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| **Queanbeyan-Palerang Regional Council Local Heritage Places Grant Application Form**  (please refer to the application guidelines before completing this application) |
| **Applicant Details** |
| Contact Name/s: ………………………………………………………………………………………….  Company Name: (if applicable) …………………………………………………………………………...  Postal Address: ……………………………………………………………………………………………  Phone: ……………………………………………… (H/W) Mobile: ……………………………………  Email: ………………………………………………………………………………………………………...  ABN registered name: (if applicable) …………………………………………………………………….  ABN: (if applicable) ...……………………………………………………………………………………….  GST registered? Yes No  I agree to Council using the photographs of my property to promote Heritage in the local area  Yes No |
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| **Project Address** |
| No: …………………… Street: ……………………………………………………………………………..  Suburb: ………………………………………………………………………………………………………. |

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| **Property Ownership (Only complete if applicant is NOT the owner of the heritage item)** |
| Owner’s name: ……………………………………………………………………………………………….  Contact details: ………………………………………………………………………………………………  Signature: ……………………………………………………………………………………………………..  Date: …………………………………………………………………………………………………………… |
| **Project Proposal** (Briefly describe the proposed project) |
| **Project scope of works:**  ………………………………………………………………………………………………  ………………………………………………………………………………………………  ………………………………………………………………………………………………  ………………………………………………………………………………………………  ………………………………………………………………………………………………  **Estimated cost of project: $..................................................................................**  **Note:** Grant amounts will be proportionate to the overall number of applications received and will not exceed 50% of the cost of the project.  **Funding equity and cost effectiveness:**   * Will your project proceed without this funding assistance?   Yes No   * Are you receiving funding or support from other sources? If yes please name source.   Yes No |
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| **Photographs and Quotes** |
| **Photographs of your project:**  **Attach** current photos of the property and the area of the proposed work, photos will also be required at the completion of the work  **Quotes:**  Attach **2** written **quotes** for the proposed work from registered businesses.  If chosen to receive funding, you must use the supplier who gave the quote accepted and provide **paid** tax invoices at completion. |
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| **Building History** |
| **History of your building:**  **Attach** any historical information you have regarding your building |
| **Eligibility** |
| *To be eligible for funding you must answer YES to at least* ***ONE*** *of the following:*  Is the item in a conservation area Yes No  Is the item listed in the *QLEP 2012 or PLEP 2014* Yes No  Is the item listed on the State Heritage Register Yes No |
| *To be eligible for funding you must answer YES to* ***ALL*** *of the following:*  I will complete and claim my project funding by 21 April 2023 Yes No  I acknowledge that I may be required to obtain Council development approval for these works (separate to funding offer) and that the work is subject to the advice of Council's Heritage Advisor Yes No  I agree to provide Council with **paid** invoices and **images of completed works** upon finalisation of work/s to receive reimbursement of the grant.  Yes No |
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| **Funding Priorities** |
| Queanbeyan-Palerang Regional Council’s funding priorities are for projects that:   * require urgent maintenance * form part of the heritage precinct * are for items with public access and visibility * are required for upgrades to comply with the Building Code Australia. *(Refer to the guidelines)* |
| *Describe how your project will achieve one or more of these funding priorities*   1. Urgent maintenance works to avert management risks e.g. severe deterioration |
| 1. Part of a heritage group or precinct |
| 1. An item with public access and visibility |
| 1. Upgrades to meet Building Code Australia compliance |
| **Common Selection Criteria for All Projects** (Please answer **ALL** the criteria) |
| I have received Council funding support for this item in the last 5 years Yes No |
| **Sustainable long-term heritage benefits.**   * Describe how your project contributes to the sustainable management of the heritage item. (Attach a copy of your management/maintenance/sustainability plan)   **Public benefit and enjoyment.**   * Describe how your project will increase opportunities for learning, access, enjoyment and encourages positive community attitudes.   **Innovation and leadership.**   * Describe how your project will lead to a positive change in community attitudes and actions towards heritage.   **Capacity and commitment to undertake the project.**   * Do you have the time and project and management skills to successfully undertake this project? Yes No * Will your project be **completed** within the funding time frame and be **fully claimed** by   **21 April 2023** Yes No |
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| **Application Closing Date** |
| Applications must be received by close of business **Friday 14 October 2022.** |
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| **Declaration** |
| I/We the undersigned, being the applicant/s nominated in this application, apply for a Local Heritage Fund grant to carry out works described above on the land specified earlier in this application.  I confirm that all the information provided in this project application is true and correct to the best of my knowledge Yes No  I have completed ALL questions on this project application Yes No  I have attached ALL requested documentation Yes No  Signature: ……………………………………………………………………………………………………..  Date: …………………………………………………………………………………………………………… |
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| **Submitting Your Application** |
| Application forms and accompanying information should be submitted via:  Email: [landuseadmin@qprc.nsw.gov.au](mailto:landuseadmin@qprc.nsw.gov.au) (subject line *Local Heritage Places Grant*)  or  Post: Local Heritage Places Grants, PO Box 90, Queanbeyan NSW 2620  If you require any further information, please contact Council’s Land-Use Planning Section on 6285 6276 |