

**Queanbeyan-Palerang Regional Council Local Heritage Places Grant
Application Form**

(please refer to the application guidelines before completing this application)

Applicant Details

Contact Name:

Company Name: (if applicable)

Postal Address:

Phone: (H/W) Mobile:

Email:

ABN registered name: (if applicable)

ABN: (if applicable)

GST registered? Yes No

I agree to Council using the photographs of my property to promote Heritage in the local area

Yes No

Project Address

No: Street:

Suburb:

Property Ownership (Only complete if applicant is NOT the owner of the heritage item)

Owner's name:

Contact details:

Signature:

Date:

Project Proposal (Briefly describe the proposed project)

Project scope of works:

.....
.....
.....
.....
.....

Estimated cost of project: \$.....

Note: Grant amounts will be proportionate to the overall number of applications received and will not exceed 50% of the cost of the project.

Funding equity and cost effectiveness:

- Will your project proceed without this funding assistance?
 Yes No
- Are you receiving funding or support from other sources? If yes please name source.
 Yes No

Photographs and Quotes

Photographs of your project:

Attach current photos of the property and the area of the proposed work, photos will also be required at the completion of the work

Quotes:

Attach **2 quotes** for the proposed work from registered businesses.

If chosen to receive funding, you must use the supplier who gave the quote accepted and provide paid tax invoices at completion.

Building History

History of your building:

Attach any historical information you have regarding your building

Eligibility

*To be eligible for funding you must answer YES to at least **ONE** of the following:*

- Is the item in a conservation area Yes No
- Is the item listed in the *QLEP 2012* Yes No
- Is the item listed on the State Heritage Register Yes No

To be eligible for funding you must answer YES to **ALL** of the following:

I will complete and claim my project funding by **19 April 2019** Yes No

I acknowledge that I may be required to obtain Council development approval for these works (separate to funding offer) and that the work is subject to the advice of Council's Heritage Advisor

Yes No

I agree to provide Council with paid invoices upon completion of work Yes No

Funding Priorities

Queanbeyan-Palerang Regional Council's funding priorities are for projects that:

- require urgent maintenance
- form part of the heritage precinct
- are for items with public access and visibility
- are required for upgrades to comply with the Building Code Australia. (*Refer to the guidelines*)

Describe how your project will achieve one or more of these funding priorities

a) Urgent maintenance works to avert management risks e.g. severe deterioration

b) Part of a heritage group or precinct

c) An item with public access and visibility

d) Upgrades to meet Building Code Australia compliance

Common Selection Criteria For All Projects (Please answer ALL the criteria)

I have received Council funding support for this item in the last 5 years Yes No

Sustainable long term heritage benefits.

- Describe how your project contributes to the sustainable management of the heritage item. (Attach a copy of your management/maintenance/sustainability plan)

Public benefit and enjoyment.

- Describe how your project will increase opportunities for learning, access, enjoyment and encourages positive community attitudes.

Innovation and leadership.

- Describe how your project will lead to a positive change in community attitudes and actions towards heritage.

Capacity and commitment to undertake the project.

- Do you have the time and project and management skills to successfully undertake this project? Yes No
- Will your project be **completed** within the funding time frame and be **fully claimed** by **19 April 2019**? Yes No

Application Closing Date

Applications must be received by close of business **13 October 2018**.

Declaration

I/We the undersigned, being the applicant/s nominated in this application, apply for a Local Heritage Fund grant to carry out works described above on the land specified earlier in this application.

I confirm that all the information provided in this project application is true and correct to the best of my knowledge Yes No

I have completed ALL questions on this project application Yes No

I have attached ALL requested documentation Yes No

Signature:

Date:

Submitting Your Application

Application forms and accompanying information should be submitted via:

Email: landuseadmin@qprc.nsw.gov.au (subject line *Local Heritage Places Grant*)

or

Post: Local Heritage Places Grants, PO Box 90, Queanbeyan NSW 2620

If you require any further information please contact Martin Brown on 6285 6276