



I, as a participant of (event name), will adhere to the below **'Terms and Conditions for stallholders'** whilst participating in the event:

1. Site requirements:

- Each site is a set area, any additional space requirements will need to be negotiated with committee
- Sites will be allocated to ensure variety and to avoid conflict with similar products on nearby stalls in order not to present an over-supply or duplication of the same products or food items. However, stallholders are not guaranteed that they will be the sole stall supplying any product.
- Stallholders may drop off and pick up their stock **ONLY** outside the allocated event times. All vehicles must vacate the site by the designated times and are not permitted in the markets areas. **Strictly no vehicle movement on site during event times**
- All participants are expected to represent themselves in a professional, safe and courteous manner and to not engage in behaviour that brings the reputation of the event into disrepute

2. Legislative & council requirements:

- Supply a copy of their current *'Certificate of Currency for public liability and product liability'* for an amount of \$20million which covers the date of the event.
- Must have licenses and registrations required for the sale of their goods and display license as required and produce them for inspection by any authority.
- Are required to ensure that their business practices and goods and services comply with all relevant product, safety, business and trade legislation.
- Only goods described and approved on the application form may be sold from the stall. Any misstatement or deliberate concealment of information regarding products for sale can lead to the items being withdrawn from sale and the stallholder stopped from trading.
- Queanbeyan-Palerang Regional Council reserves the right to instruct a stallholder to refrain from selling a product which may be deemed to cause a hazard, be offensive or adversely affect the aims or good reputation of this event, including religious or political material.
- By signing the application form, stallholders agree to indemnify Queanbeyan-Palerang Regional Council in relation to any claims for damages arising from the provision of a site or the sale of any product at that site whether by the stallholder or any person representing them or their product.
- Queanbeyan-Palerang Regional Council accepts no liability for any damages or costs whatsoever arising

3. QPRC Sustainable Event Management Policy:

- I agree to **NOT** use single use plastic products (including plastic bags & Straws) or provide any food in polystyrene packaging (recyclable serving ware only).
- Stallholders must leave the venue in a clean and tidy condition.

4. Food Vendors

- Will adhere to the NSW Food Authorities Guidelines and Regulations found at <http://www.foodauthority.nsw.gov.au/retail/markets-and-temporary-events>. Local Groups and Charities need to adhere to <http://www.foodauthority.nsw.gov.au/retail/charities-groups-and-volunteers>.
- Stallholders selling or providing food, need to adhere to the waste management arrangements and are responsible for removing all waste from their site or disposing as



directed by event organisers.

5. Complaints or concerns:

- I will bring to the attention of the event coordinator. More serious complaints and grievances must be submitted in writing stating the nature of the complaint and these will be considered and responded to by the event organisers.

6. Cancellation:

- In the event of extreme weather conditions this event will be cancelled QPRC will put notification on QPRC website, Facebook. Should my circumstances change and I am unable to attend the event, I will contact the event organisers. Should I cancel less than 30 days prior to event, I understand no refund will be reimbursed.

Name: Business Name:

Signature: Date: