



### Information for the applicant

- This form may be used to apply for approval for the construction of a driveway in the QPRC area.
- Driveways over Council road verges must be completed by an approved driveway contractor and an inspection must be booked at least 24hours prior to construction of works.
- A fee will be imposed for assessment of this application and for inspection prior to construction works. Refer to QPRC Fees & Charges.
- Driveway approval is determined using QPRC D13 Development Design Specification-Vehicular Access or Standard Drawings PAL-SD-102 to 111 depending on the location of the works.  
<https://www.qprc.nsw.gov.au/Building-Development/Engineering-design-and-construction-specifications>  
<https://www.qprc.nsw.gov.au/Building-Development/Planning-Zoning/Planning-controls#section-3>
- **All parts of this form are to be completed. Incomplete forms will be returned without processing.** Once completed, this application form should be submitted to Queanbeyan-Palerang Regional Council for determination as shown below:

#### By Hand

256 Crawford Street  
Queanbeyan, NSW 2620

10 Majara Street  
Bungendore, NSW 2621

144 Wallace Street  
Braidwood, NSW 2622

#### Post

PO Box 90  
Queanbeyan, NSW 2620

#### Email

[development@qprc.nsw.gov.au](mailto:development@qprc.nsw.gov.au)

### SECTION A. Property Details

Unit/Street No. <input type="text"/>	Street Name <input type="text"/>	
Locality/Suburb <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Lot <input type="text"/>	Section <input type="text"/>	DP <input type="text"/>
Owner Name <input type="text"/>		

### SECTION B. Driveway Details – this driveway is:

<input type="checkbox"/> For a development Approved DA No. <input type="text"/>	<input type="checkbox"/> To replace an existing driveway	<input type="checkbox"/> A second access
	<input type="checkbox"/> To widen an existing driveway	<input type="checkbox"/> Plan of proposed design and location/s attached

### SECTION C. Details of the applicant

Applicant Name <input type="text"/>	
Address <input type="text"/>	
Phone <input type="text"/>	Email <input type="text"/>
Signature <input type="text"/>	Date <input type="text"/>

**SECTION D. Contractors declaration - To be submitted to Council when booking driveway inspection**

We are an approved driveway contractor with QPRC.  Yes  No

(Concrete driveway constructions over Council road verges are only able to be completed by approved driveway contractors)

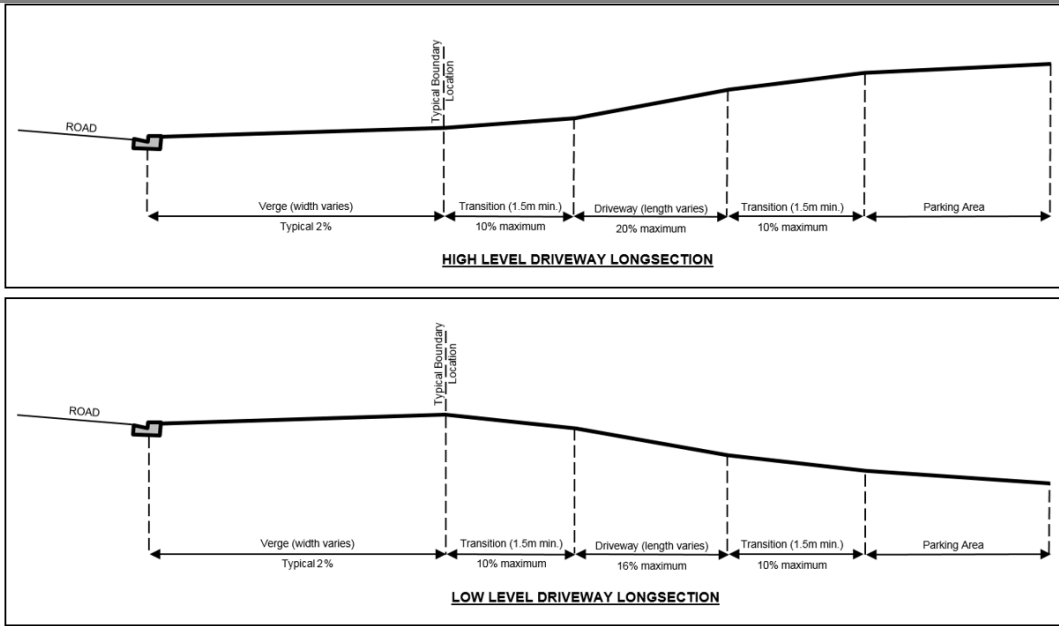
I,  (Contractors Representative) of  (Contractor Company Name)

declare that we are an approved driveway contractor with QPRC. We have undertaken a Dial Before You Dig (DBYD) search and obtained the relevant clearances/approvals necessary to carry out driveway excavation works at the address shown above.

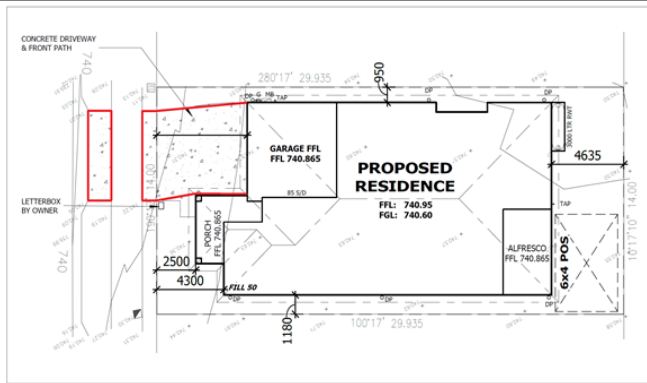
Signature

Date

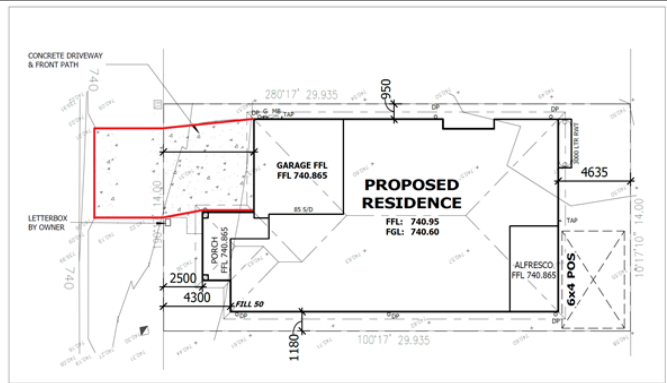
**SECTION E. Maximum Urban Driveway Grades**



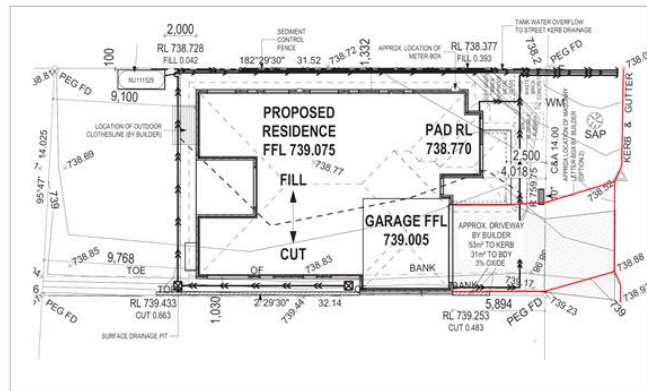
**SECTION F. Typical Urban Verge Crossings**



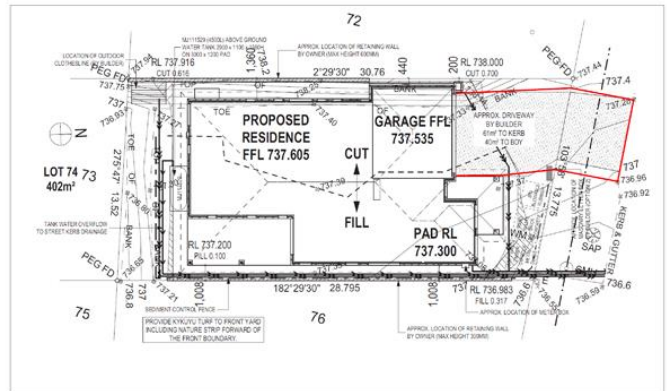
Typical Verge Crossing (with footpath)



Typical Verge Crossing (without footpath)



Typical Zero Lot Boundary Verge Crossing



Typical Skewed Verge Crossing