



# **Ordinary Meeting of Council**

## **AGENDA**

**23 June 2021**

**Commencing at 5.30pm**

**Queanbeyan Council Chambers  
253 Crawford Street  
Queanbeyan**



**On-site Inspections - Nil**

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**1 OPENING**

**2 ACKNOWLEDGEMENT OF COUNTRY**

**3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**4 CONFIRMATION OF MINUTES**

4.1 Minutes of the Ordinary Meeting of Council held on 26 May 2021

4.2 Minutes of the Planning and Strategy Committee of the Whole held on 9 June 2021

**5 DISCLOSURES OF INTERESTS**

**6 ADJOURNMENT FOR PUBLIC FORUM**

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**Confidential - Not for Publication**

**16 REPORTS FOR CLOSED SESSION**

16.1 Contract Renewals

*Item 16.1 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**17 CONCLUSION OF THE MEETING**

**SUPPLEMENTARY REPORT: Fixing Local Roads - Round 3 Application**

**LIST OF ATTACHMENTS –**

*(Copies available from General Manager's Office on request)*

**Open Attachments**

Item 9.1	Funding Agreement - Braidwood Heritage Centre <i>Attachment 1 To be distributed separately</i>
Item 9.2	Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park <i>Attachment 1 Survey Results - New Playground Bungendore Park, Bungendore (Under Separate Cover)</i>
Item 9.4	Model Railway Facility Proposal at Queanbeyan Showground <i>Attachment 1 CMNSG Presentation (Under Separate Cover)</i>
Item 9.5	Renewable Energy Purchase Power Agreement <i>Attachment 1 Presentation- Renewable Energy PPA (Under Separate Cover)</i> <i>Attachment 2 Procurement Australia: Member Binding Agreement for Tender and Resultant Contract for a NSW Renewable Energy PPA (Under Separate Cover)</i> <i>Attachment 3 Renewable Energy PPA Indicative Business Case- NSW (Under Separate Cover)</i>
Item 9.6	Investment Report - May 2021 <i>Attachment 1 Investment Report Pack - May 2021 (Under Separate Cover)</i>

**QUEANBEYAN-PALERANG REGIONAL COUNCIL  
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- Item 9.7 Investment Policy Review 2021  
*Attachment 1 2021 Draft Investment Policy (Under Separate Cover)*
- Item 11.1 Royalla Common Management Committee - s355  
*Attachment 1 Royalla Common Management Committee - Meeting 10 March 2021 (Under Separate Cover)*  
*Attachment 2 Royalla Common Management Committee - Meeting 28 April 2021 (Under Separate Cover)*
- Item 11.2 Bungendore Town Centre and Environs Committee Meeting 19 April 2021  
*Attachment 1 Bungendore Town Centre and Environ Committee Meeting Minutes 19 April 2021 (Under Separate Cover)*  
*Attachment 2 Bungendore Town Centre and Environ Committee Meeting Priority of works (Under Separate Cover)*
- Item 11.3 Greenways s355 Committee Meeting Minutes  
*Attachment 1 Greenways s355 Committee Meeting Minutes - 9 March 2021 (Under Separate Cover)*  
*Attachment 2 Greenways s355 Committee Assesment of Major Works - 9 March 2021 (Under Separate Cover)*
- Item 11.4 Queanbeyan Showground Advisory Committee  
*Attachment 1 Minutes of Queanbeyan Showground Advisory Committee Meeting held 19 March 2021 (Under Separate Cover)*  
*Attachment 2 Minutes of Queanbeyan Showground Advisory Committee held 21 April 2021 (Under Separate Cover)*
- Item 11.5 Local Traffic Committee 9 June 2021  
*Attachment 1 Local Traffic Committee Minutes 9 June 2021 (Under Separate Cover)*
- Item 13.1 Delegates Report  
*Attachment 1 Cr Harrison's SEATS meeting report - 13–14 May 2021 (Under Separate Cover)*  
*Attachment 2 SEATS report - attachment 1 - TfNSW Report SEATS May 2021 (Under Separate Cover)*  
*Attachment 3 SEATS report - attachment 2 - ESC Araluen Road Briefing SEATS May 2021 (Under Separate Cover)*
- Item 14.1 Responses to Councillors' Questions  
*Attachment 1 Responses to Councillors Questions (Under Separate Cover)*

**Closed Attachments**

- Item 9.2 Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park  
*Attachment 2 Tender Evaluation Report - Bungendore Park Playground - 2021-17 (Under Separate Cover)*
- Item 14.1 Responses to Councillors' Questions  
*Attachment 2 Responses to Councillors Questions with confidential details (Under Separate Cover)*





MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Bungendore Council Chambers on Wednesday, 26 May 2021 commencing at 5.30pm.

## ATTENDANCE

**Councillor:** Cr Overall (Chair)  
Cr Biscotti  
Cr Brown  
Cr Harrison  
Cr Hicks  
Cr Marshall  
Cr Schweikert  
Cr Taylor  
Cr Winchester

**Staff:** P Tegart, CEO  
P Hansen, Portfolio General Manager Community Connections  
J Richards, Portfolio General Manager Community Choice  
A Knight, Portfolio General Manager Organisational Capability  
N Abbott, A/Portfolio General Manager Natural & Built Character

**Also Present:** W Blakey, Clerk of the Meeting  
L Ison, Minute Secretary

### 1. OPENING

The meeting commenced at 5.30pm.

### 2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

### 3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

124/21

#### **RESOLVED (Taylor/Schweikert)**

That apology for non-attendance from Cr Noveska be received and noted.

The resolution was carried unanimously.

**4. CONFIRMATION OF MINUTES****4.1 Minutes of the Ordinary Meeting of Council held on 28 April 2021**

125/21

**RESOLVED (Taylor/Schweikert)**

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 28 April 2021 be confirmed.

The resolution was carried unanimously.

**4.2 Minutes of the Planning and Strategy Committee of the Whole held on 12 May 2021**

126/21

**RESOLVED (Taylor/Schweikert)**

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 12 May 2021 be confirmed.

The resolution was carried unanimously.

**5. DISCLOSURES OF INTERESTS**

127/21

**RESOLVED (Taylor/Schweikert)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures received.

**6. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.32pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

128/21

**RESOLVED (Overall/Taylor)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.32pm and resumed at 5.33pm.



**7. MAYORAL MINUTE**

There was no Mayor Minute.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

**9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION****9.1 EnviroCare - Proposal for Special Rate Variation Levy**

129/21

**RESOLVED (Brown/Marshall)**

That consideration of the EnviroCare – Proposal for Special Rate Variation Levy, be deferred till after the September 2021 local government elections.

For: Crs Brown, Hicks, Marshall, Schweikert and Winchester

Against: Crs Biscotti, Harrison, Overall and Taylor

**9.2 Tender Recommendation for Construction of Bungendore Off-Street Car Park - Contract 2020-10****MOVED (Schweikert/Harrison)**

That Council award Contract 2020-10 for the construction of Bungendore Off-Street Car Park to Capital Civil Construction as recommended in the Tender Evaluation Report.

Cr Marshall foreshadowed a CONTRARY motion: ["That Council not award a contract for the construction of the Bungendore off-street carpark until works commence on developments significantly contributing to it."]

The motion (of Crs Schweikert and Harrison) was PUT and CARRIED.

130/21

**RESOLVED (Schweikert/Harrison)**

That Council award Contract 2020-10 for the construction of Bungendore Off-Street Car Park to Capital Civil Construction as recommended in the Tender Evaluation Report.

For: Crs Biscotti, Brown, Harrison, Hicks, Overall, Schweikert and Taylor

Against: Crs Marshall and Winchester

**9.3 Cat Containment Area - Googong and Jumping Creek Policy**

131/21

**RESOLVED (Brown/Taylor)**

That Council:

1. Adopt the amended Cat Containment Area – Googong and Jumping Creek Policy.
2. Include conditions on future subdivision certificates where this Policy would apply to identify the area as being within a Cat Containment Area.
3. Consider applying this Policy to future urban residential developments, by commencing engagement with other new greenfield developments in the Local Government Area and reporting back to Council.
4. Advocate to the NSW Government to consider a review of state-wide rules relating to roaming cats.

For: Crs Biscotti, Brown, Hicks, Marshall, Overall, Taylor and Winchester

Against: Crs Harrison and Schweikert

**9.4 Use of Water Flow Restrictors**

132/21

**RESOLVED (Harrison/Hicks)**

That Council endorse the installation of water flow restrictors in accordance with the Debt Recovery Policy.

The resolution was carried unanimously.

**9.5 Quarterly Budget Review Statement for the Quarter Ending 31 March 2021**

133/21

**RESOLVED (Marshall/Schweikert)**

That Council:

1. Receive the March 2021 Quarterly Budget Review Statement and adopt the budget variations outlined in the report.
2. Note the estimated consolidated budget deficit of \$4,671,000 consisting of \$6,804,000 General Fund deficit and \$2,133,000 Water and Sewer Fund surplus.
3. Note the reduced borrowing requirements for 2020-21 financial year and defer \$24,782,000 of the loan drawdown to the 2021-22 Operational Plan budget.

The resolution was carried unanimously.

- 134/21                      **9.6      Investment Report - April 2021**  
**RESOLVED (Hicks/Taylor)**  
That Council:  
  1. Note the investment return for April 2021 was \$654,637.
  2. Note the investment portfolio has been made in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and Queanbeyan-Palerang Regional Council's Investment Policy.
  3. Receive the Investment Report for the month of April 2021.

The resolution was carried unanimously.
- 135/21                      **9.7      Icon Bulk Water Pricing Agreement**  
**RESOLVED (Taylor/Harrison)**  
That Council agree to the proposed pricing agreement with Icon Water Limited for the period 1 July 2021 to 30 June 2023.  
  
The resolution was carried unanimously.
- 10.      REPORTS TO COUNCIL - ITEMS FOR INFORMATION**
- 136/21                      **10.1    CRJO Board Meeting Minutes**  
**RESOLVED (Hicks/Harrison)**  
That Council note the draft minutes of the Canberra Region Joint Organisation Board meeting of Friday 26 March 2021.  
  
The resolution was carried unanimously.
- 137/21                      **10.2    Resolution Action Sheet**  
**RESOLVED (Taylor/Hicks)**  
That the report be received for information.  
  
The resolution was carried unanimously.
- 11.      REPORTS OF COMMITTEES**
- 138/21                      **11.1    Disability Access Committee**  
**RESOLVED (Winchester/Taylor)**  
That Council:  
  1. Note the minutes of Disability Access Committee held on 28 April 2021.
  2. Consider engaging a consultant to undertake an accessibility audit of Monaro Street (from Lowe Street to Crawford Street) and premises in late 2021. This audit will identify opportunities for improvement in disability access along this corridor.

The resolution was carried unanimously.

**11.2 Les Reardon Reserve s355 Committee**

139/21

**RESOLVED (Harrison/Hicks)**

That Council note the minutes of the Les Reardon Reserve s355 Committee held on 30 November 2020.

The resolution was carried unanimously.

**11.3 Minutes of the Environment and Sustainability Advisory Committee Meeting Held 7 April 2021**

140/21

**RESOLVED (Marshall/Taylor)**

That Council note the minutes of Environment and Sustainability Advisory Committee meeting held on 7 April 2021.

The resolution was carried unanimously.

**11.4 Local Traffic Committee 20 April 2021**

141/21

**RESOLVED (Schweikert/Harrison)**

That Council:

1. Confirm the minutes of the Local Traffic Committee Meeting held on 20 April 2021.
2. Adopt recommendations LTC 11/2021 to LTC 21/2021 from the meeting held on 20 April 2021:

LTC 11/2021: Under *Roads Act 1993* approve the TMP for the 'Bungendore Busking Activation' to be held Sunday 15 May 2021.

LTC 12/2021: Under *Roads Act 1993*, approve the TMP for the 'Reconciliation Walk' to be held in Queanbeyan 1 June 2021, on the provision a ROL is approved.

LTC 13/2021: Under the *Road Transport Act 2013*, approve the design for the Jerrabomberra High School Bus Bay.

LTC 14/2021: Under the *Road Transport Act 2013*, approve the design for the 'No U-Turn' signage at Lowe Street, Queanbeyan.

LTC 15/2021 Under the *Road Transportation Act 2013*, install Stop sign and advisory signage on Morton Street as per the design.

LTC 16/2021: Under the *Road Transport Act 2013*, install keep clear zone on Campbell Street, and reinstate dashed hold line and centre line marking on Antill Street, Queanbeyan as per design.

LTC 17/2021: Under the *Road Transport Act 2013*, install signage in the bus turn around bay off Talpa Road as per 'J Pole' design option.

LTC 18/2021: Under the *Road Transport Act 2013*, install line-marking at the intersection of Walker Crescent and Torpy Place as per the design.

LTC 19/2021: Under the *Road Transport Act 2013*, approve line-marking safety upgrades at Southbar and Tharwa Road intersection as per the design.

LTC 20/2021: Under the *Road Transport Act 2013*, approve pedestrian refuges at four key sites in Queanbeyan as per designs and review provision for stormwater drainage at Campbell and Morton Street site.

LTC 21/2021: Under the *Road Transport Act 2013*, approve safety upgrades at Braidwood Central School pending community consultation.

The resolution was carried unanimously.

## **12. NOTICES OF MOTIONS**

### **12.1 Car Parking for Bungendore Scout Hall**

142/21

#### **RESOLVED (Marshall/Harrison)**

Council receive a report at its July 2021 Ordinary meeting on the provision of car parking for the Bungendore Scout Hall.

The resolution was carried unanimously.

## **13. REPORTS TO COUNCIL - DELEGATES REPORTS**

### **13.1 Delegates Report**

143/21

#### **RESOLVED (Taylor/Harrison)**

That the report be received for information.

The resolution was carried unanimously.

## **14. QUESTIONS WITH NOTICE**

### **14.1 Responses to Councillors' Questions**

144/21

#### **RESOLVED (Taylor/Hicks)**

That the report be received for information.

The resolution was carried unanimously.

## **15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

There were no matters for Closed Session.

**16. CONCLUSION OF THE MEETING**

The time being 6.14pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL  
MAYOR  
CHAIRPERSON**



## PLANNING AND STRATEGY COMMITTEE OF THE WHOLE MEETING

Council at its meeting of 23 November 2016 resolved (M/N 295/16) as follows:

The Planning and Strategy Committee of the Whole be delegated authority in accordance with Section 377 of the *Local Government Act 1993* to determine matters pursuant to the:

- *Environmental Planning and Assessment Act 1979*
- *Local Government Act 1993*
- *Swimming Pools Act 1992*
- *Roads Act 1993*
- *Public Health Act 2010*
- *Heritage Act 1977*
- *Protection of the Environment Operations Act 1997*

MINUTES OF THE PLANNING AND STRATEGY COMMITTEE OF THE WHOLE OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 253 Crawford St, Queanbeyan on Wednesday, 9 June 2021 commencing at 5.30pm.

### ATTENDANCE

**Councillors:** Cr Overall (Chair)  
Cr Biscotti  
Cr Harrison  
Cr Hicks  
Cr Marshall  
Cr Noveska – via Zoom  
Cr Schweikert  
Cr Taylor  
Cr Winchester

**Staff:** P Tegart, CEO  
M Thompson, Portfolio General Manager Natural & Built Character  
P Hansen, Portfolio General Manager Community Connections  
J Richards, Portfolio General Manager Community Choice  
A Knight, Portfolio General Manager Organisational Capability

**Also Present:** W Blakey, Clerk of the Meeting  
L Ison, Minute Secretary

**1. OPENING**

The meeting opened at 5.30pm.

**2. ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

**3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

PLA109/21

**RESOLVED (Taylor/Schweikert)**

That apology for non-attendance from Cr Brown be received and noted.

The resolution was carried unanimously.

**4. DISCLOSURES OF INTEREST**

PLA110/21

**RESOLVED (Taylor/Biscotti)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a less than significant non-pecuniary interest in Item 8.4: Queanbeyan 7.12 Fixed Levy Contributions Plan 2019 - Proposed Amendments, stating he is a resident of Greenleigh, one of three areas to which the plan has been extended, and has no interest in any future development.

**5. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.33pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

PLA111/21

**RESOLVED (Overall/Taylor)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.33pm and resumed at 5.50pm.

**6. MAYORAL MINUTE**

There was no Mayoral Minute.

**7. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.



**8. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**

**8.1 124-2012.A - Erection of Hotel Additions - Outdoor Gaming Area; Modification: Extended Hours of Operation - 2 Limestone Drive Jerrabomberra**

**MOVED (Hicks/Schweikert)**

That:

1. Approval be granted to the proposal for the following reasons:
  - a. The applicant has provided mitigation methods such as limiting alcohol consumption to the gaming area after 1.00am and ceasing alcohol consumption at 2.30am.
  - b. The extended hours of operation will be limited to only the gaming area with the venue and bar ceasing operation at 1.00am.
  - c. The proposal will not increase the total net number of machines within the tavern but rather, will increase accessibility to the existing machines.
  - d. In line with the NSW Police's comments, the hotel will maintain a security presence until the closing time of 3.00am on Monday – Saturday, and 12.00 midnight on Sundays and Public Holidays. A free courtesy bus service will be available to drive patrons home during these times as well.
  - e. The applicant submitted an acoustic report prepared by Hardwood Acoustics on 16 March 2021. Council's health officer reviewed the report and determined that any additional noise produced would not be unreasonable.
2. Development application 124-2012.A for the erection of hotel additions – outdoor gaming area (for a tavern); modification: extended hours of operation on lot 4 DP 1037309, No. 2 Limestone Drive Jerrabomberra be granted conditional approval subject to the following amendments to the draft conditions of consent.

**6A. Hours of Operation for the Gaming Area:**

Weekdays: 10.00am to 3.00am the following day

Saturday: 10.00am to 3.00am the following day

Sunday/Public Holidays: 10.00am to 12.00 midnight

Within the operational time frames above alcohol consumption within the hotel is to be limited to the gaming area after 1.00am and alcohol consumption is to cease entirely after 2.30am.

*Reason: To ensure a noise problem does not result from the development.*

**6B. Security Presence**

The Jerrabomberra Hotel is to maintain a security presence by having a security guard on premises at any time the gaming area is operating after 12 midnight.

*Reason: To mitigate anti-social behaviour by patrons.*

During discussion, Cr Marshall foreshadowed a CONTRARY motion: ["That Council refuse consent for reference 124-2012.A because of the negative social impact of increased gambling on gaming machines and police concerns about the impact of extended opening hours on anti-social behaviour and crime."]

The motion (of Crs Hicks and Schweikert) was PUT and CARRIED.

PLA112/21

**RESOLVED (Hicks/Schweikert)**

That:

1. Approval be granted to the proposal for the following reasons:
  - a. The applicant has provided mitigation methods such as limiting alcohol consumption to the gaming area after 1.00am and ceasing alcohol consumption at 2.30am.
  - b. The extended hours of operation will be limited to only the gaming area with the venue and bar ceasing operation at 1.00am.
  - c. The proposal will not increase the total net number of machines within the tavern but rather, will increase accessibility to the existing machines.
  - d. In line with the NSW Police's comments, the hotel will maintain a security presence until the closing time of 3.00am on Monday – Saturday, and 12.00 midnight on Sundays and Public Holidays. A free courtesy bus service will be available to drive patrons home during these times as well.
  - e. The applicant submitted an acoustic report prepared by Hardwood Acoustics on 16 March 2021. Council's health officer reviewed the report and determined that any additional noise produced would not be unreasonable.
2. Development application 124-2012.A for the erection of hotel additions – outdoor gaming area (for a tavern); modification: extended hours of operation on lot 4 DP 1037309, No. 2 Limestone Drive Jerrabomberra be granted conditional approval subject to the following amendments to the draft conditions of consent.

**6A. Hours of Operation for the Gaming Area:**

Weekdays: 10.00am to 3.00am the following day  
Saturday: 10.00am to 3.00am the following day  
Sunday/Public Holidays: 10.00am to 12.00 midnight

Within the operational time frames above alcohol consumption within the hotel is to be limited to the gaming area after 1.00am and alcohol consumption is to cease entirely after 2.30am.

*Reason: To ensure a noise problem does not result from the development.*

6B. Security Presence

The Jerrabomberra Hotel is to maintain a security presence by having a security guard on premises at any time the gaming area is operating after 12 midnight.

*Reason: To mitigate anti-social behaviour by patrons.*

For: Crs Biscotti, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

**8.2 2005/DEV-0433.A - Modification to Continue Use as a Reception Centre - 41 Molonglo Street, Bungendore**

PLA113/21

**RESOLVED (Schweikert/Taylor)**

That modification to development application 2005/DEV-0433.A for Bed & Breakfast accommodation and reception centre; Modification: Continue use as a reception centre on Lot 1 Sec 12 DP 758183 & Lot 2 Sec 12 DP 758183 No. 41 Molonglo Street, Bungendore be granted approval in accordance with the original conditions of development consent as modified by the following:

1. Delete condition 13 relating to the two-year sunset period, condition 22 for the access road and condition 21 relating to carparking.
2. Delete additional car parking conditions, based on the historical use of the property and current scope of operations and activities.

The resolution was carried unanimously.

**8.3 Proposal for Two New Road Names - Sunset Estate, Googong**

PLA114/21

**RESOLVED (Taylor/Biscotti)**

That Council:

1. Adopt in principle the name 'Gorge Creek Drive' and 'Chimney Rise' as the proposed names for the new roads identified within Sunset Estate.
2. Advertise the names for public comment for 28 days.
3. Publish a notice in the NSW Government Gazette if no objections are received.

The resolution was carried unanimously.

Cr Overall declared an interest in this item.

- 8.4 **Queanbeyan 7.12 Fixed Levy Contributions Plan 2019 - Proposed Amendments**
- PLA115/21 **RESOLVED (Harrison/Hicks)**
- That Council:
1. Note the proposed changes to the Queanbeyan 7.12 Fixed Levy Contributions Plan 2019 as set out in this report.
  2. Exhibit the draft plan for 28 days.
  3. Note a further review of development contributions plans is scheduled to reflect the revised s7.11 and s7.12 provisions of the EP&A legislation.

The resolution was carried unanimously.

- 8.5 **Turallo Creek Management and Project Plans**
- PLA116/21 **RESOLVED (Schweikert/Harrison)**
- That:
1. Council adopt the Turallo Creek Bungendore - Management Plan and accompanying Project Plan – Turallo Creek rehabilitation, Bungendore.
  2. The staged approach to removing woody weeds followed by targeted revegetation be undertaken as per the Project Plan, though accelerated for completion earlier than 2026 should additional resources including grant funding become available.

The resolution was carried unanimously.

- 8.6 **Stronger Country Community Grant Proposed Projects**
- MOVED (Overall/Biscotti)**
- That Council:
1. Note that Council resolved on 10 February 2021 (Resolution PLA009/21) “That Council work with sporting clubs to lodge applications to the NSW Regional Sports Facility Fund for Junior AFL Flood lights, Archery Amenities and Women’s Changerooms at Freebody Oval” and that the NSW Government has yet to announce the program recipients.
  2. Nominate the following projects as priority one for Round 4 of the Stronger Country Communities Fund:
    - Freebody Oval Women’s Change Rooms - \$924K
    - Access Upgrade to Karabar Netball Courts Change Rooms - \$300K
    - New Toilet for Archery at Hoover Road - \$235K
    - Flood lights on Halloran Oval - \$231K
    - Flood lights on Steve Mauger Oval - \$229K

3. Nominate the following project as priority two:
  - Wright Park (Lower) Amenities and Club Facilities - \$1.3M  
(and explore with users of the facility the possibility of a co-contribution in the event the nomination is successful).
4. Reserve the following projects for other grant funding opportunities, including the second round of the NSW Regional Sports Facility Fund (2021), Round 5 of the Stronger Country Communities Fund (2022) or as election priorities for the forthcoming Federal Government and NSW Government elections:
  - Additional changerooms at Bungendore Sports Hub - \$650K
  - Queanbeyan Art Society Building Upgrades - \$78K
  - Braidwood Pool - \$1M
  - Upgrade to Axis Youth Centre to become a Community Centre with co-located service providers - \$280K
  - Moore Park Youth Park - \$300K
  - Braidwood Skate Park Construction - \$681K
5. Subject to there being an announcement of the program recipients of the NSW Regional Sports Facility Fund involving one or more of the projects nominated, Council receive a further report at the 23 June 2021 Ordinary Meeting of Council with a recommendation varying the above.

**AMENDMENT (Marshall)**

That Council:

- Remove Freebody Oval Women's Change Rooms from Item 2
- Insert replacements including the Braidwood Skate Park and Queanbeyan Arts

The amendment (of Cr Marshall) lapsed for want of a seconder.

During discussion Cr Winchester foreshadowed a CONTRARY motion: ["That Council nominate the following projects for Round 4 of the Stronger Country Communities Fund:

1. Flood lights on Halloran and Steve Mauger ovals \$460,042.
2. New Change room and canteen facilities at Wright Park \$1,174,704.
3. Toilets at Hoover Road Archery Complex \$235,000."]

The motion (of Crs Overall and Biscotti) was PUT and CARRIED.

PLA117/21

**RESOLVED (Overall/Biscotti)**

That Council:

1. Note that Council resolved on 10 February 2021 (Resolution PLA009/21) "That Council work with sporting clubs to lodge applications to the NSW Regional Sports Facility Fund for Junior AFL Flood lights, Archery Amenities and Women's Changerooms at Freebody Oval" and that the NSW Government has yet to announce the program recipients.
2. Nominate the following projects as priority one for Round 4 of the Stronger Country Communities Fund:
  - Freebody Oval Women's Change Rooms - \$924K
  - Access Upgrade to Karabar Netball Courts Change Rooms - \$300K
  - New Toilet for Archery at Hoover Road - \$235K
  - Flood lights on Halloran Oval - \$231K
  - Flood lights on Steve Mauger Oval - \$229K
3. Nominate the following project as priority two:
  - Wright Park (Lower) Amenities and Club Facilities - \$1.3M (and explore with users of the facility the possibility of a co-contribution in the event the nomination is successful).
4. Reserve the following projects for other grant funding opportunities, including the second round of the NSW Regional Sports Facility Fund (2021), Round 5 of the Stronger Country Communities Fund (2022) or as election priorities for the forthcoming Federal Government and NSW Government elections:
  - Additional changerooms at Bungendore Sports Hub - \$650K
  - Queanbeyan Art Society Building Upgrades - \$78K
  - Braidwood Pool - \$1M
  - Upgrade to Axis Youth Centre to become a Community Centre with co-located service providers - \$280K
  - Moore Park Youth Park - \$300K
  - Braidwood Skate Park Construction - \$681K
5. Subject to there being an announcement of the program recipients of the NSW Regional Sports Facility Fund involving one or more of the projects nominated, Council receive a further report at the 23 June 2021 Ordinary Meeting of Council with a recommendation varying the above.

For: Crs Biscotti, Harrison, Noveska, Overall, Schweikert and Taylor

Against: Crs Hicks, Marshall and Winchester

**9. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**

- PLA118/21      **9.1      Biannual Biosecurity Weeds Report (July-December 2020)**  
**RESOLVED (Schweikert/Harrison)**

That the report be received for information.

The resolution was carried unanimously.

- PLA119/21      **9.2      Heritage Funding and Advisory Service**  
**RESOLVED (Marshall/Schweikert)**

That the report be received for information.

The resolution was carried unanimously.

- PLA120/21      **9.3      IPART Rating Review**  
**RESOLVED (Marshall/Harrison)**

That the report be received for information.

The resolution was carried unanimously.

**10. REPORTS OF COMMITTEES**

- PLA121/21      **10.1      Minutes of Braidwood and Curtilage Heritage Advisory  
Committee held 13 May 2021**  
**RESOLVED (Marshall/Hicks)**

That Council note the minutes of Braidwood and Curtilage Heritage Advisory Committee meeting held on 13 May 2021.

The resolution was carried unanimously.

- PLA122/21      **10.2      Minutes of QPRC Heritage Advisory Committee held 20 May  
2021**  
**RESOLVED (Schweikert/Taylor)**

That Council note the minutes of Heritage Advisory Committee held on 20 May 2021.

The resolution was carried unanimously.

**11. NOTICES OF MOTIONS**

There were no Notices of Motions.

**12. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

There were no matters for Closed Session.

**13. CONCLUSION OF THE MEETING**

The time being 6.47pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL  
MAYOR  
CHAIRPERSON**



**ITEM 5     DECLARATION OF CONFLICTS/PECUNIARY INTERESTS**

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The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

**Recommendation**

**That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.**



## REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.1 Funding Agreement - Braidwood Heritage Centre (Ref: ; Author: Thompson/Carswell)**

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**File Reference:** 26.5.1-16

**Summary**

Since last reporting on this matter to Council's meeting of 14 April, further changes have been made to the Funding Agreement for the Braidwood Heritage Centre to the point where it is ready to execute.

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**Recommendation**

**That Council endorse the Chief Executive Officer executing the Funding Deed for the Braidwood Heritage Centre.**

---

**Background**

This matter was last reported to Council's meeting of 14 April where it was noted that:

- The project involves alterations to the Museum building as well as additions and alterations to existing buildings together with the building of motel units/caretaker's residence. Other than the Museum and motel units, proposed uses on site include a dairy and artisan workshops.
- Council has been requested to enter into an Agreement to facilitate the financial management of the project, notwithstanding that Council is not the applicant or the owner of the land. Entering into this Agreement is necessary for the funds to become available i.e. \$2.5M and for the project to proceed.
- The project is managed by the NSW Government's Public Works Advisory (PWA) team with assistance of a Project Control Group (PCG). The PCG has been formed and includes members of the Historical Society, Council staff and PWA representatives. A series of meetings have been held.
- The draft Agreement also has two Schedules i.e. Schedule A – Activities and Schedule D – PWA's Services and Activities and an Attachment – Project Plan and Budgets which are to be finalised.

Council were also advised that there were several concerns with the Agreement arising primarily from it being a standard funding agreement for a non-standard project (i.e. Council is not the applicant nor the owner nor responsible for maintenance and operation of the facility). Suggested changes have been made to these by staff to overcome Council's concerns and staff have completed Schedule A – Activities to their satisfaction. These are currently being reviewed by NSW Government's Public Works Advisory (PWA) team and Regional NSW and it is expected that the Funding Agreement for the Braidwood Heritage Agreement (Attachment 1) would be ready for execution by close of business the week ending Friday 18 June 2021, a date which the State agencies are anxious for this to occur by.

**9.1 Funding Agreement - Braidwood Heritage Centre (Ref: ; Author: Thompson/Carswell) (Continued)**

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**Implications*****Legal***

The Funding Agreement for the Braidwood Heritage Centre once executed is a legal document between the Crown in the Division of PWA and Regional Development.

***Asset***

The Braidwood District Historical Society Museum is not a Council asset.

***Social / Cultural***

Execution of the Funding Agreement for the Braidwood Heritage Centre will enable a project to proceed which will ultimately enhance the Braidwood District Historical Society Museum as a State Significant listed heritage item.

***Engagement***

No community engagement at this stage. However, there has been considerable engagement between members of the Project Control Group (PCG).

***Financial***

Review and completion of the Funding Agreement for the Braidwood Heritage Centre project have involved associated administrative costs which are funded from existing cost centres. Council is not contributing financially to the project.

***Integrated Plan***

The execution of this Funding Deed and support by staff of the Bungendore Heritage Centre project is consistent with the heritage program in the current Operational Plan which is administered by the Land-Use Planning Branch.

**Conclusion**

It is recommended that Council endorse the Chief Executive Officers execution of the Funding Agreement for the Braidwood Heritage Centre.

**Attachments**

Attachment 1      To be distributed separately

## REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.2 Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park (Ref: ; Author: Thompson/Sibbick)**

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**File Reference:** 36.2.5-02

**Summary**

This report outlines the results of community engagement for the design of a new playground at Bungendore Park, Bungendore.

The report also details the subsequent tender placed on the Local Government Vendor Panel for playground companies to design, supply and construct the new playground. All tenders have now been received and evaluated with a preferred Tenderer selected to construct the new playground.

---

**Recommendation**

**That:**

- 1. Council award the contract for the new playground at Bungendore Park, Bungendore, to Tenderer 7 for the lump sum price of \$insert excluding GST.**
  - 2. Should additional grant funding or donations above the \$700,000 LRCI grant not be secured, Council fund the balance of the works from Bungendore S7.11 reserves.**
  - 3. Council support the relocation of the Poets Corner structure from Mick Sherd Oval to the site of the new playground project, and advise the Department of Education accordingly so that they can make the necessary arrangements to fund the relocation.**
- 

**Background**

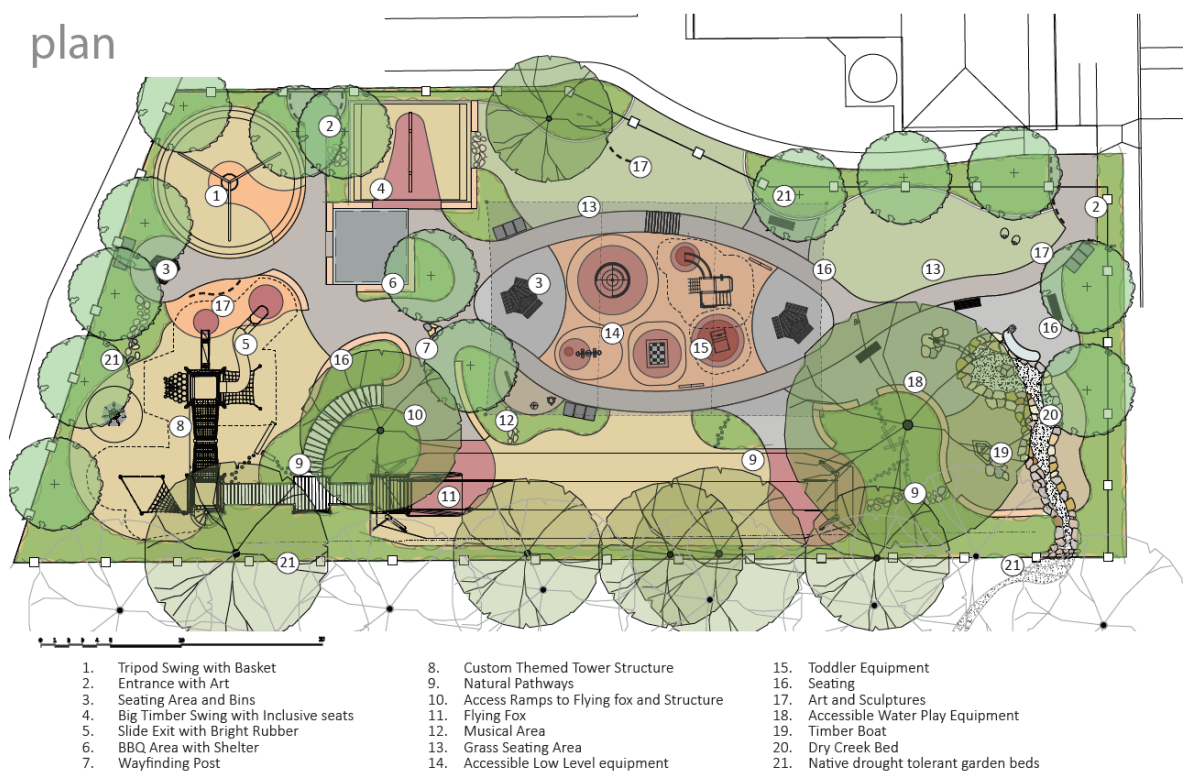
Council has received funding through the Local Roads and Community Infrastructure Program (LRCI Phase 2) of \$700,000 to construct a new playground at Bungendore Park in Bungendore. This playground will be the major play area, picnic zone and rest stop, for the local community and visitors to Bungendore. Community consultation took place to determine the concept design of the new play area which then allowed tenders to be called for the final design and subsequent construction of the playground project.

**Community Engagement**

The Bungendore Park Working Group (BPWG) was established by Council in mid-2020 and is made up of 6-10 community representatives and staff. Since that time Council has been working with the Group to explore options for the playground refurbishment at the Bungendore Park playground. The current play equipment is outdated and does not comply with the current 'Everyone Can Play' guidelines set by the NSW Department of Planning, Industry and Environment (DPIE).

To assist with securing grant funding to construct the new playground, a concept design was initially prepared by a professional playground design company, Play Workshop. They have a good track record of designing playgrounds resulting in the construction of numerous playgrounds in Queanbeyan, including replacement of the playground at Ernie Beaver Park, the new playground at Orana Park, and a few smaller pocket park playgrounds in Queanbeyan. Construction costs for the Play Workshop concept were estimated to be \$900,000. Refer Play Workshop concept at Figure 1 below.

## 9.2 Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park (Ref: ; Author: Thompson/Sibbick) (Continued)



**Figure 1: Play Workshop Playground Concept Design**

The concept plan was used to stimulate discussion with the BPWG and was also placed on exhibition for the community to make comment. The engagement with the community included a “Have Your Say” consultation through Council’s “Your Voice” website, from 29 March 2021 to 25 April 2021, for a “New Playground Mick Sherd Oval Bungendore”.

Generally, responses supported the reconstruction of the playground and included constructive responses. Feedback from the community consultation is provided in Attachment 1 to this report.

The BPWG also conducted their own survey on a private Facebook page, with the feedback received being similar to that received by Council. In addition, the BPWG actively worked on their own master plan for the Bungendore Park play area, that suited the needs of local families. This concept master plan was formalised and is shown in Figure 2 below and was included in the tender documents.

## 9.2 Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park (Ref: ; Author: Thompson/Sibbick) (Continued)

### BUNGENDORE PLAYGROUND/CONCEPT.

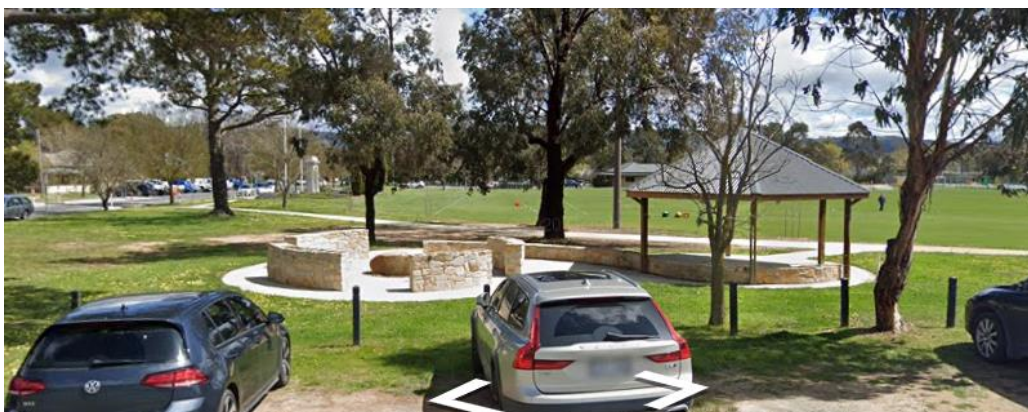


**Figure 2: Preferred Playground Layout Design Following Consultation with BPWG and Community**

In addition to preparing the master plan the BPWG have rallied support from local businesses and organisations to sponsor the project for a new playground at Bungendore Park.

### Bush Balladeers Place (Poets Corner)

Due to the proposed construction of the new high school in Bungendore, the Bush Balladeers Place and rotunda (Poets Corner) have been proposed to be relocated to Frogs Hollow, the reserve on Tarago Road. To complement the new play area, the BPWG have proposed that Poets Corner, currently situated on Mick Sherd Oval, be included in the project for the new playground works. This work has not been funded as part of this project as the relocation costs should be borne by the Department of Education. Subject to receiving funding the playground construction crew would be responsible for the deconstruction and reconstruction of the Poets Corner. Refer to image of Poets Corner in-situ at Mick Sherd Oval at Figure 3 below.



**Figure 3: Street view of the Poets Corner, Majura Street Bungendore**

**9.2 Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park (Ref: ; Author: Thompson/Sibbick) (Continued)**

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**Tender for New Playground**

The Tender was placed on the Local Government Procurement Vendor Panel, for playground companies to design, supply and construct the new play area at Bungendore Park. It is anticipated that construction of the new play area will commence around September 2021 with construction completed by the end of November 2021.

The objective of the tender was:

- To deliver an accessible/ inter-generational playground
- To create a place of destination for Bungendore residents and visitors
- To provide a unique play space to increase unstructured, self-directed and creative play, not prescriptive
- To engage the senses
- To provide an amenity close to the extensive retail/ food and beverage/gallery that Bungendore has to offer
- To create a social hub
- To provide a quiet retreat to sit and observe and a space that you are compelled to move in
- To complement the existing infrastructure and amenity of the Bungendore Park and the Bungendore Tennis Club.

The project includes the design and supply of all equipment and materials required to build a new playground and all associated construction works. The new playground is to incorporate adventure play, nature play, water play and a quiet zone. The playground project includes picnic and barbecue facilities, hard and soft landscaping and inclusion of accessible pathways.

The request for tender was advertised on 7 May 2021 and closed on 7 June 2021. Vendor Panel issued 48 alerts to relevant tenderers, with 33 suppliers viewing the details online.

Eight tenders were received as a result. The evaluation criteria required that the tenderer be an acceptable legal entity and meet mandatory criteria including:

- satisfactory past performance, including satisfactory WHS and environmental management, and
- satisfactory financial capacity

Tenderers submitted prices between \$700,000 and \$1,300,000 for this project.

All eight tenderers provided conforming tender submissions. All have prior experience in providing similar playground projects. All tenders were received on time, with appropriate tender schedules completed.

Tenderer 8 provided the best value for money, however the Tender Evaluation Panel recommend that Tenderer 7 provided the design that delivered the best fit with the project outcomes. Details are included in the Tender Evaluation Report in confidential Attachment 2.



## 9.2 Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park (Ref: ; Author: Thompson/Sibbick) (Continued)

### Implications

#### **Legal**

The tendering process complies with s55 of the *Local Government Act 1993* and Part 7 of the *Local Government (General) Regulation 2005*.

#### **Policy**

The tendering process complies with Council's procurement policy.

#### **Engagement**

See comments on Community Engagement earlier in this report

#### **Financial**

The project budget is \$700,000 from the Local Roads and Community Infrastructure Program.

Council is also waiting on the outcome of grant applications that are due to be announced in June 2021. Relevant grant applications pending for this project, are through the Bushfire Local Economic Recovery Fund, Clubgrants Category 3 Infrastructure, and the Veolia Mulwaree Trust.

The BPWG, are also communicating with a local Bungendore incorporated institution on a promise of provisional funding, should the grant applications to cover the total project costs be insufficient. If confirmed, the funding support from this institution is expected to be up to \$150,000.

Should additional financing not be achieved the options would be to:

- Source the additional funds required from Section 7.11 funds which have been set aside for embellishment of open space in Bungendore : or
- Reduce the scope of works for this project to meet the confirmed funding of \$700,000.

Given that the recent report to Council on the pooling of section 7.11 funds in Bungendore has confirmed that sufficient funds would be available to meet the shortfall this is the recommended course of action.

It is also important to note, this budget and tender does not include relocation of Poet's Corner and this is expected to be funded by DoE.

Program Code	Expense Type	Funding source	Amount
		Local Roads and Community Infrastructure Program	\$ 700,000
		Donation by local community	\$ 150,000

**9.2 Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park (Ref: ; Author: Thompson/Sibbick) (Continued)**

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***Resources (including staff)***


Project staff from Urban Landscapes will be managing this project including management of the Tender and contract.

**Conclusion**

It is recommended that Tenderer 7 be awarded the contract for the new playground project at Bungendore Park. The Tender Evaluation Panel received favourable references that supported the reports provided with the Tender. The Tender Evaluation Panel considers Tenderer 7 capable of completing the contract satisfactorily.

It is also recommended that, due to the construction of the new high school, that Council consider the relocation of Poets Corner from Mick Sherd Oval to the new playground site. This relocation will complement and add value to the new play area and picnic zone.

**Attachments**

- |                                                                                   |                                                                                                                       |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Attachment 1                                                                      | Survey Results - New Playground Bungendore Park, Bungendore ( <i>Under Separate Cover</i> )                           |
|  |                                                                                                                       |
| Attachment 2                                                                      | Tender Evaluation Report - Bungendore Park Playground - 2021-17 ( <i>Under Separate Cover</i> ) - <b>CONFIDENTIAL</b> |

## REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.3 Stronger Country Communities Grant Applications - Round 4 (Ref: ; Author: Thompson/Geyer)**

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**File Reference:** 23.1.1-03

**Summary**

Round 4 of the Stronger Country Communities Fund grant applications close on Friday 25 June 2021. At its meeting of 9 June 2021 Council nominated projects for this Round. However, it was recognised in the resolution that pending announcements from previous applications for grant funding might occur before the 25 June closing date for Round 4 applications arrives. If this occurs, then those projects that successfully receive funding can be removed from the Round 4 applications.

This report responds to part 5 of the Council's resolution which seeks to review Council's priorities in the event that announcements have been made. At the time of writing this report no further announcements have been made. As such, this report attempts to specify which projects will be included should some of the nominated projects be removed from the list because they are successful under another grant scheme.

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**Recommendation****That Council:**

- 1. Note the report and retain the previous endorsed priority list.**
  - 2. Remove any priority one projects successful in securing funds from other sources, notified publicly or under embargo, prior to close of business on 25 June 2021.**
  - 3. In the event of (2), apply the process outlined in Step 2.**
- 

**Background**

At the Planning and Strategy Committee meeting of 9 June 2021 Council resolved in part.

*That Council:*

- *Nominate the following projects as priority one for Round 4 of the Stronger Country Communities Fund:*
  - *Freebody Oval Women's Change Rooms - \$924K*
  - *Access Upgrade to Karabar Netball Courts Change Rooms - \$300K*
  - *New Toilet for Archery at Hoover Road - \$235K*
  - *Flood lights on Halloran Oval - \$231K*
  - *Flood lights on Steve Mauger Oval - \$229K*
- *Nominate the following project as priority two:*
  - *Wright Park (Lower) Amenities and Club Facilities - \$1.3M (and explore with users of the facility the possibility of a co-contribution in the event the nomination is successful).*

**9.3 Stronger Country Communities Grant Applications - Round 4 (Ref: ; Author: Thompson/Geyer) (Continued)**

---

- *Reserve the following projects for other grant funding opportunities, including the second round of the NSW Regional Sports Facility Fund (2021), Round 5 of the Stronger Country Communities Fund (2022) or as election priorities for the forthcoming Federal Government and NSW Government elections:*
  - *Additional changerooms at Bungendore Sports Hub - \$650K*
  - *Queanbeyan Art Society Building Upgrades - \$78K*
  - *Braidwood Pool - \$1M*
  - *Upgrade to Axis Youth Centre to become a Community Centre with co-located service providers - \$280K*
  - *Moore Park Youth Park - \$300K*
  - *Braidwood Skate Park Construction - \$681K*
- *Subject to there being an announcement of the program recipients of the NSW Regional Sports Facility Fund involving one or more of the projects nominated, Council receive a further report at the 23 June 2021 Ordinary Meeting of Council with a recommendation varying the above.*

In consultation with relevant clubs, staff are currently preparing grant applications for the projects specified as priority one and two. Council is also aware that pending other funding announcements (such as NSW Regional Sports Fund), may mean that some of the priority projects proposed under Round 4 will no longer be required.

At the time of preparing this report, staff had not received any public announcements of successful grants, therefore applications will be lodged based on the 9 June resolution.

However, should Council be advised, either publicly or under embargo, that one or more of the priority projects has been funded before the 25 June deadline, then they may be removed from the application process.

Councillors are asked to nominate projects to be escalated should this does occur. It is recommended that the following process be considered:

- Step 1 - All priority one applications be submitted.
- Step 2 - In the event that any of the priority one projects are successful under other grant funding, then an application for the priority two project (Wright Park) will be submitted noting that the high value of that project is likely to oversubscribe the total funds available under the grant (approx. \$1.8 million).
- Step 3 - As there are no other grant applications pending for the Karabar Netball project (\$300K) or Wright Park project (\$1.3M), these two projects could be the minimum number of applications submitted with a value of \$1.6 million. If this is the case, then no other applications from the Council resolution will be lodged. This will mean that Council's applications could be undersubscribed by approximately \$200,000 and may allow the granting authority to give greater consideration to other applications lodged by community groups.

**Implications*****Social / Cultural***

All projects have come from the community through various processes and will significantly contribute to the social value of our community. Sporting and community-based projects add to the liveability of a community and contribute to the community's wellbeing.

**9.3 Stronger Country Communities Grant Applications - Round 4 (Ref: ; Author: Thompson/Geyer) (Continued)**

---

***Strategic***

The selected projects are predominantly identified as high priorities in the QPRC Sports Facilities Strategic Plan and endorsed by the Sports Council.

***Financial***

The funding available for projects in the Queanbeyan-Palerang Local Government Area is \$1,869,746. This will be allocated by the granting authority to both QPRC applications and eligible community group applications that apply direct to the grant program.

All the priority one projects are valued under \$1.0 million and as such will be fully funded by the grant if successful. At \$1.3 million the priority two project at Wright Park is the only project that will require a 25% contribution and it is proposed the sports club/s will be asked to contribute toward the project budget.

***Resources (including staff)***

Urban Landscapes staff will work with relevant sporting groups to prepare the applications and will oversee construction of any successful projects.

**Conclusion**

As discussed at Council's meeting of 9 June 2021, all the listed projects are strategic priorities of the Sports Council or are considered by the Sports Council as highly important. Should one or more projects be successful in securing other funds before the Round 4 deadline, they can be removed and the priority two project will be escalated.

**Attachments**

Nil



## REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.4 Model Railway Facility Proposal at Queanbeyan Showground (Ref: ; Author: Thompson/Geyer)**

---

**File Reference:** 19 Farrer Place, Queanbeyan

**Summary**

At the Planning and Strategy Committee meeting of 10 February 2021, Council resolved that further consultation with stakeholders was required regarding a proposal by the Canberra Model N Scale Group to establish a Club facility at the Queanbeyan Showground. This report outlines the further consultation carried out since the above meeting.

Minutes from two Queanbeyan Showground Advisory Committee (QSAC) meetings held on 19 March 2021 and 21 April 2021 are also part of this Council agenda for endorsement at this meeting and provide further information in relation to this matter.

---

**Recommendation**

**That Council not support a single user facility at Queanbeyan Showground and consider alternate options of multi-user facilities if the Canberra Model N Scale Group wish to pursue this option.**

---

**Background**

Canberra Monaro N Scale Group (CMNSG) is an incorporated community group of model railway enthusiasts. Attachment 1 provides some background information on the Group. The Group's previous facility at 43C Henderson Road, Queanbeyan burnt down in early 2019 and was demolished by John Holland Rail. The CMNSG was given a grant from the State Government to rebuild the shed, however approval from John Holland has not been forthcoming.

The Club members approached Council in January 2021 to identify a new location, with Queanbeyan Showground being the preferred property. The Club is seeking permission to construct a new 30m x 12m shed, suitable for setting up and displaying N scale model trains. The Club proposed to host their own events throughout the year as well as join in other events like the Queanbeyan Show.

Occupation and use of the Showground by community groups, such as CMNSG, is in keeping with the purpose of the Showground and the Showground Plan of Management. The construction of a new building on the Showground must be in keeping with the master plan and would be subject to development consent.

Council currently has a development application being assessed for a new pavilion at the Showground. That DA also contains a smaller 20m x 9m storage shed at the corner of Glebe Avenue and Cooma Street. The shed was included in the DA as it was flagged in the Showground Plan of Management and it was considered that as much of the Plan's future works as possible should be included in the one DA. At this stage no specific purpose, other than for storage, has been allocated to the shed. If the proposal was supported by Council, amended plans could be submitted with the existing DA or a DA Modification could be lodged to replace that proposed shed with the Club's proposal.

**9.4 Model Railway Facility Proposal at Queanbeyan Showground (Ref: ; Author: Thompson/Geyer) (Continued)**

---

Following Council deferral in February, staff further met with the proponents and scheduled Queanbeyan Showground Advisory Committee meetings to further consult on the matter. The proponents were also asked to explore all alternatives in the interim. The CMNSG advised they have looked at every option and the Showground is still the best site for the group and cited several examples of similar facilities, including another model train group, on public showgrounds.

During the two QSAC meetings, the Committee weighed up all the pros and cons of the project and were concerned about having a single user facility rather than the usual multiuser facility. The Queanbeyan Show Society strongly stated they cannot see a way forward for the project on the Showground without a detrimental impact on the Annual Show.

**Implications*****Legal***

Queanbeyan Showground is a Crown Reserve and Council is the Crown Land Manager in accordance with the *Crown Land Management Act 2016*. The proposal is in keeping with the purpose of the reserve. If it is to proceed, development consent will be required along with some form of lease arrangement like that with the Poultry Shed at the Showground.

***Asset***

If the facility is approved and constructed it will become an asset of Council, however, it would be expected that the Club would be responsible for maintenance and asset renewal while in occupation of the facility. Should the use of the building cease, it will become a facility available for use by Council.

***Social / Cultural***

The Model Railway facilities will provide a valuable community building where enthusiasts can gather and socialise with a common interest. It will add an additional dimension to the Showground that is complementary to existing uses and users. Additional opportunities will be created to demonstrate to, and mentor, young people in a popular hobby.

***Economic***

While activities at the facility will generate some economic return, through visitors, there is more likely to be spin off value by adding an additional attraction to existing events like the Queanbeyan Show.

***Engagement***

If Council endorse the proposal, community engagement would take part during any DA process. As resolved at the Planning and Strategy Meeting held on 10 February 2021, further stakeholder consultation has taken place with the Queanbeyan Show Society and the Queanbeyan Showground Advisory Committee and the proposal was generally not supported.



**9.4 Model Railway Facility Proposal at Queanbeyan Showground (Ref: ; Author: Thompson/Geyer) (Continued)**

---

***Financial***

The CMNSG is proposing to fully fund the project via a grant secured from the NSW Government. It further envisages it will continue to operate and maintain the facility while ever the Group exists. As such there would be no cost to Council.

**Conclusion**

The proposed project is considered to be in keeping with the Showground purpose and dedication, and it is envisaged that a model railway facility would add a new dimension to events that are compatible with the Showground use increasing community use and occupation of the Showground. However, the proposal is not supported by the Queanbeyan Show Society out of concern over impact on the annual show. The Queanbeyan Showground Advisory Committee do not support the proposal as a single user facility and would only consider multi-user facilities.

**Attachments**

Attachment 1      CMNSG Presentation (*Under Separate Cover*)





## REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.5 Renewable Energy Purchase Power Agreement (Ref: ; Author: Thompson/Pensini)**

---

**File Reference:** 25.4.1-02

**Summary**

Renewable Energy Purchase Power Agreements, better known as PPAs, are an alternative approach to securing renewable- zero emissions electricity by purchasing (hedging) electricity from a renewable energy generator while also obtaining accredited renewable electricity through Large Generation Certificates (LGCs). PPAs have been growing in popularity particularly within large organisations and the local government sector due to their ability to achieve emission reduction targets while also reducing electricity costs, particularly once behind the meter, (e.g. rooftop solar), options have been exhausted.

An opportunity now exists for Council to join up to 18 other NSW councils and universities to secure a long term (7-12 years) PPA for our large market sites (those using more than 100MWh annually) and streetlighting through Procurement Australia, a prescribed agency under the *Local Government Regulation*.

In March this year Council received an indicative business case as part of a non-binding commitment with Procurement Australia which presented a unique opportunity for Council to achieve its 30% 2025 energy emissions reduction goal while simultaneously and substantially reducing Council's electricity costs by a minimum of \$370,000 over 10 years when compared to modelled business as usual (BAU) costs. A councillor workshop was also held in May 2021 to provide an understanding of the PPA mechanism and to discuss complexities, risks, benefits and issues. A copy of the PPA presentation is attached.

To proceed with the PPA, Council must commit to a binding agreement with Procurement Australia by June 2021 (stage 2). The binding agreement must include confirmation of participating assets (electricity sites), Council's LGC strategy and payment of a once-off participation fee (\$20,000) which is refundable only in the circumstance where the project does not proceed to tender release.

Once Procurement Australia has received commitment from a sufficient number of participating councils, it will go to tender to secure the PPA through a retailer with a set ceiling price and conditions.

As outlined in the binding commitment, Procurement Australia (Attachment 2) will award the tender on merit to a respondent within the defined tender acceptance time period and only where the preferred tender satisfies the requirements of the parameters set out in the binding agreement (within ceiling price, commencement date). Electricity flow through the PPA will then commence in January 2022. If tender proposals do not meet the requirements of the PPA, Procurement Australia will reconvene participating councils and consult them on further options available. This may involve the matter coming back before Council.

**9.5 Renewable Energy Purchase Power Agreement (Ref: ; Author: Thompson/Pensini) (Continued)**

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**Recommendation**

**That Council:**

- 1. Commit to Procurement Australia's binding agreement for tender and resultant contract for a Renewable Energy Power Purchase Agreement (Stage 2 of the offer).**
  - 2. Authorise the CEO to execute electricity supply contract documents to be provided by the Consultant post the tender event with the successful respondent should Procurement Australia accept a tender.**
- 

**Background**

A PPA is a contract between a buyer and generator to purchase, whether physically or notionally, electricity at a pre-agreed price for a pre-agreed period.

There are many different PPA structures - however due to complexities, risk management and restrictions, a 'sleeved-retailed' PPA is considered the appropriate structure for a local council. This structure sees a retailer driving the contractual agreements. The project owner (renewable energy generator) and retailer enter into a contract for difference (CfD) for electricity and LGCs generated by the project in regard to the terms and conditions set by the organisation (consumer). The retailer then enters a retailer contract with the organisation, Council in this case, that mirrors the same term as the CfD. Council will then pay the retailer a 'Bundled PPA price', a price that includes both an electricity tariff component (including firming load) and an LGC price component.

To access the PPA market and achieve a sound contractual agreement a large load (consumption) is generally required, typically over 50GWh per annum. Commonly the larger load the better the price outcome. Therefore, to achieve this requirement organisations can aggregate their load together in one contract. Council's current large market load is 4.9 GWh per annum, not including the streetlighting load of 1.7 GWh per annum. This, however, will likely increase with the construction of the new Queanbeyan Civic and Cultural Precinct and Queanbeyan Sewerage Treatment Plant.

LGCs are created per megawatt hour of eligible large-scale (renewable) zero emissions energy generation. They were established by the Australian Government under the Renewable Energy Target. Under the scheme liable entities such as electricity retailers must purchase LGCs from the market. Typically, this is 20% of their energy load. These are called Mandatory LGCs. LGCs can also be sold to companies (such as Council) who are looking to voluntarily offset their emissions and/or achieve renewable energy targets. These are called Voluntary LGCs. LGCs must be surrendered to the Clean Energy Regulator in order to achieve emissions reduction goals and/or renewable energy targets.

**9.5 Renewable Energy Purchase Power Agreement (Ref: ; Author: Thompson/Pensini) (Continued)**

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***Procurement Australia's PPA Offer***

Procurement Australia a prescribed agency under Section 163 of the *Local Government Regulation*. Their intention is to aggregate load across NSW councils to progress to the tender stage of a sleeved retail PPA. Through consultation and briefing sessions there has been considerable interest from local government in NSW including CRJO councils to progress.

It is envisaged that the PPA structure will take a format along the following lines:

- long term contract duration;
- alignment to a cited renewable generation asset located in NSW (most likely a wind farm);
- alignment of the federal government mandatory environmental certificates to the cited renewable generation asset;
- retail contract with a licenced energy retailer;
- standard peak and off-peak tariff; and
- forward energy price visibility.

The participation process is summarised below:

1. Non-Binding Commitment – *Completed*
2. Production of an Indicative Business Case – *Completed* (Attachment 3)
3. Binding Commitment to Tender - Required by June 2021
  - Council resolution to proceed with PPA.
  - CEO signature on a PA contract proforma
  - Confirmation of participating sites and future estimated consumption
  - Payment of fixed participation fee of \$20,000
4. Going to Market - Required by July/August 2021
5. Energy Flow – Required by January 2022

Once the binding commitment is made, Council can align its own commencement to coincide with expiry of current contracts. Further to this Council can include additional sites in the contract at any time (e.g. the new QCCP and QSTP). Please note that the contract concludes at the same time for all participants, no matter the joining date.

### 9.5 Renewable Energy Purchase Power Agreement (Ref: ; Author: Thompson/Pensini) (Continued)

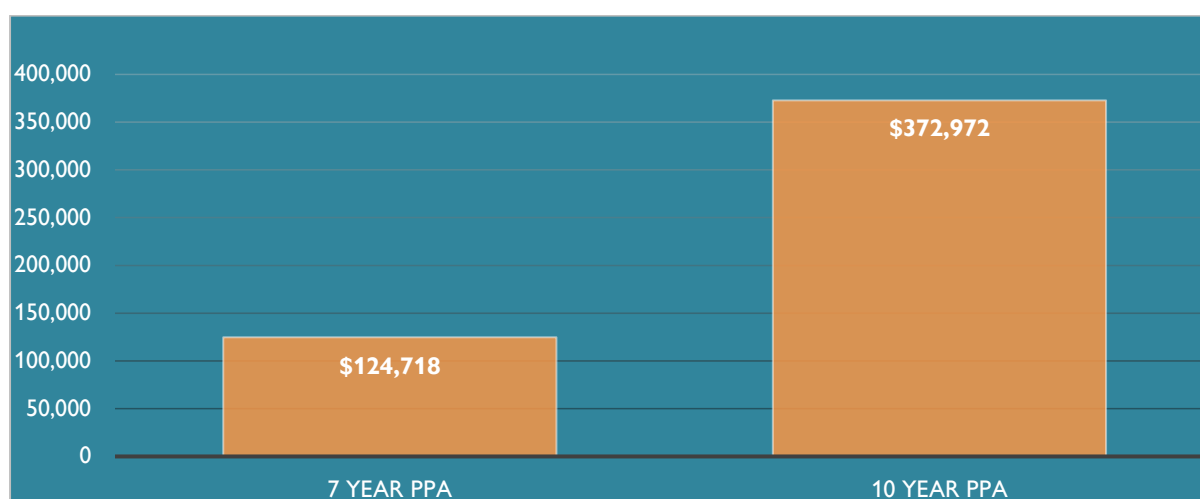
Table 1 - List of proposed large market sites and streetlighting to be included in the PPA

Site	Usage (MWh) per annum
Queanbeyan Sewage Treatment Plant	2,040,270
Googong Water Recycling Plant	1,163,470
Queanbeyan Aquatic Centre	471,707
Bungendore Sewage Treatment Plant	257,165
Sewage Pump Station: Morisset Street	237,511
Queanbeyan Works Depot	171,407
The Q Performing Arts Centre	143,661
Water Pump Station: Thornton	102,091
Queanbeyan Bicentennial Hall	76,967
Shoalhaven River Pump Shed	128,007
Braidwood Sewage Treatment Plant	114,928
Queanbeyan Streetlighting	1,530,000
Palerang Streetlighting	170,000
New Queanbeyan Civic and Cultural Precinct	400,000-550,000 (Est)
New Bungendore Branch Office	100,000-200,000 (Est)
New Regional Sports Complex	100,000 (Est)

Table 2 - Proposed Council LGC strategy and associated energy emissions reductions

Calendar Year	22	23	24	25	26	27	28	29	30	31
<b>Voluntary LGC large sites</b>	10%	25%	40%	60%	60%	60%	60%	65%	65%	65%
<b>Voluntary LGCs street lighting</b>	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
<b>Est. energy emission reduction*</b>	5%	13%	21%	32%	32%	32%	32%	35%	35%	37%

Figure 1 - Seven and ten year minimum (ceiling price) PPA cost savings when compared to modelled business as usual (BAU) costs.



**9.5 Renewable Energy Purchase Power Agreement (Ref: ; Author: Thompson/Pensini) (Continued)**

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**Implications*****Legal***

Procurement Australia is a prescribed agency under Section 163 of the *Local Government Regulation*.

***Policy***

Policies which inform the proposal include:

- QPRC Operations Sustainability Policy (energy emissions reduction target)
- QPRC Procurement Policy

***Sustainability***

Procurement of the PPA will reduce Council's greenhouse gas emissions and allow Council to achieve its 30% energy emissions reduction target (2025) through the acquisition of LGCs. Further to this Council will be supporting the generation of clean renewable energy in NSW.

The PPA will also support local (Council), state and national efforts to mitigate and adapt to climate change.

***Social / Cultural***

Council will progress community expectations as identified in the 2019 Climate Change Action Plan survey and community consultation workshops for reducing greenhouse gas emissions and supporting and utilising renewable energy.

***Economic***

When compared to modelled business as usual (BAU) electricity costs over 7 to 10 years, Council will save at a minimum (ceiling price-worst case scenario) approximately \$125,000 from a 7 year PPA or \$370,000 from a 10 year PPA. This includes the proposed LGC strategy.

***Strategic***

Council will achieve the following actions set out in the QPRC Council Operations Climate Change Action Plan:

- CO 7.1.7: '*QPRC to source some or all its energy from renewables, through procurement or by building offsite renewable energy projects, collaboration opportunities with other Councils or businesses will be evaluated*'.
- CO 7.2.1: '*QPRC will review the opportunity to source some or all of its electricity under Power Purchase Agreements (PPAs) from renewable energy projects in future energy procurement processes*'.

***Engagement***

A workshop was held in May 2021 to provide councillors with an understanding of the PPA mechanism and to discuss complexities, risks, benefits and issues.

***Financial***

Payment of a once off \$20,000 participation fee to Procurement Australia is required within one week of commitment to the binding agreement. Funds are available from reserves set aside to promote energy savings. This is refundable only in the circumstance where the project does not proceed to tender release. There are no ongoing costs associated with the PPA apart from the payment of utilities (electricity) and LGCs to the retailer.

**9.5 Renewable Energy Purchase Power Agreement (Ref: ; Author: Thompson/Pensini) (Continued)**

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***Integrated Plan***

A number of community and Council strategic priorities can be achieved through the procurement of this PPA including, the adoption of sustainable and renewable energy, the protection of the natural environment and the implementation of good environmental practices. All of these were identified as key strategic priorities in the QPRC Community Strategic Plan 2018-2028.

**Conclusion**

Procurement Australia's Renewable Energy PPA offer presents a unique opportunity for Council to achieve its energy emissions reduction goals while simultaneously and substantially reducing Council's electricity costs when compared to modelled business as usual costs over 7 to 10 years.

**Attachments**

- |                                                                                                |                                                                                                                                                  |
|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| Attachment 1                                                                                   | Presentation- Renewable Energy PPA ( <i>Under Separate Cover</i> )                                                                               |
|  Attachment 2 | Procurement Australia: Member Binding Agreement for Tender and Resultant Contract for a NSW Renewable Energy PPA ( <i>Under Separate Cover</i> ) |
|  Attachment 3 | Renewable Energy PPA Indicative Business Case- NSW ( <i>Under Separate Cover</i> )                                                               |



## REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.6 Investment Report - May 2021 (Ref: ; Author: Monaghan/Drayton)

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**File Reference:** 43.6.5-02

**Summary**

In accordance with the *Clause 212 of the Local Government (General) Regulation 2005*, the Investment Report is presented to Council monthly. This report presents the investment result for May 2021.

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**Recommendation**

**That Council:**

1. Note the investment return for May 2021 was \$371,787.
  2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Queanbeyan-Palerang Regional Council's Investment Policy.
  3. Receive the Investment Report for the month of May 2021.
- 

**Background*****Cash and Cash Equivalent Investments***

A list of Council's cash and investments held on 31 May 2021 is detailed in the attached Investment Report Pack.

Over the last 12 months, Council's portfolio produced an annualised rate of return of 2.75%, outperforming the benchmark Bank Bill Index by 2.69%.

On 31 May 2021, the principal amount invested was \$186,551,477 and the year to date return was \$4,528,543 which exceeds Council's annual budgeted return by 13.5%.

***Market Update***

At its June 2021 policy meeting, the Reserve Bank (RBA) board confirmed an unchanged cash rate of 0.10% and that an increase to this rate before 2024 is unlikely. The RBA said an announcement on Quantitative Easing and yield curve control would occur at their next meeting.

Of the total \$186.5 million investment portfolio, Council holds \$27.7 million in TCorpIM long- and medium-term funds. Both funds produced positive returns in May 2021, returning \$197,489 and \$73,832 respectively. While these funds are exposed to additional investment risk to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 3-7 years and 7+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

**Implications*****Legal***

Council's investments as listed in Table 2 of the attached Investment Report Pack comply fully with section 625 of the *Local Government Act 1993* and clause 212 of the *Local Government General Regulations 2005*.

**9.6 Investment Report - May 2021 (Ref: ; Author: Monaghan/Drayton) (Continued)**

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Certified by Kate Monaghan, Responsible Accounting Officer, 11/6/2021.

***Policy***

Upon review, it was noted that a \$3m Macquarie FRN with an A+ rating purchased in December 2020 and maturing in December 2025 does not fully with Council's investment policy. Council's investment policy was revised in July 2021 in accordance with TCorp's lending provisions, that restrict A+ investments to 3 year maturity terms.

Staff have taken action to divest Council of the investment and notified TCorp of the error. There was no gain or loss on disposal.

***Financial***

Council's cash and investment balance is made up of restricted and unrestricted funds. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are kept for the purpose of covering Council commitments that are expected to arise in the future.

Internally restricted funds have been allocated through a resolution of council for a particular purpose, and unrestricted funds are available for future decisions and as a working balance.

Council has previously reported on the depletion of its internal and unrestricted cash and investments, and the requirement to implement budget correction and cost saving to improve the unrestricted cash position.

Externally Restricted, Internally Restricted and Unrestricted working funds balances are reconciled to the cash and investments portfolio every quarter with the Quarterly Budget Review.

**Conclusion**

On 31 May 2021, the 2020/21 Financial Year investment return amounted to \$4,528,543. The investment returns are added to the associated restricted funds (e.g. development contributions) that form Council's investment portfolio.

**Attachments**

Attachment 1      Investment Report Pack - May 2021 (*Under Separate Cover*)



## REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

## 9.7 Investment Policy Review 2021 (Ref: ; Author: Monaghan/Drayton)

File Reference: 43.1.1-09

### Summary

QPRC's Investment Policy adopted on 22 July 2020 is due for review. To comply with TCorp's loan conditions that emphasise credit quality, amendments to the determination of the long-term debt rating of investments have been applied.

### Recommendation

**That Council adopt the draft Investment Policy.**

### Background

QPRC's Investment Policy adopted at the 22 July 2020 Council meeting is due for an annual review.

This review was conducted by Council staff in consultation with Council's investment adviser, Laminar Capital. With consideration to NSW Treasury Corporation's (TCorp's) balanced investment framework, an alteration to the long-term debt rating treatment of investments where there is a variance between rating agencies has been added to the current policy. Compliance with the framework secured the June 2021 loan funding and will enhance the prospect of future borrowings from NSW Treasury Corporation.

The introduction of credit rating agency Moody's long-term debt rating categories to the table below will assist with investment treatment. Combined investments having a long-term debt rating outlined in Column A will comply with the:

1. Portfolio Limit (Column B);
2. Counterparty Limit (Column C); and
3. Maximum Tenor (Column D).

Column A Long Term Debt Rating		Column B Portfolio Limit	Column C Counterparty Limit	Column D Maximum Tenor
S & P	Moody's			
AAA	Aaa	100%	100%	Not applicable
AA+ to AA-	Aa1 to Aa3	100%	100%	5 years
A+ to A	A1 to A2	100%	100%	3 years
A-	A3	40%	20%	3 years
BBB+	Baa1	35%	10%	3 years
BBB	Baa2		5%	12 months
BBB- and below	Baa3 and below	0%	0%	-
TCorp		100%	100%	Not applicable

**9.7 Investment Policy Review 2021 (Ref: ; Author: Monaghan/Drayton) (Continued)**

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The long-term debt rating of Council's investments will now be determined as follows:

- (a) if only one Rating Agency provides a long-term debt rating, that rate shall apply
- (b) if a long-term debt rating has been assigned by both rating agencies and such ratings are not equivalent, the lower of such ratings shall apply.

The revised policy restrictions will apply to all new placements, with current holdings that do not meet the new policy allowed to be held until maturity.

**Implications*****Legal***

Council investments fully comply with Section 625 of the *Local Government Act 1993* and clause 212 of the *Local Government General Regulations 2005*.

The Investment Policy was prepared in accordance with the Office of Local Government Investment Policy Guidelines (May 2010). There have been no legislative changes or new guidance notes issued in regards to Council's investments since the previous policy was adopted in May 2020.

***Policy***

The Investment Policy will continue to be reviewed, with the attached policy next due for review in June 2022.

Other points of note from this review outside the mandatory compliance with legislation, regulations and ministerial orders included the potential credit rating downgrades of major banks, and limited capability to generate high returns in the current low interest rate environment.

***Financial***

The anticipated impact on investment return from this amendment is minimal.

**Conclusion**

The Investment Policy has been reviewed by Council staff in conjunction with Council's investment advisor, Laminar Capital and complies with the Legislation, Regulations and Ministerial Orders. The Investment Policy was also structured to align with NSW Treasury Corporation's balanced investment framework.

The Investment Policy continues to allow Council staff to invest Council's surplus available funds in short and long-term authorised investments.

**Attachments**

Attachment 1      2021 Draft Investment Policy (*Under Separate Cover*)



## REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.8 Remuneration for the Mayor and Councillors for 2021/22 (Ref: ; Author: Knight/Ferguson)**

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**File Reference:** 52.7.1

**Summary**

This report informs Council of the most recent determination by the Local Government Remuneration Tribunal regarding fees to be paid to the mayor and councillors in the Regional Centre category of councils, commencing 1 July 2021. Queanbeyan-Palerang Regional Council (QPRC) was moved into the newly created category of Regional Centre in 2019.

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**Recommendation**

**That Council consider application of the 2% increase to fees paid to NSW Mayors and Councillors for the category of Regional Centre, following the recent determination by the Local Government Remuneration Tribunal for 2021/22.**

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**Background**

As reported to Council at its meeting on 16 December 2020, the Local Government Remuneration Tribunal (the Tribunal) determines in April each year the categories in which councils will be placed, together with the minimum and maximum fees payable to mayors and councillors in each of those categories. The determinations take effect from 1 July each year. Detailed information about the Tribunal may be accessed at <https://www.remtribunals.nsw.gov.au/local-government>

Following the Tribunal's review in 2019, QPRC was moved into a newly created category of "Regional Centre".

The Office of Local Government (OLG) published Circular 21-06 on 13 May 2021 (see <https://www.olg.nsw.gov.au/council-circulars/21-06-2021-22-determination-of-the-local-government-remuneration-tribunal/>) advising there is a 2% increase in the fees, recently determined by the Tribunal.

At the December 2020 meeting, Council resolved to apply the Regional Centre category increase in the level of fees payable to Councillors and the Mayor from 1 July 2021, having decided not to apply that increase for FY2021.

**Implications*****Legal***

In accordance with ss.248 and 249 of the *Local Government Act 1993*.

***Financial***

Council currently pays \$20,280 to Councillors and an additional \$44,250 to the Mayor, both of which are at the maximum level for QPRC's former category of Regional Rural, but within the range of the new category of Regional Centre.

### 9.8 Remuneration for the Mayor and Councillors for 2021/22 (Ref: ; Author: Knight/Ferguson) (Continued)

The new fees (including the 2% increase) for the Regional Centre category from 1 July 2021 are:

	Minimum	Maximum
Councillor	14,100	24,810
Mayor (additional fee)	29,330	61,280

The QPRC draft 2021/22 budget includes the maximum fees for the Regional Centre category without the recently announced 2% increase, since it was not known at the time the draft budget was prepared. Should Council wish to include the 2% increase, there will be an additional \$6,590 required to the allocation in the budget, as per the following table.

	Current budget	New budget	Adjustment
Mayor	60,080	62,280	1,200 (increase)
Councillors (11)	267,520	272,910	5,390 (increase)

This increase can be offset by savings in other areas of the budget and would require an adjustment in the first quarter.

### **Conclusion**

The Tribunal has recently determined that there will be a 2% increase in the fees paid to the mayor and councillors in the Regional Centre category from 1 July 2021.

### **Attachments**

Nil

## REPORTS TO COUNCIL - ITEMS FOR INFORMATION

## 10.1 Portfolio Penalty Infringement Report (Ref: ; Author: Thompson/Abbott)

**File Reference:** 24.4.1

### **Report**

The community has an expectation that Council will actively promote compliance with relevant legislation and deliver improved environmental outcomes. This can be achieved by assisting those it regulates to understand and meet their legislative obligations and driving compliance through transparent, consistent and accountable regulatory actions that target those who consciously choose not to comply with the law or are careless or negligent in causing unsatisfactory environmental impacts. To that end Council developed a Compliance and Enforcement Policy on 12 August 2020.

Council receives information about alleged unlawful activity from members of the public, contact from other government agencies and information gathered by its officers during proactive inspections. Each case is investigated. When deciding whether to take enforcement action, authorised officers consider the full circumstances and facts. Evidence of the incident is gathered in order to establish whether an offence has occurred, the severity of the offence, the identity of those who may be responsible and the willingness of the responsible person to address the issue.

The issuing of Penalty Infringement Notices (PINs) is one of several ways Council can discourage unlawful activities and educate the public as well as recoup some of the costs associated with investigating and cleaning up a range of environmental offences. They are able to be issued under a wide range of legislation administered by Council.

Penalty notices:

- Are issued for minor breaches when the facts appear obvious and a penalty notice is likely to be a viable deterrent.
- Allow the person served with the notice to pay a fine rather than have the alleged offence dealt with in court.
- Are designed primarily to deal with one-off breaches that can be remedied easily.

For the information of Councillors, a summary of PIN's issued to date for this financial year by the Natural and Built Character Portfolio is provided in the following table:

Date	Offence	Nature of Offence	Penalty amount
30/07/2020	Pollute waters	Kerosene spill observed leaking through ground into stormwater system.	\$8,000
30/07/2020	Pollute waters	Washing portable toilets, detergent water flowing directly into stormwater.	\$8,000
12/08/2020	Development without Consent (tree removal)	Homeowner applied to have a residential tree removed and was denied a permit yet went ahead and removed the tree. Tree had associations with Boxgum woodland (a critically endangered ecological community)	\$3,000

**10.1 Portfolio Penalty Infringement Report (Ref: ; Author: Thompson/Abbott)**  
**(Continued)**

Date	Offence	Nature of Offence	Penalty amount
25/08/2020	Development without Consent (tree removal)	Copse of regulated elm trees removed from residential back yard without the appropriate consent. Reasons for removal provided retrospectively were unsubstantiated and unsatisfactory	\$3,000
16/09/2020	Development without Consent (tree removal)	Removal of a large cypress from a heritage conservation area without the appropriate consent, despite the owner being advised of the correct application pathway and unlikely approval for removal of tree	\$3,000
16/09/2020	Development without Consent (tree removal)	Penalty issued to the tree surgery contractor who undertook the removal of the large cypress (above) without seeking the appropriate consent. Contractor has worked locally in this region for years and is fully aware of the consent process.	\$6,000
30/09/2020	Development without consent	Unapproved installation of a swimming pool.	\$1,500
27/11/2020	Not comply with requirement under Chapter 7 - POEO	Contaminated Fill on Land. Failure to comply with Notice to Provide Information, Sec 192.	\$750
21/01/2021	Failure to comply with LG Order No. 21, requiring safe & healthy conditions.	Failure to cut overgrown vegetation.	\$330
29/03/2021	Pollute waters	Business washing detergent and contaminants into stormwater.	\$8,000
06/05/2021	Development not in accordance with consent (tree removal)	Applicant provided with Special Conditions to protect neighbour owned regulated tree during demolition works yet contravened these conditions by removing branches with an excavator and scraping the root zone of the protected tree.	\$3,000
08/04/2021	Fail to comply with Clean Up Notice	Failure to install and maintain soil erosion controls.	\$8,000
05/05/2021	Development without consent	Unauthorised importation of fill that is not VENM and carrying out of earthworks.	\$3,000



**10.1 Portfolio Penalty Infringement Report (Ref: ; Author: Thompson/Abbott)**  
**(Continued)**

Date	Offence	Nature of Offence	Penalty amount
07/05/2021	Transport and deposit waste to an unlawful waste facility	Transporter carrying waste demolition and construction material to a property that is not a lawful waste facility.	\$4,000
11/05/2021	Fail to comply with terms of Development Order	Fail to comply with Stop Work Notice-Owner 1	\$3,000
11/05/2021	Fail to comply with terms of Development Order	Fail to comply with Stop Work Notice-Owner 2	\$3,000
14/05/2021	Fail to comply with terms of Development Order	Failure to demolish unauthorised billboard sign	\$3,000
14/05/2021	Development Not in Accord with Consent	Failure to install and maintain soil erosion controls.	\$3,000
25/05/2021	Pollute Waters	Business discharged contaminated chemical wastewater into stormwater.	\$8,000

Some of these PINs may be Court elected by the recipient should they wish to do so. If the recipient is successful the Court can reduce the fine or dismiss the fine and award costs. However, if the Council is successful in defending the matter, costs can be awarded to it and the fine can be reassessed up to the maximum possible which is many times higher than the infringement penalty.

Councillors should be aware that Council's Urban Landscapes Team have recently implemented a new PIN system for regulating tree related offences in the LGA. According to the *State Environmental Planning Policy (Vegetation in non-Rural Areas) 2017*, Council is required to regulate trees and vegetation via its Development Control Plans and manage the issuing of permits for tree removal and pruning. This SEPP is administered under the *Environmental Planning and Assessment Act 1979*. Therefore, it is an offence to cut down, fell, uproot, kill, poison, ringbark, burn, lop or otherwise destroy, injure or remove a substantial part of a regulated tree or vegetation without Council consent. There are also heritage and biodiversity conservation mechanisms that overlap and interact with the SEPP and there are also many exemptions regarding particular trees and vegetation.

A lot of myth and misunderstanding surrounds tree regulation, especially with the new Biodiversity legislation. Urban Landscapes is working towards refining and clarifying some of its complex tree preservation requirements for the LGA. Council's website has been updated to better assist the public in navigating their tree related issues and Council's internal processes have been updated to match current legislation and industry standard for tree regulation.

Notwithstanding the above, the tree related PINs issued to date have generally been for deliberate breaches.

10.1 Portfolio Penalty Infringement Report (Ref: ; Author: Thompson/Abbott)  
(Continued)

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**Recommendation**

That the report be received for information.

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**Attachments**

Nil

## REPORTS TO COUNCIL - ITEMS FOR INFORMATION

**10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2020/21**  
 (Ref: ; Author: Hansen/Cooke)

**File Reference:** 631099

**Report**

**Maintenance Grading of Unsealed Roads**

The monthly grading schedule and unsealed road maintenance grading policy is published on the website:

<https://www.qprc.nsw.gov.au/Services/Roads-and-Footpaths?BestBetMatch=grading%20schedule%7C#section-2>

The following table shows the maintenance grading works completed by Council and contractors in Quarter 4 between 1 April 2021 and 9 June 2021:

Road Name	Completion Date	Length Graded (km)
Urila Road	04/06/2021	2.03
Burra Road	01/06/2021	4.2
Back Creek Road	27/05/2021	13.85
Monga Lane	26/05/2021	15.55
Gidleigh Lane	25/05/2021	6.82
Williamsdale Road	21/05/2021	4.74
Torpys Lane	18/05/2021	2.03
Budawang Road	12/05/2021	3.83
Myrtle Grove Road	12/05/2021	1.75
Forbes Creek Road	06/05/2021	8.16
Cooma Road	04/05/2021	21.27
Collector Road	30/04/2021	5.98
Northanger Road	27/04/2021	5.37
Lucky Pass Road	21/04/2021	6.33
Narranghi Road	21/04/2021	0.22
Wallaby Hill Road	16/04/2021	2.1
Griffins Road	14/04/2021	1.84
Butmaroo Road	13/04/2021	11.49
Wyanbene Road	12/04/2021	7.27
Red Hill Road	01/04/2021	2.48
Dempseys Road	01/04/2021	0.37

**Bitumen Reseal**

The following list is the completed reseals as of 9<sup>th</sup> June 2021 as part of the QPRC 2020/21 Bituminous Resealing Program:

Road Name	Completion Date	Length Resealed (km)
Annand Place (Barracks Flat)	20/01/2021	0.05
Araluen Road (Araluen)	23/10/2020	1.81
Araluen Street (Braidwood)	11/11/2020	0.11
Araluen Street (Majors Creek)	03/11/2020	0.33
Arthur Street (Crestwood)	09/02/2021	0.28

**10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2020/21 (Ref: ; Author: Hansen/Cooke) (Continued)**

Atholbar Way (North Karabar)	09/02/2021	0.21
Barracks Flat Drive (Barracks Flat)	20/01/2021	0.98
Bellambi Place (QBN West)	18/01/2021	0.06
Binowee Drive (Royalla)	01/02/2021	2.21
Bombay Road (Braidwood)	10/11/2020	1.26
Broughton Place (North Karabar)	08/02/2021	0.29
Buckley Place (Royalla)	01/02/2021	0.28
Campbell Street (Crestwood)	08/02/2021	0.57
Clyde Street (Braidwood)	10/11/2020	0.11
Coghill Street (Braidwood)	11/11/2020	0.22
Coronation Avenue (Braidwood)	06/04/2021	0.10
Cowper Street (Braidwood)	10/11/2020	0.73
Crawford Street (North Karabar)	04/02/2021	0.43
Doeberl Place (Barracks Flat)	20/01/2021	0.27
Duncan Street (Braidwood)	13/11/2020	0.51
Elrington Street (Braidwood)	13/11/2020	0.98
Federal Hwy Service Road (Goolabri)	13/12/2020	4.64
Fitzgibbon Place (Barracks Flat)	20/01/2021	0.15
Flora Place (Royalla)	01/02/2021	0.66
Furlong Road (QBN West)	19/01/2021	0.68
Garvey Street (Braidwood)	07/04/2021	0.22
George Street (Majors Creek)	03/11/2020	0.89
Glebe Avenue (North Karabar)	09/02/2021	0.42
Gordon Avenue (QBN West)	09/02/2021	0.18
Graham Place (QBN West)	18/01/2021	0.2
Hassall Circuit (Braidwood)	13/11/2020	0.17
Hellmund Street (QBN West)	19/01/2021	0.77
Hill Street (Majors Creek)	03/11/2020	1.55
Hincksman Street (QBN East)	27/03/2021	0.72
Kaye Place (Crestwood)	09/02/2021	0.1
Keder Street (Braidwood)	11/11/2020	0.23
Kinkora Place (Crestwood)	09/02/2021	0.28
Laneway off Cassidy St (North Karabar)	04/02/2021	0.08
Larbert Road (Larbert)	09/04/2021	5.7
Lascelles Street (Braidwood)	13/11/2020	0.2
Lever Place (Royalla)	01/02/2021	0.44
London Bridge Road (Burra)	10/05/2021	1.31
Mac's Reef Road (Bywong)	13/12/2020	5.44
McKellar Street (Braidwood)	11/11/2020	0.24
Merino Vale Drive (Wamboin)	03/02/2021	0.91
Monga Lane (Reidsdale)	21/10/2020	1.66
Monkittee Street (Braidwood)	13/11/2020	0.72
Muir Place (QBN West)	18/01/2021	0.34
Nerriga Road	02/11/2020	0.55

**10.2 Summary of Road Renewal and Maintenance Activities - Quarter 4 2020/21 (Ref: ; Author: Hansen/Cooke) (Continued)**

Nimmitabel Place (QBN West)	18/01/2021	0.03
Nimmitabel Street (QBN West)	19/01/2021	0.99
Old Cooma Road (Royalla)	02/02/2021	1.03
Old Sydney Road (Queanbeyan)	08/02/2021	0.47
Paterson Parade (QBN West)	16/01/2021	0.54
Reidsdale Road (Reidsdale)	22/10/2020	6.71
Robertson Road (Wamboin)	03/02/2021	0.88
Robertson Street (QBN West)	19/01/2021	0.36
Royds Lane (Braidwood)	07/04/2021	0.06
Sandholes Road (Braidwood)	10/11/2020	0.44
Seymour Street (Majors Creek)	03/11/2020	0.2
Steel Place (QBN West)	19/01/2021	0.11
Tarago Road (Mt Fairy)	29/05/2021	1.5
Victory Street (Braidwood)	07/04/2021	0.23
Waterloo Street (QBN East)	27/03/2021	0.48
Whisperer Place (Royalla)	02/02/2021	0.63
Wilgabar Way (North Karabar)	04/02/2021	0.17

**Pavement Rehabilitation/Stabilisation Projects**

The Pavement Rehabilitation/Stabilisation program is completed by Council in conjunction with Stabilised Pavements of Australia. The below roads were outlined in the program to be stabilised/rehabilitated this financial year and have been completed.

<b>Road Name</b>	<b>Length In-situ Stabilised (km)</b>
Ryrie Street	0.23
Coronation Avenue	0.37
Oallen Road	1.31
Bungendore Road	1.50
Majors Creek Road	3.80
Araluen Road	1.50
Cooma Road	0.90
Old Cooma Road	0.70

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**Recommendation**

**That the report be received for information.**

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**Attachments**

Nil



## REPORTS TO COUNCIL - ITEMS FOR INFORMATION

**10.3 Amendments to the NSW Local Government Act 1993 (Ref: ; Author: Knight/Ferguson)**

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**File Reference:** 52.5

**Report**

The NSW Minister for Local Government, The Hon Shelley Hancock MP, has advised of amendments recently made to the *NSW Local Government Act 1993* through the Local Government Amendment Bill 2021, which was passed by the NSW Parliament on 13 May and assented to on 24 May 2021. The amendments are summarised below.

1. Greater flexibility to fairly harmonise rates

Councils formed in 2016 can choose, in consultation with their communities, whether to harmonise their rating structures gradually over up to eight years. Councils in contiguous urban areas are also able to set different rates for different residential areas. Councils may set different rates for farmland based on location.

Each council can determine whether or not to take up one or more of these options as they develop a rating structure for their area. *QPRC completed its harmonisation in 2020.*

2. Fairer and more flexible rating categories and subcategories

Councils will be able to create more flexible business rates subcategories, based on whether land is predominantly used for industrial activities. This will commence by proclamation.

A new, fifth rating category for environmental land will also be created. This is designed to capture land where meaningful development is constrained by geography or regulation that imposes significant restrictions on use of the land, such as conservation agreements. This will commence by proclamation once supporting regulations are prepared.

*QPRC, CRJO and RCNSW are also advocating for an 'energy' rating category, or as a subcategory of 'business' to enable rating of solar, wind, CSG, WTE related installations, with revenues in addition to the notional general rate yield.*

3. Meeting growth and infrastructure costs

IPART has been commissioned to recommend a new methodology for taking population growth into account when setting the rate peg. Its report will be released in September this year. The Act already allows multiple rate pegs to be set, if required, enabling councils' general income to be aligned with population growth to help relieve pressure in growing communities.

Councils are increasingly jointly funding infrastructure projects with other governments. To reduce red tape, the Act will allow councils to levy a new kind of special rate for infrastructure jointly funded with other government entities. These special rates are not limited to funding council functions and do not form part of councils' general income under the rate peg.

*Council noted a report to the 9 June meeting on advocacy to IPART to include population, asset and service growth in the rate peg; and enabling the special*

**10.3 Amendments to the NSW Local Government Act 1993 (Ref: ; Author: Knight/Ferguson) (Continued)**

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*infrastructure levy to be raised to co-fund grant and development contribution funded projects.*

4. Better targeting of rating exemptions

Land with certain conservation agreements currently benefit from a rating exemption. To better balance the need to support private conservation with the need to pay for council services and infrastructure, this exemption will be targeted via changes to be made to regulations, in consultation with key stakeholders. Relevant landholders may also be rated under the new environmental land category. This will come into effect in the future.

5. Improved debt management and recovery options

Limits will be placed on those ratepayers who are eligible to postpone rates due to a change in the permitted use of their land. This reduces the cost burden on other ratepayers while still allowing owner occupiers who would face hardship to apply to postpone the portion of their rates that have increased due to rezoning.

6. New superannuation payments for councillors

Under the Act, councils will be given the option to make payments for Councillors into a complying superannuation fund nominated by Councillors from 1 July 2022. These payments will be equivalent to the amount under Commonwealth superannuation legislation. This recognises the high workload and responsibilities of many Councillors and the significant contribution they make to communities while juggling work and family commitments.

7. Minor changes to council elections and terms of office

The Act allows the timeframe for receipt of postal votes at council elections to be prescribed by regulation.

After the next elections, councils will have the option to fill vacancies in the first 18 months of their terms by a countback. There will also be greater flexibility in the appointment of returning officers for countback elections.

The terms of chairpersons of county councils also will be extended to two years to align them with the terms of mayors elected by councils. The terms of office of chairpersons of county councils and joint organisations will also align with the electoral terms of their member councils.

8. Other changes as amended

The Act as amended includes a provision to enable councils to collect levies payable under the *Fire and Emergency Services Levy Act 2017* (FESL Act) outside of general income when the FESL Act takes effect. Councils should note that the NSW Government has deferred the introduction of the FESL Act and the levying of a FESL has been postponed at this time. There is no change to the requirement for councils to pay an annual Emergency Services Levy (ESL) contribution from within councils' general income.

*Further to the report to the 9 June meeting, it is understood further amendments to the Act and related emergency services legislation will be presented to Parliament enabling*



**10.3 Amendments to the NSW Local Government Act 1993 (Ref: ; Author:  
Knight/Ferguson) (Continued)**

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*councils to levy an annual charge on rate notices to recover the amount of fire and emergency service levies payable by the council to Government.*

The Act as amended also includes a new process for councils constituted within the last 10 years to submit a business case with supporting reasons to the Minister for a de-amalgamation of an area.

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**Recommendation**

**That the report be received for information.**

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**Attachments**

Nil



REPORTS OF COMMITTEES

11.1 Royalla Common Management Committee - s355 (Ref: ; Author: Richards/Duncan)

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File Reference: 52.3.3

**Summary**

The Royalla Common s.355 Committee has submitted for Council's information the minutes of its meetings held on 10 March and 28 April 2021.



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**Recommendation**

**That Council:**

- 1. Note the minutes of Royalla Common held on 10 March 2021.**
  - 2. Note the minutes of Royalla Common held on 28 April 2021.**
- 

**Attachments**

- |                                                                                     |                                                                                       |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Attachment 1                                                                        | Royalla Common Management Committee - Meeting 10 March 2021<br>(Under Separate Cover) |
|  |                                                                                       |
| Attachment 2                                                                        | Royalla Common Management Committee - Meeting 28 April 2021<br>(Under Separate Cover) |
|  |                                                                                       |



REPORTS OF COMMITTEES

**11.2 Bungendore Town Centre and Environs Committee Meeting 19 April 2021  
(Ref: ; Author: Richards/Duncan)**

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File Reference: 52.3.3

**Summary**

The Bungendore Town Centre and Environs Committee has submitted for Council's information the minutes of its meetings held on 19 April 2021.



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**Recommendation**

**That Council:**

- 1. Note the minutes of Bungendore Town Centre and Environs Committee held on 19 April 2021.**
  - 2. Note the Bungendore Town Centre and Environs Committee Priority of works.**
- 

**Attachments**

- |                                                                                     |                                                                                                          |
|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Attachment 1                                                                        | Bungendore Town Centre and Environ Committee Meeting Minutes 19 April 2021 <i>(Under Separate Cover)</i> |
|  |                                                                                                          |
| Attachment 2                                                                        | Bungendore Town Centre and Environ Committee Meeting Priority of works <i>(Under Separate Cover)</i>     |
|  |                                                                                                          |



REPORTS OF COMMITTEES

**11.3 Greenways s355 Committee Meeting Minutes (Ref: ; Author: Richards/Duncan)**

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File Reference: 52.3.3

**Summary**

The Greenways s.355 Committee has submitted for Council's information the minutes of its meetings held on 9 March 2021.



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**Recommendation**

**That Council:**

- 1. Note the minutes of Greenways s355 Committee held on 9 March 2021.**
  - 2. Note the assessment of Greenways Major Works.**
- 

**Attachments**

- |                                                                                     |                                                                                                  |
|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Attachment 1                                                                        | Greenways s355 Committee Meeting Minutes - 9 March 2021 ( <i>Under Separate Cover</i> )          |
|  |                                                                                                  |
| Attachment 2                                                                        | Greenways s355 Committee Assesment of Major Works - 9 March 2021 ( <i>Under Separate Cover</i> ) |
|  |                                                                                                  |





## REPORTS OF COMMITTEES

**11.4 Queanbeyan Showground Advisory Committee (Ref: ; Author: Thompson/Geyer)**

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File Reference: 23.1.1-23

**Summary**

Attached are the minutes of the Queanbeyan Showground Advisory Committee held on 19 March 2021 and 21 April 2021.

Councillor's attention is drawn to the latter which was an extraordinary meeting convened to consider the proposed Canberra Model N Scale Group (CMNSG) shed proposal. That meeting made two recommendations as follows:

- 1 *That the Committee not support the construction of a shed for a single use organisation, but consider a multi-use facility, subject to review of the floor plans.*
- 2 *Council seek legal advice on the matter of setting precedence.*

By the time Council considers this matter, recommendation 1 will have been dealt with in conjunction with a report earlier in this Business Paper titled *Model Railway Facility Proposal at Queanbeyan Showground*.

It is not considered that seeking legal advice on whether such a decision would set a precedent in the future is necessary or warranted in relation to this matter.



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**Recommendation**

**That Council note the minutes of Queanbeyan Showground Advisory Committee meetings held on 19 March 2021 and 21 April 2021.**

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**Attachments**

- |                                                                                     |                                                                                                              |
|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| Attachment 1                                                                        | Minutes of Queanbeyan Showground Advisory Committee Meeting held 19 March 2021 <i>(Under Separate Cover)</i> |
|  |                                                                                                              |
| Attachment 2                                                                        | Minutes of Queanbeyan Showground Advisory Committee held 21 April 2021 <i>(Under Separate Cover)</i>         |
|  |                                                                                                              |



11.5 Local Traffic Committee 9 June 2021 (Ref: ; Author: Hansen/Stewart)

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File Reference: 31.4.4

**Summary**

The Local Traffic Committee has submitted the minutes and recommendations of its meeting held on 9 June 2021 for Council's information and consideration

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**Recommendation**

**That Council:**

1. Note the minutes of the Local Traffic Committee Meeting held on 9 June 2021.
2. Adopt recommendations LTC 22/2021 to LTC 35/2021 from the meeting held on 9 June 2021.

LTC 22/2021 PROPOSED SOLUTION: Under *Roads Act 1993* approve the event on the basis that the organiser modifies the TMP to ensure the roads used are closed to traffic for the event, includes measures for emergency communications, advise residents on route about the event, provide additional signage and advertise the event in the local Hoskintown paper.

LTC 23/2021 PROPOSED SOLUTION: Under *Roads Act 1993*, approve the TMP for the Christmas in July Markets to be held in Queanbeyan Sunday 11 July 2021, on the provision the TMP is updated as recommended.

LTC 24/2021 PROPOSED SOLUTION: Defer approval pending receipt of advice from the Police State Planning Unit and TfNSW Major Events Team.

LTC 25/2021 PROPOSED SOLUTION: Event not recommended for approval. The LTC provides feedback for future consideration should the event be rescheduled.

LTC 26/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013*, approve the design for Collett Street and Antill Street intersection

LTC 27/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013*, approve the design for the Bicentennial Drive pedestrian refuge and associated signage.

LTC 28/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013*, approve the design for the off-Road Bus Stop on Burra Road near London Bridge Road.

LTC 29/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013*, install the signage in Cooma Street as per the design.

LTC 30/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013*, pending favourable feedback through consultation with business in the area, including an adjusted design to provide timed parking restrictions (7pm to 7am), approve the parking restrictions as per the design.

LTC 31/2021 PROPOSED SOLUTION: Conduct consultation with the affected residents and re-submit design for approval.

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**11.5 Local Traffic Committee 9 June 2021 (Ref: ; Author: Hansen/Stewart) (Continued)**

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LTC 32/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013* approve pedestrian crossing on Gorman Drive at Rosa Street intersection as per the design.

LTC 33/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013* approve line marking on Leon and Apraisia Avenue, Googong as per the designs

LTC 34/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013* upgrade the pedestrian crossing on Lowe Street to feature a wombat crossing as per the design.

LTC 35/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013* approve the intersection changes at the Snowgum/Bungendore Road intersection as per the design.

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**Attachments**

Attachment 1      Local Traffic Committee Minutes 9 June 2021 (*Under Separate Cover*)



## REPORTS TO COUNCIL - DELEGATES REPORTS

## 13.1 Delegates Report (Ref: ; Author: Ferguson/Ison)

File reference: 52.3.1

**Summary**

Delegates Reports are submitted by Councillors to report on key points of meetings, events and functions which they have attended during the past month, either as a Council delegate or as a nominee of the Mayor.




Attendances at meetings by Councillors as delegates and representatives on Council committees, organisational committees, statutory committees, locality committees and advisory committees will be published in the QPRC Annual Report as per Resolution No. 322/18 of 26 September 2018.

**Recommendation**

That the report be received for information.

Cr Pete Harrison		
No	Meeting/Function/Event Attended	Summary of Key Points
1	South East Australian Transport Strategy meeting – 13 & 14 May 2021	See attached Cr Harrison's Delegate's report and listed attachments

**Attachments**

- Attachment 1  Cr Harrison's SEATS meeting report - 13–14 May 2021 (*Under Separate Cover*)
- Attachment 2  SEATS report - attachment 1 - TfNSW Report SEATS May 2021 (*Under Separate Cover*)
- Attachment 3  SEATS report - attachment 2 - ESC Araluen Road Briefing SEATS May 2021 (*Under Separate Cover*)



14.1 Responses to Councillors' Questions (Ref: ; Author: Ferguson/Ison)

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**File reference:** 23 June 2021 reports

**Report**

This report provides responses to Councillors' written Questions on Notice as per the Code of Meeting Practice 2019. Some questions that were not closed prior to the new Code have been retained in the table.

The questions are deleted from the rolling table once they have been answered in full and reported to Council.

Any responses that contain personal or other identifying information of any kind will be circulated separately in the confidential attachments.

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**Recommendation**

**That the report be received for information.**

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**Attachments**

Attachment 1 Responses to Councillors Questions (*Under Separate Cover*)



Attachment 2 Responses to Councillors Questions with confidential details (*Under Separate Cover*) - **CONFIDENTIAL**





**15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

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It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.

**Recommendation**

**That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:**

**Item 16.1 Contract Renewals**

*Item 16.1 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*