

# Parking Enforcement Priority Policy

<b>Date policy was adopted:</b>	26 June 2019	<b>CEO Signature and date</b>  26 June 2019
<b>Resolution number:</b>	213/19	
<b>Next Policy review date:</b>	June 2021	
<b>Reference number:</b>		
<b>Strategic Pillar</b>	Connection	
<b>Responsible Branch</b>	Transport & Facilities	

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## 1. OUTCOMES:

- 1.1 To provide a publicly available hierarchy of parking enforcement priorities throughout the Local Government Area.

## 2. POLICY:

- 2.1 That the priorities for parking enforcement will be:

1. School Areas
2. Public Safety
3. Public Complaints
4. Parking Access
5. Loading Zones

## 3. SCOPE OF THE POLICY:

- 3.1 Council is vested with the authority to enforce parking restrictions around the Queanbeyan-Palerang Region. This enforcement will be done in accordance with the priorities set out in this policy.

## 4. DEFINITIONS:

- 4.1 **School Area:** is to include public roads and open space in the immediate proximity of a public or private school.

## 5. LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS:

- 5.1 Council rangers are authorised officers – class 12 under Schedule 2 of the *Road Transport (General) Regulation 2005 NSW*.
- 5.2 Local Government Act, 1993

## 6. CONTENT:

- 6.1 Priorities for Parking Enforcement across the Queanbeyan-Palerang Local Government Area are:
  - 6.1.1. **Schools:** To ensure the safety of children on their way to and from school. The recent increase in parking offence penalties, (including the addition of demerit points) for all parking offences around schools, demonstrate the community's concern about the danger to children from unlawful parking around schools.
  - 6.1.2 **Public Safety:** To discourage any parking offences which may compromise the safety of other road users, these offences may include;
    - No Stopping signs
    - Double parking
    - Stop in or near bus zone
    - Disabled restriction parking
    - Uncovered loads

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- 6.1.3 **Public Complaints:** To investigate complaints from the community concerning alleged unlawful parking.
- 6.1.4 **Parking Access:** To ensure the equitable and efficient use of on-street and council free car parks, limited stay parking in the CBD of Queanbeyan and other high use areas with parking restrictions across the region. This can also include private car parks where Council has a parking enforcement agreement with the carpark owners/administrators.
- 6.1.5 **Loading Zones:** To control the use of loading zones so service vehicles can obtain more efficient access and the use of loading zones by non-delivery vehicles is discouraged.
- 6.2 Other associated issues pertaining to parking enforcement which this policy addresses are:
- 6.2.1 Rangers in Queanbeyan-Palerang and throughout NSW regularly use cameras to gather evidence regarding parking violations. This evidence is stored in Council's electronic records management system and is not available for access outside the ranger's team, management and legal support.
- 6.2.2 Rangers occasionally perform covert operations for offences which involve danger to the safety of other road users or pedestrians.
- 6.2.3 Rangers are required at all times to ensure that the highest standards of professional behaviour are met. This includes being in uniform, driving and behaving professionally.
- 6.2.4 Parking officers will comply with the requirements as set out in the Road Rules 2008 whilst undertaking enforcement action.
- 6.2.5 Council has a Complaints Management Policy which is available on Council's website.
- 6.2.6 Council regularly issues information to the community on an on-going basis about parking issues around the region. This information includes media releases, Mayoral columns, the community newsletter, input into school newsletters, education programs delivered by Council's road safety officer.
- 6.2.7 Council supports the development of staff through ongoing training, mentoring and development. All previously untrained parking officers, who are employed, are given comprehensive training before they are expected to undertake parking duties. This training includes;
- Self Enforcement Infringement Notice Scheme training which is accessed on line.
  - On the job training and mentoring by experienced staff.
  - All rangers are enrolled in the Certificate IV in Local Government (law enforcement).

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## 7. REVIEW

- 7.1 This policy is a local policy and accordingly will be reviewed or confirmed within the first 12 months after the declaration of the poll for the next NSW general local government election, unless revoked sooner by Council. [Note: automatic revocation of this policy is provided for under s.165(4) of the *Local Government Act 1993*. The next general local government election is scheduled to be held in September 2020].

This policy may be reviewed and updated as necessary if:

- (a) legislation requires it, or
- (b) Council's functions, structure or activities change.