



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Bungendore Council Chambers on Wednesday, 24 June 2020 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Overall (Chair), Crs Biscotti, Harrison, Hicks, Schweikert, Taylor and Winchester.

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice and A Knight, Portfolio General Manager Organisational Capability.

Also Present: L Ison (Minute Secretary).

1. OPENING

The meeting opened at 5.33pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

149/20

RESOLVED (Taylor/Hicks)

That the apologies for non-attendance from Crs Bray, Brown, Marshall and Noveska be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES

4.1 **Minutes of the Ordinary Meeting of Council held on 27 May 2020**

150/20

RESOLVED (Taylor/Hicks)

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 27 May 2020 be confirmed.

The resolution was carried unanimously.

4.2 Minutes of the Planning and Strategy Committee of the Whole held on 10 June 2020

151/20

RESOLVED (Taylor/Schweikert)

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 10 June 2020 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

152/20

RESOLVED (Taylor/Winchester)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a less than significant non-pecuniary interest in Item 9.10: QPRC Annual Community Grants Program 2020/21, stating he is the ceremonial patron of the Queanbeyan City Pipes and Drums Band, which is a Mayoral position. He proposed to disclose and vote.

Cr Winchester declared a less than significant non-pecuniary interest in point 6 of the recommendation for Item 9.13: Adoption of 2020-21 Operational Plan and Fees and Charges, stating his sister is a family day care educator. He requested Council consider removing point 6 (Council not charge the electronic timesheet fee for Family Day Care educators in 2020-21) from the motion and deal with this as a separate matter in which he will disclose and not vote.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.37pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

153/20

RESOLVED (Overall/Schweikert)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.37pm and resumed at 6.28pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTION OF RESCISSION

There were no Notices of Motion of Rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**9.1 Draft Queanbeyan-Palerang Local Strategic Planning Statement - Review of Submissions**

154/20

RESOLVED (Hicks/Schweikert)

That Council:

1. Receive and note this report.
2. Endorse the recommendations in Attachments 1 to 3 of this report.
3. Adopt the amended Queanbeyan-Palerang Strategic Planning Statement – Towards 2040 with the changes arising from Recommendation 2 above.

The resolution was carried unanimously.

9.2 Proposed Queanbeyan Cemetery Site

155/20

RESOLVED (Harrison/Schweikert)

That Council:

1. Proceed with the formal public exhibition and community consultation for the draft plan.
2. Receive a final report before forwarding on to the Minister for determination.

For: Crs Biscotti, Harrison, Hicks, Overall, Schweikert and Taylor
Against: Cr Winchester

9.3 Request - Extension of Time for Special Heritage Grant - Anglican Hall, Braidwood

156/20

RESOLVED (Schweikert/Biscotti)

That Council extend the time for expending the 2019/20 special heritage grant of \$14,700 for the Anglican Hall at Braidwood to 30 June 2021 and roll-over the unexpended funds to the 2020-21 Operational Plan.

The resolution was carried unanimously.

- 157/20 **9.4 Request - Extension of Time for Special Heritage Grant -
Masonic Lodge, Queanbeyan**
RESOLVED (Biscotti/Hicks)
That Council extend the time for expending the 2019/20 special heritage grant of \$20,000 for the Masonic Building, Queanbeyan to 30 June 2021 and roll-over the unexpended funds to the 2020-21 Operational Plan.

The resolution was carried unanimously.
- 158/20 **9.5 Staging Options for Embellishment of Proposed Park - 16
Agnes Avenue, Crestwood - Project Estimates**
RESOLVED (Harrison/Taylor)
That:
 1. Council endorse the staging options for embellishment of the Park at 16 Agnes Avenue.
 2. Stage one be considered for inclusion in Council's next Delivery Program.
 3. Council staff continue to investigate grant funding sources to fund the embellishment.
The resolution was carried unanimously.
- 159/20 **9.6 Water Refill Stations**
RESOLVED (Biscotti/Schweikert)
That Council endorse the proposal to include supply and installation of water refill stations across the LGA in all new landscape embellishment projects.

The resolution was carried unanimously.
- 160/20 **9.7 Palerang Community Development Servicing Plans for Water &
Sewerage**
RESOLVED (Harrison/Taylor)
That Council:
 1. Adopt the attached Development Servicing Plans (as amended) for the Palerang Communities Water and Sewerage schemes.
 2. Commence operation of the above plans effective from 1 July 2020 (inclusive) with contributions adjusted to \$2020/2021 in accordance with the plan.
 3. Register the new plans with the NSW Department of Planning, Industry and Environment (DPIE).
 4. Rescind the 2011 Palerang Council Development Servicing Plans for Water Supply and Sewerage as at 1 July 2020.
The resolution was carried unanimously.

9.8 Review of the Waterwise Initiative

161/20

RESOLVED (Schweikert/Taylor)

That Council:

1. Endorse the release of the attached draft Water Wise Policy for public exhibition for 28 days.
2. Receive a further report at the conclusion of the exhibition period that considers any submissions received.

The resolution was carried unanimously.

9.9 Maslin Place Bungendore Drainage

162/20

RESOLVED (Schweikert/Harrison)

That Council:

1. Authorise the continued design of a piped drainage solution for the open drain in the Maslin Place, Bungendore development consistent with that it is collaboratively providing upstream.
2. Consider funding for the construction phase of the works as part of its 2021/2022 budgetary deliberations.

The resolution was carried unanimously.

Cr Overall declared an interest in the following item.

9.10 QPRC Annual Community Grants Program 2020/21

163/20

RESOLVED (Taylor/Biscotti)

That Council:

1. Approve the donation requests included in Attachment 1, up to a maximum of \$2,000 per applicant, excluding Request No. 12 being a second application.
2. Delegate to the CEO the determination of the actual amounts to be granted in respect of requests 9 and 28.
3. Require an acquittal from groups that received funds in 2019/20 under Category A, before any further donation is released to them.
4. Determine that any recipients of donations under Category A in 2019/20 who cannot provide an acquittal of those funds by 30 September 2020, be excluded from receiving a donation in 2020/21.
5. Determine that all recipients of Category B funds will be paid on a pro-rata basis from the time that COVID social gathering restrictions allow venue hire, up to the end of the 2020/21 financial year.
6. Note that some 2019/20 recipients were unable to utilise donations or hire waivers due to COVID restrictions.

The resolution was carried unanimously.

9.11 Adoption of 2020-21 Revenue Policy

164/20

RESOLVED (Harrison/Biscotti)

That Council:

1. Adopt the Revenue Policy 2020-21 with the amendments shown below, following consideration of public submissions made on the draft Integrated Planning documents and in accordance with Section 405 of the *Local Government Act 1993*:

Page	
14	Rates and annual charges have minor adjustments consistent with the making of the rate.
22-23	Typical Rates table amounts corrected.
24	Interest rate on rates outstanding updated to 0% pa for the period 1 July to 31 December 2020 and 7% pa for the period 1 January to 30 June 2021.
35	80mm non-res sewer access charge altered from \$11,3280 to \$11,328.
350	Add non res 150mm annual sewer access charge at \$39,825.
37	Make allowance for sewerage usage charges to be recalculated based on comparable prior period consumption history, where there was a significant undetected leak, where the owner provides evidence that the leak was rectified as soon as reasonably possible, and where there is evidence that the leaked water was not discharged into the sewerage system.

2. Note that the first quarter rates instalment due date will be extended by 1 month to 30 September 2020, and delay the posting of rates notices until the third week of August 2020.
3. Make the following Rates and Annual Charges for the 2020-21 financial year and that such rates and annual charges be the amount specified hereunder for the Queanbeyan-Palerang Regional Council.

In accordance with section 533, 534, 535 and 566 of the *Local Government Act 1993* (the Act), Council makes the following Rates and Annual Charges for the period 1 July 2020 to 30 June 2021, being the financial year 2020/2021.

Annual Rates

Residential Rates

Residential General

An ordinary rate will be levied on all rateable land categorised as “**Residential**” under section 516 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council as indicated on Page 2 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven two four cents in the dollar (0.1724) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 33.32% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential General**”.

Residential Queanbeyan Urban

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Queanbeyan Urban**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 17 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point three two eight nine one cents in the dollar (0.32891) calculated on the land value issued by the NSW-Valuer General’s Office with base date 1 July 2019, and a base amount of four hundred and ten dollars (\$410) which is equivalent to 32.89% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Queanbeyan Urban**”.

Residential Googong

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Googong**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 17 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point three two eight nine one cents in the dollar (0.32891) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred eighty dollars (\$480) which is equivalent to 33.34% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Googong**”.

Residential Bungendore

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Bungendore**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point two one zero five two cents in the dollar (0.21052) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 35.94% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Bungendore**”.

Residential Braidwood

An ordinary rate will be levied on all rateable land sub-categorised as “**Residential Braidwood**” under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point two one zero five two cents in the dollar (0.21052) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of three hundred and seventy one dollars (\$371) which is equivalent to 49.80% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Residential Braidwood**”.

Farmland Ordinary

An ordinary rate will be levied on all rateable land categorised as “**Farmland**” under section 515 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council, consisting of an ad-valorem rate of zero point one two two nine eight cents in the dollar (0.12298) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of one thousand and one hundred and twenty dollars (\$1120) which is equivalent to 43.90% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Farmland Ordinary**”.

Business General

An ordinary rate will be levied on all rateable land categorised as “**Business**” under section 518 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council as indicated on Page 2 of the Draft Revenue Policy 2020/21 consisting of an ad-valorem rate of point one six six seven three cents in the dollar (0.16673) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and ten dollars (\$410) which is equivalent to 43.55% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business General**”.

Business CBD

An ordinary rate will be levied on all rateable land sub-categorised as “**Business CBD**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 6.02% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business CBD**”.

Business Industrial

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Industrial**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point seven eight five in the dollar (0.785) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and fifty dollars (\$450) which is equivalent to 11.63% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Industrial**”.

Business Queanbeyan Urban

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Queanbeyan Urban**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point two four four two cents in the dollar (1.2442) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and fifty dollars (\$450) which is equivalent to 4.85% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Queanbeyan Urban**”

Business Poplars Business Park

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Poplars Business Park**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 20 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 1.67% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Poplars Business Park**”.

Business Googong

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Googong**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 20 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of one point seven five six three cents in the dollar (1.7563) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of six hundred and sixty dollars (\$660) which is equivalent to 12.39% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Googong**”.

Business Bungendore

An ordinary rate will be levied on all rateable land categorised as “**Business Bungendore**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 21 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven eight three three five cents in the dollar (0.178335) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and twenty five dollars (\$425) which is equivalent to 38.27% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Bungendore**”.

Business Braidwood

An ordinary rate will be levied on all rateable land categorised as “**Business Braidwood**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 21 of the Draft Revenue Policy 2020/21, consisting of an ad-valorem rate of zero point one seven eight three three five cents in the dollar (0.178335) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and twenty five dollars (\$425) which is equivalent to 49.97% of the total rates levied for this sub-category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Business Braidwood**”.

Mining

An ordinary rate will be levied on all rateable land categorised as “**Mining**” under section 517 of the Act, consisting of an ad-valorem rate of zero point five five four cents in the dollar (0.554) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of one thousand and one hundred dollars (\$1,100) which is equivalent to 4.73% of the total rates levied for this category in 2020/2021. In accordance with section 543(1) of the Act this rate be named “**Mining**”.

Annual Charges

Domestic Waste Management

Domestic Waste Management Annual Charges

Under section 496(1) of the Act Council must make and levy an annual Domestic Waste Management (DWM) service charge to each parcel of rateable land for which the service is available and under section 496(2) Council may levy a DWM charge for land that is exempt from rating if the owner requests the service.

In the case of all land within the former Queanbeyan City Council defined service area, for which a DWM service is available the following Table of Annual Charges are levied in accordance with Section 496 of the Act:

Table 1.

Type	Domestic Waste Charge 2020-21	GST
DW1 Domestic Waste 140L waste bin, 240L recycling and 240L green waste	\$337	NIL
DW2 Domestic Waste 240L waste bin, 240L recycling and 240L green waste	\$447	NIL
DW3 Additional Domestic 140L waste bin	\$156	NIL
DW4 Additional Domestic 240L waste bin	\$190	NIL
DW5 Additional Domestic 240L green waste	\$85	NIL
DW6 Additional Domestic 240L recycling	\$85	NIL
DW7 Multi Unit Shared service 240L waste bin, 240L recycling	\$307	NIL
DW8 Multi unit Shared service including shared greenwaste (requested by body corporate)	\$337	NIL
DW9 Multi unit Shared Service additional greenwaste (requested by body corporate)	\$85	NIL
DW10 Vacant Domestic Waste Charge	\$27	NIL
DW11 Rural Waste Availability Charge for occupied premises outside of the urban Domestic Waste Collection areas	\$49	NIL
DW12 Units with shared recycling, individual 140L Waste bin, booked cleanup	\$307	NIL
DW13 Units with individual 140L waste bin , recycling and greenwaste services and scheduled cleanup services	\$337	NIL
DW14 360L recycling bin upsize charge	\$26	NIL
DW 15 Rural Waste Collection - Optional fortnightly 240L waste bin and 240L recycling per annum	\$364	NIL
DW17 Rural Waste Collection - Optional fortnightly 240L recycling only per annum	\$186	NIL
DW21 Rural waste Collection - Additional 240L waste bin collected fortnightly	\$172	NIL
DW22 Rural Waste Collection - Additional 240L recycling bin collected fortnightly	\$132	NIL

In the case of all land within the former Palerang Council defined service area, for which a DWM service is available the following Table of Annual Charges are levied in accordance with section 496 of the Act:

Table 2.

Type	Domestic Waste Charge 2020-21	GST
DWP1-Domestic Waste Urban - 140L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly	\$395	NIL
DWP2-Domestic Waste Urban 240L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly	\$429	NIL
DWP3-Domestic Waste Urban 360L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly (Current services only)	\$478	NIL
DWP4-Domestic Waste Rural 240L waste bin collected fortnightly and 240L recycling bin collected fortnightly	\$319	NIL
DWP6-Domestic Waste Rural – Bin compound 240L waste bin and 240L recycling bin collected fortnightly	\$240	NIL
DWP8-Sutton East, Carwoola, Urila and Primrose Valley – 240L Recycling Bin collected fortnightly	\$111	NIL
DWP10-Sutton East, Carwoola, Urila and Primrose Valley – Additional 240L Recycling Bin collected fortnightly	\$89	NIL
DWP11-Sutton East, Carwoola, Urila and Primrose Valley – Additional 360L Recycling Bin collected fortnightly (Current services only)	\$135	NIL
DWP12-Annual Domestic Waste Charge – Vacant Land (urban)	\$27	NIL
DWP14-Domestic Waste Urban- Extra 140L Waste Bin (weekly)	\$160	NIL
DWP15-Domestic Waste Urban- Extra 240L Waste Bin (weekly)	\$245	NIL
DWP17-Domestic Waste Urban- Extra 240L Recycling Bin (fortnightly)	\$100	NIL
DWP18-Domestic Waste Urban- Extra 360L Recycling Bin (fortnightly) (Current services only)	\$135	NIL
DWP19-Domestic Waste Rural - Extra 140L Waste Bin	\$115	NIL
DWP20-Domestic Waste Rural - Extra 240L Waste Bin	\$174	NIL
DWP21-Domestic Waste Rural - Extra 360L Waste Bin (Current services only)	\$245	NIL
DWP22-Domestic Waste Rural - Extra 240L Recycling Bin	\$89	NIL

Commercial Waste Annual Charge

Under section 501 of the Act, Council may levy an annual Commercial Waste Management (BWM) service charge to each parcel of rateable land for which the service is provided.

In the case of all land within the former Queanbeyan City Council defined service area, for which a BWM service is provided or proposed to be provided the following Table of Annual Charges are levied in accordance with section 501 of the Act:

Table 3.

Type	Business Waste Charge 2020-21	GST
BW1 waste availability charge	\$96	NIL
BW2 for each 240L Waste bin	\$262	NIL
BW4 for each 240L Recycling bin	\$94	NIL
BW8 for each 240L Greenwaste bin	\$94	NIL

In the case of all land within the former Palerang Council defined service area, for which a BWM service is provided or proposed to be provided the following Table of Annual Charges are levied in accordance with section 501 of the Act:

Table 4.
Defined Service Area Braidwood, Bungendore and Captains Flat

Type	Domestic Waste Charge 2020-21	GST
BWP1-Annual Waste Charge Urban - 140L waste bin collected weekly, 240L recycling collected fortnightly	\$328	NIL
BWP2-Annual Waste Charge Urban - 240L waste bin collected weekly, 240L recycling collected fortnightly	\$362	NIL
BWP3-Annual Waste Charge Urban - 360L waste bin collected weekly, 240L recycling collected fortnightly (Current services only)	\$417	NIL
BWP10-Annual Waste Charge – Vacant Land (urban)	\$28	NIL
BWP11-Urban Waste - Additional 140L Waste Bin (weekly)	\$164	NIL
BWP12-Urban Waste - Additional 240L Waste Bin (weekly)	\$252	NIL
BWP14-Urban Waste - Additional 140L Waste Bin (fortnightly)	\$118	NIL
BWP15-Urban Waste - Additional 240L Waste Bin (fortnightly)	\$180	NIL
BWP16-Urban Waste - Additional 240L Recycling Bin (weekly)	\$157	NIL
BWP18-Urban Waste - Additional 240L Recycling Bin (fortnightly)	\$92	NIL
BWP19-Urban Waste - Additional 360L Recycling Bin (fortnightly) (Current services only)	\$139	NIL

Table 5.
Defined Service Area Majors Creek, Araluen, Burra, Urila and Royalla

Type	Domestic Waste Charge 2020-21	GST
BWP4-Annual Waste Charge Rural - 140L waste bin and 240L recycling collected fortnightly	\$326	NIL
BWP6-Annual Waste Rural – Bin compound 240L waste bin and 240L recycling bin collected fortnightly	\$244	NIL
BWP10-Annual Waste Charge – Vacant Land (urban)	\$28	NIL
BWP20-Rural Waste - Additional Compound 240L Waste Bin (fortnightly)	\$135	NIL
BWP21-Rural Waste - Additional Compound 360L Waste Bin (fortnightly) (Current services only)	\$185	NIL

Table 6.
Defined Service Area Sutton East, Carwoola/Primrose Valley

Type	Domestic Waste Charge 2020-21	GST
BWP8-Sutton East, Carwoola/Primrose Valley – 240L Recycling Bin collected fortnightly	\$113	NIL

Waste Programs & Waste Services Annual Charge In the case of all rateable land within the former Palerang Council area a Waste Programs Annual Charge in accordance with s.501 of the Local Government Act and in the case of all non-rateable land within the former Palerang Council area a General Waste Annual Charge in accordance with s.502 of the *Local Government Act*.

Table 7.

Property Service Locality	Qualifier	Frequency	Charge Amount	GST
Palerang Council area East of Queanbeyan River	Roadside recycling service is available	Annual charge per assessment	\$390	NIL
Palerang Council area East of Queanbeyan River	Roadside recycling service is not available	Annual charge per assessment	\$433	NIL
Palerang Council area west of Queanbeyan River	No tip pass issued	Annual charge per assessment	\$28	NIL
Palerang Council area west of Queanbeyan River	Following Tip Pass issued on application	Annual charge per assessment	\$390	NIL

In the case of all rateable land within the former Palerang Council area a Waste Services Annual Charge in accordance with s.501 of the Local Government Act and in the case of all non-rateable land within the former Palerang Council area a General Waste Annual Charge in accordance with s.502 of the Local Government Act:

Table 8.

Property Service Locality	Qualifier	Charge Amount	GST
Palerang Council area East of Queanbeyan River where a Landfill pass is issued for disposal of general waste into an authorised landfill	Annual charge per assessment	\$56.00 (GST incl)	\$5.09

Water Annual Access Charges

All rateable land categorised as Residential within the defined area of the former Queanbeyan City Council will be charged an Annual Water Access Charge equivalent to a 20mm Water Access Charge in accordance with section 501 of the Act.

All strata and non-strata units or dual occupancy properties will be charged an Annual Water Access Charge equivalent to a 20mm Water Access Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates an annual Water Access Charge will be applied according to the size of the water meter service connection/connections to the property as per table 9.

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 9.

Meter Size	Annual Charge
20 mm	\$277
25 mm	\$433
32 mm	\$709
40 mm	\$1,108
50 mm	\$1,731
65 mm	\$2,925
80 mm	\$4,432
100 mm	\$6,925
150 mm	\$15,581

Residential Water Annual Access Charge

All rateable land categorised as residential (including strata units) within the benefit areas of the Bungendore, Braidwood and Captains Flat Water Supply Schemes will be charged an annual access charge of four hundred and seventy three dollars \$473.00 in accordance with Section 501 of the Act.

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Non-Residential Water Annual Access Charge

All rateable land not categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Water Supply Scheme will be charged an Annual Access Charge in accordance with Section 501 of the Act that is proportional to the size of the water supply service connections to the property as per table 10.

An Annual Water Access Charge equivalent to a 20mm Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 10.

Meter Size	Annual Charge
20 mm	\$473
25 mm	\$739
32 mm	\$1,211
40 mm	\$1,892
50 mm	\$2,956
65 mm	\$4,996
80 mm	\$7,568
100 mm	\$11,825
150 mm	\$26,606

Water Usage Charges

A charge will be raised in accordance with Section 502 of the Act for the use of Water Supply Services on a quarterly basis on properties within the defined area of the former Queanbeyan City Council. Water usage will be charge at a single variable rate of **\$4.10** per kl on the all usage recorded through the water meter or meters connected to the property.

A charge will be raised in accordance with Section 502 of the Act for the use of Water Supply Services on a quarterly basis on properties within the benefit areas of the Braidwood, Bungendore and Captains Flat Water Supply Schemes. Water usage will be charge at a single variable rate of **\$2.89** per kl on the all usage recorded through the water meter or meters connected to the property.

Recycled Water Annual Access Charge

All rateable land within the defined area of Googong Township will be charged an Annual Recycled Water Access Charge equivalent to a 20mm Water Access Charge in accordance with section 501 of the Act.

All strata and non-strata units or dual occupancy properties will be charged an Annual Recycled Water Access Charge equivalent to a 20mm Recycled Water Access Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates an annual Recycled Water Access Charge will be applied according to the size of the water meter service connection/connections to the property as per table 11 below.

An Annual Water Access Charge equivalent to a 20mm Recycled Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Table 11.

Meter Size	Annual Charge
20 mm	\$277
25 mm	\$433
32 mm	\$709
40 mm	\$1,108
50 mm	\$1,731
65 mm	\$2,926
80 mm	\$4,432
100 mm	\$6,925
150 mm	\$15,581

Recycled Water Usage Charge

To promote water conservation, the pricing of recycled water has been calculated at the rate of 5% below the potable water prices.

A charge will be raised in accordance with Section 502 of the Act for the use of Recycled Water Supply Services on a quarterly basis on the usage recorded through the water meter or meters connected to the property. Water usage will be charge at a single variable rate of **\$3.89** per kl.

Sewerage Service Access Charges

An Annual Sewerage Service Charge of \$708.00 will be raised under section 501 of the Act to apply to all residential properties within the defined area of the former Queanbeyan City Council.

All strata and non-strata units or dual occupancy properties within the defined area of the former Queanbeyan City Council will be charged an Annual Sewerage Service Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates within the defined area of the former Queanbeyan City Council Annual Sewerage Service Charge will be applied according to the size of the water meter service connection/connections to the property as per table 12.

An Annual Sewerage Service Charge – Vacant Land will apply to each parcel of rateable land within the defined area of the former Queanbeyan City Council which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Table 12.

Meter Size	Annual Charge
20 mm	\$708
Vacant Land	\$461
25 mm	\$1,106
32 mm	\$1,813
40 mm	\$2,832
50 mm	\$4,425
65 mm	\$7,478
80 mm	\$11,328
100 mm	\$17,700
150 mm	\$39,825

Sewer Access Residential Bungendore, Braidwood & Captains Flat

In the case of all rateable land categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Sewerage Access Charge of one thousand and forty five dollars and fifty cents (\$1,102.00), exempt of GST, in accordance with Section 501 of the Act.

An Annual Sewerage Service Charge will apply to each parcel of rateable land within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Non-Residential Sewer Access Annual Charge

Sewer Access Non-Residential Bungendore, Braidwood & Captains Flat

In the case of all rateable land not categorised as residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Sewerage Access Charge in accordance with Section 501 of the Act that is proportional to size of the water meter supply services to the property as per Table 13 below.

An Annual Sewerage Service Charge will apply to each parcel of rateable land within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Table 13.

Meter Size	Annual Charge
20 mm	\$1,262
25 mm	\$1,972
32 mm	\$3,231
40 mm	\$5,048
50 mm	\$7,888
65 mm	\$13,330
80 mm	\$20,192
100 mm	\$31,550
150 mm	\$70,988

Sewerage Usage Charges

A Sewerage Discharge Factor (SDF) is applied to all non-residential sewerage infrastructure users. The SDF is applied to the total water usage for properties and reflects the typical load properties place on the sewerage system and is defined in the NSW Office of Water, Liquid Trade Waste Regulation Guidelines April 2009.

Sewerage Usage charges for non-residential properties within the defined area of the former Queanbeyan City Council are calculated by applying business category SDF as defined in the NSW Office of Water, Liquid Trade Waste Regulations Guidelines April 2009 to the Sewerage Usage Charge of **\$1.23** per kl and are raised to cover the sewerage treatment costs.

Sewerage Usage charges for non-residential properties within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme are calculated by applying business category SDF in table 15 to the Sewerage Usage Charge of **\$2.95** per kl and are raised to cover the sewerage treatment costs.

Table 15.

Land Use Description	SDF
General Main Street Businesses Shop Newsagency Cafes & Restaurants Motels Council Offices Laundromat	95%
Schools	90%
Factories Hospitals Service Clubs Hotels	85%
Churches	70%
Concrete Works	5%

Liquid Trade Waste Annual Charges

In the case of all rateable land not categorised as non-residential within the benefit areas of the Queanbeyan Sewerage Scheme an Annual Access Charge exempt of GST in accordance with Section 501 of the Act for liquid trade waste as follows in Table 16 below:

Table 16.

Category of Discharge	Compliance	Annual Charge	Usage per kl
One	Complying	\$120.00	\$0.00
One	Non Complying	\$120.00	\$2.52
Two	Complying	\$120.00	\$2.52
Two	Non Complying	\$120.00	\$19.71
Three		\$780.00	As stated in Liquid Trade Waste Excess Mass charges in the Schedule of Fees and Charges

In the case of all rateable land not categorised as non-residential within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme an Annual Access Charge exempt of GST in accordance with Section 501 of the Act for liquid trade waste as follows in Table 17 below:

Table 17.

Category of Discharge	Compliance	Annual Charge	Usage per kl
One	Complying	\$98.00	\$0.00
One	Non Complying	\$98.00	\$3.15
Two	Complying	\$196.00	\$3.15
Two	Non Complying	\$196.00	\$19.00
Three		\$655.00	As stated in Liquid Trade Waste Excess Mass charges in the Schedule of Fees and Charges

Stormwater Management Charge

In accordance with Section 496A of the Act, Council will charge a 'Stormwater Management Charge' against rateable properties for which the service is available. Council has identified the residential and business properties that are within the defined area of the former Queanbeyan City Council's urban stormwater catchment areas.

Properties categorised as Residential (Not being Strata Titled)

A flat charge of \$20.00 for a Stormwater Management Service Charge is to be charged against each eligible assessment categorised as Residential within the urban stormwater catchment.

Properties categorised as Residential (Strata Units)

A flat charge of \$12.50 for a Stormwater Management Service Charge is to be levied against each eligible residential strata unit within the urban stormwater catchment.

Properties categorised as Business (Not being Strata Titled)

A Stormwater Management Service Charge is to be charged against each eligible assessment (not being strata titled) categorised as business within the urban stormwater catchment area based on the total area of the assessment. A charge of \$20.00 for every 350 square metres or part of 350 square metres will apply, with a minimum charge of \$20.00 to apply for those properties with an area of less than 350 square metres.

Properties categorised as Business (Strata Units)

A Stormwater Management Service Charge against each eligible business strata unit within the urban stormwater catchment area based on one of the following two scenarios:

Scenario 1 – Business Strata Units Only

If the strata complex contains only business properties (i.e. not mixed development) the charge per strata unit will be calculated by using a charge of \$20.00 per 350m² of the land area occupied by the strata scheme (or part thereof), proportioned by the unit entitlement of each lot in the strata scheme. In the event that this approach results in charge of less than \$12.50 per unit, a minimum charge of \$12.50 will be levied on each strata unit.

Scenario 2 – Business & Residential Strata Units (Mixed Development)

If the strata complex contains mixed development (i.e. properties rated as both business and residential) the dominant category of the strata scheme must be determined and charges will apply for Business strata unit or Residential Strata units as previously adopted. In the event that a mixed development is 50% residential and 50% business, council has the discretion to determine whether to charge the property as a residential or business property.

Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the Local Government Act. In addition, the following properties are also exempted from this charge under the provisions:

- Rateable land owned by the Crown
- Rateable land under a lease for private purposes granted under the *Housing Act 2001* or the *Aboriginal Housing Act 1998*

Interest on Overdue Rates & Charges

In accordance with Section 566 of the Act, interest will accrue on outstanding rates and charges at the rate of seven per cent (7%) per annum simple interest calculated daily from 1 January 2021.

The resolution was carried unanimously.

9.12 Extension of Bulk Water Pricing Agreement 2020/21

165/20

RESOLVED (Harrison/Taylor)

That Council execute the Notice of Variation to extend the Bulk Water Pricing Agreement with Icon Water for 12 months, to 30 June 2021.

The resolution was carried unanimously.

9.13 Adoption of 2020-21 Operational Plan and Fees and Charges**Procedural motion**

166/20

RESOLVED (Winchester/Overall)

That Council deal with Item 9.13, with the exception of point 6 (Council not charge the electronic timesheet fee for Family Day Care educators in 2020-21), in the report recommendation.

The resolution was carried unanimously.

167/20

RESOLVED (Schweikert/Biscotti)

That:

1. Following the consideration of submissions made on the draft Integrated Planning documents and in accordance with Section 405(5) of the *Local Government Act 1993*, Council adopt the Operational Plan 2020-21 with the amendments shown below:

Topic	Budget movement	Funding source
Braidwood footpath – Wilson St, between Wallace St and multipurpose centre	80	Revenue
Security lighting at Railway Park organic community garden	9	Revenue
Braidwood Pool update	1,000	Grant
Reduce Essential Energy project	-886	Loans
Adjustment to Emergency Services Levy	-371	Revenue
Development of chat bot on QPRC website	70	Reserves

2. The actions in response to the submissions be endorsed.
3. A further report be prepared on submission OP09 (Bungendore skate park upgrade).
4. In accordance with Clause 211(2) of the Local Government (General) Regulation 2005, Council approve expenditure in the

adopted Operational Plan 2020-21.

5. In accordance with Clause 211(2) of the Local Government (General) Regulation 2005, Council vote funds to meet the expenditure in the adopted Operational Plan 2020-21.
6. Council receive an additional report on internally restricted reserves, including Southern Phone, following the end of the financial year.
7. Council adopt the Fees and Charges 2020-21 in accordance with Section 608 of the *Local Government Act 1993* subject to recommendation 4 and adjustments as shown in submissions FR08, FR09 and FR10.
8. Council note that the adopted Integrated Plans will be available to the public via Council's website, following amendments shown in this report.
9. Those persons who made submissions to the draft Integrated Plans be thanked for their submission and be advised in writing of Council's decisions
10. A Bungendore place plan be considered in the 2021/22 budget or earlier if possible.

For: Crs Biscotti, Harrison, Hicks, Overall, Schweikert and Taylor
Against: Cr Winchester

Point 6 from the original staff recommendation was brought forward at this juncture.

Cr Winchester declared an interest in the item and refrained from voting.

168/20

RESOLVED (Harrison/Biscotti)

That Council not charge the electronic timesheet fee for Family Day Care educators in 2020-21.

For: Crs Biscotti, Harrison, Hicks, Overall, Schweikert and Taylor

9.14 Community Satisfaction and Wellbeing Survey 2020

169/20

RESOLVED (Schweikert/Taylor)

That Council note the Community Satisfaction and Wellbeing Survey 2020.

The resolution was carried unanimously.

9.15 Investment Report - May 2020

170/20

RESOLVED (Biscotti/Winchester)

That Council:

1. Note the investment return for May 2020 was \$782,013.
2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Queanbeyan-Palerang Regional Council's Investment Policy.
3. Receive the Investment Report for the month of May 2020.

The resolution was carried unanimously.

9.16 Updating and Harmonisation of Council Policies

171/20

RESOLVED (Schweikert/Taylor)

That Council:

1. Note the submissions received on the draft policies.
2. Adopt the following policies as per the attachment:
 - Records Policy
 - Public Art Policy
 - Unsolicited Proposals Policy
 - Probity Policy
3. Rescind previous versions of these policies which pertained to the pre-merger Councils.

The resolution was carried unanimously.

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**10.1 Queanbeyan STP Upgrade - Exhibition of Consultation Plan**

172/20

RESOLVED (Taylor/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2019/20

173/20

RESOLVED (Harrison/Schweikert)

That the report be received for information, with the tables included in the annual report.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES**11.1 Bungendore Town Centre and Environs Committee Meeting Minutes**

174/20

RESOLVED (Schweikert/Hicks)

That Council:

1. Note the minutes of Bungendore Town Centre and Environs Committee meeting held on 25 May 2020.
2. Consider Recommendation 3/2020 from the meeting held on 25 May 2020:

3/2020 That the Secretary make a submission to Council endorsing the Draft Local Strategic Planning Statement and requesting a wording change such that on Page 40 Planning Outcomes for Bungendore the words "retains a country/heritage feel" be deleted and the words "retains a country, heritage and contemporary feel that caters for a diverse range of living and business opportunities" be substituted.

The resolution was carried unanimously.

12. NOTICES OF MOTION

There were no Notices of Motion.

13. REPORTS TO COUNCIL - DELEGATES REPORTS

There was no Delegates Reports.

14. QUESTIONS WITH NOTICE**14.1 Responses to Councillors' Questions**

175/20

RESOLVED (Taylor/Hicks)

That the report be received for information.

The resolution was carried unanimously.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings, Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

16. REPORTS FOR CLOSED SESSION

176/20

RESOLVED (Overall/Taylor)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Undetected Water Leak Application - Queanbeyan

Item 16.1 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Undetected Leak Application - Queanbeyan

Item 16.2 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.21pm to discuss the matters listed above.

16.1 Undetected Water Leak Application – Queanbeyan

177/20

RESOLVED (Biscotti/Taylor)

That Council write off a total of \$2,800 in water usage charges for the property listed in this report.

The resolution was carried unanimously.

16.2 Undetected Leak Application - Queanbeyan

178/20

RESOLVED (Biscotti/Hicks)

That Council write off a total of \$1,823.50 in water usage charges for the property listed in this report.

The resolution was carried unanimously.

179/20

RESOLVED (Overall/Taylor)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.23pm.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 7.24pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**