



Queanbeyan-Palerang Regional Council Local Heritage Places Grant Guidelines

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| Aim of the funding | <p>The aim of the fund is to encourage as much positive work on heritage items as possible. It is hoped this will create greater interest and concern for the conservation of historic buildings within Queanbeyan-Palerang Regional Council's LGA.</p> <p>Funding is available for:</p> <ul style="list-style-type: none"> • Conservation works and maintenance works • Reinstatement of missing items on heritage buildings • Work to meet Building Code Australia upgrades • Items identified in the Heritage Schedule of the <i>Queanbeyan Local Environmental Plan 2012 (QLEP 2012)</i> or <i>Palerang Local Environmental Plan 2014</i>. • Items within a Heritage Conservation area |
| Examples | <p>Eligible projects are those which involve the repair, maintenance or reinstatement of items. These projects can include fences, verandahs, windows, roof cladding, decorative detail, replacement of structural work or painting of properties to enhance the heritage character.</p> |
| Funding Amounts | <p>Grants of varying amounts will be available on a dollar for dollar basis with the maximum amounts to be determined by the number of applications received. (e.g. If your project receives a \$1,000 grant from Council your minimum contribution must be \$1,000). There will clearly be cases where applicants will be required to contribute more dollars to the project than offered by Council and the size of the individual grants available will often depend upon the number of annual applications received and supported.</p> |
| Closing date | Applications close on 13 October 2018 |
| Timing of grants | Grants are advertised each financial year. All projects must be completed by 15 April in the financial year of issue. Work CAN NOT commence prior to written approval being given. |
| Who can apply? | All owners and/or managers of heritage items which are listed on Schedule 5 of the <i>QLEP 2012 or Palerang Local Environmental Plan 2014</i> or within a Heritage Conservation Area or within the State listed area of Braidwood. (However, you are not able to apply for funding if you are a State government agency). |
| Funding is available for | <p>Heritage items that are either:</p> <ul style="list-style-type: none"> • Listed in the Local Environmental Plan • Included in a conservation area • Supported by the QPRC heritage advisor |
| Priorities | <p>Priority is given to projects that:</p> <ul style="list-style-type: none"> • Require urgent maintenance works • Form part of the heritage precinct • Require upgrades for Building Code Australia compliance • Have not received previous council funding in the last 5 years |
| Projects NOT funded | <p>Funding will NOT be provided for:</p> <ul style="list-style-type: none"> • Routine maintenance e.g. carpet cleaning, gutter cleaning etc • Projects where assistance is available from other sources • New commemorative monuments or works |



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| | <ul style="list-style-type: none"> • Purchasing a heritage building • Relocation of a heritage building, site or movable item • Flood lighting • Purchasing of equipment • New additions to a heritage building e.g. new kitchen or bathroom • Movable railway heritage items |
| <p>Common selection criteria</p> | <p>Funding is targeted to projects that are minor works and have:</p> <ul style="list-style-type: none"> • Sustainable long term heritage benefits • Public benefit and enjoyment • Capacity and commitment to undertake the project • Funding equity and cost effectiveness • Urgency to remedy deterioration • Demonstrated ability to encourage conservation of other items • A positive contribution to the heritage character of the site and/or streetscape |
| <p>Before applying</p> | <p>Background research – demonstrate why the work proposed is appropriate from a heritage point of view.</p> <p>Read the application form - so you know what information is required and if your project fits the criteria.</p> <p>Prepare a list of project tasks – outline an item by item job schedule.</p> <p>Obtain 2 quotes – place the costs against the job scope of works.</p> <p>Plans and sketches – depending on the size of the project you may need to include these.</p> <p>Photographs – take “before” photographs of the item, including close-ups. Photographs will also be required of the finished works at the completion of the project. <i>(Council uses photographs of heritage properties to promote heritage in the local area. Please indicate on the application form if you agree for this to occur.)</i></p> <p>Complete the application form and keep a copy for your records.</p> |
| <p>Submitting application</p> | <p>You can email your completed application, including digital images, to: landuseadmin@qprc.nsw.gov.au</p> <p>Or</p> <p>Mail to: Local Heritage Places Grants, PO Box 90, Queanbeyan NSW 2620</p> |
| <p>Processing of application and finalising project</p> | <p>All projects will be assessed by a sub-committee of the Heritage Advisory Committees and recommendations will then be approved at a Council meeting. Once approved, a funding offer and agreement will be sent to all successful applicants. Projects can commence once the signed funding agreement has been received by Council.</p> <p>All projects must be completed and funding claimed by 19 April 2019.</p> <p>All applicants will be notified of the outcome of their application, including unsuccessful applicants.</p> |
| <p>If successful</p> | <p>Your project may require Development Approval and you must discuss your project with one of Council’s Heritage Advisors. To make an appointment phone 6285 6276.</p> |