



Ordinary Meeting of Council

28 June 2023

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 11.1 AND 11.2

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JUNE 2023

ITEM 11.1 LOCAL DEVELOPMENT COMMITTEE MEETING - 6 JUNE 2023

ATTACHMENT 1 LOCAL DEVELOPMENT COMMITTEE MEETING MINUTES - 06
JUNE 2023



Local Development Committee Meeting Minutes – 06 June 2023

Present: Brenton Zubrinich (Chair), Rebecca Harris (QPRC), Rob Tapply (NSW Police), Jacky Woolhouse (QPRC Road Safety Officer), Mel Lausz (TfNSW), Andrew Palmer (QPRC), Amul Gaire (QPRC), Samuel Rhaloke (QPRC), Hamad Abro (QPRC).

1. **Acknowledgement of Country** – Complete at traffic committee

The Committee Recommends:

2. **Apologies**

NIL.

3. **Confirmation of Report of Previous Meeting**

Confirmed

4. **Business Arising from Previous Minutes**

NIL.

5. **Business Items**

LDC 01/2023 Village Building Development – Rutledge Street, Queanbeyan

Introduction/Background:

The site is currently owned by the Council and part of the land is affected by the current development approval for the construction of the QCCP. The current development proposal is seeking consent for demolition of seven buildings and the construction of two 10 storey shop-top housing buildings with ground floor commercial space.

LDC Comments:

Noted, additional information required on visitor parking requirements and confirmation on traffic volumes as the report shows huge increase in AM and PM vehicle movements.

LDC 02/2023 Construction of Childcare Centre – 24 Mulloon Street, Queanbeyan East

Introduction/Background:

The proposed development is for a childcare centre at 24 Mulloon Street, Queanbeyan East. This involves demolition of existing buildings and construction of the new childcare building and carpark. The proposed access is off Mulloon Street.

LDC Comments: Noted, concerns around increased queuing near children's crossing.

Recommend refresh of line marking. Awaiting Traffic Impact Report which is to be requested by QPRC.

LDC 03/2023 Construction of Childcare Centre – 47 Butmaroo Street, Bungendore

Introduction/Background:

The proposed development is for a childcare centre at 47 Butmaroo Street, Bungendore. This involves the construction of a building for 71 children and a carpark.

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LDC Comments:

Suggest inclusion of footpath and 10m no stopping zone on approach to Kings Highway to re-enforce parking rules. Apparent inconsistency in Traffic Impact Report, and amendments required in relation to sweep path, QPRC to follow up.

LDC 04/2023 Construction of 23 Dwellings – 140 Glenrock Drive, Googong

Introduction/Background:

The proposed development is for the constructions of 22 two-storey dwellings and studio dwelling with attached garages. The location of individual driveway access along Verity Street, Glenrock Drive, Observer Street and Leader Street may result in reducing the on-street parking arrangements along these roads. A 1.5m wide footpath is proposed on all street frontages.

LDC Comments:

Concerns already noted by QPRC Development Team including waste collection location, narrow driveways and on street parking. Pedestrian access and movement to be considered. Awaiting Traffic Impact Report although note the near proximity to the school which will affect the traffic flow.

LDC 05/2023 Development of Neighbourhood 2 Town Centre, Googong

Error in agenda. Tabled previously.

LDC 06/2023 Construction of Multi Dwelling Residential Building – 43 MacFarlane Ave, Googong

Introduction/Background:

The proposed development is for the construction of six 3 storey multi-unit residential flat buildings comprising of 138 apartments and townhouses. Driveway access is on MacFarlane Avenue with commercial driveway.

LDC Comments:

Submission is noted by committee, awaiting Traffic Impact Report before comment.

6. General Business

Other topics discussed

Note: Item F in the Business Items was discussed first.

Meeting Closed:

1:55pm

Next Meeting:

01 August 2023

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JUNE 2023

ITEM 11.2 LOCAL TRAFFIC COMMITTEE MEETING - 6 JUNE 2023

ATTACHMENT 1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES - 06 JUNE
2023



Local Traffic Committee Meeting Minutes – 06 June 2023

Present:

Brenton Zubrinich (Chair), Rebecca Harris (QPRC), Rob Tapply (NSW Police), Jacky Woolhouse (QPRC Road Safety Officer), Mel Aitchison (QPRC Events), Sara Wightman (QPRC Events), Mel Lausz (TfNSW), Cr Esma Livermore, Andrew Palmer (QPRC), Amul Gaire (QPRC), Samuel Rhaloke (QPRC), Indigo Braeder (Member of Parliament Representative)

1. **Acknowledgement of Country** – Cr. Esma Livermore

The Committee Recommends:

2. **Apologies**

NIL.

3. **Confirmation of Report of Previous Meeting**

Confirmed.

4. **Business Arising from Previous Minutes**

- a) ROL's received for Anzac Day Services
- b) ROL received for Freedom of Entry

5. **Business Items**

a) **Event: Queanbeyan Swap Meet**

Introduction/Background:

Queanbeyan Swap Meet is a market for antiques, car parts, books and all types of collectables. This event has been running at the Queanbeyan Showground since 1994. The car show known as the Big 3 Car Show (run on Sunday) has been run since 1991.

Organisers propose that Traffic Management is to be in place in and around the Queanbeyan Showground on Saturday 9th and Sunday 10th of September from 8am to 4pm.

LTC Comments:

There are inconsistencies and lack of information within the submission:

- Date of event differs throughout documents.
- Parking area is not defined.
- TMP is incorrect format (not a mud map)
- Numbers of people, stalls and cars for event are not clarified.
- The map does not indicate how vehicles and pedestrians will be managed.
- Emergency vehicle access not indicated.
- Rules of event (as indicated on pp.5) not provided.
- Overflow parking in showground? Other parking – how will this be managed?
- No schedule 1 provided.


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- 
- No ROL received by TfNSW regarding bus zone and parking arrangements on Farrer Place. Concerns, will these changes affect normal bus stop service scheduling? Have bus operators been consulted about increased use of the existing bus zone for non-service buses?
 - Bus stop on Farrer Place not supported unless plan show's pedestrian gate open near bus stop.
 - Police request that Council provide a parking ranger for parking enforcement surrounding the event.

LTC 18/2023 – Proposed Solution: Event not supported in current form. QPRC Events to follow up with event organisers and re-submit for next meeting.

b) Event: Freedom of Entry March

Introduction/Background:

HMAS Harman are working with QPRC for HMAS Harman's 80th year with the Freedom of Entry March. This event is held Saturday 1st July 2023 with the march taking place in Monaro Street, Queanbeyan and ending at Queanbeyan Park. Road closures in place from 9am to 11am with vehicle mitigation in place with qualified traffic control company.

LTC Comments:

There are inconsistencies and lack of information within the submission:

- The Public Liability Insurance is out of date.
- Confirmation of road closure times.
- Unclear information on pp.28, does not list activities that require closing of Lowe Street. In terms of managing pedestrians and vehicles.
- Police request that Council provide a parking ranger for parking enforcement surrounding the event.

Support this closure due to safety, however, recommend future events change location due to further issues with closing Lowe Street.

LTC 19/2023 – Proposed Solution: Event supported in principle subject to above requirements. Under Roads Act 1993 approve the proposed road closures for HMAS Harman Freedom of Entry March.

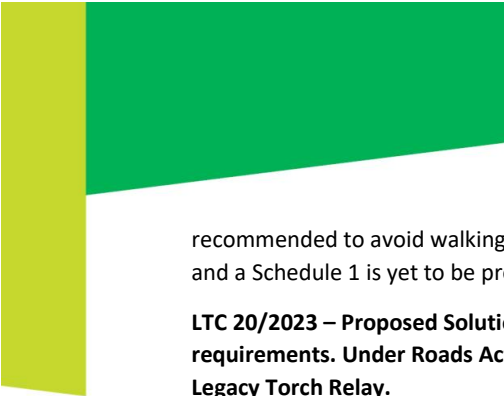
c) Event: Queanbeyan Legacy Torch Relay

Introduction/Background:

Legacy will be celebrating their centenary with The Legacy Centenary Torch Relay 2023 presented by Defence Health marking 100 years of service to those who have sacrificed/ Beginning in Pozieres, France in the lead up to ANZAC Day in 2023, the Centenary Torch will travel around the world, stopping at all 45 Legacy Clubs worldwide.

LTC Comments:

Voting members stipulate that no walking on roads occurs for this event and route change is



recommended to avoid walking on Major Road. An ROL is required due to use of State Road and a Schedule 1 is yet to be provided. An indication of participants is desirable.

LTC 20/2023 – Proposed Solution: Event supported in principle subject to above requirements. Under Roads Act 1993 approve the proposed road closures for Queanbeyan Legacy Torch Relay.

d) Event: Capital to Coast

Introduction/Background:

Capital to Coast is a 100km Stage Trail Race that takes runners from Canberra to Batemans Bay. The event takes place over 25th to 27th of August 2023 and requires a road closure on 26th August on Forbes Creek Road from North Black Range Fire Trail toward Mulloon Fire Trail from 3pm to 5:30pm.

LTC Comments:

Support the closure of Forbes Creek Road making it a safe passage for runners on the road. However, there is incorrect or lack of information within the submission. See notes below:

- Incorrect dates on Special Event Guide.
- The intersection of Forbes Creek Road and North Black Range Fire Trail and Mulloon Fire Trail, Butmaroo Fire Trail and Hoskinstown Road intersection have road closures in place – require appropriate standardised signage and traffic marshals present.
- There are a number of small intersection fire trails to this event, LTC advise that marshals are to monitor to prevent any vehicular traffic entering the event course.
- Due to lack of mobile phone service, LTC advise that organisers have a clear communication median to communicate between event staff, and to also notify all involved of emergency contingencies such as bush fires.
- Page.80 indicates a fire plan which is generic in nature and relates to buildings or structures. A fire emergency plan is required to be clear and concise.
- Emergency contact and communication needs to be generally addressed by the event organisers.

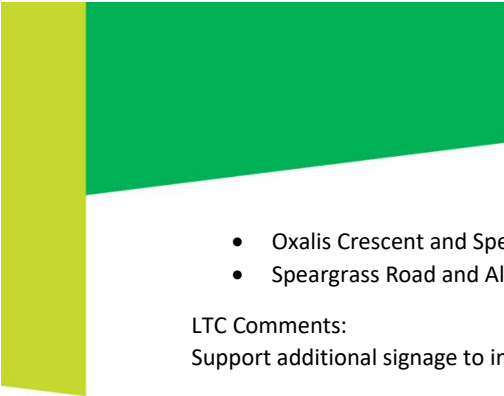
LTC 21/2023 – Proposed Solution: Event not supported in current form. QPRC Events to follow up with event organisers and re-submit for next meeting.

e) Tralee Stage 1A & 1C – Additional Traffic Control Devices (Lines & Signs)

Introduction/Background:

The Tralee subdivision is located 7.2km south of Queanbeyan and forms part of the South Jerrabomberra master plan. Two reports have been presented to the Local Development Committee and were submitted as par or the development application process. On a recent handover walk of the subdivision, Council staff noticed that three intersections safety could be improved by installing additional signage. QPRC Staff discussed with the Village Building Co. to review those intersections which identified the need for addition give way signs and line markings at the following intersections:

- Oxalis Crescent and Pratia Street

- 
- Oxalis Crescent and Speargrass Road
 - Speargrass Road and Alpine Ash Way

LTC Comments:

Support additional signage to increase safety.

LTC 22/2023 – Proposed Solution: Under Roads Act 1993 approve proposed Traffic Control Devices Plan for additional line marking and signs at three existing non-conventional “Y type” intersections within Tralee Stages 1A and 1C.

f) Queanbeyan Civic Centre Precinct Basement and Ground Level Parking – Traffic Control Devices (Lines & Signs)

Introduction/Background:

Queanbeyan Civic and Cultural Precinct is the new public administration office building which is due for completion in mid to late 2023. The QCCP will provide public parking facilities to meet the demands of all road users, incorporating persons with disabilities; pedestrian accesses; restricted and unrestricted as well as allocated parking spaces. This report is proposing the public carpark with paid parking signage, basement line marking and signage plans.

LTC Comments:

Support increased signage for safety. Noting compliance and confusion factors when being implemented, consider ranger enforcement.

LTC 23/2023 – Proposed Solution: Under Roads Act 1993 approve proposed public carpark with paid parking signage, basement line marking and signage plans for QCCP.

6. General Business

a) Development Engineering Team advise their submission to the April LTC meeting:

“Revised Traffic Control Design Plans – Ellerton Drive and Jumping Creek Subdivision Intersections” was tabled for review of lines and signs only.

The intersection design had previously tabled and approved at Local Development Committee (9th June 2021) and was not subject to review by LTC.

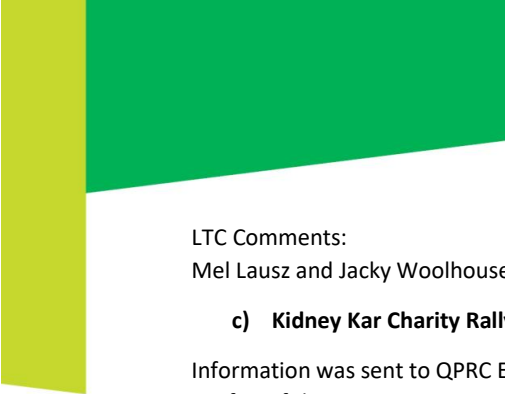
Development Engineering wish to have this matter acknowledged by LTC.

LTC Comments:

Note, LTC is not an approval body. Attending persons of last meeting have conflicting recollections however, the position of LTC remains unchanged. Intersection safety is paramount and LTC hold concerns in this instance. LTC members to discuss concerns with Development Engineering out of sessions.

b) Community Partnering at TfNSW had contact with Braidwood Central School regarding Bus Stops

Braidwood Central School (BCS) contacted the Executive Director Transport Partnerships at TfNSW seeking information in regard to bus stops. There were concerns around bus operations and potential works being undertaken at bus stops and the effect on the operators.



LTC Comments:

Mel Lausz and Jacky Woolhouse to have out of session meeting to discuss and follow up.

c) Kidney Kar Charity Rally

Information was sent to QPRC Events through Council Mailbox. Events tried to contact to confirm if the event is supported by TfNSW Special Events.

LTC Comments:

Information only at this point. Will discuss further at next meeting.

Other topics discussed

Meeting Closed:

12:56

Next Meeting:

01 August 2023