



Ordinary Meeting of Council

AGENDA

26 May 2021

Commencing at 5.30pm

Queanbeyan Council Chambers

On-site Inspections - Nil

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4.2 Minutes of the Planning and Strategy Committee of the Whole held on 12 May 2021

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Attachment 2 Integrated Environmental Programs and Deliverables – List of All Potential Environmental Programs and Projects Identified in Plans and Strategies (Under Separate Cover)
Attachment 3 Projected EnviroCare Levy Income (Under Separate Cover)
- Item 9.3 Cat Containment Area - Googong and Jumping Creek Policy
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- Item 9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021
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Attachment 3 QBRS for 31st March 2021 - Main Report (Under Separate Cover)
- Item 9.6 Investment Report - April 2021
Attachment 1 Investment Report Pack - April 2021 (Under Separate Cover)
- Item 10.1 CRJO Board Meeting Minutes
Attachment 1 Minutes CRJO Board meeting 26 March 2021 (Under Separate Cover)
- Item 10.2 Resolution Action Sheet
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- Item 11.1 Disability Access Committee
Attachment 1 Access Committee Minutes 28 April 2021 (Under Separate

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Item 11.2 Les Reardon Reserve s355 Committee

Attachment 1 Les Reardon Reserve s355 Committee Report (Under Separate Cover)

Item 11.3 Minutes of the Environment and Sustainability Advisory Committee Meeting Held 7 April 2021

Attachment 1 Minutes of the Environment and Sustainability Advisory Committee Meeting held 7 April 2021 (Under Separate Cover)

Item 11.4 Local Traffic Committee 20 April 2021

Attachment 1 Minutes - Local Traffic Committee 20 April 2021 (Under Separate Cover)

Item 14.1 Responses to Councillors' Questions

Attachment 1 Responses to Councillors Questions (Under Separate Cover)

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Item 9.2 Tender Recommendation for Construction of Bungendore Off-Street Car Park - Contract 2020-10

Attachment 1 Tender Evaluation Report (Under Separate Cover)

Item 9.7 Icon Bulk Water Pricing Agreement

Attachment 1 Draft Pricing Agreement Variation 1 July 2021 to 30 June 2023 (Under Separate Cover)

Item 14.1 Responses to Councillors' Questions

Attachment 2 Responses to Councillors Questions with confidential information (Under Separate Cover)



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Queanbeyan Council Chambers on Wednesday, 28 April 2021 commencing at 5.30pm.

ATTENDANCE

Councillor: Cr Overall (Chair)
Cr Biscotti
Cr Harrison
Cr Hicks
Cr Marshall
Cr Noveska – via Zoom (from 5.58pm)
Cr Schweikert
Cr Taylor (from 5.34pm)
Cr Winchester

Staff: P Tegart, CEO
M Thompson, Portfolio General Manager Natural & Built Character
J Richards, Portfolio General Manager Community Choice
A Knight, Portfolio General Manager Organisational Capability
D Tooth, A/Portfolio General Manager Community Connections

Also Present: W Blakey, Clerk of the Meeting
L Ison, Minute Secretary

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

001/21

RESOLVED (Schweikert/Winchester)

That apology for non-attendance from Cr Brown be received and the late arrival of Crs Noveska and Taylor be noted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 24 March 2021**

089/21

RESOLVED (Biscotti/Schweikert)

That the minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 24 March 2021 be confirmed.

The resolution was carried unanimously.

Business Arising

Cr Schweikert referred to Item 9.1: Review of Applicants for Community Representatives on Bungendore Floodplain Risk Management Committee, and enquired as to when the Committee will be called to meet. The CEO took the question on notice.

4.2 Minutes of the Planning and Strategy Committee of the Whole held on 14 April 2021

090/21

RESOLVED (Schweikert/Hicks)

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 14 April 2021 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

091/21

RESOLVED (Harrison/Biscotti)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a significant non-pecuniary interest in Item 9.7: Draft Operational Plan, Revenue Policy and Fees and Charges 2021-22, stating that the draft Operational Plan includes the NSW Government funded Queanbeyan City of Champions Walk, advising that his wife is associated with the project.

Cr Winchester declared a significant non-pecuniary interest in Item 9.7: Draft Operational Plan, Revenue Policy and Fees and Charges 2021-22, stating his sister is a family day care educator and changing the proposed fee would have a pecuniary impact on her.

Cr Taylor joined the meeting at 5.34pm.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.35pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

092/21

RESOLVED (Overall/Schweikert)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.35pm and resumed at 6.00pm.

During the Public Forum, Cr Noveska joined the meeting at 5.58pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTIONS OF RESCISSION**8.1 Request for Change to Business Rating Sub-Category**

093/21

RESOLVED (Biscotti/Schweikert)

That Council rescind Resolution number 066/21 from the Ordinary meeting on Wednesday 24 February 2021 ["That Council not approve the request for change to rating sub-category for the property listed in the report."].

For: Crs Biscotti, Hicks, Marshall, Overall, Schweikert, Taylor and Winchester

Against: Crs Harrison and Noveska

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**9.1 Community Engagement Report - Proposal to Close Majara Street Bungendore****MOVED (Schweikert/Hicks)**

That Council:

1. Endorse the concept plan shown in Figure 1, being the part closure of Majara Street road reserve made up of sections A and B, as separated by the intersection at Turallo Terrace.
2. Note all submissions and endorse closing the highlighted section of Majara Street road reserve and formalise this decision by publication of notice in the Government Gazette.
3. Advise the NSW Department of Education that Council's endorsement of the proposal is reliant on a formal agreement for the safe and satisfactory resolution of issues related to the Traffic section of this report (including roundabout at Butmaroo

/ Gibraltar Streets; formalise bus parking and channelised pedestrian movement on Gibraltar Street; and formalise carparking on southern section of the train station and along Turallo Terrace / Butmaroo Street), and the gazettal of the closure is subject to execution of the heads of agreement and conclusion of the planning proposal.

4. Authorise the Chief Executive Officer to execute the necessary documentation to effect the closure of the road, and the subsequent sale of Section A for market value as determined by an independent valuer.

Cr Marshall foreshadowed a CONTRARY motion: ["That Council defer this item until a full traffic study of the proposed closure of Majara Street is undertaken."]

The motion (of Crs Schweikert and Hicks) was PUT and CARRIED.

094/21

RESOLVED (Schweikert/Hicks)

That Council:

1. Endorse the concept plan shown in Figure 1, being the part closure of Majara Street road reserve made up of sections A and B, as separated by the intersection at Turallo Terrace.
2. Note all submissions and endorse closing the highlighted section of Majara Street road reserve and formalise this decision by publication of notice in the Government Gazette.
3. Advise the NSW Department of Education that Council's endorsement of the proposal is reliant on a formal agreement for the safe and satisfactory resolution of issues related to the Traffic section of this report (including roundabout at Butmaroo / Gibraltar Streets; formalise bus parking and channelised pedestrian movement on Gibraltar Street; and formalise carparking on southern section of the train station and along Turallo Terrace / Butmaroo Street), and the gazettal of the closure subject to execution of the heads of agreement and conclusion of the planning proposal.
4. Authorise the Chief Executive Officer to execute the necessary documentation to effect the closure of the road, and the subsequent sale of Section A for market value as determined by an independent valuer.

For: Crs Biscotti, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Crs Harrison and Marshall

9.2 Community Engagement Report - Planning Proposal to Permit Proposed Memorial Park on Lot 2 DP112382 and Lot 126 DP754881 - No.1187-1241 Old Cooma Road, Googong

095/21

RESOLVED (Hicks/Biscotti)

That Council:

1. Endorse the Planning Proposal and supporting information to allow a cemetery as a permissible use on Lot 2 DP112382 and Lot 126 DP754881 - No.1187-1241 Old Cooma Road, Googong.
2. Forward the Planning Proposal to the NSW Department of Planning, Industry and Environment requesting that the Minister for Planning make the draft plan.

For: Crs Biscotti, Harrison, Hicks, Noveska, Overall, Schweikert and Taylor

Against: Crs Marshall and Winchester

9.3 QPRC Draft Waste Strategy Exhibition

096/21

RESOLVED (Schweikert/Marshall)

That Council:

1. Include Scenario 3 with Rating Approach D as the preferred scenario in the draft QPRC Waste Strategy.
2. Place the draft QPRC Waste Strategy (as amended by this report) on exhibition for 28 days.
3. Seek input from Veolia and CRJO on the draft strategy and on their projects and strategies relating to waste management in the region.
4. Hold a workshop to consider the input and submissions before adoption.

The resolution was carried unanimously.

9.4 New Tariff Structure for the Palerang Communities Water and Sewerage Schemes

097/21

RESOLVED (Marshall/Schweikert)

That Council:

1. Adopt the new pricing and tariff structure for the Palerang Communities Water and Sewerage Schemes.
2. Include the provisions of option 1 (50:50) of the tariff structure contained in table 2 of this report in the draft Operational Plans for 2021/2022, 2022/2023 and 2023/2024 for the targeted Typical Residential Bill (TRB) for water of \$1,060 (2019/2020\$) per assessment (adjusted for inflation).
3. Increase the targeted TRB (water) to \$1,160 (2019/2020\$) per assessment (adjusted for inflation) in line with option 1 (50:50)

of the tariff structure contained in table 2 of this report in the draft Operational Plan from 2024/2025 onward.

4. Include the provisions of option 3 of the tariff structure (sewerage) contained in table 4 of this report in the draft Operational Plan for 2021/2022 and beyond (adjusted for inflation).

For: Crs Biscotti, Harrison, Marshall, Noveska, Overall,
Schweikert, Taylor and Winchester
Against: Cr Hicks

Cr Biscotti left the Chambers at 7.10pm.

9.5 Asset Management Strategy

098/21

RESOLVED (Marshall/Schweikert)

That Council:

1. Adopt the Asset Management Strategy.
2. Publish the Strategy on the website.

The resolution was carried unanimously.

Cr Biscotti returned to the Chambers at 7.12pm.

9.6 Burra S Bends Construction Budget

099/21

RESOLVED (Overall/Harrison)

That Council allocate additional funding from the nominated capital projects and reserve funds to complete the Burra S Bends project.

The resolution was carried unanimously.

Crs Overall and Winchester declared an interest in the following item.

9.7 Draft Operational Plan, Revenue Policy and Fees and Charges 2021-22

Procedural motion

100/21

RESOLVED (Biscotti/Taylor)

The Revenue Policy, Fees and Charges, and Operational Plan be considered as separate items in that order.

For: Crs Biscotti, Harrison, Hicks, Noveska, Overall, Schweikert,
Taylor and Winchester
Against: Cr Marshall

101/21

RESOLVED (Biscotti/Taylor)

That Council endorse the draft Revenue Policy for public exhibition.

For: Crs Biscotti, Harrison, Marshall, Noveska, Overall,
Schweikert, Taylor and Winchester
Against: Cr Hicks

Cr Winchester declared an interest in the following item and left the Chambers at 7.34pm.

102/21

RESOLVED (Marshall/Biscotti)

That Council endorse the Fees and Charges for public exhibition.

The resolution was carried unanimously.

Cr Winchester returned to the Chambers at 7.35pm.

The Mayor declared an interest in the following item, vacated the Chair, and left the Chambers at 7.35pm. The Deputy Mayor assumed the Chair.

103/21

RESOLVED (Biscotti/Taylor)

That Council:

1. Endorse the draft Operational Plan for public exhibition.
2. Include proposed adjustments to the draft budget of \$2.04m for exhibition, as listed in the report.
3. Hold a further workshop on General Fund expenditure during the exhibition period including adjustments to the draft budget as listed in the report.

The resolution was carried unanimously.

Cr Overall returned to the Chambers at 7.58pm and assumed the Chair.

ADJOURNMENT: The meeting adjourned at 7.58pm and resumed at 8.15pm.

9.8 IPART Rate Peg Review

104/21

RESOLVED (Hicks/Biscotti)

That Council endorse the submission to IPART on the review of the rate peg in the terms outlined in this report.

The resolution was carried unanimously.

9.9 Procedure for Sale of Land for Unpaid Rates

105/21

RESOLVED (Marshall/Schweikert)

That Council:

1. Note the process for the regular annual review of outstanding rates debtors aged over five years.
2. Receive a report to the November Council meeting listing rates and charges owed for eligible properties.

The resolution was carried unanimously.

- 106/21 **9.10 Investment Report - March 2021**
RESOLVED (Marshall/Biscotti)
That Council:
1. Note the investment return for March 2021 was \$607,986.
2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Queanbeyan-Palerang Regional Council's Investment Policy.
3. Receive the Investment Report for the month of March 2021.

The resolution was carried unanimously.

- 107/21 **9.11 HSEQ Policy Review**
RESOLVED (Taylor/Schweikert)
That Council endorse the revised Health Safety Environment and Quality (HSEQ) Policy.

The resolution was carried unanimously.

- 108/21 **9.12 PCYC Project Control Group and Draft Lease**
RESOLVED (Biscotti/Taylor)
That Council:
1. Endorse the Indoor Sports Centre agreement and lease, and publicly exhibit for 28 days.
2. Amend the Regional Sports Council's Terms of Reference to include a PCYC representative.

For: Crs Biscotti, Marshall, Noveska, Overall, Schweikert, Taylor and Winchester
Against: Crs Harrison and Hicks

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

- 109/21 **10.1 CRJO Board Meeting Minutes**
RESOLVED (Marshall/Taylor)
This item be deferred to the next meeting.

The resolution was carried unanimously.

10.2 Audit, Risk and Improvement Committee - Minutes 9 December 2020

110/21

RESOLVED (Biscotti/Harrison)

That the report be received for information.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES**11.1 Local Traffic Committee - Extraordinary Meetings**

111/21

RESOLVED (Schweikert/Biscotti)

That Council resolve that:

1. The minutes of the two Extraordinary Local Traffic Committee Meetings held via correspondence on 25 February and 19 March 2021 be confirmed.
2. Note recommendations LTC 7/2021 to LTC 10/2021 from the meeting held via correspondence on 25 February and 19 March 2021.

LTC 7/2021 PROPOSED SOLUTION: Under *Roads Act 1993* approve the TMP for the 'Music By The River' to be held 27 February 2021 with the provision that QPRC Events undertake the following actions:

- TMP to be updated to describe the positive actions to address risks of queuing should that occur
- Operators involved with the event are to be informed not to park on any footpath, they are to drop off and depart from the site, to assist visibility of road users and pedestrians.
- Events to establish "Night-line" tape to ensure that patrons cross roads at the controlled pointes and in an orderly fashion.
- The TCP for the event is to be updated to ensure the maximum separation of vehicles and pedestrians, so that the lane closures on Morisset Street are amended.
- The TCP is modified to prevent a right-hand turn into Collett St when travelling NE, and preventing a left-hand turn into Collett Street when travelling along Morisset Street SW, so that the traffic adjacent the event site is minimised.
- Update the TMP/TCP to reflect these changes

LTC 8/2021 PROPOSED SOLUTION: Under *Roads Act 1993* approve the TMP for the 'Braidwood ANZAC Day' service to be held 25th April 2021 with the below provision:

- The closure of the full extent of Wallace Street be reviewed if it does not need to be closed, as there is no march.
- That an ROL be obtained for the closure of the Kings Hwy.

- That the TMP be updated with the location and message to be displayed on VMS signage.

LTC 9/2021 PROPOSED SOLUTION: Under *Roads Act 1993* approve the TMP for the 'Jerrabomberra ANZAC Day' service to be held 25th April 2021 on the provision that the road closure times of 4am to 8am strictly apply.

LTC 10/2021 PROPOSED SOLUTION: Under *Roads Act 1993* approve the TMP for the 'Captains Flat ANZAC Day' service to be held 25th April 2021, noting that large and heavy vehicles are to be prevented from using the Miners Road diversion.

The resolution was carried unanimously.

11.2 Minutes of the QPRC Heritage Advisory Committee held 15 April 2021

112/21

RESOLVED (Overall/Schweikert)

That Council:

1. Note the minutes of Queanbeyan-Heritage Advisory Committee on 15 April 2021.
2. Note recommendation QPRC HAC 07/21 and receive a report on amending the relevant part of the Queanbeyan Development Control Plan 2012 as outlined in the Recommendation.
3. Note recommendation QPRC HAC 09/21 and adopt the recommendations for the Heritage Awards.

The resolution was carried unanimously.

11.3 Tourism Advisory Committee Meeting

113/21

RESOLVED (Schweikert/Hicks)

That Council note the minutes of the Tourism Advisory Committee held on 15 March 2021.

The resolution was carried unanimously.

11.4 Economic Advisory Panel Meeting

114/21

RESOLVED (Schweikert/Hicks)

That Council note the minutes of Economic Advisory Panel held on 22 March 2021.

The resolution was carried unanimously.

12. NOTICES OF MOTIONS**12.1 Request Changes to Business Rating Category**

115/21

RESOLVED (Biscotti/Schweikert)

That Council:

1. Revise the rating sub-category for the property listed in the 24 February 2021 report 16.7, to 'Business Urban'.
2. Advise the ratepayer that any changes made to the 2021/22 Revenue Policy will be used for the levying rates from that year only.
3. Revise the draft 2021/22 Revenue Policy to change the mapped sub-category area for 'Business CBD' to match the Development Control Plan for the Queanbeyan CBD.

For: Crs Biscotti, Hicks, Marshall, Overall, Schweikert, Taylor and Winchester

Against: Crs Harrison and Noveska

12.2 Intersection of Macs Reef and Bungendore Roads

116/21

RESOLVED (Schweikert/Marshall)

That Council receive a report on all options to improve the safety of the intersection at Macs Reef Road and Bungendore Road, with indicative costs, no later than the July Ordinary meeting of Council.

The resolution was carried unanimously.

13. REPORTS TO COUNCIL - DELEGATES REPORTS**13.1 Delegates Report**

117/21

RESOLVED (Harrison/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

14. QUESTIONS WITH NOTICE**14.1 Responses to Councillors' Questions**

118/21

RESOLVED (Winchester/Marshall)

That the report be received for information.

The resolution was carried unanimously.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

16. REPORTS FOR CLOSED SESSION

119/21

RESOLVED (Overall/Hicks)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Bungendore Land Acquisition

Item 16.1 is confidential in accordance with s10(A) (di) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Bungendore Office Relocation

Item 16.2 is confidential in accordance with s10(A) (di) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Sealing and Future Management of Miners Road Captains Flat

Item 1.1 is confidential in accordance with s10(A) (f) of the Local Government Act 1993 because it contains details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.43pm to discuss the matters listed above.

- 120/21 **16.1 Bungendore Land Acquisition**
RESOLVED (Harrison/Marshall)
That Council:
 1. Note the report.
 2. Authorise the CEO to continue conciliation discussions and defend the matter in the Land and Environment Court.

The resolution was carried unanimously.
- 121/21 **16.2 Bungendore Office Relocation**
RESOLVED (Marshall/Schweikert)
That Council:
 1. Authorise the CEO to purchase the property for the negotiated price with funding outlined in the report, and execute relevant documents.
 2. Note the inclusion of the approved Development Application acquired with the property.
 3. Note the 2% Real Estate Institute NSW Branch fee that is in addition to purchase price.

The resolution was carried unanimously.
- 122/21 **16.3 Sealing and Future Management of Miners Road Captains Flat**
RESOLVED (Marshall/Hicks)
That Council accept the offer of Government funding to assist with providing a dust seal on Miners Road, Captains Flat, and in doing so accept ongoing responsibility for the maintenance and management of Miners Road.

The resolution was carried unanimously.
- 123/21 **RESOLVED (Overall/Taylor)**
That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 9.10pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the *Local Government (General) Regulations 2005*, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 9.12pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**



PLANNING AND STRATEGY COMMITTEE OF THE WHOLE MEETING

Council at its meeting of 23 November 2016 resolved (M/N 295/16) as follows:

The Planning and Strategy Committee of the Whole be delegated authority in accordance with Section 377 of the *Local Government Act 1993* to determine matters pursuant to the:

- *Environmental Planning and Assessment Act 1979*
- *Local Government Act 1993*
- *Swimming Pools Act 1992*
- *Roads Act 1993*
- *Public Health Act 2010*
- *Heritage Act 1977*
- *Protection of the Environment Operations Act 1997*

MINUTES OF THE PLANNING AND STRATEGY COMMITTEE OF THE WHOLE OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 253 Crawford St, Queanbeyan on Wednesday, 12 May 2021 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Overall (Chair)
Cr Biscotti
Cr Brown – via Zoom (from 5.34pm)
Cr Harrison
Cr Hicks – via Zoom
Cr Noveska – via Zoom
Cr Schweikert
Cr Taylor
Cr Winchester

Staff: P Tegart, CEO
M Thompson, Portfolio General Manager Natural & Built Character
P Hansen, Portfolio General Manager Community Connections
J Richards, Portfolio General Manager Community Choice
A Knight, Portfolio General Manager Organisational Capability

Also Present: W Blakey, Clerk of the Meeting
L Ison, Minute Secretary

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

PLA101/21

RESOLVED (Hicks/Schweikert)

That apology for non-attendance from Cr Marshall be received and noted.

The resolution was carried unanimously.

4. DISCLOSURES OF INTEREST

PLA102/21

RESOLVED (Taylor/Schweikert)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures.

5. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.32pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

PLA103/21

RESOLVED (Overall/Taylor)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT: The meeting adjourned for the Public Forum at 5.32pm and resumed at 5.45pm.

During the Public Forum, Cr Brown joined the meeting at 5.34pm.

6. MAYORAL MINUTE

There was no Mayoral Minute.

7. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

8. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

8.1 Modification Application DA 322-2015.A - Two Lot Subdivision - Request to Remove Condition Requiring Payment of Section 64 Contributions for New Jerrabomberra High School Site - 300 Lanyon Drive, Jerrabomberra

MOVED (Brown/Hicks)

That in recognition of the community benefit provided by the creation of a new site for the future Jerrabomberra High School by the two lot, Torrens title subdivision of Lot 1 DP 1263364, 300 Lanyon Drive, Jerrabomberra, Council approve modification application 322-2015.A for the deletion of Condition 9 and Schedule 2 of DA 322-2015 which required the payment of Section 64 contributions in accordance with Section 5.5 of the *Development Servicing Plan for Greater Queanbeyan City Council – Water Supply* and *Development Servicing Plan for Greater Queanbeyan City Council – Sewerage*.

Cr Overall foreshadowed a CONTRARY motion: ["That Council not support the proposed modification to delete Condition 9 and Schedule 2 of DA 322-2015, but consent to the modification of Schedule 2 of DA 322-2015 as below to reflect the revised school capacity of 500 students.

Fee Description	Fee Due
Contribution Plan	
Water (Jerra)	\$140,002.65
Sewer (West)	\$37,424.09
Total Contributions Payable	\$177,426.74

Relevant Criteria on which these calculations were made:

- 25 sewer and 15 water equivalent tenements have been debited to this development.”]

The motion (of Crs Brown and Hicks) was PUT and CARRIED.

PLA104/21

RESOLVED (Brown/Hicks)

That in recognition of the community benefit provided by the creation of a new site for the future Jerrabomberra High School by the two lot, Torrens title subdivision of Lot 1 DP 1263364, 300 Lanyon Drive, Jerrabomberra, Council approve modification application 322-2015.A for the deletion of Condition 9 and Schedule 2 of DA 322-2015 which required the payment of Section 64 contributions in accordance with Section 5.5 of the *Development Servicing Plan for Greater Queanbeyan City Council – Water Supply* and *Development Servicing Plan for Greater Queanbeyan City Council – Sewerage*.

For: Crs Brown Hicks Noveska, Schweikert and Winchester
Against: Crs Biscotti, Harrison, Overall and Taylor

8.2 Draft Bungendore Contributions Plan for Car Parking Facilities for Public Exhibition

PLA105/21

RESOLVED (Schweikert/Taylor)

That:

1. Council endorse the draft Bungendore Development Contributions Plan for Car Parking Facilities for public exhibition for a period of 28 days.
2. The outcomes of the exhibition period be workshopped prior to being reported back to Council for adoption.

The resolution was carried unanimously.

8.3 Draft Mount Jerrabomberra Plan of Management for Public Exhibition

PLA106/21

RESOLVED (Harrison/Schweikert)

That:

1. Council endorse the draft Mount Jerrabomberra Plan of Management for public exhibition for a period of 28 days.
2. The outcomes of the exhibition period be reported back to Council prior to adoption.

The resolution was carried unanimously.

9. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

9.1 World Environment Day Event and Education Trailer Launch

PLA107/21

RESOLVED (Taylor/Winchester)

That the report be received for information.

The resolution was carried unanimously.

9.2 Proposed Housing SEPP - Boarding Houses in R2 Low Density Residential Zone

PLA108/21

RESOLVED (Harrison/Taylor)

That the report be received for information.

The resolution was carried unanimously.

10. REPORTS OF COMMITTEES

There were no Reports of Committees.

11. NOTICES OF MOTIONS

There were no Notices of Motions.

13. REPORTS FOR CLOSED SESSION

There were no matters for Closed Session.

14. CONCLUSION OF THE MEETING

The time being 6.10pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 EnviroCare - Proposal for Special Rate Variation Levy (Ref: ; Author: Thompson/Abbott)

File Reference: 25.3.1-01

Summary

As identified in the Community Strategic Plan 2018-2028, our community enjoys the clean air and peace, quiet and beauty of the natural environment, bushland and landscape.

In order to protect the natural environment, Council needs to have in place adequate resources. Currently, there is a disconnect between the resources available and the ability of Council to meet its routine core environmental functions and to respond to incidents. This limits Council's ability to meet the community's environmental expectations and prevents Council taking proactive action to constrain damaging environmental impacts.

In this context it is appropriate for Council to consider options for increasing funding for environmental programs and projects. One option that has potential to enhance resources is the possibility of a special rate variation (SRV) to increase general income for environmental projects and resources. This report examines some of the issues involved in implementing an environmental levy as contemplated at a recent councillor workshop

Recommendation

That Council progress the community consultation requirements of IPART to introduce the concept of an EnviroCARE Special Rate Variation Levy for QPRC based on a 3.6% variation over seven years.

Background

The Queanbeyan-Palerang Regional Council area covers 5,319km², with 67 Council managed bushland reserves. The LGA is unusual in that it contains 90 plant type communities including habitat for 10 Endangered or Critically Endangered species and communities on Council land. There are 18,220km of watercourses and significant other sites including escarpment zones, Council reserves, roadsides, and numerous Crown land reserves presently or shortly coming under Council's management responsibilities.

The QPRC community service objective is to:

Sustain the natural qualities of topography, vegetation and waterways to support the environmental and economic functioning of bio-connections and landscapes and minimise risk through natural hazards.

The management of such areas creates significant challenges, including the need to address an array of environmental issues during a period of rapid population growth. Some of these problems include the proliferation of environmental weeds, the choking up of watercourses, the illegal clearing of endangered vegetation, illegal dumping and importation of contaminated fill and the maintenance of water quality in important catchment areas.

As a land manager, Council has a legislative responsibility in managing its own land. However the Natural Landscapes Team have been largely reliant on grant funding which is not guaranteed to undertake this work. Implications on resources and staffing have been stretched, with fixed term staff recruited and lost due to irregular and unsustainable funding, impacting completion of targets and planned work actions.

9.1 EnviroCare - Proposal for Special Rate Variation Levy (Ref: ; Author: Thompson/Abbott) (Continued)

Council also has a legislative responsibility to prepare, review and adopt various Plans of Management for Community Land which impose management strategies and activities which must be funded and implemented.

Council has also adopted strategies such as the Community Climate Change Action Plan (CCCAP) and Operational Climate Change Action Plan (OCCAP). These plans guide the actions Council will take to improve and protect environmental assets and realise local environmental and social benefits.

Recent community surveys have indicated that Council should prioritise restoration and maintenance of bushland. It was also found that QPRC is under-delivering on environmental monitoring and protection. There is also a decrease in community satisfaction regarding weed control.

In order to supplement resources to meet these existing and new environmental obligations and expectations it is proposed to apply to increase general notional income through a special rate variation (SRV) as an Environmental Levy to offset in part the increase in environmental activities, and support projects that could be undertaken with special rate variation funds. These additional resources would allow on-the-ground environmental works projects to be prioritised with clear and measurable outcomes for projects and services to maintain, rehabilitate and enhance the natural environment.

A suggested name for the program is EnviroCARE. This is similar to the former CityCARE SRV focusing on roads, footpaths and playgrounds. The hands of the suggested logo reflect the National Landcare icon of 'caring hands'. The environmental works will include working with local communities to protect and expand local conservation activities.



9.1 EnviroCare - Proposal for Special Rate Variation Levy (Ref: ; Author: Thompson/Abbott) (Continued)

The key focus areas for utilisation of resources raised by the EnviroCARE levy would include:

- *Biodiversity Conservation* - Protect and improve native vegetation, threatened species and bushland reserves.
- *Biosecurity Control* - Eradicate and contain priority weeds (+pest animals, diseases).
- *Catchment Management* - Improve water security, groundwater dependent ecosystems and soil erosion.
- *Environmental Health Monitoring and Compliance* - Monitor water and air quality, prevent and manage pollution incidents and enforce environmental breaches.
- *Climate Action* – Heat mitigation, storm resilience, energy efficient facilities, charge stations, solar power and hot water.

There will be a component set aside for regional catchment actions and co-funding \$ for \$ grant and community grant applications.

Implications***Legal***

Council can apply to IPART for a Special Variation to the rate peg which is assessed against the criteria set by the NSW Office of Local Government and includes:

1. The purpose of the SRV needs to be clearly identified in Council's Integrated Planning and Reporting (IP&R) documents, (Delivery Program, Operational Plan and Long Term Financial Plan).
2. Extensive community awareness campaigns need to be undertaken including evidence that the community is aware of the extent of the SRV.
3. The Delivery Program and Long Term Financial Plan should clearly set out the extent of the General Fund rate rise under the special variation. In particular, councils need to communicate the full cumulative increase of the proposed SRV in percentage terms, and the total increase in dollar terms for the average ratepayer, by rating category.
4. The impact on affected ratepayers must be reasonable.
5. The IP&R documents or the council's application must explain and quantify the productivity improvements and cost containment strategies the council has realised in past years and plans to realise over the proposed special variation period.

The Environmental Levy is proposed to be a Special Rate Variation in accordance with section 495 of the *Local Government Act 1993*, and the income generated will be restricted for use on the Environmental Projects nominated in Council's Delivery Program. An outline of the SRV has been included in the 2021-22 Operational Plan.

IPART may grant a general income variation for a single year or up to seven years and can be temporarily or permanently retained in the rate base. Over that time the Council can set its own rates and fees as long as its total general income from those sources stays within the agreed increase.

Policy

A Policy would be developed to inform the allocation of revenue generated from the EnviroCARE levy and outline the management of funded programs, projects and allocations.

9.1 EnviroCare - Proposal for Special Rate Variation Levy (Ref: ; Author: Thompson/Abbott) (Continued)

Environmental

Inadequate resourcing for environmental programs and projects results in Council:

1. Adopting plans without the means to fund actions
2. Not being able to manage/afford to get the work done
3. Not meeting community expectations for environmental management
4. Not knowing enough information about the environmental assets within the LGA.
5. Not knowing enough information about the condition of those assets.
6. Being less effective when undertaking environmental compliance duties
7. Not being adequately prepared for climate change extreme weather planning and events.

An Environmental Levy will greatly assist in managing these issues and meeting the expectations of the community.

Sustainability

Council has a population around 60,000 people. This is predicted to increase to 80,000 by 2035 with an associated increase in development pressures. The significant challenge already faced is to minimise human impact on the environment.

Past land management practices and human activities have resulted in the landscapes that are seen today. Challenges ahead include the relentless spread of biosecurity weeds such as African Lovegrass into (currently) relatively 'clean' areas, which if left unchecked, will generate ongoing and increasing costs to Council and the community. The recent re-emergence of invasive willows on waterways, is a similar issue.

Bushland areas are impacted by land clearing, timber collection, motorbike access, dumping and development have the potential to transform and pollute these natural areas.

Many local river systems have been assessed to be in poor condition with some native species and ecological communities threatened with extinction.

Strategic Direction and Asset Management

The vision for the region expressed in the Community Strategic Plan 2018-28 includes the following statement:

'A place offering a wonderful lifestyle for residents, families and visitors, a lifestyle created in large part by passive and active enjoyment of the natural and built environment. The lifestyle is friendly, safe and relaxed – the result of living in an environmental haven, with clean and pristine waterways and bushland, well maintained public spaces and a commitment to sustainable energy and waste.'

As seen with the biodiversification of the Queanbeyan River and sympathetic re-development of Queen Elizabeth Park, management for biodiversity can go hand in hand with infrastructure improvement, climate mitigation and recreational opportunities. This can dramatically change the character of a precinct, and people's usage of it. Making the most of natural assets in this way has multiple benefits including:

- Improved water quality (including for primary producers and others downstream)
- Carbon sequestration
- Attracting native animals
- Replacing unsightly weeds with bird-attracting, shady natives
- Encouraging visitors to the area
- Promoting both civic pride and an appreciation of the local environment

9.1 EnviroCare - Proposal for Special Rate Variation Levy (Ref: ; Author: Thompson/Abbott) (Continued)

- A decrease in anti-social behaviour and increase in safety
- A perception of 'Pride in our Community'

With more than 575 council managed properties and nearly 400 road sectors with significant biodiversity values (a combined area of over 5,000ha), works will need to be prioritised and resourced to ensure strategic proactive maintenance, protection and asset development.

Priorities will be areas which contain critically endangered ecological communities and/or species. Counter-intuitively, reserves in better condition should be managed first as fewer resources will be required to reach a satisfactory level, and they will be better able to sustain themselves.

Conversely, smaller reserves with comparatively large edge areas will generally be a lower priority, as these will generally be in a more degraded condition and will require more intensive management. Where these areas may not be able to be restored to former ecosystem functions, a simpler landscaping strategy may be required, that maintains native plants and habitat, but with reduced species diversity.

Greenways could be candidates for this approach. This is the basis of the so-called '3R' approach to natural landscape management

- retain the best areas first, with minimal management inputs; then
- regenerate areas with more significant issues; and finally
- revegetate/remediate areas that are more severely degraded, too small to sustain, or have ongoing, intractable issues.

Riparian areas are also of high priority. As well as being drinking water catchments for humans and stock, these are biodiversity hotspots, important wildlife corridors, and represent vital drought habitat and fire/ climate refuges. Rivers and streams are also popular recreation areas. Using a similar approach to the Queanbeyan River example above, biodiversity planning for Turallo Creek in Bungendore and the Braidwood creek system (Monkittee, Recreation Ground and Flood Creek) would cover both biodiversity and recreation needs, and promote QPRC's vision for '*an environmental haven, with clean and pristine waterways and bushland*' (CSP p.14).

Engagement

Council must follow the Integrated Planning and Reporting (IP&R) guidance material in applying for an SRV and develop a community engagement strategy to consult with the community on the proposal. The nature and extent of consultation should be appropriate, proportionate, and tailored to the purpose, extent and magnitude of the proposed rate increase, and the ratepayers who will primarily be affected.

Financial

The action of endorsing Plans of Management commits Council to undertake activities such as rehabilitation, walking trails, fire management, tree planting, weed control and soil erosion controls. Environmental nett expenses have increased significantly since the merger. Funds are required to ensure that works are actually undertaken. Without additional financial resources it would be extremely difficult to facilitate the actions and environmental objectives Council has adopted.

Under EnviroCARE, projects would be presented as part of the Delivery Program. Annual programs would be reviewed by the Environment and Sustainability Advisory Committee (ESAC) and progressed to Council for adoption in the Operational Plan. Capital and operational funding required for projects endorsed by Council would be incorporated into individual program budgets for the financial year through Council's normal budget cycle and exhibited in the Operational Plan.

9.1 EnviroCare - Proposal for Special Rate Variation Levy (Ref: ; Author: Thompson/Abbott) (Continued)

An examination of the large number of projects and programs which need to be funded have been collated and summarised in Attachment 2. The total cost of these projects far exceeds funds which could be raised with a reasonable SRV. As such a plan detailing prioritised projects has been developed based on raising an Environmental Levy of \$1.5 million per year.

This list of suggested projects is provided in Attachment 1. At this point the plan is indicative and projects could be modified (from the list in Attachment 2) as Council and community expectations demand. However, the list in Attachment 1 is useful to understand the scope of projects that could be accommodated with a \$1.5 million levy.

Generating an income of \$1.5 million would see an average EnviroCARE Levy per assessment of \$55.00 per property. This is calculated at a base amount \$25.00 with ad valorem of 0.00872.

This is calculated as follows - 2.5% rate peg + 3.6% SRV Environmental Levy = 6.1% total increase in rates.

A list of the average levy for each individual rating category is provided in Attachment 3 for information.

Suggested expenditure of these funds would be allocated as follows:

Portion	Theme	Description
40% - (\$600K)	Maintenance (Operations)	Monitor, plan, mitigate risks and conserve what's important
40% - (\$600K)	Improvements (Projects)	On ground works, rehabilitate, upgrade, construct and maintenance
20% - (\$300K)	Collaboration (Engage)	Education, community, grant \$ for \$, co-funding

Resources (including staff)

Council currently has limited resources in the Natural Areas team. Particular examples of inadequate resources currently include:

- Only two Biosecurity Weed Sprayers for all Council Land
- Only one Environmental Compliance Officer for the whole LGA
- No Biodiversity Officer or Catchment Officer to implement programs
- Fixed term Project Officers employed for grant-funded projects

Integrated Plan

It is proposed that the levy be implemented over a seven year period. This would align with the next three year Delivery Program (shortened due to extending Council elections) and the following four year Delivery Program.

Management of the environment is a shared responsibility. The proposal recognises this responsibility and the need to engage and build partnerships with the community and to guide works that will build on the past 20 years of dedicated environmental commitment from community environmental groups and capitalise on the existing works undertaken to date.

Conclusion




Council is conservative in its current environmental operations. In order to service environmental projects and meet community expectations increased funding is required. The introduction of an Environmental Levy is a proportionate and sustainable methodology for generating additional resources. If Council decides not to pursue an Environmental Levy, the

9.1 EnviroCare - Proposal for Special Rate Variation Levy (Ref: ; Author: Thompson/Abbott) (Continued)

current status of extremely limited resources will continue, and Council will be unable to provide the expected level of services or increased protection of our environment. Lack of attention to bushland and riparian areas will become a risk in terms of liability and loss of biodiversity.

In agreeing to progress the EnviroCARE Levy, Council should be aware that there is no commitment of funds at this stage. There is a considerable community consultation process and IPART justification to come and as such there will be a number of points at which the new Council can opt not to proceed with the proposal. However, to investigate the introduction of such a levy requires Council's imprimatur now so that the process can commence during the next financial year.

Attachments

- | | |
|---|---|
| Attachment 1 | Proposed EnviroCARE Projects and Expenditure for Delivery Plan 2022/23 to 2024/25 (<i>Under Separate Cover</i>) |
|  | |
| Attachment 2 | Integrated Environmental Programs and Deliverables – List of All Potential Environmental Programs and Projects Identified in Plans and Strategies (<i>Under Separate Cover</i>) |
|  | |
| Attachment 3 | Projected EnviroCare Levy Income (<i>Under Separate Cover</i>) |
|  | |

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.2 Tender Recommendation for Construction of Bungendore Off-Street Car Park - Contract 2020-10 (Ref: ; Author: Hansen/de Jongh)

File Reference: 100861-09

Summary

Tenders were called via TenderLink for Construction of the Bungendore Off-Street Car Park. Three (3) tender submissions were received. Tenders were assessed and scored. The evaluation panel have completed the tender review process and recommend that the contract be awarded as recommended in the Tender Evaluation Report.

Recommendation

That Council award Contract 2020-10 for the Construction of Bungendore Off-Street Car Park to Tenderer 1 as recommended in the Tender Evaluation Report.

Background

The Bungendore Off-Street Car Park will provide additional parking in the Bungendore township as well as community space that could be utilised for other activities such as markets.

Key features of the proposed car park include:

- 50 parking spaces, including three disabled parking spaces and two electric vehicle charging stations
- Tree plantings and landscaping for shade and amenity
- Toilet block (to be installed separate to this contract)
- Smart cities infrastructure (smart lighting, CCTV)
- Capacity to hold markets
- Vehicular and pedestrian access from Ellendon Street
- Pedestrian access from Malbon Street

Implications***Legal***

Section 55 of the *Local Government Act 1993* requires that a Council invite open tenders before entering into contracts for projects over \$250,000.

Policy

The Tenders have been assessed as per QPRC procurement policies and the Tender Evaluation Plan.

9.2 Tender Recommendation for Construction of Bungendore Off-Street Car Park - Contract 2020-10 (Ref: ; Author: Hansen/de Jongh) (Continued)

Environmental

A draft Review of Environmental Factors (REF) has been produced for the works. There are no significant risks to ecology or biodiversity.

It is a condition of the contract that the contractor comply with the requirements of the REF.

Engagement

Liaison with adjacent property and business owners has commenced regarding construction.

The Bungendore Carpark project community consultation was undertaken on YourVoice between 15 July 2019 and 14 August 2019. The car park designs were updated based on the outcomes of the community consultation.

Opposition to the car park layout has since been expressed by some local property and business owners. The primary reason stated for opposition has been the loss of green space in the Town Centre. Council revisited the matter with several design options before agreeing to proceed with the scope that is the subject of the tender.

Design options were further investigated. Council resolved at the October 2020 Ordinary Meeting of Council to proceed with a modified version of the original design. A key modification is the addition of more tree plantings and landscaping to provide additional shade and amenity.

Financial

The total project budget is \$1,660,000 from Council borrowings and Reserves. This will cover the cost of this tender as well as the supply and installation of a toilet block.

Program Code	Expense Type	Funding source	Amount
100861	Capital	Loan funds	\$ 1,000,000
100861	Capital	Land sales and development contributions	\$ 660,000

Resources (including staff)

The project will be managed by QPRC Contracts and Projects staff.

Conclusion

The tenderer who best satisfied the selection criteria for Construction of the Bungendore Off-Street Car Park was found to be Tenderer 1. It is recommended that Tenderer 1 be awarded the contract to undertake this work.

Attachments

Attachment 1 Tender Evaluation Report (*Under Separate Cover*) - **CONFIDENTIAL**

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.3 Cat Containment Area - Googong and Jumping Creek Policy (Ref: ; Author: Richards/Tozer)

File Reference: 3.4.5-05

Summary

At its meeting in December 2020, Council endorsed the draft Cat Containment Area – Googong and Jumping Creek Policy for public exhibition.

The draft Policy proposed introducing cat containment orders into the unbuilt areas of Googong and Jumping Creek immediately, and to phase in orders to the already built sections of Googong after five years.

Following the public exhibition period, all submissions have been presented to Council for consideration.

The following amendments have been made to the Policy (track changes in attachment) based on feedback:

- Remove cap on the number of cats per residence (draft suggested maximum of three cats)
- Add: 6.3 Cats may be exercised outside of a property, however they must be kept under effective control at all times, either by lead/harness, carry box etc
- Updated map of Googong area as provided by Peet
- Include Googong Sunset development in list of areas affected by this Policy
- Addition of 6.13 to identify future subdivision certificate conditions
- The Policy will be updated with the date of adoption, if adopted.

Recommendation

That Council:

- 1. Adopt the amended Cat Containment Area – Googong and Jumping Creek Policy.**
 - 2. Include conditions on future subdivision certificates where this Policy would apply to identify the area as being within a Cat Containment Area.**
 - 3. Consider applying this Policy to future urban residential developments in the local government area.**
 - 4. Advocate to the NSW Government to consider a review of state-wide rules relating to roaming cats**
-

Background

Through Council's Dangerous Dogs Panel, the issue of roaming cats, specifically in Googong, has been discussed. As it stands, NSW legalisation does not prohibit cats roaming as it does for dogs.

With the growth of Googong and its proximity to the Googong Dam foreshore, bushland and rural properties, Council has experienced an increase in cat-related complaints. These vary and can include: cats digging and defecating in private gardens, scratching vehicles, cats fighting at night causing excess noise, hunting and killing wildlife, and contributing to nuisance dog barking.

9.3 Cat Containment Area - Googong and Jumping Creek Policy (Ref: ; Author: Richards/Tozer) (Continued)

Cats play a significant, but complex role in our society and culture and while pet cats bring health and comfort benefits to their owners, they have a natural instinct to hunt. Undomesticated (feral) cats are required to hunt to for their survival.

The Policy would introduce cat containment bylaws within Googong and the planned Jumping Creek Estate. Introducing cat containment areas within the community will play a key role in reducing the impact that cats have on the local environment.

If adopted, the Policy would apply to future development areas of Googong Township, Googong Sunset and the Jumping Creek Estate. Five years after the adoption of the Policy, neighbourhoods currently constructed or under construction (see map in Policy) would be required to comply with the Policy.

Residents within the cat containment areas would be required to keep their cats confined to their premises 24 hours a day. This can be achieved by restricting cats to the house, providing a purpose-built cat enclosure or erecting cat-proof fencing on the premises. The Policy does not restrict cats to remaining indoors only, nor does it prevent the owner from walking their cat, providing it is under effective control (similar to a dog).

Nearby community estates such as Royalla and Mt Campbell specifically prohibit cats from being owned by estate residents. Cats would not be prohibited from either Googong and Jumping Creek.

The NSW Office of Local Government has recently reminded all councils of their responsibilities when it comes to managing cats. Some of the responsibilities of councils include:

- cats may be lawfully seized in specific circumstances and, where that is the case, the cat must be delivered to its owner, a council pound or other approved premises,
- it is implicit from the CA Act that a council must have a pound in order for it to properly discharge the functions which the CA Act confers on it,
- a council must accept a cat that was lawfully seized by a member of the public under the CA Act and must accept cats from approved premises in the circumstances set out in section 63A of the CA Act, and
- Section 6A(1)(a) of the CA Act confers certain general duties on councils, including to promote awareness within its area of the requirements of the CA Act with respect to the ownership of companion animals.

Implications***Legal*****Council's power to introduce and regulate the proposed Cat Containment Area**

The *NSW Companion Animal Act 1998* Section 29-32 provides the following general advice.

Companion Animals Act 1998* (Part 4 Section 29)*29 Cats must have form of identification**

- (1) A cat must be identified by a form of identification that enables a local authority to ascertain the name of the cat and the address or telephone number of the owner of the cat.
- (2) The identification may take any of the following forms—
 - (a) a collar worn around the cat's neck with a tag or tags attached,
 - (b) a microchip,
 - (c) any other form of identification prescribed by the regulations.
- (3) The owner of the cat is guilty of an offence if this section is not complied with.

9.3 Cat Containment Area - Googong and Jumping Creek Policy (Ref: ; Author: Richards/Tozer) (Continued)

Infringements notices

- | | |
|--|-------|
| • Cat not wear identification | \$180 |
| • Owner/person in charge of cat found in a prohibited place | \$180 |
| • Owner not comply with nuisance cat order – 1 st offence | \$165 |
| • Owner not comply with nuisance cat order – 2 nd offence | \$165 |

The following legislation can be used to regulate the proposed by law.

Companion Animals Act 1998 (Part 4 Section 30)

30 Cats prohibited in some public places

Wildlife protection areas (meaning any public place or any part of a public place set apart by the local authority for the protection of wildlife and in which the local authority ordered that cats are prohibited for the purposes of the protection of wildlife and in which, or near the boundaries of which, there are conspicuously exhibited by the local authority at reasonable intervals notices to the effect that cats are prohibited in or on that public place).

If a cat is in a place where cats are prohibited under this section—

- 1) the owner of the cat, or
- 2) if the owner is not present at the time of the offence and another person who is of or above the age of 16 years is in charge of the cat at that time—that other person, is guilty of an offence.

Companion Animals Act 1998 No 87. (Part 4 Section 32)

32 Action to protect persons and animals against cats

- (1) Any person may lawfully seize a cat if that action is reasonable and necessary for the protection of any person or animal (other than vermin) from injury or death.
- (2) (Repealed)
- (3) If a cat that is not under the effective control of some competent person enters any inclosed lands within the meaning of the Inclosed Lands Protection Act 1901 and approaches any animal being farmed on the land, the occupier of the land or any person authorised by the occupier can lawfully injure or destroy the cat if he or she reasonably believes that the cat will molest, attack or cause injury to any of those animals.
- (4) An authorised officer who finds a cat attacking or harassing an animal (other than vermin) within a wildlife protection area (as defined in section 30 (1) (b)) can lawfully injure or destroy the cat if there is no other reasonably practicable way of protecting the animal.

Local Government Act 1993 No 30. (Chapter 7 Part 2 Division 1 Section 124)

A Council may order a person(s) to do or to refrain from doing a thing specified in Column 1 of the following Table if the circumstances specified opposite it in Column 2 of the Table exist and the person comes within the description opposite it in Column 3 of the Table.

Table Order

- 18) Not to keep birds or animals on premises, other than of such kinds, in such numbers or in such manner as specified in the order.

The predation by cats in and around the Googong Township and foreshores is a key risk under the *Companion Animals Act 1998 No 87*. (Part 4 Section 30)

9.3 Cat Containment Area - Googong and Jumping Creek Policy (Ref: ; Author: Richards/Tozer) (Continued)

Environmental

There are already various threatened native fauna species existing within Googong Township/Googong Foreshores and the wider area. An increase in uncontained cats will have detrimental effects on these species.

- *Aprasia parapulchella* (Pink Tailed Worm Lizard)
- *Stagonopleura guttata* (Diamond Firetail)
- *Calyptorhynchus lathamii* (Glossy Black Cockatoo)
- *Macquaria australasica* (Macquarie Perch)
- *Synemon plana* (the Golden Sun Moth)
- *Suta Flagellum* (Little Whip Snake)
- *Pyrrholaemus sagittata* (Speckled Warbler)
- *Climacteris picumnus victoriae* (Brown Treecreeper)

Although Wildcare does not get called for all animals that are attacked by cats within Googong Township area, they have had a number of calls involving cats this year.

A Canberra research project (Barrat 1998) estimated that free roaming, but owned Canberra cats preyed on 61,000 birds, 2000 native mammals, 30,000 native reptiles and 6000 native frogs each year. Given that hunting and killing is a natural instinct for cats, the only way to prevent the behaviour is to contain the animal. Therefore, existing and newly built homes should have a cat containment system.

The googong.net.au website contains information for cat owners, including:

We encourage all Googonian cat owners to keep their pets inside at all times.

Cats are prohibited on public land which is zoned for 'environmental conservation'. This includes the parkland adjacent to the Googong Foreshores, as well as the Pink-tailed Worm-lizard Conservation Area. Cats found in these are likely to be controlled by rangers (shot, captured, or poisoned through fox baiting). Additionally, cats roaming onto neighbouring private properties face danger of being controlled by the landowners (especially via shooting and baiting intended for foxes).

Cats are known to have a disastrous impact upon native fauna. Given the proximity of Googong to the Googong Foreshores, a refuge for native wildlife, roaming cats are likely to kill native fauna, particularly birds, within both Googong and the Foreshores.

Cat runs are an excellent way to keep your cat healthy and happy, and the area's wildlife safe from harm.

The Googong Foreshores Interface Management Strategy 2013 states:

A cat prohibition covenant will be placed over Management Area 1 and the publicly owned portions of Management Area 2. This covenant will be enforced via the provisions of the NSW Companion Animals Act 1998 of which 'Section 30 – Cats prohibited in some public places'

Finance

The introduction of this Policy is cost neutral, however as highlighted below it will have an impact on resourcing and may impact the ability to deliver the current level of service across the local government area. In future years, staff have flagged a requirement for additional resources within the Animal Management team.

Council applied for grant funding via the RSPCA's Keeping Cats Safe at Home program, however was unsuccessful. If funding was successful, it would have been used to fund

9.3 Cat Containment Area - Googong and Jumping Creek Policy (Ref: ; Author: Richards/Tozer) (Continued)

resources to deliver community education about cats and how owners can responsibly care for them.

Engagement

Council sought public comment on the draft Policy between 1 February and 1 March 2021. The draft Policy was advertised via social media, Council's e-newsletter, fortnightly ad in the Regional Independent and via email to key stakeholders such as the Googong Residents Association and Peet, developer of Googong Township and Jumping. Additionally, Council sought feedback from the development of the Googong Sunset development.

During the exhibition period, Council received 133 submissions from the community. Responses to all submissions are contained in the attachment to this report, however the key matters raised included:

Matter raised	Staff response
Policy should apply to all areas of QPRC, or additional areas	At this stage, a blanket approach to this Policy is not supported due: <ol style="list-style-type: none"> 1. Resourcing 2. Further consultation is required 3. Understanding characteristics of other areas of the local government area <p>Council may consider extending the Policy to future urban residential subdivisions in the local government area.</p>
Support for the Policy	Comments noted
Recommend Policy be introduced into existing areas of Googong sooner than five years	Initially, a one-year grace period was considered to allow the Policy to be applied to existing areas of Googong Township. However, given that residents have moved to the area without the Policy in force, it is considered fair and reasonable to allow five years for residents to make the required adjustments.
Concerns from cat owners who purchased a property at Googong and how this Policy would impact them and their property.	The draft Policy recommends a five-year grace period to existing areas of the Googong Township development. There are a number of different options for cat enclosures, including indoor and outdoor options. Outdoor options range in size, however there are a number of options that would not impact a neighbour and are standalone structures. Council is understanding of the impact of this Policy on existing residents, therefore has recommended a five-year implementation phase.
Concerned that the Policy restricts the number of cats an owner can have	Recommended for this maximum number to be removed from the Policy

The key message in the submissions was that cats are causing issues in other parts of the Local Government Area. Council is not resourced appropriately to extend the Policy at this stage, however staff recommend some strong advocacy to the NSW Office of Local Government to consider applying tougher legislation in regard to the keeping of cats.

If adopted, Council will be required to work with the developer of Googong and Jumping Creek and the developer of Googong Sunset to ensure property purchasers are aware of the requirements of the Policy. This can be achieved through community education, inclusion of

9.3 Cat Containment Area - Googong and Jumping Creek Policy (Ref: ; Author: Richards/Tozer) (Continued)

information in sales packs, contracts for sale identifying that the land is subject to this policy and through conditions on future subdivision certificates.

Council's Development Team has recommended that if the Policy is adopted that future subdivisions within the applicable areas have a restriction to user be registered upon the title of each allotment under Section 88E of the *Conveyancing Act 1919* clearly identifying the lot as being within a Cat Containment Area. This would ensure that all future purchasers of the land, including subsequent purchaser following on from the initial purchase from the developer, will be aware of the restriction and provide additional avenues for enforcement if needed.

This would be captured as a condition of consent for these development applications. Recommended wording is:

Condition:

Cat Containment Area

Prior to the issue of any Subdivision Certificate, a restriction to user in favour of Queanbeyan-Palerang Regional Council is to be registered upon each allotment identifying the lot as being located within a cat containment area and requiring that should cats be kept on the property, the landowner is required to take necessary measures to ensure the animals are unable to roam outside of the property boundary at any time, unless under effective control. Queanbeyan-Palerang Regional Council is to be the party empowered to release, modify or vary this restriction.

Reason: To ensure that future purchasers of the land are aware of their responsibilities under Council's Cat Containment Policy.

Restriction:

Should cats be kept on the land, the Owner/Occupier must take necessary measures to ensure the animals are unable to roam outside of the property boundary at any time, unless under effective control.

The party empowered to release, modify, or vary this restriction on the use of the land is the Queanbeyan-Palerang Regional Council.

Resources (including staff)

The implementation of a Cat Containment Policy will have an impact on resources in the Animal Management team. Currently, Council employs one Team Leader, Animal Management, two Animal Management Officers and two Animal Attendants (one part-time). Along with maintaining the Animal Management Facility and servicing customers, the Team Leader and two Animal Management Officers are required to attend and investigate dog attacks, address barking dog complaints, attend reports of roaming dogs (where reasonable), attend reports of roaming stock on roads, conduct general community patrols and educate the community on the *Companion Animals Act*.

Adding cat containment duties to the role of Animal Management staff will impact some of the other Animal Management-related duties they are currently required to undertake. When Council receives a report of a roaming dog, staff request that the resident attempt to contain the dog, if safe, until a staff member can attend to impound the dog. Cats are much more difficult to catch, both by residents and staff members, meaning the likelihood of staff catching and identifying roaming cats will be less than with dogs.

Council also has an on-call Animal Management Officer for afterhours matters. This position attends to dog attacks and reports of roaming dogs acting aggressively or causing a traffic



9.3 Cat Containment Area - Googong and Jumping Creek Policy (Ref: ; Author: Richards/Tozer) (Continued)

hazard on main roads. It is not intended that this position would attend to reports of roaming cats afterhours (4.30pm-8.30am Monday to Friday, weekends and public holidays).

Conclusion

The draft Policy was created with the intent to protect the local environment in Googong and Jumping Creek, noting that both are relatively close to Googong Dam and the Queanbeyan River. Council received good feedback on the draft Policy and staff have recommended some adjustments to the Policy.

Attachments

- | | |
|---|---|
| Attachment 1 | Draft Cat Containment Area - Googong and Jumping Creek Policy - revised (<i>Under Separate Cover</i>) |
|  | |
| Attachment 2 | Engagement report - draft Cat Containment Area - Googong and Jumping Creek Policy (<i>Under Separate Cover</i>) |
|  | |

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.4 Use of Water Flow Restrictors (Ref: ; Author: Knight/Robinson)

File Reference: 43.2.1-06

Summary

Council's Debt Recovery Policy allows for the use of water restrictors to improve debt recovery; however the procedure hasn't been utilised in practice. Due to increasing unpaid water accounts, it is proposed to implement the use of water restrictors to stop high consumption on long term unpaid connections and recover outstanding receivables.

Recommendation

That Council endorse the installation of water restrictors in accordance with the Debt Recovery Policy.

Background

A water restrictor device is a steel washer fitted to the water meter that limits the flow of water per minute to a property. Council may use standard flow restrictors that limit the flow to approximately 2.5 litres per minute, allowing residents to meet basic hygiene standards, at a reduced flow.

Prior to the restriction of water flow, the ratepayer will have been issued with two or more unpaid water notices, a water reminder notice, letter of demand notice offering application of a payment arrangement or financial hardship, and a notice of intent to restrict the water supply.

The following properties are exempt from water flow restrictors:

- Rural properties with animals
- Dialysis patient
- Hospitals
- Schools
- Preschools
- Retirement homes
- Tenanted properties

Two ratepayers currently owe a combined \$39,000 in accumulated water consumption fees and each owe seven quarters of unpaid water consumption notices. Both properties have current high usage rates and have not responded to phone calls, notices, letters or door knocks. Staff are recommending that the *Intention to Restrict Flow* be issued to both properties to stop the continued high-water usage. Restrictors will only be avoided if the owners make contact with Council to pay the full amount or make payment arrangements. The restrictor will be fitted if no contact is made with Council before the date on the *Intention to Restrict Flow* notice.

Legal

The *Local Government (General) Regulation 2005* regulation 144 allows Council to cut off or restrict water supply if rates and charges are unpaid.

9.4 Use of Water Flow Restrictors (Ref: ; Author: Knight/Robinson) (Continued)

Policy

Council's Debt Recovery Policy provides a process for the issuance of notices, reminder notices and commencement of legal action for recovery of unpaid water consumption fees and charges. The Policy also allows for the use of water flow restrictors where all other avenues of the debt recovery process have been exhausted, however this final option has not previously been implemented.

Financial

The two properties have current outstanding water balances totalling \$39,142.34.

Conclusion

The implementation of water flow restrictors on Council water supply service connections will facilitate the recovery of outstanding water charges and stop high water usage through the restriction of water supply to individual premises as per Regulation 144 of the *Local Government (General) Regulation 2005*

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021
(Ref: ; Author: Knight/Blakey)**

File Reference: 43.7.2-10

Summary

The March 2021 Quarterly Budget Review Statement (QBRs) provides a summary of Council's financial performance at the end of the March 2021 quarter and reports on progress made against the original budget adopted by Council in its 2020/21 Operational Plan.

The budget adjustments recommended to Council for approval result in a net increase to the consolidated budgeted deficit of \$100,000.

The revised estimated operating result for the year to 30 June 2021 is a deficit of \$4,671,000 comprising a deficit of \$6,804,000 in the General Fund and a surplus of \$2,133,000 in the combined Water and Sewer Funds.

Recommendation

That Council:

- 1. Receive the March 2021 Quarterly Budget Review Statement and adopt the budget variations outlined in the report.**
 - 2. Note the estimated consolidated budget deficit of \$4,671,000 consisting of \$6,804,000 General Fund deficit and \$2,133,000 water and sewer surplus.3. Note the reduced borrowing requirements for 2020-21 financial year and defer \$24,782,000 of the loan drawdown to 2021-22 Operational Plan budget.**
-

Background

Quarterly Budget Review Statements provide progress reporting against the original annual budget, and subsequent revisions at the end of each quarter. A detailed list of budget variances has been collated with the Branches and Portfolios across the organisation.

The following significant reporting is included with the March QBRs:

1. Total Council Summary – This is a consolidated Council budget summary and shows the actual income, expenditure and capital balances as at 31 March 2021, against the original annual budget, with proposed budget adjustments and an updated annual budget forecast.

The Total Council Summary is forecasting a 30 June 2021 operating deficit of \$4.67 million, and an increase in unrestricted cash of \$2.45 million.

2. Significant Budget Variations – Provides commentary explaining the source of the total budget variations provided in the Total Council Summary report.

9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021 (Ref: ; Author: Knight/Blakey) (Continued)

3. Summary by Fund – The same budget summary reports are provided for each fund: General, Water and Sewer, and provide the adjusted operating and cash result, by Fund.
4. Total Council Summary by Branch (attachment 2) – The same budget summary report, showing income and expenditure by Branch.
5. Capital Expenditure Statement – This report is in the same format, with the actual balances as at 31 March 2021 for every capital works project, reported against the original annual budget, with proposed budget adjustments and an updated annual budget forecast.
6. Cash and Reserves Budget Summary – This report shows the opening balance of Council's total cash and reserves at 1 July 2020, with the budget movement forecast balance at 30 June 2021.

The Cash and Reserves report shows the unrestricted cash balance being (\$6.16 million.) The negative unrestricted cash balance is the result of ongoing General Fund deficits and a high value of government debtors owed to Council as at 31 March 2021.

Council's internal reserves and unrestricted cash balance has over time depleted to a low level, and Council has been workshopping options to improve its operating budget result in the medium term to reflect the forecasts of the LTFP.

Council has also been holding a significant value of receivables throughout the financial year. The unusual value relates to significant grant works carried out by Council and funded by the State Government, with payments only made on a claims basis or at milestone completion dates. The total amount owing by various State Government Departments as at 31 March was \$15.2 million.

7. Rates and Annual Charges Outstanding (attachment 3) – An additional report has been included with the March QBR, monitoring the percentage of rates and annual charges outstanding at the end of each month, as compared with previous years. As at 30 April, 23.43% of the rates and annual charges is still collectible, a slight improvement on the two previous years. Council's target for rates and annual charges outstanding is to improve slightly on the previous year, and over time to reach 5% by 30 June each year.

Budget Variations

The significant budget variations recommended in the March QBRS include:

- A budget adjustment to recognise the \$40.7 million value of the non-cash contribution by Transport NSW with the transfer of the Ellerton Drive Extension to Council. The depreciation and maintenance costs associated with owning the asset have also been included in future Council budgets.
- New capital project budgets to the value of \$1.4 million have been included in the current year budget, with the announcement of capital grant funding during the quarter, previously reported to Council. The additional budgets included in 2020/21 include:

Bungendore Playground	\$350,000
Halfway Creek Bridge	\$325,000
Bindi Brook Causeway	\$300,000
Williamsdale Road – extend seal	\$337,299
Ellerton Drive shared path	\$83,200

9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021 (Ref: ; Author: Knight/Blakey) (Continued)

- \$41.8 million of capital works budgets that will not be expended within the current financial year, and have been recommended for removal from 2020/21 and reconsideration as part of a future “carry-forward” report to Council.
- Council’s revised cashflow requirements for capital works projects have affected the required loan drawdown in 2020/21. Whilst TCorp have approved total loan financing of \$36.6 million, the revised figure for required loan financing in 2020/21 is \$10.18 million. TCorp provides the flexibility to vary the dates for the future loan drawdown amounts.

Council’s adjusted borrowing requirements for 2020/21 are provided in the table below. It is recommended that \$24.782 million of the current year borrowings be reallocated to the 2021/22 Operational Plan, to match the revised timing of capital works cash requirements.

In addition to the delayed borrowings of \$24.782 million, three projects have reduced loan requirements:

- The street light LED replacement program is in the final stages and it is expected that the total budget will not be required.
- A new funding source for the Bicentennial Hall upgrade was identified and approved at the January 2021 Council meeting, with \$383,000 allocated from the pooled section 94 Queanbeyan developers contributions for community and cultural infrastructure.
- Construction works for proposed Memorial Park development are now not expected to commence until 2022-23 pending the approval of the Planning Proposal by NSW Department of Planning, and the completion of the design, DA and operational plan.

Project	20-21 approved loan	20-21 borrowing requirements	21-22 carry forward borrowing	Reduced borrowing
Efficient street lighting upgrades	\$3,300,000	\$2,800,000	\$200,000	\$300,000
Regional Sports Complex	\$10,000,000	-	\$10,000,000	-
Queanbeyan Civic & Cultural Precinct	\$19,752,000	\$7,263,000	\$12,489,000	-
Ellendon St carpark	\$1,023,000	-	\$1,023,000	-
Wallace St carpark	\$820,000	-	\$820,000	-
Braidwood office smart hub / cultural space	\$250,000	-	\$250,000	-
Upgrade Bicentennial Hall	\$500,000	\$117,000	-	\$383,000

9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021
(Ref: ; Author: Knight/Blakey) (Continued)

Project	20-21 approved loan	20-21 borrowing requirements	21-22 carry forward borrowing	Reduced borrowing
Memorial Park Development	\$1,000,000	-	-	\$1,000,000
Total	\$36,645,000	\$10,180,000	\$24,782,000	\$1,683,000

- A budget adjustment to recognise the \$40.7 million value of the non-cash contribution by Transport NSW with the transfer of the Ellerton Drive Extension to Council. The depreciation and maintenance costs associated with owning the asset have also been included in future Council budgets.
- Additional State Roads Ordered Works from Transport NSW to the value of \$1.8m, additional to budget. The budget adjustment is neutral – with additional income and expenses, however results in infrastructure improvements on state roads within the LGA, and supports the fixed and overhead costs associated with owning plant and employing staff.
- An estimated contribution from the Department of Education has been allowed for the new pool in Bungendore, for the proposed sale of land and buildings, and for the relocation of the Bungendore Customer Service Centre.

Capital Works Program

The revised capital works budget for 2020/21 is \$106 million with 34% expended by 31 March.

The revised balance consists of new capital works as a result of grant announcements in the current financial year. Staff have identified a \$41.8 million reduction due to works that have been identified that won't be completed in the current year, and will be reconsidered in a carry-forward budget review.

Net reduction of Cash and Reserves

After operating and capital items, the forecast budget projects a net cash decrease of \$24 million by 30 June 2021. This is a significant improvement over the December QBRS forecast, due to the delayed capital works program.

The cash decrease is funded through a reduction in externally restricted reserves \$25.5 million, reduction in internal reserves \$1.0 million, and an increase to unrestricted cash of \$2.4 million.

The significant decline in externally restricted cash is a result of grant funding being received in an earlier year and budgeted for expenditure in the current annual budget.

Similarly, the decline in internal reserves is a result of Council decisions to set aside funds for projects that are being budgeted for expenditure in the current financial year. Council should also ensure that it carries sufficient internal reserves for current and future liabilities, such as to maintain its plant fund and pay employee leave entitlements.

**9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021
(Ref: ; Author: Knight/Blakey) (Continued)**

The increased unrestricted balance in the current year budget as a result of a budgeted loan drawdown for the QCCP project, includes a reimbursement for project expenditure incurred in prior financial years.

Council is part way through its significant community infrastructure investment program, investing in renewing, upgrading and expanding community infrastructure across several years and taking advantage of the current low interest rate environment and capitalising on grant funding opportunities. This creates a substantial draw on Council's cash and reserves, and therefore increases the requirement for strong financial oversight and budget management.

Based on current budget projections, an unrestricted cash balance of \$2.5 million is forecast at 30 June 21, and an internal reserve balance of \$11.5 million. However, these values can be impacted by unplanned cash inflows and outflows and timing of external funding.

Implications***Legal***

This QBRs complies with clause 203(1) of the *Local Government (General) Regulation 2005* which requires that, not later than 2 months after the end of each quarter, excluding the June quarter, the responsible accounting officer must submit a budget review statement to Council.

The format of the review must be consistent with the minimum requirements contained in the QBRs Guidelines provided by the Office of local Government.

Financial

The overall consolidated result has deteriorated slightly from an operational deficit of \$4.6 million following the December Budget, to an operational deficit of \$4.7 million for the March QBRs (before capital income).

Council's General Fund result has worsened from an operational deficit of \$6.1 million following the December Budget to an operational deficit of \$6.8 million for the March QBRs.

The major impacts on the operating result relate to the revised timing of capital expenditure, resulting in a reduction of internal project management attribution allocation of 4% on capital works during the financial year.

The significant variations and issues impacting on the funded result are summarised and discussed in the report attached, with favourable changes identified as (F), unfavourable as (U), and changes which have no net effect as (N) neutral. Where Council has separately resolved to fund additional projects, they have been identified within the comments of the QBRs, and thresholds of 10% or \$100,000 are applied in relation to variance reporting. This is considered appropriate for the size of the organisation.

The tables below summarise the consolidated result projected to June 2021

9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021 (Ref: ; Author: Knight/Blakey) (Continued)

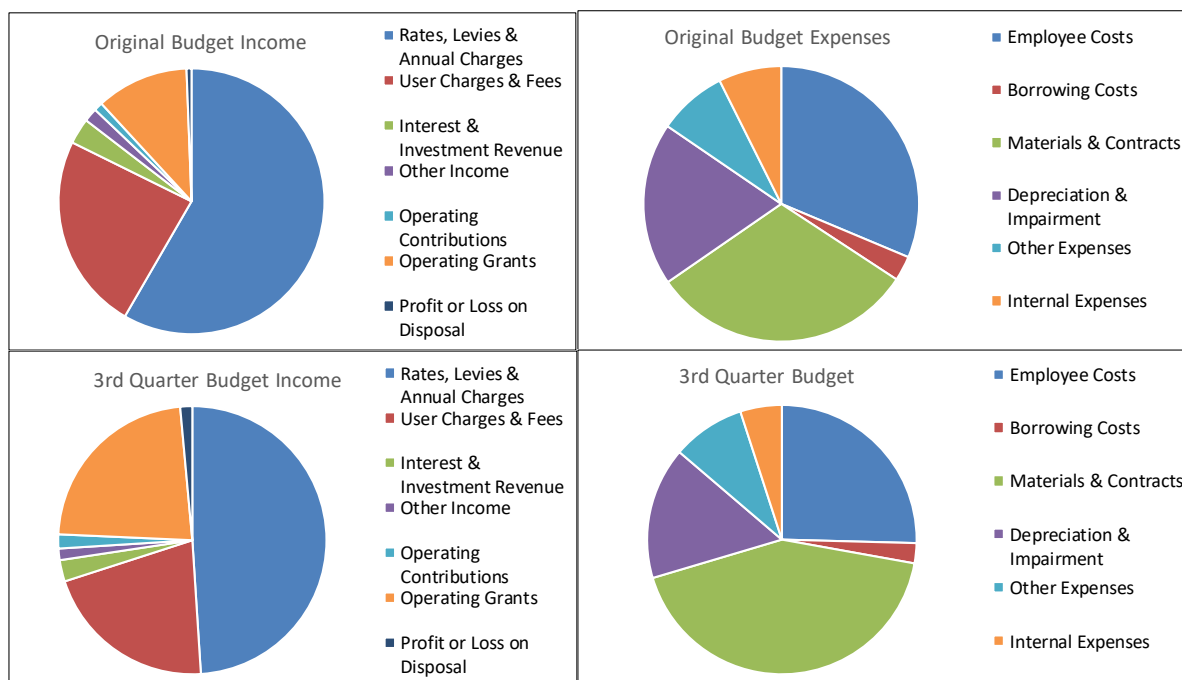
Total Council Summary

Description	Original Budget \$,'000	Approved Changes QBRS - Sept \$,'000	QBRS - Dec \$,'000	Current Budget \$,'000	Actual As at 31/3/21 \$,'000	Proposed Adjustments \$,'000	Forecast Budget \$,'000
Income							
Rates, Levies & Annual Charges	(74,538)	(1,159)	(57)	(75,754)	(75,533)	0	(75,754)
User Charges & Fees	(30,588)	774	(556)	(30,370)	(17,534)	(2,185)	(32,555)
Interest & Investment Revenue	(4,000)	0	0	(4,000)	(3,502)	0	(4,000)
Other Income	(2,122)	80	(54)	(2,096)	(1,599)	(55)	(2,151)
Operating Contributions	(1,352)	(108)	27	(1,433)	(1,158)	(1,195)	(2,628)
Operating Grants	(14,363)	(8,345)	(20,098)	(42,806)	(21,805)	7,479	(35,327)
Profit or Loss on Disposal	(770)	(290)	35	(1,025)	(521)	(1,219)	(2,244)
Total Income	(127,733)	(9,047)	(20,703)	(157,483)	(121,652)	2,824	(154,659)
Expense							
Employee Costs	45,876	(351)	(531)	44,994	32,202	(14)	44,980
Borrowing Costs	4,274	0	0	4,274	1,915	0	4,274
Materials & Contracts	45,608	1,382	25,284	72,274	48,664	3,063	75,337
Depreciation & Impairment	28,055	0	0	28,055	20,396	0	28,055
Other Expenses	11,838	8,812	1,082	21,732	9,025	(6,228)	15,504
Internal Expenses	(10,806)	518	1,015	(9,274)	(2,757)	454	(8,820)
Total Expense	124,845	10,360	26,849	162,054	109,445	(2,725)	159,330
Operating (Surplus)/Deficit before Capital	(2,888)	1,313	6,146	4,571	(12,207)	100	4,671
Capital Income							
Capital Contributions	(14,321)	38	(451)	(14,734)	(5,551)	(41,231)	(55,965)
Capital Grants	(46,428)	(5,410)	4,499	(47,339)	(4,550)	491	(46,848)
Operating (Surplus)/Deficit after Capital	(63,637)	(4,059)	10,194	(57,501)	(22,307)	(40,640)	(98,141)
Non Cash							
Capital Contributions	7,607	(639)	0	6,968	1,039	40,718	47,686
Depreciation & Impairment	(28,055)	0	0	(28,055)	(20,396)	0	(28,055)
Cash and cash equivalent assets	0	0	0	0	(10,009)	0	0
Profit or Loss on Disposal	770	290	(35)	1,025	521	1,219	2,244
Total Non Cash	(19,678)	(349)	(35)	(20,062)	(28,846)	41,937	21,875
Investing Fund Flows							
Capital Works Program	169,926	(13,654)	(10,723)	145,549	36,584	(39,270)	106,279
Asset Purchases	3,312	1,537	(0)	4,848	3,464	0	4,848
Loan Principal Repayments	7,038	0	0	7,038	3,992	0	7,038
Total Investing Fund Flows	180,276	(12,117)	(10,724)	157,435	44,040	(39,270)	118,165
Financing Fund Flows							
Sale of Assets	(1,170)	(1,590)	35	(2,725)	(1,096)	(4,930)	(7,655)
Proceeds from Borrowings	(87,694)	51,048	0	(36,646)	0	26,466	(10,180)
Total Financing Fund Flows	(88,864)	49,458	35	(39,371)	(1,096)	21,536	(17,835)
Net (Inc)/Dec in Funds before Transfers	8,098	32,933	(529)	40,502	(8,209)	(16,438)	24,064

9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021 (Ref: ; Author: Knight/Blakey) (Continued)

Total Council Summary

Description	Original Budget	Approved Changes QBRS - Sept	QBRS - Dec	Current Budget	Actual As at 31/3/21	Proposed Adjustments	Forecast Budget
Reserve Movements							
Transfers to Internal Reserves	39,965	(31,768)	(75)	8,122	2,660	6,331	14,452
Transfers to Developer Contributions	5,885	321	451	6,658	3,898	392	7,049
Transfers to Other External Reserves	11,940	876	41,794	54,610	3,044	2,274	56,884
Transfers from Internal Reserves	(9,355)	(6,137)	(974)	(16,465)	(4,835)	(940)	(17,405)
Transfers from Developer Contributions	(15,379)	(662)	0	(16,040)	(5,539)	(51)	(16,091)
Transfers from Other External Reserves	(40,283)	852	(40,490)	(79,920)	(13,335)	8,516	(71,404)
Total Reserve Movements	(7,226)	(36,518)	708	(43,037)	(14,107)	16,522	(26,515)
Net (Inc)/Dec in Unrestricted Funds	871	(3,585)	179	(2,535)	(22,316)	84	(2,451)



Integrated Plan

The QBRS is a tool to monitor Council's progress against the operational plan and the ongoing management of Council's budget.

Conclusion




Revision of the budget at the March QBRS has increased the operational deficit position by \$100K before capital amendments. A detailed listing of variations is included in the attached report.

As highlighted to Council previously, the low level of unrestricted cash and internally restricted reserves continue to remain a concern in the current budget.

**9.5 Quarterly Budget Review Statement for the Quarter Ending 31st March 2021
(Ref: ; Author: Knight/Blakey) (Continued)**

Council's General Fund is reporting an operating budget deficit for the 2020/21 financial year. Many of the operating expenses in the current year are project related and one-off; and grant debtors have impacted on accounting timing and impacted the current General Fund position.

Attachments

- | | |
|--|--|
| Attachment 1 | QBRs for 31st March 2021 by Service (<i>Under Separate Cover</i>) |
|  Attachment 2 | QBRs for 31st March 2021 - Rates & Annual Charges outstanding
(<i>Under Separate Cover</i>) |
|  Attachment 3 | QBRs for 31st March 2021 - Main Report (<i>Under Separate Cover</i>) |
|  | |

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.6 Investment Report - April 2021 (Ref: ; Author: Knight/Drayton)

File Reference: 43.3.1-09

Summary

In accordance with the *Clause 212 of the Local Government (General) Regulation 2005*, the Investment Report is presented to Council monthly. This report presents the investment result for April 2021.

Recommendation

That Council:

1. Note the investment return for April 2021 was \$654,637.
 2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Queanbeyan-Palerang Regional Council's Investment Policy.
 3. Receive the Investment Report for the month of April 2021.
-

Background***Cash and Cash Equivalent Investments***

A list of Council's cash and investments held on 30 April 2021 is detailed in the attached Investment Report Pack.

Over the last 12 months, Council's portfolio produced an annualised rate of return of 3.02%, outperforming the benchmark Bank Bill Index by 2.95%.

On 30 April 2021, the principal amount invested was \$169,432,784 and the year to date return was \$4,156,756 which exceeds Council's annual budgeted return by 4.2%.

Market Update

The Reserve Bank (RBA) board continued to hold the cash rate at 0.10% at its May 2021 policy meeting. The RBA also announced more optimistic forecasts for unemployment and inflation, but despite the updates, still believe that a cash rate increase is 'unlikely to be until 2024 at the earliest'.

Of the total \$169 million investment portfolio, Council holds \$27.4 million in TCorpIM long- and medium-term funds. Both funds produced positive returns in April 2021, returning \$379,997 and \$171,008 respectively in April 2021. While these funds are exposed to additional investment risk to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 3-7 years and 7+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

Implications***Legal***

Council's investments as listed in Table 2 of the attached Investment Report Pack comply fully with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government General Regulations 2005*, and Council's Investment Policy.

9.6 Investment Report - April 2021 (Ref: ; Author: Knight/Drayton) (Continued)

Certified by Kate Monaghan, Responsible Accounting Officer, 14/5/2021.

Policy

The Investment Policy was adopted by Council on 22 July 2020 and is due for review in June 2021.

Financial

Council's cash and investment balance is made up of restricted and unrestricted funds. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are kept for the purpose of covering Council commitments that are expected to arise in the future.

Internally restricted funds have been allocated through a resolution of council for a particular purpose, and unrestricted funds are available for future decisions and as a working balance.

Council has previously reported on the depletion of its internal and unrestricted cash and investments, and the requirement to implement budget correction and cost saving to improve the unrestricted cash position.

Externally Restricted, Internally Restricted and Unrestricted working funds balances are reconciled to the cash and investments portfolio every quarter with the Quarterly Budget Review.

Conclusion

On 30 April 2021, the 2020/21 Financial Year investment return amounted to \$4,156,756. The investment returns are added to the associated restricted funds (e.g. development contributions) that form Council's investment portfolio.

Attachments

Attachment 1 Investment Report Pack - April 2021 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.7 Icon Bulk Water Pricing Agreement (Ref: ; Author: Knight/Monaghan)

File Reference: 32.1.8-01

Summary

Icon Water supplies QPRC with bulk potable water for the Queanbeyan water system in accordance with a bulk water pricing agreement. The pricing agreement sets the price of water to be paid by QPRC for the period to 30 June 2021 and is due to be renegotiated by the two parties.

Icon Water have proposed rolling over the current agreement into a further two-year contract using the same CPI methodology to calculate annual price changes. The new contract period would be 1 July 2021 to 30 June 2023.

Recommendation

That Council agree to the proposed pricing agreement with Icon Water Limited for the period 1 July 2021 to 30 June 2023.

Background

The 2017 bulk water pricing agreement with Icon Water was originally due to expire on 30 June 2020 and was subsequently extended for one year by Council resolution, now to expire on 30 June 2021. Icon Water have proposed a further two-year extension, which would bring the timing of the agreement in line with the regulatory submission process between Icon and the ACT Government.

Implications

Legal

Section 55 of the *Local Government Act 1993* requires that Council must invite tenders before entering into a contract for the provision of goods or materials to the council. As Icon Water is the sole supplier of potable water to the Queanbeyan Water Supply network, it is exempt from the tender requirements due to unavailability of competitive tenders under Section 55 (3)(i).

Financial

The pricing increase from Icon Water has been accommodated in the Operational Plan and Revenue Policy. The additional charges are allowed with the indexation applied to the Water Annual Charges and Usage Charges within the Queanbeyan Water Operations.

Program Code	Expense Type	Funding source	Amount
Water	Fixed charge	Annual charges	\$ 2,334,087
Water	Volumetric pricing	Usage charges	\$ 10,148,235

Attachments

Attachment 1 Draft Pricing Agreement Variation 1 July 2021 to 30 June 2023 (*Under Separate Cover*) - **CONFIDENTIAL**

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.1 CRJO Board Meeting Minutes (Ref: ; Author: Tegart/Ison)

File Reference: 52.8.1

Report

Council's CEO and Mayor attended the Canberra Region Joint Organisation (CRJO) Board meeting on Friday 26 March 2021.

The draft minutes from that meeting are attached for Council's information. It is understood the weblink should be operational for future meetings.

These minutes will be ratified at the next Board meeting scheduled for 11 June 2021.

Recommendation

That Council note the draft minutes of the Canberra Region Joint Organisation Board meeting of Friday 26 March 2021.

Attachments

Attachment 1 Minutes CRJO Board meeting 26 March 2021 *(Under Separate Cover)*



REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.2 Resolution Action Sheet (Ref: ; Author: Ferguson/Ison)

File reference: 26 May 2021 meeting

Report

The Resolution Action Sheet provides Council with information on action taken or proposed to be taken as a result of resolutions carried at Ordinary Council meetings and Planning & Strategy Committee of the Whole meetings.

The Resolution Action Sheet is an ongoing document, updated progressively by staff. As items are inhand and / or completed, they will be removed from the document.

Recommendation

That the report be received for information.

Attachments

Attachment 1 Resolution Action Sheet (*Under Separate Cover*)



REPORTS OF COMMITTEES

11.1 Disability Access Committee (Ref: ; Author: Richards/Hansen)

File Reference: 1246383

Summary:

The Access Committee held the second meeting of 2021 to discuss the progress of the Monaro Street Upgrade project. Other items discussed included the Zero Barriers project that QPRC has recently signed up to and the recommended access audit of Monaro Street, subject to successful grant funding.

Recommendation**That Council:**

- 1. Note the minutes of Disability Access Committee held on 28 April 2021.**
 - 2. Consider recommendation DAC01/21: That subject to grant funding, Council agree to engage a consultant to undertake an accessibility audit of Monaro St (from Lowe Street to Crawford Street) in late 2021. This audit will identify opportunities for improvement in disability access along this corridor.**
-

Attachments

Attachment 1 Access Committee Minutes 28 April 2021 (*Under Separate Cover*)



11.2 Les Reardon Reserve s355 Committee (Ref: ; Author: Richards/Duncan)

File Reference: 52.3.3

Summary

The Les Reardon Reserve s.355 Committee has submitted for Council's information the minutes of its meeting held on 30 November 2020.

Recommendation

That Council note the minutes of the Les Reardon Reserve s355 Committee held on 30 November 2020.

Attachments

Attachment 1 Les Reardon Reserve s355 Committee Report (*Under Separate Cover*)



REPORTS OF COMMITTEES

**11.3 Minutes of the Environment and Sustainability Advisory Committee Meeting
Held 7 April 2021 (Ref: ; Author: Thompson/Abbott)**

File Reference: 24.2.1-03


Summary

The minutes of Environment and Sustainability Advisory Committee meeting held on 7 April 2021 are presented to Council for consideration.

Recommendation

That Council note the minutes of Environment and Sustainability Advisory Committee meeting held on 7 April 2021.

Attachments

Attachment 1 Minutes of the Environment and Sustainability Advisory Committee
 Meeting held 7 April 2021 (*Under Separate Cover*)

11.4 Local Traffic Committee 20 April 2021 (Ref: ; Author: Hansen/Stewart)

File Reference: ECM Document ID Set 31.4.4

Summary

The Local Traffic Committee has submitted the minutes and recommendations of its meeting held on 20 April 2021 for Council's information and consideration.

Recommendation

That Council:

1. Confirm the minutes of the Local Traffic Committee Meeting held on 20 April 2021.
2. Adopt recommendations LTC 11/2021 to LTC 21/2021 from the meeting held on 20 April 2021:

LTC 11/2021: Under *Roads Act 1993* approve the TMP for the 'Bungendore Busking Activation' to be held Sunday 15 May 2021.

LTC 12/2021: Under *Roads Act 1993*, approve the TMP for the 'Reconciliation Walk' to be held in Queanbeyan 1 June 2021, on the provision a ROL is approved.

LTC 13/2021: Under the *Road Transport Act 2013*, approve the design for the Jerrabomberra High School Bus Bay.

LTC 14/2021: Under the *Road Transport Act 2013*, approve the design for the 'No U-Turn' signage at Lowe Street, Queanbeyan.

LTC 15/2021 Under the *Road Transportation Act 2013*, install Stop sign and advisory signage on Morton Street as per the design.

LTC 16/2021: Under the *Road Transport Act 2013*, install keep clear zone on Campbell Street, and reinstate dashed hold line and centre line marking on Antill Street, Queanbeyan as per design.

LTC 17/2021: Under the *Road Transport Act 2013*, install signage in the bus turn around bay off Talpa Road as per 'J Pole' design option.

LTC 18/2021: Under the *Road Transport Act 2013*, install line-marking at the intersection of Walker Crescent and Torpy Place as per the design.

LTC 19/2021: Under the *Road Transport Act 2013*, approve line-marking safety upgrades at Southbar and Tharwa Road intersection as per the design.

LTC 20/2021: Under the *Road Transport Act 2013*, approve pedestrian refuges at four key sites in Queanbeyan as per designs and review provision for stormwater drainage at Campbell and Morton Street site.

LTC 21/2021: Under the *Road Transport Act 2013*, approve safety upgrades at Braidwood Central School pending community consultation.

Attachments

Attachment 1 Minutes - Local Traffic Committee 20 April 2021 (*Under Separate Cover*)



12.1 Car Parking for Bungendore Scout Hall (Ref: ; Author: Marshall/Marshall)

File Reference: 26 May 2021 motions

Notice

Councillor Peter Marshall will move the following motion:

Motion

Council receive a report at its July 2021 Ordinary meeting on the provision of car parking for the Bungendore Scout Hall.

Background

The Bungendore Scout Hall is located on Turallo Terrace, adjacent to the off leash dog park and across the road from the Community Centre.

The writer understands that as a condition of development consent from Queanbeyan-Palerang Regional Council, Bungendore Scouts was required to create a formal car park adjacent to the hall. This was built at a cost of almost \$90,000.

As the car park is on Council-owned or Council-managed land, it is assumed there was a formal agreement with QPRC for the building of and use of the car park. The car park is also used by some users of the off-leash dog area.

The car park, built at Bungendore Scouts' expense, is available to users of the scout hall 24 hours a day, 365 days a year. Renting out the hall is a source of income to Bungendore Scouts, and the availability of adjacent parking increases the attractiveness to potential users.

As a component of QPRC's arrangement with the Department of Education in relation to the proposed high school for Bungendore, some or all of the land on which the scout hall car park is located is to be provided to Abbeyfield for the development of the supported housing for seniors.

Bungendore Scouts have been offered the use of the new school car park which will be located on Majara St / Turallo Terrace. This parking will be in use by the school while staff are at work, as well as for evening and weekend school events, as well as potentially by participants and spectators in sporting events on Mick Sherd Oval. There may also be a delay between the scout hall parking being removed and the school parking being created, as the Department of Education's plans are unclear to the public, and fluid.

This new parking is also across the road from the scout hall, requiring users of the scout hall to cross the road to and from the parking.

It is understood that the before and after school day care currently operating from the Community Centre, may move to the Scout Hall. Adults collecting children from or dropping children to the care will have to park across the road and cross the road with a small child or children.

This is clearly a distinct reduction in the parking available to the scout hall and its users, who are by definition mostly children and young people – venturers, scouts, cubs and joeys – as well as other users of the facility, such as before and after school child care. It is unclear, due to lack of designs, whether the entirety of the car park will be lost, and/or whether any other amenity will be lost (e.g. access to certain doors and facilities).

**12.1 Car Parking for Bungendore Scout Hall (Ref: ; Author: Marshall/Marshall)
(Continued)**

Until the situation is clarified, it is difficult to propose solutions. However, one might be to grant land to the east of the scout hall to the Bungendore Scouts for establishing formal parking, as well as compensatory funds to build formal parking there. Clearly there will be a cost to Council or the Department of Education, but this will represent a tiny fraction of the budgets available to either party. This land may be earmarked for the school's agricultural plot, but that could in turn be moved slightly.

Attachments

Nil

REPORTS TO COUNCIL - DELEGATES REPORTS

13.1 Delegates Report (Ref: ; Author: Tegart/Ison)

File reference: 52.3.1

Summary

Delegates Reports are submitted by Councillors to report on key points of meetings, events and functions which they have attended during the past month, either as a Council delegate or as a nominee of the Mayor.

Attendances at meetings by Councillors as delegates and representatives on Council committees, organisational committees, statutory committees, locality committees and advisory committees will be published in the QPRC Annual Report as per Resolution No. 322/18 of 26 September 2018.

Recommendation

That the report be received for information.

Cr Tim Overall		
No	Meeting/Function/Event Attended	Summary of Key Points
1	Regional Cities New South Wales - 6 May 2021	<ul style="list-style-type: none"> • Minutes of Meeting of 25 March 2021/Actions Summary: <ul style="list-style-type: none"> - The Deputy Premier, RCNSW Chair Cr Overall and Cr Mack signed the updated 2021 Memorandum of Understanding (MOU) between the State Government and RCNSW. The Deputy Premier extended his support to the RCNSW members affected by the floods and provided an update on the relationship between the State Government and RCNSW, including the signing of the MoU to provide the basis for the cooperation between the Government and RCNSW. - Emergency Services Levy Discussion Paper to be finalised as a policy position for future advocacy to NSW Departments and Ministers and joint advocacy with LGNSW to the Department of NSW Treasury and Finance. - NSW Tax Reform Position Paper noted. To be updated reflecting the member discussion. - Energy Security and Solar Farms - draft Position Paper considered. - Property Tax Position Paper – draft Position Paper considered. - Regional City Living and Working Program Funding Proposal and Department of Regional NSW - Update.

13.1 Delegates Report (Ref: ; Author: Tegart/Ison) (Continued)

		<ul style="list-style-type: none"> - Regional Capitals Australia. RCNSW Deputy Chair Cr Kevin Mark provided a briefing on the advocacy activities of RCA. - Goulburn Mulwaree Council. Membership application accepted. • Chair's Report: RCNSW meeting with NSW Premier The Hon Gladys Berejiklian, 25 March 2021: <ul style="list-style-type: none"> - RCNSW - NSW Government MOU and the strategic partnership, IPART Rate Peg Review and importance of lead population growth indicators, NSW Stamp Duty/Property Tax Reform, incorporation of a ULV-based ESL. Facilitation of meeting with Treasurer/Treasury. • IPART Review of Rate Peg to Include Population Growth: <ul style="list-style-type: none"> - Submission finalised, RCNSW to engage with IPART. • NSW Property Tax Review: <ul style="list-style-type: none"> - Submission adopted including recommendations for NSW Government to embed ESL collection into property tax reform and to clearly differentiate council rates from property tax invoicing cycle. - RCNSW to meet with Director State Revenue Policy, NSW Treasury. • Energy Security and Solar Farms: <ul style="list-style-type: none"> - Position Paper to recommend a new renewable energy rating category, or sub-category, with the rate yield to be additional. • Population Growth Lead Indicators <ul style="list-style-type: none"> - id Profile proposal accepted. • Regional Roads Expert Panel - Update • RCNSW Website - Endorsed • RCNSW Membership Guidelines - Adopted • Presentations: <ul style="list-style-type: none"> - Colliers International Project Leaders United Way Australia - Imagination Library Program
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Attachments

Nil

14.1 Responses to Councillors' Questions (Ref: ; Author: Ferguson/Ison)

File reference: 26 May 2021 reports

Report

This report provides responses to Councillors' written Questions on Notice as per the Code of Meeting Practice 2019. Some questions that were not closed prior to the new Code have been retained in the table.

The questions are deleted from the rolling table once they have been answered in full and reported to Council.

Any responses that contain personal or other identifying information of any kind will be circulated separately in the confidential attachments.

Recommendation

That the report be received for information.

Attachments

Attachment 1 Responses to Councillors Questions (*Under Separate Cover*)



Attachment 2 Responses to Councillors Questions with confidential information (*Under Separate Cover*) - **CONFIDENTIAL**

15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.