



GUIDELINE
INSTALL MANUFACTURED HOME OR MOVABLE DWELLING

Please note – to minimise delay in the application process, please ensure you submit all the following information requested and ensure all sections below are filled out and submitted with the application.

Is this application for:

New Section 68 Manufactured Home and Associated Structures Approval

OR

Amended Section 68 Manufactured Home and Associated Structures Approval

If amended, what was the original application number:

Are the plans submitted with Section 68 Manufactured Home and Associated Structures Application in accordance with the Development Consent?

Yes

No

N/A

- The S68 Manufactured Home and Associated Structures Application is being lodged concurrently with the Development Application.

Have all the conditions of Development Consent relating to the issue of the Section 68 Manufactured Home and Associated Structures Approval been fully complied with?

Yes

No

N/A

- The S68 Manufactured Home and Associated Structures Application is being lodged concurrently with the Development Application.

- If you have answered 'NO' to either of the two questions above, then you will need to speak with the Council Officer who dealt with your Development Consent before lodging your S68 application.

Estimated cost of works for the proposed development: The contract price, or if there is no contract a genuine and accurate estimate, for all labour and material costs associated with all demolition and/or construction required for the development, including the cost of construction of any building and the preparation of a building for the purpose for which it is to be used (such as the costs of installing plant, fittings, fixtures and equipment).
GST is also to be included.

Cost of works:

Number of proposed toilets:



<p>Do you need to pay the Building Industry Long Service Levy? (The levy is only payable if the estimated cost of development exceeds \$25,000)</p>	
<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p>Note: The Section 68 Manufactured Home and Associated Structures Approval cannot be issued unless the Long Service Levy has been paid, or alternatively evidence has been submitted to Council for the exemption.</p> <p>A Long Service Levy must be paid when constructing a building, unless:</p> <ul style="list-style-type: none"> - A long service levy has already been paid for the building - The cost of construction is less than \$25,000 - The building will be constructed for a public authority and those who will do the work are employed by that public authority - The building will be constructed by or for a church or non-profit organisation and will be built wholly or partly by volunteers 	
<p>Who will be conducting the building work?</p>	
<p>Owner Builder Yes <input type="checkbox"/></p> <p>Owner Builder's Permit Number: <input style="width: 200px;" type="text"/></p> <p>Note: If you are an Owner-Builder for residential building work exceeding \$5000 you must apply for a permit at NSW Office of Fair Trading. OR</p> <p>Licensed Builder Yes <input type="checkbox"/></p> <p>Builder's License Number: <input style="width: 200px;" type="text"/></p>	
<p>Name of Builder <input style="width: 90%;" type="text"/></p>	<p>Company/Organisation <input style="width: 90%;" type="text"/></p>
<p>Street Number <input style="width: 90%;" type="text"/></p>	<p>Street Name <input style="width: 90%;" type="text"/></p>
<p>Locality <input style="width: 90%;" type="text"/></p>	<p>Contact Number <input style="width: 90%;" type="text"/></p>



Ensure the following information/attachments have been provided with this application:

	Yes	No	N/A
<p>• Detailed plans of the building 1x Electronic copy (USB preferred) and 1x hard copy required</p> <p>The plans must be drawn to a suitable scale and consist of a general plan (scale 1:100) and a site plan (scale 1:200).</p> <p>The general plan of the building is to:</p> <ul style="list-style-type: none"> - Show a plan of each floor section - Show each elevation of the building - Show the level of the lowest floor, the level of any yard or unbuilt area on the floor and the level of the ground - Indicate the height, design and full construction details - Indicate the fire safety and fire resistance measures (if any), and their height, design and construction <p>The site plan must indicate:</p> <ul style="list-style-type: none"> - Location, boundary dimension, site area and north point of the land - Existing vegetation and trees on the land - Location and uses of existing buildings on the land - Existing levels of the land in relation to buildings and roads - The location of the proposed work and setbacks from the new building to each boundary 	<p>Yes</p> <input data-bbox="935 454 991 506" type="checkbox"/>	<p>No</p> <input data-bbox="1125 454 1181 506" type="checkbox"/>	<p>N/A</p> <input data-bbox="1300 454 1356 506" type="checkbox"/>

	Yes	No	N/A
<ul style="list-style-type: none"> Structural Engineers details 1x Electronic copy (USB preferred) and 1x hard copy required <p>The developer should ensure that Structural Engineers details of the following components of construction are submitted to Council including;</p> <ul style="list-style-type: none"> - Soil classification - Foundation structural details - Wind loads for the location - Wind bracing type, location and installation specifications - Tie-down type, location and installation specifications - Retaining wall locations and structural details (if applicable) <p>Manufactured homes constructed off site require:</p> <ul style="list-style-type: none"> - A manufactured home or associated structure certified by a practising structural engineer to be structurally sound - A certificate issues under this clause: (a) must indicate that the manufactured home or associated structure complies with any standards, codes and specifications with which it is, by this part or by Ministerial specifications, required to comply, and (b) must include specifications as to the manner in which the manufactured home or associated structure must be transported and installed and as to the nature of the footings (if any) on which it must be installed - Any specifications with respect to footings or tie-down systems must have regard to the design gust, wind speed, soil type and other design considerations applicable to the various locations in which the home or structure may be installed 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>A manufactured home or associated structure must be designed to resist loads as determined in accordance with the following design codes, as appropriate:</p> <ul style="list-style-type: none"> • (a)AS/NZS 1170.1:2002, <i>Structural design actions Part 1: Permanent, imposed and other actions</i>, as in force on 1 September 2005, • (b)AS/NZS 1170.2:2002, <i>Structural design actions Part 2: Wind actions</i>, as in force on 1 September 2005, or AS 4005-1992 <i>Wind loads for housing</i>, as in force on 1 September 2005 (except that the design gust wind speed for the area where the manufactured home or associated structure is located is not to be taken to be less than 41 metres per second). 			

<p>In the case of building work that involves associated structures that are to be separately accredited, evidence of any accredited component, process or design sought to be relied upon is to be submitted.</p>			
<ul style="list-style-type: none"> Manufactured Homes, BASIX and Development Control Plans (DCP'S) <p>A BASIX Certificate is not required for Manufactured homes as a Manufactured home is not within the definition of a building under the EP&A Act.</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>	<p>N/A</p> <input type="checkbox"/>
<ul style="list-style-type: none"> Bushfire Prone Land <p>Demonstrate compliance with the determined level of construction in accordance with AS 3959 – Construction of Buildings Bushfire Prone Areas. It is noted that the required level of construction will be stipulated as a DA condition of consent and may necessitate considerable modification to the proposed plans. Alternatively, the applicant may wish to contact the Rural Fire Service or a suitably qualified fire consultant to determine the level of construction prior to submission of this application.</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>	<p>N/A</p> <input type="checkbox"/>
<ul style="list-style-type: none"> Attached Dual Occupancies or Town Houses <p>Details of how the building will comply with the fire safety and sound insulation provisions of the Building Code of Australia. It is noted the list of measures must describe the extent, capacity and basis of design for each measure.</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>	<p>N/A</p> <input type="checkbox"/>