



Information for the applicant

- This form may be used to apply for approval for the construction of a rural access in the QPRC area.
- The constructing contractor is required to obtain a Section 138 (Roads Act 1993) certificate from Council prior to commencing works. Pre-seal inspections must be booked at least 24hours prior to construction of works.
- Fees and bonds are applicable to this application. Refer to QPRC Fees & Charges.
<https://www.qprc.nsw.gov.au/Council/Council-business/Budgets-and-planning>
- Rural access construction should be in accordance with Type A as specified by Standard Drawing PAL-SD-101 which is located in the Palerang DCP
<https://www.qprc.nsw.gov.au/Building-Development/Planning-Zoning/Planning-controls#section-3>
- **All parts of this form are to be completed. Incomplete forms will be returned without processing.** Once completed, this application form should be submitted to Queanbeyan-Palerang Regional Council for determination as shown below:

By Hand

256 Crawford Street
Queanbeyan, NSW 2620

10 Majara Street
Bungendore, NSW 2621

144 Wallace Street
Braidwood, NSW 2622

Post

PO Box 90
Queanbeyan, NSW 2620

Email

council@qprc.nsw.gov.au

SECTION A. Property Details

Street No. <input type="text"/>	Street Name <input type="text"/>	
Locality <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Lot <input type="text"/>	Section <input type="text"/>	DP <input type="text"/>
Owner Name <input type="text"/>		

SECTION B. Rural Access Details – this access is:

<input type="checkbox"/> For a development	<input type="checkbox"/> To replace an existing access
Approved DA No. <input type="text"/>	<input type="checkbox"/> A second access
	<input type="checkbox"/> Plan of proposed design and location/s attached

SECTION C. Details of the applicant

Applicant Name <input type="text"/>	
Address <input type="text"/>	
Phone <input type="text"/>	Email <input type="text"/>
Signature <input type="text"/>	Date <input type="text"/>

SECTION D. Contractors declaration - To be submitted to Council when booking inspection

I, (Contractors Representative) of (Contractor Company Name)

declare that we:

- are a prequalified rural access contractor with QPRC.
- have applied to Council to obtain a Section 138 Certificate under the Roads Act 1993.
- have undertaken a Dial Before You Dig (DBYD) search and obtained the relevant clearances/approvals necessary to carry out access excavation works at the address shown above.

Signature

Date

SECTION E. Standard Detail for Type A Rural Access

PIPE CLASS REQUIREMENTS	
DEPTH OF FILL TO TOP OF PIPE	REINFORCED CONCRETE PIPE
<400mm	CLASS 4
400-600mm	CLASS 4
>600mm	CLASS 2

PLAN AND SECTION

Labels include: GATE (MIN. 3.66M WIDE), REFER DETAIL B FOR SEAL REQUIREMENTS, REFER TO TABLE FOR MINIMUM PIPE COVER REQUIREMENTS, 150mm THICK COMPACTED GRAVEL, REFER NOTES FOR DETAILS, CONTINUE ROAD CROSSFALL 1.0M BEYOND EDGE OF SHOULDER, SHOULDER SEAL EDGE, BOUNDARY, REFER NOTE 4(c), CONSTRUCT MITRE DRAINS OR EMBANKMENT AS NECESSARY TO DIVERT ALL WATER AWAY FROM ENTRANCE. REFER DETAIL A, SINGLE/DOUBLE ENTRANCE, 5.0m/7.0m GRAVEL, 3.0m/5.0m SEAL, MATCH TO EXISTING. REFER TO DETAIL C, PIPE OR OPEN CHANNEL INVERT AS REQUIRED. MINIMUM LENGTH 7.32m (9.78m DOUBLE ENTRANCE), DIVERT TABLE DRAIN AS NECESSARY TO MATCH PIPE INVERT, SEAL TO GATE OR 15.0m (WHICHEVER IS GREATER), EDGE OF BITUMEN, EDGE OF SHOULDER.

DETAIL A - DRAINAGE

Labels include: MITRE DRAIN DIMENSIONS, MAXIMUM BATTER SLOPE 1V:4H, 300 MIN, 300 MIN, 300 MIN, EMBANKMENT DIMENSIONS, MAXIMUM BATTER SLOPE 1V:4H.

DETAIL B - PAVEMENT PROFILES

Labels include: TYPE A: 2 COAT BITUMEN SEAL WITH 14/7 STONE, DBG20 COMPACTED BASE, COMPACTED SUBGRADE; TYPE C: DBG20 COMPACTED BASE, COMPACTED SUBGRADE; TYPE A CONCRETE: 32MPa CONCRETE WITH 2 x SL72 MESH 40mm COVER, DBG20 COMPACTED BASE, COMPACTED SUBGRADE.

DETAIL C - PAVEMENT INTERFACE

Labels include: NEW SEAL (IF REQUIRED), NEW ENTRANCE BASE COURSE, COMPACTED SUBGRADE, EXISTING SEAL (IF APPLICABLE), EXISTING PAVEMENT, MATCH TO EXISTING LINE, TRIM BACK EXISTING PAVEMENT AND SEAL.

SPECIFICATION FOR CONSTRUCTION OF PRIVATE ENTRANCES

1. A CERTIFIER, EITHER PRIVATE OR COUNCIL, MUST BE APPOINTED PRIOR TO ANY WORKS COMMENCING.
2. THE DIMENSIONS SHALL BE AS SHOWN UNLESS PRIOR APPROVAL IS GAINED FROM COUNCIL.
3. IF COUNCIL IS THE CERTIFIER, ARRANGEMENTS SHALL BE MADE WITH COUNCIL'S DEVELOPMENT ENGINEER FOR AN INITIAL INSPECTION PRIOR TO ANY WORK COMMENCING ON SITE. THE INSPECTION SHALL DETERMINE LOCATION, DRAINAGE, VEGETATION REMOVAL AND ANY OTHER WORKS REQUIRED TO IMPROVE SIGHT DISTANCE.
4. CONSTRUCTION SCHEDULE:
 1. INSTALL SEDIMENT AND EROSION CONTROL MEASURES: APPROPRIATE SEDIMENT AND EROSION CONTROL MEASURES MUST BE IN PLACE PRIOR TO CLEARING OF VEGETATION AND REMOVAL OF TOPSOIL. THE TOPSOIL SHALL BE STOCKPILED IN AN AREA AWAY FROM DRAINAGE LINES AND PROTECTED WITH SEDIMENT FENCE.
 2. AFTER TOPSOIL STRIPPING, THE SUBSOIL SHALL BE ASSESSED FOR SUITABILITY AND, IF NECESSARY, REPLACED WITH A SUITABLE FILL MATERIAL BEFORE BEING COMPACTED WITH AN INDUSTRIAL TYPE ROLLER.
 3. A PIPE CULVERT OR OPEN CONCRETE INVERT, IF NECESSARY, SHALL BE INSTALLED COMPLETE WITH CONCRETE OR GROUTED ROCK HEADWALLS. EXISTING ROAD DRAINAGE MAY NEED TO BE REDIRECTED TO DRAIN VIA THE NEW CULVERT. PROVIDE 75mm - 150mm ROCK WITH UNDERLYING GEOTEXTILE TO THE WIDTH OF THE HEADWALL APRON AND EXTENDING 1.0m FROM THE APRON. HEADWALL TO BE GROUTED TO PIPE.
 4. APPROVED GRAVEL SHALL BE PLACED AND COMPACTED USING APPROPRIATE WATERING AND ROLLING EQUIPMENT, TO A MINIMUM COMPACTED DEPTH OF 150MM. GRAVEL UNDER SEAL SHALL BE DBG20 OR SIMILAR, WHILE UNSEALED PAVEMENT SHALL CONFORM TO SECTION 3.3 OF ARRB UNSEALED ROADS MANUAL 1993 AND BE NON-DUSTY WHEN DRY AND NON-SLIPPERY WHEN WET.
 5. SEALING, IF REQUIRED, SHALL BE TO THE RATES AND DIMENSIONS SET OUT IN THE ATTACHED DIAGRAM.
 6. INSPECTIONS SHALL BE ORGANISED WITH THE SUPERVISOR ON A REGULAR BASIS.
 7. NO WORK IS TO COMMENCE ON-SITE PRIOR TO APPROVAL BY COUNCIL. CONSENT UNDER SECTION 138 OF THE ROADS ACT 1993 IS TO BE OBTAINED FROM COUNCIL PRIOR TO WORKING WITHIN THE ROAD RESERVE.

SCALE: 1:100	DRAWN: BB DATE: 1/12	CHECKED: BB DATE: 1/12	APPROVED: _____		PROJECT: TYPE A AND TYPE C RURAL ENTRANCES	CIVIL/DRAW FILE No. _____	JOB No. _____	SHEET 1/1
DATE: _____	AMENDMENT: _____	BY: _____	DATE: _____			COMPUTER DRAWING No. PAL-SD-101.dwg		REV: A