# Educator Daily Safety Audit

**Educator Name** [                    ]  **Week** [          ] **to** [          ]

If the answer is yes, please tick the appropriate square.

| | Mon | Tue | Wed | Thur | Fri | Sat | Sun |
|---|---|---|---|---|---|---|---|
| **Internal** | | | | | | | |
| Home welcoming and clean? | | | | | | | |
| Entry and exits clear? | | | | | | | |
| Child's play area clean and hazard free? | | | | | | | |
| Inaccessible areas made secure (i.e. doors locked)? | | | | | | | |
| Safety plugs in all power points? | | | | | | | |
| Are all electrical cords and appliances out of reach? | | | | | | | |
| All cleaning materials, detergents and poisons/chemicals are inaccessible? | | | | | | | |
| First aid kit available but out of children's reach? | | | | | | | |
| Is the kitchen area safe? | | | | | | | |
| Is there a heater guard in place? | | | | | | | |
| Are the bathroom/toilet areas clean and safe? | | | | | | | |
| Bathroom/kitchen hot water controlled or tap guards on? | | | | | | | |
| Are stair barriers in place? | | | | | | | |
| Are toys in good condition and accessible? | | | | | | | |
| Soap dispenser and towels stocked? | | | | | | | |
| Is everything I need close to the nappy change area? | | | | | | | |
| Supervision sightlines clear and unobscured? | | | | | | | |
| Are there any potential hazards in the sleep/rest areas? | | | | | | | |
| Are portable cots/sleeping equipment in good condition? | | | | | | | |
| **External** | | | | | | | |
| Backyard is secure? *(Gates locked, shed locked)* | | | | | | | |
| Outside area clear of hazards/black ice/trip hazards/ uneven surfaces/spiders/snakes/hives? | | | | | | | |
| Are there any climbing hazards near fences or gates? | | | | | | | |
| Play equipment in good condition and surrounded by appropriate material? | | | | | | | |
| Are pets inaccessible? | | | | | | | |
| Are pet droppings cleaned away? | | | | | | | |
| Are pet bowls/bedding/toys/food inaccessible? | | | | | | | |
| Are there any water hazards? | | | | | | | |
| Is the gas cylinder inaccessible? | | | | | | | |
| Are garden tools/machinery inaccessible? | | | | | | | |
| Are pool gates closed/secure? | | | | | | | |
| Are there any climbing hazards near the pool fence? | | | | | | | |

Are there any other identified hazards?

Did you make any changes to your environment?

General Comments:

These forms should be kept by the Educator and filed each week