



Ordinary Meeting of Council

AGENDA

22 July 2020

Commencing at 5.30pm

In light of the COVID-19, this meeting will be held remotely. Presentations can either be made in writing or by attending a Zoom meeting: see Public Involvement at Meetings on Council's website.

On-site Inspections - Nil

Queanbeyan-Palerang Regional Council advises that this meeting will be webcast to Council's website. Images and voices of those attending will be captured and published.

A recording of the meeting will be archived on the website.

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1 OPENING

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3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Ordinary Meeting of Council held on 24 June 2020

4.2 Minutes of the Planning and Strategy Committee of the Whole held on 8 July 2020

5 DISCLOSURES OF INTERESTS

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Confidential - Not for Publication

16 REPORTS FOR CLOSED SESSION

- 16.1 Writing Off Water Usage due to Undetectable Leak
Item 16.1 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 16.2 Industrial Relations Matter - Update
Item 16.2 is confidential in accordance with s10(A) (a) (g) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors); AND advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 16.3 CEO's Annual Performance Review
Item 16.3 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

17 CONCLUSION OF THE MEETING

LIST OF ATTACHMENTS –

(Copies available from CEO's Office on request)

Open Attachments

- Item 9.1 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong
- Attachment 1 DA.2020.1104 - 4.15 Assessment Report - 82 Wickerslack Lane, Googong (Under Separate Cover)
- Attachment 2 DA.2020.1104 - Plans - 82 Wickerslack Lane, Googong (Under Separate Cover)
- Attachment 4 DA.2020.1104 - Draft Conditions of Consent - 82 Wickerslack Lane, Googong (Under Separate Cover)

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- Item 9.6 Long Term Financial Plan
Attachment 1 Draft Long Term Financial Plan (Under Separate Cover)
Attachment 2 Narrow the Gap Chart (Under Separate Cover)
- Item 9.7 QPRC Investment Policy Review
Attachment 1 Draft Investment Policy (Under Separate Cover)
- Item 9.8 Investment Report - June 2020
Attachment 1 Investment Report Pack - June 2020 (Under Separate Cover)
- Item 10.3 COVID Recovery
Attachment 1 Budget Statement 2020-21 (Under Separate Cover)
- Item 10.5 Resolution Action Sheet
Attachment 1 Resolution Action Sheet (Under Separate Cover)
- Item 11.1 Local Traffic Committee 17 June 2020
Attachment 1 Local Traffic Committee Minutes 17 June 2020 (Under Separate Cover)
- Item 11.2 Wamboin Hall s.355 Committee Minutes
Attachment 1 Wamboin Hall Management s.355 Committee minutes 19 June 2020 (Under Separate Cover)
- Item 12.2 Proposed Central Carpark in Bungendore
Attachment 1 Extract: Carparking DCP - Bungendore (Under Separate Cover)
- Item 14.1 Responses to Councillors' Questions
Attachment 1 Responses to Councillors Questions (Under Separate Cover)

Closed Attachments

- Item 9.1 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong
Attachment 3 DA.2020.1104 - Submission - 82 Wickerslack Lane, Googong (Under Separate Cover)
Attachment 5 Information for Councillors on Historical Issues Raised in Submissions (Under Separate Cover)
- Item 9.2 Tender - Hazard and Waste Removal - Regional Sports Complex
Attachment 1 Tender Evaluation Report - Hazard & Waste Removal at Regional Sports Complex (Under Separate Cover)
- Item 14.1 Responses to Councillors' Questions
Attachment 2 Responses to Councillors Questions with confidential information (Under Separate Cover)
- Item 16.3 CEO's Annual Performance Review
Attachment 1 CEO Performance Agreement - 2019-2020
Attachment 2 CEO Annual Review 2020 - Presentation
Attachment 3 Extension of Contract of Employment



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Bungendore Council Chambers on Wednesday, 24 June 2020 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Overall (Chair), Crs Biscotti, Harrison, Hicks, Schweikert, Taylor and Winchester.

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and A Knight, Portfolio General Manager Organisational Capability.

Also Present: L Ison (Minute Secretary).

1. OPENING

The meeting opened at 5.33pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

149/20

RESOLVED (Taylor/Hicks)

That the apologies for non-attendance from Crs Bray, Brown, Marshall and Noveska be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Ordinary Meeting of Council held on 27 May 2020

150/20

RESOLVED (Taylor/Hicks)

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 27 May 2020 be confirmed.

The resolution was carried unanimously.

4.2 Minutes of the Planning and Strategy Committee of the Whole held on 10 June 2020

151/20

RESOLVED (Taylor/Schweikert)

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 10 June 2020 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

152/20

RESOLVED (Taylor/Winchester)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a less than significant non-pecuniary interest in Item 9.10: QPRC Annual Community Grants Program 2020/21, stating he is the ceremonial patron of the Queanbeyan City Pipes and Drums Band, which is a Mayoral position. He proposed to disclose and vote.

Cr Winchester declared a less than significant non-pecuniary interest in point 6 of the recommendation for Item 9.13: Adoption of 2020-21 Operational Plan and Fees and Charges, stating his sister is a family day care educator. He requested Council consider removing point 6 (Council not charge the electronic timesheet fee for Family Day Care educators in 2020-21) from the motion and deal with this as a separate matter in which he will disclose and not vote.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.37pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

153/20

RESOLVED (Overall/Schweikert)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.37pm and resumed at 6.28pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTION OF RESCISSION

There were no Notices of Motion of Rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**9.1 Draft Queanbeyan-Palerang Local Strategic Planning Statement - Review of Submissions**

154/20

RESOLVED (Hicks/Schweikert)

That Council:

1. Receive and note this report.
2. Endorse the recommendations in Attachments 1 to 3 of this report.
3. Adopt the amended Queanbeyan-Palerang Strategic Planning Statement – Towards 2040 with the changes arising from Recommendation 2 above.

The resolution was carried unanimously.

9.2 Proposed Queanbeyan Cemetery Site

155/20

RESOLVED (Harrison/Schweikert)

That Council:

1. Proceed with the formal public exhibition and community consultation for the draft plan.
2. Receive a final report before forwarding on to the Minister for determination.

For: Crs Biscotti, Harrison, Hicks, Overall, Schweikert and Taylor
Against: Cr Winchester

9.3 Request - Extension of Time for Special Heritage Grant - Anglican Hall, Braidwood

156/20

RESOLVED (Schweikert/Biscotti)

That Council extend the time for expending the 2019/20 special heritage grant of \$14,700 for the Anglican Hall at Braidwood to 30 June 2021 and roll-over the unexpended funds to the 2020-21 Operational Plan.

The resolution was carried unanimously.

9.4 Request - Extension of Time for Special Heritage Grant - Masonic Lodge, Queanbeyan

157/20

RESOLVED (Biscotti/Hicks)

That Council extend the time for expending the 2019/20 special heritage grant of \$20,000 for the Masonic Building, Queanbeyan to 30 June 2021 and roll-over the unexpended funds to the 2020-21 Operational Plan.

The resolution was carried unanimously.

9.5 Staging Options for Embellishment of Proposed Park - 16 Agnes Avenue, Crestwood - Project Estimates

158/20

RESOLVED (Harrison/Taylor)

That:

1. Council endorse the staging options for embellishment of the Park at 16 Agnes Avenue.
2. Stage one be considered for inclusion in Council's next Delivery Program.
3. Council staff continue to investigate grant funding sources to fund the embellishment.

The resolution was carried unanimously.

9.6 Water Refill Stations

159/20

RESOLVED (Biscotti/Schweikert)

That Council endorse the proposal to include supply and installation of water refill stations across the LGA in all new landscape embellishment projects.

The resolution was carried unanimously.

9.7 Palerang Community Development Servicing Plans for Water & Sewerage

160/20

RESOLVED (Harrison/Taylor)

That Council:

1. Adopt the attached Development Servicing Plans (as amended) for the Palerang Communities Water and Sewerage schemes.
2. Commence operation of the above plans effective from 1 July 2020 (inclusive) with contributions adjusted to \$2020/2021 in accordance with the plan.
3. Register the new plans with the NSW Department of Planning, Industry and Environment (DPIE).
4. Rescind the 2011 Palerang Council Development Servicing Plans for Water Supply and Sewerage as at 1 July 2020.

The resolution was carried unanimously.

9.8 Review of the Waterwise Initiative

161/20

RESOLVED (Schweikert/Taylor)

That Council:

1. Endorse the release of the attached draft Water Wise Policy for public exhibition for 28 days.
2. Receive a further report at the conclusion of the exhibition period that considers any submissions received.

The resolution was carried unanimously.

9.9 Maslin Place Bungendore Drainage

162/20

RESOLVED (Schweikert/Harrison)

That Council:

1. Authorise the continued design of a piped drainage solution for the open drain in the Maslin Place, Bungendore development consistent with that it is collaboratively providing upstream.
2. Consider funding for the construction phase of the works as part of its 2021/2022 budgetary deliberations.

The resolution was carried unanimously.

Cr Overall declared an interest in the following item.

9.10 QPRC Annual Community Grants Program 2020/21

163/20

RESOLVED (Taylor/Biscotti)

That Council:

1. Approve the donation requests included in Attachment 1, up to a maximum of \$2,000 per applicant, excluding Request No. 12 being a second application.
2. Delegate to the CEO the determination of the actual amounts to be granted in respect of requests 9 and 28.
3. Require an acquittal from groups that received funds in 2019/20 under Category A, before any further donation is released to them.
4. Determine that any recipients of donations under Category A in 2019/20 who cannot provide an acquittal of those funds by 30 September 2020, be excluded from receiving a donation in 2020/21.
5. Determine that all recipients of Category B funds will be paid on a pro-rata basis from the time that COVID social gathering restrictions allow venue hire, up to the end of the 2020/21 financial year.
6. Note that some 2019/20 recipients were unable to utilise donations or hire waivers due to COVID restrictions.

The resolution was carried unanimously.

9.11 Adoption of 2020-21 Revenue Policy

164/20

RESOLVED (Harrison/Biscotti)

That Council:

1. Adopt the Revenue Policy 2020-21 with the amendments shown below, following consideration of public submissions made on the draft Integrated Planning documents and in accordance with Section 405 of the *Local Government Act 1993*:

Page	
14	Rates and annual charges have minor adjustments consistent with the making of the rate.
22-23	Typical Rates table amounts corrected.
24	Interest rate on rates outstanding updated to 0% pa for the period 1 July to 31 December 2020 and 7% pa for the period 1 January to 30 June 2021.
35	80mm non-res sewer access charge altered from \$11,3280 to \$11,328.
350	Add non res 150mm annual sewer access charge at \$39,825.
37	Make allowance for sewerage usage charges to be recalculated based on comparable prior period consumption history, where there was a significant undetected leak, where the owner provides evidence that the leak was rectified as soon as reasonably possible, and where there is evidence that the leaked water was not discharged into the sewerage system.

2. Note that the first quarter rates instalment due date will be extended by 1 month to 30 September 2020, and delay the posting of rates notices until the third week of August 2020.
3. Make the following Rates and Annual Charges for the 2020-21 financial year and that such rates and annual charges be the amount specified hereunder for the Queanbeyan-Palerang Regional Council.

In accordance with section 533, 534, 535 and 566 of the *Local Government Act 1993* (the Act), Council makes the following Rates and Annual Charges for the period 1 July 2020 to 30 June 2021, being the financial year 2020/2021.

Annual Rates

Residential Rates

Residential General

An ordinary rate will be levied on all rateable land categorised as “**Residential**” under section 516 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council as indicated on Page 2 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven two four cents in the dollar (0.1724) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 33.32% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential General**”.

Residential Queanbeyan Urban

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Queanbeyan Urban**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 17 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point three two eight nine one cents in the dollar (0.32891) calculated on the land value issued by the NSW-Valuer General’s Office with base date 1 July 2019, and a base amount of four hundred and ten dollars (\$410) which is equivalent to 32.89% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Queanbeyan Urban**”.

Residential Googong

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Googong**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 17 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point three two eight nine one cents in the dollar (0.32891) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred eighty dollars (\$480) which is equivalent to 33.34% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Googong**”.

Residential Bungendore

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Bungendore**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point two one zero five two cents in the dollar (0.21052) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 35.94% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Bungendore**”.

Residential Braidwood

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Braidwood**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point two one zero five two cents in the dollar (0.21052) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 49.80% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Braidwood**”.

Farmland Ordinary

An ordinary rate will be levied on all rateable land categorised as **“Farmland”** under section 515 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council, consisting of an ad-valorem rate of zero point one two two nine eight cents in the dollar (0.12298) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of one thousand and one hundred and twenty dollars (\$1120) which is equivalent to 43.90% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named **“Farmland Ordinary”**.

Business General

An ordinary rate will be levied on all rateable land categorised as **“Business”** under section 518 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council as indicated on Page 2 of the Draft Revenue Policy 2020/21 consisting of an ad-valorem rate of point one six six seven three cents in the dollar (0.16673) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and ten dollars (\$410) which is equivalent to 43.55% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named **“Business General”**.

Business CBD

An ordinary rate will be levied on all rateable land sub-categorised as **“Business CBD”** under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 6.02% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named **“Business CBD”**.

Business Industrial

An ordinary rate will be levied on all rateable land sub-categorised as **“Business Industrial”** under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point seven eight five in the dollar (0.785) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and fifty dollars (\$450) which is equivalent to 11.63% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named **“Business Industrial”**.

Business Queanbeyan Urban

An ordinary rate will be levied on all rateable land sub-categorised as **“Business Queanbeyan Urban”** under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point two four four two cents in the dollar (1.2442) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and fifty dollars (\$450) which is equivalent to 4.85% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named **“Business Queanbeyan Urban”**

Business Poplars Business Park

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Poplars Business Park**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 20 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 1.67% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Poplars Business Park**”.

Business Googong

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Googong**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 20 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 12.39% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Googong**”.

Business Bungendore

An ordinary rate will be levied on all rateable land categorised as “**Business Bungendore**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 21 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven eight three three five cents in the dollar (0.178335) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and twenty five dollars (\$425) which is equivalent to 38.27% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Bungendore**”.

Business Braidwood

An ordinary rate will be levied on all rateable land categorised as “**Business Braidwood**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 21 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven eight three three five cents in the dollar (0.178335) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and twenty five dollars (\$425) which is equivalent to 49.97% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Braidwood**”.

Mining

An ordinary rate will be levied on all rateable land categorised as “**Mining**” under section 517 of the Act, consisting of an ad-valorem rate of zero point five five four cents in the dollar (0.554) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of one thousand and one hundred dollars (\$1,100) which is equivalent to 4.73% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Mining**”.

Annual Charges

Domestic Waste Management***Domestic Waste Management Annual Charges***

Under section 496(1) of the Act Council must make and levy an annual Domestic Waste Management (DWM) service charge to each parcel of rateable land for which the service is available and under section 496(2) Council may levy a DWM charge for land that is exempt from rating if the owner requests the service.

In the case of all land within the former Queanbeyan City Council defined service area, for which a DWM service is available the following Table of Annual Charges are levied in accordance with Section 496 of the Act:

Table 1.

Type	Domestic Waste Charge 2020-21	GST
DW1 Domestic Waste 140L waste bin, 240L recycling and 240L green waste	\$337	NIL
DW2 Domestic Waste 240L waste bin, 240L recycling and 240L green waste	\$447	NIL
DW3 Additional Domestic 140L waste bin	\$156	NIL
DW4 Additional Domestic 240L waste bin	\$190	NIL
DW5 Additional Domestic 240L green waste	\$85	NIL
DW6 Additional Domestic 240L recycling	\$85	NIL
DW7 Multi Unit Shared service 240L waste bin, 240L recycling	\$307	NIL
DW8 Multi unit Shared service including shared greenwaste (requested by body corporate)	\$337	NIL
DW9 Multi unit Shared Service additional greenwaste (requested by body corporate)	\$85	NIL
DW10 Vacant Domestic Waste Charge	\$27	NIL
DW11 Rural Waste Availability Charge for occupied premises outside of the urban Domestic Waste Collection areas	\$49	NIL
DW12 Units with shared recycling, individual 140L Waste bin, booked cleanup	\$307	NIL
DW13 Units with individual 140L waste bin , recycling and greenwaste services and scheduled cleanup services	\$337	NIL
DW14 360L recycling bin upsize charge	\$26	NIL
DW 15 Rural Waste Collection - Optional fortnightly 240L waste bin and 240L recycling per annum	\$364	NIL
DW17 Rural Waste Collection - Optional fortnightly 240L recycling only per annum	\$186	NIL
DW21 Rural waste Collection - Additional 240L waste bin collected fortnightly	\$172	NIL
DW22 Rural Waste Collection - Additional 240L recycling bin collected fortnightly	\$132	NIL

In the case of all land within the former Palerang Council defined service area, for which a DWM service is available the following Table of Annual Charges are levied in accordance with section 496 of the Act:

Table 2.

Type	Domestic Waste Charge 2020-21	GST
DWP1-Domestic Waste Urban - 140L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly	\$395	NIL
DWP2-Domestic Waste Urban 240L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly	\$429	NIL
DWP3-Domestic Waste Urban 360L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly (Current services only)	\$478	NIL
DWP4-Domestic Waste Rural 240L waste bin collected fortnightly and 240L recycling bin collected fortnightly	\$319	NIL
DWP6-Domestic Waste Rural – Bin compound 240L waste bin and 240L recycling bin collected fortnightly	\$240	NIL
DWP8-Sutton East, Carwoola, Urila and Primrose Valley – 240L Recycling Bin collected fortnightly	\$111	NIL
DWP10-Sutton East, Carwoola, Urila and Primrose Valley – Additional 240L Recycling Bin collected fortnightly	\$89	NIL
DWP11-Sutton East, Carwoola, Urila and Primrose Valley – Additional 360L Recycling Bin collected fortnightly	\$135	NIL
(Current services only)		
DWP12-Annual Domestic Waste Charge – Vacant Land (urban)	\$27	NIL
DWP14-Domestic Waste Urban- Extra 140L Waste Bin (weekly)	\$160	NIL
DWP15-Domestic Waste Urban- Extra 240L Waste Bin (weekly)	\$245	NIL
DWP17-Domestic Waste Urban- Extra 240L Recycling Bin (fortnightly)	\$100	NIL
DWP18-Domestic Waste Urban- Extra 360L Recycling Bin (fortnightly) (Current services only)	\$135	NIL
DWP19-Domestic Waste Rural - Extra 140L Waste Bin	\$115	NIL
DWP20-Domestic Waste Rural - Extra 240L Waste Bin	\$174	NIL
DWP21-Domestic Waste Rural - Extra 360L Waste Bin	\$245	NIL
(Current services only)		
DWP22-Domestic Waste Rural - Extra 240L Recycling Bin	\$89	NIL

Commercial Waste Annual Charge

Under section 501 of the Act, Council may levy an annual Commercial Waste Management (BWM) service charge to each parcel of rateable land for which the service is provided.

In the case of all land within the former Queanbeyan City Council defined service area, for which a BWM service is provided or proposed to be provided the following Table of Annual Charges are levied in accordance with section 501 of the Act:

Table 3.

Type	Business Waste Charge 2020-21	GST
BW1 waste availability charge	\$96	NIL
BW2 for each 240L Waste bin	\$262	NIL
BW4 for each 240L Recycling bin	\$94	NIL
BW8 for each 240L Greenwaste bin	\$94	NIL

In the case of all land within the former Palerang Council defined service area, for which a BWM service is provided or proposed to be provided the following Table of Annual Charges are levied in accordance with section 501 of the Act:

Table 4.
Defined Service Area Braidwood, Bungendore and Captains Flat

Type	Domestic Waste Charge 2020-21	GST
BWP1-Annual Waste Charge Urban - 140L waste bin collected weekly, 240L recycling collected fortnightly	\$328	NIL
BWP2-Annual Waste Charge Urban - 240L waste bin collected weekly, 240L recycling collected fortnightly	\$362	NIL
BWP3-Annual Waste Charge Urban - 360L waste bin collected weekly, 240L recycling collected fortnightly (Current services only)	\$417	NIL
BWP10-Annual Waste Charge – Vacant Land (urban)	\$28	NIL
BWP11-Urban Waste - Additional 140L Waste Bin (weekly)	\$164	NIL
BWP12-Urban Waste - Additional 240L Waste Bin (weekly)	\$252	NIL
BWP14-Urban Waste - Additional 140L Waste Bin (fortnightly)	\$118	NIL
BWP15-Urban Waste - Additional 240L Waste Bin (fortnightly)	\$180	NIL
BWP16-Urban Waste - Additional 240L Recycling Bin (weekly)	\$157	NIL
BWP18-Urban Waste - Additional 240L Recycling Bin (fortnightly)	\$92	NIL
BWP19-Urban Waste - Additional 360L Recycling Bin (fortnightly) (Current services only)	\$139	NIL

Table 5.
Defined Service Area Majors Creek, Araluen, Burra, Urila and Royalla

Type	Domestic Waste Charge 2020-21	GST
BWP4-Annual Waste Charge Rural - 140L waste bin and 240L recycling collected fortnightly	\$326	NIL
BWP6-Annual Waste Rural – Bin compound 240L waste bin and 240L recycling bin collected fortnightly	\$244	NIL
BWP10-Annual Waste Charge – Vacant Land (urban)	\$28	NIL
BWP20-Rural Waste - Additional Compound 240L Waste Bin (fortnightly)	\$135	NIL
BWP21-Rural Waste - Additional Compound 360L Waste Bin (fortnightly) (Current services only)	\$185	NIL

Table 6.
Defined Service Area Sutton East, Carwoola/Primrose Valley

Type	Domestic Waste Charge 2020-21	GST
BWP8-Sutton East, Carwoola/Primrose Valley – 240L Recycling Bin collected fortnightly	\$113	NIL

Waste Programs & Waste Services Annual Charge In the case of all rateable land within the former Palerang Council area a Waste Programs Annual Charge in accordance with s.501 of the Local Government Act and in the case of all non-rateable land within the former Palerang

Council area a General Waste Annual Charge in accordance with s.502 of the *Local Government Act*:

Table 7.

Property Service Locality	Qualifier	Frequency	Charge Amount	GST
Palerang Council area East of Queanbeyan River	Roadside recycling service is available	Annual charge per assessment	\$390	NIL
Palerang Council area East of Queanbeyan River	Roadside recycling service is not available	Annual charge per assessment	\$433	NIL
Palerang Council area west of Queanbeyan River	No tip pass issued	Annual charge per assessment	\$28	NIL
Palerang Council area west of Queanbeyan River	Following Tip Pass issued on application	Annual charge per assessment	\$390	NIL

In the case of all rateable land within the former Palerang Council area a Waste Services Annual Charge in accordance with s.501 of the Local Government Act and in the case of all non-rateable land within the former Palerang Council area a General Waste Annual Charge in accordance with s.502 of the Local Government Act:

Table 8.

Property Service Locality	Qualifier	Charge Amount	GST
Palerang Council area East of Queanbeyan River where a Landfill pass is issued for disposal of general waste into an authorised landfill	Annual charge per assessment	\$56.00 (GST incl)	\$5.09

Water Annual Access Charges

All rateable land categorised as Residential within the defined area of the former Queanbeyan City Council will be charged an Annual Water Access Charge equivalent to a 20mm Water Access Charge in accordance with section 501 of the Act.

All strata and non-strata units or dual occupancy properties will be charged an Annual Water Access Charge equivalent to a 20mm Water Access Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates an annual Water Access Charge will be applied according to the size of the water meter service connection/connections to the property as per table 9.

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 9.

Meter Size	Annual Charge
20 mm	\$277
25 mm	\$433
32 mm	\$709
40 mm	\$1,108
50 mm	\$1,731
65 mm	\$2,925
80 mm	\$4,432
100 mm	\$6,925

150 mm	\$15,581
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Residential Water Annual Access Charge

All rateable land categorised as residential (including strata units) within the benefit areas of the Bungendore, Braidwood and Captains Flat Water Supply Schemes will be charged an annual access charge of four hundred and seventy three dollars \$473.00 in accordance with Section 501 of the Act.

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Non-Residential Water Annual Access Charge

All rateable land not categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Water Supply Scheme will be charged an Annual Access Charge in accordance with Section 501 of the Act that is proportional to the size of the water supply service connections to the property as per table 10.

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 10.

Meter Size	Annual Charge
20 mm	\$473
25 mm	\$739
32 mm	\$1,211
40 mm	\$1,892
50 mm	\$2,956
65 mm	\$4,996
80 mm	\$7,568
100 mm	\$11,825
150 mm	\$26,606

Water Usage Charges

A charge will be raised in accordance with Section 502 of the Act for the use of Water Supply Services on a quarterly basis on properties within the defined area of the former Queanbeyan City Council. Water usage will be charge at a single variable rate of **\$4.10** per kl on the all usage recorded through the water meter or meters connected to the property.

A charge will be raised in accordance with Section 502 of the Act for the use of Water Supply Services on a quarterly basis on properties within the benefit areas of the Braidwood, Bungendore and Captains Flat Water Supply Schemes. Water usage will be charge at a single variable rate of **\$2.89** per kl on the all usage recorded through the water meter or meters connected to the property.

Recycled Water Annual Access Charge

All rateable land within the defined area of Googong Township will be charged an Annual Recycled Water Access Charge equivalent to a 20mm Water Access Charge in accordance with section 501 of the Act.

All strata and non-strata units or dual occupancy properties will be charged an Annual Recycled Water Access Charge equivalent to a 20mm Recycled Water Access Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates an annual Recycled Water Access Charge will be applied according to the size of the water meter service connection/connections to the property as per table 11 below.

An Annual Water Access Charge equivalent to a 20mm Recycled Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 11.

Meter Size	Annual Charge
20 mm	\$277
25 mm	\$433
32 mm	\$709
40 mm	\$1,108
50 mm	\$1,731
65 mm	\$2,926
80 mm	\$4,432
100 mm	\$6,925
150 mm	\$15,581

Recycled Water Usage Charge

To promote water conservation, the pricing of recycled water has been calculated at the rate of 5% below the potable water prices.

A charge will be raised in accordance with Section 502 of the Act for the use of Recycled Water Supply Services on a quarterly basis on the usage recorded through the water meter or meters connected to the property. Water usage will be charge at a single variable rate of **\$3.89** per kl.

Sewerage Service Access Charges

An Annual Sewerage Service Charge of \$708.00 will be raised under section 501 of the Act to apply to all residential properties within the defined area of the former Queanbeyan City Council.

All strata and non-strata units or dual occupancy properties within the defined area of the former Queanbeyan City Council will be charged an Annual Sewerage Service Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates within the defined area of the former Queanbeyan City Council Annual Sewerage Service Charge will be applied according to the size of the water meter service connection/connections to the property as per table 12.

An Annual Sewerage Service Charge – Vacant Land will apply to each parcel of rateable land within the defined area of the former Queanbeyan City Council which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Table 12.

Meter Size	Annual Charge
20 mm	\$708
Vacant Land	\$461
25 mm	\$1,106
32 mm	\$1,813
40 mm	\$2,832
50 mm	\$4,425
65 mm	\$7,478
80 mm	\$11,328
100 mm	\$17,700
150 mm	\$39,825

Sewer Access Residential Bungendore, Braidwood & Captains Flat

In the case of all rateable land categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Sewerage Access Charge of one thousand and forty five dollars and fifty cents (\$1,102.00), exempt of GST, in accordance with Section 501 of the Act.

An Annual Sewerage Service Charge will apply to each parcel of rateable land within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Non-Residential Sewer Access Annual Charge***Sewer Access Non-Residential Bungendore, Braidwood & Captains Flat***

In the case of all rateable land not categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Sewerage Access Charge in accordance with Section 501 of the Act that is proportional to size of the water meter supply services to the property as per Table 13 below.

An Annual Sewerage Service Charge will apply to each parcel of rateable land within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Table 13.

Meter Size	Annual Charge
20 mm	\$1,262
25 mm	\$1,972
32 mm	\$3,231
40 mm	\$5,048
50 mm	\$7,888
65 mm	\$13,330
80 mm	\$20,192
100 mm	\$31,550
150 mm	\$70,988

Sewerage Usage Charges

A Sewerage Discharge Factor (SDF) is applied to all non-residential sewerage infrastructure users. The SDF is applied to the total water usage for properties and reflects the typical load properties place on the sewerage system and is defined in the NSW Office of Water, Liquid Trade Waste Regulation Guidelines April 2009.

Sewerage Usage charges for non-residential properties within the defined area of the former Queanbeyan City Council are calculated by applying business category SDF as defined in the NSW Office of Water, Liquid Trade Waste Regulations Guidelines April 2009 to the Sewerage Usage Charge of **\$1.23** per kl and are raised to cover the sewerage treatment costs.

Sewerage Usage charges for non-residential properties within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme are calculated by applying business category SDF in table 15 to the Sewerage Usage Charge of **\$2.95** per kl and are raised to cover the sewerage treatment costs.

Table 15.

Land Use Description	SDF
General Main Street Businesses Shop Newsagency Cafes & Restaurants Motels Council Offices Laundromat	95%
Schools	90%
Factories Hospitals Service Clubs Hotels	85%
Churches	70%
Concrete Works	5%

Liquid Trade Waste Annual Charges

In the case of all rateable land not categorised as non-residential within the benefit areas of the Queanbeyan Sewerage Scheme an Annual Access Charge exempt of GST in accordance with Section 501 of the Act for liquid trade waste as follows in Table 16 below:

Table 16.

Category of Discharge	Compliance	Annual Charge	Usage per kl
One	Complying	\$120.00	\$0.00
One	Non Complying	\$120.00	\$2.52
Two	Complying	\$120.00	\$2.52
Two	Non Complying	\$120.00	\$19.71
Three		\$780.00	As stated in Liquid Trade Waste Excess Mass charges in the Schedule of Fees and Charges

In the case of all rateable land not categorised as non-residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Access Charge exempt of GST in accordance with Section 501 of the Act for liquid trade waste as follows in Table 17 below:

Table 17.

Category of Discharge	Compliance	Annual Charge	Usage per kl
One	Complying	\$98.00	\$0.00
One	Non Complying	\$98.00	\$3.15
Two	Complying	\$196.00	\$3.15
Two	Non Complying	\$196.00	\$19.00
Three		\$655.00	As stated in Liquid Trade Waste Excess Mass charges in the Schedule of Fees and Charges

Stormwater Management Charge

In accordance with Section 496A of the Act, Council will charge a 'Stormwater Management Charge' against rateable properties for which the service is available. Council has identified the residential and business properties that are within the defined area of the former Queanbeyan City Council's urban stormwater catchment areas.

Properties categorised as Residential (Not being Strata Titled)

A flat charge of \$20.00 for a Stormwater Management Service Charge is to be charged against each eligible assessment categorised as Residential within the urban stormwater catchment.

Properties categorised as Residential (Strata Units)

A flat charge of \$12.50 for a Stormwater Management Service Charge is to be levied against each eligible residential strata unit within the urban stormwater catchment.

Properties categorised as Business (Not being Strata Titled)

A Stormwater Management Service Charge is to be charged against each eligible assessment (not being strata titled) categorised as business within the urban stormwater catchment area based on the total area of the assessment. A charge of \$20.00 for every 350 square metres or part of 350 square metres will apply, with a minimum charge of \$20.00 to apply for those properties with an area of less than 350 square metres.

Properties categorised as Business (Strata Units)

A Stormwater Management Service Charge against each eligible business strata unit within the urban stormwater catchment area based on one of the following two scenarios:

Scenario 1 – Business Strata Units Only

If the strata complex contains only business properties (i.e. not mixed development) the charge per strata unit will be calculated by using a charge of \$20.00 per 350m² of the land area occupied by the strata scheme (or part thereof), proportioned by the unit entitlement of each lot in the strata scheme. In the event that this approach results in charge of less than \$12.50 per unit, a minimum charge of \$12.50 will be levied on each strata unit.

Scenario 2 – Business & Residential Strata Units (Mixed Development)

If the strata complex contains mixed development (i.e. properties rated as both business and residential) the dominant category of the strata scheme must be determined and charges will apply for Business strata unit or Residential Strata units as previously adopted. In the event that a mixed development is 50% residential and 50% business, council has the discretion to determine whether to charge the property as a residential or business property.

Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the Local Government Act. In addition, the following properties are also exempted from this charge under the provisions:

- Rateable land owned by the Crown
- Rateable land under a lease for private purposes granted under the *Housing Act 2001* or the *Aboriginal Housing Act 1998*

Interest on Overdue Rates & Charges

In accordance with Section 566 of the Act, interest will accrue on outstanding rates and charges at the rate of seven per cent (7%) per annum simple interest calculated daily from 1 January 2021.

The resolution was carried unanimously.

9.12 Extension of Bulk Water Pricing Agreement 2020/21

165/20

RESOLVED (Harrison/Taylor)

That Council execute the Notice of Variation to extend the Bulk Water Pricing Agreement with Icon Water for 12 months, to 30 June 2021.

The resolution was carried unanimously.

9.13 Adoption of 2020-21 Operational Plan and Fees and Charges
Procedural motion

166/20

RESOLVED (Winchester/Overall)

That Council deal with Item 9.13, with the exception of point 6 (Council not charge the electronic timesheet fee for Family Day Care educators in 2020-21), in the report recommendation.

The resolution was carried unanimously.

167/20

RESOLVED (Schweikert/Biscotti)

That:

1. Following the consideration of submissions made on the draft Integrated Planning documents and in accordance with Section 405(5) of the *Local Government Act 1993*, Council adopt the Operational Plan 2020-21 with the amendments shown below:

Topic	Budget movement	Funding source
Braidwood footpath – Wilson St, between Wallace St and multipurpose centre	80	Revenue
Security lighting at Railway Park organic community garden	9	Revenue
Braidwood Pool update	1,000	Grant
Reduce Essential Energy project	-886	Loans
Adjustment to Emergency Services Levy	-371	Revenue
Development of chat bot on QPRC website	70	Reserves

2. The actions in response to the submissions be endorsed.
3. A further report be prepared on submission OP09 (Bungendore skate park upgrade).
4. In accordance with Clause 211(2) of the Local Government (General) Regulation 2005, Council approve expenditure in the adopted Operational Plan 2020-21.

5. In accordance with Clause 211(2) of the Local Government (General) Regulation 2005, Council vote funds to meet the expenditure in the adopted Operational Plan 2020-21.
6. Council receive an additional report on internally restricted reserves, including Southern Phone, following the end of the financial year.
7. Council adopt the Fees and Charges 2020-21 in accordance with Section 608 of the *Local Government Act 1993* subject to recommendation 4 and adjustments as shown in submissions FR08, FR09 and FR10.
8. Council note that the adopted Integrated Plans will be available to the public via Council's website, following amendments shown in this report.
9. Those persons who made submissions to the draft Integrated Plans be thanked for their submission and be advised in writing of Council's decisions
10. A Bungendore place plan be considered in the 2021/22 budget or earlier if possible.

For: Crs Biscotti, Harrison, Hicks, Overall, Schweikert and Taylor
Against: Cr Winchester

Point 6 from the original staff recommendation was brought forward at this juncture.

Cr Winchester declared an interest in the item and refrained from voting.

168/20

RESOLVED (Harrison/Biscotti)

That Council not charge the electronic timesheet fee for Family Day Care educators in 2020-21.

For: Crs Biscotti, Harrison, Hicks, Overall, Schweikert and Taylor

9.14 Community Satisfaction and Wellbeing Survey 2020

169/20

RESOLVED (Schweikert/Taylor)

That Council note the Community Satisfaction and Wellbeing Survey 2020.

The resolution was carried unanimously.

9.15 Investment Report - May 2020

170/20

RESOLVED (Biscotti/Winchester)

That Council:

1. Note the investment return for May 2020 was \$782,013.
2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Queanbeyan-Palerang Regional Council's Investment Policy.
3. Receive the Investment Report for the month of May 2020.

The resolution was carried unanimously.

9.16 Updating and Harmonisation of Council Policies

171/20

RESOLVED (Schweikert/Taylor)

That Council:

1. Note the submissions received on the draft policies.
2. Adopt the following policies as per the attachment:
 - Records Policy
 - Public Art Policy
 - Unsolicited Proposals Policy
 - Probity Policy
3. Rescind previous versions of these policies which pertained to the pre-merger Councils.

The resolution was carried unanimously.

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**10.1 Queanbeyan STP Upgrade - Exhibition of Consultation Plan**

172/20

RESOLVED (Taylor/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2019/20

173/20

RESOLVED (Harrison/Schweikert)

That the report be received for information, with the tables included in the annual report.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES**11.1 Bungendore Town Centre and Environs Committee Meeting Minutes**

174/20

RESOLVED (Schweikert/Hicks)

That Council:

1. Note the minutes of Bungendore Town Centre and Environs Committee meeting held on 25 May 2020.
2. Consider Recommendation 3/2020 from the meeting held on 25 May 2020:

3/2020 That the Secretary make a submission to Council endorsing the Draft Local Strategic Planning Statement and requesting a wording change such that on Page 40 Planning Outcomes for Bungendore the words “retains a country/heritage feel” be deleted and the words “retains a country, heritage and contemporary feel that caters for a diverse range of living and business opportunities” be substituted.

The resolution was carried unanimously.

12. NOTICES OF MOTION

There were no Notices of Motion.

13. REPORTS TO COUNCIL - DELEGATES REPORTS

There was no Delegates Reports.

14. QUESTIONS WITH NOTICE**14.1 Responses to Councillors' Questions**

175/20

RESOLVED (Taylor/Hicks)

That the report be received for information.

The resolution was carried unanimously.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings, Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

16. REPORTS FOR CLOSED SESSION

176/20

RESOLVED (Overall/Taylor)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Undetected Water Leak Application - Queanbeyan

Item 16.1 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Undetected Leak Application - Queanbeyan

Item 16.2 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.21pm to discuss the matters listed above.

16.1 Undetected Water Leak Application – Queanbeyan

177/20

RESOLVED (Biscotti/Taylor)

That Council write off a total of \$2,800 in water usage charges for the property listed in this report.

The resolution was carried unanimously.

16.2 Undetected Leak Application - Queanbeyan

178/20

RESOLVED (Biscotti/Hicks)

That Council write off a total of \$1,823.50 in water usage charges for the property listed in this report.

The resolution was carried unanimously.

179/20

RESOLVED (Overall/Taylor)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.23pm.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 7.24pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**



PLANNING AND STRATEGY COMMITTEE OF THE WHOLE MEETING

Council at its meeting of 23 November 2016 resolved (M/N 295/16) as follows:

The Planning and Strategy Committee of the Whole be delegated authority in accordance with Section 377 of the *Local Government Act 1993* to determine matters pursuant to the:

- *Environmental Planning and Assessment Act 1979*
- *Local Government Act 1993*
- *Swimming Pools Act 1992*
- *Roads Act 1993*
- *Public Health Act 2010*
- *Heritage Act 1977*
- *Protection of the Environment Operations Act 1997*

MINUTES OF THE PLANNING AND STRATEGY COMMITTEE OF THE WHOLE OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 253 Crawford St, Queanbeyan on Wednesday, 8 July 2020 commencing at 5.30pm.

ATTENDANCE

Councillor: Cr Overall (Chair), Crs Biscotti, Harrison, Hicks, Marshall and Schweikert.
Staff: P Tegart, CEO/General Manager; D Carswell, Acting Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and A Knight, Portfolio General Manager Organisational Capability.
Also Present: L Ison (Minute Secretary).

1. OPENING

The meeting opened at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

PLA085/20

RESOLVED (Hicks/Schweikert)

That apologies for non-attendance from Crs Bray, Brown, Taylor and Winchester be received and that leave of absence be granted.

The resolution was carried unanimously.

4. DISCLOSURES OF INTEREST

PLA086/20

RESOLVED (Hicks/Biscotti)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures.

5. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.32pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

PLA087/20

RESOLVED (Overall/Marshall)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.32pm and resumed at 6.02pm.

6. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

6.1 DA.2019.1284 - Construction of Sixteen Multi-Dwelling Units, Private Laneway & Strata Subdivision to Create Sixteen Lots and Common Property - 174 Gorman Drive, Googong

PLA088/20

RESOLVED (Marshall/Hicks)

That:

1. In relation to DA.2019.1284, approval be granted for multiple variations to Part 7, 'Table 2' of the Googong Development Control Plan 2015 for controls relating to front & side setback provisions, minimum private open space requirements, minimum gap between buildings, the provision of 20% communal open space, and internal solar access requirements for the following reasons:
 - (a) Private open space has been supplemented with additional balconies and terraces for each unit providing additional private open space,
 - (b) Front & side setback encroachments are not anticipated to have any significant impact on the streetscape and do not cause issues with overshadowing or privacy to adjoining properties,
 - (c) The minimum gap between buildings is extended beyond the minimum requirement where habitable rooms are proposed, and
 - (d) The imposition of a condition to require mature planting for communal open space as a compromise for the overall reduction in area.
2. Development application DA.2019.1284 for the construction of sixteen multi-dwelling units, private laneway & strata subdivision to create sixteen lots and common property on Lot 1421 DP 1240193, No. 174 Gorman Drive Googong be granted conditional approval.
3. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.

The resolution was carried unanimously.

6.2 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong

Recommendation

That Development Application DA.2020.1104 for the erection of a dwelling on Lot 10 DP 220189, 82 Wickerslack Lane, Googong, be deferred to the August Planning and Strategy meeting, seeking further information on the driveway and drainage.

6.3 Bungendore East Planning Proposal - Options for a Range of Lot Sizes

MOVED (Schweikert/Hicks)

That Council:

1. Adopt Option 2 to retain the minimum lot size of 850m² with the addition of a variation clause in the LEP to allow up to 10% of the identified residential zoned area to be subdivided into lots between 450m² and 850m², noting that further work on the location and or the criteria for the location of the smaller lots is required through a variation to the DCP supported by site specific studies.
2. Endorses the preparation of a planning proposal to progress towards gateway determination.

During discussion, Cr Marshall foreshadowed a CONTRARY motion: ["That Council adopt Option 1 to retain the minimum lot size of 850m² on the proposed R2 Low Density Residential zoned land in the planning proposal for 4610 Kings Highway, Bungendore (Bungendore East planning proposal)"].

The motion (of Crs Schweikert and Hicks) was PUT and LOST.

For: Crs Hicks and Schweikert

Against: Crs Biscotti, Harrison, Marshall and Overall

The foreshadowed motion (of Cr Marshall) was brought forward, seconded by Cr Harrison, PUT and CARRIED.

PLA089/20

RESOLVED (Marshall/Harrison)

That Council adopt Option 1 to retain the minimum lot size of 850m² on the proposed R2 Low Density Residential zoned land in the planning proposal for 4610 Kings Highway, Bungendore (Bungendore East planning proposal).

The resolution was carried unanimously.

6.4 Proposed New Street Names - Laneways at South Jerrabomberra Urban Release Area

PLA090/20

RESOLVED (Hicks/Harrison)

That Council:

1. Adopt in principle the names 'Aloe Lane', 'Liriope Lane', 'Pituri Lane', 'Zamia Lane' and 'Staghorn Walk' as the proposed names for the new roads identified within Stage 1 of the South Jerrabomberra Urban Release Area.
2. Advertise the names for public comment for 28 days.
3. Publish a notice in the NSW Government Gazette if no objections are received.

The resolution was carried unanimously.

6.5 Tender Recommendation for Bungendore Roundabout Construction - Contract 2020-21

PLA091/20

RESOLVED (Hicks/Schweikert)

That Council award the tender for Contract 2020-21 for the Bungendore Roundabout Construction to Dale and Hitchcock as recommended in the Tender Evaluation Report when project approvals are obtained.

The resolution was carried unanimously.

6.6 Proposed Project for Streets as Shared Spaces Grant Application

PLA092/20

RESOLVED (Biscotti/Schweikert)

That Council approve all the proposed Pop-Up Queanbeyan projects, subject to grant funding.

The resolution was carried unanimously.

**SUPPLEMENTARY REPORTS
MAYORAL MINUTE**

6.7 NSW Electoral Commission - Seat of Monaro

PLA093/20

RESOLVED (Overall)

That Council submit comments to the Electoral Districts Redistribution Panel by 15 July 2020 supporting the retention of the current boundary of the State seat of Monaro, noting that the Local Government Areas within it generally align with the existing boundary, and that the current number of eligible voters (57,772) and the projected number in 2023 (60,385) are within the 10% variance allowed.

The resolution was carried unanimously.

7. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

- PLA094/20
- 7.1 Bushfire Recovery Funding and Support**
RESOLVED (Schweikert/Hicks)
That the report be received for information.

The resolution was carried unanimously.
- 7.2 Local Government Remuneration Tribunal Determination**
MOVED (Overall/Hicks)
That Council not apply the increase in Councillor and Mayor fees resulting from the Local Government Remuneration Tribunal's classification of QPRC as a "Regional Centre" for a period of six months from 1 July 2020.

During discussion, Cr Marshall foreshadowed a CONTRARY motion: ["That the report be received for information."]

The motion (of Crs Overall and Hicks) was PUT in an amended form, and CARRIED.
- PLA095/20
- RESOLVED (Overall/Hicks)**
That Council:
 1. Not apply the increase in Councillor and Mayor fees resulting from the Local Government Remuneration Tribunal's classification of QPRC as a "Regional Centre" for a period of six months from 1 July 2020.
 2. Receive a further report at the December meeting.
The resolution was carried unanimously.
- PLA096/20
- 7.3 Bushfire Royal Commission Submission**
RESOLVED (Marshall/Schweikert)
That the report be received for information.

The resolution was carried unanimously.

8. REPORTS OF COMMITTEES

- PLA097/20
- 8.1 Minutes of the QPRC Heritage Advisory Committee held on 25 June 2020**
RESOLVED (Schweikert/Hicks)
That Council note the Minutes of QPRC Heritage Advisory Committee held on 25 June 2020.

The resolution was carried unanimously.

9. NOTICE OF MOTIONS

9.1 Proposed Central Carpark in Bungendore

MOVED (Marshall)

That prior to tendering for the construction of Stage 1 of the proposed central car park in Bungendore, Council receive a report on:

- Evidence of the need for more car parking in Bungendore.
- The total cost of the project, including the purchase cost of land offset by property sales.
- Funds or in-kind contributions already collected, and funds or in-kind contributions to be collected from approved development applications.
- Modelling of funds or in-kind contributions to be collected from future development applications.
- Details of how existing and new loans for the car park will be repaid.

The motion (of Cr Marshall) LAPSED for want of a seconder.

10. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings, Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

11. REPORTS FOR CLOSED SESSION

PLA098/20

RESOLVED (Overall/Schweikert)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 11.1 Bungendore Facilities

Item 11.1 is confidential in accordance with s10(A) (d) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 6.40pm to discuss the matters listed above.

11.1 Bungendore Facilities

PLA099/20

RESOLVED (Overall/Marshall)

That Council:

1. Support in principle for further consultation the establishment of a Bungendore High School as proposed by the NSW Department of Education.
2. Delegate authority to the CEO to continue the negotiations on community facilities.

The resolution was carried unanimously.

PLA100/20

RESOLVED (Overall/Marshall)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.05pm.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

12. CONCLUSION OF THE MEETING

The time being 7.06 pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong (Ref: ; Author: Thompson/O'Halloran)

File Reference: DA.2020.1104

Summary

At its meeting of 8 June 2020 Council resolved to defer consideration of this development application until such time as additional information was provided about matters raised by a submitter in relation to driveway access and stormwater issues. The matters raised relate to historic issues that should be considered in isolation to the DA. Further background on these issues is provided for the information of Councillors in Attachment 5 to this report. The remainder of this report remains unaltered and is resubmitted to Council for determination.

Reason for Referral to Council

This application has been referred to Council because it involves a significant variation to the Queanbeyan Development Control Plan as the Portfolio General Manager – Natural and Built Character has determined it is in the public interest to have the matter considered by Council.

Proposal:	Construction of a dwelling house
Applicant/Owner:	Tunya Sergi / Tunya M Ryan
Subject Property:	Lot 10 DP 220189, No.82 Wickerslack Lane, Googong
Zoning and Permissibility:	E4 Environmental Living under Queanbeyan Local Environmental Plan 2012
Public Submissions:	One
Issues Discussed:	Variation to front and side setbacks
Disclosure of Political Donations and Gifts:	Applicant Declared no Donations or Gifts to any Councillor or Staff have been made

Recommendation

That:

- 1. Development application DA.2020.1104 for the erection of a dwelling on Lot 10 DP 220189, No.82 Wickerslack Lane, Googong be granted conditional approval.**
 - 2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.**
-

9.1 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong (Ref: ; Author: Thompson/O'Halloran) (Continued)

Background

Proposed Development

The subject development application seeks approval for the construction of a four bedroom dwelling with two attached double garages. The proposed development seeks to vary the front and side setbacks, due to the site constraints. Additionally, the floor plan includes a gymnasium, study, sewing room and bathroom adjoining a double garage and separated by what appears to be a fire rated wall. These rooms appear to have the capacity to be used as a secondary dwelling, which is not permissible on the subject lot. Conditions will be placed on the consent that these rooms are not to be used as a secondary dwelling.

Subject Property

The subject site is legally described as Lot 10 DP 220189 and is commonly known as 82 Wickerslack Lane, Googong. The site is located on the southern side of Wickerslack Lane and has an area of 2.08Ha.

The subject site has a long, thin rectangular shape, comprised predominately of grassland vegetation. The site contains a valley which bisects the property from east to west, with a gradual fall from the front and rear boundaries to the centre of the lot.



Figure 1 Locality Plan (subject site outlined in red).

9.1 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong (Ref: ; Author: Thompson/O'Halloran) (Continued)

Existing development on the site comprises two small outbuildings. Vehicular access is provided to the site via an existing driveway from Wickerslack Lane.

Existing development within the locality consists of low density residential development and ancillary structures.



Figure 2 Subject site looking south.

Planning Requirements

Assessment of the application has been undertaken in accordance with Section 4.15 of the *Environmental Planning and Assessment Act (EPAA) 1979*, as amended. The matters that are of relevance under Section 4.15 are summarised in the attached *Section 4.15 Table – Matters for Consideration*.

The following planning instruments have been considered in the planning assessment of the subject development application:

1. State Environmental Planning Policy No 55 – Remediation of Land
2. State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004
3. Queanbeyan Local Environmental Plan 2012 (QLEP)
4. Queanbeyan Development Control Plan 2012 (QDCP)

The development generally satisfies the requirements and achieves the objectives of these planning instruments. The significant issues relating to the proposal for the Council's consideration are as follows.

9.1 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong (Ref: ;
Author: Thompson/O'Halloran) (Continued)

(a) Compliance with LEP

The proposed development was assessed against the QLEP and is considered to be generally consistent with the QLEP. **(b) Compliance with DCP**

The proposed development was assessed against the QDCP and is considered to be generally consistent with the exception of Clause 5.4.

5.4 Building Setbacks and Fencing

Objectives

- 1) *To provide setback guidelines which protect the character and amenity of the locality.*
- 2) *To provide specific provisions in respect of Greenleigh Estate, to ensure that adequate buffers are provided between built form to maintain the bushland character of the area and to ensure that fencing is rural in type.*

Controls

- a) *Setbacks which are prescribed as part of a building envelope prevail over any other controls set out below.*
- b) *Building setbacks from the front boundary setback shall be a minimum of 50m. Where this cannot be achieved due to the physical dimensions or constraints of any property, the front setbacks shall be assessed on merit and having regard to the objectives of this clause.*
- c) *Building setbacks from the side and rear boundaries shall have careful regard to the impact of proposed structures on adjoining landowners, and be consistent with the minimum setbacks set out below:*

Table 1 – Minimum Setback Requirements (not including Greenleigh Estate)

Lot Size	Setback
Less than 2ha	6m
Less than 4ha	15m
Between 4ha and 80ha	25m
Greater than 80ha	50m

Assessing Officer's Comments - The subject site is 2.08ha and as such, the minimum side boundary setback is 15m. However, the subject site has a total width of 52m. In addition the front setback proposed is only 35m instead of the required 50m. The proposed development seeks to vary both the front and side setbacks as indicated below:

Elevation	Minimum Setback	Proposed Setback	Complies	Variation
North (front)	50m	35m	No	30%
Side (East)	15m	11.2m	No	25.3%
Side (West)	15m	11.9	No	20.6%

9.1 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong (Ref: ; Author: Thompson/O'Halloran) (Continued)

In regard to the variation, the applicant has provided the following justification:

The applicant is seeking an exception to the minimum front setback on the grounds that the proposed dwelling setback a further 15m would have an impact on the existing vineyard and existing sheds where they grow and produce their own produce, not to mention a relocation of the dwelling and its construction and location of the proposed septic tanks could potentially pollute and contaminate the dam and soil within the 'middle block' area and also to avoid the removal of existing established trees located at the rear of the proposed dwelling. Regarding the 11m side setbacks, as the site is slightly over the 2ha lot size (only 3% over) we feel that 11m is justifiable given it is 5m greater than the setback requirement for a 2ha site, and does not impact on the visual amenity of neighbouring properties.

The proposal displays a high standard of architectural design and is consistent with the scale, amenity and character of the area and adjoining neighbouring dwellings. The proposed development does not impact on the amenity of adjoining properties or its surrounding environment, which is demonstrated in the supporting documentation and plans supporting the application.

We hope that Council will consider our application to vary the DCP and recommend approval based on its merits.

The proposed variation is considered to be acceptable for the following reasons:

- The subject site is somewhat constrained due to lot width and existing development.
- An 11m setback provides adequate distance to adjoining properties, and is unlikely to result in overlooking or privacy issues to neighbouring development.
- The proposed variation will not detract from the character and amenity of the locality, and will contribute positively to the prevailing streetscape.

Engagement

The application was notified in accordance with QPRC's Community Engagement and Participation Plan from 16 April 2020 to 30 April 2020, with one submission received. The submission has been provided to Councillors only (Attachment 3) as it is not possible to redact details identifying the submitter without impacting upon the content of the submission.

The submission raised concerns in regard to a previous compliance issue relating to the existing driveway and stormwater flow. These matters have been raised through a separate compliance matter, and as such will be dealt with separately from the DA. Additionally, a condition will be placed on the consent that erosion and sediment controls be installed during construction, and for as long as necessary after construction. A condition will also be placed on the consent that surface water is not to be redirected onto adjoining private land.

Conclusion

The submitted proposal for the construction of a dwelling house on Lot 10 DP 220189, No.82 Wickerslack Lane, Googong is a local development and is supported by a Statement of Environmental Effects. The proposal was notified to adjoining owner/occupiers and one submission was received.




The proposal has been assessed under Section 4.15 *Environmental Planning & Assessment Act 1979* including the relevant provisions of *Queanbeyan Local Environmental Plan 2012* and *Queanbeyan Development Control Plan 2012*.

**9.1 DA.2020.1104 - Erection of a Dwelling - 82 Wickerslack Lane, Googong (Ref: ;
Author: Thompson/O'Halloran) (Continued)**

The development satisfies the requirements and achieves the objectives of these instruments except for requirements relating to front and side setbacks set out in the QDCP. The applicant has sought a variation to these requirements and Council is satisfied that the variations can be accommodated without having any significant environmental impacts.

The proposed development is considered suitable for the site, is compatible with the neighbourhood and can be conditioned to mitigate any potential impacts.

Attachments

- | | |
|--|--|
| Attachment 1 | DA.2020.1104 - 4.15 Assessment Report - 82 Wickerslack Lane, Googong (<i>Under Separate Cover</i>) |
|  Attachment 2 | DA.2020.1104 - Plans - 82 Wickerslack Lane, Googong (<i>Under Separate Cover</i>) |
|  Attachment 3 | DA.2020.1104 - Submission - 82 Wickerslack Lane, Googong (<i>Under Separate Cover</i>) - CONFIDENTIAL |
|  Attachment 4 | DA.2020.1104 - Draft Conditions of Consent - 82 Wickerslack Lane, Googong (<i>Under Separate Cover</i>) |
| Attachment 5 | Information for Councillors on Historical Issues Raised in Submissions (<i>Under Separate Cover</i>) - CONFIDENTIAL |

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.2 Tender - Hazard and Waste Removal - Regional Sports Complex (Author: Thompson/Sibbick)

File Reference: 803069

Summary

Five tenders were received and evaluated for hazard and waste removal works at the site of the Regional Sports Complex at South Jerrabomberra. The tenders were assessed in accordance with the approved Tender Evaluation Plan and it was determined that Tenderer 1 offered the best value for money in their Tender.

Recommendation

That Council award the contract for the Hazard and Waste Removal - Regional Sports Complex RFT 23-2020, including optional work on area AEC6, to Tenderer 1.

Background

The site of the former Fraser Park Speedway complex at South Jerrabomberra will be home to Council's new \$30 million Regional Sports Complex Stage 1 which will have the capacity to host state and national sporting events.

A Master Plan of the sports complex has been prepared by landscape architects, Oxigen, and can be viewed in Figure 1 below. It is proposed the sports complex will comprise four premier standard soccer pitches with two FIFA-certified synthetic pitches, two first-grade synthetic hockey pitches, three multi-sport fields for major football fixtures, a basketball stadium, player and official change rooms and toilets, spectator viewing areas and LED sports lighting. An aquatic centre is proposed in a future stage.

The first stage of the development of the sports complex, and the subject of this Tender, will be the site clean-up (remediation) to deal with removal of all waste materials including contaminated waste as a result of the former uses of the land. Figure 2 provides a site overview showing the major areas requiring decontamination and waste removal.

Tenderers were also invited to tender for optional additional work for the removal of an old rural waste dump on site in the area marked AEC 6 in Figure 2.

9.2 Tender - Hazard and Waste Removal - Regional Sports Complex (Author: Thompson/Sibbick) (Continued)

6 — Master Plan

Site Plan

- 1 Aquatic Centre (50m, 25m and Hydrotherapy + Diving)
- 2 Basketball Stadium (4No. Courts)
- 3 Child Care and Administration Centre
- 4 Multi-Storey Sports Pavilion with Covered Seating Facing Sports Fields
- 5 Outdoor Plaza
- 6 Car Parking
- 7 Synthetic Hockey Pitches (2No. Pitches)
- 8 Synthetic and Grass Soccer Pitches (4No. Pitches)
- 9 Grassed Training and Warm-Up Zone
- 10 Overflow Parking
- 11 Jerrabomberra Creek Rehabilitation

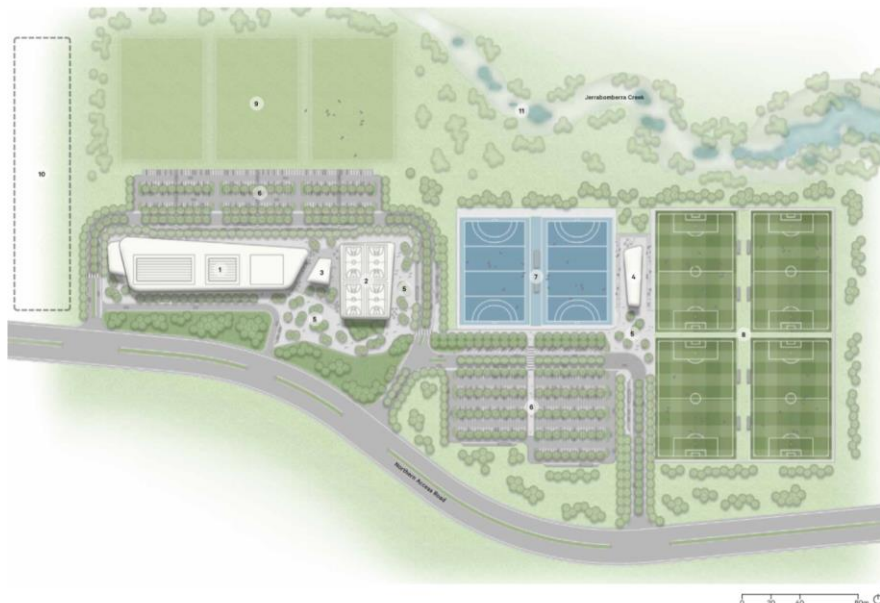


Figure 1: Master Plan – Regional Sports Hub



HAZARDOUS MATERIALS REGIST

APPENDIX C - SITE PLAN



Figure 2: Site plan (Keane Environmental)

9.2 Tender - Hazard and Waste Removal - Regional Sports Complex (Author: Thompson/Sibbick) (Continued)

The Request for Tender (RFT 23-2020) for Hazard and Waste Removal at the Regional Sports Complex was advertised on Tenderlink on 2 June 2020, closing on 3 July 2020. Tenderlink sent 3872 alerts, with 178 vendors viewing the details online. 38 of these downloaded the Tender documents. Council received 5 responses to this RFT.

The Tender was assessed using the Tender Evaluation Plan for Local Government Work, prepared by the Project Manager, NSW Public Works Advisory. The objective of the tender evaluation process was to:

- identify the most advantageous tender, i.e. the tender that offers best value for money, after consideration of any qualifications and departures in the tenders; and
- recommend whether, in all the circumstances, Council should accept that tender.

The evaluation criteria required that the tenderer be an acceptable legal entity and meet mandatory criteria including:

- satisfactory past performance, including satisfactory WHS and environmental management, and
- satisfactory financial capacity.

After considering and assessing the five (5) tenders, the Tender Evaluation Committee selected Tenderer 1 as the preferred tenderer. Details of the evaluation can be found in the Tender Evaluation Report attached.

Implications

Legal

The tendering process complies with s55 of the Local Government Act 1993 and Part 7 of the Local Government (General) Regulation 2005.

Policy

The tendering process complies with Council's procurement policy.

Financial

All five Tenderers provided conforming tender submissions. All have prior experience in providing hazardous waste removal in similar projects to the advertised tender. All tenders were received on time, with appropriate tender schedules completed. All tenders received had attended the mandatory pre tender meeting. All tenders acknowledged the addenda that was issued.

Except for the qualifications and departures dealt with in Evaluation of Price, all tenders met the requirements of the RFT documents:

Tenderer 1 provided the best value for money including the tendering of optional additional work.

Program Code	Expense Type	Funding source	Amount	Amount
	Capital Infrastructure	• Regional Sports Infrastructure Grant	\$10,000,000	\$20,000,000
		• Council Loan Funds	\$10,000,000	

9.2 Tender - Hazard and Waste Removal - Regional Sports Complex (Author: Thompson/Sibbick) (Continued)

Resources (including staff)

The NSW Department of Public Works Advisory have provided Council with a Project Manager for the Sports Hub project who will be working on this tendered work in conjunction with staff of Urban Landscapes.

Conclusion

Referee reports indicate satisfactory past performance by Tenderer 1 on recent contracts. The Tender Evaluation Committee contacted the referees and obtained additional information that supported the reports provided with the tender. The Tender Evaluation Committee considers Tenderer 1 capable of completing the contract satisfactorily.

Attachments

- Attachment 1 Tender Evaluation Report - Hazard & Waste Removal at Regional Sports Complex (*Under Separate Cover*) - **CONFIDENTIAL**

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.3 Tender for Supply and Installation of Artificial Turf Surfaces (Ref: ; Author: Thompson/Geyer)

File Reference: Other Projects 100184

Summary

The Regional Sports Complex (RSC) is progressing steadily with the DA preparation underway and preliminary works starting onsite. With the development of detailed design and specifications to facilitate tenders for construction, there is a need to be specific on the standard and performance of synthetic sports surfaces for hockey and football (soccer). With this in mind, it is proposed to call open expressions of interest early, to assist with detailed design, and then invite select tenders for the supply and installation.

Recommendation

That Council approve the calling of open expressions of interest followed by select tender for the supply and installation of Artificial Turf for the Regional Sports Complex Project.

Background

The Regional Sports Complex - Stage One consists of two high standard natural turf football (soccer) pitches, two high standard synthetic football (soccer) fields and two synthetic hockey pitches. The artificial turf industry has a broad range of turf available, varying in quality and performance. One supplier may offer several standards of turf with differing pile height and density, UV stability and performance during high or low temperature. Service life can range from seven years to twelve years. Similarly shock pads and turf infill can range in quality and performance. To avoid the risk of a lesser quality playing surface being tendered during the broader civil construction process it is proposed to call for open expression of interest for supply and installation of artificial turf early in the design process.

The process of assessing the range of artificial turf available can then focus on delivering the highest standard of playing surface, available within budgets, with artificial turf for a specific field and sporting code being specified.

The performance of the finished field is governed by the combination of artificial turf, under surface, shock pads and turf infill. It is further impacted by the use of water. The final decision on which artificial turf to select for each field would take into consideration the following points

- Player comfort, heat stress and hardness during play.
- Player performance, speed and quality of play, FFA/FIFA and FIH standards
- Asset renewal, years of service life, performance of artificial turf and shock pads
- Weekly/annual maintenance cost, grooming, water consumption, infill material
- Initial supply/construction costs and cost of replacement at end of life.

The supply and installation of artificial turf playing surfaces is a specialist field and many of the above criteria can be easily overshadowed by larger civil construction costs and issues. The performance of the playing surfaces is of great interest to the end use groups and sporting community. The expression of interest (EOI) process is designed to separate the playing surfaces from the broader civil engineering works and ensure the best quality artificial turf, base, shock pads and infill are specified in the detailed design. Further this process will inform the design team on water/irrigation needs and ensure the recycled water system can deliver the necessary supply.

9.3 Tender for Supply and Installation of Artificial Turf Surfaces (Ref: ; Author: Thompson/Geyer) (Continued)

After narrowing down the broad range of artificial turf varieties available to two or three systems that will deliver the desired outcomes, it is then proposed to finalise the specifications and invite select tenders from those companies capable of delivering the specified playing surfaces.

Implications

Legal

Section 55, *Local Government Act 1993*, outlines the process of calling tenders

S55. (4) A council that invites tenders from selected persons only is taken to comply with the requirements of this section if those persons are selected--

(a) from persons who have responded to a public advertisement for expressions of interest in the particular contract for which tenders are being invited

By calling open Expressions of Interest, Council will be compliant with this section of the Act.

Policy

Calling of open expressions of interest and select tenders is compliant with Council's Procurement Policy.

Asset

The method of selecting the appropriate synthetic playing surface will include long term asset management and renewal criteria.

Engagement

The Regional Sports Complex project has undertaken extensive and ongoing community engagement. The finished playing surface and system is of high importance to the sporting clubs and community. Ongoing engagement will take place as part of the surface selection.

Financial

Program Code	Expense Type	Funding source	Amount	Amount
	Capital Infrastructure	<ul style="list-style-type: none"> Regional Sports Infrastructure Grant 	\$10,000,000	\$20,000,000
		<ul style="list-style-type: none"> Council Loan Funds 	\$10,000,000	

Resources (including staff)

The Regional Sports Complex is being delivered by Council's Urban Landscapes team, with the NSW Public Works providing contract Project Management.

Integrated Plan

The RSC Stage project is included in the current Delivery Plan and over a number of financial year Operational Plans.

9.3 Tender for Supply and Installation of Artificial Turf Surfaces (Ref: ; Author: Thompson/Geyer) (Continued)

Conclusion

The Regional Sport Complex is a project of high community interest and selecting the best possible playing surfaces for the available budget is critical. Separating the selection of turf from the civil works will allow the project team capacity to engage with the sporting community and then inform the detailed design without adding delays of complexity to the final construction tender.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.4 Community Sleepbus (Ref: ; Author: Tegart/Richards)

File Reference: 2.6.2

Summary

A number of community awareness raising and fundraising activities have occurred during the last 18 months to engage community support for the provision of a safe and secure alternative to rough sleeping for people across the Queanbeyan Palerang local government area. The quarterly Homelessness and Housing Solutions Forum (H&HSF) is supported by a Steering Group that meets monthly. Core Steering Group members are local representatives from NSW Department Community Justice (FACS) Commissioning and Planning & Housing teams, local funded Specialist Homelessness Services, local Community Housing providers and the Queanbeyan-Palerang Regional Council's Community team.

The name change from what was the Queanbeyan Palerang Local Homelessness Forum to the Queanbeyan Palerang Homelessness and Housing Solutions Forum created a change in the Steering Group's focus towards a more solutions orientation. The Steering Committee has raised sufficient funds and sponsorship to enable a Sleepbus for Queanbeyan Palerang to partially address the growing number of homeless people in the LGA. Council's support is sought in locating the bus in an area of high visibility and amenity and an existing site for charity services.

Recommendation

That Council:

- 1. Support the display of the Sleepbus during Homelessness week 3-8 August 2020 to enable the community to view the bus and understand how it will operate.**
 - 2. Approve the parking of the Sleepbus each night in the Visitor Information Centre carpark in Queanbeyan.**
-

Background

The Sleepbus Service is owned and run by Simon Rowe <https://www.sleepbus.org/>. These buses have been providing a safe and secure sleep in Melbourne for over two years and are now in Canberra. Bookings are generally made by agencies through a phone service.

Security is outsourced and a volunteer caretaker stays in the Sleepbus overnight. There is currently a long list of volunteers for this role and there are online training videos and vacant position listing for volunteers.

The single Sleepbus rule (that covers a multitude of rules) for a person to be offered a safe night's sleep is the "quiet enjoyment" rule – each person must agree to sustain this. A second chance may be offered to someone who has not achieved the rule the first time, if there is a vacancy.

The bus is setup with individual 'pods' and access to the pods is external – there are no door handles – linear actuators are used and security is maintained. Sleepbus has a services channel (with local service information available for users as part of the free to air TV channel in each pod. Sleepbus is supported by solar panels on the roof and a 1200 Amp deep cycle battery with USB chargers are available in each pod. Each Sleepbus can provide up to 20 people with a safe sleep each night.

9.4 Community Sleepbus (Ref: ; Author: Tegart/Richards) (Continued)

Pets can also accompany a person in their pod overnight. The Sleepbus service has only had two issues arise that saw people leave the bus during their stay in the two years of city operation - one person experiencing claustrophobia and one person needing a fix.

Sleepbus have developed risk management strategies for difficult times and options include:

- the ability to lock people in
- the ability to lock an individual pod and vacate people from other pods
- the ability to drive the bus away

Due to the significant local homeless population in Queanbeyan, the Sleepbus is proposed to be located in the car park of the Visitor Information Centre in Queanbeyan. The carpark is located for high visibility. In addition, the carpark has open public bathrooms and it is the site for St Vincent de Paul food and clothing drop offs each week, so homeless people already gather in this area.

When needed, the Sleepbus can be located in other areas throughout the LGA.

It is proposed that the Sleepbus remain at the carpark throughout the night. Each morning the bus is 'Reset' – fully cleaned including the use of 'Protecta Bed' high temperature heat treatment to kill all lice/mite/bugs etc.

Implications***Social / Cultural***

Anecdotally, we are aware that local homelessness and sleeping rough is increasing. The latest Census statistics (2016) indicated that in New South Wales there were 50 people homeless for each 10,000 in population – an increase of 37% on the 2011 Census. People aged 55+ are a rapidly growing homeless statistic*Strategic*

Key goal 1.2 under Strategic Pillar 1 (Community) states that:

"We are an inclusive region with access to opportunities and community support services by those who need them most."

Engagement

A number of community awareness raising and fundraising activities have occurred during the last 18 months in the Queanbeyan-Palerang LGA to engage community support for the provision of a safe and secure alternative to rough sleeping for people in need.

In April 2018, the Steering Group produced a local Issues paper (with assistance from CIG) and representatives presented it and information on local funded services and service gaps to Queanbeyan-Palerang Regional Councillors.

In July 2018, the Steering Group created the Queanbeyan Housing Action Collective (Q-HAC) – as think tank to guide decision making and as an entity for fundraising activities

In August 2018, as part of Homelessness week, Q-HAC held the "Creating a Better Queanbeyan" Community Awareness Raising Forum celebrating 40 years of local homelessness support and discussing innovative ideas to address service gaps.

The Steering Group engaged with the Sleepbus website in January 2019 and further ideas for community awareness and fundraising were canvassed. Since then fundraising activities and the engagement of sponsors has made the Sleepbus for Queanbeyan Palerang reality.

9.4 Community Sleepbus (Ref: ; Author: Tegart/Richards) (Continued)

Financial

No financial support from Council is requested.

Conclusion

The Steering Committee is seeking Council support for the display of the Sleepbus during Homelessness Week (3-8 August 2020) to enable the community to view the bus and hear more about how it operates. It further requests Council permission to locate the bus each night at the Visitor Information Centre in Queanbeyan. This is an ideal location as it is highly visible, provides access to open, public bathrooms and is the current visitation site for St Vincent de Paul food and clothing charity.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.5 Bushfire Recovery Report (Ref: ; Author: Tegart/Richards)

File Reference: 52.3.1

Summary

Council has received a variety of grants and support for its bushfire recovery initiatives, including \$1.275 million for bushfire recovery directly and an additional \$390,850 for economic development. Last month Council also accepted support for the salary of the Bushfire Recovery Leader for one year. This report outlines progress to date and requests support for the allocation of remaining funding.

Recommendation

That Council:

- 1. Note the actions and progress of Council's Bushfire Recovery team.**
- 2. Endorse the ongoing engagement with the community groups and services to determine allocation of remaining funds including preparedness workshops for small communities, training and education, school support and small grant allocations.**

Background

At its meeting on 22 January, 2020, Council approved a range of bushfire recovery measures that have since been completed or are ongoing. QPRC has established the Local Recovery Committee (LRC), a local recovery action plan (LRAP), and sound networks in region. The community is still working hard at bushfire recovery and resilience through the established Bushfire Recovery team. This work includes:

1. Recovery Assistance Centre at Braidwood

The Recovery Assistance Centre was set up in the old Braidwood Library building and offers a drop in service on Mondays, Thursdays and Fridays. It has been heavily attended by bushfire affected people for a range of issues ranging from personal distress and counselling to practical assistance with waste clearance and accessing financial assistance schemes. The Centre offers one:one assistance and referral to appropriate services. Recently other State and NGO services have set up within the Centre to provide a more seamless delivery.

2. Community and Service Committees

Health and Wellbeing Committee meetings are held each Monday with participating agencies to ensure clear messaging and collaboration between agencies

Local Recovery Committee (LRC) meetings are held fortnightly on Wednesdays to update all participants on progress and new initiatives. They also identify unmet needs in the community.

3. Outreach and Community Meetings

These meetings are held regularly in the smaller towns such as Araluen, Gundillion, Nerriga, Reidsdale in addition to larger community meetings at Bungendore and Braidwood. These meetings are for bigger picture information and feedback though they often lead to one:one appointments. A recent outreach meeting included six people who had not accessed the team before.

4. Regional Recovery Committee (RRC)

Council participates with other south-east LGAs and related NSW agency heads guiding collective planning, recovery, funding and communications through the regional recovery plan;

9.5 Bushfire Recovery Report (Ref: ; Author: Tegart/Richards) (Continued)

and advocating to both Governments for funding and cut-through legislation and large scale projects such as site waste clearing and Mindaroo pods. This work has been well led through the Southern Manager Regional NSW. Staff participate on GM, economic, waste, planning and infrastructure working groups.

The GM group worked with Service NSW to survey bushfire effected residents, owners and business of the status of their temporary accommodation, insurance coverage, plans to restart or rebuild, access to services and financial assistance, and perceived barriers to rebuilding.

5. Disaster Preparedness

Council is working with a specialist engaged through the CRJO trawling through the issues experienced, the approaches taken, the gaps identified and the opportunities emerging to prepare the LGAs and communities for future natural disasters, including improved planning, communications and resourcing.

6. Resilience NSW

The NSW Government restructured several of its emergency agencies into the new Resilience NSW, headed up by Shane Fitzsimmons. Together with the national coordinator Andrew Colvin, the Regional Recovery Committee and GMs group have met with both to continue the collaborative approaches to resolve matters across the levels of government active in this region. Resilience NSW has released a progress report on the bushfire recovery as of June 30 at <https://www.resilience.nsw.gov.au/recovery.html>

The Commissioner acknowledged the significant amount of work that has been done to date, noting the recovery, rebuilding and healing journey is not a linear one, and committed to ensuring ongoing support to communities with the long journey ahead.

7. Additional and ongoing work

- Two local radio slots each week have been set aside for bushfire recovery and resilience information and as a format to answer specific questions and give updates.
- The team has been concerned about bushfire affected people who have not come forward and may be remote and isolated. They have been consolidating and cross checking all registers and personally calling everyone affected to ensure they have the information and assistance they need.
- Compiling a regularly updated register of services and contacts
- Establishment and maintenance of a closed Facebook group
- Letter box drop to remind the community that assistance continues to be available for both bushfire and pandemic related needs.
- Development of video content for on-line community meetings/conferencing through digital platforms and constantly evaluating and developing the most appropriate messaging platforms for maximum community utility.
- Development and delivery of a fortnightly local bushfire recovery newsletter
- A recent initiative has been the professional production of a podcast to tell the stories of the local community during the 2019-20 bushfires. This has especially captured the imagination and heart of the community and the initial podcast will be launched at the Nerriga pub in late August 2020. The further podcasts episodes will be funded by a local business.

9.5 Bushfire Recovery Report (Ref: ; Author: Tegart/Richards) (Continued)

- In addition to recovery and resilience, a focus on preparedness is becoming increasingly important and these plans are being developed with the Red Cross, SES and RFS in conjunction with work occurring in the CRJO on disaster preparedness.

In addition to the work outlined above, the Economic Development Officer works with businesses and farmers both one:one and through the Local Economic Advisory Group (LEAG) to determine the most effective initiatives for re-engaging markets and reinvigorating economic activity in the region.

5. Other initiatives**a. BlazeAid**

Based at the Braidwood showground with outreach into Nerriga, this group of volunteers have replaced hundreds of kilometres of rural fencing, and together with young backpackers, have been instrumental in keeping properties and stock safe, and connecting with landholders.

b. Find your Treasure Campaign

This is an advertising campaign developed (at no cost) to reinvigorate the region, especially the bushfire impacted areas. While launched in Feb-March, this has been delayed due to Covid19 and will now restart for the summer season (assuming travel is permitted).

c. BizRebuild Group

This is a not-for-profit organisation with a Trust set up to assist bushfire recovery. They have two streams: one which is providing vouchers (\$1-\$2k) for 'retooling' and the other that looks at refurbishing infrastructure such as local community halls.

d. Bushfire Inquiries

Council lodged submissions reflecting local and regional issues to the NSW and Commonwealth inquiries into the bushfires.

Implications***Social / Cultural***

Many people impacted by bushfire feel that their situations have been overtaken by the current pandemic crisis. In fact they are now more distressed as in the middle of the post-bushfire trauma, the Covid19 pandemic reduced opportunities for community activity and support for a time, although these continued and were managed online and with one:one appointments where social distancing could be maintained. The community meetings have now been reintroduced with awareness of Covid19 distancing and hygiene rules. These meetings have an important role in community recovery.

Economic

Economic Development staff are working one:one with businesses and farmers to identify goals for business development, marketing, education and training and events to reinvigorate the region. In addition a comprehensive marketing campaign has been developed and will be launched in August.

Engagement

The Recovery Centre has regular one:one engagement with community members and delivers personal assistance and referrals. Regular community meetings are held throughout the region which attract considerable numbers wanting information updates and further assistance. Word of mouth has assisted the team to located more isolated community members who cannot get to the Centre and visits are scheduled for the team/offer to meet with them at locations of their convenience. The team is also regularly engaged with other

9.5 Bushfire Recovery Report (Ref: ; Author: Tegart/Richards) (Continued)

service providers by daily contact and by formal committee meetings. As noted above the Economic Development officer has regular contact with businesses. Online updates are provided through Facebook and radio and a hard copy newsletter is delivered throughout the affected region regularly, while podcasts share individual stories within the broader community.

Financial

From the \$1.275 million the following amounts have either been spent or committed:

Action/Program	\$
<i>Total Grant funding – Commonwealth Government</i>	<i>1,275,000</i>
Financial support for local wildlife recovery groups	10,000
Seconded community development officer and community activities eg podcast pilot, funding of Showground for BlazeAid	150,000
Economic development officer and business development activities	175,000
Recovery centre upgrade	50,000
Reserve for unfunded infrastructure repairs	190,000
Subsidising private works relating to dam cleaning and reinstatement of lost property	300,000*
Covering the waste disposal fees for general building waste and debris generated as a direct result of the fire	
Subsidy of DA/inspection fees for rebuilding destroyed infrastructure	
\$470 one-off rates rebate for rates where homes have been destroyed or rendered uninhabitable	
<i>Total spent or allocated</i>	<i>875,000</i>

* To date, \$110K has been claimed from this item.

Other grants have been competitively won through the Bushfire Community Resilience and Economic Recovery Fund Phase 1 (\$250,000); Regional Tourism Bushfire Recovery Grants Scheme- Stream 1 (\$30,000); Regional Tourism Bushfire Recovery Grants – Stream 2 (\$100,850); Regional Event Fund (\$10,000).

Action/Program	\$
<i>Total Grant funding – Economic and Tourism related</i>	<i>390,850</i>
Small grants program for businesses for marketing, business development and events	250,000
Town beautification Braidwood and Bungendore	40,000
Bungendore Street party	5,000
Bungendore Meet and Make Expo	14,217
Braidwood Heritage Festival	10,783
Music by the River Promotion	3,000
Multicultural Festival – new stage hire and promotion	14,000
Promotional Poles and Banners – Bungendore	42,000
Treasure Trail Campaign	41,850
Bungendore Street Party	10,000
<i>Total amount is allocated</i>	

Funding accessed by individuals and business in the LGA and region include:

LGA	\$10k Bushfire Grant application	Up to \$50k Bushfire Grant approved	\$10k Covid 19 Grant payment initiated
Shoalhaven	3492	254	561
Eurobodalla	1856	284	231
Bega Valley	1683	206	217
Snowy Monaro	616	21	163

9.5 Bushfire Recovery Report (Ref: ; Author: Tegart/Richards) (Continued)

Snowy Valleys	383	79	54
Great Hume	17	1	21
Goulburn Mulwarree	87	3	80
Queanbeyan-Palerang	314	22	120
Wingecarribee	1314	41	330

Resources (including staff)

The Recovery Centre is manned by a Recovery Leader, an Economic Development Officer, a part time community development officer and a part time administrative assistant. The Commonwealth government will be funding a National Bushfire Recovery Officer to work with the team. This person will commence at the end of July and be located at the Recovery Centre. They will report directly to the Commonwealth Government.

Conclusion

QPRC has worked hard to support its bushfire affected communities. We have attempted to provide highly visible and reachable ways for all people to access financial and personal support. We have been innovative in providing an outlet for stories to be heard and appreciated. The uses of allocated funds has been largely community driven and decided. The report is provided to Council for information and for endorsement to continue to allow high levels of community decision making in allocating remaining funds. The community has currently identified needs including preparedness workshops for small communities, training and education, school support and small grant allocations.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.6 Long Term Financial Plan (Ref: ; Author: Knight/Monaghan)

File Reference: PJT0057-04-02

Summary

QPRC's Long Term Financial Plan (LTFP) adopted at the November 2018 Council meeting is due for review. It has been prepared in accordance with the adopted *Financial Strategy and Policy* that outlines the principles adopted by Council designed to:

- achieve financial sustainability
- manage the asset backlog to prevent an infrastructure crisis,
- preserve essential public services in line with population growth
- keep rates, fees and charges affordable
- borrow at acceptable levels in line with intergenerational equity and
- meet the financial benchmarks outlined in the policy.

The purpose of the LTFP is to inform decision-making and to demonstrate how Council will achieve financial sustainability over the long term. It models the financial outcomes of three scenarios that have been presented to Council at a workshop held in June.

Scenario 3 is the recommended scenario, and includes additional budget improvement activities designed to bring the LTFP back to the *Responsible Scenario* policy settings, to reflect the intention of the adopted Financial Strategy and Policy.

In adopting the responsible financial scenario - scenario 3, Council will commit to undertaking budget improvement actions, including the previously adopted financial strategies for:

- Dividends from water and sewer funds (Queanbeyan) to the General Fund
- Reducing operating costs
- Increasing revenues
- Deferral of revoted expenditure budgets / transfer of reserve funds to unrestricted cash.

Recommendation

That Council endorse the draft Long Term Financial Plan for public exhibition, inclusive of Scenario 3 as the preferred Financial Scenario.

Background

The Asset and Financial Sustainability Review that was completed by Prof Percy Allan and GHD in December 2016 demonstrated that the newly merged QPRC was carrying a structural financial deficit. The review recommended a shift in Council's financial strategy, and provided the policy settings for the *Responsible Scenario*.

The fiscal principles and financial benchmarks of the *Responsible Scenario* were adopted in 2017 as the *QPRC Financial Strategy and Policy*, and have formed the basis of subsequent LTFPs, which have evaluated and forecast Council's performance against the benchmarks over a ten year planning horizon.

9.6 Long Term Financial Plan (Ref: ; Author: Knight/Monaghan) (Continued)

Implications***Legal***

The LTFP is prepared in accordance with section 403(2) of the *Local Government Act*, which requires the LTFP as an essential component of Council's Resourcing Strategy.

Policy

The Financial Strategy and Policy was last reviewed and adopted by Council in 2017 and outlines the following key fiscal principles for the General Fund to achieve the financial sustainability goals for general operations, ie a minimum operating surplus ratio of 0% and a maximum infrastructure backlog of 2% within 10 years.

- annual maintenance expense would be capped over the 10 years at an average around 85% of the annual required spend identified by GHD;
- annual renewals capex would be capped at 100% of the annual required spend identified by GHD. Renewals capex should be at least equivalent to depreciation expense;
- the average annual rates bill per property may increase by an average of 1.0% in real-terms each year beyond 2016-17;
- the operating fees cost recovery ratio would need to rise slightly more than the increase already planned under continuation of existing policy, to 50%;
- usage-based fees and charges would be increased, in accord with the operating cost recovery ratio increasing;
- dividend payments from W&S activities would need to be introduced, with a 50% dividend payout ratio (against net profit after tax) increasing general operations' revenue;
- annual per-capita spending on services would be cutback by an average of 2% per annum compared with the average cutback of around 1% planned under continuation of existing policy. This will be addressed as an annual efficiency or productivity dividend;
- higher levels of enhancement, renewals and rehabilitation capex over the coming 10 years compared with that proposed under continuation of Existing Policy;
- utilise borrowings to ensure inter-generational equity, and match term of borrowings to accord with expected life of the asset;
- utilise borrowings, reserves and sinking funds to smooth out lumpy capital expenditures; and
- cyclical (as opposed to structural) deficits can be tolerated to ensure that tax smoothing occurs for ratepayers.

For the Water and Sewer funds, the Policy includes the following key commercial sustainability goals (of a minimum annual rate of return on capital of 1½%, a maximum infrastructure backlog of 2% and maximum gearing ratio of 30%) within 10 years:

- maintenance spending would be capped over the 10 years at an average around 100% of the required annual level of such spending as assessed by GHD;
- the annual rehabilitation capex necessary to address the present infrastructure backlog would have to be spread out over 10 years;

9.6 Long Term Financial Plan (Ref: ; Author: Knight/Monaghan) (Continued)

- the annual renewals effort would have to be capped at around 98%;
- the operating fees cost recovery ratio would need to rise to 100%;
- revise the portion of governance overhead and direct charges attributed to W&S Funds;
- the average per-property revenue from usage-based fees and charges needs to be increased by around 1% in real-terms each year for the next 10 years; and
- the average water and sewerage-related annual charges bill may increase by an average of 1% in real-terms each year for the next 10 years
- The rundown in cash reserves (in lieu of borrowings) may be used in part to renew assets that are coming to the end of their useful life and expand the infrastructure stock in line with Council plans.

The Costs Attribution Policy adopted in 2018 revised the overhead distribution between Funds.

Asset

The LTFP is appropriately aligned to the draft Asset Management Plans, providing for asset enhancement and renewal, with a compressed capital works program in the first 4 years of the LTFP (taking advantage of low interest rate/high grant availability environment), and infrastructure renewal at 95% over for the remaining years in the planning period.

Whilst the financial strategy places a priority on infrastructure renewal over the planning period, Council will be challenged with funding increased level of asset maintenance on a larger stock of infrastructure. Growth in operating expenditure has been allowed in future years for the additional cost of servicing a growing population, however the LTFP forecasts a decline in asset maintenance over the ten year planning period.

Council will need to identify additional opportunities for revenue, or other savings to address the issue in future years.

Engagement

The LTFP has been designed to support the QPRC community priorities that are documented in the Community Strategic Plan, and that was last tested with the community in 2018.

This report recommends that the draft LTFP should be placed on public exhibition to allow for further community comment and feedback.

Financial

The LTFP includes three financial scenarios, all of which include rate revenue being restricted by the rates cap.

Scenario 1 is the base case scenario, based on the previously adopted LTFP, but that recognises that Council's financial performance has not met the LTFP projections, and is no longer a responsible financial scenario.

Scenario 2 has been altered from the base case to consider the option of a loan drawdown for the QCCP upfront, instead of over two years to match the timing of capital expenditure. The upfront loan drawdown would only be considered where the interest rates that can be locked in upfront outweigh the cost of holding the loan for an additional year.

9.6 Long Term Financial Plan (Ref: ; Author: Knight/Monaghan) (Continued)

Scenario 3 presents the responsible financial scenario, reflecting the intention of the adopted Financial Strategy and Policy and incorporating further budget correction measures into the forward planning period.

Integrated Plan

The Resourcing Strategy is the point in Council's IP&R Framework where Council identifies its responsibilities in delivering the community strategic plan. Together with the Workforce Plan, Asset Management Strategy, ICT Strategy and Risk Management Strategy, the LTFP tests the community priorities against financial realities.

Conclusion

The QPRC Financial Strategy and Policy adopted by Council is an ambitious program to invest in the rehabilitation and ongoing renewal and expansion of infrastructure across the LGA, and to keep rates and fees affordable over the long term. The attachment illustrates the 'narrow the gap' ambitions of the Strategy, to progressively improve the recovery of costs through rates and revenues, aligning rates and charges to infrastructure and debt servicing; and fees and grants to services.

To overcome the challenges of the pre-merger Councils and to achieve the vision, it rests on a detailed list of key fiscal principles that were expected to raise the following changes:

- general rate increases below the forecast (~1% pa real increase)
- similar increases in water and sewer annual charges (~1.2% pa real increase)
- similar increases in other fees (6.1% pa)
- introduction of water and sewer dividends
- reduction of consolidated service expenditure (~1% pa)
- increased debt (~\$175m) to accommodate infrastructure capex and renewals
- subsequent increase in interest expense
- same levels of asset maintenance
- similar levels of development contributions
- increased asset (property) sales
- substantially increased levels of asset renewals and upgrades
- improvement in net assets (~46%).

The draft LTFP continues to recognise that Council will need to implement budget improvement in order to become financially sustainable and has incorporated productivity savings and revenue increases. Council staff will now need to identify savings opportunities and prepare a review of Council's service pricing for Council's consideration and implementation.

Attachments

Attachment 1 Draft Long Term Financial Plan (*Under Separate Cover*)



Attachment 2 Narrow the Gap Chart (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.7 QPRC Investment Policy Review (Ref: ; Author: Monaghan/Drayton)

File Reference: 43.1.1-09

Summary

QPRC's Investment Policy adopted at the 22 May 2019 Council meeting is due for review. It has been revised to comply with TCorp's loan conditions; that place an emphasis on credit quality of investments by placing limits on investments in respect of their credit ratings.

Recommendation

That Council adopt the draft Investment Policy.

Background

QPRC's Investment Policy adopted at the 22 May 2019 Council meeting was due for an annual review in May 2020.

This review was conducted by Council staff in consultation with Council's investment adviser, Laminar Capital. With consideration to NSW Treasury Corporation's (TCorp's) balanced investment framework, the introduction of tighter maximum tenor restrictions have been added to the current policy. Compliance with the framework secured the June 2020 loan funding and will enhance the prospect of future borrowings from NSW Treasury Corporation.

In order to comply with TCorp's lending requirements, the policy has been updated with the following limitations for investment funds.

The combined investments having a Long Term Debt Rating outlined in Column A of the following table will comply with the:

1. Portfolio Limit (Column B);
2. Counterparty Limit (Column C); and
3. Maximum Tenor (Column D).

Column A Long Term Debt Rating	Column B Portfolio Limit	Column C Counterparty Limit	Column D Maximum Tenor
TCorp	100%	100%	Not applicable
AAA	100%	100%	Not applicable
AA+ to AA-	100%	100%	5 years
A+ to A	100%	100%	3 years
A-	40%	20%	3 years
BBB+	35%	10%	3 years
BBB		5%	12 months
BBB- and below	0%	0%	-

The revised policy restrictions will apply to all new placements, with current holdings that do not meet the new policy allowed to be held until maturity.

9.7 QPRC Investment Policy Review (Ref: ; Author: Monaghan/Drayton) (Continued)

Implications***Legal***

Council investments fully comply with Section 625 of the Local Government Act 1993 and clause 212 of the Local Government General Regulations 2005.

The Investment Policy was prepared in accordance with the Division of Local Government's Investment Policy Guidelines (May 2010) and there have been no legislative changes or new guidance notes issued in regards to Council's investments since the previous policy was adopted in May 2019.

Policy

The Investment Policy will continue to be annually reviewed, with the attached policy next due for review in May 2021.

Other points of note from this review outside the mandatory compliance with legislation, regulations and ministerial orders included the potential credit rating downgrades of major banks, and limited capability to generate high returns in the current low interest rate environment.

Financial

The tenor boundary constrictions introduced to comply with TCorp's lending requirements create an opportunity cost to prospective investment returns. Based on Council's current investment levels, the annual opportunity cost has been estimated by Council's Investment advisors, Laminar Capital to be \$60,000 pa. However the benefits of the reduced borrowing costs attainable through TCorp opposed to other commercial lenders, compensate for the potentially foregone interest income.

Conclusion

The Investment Policy has been reviewed by Council Staff in conjunction with Council's investment advisor, Laminar Capital and complies with the Legislation, Regulations and Ministerial Orders. The Investment Policy was also structured to align with NSW Treasury Corporation's balanced investment framework thresholds.

The Investment Policy continues to allow Council staff to invest Council's surplus available funds in short and long term authorised investments.

Attachments

Attachment 1 Draft Investment Policy (*Under Separate Cover*)



File Reference: 43.3.1

Summary

In accordance with the *Clause 212 of the Local Government (General) Regulation 2005*, this Investment Report is presented to Council on a monthly basis. This report presents the investment result for June 2020.

Recommendation

That Council:

1. **Note the investment return for June 2020 was \$303,632.**
 2. **Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Queanbeyan-Palerang Regional Council's Investment Policy.**
 3. **Receive the Investment Report for the month of June 2020.**
-

Background

Cash and Cash Equivalent Investments

A list of Council's cash and investments as at 30 June 2020 is detailed in the attached Investment Report Pack.

Over the last 12 months, Council's portfolio produced an annualised rate of return of 1.80%, outperforming the benchmark Bank Bill Index by 0.95%.

As at 30 June 2020, the principal amount invested was \$190,737,308 and the year to date return was \$3,635,192 which is 122% of Council's revised annual budget.

Market Update

The average 30 day BBSW rate for June 2020 was 0.09%.

At their July 2020 meeting, the Reserve Bank (RBA) board chose to maintain the cash rate at the record low of 0.25%. The RBA categorically described the recession as "less severe than earlier expected" but did not indicate change to the medium term guidance of a 0.25% cash rate.

Of the total investment portfolio of \$190.7 million, Council holds \$24.8 million in TCorpIM long and medium term funds, and these have both been affected by the global recession. The two funds have recovered from heavy negative market value changes in February and March 2020, with the long term fund ending the financial year with a slight deficit and the medium term fund producing a slight increase.

Implications

Legal

Council's investments as listed in Table 2 of the attached Investment Report Pack comply fully with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government General Regulations 2005*, and Council's Investment Policy.

Certified by Kate Monaghan, Responsible Accounting Officer, 13/07/2020.

9.8 Investment Report - June 2020 (Ref: ; Author: Knight/Drayton) (Continued)

Policy

The Investment Policy was adopted by Council on 22 May 2019 and was reviewed in June 2020, with a revised policy to be tabled at the 22 July 2020 Council meeting.

Financial

As at 30 June 2020, the 2019/20 Financial Year investment return amounted to \$3,635,192. The investment returns are added to the associated restricted funds (e.g. development contributions) that form Council's investment portfolio.

The TCorpIM Long Term Growth and Medium Term Growth Funds again both posted positive growth (\$64,542 and \$41,084 respectively) in June 2020.

While these funds are exposed to additional investment risk in order to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 3-7 years and 7+ years for the LTGF.

Council's investment portfolio is well diversified with cash assets classes to offset these growth assets.

Attachments

Attachment 1 Investment Report Pack - June 2020 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.1 Changes to National Tree Day 2020 (Ref: ; Author: Thompson/Abbott)

File Reference: 25.4

Report

This report is to advise Council that the scheduled National Tree Day activities planned for 2020 will not be carried out this year.

Planet Ark have confirmed that due to the impact of the COVID-19 pandemic they have cancelled public National Tree Day planting events for 2020. They have also advised that Planet Ark branding and insurance cannot be used for any independent events.

In the past Council has had successful days with lots of community interest however, with public events limited to 20 Council is unfortunately unable to advertise and organise an event this year.

Last year's planting site at Bungendore Hill has had a lot of weeds come up – Crumb weed, Purslane, Ink weed & Marshmallow. Council's contribution this year will be to engage contractors to remove the weeds from the site and to plant out the walkway access at Dominion Place.



Figure 1 – Weeds at Bungendore Hill Overrunning National Tree Day Plantings from 2019

10.1 Changes to National Tree Day 2020 (Ref: ; Author: Thompson/Abbott)
(Continued)



Figure 2 – Dominion Place Walking Track – To be planted out as an alternative to National Tree Day

Recommendation

That the report be received for information.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.2 New Phone Towers for Queanbeyan-Palerang (Ref: ; Author: Tegart/Tozer)

File Reference: 51.6.7-01

Report

The NSW Government has announced that new mobile phone towers will be progressed at a number of sites around Queanbeyan-Palerang which will provide increased phone service and faster internet connections.

Residents living in Bungendore, Carwoola, Googong and Royalla will benefit from the new towers which will be installed under the Connecting Country Communities Fund. The new towers will be delivered in partnership with Optus and Telstra, and the wireless broadband service will be delivered by rural communications carrier Yless4U.

This program will contribute to a significant improvement in connectivity speeds that will increase to 25/5Mbps by June 2021 and up to 50/10Mbps by June 2025. On average customers will see their connection speed double and in some cases triple by September 2021, and further double by May 2025 to speeds comparable with metropolitan areas.

The Connecting Country Communities funding pool supports both the Commonwealth Mobile Black Spots Program and the Regional Digital Connectivity Program. Under the Mobile Black Spots Program, infrastructure is planned to be installed at Harolds Crossing, Rossi, Boro and Forbes Creek in the QPRC area - <https://data.gov.au/data/dataset/mobile-black-spot-program-round-4-funded-base-stations/resource/d7ea6ca8-4b30-4e44-89ff-72e405cd08c1>.

The Mobile Black Spot Program is the second program under the Connecting Country Communities Fund and focuses on improving regional mobile phone coverage. The Connecting Communities funding pool is approximately \$50 million out of which \$39 million is for the NSW contribution to the Mobile Black Spot Programs and \$11.5 million for Regional Digital Connectivity program. Additional Mobile black spots programs are being planned via the Commonwealth

The NSW Government has committed \$400 million to bring a faster and more reliable digital network to regional NSW. The package forms part of the \$4.2 billion Snowy Hydro Legacy Fund.

In 2019 the NSW Government announced an additional \$300 million in funding to cover more mobile black spots and improve digital connectivity within the State under the \$400 million 'regional digital connectivity package'.

The remaining \$100 million will be used to improve internet connectivity, under a new 'gig state' initiative. The regional Digital Connectivity Package is being managed by the Department of Primary Industries and Environment.

The Gig State Project will follow on from the Regional Digital Connectivity Program and deliver new network infrastructure to boost internet capacity and bring faster and more reliable internet services to central business areas in regional NSW.

The project will deliver metro-level digital connectivity to regional NSW with improved price, quality of service and choice for regional businesses and communities.

Gig State will be delivered under the \$400 million Regional Digital Connectivity package and is designed to address the digital divide between metropolitan and regional NSW.

10.2 New Phone Towers for Queanbeyan-Palerang (Ref: ; Author: Tegart/Tozer)
(Continued)

The NSW Government has committed \$100 million to the Gig State project in Dubbo, Wagga Wagga, Parkes and a corridor west to Cobar, as well as a fibre solution for communities in Sutton, Bywong and Wamboin.

Recommendation

That the report be received for information.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.3 COVID Recovery (Ref: ; Author: Tegart/Tegart)

File Reference: 45.4.1-02

Report

Further to recent reports to Council, and notwithstanding new restrictions may apply should the NSW Government release new Public Health Orders (PHO) to attend to a potential emergence of new Covid cases, most Council facilities have re-opened to Step 2 in accord with the 3 Step resumption plans.

Status

Following the guidance of the Commonwealth and NSW 3 stage resumption plans, and the Safe Work Australia Covid Safe Plans, eligible Council facilities have reopened with only the Q Theatre and Indoor Sports Centre remaining closed. The Crisis Management Team will consider further proposals to expand operations (eg indoor pool) or re-open the sports centre.

Access to training and other facilities under the Covid rules has enabled community sports to resume under the Orders effective from 1 July.

The OLG provides guidance to local councils on the application of the PHO. As requested by OLG, staff have commenced notification and inspections of business to ensure Covid Safe plans have been registered with Government, and are being observed.

Response

As reported previously, most facilities and offices were closed in line with PHO, requiring relevant staff to work from home, restrictions to travel, and meetings to be conducted remotely. Pandemic leave and special Award arrangements were negotiated. Development application processing and essential services, including those delivered through depots, continued.

Part of Council's response included mechanisms to ease the combined impacts of drought, bushfire and Covid through its financial assistance and hardship policy, and direct financial assistance. The key elements of that assistance includes:

- Upon application, deferral of rate payments across 2 years with interest waiver, broadly
 - For farmland category properties while LGA remains drought declared
 - For all category properties unable to be occupied/utilised due to fire impact
 - For all category properties where owner has lost employment or business closed due to Covid
- Reduction of rental for business and child care services leasing council property
- Waiver of eligible hire fees
- Council-funded access to business planning and training
- Assistance to access Government bushfire and Covid grants

Recovery

Libraries and customer service centres reopened to enable direct community and client transactions, and the bushfire recovery centre was reinstated in Braidwood. In continuing normal operations, pursuing stimulus grants and adopting the FY21 Operational Plan, Council assist the Covid recovery through investment in local employment and supply chain leveraged activities such as civil construction and infrastructure maintenance, housing developments, and community services

The attached Budget Statement, extracted from the Operational Plan, outlines the assistance and stimulus related to bushfires and Covid and notes capex of around \$190m generates

10.3 COVID Recovery (Ref: ; Author: Tegart/Tegart) (Continued)

\$100m for roads and \$50m in facilities construction in contract and supply chain multipliers in the region.

Resilience

As referenced in the separate Bushfire Recovery report in this business paper, Council has leveraged its network and collaborated with other LGAs and state agencies in the region to coordinate response to the bushfire and the pandemic, such as through Covid leave and Award provisions.

Collectively, the LGAs and NSW agencies anticipate significant infrastructure and development stimulus to boost the regions' recovery, and with the CRJO, is developing plans to learn, leverage and rebuild from the natural disaster and pandemic, including:

- Regional recovery plan
- Snowy 2.0
- Disaster preparedness
- Infrastructure resilience
- CRJO – post Covid review of local government in the region

NSW Government Assistance and Stimulus

The Government announced a \$395 million local government economic stimulus package to reduce the significant impacts of the COVID-19 pandemic on local councils across the State, subject to eligibility conditions.

The package is comprised of four components:

- Council Job Retention Allowance
- Funding to meet councils' increase in the emergency services levy for 2020-21
- Access to low-interest, infrastructure loans from TCorp in line with TCorp's credit criteria
- Access, subject to meeting certain requirements, to a NSW Government guarantee for commercial borrowings

Key functions are areas of council and staff which are continuing to deliver the core council and utility services the local community requires to remain functioning during the COVID-19 pandemic.

This includes services related to waste, water, sewerage, and planning or where care is provided to a vulnerable person, for example, aged, health, childcare and social services. Staff performing key functions (including general managers, senior staff, and planning, waste collection, childcare, water and wastewater) are exempt from accessing the State-funded allowance.

Recommendation

That the report be received for information.

Attachments

Attachment 1 Budget Statement 2020-21 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.4 Local Government Elections 2021 (Ref: ; Author: Tegart/Ferguson)

File Reference: 52.6

Report

The NSW Electoral Commission (NSWEC) has provided information and advice concerning the postponement of the next NSW Local Government general election to Saturday, 4 September 2021, due to the COVID-19 pandemic.

The NSW Office of Local Government's (OLG) Circular 20-25 outlining the implications of this postponement on councils may be viewed at <https://www.olg.nsw.gov.au/wp-content/uploads/2020/06/20-25.pdf>

Briefly, the Minister for Local Government's order under section 318B(1)(a1) of the *NSW Local Government Act 1993* (the Act) to suspend the election requirements of the Act means that all councillor elections, including by-elections to fill vacancies, have been postponed until 4 September 2021.

Councillors currently holding office will continue to do so. Mayors elected in September 2019, as in QPRC's case, will also continue to hold office until 4 September 2021.

The postponement of the general election will not change the future schedule of council elections. The subsequent election will be held in September 2024.

The service contract that QPRC entered into with the NSWEC to conduct the September 2020 election is likely to require changes due to the public health risks associated with COVID-19 that may need to be addressed in 2021. The NSWEC will keep councils informed of any requirements as the situation evolves.

Councillors must continue to submit disclosure forms to the NSWEC every six months for political donations (due 28 July 2020), and also annually for electoral expenditure (due 22 September 2020). The caps on electoral expenditure for each area will be determined in September 2020 and the capped expenditure period for the election will commence on 1 July 2021.

The NSWEC's Funding and Disclosures call centre (phone 1300 022 011) has re-opened to assist with enquiries relating to lodgement of political donation and electoral expenditure disclosures.

Recommendation

That the report be received for information.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.5 Resolution Action Sheet (Author: Ferguson/Ison)

File reference: 22 July 2020 meeting

Report

The Resolution Action Sheet provides Council with information on action taken or proposed to be taken as a result of resolutions carried at Ordinary Council meetings and Planning & Strategy Committee of the Whole meetings.

The Resolution Action Sheet is an ongoing document, updated progressively by staff. As items are completed they will be removed from the document.

Recommendation

That the report be received for information.

Attachments

Attachment 1 Resolution Action Sheet (*Under Separate Cover*)



11.1 Local Traffic Committee 17 June 2020 (Ref: ; Author: Hansen/Stewart)

File Reference: 31.4.4

Summary

The Local Traffic Committee has submitted the minutes and recommendations of its meeting held on 17 June 2020 for Council's information and consideration.

Recommendation

That Council:

- 1. Note the minutes of Local Traffic Committee Meeting on 17 June 2020.**
- 2. Adopt recommendations LTC 19/2020 to LTC 28/2020 from the meeting held on 17 June 2020.**

LTC 19/20 Approve the Traffic Control Plan for the Bungendore Busking Activation for 24 October 2020.

LTC 20/2020 Approve the trial of the 'Parklet' and TCP for the Pop-up Parklet in Crawford Street Queanbeyan

LTC 21/2020 Under the *Road Transportation Act 2013* implement the parking restrictions in Fallick Lane, Queanbeyan as per the design.

LTC 22/2020 Under *Road Transport Act 2013* implement changes on Bungendore Road as per design and as amended by the recommendations provided by the LTC.

LTC 23/2020 Under *Road Transport Act 2013* install Loading Zone on Gorman Drive in the indented car parking bay as per design.

LTC 24/2020 Under *Road Transport Act 2013* implement changes on Mulloon Street Queanbeyan East Public School Zone as per design.

LTC 25/2020 Under *Road Transport Act 2013* implement changes on Surveyor Street in Queanbeyan High School Zone as per design

LTC 26/2020 Under *Road Transport Act 2013* install signage and line-marking for Ryrrie St and Coronation St/Duncan St intersection as per the design.

LTC 27/2020 Under *Road Transport Act 2013* except for shortening the pavement marking on Majara St, install signage and line-marking for the development 4-6 Majara Street, Bungendore as per the design

LTC 28/2020 Under the *Road Transport Act 2013* approve the installation as per the design.

Attachments

Attachment 1 Local Traffic Committee Minutes 17 June 2020 (*Under Separate Cover*)



REPORTS OF COMMITTEES

11.2 Wamboin Hall s.355 Committee Minutes (Ref: ; Author: Tegart/Ferguson)

File Reference: 52.3.3-06

Summary

The Wamboin Hall Management s.355 Committee has submitted for Council's information the minutes of its extraordinary meeting held on 19 June 2020.

Recommendation

That Council note the minutes of Wamboin Hall Management s.355 Committee's extraordinary meeting held on 19 June 2020.

Attachments

Attachment 1	Wamboin Hall Management s.355 Committee minutes 19 June 2020 (Under Separate Cover)
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NOTICE OF MOTIONS

12.1 Waive Ground and Facility Hire for Organised Sports (Ref: ; Author: Biscotti/Biscotti)

File Reference: 22 July 2020 meeting

Notice

Councillor Michele Biscotti will move the following motion:

Motion

That Council:

- 1. Waive ground hire, sports field lighting costs and QPRC sports facility hire for all not-for profit local community sporting clubs with season bookings on their fields and facilities for the 2020 season.**
 - 2. Reassess ongoing impacts of COVID-19 for the not-for profit local community sporting clubs by a report at the December 2020 Ordinary Meeting.**
-

Background information from Cr Biscotti

Since the COVID-19 pandemic begun, Council's intent has been to provide support to those in the community who need it. The suspension of community sport has had a serious impact on the finances of some local sporting clubs and organisations, with some struggling due to a loss in memberships (player registrations), sponsors and ongoing fees.

With fewer volunteers, no canteen revenue, no fundraising opportunities and in most codes a compressed season, the financial sustainability of community clubs are at a critical point that a shutdown of grassroots sports in our community could have dire consequences for a generation of children who are already dangerously attached to digital devices.

In April 2020, the ACT Government announced sportsground hire fees will be waived for the winter season and for existing bookings from mid-March. Similarly, there has been momentum in NSW with various Council's waiving sports grounds hire fees:

- a. City of Ryde
 - i. City of Ryde will waive ground hire and sports field lighting costs for the remainder of the 2020 winter sports season.
 - ii. Sporting clubs formally apply with Council to have ground hire and sports field lighting costs waived.
- b. Randwick City Council
 - i. Waiving ground hire costs for all not-for profit local community sporting clubs with season bookings on their fields for the 2020 season.
- c. Tamworth Council
 - i. Continue waiving field fees during pre-season training.
 - ii. The payments were first abandoned in January.

12.1 Waive Ground and Facility Hire for Organised Sports (Ref: ; Author: Biscotti/Biscotti) (Continued)

d. Lake Macquarie City Council

- i. Council will waive hire fees for sporting grounds by 50% for the 2020 winter sports season.

Ministers and Departments of Health sees sporting clubs and organisations across Australia playing an enormous part in getting the nation back on track as we recover from the impact of COVID-19. Ensuring organised sport continues would impact positively on physical and mental health in our community.

Financial Considerations

Council's annual budget for income from sportsgrounds hire and lighting fees is \$84,500. The loss of income will be spread over two financial years, with winter sports for 2020 normally being billed in the previous financial year, but not having being billed yet due to a delayed start to the season.

Council also lost all fee income it would receive for school sports carnivals, that would normally have been held in February, but that were cancelled for 2020, as well.

Attachments

Nil

NOTICE OF MOTIONS

12.2 Proposed Central Carpark in Bungendore (Author: Marshall/Marshall)

File Reference: 22 July 2020 meeting

Notice

Councillor Peter Marshall will move the following motion:

Motion

That prior to tendering for the construction of Stage 1 of the proposed central car park in Bungendore, Council receive a report on:

- **Evidence of the need for more car parking in Bungendore.**
 - **The total cost of the project, including the purchase cost of land offset by property sales.**
 - **Funds or in-kind contributions already collected, and funds or in-kind contributions to be collected from approved development applications.**
 - **Modelling of funds or in-kind contributions to be collected from future development applications.**
 - **Details of how existing and new loans for the car park will be repaid.**
-

Background

Council has repeatedly been asked to endorse the proposed council car park for Bungendore without the information outlined in the Motion. Prior to finally committing to the project, Council may wish to consider doing so from an informed position. This is a significant item of expenditure, with significant impacts on the centre Bungendore, and Council may feel it has an obligation to expend ratepayer and taxpayer funds optimally.

CEO Comment

The following information may assist councillor discussion:

Design

- **Original Stage 1 (\$1,680,000)**
 - 68 carspaces; 3 disabled across 3 sections
 - public toilets
 - stormwater
 - electric vehicle charging station
 - connect to 11 additional spaces on private land at the rear of 35 Ellendon St
- **Modified Stage 1 (\$1,400,000)**
 - 41 carpark spaces, incl 3 disabled spaces across 2 sections
 - green space across 1 section
- **Future Stage 2 (\$1,000,000 construction)**
 - 81 carspaces
 - plus purchase of land (some gifted to offset development contributions)

12.2 Proposed Central Carpark in Bungendore (Author: Marshall/Marshall) (Continued)

Green Space

- Extending proposed green space per community submission to include the current garden behind 10 and 12 Malbon St would leave 17 carpark spaces incl 3 disabled spaces in Stage 1

Planning

- Extract from development contributions plan below

SCHEDULE OF CONTRIBUTIONS

For developments causing the need for extra carparking in the Bungendore commercial/business zone	\$12,485 per carpark space
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The assessment of parking required for each development shall be based on the NSW Roads and Traffic Authority's document Guide to Traffic Generating Developments 2002 and any updates of this document.

- The adopted Structure Plan sought to review parking demand, supply and restrictions in Bungendore
- An extract from the 2015 development control plan related to carparking is attached

Financial

- Contribution per carspace \$12,985 (\$2020)
- Balance of carpark s94 reserve \$60,135
- 12 Malbon property sale proceeds \$596,500 (held in property reserve)
- Proposed carparks loan: Bungendore \$1,680,000; Braidwood \$820,000; total \$2,500,000 – as provided in Operational Plan and LTFFP
- Bungendore P&I estimate/yr \$102,000pa/20 years
- Should scope change, can amend debt and P&I following application of above reserves to the capital cost of construction


The image below illustrates Council's current holding (14A Malbon) accessed by vehicle by ROW from Ellendon St and by pedestrian from Malbon St, upon which Stage 1 is proposed for construction of 68 carspaces.

The second image illustrates the staging of works, with stage 2 subject to acquisitions and offsets of additional land.

12.2 Proposed Central Carpark in Bungendore (Author: Marshall/Marshall)
(Continued)



Attachments

Attachment 1 

Extract: Carparking DCP - Bungendore (*Under Separate Cover*)

NOTICE OF MOTIONS**12.3 Allocations of QPRC Premier Football Fields (Ref: ; Author: Overall/Biscotti)**

File Reference: 22 July 2020 meeting

Notice

Councillors Michele Biscotti and Tim Overall will move the following motion:

Motion

That Council:

- 1. Note QPRC has expended considerable funds, including NSW grant funding to upgrade High Street football field to premier standard.**
 - 2. Note the CEO held a meeting on 23 April 2020 including three Councillor delegates of the Regional Sports Council, Mayor, QPRC staff and Monaro Panthers Football Club (MPFC) representatives.**
 - 3. Allocate High Street football field to the Queanbeyan City Football Club (QCFC) as a home ground and work with the club to provide further improvements and enhancements as may be necessary or desired.**
 - 4. Allocate Riverside football field to the MPFC and continue to work with the club to provide further improvements and enhancements as may be necessary or desired.**
 - 5. Inform Capital Football of its football field allocations to ensure fixtures are allocated accordingly.**
 - 6. Continue to make available the Oval function facilities to sporting clubs and community organisations.**
 - 7. Authorise the CEO to negotiate and execute revised agreements with the Clubs in line with 3, 4 and 6 above.**
-

Background

Over the past 5 years, the former Queanbeyan City Council and current Queanbeyan-Palerang Regional Council have undertaken significant efforts in establishing football fields of premier league standards to ensure premier league football home games could be played.

As recent as three years ago, Queanbeyan had one premier venue noting the standard was at the very basic level which has been shared between the two clubs. This Council now proudly offers 4 premier standard football fields:

1. Riverside Stadium
2. High Street
3. Duncan Fields (2 fields)

With the new facility upgrade recently completed at High Street, now enables this venue as a premier fixture with the ability to ensure both clubs have a place to call home.

This also provides a logistics solution for both clubs, to be able to store football equipment, canteen supplies and club paraphernalia at their respective venues.

**12.3 Allocations of QPRC Premier Football Fields (Ref: ; Author: Overall/Biscotti)
(Continued)**

Ensuring both clubs are allocated a 'home' ground is consistent with other codes who also have dual clubs in our local government area. For example: Queanbeyan Blues – Seifert Oval, Queanbeyan Roos – Freebody Oval etc.

Financial Considerations

Nil

CEO Comments

It is understood Capital Football allocate fields for NPL1 and NPL2 divisions based on the standard of field and amenities. The Riverside Oval had been nominated as the NPL1 facility, and the High St Oval as NPL2, until its continued amenities, spectator fencing and lighting upgrade brings it to NPL1 standard. While Council recently opened the new High St amenities, that broader upgrade to the facility is expected to be complete next year, subject to grants.

It is also understood Capital Football is yet to agree to High St being accepted for NPL2 games.

Should either or both Ovals be nominated as home grounds, and the Clubs continue responsibility for grounds maintenance and game preparations, further improvements to the facilities would be subject to grants managed by Council. Notwithstanding, the amenities buildings would remain available for hire and use by the broader community, managed by Council. Storage facilities would be provided for the specific use of the respective Club.

Should Council concur with the Motion, then agreements with the Clubs would require revision, and Capital Football should be advised of Council's position.

Attachments

Nil

13.1 Delegates Reports (Ref: ; Author: Ferguson/Ison)

File reference: 27 July 2020 reports

Summary

Delegates Reports are submitted by Councillors to report on key points of meetings, events and functions which they have attended during the past month, either as a Council delegate or as a nominee of the Mayor.

Attendances at meetings by Councillors as delegates and representatives on Council committees, organisational committees, statutory committees, locality committees and advisory committees will be published in the QPRC Annual Report as per Resolution No. 322/18 of 26 September 2018.

Recommendation

That Council note the Delegates' Report.

Cr Tim Overall		
No.	Meeting/Function/Event Attended	Summary of Key Points
1	Regional Cities NSW Meeting, 17 June 2020	<p>Development of Policy and Advocacy:</p> <ul style="list-style-type: none">• Regional Living and Working Campaign - Noted the original goal of Evocities in growing NSW inland cities and agreed to maintain that position in representations to the NSW Government.• TCorp and Council Administration Facilities - Noted a letter to Minister for Local Government relating to legislation that was considered by parliament for a two-year moratorium on capital works expenditure on council chamber and administrative buildings and also accessing TCorp Funding to finance facilities. A similar letter was sent to all members of parliament representing RCNSW members. This advocacy resulted the over-turning of the moratorium on the capital works.• Infrastructure and Job Acceleration / Local Activation Precincts - Agreed to create a draft set of principles to be circulated to members for comment prior to presentation to the Deputy Premier's Office.• Regional Roads Panel (Transfer of up to 15,000km of council-owned regional roads to the State as part of a package to support for local councils to better

13.1 Delegates Reports (Ref: ; Author: Ferguson/Ison) (Continued)

		<p>manage and maintain the rural road network) - Noted the update provided by Peter Tegart, QPRC.</p> <ul style="list-style-type: none"> • Regional Infrastructure and Aviation - The Hon Michael McCormack MP, Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development provided an update on regional infrastructure and aviation: <ul style="list-style-type: none"> - On 22 May 2020 the Australian Government announced the \$500 million LRCI Program. - The \$842m BBRF now exhausted for this financial year following Round 4 \$207m. - Decentralisation Position Paper being prepared by the Hon Andrew Gee MP, Minister for Decentralisation and Regional Education. <p>Agreed to set up a meeting with the Hon Andrew Gee MP to discuss the development of Activation Precincts and hub and spoke approach to regional living.</p> <ul style="list-style-type: none"> • Emergency Services Levy - Position paper to be circulated prior to the August Meeting.
2	CRJO Extraordinary Board Meeting, 30 June 2020	<ul style="list-style-type: none"> • Election of CRJO Chairperson and Deputy Chairperson 2020-2022 <p>Cr Rowena Abbey, Mayor Yass Valley, re-elected as Chairperson (unopposed). Cr James Hayes, Mayor Snowy Valleys elected Deputy Chair.</p> <ul style="list-style-type: none"> • Appointment of Executive Officer/CEO. <p>On the recommendation of the Recruitment Panel (Mayor Rowena Abbey, Mayor Tim Overall, Mayor James Hayes, Chair of General Manager Advisory Group Warwick Bennett) Ms Kalina Kaloff be appointed for a period of five years.</p>

13.1 Delegates Reports (Ref: ; Author: Ferguson/Ison) (Continued)

Cr Mark Schweikert		
No.	Meeting/Function/Event Attended	Summary of Key Points
1	Attended RFS District Liaison Committee 12/6/20.	<p><i>Received briefing on current situation:</i></p> <ul style="list-style-type: none"> • RFS in QBN has six full time staff and 22 Bde's in its control; • conducted assurance review on RFS District annual business plan; • District HQ's is housing three independently powered mobile phone base stations for emergencies, they are owned and operated by NSW Telco authority; • Mallon, Araluen and Hoskinstown stations are current priorities for infrastructure work with Majors Creek station under construction; • 11.3% of local RFS budget contributed by council; • RFS allocated \$439,100 to assist Council with Maintenance & Repair costs & \$197,600 for hazard reduction works for the 19/20 FY (will most likely be similar for the 20/21 FY); • need an accurate reconciliation from council in order to apply appropriate spending governance oversight, currently lacking, suggest QPRC Finance person attend meetings; • high influx of new recruits since last summer's fires (128), also seen higher separation rates for older RFS members (all of which is expected); • hazard reduction 5 year plan under review given large amounts of area already burnt out; • Basic Fire Assistance course required by council workers (approx. 26).

Attachments

Nil

QUESTIONS WITH NOTICE

14.1 Responses to Councillors' Questions (Author: Ferguson/Ison)

File reference: 22 July 2020 meeting

Report

This report provides responses to Councillors' written Questions on Notice as per the Code of Meeting Practice 2019. Some questions that were not closed prior to the new Code have been retained in the table.

The questions are deleted from the rolling table once they have been answered in full and reported to Council.

Any responses that contain personal or other identifying information of any kind will be circulated separately in the confidential attachments.

Recommendation

That the report be received for information.

Attachments

Attachment 1 Responses to Councillors Questions (*Under Separate Cover*)



Attachment 2 Responses to Councillors Questions with confidential information (*Under Separate Cover*) - **CONFIDENTIAL**

15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.

Recommendation

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Writing Off Water Usage due to Undetectable Leak

Item 16.1 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Industrial Relations Matter - Update

Item 16.2 is confidential in accordance with s10(A) (a) (g) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors); AND advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 CEO's Annual Performance Review

Item 16.3 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.