4. To promptly return keys and any other forms of security-access at the end of the agreed period. No unauthorised copies will be made.
5. To carry out all work and tasks associated with the project in accordance with all applicable Australian Safety Standards.
6. To refrain from any conduct or activities that is likely to cause damage to the properties and fixtures on the premises. If any damage does occur, the Braidwood Heritage Museum will be liable for any associated repair costs.
7. To maintain its current Public Liability coverage (\$20 million) for the duration of the arrangement.
8. To indemnify QPRC against any form of harm or loss that arise through the access granted under this MoU.
9. To adequately induct all volunteers to the site, maintain a volunteer register and undertake accurate appropriate Risk Assessments.
10. Vacate the site in accordance with the notice provided by Council.
11. Provide a contribution towards electricity costs at the premises for the duration of the occupancy.
12. A First Aid Kit and Fire Extinguisher is to be provided by volunteers and kept on site for the duration of the occupancy.
13. The premises be vacated in the way it was found

Signed by the Authorised Officer of the
Queanbeyan-Palerang Regional
Council in the presence of:

Signature of Witness

Name of Witness

Address of Witness

Signature of Authorised Officer

Name of Authorised Officer

Office Held

Signed by an Authorised Agent of the
Braidwood Heritage Museum in the
presence of :

Signature of Witness

Name of Witness

Address of Witness

Signature of Authorised Agent

ANNEXTURE A

PREMISES APPENDIX

THIS IS A PREMISES APPENDIX REFERRED TO AND DEFINED IN THE LICENCE AGREEMENT BETWEEN THE QUEANBEYAN-PALERANG REGIONAL COUNCIL AND ANGELO COSTA FOR THE PERMITTED USE OF HORSE GRAZING. THIS PREMISES APPENDIX VARIES AND FORMS PART OF THE LICENCE AND ITS TERMS ARE INCORPORATED IN THEIR ENTIRETY INTO THE LICENCE

Description of Land

Parish	<i>Braidwood</i>
County	<i>St Vincent</i>
Locality	<i>Braidwood</i>
Deposited Plan	<i>Front Part of Lot 7, DP 240640</i>
Commencement Date	<i>To be Determined</i>
Expiry Date	<i>To be Determined</i>
Plan	<i>As below</i>
Street Address	<i>88 Wallace Street, Braidwood</i>



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2022

ITEM 9.14 ACT-QPRC STATEMENT OF INTENT

ATTACHMENT 1 RENEWED ACT - QPRC STATEMENT OF INTENT AND WORK
PLAN - DRAFT FOR EXPOSURE



Statement of Intent between

ACT Government and

Queanbeyan-Palerang Regional Council

The proximity of the ACT and Queanbeyan-Palerang Regional Council (QPRC) requires an effective and productive relationship to support beneficial regional outcomes. This Statement of Intent reaffirms the ACT Government and QPRC's commitment to continued collaboration and outlines the principles and priority areas of engagement to be progressed.

The Statement builds on the Letter of Intent signed in 2016 to signal the intention of the ACT Government and QPRC to formalise a relationship aligned with the regional priorities articulated in the *ACT and NSW Memorandum of Understanding for Regional Collaboration* and the *NSW South East and Tablelands Regional Plan*.

Term

This Statement of Intent will be reviewed and if necessary updated three years after the date of signing.

Principles and Priorities

Principles for engagement are:

- optimising regional outcomes by adopting a best for region approach
- pursuing a borderless approach to infrastructure planning and delivery
- sharing information and data to inform planning and policy development and initiatives

Priority areas for collaboration and engagement are:

- improving cross border connectivity of transport including road, rail, freight and active travel networks for both passenger and freight movements
- policy and planning opportunities to consider management of water, sewage, waste and renewable energy on a regional scale
- planning for major contiguous developments and land use planning along the border corridor
- understanding the infrastructure requirements to support population growth and housing affordability
- promoting the visitor economy and coordinating efforts to support major events across the ACT and QPRC
- coordination on matters of regional employment, skills and innovation, including joint advocacy for NSW and Commonwealth investment
- opportunities to enhance sustainability and address climate change

Governance

The lead units with responsibility for supporting this Statement of Intent will be:

- in QPRC, the General Manager, QPRC; and
- in the ACT Government, the Policy and Cabinet Division in the Chief Minister, Treasury and Economic Development Directorate.

These lead units will report on progress under the Statement of Intent to the QPRC Mayor and ACT Chief Minister.

The ACT Government and QPRC will establish and maintain a work plan to progress these Priority areas.

QPRC and ACT Government officials will aim to identify, implement and review projects of mutual interest via six monthly engagement.

Andrew Barr MLA

Chief Minister
ACT Government

[Date to be inserted]

Clr Kenrick Winchester

Mayor
Queanbeyan Palerang Regional Council

[Date to be inserted]

ACT Government and Queanbeyan-Palerang Regional Council Statement of Intent**Work Plan**

This workplan is developed under the ACT-Queanbeyan-Palerang Regional Council (QPRC) Statement of Intent. The Statement of Intent identifies priority areas for collaboration and engagement between the ACT and QPRC.

This Work Plan sets out the key focus areas against these priority areas that the ACT and QPRC will progress together.

Key Focus Area 1 - Improving cross border public transport connectivity

- Through participation in the Cross-Border Public Transport Working Group under the ACT-NSW MoU, explore joint opportunities to enhance cross-border public transport connectivity between the ACT and QPRC. This will include active travel and commuter bus and rail opportunities connecting Queanbeyan, Bungendore, Canberra and the broader region.
- Jointly advocate for faster Sydney-Canberra rail.

Key Focus Area 2 - Policy and planning opportunities to consider management of water and sewage

- Work together to ensure the Queanbeyan Sewage Treatment Plant is fit-for-purpose to meet the needs of a growing Queanbeyan population while delivering environmental outcomes for the broader catchment.
- Continue to collaborate and engage on regional water strategy, supply and catchment management matters including through supporting:
 - Discussions under the *ACT-NSW Memorandum of Understanding for Regional Collaboration* and the *Queanbeyan Water Supply Agreement*;
 - Actions under the South East and Tablelands Regional Plan 2041; and
 - The work of the ACT and Region Catchment Management Coordination Group and Upper Murrumbidgee Catchment Network on both catchment and stormwater matters.

Key Focus Area 3 – South Jerrabomberra Regional Jobs Precinct

- ACT to partner and collaborate with the NSW Government and QPRC to investigate a coordinated, strategic approach to cross-border infrastructure, services and transport connectivity to accommodate anticipated employment and housing growth in South Jerrabomberra.

Key Focus Area 4 – Regional freight hub

- Collaborate to realise the freight potential of the Canberra Airport as an international transport hub supporting economic growth for regional producers and exporters.

Key Focus Area 5 - Land and housing

- Continue to support the development of the ACT/NSW Land and Housing Framework and Monitor, an initiative under the *ACT-NSW Memorandum of Understanding for Regional Collaboration*, and associated initiatives under the *QPRC Affordable Housing Strategy* and *South East and Tablelands Regional Plan 2041*.

Key Focus Area 6 – Implementation of the *Canberra Region Economic Development Strategy*, *QPRC Regional Economic Development Strategy* and *CBR Switched On: ACT's Economic Development Priorities 2022-2025*

- Work together to take best advantage of joint tourism and event opportunities and promote the Canberra Region's visitor economy, including through working with the CRJO and Destination Southern NSW and through the framework of the *Canberra Region Economic Development Strategy* (CREDS).
- Explore and collaborate on shared opportunities that will stimulate the local economy and make the Canberra-QPRC metropolitan area an attractive place to work and do business.
- Under the framework of the CREDS, identify opportunities to jointly support the growth of key economic sectors, including space, defence, cyber security, advanced technologies and renewables.
- Jointly advocate for and support potential Canberra and Region City Deal investment with the Commonwealth Government.

Key Focus Area 7 - Regional resilience

- Explore joint opportunities to address climate change and sustainability, including through supporting the CRJO's Resilience Blueprint Project and initiatives under the *ACT-NSW Memorandum of Understanding for Regional Collaboration*.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2022

ITEM 9.15 QUARTERLY BUDGET REVIEW STATEMENT FOR THE
 QUARTER ENDING 30TH SEPTEMBER 2022

ATTACHMENT 1 SEPT 2022 QUARTERLY BUDGET REVIEW STATEMENT



Quarterly Budget Review Statement

For the quarter ended 30 September 2022

QUARTERLY BUDGET REVIEW STATEMENT

Table of Contents

Responsible Accounting Officer's Statement.....

Introduction

Quarterly Review Statement.....

 Financial Reports - 1 – Consolidated Summary.....

 Financial Reports – 1a – Income and Expenses Budget review statement by fund

 Financial Reports – 2 – Income and Expenses Budget review statement by service

 Financial Reports – 3 – Capital budget review statement

 Financial Reports – 4 – Cash & investments budget review statement

 Financial Reports – 5 – Budget review by key performance indicators

 Financial Reports – 6 – Budget review contracts & other expenses.....

 Financial Reports – 7 – Consultancy & legal expenses

 Loan Summary – 8 – Current & proposed loans

QUARTERLY BUDGET REVIEW STATEMENT

Responsible Accounting Officer's Statement

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the quarterly budget review statement for QPRC for the September 2022 quarter indicates that Council's projected short term financial position as at 30 June 2023 will be unsatisfactory, considering the original and revised estimates for income and expenditure.

Current levels of unrestricted cash and internal reserves held by Council are low, placing Council at high risk of being unable to respond to unforeseen events, and which could lead to unplanned service reductions. Council is putting in place improved cash management procedures including reporting and monitoring of internal reserves, budget performance and grants claims management processes.

My opinion above, that Council's projected financial position as at 30 June 2023 will be unsatisfactory is based on the following factors:

1. a deficit general fund budget, when accumulated with previous years' deficits, is not financially sustainable;
2. a deficit budget and an unrestricted cash deficit position does not enable the governing body to plan for unforeseen events;
3. a deficit budget relies on a deterioration of the capital base for ongoing operations.

Recommended remedial action to deal with this unsatisfactory position includes:

1. Adopt a new Long Term Financial Plan and submit to IPART an application for a special rate variation
2. Future budgets need to be in surplus to restore to an adequate level of working capital:
3. Opportunities to increase revenue must be considered;
4. Confirm Council's objectives to ensure total council expenditure does not exceed income, there is enough available cash to pay current liabilities and maintain appropriate asset renewals.

Josh Staniforth

Signed: _____
Josh Staniforth
Chief Financial Officer (CFO)

QUARTERLY BUDGET REVIEW STATEMENT

Introduction

Quarterly Budget Review Statements (QBRs) provide an overview of Council's progress against the annual budget and subsequent revisions at the end of each quarter. It includes explanations for major budget variations that are collated by Council's Managers across the organisation and that result in recommendations for budget changes.

The following financial reports are included in the September QBRs:

1. Income & Expense Budget Review Statement by Fund. This is a budget summary statement showing actual income and expenditure the year to 30 September 2022 against the original annual budget. It shows the proposed budget adjustments and an updated annual budget forecast for the financial year.

The consolidated budget summary includes the General Fund, Water and Sewer Fund financial information.
2. Income & Expense Budget Review Statement by Service.
3. Capital Budget Review Statement. This report provides actual expenditure on each capital project up to 30 September 2022, reported against the original annual budget, with proposed budget adjustments and an updated annual budget forecast.
4. Cash and Reserves Statement: This report shows the Council's total cash and reserves, including the working fund balance as at 30 September 2022.
5. Budget Review Key Performance Indicators Statement.
6. Budget Review Contracts – Summary of new contracts over \$50k.
7. Consultancy & Legal Expenses – Summary for September quarter.
8. Loan Summary - Current and proposed loans.



September Quarterly Budget Review Statement
by Fund

Financial Reports - 1 – Consolidated Summary

Consolidated Operating Result

Description	Original Budget \$,000	Approved	Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD September \$,000	Ref Notes
		Carry Overs \$,000					
Income							
Rates & Annual Charges	84,876	0	84,876	903	85,779	83,647	
User Charges & Fees	34,875	0	34,875	15	34,889	2,341	
Interest	4,192	0	4,192	0	4,192	1,058	
Other Revenue	1,426	0	1,426	200	1,626	791	
Operating Grants & Contributions	18,154	738	18,891	1,271	20,162	2,553	
Capital Grants & Contributions	43,808	2,715	46,523	4,235	50,758	10,820	
Profit / Loss	3	0	3	0	3	157	
Total Income	187,334	3,453	190,786	6,624	197,410	101,366	
Expense							
Employee Costs	43,480	0	43,480	355	43,835	10,882	
Borrowing Costs	4,881	0	4,881	-127	4,754	261	
Materials & Services	62,799	116	62,915	798	63,713	13,262	
Depreciation	32,125	0	32,125	0	32,125	1	
Other Expenses	1,512	1,088	2,601	450	3,051	507	
Internal Expenses	-3,023	-643	-3,666	601	-3,065	226	
Total Expense	141,774	562	142,336	2,077	144,413	25,139	
Surplus/(Deficit)	45,560	2,890	48,450	4,547	52,997	76,227	
Surplus/(Deficit) before Capital items	1,752	175	1,928	312	2,240	65,407	

Financial Reports – 1a – Income and Expenses Budget review statement by fund



September Quarterly Budget Review Statement by Fund

General Fund Operating Result

Description	Original Budget \$,000	Approved Carry Overs \$,000	Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD September \$,000	Ref Notes
Income							
Rates & Annual Charges	55,199	0	55,199	903	56,102	55,755	1
User Charges & Fees	14,626	0	14,626	15	14,641	911	
Interest	1,495	0	1,495	0	1,495	1,032	
Other Revenue	1,426	0	1,426	125	1,551	786	2
Operating Grants & Contributions	18,154	0	18,154	956	19,110	2,553	3
Capital Grants & Contributions	31,451	2,715	34,166	11,535	45,702	10,708	4
Profit / Loss	3	0	3	0	3	157	
Total Income	122,354	2,715	125,069	13,534	138,603	71,903	
Expense							
Employee Costs	39,278	0	39,278	433	39,711	9,778	5
Borrowing Costs	3,991	0	3,991	209	4,199	190	6
Materials & Services	40,454	116	40,571	1,786	42,357	11,948	7
Depreciation	24,171	0	24,171	0	24,171	1	8
Other Expenses	1,512	0	1,512	450	1,962	507	9
Internal Expenses	-10,197	-643	-10,839	482	-10,357	50	10
Total Expense	99,210	-526	98,684	3,360	102,044	22,475	
Surplus/(Deficit)	23,144	3,241	26,386	10,174	36,560	49,428	

Surplus/(Deficit) before Capital items	(8,307)	526	(7,781)	(1,361)	(9,142)	38,720
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Ref Note	Budget Variations being recommended include the following material items	Income \$'000	Expenses \$'000
1	Rates & Charges increase budget by \$903k for Queanbeyan General Waste Management for increases in domestic waste charges.	903	
2	Other Revenue increase budget by \$125k for recovered legal fees.	125	
3	Operational Grants & Contributions increase in budget by \$956k including projects listed below items: a) Regional Roads Repair Program - \$400k for Cooma Road. This is a grant & is offset with an increase in capital expenditure. b) Regional Roads Block Grant - of \$443k for Nerriga Rd. This is a capital grant & is offset with an increase in capital expenditure. c) Reconnecting Regional NSW Community Grant of \$362k and includes over 30 community events such as QBN Multicultural Festival, Goldilocks & the 3 Bears Tour, QPRC Australia Day Events, Bungendore & Braidwood community events d) Roads to Recovery Grant prior years funding for Arulen Rd, Bombay Rd, Bungendore Rd, Burra Rd. e) Faster Local Assessment - Grant funded f) Flood Plan Risk Management Strategy for QBN CBD. The funding agreement provides a 2:1 ratio of grant funding to council contribution resulting in an increase in Council expenditure upon receipt of the grant. g) Captains Flat Road (-\$120k) Regional Road Block grant. Budget adjustment reallocated to Cooma Rd project h) Cooma Rd/Krawaree Rd. This Regional Road Block grant funding reallocated to fund pavement issues on the Nerriga Rd project. i) Other Miscellaneous Grants for Safe & Secure Water Program (SSWP) & Dept of Planning, Industry, & Environment (DPIE) grants - Braidwood Major Overland Flow, Bungendore Sewage Treatment Plant stage 1, Queanbeyan to Bungendore Bulk Water Pipeline	956 400 443 362 289 100 -52 -120 -268 -198	 362 100 66 -120 -268
4	Capital Grant & Contributions increase of budget of \$11.133m including projects listed below: j) Captains Flat Road Reconstruction \$2m - remaining grant received & \$2m transferred from reserve to offset by an increase in expense. Capital Expenditure increase by \$4m. k) Local Roads & Community Infrastructure (LRCI) Phase 3 grant funding for projects Halfway Creek \$850k, Wright Park \$1.3m, Archery Club \$240k. Offset by Increase in capital expenditure by \$2.39m l) Bungendore Sports Hub stage 1 - for two capital grants being \$495k for Multi Sports & LRCI for \$565k. Offset by increase in capital expenditure by \$1.06m. m) 88 Wallace St increase budget by \$1.4m. The grant received equals the increase in capital expenditure of \$1.4m. n) Fixing Country Bridges Grant - round 2 for Jembaicumbene Bridge 1,2, & 3 Replacement \$4.6m. This grant is offset by an increase in capital expenditure of \$4.6m. o) Regional Roads Repair Program - The Cooma Rd project has operational and capital grant component of \$400k. This is offset by an increase in capital expenditure. p) City of Champions Walk reduced by \$1m as there is no signed funding agreement Dept of Regional NSW. q) Bushfire Local Economic Recovery Package (BLERP) for projects including Bungendore playground, Araluen Campground fire affected, fire affected community halls in Captains Flat, Stoney Creek, Hoskinstown War Memorial, Burra, & Fernleigh Park. Upgrades to Braidwood showground & toilets. r) Regional Sports Complex - Stage 1 and 2 - Parks Grant. This is a capital grant offset by increase in capital expenditure. s) Learn to Ride Facility South Jerra Town Park -Grant funded - Covid Recovery Round 2. t) QBN - Southbar Road T Intersection - Grant income from Aust Gov't blackspot funding. u) Other grant funded projects including QBN River Path, CPTIGS Bus Shelter Installation. v) Monaro St (Lowie to Crawford) decrease in 2022-23 grant. Will be received in 2023-24, transfer to reserve.	11,535 2,000 2,330 1,060 1,400 4,600 400 -1,000 1,200 2,500 169 188 657 -2,500	

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)



**September Quarterly Budget Review Statement
by Fund**

	w) Lead Abatement for Foxlow Parklet - grant received in 21-22 FY and transfer to reserve. x) QBN Civic & Cultural Precinct - Cultural grant was expected however this grant is no longer available.	-300 -1,169	
5	Employee Costs increase budget \$413 due to changes in the internal labour charges of capital projects.		433
6	Borrowing costs Increase in budget of \$209k y) Increase budget for Property Loans \$274k for the interest on the draw down of the \$26m loan for the QCCP. The original budget allowed for interest rate of 2.5%, the actual rate and repayment of loan is calculated at 4.5%. z) Regional Sports Complex \$441k - Interest on \$10m loan as funds begin to be utilised. aa) Property Management of (-\$506k). This is due to the removal of Regional Sporting Complex loan reduction from \$15m to \$10m actual.		209 274 441 -506
7	Materials & Services Increase Expense budget by \$1.786m ab) Media Arts for Youth increase budget by \$36k. This is for the refund of the grant as the project did not progress due to COVID and the funds have been returned to the funding body and offset by transfer from reserves. ac) Develop a Strategic Plan for the Library \$36k - completion of project and offset by transfer from reserve. ad) Majara St development - Abbeyfield & Dept Edu \$40k - To cover legal expenditure for land acquisition. \$14k transfer from Developer Contribution and remaining is funded from reserves. ae) QBN River Path - Glenrock Drain to Thorpe Avenue - Design of pathway \$41k - Grant funded NSW Active Program 2022-23 (Transport for NSW) af) More at Moore Park Skate Park Mural YOP NSW Com & Justice \$41k offset by transfer of last years remaining budget from reserves. ag) QBN - Drive In Event \$42k. This Reconnecting Regional NSW Grant received and is funded from a transfer from reserve. ah) NSW Planning Portal Implementation \$47k. This is the remaining grant funding for the hardware of the Planning Portal which is being transferred from reserves. ai) QBN - Grand Canyon: Protecting Redbox Reserves- Royalla. The remaining grant funds from prior year's have been held in reserves. aj) Braidwood Major Overland Flow Investigation \$70k - Grant funded \$55k and remainder is funded from reserves. ak) Increase in general insurances - unfunded increase. al) Legal & Planning Expense - Unauthorised Earthworks & Fill \$85k - unfunded increase. am) Review of Bungendore Floodplain risk management study & plan. Operating Grant funded \$85k an) QPRC Waste Management Guidelines project funded from reserve. ao) Faster Local Assessment Grant Program \$350k. \$250k is funded from reserves & \$100k is a operating grant. ap) Implementation of Food Organics & Garden Organics \$250k funded from reserves - provides for implementation (rollout) of FOGO in accordance with adopted Waste Strategy. aq) Legal matters- Enforcement action, Land & Environment Court. ar) Annual Arts Trail - Reconnecting Regional NSW Grant funded from transfer from reserve. as) QPRC workplace investigations. Increase is due to additional investigations undertaken in 2022-23. at) Other grant funded projects such as International Women's Day, Bungendore Multicultural Festival, Morning Melody		1,786 36 36 40 46 41 42 47 54 70 170 85 128 120 350 250 86 38 30 147
8	Depreciation expense has not yet been recorded for the 2022-23 year. This is due to the 2022 Financial Statements having not yet been finalised. The anticipated Depreciation expenses will be higher than the budgeted Sept YTD Depreciation of \$6m.		
9	Other Expense by Increase \$450k including the below projects: au) Emergency Services Levy \$351k - Unfunded increase av) Reconnecting Regional NSW Communities \$98k - grant funding paid directly to community GROUP.		450 351 98
10	Internal Expenses decrease budget by \$359k due to the reallocation of corporate governance costs to projects		482



September Quarterly Budget Review Statement
by Fund

Water Fund Operating Result

Description	Original Budget \$,000	Approved Carry Overs \$,000	Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD September \$,000	Ref Notes
Income							
Rates & Annual Charges	7,847	0	7,847	0	7,847	8,669	
User Charges & Fees	19,016	0	19,016	0	19,016	1,324	
Interest	875	0	875	0	875	16	
Other Revenue	0	0	0	0	0	0	
Operating Grants & Contributions	0	0	0	158	158	0	11
Capital Grants & Contributions	988	0	988	0	988	91	
Total Income	28,726	0	28,726	158	28,884	10,099	
Expense							
Employee Costs	1,836	0	1,836	-732	1,104	449	12
Borrowing Costs	272	0	272	-41	232	18	13
Materials & Services	15,993	0	15,993	-1,098	14,895	366	14
Depreciation	2,361	0	2,361	0	2,361	0	
Internal Expenses	3,718	0	3,718	61	3,779	64	15
Total Expense	24,180	0	24,180	-1,810	22,370	896	
Surplus/(Deficit)	4,546	0	4,546	1,968	6,514	9,203	

Surplus/(Deficit) before Capital items	3,558	0	3,558	1,968	5,526	9,112
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Ref Note	Budget Variations being recommended include the following material items	Income \$'000	Expenses \$'000
11	Operating Grants & Contributions budget increase by \$158k for the below projects: a) Palerang Water Integrated Water Cycle Management (IWCM) grant for \$27.5k & \$7.5k funded from reserve. This is part of the Safe & Secure Water Program and Dept of Planning, Industry & Environment tranche 3 funding. b) Queanbeyan to Bungendore Bulk Water Pipeline \$130K - Safe & Secure Water Program Grants from Dept of Planning Tranche 3 funding. Funded from reserve s64 developer contributions offset by an increase in capital expenditure.	158 27.5 130	35
12	Employee cost budget reduced by \$733k. The reduction in employee budget relates to the reallocation of employee budget from Water to Sewer as a result of changes to internal attribution charges.		-732
13	Borrowing Costs decrease budget by \$41k as loans funds have not yet been drawn upon for Water Management.		-41
14	Materials and Services decrease budget by \$1,098m for QBN Water Operations due to the re-distribution of budget from Materials & Services to internal labour charges.		-1,098
15	Internal Expenses budget increase by \$61k due to changes to the internal attribution charges for the below projects: c) QBN Water Operations \$50k d) Palerang Water Management \$10k		61 50 10



September Quarterly Budget Review Statement
by Fund

Sewer Fund Operating Result

Description	Original Budget \$,000	Approved Carry Overs \$,000	Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD September \$,000	Ref Notes
Income							
Rates & Annual Charges	21,830	0	21,830	0	21,830	19,223	
User Charges & Fees	1,232	0	1,232	0	1,232	106	
Interest	1,822	0	1,822	0	1,822	10	
Other Revenue	0	0	0	75	75	5	16
Operating Grants & Contributions	0	738	738	158	895	0	17
Capital Grants & Contributions	11,368	0	11,368	-7,300	4,068	21	18
Total Income	36,253	738	36,991	-7,068	29,923	19,364	
Expense							
Employee Costs	2,367	0	2,367	654	3,020	655	19
Borrowing Costs	618	0	618	-295	324	53	20
Materials & Services	6,351	0	6,351	110	6,461	948	21
Depreciation	5,593	0	5,593	0	5,593	0	
Other Expenses	0	1,088	1,088	0	1,088	0	
Internal Expenses	3,455	0	3,455	58	3,513	112	
Total Expense	18,384	1,088	19,472	527	19,999	1,769	
Surplus/(Deficit)	17,869	(351)	17,519	(7,595)	9,924	17,596	

Surplus/(Deficit) before Capital items	6,501	(351)	6,150	(295)	5,855	17,575
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Ref Note	Budget Variations being recommended include the following material items	Income \$'000	Expenses \$'000
16	Other Revenue increase budget by \$75k. This is for an increase in revenue received for an insurance claim for Bungendore STP lighting strike on 4/8/22.	75	
17	Operating Grants & Contributions increase budget by \$158k. This is for Safe & Secure Water Program Grants for the below projects: a) Palarang Sewer - Pricing s64 Policy for \$27.5k b) Bungendore Sewage Treatment Plant Stage 1 \$130k	158 27.5 130	
18	Capital Grants & Contributions decrease in budget of (- \$7.3m) for the QBN Sewage Treatment Plant upgrade. This capital grant is part of the Safe and Secure Water Program, however the grant funding will not be received until the business case has been approved. This is offset by a reduction in capital expenditure.	-7,300	
19	Employee budget increase budget by \$653k which is offset by a decrease in Water employee costs. The reallocation of employee budget from Water to Sewer is the result of changes to internal attribution charges.		654
20	Borrowing Costs decrease in budget by \$295k for the below projects: c) Increase interest payments for QBN Sewerage Management \$336k. d) Decrease interest payments for Palarang Sewerage Management \$41k.		-295 336 -41
21	Materials and Services increase budget by \$110k for the below projects: e) Palarang Sewer \$35k pipeline preliminary concept - Safe & Secure Water Program and Dept of Planning, Industry & Environment grant for \$27k. f) Bungendore STP repairs for insurance/lighting strike claim on the 4/8/22 for \$75k.		110 35 75

Financial Reports – 2 – Income and Expenses Budget review statement by service



September Quarterly Budget Review Income Statement by Service

Description	Original Budget \$,000	Approved Changes	Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD September \$,000	Ref Notes
		Carry Overs \$,000					
Income							
Culture	1,288	0	1,288	5	1,293	670	
Community	2,114	0	2,114	7	2,121	440	
Education	1,096	0	1,096	5	1,101	446	
Recreation	1,738	0	1,738	0	1,738	245	
Business	1,631	0	1,631	361	1,992	869	22
Health	1,073	0	1,073	0	1,073	403	
Development	2,207	0	2,207	-98	2,110	638	
Urban Landscapes	209	0	209	0	209	20	
Natural Landscapes	486	0	486	0	486	336	
Sustainability	0	0	0	0	0	0	
Land-Use Planning	265	0	265	-18	247	80	
Transport	8,434	0	8,434	747	9,181	1,452	23
Water	28,243	0	28,243	158	28,400	10,529	24
Sewer	24,885	738	25,622	205	25,827	19,344	25
Waste	13,734	0	13,734	903	14,637	13,210	26
Facilities	20	0	20	22	43	143	
Logistics	4,948	0	4,948	83	5,031	-2,351	
People	35	0	35	0	35	10	
Technology	6	0	6	0	6	2	
Financial	684	0	684	0	684	265	
Risk	0	0	0	0	0	0	
Property	0	0	0	0	0	0	
General Purpose Revenue	50,407	0	50,407	0	50,407	43,787	
Executive	22	0	22	9	31	8	
Total Income	143,526	738	144,264	2,389	146,653	90,547	
Expense							
Culture	3,925	0	3,925	176	4,101	882	27
Community	4,110	0	4,110	-1,003	3,107	818	28
Education	3,936	0	3,936	94	4,030	631	
Recreation	6,370	0	6,370	470	6,840	900	28
Business	3,280	44	3,324	123	3,447	576	22
Health	2,450	0	2,450	7	2,457	317	
Development	5,741	0	5,741	456	6,197	933	29
Urban Landscapes	10,437	0	10,437	-26	10,412	1,765	
Natural Landscapes	2,299	72	2,372	196	2,567	365	30
Sustainability	247	0	247	1	248	62	
Land-Use Planning	2,378	0	2,378	92	2,470	377	
Transport	30,066	0	30,066	-119	29,948	3,284	
Water	26,478	0	26,478	-1,809	24,669	936	31
Sewer	18,207	1,088	19,295	492	19,787	1,763	32
Waste	11,625	0	11,625	404	12,029	1,878	33
Facilities	366	0	366	-420	-54	360	28
Logistics	6,923	-643	6,280	1,346	7,627	1,491	34
People	0	0	0	27	27	620	
Technology	1,069	0	1,069	-1,068	1	2,537	28
Financial	94	0	94	1	94	899	
Quality	358	0	358	-358	0	88	28
Risk	2,079	0	2,079	-2,079	0	2,365	28
Property	0	0	0	0	0	40	
Total Expense	141,868	468	142,336	2,077	144,413	25,139	
Surplus/(Deficit)	1,658	269	1,928	312	2,240	65,407	



September Quarterly Budget Review Income Statement
by Service

Ref Note	Budget Variations being recommended include the following material items	Income \$'000	Expenses \$'000
22	Business increase income budget by \$361k for Reconnecting Regional NSW & Community Events Program. The Reconnecting Regional NSW Community Grant of \$362k includes over 30 community events such as QBN Multicultural Festival, Goldilocks & the 3 Bears Tour, QPRC Australia Day Events, Bungendore & Braidwood community events.	361	122
23	Transport increase income budget by \$747k for the below projects: a) Regional Roads Repair Program - \$443k for Nerriga Rd. This is grant funding and offset by increase capital expenditure. b) Regional Roads Repair Program - \$400k for Cooma Rd. This is grant funding and is offset with an increase in capital expenditure. c) Regional Roads Repair Program - Roads to Recovery funding from prior year for Araluen, Bombay, Bungendore, & Burra roads. This is a capital grant and is offset with an increase capital expenditure d) MR270 - Captains Flat Rd Regional Block Grant. Budget adjustment to decrease income is offset by a decrease in capital expenditure. Cooma Rd/Krawaree Rd (-\$268k) This is Block grant funding reallocated to fund pavement issues on the Nerriga Rd project.	747 443 400 289 -120 -268	
24	Water increase income budget by \$158k. This is through the Safe & Secure Water Program and Dept of Planning, Industry & Environment Tranche 3 grant funding for the below projects: e) Palerang Water Integrated Water Cycle Management (IWCM) grant for \$27.5k & \$7.5k funded from reserve. f) Queanbeyan to Bungendore Bulk Water Pipeline \$130K - funded from reserve s64 developer contributions and is capital expenditure.	158 27.5 130	
25	Sewer increase income budget by \$205k g) Bungendore Sewage Treatment Plant Stage 1 2018-19 - through the Safe & Secure Water Program and Dept of Planning, Industry & Environment Tranche 3 grant funding. h) Bungendore Sewage Treatment Plant - Catastrophic failure due to lighting strike on 4-8-22 for \$130k.	205 75 130	
26	Waste increase income budget by \$903k for Queanbeyan General Waste Management for increases in domestic waste charges.	903	
27	Culture increase expense budget by \$176k i) Annual Arts Trail event \$38k - Reconnecting Regional NSW Grant, transfer from reserve. j) Bungendore Multicultural Festival funded through Reconnecting Regional NSW grant. k) Morning Melodies Performances in Queanbeyan and Braidwood, Reconnecting Regional NSW grant, transfer from reserve. l) International Women's Day - funded through Reconnecting Regional NSW grant. m) QBN - Drive In Event \$42k. This is Reconnecting Regional NSW grant and is funded from a transfer from reserve. n) Combination of other grant funded projects for example Goldilocks and the Three Bears Tour & Sunshine Supergirl.		176 38 20 30 10 42 35
29	Development increase expense budget by \$456k o) NSW Planning Portal Implementation \$47k - This is the remaining grant funding for the hardware of the Planning Portal which is being transferred from reserves. p) Faster Local Assessment Grant Program \$350K - \$250k is funded from reserves & \$100k operating grant. q) Legal costs and other		456 47 350 59
30	Natural Landscapes increase expense budget by \$196k r) Biosecurity Weed Control on Crown Land - Multiple projects of unspent grant funds from prior years. s) QBN - Grand Canyon: Protecting Redbox Reserves- Royalla. Funded from the remaining grant from prior years held in reserves. t) Other project budget increases for- Ox-Eye Daisy project, Sealing of Car Park Captains Flat, South East Regional Strategic Weed Management Project.		196 109 54 33
31	Water decrease in expense budget by \$1.8m:		-1,809



September Quarterly Budget Review Income Statement
by Service

	u) Queanbeyan Water Operations (-\$2.095m) decrease in employee costs due to increases in internal labour cost recovery.		-2,095
	v) Palerang Water Management \$111k, increase in internal labour recovery costs of \$70k and increase of \$41k interest on loans.		111
	w) Captains Flat Dam 5 Yearly Surveillance Report \$42k for Risk assessment of Captains Flat Dam.		42
	x) Palerang Water - Palerang Water Integrated Water Cycle Management development/review \$35k.		35
	y) Queanbeyan to Bungendore Bulk Water Pipeline - through the Safe & Secure Water Program and Dept of Planning, Industry & Environment Tranche 3 grant funding.		130
	z) Other expense budget decrease for minor projects.		-32
32	Sewer Increase in expense budget by \$492k:		492
	aa) Queanbeyan Sewerage Management increase in internal labour charges reallocated from water to sewer.		696
	ab) Palerang Sewerage Management increase expense budget by \$55k due to increase on interest on loan and internal labour charges.		55
	ac) Bungendore Sewage Treatment Plant - Catastrophic Failure-lighting strike 4-8-22 \$75k.		75
	ad) Queanbeyan Sewerage Management decrease on interest on loans (-335k).		-335
33	Waste increase in expense budget by \$404k for the following in projects:		404
	ae) Implementation of Food Organics & Garden Organics \$250k funded from reserves - provides for implementation (rollout) of FOGO in accordance with adopted Waste Strategy.		250
	af) QPRC Waste Management Guidelines \$120k for consultants, project is funded from reserves.		120
	ag) QBN Business Waste \$17k - increase in internal labour charges.		17
	ah) Palerang General waste \$17k - increase in internal labour charges.		17
34	Logistics increase in expense budget by \$1.2m:		1,346
	ai) Emergency Services Levy 351k - unfunded increase.		351
	aj) Contract Projects - Services \$429k - this is due to a reduction from the 4% income received internal project management charge on projects.		429
	ak) Contract Projects - Design & Survey \$180k due to increase in internal labour recovery.		180
	al) Contract Projects Support Office \$77k - due to increase in internal labour recovery.		77
	am) Braidwood Major Overland Flow \$77k - fully grant funded.		77
	an) Review of Bungendore Floodplain Risk \$108k - Flood mitigation, grant funded.		108
28	Recommended budget adjustments as a result of changes in internal attribution recovery for corporate governance charges. ao) Community decrease expense budget by \$1.04m ap) Recreation increase expense budget by \$469K aq) Transport Expense budget decrease by \$557k ar) Technology expense budget decrease by \$1.069m as) Facilities expense budget decrease by \$420k at) Quality expense budget decrease by \$358k au) Risk expense budget decrease by \$2.08m		Multiple Service budget adjustments

Financial Reports – 3 – capital budget review statement



September Quarterly Capital Budget Review Statement by Asset Category

Description	Original Budget \$,'000	Approved Carry Overs \$,'000	Revised Budget \$,'000	Recommended changes for Council Resolution	Projected Year End Result \$,'000	Actual YTD September \$,'000	Ref Notes
New Assets							
Plant & Equipment	0	0	0	0	0	0	
Land & Buildings	59,437	4,303	63,740	-749	62,992	6,817	35
Roads, Bridges, Footpaths	8,914	3,381	12,296	-1,588	10,708	860	36
Drainage	0	0	0	0	0	797	
Other Infrastructure	2,347	5	2,352	-1,781	572	38	37
Water Network	11,698	1,469	13,168	-5,827	7,341	1,100	38
Waste Water Network	18,835	506	19,342	-15,525	3,816	750	39
Total New Assets	101,232	9,666	110,898	-25,469	85,429	10,363	
Renewal Assets							
Plant & Equipment	3,741	34	3,775	4	3,779	314	
Land & Buildings	5,760	2,073	7,833	2,232	10,064	959	
Roads, Bridges, Footpaths	14,487	6,800	21,287	8,159	29,446	4,844	
Drainage	0	92	92	0	92	245	
Other Infrastructure	2,346	2,320	4,665	-1,226	3,439	865	
Water Network	7,557	0	7,557	-5,638	1,919	217	
Waste Water Network	12,194	205	12,400	-10,132	2,267	364	
Total Renewal Assets	46,086	11,524	57,610	-6,602	51,008	7,808	
Loan Repayments							
Loan Principle	8,362	0	8,362	-730	7,632	0	
Total Loan Repayments	8,362	0	8,362	-730	7,632	0	
Total Capital Program	155,680	21,189	176,870	(32,801)	144,069	18,171	
Capital Funding Sources							
Fees and other revenue	1,952	0	1,952	0	1,952	230	
Grants and Contributions	33,778	2,715	36,493	4,901	41,394	9,939	
Internal Reserves	2,718	2,446	5,164	-60	5,104	602	
Other External Reserves	49,372	14,081	63,453	-28,144	35,309	13,728	
Developer Contribution Reserves	1,869	1,299	3,168	676	3,844	569	
Sale of Assets	1,382	0	1,382	0	1,382	104	
Proceeds from Borrowings	52,179	0	52,179	-7,518	44,661	0	
Total Capital Funding Sources	143,250	20,541	163,791	-30,145	133,646	25,172	
Surplus/(Deficit) - from General Revenue	(12,430)	(649)	(13,079)	2,656	(10,423)	7,000	

Ref Note	Budget Variations being recommended include the following material items	
35	Land & Buildings increase budget by \$4.585m for the below projects:	-749
	a) Bungendore Sports Hub stage 1 \$1.06m	1060
	b) Wright Park Amenities \$1.3m - Local Roads & Community Infrastructure (LRCI) Phase 3	1300
	c) QBN Archery Club \$240k (LRCI P3)	240
	e) QBN Showground Pavilion & Storage \$200k	200
	f) QPRC Araluen Campground Fire affected - Bushfire Local Economic Recovery Package (BLERF)	191
	g) Hoskintown War Memorial Hall Fire Effectuated (BLERP)	174
	h) Captains Flat Community Hall fire effectuated	141
	i) Community Facility Upgrade in Araluen	100
	j) Lead Abatement for Foxlow Parklet (LRCI P3)	91
	k) Other minor projects including BLERF funding for fire affected community halls	184
	l) Reduction on QBN showground refurbishment	-200
	m) Budget correction of QCCP budget due to carry overs and prior year expenditure reconciliation.	-2,000
36	Roads, Bridges, Footpaths increase budget by \$6.5m for the below projects:	6,563
	l) Captains Flat Road Reconstruction	4,000
	m) Fixing Country Bridges Round 2A - Jembaicumbene Bridge 1,2, & 3 Replacement	4,636
	n) Renewal - 88 Wallace St	1,400
	o) Araluen Road Stabilisation - Reidsdale to Jembaicumbene	884
	p) LRCI P3 - BGD Halfway Creek Road	850
	q) Cooma Road Regional Road Repair Program 19/20 Jinglemoney Rd to O'Briens	832
	r) Roads to Recovery 2022-23 major projects Little River Rd, Reidsdale Rd, Hoskintown	1,589
	s) South Jerrabomberra Northern Entry Road	402
	t) Edwin Land Parkway Property Noise Treatments - unfunded	50
	u) Monaro St (Lowe to Crawford)	-7,147
	w) Pedestrian Refuge Lascelles-Monkittee Braidwood	-282
	x) Pedestrian Refuge Lascelles-Elrington Braidwood	-311
	y) Reduction in several minor projects including Cooma St / Glebe Avenue Pedestrian Safety Upgrade, Captains Flat Rd, Cooma Rd/Krawaree Rd - Capital.	-340



September Quarterly Capital Budget Review Statement
by Asset Category

37	Other Infrastructure decrease budget by \$3.05 for the below projects: z) New Bungendore Pool aa) City of Champions Walk ab) Other minor project adjustments to Monaro Lanes upgrade -Your High Street program reduced by \$30k & increase of \$25k for BLERF - Bungendore Playground	-3,005 -2,000 -1,000 -5
38	Water Network decrease budget by \$11.459m ac) BGD - Water Treatment Plant Upgrade ad) Currandooly Clear Water delivery main ae) QBN - Mains af) Palerang Water Development for Greenfield ag) Jim Gray Bore ah) Bungendore East Bore ai) Currandooly Water Treatment Plant MKII aj) QBN - Water Telemetry - Radio Up/Gs ak) Installation of DPIE required meters al) QBN - Network - Water am) BGD - Reservoir 2021-22 an) Palerang Water Meter Replacement Program ao) Queanbeyan to Bungendore Bulk Water Pipeline ap) Other minor project adjustmenst	-11,459 -7,204 -2,080 -1,820 -780 -281 -257 -220 52 55 156 156 260 520 -16
39	Water Water Network decrease budget by \$25.648m aq) QBN - Sewage Treatment Plant Upgrade ar) Googong WRP replacement membranes as) QBN Sewer Pump stations at) Morisset St SPS VSD Upgrade au) QBN - Telemetry av) Other minor project adjustments	-25,648 -26,360 312 260 104 52 -16

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)

Date Report Run: 16-Nov-2022



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 30 September

25.0%

Project Description	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
	Original Budget	Approved Changes		Current Budget	YTD Actuals and Commitments to Period 03	% YTD Actual on Current Budget
		Carry Overs	Recommended Budget Adjustments QBRs - Sept			
	\$	\$	\$	\$		
Directorate - Community, Arts & Recreation Directorate						
Branch - Recreation & Culture						
<i>Queanbeyan Aquatic Centre</i>						
Queanbeyan Aquatic Centre Renewal Works	62,400	0	0	62,400	0	0%
QBN Aquatic Centre Upgrade Change Rooms - SCCF Round 3	230,980	46,264	0	277,243	0	0%
Total of Queanbeyan Aquatic Centre	293,380	46,264	0	339,643	0	0%
<i>Regional Swimming Pools</i>						
Eastern Pools Upgrade	0	86,320	0	86,320	0	0%
Braidwood Pool Upgrade	957,576	17,287	0	974,863	16,650	2%
New Bungendore Pool	2,000,000	0	-2,000,000	0	0	100%
Total of Regional Swimming Pools	2,957,576	103,607	-2,000,000	1,061,183	16,650	2%
Total Branch - Recreation & Culture	3,250,956	149,870	-2,000,000	1,400,826	16,650	1%
Branch - Community and Education						
<i>Collection Management</i>						
Library Purchases Books and Non Books	81,440	0	0	81,440	47,488	58%
Creating welcoming community space Queanbeyan Library	0	33,988	0	33,988	518	2%
Queanbeyan Library Activity Room refurbishment	0	0	777	777	744	96%
Updating RFID Technologies	0	0	3,635	3,635	0	0%
Total of Collection Management	81,440	33,988	4,412	119,840	48,751	41%
Total Branch - Community and Education	81,440	33,988	4,412	119,840	48,751	41%
Branch - Business and Innovation						
<i>CBD Transformation Strategy</i>						
City of Champions Walk	1,000,000	0	-1,000,000	0	0	100%
Monaro Lanes upgrade - "Your High Street program"	0	240,439	-30,745	209,694	147,887	71%
Total of CBD Transformation Strategy	1,000,000	240,439	-1,030,745	209,694	147,887	71%
<i>Saleyards</i>						
Braidwood Saleyards Upgrades	20,000	0	0	20,000	0	0%
Total of Saleyards	20,000	0	0	20,000	0	0%
Total Branch - Business and Innovation	1,020,000	240,439	-1,030,745	229,694	147,887	64%
Total Directorate - Community, Arts & Recreation Directorate	4,352,396	424,297	-3,026,333	1,750,360	213,288	12%
Directorate - Development & Environment Directorate						
Branch - Urban Landscapes						
<i>LRCI Funded Projects</i>						
LRCI P3 - QBN - Wright Park Amenities	0	0	1,300,000	1,300,000	0	0%
LRCI P3 - QBN Archery Club	0	0	240,000	240,000	120,455	50%
Total of LRCI Funded Projects	0	0	1,540,000	1,540,000	120,455	8%
<i>BLERF - Bushfire Local Economic Recovery Fund</i>						
BLERF - Bungendore Playground	0	0	24,127	24,127	20,136	83%
Community Facility Upgrade in Araluen B5BR001410	0	0	100,000	100,000	19,322	19%
Total of BLERF - Bushfire Local Economic Recovery Fund	0	0	124,127	124,127	39,458	32%
<i>CBD Presentation</i>						
Nerriga Recreation Area and Main Street - Black Summer BFF	711,500	158,562	0	870,062	63	0%
Total of CBD Presentation	711,500	158,562	0	870,062	63	0%
<i>Memorial Cemetery</i>						
Memorial Park Development	0	0	0	0	199,763	100%
Total of Memorial Cemetery	0	0	0	0	199,763	100%

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)

Date Report Run: 16-Nov-2022



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 30 September

25.0%

Project Description	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
	Original Budget	Approved Changes		Current Budget	YTD Actuals and Commitments to Period 03	% YTD Actual on Current Budget
		Carry Overs	Recommended Budget Adjustment QBRs - Sept			
	\$	\$	\$	\$		
Parks and Reserves						
QBN - Showground Pavillion & Storage	0	596,581	200,000	796,581	0	0%
QBN - Showground buildings refurb	0	200,000	-200,000	0	0	100%
BWD - Braidwood Recreation Ground Drainage channel,	0	91,985	0	91,985	244,733	266%
Learn-to-Ride Facility - South JerraTown Park - NSWCrossBorde	0	0	169,737	169,737	0	0%
Total of Parks and Reserves	0	888,565	169,737	1,058,302	244,733	23%
Public Conveniences						
Women's Change rooms at Freebody Oval	440,440	316,077	0	756,517	145,970	19%
Total of Public Conveniences	440,440	316,077	0	756,517	145,970	19%
Sports Fields						
Regional Sports Complex - Stage 1 and 2	14,998,000	3,422,836	148,943	18,569,779	11,877,441	64%
Braidwood Recreation Ground Construction	0	127,642	0	127,642	10,834	8%
Bungendore sports hub Stage 1	0	0	1,060,418	1,060,418	139,103	13%
Karabar Netball Courts Change Rooms	0	541,889	10	541,899	188,056	35%
Total of Sports Fields	14,998,000	4,092,367	1,209,371	20,299,738	12,215,434	60%
Total Branch - Urban Landscapes	16,149,940	5,455,571	3,043,235	24,648,746	12,965,876	53%
Branch - Natural Landscapes and Health						
Catchment Plans						
Boat Ramp for Queanbeyan River - RFCG009	0	0	0	0	0	100%
Total of Catchment Plans	0	0	0	0	0	100%
Environmental Protection and Compliance						
Lead Abatement for Foxlow Parklet	400,000	0	91,350	491,350	28,136	6%
Total of Environmental Protection and Compliance	400,000	0	91,350	491,350	28,136	6%
Total Branch - Natural Landscapes and Health	400,000	0	91,350	491,350	28,136	6%
Total Directorate - Development & Environment Directorate	16,549,940	5,455,571	3,134,585	25,140,096	12,994,012	52%
Directorate - Infrastructure Services Directorate						
Branch - Transport & Facilities						
Safer Roads and Blackspot Projects						
AGBS QBN - Southbar Road T Intersection P5346	0	0	188,120	188,120	0	0%
Total of Safer Roads and Blackspot Projects	0	0	188,120	188,120	0	0%
Local Rds Reseal Program						
Local Roads Renewal	2,044,240	0	-780,000	1,264,240	274	0%
Total of Local Rds Reseal Program	2,044,240	0	-780,000	1,264,240	274	0%
Local Rds Resheeting Program						
Local Road - Resheeting Program	320,000	0	-217,352	102,648	0	0%
Total of Local Rds Resheeting Program	320,000	0	-217,352	102,648	0	0%
Roads to Recovery Program						
Road to Recovery Budget	1,588,816	0	-1,588,816	0	0	100%
R2R - FLR 20/21 Majors Creek Road - Stabilisation	0	0	0	0	0	100%
R2R 21/22 Araluen Road -	0	0	8,755	8,755	8,755	100%
R2R 22-23 - Hoskinstown Road	0	0	468,000	468,000	0	0%
R2R 22-23 - Little River Road	0	0	650,000	650,000	0	0%
R2R 22-23 - Reidsdale Road	0	0	470,817	470,817	0	0%
Total of Roads to Recovery Program	1,588,816	0	8,756	1,597,572	8,755	1%
GSFAC Gov Support Fire affected councils						
QPR - BCRRF Steam 2 Solar&Essential Battery Backup RFS Hero	0	46,761	0	46,761	0	0%

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)

Date Report Run: 16-Nov-2022



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 30 September

25.0%

Project Description	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
	Original Budget	Approved Changes		Current Budget	YTD Actuals and Commitments to Period 03	% YTD Actual on Current Budget
		Carry Overs	Recommended Budget Adjustments QBRs - Sept			
	\$	\$	\$	\$		
Total of GSFAC Gov Support Fire affected councils	0	46,761	0	46,761	0	0%
\$70m Monaro Package						
MR92 Section 3 - Construct & Seal - Ningeenimble Project	0	3,092,150	0	3,092,150	6,393	0%
BWD-MR92 Section 4-Reconstruct widen & seal-Durran Durra PJ	0	0	0	0	47,370	100%
BGD - Roundabout on Malbon St	0	0	0	0	15,488	100%
MR92 Section 18 - Construct Intersection with MR51	0	296,848	0	296,848	39,890	13%
Total of \$70m Monaro Package	0	3,388,998	0	3,388,998	109,141	3%
TNSW Road & Bridge Renewal Programs						
Cooma Road - Brick Kiln Bridge Replacement	0	0	0	0	210,596	100%
Foxlow St - Molonglo River Bridge Replacement - FCB	0	0	0	0	2,881	100%
BWD - Wallaces Gap Rd - Back Creek Bridge Replacement - FCB	0	506,368	0	506,368	104,551	21%
River Forest Rd-Mongarlowe River Bridge Replacement FCB	0	362,245	0	362,245	234,582	65%
Total of TNSW Road & Bridge Renewal Programs	0	868,613	0	868,613	552,610	64%
RFS Infrastructure Projects						
BGD - Mulloon RFS Station - Design and Construction	712,400	0	0	712,400	8,528	1%
Total of RFS Infrastructure Projects	712,400	0	0	712,400	8,528	1%
LRCI Funded Projects						
QBN - Williamsdale Road Seal - LRCI Funding	0	0	0	0	-69	100%
Braidwood Skate Park - LRCI Funding	0	0	0	0	12,477	100%
BGD - Hoskinstown road - LRCI- Phase 2	0	638,545	0	638,545	440,241	69%
Bridge over Halfway Creek - LRCI Phase 2	0	307,183	0	307,183	17,320	6%
NER - Bindi Brook Causeway - LRCI - Phase 2	0	511,203	0	511,203	11,946	2%
QBN - Williamsdale Rd Extend Seal - LRCI- Phase 2	0	2,253,164	0	2,253,164	509,721	23%
LRCI P3 - BGD Halfway Creek Road	0	0	850,000	850,000	0	0%
Total of LRCI Funded Projects	0	3,710,094	850,000	4,560,094	991,637	22%
Local Road Rehabilitation						
QBN - Burra S bends	0	0	2,612	2,612	2,612	100%
Rehab Tarago Road Between Mt Fairy and Goulburn	1,040,000	529,291	0	1,569,291	1,267,648	81%
Local Roads Rehabilitation	1,591,226	0	-1,518,400	72,826	0	0%
BWD - Old Gold Mines Road Rehabilitation	0	0	0	0	-49	100%
Total of Local Road Rehabilitation	2,631,226	529,291	-1,515,788	1,644,729	1,270,211	77%
BLERF - Bushfire Local Economic Recovery Fund						
BLERF - QPRC Araluen Campground Fire affected	0	0	191,251	191,251	76,990	40%
BLERF - QPRC Captains Flat Community Hall fire effected	0	0	140,746	140,746	19,393	14%
BLERF - QPRC Stoney Creek Community Hall Fire Effected	0	0	88,349	88,349	0	0%
BLERF - QPR Hoskinstown War Memorial Hall Fire Effected	0	0	174,321	174,321	35,695	20%
BLERF - QPR Burra Hall (NSP) - Fire Effected	0	0	46,053	46,053	32,418	70%
BLERF - QPR Fernleigh Park Hall (NSP) Fire Effected	0	0	24,578	24,578	7,850	32%
BLERF - Braidwood Showground Solar/Battery	0	0	46,927	46,927	2,000	4%
BLERF - Braidwood Showground Toilet Block/Yard Works	0	0	81,902	81,902	5,736	7%
BLERF - Generator Connection Points	0	0	20,092	20,092	0	0%
BLERF - Community Halls power connections	0	0	58,072	58,072	0	0%
Total of BLERF - Bushfire Local Economic Recovery Fund	0	0	872,291	872,291	180,083	21%
Bicentennial Hall						
Upgrade Bicentennial Hall - RCF Stage 1 & 2	0	0	53,000	53,000	4,653	9%
Total of Bicentennial Hall	0	0	53,000	53,000	4,653	9%
Bridges and Culverts						
Mayfield Road - Reedy Creek Bridge Replacement	0	368,729	0	368,729	256,926	70%
Honeysuckle Creek Bridge Replacement Majors Creek	0	0	149,760	149,760	0	0%
FCB Round 2A - Jembaicumbene Bridge 1 Replacement	0	0	1,430,000	1,430,000	0	0%
FCB Round 2A - Jembaicumbene Bridge 2 Replacement	0	0	2,260,500	2,260,500	0	0%
FCB Round 2A - Jembaicumbene Bridge 3 Replacement	0	0	946,000	946,000	0	0%
Total of Bridges and Culverts	0	368,729	4,786,260	5,154,989	256,926	5%

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)

Date Report Run: 16-Nov-2022



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 30 September

25.0%

Project Description	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
	Original Budget	Approved Changes		Current Budget	YTD Actuals and Commitments to Period 03	% YTD Actual on Current Budget
		Carry Overs	Recommended Budget Adjustment QBRs - Sept			
	\$	\$	\$	\$		
Bus Stops						
CPTIGS Bus Shelter Installation	0	44,129	85,176	129,305	48,303	37%
Total of Bus Stops	0	44,129	85,176	129,305	48,303	37%
Carparks						
BGD- car park off Ellendon St	60,000	0	2,400	62,400	11,548	19%
BWD- Renewal - 88 Wallace St	0	0	1,400,000	1,400,000	338	0%
Total of Carparks	60,000	0	1,402,400	1,462,400	11,886	1%
Community Centres						
Letchworth Community Centre - Refurbish toilets	40,000	0	0	40,000	0	0%
Jerrabomberra Community Centre Property Improvements	20,800	0	0	20,800	0	0%
Total of Community Centres	60,800	0	0	60,800	0	0%
Depots						
QBN- Construction of Googong Sub-Depot - Parks	0	177,860	0	177,860	456	0%
Bungendore Depot Washbay Construction	0	21,420	0	21,420	0	0%
Braidwood Depot Washbay Construction	0	29,778	0	29,778	0	0%
Braidwood Depot Security gates and repair to workshop	50,000	0	0	50,000	0	0%
Bungendore Depot Install security gates	52,000	0	0	52,000	0	0%
Total of Depots	102,000	229,058	0	331,058	456	0%
Disaster Management						
QBN - Emergency Response Centre - Flood Damage	0	0	0	0	33,483	100%
Total of Disaster Management	0	0	0	0	33,483	100%
Environmental Protection and Compliance						
Sealing of Car park at Captains Flat Bowling Club	15,000	0	10,000	25,000	0	0%
Total of Environmental Protection and Compliance	15,000	0	10,000	25,000	0	0%
Local Road Stabilisation						
BWD Araluen Road Stabilisation near Jembaicumbene bridge	0	0	0	0	3,427	100%
BWD Araluen Road Stabilisation - Reidsdale to Jembaicumbene	0	0	884,000	884,000	0	0%
BGD Ellendon Street Stabilisation - King St to Trucking Yard I	0	0	171,600	171,600	0	0%
CFL - Miners Road pavement - Cooper Creek Rd to Old Mines Rd	0	0	62,400	62,400	0	0%
BGD - Gibraltar Street - Resurfacing - Molonglo to Ellendon	0	0	400,400	400,400	0	0%
BWD - Cooma Road Stabilisation - Kains Croos rd to End of Seal	0	0	780,000	780,000	0	0%
Total of Local Road Stabilisation	0	0	2,298,400	2,298,400	3,427	0%
Museums						
QBN - Museum - Refurbishment	25,000	0	0	25,000	0	0%
Total of Museums	25,000	0	0	25,000	0	0%
Other Land and Buildings						
QBN Westpac/Headspace replace HVAC system	0	0	0	0	0	0%
QBN - River Bank Café Replace/upgrade Bi-fold Glass Doors	0	0	0	0	454	100%
Total of Other Land and Buildings	0	0	0	0	454	4538100%
Other Road Works						
Dunns Creek Road - Design and Land acquisition	0	0	0	0	301	100%
Sealing of Roads in Captains Flat Due to Lead Contamination	0	23,957	0	23,957	0	0%
Total of Other Road Works	0	23,957	0	23,957	301	1%
Parks and Reserves						
BWD-Upgrade and installation of lighting Braidwood Showgroun	0	485,019	0	485,019	0	0%
BWD-Upgrade of electrical supply at Braidwood Showground	0	228,865	0	228,865	1,170	1%
Total of Parks and Reserves	0	713,884	0	713,884	1,170	0%
Queanbeyan Aquatic Centre						

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)

Date Report Run: 16-Nov-2022



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 30 September

25.0%

Project Description	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
	Original Budget	Approved Changes		Current Budget	YTD Actuals and Commitments to Period 03	% YTD Actual on Current Budget
		Carry Overs	Recommended Budget Adjustments QBRs - Sept			
	\$	\$	\$	\$		
QBN Aquatic Centre HVAC/ Boiler replacement	0	282,794	0	282,794	826	0%
Total of Queanbeyan Aquatic Centre	0	282,794	0	282,794	826	0%
Regional Roads						
MR92 - Nerriga Rd - Capital	0	0	460,720	460,720	319	0%
MR270 - Captains Flat Rd - Capital	126,519	0	-126,519	0	0	100%
Cooma Rd/Krawaree Rd - Capital	278,720	0	-278,720	0	0	100%
CFL - Captains Flat Road Reconstruction \$10M	3,000,000	588,107	4,000,000	7,588,106	2,450,837	32%
BWD - Cooma Road - Stabilisation	0	0	0	0	3,523	100%
Total of Regional Roads	3,405,239	588,107	4,055,481	8,048,826	2,454,679	30%
Regional Roads Repair Program						
BWD-MR270 Cooma Road RRRP 19/20 Jinglemoney Rd to	0	0	832,000	832,000	464,845	56%
Total of Regional Roads Repair Program	0	0	832,000	832,000	464,845	56%
Regional Swimming Pools						
Captains Flat Pool leak rectification	62,400	0	0	62,400	0	0%
Total of Regional Swimming Pools	62,400	0	0	62,400	0	0%
Security						
Security Project - Access Control and key replacement	153,000	0	0	153,000	36,487	24%
Total of Security	153,000	0	0	153,000	36,487	24%
Venue Hire						
The Q Performing Arts - Fire System	0	392,423	0	392,423	0	0%
Total of Venue Hire	0	392,423	0	392,423	0	0%
Local Government Recovery Grant - Flooding 22Feb 22 AGRN1012						
LGRG-Flooding 22 Feb 22 - Karabar Preschool AGRN1012	0	0	75,000	75,000	0	0%
LGRG-Flooding 22Feb22 -Nerriga Road - AGRN1012	0	0	460,000	460,000	154,119	34%
LGRG-Flooding 22Feb22 - Reidsdale Road - AGRN 1012	0	0	145,000	145,000	747	1%
LGRG-Flooding 22Feb22 - Cooma Rd - AGRN1012	0	0	320,000	320,000	0	0%
Total of Local Government Recovery Grant - Flooding 22Feb 22	0	0	1,000,000	1,000,000	154,866	15%
Total Branch - Transport & Facilities	11,180,120	11,186,838	13,928,744	36,295,702	6,594,001	18%
Branch - Utilities						
South Jerrabomberra Business Park						
Stormwater infrastructure for South Jerra Innovation & S	0	0	0	0	797,376	100%
QBN - Water Connection Jerra Business Park	0	0	0	0	26,685	100%
Sewer Connection Jerra Business Park	0	0	0	0	158,645	100%
Total of South Jerrabomberra Business Park	0	0	0	0	982,706	100%
Fleet and Plant						
QPRC Plant Purchases	0	0	0	0	760,261	100%
Plant Replacement Program	3,500,000	0	0	3,500,000	0	0%
Sewol Fleet Purchases	0	0	0	0	63,322	100%
Total of Fleet and Plant	3,500,000	0	0	3,500,000	823,583	24%
Disaster Management						
QPR - Emergency Operations Centres Upgrade	0	87,696	0	87,696	0	0%
Total of Disaster Management	0	87,696	0	87,696	0	0%
Googong Water Recycling Plant						
Googong Water Recycling Plant	50,000	0	-50,000	0	0	100%
Googong WRP replacement membranes MOS1	0	0	312,000	312,000	0	0%
Total of Googong Water Recycling Plant	50,000	0	262,000	312,000	0	0%
Landfill Rehabilitation						

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)

Date Report Run: 16-Nov-2022



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 30 September

25.0%

Project Description	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
	Original Budget	Approved Changes		Current Budget	YTD Actuals and Commitments to Period 03	% YTD Actual on Current Budget
		Carry Overs	Recommended Budget Adjustment QBRs - Sept			
	\$	\$	\$	\$		
Bungendore Landfill Reinstatement	0	1,353,146	0	1,353,146	940,721	70%
Braidwood Landfill reinstatement	260,000	0	0	260,000	0	0%
Total of Landfill Rehabilitation	260,000	1,353,146	0	1,613,146	940,721	58%
<i>Other Sewerage Treatment Plant</i>						
BGD - STP Recycled Water System	0	397,104	0	397,104	154,792	39%
BGD - STP Stage 1 2018-19	520,000	0	0	520,000	0	0%
Total of Other Sewerage Treatment Plant	520,000	397,104	0	917,104	154,792	17%
<i>Pump Stations</i>						
Days Hill Water Pump Station	1,471,244	281,302	0	1,752,546	1,631,962	93%
North Elmslea Pressure Pump Station	1,768,000	0	0	1,768,000	289,930	16%
Shoalhaven Pump station and rising main	104,000	0	0	104,000	0	0%
BGD - SPS upgrades (pa) 2018-23	54,080	0	23,920	78,000	0	0%
QBN Sewer Pump stations	0	0	260,000	260,000	0	0%
Palerang Water Pump Stations Upgrades	10,400	0	-10,400	0	0	100%
Morisset St SPS VSD Upgrade	0	0	104,000	104,000	175,321	169%
Total of Pump Stations	3,407,724	281,302	377,520	4,066,546	2,097,213	52%
<i>Sewer Collection Network</i>						
Sewer Connections – Palerang	20,800	0	0	20,800	1,038	5%
Sewer Connections – Queanbeyan	20,800	0	0	20,800	0	0%
BGD - Greenfield Sewer Network Services	260,000	0	0	260,000	0	0%
Total of Sewer Collection Network	301,600	0	0	301,600	1,038	0%
<i>Sewerage Treatment Plant</i>						
QBN - Sewage Treatment Plant Upgrade	30,000,000	314,588	-26,359,674	3,954,913	860,925	22%
QBN - Telemetry	104,000	0	52,000	156,000	0	0%
Total of Sewerage Treatment Plant	30,104,000	314,588	-26,307,674	4,110,913	860,925	21%
<i>Solid Waste Management</i>						
Nerriga Waste Transfer Station	260,000	0	0	260,000	4,100	2%
Total of Solid Waste Management	260,000	0	0	260,000	4,100	2%
<i>Telemetry</i>						
QBN - Water Telemetry - Radio Up/Gs	104,000	0	52,000	156,000	0	0%
Total of Telemetry	104,000	0	52,000	156,000	0	0%
<i>Water Mains</i>						
Curraondooly Clear Water delivery main	2,080,000	0	-2,080,000	0	0	100%
QBN - Mains	2,340,000	0	-1,820,000	520,000	89,996	17%
Palerang - Water Mains	312,000	0	0	312,000	0	0%
Palerang Water Development for Greenfield	780,000	0	-780,000	0	0	100%
Total of Water Mains	5,512,000	0	-4,680,000	832,000	89,996	11%
<i>Water Meter Reading</i>						
Installation of DPIE required meters	0	0	55,000	55,000	18,778	34%
Total of Water Meter Reading	0	0	55,000	55,000	18,778	34%
<i>Water Meters</i>						
Palerang Water Meter Replacement Program	0	0	260,000	260,000	0	0%
Total of Water Meters	0	0	260,000	260,000	0	0%
<i>Water Services</i>						
Water Connections – Palerang	30,000	0	0	30,000	11,803	39%
Water Connections – Queanbeyan	70,000	0	0	70,000	40,267	58%
Total of Water Services	100,000	0	0	100,000	52,070	52%
<i>Water Storage</i>						

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)

Date Report Run: 16-Nov-2022



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 30 September

25.0%

Project Description	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
	Original Budget	Approved Changes		Current Budget	YTD Actuals and Commitments to Period 03	% YTD Actual on Current Budget
		Carry Overs	Recommended Budget Adjustments QBRs - Sept			
	\$	\$	\$	\$		
Jim Gray Bore	281,320	0	-281,320	0	18,680	100%
Bungendore East Bore	257,400	0	-257,400	0	0	100%
North Emslea Reservoir	1,853,410	1,188,144	0	3,041,554	2,487,451	82%
BGD - Reservoir 2021-22	0	0	156,000	156,000	56,900	36%
Total of Water Storage	2,392,130	1,188,144	-382,720	3,197,554	2,563,031	80%
Water Supply Management						
Q2B bulk water pipeline	0	0	520,000	520,000	10,500	2%
Total of Water Supply Management	0	0	520,000	520,000	10,500	2%
Water Treatment						
QBN - Network - Water	0	0	156,000	156,000	0	0%
Curraoody WTP MKII	260,000	0	-220,295	39,705	0	0%
Replace membranes _WTP	67,600	0	-10,089	57,511	55,299	96%
BGD - Water Treatment Plant Upgrade	7,362,451	0	-7,204,451	158,000	12,232	8%
CFL - Water Treatment Plant renewal	104,000	0	0	104,000	75,603	73%
Total of Water Treatment	7,794,051	0	-7,278,835	515,216	143,134	28%
Total Branch - Utilities	54,305,505	3,621,980	-37,122,710	20,804,775	8,742,586	42%
Branch - Contracts and Projects						
South Jerrabomberra Business Park						
South Jerrabomberra Northern Entry Road	0	0	402,000	402,000	195,673	49%
Total of South Jerrabomberra Business Park	0	0	402,000	402,000	195,673	49%
Safer Roads and Blackspot Projects						
Blackspot-Crawford,Antill & Erin Intersection Safety Up	554,327	36,166	315,746	906,239	15,515	2%
Total of Safer Roads and Blackspot Projects	554,327	36,166	315,746	906,239	15,515	2%
Stronger Communities Grant \$9m						
QBN - SCF – River path including low level footbridge	0	0	46,000	46,000	0	0%
Total of Stronger Communities Grant \$9m	0	0	46,000	46,000	0	0%
\$70m Monaro Package						
QBN - Old Cooma Road Stage 2 - Googong Rd - ELP	0	0	0	0	31,852	100%
Total of \$70m Monaro Package	0	0	0	0	31,852	100%
LRCI Funded Projects						
Lascelles Street Braidwood Upgrade	1,144,749	0	455,854	1,600,603	13,377	1%
Total of LRCI Funded Projects	1,144,749	0	455,854	1,600,603	13,377	1%
Road Safety						
QBN AGBSP - Collett St and Antill Intersection Upgrade	0	18,394	0	18,394	4,821	26%
AGBSP - Captains Flat Rd - High-Risk Curve Safety	0	0	0	0	0	100%
Total of Road Safety	0	18,394	0	18,394	4,821	26%
Carparks						
Morisset carpark and public domain	0	0	6,000	6,000	0	0%
QBN - Crawford Street Carpark Upgrade- CBD Stage 6	0	0	0	0	154	100%
Total of Carparks	0	0	6,000	6,000	154	3%
CBD Transformation Strategy						
Monaro St (Lowe to Crawford)	10,058,464	0	-7,146,634	2,911,830	33,781	1%
Total of CBD Transformation Strategy	10,058,464	0	-7,146,634	2,911,830	33,781	1%
Council Offices						
QBN Civic & Cultural Precinct	48,144,601	0	-2,458,869	45,685,732	5,427,058	12%
Bungendore Office Relocation	0	0	0	0	208,986	100%

9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022
Attachment 1 - Sept 2022 Quarterly Budget Review Statement (Continued)

Date Report Run: 16-Nov-2022



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 30 September

25.0%

Project Description	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
	Original Budget	Approved Changes		Current Budget	YTD Actuals and Commitments to Period 03	% YTD Actual on Current Budget
		Carry Overs	Recommended Budget Adjustments QBRs - Sept			
	\$	\$	\$	\$		
Total of Council Offices	48,144,601	0	-2,458,869	45,685,732	5,636,044	12%
<i>Cycle, Pedestrian and Mobility</i>						
QBN - Rosa St School Pedestrian - Upgrade	0	25,544	0	25,544	0	0%
QBN - Cooma st / Glebe Avenue Pedestrian Safety Upgrade	0	62,400	-62,400	0	0	100%
BWD - Shared path Wallace St to Services Club	0	198,224	0	198,224	0	0%
BWD - Shared Path Duncan St to Wallace St and Monkitee St	0	125,008	0	125,008	0	0%
BWD - Footpath Elrington St between Wilson St and Duncan St	0	34,944	0	34,944	0	0%
RSOP - Pedestrian Refuge Lascelles-Monkitee Braidwood	282,122	0	-282,122	0	0	100%
RSOP - Pedestrian Refuge Lascelles-Elrington Braidwood	311,220	0	-311,220	0	0	100%
Refuge on Ellendon St, north of Forster St	28,000	0	0	28,000	0	0%
Shared path - Forster, between Ellendon and Majara Sts	144,000	0	0	144,000	0	0%
Shared path - Ellendon St, from Finch St to King St	103,000	0	0	103,000	0	0%
Total of Cycle, Pedestrian and Mobility	868,342	446,120	-655,742	658,720	0	0%
<i>Flood Management</i>						
Bungendore Flood Risk Mgt Implementation Measures	0	0	0	0	225	100%
Total of Flood Management	0	0	0	0	225	100%
<i>Other Road Works</i>						
QBN - Ellerton Drive Extension	0	0	0	0	40,792	100%
Edwin Land Parkway Property Noise Treatments	0	0	50,000	50,000	1,756	4%
Total of Other Road Works	0	0	50,000	50,000	42,549	85%
Total Branch - Contracts and Projects	60,770,483	500,679	-8,985,645	52,285,517	5,973,990	11%
Total Directorate - Infrastructure Services Directorate	126,256,109	15,309,497	-32,179,611	109,385,995	21,310,577	19%
<i>Directorate - Corporate Services Directorate</i>						
<i>Branch - Workplace & Governance</i>						
<i>Property Investment / Divestment</i>						
Land Sale Lot 11,12 and 13 DP 574879 Majors Creek	0	0	0	0	2,850	100%
Total of Property Investment / Divestment	0	0	0	0	2,850	100%
Total Branch - Workplace & Governance	0	0	0	0	2,850	100%
<i>Branch - Digital</i>						
<i>Digital Devices</i>						
Computer Hardware Replacement Program	70,000	0	0	70,000	8,768	13%
Total of Digital Devices	70,000	0	0	70,000	8,768	13%
<i>Network</i>						
Network Hardware Replacement Program	90,000	0	0	90,000	3,300	4%
Total of Network	90,000	0	0	90,000	3,300	4%
Total Branch - Digital	160,000	0	0	160,000	12,068	8%
Total Directorate - Corporate Services Directorate	160,000	0	0	160,000	14,918	9%

16-Nov-2022

Financial Reports – 4 – cash & investments budget review statement



September Quarterly Budget Review Cash and Investments Statement
by Fund

Consolidated Cash and Investments

Description	Opening Balance \$'000	Original Budget \$'000	Approved Changes Carry Overs \$'000	Revised Budget \$'000	Recommended Budget Changes for Council Resolution	Projected Year end Closing Balance Closing Balance \$'000	Actual YTD September \$'000	Ref Notes
External Restrictions								
Ext Res Liab - GF Unexpended Loans	14,925	-20,032	-3,423	-8,530	9,170	640	6,454	1
Ext Res Liab - WF Unexpended Loans	-	0	0	0	0	0	0	
Ext Res Developer - Roads	26,993	138	-1,099	26,032	-112	25,921	27,719	
Ext Res Developer - Parking	62	54	0	116	0	116	63	
Ext Res Developer - Open Space	215	0	-200	15	0	15	215	
Ext Res Developer - Community Facilities	4,538	25	0	4,563	-14	4,550	4,554	
Ext Res Developer - Bushfire	194	3	0	197	0	197	194	
Ext Res Developer - Waste	303	0	0	303	0	303	303	
Ext Res Developer - Rural Addressing	19	0	0	19	0	19	19	
Ext Res Developer - Recreation Facilities	1,508	4	0	1,511	0	1,511	1,508	
Ext Res Developer - Pathway	594	-275	0	319	0	319	594	
Ext Res Developer - Street Upgrade	1,046	14	0	1,060	0	1,060	1,046	
Ext Res Developer - Other	1,727	216	0	1,942	36	1,978	1,861	
Ext Res Developer - S711 Planning	1,906	95	0	2,001	-4	1,997	2,035	
Ext Res Developer - WF	7,490	744	0	8,234	-390	7,844	7,573	
Ext Res Developer - SF	11,155	199	0	11,354	164	11,518	11,164	
Ext Res Unexp Grants - GF	23,641	-4,430	-8,621	10,591	392	10,982	20,372	
Ext Res Unexp Grants - SF	-	0	0	0	0	0	0	
Ext Res Other - SF	65,710	1,033	-1,327	65,416	8,404	73,819	70,458	3
Ext Res Other - WF	28,359	-11,164	-1,413	15,783	11,367	27,150	34,307	2
Ext Res Other - DWM	9,389	382	0	9,771	-369	9,402	10,956	
Ext Res Other - Stormwater	122	509	0	631	0	631	122	
Ext Res Other - GF	290	0	0	290	0	290	290	
Total External Restrictions	200,186	-32,486	-16,083	151,617	28,644	180,261	201,807	
Internal Restrictions								
Int Res - Plant & Vehicle	2,000	955	0	2,955	0	2,955	2,104	
Int Res - Infrastructure	1,291	469	-1,145	615	-12	603	1,290	
Int Res - Employees Leave Entitlement	480	0	0	480	0	480	480	
Int Res - Deposits, Bonds, Retentions	196	0	0	196	0	196	196	
Int Res - Corporate Reserve	-	0	0	0	0	0	0	
Int Res - BWM	5,461	774	-1,301	4,934	813	5,747	6,695	4
Int Res - WH&S	303	-33	0	270	0	270	303	
Int Res - Risk Management	-	0	0	0	0	0	0	
Int Res - Heritage Grant Program	169	75	0	244	0	244	169	
Int Res - Property Reserve	980	-60	0	920	0	920	970	
Int Res - Env & Sustainability	-	0	0	0	0	0	0	
Int Res - Elections	130	130	0	260	0	260	130	
Int Res - Revolving Energy	125	0	0	125	0	125	91	
Int Res - Strategic	124	-4	0	120	-40	80	124	
Int Res - FAG Grant Advance Payment	1,384	0	0	1,384	0	1,384	1,384	
Int Res - Other Minor Reserves	141	5	-44	101	-22	80	143	
Total Internal Restrictions	12,785	2,311	-2,490	12,606	739	13,344	14,079	
Total Restricted	212,971	-30,175	-18,573	164,222	29,383	193,605	215,886	
Total Cash and Investments	213,227	-31,317	-18,299	163,611	29,830	193,441	217,185	
Total Cash and Investments	213,227	-31,317	-18,299	163,611	29,830	193,441	217,185	
Total Unrestricted Cash	257	-1,142	274	-611	447	-164	1,299	

Ref Note	Budget Variations being recommended include the following material items	\$'000 recommended budget adjustments
1	Ext Res Liab - GF Unexpended Loans - General fund unspent loans have been adjusted by \$9.1m due to loans not yet drawn down in prior years resulting in a recommended budget adjustment at the 1st Quarter review	9,170
2	Water Fund reserves have adjusted by \$11,367 for the following reason: c) QBN Mains upgrade have been reduced by due to delays water main replacement works. d) BGD - Water Treatment Plant has been reduced as reported to Council on the 28/9/22 - Queanbeyan to Bungendore Bulk Water Pipeline Report.	11,367
3	Sewer Fund reserves have adjusted by \$8,404 for the QBN Sewer Treatment plant upgrade due to project delays.	8,404
4	Increase in income of \$813k due to a operational surplus in the Business Waste Management. This increase in income was not previously included in the original budget but has now been updated.	813

QUARTERLY BUDGET REVIEW STATEMENT

FINANCIAL REPORTS – 5 –BUDGET REVIEW BY KEY PERFORMANCE INDICATORS

The financial indicators have been selected to address operational liquidity, fiscal responsibility, and financial sustainability goals across short, medium, and long-term time frames. The indicators will highlight projected actual performance, showing in green where it is forecast that they will be achieved, orange where forecast performance is satisfactory and red where forecast performance is outside its target range.

QUARTERLY BUDGET REVIEW STATEMENT

FINANCIAL REPORTS – 6 - BUDGET REVIEW CONTRACTS & OTHER EXPENSES

The purpose of the Contracts Statement is to inform Councillors and the community of material contracts entered by Council during the quarter that have not been fully performed or completed.

The contracts statement is compliant with OLG Guidelines, as follows:

- Employment contracts are specifically excluded.
- Contracts with suppliers on Council's preferred supplier lists are excluded.
- The threshold has been set at a contract value of \$50,000 or more.

		September Quarterly Budget Review Statement PART A: Contracts Statement					
Contract Number	Narration	Contract Type	Contract Status	Effective Date	Maximum Contract Value	Duration	Budgeted (Yes/No)
2020-59	Upgrade of Lascelles Street, Braidwood between Wallace Street and Ryrle Street	Purchase	Inactive	12/08/2022	1,575,694.00		Yes
2022-29	DRFA Slope Remediation - Araluen Road Sites 1, 2 & 3	Purchase	Inactive	28/07/2022	2,128,991.00		Yes
2022-30	DRFA Slope Remediation and Realignment - Cooma Road CH29.8	Purchase	Inactive	16/09/2022	1,465,735.00		Yes

QUARTERLY BUDGET REVIEW STATEMENT

FINANCIAL REPORTS – 7 –CONSULTANCY & LEGAL EXPENSES

A consultant is defined as a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.



September Quarterly Budget Review Statement PART B - Consultancy and Legal Expenses

Description	Original Budget \$,000	Approved Carry Overs \$,000	Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD September \$,000
Consultancies	140	0	140	71	211	92
Legal Expenses	851	0	851	42	893	362
Total Costs	991	0	991	113	1,104	454

Loan Summary – 8 Current & Proposed Loans

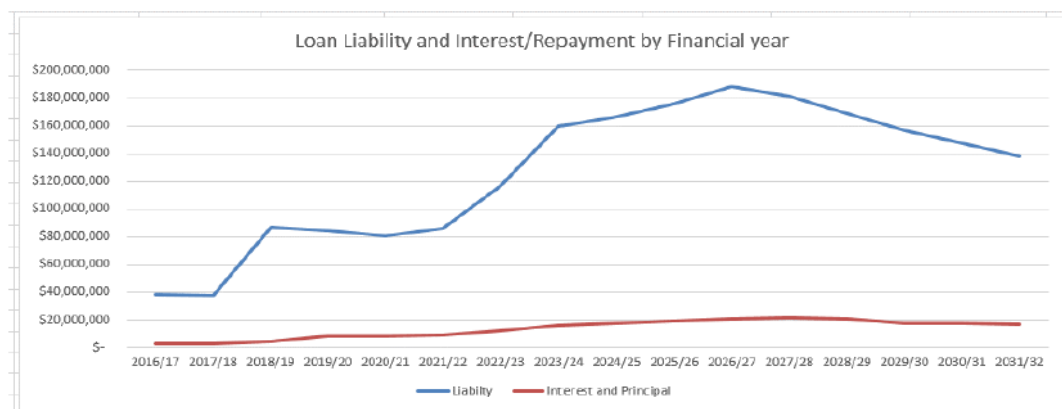


Existing Loans

Lender	Loan Details	Loan Terms	Original Principle	Interest rate as at Sept %	Opening Balance as at 1 July 2022	Interest Year to date 1 July to 30 Sept 2022	Repayment of Principle year to date 1 Oct 2022	Closing Balance as at 30 Sept 2022	Scheduled Completion date
ANZ - 26617	Crawford Street Precinct	20	\$ 3,950,000	3.96%	\$ 2,574,309	\$ 24,537	\$ 54,865	\$ 2,519,444	30/03/2032
ANZ - 26676	Library Relocation	20	\$ 1,670,000	3.96%	\$ 1,088,381	\$ 10,371	\$ 23,384	\$ 1,064,997	30/03/2032
ANZ - 26588	Edwin Land Parkway	20	\$ 2,710,000	3.96%	\$ 1,766,175	\$ 16,830	\$ 37,946	\$ 1,728,229	30/03/2032
Westpac - 677328	Depot building Extension/Admin Building works	20	\$ 1,450,000	5.41%	\$ 947,008	\$ 12,449	\$ 17,315	\$ 929,694	30/03/2033
Westpac - 684106	CBD Improvements	20	\$ 4,800,000	5.90%	\$ 3,511,750	\$ 50,689	\$ 51,935	\$ 3,459,815	30/03/2034
NAB - 771022160	Seiffert Oval Upgrade	10	\$ 500,000	4.30%	\$ 173,127	\$ 1,641	\$ 13,815	\$ 159,312	30/06/2025
Westpac 1-2010R	Various Palarang items	25	\$ 3,720,000	6.03%	\$ 2,949,781	\$ 44,009	\$ 28,453	\$ 2,921,328	27/02/2023
ANZ - 1/12	Various Palarang items	25	\$ 7,300,000	3.84%	\$ 5,217,082	\$ 49,421	\$ 69,723	\$ 5,147,359	13/06/2037
NAB - Consolidated	Various Palarang items	25	\$ 13,222,730	5.61%	\$ 10,307,810	\$ 142,864	\$ 124,198	\$ 10,183,611	22/06/2039
NAB - 1-15	Various QPRC item	20	\$ 2,225,000	5.13%	\$ 1,683,000	\$ 21,154	\$ 22,816	\$ 1,660,184	26/06/2035
TCorp CFQC390111	Various QPRC item	20	\$ 14,400,000	3.49%	\$ 12,684,648	\$ 108,829	\$ 141,994	\$ 12,542,654	11/01/2039
TCorp CFQC290111	Ellerton Drive Extension	10	\$ 36,000,000	3.08%	\$ 25,487,848	\$ 186,355	\$ 862,782	\$ 24,625,066	11/01/2029
TCorp CFQC4006A	Local Roads/ QEIPark	20	\$ 1,634,000	2.28%	\$ 1,560,600	\$ 16,692	\$ 8,800	\$ 1,551,801	29/06/2040
TCorp CFQP4106D	QCCP - 1	20	\$ 7,263,000	2.55%	\$ 6,980,800	\$ 43,814	\$ 72,366	\$ 6,908,434	18/06/2041
TCorp CFQP4106E	Street lighting / Bicentennial Hall	20	\$ 2,917,000	2.55%	\$ 2,843,694	\$ 29,064	\$ 17,597	\$ 2,826,098	18/06/2041
TCorp CFQC420506	QCCP - 2	20	\$ 26,000,000	4.47%	\$ 26,000,000	\$ 286,803	\$ 206,322	\$ 25,793,678	06/05/2042
TCorp CFQC420506A	Bungendore Carpark	20	\$ 1,023,000	4.47%	\$ 1,023,000	\$ 11,285	\$ 8,118	\$ 1,014,882	06/05/2042
TCorp CFQC420506B	Regional Sport Complex 1	20	\$ 10,000,000	4.47%	\$ 10,000,000	\$ 110,309	\$ 79,354	\$ 9,920,646	09/05/2042
TOTAL					\$ 116,799,013	\$ 1,167,115	\$ 1,841,782	\$ 114,957,232	

New Proposed Loans 2022-23

Lender	Loan Details	Loan Terms	Original Principle	Interest rate as at Sept %	Proposed Repayments from 2023-24	
					Annual Interest	Repayments of Principle
TCorp	Regional Sport Complex 2	20	\$ 5,000,000	5.00%	\$ 247,222	\$ 149,708
TCorp	Monaro St	20	\$ 5,250,000	5.00%	\$ 259,583	\$ 157,194
TCorp	QCCP - 3	20	\$ 19,094,000	5.50%	\$ 1,039,140	\$ 540,954
Commercial bank	QCCP - 4 Commercial Loan	20	\$ 20,567,000	6.00%	\$ 1,221,777	\$ 550,960
TOTAL			\$ 49,911,000		\$ 2,767,722	\$ 1,398,817



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

23 NOVEMBER 2022

ITEM 9.17 INVESTMENT REPORT - OCTOBER 2022

ATTACHMENT 1 INVESTMENT REPORT PACK - OCTOBER 2022



Investment Report Pack

Queanbeyan-Palerang Regional Council

At 31 October 2022



Contents

1. Budget vs Actual Interest Income 1 July 2022 to 30 June 2023
2. Portfolio Valuation At 31 October 2022
3. Portfolio Compliance At 31 October 2022
4. Portfolio Statistics For Period Ending 31 October 2022
5. Portfolio Fossil Fuel Summary For Period Ending 31 October 2022



1. Budget vs Actual Interest Income 1 July 2022 to 30 June 2023

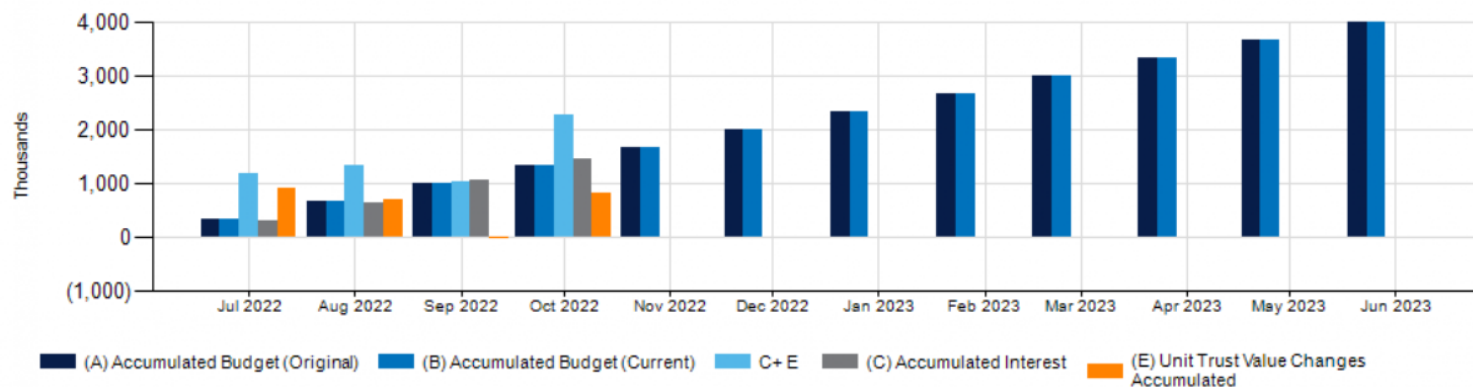
Month / Year	(A) Income Interest Budget (Original) Running Total	Interest Income Budget (Current) For Month	(B) Interest Income Budget (Current) Running Total	(T) Interest Income Received/Accrued For Month	(C) Interest Income Received/Accrued Running Total	Accrued Interest Acquired For Month	Accrued Interest Acquired Running Total	(U) Unit Trust Market Value Changes	(E) Unit Trust Market Value Changes Running Total	'Return' For Month (T + U)
Jul 2022	332,064.00	332,064.00	332,064.00	285,276.10	285,276.10	0.00	0.00	892,068.77	892,068.77	1,177,344.87
Aug 2022	664,128.00	332,064.00	664,128.00	345,376.21	630,652.31	0.00	0.00	(191,495.87)	700,572.90	153,880.34
Sep 2022	996,192.00	332,064.00	996,192.00	388,432.77	1,019,085.08	0.00	0.00	(716,656.66)	(16,083.76)	(328,223.89)
Oct 2022	1,328,256.00	332,064.00	1,328,256.00	416,330.48	1,435,415.56	0.00	0.00	825,485.66	809,401.90	1,241,816.14
Nov 2022	1,660,320.00	332,064.00	1,660,320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dec 2022	1,992,384.00	332,064.00	1,992,384.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jan 2023	2,324,448.00	332,064.00	2,324,448.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb 2023	2,656,512.00	332,064.00	2,656,512.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar 2023	2,988,576.00	332,064.00	2,988,576.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr 2023	3,320,640.00	332,064.00	3,320,640.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May 2023	3,652,704.00	332,064.00	3,652,704.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun 2023	3,984,768.00	332,064.00	3,984,768.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		3,984,768.00		1,435,415.56		0.00		809,401.90		2,244,817.46

Notes on Table Above

1A: The numbers shown in Column T are the accrual interest amounts for that month combined with the At Call Deposit, Unit Trust and Unassigned interest and distribution income received during that month.

1B: The accruals shown in this section have been calculated using each security's coupon schedule.

Accumulated Budget vs Actual (Accruals Based Upon Coupon Payment Schedules)





2. Portfolio Valuation At 31 October 2022

Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Unit Price Notional	Unit Count	Market Value	% Total Value	Running Yield	Weighted Running Yield
At Call Deposit													
AMP QPRC At Call	S&P ST A2		872,535.56	1.00000000	872,535.56	100.000	0.000			872,535.56	0.41%	0.50%	
BENAU At Call	Moodys A3		17,235.68	1.00000000	17,235.68	100.000	0.000			17,235.68	0.01%	2.55%	
BENAU transaction At Call	Moodys A3		8,530.90	1.00000000	8,530.90	100.000	0.000			8,530.90	0.00%	0.00%	
NAB At Call	S&P AA-		21,584,952.94	1.00000000	21,584,952.94	100.000	0.000			21,584,952.94	10.20%	3.15%	
NAB General At Call	S&P AA-		9,005,881.49	1.00000000	9,005,881.49	100.000	0.000			9,005,881.49	4.26%	2.85%	
NAB Links At Call	S&P AA-		394,558.78	1.00000000	394,558.78	100.000	0.000			394,558.78	0.19%	2.85%	
			31,883,695.35		31,883,695.35					31,883,695.35	15.07%		2.99%
Fixed Rate Bond													
MACQ 1.7 12 Feb 2025 Fixed	S&P A+	AU3CB0270387	6,000,000.00	1.00000000	6,000,000.00	93.075	0.370			5,606,700.00	2.85%	1.66%	
NTTC 0.8 15 Jun 2024 - Issued 16 Mar 2021 - Queanbeyan Regional Council Fixed	Moodys Aa3		5,000,000.00	1.00000000	5,000,000.00	100.000	0.302			5,015,100.00	2.37%	0.80%	
NTTC 1.1 15 Dec 2024 - Issued 16 Sep 2020 Fixed	Moodys Aa3		3,000,000.00	1.00000000	3,000,000.00	100.000	0.964			3,028,920.00	1.43%	1.10%	
NTTC 1.1 15 Jun 2025 - Issued 16 Mar 2021 - Queanbeyan Regional Council Fixed	Moodys Aa3		5,000,000.00	1.00000000	5,000,000.00	100.000	0.416			5,020,800.00	2.37%	1.10%	
SunBank 2.5 25 Jan 2027 Fixed	S&P AA-	AU3CB0285955	5,000,000.00	1.00000000	5,000,000.00	89.915	0.666			4,529,050.00	2.14%	2.66%	
			24,000,000.00		24,000,000.00					23,200,570.00	10.96%		1.49%
Flexi Deposit (Fix/Float)													
Westpac 2.89 07 Dec 2022 1827DAY FD	S&P ST A1+		3,000,000.00	1.00000000	3,000,000.00	100.000	0.435			3,013,064.37	1.42%	3.50%	
			3,000,000.00		3,000,000.00					3,013,064.37	1.42%		3.50%
Floating Rate Deposit													
Westpac 1.01 17 Apr 2024 1827DAY FRD	S&P AA-		3,000,000.00	1.00000000	3,000,000.00	100.000	0.143			3,004,286.31	1.42%	3.73%	
Westpac 1.29 Apr 2024 1827DAY FRD	S&P AA-		4,000,000.00	1.00000000	4,000,000.00	100.000	0.000			4,000,000.00	1.89%	3.87%	
Westpac 0.98 03 Jul 2024 1827DAY FRD	S&P AA-		5,000,000.00	1.00000000	5,000,000.00	100.000	0.075			5,003,758.90	2.36%	0.98%	
			12,000,000.00		12,000,000.00					12,008,045.21	5.67%		2.63%
Floating Rate Note													
Auswide 1.05 17 Mar 2023 FRN	Moodys Baa2	AU3FN0053567	2,500,000.00	1.00000000	2,500,000.00	100.148	0.448			2,514,900.00	1.19%	3.89%	
BENAU 1.05 25 Jan 2023 FRN	Moodys A3	AU3FN0040523	1,500,000.00	1.00000000	1,500,000.00	100.091	0.067			1,502,370.00	0.71%	4.08%	
CBA 0.93 16 Aug 2023 FRN	S&P AA-	AU3FN0044046	1,500,000.00	1.00000000	1,500,000.00	100.346	0.673			1,515,285.00	0.72%	3.23%	
CBA 1.13 11 Jan 2024 FRN	S&P AA-	AU3FN0046561	5,000,000.00	1.00000000	5,000,000.00	100.648	0.221			5,043,450.00	2.38%	4.03%	
CUA 0.9 21 Feb 2023 FRN	Moodys Baa1	AU3FN0052924	1,100,000.00	1.00000000	1,100,000.00	100.086	0.623			1,107,579.00	0.52%	3.25%	

QPRC

Investment Report Pack

Queanbeyan-Palerang Regional Council

at 31 October 2022

HSBCSyd 0.83 27 Sep 2024 FRN	S&P AA-	AU3FN0050498	4,000,000.00	1.00000000	4,000,000.00	99.930	0.359	4,011,560.00	1.90%	3.85%
HSBCSyd 1.1 25 Aug 2027 FRN	Moodys Aa3	AU3FN0071015	3,750,000.00	1.00000000	3,750,000.00	99.379	0.642	3,750,787.50	1.77%	3.50%
MACQ 0.84 12 Feb 2025 FRN	S&P A+	AU3FN0052908	3,000,000.00	1.00000000	3,000,000.00	99.746	0.687	3,012,990.00	1.42%	3.14%
MACQ 0.48 09 Dec 2025 FRN	Moodys A2	AU3FN0057709	2,000,000.00	1.00000000	2,000,000.00	98.221	0.440	1,973,220.00	0.93%	3.09%
RACB 0.93 24 Feb 2023 FRN	Moodys Baa1	AU3FN0053146	1,850,000.00	1.00000000	1,850,000.00	100.037	0.619	1,862,136.00	0.88%	3.32%
NAB 0.93 26 Sep 2023 FRN	S&P AA-	AU3FN0044996	3,000,000.00	1.00000000	3,000,000.00	100.396	0.375	3,023,130.00	1.43%	3.91%
NAB 1.04 26 Feb 2024 FRN	S&P AA-	AU3FN0046777	2,000,000.00	1.00000000	2,000,000.00	100.568	0.623	2,023,820.00	0.96%	3.45%
NAB 0.92 19 Jun 2024 FRN	S&P AA-	AU3FN0048724	3,200,000.00	1.00000000	3,200,000.00	100.407	0.433	3,226,880.00	1.52%	3.76%
NAB 0.72 25 Feb 2027 FRN	S&P AA-	AU3FN0066528	4,000,000.00	1.00000000	4,000,000.00	98.623	0.573	3,967,840.00	1.87%	3.12%
NPBS 1.4 06 Feb 2023 FRN	S&P BBB	AU3FN0040606	1,250,000.00	1.00000000	1,250,000.00	100.176	0.841	1,262,712.50	0.80%	3.66%
SunBank 0.93 22 Aug 2025 FRN	S&P A+	AU3FN0070892	2,200,000.00	1.00000000	2,200,000.00	99.920	0.629	2,212,078.00	1.05%	3.28%
SunBank 0.48 15 Sep 2026 FRN	S&P A+	AU3FN0062964	2,000,000.00	1.00000000	2,000,000.00	97.880	0.407	1,965,740.00	0.93%	3.23%
SunBank 0.78 25 Jan 2027 FRN	S&P A+	AU3FN0065694	5,000,000.00	1.00000000	5,000,000.00	98.554	0.063	4,930,850.00	2.33%	3.81%
			48,850,000.00		48,850,000.00			48,907,328.00	23.11%	3.56%
Term Deposit										
AMP 1 08 Mar 2023 364DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.647	2,012,931.50	0.95%	1.00%
BOQ 1.65 29 Mar 2023 364DAY TD	Moodys ST P-2		10,000,000.00	1.00000000	10,000,000.00	100.000	0.972	10,097,191.80	4.77%	1.65%
BOQ 3.7 08 May 2024 728DAY TD	Moodys A3		10,000,000.00	1.00000000	10,000,000.00	100.000	1.754	10,175,369.90	4.81%	3.70%
CBA 3.03 14 Dec 2022 124DAY TD	S&P ST A1+		10,000,000.00	1.00000000	10,000,000.00	100.000	0.664	10,066,411.00	4.76%	3.03%
ME Bank 0.85 03 Feb 2023 365DAY TD	Moodys ST P-2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.629	2,012,575.34	0.95%	0.85%
MYS 1.1 08 Mar 2023 364DAY TD	Moodys ST P-2		5,000,000.00	1.00000000	5,000,000.00	100.000	0.711	5,035,561.65	2.38%	1.10%
MYS 3.08 10 May 2023 364DAY TD	Moodys ST P-2		10,000,000.00	1.00000000	10,000,000.00	100.000	1.460	10,145,983.60	4.79%	3.08%
NAB 0.65 04 Oct 2023 728DAY TD	S&P ST A1+		6,000,000.00	1.00000000	6,000,000.00	100.000	0.045	6,002,671.26	2.84%	0.65%
NAB 0.8 28 Aug 2024 1098DAY TD	S&P AA-		3,000,000.00	1.00000000	3,000,000.00	100.000	0.145	3,004,339.74	1.42%	0.80%
Westpac 1.11 10 Nov 2023 730DAY TD	S&P AA-		7,000,000.00	1.00000000	7,000,000.00	100.000	0.249	7,017,455.90	3.32%	1.11%
			65,000,000.00		65,000,000.00			65,570,491.69	30.98%	2.12%
Unit Trust										
NSWTC Long Term Growth Fund UT	S&P AA+		16,002,009.86		16,002,009.86	0.9502	16,840,321.0410	16,002,009.86	7.56%	
NSWTC Medium Term Growth Fund UT	S&P AA+		11,041,230.69		11,041,230.69	0.9373	11,779,825.7612	11,041,230.69	5.22%	
			27,043,240.55		27,043,240.55			27,043,240.55	12.78%	
Portfolio Total			211,776,935.90		211,776,935.90			211,626,435.17	100.00%	2.84%
Note: For holdings in unit funds and similar securities, the face value (original and current) columns will display market values.										



3. Portfolio Compliance At 31 October 2022

Short Term Issuer/Security Rating Group	Market Value	% Total Value
A2	30,176,779.45	14.26%
A1+	19,082,146.63	9.02%
Portfolio Total	49,258,926.08	23.28%

Long Term Issuer/Security Rating Group	Market Value	% Total Value
BBB+ to BBB-	6,747,327.50	3.19%
A+ to A-	31,405,084.48	14.84%
AA+ to AA-	124,215,097.11	58.70%
Portfolio Total	162,367,509.09	76.72%

Market Value by Security Rating Group (Short Term)



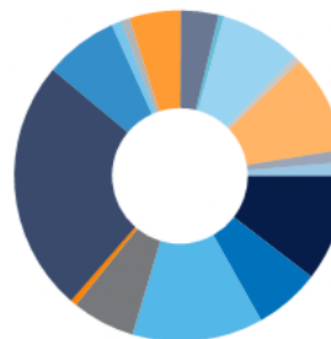
Market Value by Security Rating Group (Long Term)





Issuer	Market Value	% Total Value
AMP Bank Ltd	2,885,467.06	1.36%
Auswide Bank Limited	2,514,900.00	1.19%
Bank of Queensland Ltd	20,272,561.70	9.58%
Bendigo & Adelaide Bank Ltd	1,528,136.58	0.72%
Commonwealth Bank of Australia Ltd	16,625,146.00	7.86%
Credit Union Australia Ltd t/as Great Southern Bank	1,107,579.00	0.52%
HSBC Sydney Branch	7,762,347.50	3.67%
Macquarie Bank	10,592,910.00	5.01%
Members Banking Group Limited t/as RACQ Bank	1,862,136.00	0.88%
Members Equity Bank Ltd	2,012,575.34	0.95%
MyState Bank Ltd	15,181,545.25	7.17%
National Australia Bank Ltd	52,234,074.21	24.68%
Newcastle Permanent Building Society Ltd	1,262,712.50	0.60%
Northern Territory Treasury Corporation	13,064,820.00	6.17%
NSW Treasury Corporation	27,043,240.55	12.78%
Suncorp-Metway Ltd	13,637,718.00	6.44%
Westpac Banking Corporation Ltd	22,038,565.48	10.41%
Portfolio Total	211,626,435.17	100.00%

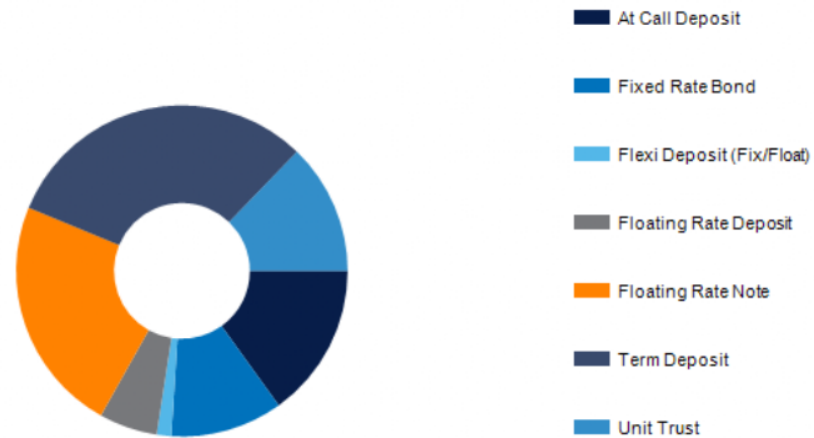
Market Value by Issuer





Security Type	Market Value	% Total Value
At Call Deposit	31,883,695.35	15.07%
Fixed Rate Bond	23,200,570.00	10.96%
Flexi Deposit (Fix/Float)	3,013,064.37	1.42%
Floating Rate Deposit	12,008,045.21	5.67%
Floating Rate Note	48,907,328.00	23.11%
Term Deposit	65,570,491.69	30.98%
Unit Trust	27,043,240.55	12.78%
Portfolio Total	211,626,435.17	100.00%

Market Value by Security Type





Market Value by Term Remaining





Term Remaining	Market Value	% Total Value
0 to < 1 Year	120,101,438.92	56.75%
1 to < 3 Years	70,407,508.75	33.27%
3 to < 5 Years	21,117,487.50	9.98%
Portfolio Total	211,626,435.17	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

Investment Policy Compliance	
Legislative Requirements	Fully compliant
Issuer	Fully compliant (32 limits)
Security Rating Group	Fully compliant (8 limits)
Term Group	Fully compliant (4 limits)



4. Portfolio Statistics For Period Ending 31 October 2022

Trading Book	1 Month	3 Month	12 Month	Since Inception
Queanbeyan-Palerang Regional Council				
Portfolio Return (1)	0.53%	0.35%	-0.08%	1.86%
Performance Index (2)	0.24%	0.54%	0.76%	0.84%
Excess Performance (3)	0.29%	-0.19%	-0.84%	1.02%

- Notes
- 1 Portfolio performance is the rate of return of the portfolio over the specified period
 - 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
 - 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Queanbeyan-Palerang Regional Council	2.64



5. Portfolio Fossil Fuel Summary For Period Ending 31 October 2022

Portfolio Summaries At 31 October 2022

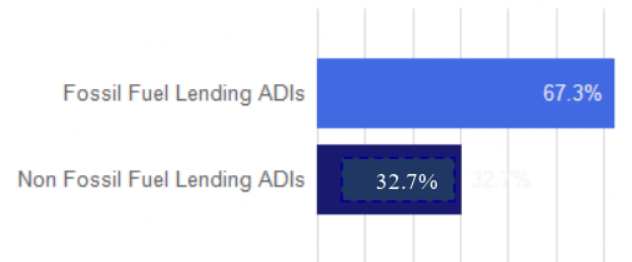
Portfolio Summary by Fossil Fuel Lending ADIs

ADI Lending Status	% Total	Current Period	% Total	Prior Period
Fossil Fuel Lending ADIs				
AMP Bank Ltd	1.6%	2,872,535.56	1.5%	2,872,177.13
Bank of Queensland Ltd	10.8%	20,000,000.00	10.5%	20,000,000.00
Commonwealth Bank of Australia Ltd	8.9%	16,500,000.00	8.6%	16,500,000.00
HSBC Sydney Branch	4.2%	7,750,000.00	4.1%	7,750,000.00
Macquarie Bank	6.0%	11,000,000.00	5.8%	11,000,000.00
National Australia Bank Ltd	28.3%	52,185,393.21	29.5%	56,425,165.36
Westpac Banking Corporation Ltd	7.6%	14,000,000.00	8.4%	16,000,000.00
	67.3%	124,307,928.77	68.3%	130,547,342.49

Non-Fossil Fuel Lending ADIs

Auswide Bank Limited	1.4%	2,500,000.00	1.3%	2,500,000.00
Bendigo & Adelaide Bank Ltd	0.8%	1,525,766.58	0.9%	1,661,256.53
Credit Union Australia Ltd t/as Great Southern Bank	0.6%	1,100,000.00	0.6%	1,100,000.00
Members Banking Group Limited t/as RACQ Bank	1.0%	1,850,000.00	1.0%	1,850,000.00
Members Equity Bank Ltd	1.1%	2,000,000.00	1.1%	2,000,000.00
MyState Bank Ltd	8.1%	15,000,000.00	7.9%	15,000,000.00
Newcastle Permanent Building Society Ltd	0.7%	1,250,000.00	0.7%	1,250,000.00
Northern Territory Treasury	7.0%	13,000,000.00	6.8%	13,000,000.00

Fossil Fuel vs Non-Fossil Fuel Lending ADI





Corporation				
Suncorp-Metway Ltd	7.7%	14,200,000.00	7.4%	14,200,000.00
Westpac Banking Corporation Ltd	4.3%	8,000,000.00	4.2%	8,000,000.00
	32.7%	60,425,766.58	31.7%	60,561,256.53
Total Portfolio		184,733,695.35		191,108,599.02

All amounts shown in the table and charts are Current Face Values for fixed interest holdings and Market Values for unit trust holdings (if included).
The above percentages are relative to the portfolio total and may be affected by rounding.
A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a "green bond" issued by that ADI.

Running Yields by Fossil Fuel Ratings At 31 October 2022

Trading Book	Weighted Average Running Yield
Queanbeyan-Palerang Regional Council	2.64
Fossil Fuel Support - Simple Interest Only	2.29
Non-Fossil Fuel Support - Simple Interest Only	2.16
Fossil Fuel Support - All Securities	2.77
Non-Fossil Fuel Support - All Securities	2.37

Note: If unit trust holdings are included in the report and multiple trading books hold the same unit trust security, reported IRRs can be misleading.

Fossil Fuel vs Non-Fossil Fuel Running Total





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