



Ordinary Meeting of Council

AGENDA

24 June 2020

Commencing at 5.30pm

In light of the COVID-19, this meeting will be held remotely. Presentations can either be made in writing or by attending a Zoom meeting: see Public Involvement at Meetings on Council's website.

On-site Inspections - Nil

Queanbeyan-Palerang Regional Council advises that this meeting will be webcast to Council's website. Images and voices of those attending will be captured and published.

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1 OPENING

2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4 CONFIRMATION OF MINUTES

- 4.1 Minutes of the Ordinary Meeting of Council held on 27 May 2020
- 4.2 Minutes of the Planning and Strategy Committee of the Whole held on 10 June 2020

5 DISCLOSURES OF INTERESTS

6 ADJOURNMENT FOR PUBLIC FORUM

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Confidential - Not for Publication

16 REPORTS FOR CLOSED SESSION

- 16.1 Undetected Water Leak Application - Queanbeyan
Item 16.1 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 16.2 Undetected Leak Application - Queanbeyan
Item 16.2 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

17 CONCLUSION OF THE MEETING

LIST OF ATTACHMENTS –

(Copies available from General Manager's Office on request)

Open Attachments

- Item 9.1 Draft Queanbeyan-Palerang Local Strategic Planning Statement - Review of Submissions
- | | |
|---------------------|--|
| <i>Attachment 1</i> | <i>Local Strategic Planning Statement - Summary and Assessment of Community Submissions (Under Separate Cover)</i> |
| <i>Attachment 2</i> | <i>Summary and Consideration of Submissions from Government Agency and Staff (Under Separate Cover)</i> |
| <i>Attachment 3</i> | <i>Summary and Consideration of Proponent / Site Specific Submissions (Under Separate Cover)</i> |
| <i>Attachment 4</i> | <i>Community Submissions (Under Separate Cover)</i> |
| <i>Attachment 5</i> | <i>Government Agency / Staff Submissions (Under Separate Cover)</i> |

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- Attachment 6* *Proponent / Site Specific Submissions (Under Separate Cover)*
- Item 9.2 Proposed Queanbeyan Cemetery Site
- Attachment 1* *Aboriginal Heritage Due Diligence Report (Under Separate Cover)*
- Attachment 2* *Statement of European Heritage Impact Report (Under Separate Cover)*
- Attachment 3* *Flora and Fauna Assessment Report (Under Separate Cover)*
- Attachment 4* *Hydrology Assessment Report July 2018 (Under Separate Cover)*
- Attachment 5* *Noise Impact Assessment Report (Under Separate Cover)*
- Attachment 6* *Social Impact Report Coffey 2018 (Under Separate Cover)*
- Attachment 7* *Transport Impact Assessment Report (Under Separate Cover)*
- Attachment 8* *Social Impact Assessment Report Eltons 2019 (Under Separate Cover)*
- Attachment 9* *Hydrology Assessment Report November 2018 (Under Separate Cover)*
- Attachment 10* *Draft Hydrology and Groundwater Report 2020 (Under Separate Cover)*
- Attachment 11* *Landscape Assessment and Early Concept Options (Under Separate Cover)*
- Item 9.5 Staging Options for Embellishment of Proposed Park - 16 Agnes Avenue, Crestwood - Project Estimates
- Attachment 1* *Ross Park Queanbeyan Preliminary Design Cost Estimates for Stage 1 and Stage 2 (Under Separate Cover)*
- Attachment 2* *Staging Plan for Embellishment of Park at 16 Agnes Avenue (Under Separate Cover)*
- Item 9.7 Palerang Community Development Servicing Plans for Water & Sewerage
- Attachment 1* *Palerang Communities Water Supply Development Servicing Plan (amended 11 June 2020)*
- Attachment 2* *Palerang Communities Sewerage Development Servicing Plan (amended 11 June 2020)*
- Item 9.8 Review of the Waterwise Initiative
- Attachment 1* *Draft Water Wise Policy (Under Separate Cover)*
- Item 9.13 Adoption of 2020-21 Operational Plan and Fees and Charges
- Attachment 1* *Summary of submissions on draft Integrated Plans 2020-21 (Under Separate Cover)*
- Attachment 2* *Attachments to submissions report (Under Separate Cover)*
- Item 9.14 Community Satisfaction and Wellbeing Survey 2020
- Attachment 1* *2020 Customer Satisfaction and Wellbeing Survey (Under Separate Cover)*
- Attachment 2* *Summary of in-depth interviews (Under Separate Cover)*
- Item 9.15 Investment Report - May 2020
- Attachment 1* *May 2020 - Investment Report Pack (Under Separate Cover)*
- Item 9.16 Updating and Harmonisation of Council Policies
- Attachment 1* *Records Policy (Under Separate Cover)*

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- Attachment 2* *Public Art Policy (Under Separate Cover)*
- Attachment 3* *Unsolicited Proposals Policy (Under Separate Cover)*
- Attachment 4* *Probity Policy (Under Separate Cover)*
- Item 11.1 Bungendore Town Centre and Environs Committee Meeting Minutes
 - Attachment 1* *Bungendore Town Centre and Environs Committee Meeting Minutes 25 May 2020 (Under Separate Cover)*
- Item 14.1 Responses to Councillors' Questions
 - Attachment 1* *Responses to Councillors Questions (Under Separate Cover)*

Closed Attachments

- Item 9.10 QPRC Annual Community Grants Program 2020/21
 - Attachment 1* *Summary table of applications - Combined Categories A and B (Under Separate Cover)*
 - Attachment 2* *Summary table of applications - Category A (Under Separate Cover)*
 - Attachment 3* *Summary table of applications - Category B (Under Separate Cover)*
 - Attachment 4* *Matrix and numerical score for each application (Under Separate Cover)*
 - Attachment 5* *ACT Maori Performing Arts Inc.application (Under Separate Cover)*
 - Attachment 6* *Anglican School Googong application (Under Separate Cover)*
 - Attachment 7* *Braidwood Lions Club application (Under Separate Cover)*
 - Attachment 8* *Bungendore Public School P & C application (Under Separate Cover)*
 - Attachment 9* *Captains Flat Community Association Seniors Group application (Under Separate Cover)*
 - Attachment 10* *City of Queanbeyan Pipes and Drums Band application (Under Separate Cover)*
 - Attachment 11* *Googong Mainly Music application (Under Separate Cover)*
 - Attachment 12* *High Street Care application (Under Separate Cover)*
 - Attachment 13* *Jerra Combined Probus Club Inc. application (Under Separate Cover)*
 - Attachment 14* *Karabar Housing Cooperative application (Under Separate Cover)*
 - Attachment 15* *Knitters Guild application (Under Separate Cover)*
 - Attachment 16* *Queanbeyan Landcare application 1 (Under Separate Cover)*
 - Attachment 17* *Queanbeyan Landcare application 2 (Under Separate Cover)*
 - Attachment 18* *Queanbeyan Postnatal Depression Advisory Group application (Under Separate Cover)*
 - Attachment 19* *Queanbeyan Sustainability Group application (Under Separate Cover)*
 - Attachment 20* *Queanbeyan Quilters application (Under Separate Cover)*
 - Attachment 21* *QWriters application (Under Separate Cover)*
 - Attachment 22* *Roslyn Maddrell et al Braidwood Hospital History Book*

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- application (Under Separate Cover)*
- Attachment 23 *Rotary Club of Canberra Circus Quirkus application (Under Separate Cover)*
- Attachment 24 *Rotary Club of Jerrabomberra application (Under Separate Cover)*
- Attachment 25 *The Shepherd Centre application (Under Separate Cover)*
- Attachment 26 *Toastmasters Queanbeyan application (Under Separate Cover)*
- Attachment 27 *University of the Third Age application (Under Separate Cover)*
- Attachment 28 *Upper Murrumbidgee Catchment Network application (Under Separate Cover)*
- Attachment 29 *Veterans Motorcycle Club application (Under Separate Cover)*
- Attachment 30 *Wamboin Social Club application (Under Separate Cover)*
- Attachment 31 *Way Ahead Mental Health application (Under Separate Cover)*
- Attachment 32 *Wildcare Queanbeyan application (Under Separate Cover)*
- Attachment 33 *YMCA of Queanbeyan application (Under Separate Cover)*
- Item 14.1 Responses to Councillors' Questions
 - Attachment 2 *Responses to Councillors Questions with confidential information (Under Separate Cover)*



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Bungendore Council Chambers on Wednesday, 27 May 2020 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Overall (Chair), Crs Biscotti, Bray AM (from 5.40pm), Harrison, Hicks, Marshall, Noveska, Schweikert, Taylor and Winchester.

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and A Knight, Portfolio General Manager Organisational Capability.

Also Present: L Ison (Minute Secretary).

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held and noted the meeting was held during National Reconciliation Week.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

112/20

RESOLVED (Taylor/Noveska)

That the apology for non-attendance from Cr Brown be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Ordinary Meeting of Council held on 22 April 2020

113/20

RESOLVED (Taylor/Hicks)

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 22 April 2020 be confirmed.

The resolution was carried unanimously.

4.2 Minutes of the Planning and Strategy Committee of the Whole held on 13 May 2020

114/20

RESOLVED (Taylor/Schweikert)

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 13 May 2020 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

115/20

RESOLVED (Taylor/Schweikert)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a less than significant non-pecuniary interest in Item 9.13: Financial Assistance Policy - Drought, Bushfire, COVID-19, stating his wife is the independent Chair of the Headspace Stakeholder Committee, and that he proposed to disclose and not vote on this item.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.33pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

116/20

RESOLVED (Overall/Schweikert)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.33pm and resumed at 5.51pm.

During the Public Forum, Cr Bray joined the meeting at 5.40pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTION OF RESCISSION

There were no Notices of Motion of Rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**9.1 DA.2019.1185 - Quarry Remediation/Rehabilitation and Environmental Protection Works - 791 Hoskinstown Road, Bungendore**

117/20

RESOLVED (Schweikert/Biscotti)

That:

1. Development application DA.2019.1185 for Quarry Remediation/Rehabilitation - Environmental Protection Works on Lot 39 DP 754893, Lot 40 DP 754893, Lot 41 DP 754893, Lot 47 DP 754893 & Lot 38 DP 754893, 791 Hoskinstown Road, Bungendore be granted conditional approval subject to the following draft conditions being amended as shown:

Condition 6 - Bond

Prior to undertaking any works, a Rehabilitation Bond is to be supplied to Council, in the form of a cash payment or Bank Guarantee, for a total of \$150,000. The Bond is to be held until the proposed rehabilitation works are completed and a validation report provided in accordance with Condition 18 of this consent. Council will consider returning the Rehabilitation Bond in \$50,000 increments if each of the three major rehabilitated cells is completed and validated in sequential stages.

Reason: To ensure the commitment to land remediation and have a contingency in the event the operation ceases due to unforeseen circumstances.

Condition 19 - Railway Fencing

Prior to remediation works commencing, the Applicant is required to submit an application to JHR for its endorsement and for RailCorp's approval to the Third party works team via CRN.3rdpartyworks@jhq.com.au for any rail corridor preservation requirements to be met.

Reason: To preserve RailCorps legal authority over the corridor.

Condition 22 - Entrance Hoskinstown Road

Construct/upgrade the existing entrance to the property, to the modified standard of a 30m bitumen sealed rural double vehicular access as specified in D13 Vehicular Access Design Specification as amended by Council and incorporate a rock rumble pad prior to the bitumen seal for exiting trucks.

Reason: Safe entry and exit to the quarry from the road, to prevent rocks and mud from collecting on road

New Condition

Access via the Right Of Carriageway (ROW) registered under DP1002621 is to be maintained to the satisfaction of the

benefiting party. Any changes that may affect access are to be agreed to by both parties prior to installation/variations.

Reason: To ensure access to Lot 2 DP 525323 is maintained as per the 88b restriction enforced under the Conveyancing Act 1919.

2. Those persons who lodged a submission be advised in writing of the determination of the application.
3. All external agencies be forwarded a copy of Council's Notice of Determination.
4. Council receive a report on improvements which could be made to line marking on Hoskinstown Road between Trucking Yard Lane and Briars Sharrow Road to improve safety and separation of traffic using the road.

The resolution was carried unanimously.

9.2 DA.2019.090 - Clause 4.6 Variation to Minimum Lot Size and Erection of a Single Dwelling - Catholic Cemetery Road, Araluen

118/20

RESOLVED (Harrison/Taylor)

That:

1. Development application DA.2019.090 for the construction of a single dwelling on Lot 569 DP 755901, Lot 570 DP 755901 & Lot 571 DP 755901, Catholic Cemetery Road, Araluen be refused for the following reasons:
 - (a) The proposed development fails to satisfy the provisions of Clause 4.2A - Erection of dwelling houses on land in certain rural, residential and environment protection zones of the Palerang Local Environmental Plan 2014;
 - (b) While the subject application was accompanied by a request to vary a development standard prepared in accordance Clause 4.6 of the Palerang Local Environmental Plan 2014, this request fails to adequately demonstrate that compliance with the development standard is unreasonable or unnecessary and that there are sufficient environmental planning ground to justify contravening the development standard;
 - (c) The proposed development fails to satisfy the minimum lot size provisions of Clause 4.2A of the Palerang Local Environmental Plan 2014 and as such the proposed development is considered to be contrary to the public interest.
2. Those persons who lodged a submission on the application be advised in writing of the determination of the application.
3. The Department of Planning, Industry and Environment (Planning and Crown Lands) be forwarded a copy of Council's Notice of Determination.

The resolution was carried unanimously.

9.3 Adoption of Draft QPRC Climate Change Action Plans**MOVED (Hicks/Schweikert)**

That Council adopt the Community Climate Change Action Plan and Council Operations Climate Change Action Plan noting that actions requiring funding will be considered for inclusion in future Delivery Plans.

During discussion Cr Marshall foreshadowed a CONTRARY motion: ["That the adoption of the draft QPRC Climate Change Action Plans be deferred pending further consideration at a Councillor workshop."]

The motion (of Crs Hicks and Schweikert) was PUT and CARRIED.

119/20

RESOLVED (Hicks/Schweikert)

That Council adopt the Community Climate Change Action Plan and Council Operations Climate Change Action Plan noting that actions requiring funding will be considered for inclusion in future Delivery Plans.

For: Crs Biscotti, Bray, Harrison, Hicks, Noveska, Overall, Schweikert and Taylor
Against: Crs Marshall and Winchester

9.4 Tender REGPRO022021 - Contract for Supply and Delivery of Bulk Water Treatment Chemicals

120/20

RESOLVED (Harrison/Taylor)

That:

1. Council accept the following tenderers as listed in the schedule as preferred suppliers for water treatment chemicals for the period 1 July 2020 to 30 June 2023.
2. Provision be made for an optional 12 month extension for the period 1 July 2023 to 30 June 2024 based on satisfactory supplier performance.

Schedule	Product	Vendor #
A	Chlorine (70kg cylinders)	5
B	Aluminium Sulphate	2
C(1)	Sodium Hydroxide (30%)	2
C(2)	Sodium Hydroxide (25%)	2
D	Bulk Hydrate Lime	5
E	Sodium Hypochlorite (13%)	5
F	Polymer (LT) 25kg bags	13
G	Acetic Acid	6
H	Aluminium Chlorohydrate Solution (ALCHOR AC)	6
I	Ferric Sulphate (31%)	2
J	Nitric Acid (68%)	6
K	Sodium Fluoride (Granular)	6

L	Potassium Permanganate (25kg pail)	6
M	Sodium Metabisulphate 31%	6
N	Sulphuric Acid (70%)	6
O	Citric Acid (50%)	6

The resolution was carried unanimously.

9.5 CD002-2015 - Extension of Contract

121/20

RESOLVED (Harrison/Hicks)

That Council:

1. Extend the Contract CD002-2015 Provision of Bulk Waste Bins and Waste Transport Services to 30 June 2022.
2. Commence a trial collection arrangement under the terms of Contract CD002-2015 to collect:
 - a. Bulk residual waste from the Braidwood Waste Transfer Station by Veolia Environmental Services (Australia) Pty Ltd up to the new Contract end date at a value of \$324.71 per load (GST inclusive).
 - b. Bulk commingled recyclables from the Braidwood Waste Transfer Station by JJ Richards and Sons Pty Ltd up to the new Contract end date at a value of \$467.50 per load (GST inclusive) plus \$165.00 per month (GST inclusive) per hired bin.

The resolution was carried unanimously.

9.6 Cooma Road Tree Works Procurement Process

122/20

RESOLVED (Marshall/Taylor)

That Council:

1. Note the contract with Forest Tree Services has been made for emergency recovery works to remove dangerous roadside vegetation and is exempted from tendering requirements in accordance with the provisions of section 55(3)(k) of the *Local Government Act 1993*.
2. Note that in accordance with section 55 (3)(i) of the *Local Government Act 1993*, the remaining vegetation removal work for the re-opening of Cooma Road is exempted from tendering requirements due to:
 - the extenuating circumstances of recent bushfire activity that has meant the urgent roadside vegetation works are required to be undertaken; and
 - the unavailability of competitive or reliable tenderers, meaning that a satisfactory result would not be achieved by inviting tenders.

The resolution was carried unanimously.

9.7 Asset Management Policy

123/20

RESOLVED (Taylor/Hicks)

That Council:

1. Adopt the QPRC Asset Management Policy.
2. Rescind the previous Asset Management Policies of Queanbeyan City Council and Palerang Council.

The resolution was carried unanimously.

9.8 Asset Management Plans

124/20

RESOLVED (Marshall/Hicks)

That Council:

1. Place the Asset Management Plans on exhibition for a 28 day period.
2. Receive a further report on the Asset Management Plans incorporating the comments received during the exhibition period.

The resolution was carried unanimously.

9.9 Closure of Farringdon Rural Recycling Station

125/20

RESOLVED (Hicks/Harrison)

That Council:

1. Remove the rural recycling station located near the Farringdon Rural Fire Station.
2. Receive a report on alternate options.

The resolution was carried unanimously.

9.10 Tourism Advisory Panel

126/20

RESOLVED (Schweikert/Bray)

That Council:

1. Note the minutes from the Tourism Advisory Panel meeting on the 10 February 2020 and 11 May 2020.
2. Provide in-principle support for the Capital to Coast Walking Trail and seek \$25,000 funding to conduct a preliminary business case.
3. Provide in-principle support for the Braidwood Heritage Centre.
4. Consider the Braidwood Heritage Centre in the next Delivery Program, pending grant funding.
5. Support the development of the Agritourism product including its planning instruments to develop this industry sector.

The resolution was carried unanimously.

9.11 Economic Advisory Panel

127/20

RESOLVED (Schweikert/Hicks)

That Council:

1. Receive and note the minutes of the Economic Advisory Panel meeting on 24 February 2020.
2. Support relevant staff to participate in the process to plan for a Design Review Panel as part of the Queanbeyan CBD renewal.
3. Seek a representative of the Defence industry to be added to the membership of the Economic Advisory Panel.

For: Crs Biscotti, Bray, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

9.12 Australia Day Donations to Assisting Community Groups

128/20

RESOLVED (Schweikert/Harrison)

That Council allocate funds totalling \$2,600 to support community organisations that provided assistance with Australia Day 2020 celebrations, as follows:

	\$
Queanbeyan Girl Guides	400
Rotary Branch – Queanbeyan	400
Sing Australia Choir	200
Legacy – Queanbeyan Branch	200
Captains Flat Community Group	200
Queanbeyan Lions Club	200
Lions Club – Braidwood	200
City of Queanbeyan Pipes Band	200
Rotary Club – Bungendore	200
Queanbeyan Red Cross	200
Queanbeyan CWA	200

The resolution was carried unanimously.

Cr Overall declared an interest in the following item and refrained from voting.

9.13 Financial Assistance Policy - Drought, Bushfire, COVID-19

129/20

RESOLVED (Taylor/Marshall)

That Council:

1. Adopt the draft Financial Assistance Policy – Drought, Bushfire, COVID-19, as amended.
2. Provide rental rebates for 3 months for April, May and June 2020, to the Queanbeyan Golf Club, Richter House Pty Ltd, Marathon Health and Country Children's Early Learning Pty Ltd, at a total cost of \$27,128, as detailed in the report.

For: Crs Biscotti, Bray, Harrison, Hicks, Marshall, Noveska, Schweikert, Taylor and Winchester

9.14 Loan Program 2019/20 and 2020/21

130/20

RESOLVED (Hicks/Schweikert)

That Council:

1. Approve the proposed borrowings for 2019-20 Operational Plan and authorise the Mayor and Chief Executive Officer to enter a loan agreement with NSW Treasury Corporation for a total loan amount of \$1,634,000.
2. Apply for a Government Deed of Indemnity for the QCCP loan financing.
3. Invite tenders for the provision of a fixed term loan for QCCP, with the timing of the tender to align with the QCCP construction tender.
4. Amend the draft 2020/21 Operational Plan to include the maximum loan amount of \$70,894,000 for the QCCP project.
5. Receive a further report in the first quarter of 2020/21 to consider the remainder of the 2020/21 annual loan borrowing program.

For: Crs Biscotti, Bray, Hicks, Noveska, Overall, Schweikert and Taylor

Against: Crs Harrison, Marshall and Winchester

9.15 Loan Agreement - Common Seal of Council

131/20

RESOLVED (Marshall/Schweikert)

That Council authorise the use of the Common Seal for the execution of the Loan Agreement with Westpac Banking Corporation, outstanding from the former Palerang Council.

The resolution was carried unanimously.

9.16 Land Values for Bushfire Affected Local Government Areas

132/20

RESOLVED (Schweikert/Marshall)

That Council:

1. Note the analysis provided by the Valuer General (per VG 20/22), noting the potential impact of bushfires on land values across NSW is estimated to be between 0% to -20%.
2. Not take up the option for the issue of new land revaluations in 2020, preferring a stable land valuation base to remain in place for 3 rating years.

The resolution was carried unanimously.

- 133/20 **9.17 Quarterly Budget Review Statement for the Quarter Ending 31st March 2020**
RESOLVED (Schweikert/Hicks)
That Council:
 1. Accept the March 2020 Quarterly Budget Review Statement and adopt the recommended budget variations as outlined in the report.
 2. Note the estimated consolidated surplus of \$1,907,000.The resolution was carried unanimously.
- 134/20 **9.18 Investment Report - April 2020**
RESOLVED (Bray/Schweikert)
That Council:
 1. Note the investment return for April 2020 was \$876,108.
 2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993, the Local Government (General) Regulation 2005* and Queanbeyan-Palerang Regional Council's Investment Policy.
 3. Receive the Investment Report for the month of April 2020.The resolution was carried unanimously.
- 135/20 **9.19 Review of QPRC Donations Policy**
RESOLVED (Harrison/Winchester)
That the review of the QPRC Donations Policy 2017 be deferred pending further consideration at a Councillor workshop.
The resolution was carried unanimously.
- 136/20 **9.20 Councillor Superannuation Inquiry**
RESOLVED (Hicks/Marshall)
That Councillors be encouraged to lodge their personal views on the Office of Local Government's superannuation discussion paper by 7 August 2020.
The resolution was carried unanimously.
- 10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**
- 137/20 **10.1 COVID Recovery**
RESOLVED (Schweikert/Hicks)
That the report be received for information.
The resolution was carried unanimously.

SUPPLEMENTARY REPORT**10.2 Site Inspection - DA.2019.1185 - Quarry Remediation/Rehabilitation and Environmental Protection Works - 791 Hoskinstown Road, Bungendore**

138/20

RESOLVED (Hicks/Marshall)

That the report be received for information.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES**11.1 Local Traffic Committee 7 April 2020**

139/20

RESOLVED (Schweikert/Biscotti)

That Council:

1. Note the minutes of Local Traffic Committee Meeting on 7 April 2020.
2. Adopt recommendations LTC 12/2020 to LTC 18/2020 from the meeting held on 7 April 2020.

12/2020 Subject to conditions, approve the traffic control plan for the Ellerton Drive Extension Opening.

13/2020 Subject to conditions, approve the Traffic Control Plans for the Christmas In July Event 2020.

14/2020 Under the *Road Transport Act* install the 'Keep Clear' zone on Atkinson Street as per the design.

15/2020 Under *Road Transport Act* install 'No Stopping' signs on Wilkins Way as per design.

16/2020 Under *Road Transport Act* implement changes as per design for Majors Creek Road.

17/2020 Under *Road Transport Act* approve upgrade of the pedestrian signage at Cooma St pedestrian crossing to LED Pedestrian signs.

18/2020 Under *Road Transport Act* approve the upgrades to Barracks Flat Drive and the intersection with River Drive as per the design.

The resolution was carried unanimously.

11.2 Minutes Audit, Risk and Improvement Committee

140/20

RESOLVED (Harrison/Schweikert)

That Council note the minutes of Audit Risk and Improvement Committee held on 14 February 2020.

The resolution was carried unanimously.

11.3 Fernleigh Park s.355 Committee

141/20

RESOLVED (Hicks/Schweikert)

That Council note the minutes of the Fernleigh Park s.355 Committee's meeting held on 26 February 2020.

The resolution was carried unanimously.

12. NOTICES OF MOTION**12.1 Election Signs**

142/20

RESOLVED (Marshall/Winchester)

That, in the light of the imminent federal by-election, Council request an urgent report for the next meeting of its Planning and Strategy Committee, on measures that can be taken to improve compliance with rules governing electoral signage and obstruction of public thoroughfares.

For: Crs Biscotti, Bray, Harrison, Marshall, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Hicks

13. REPORTS TO COUNCIL - DELEGATES REPORTS**13.1 Delegates Reports**

143/20

RESOLVED (Overall/Taylor)

That Council note the Delegates' Report.

The resolution was carried unanimously.

14. QUESTIONS WITH NOTICE**14.1 Responses to Councillors' Questions**

144/20

RESOLVED (Marshall/Taylor)

That the report be received for information.

The resolution was carried unanimously.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

16. REPORTS FOR CLOSED SESSION

145/20

RESOLVED (Overall/Taylor)

That pursuant to Section 10A of the *Local Government Act 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Quarterly Legal Report - March 2020

Item 16.1 is confidential in accordance with s10 (A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Queanbeyan CBD Property

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Confidential - Industrial Relations Matter

Item 16.3 is confidential in accordance with s10(A) (a) (g) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors); AND advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.18pm to discuss the matters listed above.

16.1 Quarterly Legal Report - March 2020

146/20

RESOLVED (Marshall/Bray)

That the report be received for information.

The resolution was carried unanimously.

16.2 Queanbeyan CBD Property

A motion on notice was PUT and LOST.

Prior to consideration of this item, all staff with the exception of the CEO and the Portfolio General Manager, Organisation Capability, left the meeting.

16.3 Confidential - Industrial Relations Matter

147/20

RESOLVED (Hicks/Schweikert)

That Council:

1. Note the expenses incurred to date and the estimated costs going forward.
2. Delegate the progress of the defence to the Chief Executive Officer.

The resolution was carried unanimously.

148/20

RESOLVED (Hicks/Schweikert)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.39pm.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 7.40pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**



PLANNING AND STRATEGY COMMITTEE OF THE WHOLE MEETING

Council at its meeting of 23 November 2016 resolved (M/N 295/16) as follows:

The Planning and Strategy Committee of the Whole be delegated authority in accordance with Section 377 of the *Local Government Act 1993* to determine matters pursuant to the:

- *Environmental Planning and Assessment Act 1979*
- *Local Government Act 1993*
- *Swimming Pools Act 1992*
- *Roads Act 1993*
- *Public Health Act 2010*
- *Heritage Act 1977*
- *Protection of the Environment Operations Act 1997*

MINUTES OF THE PLANNING AND STRATEGY COMMITTEE OF THE WHOLE OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 253 Crawford St, Queanbeyan on Wednesday, 10 June 2020 commencing at 5.30pm.

ATTENDANCE

Councillor: Cr Overall (Chair), Crs Biscotti, Harrison, Marshall, Schweikert, Taylor and Winchester (from 6.00pm).

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections and J Richards, Portfolio General Manager Community Choice.

Also Present: L Ison (Minute Secretary).

1. OPENING

The meeting commenced at 5.31pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

PLA065/20

RESOLVED (Taylor/Schweikert)

That apologies for non-attendance from Crs Bray, Brown, Hicks and Noveska be received and that leave of absence be granted.

The resolution was carried unanimously.

4. DISCLOSURES OF INTEREST

PLA066/20

RESOLVED (Taylor/Biscotti)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Schweikert declared a less than significant non-pecuniary interest in items 6.2 to 6.7 inclusive, stating as they all relate (at varying degrees) to Bungendore which is where he lives. He proposed to disclose and vote.

Cr Overall declared a less than significant non-pecuniary interest in item 6.9: Eden-Monaro By-Election - Potential Projects, stating his wife has had an association with one of the potential projects listed. He proposed to disclose and not vote.

5. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.34pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

PLA067/20

RESOLVED (Overall/Taylor)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.34pm and resumed at 5.43pm.

6. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

6.1 Development Application DA.2019.1116 - Shop Top Housing Proposal - 47 Antill Street, Queanbeyan

PLA068/20

RESOLVED (Taylor/Harrison)

That development application DA.2019.1116 for a shop top housing development on Lot 13, Section 10, DP 758862, 47 Antill Street, Queanbeyan be refused for the following reasons:

Reasons for Refusal:

- (a) The subject application was accompanied by insufficient information to determine whether compliance of the proposed development with the relevant development standards and controls could be established in particular:
- Use of the ground floor tenancy;
 - Adequacy of the off street parking arrangements;
 - Adequacy of the waste storage and collection arrangements;
 - Impacts associated with use of the proposed tennis court; and
 - Compliance of the development with the Building Code of Australia.
- (b) Based upon the information provided to date the proposed development is prohibited within the B3 Commercial Core zone under the Queanbeyan Local Environmental Plan 2012.

The resolution was carried unanimously.

Cr Schweikert declared an interest in the following item.

6.2 Modified Development Application DA.2019.1048.A - Garage/Shed & Carport - 79 The Mountain Road, Bungendore

PLA069/20

RESOLVED (Schweikert/Marshall)

That modified development application DA.2019.1048.A for the construction of a garage/shed and carport at Lot 1 DP 1194403 No.79 The Mountain Road, Bungendore be granted conditional approval subject to Condition 1 being amended to reflect the revised plans as follows:

Condition 1

The development referred to in the application is to be carried out in accordance with the approved plans and documents including the following:

Title / Description	Prepared by	Issue/Revision & Date	Date received by Council
Site Plan	G. Harlor	May 2020	May 2020
Elevations & Sections	G. Harlor	May 2020	May 2020
Roof Plan	G. Harlor	May 2020	May 2020
Floor Plan	G. Harlor	May 2020	May 2020

except as modified by any of the following conditions of consent.

Reason: To ensure development is undertaken in accordance with this consent and is used for the approved purpose only.

The resolution was carried unanimously.

Cr Schweikert declared an interest in the following item.

During discussion Cr Winchester joined the meeting at 6.00pm.

6.3 Planning Proposal - 4610 Kings Highway Bungendore (Bungendore East)

PLA070/20

RESOLVED (Schweikert/Biscotti)

That:

1. Council support the Bungendore East planning proposal to rezone Lot 1 DP 747767, Lots 275, 279 and 273 DP 754915 and Lot 1 DP 193988, No. 4610 Kings Highway Bungendore, from RU1 Primary Production to R2 Low Density Residential and RE1 Public Recreation, subject to the following actions being completed before the Planning Proposal is forwarded to the NSW Department of Planning, Industry and Environment requesting a Gateway Determination:
 - a. Amend the planning proposal to remove the Crown land Lots 7301 and 7302 DP 1168137.
 - b. Amend the Planning Proposal to remove the SP2 Infrastructure zone and R1 General Residential zone.
 - c. Present a further report to Council on options for a range of lots sizes to specify in the Planning Proposal.
 - d. Amend the Planning Proposal to specify that the height of buildings shall be a maximum of 8.5m.
 - e. Include in the Planning Proposal a Stage 2 Site Contamination report prepared in accordance with the NSW EPA's Guidelines for Consultants Reporting on Contaminated Sites that provides a clear statement that the land is suitable for the uses proposed by the Proposal or, if necessary, includes the detail on the remediation required

to make the site suitable for the uses proposed by the planning proposal.

- f. The applicant pays the fees for the processing of the planning proposal that would have applied under the former Palerang Council Fees and Charges, indexed to the current financial year.
2. Subject to a Gateway Determination being issued for the Bungendore East Planning Proposal (4610 Kings Highway Bungendore) and prior to the notification of the plan, Council require the landowners to enter into an undertaking that should remediation of the land be required, it will be carried out prior to the commencement of any work, to make it suitable for the land uses permitted by the Planning Proposal.

For: Crs Biscotti, Overall, Schweikert and Taylor
Against: Crs Harrison, Marshall and Winchester

Cr Schweikert declared an interest in the following item.

6.4 Amendments to Development Control Plans

PLA071/20

RESOLVED (Harrison/Schweikert)

That:

1. The report be noted.
2. Council agree to staff taking all necessary actions to update and exhibit all Development Control Plans as set out in this report.

The resolution was carried unanimously.

Cr Schweikert declared an interest in the following item.

6.5 Stage 1 Review of Contribution Plans for Bungendore

PLA072/20

RESOLVED (Marshall/Harrison)

That Council:

1. Endorse the draft amended Bungendore Section 7.11 Contributions Plan No. 8 – Provision of Pathway Network (formerly known as the Palerang Council Plan No 8 For Provision of Pathway Network at Bungendore) for public exhibition.
2. Endorse the draft amended Bungendore Section 7.11 Contributions Plan No. 9 – Street Upgrading (formerly known as the Palerang Council Plan No 9 For Street Upgrading at Bungendore) for public exhibition.
3. Adopt the draft amended Bungendore Section 7.11 Contributions Plan No. 8 – Provision of Pathway Network, subject to no submissions being received during the exhibition period.
4. Adopt the draft amended Bungendore Section 7.11 Contributions Plan No. 9 – Street Upgrading, subject to no submissions being received during the exhibition period.

The resolution was carried unanimously.

Cr Schweikert declared an interest in the following item.

6.6 Ministerial Direction - Local Infrastructure Contributions

PLA073/20

RESOLVED (Schweikert/Harrison)

That Council:

1. Note the report and the Direction issued by the NSW Minister for Planning and Public Spaces.
2. Endorse pooling of contributions into broad contribution types including roads, recreation, community facilities, for restriction in cash reserves.
3. Receive a report on the general review of development contributions; the pooled contributions into contribution types; and priorities for expenditure drawn from the Delivery Program and Financial Plan.

The resolution was carried unanimously.

Cr Schweikert declared an interest in the following item.

6.7 Local Roads and Community Infrastructure Projects

PLA074/20

RESOLVED (Harrison/Taylor)

That Council:

1. Accept the Local Roads and Community Infrastructure (LRCI) Program grant of \$1,527,709.
2. Determine the projects to be funded in FY21, for lodgement of a works schedule with the Government.

The resolution was carried unanimously.

PLA075/20

RESOLVED (Harrison/Schweikert)

That Council submit the following six projects listed in the works schedule with the Government under the LRCI program:

Location	Project	Estimate
BGD - Butmaroo Street	Seal 200m of Butmaroo Street from Foster Street to King Street.	\$100,000
BGD – Majara Street	Seal 400m of Majara Street from Forster Street to Jacombs Street.	\$180,000
QBN – River Path	Extend shared path 400m from Dane Street towards Barracks Flat.	\$140,000
QBN – Williamsdale Road	Seal 600m of Williamsdale Road from Badgery Road towards Kewong Lane.	\$607,709

BWD – Skate Park	Extend stormwater pipe to enable skate park construction.	\$100,000
BWD – Lascelles Street	Additional funds required to complete the Lascelles Street upgrade work.	\$400,000
	Total:	\$1,527,709

The resolution was carried unanimously.

6.8 Queanbeyan CBD Place Plan Report

PLA076/20

RESOLVED (Taylor/Schweikert)

That Council:

1. Receive and note the draft Queanbeyan CBD Place Plan.
2. Place the draft Queanbeyan CBD Place Plan on exhibition for 28 days.

The resolution was carried unanimously.

Cr Overall declared an interest in the following item and refrained from voting.

6.9 Eden-Monaro By-Election - Potential Projects

PLA077/20

RESOLVED (Schweikert/Harrison)

That the entire list of potential projects be presented to candidates for the Eden-Monaro By-Election.

For: Crs Biscotti, Harrison, Schweikert, Taylor and Winchester

Against: Cr Marshall

6.10 Electoral Signage - Eden-Monaro By-Election

MOVED (Schweikert/Biscotti)

That Council:

1. Note the report.
2. Agree to the hiring of the Queanbeyan Indoor Sports Centre by the AEC for use as a Returning Office and/or pre-poll voting venue, subject to Public Health Order requirements.
3. Endorse action by staff to write to all candidates and party electoral offices regarding legal and policy requirements regarding electoral signage.
4. Endorse action by staff to confiscate and destroy any electoral signage placed on public land and road reserves.

During discussion, Cr Marshall foreshadowed a CONTRARY motion:
[“That Council:

1. Note the report.

2. Agree to the hiring of the Queanbeyan Indoor Sports Centre by the AEC for use as a Returning Office and/or pre-poll voting venue, subject to Public Health Order requirements.
3. Endorse action by staff to write to all candidates and party electoral offices regarding legal and policy requirements regarding electoral signage.
4. Endorse action by staff to confiscate and destroy any electoral signage placed on public land and road reserves.
5. Endorse action by staff to issue a warning letter to occupiers of premises where a complaint identifies that an electoral sign has been erected without consent (and is not otherwise exempt development under the SEPP Exempt and Complying Development Code) and to commence enforcement action if required.”]

The motion (of Crs Schweikert and Biscotti) was PUT and LOST.

For: Crs Biscotti and Schweikert

Against: Crs Harrison, Marshall, Overall, Taylor and Winchester

The contrary motion (of Cr Marshall) was brought forward, seconded by Cr Harrison, PUT and CARRIED.

PLA078/20

RESOLVED (Marshall/Harrison)

That Council:

1. Note the report.
2. Agree to the hiring of the Queanbeyan Indoor Sports Centre by the AEC for use as a Returning Office and/or pre-poll voting venue, subject to Public Health Order requirements.
3. Endorse action by staff to write to all candidates and party electoral offices regarding legal and policy requirements regarding electoral signage.
4. Endorse action by staff to confiscate and destroy any electoral signage placed on public land and road reserves.
5. Endorse action by staff to issue a warning letter to occupiers of premises where a complaint identifies that an electoral sign has been erected without consent (and is not otherwise exempt development under the SEPP Exempt and Complying Development Code) and to commence enforcement action if required.

The resolution was carried unanimously.

6.11 Community Recovery Officer - Resilience NSW

PLA079/20

RESOLVED (Harrison/Schweikert)

That Council accept with thanks the grant of \$220,000 to fund a Community Recovery Officer.

The resolution was carried unanimously.

7. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

- PLA080/20 **7.1 Land-Use Planning / Activities - Status Report - June 2020**
RESOLVED (Schweikert/Marshall)

That the report be received for information.

The resolution was carried unanimously.

- PLA081/20 **7.2 Review of NSW Infrastructure Contributions System**
RESOLVED (Schweikert/Harrison)

That the report be received for information.

The resolution was carried unanimously.

- PLA082/20 **7.3 COVID 19 - Update**
RESOLVED (Schweikert/Taylor)

That the report be received for information.

The resolution was carried unanimously.

8. REPORTS OF COMMITTEES

- PLA083/20 **8.1 Minutes of the Braidwood and Curtilage Heritage Advisory Committee held 14 May 2020**
RESOLVED (Marshall/Schweikert)

That Council note the Minutes of Braidwood and Curtilage Advisory Committee held on 14 May 2020.

The resolution was carried unanimously.

- PLA084/20 **8.2 Minutes of the QPRC Heritage Advisory Committee Meeting held 21 May 2020**
RESOLVED (Overall/Schweikert)

That Council note the Minutes of QPRC Heritage Advisory Committee held on 21 May 2020.

The resolution was carried unanimously.

9. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

There were no matters for Closed Session.

10. CONCLUSION OF THE MEETING

The time being 7.00pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

9.1 Draft Queanbeyan-Palerang Local Strategic Planning Statement - Review of Submissions (Ref: ; Author: Thompson/Blacklock)

File Reference: 26.1.3-01

Summary

The draft *Queanbeyan-Palerang Local Strategic Planning Statement – Towards 2040* (LSPS) was endorsed for public exhibition for comment from 24 April 2020 to 29 May 2020 at Council's meeting of 22 April. During that time 43 submissions were received. The issues raised in the submissions have been reviewed and the corresponding recommended amendments to the LSPS document identified for Council's endorsement (Attachments 1 to 3).

Recommendation

That Council:

1. **Receive and note this report.**
 2. **Endorse the recommendations in Attachments 1 to 3 of this report.**
 3. **Adopt the amended *Queanbeyan-Palerang Strategic Planning Statement – Towards 2040* with the changes arising from Recommendation 2 above.**
-

Background

All councils in NSW are now required to prepare a Local Strategic Planning Statement (LSPS) in accordance with Section 3.9 of the *NSW Environmental Planning and Assessment Act 1979*. At this time, QPRC is required to have adopted a final LSPS by 1 July 2020. The purpose of the LSPS is to set out a 20-year vision for land-use in the Queanbeyan- Palerang local government area (LGA), the special character and values that are to be preserved and how change will be managed into the future. It will represent the key strategic land-use planning document for the LGA, aligns with the Community Strategic Plan 2018-2028, and outlines the proposed future work items to be undertaken by Council in respect of various strategic land-use planning matters. The document is required to be reviewed every seven years.

A workshop with Councillors was held on 29 January 2020 as part of the preparation of the draft *Queanbeyan-Palerang LSPS – Towards 2040* and the finalised draft for exhibition was presented to Council at its Ordinary Meeting on 22 April 2020 (Minute No. 090/20).

The draft LSPS was then exhibited from 24 April 2020. The exhibition period was originally intended to end on 25 May 2020 but was extended until the 29 May to allow extra time for members of the community to make a submission following the last virtual community meeting held on 26 May. A further councillor workshop was held on 3 June.

As a result a total of 43 submissions were received. These included submissions from the community, submissions on behalf of developers or proponents (proponent submissions) and government agency/staff submissions. The issues raised included location based, theme based and site specific area issues. These submissions are responded to and recommendations arising from them are made in Attachments 1 to 3. Subject to Council's endorsement, the actions resulting from the recommendations will be incorporated into the LSPS prior to its submission to the Department.

9.1 Draft Queanbeyan-Palerang Local Strategic Planning Statement - Review of Submissions (Ref: ; Author: Thompson/Blacklock) (Continued)

Structure of the Draft Local Strategic Planning Statement

The draft LSPS is made up of seven sections and five appendices with Section 02 setting out a 20-year vision for land-use in the Queanbeyan-Palerang local government area (LGA).

The Strategic Planning Priorities are set out in Section 04 of the LSPS and these have been prepared having regard to the Key Goals set out in Council's Community Strategic Plan 2018-2028. These have been used to identify 13 specific Planning Priorities against each of Council's identified Strategic Pillars (i.e., Community, Choice, Character, Connection and Capability). These then inform subsequent Outcomes that are intended to give effect to implementing these respective priorities.

Section 05 of the draft LSPS elaborates on the vision and a series of planning priorities for both the LGA overall, and, for individual townships and communities within Queanbeyan-Palerang. Subsequent Planning Actions for each of these respective communities are then identified to be undertaken over the next 10 years and beyond.

Monitoring, reporting and timeframes for each of the proposed Planning Actions are then set out at Section 06 of the draft LSPS.

The Next Steps

The next steps following Council's resolution in regard to this report will be to amend the draft LSPS to take into account the recommendations resulting from submissions. This final edit may take some time and it may mean that the deadline of 1 July in which to load the document onto the Department of Planning, Industry and Environment's Planning Portal is not met. If this is likely then the Department will be advised.

Implications***Legal***

The legal requirement to prepare a LSPS is in the NSW *Environmental Planning and Assessment Act 1979*. The document has been prepared in accordance with the requirements and relevant guidelines.

Policy

The draft LSPS sets out a series of strategic land use planning priorities and outcomes that will inform future work items and land-use planning outcomes across the LGA. These objectives include those land use planning actions from Council's existing strategies, plans and policies.

Environmental

Planning Priority 5 and its subsequent actions have an environmental focus.

Sustainability

Matters of climate change and other components of sustainability have been raised in submissions and responded to.

Asset

Planning Priority 4 and its actions include matters associated with infrastructure.

Social / Cultural

Planning Priority 1 seeks *to build on and strengthen our community, cultural and life and heritage.*

9.1 Draft Queanbeyan-Palerang Local Strategic Planning Statement - Review of Submissions (Ref: ; Author: Thompson/Blacklock) (Continued)

Economic

The economy, employment and demographic attributes of the local government area, the towns and areas have been described in the LSPS. A variety of land use planning priorities and actions are identified to support the local and regional economy and range from tourism, place making, revitalisation of centres, transport and forward planning for growth in residential and employment areas.

Strategic

The draft LSPS, has collated together the land use components of Council's strategic documents including the *Community Strategic Plan 2018-2028*. The Outcomes, Planning Priorities and Actions identified will inform the content of future local environmental plans (LEPs) and development control plans (DCPs) as well as other strategic land use decisions.

Engagement

Council was required to publicly exhibit the draft LSPS for a minimum of 28 days. This occurred from 24 April 2020 with the exhibition period being extended to 29 May 2020, bringing the period of exhibition to a total of 35 days.

Community engagement activities included:

- Promotion on Council's website with availability of high and normal resolution LSPS documents together with question and answer sheets.
- Promotion through social media platforms (Facebook and twitter).
- Promotion through virtual community meetings at Queanbeyan, Bungendore and Braidwood.
- Presentations at key Council committee meetings.
- Notices sent to Local Aboriginal Land Councils and government agencies.

As a result a total of 43 submissions were received. These included submissions from the community, government agency/staff submissions and submissions on behalf of developers or proponents (proponent submissions) including site specific submissions. Details of all submissions are show in Attachments 4 to 6.

Submissions raised included issues relevant to:

- Specific localities relevant to Braidwood, Bungendore, the Queanbeyan CBD, Queanbeyan River, rural lands and rural residential;
- The draft LSPS itself – structure, vision, order of planning priorities;
- The environment – climate change, water and biodiversity;
- Hazards – flooding, bushfire, climate change resilience; and
- Heritage – Aboriginal cultural heritage, working with Aboriginal communities, historic sites.

In addition a number of submissions also raised site specific matters. Examples included Poplars, Environa, Curtis Estate, Wamboin (Wirreanda Road) and South Jerrabomberra.

These submissions are responded to and recommendations are made in Attachments 1 to 3.

The community also utilised Council's Your Voice Website in relation to the draft LSPS.

Highlights from this include:

Total visits	811
New registrations	3
Document down loads	522

9.1 Draft Queanbeyan-Palerang Local Strategic Planning Statement - Review of Submissions (Ref: ; Author: Thompson/Blacklock) (Continued)

Financial

In addition to administrative costs of about \$6,000 another \$7,800 (approximately) has been expended on graphic design work to produce the draft LSPS.

Resources (including staff)

The draft LSPS has been prepared by Council staff with input from various Portfolios and Branches as well as from the Department of Planning, Industry and Environment. Specialist Geographical Information System (GIS) and publishing software was used in the production of the document.

Integrated Plan

The draft LSPS has been prepared having regard to the Key Goals set out in Council's *Community Strategic Plan 2018-2028*.

Conclusion







The draft *Queanbeyan-Palerang Local Strategic Planning Statement – Towards 2040* is the key strategic land-use planning document for the LGA, aligns with the *Community Strategic Plan 2018-2028*, and outlines the proposed future work items to be undertaken by Council in respect of various strategic land-use planning matters.

Community feedback from consultation during the preparation of the *Community Strategic Plan 2018-2028* followed by the specific consultation and submissions received during April and May 2020 have had a strong influence on the 13 planning priorities and subsequent actions of the draft LSPS.

These submissions have been reviewed in detail and recommendations made in regard to them as detailed in Attachments 1 to 3.

In conclusion, it is recommended that Council agree to and endorse the recommendations in Attachments 1 to 3 of this report and that once the changes resulting from the recommendations are made to the LSPS, the document be uploaded on the NSW Planning Portal as required by the *Environmental Planning and Assessment Act 1979*.

Attachments

- | | |
|---|--|
| Attachment 1
 | Local Strategic Planning Statement - Summary and Assessment of Community Submissions (<i>Under Separate Cover</i>) |
| Attachment 2
 | Summary and Consideration of Submissions from Government Agency and Staff (<i>Under Separate Cover</i>) |
| Attachment 3
 | Summary and Consideration of Proponent / Site Specific Submissions (<i>Under Separate Cover</i>) |
| Attachment 4
 | Community Submissions (<i>Under Separate Cover</i>) |
| Attachment 5
 | Government Agency / Staff Submissions (<i>Under Separate Cover</i>) |
| Attachment 6
 | Proponent / Site Specific Submissions (<i>Under Separate Cover</i>) |

9.2 Proposed Queanbeyan Cemetery Site (Ref: ; Author: Thompson/Brown)

File Reference: ECM PJT0061

Summary

The purpose of this report is to provide Council with the findings of the studies undertaken in respect of the Planning Proposal for the cemetery/memorial park on Old Cooma Road (Lot 2 DP112382 & Lot 126 DP7548814), and to seek Council's endorsement to now proceed with public exhibition and community consultation as outlined below.

Recommendation

That Council:

- 1. Proceed with the formal public exhibition and community consultation for the draft plan.**
 - 2. Receive a final report before forwarding onto the Minister for determination.**
-

Background

At its meeting of 9 May 2018 Council resolved (PLA052/18) to submit an amended Planning Proposal for the cemetery/memorial park at Old Cooma Road to remove the use of a crematorium from the proposed additional uses of the site. Council received a revised Gateway determination from the Department of Planning, Industry and Environment (DPIE) on 5 June 2018 and has been progressing the planning proposal in the meantime.

A number of studies have subsequently been undertaken to inform the planning proposal, and the feasibility of development of the site. These are:

- Heritage (both Aboriginal and European)
- Flora and Fauna
- Geotechnical and Hydrology
- Traffic and Transport Impacts
- Visual and Noise Assessment
- Social Impact Assessment

The studies prepared to support the Planning Proposal are attached (Attachments 1 to 7).

Council subsequently resolved on 18 October 2018 to undertake formal consultation with the community as outlined in that report (PLA123/18). As also noted in that report, Council was awaiting further advice on both potential groundwater impacts and flooding before proceeding with any formal consultation. Council also intended to prepare a more detailed social impact assessment of the proposal.

An additional Social Impact Assessment report has subsequently been prepared by Elton Consulting. This included a number of telephone interviews, a telephone survey and a focus group discussion in late 2018. This report noted it was important Council identify an appropriate communication strategy to mitigate any potential impacts on local residents (see Attachment 8).

Further work was also undertaken in respect of potential flooding impacts on the site. That work has concluded that flooding is not a constraint to the development of a cemetery/memorial park on the site (see Attachment 9).

In response to comments received from the Natural Resource Regulator, an additional 14 month ground water study was also undertaken in respect of potential groundwater impacts

**9.2 Proposed Queanbeyan Cemetery Site (Ref: ; Author: Thompson/Brown)
(Continued)**

on the site. The report addressing all NRR's requests has now been provided (see Attachment 10) back to NRR for further comment as part of the ongoing consultation and engagement. The report otherwise indicates there are unlikely to be any significant impacts on groundwater, and that suitable areas are available for both burials and memorial sites to meet the needs of the community in the foreseeable future.

With Council's support, the draft plan would be forwarded to the NSW Minister for Planning to be finalised.

It is important to note, no other suitable site has been located since the search commenced in 2009. All other potential locations have been eliminated due to various environmental, geological or hydrological constraints, including the Carwoola/Burbong site due to its close proximity to the Molonglo River. If the Old Cooma Rd site does successfully pass through the Planning Proposal stage, there is still a lengthy Development Application process, with further community engagement, required before construction and eventually internments can commence on site. An audit of available plots within the existing Lanyon Drive Cemetery, conducted in April 2020, indicated Queanbeyan has less than two years supply available based on current burial rates.

Implications***Environmental***

The studies undertaken for the planning proposal outline any potential environmental impacts on the site.

Social / Cultural

It is important potential impacts of the memorial park on the community are considered. It is equally important to consider the social and cultural needs of the community in ensuring there are secure burial sites servicing the community into the future. The Social Impact Assessment informs Council on these considerations.

Engagement

Throughout the process of identifying a suitable site, a number of reports have been made public and the community have engaged in the process. Additionally, Council have covered the new cemetery in public meetings in Queanbeyan and have received feedback which has been included to help inform initial concept options.

As part of this planning proposal, further community consultation is required. The details of the proposed engagement are set out below. Members of the public will be able to make further presentations at the Council meeting in accordance with Council's meeting practice, during the engagement process and then again in any future development application process.

To meet the community engagement requirements of the Gateway approval, it is recommended Council now commence a period of public exhibition and community consultation of the planning proposal.

Due to the restrictions around social distancing in response to Covid-19, and the sensitivity around proposed cemeteries, staff are recommending a broad approach to consultation to maximise its reach within the community. This will comprise the following:

1. Engagement on Council's 'Your Voice' website including all relevant background documents on exhibition for comment for a period of 28 days, plus further 14 days to receive submissions
2. Council to run a social media campaign raising awareness of the planning proposal and record feedback during this period,

**9.2 Proposed Queanbeyan Cemetery Site (Ref: ; Author: Thompson/Brown)
(Continued)**

3. During the exhibition period undertake a public meeting. For this it is proposed Council run an online meeting, using an independent facilitator, where participants can register and nominate if they wish to speak or submit questions in advance, or just attend as observers. Council staff would provide a PowerPoint presentation to cover the aspects of the proposal and findings of the studies to inform the meeting. The independent facilitator would then oversee the online presentations from registered presenters providing them with an opportunity to state their views with a presentation for up to 5 minutes. Staff would be able to respond to questions or concerns raised during these presentations or submitted prior to the meeting, at the independent facilitators discretion.
4. The independent facilitator will then furnish Council with a final report in respect of the outcomes of the public meeting.

Resources (including staff)

The proposed consultation will be managed by both staff and consultants.

Integrated Plan

The Community Strategic Plan 2013–23 sets out the key directions identified by the community. One such direction is *4.1 Undertake planning to ensure infrastructure is prepared for future growth*. The location of a site for a new cemetery is identified as a strategy to achieve this key direction.

As such identifying a site for a new cemetery was also identified as a major project in Council's 2013 - 2017 Delivery Program with construction planned for 2017 - 18. This timeframe has been delayed due to the additional studies required and now the need to identify a site for the future cemetery is becoming critical.

Conclusion

The studies completed to date now meet the requirements set out by the Gateway approval, leaving community engagement left to complete. With all the studies being made available to the community and initial concept designs being created to help visualise what a Memorial Park could look like, the community will now be fully informed during the engagement process.

At the conclusion of all the steps set out above, a final report will then be prepared for the Council's consideration taking into account submissions made and the Independent Facilitator's report.


Cemeteries are a critical part of the community's social infrastructure, however they do evoke considerable emotion and differing views within the community. It is not uncommon for cemetery projects to experience a campaign of mis-information, citing comments like "graveyard", "chimney's belching black smoke" or talk of anti-social night time activity to paint a negative image and raise concern within the concern.

Equally there are parts of the community that are seeking a beautiful place of rest for their loved ones, with an attractive park like feel. A place of contemplation and reflection. It is important Council's ongoing community engagement is designed and implemented to find the balance, ensuring all genuine concerns are heard and addressed, while still addressing the important community and cultural needs for Queanbeyan, Jerrabomberra and Googong into the long term future.

The Social Impact Report is an important tool in ensuring this is achieved. It is recommended Council endorse the proposed approach to consultation for the cemetery/memorial park as outlined in this report.

**9.2 Proposed Queanbeyan Cemetery Site (Ref: ; Author: Thompson/Brown)
(Continued)**

Attachments

- Attachment 1  Aboriginal Heritage Due Diligence Report *(Under Separate Cover)*
- Attachment 2  Statement of European Heritage Impact Report *(Under Separate Cover)*
- Attachment 3  Flora and Fauna Assessment Report *(Under Separate Cover)*
- Attachment 4  Hydrology Assessment Report July 2018 *(Under Separate Cover)*
- Attachment 5  Noise Impact Assessment Report *(Under Separate Cover)*
- Attachment 6  Social Impact Report Coffey 2018 *(Under Separate Cover)*
- Attachment 7  Transport Impact Assessment Report *(Under Separate Cover)*
- Attachment 8  Social Impact Assessment Report Eltons 2019 *(Under Separate Cover)*
- Attachment 9  Hydrology Assessment Report November 2018 *(Under Separate Cover)*
- Attachment 10  Draft Hydrology and Groundwater Report 2020 *(Under Separate Cover)*
- Attachment 11  Landscape Assessment and Early Concept Options *(Under Separate Cover)*

9.3 Request - Extension of Time for Special Heritage Grant - Anglican Hall,
Braidwood (Ref: ; Author: Thompson/Carswell)

File Reference: 26.5.1-04

Summary

Council has received a request from the Community Management Committee for the Anglican Hall at Braidwood for an extension of time in which to expend their special heritage grant.

Recommendation

That Council extend the time for expending the 2019/20 special heritage grant of \$14,700 for the Anglican Hall at Braidwood to the 30 June 2021 and roll-over the unexpended funds to the 2020-21 Operational Plan.

Background

Council has received a request from the Community Management Committee for the Anglican Hall at Braidwood for an extension of time in which to expend their special heritage grant.

At the 13 November 2019 Planning and Strategy Committee Meeting, Council endorsed the recommended funding for the 2019-20 financial year for the Special Heritage Fund Grant funding as set out in Attachment 1 of the report (PLA117/19). This included an application for the Anglican Hall at Braidwood for a grant of \$14,700 to carry out repair work including replacing joists in the kitchen, repairing the ceiling and removing asbestos cement sheeting.

The request for extension is supported by a number of reasons. These include the work being unable to take place during the funding period due to the impact of the fires in the Braidwood area, the COVID-19 restrictions and the workmen undertaking the work becoming very unwell. In addition, reasons include that part of the work involving removal of asbestos sheeting is only able to take place during the school holidays due to a pre-school next door the Hall.

Implications

Policy

There are only minor policy implications in extending the time in which to complete the funded works.

Environmental

The use of this fund for the stipulated projects will have a positive environmental impact by assisting with the upkeep of a number of important public buildings with heritage significance.

Sustainability

The funding ensures that the historic fabric of the region is maintained and existing historic buildings are maintained in the long term.

Social / Cultural

The Special Heritage Fund promotes heritage in the local government area.

9.3 Request - Extension of Time for Special Heritage Grant - Anglican Hall, Braidwood (Ref: ; Author: Thompson/Carswell) (Continued)

Economic

The use of the funds in the manner proposed is still likely to have short term positive economic impacts in terms of employment and other economic benefits.

Strategic

The use of the funds is consistent with Council's long term strategy of supporting heritage.

Financial

If this request is supported by Council then the \$14,700 will be rolled over into the 20/2021 Operational Plan.

Conclusion

In conclusion it is considered that the request to extend the expenditure of the special heritage grant of \$14,700 for the Anglican Hall at Braidwood until 30 June 2021 should be supported.

Attachments

Nil

9.4 Request - Extension of Time for Special Heritage Grant - Masonic Lodge, Queanbeyan (Ref: ; Author: Thompson/Carswell)

File Reference: 26.5.1-04

Summary

Council has received a request from the Grand Lodge Building Fund Committee for the Masonic Lodge Queanbeyan for an extension of time in which to expend their special heritage grant.

Recommendation

That Council extend the time for expending the 2019/20 special heritage grant of \$20,000 for the Masonic Building, Queanbeyan to the 30 June 2021 and roll-over the unexpended funds to the 2020-21 Operational Plan.

Background

Council has received a request from the Grand Lodge Building Fund Committee for the Masonic Building Queanbeyan for an extension of time in which to expend their special heritage grant.

At the 13 November 2019 Planning and Strategy Committee Meeting, Council endorsed the recommended funding for the 2019-20 financial year for the Special Heritage Fund Grant funding as set out in Attachment 1 of the report (PLA117/19). This included an application for the Masonic Building Queanbeyan for a grant of \$20,000 for a roof replacement.

However, since this time the Committee is hopeful that the project will be absorbed into a larger project which is planned to be undertaken in the next financial year. The amended works would be made possible by additional funding from the United Grand Lodge of NSW/ACT and would bring the building up to the requisite standard and so minimise the further need for financial assistance from Council at a later time. The Committee hopes for a decision on the additional funding from the United Grand Lodge shortly.

The larger project involves the following works:

1. Replace the roof covering, guttering, downpipes, fascia etc. in line with the recommendations of the Heritage Advisor;
2. Sand and stain the wooden floor in the ground floor hall area;
3. Replace the carpet in the upstairs meeting room, ante room, lift room and stairs;
4. Paint the exterior of the building in line with the recommendations of the Heritage Advisor;
5. Paint the interior of the building in line with the recommendations of the Heritage Advisor;
6. Remove the existing shed structure at the rear, and replace with a smaller kit shed for storing the mower and tools etc.

9.4 Request - Extension of Time for Special Heritage Grant - Masonic Lodge, Queanbeyan (Ref: ; Author: Thompson/Carswell) (Continued)

Implications***Policy***

There are only minor policy implications in extending the time in which to complete the funded works.

Environmental

The use of this fund for the stipulated projects will have a positive environmental impact by assisting with the upkeep of a number of important public buildings with heritage significance.

Sustainability

The funding ensures that the historic fabric of the region is maintained and existing historic buildings are maintained in the long term.

Social / Cultural

The Special Heritage Fund promotes heritage in the local government area.

Economic

The use of the funds in the manner proposed is still likely to have short term positive economic impacts in terms of employment and other economic benefits.

Strategic

The use of the funds is consistent with Council's long term strategy of supporting heritage in a practical manner.

Financial

If supported by Council the special heritage grant of \$20,000 for the Masonic Lodge Building Queanbeyan will be rolled over into the next Operational Plan and be available for use until 30 June 2021.

Conclusion

In conclusion it considered that the request to extend the expenditure of the special heritage grant of \$20,000 for the Masonic Building Queanbeyan until 30 June 2021 to potentially enable the works to be undertaken as part of broader project be supported.

Attachments

Nil

9.5 Staging Options for Embellishment of Proposed Park - 16 Agnes Avenue, Crestwood - Project Estimates (Ref: ; Author: Thompson/Sibbick)

File Reference: 752400, 752423

Summary

A report on the embellishment of the Park at 16 Agnes Avenue, Crestwood was presented to the meeting of Council on 22 April 2020 where the preferred landscape concept by Indesco was endorsed. It was resolved that a further report on potential staging options and associated estimates be prepared for the Council's consideration. It was further resolved that grant sources be investigated and that the landscape project be considered for inclusion in the next Delivery Program. This report details the potential staging options for the landscaping of the Park, and the estimated costs.

Recommendation

That:

- 1. Council endorse the staging options for embellishment of the Park at 16 Agnes Avenue.**
 - 2. Stage one be considered for inclusion in Council's next Delivery Program.**
 - 3. Council staff continue to investigate grant funding sources to fund the embellishment.**
-

Background

16 Agnes Avenue is an area of residual parkland adjoining the proposed new Respite Centre (see Figure 1 below). As a result of the report to Council on 22 April 2020 detailing the landscape concept and estimated costs for the embellishment of the Park, it was resolved that a further report on potential staging options and associated estimates be prepared. The preferred landscape concept design for the embellishment, as endorsed by the Council, is shown below in Figure 2.

9.5 Staging Options for Embellishment of Proposed Park - 16 Agnes Avenue, Crestwood - Project Estimates (Ref: ; Author: Thompson/Sibbick) (Continued)



Figure 1: 16 Agnes Avenue, highlighted, depicting the current view



LANDSCAPE MASTERPLAN

DESCRIPTION: CONCEPT DESIGN
DATE: 17.03.2020

PROJECT NAME: ROSS PARK
PROJECT NUMBER: 7327



Figure 2: Preferred Landscape Concept Proposal by Indesco

9.5 Staging Options for Embellishment of Proposed Park - 16 Agnes Avenue, Crestwood - Project Estimates (Ref: ; Author: Thompson/Sibbick) (Continued)

The initial indicative costs for the embellishment of the Park, as provided by the landscape architect Indesco, were reported to Council as being \$581,868.40 ex GST. These costs have now been reviewed and revised to \$756,000, ex GST and includes contingencies and other associated costs.

A full estimate summary for the embellishment with staging proposals, is provided in Attachment 1 of this report. It includes a full trade breakup, along with an estimate summary. The staging plan shown in Figure 3 below splits the construction into two clear stages:

- Stage 1 - being the multi-use court, accessible pathways and shade and perimeter trees (shaded green/yellow); and
- Stage 2 being playground, park furniture, shade structure BBQ and associated landscaping (shaded red). There is potential to break this latter stage into further smaller stages.

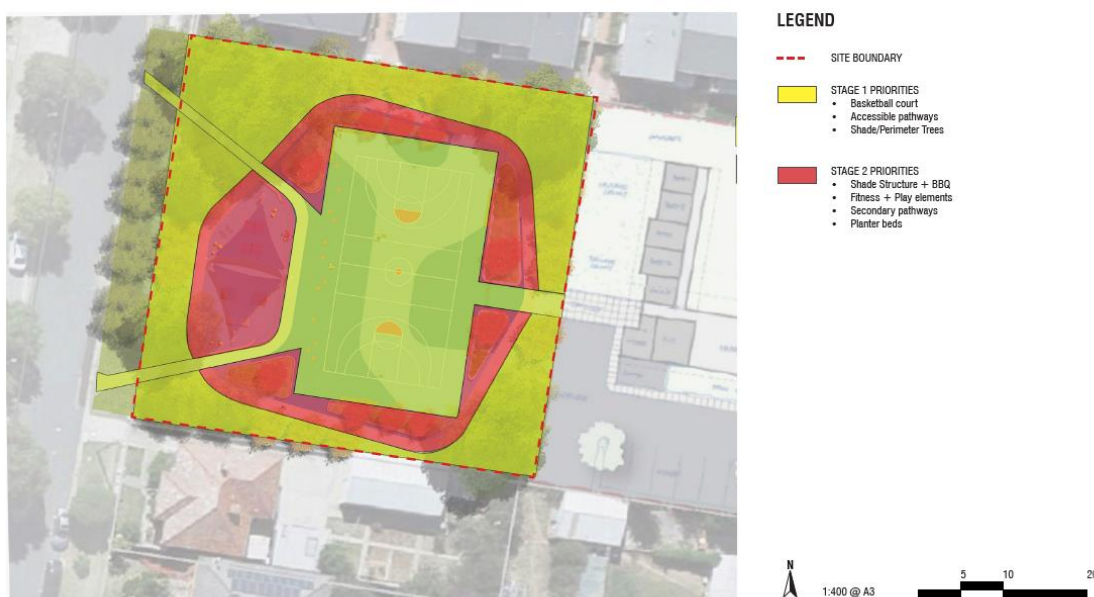


Figure 3: Staging Plan.

A larger copy of the staging plan can be found in Attachment 2 to this report.

Stage 1 of the proposed works as per the green shaded area in Figure 3 above, totals an estimated \$255,000 ex GST being for: the preliminaries; site establishment; pavement; basketball court; plantings; lighting; irrigation; maintenance period; and consultants and contingency costs. It is recommended that stage 1 be implemented as soon as practical after the construction of the Respite Centre on the adjacent land facing Ross Road, or as funds permit. The existing basketball court on the area proposed for the Respite Centre will be demolished when construction works commence.

Stage 2 of the proposed works as per the red shaded area in Figure 3 above, totals an estimated \$501,000 ex GST for the remaining works, i.e. the completed pavement works; park furniture and fixtures; structures (fitness & play elements, BBQ and shade); additional lighting and additional irrigation works. This stage could potentially be broken down further and built over an extended period if grant funding availability dictated.

9.5 Staging Options for Embellishment of Proposed Park - 16 Agnes Avenue, Crestwood - Project Estimates (Ref: ; Author: Thompson/Sibbick) (Continued)

The total of the works is therefore \$756,000 ex GST. The trade breakup at Attachment 1 provides a detailed summary of the proposed works to gain an overall indication of inclusions for this landscape project. It is however, possible some savings could be incurred through internal project management and reduction in contingencies.

Implications**Asset**

Should this landscape project proceed, all new assets will be linked to Council's Asset Management Plans. All maintenance and asset replacement works will be managed and maintained by Council's Urban Landscapes teams.

Social / Cultural

As reported to Council on 22 April 2020, research has shown that outdoor recreational activities, such as those proposed in the Indesco concept plan have social and cultural benefits to all ages and all cultures. Participating in outdoor recreational activities provides an opportunity to meet and build relationships with others and aids in forming and maintaining friendships with people who share the same passion for outdoor recreation. Research has shown also that physical activity and access to urban parks and green spaces helps reduce stress; reduces anxiety and can assist in preventing depression.

Economic

The International Journal of Behavioural Nutrition and Physical Activity reported that in Australia as an example, opportunity cost savings and health benefits may be substantial as regular physical activity can improve general health, work productivity, more income and increased quality of life. Governments can benefit through future savings in avoidable health care expenditure, increased income taxation and fewer welfare payments and business benefits from reduced absenteeism and lower recruitment and training costs associated with replacing staff.

Strategic

Council previously resolved, at the Planning and Strategy Committee meeting held on 13 November 2019, that as part of the re-categorisation process of the parcel of land at 16 Agnes Avenue, community input / feedback be sought to review the area to be categorised as 'Park' and to develop a program of planting and landscaping. Council also resolved that consideration be given to the inclusion of children's playground equipment or external fitness regime equipment to be established at this site.

Both Stage 1 and 2 align with Council's programs delivered under Strategic Pillar 3, Character, by providing and developing parks, playgrounds and sporting facilities for a vibrant and active Queanbeyan Palerang.

Engagement

The community engagement process was carried out for this project, as reported to the 22 April 2020 Council meeting.

9.5 Staging Options for Embellishment of Proposed Park - 16 Agnes Avenue, Crestwood - Project Estimates (Ref: ; Author: Thompson/Sibbick) (Continued)

Financial

The cost of \$756,000 (ex GST) which includes consultant's fees and contingency costs, would be included in future Delivery Plans.

It is recommended that the project be completed in a minimum of two stages as suggested in Attachment 1 over future financial years, commencing with a budget of \$255,000 (ex GST) in year 1 and the balance as grant funds become available.

Resources (including staff)

Any project to construct a landscape development at 16 Agnes Avenue would be managed by Urban Landscapes staff.



Integrated Plan

The budget for this landscape development at the Park at 16 Agnes Ave may be included in the 2020 – 24 Delivery Program with Stage 1 costs being borne by Council and Stage 2 as a grant funded project, with Council staff to investigate grant funding opportunities as they arise.

Conclusion

The land at 16 Agnes Avenue was categorised as a Park. Community consultation informed Council there is a desire for landscaping, children's play and fitness equipment onsite to establish the Park. Council endorsed the landscape concept that included all of these elements at its April meeting. Delivering the Park in stages is a good means of developing the Park and allocating Council's resources. Stage 1 replaces the existing hard court that will be demolished as part of the new Respite Centre, and will plant trees, allowing time to grow while funding is sought for future stages. Stage 2 can be completed as grant funding becomes available.

Attachments

- | | |
|---|--|
| Attachment 1
 | Ross Park Queanbeyan Preliminary Design Cost Estimates for Stage 1 and Stage 2 (<i>Under Separate Cover</i>) |
| Attachment 2
 | Staging Plan for Embellishment of Park at 16 Agnes Avenue (<i>Under Separate Cover</i>) |

9.6 Water Refill Stations (Ref: ; Author: Thompson/Sibbick)

File Reference: 23.2.2

Summary

This report details the costs and benefits associated with procuring and installing water refill stations, with a view to consider an ongoing program of installations across the CBD public domain in Queanbeyan and town centres within the LGA.

Recommendation

That Council endorse the proposal to include supply and installation of water refill stations across the LGA in all new landscape embellishment projects.

Background

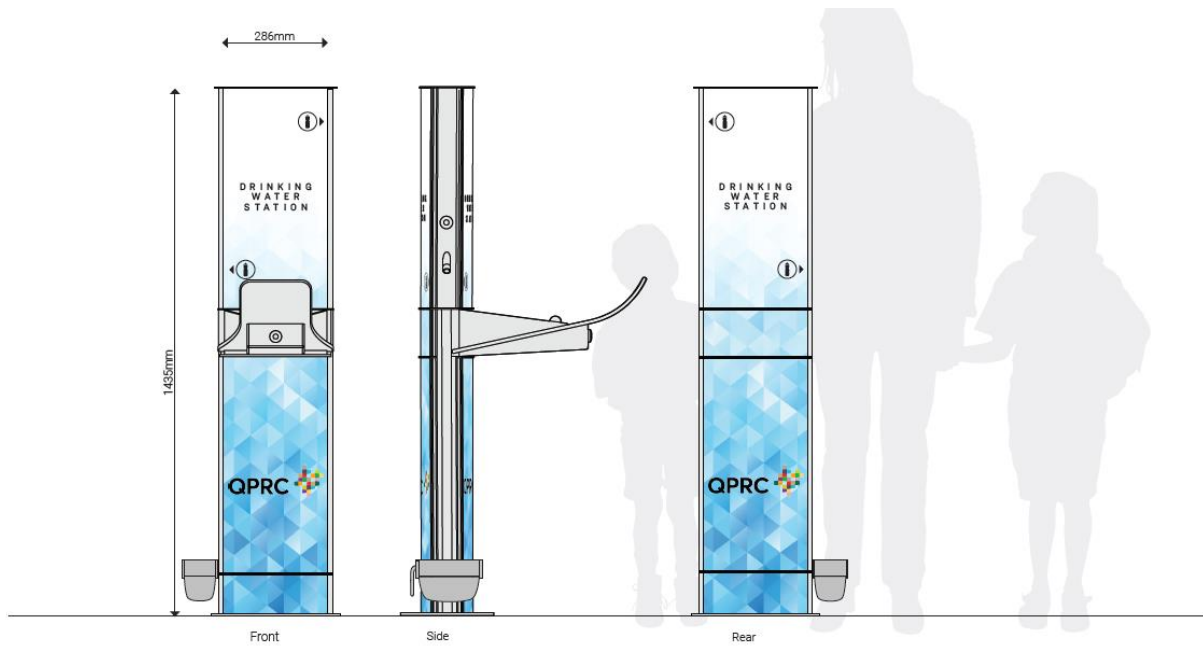
At its meeting of 26 June 2019, Council resolved (232/19) to:

1. *Receive a report on options and costs associated with:*
 - a) *Water refill stations installed in parks that are typically used for a range of recreational activities including sports, walking, jogging, cycling or picnicking.*
 - b) *Water refill stations in the CBD public domain and town centres across the LGA.*
2. *Consider installation of water refill stations in the Operational Plan and Delivery Program.*

Urban Landscapes projects have generally included a standard, reliable water refill station that has been installed at various locations across the LGA. The standard station used has been the Civiq "Aquafil Flexi Fountain" with most having a dog bowl attachment, due to their versatility and robust construction. They are available in various sizes ranging from 1500mm high to 2100mm high. Custom artwork is included with the supply of the water refill stations. Refer to sample image of a water refill station at Figures 1-4 below.

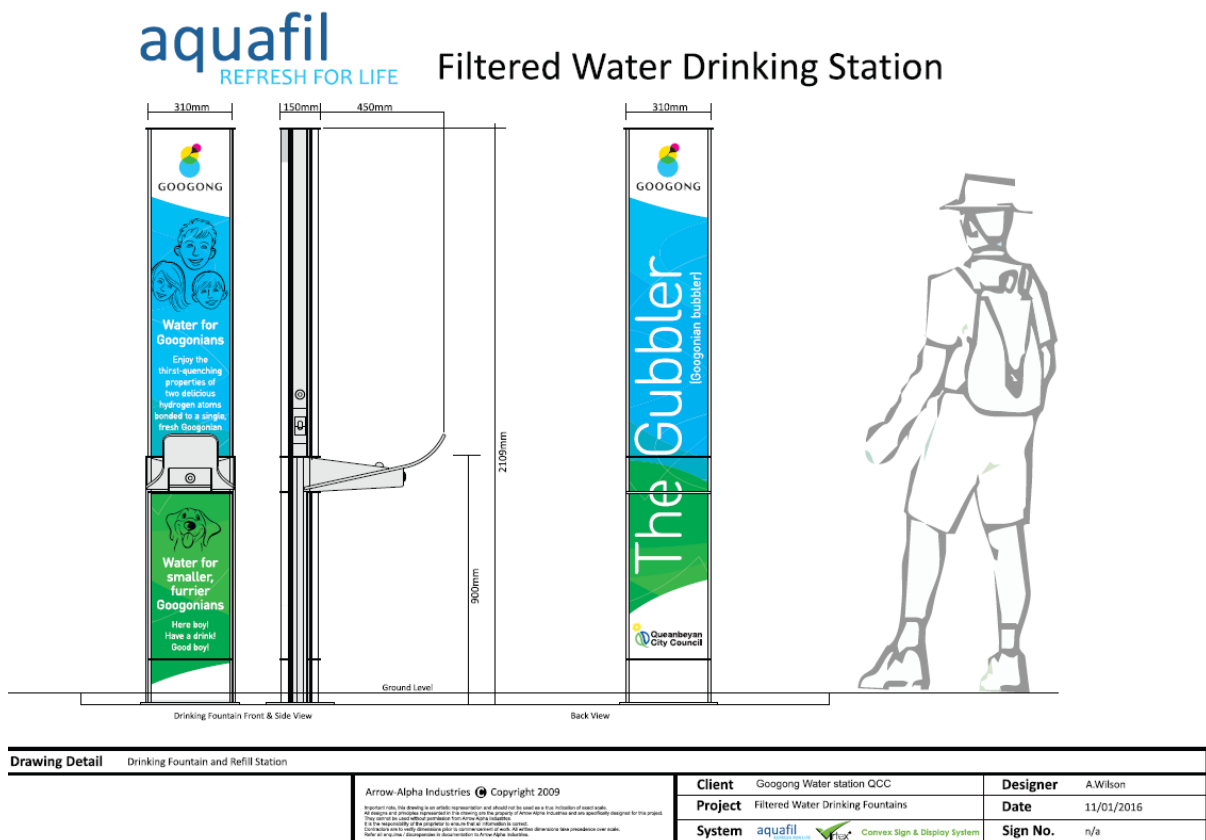
Water refill stations, as depicted in Figure 1, are ready to be shipped from the supplier and will be installed at Braidwood in Ryrie Park and the Recreation Ground over the coming weeks.

9.6 Water Refill Stations (Ref: ; Author: Thompson/Sibbick) (Continued)



	CIVIQ Copyright 2018 Important note, this drawing is an artistic representation and should not be used as a true indication of exact scale. All designs and principles represented in this drawing are the property of CIVIQ and are specifically designed for this project. It is the responsibility of the proprietor to ensure that all information is correct. Contractors are to verify dimensions prior to commencement of work. All written dimensions take precedence over scale. Refer all enquires / discrepancies in documentation to CIVIQ.	Client: Queanbeyan-Palerang Regional Council	Designer: CA	Sales Order No. S016249
		Project: Queanbeyan-Palerang Regional Council	Date: 04/06/2020	Quantity: 2 x

Figure 1: Sample image of a Civiq water refill station, destined for Braidwood



Drawing Detail Drinking Fountain and Refill Station	Arrow-Alpha Industries © Copyright 2009 <small> Attention: This drawing is an artistic representation and should not be used as the indication of exact scale. All designs and principles represented in this drawing are the property of Arrow-Alpha Industries and are specifically designed for this project. It is the responsibility of the proprietor to ensure that all information is correct. Contractors are to verify dimensions prior to commencement of work. All written dimensions take precedence over scale. Refer all enquires / discrepancies in documentation to Arrow-Alpha Industries. </small>	Client: Googong Water station QCC	Designer: A.Wilson
		Project: Filtered Water Drinking Fountains	Date: 11/01/2016
		System: aquafil Convex Sign & Display System	Sign No.: n/a

Figure 2: Sample image of Civiq water refill station, currently at Googong.

9.6 Water Refill Stations (Ref: ; Author: Thompson/Sibbick) (Continued)



Figure 3: Image of water refill station at the Sensory Gardens, Ray Morton Park, and associated custom art work.



Figure 4: Water refill station suitable for small children and disabilities, installed at the playground at Queanbeyan Park.

9.6 Water Refill Stations (Ref: ; Author: Thompson/Sibbick) (Continued)

Water refill stations are easily identifiable, impressive looking yet robust and hard wearing and offer a convenient source of free drinking water in a public environment. The units feature:

- Two anti-bacterial bottle refill nozzles
- DDA compliant wheelchair-accessible drinking fountain
- Dog drinking bowl option
- Removable panels for easy replacement of (inbuilt) water filter
- Large-scale customisable signage panels
- Manufactured using brass free parts to ensure lead free, safe drinking water
- 10 year structural warranty of the stainless steel frame

The water refill stations are strategically placed for community use, generally being installed along walkways, cycle paths, at playgrounds and in parks, sports fields and recreational facilities. Water refill stations provide a hands free option for drinking water that is environmentally supportive in that personal water bottles can be refilled for re-use and the reduction in use of single use plastic bottles have a positive impact on the environment.

Council staff have supported the use and installation of water refill stations in landscape embellishment projects since about 2012 and have found them to be a popular and reliable community asset.

The costs of the units are dependent upon size and inclusions, e.g. dog bowl option is an additional extra. The water refill stations recently ordered for Braidwood as shown above, were procured at a cost of \$6,321 each including freight. Installation is approximately \$500 and maintenance costs associated with replacement of water filters range from \$50 to \$150 per year, not including labour. A detailed breakdown of costs is shown in Table 1 in the Financial Implications section of this report below.

Implications***Policy***

The procurement process as per the following policy and procedures will be followed.

- QPRC Procurement Policy 2017
- QPRC Procurement Procedure

Sustainability

There are a number of sustainably linked reasons to support the introduction of water refill stations being the reduction of single use plastic drinking bottles and the health benefits of water being an essential part of a healthy balanced diet.

Research indicates that littering of plastic water bottles and the carbon emissions produced from bottled water production results in harmful effects on the environment. A study conducted along the Brisbane River in Queensland recently, showed that the installation of water refill stations significantly impacted on human behaviour in substantially decreasing plastic bottle litter.

Additionally, the Australian government advises that bottled water has no more health benefits than tap water, with tap water having the additional benefit of including fluoride.

9.6 Water Refill Stations (Ref: ; Author: Thompson/Sibbick) (Continued)

Asset

The water refill stations will be included in Council's Asset Management Plans. All maintenance and asset replacement works will be managed and maintained by Council's Urban Landscapes teams.

Social / Cultural

Drinking water is important for hydration before, during and after exercise or being active. Making drinking water more accessible, visible and available within local government owned facilities can help to increase water consumption and reduce intake of sugary sweet beverages. The installation of water refill stations is beneficial to a wide range of recreational pursuits within the LGA, providing people with water on sports fields, whilst walking, jogging, exercising the dog, cycling or picnicking. It is beneficial to maintain hydration throughout any exercise or outdoor social interaction.

Strategic

The resolution that resulted in this report asks that consideration be given to include installation of water refill stations in the Operational Plan and Delivery Program. Given that the costs of these are close to \$7000 (ex GST) each, it would be beneficial to incorporate the water refill stations into all future landscape embellishment projects or other projects that could support the inclusion of a water refill station.

Financial

Table 1 below, reflects that the cost of each water refill station, including supply, delivery and installation, is approximately \$7,000 depending upon the size and style ordered. It is recommended that procurement of future water refill stations within the QPRC LGA be incorporated into future relevant Council projects as a matter of course.

Table 1: Breakdown of Costs Associated with Water Refill Stations

	Item	Cost ex GST
1	<i>Supply Aquafil Flexi Fountain 1500BF.</i> Inclusions: <ul style="list-style-type: none"> • Swinging dog bowl • 5 micron filter • Extra heavy duty thermal protection • Button actuator 	\$6,111
2	<i>Freight</i>	\$220
3	<i>Replacement Water Filters.</i> To be replaced every 12 months to 2 years depending on use.	\$50-150
4	<i>Installation</i> Generally undertaken by Council's plumbing staff at an approximate cost of \$500. Including: <ul style="list-style-type: none"> • Excavation of site for plumbing services • Concreting pad for installation of water refill station • Installation (labour) 	\$500
	<i>Approximate Supply and Installation Costs</i>	\$6881-\$6981

9.6 Water Refill Stations (Ref: ; Author: Thompson/Sibbick) (Continued)

Conclusion

The supply and installation of water refill stations and the benefits of providing a filtered water supply through the water refill units to our residents and visitors during their recreational pursuits, has been well received by the community. It is therefore recommended that the supply and installation of water refill stations in all new relevant Council projects across the entire LGA, be encouraged and that the costs associated with the purchase and installation be included into the various project budgets.

Attachments

Nil

9.7 Palerang Community Development Servicing Plans for Water & Sewerage
(Ref: ; Author: Hansen/Cunningham)

File Reference: 21.4.2, PJT0021-1

Summary

At its ordinary meeting of 22 April 2020 Council resolved to publically exhibit the draft Development Servicing Plans for the Palerang Community Water Supply and Sewerage schemes. NSW Government Best Practice Guidelines require such exhibition period to be for a minimum 30 working days. The exhibition period concluded on 9 June 2020 with the receipt of two formal submissions. This report presents details of these submissions and recommends adoption of the new plans.

Recommendation

That Council:

- 1. Adopt the attached Development Servicing Plans (as amended) for the Palerang Communities Water and Sewerage schemes.**
 - 2. Commence operation of the above plans effective from 1 July 2020 (inclusive) with contributions adjusted to \$2020/2021 in accordance with the plan.**
 - 3. Register the new plans with the NSW Department of Planning, Industry and Environment (DPIE).**
 - 4. Rescind the 2011 Palerang Council Development Servicing Plans for Water Supply and Sewerage as at 1 July 2020.**
-

Background

Developer Servicing Plans (DSP) represent the means by which Local Water Utilities (LWUs) are able to levy 'up-front' charges on developers in an effort to recover part of the infrastructure costs incurred in servicing new developments. The process is enabled through s.64 of the *Local Government Act 1993* through a cross reference to s.306 of the *Water Management Act 2000*.

The development of DSPs follows a prescriptive process as determined by the regulator, the NSW Department of Planning, Industry and Environment (DPIE), and includes mandated templates, a requirement for external audit, a requirement for direct industry engagement and a prescribed period for public exhibition. All of these milestones have now been met with the public exhibition period, being the final waypoint, concluding on 9 June 2020. At the close of this period a total of two submissions were received namely:

Submission 1

“Ensure that adequate water infrastructure is provided for as part of the new development”

- 1. Water must be supplied to a level that allow for projected growth*

9.7 Palerang Community Development Servicing Plans for Water & Sewerage (Ref: ; Author: Hansen/Cunningham) (Continued)

2. *Base Level? Allow for increasing population, drying of area re climate change and need for watered green zone around major assets such as towns and homes.*
3. *Avoid LNP water scams*
4. *Avoid marginal water resources that will fail when needed or highly polluted. See 3.*
5. *Avoid Dam scams. All possible sites have been utilised. See 3.*
6. *We need another river system, ie. Create a virtual one with recycling sewerage etc. desalination, exploitation of emerging technologies and the falling price of green energy.*
7. *We can either look ahead and beat the challenges of our age or fall into the corrupt rent seeking path of the NP. See 3.*
8. *This is not about cutting water resources, it's about creating them so we can survive an even harsher climate.*
9. *Diddling the system for developers is not even in their best interests or we'll end up with burnt out covid lockups re. recent developments."*

Submission 2

"Last year showed that Braidwood's water storage, as a buffer against prolonged zero river flows in the Shoalhaven is insufficient.

In the 80s prior to selecting the Sandholes Rd site and constructing the Braidwood reservoir geological surveys were done. I am told that the surveys identified some other potential sites for a water storage.

I suggest that the council should examine whether a supplementary additional storage could-should be built and the cost benefit vs a [sic] increase in in [sic] the currently small subsidies-incentives for the towns individual households to invest in increased onsite storage."

In addition to these, an informal submission was made through a representation to Cr Harrison in relation to clause 2.5 of both documents as these relate to the timing of payments, particularly for subdivisions. At the Ordinary meeting of 22 April a concern was raised on the part of the respondee that the draft document required settlement of all s.64 contributions at an earlier period in the subdivision process than perhaps what has traditionally been the case; perhaps presenting an issue with cash flow for prospective development proponents.

Whilst it was generally expected that the respondee would more formally register this concern during the exhibition process this evidently did not occur. Nevertheless the matter has been included here.

Staff Comments**Submission 1**

The matters of water security were considered as part of the Integrated Water Cycle Management (IWCM) process with detailed water yield analysis being conducted for both surface water supplies at Braidwood and Captains Flat. Both were conducted prior to the most recent supply affecting drought event (December 2019 – February 2020) and neither

9.7 Palerang Community Development Servicing Plans for Water & Sewerage (Ref: ; Author: Hansen/Cunningham) (Continued)

predicted an expected issue within the 5/10/10 regulator design rule. This rule sets out expectations about drought based restrictions, their recurrence, their longevity and their severity. Whilst it is possible that the recent Braidwood water restrictions were beyond this benchmark, an updated yield analysis is proposed in the immediate short term. Whereas this now identifies a shortcoming in terms of secure yield, an amendment to the IWCM would be proposed. The secure yield for the Bungendore supply is being managed by Council's adopted and long standing groundwater monitoring program.

None of the above is as yet relevant for the draft DSPs as these are concerned with dealing with the identified growth related headwork requirements over the next 10 year planning horizon. Shortcomings in secure yield that eventuate as a result of climate change, or any other external influence, will ultimately be an issue for all supplied scheme consumers and as a result remedial costs will be a burden for the pricing and tariff structure applicable to all consumers rather than just developers through the DSP process.

Submission 2

See discussion for submission 1.

Informal submission via Cr Harrison (22 April 2020)

Previous DSPs contained the requirement for settlement of all subdivision related s.64 liabilities to be prior to the issue of the Subdivision Certificate. The current draft, whilst maintaining this requirement, has an additional rider of (or) *"..prior to the release of approved engineering plans, whichever is sooner."*

It is considered that in almost all circumstances the latter will indeed be before the former and in this respect the draft clause in its current form is perhaps unnecessarily convoluted. The intent in developing the draft DSPs was always to codify the issue of a subdivision certificate being contingent on the settlement of all s.64 liabilities and as such the following amendment is proposed for both draft documents:

Delete dot point 1 of clause 2.5;

"Subdivision – Prior to the release of the linen plan or approved engineering plans, whichever occurs first."

And replace with:

"Subdivision – Prior to the release of the subdivision linen plan (Subdivision Certificate) by Council to the applicant."

This is the only amendment (common to both documents) proposed following the exhibition period.

Copies of the amended documents are attached to this report and are now ready for formal adoption. Once adopted, the plans will be registered with DPIE and will be ready for implementation from 1 July 2020.

9.7 Palerang Community Development Servicing Plans for Water & Sewerage (Ref: ; Author: Hansen/Cunningham) (Continued)

Implications***Legal***

These Development Servicing Plans have been developed in accordance with DPIE and NSW Government guidelines. They will operate in accordance with the provisions of s.64 of the *Local Government Act 1993* and s.306 of the *Water Management Act 2000*.

Policy

Developed in accordance with Council's aim for best practice operation of its water and sewerage enterprises and consistent with its adopted IWCM strategy of February 2019.

Asset

Financially supports its adopted 30 year capital works plan for Palerang Communities Water and Sewerage.

Economic

Financially supports the advancement of greenfield and infill development within the serviced Palerang Communities.

Strategic

Based on the strategies identified and developed in Council's adopted IWCM plan.

Engagement

The documents have recently been through the prescribed 30 business day exhibition process. In addition, and immediately prior to this period, specific advance advice was given to the peak developer representative bodies in accordance with DPIE guidelines.

Financial

The principal aim of these plans is to secure appropriate developer provided financial contributions that effectively recover that part of the infrastructure costs incurred in servicing new developments. Some new mnemonics will be required internally as well as a new externally restricted reserve to account for the creation of the "greenfield" service area.

Resources (including staff)

The plan proposes that the majority of the identified and required key headworks will be provided by Council through a mixture of both external consultant/contractor and internal day labour/plant. No additional Council resources are expected to be required to manage any of these processes.

Integrated Plan



The plans have been developed in accordance with the NSW Government's best practice guidelines and Council's adopted IWCM strategy for the Palerang Communities.

9.7 Palerang Community Development Servicing Plans for Water & Sewerage (Ref: ; Author: Hansen/Cunningham) (Continued)

Conclusion

The Palerang Communities Development Servicing Plans (as amended) are now ready for adoption and implementation. Once adopted it is proposed to formally register the plans with the regulator (DPIE) and begin implementation of the new charges (adjusted for CPI) from 1 July 2020. The former 2011 DSPs are proposed to be rescinded as part of the same resolution.

Attachments

- | | |
|---|--|
| Attachment 1
 | Palerang Communities Water Supply Development Servicing Plan
(amended 11 June 2020) |
| Attachment 2
 | Palerang Communities Sewerage Development Servicing Plan
(amended 11 June 2020) |

9.8 Review of the Waterwise Initiative (Ref: ; Author: Hansen/Cunningham)

File Reference: 32.1.4

Summary

The Waterwise suite of initiatives were first considered by Council in a report to its ordinary meeting of 26 April 2007. This report was primarily about the future of the Bungendore Water Supply and as such it considered a whole range of proposals. One of these was Waterwise. Waterwise was formally adopted by Council on 24 April 2008 and commenced operation on 1 May 2008. It consists of five subsidised water saving initiatives, all aimed at improving residential water efficiency. This report represents the first retrospective in the program's 12 year history.

Recommendation

That Council:

- 1. Endorse the release of the attached draft Water Wise Policy for public exhibition for 28 days.**
 - 2. Receive a further report at the conclusion of the exhibition period that considers any submissions received.**
-

Background

The growth pressures at Bungendore are not a new phenomenon with Council considering a detailed report into the future of its water supply as far back as 26 April 2007. While the focus of this report was understandably and mainly about the securement of additional supplies of potable water, it also introduced (for the first time) the idea of a water wise scheme; an initiative to encourage better efficiencies in the hope of moderating demands.

Item 1c(d) of Council's resolution 220/2007 required the development of a Water Wise Program based on the pre-existing Queanbeyan City Council model. A draft of this program was the subject of a further report to Council's ordinary meeting of 24 April 2008 whereby the system was formally adopted under resolution number 136/2008 and commenced operation on 1 May of that same year.

The Original Program

The Water Wise Program as originally devised consisted of five key initiatives, a number of which were to be delivered through a partnership between Council and the Master Plumbers

**9.8 Review of the Waterwise Initiative (Ref: ; Author: Hansen/Cunningham)
(Continued)**

Association (MPA). The stated aim of the program was “... to increase public awareness about water and to encourage, through various incentives, more efficient use of water.”

The details of five initiatives as originally adopted, are reproduced below for Council's information:

Free Home Tune Up

Home owners will be invited to make application for a free Home Tune Up to be carried out by a trained licensed plumber through the Master Plumbers Association. The process involves the following –

- *FREE water audit of the home (inside and out) which identifies water use and savings that could be made. Report provided to home owner with copy to Council.*
- *Installation of a FREE water efficient shower rose (rated WELS 3 or higher).*
- *Free replacement of up to two (2) leaking tap washers.*
- *Installation of two FREE regulators in basin or kitchen taps.*

The cost to Council for this service by the Master Plumber Association is \$95 per residence.

The completion of a Home Tune Up is a prerequisite for the toilet suite replacement and/or front loader washing machine subsidies below.

Retrofit Toilet Suite Subsidy

Owners who have the Home Tune Up carried out are entitled to have their single flush toilet replaced by a dual flush or if it is a dual flush toilet and above 6 litres, this can also be replaced by a 4.5 litres suite. This will be subsidised at \$250 per toilet with a maximum of 2 per household. The works to be undertaken would be approved by Council staff but the arrangements for the works on site would be made through the Master Plumbers Association where a set of standard prices has been agreed based on discounted toilet suite supply costs offered by Australian manufacturer Caroma Dorf. A display of the 3 different 'Smartflush' suites available under the scheme will be set up in the foyers of the Bungendore and Braidwood Council offices.

The subsidy will also apply to commercial premises at \$250 per toilet up to a maximum of 2 toilets.

Retrofit Front Loader Washing Machine Subsidy

For home owners who have had the Home Tune Up a subsidy of \$200 will be offered on the purchase of a new front loading washing machine subject to the following –

- *Washing machine is rated 4A or 5A by the Water Services Association of Australia.*
- *Machine is installed in premises to replace a previously operating washing machine.*
- *Submission of a completed application form and receipt of purchase showing brand, model and model number of the washing machine.*

9.8 Review of the Waterwise Initiative (Ref: ; Author: Hansen/Cunningham) (Continued)

Rainwater Tank Subsidy

In keeping with the Rainwater Tank Rebate Policy adopted by Council at its meeting of 27 March 2008, a rebate of up to \$800 per residence will be offered for the retrofitting of rainwater tanks to properties connected to town water supply. A rebate of up to \$500 will also be offered for new homes where rainwater tank installations exceed BASIX requirements.

Retrofit Grey Water Treatment System Subsidy

A rebate of \$500 will be offered for the retrofitting of grey water treatment systems at occupied residences. The system to be installed shall be accredited with NSW Health

Current Arrangements

Table 1, following, shows a summary of the statistical outcomes of the Water Wise Program since 2017/2018 across both the Queanbeyan and Palerang water funds combined. A discussion on the qualitative outcomes of each initiative follows:

Table 1- Statistical Outcomes

Month	Grey Water	Tank	Washing Machine	Tune up	Toilet Suite	Amount
Jul-17						
Aug-17			1	2	1	
Sep-17			6	9		
Oct-17			1	1		
Nov-17			1	1		
Dec-17		1	5	4		
Jan-18		1	5			
Feb-18		1	2			
Mar-18			4	3		
Apr-18			5	5	1	
May-18			4	7	7	
Jun-18			2	7		
2017/2018	0	3	36	39	9	\$29,521.95
Jul-18			7	8	9	
Aug-18			5	3	4	
Sep-18			2	6	6	
Oct-18			1	3	4	
Nov-18			2	3	4	
Dec-18				6	11	
Jan-19			1	5	7	
Feb-19			1			
Mar-19			1	5	7	
Apr-19			7	3	8	
May-19			3	2	4	
Jun-19			2	4	7	
2018/2019	0	0	32	48	71	\$48,298.34

**9.8 Review of the Waterwise Initiative (Ref: ; Author: Hansen/Cunningham)
(Continued)**

Jul-19			2	4	7	
Aug-19		1	7	1	1	
Sep-19		1	12	2	3	
Oct-19			3	2	3	
Nov-19			2	4	5	
Dec-19			1	3	4	
Jan-20			3	1		
Feb-20			1		9	
Mar-20			3	6	2	
Apr-20				2	2	
2019/2020	0	2	34	25	36	\$26,642.98

Washing Machine Subsidy

Perhaps the single key tenet of the Water Wise Program as a whole was its intent to provide an incentive for consumers to consider specific water wise initiatives either as a means of 'seed funding'; in an effort to get an idea 'off the ground'; or through a 'top up' financial incentive to get a more water efficient outcome. In its original form, the washing machine subsidy was targeting both of these areas.

The strategy had its genesis in a period when 4 and 5 star rated front loading washing machines were the more expensive exception rather than the rule and the offer of a \$200 incentive was a practical means of getting them on the radar of consumers interested in upgrading from older, especially top loader, machines. Today, a quick glance at any leading retailer's floor stock will reveal that it is now difficult to find a front loader washing machine under 4 star rating. On top of this, retail pricing now reflects these developments with even the most economical machines being 4 star rated.

The upshot of all this is that this particular initiative of the Water Wise Program has transitioned from its original role as an incentive to a benefit or rebate.

Other issues too have arisen in the management of this particular initiative. Over the years the strategy has drifted from its required linkage with the tune-up and benefits have been routinely paid without this pre-requisite. There are potential issues also with properly verifying the qualifier that any new machine is only replacing "..... a previously operating washing machine" as well as a real risk of multiple claims for the same machine – at least without a more robust identification and database solution from Council's end.

All in all, this particular initiative is considered to have run its race in respect of water wise and it is proposed that it be discontinued.

Grey Water Treatment System Subsidy

According to Council records, there have been no applications for a subsidy associated with the retrofitting of an approved grey water treatment system within the sample years contained in Table 1. Indeed, it is likely that there have been no applications received within the life of the program to date. Accordingly, the initiative is proposed for withdrawal.

**9.8 Review of the Waterwise Initiative (Ref: ; Author: Hansen/Cunningham)
(Continued)**

Home Tune Up and Toilet Suite Subsidy

Again, the intent of these aspects of the overall program was to act as an incentive for customers to better understand the benefits of water efficiencies and to provide a mechanism under which they could effect identified changes. Like the original design for the washing machine subsidy, the home tune-up was a pre-requisite for the toilet suite subsidy although it would seem that this linkage has also been lost with time.

A similar deviation has occurred in respect of Council's contribution and its intent as an incentive rather than as a benefit. Whereas the original amount of \$250 per suite was to be Council's contribution toward a standard suite as agreed with MPA, the current arrangements see amounts of \$550 per suite routinely being paid with no contributions being required from the beneficiary. This is contrary to the original intent of the scheme.

The proposal is to reset this component of Council's water wise policy to better reflect its original intent.

It is again proposed to only permit the retrofit of toilet suites that have been identified as part of the Home Tune Up conducted on Council's behalf by the MPA. The current Home Tune Up fee to Council of around \$131 per site (adjusted for inflation) is considered reasonable.

It is further proposed that a maximum of two suites be permitted per household with Council to contribute 50% of the cost of the supply and installation for each suite (to the maximum amount of \$275 per toilet, adjusted for inflation) with the difference to be paid by the beneficiary.

The subsidy only being available for the standard Caroma 'Smartflush' or equivalent suite supplied and installed by the MPA on Council's behalf and that no subsidy be provided for suites provided by the applicant or otherwise installed by others.

The amount of \$275 per suite has been derived based on a 50% assessment of the average current \$550 per suite price discussed above.

The draft policy provided as an attachment to this report has been developed to reflect the above intentions.

Rain Water Tank Subsidy

While a rainwater tank subsidy is referenced as part of the Water Wise suite, the original policy was in fact the subject of its own report to Council on 27 March 2008. The intent of this policy was again to provide a financial incentive primarily for the installation of rain water tanks to pre-existing homes although some provision was also made for additional tank storage added to new homes over and above that required as part of the Development Approval or BASIX requirements.

The provisions of the original policy are still considered relevant and have been included in the draft omnibus Water Wise policy (attached) for completeness. The amounts have been adjusted for CPI movements in the intervening period.

**9.8 Review of the Waterwise Initiative (Ref: ; Author: Hansen/Cunningham)
(Continued)**

Implications***Policy***

Resets the arrangements to the original incentive and educational aims of the inaugural policy by removing obsolete initiatives and reintroducing the tenet of shared responsibility.

Sustainability

Encourages action and awareness of water as a scarce and valuable natural resource.

Strategic

Assists in the timely development of expensive water headworks by reducing demand.

Engagement

Recommendation is to place the revised draft policy on public exhibition.

Financial

Used as intended as an incentive based system the cost of this program should rationalise itself as an investment in lower operational and delayed capital expenditure. To reap the full reward though it must be based on the expectation of being a shared financial responsibility between the Council and the individual beneficiary.

Resources (including staff)

There will be some time required to develop the new application system (web based) as well as ongoing administrative processing. Some random site audits might also be required.

Conclusion

The intent of Water Wise was to educate and to provide incentives for Council's water supply consumers to embrace water conservation initiatives. The policy is based on a foundation of a shared responsibility between the community and the individual to achieve its goals and to some extent, the program's management has drifted away from this in the 12 years since its inception. Some initiatives are now no longer relevant while others simply need to be reset.

The new draft policy aims to accommodate these requirements.

Attachments

Attachment 1 Draft Water Wise Policy (*Under Separate Cover*)



9.9 Maslin Place Bungendore Drainage (Ref: ; Author: Hansen/Cunningham)

File Reference: 32.3.1

Summary

Council would be aware of the existence of a long standing open drain and easement that runs generally east to west from Ellendon Street to Molonglo Street at Bungendore. This drain conveys large volumes of water during rain periods and over time has been subsumed into developments known as Milleara Estate and, more recently, Maslin Place. Council has considered remedies associated with the former at an earlier meeting. This report now seeks to raise the matter as it now relates to the Maslin Place development.

Recommendation

That Council:

- 1. Authorise the continued design of a piped drainage solution for the open drain in the Maslin Place development consistent with that it is collaboratively providing upstream.**
 - 2. Consider funding for the construction phase of the works as part of its 2021/2022 budgetary deliberations.**
-

Background

At its meeting of 24 May 2017 Council considered the issue of the incorporation of a long standing open drain at Bungendore into a portion of the Milleara Estate. The development approval for this subdivision did not resolve the status of the open drain, rather it left the facility insitu and as an encumbrance on the majority of the southernmost lots within this estate.

Both the former Palerang Council and the new QPRC have been the subject of representations from residents of Milleara who are understandably concerned about the continued existence of this drain (a Council asset), both in terms of the effect that it has on the enjoyment of their land and the threat it poses in terms of safety during periods of even moderate to high flows.

In resolving its position in May 2017, Council made provision for a potential and mutually beneficial solution to the issue with an adjacent development, the final details of which are still in some negotiation.

While for the most part all of the focus has been on the eastern section of this drain it is perhaps not surprising that similar concerns have since emerged for the western section as it relates to the recently completed Maslin Place development – a development that had its approval granted as far back as 2010.

As residents are now moving in, the same concerns are being raised – enjoyment and safety. This too is not surprising and while some have indicated a preparedness to assist to the extent of undertaking their own site works, clearly such an adhoc and informal outcome cannot be countenanced.

9.9 Maslin Place Bungendore Drainage (Ref: ; Author: Hansen/Cunningham) (Continued)

Figure 1 – Aerial View of Drainage



The works proposed to be conducted in co-operation with the adjacent development are shown in red in the above aerial photograph and are supported by a complementary road design that will, in effect, operate as an overflow path in events where the underground drainage capacity is exceeded. This is expected to occur in events even as low as 5% AEP. Few equivalent options exist for the Maslin area apart from similar sized underground conduits supported by suitably shaped and obstacle free backyards that can accommodate overland flows. If anything, piping would at least remove the problems of low and persistent flows and enhance private amenity but, it would come with an implicit expectation that surcharges would, on occasion, occur ($\leq 5\%$ AEP) and as such it would require a degree of co-operation and understanding on the part of owners.

In a sense it would perhaps not have been unreasonable for Council to have required this drainage path to have been piped as part of the approval process for either development. Regrettably, this opportunity has now long passed and the attention now turns to Council to plan for a solution. While no formal designs have been developed, robust budget estimates have been prepared and indicate costs for a western extension and new Kings Highway culvert crossing of \$730,000 and \$640,000 (ex GST) respectively. The recommendation above is for staff to continue with the preparation of a more formal 'for construction' design in the forthcoming 2020/2021 financial year with consideration for funding of the construction phase as part of the 2021/2022 budgetary deliberations.

Implications

Policy

Consistent with Council's decision of 24 May 2017.

**9.9 Maslin Place Bungendore Drainage (Ref: ; Author: Hansen/Cunningham)
(Continued)**

Asset

Any proposal for piping will not be a complete solution for the moderate to lower frequency rainfall events (those at 5% AEP or lower). Longer term, additional flow paths should continue to be incorporated into future subdivision designs through a combination of underground conduits and road networks. Until such time though, it is acknowledged that even with the continuation of pipework on the western stretch of this current easement, overland flowpaths for events at or below 5% AEP will still be required.

Social / Cultural

The open drain arrangement was adequate for when the area existed as large lot residential. Its continued existence is inconsistent with the new higher density urban lot format.

Engagement

Left unresolved the matter will continue to be an issue for Council through the ongoing dissatisfaction of affected residents.

Financial

It is considered that the development of additional design and specification work can be continued during 2020/2021 using existing and recurrent urban stormwater funds. Funding of the physical works though beyond this will certainly require the commitment of some substantial amounts of money. These are estimated to be of the order of \$1.4m from General Fund sources. A submission along these lines will be made as part of the draft 2021/2022 operational plan process.

Resources (including staff)

Initially the only resource required would be staff time through the management of the design development process. Beyond this, and subject to capital funding, the works could be undertaken either through external contractors or internal day labour staff/plant.

Conclusion

A solution is required for the Council owned open drain that exists at the southern boundary of Maslin Place. Council has previously adopted a position on a solution for the drain's immediate upstream reach. It is proposed to continue with design investigations for the Maslin section based on these upstream infrastructure arrangements. Funding of the works will be considered as part of future budgetary deliberations.

Attachments

Nil

9.10 QPRC Annual Community Grants Program 2020/21 (Ref: ; Author: Richards/Mirowski)

File Reference: QPRC Annual Community Grants Program 2020/2021-11.10.1-3 **Summary**

Applications from community groups seeking financial assistance under the QPRC's Annual Community Grants Program 2020/21 closed on 7 May 2020. Council is invited to consider the applications and approve donations in accordance with the QPRC Donations Policy.

Recommendation

That Council:

1. **Consider all applications listed in Attachments 1, 2 and 3, noting that the total requested amount for Category A and B funding is less than the \$60,000 available funds;**
 2. **Require an acquittal from groups that received funds in 2019/20 under Category A, before any further donation is released to them;**
 3. **Determine that any recipients of donations under Category A in 2019/20 who cannot provide an acquittal of those funds by 30 September 2020, be excluded from receiving a donation in 2020/21,**
 4. **Determine that all recipients of Category B funds will be paid on a pro-rata basis from the time that COVID social gathering restrictions allow venue hire, up to the end of the 2020/21 financial year.**
 5. **Note that some 2019/20 recipients were unable to utilize donations or hire waivers due to COVID restrictions**
-

Background

From early-March 2020 Council invited, under the QPRC Donations Policy, applications for donations within Categories A and B of the 2020/1 Annual Community Grants Program. This year, due to COVID-related uncertainties late applications were accepted. The two funding categories are:

Category A Funding – general assistance

- (a) The relief of poverty, hardship or provision of assistance to less advantaged persons through welfare services and facilities, public health services and facilities, education services and facilities, transport services and facilities, and housing.
- (b) The advancement of education through education services and facilities.
- (c) Any other purpose for which there is agreement by resolution of Council.
- (d) From time to time, Council may make funds available under its Annual Grants Program for local, not-for-profit community groups and, in some cases, individuals. The aim is to support a wide range of activities that builds community capacity, fosters social networks and information exchange, facilitates cooperation and builds on existing community strengths.

Category B Funding – hire/lease fees

Financial assistance will be provided to community, not-for-profit or charitable organisations that wish to hire or lease a Council facility but are unable to meet this cost. The grant will be non-monetary and will be recognised financially as a donation and as income for the facility. The grant will be either full or partial payment of venue hire or lease (see *Clause 5 of the Donations Policy* for conditions relating to this category).

9.10 QPRC Annual Community Grants Program 2020/21 (Ref: ; Author: Richards/Mirowski) (Continued)

Advertisements for the current round of the Program were placed on the front page of Council's website, and in grants alert mail-outs to community groups. A limit of \$2,000 funding per community group was advertised, to allow QPRC to assist a wide range of community causes. 31 applications were received from 28 community groups. Copies of all applications are available as a confidential attachment to this paper.

The application for the Braidwood Hospital History and Photographic Book was included in this round, due to not meeting the organisational eligibility criteria under their recent Cultural Art Assistance Scheme (CAAS) application. As a group of volunteers, the applicant does not meet organisational eligibility requirements to receive CAAS funding, unless the funds are administered directly by Council. The group then submitted an application under the QPRC Annual Community Grants Program for the project. Council's Donations Policy allows for individuals to be funded under the Annual Grants Program 'in some cases', if applications align with Council's aim of supporting a wide range of activities that build community capacity, foster social networks and information exchange, facilitates cooperation and builds on existing community strengths.

Acquittal of funding

Council requires recipients of Category A donations to submit an acquittal following expenditure of the donation, before any further donation is made. This is standard procedure for all public funding. A form is provided to all community groups for this purpose, and the application form states that groups must acquit previous funds before any more donations are granted to them.

Quotes for venue hire

2020/21 Category B donations will only be actioned on receipt of a venue hire booking and quote. Due to current COVID-related social distancing requirements, applicants were notified on the front of the 2020/21 Application Form that Category B donations will be paid on a pro-rata basis, from the time that social gathering restrictions are lifted until the end of the 2020/21 financial year.

Implications***Policy***

Council's recently reviewed Donations Policy (for donations under s.356 of the *Local Government Act 1993*) states:

- 2.1 Council is committed to providing financial assistance for the development of positive and beneficial projects within the community which address identified objectives in the QPRC Community Strategic Plan. Preference will be given to organisations that are based, or have a branch, in the QPRC area.
- 2.2 Council will assess applications and proposals for financial assistance against established criteria and will ensure compliance measures are met.

Financial

Council's budget for 2020/21 includes \$60,000 for community donations. The total amount of funding sought by applicants this year is \$38,123, plus two applications which did not provide a requested dollar amount for Category B because of COVID uncertainties. This figure includes two funding requests that were over the \$2,000 limit per organisation.

Council recently resolved to consider increases to the Donations vote, pending the COVID-based request for assistance.

9.10 QPRC Annual Community Grants Program 2020/21 (Ref: ; Author: Richards/Mirowski) (Continued)

This year, the improved seven criteria matrix in the recently reviewed Donations Policy was used to calculate numerical scores for applications. Each application was assessed by a minimum of two QPRC officers, who provided a numerical score against each matrix criterion. The highest total scores reflect those applications which were considered to be addressing the most need or providing the most benefit within the local community. The matrix, the individual and total scores, and recommended funding amounts based on available funds are at **Attachment 4**. In accordance with The Donations Policy the six staff who assessed the applications signed a declaration confirming that to the best of their knowledge they had no real or perceived conflict of interest in relation to the applications which they assessed.

Program Code	Expense Type	Funding source		Amount
3180	Grants	QPRC Annual Community Grants	\$	40,000

Conclusion

Council is invited to consider all the applications received under the 2020/21 Annual Community Grants Program, and approve donations to community groups in accordance with the QPRC Donations Policy.

Attachments

- Attachment 1 Summary table of applications - Combined Categories A and B (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 2 Summary table of applications - Category A (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 3 Summary table of applications - Category B (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 4 Matrix and numerical score for each application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 5 ACT Maori Performing Arts Inc. application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 6 Anglican School Googong application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 7 Braidwood Lions Club application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 8 Bungendore Public School P & C application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 9 Captains Flat Community Association Seniors Group application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 10 City of Queanbeyan Pipes and Drums Band application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 11 Googong Mainly Music application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 12 High Street Care application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 13 Jerra Combined Probus Club Inc. application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 14 Karabar Housing Cooperative application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 15 Knitters Guild application (*Under Separate Cover*) - **CONFIDENTIAL**

**9.10 QPRC Annual Community Grants Program 2020/21 (Ref: ; Author:
Richards/Mirowski) (Continued)**

- Attachment 16 Queanbeyan Landcare application 1 (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 17 Queanbeyan Landcare application 2 (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 18 Queanbeyan Postnatal Depression Advisory Group application (*Under
Separate Cover*) - **CONFIDENTIAL**
- Attachment 19 Queanbeyan Sustainability Group application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 20 Queanbeyan Quilters application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 21 QWriters application (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 22 Roslyn Maddrell et al Braidwood Hospital History Book application
(*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 23 Rotary Club of Canberra Circus Quirkus application (*Under Separate
Cover*) - **CONFIDENTIAL**
- Attachment 24 Rotary Club of Jerrabomberra application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 25 The Shepherd Centre application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 26 Toastmasters Queanbeyan application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 27 University of the Third Age application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 28 Upper Murrumbidgee Catchment Network application (*Under Separate
Cover*) - **CONFIDENTIAL**
- Attachment 29 Veterans Motorcycle Club application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 30 Wamboin Social Club application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 31 Way Ahead Mental Health application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 32 Wildcare Queanbeyan application (*Under Separate Cover*) -
CONFIDENTIAL
- Attachment 33 YMCA of Queanbeyan application (*Under Separate Cover*) -
CONFIDENTIAL

9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)

File Reference: 43.2.1-15

Summary

This report presents the draft 2020-21 Revenue Policy which has been on public exhibition with community feedback sought. It includes the rates and annual charges, which must be made by a resolution of Council.

Minor changes have been made to the ad valorem rate and base amounts as Council has continued to receive adjustments through the supplementary valuation process that have affected the permissible income. The recommended changes are considered to be minor on individual assessments.

Recommendation

That Council:

- 1. Adopt the Revenue Policy 2020-21 with the amendments shown below, following consideration of public submissions made on the draft Integrated Planning documents and in accordance with Section 405 of the *Local Government Act 1993*:**

Page	
14	Rates and annual charges have minor adjustments consistent with the making of the rate.
22-23	Typical Rates table amounts corrected.
24	Interest rate on rates outstanding updated to 0% pa for the period 1 July to 31 December 2020 and 7% pa for the period 1 January to 30 June 2021.
35	80mm non-res sewer access charge from \$11,3280 to \$1,328
350	Add non res 150mm annual sewer access charge at \$39,825
37	Make allowance for sewerage usage charges to be recalculated based on comparable prior period consumption history, where there was a significant undetected leak, where the owner provides evidence that the leak was rectified as soon as reasonably possible, and where there is evidence that the leaked water was not discharged into the sewerage system.

- 2. Make the following Rates and Annual Charges for the 2020-21 financial year and that such rates and annual charges be the amount specified hereunder for the Queanbeyan-Palerang Regional Council.**
 - 3. Note that the first quarter rates instalment due date will be extended by 1 month to 30 September 2020, and delay the posting of rates notices until the third week of August 2020.**
-

9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan) (Continued)

Background

In April 2020, Council exhibited its Revenue Policy including public exhibition of its rates and annual charges. During the exhibition period, several changes have been identified through public submissions, Ministerial determination and staff review, and noted at a councillor workshop.

In particular, minor changes have been made to the Ad Valorem Rate and Base Amounts from the Draft Revenue Policy as Council has continued to receive adjustments to its rating records, with additional assessments created through subdivision until the time the Revenue Policy is adopted. These changes have affected the permissible income calculation, with a minor impact on the calculation of the ad valorem and base amounts.

The following changes to the draft revenue policy are recommended for adoption.

Page	Change	Reason
14	Rates and annual charges have minor adjustments consistent with the making of the rate.	Minor adjustments with recalculation of permissible income caused by additional assessments being received through the Supplementary Valuation process in which Council is notified of new assessments by the Valuer General, throughout the year.
22-23	Typical Rates table amounts corrected.	Updated for recommended minor changes to base and ad valorem and to correct identified calculation errors.
24	Interest rate on rates outstanding updated to 0% pa for the period 1 July to 31 December 2020 and 7% pa for the period 1 January to 30 June 2021.	In accordance with the May Ministerial Determination on the maximum interest rate.
35	80mm non-res sewer access charge from \$11,3280 to \$1,328	Correction
350	Add non res 150mm annual sewer access charge at \$39,825	Charge had been removed from draft policy as there are currently no assessments. Recommend charge be included, to provide an option, if required by future development.
37	Make allowance for sewerage usage charges to be recalculated based on comparable prior period consumption history, where there was a significant undetected leak, where the owner provides evidence that the leak was rectified as soon as reasonably possible, and where there is evidence that the leaked water was not discharged into the sewerage system.	In accordance with April Council meeting resolution

Implications

Legal

Making of the Rates

In accordance with the provisions of Section 532 of the *Local Government Act 1993* a council must not make a rate or charge until it has given public notice (in accordance with Section 405(3)) of its Draft Operational Plan for the year for which the rate or charge is to be made and has considered any matters concerning the Draft Operational Plan.

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

COVID-19 Impacts

In response to the COVID-19 pandemic, the NSW Government has passed temporary changes to the Act, including to extend the due date for the first quarter rates by 1 month.

Section 747B of the *Local Government Act 1993* has been amended to provide Councils with the option of delaying the issuing of rates notices to ratepayers until 1 September 2020, and to make the collection of the first quarter rates instalment (whether a single or quarterly instalment) due by 30 September 2020. The due date for the second quarter rates instalment has not been affected, and remains payable by 30 November.

In accordance with section 566(3) of the Act it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2020 to 31 December 2020 will be 0.0% per annum and that the maximum rate of interest payable on overdue rates and charges for the period 1 January 2021 to 30 June 2021 will be 7.0% per annum.

Rates Harmonisation

The *Local Government (Council Amalgamation) Proclamation 2016* prescribed the responsibilities of the first elected Council to review the rating structure within the first Council term. Council undertook a comprehensive review process to provide a single equitable rate structure for the calculation of rates across the local government area, to apply from 1 July 2020.

Water, sewer and waste charges will be harmonised during 2020-21, to take effect from FY22.

Engagement

The draft Revenue Policy was placed on public exhibition for the period from 24 April to 1 June. During the exhibition period, the documents were available on Council's online engagement hub and community meetings were streamed via Facebook and Council's livestreaming website. The Council received 3 submissions to the Revenue Policy, with the submissions and responses reported to Council with the adoption of the 2020-21 Operational Plan.

Prior to the public exhibition period, Council commenced community engagement on its rates harmonisation proposal from December 2019 with the formation of a Community Reference Panel, followed by broad community engagement for a six week period from February to April.

Conclusion

Each year following consideration of the Operational Plan and Revenue Policy, Council must 'make the rate' and set annual charges to enable rate notices to be issued within the statutory timeframe. Up to half the general rate income per category can be levied as a base amount or 'base rate' to recover fixed costs of governance and certain community service obligations.

A review of the rating structure and categories has taken place with a new rate structure to take effect in 2020-2021 Rating year.

The following pages represent the terms of setting the rate, and forms the resolution of Council:

9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)

Recommendation

In accordance with section 533, 534, 535 and 566 of the *Local Government Act 1993* (the Act), Council makes the following Rates and Annual Charges for the period 1 July 2020 to 30 June 2021, being the financial year 2020/2021.

Annual Rates

Residential Rates

Residential General

An ordinary rate will be levied on all rateable land categorised as “**Residential**” under section 516 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council as indicated on Page 2 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven two four cents in the dollar (0.1724) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 33.32% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential General**”.

Residential Queanbeyan Urban

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Queanbeyan Urban**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 17 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point three two eight nine one cents in the dollar (0.32891) calculated on the land value issued by the NSW-Valuer General’s Office with base date 1 July 2019, and a base amount of four hundred and ten dollars (\$410) which is equivalent to 32.89% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Queanbeyan Urban**”.

Residential Googong

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Googong**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 17 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point three two eight nine one cents in the dollar (0.32891) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred eighty dollars (\$480) which is equivalent to 33.34% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Googong**”.

Residential Bungendore

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Bungendore**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point two one zero five two cents in the dollar (0.21052) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 35.94% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Bungendore**”.

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

Residential Braidwood

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Braidwood**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point two one zero five two cents in the dollar (0.21052) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 49.80% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Braidwood**”.

Farmland Ordinary

An ordinary rate will be levied on all rateable land categorised as “**Farmland**” under section 515 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council, consisting of an ad-valorem rate of zero point one two two nine eight cents in the dollar (0.12298) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of one thousand and one hundred and twenty dollars (\$1120) which is equivalent to 43.90% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Farmland Ordinary**”.

Business General

An ordinary rate will be levied on all rateable land categorised as “**Business**” under section 518 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council as indicated on Page 2 of the Draft Revenue Policy 2020/21 consisting of an ad-valorem rate of point one six six seven three cents in the dollar (0.16673) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and ten dollars (\$410) which is equivalent to 43.55% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business General**”.

Business CBD

An ordinary rate will be levied on all rateable land sub-categorised as “**Business CBD**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 6.02% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business CBD**”.

Business Industrial

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Industrial**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point seven eight five in the dollar (0.785) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and fifty dollars (\$450) which is equivalent to 11.63% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Industrial**”.

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

Business Queanbeyan Urban

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Queanbeyan Urban**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point two four four two cents in the dollar (1.2442) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and fifty dollars (\$450) which is equivalent to 4.85% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Queanbeyan Urban**”

Business Poplars Business Park

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Poplars Business Park**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 20 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 1.67% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Poplars Business Park**”.

Business Googong

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Googong**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 20 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 12.39% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Googong**”.

Business Bungendore

An ordinary rate will be levied on all rateable land categorised as “**Business Bungendore**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 21 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven eight three three five cents in the dollar (0.178335) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and twenty five dollars (\$425) which is equivalent to 38.27% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Bungendore**”.

Business Braidwood

An ordinary rate will be levied on all rateable land categorised as “**Business Braidwood**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 21 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven eight three three five cents in the dollar (0.178335) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and twenty five dollars (\$425) which is equivalent to 49.97% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Braidwood**”.

9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan) (Continued)

Mining

An ordinary rate will be levied on all rateable land categorised as “**Mining**” under section 517 of the Act, consisting of an ad-valorem rate of zero point five five four cents in the dollar (0.554) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of one thousand and one hundred dollars (\$1,100) which is equivalent to 4.73% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Mining**”.

Annual Charges

Domestic Waste Management

Domestic Waste Management Annual Charges

Under section 496(1) of the Act Council must make and levy an annual Domestic Waste Management (DWM) service charge to each parcel of rateable land for which the service is available and under section 496(2) Council may levy a DWM charge for land that is exempt from rating if the owner requests the service.

In the case of all land within the former Queanbeyan City Council defined service area, for which a DWM service is available the following Table of Annual Charges are levied in accordance with Section 496 of the Act:

Table 1.

Type	Domestic Waste Charge 2020-21	GST
DW1 Domestic Waste 140L waste bin, 240L recycling and 240L green waste	\$337	NIL
DW2 Domestic Waste 240L waste bin, 240L recycling and 240L green waste	\$447	NIL
DW3 Additional Domestic 140L waste bin	\$156	NIL
DW4 Additional Domestic 240L waste bin	\$190	NIL
DW5 Additional Domestic 240L green waste	\$85	NIL
DW6 Additional Domestic 240L recycling	\$85	NIL
DW7 Multi Unit Shared service 240L waste bin, 240L recycling	\$307	NIL
DW8 Multi unit Shared service including shared greenwaste (requested by body corporate)	\$337	NIL
DW9 Multi unit Shared Service additional greenwaste (requested by body corporate)	\$85	NIL
DW10 Vacant Domestic Waste Charge	\$27	NIL
DW11 Rural Waste Availability Charge for occupied premises outside of the urban Domestic Waste Collection areas	\$49	NIL
DW12 Units with shared recycling, individual 140L Waste bin, booked cleanup	\$307	NIL
DW13 Units with individual 140L waste bin , recycling and greenwaste services and scheduled cleanup services	\$337	NIL
DW14 360L recycling bin upsize charge	\$26	NIL
DW 15 Rural Waste Collection - Optional fortnightly 240L waste bin and 240L recycling per annum	\$364	NIL
DW17 Rural Waste Collection - Optional fortnightly 240L recycling only per annum	\$186	NIL
DW21 Rural waste Collection - Additional 240L waste bin collected fortnightly	\$172	NIL
DW22 Rural Waste Collection - Additional 240L recycling bin collected fortnightly	\$132	NIL

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

In the case of all land within the former Palerang Council defined service area, for which a DWM service is available the following Table of Annual Charges are levied in accordance with section 496 of the Act:

Table 2.

Type	Domestic Waste Charge 2020-21	GST
DWP1-Domestic Waste Urban - 140L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly	\$395	NIL
DWP2-Domestic Waste Urban 240L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly	\$429	NIL
DWP3-Domestic Waste Urban 360L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly (Current services only)	\$478	NIL
DWP4-Domestic Waste Rural 240L waste bin collected fortnightly and 240L recycling bin collected fortnightly	\$319	NIL
DWP6-Domestic Waste Rural – Bin compound 240L waste bin and 240L recycling bin collected fortnightly	\$240	NIL
DWP8-Sutton East, Carwoola, Urila and Primrose Valley – 240L Recycling Bin collected fortnightly	\$111	NIL
DWP10-Sutton East, Carwoola, Urila and Primrose Valley – Additional 240L Recycling Bin collected fortnightly	\$89	NIL
DWP11-Sutton East, Carwoola, Urila and Primrose Valley – Additional 360L Recycling Bin collected fortnightly	\$135	NIL
(Current services only)		
DWP12-Annual Domestic Waste Charge – Vacant Land (urban)	\$27	NIL
DWP14-Domestic Waste Urban- Extra 140L Waste Bin (weekly)	\$160	NIL
DWP15-Domestic Waste Urban- Extra 240L Waste Bin (weekly)	\$245	NIL
DWP17-Domestic Waste Urban- Extra 240L Recycling Bin (fortnightly)	\$100	NIL
DWP18-Domestic Waste Urban- Extra 360L Recycling Bin (fortnightly) (Current services only)	\$135	NIL
DWP19-Domestic Waste Rural - Extra 140L Waste Bin	\$115	NIL
DWP20-Domestic Waste Rural - Extra 240L Waste Bin	\$174	NIL
DWP21-Domestic Waste Rural - Extra 360L Waste Bin	\$245	NIL
(Current services only)		
DWP22-Domestic Waste Rural - Extra 240L Recycling Bin	\$89	NIL

Commercial Waste Annual Charge

Under section 501 of the Act Council may levy an annual Commercial Waste Management (BWM) service charge to each parcel of rateable land for which the service is provided.

In the case of all land within the former Queanbeyan City Council defined service area, for which a BWM service is provided or proposed to be provided the following Table of Annual Charges are levied in accordance with section 501 of the Act:

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

Table 3.

Type	Business Waste Charge 2020-21	GST
BW1 waste availability charge	\$96	NIL
BW2 for each 240L Waste bin	\$262	NIL
BW4 for each 240L Recycling bin	\$94	NIL
BW8 for each 240L Greenwaste bin	\$94	NIL

In the case of all land within the former Palerang Council defined service area, for which a BWB service is provided or proposed to be provided the following Table of Annual Charges are levied in accordance with section 501 of the Act:

Table 4.**Defined Service Area Braidwood, Bungendore and Captains Flat**

Type	Domestic Waste Charge 2020-21	GST
BWP1-Annual Waste Charge Urban - 140L waste bin collected weekly, 240L recycling collected fortnightly	\$328	NIL
BWP2-Annual Waste Charge Urban - 240L waste bin collected weekly, 240L recycling collected fortnightly	\$362	NIL
BWP3-Annual Waste Charge Urban - 360L waste bin collected weekly, 240L recycling collected fortnightly (Current services only)	\$417	NIL
BWP10-Annual Waste Charge – Vacant Land (urban)	\$28	NIL
BWP11-Urban Waste - Additional 140L Waste Bin (weekly)	\$164	NIL
BWP12-Urban Waste - Additional 240L Waste Bin (weekly)	\$252	NIL
BWP14-Urban Waste - Additional 140L Waste Bin (fortnightly)	\$118	NIL
BWP15-Urban Waste - Additional 240L Waste Bin (fortnightly)	\$180	NIL
BWP16-Urban Waste - Additional 240L Recycling Bin (weekly)	\$157	NIL
BWP18-Urban Waste - Additional 240L Recycling Bin (fortnightly)	\$92	NIL
BWP19-Urban Waste - Additional 360L Recycling Bin (fortnightly) (Current services only)	\$139	NIL

Table 5.**Defined Service Area Majors Creek, Araluen, Burra, Urila and Royalla**

Type	Domestic Waste Charge 2020-21	GST
BWP4-Annual Waste Charge Rural - 140L waste bin and 240L recycling collected fortnightly	\$326	NIL
BWP6-Annual Waste Rural – Bin compound 240L waste bin and 240L recycling bin collected fortnightly	\$244	NIL
BWP10-Annual Waste Charge – Vacant Land (urban)	\$28	NIL
BWP20-Rural Waste - Additional Compound 240L Waste Bin (fortnightly)	\$135	NIL
BWP21-Rural Waste - Additional Compound 360L Waste Bin (fortnightly) (Current services only)	\$185	NIL

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

**Table 6.
Defined Service Area Sutton East, Carwoola/Primrose Valley**

Type	Domestic Waste Charge 2020-21	GST
BWP8-Sutton East, Carwoola/Primrose Valley – 240L Recycling Bin collected fortnightly	\$113	NIL

Waste Programs & Waste Services Annual Charge In the case of all rateable land within the former Palerang Council area a Waste Programs Annual Charge in accordance with s.501 of the Local Government Act and in the case of all non-rateable land within the former Palerang Council area a General Waste Annual Charge in accordance with s.502 of the *Local Government Act*.

Table 7.

Property Service Locality	Qualifier	Frequency	Charge Amount	GST
Palerang Council area East of Queanbeyan River	Roadside recycling service is available	Annual charge per assessment	\$390	nil
Palerang Council area East of Queanbeyan River	Roadside recycling service is not available	Annual charge per assessment	\$433	nil
Palerang Council area west of Queanbeyan River	No tip pass issued	Annual charge per assessment	\$28	nil
Palerang Council area west of Queanbeyan River	Following Tip Pass issued on application	Annual charge per assessment	\$390	nil

In the case of all rateable land within the former Palerang Council area a Waste Services Annual Charge in accordance with s.501 of the Local Government Act and in the case of all non-rateable land within the former Palerang Council area a General Waste Annual Charge in accordance with s.502 of the Local Government Act:

Table 8.

Property Service Locality	Qualifier	Charge Amount	GST
Palerang Council area East of Queanbeyan River where a Landfill pass is issued for disposal of general waste into an authorised landfill	Annual charge per assessment	\$56.00 (GST incl)	\$5.09

Water Annual Access Charges

All rateable land categorised as Residential within the defined area of the former Queanbeyan City Council will be charged an Annual Water Access Charge equivalent to a 20mm Water Access Charge in accordance with section 501 of the Act.

All strata and non-strata units or dual occupancy properties will be charged an Annual Water Access Charge equivalent to a 20mm Water Access Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates an annual Water Access Charge will be applied according to the size of the water meter service connection/connections to the property as per table 9.

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 9.

Meter Size	Annual Charge
20 mm	\$277
25 mm	\$433
32 mm	\$709
40 mm	\$1,108
50 mm	\$1,731
65 mm	\$2,925
80mm	\$4,432
100 mm	\$6,925
150mm	\$15581

Residential Water Annual Access Charge

All rateable land categorised as residential (including strata units) within the benefit areas of the Bungendore, Braidwood and Captains Flat Water Supply Schemes will be charged an annual access charge of four hundred and seventy three dollars \$473.00 in accordance with Section 501 of the Act.

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Non-Residential Water Annual Access Charge

All rateable land not categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Water Supply Scheme will be charged an Annual Access Charge in accordance with Section 501 of the Act that is proportional to the size of the water supply service connections to the property as per table 10.

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 10.

Meter Size	Annual Charge
20 mm	\$473
25 mm	\$739
32 mm	\$1,211
40 mm	\$1,892
50 mm	\$2,956
65 mm	\$4,996
80mm	\$7,568
100 mm	\$11,825
150mm	\$26,606

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

Water Usage Charges

A charge will be raised in accordance with Section 502 of the Act for the use of Water Supply Services on a quarterly basis on properties within the defined area of the former Queanbeyan City Council. Water usage will be charge at a single variable rate of **\$4.10** per kl on the all usage recorded through the water meter or meters connected to the property.

A charge will be raised in accordance with Section 502 of the Act for the use of Water Supply Services on a quarterly basis on properties within the benefit areas of the Braidwood, Bungendore and Captains Flat Water Supply Schemes. Water usage will be charge at a single variable rate of **\$2.89** per kl on the all usage recorded through the water meter or meters connected to the property.

Recycled Water Annual Access Charge

All rateable land within the defined area of Googong Township will be charged an Annual Recycled Water Access Charge equivalent to a 20mm Water Access Charge in accordance with section 501 of the Act.

All strata and non-strata units or dual occupancy properties will be charged an Annual Recycled Water Access Charge equivalent to a 20mm Recycled Water Access Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates an annual Recycled Water Access Charge will be applied according to the size of the water meter service connection/connections to the property as per table 11 below.

An Annual Water Access Charge equivalent to a 20mm Recycled Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 11.

Meter Size	Annual Charge
20 mm	\$277
25 mm	\$433
32 mm	\$709
40 mm	\$1,108
50 mm	\$1,731
65 mm	\$2,926
80mm	\$4,432
100 mm	\$6,925
150mm	\$15,581

Recycled Water Usage Charge

To promote water conservation, the pricing of recycled water has been calculated at the rate of 5% below the potable water prices.

A charge will be raised in accordance with Section 502 of the Act for the use of Recycled Water Supply Services on a quarterly basis on the usage recorded through the water meter or meters connected to the property. Water usage will be charge at a single variable rate of **\$3.89** per kl.

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

Sewerage Service Access Charges

An Annual Sewerage Service Charge of \$708.00 will be raised under section 501 of the Act to apply to all residential properties within the defined area of the former Queanbeyan City Council.

All strata and non-strata units or dual occupancy properties within the defined area of the former Queanbeyan City Council will be charged an Annual Sewerage Service Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates within the defined area of the former Queanbeyan City Council Annual Sewerage Service Charge will be applied according to the size of the water meter service connection/connections to the property as per table 12.

An Annual Sewerage Service Charge – Vacant Land will apply to each parcel of rateable land within the defined area of the former Queanbeyan City Council which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Table 12.

Meter Size	Annual Charge
20 mm	\$708
Vacant Land	\$461
25 mm	\$1,106
32 mm	\$1,813
40 mm	\$2,832
50 mm	\$ 4,425
65 mm	\$ 7,478
80 mm	\$ 11,328
100 mm	\$17,700
150 mm	\$39,825

Sewer Access Residential Bungendore, Braidwood & Captains Flat

In the case of all rateable land categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Sewerage Access Charge of one thousand and forty five dollars and fifty cents (\$1,102.00), exempt of GST, in accordance with Section 501 of the Act.

An Annual Sewerage Service Charge will apply to each parcel of rateable land within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Non-Residential Sewer Access Annual Charge

Sewer Access Non-Residential Bungendore, Braidwood & Captains Flat

In the case of all rateable land not categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Sewerage Access Charge in accordance with Section 501 of the Act that is proportional to size of the water meter supply services to the property as per Table 13 below.

9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan) (Continued)

An Annual Sewerage Service Charge will apply to each parcel of rateable land within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Table 13.

Meter Size	Annual Charge
20 mm	\$1,262
25 mm	\$1,972
32 mm	\$3,231
40 mm	\$5,048
50 mm	\$7,888
65 mm	\$13,330
80 mm	\$20,192
100 mm	\$31,550
150mm	\$70,988

Sewerage Usage Charges

A Sewerage Discharge Factor (SDF) is applied to all non-residential sewerage infrastructure users. The SDF is applied to the total water usage for properties and reflects the typical load properties place on the sewerage system and is defined in the NSW Office of Water, Liquid Trade Waste Regulation Guidelines April 2009.

Sewerage Usage charges for non-residential properties within the defined area of the former Queanbeyan City Council are calculated by applying business category SDF as defined in the NSW Office of Water, Liquid Trade Waste Regulations Guidelines April 2009 to the Sewerage Usage Charge of **\$1.23** per kl and are raised to cover the sewerage treatment costs.

Sewerage Usage charges for non-residential properties within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme are calculated by applying business category SDF in table 15 to the Sewerage Usage Charge of **\$2.95** per kl and are raised to cover the sewerage treatment costs.

Table 15.

Land Use Description	SDF
General Main Street Businesses Shop Newsagency Cafes & Restaurants Motels Council Offices Laundromat	95%
Schools	90%
Factories Hospitals Service Clubs Hotels	85%
Churches	70%
Concrete Works	5%

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

Liquid Trade Waste Annual Charges

In the case of all rateable land not categorised as non-residential within the benefit areas of the Queanbeyan Sewerage Scheme an Annual Access Charge exempt of GST in accordance with Section 501 of the Act for liquid trade waste as follows in Table 16 below:

Table 16.

Category of Discharge	Compliance	Annual Charge	Usage per kl
One	Complying	\$120.00	\$0.00
One	Non Complying	\$120.00	\$2.52
Two	Complying	\$120.00	\$2.52
Two	Non Complying	\$120.00	\$19.71
Three		\$780.00	As stated in Liquid Trade Waste Excess Mass charges in the Schedule of Fees and Charges

In the case of all rateable land not categorised as non-residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Access Charge exempt of GST in accordance with Section 501 of the Act for liquid trade waste as follows in Table 17 below:

Table 17.

Category of Discharge	Compliance	Annual Charge	Usage per kl
One	Complying	\$98.00	\$0.00
One	Non Complying	\$98.00	\$3.15
Two	Complying	\$196.00	\$3.15
Two	Non Complying	\$196.00	\$19.00
Three		\$655.00	As stated in Liquid Trade Waste Excess Mass charges in the Schedule of Fees and Charges

Stormwater Management Charge

In accordance with Section 496A of the Act, Council will charge a 'Stormwater Management Charge' against rateable properties for which the service is available. Council has identified the residential and business properties that are within the defined area of the former Queanbeyan City Council's urban stormwater catchment areas.

**9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)**

Properties categorised as Residential (Not being Strata Titled)

A flat charge of \$20.00 for a Stormwater Management Service Charge is to be charged against each eligible assessment categorised as Residential within the urban stormwater catchment.

Properties categorised as Residential (Strata Units)

A flat charge of \$12.50 for a Stormwater Management Service Charge is to be levied against each eligible residential strata unit within the urban stormwater catchment.

Properties categorised as Business (Not being Strata Titled)

A Stormwater Management Service Charge is to be charged against each eligible assessment (not being strata titled) categorised as business within the urban stormwater catchment area based on the total area of the assessment. A charge of \$20.00 for every 350 square metres or part of 350 square metres will apply, with a minimum charge of \$20.00 to apply for those properties with an area of less than 350 square metres.

Properties categorised as Business (Strata Units)

A Stormwater Management Service Charge against each eligible business strata unit within the urban stormwater catchment area based on one of the following two scenarios:

Scenario 1 – Business Strata Units Only

If the strata complex contains only business properties (i.e. not mixed development) the charge per strata unit will be calculated by using a charge of \$20.00 per 350m² of the land area occupied by the strata scheme (or part thereof), proportioned by the unit entitlement of each lot in the strata scheme. In the event that this approach results in charge of less than \$12.50 per unit, a minimum charge of \$12.50 will be levied on each strata unit.

Scenario 2 – Business & Residential Strata Units (Mixed Development)

If the strata complex contains mixed development (i.e. properties rated as both business and residential) the dominant category of the strata scheme must be determined and charges will apply for Business strata unit or Residential Strata units as previously adopted. In the event that a mixed development is 50% residential and 50% business, council has the discretion to determine whether to charge the property as a residential or business property.

Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the Local Government Act. In addition, the following properties are also exempted from this charge under the provisions:

- Rateable land owned by the Crown
- Rateable land under a lease for private purposes granted under the *Housing Act 2001* or the *Aboriginal Housing Act 1998*

9.11 Adoption of 2020-21 Revenue Policy (Ref: ; Author: Knight/Monaghan)
(Continued)

Interest on Overdue Rates & Charges

In accordance with Section 566 of the Act, interest will accrue on outstanding rates and charges at the rate of seven per cent (7%) per annum simple interest calculated daily from 1 January 2021.

Attachments

Nil

9.12 Extension of Bulk Water Pricing Agreement 2020/21 (Ref: ; Author:
Knight/Monaghan)

File Reference: 32.1.6

Summary

Icon Water supplies QPRC with bulk potable water for the Queanbeyan water system in accordance with a bulk water pricing agreement. The Pricing Agreement sets the price of water to be paid by QPRC for the period 1 July 2017 to 30 June 2020, and is due to be renegotiated by the two parties.

Icon Water have proposed extending the current bulk water pricing agreement for 1 year, with pricing to be increased by the CPI, as in the previous three years of the contract.

Recommendation

That Council execute the Notice of Variation to extend the Bulk Water Pricing Agreement with Icon Water for 12 months, to 30 June 2021.

Background

The 2017 bulk water pricing agreement is expiring, and Icon Water have proposed a one year extension to allow time for any renegotiation.

Implications

Legal

Section 55 of the *Local Government Act 1993* requires that Council must invite tenders before entering into a contract for the provision of goods or materials to the council. As Icon Water is the sole supplier of potable water to the Queanbeyan Water Supply network, it is exempt from the tender requirements due to unavailability of competitive tenders under Section 55 (3)(i).

Financial

The pricing increase from Icon Water has been accommodated in the Operational Plan and Revenue Policy. The additional charges are allowed with the indexation applied to the Water Annual Charges and Usage Charges within the Queanbeyan Water Operations.

Program Code	Expense Type	Funding source	Amount
Water	Materials and Contracts	Annual charges and usage charges	\$ 12,881,000

Attachments

Nil

9.13 Adoption of 2020-21 Operational Plan and Fees and Charges (Ref: ; Author: Richards/Tozer)

File Reference: 51.1.1-01

Summary

Following the public exhibition of Council's Operational Plan, Revenue Policy, and Fees and Charges, a summary of submissions and recommended amendments are presented to Council for adoption. The submissions were presented to councillors at a workshop earlier in June. The Revenue Policy is covered in a separate report to the 24 June meeting.

Recommendation

That:

1. Following the consideration of submissions made on the draft Integrated Planning documents and in accordance with Section 405(5) of the *Local Government Act 1993*, Council adopt the Operational Plan 2020-21 with the amendments shown below:

Topic	Budget movement	Funding source
Braidwood footpath – Wilson St, between Wallace St and multipurpose centre	80	Revenue
Security lighting at Railway Park organic community garden	9	Revenue
Braidwood Pool update	1,000	Grant
Reduce Essential Energy project	-886	Loans
Adjustment to Emergency Services Levy	-371	Revenue
Development of chat bot on QPRC website	70	Southern Phones income (reserves)

2. Note that a further report will be prepared on submission OP09 (Bungendore skate park upgrade).
 3. In accordance with Clause 211(2) of the *Local Government (General) Regulation 2005*, Council approve expenditure in the adopted Operational Plan 2020-21.
 4. In accordance with Clause 211(2) of the *Local Government (General) Regulation 2005*, Council vote funds to meet the expenditure in the adopted Operational Plan 2020-21.
 5. Council receive an additional report on internally restricted reserves following the end of the financial year
 6. Council determine whether to charge the electronic timesheet fee for Family Day Care educators in 2020-21.
 7. Council adopt the Fees and Charges 2020-21 in accordance with Section 608 of the *Local Government Act 1993* subject to recommendation 4 and adjustments as shown in submissions FR08, FR09 and FR10.
 8. Council note that the adopted Integrated Plans will be available to the public via Council's website, following amendments shown in this report.
 9. Those persons who made submissions to the draft Integrated Plans be thanked for their submission and be advised in writing of Council's decisions.
-

9.13 Adoption of 2020-21 Operational Plan and Fees and Charges (Ref: ; Author: Richards/Tozer) (Continued)

Background

In June 2018, Council adopted its Delivery Program 2018-21 which outlined the projects and activities Council planned to undertake during the three-year period to move towards achieving the goals outlined in the adopted Community Strategic Plan.

Following a councillor workshop in early April, Council was presented with the draft Operational Plan, Revenue Policy and Fees and Charges at its 22 April 2020 meeting. Council resolved to place the documents on public exhibition.

The Operational Plan 2020-21 is based on the adopted Delivery Program, however a number of changes have been recommended and were included in the draft document that was then placed on public exhibition.

Implications***Engagement***

The draft documents were placed on public exhibition from Friday 24 April until Monday 1 June, a period which exceeded the minimum exhibition period of 28 days.

The exhibition period was impacted by Covid-19 restrictions, with regular community meetings and displays in customer service centres and libraries unable to proceed. To address this, Council held online community meetings which were streamed via Facebook and Council's livestreaming website.

Individual meetings were held for Bungendore, Braidwood and Queanbeyan with the following traffic recorded:

Queanbeyan

- Facebook: Video post reached 1,711 people, had 95 engagements, and 36 comments
- Livestreaming website: 37

Braidwood

- Facebook: Video post reached 1225 people, had 42 engagements, and 22 comments
- Livestreaming website: 43

Bungendore

- Facebook: Video post reached 149 people, had 23 engagements, and 17 comments
- Livestreaming website: 59

In comparison, regular community meetings generally attract 10-20 people in Bungendore and Queanbeyan and 20-30 in Braidwood.

Residents were also informed of the exhibition period via:

- Advertising in Regional Independent newspaper
- Social media posts
- Inclusion in Council's weekly e-newsletter
- Email to local community groups and associations
- Targeted email to Your Voice subscribers
- Facebook advertising

9.13 Adoption of 2020-21 Operational Plan and Fees and Charges (Ref: ; Author: Richards/Tozer) (Continued)

Council received 81 submissions on the draft Operational Plan, Revenue Policy and Fees and Charges. A summary of submissions, along with staff comments and recommendations, were provided to councillors following the end of the exhibition period and a workshop was held on 10 June 2020. Where submissions were too lengthy for the summary document, they have been provided as a separate attachment.

Staff have recommended some adjustments to the draft Operational Plan and Fees and Charges based on the submissions received during the period.

Council resolutions since the draft Operational Plan was placed on public exhibition have also been incorporated into the table below.

The potential impact that these recommendations, and other Council resolutions, will have on the Operational Plan are shown in the table below:

Note: favourable (F), unfavourable (U) and neutral (N) indicate the impact the recommended course of action would have on the budget position outlined in the draft Operational Plan.

Submission / resolution	Project	Budget adjustment requirement (\$,000)	Favourable (F)/Unfavourable (U)/Neutral (N) budget impact	Funding source
OP11	Braidwood footpath – Wilson St, between Wallace St and multipurpose centre	80	U	Revenue
OP15	Security lighting at Railway Park organic community garden	9	U	Revenue
OP16	Reduce Essential Energy project	-886	F	Loans
OP71	Development of chat bot on QPRC website	70	U	Southern Phones income (reserves)
PLA001/20	BGD - Butmaroo Street - Seal 200m of Butmaroo Street from Foster Street to Kings Street.	100	N	Grant funded
	BGD – Majara Street - Seal 400m of Majara Street from Forster Street to Jacombs Street.	180	N	Grant funded
	QBN – River Path - Extend shared path 400m from Dane Street towards Barracks Flat.	140	N	Grant funded
	QBN – Williamsdale Road - Seal 600m of Williamsdale Road from Badgery Road towards Kewong Lane	607	N	Grant funded
	BWD – Skate Park - Extend stormwater pipe to enable skate park construction.	100	N	Grant funded
	Additional funds required to complete the Lascelles Street upgrade work.	400	N	Grant funded
N/A	Adjustment to Emergency Services Levy	-371	F	Revenue

Financial

In developing the draft Operational Plan, staff aimed to ensure the projections outlined in the draft Delivery Program were met. With regard to Council's operating result, the draft Delivery Program predicted a surplus of \$603,000 (before capital). The draft Operational Plan achieved this with an operational surplus of \$3.356m (before capital).

The impact of the budget on Council's unrestricted funds also needs to be taken into consideration. The Delivery Program predicted an increase in unrestricted cash of \$11.828m in 2020-21, however the draft Operational Plan indicated a reduction of unrestricted cash of \$422,000.

The table above recommends the inclusion of two projects that would be funded by revenue which would impact Council's unrestricted funds. With the recommended changes above, the variance to the budget from the draft Operational Plan is shown below:

9.13 Adoption of 2020-21 Operational Plan and Fees and Charges (Ref: ; Author: Richards/Tozer) (Continued)

	Draft Operational Plan (\$,000)	Budget incl recommendations and changes (\$,000)
Income	-127,361	-127,732
Expenditure	124,005	124,814
Operational result	-3,356	-2,918
Capital income	-57,920	-59,747
Capital works program	167,794	168,886
Net increase/(decrease) in unrestricted funds	(422)	(801)

Element 3.9 of the Integrated Planning and Reporting Manual requires NSW councils to review their Delivery Program during the development of the annual Operational Plan. Council undertook this review during the development of the Operational Plan and included a table in the draft document which outlined the proposed changes. Many of the changes were due to grant funding being received for projects, or projects being moved between or across years within the Delivery Program.

Comment in report:

At its November 2019 meeting, Council considered a report on the proceeds gained from the sale of Southern Phones, of which Council was a shareholder. Council resolved

That:

1. Council agree to the sale of its Southern Phone shares to AGL Energy in line with the attached share sale agreement.
2. Council delegate authority to the Chief Executive Officer to execute any relevant documentation.
3. Funds from the sale be ring-fenced pending a Councillor workshop.

The total amount gained from the sale was \$674,714 with a further \$38,844 provided as the final dividend. Since the resolution, the funding has remained in reserve. Council discussed options for the funding at a workshop on 17 June. A portion of that funding (\$70,000) is recommended to be allocated to the development of a chat bot on the QPRC website. It is also recommended that a further report be presented to Council following the end of the financial year on our internally restricted reserves, with options to unrestricted cash into working capital.

Integrated Plan

The Operational Plan is a sub-plan of the adopted Delivery Program. The process undertaken so far, and the recommended adoption of the Operational Plan, is in line with the Integrated Planning and Reporting Manual.

Assistance for Covid-19, Bushfire and Drought Affected Residents

In December 2019, Council resolved (441/19) to waive the Braidwood Saleyards fees for 2019-20 (other than user and truck wash charges) and, if the drought continues for 2020-21 to adjust the budget accordingly (-\$130,000).

The NSW Department Primary Industries still considers much of the Queanbeyan-Palerang local government area to be in drought, especially the south-eastern portion. The Braidwood and Bungendore areas, and to the north of the villages, are all areas considered to be drought affected. This data was current as at 13 June 2020 and available from <https://edis.dpi.nsw.gov.au/>

9.13 Adoption of 2020-21 Operational Plan and Fees and Charges (Ref: ; Author: Richards/Tozer) (Continued)

In April 2020, Council resolved the following measures to assist residents, business and community organisations during the COVID-19 crisis, and the financial sustainability of local government:

- a. Extend the modified approach to apply for hardship relief to residential and business ratepayers suffering under the COVID-19 pandemic.
- b. Promote the options for deferred and extended rate payments and waiver of interest charges, under approved payment plans.
- c. Extend the maximum period of those payment plans to two years.
- d. Waive or defer rents for commercial operators leasing Council property who can demonstrate financial distress due to the coronavirus, in line with Commonwealth/State Government codes and delegate to the CEO to action accordingly.
- e. Increase the budget allocation for Donations under categories C (rates and charges) and D (rental rebate), to consider further requests for relief from rent and rate charges from eligible groups and organisations, noting recipients of donations under Category A (general assistance) and B (facility hire/lease) that are now the subject of event cancellations or facility closures, may retain those donations for use next financial year.
- f. Continue to waive footpath hire and related fees for business.
- g. Continue to provide and subsidise Council-initiated online training, marketing and other support programs to local business.
- h. Offer subsidised private works, within the programmed works capacity of Council, under terms of the Act.
- i. Defer direct tourism and other marketing until Government orders are lifted and residents and business can travel interstate.
- j. Offer deferred developer contributions for developments related to business in the COVID-19 recovery period.
- k. Defer the proposed Bungendore and Braidwood stormwater levy and associated works by one year.
- l. Work with local service providers for a coordinated COVID-19/Bushfire neighbourhood program in support of vulnerable members of the community to assist drop offs, call ins and the like.

Several applications have been processed to enter payment arrangements and ease financial pressure on ratepayers under the drought, bushfire and COVID arrangements; and for lessees or hirers of Council property. The COVID neighbour campaign involved distribution of fliers and setting up a COVID call centre, which has now downscaled.

The draft OP accounted for predicted reductions in hire and fee revenues, and is reflected in the deficit budget result.

Regarding drought and bushfire, in January 2020 Council resolved (013/20) to:

3. Write to the Minister for Local Government requesting exemption from section 356 of the *Local Government Act 1993* allowing Council to provide immediate financial relief to private individuals for the purpose of:
 - a. Subsidising private works relating to dam cleaning and reinstatement of property lost in the 2019/20 bushfires.
 - b. Covering the waste disposal fees for general building waste and debris generated as a direct result of the fire, subject to that material not being contaminated with any form of asbestos matter and where the costs are not otherwise recoverable by the owner through insurance or other external funding sources.

9.13 Adoption of 2020-21 Operational Plan and Fees and Charges (Ref: ; Author: Richards/Tozer) (Continued)



4. Adopt a draft program of financial assistance measures for:
 - a. A subsidy for DA/inspection fees for rebuilding destroyed homes and infrastructure.
 - b. \$470 one-off rates rebate for all rates assessments where homes have been destroyed or rendered uninhabitable.

In relation to 3 (a, b) above, the NSW Government engaged Laing O'Rourke to undertake site clearance, transfer waste to Woodlawn, and assisted the reinstatement of access to properties impacted by fire. In relation to 4 (b), the NSW Government covered the rates instalments for properties or businesses destroyed, or significantly affected by bushfires – accordingly, these elements are no longer required to be subsidised by Council.

Conclusion

Adoption of the 2020-21 Operational Plan and Fees and Charges will determine the budget for Council for the new financial year and allow a range of projects to be undertaken across the local government area.

Attachments

- | | |
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| Attachment 1 | Summary of submissions on draft Integrated Plans 2020-21 (<i>Under Separate Cover</i>) |
|  Attachment 2 | Attachments to submissions report (<i>Under Separate Cover</i>) |
|  | |

9.14 Community Satisfaction and Wellbeing Survey 2020 (Ref: ; Author: Richards/Tozer)

File Reference: 51.1.4

Summary

Council engaged Jetty Research to undertake Community Satisfaction and Wellbeing Surveys in 2018 and 2020. The full Community Satisfaction and Wellbeing Survey will be made available on Council's website.

Recommendation

That Council note the Community Satisfaction and Wellbeing Survey 2020.

Background

Council engaged Jetty Research to undertake a statistically valid random telephone Customer Satisfaction and Wellbeing survey of QPRC residents in September 2018 and March 2020.

The survey sought to address the following objectives:

1. Measuring community wellbeing including perceived quality of life, Council's achievement of vision statement and perception of achievement of Council's aspirations;
2. Assessing and establishing the community's priorities and satisfaction in relation to Council activities, services and facilities;
3. Identifying the community's overall level of satisfaction with Council's performance (and benchmarking this against previous surveys);
4. Identifying community satisfaction in regards to customer service and rate additional aspects of the service experience;
5. Identifying preferred means of communication and engagement;
6. Ensuring any ad hoc measures outlined in the framework for measuring Council's progress against the Integrated Planning documents are addressed;
7. Eliciting ideas for future improvement in local amenities;
8. Seeing how results above vary by factors such as age, gender, region and urban/rural;
9. Creating baseline scores for possible future benchmarking, and;
10. Offering the community the opportunity to participate in the online survey

The 2018 survey was designed to provide a baseline measure of QPRC, with the 2020 survey to highlight the changes in satisfaction, and other measures, over that 18 months period.

The timing was also designed to allow staff to prepare an End of Term report prior to the September 2020 local government election. As the election has now been postponed, the requirement to prepare the End of Term report has also been delayed. Regardless of the delay, the data collected in March 2020 will still be valid for the End of Term Report.

The 2020 survey was undertaken in March 2020. It should be noted that significant external impacts were affecting our community in early 2020, including drought, bushfire and the initial impact of Covid-19.

A statistically valid sample size of 600 resident was used in both surveys. The adult residential population of the LGA was 42,825 thus a sample of 600 for this population implies a margin for error of +/- 4.0% at the 95% confidence. Increasing the sample size beyond 600 would have had a minimal impact on the error rate.

9.14 Community Satisfaction and Wellbeing Survey 2020 (Ref: ; Author: Richards/Tozer) (Continued)

Resident results were weighted to match the age and gender profile of the LGA as per the 2016 ABS Census. Based on these statistics, 70% of participants were from the urban area, 19% from villages (Bungendore, Braidwood and Captains Flat), 8% from the urban fringe and 3% from the rural areas of the local government area.

Phone numbers were purchased by Jetty Research from an online database (40% land line, 60% mobile) based on post codes.

The following cohorts were excluded from the survey:

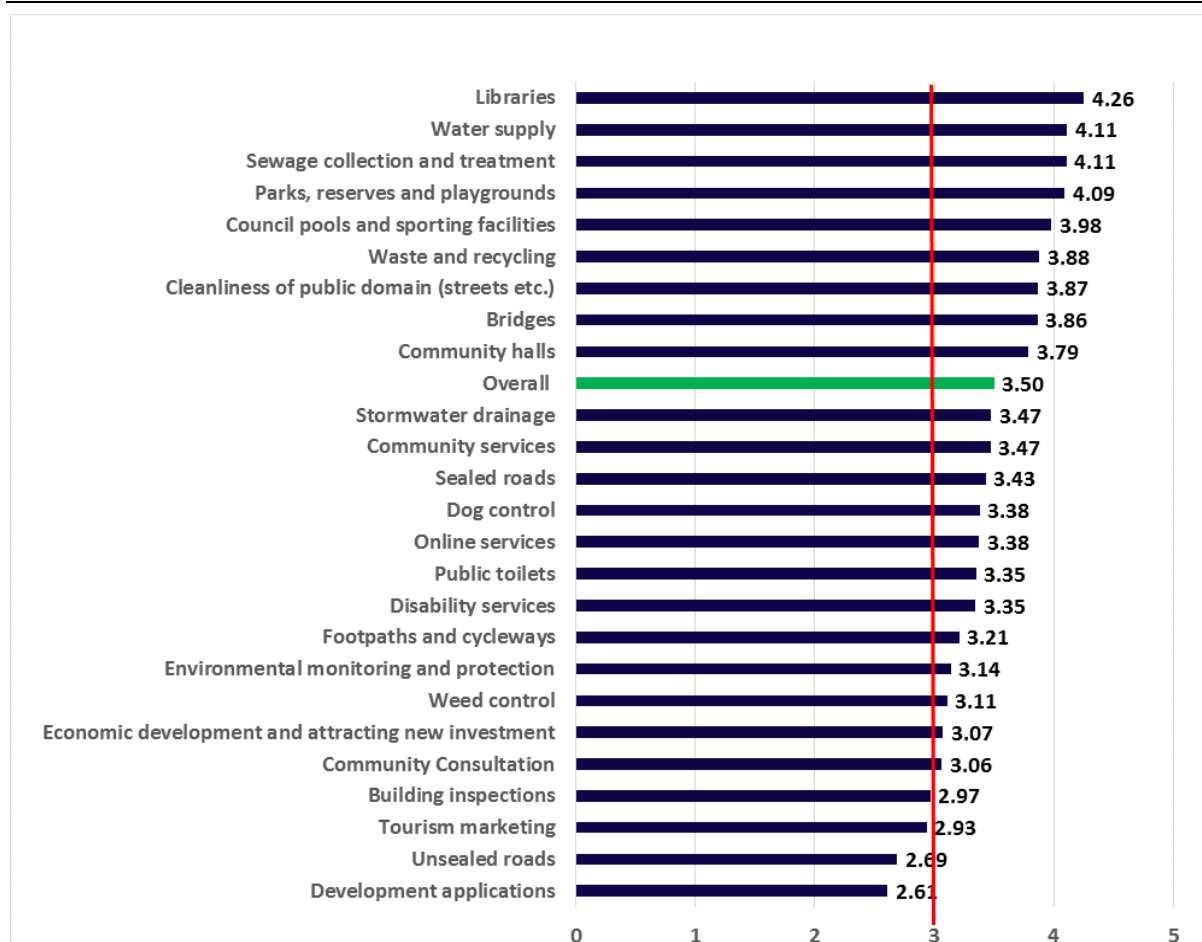
- Council staff or councillors
- Immediate family members of Council staff or councillors
- Residents who had lived in the area for less than 12 months

Residents were also able to complete an online version of the survey, however as this was not by random selection, the results are reported separately. Eighty-two residents completed the online survey.

Some of the key points of the 2020 survey include:

- Satisfaction with facilities and service provided by Council remained high and stable in 2020
 - Of the 25 facilities and services rated, four scored in the “very high satisfaction” region (where average rating is >4 out of a possible 5.) These comprised libraries (4.26 out of 5.0), water supply (4.11), sewage collection and treatment (4.11) and parks, reserves and playgrounds (4.09). Community Consultation, asked for the first time in 2020, scored a mean rating of 3.06

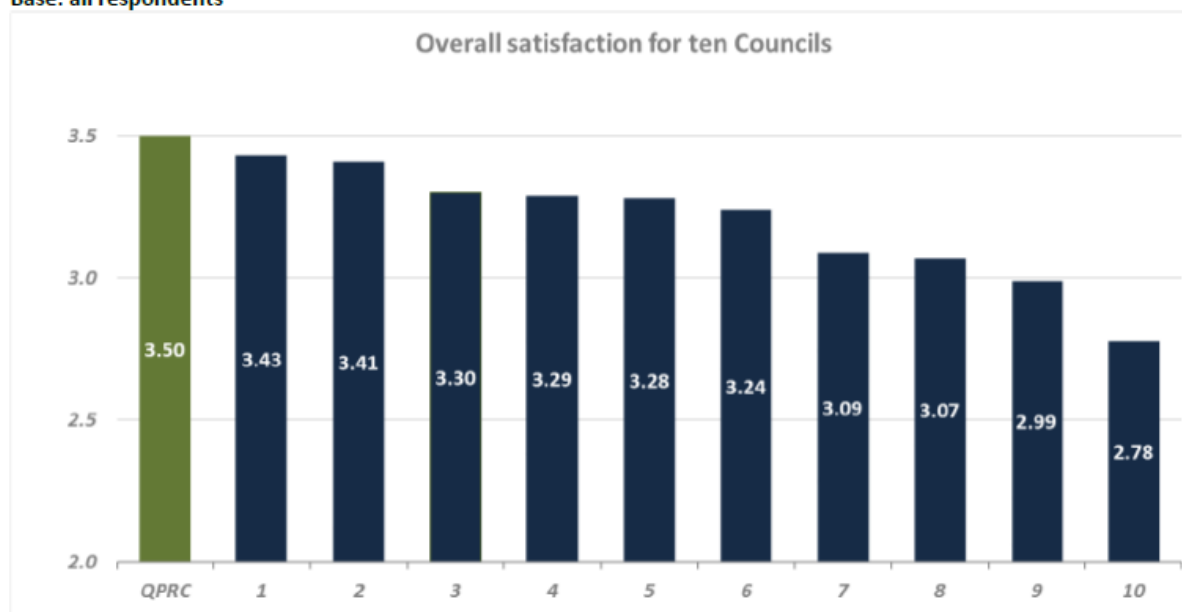
9.14 Community Satisfaction and Wellbeing Survey 2020 (Ref: ; Author: Richards/Tozer) (Continued)



- Overall satisfaction with Council was extremely positive, with a net satisfaction rating of +40% (whereby 40% more residents were satisfied than dissatisfied) and a mean (average) rating of 3.50 out of 5. This ranked favourably when compared to nine other councils, including Bellingen, Clarence Valley, Coffs Harbour, Coonamble, Glen Innes Severn, Kempsey, Muswellbrook, Nambucca, Northern Beaches and Snowy Valley.

9.14 Community Satisfaction and Wellbeing Survey 2020 (Ref : ; Author: Richards/Tozer) (Continued)

Base: all respondents



- Gap analysis identified the delivery of sealed roads as being the least effective in meeting resident needs, with a satisfaction rating 23% lower than the importance rating

Higher importance/lower satisfaction	Higher importance/higher satisfaction
Community services Sealed roads	Bridges Cleanliness of public domain (streets etc.) Parks, reserves and playgrounds Sewage collection and treatment Waste and recycling Water supply
Lower importance/lower satisfaction	Lower importance/higher satisfaction
Building inspections Development applications Disability access Dog control Econ. Development/attracting new investment Environmental monitoring and protection Footpaths and cycleways Online services Public toilets Stormwater drainage Tourism marketing Unsealed roads Weed control	Community halls Council pools and sporting facilities Libraries

- QPRC residents' preferred method for dealing with Council was, again in 2020, online. Specifically, online was the preferred method of contact with Council when making a payment (76%).
- Three in five (61%) residents received Council information via the QPRC News Newsletter, a further 23% received information in the post (up from 8% in 2018).
- The majority (89%) rated their quality of life as either good or extremely good with around 3% rating it as poor

9.14 Community Satisfaction and Wellbeing Survey 2020 (Ref: ; Author: Richards/Tozer) (Continued)

When breaking the survey into the geographical areas (urban, villages, urban fringe and rural) the highest and lowest performing services in terms of satisfaction were:

Urban

Highest: Libraries, water supply, pools and sporting facilities, parks reserves and playground (4.2-4.4)

Lowest: Development applications, tourism marketing, building inspections (2.9-3.1)

Urban fringe

Highest: libraries (4.1), parks, reserves and playground (3.8), community halls (3.7)

Lowest: development applications (2.1), environmental monitoring and protection (2.5) unsealed roads (2.6),

Villages

Highest: Libraries (4.0), parks reserves and playgrounds (3.6), sewage collection and treatment (3.4)

Lowest: unsealed roads (2.0), development applications (2.2), footpaths and cycleways (2.4)

Rural

Highest: sewage collection and treatment (4.6), libraries (4.0), parks, reserves and playgrounds (3.9)

Lowest: unsealed roads (1.4), disability services (2.0), water supply (2.1)

Service or facility	Q32 Gender		Q5 Would your age be between?			Q34 Which city or town do you live in or nearest to?			
	Male	Female	18-39	40-59	60+	Urban	Urban Fringe	Rural Villages	Rural
Sealed roads	3.4	3.4	3.4	3.4	3.5	3.6	3.0	2.9	3.1
Community Consultation	3.0	3.1	3.0	3.0	3.2	3.3	2.7	2.4	2.3
Unsealed roads	2.7	2.6	2.8	2.6	2.6	3.1	2.6	2.0	1.4
Bridges	3.9	3.8	3.9	3.8	3.9	4.1	3.7	3.3	2.8
Footpaths and cycleways	3.3	3.1	3.3	3.2	3.2	3.4	3.2	2.4	2.6
Cleanliness of public domain (streets etc.)	3.9	3.8	4.0	3.9	3.8	4.0	3.7	3.7	3.5
Online services	3.4	3.3	3.4	3.3	3.4	3.5	3.5	3.0	3.0
Dog control	3.3	3.5	3.5	3.4	3.2	3.5	3.3	2.9	3.1
Stormwater drainage	3.5	3.4	3.6	3.4	3.4	3.8	3.3	2.5	2.3
Public toilets	3.3	3.4	3.4	3.3	3.3	3.4	3.0	3.4	3.3
Weed control	3.0	3.2	3.3	3.0	3.0	3.3	2.9	2.6	2.6
Waste and recycling	3.8	3.9	3.9	3.8	4.0	4.1	3.4	3.2	2.7
Water supply	4.0	4.2	4.1	4.1	4.2	4.4	3.2	2.8	2.1
Sewage collection and treatment	4.1	4.1	4.1	4.0	4.2	4.3	3.1	3.4	4.6
Council pools and sporting facilities	3.9	4.0	4.0	3.9	4.1	4.2	3.7	3.3	3.3
Parks, reserves and playgrounds	4.0	4.2	4.1	4.0	4.2	4.2	3.8	3.6	3.9
Libraries	4.2	4.3	4.2	4.2	4.4	4.4	4.1	4.0	4.0
Community halls	3.7	3.9	3.7	3.8	4.0	4.0	3.7	3.4	3.7
Economic development and attracting new investment	3.1	3.0	3.1	3.0	3.1	3.2	2.9	2.6	2.8
Tourism marketing	2.8	3.0	2.9	2.9	3.1	3.0	2.8	2.6	3.1
Development applications	2.5	2.7	2.7	2.6	2.5	2.9	2.1	2.2	2.2
Building inspections	2.9	3.0	3.1	2.9	2.9	3.1	2.9	2.8	2.5
Environmental monitoring and protection	3.1	3.2	3.2	3.1	3.2	3.4	2.5	2.7	2.7
Community services (including seniors, family, children and youth services)	3.5	3.4	3.5	3.4	3.6	3.7	3.4	2.9	2.7
Disability services	3.5	3.2	3.7	3.1	3.2	3.6	3.3	2.5	2.0

In-depth interviews

Along with the standard survey, Council also engaged Jetty Research to conduct some in-depth follow-up interviews with residents. Jetty Research conducted 20 in-depth interviews based upon responded who rated their satisfaction with Council community consultation as a

9.14 Community Satisfaction and Wellbeing Survey 2020 (Ref: ; Author: Richards/Tozer) (Continued)

1 (very dissatisfied) but were mostly positive regarding Council's other services were recontacted to determine the source of this dissatisfaction.

Further, those residing in rural villages or areas who were generally dissatisfied with Council (rating their overall satisfaction as 1 – very dissatisfied) were also recontacted.

The outcome of these interviews is contained in the attachment.

Some comments are provided on the recommendations contained in this report:

Improve communication with rural residents:

The comments contained in the report are noted by staff and work will be undertaken to improve our communications with rural residents, especially around rates and what they get for their rates. Council has recently added its grading schedule to the website, which should give residents living on unsealed roads greater insight into the schedule and priority listing for the grading of unsealed roads. It is acknowledged that grading was suspended for 3-4 months due to the drought and tough water restrictions. Council employed additional contractors in early 2020 to catch up on the backlog of works.

Council employs a number of communication methods, including the QPRC Newsletter, e-newsletter, social media, newspaper advertising and much more. Further, community meetings are held twice a year in Braidwood, Bungendore and Queanbeyan. Further consideration could be given to holding meetings at rural locations such as Nerriga, Captains Flat, Hoskinstown, Majors Creek and the like.

Comments about a lack of responsiveness with customer request remains concerning and work is occurring with the organisation to improve our interactions with customers. This needs to focus on informing the customer of the progress of the request, or whether it is something Council is unable to complete. Honesty is the best approach.

Improve services for rural residents:

Council is preparing a Waste Strategy which will discuss waste options for the community. Kerbside collections in rural areas have been considered in the past, but were not supported by the community.

Council is currently conducting an internal and external review of its development application process. The introduction of the NSW Planning Portal is also anticipated to improve this process.

Community consultation:

Council adopted its Stakeholder and Community Engagement Policy Framework and Community Engagement and Participation Plan in 2019. These two documents outline Council's approach to consultation and engagement, focusing on the 'closing the loop' philosophy. A number of actions in the Plan will be progressed in 2020-21.

It is important for the community to understand that Council must balance planning and other legislation with community feedback when determining a planning matter. Community consultation does not mean that Council 'must' do what the community wants. It means that Council must weigh up the community's concerns, along with the legislative standard, before making a decision. There are aspects within the IAP2 spectrum that would 'empower' the community to make the decision, however these methods need to be used carefully. It is acknowledged that further education needs to occur with the community on the consultation process and also the challenges Council faces, particularly with planning matters.

9.14 Community Satisfaction and Wellbeing Survey 2020 (Ref: ; Author: Richards/Tozer) (Continued)

Development Assessment:

An internal review of the development assessment process was undertaken in early 2020 and identified a number of recommendations to improve the efficiency of the process internally. In addition to this, Council has engaged a customer service consultant to undertake some customer mapping of our high frequency processes, including development assessment. This will include internal and external consultation. In regards to the development assessment process, as the internal review has already occurred, the consultant will focus on external customers and their view of the process. The outcome of this will be presented to Council's Executive.

The next steps

The question of 'what to do with the information' is generally asked about surveys. As well as reporting to Council and using the data for the End of Term Report, Council's Executive will consider some of the poorer performing services, or those services where the gap between satisfaction and importance is high, or growing. Executive may choose to conduct a service review or seek further validation of the data to understand the underlying causes of the performance. This may result in further reports to Council to reconsider the level of service for specific services.

If Council wishes to highlight any of the services for Executive's attention they should adjust the resolution accordingly.

Implications***Engagement***

More than 680 residents participated in the survey, with 600 randomly selected and a further 82 opting in to the online version of the survey. The online survey was available between 11-30 March 2020 at yourvoice.qprc.nsw.gov.au

Integrated Plan

The data collected in the report will play a significant role in the reporting function associated with the Integrated Planning and Reporting Framework. Council is required to develop a six-monthly progress report and an Annual Report which generally look at the projects and activities undertaken by Council.

Council is also required to develop an End of Term Report and table it at the last meeting before the election. The End of Term Report is designed to show Council how much progress it has made towards, or away from, the community vision. The community vision is articulated in the recently adopted Community Strategic Plan and addressed through specific actions in the Delivery Program.

The survey data shows progress against the community's aspirations and priorities. The End of Term Report will be used by both the existing Council and the incoming Council. A range of other data sources will be used to inform the End of Term Report.



Conclusion

The results of the 2020 Community Satisfaction and Wellbeing are largely positive for Council, however attention is required for some of the lower performing services. Action will be considered by Council's Executive team.

The report will be published on Council's website.

9.14 Community Satisfaction and Wellbeing Survey 2020 (Ref: ; Author:
Richards/Tozer) (Continued)

Attachments

- Attachment 1  2020 Customer Satisfaction and Wellbeing Survey (*Under Separate Cover*)
- Attachment 2  Summary of in-depth interviews (*Under Separate Cover*)

9.15 Investment Report - May 2020 (Ref: ; Author: Knight/Drayton)

File Reference: 43.3.1

Summary

In accordance with the *Clause 212 of the Local Government (General) Regulation 2005*, this Investment Report is presented to Council on a monthly basis. This report presents the investment result for May 2020.

Recommendation

That Council:

1. **Note the investment return for May 2020 was \$782,013.**
 2. **Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Queanbeyan-Palerang Regional Council's Investment Policy.**
 3. **Receive the Investment Report for the month of May 2020.**
-

Background

Cash and Cash Equivalent Investments

A list of Council's cash and investments as at 31 May 2020 is detailed in the attached Investment Report Pack.

Over the last 12 months, Council's portfolio produced an annualised rate of return of 2.07%, outperforming the benchmark Bank Bill Index by 1.10%.

As at 31 May 2020, the principal amount invested was \$191,698,976 and the year to date return was \$3,333,504 which is 112% of Council's revised annual budget.

Market Update

The average 30 day BBSW rate for May 2020 was 0.09%.

At their June 2020 meeting, the Reserve Bank (RBA) board chose to maintain the cash rate at the record low of 0.25%. The RBA is unlikely to lift the cash rate for a lengthy period ahead and is reluctant to push the cash rate any lower. The RBA noted in its June announcement that financial market conditions have improved, volatility had declined, and that it is possible that the depth of the downturn will be less than earlier expected.

Of the total investment portfolio of \$192 million, Council holds \$24.6 million in TCorpIM long and medium term funds, and these have both been affected by the global recession. The two funds have recovered from negative market value changes in February and March 2020, regaining their former value; but with 0% interest performance for the financial year.

Implications

Legal

Council's investments as listed in Table 2 of the attached Investment Report Pack comply fully with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government General Regulations 2005*, and Council's Investment Policy. Certified by Kate Monaghan, Responsible Accounting Officer, 12/06/2020.

9.15 Investment Report - May 2020 (Ref: ; Author: Knight/Drayton) (Continued)

Policy

The Investment Policy was adopted by Council on 22 May 2019 and will next be reviewed in July 2020, including a review of the investment portfolio with reference to TCorp lending requirements.

Financial

As at 31 May 2020, the 2019/20 Financial Year investment return amounted to \$3,333,504. The investment returns are added to the associated restricted funds (e.g. development contributions) that form Council's investment portfolio.

The TCorpIM Long Term Growth and Medium Term Growth Funds both posted positive growth (\$383,700 and \$169,716 respectively) in May 2020 following the April 2020 rebound.

While these funds are exposed to additional investment risk in order to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 3-7 years and 7+ years for the LTGF.

Council's investment portfolio is well diversified with cash assets classes to offset these growth assets.

Attachments

Attachment 1 May 2020 - Investment Report Pack (*Under Separate Cover*)



9.16 Updating and Harmonisation of Council Policies (Ref: ; Author: Tegart/Spyve)

File Reference: 52.5.4

Summary

The proclamation of Queanbeyan-Palerang Regional Council on 12 May 2016 triggered a process to implement a review and integration of the policies which the two former councils had in place. The latest policies to be updated consist of the Records Policy, Unsolicited Proposal Policy, Public Art Policy and Probity Policy. Because these policies had a public interest element they were placed on public exhibition over April – May to seek community comment on their provisions. A total of two submissions were received and the policies are now ready for final adoption by Council. This report also sets out Council's response to the issues raised by the submissions.

Recommendation

That Council:

- 1. Note the submissions received on the draft policies.**
 - 2. Adopt the following policies as per the attachment:**
 - **Records Policy**
 - **Public Art Policy**
 - **Unsolicited Proposals Policy**
 - **Probity Policy**
 - 3. Rescind previous versions of these policies which pertained to the pre-merger Councils.**
-

Background

Both Queanbeyan City Council and Palerang Council had in place a range of policies prior to the proclamation of Queanbeyan-Palerang Regional Council on 12 May 2016. An Interim Policy was adopted by Council October 2016 to cater for the management of the former councils' policies until full harmonisation is achieved.

Council has been undertaking a harmonisation project of the two former councils policies since May 2016. The latest policies, consisting of:

- Records Policy
- Public Art Policy
- Unsolicited Proposals Policy
- Probity Policy

were placed on public exhibition seeking community comment over the April – May period.

9.16 Updating and Harmonisation of Council Policies (Ref: ; Author: Tegart/Spyve) (Continued)

A total of two submissions were received from the community. The issues raised and officers' responses are set out in the table below:

Policy	Comment/Issue raised	Staff Response	Action
Records Policy	<p>One matter on which the draft is silent is officers' use of the telephone. I have noticed, in recent years, an increasing tendency for public officials to respond to written queries, comments, etc, by means of a telephone call. The result is that the recipient has no record of the official's response, and does not know if the official has created a record that is both accurate and comprehensive. This is a non-trivial matter when the information being conveyed deals with the public's rights and responsibilities. It would be good for Council to establish clear policies on this matter, and to include them in the next version of the Draft Records Policy.</p> <p>Re paragraph 6.9, while it would be great for all Council officers to be connoisseurs (cognoscente in Italian) of all sorts of things, in the context of this paragraph it would probably be better for them to be fully cognisant of their general conduct obligations.</p>	<p>Agree – the provision of verbal advice to customers needs to be captured in Council's record system via file notes.</p> <p>Add an additional clause to the policy covering the development of file notes</p> <p>Agree and Note – Cl.6.9 has been reworded to state that 'Council officials need to <i>understand</i> their general conduct obligations'</p>	<p>Clause added to Cl.6.6 which states:</p> <ul style="list-style-type: none"> Make file notes to record verbal advice provided to customers in face to face meetings or on the telephone <p>Cl.6.9 amended to change 'cognisant' to 'understand'</p>
Public Art Policy	<p>I am pleased Council is putting out a Public Art Policy. I was most frustrated when a recent survey of Queanbeyan and the district asked several questions about sports and sport facilities and only mentioned art in one question where it was lumped with recreation (sport).</p> <p>Art is really important in a community and the Federal government has demoted and is trying to ignore the arts. So local councils are even more important at supporting and facilitating public and community arts.</p> <p>Please remember the arts beyond just your policy. Queanbeyan is a great place and could well be developed into an arts hub, like Castlemaine in Victoria. Castlemaine is not far from Melbourne and yet it is a fabulous arts hub. Queanbeyan, too, although close to Canberra, can still develop into a fabulous arts hub too.</p> <p>Low cost Community studios would be a great start.</p>	<p>Comment Noted</p> <p>Comment Noted</p> <p>Comment Noted – the development of an Arts Hub is beyond the parameters of this policy which covers the criteria for assessing commissioned and donated public art within the Queanbeyan-Palerang community. The development of an Arts Hub would require the development of a separate policy framework.</p>	<p>No action required</p> <p>No action required</p> <p>No action required</p>

The policies consist of:

- Records Policy**

Ensures that Council Officials (Councillors, Staff, and Delegates) meet their record keeping obligations as required by NSW legislation (**Attachment 1**)

**9.16 Updating and Harmonisation of Council Policies (Ref: ; Author: Tegart/Spyve)
(Continued)**

- **Unsolicited Proposals Policy**
Provides guidance on dealing with approaches by the private sector and individuals with proposals for Council to consider in respect of land purchases, business development, participation in joint ventures and other proposals. **(Attachment 2)**
- **Public Art Policy**
Guides the development of public art in the Queanbeyan-Palerang Region in respect of its acquisition, commissioning, placement, management, maintenance and de-accessioning. **(Attachment 3)**
- **Probity Policy**
Establishes the broad principles for identifying and managing probity issues that arise from significant Development Projects the Council may be party to or directly involved in within the Queanbeyan-Palerang Local Government Area (LGA and ensures that Council's deliberations in relation to these Development Activities and the conduct of Project Personnel always reflect due process and occur in accordance with recognised probity principles as well as other applicable legal, policy and ethical obligations which may apply to the Council. **(Attachment 4)**

The policies have now taken into account the public submissions on their contents and this report is seeking their final adoption and rescission of previous versions by Council.

Implications***Legal***

Council is required to undertake a policy harmonization process as part of its transition process as set out in its Transition Plan to bed in the newly merged Council and to ensure that all its policies are relevant and up to date.

Engagement

The draft Policies were placed on public exhibition over the March-April period to allow sufficient time for members of the Queanbeyan-Palerang community to provide feedback on their content. The outcome of this consultation has now been incorporated into the final policies.

Financial

There are no financial consequences arising from the review of these policies.

Integrated Plan

The policy harmonisation project aligns with the following Key Goals of the Queanbeyan-Palerang Community Strategic Plan 2018 – 2028:





- Goal 5.1 Our Council is highly professional in delivering services to the community
- Goal 5.3 Our council has in place systems to provide quality services to its customers
- Goal 5.5 Our Council has in place appropriate risk management frameworks
- Goal 5.7 We have a well informed and engaged community
- Goal 5.8 Our Council's activities work to achieve the Community's Vision and aspirations

**9.16 Updating and Harmonisation of Council Policies (Ref: ; Author: Tegart/Spyve)
(Continued)**

Conclusion

As part of the merger process Council is required to look at reviewing and harmonising the policies of the two former councils as per Actions 1.1.4.33 and 1.1.4.34 of Council's Transition Plan 2016-2019. The Department of Premier and Cabinet envisaged that this harmonisation process could take several years to achieve. This report brings forward the latest group of policies for consideration and final adoption.

Attachments

- Attachment 1  Records Policy (*Under Separate Cover*)
- Attachment 2  Public Art Policy (*Under Separate Cover*)
- Attachment 3  Unsolicited Proposals Policy (*Under Separate Cover*)
- Attachment 4  Probity Policy (*Under Separate Cover*)

10.1 Queanbeyan STP Upgrade - Exhibition of Consultation Plan (Ref: ; Author: Hansen/Ramsland)

File Reference: 100123-7-01

Report

The existing Queanbeyan Sewage Treatment Plant (STP) was constructed in the mid-1930 and treats Queanbeyan's effluent prior to discharge into the Molonglo River. The original STP has been upgraded a number of times over its life, with most recent upgrades occurring in the mid-1980s. The current STP is reaching the end of its effective service life and requires significant work to address operational issues and to rationalise the process train. The flows from the STP are an important part of environmental flows required for the health of the ACT lake system. The condition of the existing STP, and its ability to meet regulatory requirements, presents a major risk to council.

A Masterplan for the Queanbeyan STP upgrade was completed in 2016 and recommended the construction of a new 60,000 Equivalent Persons (EP) STP on the existing Queanbeyan STP site in the ACT to cater for growth in the catchment over the medium term (up to 2030).

As part of the design and approvals process for the STP upgrade, a Stakeholder Communications and Engagement Plan (the Plan) has been developed.

The Plan sets out the strategic approach to communications and engagement for all stages of the project. It will be revised and updated at critical project milestones to reflect feedback and learning from past engagement activities. Communications and engagement activities will align with the Infrastructure Sustainability Council of Australia (ISCA) requirements, the International Association for Public Participation (IAP2) processes and the requirements outlined by the ACT Government (the planning authority) in undertaking community consultation while preparing the Environmental Impact Statement.

The Plan has been put on exhibition between 12 June 2020 and 10 July 2020.

Recommendation

That the report be received for information.

Attachments

Nil

10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2019/20
 (Ref: ; Author: Hansen/Cooke)

File Reference: 631099

Report

Maintenance Grading of Unsealed Roads

Council's maintenance grading of unsealed roads has returned to the regular grading schedule following the completion of the mid-February emergency flood damage works.

The following table shows the maintenance grading works completed by Council and contractors in Quarter 4 commencing 1 April 2020:

Road Name	Completion Date	Distance Graded (km)
Donnelly Lane	11.06.2020	0.67
Urila Road	11.06.2020	2.03
Old Gold Mines Road	10.06.2020	2.26
Williamsdale Road	05.06.2020	6.58
Gambell Road	04.06.2020	1.28
Wirreanda Road	03.06.2020	4.01
Back Creek Road	29.05.2020	13.85
Ryans Road	28.05.2020	0.43
Valley View Lane	28.05.2020	0.42
Shinglehouse Road	27.05.2020	0.46
Plummers Road	27.05.2020	1.28
Schofield Road	27.05.2020	0.7
Bywong Town Road	27.05.2020	0.31
Emu Flat Lane	26.05.2020	0.08
The Forest Road	26.05.2020	1.34
Clare Lane	26.05.2020	0.9
Alchin Lane	26.05.2020	0.17
Morrison Road	26.05.2020	0.07
Blewitt Lane	25.05.2020	0.51
Casuarina Lane	25.05.2020	0.54
Moore Road	25.05.2020	0.44
Forest Lane	22.05.2020	0.77
London Bridge Road	22.05.2020	0.06
Bede Road	22.05.2020	0.54
Taliesin Road	21.05.2020	1.63
Lake Road	21.05.2020	9.65
Urila Road	18.05.2020	2.03
Larbert Road	15.05.2020	2.07
Taliesin Road	15.05.2020	1.63
Callans Lane	12.05.2020	1.72
Millpost Lane	12.05.2020	2.92
Tates Lane	11.05.2020	1.34
Butmaroo Street	11.05.2020	0.19
Turallo Terrace	11.05.2020	0.17
King Street	11.05.2020	0.26
Burrows Lane	08.05.2020	1.28
Cookanulla Road	08.05.2020	6.21

10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2019/20 (Ref: ; Author: Hansen/Cooke) (Continued)

Neils Creek Road	08.05.2020	4.07
Wallaces Gap Road	06.05.2020	11.4
Northangera Road	05.05.2020	0.1
Monga Lane	01.05.2020	15.55
Araluen Road	29.04.2020	11.52
Hoskinstown Road Sect. 3	28.04.2020	6.46
Sawyers Ridge Road	27.04.2020	2.26
Sawyers Ridge Road	27.04.2020	5.67
Galvins Creek Road	27.04.2020	0.18
Izzards Lane	24.04.2020	1.51
Rossi Road	23.04.2020	6.16
Berlang Forest Road	23.04.2020	6.89
Daniel Lane	22.04.2020	0.65
Old Mill Road	21.04.2020	3.75
Tudor Valley Road	21.04.2020	9.54
Nerriga Road	17.04.2020	17.17
Forbes Creek Road	17.04.2020	8.16
Manar – Mulloon Road	17.04.2020	14.33
Quists Road	17.04.2020	2.58
Elrington Lane	15.04.2020	0.48
Myrtle Grove Road	15.04.2020	1.75
Jones Road	15.04.2020	1.05
Sheehan Road	15.04.2020	1.74
Budawang Road	14.04.2020	2.46
Red Hill Road	09.04.2020	2.48
Budawang Road	09.04.2020	3.83
Cawthornes Lane	09.04.2020	0.18
Flacks Road	09.04.2020	0.42
Mount Elrington Road	09.04.2020	3.1
Farringdon Road	08.04.2020	12.38
Grey Gums Road	08.04.2020	1.1
Northangera Road	07.04.2020	5.37
Isabella Street	07.04.2020	0.1
King Street	07.04.2020	0.17
Larmer Street	07.04.2020	0.13
Peters Street	07.04.2020	0.22
Rugby Road	07.04.2020	0.55
Wilson Street	07.04.2020	0.54
Araluen Road	03.04.2020	0.18
Burke Street	03.04.2020	0.68
Butmaroo Road	02.04.2020	11.49
Hoskinstown Road	01.04.2020	4.44
Hoskinstown Road	01.04.2020	4.83
Columbo Road	01.04.2020	4.51

Gravel Resheeting

Gravel resheeting is undertaken to replace the lost gravel on unsealed pavements. The below list shows the gravel resheeting that was completed this financial year.

10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2019/20 (Ref: ; Author: Hansen/Cooke) (Continued)

Road Name	Distance Resheeted (km)
Collector Road	1.0
Lucky Pass Road	1.0
Western Leg Road	1.0
Charleys Forest Road	2.0
Jerrabattgulla Road	1.0
Rossi Road	0.5
Williamsdale Road	1.2
Burra Road	1.0
Urila Road	2.0
Woolcara Lane	1.0
Monga Lane	1.0
Northangera Road	1.0
Jinglemoney Road	1.0
Mayfield Road	1.0
Lake Road	1.0
Burden Drive	3.0
Clare Lane	1.0
Stewarts Crossing Road	1.0

Pavement Rehabilitation/Stabilisation Projects

The Pavement Rehabilitation/Stabilisation program is completed by Council in conjunction with Stabilised Pavements of Australia. The below roads were outlined in the programmed to be stabilised/rehabilitated this financial and have been completed.

Road Name	Distance In-situ Stabilised (km)
Ryrie Street	0.5
Little River Road	2.35
Donald Road	0.92
Macs Reef Road	1.12
Denley Drive	0.3
Oallen Road	1.4
Briars Sharrow Road	1.25
Badgery Road	2.88
Endurance Avenue	0.3
Stephens Road	0.4
Cooma Road	1.0
Edwin Land Parkway	0.77
Cooma Street	0.7

Bitumen Reseal

The following list is the completed reseals as of 21 April 2020 as part of the QPRC 2019/20 Bituminous Resealing Program:

Road Name	Completion Date	Distance Resealed (km)
Albizia Place	04.02.2020	0.120
Antill Street	11.03.2020	0.422

10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2019/20 (Ref: ; Author: Hansen/Cooke) (Continued)

Applebox Place	13.12.2019	0.061
Bangalay Street	23.01.2020	0.232
Barracks Flat Drive	12.12.2019	1.938
Bicentennial Drive	04.02.2020	1.641
Blundell Street	17.03.2020	0.199
Boronia Crescent	23.01.2020	0.409
Bottlebrush Place	04.02.2020	0.073
Bowers Place	17.02.2020	0.065
Brennan Court	05.02.2020	0.093
Brudenell Drive	06.12.2019	1.272
Burgan Grove	06.12.2019	0.107
Byrne Place	12.02.2020	0.075
Campbell Street	26.03.2020	0.990
Candlebark Road	15.01.2020	1.762
Canning Close	24.03.2020	0.823
Cattle Street	13.12.2019	0.134
Captains Flat Road	20.02.2020	3.040
Cassia Crescent	24.01.2020	0.31
Christopher Crescent	17.02.2020	0.535
Church Lane	02.03.2020	0.152
Collector Road	15.04.2020	11.003
Collett Street	11.03.2020	1.380
Coolebah Crescent	24.01.2020	0.263
Delmar Crescent	02.03.2020	0.426
Derrima Road	25.03.2020	0.907
Donald Road	02.03.2020	0.838
Elouera Court	14.02.2020	0.133
Eucalypt Rise	12.12.2019	0.135
Fergus Road	17.02.2020	1.280
Ford Street	17.03.2020	0.197
Foxlow Lane	20.04.2020	0.378
Foxlow Street	20.04.2020	2.101
Franklin Court	12.02.2020	0.151
Frederick Street	18.03.2020	0.328
Glenora Court	05.02.2020	0.083
Hanna Place	12.02.2020	0.064
Hillbar Rise	02.03.2020	0.240
Hovea Place	25.03.2020	0.047
Hudson Place	11.12.2019	0.146
Karri Crescemt	15.01.2020	0.370

10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2019/20 (Ref: ; Author: Hansen/Cooke) (Continued)

Kathleen Street	02.03.2020	0.060
Kendall Avenue	21.03.2020	0.513
Leck Street	26.03.2020	0.109
Lenane Street	11.03.2020	0.107
Lochiel Street	17.01.2020	0.278
Mackellar Place	04.02.2020	0.232
Mariners Court	05.02.2020	0.215
McKeahnie Street	18.03.2020	0.317
Michael Parade	14.02.2020	0.057
Miners Road	20.04.2020	0.359
Molonglo Street	10.03.2020	0.450
Munro Road	16.03.2020	0.793
Myola Street	18.03.2020	0.060
Noonan Place	13.12.2019	0.038
Noonan Street	17.01.2020	0.552
Norton Road	24.03.2020	0.345
Numeralia Drive	12.02.2020	0.300
O'Neill Street	02.03.2020	0.164
Oak Place	17.02.2020	0.144
Old Cooma Road	21.04.2020	6.001
Oleria Street	24.01.2020	0.110
Peppercorn Way	06.12.2019	0.169
Povey Place	20.02.2020	0.070
Richard Avenue	21.03.2020	0.738
Ross Road	16.03.2020	1.828
Royalla Drive	18.04.2020	3.845
Sorrell Place	02.03.2020	0.116
Stringybark Drive	13.12.2019	0.225
Sunnybar Parade	20.02.2020	0.440
Swan Place	17.01.2020	0.089
Sweetgum Place	04.02.2020	0.060
Tasker Place	12.02.2020	0.067
Tate Street	18.03.2020	0.216
Taylor Creek Road	16.04.2020	0.280
Teak Place	05.02.2020	0.057
Temora Place	15.01.2020	0.317
Tharwa Road	02.03.2020	1.046
Thorpe Avenue	02.03.2020	1.050
Tully Place	14.02.2020	0.154
Unwin Avenue	12.02.2020	0.486

10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2019/20 (Ref: ; Author: Hansen/Cooke) (Continued)

Uralba Court	05.02.2020	0.081
Vane Street	17.03.2020	0.069
Viola Place	18.03.2020	0.032
Waniassa Street	10.03.2020	0.290
Waterfall Drive	05.02.2020	0.208
Wirilda Crescent	24.01.2020	0.154
Woodridge Place	17.01.2020	0.179
Wyena Court	14.02.2020	0.075

Recommendation

That the report be received for information, with the tables include in the annual report.

Attachments

Nil

11.1 Bungendore Town Centre and Environs Committee Meeting Minutes (Ref: ;
Author: Tegart/Ferguson)

File Reference: 52.3.3

Summary

The Bungendore Town Centre and Environs Committee has submitted for Council's information the minutes of its meeting held on 25 May 2020.


Recommendation

That Council:

1. Note the minutes of Bungendore Town Centre and Environs Committee meeting held on 25 May 2020.
2. Consider Recommendation 3/2020 from the meeting held on 25 May 2020:

3/2020 That the Secretary make a submission to Council endorsing the Draft Local Strategic Planning Statement and requesting a wording change such that on Page 40 Planning Outcomes for Bungendore the words "retains a country/heritage feel" be deleted and the words "retains a country, heritage and contemporary feel that caters for a diverse range of living and business opportunities" be substituted.

Attachments

Attachment 1  Bungendore Town Centre and Environs Committee Meeting Minutes 25 May 2020 (*Under Separate Cover*)

14.1 Responses to Councillors' Questions (Ref: ; Author: Ferguson/Ison)

File reference: 52.3.2

Report

This report provides responses to Councillors' written Questions on Notice as per the Code of Meeting Practice 2019. Some questions that were not closed prior to the new Code have been retained in the table.

The questions are deleted from the rolling table once they have been answered in full and reported to Council.

Any responses that contain personal or other identifying information of any kind will be circulated separately in the confidential attachments.

Recommendation

That the report be received for information.

Attachments

Attachment 1 Responses to Councillors Questions (*Under Separate Cover*)



Attachment 2 Responses to Councillors Questions with confidential information (*Under Separate Cover*) - **CONFIDENTIAL**

15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.

Recommendation

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Undetected Water Leak Application - Queanbeyan

Item 16.1 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Undetected Leak Application - Queanbeyan

Item 16.2 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.