

## GUIDELINE

### INSTALL A SOLID FUEL HEATING OR DOMESTIC OIL HEATING APPLIANCE

Please note – to minimise delay in the application process, please ensure you submit all the following information requested and ensure all sections below are filled out and submitted with the application.

**Please submit the following information along with the application:**

- **Details of the type of appliance to be installed from the manufacturer, retailer or installer.**

The information should include details of how far from the wall the appliance should be placed according to the manufacturer's recommendations. These installation details are required to be in compliance with AS 2918.

- **A floor plan of the room (preferably to scale) in which the appliance is to be installed. The plan should show:**
  - The position of the appliance and how far it is from the walls
  - The position of the hearth under the appliance (if applicable)
  - The location of any doors and windows in the room

**Please note:**

A Council officer may request to conduct a site inspection during the assessment of the application. This will generally be organised when the application is lodged or alternatively the assessing officer can contact the applicant to arrange the inspection.

A final inspection will be required to be conducted by a Council officer once the appliance has been fully installed at the location and prior to lighting up the appliance.

Council requires a copy of the certificate of installation once the appliance has been installed. Please ensure the manufacturer/installer provides you with a certificate of installation and have this certificate ready for the final inspection.