



Development Application

Information for the applicant

- This form may be used to apply for a development application (a “DA”) to carry out building work, demolition, change of use or subdivision work.
- To minimise delay in receiving a decision about the application, please fill in all sections and ensure all relevant information and documents are provided.
- Plans must be submitted in an electronic format. A scanning fee will be charged if hard copy plans are submitted.
- Once completed, this application form should be submitted to Queanbeyan-Palerang Regional Council for determination at either one of the below locations:

Hand

256 Crawford Street,
Queanbeyan, NSW 2620

10 Majara Street,
Bungendore, NSW 2621

Post

PO Box 90, Queanbeyan,
NSW, 2620

Email

council@qprc.nsw.gov.au

SECTION A. Details of the land where the building/subdivision work and/or use is to be carried out

Unit/Street no. <input type="text"/>	Street Name <input type="text"/>
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Locality/Suburb <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
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Lot <input type="text"/>	Section <input type="text"/>	Deposited Plan (DP) <input type="text"/>
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Briefly describe the development. For example, if a dwelling is proposed, include information such as the type of building (house, townhouse, villa etc), the number of floors and the number of bedrooms.

Estimated cost of works for the proposed development: *The contract price, or if there is no contract a genuine and accurate estimate, for all labour and material costs associated with all demolition and construction required for the development, including the cost of construction of any building and the preparation of a building for the purpose for which it is to be used (such as the costs of installing plant, fittings, fixtures and equipment). GST is also to be included.*

SECTION B. Details of the applicant

Applicant Name		Contact Person	
<input type="text"/>		<input type="text"/>	
Address			
<input type="text"/>			
Locality/Suburb		State	Postcode
<input type="text"/>		<input type="text"/>	<input type="text"/>
Phone	Email		
<input type="text"/>	<input type="text"/>		
Signature of Applicant		Date	
<input type="text"/>		<input type="text"/>	

SECTION C. Owners consent

If the land is part of a Community Title or Strata Scheme then the Community Associated/Body Corporate must also consent to lodging the application.

If the owner is an organisation/company the Authorised Officer and/or Director(s) must authorise the submission of the application. Attach a signed letter on the organisation or company letterhead.

The owner(s) must sign the following statement:

I/we hereby consent to the making of this application and I/we understand that it will be necessary for Council staff to enter and inspect the property, the subject of this application to ensure compliance with the provisions of the Environmental Planning and Assessment Act 1979, as amended and the Regulations thereunder and with the approved plans and specifications. Therefore I/we give approval for Council staff to enter and inspect the property during the approval process; during construction and until such time as all of the work has been completed to Council's satisfaction.

Owner Name 1	Email	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>

Owner Name 2	Email	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>

Owners Signature/s

<input type="text"/>	<input type="text"/>
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Date

<input type="text"/>

Please Note: If there are more than two owners on a property, please provide separate documentation indicating their names, email, phone and signature.

Is there access to the site? If there is a gate that is locked please specify if there is a key available on site or if other arrangements need to be made.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the site pegged out? (For vacant sites only)	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION D. Political gifts and donations

Has the applicant or owner made a donation or given any gift (to the value of \$1,000 or higher) to any Councillor or member of staff?*

Yes
 No

**If yes, the applicant or owner must advise of any gift or donation in accordance with the Amendment to Local Government & Planning Legislation Bill 2008 (Political Donation). A copy of the Statement is available on Council's website at <http://www.qprc.nsw.gov.au>.*

SECTION E. Statement of Environmental Effects (SEE)

Has the relevant SEE been completed and attached?

Yes
 No

SECTION F. Integrated, designated and staged development

Is the proposal a staged development?

Yes
 No

Is the proposal designated development?

Yes
 No

**See page 9 of the development application guide to determine this*

Is the proposal integrated development?*

Yes
 No

**See below checklist or page 6 of the development application guide to determine this*

Integrated development checklist

- Fisheries Management Act 1994
- Heritage Act 1997
- Mining Act 1992
- National Parks and Wildlife Act 1974
- Petroleum (Onshore) Act 1991
- Protection of the Environment Operations Act 1997
- Rural Fires Act 1997 – NSW Rural Fire Service
- Water Management Act 2000
- Coal Mine Subsidence Compensation Act 2017
- Roads Act 1993

SECTION G. Approvals under the Local Government Act 1993 (Section 68)*

**If you wish to carry out any one of the following activities please place a tick in the appropriate boxes you wish to undertake. Please note that specifications may be required for these approvals*

Structures or place of public entertainment

- A1 Installing a manufactured home, dwelling or associated structure on land
- A2 Installing a temporary structure on land
- A3 Using a building or temporary structure as a place of public entertainment or permitting its use as a place of public entertainment

Water supply, sewerage and stormwater drainage work

- B1 Carrying out water supply work
- B2 Drawing water from a Council water supply or a standpipe or selling water so drawn
- B3 Install, alter, disconnect or remove a meter connected to a sewerage pipe
- B4 Carrying out sewerage work
- B5 Carrying out stormwater drainage work
- B6 Connecting a private drain or sewer with a public drain or sewer under the control of a Council or with a drain or sewer which connects with such a public drain or sewer

Management of waste

- C1 For fee or reward, transporting waste over or under a public place
 C2 Placing waste in a public place
 C3 Placing a waste storage container in a public place
 C4 Disposing of waste into a sewer of Council
 C5 Installing, constructing or altering a waste treatment device or a human waste storage facility or a drain connected to any such storage device or facility
 C6 Operate a system of sewerage management

Public roads

- E1 Swinging or hoisting goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.

Other

- F1 Operating a public carpark
 F2 Operating a caravan park or camping ground
 F3 Operating a manufactured home estate
 F4 Installing a domestic oil or solid fuel heating appliance
 F5 Installing or operating amusement devices (*within the meaning of the Construction Safety Act 1912*)
 F7 Use a standing vehicle or any article for the purpose of selling any article in a public place

SECTION H. Construction certificate

Is a construction certificate being lodged with this development application?

- Yes
 No

SECTION I. Public road reserve

Is consent sought to carry out work within a public road reserve?

- Yes
 No

SECTION J. Date of receipt of application (Office use only)

To be completed by the Council **immediately** after receiving this Application.

This Application was accepted by

and was received on