



Ordinary Meeting of Council

SUPPLEMENTARY AGENDA

22 February 2017

Commencing at 5.30pm

**Council Chambers
10 Majara Street, Bungendore**

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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****On-site Inspections****

List any inspections or indicate “Nil”

12 DETERMINATION REPORTS

12.10 Tender Evaluation - Queanbeyan Park Playground Toilet Facility	3
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LIST OF ATTACHMENTS –

(Copies available from General Manager’s Office on request)

Open Attachments

Nil

Closed Attachments

Item 12.10 Tender Evaluation - Queanbeyan Park Playground Toilet Facility	
Attachment 1 Tender Evaluation Report Queanbeyan Park Playground Toilet Block (Under Separate Cover)	

DETERMINATION REPORTS

12.10 Tender Evaluation - Queanbeyan Park Playground Toilet Facility (Ref: C1719305; Author: Hansen/Sibbick)

Summary

Improvement works to the Queanbeyan Park playground occurred in 2011/2012 that included installation of a junior bike track, park furniture, barbecue, shelters and fencing. At this time the community sought to have the small playground toilet unit improved or replaced as it no longer provided an adequate service to the needs of the park visitors. Council allocated funds in the 2016 / 2017 financial year for this project which includes the removal of the existing toilet unit. Tenders were called for the supply, delivery and installation of a prefabricated public toilet facility at the Queanbeyan Park playground to replace the existing small toilet unit within the playground.

Recommendation

That Council award Contract no. 16/2017 (VP62268) to Tenderer number 1.

Background

Requests for quotations were placed on Vendor Panel (the online tendering portal used by Council), for the supply, delivery and installation of a prefabricated public toilet facility. Whilst there are many suppliers who have currently tendered through Vendor Panel, for the supply of prefabricated toilet units, only one supplier, Tenderer 1, submitted a conforming tender.

Two (2) other eligible suppliers expressed interest in the tender, and provided pre tender quotes, for the supply and delivery only of a prefabricated toilet facility. These suppliers did not quote on installation, service connection costs or demolition and removal of the existing unit. A Tender Evaluation Report is attached to this report providing further details of the tender received, the evaluation, and the supplier interest in this project.

Implications***Policy***

The selection of suppliers for this tender from Vendor Panel complies with:

- The Local Government Act 1993 (Section 55): Notable clauses:
Tendering threshold in the Regulations as cited by the Legislation
 - Any contract >\$150,000 including GST must go to public tender REG 163 (2)
 - Exemptions include any parties on the Prescribed Entity list REG 163 (1A):
Local Government Procurement Partnership
- Council's Procurement Policy
- QPRC Procurement Procedure Part 1 Governance DRAFT

12.10 Tender Evaluation - Queanbeyan Park Playground Toilet Facility (Ref: C1719305; Author: Hansen/Sibbick) (Continued)

Environmental

The supply and installation of this toilet facility will not impact the local ecology or biodiversity. The facility building will replace an existing facility building in the Queanbeyan Park playground. Rectification work surrounding the new toilet unit and provision of an accessible pathway will be carried out after installation. The new units comply with related standards and building codes.

Sustainability

Error! Hyperlink reference not valid. Many components of the new unit Stainless Steel which is recyclable and highly durable. Water and energy efficiencies will be achieved through flush saver devices fitted to the toilets and movement sensors to reduce lighting costs.

Social / Cultural

The local community will benefit socially and culturally through inclusive involvement of the design and implementation of a mural / artwork to the external walls of the new unit. The project will be a group activity, organised and delivered by Council's cultural development staff. The artwork / mural will be in keeping with the immediate playground surrounds. Art work on the facility building will be colourful and bright, similar to those pictured in this report.

***Engagement***

The existing toilet facility unit situated within the playground precinct of Queanbeyan Park is a one (1) cubicle facility with a concrete floor and timber weatherboard, with unlined and uninsulated walls. It is very dated and in urgent need of an upgrade or replacement. The families, visitors and user groups utilising the playground facility over the past few years have expressed their desire to have the facility upgrade or replaced. This new unit will provide two (2) inclusive toilet units and will be beneficial to all users of Queanbeyan Park, as well as those utilising the playground.

Financial

At the review stage of Council's 2016 – 2017 Delivery Program, minor changes made included the "Upgrade toilet in Queanbeyan Park playground" project, with \$150,000 being added to the Delivery Program, and funded from Council reserves. The project was added "due to need to upgrade and community requests".

**12.10 Tender Evaluation - Queanbeyan Park Playground Toilet Facility (Ref: C1719305;
Author: Hansen/Sibbick) (Continued)**

Program Code	Expense Type	Funding source	Amount
500		Council Reserves	\$ 150,000

Resources (including staff)

Staff of Council's Parks & Urban Spaces will be responsible for managing the contract and the project to replace the toilet facility building at the Queanbeyan Park playground.

Integrated Plan

This project is included in the Queanbeyan – Palerang Regional Council Operational Plan (former Queanbeyan Council) 21016-2017.

Conclusion

The unit offered by Tenderer 1, meets the needs of the community and offers a high quality facility. Tenderer 1 provided a conforming tender and it is recommended this they be awarded the contract for the supply, delivery and installation of the prefabricated toilet block at the Queanbeyan Park playground.

Attachments

Attachment 1 Tender Evaluation Report Queanbeyan Park Playground Toilet Block (*Under Separate Cover*) - **CONFIDENTIAL**