

Disclosure of Interests by Councillors and Designated Persons Return

Important information

The Annual Disclosures by Councillors and Designated Persons' Return" will be completed electronically this year.



ALL DISCLOSURES MUST BE COMPLETED AND SUBMITTED NO LATER THAN 30 SEPTEMBER

This information is being collected for the purpose to comply with clause 4.21 of the [Model Code of Conduct](#).

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.23 of the [Model Code of Conduct](#)). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the CEO in a register of returns. The CEO is required to table all returns at a council meeting.

Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the [Government Information \(Public Access\) Act 2009](#), the [Government Information \(Public Access\) Regulation 2018](#) and any guidelines issued by the Information Commissioner.



To clarify the above statement, all returns are required to be posted on QPRC's Website.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

Instructions

The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule ONE of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

If this is the first return you have been required to lodge with the CEO after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.

If you have previously lodged a return with the CEO and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the CEO, you must complete all parts of the return with appropriate information for the period from 30th June of the previous financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.


If you have previously lodged a return with the CEO and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12 months period, commencing on 30th June of the previous year to 30th June this year.

If there is insufficient space for all the information you are required to disclose, you must submit/upload an attachment at the end of this form under the appropriate upload sections.




Information on fields where you have nothing to disclose

*In any field that you have nothing to disclose, you are required to insert the word **NIL** in the corresponding box. If the form is submitted with empty boxes, Governance will **return** the form for you to amendment/update.*


Real Property # 1 

Select the Return Period at the return date
 at any time since 30 June
[Clear selected answer](#)

Real Property # 2 

Person Making the Disclosure and Date(s) of Return

Name of the person making this disclosure (required)



This is my (required)

First Return
 Subsequent Return

Section A - Real Property

Identify the street address of each parcel of real property in which I had an interest.

Identify:

The interest - at the return date OR at any time since 30 Jun

The nature of the interest

 There are three property fields available. Should you have more than three properties to report, please add them as an attachment at the end of this document.

Select the Return Period - N1 (required)

At the return date.
 At any time since the 30th of June.

Real Property - N1

Please add each property, one per line and indicate the nature of the interest.

For Example:

123 Anystreet, Queanbeyan NSW 2620 - Private Home

333 Nostreet, Jerrabomberra NSW 2619 - Investment Property

Select the Return Period - N2

At the return date.
 At any time since the 30th of June.

Real Property - N2

Please add each property, one per line and indicate the nature of the interest.

For Example:

123 Anystreet, Queanbeyan NSW 2620 - Private Home

333 Nostreet, Jerrabomberra NSW 2619 - Investment Property

NIL

Select the Return Period - N3

- At the return date.
 At any time since the 30th of June.

Real Property - N3

Please add each property, one per line and indicate the nature of the interest.

For Example:

123 Anystreet, Queanbeyan NSW 2620 - Private Home

333 Nostreet, Jerrabomberra NSW 2619 - Investment Property

NIL

B1 - Sources of Income

Three fields have been provided, if you have more than three sources of income, please upload the information at the end of the form.

Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30th of June.

OR

Sources of income I received from an occupation at any time since 30th of June.

Source of Income - N1 (Category)
(required)

- Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30th of June.
 Sources of income I received from an occupation at any time since the 30th of June.

Source of Income - N1 (Details)
(required)

Identify in this field:

- Description of occupation

- Name/Address of Employer or description of office held (if applicable)

- Name under which partnership conducted (if applicable)

Change and Communications Manager
1448 Agency, Federal Highway Service Road, Sutton, NSW

Source of Income - N2 (Category)

- Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30th of June.
 Sources of income I received from an occupation at any time since the 30th of June.

Source of Income - N2 (Details)

Identify in this field:

- Description of occupation

- Name/Address of Employer or description of office held (if applicable)

Councillor
Queanbeyan Palerang Regional Council, NSW

- Name under which partnership conducted (if applicable)

Source of Income - N3 (Category)

- Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30th of June.
- Sources of income I received from an occupation at any time since the 30th of June.

Source of Income - N3 (Details)

Identify in this field:

NIL

- Description of occupation

- Name/Address of Employer or description of office held (if applicable)

- Name under which partnership conducted (if applicable)

B2 - Sources of Income - Trusts

Three fields have been provided. If you have more than three sources of income, please upload the information at the end of the form.

Sources of income I reasonably expect to receive from a trust in the period: commencing on the first day after the return date and ending on the following 30th of June.

OR

Sources of income I received from a trust since 30th of June.

Source of Income Trusts - N1 (Category)

- Sources of income I reasonably expect to receive from a trust in the period: commencing on the first day after the return date and ending on the following 30th of June.
- Sources of income I received from a trust since the 30th of June.

Source of Income Trusts - N1 (Details)

Identify in this field:

NIL

- Name and Address of Settlor

- Name and Address of Trustee

Source of Income Trusts - N2 (Category)

- Sources of income I reasonably expect to receive from a trust in the period: commencing on the first day after the return date and ending on the following 30th of June.
- Sources of income I received from a trust since the 30th of June.

Source of Income Trusts - N2 (Details)

Identify in this field:

NIL

- Name and Address of Settlor

- Name and Address of Trustee

Source of Income Trusts - N3 (Category)

- Sources of income I reasonably expect to receive from a trust in the period: commencing on the

first day after the return date and ending on the following 30th of June.

Sources of income I received from a trust since the 30th of June.

Source of Income Trusts - N3 (Details)

Identify in this field:

- Name and Address of Settlor

- Name and Address of Trustee

NIL

B3 - Sources of Income - Other

Three fields have been provided. If you have more than three sources of income, please upload the information at the end of the form.

Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30th of June

OR

Sources of other income I received at any time since 30th of June

I have other sources of Income (required)

Yes No

Section C - Gifts

If this is your first return

DO NOT COMPLETE THIS SECTION



Section D - Contributions to Travel

If this is your first return

DO NOT COMPLETE THIS SECTION



In the box below please identify the name and address of each person who made ANY financial or other contribution to any travel undertaken by me at any time since the 30th of June.

Three entries have been provided. If there are more than three travel contributions to report, please add an attachment at the end of the document.

Section E - Interests in Positions in Corporations

In this section, provide the name and address of each corporation in which you had an interest or a position held.



Three reporting fields have been provided. If you have more than three to report, please upload an attachment at the end of this document.

Select the Return Period - N1

- At the return date.
- At any time since the 30th of June.

Name and address of each corporation in which I had an interest or held a position.

NIL

Nature of Interest (if any)

NIL

Description of Position (if any)

NIL

Description of principal object of the corporation, if any (except in the case of a listed company).

NIL

Select the Return Period - N2

- At the return date.
- At any time since the 30th of June.

Name and address of each corporation in which I had an interest or held a position.

NIL

Nature of Interest (if any)

NIL

Description of Position (if any)

NIL

Description of principal object of the corporation, if any (except in the case of a listed company)

NIL

Select the Return Period - N3

- At the return date.
- At any time since the 30th of June.

Name and address of each corporation in which I had an interest or held a position.

NIL

Nature of Interest (if any)

NIL

Description of Position (if any)

NIL

Section F - Developer Relationships

Were you a property developer on the return date?
(required)


Yes No

Were you a close associate of a property developer on the return date?
(required)

Yes No

Section G - Positions in trade unions and professional or business associations

In this section, provide the name of each trade union, professional or business associations in which you held any position.


 Three reporting fields have been provided. If you have more than three to report, please upload an attachment at the end of this document.

Are you a member of a Trade Union and/or professional or business associations
(required)

Yes No

Section H - Debts

Please provide the name and address of each person to whom I was liable to pay any debt.

 Three reporting fields have been provided. If you have more than three to report, please upload an attachment at the end of this document.

Select the Return Period - N1

At the return date.
 At any time since the 30th of June.

Name and address of each person to whom I was liable to pay any debt.

NIL

Select the Return Period - N2

At the return date.
 At any time since the 30th of June.

Name and address of each person to whom I was liable to pay any debt.

NIL

Select the Return Period - N3

At the return date.
 At any time since the 30th of June.

Name and address of each person to whom I was liable to pay any debt.

NIL

Section I - Disposition of Property

If this is your first return



DO NOT COMPLETE THIS SECTION

Section J - Discretionary disclosures



Three reporting fields have been provided. If you have more than three to report, please upload an attachment at the end of this document.

I have other discretionary disclosures (required)

Yes No



In this section



upload any additional information that may be required from Sections A, D, E, G, H and J

Document Upload Section A - Real Property

No uploaded files.

Document Upload Section D - Contributions to Travel

No uploaded files.

Document Upload Section E - Interests in Positions in Corporations

No uploaded files.

Document Upload Section G - Positions in trade unions and professional or business associations

 No uploaded files.

Document Upload Section H - Debts

 No uploaded files.

Document Upload Section J - Discretionary Disclosures


 No uploaded files.

Submission 

Submitted on 21 Mar 2022 18:31 by

Louise Burton 

Acknowledgements 

 None required.

Amendment History 

Include deleted

Application	Title	Status	Outcome	Last Updated
300	[300] First Return - Disclosures by Councillors and Designated Persons Return - Louise Burton [this application]	Complete	Approved	21/03/2022