



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore on Wednesday, 28 February 2018 commencing at 5:30pm.

## 1. OPENING

### ATTENDANCE

**Councillors:** Cr Overall (Chair), Crs Biscotti, Bray AM, Brown, Harrison, Hicks, Marshall, Noveska, Schweikert, Taylor and Winchester.

**Staff:** P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice; P Neil, Portfolio General Manager Organisational Capability and S Taylor, Service Manager Finance.

**Also Present:** W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

## 2. APOLOGIES

There were no apologies.

## 3. DISCLOSURES OF PECUNIARY INTERESTS

041/18

### **RESOLVED (Taylor/Schweikert)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures.

## 4. CONFIRMATION OF MINUTES

### **4.1 Minutes of the Ordinary Meeting of Council held on 24 January 2018**

042/18

### **RESOLVED (Taylor/Bray)**

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Council Chambers on Wednesday 24 January 2018 be confirmed.

The resolution was carried unanimously.

**4.2 Minutes of the Planning and Strategy Committee of the Whole held on 14 February 2018**

043/18

**RESOLVED (Bray/Taylor)**

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 14 February 2018 be confirmed.

The resolution was carried unanimously.

**5. PRESENTATION BY DEPARTMENTAL OR OTHER REPRESENTATIVES**

There were no presenters.

**6. BUSINESS ARISING FROM THE MINUTES**

Cr Schweikert referred to the minutes from 24 January 2018, Item 18 – Councillors' Questions for Next Meeting, question 5 which requested an update on the bus stop on Ashby Drive, stating it is not listed in the Responses to Councillors' Questions table and is an outstanding item from the previous minutes.

**7. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS**

Ms Sue Murray – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Mr Murray Harrex – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Mrs Lisa Harrex – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Mr Karuna Barjracharya – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Ms Natalie Densley – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Dr Gill Burke – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Ms Jane Magnus – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Ms Margaret Fair – Item 12.1 - Outcome of Consultation on Potential Skate Park Locations in Braidwood

Ms Clare Gilligan – Item 12.3 - Amendment to South Jerrabomberra Development Control Plan 2015, Item 12.4 - Draft Local Infrastructure Contributions Plan - South Jerrabomberra and Item 12.5 - Proposed South Tralee Essential Infrastructure Agreement

Ms Emily Nicoll – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Ms Alix Burnett – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Ms Kerry Douth – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Mr Peter Gill – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Mr David Watson – Item 12.6 - Rehabilitation and Clean-up of Turallo Creek

Ms Sophie Olsen – Item 12.7 - Majara Street Planning Proposal

Mr John Madden – Item 12.15 - Wood Dust - The Australian International Timber and Woodworking Festival

Mr Paul Berger – Item 12.16 - Oktoberfest

**PROCEDURAL MOTION**

044/18

**RESOLVED (Marshall/Taylor)**

That Items 12.1, 12.6, 12.7, 12.3, 12.4, 12.5, 12.15, 12.16 and 12.7 be brought forward at this juncture.

The resolution was carried unanimously.

**12. ITEMS FOR DETERMINATION**

**12.1 Outcome of Consultation on Potential Skate Park Locations in Braidwood**

**MOVED (Marshall/Harrison)**

That Council note the staff report on consultation on a potential skate park location in Braidwood.

Cr Hicks foreshadowed a contrary motion: [“That the skate park be included in the Braidwood Recreation Ground and seek funding to enable it to be built.”]

The motion (of Crs Marshall and Harrison) was moved in an amended form, PUT and CARRIED.

045/18

**RESOLVED (Marshall/Harrison)**

That Council:

1. Note the staff report on consultation on a potential skate park location in Braidwood.
2. Consider funding in the Delivery Program 2018-21 for the development of a concept design and development approval for a skate park in Braidwood.

For: Crs Biscotti, Bray, Brown, Harrison, Marshall, Noveska, Overall, Taylor and Winchester

Against: Cr Hicks and Schweikert

**12.6 Rehabilitation and Clean-up of Turallo Creek**

046/18

**RESOLVED (Schweikert/Marshall)**

That Council:

1. Consider the inclusion of \$60,000 funding in the 2018-2019 Operational Plan for phase 1 planning and phase 2 clean up works.
2. Prepare a scope of works for flood mitigation along Turallo Creek towards Halfway Creek.
3. Seek contribution to those works by grant application under the Public Reserves Management Fund and other flood mitigation sources.

The resolution was carried unanimously.

**12.7 Majara Street Planning Proposal**

**MOVED (Schweikert/Harrison)**

1. That Council advise the Minister for Planning under section 59 of the *NSW Environmental Planning and Assessment Act 1979* that it wishes to progress the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential.
2. That the Palerang Local Environmental Plan 2014 Lot Size map be amended to show a minimum lot size of 1,000 square metres for lots within former Lot 3 DP 1195030.
3. That the Palerang Local Environmental Plan 2014 Height of Buildings map be amended to show a building height of 8.5 metres for lots within the former Lot 3 DP 1195030.
4. That the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential include provisions for the following:
  - a) there is a maximum of ten residential lots on the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434).
  - b) there is a minimum 10 metre buffer on the western boundary and that this buffer is dedicated to Council as a drainage reserve (operational land).
  - c) there is a 10 metre buffer on the northern boundary of the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434).

This buffer shall be included within the residential lots with a covenant stating:

- a. That the owners are to maintain the buffer and the adjacent fencing.
- b. That the buffer is included in property fencing.
- c. That there are to be no habitable structures within in the buffer.
- d) a covenant is placed on the western most lot restricting any future dwellings to one storey only and that a 2m high lapped and capped timber fence be erected along the western boundary of that allotment.
- e) a covenant is placed on all future residential lots preventing the erection of dual occupancies.

Cr Marshall foreshadowed a contrary motion: ["That Council defer the decision of the planning proposal until the review of the Bungendore Structure Plan is completed."]

The motion (of Crs Schweikert and Harrison) was PUT and CARRIED.

047/18

**RESOLVED (Schweikert/Harrison)**

1. That Council advise the Minister for Planning under section 59 of the *NSW Environmental Planning and Assessment Act 1979* that it wishes to progress the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential.
2. That the Palerang Local Environmental Plan 2014 Lot Size map be amended to show a minimum lot size of 1,000 square metres for lots within former Lot 3 DP 1195030.
3. That the Palerang Local Environmental Plan 2014 Height of Buildings map be amended to show a building height of 8.5 metres for lots within the former Lot 3 DP 1195030.
4. That the rezoning of the former Lot 3 DP 1195030 (now part of Lot 47, DP1229434) from IN2 Light Industry to R2 Low Density Residential include provisions for the following:
  - a) there is a maximum of ten residential lots on the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434).
  - b) there is a minimum 10 metre buffer on the western boundary and that this buffer is dedicated to Council as a drainage reserve (operational land).
  - c) there is a 10 metre buffer on the northern boundary of the former Lot 3 DP 1195030 (now part of Lot 47 DP 1229434). This buffer shall be included within the residential lots with a covenant stating:
    - a. That the owners are to maintain the buffer and the adjacent fencing.
    - b. That the buffer is included in property fencing.

- c. That there are to be no habitable structures within in the buffer.
- d) a covenant is placed on the western most lot restricting any future dwellings to one storey only and that a 2m high lapped and capped timber fence be erected along the western boundary of that allotment.
- e) a covenant is placed on all future residential lots preventing the erection of dual occupancies.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester  
Against: Cr Marshall

**PROCEDURAL MOTION**

048/18

**RESOLVED (Schweikert/Taylor)**

That Items 12.3 to 12.5 be moved as a bloc.

The resolution was carried unanimously.

**12.3 Amendment to South Jerrabomberra Development Control Plan 2015**

049/18

**RESOLVED (Harrison/Brown)**

That Council:

1. Pursuant to the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulations 2000, adopt the draft amendments to the South Jerrabomberra Development Control Plan 2015, with the inclusion of the amendments recommended in the accompanying submissions table and other minor administrative changes as appropriate.
2. Continue discussions with the various landowners at South Jerrabomberra in respect of the future embellishment of the sports fields identified for the urban release area.
3. Require the large E2 Environmental Conservation zoned parcel of land to be included in the Stage 3 development application for the site and the Neighbourhood Structure Plans be subsequently amended to reflect this.
4. Require road access arrangements for land to the south of Forrest/Morrison (ie Walsh) to be confirmed in the DCP prior to Council finalising the current planning proposal for the South Jerrabomberra area.

The resolution was carried unanimously.

**12.4 Draft Local Infrastructure Contributions Plan - South Jerrabomberra**

050/18

**RESOLVED (Harrison/Brown)**

That Council:

1. Publicly exhibit the draft South Jerrabomberra Local Infrastructure Contributions Plan 2018 for a period of 28 days.
2. Authorise staff to request the Independent Pricing and Regulatory Tribunal (IPART) to undertake a review of the draft plan under the Local Infrastructure Growth Scheme and seek funding to meet any gap in the costs.

The resolution was carried unanimously.

**12.5 Proposed South Tralee Essential Infrastructure Agreement**

051/18

**RESOLVED (Harrison/Brown)**

That:

1. Council endorse in principle the attached South Tralee Infrastructure Agreement for the purposes of public exhibition.
2. Council exhibit the South Tralee Infrastructure Agreement for a minimum of twenty eight days.
3. At the end of the exhibition period a further report on the South Tralee Infrastructure Agreement be prepared for Council's consideration.

The resolution was carried unanimously.

**12.15 Wood Dust - The Australian International Timber and Woodworking Festival**

052/18

**RESOLVED (Schweikert/Brown)**

That Council:

1. Approve In-kind support as listed below, to Craft Media Australia Pty Ltd for the purpose of running the 2018 Wood Dust Event.
2. Note the in-kind support will be for:
  - venue hire and associated services in Queanbeyan
  - indemnity insurance
  - traffic barriers
  - waste management
  - public facilities
  - traffic management
  - venue and sites fees in Bungendore

The resolution was carried unanimously.

**12.16 Oktoberfest**

**MOVED (Schweikert/Biscotti)**

That Council:

1. Consider an amount of \$35,000 for marquee hire for Oktoberfest as a Category 3 Event annually for five years in the Delivery Program.
2. Endorse an amount of up to \$20,000 for 'in kind' marketing annually for five years.
3. Consider placement of banners on Queanbeyan's main street flag poles to publicise the event the week before.

Cr Marshall foreshadowed a contrary motion: ["That Council consider an amount of \$35,000 for marquee hire for Oktoberfest as a Category 3 Event for 2018."]

The motion (of Crs Schweikert and Biscotti) was PUT and CARRIED.

053/18

**RESOLVED (Schweikert/Biscotti)**

That Council:

1. Consider an amount of \$35,000 for marquee hire for Oktoberfest as a Category 3 Event annually for five years in the Delivery Program.
2. Endorse an amount of up to \$20,000 for 'in kind' marketing annually for five years.
3. Consider placement of banners on Queanbeyan's main street flag poles to publicise the event the week before.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

**12.17 QPRC Events Strategy**

054/18

**RESOLVED (Brown/Bray)**

That Council:

1. Support the draft QPRC Events Strategy 2018 – 2025, and exhibit for 28 days for community feedback.
2. Consider the inclusion of a \$50,000 Category Two 'Event Assistance Scheme' in the 2018/19 operational budget.
3. Consider the inclusion of a \$300,000 Category Three 'Event Sponsorship Scheme' in the 2018/19 operational budget.
4. Determine the removal of the Riverfest event as a Council-run event.

The resolution was carried unanimously.

ADJOURNMENT: The meeting adjourned at 7.30pm and resumed at 7.55pm.

**8. MAYORAL REPORT**

There was no Mayoral Report.

**9. MAYORAL MINUTE**

There was no Mayoral Minute.

**10. NOTICES OF MOTION OF RESCISSION**

There were no Motions of Rescission.

**11. NOTICES OF MOTION**

**11.1 Planned Intersection Upgrades**

**MOVED (Winchester/Noveska)**

That:

1. Council invite NSW Roads and Maritime Services to brief Councillors on the following planned intersection upgrades:
  - a. the Lanyon Drive intersection with Tomsitt Drive
  - b. the Ellerton Drive intersection with Bungendore Road
2. Councillors receive an update from staff regarding the planned upgrade to the Yass Road intersection with Thurrallilly Street.
3. The briefing session be held within the next four weeks.

**AMENDMENT (Bray/Schweikert)**

That:

1. Councillors receive an update from staff on the following planned upgrades:
  - a. the Lanyon Drive intersection with Tomsitt Drive
  - b. the Ellerton Drive intersection with Bungendore Road
  - c. the Yass Road intersection with Thurrallilly Street
2. A briefing session be held at a Councillor workshop as soon as practicable.

Cr Marshall foreshadowed an amendment: ["That Council invite NSW Roads and Maritime Services to update Councillors on the following planned upgrades:

- a. the Lanyon Drive intersection with Tomsitt Drive
- b. the Ellerton Drive intersection with Bungendore Road
- c. the Yass Road intersection with Thurrallilly Street."]

The amendment (of Crs Bray and Schweikert) was PUT and CARRIED and became the motion.

For: Crs Biscotti, Bray, Hicks, Overall, Schweikert and Taylor  
Against: Crs Brown, Harrison, Noveska, Marshall and Winchester

The motion (of Crs Bray and Schweikert) was PUT and CARRIED.

055/18

**RESOLVED (Bray/Schweikert)**

That:

1. Councillors receive an update from staff on the following planned upgrades:
  - a. the Lanyon Drive intersection with Tompsitt Drive
  - b. the Ellerton Drive intersection with Bungendore Road
  - c. the Yass Road intersection with Thurrallilly Street
2. A briefing session be held at a Councillor workshop as soon as practicable.

The resolution was carried unanimously.

**12. ITEMS FOR DETERMINATION**

**12.1 Outcome of Consultation on Potential Skate Park Locations in Braidwood**

This item was dealt with in earlier business.

**12.2 Town Centre Improvements - Braidwood**

056/18

**RESOLVED (Taylor/Schweikert)**

That:

1. The attached Braidwood CBD and Ryrie Park Opportunities and Concept Plans be adopted in principle and placed on final public exhibition.
2. Following the exhibition period, a further report come back to Council with a view to adopting a final design to form the basis for future detailed designs and applications to Heritage NSW.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Marshall, Noveska, Overall, Schweikert and Taylor

Against: Cr Winchester

**12.3 Amendment to South Jerrabomberra Development Control Plan 2015**

This item was dealt with in earlier business.

**12.4 Draft Local Infrastructure Contributions Plan - South Jerrabomberra**

This item was dealt with in earlier business.

**12.5 Proposed South Tralee Essential Infrastructure Agreement**

This item was dealt with in earlier business.

**12.6 Rehabilitation and Clean-up of Turallo Creek**

This item was dealt with in earlier business.

**12.7 Majara Street Planning Proposal**

This item was dealt with in earlier business.

**12.8 Comprehensive Local Environmental Plan - Requests for Spot Rezoning**

057/18

**RESOLVED (Schweikert/Hicks)**

That:

1. Council note the report identifying the Comprehensive LEP is a priority.
2. The preliminary enquiry fee of \$1,500 apply to all new planning enquiries and/ or planning proposals considered to be minor.
3. Any new planning enquiries or planning proposals then determined to be minor and received from the date of this report, be progressed as part of the comprehensive LEP.
4. Any new major planning proposals or, new minor planning proposals that are likely to delay the Comprehensive LEP process, not be progressed until after the Comprehensive LEP process is completed. This includes any new proposals which are received after the Comprehensive LEP process has reached an advanced stage.

The resolution was carried unanimously.

**12.9 Queens Bridge Approach Enhancement**

058/18

**RESOLVED (Brown/Biscotti)**

That Council endorse the Soul2Soil concept designs for Bungendore Road - Queens Bridge approach, excluding the over road bridge entrance feature and crossings at the round-a-bouts.

The resolution was carried unanimously.

**12.10 Six monthly update on Operational Plan**

059/18

**RESOLVED (Schweikert/Harrison)**

That Council note the six-monthly update on the adopted Operational Plan.

The resolution was carried unanimously.

**12.11 Quarterly Budget Review Statement for the Quarter Ending 31 December 2017**

060/18

**RESOLVED (Harrison/Schweikert)**

That Council:

1. Adopt the December 2017 Quarterly Budget Review Statement and variations as outlined in this report.
2. Note the predicted consolidated deficit of \$64,411.

The resolution was carried unanimously.

**12.12 Investment Report - January 2018**

061/18

**RESOLVED (Harrison/Bray)**

That Council:

1. Note the investment income for January 2018 was \$484,277 bringing the total interest earned on Cash and Cash Equivalent Investments for the 2017/18 Financial Year to \$3,214,673 which is \$717,117 above the year to date budget within the Operational Plan.
2. Note the investment portfolio has been made in accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005.
3. Adopt the Investment Report for the month of January 2018.

The resolution was carried unanimously.

**12.13 Submission on Consultation Draft - New Model Code of Meeting Practice**

062/18

**RESOLVED (Overall/Bray)**

That Council:

1. Adopt the following in regard to the "Issues" as listed on pages 65 to 66:
  - Clause 3.13. Restriction on number of Notices of Motion per Councillor per Meeting not supported.
  - Clause 3.14. Supported and should be made mandatory.
  - Clause 3.34. Pre-meeting briefings not to be mandatory.
  - Section 4, Items 1, 2, 3 and 5. The format of Public Forums as numbered 1, 2, 3 and 5 are supported.
  - Section 4, Item 4 Supported but with the exception to allow presentations from the public as to any reasons why agenda items listed as "Confidential" not be held in closed session.
  - Section 4, Item 6. The new Public Forum 5.30 - 6.00pm to be recorded/webcast. The "Questions from the Public" session 5.20 – 5.30pm not to be recorded/webcast.
  - Clause 4.4. Individual presenters may speak for up to five minutes and may address any number of agenda items within that five minute limit. Presenters may request an extension of time for Council's determination.
  - Clause 5.21. The term "committees of the council" refers only to committees of the whole.
  - Clause 8.2. Item 03 "Prayer" be removed from the order of business.
  - Clause 10.19. Clause 250(1) of the Local Government (General) Regulation 2005 replace proposed Clause 10.19.
  - Clauses 15.13 or 15.14. Clause 15.14 be included.
  - Proposed new clause 18.6. New clauses 18.6, 18.7, 18.8 include the words "from the public" in regard to letters, submissions or petitions.

2. Endorse its submission, as amended, to the Office of Local Government in relation to the Consultation Draft on the new Model Code of Meeting Practice.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

**12.14 Cultural Arts Assistance Scheme application for Braidwood Youth Arts Mentorship Program**

063/18

**RESOLVED (Marshall/Bray)**

That Council approve the allocation of a grant of \$1,500 from the Cultural Arts Assistance Scheme to the Braidwood Central School Parents and Citizens Association to assist in the implementation of a Youth Arts Mentorship Program for senior students.

The resolution was carried unanimously.

**12.15 Wood Dust - The Australian International Timber and Woodworking Festival**

This item was dealt with in earlier business.

**12.16 Oktoberfest**

This item was dealt with in earlier business.

**12.17 QPRC Events Strategy**

This item was dealt with in earlier business.

**12.18 Policy for Engagement of Volunteers**

064/18

**RESOLVED (Biscotti/Schweikert)**

That Council support the Policy for Engagement of Volunteers and exhibit for 28 days for community comment.

The resolution was carried unanimously.

**12.19 Draft QPRC Social Media Policy**

065/18

**RESOLVED (Marshall/Schweikert)**

That Council:

1. Adopt the QPRC Social Media Policy.
2. Note that by adopting this policy, the following policies and directives are rescinded:
  - a. The former Palerang Council Social Media Policy 2014
  - b. The former Queanbeyan City Council Social Media Policy 2015
  - c. The former Queanbeyan City Council Social Media Directive 2012

The resolution was carried unanimously.

**12.20 Panel Contract for Periodic Dewatering of Sludge Services**

066/18

**RESOLVED (Harrison/Hicks)**

That:

1. The following tenderers be appointed to a panel of suppliers established to provide the Queanbeyan-Palerang Regional Council (QPRC) with Periodic Dewatering of Sludge services for the period commencing 1 March 2018 to 30 June 2020:
  - a. Epsom Environmental Services Pty Ltd ATF The Epsom Environmental Services Unit Trust
  - b. Waste Processing Solutions Pty Ltd
  - c. Arkwood (Gloucester) Pty Ltd T/As Arkwood Organic Recycling
2. A provision be allowed for 2 x 12 month extension periods based on satisfactory supplier performance.
3. The tender submission of Dredging Solutions Pty Ltd be passed over as being uncompetitive in comparison to the recommended suppliers.

The resolution was carried unanimously.

**12.21 RFT 04-2017 Macs Reef Road Landfill Closure Tender**

067/18

**RESOLVED (Harrison/Hicks)**

That Council award the contract detailed in RFT 04-2017 for the Macs Reef Road Landfill Closure work to Tenderer 4 Dale & Hitchcock Civil for the sum of \$1,528,449.

The resolution was carried unanimously.

**12.22 Submission - NSW Freight and Ports Plan**

068/18

**RESOLVED (Schweikert/Harrison)**

That Council lodge a submission to the draft NSW Freight and Ports Plan.

The resolution was carried unanimously.

**12.23 Special Heritage Fund - 2017/2018**

069/18

**RESOLVED (Marshall/Schweikert)**

That Council endorse:

1. The full amount requested in Application A - Evan Mercer, St. Stephens Presbyterian Church Queanbeyan for \$65,433.
2. Part 2 of Application B - Leigh Fletcher, Braidwood & District Historical Society for \$44,460.

The resolution was carried unanimously.

**12.24 Ordinary Council Meeting April 2018**

070/18

**RESOLVED (Bray/Hicks)**

That Council:

1. Reschedule its Ordinary Council meeting from Wednesday, 25 April to Thursday, 26 April 2018.
2. Publicise the change of date in all relevant media.

The resolution was carried unanimously.

**PROCEDURAL MOTION**

071/18

**RESOLVED (Noveska/Bray)**

That Items 13.1 to 13.3 be moved as a bloc.

The resolution was carried unanimously.

**13. ITEMS FOR INFORMATION**

**13.1 Summer Activation & Aquatic Wet Play Area Launch**

072/18

**RESOLVED (Schweikert/Taylor)**

That the report be received for information.

The resolution was carried unanimously.

**13.2 Clean Up Australia Day**

073/18

**RESOLVED (Schweikert/Taylor)**

That the report be received for information.

The resolution was carried unanimously.

**13.3 Membership of Southern Tablelands Arts**

074/18

**RESOLVED (Schweikert/Taylor)**

That the report be received for information.

The resolution was carried unanimously.

**PROCEDURAL MOTION**

075/18

**RESOLVED (Marshall/Noveska)**

The Items 14.1 to 14.9 be moved as a bloc.

The resolution was carried unanimously.

**14. COMMITTEE REPORTS AND RECOMMENDATIONS**

**14.1 The Q Board Report - January 2018**

076/18

**RESOLVED (Schweikert/Taylor)**

That Council note the minutes of The Q Board held on 29 January 2018.

The resolution was carried unanimously.

- 077/18      **14.2      Braidwood and Curtilage Heritage Advisory Committee - 8 February 2018**  
**RESOLVED (Schweikert/Taylor)**  
That Council note the minutes of the Braidwood and Curtilage Heritage Advisory Committee meeting held on 8 February 2018.  
  
The resolution was carried unanimously.
- 078/18      **14.3      Canning Close Reserve s.355 Committee AGM minutes**  
**RESOLVED (Schweikert/Taylor)**  
That Council:  
  1. Note the minutes of the Canning Close Reserve s.355 Committee's Annual General Meeting held on 23 November 2017.
  2. Approve the following persons as office-bearers and Committee member of the s.355 Committee:
    - (a) Peter Evans (Chair)
    - (b) Pete Harrison (Secretary)
    - (c) Toni Cuthbertson (Committee) (Wamboin Pony Club)  
The resolution was carried unanimously.
- 079/18      **14.4      Wamboin Hall Management s.355 Committee Minutes**  
**RESOLVED (Schweikert/Taylor)**  
That Council note the minutes of the Wamboin Hall Management s.355 Committee's meeting held on 7 December 2017.  
  
The resolution was carried unanimously.
- 080/18      **14.5      Queanbeyan-Palerang Sports Council - 5 February 2018**  
**RESOLVED (Schweikert/Taylor)**  
That Council note the minutes of the Queanbeyan-Palerang Sports Council meeting held on 5 February 2018.  
  
The resolution was carried unanimously.
- 081/18      **14.6      Braidwood Showground Reserve Trust s.355 Committee minutes**  
**RESOLVED (Schweikert/Taylor)**  
That Council note the minutes of the Braidwood Showground Reserve Trust s.355 Committee's meeting held on 23 November 2017.  
  
The resolution was carried unanimously.

**14.7 Bungendore War Memorial s.355 Committee minutes**

082/18

**RESOLVED (Schweikert/Taylor)**

That Council note the minutes of the Bungendore War Memorial s.355 Committee meetings held on 7 September and 2 November, and the informal notes of the meeting held on 5 October 2017.

The resolution was carried unanimously.

**14.8 Local Traffic Committee Minutes - 6 February 2018**

083/18

**RESOLVED (Schweikert/Taylor)**

That Council:

1. Note the minutes of Local Traffic Committee Meeting held on 5 December 2017.
2. Adopt recommendations LTC 1/18 to LTC 9/18 from the meeting held on 6 February 2018.

LTC 1/18 Under the Roads Act 2013 approve the installation of two 'No Stopping' signs as per the design for Bass Street/Wycombe Street intersection.

LTC 2/18 LTC require further investigation for selective treatment for high risk areas that warrant it. Report to come back to LTC.

LTC 3/18 LTC require further information as to the safety concerns for the buses and why existing signage is deemed incorrect. Deferred for next meeting.

LTC 4/18 Under the Roads Act 1993 approve the traffic control plan for the Baby Ben Clock Tower event from 11am to 1:30pm Friday 16 February 2018 subject to TCP amendment for provision of B Double stacking.

LTC 5/18 Under the Roads Act 1993 approve the traffic control plans for the Bungendore Anzac Day from 5:30am to 7:00am for Dawn Service and 10:00am to 12:30pm for main service Wednesday 25 April 2018.

LTC 6/18 Under the Roads Act 1993 approve the traffic control plan for the Captains Flat Anzac Day event from 9:30am to 12:15pm Wednesday 25 April 2018.

LTC 7/18 Under the Roads Act 1993 approve the traffic control plan for the Jerrabomberra Anzac Day event from 10.00pm Tuesday 24 April to 7.30am Thursday 26 April 2018, pending confirmation of an acceptable insurance amount.

LTC 8/18 Event Application not approved. Changes to be made:

- B Double Stacking from North/South.
- Notifications to properties along route to be sent out.
- TMP needs to be updated on how they will manage parking and people attending event.
- Parking needs to be off verge, suggested Council would be able to assist
- Further consideration to be made at April 3<sup>rd</sup> LTC meeting for a 2<sup>nd</sup> June event.

LTC 9/18 Under the Roads Act 1993 approve the extension to Bus Bay 4 in accordance with the design.

The resolution was carried unanimously.

**14.9 Audit, Risk and Improvement Committee Meeting of 5 December 2017**

084/18

**RESOLVED (Schweikert/Taylor)**

That Council:

1. Note the minutes of the Audit, Risk and Improvement Committee meeting of 5 December 2017.
2. Note the Audit Risk and Improvement Committee annual report in relation to their activities during 2016-17.

The resolution was carried unanimously.

**15. DELEGATES' REPORTS**

There were no Delegates' Reports.

**16. RESPONSES TO COUNCILLORS' QUESTIONS**

**16.1 Responses to Councillors' Questions**

085/18

**RESOLVED (Winchester/Taylor)**

That the report be received for information.

The resolution was carried unanimously.

**17. MATTERS OF WHICH NOTICE HAS NOT BEEN GIVEN BUT RULED BY THE CHAIR TO BE CONSIDERED**

There were no matters.

**18. COUNCILLORS' QUESTIONS FOR NEXT MEETING**

1. Cr Schweikert requested an update on the application for a bus stop on Ashby Drive.

**19. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings, Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

**PRESENTATIONS**

There were no presentations.

086/18

**RESOLVED (Hicks/Schweikert)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 20.1 Quarterly Legal Update - February 2018**

*"Item 20.1 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.46pm to discuss the matters listed above.

The meeting returned to Open Session at 8.47pm by virtue of Resolution No. 088/18 made in Closed Session.

The doors of the chamber were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor read out the decisions of Council made in Closed Session.

**20.1 Quarterly Legal Update - February 2018**

That:

1. The Quarterly Legal Report be received for information.
2. Council progress the Cannchar litigation as outlined in the report.

The time being 8.48pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL  
MAYOR  
CHAIRPERSON**