

Footpath Management Policy

Date policy was adopted:	12 April 2023
Resolution number:	120/23
Next Policy review date:	November 2024
Reference number:	52.54.4
Strategic Pillar	Infrastructure
Responsible Branch	Transport & Facilities

1 OUTCOMES

- 1.1 To effectively manage the Queanbeyan-Palerang Regional Council's formed footpaths network to acceptable community standards.
- 1.2 Promote active walking and cycling options within the Local Government Area.
- 1.3 Provide safe access for pedestrians and other users of Council's footpath network.
- 1.4 To provide guidance for prioritising repairs, renewals, and upgrades
- 1.5 To reduce Council's exposure to public liability claims.

2 POLICY

- 2.1 Footpaths form a major part of the public realm and has a direct impact on community experience and provide safe access to and within the Council's urban environments.
- 2.2 This policy defines maintenance activities QPRC will undertake in managing the footpath network.

3 SCOPE OF THE POLICY

- 3.1 This policy includes all formed and constructed footpaths, shared pathways and cycle paths owned and controlled by Queanbeyan-Palerang Regional Council. This includes footpaths located within parks, recreational areas and community land.
- 3.2 This policy does not apply to footpaths located on private land, unformed walking tracks, or on-road cycle paths.
- 3.3 This policy does not include guidance for provision of new or upgraded footpaths within the network.

4 DEFINITIONS

- 4.1 Footpaths includes all formed footpaths, shared pathways and cycleways designed and constructed for the use of pedestrian and/or cyclists.
- 4.2 Condition/Functionality assessment is based on 1 – 5 criteria scale with 1 being "As New" condition/functionality and 5 being "Very Poor or Failed" condition/functionality.

5 LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS

- 5.1 This policy is to be read in conjunction with the following legislation and guidelines:
 - NSW Local Government Act 2016
 - NSW Roads Act 1993
 - Statewide Mutual Best Practice Manual
 - IPWEA Practice Note 1 v2 – Footpaths and Cycleways
- 5.2 This policy is to be read with the following QPRC Policies:
 - QPRC Asset Management Policy
 - QPRC Enterprise Risk Management Policy

- QPRC Customer Service Charter

6 CONTENT

- 6.1 QPRC will classify the footpath network and provide a hierarchy to help make decisions and for preparing strategies and plans for undertaking maintenance activities as follows:

Hierarchy	Description
1	Within the Bungendore, Braidwood, and Queanbeyan Central Business Centres as indicated in Appendix A
2	Adjacent to schools, hospitals, aged care and other business centres
3	Parks and recreational areas, shared pathways, cycle paths
4	Residential streets

- 6.2 QPRC will undertake scheduled inspections of the footpath network for the purpose of the following:

- Determining the overall condition and functionality of the footpath for maintenance and renewal planning
- Identification of defects requiring rectification as stipulated in QPRC's Customer Services Charter
- Identification of defects caused by third party providers including Telstra, Essential Energy and NBN

- 6.3 Scheduled inspections will be undertaken by QPRC staff trained in identification of footpath condition assessment and based on the following frequency:

Hierarchy	Inspection Frequency
1	Every 6 Months
2	Once per Year
3	Every 2 Years
4	Every 4 Years

- 6.4 Defects can be identified through a customer request, routine inspection or through identification by QPRC staff during other operational activities.

- 6.5 Rectification of defects will be undertaken within the timeframes identified in the QPRC Customer Services Charter based on the priority rating provided and on the following:

- A trip hazard of greater than 50 mm occurs
- The edge drop between path and natural surface is greater than 100 mm

- Handrails associated with paths are loose, damaged and/or missing
- 6.6 An annual maintenance program will be developed based on pathway condition and functionality assessment. The maintenance program will be developed based on the following risk matrix and will be subject to available budget allocation and resource availability.

Condition/Functionality 5	High	High	Medium	Low
Condition/Functionality 4	High	Medium	Low	Low
Condition/Functionality 3	Medium	Low	Low	Low
Condition/Functionality 2	Low	Low	Low	Low
Condition/Functionality 1	Low	Low	Low	Low
	1	2	3	4
	Path Hierarchy			

- 6.7 Condition and functionality scores will be determined based on the IPWEA Practice Note 1

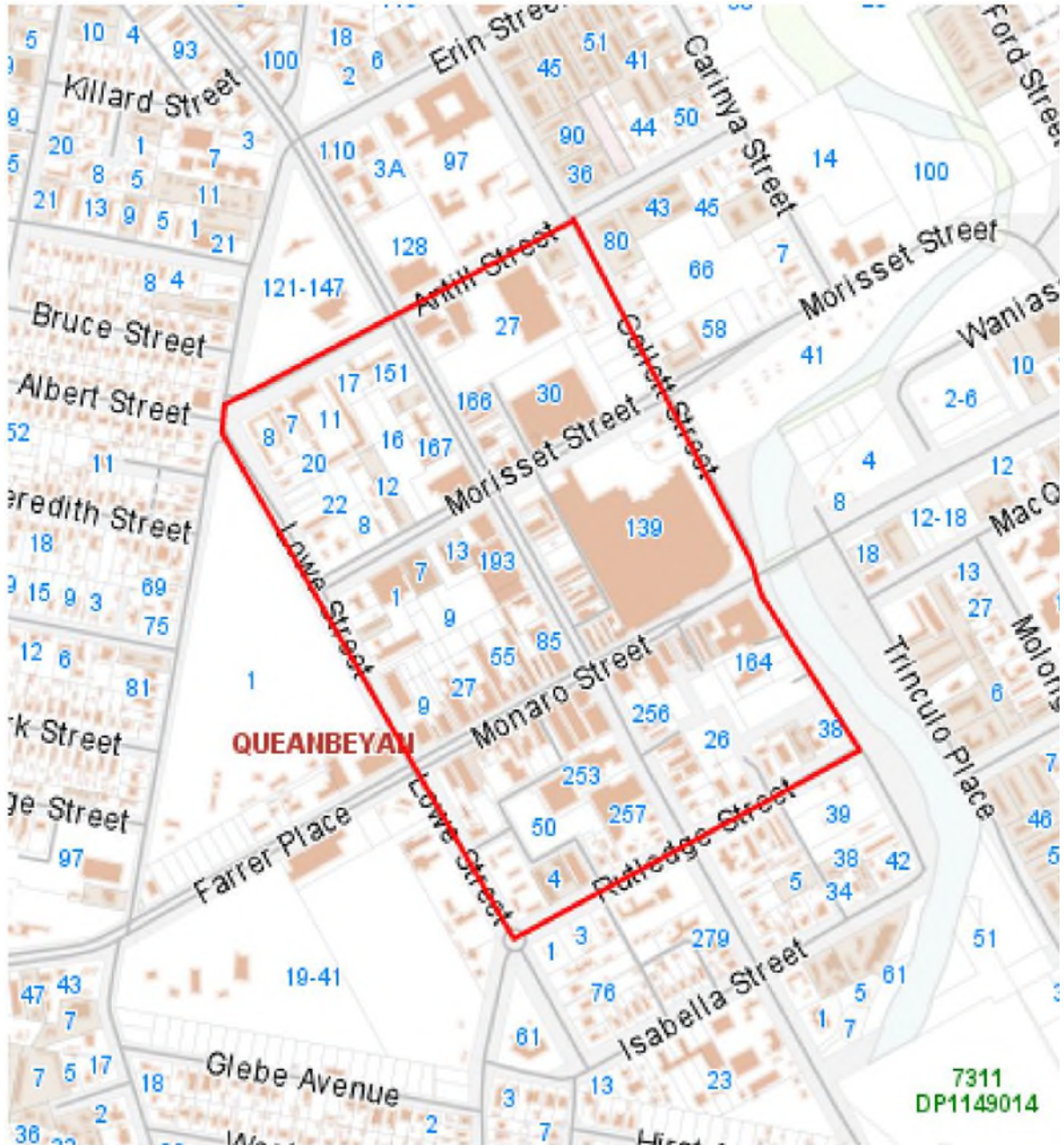
7 REVIEW

- 7.1 This policy will be reviewed every four years or earlier as necessary if:
- legislation requires it, or
 - Council's functions, structure or activities change

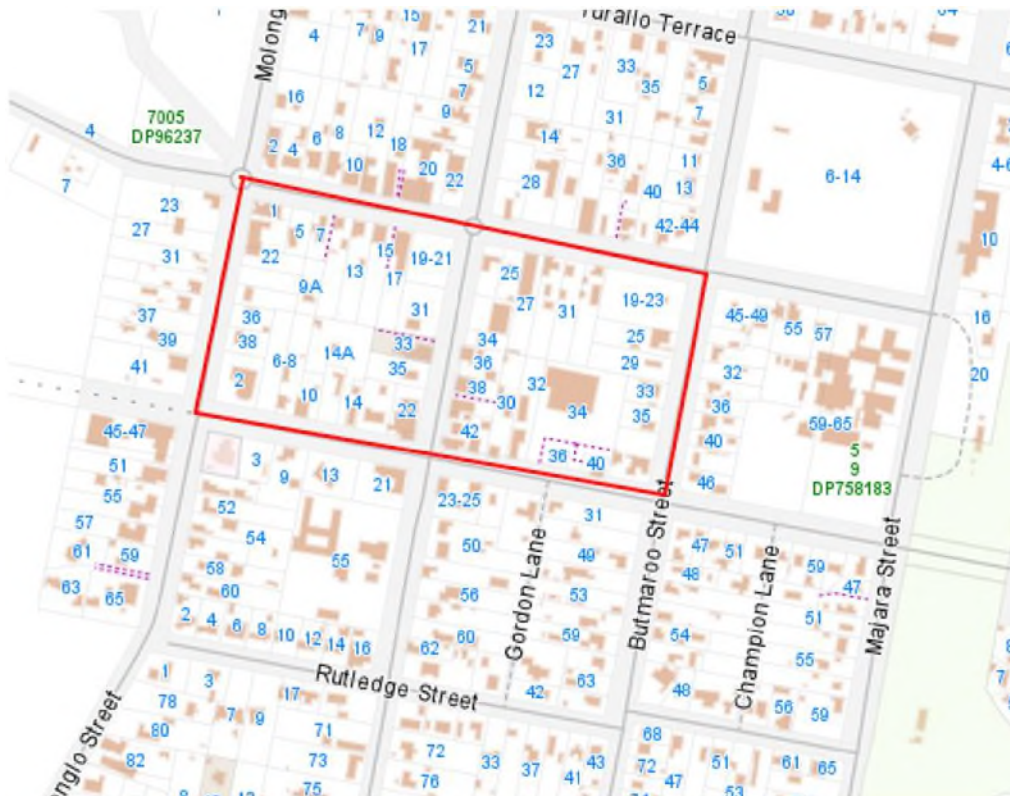
APPENDIX A

Priority 1 Areas

Queanbeyan Central Business Centre



Bungendore Central Business Centre



Braidwood Central Business Centre

