



# **Ordinary Meeting of Council**

**24 May 2023**

**UNDER SEPARATE COVER  
ATTACHMENTS**

**ITEMS 11.1 AND 11.2**

**QUEANBEYAN-PALERANG REGIONAL COUNCIL  
ORDINARY MEETING OF COUNCIL**

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# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**24 MAY 2023**

ITEM 11.1      BUNGENDORE TOWN CENTRE AND ENVIRONS ADVISORY  
COMMITTEE MEETING MINUTES

ATTACHMENT 1      BUNGENDORE TOWN CENTRE AND ENVIRONS ADVISORY  
COMMITTEE MEETING MINUTES - 27 MARCH 2023



## Bungendore Town Centre and Environs Committee Meeting

27 March 2023 commencing at 6.30 pm  
Bungendore Wood Works Gallery

### MINUTES

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1. **Present:** Peter Evans  
Clr Mareeta Grundy  
Alan Longhurst  
David Mac Laren  
Andrew Riley (Chair)

**Also Attending:**  
Graham Judge

The meeting opened at 6.35 pm.

**Apologies:** Murray Gough (invited attendee)

2. **Declaration of Interests**

2.1 Nil.

3. **Minutes of Previous Meeting**

The Minutes of the previous meeting on 27 February 2023 were accepted.  
(Longhurst/Mac Laren)

4. **Business Arising/Outstanding Actions**

**Bungendore Water Supply.** Clr Grundy briefed members on progress towards a piped water supply for Bungendore. It was noted that staff had indicated that there was no prospect of fractured rock water sources being licensed.

5. **Correspondence.**

6.1 **In**  
Nil.

6.2 **Out**  
Nil

**7 New Business**

7.1 **Progressing Ellendon Street Sculpture Project.** Cllr Grundy had shared correspondence received from QPRC staff which was not supportive of the project even though Council had endorsed it (QPRC Res 032/23). It was noted that some of the commentary preceded work undertaken by the Committee to establish the engineering suitability of sites along the verge.

ACTION: A Longhurst to forward site plan to Cllr Grundy.

Members considered that background research by staff into other sculpture projects may not have elicited the information relevant to the project as proposed.

It was decided to approach a number of stakeholders in other sculpture exhibitions to establish whether sculptures might be available as envisaged by the Committee.

ACTION: D Mac Laren and A Riley develop a letter to send to other organisers.

ACTION: P Evans approach leaders involved/ practicing in public art and sculpture in the capital region.

7.2 **Progressing Bungendore Village Town Centre Plan.** Members discussed how to best liaise with Council staff to progress development of the Plan.

ACTION: Cllr Grundy will approach the GM to initiate a process with senior staff

**8. Reports and Discussion.**

8.1 **Project Action Plan:**

**Gibraltar Street Upgrade.** It was noted that QPRC had not yet appointed an architect for the design of the new Council premises on Gibraltar Street. Cllr Grundy will enquire as to whether the current DA for the block would be modified to meet the new requirements, or a new DA developed from scratch. The Committee reiterated its desire to be involved in the design as the building will redefine the Town Centre.

**History (Blue Plaques) Project.** P Evans is organizing a meeting with Rotary to coordinate a way ahead with this PAP Item.

8.2 **Bungendore Infrastructure Updates.** No new information.

8.3 **Frogs Hollow.** Members reviewed the draft plan forwarded by QPRC staff. The following comments were AGREED:

The layout of paths was agreed, and noted that access to the newly developed pool on Turallo Creek should be emphasised.

The public toilets and bush balladeers rotunda should be located at the south end of Frogs Hollow with access from the Bungendore Road which will eventually be a "stub" from the roundabout.

The drainage swale should be wholly or partly piped in to activate movement/ access across the whole area.

8.4 **Bungendore High School.** Noted that construction was on hold pending Court action.

**9. Any Other Business**

Nil.

**10. Foreshadowed Agenda Items/Close/Next Meeting**

The meeting closed at 8.05 pm. Next meeting Monday 17 April 2023

# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**24 MAY 2023**

ITEM 11.2 MINUTES OF THE QPRC SPORTS COUNCIL MEETING

ATTACHMENT 1 QPRC SPORTS COUNCIL DRAFT MINUTES - MAY 2023



## Draft Minutes

<b>Date:</b>	Monday 8 May 2023	<b>Time:</b>	6:00pm	<b>Venue:</b>	Committee Room / Online
<b>Chairperson:</b>	Cr Taskovski / Cr Biscotti			<b>Minutes:</b>	Mark Spear
<b>Participants:</b>	Three councillors and a member from each sporting code or club in Queanbeyan-Palerang LGA.			<b>Apologies:</b>	Cr Wilson, Gordon Elliott (Queanbeyan Bowls), Joe Sheridan (Queanbeyan Athletics), Annette and Craig Thomas-Schumacher (Jerrabomberra Touch) and Tim Geyer (Manger, Urban Landscapes)
<b>Meeting Objective:</b>	The role of the QPRC Sports Council is to consider the allocation of sports fields across the LGA prior to the commencement of each winter and summer sporting season, and to make recommendations for the development and/or improvements to sporting facilities and recreational needs, including input into the works programs.				

### Code of co-operation

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| <ol style="list-style-type: none"> <li>1. We start on time and finish on time</li> <li>2. We respect the Chair and direct all comments through the Chair</li> <li>3. We all participate and contribute – everyone is given the opportunity to voice their opinions</li> <li>4. We use improvement tools that enhance meeting efficiency and effectiveness</li> </ol> | <ol style="list-style-type: none"> <li>5. We actively listen to what others have to say, seeking first to understand , then to be understood</li> <li>6. We follow up on the actions for which we are assigned responsibility and complete them on time</li> <li>7. We give and receive open and honest feedback in a constructive manner</li> <li>8. We use data to make decisions (whenever possible)</li> </ol> |
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No.	Item	Details	Who	Notes		
1	Welcome and Attendance		Cr Taskovski	Cr Taskovski opened the meeting at 6:01pm		
				The following attended in person:		
				Councillors	Cr Taskovski (Co-Chair)	Council Representative
				Archery	Sarah O'Sullivan	Monaro
				Bowls	Coral McMurray	Queanbeyan
				Football	Steve Cologna	Monaro

				<table><tr><td></td><td>Antoni Aslimoski</td><td>Queanbeyan</td></tr><tr><td></td><td>Charles Ban</td><td>Queanbeyan</td></tr><tr><td>Swimming</td><td>Christian Thun</td><td>Queanbeyan</td></tr><tr><td>Tennis</td><td>Wendy Grant</td><td>Queanbeyan</td></tr><tr><td>Staff</td><td>Chris Duncan</td><td>Manager, Community and Recreation</td></tr><tr><td></td><td>Mark Spear</td><td>Coordinator, Recreation</td></tr></table> <p>The following attended online via Microsoft Teams:</p> <table><tr><td>Councillors</td><td>Cr Biscotti (Co-Chair)</td><td>Council Representative</td></tr><tr><td>AFL</td><td>Scott Taylor</td><td>Queanbeyan</td></tr><tr><td>Archery</td><td>Tegan Redman</td><td>Monaro</td></tr><tr><td>Cricket</td><td>Peter Solway</td><td>Queanbeyan</td></tr><tr><td>Hockey</td><td>Mark Unwin</td><td>Monaro</td></tr><tr><td>Netball</td><td>Tiffany Knight</td><td>Bungendore</td></tr><tr><td>Rugby League</td><td>Daniel Todd</td><td>Bungendore</td></tr><tr><td></td><td>Leeann Tonga'uiha</td><td>Queanbeyan Roos</td></tr><tr><td>Staff</td><td>Rob Sheffield</td><td>Team Leader – Sports Fields</td></tr></table>		Antoni Aslimoski	Queanbeyan		Charles Ban	Queanbeyan	Swimming	Christian Thun	Queanbeyan	Tennis	Wendy Grant	Queanbeyan	Staff	Chris Duncan	Manager, Community and Recreation		Mark Spear	Coordinator, Recreation	Councillors	Cr Biscotti (Co-Chair)	Council Representative	AFL	Scott Taylor	Queanbeyan	Archery	Tegan Redman	Monaro	Cricket	Peter Solway	Queanbeyan	Hockey	Mark Unwin	Monaro	Netball	Tiffany Knight	Bungendore	Rugby League	Daniel Todd	Bungendore		Leeann Tonga'uiha	Queanbeyan Roos	Staff	Rob Sheffield	Team Leader – Sports Fields
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2	Adoption of February Minutes		Cr Taskovski	No issues identified with the 13 February 2023 and adopted.																																													
3	Action Items		Cr Taskovski	Relevant items to be discussed during the meeting.																																													
4	Proposed 2023/2024 Fees and Charges		Mark Spear	<p>Mark Spear spoke as per the agenda. As briefly discussed at the last meeting, we are wanting to streamline the Fees and Charges. We have gone from 95 fees in 2022/2023 to 22 fees in 2023/24.</p> <p>Some fees have gone up and some fees have gone down. The changes should result in a similar amount of income and there is no appetite for full cost recovery.</p> <p>Cr Biscotti spoke around the annual process. Being that:</p>																																													



				<ul style="list-style-type: none"> <li>* Would be discussed at the Council Meeting</li> <li>* Fees and Charges would go out on Community Consultation for 28 days via Your Voice</li> <li>* Input from the community is encouraged</li> <li>* Would come back to Council to be endorsed for 2023/2024.</li> </ul> <p>Tiffany Knight asked for some clarification on the Fees and Charges at Bungendore Netball had not paid fees in the past as they have not had any netball courts in Bungendore previously.</p>
5	Sports Ground Allocations		Mark Spear	<p>Mark Spear spoke as per the agenda. As winter and summer seasons get longer, new fields come on board, and new booking systems come into place, it is important to refine some of our processes.</p> <p>Please note all winter bookings conclude on September 30 and bookings between 1 October and 31 March need to be bid for. Some draft information was distributed which will be updated once Fees and Charges are finalised.</p> <p>Also noting that complex allocations such as the Regional Sports Complex is likely to go to Council for endorsement.</p> <p>Rob will remain the main point of contact for all booking enquiries.</p> <p>Cr Biscotti spoke to Clubs of the benefits of informing Council of their 12-month training / competition plans to aid with maintenance and allocations.</p>
6	Current and Planned capital works projects		Tim Geyer	<p>Tim Geyer was not present to provide an update.</p> <p>Mark Spear provided some brief details as follows:</p> <ul style="list-style-type: none"> <li>* Regional Sports Complex</li> </ul> <p>A tour with Football and Hockey Clubs had occurred. Another tour will occur closer to the completion of the current stage of work.</p> <ul style="list-style-type: none"> <li>* Bungendore Sports Hub</li> </ul>

				<p>The new building is at practical completion. But without road access, unable to be shown in person. Some photos were shown and will be emailed out.</p> <p>Mark Spear asked about whether clubs would shift all their storage to the new facility potentially freeing up storage space at Mick Sherd Oval. Daniel Todd advised that would need to wait and see how the fields are allocated before determining storage.</p> <p>* Wright Park</p> <p>Building work has commenced with temporary toilets in place.</p> <p>* Googong 3 and 4</p> <p>No update provided.</p>
7	Any Other Business	High Street Playing Fields		<p>Charles Ban spoke to the following points:</p> <p>* Had a big crowd (approximately 300 in attendance, normally 150) on the weekend. Wanting to see whether getting in more seating would be a possibility. ACTION – Chris Duncan to investigate.</p> <p>* Asked about the weight limit of the viewing platform. ACTION – Chris Duncan to investigate.</p> <p>* Have had an issue with Dug Outs for around two years and needing reimbursements. Had a follow-up meeting with Cr Winchester and Rebecca Ryan and passed on an invoice. ACTION – Mark Spear to follow-up.</p> <p>* Spoke about Rob Sheffield doing a great job.</p>
		Letchworth Regional Sporting Field		<p>Charles Ban asked if the fields could be mowed more regularly. ACTION – Mark Spear to follow-up.</p>
		David Madew Oval		<p>Steve Cologna asked about the progress with new temporary goal posts. Rob Sheffield advised that will be installed as soon as locks have arrived. ACTION – Rob Sheffield to follow-up.</p>
		Duncan Fields		<p>Steve Cologna asked with new rectangular fields in Googong coming on board soon with League / Union goalposts – whether there is the possibility of the combination</p>

				posts at Duncan Fields could be replaced with Football goals. ACTION – Mark Spear to investigate.
		Hoover Road Reserve		<p>Sarah O'Sullivan asked about progress on the lease. Mark has followed up with Legal and will remain an action item.</p> <p>Sarah O'Sullivan praised Jason Robinson for his assistance with mulch and mowing at the venue.</p> <p>Sarah O'Sullivan asked about assistance with shed damage as per email sent. ACTION – Mark Spear to follow-up.</p>
		Queanbeyan East Tennis Courts		Wendy Grant advised that that were assessing quotes for the resurfacing work at Queanbeyan East. The work will involve resurfacing some courts as well as increasing the ability to play Pickleball at the venue.
		Googong 3		<p>Scott Taylor asked about when Googong 3 would be available to use noting that they have been allocated the fields but already have missed 25% of the season so far. Mark Spear and Rob Sheffield were unsure of a date and would follow it up.</p> <p>ACTION – Mark Spear to follow-up</p>
		QPRC Aquatics Queanbeyan		<p>Christian Thun asked about Council's strategy and overcoming capacity issues. Noting that difficult to get a lane between 4pm and 6pm.</p> <p>Mark Spear responded that we have had capacity issues probably since the pool was built in peak times. This would be similar with Sports Fields with everybody wanting to train around these times after school. The new pool at Googong should free up lane space and also noting that the pool is open for many hours a day where there are free lanes.</p> <p>Christian Thun asked about the possibility of opening the outdoor pool over winter.</p> <p>Mark Spear responded that pools are heavily subsidised by the rate payer. Opening over winter would require additional costs through staffing, chemical dosing, heating etc. So, Council would need to approve more budget / more subsidy for this to occur.</p>

				Cr Biscotti advised that a Councillor Workshop has occurred on pools and a Strategic Plan would be coming to Council which should address these elements.
		Notice of Motion		<p>Mark Unwin asked around the Notice of Motion – Use of Artificial Turf</p> <p>Cr Biscotti said that it would be discussed at the Council Meeting on Wednesday 10 May 2023 – <a href="https://www.qprc.nsw.gov.au/Council/Council-Business/Minutes-Agendas">https://www.qprc.nsw.gov.au/Council/Council-Business/Minutes-Agendas</a></p> <p>Cr Biscotti outlined that reports and/or motions could be debated and voted on at Council Meetings. Cr Biscotti notified Sports Clubs that they or members from the community could listen in online or attend in person. If they felt strongly for or against any motion, they could register to make a presentation in writing which would be distributed to all Councillors or in person at a Council Meeting.</p>
8	Close of Meeting			Cr Taskovski closed the meeting at 6:42pm.

No.	Actions and Agreements	Who	When	Completed
1	Put November 2022 and February 2023 Minutes to Council	Mark Spear	Apr-2023	Yes
2	Send out winter allocations	Rob Sheffield	Feb-2023	Yes
3	Monaro Archer Lease – initial meeting held	Mark Spear	TBA	No
4	Provide updated building plans for the Bungendore Sports Hub	Mark Spear	May-2023	Yes
5	Proposed 2023/2024 Fees and Charges	Mark Spear	Apr-2023	Yes
6	Investigate more seating for High Street	Chris Duncan	TBA	No
7	Investigate weight limit of the viewing platform at High Street	Chris Duncan	TBA	No
8	Follow up on invoice for High Street dug outs	Mark Spear	TBA	No
9	Installing goal posts at David Madew Oval	Rob Sheffield	May-2023	No
10	Investigate Football goals for Duncan Fields	Mark Spear	TBA	No
11	Follow up on Hoover Road Reserve shed	Mark Spear	TBA	No
12	Follow up on Googong 3 handover date	Mark Spear	TBA	No

  

<b>Next Meeting:</b>	Monday 7 August 2023	<b>Time:</b>	6:00pm	<b>Venue:</b>	New QCCP (TBC)
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