



Traffic Management Plan

1. Event Details

1.1 Event Name:

1.2 Event is (check all that apply)

- off street on street moving on street non-moving
- held regularly throughout the year (calendar attached)

1.3 Brief description of the route the event will be taking including where it impacts on roads or road-related areas such as footpaths, shared paths or public carparks.

Date of Event _____ Event start time _____ Event finish time _____

Estimated number of participants _____ Estimated number of _____
spectators

2. Traffic Risk Management

2.1 Workplace Health and Safety – Event Control

- Risk Assessment/Management Plan
A Risk Assessment of the event including hazards associated with traffic, roads, pedestrians and cyclists must be undertaken. These control measures have been documented detailing how they will be managed.
- Traffic Control Plans is not necessary, or
- Traffic Control Plans attached (TCPs) further in this Appendix. These must be designed and signed off by a suitably qualified person (please refer to Event Guidelines).

2.2 Public Liability Insurance (minimum 20 Million

- Public Liability insurance arranged and attached.

2.3 Police

- Schedule 1 Form submitted to Police. TRIM No. _____
- Vehicle (including bicycles) application submitted to Police. TRIM No. _____

2.4 Fire Brigade and Ambulance

- Fire Brigades notified
- Ambulance notified (4827 0400)

3. Traffic and Transport Management

3.1 The route or location

- Map attached.



3.2 Parking

- Parking not required
- Parking organised – Parking Plan is attached further in this Appendix.

3.3 Closing and Reopening of roads for the events

- No temporary road closures required
- This is a non-moving event i.e. festival
- This is a moving event i.e. street parade, race

Exact times are required:

Start time of road closure	Event start time	Road reopening time
_____	_____	_____

Note: A Road Occupancy Licence (ROL) is required to be submitted separate to this Traffic Management Plan where the event extends to the Princes Highway or Kings Highway, as well as within 100 metres of any traffic signals.

3.4 Impact on Public Transport

- Public transport not impacted or will not impact event
- Public transport plans created – details below

3.5 Contingency plans

- Contingency plans – detail plans for unplanned events that may disrupt traffic



4. Minimising Impact on Non-Event community and Emergency Services

4.1 Access for local residents, businesses, hospitals and emergency vehicles.

- This event does not impact the non-event community either on the main route (or location) or detour routes.
- Plans to minimise the impact on non-event community detailed below.

4.2 Advertise traffic management arrangements

- No advertising proposed.
- Advertising described in detail below:

4.3 Special event warning signs

- This event does not require special event warning signs.
- Special event warning signs are described in the Traffic Control Plans.



4.4 Advertise road closure arrangements

- Not applicable.
- Advertising (additional to Council advertising) is detailed below.

Note: Council is obliged to advertise the temporary road closures in electronic and print media.

Privacy Notice

The "Personal Information" contained in the completed Traffic Management Plan (TMP) may be collected and held by the NSW Police, the NSW Roads and Maritime Services (RMS), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Traffic Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the Road Transport (General) Act 1999 and the Roads Act 1993).
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required



- to manage or provide resources required to conduct the event, any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

Authorisation

By checking the "I accept" box below, you confirm that you approve the submitted Traffic Management Plan and agree to be the main traffic contact for the event. If you are not the main traffic contact for this event, please ensure you add a main traffic contact below.

Event Organiser

I accept:

Name:

Mobile:

Tel:

Email:

Main Traffic Event Contact

I accept:

Name:

Mobile:

Tel:

Email:

Council's Traffic Management Team will assess the event and, if necessary, it may need to be considered by the Local Traffic Committee (LTC).