



Ordinary Meeting of Council

AGENDA

28 March 2018

Commencing at 5.30pm

**Council Chambers
10 Majara Street
Bungendore**

****On-site Inspections****

List any inspections or indicate “Nil”

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Nil

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Nil

LIST OF ATTACHMENTS –

(Copies available from CEO/General Manager's Office on request)

Open Attachments

Item 12.1	Modification Application - MOD.2014.029 - 744 Bombay Road, Bombay
	<i>Attachment 1 Business Paper - Report to Council - 1 May 2014 - MOD_2014_029 (Under Separate Cover)</i>
	<i>Attachment 2 Proposed Conditions of Consent MOD.2014.029 (Under Separate Cover)</i>
Item 12.5	Cities Power Partnership
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Item 12.6	QPRC Liquid Trade Waste Policy
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- Item 12.8 Investment Report - February 2018
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- Item 12.7 Award of Tender 15/2018 - Traffic Management Services
Attachment 1 Tender 15/2018 Traffic Management Evaluation Report (Under Separate Cover)
- Item 14.2 QPRC Heritage Advisory Committee Minutes - Meeting Held 15 March 2018
Attachment 3 Heritage Award Nominations - Category 1 (Under Separate Cover)
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Attachment 5 Heritage Award Nominations - Category 3 (Under Separate Cover)
- Item 16.1 Responses to Councillors' Questions
Attachment 2 Responses to Councillors' Questions (with CIC info) (Under Separate Cover)



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore on Wednesday, 28 February 2018 commencing at 5:30pm.

1. OPENING

ATTENDANCE

Councillors: Cr Overall (Chair), Crs Biscotti, Bray AM, Brown, Harrison, Hicks, Marshall, Noveska, Schweikert, Taylor and Winchester.

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice; P Neil, Portfolio General Manager Organisational Capability and S Taylor, Service Manager Finance.

Also Present: W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

2. APOLOGIES

There were no apologies.

3. DISCLOSURES OF PECUNIARY INTERESTS

041/18

RESOLVED (Taylor/Schweikert)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures.

4. CONFIRMATION OF MINUTES

4.1 **Minutes of the Ordinary Meeting of Council held on 24 January 2018**

042/18

RESOLVED (Taylor/Bray)

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Council Chambers on Wednesday 24 January 2018 be confirmed.

The resolution was carried unanimously.

4.2 Minutes of the Planning and Strategy Committee of the Whole held on 14 February 2018

043/18

RESOLVED (Bray/Taylor)

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 14 February 2018 be confirmed.

The resolution was carried unanimously.

5. PRESENTATION BY DEPARTMENTAL OR OTHER REPRESENTATIVES

There were no presenters.

6. BUSINESS ARISING FROM THE MINUTES

Cr Schweikert referred to the minutes from 24 January 2018, Item 18 – Councillors' Questions for Next Meeting, question 5 which requested an update on the bus stop on Ashby Drive, stating it is not listed in the Responses to Councillors' Questions table and is an outstanding item from the previous minutes.

7. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS

Ms Sue Murray – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Mr Murray Harrex – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Mrs Lisa Harrex – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Mr Karuna Barjracharya – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Ms Natalie Densley – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Dr Gill Burke – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Ms Jane Magnus – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Ms Margaret Fair – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Ms Clare Gilligan – Item 12.3 - Amendment to South Jerrabomberra Development Control Plan 2015, Item 12.4 - Draft Local Infrastructure Contributions Plan - South Jerrabomberra and Item 12.5 - Proposed South Tralee Essential Infrastructure Agreement

Ms Emily Nicoll – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Ms Alix Burnett – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Ms Kerry Douth – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Mr Peter Gill – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Mr David Watson – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Ms Sophie Olsen – Item 12.7 - Majara Street Planning Proposal

Mr John Madden – Item 12.15 - Wood Dust - The Australian International Timber and Woodworking Festival

Mr Paul Berger – Item 12.16 - Oktoberfest

PROCEDURAL MOTION

044/18

RESOLVED (Marshall/Taylor)

That Items 12.1, 12.6, 12.7, 12.3, 12.4, 12.5, 12.15, 12.16 and 12.7 be brought forward at this juncture.

The resolution was carried unanimously.

12. ITEMS FOR DETERMINATION

12.1 Outcome of Consultation on Potential Skate Park Locations in Braidwood

MOVED (Marshall/Harrison)

That Council note the staff report on consultation on a potential skate park location in Braidwood.

Cr Hicks foreshadowed a contrary motion: [“That the skate park be included in the Braidwood Recreation Ground and seek funding to enable it to be built.”]

The motion (of Crs Marshall and Harrison) was moved in an amended form, PUT and CARRIED.

045/18

RESOLVED (Marshall/Harrison)

That Council:

1. Note the staff report on consultation on a potential skate park location in Braidwood.
2. Consider funding in the Delivery Program 2018-21 for the development of a concept design and development approval for a skate park in Braidwood.

For: Crs Biscotti, Bray, Brown, Harrison, Marshall, Noveska, Overall, Taylor and Winchester

Against: Cr Hicks and Schweikert

12.6 Rehabilitation and Clean-up of Turallo Creek

046/18

RESOLVED (Schweikert/Marshall)

That Council:

1. Consider the inclusion of \$60,000 funding in the 2018-2019 Operational Plan for phase 1 planning and phase 2 clean up works.
2. Prepare a scope of works for flood mitigation along Turallo Creek towards Halfway Creek.
3. Seek contribution to those works by grant application under the Public Reserves Management Fund and other flood mitigation sources.

The resolution was carried unanimously.

12.7 Majara Street Planning Proposal**MOVED (Schweikert/Harrison)**

1. That Council advise the Minister for Planning under section 59 of the *NSW Environmental Planning and Assessment Act 1979* that it wishes to progress the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential.
2. That the Palerang Local Environmental Plan 2014 Lot Size map be amended to show a minimum lot size of 1,000 square metres for lots within former Lot 3 DP 1195030.
3. That the Palerang Local Environmental Plan 2014 Height of Buildings map be amended to show a building height of 8.5 metres for lots within the former Lot 3 DP 1195030.
4. That the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential include provisions for the following:
 - a) there is a maximum of ten residential lots on the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434).
 - b) there is a minimum 10 metre buffer on the western boundary and that this buffer is dedicated to Council as a drainage reserve (operational land).
 - c) there is a 10 metre buffer on the northern boundary of the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434).

This buffer shall be included within the residential lots with a covenant stating:

- a. That the owners are to maintain the buffer and the adjacent fencing.
- b. That the buffer is included in property fencing.
- c. That there are to be no habitable structures within in the buffer.
- d) a covenant is placed on the western most lot restricting any future dwellings to one storey only and that a 2m high lapped and capped timber fence be erected along the western boundary of that allotment.
- e) a covenant is placed on all future residential lots preventing the erection of dual occupancies.

Cr Marshall foreshadowed a contrary motion: ["That Council defer the decision of the planning proposal until the review of the Bungendore Structure Plan is completed."]

The motion (of Crs Schweikert and Harrison) was PUT and CARRIED.

047/18

RESOLVED (Schweikert/Harrison)

1. That Council advise the Minister for Planning under section 59 of the *NSW Environmental Planning and Assessment Act 1979* that it wishes to progress the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential.
2. That the Palerang Local Environmental Plan 2014 Lot Size map be amended to show a minimum lot size of 1,000 square metres for lots within former Lot 3 DP 1195030.
3. That the Palerang Local Environmental Plan 2014 Height of Buildings map be amended to show a building height of 8.5 metres for lots within the former Lot 3 DP 1195030.
4. That the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential include provisions for the following:
 - a) there is a maximum of ten residential lots on the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434).
 - b) there is a minimum 10 metre buffer on the western boundary and that this buffer is dedicated to Council as a drainage reserve (operational land).
 - c) there is a 10 metre buffer on the northern boundary of the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434). This buffer shall be included within the residential lots with a covenant stating:
 - a. That the owners are to maintain the buffer and the adjacent fencing.
 - b. That the buffer is included in property fencing.

- c. That there are to be no habitable structures within in the buffer.
- d) a covenant is placed on the western most lot restricting any future dwellings to one storey only and that a 2m high lapped and capped timber fence be erected along the western boundary of that allotment.
- e) a covenant is placed on all future residential lots preventing the erection of dual occupancies.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester
Against: Cr Marshall

PROCEDURAL MOTION

048/18

RESOLVED (Schweikert/Taylor)

That Items 12.3 to 12.5 be moved as a bloc.

The resolution was carried unanimously.

12.3 Amendment to South Jerrabomberra Development Control Plan 2015

049/18

RESOLVED (Harrison/Brown)

That Council:

1. Pursuant to the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulations 2000, adopt the draft amendments to the South Jerrabomberra Development Control Plan 2015, with the inclusion of the amendments recommended in the accompanying submissions table and other minor administrative changes as appropriate.
2. Continue discussions with the various landowners at South Jerrabomberra in respect of the future embellishment of the sports fields identified for the urban release area.
3. Require the large E2 Environmental Conservation zoned parcel of land to be included in the Stage 3 development application for the site and the Neighbourhood Structure Plans be subsequently amended to reflect this.
4. Require road access arrangements for land to the south of Forrest/Morrison (ie Walsh) to be confirmed in the DCP prior to Council finalising the current planning proposal for the South Jerrabomberra area.

The resolution was carried unanimously.

12.4 Draft Local Infrastructure Contributions Plan - South Jerrabomberra

050/18

RESOLVED (Harrison/Brown)

That Council:

1. Publicly exhibit the draft South Jerrabomberra Local Infrastructure Contributions Plan 2018 for a period of 28 days.
2. Authorise staff to request the Independent Pricing and Regulatory Tribunal (IPART) to undertake a review of the draft plan under the Local Infrastructure Growth Scheme and seek funding to meet any gap in the costs.

The resolution was carried unanimously.

12.5 Proposed South Tralee Essential Infrastructure Agreement

051/18

RESOLVED (Harrison/Brown)

That:

1. Council endorse in principle the attached South Tralee Infrastructure Agreement for the purposes of public exhibition.
2. Council exhibit the South Tralee Infrastructure Agreement for a minimum of twenty eight days.
3. At the end of the exhibition period a further report on the South Tralee Infrastructure Agreement be prepared for Council's consideration.

The resolution was carried unanimously.

12.15 Wood Dust - The Australian International Timber and Woodworking Festival

052/18

RESOLVED (Schweikert/Brown)

That Council:

1. Approve In-kind support as listed below, to Craft Media Australia Pty Ltd for the purpose of running the 2018 Wood Dust Event.
2. Note the in-kind support will be for:
 - venue hire and associated services in Queanbeyan
 - indemnity insurance
 - traffic barriers
 - waste management
 - public facilities
 - traffic management
 - venue and sites fees in Bungendore

The resolution was carried unanimously.

12.16 Oktoberfest**MOVED (Schweikert/Biscotti)**

That Council:

1. Consider an amount of \$35,000 for marquee hire for Oktoberfest as a Category 3 Event annually for five years in the Delivery Program.
2. Endorse an amount of up to \$20,000 for 'in kind' marketing annually for five years.
3. Consider placement of banners on Queanbeyan's main street flag poles to publicise the event the week before.

Cr Marshall foreshadowed a contrary motion: ["That Council consider an amount of \$35,000 for marquee hire for Oktoberfest as a Category 3 Event for 2018."]

The motion (of Crs Schweikert and Biscotti) was PUT and CARRIED.

053/18

RESOLVED (Schweikert/Biscotti)

That Council:

1. Consider an amount of \$35,000 for marquee hire for Oktoberfest as a Category 3 Event annually for five years in the Delivery Program.
2. Endorse an amount of up to \$20,000 for 'in kind' marketing annually for five years.
3. Consider placement of banners on Queanbeyan's main street flag poles to publicise the event the week before.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

12.17 QPRC Events Strategy

054/18

RESOLVED (Brown/Bray)

That Council:

1. Support the draft QPRC Events Strategy 2018 – 2025, and exhibit for 28 days for community feedback.
2. Consider the inclusion of a \$50,000 Category Two 'Event Assistance Scheme' in the 2018/19 operational budget.
3. Consider the inclusion of a \$300,000 Category Three 'Event Sponsorship Scheme' in the 2018/19 operational budget.
4. Determine the removal of the Riverfest event as a Council-run event.

The resolution was carried unanimously.

ADJOURNMENT: The meeting adjourned at 7.30pm and resumed at 7.55pm.

8. MAYORAL REPORT

There was no Mayoral Report.

9. MAYORAL MINUTE

There was no Mayoral Minute.

10. NOTICES OF MOTION OF RESCISSION

There were no Motions of Rescission.

11. NOTICES OF MOTION**11.1 Planned Intersection Upgrades****MOVED (Winchester/Noveska)**

That:

1. Council invite NSW Roads and Maritime Services to brief Councillors on the following planned intersection upgrades:
 - a. the Lanyon Drive intersection with Tomsitt Drive
 - b. the Ellerton Drive intersection with Bungendore Road
2. Councillors receive an update from staff regarding the planned upgrade to the Yass Road intersection with Thurrallilly Street.
3. The briefing session be held within the next four weeks.

AMENDMENT (Bray/Schweikert)

That:

1. Councillors receive an update from staff on the following planned upgrades:
 - a. the Lanyon Drive intersection with Tomsitt Drive
 - b. the Ellerton Drive intersection with Bungendore Road
 - c. the Yass Road intersection with Thurrallilly Street
2. A briefing session be held at a Councillor workshop as soon as practicable.

Cr Marshall foreshadowed an amendment: ["That Council invite NSW Roads and Maritime Services to update Councillors on the following planned upgrades:

- a. the Lanyon Drive intersection with Tomsitt Drive
- b. the Ellerton Drive intersection with Bungendore Road
- c. the Yass Road intersection with Thurrallilly Street."]

The amendment (of Crs Bray and Schweikert) was PUT and CARRIED and became the motion.

For: Crs Biscotti, Bray, Hicks, Overall, Schweikert and Taylor
Against: Crs Brown, Harrison, Noveska, Marshall and Winchester

The motion (of Crs Bray and Schweikert) was PUT and CARRIED.

055/18

RESOLVED (Bray/Schweikert)

That:

1. Councillors receive an update from staff on the following planned upgrades:
 - a. the Lanyon Drive intersection with Tompsitt Drive
 - b. the Ellerton Drive intersection with Bungendore Road
 - c. the Yass Road intersection with Thurrallilly Street
2. A briefing session be held at a Councillor workshop as soon as practicable.

The resolution was carried unanimously.

12. ITEMS FOR DETERMINATION**12.1 Outcome of Consultation on Potential Skate Park Locations in Braidwood**

This item was dealt with in earlier business.

12.2 Town Centre Improvements - Braidwood

056/18

RESOLVED (Taylor/Schweikert)

That:

1. The attached Braidwood CBD and Ryrie Park Opportunities and Concept Plans be adopted in principle and placed on final public exhibition.
2. Following the exhibition period, a further report come back to Council with a view to adopting a final design to form the basis for future detailed designs and applications to Heritage NSW.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Marshall, Noveska, Overall, Schweikert and Taylor

Against: Cr Winchester

12.3 Amendment to South Jerrabomberra Development Control Plan 2015

This item was dealt with in earlier business.

12.4 Draft Local Infrastructure Contributions Plan - South Jerrabomberra

This item was dealt with in earlier business.

12.5 Proposed South Tralee Essential Infrastructure Agreement

This item was dealt with in earlier business.

12.6 Rehabilitation and Clean-up of Turallo Creek

This item was dealt with in earlier business.

12.7 Majara Street Planning Proposal

This item was dealt with in earlier business.

- 057/18 **12.8 Comprehensive Local Environmental Plan - Requests for Spot Rezoning**
RESOLVED (Schweikert/Hicks)
That:
1. Council note the report identifying the Comprehensive LEP is a priority.
2. The preliminary enquiry fee of \$1,500 apply to all new planning enquiries and/ or planning proposals considered to be minor.
3. Any new planning enquiries or planning proposals then determined to be minor and received from the date of this report, be progressed as part of the comprehensive LEP.
4. Any new major planning proposals or, new minor planning proposals that are likely to delay the Comprehensive LEP process, not be progressed until after the Comprehensive LEP process is completed. This includes any new proposals which are received after the Comprehensive LEP process has reached an advanced stage.
- The resolution was carried unanimously.
- 058/18 **12.9 Queens Bridge Approach Enhancement**
RESOLVED (Brown/Biscotti)
That Council endorse the Soul2Soil concept designs for Bungendore Road - Queens Bridge approach, excluding the over road bridge entrance feature and crossings at the round-a-bouts.
- The resolution was carried unanimously.
- 059/18 **12.10 Six monthly update on Operational Plan**
RESOLVED (Schweikert/Harrison)
That Council note the six-monthly update on the adopted Operational Plan.
- The resolution was carried unanimously.
- 060/18 **12.11 Quarterly Budget Review Statement for the Quarter Ending 31 December 2017**
RESOLVED (Harrison/Schweikert)
That Council:
1. Adopt the December 2017 Quarterly Budget Review Statement and variations as outlined in this report.
2. Note the predicted consolidated deficit of \$64,411.
- The resolution was carried unanimously.

12.12 Investment Report - January 2018

061/18

RESOLVED (Harrison/Bray)

That Council:

1. Note the investment income for January 2018 was \$484,277 bringing the total interest earned on Cash and Cash Equivalent Investments for the 2017/18 Financial Year to \$3,214,673 which is \$717,117 above the year to date budget within the Operational Plan.
2. Note the investment portfolio has been made in accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005.
3. Adopt the Investment Report for the month of January 2018.

The resolution was carried unanimously.

12.13 Submission on Consultation Draft - New Model Code of Meeting Practice

062/18

RESOLVED (Overall/Bray)

That Council:

1. Adopt the following in regard to the "Issues" as listed on pages 65 to 66:
 - Clause 3.13. Restriction on number of Notices of Motion per Councillor per Meeting not supported.
 - Clause 3.14. Supported and should be made mandatory.
 - Clause 3.34. Pre-meeting briefings not to be mandatory.
 - Section 4, Items 1, 2, 3 and 5. The format of Public Forums as numbered 1, 2, 3 and 5 are supported.
 - Section 4, Item 4 Supported but with the exception to allow presentations from the public as to any reasons why agenda items listed as "Confidential" not be held in closed session.
 - Section 4, Item 6. The new Public Forum 5.30 - 6.00pm to be recorded/webcast. The "Questions from the Public" session 5.20 – 5.30pm not to be recorded/webcast.
 - Clause 4.4. Individual presenters may speak for up to five minutes and may address any number of agenda items within that five minute limit. Presenters may request an extension of time for Council's determination.
 - Clause 5.21. The term "committees of the council" refers only to committees of the whole.
 - Clause 8.2. Item 03 "Prayer" be removed from the order of business.
 - Clause 10.19. Clause 250(1) of the Local Government (General) Regulation 2005 replace proposed Clause 10.19.
 - Clauses 15.13 or 15.14. Clause 15.14 be included.
 - Proposed new clause 18.6. New clauses 18.6, 18.7, 18.8 include the words "from the public" in regard to letters, submissions or petitions.

2. Endorse its submission, as amended, to the Office of Local Government in relation to the Consultation Draft on the new Model Code of Meeting Practice.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

12.14 Cultural Arts Assistance Scheme application for Braidwood Youth Arts Mentorship Program

063/18

RESOLVED (Marshall/Bray)

That Council approve the allocation of a grant of \$1,500 from the Cultural Arts Assistance Scheme to the Braidwood Central School Parents and Citizens Association to assist in the implementation of a Youth Arts Mentorship Program for senior students.

The resolution was carried unanimously.

12.15 Wood Dust - The Australian International Timber and Woodworking Festival

This item was dealt with in earlier business.

12.16 Oktoberfest

This item was dealt with in earlier business.

12.17 QPRC Events Strategy

This item was dealt with in earlier business.

12.18 Policy for Engagement of Volunteers

064/18

RESOLVED (Biscotti/Schweikert)

That Council support the Policy for Engagement of Volunteers and exhibit for 28 days for community comment.

The resolution was carried unanimously.

12.19 Draft QPRC Social Media Policy

065/18

RESOLVED (Marshall/Schweikert)

That Council:

1. Adopt the QPRC Social Media Policy.
2. Note that by adopting this policy, the following policies and directives are rescinded:
 - a. The former Palerang Council Social Media Policy 2014
 - b. The former Queanbeyan City Council Social Media Policy 2015
 - c. The former Queanbeyan City Council Social Media Directive 2012

The resolution was carried unanimously.

- 066/18 **12.20 Panel Contract for Periodic Dewatering of Sludge Services**
RESOLVED (Harrison/Hicks)
That:
1. The following tenderers be appointed to a panel of suppliers established to provide the Queanbeyan-Palerang Regional Council (QPRC) with Periodic Dewatering of Sludge services for the period commencing 1 March 2018 to 30 June 2020:
a. Epsom Environmental Services Pty Ltd ATF The Epsom Environmental Services Unit Trust
b. Waste Processing Solutions Pty Ltd
c. Arkwood (Gloucester) Pty Ltd T/As Arkwood Organic Recycling
2. A provision be allowed for 2 x 12 month extension periods based on satisfactory supplier performance.
3. The tender submission of Dredging Solutions Pty Ltd be passed over as being uncompetitive in comparison to the recommended suppliers.

The resolution was carried unanimously.
- 067/18 **12.21 RFT 04-2017 Macs Reef Road Landfill Closure Tender**
RESOLVED (Harrison/Hicks)
That Council award the contract detailed in RFT 04-2017 for the Macs Reef Road Landfill Closure work to Tenderer 4 Dale & Hitchcock Civil for the sum of \$1,528,449.

The resolution was carried unanimously.
- 068/18 **12.22 Submission - NSW Freight and Ports Plan**
RESOLVED (Schweikert/Harrison)
That Council lodge a submission to the draft NSW Freight and Ports Plan.

The resolution was carried unanimously.
- 069/18 **12.23 Special Heritage Fund - 2017/2018**
RESOLVED (Marshall/Schweikert)
That Council endorse:
1. The full amount requested in Application A - Evan Mercer, St. Stephens Presbyterian Church Queanbeyan for \$65,433.
2. Part 2 of Application B - Leigh Fletcher, Braidwood & District Historical Society for \$44,460.

The resolution was carried unanimously.

12.24 Ordinary Council Meeting April 2018

070/18

RESOLVED (Bray/Hicks)

That Council:

1. Reschedule its Ordinary Council meeting from Wednesday, 25 April to Thursday, 26 April 2018.
2. Publicise the change of date in all relevant media.

The resolution was carried unanimously.

PROCEDURAL MOTION

071/18

RESOLVED (Noveska/Bray)

That Items 13.1 to 13.3 be moved as a bloc.

The resolution was carried unanimously.

13. ITEMS FOR INFORMATION**13.1 Summer Activation & Aquatic Wet Play Area Launch**

072/18

RESOLVED (Schweikert/Taylor)

That the report be received for information.

The resolution was carried unanimously.

13.2 Clean Up Australia Day

073/18

RESOLVED (Schweikert/Taylor)

That the report be received for information.

The resolution was carried unanimously.

13.3 Membership of Southern Tablelands Arts

074/18

RESOLVED (Schweikert/Taylor)

That the report be received for information.

The resolution was carried unanimously.

PROCEDURAL MOTION

075/18

RESOLVED (Marshall/Noveska)

The Items 14.1 to 14.9 be moved as a bloc.

The resolution was carried unanimously.

14. COMMITTEE REPORTS AND RECOMMENDATIONS**14.1 The Q Board Report - January 2018**

076/18

RESOLVED (Schweikert/Taylor)

That Council note the minutes of The Q Board held on 29 January 2018.

The resolution was carried unanimously.

- 077/18 **14.2 Braidwood and Curtilage Heritage Advisory Committee - 8 February 2018**
RESOLVED (Schweikert/Taylor)
That Council note the minutes of the Braidwood and Curtilage Heritage Advisory Committee meeting held on 8 February 2018.

The resolution was carried unanimously.
- 078/18 **14.3 Canning Close Reserve s.355 Committee AGM minutes**
RESOLVED (Schweikert/Taylor)
That Council:
1. Note the minutes of the Canning Close Reserve s.355 Committee's Annual General Meeting held on 23 November 2017.
2. Approve the following persons as office-bearers and Committee member of the s.355 Committee:
 (a) Peter Evans (Chair)
 (b) Pete Harrison (Secretary)
 (c) Toni Cuthbertson (Committee) (Wamboin Pony Club)

The resolution was carried unanimously.
- 079/18 **14.4 Wamboin Hall Management s.355 Committee Minutes**
RESOLVED (Schweikert/Taylor)
That Council note the minutes of the Wamboin Hall Management s.355 Committee's meeting held on 7 December 2017.

The resolution was carried unanimously.
- 080/18 **14.5 Queanbeyan-Palerang Sports Council - 5 February 2018**
RESOLVED (Schweikert/Taylor)
That Council note the minutes of the Queanbeyan-Palerang Sports Council meeting held on 5 February 2018.

The resolution was carried unanimously.
- 081/18 **14.6 Braidwood Showground Reserve Trust s.355 Committee minutes**
RESOLVED (Schweikert/Taylor)
That Council note the minutes of the Braidwood Showground Reserve Trust s.355 Committee's meeting held on 23 November 2017.

The resolution was carried unanimously.

14.7 Bungendore War Memorial s.355 Committee minutes

082/18

RESOLVED (Schweikert/Taylor)

That Council note the minutes of the Bungendore War Memorial s.355 Committee meetings held on 7 September and 2 November, and the informal notes of the meeting held on 5 October 2017.

The resolution was carried unanimously.

14.8 Local Traffic Committee Minutes - 6 February 2018

083/18

RESOLVED (Schweikert/Taylor)

That Council:

1. Note the minutes of Local Traffic Committee Meeting held on 5 December 2017.
2. Adopt recommendations LTC 1/18 to LTC 9/18 from the meeting held on 6 February 2018.

LTC 1/18 Under the Roads Act 2013 approve the installation of two 'No Stopping' signs as per the design for Bass Street/Wycombe Street intersection.

LTC 2/18 LTC require further investigation for selective treatment for high risk areas that warrant it. Report to come back to LTC.

LTC 3/18 LTC require further information as to the safety concerns for the buses and why existing signage is deemed incorrect. Deferred for next meeting.

LTC 4/18 Under the Roads Act 1993 approve the traffic control plan for the Baby Ben Clock Tower event from 11am to 1:30pm Friday 16 February 2018 subject to TCP amendment for provision of B Double stacking.

LTC 5/18 Under the Roads Act 1993 approve the traffic control plans for the Bungendore Anzac Day from 5:30am to 7:00am for Dawn Service and 10:00am to 12:30pm for main service Wednesday 25 April 2018.

LTC 6/18 Under the Roads Act 1993 approve the traffic control plan for the Captains Flat Anzac Day event from 9:30am to 12:15pm Wednesday 25 April 2018.

LTC 7/18 Under the Roads Act 1993 approve the traffic control plan for the Jerrabomberra Anzac Day event from 10.00pm Tuesday 24 April to 7.30am Thursday 26 April 2018, pending confirmation of an acceptable insurance amount.

LTC 8/18 Event Application not approved. Changes to be made:

- B Double Stacking from North/South.
- Notifications to properties along route to be sent out.
- TMP needs to be updated on how they will manage parking and people attending event.
- Parking needs to be off verge, suggested Council would be able to assist
- Further consideration to be made at April 3rd LTC meeting for a 2nd June event.

LTC 9/18 Under the Roads Act 1993 approve the extension to Bus Bay 4 in accordance with the design.

The resolution was carried unanimously.

14.9 Audit, Risk and Improvement Committee Meeting of 5 December 2017

084/18

RESOLVED (Schweikert/Taylor)

That Council:

1. Note the minutes of the Audit, Risk and Improvement Committee meeting of 5 December 2017.
2. Note the Audit Risk and Improvement Committee annual report in relation to their activities during 2016-17.

The resolution was carried unanimously.

15. DELEGATES' REPORTS

There were no Delegates' Reports.

16. RESPONSES TO COUNCILLORS' QUESTIONS

16.1 Responses to Councillors' Questions

085/18

RESOLVED (Winchester/Taylor)

That the report be received for information.

The resolution was carried unanimously.

17. MATTERS OF WHICH NOTICE HAS NOT BEEN GIVEN BUT RULED BY THE CHAIR TO BE CONSIDERED

There were no matters.

18. COUNCILLORS' QUESTIONS FOR NEXT MEETING

1. Cr Schweikert requested an update on the application for a bus stop on Ashby Drive.

19. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings, Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

PRESENTATIONS

There were no presentations.

086/18

RESOLVED (Hicks/Schweikert)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 20.1 Quarterly Legal Update - February 2018

"Item 20.1 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.46pm to discuss the matters listed above.

The meeting returned to Open Session at 8.47pm by virtue of Resolution No. 088/18 made in Closed Session.

The doors of the chamber were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor read out the decisions of Council made in Closed Session.

20.1 Quarterly Legal Update - February 2018

That:

1. The Quarterly Legal Report be received for information.
2. Council progress the Cannchar litigation as outlined in the report.

The time being 8.48pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**



PLANNING AND STRATEGY COMMITTEE OF THE WHOLE MEETING

Council at its meeting of 23 November 2016 resolved (M/N 295/16) as follows:

The Planning and Strategy Committee of the Whole be delegated authority in accordance with Section 377 of the *Local Government Act 1993* to determine matters pursuant to the:

- *Environmental Planning and Assessment Act 1979*
- *Local Government Act 1993*
- *Swimming Pools Act 1992*
- *Roads Act 1993*
- *Public Health Act 2010*
- *Heritage Act 1977*
- *Protection of the Environment Operations Act 1997*

MINUTES OF THE PLANNING AND STRATEGY COMMITTEE OF THE WHOLE OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 253 Crawford St, Queanbeyan on Wednesday, 14 March 2018 commencing at 5:30pm.

ATTENDANCE

Councillor: Cr Overall (Chair), Crs Biscotti, Bray AM, Brown, Harrison, Hicks, Marshall, Noveska, Schweikert and Taylor.

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; D Tooth, A/Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and P Neil, Portfolio General Manager Organisational Capability.

Also Present: W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

1. APOLOGIES

PLA014/18

RESOLVED (Taylor/Bray)

That apology for non-attendance from Cr Winchester be received and that leave of absence be granted.

The resolution was carried unanimously.

2. DECLARATIONS OF INTEREST

PLA015/18

RESOLVED (Taylor/Schweikert)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Biscotti declared a non-pecuniary interest, less than significant, in Item 7.1 - Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang, and stated he will leave the Chambers when the item is considered.

3. PRESENTATIONS/DEPUTATIONS

The following presenters were heard.

Mr Sedat Erol – Item 4.1 - Development Application 1-2018 - Cinema - 30 Morisset Street, Queanbeyan

PLA016/18

RESOLVED (Taylor/Bray)

That Mr Erol be given an extension of one minute to speak.

The resolution was carried unanimously.

Mr Sam Mustaca – Item 4.1 - Development Application 1-2018 - Cinema - 30 Morisset Street, Queanbeyan

Dr Anne Goonan – Item 5.1 - Abbeyfield Planning Proposal at Bungendore

Mr Jason Shepherd – Item 7.1 - Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang

Mr James McKay – Item 7.1 - Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang

Mr Greg Akhurst – Item 7.1 - Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang

PLA017/18

RESOLVED (Taylor/Bray)

That Mr Akhurst be given an extension on one minute to speak.

The resolution was carried unanimously.

Mr Geoff Grey – 7.1 - Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang

PLA018/18

RESOLVED (Schweikert/Taylor)

That Mr Grey be given an extension of one minute to speak.

The resolution was carried unanimously.

Mr Paul Burns – 7.1 - Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang

Mr Mat Harwood – 7.1 - Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang

During the presentations, Cr Noveska left the meeting at 5.51pm and returned at 5.53pm.

STAFF REPORTS

4. ENVIRONMENT, PLANNING AND DEVELOPMENT

4.1 Development Application 1-2018 - Cinema - 30 Morisset Street, Queanbeyan

MOVED – Overall/Bray

1. That in relation to development DA 1-2018 Council note the requirement for an additional 17 parking spaces which cannot be accommodated on site and waive the requirement for any payment of developer contributions for these additional off-site parking spaces for the following reasons:
 - i. Council's DCP – Parking, Clause 2.2 permits a variation to parking standards where justified by a Traffic and Parking Impact Study. The applicant has submitted a consultants Traffic and Parking Statement giving their reasons why a variation of the DCP is warranted.
 - ii. There is sufficient car parking for the proposed development in existing car parking areas within the Queanbeyan Central Business District, which are within a reasonable walking distance to the subject site.
 - iii. The primary hours of use for the proposed development and peak demand for car parking is not consistent with other businesses, which operate during regular business hours Monday to Friday.
 - iv. The sites proposed use of providing a highly desirable facility in Queanbeyan, the establishment of which, has been supported by the general community for many years.
 - v. The use of a site in a prominent position in the CBD particularly outside business hours.
 - vi. Council's long term promotion of active businesses in the CBD through its planning controls and community business support forums particularly where development encourages more people in the shopping centre during business hours and particularly at night.
 - vii. Council's DCP Clause 7.3.3 - Change of Use provisions encourage continued use and reuse of existing commercial premises in the CBD to make it more financially viable for landowners, purchasers and lessees to establish their proposed business and promote continued commercial uses, to avoid empty premises and encourage establishment of a vibrant Queanbeyan commercial centre.

2. That development application DA 1-2018 for alterations to an existing commercial building for the purposes of constructing a cinema on Lot 1 DP 556476, 30 Morisset Street, Queanbeyan, be granted conditional approval.
3. That in noting that Council has waived the requirement for the payment of offsite parking contributions the following additional conditions of consent be imposed:
 - a. Prior to the issue of a Construction Certificate (Building) the applicant shall submit to and have endorsed by Council, a revised layout design for the existing on-site car parking which addresses the following matters:
 - i. Removal of the existing boom gates, associated kerbing and other redundant parking treatments.
 - ii. The provision of a minimum of four (4) disabled parking spaces located such that two (2) spaces shall be provided to service the ground floor tenancy and two (2) spaces shall be provided to service the cinema.
 - iii. Reconfiguration of kerbing, guttering and pedestrian footways to ensure access for people with disabilities is provided from the car parking area to the entry points of the tenancies on the lower and upper floors.
 - iv. Revising the layout to maximise the number of carparks that can be configured within the existing area subject to compliance with Australian Standard 2890 - Off Street Parking and ensuring that a minimum of 117 parking spaces (including disabled spaces) are provided. The reconfiguration shall give consideration to the provision of parking for motorbikes and bicycles.
 - v. Showing the installation of a sign at the entry to the carpark indicating that additional public parking is available in Council's Collett Street Carpark adjacent to the Bus Interchange.
 - b. Prior to the issue of any Occupation Certificate the existing on-site car parking shall be reconfigured as endorsed by Council in the condition above. Any damaged car parking pavement made good, any new kerbing and footways completed, any landscaping reinstated and any new line marking completed.
4. That while noting the applicant's efforts to improve the appearance of the external facades of the building, further discussions between staff and the architects take place to refine the final design and that the following additional condition of consent be imposed to facilitate that discussion.
 - a. Prior to the issue of the Construction Certificate (Building) the applicant shall lodge and have endorsed by Council revised plans showing improved treatment on all façades

of the building utilising a variation in materials and orientation of architectural elements.

5. That the following additional condition be included permit the use of the premises for limited blockbuster screenings between the hours of 12.00am and 3.00am.

- a. HOURS OF OPERATION

Operating hours of the cinema complex and associated bar are restricted to the following hours:

- Generally - Monday – Sunday: 9:00 am to midnight
- National Blockbuster Release Screenings - Cinema complex and associated candy bar/restaurant are restricted to 12:00am midnight to 3:00am. No entry is permitted 15 minutes after the blockbuster release screening commencement.

Note: National blockbuster release screenings typically occur on a Thursday night / Friday morning, 10 to 15 times per annum.

6. That the applicant be requested to make approaches to the landowners of adjoining carparks to improve pedestrian access by developing a plan that consolidates the movement of pedestrians through the various carparks as safely as possible.

ADJOURNMENT: The meeting adjourned 6.13pm and resumed at 6.20pm.

PLA019/18

RESOLVED (Overall/Bray)

1. That in relation to development DA 1-2018 Council note the requirement for an additional 17 parking spaces which cannot be accommodated on site and waive the requirement for any payment of developer contributions for these additional off-site parking spaces for the following reasons:
 - i. Council's DCP – Parking, Clause 2.2 permits a variation to parking standards where justified by a Traffic and Parking Impact Study. The applicant has submitted a consultants Traffic and Parking Statement giving their reasons why a variation of the DCP is warranted.
 - ii. There is sufficient car parking for the proposed development in existing car parking areas within the Queanbeyan Central Business District, which are within a reasonable walking distance to the subject site.
 - iii. The primary hours of use for the proposed development and peak demand for car parking is not consistent with other businesses, which operate during regular business hours Monday to Friday.
 - iv. The sites proposed use of providing a highly desirable facility in Queanbeyan, the establishment of which, has been supported by the general community for many years.

- v. The use of a site in a prominent position in the CBD particularly outside business hours.
 - vi. Council's long term promotion of active businesses in the CBD through its planning controls and community business support forums particularly where development encourages more people in the shopping centre during business hours and particularly at night.
 - vii. Council's DCP Clause 7.3.3 - Change of Use provisions encourage continued use and reuse of existing commercial premises in the CBD to make it more financially viable for landowners, purchasers and lessees to establish their proposed business and promote continued commercial uses, to avoid empty premises and encourage establishment of a vibrant Queanbeyan commercial centre.
2. That development application DA 1-2018 for alterations to an existing commercial building for the purposes of constructing a cinema on Lot 1 DP 556476, 30 Morisset Street, Queanbeyan, be granted conditional approval.
 3. That in noting that Council has waived the requirement for the payment of offsite parking contributions the following additional conditions of consent be imposed:
 - a. Prior to the issue of a Construction Certificate (Building) the applicant shall submit to and have endorsed by Council, a revised layout design for the existing on-site car parking which addresses the following matters:
 - i. Removal of the existing boom gates, associated kerbing and other redundant parking treatments.
 - ii. The provision of a minimum of four (4) disabled parking spaces located such that two (2) spaces shall be provided to service the ground floor tenancy and two (2) spaces shall be provided to service the cinema.
 - iii. Reconfiguration of kerbing, guttering and pedestrian footways to ensure access for people with disabilities is provided from the car parking area to the entry points of the tenancies on the lower and upper floors.
 - iv. Revising the layout to maximise the number of carparks that can be configured within the existing area subject to compliance with Australian Standard 2890 - Off Street Parking and ensuring that a minimum of 117 parking spaces (including disabled spaces) are provided. The reconfiguration shall give consideration to the provision of parking for motorbikes and bicycles.
 - v. Showing the installation of a sign at the entry to the carpark indicating that additional public parking is available in Council's Collett Street Carpark adjacent to the Bus Interchange.
 - b. Prior to the issue of any Occupation Certificate the existing on-site car parking shall be reconfigured as endorsed by

Council in the condition above. Any damaged car parking pavement made good, any new kerbing and footways completed, any landscaping reinstated and any new line marking completed.

4. That while noting the applicant's efforts to improve the appearance of the external facades of the building, further discussions between staff and the architects take place to refine the final design and that the following additional condition of consent be imposed to facilitate that discussion.
 - a. Prior to the issue of the Construction Certificate (Building) the applicant shall lodge and have endorsed by Council revised plans showing improved treatment on all façades of the building utilising a variation in materials and orientation of architectural elements.
5. That the following additional condition be included permit the use of the premises for limited blockbuster screenings between the hours of 12.00am and 3.00am.
 - a. HOURS OF OPERATION

Operating hours of the cinema complex and associated bar are restricted to the following hours:

- Generally - Monday – Sunday: 9:00 am to midnight
- National Blockbuster Release Screenings - Cinema complex and associated candy bar/restaurant are restricted to 12:00am midnight to 3:00am. No entry is permitted 15 minutes after the blockbuster release screening commencement.

Note: National blockbuster release screenings typically occur on a Thursday night / Friday morning, 10 to 15 times per annum.

6. That the applicant be requested to make approaches to the landowners of adjoining carparks to improve pedestrian access by developing a plan that consolidates the movement of pedestrians through the various carparks as safely as possible.

The resolution was carried unanimously.

4.2 Amendment No 2 (Minor Amendment) - Exhibition of Local Infrastructure Contributions Plan No 11 For the Provision of Public Off-street Car Parking at Bungendore

PLA020/18

RESOLVED (Schweikert/Harrison)

That Council adopt the Local Infrastructure Contributions Plan for the Provision of Public Off-Street Carparking at Bungendore with Amendment No 2.

The resolution was carried unanimously.

4.3 Jupiter Windfarm Update - Referral to Planning Assessment Commission for Determination

PLA021/18

RESOLVED (Hicks/Schweikert)

That the Mayor make representations on the Department of Planning and Environment's report on the Jupiter Wind Farm to the Planning Assessment Commission's public meeting to be held in Bungendore on Wednesday 21 March 2018, supporting Council's previous submissions objecting to the proposal.

The resolution was carried unanimously.

4.4 Road Naming of Unnamed Roads in Bendoura, Wyanbene, Marlowe and Durran Durra

PLA022/18

RESOLVED (Schweikert/Harrison)

That Council:

1. Adopt in principle the proposed names detailed below:
 - a. 'Brookvale Lane' for the Right of Carriageway accessed from Nerriga Road, approximately 3.9km South from the Stewarts Crossing Road turn off on the left hand side (Road Ref 1027).
 - b. 'Hobbs Creek Road' for the Right of Carriageway accessed from Nerriga Road, continues South-East through to Back Creek Road. It intersects with Cookanulla Road approximately 2.75km in from Nerriga Road (Road Ref 1025).
 - c. 'Hockey Lane' This Right of Carriageway is accessed from the proposed Hobbs Creek Road, approximately 1.6km along the road on the left hand side (Road Ref 1026).
 - d. 'Brick Kiln Lane' for the Crown Public road accessed from Cooma Road, approximately 3.4km North of Wallaces Gap Road on the right hand side (Road Ref 1030).
 - e. 'Mackeys Lane' for the Right of Carriageway accessed from Cooma Road, approximately 3.3km South of Kain Cross Road on the right hand side (Road Ref 1028).
2. Advertise the name for public comment in accordance with Section 162 of the Roads Act 1993.

3. Publish a notice in the NSW Government Gazette if no objections are received.

The resolution was carried unanimously

5. STRATEGIC DEVELOPMENT

5.1 Abbeyfield Planning Proposal at Bungendore

PLA023/18

RESOLVED (Schweikert/Harrison)

That Council take all actions to progress a planning proposal to amend Schedule 1 (Additional Permitted Uses) of Palerang Local Environmental Plan 2014, to allow for Seniors Housing as a permissible use with consent at 4-6 Majara Street Bungendore (Lot 13 DP 1139067 & Lot 14 DP 1139067).

The resolution was carried unanimously.

PLA024/18

RESOLVED (Marshall/Bray)

That Item 7.1 be brought forward for consideration.

The resolution was carried unanimously.

7. ITEMS FOR INFORMATION

Cr Biscotti declared a non-pecuniary interest in this item of business and left the room at 6.36pm.

7.1 Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang

PLA025/18

RESOLVED (Schweikert/Bray)

That the report be received for information.

The resolution was carried unanimously.

Cr Biscotti returned to the meeting at 6.40pm.

6. ITEMS FOR DETERMINATION

6.1 Strategies and Plans Adopted during QPRC Administration

PLA026/18

RESOLVED (Taylor/Schweikert)

That Council nominate for review the relevant QPRC strategies and plans adopted during the period of administration.

The resolution was carried unanimously.

PLA027/18

RESOLVED (Brown/Noveska)

That all plans and strategies adopted during the period of administration be reviewed by a report to Council.

The resolution was carried unanimously.

7. ITEMS FOR INFORMATION

7.1 Update on Proposed Shooting Range - DA.2017.289 - 2155 Collector Road, Currawang

This item was dealt with in earlier business.

7.2 Queanbeyan Integrated Water Cycle Management (IWCM) - Consultation Outcomes

PLA028/18

RESOLVED (Marshall/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

7.3 Outcome of Delivery Program - Stage 1 community engagement

PLA029/18

RESOLVED (Schweikert/Hicks)

That the report be received for information.

The resolution was carried unanimously.

8. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

There were no items.

The time being 6.46pm Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**

ITEM 3 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

9.1 Donation Tathra Bushfire Appeal (Ref: C1839183; Author: Overall/Overall)

Summary

On Sunday 18 March 2018 more than 70 houses and businesses were destroyed by bushfire in the coastal town of Tathra.

The Bega Valley Shire Council has set up a Mayoral Appeal Fund.

Recommendation

That Council make a donation of \$10,000 to the Bega Valley Shire Council's Mayoral Appeal Fund (Tathra Bushfire Appeal).

Background

The RFS and NSW Fire and Rescue continue to mop up and douse smouldering homes after the devastating fire ripped through the community yesterday and overnight. The Prime Minister Malcolm Turnbull and the Federal Minister for Emergency Services, Angus Taylor, have announced that Tathra residents will be eligible for the National Disaster Relief Scheme, which will ensure ongoing and immediate support for those impacted by the fire. This includes support for infrastructure. The NSW Government also provides financial and infrastructure assistance.

Unfortunately, some home and business owners may not have insurance. Bega Valley Shire Council has launched a Mayoral Appeal, similar that undertaken by QPRC for the Carwoola Fire in 2017.

The CEO has offered assistance to the General Manager of Bega Valley Council by providing staff for the recovery logistics and for building and environmental assessment and inspections.

Implications

Financial

Council has made donations previously for similar disasters and funds are available through the general donations emergency fund.

Program Code	Expense Type	Funding source		Amount
1025	Donation	General Donation - Other	\$	10,000

Attachments

Nil

**11.1 Construction of Captains Flat Fire Station (Ref: C1838917); Author: Hicks/Hicks
Notice**

Councillor Trevor Hicks will move the following motion:

Motion

That:

- 1. Council expedite the construction of the Captains Flat Fire Station to its use before December 2018 in preparation for the next season**
 - 2. Council receive a report on estimates, funding and process to construct the Station.**
-

Background

For several years, the Captains Flat Fire Station has been deteriorating to a point where it no longer adequately accommodates vital equipment and volunteer fire fighters. The former Palerang Council identified the need to replace the building and chose a location at the southern end of Foxlow Street for a replacement. The land was subsequently gifted from the State Government but plans to construct a new building have stalled. Recent fires in nearby Tathra, as well as the Carwoola fire last year, confirms the importance of local fire crews to the community and their ability to cope with emergencies.

Financial

The NSW Rural Fire Service will bear most of the costs, but Council needs to co-ordinate the construction. Previously, Council sought to project manage the construction which escalated costs and brought delays. Basic tin shed designs can be shipped from interstate and erected within a short period of time at reasonable cost.

Attachments

Nil

11.2 Ambulance Station for Bungendore (Ref: C1839523); Author: Hicks/Schweikert
Notice

Councillor Mark Schweikert will move the following motion:

Motion

That Council:

- 1. Prepare an information report to the Council Meeting in May on Council and Crown land in Bungendore that could accommodate and service a NSW Ambulance Station, and any efforts required to remediate the site.**
 - 2. Identify any land that could be more useful and fit for purpose that Council/the Crown does not own.**
-

Background

On Monday 19 March, the local State MP, The Hon John Barilaro, announced that Bungendore would get an Ambulance station built to service the town and surrounding areas. This news has been met with unanimous support from the Bungendore community - the previous Palerang Council tried several times unsuccessfully.

Given the support from the State Government for this vital piece of life-saving infrastructure, Council, as the development control authority, needs to start identifying sites as a matter of urgency, as the plan is to have this station operational as soon as possible.

The motion seeks the identification of Council land and Crown land that could be used to service the technical and operational requirements of the NSW Ambulance Service (which were established during the time of Palerang Council). From this, Councillors can endorse the choices and the community be given an opportunity to have input on the potential locations.

Attachments

Nil

11.3 Council Agenda Items (Ref: C1839635); Author: Marshall/Marshall**Notice**

Councillor Peter Marshall will move the following motion:

Motion

That Council request:

- 1. The CEO/General Manager to include in the business papers for Council Ordinary meetings the agendas and business papers for forthcoming meetings of the Canberra Region Joint Organisation (when available), and minutes of the most recent meeting of CBRJO.**
 - 2. The Mayor to request each Councillor to report orally to Council meetings on their recent attendance and any significant matters from meetings at which they are Council's delegate.**
-

Background

Items 14 and 15 on the agenda of the business papers for Council Ordinary meetings allow respectively for the reporting on Council committees and delegates to external committees and groups. However, to date those reports have all emanated from staff and item 15 has generally been "blank".

Although Council committees are reported on through the minutes of their meetings, there is no reporting back to Council on attendance at external committees by Councillors and the Mayor, for example the Police Community Safety Precinct Committee, SEATS, Bushfire Management Committee. (The RMS Traffic Committee is an exception in that its minutes are reported to Council).

CBRJO has been singled out as being an important committee about whose activity all Councillors should be informed. However, there may be other external committees or organisations whose activity Councillors wish to be routinely informed of. The writer would suggest that the CBRJO agenda be provided with Council business papers where timing permits, but by email (as well) when the timing of the CBRJO would require this.

Reporting should be restricted to committees and meetings which have taken place since the last Council Meeting, or since the last time each was reported on to Council.

These were the practices of the former Palerang Council.

The current agenda for the Planning and Strategy Committee does not contain any item under which such matters could be reported. However Council may wish to add such an item to that meeting instead, as PSC meetings are generally shorter than Ordinary meetings.

Implications

Minor increase in administrative overheads and the length of Council meetings, offset by greater transparency, accountability and inclusiveness both to Council and by Council to the public.

Conclusion

This motion, if resolved, will improve Council's transparency and accountability, for a minor increase in workload.

CEO Note:

CBRJO Board minutes are distributed to the member councils after quarterly meetings. Some matters may be sensitive, while others requiring the resolution of member councils are separately reported to Council. At this point, none of the member councils publish agenda or minutes of CBRJO with Council agendas. It is understood the CBRJO governance arrangements proposed following formal commencement on 1 July, will include provision of appropriately redacted minutes for noting by Council, or where required, separate resolutions of Council.

Attachments

Nil

12.1 Modification Application - MOD.2014.029 - 744 Bombay Road, Bombay (Ref: C1837034; Author: Thompson/Harlor)

Summary

The general premise of this report is to recommend a determination to modification application (MOD.2014.029) to a development consent (DA.2013.092).

Development Application DA.2013.092 for a dwelling and garage on a rural property was approved on 23 September 2013. Modification Application MOD.2014.029 was submitted to Council on 23 March 2014 and subsequently deferred by the former Palerang Council on 1 May 2014.

In essence, conditions applied to DA.2013.092 required significant upgrading and re-alignment of an access track and crown road and the subsequent dedication of the roads to Council. This requirement is considered overly onerous for a single property to upgrade and correct a crown road that is considerably removed from the subject property and also the common access road for several other properties.

Reason for Referral to Council

This application has been referred to Council for the following reasons:

- 1) The matter was presented to Council prior to the amalgamation of Queanbeyan and Palerang Councils.
- 2) The former Palerang Council on 1 May 2014 resolved that the Modification Application MOD.2014.029 (DA.2013.092) for a dwelling and garage on Lot 1 DP573146 commonly known as 744 Bombay Road, Bombay be deferred. The previous report to Council is provided in Attachment 1 – Item 10.1.
- 3) There has been some confusion in the past regarding the legal access to the lot. It was historically assumed that the access to the property was via a Crown Road in the vicinity of the north eastern corner of the Lot. It was discovered that this access point was only 1.81 metres wide. The property does have a Right of Way over the adjoining property to the south which is then connected to the road network via the Butmaroo fire trail.
- 4) The Butmaroo fire trail services at least five individual properties and is a Crown Road. This access road deviates from the alignment of the road reserve in some sections however, this is not necessarily the sole responsibility of the applicant and owner of the subject property, yet the way the conditions of the DA have been constructed effectively places this responsibility on this single applicant.

Proposal	Dwelling and Garage
Applicant / Owner	Mr Peter Jansson
Subject Property	Lot 1 DP573146 744 Bombay Road, Bombay NSW 2622
Zoning and Permissibility	Zone RU1 Primary Production under Palerang Local Environmental Plan 2014
Public Submissions	Nil. Modification not advertised
Issues Discussed	Method of assessment and reasonableness of conditions

12.1 Modification Application - MOD.2014.029 - 744 Bombay Road, Bombay (Ref: C1837034; Author: Thompson/Harlor) (Continued)

Recommendation

1. That modification application MOD.2014.029 for a Dwelling and Garage at Lot 1 DP573146, 744 Bombay Road, Bombay be approved subject to condition numbers 57 to 99 (inclusive) being deleted and substitute conditions 57 to 68, as provided in Attachment 2 of this report, be applied.
 2. That in approving this modification application Council note:
 - (a) The original engineering assessment of the DA contained some assumptions that the development was possibly creating additional lots or a subdivision.
 - (b) The conditions required significant works to be carried out on property not directly connected to the subject lot and which are considered unreasonable in the circumstances.
-

Background

Development application DA.2013.092 was for the construction of a single dwelling and garage on Lot 1 DP573146 known as 744 Little Bombay Road, Bombay. The dwelling was to be located 100m from the closest boundary and was to gain access through a Crown Road that will connect with Little Bombay Road. The dwelling and garage was to have a total area of approximately 272m² and a height of 3.8m. The application also included the installation of an on-site effluent management area and the removal of 1000m² of native vegetation. The application was approved in September 2013.

During March 2014 the former Palerang Council received a modification application seeking deletion and/or modification of development consent conditions. This application was referred to Council for determination at its meeting of 1 May 2014 and was deferred. To date the application has not been formally determined by Council. A copy of the report to Council on 1 May 2014 is provided in Attachment 1.

Subject Property

The subject land has an area of 145ha and is located on Lot 1 DP573146, commonly known as 744 Little Bombay Road, Bombay. The site contains a number of different slopes at different gradients and directions. The majority of site is covered in native vegetation. The site was created as part of subdivision DP573146. Surrounding development is of a similar nature comprising vegetated allotments with single dwellings. An aerial view of the site is shown in Figure 1 for information.

12.1 Modification Application - MOD.2014.029 - 744 Bombay Road, Bombay (Ref: C1837034; Author: Thompson/Harlor) (Continued)

Figure 1 - Aerial photograph of Lot 1 DP573146 known as 744 Little Bombay Road

Proposed Development

Mr Jansson (“the applicant”) seeks to modify development consent DA.2013.092 by deleting from the development consent the following conditions 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 89, 90, 91, 92, 93, 94, 95, 96 and 98.

These conditions primarily relate to the upgrading of existing and proposed access to the property. The land has legal access via sections of constructed and unconstructed crown roads and a right of way over the adjoining property. However, the current physical access to the land includes lengths of constructed road that are outside of the road reserve and thus are located on private land. Because of this the conditions of consent require the applicant to construct the missing sections of road within the road reserve in accordance with the relevant Department of Lands procedures for ‘Construction of Crown Roads and Road Transfer to Council’. The existing conditions specify the required road standards and include a number of standard conditions relating to standard of plans, environmental management, vegetation clearing and defects liability.

Mr Jansson is objecting to the conditions primarily because the cost of complying with the work specified in the conditions is either prohibitive or unjustified and because he is solely being asked to bear the cost of correcting works that have been in place for many years and which a number of other owners also benefit from. Mr Jansson has questioned the legality of his neighbour’s approval DA.2009.136 issued by the former Palerang Council which relies on the same access roads but does not include similar conditions of consent.

In that case the property owners for Lot 2 DP 573146, 742 Little Bombay Road, were approved to develop their land by way of a new dwelling without a similar requirement/conditions. Both Lot 1 & 2 have “legal” access. The issue is that the road as it exists, isn’t wholly within the road alignment. This has raised the question as to who is responsible for requiring the alignment of the access road within the crown road reserve to be corrected.

Upon further and recent review including an engineering reassessment, it is now suggested that condition numbers 57 to 99 (inclusive) be deleted and substitute conditions 57 to 68 (as provided in Attachment 2) be added. In this way all of the proposed Engineering conditions have been reviewed and renumbered. It should also be noted that some monetary contributions also no longer apply and other contributions have now been re-calculated.

12.1 Modification Application - MOD.2014.029 - 744 Bombay Road, Bombay (Ref: C1837034; Author: Thompson/Harlor) (Continued)

Planning Requirements

Assessment of the concept proposal has been undertaken in accordance with Section 79C(1) of the Environmental Planning and Assessment Act (EPA Act) 1979, as amended. The relevant s79C(1) matters for consideration in reviewing the conditions of consent proposed to be removed are discussed below.

The following planning instruments have been considered in the planning assessment of the subject proposal.

- State Environmental Planning Policy (Affordable Rental Housing) 2009
- State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004
- State Environmental Planning Policy (Exempt and Complying Development Codes) 2008
- State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004
- State Environmental Planning Policy (Infrastructure) 2007
- State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007
- State Environmental Planning Policy (Miscellaneous Consent Provisions) 2007
- State Environmental Planning Policy No 21-Caravan Parks
- State Environmental Planning Policy No 30-Intensive Agriculture
- State Environmental Planning Policy No 33-Hazardous and Offensive Development
- State Environmental Planning Policy No 36-Manufactured Home Estates
- State Environmental Planning Policy No 44-Koala Habitat Protection
- State Environmental Planning Policy No 50-Canal Estate Development
- State Environmental Planning Policy No 55-Remediation of Land
- State Environmental Planning Policy No 62-Sustainable Aquaculture
- State Environmental Planning Policy No 64-Advertising and Signage
- State Environmental Planning Policy No 65-Design Quality of Residential Apartment Development
- State Environmental Planning Policy (Rural Lands) 2008
- State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011
- Palerang Council Local Environmental Plan 2014 (PLEP)
- Palerang Council Development Control Plan 2015 (PDCP)

Regional Environmental Plans

No Regional Environmental Plans (REPs) apply to the lot.

Local Environmental Plan

The following LEP applies to the land or proposal which has been considered:

- Palerang Local Environmental Plan 2014

Development Application DA.2013.092 and MOD.2014.029 were assessed against Clause 21 of Tallaganda Local Environmental Plan 1991 ("TLEP") for land zoned 1(a) (General Rural) Zone and the proposal was permitted subject to development consent. TLEP has since been repealed and the land has translated from 1(a) (General Rural) to RU1 (Primary Production) under Palerang Local Environmental Plan 2014. Clause 2.3 of PLEP identifies that the proposed land-use for a dwelling house is permissible development.

12.1 Modification Application - MOD.2014.029 - 744 Bombay Road, Bombay (Ref: C1837034; Author: Thompson/Harlor) (Continued)

Engineering Requirements

The proposal was recently referred to Council's Development Engineering Team to review the engineering conditions pertinent for a dwelling and garage. Subsequently, all the subdivision engineering conditions were recommended to be removed but maintained the conditions for entrance/access, internal roads to comply with RFS requirements, and any works within a public road reserve. Further, Section 94 contributions have been adjusted for CPI and the Tallaganda Waste Contribution removed as the plan expired 26 March 2008.

Notification

The modification application was not required to be notified. As such no submissions were received.

Assessment Summary

By granting approval of the S96 modification, it is considered that no undesirable precedents will be established. In fact the status quo will remain. The current means of access for the property via the Butmaroo Fire trail is shared by at least five other properties and will remain. The onus placed on a single owner to upgrade and realign the road (beyond the boundary limits of the associated property) is considered unreasonable.

Unfortunately, approving the modification does not resolve the underlying issue that the location of the existing access track presently moves in and out of the existing crown road reserve that provides legal access. Negotiations may be entered into in the future between the owners of the properties who benefit from the access road and the owner of the property over which the access road traverses for the realignment, but it is not considered reasonable that one of these owners should be disadvantaged simply because they are the last owner to develop their land.

Financial Implications

By refusing the modification, Council could likely have to defend the decision in the Land and Environment Court. This is not a preferred option. Appeals to the Court typically incur costs of between \$25,000 and \$50,000.

Conclusion

It is recommended that the submitted proposal for modification MOD.2014.029 for a Dwelling and Garage at Lot 1 DP573146, 744 Bombay Road, Bombay be approved with condition numbers 57 to 99 (inclusive) to be deleted and conditions 57 to 68 (inclusive) applied. The proposed schedule of conditions is listed in Attachment 2.

The proposed development is considered suitable for the site, is compatible with the neighbourhood and can be conditioned to mitigate any potential impacts.

Attachments

- | | |
|--------------|--|
| Attachment 1 | Business Paper - Report to Council - 1 May 2014 - MOD_2014_029
(Under Separate Cover) |
| Attachment 2 | Proposed Conditions of Consent MOD.2014.029 (Under Separate Cover) |

12.2 Stronger Country Communities Fund Round 2 (Ref: C1832486; Author: Thompson/Geyer)

Summary

The NSW Government is now calling for grant applications under the Stronger Country Communities Fund – Round 2. Applications for all councils opened 12 March and close 4 May 2018. Projects must be for:

- Construction of new or refurbishment/upgrade of existing community infrastructure.
- Construction of new or refurbishment/upgrade of existing local sporting infrastructure.
- Capital works related to street beautification and public ‘place making’.
- Minimum project size \$50,000.
- Projects over \$1,000,000 must have a minimum 25% co-contribution.

Round two requires that at least 50% of funding sought must be for sports projects.

Recommendation

That Council endorse the following projects to seek funds under the Stronger Country Communities Fund – Round 2:

- a) Queanbeyan River Walk Stage 2 - \$800,000**
 - b) Bungendore Sports Hub Stage 2 - \$1,000,000**
 - c) Braidwood Recreation Area Stage 2 - \$350,000**
 - d) Ryrrie Park Braidwood - \$740,000**
 - e) Queanbeyan Showground - \$650,000**
-

Background

The NSW Government is running a grants programme under the Stronger Country Communities Fund. Round one grants awarded to QPRC included:

- \$400,000 for Queanbeyan River Walk
- \$640,000 for High Street Amenities
- \$350,000 for Bungendore Change Rooms
- \$380,000 for Braidwood Recreation Ground Floodlights.

Round two opened on 12 March and closes 4 May 2018. Staff have collated a number of potential projects arising from community engagement from earlier Community Strategic Plan consultation and recent Delivery Plan workshops of projects brought to Council from community groups. The potential projects which could be applied for are listed below.

Queanbeyan River Walk Stage 2 - It is proposed to continue the work, already commenced in stage one, filling in some missing links across the caravan park frontage, under Queen’s Bridge and down Glenlock Drain towards the River and south towards Barrack’s Flat. It is proposed to seek \$800,000 for stage two of the River Walk.

Bungendore Sporting Hub – The need for the Hub first arose from the Palerang Sporting Needs Analysis. Council has allocated an amount of \$1,500,000 for stage one of this project and discussions are underway with the land owner. Due to the heavy over use of Mick Sherd Oval, this sporting hub is considered a very high priority. It is proposed to include stage two of the sporting hub in this round of applications, giving Council the funds needed to establish

12.2 Stronger Country Communities Fund Round 2 (Ref: C1832486; Author: Thompson/Geyer) (Continued)

four grass fields, four hard courts, amenities and lighting on two fields. It is recommended a further \$1,000,000 be sought from SCCF Round 2 for this development.

Braidwood Recreation Area – This is a popular sporting venue servicing the Braidwood area. Council has allocated \$300,000 toward extending the playing area to two full size fields and grant funding has been secured for floodlights to these fields. During recent consultation various community members raised concerns about over grown areas, poorly lit areas and the potential for antisocial behaviour. It is proposed to seek \$350,000 in Round 2 to refurbish the remainder of the Recreation Area, improve access points, improve passive surveillance and introduce some children's play and youth activities adjoining the amenities.

Ryrie Park Amenities - Council is currently out for final consultation on the Braidwood CBD/Ryrie Park Master Plan project. Council has allocated \$500,000 for works to commence. Due to the complexity of the Braidwood project, existing funds will be insufficient to complete all works proposed and a staged approach will be necessary. It is proposed to seek further grant funds to complete these various stages. For Round 2 of SCCF it is recommended \$740,000 be sought to replace the existing Pool and Ryrie Park amenities, into one central building, as per the concepts, and additional works within the playground.

Queanbeyan Showground Improvements and New Pavilion - During the recent Delivery Plan workshops, Queanbeyan Showground improvements were raised as a community priority. Friends of the Showground and the Showground Advisory Committee have been working toward constructing a new Pavilion and improving access paths, signage and shade at the Showground. With an increasing number of organisations interested in staging their events in Queanbeyan, having a first class events venue is important. Staff have been working through the approvals process and cultural heritage approvals over the past year and hope before the end of 2018 to be able to lodge a DA for the new Pavilion. It is proposed to seek \$650,000 for construction of the pavilion and associated improvements to the grounds.

Riverside Oval Playing Surface - Monaro Panthers Football Club have approached Council to assist in seeking funds to refurbish the playing surface of Riverside Oval. An estimate of \$250,000 is suggested as an appropriate amount. While staff support the proposal to refurbish the playing surface, a total reconstruction would require the field be taken out of play for an extended period to establish the new surface. It is recommended that Council undertake renovations under existing maintenance budgets, keeping the field in play until the new field in Googong is operational in 2019/2020 and then close Riverside for full reconstruction.

Seiffert Oval Improvements - Council has invested over \$1,200,000 in improvements at Seiffert Oval between 2014 and 2016 and \$200,000 in 2017 with a further \$273,000 in floodlight upgrading taking place in 2018. The next priority for Seiffert Oval would be extended change rooms and referee facilities to accommodate women's games at an estimated \$650,000.

School Based Hydrotherapy Pool - Representations from NSW Education proposed the establishment of a School Based Hydrotherapy Pool be included in Round two applications. This project has merit however at this stage initial concepts and cost estimates have not been prepared and it is expected such a facility may require the majority of Queanbeyan's allocation.

Implications***Legal***

All projects recommended are within Council owned or managed lands and are in keeping with requirements of the *Local Government Act 1993*.

12.2 Stronger Country Communities Fund Round 2 (Ref: C1832486; Author: Thompson/Geyer) (Continued)

Social / Cultural

In each case, projects have been selected to provide the greatest community benefit and return to the social fabric of the local community. Emphasis has been placed on projects that enhance sporting or physical activity, community events or social interaction.

Economic

Utilising funds obtained from grant sources are the only way many of the suggested projects will be able to progress.

Strategic

Project suggested support strategies already identified within Council's Community Strategic Plan and identified by the community to support the Delivery Program.

Engagement

The SCCF requires demonstrated community consultation for a project to be eligible. The projects recommended in the report have arisen from community engagement for either the Community Strategic Plan or other consultation conducted over the past 2 years.

Financial

Staff have prepared initial cost estimates to assist Council and will further work up concepts and obtain quotes or quantity surveys once Council has determined its priorities for Round 2 applications. The projected Round 2 allocation for the QPRC area is \$3,540,000. Council has previously allocated \$1,500,000 for Bungendore Sporting Hub, \$500,000 for Braidwood CBD/Ryrie Park and \$300,000 for Braidwood Recreation Area Stage 2 in the 2017-2018 budget.

Efforts to procure contracts to undertake Stage 1 and Stage 2 of works (eg river walk) across FY18 and FY19 will be explored.

Conclusion

Round 2 of the SCCF was announced on 12 March and Council needs to ensure it has conducted community consultation. By selecting projects that have arisen from recent consultation, Council meets this obligation while ensuring projects have wide spread community support. The projects recommended with in this report meet the criteria of the programme and provide the best return to the widest cross section of the community.

Attachments

Nil

12.3 NSW Regional Sporting Infrastructure Fund (Ref: C1838431; Author: Thompson/Geyer)

Summary

The NSW Government has announced the Regional Sporting Infrastructure Fund is open for Expressions of Interest. For a number of years Council has been working on a proposal for a Regional Sports Complex catering for those sports that do not have grounds in Queanbeyan, eg. Hockey, and to deliver a higher level of sports in fields such as basketball and football (soccer), thereby creating a centre for sporting excellence within our region. The current Sporting Infrastructure Fund is the first significant grant program offered by the Government, for which the Queanbeyan Regional Sports Complex meets the criteria.

Recommendation

That Council lodge an Expression of Interest with the Regional Sporting Infrastructure Fund for the Queanbeyan Regional Sports Complex.

Background

The Regional Sporting Infrastructure Fund opened for expressions of interest on 12 March and closes 4 May 2018.

The Fund is focusing on larger sporting facilities that deliver the best regional outcomes for the community. It will ensure that the best possible value for money is achieved. The Regional Sports Infrastructure Fund will:

- Increase the number and type of regional sporting facilities
- Improve the standard of existing regional sporting facilities
- Increase participation in sport.

The fund will provide for Regional Sporting Hubs with grants ranging from \$1,000,000 to \$10,000,000. Expressions of interest must be lodged by 4 May 2018 and short listed projects will be notified by end of June 2018. Projects short listed to proceed will then have until end of August to complete a Business Case and detailed application. This program represents the best possible opportunity for Council to progress the Regional Sports Complex. Lodging an expression of interest allows Council to further investigate the business case and final cost implications before it formally lodges the detailed application.

Implications

Legal

There are no legal implications to lodging an expression of interest.

Social / Cultural

The Regional Sports Complex has been proposed for many years and a number of community sporting bodies have been hoping for the project to proceed to further develop their sporting programmes. This expression of interest will be the first step toward realising the long term goals.

12.3 NSW Regional Sporting Infrastructure Fund (Ref: C1838431; Author: Thompson/Geyer) (Continued)

Economic

The expression of interest is only the first step. A carefully developed Business Case will follow to inform the detailed application if the project is short listed.

Strategic

The Regional Sports Complex has been embedded into the former QCC Strategic Planning for many years and a great deal of work has been conducted to develop initial concepts and identify a preferred site. The Regional Sporting Complex forms part of the key strategies of the QPRC Sporting Facilities Strategic Plan. A concept site plan comprising sporting fields, amenities, carparking, grandstand and indoor sports and aquatic facilities had been previously presented to council, and will be updated to reflect a potential alternate site in South Jerrabomberra.

The notion of a Regional Sports Complex also sits with the NSW Sports strategy for the south-east, establishing campuses in the tablelands, coast and mountains. Options to partner with AIS, local and ACT sporting associations to develop the sports targeted for the Complex will be explored.

The proposed Regional Sports Complex has also formed part of the CBRJO regional infrastructure prospectus.

Engagement

The project was exhibited to the community, for comment, as part of the Sporting Facilities Strategic Plan and was strongly supported. Further engagement will be conducted throughout the various stages of the development and approvals process.

Financial

Council has the Regional Sports Complex in its Capital Expenditure forward plan to be funded through loans, grants and developer contributions, or loans serviced by developer contributions. This expression of interest will start the process of securing grant funds, but will also initiate the business case to further examine the capital and operational funding models.

Resources (including staff)

The Expression of Interest will be prepared by existing staff along with other applications under the Stronger Country Communities Fund.

Integrated Plan

The Regional Sporting Complex has been included in the former QCC's Integrated Planning since before 2007 and in 2012 became a higher priority for the Council.

Conclusion

The NSW Sports Infrastructure Fund provides the best opportunity for Council to secure funding for stage one of the Queanbeyan Regional Sports Complex. If successful, the project will provide a high standard facility for Queanbeyan Basketball, Queanbeyan Hockey and a centre of excellence for Football and other sporting activities.

Attachments

Nil

12.4 Googong Catchment Management Plan (Ref: C1822984; Author: Thompson/Abbott)

Summary

ICON Water have funding to prepare a new Management Plan for the Googong Water Supply catchment. The project is titled the Googong Actions for Clean Waters Plan (ACWP). ICON have undertaken early engagement with staff requesting support as possible stakeholders in the process.

It is envisaged that the final Googong ACWP could have some long term implications for access to the dam and suggested restrictions on future landuse planning in the catchment. It would also provide a funding mechanism for identified strategies to improve water quality.

Recommendation

That Council become a partner on the steering committee for the development of the Googong Actions for Clean Waters Plan.

Background

The Googong Dam catchment is one of the drinking water supplies to 400,000 residents in the ACT and Queanbeyan region. The catchment has an area of approximately 873km² with mixed land use including agriculture, peri-urban, and natural forest. Approximately 30% of the catchment is located within designated National Parks or Conservation Areas.

ICON Water and its partners wish to establish a baseline of the sources and quantum of the sediment load entering the Queanbeyan River and Burra Creek upstream of the Googong Reservoir. The baseline will be used to direct efforts to stabilise and rectify sites over time based on a prioritisation of risk to water quality in the receiving environment.

The Googong Actions for Clean Water (GACWA) Plan is a collaborative, cross-jurisdictional project with key stakeholders from Government, industry and natural resource management interests. A steering group will comprise representatives from these stakeholders to oversee the development of the Plan.

An ACWA Plan is a report documenting the erosion hotspots, and applies a standard algorithm in order to rank the erosion point sources in terms of risk to water quality. The ranking in the report provides guidance to prioritising investment in stabilisation or remediation.

A similar ACWA report was produced in 2012 for the Upper Murrumbidgee catchment. The Googong ACWA Plan will be modelled on a similar format and approach. The final report will assist government and natural resource management agents to link future investment to science-based models they are familiar with and are consistently applied by various departments and agencies.

Implications

Environmental

The population of the Canberra region is rapidly increasing, placing more pressure on waterways and the catchment's environmental assets. Population, landuse change and climate change are driving the need for more resource management interventions and investment in large scale management projects. Turbidity is generally one of the highest priorities and the catchment is prone to active erosion and sediment mobilisation.

12.4 Googong Catchment Management Plan (Ref: C1822984; Author: Thompson/Abbott) (Continued)

Other concerns include nutrient excess such as fertilisers and manure, contamination from septic tanks, herbicides and exposure from other hazardous materials entering the system.

Social / Cultural

With the proximity of Googong development, the Googong foreshore has become an attractive place for increased recreational activity. Current restrictions apply to protect water quality such as no dogs, no swimming, no petrol boats and no wading. Fishing is permitted from the foreshore and non-fuel powered vessels.

Engagement

The collaborative nature of the project will reflect the involvement of natural resource management stakeholders, comprising all tiers of government, non-government, scientists, community group and landholders.

Conclusion

Given the scope of the GAWCA project it is considered important that staff provide representation on this steering committee and report back to Council on the outcome of the plan which may impact Council interests.

Attachments

Nil

12.5 Cities Power Partnership (Ref: C1837366; Author: Thompson/Pensini)

Summary

The Cities Power Partnership (CPP) is the Climate Council's national program for local government. The CPP program focuses on supporting and celebrating the emissions reduction successes of local councils across the country and aims to connect these local councils with shared emissions reduction projects and provide a useful benchmark to evaluate achievements. Local councils who join the partnership pledge to take 5 key actions across renewable energy, energy efficiency, sustainable transport and working together. There are no costs associated with joining the program. Third round applications open at the end of March 2018.

Recommendation

That Council apply for the third-round intake to become a Power Partner and pledge to take 5 key actions across renewable energy, efficiency, transport and working together.

Background

The Climate Council provides independent, authoritative science-based information on climate change to the Australian public. In July 2017, the Climate Council launched the Cities Power Partnership (CPP) program to promote and accelerate action on emissions reduction at the local government level.

The CPP is a program of mentoring, leadership and action which engages and encourages councils to increase renewable energy, improve energy efficiency, decrease emissions from transport, and engage in advocacy. Local government is widely recognised as the key level of government for acting on climate change.

Round 1 commenced with 35 foundation councils joining the partnership, followed by a round 2 launch in January 2018 which saw CPP grow to 70 members, representing 8 million Australians and making it the largest climate action program for local government in the country. CPP now represent 250 towns and cities and rural shires.

The CPP is calling on Mayors, Councillors and communities to take the next step towards a sustainable, non-polluting energy future by joining the CPP and taking the pledge to tackle 5 key actions across renewable energy, energy efficiency, sustainable transport and working together (there are 37 actions to choose from – Attachment 1). The Climate Council will also use its national status and the credibility of its Climate Councillors to connect councils across the country with community energy groups and local organisations who can help councils to implement energy efficiency and renewable energy measures quickly and effectively, as well as assist with accessing funding and incentives for councils to act.

More specifically, the CPP offers:

- Access to the CPP knowledge hub.
- Webinars.
- A buddying system with two other councils to learn and share information.
- Potential visits from climate council experts.
- Media opportunities through the Climate Council's social media and on the CPP website.

There are no costs associated with joining the program. Third round applications open at the end of March 2018.

**12.5 Cities Power Partnership (Ref: C1837366; Author: Thompson/Pensini)
(Continued)**

The Three Phases of the Cities Power Partnership:

1. Become a Power Partner: Council sign up to become a Power Partner.
2. Power Up: Within 6 months, identify 5 items included in the Cities Power Partnership Pledge that QPRC will strive to achieve (noting that some projects already in the Council pipeline could be included towards a council's pledge). Complete a 6-monthly online survey that provides the Climate Council with basic information on how Council is progressing on the 5 pledge items that it has selected. Nominate a point of contact within your council that the Climate Council can liaise with on CPP matters, including contact details. Confirm that Council is willing to be buddied with two other local councils to share knowledge.
3. Power On: Partners report on progress against key actions in a 6-monthly survey, following the submission of their 5 pledge items.

Implications***Policy***

Adopting pledge items would align with Council policies including the Sustainable Design of Council Buildings and the Operational Sustainability Policy (in draft).

Strategic

The proposed key action areas align with Council's current initiatives around the Transport Strategy and Smart Cities program, as well as collaborative actions with CBRJO on projects such as the regional waste strategy.

Sustainability

Joining the Cities Power Partnership and taking the pledge across renewable energy, energy efficiency, sustainable transport and working together will reduce or contribute towards reducing greenhouse gas emissions and cost of power from Council and or the community.

Social / Cultural**Acting upon the Cities Power Partnership including pledge items will contribute towards allocating resources in a fair, socially inclusive, and sustainable way and show climate change leadership from Council. *Engagement***

The Cities Power Partnership aims to create a positive future in which we work with our partners, community groups, local business and schools, the Climate Council, Australian Council's and other levels of government to reduce our greenhouse gas emissions, deliver cost savings and create greater pride amongst Council and the community.

A formal letter from the Mayor confirming our involvement will need to be sent to the Acting CEO of the Climate Change Council.

Financial

The environmental budget has allocated expenditure for any renewable energy or energy efficiency improvements within Council. The financial cost of any other pledge not relating to energy efficiency and renewable energy improvements within Council will need to be considered. Further funding by Council or grant funding with the help of CPP are all tabled as options. It is noted most council buildings already have solar panels installed.

**12.5 Cities Power Partnership (Ref: C1837366; Author: Thompson/Pensini)
(Continued)**

Resources (including staff)

Staff time from Council's Sustainability Officers will be required to help develop the 5 pledges and work on resulting projects.

Conclusion

Engaging in the Cities Power Partnership provides a further opportunity for Council to actively engage community members and other councils throughout the nation to achieve greater reductions in our environmental, economic and social impacts. It will enhance our reputation, deliver cost savings and create a greater pride in Council amongst the community.

Attachments

Attachment 1 Cities Power Partnership Guide for local Council's (*Under Separate Cover*)

12.6 QPRC Liquid Trade Waste Policy (Ref: C1831742; Author: Cunningham/Belcher)

Summary

Under section 68 of the *Local Government Act 1993*, any individual or entity intending to discharge Liquid Trade Waste to Council's sewerage infrastructure is required to have approval from Council prior to any discharge occurring. Council may accept trade waste into its sewerage system as a service to businesses and industry.

This report outlines the development of a draft Policy and Code of Practice to manage liquid trade waste.

Recommendation

That Council adopt the QPRC Liquid Trade Waste Policy and note the associated Code of Practice.

Background

Under section 68 of the *Local Government Act 1993*, any individual or entity intending to discharge Liquid Trade Waste to Council's sewerage infrastructure is required to have approval from Council prior to any discharge occurring. Council may accept trade waste into its sewerage system as a service to businesses and industry.

Sewerage systems are generally designed to cater for waste from domestic sources that are essentially of predictable strength and quality. Liquid trade waste means all liquid waste other than sewage of a domestic nature. Liquid trade waste discharges to the sewerage system include liquid wastes from:

- business/commercial premises (eg. beautician, florist, hairdresser, hotel, motel, restaurant, butcher, service station, supermarket, dentist)
- community/public premises (including craft club, school, college, university, hospital and nursing home)
- industrial premises
- trade activities (eg. mobile carpet cleaner)
- any commercial activities carried out at a residential premises
- saleyards, racecourses and from stables and kennels that are not associated with domestic households
- septic tank waste, chemical toilet waste, waste from marine pump-out facilities and established sites for the discharge of pan content from mobile homes/caravans to the sewerage system.

Liquid trade waste excludes:

- toilet, hand wash basin (used for personal hygiene only), shower and bath wastes derived from all the premises and activities mentioned above
- wastewater from residential toilets, kitchens, bathrooms or laundries (ie. domestic sewage)
- common use (non-residential) kitchen and laundry facilities in a caravan park
- residential swimming pool backwash.

Due to the varying chemical make-up of wastewater generated by non-domestic activities, liquid trade wastes may exert much greater demands on sewerage systems than domestic sewage. If uncontrolled, liquid trade waste can pose serious problems to public health, worker safety, the community's sewerage system and the environment.

**12.6 QPRC Liquid Trade Waste Policy (Ref: C1831742; Author: Cunningham/Belcher)
(Continued)**

Impacts of poor liquid trade waste management include:

- Blockages in the sewerage system resulting in overflows of untreated sewage to the environment.
- Odour problems and corrosion of sewer mains, pumping stations and sewage treatment facilities.
- Disruption of biological processes used for sewage treatment.
- Injury to workers involved in sewer maintenance and operations.
- Additional volumetric and biological loading on sewerage treatment facilities.

Council staff, in consultation with the NSW Department of Primary Industries – Water (DPIWater), have developed a draft Liquid Trade Waste Policy and a draft Liquid Trade Waste Code of Practice (COP). The draft Policy sets out the high-level policy directions related to liquid trade waste, while the draft COP contains more detailed information on how the Policy will be implemented.

By applying this policy, Council will demonstrate “Best Practice Management” of its sewerage network in accordance with the Department of Primary Industry’s guidelines and will minimise the risks detailed above.

Implications***Legal***

Adoption of this policy will enable Council and ratepayers to comply with their obligations under the following legislative and regulatory instruments:

- s.68 *Local Government Act 1993*: A person wishing to discharge liquid trade waste to the sewerage system must obtain prior approval from Council.
- s.626 *Local Government Act 1993*: Discharging liquid trade waste without an approval is an offence.

Under cl.28 of the *Local Government (General) Regulation 2005*, Council must not grant an approval to discharge liquid trade waste (whether treated or not) into a Council sewer unless the Secretary, NSW Department of Industry (Industry) or the Secretary’s nominee has concurred with the approval. Under s.90(2) *Local Government Act 1993*, the Secretary, NSW Department of Industry may give the council notice that the concurrence may be assumed (with such qualifications or conditions as are specified in the notice). The draft Policy has been considered by DPIWater and has their consent. Should any significant changes be made to the Policy, the proposed changes will need to be submitted to DPIWater for concurrence.

Policy

Adoption of this policy will rescind the following policies:

- *Queanbeyan City Council Liquid Trade Waste Policy (adopted 25 March 2009)*
- *Palerang Council Liquid Trade Waste Policy (adopted 30 June 2011)*

Adoption of this policy will provide a consistent approach across the LGA.

Environmental

Adoption of the Policy will reduce the risk of environmental impact resulting from liquid trade wastes entering Council’s sewer networks.

**12.6 QPRC Liquid Trade Waste Policy (Ref: C1831742; Author: Cunningham/Belcher)
(Continued)**

Sustainability

Adoption of the Policy will improve sustainability through reduced expenditure, improved environmental outcomes and enhanced understanding within the community.

Asset

Adoption of the Policy will reduce the risk of reduced asset life resulting from liquid trade wastes entering Council's sewer networks.

Financial

Liquid trade waste activities are funded through user fees and charges. Adoption of the Policy will not change this, and fees and charges will be reviewed as part of Council's routine budget process.

Resources (including staff)

Liquid trade waste activities are resourced from Council's existing staff resource pool. Adoption of this Policy will not alter this.

Integrated Plan

The draft Policy aligns with the following key goals from the Queanbeyan-Palerang Community Strategic Plan 2018-2028:

2.3 Our local businesses meet required standards and are environmentally sound ensuring quality services and high level risk management

3.3 Our natural landscapes and water resources are sustainably managed

3.4 We actively promote and implement sound resource conservation and good environmental practice

4.3 We plan for and provide for the management of sewage, stormwater and recycled water within the communities of our region

Conclusion

Adoption of the QPRC Liquid Trade Waste Policy will provide a consistent approach across the LGA and provide business and industry with a clear set of expectations for the acceptance of Liquid Trade Waste into Council sewerage networks.

Attachments

Attachment 1	Draft Liquid Trade Waste Policy (<i>Under Separate Cover</i>)
Attachment 2	Draft Liquid Trade Waste Code of Practice (<i>Under Separate Cover</i>)
Attachment 3	DPI Water Letter of Consent (<i>Under Separate Cover</i>)

**12.7 Award of Tender 15/2018 - Traffic Management Services (Ref: C1833555;
Author: Tegart/Taylor)**

Summary

Council sought to engage a panel of approved pre-qualified contractors to carry out:

- Plant and Equipment Hire associated with Traffic Control
- Traffic Control and Management Services
- Traffic Controllers and Labour Hire
- Other Traffic services

The Request for Tender sought the provision of Traffic Management Services for a period of three years with a further two extensions of one year period.

Council evaluated the tender based upon:

- Demonstrated Capability and Capacity
- Relevant Industry Experience
- Local content
- Schedule of rates

Recommendation

That Council award the following organisations as pre-qualified suppliers to the 15/2018 Traffic Management Services contract:

- **Tenderer B**
 - **Tenderer C**
 - **Tenderer D – for technical traffic services only**
 - **Tenderer E**
 - **Tenderer F**
 - **Tenderer H**
 - **Tenderer I**
-

Background

QPRC issued a request for tender (RFT) for Traffic management Services Tender number 15/2018. Local Government Procurement (LGP) facilitated the tender on behalf of QPRC. RFT Documentation was published through Tenderlink on 19 December 2017. A total of 41 organisations downloaded the documents.

Tender was closed on 8 February 2018, when nine submissions were received.

The basis of the contract is a best value money for QPRC. Each of the submission underwent a comprehensive assessments taking into account both assessment of price and a technical assessment.

**12.7 Award of Tender 15/2018 - Traffic Management Services (Ref: C1833555;
Author: Tegart/Taylor) (Continued)**

The RFT sought the provision of Traffic Management Services for a period of three years allowing further extensions for a further two extensions for one year period.

The RFT was advertised in both The Canberra Times and Braidwood Times newspapers along with the Tandlerink web portal.

Each of the submissions was required to comply with compliance criteria outlined in the recommendation report. Qualitative criteria (60%) was assessed against:

- Demonstrated Capability and Capacity
- Relevant Industry Experience
- Local content

Schedule of rates (pricing) was assessed at 40% of the total weightings.

An initial compliance check was performed by LGP personnel to identify submissions that were non-conforming. All submissions were passed through to the qualitative criteria assessment. The Evaluation Committee of QPRC personnel and a representative of LGP assessment each submission in accordance with the evaluation criteria.

Reference checks were made against nominated referees along with a financial check performed by Dunn & Bradstreet.

Pricing was submitted by the tenderers were assessed on value for money against the Traffic Management Crews. One organisation did not submit pricing for traffic management crews as this service was not provided by the tenderer. This submission was assessed only for specialised Traffic Management services (Traffic control plans and auditing).

The evaluation committee submitted the attached Recommendation for Council's decision.

Implications***Economic***

As per procurement policy, local economic benefit formed part of the technical criteria.

Conclusion

The Tender Evaluation Committee recommended that seven organisations are accepted to form a panel of Traffic Management providers.

Attachments

Attachment 1 Tender 15/2018 Traffic Management Evaluation Report (*Under Separate Cover*) - **CONFIDENTIAL**

12.8 Investment Report - February 2018 (Ref: C1837282; Author: Taylor/Drayton)

Summary

In accordance with the *Local Government (General) Regulation 2005*, the Investment Report is to be presented to Council on a monthly basis.

This report presents the investment result for February 2018.

Recommendation

That Council:

1. **Note the investment income for February 2018 was \$298,286 bringing the total interest earned on Cash and Cash Equivalent Investments for the 2017/18 Financial Year to \$3,512,959 which is \$493,633 above the year to date budget within the Operational Plan.**
 2. **Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, and the *Local Government (General) Regulation 2005*.**
 3. **Adopt the Investment Report for the month of February 2018.**
-

Background

Cash and Cash Equivalent Investments

The principal amount invested as at 28 February 2018 was \$164,578,330.

Refer to Attachment 1 for the following supporting information:

- 1 Actual return against budget;
- 2 Investment portfolio return against the benchmark AusBond Bank Bill Index (BBI);
- 3 Listing of Council's Cash and Cash Equivalent Investments;
- 4 Strategic placement limits for individual institutions or counterparties;
- 5 Placement with individual institutions as a percentage of Council's total portfolio;
- 6 Market values of Council's tradeable investments;
- 7 Budgeted interest allocation by Entity.

Market Update

The average 30 day BBSW rate for February 2018 was 1.68%.

The Reserve Bank (RBA) decided to leave the cash rate unchanged at the record low of 1.50% at its March 2018 meeting.

The Bank forecasted accelerating Australian economic growth in 2018 "to average a bit above 3 percent", adding that inflation is likely to remain "above 2 percent in 2018".

The Australian economy continues to show record low wage growth, with comments by the RBA Governor confirming that "the rate of wage growth appears to have troughed". The Board also noted a slowdown in prices over the past few months in the two major housing markets, Sydney and Melbourne.

**12.8 Investment Report - February 2018 (Ref: C1837282; Author: Taylor/Drayton)
(Continued)**

Overall, the RBA's 'patient approach' ensures policy will remain on hold over the first half of 2018. While the RBA has projected CPI at the lower end of the 2-3% target range throughout 2018, it becomes increasingly difficult to keep rates unchanged as the US moves towards 3% rates. A base case is a Q3 rate increase in line with current market pricing.

The TCorpIM Long-Term Growth Fund experienced a small negative return this month. The Fund invests across major listed asset classes, with around 70% directed to growth assets and 30% to defensive assets. The global stock market correction causing the -0.27% (net actual) return had largely reversed by month's end, with US indices closing ~3.5% down compared to over -10% intra-month. The \$A weakened as well, helping to offset global equity losses. *Source: CPG Research and Advisory*

Implications***Policy***

I hereby certify that Queanbeyan-Palerang Regional Council investments listed in Table 1 attached to this report have been made in accordance with section 625 of the Local Government Act 1993, and clause 212 of the Local Government General Regulations 2005. During May 2017, Queanbeyan-Palerang Regional Council became noncompliant with its Investment Policy due to an overexposure to the Bank of Queensland counterparty.

With the decrease in level of investments, our exposure to the Bank of Queensland is non-compliant with the Investment Policy currently sitting at 10.33% of total investments.

Shane Taylor
Chief Financial Officer

On 22 May 2017, ratings agency Standard & Poor's announced a downgrade of the senior long-term ratings of 23 Australian financial institutions including Bank of Queensland (BOQ).

Council's Policy states:

"The portfolio credit guidelines to be adopted will reference the Standard & Poor's (S&P) ratings system criteria and format – however, references to the Minister's order also recognised Moody's and Fitch ratings and any of the three ratings may be used where available."

"Standard and Poor's ratings attributed to each individual institution will be used to determine maximum holdings. In the event of a disagreement between agencies as to the rating band ("split ratings") Council shall use the higher in assessing compliance with portfolio limits, but for conservatism shall apply the lower in assessing new purchases."

This will halt any new investment with BOQ until December 2018.

Financial

Investment income for the 2017/18 Financial Year as at 28 February 2018 amounts to \$3,512,959. This return was \$493,633 above the revised year to date budget. The investment returns are primarily added to restricted funds (i.e. development contributions) that form the bulk of the investments.

Refer to Attachment 1 - Graph 1 and Table 5.

12.8 Investment Report - February 2018 (Ref: C1837282; Author: Taylor/Drayton)
(Continued)

Attachments

Attachment 1 Investment Report - February 2018 - Attachment 1 - 28 March 2018
(Under Separate Cover)

12.9 QPRC Annual Financial Statement - 13th May 2016 through 30th June 2017 (Ref: C17180047; Author: Tegart/Taylor)

Summary

This report presents Council's 2016/17 Financial Statements and Auditor's Reports for the period between 13th May 2016 and 30th June 2017.

Recommendation

That Council adopt the 2016/17 Financial Statements and accept the Auditor's Reports, as submitted by the Audit Office of NSW.

Background

The 2016/17 Financial Statements have been prepared in accordance with the *Local Government Act 1993* (as amended) and associated Regulations, Australian Accounting Standards and the Local Government Code of Accounting Practice and Financial Reporting.

The Statements have been reviewed by the Audit Office of NSW and this report is to formally present Council's Financial Statements for the year ending 30th June 2016, together with Auditor's reports, in accordance with section 419 of the *Local Government Act 1993* (as amended).

The Operating Result of \$91.184 million includes the receipts of gifted assets relating to the new developments (\$62.520 million), coupled with a recognition of expenses for a 58 week period compared a 52 week period of revenues and the contribution of Grants (\$19.603 million), resulting in a surplus of \$9.061 million.

Operating Performance measures the ability to contain operating expenditure within operating revenue excluding capital amounts. For 2016/17, this indicator was 5.82%, above the benchmark of 0%.

Own Source Operating Revenue measures the degree of reliance on external funding sources such as grants and contributions. For 2016/17, this indicator was 52.45%, below the benchmark of 60%.

The complete set of Financial Statements are included in an attachment to this report. The Auditor Reports will be provided in a supplementary attachment. The Auditor has, consistent with the prior year, confirmed that the overall financial position of Council is sound.

12.9 QPRC Annual Financial Statement - 13th May 2016 through 30th June 2017 (Ref: C17180047; Author: Tegart/Taylor) (Continued)

A summary of the Financial Statements is provided below:	2017
	\$'000
Income Statement	
Total income from continuing operations	228,813
Total expenses from continuing operations	137,629
Operating result from continuing operations	<u>91,184</u>
Net operating result for the period	91,184
Net result for the period (after net assets transferred from former councils)	1,385,175
Net operating result before grants and contributions provided for capital purposes	9,061
Statement of Financial Position	
Total current assets	98,324
Total current liabilities	(27,412)
Total non-current assets	1,354,702
Total non-current liabilities	(40,439)
Total equity	<u>1,385,175</u>
Other financial information	
Unrestricted current ratio (times)	2.44x
Operating performance ratio (%)	5.8%
Debt service cover ratio (times)	8.01x
Rates and annual charges outstanding ratio (%)	3.4%
Infrastructure renewals ratio (%)	140.7%
Own source operating revenue ratio (%)	52.4%
Cash expense cover ratio (months)	9.00 mths

Further background to the financial performance of Council for the period is included in an attachment to this report along with information provided with the Financial Statements at Note 13.

Implications

Policy

The 2016/2017 Financial reports comply with the provisions of Chapter 13 Part 3, of the Local Government Act 1993, which relates to Financial Management.

Engagement

In accordance with Section 418 of the *Local Government Act 1993* (as amended) public notice of the presentation of the Financial Statements was advertised in The Queanbeyan Age, Braidwood Times and Bungendore Weekly between the 6th and 7th March 2018.

Financial Statements were made available to the public through the QPRC Your Voice webs site on 28 February 2018. Copies of the audited Financial Statements have been made available for inspection by members of the public from 28 February 2018 at the customer services counters of QPRC. Any person can make written submissions to council with respect to the reports until 4th April 2018. Any submissions received will be subsequently reported to council and forwarded to Council's Auditor's.

The Internal Audit Risk and Improvement Committee has received a copy of the Financial Statements for comment out of session.

Conclusion

The Financial Statements for 2016/17 for the Queanbeyan-Palerang Regional Council is finalised and presented.

Attachments

Attachment 1 QPRC 2016/17 Annual Financial Statements (*Under Separate Cover*)

12.10 Request for Donation - Araluen Recreation Ground Reserve Trust (Ref: C1838547; Author: Tegart/Ferguson)

Summary

The Araluen Recreation Ground Reserve Trust received funding under the Stronger Communities Fund to install a new public toilet block on the Reserve. The Trust is now seeking a donation equivalent to the development application fees and charges for the project. The donation is permissible under Council's Donations Policy.

Recommendation

That Council, in accordance with Clause 2.6.3(e) of the QPRC Donations Policy, approve a donation of \$3,316.10 to the Araluen Recreation Ground Reserve Trust, being equivalent to the fees and charges associated with the approved development application for a new public toilet block on the Araluen Recreation Ground.

Background

The Araluen Recreation Ground Reserve Trust, together with the Araluen Area s.355 Committee, made an application in 2016 for funding of \$65,000 under the Stronger Communities Fund program for the installation of a new public toilet block on the Reserve. Council approved grants of \$50,000 and \$15,000 under Rounds 1 and 2 respectively for this project.

The new block will replace the pit toilets at the Recreation Ground and will provide much-needed improved community facilities for the numerous events that are held at the Ground.

The Trust members have worked with Council staff during the past year to prepare and lodge a development application (DA) for the project. The DA has now been approved and the Trust members are seeking Council's approval for the reimbursement of the relevant DA fees, totalling \$3,316.10.

The Chairperson of the Araluen Recreation Ground Reserve Trust advises that if Council approves the request for a donation of \$3,316.10, it will allow the members to build a fence around the septic rubble drain. The Trust was not aware of this mandatory requirement at the time of lodging their funding application.

Implications

Policy

Approval of requests by not-for-profit community organisations and s.355 committees for a donation equivalent to fees and charges related to development applications is permissible under Clause 2.6.3(e) of the QPRC Donations Policy:

2.6.3 *Category "C" Funding – rates, fees and annual charges*

- (e) Council will consider the waiving of fees and charges for not-for-profit community organisations and s.355 committees on a one-off basis for development application fees and associated charges (see **Schedule 2** for a full list of relevant fees and associated charges).

12.10 Request for Donation - Araluen Recreation Ground Reserve Trust (Ref: C1838547; Author: Tegart/Ferguson) (Continued)

There is no legislative requirement for Council to provide relief to sporting, recreational and community organisations for rates and charges, and that any donation for this purpose is at Council's discretion.

Environmental

Council has issued an order to the Reserve Trust to demolish the existing pit toilets.

Social / Cultural

The old pit toilets in the Recreation Ground will be replaced by a new septic system and toilet block with handwashing facilities, bringing a much-needed improvement to the amenities at the Ground.

The Recreation Ground is used for family events, tourists, fun days, tennis and as a playground for local children. The revamped Araluen Sports Day is held there each year. The Ground is also a gathering point for any community emergency, such as bush fires.

Financial

The fees and charges associated with the development and certificates application for the new public toilet block on the Araluen Recreation Ground Reserve amount to a total of \$3,316.10

There are sufficient funds remaining in the 2017/18 General Donations vote to accommodate this request.

Conclusion

The Araluen Recreation Ground Reserve Trust, together with the Araluen Area s.355 Committee, lodged a grant application under the Stronger Communities Fund for \$65,000 to install a new public toilet block on the Recreation Ground. The grants were successful and the development application for the project has recently been approved. The Trust now seeks a donation, permissible under Clause 2.6.3(e) of Council's Donations Policy, equivalent to the fees and charges for the development application for the project. It is recommended that Council approve the request for a donation of \$3,316.10.

Attachments

Nil

12.11 QPRC Waste Strategy Working Group (Ref: C1838652; Author:
Cunningham/Belcher)

Summary

This report provides an introduction to the QPRC Waste Management Strategy and Financial Model, and requests Council to determine the appropriate make-up of the Waste Management Strategy Working Group to assist in development of the Strategy.

Recommendation

That Council:

1. **Adopt the attached Terms of Reference for the Waste Strategy Working Group.**
 2. **Adopt the following membership for the Waste Strategy Working Group:**
 - a. **Councillors – two (2)**
 - b. **Residential Ratepayers (Urban) – two (2)**
 - c. **Residential Ratepayers (Rural) – two (2)**
 - d. **Ratepayers (Business and Industry) – two (2)**
 - e. **Service Manager, Utilities (or their delegate) – one (1)**
 - f. **ACT Environmental Protection Authority – one (1) non-voting**
 - g. **NSW Environmental Protection Agency – one (1) non-voting**
 3. **Appoint two (2) Councillors to the Waste Strategy Working Group, with one (1) appointed as the Chair.**
 4. **Request the General Manager invite expressions of interest to fill the Residential Ratepayer positions of the Waste Strategy Working Group.**
 5. **Request the General Manager write to local business and industry groups to invite expressions of interest to fill the Business/Industry Ratepayer positions of the Waste Strategy Working Group.**
-

Background

As a result of the amalgamation, Council currently has two separate waste strategies, two different sets of fees and charges, and different services. To ensure consistency in service delivery, equitable access to services, appropriate pricing structures and improved waste management, it is appropriate for Council to undertake a new waste management strategy. Council staff have undertaken a Request for Quotation process through VendorPanel and are currently assessing submitted quotations. Eight quotations were received.

The objectives of the project are to:

- Provide an overview of the existing waste management practices and services offered in the LGA

12.11 QPRC Waste Strategy Working Group (Ref: C1838652; Author: Cunningham/Belcher) (Continued)

- Engage and assess community views on waste and potential waste management options
- Develop potential future waste management and resource recovery options for the Council over a 30 year timeframe including an estimate of the cost to implement each option
- Develop a strategy to assist Council in meeting the NSW Waste Avoidance and Resource Recovery Strategy 2014-2021 (EPA, 2014)
- Develop a strategic business plan and financial model to ensure the sustainability of the Waste Strategy over a 30 year timeframe including quantification of a typical residential bill

The project scope includes the following activities:

1. Site inspections of Council waste management facilities and staff discussions
2. Review of background documentation and previous studies
3. Benchmarking of Council waste management activities against similar organisations
4. Preparation of a briefing paper
5. Development of waste management options
6. Development of a draft strategy and draft financial models
7. Finalisation of the strategy and financial model

The RFQ also sets out two rounds of community consultation. As a general guide, the first consultation will be an information gathering exercise and is expected to collect community feedback on the following areas:

- How they use existing waste management options
- What waste they have difficulty in disposing
- What improvements they would like to see in waste management
- How well informed they are about waste management practices and options
- Value for money and willingness to pay

The first consultation will occur after point 4 above. Consultation may comprise a number of methods including:

- Project website
- Online survey
- Paper-based survey
- Targeted public consultation sessions
- General public consultation sessions
- Static displays in Council offices and libraries

The second consultation will be based on the draft Strategy (after point 6 above) and will gauge the community response to and support for the draft Strategy. It will utilise similar methods to the first round of consultation.

Waste Strategy Working Group

To ensure the successful delivery of this project and community acceptance of the developed strategy, it is recommended that a Waste Strategy Working Group (WSWG) be formed to assist in the preparation of the strategy.

The WSWG should comprise a broad cross-section of the QPRC community and regulators, however should not be of such size that the WSWG becomes cumbersome and unwieldy. For this reason it is not recommended that every potential stakeholder be represented on the WSWG. A suggested make-up is outlined below. Where possible, a resident of the former

12.11 QPRC Waste Strategy Working Group (Ref: C1838652; Author: Cunningham/Belcher) (Continued)

Palerang and Queanbeyan LGAs should be selected, particularly so for the rural representatives.

Stakeholder	Number
Councillors	2
Residential Ratepayers – Urban [^]	2
Residential Ratepayers – Rural [^]	2
Ratepayers – Business and Industry	2
NSW EPA*	1
ACT EPA*	1
Service Manager, Utilities (or their delegate)	1
Total	11
[^] Urban is defined as those areas within the urban extents of Braidwood, Bungendore, Googong and Queanbeyan.	
* Non-voting member	

In addition to the formal members of the WSWG, it is expected that Council staff representatives from Communications and Utilities will be present in a non-voting capacity. Other sections of Council may be included as seen necessary by the Working Group. Council Utilities staff and the successful consultant will act as a secretariat and also provide technical assistance. Additional information is contained in the attached draft Terms of Reference.

At this point in time, it is proposed that there be four meetings of the WSWG. The meetings will generally be up to half day meetings and may be conducted during or outside business hours. A brief description of each meeting is shown below:

- WSWG1 – review the background briefing paper prepared by the Consultant and provide assistance in developing the approach to the first round of community consultation
- WSWG2 – review the community consultation outcomes, review waste management options arising from the consultation and select options for inclusion in the draft strategy and financial model
- WSWG3 – review the draft strategy and financial model prior to the second round of community consultation
- WSWG4 – review the community consultation outcomes and finalise the draft strategy and financial model for presentation to Council

WSWG Member Selection

The process for selecting members of the WSWG is outlined below.

Councillors

It is recommended that Council appoint a Chairperson and a second Councillor to the WSWG.

Residential Ratepayers (Urban and Rural) Expression of Interest Process

It is recommended that an expression of interest process be undertaken to appoint the community representatives. It is recommended that the following be used as criteria for selection.

- Relevant experience, interest and/or knowledge of waste management issues and opportunities
- Basic understanding of social, environmental and economic components of waste management

12.11 QPRC Waste Strategy Working Group (Ref: C1838652; Author: Cunningham/Belcher) (Continued)

- Good communication and liaison skills
- Willingness to allocate time to prepare for and attend Committee meetings which may be held during work hours

Council staff will invite EOIs from the community and report back to Council with a recommendation for appointment.

Business/Industry Ratepayers Expression of Interest Process

It is recommended that Council utilise pre-existing organisations to represent business and industry views. Council staff will write to local organisations representing business, farming and other industry and invite EOIs from interested parties. Council staff will report back to Council with a recommendation for appointment.

NSW and ACT Government Appointees

Council staff will write to the NSW Environmental Protection Agency and ACT Environmental Protection Authority and request a nominee. The nominee (or their delegate) will not have formal voting powers on the WSWG.

Implications***Policy***

Adoption of the recommendations will enhance the output of the Waste Management Strategy project.

Strategic

Council is also participating in development of a regional waste strategy with the CBRJO, including disposal of waste from ACT (noting Queanbeyan's waste goes to ACT landfill), and potential aggregation and freight options in the region.

Sustainability

Completion of the Waste Management Strategy will enhance the sustainability of the LGA through improved waste management practices.

Engagement

Formation of the Waste Strategy Working Group will be an important community engagement activity. In addition, the WSWG will guide the wider community consultation process.

Financial

The Waste Management Strategy is funded in the 2017/18 Operational Plan. The budget for the Strategy includes an allocation for the Waste Strategy Working Group.

Conclusion

To ensure the successful delivery of this project and community acceptance, it is recommended that a Waste Strategy Working Group (WSWG) be formed to assist in the preparation of the strategy.

Attachments

Attachment 1 Draft Terms of Reference - Waste Strategy Working Group (*Under
Separate Cover*)

12.12 Smart Cities (Parking) - Queanbeyan (Ref: C1838934; Author: Tegart/Tegart)

Summary

Providing update on the application of smart city grant funding, development contributions and lease income to smart parking initiatives in Queanbeyan CBD.

Recommendation

That Council:

- 1. Enter into a licence with NSW Police to occupy 30 carspaces in Morisset carpark for up to 18 months.**
 - 2. Note NSW Police is responsible for installation (and removal if required) of boom gate, lighting and security fencing around those spaces.**
 - 3. Allocate 4 on-street carspaces in Morisset Street for first response vehicles.**
 - 4. Assign the lease/contribution income, together with carparking s94 funds and grants to procure and instal smart parking and electroboards to guide the public to available carspaces in the Queanbeyan CBD.**
 - 5. Note program of patrols of timed offstreet carparks will increase to improve turnover of carspaces.**
-

Background

Council has put forward a smart city map to consider with the QCBD Masterplan review and the QCBD Carparking Strategy. That map (attached) is a high level illustration of Council's ambitions to recycle at-grade carparks into smart public domain, featuring smart parking and lighting, CCTV, CBD wifi, and electric vehicle charging for example; and to connect those carparks and green spaces (parks and river) via pedestrian laneways.

Specialist advice has been sought to optimise the siting of smart poles and other elements into the CBD blocks, to progressively activate the four main CBD precincts (retail, lifestyle, cultural, civic) identified in the Masterplan.

A proposal has been received from NSW Police to lease 30 carspaces in the Morisset carpark for exclusive use while the new station is under construction. While the Police will be responsible for securing that part of the carpark, it is timely to improve Council's policing of carspace turnover and alerting the public to availability of carspaces across the CBD.

It is proposed an initial rollout of smart parking (comprising video capture of vehicle ingress and egress from carparks, and display of the number of free carspaces and location of other available carparks) be progressed.

Implications

Legal

A Licence and Deed will be executed with NSW Police to enable exclusive occupancy of 30 carspaces.

**12.12 Smart Cities (Parking) - Queanbeyan (Ref: C1838934; Author: Tegart/Tegart)
(Continued)**

Asset

The Morisset carpark comprises 190 timed and 22 untimed carspaces. It is proposed 30 of the timed spaces be leased for exclusive use of NSW Police during construction of the new Station (estimated at 18 months). 151 carspaces remain available across Morisset Street in the Crawford carpark. The surface of those carparks are not proposed to be renewed as they are subject to potential decking in coming years, to centralise timed parking in the CBD. It is proposed to formalise at-grade parking on the old nursery site at Collett carpark, to compensate loss of spaces at Morisset carpark

With the contribution from NSW Police, together with reserves and grants, it is proposed the following equipment be installed:

- Video tracking of vehicle numbers (ingress/egress points) – Morisset, Crawford, Lowe, Rutledge, Collett
- Electroboards at carpark entrances indicating vacant spaces (calculated from video vehicle counts)
- Electroboards indicating direction to other carparks
- Formalise at grade parking on old nursery site at Collett carpark, to compensate loss of spaces at Morisset carpark

It is not proposed to introduce parking apps at this stage, but will be considered when the broader roll out of smart parking is commenced with construction of decked carparks, subject to Council's endorsement of the capital works in the Financial Pla/Delivery Program.

Social / Cultural

Notwithstanding the smart parking should ease traffic congestion and movement around the CBD as parking spaces are sought, the policing of overstay of carspaces needs to be improved to ensure spaces remain available for clients and patrons of CBD business.

Employers and staff are encouraged to park in all day off street carparks at Collett Street, the Showground and Erin Street.

Engagement

While the Digital Economy and Smart Community Strategy was subject to community engagement in 2017, the community will be engaged further with the QCBD Masterplan and Carparking Strategy in coming months.

Financial

The carparking reserve of \$140k together with the lease and contribution income to carpark infrastructure of \$230k from NSW Police can be used to match the Commonwealth Smart Cities grant to undertake the smart parking installations.

**12.12 Smart Cities (Parking) - Queanbeyan (Ref: C1838934; Author: Tegart/Tegart)
(Continued)**

Program Code	Expense Type	Funding source	Amount
		Smart City Grant	\$ 140,000
		S94 reserve	140,000
		Lease and contribution	230,000

Conclusion

It is opportune to utilise the contribution of NSW Police, together with other funds to commence the initial rollout of smart parking in the CBD. The equipment can be re-used and augmented with the second phase of smart parking when decks are constructed over coming years, as contemplated in the draft Delivery Program and Financial Plan.

Attachments

Attachment 1 QCBD Smart Domain and Parking (*Under Separate Cover*)

14.1 QPRC Heritage Advisory Committee Minutes - Meeting Held 22 February 2018
(Ref: C17196876; Author: Thompson/Mitchell)

Report

The QPRC Heritage Advisory Committee has submitted the minutes of its meeting held on 22 February 2018 for Council's information.

Recommendation

That Council:

1. **Note the minutes of QPRC Heritage Advisory Committee held on 22 February 2018.**
2. **Adopt recommendation QPRC HAC 001/18 from the meeting held on 22 February 2018:**

QPRC HAC 01/18 That the terms of reference should include the following changes for future consideration:

- 1) **The Portfolio General Manager is not a voting member of the Committee.**
 - 2) **Meetings will be monthly or as required.**
 - 3) **A quorum will be half the appointed members plus 1.**
-

Attachments

Attachment 1 Minutes of the QPRC Heritage Advisory Committee Meeting - 22 February 2018 (*Under Separate Cover*)

14.2 QPRC Heritage Advisory Committee Minutes - Meeting Held 15 March 2018 (Ref: C1837081; Author: Thompson/Mitchell)

Report

The QPRC Heritage Advisory Committee has submitted the minutes and recommendations of its meeting held on 15 March 2018 for Council's information and consideration.

Recommendation

That Council:

1. Note the minutes of QPRC Heritage Advisory Committee held on 15 March 2018.
2. Adopt recommendations QPRC HAC 002/18 to QPRC HAC 003/18 from the meeting held on 15 March 2018.

QPRC HAC 002/18 That the Terms of Reference for the Committee be altered to include the following changes:

- 1) The Committee be made up of two Councillors.
- 2) The Committee be made up of four community representatives plus a representative of the local heritage society.
- 3) Meetings will be held monthly on Thursdays or as required.
- 4) A quorum will be half the number of appointed members plus one.

QPRC HAC 003/18 That the Committee:

- 1) Endorse the staff recommendations for acceptance of the Heritage Award applications presented to the meeting.
 - 2) That the applications be progressed to Council for the granting of the awards of \$1000 to applicants in Categories 1 and 2 and a certificate to the winner of Category 3.
-

Attachments

Attachment 1	Amended QPRC Heritage Advisory Committee Terms of Reference - March 2018 (<i>Under Separate Cover</i>)
Attachment 2	QPRC Heritage Advisory Committee Minutes - 15 March 2018 (<i>Under Separate Cover</i>)
Attachment 3	Heritage Award Nominations - Category 1 (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 4	Heritage Award Nominations - Category 2 (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 5	Heritage Award Nominations - Category 3 (<i>Under Separate Cover</i>) - CONFIDENTIAL

**14.3 Braidwood and Curtilage Heritage Advisory Committee Meeting - 8 March 2018
(Ref: C1837519; Author: Thompson/Mitchell)**

Report

The Braidwood and Curtilage Heritage Advisory Committee has submitted the minutes and recommendations of its meeting held on 8 March 2018 for Council's information and consideration.

Recommendation

That Council:

- 1. Note the minutes of the Braidwood and Curtilage Heritage Advisory Committee held on 8 March 2018.**
- 2. Adopt recommendation B&C HAC 002/18 from the meeting held on 8 March 2018.**

**B&C HAC 002/18 That changes to the draft Terms of Reference including the following be submitted to Council for adoption:
Dot point 3 to read – Works involving external alterations to public buildings, spaces or buildings used for religious and civic purposes which are a listed heritage item and where the proposed work will be visible from a public street or place.**

Attachments

- | | |
|--------------|---|
| Attachment 1 | Braidwood and Curtilage Heritage Advisory Committee Terms of Reference - March 2018 (<i>Under Separate Cover</i>) |
| Attachment 2 | Braidwood and Curtilage Heritage Advisory Committee Minutes - 8 March 2018 (<i>Under Separate Cover</i>) |

14.4 Minutes of the Environment and Sustainability Advisory Committee Meeting - 19 February 2018 (Ref: C1833802; Author: Thompson/Abbott)

Report

The Environment and Sustainability Advisory Committee has submitted the minutes and recommendations of its meeting held on 19 February 2018 for Council's information and consideration.

Recommendation

That Council:

- 1. Note the minutes of Environment and Sustainability Advisory Committee held on 19 February 2018.**
- 2. Adopt recommendations EAC01/18 to EAC02/18 from the meeting held on 19 February 2018.**

EAC01/18 - That Council allow an additional three (3) community representatives to be included in the members of the Committee to acknowledge the large geographical area of the LGA and the number of interested environmental and sustainability organisations located within it, and that invitations for these representatives be sought.

EAC02/18 - That Council give consideration to developing a Community Sustainable Action Policy

Attachments

- Attachment 1 Minutes of the Environment and Sustainability Advisory Committee - 19 February 2018 (*Under Separate Cover*)

16.1 Responses to Councillors' Questions (Ref: C1839158); Author: Tegart/Ison

Report

This report provides responses to Councillors' questions taken at Council meetings and subsequently.

Where a response has been given by staff in a meeting at the time the question was asked, the response will be recorded in the minutes.

As discussed at the Council meeting on 24 January 2018, those questions from Councillors that are classified as service requests will be dealt with through Council's Customer Action Request System (CARS) rather than included in the Councillors' Questions table.

The questions are deleted from the rolling table once they have been answered in full and reported to Council.

Any responses that contain personal or other identifying information of any kind will be circulated separately in the confidential attachments.

Recommendation

That the report be received for information.

Attachments

Attachment 1	Responses to Councillors' Questions (<i>Under Separate Cover</i>)
Attachment 2	Responses to Councillors' Questions (with CIC info) (<i>Under Separate Cover</i>) - CONFIDENTIAL

19 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.