



# **Ordinary Meeting of Council**

**26 February 2020**

**UNDER SEPARATE COVER  
ATTACHMENTS**

**ITEMS 9.17 TO 14.1**



**QUEANBEYAN-PALERANG REGIONAL COUNCIL  
ORDINARY MEETING OF COUNCIL**

**ATTACHMENTS – 26 February 2020 Page i**

Item 9.17	Quarterly Budget Review Statement for the Quarter Ending 31st December 2019	
	<i>Attachment 1</i>	<i>Attachment - QBRs for 31 December 2019 ..... 1</i>
Item 9.18	Investment Report - January 2020	
	<i>Attachment 1</i>	<i>January 2020 - Investment Report Pack ..... 51</i>
Item 9.19	Rates Harmonisation - Preferred Rating Structure	
	<i>Attachment 1</i>	<i>Community Reference Panel - Workshop One Recommendations ..... 64</i>
	<i>Attachment 2</i>	<i>Community Reference Panel - Workshop Two Recommendations ..... 67</i>
Item 9.20	QPRC Internal Audit Charter	
	<i>Attachment 1</i>	<i>Internal Audit Charter ..... 70</i>
Item 10.1	Sports Fields and Park Irrigation	
	<i>Attachment 1</i>	<i>Irrigation Systems Across the QPRC LGA ..... 77</i>
Item 10.2	Biannual Biosecurity Weeds Report (July-December 2019)	
	<i>Attachment 1</i>	<i>Standard Biosecurity Intention to Enter Notification Letter ..... 80</i>
	<i>Attachment 2</i>	<i>Standard Biosecurity Inspection Advice Letter ..... 85</i>
Item 10.5	Resolution Action Sheet	
	<i>Attachment 1</i>	<i>Resolution Action Sheet ..... 90</i>
Item 11.1	Minutes of the Youth Committee Meeting held 3 February 2020	
	<i>Attachment 1</i>	<i>Youth Committee minutes of 3 February 2020 ..... 135</i>
Item 14.1	Responses to Councillors' Questions	
	<i>Attachment 1</i>	<i>Responses to Councillors Questions ..... 138</i>





# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 9.17      QUARTERLY BUDGET REVIEW STATEMENT FOR THE  
                         QUARTER ENDING 31ST DECEMBER 2019

ATTACHMENT 1    ATTACHMENT - QBRs FOR 31 DECEMBER 2019

**QPRC**



# **Quarterly Budget Review Statement**

**December 2019/20**

## TABLE OF CONTENTS

1.	INTRODUCTION .....	3
2.	COMPLIANCE STATEMENT BY RESPONSIBLE ACCOUNTING OFFICER.....	3
3.	SIGNIFICANT BUDGET VARIATIONS .....	7
4.	SUMMARY BY FUND .....	15
5.	CAPITAL EXPENDITURE STATEMENT .....	22
6.	CASH & RESERVES BUDGET SUMMARY.....	41
7.	KEY PERFORMANCE INDICATORS.....	43
8.	CONTRACTS STATEMENT.....	45
9.	CONSULTANCY & LEGAL STATEMENT .....	48

## **1. INTRODUCTION**

Clause 203 (1) of the Local Government (General) Regulation 2005 (the Regulations) requires a council's responsible accounting officer to prepare and submit a quarterly budget review statement (QBRs) to the council. The QBRs must show a revised estimate of income and expenditure when compared to the original budget as forecast in the operational plan. This allows Council to ensure that it remains on track to meet its objectives, targets and outcomes as set out in its operational plan and explain any necessary variations to ensure transparency in decision making.

The QBRs is composed of the following budget review components:

- Statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the QBRs;
- Budget Review Statements by Fund – includes both operational & capital budgets;
- Budget Review Cash and Reserves position;
- Budget Review Key Performance Indicators;
- Budget Review Contracts Statement;
- Budget Review Consultancy and Legal Expenditure

This report outlines the results for the December QBRs.

## **2. COMPLIANCE STATEMENT BY RESPONSIBLE ACCOUNTING OFFICER**

The Regulations require that a budget review statement must include or be accompanied by a report as to whether or not the responsible accounting officer (RAO) believes that the QBRs indicates that council's financial position is satisfactory, having regard to the original estimate of income and expenditure. If council's financial position is considered by the responsible accounting officer to be unsatisfactory, then recommendations for remedial action must be included.

The RAO is therefore making a professional judgement based on the impact of proposed or approved changes to the original annual budget on council's budgeted financial position.

The following table provides a summary view of the council's overall financial forecast for the full year based on year to date and anticipated performance to 30th June 2020 for the December Quarterly Review.

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

**Total Council Summary**

Description	Original Budget \$,000	Approved Changes QBRs - Sept \$,000	Current Budget \$,000	Actual YTD \$,000	Proposed Adjustments \$,000	Forecast Budget \$,000
<b>Income</b>						
Rates, Levies & Annual Charges	(71,784)	(718)	(72,502)	(72,204)	0	(72,502)
User Charges & Fees	(30,181)	(626)	(30,807)	(12,211)	(767)	(31,574)
Interest & Investment Revenue	(3,780)	(500)	(4,280)	(3,018)	0	(4,280)
Other Income	(2,566)	243	(2,324)	(1,004)	(244)	(2,567)
Operating Contributions	(2,064)	(35)	(2,099)	(549)	1,114	(985)
Operating Grants	(12,376)	229	(12,147)	(4,602)	(1,807)	(13,953)
Profit or Loss on Disposal	(1,037)	(605)	(1,642)	(422)	758	(884)
<b>Total Income</b>	<b>(123,789)</b>	<b>(2,011)</b>	<b>(125,800)</b>	<b>(94,011)</b>	<b>(945)</b>	<b>(126,745)</b>
<b>Expense</b>						
Employee Costs	44,835	63	44,898	22,450	(316)	44,582
Borrowing Costs	3,540	0	3,540	700	0	3,540
Materials & Contracts	45,764	1,254	47,519	19,639	(112)	47,407
Depreciation & Impairment	24,153	1,082	25,235	9,071	0	25,235
Other Expenses	11,571	48	11,645	6,600	329	11,974
Internal Expenses	(8,153)	(2,465)	(10,618)	(1,240)	96	(10,522)
<b>Total Expense</b>	<b>121,709</b>	<b>(18)</b>	<b>122,219</b>	<b>57,220</b>	<b>(3)</b>	<b>122,216</b>
<b>Operating (Surplus)/Deficit before Capital</b>	<b>(2,080)</b>	<b>(2,029)</b>	<b>(3,582)</b>	<b>(36,791)</b>	<b>(948)</b>	<b>(4,530)</b>
<b>Capital Income</b>						
Capital Contributions	(78,312)	(802)	(79,114)	(3,411)	0	(79,114)
Capital Grants	(75,751)	614	(77,110)	(3,312)	9,947	(67,162)
<b>Operating (Surplus)/Deficit after Capital</b>	<b>(156,143)</b>	<b>(2,218)</b>	<b>(159,806)</b>	<b>(43,514)</b>	<b>8,999</b>	<b>(150,806)</b>
<b>Non Cash</b>						
Capital Contributions	70,960	0	70,960	841	0	70,960
Depreciation & Impairment	(24,153)	(1,082)	(25,235)	(9,071)	0	(25,235)
Profit or Loss on Disposal	1,037	605	1,642	422	(758)	884

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

**Total Council Summary**

Description	Original Budget	Approved Changes QBRs - Sept	Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
<b>Total Non Cash</b>	47,844	(477)	47,367	(7,808)	(758)	46,609
<b>Investing Fund Flows</b>						
Capital Works Program	145,921	7,131	173,467	28,261	(7,699)	165,768
Asset Purchases	3,460	(166)	3,460	2,487	32	3,492
Loan Principal Repayments	5,426	0	5,426	2,168	0	5,426
<b>Total Investing Fund Flows</b>	154,807	6,965	182,353	32,916	(7,667)	174,686
<b>Financing Fund Flows</b>						
Sale of Assets	(1,037)	(605)	(1,642)	(1,280)	(100)	(1,742)
Proceeds from Borrowings	(4,884)	0	(4,884)	0	0	(4,884)
<b>Total Financing Fund Flows</b>	(5,921)	(605)	(6,526)	(1,280)	(100)	(6,626)
<b>Net (Inc)/Dec in Funds before Transfers</b>	<b>40,587</b>	<b>3,666</b>	<b>63,388</b>	<b>(19,686)</b>	<b>475</b>	<b>63,863</b>
<b>Reserve Movements</b>						
Transfers to Internal Reserves	4,232	1,446	5,677	230	216	5,893
Transfers to Developer Contributions	7,564	165	7,729	0	0	7,729
Transfers to Other External Reserves	11,705	789	12,495	0	(83)	12,412
Transfers from Internal Reserves	(16,064)	(1,403)	(25,163)	(72)	1	(25,162)
Transfers from Developer Contributions	(13,864)	(163)	(14,027)	0	(362)	(14,389)
Transfers from Other External Reserves	(32,415)	(5,332)	(49,186)	(221)	(377)	(49,563)
<b>Total Reserve Movements</b>	<b>(38,842)</b>	<b>(4,498)</b>	<b>(62,476)</b>	<b>(62)</b>	<b>(604)</b>	<b>(63,080)</b>
<b>Net (Inc)/Dec in Unrestricted Funds</b>	<b>1,745</b>	<b>(833)</b>	<b>912</b>	<b>(19,748)</b>	<b>(129)</b>	<b>783</b>

The overall funded result since the last quarterly review continues to reflect a favourable forecast result and confirms that Council's short term financial position is sound.

Whilst there are a number of minor variations across the Council budget, the material variations (+/- 10%) are explained within Section 3 Significant Budget Variations.

Based on the information in this report the following statement is made in accordance with clause 203(2) of the Local Government (General) Regulations 2005:

- It is my opinion that the quarterly budget review statement for Queanbeyan-Palerang Regional Council for the December quarter indicates that Council's projected financial position at 30th June 2020 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.
- Investments have been invested in accordance with council's investment policy.
- The cash at bank has been reconciled to Council's physical bank statements as at the end of December.

**Signed:** Signature supplied on original source document

**Date:** 10-Feb-2020



Kate Monaghan  
Responsible Accounting Officer

### 3. SIGNIFICANT BUDGET VARIATIONS

Type	Amount \$,000	Explanation	U - Unfavourable F - Favourable N - Neutral
<b>Operating Income</b>			
User Charges & Fees	\$139	Increase in The Q Box Office Sales	F
	\$110	Increase in Drainage Plan Fees	F
	\$172	Increase in Cemetery Fees	F
	\$320	Additional State Roads Income as a result of late submission of 2018/19 quarter 4 claim to RMS	N
	\$380	Chargeable Works Income Charleyong Bridge for SRG Global partly offset by expenditure budget (\$350k)	N
	\$56	Increase in Water Standpipe user fees	F
	\$60	Increase in Fees Private works for sewer & water connections	F
	\$193	Reduction in The Q Venue & Equipment Hire anticipated to correct budget	U
	\$70	Reduction in Venue Hire at the Bicentennial Hall due to Hall not being fully operational during refurbishment period	U
	\$97	Reduction in Saleyard income as per Council resolution, partly offset by a reduction in amount transferred to reserve	U
	\$76	Onsite Sewage System Management fees reduced to reflect anticipated actual	U
	\$40	WAMI Fees Commercial Green Waste budgeted against 2 activities	U
Other Income	\$60	Additional income 2019/20 WH&S Incentive offset by transfer to reserve	N
	\$39	Southern Phone Company dividend transferred to reserve	N
	\$71	Googong Township - AB Deed - Tanks Security	F
	\$20	SEWOL Fines additional income, transferred to reserve	N
	\$47	Reduction in Commission income - The Q Gift Shop no longer operational	N



Type	Amount \$,000	Explanation	U - Unfavourable F - Favourable N - Neutral
Operating Contributions	\$1,142	Removal of PEETS contribution to Googong Smart Community offset by reduction in expenditure. PEETS expenditure not to be shown in Councils accounts.	N
	\$25	Increase Roads & Maritime services SEWOL contribution, transferred to reserve	N
Operating Grants	\$1,528	Reclassification of Roads to Recovery Grant income changed from Capital to Operational	N
	\$66	Increase in Library Operational Grant	F
	\$20	New Grant - Youth Opportunities - Visual Art for Qbn Youth	N
	\$42	New Grant - Keeping it Cool - Vegetation & Heat Adaption strategy	N
	\$154	SEWAP - Region Admin additional Weeds grant funds	N
	\$54	Increase in NSW Rural Fire Service grant	N
	\$115	Increase in Pensioner Rates subsidy received	F
	\$41	Removal of Gifts on Q grant - not to be received	N
	\$130	Block Grant Income transferred from an operational project to capital	N
Profit or Loss on Disposal	\$454	Account for Written down value on Sale of Fleet	U
	\$404	Account for Written down value on Sale of 12 Malbon St	U
	\$100	Anticipated increase in Sale of Fleet	F
<b>Operating Expense</b>			
Employee Costs	\$316	Reduction in employee costs mainly as a result of vacancies in positions	F

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Type	Amount \$,000	Explanation	U - Unfavourable F - Favourable N - Neutral
Materials & Contracts	\$1,142	Removal of PEETS expenses relating to the Googong Smart Community project offset by the removal of PEETS contribution.	N
	\$142	Regional Roads budget transferred from an operational project to a capital project	N
	\$59	Jerrabomberra Lake Cleanout work deferred to next year	N
	\$350	Chargeable Works expenditure Charleyong Bridge for SRG Global partly offset by private works income	N
	\$182	Additional expenses State Roads works	N
	\$154	SEWAP - Region Admin additional Weeds expenditure funded by grant	N
	\$113	Additional funds required Bungendore sewer operations due to increased levels of operational testing, refurbishment of a grit blower, replacement of IT equipment and changes in sludge handling procedures	U
	\$78	Braidwood Water Operations additional budget to deal with drought and restriction management	U
	\$62	Additional budget required for Braidwood Sewer operations due to purchase & set-up costs of new IT equipment, increased level of operational testing, significant maintenance work on the UV system and increased chemical costs due to regularly dosing lime as a form of pH correction in the reactor	U
	\$60	Wi-Fi & CCTV for the Caravan Park as per Council resolution	U
	\$60	Special Heritage Projects funded from reserve	N
	\$54	Additional RFS Management expenses as a result on funding increase	N
	\$50	Budget required for Dogging & Mobile Crane training - Transport & Facilities - funded from reserve	N
	\$44	Additional funds required for Captains Flat Sewer operations due to replacing aerator gearbox, repairs to WAS pump, the need for chemical dosing of the new plant which was not formerly required and changes in sludge handling procedures	U
	\$35	Contract employment budget for Legal Officer position, which is partly offset by savings in employee cost budget at 1st quarter budget review.	U

Type	Amount \$,000	Explanation	U - Unfavourable F - Favourable N - Neutral
Other Expenses	\$164	Increase in expenses The Q performance projects (partly offset by increase income in Box Office sales \$139)	U
	\$90	Special Heritage projects identified - funded from reserve	N
	\$36	ABC Radio transmission Licences increase	U
	\$20	Increase in STARTS membership	U
Internal Expenses	\$171	Increase in Internal Labour Charges	N
	\$25	Increase in Internal Plant Hire Charges	N
	\$287	Reduction in Internal Project Management charge	N
<b>Capital Income</b>			
Capital Grants	\$1,528	Reclassification of Roads to Recovery Grant income changed from Capital to Operational	N
	\$36	Reduction in Capital component of Library Local Priority Grant	U
	\$9,000	Regional Sports Complex grant income deferred to next financial year offset by reduction in Capital Expenditure	N
	\$362	Additional grant funds - Construction of Charleyong Bridge approaches	N
	\$130	Block Grant Income transferred from an operational project to Briars-Sharrow Intersection capital project	N
	\$73	Additional Blackspot Grant - Briars Sharrow Intersection	N
	\$40	New Grant - Upgrade of Playground at Jerrabomberra Community Centre	N
	\$11	Additional Grant Funds - Braidwood National Theatre Rehabilitation	N

Type	Amount \$,000	Explanation	U - Unfavourable F - Favourable N - Neutral
<b>Capital Expenses</b>			
Capital Works program	\$9,360	Regional Sports Complex expense deferred to next financial year offset by reduction in grant income	N
	\$210	Construction of Googong Sub Depot partly deferred to 2020/21	N
	\$203	Additional expense Blackspot Project - Briars Sharrow Intersection funded from grant	N
	\$362	Construction of Charleyong Bridge approaches funded by RMS	N
	\$40	New Grant - Upgrade of Playground at Jerrabomberra Community Centre	N
	\$120	Internal Labour charges - Qbn Civic & Cultural Precinct	N
	\$410	Cooma Road Stabilisation - new project funded from developer contributions	N
	\$380	Edwin Land Parkway Stabilisation - new project funded from developer contributions	N
	\$160	Kurrajong St Water Main replacement funded from reserve	N
	\$84	Braidwood Rec Ground Stage 2 adjusted to reflect actual expenditure	U
	\$63	RRRP Rehabilitation Fernleigh to Burra additional expenditure funded from grant	N
	\$50	Preliminary work on Morisset St carpark	U
Asset Purchases	\$13	Land Purchase - 3 Blundell St funded from reserve	U
	\$7	New Office furniture - Land Use Planning	U
	\$3	Purchase of Projector for Inflatable Movie screen	U
	\$10	Replacement of projector in Queanbeyan Council Chambers	U
<b>Financing Fund Flows</b>			
Sale of Assets	\$100	Anticipated increase in Sale of Fleet	F

Type	Amount \$,000	Explanation	U - Unfavourable F - Favourable N - Neutral
<b>Reserve Movements</b>			
Transfer to Internal Reserves	\$100	Increase in the transfer of Fleet/Plant sales to reserve	
	\$121	2019/20 OH&S Incentive transferred to reserve	
	-\$39	Saleyard income transferred to reserve reduced as a result of the Council resolution to waive fees due to the effect of the drought	
Transfers to Other External Reserves	\$101	Googong Township - AB Deed - Tanks Security income transferred to reserve	
	\$47	Additional transfer to reserve for minor funds balancing SEWOL due to fines income and increase in RMS contribution to scheme	
	\$35	Family Day Care balancing transfer to FDC Toy Library reserve	
	-\$218	Reduction in transfers to reserve for minor funds balancing Palerang Sewer	
	-\$30	Reduction in transfers to reserve for minor funds balancing Queanbeyan Water	
	-\$21	Reduction in transfers to reserve for minor funds balancing Queanbeyan Sewer	
Transfer from Internal Reserves	-\$150	Transfer from reserve to fund Special Heritage projects	
	-\$42	New project Nerriga Road reseal & heavy patching funded from reserve	
	-\$17	Land Purchase - 3 Blundell St funded from reserve	
	-\$10	New project Local Strategic Planning Statement funded from reserve	
	\$210	reduction in reserve transfer due to Construction of Googong Sub Depot being partly deferred to 2020/21	
	\$59	Transfer from reserve reduced due to Jerrabomberra Lake Cleanout work being deferred to next year	

Type	Amount \$,000	Explanation	U - Unfavourable F - Favourable N - Neutral
Transfer from Developer Contributions	\$529	Reduction in Developer Contribution funding required for the Burra S Bends project, replaced by funding from Unspent Road Loan funds	
	-\$380	New project Edwin Land Parkway stabilisation funded from developer contributions	
	-\$410	New project Cooma Street stabilisation funded from developer contributions	
	-\$24	New project Rehabilitation of Barracks Flat Creek - 12 River Drive funded from developer contributions	
	-\$21	New project Nerriga RFS Station Upgrade funded from developer contributions	
	-\$20	New project Boro/Mt Fairy RFS Water Tank & Road Construction funded from developer contributions	
	-\$20	New project Rehabilitation Tarago Road between Mt Fairy & Goulburn funded from developer contributions	
	-\$16	Additional work Royalla Common Amenities building funded from developer contributions	
Transfer from Other External Reserves	-\$160	New project Kurrajong St Water Main replacement funded from reserve	
	-\$49	Additional transfer from reserve for minor funds balancing Palerang Water	
	-\$38	Additional funds from reserve to fund Upgrade of Capital Terrace Sewer Pump Station	
	-\$27	Additional funds from reserve to fund Upgrade of River Drive Sewer Pump Station	
	-\$23	Additional funds required for Smart City Working group funded from reserve as per Council resolution	
	-\$21	Additional funds from reserve to fund Upgrade of Bayside Sewer Pump Station	
	-\$17	Additional funds from reserve to fund Upgrade of Yass Road Sewer Pump Station	
	-\$16	Additional funds from reserve to fund Captains Flat STP Augmentation	

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Type	Amount \$,000	Explanation	U - Unfavourable F - Favourable N - Neutral
	-\$15	Additional funds from reserve to fund Upgrade of Blundell St Sewer Pump Station	
	-\$15	Additional funds required for Records Management system replacement funded from Merger grant	
	-\$12	Additional funds from reserve to fund Braidwood Water Services replacement	
	-\$12	Additional funds from reserve to fund Upgrade of Weetalabah Sewer Pump station	
	\$16	Reduction in funds required from reserve to complete the Refurbishment of Karabar Netball Courts	
	\$11	Reduction in funds required from reserve to complete the Seiffert Oval Spectator entrance	

#### **4. SUMMARY BY FUND**

The Budget Review Statement by Fund presents the Council forecast performance for each of the different funds being General Fund, Water Fund, Sewerage Fund. The financial data includes the following information:

- Original budget (as per the operational plan)
- Current budget (last council approved budget)
- Approved changes to the budget in previous quarters (September, December and March)
- Recommended changes for council resolution (proposed variations for the current quarterly review)
- Forecast year end result (if proposed variations are adopted by Council)
- Actual year to date (YTD) data
- Explanations for material variations (between the revised budget and projected year end result). The material variations threshold has been determined to be >10% of the original budget for either income or expenses.
- Total income (original, current and forecast year end result)
- Total expenses (original, current and forecast year end result)
- Net operating result (original, current and projected year end result)
- Capital expenditure and Capital funding movements (reserves etc)
- Budget result which shows whether or not Council is forecasting a cash surplus or (deficit) to operate the Fund.

This information is consistent across each of the financial tables in this document.



9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

General Fund

Description	Original Budget \$,000	Approved Changes QBRs - Sept \$,000	Current Budget \$,000	Actual YTD \$,000	Proposed Adjustments \$,000	Forecast Budget \$,000
<b>Income</b>						
Rates, Levies & Annual Charges	(47,844)	(548)	(48,392)	(48,493)	0	(48,392)
User Charges & Fees	(13,307)	(281)	(13,587)	(8,636)	(646)	(14,233)
Interest & Investment Revenue	(2,481)	(328)	(2,809)	(3,018)	0	(2,809)
Other Income	(2,436)	245	(2,191)	(931)	(172)	(2,363)
Operating Contributions	(2,064)	(35)	(2,099)	(549)	1,114	(985)
Operating Grants	(12,287)	354	(11,933)	(4,432)	(1,726)	(13,659)
Profit or Loss on Disposal	(1,037)	(605)	(1,642)	(463)	717	(925)
<b>Total Income</b>	<b>(81,456)</b>	<b>(1,198)</b>	<b>(82,653)</b>	<b>(66,523)</b>	<b>(713)</b>	<b>(83,367)</b>
<b>Expense</b>						
Employee Costs	41,588	181	41,769	20,921	(425)	41,344
Borrowing Costs	2,875	0	2,875	650	0	2,875
Materials & Contracts	27,279	698	28,478	13,950	(438)	28,040
Depreciation & Impairment	17,370	830	18,201	6,698	0	18,201
Other Expenses	10,735	48	10,810	6,114	321	11,131
Internal Expenses	(16,360)	(2,470)	(18,728)	(4,638)	96	(18,632)
<b>Total Expense</b>	<b>83,487</b>	<b>(713)</b>	<b>83,404</b>	<b>43,695</b>	<b>(446)</b>	<b>82,958</b>
<b>Operating (Surplus)/Deficit before Capital</b>	<b>2,031</b>	<b>(1,910)</b>	<b>751</b>	<b>(22,828)</b>	<b>(1,160)</b>	<b>(409)</b>
<b>Capital Income</b>						
Capital Contributions	(69,375)	(638)	(70,012)	(1,261)	0	(70,012)
Capital Grants	(73,676)	614	(74,335)	(3,012)	9,947	(64,387)
<b>Operating (Surplus)/Deficit after Capital</b>	<b>(141,019)</b>	<b>(1,934)</b>	<b>(143,596)</b>	<b>(27,101)</b>	<b>8,788</b>	<b>(134,809)</b>
<b>Non Cash</b>						
Capital Contributions	62,828	0	62,828	0	0	62,828
Depreciation & Impairment	(17,370)	(830)	(18,201)	(6,698)	0	(18,201)
Profit or Loss on Disposal	1,037	605	1,642	463	(717)	925

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

**General Fund**

Description	Original Budget	Approved Changes QBRs - Sept	Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
<b>Total Non Cash</b>	46,495	(226)	46,269	(6,236)	(717)	45,553
<b>Investing Fund Flows</b>						
Capital Works Program	119,997	5,960	144,146	25,351	(8,064)	136,082
Asset Purchases	3,460	(166)	3,460	2,487	32	3,492
Loan Principal Repayments	4,646	0	4,646	2,003	0	4,646
<b>Total Investing Fund Flows</b>	128,103	5,794	152,251	29,841	(8,032)	144,219
<b>Financing Fund Flows</b>						
Sale of Assets	(1,037)	(605)	(1,642)	(1,279)	(100)	(1,742)
Proceeds from Borrowings	(4,884)	0	(4,884)	0	0	(4,884)
<b>Total Financing Fund Flows</b>	(5,921)	(605)	(6,526)	(1,279)	(100)	(6,626)
<b>Net (Inc)/Dec in Funds before Transfers</b>	<b>27,657</b>	<b>3,029</b>	<b>48,398</b>	<b>(4,775)</b>	<b>(61)</b>	<b>48,337</b>
<b>Reserve Movements</b>						
Transfers to Internal Reserves	4,232	1,446	5,677	230	216	5,893
Transfers to Developer Contributions	6,758	0	6,758	0	0	6,758
Transfers to Other External Reserves	1,601	388	1,989	0	86	2,075
Transfers from Internal Reserves	(16,064)	(1,403)	(25,163)	(72)	1	(25,162)
Transfers from Developer Contributions	(5,364)	(163)	(5,527)	0	(362)	(5,889)
Transfers from Other External Reserves	(17,178)	(4,129)	(31,221)	0	(10)	(31,230)
<b>Total Reserve Movements</b>	<b>(26,014)</b>	<b>(3,862)</b>	<b>(47,486)</b>	<b>158</b>	<b>(68)</b>	<b>(47,554)</b>
<b>Net (Inc)/Dec in Unrestricted Funds</b>	<b>1,643</b>	<b>(833)</b>	<b>912</b>	<b>(4,616)</b>	<b>(129)</b>	<b>783</b>

**Water Funds**

Description	Original Budget \$,000	Approved Changes QBRs - Sept \$,000	Current Budget \$,000	Actual YTD \$,000	Proposed Adjustments \$,000	Forecast Budget \$,000
<b>Income</b>						
Rates, Levies & Annual Charges	(6,643)	(177)	(6,820)	(6,760)	0	(6,820)
User Charges & Fees	(16,123)	(79)	(16,202)	(3,255)	(81)	(16,283)
Interest & Investment Revenue	(538)	(71)	(609)	0	0	(609)
Other Income	0	(2)	(2)	(2)	0	(2)
Operating Contributions	0	0	0	0	0	0
Operating Grants	(89)	0	(89)	(85)	4	(85)
Profit or Loss on Disposal	0	0	0	(1)	0	0
<b>Total Income</b>	<b>(23,393)</b>	<b>(329)</b>	<b>(23,722)</b>	<b>(10,105)</b>	<b>(78)</b>	<b>(23,800)</b>
<b>Expense</b>						
Employee Costs	1,366	50	1,416	807	47	1,463
Borrowing Costs	270	0	270	99	0	270
Materials & Contracts	14,760	62	14,821	4,149	80	14,901
Depreciation & Impairment	2,098	57	2,156	722	0	2,156
Other Expenses	174	0	174	108	0	174
Internal Expenses	3,813	0	3,752	1,650	0	3,752
<b>Total Expense</b>	<b>22,481</b>	<b>169</b>	<b>22,589</b>	<b>7,534</b>	<b>126</b>	<b>22,715</b>
<b>Operating (Surplus)/Deficit before Capital</b>	<b>(912)</b>	<b>(160)</b>	<b>(1,133)</b>	<b>(2,570)</b>	<b>49</b>	<b>(1,085)</b>
<b>Capital Income</b>						
Capital Contributions	(1,252)	(165)	(1,417)	(989)	0	(1,417)
<b>Operating (Surplus)/Deficit after Capital</b>	<b>(2,164)</b>	<b>(325)</b>	<b>(2,550)</b>	<b>(3,559)</b>	<b>49</b>	<b>(2,502)</b>
<b>Non Cash</b>						
Capital Contributions	884	0	884	239	0	884
Depreciation & Impairment	(2,098)	(57)	(2,156)	(722)	0	(2,156)
Profit or Loss on Disposal	0	0	0	1	0	0
<b>Total Non Cash</b>	<b>(1,214)</b>	<b>(57)</b>	<b>(1,272)</b>	<b>(482)</b>	<b>0</b>	<b>(1,272)</b>

**Water Funds**

Description	Original Budget	Approved Changes QBRs - Sept	Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
<b>Investing Fund Flows</b>						
Capital Works Program	6,716	426	7,155	660	194	7,350
Loan Principal Repayments	489	0	489	121	0	489
<b>Total Investing Fund Flows</b>	<b>7,205</b>	<b>426</b>	<b>7,644</b>	<b>781</b>	<b>194</b>	<b>7,839</b>
<b>Financing Fund Flows</b>						
Sale of Assets	0	0	0	(1)	0	0
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1)</b>	<b>0</b>	<b>0</b>
<b>Net (Inc)/Dec in Funds before Transfers</b>	<b>3,827</b>	<b>44</b>	<b>3,822</b>	<b>(3,262)</b>	<b>243</b>	<b>4,065</b>
<b>Reserve Movements</b>						
Transfers to Developer Contributions	368	165	533	0	0	533
Transfers to Other External Reserves	2,937	206	3,143	0	(30)	3,112
Transfers from Developer Contributions	(4,250)	0	(4,250)	0	0	(4,250)
Transfers from Other External Reserves	(2,819)	(415)	(3,248)	(221)	(213)	(3,461)
<b>Total Reserve Movements</b>	<b>(3,765)</b>	<b>(44)</b>	<b>(3,822)</b>	<b>(221)</b>	<b>(243)</b>	<b>(4,065)</b>
<b>Net (Inc)/Dec in Unrestricted Funds</b>	<b>62</b>	<b>0</b>	<b>0</b>	<b>(3,482)</b>	<b>0</b>	<b>0</b>

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

**Sewer Funds**

Description	Original Budget \$,000	Approved Changes QBRs - Sept \$,000	Current Budget \$,000	Actual YTD \$,000	Proposed Adjustments \$,000	Forecast Budget \$,000
<b>Income</b>						
Rates, Levies & Annual Charges	(17,297)	7	(17,289)	(16,950)	0	(17,289)
User Charges & Fees	(752)	(266)	(1,018)	(319)	(40)	(1,058)
Interest & Investment Revenue	(761)	(101)	(862)	0	0	(862)
Other Income	(130)	0	(130)	(71)	(71)	(202)
Operating Contributions	0	0	0	0	0	0
Operating Grants	0	(125)	(125)	(85)	(85)	(210)
Profit or Loss on Disposal	0	0	0	42	42	42
<b>Total Income</b>	<b>(18,940)</b>	<b>(485)</b>	<b>(19,425)</b>	<b>(17,383)</b>	<b>(154)</b>	<b>(19,579)</b>
<b>Expense</b>						
Employee Costs	1,881	(168)	1,713	722	62	1,775
Borrowing Costs	395	0	395	(49)	0	395
Materials & Contracts	3,725	494	4,219	1,540	247	4,466
Depreciation & Impairment	4,684	194	4,878	1,650	0	4,878
Other Expenses	661	0	661	378	8	669
Internal Expenses	4,394	6	4,359	1,749	0	4,359
<b>Total Expense</b>	<b>15,741</b>	<b>526</b>	<b>16,226</b>	<b>5,990</b>	<b>317</b>	<b>16,543</b>
<b>Operating (Surplus)/Deficit before Capital</b>	<b>(3,200)</b>	<b>41</b>	<b>(3,199)</b>	<b>(11,393)</b>	<b>163</b>	<b>(3,036)</b>
<b>Capital Income</b>						
Capital Contributions	(7,686)	0	(7,686)	(1,161)	0	(7,686)
Capital Grants	(2,075)	0	(2,775)	(300)	0	(2,775)
<b>Operating (Surplus)/Deficit after Capital</b>	<b>(12,960)</b>	<b>41</b>	<b>(13,659)</b>	<b>(12,854)</b>	<b>163</b>	<b>(13,496)</b>
<b>Non Cash</b>						
Capital Contributions	7,248	0	7,248	602	0	7,248
Depreciation & Impairment	(4,684)	(194)	(4,878)	(1,650)	0	(4,878)
Profit or Loss on Disposal	0	0	0	(42)	(42)	(42)

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

**Sewer Funds**

Description	Original Budget	Approved Changes QBRs - Sept	Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
<b>Total Non Cash</b>	2,564	(194)	2,370	(1,090)	(42)	2,328
<b>Investing Fund Flows</b>						
Capital Works Program	19,209	745	22,166	2,250	171	22,337
Loan Principal Repayments	291	0	291	44	0	291
<b>Total Investing Fund Flows</b>	19,500	745	22,457	2,294	171	22,629
<b>Financing Fund Flows</b>						
Sale of Assets	0	0	0	0	0	0
Proceeds from Borrowings	0	0	0	0	0	0
<b>Total Financing Fund Flows</b>	0	0	0	0	0	0
<b>Net (Inc)/Dec in Funds before Transfers</b>	<b>9,104</b>	<b>592</b>	<b>11,168</b>	<b>(11,650)</b>	<b>293</b>	<b>11,461</b>
<b>Reserve Movements</b>						
Transfers to Developer Contributions	438	0	438	0	0	438
Transfers to Other External Reserves	7,167	195	7,363	0	(138)	7,224
Transfers from Developer Contributions	(4,250)	0	(4,250)	0	0	(4,250)
Transfers from Other External Reserves	(12,418)	(788)	(14,718)	0	(155)	(14,873)
<b>Total Reserve Movements</b>	<b>(9,063)</b>	<b>(592)</b>	<b>(11,168)</b>	<b>0</b>	<b>(293)</b>	<b>(11,461)</b>
<b>Net (Inc)/Dec in Unrestricted Funds</b>	<b>41</b>	<b>(0)</b>	<b>(0)</b>	<b>(11,650)</b>	<b>0</b>	<b>0</b>

1.

## **5. CAPITAL EXPENDITURE STATEMENT**

The Capital Statement focuses on Councils Capital Works Program and summarises financial information by asset category and identifies how the capital program is funded. The capital budget will be reviewed during the remainder of this financial year on an ongoing basis with capital works managers. Cash flow forecasts of major projects will be monitored to ensure that expenditure is in line with budget.

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>Capital Expenditure</b>							
<b>Branch - Office of The General Manager - CEO</b>							
QBN - Replacement of Projector in QBN Council Chambers	0	0	0	0	0	10	10
<b>Branch - Project Management Office - Merger Transition</b>							
QPR - Asset System Replacement	84	0	1	84	4	0	84
Records Management System Replacement	0	0	0	0	15	16	16
Regulatory & Revenue System Replacement	0	0	334	334	153	0	334
<b>Branch - Recreation &amp; Culture</b>							
QISC Extension - 2016	242	0	2	244	0	0	244
Stronger Communities \$9m - Eastern Pools	103	257	11	371	0	0	371
Stronger Communities \$9m – Aquatic Centre paint and restore	0	150	6	156	0	0	156
QBN - Aquatic Centre Plant Replacement	422	2	4	428	66	5	433
BWD - Pool Upgrade	1,030	0	10	1,040	1	0	1,040
QBN - Wet Play Area: Removal of grass and adding soft fall	103	0	1	104	102	2	106
QBN - Upgrade of Playground at Jerrabomberra CC	0	0	0	0	0	42	42
QBN - Purchase of Projector for Inflatable Movie Screen	0	0	0	0	0	3	3
<b>Branch - Community and Education</b>							
QBN - Honour Walk project	0	0	0	0	1	1	1
QPR - Library Purchases Books and Non Books	206	166	-164	208	36	0	208
QBN - Creating welcoming community space Queanbeyan Library	138	0	174	312	125	0	312



9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
QBN - Refurbishment of Library Activity Room	38	0	0	38	30	0	38
QPR - Updating RFID Technologies	52	0	1	52	46	0	52
QBN - Rusten House Arts Centre refurbishment	0	914	26	939	32	0	939
<b>Branch - Business and Innovation</b>							
BWD - Braidwood Saleyards Loading Facility	41	0	0	42	0	0	42
QBN - Riverside Caravan Park Upgrade	412	119	113	644	497	0	644
QBN - City of Champions Walk	2,060	0	20	2,080	0	0	2,080
<b>Branch - Customer and Communication</b>							
QBN - Customer Service Counter -Modifications	0	10	135	145	9	0	145
QPR - Regional Animal Management Facility - Identify site	124	0	1	125	0	0	125
<b>Branch - Office of PGM Natural and Built Character</b>							
QBN - Alterations to 256 Crawford Street - 2019	0	0	0	0	23	24	24
<b>Branch - Urban Landscapes</b>							
QBN - CBD Improvements - Stage 2	31	0	0	31	3	0	31
QPR - Regional Sports Complex - Stage 1	10,300	0	100	10,400	63	-9,360	1,040
QBN - Showground Pavillion & Storage	740	0	4	744	16	0	744
Stronger communities \$9m - Town Centre Improvements B'wood	0	398	235	633	604	0	633
Stronger Communities \$9m – Town Centre Improvements B'dore	0	71	3	74	57	0	74
Stronger Communities \$9m – Refurbish Netball Courts Karabar	0	75	3	78	60	-16	62
Stronger Communities \$9m – Showground Grandstand Queanbeyan	0	164	7	171	100	0	171
Stronger Communities \$9m – BWD Rec Ground	0	210	8	218	294	87	306

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
Stage 2 Braidwood							
BGD-Stronger Communities \$9m-Bungendore sports hub Stage 1	1,437	62	16	1,516	54	0	1,516
Stronger Communities \$9m – Seiffert Oval spectator entrance	0	61	2	64	50	-12	52
QBN - SCCF - River Walk - Round 1 & Round 2	516	43	7	565	194	0	565
BWD - SCCF - Braidwood Recreation Ground Floodlights	0	0	36	36	30	0	36
BGD - SCCF - Bungendore Park Change Rooms	242	10	3	254	220	0	254
QBN - SCCF High St Amenities Block	623	0	-12	612	218	0	612
BWD - Braidwood Skatepark	0	37	1	38	5	0	38
QBN - SCCF Round 2 - Riverside Oval Upgrade	0	42	2	43	42	0	43
BGD - SCCF - Sports Hub Stage 2 - Round 2	979	0	10	988	15	0	988
BWD - SCCF - Recreation Area Stage 2 - Round 2	206	0	21	227	169	0	227
QBN - Brad Haddin Oval Storage Shed	21	0	0	21	0	0	21
QBN - Royalla Payground	82	0	-82	0	0	0	0
QBN-SRV-Campese Oval Stage 1 & 2 Sports field lighting-18-20	103	0	80	183	176	0	183
QBN - SRV - Ernie Beaver Park Playground - 2019-20	140	0	1	141	0	0	141
QBN - SRV - Esmond Reserve Playground - 2019-20	93	0	1	94	0	0	94
QBN- Construction of Googong Sub-Depot - Parks	319	0	3	322	0	-218	104
QBN - Margaret Donoghue Oval upgrades	608	0	6	614	179	0	614
BWD - Braidwood Ryrie Park playground	401	0	-401	0	0	0	0
BWD - Nerriga Public Toilet	155	0	2	156	143	0	156
QBN - High St dog off lead park – new tap	5	0	0	5	0	0	5
QBN Relocation of Sewer Main at Taylor Park	0	0	0	0	35	36	36
QPR - Memorial Park Site Studies	62	0	1	62	12	0	62
<b>Branch - Natural Landscapes and Health</b>							

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRS for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRS - Sept	Budget	YTD	Adjustments	Budget
QBN - Upgrade of lighting at Aquatic Centre	15	0	4	19	0	0	19
QBN - Replacement fencing along River Drive	64	0	-5	58	56	0	58
QBN - 13.2kw solar power 28 Miller St Community Centre	15	0	-2	14	14	0	14
BWD - Lighting Upgrade Braidwood Library	9	0	0	9	8	0	9
<b>Branch - Land-Use Planning</b>							
QBN - New Office Furniture for Land-Use Planning	0	0	0	0	0	7	7
<b>Branch - Office of Portfolio General Manager Community Connections</b>							
QPR - Ipad/Laptop - Remote Access for Staff	42	0	1	43	8	0	43
<b>Branch - Transport &amp; Facilities</b>							
QBN - Efficient street lighting upgrades	10	0	0	10	0	0	10
Installation of Bus Stop Program	0	7	0	7	0	0	7
QBN - SRV-Bitumen Resealing - CityCare	445	84	8	537	0	-534	3
QBN - SRV-Pavement Rehabilitation - CityCare	270	242	12	524	0	-524	0
QPR - Security Project - Access Control and key replacement	131	0	-14	117	43	0	117
Royalla Common Amenities Building	0	0	0	0	16	17	17
Braidwood National Theatre rehabilitation	0	0	0	0	0	12	12
Stronger Communities \$9m – Lascelles Street upgrade B'wood	0	788	32	819	14	0	819
QBN - Antill Street - Reseal	0	0	0	0	0	15	15
CFL - Bridges - Foxlow	0	110	4	114	0	0	114
BWD - office smart hub/cultural space	258	0	2	260	0	0	260
QBN - Bicentennial Hall Ongoing Refurbishment	191	0	2	193	0	0	193
QBN - Rutledge Carpark	515	0	5	520	0	0	520

**9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019**  
**Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)**

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
CFL - Bridge Replacement - Silver Hills	438	200	12	650	474	0	650
QBN - Old Rugby Club - AC to messanine Meeting Room	12	0	0	12	0	0	12
BWD - Customer Service/Planning area - Refurbish	0	87	3	91	0	0	91
BGD - SCCF - Scout Hall Stage 2 - Round 2	0	59	2	62	29	0	62
QPR - Local Roads Renewal - Capital	2,642	3,804	-742	5,703	0	-4,428	1,276
BWD - Araluen Road - Reseal	0	0	0	0	21	26	26
QPR - Road to Recovery Budget Only - Capital	1,574	0	15	1,589	0	-1,589	0
BWD - Charleys Forest Road - Resheet	0	0	75	75	40	0	75
BGD - Manar/Mulloon Road Resheet	0	0	34	34	0	0	34
Araluen Road Resheet	0	0	32	32	0	0	32
Jerrabattgulla Road Resheet	0	0	32	32	31	0	32
BWD - Back Creek Road Resheet	0	0	28	28	0	0	28
Gidleigh Lane Resheet	0	0	47	47	0	0	47
Rossi Road Resheet	0	0	0	0	13	13	13
Forbes Creek Road Resheet	0	0	25	25	0	0	25
BGD - Butmaroo Road Resheet	0	0	48	48	0	0	48
Hoskinstown Road Resheet	0	0	94	94	4	0	94
Majara Street Reseal	0	0	0	0	0	0	0
BWD - Saleyards Lane Reseal	258	0	3	260	6	0	260
Williamsdale Road Resheet	0	0	55	55	48	0	55
QBN - Bangalay Street - Reseal	0	0	0	0	0	7	7
QBN - Franklin Court - Reseal	0	0	0	0	0	4	4
QBN - Gilmore Road - Reseal	0	0	0	0	0	42	42
QBN - Lowe Street - Reseal	0	0	0	0	0	7	7
QBN - Teak Place - Reseal	0	0	0	0	0	2	2
QBN - Warroo Street - Reseal	0	0	0	0	0	4	4
QBN - Burra S bends	1,854	0	195	2,049	59	445	2,493

**9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019**  
**Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)**

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
BGD - Hoskinstown Road - Reseal	0	0	0	0	0	29	29
Majors Creek Road - Reseal	0	0	0	0	-9	0	0
BGD - Norton Road - Reseal	0	0	0	0	0	9	9
BGD - Rehab Tarago Road Between Mt Fairy and Goulburn	0	0	0	0	9	21	21
BGD - Boro Road Resheet	0	0	35	35	3	0	35
QPR Local Roads Rehabilitation	618	0	6	624	0	-624	0
QBN - Burra Road Resheet	0	0	37	37	33	0	37
QBN - Urila Road Resheet	0	0	57	57	52	0	57
QBN - Woolcara Lane Resheet	0	0	49	49	24	0	49
BWD - Farrington Road Resheet	0	0	2	2	2	0	2
BWD - Monga Lane Resheet	0	0	26	26	23	0	26
BWD - Northangera Road Resheet	0	0	29	29	26	0	29
QBN - Annand Place - Reseal	0	0	0	0	0	1	1
QBN - Brennan Court - Reseal	0	0	0	0	0	3	3
QBN - Doeberl Place - Reseal	0	0	0	0	0	7	7
QBN - Elouera Court - Reseal	0	0	0	0	0	3	3
QBN - Eucalypt Rise - Reseal	0	0	0	0	0	3	3
QBN - Glenora Court - Reseal	0	0	0	0	0	2	2
QBN - Kathleen Street - Reseal	0	0	0	0	0	2	2
QBN - Temora Place - Reseal	0	0	0	0	0	8	8
QBN - Terrara Close - Reseal	0	0	0	0	0	1	1
QBN - SRV - Stephens Road - Stabilisation	0	0	0	0	0	146	146
QBN - SRV - Daly Street – Asphalt Resurfacing	0	0	0	0	0	104	104
BGD - Ellendon St Reseal	0	0	0	0	0	16	16
BWD - Elrington St Reseal	0	0	0	0	0	33	33
BWD - George St - Reseal	0	0	0	0	5	15	15
BWD - Monga Lane Reseal	0	0	0	0	0	33	33

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
BWD - Monkittee St Reseal	0	0	0	0	0	14	14
BWD - Reidsdale Rd Reseal	0	0	0	0	24	130	130
BWD - Seymour St Reseal	0	0	0	0	0	3	3
BGD - Taylors Creek Rd Reseal	0	0	0	0	0	1	1
BWD - Dawsons Lane - Resheeting	0	0	27	27	0	0	27
BWD - Jinglemoney Road - Resheeting	0	0	22	22	17	0	22
BWD - Mayfield Road - Resheeting	0	0	34	34	22	-10	24
BGD - Mathews Lane Upgrade	0	0	5	5	5	0	5
BWD - Araluen Road - Braidwood - Drought Relief	309	0	-309	0	0	0	0
BGD - Sealing of Mathews Lane.	0	0	104	104	100	0	104
BWD - Araluen Mountain Road Vegetation Control	103	0	1	104	70	0	104
BGD - Lake Road Resheet	0	0	0	0	28	29	29
BWD - Burden Drive Resheet	0	0	71	71	92	0	71
BGD - Clare Lane Resheet	0	0	33	33	24	-6	27
BWD - Endrick River Road Resheet	0	0	67	67	0	0	67
BWD - Sandholes Road Resheet	0	0	27	27	0	0	27
BWD - Stewarts Crossing Road Resheet	0	0	35	35	23	-10	25
QBN - Albizia Place - Reseal	0	0	0	0	0	3	3
QBN - Applebox Place - Reseal	0	0	0	0	0	2	2
BWD - Araluen Street - Reseal	0	0	0	0	2	9	9
QBN - Arthur Street - Reseal	0	0	0	0	0	8	8
QBN - Barracks Flat Drive - Reseal	0	0	0	0	0	78	78
QBN - Bicentennial Drive - Reseal	0	0	0	0	0	78	78
QBN - Blundell Street - Reseal	0	0	0	0	0	7	7
QBN - Boronia Crescent - Reseal	0	0	0	0	0	12	12
QBN - Bottlebrush Place - Reseal	0	0	0	0	0	2	2
QBN - Broughton Place - Reseal	0	0	0	0	0	8	8

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRS for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRS - Sept	Budget	YTD	Adjustments	Budget
QBN - Burgan Grove - Reseal	0	0	0	0	0	3	3
QBN - Byrne Place - Reseal	0	0	0	0	0	2	2
QBN - Campbell Street - Reseal	0	0	0	0	0	46	46
QBN - Candlebark Road - Reseal	0	0	0	0	0	68	68
BGD - Canning Close - Reseal	0	0	0	0	0	17	17
QBN - Church Lane - Reseal	0	0	0	0	0	3	3
BWD - Clyde Street - Reseal	0	0	0	0	0	3	3
BWD - Coghill Street - Reseal	0	0	0	0	0	3	3
BGD - Collector Road - Reseal	0	0	0	0	0	260	260
QBN - Collett Street - Reseal	0	0	0	0	0	68	68
QBN - Coolebah Crescent - Reseal	0	0	0	0	0	8	8
QBN - Cooperfield Place - Reseal	0	0	0	0	0	2	2
BWD - Cowper Street - Reseal	0	0	0	0	0	21	21
QBN - Crawford Street - Reseal	0	0	0	0	0	8	8
BGD - Creekborough Road - Reseal	0	0	0	0	0	25	25
QBN - Crest Road - Reseal	0	0	0	0	0	8	8
QBN - Davison Lane - Reseal	0	0	0	0	0	2	2
QBN - Davison Street - Reseal	0	0	0	0	0	5	5
QBN - Derrima Road - Reseal	0	0	0	0	0	29	29
QBN - Donald Road - Reseal	0	0	0	0	0	29	29
BGD - Doust Road - Reseal	0	0	0	0	0	5	5
BWD - Duncan Street - Reseal	0	0	0	0	0	21	21
QBN - Early Street - Reseal	0	0	0	0	0	4	4
QBN - Fergus Road - Reseal	0	0	0	0	0	52	52
QBN - Ford Street - Reseal	0	0	0	0	0	7	7
BGD - Forster Street - Reseal	0	0	0	0	0	8	8
CFL - Foxlow Lane - Reseal	0	0	0	0	0	7	7

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
CFL - Foxlow Street - Reseal	0	0	0	0	0	78	78
QBN - Frederick Street - Reseal	0	0	0	0	0	11	11
BWD - Garvey Street - Reseal	0	0	0	0	0	5	5
QBN - Gordon Avenue - Reseal	0	0	0	0	0	7	7
QBN - Hanna Place - Reseal	0	0	0	0	0	2	2
QBN - Hellmund Street - Reseal	0	0	0	0	0	31	31
BWD - Hill Street - Reseal	0	0	0	0	4	23	23
QBN - Hillbar Rise - Reseal	0	0	0	0	0	7	7
QBN - Hinckman Street - Reseal	0	0	0	0	0	27	27
QBN - Hovea Place - Reseal	0	0	0	0	0	3	3
QBN - Hudson Place - Reseal	0	0	0	0	0	4	4
QBN - Karri Crescent - Reseal	0	0	0	0	0	10	10
QBN - Keder Street - Reseal	0	0	0	0	0	6	6
QBN - Kendall Avenue - Reseal	0	0	0	0	0	19	19
QBN - King Street - Reseal	0	0	0	0	0	5	5
QBN - Leck Street - Reseal	0	0	0	0	0	3	3
QBN - Lenane Street - Reseal	0	0	0	0	0	3	3
QBN - MacKellar Place - Reseal	0	0	0	0	0	2	2
QBN - McKeahnie Street - Reseal	0	0	0	0	0	11	11
BWD - McKellar Street - Reseal	0	0	0	0	0	11	11
CFL - Miners ROAD - Reseal	0	0	0	0	0	8	8
QBN - Munro Road - Reseal	0	0	0	0	0	26	26
QBN - Myola Street - Reseal	0	0	0	0	0	2	2
QBN - Oleria Street - Reseal	0	0	0	0	0	6	6
QBN - O'Neill Street - Reseal	0	0	0	0	0	6	6
QBN - Peppercorn Way - Reseal	0	0	0	0	0	4	4
QBN - Richard Aveune - Reseal	0	0	0	0	0	27	27



9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
QBN - Ross Road - Reseal	0	0	0	0	0	78	78
QBN - Royalla Drive - Reseal	0	0	0	0	0	120	120
BWD - Ryrie Street - Reseal	0	0	0	0	0	3	3
BWD - Sawyers Ridge Road - Reseal	0	0	0	0	0	3	3
QBN - Sorrell Place - Reseal	0	0	0	0	0	3	3
QBN - Stringybark Drive - Reseal	0	0	0	0	0	10	10
QBN - Sunnybar Parade - Reseal	0	0	0	0	0	15	15
QBN - Sweetgum Place - Reseal	0	0	0	0	0	2	2
QBN - Tasker Place - Reseal	0	0	0	0	0	2	2
QBN - Tate Street - Reseal	0	0	0	0	0	8	8
QBN - Thorpe Aveune - Reseal	0	0	0	0	0	36	36
QBN - Uralba Court - Reseal	0	0	0	0	0	2	2
QBN - Vane Place - Reseal	0	0	0	0	0	2	2
QBN - Velacia Place - Reseal	0	0	0	0	0	3	3
QBN - Viola Place - Reseal	0	0	0	0	0	2	2
QBN - Waniassa Street - Reseal	0	0	0	0	0	15	15
QBN - Waterfall Drive - Reseal	0	0	0	0	0	8	8
QBN - Wirilda Crescent- Reseal	0	0	0	0	0	5	5
QBN - Woodridge Place - Reseal	0	0	0	0	0	5	5
QBN - Wyena Court - Reseal	0	0	0	0	0	2	2
QBN - Bowers Place - Reseal	0	0	0	0	0	2	2
QBN - Brudenell Drive - Reseal	0	0	0	0	0	54	54
QBN - Cantle Place - Reseal	0	0	0	0	0	4	4
QBN - Christopher Crescent - Reseal	0	0	0	0	0	15	15
QBN - Lochiel Street - Reseal	0	0	0	0	0	9	9
QBN - Noonan Place - Reseal	0	0	0	0	0	2	2
QBN - Noonan Street - Reseal	0	0	0	0	0	19	19

**9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019**  
**Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)**

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
QBN - Numeralia Drive - Reseal	0	0	0	0	0	12	12
QBN - Oak Place - Reseal	0	0	0	0	0	5	5
QBN - Swan Place - Reseal	0	0	0	0	0	3	3
QBN - Tharwa Road - Reseal	0	0	0	0	0	47	47
QBN - Tully Place - Reseal	0	0	0	0	0	5	5
QBN - Unwin Avenue - Reseal	0	0	0	0	0	12	12
QBN - Donald Road - Stabilisation	0	0	0	0	0	229	229
R2R 19/20 Little River Rd east of Monkittee St for 1.5km	0	0	0	0	0	312	312
R2R 19/20 Briars Sharrow Road - Captains Flat Rd to Plains R	0	0	0	0	0	312	312
R2R 19/20 Oallen Rd - 500m East of Welcome Reef Rd to Ningee	0	0	0	0	0	520	520
QBN - SRV - Alanbar Street - Resurfacing	0	0	0	0	0	19	19
QBN - SRV - Barrow Place - Resurfacing	0	0	0	0	0	31	31
QBN - SRV - Bass Street - Resurfacing	0	0	0	0	0	36	36
QBN - SRV - Crawford Street - Resurfacing	0	0	0	0	0	78	78
QBN - SRV - Kendall Avenue - Resurfacing	0	0	0	0	0	36	36
QBN - SRV - Peony Place - Resurfacing	0	0	0	0	0	23	23
QBN - SRV - Wycombe Street - Resurfacing	0	0	0	0	0	104	104
QBN - Buckley Place - Reseal	0	0	0	0	0	6	6
QBN - Federal Highway Service Road - Reseal	0	0	0	0	0	198	198
QBN - Flora Place - Reseal	0	0	0	0	0	16	16
QBN - Lever Place - Reseal	0	0	0	0	0	10	10
QBN - Michael Place - Reseal	0	0	0	0	0	2	2
QBN - Old Cooma Road - Reseal	0	0	0	0	0	187	187
QBN - Endurance Avenue - Stabilisation	0	0	0	0	0	57	57
QBN - Badgery Road - Stabilisation	0	0	0	0	0	416	416
BGD - Denley Drive - Stabilisation	0	0	0	0	0	62	62

**9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019**  
**Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)**

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
QBN - Gilmore Road - Stabilisation	0	0	0	0	0	35	35
BWD - Ryrie Street - Stabilisation	0	0	0	0	0	156	156
QBN - Edwin Land Parkway - Stabilisation - S94 funded	0	0	0	0	0	395	395
QBN - Cooma St - Stabilisation - S94 Funded	0	0	0	0	15	426	426
QBN - Cassidy St Laneway - TBC_NM-2 - Rehabilitation	0	0	0	0	0	31	31
QBN - Glenlee Road - Rehabilitation	0	0	0	0	0	16	16
QBN - Stornaway Laneway _ID 2009 - Rehabilitation	0	0	0	0	0	42	42
CFL - Montgomery Street - Rehabilitation	0	0	0	0	0	36	36
CFL - Yilgarn Road - Rehabilitation	0	0	0	0	0	31	31
QBN - Kenneth St Laneway - ID597 - Rehabilitation	0	0	0	0	0	21	21
BWD - Park Lane - Rehabilitation	0	0	0	0	0	47	47
QBN - Campbell Street - Resurfacing	0	0	0	0	0	28	28
CFL-Captains Flat Road/Briars Sharrows Intersection- Resurfa	0	0	0	0	0	49	49
BGD - Gibraltar Street - Resurfacing	0	0	0	0	0	135	135
QBN-Old Cooma Road/Burra Rd Intersection - Resurfacing	0	0	0	0	0	70	70
QBN - Ross Rd - Resurfacing	0	0	0	0	0	55	55
QBN - Montebarr Right of Way - Resurfacing	0	0	0	0	0	19	19
CFL - MR270 - Captains Flat Rd - Capital	164	0	2	165	69	0	165
BWD - Cooma Rd/Krawaree Rd	66	0	1	67	60	0	67
Nerriga Road (MR92) reseal and heavy patching	0	0	0	0	42	43	43
Macs Reef Road (RR7607) reseal and heavy patching	0	0	0	0	0	260	260
QBN - MR584 RRRP Rehabilitation - Fernleigh to Burra	0	0	0	0	87	90	90
BWD - MR92 Section 1 - Construct & Seal - Grants NerrigaRd	0	1,547	62	1,609	25	-1,560	49
MR92 Section 2 - Construct & Seal - Stewarts Crossing Proj	0	0	2,639	2,639	741	-1,560	1,079

**9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019**  
**Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)**

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
MR92 Section 3 - Construct & Seal - Ningenimble Project	2,060	0	20	2,080	2	2,080	4,160
BWD-MR92 Section 4-Reconstruct widen & seal-Durran Durra PJ	10,197	0	99	10,296	122	0	10,296
MR92 Section 5 - Recon widen & seal - Euradux Rd to Tates Ln	155	0	2	156	15	0	156
MR92 Section 6 - Recon widen & seal - Oallen Rd to Willow	103	0	1	104	1	0	104
CFL - Blackspot - C/Flat - Briars Sharrow Int (2017-18)	0	475	258	733	901	211	945
CFL - Captains Flat Rd (pa) - 2018-24	237	0	-237	0	0	0	0
BWD-MR270 Cooma Road RRRP 19/20 Jinglemoney Rd to O'Briens	735	0	7	743	31	0	743
MR92 Section 18 – Construct Intersection with MR51	0	0	0	0	10	1,040	1,040
MR92 – Construction of Charleyong Bridge Approaches (RMS)	1,637	0	16	1,653	1,886	376	2,029
CFL - Captains Flat Rd Reseal	0	0	0	0	0	104	104
BGD - Macs Reef Road - Stabilisation	0	0	0	0	0	250	250
BWD - Cooma Road - Stabilisation	0	0	0	0	0	187	187
QBN - Barracks Flat Car park	0	6	0	7	1	0	7
BGD - Depot Temporary Lunchroom	0	242	10	251	18	0	251
QBN - Family Day Care Roof & Internal Repairs	52	0	1	52	0	0	52
QBN - Animal Pound - Internal Refurbishment	31	0	0	31	0	0	31
QBN Aquatic Centre - Refurbishment and Upgrade	52	0	1	52	0	0	52
QBN - Museum Building - Replace asbestos vinyl floor tiles	10	0	0	10	0	0	10
QBN- The Q Performing Arts - Fire System	773	0	8	780	1	0	780
BGD - Council Office Customer area	155	0	2	156	0	0	156
BGD - Community Centre - Refurbishment	41	0	0	42	0	0	42
CFL - Hall repair Leaking Roof	21	0	0	21	0	0	21
BWD - Council Offices - Customer Area	62	0	1	62	0	0	62

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
QBN - Railway park lighting and CCTV safety Project	45	0	2	47	1	0	47
QBN - Trolley Bay x 3 installation Morrisset St	10	0	0	10	5	0	10
BGD - Depot Replacement	299	0	3	302	15	0	302
QBN - Replace Fire Door Bicentennial Hall	21	0	0	21	0	0	21
QBN - 1st Jerrabomberra Scout Hall	52	0	1	52	0	0	52
BGD - Office Courtyard Improvement Project	0	80	3	83	27	0	83
BGD - Depot Washbay Construction	0	0	31	31	2	0	31
BWD - Depot Washbay Construction	0	0	31	31	1	0	31
BGD - Gidleigh Lane – Gidleigh Bridge Replacement	0	500	380	880	1	0	880
BWD - Mayfield Road – Reedy Creek Bridge Replacement	0	700	713	1,413	11	0	1,413
BWD - Installation Water Tank Boro/Mt Fairy RFS	0	0	10	10	10	0	10
BWD - Nerriga RFS Station upgrade	0	0	0	0	21	22	22
BGD - Boro/Mt Fairy RSF Water Tank & Road Construction	0	0	0	0	0	21	21
<b>Branch - Utilities</b>							
QBN - Network - Water	361	0	4	364	0	0	364
QBN - Googong Water Recycling Plant	258	0	2	260	77	0	260
QBN - Sewer Mains Rehabilitation	2,575	0	25	2,600	568	0	2,600
QBN - Water Telemetry - Radio Up/Gs	206	0	2	208	0	0	208
Braidwood Waste Transfer Station Construction	1,030	0	10	1,040	838	0	1,040
QBN - Stormwater Improvement Program	515	0	5	520	193	0	520
BWD - Water Services Replacement	62	0	1	62	71	12	75
Cap Flat Replace Steel Reservoir	0	0	12	12	0	0	12
BGD - STP Recycled Water System	2,627	0	26	2,652	72	0	2,652
BUN Sewer - SPS#5 refurbishment	0	0	156	156	9	0	156
CFL - Captains Flat STP augmentation	0	249	104	353	74	16	369

**9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019**  
**Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)**

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
BWD - Upgrade of Shoalhaven Pump building (Braidwood)	0	13	-13	0	0	0	0
QPR - Water connections – Palerang	10	0	0	10	17	16	26
QPR - Sewer connections – Palerang	5	0	0	5	12	10	16
QBN - Sewer connections – Queanbeyan	1	0	0	1	0	0	1
QBN - Demolition of decommissioned reservoirs	0	0	231	231	221	0	231
QBN - Reservoir access and integrity upgrades	103	0	1	104	6	0	104
BGD - Water treatment plant	876	0	8	884	6	0	884
BGD - Reservoir 2021-22	206	0	2	208	6	0	208
QBN - Mains	773	0	-284	489	0	0	489
QBN - Telemetry	206	0	-185	21	0	0	21
QBN - Kingsway	82	0	-82	0	0	0	0
BGD - Sewer Mains Upgrade	258	0	3	260	0	0	260
QBN Sewer Pump stations	515	0	-515	0	0	0	0
QBN - Water Connection Jerra Business Park	4,120	0	40	4,160	0	0	4,160
QBN - Sewer Connection Jerra Business Park	4,120	0	40	4,160	0	0	4,160
CFL - Captains Flat electronic water meters	0	0	27	27	26	0	27
QBN - Downey Street Water Main replacement	0	0	291	291	204	0	291
QBN - Upgrade of Morisset St - Sewer Pump Station	0	0	307	307	0	0	307
QBN - Upgrade of Kingsway - Sewer Pump Station	0	0	26	26	4	0	26
QBN - Upgrade of Barber St - Sewer Pump Station	0	0	26	26	0	0	26
QBN - Upgrade of Yass Rd - Sewer Pump Station	0	0	26	26	5	18	44
QBN - Upgrade of Capital Terrace - Sewer Pump Station	0	0	26	26	6	40	66
QBN - Upgrade of ARC - Sewer Pump Station	0	0	68	68	2	0	68
QBN - Upgrade of Blundell St - Sewer Pump Station	0	0	57	57	0	16	73
QBN - Upgrade of Kathleen St - Sewer Pump Station	0	0	26	26	0	5	31
QBN - Upgrade of Lochiel St - Sewer Pump Station	0	0	109	109	0	0	109

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
QBN - Upgrade of River Drive - Sewer Pump Station	0	0	26	26	2	30	56
QBN - Upgrade of Bayside - Sewer Pump Station	0	0	36	36	2	24	60
QBN - Upgrade of Weetalabah No 1 - Sewer Pump Station	0	0	26	26	0	12	38
QBN - Upgrade of Weetalabah No 2 - Sewer Pump Station	0	0	161	161	12	0	161
QBN - Googong WRP replacement membranes MOS1	0	0	91	91	87	0	91
BGD - Replacement Bore #1 at Bungendore	0	0	104	104	4	0	104
CFL - Kurrajong Street Water main replacement	0	0	0	0	98	166	166
QPR - Old landfills	1,339	0	-1,027	312	0	0	312
QPRC Fleet Purchases	3,000	0	-1,000	2,000	1,315	-300	1,700
QPRC Plant Purchases	0	0	1,040	1,040	963	312	1,352
<b>Branch - Contracts and Projects</b>							
QBN - Sewage Treatment Plant Upgrade	8,550	1,963	162	10,674	1,317	0	10,674
QBN - Old Cooma Road Stage 2 - Googong Rd - ELP	25,952	4,224	421	30,597	11,434	0	30,597
QBN - Ellerton Drive Extension	8,681	0	-186	8,495	2,164	0	8,495
Collett St Bus Interchange Upgrade	0	6	0	6	0	0	6
QBN - Head Office + Smart Hub - Redevelopment	416	155	10	581	585	125	706
CFT- Captains Flat RFS Building - Construction	0	0	0	0	39	41	41
QBN - SCF – River path including low level footbridge	0	179	58	237	262	0	237
QBN-Morriset carpark (south) 250 csp (2020-22)	0	0	0	0	12	52	52
BGD- car park off Ellendon St	2,575	0	25	2,600	11	0	2,600
QBN - Thorpe to Barracks Flat Dr (#3-5) paths	155	150	8	312	3	0	312
BWD - Monkitee Bridge path	773	0	8	780	0	0	780
BWD- Truck wash Upgrade	0	50	2	52	2	0	52
BGD - Develop options report Reschs Creek Bridge	361	0	4	364	0	0	364
Smart Cities - QHOSH	0	0	18	18	3	0	18

9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
BGD - Bungendore Flood Plain Works	927	0	9	936	0	0	936
QBN - Upgrade Bicentennial Hall - RCF Stage 1 & 2	1,030	1,758	80	2,869	201	0	2,869
QBN - South Jerrabomberra Business Park	23,690	0	-23,690	0	0	0	0
BWD - Majors Creek RFS Station replacement	0	0	728	728	12	0	728
QPR - Traffic Modelling	171	44	-11	204	0	0	204
QBN - Uriarra/Ross/Stornaway - traffic changes	1,220	0	12	1,231	24	0	1,231
BGD - Roundabout on Malbon St	2,550	61	27	2,639	38	0	2,639
QBN - South Jerrabomberra Northern Entry Road	0	0	23,920	23,920	103	0	23,920
BWD - Araluen RFS Station – Design and Construction	0	0	15	15	4	0	15
BGD - Mulloon RFS Station – Design and Construction	0	0	15	15	4	0	15
Blackspot - Hoskinstown Road Safety Improvements	0	0	11	11	6	0	11
<b>Branch - Office of Portfolio General Manager Capability</b>							
QPR - Implementation of TechOne Performance Planner	0	0	58	58	9	0	58
<b>Branch - Digital</b>							
QPR - IT Tablet & Phone Purchases	72	0	1	73	37	0	73
QPR - Hardware Refresh – IT equipment	82	0	1	83	48	0	83
QPR - Facilities booking system	67	0	1	68	0	0	68
<b>Branch - Legal and Risk</b>							
Little Burra Compensation for Land Aquisition	0	6	-6	0	0	0	0
QBN - Morrissett Nursery Fire Insurance Claim	0	0	30	30	29	0	30
BGD - Sale of 12 Malbon St, Bungendore	0	0	10	10	4	0	10
BGD - Break In 8/8/19 - Cnr Brairs Sharrow Rd & C/Flat	0	0	24	24	25	2	26



9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019  
Attachment 1 - Attachment - QBRs for 31 December 2019 (Continued)

Description	Original	Approved Changes		Current	Actual	Proposed	Forecast
	Budget	Carry Overs	QBRs - Sept	Budget	YTD	Adjustments	Budget
QBN-Break In 11/7/19 Depot 16 Ellerton Dr - Rapid SprayPump1	0	0	0	0	0	0	0
QBN-Break In 11/8/19 Depot 16 Ellerton Dr Rapid SprayPump2	0	0	2	2	2	0	2
QBN - Sale of 181 Cooma Street	0	0	0	0	2	5	5
QBN - Land Purchase - 3 Blundell Street QBN	0	0	0	0	2	17	17
<b>Total Capital Expenditure</b>	149,378	20,580	6,965	176,924	30,746	-7,667	169,258
User Charges & Fees	-16	0	-81	-97	-137	-25	-122
Other Income	0	0	-47	-47	-20	-10	-58
Operating Grants	-580	0	0	-580	-100	-1,615	-2,195
Capital Contributions	-62	0	-638	-700	-23	0	-700
Capital Grants	-75,687	-1,972	614	-77,046	-3,284	9,911	-67,134
Transfers to Internal Reserves	0	0	1,590	1,590	0	100	1,690
Transfers to Other External Reserves	0	0	56	56	0	0	56
Sale of Assets	-1,000	0	-605	-1,605	-1,236	-100	-1,705
Proceeds from Borrowings	-4,884	0	0	-4,884	0	0	-4,884
Transfers from Internal Reserves	-15,808	-7,583	-1,191	-24,582	-56	152	-24,430
Transfers from Developer Contributions	-9,668	0	-163	-9,831	0	-338	-10,168
Transfers from Other External Reserves	-31,603	-11,025	-3,935	-46,563	-221	-315	-46,877
<b>Total Funding Source</b>	-139,308	-20,580	-4,400	-164,288	-5,077	7,761	-156,528
<b>Capital Projects Revenue Funded</b>	<b>10,071</b>	<b>0</b>	<b>2,565</b>	<b>12,636</b>	<b>25,669</b>	<b>94</b>	<b>12,730</b>

## **6. CASH & RESERVES BUDGET SUMMARY**

The cash and budget reserves summary presents the Council forecast movements for each key reserve categories. Most of Council's cash is restricted in its use to specific purposes by external bodies, legislation and Council resolution. So the cash position is further broken down as part of this report to reflect the split of cash and investments across the internal restrictions, external restrictions and the unrestricted cash position.

**9.17 Quarterly Budget Review Statement for the Quarter Ending 31st December 2019**  
**Attachment 1 - Attachment - QBRS for 31 December 2019 (Continued)**

**Council Restricted Assets Summary**

Description	Opening	Original	Approved Changes		Current	Proposed	Forecast	Closing	Actual
	Balance	Budget	Carry Overs	QBRS - Sept	Budget	Adjustments	Budget	Balance	YTD
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
<b>External Restrictions</b>									
Developer Contributions	49,364	0	0	-6,299	-6,299	-362	-6,660	42,703	49,364
Unexpended Grants	33,828	0	0	-30,423	-30,423	12	-30,411	3,417	33,828
Other Externally Restricted Reserves	105,026	0	0	-19,042	-19,042	-513	-19,556	85,470	104,806
<b>Total External Restrictions</b>	<b>188,218</b>	<b>0</b>	<b>0</b>	<b>-55,764</b>	<b>-55,764</b>	<b>-863</b>	<b>-56,627</b>	<b>131,591</b>	<b>187,997</b>
<b>Internal Restrictions</b>									
Internal Reserves	24,475	0	0	-6,712	-6,712	258	-6,454	18,022	24,634
<b>Total Internal Restrictions</b>	<b>24,475</b>	<b>0</b>	<b>0</b>	<b>-6,712</b>	<b>-6,712</b>	<b>258</b>	<b>-6,454</b>	<b>18,022</b>	<b>24,634</b>
<b>Total Restrictions</b>	<b>212,693</b>	<b>0</b>	<b>0</b>	<b>-62,476</b>	<b>-62,476</b>	<b>-604</b>	<b>-63,080</b>	<b>149,613</b>	<b>212,631</b>
Unrestricted Cash	9,913		0	-911	-911	128	-783	9,130	-16,496
<b>Total Cash &amp; Investments</b>	<b>222,606</b>	<b>0</b>	<b>0</b>	<b>-63,387</b>	<b>-63,387</b>	<b>-476</b>	<b>-63,863</b>	<b>158,743</b>	<b>196,135</b>

1.

## 7. KEY PERFORMANCE INDICATORS

The financial indicators have been selected to address operational liquidity, fiscal responsibility and financial sustainability goals across short, medium and long-term time frames. The indicators will highlight projected actual performance, showing in green where it is forecast that they will be achieved, orange where forecast performance is satisfactory and red where forecast performance is outside its target range.

- The Operating Performance ratio assesses whether or not Council generates enough revenue to cover operating costs (including the cost of replacing assets reflected through depreciation). The ratio is calculated by taking the operating result (before capital) as a percentage of operating revenue (excluding capital). Local Government benchmark is > 0.00%.

Council's long term target is a result greater than 0% (green), a result better than -10% is satisfactory (orange), while a result outside of these factors will be considered unsatisfactory (red).

- The Own Source Operating Revenue ratio measures fiscal flexibility or reliance on external funding sources. Council's financial flexibility improves the higher the level of its own source revenue. The ratio is calculated by taking the total rates, utilities and charges as a percentage of total operating revenue.

Council's target is to maintain levels results at 60% (green), while a result of 40% or better will be considered satisfactory (orange), and any result below 40% will be considered unsatisfactory (red).

- The Debt Service cover ratio demonstrates the ability of a council to service their annual debt obligations as a proportion of available revenue. The ratio is calculated by taking the total principal and interest loan payments as a ratio of operating revenue (excluding capital and specific purpose grants and contributions).

Council's target is to maintain levels above the Local Government benchmark >2 (green), while a ratio of >1 but less than 2 will be considered satisfactory (orange), and any result worse than this will be considered unsatisfactory (red).

- The Asset maintenance ratio compares Council's measured actual asset maintenance expenditure relative to the asset maintenance expenditure for the period that the council deemed was warranted in the Percy Allen Report (Special Schedule 7 should also identify). A council needs to ensure that actual and future planned maintenance levels are consistent with warranted maintenance levels. It can do this by ensuring its asset management plans are based on preferred and affordable service levels and annual expenditure budgets are generally consistent with asset management plans.
















Council's benchmark is a 100% (green) while a satisfactory Result is greater than 80% (orange) and anything under 80% is considered unsatisfactory (red).

- The Infrastructure Renewal ratio assesses the rate at which these assets are being renewed relative to the rate at which they are being depreciated. The ratio is calculated by taking the total spend on asset renewal projects as a percentage of total depreciation for those asset classes (this includes buildings and infrastructure assets like roads, stormwater pipes etc.).

Council's benchmark is a 100% (green) while a satisfactory Result is greater than 80% (orange) and anything under 80% is considered unsatisfactory (red).

This ratio is used to encourage Council's to shift their focus on asset renewal for existing services rather than focusing on building new assets or providing new services.

The KPI results forecast for the 2019/20 year as at the December budget review are:

Key Performance Indicator Forecasts			
KPI	Original Budget \$,000	Current Budget \$,000	Forecast Budget \$,000
<b>Operating Performance Ratio</b>			
Forecast	0.85%	1.56%	2.90%
Target	0.00%	0.00%	0.00%
<b>Own Source Operating Revenue Ratio</b>			
Forecast	39.13%	39.20%	40.76%
Target	60.00%	60.00%	60.00%
<b>Debt Service Cover Ratio</b>			
Forecast	2.97	2.99	2.80
Target	2.00	2.00	2.00
<b>Infrastructure Renewals Ratio</b>			
Forecast	186.64%	362%	367%
Target	100.00%	100.00%	100.00%
<b>Asset Maintenance Ratio</b>			
Forecast	108.39%	116.22%	125.56%
Target	100.00%	100.00%	100.00%

## 8. CONTRACTS STATEMENT

Councillors are currently made aware of tenders of \$150,000 or more in accordance with legislation. However the purpose of the new Contracts Statement within the QBRS is to inform Councillors and the community of other material contracts entered into by council during the quarter and that have not been fully performed or completed.

Key points regarding contracts included on the list:

- Employment contracts are specifically excluded;
- Contracts with suppliers on Council's preferred supplier lists are excluded;
- The threshold has been set at a contract value of \$50,000 or more; and
- For each listed contract the following details will be provided; contractor name, purpose of the contract, amount of contract, commencement date of contract, duration of contract and whether or not the contract was included in the budget.

Contractor	Contract Detail & Purpose	Contract Value (Excl GST)	Commencement Date	Contract Duration	Budgeted (Y/N)
INFRASTRUCTURE SUSTAINABILITIES COUNCIL OF AUSTRALIA	Sustainability Rating Certification	\$76,780.00	06-Nov-19	5 year (2025)	Y
AECOM AUSTRALIA PTY LTD	Sustainability Support Services - Qbn STP Upgrade Project (Original Contract 10-2015)	\$300,047.98	7-Nov-19	5 year (2025)	Y
50 x CONTRACTORS (Various)	Wet & Dry Plant Hire (2019-53) Panel	\$12-15,000,000.00	27-Nov-19	3 year term to Dec 2022	Y
IN QUIK PTY LTD & WAEGAR CONSTRUCTIONS PTY LTD	Supply & Delivery of Bridge Componentry (2019-51) Panel	\$7,500,000.00	27-Nov-19	3 year term to Dec 2022	Y
WESTERN SAFETY BARRIERS GROUP PTY LTD	Supply & Installation of Road Safety Barrier Systems (2019-52)	\$5,000,000.00	27-Nov-19	3 year term to Dec 2022	Y
A & J POWER FORMWORK PTY LTD	Plant Hire	\$136,717.58	Council Plant hire Panel	On Going	Y
DAVE APPS EARTHWORKS	Plant Hire	\$52,970.50	Council Plant hire Panel	On Going	Y

Contractor	Contract Detail & Purpose	Contract Value (Excl GST)	Commencement Date	Contract Duration	Budgeted (Y/N)
BRAIDWOOD EXCAVATIONS	Plant Hire	\$119,465.50	Council Plant hire Panel	On Going	Y
CHARMAN EARTHMOVING & HEAVY HAULAGE P/L	Plant Hire	\$180,812.78	Council Plant hire Panel	On Going	Y
HUGGETT'S GRADE	Plant Hire	\$149,583.50	Council Plant hire Panel	On Going	Y
JG EARTHWORX PTY LTD	Plant Hire	\$146,492.50	Council Plant hire Panel	On Going	Y
MARK HUNT CARTAGE PTY LTD	Plant Hire	\$46,161.50	Council Plant hire Panel	On Going	Y
ALLCOTT HIRE	Plant Hire	\$216,299.96	Council Plant hire Panel	On Going	Y
CAPITAL LINES & SIGNS	Trade Services	\$76,253.34	Trade Services Council Panel	On Going	Y
GIBSON & HARRIDEN CONSTRUCTIONS	Trade Services	\$96,146.47	Trade Services Council Panel	On Going	Y
PAUL CRAIG KNOWLES / CUSTOM FENCING	Trade Services	\$89,283.00	Trade Services Council Panel	On Going	Y
VICE PAINTING SERVICES P/L T/A RADMO GROUP	Trade Services	\$47,338.00	Trade Services Council Panel	On Going	Y
MONARO ELECTRICAL SERVICES PTY LTD	Trade Services	\$50,004.18	Trade Services Council Panel	On Going	Y
S BEVEGE MECHANICAL REPAIRS	Minor Works	\$145,195.17	Minor Works Council Panel	Ends Oct 2021	Y
CXI CONTROL BY INTEGRATION	Minor Works	\$43,314.42	Minor Works Council Panel	Ends Oct 2021	Y
APP CORPORATION PTY LIMITED	LGP 1208-3 - Professional Consulting Services	\$160,160.00	LGP Panel Contract	On Going	Y



Contractor	Contract Detail & Purpose	Contract Value (Excl GST)	Commencement Date	Contract Duration	Budgeted (Y/N)
AUSTRALIAN HAMMER SUPPLIES PTY LTD / CANBERRA KUBOTA	LGP Panel Contract	\$85,752.28	LGP Panel Contract	On Going	Y
BORAL CONSTRUCTION MATERIALS GROUP LTD	LGP 213-2 - Bitumen, Emulsions and Asphalt Materials and Services	\$112,779.48	LGP Panel Contract	On Going	Y
CADIA PLUMBING EQUIPMENT	LGP 908-3 - Pipes, Pipe Relining, Pumps (etc) Products and Services	\$54,343.40	LGP Panel Contract	On Going	Y
CARE TRAFFIC SERVICES P/L	Traffic Management Services	\$130,152.02	LGP Panel Contract	On Going	Y
CHEMPROD NOMINEES PTY LTD T/A OMEGA CHEMICALS	LGP 408-3 - Horticulture, Pest, Pool and Water Management	\$68,952.09	LGP Panel Contract	On Going	Y
DELL AUSTRALIA PTY LTD	LGP115 - Licensed Software	\$70,571.44	LGP Panel Contract	On Going	Y
ECO LOGICAL AUSTRALIA PTY LTD	LGP 1208-3 - Professional Consulting Services	\$70,486.53	LGP Panel Contract	On Going	Y

## 9. CONSULTANCY & LEGAL STATEMENT

The purpose of the new Consultancy and Legal Statement within the QBRS is to inform Councillors and the community of the expenditure year to date on all consultancies and legal costs incurred at the consolidated level.

A consultant is defined as a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

### Consultancy and Legal Summary

Description	Original Budget \$,000	Approved Changes QBRS - Sept \$,000	Current Budget \$,000	Actual YTD \$,000	Proposed Adjustments \$,000	Forecast Budget \$,000
Legal Fees	458	24	488	286	8	496
Consultancies	1,846	785	3,080	1,284	113	3,193
<b>Total Legal and Consultancy</b>	2,304	810	3,568	1,570	121	3,690

# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 9.18          INVESTMENT REPORT - JANUARY 2020

ATTACHMENT 1    JANUARY 2020 - INVESTMENT REPORT PACK



# Investment Report Pack

Queanbeyan-Palerang Regional Council

As At 31 January 2020



## Contents

1. Budget vs Actual Interest Income 1 July 2019 to 30 June 2020
2. Portfolio Valuation As At 31 January 2020
3. Portfolio Compliance As At 31 January 2020
4. Portfolio Statistics For Period Ending 31 January 2020



## 1. Budget vs Actual Interest Income 1 July 2019 to 30 June 2020

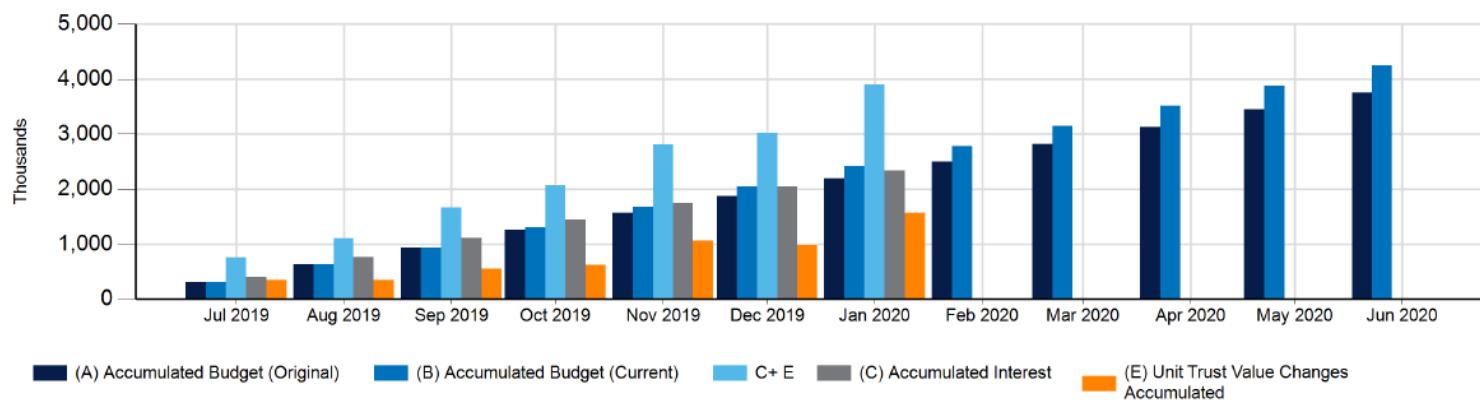
Month / Year	(A) Income Interest Budget (Original) Running Total	Interest Income Budget (Current) For Month	(B) Interest Income Budget (Current) Running Total	(T) Interest Income Received/Accrued For Month	(C) Interest Income Received/Accrued Running Total	Accrued Interest Acquired For Month	Accrued Interest Acquired Running Total	(U) Unit Trust Market Value Changes	(E) Unit Trust Market Value Changes Running Total	'Return' For Month (T+U)
Jul 2019	313,067.08	313,067.08	313,067.08	400,618.33	400,618.33	0.00	0.00	352,555.23	352,555.23	753,173.56
Aug 2019	626,134.16	313,067.08	626,134.16	361,339.06	761,957.39	0.00	0.00	(8,348.20)	344,207.03	352,990.86
Sep 2019	939,201.24	313,067.08	939,201.24	345,892.64	1,107,850.03	0.00	0.00	207,351.25	551,558.28	553,243.89
Oct 2019	1,252,268.32	368,278.20	1,307,479.44	336,177.09	1,444,027.12	0.00	0.00	71,762.23	623,320.51	407,939.32
Nov 2019	1,565,335.40	368,278.20	1,675,757.64	304,101.73	1,748,128.85	0.00	0.00	443,205.57	1,066,526.08	747,307.30
Dec 2019	1,878,402.48	368,278.20	2,044,035.84	296,300.84	2,044,429.69	0.00	0.00	(90,375.74)	976,150.34	205,925.10
Jan 2020	2,191,469.56	368,278.20	2,412,314.04	292,675.09	2,337,104.78	0.00	0.00	584,472.05	1,560,622.39	877,147.14
Feb 2020	2,504,536.64	368,278.20	2,780,592.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar 2020	2,817,603.72	368,278.20	3,148,870.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr 2020	3,130,670.80	368,278.20	3,517,148.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May 2020	3,443,737.88	368,278.20	3,885,426.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun 2020	3,756,804.96	368,278.20	4,253,705.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		4,253,705.04		2,337,104.78		0.00		1,560,622.39		3,897,727.17

Notes on Table Above

1A. The numbers shown in Column T are the accrual interest amounts for that month combined with the At Call Deposit, Unit Trust and Unassigned interest and distribution income received during that month.

1B. The accruals shown in this section have been calculated using each security's coupon schedule.

### Accumulated Budget vs Actual (Accruals Based Upon Coupon Payment Schedules)





## 2. Portfolio Valuation As At 31 January 2020

Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Unit Price Notional	Unit Count	Market Value	% Total Value	Running Yield	Weighted Running Yield
<b>At Call Deposit</b>													
AMP QPRC At Call	S&P ST A2		858,774.48	1.00000000	858,774.48	100.000	0.000			858,774.48	0.41%	1.05%	
ANZ At Call	S&P AA-		346,413.19	1.00000000	346,413.19	100.000	0.000			346,413.19	0.16%	1.05%	
BENAU At Call	Moodys A3		16,992.61	1.00000000	16,992.61	100.000	0.000			16,992.61	0.01%	1.25%	
BENAU transaction At Call	Moodys A3		463,733.73	1.00000000	463,733.73	100.000	0.000			463,733.73	0.22%	0.25%	
NAB At Call	S&P AA-		12,261,706.04	1.00000000	12,261,706.04	100.000	0.000			12,261,706.04	5.82%	1.05%	
NAB General At Call	S&P AA-		2,013,756.22	1.00000000	2,013,756.22	100.000	0.000			2,013,756.22	0.96%	0.75%	
NAB Links At Call	S&P AA-		230,114.56	1.00000000	230,114.56	100.000	0.000			230,114.56	0.11%	0.75%	
Westpac At Call	S&P AA-		430,592.37	1.00000000	430,592.37	100.000	0.000			430,592.37	0.20%	0.00%	
			16,622,083.20		16,622,083.20					16,622,083.20	7.89%		0.96%
<b>Flexi Deposit (Fix/Float)</b>													
Westpac 2.96 25 Oct 2022 182DAY FD	S&P AA-		2,000,000.00	1.00000000	2,000,000.00	100.000	0.024			2,000,486.58	0.95%	1.83%	
Westpac 2.89 07 Dec 2022 182DAY FD	S&P AA-		3,000,000.00	1.00000000	3,000,000.00	100.000	0.443			3,013,301.91	1.43%	1.84%	
			5,000,000.00		5,000,000.00					5,013,788.49	2.38%		1.84%
<b>Floating Rate Deposit</b>													
Westpac 1.01 17 Apr 2024 182DAY FRD	S&P AA-		3,000,000.00	1.00000000	3,000,000.00	100.000	0.071			3,002,117.25	1.43%	1.84%	
Westpac 1.29 Apr 2024 182DAY FRD	S&P AA-		4,000,000.00	1.00000000	4,000,000.00	100.000	0.010			4,000,395.88	1.90%	1.81%	
Westpac 0.98 03 Jul 2024 182DAY FRD	S&P AA-		5,000,000.00	1.00000000	5,000,000.00	100.000	0.142			5,007,095.90	2.38%	1.85%	
			12,000,000.00		12,000,000.00					12,009,609.03	5.70%		1.83%
<b>Floating Rate Note</b>													
AMP 1.08 10 Sep 2021 FRN	S&P BBB+	AU3FN0044657	3,000,000.00	1.00000000	3,000,000.00	99.866	0.280			3,004,380.00	1.43%	1.97%	
AMP 1.05 30 Mar 2022 FRN	S&P BBB+	AU3FN0035283	2,000,000.00	1.00000000	2,000,000.00	99.357	0.173			1,990,600.00	0.95%	1.97%	
BOQ 1.17 26 Oct 2020 FRN	Fitch A-	AU3FN0033023	2,000,000.00	1.00000000	2,000,000.00	100.478	0.017			2,009,900.00	0.95%	2.05%	
BOQ 1.48 18 May 2021 FRN	Fitch A-	AU3FN0031290	2,000,000.00	1.00000000	2,000,000.00	101.072	0.483			2,031,100.00	0.96%	2.38%	
BENAU 1.1 21 Feb 2020 FRN	Fitch A-	AU3FN0033486	2,000,000.00	1.00000000	2,000,000.00	100.046	0.387			2,008,660.00	0.95%	1.99%	
BENAU 1.1 18 Aug 2020 FRN	Fitch A-	AU3FN0028361	2,000,000.00	1.00000000	2,000,000.00	100.360	0.406			2,015,320.00	0.96%	2.00%	
BENAU 1.46 20 Apr 2021 FRN	Fitch A-	AU3FN0030938	1,000,000.00	1.00000000	1,000,000.00	101.009	0.070			1,010,790.00	0.48%	2.31%	
BENAU 1.05 25 Jan 2023 FRN	Moodys A3	AU3FN0040523	1,500,000.00	1.00000000	1,500,000.00	100.614	0.016			1,509,450.00	0.72%	1.93%	
CBA 1.15 18 Jan 2021 FRN	S&P AA-	AU3FN0029908	2,000,000.00	1.00000000	2,000,000.00	100.766	0.060			2,016,520.00	0.96%	2.00%	
CBA 1.11 17 Jan 2022 FRN	S&P AA-	AU3FN0034005	2,000,000.00	1.00000000	2,000,000.00	101.221	0.076			2,025,940.00	0.96%	1.98%	
CBA 0.88 25 Jul 2022 FRN	Moodys Aa3	AU3FN0037198	2,000,000.00	1.00000000	2,000,000.00	100.859	0.014			2,017,460.00	0.96%	1.76%	
CBA 0.93 16 Aug 2023 FRN	S&P AA-	AU3FN0044046	1,500,000.00	1.00000000	1,500,000.00	101.147	0.371			1,522,770.00	0.72%	1.83%	
CBA 1.13 11 Jan 2024 FRN	S&P AA-	AU3FN0046561	5,000,000.00	1.00000000	5,000,000.00	101.848	0.100			5,097,400.00	2.42%	2.02%	



Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Unit Price Notional	Unit Count	Market Value	% Total Value	Running Yield	Weighted Running Yield
CredSuis 1.95 09 Mar 2021 FRN	S&P A	AU3FN0030458	1,000,000.00	1.00000000	1,000,000.00	101.655	0.413			1,020,680.00	0.48%	2.84%	
CUA 1.3 20 Mar 2020 FRN	S&P BBB	AU3FN0034963	2,000,000.00	1.00000000	2,000,000.00	100.134	0.255			2,007,780.00	0.95%	2.21%	
CUA 1.23 04 Mar 2022 FRN	Moodys Baa1	AU3FN0046793	1,000,000.00	1.00000000	1,000,000.00	100.850	0.339			1,011,890.00	0.48%	2.13%	
HBS 1.23 29 Mar 2021 FRN	Moodys Baa1	AU3FN0041646	2,000,000.00	1.00000000	2,000,000.00	100.633	0.188			2,016,420.00	0.96%	2.15%	
HSBCSyd 0.83 27 Sep 2024 FRN	S&P AA-	AU3FN0050498	4,000,000.00	1.00000000	4,000,000.00	100.101	0.168			4,010,760.00	1.90%	1.75%	
MACQ 1.1 03 Mar 2020 FRN	S&P A+	AU3FN0026605	1,000,000.00	1.00000000	1,000,000.00	100.067	0.321			1,003,880.00	0.48%	1.99%	
RACB 1.05 23 May 2022 FRN	Moodys Baa1	AU3FN0048328	800,000.00	1.00000000	800,000.00	100.278	0.355			805,064.00	0.38%	1.93%	
ME Bank 0.98 18 Jul 2022 FRN	S&P BBB	AU3FN0048948	2,500,000.00	1.00000000	2,500,000.00	100.359	0.055			2,510,350.00	1.19%	1.83%	
NAB 1.17 12 May 2021 FRN	S&P AA-	AU3FN0031274	5,000,000.00	1.00000000	5,000,000.00	100.959	0.461			5,071,000.00	2.41%	2.10%	
NAB 0.9 05 Jul 2022 FRN	S&P AA-	AU3FN0036950	5,000,000.00	1.00000000	5,000,000.00	100.920	0.124			5,052,200.00	2.40%	1.82%	
NAB 0.93 26 Sep 2023 FRN	S&P AA-	AU3FN0044996	3,000,000.00	1.00000000	3,000,000.00	101.079	0.177			3,037,680.00	1.44%	1.85%	
NAB 1.04 26 Feb 2024 FRN	S&P AA-	AU3FN0046777	2,000,000.00	1.00000000	2,000,000.00	101.466	0.347			2,036,260.00	0.97%	1.92%	
NAB 0.92 19 Jun 2024 FRN	S&P AA-	AU3FN0048724	3,200,000.00	1.00000000	3,200,000.00	100.982	0.213			3,238,240.00	1.54%	1.81%	
NPBS 1.35 07 Apr 2020 FRN	S&P BBB	AU3FN0026969	3,000,000.00	1.00000000	3,000,000.00	100.181	0.149			3,009,900.00	1.43%	2.26%	
NPBS 1.1 26 Feb 2021 FRN	S&P BBB	AU3FN0046769	500,000.00	1.00000000	500,000.00	100.451	0.358			504,045.00	0.24%	1.98%	
NPBS 1.4 06 Feb 2023 FRN	S&P BBB	AU3FN0040608	1,250,000.00	1.00000000	1,250,000.00	101.089	0.551			1,270,500.00	0.60%	2.34%	
RABOBK 1.5 04 Mar 2021 FRN	S&P A+	AU3FN0030409	1,000,000.00	1.00000000	1,000,000.00	101.188	0.381			1,015,690.00	0.48%	2.40%	
RABOBK 1.08 03 Mar 2022 FRN	S&P A+	AU3FN0034690	1,000,000.00	1.00000000	1,000,000.00	101.160	0.318			1,014,780.00	0.48%	1.97%	
SunBank 1.25 20 Oct 2020 FRN	S&P A+	AU3FN0029195	2,000,000.00	1.00000000	2,000,000.00	100.597	0.083			2,013,200.00	0.96%	2.10%	
Westpac 1.17 03 Jun 2021 FRN	S&P AA-	AU3FN0031530	2,000,000.00	1.00000000	2,000,000.00	100.988	0.332			2,026,400.00	0.96%	2.06%	
			71,250,000.00		71,250,000.00					71,937,009.00	34.16%		2.01%
Floating Rate TCD													
GB 1.45 24 Feb 2020 FloatTCD	S&P BBB	AU3FN0034492	1,000,000.00	1.00000000	1,000,000.00	100.045	0.428			1,004,730.00	0.48%	2.33%	
			1,000,000.00		1,000,000.00					1,004,730.00	0.48%		2.33%
Term Deposit													
AMP 1.8 10 Mar 2021 553DAY TD	S&P BBB+		5,000,000.00	1.00000000	5,000,000.00	100.000	0.735			5,036,739.75	2.39%	1.80%	
Auswide 2.25 11 Mar 2020 265DAY TD	Moodys ST P-2		8,000,000.00	1.00000000	8,000,000.00	100.000	1.387			8,110,958.88	3.85%	2.25%	
BOQ 3.2 18 Mar 2020 1099DAY TD	Moodys ST P-2		1,000,000.00	1.00000000	1,000,000.00	100.000	2.797			1,027,967.12	0.49%	3.20%	
BOQ 3.6 03 Feb 2021 1462DAY TD	Moodys A3		3,000,000.00	1.00000000	3,000,000.00	100.000	3.590			3,107,704.11	1.48%	3.60%	
BOQ 3.6 03 Mar 2021 1456DAY TD	Moodys A3		4,000,000.00	1.00000000	4,000,000.00	100.000	3.294			4,131,769.88	1.96%	3.60%	
DFB 3 24 Feb 2021 728DAY TD	S&P BBB		2,000,000.00	1.00000000	2,000,000.00	100.000	2.778			2,055,561.64	0.98%	3.00%	
MACQ 1.8 01 Apr 2020 209DAY TD	Moodys ST P-1		8,000,000.00	1.00000000	8,000,000.00	100.000	0.730			8,058,389.04	3.83%	1.80%	
MACQ 1.65 17 Jun 2020 138DAY TD	Moodys ST P-1		10,000,000.00	1.00000000	10,000,000.00	100.000	0.000			10,000,000.00	4.75%	1.65%	
RACB 2.85 15 Apr 2020 456DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.125			2,002,498.64	0.95%	2.85%	
RACB 2.85 15 Jul 2020 547DAY TD	S&P ST A2		2,000,000.00	1.00000000	2,000,000.00	100.000	0.125			2,002,498.64	0.95%	2.85%	
NAB 1.52 06 May 2020 152DAY TD	S&P ST A1+		5,000,000.00	1.00000000	5,000,000.00	100.000	0.233			5,011,660.25	2.38%	1.52%	





Fixed Interest Security	Security Rating	ISIN	Face Value Original	Bond Factor	Face Value Current	Capital Price	Accrued Interest Price	Unit Price Notional	Unit Count	Market Value	% Total Value	Running Yield	Weighted Running Yield
NAB 1.6 29 Jul 2020 180DAY TD	S&P ST A1+		10,000,000.00	1.00000000	10,000,000.00	100.000	0.000			10,000,000.00	4.75%	1.80%	
NAB 1.5 09 Dec 2020 364DAY TD	S&P ST A1+		3,000,000.00	1.00000000	3,000,000.00	100.000	0.210			3,006,287.67	1.43%	1.50%	
NPBS 3.7 03 Mar 2021 182DAY TD	S&P BBB		1,000,000.00	1.00000000	1,000,000.00	100.000	0.537			1,005,372.60	0.48%	3.70%	
Westpac 2.77 03 Jun 2020 1091DAY TD	S&P ST A1+		3,000,000.00	1.00000000	3,000,000.00	100.000	0.448			3,013,432.59	1.43%	2.77%	
Westpac 2.9 09 Dec 2020 1099DAY TD	S&P ST A1+		3,000,000.00	1.00000000	3,000,000.00	100.000	0.445			3,013,347.96	1.43%	2.90%	
			70,000,000.00		70,000,000.00					70,584,188.77	33.51%		2.18%
Unit Trust													
NSWTC IM Cash Fund UT	S&P AAA		7,141,171.84		7,141,171.84			0.9328	7,655,301.9200	7,141,171.84	3.39%		
NSWTC Long Term Growth Fund UT	S&P AAA		15,228,527.59		15,228,527.59			1.1446	13,304,439.5400	15,228,527.59	7.23%		
NSWTC Medium Term Growth Fund UT	S&P AAA		11,067,300.80		11,067,300.80			1.0492	10,547,921.1800	11,067,300.80	5.25%		
			33,437,000.23		33,437,000.23					33,437,000.23	15.88%		
Portfolio Total			209,309,083.43		209,309,083.43					210,608,408.72	100.00%		1.96%
Note: For holdings in unitfunds and similar securities, the face value (original and current) columns will display market values.													



### 3. Portfolio Compliance As At 31 January 2020

Short Term Issuer/Security Rating Group	Market Value	% Total Value
A2	14,002,697.76	6.65%
A1	18,058,389.04	8.57%
A1+	24,044,728.47	11.42%
Portfolio Total	56,105,815.27	26.64%

Market Value by Security Rating Group (Short Term)



Long Term Issuer/Security Rating Group	Market Value	% Total Value
BBB+ to BBB-	27,233,332.99	12.93%
A+ to A-	24,373,650.33	11.57%
AA+ to AA-	69,458,609.90	32.98%
AAA	33,437,000.23	15.88%
Portfolio Total	154,502,593.45	73.36%

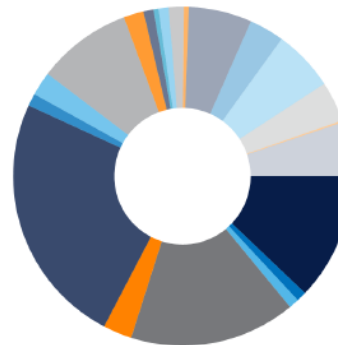
Market Value by Security Rating Group (Long Term)





Issuer	Market Value	% Total Value
AMP Bank Ltd	10,890,494.23	5.17%
ANZ Banking Group Ltd	346,413.19	0.16%
Auswide Bank Limited	8,110,958.88	3.85%
Bank of Queensland Ltd	12,308,441.11	5.84%
Bendigo & Adelaide Bank Ltd	7,024,946.34	3.34%
Commonwealth Bank of Australia Ltd	12,680,090.00	6.02%
Credit Suisse Sydney	1,020,680.00	0.48%
Credit Union Australia Ltd	3,019,670.00	1.43%
Defence Bank Ltd	2,055,561.64	0.98%
Greater Bank Ltd	1,004,730.00	0.48%
Heritage Bank Ltd	2,016,420.00	0.96%
HSBC Sydney Branch	4,010,760.00	1.90%
Macquarie Bank	19,062,269.04	9.05%
Members Banking Group Limited t/as RACQ Bank	4,810,061.28	2.28%
Members Equity Bank Ltd	2,510,350.00	1.19%
National Australia Bank Ltd	50,958,904.74	24.20%
Newcastle Permanent Building Society Ltd	5,789,817.60	2.75%
NSW Treasury Corporation	33,437,000.23	15.88%
Rabobank Nederland Australia Branch	2,030,470.00	0.96%
Suncorp Bank	2,013,200.00	0.96%
Westpac Banking Corporation Ltd	25,507,170.44	12.11%
Portfolio Total	210,608,408.72	100.00%

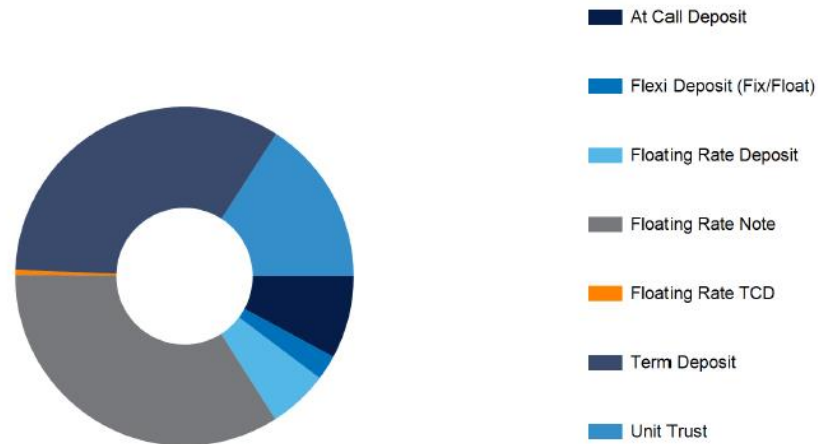
Market Value by Issuer





Security Type	Market Value	% Total Value
At Call Deposit	16,622,083.20	7.89%
Flexi Deposit (Fix/Float)	5,013,788.49	2.38%
Floating Rate Deposit	12,009,609.03	5.70%
Floating Rate Note	71,937,009.00	34.16%
Floating Rate TCD	1,004,730.00	0.48%
Term Deposit	70,584,188.77	33.51%
Unit Trust	33,437,000.23	15.88%
Portfolio Total	210,608,408.72	100.00%

Market Value by Security Type





Term Remaining	Market Value	% Total Value
0 to < 1 Year	122,396,014.22	58.12%
1 to < 3 Years	55,989,175.47	26.58%
3 to < 5 Years	32,223,219.03	15.30%
Portfolio Total	210,608,408.72	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

Market Value by Term Remaining



Investment Policy Compliance	
Legislative Requirements	Fully compliant
Issuer	Fully compliant (28 limits)
Security Rating Group	Fully compliant (7 limits)
Term Group	Fully compliant (4 limits)



#### 4. Portfolio Statistics For Period Ending 31 January 2020

Trading Book	1 Month	3 Month	12 Month	Since Inception
Queanbeyan-Palerang Regional Council				
Portfolio Return (1)	0.45%	0.92%	3.83%	3.29%
Performance Index (2)	0.08%	0.24%	1.40%	1.62%
Excess Performance (3)	0.37%	0.68%	2.43%	1.67%

##### Notes

- 1 Portfolio performance is the rate of return of the portfolio over the specified period
- 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
- 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Queanbeyan-Palerang Regional Council	1.96



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Report Code: TEPACK080EXT-00.07  
Report Description: Investment Report Pack 080  
Parameters:  
Trading Entity: Queanbeyan-Palerang Regional Council  
Trading Book: Queanbeyan-Palerang Regional Council  
Settlement Date Base  
Period End Date: 31 Jan 2020  
Financial Year Start Date: 1 Jul 2019  
Financial Year End Date: 30 Jun 2020  
History Start Date: 1 Jan 2000  
Exclude Cash  
Exclude Unallocated Cash  
Exclude Negative Unit Holdings  
Trading Limit Parameters:  
Use Face Value  
Use Security Rating Group  
Eliminate Issuer Parent Child Effect? No  
Trading Entity Limits Only? No





# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 9.19            RATES HARMONISATION - PREFERRED RATING  
STRUCTURE

ATTACHMENT 1    COMMUNITY REFERENCE PANEL - WORKSHOP ONE  
RECOMMENDATIONS

## Rates Harmonisation Community Reference Panel

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### Workshop One Outcomes

29 January 2020

#### Topic 1: Temporary measures to redistribute portion of rates from farmland across the other categories in 2020/21

CRP Recommendation: Not recommended.

The outcome of the discussion was very conclusive; with all participants and all arguments raised not in favour of temporary rates relief as an appropriate mechanism to support drought affected farmers.

*Discussion:*

- General rates concessions to the farmland rating category are not well directed; use of the rating category to make concessions is far too general – there should be better strategy to target financial assistance where it is most needed; recommend a specific program of donations and fair hardship measures.
- A donations strategy to assist drought and bushfire affected farmers and small businesses should be funded by the NSW Government.
- Should be aiming for coordinated cross-government support (rather than multiple levels of support packages).
- Any hardship assistance needs to consider the economic impact of the drought and bushfire period on small business; the issue is broader and more complicated than farmland ratepayers.
- Raised questions about what other Councils are doing; need a more coordinated / consistent approach across the state.
- Farmland ratepayers are generally cautious of being singled out at the expense of other ratepayers.
- Assistance in the form of temporary rates relief is not addressing the right problem; ie stock feed; and rates is a relatively insignificant expense.
- The idea of decreasing the farmland rating category as a temporary measure adds another level of complication to the rates harmonisation issue.

#### Topic 2: Rate Structure

CRP Recommendation: Support Option 2, principles based approach, with modified modelling to be produced for the next CRP workshop using the following criteria:

- Ad valorem and base structure.
- Ad valorem based on cost of infrastructure.
- Base amount based on cost of services and operations.



## Rates Harmonisation Community Reference Panel

- Perfect alignment with Council's financials not necessary; instead follow a practical approach to set an appropriate base amount, relative to levels of service between rating subcategories, with the following residential subcategories.
- Follow a similar approach for business rates – to be modelled and discussed further at the next workshop.

Recommended Residential Subcategories	Base amount
Queanbeyan (includes Jerrabomberra)	
Googong	Higher than Queanbeyan
Bungendore	Lower than Queanbeyan – same as Braidwood
Braidwood	Lower than Queanbeyan – same as Bungendore
General (includes rural and villages)	Lower than Queanbeyan

### Discussion:

- Lots of discussion about the balance of equity between Capacity to Pay and Service Benefit.
- Some level of cross subsidisation is necessary to support smaller communities with appropriate infrastructure.
- Tolerance levels are lower for low income groups.
- Ultimately – there needs to be a level of simplicity and practicality – we should not be trying to achieve some perfect alignment of rates distribution by locality.
- Consider having one base rate for all ratepayers, across all categories
- Consider having a lower base for rural areas with less access to services
- Query whether there is any benefit to waiting for 12 months before implementation.
- The same problems will also exist in 12 months time. There is no advantage in delay.
- How can we soften the impact on worst impacted ratepayers – should advocate for a staged transition.
- Council should promote the use of postponed rates to assist the 46 farmland assessments that will be worst affected.
- Support a simple structure with less subcategories.
- Bungendore and Braidwood may have their own subcategories to support future potential increases or decreases based on future community requirements.



# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 9.19            RATES HARMONISATION - PREFERRED RATING  
STRUCTURE

ATTACHMENT 2    COMMUNITY REFERENCE PANEL - WORKSHOP TWO  
RECOMMENDATIONS

## **Rates Harmonisation Community Reference Panel**

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### **Workshop Two Outcomes**

**5 February 2020**

#### **Topic: Preferred Rate Structure**

##### CRP Consensus Recommendations:

That Council:

1. Endorse the preferred rate structure, as set out in the report below.
2. Advocate to the Minister for phase-in option to avoid price shock in 1st year for particularly severely affected assessments.
3. Review the 46 farmland assessments (and all farmland assessments); to ensure they are correctly categorised for rating purposes.
4. Note that 46 QCC farmland assessments will have a rates increase higher than the accepted tolerance level, and that the rates legislation does not provide any mechanism to avoid that harmonisation impact.
5. Put a communication strategy in place that ensures ratepayers are properly warned about what is happening and how they will be affected.
6. Promote the Council's hardship policy every year, and promote with the rates harmonisation implementation.
7. Review rates category areas on an ongoing (annual) basis, to ensure alignment with planned infrastructure and uses, including CBD area, town and urban growth areas.
8. Recommend that when developed, Poplars Business Park is rated as a separate business rates category, recognising its distinct centre of business activity, and distinct infrastructure and services.
9. Review business rates annually to ensure they are not too high overall, recognising they are already at 16% of the total Council rates.
10. Note that LG Act contains a large range of rates exemptions based on land ownership (eg State Government and religious bodies), and Council should continue to strongly advocate for a review of rates exemptions especially when exempt land is used for commercial activities.

Additionally, there was discussion about business industrial rates, with discussion around the comparatively low rates compared with other Queanbeyan ratepayers. No consensus was reached in favour of increasing business industrial rates, as there are different levels of services provided in industrial areas compared with other parts of Queanbeyan.

## Rates Harmonisation Community Reference Panel

Table 1: Preferred Rate Structure (based on revised Council option 2)

Category	Subcategory	Number of assessments	Ad valorem	Base Amount
Residential		24,740		
Residential	Queanbeyan	15,071	0.327832	410.00
Residential	Googong	2,056	0.327832	480.00
Residential	Bungendore	1,349	0.208652	375.00
Residential	Braidwood	700	0.208652	375.00
Residential	General	5,563	0.170856	375.00
Business and Mining		1,342		
Business	Queanbeyan CBD	144	1.749024	660.00
Business	Poplars Business Park	7	1.749024	660.00
Business	Industrial	793	0.783089	450.00
Business	Urban	153	1.294362	450.00
Business	Bungendore	75	0.178308	425.00
Business	Braidwood	72	0.178308	425.00
Business	General	97	0.166726	410.00
Mining		2	0.551994	1,100.00
Farmland		1,014		
Farmland		1,014	0.122507	1,120.00

The panel noted that this model will continue to be updated by staff with new “supplementary levies” for new subdivisions and boundary adjustments that are provided to Council by the NSW Valuer Generals Office.

### Conclusion

It was also agreed that whilst the CRP have completed their work in providing a recommended preferred rate structure option back to Council, that they will be kept informed of:

- The outcome of the Council workshop that considers their recommendations.
- The outcome of the Council meeting that considers the preferred option for placing on public exhibition.
- The outcome of the community feedback process, before the final revenue strategy is developed.





# QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 FEBRUARY 2020

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ITEM 9.20	QPRC INTERNAL AUDIT CHARTER
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ATTACHMENT 1	INTERNAL AUDIT CHARTER
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# Queanbeyan-Palerang Regional Council Internal Audit Charter

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## 1. Purpose

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, assurance, financial management, internal control, and governance processes.

## 2. Role

Internal Audit responsibilities are defined in this charter which is approved by Council on endorsement of the Audit, Risk and Improvement Committee of Queanbeyan-Palerang Regional Council (Council).

Internal Audit seeks to enhance overall performance by assisting with review of processes and working with the organisation to facilitate improvements, enhance accountability and manage change.

'Chief Audit Executive' describes the person in a senior position responsible for managing Internal Audit. At Council, the designated Chief Audit Executive is the Service Manager, Legal and Risk.

## 3. Authority

The Internal Audit function, with strict accountability for confidentiality and safeguarding records and information, is authorised full, free, and unrestricted access to any and all records, personnel, and physical properties relevant to the performance of its work. Internal Audit has free and unrestricted access to senior management and to the Chair of the Audit, Risk and Improvement Committee.

## 4. Nature and Scope of Work

The scope of Internal Audit work embraces the wider concept of corporate governance and risk, recognising that controls exist within Council to manage risks and promote effective and efficient governance and performance. Internal Audit services may include:

- a. assurance services – objective examination of evidence for the purpose of providing an independent assessment of risk management, control and governance processes;
- b. consulting services – advisory and related client activities, the nature and scope of which are agreed upon with the client and which are intended to add value and improve business operations; and
- c. value-adding services – focusing on efficiency and effectiveness to improve processes and the economical use of finances and resources.

The types of Internal Audit work at Council are:

- a. internal audits with a compliance or performance improvement focus;
- b. management-initiated reviews where areas within Council may request Internal Audit services, usually in response to an issue or an emerging risk; and
- c. multi-stage audits at key milestones for projects.

The scope and coverage of Internal Audit work is not limited in any way, and may cover any of the activities and programs of Council.

## 5. Independence and Objectivity

Internal auditors must have an impartial, unbiased attitude and avoid any conflict of interest, actual or perceived.

Internal Audit staff and service providers shall not be responsible for operational activities, or in the development or implementation of new or changed systems, or for internal checking processes.

Internal Audit staff and service providers shall report any situations where they feel their objectivity may be impaired.

Where the person occupying the role of Chief Audit Executive may be responsible for a non-audit activity, Council has the following independence safeguards in place:

- a. When responsible for non-audit activities, the Chief Audit Executive is not the Chief Audit Executive when managing or performing those activities.
- b. Review of non-audit activities must be managed and performed independently of the Chief Audit Executive and reported direct to the Audit, Risk and Improvement Committee.

## **6 Reporting**

All Internal Audit staff and service providers report to the Chief Audit Executive, who reports:

- a. functionally for operations to the Audit, Risk and Improvement Committee through the Chair.
- b. administratively to the Chief Executive Officer;

Functional reporting involves the Audit, Risk and Improvement Committee:

- a. reviewing and approving the Internal Audit Charter;
- b. advising on the assignment of the role, and assessment of the performance of the Chief Audit Executive;
- c. reviewing and approving the long-term audit plan, often for a two to three year period;
- d. reviewing and approving the annual internal audit plan;
- e. approving any changes to the annual internal audit plan;
- f. reviewing reports on the results of internal audit engagements, audit-related activities, audit team capability, audit performance and other important matters;
- g. monitoring compliance with standards, together with quality and improvement arrangements;
- h. meeting privately with the Chief Audit Executive at least once a year without the Chief Executive Officer or other management present; and
- i. making enquiries of the Chief Audit Executive to determine any scope or budget limitations that may impede the execution of Internal Audit responsibilities.

Administrative reporting to the Chief Executive Officer includes:

- a. Internal Audit resources and annual budget;
- b. provision of corporate services to Internal Audit including office accommodation, computers and equipment; and
- c. human resource administration.

## 7 Internal Audit Responsibilities

Internal Audit shall:

- a. develop a long-term audit plan encompassing an annual internal audit plan to reflect a comprehensive program of audits, considering any risks or control concerns identified by management, and submit that plan to the Audit, Risk and Improvement Committee for approval;
- b. implement the audit plan, as approved including, if appropriate, any special tasks or projects requested by management or the Audit, Risk and improvement Committee;
- c. assess and make appropriate recommendations for improving the organisation's governance process in accomplishment of its objectives;
- d. evaluate the effectiveness and contribute to the improvement of risk management processes;
- e. assist the organisation in maintaining effective controls by evaluating their effectiveness and efficiency and by promoting continuous improvement;
- f. as required, assist in the investigation of suspected fraudulent activities within the organisation and notify management and the Audit, Risk and Improvement Committee of the results;
- g. keep the Audit, Risk and Improvement Committee informed of emerging trends and successful practices; and
- h. issue periodic reports to the Audit, Risk and Improvement Committee summarising results of audit activities, status of corrective actions, and Internal Audit performance.

## 8 Reporting and Monitoring

Internal Audit shall ensure the following:

- a. a written report is to be issued at the conclusion of each internal audit engagement;
- b. each internal audit report is to be provided to the Audit, Risk and Improvement Committee at the next regularly scheduled meeting; and
- c. the internal audit report is to include management's response and corrective action taken in regard to findings and recommendations.

## 9 Management and Staff Responsibilities and Obligations<sup>1</sup>

An executive sponsor will be nominated for each audit.

Management and staff are obligated to professionally and constructively contribute to internal audit work and the implementation of management action plans in response to improvement opportunities and recommendations contained in internal audit reports.

Management has a maximum of 10 working days, from when they receive a draft internal audit report, to provide their management responses and action plans, which should contain:

- a. agreement (partial or full) or otherwise to each recommendation;
- b. if management does not agree with any recommendation, or only partly agrees - the reasons why;
- c. the action to be taken (lengthy comments or explanations are unnecessary - the action to be taken and a clear commitment is all that is required); and
- d. the name and position of the responsible person;
- e. the timing of implementation of actions; and
- f. interim control arrangements to be relied upon where there is a long lead time (such as waiting to close-out an improvement action through implementation of a technology solution).

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<sup>1</sup> Part 9 is based on the IIA-Australia fact sheet *Management Obligations* (2019)

Where formal management responses and action plans have not been received within 10 working days, recommendations will be provided to the Audit, Risk and Improvement Committee, with a timetable for implementation to be pursued separately through the Chief Executive Officer.

Where management responses to any audit recommendation are not considered sufficiently timely or adequate, the Chief Audit Executive will consult with management of the area audited and attempt to reach a mutually agreeable resolution.

If agreement is not reached, the Chief Audit Executive will refer the matter to the Chief Executive Officer for resolution. If agreement is still not reached, the final arbiter will be the.

Before each Audit, Risk and Improvement Committee meeting, Internal Audit will request an update from management on progress of implementation of each improvement action and recommendation. Management is required to report their corrective action taken for each specific audit finding

Where the implementation date of an internal audit recommendation or improvement action needs to be deferred due to unexpected delay, the executive sponsor is to be advised that every effort should be made to avoid further deferrals.

Where an original implementation date is passed, whether approved or not, the audit recommendation cannot be rated to be on track.

Where an audit recommendation has not been implemented and closed-out by its due date, the executive sponsor may be required to attend the next Audit, Risk and Improvement Committee meeting to present details on:

- a. why the management action has not been fully implemented and the audit recommendation closed-out; and
- b. how the resulting risk is being addressed in the interim.

Where management seeks to accept a risk from an audit recommendation, they are required to complete a formal acceptance of risk that considers approved risk appetite and risk tolerances, and notify the Audit, Risk and Improvement Committee.

## **10 Standards of Audit Practice**

Internal Audit shall conform to:

- a. the 'International Professional Practices Framework' (IPPF) issued by the Institute of Internal Auditors, and in particular the 'Core Principles for the Professional Practice of Internal Auditing', the 'Definition of Internal Auditing', the 'Code of Ethics' and the 'International Standards for the Professional Practice of Internal Auditing'; and
- b. the 'Information Systems Auditing Standards' as issued by ISACA, where relevant.

Internal Audit will adhere to Queanbeyan-Palerang Regional Council policies and procedures.

## **11 Conflicts of Interest**

As a matter of good practice, Internal Audit staff, including service providers, are not to provide audit services for work for which they may previously have been responsible.

When engaging service providers, the Chief Audit Executive shall take steps to identify, evaluate the significance, and manage any perceived or actual conflicts of interest that may impinge upon Internal Audit work.

All instances of perceived or actual conflicts of interest are to be immediately reported by the Chief Audit Executive to the Chief Executive Officer or the Chair of the Audit, Risk and Improvement Committee.

## **12 Quality Assurance and Improvement Program**

The Chief Audit Executive is responsible for developing and maintaining a Quality Assurance and Improvement Program that includes:

- a. ongoing internal assessments including:
  - supervision and review of internal audits;
  - collecting feedback from management after each internal audit;
  - performance assessments of service provider performance; and
  - results of Internal Audit performance measures;
- b. periodic internal assessments to be conducted annually, including:
  - review of the Internal Audit Charter for conformance with the Standards;
  - self-assessment of conformance with the Standards.
- c. external assessments conducted at least once every five years by a qualified, independent assessor or assessment team from outside Council.

## **13 Evaluation of Performance**

Internal Audit performance will be evaluated and the results reported to the Audit, Risk and Improvement Committee. This will include:

- a. results of the Quality Assurance and Improvement Program;
- b. feedback from management of areas where internal audits have been performed; and
- c. performance of service providers.

Feedback on Internal Audit performance will be sought annually from members of the Audit, Risk and Improvement Committee.

## **14 Relationship with External Audit and other Assurance Activities**

Internal Audit will establish and maintain an open relationship with the External Auditor and other assurance providers. Internal Audit will plan its activity to ensure the adequacy of overall assurance coverage and to minimise duplication of assurance effort.

External Audit has full and free access to all Internal Audit plans, working papers and reports.

## **15 Review of the Charter**

This Charter will be reviewed annually by the Audit, Risk and Improvement Committee and any changes recommended to Council.

## **16 Approval of the Charter**

Endorsed:

Chief Executive Officer

/ /

Endorsed:

Chair, Audit, Risk and Improvement Committee

/ /

Approved:

Mayor

/ /

# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 10.1          SPORTS FIELDS AND PARK IRRIGATION

ATTACHMENT 1    IRRIGATION SYSTEMS ACROSS THE QPRC LGA

10.1 Sports Fields and Park Irrigation
Attachment 1 - Irrigation Systems Across the QPRC LGA (Continued)

LIST OF IRRIGATED VENUES (QPRC)
Note: all sports fields and parks and reserves have been listed here to indicate the volume of open space managed by Urban Landscapes across the LGA. Land data has been sourced from current Plans of Management. Irrigation data has been provided here to only
Table 1: Community Land (Sports Fields)

Lot and DP (Property Key - PK)	Description	Street Address	Area (Ha)	Running Times per week	Running time each session (in minutes)	Number of stations	Water supply
Lot 660 DP 1048574, Lot 497 DP 1023028 PK: 180865	Halloran Drive Oval	8 Numeralia Drive Jerrabomberra NSW	2.74	5	30	8	town water
Lot 22 DP 853117 PK: 167325	David Madew Memorial Park 1 David Madew Memorial Park 2	4 Coral Drive Jerrabomberra NSW 2619	6.8	3 4	30	20	town water
Lot 3 DP 219087, Lots 21-23 DP 518120, Lot 331 DP 632755, Lot 4 DP 19800 PK: 166795	Wright Park 1 Wright Park 2 Wright Park 3	109 Carwoola Street Queanbeyan East NSW 2620	8.74 (adjoining eastern area is bushland - Area: 44.945 ha)	5 4	30 30	10 5	town water town water
Lot 309 DP 240185, Lots 407 & 408 DP 241203 PK: 172665	Margaret Donoghoe Sportsground 1 Margaret Donoghoe Sportsground 2	11 Queenbar Road Karabar NSW 2620	5.15	4 3	30 30	16 13	town water town water
Lot 77 DP 576529, Lot 115 DP 578451, Lot 117 DP 582337, Lot 144 DP 584336, Lot 146 DP 586239, Lot 1 DP 524458, Lot 148 DP 590737 PK: 174106	Steve Maugher Sportsgrounds	1 Thornton Road Karabar NSW 2620	3.33	5	30	12	town water
Lot 1011 DP 869737 Lot 562 DP 828850 Lot 1032 DP 862496, Lot 974 DP 861666 Lot DP 1002708, Lot 1229 DP 1008353 PK: 173307, 168730, 165555, 178882	Allan McGrath Reserve	7 Silky Oak Circle Jerrabomberra 5 Forest Drive Jerrabomberra 10 Beech Place Jerrabomberra 18 Robina Place Jerrabomberra	2.022 1.355 1.0244 1.2299 Total: 5.6313	5	30	6	town water
Lot 87 DP 224776 PK: 166051	Lambert Park	8-20 Brigalow Street Karabar NSW 2620	1.94	5	30	9	town water
Lot 100 DP 1194186 PK: 171550	Riverside Oval	14 Carinya Street Queanbeyan NSW	1.49	4	15	13	town water
446-48, -94 & -95 DP 144941, Lots 53, 54 & 55 DP 14341 PK: 164766	Ross Road Park	16 Agnes Avenue Crestwood NSW 2620	0.2086				
Lot 524 DP 1191637 PK: 185139	Rockley Oval	15 Rockley Parade Googong NSW 2620	4.37	4	20	22	town water
Lot 985 DP 1208230 PK: 186283	Duncan Fields	11 David Street Googong NSW 2620	2.867	4	20	22	town water
	TOTAL		43.2614 Ha				

Table 2: Crown Land (Sports Fields)

Lot and DP (Property Key - PK) (Crown Reserve)	Description	Street Address	Area (Ha)	Running Time per week	Running time each session (in minutes)	Number of stations	Water supply
Lot 7315 DP 1137542, Lots 9 - 16 Sec 2 DP 978284, Lot 7011 DP 754907 PK: 168717 Crown Reserve: R89205	Blundell Park	20 Ford Street Queanbeyan East NSW 2620	3.494	4	30	13	town water
Lot 2 Sec 13 DP 758862, Lot 7316 DP 1165688, PT Lot 7317 DP 1165688 PK: 169626	Queanbeyan East Tennis Courts & High Street Playing Field	17 Waniassa Street, 17 - 21 High Street Queanbeyan East NSW 2620	1.821 (total area covers both sportsgrounds)	5	30	3	town water
Lot 174574 Crown Reserve: R85693	Queanbeyan Park	1 Lowe Street Queanbeyan NSW 2620	6.001				
Lot 2 DP 1064011 PK: 181403 Crown Reserve: R03300	Freebody Recreational Reserve	71 Richards Avenue Crestwood NSW 2620	8.058	3	30	50	town water
Lot 117 DP 823483 PK: 174231	Seiffert Oval (Note: Seiffert Oval has its own plan of management and a facilities upgrade program).	36 Thurrallly Street Queanbeyan East NSW 2620	3.79	4	15	13	town water
Crown Reserve: R85019	Letchworth Regional Park (Incorp Hope Marland Park)	19-35 Maloney Street Queanbeyan West NSW 2620	4.421	5	30	15	town water
Lots 1 & 3-13 Sec 51 DP 758862, Lots 1-11 Sec 52 DP 758862, Lot 7026 DP 754907, Lot 7027 DP 754907, Lot 7028 DP 754907, Lot 7304 DP 1137212, Lot 7305 DP 1137212 PK: 174939 Crown Reserve: R83463	Taylor Park (including David Campese Oval)	18 Yass Road Queanbeyan East NSW 2620	5.5	5 4	30	5 + 13	town water
	TOTAL		33.085				

Description	Street Address	Area (Ha)	Running Time per week	Running time each session (in minutes)	Number of stations	Water supply
Parks / Playgrounds						
Parks and Reserve\BUNGENDORE\Bungendore Community Centre Playground						
Parks and Reserve\BUNGENDORE\Elmslea Playground			4	30	20	town water
Parks and Reserve\BUNGENDORE\Mick Sherd Oval						
Parks and Reserve\BURRA\Burra Playground						
Parks and Reserve\CAPTAINS FLAT\Captains Flat Park Playground - Wilkins Park						
Parks and Reserve\CAPTAINS FLAT\Foxlow Playground						
Parks and Reserve\CARWOOLA\Bowen St Reserve Carwoola Playground						
Parks and Reserve\CARWOOLA\Stoney Creek Playground						
Parks and Reserve\CRESTWOOD\Blackall Park						
Parks and Reserve\CRESTWOOD\Cassinia Park						
Parks and Reserve\CRESTWOOD\Munro Park East						
Parks and Reserve\CRESTWOOD\Naylor Park						
Parks and Reserve\CRESTWOOD\Urfa Park						
Parks and Reserve\GOOGONG\Aprasia Park						
Parks and Reserve\GOOGONG\Beltana Park			5	40	13	town water
Parks and Reserve\GOOGONG\Duncan Fields						
Parks and Reserve\GOOGONG\Ferleigh Park						
Parks and Reserve\GOOGONG\Gumnut Park			4	30	4	town water
Parks and Reserve\GOOGONG\John Caragh Park						
Parks and Reserve\GOOGONG\Lovegrove Park			4	40	9	town water
Parks and Reserve\GOOGONG\Rockley Oval - Sports Field			4	40	16	town water
Entrance to Googong at Heritage Park						
Parks and Reserve\HOSKINSTOWN\Hoskinstown Playground						
Parks and Reserve\JERRABOMBERRA\Alan McGrath Park & Sportsground						



## 10.1 Sports Fields and Park Irrigation

### Attachment 1 - Irrigation Systems Across the QPRC LGA (Continued)

continued	Description	Street Address	Area (Ha)	Running Time per week	Running time each session (in minutes)	Number of stations	Water supply
Parks and Reserve(JERRABOMBERRA)Haloran Drive Community Park							
Parks and Reserve(JERRABOMBERRA)Jerrabomberra Reserve							
Parks and Reserve(JERRABOMBERRA)Stockyard Creek Park							
Parks and Reserve(JERRABOMBERRA)The Scar - BMX Track							
Parks and Reserve(KARABAR)Barkisia Park							
Parks and Reserve(KARABAR)Barracks Flat Park							
Parks and Reserve(KARABAR)Boronia Parklet							
Parks and Reserve(KARABAR)Coolebah Park							
Parks and Reserve(KARABAR)Hayley Park East				4	25	1	town water
Parks and Reserve(KARABAR)Hayley Park West							
Parks and Reserve(KARABAR)Ingleside Park							
Parks and Reserve(KARABAR)Jane Hodgson Park				4	25	2	town water
Parks and Reserve(KARABAR)Lambert Park & Sportground							
Parks and Reserve(KARABAR)Laura Park							
Parks and Reserve(KARABAR)Meehan Park							
Parks and Reserve(KARABAR)Murray Park West							
Parks and Reserve(QUEANBEYAN EAST)Bundell Park & Sportsground							
Parks and Reserve(QUEANBEYAN EAST)Bywong Park							
Parks and Reserve(QUEANBEYAN EAST)Carwoola Park							
Parks and Reserve(QUEANBEYAN EAST)Don R Campbell Park							
Parks and Reserve(QUEANBEYAN EAST)Gracelands Park							
Parks and Reserve(QUEANBEYAN EAST)Marj Christian Park - Trinculo Place Park							
Parks and Reserve(QUEANBEYAN EAST)Ray Morton Park							
Trinculo Place at the River and area around the Riverbank Café				5	30	10	river water
Parks and Reserve(QUEANBEYAN EAST)Sister City Park							
Parks and Reserve(QUEANBEYAN EAST)Tennison Mews Park							
Parks and Reserve(QUEANBEYAN EAST)Wariassa Street Park							
Parks and Reserve(QUEANBEYAN WEST)Bicentennial Park							
Parks and Reserve(QUEANBEYAN WEST)Ernie Beaver Park							
Parks and Reserve(QUEANBEYAN WEST)Hope Marland Park - Letchworth Park Playground & Oval							
Parks and Reserve(QUEANBEYAN WEST)Marill Street Park							
Parks and Reserve(QUEANBEYAN WEST)Orana Reserve - Dunn St							
Parks and Reserve(QUEANBEYAN WEST)Orana Reserve - Longden Way							
Parks and Reserve(QUEANBEYAN)Apex Park							
Parks and Reserve(QUEANBEYAN)Glebe Park							
Parks and Reserve(QUEANBEYAN)Queanbeyan Park & Oval							
Parks and Reserve(QUEANBEYAN)Queen Elizabeth II Park				7	40	15	river water
Parks and Reserve(QUEANBEYAN)Railway Park							
Parks and Reserve(QUEANBEYAN)Tourist Information Centre							
Parks and Reserve(QUEANBEYAN)Velada Park							
Parks and Reserve(WAMBORN)Bingley Reserve Wamboin Playground							
Parks and Reserve(WAMBORN)Dane Park				4	30	3	town water
Parks and Reserve(WYWONG)Les Rearden							
Parks and Reserve(BRAIDWOOD)Braidwood Recreation Ground							
Parks and Reserve(QUEANBEYAN EAST)Wright Park							
Parks and Reserve(QUEANBEYAN EAST)Seffert Oval							
Parks and Reserve(BUNGENDORE)Bungendore Skate Park							
Parks and Reserve(JERRABOMBERRA)John Palmer Park							
Parks and Reserve(KARABAR)Candlebank Reserve Park							
Parks and Reserve(GOOGONG)Rockley Oval - Dog Park							
Parks and Reserve(QUEANBEYAN)Riverside Oval							
Parks and Reserve(JERRABOMBERRA)Halloran Drive Oval							
Parks and Reserve(QUEANBEYAN)Moore Park				4	30	2	town water
Parks and Reserve(QUEANBEYAN EAST)High St Off Lead Area							
Parks and Reserve(CRESTWOOD)Kensington Garden							
Parks and Reserve(JERRABOMBERRA)Kingside Off Lead Area							
Parks and Reserve(QUEANBEYAN)Crawford St Life Style Precinct							
Parks and Reserve(CRESTWOOD)Freebody Oval & Recreational Reserve							
Parks and Reserve(QUEANBEYAN EAST)Taylor Park							
Parks and Reserve(KARABAR)Mauger Park & Sportsground							
Parks and Reserve(JERRABOMBERRA)Lawn Cemetery							
Parks and Reserve(QUEANBEYAN EAST)High Street Soccer Field							
Parks and Reserve(BRAIDWOOD)McKellar Park - Bicentennial Park							
Parks and Reserve(JERRABOMBERRA)Waterfall Reserve							
Parks and Reserve(QUEANBEYAN)Showground							
Parks and Reserve(QUEANBEYAN WEST)Hoover Road Recreational Reserve (Dog Club)				5	25	4	town water
Parks and Reserve(KARABAR)Murray Park East							
Parks and Reserve(BRAIDWOOD)Ryrie Park							
Parks and Reserve(BUNGENDORE)Bungendore Swimming Pool							
Parks and Reserve(KARABAR)Pindari Park Lower							
Parks and Reserve(KARABAR)Rotaract Park							
Parks and Reserve(BRAIDWOOD)Braidwood Swimming Pool							
Parks and Reserve(BUNGENDORE)Bungendore War Memorial							
Parks and Reserve(CAPTAINS FLAT)Captains Flat Swimming Pool							
Parks and Reserve(QUEANBEYAN)Aquatic Centre - Moore Park							
Parks and Reserve(QUEANBEYAN WEST)Koorong Park							
Parks and Reserve(KARABAR)Margaret Donoghue Oval							
Parks and Reserve(CRESTWOOD)Ross Road Park							
Parks and Reserve(KARABAR)Ash Parklet							
Parks and Reserve(KARABAR)Hakea Park							
Parks and Reserve(QUEANBEYAN)Harris Park				4	25	1	town water
Parks and Reserve(QUEANBEYAN EAST)Peace Park							
Parks and Reserve(CAPTAINS FLAT)Colin Winchester Oval - Wilkins Park							
Parks and Reserve(BUNGENDORE)Val Gardner Park							
Parks and Reserve(QUEANBEYAN)Riverside Cemetery							

OTHER LOCATIONS IN QUEANBEYAN	Description	Street Address	Area (Ha)	Running Time per week	Running time each session (in minutes)	Number of stations	Water supply
6 x round-a-bouts within the CBD				3	15	1	town water
Monaro Street centre garden beds				4	20	6	town water (drip supply)
Crawford Street garden beds				4	20	2	town water (drip supply)



# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 10.2      BIENNIAL BIOSECURITY WEEDS REPORT (JULY-  
DECEMBER 2019)

ATTACHMENT 1      STANDARD BIOSECURITY INTENTION TO ENTER  
NOTIFICATION LETTER

Contact Person: xxxx  
Reference No: xxxx  
Property No: xxxx

Date: xxxx

Name and address

**Re: Intention to Enter Premises  
Biosecurity Act 2015**

Landholders have a duty to manage invasive weeds on their property. One of Council's functions under the *Biosecurity Act 2015* is to inspect properties across the local area to detect priority weeds and ensure they are properly controlled.

As an Authorised Officer of Council, I intend to enter the following property during the month of **February 2020** for the purpose of investigating, monitoring and enforcing compliance with the requirements imposed by or under the *Biosecurity Act 2015* for weeds.

Land Parcel Details:	Street address Lot xx DP xxxxxx
----------------------	------------------------------------

Please advise Council before the inspection if someone else is an occupier of the premises, being any person having the care, control or management of the land.

If you wish to be present during the inspection, or if dogs are present on the property which may pose a risk to visitors, I may be contacted on ph: 6238 8111 or via email [council@gprc.nsw.gov.au](mailto:council@gprc.nsw.gov.au) to arrange an agreed time. Please quote the reference number **BWxxxxx**.

I am usually in the office on the following days and times:

- Tuesdays 4:00 to 4:30pm
- Thursdays 8:30 to 9:30am

If you are unable to be present during the inspection, please ensure that the property gate is unlocked or gate keys are made available.

Yours faithfully



**Michael Pearce**  
Biosecurity Weeds Officer  
Queanbeyan-Palerang Regional Council

NEW SOUTH WALES  
WEEDS ACTION PROGRAM

### **Introduction**

Queanbeyan-Palerang Regional Council is the local control authority for weed control functions for land within the Queanbeyan-Palerang Regional Council local government area

### **Intention to Enter Letter**

Council issues an 'Intention to Enter Premises' letter to inform the owner or occupier that an authorised officer from Council will be undertaking an inspection of the property for investigating, monitoring and enforcing compliance with the *Biosecurity Act 2015*. Owners or occupiers are able to make an appointment to meet the officer during the month specified in the notice.

### **What if I don't want anyone from Council coming onto my land?**

Under the *Biosecurity Act 2015*, an authorised officer may enter any premises (except residential premises) during reasonable hours.

### **What happens if I don't make an appointment?**

If no appointment is made then the officer will still undertake an inspection of the property during the month specified in the notice.

### **What happens during an inspection of my premises?**

Before the officer undertakes the inspection the officer will approach the main residence and knock on the door, if safe to do so (ie no dogs or other hazards). They will then introduce themselves to anyone at home.

### **During the inspection the officer will**

- Inspect the premises for weeds, by either driving or walking over the property whichever is most suitable.
- Map any significant weeds found.
- Take photos of the weeds and their setting.
- Take a sample of a plant for identification purposes, if required.
- Provide key information on how to identify the priority weeds found.
- Provide advice on methods of control of priority weeds found.

### **What weeds are inspected for?**

All plants that have *General Biosecurity Duty* under the *Biosecurity Act 2015*.

(Factsheet attached). In particular, priority weeds listed in South East Regional Strategic Weed Management Plan 2017-2020

([http://southeast.lis.nsw.gov.au/\\_data/assets/pdf\\_file/0006/722706/South-East-Regional-Weed-Mgmt-Plan.pdf](http://southeast.lis.nsw.gov.au/_data/assets/pdf_file/0006/722706/South-East-Regional-Weed-Mgmt-Plan.pdf)), such as Fireweed and Alligator weed that are not established in this area.

### **What happens after the inspection?**

- The officer will issue a report on the priority weeds, or other plants that pose a high risk that were found during the inspection.
- A Biosecurity Direction may be issued requiring the plant/s to be controlled by a time set by Council, if it is found that the *General Biosecurity Duty* is not being met.
- Factsheets to assist weed management may be provided, otherwise the NSW WeedWise website (<http://weeds.dpi.nsw.gov.au/>).
- The property will be rescheduled for a re-inspection in the coming months or years depending on what weeds were found at the time and how widespread those weeds are within the local area.

### **Things to consider prior to the inspection**

- If you have unrestrained dogs or other hazards that the officer should be aware of please contact the officer to arrange an inspection time.
- Provide any records of weed control that has been undertaken on the property in the past.
- Ensure property gates are unlocked or keys are provided to the officer prior to the inspection period.

For further information please contact the officer listed on the intention to enter letter issued or Council's Biosecurity Weeds Officer on 6238 8111.



# BIOSECURITY ACT 2015

## Biosecurity Regulation 2017

### WEEDS

The financial impact of weeds on agriculture alone is approximately \$2.5 billion in lost production and \$1.8 billion in control activities every year. Effects on social and environmental values include a decline in native biodiversity due to competition and human health impacts such as triggering hay fever and allergies.

The biosecurity framework and tools safeguard our economy, environment and community.

This factsheet provides a summary of management arrangements for weed biosecurity risks in NSW.

**More detailed information is available in the Biosecurity Regulation 2017, Biosecurity Order (Permitted Activities) 2017 and other documents at [dpi.nsw.gov.au/biosecurityact](http://dpi.nsw.gov.au/biosecurityact)**



### GENERAL BIOSECURITY DUTY

#### OUTCOME IS TO PREVENT, ELIMINATE AND MINIMISE RISKS

- Any land managers and users of land have a responsibility for managing weed biosecurity risks that they know about or could reasonably be expected to know about
- Applies to all land within NSW and all waters within the limits of the State
- Your local strategic weed management plan will provide guidance on the outcomes expected to discharge your duty for the weeds in that plan

### CONTROL ORDER

#### OUTCOME IS TO PREVENT, ELIMINATE, MINIMISE OR OTHERWISE MANAGE

- Duty to notify the presence or suspected presence, certain movement controls and destruction requirements for tropical soda apple, boneseed and parkinsonia

### NOTIFYING

- 1) Visit the National Herbarium of New South Wales to see if the plant is present within NSW, at [plantnet.rbgsyd.nsw.gov.au](http://plantnet.rbgsyd.nsw.gov.au)
- 2) If the species is considered absent from NSW, you need to NOTIFY the Invasive Plants and Animals Enquiry Hotline on 1800 680 244 or by email to [weeds@dpi.nsw.gov.au](mailto:weeds@dpi.nsw.gov.au)

### MANDATORY MEASURES

#### OUTCOME IS TO PREVENT, ELIMINATE OR CONTROL THE RISK

- A person cannot import into the State, or sell, any plant listed in Schedule 3 of the Biosecurity Regulation
- A person cannot import into the State, a species of vascular plant if that species is not present in the State, unless 20 days prior notification has been provided to NSW DPI of the plant and its proposed location
- A person cannot import into the State from Queensland, certain machinery or equipment unless certain conditions are met to remove the risk of parthenium weed

### BIOSECURITY ZONE

#### OUTCOME IS TO PREVENT, ELIMINATE, MINIMISE OR OTHERWISE MANAGE

- Three zones established to manage high priority weeds - where a person must notify their local control authority within one working day of the presence or suspected presence of a new infestation of the weed; and take action to eradicate those weeds, or destroy as much as practicable and suppress its spread

#### Alligator weed

- Zone established for all land within the State with exception of the Greater Sydney, and parts of Hunter Local Land Services regions



#### Bitou bush

- Zone established for all land within the State except land within 10 kilometres of the coast line between Cape Byron and Point Perpendicular

#### Water hyacinth

- Zone established for all land within the State with exception of the Greater Sydney, North Coast and parts of North West, Hunter and South East Local Land Services regions

## PROHIBITED MATTER

### OUTCOME IS TO PREVENT ENTRY INTO NSW

- Listed in Schedule 2 of the Biosecurity Act
- Offence to deal with or possess prohibited matter
- Includes parthenium weed, hawkweed and Mexican feather grass
- Duty to notify the presence or suspected presence
- Duty not to test or attempt to test unless certain conditions are met
- Authorised officer may accept a biosecurity undertaking from an owner or issue a biosecurity direction to manage a weed

## REGIONAL STRATEGIC WEED MANAGEMENT PLANS

- Provide guidance on the outcomes needed to meet your general biosecurity duty
- Outline strategic actions for local weed management, resource allocation and investment
- Prioritise weeds based on risk, impact and feasibility of control in your local area
- Explain clearly how you can meet expectations
- See [www.lls.nsw.gov.au/biosecurity/weed-control/regional-strategic-weed-management-plans-faq](http://www.lls.nsw.gov.au/biosecurity/weed-control/regional-strategic-weed-management-plans-faq) for more detail

## DEFINITIONS

### General biosecurity duty

The general biosecurity duty can apply to anyone. It provides that any person who deals with biosecurity matter or a carrier, who knows (or ought reasonably to know) of the biosecurity risk posed (or likely to be posed), has a biosecurity duty to ensure that the risk is prevented, eliminated or minimised – so far as is reasonably practicable.

### Control orders

A control order is an order made by the Minister (or delegate) that establishes one or more zones to prevent, eliminate, minimise or otherwise manage a biosecurity risk or biosecurity impact.

Generally, a control order will be made to prevent the introduction of, or to eradicate, particular biosecurity matter.

A control order can be made quickly so that a timely response can be mounted to a biosecurity risk or impact that does not require an emergency response, or while longer term management arrangements are being developed.

For example, a control order could require containment, treatment or disposal of soil, stock, plants or products from a contaminated area, to prevent the contaminant entering the human food chain. It could prohibit grazing or, plant and livestock production on the contaminated area, and require decontamination actions such as removal or deep burial.

A control order can remain in place for up to five years. If it is clear that longer term management is required, a biosecurity zone could be established.

### Mandatory measures

Mandatory measures are requirements set out in regulation for a person who deals with biosecurity matter or carriers to take specified actions to prevent, eliminate or minimise a biosecurity risk posed or likely to be posed by the biosecurity matter, carrier or dealing.

### Biosecurity zone

A biosecurity zone is established by regulation and its purpose is to prevent, eliminate, minimise or otherwise manage a biosecurity risk or biosecurity impact. Generally, a biosecurity zone will apply to a specified part, or parts of NSW.

### Prohibited matter

Prohibited matter is biosecurity matter that is listed in Schedule 2 of the Biosecurity Act.

This listed matter is biosecurity matter that could have significant adverse consequences to the economy, environment or community. Examples of prohibited matter include foot and mouth disease, highly pathogenic avian influenza, citrus canker, and parthenium weed.

Notification obligations apply with respect to prohibited matter. It is also an offence to deal with prohibited matter.

### Dealing

Dealing is used in the context of 'dealing with' biosecurity matter or a carrier or to 'engage in a dealing'.

A Dealing can include to keep, possess, care for, have custody of, control, produce, manufacture, supply, import, acquire, buy, sell, dispose of, move, release, use, treat, breed, propagate, grow, raise, feed, culture, experiment with, display, enter into an agreement that deals with, agree to deal with, and/or cause or permit a dealing.

For further information about the Act, visit our website or contact us:

W [dpi.nsw.gov.au/biosecurityact](http://dpi.nsw.gov.au/biosecurityact)

E [biosecuritylegislation@dpi.nsw.gov.au](mailto:biosecuritylegislation@dpi.nsw.gov.au)





# QUEANBEYAN-PALERANG REGIONAL COUNCIL

## Council Meeting Attachment

26 FEBRUARY 2020

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ITEM 10.2	BIANNUAL BIOSECURITY WEEDS REPORT (JULY- DECEMBER 2019)
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ATTACHMENT 2	STANDARD BIOSECURITY INSPECTION ADVICE LETTER
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## Inspection Advice for Section 22 General Biosecurity Duty Biosecurity Act 2015

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Date xxxxx

Contact Person: Michael Pearce  
Reference No: xxxxx  
Property No: xxxxx

### Property owner & address

Land Parcel Details      Address and Lot/DP

You are hereby advised that an authorised officer entered the above land to inspect and investigate the control of weeds on **date**.

A general biosecurity duty applies to any person who deals with biosecurity matter or a carrier and who knows, or ought reasonably to know, the biosecurity risk posed or likely to be posed by the biosecurity matter, carrier or dealing. Biosecurity risks must be prevented or eliminated, or if that is not reasonably practicable, the biosecurity risk must be minimised so far as is reasonably practicable.

This inspection of the land found priority weeds that should be controlled to meet your biosecurity duty. These weeds are listed in Attachment 1 including information on their risk, impacts and control options to meet your legal obligations.

Please advise Council if another person or corporation occupies or has care, control or management of any of the land; or if any biosecurity matter or a carrier on the land is in the possession, care, custody, or control of another person; or if another person engages in a dealing with biosecurity matter or a carrier and has a duty to ensure, so far as is practicable, that the biosecurity risk of weeds is prevented, eliminated or minimised.

Re-inspection of the property will be scheduled in the future to check compliance. A re-inspection fee may apply if you are issued with a biosecurity direction in the future.

Your prompt attention to meet your biosecurity duty will be appreciated and will prevent the need for any further enforcement action by Council. However, should you fail to control these weeds, you may be served with a penalty notice of \$1,000; or be prosecuted for which the maximum penalty is \$220,000; or be given a biosecurity direction.

### Comments:

For further advice please contact **officer's name** on 6238 8111 or via email [council@qprc.nsw.gov.au](mailto:council@qprc.nsw.gov.au).

Yours faithfully

xxxxx

Biosecurity Weeds Officer  
**Queanbeyan-Palerang Regional Council**

### **Attachment 1 – Weeds that require your attention**

#### **Blackberry - *Rubus fruticosus* species aggregate**

Except for the varieties Black Satin, Chehalem, Chester Thornless, Dirksen Thornless, Loch Ness, Murrindindi, Silvan, Smooth Stem, and Thornfree.

Blackberry is listed as a weed in the South East Regional Strategic Weed Management Plan 2017-2022 including an outcome to protect priority assets. A copy of the regional plan can be found here: [https://southeast.ils.nsw.gov.au/\\_data/assets/pdf\\_file/0006/722706/South-East-Regional-Weed-Mgmt-Plan.pdf](https://southeast.ils.nsw.gov.au/_data/assets/pdf_file/0006/722706/South-East-Regional-Weed-Mgmt-Plan.pdf)

The risk of Blackberry is that it can have an adverse impact on the economy, the environment and the community. The biosecurity impact is that this plant can spread and out-compete desired agricultural species and threatens the biodiversity of many native vegetation communities.

Mandatory measure: A person must not import into the State or sell any plant.

Blackberry is a pest plant within Queanbeyan-Palerang Regional Council and is widespread, owners or occupiers that have care or custody of land, must prevent and minimise the spread of Blackberry from the land. The management objective for your locality is Asset Protection.

#### **Outcomes to demonstrate compliance with General Biosecurity Duty.**

This can be achieved by the following ways:

- Controlling Blackberry within at least 50 metres of the property boundary and priority site boundary. Control options include, sowing new pastures, maintaining competitive pastures, use of herbicides or grazing etc.
- Preventing establishment and spread by keeping pastures competitive and checking fodder etc.

For further information on suitable measures to prevent, eliminate or minimise biosecurity risks of Blackberry can be found on the NSW WeedWise site <http://weeds.dpi.nsw.gov.au/> and the attached factsheet.

#### **Serrated tussock - *Nassella trichotoma***

Serrated tussock is listed as a priority weed in the South East Regional Strategic Weed Management Plan 2017-2022 including an outcome to protect priority assets. A copy of the regional plan can be found here: [https://southeast.ils.nsw.gov.au/\\_data/assets/pdf\\_file/0006/722706/South-East-Regional-Weed-Mgmt-Plan.pdf](https://southeast.ils.nsw.gov.au/_data/assets/pdf_file/0006/722706/South-East-Regional-Weed-Mgmt-Plan.pdf)

The risk of Serrated tussock is that it can have an adverse impact on the economy, the environment and the community. The biosecurity impact is that this plant can spread and out-compete desired agricultural species and threatens the biodiversity of many native vegetation communities, including native grasslands, grassy woodlands, sclerophyll forests.

Mandatory measure: A person must not import into the State or sell any plant.

**Outcomes to demonstrate compliance with General Biosecurity Duty.**

Serrated tussock is a serious pest plant within Queanbeyan-Palerang Regional Council and is widespread, owners or occupiers that have care or custody of land, must prevent and minimise the spread of Serrated tussock from the land. The management objective for your locality is Asset Protection.

This can be achieved by the following ways:

- Controlling Serrated tussock within at least 50 metres of the property boundary and priority site boundary. Control options include, chipping, sowing new pastures, maintaining competitive pastures or use of herbicides etc.
- Preventing establishment and spread by keeping pastures competitive, farm hygiene, install windbreaks and checking fodder etc.

For further information on suitable measures to prevent, eliminate or minimise biosecurity risks of Serrated tussock can be found on the NSW WeedWise site <http://weeds.dpi.nsw.gov.au/> and the attached factsheet.

## Weed Spraying Contractors

**Please note:** This list is provided in alphabetical order to assist land owners with details for weed spraying contractors working within the area. **It is not a recommendation or preference on Council's part for a particular contractor on this list.** Landowners should make their own assessment of the standards of work done by contractors.

Name	Phone Number	Mobile Number
AJ, RJ & DM Keatley		0428 226914
Braidwood Ground Spraying	4842 1270	0427 020 757
Braidwood Weed Spraying	4846 1186	0430 205 543
Bungendore Weed Control	6236 9374	0412 682 869
Burra Rural and Civil Services		0407 484 429
Cathy Noakes		0427 475 072
Claystone Rural Contracting		0407 914 928
D N Strike		0428 633 521
Dan Grant Rural Services	6299 1247	0409 467 240
Don Collett	4846 4085	0429 464 085
EnviroAg Services	6238 0261	0422 693 499
Geoff McGrath		0428 422 498
Gregg Webb Rural Services		0408 631 386
J & R Parr Rural Contracting	4845 9129	
J/K Finn	6236 8132	0429 208 172
Jack French		0477 214 389
Malcolm Warwick		0438 658 030
Mark Patterson	4849 4646	0411 240 319
Phillip Selmes		0428 747 686
Plumb Property Services		0448 159 347
Southern Sons Rural Contractors		0408 005 603
Stokes Rural Contracting	6241 0419	0429 435 403
Vince Harriott	6236 9628	0408 289 552



# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 10.5      RESOLUTION ACTION SHEET

ATTACHMENT 1      RESOLUTION ACTION SHEET

**QPRC - RESOLUTION ACTION SHEET**

No	Meeting Date	Res No	Item No.	Action	R/Officer	Progress	Estimated completion date	Compl Y/N
2	27/09/17	254/17	7.2	<b>MoM - Pedestrian Access and Safety - Monkittee Bridge, Wallace Street, Kings Highway, Braidwood</b> That Council: 1. Receive a report addressing options for improved pedestrian access from both ends and pedestrian crossing safety in relation to Monkittee Bridge, Wallace Street, Braidwood. 2. Consider including funding in the Delivery Program.	Portfolio GM Community Connection	Council staff are investigating options to discuss with the RMS.  A new pedestrian bridge has been included in the Braidwood PAMP.	2018/19	N
6	27/09/17	258/17	7.6	<b>NoM - Bus Shelters Googong</b> That Council: 1. Investigate the need for the installation of bus shelters at bus stops in Googong, with particular attention to the school bus route along Beltana Road and outside the Anglican School on Gorman Drive. 2. Discuss with the Googong Developers the opportunity for them to provide or contribute to the provision of bus shelters. 3. If deemed necessary, these bus shelters be given priority on Council's bus shelter program. 4. Receive a report on the matter, including the relative priority of other bus shelters and park'n'ride facilities in the bus shelter program.	Portfolio GM Community Connection	1. The Googong developers to install a bus shelter in adjacent to the Anglican School on Gorman Drive. Unfortunately the installation of the bus shelter and bus stop was not large enough and located too close to the road. Subsequently the bus stop has now been extended and the smaller shelter remove to be installed at another location 2. This discussion has occurred and is ongoing. 3. The current priority is to build a larger fit for purpose shelter at the school 4. Report yet to be written	2018/19	N
14	27/09/17	280/17	15.1	<b>Offset Land Purchase</b> That: 1. The report on Environmental Offset arrangements be received and noted. 2. Council approve the purchase of 40A Severne St in accordance with the consideration and lease arrangements outlined in the report. 3. The Land once acquired be classified as "Operational Land" in accordance with the <i>Local Government Act, 1993</i> . 4. A further report be presented to Council on options to subdivide part and manage the remainder of the site in line with offset requirements.	Service Mgr Legal & Risk	2. Land acquisition completed. 3. Completed 4. Will need to report to Council once the EDE is nearing completion.	March 2020	N
15	11/10/17	PLA288/17	4.3	<b>Mount Jerrabomberra Bushfire Management Plan</b> That Council: 1. Note the completion of the Mt Jerrabomberra Bushland Reserve Bushfire Management Plan 2017-2022. 2. Investigate funding opportunities for consideration in the Delivery Program to implement the 49 conservation and fire treatment recommendations of the "Action Plan" provided within the Bushfire Management Plan noting in particular the following:	Manager Natural Landscapes & Health	Discussions with RFS have identified that some actions are inconsistent with their Draft Lake George Bush Fire Risk Management Plan which closed for comments on 7 May 2018. Amendments will be required to the QPRC Plan and brought back to Council.	30/09/18  21/12/18	N



				<p>i. 16Create CAT 1 fire trails as recommended (APZ1 Fire Trail, APZ2 Fire Trail, APZ3 Fire Trail, APZ4 Fire Trails and Jerrabomberra Hill Road Fire Trail) to provide firefighting agencies with safe access to the interface of properties and Mt Jerrabomberra to facilitate firefighting. Very High to Moderate Priority.</p> <p>ii. Create asset protection zones as recommended (APZ1, APZ2, APZ3, APZ4) to increase the separation distance between houses and vegetation posing a hazard within Mt Jerrabomberra. Very High Priority to Moderate Priority.</p> <p>a. An Inner Asset Protection Zone (IAPZ) of 10m –co-located with the proposed fire trails where practicable.</p> <p>b. An Outer Asset Protection Zone (OAPZ) of 10m</p> <p>iii. Create asset protection zones as recommended (APZ5, APZ6, APZ7) to increase the separation distance between the economic assets (Lower and Upper Thornton Reservoirs and Telecommunication tower). Very High Priority.</p> <p>a. An Inner Asset Protection Zone (IAPZ) of 10m</p> <p>b. An Outer Asset Protection Zone (OAPZ) of 10m</p> <p>iv. Submit the Mt Jerrabomberra BMP to the NSW Rural Fire Service and Fire and Rescue NSW for endorsement. Very High Priority.</p> <p>v. Council to work with NSW RFS &amp; FRNSW to provide bushfire education information to residents within APZ1, APZ2, APZ3 and APZ4 to achieve an increase in the effective separation distance by removing fuel from the property between the house and the boundary with Mt Jerrabomberra. Very High Priority.</p> <p>vi. Create Conservation Land Management Zone CLMZ1 Dry Forest. High Priority.</p> <p>vii. Conduct a vegetation survey to map the vegetation communities (plant class types) within the Dry Forest Association throughout Mt Jerrabomberra. High Priority.</p> <p>viii. Conduct a survey to locate populations of Delma impar (Striped Legless Lizard), listed as Vulnerable under the NSW TSC Act 1995 and under the EPBC Act. High Priority.</p> <p>ix. Harvest and remove the remnant pine plantation (removal of timber from the Reserve). High Priority.</p> <p>x. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in spring or autumn 2019 within the northern section of remnant pine plantation following removal of pines as recommended to initiate restoration of the former Dry Forest formation. High Priority.</p>	<p>Consultant is currently amending the Mount Jerrabomberra Bushfire Management Plan and the Stringybark Reserve Bushfire Management Plan.</p> <p>Consultant has returned amended document. Manager to review and bring it in line with RFS requirements.</p> <p>Further consultation between QPRC &amp; RFS.</p> <p>RFS consider the document to be too onerous on Council.</p> <p>Further Report to be presented to Council.</p> <p>Council is not a Fire Response Authority. The RFS endorsed the Lake George Bush Fire Management Plan on 26 July 2018. This is the Plan that should be followed to seek RFS funding.</p> <p>Contractors to undertake hazard reduction works.</p> <p>Council annually undertakes maintenance of Asset Protection Zones (APZs) throughout the urban areas. These APZs are either mown or cleared of understorey to break the continuous fuel load or combustible material within the areas adjoining residential estates.</p> <p>This work is carried out by both council staff and contractors. Council also works very closely with the Lake George Zone Fire Control office to assist in facilitating periodic hazard reduction burns on public land managed by Council.</p> <p>Suggest a new Plan of Management for Mount Jerrabomberra is due. The existing Plan was developed in 2004 and things have changed in that time. The fire</p>	<p>19/03/19</p> <p>13/11/19</p> <p>June 2021</p>	
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				<ul style="list-style-type: none"> <li>xi. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in spring or autumn 2021 within the southern section of remnant pine plantation following removal of pines as recommended to initiate restoration of the former Dry Forest formation. High Priority.</li> <li>xii. QPRC map the location of threatened flora and fauna within Mt Jerrabomberra to inform fire exclusion zones. Moderate Priority.</li> <li>xiii. Conduct a prescribed burn in accordance with NSW RFS 2006, for ecological purposes in autumn 2018 within the Dry Forest formation as recommended. High Priority.</li> <li>xiv. Conduct post prescribed fire spring vegetation assessments at six months, 18 months and 4.5 years following a prescribed fire. High Priority.</li> <li>xv. Create a managed vegetation corridor (easement) under the power lines that supply the telecommunication tower in accordance with ISSC (2016) and ISSC (2012). High Priority.</li> </ul>		plan could be undertaken at the same time incorporated into the document with community consultation.		
18	25/10/17	307/17	7.2	<b>NoM - Yass Road Speed Camera</b> That Council investigate safety concerns associated with the signalised pedestrian crossing on Yass Road and provide a report to Council detailing appropriate treatments to reduce the identified risk.	Portfolio GM Community Connection	Staff investigated the concerns raised and spent many hours at the site, no near misses were seen. It was noted that the lights in each carriageway are staggered to reduce delay time for the vehicles. This may be misconstrued as a near miss.		N
19	25/10/17	308/17	7.3	<b>NoM - Police Citizens Youth Club (PCYC) for Queanbeyan</b> That Council liaise with NSW Police and receive a report on the proposed Queanbeyan based Police Citizens Youth Club (PCYC).	Portfolio GM Community Choice	Further discussions are scheduled for 18 February 2020 with the CEO of PCYC, the Commander of Youth and Crime Prevention Command and PCYC's GM of Strategic Development.	Unknown	N
22	25/10/17	313/17	8.5	<b>Dedication of Laneways in Deposited Plan 8456 West Queanbeyan</b> That: <ol style="list-style-type: none"> <li>1. Council support in principle the dedication of all 12 laneways in Deposited Plan 8456 Queanbeyan as public road.</li> <li>2. The proposal be advertised in a locally circulating newspaper and that the adjoining property owners be advised of this proposal.</li> <li>3. If no adverse response is received, the application be progressed in accordance with sections 16 &amp; 17 of the <i>Roads Act 1993</i>.</li> <li>4. If objections to the proposal are received, the matter again be considered by the Council.</li> </ol>	Service Mgr Legal & Risk	In progress, but not an immediate priority.	March 2021	N
27	08/11/17	PLA355/17	5.5	<b>Minor amendment - Section 94 Development Contributions Plan No 11 for the provision of public off-street carparking at Bungendore</b> That: <ol style="list-style-type: none"> <li>1. Palerang Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be renamed Section 94 Development Contributions Plan No. 11 For The Provision</li> </ol>	Service Mgr Land-Use Planning	1 Completed.	4. Nov 19	1Y 2Y 3Y 4N 5Y

				<p>Of Public Off-Street Carparking At Bungendore (Amendment No. 2) and that a note to this effect be put into the body of the Plan reflecting this.</p> <p>2. Clause 2.13 of the Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be amended to state June 2019 (Amendment No. 2).</p> <p>3. The Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore be amended to include:</p> <ol style="list-style-type: none"> <li>The land use zones B2 Local Centre and B4 Mixed Use instead of referring to the commercial precinct in the repealed 2(V) Village Zone Development Control Plan.</li> <li>Reference(s) to Queanbeyan-Palerang Regional Council rather than Palerang Council.</li> <li>Reference(s) to the Palerang Local Environmental Plan 2014 rather than the Yarrowlumla Local Environmental Plan 2002.</li> <li>Updated population and land development information.</li> <li>An adjustment to the contributions rate for each car space from May 2011 to that currently, based on movements to the Consumer Price Index (All Groups Index) for Sydney.</li> <li>Other minor administrative changes as necessary.</li> </ol> <p>4. The Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) be further reviewed once the review of Bungendore Structure Plan has been adopted by Council.</p> <p>5. The revised Section 94 Development Contributions Plan No. 11 For The Provision Of Public Off-Street Carparking At Bungendore (Amendment No. 2) be exhibited for a minimum of 28 days.</p>		<p>2 Completed.</p> <p>3 a-f Completed.</p> <p>4 This will occur after a reviewed Bungendore Structure Plan is adopted.</p> <p>5 Completed and plan adopted.</p>		
31	22/11/17	365/17	6.3	<p><b>Queanbeyan Carparking Plan</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Receive and note the report on Queanbeyan CBD Carparking.</li> <li>Name the draft document the "Queanbeyan CBD Carparking Strategy 2018-2028".</li> <li>Delete from the draft references to formalised at-grade parking at the showground and old nursery site.</li> <li>Include in the draft a section on the indicative phasing of the various carparking initiatives.</li> <li>Seek business and community feedback on the draft Queanbeyan CBD Carparking Strategy 2018-2020, carpark sites and pedestrian connections, in conjunction with community engagement on the QCBD Masterplan and Transport Strategy.</li> <li>Consider the Plan's Principles, Options and Financing in the respective DCP, Capital Plan and Financial Plan.</li> <li>Include 'smart parking' principles and infrastructure in the design of redeveloped carparks.</li> </ol>	Service Mgr Contracts & Projects	<p>1-8 Draft Strategy modified to reflect changes, and those of subsequent decisions of Council. Strategy to be exhibited with CBD Masterplan</p> <p>Pilot smart parking project scheduled for Morisset carpark</p> <p>10 not commenced</p>		N

				<div>8. Include the smart parking and construction estimates of those carparks in revised development contribution plans and voluntary planning agreements, and car space leasing agreements.</div> <div>9. Consider in the revision of the Carparking DCP, options to share car spaces for different uses outside core hours, mechanisms to free up high turnover public car spaces, and reduction of car space requirements for expansion of current developed uses or residential apartments close to public transport nodes.</div> <div>10. Consider commissioning reports on the:<div><div>a. feasibility of aggregating car spaces into Morisset and Crawford carparks and subsequent offsets on demand for new commercial space/year</div><div>b. impact of higher or lower s94 contributions in different development types</div><div>c. impact of more timed parking on patronage and business</div><div>d. likelihood of employees utilising untimed carparks on CBD perimeter</div></div></div>																															
40	22/11/17	397/17	12.1	<div><b>Queanbeyan CBD Property Development</b></div> <div>That Council:</div> <div>1. Note the report.</div> <div>2. Receive a presentation from the proponents.</div> <div>3. Authorise the CEO to execute a heads of agreement with the proponents for the potential redevelopment of part Rutledge carpark.</div> <div>4. Authorise the CEO to then seek a Detailed Proposal for assessment in accord with Phase 2 of the heads of agreement, for further report to Council.</div> <div>5. Undertake community and business engagement on the proposal in context with the QCBD Masterplan and Carparking Strategy.</div>	Service Mgr Legal & Risk	<div>1-3 Has been executed.</div> <div>4-5 Being progressed.</div>	2021	N																											
41	22/11/17	398/17	12.2	<div><b>Miscellaneous Land Acquisitions</b></div> <div>That:</div> <div>1. The Officer's Report be received and noted.</div> <div>2. In accordance with the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>, the Council authorise the acquisition of part of the following properties for the purpose of the upgrade of Old Cooma Road:</div> <table><tr><td>DP</td><td>Lot</td><td>Approx. Area (m²)</td></tr><tr><td>754907</td><td>60</td><td>12406</td></tr><tr><td>727522</td><td>100</td><td>24703</td></tr><tr><td>1180981</td><td>19</td><td>4325</td></tr><tr><td>1180981</td><td>21</td><td>2020</td></tr><tr><td>754881</td><td>105</td><td>18268</td></tr><tr><td>513432</td><td>1</td><td>9189</td></tr><tr><td>727670</td><td>148</td><td>7206</td></tr><tr><td>727670</td><td>149</td><td>2760</td></tr></table>	DP	Lot	Approx. Area (m²)	754907	60	12406	727522	100	24703	1180981	19	4325	1180981	21	2020	754881	105	18268	513432	1	9189	727670	148	7206	727670	149	2760	Service Mgr Legal & Risk	<div>1. Awaiting registration of Plan of Subdivision</div> <div>2. Approvals obtained; now progressing Just terms and negotiated acquisitions.</div> <div>3. Road works can be progressed.</div>	2020	N
DP	Lot	Approx. Area (m²)																																	
754907	60	12406																																	
727522	100	24703																																	
1180981	19	4325																																	
1180981	21	2020																																	
754881	105	18268																																	
513432	1	9189																																	
727670	148	7206																																	
727670	149	2760																																	

				727670	150	4030				
45	13/12/17	407/17	11.2	<b>Concept Options for Bypasses of Braidwood and Bungendore</b> That: 1. Concept options be developed for road bypasses of Bungendore and Braidwood. 2. Those concept options be included as key elements of the structure plans for towns as they are developed. 3. Council allocate appropriate funding towards development of those options. 4. Council consider funding for the Braidwood structure plan review in the Delivery Program.			Portfolio GM Community Connection  No 4 - Service Mgr Land-Use Planning	1. Alignment only options have been developed at schematic level only 2. A bypass is included in the Bungendore Structure Plan. 3. Budget requests will be made in the 20/21 Budget 4. Other commitments mean that this project is unlikely to be undertaken in the 20/21 financial year		N
71	28/02/18	046/18	12.6	<b>Rehabilitation and Clean-up of Turallo Creek</b> That Council: 1. Consider the inclusion of \$60,000 funding in the 2018-2019 Operational Plan for phase 1 planning and phase 2 clean up works. 2. Prepare a scope of works for flood mitigation along Turallo Creek towards Halfway Creek. 3. Seek contribution to those works by grant application under the Public Reserves Management Fund and other flood mitigation sources.			Manager Natural Landscapes & Health	In progress.  2019/2020 budget allocation of \$50,000	01/06/2020	N
97	28/03/18	099/18	12.4	<b>Googong Catchment Management Plan</b> That Council become a partner on the steering committee for the development of the Googong Actions for Clean Waters Plan.			Manager Natural Landscapes & Health	In progress, staff have attended several meetings with ICON representatives.  Council has not seen a copy of the Draft document yet.  No change in progress that we are aware of.  No meetings have occurred.		N
98	28/03/18	100/18	12.5	<b>Cities Power Partnership</b> That Council refer the former Queanbeyan City Council and Palerang Climate Change plans to the QPRC Environment Sustainability and Advisory committee for merging and updating, then presentation to Council for potential adoption.			Manager Natural Landscapes & Health	In progress.  Presentation of reviewed actions to ESAC at next meeting on 30 May 2018.  Consultants currently providing quotations for the review of Council's Climate Change Action Plan.  Consultants have been engaged and initial project meeting held.  First draft has been received. Staff reviewing for presentation to ESAC meeting on 3/7/19.	Draft to August meeting	N

### 10.5 Resolution Action Sheet

#### Attachment 1 - Resolution Action Sheet (Continued)

						Draft Climate Change Action Plan to Council on 18/12/19  Amended version to March Meeting	Draft to December meeting  Amended version to March meeting	
109	11/04/18	PLA040/18	7.1	<b>Potential Sale of Land</b> That Council defer this matter until the subdivision is finalised for the two lots and proceed to market at the current valuations.	Service Mgr Legal & Risk	Contract of Sale executed.	September 2019	N
124	26/04/18	137/18	14.2	<b>QPRC Environment and Sustainability Advisory Committee Minutes - 21 March 2018</b> That Council: 1. Note the minutes of QPRC Environment and Sustainability Advisory Committee held on 21 March 2018. 2. Adopt the revised Terms of Reference for the Committee as shown in Attachment 2. 3. Adopt recommendations QPRC ESAC 003/18 to 004/18 from the meeting held on 21 March 2018. QPRC ESAC 03/18      That QPRC write to the NSW EPA to make them aware of some of the problems associated with the operation of the Container Deposit Scheme in QPRC with a view to resolving them and improving the experience of users and the number and location of outlets with an increased range of containers.  QPRC ESAC 04/18      That QPRC review the Community Climate Change Action Plan.	Manager Natural Landscapes & Health	ESAC 03/18 - Complete  Container deposit facility has been relocated within the Woolworths carpark.  ESAC 04/18 - In Progress Engagement of consultants in progress. Consultants have been engaged and initial project meeting held.  Draft Climate Change Action Plan to Council on 18/12/19  Draft Climate Change Action Plans are on Public Exhibition until 28 February	Draft to December meeting  Amended version to March meeting	N
126	26/04/18	139/18	14.4	<b>Report of the QPRC Consultative Committee on Aboriginal Issues</b> That Council: 1. Note the minutes of Consultative Committee on Aboriginal Issues held on 20 March 2018. 2. Note the intention to review the Terms of Reference for the Consultative Committee on Aboriginal Issues. 3. Adopt recommendation CAI 02/18 from the meeting held on 20 March 2018.	Portfolio GM Community Choice	The RAP has now been written and endorsed by Reconciliation Australia. It will come to Council in March.	March 2020	N

**10.5 Resolution Action Sheet**  
**Attachment 1 - Resolution Action Sheet (Continued)**

				CAI 02/18 That the Consultative Committee on Aboriginal Issues supports the review and update of the Reconciliation Action Plan (RAP) as a key plan in the Council's strategic framework, and when complete, will seek the new RAP to be endorsed by Reconciliation Australia.				
140	23/05/18	154/18		That Council investigate improvements to pedestrian movements in the area around the proposed development at 5 McMahon Drive Bungendore should the development proceed.	Portfolio GM Community Connection	Investigation not commenced.		N
152	23/05/18	179/18	20.2	<b>Negotiated Settlement - Cannchar PL</b> That Council: 1. Note the report. 2. Receive a further report on Curtis Estate.	Service Mgr Legal & Risk	Nothing happening.	June 2020	N
168	27/06/18	191/18	12.2	<b>Enabling Infrastructure - South Jerra Business Technology Park</b> That Council: 1. Note the report on South Jerra Business Technology Park – enabling infrastructure, and the lodgement of grant applications. 2. Commit \$8m from Queanbeyan water and sewer reserves as its contribution to construct the infrastructure spine, should the NSW grant be successful and land owner agreements obtained. 3. Authorise the CEO/General Manager to execute those agreements, if the grant is successful. 4. Work with the developers to prepare a design and outcome based masterplan or DCP for the Business Park precinct. 5. Consider terms of s64 contributions plan to recoup appropriate portion of Council's infrastructure investment. 6. Exhibit the proposal as an amendment to the Delivery Program 2018-21.	Service Mgr Business & Innovation	Ongoing. Awaiting notification on grants. Grant application has proceeded to Business Case. Introductions of potential tenants have been made to the developer and negotiations are progressing.  A Project Control group has been established with relevant stakeholders including Education Dept, RMS, DPIE, QPRC	TBC	N
173	27/06/18	196/18	12.9	<b>Access Agreements - Council Sporting Grounds</b> That Council agree to execute three-year access agreements for the following sporting clubs: • New Access Agreement with Queanbeyan City Football Club for use of High St Pavilion. • New Access Agreement with Queanbeyan Whites Rugby Club for use of Taylor Park Pavilion. • New Access Agreement with Monaro Panthers Football Club for use of Riverside Oval Pavilion.	Service Mgr Legal & Risk	Draft agreements being prepared for discuss with clubs.  • Completed • In progress • Completed		Partial
182	27/06/18	206/18	12.16	<b>Waste Management Update</b> That Council: 1. Not alter the Domestic and Non-Domestic waste charges proposed in the Draft Revenue Policy. 2. Review the Domestic and Non-Domestic waste charges once the Council Waste Strategy is adopted by Council.	Portfolio GM Community Connection	1. Complete  2. A review will be undertaken once the Waste Strategy is adopted.		N

205	25/07/18	252/18	12.7	<b>Second Life Project - Community Bus</b> That Council: 1. Agree in principle to participate in the DPC pilot 'Second Life Project'. 2. Authorise the CEO to finalise a Deed of Agreement once logistics and other matters have been addressed.	Portfolio GM Community Choice	The bus has failed registration checks. We are in discussion with the Dept of Transport regarding how they will respond to the technical fixes required.	April 2020	N
229	22/08/18	276/18	12.1	<b>Queanbeyan-Palerang Regional Sports Complex - Business Case</b> That Council: 1. Lodge a business case to the NSW Regional Sporting Infrastructure Fund for a grant to construct Stage One of the Queanbeyan-Palerang Regional Sports Complex. 2. Place the full masterplan for all stages on public exhibition for community comment. 3. Prepare appropriate facility business plans and incorporate the project in the 10 Year Financial Plan, should the business case progress to the next grant gate.	Service Mgr Urban Landscapes	1. Business Case lodged and accepted  2. Master Plan exhibited and reported back to Council  3. Business plan to be developed as detailed design finalises features and inclusions into stages. This plan will be developed closer to completion of stage one early 2021.	Late 2021	1Y 2Y 3N
231	22/08/18	278/18	12.4	<b>Contract 11/2015 - Inflow/Infiltration &amp; Sewer Rehabilitation Services (Extension of Contract)</b> That Council extend contract 11/2015 with Interflow Pty Ltd (ISF) for the 2018/2019 financial year and thereafter provisionally for each subsequent year until 2020/2021 (inclusive) subject to approved funding, identified works and continued satisfactory contractor performance.	Service Mgr Utilities	2019/2020 tranche of works currently underway	30/06/20	N
239	22/08/18	299/18	20.1	<b>Caravan Park - Refurbishment 2019</b> That Council: 1. Receive and note the report. 2. Move forward with the Council-Operated option for the Queanbeyan RV Park. 3. Endorse a grant application for infrastructure works. 4. Receive a report on the approvals, staging and funding options for the total capital budget so as to allow construction commencement in 2019.	Service Mgr Legal & Risk	In progress.	June 2019	N
246	12/09/18	PLA112/18	5.7	<b>Just Terms Land Acquisition - Cooma Road Ballalaba</b> That Council agree to acquire a small section of Crown land at Ballalaba in accordance with the procedures laid down in the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .	Service Mgr Legal & Risk	Awaiting issue of new titles.	February 2020	N
248	12/09/18	PLA117/18	7.1	<b>Minutes of Environment and Sustainability Advisory Committee</b> That Council: 1. Note the minutes of Environment and Sustainability Advisory Committee held on 1 August 2018. 2. Adopt recommendation QPRC ESAC 07/18 from the meeting held on 1 August 2018.	Manager Natural Landscapes & Health			N



				<p>(QPRC ESAC 07/18) That Council:</p> <ul style="list-style-type: none"> <li>Continue to provide practical support for National Tree Day activities in communities across the local government area each year.</li> <li>Work with the local environment and other groups to coordinate and plan National Tree Day activities.</li> <li>Identify sources to top up Council funds to provide practical support for National Tree Day in the local government area.</li> </ul> <p>3. Give consideration to recommendations QPRC ESAC 08/18 and QPRC ESAC 09/18 from the meeting held on 1 August 2018:</p> <p>(QPRC ESAC 08/18) That Council:</p> <ul style="list-style-type: none"> <li>Request a staff report by 30 November 2018 on the viability and cost to establish tool libraries.</li> <li>Seek community views on the type of items to include in its tool libraries.</li> <li>Identify potential funding sources, both within Council and external to fund tool libraries.</li> </ul> <p>(QPRC ESAC 09/18) That Council:</p> <ul style="list-style-type: none"> <li>Support a 12-months trial of repair cafes for QPRC communities. <ul style="list-style-type: none"> <li>2 events in each of 3 centres.</li> </ul> </li> <li>Seek expressions of interest from community groups interested in organising repair cafes in Queanbeyan, Bungendore and Braidwood in 2019.</li> <li>Forward the concept to the Waste Working Group for consideration as part of the new QPRC waste management strategy.</li> </ul>		<p>Funds to be provided in 2019 Budget.</p> <p>National Tree Day on 28 July 2019 Planting site nominated as Old Kings Highway, Bungendore Road</p> <p>In progress</p> <p>No further progress to report.</p> <p>Report to ESAC on 3/7/19</p> <p>In progress and a suggestion for inclusion in the new waste strategy.</p> <p>No further progress to report.</p>		
268	26/09/18	334/18	14.3	<p><b>Local Traffic Committee 14 August 2018</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Local Traffic Committee Meeting held on 5 June 2018.</li> <li>Adopt recommendations LTC 32/18 to LTC 34/18 from the meeting held on 14 August 2018. <ul style="list-style-type: none"> <li>LTC 32/18 Under the <i>Road Transport Act 2013</i> install signage as per the design at the roundabout of Kinlyside Avenue, with consideration of suggested design changes.</li> </ul> </li> </ol>	Program Coordinator, Facilities & Safe Cities	LTC 32/18 – design is under review with report planned for Feb 2019 meeting		N
272	10/10/18	PLA123/18	5.1	<p><b>Queanbeyan Memorial Park - Proposed Community Consultation Program</b></p> <p>That Council progress the planning proposal for the proposed memorial park, consistent with the community engagement process outlined in this report.</p>	Service Mgr Land-Use Planning	Ongoing due to requirement of a state agency to continue hydrogeological monitoring.		N

303	24/10/18	381/18	20.1	<b>Rutledge St Development Options</b> <ol style="list-style-type: none"> <li>That Council endorse option C.</li> <li>That Downtown Q Pty Ltd be advised that the Council agrees to progress the proposal to the next stage in accordance with the Unsolicited Proposals Guidelines and the Heads of Agreement that was entered into by the parties subject to: <ul style="list-style-type: none"> <li>The proposal includes the sale of sites marked E, Z and D (the heritage properties) for development as proposed.</li> <li>The proposal is to be developed in three stages being a Serviced Apartment Hotel, repurposed reception and a Restaurant/Café, and development of the residential townhouses.</li> <li>The sale price of the land shall be agreed between the parties as determined by independent valuation after the development receives the required independent development consent by the JRPP.</li> <li>A Deed of Agreement (participation agreement) be entered into providing for the following: <ul style="list-style-type: none"> <li>construction by DQPL of public domain and other civic works to equivalent value, in accord with themes established with the 2018 QCBD masterplan</li> <li>dealing with liquidation or administration of the company</li> <li>timeframes to commence construction from DA and between stages, to expedite the whole project and prevent land banking</li> <li>process to accommodate the stages of construction</li> <li>works in kind for public domain and civic works to complement timing of construction for Council's head office</li> <li>balance of cash to be paid should works in kind be less than the valuation established following development consent</li> <li>penalties for non-performance or late delivery of the proposal.</li> </ul> </li> </ul> </li> <li>The CEO be authorised to progress Stage 2 and 3 of the Heads of Agreement, with subsequent reports to Council.</li> <li>Council undertake survey and prepare the subdivision of Lots 2/117998, 18/548244, 2/748338, 1/748338, the Queanbeyan Civic Precinct site, to excise the Rutledge site and heritage buildings for redevelopment.</li> </ol>	Service Mgr Legal & Risk	Report to Council December meeting.	2021	N
320	28/11/18	391/18	12.20	<b>Respite Centre Request for Provision of Land</b> That Council: <ol style="list-style-type: none"> <li>Receive and note the report.</li> </ol>	Service Mgr Legal & Risk	Council decision to support.  Categorisation has been finalised  Lease proposal being advertised.	December 2019	Partial

				<p>2. Agree in principle to lease part of the preferred site at 16 Agnes Avenue Queanbeyan to Respite Care for QBN Incorporated for a 30 year period and the Lease be progressed in accordance with S45 of the <i>Local Government Act 1993</i>, and Council undertake the necessary planning actions (including the preparation of a Planning Proposal if necessary) to ensure that the proposed use as a respite centre for the benefit of carers (being residential accommodation) is permissible on the site.</p> <p>3. In accordance with S45, give the required public notice for a long term lease, advise affected neighbours and residents (and also property owners immediately opposite), consider submissions, and forward to the Minister for the Minister's consent.</p> <p>4. Prior to the lease being executed, require Respite Care for QBN Incorporated to obtain the required approval for the project.</p> <p>5. In accordance with the <i>Environmental Planning and Assessment Act 1979</i>, as amended, undertake the required public notification processes in respect of any Development Application and convene an on-site inspection prior to a determination at a meeting of Council.</p> <p>6. Agree the annual lease rental for the land be determined in accord with the Rental Rebate Policy.</p> <p>7. Consider incorporation of playground/park facility accessible by the community, into the developed site by the proponents.</p> <p>8. Consider reclassification and potential sale of the remaining three lots, noting the requirement for a Planning Proposal, public exhibition, the holding of an independently chaired public hearing with a report to Council.</p> <p>9. Review other potential sites for the other community uses that have been proposed for the 16 Agnes Avenue site.</p>				
321	28/11/18	392/18	12.1	<p><b>Resch's Creek Crossing and Foxlow Bridge</b></p> <p>That:</p> <p>1. Council adopt Option 2 for Resch's Creek and Option 2 for Foxlow Bridge as the long term scenarios for providing flood free access to Rossi.</p> <p>2. Funding be provided to complete the following reports:</p> <p>a. An assessment of the existing Foxlow Bridge that provides estimated costs and possible staging of preservation and restoration work to restore the bridge and increase the</p>	Portfolio GM Community Connection	<p>1. Noted</p> <p>2(a) Assessment report has been completed. A further report will be provided to Council.</p> <p>2(b) Design and estimate work has not commenced.</p>		N

				<p>current carrying capacity of the bridge, to be funded from the 2018/19 budget.</p> <p>b. An estimate of the cost to construct a new bridge at Resch's Creek, with funding to be included in the 2019/20 budget.</p> <p>3. A future report be provided to Council for further consideration detailing the results of the work required in (2).</p>				
328	28/11/18	400/18	12.7	<p><b>Regional Sports Complex - Community Consultation Report and Funding Offer</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive the report and note the community feedback.</li> <li>2. Amend the master plan from four premier standard synthetic football pitches to two premier standard synthetic and two premier standard natural grass fields.</li> <li>3. Accept the NSW Government grant offer of \$10m toward Stage one of the Regional Sports Complex.</li> <li>4. Progress the masterplan to detail design of Stage one, and receive a report on sequencing of the elements of Stage one, and their respective maintenance and operation costs, based on available funding.</li> <li>5. Investigate options for funding the Indoor Component of the Regional Sports Complex.</li> </ol>	Service Mgr Urban Landscapes	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Plans updated</li> <li>3. Deed of Agreement signed</li> <li>4. Designed working for stage one ready for tender documentation.</li> <li>5. Various funding options under investigation Ongoing funding options being sought for various stages.</li> </ol>	Feb 2020	<p>1Y</p> <p>2Y</p> <p>3Y</p> <p>4Y</p> <p>5 Ongoing</p>
369	19/12/18	451/18	12.8	<p><b>Proposal from NRMA to Install Electric Car Charging Facilities at Braidwood</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Agree to the inclusion of an electric vehicle charging station as part of any future car park redevelopment of 88 Wallace Street Braidwood, if and when it occurs.</li> <li>2. Consent to a formal arrangement with the NRMA by signing the Letter of Intent (attached).</li> </ol>	Service Mgr Natural Landscapes & Health	<p>Agreement signed with NRMA. Project on hold until development of 88 Wallace Street in Braidwood.</p> <p>No further progress to report.</p>		N

371	19/12/18	453/18	12.10	<p><b>Southern Lights Project</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the preparation of a business case for funding of the smart street lighting program by the NSW Government at a cost of \$61.4M and seek support for the project from the local member for Monaro.</li> <li>Support in principle, the rollout of LED lighting with smart technology capability for all street lights in the local government area.</li> <li>Receive a report following assessment of the business case, for estimates and any further involvement of Council.</li> </ol>	CEO	<p>Letter of support provided.</p> <p>Awaiting outcome of election and possible funding across region.</p> <p>CRJO has considered matter further, with business cases prepared for each LGA. A funding model is next to be put forward to illustrate payback to LGAs, and funding sources (incl debt and higher charges from EE)</p> <p>Yet to receive a business case from Essential Energy.</p>		N
391	23/01/19	023/19	14.3	<p><b>Minutes of the Environment and Sustainability Advisory Committee held on 5 December 2018</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of the Environment and Sustainability Advisory Committee held on 5 December 2018.</li> <li>Note recommendation QPRC ESAC 10/18 from the meeting held on 5 December 2018.</li> </ol> <p>That Council resolve to:</p> <ol style="list-style-type: none"> <li>Prepare a risk assessment tool and policy for replacement of trees.</li> <li>Seek community input and consultation on a Draft Replacement Tree Policy.</li> </ol>	Manager Natural Landscapes & Health	<p>No action.</p> <p>Links in with a new Increasing Resilience to Climate Change Grant of \$42,000 received <b>Keeping it Cool - Vegetation and Heat Adaptation Strategy</b> will prepare an urban forest strategy focused on the urban centres of Queanbeyan, Bungendore and Braidwood and select and trial heat resilient tree species in these centres. A region-specific climate-ready list of tree species, and guidelines for future council planting programs will be prepared.</p>	Grant to be complete by 01/12/21	N
392	23/01/19	024/19	14.4	<p><b>Local Traffic Committee 4 December 2018</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Local Traffic Committee Meeting held on 4 December 2018.</li> <li>Adopt recommendations LTC 43/18 to LTC 49/18 from the meeting held on 4 December 2018. <ol style="list-style-type: none"> <li>LTC 43/18 Under the <i>Road Transport Act 2013</i>, with the exception of the "KEEP LEFT WHEN OVERTAKING" sign, install the signage as per the design for the 2nd Stage of the Duplication of Old Cooma Rd.</li> <li>LTC 49/18 Under the <i>Road Transport Act 2013</i> implement changes to Morisset Street Carpark as per the concept design.</li> </ol> </li> </ol>	Program Coordinator, Facilities & Safe Cities	<p>43/18 – this is Jordan – but work on OCR has commenced so this work in essence is being done</p> <p>49/18 – Partially complete (follow up site inspection required to verify)</p>		N

399	13/02/19	PLA005/19	5.2	<p><b>Application for Building Information Certificate - 7 Staunton Road, Googong</b> That Council take no action in this matter.</p>	Service Mgr Development	<p>Refer to latest update in item 155. Issue to remain incomplete until period to appeal "deemed refusal" has passed.</p> <p>20/06/2019 Appeal to "deemed refusal" was lodged and directions hearing completed. The matter has been listed for hearing on 20 Dec 2019 (TBC).</p> <p>12/9/19 - Still pending hearing in Dec 2019</p> <p>9/12/19 – L&amp;E Court hearing is listed for Friday 20/12/2019</p> <p>13/2/2020 – L&amp;E Court hearing occurred as scheduled. The Commissioner reserved judgment at the time. It is expected that the judgement will be released imminently.</p>	Early 2020	N
400	13/02/19	PLA006/19	5.3	<p><b>Respite Centre Proposal - 16 Agnes Avenue Queanbeyan</b> That:</p> <ol style="list-style-type: none"> <li>1. The report be received and noted.</li> <li>2. Council support in principle the change of the Community Land category for the Ross Road Reserve from "Sportsground" to "General Community Use" and commence procedures for the implementation of this re-categorisation in accordance with the <i>Local Government Act 1993</i>.</li> <li>3. <del>Council redevelop the balance of the site into a parkland facility with funding to be considered in a future delivery program, subject to the respite centre proceeding- Point 3 rescinded</del></li> </ol>	Service Mgr Legal & Risk	<p>Council decision to support.</p> <p>Categorisation has been finalised</p> <p>Lease proposal being advertised.</p>	December 2019	Partial
405	13/02/19	039/19	12.1	<p><b>Modification Application - MOD.2018.122 - Delete Condition 3 Requirement for Provision of Right of Carriageway - 121 Wallace Street, Braidwood</b> That:</p> <ol style="list-style-type: none"> <li>1. Modification application MOD.2018.122 to delete Condition 3 of DA.2014.208 relating the provision of a right of carriageway at Lot 2 DP 1208847, 121 Wallace Street Braidwood be refused for the following reasons.</li> </ol> <p>Reasons for Refusal:</p>	Service Mgr Development	<p>Notification of refusal of modification to condition 3 has been generated and forwarded to applicant.</p> <p>Enforcement proceedings to be commenced shortly.</p> <p>20/06/2019 "letter of complaint" has been received requesting an "internal review of decision"</p>	Early 2020	N

				<p>(a) Condition 3 of DA.2014.208 was imposed with sound reasoning and not in error. As such the subject modification is beyond the scope of Section 4.55(1) of the Environmental Planning and Assessment Act 1979 and is unable to be approved.</p> <p>2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.</p> <p>3. Council continue with enforcement proceedings to require the applicant to comply with Condition 3 of DA.2014.208 i.e. to register a right of way benefiting Lot 1 DP 829063 for access over Lot 2 DP 1208847.</p>		<p>to reject the application to modify" the development consent. Matter is currently being discussed with Service Mgr – Legal and Risk.</p> <p>12/9/19 - Representations did not sufficiently address NOI. Proceed with formal Order. Issued. Compliance period expires 28/09/2019</p> <p>Appeal lodged 26 September with LEC against this determination and also the related order to comply with development consent. Lawyers are reviewing Council files.</p> <p>9/12/19 – L&amp;E Court conciliation hearing is listed for Thursday 09/01/2020</p> <p>13/2/2020 – Council resolution of 12/02/2020 agree to terms of conciliation. Mater is expected to be closed once Court orders are finalised.</p>		
406	13/02/19	04/0/19	12.2	<p><b>North Elmslea (Part Lot 1 DP 798111) Planning Proposal, Tarago Road, Bungendore</b></p> <p>That:</p> <p>1. The environmental assessments attached to this report, and the associated government agency and staff comments, be received and noted.</p> <p>2. The revised planning proposal (February 2019) taking into account comment from the government agencies comments be received and noted.</p> <p>3. It be noted that this planning proposal (February 2019) will be refined for public exhibition once the water licence allocation for Bungendore has been determined.</p> <p>4. Subject to Council receiving written confirmation from NSW Department of Industry - Lands and Water that the water licence allocation for Bungendore will be increased to sufficiently accommodate the planning proposal on part Lot 1 DP 798111 to allow for the creation of approximately 309 residential lots, Council agree to progress the planning proposal by placing it on public exhibition for 28 days.</p> <p>5. While the water allocation is being finalised, staff work with the developer on a preliminary road design and the details of a planning</p>	Service Mgr Land-Use Planning	<p>1 For noting.</p> <p>2. Completed.</p> <p>3. Completed.</p> <p>4. Completed.</p> <p>5. Preliminary discussions have occurred.</p>		N

				<p>agreement in relation to the impacts on Tarago Road including road intersections and a contribution towards community facilities.</p> <p>6. The planning proposal buffer area of 500 metres from the resource recovery facility be retained, noting a review is proposed at a later stage.</p> <p>7. Associated water and sewer development contribution plans be prepared</p>		<p>6. Noted</p> <p>7. Noted.</p>		
412	13/02/19	046/19	12.8	<p><b>South Bungendore Stormwater Masterplan</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the existing flood impacts in South Bungendore.</li> <li>2. Place the draft masterplan on exhibition following discussions with potentially affected residents.</li> <li>3. Provide a further report to Council that considers responses received during the exhibition period.</li> </ol>	Service Mgr Utilities	Additional modelling to be undertaken following workshop.	30/6/20	N
413	13/02/19	048/19	12.10	<p><b>Retransmission of ABC radio signal</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the finalisation of the service agreement.</li> <li>2. Fund the service agreement through provision of \$24,245pa in the Delivery Program.</li> <li>3. Write to various Federal and State election candidates for financial support, and report back to Council.</li> </ol>	Service Mgr Customer & Communication	<p>Service agreement finalised, with availability increased to 99.5%. Letter sent to all candidates for state and federal elections.</p> <p><i>The relevant paperwork to progress the retransmission of the ABC radio signal to residents in the Braidwood, Captains Flat and surrounding areas has been submitted to the Australian Communications and Media Authority. As mentioned previously, the original plan to install infrastructure on Mt Cronin was rejected by ACMA due to the possible interference with other radio signals. As such, the consultant Council is working with has investigated installing equipment at Captains Flat and on Mt Gillamatong. This has resulted in an increase in cost which will be address in the second quarter budget review.</i></p> <p><i>Council has accepted amended quote for works on Mt Gillamatong and at Captains Flat. Equipment being ordered and to be installed.</i></p>	1 July 2019	N
423	27/02/19	063/19	14.2	<p><b>Sister City Committee</b></p> <p>That Council:</p>	Service Mgr Governance	The Sister City relationship is the subject of a report to the December 2019 meeting.		N



**10.5 Resolution Action Sheet**  
**Attachment 1 - Resolution Action Sheet (Continued)**

				<ol style="list-style-type: none"> <li>Note the minutes of the meeting of the Sister City Committee held on 22 November 2018.</li> <li>Adopt the following recommendations from the meeting:</li> </ol> <p>SSC2/18 RECOMMENDATION That Council follow up with the Principals of Karabar High and Queanbeyan High seeking the nomination of representatives from both schools to join the Sister City Committee.</p>				
427	27/02/19	067/19	14.6	<p><b>Minutes of Local Traffic Committee - 12th February 2019</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Local Traffic Committee Meeting held on 12 February 2019 be confirmed.</li> <li>Adopt recommendations LTC 01/2019 to LTC 15/2019 from the meeting held on 12 February 2019.</li> </ol> <p>LTC 08/2019 Hold over a recommendation for the preferred design of potential changes to the parking arrangements near the Wood Work Gallery, Kings Hwy Bungendore until a joint site inspection is carried out.</p> <p>LTC 09/2019 Under the Road Transport Act 2013 approve the upgrade of the intersection of River Drive and Barracks Flat intersection as per the design.</p>	Program Coordinator, Facilities & Safe Cities	<p>8/2019 – design changes pending receipt of advice/design info from RMS</p> <p>9/2019 – in progress.</p>		N
432	13/03/19	PLA20/19	5.3	<p><b>Report on the Submissions to the Draft Bungendore Heritage Study</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>The draft Bungendore Heritage Study be adopted with the inclusion of 40 Malbon Street Bungendore, the amendments as listed in Attachment 9 and as outlined throughout this report.</li> <li>Following the gazettal of the draft comprehensive Local Environmental Plan, Council apply for a heritage grant to conduct the necessary additional research to determine whether those properties nominated by the draft Bungendore Heritage Study are appropriate for listing as local heritage items.</li> <li>Council amend the Palerang Development Control Plan 2015 to include the nine buildings identified as being 'sympathetic development' as exemplars of sympathetic infill development.</li> <li>Council note that this report suggests referrals to other staff in regard to issues raised in submissions and this will be done.</li> </ol>	Service Mgr Land-Use Planning	<ol style="list-style-type: none"> <li>Noted.</li> <li>Pending.</li> <li>Pending.</li> <li>Noted.</li> </ol>		N

447	27/03/19	095/19	12.13	<b>181-183 Cooma Street, Queanbeyan – Options</b> That: 1. Council seek expressions of interest in regard to a sale and redevelopment of the property with a condition of sale that there be a provision of a community centre either in-situ or in the Karabar area. 2. Current users of the community centre be given at least 12 months' notice and that Council staff assist current users in securing alternative premises as their needs arise.	Service Mgr Legal & Risk	Contract of Sale being prepared.		N
454	27/03/19	116/19	20.3	<b>Queanbeyan CBD Property</b> That Council: 1. Receive and note the report on the Queanbeyan CBD property. 2. Authorise the CEO to engage and negotiate with the proponent. 3. Provide a letter of support to enable lodgement of an EOI. 4. Consider further reports should the EOI progress.	Service Mgr Legal & Risk	<ul style="list-style-type: none"> <li>DQPL advised of termination of agreement.</li> <li>EOI requested from Commercial Property Consultants</li> </ul>		N
457	10/04/19	PLA032/19	6.4	<b>Options for Part Redevelopment of Site - 16 Agnes Avenue, Queanbeyan</b> That Council receive a report on the options for part redevelopment of the balance of the site not required for the Respite Centre at 16 Agnes Avenue, Queanbeyan, into a parkland facility and for part sale, with the input of the Respite Centre Group.	Service Mgr Legal & Risk	Lease being advertised.	December 2019	N
461	24/04/19	123/19	11.1	<b>Queanbeyan Aquatic Centre</b> 1. That Council: a. Prepare a report on the condition of the Queanbeyan Aquatic Centre, including all maintenance required, priorities for works and estimated funding, for the May Ordinary Meeting; and b. Consider funding to undertake priority works as a submission in the 2019-20 draft budget. 2. That Council investigate the extension of the change room facilities to include a minimum of two new family/disability change rooms, including costs, with a report to come back to Council as soon as practicable.	Portfolio GM Community Choice	Arrangements for aquatic facility assessments across the LGA are in progress.	2020	N
466	24/04/19	129/19	12.5	<b>Braidwood Memorial Pool Refurbishment Tender - 2019/24</b> That: 1. Council not accept any tender for the Braidwood Memorial Pool refurbishment. 2. The refurbishment works be project managed in-house by Council staff, utilising Council's pre-approved trades and services panel, where possible.	Portfolio GM Community Connection	Refurbishment work has commenced.		N
471	24/04/19	134/19	12.10	<b>Queanbeyan, Bungendore and Braidwood Customer Centres</b> That Council: 1. Note the report on customer centres.	CEO	Report back to Council June 2019, following community forums and submissions, recommending to proceed		N

				<p>2. Approve \$129,000 for the customer centre refurbishment at Queanbeyan, funded from 2018/19 maintenance allocations and the property reserve.</p> <p>3. Engage with the Braidwood and Bungendore communities regarding the proposed changes to the customer centres and the possible inclusion of a smart hub in Braidwood.</p> <p>4. Refer any subsequent modifications to the Braidwood office to the Braidwood Heritage Committee.</p>		<p>with BGD office changes, and get designer for BWD office</p> <p>QBN office changes under design.</p> <p>Following staff consultation, not proceeding with 'Functional Co-location' between QBN and BGD offices. Will install disable-access entry doors at BGD office.</p> <p>Designer engaged for BWD office.</p> <p>First options rejected, further meeting with architect 19 December.</p>		
478	08/05/19	PLA044/19	5.1	<p><b>Development Application - DA.2018.192 - Recreation Facility (Outdoor) Rifle Range - 2155 Collector Road, Currawang</b></p> <p>That:</p> <p>1. Development application DA.2018.192 for a Recreation Facility (Outdoor) on Lots 114 and 200 DP750008 and Lot 149 DP750013, 2155 Collector Road, Currawang be refused for the following reasons:</p> <p>a. The proposed development is not compatible with the general aims of the Palerang Local Environmental Plan 2014, specifically the following Aims:</p> <p><i>Cl. 1.2(2)(a) To protect and improve the economic environmental, social and cultural resources and prospects of the Palerang community.</i></p> <p><i>Cl. 1.2(2)(c) To retain, protect and encourage sustainable primary industry and commerce.</i></p> <p>b. The proposed development fails to comply with the Zone Objectives of the RU1 Primary Production zone, specifically:</p> <ul style="list-style-type: none"> <li><i>To encourage sustainable primary industry production by maintaining and enhancing the natural resource base</i></li> <li><i>To minimise conflict between land uses within this zone and land uses with adjoining zones</i></li> </ul> <p>c. The proposed development is not compatible with surrounding land uses and will have significant adverse impact on the amenity of adjoining and surrounding land uses because of noise generated by the intensive use of a range of firearms. Surrounding land uses include broad scale agricultural grazing, residential, small farms, hobby farms, bush retreats, wellness retreats, horse riding, animal husbandry and a range of home based occupations including musical recording and teaching.</p>	Service Mgr Development	<p>12/9/19 - Appeal against refusal lodged with L&amp;E Court. Initial Conciliation conference is scheduled for 6<sup>th</sup> Dec 2019</p> <p>9/12/19 – L&amp;E Court conciliation hearing occurred on Friday 06/12/2019. No resolve was reached and will likely proceed to hearing proper in early to mid 2020.</p> <p>13/2/2020 – The Court's directions require that the applicant make any application to amend the DA by 2 March. Submission of amended / additional information will be carried out following.</p>	Early - Mid 2020	N

				<p>d. The proposed development is considered to be contrary to the public interest due to the significant adverse social impacts and incompatibility with adjoining and surrounding land uses and significant adverse impact on the amenity of adjoining and surrounding land uses.</p> <p>2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.</p>				
484	22/05/19	165/19	10.3	<p><b>Policy – Fraud Control</b></p> <p>That Council exhibit the draft Fraud Control Policy for community comment for 28 days.</p>	Service Mgr Legal & Risk	Awaiting Fraud Control Procedures.		N
494	12/06/19	PLA060/19	6.7	<p><b>Request for Use of Section 94 Funds - RFS Improvements</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. A total of \$19,874 (plus GST) be authorised from developer contributions collected under Tallaganda Shire Council Section 94 Contributions Plan No. 4 Bushfire Control and Suppression for the construction of a water tank pad and a road around the shed at the Boro/Mt Fairy rural fire station.</li> <li>2. Council be advised by the applicant when the works above are completed so that these can be viewed.</li> <li>3. A total of \$28,000 be authorised from developer contributions collected under Tallaganda Shire Council Section 94 Contributions Plan No. 4 Bushfire Control and Suppression for the use of preliminaries associated with the submission of development applications for the construction of new rural fire stations at Araluen and Mulloon.</li> <li>4. The RFS be requested to advise whether future fire sheds are likely to be required to house larger vehicles.</li> </ol>	Service Mgr Land-Use Planning	<p>1. Noted.</p> <p>2. Noted.</p> <p>3. Noted.</p> <p>4. Noted. Still awaiting feedback from RFS.</p>		N
497	12/06/19	PLA063/19	7.1	<p><b>Boer War Memorial Relocation</b></p> <p>That</p> <ol style="list-style-type: none"> <li>1. The report be received for information.</li> <li>2. Council support the relocation of the Memorial to Moore Park as proposed and funded by the RSL.</li> </ol>	Service Mgr Urban Landscapes	RSL currently engaging stone mason to complete the works.		N
501	26/06/19	191/19	10.12	<p><b>Braidwood and Bungendore Offices - Customer Centres</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Proceed with the planned changes at the Bungendore office.</li> <li>2. Engage a professional design consultant to evaluate the merits and functionality of rearrangements within the Braidwood office buildings, having regard to heritage and access.</li> </ol>	Service Mgr Customer & Communication	<p>Proposed options rejected to Council Executive. Further meeting with design consultation in late December to review scope.</p> <p>Consultant has provided further options. Being considered internally.</p>		N

				3. Receive a further report on the outcome of the professional design consultant's findings.				
504	26/06/19	198/19	9.4	<b>Burra Locality Committee Meeting Minutes 9 April 2019</b> That Council: 1. Note the minutes of Burra Locality Committee meeting held on 9 April 2019. 2. Consider the following recommendation BURLC02/2019 from the meeting: "That Council be asked to follow up the commitment for a slip lane at Old Cooma Road and Googong Road."	Portfolio GM Community Connections	A report on the slip line will be provided to Council shortly.		N
510	26/06/19	206/19	10.11	<b>Braidwood Floodplain Risk Management Study and Plan</b> That Council: 1. Exhibit the draft Braidwood Floodplain Risk Management Study and Plan for community comment for 28 days. 2. Prepare a further report to Council in consideration of the feedback received during the consultation period.	Service Mgr Contracts & Projects	The document is currently on exhibited during July. A report is being prepared summarising community feedback with changes to the draft FRMS&P.	October 19	N
516 B	26/06/19	232/19	13.1	<b>Refill Water Stations</b> That Council: 1. Receive a report on options and costs associated with: a. Water refill stations installed in parks that are typically used for a range of recreational activities including sports, walking, jogging, cycling, or picnicking. b. Water refill stations into the CBD Public Domain and town centres across the LGA. 2. Consider installation of water refill stations in the Operational Plan and Delivery Program.	Service Mgr Urban Landscapes	1. Report to February 2020 meeting. 2. Budget estimates ready for 2020-2021 draft operational plan.		N
521	24/07/19	242/19	9.2	<b>Development Application 290-2018 - 101 Lot Residential Subdivision - 36 Googong Road, Googong</b> The matter be deferred to enable further discussion between the parties at the 'without prejudice' conciliation meeting scheduled on 2 August 2019.	Service Mgr Development	12/9/19 – Conciliation took place on 4 September. Resolution was reached. Applicant's submitted revised plans based on the 'in principle' agreement reached between the parties. The revised plans show:  1. all lots being at least 200m from the WRP Odour Stack. The exception being large lot 902, however, the dwelling envelope for this lot is sited beyond the 200m buffer zone;  2. the 35dB(A) extending only into Lots 421, 422 and 423; and	Early 2020	N

						<p>3. a 19.5m road reserve at "Road 1" and "Graziers Road", which will allow flexibility to accommodate a wider than minimum carriageway if required and is subject to final design.</p> <p>With respect to the Council Depot site, it is anticipated that a subsequent subdivision will occur in order to create that lot.</p> <p>Conditions of consent been updated including entering into a VPA. A S34 Agreement has been prepared for the Court.</p> <p>9/12/19 – The Court ordered: <i>(1) The Applicant is granted leave to amend its development application in accordance with the plans referred to in Schedule 1 of the conditions of consent in Annexure "A".</i> <i>(2) The Appeal is upheld.</i> <i>(3) Development Application No. DA 290-2018 for the Torrens title subdivision to create 67 residential lots within NH1A Stage 4D and 2 large residential lots in NH1B Stage 9, all subdivision works and landscaping and the creation of 1 residual lot (Lot 425) and 1 public reserve (Lot 901) is approved subject to the conditions set out in Annexure "A".</i> VPA and relevant transitional arrangements are being prepared.</p> <p>13/2/2020 – VPA and relevant transitional arrangements still being prepared.</p>		
522	24/07/19	243/19	9.3	<p><b>Draft Queanbeyan Floodplain Risk Management Study and Plan</b></p> <p>That Council:</p> <p>1. Exhibit the draft Queanbeyan Floodplain Risk Management Study and Plan for community comment for 28 days.</p> <p>2. Receive a report considering the community feedback.</p>	Service Mgr Contracts & Projects	Exhibition currently underway.	N	

528	24/07/19	249/19	9.9	<b>Renewal of Licence Agreement - Anglican School Googong</b> That: 1. The report be received and noted. 2. Council agree in principle to enter into a five-year Licence Agreement with the Anglican School Googong for use of the sports oval at Googong. 3. The Licence Agreement proposal be advertised in accordance with S47 and 47A of the <i>Local Government Act 1993</i> . 4. If no objection to the proposal is received, the Licence Agreement be executed. 5. The Council approve the Mayor and the General Manager to execute the Licence Agreement on the Council's behalf.	Service Mgr Legal & Risk	In progress.		N
533	24/07/19	259/19	12.1	<b>Captains Flat Road - Foxlow Alignment</b> That: 1. Council include design and boundary alignment work for the construction of road bypass in front of Foxlow homestead as an option in the Captains Flat Road scope of works to be presented to Council. 2. The scope of works include vehicle accident history for the proposed road bypass in front of Foxlow Homestead and other areas that have been prone to accidents along Captains Flat Road. 3. Council seek an update from the local member on the timing of receipt of the grant given the urgency of the work required.	Portfolio GM Community Connection	Work will commence on this project once funds are received.		N
534	24/07/19	260/19	12.2	<b>Bungendore Waste Transfer Station upgrade</b> That changes/upgrades be made to the Bungendore Waste Transfer Station to restrict/negate the escape of rubbish into neighbouring properties.	Service Mgr Utilities	This will be looked at as part of the Waste Strategy with any outcomes to be the subject of a special capital vote.		N
542	14/08/19	PLA082/19	6.6	<b>Pooling of Local Roads Contributions</b> That Council agree to: 1. The preparation of a local infrastructure contribution plan for non-urban roads pursuant to Section 7.11 of the <i>Environmental Planning and Assessment Act 1979</i> and Clause 26(2) of the Environmental Planning and Assessment Regulations 2000. 2. Inclusion of the following for consideration in preparing the local infrastructure contribution plan for non-urban roads: a. A contribution for development resulting in new dwellings or new lots. b. The authorisation of the pooling of non-urban road contributions collected under previous plans.	Service Mgr Land-Use Planning	1. Pending.  2. a. – b., c i –vi, d – e. Noted.		N

				<p>c. A Works Schedule based on projects within catchments and which also has regard to the local road works identified in:</p> <ul style="list-style-type: none"> <li>i. Queanbeyan City Section 94 Contribution Plan Non-Urban Roads 2012.</li> <li>ii. Mulwaree Section 94 Development Contributions Plan 2003-2008.</li> <li>iii. Tallaganda Section 94 Contributions Plan No.3 – Roadworks.</li> <li>iv. Yarrawluma Council Section 94 Contributions Plan (No.2) for Provision of Access Road.</li> <li>v. Cooma–Monaro Section 94 Contributions Plan (Roads &amp; Open Space)</li> <li>vi. Gunning Section 94 Provision of Public Amenities and Services.</li> </ul> <p>d. Incorporation of a planning administration contribution.</p> <p>e. A clause which repeals those Section 94 contribution plans listed above in Recommendation 2c. i-vi where these are found to be redundant.</p> <p>3. Undertaking community consultation for a minimum period of 28 days on the local infrastructure contribution plan.</p> <p>4. Reporting back to Council at the end of the community consultation process.</p>		<p>3. Pending.</p> <p>4. Pending.</p>		
549	14/08/19	PLA093/19	10.1	<p><b>Legal Costs RecoVietnam1</b></p> <p>very</p> <p>That:</p> <ul style="list-style-type: none"> <li>1. The report be received and noted.</li> <li>2. Council progress the recovery of legal costs as outlined in the report.</li> </ul>	Service Mgr Legal & Risk	In progress.		N
552	28/08/19	277/19	9.4	<p><b>Use of Agricultural Chemicals in Public Places</b></p> <p>That:</p> <ul style="list-style-type: none"> <li>1. Council prepare a draft policy on the use of agricultural chemicals in public places.</li> <li>2. A further report come back to Council with a view to placing the draft policy on public exhibition.</li> </ul>	Service Mgr Urban Landscapes	Prepare a draft policy for Ag chemicals by April 2020 meeting.	2020	N
556	28/08/19	282/19	9.9	<p><b>Policy - Fraud Control</b></p> <p>That Council endorse and adopt the Fraud Control Policy as an interim measure, then for further development at a workshop.</p>	Service Mgr Legal & Risk	In progress.		N
561	28/08/19	288/19	9.15	<p><b>Queanbeyan CBD - Stage 5 Monaro Corridor</b></p> <p>That Council:</p> <ul style="list-style-type: none"> <li>1. Note the report and endorse the revised scope of works for the Monaro Street Corridor and Poets Laneway.</li> </ul>	CEO			N



				<ol style="list-style-type: none"> <li>2. Accept and reassign potential offer of up to \$10 million from the NSW Government to the Stage 5 Monaro Street Corridor (Crawford/Lowe section).</li> <li>3. Raise debt of \$5.7m, and update the long term financial plan accordingly.</li> <li>4. Liaise with NSW Transport (RMS) regarding design, traffic management and further funding to enable the next section of the Monaro Street Corridor to progress.</li> <li>5. Continue to progress the EOI for the Morisset carpark.</li> <li>6. Reconsider request from NSW Police to extend the licence to occupy Morisset carpark by further report to Council.</li> </ol>		<p>DPC and local member advised of new CBD project scope.</p> <p>Preliminary discussion held with RMS re project and collaboration with design and works.</p> <p>Staff to progress EOI for carpark and further report on carpark licence extension for Police.</p> <p>Reported to Council endorsing extension of carpark lease at \$100k.</p> <p>Awaiting formal announcement of grant.</p>		
562	28/08/19	293/19	11.2	<p><b>Local Traffic Committee 6 August 2019</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the minutes of Local Traffic Committee Meeting held via correspondence for Christmas in July Event approval be confirmed (LTC 17/19).</li> <li>2. Adopt recommendations LTC 17/19 to LTC 33/19 from the meeting held on 6 August 2019.</li> </ol> <p>LTC 23/19 Under the <i>Roads Transportation Act 2013</i> approve the replacement of an existing 'Give-Way' sign with a 'Stop' sign and amend the road line marking at the intersection of Lobelia Close and Woodhill Link Jerrabomberra as per the design.</p> <p>LTC 25/19 Under the <i>Roads Transportation Act 2013</i> approve the upgrades to the mobility parking located on Majara Street in the Bungendore Public School zone as per the concept design.</p> <p>LTC 27/19 Under the <i>Roads Transportation Act 2013</i> install the timed 2 hour timed parking restrictions as per the concept design in Park Lane Braidwood.</p> <p>LTC 32/19 Under the <i>Roads Transportation Act 2013</i> install the safety treatments for Uriarra Road, at intersection of Ross Road, Blackall Avenue and Stormaway Road Queanbeyan as per the concept designs.</p>	Program Coordinator, Facilities & Safe Cities	<p>23/2019 - in progress</p> <p>25/2019 - in progress</p> <p>27/2019 - in progress</p> <p>32/2019 – in progress</p>		N
564	28/08/19	296/19	12.1	<p><b>Disabled Parking at Queanbeyan Park Tennis Club</b></p>	Service Mgr Transport & Utilities	<p>The design has been endorsed by Council through Local Traffic Committee report at the November Council meeting</p>	March 2020	N

				That Council investigate the installation of disabled parking space at or close to the entrance of the Queanbeyan Park Tennis Club, and report back to Council with findings and/or recommendations.		(LTC 47/19). Signs are being ordered and scheduled for installation.		
566	28/08/19	301/19	16.1	<b>SCCF High Street Amenities Project</b> That Council: 1. Assume carriage of the High Street Amenities project on behalf of the Queanbeyan City Football Club and proceed to project manage the project using Council staff. 2. Exempt the project from the need to call tenders for the building in accordance with S55.3(i) of the <i>Local Government Act</i> , because the extenuating circumstances pertaining to time constraints and limited availability of the suppliers for the proposed structure mean that a satisfactory result would not be achieved by inviting tenders.	Portfolio GM Community Connections	1. Council staff have been assigned to manage this project. 2. Noted.		N
567	28/08/19	302/19	16.2	<b>Approach to Purchase Land</b> That: 1. Council receive and note the report. 2. Council endorse the sale of the land as outlined in the report with the purchaser being made aware of the issues associated with the development of the site and requirements to obtaining a DA for car park construction. 3. The land be consolidated with the lot owned by the church and that a strip of land be retained by Council to prevent direct access to the EDE.	Service Mgr Legal & Risk	<ul style="list-style-type: none"> <li>In progress.</li> <li>Awaiting for DA for boundary adjustment.</li> </ul>		N
568	28/08/19	303/19	16.3	<b>Land Acquisition – Bungendore</b> That: 1. Council authorise the acquisition of the land as outlined in the report. 2. Upon the acquisition being finalised, the land be categorised as “Operational Land” in accordance with the provisions of the <i>Local Government Act, 1993</i> .	Service Mgr Legal & Risk	In progress.		N
570	11/09/19	PLA099/19	6.1	That Council investigate options to further upgrade vegetation screening, including tree plantings, along the Canberra Avenue verge adjoining Lot 10, known as 172-192 Gilmore Road, from the Kealman Road-Canberra Avenue intersection.	Portfolio GM Natural & Built Character	Plan to be prepared for consideration in 2020/21 budget.	July 2020	N
572	25/09/19	314/19	9.6	<b>Weeds Advisory Committee</b> That: 1. Council note the report. 2. Council receive a bi-annual report on council's management of weeds under the NSW biosecurity framework in regard to safeguarding our economy, environment and community.	Manager Natural Landscapes & Health		June 2020	N

				<p>3. The report address Council's role and record in working with landowners and occupiers to help them meet their general biosecurity duty according to the <i>Biosecurity Act 2015</i>, including:</p> <ul style="list-style-type: none"> <li>• Helping to identify priority weeds</li> <li>• Providing advice and information on ways to manage weeds</li> <li>• Providing displays at community events about weeds</li> <li>• The ongoing program of rural and urban inspections to check for priority weeds</li> <li>• Compliance issues</li> </ul>				
576	25/09/19	319/19	9.11	<p><b>Braidwood Floodplain Risk Management Study and Plan</b> That Council defer the Braidwood Floodplain Risk Management Study Plan to a workshop.</p>	Service Mgr Contracts & Projects			N
577	25/09/19	320/19	9.12	<p><b>Integrated Transport Strategy</b> That Council adopt the Integrated Transport Strategy and Bicycle and Pedestrian Facilities Plans as amended, with appropriate reference to rural residential transport.</p>	Service Mgr Contracts & Projects			N
582	25/09/19	335/19	16.1	<p><b>Legal Costs Recovery</b> That: 1. The report be received and noted. 2. Council progress the recovery of legal costs as outlined in the report.</p>	Service Mgr Legal & Risk	In progress.		N
589	23/10/19	347/19	9.6	<p><b>Northern Entry Road Tender - Tender No 2019/54</b> That Council delegate to the Planning and Strategy Committee of the Whole the authority to award the contract for the Construction of the Northern Entry Road.</p>	Service Mgr Contracts & Projects			N
590	23/10/19	348/19	9.7	<p><b>Australian Wind Symphony</b> That Council: 1. Support in principle the agreement with the Australian Wind Symphony to have the Bicentennial Hall as its base. 2. Endorse the preparation of a formal written agreement with the Australian Wind Symphony for a trial period for the 2020 calendar year.</p>	Portfolio GM Community Choice	An MOU has been discussed and is due to be signed in March. First concert will be in June 2020.	March 2020	N
596	23/10/19	355/19	9.14	<p><b>Renewal of Licence to Airservices Aust. - Noise Monitoring Equipment – Jerrabomberra</b> That:</p>	Service Mgr Legal & Risk	In progress.		N

				<ol style="list-style-type: none"> <li>1. Council agree in principle to enter into a 5 year Licence Agreement with Air Services Australia for the location of an aircraft noise monitoring station at the Jerrabomberra Tennis Club, 4 Coral Drive Jerrabomberra.</li> <li>2. The Licence Agreement proposal be advertised in accordance with s47 of the <i>Local Government Act 1993</i>.</li> <li>3. If no objection to the proposal is received that the Licence Agreement be executed.</li> <li>4. Council approve the CEO to execute the Licence Agreement on the Council's behalf.</li> </ol>				
598	23/10/19	358/19	9.17	<p><b>Queanbeyan Civic and Cultural Precinct</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the report on the Queanbeyan Civic and Cultural Precinct, including the QPRC head office.</li> <li>2. Endorse the concept, uses, business case, and the plan of subdivision for the Queanbeyan Civic and Cultural Precinct and head office building shown as Option 5.</li> <li>3. Place the design and business case on public exhibition, and report back to Council with feedback.</li> <li>4. Lodge a Development Application for the Queanbeyan Civic and Cultural Precinct.</li> <li>5. Submit a capital expenditure report for NSW Office of Local Government and NSW Treasury Corp, to enable the raising of debt as outlined in the report.</li> </ol>	Service Mgr Contracts & Projects			N
604	13/11/19	PLA109/19	7.5	<p><b>Re-categorisation of Land - Plan of Management - 16 Agnes Avenue, Crestwood</b></p> <p>That Council receive estimates for the development of the park as part of the draft 20/21 budgetary process.</p>	Service Mgr Urban Landscapes	Design consultant engaged to prepare concepts. Concepts on Your Voice.		N
611	13/11/19	PLA116/19	6.7	<p><b>Update on Planning proposal at Goolabri Drive, Sutton</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. Council place the amended planning proposal, dated October 2019, to permit subdivision of Lot 3 DP 1074706 (Goolabri Drive, Sutton) on public exhibition for a minimum period of 28 days.</li> </ol>	Service Mgr Land- Use Planning	<ol style="list-style-type: none"> <li>1. Occurred between 22 January to 24 February 2020.</li> <li>2. Pending.</li> </ol>		N

				<p>2. Where submissions are received during the public exhibition period, a report considering the issues raised in submissions be brought back to Council prior to progressing the planning proposal.</p> <p>3. That the following items and matters are submitted and dealt with as part of any development application lodged for the subdivision of Lot 3 DP 1074706 Goolabri Drive, Sutton:</p> <p>(a) A Vegetation Management Plan, addressing the concerns raised by the NSW Biodiversity and Conservation Branch;</p> <p>(b) A revised Aboriginal Cultural Heritage Impact Assessment; and</p> <p>(c) How and when future purchasers of lots containing Aboriginal objects shall be advised of the requirement to obtain an Aboriginal Heritage Impact Permit (AHIP) prior to any ground disturbance.</p>		(a) – (c) Noted.		
614	13/11/19	PLA130/19	6.10	<p><b>Heritage Advisory Service 2019-2020 to 2020-21</b></p> <p>That:</p> <p>1. Council appoint Consultant 3 as the QPRC Heritage Advisor for the period 2019/20 to 2020/21.</p> <p>2. In the event that Consultant 3 declines Council appoint Consultant 2 as the QPRC Heritage Advisor for the period 2019/20 to 2020/21.</p> <p>3. Council notify the unsuccessful consultants of the above and thank them for their Expression of Interest.</p> <p>4. Council consider increasing its Heritage Advisory budget in the 2020-2021 budget.</p>	Service Mgr Land-Use Planning	<p>1. Noted and consultant notified and has accepted.</p> <p>2. Noted. Successful applicant has accepted.</p> <p>3. Completed.</p> <p>4. Pending</p>		N
615	13/11/19	PLA120/19	6.11	<p><b>Draft Parking Policy</b></p> <p>That Council:</p> <p>1. Consider the draft QPRC Parking Policy.</p> <p>2. Publicly exhibit the draft Parking Policy for 28 days and invited written submissions during the exhibition period.</p> <p>3. Consider all submissions received prior to adopting the Policy or, if no submissions are received, formally adopt the Policy.</p>	Service Mgr Governance	Policy presented for adoption to P&S Committee meeting on 12 February.	February 2020	N
617	13/11/19	PLA129/19	10.1	<p><b>Lease Renewal - Westpac Bank</b></p> <p>That Council support the renewal of the lease for Premises 1, 98 -104 Monaro St Queanbeyan as outlined in the report.</p>	Service Mgr Legal & Risk	<ul style="list-style-type: none"> <li>In progress.</li> <li>Awaiting execution of the lease.</li> </ul>		N

618	27/11/19	383/19	9.1	<p><b>Community Consultation Results on Skate Park Concept and Location – Braidwood</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Confirm the Braidwood Recreation Ground as the preferred site for a skate park facility.</li> <li>2. Endorse the concept design for the Braidwood Recreation Ground Concept with minor modifications to address water flow.</li> <li>3. Consider funding to construct a skate park at the Braidwood Recreation Ground, in the next Delivery Plan of Council, subject to securing grant funding.</li> </ol>	Service Mgr Urban Landscapes	<p>1 Complete</p> <p>2 Detailed design currently being prepared by consultants.</p> <p>3 Budget estimates will be prepared and project added to 2021-2024 Draft Delivery Plan.</p>		N
620	27/11/19	385/19	9.15	<p><b>Closure of part of Brown St Queanbeyan</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. Council having completed the procedures required in accordance with Part 4 Division 3 of the <i>Roads Act 1993</i>, agree to close part of Brown Street Queanbeyan as outlined in the report.</li> <li>2. The closure be advertised in the NSW Government Gazette.</li> <li>3. A survey plan of the proposed road closure be prepared for lodgement with Land Registry Services.</li> <li>4. The Queanbeyan Golf Club and parties that have lodged submissions be advised of this decision and the appeal rights.</li> <li>5. The closed road be classified as community land – sportsgrounds in accordance with S 36F of the <i>Local Government Act 1993</i>.</li> <li>6. The Council support in principle the renewal of a five year licence agreement for the Queanbeyan Golf Club including the area of closed road and undertake the procedures required in accordance with s 47A of the <i>Local Government Act 1993</i> and if no objections to the proposal are received the agreement be executed.</li> <li>7. The Licence Agreement require the Lessee to provide a public walking track from Dodsworth St across the Golf Course as indicated in the report, as well as emergency egress and relevant easements through the course.</li> </ol>	Service Mgr Legal & Risk	<p>Closure complete.</p> <p>Lease proposal being advertised.</p>		Partial
621	27/11/19	387/19	11.1	<p><b>Local Traffic Committee - 16th October 2019</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the minutes of Local Traffic Committee held on 16 October 2019.</li> <li>2. Adopt recommendations LTC 34/19 to LTC 47/19 from the meeting held on 16<sup>th</sup> October 2019.</li> </ol> <p>LTC 38/19 Under the <i>Roads Transportation Act 2013</i> approve the installation of the 'Left Turn Only' sign as per the design on Collett Street, Queanbeyan.</p>	Program Coordinator, Facilities & Safe Cities	<p>LTC 38/19 – 47/19 in progress</p>		N

				<p>LTC 39/19 Under the <i>Roads Transportation Act 2013</i> approve the installation of the No Parking signs as per the design in Patterson Parade, Queanbeyan.</p> <p>LTC 40/19 Under the <i>Roads Transportation Act 2013</i> install a 20m barrier line in Capital Terrace as per the design.</p> <p>LTC 41/19 Under the <i>Roads Transportation Act 2013</i> install the double barrier line as per the design at Christopher Crescent, Karabar.</p> <p>LTC 42/19 Under the <i>Roads Transportation Act 2013</i> approve the installation of proposed signs and mobility parking as per the design and defer the proposed upgrade of the children's crossing to a future meeting pending further checks with CBD Masterplan.</p> <p>LTC 43/19 Under the <i>Roads Transportation Act 2013</i> approve the design for the Children's Crossing in Rosa Street, Googong.</p> <p>LTC 44/19 Defer design approval pending recommended amendments for the Capital Windfarm - Tarago Road safety upgrades.</p> <p>LTC 45/19 Under the <i>Roads Transportation Act 2013</i> approve the upgrades to mobility parking on Majara Street, Bungendore as per the design.</p> <p>LTC 46/19 Under the <i>Roads Transportation Act 2013</i> install the timed parking restrictions, disabled parking and stopping signs as per the design at 257 Crawford Street, Queanbeyan.</p> <p>LTC 47/19 Under the <i>Roads Transportation Act 2013</i> install the mobility parking as per the design at Campbell Street, Queanbeyan.</p>				
622	27/11/19	388/19	9.3	<p><b>Request for Use of Section 94 Funds - RFS Improvement</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Authorise a total of \$23,240 (including GST) from developer contributions collected under Tallaganda Shire Council Section 94 Contributions Plan No. 4 - Bushfire Control and Suppression for payment of the hardstand area at the Nerriga rural fire station and submission of the building information certificate.</li> <li>2. Request the RFS to liaise with staff to identify any future project over the next 10 years that the RFS are likely to request assistance for from developer contribution funds.</li> <li>3. Request that the RFS submit a building information certificate for the hardstand area and associated paving.</li> </ol>	Service Mgr Land-Use Planning	<ol style="list-style-type: none"> <li>1. Noted and invoice processed.</li> <li>2. Pending.</li> <li>3. Pending.</li> </ol>		N

**10.5 Resolution Action Sheet**  
**Attachment 1 - Resolution Action Sheet (Continued)**

625	27/11/19	391/19	9.6	<b>Tender Recommendation for Refurbishment of Braidwood Pool</b> That: 1. Council award the tender for the refurbishment works at the Braidwood Memorial Pool to Endeavour Pools Pty Ltd. 2. Provide an additional \$113,600 from infrastructure reserves to complete the specified work.	Program Coordinator, Facilities & Safe Cities	In progress.		N
626	27/11/19	392/19	9.7	<b>Tender Recommendation - Refurbishment of Rusten House</b> That Council: 1. Not accept any tender for the refurbishment of Rusten House. 2. Construction manage the final stage of the restoration using current staff resources and selected sub-contractors from established trades and services panels.	Program Coordinator, Facilities & Safe Cities	In progress.		N
630	27/11/19	396/19	9.11	<b>Bungendore Carpark - Community Consultation</b> That Council: 1. Note the public consultation report. 2. Approve the amended concept design for the Bungendore Carpark. 3. Receive a further report following the tendering of the construction of the carpark.	Service Mgr Contracts & Projects			N
634	27/11/19	400/19	9.16	<b>Summer Activation Events 2019/2020</b> That Council approve: 1. Waiving the general entry fees for QPRC Braidwood, Bungendore and Queanbeyan Pools on Thursday, 19 December 2019, Saturday 7 December 2019 and Saturday 1 February 2020 respectively for Summer Activation events. 2. Distributing the gold coin donations from each venue to the Braidwood Swimming Club, the Bungendore Swimming Club and the Queanbeyan Leagues Swimming Club.	Portfolio GM Community Choice	These events will proceed as indicated.	February 2020	N
637	27/11/19	403/19	9.19	<b>Renew our Libraries - Phase 2</b> That Council: 1. Endorse the <i>Renew Our Libraries Phase Two</i> initiative. 2. Make representation to the local State Member, The Hon John Barilaro MP, in relation to the need for a sustainable state funding model for the ongoing provision of public library services.	Portfolio GM Community Choice	Library staff will prepare required letters and representations.	January 2020	N



				<p>3. Write to The Hon Don Harwin MLC, Minister for the Arts and The Hon Walt Secord MLC, Shadow Minister for the Arts, calling for bi-partisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-20 to 2022-23 NSW state funding model.</p> <p>4. Support LGNSW and NSW PLA taking a leading role in lobbying for sustainable state government funding for libraries.</p>				
644	18/12/19	426/19	9.1	<p><b>Bungendore Structure Plan 2018-2048</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>The exhibited version of the draft Bungendore Structure Plan be renamed and adopted as Draft Bungendore Structure Plan Discussion Paper 2018-2048.</li> <li>The attached Bungendore Structure Plan 2048 be adopted with the following amendments: <ol style="list-style-type: none"> <li>Endorse modified Map Option 3 signalling North Elmslea and East Bungendore as short to medium term greenfield development sites, and the remainder as long term.</li> <li>Remove reference to, and narrative that implies a preference for other sequencing in relation to planning proposals that might be received as possible greenfield development sites.</li> <li>Reflect a preference to minimise infill development that would result from subdivision of existing, larger residential lots.</li> <li>Encourage the Turallo Creek corridor to be preserved as open space for recreational purposes.</li> </ol> </li> <li>The amended Plan be presented to Council at the February Ordinary meeting for further consideration.</li> <li>Studies be prepared to inform an employment lands strategy for Bungendore.</li> </ol>	Service Mgr Land-Use Planning	<ol style="list-style-type: none"> <li>Completed.</li> <li>Noted. a. – d. Completed.</li> <li>Pending.</li> <li>Pending.</li> </ol>		N
650	18/12/19	432/19	9.7	<p><b>Braidwood Grazing Industry Weed Management Plan</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>The draft Braidwood Grazing Industry Weed Management Plan be placed on public exhibition for a period of 28 days</li> <li>Following the exhibition period, a report be presented to Council detailing outcomes of the exhibition period, and consider resourcing in the next Delivery Program.</li> </ol>	Service Mgr Natural Landscapes & Health	In progress, currently on exhibition.		N
651	18/12/19	433/19	9.8	<p><b>Tender Recommendation for South Jerrabomberra Northern Entry Road (Contract 2019-54)</b></p> <p>That:</p>	Service Mgr Contracts & Projects			N

				<ol style="list-style-type: none"> <li>1. Council commence negotiations with the highest scoring Tenderer on the evidence presented in the attached Tender Evaluation Report and in accordance with Clause 178 (4) of the Local Government (General) Regulation 2005, noting negotiations are to achieve the same construction timeframe but with a program shift and removal of the Tomsitt Drive gas main from the works.</li> <li>2. If value for money cannot be demonstrated with the highest scoring Tenderer, then Council commence negotiations with the second highest scoring Tenderer.</li> <li>3. A further report be provided to Council detailing the outcome of these negotiations and advice on the timing of the awarding of the tender to meet grant funding deed requirements.</li> </ol>				
652	18/12/19	434/19	9.9	<b>Tomsitt Drive Gas Relocation Works</b> That Council engage Zinfra to undertake the Tomsitt Drive gas relocation works allocating a budget of \$504,203 +GST.	Service Mgr Contracts & Projects			N
653	18/12/19	435/19	9.10	<b>Braidwood Floodplain Risk Management Study and Plan</b> That: <ol style="list-style-type: none"> <li>1. Council adopt the Braidwood Floodplain Risk Management Study and Plan.</li> <li>2. Consideration be given to introducing a Braidwood Stormwater Levy to establish funds to implement future stormwater improvement programs, in conjunction with the Rates Harmonisation Review.</li> </ol>	Service Mgr Contracts & Projects			N
654	18/12/19	436/19	9.11	<b>Majors Creek Rural Fire Station Design and Construction Tender 2020-01</b> That Council: <ol style="list-style-type: none"> <li>1. Award tender 2020-01 for the design and construction of the Majors Creek Rural Fire Station to Boss Projects for the amount of \$616,756.94 ex GST.</li> <li>2. Endorse modification of the Development Consent to retain the existing Majors Creek RFS shed for other community use.</li> </ol>	Service Mgr Contracts & Projects			N
656	18/12/19	438/19	9.13	<b>Council's policy position on Sister City relationships</b> That Council: <ol style="list-style-type: none"> <li>1. Continue with the Sister City and friendship relationships developed by the former Queanbeyan City Council in respect of the councils of Minami Alps in Japan and Ohrid in Macedonia.</li> </ol>	Service Mgr Governance	No action taken as yet due to secondment to QPRC Bushfire Recovery Centre.		N

**10.5 Resolution Action Sheet**  
**Attachment 1 - Resolution Action Sheet (Continued)**

				2. Invite Minami Alps to sign a new Sister City agreement with QPRC.				
657	18/12/19	439/19	9.14	<b>Updating and Harmonisation of Council Policies - Third Tranche</b> That the item be deferred pending further consideration at a Councillor workshop.	Planning & Productivity Coordinator	Council workshop to take place on 19 February.		N
659	18/12/19	441/19	9.16	<b>Drought Relief</b> That: 1. The report be noted. 2. Council contribute a cash donation of \$10,000 to the Braidwood Community Help Fund set up under the auspices of the Braidwood Community Bank and the Braidwood Life Centre to distribute to farming families affected by drought and bushfires, and to support assistance required by BlazeAid. 3. The following assistance be considered for drought and bushfire affected farmers and related business in the Local Government Area: a. Conduct a social event for the farming community in 2020. b. Provide complimentary tickets to shows at The Q Theatre and/or entrance to swimming pools for the remainder of 2019/20. c. Other than user and truck wash charges, waive the Braidwood Saleyards fees for 2019/20 and, if the drought continues for 2020/21; and adjust the budget accordingly (-\$130,000). d. Extend the Farm Focus Business Development Program into 2020/21. e. Subsidise private works on farm properties related to fire and dams reinstatement. f. Publicise existing financial assistance related to rates and weed control. g. Temporary measures to redistribute portion of rates from farmland rate category across the other categories in 2020/21. 4. Council amend the eligibility criteria for the receipt of financial assistance by farmers as being any parcel of land that is categorised as Farmland rate category in the QPRC Local Government Area, and which is liable for the payment of South East Local Land Services rates. 5. QPRC Financial Hardship and Assistance Policy be reviewed to enable the extension of automatic hardship relief for farmland rate assessments for 2020/21.	Service Mgr Governance	All actions being implemented.		N

				<p>6. Council continue advocacy to the Commonwealth Government to increase the FAG annual allocation (ie by the paused FAG indexation 2014-17) and minimise the population bias in the Act, to enable drought declared LGAs to:</p> <p>a. directly rebate rates to farmland category properties and business directly reliant on farmland activity</p> <p>b. establish reserves to leverage the Federal Government \$15m Weeds Fund and join state and regional agencies to invest in additional weed control measures on identified private farmland properties in those LGAs</p> <p>7. Council consider staff resources in next Delivery Program to assist in the control of an expected proliferation in biosecurity weeds in QPRC.</p> <p>8. Council consider assignment of part of the proceeds of sale of the share of Southern Phone to fund these initiatives.</p> <p>9. Council lobby the Government for a structured relaxation of the eligibility criteria for farm subsidies.</p> <p>10. Council lobby the State Government for a reduction in red tape that impacts on the property owners' ability to harvest water for farm dams.</p>				
661	18/12/19	444/19	9.19	<p><b>Queanbeyan Riverside Tourist Park</b></p> <p>That Council:</p> <p>1. Endorse 'Option 3 long term lease' with the preferred EOI respondent for the management of the Queanbeyan Riverside Tourist Park.</p> <p>2. Authorise the CEO to negotiate terms with the preferred EOI respondent with a further report to council on the lease and licence terms.</p> <p>3. Approve \$95,000 to procure and install Wi-Fi and CCTV cameras for the Tourist Park.</p>	Service Mgr Business & Innovation	<p>- Lease is being prepared for execution and exhibition</p> <p>- Wi-Fi and CCTV is being procured and planning underway for installation</p>	April 2020	N
662	18/12/19	445/19	10.1	<p><b>Braidwood Water</b></p> <p>That:</p> <p>1. The report be received for information.</p> <p>2. Council investigate options for increasing or augmenting the off-river storage of water for Braidwood with a report to be submitted to a meeting of Council.</p>	Portfolio GM Community Connection			N
663	18/12/19	454/19	11.5	<p><b>Access Committee</b></p> <p>That Council:</p> <p>1. Note the minutes of Access Committee held on 8 November 2019.</p>	Service Mgr Community & Education			N

				<p>2. Adopt recommendations 05/19 to 06/19 from the meeting held on 8 November 2019.</p> <p>DAC: 05/19 Accept changes to Terms of Reference</p> <p>DAC: 06/19 Accept two new members (Katrina Chisolm and Judit Kovacs)</p>				
664	18/12/19	458/19	11.9	<p><b>Local Traffic Committee - 4 December 2019</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the minutes of Local Traffic Committee Meeting on 4 December 2019.</li> <li>Adopt recommendations LTC 48/19 to LTC 53/19 from the meeting held on 4th December 2019.</li> </ol> <p>LTC 48/19 Under the Roads Act 1993 approve the TCP with road closures in Googong for the Googfest 2020 Event, subject to the following conditions:</p> <ul style="list-style-type: none"> <li>TCPs and contingency plans are strictly complied with at all times</li> <li>Additional VMS is placed on Old Cooma Road for additional advanced notice to guide non-local event attendees to the event off-street parking site</li> <li>Length of queue and end of queue management be strictly monitored and advanced warning and controls to be immediately implemented when required</li> <li>An all-weather hard stand surface must be provided for the designated parking area. The event be cancelled if a significant rain event makes the off-street parking area unsuitable for use</li> <li>Traffic Lights at the intersections of Googong Road and Wellsvale Drive are set to flashing amber and the flow of traffic is suitably managed by authorised traffic controllers with clear lines of communication established</li> <li>Public Transport plans (use of Bus Services) to minimise use of cars to and from the event site are implemented, with contingency plans for additional services if capacity is exceeded at any time. The TCP is to be amended to allow for a bus zone and associated risks are addressed</li> <li>In the event of an incident at either intersection off Old Cooma Road, that contingency plans are implemented to suitably divert traffic</li> </ul> <p>LTC 49/19 Under the Road Transport Act approve line marking changes on Buttle Street Queanbeyan as per the design.</p>	Program Coordinator, Facilities & Safe Cities			N
						49/19 – in progress		

				<p>LTC 50/19 Under the Road Transport Act approve the line marking changes on Burra Road at the Mt Pleasant Rd intersection, Googong as per the design.</p> <p>LTC 51/19 Under the Road Transport Act approve updated design of line-marking and signs for installation at Bambridge Parade near Heame Street and McGowan Crescent, Googong</p> <p>LTC 52/19 Under the Roads Transport Act approve changes on Tarago Road, Mt Fairy as per the updated design.</p> <p>LTC 53/19 Under the Road Transport Act approve the installation of 'No-Parking' Signs at Pobje Lane, Queanbeyan in accordance with the design.</p> <p>3. Require an approved Development Application for future Googfest and Boogong events at Googong, or variations thereof.</p>		<p>50/19 – in progress</p> <p>51/19 – in progress</p> <p>52/19 – in progress</p>		
665	18/12/19	459/19	12.2	<p><b>Car Parking and Traffic Safety</b></p> <p>That Council receive a report reviewing car parking and traffic safety in Surveyor Street, Agnes Avenue and Early Street surrounding the Queanbeyan High School and Finigan School of Distance Education.</p>	Portfolio GM Community Connection	<p>Significant construction is still ongoing in the school zone. An accurate evaluation of car parking and traffic impact is only possible once construction is fully completed which will be in second half of the year.</p> <p>A review of parking and safety for surrounding streets will be conducted once construction is completed.</p>		N
666	18/12/19	463/19	16.1	<p><b>Sale of Council Property</b></p> <p>That Council agree to the sale of 181 Cooma St, Queanbeyan to the Queanbeyan District Preschool Association as outlined in the report.</p>	Service Mgr Legal & Risk	In progress.		N
668	18/12/19	465/19	16.3	<p><b>Proposed Land Acquisition</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. Council progress the acquisition of the Bungendore Sports Hub as outlined in the report.</li> <li>2. If negotiations do not progress successfully, then Council commence the process to acquire the alternate site under Just Terms.</li> <li>3. Council authorise the Planning and Strategy Committee of the Whole to determine the matter, if resolution cannot be reached.</li> </ol>	Service Mgr Legal & Risk	Report to Council – 12 February 2020		N
671	22/01/20	007/20	9.2	<p><b>Queanbeyan Section 7.12 Fixed Levy Development Contributions Plan 2019</b></p> <p>That Council:</p>	Service Mgr Land- Use Planning			N

				<ol style="list-style-type: none"> <li>1. Adopt the final Queanbeyan Section 7.12 Fixed Levy Development Contributions Plan 2019 and advertise the commencement of the new Plan.</li> <li>2. Repeal the Queanbeyan City Council Section 94 Contributions Plan adopted on 16 March 2012.</li> </ol>		<ol style="list-style-type: none"> <li>1. Completed.</li> <li>2. Pending.</li> </ol>		
672	22/01/20	008/20	9.3	<p><b>Engagement of Project Manager for Queanbeyan Civic and Cultural Precinct</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the report on Queanbeyan Civic and Cultural Precinct project.</li> <li>2. Engage APP Corporation Pty Limited to provide project management services for the Queanbeyan Civic and Cultural Precinct.</li> <li>3. Proceed with detail design of Queanbeyan Civic and Cultural Precinct and where appropriate incorporate comments received from community consultation.</li> <li>4. Call for expressions of interest from suitably qualified construction contractors to deliver QCCP.</li> </ol>	Service Mgr Contracts & Projects			N
673	22/01/20	009/20	9.4	<p><b>Digitisation project for historic back issues of local newspapers</b></p> <p>That Council approve:</p> <ol style="list-style-type: none"> <li>1. A staged approach to digitise the Queanbeyan Age and Bungendore Mirror up to 1954, with assistance from the National Library of Australia.</li> <li>2. An increase in QPRC Library Services operational funding by \$20,000 per year for three years to fund the digitisation project commencing 2020-2021.</li> </ol>	Service Mgr Community & Education			N
674	22/01/20	010/20	9.5	<p><b>Cultural Arts Assistance Scheme Application - Waitangi Day 2020</b></p> <p>That Council approve the allocation of a grant of \$1,500 from the Cultural Arts Assistance Scheme to the ACT Maori Performing Arts Inc. to assist in the presentation of a Waitangi Day 2020 celebration to be held on 1 February 2020 in Queanbeyan Park.</p>	Service Mgr Community & Education			N
675	22/01/20	011/20	9.6	<p><b>Request for Donation for Rates Relief</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the company constitution of Kano Jujutsu Institute Limited and the objects for which the company is established under the <i>Corporations Act 2001</i>.</li> <li>2. Note that Kano Jujutsu Institute Limited is registered as a non-profit company with ASIC.</li> <li>3. Approve as a one-off donation for rate relief to Kano Jujutsu Institute Limited for 50% of the General Rates levied in 2019/2020,</li> </ol>	CFO	<p>Kano Jujutsu Institute Limited advised of Council resolution and one-off donation made as 50% general rates payment.</p> <p>Donations Policy scheduled for review in May 2020.</p>	May 2020	N

				the organisation having demonstrated that it operates as non-profit entity. 4. Review the QPRC Donations Policy, including Schedule 1, for the 2020/2021 financial year.				
676	22/01/20	012/20	9.8	<b>Drought and Bushfire Assistance</b> That Council: 1. Note the report. 2. Fund the hire fees of the Braidwood Showground for the duration of the BlazeAid operation. 3. Write to the Minister for Local Government requesting exemption from section 356 of the Local Government Act 1993 allowing Council to provide immediate financial relief to private individuals for the purpose of: a. Subsidising private works relating to dam cleaning and reinstatement of property lost in the 2019/20 bushfires. b. Covering the waste disposal fees for general building waste and debris generated as a direct result of the fire, subject to that material not being contaminated with any form of asbestos matter and where the costs are not otherwise recoverable by the owner through insurance or other external funding sources. 4. Adopt a draft program of financial assistance measures for: a. A subsidy for DA/inspection fees for rebuilding destroyed homes and infrastructure. b. \$470 one-off rates rebate for all rates assessments where homes have been destroyed or rendered uninhabitable. 5. Place the draft program of financial assistance on public exhibition for 28 days and report to the March Council meeting for adoption. 6. Thank the Prime Minister and utilise the \$1m bushfire assistance from the Commonwealth Government to: a. Offset the assistance measures outlined in 2-4 above (est \$300k). b. Fit out the recovery centre and arrange repairs to the evacuation centre in Braidwood, and recovery camp at the Showground (est \$50k). c. Recruit a fixed term local bushfire recovery coordinator to work with the local and regional recovery committee effort (est \$100k).	Service Mgr Governance	Actions being implemented.		N



				<p>d. Recruit a fixed term economic development officer to work with local business in Braidwood, Bungendore, Nerriga and Araluen to identify economic impacts, develop business and skills; and fund marketing campaigns to help restore those local economies and trade, and to bring tourists back into those towns (est \$175k).</p> <p>e. Initiate as soon as possible a television advertising campaign to help restore local economies in Bungendore and Braidwood (est \$25k).</p> <p>f. Second a community development officer to engage with community, establish funded programs and coordinate events to restore and build resilience in the communities of Braidwood, Nerriga and Araluen and adjacent localities (est \$150k).</p> <p>g. Provide financial support for local wildlife recovery groups (\$10k).</p> <p>h. Hold balance in reserve for unfunded infrastructure repairs (est \$190k).</p> <p>7. Seek options for secondment of staff for the above roles from the Local Government Bushfire Recovery Support Group administered by OLG and LGNSW.</p>				
677	22/01/20	014/20	9.9	<p><b>Queanbeyan Riverside Caravan Park</b></p> <p>That Council:</p> <p>Endorse the attached terms to enable drafting of the lease.</p> <p>Exhibit the draft lease for 28 days.</p> <p>Authorise the CEO to execute the lease if no objections are received, otherwise present a further report to Council.</p>	Service Mgr Business & Innovation	Lease is being prepared for execution and exhibition	April 2020	N
678	22/01/20	017/20	10.3	<p><b>Bushfire Recovery</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. The report be received for information.</li> <li>2. A workshop be held on budget implications of the bushfires.</li> </ol>	CFO	Workshop scheduled for 15 April 2020.		N
679	22/01/20	018/20	11.1	<p><b>Minutes of the QPRC Heritage Advisory Committee Meeting held 19 December 2019</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the minutes of the QPRC Heritage Advisory Committee held on 19 December 2019.</li> </ol>	Service Mgr Land- Use Planning	1. Noted. Completed.		N

				<p>2. Receive a further report on recommendations QPRC HAC 13/19 to QPRC HAC 15/19 from the meeting held on 19 December 2019 being:</p> <p>QPRC HAC 13/19 That in the event that Charleyong Bridge is offered to Council by NSW Roads and Maritime Services (RMS):</p> <p>a) Council request the funding that RMS has allocated for the demolition of Charleyong Bridge be transferred to Council to assist with the ongoing maintenance of the bridge into the future;</p> <p>b) Council request that sufficient land around the Charleyong Bridge be provided to Council for public access.</p> <p>QPRC HAC 14/19 That in the event that Charleyong Bridge is demolished, that Council support the original recommendation of the QPRC Heritage Advisory Committee (QPRC HAC 005/18): "That Council write to the RMS to ascertain access to the Charleyong Bridge timbers for the restoration of Foxlow Bridge in the event that the Charleyong Bridge is demolished."</p> <p>QPRC HAC 15/19 That Council supports the interpretive signage for Charleyong Bridge and requests that Council has input into the style, content, design and location of the signs with RMS.</p>		<p>2. Further report to go to Council's meeting of 26 February.</p>		
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# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 11.1      MINUTES OF THE YOUTH COMMITTEE MEETING HELD 3  
FEBRUARY 2020

ATTACHMENT 1    YOUTH COMMITTEE MINUTES OF 3 FEBRUARY 2020

## **COMMITTEE REPORTS AND RECOMMENDATIONS**

**Youth Advisory Committee  
Minutes  
Meeting held on 3rd February 2020**

**Venue**            Visitor Information Centre

**Present:**        Jay Madden, Jenna Ross, Elia Biscotti, Taylor Clift, Jesse Munslow,  
Imogen Philip-Reid, Ruby Gurling

**Also Present:** Trudy Taylor, Kelly Rivas

**Apologies:**    Tia Gray, Liam O'Grady, Kenrick Winchester, Terry Campese

### **Acknowledgement of Country**

#### **1. Introduction's**

Seven members attended the meeting.

#### **2. Chair for meeting**

Each meeting a young person is given the opportunity to chair. This is a great opportunity for all members.

Jenna Ross chaired the meeting.

#### **3. Follow-up actions from the previous meeting**

Outdoor play spaces

Action: Terry to research Queanbeyan Basketball courts / facilities to see if young people can hire courts.

Update: The YMCA basketball courts are available for young people to hire. However there is a hire fee.

Social Media

Action: Four members will work with the QPRC Communication team to set up an Instagram account for the committee.

Update: The QPRC Communication team are available to meet with youth committee members after school. Meeting to be scheduled.

Moore Park Consultation

Action: Young people and community members provided feedback and ideas at the consultation.

Update: Youth Committee members to conduct a site visit and assist with furnishing the shipping container.

#### **4. Youth Week**

The group continued to discuss and brainstorm Youth Week events in further detail.

The committee confirmed dates for all four Youth Week events:

- Friday 3 April, Braidwood (Market and Movie night)
- Saturday 4 April, Googong (Partnership with Googfest and offer a safe space for young people with charging stations, bottled water, chillout zone)
- Saturday 4 April, Bungendore (Market and Movie night)
- Sunday 5 April, Queanbeyan (Market and Movie night)

Members self-appointed themselves to the following four Youth Week sub-committee planning groups:

- Braidwood – Ruby Gurling
- Googong – Jay Madden, Jesse Munslow, Imogen Philip-Reid, Taylor Clift
- Bungendore – Jenna Ross
- Queanbeyan - Jay Madden, Jenna Ross, Elia Biscotti, Taylor Clift, Jesse Munslow, Imogen Philip-Reid

The Youth Team will also support young people to busk throughout Queanbeyan during Youth Week, as a marketing strategy to promote events and profile young local musicians.

**Action:**

**Ruby to seek young volunteers from the Braidwood community to assist in organising the Braidwood Youth Week event**

**Kelly to seek young volunteers from the Bungendore community**

**5. Social Media**

The QPRC Communication team will meet with 3 members after school to set up an Instagram account for the committee.

**Action:**

**Kelly to schedule a meeting with the QPRC Communication team and 3 committee members**

**Set up a separate Messenger group chat to discuss the Instagram account and confirm meeting availability**

**6. Round Table**

Messenger has been the best form of communication for the group. Jay is being added to the group account to continue discussing events and other ideas.

**Next Meeting**

**Monday 2 March 2020 at 6:00pm to be held at the Moore Park Shipping Container**



# **QUEANBEYAN-PALERANG REGIONAL COUNCIL**

## **Council Meeting Attachment**

**26 FEBRUARY 2020**

ITEM 14.1      RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 1      RESPONSES TO COUNCILLORS QUESTIONS

**QPRC COUNCILLORS' QUESTIONS**

No.	Date rec'd	Question / Request	Responsible staff	Response	Date of reply	COMPL Y/N
175	10/02/20	Following claims from a resident that there is a delay within both Council and the NSW Government regarding construction of the entry road for the South Jerra development, Cr Winchester requested Councillors be provided with an update.	Portfolio GM Natural & Built Character	An update was provided via the Councillor's Catch-up on 14 February.	14/02/20	Y
174	10/02/20	Cr Winchester requested staff confirm when the recycled water in Googong is likely to be turned on.	Portfolio GM Community Connection	Staff advised that, at this stage, it is planned for late March.	11/02/20	Y
173	04/02/20	Following an enquiry from a resident, Cr Winchester queried if QPRC would consider using a new device which is currently being trialed at the Sunshine Coast to reduce animal strikes. Following the staff response, Cr Winchester requested Councillors be provided with the information following the trial.	Portfolio GM Community Connection	Staff advised they are waiting to see how the trial goes and will then follow up to find out details regarding the system (installation, costs and potential for vandalism threats, etc).	05/02/20	N
172	28/02/20	Following a photo from a resident, Cr Winchester requested staff inspect the bridge at Monga turnoff.	Portfolio GM Community Connection	Staff advised that the bridge crew will inspect and repair as soon as possible.	29/01/20	Y
171	24/01/20	Cr Winchester enquired on the Council imposed ban for the street-side waste collection on 'Clean Up Australia Day'.	Service Mgr Contracts & Projects	Council will not approve any clean up Australia Day activities on public roads as uncontrolled activity such as clean ups on public roads presents a risk to volunteers and requires approvals under Roads relevant legislation.	28/01/20	Y



				<p>Accredited traffic control would normally be required and approved</p> <p>It's a particular concern on more heavily trafficked roads, some of which have narrow shoulders, limited clearances etc.</p> <p>Only activities in non-roadside locations (parks, reserves, etc) will be approved.</p>		
169	09/12/19	Cr Marshall was alerted to issues at heritage listed properties in Bungendore and requested staff investigate.	Portfolio GM Natural & Built Character	A confidential response has been provided to Councillors.	10/12/19	N
168	29/11/19	<p>Following witnessing a person using a standpipe to draw water from a hydrant, Cr Marshall made the following enquiries:</p> <ol style="list-style-type: none"> <li>1. Is it a Council standpipe?</li> <li>2. Who polices whether the water tank used would be food grade?</li> <li>3. Do ICON Water standpipes fit Council's hydrants?</li> </ol>	<ol style="list-style-type: none"> <li>1. Portfolio GM Community Connection</li> <li>2. Portfolio GM Natural &amp; Built Character</li> <li>3. Portfolio GM Community Connection</li> </ol>	<ol style="list-style-type: none"> <li>1. Staff advised that the stand pipe is one that has been provided by Council and he is permitted to access hydrants to obtain water.</li> <li>2. Commercial water caters should be registered with Council in terms of both keeping track of standpipes issued and being registered as a food premises. Following a number of recent queries from "prospective" water carters staff from Community Connections and the Environmental Health Team are reviewing carters working in our LGA. Water drawn by an individual for their own purpose is not policed.</li> <li>3. Yes</li> </ol>	<ol style="list-style-type: none"> <li>1. 4/12</li> <li>2.</li> <li>3. 11/12</li> </ol>	Y
76	26/04/18	Cr Schweikert requested a discussion be held on fencing regulations in the LEP when residential land abuts rural land.	Service Mgr Land-Use Planning	<p>This will be considered when the Palerang Development Control Plan 2014 and the Queanbeyan Development Control Plan 2012 are combined.</p> <p>Also it needs to be noted that certain types of fencing in certain rural zones, environmental protections zones and Zone R5 are exempt development if it</p>	15/01/19	N

				<p>meets the development standards of Subdivision 18 of <i>State Environmental Planning Policy (Exempt and Complying Development Codes) 2008</i>.</p> <p>In addition it is understood that a particular area of interest was the subdivision which fronts Mecca Lane and backs onto the undeveloped area of Bungendore East.</p> <p>In this case the reason a rural fence was required at the rear property boundary and not a 1.8m solid fence was to reduce the visual impact of development, particularly when viewed from the Kings Highway. This was originally intended to be used in conjunction with a landscape buffer to provide privacy but much of this buffer has now been removed or not cared for.</p>		
63	26/04/18	Cr Schweikert conveyed a request from the Bungendore War Memorial s.355 Committee for a condition survey to be done on the Bungendore Cenotaph as water is seeping from some of the joints. The survey could assist when the Committee applies for future grant applications.	Portfolio GM Community Connection	<p>Staff have liaised with the s.355 Committee and put forward options for the survey.</p> <p>Staff are also investigating remediation options to prevent further seepage.</p>	20/03/18  20/06/18	N
13	29/10/17	Cr Bray has received a complaint from a resident in Lerra Street regarding the noise of vehicles coming through the roundabout at the intersection of Edwin Land Parkway and Numeralla Drive. The complainant requests noise attenuation provisions be put in place.	Portfolio GM Community Connection	Noise monitoring work will be completed shortly and a report to Council will follow.	12/07/19	N

6	4/10/17	Request the Local Traffic Committee review the intersection of Canberra Avenue and Stornaway Road and advise if a stop sign for vehicles entering Stornaway Road from Canberra Ave (similar to the one at the previous intersection with Ross Road) can be implemented.	Portfolio GM Community Connection	A review of this intersection is underway and a report provided to Council once completed.	21/03/18	N
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