



Application to Carry Out an Activity Section 68 Local Government Act

SECTION A. Details of the land

Unit/Street no. <input type="text"/>	Street Name <input type="text"/>	
Locality <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Lot <input type="text"/>	Section <input type="text"/>	Deposited Plan (DP) <input type="text"/>
Briefly describe the activity to be carried out.		
<input type="text"/>		
<input type="text"/>		

SECTION B. Details of the applicant

Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Miss <input type="checkbox"/> Other: <input type="text"/>		
Contact person <input type="text"/>		
Company (If applicable) <input type="text"/>		
Address <input type="text"/>		
Locality <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Phone <input type="text"/>	Email <input type="text"/>	
Signature of Applicant <input type="text"/>	Date <input type="text"/>	

SECTION C. Owner's consent

If the land is part of a Community Title or Strata Scheme then the Community Associated/Body Corporate must also consent to lodging the application.

If the owner is an organisation/company the Authorised Officer and/or Director(s) must authorise the submission of the application. Attach a signed letter on the organisation or company letterhead.

The owner(s) must sign the following statement:

As the owner(s) of the above property, I/we consent to Council to enter the subject property at any reasonable time for the purpose of carrying out an inspection in connection with the assessment of this application. I/we undertake to take all necessary steps make access available to the property to enable the inspection to be carried out.

Owners Signature/s

Owner Name/s

Owner Email

Date

SECTION D. Licence Details *only required for Part F4 Approvals (Solid fuel or oil burning installation)

Licence Holder's Name

Licence Number

Licence Holder's Contact Number

SECTION E. Water And Sewer Works *only required for Part B Approvals

Have you attached a drainage diagram of the proposed works as required?

Yes

No

SECTION F. Type of Activity

Please note – if your chosen activity has a mentioned guideline; please ensure to read and follow instructions within the guidelines to assist in your application. If required information within the guideline has not been addressed or complied with applications may be refused.

	Fee applicable	Guideline applicable
PART A – Buildings, Temporary Structures or Movable Dwellings		
A1 Install manufactured home or movable dwelling	Yes	Yes
PART B - Water, Sewerage and Stormwater Work		
B1 Carry out water supply work Draw and sell water from a Council water supply or	Yes	Yes
B2 standpipe	Yes	Yes
B3 Install, alter, disconnect or revive a water meter	Yes	Yes
B4 Carry out sewerage work	Yes	Yes
B5 Carry out stormwater work	Yes	Yes
B6 Connect private drain or sewer to Council sewer or drain	Yes	Yes
PART C - Waste Management		
C1 Transport waste over public place	No	No
C2 Place waste in a public place	Yes	No
C3 Place waste storage container in a public place	Yes	No
C4 Dispose of waste to Council sewer	Yes	No
C5 Install waste treatment device or human waste storage device and associated equipment	Yes	No
C6 Operate a System of Sewerage Management	Yes	No
PART D - Community Land		
D1 Engage in trade or business	Yes	No
D2 Direct or procure entertainment for the public	No	No
D3 Construct a temporary enclosure for entertainment	No	No
D4 Play musical instrument or sing	Yes	No
D5 Set up, operate or use loud speaker	Yes	No
D6 Deliver a public address, religious service or public meeting	Refer to community Services	No
PART E - Public Road		
E1 Swing or hoist goods across road	Yes	No
E2 Expose article so as to overhand road	Yes	No
PART F - Other Activities		
F1 Operate a public car park	No	No
F2 Operate a caravan park / camping ground	Yes	No
F3 Operate manufactured home estate	Yes	No
F4 Solid fuel or oil burning device	Yes	Yes
F5 Amusement devices (sideshow)	Yes	No
F7 Roadside hawking (standing vehicles only)	Yes	No
F10 Install / operate greywater diversion device	Yes	No

SECTION G. Delivery of the application

Applications must submitted via the NSW Planning Portal website - www.planningportal.nsw.gov.au