



### Information for the applicant

- This form may be used to apply for a minor work application under Clause 5.10 (3) of the *Palerang Local Environmental Plan 2014* and the *Queanbeyan Local Environmental Plan 2012*.
- Once completed, this application form should be submitted at one of the below locations or by email (marked 'Attention: Land Use Planning Team'):

**Hand**

256 Crawford Street,  
Queanbeyan, NSW 2620  
10 Majara Street,  
Bungendore, NSW 2621  
144 Wallace Street,  
Braidwood NSW 2622

**Post**

PO Box 90, Queanbeyan,  
NSW, 2620

**Email**

[council@gprc.nsw.gov.au](mailto:council@gprc.nsw.gov.au)

### SECTION A. Details of the land where the work is to be carried out

Unit/Street no. <input type="text"/>	Street Name <input type="text"/>	
Locality/Suburb <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Lot <input type="text"/>	Section <input type="text"/>	Deposited Plan (DP) <input type="text"/>

### SECTION B. Details of the applicant/owner

Applicant/Owner Name/s <input type="text"/>	Contact Person <input type="text"/>	
Address <input type="text"/>		
Locality/Suburb <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Phone <input type="text"/>	Email <input type="text"/>	
Owners/Applicant Signature/s <input type="text"/>		
Date <input type="text"/>		

**Describe** the minor works. E.g. proposed materials, colours and location of the works.  
**NOTE:** Any documentation including plans for the proposal can be attached to this application.


**Please outline, attach photos and or sketch the proposal below:**

**SECTION C. Clause 5.10 (3) Assessment – Office Use Only**

<p><b>What is the significance of the subject site?</b></p>	<p><input type="checkbox"/> Heritage Item  <input type="checkbox"/> Heritage Conservation Area  <input type="checkbox"/> Neighbour to a Heritage Item</p>										
<p><b>Is the proposal of a minor nature or for the maintenance of the heritage item, Aboriginal object, Aboriginal place of heritage significance or archaeological site or a building, work, relic, tree or place within the heritage conservation area?</b></p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>										
<p><b>Would the proposal adversely affect the heritage significance of the heritage item, Aboriginal object, Aboriginal place, archaeological site or heritage conservation area?</b></p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>										
<p><b>Is the development in a cemetery or burial ground and for the creation of a new grave or monument, or excavation or disturbance of land for the purpose of conserving or repairing monuments or grave markers, and would not cause disturbance to human remains, relics, Aboriginal objects in the form of grave goods, or to an Aboriginal place of heritage significance?</b></p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>										
<p><b>Is the development limited to the removal of a tree or other vegetation that the Council is satisfied is a risk to human life or property</b></p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>										
<p><b>Would the proposal be exempt development if it were not affected by heritage?</b></p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>										
<p><b>Is a Development Application Required for works not associated with heritage?</b></p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>										
<p><b>If the site is a listed State Heritage Item or within the State Heritage listed area of Braidwood, does the proposal meet the NSW State Heritage Exemptions?</b></p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>										
<p><b>Has the assessment concluded that the proposal is minor works under this Clause?</b></p>	<p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>										
<p>Notes and comments:</p> <table border="1" style="width: 100%; height: 200px;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>											
<p><b>Assessed by:</b></p>	<p><b>Date:</b></p>										