



# **Ordinary Meeting of Council**

**18 January 2023**

**UNDER SEPARATE COVER  
ATTACHMENTS**

**ITEM 9.3 TO 10.1**

**QUEANBEYAN-PALERANG REGIONAL COUNCIL  
ORDINARY MEETING OF COUNCIL**

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# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

18 JANUARY 2023

ITEM 9.3 MULTI-SPORT COMMUNITY FACILITY FUND 2022/23 (ROUND  
2) QUEANBEYAN REGIONAL SPORTS COMPLEX

ATTACHMENT 1 MSCFF 2022/23 NOTIFICATION LETTER FROM MINISTER  
HENSKENS



## The Hon. Alister Henskens SC MP

Minister for Enterprise, Investment and Trade,  
Minister for Science, Innovation and Technology,  
Minister for Sport, Minister for Skills and Training,  
Leader of the House

CDGS22/687

Rebecca Ryan  
CEO  
Queanbeyan Palerang Regional Council  
256 Crawford St  
Queanbeyan NSW 2620

Dear Ryan,

Queanbeyan Palerang Regional Council's application for funding under the Multi-Sport Community Facility Fund 2022/23 (Round 2) has been successful.

I have approved a grant of \$1,105,500.00 to Queanbeyan Palerang Regional Council for the project titled, 'Regional Sports Complex - Tiered Seating, Landscaping and Wayfinding' (MSCFF-22/23-0148).

The terms and conditions of the grant, including eligible and ineligible project costs, will be provided to you by the Office of Sport. As you are aware, projects must commence construction by July 2023, and project construction is to be completed by 31 December 2025. Projects must be delivered substantially in line with the scope, budget and timeframes indicated in the application that has been approved for funding.

Your project will support the NSW Government's commitment to ensuring that NSW has a network of spaces and places that enable quality sport and active recreation participation and performance at all levels.

In order to progress the funding arrangements, the Office of Sport will be in contact with you shortly to prepare a funding agreement. If you have any immediate questions, please email [infrastructuregrants@sport.nsw.gov.au](mailto:infrastructuregrants@sport.nsw.gov.au) or phone the Infrastructure Grants Team on 13 13 02.

As outlined in the funding agreement, all recipients of NSW Government funding must acknowledge the NSW Government's support of the project through the provision of funding.

**Please be advised that information regarding grant funding for your project is under strict embargo until 12 noon 26 November 2022, when all grant recipients are made public.**

Thank you for spending the time and effort on your application. I look forward to the successful implementation of your project and hearing of its progress throughout the delivery and completion of the project.

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Yours sincerely

A handwritten signature in blue ink, appearing to read 'Alister Henskens', with a long horizontal flourish extending to the right.

The Hon. Alister Henskens SC MP  
**Minister for Enterprise, Investment and Trade,  
Minister for Science, Innovation and Technology,  
Minister for Sport,  
Minister for Skills and Training,  
Leader of the House**

25 November 2022

# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**18 JANUARY 2023**

ITEM 9.6 INVESTMENT REPORT - DECEMBER 2022

ATTACHMENT 1 INVESTMENT REPORT PACK - DECEMBER 2022



# Investment Report Pack

Queanbeyan-Palerang Regional Council

At 31 December 2022



## Contents

1. Budget vs Actual Interest Income 1 July 2022 to 30 June 2023
2. Portfolio Valuation At 31 December 2022
3. Portfolio Compliance At 31 December 2022
4. Portfolio Statistics For Period Ending 31 December 2022
5. Portfolio Fossil Fuel Summary For Period Ending 31 December 2022



## 1. Budget vs Actual Interest Income 1 July 2022 to 30 June 2023

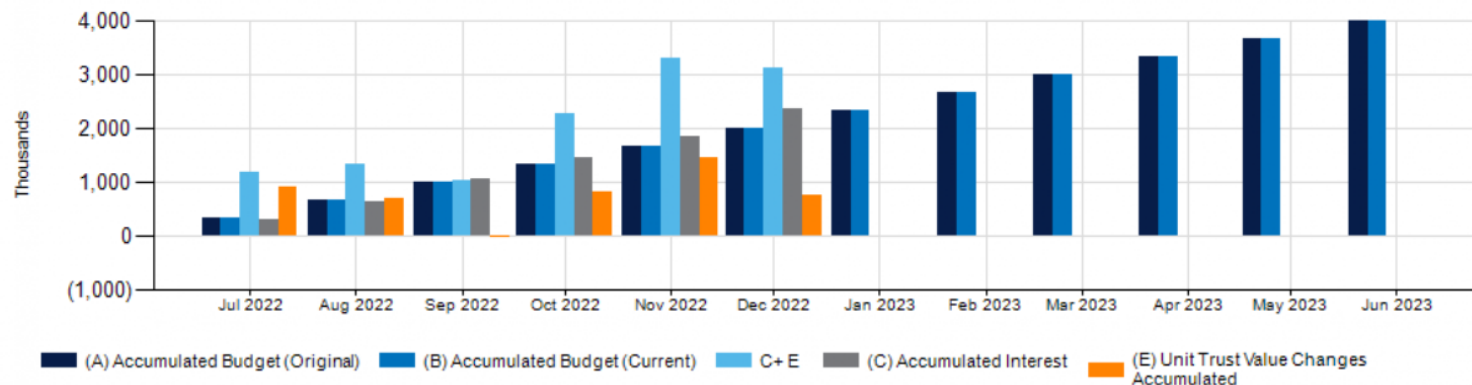
Month / Year	(A) Income Interest Budget (Original) Running Total	Interest Income Budget (Current) For Month	(B) Interest Income Budget (Current) Running Total	(T) Interest Income Received/Accrued For Month	(C) Interest Income Received/Accrued Running Total	Accrued Interest Acquired For Month	Accrued Interest Acquired Running Total	(U) Unit Trust Market Value Changes	(E) Unit Trust Market Value Changes Running Total	'Return' For Month (T + U)
Jul 2022	332,064.00	332,064.00	332,064.00	285,276.10	285,276.10	0.00	0.00	892,068.77	892,068.77	1,177,344.87
Aug 2022	664,128.00	332,064.00	664,128.00	345,376.21	630,652.31	0.00	0.00	(191,495.87)	700,572.90	153,880.34
Sep 2022	996,192.00	332,064.00	996,192.00	388,432.77	1,019,085.08	0.00	0.00	(716,656.66)	(16,083.76)	(328,223.89)
Oct 2022	1,328,256.00	332,064.00	1,328,256.00	416,330.48	1,435,415.56	0.00	0.00	825,485.66	809,401.90	1,241,816.14
Nov 2022	1,660,320.00	332,064.00	1,660,320.00	413,311.06	1,848,726.62	0.00	0.00	634,379.94	1,443,781.84	1,047,691.00
Dec 2022	1,992,384.00	332,064.00	1,992,384.00	497,971.07	2,346,697.69	0.00	0.00	(690,353.64)	753,428.20	(192,382.55)
Jan 2023	2,324,448.00	332,064.00	2,324,448.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb 2023	2,656,512.00	332,064.00	2,656,512.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar 2023	2,988,576.00	332,064.00	2,988,576.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr 2023	3,320,640.00	332,064.00	3,320,640.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May 2023	3,652,704.00	332,064.00	3,652,704.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun 2023	3,984,768.00	332,064.00	3,984,768.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		3,984,768.00		2,346,697.69		0.00		753,428.20		3,100,125.91

Notes on Table Above

1A. The numbers shown in Column T are the accrual interest amounts for that month combined with the At Call Deposit, Unit Trust and Unassigned interest and distribution income received during that month.

1B. The accruals shown in this section have been calculated using each security's coupon schedule.

### Accumulated Budget vs Actual (Accruals Based Upon Coupon Payment Schedules)





## 2. Portfolio Valuation At 31 December 2022

Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Unit Price Notional	Unit Count	Market Value	% Total Value	Running Yield	Weighted Running Yield
<b>At Call Deposit</b>													
AMP QPRC At Call	S&P ST A2		873,264.82	1.00000000	873,264.82	100.000	0.000			873,264.82	0.34%	1.50%	
BENAU At Call	Moodys A3		17,312.21	1.00000000	17,312.21	100.000	0.000			17,312.21	0.01%	3.05%	
BENAU transaction At Call	Moodys A3		133,725.27	1.00000000	133,725.27	100.000	0.000			133,725.27	0.05%	0.00%	
NAB At Call	S&P AA-		21,699,978.95	1.00000000	21,699,978.95	100.000	0.000			21,699,978.95	8.36%	3.40%	
NAB General At Call	S&P AA-		48,149,881.87	1.00000000	48,149,881.87	100.000	0.000			48,149,881.87	18.55%	3.10%	
NAB Links At Call	S&P AA-		1,000,903.82	1.00000000	1,000,903.82	100.000	0.000			1,000,903.82	0.39%	3.10%	
			71,875,066.94		71,875,066.94					71,875,066.94	27.69%		3.17%
<b>Covered Floating Bond</b>													
ING 0.98 08 Dec 2025 COVERDFLO	Moodys Aaa	AU3FN0074175	3,500,000.00	1.00000000	3,500,000.00	100.127	0.258			3,513,475.00	1.35%	4.10%	
			3,500,000.00		3,500,000.00					3,513,475.00	1.35%		4.10%
<b>Fixed Rate Bond</b>													
MACQ 1.7 12 Feb 2025 Fixed	S&P A+	AU3CB0270387	6,000,000.00	1.00000000	6,000,000.00	93.347	0.651			5,639,880.00	2.17%	1.66%	
NTTC 0.8 15 Jun 2024 - Issued 16 Mar 2021 - Queanbeyan Regional Council Fixed	Moodys Aa3		5,000,000.00	1.00000000	5,000,000.00	100.000	0.436			5,021,800.00	1.93%	0.80%	
NTTC 1.1 15 Dec 2024 - Issued 16 Sep 2020 Fixed	Moodys Aa3		3,000,000.00	1.00000000	3,000,000.00	100.000	0.048			3,001,440.00	1.16%	1.10%	
NTTC 1.1 15 Jun 2025 - Issued 16 Mar 2021 - Queanbeyan Regional Council Fixed	Moodys Aa3		5,000,000.00	1.00000000	5,000,000.00	100.000	0.600			5,030,000.00	1.94%	1.10%	
SunBank 2.5 25 Jan 2027 Fixed	S&P A+	AU3CB0285955	5,000,000.00	1.00000000	5,000,000.00	90.121	1.080			4,560,050.00	1.76%	2.66%	
			24,000,000.00		24,000,000.00					23,253,170.00	8.96%		1.49%
<b>Floating Rate Deposit</b>													
Westpac 1.01 17 Apr 2024 1827DAY FRD	S&P AA-		3,000,000.00	1.00000000	3,000,000.00	100.000	0.132			3,003,967.29	1.16%	4.02%	
Westpac 1.29 Apr 2024 1827DAY FRD	S&P AA-		4,000,000.00	1.00000000	4,000,000.00	100.000	0.022			4,000,880.00	1.54%	4.02%	
Westpac 0.98 03 Jul 2024 1827DAY FRD	S&P AA-		5,000,000.00	1.00000000	5,000,000.00	100.000	0.280			5,014,017.90	1.93%	3.94%	
			12,000,000.00		12,000,000.00					12,018,865.19	4.63%		3.98%
<b>Floating Rate Note</b>													
Auswide 1.05 17 Mar 2023 FRN	Moodys Baa2	AU3FN0053567	2,500,000.00	1.00000000	2,500,000.00	100.080	0.140			2,505,500.00	0.97%	4.25%	
BENAU 1.05 25 Jan 2023 FRN	Moodys A3	AU3FN0040523	1,500,000.00	1.00000000	1,500,000.00	100.032	0.749			1,511,715.00	0.58%	4.08%	
CBA 0.93 16 Aug 2023 FRN	S&P AA-	AU3FN0044046	1,500,000.00	1.00000000	1,500,000.00	100.308	0.491			1,511,985.00	0.58%	3.98%	
CBA 1.13 11 Jan 2024 FRN	S&P AA-	AU3FN0046561	5,000,000.00	1.00000000	5,000,000.00	100.625	0.896			5,076,050.00	1.96%	4.03%	
CUA 0.9 21 Feb 2023 FRN	Moodys Baa1	AU3FN0052924	1,100,000.00	1.00000000	1,100,000.00	100.041	0.435			1,105,236.00	0.43%	3.97%	



Investment Report Pack  
Queanbeyan-Palerang Regional Council  
at 31 December 2022

HSBCSyd 0.83 27 Sep 2024 FRN	S&P AA-	AU3FN0050498	4,000,000.00	1.00000000	4,000,000.00	100.015	0.033	4,001,920.00	1.54%	4.08%
HSBCSyd 1.1 25 Aug 2027 FRN	Moodys Aa3	AU3FN0071015	3,750,000.00	1.00000000	3,750,000.00	99.378	0.414	3,742,200.00	1.44%	4.20%
MACQ 0.84 12 Feb 2025 FRN	S&P A+	AU3FN0052908	3,000,000.00	1.00000000	3,000,000.00	99.832	0.499	3,009,930.00	1.16%	3.87%
MACQ 0.48 09 Dec 2025 FRN	Moodys A2	AU3FN0057709	2,000,000.00	1.00000000	2,000,000.00	98.523	0.217	1,974,800.00	0.76%	3.61%
RACB 0.93 24 Feb 2023 FRN	Moodys Baa1	AU3FN0053146	1,850,000.00	1.00000000	1,850,000.00	100.035	0.408	1,858,195.50	0.72%	4.03%
NAB 0.93 26 Sep 2023 FRN	S&P AA-	AU3FN0044996	3,000,000.00	1.00000000	3,000,000.00	100.352	0.034	3,011,580.00	1.16%	4.18%
NAB 1.04 26 Feb 2024 FRN	S&P AA-	AU3FN0046777	2,000,000.00	1.00000000	2,000,000.00	100.592	0.375	2,019,340.00	0.78%	4.15%
NAB 0.92 19 Jun 2024 FRN	S&P AA-	AU3FN0048724	3,200,000.00	1.00000000	3,200,000.00	100.433	0.135	3,218,176.00	1.24%	4.12%
NAB 0.72 25 Feb 2027 FRN	S&P AA-	AU3FN0066528	4,000,000.00	1.00000000	4,000,000.00	99.061	0.376	3,977,480.00	1.53%	3.82%
NAB 1.2 25 Nov 2027 FRN	S&P AA-	AU3FN0073896	4,400,000.00	1.00000000	4,400,000.00	100.812	0.424	4,454,384.00	1.72%	4.30%
NPBS 1.4 06 Feb 2023 FRN	S&P BBB	AU3FN0040606	1,250,000.00	1.00000000	1,250,000.00	100.070	0.660	1,259,125.00	0.49%	4.46%
SunBank 0.93 22 Aug 2025 FRN	S&P A+	AU3FN0070892	2,200,000.00	1.00000000	2,200,000.00	100.042	0.428	2,210,340.00	0.85%	4.01%
SunBank 0.48 15 Sep 2026 FRN	S&P A+	AU3FN0062964	2,000,000.00	1.00000000	2,000,000.00	98.178	0.160	1,966,760.00	0.76%	3.65%
SunBank 0.78 25 Jan 2027 FRN	S&P A+	AU3FN0065694	5,000,000.00	1.00000000	5,000,000.00	98.868	0.700	4,978,400.00	1.92%	3.81%
SunBank 1.25 14 Dec 2027 FRN	S&P A+	AU3FN0074241	2,850,000.00	1.00000000	2,850,000.00	100.423	0.205	2,867,898.00	1.10%	4.40%
			56,100,000.00		56,100,000.00			56,261,014.50	21.67%	4.02%
Term Deposit										
AMP 1 08 Mar 2023 364DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.814	2,016,273.98	0.78%	1.00%
BOQ 1.65 29 Mar 2023 364DAY TD	Moodys ST P-2		10,000,000.00	1.00000000	10,000,000.00	100.000	1.248	10,124,767.10	3.90%	1.65%
BOQ 3.7 08 May 2024 728DAY TD	Moodys A3		10,000,000.00	1.00000000	10,000,000.00	100.000	2.372	10,237,205.50	3.94%	3.70%
CBA 3.91 15 Mar 2023 91DAY TD	S&P ST A1+		10,000,000.00	1.00000000	10,000,000.00	100.000	0.182	10,018,211.00	3.86%	3.91%
ME Bank 0.85 03 Feb 2023 365DAY TD	Moodys ST P-2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.771	2,015,416.44	0.78%	0.85%
MYS 1.1 08 Mar 2023 364DAY TD	Moodys ST P-2		5,000,000.00	1.00000000	5,000,000.00	100.000	0.895	5,044,753.40	1.94%	1.10%
MYS 3.08 10 May 2023 364DAY TD	Moodys ST P-2		10,000,000.00	1.00000000	10,000,000.00	100.000	1.975	10,197,457.50	3.93%	3.08%
NAB 0.65 04 Oct 2023 728DAY TD	S&P ST A1+		6,000,000.00	1.00000000	6,000,000.00	100.000	0.153	6,009,189.06	2.31%	0.65%
NAB 0.8 28 Aug 2024 1098DAY TD	S&P AA-		3,000,000.00	1.00000000	3,000,000.00	100.000	0.278	3,008,350.68	1.16%	0.80%
Westpac 1.11 10 Nov 2023 730DAY TD	S&P ST A1+		7,000,000.00	1.00000000	7,000,000.00	100.000	0.155	7,010,856.72	2.70%	1.11%
			65,000,000.00		65,000,000.00			65,682,481.38	25.30%	2.26%
Unit Trust										
NSWTC Long Term Growth Fund UT	S&P AA+		15,950,983.69		15,950,983.69	0.9472	16,840.321.0410	15,950,983.69	6.14%	
NSWTC Medium Term Growth Fund UT	S&P AA+		11,036,283.16		11,036,283.16	0.9369	11,779.825.7612	11,036,283.16	4.25%	
			26,987,266.85		26,987,266.85			26,987,266.85	10.40%	
Portfolio Total			259,462,333.79		259,462,333.79			259,591,339.86	100.00%	3.02%



Note: For holdings in unit funds and similar securities, the face value (original and current) columns will display market values.

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### 3. Portfolio Compliance At 31 December 2022

Short Term Issuer/Security Rating Group	Market Value	% Total Value
A2	30,271,933.24	11.86%
A1+	23,038,256.78	8.87%
Portfolio Total	53,310,190.02	20.54%

Market Value by Security Rating Group (Short Term)



Long Term Issuer/Security Rating Group	Market Value	% Total Value
BBB+ to BBB-	6,728,056.50	2.59%
A+ to A-	39,108,015.98	15.07%
AA+ to AA-	156,931,602.36	60.45%
AAA	3,513,475.00	1.35%
Portfolio Total	206,281,149.84	79.46%

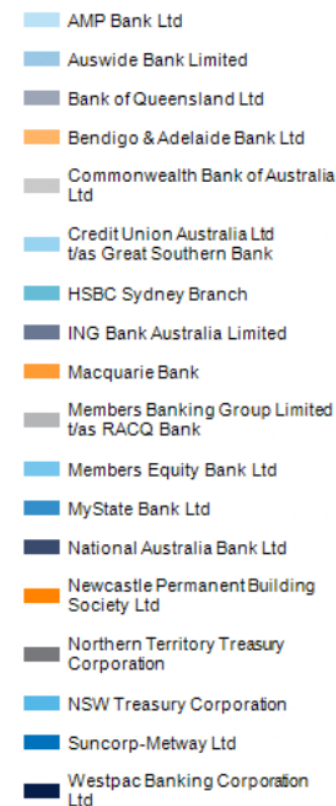
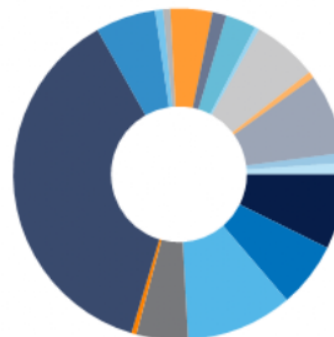
Market Value by Security Rating Group (Long Term)





Issuer	Market Value	% Total Value
AMP Bank Ltd	2,889,538.80	1.11%
Auswide Bank Limited	2,505,500.00	0.97%
Bank of Queensland Ltd	20,361,972.60	7.84%
Bendigo & Adelaide Bank Ltd	1,662,752.48	0.64%
Commonwealth Bank of Australia Ltd	16,606,246.00	6.40%
Credit Union Australia Ltd t/as Great Southern Bank	1,105,236.00	0.43%
HSBC Sydney Branch	7,744,120.00	2.98%
ING Bank Australia Limited	3,513,475.00	1.35%
Macquarie Bank	10,624,610.00	4.09%
Members Banking Group Limited t/as RACQ Bank	1,858,195.50	0.72%
Members Equity Bank Ltd	2,015,416.44	0.78%
MyState Bank Ltd	15,242,210.90	5.87%
National Australia Bank Ltd	96,549,264.38	37.19%
Newcastle Permanent Building Society Ltd	1,259,125.00	0.49%
Northern Territory Treasury Corporation	13,053,240.00	5.03%
NSW Treasury Corporation	26,987,266.85	10.40%
Suncorp-Metway Ltd	16,583,448.00	6.39%
Westpac Banking Corporation Ltd	19,029,721.91	7.33%
Portfolio Total	259,591,339.86	100.00%

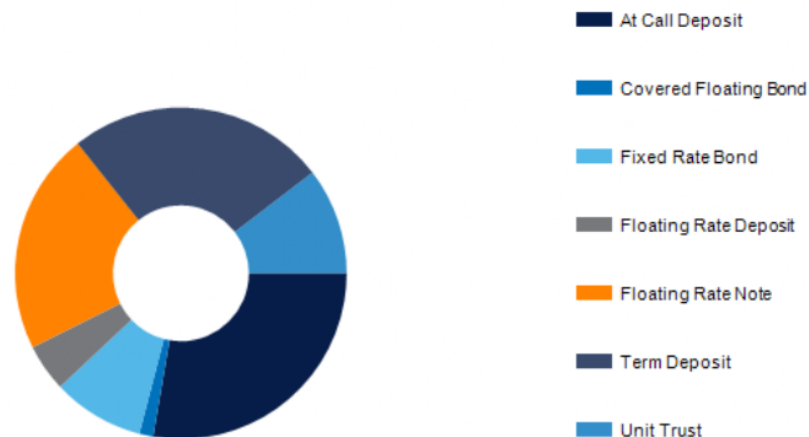
Market Value by Issuer





Security Type	Market Value	% Total Value
At Call Deposit	71,875,066.94	27.69%
Covered Floating Bond	3,513,475.00	1.35%
Fixed Rate Bond	23,253,170.00	8.96%
Floating Rate Deposit	12,018,865.19	4.63%
Floating Rate Note	56,261,014.50	21.67%
Term Deposit	65,682,481.38	25.30%
Unit Trust	26,987,266.85	10.40%
Portfolio Total	259,591,339.86	100.00%

Market Value by Security Type





Market Value by Term Remaining





Term Remaining	Market Value	% Total Value
0 to < 1 Year	164,062,595.49	63.20%
1 to < 3 Years	68,981,572.37	26.57%
3 to < 5 Years	26,547,172.00	10.23%
Portfolio Total	259,591,339.86	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

#### Investment Policy Compliance

Legislative Requirements	Fully compliant
Issuer	Fully compliant (34 limits)
Security Rating Group	Fully compliant (9 limits)
Term Group	Fully compliant (4 limits)



#### 4. Portfolio Statistics For Period Ending 31 December 2022

Trading Book	1 Month	3 Month	12 Month	Since Inception
Queanbeyan-Palerang Regional Council				
Portfolio Return (1)	-0.11%	1.03%	-0.06%	1.91%
Performance Index (2)	0.25%	0.74%	1.25%	0.92%
Excess Performance (3)	-0.36%	0.29%	-1.31%	0.99%

##### Notes

- 1 Portfolio performance is the rate of return of the portfolio over the specified period
- 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
- 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Queanbeyan-Palerang Regional Council	3.02



## 5. Portfolio Fossil Fuel Summary For Period Ending 31 December 2022

### Portfolio Summaries At 31 December 2022

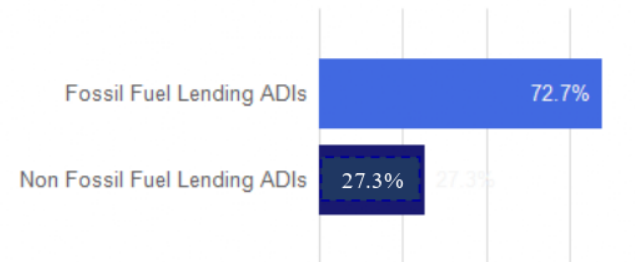
#### Portfolio Summary by Fossil Fuel Lending ADIs

ADI Lending Status	% Total	Current Period	% Total	Prior Period
<b>Fossil Fuel Lending ADIs</b>				
AMP Bank Ltd	1.2%	2,873,264.82	1.5%	2,872,908.09
Bank of Queensland Ltd	8.6%	20,000,000.00	10.2%	20,000,000.00
Commonwealth Bank of Australia Ltd	7.1%	16,500,000.00	8.4%	16,500,000.00
HSBC Sydney Branch	3.3%	7,750,000.00	4.0%	7,750,000.00
ING Bank Australia Limited	1.5%	3,500,000.00	0.0%	0.00
Macquarie Bank	4.7%	11,000,000.00	5.6%	11,000,000.00
National Australia Bank Ltd	41.5%	96,450,764.64	32.2%	62,904,352.61
Westpac Banking Corporation Ltd	4.7%	11,000,000.00	7.2%	14,000,000.00
	72.7%	169,074,029.46	69.1%	135,027,258.70

#### Non-Fossil Fuel Lending ADIs

Auswide Bank Limited	1.1%	2,500,000.00	1.3%	2,500,000.00
Bendigo & Adelaide Bank Ltd	0.7%	1,651,037.48	0.8%	1,573,371.38
Credit Union Australia Ltd t/as Great Southern Bank	0.5%	1,100,000.00	0.6%	1,100,000.00
Members Banking Group Limited t/as RACQ Bank	0.8%	1,850,000.00	1.0%	1,850,000.00
Members Equity Bank Ltd	0.9%	2,000,000.00	1.0%	2,000,000.00
MyState Bank Ltd	6.5%	15,000,000.00	7.7%	15,000,000.00
Newcastle Permanent Building Society Ltd	0.5%	1,250,000.00	0.6%	1,250,000.00

#### Fossil Fuel vs Non-Fossil Fuel Lending ADI





Northern Territory Treasury Corporation	5.6%	13,000,000.00	6.7%	13,000,000.00	
Suncorp-Metway Ltd	7.3%	17,050,000.00	7.3%	14,200,000.00	
Westpac Banking Corporation Ltd	3.4%	8,000,000.00	4.1%	8,000,000.00	
	27.3%	63,401,037.48	30.9%	60,473,371.38	
<b>Total Portfolio</b>		<b>232,475,066.94</b>		<b>195,500,830.08</b>	

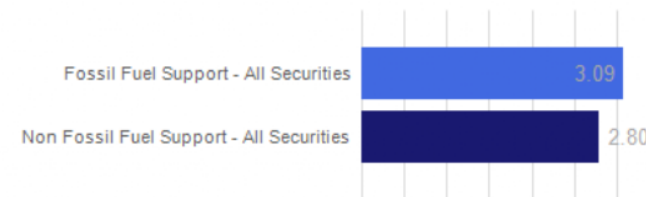
All amounts shown in the table and charts are Current Face Values for fixed interest holdings and Market Values for unit trust holdings (if included).  
The above percentages are relative to the portfolio total and may be affected by rounding.  
A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a "green bond" issued by that ADI.

## Running Yields by Fossil Fuel Ratings At 31 December 2022

Trading Book	Weighted Average Running Yield
Queanbeyan-Palerang Regional Council	3.02
Fossil Fuel Support - Simple Interest Only	2.40
Non-Fossil Fuel Support - Simple Interest Only	2.79
Fossil Fuel Support - All Securities	3.09
Non-Fossil Fuel Support - All Securities	2.80

Note: If unit trust holdings are included in the report and multiple trading books hold the same unit trust security, reported IRRs can be misleading.

### Fossil Fuel vs Non-Fossil Fuel Running Total



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# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

18 JANUARY 2023

ITEM 9.7 ASSET ACCOUNTING POLICY: DEPRECIATION AND  
IMPAIRMENT

ATTACHMENT 1 ASSET ACCOUNTING POLICY: DEPRECIATION AND  
IMPAIRMENT



# Asset Accounting Policy: Depreciation and Impairment

<b>Date policy was adopted:</b>	
<b>Resolution number:</b>	
<b>Next Policy review date:</b>	September 2024
<b>Reference number:</b>	ECM 1012202
<b>Strategic Pillar</b>	Corporate Services
<b>Responsible Branch</b>	Finance

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ASSET ACCOUNTING POLICY: DEPRECIATION AND IMPAIRMENT

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**1 OUTCOMES**

- 1.1 This objective of this policy is to spread capital expenditure over the life of the asset through the mechanism of depreciation so that intergenerational equity is maintained.
- 1.2 Consistent asset accounting policy provides fairness and comparability in determining the cost of service provision, recovered from ratepayers across financial years.
- 1.3 Efficient asset management decisions are based on reliable information, ultimately resulting in lower costs for the provision of community infrastructure.

**2 POLICY**

- 2.1 Council will follow a standardised approach when accounting for IPPE. The accounting treatment will comply with Australian Accounting Standards and relevant legislation.
- 2.2 Asset useful lives are determined based on a sound technical basis, using industry accepted engineering standards and evidence of asset performance.
- 2.3 Asset useful lives are varied from engineering principles, where there is reasonable and demonstrable evidence to justify the variance.

**3 SCOPE OF THE POLICY**

- 3.1 This policy applies to the accounting treatment for non-current infrastructure, property, plant and equipment (IPPE). Other assets such as receivables, inventory, intangibles and cash are excluded.

**4 DEFINITIONS**

- 4.1 Depreciable amount — The cost of an asset, or other amount substituted for cost, less its residual value.
- 4.2 Depreciation — The systematic allocation of the depreciable amount of an asset over its useful life.
- 4.3 Impairment — The amount by which the carrying amount of an asset or a cash-generating unit exceeds its recoverable amount.
- 4.4 Useful life — The period over which an asset is expected to be available for use by Council; or the number of production or similar units expected to be obtained from the asset by Council.

**5 LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS**

- 5.1 AASB 116 Property, Plant and Equipment
- 5.2 AASB 136 Impairment of Assets
- 5.3 OLG Code of Accounting Practice and Financial Reporting
- 5.4 IPWEA Australian Infrastructure Financial Management Guidelines
- 5.5 IPWEA Position Statement: Determining Useful Lives of Infrastructure Assets

**6 CONTENT**

**6.1 Depreciation**

- 6.1.1 Council depreciates assets using the straight-line method to reflect the consumption of the asset of its useful life.

ASSET ACCOUNTING POLICY: DEPRECIATION AND IMPAIRMENT

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- 6.1.2 Assets will be componentised where different useful lives relate to each component of an asset. Each component will be depreciated separately.
- 6.1.3 Asset useful lives are reviewed annually and varied from the base to reflect the most recent assessment of the asset's useful life, where there is sound evidence to justify the change.
- 6.1.4 Useful lives for the various asset classes are detailed in the table at Appendix A.

**6.2 Fair Value Adjustments**

- 6.2.1 Revaluations shall be performed regularly to ensure that the carrying amount of the asset does not differ materially from its fair value at reporting date. Where an asset is revalued, accumulated depreciation is restated in proportion to the gross carrying amount of the asset.
- 6.3 When a partial asset is replaced, the remaining useful life of the renewed asset is reviewed to recognise the restored economic benefits.

**6.4 Impairment**

- 6.4.1 The Australian Accounting Standards require that Council assess at each reporting date whether there is any indication that any assets under its control may be impaired. If any such indication exists, the Council shall estimate the recoverable amount of the asset.
- 6.4.2 Where Council assets are not held primarily for the ability to generate net cash inflows but rather they are held for the use of their service capacity and held at fair value at the reporting date then the recoverable amount is expected to be materially the same as fair value and therefore no impairment testing is required to be performed (AASB 136 Aus 5.1)
- 6.4.3 Impairment loss on a revalued asset must be first offset against any revaluation surplus for the same class of asset.
- 6.4.4 Following the recognition of an impairment, the remaining useful life is re-estimated and the future depreciation will be adjusted to allocate the asset's revised carrying amount on a systematic basis over its remaining useful life.
- 6.4.5 An asset which is not to be replaced and is not in use is derecognised and the carrying value less residual value written off.

**6.5 Assets Damaged due to natural disasters or other events**

- 6.5.1 Council will identify whether any assets have been damaged as a result of natural disaster.
- 6.5.2 If assets are no longer useable they will be written down to recoverable amount or derecognised through the profit and loss statement.
- 6.5.3 If part of asset is damaged and the damaged part is practically separable, for example if the road surface is destroyed and can be separately identified in the asset register, it will be written off as for paragraph 6.5.2. The cost of replacing the damaged part will be capitalised when it occurs.
- 6.5.4 If the assets are partly damaged and can be repaired or utilised in the future, the assets will be reviewed for impairment in accordance with paragraph 6.4 and the repair expenditure will be treated as an expense.

**7 REVIEW**

- 7.1 This policy will be reviewed every 2 years or earlier as necessary if:
  - a) legislation requires it, or
  - b) Council's functions, structure or activities change

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ASSET ACCOUNTING POLICY: DEPRECIATION AND IMPAIRMENT

Appendix A

Asset Component	Range of Lives Applicable to	Default Useful Life
Building Superstructure (Frame, roof, walls, cladding)	60 - 200	100
Building Fit-Out (Internal fix partition, ceiling, floor coverings)	20 - 40	30
Mechanical Services (HVAC, lifts, ducting, pumps, filters)	15 - 50	25
Electrical Services (Lighting, communication, controls, security switchboards)	15 - 50	25
Hydraulic Services (water, sanitary, drainage, fire)	15 - 50	25
Surface (Road and carpark surfaces)	12 - 20	15
Pavement (Road and Carpark base layer)	60 - 80	80
Sub-base/Foundation (Bulk earthworks)	Non-Depreciable	
Kerb & Gutter (Road and Carparks)	80 - 120	100
Furniture (Street, park and/or office furniture)	5 - 15	10
Structures (Structures not deemed to be buildings)	15 - 50	25
Footpath (pedestrian, shared, cycle)	50 - 100	100
Barriers (fences, safety barriers, noise walls)	15 - 50	25
Retaining Walls (Above regulated height)	15 - 50	25
Traffic Management Devices (roundabout, chicanes, speed humps)	15 - 50	25
Bridge (Vehicle, pedestrian, cycle)	100 - 200	100
Major Culvert	100 - 200	100
Causeway	100 - 200	100
Minor Culvert (Greater than 450dia but less than Major Culvert)	100 - 200	100
Playground (Equipment, Softfall, edging)	15 - 30	20
Irrigation System (sprinkler, pipework, controllers)	15 - 30	20
Landscaping (trees, garden beds, turfed areas, bulk earthwork)	Non-Depreciable	
Pipe (water, sewer, stormwater)	100 - 200	100
SQID (Storm Quality Interception Device)	100 - 200	100
Earthen Cells (Landfill)	Non-Depreciable	
Fleet vehicles (light vehicles and handheld tools)	3 - 7	7
Heavy Plant (Trucks and construction equipment)	5 - 20	10
ITC Equipment (Computers, servers, phones, tablets, software)	3 - 5	5
Land (Operational, crown, community, land under road)	Non-Depreciable	

# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**18 JANUARY 2023**

ITEM 10.1      RESOLUTION ACTION SHEET

ATTACHMENT 1      RESOLUTION ACTION SHEET

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
13/12/17	407/17	11.2	<b>Concept Options for Bypasses of Braidwood and Bungendore</b> That: 1. Concept options be developed for road bypasses of Bungendore and Braidwood. 2. Those concept options be included as key elements of the structure plans for towns as they are developed. 3. Council allocate appropriate funding towards development of those options. Council consider funding for the Braidwood structure plan review in the Delivery Program.	Director - Development & Environment  Manager Land-use Planning	1. Alignment only options have been developed at schematic level only 2. A bypass is included in the Bungendore Structure Plan. 3. Budget requests have been made in the 22/23 Budget. Budget and staff wages and other expenses allocated as necessary to a project account It is intended to begin this project in the financial year 2022/23, in conjunction with BWD Structure Plan.  Update provided on this matter to Council on 9 November 2022. This resolution has now been superseded by 451/22	October 2022	Y
12/09/18	PLA117/18	7.1	<b>Minutes of Environment and Sustainability Advisory Committee</b> That Council: 1. Note the minutes of Environment and Sustainability Advisory Committee held on 1 August 2018. 2. Give consideration to recommendations QPRC ESAC 08/18 and QPRC ESAC 09/18 from the meeting held on 1 August 2018: (QPRC ESAC 08/18) That Council: <ul style="list-style-type: none"> <li>Request a staff report by 30 November 2018 on the viability and cost to establish tool libraries.</li> <li>Seek community views on the type of items to include in its tool libraries.</li> <li>Identify potential funding sources, both within Council and external to fund tool libraries.</li> </ul>	Director - Development & Environment  Manager Natural Landscapes & Health	In regards to the establishment of a Tool Library, Council has no budget at present. Option could be to work with Bungendore Rotary for a shipping container at the Anglican Church. Staff to look for grant funding options and potentially assist Rotary on a joint project  Report to be provided back to Council February 2023	February 2023	N
28/08/19	277/19	9.4	<b>Use of Agricultural Chemicals in Public Places</b> That: 1. Council prepare a draft policy on the use of agricultural chemicals in public places. 2. A further report come back to Council with a view to placing the draft policy on public exhibition.	Director - Development & Environment  Manager Urban Landscapes	Workshop held with Councillors on 16 November 2022. Draft Policy in Councillor Portal  Policy report to be presented to Council on 8 February 2023.	February 2023	Y
25/11/20	263/20	9.3	<b>Sassafras Crescent Reserve</b> That:	Director - Development & Environment	Design concepts complete, expected community engagement September 2022.	February 2023	N



## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			1. Council prepare high level concept options for potential upgrades to Sassafras Reserve and engage with the community on preferred options. Following the completion of the community engagement process, a report on submissions and recommendations come back to Council for consideration.	Manager Urban Landscapes	Report to be provided to Council in February 2023		
28/07/21	199/21	9.14	<b>Public Place Electric Vehicle Charging Infrastructure - Models of Ownership and Procurement</b> That Council:  1. Proceed with Ownership Model 3 'private investment through lease agreements' for public place EV charging. 2. Seek RFPs for the provision of EV charging station lease agreements for 'to be determined' Council owned car parks. 3. Exclude the proposed Braidwood off street carpark from the tender in order to honour the signed non-binding letter of intent with the NRMA.	Director - Development & Environment  Manager Natural Landscapes & Health	In progress, ACT also going out for EOI and CRJO may include a regional approach for EV Charge stations.  We have nominated 8 sites with the NSW Government Energy Saver EV Site Prospectus EOI. Charging providers may contact us if the site is ideally situated and explore options  Workshop held with Councillors on 21 September 2022  This item now superseded by Resolution 509/22		Y
27/10/21	316/21	9.3	<b>Proposed Planning Proposal – Abbeyfield Seniors Housing Project</b> That Council take all actions to progress a planning proposal to amend Schedule 1 (Additional Permitted Uses) of Palerang Local Environmental Plan 2014 or the Queanbeyan-Palerang Local Environmental Plan 2021 (if the latter is notified before the end of this process) in order to allow for Seniors Housing as a permissible use with consent on the northern part of the closed section of Majara Street Bungendore.	Director - Development & Environment  Manager Land-use Planning	Preliminary work has been undertaken on preparing a planning proposal in accordance with Council's resolution. This includes the preparation of a scoping proposal. It also includes preparation and distribution of a brief to appropriate consultants for the preparation of a Flood Impact and Risk Assessment to support the Scoping Proposal and Planning Proposal at the insistence of the DPE (Water, Floodplain and Coast).  Information report to be prepared for presentation to Councillors in March 2023	March 2023	N
10/11/21	PLA187/21	8.4	<b>Bungendore East Planning Proposal – State Agency Consultation and Public Exhibition</b> That Council support:  1. Any minor changes to the planning proposal to ensure that the RE1 and R2 land zonings appropriately reflect the 1% Annual Exceedance Probability flood level as identified in the Martens report, plus 500mm freeboard.	Director - Development & Environment  Manager Land-use Planning	Refer Resolution 384/22 - 28 September 2022.  Information report to be provided by staff	February 2023	N

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>2. Any minor changes to the planning proposal negotiated by staff with NSW Biodiversity and Conservation that ensure that the critically endangered vegetation on the site is suitably protected.</p> <p>3. The amended planning proposal being placed on public exhibition.</p>				
27/01/22	043/22	12.1	<p><b>Roads – Current State</b></p> <p>That:</p> <p>1. Council receive a report on:</p> <p>a. The current state of Council's road building, maintenance and repair capability (i.e. staffing, budget, portfolio organisation, assets etc).</p> <p>b. All current road building and maintenance projects with timeframes and budgets.</p> <p>c. The current outstanding road projects and maintenance requirements in the forward work program.</p> <p>d. An analysis of the community's road needs and our capability/capacity to service this, as well as any other threats to this capability.</p> <p>e. How repairs and maintenance are prioritised for unsealed roads for school bus routes.</p> <p>2. A workshop be held prior to presentation to the August Ordinary meeting.</p>	Director – Infrastructure Services	<p>Councillor workshop scheduled for February 2023.</p> <p>Report to be provided to Council following this</p>	March 2023	N
09/02/22	066/22	9.14	<p><b>ACT-QPRC: Statement of Intent</b></p> <p>That Council:</p> <p>1. Endorse the draft 2022 QPRC-ACT Statement of Intent and priority areas.</p> <p>2. Submit the draft to the ACT Chief Minister for consideration.</p> <p>3. Authorise execution of the documents by the Mayor and GM, if the draft remains substantively unchanged by the Chief Minister.</p>	GM	<p>Meeting with ACT Chief Minister office occurred on 29 August 2022.</p> <p>Superseded by Resolution 483/22</p>		Y
23/02/22	079/22	9.4	<p><b>Changes to Landscape Rehydration Infrastructure Planning Rules</b></p> <p>That Council make a submission on the proposed changes to landscape rehydration infrastructure planning rules</p>	<p>Director - Development &amp; Environment</p> <p>Manager Development</p>	Submission prepared, consistent with resolution and submitted within exhibition period.		Y
23/02/22	085/22	9.13	<p><b>Revised QPRC Parking Policy</b></p> <p>That:</p>	Director - Infrastructure Services	Revised policy went to Council meeting on 12 <sup>th</sup> October 2022 and was placed on 28 days public exhibition.		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			1. The revised QPRC Parking Policy 2021 incorporating the infringement matrix be placed on public exhibition for 28 days.  Council consider all submissions received prior to adopting the Policy, or if no submissions are received, formally adopt the Policy.	Manager Transport & Facilities	Policy Adopted.		
09/03/22	105/22	12.1	<b>Affordable Housing</b> That Council:  1. Notes the challenges in our communities around the supply and access to social, community and affordable housing. 2. Further notes the impacts of these challenges on the individual through to our local economies. 3. As such, prepares an Affordable Housing Strategy for the local government area. 4. Conducts a workshop for Councillors to consider what the strategy should incorporate and the best way to develop it. 5. Consults with social housing providers, groups assisting residents in need of crisis accommodation and the NSW Government in developing the strategy. 6. Provides an opportunity for community feedback on a draft strategy. 7. Sources funds to prepare the strategy (if required to outsource). 8. Includes the strategy in the current term Delivery Plan. 9. Completes the strategy as soon as practicable, but no later than September 2022.	Director - Development & Environment  Manager Land-use Planning	1. Noted. 2. Noted. 3. Brief prepared, consultant – Judith Stubbs and Associates appointed, Workshop 1 held 15 June, Workshop 2 held 17 August 2022, Background Paper prepared as well as its Appendices and Case studies. These have been reviewed by staff and comments provided back to the consultant. 4. As above. 5. Preliminary consultation has been undertaken with stakeholders. 6. Pending. 7. Done. 8. Project Included. 9. Subject to a further report to Council.  Public exhibition completed. Superseded by Resolution 474/22.		Y
09/03/22	106/22	9.2	<b>Development Application DA 54-2019 - Construction of a Pavilion, Removal of 12 Trees, Replacement of 15 trees, New Access and Proposed Electronic Pylon Sign - Queanbeyan Showground - 19-41 Farrer Place Queanbeyan</b> That:  1. Development application 54-2019 for the construction of a pavilion, removal of 12 trees, replacement of 15 trees, new access, and proposed electronic signage on Crown Reserve R130041/R530030/R530126 – Lot 4, Section 56, DP 758862, Queanbeyan Showground 19-41 Farrer Place Queanbeyan be granted conditional approval.  2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.	Director - Development & Environment  Manager Urban Landscapes	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			3. Heritage NSW and the NSW Crown Lands Department be forwarded a copy of Council's Notice of Determination.				
09/03/22	113/22	12.2	<b>Cities Power Partnership</b> That Council: 1. Join the Cities Power Partnership. 2. Use its participation in the Partnership to build on the QPRC Council and community climate action plans. 3. Seek community input on the five actions Council commits to as part of the partnership program.	Director - Development & Environment  Manager Natural Landscapes & Health	Adoption of Pledges occurred at 14 September 2022 Council Meeting.  Superseded by Resolution 362/22		Y
23/03/22	120/22	12.1	<b>Molonglo Rail Trail</b> That Council: 1. Note the completed Feasibility Study for a rail trail from Bungendore to Captains Flat. 2. Support in principle the study's recommendation to proceed with a rail trail from Bungendore to Captains Flat. 3. Following the satisfactory resolution of the lead contamination issue, receive a further report from the GM on: <ul style="list-style-type: none"> <li>Possible funding models to support a Development Plan for the rail trail.</li> </ul> 4. Possible strategies to undertake the necessary community and State government consultation to progress the planning and development of the rail trail.	GM  Manager Business & Innovation	In hiatus until the lead contamination issue is resolved and remediation works are complete (or is scheduled, at least). The extent and impact of remediation works will have direct consequences for the feasibility of any rail trail in that corridor.  At such a time, should the project be considered feasible, we would be in a position to identify grants for a Trail Development Plan, biosecurity reports, commence community consultation and indicate our interest in progressing toward a rail trail with Transport for NSW and the Dept of Regional NSW.		N
23/03/22	124/22	9.4	<b>Consultation of Majors Creek and Araluen Greenwaste</b> That Council: 1. Consult with the Majors Creek and Araluen communities on the available options for managing greenwaste as summarised in this report. 2. Receive a further report on the results of the consultation.	Director - Infrastructure Services  Manager Utilities	In progress. Consultation period ends 16 January 2023.		N
23/03/22	136/22	12.2	<b>Community Meeting Space</b> That Council:	Director - Community, Arts & Recreation	In progress		N

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>1. Receive a report from staff detailing:</p> <p>a. Available meeting space in Council-owned facilities including:</p> <p>i. Rooms that may become available once Queanbeyan-based staff are consolidated in the new Civic and Cultural precinct, and</p> <p>ii. the date they are expected to become available.</p> <p>b. Criteria for receiving a grant and whether these should be revised in light of increased demand for meeting spaces across the local government area.</p> <p>c. The funding sum set aside for this grant program in 2019-20; 2020-21; 2021-22.</p> <p>d. Whether the grant program was fully expended and where insufficient funds were available to meet all eligible applications.</p> <p>2. Conduct a workshop to consider the report and how to meet increased demand for affordable community meeting space before:</p> <p>a. Finalising a funding allocation for the QPRC Annual Community Grants Program Category B for 2022-23.</p> <p>b. Identifying changes to the grants program that may be needed to support growing demand for community meeting space, including making more space available and how to do this, and updating the grant criteria.</p>	Manager Recreation & Culture			
23/03/22	140/22	16.1	<p><b>Undetected Leak Application – Bungendore</b></p> <p>That Council write off a total of \$1,576.98 in water usage charges for the property listed in this report.</p>	Director - Corporate Services Manager CFO	Completed		Y
22/06/22	251/22	9.3	<p><b>Road Naming Proposal - North and South Poplars - Jerrabomberra</b></p> <p>That Council:</p> <p>1. Adopt in principle the following proposed names for the new roads created within Stage 1 and Stage 2 at the Poplars business and innovation precinct:</p> <ul style="list-style-type: none"> <li>Gwendoline Place</li> <li>Lexcen Avenue</li> <li>Nicholas Court</li> </ul>	Director - Development & Environment Manager Land-use Planning	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<ul style="list-style-type: none"> <li>Wolseley Place</li> </ul> <ol style="list-style-type: none"> <li>Place the names on public exhibition for a period of 28 days.</li> <li>Publish a notice in the NSW Government Gazette adopting the names if no objections are received.</li> </ol>				
27/07/22	299/22	9.2	<b>Blind Creek Solar Farm - Planning Agreement</b> That Council: <ol style="list-style-type: none"> <li>Agree to accept the letter of offer.</li> <li>Place on public exhibition the draft Blind Creek Solar Farm Planning Agreement for a minimum period of 28 days.</li> <li>Report back to Council following the exhibition period for a determination on whether to execute the draft planning agreement.</li> </ol>	Director - Development & Environment  Manager Land-use Planning	1. No action required. 2. Exhibited between 28 July and 25 August. See No. 1192 below. 3. Council considered a report on submissions at its 14 September 2022 meeting. Amongst other things Council resolved to authorise the Mayor and GM to execute the Planning Agreement which has been done.		Y
10/08/22	314/22	9.1	<b>Development Application DA.2022.1182 - Alterations and Additions to a Rural Supplies Premises - 121 Wallace Street, Braidwood</b> That Council refuse development application DA.2022.1182 for Alterations and Additions to a rural supplies premises on Lots 1 & 2 DP 596527, Lot 1 DP 995410 & Lot 2 DP 1208847, No.121 Wallace Street, Braidwood on the grounds that the development is not in keeping with the character and amenity of the locality and in particular: <ol style="list-style-type: none"> <li>With reference to Section 4.15(1)(b) of the EP&amp;A Act, the nature and scale of the development is likely to lead to the intensification of activities that are not consistent with either the character, amenity or scale of other business activities in the area, nor with the mixed use residential development that is currently promoted through the relevant local planning instruments.</li> <li>With reference to Section 4.15(1)(c) of the EP&amp;A Act, the present site, on the main street of Braidwood and in the centre of the town, in a mixed use zone and immediately adjacent to a residential area, is not suitable for increased development on the scale being proposed.</li> <li>With reference to Section 4.15(1)(e) of the EP&amp;A Act, it is not in the public interest to encourage the expansion of this style of business in this particular location, in the centre of the town.</li> </ol>	Director - Development & Environment  Manager Development	Completed		Y
10/08/22	315/22	9.2	<b>Reclassification and Transfer of Community Land in Googong Town Centre</b>	Director - Development & Environment	The proponents will be charged the required fees as per Council's adopted Fees & Charges. Superseded by Resolution 407/22		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>That:</p> <ol style="list-style-type: none"> <li>To facilitate the orderly and efficient use of the interface between Bunyip Park and the new Googong Town Centre, Council support in principle the reclassification of 323m<sup>2</sup> of community land to operational land for the purpose of transferring that land to GTPL, subject to Council's direct costs of the reclassification and transfer of the land being borne by Googong Township Pty Limited.</li> <li>In order to facilitate the transfer of the above-mentioned land, a planning proposal be prepared for Council's consideration to begin the process of reclassifying the above-mentioned land from community to operational land.</li> </ol>	Manager Land-use Planning			
10/08/22	316/22	9.3	<p><b>Emergency Accommodation for Women and Children Experiencing Domestic Violence</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Prepare a letter of support in principle for the Housing Plus and Molonglo Support Services Partnership Expression of Interest to the NSW Government.</li> <li>Review and evaluate further assistance if the project proceeds to a Request for Tender.</li> </ol>	Director - Community, Arts & Recreation	Completed		Y
10/08/22	317/22	9.4	<p><b>Reviewed Policies</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>Council place the following Policies on public exhibition for 28 days: <ol style="list-style-type: none"> <li>Equal Employment Opportunity Policy</li> <li>Workplace Surveillance Policy</li> <li>Complaint Management Policy</li> <li>Development adjacent to Water, Sewer and Stormwater Mains Policy</li> <li>Enterprise Risk Management Policy</li> <li>Directional Signage Policy</li> </ol> </li> <li>If no submissions are received, the policies be adopted</li> </ol>	Program Coordinator - Governance & Legal	Policies adopted		Y
10/08/22	318/22	9.5	<p><b>Investment Policy Review 2022</b></p> <p>That Council place the draft Investment Policy on public exhibition for 28 days and if no submissions are received, the policy be adopted.</p>	Program Coordinator - Governance & Legal	Policy adopted		Y



## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
24/08/22	327/22	7.1	<p><b>NSW Audit Office Determination over the Accounting Treatment of RFS Assets</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Writes to the local State Member Nicole Overall, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP:</li> <li>a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;</li> <li>b. Advising of the impact of the Government's position on Council finances of this accounting treatment;</li> <li>c. Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Council's financial statements;</li> <li>d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and</li> <li>e. Amending s119 of the Rural Fires Act 1997 so that the effect is to make it clear that RFS assets are not the property of councils.</li> <li>2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:</li> <li>a. Advising Members of Council's position, including providing copies of correspondence to NSW Government Ministers; and</li> <li>b. Seeking Members' commitments to support NSW Councils' call to amend the Rural Fires Act 1997 as set out in correspondence.</li> <li>3. Reaffirms Council's position not to recognise RFS assets in accordance with the QPRC Agency Assets Policy.</li> <li>4. Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification once and for all from the State Government about the accounting treatment of RFS assets</li> </ol>	GM	Completed		Y



## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			5. Continue to support the local RFS brigades noting that Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which Council considers to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.				
24/08/22	327b/22	9.1	<b>Request to Waive Developer Contributions - DA.2020.1363.B - Queanbeyan District Pre-school Association - 181 Cooma Street, Karabar</b> That Council approve the removal of Condition 15 of DA.2020.1363.B; thereby removing the requirement for development contribution fees to be paid.	Director - Development & Environment Manager Development	Completed		Y
24/08/22	328/22	9.2	<b>Request from Araluen Progress Association for Support with Development Application Fees</b> That Council support the request from the Araluen Progress Association to provide support to refund paid development application fees for DA.2021.1354 by providing a donation of \$2,732.69, noting that such donation will be unfunded expenditure.	Director - Development & Environment Manager Development	Completed		Y
24/08/22	330/22	9.4	<b>Acquisition of Land for North Eimslea Reservoir and Bungendore Landfill Buffer</b> That Council: <ol style="list-style-type: none"><li>1. Authorise the acquisition of proposed Lot 3 DP 1282741 being 5,794m2 from the subdivision of Lot 1 in DP 880087 and Lot 1 in DP 1236462 for the purposes of town water supply from Share Star Holdings Pty Ltd for the lump sum of \$230,000 (ex GST).</li><li>2. Authorise the acquisition of proposed Lot 2 DP 1282741 being 7,028m2 from the subdivision of Lot 1 in DP 880087 and Lot 1 in DP 1236462 for the purposes of a landfill buffer from Share Star Holdings Pty Ltd by way of donation.</li><li>3. Classify, on acquisition, both lots 2 and 3 as Operational Land in accordance with section 31 of the Local Government Act 1993.</li></ol>	Legal Officer	Completed and recorded on Sale of Land Register		Y
24/08/22	331/22	9.5	<b>Fixing Local Roads - Round 4 Application</b> That Council nominate the rehabilitation of Oallen Road for grant funding through the Fixing Local Roads Round 4 application process.	Director - Infrastructure Services	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
				Manager Transport & Facilities			
24/08/22	332/22	9.6	<b>Lascelles Street Upgrade - s94 Funding</b> That Council allocate funds to the Lascelles Street Upgrade Project (PJ100701) from the following Section 94 Contributions Plans: <ol style="list-style-type: none"> <li>1. \$193,359 from the Tallaganda Shire Council Section 94 Contributions Plan No. 3 Roadworks (Kings Highway East) Reserve.</li> <li>2. \$45,000 from the Tallaganda Shire Council Section 94 Contributions Plan No. 3 Roadworks (Braidwood Village) Reserve.</li> </ol>	Director - Infrastructure Services  Manager Contracts & Projects	Completed		Y
24/08/22	333/22	9.7	<b>Withdrawal of Endorsement to Participate in a Shared Scheme E-scooter Trial</b> That Council not submit an application for an e-scooter trial in the Googong Township.	Director - Infrastructure Services  Manager Contracts & Projects	Completed		Y
24/08/22	334/22	9.8	<b>QPRC Cultural Grants Application</b> That Council approve a Cultural Grant of \$500 to Mrs Sylvie Carter towards costs for a solo art exhibition at Rusten House Arts Centre, Queanbeyan.	Director - Community, Arts & Recreation  Manager Business & Innovation	Completed		Y
24/08/22	335/22	9.9	<b>GM Performance Review Panel</b> That Council: <ol style="list-style-type: none"> <li>1. Adopt the Terms of Reference for the GM's Performance Review Panel.</li> <li>2. Delegate to this Council Committee the task of developing a Performance Agreement, conducting Performance Reviews, reporting the findings and recommendations of those reviews to Council.</li> <li>3. Cr Willis to sit on the GM's Performance Review Panel.</li> </ol>	Director - Corporate Services  Manager Workplace & Performance	Completed		Y
24/08/22	336/22	9.10	<b>Lease Renewal for Bowling Club at 26 Farrer Place Queanbeyan</b>	Legal Officer	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			That Council enter into the new lease with Queanbeyan Sports & Community Club on the proposed terms for a further 20-year period.				
24/08/22	337/22	9.11	<b>Investment Report - July 2022</b> That Council: 1) Note the investment return for July 2022 was \$1,177,345. 2) Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005) and Queanbeyan-Palerang Regional Council's Investment Policy. 3) Receive the Investment Report for the month of July 2022.	Director - Corporate Services  Manager CFO	Completed		Y
24/08/22	338/22	9.12	<b>Reviewed Policies</b> That: 1. Council place the following Policies on public exhibition for 28 days: <ul style="list-style-type: none"> <li>Competitive Neutrality Complaints Policy</li> <li>Road Names Policy</li> <li>Liquid Trade Waste Policy</li> <li>On-Site Sewage Management Policy</li> <li>Open Burning Policy</li> <li>Environmental Controls on Construction Sites Policy</li> </ul> 2. If no submissions are received, the policies be adopted. 3. Council rescind the Reporting Legal Matters Policy.	Program Coordinator - Governance & Legal	Policies adopted		Y
24/08/22	339/22	9.13	<b>Post-Exhibition Report Library Collections Policy</b> That Council: 1. Adopt the Library Collections Policy. 2. Endorse the development of a Local History Policy.	Program Coordinator - Governance & Legal	Completed		Y
24/08/22	344/22	11.1	<b>Local Traffic Committee Meeting - 9 August 2022</b> That Council: 1. Note the minutes of Local Traffic Committee held on 9 August 2022. 2. Adopt recommendations LTC 29/2022 to LTC 34/2022 from the meeting held on 9 August 2022.	Director - Infrastructure Services  Manager Transport & Facilities	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>LTC 29/2022 - Under The Roads Act 1993 approve the TCP/TMP for the Country Rocks 2022 with minor amendments.</p> <p>LTC 30/2022 - Under The Roads Act 1993 approve the TCP/TMP for the Queanbeyan Swap Meet 2022 with amendments.</p> <p>LTC 31/2022 - Under The Roads Act 1993 approve the TCP/TMP for the 27th National Model A Ford Meet 2022 with amendments.</p> <p>LTC 32/2022 - Under The Road Transport Act 2013 approve proposed line marking and signage to the Elmgrove Development with minor amendments.</p> <p>LTC 33/2022 - Under The Road Transport Act 2013 approve proposed Apartment Complex – 15 Macfarlane Ave Googong, Signage/linemarking designs with minor amendments.</p> <p>LTC 34/2022 - Under The Road Transport Act 2013 approve proposed Jumping Creek Development signage/linemarking designs with minor amendments.</p>				
24/08/22	346/22	11.3	<p><b>Disability Access Committee Meeting Minutes 27 July 2022</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Disability Access Committee held on 27 July 2022.</li> <li>Endorse recommendations DAC01/2022 to install a Pedestrian Warning Sign (yellow diamond sign) with a panel below reading "Aged" at pedestrian crossing on Campbell Street next to the Heritage Care Aged Care Home to improve pedestrian safety.</li> <li>Endorse recommendation DAC03/2022 to investigate options to install a STOP sign at corner of Erin Street before the left hand turn on to Crawford Street to slow traffic approaching the pedestrian crossing on Crawford Street.</li> <li>Endorse recommendation DAC03/2022 to investigate moving the pedestrian crossing with refuge further south on Crawford Street to improve pedestrian safety.</li> </ol>	<p>Director - Community, Arts &amp; Recreation</p> <p>Manager Community &amp; Education</p>	Completed		Y
24/08/22	347/22	12.1	<p><b>Motion for Submission LGNSW Annual Conference 2022</b></p> <p>That Council submit the following motion to the Local Government NSW Annual Conference 2022:</p> <ol style="list-style-type: none"> <li>That LGNSW advocate to amend the Local Government Act and remove the reference and terms of a 'minimum and maximum range'</li> </ol>	<p>Program Coordinator Governance and Legal</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			from the Local Government Remuneration Tribunal (LGRT), with an annual determination of only one fee payable to councillors, members of county councils and mayors in each category.				
24/08/22	349/22	16.1	<b>Audit, Risk and Improvement Committee (ARIC) Independent External Member</b> That Council: <ol style="list-style-type: none"> <li>Extend its appreciation to Mr Shanahan for his service on the ARIC.</li> <li>Appoint Diana Hamono as the independent external member of Council's ARIC for an initial four-year term.</li> <li>Shortlist JP O'Kennedy in case the offer to Diana Hamono is not accepted for any reason.</li> </ol>	Director - Corporate Services  Manager Workplace & Performance	Completed		Y
14/09/22	354/22	9.1	<b>Development Application DA.2021.1716 - Erection of a Digital Advertising Structure - Lot 3 SP 93173 known as 3-5 Gregory Street, Queanbeyan West</b> That development application DA.2021.1716 for erection of a pole mounted, digital advertising structure at Lot 3 SP 93173, 3/5 Gregory Street, Queanbeyan West be refused for the following reasons: <ol style="list-style-type: none"> <li>The proposed development is not consistent with the following provisions of State Environmental Planning Policy (Industry and Employment) 2021:               <ol style="list-style-type: none"> <li>Clause 3.6(a) – The proposed development is not compatible with the desired amenity and visual character of the area.</li> <li>Clause 3.6(b) – The proposed development does not meet the following criteria specified in Schedule 5:                   <ul style="list-style-type: none"> <li>Character of the Area</li> <li>Special Areas</li> <li>Views and Vistas</li> <li>Streetscape, Setting and Landscape</li> <li>Site and Building</li> <li>Illumination</li> <li>Safety</li> </ul> </li> </ol> </li> <li>Council considers the proposed development is contrary to the aims specified in clause 1.2(2)(d), (e) and (f) of Queanbeyan Local Environmental Plan 2012.</li> </ol> <p><i>(d) to recognise and protect Queanbeyan's natural, cultural and built heritage including environmentally sensitive areas such as Queanbeyan's</i></p>	Director - Development & Environment  Manager Development	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p><i>native grasslands, the Queanbeyan River and Jerrabomberra Creek;</i>  <i>(e) to protect the scenic quality, views and vistas from main roads and other vantage points within Queanbeyan of the escarpment and Mount Jerrabomberra, and</i>  <i>(f) to maintain the unique identity and country character of Queanbeyan.</i></p> <p>3. Council is not satisfied by the application and its accompanying documents that the proposed development is consistent with the objectives of Part 7 the Queanbeyan Development Control Plan 2012 specified by sections 7.1.2 (5):  <i>(5) Ensure development has a visually appealing appearance to the street.</i></p> <p>4. Council is not satisfied by the application and its accompanying documents that the proposed development is consistent with the objectives of Part 7 of Council's applicable Queanbeyan Development Control Plan 2012 specified by sections 7.2.2 (5):  <i>(5) Protect and enhance the visual amenity of entry points into Queanbeyan.</i></p> <p>5. Council is not satisfied by the application and its accompanying documents that the proposed development meets the Transport Corridor Outdoor Advertising and Signage Guidelines 2017 in respect of the safe distance of the sign from an intersection and Council considers that the proposal could have a significant safety impact on traffic on the corner of a priority-controlled T intersection (Corner of Canberra Avenue and Kealman Road).</p> <p>6. Council considers the proposed location of the sign will reduce off-street parking spaces.</p> <p>7. The proposal does not promote the aims of the Queanbeyan Local Environmental Plan 2012 particularly relating to vistas and visual amenity entering Queanbeyan City and as such Council considers there to be no overriding public interest in favour of granting consent for the proposed development.</p>				
14/09/22	355/22	9.2	<p><b>Modification Application 452-2000.A - Extension to Operating Hours - Jerrabomberra Hotel - 2 Limestone Drive, Jerrabomberra</b></p> <p>That Council refuse consent for modified development application 452-2000.A, for the extension of the hours of operation for the Jerrabomberra Hotel bar on Lot 4 DP 1037309, 2 Limestone Drive Jerrabomberra, on the grounds that:</p> <p>1. The adverse impacts on the amenity and safety of the neighbouring community outweigh any private benefit, namely the opportunity to sell alcohol until 3am in an area zoned B1 – Neighbourhood Centre, particularly given the proximity of homes to the hotel.</p> <p>2. The NSW Police assessment of the impacts of the development application noted that police attend the area for offences which</p>	<p>Director - Development &amp; Environment</p> <p>Manager Development</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>relate to the consumption of alcohol, namely drink-driving, assaults and property damage, as well as for illegal drug use.</p> <p>3. Academic research cited in the Police report noting evidence linking the physical availability of alcohol, alcohol consumption and alcohol-related harm.</p> <p>4. The extension of trading hours of licenced premises beyond midnight may increase demands to respond to incidents at a time that policing resources are constrained, with Police having one response vehicle for Greater Queanbeyan from midnight.</p> <p>5. The Monaro Police District supports a decrease in trading hours of licenced premises as research has shown that an increase in trading hours and selling alcohol late at night can increase the rates of violence and anti-social behaviour.</p>				
14/09/22	356/22	9.3	<p><b>Review of Determination REV.2022.1001 - 2 Lot Subdivision with Associated Works - Review of Council's Determination of DA.2021.1240 - Albion Hotel - 119 Wallace Street, Braidwood</b></p> <p>That Council defer consideration of Review of Determination REV.2022.1001 (DA.2021.1240) to seek clarification on a number of legal issues including:</p> <p>1. Whether the scope of modifications to the original application for determination exceeds the variation permissible for a valid review application under the <i>Environment Planning and Assessment Act 1979</i> given it now includes demolition of items listed on the Palerang Local Environmental Plan 2014, and</p> <p>2. Whether the review application is a validly made Integrated Development Application, in particular, whether the review application is permitted to rely on Section 60 approvals which were granted prior to the lodgement for a review of determination of DA.2021.1240.</p>	<p>Director - Development &amp; Environment</p> <p>Manager Development</p>	Completed		Y
14/09/22	357/22	9.4	<p><b>Planning Proposal - Housekeeping Amendments to the Queanbeyan Local Environmental Plan 2012</b></p> <p>That Council agree to progress the submitted Scoping Proposal for housekeeping amendments to the Queanbeyan Local Environmental Plan 2012 in respect of the Googong Urban Release Area.</p>	<p>Director - Development &amp; Environment</p> <p>Manager Land-use Planning</p>	<p>Actions taken since Council's resolution include:</p> <ul style="list-style-type: none"> <li>Referral to Heritage NSW seeking comment and a response received advising that they had no comment to make.</li> <li>Submission of draft Planning Proposal on 19 December 2022.</li> </ul>		N
14/09/22	358/22	9.5	<p><b>Planning Proposal - Rezoning of Some Lands Within Bywong and Wamboin from C4 Environmental Living to R5 Large Lot Residential</b></p> <p>That Council:</p>	Director - Development & Environment	Research commenced and scoping proposal being prepared for reporting to Council.		N

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<ol style="list-style-type: none"> <li>Not proceed with the Planning Proposal PP-2021-860 to rezone certain land at Bywong and Wamboin from C4 Environmental Living to R5 Large Lot Residential.</li> <li>Re-visit the merits of the previous discontinued Planning Proposal to review the range of exempt and complying development allowed in the C4 Environmental Living zone.</li> </ol>	Manager Land-use Planning			
14/09/22	359/22	9.6	<b>Results of Community Consultation - Blind Creek Solar Farm - Draft Planning Agreement</b> That Council: <ol style="list-style-type: none"> <li>Receive and note the matters raised as well as the responses and recommendations received as a result of the recent exhibition of the Blind Creek Solar Farm Planning Agreement.</li> <li>Authorise the Mayor and GM to execute the Blind Creek Solar Farm Planning Agreement.</li> </ol>	Director - Development & Environment  Manager Land-use Planning	Completed		Y
14/09/22	360/22	9.7	<b>Locality Boundary Re-alignment – Northangera / Braidwood</b> That Council: <ol style="list-style-type: none"> <li>Endorse the proposed realignment of the Braidwood / Northangera Locality boundary to the east of existing line as per the map in Attachment 2.</li> <li>Progress the change with the Geographical Names Board to be gazetted.</li> </ol>	Director - Development & Environment  Manager Land-use Planning	Completed		Y
14/09/22	361/22	9.8	<b>Bungendore Men's Shed and Rotary Access to Sports Hub Land</b> <ol style="list-style-type: none"> <li>Council agree in principle to the proposal to establish a base for the Bungendore Men's Shed and Bungendore Rotary at the Bungendore Sports Hub.</li> <li>Council begin negotiations between the parties to prepare a draft lease agreement setting out the value of the lease and the responsibilities of each party.</li> <li>Upon preparation of the draft lease agreement the matter be returned to Council for consideration.</li> </ol>	Director - Development & Environment  Manager Urban Landscapes	Draft lease agreement to be prepared	March 2023	N
14/09/22	362/22	9.9	<b>Cities Power Partnership - Adoption of Pledges</b> That Council: <ol style="list-style-type: none"> <li>Pledge to prioritise and achieve the following five key sustainability actions:</li> </ol>	Director - Development & Environment  Manager	Completed		Y



## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?								
			<ul style="list-style-type: none"><li>Support local community energy projects and encourage investment in community energy.</li><li>Provide incentives for energy efficient developments and upgrades to existing buildings.</li><li>Install renewable energy (solar and battery storage) on Council buildings.</li><li>Encourage sustainable transport use such as public transport, walking and cycling through council transport planning and design.</li><li>Support community facilities to access renewable energy through incentives, support or grants.</li></ul> <p>2. Write to the Cities Power Partnership acknowledging nomination of the above five key actions.</p>	Natural Landscapes & Health											
14/09/22	363/22	9.10	<p><b>Queanbeyan CBD Wayfinding Strategy</b></p> <p>That:</p> <ul style="list-style-type: none"><li>Council place the draft Queanbeyan CBD Wayfinding Strategy on public exhibition for 28 days.</li><li>Following the exhibition period, a further report be prepared for Council to consider the matters raised in submissions.</li><li>If no submissions are received, the draft Queanbeyan CBD Wayfinding Strategy be adopted.</li></ul>	Director - Infrastructure Services  Manager Contracts & Projects	Superseded by Resolution 452/22 (9 November 2022)		Y								
14/09/22	364/22	9.11	<p><b>German Auto Day - Sunday 25 September 2022 Traffic Report Approval</b></p> <p>That Council approve the conduct of the German Auto Day car show to be held on Sunday 25 September 2022 from 10am to 3pm in Queanbeyan Park.</p>	Director – Community, Arts & Recreation	Completed		Y								
14/09/22	365/22	9.12	<p><b>Stronger Country Community Fund Round 5 Project Nomination</b></p> <p>That Council nominate projects in order of priority from the list contained in the report, to proceed to application under Round 5 of the Stronger Country Communities Fund.</p> <table><tr><th>N o</th><th>Project</th><th>Budget Estimate</th><th>Funding Sought</th></tr><tr><td>1</td><td>Queanbeyan Aquatic Centre Upgrade Change Rooms</td><td>\$ 552,052</td><td>\$ 271,233</td></tr></table>	N o	Project	Budget Estimate	Funding Sought	1	Queanbeyan Aquatic Centre Upgrade Change Rooms	\$ 552,052	\$ 271,233	Director - Infrastructure Services  Manager Transport & Facilities	Completed		Y
N o	Project	Budget Estimate	Funding Sought												
1	Queanbeyan Aquatic Centre Upgrade Change Rooms	\$ 552,052	\$ 271,233												

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<div>2 QCCP Foyer, Forecourt and Walkway Acknowledgment of Country Artworks</div> <div>3 Public Amenities Disability Upgrades</div> <div>4 Braidwood - Accessible paths and ramp for access from parking space to pool entry and public toilets</div> <div>5 Pool pods Braidwood and Queanbeyan Outdoor Pools</div> <div>6 Captains Flat Pool leak rectification and disability access</div> <div>7 Shared Path - Wallace Street Braidwood</div> <div>8 Playground replacement at Carwoola and Naylor Parks</div>				
14/09/22	366/22	9.13	<p><b>Monaro Rail Trail</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the finalised Trail Development Plan for Stage 1a of the MRT and the working draft of v.3 of the MRT Business Case.</li> <li>2. Provide in-principle support for the Monaro Rail Trail (MRT) and continue to: <ol style="list-style-type: none"> <li>a. work with Snowy Monaro Regional Council (SMRC) and other stakeholders to bring the Queanbeyan-Michelago stage of the MRT to an investment-ready position;</li> <li>b. identify suitable models for a partnership with SMRC and/or MRT Inc for the construction and operational phases of the project;</li> <li>c. discuss potential lease arrangements with Transport for NSW for the rail corridor and report back to Council;</li> <li>d. identify options and plan for the extension of the MRT into the Queanbeyan CBD and existing cycle networks to maximise the economic and community benefit of the project, and</li> </ol> </li> </ol>	<p>Director - Community, Arts &amp; Recreation</p> <p>Manager Business &amp; Innovation</p>	Lease negotiations to come to Council for decision in October 2023, seeking permission for construction funding	October 2023	N

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			e. e. identify funding opportunities for the construction of the initial stage of the MRT and, subject to the support of Council, prepare and submit funding applications.				
14/09/22	367/22	9.14	<b>Carry Forward / Revote of Expenditure to Financial Year 2022/23</b> That Council carry forward and re-vote budgets of \$22,255,182 into the 2022-23 financial year for the projects listed in the attached report.	Director - Corporate Services Manager Finance	Completed		Y
14/09/22	368/22	9.15	<b>June 2022 Quarterly Budget Review Statement</b> That Council: 1. Accept the June 2022 Quarterly Budget Review Statement. 2. Accept the Cash and Reserves Report and confirm the internal cash reserves as at 30 June 2022 as per the report.	Director - Corporate Services Manager Finance	Completed		Y
14/09/22	369/22	9.16	<b>Reviewed Policies</b> That: 1. Council place the following Policies on public exhibition for 28 days: • Statement of Business Ethics • Unsealed Road Maintenance Policy • Stakeholder and Community Engagement Policy Framework • Playground Management Policy • Signs by Remote Supervision Policy • Street Verge Maintenance Policy • Managing Unreasonable Conduct by Complainants Policy • Volunteering Policy • Operations Sustainability Policy • Boundary Fences Adjoining Council Public Reserves Policy 2. If no submissions are received, the policies be adopted.	Program Coordinator - Governance & Legal	Policies adopted		Y
14/09/22	372/22	11.1	<b>First Nations Consultative Committee Minutes 3 August 2022</b> That Council: 1. Note the minutes of the First Nations Consultative Committee held on 3 August 2022. 2. Retain the word 'emerging' in all Acknowledgement of Country statements within Council, including webpages.	Director - Community, Arts & Recreation Manager Community & Education	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
14/09/22	374/22	16.1	<b>Tender 2022-30 - Cooma Road Realignment</b> That Council award Contract 2022-30 for the Cooma Road Realignment contract to Denrith Pty Ltd T/A Divall's Earthmoving and Bulk Haulage for the amount of \$1,332,486 (Ex GST).	Director - Infrastructure Services  Manager Transport & Facilities	Completed		Y
14/09/22	375/22	16.2	<b>Renewable Energy Power Purchase Agreement - Variation of Binding Agreement</b> That Council: 1. Authorise the GM to sign the Binding Agreement variation that includes a revised Ceiling Price. 2. Authorise the GM to execute the electricity supply contract documents to be provided by Procurement Australia post acceptance of a final offer should Procurement Australia accept an offer.	Director - Development & Environment  Manager Natural Landscapes & Health	Completed		Y
28/09/22	380/22	7.1	<b>Uluru Statement from the Heart</b> That Council accepts the invitation of the Uluru Statement from the Heart and: 1. Hears and supports the Aboriginal and Torres Strait Islander peoples' call for the establishment of a First Nations Voice to be enshrined in the Constitution and for a referendum on this matter. 2. Looks forward to working with our constituents, other levels of governments and all Australians to take this next step in our shared future.	Program Coordinator - Governance & Legal	Completed		Y
28/09/22	381/22	9.1	<b>Election of Deputy Mayor</b> That Council elect a Deputy Mayor to serve between September 2022 and September 2023; and if more than one Councillor is nominated, the election will proceed by open voting. The resolution was carried unanimously.  The GM, as Returning Officer, called for nominations for the position of Deputy Mayor between September 2022 and September 2023.  There were two written nominations received, those of Cr Louise Burton and Cr Esma Livermore. Both having accepted the nomination, a vote was taken.	Program Coordinator - Governance & Legal	No action required		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			The vote by a show of hands resulted in three votes for Cr Burton and seven votes for Cr Livermore. The Returning Officer declared Cr Livermore duly elected as Deputy Mayor.				
28/09/22	382/22	9.2	<b>Adoption of Design for Bunyip Drive/Old Cooma Road Intersection</b> That Council: <ol style="list-style-type: none"> <li>Endorse a signalised intersection without a bypass lane (Option 4) as the final design for the proposed Bunyip Drive and Old Cooma Road intersection to be constructed as part of the subdivision works for Neighbourhoods 3 to 5 in Googong Township.</li> <li>Begin investigations into the upgrade of the intersection of Old Cooma Road and Googong Road to examine the feasibility of providing a northbound bypass lane including commencing negotiations with Googong Township Pty Limited as to reaching an agreement on a contribution toward the cost of such upgrade.</li> </ol>	Director - Development & Environment	Completed		Y
28/09/22	383/22	9.3	<b>Bungendore Water Security -Integrated Water Cycle Management Plan</b> That Council: <ol style="list-style-type: none"> <li>Note that options 1 and 2 of the Palerang Communities Integrated Water Cycle Management (IWCM) Plan have not delivered the anticipated yield of potable water for Bungendore at this time.</li> <li>Receive a further report on the approvals pathway, viability and cost of constructing a bulk water supply trunk main (IWCM Strategy option 3) prior to proceeding with detailed design.</li> <li>Accept an offer for grant funding under tranche 3 of the NSW Government's Safe and Secure Water Program to develop the project to tender ready stage subject to confirming the feasibility of the project.</li> </ol>	Director - Infrastructure Services Manager Utilities	Feasibility study in preparation now. Hoping to have the final document ready for presentation with report to Council in late February 2023. That will aim to satisfy dot point 2 of resolution and hopefully enable progress to full design and activation of dot point 3	March 2023	N
28/09/22	384/22	9.4	<b>Bungendore Water Security - Structure Plan/Current Planning Proposals and Scoping Proposals</b> That consideration of this item be deferred to: <ol style="list-style-type: none"> <li>Request NSW Government assistance to secure a potable water supply for Bungendore based on priorities identified in the NSW State</li> </ol>	Director - Development & Environment Manager Land-Use Planning	Update to be provided to Councillors	March 2023	N

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>Infrastructure Strategy 2022 and the Draft South East Tablelands Regional Plan 2041.</p> <p>2. Receive a further report in relation to the refunding or otherwise of fees for Scoping and Planning Proposals already received by Council for proposals in Bungendore.</p> <p>3. Undertake community consultation and meet with the applicants of Scoping or Planning Proposals affected to outline the steps Council is undertaking to address this issue.</p>				
28/09/22	385/22	9.5	<p><b>Fixing Country Roads 2022</b></p> <p>That Council nominate the rehabilitation of Nerriga Road for grant funding through the Fixing Country Roads 2022 application process.</p>	<p>Director - Infrastructure Services</p> <p>Manager Transport &amp; Facilities</p>	Completed		Y
28/09/22	386/22	9.6	<p><b>Ellerton Drive Extension Post Construction Noise Assessment</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the Post-Construction Noise Compliance Assessment report for the Ellerton Drive Extension.</li> <li>Proceed to offer installation of treatments to the additional floors identified in the Post-Construction Noise Compliance Assessment for the EDE.</li> <li>Receive a further report detailing: <ol style="list-style-type: none"> <li>options to extend the assessment to properties adjacent to the EDE that are currently below the noise criteria set by the NSW Road Noise Policy</li> <li>the condition of the noise walls, suitability of the materials used and options for extending the length and height of the noise walls to improve their effectiveness, including adding noise walls on the bridge over Queanbeyan River, as originally proposed.</li> <li>modelling a reduction in noise levels from lowering the speed limit along the EDE from 80 km per hour to 70 km per hour, noting any such decision is a matter for the NSW Government but that Council may request such a change.</li> <li>any other measures that can mitigate noise impacts on residents, including:</li> </ol> </li> </ol>	<p>Director - Infrastructure Services</p> <p>Manager Contracts &amp; Projects</p>	<p>Report received 21 December 2022</p> <p>Superseded by Resolution 511/22.</p>		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<ul style="list-style-type: none"> <li>i. limiting days and times that heavy vehicles can use the EDE, including conditions of consent for extension of the operation of Holcim Quarry</li> <li>ii. limiting heavy vehicle compression braking along the EDE</li> <li>iii. the feasibility of installing speed cameras on the EDE</li> <li>iv. reducing unsafe driving / racing, especially on the weekend and dirt bikes using the footpath between houses and the EDE along Barracks Flat Drive</li> <li>v. restricting motor bike access to Lonergan Drive via the EDE, as originally intended</li> <li>vi. promoting the use of the northern bypass for heavy vehicles.</li> </ul>				
28/09/22	387/22	9.7	<p><b>Edwin Land Parkway Noise Assessment</b></p> <p>That Council:</p> <ul style="list-style-type: none"> <li>1. Note the 2019 Edwin Land Parkway Noise Assessment report.</li> <li>2. Consider funding an amount of \$50,000 for the cost of installing mechanical ventilation systems at the properties and floors identified in the report as a supplementary vote in the first quarterly review statement (QBRs) 2022.</li> <li>3. Receive a further report detailing: <ul style="list-style-type: none"> <li>a. The cost of an additional noise monitoring report on all sites used in the 2019 assessment;</li> <li>b. Options to extend the assessment to properties adjacent to the Edwin Land Parkway that are currently below the noise criteria set by the NSW Road Noise Policy, and</li> <li>c. The cost to construct noise walls along the length of the Edwin Land Parkway.</li> </ul> </li> </ul>	<p>Director - Infrastructure Services</p> <p>Manager Contracts &amp; Projects</p>	<p>Report received 21 December 2022</p> <p>Superseded by Resolution 510/22</p>		Y
28/09/22	388/22	9.8	<p><b>Classification of Lot 4 DP1271857 as Operational Land</b></p> <p>That, in accordance with section 31 of the Local Government Act, Council classify 230 Environs Drive Environs (Lot 4 DP 1271857) as Operational land.</p>	<p>Director - Infrastructure Services</p> <p>Manager Utilities</p>	Completed		Y
28/09/22	389/22	9.9	<p><b>Draft Financial Statements 30 June 2022 -refer to Audit</b></p> <p>That Council:</p> <ul style="list-style-type: none"> <li>1. Refer the 2021/22 Financial Statements to audit in accordance with section 413(1) of the Local Government Act 1993.</li> </ul>	<p>Director - Corporate Services</p> <p>Manager Finance</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>2. Note that the 2021/22 financial statements have been prepared in accordance with: a. The Local Government Act 1993 and regulations made thereunder; b. The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board; c. The Local Government Code of Accounting Practice and Financial Reporting.</p> <p>3. Note that the 2021/22 financial statements present fairly the operating result and financial position and accord with Council's accounting and other records.</p> <p>4. Is not aware of any matter that would render these statements false or misleading in any way.</p> <p>5. Delegates authority to the Mayor, Deputy Mayor, GM and Responsible Accounting Officer to sign the Statement by Councillors and Management for the General Purpose Financial Statements and Special Purpose Financial Statements.</p> <p>6. Delegate authority to the GM to issue the financial statements upon receipt of the audit report.</p>				
28/09/22	390/22	9.10	<p><b>Sustainable Procurement and Contracts Policy</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. Council place the Sustainable Procurement and Contracts Policy on public exhibition for 28 days.</li> <li>2. If no submissions are received, the policy be adopted.</li> </ol>	Program Coordinator – Governance and Legal	Policy adopted		Y
28/09/22	391/22	9.11	<p><b>Investment Report - August 2022</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive the Investment Report for the month of August 2022.</li> <li>2. Note the investment return for August 2022 was \$153,880.</li> <li>3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2005) and Queanbeyan-Palerang Regional Council's Investment Policy.</li> </ol>	Director - Corporate Services  Manager Finance	Completed		Y
28/09/22	392/22	9.12	<p><b>Policies for Rescission</b></p> <p>That Council:</p>	Program Coordinator - Governance & Legal	Completed		Y



## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<ol style="list-style-type: none"> <li>1. Rescind the former Queanbeyan City Council Sustainable Event Management Policy.</li> <li>2. Defer rescinding the Water Wise policy at this time.</li> </ol>				
28/09/22	395/22	11.1	<p><b>QPRC Youth Advisory Committee Meeting Minutes 24 August 2022</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the minutes of QPRC Youth Advisory Committee held on 24 August 2022.</li> <li>2. Change QPRC Youth Advisory Committee Terms of Reference to include eight to twelve Committee members.</li> </ol>	<p>Director - Community, Arts &amp; Recreation</p> <p>Manager Community &amp; Education</p>	Completed		Y
28/09/22	400/22	16.2	<p><b>Tender Recommendation for Crawford, Antill &amp; Erin Intersection Safety Upgrades - Contract 2022-27</b></p> <p>That Council award Contract 2022-27 for the Crawford, Antill &amp; Erin Intersection Safety Upgrades to JSC Pty Ltd for \$774,882 (excluding GST) as recommended in the Tender Evaluation Report.</p>	<p>Director – Infrastructure Services</p> <p>Manager Contracts &amp; Projects</p>	Completed		Y
12/10/22	406/22	9.1	<p><b>Proposed Submission on Response to Submissions Report for State Significant Development Application - New High School at Bungendore (SSD-14394209)</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. Council advise the NSW Department of Planning that it objects to the proposal for the development of the new Bungendore High School (SSD-14394209) for the reasons detailed in Attachment 1 of this report, noting that subject to satisfactory resolution of these items Council may withdraw its objection to the proposal.</li> <li>2. Attachment 1 be forwarded to the Department as Council's formal submission on the proposal with the following amendments:</li> </ol> <p><b>Matter 1: Permissibility - Recommended Response:</b></p> <p>That Council withhold comment pending any findings from current NSW Government Standing Order 52 and retain the right to object on permissibility grounds.</p> <p><b>Matter 2: Crown Land Impacts - Recommended Response:</b></p>	<p>Director – Development &amp; Environment</p>	<p>Subdivision Lodged.</p> <p>Superseded by Resolution 500/22</p>		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>That the Submission Report response be noted and the objection remain pending any findings from current NSW Government Standing Order 52 and that Council retain the right to object on Crown Land impacts.</p> <p><b>Matter 3: Stormwater - Recommended Response:</b></p> <p>That DoE provide an independent report on storm water run-off from new building roof spans, including impact on the Mick Sherd Oval and that this be included in the proposed conditions of consent.</p> <p><b>Matter 5: Traffic and Roads - Recommended Response:</b></p> <p>That Council advise they do not support any formalised parking on Turallo Terrace North or South to be included in SiNSW plans. As such Council objects to the development on the basis that the required additional 58 parking spaces have not been provided.</p> <p>That DoE to provide an independent Traffic and Road Safety Report encompassing a 500m circumference from the proposed site of all surrounding streets, terraces, roads and highways.</p> <p><b>Matter 5: Roundabouts - Recommended Response:</b></p> <p>That DoE provide engineered designs, noting any works to be carried out on verges adjacent to the proposed roundabouts on Gibraltar/Majara and Gibraltar/Butmaroo to facilitate turning curves for both 12 &amp; 14 m buses, noting that these roads are on the public transport route and adjacent to the train station. It isn't clear in the transport assessment addendum. Nb: During rail track works up to 3 full size coaches a day require to pull into the train station car park.</p> <p><b>Matter 9: Crossings and Pedestrian Movement - Recommended Response:</b></p> <p>That Council provide comments on the deficiencies in the design of the crossing and maintain its objection.</p> <p><b>Matter 12: Developer Contributions – Water &amp; Sewer - Recommended Response:</b></p> <p>That the Department of Education, as an agent of the Crown, request and receive from the Minister for Urban Affairs and Planning, now the Minister for Planning, an exemption under s306(4) of the Water Management Act and further determination remain in the proposed conditions of consent.</p> <ol style="list-style-type: none"> <li>Council provide a copy of its recommended conditions of consent for the new Bungendore High School as detailed in Attachment 1 of this report.</li> <li>A condition of consent be imposed to protect all trees that could be effected from any works pertaining to Council's road reserves.</li> </ol>				

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>5. That the covering letter to the NSW Department of Planning include the following points:</p> <ul style="list-style-type: none"> <li>i. That Council remains opposed to the proposed location for the Bungendore High School.</li> <li>ii. That Council remains concerned about traffic safety around the site.</li> <li>iii. That a report on the final compulsory acquisition compensation amount remains outstanding.</li> <li>iv. That joint use agreements for council property are yet to be completed.</li> </ul>				
12/10/22	407/22	9.2	<p><b>Draft Planning Proposal to Reclassify Part of Bunyip Park, Googong from Community Land to Operational Land</b></p> <p>That the attached draft planning proposal to reclassify part of Bunyip Park, Googong from community land to operational land under the Local Government Act (1993) be forwarded to the NSW Department of Planning and Environment (DPE) to seek a Gateway determination.</p>	<p>Director – Development &amp; Environment</p> <p>Manager Land-use Planning</p>	A Gateway determination was issued by the Department of Planning and Environment on 4 November 2022.		Y
12/10/22	408/22	9.3	<p><b>Draft Amendment to South Jerrabomberra Development Control Plan 2015</b></p> <p>That Council adopt the exhibited amendments to South Jerrabomberra Development Control Plan 2015.</p>	<p>Director – Development &amp; Environment</p> <p>Manager Land-use Planning</p>	Completed		Y
12/10/22	409/22	9.4	<p><b>Proposed Road Naming - Braidwood Ridge, Braidwood</b></p> <p>That Council:</p> <ul style="list-style-type: none"> <li>1. Endorse in principle the names Musgrave, McGrath and Feehan Streets as the proposed names for the new roads created by the subdivision approval for Stages 5, 6, 7, 8 and 9 under DA 2004/DEV-0074 known as Braidwood Ridge.</li> <li>2. Advertise the names for public comment for 28 days.</li> <li>3. Publish a notice in the NSW Government Gazette if no objections are received.</li> </ul>	<p>Director – Development &amp; Environment</p> <p>Manager Land-use Planning</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
12/10/22	410/22	9.5	<b>QPRC Library Strategy 2022-2026</b> That Council: 1. Place the QPRC Library Strategy 2022-2026 on public exhibition via Your Voice for 28 days. 2. Adopt the QPRC Library Strategy 2022-2026 if no submissions are received. 3. If submissions are received, receive a further report considering the submissions made during the exhibition period.	Director – Community, Arts & Recreation  Manager Community & Education	Completed		Y
12/10/22	411/22	9.6	<b>Register of Declarations of Pecuniary Interests and Other Matters - Councillors and Designated Persons</b> That in accordance with s440AAB of the Local Government Act 1993, the register of annual returns of disclosures of pecuniary interest and other matters by councillors and designated staff for the period ending 30 June 2022, be tabled.	Program Coordinator - Governance & Legal	Completed		Y
12/10/22	412/22	9.7	<b>Road Names Policy - Post-Exhibition Report</b> That Council adopt the Road Names Policy as amended and attached to this Report.	Program Coordinator - Governance & Legal	Policy adopted		Y
12/10/22	413/22	9.8	<b>Reviewed Policies</b> 1. Council place the following Policies on public exhibition for 28 days: <ul style="list-style-type: none"> <li>Backflow Prevention Policy</li> <li>Parking and Enforcement Priority Policy</li> </ul> 2. Council place the following Policy on public exhibition for 42 days: <ul style="list-style-type: none"> <li>Code of Meeting Practice</li> </ul> 3. Following the exhibition period, proceed to adopt the policies if no submissions are received.	Program Coordinator - Governance & Legal	Completed		Y
12/10/22	414/22	9.9	<b>Council Meeting Schedule</b> That: 1. Council reaffirm the following meeting schedule: <ul style="list-style-type: none"> <li>Ordinary Council meetings be held on the second and fourth Wednesday of each month, except December and January, in the</li> </ul>	Program Coordinator – Governance & Legal  Manager Digital	Report to be provided to Council for Item 2		N

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>Council Chambers, Queanbeyan, commencing at 5.30pm and concluding no later than 9.30pm.</p> <p>ii. An Ordinary Council meeting be held on the third Wednesday of December and January, in the Council Chambers, Queanbeyan, commencing at 5.30pm and concluding no later than 9.30pm.</p> <p>iii. That pre-meeting briefing sessions be held at 4.00pm on the Tuesday prior to a Council Meeting.</p> <p>2. The cost for a travelling meeting kit that enables full online participation at meetings held at other locations around the local government area be investigated and a report be brought back to Council.</p>				
12/10/22	415/22	9.10	<p><b>Organisational Structure</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Approve the change of title for the Chief Executive Officer to General Manager.</li> <li>Approve the change of titles for the Senior Executive Team to: Director Community, Arts and Recreation, Director Development and Environment, Director Infrastructure Services and Director Corporate Services.</li> <li>Endorse the structure as proposed with functions and responsibilities of each Directorate in the organisational structure as recommended in the report.</li> <li>Receive a further report following consultation with staff on the proposed changes to the reporting and service areas within each Directorate.</li> </ol>	GM	Completed		Y
12/10/22	418/22	11.2	<p><b>Bungendore Town Centre and Environs Advisory Committee Meeting Minutes</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Bungendore Town Centre and Environs Committee meetings held on 21 February 2022, 28 March 2022, 16 May 2022, 20 June 2022, 18 July 2022 and 15 August 2022.</li> <li>Change the Terms of Reference to delete reference to the Chair of the Locality Committee such that Item 2, second point, reads: 'The Councillor nominated to the Committee shall be an ex officio member of the Committee with voting rights.'</li> <li>Establish a review into de-cluttering road signage in the Bungendore Town Centre.</li> </ol>	<p>Director – Community, Arts &amp; Recreation</p> <p>Manager Recreation &amp; Culture</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
12/10/22	420/22	16.1	<b>Proposed Enforcement Action - Result of Investigation</b> That Council commence enforcement proceedings by issuing a Notice of Proposed Order to bring the development into compliance with the consent.	Director – Development & Environment Manager Development	Completed		Y
26/10/22	426/22	9.1	<b>Development Application - DA.2021.1789 - Demolition and Construction - Seniors Living Housing - 16 Erin Street, Queanbeyan</b> That Development Application DA.2021.1789 for demolition and construction of a 48 bed seniors housing complex at Baptistcare George Forbes House including signage, internal road works, 23 parking spaces and associated landscape works at 16 Erin Street, Queanbeyan be granted conditional approval.	Director – Development & Environment Manager Development	Completed		Y
26/10/22	429/22	9.4	<b>Review of Determination - REV.2022.1002 - Request for Review of Council's Refusal of DA.2020.1109 – Place of Public Worship – 128 Bicentennial Drive, Jerrabomberra</b> That Review Application REV.2022.1002 be refused for the following reasons: a. The development application has not been able to demonstrate satisfactory compliance with Clause 1.2 (2)(a) Aim of <i>Queanbeyan Local Environmental Plan 2012</i> as it does not facilitate the orderly and economic use and development of land in Queanbeyan based on ecological sustainability principles. b. The development application has not been able to demonstrate satisfactory compliance to meet Clause 2.3 Objective 3 of the long term vision for the R2 Low Density Residential Zone of <i>Queanbeyan Local Environmental Plan 2012</i> as it does not encourage development that considers the low density amenity of existing and future residents. c. The proposed development is inconsistent with the R2 Low Density Zone Land Use Table as proposed in Draft <i>Queanbeyan Palerang Local Environmental Plan 2022</i> which will prohibit a Place of Public Worship in the R2 Low Density Zone. d. The proposed development is inconsistent with Part 2.1.2(2) Objective 2 of the <i>Queanbeyan Development Control Plan 2012</i> as it is not considered able to maintain and improve the amenity of Queanbeyan. e. The proposed development is inconsistent with Part 2.3.6 Objective 1 of the <i>Queanbeyan Development Control Plan 2012</i> as it is not considered able to provide effective management of noise. f. The proposed development is considered to have an unacceptable impact under the following matters required to be considered under Section 4.15 of the <i>Environmental Planning and Assessment Act 1979</i> :	Director – Development & Environment Manager Development	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<ul style="list-style-type: none"> <li>Context &amp; Setting</li> <li>Site design and internal design</li> <li>Cumulative impacts</li> <li>Suitability of the site</li> <li>The public interest</li> </ul>				
26/10/22	430/22	9.5	<b>Better Building Finance</b> That Council agree to Environmental Upgrades Finance for commercial properties and support a two-year trial period with Better Building Finance.	Director – Development & Environment  Manager Natural Landscapes & Health	Completed		Y
26/10/22	431/22	9.6	<b>Reviewed Policies</b> That: 1. Council places the following Policies on public exhibition for 28 days: <ul style="list-style-type: none"> <li>Guidelines for Referral of Development Applications to Council and Independent Assessment of Development Applications</li> <li>Asset Management Policy</li> <li>Sustainable Design for Council Buildings Policy</li> <li>Shopping Trolley Management Policy for Retailers</li> </ul> 2. If no submissions are received, the policies be adopted.	Program Coordinator – Governance & Legal	Policies adopted		Y
26/10/22	432/22	9.7	<b>Post-Exhibition Policy Report</b> That Council adopt the Managing Unreasonable Conduct by Complainants Policy and Unsealed Road Grading Policy as attached to this Report.	Program Coordinator - Governance & Legal	Policies adopted		Y
26/10/22	433/22	9.8	<b>Draft Submission to the IPART Issues Paper on the Review of the Rate Peg Methodology</b> That Council make a submission to the IPART issues paper on the Review of the Rate Peg Methodology.	Director – Corporate Services	Completed		Y
26/10/22	439/22	11.1	<b>Local Traffic Committee Meeting - 11 October 2022</b> That Council: 1. Note the minutes of Local Traffic Committee held on 11 October 2022.	Director – Infrastructure Services  Manager	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>2. Adopt recommendations LTC 35/2022 to LTC 40/2022 from the meeting held on 11 October 2022.</p> <p>LTC 35/2022: Under <i>The Roads Act 1993</i>, Signage design for Meals on Wheels parking on Lowe Street is rejected. Revised design to be submitted to LTC following consultation with business and use of compliant regulatory signage.</p> <p>LTC 36/2022: Under <i>The Roads Act 1993</i>, approve the TGS/TMP for the 2022 Boogong event on Saturday 29th October with minor amendments as noted.</p> <p>LTC 37/2022: Under <i>The Roads Act 1993</i>, approve the TGS/TMP for the Back to the Flat event on Saturday 4th March 2023 from 8am to 10pm.</p> <p>LTC 38/2022: Under <i>The Road Transport Act 2013</i>, approve the TMP for Oktoberfest on Friday 28th and Saturday 29th October 2022, pending amendments noted.</p> <p>LTC 39/2022: Under <i>The Road Transport Act 2013</i>, approve the TMP for the Queanbeyan Community Christmas Party on Saturday 10th December 2022, with minor amendments.</p> <p>LTC 40/2022: Under <i>The Road Transport Act 2013</i>, approve the TMP for the Braidwood Community Christmas Party on Friday 2<sup>nd</sup> December 2022, with minor amendments.</p>	Transport			
26/10/22	442/2	16.2	<p><b>Tender Evaluation - Supply and Construct Pavilion at Queanbeyan Showground</b></p> <p>1. That Council award Contract 2022-20 for the construction of a new pavilion at the Queanbeyan Showground to Rice Constructions Group in the amount of \$785,000 (excluding GST) as recommended in the Tender Evaluation Report.</p> <p>2. That Council allocate \$200,000 held in section 7.11 contributions for Showground Pavilion works at the Queanbeyan Showground for the purpose of constructing a new pavilion under contract 2022-20.</p>	<p>Director – Development &amp; Environment</p> <p>Manager Urban Landscapes</p> <p>Manager Finance</p>	Completed		Y
09/11/22	449/22	12.1	<p><b>Notice of Motion - Albion Hotel Braidwood</b></p> <p>That Council is not satisfied that the review application REV.2022.1001 is substantially the same as the original development refused by them on 9 March 2022 and therefore, as the consent authority, it cannot review the matter having</p>	Director – Development & Environment	Completed		Y



## Resolution Action Sheet



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			<p>regard to Section 8.3(3) of the <i>Environmental Planning and Assessment Act 1979</i>:</p> <ol style="list-style-type: none"> <li>The application now includes major additional works with the potential to materially affect the significance of a local heritage item, namely demolition of the sheds and works to the stables.</li> <li>The application has changed form - from a Development Application to an Integrated Development Application.</li> </ol>				
09/11/22	450/22	9.1	<p><b>Modification Application - DA.2020.1154.B - Modification of Consent Relating to Energy Supply - 44 Brooks Road, Bywong</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>Approval be granted to a variation to Clause 6.11 – Essential Services of the Palerang Local Environmental Plan 2014 to allow one lot of the approved three lot subdivision (DA.2020.1154) to be serviced by an off-grid solar power system for the following reasons: <ul style="list-style-type: none"> <li>(a) The installation of a reticulated electricity supply for the proposed Lot 112 is unreasonable due to site constraints.</li> <li>(b) The solar panels, battery storage and backup generator for proposed Lot 112 will be supplied at the developer's expense and will be supplied at subdivision stage ensuring the lot will have a suitable electricity supply.</li> <li>(c) The proposed use of solar power is consistent with QPRC's Climate Change Action Plan: Community.</li> </ul> </li> <li>Modification application DA.2020.1154.B to enable one allotment to connect to solar power, battery storage and backup generator instead of a reticulated electricity supply on Lot 11 DP 245149 at 44 Brooks Road, Bywong be approved with the following changes to the conditions of consent: <p>Conditions to be deleted</p> <ul style="list-style-type: none"> <li>Condition 28</li> <li>Condition 29</li> </ul> <p>New Conditions of Consent</p> <p>Condition 26A - Electricity Supply</p> <p>Prior to the sale of proposed Lot 112 the applicant is to provide a solar system with a minimum generating capacity of 7.5kW to the Lot. No infrastructure requiring tree removal is to be installed without prior consent from Queanbeyan-Palerang Regional Council. The applicant shall install the system at their own cost within 5 years of the date of registration of Lot</p> </li> </ol>	<p>Director – Development &amp; Environment</p> <p>Manager Development</p>	Completed		Y

## Resolution Action Sheet



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			<p>112. The specification of the solar system is to be generally consistent with the quotation submitted by CJ Solar dated 21 November 2021.</p> <p>Prior to the issue of the Subdivision Certificate, a bond of \$65,000 shall be paid to Council and held in trust until one of the following occurs:</p> <ol style="list-style-type: none"> <li>1. The applicant constructs the specified solar system, in which case the bond will be returned; or</li> <li>2. If after a period of five years elapses from the date on which the land title for Lot 112 is created and the specified solar system has not been installed, Council may utilise the bond to take such actions as it deems necessary to provide an electricity supply to the site.</li> </ol> <p>Nothing in this condition prevents the specified solar system being constructed in conjunction with a dwelling or any other building approved on Lot 112.</p> <p><i>Reason: To ensure essential electrical supply is provided to the allotment.</i></p> <p>Conditions of Consent to be modified</p> <p>Condition 30 - Covenant on the Land (Amended)</p> <p>Apply covenants under section 88B of the <i>Conveyancing Act 1919</i> to the new lots incorporating the restrictions listed below. Queanbeyan-Palerang Regional Council shall be nominated as the sole party with the power to vary or remove the required covenants.</p> <ol style="list-style-type: none"> <li>a) Creation of a Right of Carriageway 10m wide in favour of proposed Lot 111 over proposed Lot 110.</li> <li>b) Lot 112 will need an onsite system of power generation at the applicants cost as the land is unlikely to be serviced by a reticulated electricity supply system. The owner of Lot 112, at any point in time, is responsible for the ongoing maintenance and replacement of any panels, batteries, inverters, and any parts that form part of the operation of the solar system and that it must be maintained in good working order and condition in perpetuity. Prior to any sale, evidence as to the age of the system and its maintenance status is to be provided to any potential purchaser(s).</li> <li>c) Creation of a covenant over proposed Lot 112 preventing the sale of the land until the minimum 7.5kW solar system has been installed on the site.</li> <li>d) Nominating Council as the name of the person/authority empowered to release, vary or modify restriction or positive covenant numbered in the plan.</li> </ol>				

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>e) Plantings on the entire site, including within the building envelopes, are to exclude species listed on the regional weeds lists.</p> <p>f) Ground covers are to be maintained at a minimum 70% in accordance with the guidelines contained in Queanbeyan-Palerang Regional Council's Palerang DCP 2015.</p> <p><i>Reason: To ensure public utility services, access and restrictions are legalised over the land.</i></p>				
09/11/22	452/22	9.3	<p><b>Queanbeyan Sewage Treatment Plant Upgrade Business Case</b></p> <p>That Council endorse the draft business case for the Queanbeyan Sewage Treatment Plant Upgrade.</p>	<p>Director – Infrastructure Services</p> <p>Manager Contracts &amp; Projects</p>	Completed		Y
09/11/22	453/22	9.4	<p><b>Queanbeyan CBD Wayfinding Strategy</b></p> <p>That Council adopt the Queanbeyan CBD Wayfinding Strategy.</p>	<p>Director – Infrastructure Services</p> <p>Manager Contracts &amp; Projects</p>	Completed		Y
09/11/22	454/22	9.5	<p><b>Councillor Representatives for Floodplain Risk Management Committees</b></p> <p>That Council appoint two representatives to each of the following Floodplain Risk Management Committees (FRMC):</p> <ol style="list-style-type: none"> <li>Bungendore FRMC</li> <li>Braidwood FRMC</li> <li>Queanbeyan FRMC</li> </ol> <p>The resolution was carried unanimously.</p> <p>The following Councillors were appointed to the Floodplain Risk Management Committees:</p> <p>Bungendore FRMC: Crs Webster and Preston (alt Cr Willis)</p> <p>Braidwood FRMC: Crs Willis and Winchester</p>	<p>Director – Infrastructure Services</p> <p>Manager Contracts &amp; Projects</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			Queanbeyan FRMC: Crs Wilson and Livermore				
09/11/22	455/22	9.6	<b>Community Use - Treehouse and Visitor Information Centre in Queanbeyan</b> Council agree that: <ol style="list-style-type: none"> <li>The Queanbeyan Visitor Information Centre building become the new Senior Citizens centre when Council staff relocate to new premises in 2023.</li> <li>Pending a successful development application, the Lions Book Centre can be located in Treehouse noting tenure will remain subject to the completion of a Master Plan for the Park and precincts.</li> <li>Agreements be prepared for each entity to cover peppercorn rental, insurances, utilities and cleaning as needed to formalise these arrangements.</li> </ol>	Director – Community, Arts & Recreation	Agreements in progress		N
09/11/22	456/22	9.7	<b>Reviewed Policies</b> That Council: <ol style="list-style-type: none"> <li>Place the Compliance Obligations Policy on public exhibition for 28 days and if no submissions are received, the Policy be adopted.</li> <li>Rescind the Probity Policy.</li> </ol>	Program Coordinator - Governance & Legal	Completed		Y
09/11/22	457/22	9.8	<b>Audit, Risk and Improvement Committee Charter</b> That Council adopt the Audit, Risk and Improvement Committee Charter.	Risk & Internal Audit Coordinator	Completed		Y
09/11/22	458/22	9.9	<b>Request for Donation for Rates Relief</b> That Council approve the application under Category C(e) of the QPRC Donations policy for 55% rate relief in the amount of \$2,058.42.	Director – Corporate Services  Manager Finance	Completed		Y
09/11/22	459/22	9.10	<b>Notice of Compensation Bungendore</b> That Council: <ol style="list-style-type: none"> <li>Notes the offer of compensation of \$7,327,935.02 from the Minister for Education and Early Learning for 2,4,6 and 10 Majara Street Bungendore and the Majara Street Road reserve.</li> </ol>	GM	Items 1 – 3 Completed. Information report provided to Council on 21 December 2022. Superseded by Resolution 500/22		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>2. Request that SINSW make an advance payment to it in the amount of 90% of the compensation offer for 2,4,6 and 10 Majara Street Bungendore and the Majara Street Road reserve pursuant to s.48 of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>3. Seek advice on lodging an objection with the Land and Environment Court to the amount of compensation offered for 2,4,6 and 10 Majara Street Bungendore and the Majara Street Road reserve.</p> <p>4. Delegate authority to the General Manager to lodge an objection in the Land and Environment Court seeking review of the amount of compensation offered for 2,4,6 and 10 Majara Street Bungendore and the Majara Street Road reserve.</p> <p>5. Notes the offer of compensation of \$3,480,241.78 from the Minister for Education and Early Learning for Part of Bungendore Oval and Part of Turallo Terrace Reserve.</p> <p>6. Request that SINSW make an advance payment to it in the amount of 90% of the compensation offer for Part of Bungendore Oval and Part of Turallo Terrace Reserve pursuant to s.48 of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>7. Seek advice on lodging an objection with the Land and Environment Court to the amount of compensation offered for Part of Bungendore Oval and Part of Turallo Terrace Reserve.</p> <p>8. Delegate authority to the General Manager to lodge an objection in the Land and Environment Court seeking review of the amount of compensation offered for Part of Bungendore Oval and Part of Turallo Terrace Reserve.</p> <p>9. Following the receipt of either the compensation amounts or the advanced payments from the Minister for Education and Early Learning, commence the delivery of the new Bungendore Office building proposed at 19 -21 Gibraltar Street Bungendore.</p>				
09/11/22	464/22	16.1	<p><b>Review of Expressions of Interest - Community Members for QPRC Heritage Advisory Committee</b></p> <p>That Council:</p> <p>1. Endorse the selection of the following nine community members to the new QPRC Heritage Advisory Committee:</p> <ul style="list-style-type: none"> <li>Hollie Gill</li> <li>David Loft</li> </ul>	<p>Director – Development &amp; Environment</p> <p>Manager Land-Use Planning</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<ul style="list-style-type: none"> <li>Margaret Tuckwell</li> <li>Jennifer Bird</li> <li>Lorba Drewry</li> <li>Ann Rocca</li> <li>Andrew Riley</li> <li>Sue Whelan</li> <li>Bradley Mapiva Brown</li> </ul> <p>2. Thank all those unsuccessful members of the community that submitted an expression of interest for the role.</p> <p>3. Agree that the Heritage Committee formally reserve a position for a First Nations community representative into the future.</p>				
09/11/22	465/22	16.2	<p><b>GM Performance Agreement</b></p> <p>That Council endorse the Performance Agreement for the General Manager for the 2022/23 period.</p>	GM	Completed		Y
23/11/22	470/22	9.1	<p><b>Development Application DA.2022.1184 - Alterations and Additions to Braidwood Heritage Museum - 186 Wallace Street, Braidwood</b></p> <p>That:</p> <p>1. Council support a variation to the requirements of Part 7.30 of the Braidwood Development Control Plan 2006 by dispensing with the provision of on-site parking in this particular instance due to the following factors:</p> <ul style="list-style-type: none"> <li>Access to the proposed development is severely constrained and substantially increasing the number of vehicle movements to and from the site would not be a desirable outcome.</li> <li>The community benefits of the proposed development from both a heritage and social perspective mean that the utilisation of the site for Museum activities takes precedence over using that land for on-site carparking.</li> <li>The existing on-street parking has capacity to absorb the additional parking demands generated by the development during its proposed hours of operation.</li> <li>Disabled parking is able to be accommodated onsite.</li> </ul>	<p>Director – Development &amp; Environment</p> <p>Manager Development</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?												
			2. Development application DA.2022.1184 for alterations and additions to the existing Museum, new visitor accommodation, cafe, office, sales area, artisan studios, landscaping and associated infrastructure works at Lot 1 DP86338, No.186 Wallace Street, Braidwood be granted conditional approval.																
23/11/22	471/22	9.2	<p><b>Development Application DA.2022.1121 - Respite Care Centre - 16 Agnes Avenue, Crestwood</b></p> <p>That:</p> <p>1. Development application DA.2022.1121 for a construction of a community facility for use as a respite care centre on Lot 33, Lot 34 DP 14341 and Lot 35 DP 14341, No.16 Agnes Avenue, Crestwood be granted conditional approval.</p> <p>2. Council actively seek grant funding to pursue Option A for the park embellishment, as endorsed by Council in 2020, including the construction of a new basketball court.</p>	Director – Development & Environment  Manager Development	Completed		Y												
23/11/22	472/22	9.3	<p><b>Modification Application DA.2020.1022.D - Modification to Queanbeyan Civic and Cultural Precinct Development - 257 Crawford Street, Queanbeyan</b></p> <p>That modification application DA.2020.1022.D for a public administration building including civic and cultural precinct, basement car parking, subdivision and ancillary infrastructure on Lot 2 DP 748338, Lot 18 DP 548244, Lot 1 DP 748338, Lot 1 DP 1179998, Lot 2 DP 1179998, Lot 5 DP 1179998, No.257 Crawford Street, Queanbeyan be granted approval in accordance with the original conditions of development consent as modified by the following:</p> <p>Modify condition 1 to reflect the amended plans except as otherwise varied by any other conditions of the consent as follows (for clarity amendments are highlighted in grey):</p> <table><tr><th>Drawing Reference</th><th>Date</th></tr><tr><td>Plans prepared by Cox Architects</td><td>12.08.22</td></tr><tr><td>DA 01-01 Coversheet Drawing Index, revision 7</td><td>27.04.21</td></tr><tr><td>DA 10-01 Subdivision Plan Existing, revision 7</td><td>27.04.21</td></tr><tr><td>DA 11-01 Site Plan, revision 12</td><td>12.08.22</td></tr><tr><td>DA 13-01 Staging Plan, revision 8</td><td>27.04.21</td></tr></table>	Drawing Reference	Date	Plans prepared by Cox Architects	12.08.22	DA 01-01 Coversheet Drawing Index, revision 7	27.04.21	DA 10-01 Subdivision Plan Existing, revision 7	27.04.21	DA 11-01 Site Plan, revision 12	12.08.22	DA 13-01 Staging Plan, revision 8	27.04.21	Director – Development & Environment  Manager Development	Completed		Y
Drawing Reference	Date																		
Plans prepared by Cox Architects	12.08.22																		
DA 01-01 Coversheet Drawing Index, revision 7	27.04.21																		
DA 10-01 Subdivision Plan Existing, revision 7	27.04.21																		
DA 11-01 Site Plan, revision 12	12.08.22																		
DA 13-01 Staging Plan, revision 8	27.04.21																		

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			DA 15-01 Demolition Plan, revision 9	12.08.22			
			DA 21-01 A Basement Plan, revision 12	12.08.22			
			DA 21-01 B Basement Plan, revision 1	12.08.22			
			DA 21-02 A Ground Plan, revision 12	12.08.22			
			DA 21-02 B Ground Plan, revision 1	12.08.22			
			DA 21-03 Mezzanine Plan, revision 10	27.04.21			
			DA 21-04 Level 1 Plan, revision 9	27.04.21			
			DA 21-05 Level 2 Plan Revision 9	27.04.21			
			DA 21-06 Level 3 Plans, revision 9	27.04.21			
			DA 21-07 Level 4 Plans, revision 9	27.04.21			
			DA 21-08 Level 5 Plans, revision 9	27.04.21			
			DA 21-09 Plant – Mechanical + Services, revision 8	27.04.21			
			DA 21-10 Roof Plans, revision 8	27.04.21			
			DA 30-01 Elevations, revision 8	27.04.21			
			DA 30-02 Elevations, revision 8	27.04.21			
			DA-30-03 Elevations, revision 4	12.08.22			
			DA-30-04 Elevations, revision 1	12.08.22			
			DA 31-01 Site Elevation, revision 7	27.04.21			
			DA 32-01 External Finishes Schedule, revision 6	27.04.21			
			DA 40-01 Sections, revision 6	27.04.21			
			DA 40-02 Sections, revision 7	27.04.21			



## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			DA-50-01 Basement Ramp, revision 3	12.08.22			
			DA-60-01 Bike Store – Ground Plan, revision 1	12.08.22			
			DA-60-02 Bike Store – Roof Plan, revision 1	12.08.22			
			DA 70-01 Solar Study, revision 5	27.04.21			
			DA 71-01 Shadow Diagram – Summer, revision 7	27.04.21			
			DA 71-02 Shadow Diagram Equinox, revision 7	27.04.21			
			DA 71-03 Shadow Diagram Winter Solstice, revision 7	27.04.21			
			DA 90-01 GFA Schedules, revision 8	27.04.21			
			DA 94-01 Signage Schedule, revision 6	27.04.21			
			Plan prepared by Indesco				
			025 Ramp Plan Grade and Section, revision 1	04.07.22			
			030 Swept Path Analysis, revision 1	04.07.22			
			S080 Ramp Marking Plans, revision 1	04.07.22			
			S081 Ramp Sections and Details, revision 1	04.07.22			
			Other Documents				
			Statement of Environmental Effects prepared by SMEC	07.05.21			
			Landscape Plans	Appendix B			
			Civil Plans	Appendix C			
			Traffic Assessment_QPRC – Rutledge Street Ramp Alterations and Lowe Street Car Park Access Closure	08.07.22			
23/11/22	473/22	9.4	<b>South Jerrabomberra Planning Proposal PP-2022-2258 - Rezoning of Rural Land to Residential Land - Result of Public Consultation and Agency Consultation</b>	Director – Development & Environment	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			That Council: 1. Note the outcomes of the recent public exhibition of the Planning Proposal for South Jerrabomberra being PP-2022-2258. 2. Adopt Planning Proposal PP-2022-2258.	Manager Land-use Planning			
23/11/11	474/22	9.5	<b>Draft QPRC Affordable Housing Strategy</b> That Council place the draft QPRC Affordable Housing Strategy and its background material on public exhibition for a minimum period of 60 days.	Director – Development & Environment  Manager Land-use Planning	Completed		Y
23/11/22	475/22	9.6	<b>Queanbeyan Showgrounds Cultural and Heritage Interpretation Plan</b> That Council endorse the Queanbeyan Showground Cultural and Heritage Interpretation Plan to be placed on public exhibition to the end of January 2023 and the resulting Community Engagement Report come back to Council for consideration.	Director – Development & Environment  Manager Urban Landscapes	Completed		Y
23/11/22	476/22	9.7	<b>Naming of New Off Lead Dog Area - Googong Neighbourhood 2</b> That Council endorse the name of “Scentral Bark” for the new dog park at Googong, Neighbourhood 2, Stage 14.	Director – Development & Environment  Manager Urban Landscapes	Completed		Y
23/11/22	477/22	9.8	<b>Proposed Transfer of a Crown Road (Brick Kiln Lane) to Council</b> That Council object to the transfer of Brick Kiln Lane at Bendoura for the following reasons: 1. Council does not have the financial capacity to become the roads authority for this road. 2. Brick Kiln Lane at Bendoura does not meet the transfer criteria contained in Council's Crown Road Management Policy. 3. Council does not have the resources capacity to manage the administration of this road and any associated maintenance and repair requirements.	Director – Infrastructure Services	Objection sent to Crown Roads		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
23/11/22	478/22	9.9	<b>Draft QPRC Bin Inspection and Contamination Policy</b> That Council: 1. Place the draft Bin Inspection and Contamination Policy on public exhibition in accordance with Council policies. 2. Receive a future report detailing the consultation process and outcomes.	Director – Infrastructure Services  Manager Utilities	1. Policy on exhibition until 31 January 2023 2. To be completed		N
23/11/22	479/22	9.10	<b>Establishment of s355 Committee for Braidwood Common</b> That Council agree to the establishment of a Section 355 Committee to manage the land currently referred to as Braidwood Common.	Director – Community, Arts & Recreation	Completed		Y
23/11/22	480/22	9.11	<b>Annual Report - 2021-22</b> That Council endorse the Annual Report 2021-22.	Director – Corporate Services  Manager Workplace & Performance	Completed and on website		Y
23/11/22	481/11	9.12	<b>Reviewed Policies</b> That Council place the following Policies on public exhibition for 28 days: <ul style="list-style-type: none"> <li>Corporate Sponsorship Policy</li> <li>Footpath Management Policy</li> <li>Cat Containment Policy</li> </ul>	Program Coordinator – Governance & Legal	Cat Containment Policy yet to be placed on exhibition		N
23/11/22	482/22	9.13	<b>Memorandum of Understanding - 88 Wallace Street, Braidwood</b> That Council: 1. Endorse the Memorandum of Understanding for the use of 88 Wallace Street, Braidwood by the Braidwood Heritage Museum for a period of 3 months, with the option to extend for a further 3 months if operationally suitable. 2. Request a financial contribution towards electricity charges for the duration of the occupancy at the premises.	Program Coordinator - Governance & Legal	MoU executed		Y
23/11/22	483/22	9.14	<b>ACT-QPRC Statement of Intent</b> That Council authorise the Mayor to execute the ACT-QPRC Statement of Intent and Work Plan 2022.	GM	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
23/11/22	484/22	9.15	<b>Quarterly Budget Review Statement for the Quarter Ending 30th September 2022</b> That Council receive the September 2022 Quarterly Budget Review Statement and adopt the budget variations outlined in the report and note the opinion of the Responsible Accounting Officer in relation to Council's financial performance and projected year result is unsatisfactory.	Director – Corporate Services  Manager Finance	Completed		Y
23/11/22	485/22	9.16	<b>Loan Agreement - Common Seal of Council</b> That Council authorise the use of the Common Seal for the execution of the Loan Agreement with ANZ Bank.	Director – Corporate Services  Manager Finance	Completed		Y
23/11/22	486/22	9.17	<b>Investment Report - October 2022</b> That Council: 1. Receive the Investment Report for the month of October 2022. 2. Note the investment return for October 2022 was \$1,241,816. 3. Note the investment portfolio has been made in accordance with the <i>Local Government Act (1993)</i> , the Local Government (General) Regulation (2005) and Queanbeyan-Palerang Regional Council's Investment Policy.	Director – Corporate Services  Manager Finance	Completed		Y
23/11/22	487/22	9.18	<b>Financial Sustainability Options and Revised Long Term Financial Plan</b> That Council: 1. Endorse the draft Long Term Financial Plan 2022-32 for public exhibition. 2. Endorse the amendments to the 2022-26 Delivery Program for public exhibition. 3. Endorse the three proposed Special Rate Variation scenarios for community consultation with feedback to be considered at the Extraordinary Council meeting to be held on 1 February 2023. 4. Notify IPART of its intention to apply for a special variation.	Director Corporate Services	Completed		Y
23/11/22	493/22	11.2	<b>Disability Access Committee - November 2022</b>	Director – Community,	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
			<p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Disability Access Committee held on 1 November 2022.</li> <li>Adopt recommendations DAC 04/2022 to 06/2022 from the meeting held on 1 November 2022.</li> </ol> <p>DAC 04/2022      Communications team to seek feedback from the Access Committee on the accessibility of the QPRC website and systems before the end of 2022. Any suggestions to be reviewed and adopted where possible to improve usability and accessibility of content.</p> <p>DAC05/2022      Communications team to commit to user beta testing with the Access Committee going forward when considering major changes to content or structure.</p> <p>DAC06/2022      Events team to consult with Access Committee on their plan for community events in 2023. Suggestions to improve accessibility include incorporation of Auslan at major events, closed captions for recorded events, sensory spaces at festivals, all terrain wheelchairs, etc.</p>	<p>Arts &amp; Recreation</p> <p>Manager Community &amp; Education</p>			
23/11/22	495/22	16.1	<p><b>Review of Expressions of Interest for Environment and Sustainability Advisory Committee</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>Council endorse the appointment of the following five community members to the new QPRC Environment and Sustainability Advisory Committee: <ul style="list-style-type: none"> <li>Daryl Crapp (Karabar)</li> <li>Margaret Sewell (Greenleigh)</li> <li>Felicity Sturgis (Braidwood)</li> <li>Carolyn Larcombe (Googong)</li> <li>Tony Hill (Mount Fairy)</li> </ul> </li> <li>Queanbeyan Landcare's nomination of Tom Baker be accepted.</li> </ol>	<p>Director – Development &amp; Environment</p> <p>Manager Natural Landscapes &amp; Health</p>	Completed		Y

## Resolution Action Sheet



Meeting date	Res No	Item No	Resolution	R/officer	Progress / Action Taken	Est completion date	Completed?
21/12/22	500/22	9.1	<p><b>State Significant Development - SSD - Bungendore High School - Proposed Council Submission Following Exhibition of Response to Submissions Report No.2</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>Council advise the NSW Department of Planning that following the exhibition of the Response to Submissions Report No.2 Council maintains its objections to the proposal for the development of the new Bungendore High School (SSD-14394209) for the reasons detailed in Attachment 1 including those matters discussed on items 5 and 9 at the meeting, noting that subject to satisfactory resolution of these items Council may withdraw its objection to the proposal.</li> <li>Attachment 1 be forwarded to the Department as Council's formal submission on the proposal following release of the Response to Submissions Report No.2.</li> <li>Council provide a copy of its amended recommended conditions of consent for the new Bungendore High School as detailed in Schedule 2 within Attachment 1 of this report.</li> </ol>	Director – Development & Environment	Lodged 23 December 2022		Y
21/12/22	501/22	9.2	<p><b>Modification Application DA.2020.1351.A - QPRC Regional Sports Complex, 210 Environa Drive, Environa</b></p> <p>That modification application DA.2020.1351.A for changes to the proposed amenities buildings at the QPRC Regional Sports Complex at 210 Environa Drive, Environa, be granted conditional approval subject to the plan references in Schedule 1 of the conditions being amended to reflect the modified plans.</p>	Director – Development & Environment  Manager Development	Completed		Y
21/12/22	503/22	9.4	<p><b>Braidwood Structure Plan Discussion Paper</b></p> <p>That Council endorse the Braidwood Structure Plan Discussion Paper for public exhibition, not before 30 January 2023.</p>	Director – Development & Environment  Manager Land-use Planning	In progress		N
21/12/22	504/22	9.5	<p><b>Main Street Grant Applications 2022/23</b></p> <p>That the following notice of motion be considered at the January 2023 Council meeting:</p> <p>That Council:</p>	Director – Development & Environment  Manager Land-use Planning	Report to be presented to 18 January 2023 Council Meeting		Y

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			<ol style="list-style-type: none"> <li>Not support the funding of the recommended projects under the Main Street Upgrade Funding 2022/23 (as summarised in Attachment 1) at this time due to Council's constrained financial position.</li> <li>Suspend all such grants for the remainder of financial year 2022/23 and reallocate existing funds to reserves to be determined by Council at a workshop and by referencing outcomes from community consultation on the SRV.</li> </ol>				
21/12/22	505/22	9.6	<b>NSW Planning Amendments for Agritourism</b> That Council agree to the proposed land use planning changes set out in Attachment 3 of this report in respect of implementing the NSW Government's Agritourism Reforms.	Director – Development & Environment  Manager Land-use Planning	Submission finalised and submitted on 22 December 2022.		Y
21/12/22	506/22	9.7	<b>QPRC Sports Facilities Strategic Plan</b> That Council endorse the draft QPRC Sports Facilities Strategic Plan for public exhibition and comment until 15 March 2023, with a consultation report coming back to Council for consideration before final adoption.	Director – Community, Arts & Recreation  Manager Recreation & Culture	In progress		N
21/12/22	507/22	9.8	<b>Queanbeyan Micro-Forests Proposal</b> That Council endorse the concept of micro-forests within Queanbeyan and work with the community to establish a trial site at Blackall Park.	Director – Development & Environment  Manager Urban Landscapes	In progress		N
21/12/22	508/22	9.9	<b>Contaminated Land Management Within QPRC - Proposed Adoption of Policy and Guidelines for Exhibition</b> That Council: <ol style="list-style-type: none"> <li>Place the Draft Contaminated Land Policy and Draft Contaminated Land Guideline on public exhibition for an extended period of 42 days, commencing no earlier than 30 January 2023.</li> <li>Provide information sessions for Captains Flat residents to explain how the requirements of the contaminated land legislation outlined in the Policy and Guidelines impacts the properties of residents and business operators. The sessions should include information on how the SRAP</li> </ol>	Director – Development & Environment  Manager Natural Landscapes & Health	In progress		N

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			<p>can be used by the land owners and provide information on "living with lead".</p> <p>3. Request the appropriate NSW Government agency send a representative to the information sessions for Captains Flat residents.</p> <p>4. Request the Mayor write to the relevant NSW Government Minister and the Member for Monaro seeking an urgent meeting to discuss how the NSW Government can support people in Captains Flat to meet the requirements of the contaminated land management arrangements, including by providing financial support.</p>				
21/12/22	509/22	9.10	<p><b>Exhibition of Draft Public Electric Vehicle Charging Infrastructure Policy</b></p> <p>That:</p> <p>1. The Public Electric Vehicle Charging Infrastructure Policy and associated Locality Plan be placed on public exhibition for a period of 42 days.</p> <p>2. In relation to the existing public place electric vehicle EV charging station at the Googong Common Carpark, a report come back to Council for the possible disposal of the units.</p>	<p>Director – Development &amp; Environment</p> <p>Manager Natural Landscapes &amp; Health</p>	In progress		N
21/12/22	510/22	9.11	<p><b>Edwin Land Parkway Noise Assessment</b></p> <p>That Council consider funding an amount of \$75,000 for the cost undertaking another round of noise monitoring, assessment and reporting in the 2023/24 Operational Plan.</p>	<p>Director – Infrastructure Services</p> <p>Manager Finance</p> <p>Manager Contracts &amp; Projects</p>	Completed		Y
21/12/22	511/22	9.12	<p><b>Ellerton Drive Noise Assessment</b></p> <p>That consideration of the Ellerton Drive Noise Assessment be deferred and brought back to a later Council meeting following consultation with affected residents and a Councillor workshop.</p>	<p>Director – Infrastructure Services</p> <p>Manager Contracts &amp; Projects</p>	In progress		N
21/12/22	512/22	9.13	<p><b>Queanbeyan Integrated Water Cycle Management (IWCM) Report</b></p> <p>That consideration of the Queanbeyan Integrated Water Cycle Management (IWCM) report be deferred to the next Council meeting.</p>	Director – Infrastructure Services	Report to be presented to 18 January 2023 Council Meeting		Y



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				Manager Contracts & Projects			
21/12/22	513/22	9.14	<b>Floodplain Management Program 2022-23 - Funding Acceptance</b> That Council: 1. Accept funding offers from NSW Department of Planning and Environment's (DPE) Floodplain Management Program for the following projects: a. Captains Flat flood warning system. b. Queanbeyan voluntary purchase and house raising feasibility study. 2. Defer a decision on grant funding acceptance for Tarago Road, Bungendore, flood remediation until advice and permission is sought from the NSW Environment Minister on waiving the 2(NSW Gov):1(QPRC) funding requirement for the proposed works.	Director – Infrastructure Services  Manager Contracts & Projects	Letter sent to Minister and Local Member.  Report to be presented to 18 January 2023 Council Meeting		Y
21/12/22	516/22	9.15	<b>Fixing Country Bridges Program - Round 2B</b> That Council accept the \$5,269,000 NSW Government's Fixing Country Bridges Program Round 2B grant funding for the replacement of four timber bridges.	Director – Infrastructure Services  Manager Transport & Facilities	Completed		Y
21/12/22	517/22	9.16	<b>QPRC Cultural Grant Application from Braidwood FM Inc.</b> That Council approve a Cultural Grant of \$3,000 towards costs for marketing and digital rollout of a six-part podcast series titled 'Heart of the Storm'.	Director – Community, Arts & Recreation  Manager Business & Innovation	Completed		Y
21/12/22	518/22	9.18	<b>Library Local and Family History Collections Policy</b> That Council place the Library Local and Family History Collections Policy on public exhibition for 28 days with a consultation report coming back to Council for consideration before final adoption.	Director – Community, Arts & Recreation  Manager Community & Education	In progress		N
21/22/12	519/22	9.19	<b>Post-Exhibition Report - Library Strategy 2022-2026</b> That Council adopt the QPRC Library Strategy 2022-2026.	Director – Community, Arts & Recreation	Completed		Y

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				Manager Community & Education			
21/22/12	520/22	9.20	<b>Post-Exhibition Policy Report - Code of Meeting Practice</b> That Council adopt the Code of Meeting Practice as attached to this Report	Program Coordinator – Governance & Legal	Policy adopted		Y
21/12/22	521/22	9.21	<b>Post-Exhibition Policy Report - Parking and Enforcement Priority Policy</b> That Council adopt the Parking and Enforcement Priority Policy as attached to this Report.	Program Coordinator – Governance & Legal	Policy adopted		Y
21/12/22	522/22	9.22	<b>Post-Exhibition Policy Report - Sustainable Design for Council Buildings and Shopping Trolley Management</b> That Council adopt the Sustainable Design for Council Buildings Policy and Shopping Trolley Management Policy as attached to this Report.	Program Coordinator – Governance & Legal	Policies adopted		Y
21/12/22	523/22	9.23	<b>Presentation of 2021-22 Audited Financial Statements</b> That Council:  1. Accept the audited General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules for the year ended 30 June 2022, and note that public submissions will be accepted until 9 February 2023.  2. Note the additional claim for \$85,000 made by the Auditor General and write to the Minister of Local Government to advise that Council objects to the additional cost being notified after the completion of the audit work, and without sufficient justification.	Director – Corporate Services  Manager Finance	In progress		N
21/12/22	524/22	9.24	<b>2022-23 Borrowing Program</b> That Council:  1. Accept the financing offer from ANZ and authorise the Mayor and General Manager to enter loan agreements for \$44,661,000 in accordance with the terms outlined in this report that includes:  - \$39,661,000 to finance the construction of the QCCP.	Director – Corporate Services  Manager Finance	Completed		Y

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			<ul style="list-style-type: none"> <li>\$5,000,000 loan agreement to finance the construction of the Regional Sports Complex (Stage 1).</li> <li>Authorise the use of the Common Seal for the execution of these Loan Agreements with ANZ Bank.</li> </ul>				
21/12/22	526/22	9.26	<b>Councillor Resignation</b> That Council: 1. Accept the resignation of Cr Ternouth and declare a casual vacancy of a Councillor at Queanbeyan-Palerang Regional Council. 2. Notify the NSW Electoral Commission within seven days of 31 December 2022 that a Countback election is necessary to fill the casual vacancy.	GM	Electoral Commission notified on 3/1/22.		Y
21/12/22	531/22	10.5	<b>Councillor Workshops</b> That: 1. The report be received for information. 2. For 6 December 2022 workshop, add the following words after Centre: on their Eastwick Greenline light rail and active travel corridor proposal.	GM Executive Assistant	Completed		Y
21/12/22	532/22	11.1	<b>Local Traffic Committee Meeting - December 2022</b> That Council: 1. Note the minutes of Local Traffic Committee held on 6 December 2022. 2. Adopt recommendations LTC 41/2022 to LTC 48/2022 from the meeting held on 6 December 2022.  LTC 41/2022: Under <i>The Roads Act 1993</i> approve the TCP/TMP for the Googfest event.  LTC 42/2022: Under <i>The Roads Act 1993</i> approve the TCP/TMP for the Music by the River event with minor amendments.  LTC 43/2022: Under <i>The Road Transport Act 2013</i> approve proposed Installation of shared paths and parking restrictions at Jerrabomberra Public School as per design with amendment. A further report will be considered by the traffic committee on the location of the proposed new pedestrian crossing referred to in the report.	Director – Infrastructure Services Manager Transport & Facilities	Completed		Y

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			<p>LTC 44/2022: Under <i>The Road Transport Act 2013</i> approve proposed changes to traffic management at Bungendore Public School as per design with minor amendments.</p> <p>LTC 45/2022: Under <i>The Road Transport Act 2013</i> approve proposed changes to Crawford/Erin Streets as per design with amendments.</p> <p>LTC 46/2022: Under <i>The Road Transport Act 2013</i> approve proposed changes to parking adjacent to 35 Lowe Street Queanbeyan.</p> <p>LTC 47/2022: Under <i>The Road Transport Act 2013</i> approve proposed extension of centre BB line on Bonarba Link as per design.</p> <p>LTC 48/2022: Under <i>The Road Transport Act 2013</i> approve proposed 16 Regional Cities Services Improvement Program works at various individual sites as shown.</p>				
21/12/22	534/22	11.3	<p><b>Bungendore Town Centre and Environs Advisory Committee Meeting Minutes</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Bungendore Town Centre and Environs Committee meetings held on 19 September 2022 and 17 October 2022.</li> <li>Note the Committees support for a public toilet facility in the proposed upgrade of Frogs Hollow.</li> <li>Note the Committees support for the flood mitigation works identified in the Bungendore Floodplain Risk Management Study and Plan on Turallo Creek and prioritise works to be prevent the isolation of Elmslea subject to funding availability.</li> <li>Note the Committees support of the QPRC Resolution to defer a final decision on the way ahead pending further investigation of options and alternatives.</li> <li>Note the Committees request to temporarily remediate the site on the corner of Gibraltar and Ellendon Streets by removing construction fencing and installing a low maintenance grass/garden area.</li> </ol>	<p>Director – Community, Arts &amp; Recreation</p> <p>Manager Recreation &amp; Culture</p>	In progress		N
21/12/22	536/22	9.3	<p><b>Determination of Applications for the Local Heritage Places Grants 2022-23</b></p>	Director – Development & Environment	Pending consideration of a Notice of Motion at 16 January 2023 Council meeting.		N

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			That Council adopt the recommendations to provide funding under the Local Heritage Places Grant Program to the applications numbered 3, 4, 5 and 6 totalling \$19,000 as listed in Attachment 4.	Manager Land-use Planning			
21/12/22	537/22	16.1	<b>Tender Evaluation - Design and Construct Wright Park Amenities</b> That Council: 1. Award Contract 2020-38 for the design and construction of a new amenities building at Wright Park to Rice Constructions Group in the amount of \$1,300,000 (excluding GST) as recommended in the Tender Evaluation Report. 2. Authorise a transfer of \$20,000 from the Revolving Energy Reserve to this project to allow for the inclusion of roof mounted solar panels on the proposed amenities building.	Director – Development & Environment  Manager Urban Landscapes	Completed		Y
21/12/22	538/22	16.2	<b>Queanbeyan Sporting Gallery Advisory Committee Minutes 10 October 2022</b> That Council: 1. Note the minutes of the Queanbeyan Sporting Gallery held on 10 October 2022. 2. Endorse Haidee Lance (Barefoot Water Skiing), Jason Aslimoski (Gridiron), Karly Roestbakken (Football) and Jed Stuart (Rugby Union Sevens) for induction into the Queanbeyan Sporting Gallery.	Director – Community, Arts & Recreation  Manager Recreation & Culture	Completed		Y