



Ordinary Meeting of Council

8 March 2023

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 9.4 TO 11.1

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 9.4 QUARTERLY BUDGET REVIEW STATEMENT FOR QUARTER
ENDING 31 DECEMBER 2022

ATTACHMENT 1 DECEMBER 2022 QBRs



Quarterly Budget Review Statement

For the quarter ended 31 December 2022

QUARTERLY BUDGET REVIEW STATEMENT

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QUARTERLY BUDGET REVIEW STATEMENT

Responsible Accounting Officer's Statement

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the quarterly budget review statement for QPRC for the December 2022 quarter indicates that Council's projected short term financial position as at 30 June 2023 will be satisfactory, considering the original and revised estimates for income and expenditure.

The budgeted consolidated operating result has moved from an original operational surplus before capital items of \$1.749m to a surplus of \$3.525m. The budgeted General Fund operating result has moved from deficit of \$8.310m to \$7.213m. The key changes recommended for adjustment at this QBR are:

Income

- \$3.057m increase in User Fees and Charges for State Road works.
- \$8.183m increase in Capital Grants & Contribution for Fixing Country Bridges, Developer contributions and Stronger Countries Communities round 5 funding projects.
- \$5.670m increase in the profit on sale of assets. This is the net effect of compensation amount (\$9.7m) received from Department of Education (DoE) for the compulsory land acquisition of the Bungendore High School.

Expenses

- \$1.815m decrease in interest due to capitalising the interest repayments on capital projects during the construction stage for the Queanbeyan Cultural and Civic Precinct and Regional Sports Complex.
- \$3.499m increase in Materials and Services due to increase in expenditure related to State Roads works.

Capital Projects

- \$9.246m Increase in budget predominately due to grant funded projects including Fixing Country Bridges, Regional Sports Complex and several other projects funded from Stronger Countries Communities round 5.

Unrestricted Cash

- Current unrestricted cash at December is a surplus of \$4.717m
- Projected year end unrestricted cash deficit of \$2.493m, however this cash deficit is expected to reduce after a review of the below budget items prior to the March Quarter Budget Review:
 - Employee Budgets – the projected cash position includes all employee budgeted expenditure to occur, however based on current trends, vacant positions, and a challenging labour market it is unlikely employee budgets will be fully utilised by year end.
 - Capital expenditure – the projected cash position includes the full utilisation of capital budgets as per the Operational Plan. Based on current expenditure of \$51m (35%) of a \$144m budget it is unlikely this will be achieved. A review will identify which projects will be delivered by June and those required to be carried over to future financial years.

It is anticipated a reduction in the above budget and expenditure items will negate the projected cash deficit.

It is anticipated a reduction in the above budget and expenditure items will negate the projected cash deficit.

While Council's current projected June 2023 financial position is satisfactory and its long-term financial position has been addressed with the adoption of the long-term financial plan inclusive of:

- Special rate variation of 18% per year for the next 3 years
- \$4 million in annual savings for the next three years as per scenario 2 of the Long-Term Financial Plan

Signed: Josh Staniforth
Josh Staniforth
Chief Financial Officer (CFO)

QUARTERLY BUDGET REVIEW STATEMENT

Introduction

Quarterly Budget Review Statements (QBRs) provide an overview of Council's progress against the annual budget and subsequent revisions at the end of each quarter. It includes explanations for major budget variations that are collated by Council's Managers across the organisation and that result in recommendations for budget changes.

The following financial reports are included in the September QBRs:

1. Income & Expense Budget Review Statement by Fund. This is a budget summary statement showing actual income and expenditure the year to 31 December 2022 against the original annual budget. It shows the proposed budget adjustments and an updated annual budget forecast for the financial year.

The consolidated budget summary includes the General Fund, Water and Sewer Fund financial information.
2. Income & Expense Budget Review Statement by Service.
3. Capital Budget Review Statement. This report provides actual expenditure on each capital project up to 31 December 2022, reported against the original annual budget, with proposed budget adjustments and an updated annual budget forecast.
4. Cash and Reserves Statement: This report shows the Council's total cash and reserves, including the working fund balance as at 31 December 2022.
5. Budget Review Key Performance Indicators Statement.
6. Budget Review Contracts – Summary of new contracts over \$50k.
7. Consultancy & Legal Expenses – Summary for September quarter.
8. Loan Summary - Current Loans.

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)

Financial Reports - 1 – Consolidated Summary

Description	Original Budget \$,'000	Approved Changes		Revised Budget \$,'000	Recommended changes for Council Resolution	Projected Year End Result \$,'000	Actual YTD December \$,'000	Ref Notes
		Carry Overs \$,'000	QBRs - Sept \$,'000					
Income								
Rates & Annual Charges	84,876	0	903	85,779	0	85,779	84,421	
User Charges & Fees	34,875	0	15	34,889	3,057	37,947	12,202	
Interest	4,192	0	0	4,192	0	4,192	3,242	
Other Revenue	1,426	0	200	1,626	0	1,626	1,379	
Operating Grants & Contributions	18,154	738	1,271	20,162	-110	20,052	5,635	
Capital Grants & Contributions	43,808	2,715	4,235	50,758	8,183	58,940	20,610	
Profit / Loss	3	0	0	3	5,670	5,673	9,884	
Total Income	187,334	3,453	6,624	197,410	16,799	214,209	137,373	
Expense								
Employee Costs	43,480	0	355	43,835	-25	43,810	20,682	
Borrowing Costs	4,881	0	-127	4,754	-1,815	2,939	1,023	
Materials & Services	62,799	116	798	63,713	3,499	67,211	31,076	
Depreciation	32,125	0	0	32,125	0	32,125	18,560	
Other Expenses	1,512	1,088	450	3,051	0	3,051	1,038	
Internal Expenses	-3,023	-643	601	-3,065	0	-3,065	-1,286	
Total Expense	141,774	562	2,077	144,413	1,658	146,071	71,092	
Surplus/(Deficit)	45,560	2,890	4,547	52,997	15,141	68,138	66,281	
Surplus/(Deficit) before Capital items	1,749	175	312	2,237	1,288	3,525	35,788	

Financial Reports – 1a – Income and Expenses Budget review statement by fund
General Fund Operating Result

Description	Original Budget \$,'000	Approved Changes		Revised Budget \$,'000	Recommended changes for Council Resolution	Projected Year End Result \$,'000	Actual YTD December \$,'000	Ref Notes
		Carry Overs \$,'000	QBRs - Sept \$,'000					
Income								
Rates & Annual Charges	55,199	0	903	56,102	0	56,102	56,200	1
User Charges & Fees	14,626	0	15	14,641	3,662	18,303	7,143	
Interest	1,495	0	0	1,495	0	1,495	3,179	
Other Revenue	1,426	0	125	1,551	0	1,551	1,374	
Operating Grants & Contributions	18,154	0	956	19,110	-42	19,068	4,897	2
Capital Grants & Contributions	31,451	2,715	11,535	45,702	8,183	53,884	18,510	3
Profit / Loss	3	0	0	3	5,670	5,673	9,887	4
Total Income	122,354	2,715	13,534	138,603	17,473	156,076	101,191	
Expense								
Employee Costs	39,278	0	433	39,711	-25	39,686	18,578	5
Borrowing Costs	3,991	0	209	4,199	-1,859	2,340	845	6
Materials & Services	40,454	116	1,786	42,357	3,346	45,703	25,173	7
Depreciation	24,171	0	0	24,171	0	24,171	13,377	
Other Expenses	1,512	0	450	1,962	0	1,962	1,038	
Internal Expenses	-10,197	-643	482	-10,357	227	-10,130	-1,620	
Total Expense	99,210	-526	3,360	102,044	1,689	103,732	57,391	
Surplus/(Deficit)	23,144	3,241	10,174	36,560	15,784	52,344	43,800	
Surplus/(Deficit) before Capital items	(8,310)	526	(1,361)	(9,145)	1,932	(7,213)	15,403	
Budget Variations being recommended include the following material items						Income	Expenses	Ref Note
\$3.662m Increase in User Fees & Charges for additional State Road works income as per approved works schedule. This income is offset by increase in materials and services.						3,662		1
\$42k Decrease in budget for Operating Grants & Contributions due to: \$181k Reduction in income for South East Weeds Action Program (SEWAP) for funds already held in reserve, offset by increase in grant income for the following new projects: \$40k for Captains Flat Flood Warning System (2022-FMP-0141) a flood management project offset by an increase in materials. \$30k for QBN Voluntary Purchase & House Raising Feasibility 22-FMP0153 a flood management project offset by increase in \$50k in materials. \$69k for Development Contribution Administration Plan						-42		2
\$8.183m Increase in Capital Grants & Contributions budget due to: \$1.5m Increase in Developer Contribution for urban roads including s94 & 7.11 for Googong, South Jerra, & South Poplars. \$5.269m for Fixing Country Bridges \$553k for Regional Sports Complex						8,183		3
\$5.67m Increase in budget for Profit/Loss on Asset Disposals. This is the net profit for Dept of Education (DOE) Compensation payment of \$9.7m for acquisition of Bungendore property.						5,670		4
\$25k Reduction in employee cost budget due to labour charges being charged to capital projects including: \$10k BWD-Elrington Street Footpath(Wilson St to Keder St)- TNSW \$15K on BWD - Lascelles St Footpath(Wallace St to Monkittee St)-TNSW							-25	5
\$1.859m Reduction in the budget for Borrowing Costs due to the reallocation of interest repayments to capital project QCCP and RSC. This includes year to date interest changes and the new ANZ Loans interest repayments of \$1.2m. The repayments were not included in the original budget and were previously forecasted to commence in July 2023, however this will now occur from January 2023.							-1,859	6
\$3.346m Increase in budget to Materials and Services due to the following projects: \$3.344m State Road works as per approved works schedule - offset by increase in grant income. \$60k Captains Flat Flood Warning offset by income of \$40k - CM 21-12-22 \$50k QBN Voluntary Purchase & House Raising feasibility Offset by \$33k income - CM 21-12-22 \$12k Election expenses offset by Transfer from reserves. \$78k SEWAP Regional Admin funded from reserves. \$130k Reduction in operating budget reduced for capital upgrade to QBN aquatic boiler CM 25-05-22 offset by increase to capital works. \$72k Reduction in operational budget to fund purchase of Seeder machine offset increase in capital expenditure.							3,346	7

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)

Sewer Fund Operating Result

Description	Original Budget \$,'000	Approved Changes		Revised Budget \$,'000	Recommended changes for Council Resolution	Projected Year End Result \$,'000	Actual YTD December \$,'000	Ref Notes
		Carry Overs \$,'000	QBRs - Sept \$,'000					
Income								
Rates & Annual Charges	21,830	0	0	21,830	0	21,830	19,425	1
User Charges & Fees	1,232	0	0	1,232	0	1,232	387	
Interest	1,822	0	0	1,822	0	1,822	27	
Other Revenue	0	0	75	75	0	75	5	
Operating Grants & Contributions	0	738	158	895	-80	815	738	
Capital Grants & Contributions	11,368	0	-7,300	4,068	0	4,068	209	
Profit / Loss	0	0	0	0	0	0	-3	
Total Income	36,253	738	-7,068	29,923	-80	29,843	20,786	
Expense								
Employee Costs	2,367	0	654	3,020	0	3,020	1,226	2
Borrowing Costs	618	0	-295	324	35	359	103	
Materials & Services	6,351	0	110	6,461	51	6,512	2,556	3
Depreciation	5,593	0	0	5,593	0	5,593	3,262	
Other Expenses	0	1,088	0	1,088	0	1,088	0	
Internal Expenses	3,455	0	58	3,513	-86	3,427	197	
Total Expense	18,384	1,088	527	19,999	1	20,000	7,344	
Surplus/(Deficit)	17,869	(351)	(7,595)	9,924	(80)	9,844	13,442	

Surplus/(Deficit) before Capital items	6,501	(351)	(295)	5,855	(80)	5,775	13,234
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Budget Variations being recommended include the following material items	Income	Expenses	Ref Note
\$80k Decrease in budget for Operating Grants & Contributions due to: \$11k Safe & Secure Water Program (SSWP) & Dept of Planning & Environment (DPIE) Grant for Palarang Sewer Pricing and S64 policy review. \$91k reduction SSWP & DPIE grant for the Bungendore Sewage Treatment Plant Stage 1.	-80		1
\$35k Increase in budget for Borrowing Costs for increase in repayments as a result of resetting of fixed rates on existing ANZ loans.		35	2
\$51k Increase in budget for Materials & Services for Palarang Sewer Pricing and S64 policy development review, grant funded and transferred from reserves.		51	3

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)

Water Fund Operating Result

Description	Original Budget \$,'000	Approved Changes		Revised Budget \$,'000	Recommended changes for Council Resolution	Projected Year End Result \$,'000	Actual YTD December \$,'000	Ref Notes
		Carry Overs \$,'000	QBRs - Sept \$,'000					
Income								
Rates & Annual Charges	7,847	0	0	7,847	0	7,847	8,797	1
User Charges & Fees	19,016	0	0	19,016	-605	18,411	4,673	
Interest	875	0	0	875	0	875	36	
Other Revenue	0	0	0	0	0	0	0	2
Operating Grants & Contributions	0	0	158	158	11	169	0	
Capital Grants & Contributions	988	0	0	988	0	988	1,891	
Total Income	28,726	0	158	28,884	-594	28,290	15,397	
Expense								
Employee Costs	1,836	0	-732	1,104	0	1,104	878	3
Borrowing Costs	272	0	-41	232	8	240	74	
Materials & Services	15,993	0	-1,098	14,895	101	14,996	3,348	4
Depreciation	2,361	0	0	2,361	0	2,361	1,921	
Internal Expenses	3,718	0	61	3,779	-140	3,638	137	
Total Expense	24,180	0	-1,810	22,370	-31	22,339	6,357	
Surplus/(Deficit)	4,546	0	1,968	6,514	(563)	5,951	9,039	

Surplus/(Deficit) before Capital items	3,558	0	1,968	5,526	(563)	4,963	7,148	
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Budget Variations being recommended include the following material items	Income	Expenses	Ref Note
\$605k Decrease in budget for User Charges & Fees due to the timing of scheduled works on North Elmslea Pressure Pump Station now to occur over two financial years.	-605		1
\$11k Increase in budget for Operating Grants & Contributions. This is due to a Dept Planning & Environment (DIPE) grant for Palerang Integrated Water Cycle Management (IWCM) development review.	11		2
\$8k Increase in budget for Borrowing Costs for increase in repayments as a result of resetting of fixed rates on existing ANZ loans.		8	3
\$101k Increase in budget for Materials & Services due to the following: \$51k IWCM/SBP development review offset by operation grant and transfer from reserves \$50k Googong surface and ground water monitoring , additional funds required to accommodate testing required in Googong Water Management Plan		101	4

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)

Financial Reports – 2 – Income and Expenses Budget review statement by service

Description	Original Budget \$,'000	Approved Changes		Revised Budget \$,'000	Recommended changes for Council Resolution	Projected Year End Result \$,'000	Actual YTD December \$,'000	Ref Notes
		Carry Overs \$,'000	QBRs - Sept \$,'000					
Income								
Culture	1,288	0	5	1,293	0	1,293	1,187	
Community	2,114	0	7	2,121	0	2,121	927	
Education	1,096	0	5	1,101	0	1,101	799	
Recreation	1,738	0	0	1,738	0	1,738	715	
Business	1,631	0	361	1,992	0	1,992	1,400	
Health	1,073	0	0	1,073	0	1,073	729	
Development	2,207	0	-98	2,110	80	2,190	1,537	1
Urban Landscapes	209	0	0	209	0	209	53	
Natural Landscapes	486	0	0	486	-184	302	398	2
Sustainability	0	0	0	0	0	0	0	
Land-Use Planning	265	0	-18	247	0	247	141	
Transport	8,434	0	747	9,181	0	9,181	2,399	
Water	28,243	0	158	28,400	-594	27,806	14,026	3
Sewer	24,885	738	205	25,827	-91	25,736	20,577	4
Waste	13,734	0	903	14,637	0	14,637	13,742	
Facilities	20	0	22	43	0	43	188	
Logistics	4,948	0	83	5,031	3,736	8,767	941	5
People	35	0	0	35	0	35	136	
Technology	6	0	0	6	0	6	4	
Financial	684	0	0	684	0	684	376	
Risk	0	0	0	0	0	0	0	
Property	0	0	0	0	5,670	5,670	9,727	6
General Purpose Revenue	50,407	0	0	50,407	0	50,407	46,741	
Executive	22	0	9	31	0	31	19	
Total Income	143,526	738	2,389	146,653	8,616	155,269	116,763	
Expense								
Culture	3,925	0	176	4,101	-44	4,057	1,909	
Community	4,110	0	-1,003	3,107	45	3,152	1,580	
Education	3,936	0	94	4,030	1	4,030	1,411	
Recreation	6,370	0	470	6,840	-485	6,355	2,175	7
Business	3,280	44	123	3,447	-12	3,435	1,217	
Health	2,450	0	7	2,457	-6	2,451	677	
Development	5,741	0	456	6,197	28	6,225	1,981	
Urban Landscapes	10,437	0	-26	10,412	-5	10,406	4,052	
Natural Landscapes	2,299	72	196	2,567	70	2,637	610	
Sustainability	247	0	1	248	-1	247	69	
Land-Use Planning	2,378	0	92	2,470	-10	2,460	783	
Transport	30,066	0	-119	29,948	-161	29,787	18,244	
Water	26,478	0	-1,809	24,669	-29	24,640	7,612	
Sewer	18,207	1,088	492	19,787	-51	19,736	7,327	
Waste	11,625	0	404	12,029	15	12,044	4,420	
Facilities	366	0	-420	-54	-1,181	-1,235	2,238	8
Logistics	6,923	-643	1,346	7,627	3,403	11,030	3,099	9
People	0	0	27	27	-1	26	1,332	
Technology	1,069	0	-1,068	1	-1	-0	4,111	
Financial	94	0	1	94	-94	-0	1,913	
Quality	358	0	-358	0	-0	-0	114	
Risk	2,079	0	-2,079	0	-0	0	2,412	
Property	0	0	0	0	0	0	13	
General Purpose Revenue	-4,756	0	9,254	4,498	90	4,588	0	
Strategy	967	0	-967	0	-0	0	444	
Executive	3,123	0	-3,213	-91	91	-0	1,347	
Total Expense	141,774	562	2,077	144,413	1,658	146,071	71,093	
Surplus/(Deficit)	1,752	175	312	2,240	6,958	9,198	45,671	

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRS (Continued)

Budget Variations being recommended include the following material items	Income	Expenses	Ref Note
\$80k Increase in budget for Development due to: \$69k General Fund Developer Contributions. \$11k Safe & Secure Water Program (SSWP) & Dept of Planning & Environment (DPIE) Grant funding for Palerang Sewer Pricing and S64 policy review.	80		1
\$184k Decrease in budget for Natural Landscapes due a reduction in operating grant income for South East Weeds Action Program (SEWAP) for income held in reserves.	-184		2
\$594k Decrease in budget for Water due to: \$605k reduction in budget for North Elmslea Pressure Pump Station due to the timing of works now to occur over two financial years. \$11k Increase in budget for Dept of Planning & Environment (DPIE) grant for Palerang Integrated Water Cycle Management (IWCN) development review.	-594		3
\$91k Decrease in budget for Sewer due to: \$91k - Bungendore Sewage Treatment Plant Stage 1 - SSWP DPIE grant.	-91		4
\$3.736m Increase in budget for Logistics due to: \$3.662m Increase in User Fees & Charges for approved State Road works, this income is offset by increase in materials and services. \$40k Captains Flat Flood warning system (2022-FMP-0141) a flood management project offset by an increase in materials. \$33k QBN Voluntary Purchase & House Raising Feasibility 22-FMP0153 - a flood management project.	3,736		5
\$5.67m Increase in budget for the profit on sale of an asset. This the net result of the \$9.7m compensation received from the Dept of Education for Bungendore High School.	5,670		6
\$485k Decrease in budget for Recreation due to: \$18k Reduction in Recreational properties to fund QBN Aquatic Boiler offset by increase in capital works. \$8k Reduction in material and services to offset purchase of new Seeder. \$459k Reduction in borrowing cost due to interest on RSC now allocated to capital project.		-485	7
\$1,181m Reduction in budget for Facilities due to: \$1.106m Reduction in borrowing cost due to interest on QCCP now allocated to capital project. \$75k Reduction in Facilities Operating properties to fund QBN Aquatic Boiler result in a increase in capital works.		-1,181	8
\$3.403m Increase in budget for Logistics due to: \$25k Reduction of Contract Projects - Services due to the reallocation of labour on capital projects. \$3.344m State Road works offset by operating grant income. \$60K Captains Flat Flood Warning partial offset by operating income. \$50K QBN Voluntary Purchasing & Housing Raising partial offset by operating income.		3,403	9

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)

Financial Reports – 3 – capital budget review statement

Description	Original Budget \$,000	Approved Changes		Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD December \$,000	Ref Notes
		Carry Overs \$,000	QBRs - Sept \$,000					
New Assets								
Plant & Equipment	0	0	0	0	72	72	72	1
Land & Buildings	59,437	4,303	-749	62,992	3,467	66,459	21,323	2
Roads, Bridges, Footpaths	8,914	3,381	-1,588	10,708	757	11,465	2,807	3
Drainage	0	0	0	0	0	0	797	
Other Infrastructure	2,347	5	-1,781	572	0	572	62	
Water Network	11,698	1,469	-5,827	7,341	-320	7,021	2,646	4
Waste Water Network	18,835	506	-15,525	3,816	-364	3,452	1,153	5
Total New Assets	101,232	9,666	-25,469	85,429	3,613	89,042	28,862	
Renewal Assets								
Plant & Equipment	3,741	34	4	3,779	0	3,779	822	
Land & Buildings	5,760	2,073	2,232	10,064	435	10,499	3,335	6
Roads, Bridges, Footpaths	14,487	6,800	8,159	29,446	5,269	34,715	11,477	7
Drainage	0	92	0	92	0	92	383	
Other Infrastructure	2,346	2,320	-1,226	3,439	0	3,439	1,715	
Water Network	7,557	0	-5,638	1,919	-279	1,641	364	8
Waste Water Network	12,194	205	-10,132	2,267	208	2,475	685	9
Total Renewal Assets	46,086	11,524	-6,602	51,008	5,633	56,641	18,780	
Loan Repayments								
Loan Principal	8,362	0	-730	7,632	1,117	8,749	3,761	10
Total Loan Repayments	8,362	0	-730	7,632	1,117	8,749	3,761	
Total Capital Program	155,680	21,189	(32,801)	144,069	10,362	154,431	51,403	
Capital Funding Sources								
Fees and other revenue	1,952	0	0	1,952	-605	1,347	424	11
Grants and Contributions	33,778	2,715	4,901	41,394	6,591	47,985	16,009	12
Internal Reserves	2,718	2,446	-60	5,104	20	5,124	-8,510	
Other External Reserves	49,372	14,081	-28,144	35,309	384	35,694	-14,202	13
Developer Contribution Reserves	1,869	1,299	690	3,858	-335	3,522	1,198	14
Sale of Assets	1,382	0	0	1,382	0	1,382	10,007	
Proceeds from Borrowings	52,179	0	-7,518	44,661	0	44,661	44,661	
Funded from General Revenue	12,430	649	-2,670	10,409	4,307	14,716	1,816	
Total Capital Funding Sources	155,680	21,190	-32,801	144,069	10,362	154,431	51,403	
Budget Variations being recommended include the following material items						Income	Expenses	Ref Note
\$72k Increase in budget for Plant & Equipment due to the purchase of Ventrac 4520Y Kubota - Seeder funded from operational savings.						72	72	1
\$3.467m Increase in budget for Land & Buildings due to the following projects: \$2.486m Queanbeyan Civic & Cultural Precinct for interest repayments that are capitalised during construction. \$588km for Regional Sports Complex for interest repayments that are capitalised during construction. \$553k for Regional Sports Complex Stage 1 tiered seating \$130k reduction in various projects to fund QBN Aquatic Centre HVAC/ Boiler replacement							3,467	2
\$757k Increase in budget for Roads, Bridges, Footpaths due to new grant funded projects including: \$118k Stronger Countries Community Funding (SCCF) round 5 for accessible path and ramp at Braidwood pool. \$200k SCCF R5 for Providing independent access BWD and QBN Aquatic Centre. \$26k Reduction in budget for Refuge on Ellendon St north of Forster St due to the true cost of the project being unfeasible. \$117k BWD Ellington Street Footpath (Wilson St to Keder St) \$140k BWD Lascelles St, Footpath (Wallace St to Monkitee St) grant funded. \$208k SCCF R5 Shared path Wallace St Braidwood						757	757	3
\$5.269m Increase in budget for Renewal Assets for Roads, Bridges, Footpaths due to fixing country bridges, grant funding round 2: \$2.761m Jerrabattgulla Creek Bridge \$1.397m Tantulean Creek Bridge \$1.111m Bedding Ground Creek Bridge						5,269	5,269	7
\$279k Decrease in budget for Renewal Assets for Water Network due to: \$312k Reduction of Palerang Mains project, funds transferred to reserve. This was originally for a clear water rising main along Turallo Terrace. The works will now be deferred pending the Queanbeyan to Bungendore Pipeline project going ahead. \$33k Installation of DPIE required meters transferred from reserves for increased scope of works required under Natural Resources Access Regulator						-279	-279	8
\$208k Increase in budget for Renewal Assets for Waste Water Network due to Queanbeyan Sewer Mains Inflow Study - Main Relining. This is for works identified as requiring rectification at Greenleigh, George Street, Margeurita and Canberra Avenue detected in part from recent heavy rains.						208	208	9
\$1.1m Increase for Loan Repayments due to ANZ Loan reset of rates and early drawn down on QCCP loan.						1,117	1,117	10
\$605k Decrease in Capital Funding Source budget for Fees and Other Revenue from private works.						-605	-605	11
\$6.591m Increase in Capital Funding Source budget for Fees and Other Revenue due to: \$553k Regional Sports Complex - Stage 1 and 2 - Multi-Sport Community Facility Fund 2022-23 RSC - Tiered Seating, Landscaping and Wayfinding MSCFF-22-23-0148. \$258k Braidwood Ellington Street Footpath (Wilson St to Keder St) & Lascelles St Footpath (Wallace St to Monkitee St)-TNSW \$5.269m Fixing Country Bridges Jerrabattgulla Creek Bridge (Hereford Hall Rd), Tantulean Creek Bridge (Little River Road), Bedding Ground Creek Bridge (Reidsdale Road), Jerrabattgulla Creek Bridge (Jerrabattgulla Rd)						6,591	6,591	12
\$384k Increase in Capital Funding Source budget for Other External Reserves due to: \$208k QBN - Sewer Mains Inflow Study - Main Relining \$260k Jerrabomberra Reservoir No 2 \$84k Reduction in smaller projects						384	384	13
\$257k Decrease in Capital Funding Source budget for Developer Contributions Reserves \$64 for Bungendore Sewage Treatment Stage 1						-335	-335	14

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 31 December

Quarterly Budget Review Capital Expenditure Report - By Branch for 2022/23 to 31 December								50.0%
Project	Project Description	Original Budget	ANNUAL BUDGET DATA			Current Budget	CURRENT YEAR COMPARATIVE	
			Carry Overs	Approved Changes			YTD Actuals and Commitments to	% YTD Actual on Current Budget
				QBR5 - Sept	QBR5 - Dec			
		\$,000	\$,000	\$,000	\$,000	\$,000	Period 06	
100966 104453	Directorate - Community, Arts & Recreation Directorate							
	Branch - Recreation & Culture							
	Queanbeyan Aquatic Centre							
	Queanbeyan Aquatic Centre Renewal Works	62	0	0	0	62	14	22%
	QBN Aquatic Centre Upgrade Change Rooms - SCCF Round 3	231	46	0	0	277	0	0%
	Total of Queanbeyan Aquatic Centre	293	46	0	0	340	14	4%
	Regional Swimming Pools							
	Eastern Pools Upgrade	0	86	0	0	86	0	0%
	Braidwood Pool Upgrade	958	17	0	0	975	24	2%
	New Bungendore Pool	2,000	0	-2,000	0	0	0	100%
	SCCF R5 - Captains Flat Pool leak rectification	62	0	0	0	62	0	0%
	SCCF R5 - Accessible path and ramp at Braidwood Pool	0	0	0	119	119	0	0%
	SCCF R5 - Providing Independent access BWD& QBN Aquatic	0	0	0	200	200	0	0%
Total of Regional Swimming Pools	3,020	104	-2,000	319	1,443	24	2%	
Total Branch - Recreation & Culture	3,313	150	-2,000	319	1,783	37	2%	
100749 100991 104020 104095	Branch - Community and Education							
	Collection Management							
	Library Purchases Books and Non Books	81	0	0	0	81	48	59%
	Creating welcoming community space Queanbeyan Library	0	34	0	0	34	1	2%
	Queanbeyan Library Activity Room refurbishment	0	0	1	0	1	1	100%
	Updating RFID Technologies	0	0	4	0	4	0	0%
	Total of Collection Management	81	34	4	0	120	50	41%
	Total Branch - Community and Education	81	34	4	0	120	50	41%
	104092 104562	Branch - Business and Innovation						
CBD Transformation Strategy								
City of Champions Walk		1,000	0	-1,000	0	0	0	100%
Monaro Lanes upgrade - 'Your High Street program'		0	240	-31	0	210	166	79%
Total of CBD Transformation Strategy		1,000	240	-1,031	0	210	166	79%
Saleyards								
Braidwood Saleyards Upgrades		20	0	0	0	20	0	0%
Total of Saleyards		20	0	0	0	20	0	0%
Total Branch - Business and Innovation		1,020	240	-1,031	0	230	166	72%
Total Directorate - Community, Arts & Recreation Directorate		4,415	424	-3,026	319	2,132	253	12%
104649 104650	Directorate - Development & Environment Directorate							
	Branch - Urban Landscapes							
	LRCI Funded Projects							
	LRCI P3 - QBN - Wright Park Amenities	0	0	1,300	70	1,370	1,325	97%
	LRCI P3 - QBN Archery Club	0	0	240	0	240	110	46%
	Total of LRCI Funded Projects	0	0	1,540	70	1,610	1,435	89%
	BLERF - Bushfire Local Economic Recovery Fund							
	BLERF - Braidwood Skatepark	0	0	0	0	0	21	100%
	BLERF - Bungendore Playground	0	0	24	0	24	21	86%
	Community Facility Upgrade in Araluen BSR001410	0	0	100	0	100	96	96%
	Total of BLERF - Bushfire Local Economic Recovery Fund	0	0	124	0	124	138	111%
	CBD Presentation							
	Nerriga Recreation Area and Main Street - Black Summer BFF	712	159	0	0	870	3	0%
	Total of CBD Presentation	712	159	0	0	870	3	0%
	Memorial Cemetery							
	Memorial Park Development	0	0	0	0	0	199	100%
	Total of Memorial Cemetery	0	0	0	0	0	199	100%
	Parks and Reserves							
	QBN - Showground Pavillion & Storage	0	597	200	0	797	766	96%
	QBN - Showground buildings refurb	0	200	-200	0	0	0	100%
	BWD - Braidwood Recreation Ground Drainage channel,	0	92	0	0	92	383	417%
	Learn-to-Ride Facility - South JerraTown Park - NSWCrossBorde	0	0	170	0	170	0	0%
	Total of Parks and Reserves	0	889	170	0	1,058	1,149	109%
Public Conveniences								
Women's Change rooms at Freebody Oval	440	316	0	0	757	402	53%	
SCCF R5 - Family Changing Facilities Queen Elizabeth II Park	0	0	0	75	75	0	0%	
Total of Public Conveniences	440	316	0	75	832	402	48%	
Sports Fields								

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 31 December

Quarterly Budget Review Capital Comparative Report By Branch for 2022/23 to 31 December							50.0%	
Project	Project Description	Original Budget \$0,000	ANNUAL BUDGET DATA			Current Budget \$0,000	CURRENT YEAR COMPARATIVE	
			Carry Overs \$0,000	Approved Changes			YTD Actuals and Commitments to Period 06	% YTD Actual on Current Budget
				QBRs - Sept \$0,000	QBRs - Dec \$0,000			
100184	Regional Sports Complex - Stage 1 and 2	14,998	3,423	149	1,141	19,710	16,695	85%
100557	Braidwood Recreation Ground Construction	0	128	0	0	128	8	7%
100692	Bungendore sports hub Stage 1	0	0	1,060	0	1,060	1,299	122%
104615	Karabar Netball Courts Change Rooms	0	542	0	0	542	564	104%
	Total of Sports Fields	14,998	4,092	1,209	1,141	21,440	18,566	87%
	Total Branch - Urban Landscapes	16,150	5,456	3,043	1,286	25,934	21,893	84%
104684	Branch - Natural Landscapes and Health							
	Environmental Protection and Compliance							
	Lead Abatement for Foxlow Parklet	400	0	91	0	491	28	6%
	Total of Environmental Protection and Compliance	400	0	91	0	491	28	6%
	Total Branch - Natural Landscapes and Health	400	0	91	0	491	28	6%
Total Directorate - Development & Environment Directorate		16,550	5,456	3,135	1,286	26,426	21,921	83%
104720	Directorate - Infrastructure Services Directorate							
	Branch - Transport & Facilities							
	Safer Roads and Blackspot Projects							
	AGBS QBN - Southbar Road T Intersection P5346	0	0	188	0	188	9	5%
	Total of Safer Roads and Blackspot Projects	0	0	188	0	188	9	5%
104551	DRFA Flood Damage Aug 2020 - Local Roads							
	DRFA Flood Damage - August 2020 - Gumms Rd Bridges	0	0	0	0	0	1	100%
	Total of DRFA Flood Damage Aug 2020 - Local Roads	0	0	0	0	0	1	100%
101002	Local Rds Reseal Program							
	Local Roads Renewal	2,044	0	-780	0	1,264	0	0%
	Williamsdale Road reseal & Heavy Patching	0	0	0	0	0	0	100%
	BGD - Majara Street Reseal	0	0	0	0	0	0	100%
	Total of Local Rds Reseal Program	2,044	0	-780	0	1,264	1	0%
101004	Local Rds Resheeting Program							
	Local Road - Resheeting Program	320	0	-217	0	103	0	0%
	Total of Local Rds Resheeting Program	320	0	-217	0	103	0	0%
101013	Roads to Recovery Program							
	Road to Recovery Budget	1,589	0	-1,589	0	0	0	100%
	R2R 20/21 Oallen Road Segments 70-80 - Stabilisation	0	0	0	0	0	0	100%
	R2R - FLR 20/21 Majors Creek Road - Stabilisation	0	0	0	0	0	0	100%
	R2R 21/22 Araluen Road -	0	0	9	0	9	9	104%
	R2R 21/22 Bombay Road	0	0	0	0	0	0	100%
	R2R 21/22 Bungendore Road	0	0	0	0	0	0	100%
	R2R 21/22 Burra Road	0	0	0	0	0	0	100%
	R2R 22-23 - Hoskinstown Road	0	0	468	0	468	0	0%
	R2R 22-23 - Little River Road	0	0	650	0	650	0	0%
	R2R 22-23 - Reidsdale Road	0	0	471	0	471	0	0%
	Total of Roads to Recovery Program	1,589	0	9	0	1,598	9	1%
	104568	GSFAC Gov Support Fire affected councils						
QPR - BCRRF Steam 2 Solar&Essential Battery Backup RFS Hero		0	47	0	0	47	103	220%
Total of GSFAC Gov Support Fire affected councils		0	47	0	0	47	103	220%
102063	\$70m Monaro Package							
	MR92 Section 2 - Construct & Seal - Stewarts Crossing Proj	0	0	0	0	0	3	100%
	MR92 Section 3 - Construct & Seal - Ningeenimble Project	0	3,092	0	0	3,092	144	5%
	BWD-MR92 Section 4-Reconstruct widen & seal-Durran Durra	0	0	0	0	0	82	100%
	BGD - Roundabout on Malbon St	0	0	0	0	0	23	100%
	MR92 Section 18 - Construct Intersection with MRS1	0	297	0	0	297	648	218%
	Total of \$70m Monaro Package	0	3,389	0	0	3,389	901	27%
102113	TNSW Road & Bridge Renewal Programs							
	Cooma Road - Brick Kiln Bridge Replacement	0	0	0	0	0	349	100%
	Foxlow St - Molonglo River Bridge Replacement - FCB	0	0	0	0	0	3	100%
	BWD - Wallaces Gap Rd - Back Creek Bridge Replacement - FCB	0	506	0	0	506	117	23%
	River Forest Rd-Mongarlowe River Bridge Replacement FCB	0	362	0	0	362	299	83%
	Total of TNSW Road & Bridge Renewal Programs	0	869	0	0	869	769	89%
104168	RFS Infrastructure Projects							
	BWD - Araluen RFS Station - Design and Construction	0	0	0	0	0	0	100%
	BGD - Mulloon RFS Station - Design and Construction	712	0	0	0	712	8	1%
	Total of RFS Infrastructure Projects	712	0	0	0	712	8	1%
104368	LRCI Funded Projects							
	QBN - Williamsdale Road Seal - LRCI Funding	0	0	0	0	0	0	100%

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 31 December

Project	Project Description	Original Budget \$,000	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
			Approved Changes			Current Budget \$,000	YTD Actuals and Commitments to Period 06	% YTD Actual on Current Budget
			Carry Overs \$,000	QBRs - Sept \$,000	QBRs - Dec \$,000			
104369	Braidwood Skate Park - LRCI Funding	0	0	0	0	0	14	100%
104516	BGD - Hoskinstown road - LRCI- Phase 2	0	639	0	0	639	809	127%
104517	Bridge over Halfway Creek - LRCI- Phase 2	0	307	0	0	307	42	14%
104518	NER - Blindi Brook Causeway - LRCI - Phase 2	0	511	0	0	511	46	9%
104519	QBN - Williamsdale Rd Extend Seal - LRCI- Phase 2	0	2,253	0	0	2,253	552	24%
104648	LRCI P3 - BGD Halfway Creek Road	0	0	850	0	850	0	0%
Total of LRCI Funded Projects		0	3,710	850	0	4,560	1,462	32%
Local Road Rehabilitation								
101219	QBN - Burra S bends	0	0	3	0	3	21	819%
101297	Rehab Tarago Road Between Mt Fairy and Goulburn	1,040	529	0	0	1,569	2,128	136%
101300	Local Roads Rehabilitation	1,591	0	-1,518	0	73	0	0%
101728	BWD - Old Gold Mines Road Rehabilitation	0	0	0	0	0	0	100%
Total of Local Road Rehabilitation		2,631	529	-1,516	0	1,645	2,149	131%
BLERF - Bushfire Local Economic Recovery Fund								
104574	BLERF - QPRC Araluen Campground Fire affected	0	0	191	0	191	172	90%
104637	BLERF - QPRC Captains Flat Community Hall Fire effected	0	0	141	0	141	26	19%
104638	BLERF - QPRC Stoney Creek Community Hall Fire Effected	0	0	88	0	88	0	0%
104639	BLERF - QPR Hoskinstown War Memorial Hall Fire Effected	0	0	174	0	174	100	57%
104640	BLERF - QPR Burra Hall (NSP) - Fire Effected	0	0	46	0	46	42	92%
104641	BLERF - QPR Fernleigh Park Hall (NSP) Fire Effected	0	0	25	0	25	8	33%
104659	BLERF - Braidwood Showground Solar/Battery	0	0	47	0	47	-2	-4%
104660	BLERF -Braidwood Showground Toilet Block/Yard Works	0	0	82	0	82	30	36%
104661	BLERF -Generator Connection Points	0	0	20	0	20	0	0%
104662	BLERF - Community Halls power connections	0	0	58	0	58	0	0%
Total of BLERF - Bushfire Local Economic Recovery Fund		0	0	872	0	872	377	43%
Bicentennial Hall								
100959	Upgrade Bicentennial Hall - RCF Stage 1 & 2	0	0	53	0	53	5	9%
Total of Bicentennial Hall		0	0	53	0	53	5	9%
Bridges and Culverts								
104161	Mayfield Road - Reedy Creek Bridge Replacement	0	369	0	0	369	277	75%
104710	Honeysuckle Creek Bridge Replacement Majors Creek	0	0	150	0	150	9	6%
104711	FCB Round 2A - Jembaicumbene Bridge 1 Replacement	0	0	1,430	0	1,430	4	0%
104712	FCB Round 2A - Jembaicumbene Bridge 2 Replacement	0	0	2,260	0	2,260	12	1%
104713	FCB Round 2A - Jembaicumbene Bridge 3 Replacement	0	0	946	0	946	4	0%
104729	FCB Round 2B-Jerrabattgulla Creek Bridge (Hereford Hall Rd)	0	0	0	864	864	0	0%
104730	FCB Round 2B-Tantulean Creek Bridge (Little River Road)	0	0	0	1,397	1,397	0	0%
104731	FCB Round 2B-Bedding Ground Creek Bridge (Reidsdale Road)	0	0	0	1,111	1,111	0	0%
104732	FCB Round 2B -Jerrabattgulla Creek Bridge(Jerrabattgulla Rd)	0	0	0	1,898	1,898	0	0%
Total of Bridges and Culverts		0	369	4,786	5,269	10,424	306	3%
Bus Stops								
104455	CPTIGS Bus Shelter Installation	0	44	85	0	129	48	37%
Total of Bus Stops		0	44	85	0	129	48	37%
Carparks								
100861	BGD- car park off Ellendon St	60	0	2	0	62	25	41%
100862	BWD- Renewal - 88 Wallace St	0	0	1,400	0	1,400	1	0%
Total of Carparks		60	0	1,402	0	1,462	26	2%
Community Centres								
104064	Letchworth Community Centre - Refurbish toilets	40	0	0	0	40	0	0%
104065	Jerrabomberra Community Centre Property Improvements	21	0	0	0	21	0	0%
Total of Community Centres		61	0	0	0	61	0	0%
Council Offices								
104072	QBN - RBSmith Centre - AC Jim Snow Room	0	0	0	0	0	0	100%
Total of Council Offices		0	0	0	0	0	0	100%
Depots								
104087	QBN- Construction of Googong Sub-Depot - Parks	0	178	0	0	178	25	14%
104155	Bungendore Depot Washbay Construction	0	21	0	0	21	20	94%
104156	Braidwood Depot Washbay Construction	0	30	0	0	30	0	0%
104299	Braidwood Depot Security gates and repair to workshop	50	0	0	0	50	0	0%
104300	Bungendore Depot Install security gates	52	0	0	0	52	0	0%
Total of Depots		102	229	0	0	331	46	14%
Disaster Management								
104070	QBN - Emergency Response Centre - Flood Damage	0	0	0	0	0	35	100%
Total of Disaster Management		0	0	0	0	0	35	100%
Environmental Protection and Compliance								
104673	Sealing of Car park at Captains Flat Bowling Club	15	0	10	0	25	27	107%
Total of Environmental Protection and Compliance		15	0	10	0	25	27	107%

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 31 December

Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 31 December							50.0%	
Project	Project Description	Original Budget	ANNUAL BUDGET DATA			Current Budget	CURRENT YEAR COMPARATIVE	
			Carry Overs	Approved Changes			YTD Actuals and Commitments to	% YTD Actual on Current Budget
				QBR5 - Sept	QBR5 - Dec			
		\$,000	\$,000	\$,000	\$,000	\$,000	Period 06	
	Local Road Stabilisation							
101598	QBN - Edwin Land Parkway - Stabilisation - S94 funded	0	0	0	0	0	208	100%
101737	BWD Araluen Road Stabilisation near Jembaumbene bridge	0	0	0	0	0	4	100%
101798	BWD Araluen Road Stabilisation - Reidsdale to Jembaumbene	0	0	884	0	884	0	0%
101799	BGD Ellendon Street Stabilisation -King St toTrucking Yard I	0	0	172	0	172	0	0%
101800	CFL - Miners Road pavement - Cooper Creek Rd to Old Mines Rd	0	0	62	0	62	0	0%
101801	BGD - Gibraltar Street - Resurfacing - Molonglo to Ellendon	0	0	400	0	400	0	0%
102117	BWD - Cooma Road Stabilisation - Kains Croos rd to EndofSeal	0	0	780	0	780	0	0%
	Total of Local Road Stabilisation	0	0	2,298	0	2,298	212	9%
	Museums							
100964	QBN - Museum - Refurbishment	25	0	0	0	25	0	0%
	Total of Museums	25	0	0	0	25	0	0%
	Other Land and Buildings							
104292	QBN Westpac/Headspace replace HVAC system	0	0	0	0	0	0	0%
104580	QBN - River Bank Café Replace/upgrade Bi-fold Glass Doors	0	0	0	0	0	0	100%
	Total of Other Land and Buildings	0	0	0	0	0	0	4538100%
	Other Road Works							
101459	Dunns Creek Road -Design and Land acquisition	0	0	0	0	0	0	100%
101662	Sealing of Roads in Captains Flat Due to Lead Contamination	0	24	0	0	24	0	0%
	Total of Other Road Works	0	24	0	0	24	0	1%
	Parks and Reserves							
104495	BWD-Upgrade and installation of lighting Braidwood	0	485	0	0	485	0	0%
104496	BWD-Upgrade of electrical supply at Braidwood Showground	0	229	0	0	229	458	200%
	Total of Parks and Reserves	0	714	0	0	714	458	64%
	Queanbeyan Aquatic Centre							
104291	QBN Aquatic Centre HVAC/ Boiler replacement	0	283	0	130	413	367	89%
	Total of Queanbeyan Aquatic Centre	0	283	0	130	413	367	89%
	Regional Roads							
102002	MR92 - Nerriga Rd - Capital	0	0	461	0	461	0	0%
102006	MR270 - Captains Flat Rd - Capital	127	0	-127	0	0	0	100%
102012	Cooma Rd/Krawaree Rd - Capital	279	0	-279	0	0	0	100%
102089	MR92 – Construction of Charleyong Bridge Approaches (RMS)	0	0	0	0	0	0	100%
102098	CFL - Captains Flat Road Reconstruction \$10M	3,000	588	4,000	0	7,588	5,385	71%
102100	BWD - Cooma Road - Stabilisation	0	0	0	0	0	808	100%
	Total of Regional Roads	3,405	588	4,055	0	8,049	6,194	77%
	Regional Roads Repair Program							
102073	BWD-MR270 Cooma Road RRRP 19/20 Jinglemoney Rd to	0	0	832	0	832	1,311	158%
	Total of Regional Roads Repair Program	0	0	832	0	832	1,311	158%
	Security							
100359	Security Project - Access Control and key replacement	153	0	0	0	153	54	35%
	Total of Security	153	0	0	0	153	54	35%
	Venue Hire							
104073	The Q Performing Arts - Fire System	0	392	0	0	392	7	2%
	Total of Venue Hire	0	392	0	0	392	7	2%
	Local Government Recovery Grant - Flooding 22Feb 22 AGRN1012							
104690	LGRG-Flooding 22 Feb 22 - Karabar Preschool AGRN1012	0	0	75	0	75	0	0%
104691	LGRG-Flooding 22Feb22 -Nerriga Road - AGRN1012	0	0	460	0	460	1,448	315%
104692	LGRG-Flooding 22Feb22 - Reidsdale Road - AGRN1012	0	0	145	0	145	84	58%
104693	LGRG-Flooding 22Feb22 - Cooma Rd - AGRN1012	0	0	320	0	320	320	100%
	Total of Local Government Recovery Grant - Flooding 22Feb 22	0	0	1,000	0	1,000	1,852	185%
	Total Branch - Transport & Facilities	11,118	11,187	13,929	5,399	41,632	16,736	40%
	Branch - Utilities							
	South Jerrabomberra Business Park							
104349	Stormwater infrastructure for South Jerra Innovation & S	0	0	0	0	0	797	100%
700226	QBN - Water Connection Jerra Business Park	0	0	0	0	0	27	100%
700227	Sewer Connection Jerra Business Park	0	0	0	0	0	159	100%
	Total of South Jerrabomberra Business Park	0	0	0	0	0	983	100%
	Fleet and Plant							
104725	Purchase Ventrac 4520Y Kubota - Seeder	0	0	0	72	72	72	100%
800010	Plant Replacement Program	3,500	0	0	0	3,500	1,202	34%
800020	QPRC Fleet Sales	0	0	0	0	0	0	100%
800070	Sewol Fleet Purchases	0	0	0	0	0	62	100%

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 31 December

Project	Project Description	Original Budget \$,000	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
			Approved Changes			Current Budget \$,000	YTD Actuals and Commitments to Period 06	% YTD Actual on Current Budget
			Carry Overs \$,000	QBRs - Sept \$,000	QBRs - Dec \$,000			
	Total of Fleet and Plant	3,500	0	0	72	3,572	1,336	37%
104576	Disaster Management							
	QPR - Emergency Operations Centres Upgrade	0	88	0	0	88	7	8%
	Total of Disaster Management	0	88	0	0	88	7	8%
100119	Googong Water Recycling Plant							
700260	Googong Water Recycling Plant	50	0	-50	0	0	0	100%
	Googong WRP replacement membranes MOS1	0	0	312	0	312	212	68%
	Total of Googong Water Recycling Plant	50	0	262	0	312	212	68%
100548	Landfill Rehabilitation							
710036	Bungendore Landfill Reinstatement	0	1,353	0	0	1,353	1,070	79%
	Braidwood Landfill reinstatement	260	0	0	0	260	0	0%
	Total of Landfill Rehabilitation	260	1,353	0	0	1,613	1,070	66%
700140	Other Sewerage Treatment Plant							
700203	BGD - STP Recycled Water System	0	397	0	0	397	214	54%
	BGD - STP Stage 1 2018-19	520	0	0	-364	156	42	27%
	Total of Other Sewerage Treatment Plant	520	397	0	-364	553	256	46%
700039	Pump Stations							
700041	Days Hill Water Pump Station	1,471	281	0	49	1,802	1,736	96%
700043	North Elmslea Pressure Pump Station	1,768	0	0	-629	1,139	290	25%
700206	Shoalhaven Pump station and rising main	104	0	0	0	104	0	0%
700213	BGD - SPS upgrades (pa) 2018-23	54	0	24	0	78	26	34%
700287	QBN Sewer Pump stations	0	0	260	0	260	25	10%
700293	Palerang Water Pump Stations Upgrades	10	0	-10	0	0	0	100%
	Morisset St SPS VSD Upgrade	0	0	104	0	104	175	169%
	Total of Pump Stations	3,408	281	378	-580	3,487	2,253	65%
700168	Sewer Collection Network							
700169	Sewer Connections - Palerang	21	0	0	0	21	4	17%
700208	Sewer Connections - Queanbeyan	21	0	0	0	21	0	0%
700284	QBN - Sewer Mains Inflow Study - Main Relining	0	0	0	208	208	159	76%
	BGD - Greenfield Sewer Network Services	260	0	0	0	260	0	0%
	Total of Sewer Collection Network	302	0	0	208	510	163	32%
100123	Sewerage Treatment Plant							
700202	QBN - Sewage Treatment Plant Upgrade	30,000	315	-26,360	0	3,955	1,376	35%
	QBN - Telemetry	104	0	52	0	156	0	0%
	Total of Sewerage Treatment Plant	30,104	315	-26,308	0	4,111	1,376	33%
710035	Solid Waste Management							
	Nerriga Waste Transfer Station	260	0	0	0	260	4	2%
	Total of Solid Waste Management	260	0	0	0	260	4	2%
100148	Telemetry							
	QBN - Water Telemetry - Radio Up/Gs	104	0	52	0	156	0	0%
	Total of Telemetry	104	0	52	0	156	0	0%
700038	Water Mains							
700193	Curandooly Clear Water delivery main	2,080	0	-2,080	0	0	0	100%
700198	QBN - Mains	2,340	0	-1,820	0	520	182	35%
700285	Palerang - Water Mains	312	0	0	-312	0	0	100%
	Palerang Water Development for Greenfield	780	0	-780	0	0	0	100%
	Total of Water Mains	5,512	0	-4,680	-312	520	182	35%
700291	Water Meter Reading							
	Installation of DPIE required meters	0	0	55	33	88	73	83%
	Total of Water Meter Reading	0	0	55	33	88	73	83%
700181	Water Meters							
	Palerang Water Meter Replacement Program	0	0	260	0	260	23	9%
	Total of Water Meters	0	0	260	0	260	23	9%
700166	Water Services							
700167	Water Connections - Palerang	30	0	0	0	30	28	94%
	Water Connections - Queanbeyan	70	0	0	0	70	80	114%
	Total of Water Services	100	0	0	0	100	108	108%
700036	Water Storage							
700037	Jim Gray Bore	281	0	-281	0	0	0	100%
700040	Bungendore East Bore	257	0	-257	0	0	-1	100%
700192	North Elmslea Reservoir	1,853	1,188	0	0	3,042	2,742	90%
	BGD - Reservoir 2021-22	0	0	156	0	156	57	36%

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 31 December

Project	Project Description	Original Budget \$	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
			Approved Changes			Current Budget \$	YTD Actuals and Commitments to Period 06	% YTD Actual on Current Budget
			Carry Overs \$	QBRs - Sept \$	QBRs - Dec \$			
700296	Jerrabomberra Reservoir No 2	0	0	0	260	260	9	3%
	Total of Water Storage	2,392	1,188	-383	260	3,458	2,807	81%
700294	Water Supply Management Q2B bulk water pipeline	0	0	520	0	520	11	2%
	Total of Water Supply Management	0	0	520	0	520	11	2%
100004	Water Treatment QBN - Network - Water	0	0	156	0	156	0	0%
700042	Curandooly WTP MKII	260	0	-220	0	40	40	100%
700129	Replace membranes _WTP	68	0	-10	0	58	58	100%
700191	BGD - Water Treatment Plant Upgrade	7,362	0	-7,204	0	158	22	14%
700289	CFL - Water Treatment Plant renewal	104	0	0	0	104	76	73%
	Total of Water Treatment	7,794	0	-7,279	0	515	195	38%
	Total Branch - Utilities	54,306	3,622	-37,123	-682	20,123	11,059	55%
104107	Branch - Contracts and Projects South Jerrabomberra Business Park South Jerrabomberra Northern Entry Road	0	0	402	0	402	200	50%
	Total of South Jerrabomberra Business Park	0	0	402	0	402	200	50%
101296	Safer Roads and Blackspot Projects Blackspot-Crawford,Antill & Erin Intersection Safety Up	554	36	316	0	906	28	3%
	Total of Safer Roads and Blackspot Projects	554	36	316	0	906	28	3%
100693	Stronger Communities Grant \$9m QBN - SCF - River path including low level footbridge	0	0	46	0	46	0	0%
	Total of Stronger Communities Grant \$9m	0	0	46	0	46	0	0%
100133	\$70m Monaro Package QBN - Old Cooma Road Stage 2 - Googong Rd - ELP	0	0	0	0	0	33	100%
	Total of \$70m Monaro Package	0	0	0	0	0	33	100%
100701	LRCI Funded Projects Lascelles Street Braidwood Upgrade	1,145	0	456	0	1,601	736	46%
	Total of LRCI Funded Projects	1,145	0	456	0	1,601	736	46%
104596	Road Safety QBN AGBSP - Collett St and Antill Intersection Upgrade	0	18	0	0	18	5	26%
104597	AGBSP - Captains Flat Rd - High-Risk Curve Safety	0	0	0	0	0	0	100%
	Total of Road Safety	0	18	0	0	18	5	26%
100856	Carparks Morisset carpark and public domain	0	0	6	0	6	0	0%
104538	QBN - Crawford Street Carpark Upgrade- CBD Stage 6	0	0	0	0	0	0	100%
	Total of Carparks	0	0	6	0	6	0	3%
100894	CBD Transformation Strategy Monaro St (Lowe to Crawford)	10,058	0	-7,147	0	2,912	52	2%
	Total of CBD Transformation Strategy	10,058	0	-7,147	0	2,912	52	2%
100265	Council Offices QBN Civic & Cultural Precinct	48,145	0	-2,459	2,486	48,172	16,386	34%
104458	Bungendore Office Relocation	0	0	0	0	0	210	100%
	Total of Council Offices	48,145	0	-2,459	2,486	48,172	16,596	34%
104247	Cycle, Pedestrian and Mobility QBN - Rosa St School Pedestrian - Upgrade	0	26	0	0	26	0	0%
104250	QBN - Cooma st / Giebe Avenue Pedestrian Safety Upgrade	0	62	-62	0	0	0	100%
104506	BWD - Shared path Wallace St to Services Club	0	198	0	0	198	0	0%
104507	BWD - Shared Path Duncan St to WallaceSt and Monkitee St	0	125	0	0	125	0	0%
104508	BWD - Footpath Elrington St between Wilson St and Duncan St	0	35	0	0	35	0	0%
104645	RSOP - Pedestrian Refuge Lascelles-Monkittee Braidwood	282	0	-282	0	0	0	100%
104646	RSOP - Pedestrian Refuge Lascelles-Elrington Braidwood	311	0	-311	0	0	0	100%
104686	Refuge on Ellendon St, north of Forster St	28	0	0	-28	0	0	100%
104687	Shared path - Forster, between Ellendon and Majara Sts	144	0	0	0	144	0	0%
104688	Shared path - Ellendon St, from Finch St to King St	103	0	0	0	103	0	0%
104723	BWD-Elrington Street Footpath(Wilson St to Keder St)- TNSW	0	0	0	118	118	0	0%
104724	BWD - Lascelles St Footpath(Wallace St to Monkitee St)-TNSW	0	0	0	140	140	0	0%
	Total of Cycle, Pedestrian and Mobility	868	446	-656	230	889	1	0%
104212	Flood Management Bungendore Flood Risk Mgt Implementation Measures	0	0	0	0	0	0	100%
	Total of Flood Management	0	0	0	0	0	0	100%

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)



Quarterly Budget Review Capital Comparative Report by Branch for 2022/23 to 31 December

Project	Project Description	Original Budget \$,000	ANNUAL BUDGET DATA				CURRENT YEAR COMPARATIVE	
			Approved Changes			Current Budget \$,000	YTD Actuals and Commitments to Period 06	50.0% YTD Actual on Current Budget
			Carry Overs \$,000	QBRs - Sept \$,000	QBRs - Dec \$,000			
100150	<i>Other Road Works</i>							
104671	QBN - Ellerton Drive Extension	0	0	0	0	0	47	100%
	Edwin Land Parkway Property Noise Treatments	0	0	50	0	50	3	6%
	Total of Other Road Works	0	0	50	0	50	50	100%
104741	<i>Footpath Program</i>							
	SCCF R5 - Shared path Wallace St Braidwood (Coronation Ave)	0	0	0	208	208	0	0%
	Total of Footpath Program	0	0	0	208	208	0	0%
	Total Branch - Contracts and Projects	60,770	501	-8,986	2,924	55,209	17,703	32%
Total Directorate - Infrastructure Services Directorate		126,194	15,309	-32,180	7,641	116,964	45,498	39%
104386	Directorate - Corporate Services Directorate							
104669	Branch - Office of Director Corporate Services							
	<i>Property Investment / Divestment</i>							
	DoE Bungendore High School - Majara St development	0	0	0	0	0	66	100%
	Land Sale Lot 11,12 and 13 DP 574879 Majors Creek	0	0	0	0	0	3	100%
	Total of Property Investment / Divestment	0	0	0	0	0	69	100%
	Total Branch - Office of Director Corporate Services	0	0	0	0	0	69	100%
100122	Branch - Digital							
	<i>Digital Devices</i>							
	Computer Hardware Replacement Program	70	0	0	0	70	67	95%
	Total of Digital Devices	70	0	0	0	70	67	95%
100168	<i>Network</i>							
	Network Hardware Replacement Program	90	0	0	0	90	68	75%
	Total of Network	90	0	0	0	90	68	75%
	Total Branch - Digital	160	0	0	0	160	134	84%
Total Directorate - Corporate Services Directorate		160	0	0	0	160	203	127%

9.4 Quarterly Budget Review Statement for Quarter Ending 31 December 2022
Attachment 1 - December 2022 QBRs (Continued)

Financial Reports – 4 – cash & investments budget review statement

Consolidated Cash and Investments

Description	Opening Balance \$,000	Original Budget \$,000	Approved Carry Overs \$,000	Revised Against Budget \$,000	QBRs - Sept \$,000	Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD December \$,000	Ref Notes
	a	b	c	d = b + c	e	f = d + e	g	h = f + g + a		
External Restrictions										
Liab - GF Unexpended Loans	14,925	-20,032	-3,423	-23,455	9,170	-14,285	0	640	39,451	
Liab - WF Unexpended Loans	-	0	0	0	0	0	0	0	0	
Developer - Roads	26,993	138	-1,099	-961	-112	-1,073	723	26,643	27,705	1
Developer - Parking	62	54	0	54	0	54	0	116	70	
Developer - Open Space	215	0	-200	-200	0	-200	0	15	215	
Developer - Community Facilities	4,538	25	0	25	-14	11	39	4,588	4,563	
Developer - Bushfire	194	3	0	3	0	3	0	197	194	
Developer - Waste	303	0	0	0	0	0	0	303	303	
Developer - Rural Addressing	19	0	0	0	0	0	0	19	19	
Developer - Recreation Facilities	1,508	4	0	4	0	4	0	1,511	1,530	
Developer - Pathway	594	-275	0	-275	0	-275	39	358	594	
Developer - Street Upgrade	1,046	14	0	14	0	14	16	1,076	1,076	
Developer - Other	1,727	216	0	216	36	251	125	2,103	1,992	
Developer - S711 Planning Agreement	1,906	95	0	95	-4	91	364	2,361	2,392	2
Developer - WF	7,490	744	0	744	-390	354	-44	7,800	9,263	
Developer - SF	11,155	199	0	199	164	363	273	11,791	11,140	3
Unexp Grants - GF	23,641	-2,430	-8,621	-11,051	-1,608	-12,659	-276	10,706	17,057	4
Unexp Grants - SF	-	0	0	0	0	0	0	0	0	
Other - SF	65,710	1,033	-1,327	-294	8,404	8,109	-234	73,586	70,902	5
Other - WF	28,359	-11,164	-1,413	-12,576	11,367	-1,209	70	27,220	32,373	6
Other - DWM	9,389	382	0	382	-369	13	29	9,430	10,534	
Other - Stormwater	122	509	0	509	0	509	0	631	122	
Other - GF	290	0	0	0	0	0	0	290	290	
Total External Restrictions	200,186	-30,486	-16,083	-46,569	26,644	-19,925	1,125	181,386	231,784	
Internal Restrictions										
Plant & Vehicle	2,000	955	0	955	0	955	0	2,955	2,104	
Infrastructure	1,291	469	-1,145	-676	-12	-688	318	921	987	
Employees Leave Entitlement	480	0	0	0	0	0	0	480	480	
Deposits, Bonds, Retentions	196	0	0	0	0	0	0	196	196	
Corporate Reserve	-	0	0	0	0	0	0	0	0	
BWM	5,461	774	-1,301	-527	813	286	-48	5,699	6,134	
WH&S	303	-33	0	-33	0	-33	0	270	303	
Risk Management	-	0	0	0	0	0	0	0	0	
Heritage Grant Program	169	75	0	75	0	75	0	244	169	
Property Reserve	980	-60	0	-60	0	-60	0	920	957	
Env & Sustainability	-	0	0	0	0	0	0	0	0	
Elections	130	130	0	130	0	130	-12	248	130	
Revolving Energy	125	0	0	0	0	0	-20	105	141	
Strategic	124	-2,004	0	-2,004	1,960	-44	9,727	9,808	9,829	7
FAG Grant Advance Payment	1,384	0	0	0	0	0	0	1,384	1,384	
Other Minor Reserves	141	5	-44	-39	-22	-61	0	80	146	
Total Internal Restrictions	12,785	311	-2,490	-2,179	2,739	559	9,966	23,310	22,961	
Total Restricted	212,971	-30,175	-18,573	-48,748	29,383	-19,365	11,091	204,696	254,745	
Total Cash and Investments	213,227	-31,317	-18,299	-49,616	29,830	-19,786	8,761	202,202	259,462	
Total Cash and Investments	213,227	-31,317	-18,299	-49,616	29,830	-19,786	8,761	202,202	259,462	
Total Unrestricted Cash	257	-1,142	274	-868	447	-421	-2,330	-2,493	4,717	





















Budget Variations being recommended include the following material items	Ref Note
\$723k Increase in Developer Contributions Roads. This is due to increased contributions earlier than expected for Googong.	1
\$364k Increase in Developer - s711 Planning Agreements. This is due to a increase in s7.11 from Village Building.	2
\$273k Increase in Developer Contributions- Sewer Fund. This is due to an amendment to Bungendore Sewage Treatment Plant Stage 1, only required \$117K from reserve now, a saving of \$273K	3
\$276k decrease in Unexpended Grants. This is due unspent Weeds Grant Reserve to fund \$78k for SEWAP Regional Project and \$198k for SEWAP Local Program	4
\$234k Decrease Sewer Fund. This is due to funding from the Sewer reserve for Pricing and S64 Review for \$40k and Sewer Main relining for \$208k	5
\$70k Increase Water Fund. This is due the following: \$260k New Water project required for Jerrabomberra Reservoir \$40k for IWCM/SBP development, \$33k for DPIE required meters, \$117K for Day Hill Water Pump Station \$312k Reduction for Palerange Water Mains	6
\$9,727 Increase in internal reserve for DOE compensation payment	7

QUARTERLY BUDGET REVIEW STATEMENT

FINANCIAL REPORTS – 5 –BUDGET REVIEW BY KEY PERFORMANCE INDICATORS

The financial indicators have been selected to address operational liquidity, fiscal responsibility, and financial sustainability goals across short, medium, and long-term time frames. The indicators will highlight projected actual performance, showing in green where it is forecast that they will be achieved, orange where forecast performance is satisfactory and red where forecast performance is outside its target range.

Consolidated Council Key Performance Indicator Forecasts

KPI	Original Budget \$	Revised Budget \$	Projected Year End Result \$	Actual YTD December \$
Operating Performance Ratio				
Forecast	1.22%	1.53%	2.31%	33.48%
Target	0.00%	0.00%	0.00%	0.00%
Own Source Operating Revenue Ratio				
Forecast	66.92%	64.07%	62.12%	79.41%
Target	60.00%	60.00%	60.00%	60.00%
Debt Service Cover Ratio				
Forecast	2.93	3.16	3.78	63.79
Target	2.00	2.00	2.00	2.00
Infrastructure Renewals Ratio				
Forecast	182.57%	202.07%	224.38%	116.94%
Target	100.00%	100.00%	100.00%	100.00%
Asset Maintenance Ratio				
Forecast	95.71%	104.18%	104.16%	57.35%
Target	100.00%	100.00%	100.00%	100.00%

QUARTERLY BUDGET REVIEW STATEMENT

FINANCIAL REPORTS – 6 - BUDGET REVIEW CONTRACTS & OTHER EXPENSES

The purpose of the Contracts Statement is to inform Councillors and the community of material contracts entered by Council during the quarter that have not been fully performed or completed.

The contracts statement is compliant with OLG Guidelines, as follows:

- Employment contracts are specifically excluded.
- Contracts with suppliers on Council's preferred supplier lists are excluded.
- The threshold has been set at a contract value of \$50,000 or more.



December Quarterly Budget Review Statement Contracts Statement

Contract Number	Supplier	Narration	Contract Type	Contract Status	Effective Date	Maximum Contract Value	Duration	Budgeted (Yes/No)
2022-20	Rice Construction Group Pty Ltd	Supply and Construct Pavilion at Queanbeyan Showground	Purchase	Inactive	22/11/2022	785,000.00		Yes
2022-27	JSC Pty Ltd	Crawford, Antill & Erin Intersection Safety Upgrades	Purchase	Active	28/09/2022	774,882.00	1 year	Yes
2022-35	MODUS AUSTRALIA	Monaro Archery Club New Toilet and Change Room Facilities.	Purchase	Inactive	17/10/2022	139,694.00		Yes
2022-38	Rice Construction Group Pty Ltd	Construction of Wright Park Amenities	Purchase	Inactive	22/11/2022	1,300,000.00	1year	Yes
2022-49	Technology One	This is the outstanding components of Contract 12/2015 as split from TechOne contract 2019-34 as of 22 December 2022. The contract has been split up due to technical issues associated with contract 2019-34.	Purchase	Active	22/12/2022	929,264.00		Yes

QUARTERLY BUDGET REVIEW STATEMENT

FINANCIAL REPORTS – 7 –CONSULTANCY & LEGAL EXPENSES

A consultant is defined as a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.



December Quarterly Budget Review Statement PART B - Consultancy and Legal Expenses

Description	Original Budget \$,000	Approved Changes		Revised Budget \$,000	Recommended changes for Council Resolution	Projected Year End Result \$,000	Actual YTD December \$,000	Ref Notes
		Carry Overs \$,000	QBRs - Sept \$,000					
Consultancies	140	0	71	211	0	211	149	
Legal Expenses	851	0	45	896	47	943	716	
Total Costs	991	0	116	1,107	47	1,154	865	

LOANS SUMMARY for 2nd QBRs December 2022

Existing Loans

Lender	Loan Details	Terms	Original Principal	Interest rate	2022-23 Principal and Interest	Funding source for principal and interest repayments	Loan start	Opening Balance as at 1 July 2022	Interest Year to date 31 December 2022	Repayment of Principal year to date 31 December 2022	Closing Balance as at 31 December 2022	Scheduled Completion date
ANZ - 26617	Crawford Street Precinct	20	\$ 3,950,000	5.74%	\$ 420,335	General income (rates)	30/03/2012	\$ 2,574,309	\$ 65,742	\$ 143,020	\$ 2,431,289	30/03/2032
ANZ - 26676	Library Relocation	20	\$ 1,670,000	5.74%	\$ 177,718	General income (rates)	30/03/2012	\$ 1,088,381	\$ 27,795	\$ 60,470	\$ 1,027,911	28/03/2032
ANZ - 26588	Edwin Land Parkway	20	\$ 2,710,000	5.74%	\$ 269,254	General income, developers contribution	30/03/2012	\$ 1,766,175	\$ 45,105	\$ 98,130	\$ 1,668,045	28/03/2032
Westpac - 677328	Depot building Extension/Admin Building works	20	\$ 1,450,000	5.41%	\$ 119,057	General income (rates)	30/03/2013	\$ 947,008	\$ 25,364	\$ 34,165	\$ 912,844	30/12/2032
Westpac - 684106	CBD Improvements	20	\$ 4,800,000	5.90%	\$ 410,498	General income (rates)	30/06/2014	\$ 3,511,750	\$ 102,900	\$ 102,349	\$ 3,409,401	30/06/2034
NAB - 771022160	Seiffert Oval Upgrade	10	\$ 500,000	4.30%	\$ 61,823	General income, sports hire fees	26/06/2015	\$ 173,127	\$ 3,587	\$ 27,325	\$ 145,802	31/03/2025
	Braidwood Office Restoration - 2.5%											
Westpac 1-2010R	Jembaicumbene Bridge - 17.5%	25	\$ 744,000	6.03%	\$ 57,969	General income (rates)	04/03/2013	\$ 589,956	\$ 17,772	\$ 11,212	\$ 578,744	27/02/2038
Westpac 1-2010R	Waste - Strategy 12.5%	25	\$ 465,000	6.03%	\$ 36,231	Waste fees and charges	04/03/2013	\$ 368,723	\$ 11,108	\$ 7,008	\$ 361,715	27/02/2038
Westpac 1-2010R	Water -Braidwood 17.5%	25	\$ 651,000	6.03%	\$ 50,723	Water charges	04/03/2013	\$ 516,212	\$ 15,551	\$ 9,811	\$ 506,401	27/02/2038
Westpac 1-2010R	Sewer -Braidwood/Bungendore 50.0%	25	\$ 1,860,000	6.03%	\$ 144,923	Sewer charges	04/03/2013	\$ 1,474,890	\$ 44,431	\$ 28,030	\$ 1,446,860	27/02/2038
ANZ - 1/12	Bungendore Stormwater - 2.74%	25	\$ 200,020	6.29%	\$ 15,380	General income (rates)	13/06/2012	\$ 146,773	\$ 3,676	\$ 3,840	\$ 142,933	13/06/2037
ANZ - 1/12	Palerang Waste - 6.89%	25	\$ 502,970	6.29%	\$ 38,681	Waste fees and charges	13/06/2012	\$ 369,135	\$ 9,246	\$ 9,658	\$ 359,477	13/06/2037
ANZ - 1/12	Braidwood & Bungendore Water - 73.16%	25	\$ 5,340,680	6.29%	\$ 410,727	Water charges	13/06/2012	\$ 3,919,583	\$ 98,177	\$ 102,555	\$ 3,817,028	13/06/2037
ANZ - 1/12	Braidwood & Bungendore Sewer - 17.21%	25	\$ 1,256,330	6.29%	\$ 96,587	Sewer charges	13/06/2012	\$ 921,737	\$ 23,087	\$ 24,117	\$ 897,620	13/06/2037
NAB - Consolidated	Palerang General Fund -19.403%	25	\$ 2,565,637	5.61%	\$ 207,275	General income, saleyard fees	22/12/2014	\$ 2,000,048	\$ 56,255	\$ 47,259	\$ 1,952,789	22/06/2039
NAB - Consolidated	Palerang Waste - 43.716%	25	\$ 5,780,558	5.61%	\$ 467,004	Waste fees and charges	22/12/2014	\$ 4,506,247	\$ 126,747	\$ 106,479	\$ 4,399,768	22/06/2039
NAB - Consolidated	Palerang Water - 19.523%	25	\$ 2,582,388	5.61%	\$ 208,628	Water charges	22/12/2014	\$ 2,013,107	\$ 56,622	\$ 47,568	\$ 1,965,539	22/06/2039
NAB - Consolidated	Palerang Sewer - 17.350%	25	\$ 2,294,148	5.61%	\$ 185,341	Sewer charges	22/12/2014	\$ 1,788,408	\$ 50,302	\$ 42,259	\$ 1,746,149	22/06/2039
NAB - 1-15	Palerang General Fund -5.618%	20	\$ 125,000	5.13%	\$ 9,881	General income, sports hire fees	26/06/2015	\$ 94,551	\$ 2,416	\$ 2,525	\$ 92,026	26/04/2035
NAB - 1-15	Palerang Waste - 26.966%	20	\$ 600,000	5.13%	\$ 47,428	Waste fees and charges	26/06/2015	\$ 453,843	\$ 11,595	\$ 12,119	\$ 441,723	26/04/2035
NAB - 1-15	Palerang Water - 67.415%	20	\$ 1,500,000	5.13%	\$ 118,570	Water charges	26/06/2015	\$ 1,134,607	\$ 28,987	\$ 30,298	\$ 1,104,309	26/04/2035
TCorp CFQC390111	General Fund Road renewal BGD Stormwater	20	\$ 6,650,000	3.49%	\$ 463,325	General income, Stormwater Levy	11/01/2019	\$ 5,857,841	\$ 101,655	\$ 130,008	\$ 5,727,833	11/01/2039
TCorp CFQC390111	Braidwood Waste Transfer station	20	\$ 2,750,000	3.49%	\$ 191,601	Waste fees and charges	11/01/2019	\$ 2,422,415	\$ 42,038	\$ 53,763	\$ 2,368,653	11/01/2039
TCorp CFQC390111	Indoor Sports Centre	20	\$ 2,250,000	3.49%	\$ 156,764	General income (rates)	11/01/2019	\$ 1,981,976	\$ 34,394	\$ 43,988	\$ 1,937,989	11/01/2039
TCorp CFQC390111	Memorial park - Cemetery	20	\$ 2,750,000	3.49%	\$ 191,601	Cemetery fees, General income	11/01/2019	\$ 2,422,415	\$ 42,038	\$ 53,763	\$ 2,368,653	11/01/2039
						Developer contribution, grant and general revenue						
TCorp CFQC290111	Ellerton Drive Extension	10	\$ 36,000,000	3.08%	\$ 4,196,548		11/01/2019	\$ 25,487,848	\$ 385,946	\$ 1,712,328	\$ 23,775,520	11/01/2029
Tcorp CFQC4006A	Local Roads/ QEII Park	20	\$ 1,634,000	2.28%	\$ 101,967	General income (rates)	29/06/2020	\$ 1,501,965	\$ 17,026	\$ 33,958	\$ 1,468,007	29/06/2040
Tcorp CFQP4106D	Queanbeyan Civic and Culture Precinct - 1	20	\$ 7,263,000	2.55%	\$ 464,722	General income (rates)	18/06/2021	\$ 6,980,800	\$ 88,548	\$ 143,813	\$ 6,836,987	18/06/2041
Tcorp CFQP4106E	Street lighting / Bicentennial Hall	20	\$ 2,917,000	2.55%	\$ 186,644	General income (rates)	18/06/2021	\$ 2,803,662	\$ 35,563	\$ 57,759	\$ 2,745,903	18/06/2041
Tcorp CFQC420506	Queanbeyan Civic and Culture Precinct - 2	20	\$ 26,000,000	4.47%	\$ 1,972,496	General income (rates)	06/05/2022	\$ 26,000,000	\$ 578,186	\$ 408,063	\$ 25,591,937	06/05/2042
Tcorp CFQC420506A	Bungendore Carpark	20	\$ 1,023,000	4.47%	\$ 77,610	General income (rates)	06/05/2022	\$ 1,023,000	\$ 22,749	\$ 16,056	\$ 1,006,944	06/05/2042
Tcorp CFQC420506B	Regional Sport Complex 1	20	\$ 10,000,000	4.47%	\$ 758,652	General income (rates)	09/05/2022	\$ 10,000,000	\$ 222,379	\$ 156,947	\$ 9,843,053	09/05/2042
ANZ	Regional Sport Complex 2	20	\$ 5,000,000	5.92%	\$ 271,662	General - and sporting Fees	23/12/2022	\$ -	\$ -	\$ -	\$ 5,000,000.00	23/12/2042
						General income (rates) and Commercial						
ANZ	QCCP - 3	20	\$ 34,661,000	5.92%	\$ 1,883,216	Lease income	23/12/2022	\$ -	\$ -	\$ -	\$ 34,661,000.00	23/12/2042
ANZ	QCCP - 4	20	\$ 5,000,000	5.92%	\$ 271,662	General income (rates)	23/12/2022	\$ -	\$ -	\$ -	\$ 5,000,000.00	23/12/2042
TOTAL					\$ 14,742,500			\$ 116,840,491	\$ 2,396,986	\$ 3,760,640	\$ 157,740,851	

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 9.5 RENEWAL OF RIVERSIDE PLAZA CAR PARK MANAGEMENT
AGREEMENT

ATTACHMENT 1 COPY OF DRAFT AGREEMENT 2023

Between

RetPro Management Pty Ltd

(ABN 64 155 736 771)

and

**Queanbeyan-Palerang Regional
Council**

(Council)

(ABN 95 933 070 982)

Riverside Plaza Shopping Centre Car Park Areas, Queanbeyan
NSW 2620

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Date: _____ **day of** _____ **2023**

Parties

RetPro Management Pty Ltd

ABN 64 155 736 771
South Tower,
Level 20, 80 Collins Street
Melbourne VIC 3000

(Centre Management)

and

Queanbeyan-Palerang Regional Council

ABN 95 933 070 982
256 Crawford Street
Queanbeyan NSW 2620

(Council)

Recitals

Centre management:

- A Manages the Land, which comprises car park areas.
- B Has requested that Council manage and control the car park areas as free parking areas pursuant to s650 of the Local Government Act 1993 (NSW).

IT IS AGREED as follows.

1 Interpretation

1.1 Definitions

In this Agreement unless the subject or context is inconsistent, the following expressions shall have the following meanings:

Act means the Local Government Act 1993 (NSW).

Annual Management Fee means an amount equal to \$5,793 per annum plus GST.

Authorised Person means any person for the time being authorised by the Council for the purposes of discharging law enforcement functions, and duly authorised to discharge law enforcement functions under the provisions of the Act and being an authorised officer within the meaning of section 4 of the *Road Transport Act 2013 (NSW)*.

Car park means those parts of the Riverside Plaza in Queanbeyan known as:

- A. Riverside Plaza Car Park North – Cnr Morisset & Collett Streets,
- B. Riverside Plaza Car Park Upper – Morisset Street
- C. Riverside Plaza Car Park Lower and the Loading Dock Area – 139 Monaro Street

and as delineated on the plans attached hereto.

Commencement Date means the date of this Agreement.

Council means Queanbeyan-Palerang Regional Council (and includes its servants, agents and employees where appropriate).

CPI means the Consumer Price Index for Sydney (All Groups) published by the Australian Bureau of Statistics or the index officially substituted for it which excludes any amount attributable to the impact of the GST or CPI calculations.

Current CPI means the CPI number for the quarter ending immediately before the relevant review date.

Event of Default means:

- a. failure to pay any money due under this Agreement within fourteen (14) days of the due date; or
- b. failure to comply with any other obligation under this Agreement within a reasonable time; or
- c. a receiver, administrator or liquidator (except for the purpose of reconstruction or amalgamation) is appointment to any party to this Agreement.

Expiry Date means 31 March 2027

Land means the whole of the land comprised in Certificate of Title Folio Identifier 1/187810.

Parking Restrictions are defined in clause 3(f).

Penalty Notice means a penalty notice referred to in section 195 of the *Road Transport Act 2013 (NSW)*.

Previous CPI means the CPI number for the quarter ending immediately before the later of the last Review Date or the Commencement Date.

Review Date means each anniversary of the Commencement Date.

Term means the period from the Commencement Date and terminating on the Expiry Date.

Traffic Control Device means anything erected or installed in the car park, or proposed to be erected or installed in the car park, for the purposes of bringing parking regulations and restrictions to the notice of persons using the car park, and shall specifically include any pole, sign, barrier, painted line or marking stud or any other matter or thing whatsoever utilized for that purpose, and specifically includes any such pole, sign, barrier, painted line or marking stud installed pursuant to the provisions of this Agreement.

1.2 General

The following rules of interpretation apply unless the context requires otherwise:

- a. This Agreement is governed by the Law of the jurisdiction in which the land is located.
- b. Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the Courts of the jurisdiction in which the land is located.
- c. Headings are for convenience only and do not affect interpretation.
- d. The singular includes the plural and the plural includes the singular.

- e. A gender includes all genders.
- f. A person includes an individual, a firm, a corporation, an unincorporated association or an authority.
- g. A reference to any party to this Agreement includes its successors and assigns.
- h. A document includes any variation or replacement of it.
- i. A reference to a right or obligation of any party comprising two or more people confers that right, or imposes that obligation on each of them individually and both (or all) of them together.
- j. A reference to legislation includes an amendment of or substitution for it and a regulation or statutory Instrument issued under it.
- k. A reference to dollars or \$ is to Australian currency.
- l. Unless stated otherwise, one word or provision does not limit the effect of another.
- m. Reference to the whole includes part.
- n. All obligations are taken to be required to be performed properly and punctually.
- o. Anything to be done on a Saturday, Sunday or a public holiday in the jurisdiction in which the Land is located may be done on the next Business Day.
- p. Every obligation by a party is taken to include an obligation by that party to ensure that each of its employees and others under its control comply with that obligation.
- q. *Include* in any form when introducing an item or list of items does not limit the meaning of words to which list relates to those items or to items of a similar kind.
- r. Expressions that are capitalised and not defined in this Agreement have the meaning given to those expressions by the Lease.

2. Term

- a. This Agreement shall apply to the Term unless determined earlier in accordance with this Agreement or otherwise by the agreement of the Parties.
- b. This Agreement is entered into by the parties on the Commencement Date.
- c. Notwithstanding any other provision of this Agreement, Centre Management and the Council may terminate this Agreement at any time during the term by one month's notice in writing to the other party.

3. Extent of Management and Control of Car Park

- a. Centre Management and Council hereby set aside the car parks for use as free parking areas under s650 of the Act on the terms and conditions set out in this Agreement.
- b. The parties agree that the effect of this Agreement is only to confer on the Council the minimum statutory control of the car parks for the purpose of discharging its obligations

- under this Agreement.
- c. The Agreement does not confer any leasehold interest on the Council, nor is it to be construed as licence to occupy, provided always that the Council representatives (including its third party representatives) may access the car parks to perform the Council's obligations under this Agreement, subject to Centre Management's right to exercise full control of the land upon which the car parks are located.
 - d. Council may engage the services of such third parties, as the Council in its discretion thinks fit, in connection with the performance of its obligations imposed upon it by this Agreement (except the Council's law enforcement functions. Despite this, the Council will remain fully responsible for the performance of its obligations under this Agreement.
 - e. At the Commencement Date, Council agrees to the management of the Car park by way of patrols by Authorised Persons and issuing Penalty Notices to parties found to be breaching the Parking Restrictions displayed by way of Traffic Control Devices. The Council must first consult with Centre Management before it makes any material change to the method of management of the Car park (for example Centre Management must be consulted if a ticketed boom gate system is installed).
 - f. From the Commencement Date, the parties agree that the following restrictions and conditions ('*Parking Restrictions*') will apply to the Car park as marked on the plan in the Schedule.
 - i. 1 hour time limit in the area hatched yellow.
 - ii. Disabled persons parking spaces in the area hatched in blue.
 - iii. Staff parking in the area hatched green.
 - iv. 3 hours time limit in the remainder of the parking area.

The restrictions referred to above apply during the following hours (or such other hours as may be agreed in writing between Council and Centre Management from time to time:

Car Park Patrol – Days / Hours
Monday to Wednesday : 8am to 7pm
Thursday : 8am to 9pm
Friday : 8am to 7pm
Saturday : 8am to 4pm
Sunday : No restrictions

It is acknowledged that Riverside Plaza staff members may park in the car parks. Staff members will be allocated a pass which must be displayed on their vehicle at all times.

4. Centre Management

Centre Management will do all things necessary to permit the Council to manage and control the car park areas in accordance with the terms of this Agreement, and will not do anything which acting reasonably would otherwise limit the ability of the Council to adhere to the terms

of this Agreement.

5. Council Patrols

- (a) Council retains ultimate discretion around times of patrols of the car parks by its Authorised Persons.
- (b) Council will provide patrols by its Authorised Persons three to five times per week, with daily patrol consisting of two visits. As a minimum, Council will patrol at least one of the parking areas at the following regularity: three to five patrols per week with additional patrols occurring on Thursday nights and one Saturday per month.
- (c) Council will use its reasonable endeavours to enforce compliance with the Traffic Control Devices by any means available to the Council under the relevant law.
- (d) The choice of time or times of such patrols will be at the absolute discretion of the Council.
- (e) The objective of the patrols is to encourage compliance with the parking restrictions applicable to the car parks and to ensure that the car parks are used for the principle purpose of free parking for the Centre Management's customers and staff.

6. Traffic Control Devices

- (a) Any modification to the location of the Traffic Control Devices from time to time is to be by agreement between the Council and Centre Management.
- (b) Traffic Control Devices are designed to include signage and will not apply to the delivery vehicles servicing the Premises.
- (c) Except for Traffic Control Devices, Council may not make or permit structural alterations or additions to the car parks without the consent of Centre Management.
- (d) The Council will not use the car parks other than as free parking areas without Centre Management's prior consent.
- (e) The Council will ensure that the Traffic Control Devices are clear and appropriate to ensure the car park users understand the Parking Restrictions.
- (f) Council is responsible for the repair and maintenance of the Traffic Control Devices and signage, and the Centre Management agrees to pay the reasonable costs associated with the repair and maintenance of the Traffic Control Devices and signage. Council agrees to obtain prior written approval of Centre Management in relation to any such costs. Upon receipt of Centre Management's written approval, Council shall undertake the repair and maintenance and shall invoice Centre Management, with payment to be made by Centre Management to the Council within 14 days of receipt of the tax invoice.
- (g) At the end of the Term or the earlier termination of this Agreement under clause 2(c), Centre Management shall reinstate the car parks to their condition on the Commencement Date, standard wear and tear excepted.

7. Annual Management Fee

During the Term of this Agreement, Centre Management will pay Council the Annual Management Fee annually in advance. On each Review Date, the Annual Management Fee will be varied to the lesser of the amount calculated by:

- a. multiplying the Annual Management Fee payable immediately before the Review Date by the current CPI and dividing by the previous CPI; or
- b. multiplying the Annual Management Fee payable immediately before the review date by 1.04.
- c. In the event that this Agreement is terminated at any time prior to a Review Date, Council shall refund to Centre Management on a proportionate basis, the Annual Management Fee paid in advance by Centre Management for the period ending on the Review Date.

8. GST

In this clause, words and expressions which have a defined meaning in the *A New Tax System (Goods and Services Tax) Act 1999* ("**GST Act**") have the same meaning as in the GST Act. Unless expressly stated otherwise, all consideration to be provided under this document is expressed exclusive of GST. If GST is payable by a supplier on any supply made under this document the recipient will, upon receiving a tax invoice from the supplier, pay to the supplier an amount equal to the GST payable on the supply.

9. Revenue

All revenue generated as a result of the issue of Penalty Notices by the Council shall belong to the Council and Centre Management shall not be entitled to receive any part of such revenue.

10. Insurance

- (a) The Council and Centre Management must effect and keep current and in force a public liability insurance policy for an amount not less than \$20 million in respect of each of the car parks for any one occurrence in respect of any liability for:
 - i. personal injury or death of any person; and
 - ii. loss of or damage to property including property of Council.
- (b) The insurance required by Centre Management under clause 10(a) may be included in insurance policies which also cover other premises in which Centre Management has an interest.
- (c) Both Council and Centre Management must produce a certificate of currency for any policy held in accordance with this clause 10 upon reasonable demand being made by the other.

11. Termination and Dispute Resolution

- (a) If an Event of Default occurs and the party in breach fails to rectify the Event of Default within twenty eight (28) days after the party in breach has received written notice from the other party of the Event of Default, the other party is entitled to immediately terminate this Agreement by written notice to the party in breach;
- (b) Should any dispute arise under this Agreement and one party serves notice of the dispute on another party:
 - i. a duly authorised representative of each party to the dispute must meet within

fourteen (14) days of notice of the dispute with a view to resolving the dispute within a period of fourteen (14) days;

- ii. in the event that the parties are unable to resolve the dispute in the manner set out in 11(b)i. hereof, the parties agree to engage a Mediator appointed under the Law Society of NSW Mediation Program to assist in resolving the dispute. The parties agree that the costs incurred for engaging such a mediator will be borne equally between them;
 - iii. in the event of a failure to resolve the dispute within fourteen (14) days of the parties consulting with the Mediator, either party may by notice in writing to the other terminate this Agreement with immediate effect.
- (c) Neither party will be liable to the other in any way for any loss, damages or liabilities incurred as a consequence of the termination of this Agreement by a party, and each party will remain bound by the provisions intended to survive termination (but only in relation to any costs incurred prior to the expiry or termination of this Agreement);
- (d) Upon expiry or termination of this Agreement (whichever occurs first) Centre Management shall at its cost promptly return to the Council such Traffic Control Devices that the Council acting reasonably specifies in writing.

12. Termination Other than Because of Default

In the event of termination of this Agreement for reasons other than the default of a party, neither party will be liable for any costs, damages or liabilities incurred by the other as a consequence of the early termination.

13. Redevelopment

Centre Management may during the currency of this Agreement carry out any redevelopment, extension or refurbishment within the car parks and exercise all of the usual rights of an owner of land.

14. Option to Renew

- (a) Centre Management may request Council to renew this Agreement for a further period commencing on the expiration of the Term;
- (b) The Council has an absolute discretion as to whether it agrees to renew this Agreement;
- (c) Prior to the commencement of any renewed term, the Council and Centre Management must confirm that the Parking Restrictions under this Agreement remain appropriate and should continue for the new Term.

15. Holding Over

- (a) Should Centre Management and Council agree to continue Council's management of the car park beyond the expiration of the Term, Council shall do so on the terms of this Agreement for a fixed term of one (1) month and then for successive periods of one (1) month each.
- (b) The Agreement so created shall be determinable at any time by Centre Management or Council giving 14 days notice in writing to that effect to the other party.

16. Notices

16.1 Writing

Notices required by this Agreement must be in writing. For the purposes of this clause, notice includes consents and approvals.

16.2 Methods of Service

Either party may serve a notice on the other by delivering or posting it to the relevant address specified below or any other address notified by the relevant party to the other. Notices cannot be served by email. Any such notice will be invalid.

- | | | |
|-----|-----------------------|---|
| (a) | to Centre Management: | Retpro Pty Ltd
Centre Management
Riverside Plaza
131 Monaro Street
Queanbeyan NSW 2620
Attention: Kim Ashton |
| (b) | to the Council: | Attention: Legal Officer
Queanbeyan-Palerang Regional Council
156 Crawford Street
Queanbeyan, NSW 2620 |

16.3 Validity of Notices

Any notice by either party shall be valid and effectual if it is signed by that party or any person authorised from time to time by that party; and

16.4 Provisions for Service

The following provisions apply in relation to service by post:

- (a) any notice sent by post must be sent by registered post;
- (b) any notice sent by post is deemed to have been given on the second Business Day after the date of posting;
- (c) in this clause the expression *Business Day* means a day other than a Saturday, Sunday or public holiday in the place of receipt or intended receipt of a notice.

17. Indemnity

- (a) Centre Management hereby indemnifies and agrees to keep indemnified the Council and its agents, servants, contractors and employees against all actions, suits, claims, debts, obligations and other liabilities (including without limitation legal costs and disbursements on a full indemnity basis) arising out of or by reason of the Council's regulation and use of the car park which are caused or contributed by a wrongful act, negligence or a breach of this Agreement by Centre Management.
- (b) The Council hereby indemnifies and agrees to keep indemnified Centre Management and its agents, servants, contractors and employees against all actions, suits, claims, debts, obligations and other liabilities (including without limitation legal costs and disbursements on a full indemnity basis) arising out of or by reason of the Council's regulation and use of the car park which are caused or contributed by a wrongful act,

negligence or a breach of this Agreement by the Council.

18. Costs

Each party will pay its own costs of and incidental to this Agreement.

19. Further Assurance

Centre Management and Council agree to promptly do and perform all further acts and execute all further documents required by law or are reasonably required by any other person to carry out the intent or purpose of this Agreement.

20. Counterparts

This Agreement may be executed in any number of counterparts each of which when executed will be an original, but such counterparts together constitute one and the same instrument and the date of the Agreement will be the date on which it is executed by the last party.

21. Entire Agreement

This Agreement contains the entire agreement between the parties with respect to its subject matter. It sets out the only conduct relied on by the parties and supersedes all earlier conduct, prior agreements and understandings between the parties in connection with its subject matter.

22. Severability of Provisions

Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction is ineffective as to that jurisdiction to the extent of the prohibition or unenforceability. That does not invalidate the remaining provisions of this Agreement nor affect the validity or enforceability of that provision in any other jurisdiction.

23. Limitation of Liability

The limitation of liability clause for Centre Management stipulated in Annexure D applies as if set out in this clause.

EXECUTED and delivered as an Agreement.

EXECUTED BY CENTRE MANAGEMENT

Executed as an Agreement on behalf of

RetPro Management Pty Ltd

by its Authorised Officer/s

.....
Signature of Authorised Officer

.....
Signature of Authorised Officer

.....
.....
.....
Print Name and Position of Authorised Officer

.....
.....
.....
Print Name and Position of Authorised Officer

EXECUTED BY THE COUNCIL

Executed as an Agreement on behalf of the

Queanbeyan-Palerang Regional Council by its
Authorised Officer in the presence of:

.....
Signature of Authorised Officer

.....
Signature of Witness

.....
.....
.....
Name and Position of Authorised Officer

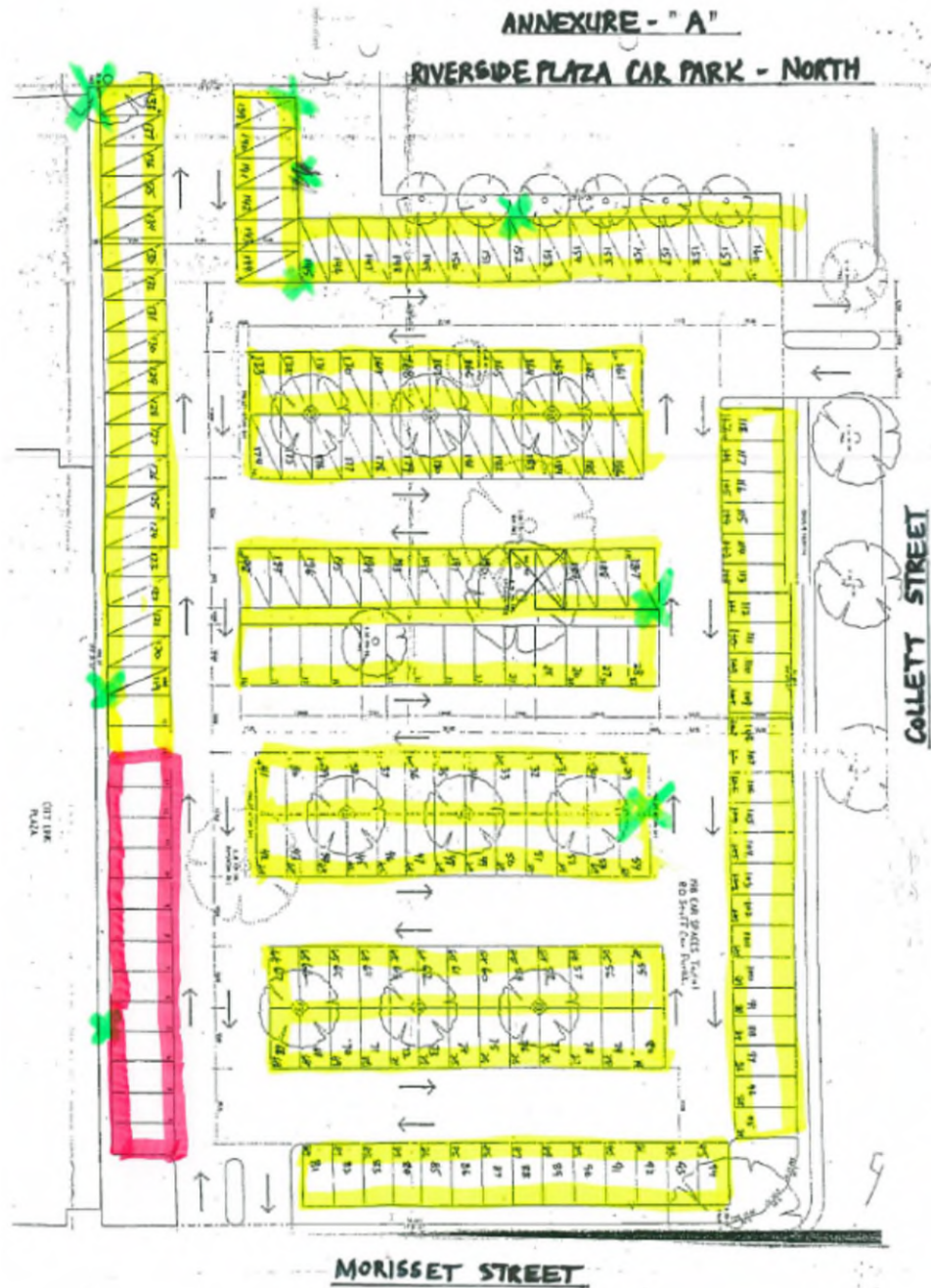
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Name and Address of Witness

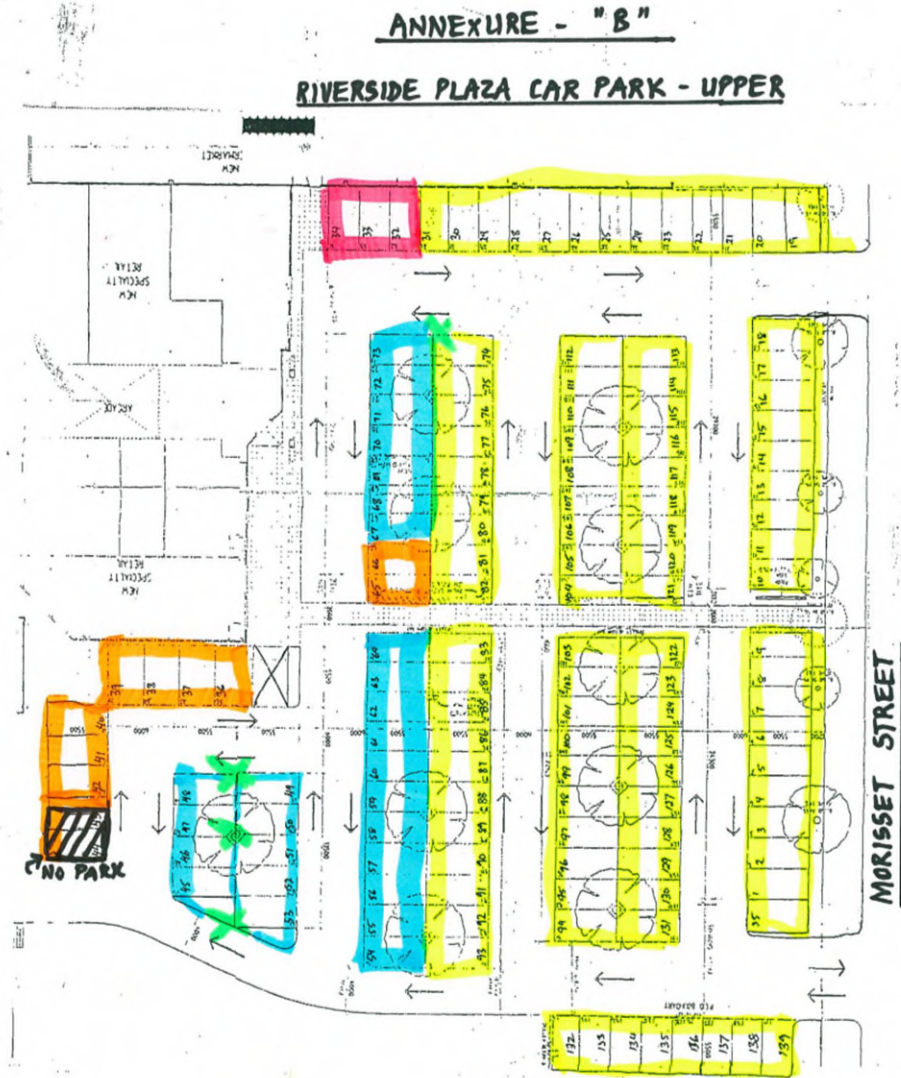
The Schedule

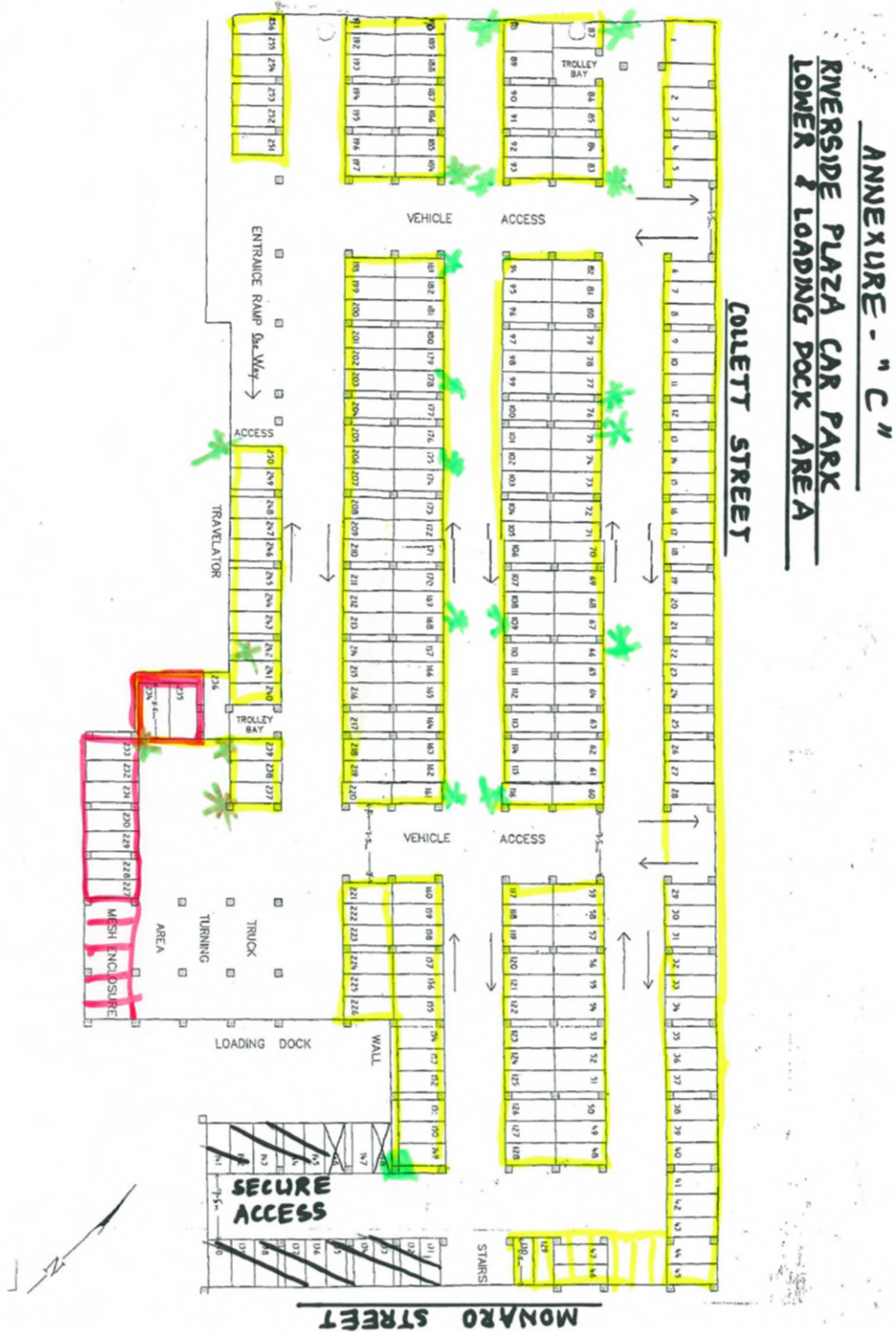
Car Park Plans

Annexures A, B and C of this Agreement contain plans of the car parks with areas hatched in various colours. The table below details the definition of those colours as they relate to this Agreement:

Colour	Restriction
Yellow	3 hour parking
Blue	1 hour parking
Orange	Disability parking
Pink	Staff parking
Green	Unsigned







QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 10.1 COMMUNITY CONSULTATION SASSAFRAS RESERVE

ATTACHMENT 1 SOUL2SOIL LANDSCAPE CONCEPT PLAN SASSAFRAS
RESERVE

SASSAFRAS CRESCENT RESERVE



LEGEND

- 1 NATURE PLAY SPACE WITH PUMP TRACK
- 2 EXPOSED AGGREGATE CONCRETE PATH
- 3 WOODLAND SETTING WITH CANOPY TREES, SITTING BOULDERS AND NATIVE SHRUBS
- 4 PICNIC TABLE SETTING WITH FEATURE SENSORY GARDEN AND BACK DROP SHADE TREES WITH UNDER PLANTINGS
- 5 COMMUNITY ART/SCULPTURES INDIGENOUS TO THE REGION
- 6 HOARY SUNRAY DAISY INSPIRED GARDEN WITH FEATURE CANOPY TREE, SITTING BOULDERS AND NATIVE PLANTINGS
- 7 WHEELCHAIR ACCESS (AS 1428.1:2021 COMPLIANT) AND CONCRETE STEPS
- 8 INFORMATION AND WAY FINDING SIGN
- 9 BIKE RACK AND WATER FOUNTAIN
- 10 SENSORY GARDEN WITH CENTRAL FEATURE SHADE TREE, PICNIC TABLE AND SEATING OPTIONS WITH DDA COMPLIANT INTERNAL GRAVEL PATH
- 11 BENCH SEATING



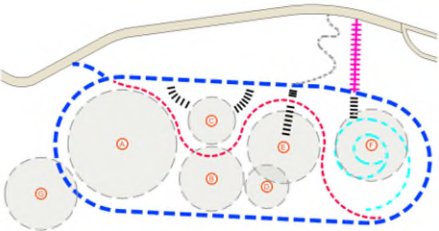
BUSHLAND RESERVE CORRIDOR PLAN

WITH NATURAL BUSHLAND REHABILITATION THIS RESERVE CORRIDOR WILL STRENGTHEN AND PROMOTE DIVERSE ACTIVITY ACROSS A RANGE OF USER GROUPS.

INSTALLATION OF WAYFINDING MAPS / SIGNAGE WILL ENCOURAGE ORIENTATION AND CONFIDENCE TO THE USER, WHILST INCREASING AN EAGERNESS TO EXPLORE THE AREA AND ENHANCING FAMILIARITY.

MAINTENANCE OF EXISTING GRAVEL FOOTPATHS IS REQUIRED FOR DISABILITY ACCESS AND THE CUTTING BACK OF HANGING OVER GROWN FLORA IS ESSENTIAL FOR THE LINKING OF HAKEA STREET BUSHLAND (INCLUDING OAK PLACE) WITH THE REST OF THE RESERVE.

SITE ACTIVITY ZONES AND ACCESS ROUTES



PERSPECTIVES



LEGEND

- 1 PHYSICAL NATURE PLAY SPACE
- 2 ACTIVE EXPLORATION
- 3 QUIET GATHERING SPACE
- 4 COMMUNITY ARTWORK
- 5 HOARY SUNRAY GROUP GATHERING SPACE
- 6 PICNIC TABLE AND SEATING SPACE
- 7 PASSIVE OPEN SPACE
- 8 ACTIVITY AREA
- 9 EXISTING FORMAL FOOTPATH
- 10 SUB-ACCESS PATHS
- 11 MAIN ENTRANCE STEPS
- 12 WHEELCHAIR ACCESS
- 13 COMPACTED GRAVEL PATH
- 14 SECONDARY CIRCULATION PATH (EXPOSED AGGREGATE CONCRETE)
- 15 PRIMARY CIRCULATION PATH (CONCRETE)

HOARY SUNRAY DAISY

THIS DESIGN IS INSPIRED AROUND THE ENDANGERED THREATENED SPECIES OF THE HOARY SUNRAY DAISY WHICH IS ENDEMIC TO THE KARABAR AREA.

THE INTEGRATION OF BEAUTIFUL NATIVE GARDENS AND PASSIVE PLAY OPPORTUNITIES ADD ENGAGEMENT AND FUNCTIONALITY, WHILST INCREASING A POSITIVE ENVIRONMENTAL OUTCOME.

THIS GREEN OPEN SPACE DESIGN FOSTERS ENVIRONMENTAL STEWARDSHIP, WHILST GIVING BACK TO THE COMMUNITY A VALUABLE RESOURCE FOR ALL TO ENJOY.



Soul2Soil Landscape Design Pty Ltd
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0418 548 437
ABN 15 601 047 367

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This is a concept plan only. Calculated dimensions should be used in preference to onsite scaling. Some inclusions are indicative and do not represent true scale or orientation. Prior to the commencement of any construction work, all dimensions should be verified onsite. The landscape contractor assigned for the construction of this plan is recommended to check any discrepancies with the existing site conditions prior to any construction work taking place. If any inconsistencies are evident, the supervisor in charge should be consulted immediately before work begins.

DRAWING TITLE
Preliminary Landscape Concept Plan

CLIENT
Sassafras Crescent Reserve

DATE
17 February 2022
SCALE: 1:400

DRAWING NO.
001

SHEET NO.
1

SHEET SIZE
A1

DRAWN BY: Kate O'Hara

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 10.1 COMMUNITY CONSULTATION SASSAFRAS RESERVE

ATTACHMENT 2 SOUL2SOIL LANDSCAPE PERSPECTIVE VIEWS SASSAFRAS
RESERVE

PERSPECTIVE VIEWS OF SASSAFRAS CRESCENT RESERVE



Reserve entrance with disability access and concrete steps



Engaging pathways framed with native gardens



Open garden with picnic table settings and seating opportunities



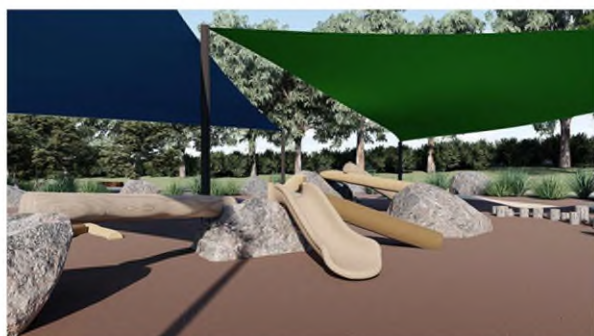
Sensory garden with seating options and background shade trees



Hoary Sunray Daisy garden with sitting boulders and background sculptures



Walking past woodland setting towards nature play space



Nature play space with pump track



Path leading to bushland reserve corridor



Aerial view of Sassafras Crescent Reserve

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 10.1 COMMUNITY CONSULTATION SASSAFRAS RESERVE

ATTACHMENT 3 SOUL2SOIL PLANTING AND MATERIALS PALLETTE
SASSAFRAS RESERVE

Suggested Planting Palette

Sassafras Crescent Reserve
Karabar





PLANTING PALETTE (Shrubs)



Brachycome multifida 'Amethyst'



Lomandra 'Lime Devine'



Liriope 'Just Right'



Lomandra longifolia 'Nyalla'



Lomandra 'Mist'



Festuca glauca 'Beyond Blue'



Chrysocephalum 'Silver Sunburst'



Convolvulus cneorum 'Silvery Moon'



Correa alba 'Star Showers'



Correa alba 'White Correa'



Correa 'Dusky Bells'



Ficinia nodosa 'Knobby Club Rush'



PLANTING PALETTE (Shrubs)



Grevillea 'Cherry Cluster'



Grevillea lanigera 'Kangarutha Form'



Grevillea 'Mini Marvel'



Leucochrysum 'Hoary Sunray Daisy'



Leucophyta brownii 'Cushion Bush'



Lomandra confertifolia 'Frosty Tops'



Lomandra longifolia 'Lime Tuff'



Lomandra longifolia 'Tanika'



Myoporum parvifolium 'Yareena'



Poa labillardieri 'Eskdale'



Westringia fruticosa 'Grey Box'



PLANTING PALETTE (Trees)



Acer negundo 'Flamingo' Maple



Cercis canadensis 'Forest Pansy'



Koelreuteria 'Golden Rain Tree'



Lagerstroemia indica 'Tuscarora'



Liriodendron tulipifera 'Tulip Tree'



Nyssa sylvatica 'Tupelo'



Tilia cordata 'Littleleaf Linden'

Suggested Materials & Finishes Palette

Sassafras Cresscent Reserve
Karabar





MATERIALS & FINISHES PALETTE



Compacted gravel path



Exposed aggregate concrete path



Nature play equipment



Street Furniture – park seat



Street Furniture – table and bench



Sail shade example



Street Furniture – bike rack



Example of pump track



Corten steel sculpture example



Corten steel sculpture example

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 10.1 COMMUNITY CONSULTATION SASSAFRAS RESERVE

ATTACHMENT 4 YOUR VOICE SURVEY RESULTS FOR SASSAFRAS RESERVE

SurveyTool:		Survey Response	
Tool Status	Archived	Do you have any feedback on the concept plans for Sassafras Reserve or your own ideas you want to share?	
Visitors	74		
Contributors	28	More shade trees	
Registered	27	Please ensure adequate and practical bike paths, without unnecessary winding if possible	
Unverified	0	Could you please ensure the play space has rubber floor rather than chipbark. There are no playgrounds in the area that are suitable for crawling babies as they are all either concrete, chipbark or not covered from the sun. Thank you.	
Anonymous	0	Include toilets and a drinking fountain.	
Admin	1	Build a bike/walking path on Southbar road to facilitate access to the new park	
SUBMISSIONS	28	Dog friendly park	
		Where people will park their cars? will it be toilets?	
		Please make sure to add Toilets makes it a lot easier when you take your kids/grandkids to the park if there is a toilet instead of being there for 5-10 minutes and having to leave because child or you need to go to the toilet. And maybe a water area like down near the river or a water fountain for those warm days kids can play in water area as well	

Demographics Graphs Below

A playground and bbq area would be fantastic for the area. A toilet block also would be very beneficial.
I love the current plans I just think toilets and a water feature need to be added to it
Would like to see shaded area, bbqs, toilets, play equipment
Covered BBQ areas and a public toilet would be ideal. Bigger slide and swings are a must.
The proposed images look good
Please include toilets. Also the rubber soft fall gets so so hot that playground be ome unusable over summer months. Its really worth looking at old fashion things like tanbark.
I think it's a great idea and would also be great to have the area fenced off for the little ones
Can a water fountain please be put in.

Hi there,

This is very exciting and am looking forward to progression of this work.

I note the planting list includes a lot of native shrubs and forbs including the Hoary Sunray which is fantastic. However all the trees that have been listed are not native. The Glossy black-cockatoo which is a threatened species and is listed as vulnerable in NSW moves through this area and has been seen in trees surrounding the proposed reserve as it moves onto Mount Jerrabomberra. Here is a link to Canberra Nature Map showing the Glossy Black-cockatoo on Mount Jerrabomberra <https://canberra.naturemapr.org/sightings/4345390>.

I think a great deal of consideration should be given to planting trees that provide habitat for this bird including Black Sheoak (*Allocasuarina littoralis*), Forest Sheoak (*A. torulosa*), Drooping Sheoak, *Allocasuarina diminuta*, and *A. gymnathera*. It would be really disappointing to see exotic species when there is an opportunity to improve a vulnerable species habitat.

What about adding a water sensory area for when families take their children down for picnics. Different age range playgrounds

Please consider toilets. I know as a parent of young children, I look for a park with toilets.

This park has sparked great interest for my family as we live in walking distance.

A bike tracks would also be nice.

Along with a safety fence being so close to a main road with heavy traffic.

All suggestions for improvement are great. Improved pathways providing access to Hakea Street would be fantastic. Using all or mostly native plants to attract native wildlife would be great as well.

While this may be outside the scope of the project, footpaths on both sides of Sassafras Crescent could provide better access (in general I think providing wide footpaths on both sides of every street throughout QPRC is important) and a raised zebra crossing where the Southbar Road shared path crosses Tharwa Road could improve access, too.

The images depict a beautiful and functional environment which can be enjoyed by many and all ages. Well done!

Looks good. Don't forget toilets, shade and BBQ

Please make sure the catheads are removed and kept out.

Water supply for drinking and cleaning.

Useful flowering trees.

The concept plans are good, and will be an improvement on what is there now.

Prospective designs for the park look beautiful.

As additional recreation areas exist to the South of Southbar Road which is quite dangerous to cross, I would suggest a pedestrian tunnel under Southbar Road; or, at the very least, a pedestrian crossing with a central island to better connect the two areas.

Stop wasting owe rates money and people can't afford for yous to put rates up next year I'm already struggling with bills you need to stop giving council pay raisers it's not right

Looks great. If some of that money could be spent on the road to to get in and out of my property I might even be able to visit.

Received via email to council@cprc.nsw.gov.au

I have a suggestion for the construction of the Sassafras Reserve. I really like all the ideas that have already been proposed. I think it would also be good to have a pedestrian crossing with lights across Southbar Road to the scar and dog park. That way a group with many interests could come and access it all at once. I also think it would be good to include some Ngannawal plants in the landscaping along with information about how Ngannawal people use these plants.

Received via email to Council Mail: Thank you for the opportunity to comment on the proposed Sassafras Reserve redevelopment. The jpg's look amazing! I can imagine myself walking through the Reserve and enjoying all the spaces. My only question would be is whether you intend to have some off street car parking? I see you have encouraged bicycle riders and stands for parking same. However, car parking on the street for those coming from a greater distance by car would be useful and I'm sure that residents of the surrounding streets would appreciate not having vehicles parked outside their homes.

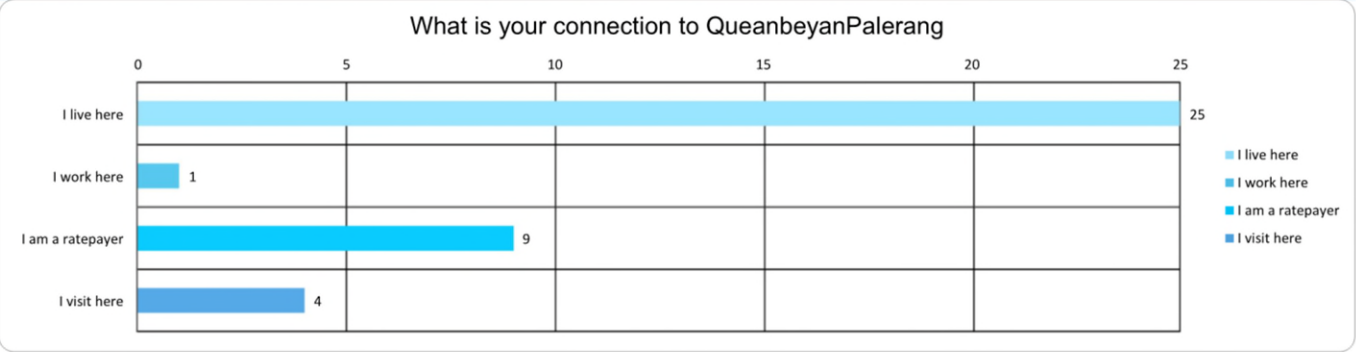
A good example of this is the off street parking alongside the Sensory Garden, Molonglo Street, Queanbeyan East. I have enjoyed many visits there and, if the weather is not favourable to sitting in the garden for our picnic, my husband and I sit in our car and enjoy the view of the gardens while we eat. Win, win!

Best wishes with this project.

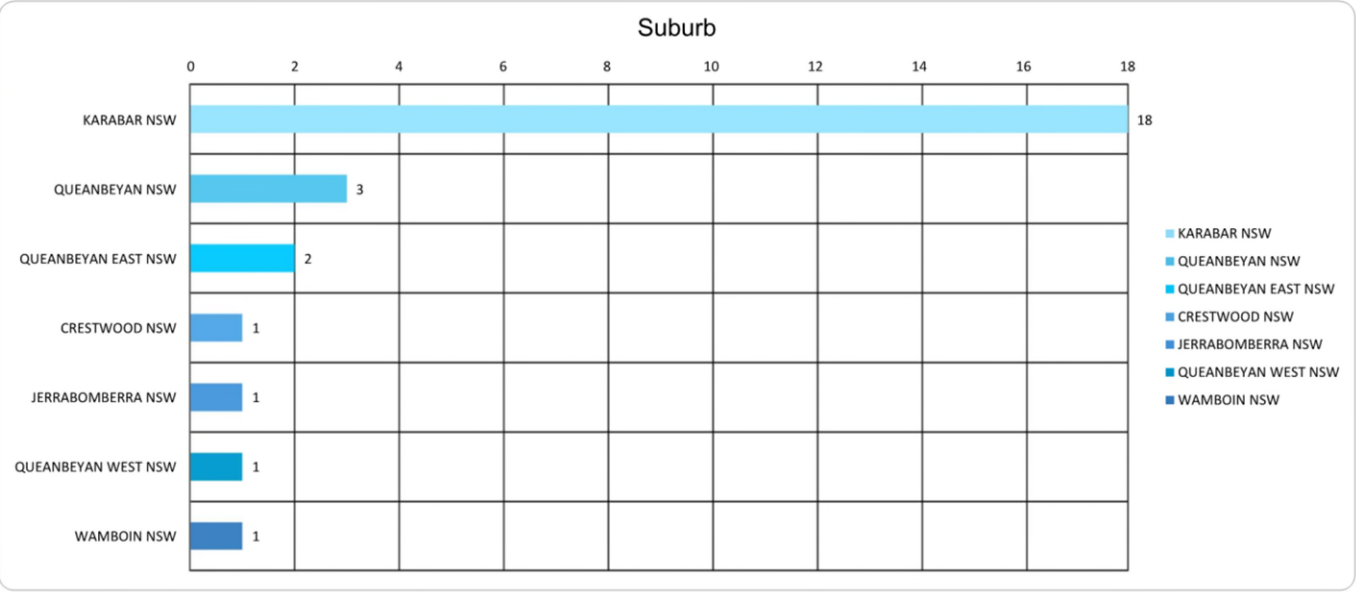
Survey Responses Graph

DEMOGRAPHIC ANALYSIS of Contributors - Based on Sign-up form responses

What is your connection to Queanbeyan-Palerang	
I live here	25
I work here	1
I am a ratepayer	9
I visit here	4



Suburb	
KARABAR NSW	18
QUEANBEYAN NSW	3
QUEANBEYAN EAST NSW	2
CRESTWOOD NSW	1
JERRABOMBERRA NSW	1
QUEANBEYAN WEST NSW	1
WAMBOIN NSW	1



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 10.3 BUNGENDORE HIGH SCHOOL STATE SIGNIFICANT
DEVELOPMENT UPDATE

ATTACHMENT 1 BUNGENDORE HIGH SCHOOL SITE ESTABLISHMENT



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 11.1 QPRC HERITAGE ADVISORY COMMITTEE MINUTES -
 DECEMBER 2022, JANUARY AND FEBRUARY 2023

ATTACHMENT 1 MINUTES OF QPRC HERITAGE ADVISORY COMMITTEE 7
 DECEMBER 2022



QPRC Heritage Advisory Committee Meeting Minutes

Date:	7 December 2022	Time:	4:06pm – 5.21pm	Venue:	Committee Room – 253 Crawford Street, Queanbeyan
Chairperson:	Cr Katrina Willis			Minutes:	Caitlin Flint (Program Coordinator Governance & Legal)
Participants:	Cr Katrina Willis Lorba Drewry Hollie Gill David Loft Andrew Riley Ann Rocca Margaret Tuckwell' Sue Whelan OAM Michael Thompson David Carswell Lorena Blacklock			Apologies:	Bradley Mapiva Brown, Jennifer Bird
Meeting Objective:	QPRC Heritage Advisory Committee Meeting				

Code of co-operation

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2. We respect the Chair and direct all comments through the Chair
3. We all participate and contribute – everyone is given the opportunity to voice their opinions
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No.	Item	Details	Who	Notes
1	Apologies	As listed above	Committee	
2	Acknowledgement of Country, Welcome and Introductions	Each Committee Member introduced themselves and why they have elected to be on the Committee.	Cr Katrina Willis	
3	Terms of Reference (ToR)	Incorrect ToR were circulated prior to meeting. A correct ToR was available in hard copy form at meeting. Members discussed minor changes to ToR. The	David Carswell	<i>Question:</i> Does the Alternate Councillor Delegate or any Councillors who chose to attend, have voting rights?

		amended ToR are to be circulated prior to next meeting for adoption in January 2023.		<p><i>Answer:</i> No, they would be considered an observer</p> <p><i>Question:</i> Can Committee Members request what matters are brought to the Committee for discussion?</p> <p><i>Answer:</i> No, staff will determine this. It is not appropriate for members to be summoning specific cases before the Committee. Committee members can however, request updates on topical issues or bring other matters to the committee by submitting an agenda item to the committee secretary no less than 7 days before the next committee meeting. Members can also refer any matters to the appropriate branch Directorate through Customer Service.</p>
4	Meeting Dates and Locations	The Committee agreed that meetings would be held on the second Thursday of each month at 4.30pm. The location will be rotated between Queanbeyan, Bungendore and Braidwood. If possible, Agendas will be circulated by the first Thursday of each month.	Committee	Members unable to attend a meeting in person will be able to participate remotely using a link provided with the meeting agenda.
5	Conflicts of Interest, Code of Meeting Practice and Code of Conduct	An overview of key concepts related to the Code of Conduct and Code of Meeting Practice was given. Committee members are welcome to contact Governance, via the Chair, if additional training or support is required.	Caitlin Flint	
6	Other Business raised by Committee Members	An item on the historical Well located within the QCCP site was deferred to next meeting given time constraints. This is to be held on 12 January 2023 at 4:40pm at the Committee Meeting Room, 253 Crawford Street or via Teams.	Cr Katrina Willis	

No.	Actions and Agreements	Who	When	Completed
1	Flowchart of criteria for referral to HAC to be provided to Committee Members	Lorena Blacklock	January 2023	
2	Heritage Walk Map for Braidwood to be circulated to members	Margaret Tuckwell	January 2023	
3	Amended Terms of Reference to be presented and adopted	Dave Carswell	January 2023	
4	Review effectiveness of merged Committee and review Terms of Reference	Committee	September 2023	

Next Meeting:	12 January 2023	Time:	4.30pm	Venue:	Committee Meeting Room, Queanbeyan
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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

- ITEM 11.1 QPRC HERITAGE ADVISORY COMMITTEE MINUTES -
 DECEMBER 2022, JANUARY AND FEBRUARY 2023
- ATTACHMENT 2 MINUTES OF QPRC HERITAGE ADVISORY COMMITTEE 12
 JANUARY 2023



QPRC Heritage Advisory Committee Meeting Minutes

Date:	12 January 2023	Time:	4.33pm – 6.02pm	Venue:	Committee Room – 253 Crawford Street, Queanbeyan
Chairperson:	Cr Katrina Willis			Minutes:	Caitlin Flint – Program Coordinator Governance and Legal
Participants:	Cr Katrina Willis Margaret Tuckwell Andrew Riley Lorba Drewry Jennifer Bird David Loft Ann Rocca David Carswell Lorena Blacklock Michael Damo Natasha Abbott Pip Giovanelli			Apologies:	Bradley Mapiva-Brown Sue Whelan OAM Hollie Gill
Meeting Objective:	QPRC Heritage Advisory Committee Meeting				

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No.	Item	Details	Who	Notes
1	Apologies	Bradley Mapiva-Brown, Hollie Gill and Sue Whelan OAM	Cr Katrina Willis	The Committee accept Apologies from absent Committee Members
2	Declaration of Conflict of Interest	No conflicts of interest were declared for this meeting	Committee	
3	VBC's proposal to remove the well at 10 Rutledge Street, Queanbeyan as part of a development application	The report was presented by Michael Damo.	Michael Damo	

		Recommendation QPRC HAC 1/23 (Riley/Tuckwell) <ol style="list-style-type: none"> 1. Given the aesthetic, technical and historical importance of the Well at 10 Rutledge Street Queanbeyan, the Committee recommends retaining the Well insitu with appropriate treatment to enable interpretation of its heritage significance. 2. Recommends re-interpretation in a public space in the vicinity of the Well and seeks further information from VBC on design concepts 3. The work recommended in points 1 and 2 above be at the owner's expense. 4. Council prepare a planning proposal to list the Well as a Local Heritage Item. 		
4	"Plumwood" – 4120 Kings Highway, Monga	In mid-December 2022, staff became aware of a proposal for the property 'Plumwood' to become a Heritage Listed Item. Submissions in relation to this consultation close on 24 January 2023.	Dave Carswell	The matter was discussed and given the available information, the report was noted.

No.	Actions and Agreements	Who	When	Completed

Next Meeting:	9 February 2023	Time:	4.30pm	Venue:	Bungendore Council Chambers
Items for Next Meeting	<ul style="list-style-type: none"> • Heritage Month – Heritage Awards • Notice of Motion – Furlong House 				



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

8 MARCH 2023

ITEM 11.1 QPRC HERITAGE ADVISORY COMMITTEE MINUTES -
 DECEMBER 2022, JANUARY AND FEBRUARY 2023

ATTACHMENT 3 MINUTES OF QPRC HERITAGE ADVISORY COMMITTEE 09
 FEBRUARY 2023



QPRC Heritage Advisory Committee Meeting Minutes

Date:	09 February 2023	Time:	4.32pm – 6.12pm	Venue:	Council Chambers, 10 Majara Street, Bungendore
Chairperson:	Cr Katrina Willis			Minutes:	Abbie Grant
Participants:	Cr Katrina Willis Margaret Tuckwell Andrew Riley Lorba Drewry Jennifer Bird David Loft Ann Rocca Sue Whelan OAM Ruth Ormella David Carswell Lorena Blacklock Jacinta Tonner Belinda McManus Pip Giovanelli			Apologies:	Bradley Mapiva-Brown Hollie Gill
Meeting Objective:	QPRC Heritage Advisory Committee Meeting				

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No.	Item	Details	Who	Notes
1	Apologies	Bradley Mapiva-Brown, Hollie Gill	Cr Katrina Willis, Abbie Grant	The Committee accept Apologies from absent Committee members.

2	Declaration of Conflict of Interest	No conflicts of interest were declared for this meeting.	Committee	
3	Confirmation of Minutes from meeting held 07 December 2022	Recommendation (Rocca / Riley) QPRC HAC 2/23 That the Minutes of the meeting of 7 December 2022 be confirmed.	Committee	
4	Confirmation of Minutes from meeting held 12 January 2023	Recommendation (Loft / Rocca) QPRC HAC 3/23 That the Minutes of the meeting of 12 January 2023 be confirmed.	Committee	Item 1 of the <i>Actions and Agreements</i> from the 12 January meeting, a flowchart of criteria for referral to the HAC is outstanding; to be carried forward to meeting of 09 March 2023.
5	Adoption of new Terms of Reference	The proposed new Terms of Reference for this Committee were shared prior to the meeting for the Committee's consideration. Recommendation (Whelan / Riley) QPRC HAC 4/23 That the terms of reference be adopted.	Chair / David Carswell	<i>Question:</i> Curious as to why there is no explicit mention of residential development under 1. Role (dot point 3)? <i>Answer:</i> While giving advice on matters concerning residential development is not expressly noted in the Terms of Reference it is implicit. The Committee have been called upon in the past regarding such development and the expectation is that this will continue.
6	DA.2022.1355 – 198 Wallace Street Braidwood – Alterations and Additions to Commercial Development - construction of retail floorspace for 5 shops at rear of existing shop; signage; removal of 4 trees	Belinda McManus sought the Committee's preliminary comments on the proposed development, noting that referrals from State Heritage NSW and the Council's engineers had not yet been received.	Belinda McManus	The Committee expressed some initial views about the development and expressed concerns about the suitability of the proposal at this site including: <ul style="list-style-type: none">• The necessity of removing the trees,• Development obscuring or damaging the existing rock wall,

		<p>Recommendation (Whelan / Loft)</p> <p>QPRC HAC 5/23 That staff be requested to consider the Committee's observations on this development application.</p>		<ul style="list-style-type: none"> • Potential damage to or demolition of the existing historic well, • Questions as to why water access would be necessary if the shops are not intended to be used as cafes or for food preparation, • And, that the proposal might be considered 'overdevelopment' and that a reduced number of shops or re-design may be more appropriate. <p>Belinda McManus will feed this preliminary advice back to the applicant and seek clarification from Transport NSW regarding access requirements. The proposal will be re-presented to the Committee when the referrals are complete.</p> <p>The Committee expressed a desire for a site-visit prior to the next meeting (to be held in Braidwood on 09 March). David Carswell determined this may be feasible depending on the number of items on next month's agenda and the agreeability of the owner of the property.</p>
7	<p>DA.2022.1640 / CDC.2022.1021 - St Bede's Primary School, 43 Elrington Street, Braidwood – Demolition of 2 school buildings and relocation of 1 metal shed</p>	<p>The report was presented by Jacinta Tonner who noted that the Committee's advice was sought on the demolition only. Redevelopment at the site is subject to a CDC per the State Environmental Planning Policy regarding development at school sites and, as</p>	Jacinta Tonner	<p>The Committee considered the provided development plans and an aerial image of the site. Members noted that in future they would like to have all development documents printed and provided at the meeting for each individual attendee.</p>

		such, would not be referred to the Committee.		<p><i>Question:</i> Is a State Heritage Office referral triggered for this proposal</p> <p><i>Answer:</i> No.</p> <p>The Committee reached a consensus that they had no concern with the proposed demolitions.</p>
8	Well at 10 Rutledge Street, Queanbeyan – Status Update	An update was provided by David Carswell detailing a presentation to Council on 17 January 2023 by VBC, the developer of the site. VBC indicated a desire to remove the well from its current location and re-use the well materials in a garden on-site. Minutes from this meeting will be presented to Council at the next meeting on 22 February 2023.	David Carswell	<p><i>Question:</i> Is the developer aware that the proposal to remove the well will not be supported by this Committee?</p> <p><i>Answer:</i> Yes, they are aware this may be an issue; however, the Committee is also reminded that the well is not a listed item. The proposal will be assessed by an external consultant who will be advised that their report should be referred to the HAC for comment.</p> <p><i>Question:</i> Can Council staff clarify the process regarding the Committee's future advice on this matter?</p> <p><i>Answer:</i> Council will consider the Committee's advice when adopting the Minutes from this Committee, but this doesn't fetter Council's decision. The Southeast Regional Planning Panel will assess the consultant's report and make a determination of the development application.</p>
9	Bungendore Chambers Historic Sulky Relocation	David Carswell provided the Committee with a brief detailing the history of the sulky and the Committee's interest in it. The Committee's input was sought for potential relocation sites due to the	David Carswell	The matter was discussed at length, and various potential re-homing sites were proposed and considered.

		current location of the sulky, the Bungendore Council Office, being handed over to NSW Education.		The Committee favour the following recommendations for relocation: 1. A strong preference for the sulky to be returned to Queanbeyan and homed in the new Council building / precinct. Staff to convey this request to the managers of the project. 2. As a second preference, the Braidwood Museum be approached.
10	Furlong House – Notice of Motion Update	David Carswell provided the Committee with a brief detailing the history of the Committee's involvement with Furlong House. The Committee's advice was sought for options to encourage tenancy and preservation.	David Carswell	<p>The Committee discussed the building and considered practical uses of it given the site's limitations due to a lack of water and internal facilities.</p> <p>The Committee suggested that further research was required, asking that staff:</p> <ul style="list-style-type: none"> • Contact the owner to determine the owner's immediate plans for the building and if they intend to follow-through with the CDC of 2020, • Seek floor plans of the internal lay-out of the building as it stands, • Determine whether Conditions of Consent of the DA of 2018 included an obligation for maintenance and repair. <p>The Committee requested that this item be returned to the next HAC meeting for consideration.</p>
11	Heritage Week Awards – Committee Involvement	Abbie Grant provided an overview of the Local Heritage Awards which are currently open for nominations. The Awards are due to be presented to the		The Committee was encouraged to spread the word and entice nominations of worthy projects. Nominations close 06 March 2023. Any suggestions for

		recipients at a ceremony at the Queanbeyan Museum as part of the NSW Heritage Month celebrations at midday, Sunday 16 April 2023.		nominations by Committee members would be welcomed.
12	Braidwood Structure Plan Draft Discussion Paper – Update	<p>Lorena Blacklock reported to the Committee an update on the Braidwood Structure Plan – the Discussion Paper for which is currently on exhibition at the Braidwood Council Offices and online until 28 April 2023.</p> <p>Lorena provided an overview of why Council develops Structure Plans, and an overview of the contents with a focus on its Heritage matters.</p>		<p>The Committee was encouraged to share news of the exhibition with community members, as community input and submissions are sought to inform the final Structure Plan.</p> <p><i>Question:</i> How will people know about the exhibition?</p> <p><i>Answer:</i> The exhibition has been advertised on QPRC's <i>Your Voice</i> and a letter was sent out to all residents informing them of the exhibition and encouraging interested individuals to sign up to receive updates by email.</p> <p><i>Question:</i> Are hardcopies of Structure Plan documents and maps available to the public?</p> <p><i>Answer:</i> Yes, in the Braidwood Council Chambers exhibition.</p> <p><i>Question:</i> Why options for road bypasses are detailed in the Structure Plan given the understanding that there is no provision for funding or buy-backs?</p> <p><i>Answer:</i> The Structure Plan is preparatory work to make submissions to State Government; this Council cannot fund major roads.</p>

13	Question regarding outcome of review of Braidwood Heritage Regulations	The chair raised a question regarding an update on the outcome of review of Braidwood Heritage Regulations.	Chair	<p>David Carswell noted that a review is being conducted by Heritage NSW, that it is ongoing and that funding for the 3rd stage has not been verified yet - although Heritage NSW are confident that it will go ahead.</p> <p>The Committee discussed experiencing challenges with getting updates from NSW Heritage staff.</p> <p>Updates to be provided to the Committee when available.</p>
14	Heritage Advisory meeting schedule – Braidwood Chambers	<p>The Committee's feedback was sought on the proposed schedule of meetings for 2023.</p> <p>Lorena Blacklock sought input regarding concerns about the suitability / functionality of Braidwood Meeting Room 2 for future HAC meetings.</p>	Chair / Lorena Blacklock	<p>The Committee confirmed that the dates and times in the schedule as provided were suitable.</p> <p>The committee discussed options for HAC meetings in Braidwood, acknowledging that the proposed site in the Braidwood Council Offices is small (capacity for 8 pax) and has tech limitations for Teams Meetings.</p> <p>The Committee raised the following options for staff to explore:</p> <ul style="list-style-type: none"> • Considering the Braidwood Library as an option for meeting after library hours, • Confirmation with Committee members of intention to meet in person or via Teams for Braidwood meetings, • Committee members to be polled regarding availability for meetings earlier in the day for Braidwood meetings,

				<ul style="list-style-type: none"> Exploring other locations in Braidwood for meetings.
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No.	Actions and Agreements	Who	When	Completed
1	Flowchart of criteria for referral to the HAC to be provided to Committee members.	Lorena Blacklock	March 2023	
2	DA.2022.1355 – 198 Wallace Street: Belinda McManus to report back to Committee once referrals and updates are received. A site visit to be organised prior to the next HAC meeting – schedule and owner permitting.	Belinda McManus / Abbie Grant	March 2023	
3	Sulky relocation: Staff to convey the HAC's preference for housing the sulky in the new Council precinct to QPRC project managers. Council staff to approach Braidwood Museum directors to confirm if the Museum would be happy to house the sulky as a second option.	David Carswell	February 2023	
4	Furlong House: Staff to contact the owner to determine the owner's immediate plans for the building and if they intend to follow-through with the CDC of 2020. Staff to seek floor plans of the internal lay-out of the building as it stands and determine whether Conditions of Consent of the DA of 2018 included an obligation for maintenance and repair. Report to be prepared for HAC.	David Carswell	March 2023	
5	Committee to encourage community nominations for the Local Heritage Awards and members to suggest potential nominees.	Committee	Thru March 06 2023	
6	Staff to explore options for future HAC meetings in Braidwood and consult with Committee members regarding availability for daytime meetings and plans to attend Braidwood meetings in person.	Abbie Grant	February 2023	
7	Staff to determine the feasibility of a site visit at 198 Wallace Street Braidwood prior to the 09 March HAC meeting – dependent on the number of items on the agenda, Committee availability and property owner's consent.	Abbie Grant	February 2023	

Next Meeting:	09 March 2023	Time:	4.30pm	Venue:	Braidwood Council Chambers / Teams (TBD)
Items for Next Meeting	<ul style="list-style-type: none"> Update: DA.2022.1355 – 198 Wallace Street Update: Sulky relocation Update: Furlong House Update: Local Heritage Awards 				

