


# Road/Street Names Policy

<b>Date policy was adopted:</b>	26 June 2019	<b>CEO Signature and date</b> 
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<b>Next Policy review date:</b>	June 2021	
<b>Reference number:</b>		
<b>Strategic Pillar</b>	Character	
<b>Responsible Branch</b>	Land Use Planning	26 June 2019

# Road/Street Names Policy

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## 1. OUTCOMES:

- 1.1 Council will maintain a Road/Street Naming Register for the purpose of providing names for roads and streets across the Queanbeyan-Palerang local government area.
- 1.2 The policy and guidelines prepared by the NSW Geographic Names Board are to be applied as Council policy in determining the suitability of possible street names.

## 2. POLICY:

- 2.1 Council adopts a list of suitable road and street names to be used across the local government area. This list is known as the Road/Street Naming Register and is to be comprised of the list of possible road and street names previously compiled from nominations by local historians, developers and the general public.
- 2.2 Names shall not be added to the Register until they have been exhibited and notified as required by the Roads Regulation

## 3. SCOPE OF THE POLICY:

- 3.1 This policy applies to all new roads and streets within the Queanbeyan-Palerang Local Government Area.

## 4. DEFINITIONS:

- 4.1 Nil

## 5. LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS:

- 5.1 Roads Regulation 2018 – Division 1 Cl.7(1)-(6)
- 5.2 NSW Addressing User Manual
- 5.3 AS/NZS 4819:2011 Rural and Urban Addressing Standard
- 5.4 NSW Place Name Policy, GNB September 2018
- 5.5 Guidelines for the Determination of Place Names, GNB September 2018

## 6. CONTENT:

- 6.1 For all new roads and streets, names shall be selected from Council's Road/Street Name Register.
- 6.2 In selecting suitable road/street names from names of early explorers, pioneers, settlers and other eminent persons, the names selected shall preferably have some general connection to the area in which the street is located or to the Queanbeyan-Palerang Local Government Area generally.
- 6.3 Other names which do not have a direct relationship to a location within the Local Government Area can be used anywhere within the LGA.
- 6.4 If being used in a new subdivision, a consistent theme of names eg. pioneers or flora/fauna should be used within the one subdivision area.
- 6.5 Where new subdivision proposals are lodged with Council, the developers should be advised at the application stage that Council will provide details of possible names to be used for new streets within the subdivision. The list of suitable names is to be prepared by officers of Council's Development Control Section and administered by the Service Manager Land Use Planning.
- 6.6 All written requests to have person's names included in Council's list of preferred road and street names are to be supported by evidence as to the significance of the name to the history of the locality or the Local Government Area as a whole.

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- 6.7 Their suitability should also be assessed on the criteria set down by the NSW Geographical Names Board in respect of “sources” and its place name policy and guidelines.
- 6.8 The Local Aboriginal Land Council should be requested to submit a list of names for inclusion into the road and street names list. The meaning of the names or the person’s historical links with the area should be provided in respect of any names supplied before they are accepted for assessment for their suitability for inclusion into Council’s adopted list of possible road and street names.
- 6.9 Council’s Natural and Built Character Portfolio via the Service Manager Land Use Planning shall be responsible for maintaining the Street Naming Register.
- 6.10 All requests for inclusion of names on this list should be referred to Council via the Service Manager Land Use Planning.
- 6.11 A copy of the Register shall be available for public viewing upon request.
- 6.12 Developers are encouraged to list road and street names with subdivisions when they are lodged.
- 6.13 Developers and/or local residents are encouraged to submit name suggestions for a new road or street based on NSW Government Guidelines as set out by the NSW Geographical Names Board (GNB).
- 6.14 In instances where a developer or local resident cannot provide appropriate name(s) that meet the GNB criteria the Service Manager Land Use Planning or appropriate staff member will assist by suggesting possible names and seeking their feedback.

### 7. REVIEW

- 7.1 This policy is a local policy and accordingly will be reviewed or confirmed within the first 12 months after the declaration of the poll for the next NSW general local government election, unless revoked sooner by Council. [**Note:** automatic revocation of this policy is provided for under s.165(4) of the *Local Government Act 1993*. The next general local government election is scheduled to be held in September 2020].

This policy may be reviewed and updated as necessary if:

- (a) legislation requires it, or
- (b) Council’s functions, structure or activities change.