



Ordinary Meeting of Council

28 July 2021

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 10.2 TO 14.1

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

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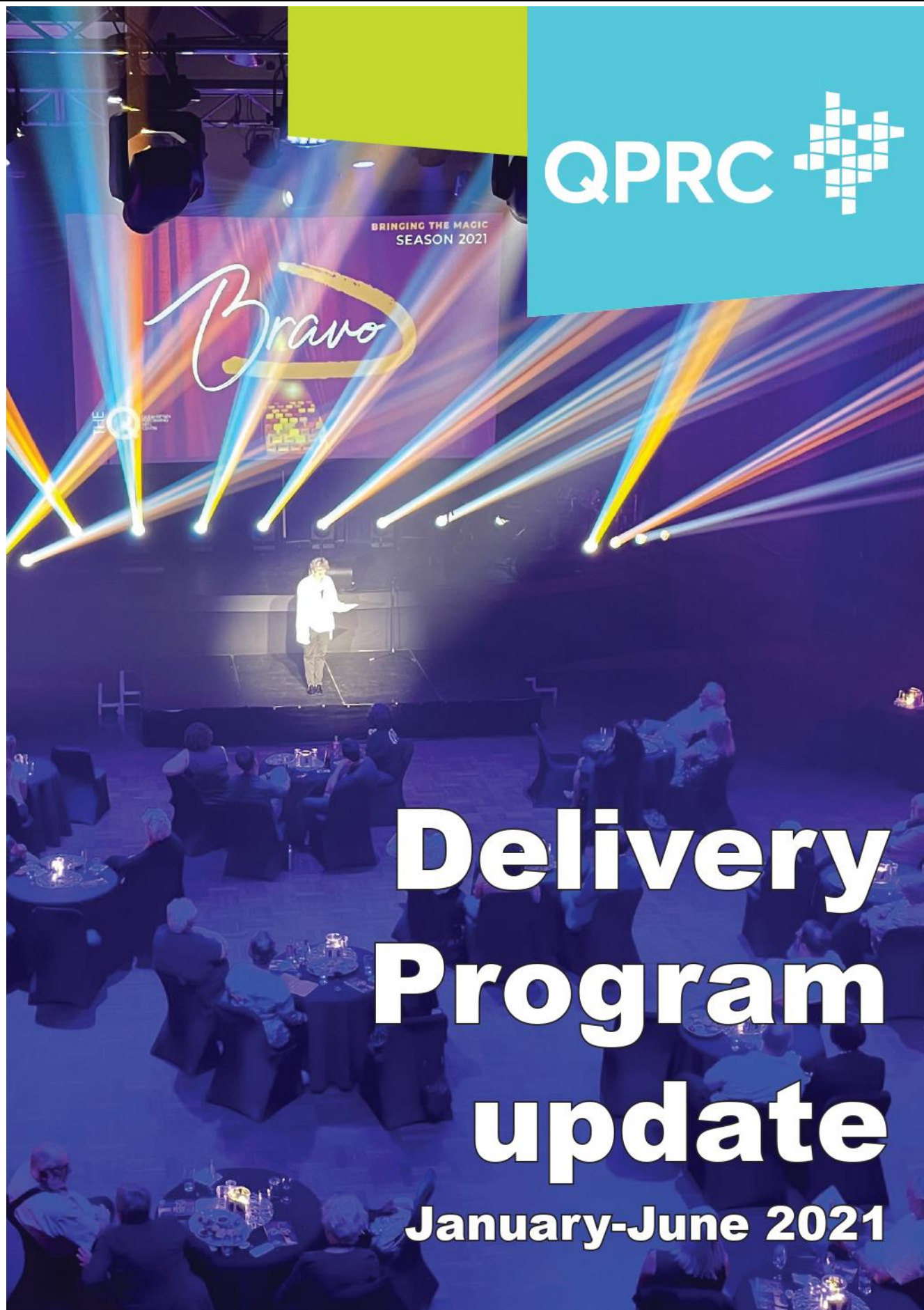
QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JULY 2021

ITEM 10.2 DELIVERY PROGRAM UPDATE - JANUARY-JUNE 2021

ATTACHMENT 1 DELIVERY PROGRAM UPDATE - JANUARY-JUNE 2021



Delivery Program Update – January-June 2021

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Front page: The Q's 2021 season was launched in the refurbished Bicentennial Hall.



Delivery Program Update – January-June 2021

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Delivery Program Update – January-June 2021

Executive summary

Council is required to report at least every six months on its progress in achieving the actions detailed in its Delivery Program.

The Delivery Program 2018-21 was adopted in June 2018 and this report focuses on the actions identified in the Operational Plan 2020-21 and progress made between January and June 2021.

Following the impact of Covid-19 in 2019-20, Council's services and programs have reopened, however some continue to operate within a restricted environment based on NSW Government regulations. While services are operational, income and attendance has still been affected.

The Delivery Program Update provides information on Council's progress against 147 key performance indicators. Generally, KPIs are recorded as either green (on target 95-100%), orange (require attention 80-94%) or red (critical <79%). In this report, an additional icon has been added to show where a KPI has not been achieved due to the impact of COVID-19. Of the 142 KPIs, 110 were rated as on target, five as require attention, 20 as critical and seven failed due to Covid-19 restrictions.

In regards to projects, 62 of the 138 major projects are completed, 54 are in progress, 16 are yet to start and six are delayed.

Significant matters for the period include:

- Opening of the refurbished Rusten House, Queanbeyan's first hospital, as an arts hub.
- Lodgement of development application for the \$1m Braidwood Pool upgrade
- Preparation of concept designs for the Monaro St upgrade
- Construction of the Bungendore Sports Hub
- Finalisation of the contract for the Queanbeyan Civic and Cultural Precinct
- Planning Proposal for the Memorial Park lodged with NSW Government
- Start of detailed design process for Queanbeyan Sewage Treatment Plant upgrade
- Award of tender for the construction of the Bungendore off-street car park
- Exhibition of the draft QPRC Waste Strategy
- Opening of the new Gidleigh Bridge (pictured below)
- Three community meetings in Braidwood, Bungendore and Queanbeyan, with more than 100 residents attending either in person or via Zoom
- Grant funding awarded for bridge replacements, road sealing and a new Bungendore playground
- Working with NSW Government departments regarding lead issues in Captains Flat



STRATEGIC
PILLAR

1

COMMUNITY

A VIBRANT AND ACTIVE QUEANBEYAN-PALERANG

A SAFE, HARMONIOUS AND HEALTHY COMMUNITY
LEADING FULFILLED LIVES

COMMUNITY STRATEGIC PLAN KEY GOAL

COMMUNITY OUTCOME

1.1 We build on and strengthen
our community cultural life and
heritage

The community has a diverse and active cultural environment and takes
pride in its rich heritage

1.2 We are an inclusive region with
access to opportunities and
community support services
by those who need them most

The community is welcoming and inclusive and residents feel they are
connected and belong

1.3 We are a safe community

The community feels safer and more secure

1.4 We are a learning community

The community has access to a socially inclusive and welcoming library
and museum service to allow for the ongoing expansion of our knowledge
capacity

1.5 We have an active and healthy
lifestyle

Health and quality of life are improved through access to a range of
recreation and leisure opportunities

Delivery Program Update – January-June 2021

Major projects – Strategic Pillar 1

A full list of projects associated with Strategic Pillar 1, Community can be found at Appendix 1.

Project	107001 QBN – Rusten House Arts Centre Refurbishment		
Status	Completed	Branch	Community and Education
Budget	Original	Revised	Expenditure to date
	\$0	\$745,368	\$750,970
Timeframe	End date	Revised end date	Completed Date
			22 April 2021
Comment	Rusten House refurbishment project has been completed with only minor additions required to the interior fitout (for example, blinds have been ordered but will need installation). Slight over expenditure but continuing operational budget will now apply and can cover any shortfall. Car park has also been completed and the facility was officially opened by Deputy Premier John Barilaro and Mayor Overall on 22 April 2021.		



Mayor Tim Overall, local Aboriginal elder Aunty Matilda House and Deputy Premier and Member for Monaro, John Barilaro at the opening of the refurbished Rusten House.

Project	104374 BGD - New Bungendore Pool		
Status	In progress	Branch	Recreation and Culture
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
Comment	Detailed design is in the process of being prepared. Funding for this project is linked to the Bungendore High School proposal. The Heads of Agreements is yet to be finalised. Funding will be made available when this is executed.		

Delivery Program Update – January-June 2021

Project	104291 QBN - Aquatic Centre HVAC/ Boiler replacement		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$350,000	\$350,000	\$73,503
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Specification received, investigating viability of expanding the scope to include the indoor pool boilers and associated controls. Works to be completed in 2021-22 financial year.		




Project	104105 BWD - Pool Upgrade		
Status	In Progress	Branch	Recreation and Culture
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$400,000	\$29,253
Timeframe	End date	Revised end date	Completed Date
Comment	Development application lodged, work expected to commence after the 2021-22 swimming season.		





An artist's impression of the Braidwood pool following the \$1m upgrade project

Delivery Program Update – January-June 2021



Key Performance Indicators – Strategic Pillar 1

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 1 - Culture						
P: Community Gathering O: Community Centres	Income Return vs Expenditure >15%		15%	175%	Recreation and Culture	Income for 2020-21 for Letchworth, Braidwood, Bungendore, Captains Flat, Jerrabomberra, Googong, Riverside and Library = \$246,742. Expenditure for 2020-21 for the above venues = \$141,356. 172.55% (income Vs Expenditure). Average total bookings for the venues is 98.2%
	Number of unique hirers p.a. - At least 100 p.a.		100	106	Recreation and Culture	The number of separate hires for 2020-21 was above target at 106.
P: Events O: Economic and Community Events	Community satisfaction with events increasing >75%.		75%	60%	Community Choice	Due to Covid restrictions, limited community events have been held by QPRC. Australia Day and Anzac day had limited crowds compared to previous years Music by the River was limited to 2,200. 60% satisfaction achieved from these to attend. Some were not happy with the changes and missed out on attended due to restricted numbers Four Citizenship ceremonies have been held with restricted number as per Covid guidelines. The people that attended were grateful that an event was possible and satisfied that we followed the Covid restrictions to keep all safe.




Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: The Q (Performing Arts Centre) O: Live Performance Program	Growth in total attendance p.a - 35,500 patrons p.a.		35,500	23,654	Community Choice	<p>With Covid restrictions easing between January and June, The Q was able to run successfully, with good crowds.</p> <p>During the financial year, 26 performance/events were held, attracting 23,654 attendees.</p> <p>There has been a change in the marketing strategy, with more social media activity. As a result, The Q has reached 18,400 likes and 21,000 followers on Facebook. Instagram followers have increase and a larger increase of followers for Youtube</p>
Service 2 - Community						
P: Customer O: Integrated customer service	% Unresolved triaged service requests < 20%		20%	46%	Customer and Communications	<p>20,985 service requests were raised in 2020-21. As of 30 June 9,730 remain as 'current' which represents 46.36% of requests raised during this time period. This does not necessarily mean the requests have been unactioned. More likely, as reported previously, staff may not have the resources, time or knowledge for how to close requests off. Continued education will occur with responsible officers.</p>

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Call abandonment rate < 10%		10%	12%	Customer and Communications	Total calls received for 2020-21 were 76,180. 9,096 calls were abandoned (callers hung up after 30 seconds) before Customer Service staff could respond. There have been some technical issues with the new Genesys phone system which IT is currently working on. This includes failing to connect to some calls. Having said that 'failed to connect calls' are not the main contributing factor in relation to the abandonment rate being in excess of 10%. Peak time for incoming calls occurs around 9.30am - 10.45am and again around lunchtime and after 3pm. There are not enough resources available to cope with the volume of calls during these times. In addition, there are only seven concurrent licences available within Genesys which means only seven CSOs can be logged in concurrently before the burst rate kicks in (additional cost). We are looking into obtaining more licences to allow more staff to assist (especially during peak times) whilst also avoiding any burst rate charge. Recruitment for casual call centre staff has recently been completed with five suitable candidates chosen. It is hoped these additional resources will contribute to a reduction in call abandonment.
P: Engagement O: Community Engagement	Increase in subscriptions to Council's online engagement hub - 20% per annum		20%	28%	Customer and Communications	As at 30 June 2020, we had 2,385 participants on the Your Voice engagement website. As at 30 June 2021, we have 3,050 participants. This is an increase of 665 which equates to 28%.





Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Indigenous O: Reconciliation Action Plan	Ongoing implementation of initiatives identified in the Reconciliation Plan - At least 4 initiatives p.a.		4	6	Community and Education	A new Aboriginal Community Liaison Officer has been appointed and the Aboriginal Consultative Committee meetings have resumed, along with Koori Interagency Network Group. The following events were held in the last few months: Women's Circle, Sorry Day event, and the major event Reconciliation Walk. NAIDOC Week has a string of events including an Elders Lunch, and children's activities, taking us above the necessary four events from the RAP.
P: Youth O: Youth Centre	Attendance levels at the Youth Centre increasing - 400 per month		400	300	Community and Education	Operations of the present QPRC Youth Service will cease on 30 June 2021 with PCYC taking over the QPRC Indoor Sports Centre as a regional youth service. For the annual performance review, the Youth Centre and team have continued good performance after Covid restrictions eased. However programs have been winding down in recent months. The Youth Centre has been maintaining 300-400 per month with the changing focus in June from major funded programs to drop-in only.
Service 3 - Education						
P: Animals O: Companion Animal Management	Annual inspection of properties containing dangerous/ menacing dogs in the Local Government Area		100%	100%	Customer and Communications	Only two declared dangerous dogs' are listed as remaining in QPRC area. Inspections undertaken during 2020-21 indicate the two remaining dogs details are out of date and are no longer in the area. Infringements were issued for failing to update details.





The Reconciliation Walk was held in Queanbeyan during June 2021 with hundreds of school children joining indigenous leaders and community members



Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Dog attacks response to within 48 hours >75%		75%	85%	Customer and Communications	All dog attacks are responded to within 48 hours after being alerted to Animal Management Officers. On occasions, residents have reported dog attacks well after the event. On some further occasions, calls to Council's general enquiries phone number about dog attacks have been lodged as customer requests by Customer Services Officers without a follow up call to Animal Management Officers. This has resulted in some slight delays in immediate attendance onsite. This process is being improved.
P: Library O: Collection Management	Satisfaction with Library service increasing > 5% pa		5%	5%	Community and Education	Apart from the Covid lockdown disruptions, the community continues to use and support the Library activities and general loans have been consistent. Most activities have resumed and the new capacities have been filled. Mystery shopper program gave good scores for library service at all branches.
	Circulations – growth in loans including e-resources per year > 5% p.a		5%	6%	Community and Education	E-resources have been increased and promoted. Online resources are improving in quality and quantity and the usage of the QPRC collection is growing faster than other services - especially during Covid restrictions. This is consistent across customers in the region. New contracts with suppliers are now in place with a higher percentage of material now in online formats. A new App has also been contracted which aggregates e-resources to make the use of these resources easier and quicker to download and use.
	Mobile Library usage - On the road at least 4 days per week		100%	100%	Community and Education	The Library service to our regional community remains very popular and is highly valued in the outlying villages and settlements. Full service has continued after the Covid restrictions eased and are returning close to a normal schedule four days a week.

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Registered library members >50% of population - 30,000		30,000	31,443	Community and Education	Membership continues to be consistent - there have been small increases in membership over the last six months as patrons join to use online resources.
Service 4 - Recreation						
P: Indoor sports O: Indoor Sports Centre Operation	Income return vs expenditure >55%		55%	53%	Recreation and Culture	Financial figures - as of 29 June 2021 - Income: \$229,803 - Expenditure: \$438,095
	Patronage increasing 10%		10%	17%	Recreation and Culture	Estimated patron attendance of 31,752 from July 2020 to June 2021. This information is calculated from people counters situated at the entrance. This information can be tracked from https://qprc.sensorserver.com.au/dashboard/ Please note that the venue was running at limited capacity during the period due to Covid-19 restrictions. Estimate patron attendance of 27,038 for 2019-20. Noting that the venue was shut between March and June 2020. This information is calculated by estimating Point of Sale system data – Links.
P: Sportsfields O: Sportsfields - Maintenance	Sportsfields maintained to user satisfaction >90%		90%	100%	Urban Landscapes	All sporting facilities have been maintained to a very high standard. User clubs have provided positive feedback during season and via QPRC Sports Council

STRATEGIC
PILLAR

2

CHOICE

A PROSPEROUS QUEANBEYAN-PALERANG

A DIVERSE, RESILIENT AND SMART ECONOMY THAT
CREATES CHOICE AND JOB OPPORTUNITIES

COMMUNITY STRATEGIC PLAN KEY GOAL

COMMUNITY OUTCOME

2.1 We will continue the ongoing revitalisation of the Queanbeyan CBD, suburban centres and rural villages

The city and village CBDs are dynamic and thriving places which attract economic activity

2.2 We will promote Queanbeyan-Palerang as a tourism destination of choice




The region has a thriving tourism sector built upon the economic and environmental advantages the region provides

2.3 Our local businesses are well run and environmentally sound ensuring quality services and high level risk management



The region's businesses underpin good economic performance with a sound public risk management approach

Delivery Program Update – January-June 2021

Key Performance Indicators – Strategic Pillar 2

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 11 - Business						
P: Economic O: CBD Transformation Strategy	Ongoing implementation of actions identified within the CBD Transformation Strategy - At least 4 actions p.a.		4	6	Business and Innovation	<ul style="list-style-type: none"> Monaro St upgrade commenced - consultation and planning workshops Monaro St Lanes commenced Qbn Place Plan complete Queanbeyan Civic Cultural Precinct planning continuing Place assessments benchmarking underway Town Centre Performance Framework commenced
P: Economic O: Economic Development	Key actions identified for implementation on an annual basis - 4 actions p.a.		4	10	Business and Innovation	<ul style="list-style-type: none"> Monaro Lanes upgrade commenced Monaro St upgrade - planning and consultation commenced Qbn Place Assessment commenced Qbn, Braidwood and Bungendore Town Centre Performance analysis using Big Data commenced Place Performance Framework commenced Sth Jerra Regional Jobs Precinct announced Poplars Innovation Hub Business Case commenced CRJO Economic Development Strategy continuing Treasure Trail Campaign completed Various Bushfire Recovery projects completed including business grants program and town beautification projects
P: Tourism O: Tourism Planning	Visitor numbers show increasing trend p.a. - >2% increase p.a.		2%	0%	Business and Innovation	<p>No data available for the period. There is a lag in visitation data which has historically always been a problem in measuring visitation. Small sample size used in the reporting when available, also adds to data issues. From July 1 2021, the Tablelands councils will be commissioning regular visitor reports that will help with reporting. With the impact of bushfires and Covid-19, it is expected that there may be a decrease over the annual period. For the 19-20 period there were an estimated:</p> <ul style="list-style-type: none"> - 511,242 domestic visitor nights - 319,217 domestic day visitors

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 12: Health						
P: Food/Premises O: Food Safety	Undertaking inspections required by the Food Authority partnership agreement - 100% of food premises inspected annually		100%	100%	Natural Landscapes and Health	Annual inspection program completed. The recent change to a risk-based food inspection regime results in half of these inspections being secondary inspections within the 2020-21 financial year. It is worth noting that some seasonal-based food premises such as wineries and rural homesteads cannot be inspected multiple times due to only operating for a short time each year.
P: Food/Premises O: Surface Water Monitoring	Regular testing of sites across the LGA - 9 sites tested monthly		108	114	Natural Landscapes and Health	During the financial year, 114 sites were tested. In March, the Wickerslack Lane site could not be accessed as the private road was blocked by vehicles. Monitoring was also undertaken on the Shoalhaven River at two sites in February, and 3 sites in May and June.



Queanbeyan-Palerang Regional Council was the winner of the Supporting Local Enterprise award at the Local Government Professionals Awards for the successful Treasure Trail campaign.

STRATEGIC
PILLAR

3

CHARACTER

A SUSTAINABLE QUEANBEYAN-PALERANG

A CLEAN, GREEN COMMUNITY THAT CHERISHES ITS NATURAL
AND PHYSICAL CHARACTER

COMMUNITY STRATEGIC PLAN KEY GOAL

COMMUNITY OUTCOME

3.1 We consider the environmental
impacts of future development

The region has quality development which supports the sustainable
growth

3.2 Our region's urban landscapes are
well managed and maintained
promoting community pride

The region's public places are clean and attractive

3.3 Our natural landscapes and water
resources are sustainably managed

The land, vegetation and waterways of the region are managed in
an integrated manner

3.4 We actively promote and implement
sound resource conservation and
good environmental practice

The community applies good environmental practice in their
activities

3.5 We ensure the future planning
for the region is well coordinated
and provides for its sustainable
management

The planning for the future of the region provides for and enhances
the sustainable management of our natural and built landscapes

Delivery Program Update – January-June 2021

Major projects – Strategic Pillar 3

A full list of projects associated with Strategic Pillar 3, Character can be found at Appendix 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Project	100184 QPR - Regional Sports Complex - Stage 1		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$19,000,000	\$9,554,980	\$1,389,259
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Civil contractors engaged and working on detailed construction design. Aboriginal archaeological survey work required by NSW Heritage is holding up the DA.		

Project	100285 QBN - Showground Pavillion & Storage		
Status	Delayed	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$699,617	\$86,097	\$121,377
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Lengthy and protracted heritage and archaeology requirements imposed by Heritage NSW has placed this project on stop clock. All survey and assessment work is complete and we are not awaiting NSW Heritage response.		

Project	100557 BWD - Braidwood Recreation Ground Construction		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$250,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Drainage work underway, field extension programmed for after winter sports		

Project	100692 BGD - Stronger Communities \$9m – Bungendore sports hub		
Status	Completed	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$2,242,224	\$2,242,224	\$2,204,935
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Jun 2021
Comment	Work associated with this grant are complete. Land has been acquired and bulk earthworks complete. Sewer, water and recycled water mains are installed. Site is fenced. Remainder of the project is covered under project 100984 – see appendix 1 for comments		

Project	104244 QBN - Moore Park improvements **		
Status	Not Yet Started	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$250,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Project is reliant on grant funding, which has not yet been received.		

Delivery Program Update – January-June 2021

Project	760502 QPR - Memorial Park Site Studies		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Planning Proposal referred to Minister for determination. Results pending.		

Construction of the Bungendore Sports Hub has commenced. Stage 1 will deliver






- bulk earthworks
- construction of two flood-lit sports fields
- installation of irrigation infrastructure (to be completed by the end of April 2021)
- two flood-lit hard courts
- car parking and amenities including change rooms, toilets and canteen facilities

The full complex will have six grass sports fields, six hard courts, floodlights, irrigation, amenities and sporting club facilities, car parking, shared path ways, and an aquatic centre.







Delivery Program Update – January-June 2021




Key Performance Indicators – Strategic Pillar 3

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 21 - Development						
P: Development Assessment O: Development Applications	Dwellings development applications processed within statutory timeframe		90%	70%	Development	This target was not able to be achieved for this reporting period. Influencing factors include: <ul style="list-style-type: none"> 20% more DAs lodged in 2020-21 than previous year 15% - 25% staff shortage during reporting period delays caused by additional processes and teething problems with NSW Planning Portal implementation.
	DAs lodged and assessed online via e-portal		70%	100%	Development	Application are lodged online via the NSW Planning Portal. We are currently working on building an interface to link directly to TechOne to reduce data re-entry.
Service 23 – Urban Landscapes						
P: CBD O: CBD Street Cleaning	Urban street cleaning program delivered to agreed standard - Footpaths swept daily basis – QBN CBD, Footpaths swept weekly - Bungendore/ Braidwood town centres		100%	100%	Urban Landscapes	CBD swept daily as planned, New mini sweep commissioned
P: Parks/Playgrounds/ Sportsfields O: Parks and Reserves (including Showgrounds)	Maintenance of grounds and facilities in accord with adopted standards in the Asset Management Plan		100%	100%	Urban Landscapes	All facilities maintained to high standard. Covid did impact sports , however facilities were kept up to standards.
P: Public Amenities O: Public Conveniences	Public conveniences maintained to agreed standard - CBD and town centre toilets cleaned daily, Other urban and rural toilets cleaned weekly		100%	100%	Urban Landscapes	All urban toilets daily and additional hygiene/sanitising carried out in high volume facilities




Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 24 – Natural Landscapes						
P: Biodiversity O: Native Species conservation works	No net loss in native vegetation condition on council land - >90% of activities scheduled for council natural area land completed.		100%	99%	Natural Landscapes and Health	National Tree Day did not go ahead due to Covid. Have progressed Plans of Management for Natural Areas to Draft document and the Draft Mount Jerrabomberra Plan of Management is almost completed.
P: Biosecurity O: Biosecurity weed control on Council land	Weeds on Council land posing a biosecurity risk are properly managed - >90% biosecurity weeds on Council land are properly managed annually		90%	95%	Natural Landscapes and Health	Program is continuing despite loss of two fixed term weed sprayers.
P: Biosecurity O: Biosecurity weed education, inspection and enforcement	Inspect every property 4 yearly; priority protection sites two yearly and weed sites yearly; high risk pathways 1-3 times per year according to risk - >90% of inspections completed as scheduled.		90%	106%	Natural Landscapes and Health	
P: Environmental Health O: Environmental Protection and Compliance	Pollution complaints investigated (prioritised according to risk)		100%	100%	Natural Landscapes and Health	During the financial year, 241 pollution complaints have been received and investigated. - Air (28) - Land (29) - Water (38) - Noise (74) - Waste Dumping (45) - Hazmat (16) - Other (11) Enforcement action: Penalty Infringements issued - 5 Notice of Intention to serve Notice under POEO - 9 Compliance cost notice - 1 Clean Up Notice - 10 (Two of these notices were as a result of verbal clean up notices, another 5 related to Notices of Intents issued last year) Prevention Notice - 1 Notice to Provide Information - 17


Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 25 - Sustainability						
P: Education O: Environmental education	Community events run by Council with sustainability initiatives promoted - 4 events per year		4	8	Natural Landscapes and Health	Covid changed our planned annual activities. Our contribution focused on World Environment Day festivities which were held throughout the local government area from the 2-6 June 2021. Various events were held included: <ul style="list-style-type: none"> • Sustainable Fashion webinar • Frog ID Workshop • Platypus online workshop • Heritage Tree walk • Living with lead at Captains Flat • 2040 Viewing at The Q • Queanbeyan River clean up
Service 26 – Land-Use Planning						
P: Community Land O: Plans of Management (PoM)	Compliance with all legislative and Council requirements for Plans of Management - One community land Plan of Management reviewed annually.		1	70	Land-Use Planning	During the period, a new Plan of Management Bushland was drafted which also incorporates parcels of suitable Crown land that Council is likely to become the Crown Land Manager for.
P: Heritage O: Queanbeyan-Palerang's heritage	Heritage Grants and awards provided annually - 100% applications processed and dispersed annually		100%	95%	Land-Use Planning	Council funded 10 projects during the period with one carryover from the previous period. All but part of one project have been completed and reconciled.

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Land-Use Planning O: Planning Instruments (LEP/DCP)	Reviews are undertaken on a five-yearly cycle - 100% of principal local environmental plans are reviewed during the five year period		100%	95%	Land-Use Planning	The planning proposal and background material including 199 maps for the draft Comprehensive Local Environmental Plan were forwarded to the Department of Planning, Industry and Environment on 26 January 2021. At this stage staff have received feedback in regard to the maps and have acted on this in some cases. In relation to the written instrument, Council has been advised that it is with the Parliamentary Counsel's Office and legal opinion is yet to be issued. This is necessary before a draft instrument can be notified (gazetted). Background work has begun on a major review of the Braidwood Heritage Development Control Plan including participating in a parallel review of it being done by Heritage NSW.
P: Land-Use Planning O: Planning Strategies and Policies	Reviews are undertaken and completed on a seven-yearly cycle - 100% completed on time		100%	20%	Land-Use Planning	A number of actions of the Local Strategic Planning Strategy (LSPS) are currently being implemented. These include actions such as drafting appropriate heritage management controls for Braidwood township, continue to provide for heritage grants, heritage advisory service and support for heritage events and preparing contribution plans. It is anticipated that as these are completed there will be an opportunity to refresh the LSPS although a total review will not be required for some time.
P: Land-Use Planning O: Regional Planning	Reviews undertaken in accordance with the required timeframes in the South East and Tablelands Implementation Plan		100%	100%	Land-Use Planning	During the period no reviews were required.

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Spatial/LIS/Naming O: Geographic Information System (GIS) – data layer management	GIS database updated as required - 100% accurate each entry		100%	100%	Land-Use Planning	Work continues on maintaining the currency of data layers. One example during the period included making corrections raised by the Department of Planning, Industry and Environment in regard to the layers necessary for a number of maps for the Comprehensive Local Environmental Plan. Another example has been to take corrective action to layers due to cadastre shifts at various locations in the LGA while yet another has been to undertake a data audit.

STRATEGIC
PILLAR

4

A CONNECTED QUEANBEYAN-PALERANG

CONNECTION

A WELL CONNECTED COMMUNITY WITH GOOD
INFRASTRUCTURE ENHANCING QUALITY OF LIFE

COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
4.1 Our transport infrastructure and networks are well planned and maintained	The region's transport network and infrastructure allows for the safe systems approach which allows for the safe ease of movement throughout Queanbeyan-Palerang.
4.2 We plan for and provide access to potable water supplies for communities across our region	The region's potable water supply systems meet national standards and are managed to adequately meet community demand
4.3 We plan for and provide for the management of sewage, stormwater and recycled water within the communities of our region	The region's sewage treatment, stormwater and recycled water systems meet national standards to support public and environmental health in our region
4.4 We actively promote and implement sound resource conservation and good environmental practice for our waste management systems	The region increases waste minimisation and greater recycling levels of our waste
4.5 We plan for and provide regional facilities which promote better social connection and access for the community	Social connection within our region is provided for via access to a range of community facilities across the region
4.6 We undertake planning to ensure infrastructure is prepared for future growth	Changing community demand is met by well planned for and placed infrastructure

Delivery Program Update – January-June 2021

Major projects – Strategic Pillar 4

A full list of and projects associated with Strategic Pillar 4, Connection can be found at Appendix 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Project	100004 QBN - Network - Water		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$350,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Jun 2021
Comment	This project holds no budget and is separated into smaller projects. All smaller projects have been complete		

Project	100119 QBN - Googong Water Recycling Plant		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$350,000	\$350,000	\$141,831
Timeframe	End date	Revised end date	Completed Date
	Ongoing	30 Jun 2023	
Comment	The project is ongoing and involves Council's Engineer for the Googong WRP & Hill 800 project. It is across multiple financial years		

Project	100123 QBN - Sewage Treatment Plant Upgrade		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$4,000,000	\$4,000,000	\$2,799,955
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Draft Environmental Impact Statement (EIS) has been submitted to the ACT Government. Comments have been received on EIS with additional studies currently being completed. Detailed design has been commenced with user workshops progressing well. Most equipment supply tenders complete and project on target.		

Project	100124 QBN - Sewer Mains Rehabilitation		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,500,000	\$150,000	\$147,222
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021	30 Sep 2020	31 Dec 2020
Comment	Complete		

Delivery Program Update – January-June 2021

Project	100183 QBN - Efficient street lighting upgrades		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$3,300,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021	30 July 2021	
Comment	Essential Energy is approximately 98% complete with the installation of the LED lighting upgrades. The only remaining installations include decorative and heritage style units.		

Project	100265 QBN - Civic and Cultural Precinct		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$37,471,998	\$4,718,038	\$2,970,677
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Tender has awarded with site possession expected in early 21-22. Delays with Essential Energy infrastructure poses a risk to the project.		



Project	100353 QBN - SRV - Bitumen Resealing - CityCARE		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$459,000	\$459,000	\$459,000
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		28 May 2021
Comment	The 2020-21 SRV bitumen resealing program has been completed.		

Delivery Program Update – January-June 2021

Project	100354 QBN - SRV - Pavement Rehabilitation - CityCARE		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$282,000	\$282,000	\$282,000
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		28 May 2021
Comment	The 2020-21 SRV pavement rehabilitation program has been completed.		

Project	100548 BGD - Bungendore Landfill Reinstatement		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,500,000	\$100,000	\$11,440
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	The consultancy for this project has commenced. Expect to go to tender for earthworks in first quarter 2021-22		

Project	100565 BGD - South Bungendore Drainage - Ellendon to Molonglo St		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$250,000	\$319,000	\$290,000
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Jun 2021
Comment	Project part funded by Council (VPA) and now complete as part of private development		

Project	100861 BGD - car park off Ellendon St		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,680,000	\$656,423	\$45,148
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021	30 November 2021	
Comment	The contract for the carpark has been awarded and construction will commence during July. Completion expected early November.		

Project	100862 BWD - Car park Wallace St		
Status	Not Yet Started	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$820,000	\$0	\$347
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Further scoping requirement. Contamination report on building and land under D&S Motors to be completed		

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Project	100868 QBN - Route N1-N3 Stage 1		
Status	Not Yet Started	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$367,710	\$367,710	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment			

Project	100879 BWD - office smart hub/cultural space		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$309,0000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment			

Project	100894 QBN - Monaro St Refurb Stage 1		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$10,000,000	\$2,385,863	\$335,489
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Queanbeyan CBD Masterplan. This project involves the design of refurbishment works in Monaro Street from Lowe Street to Collett Street and construction of refurbishment works in Monaro Street from Lowe Street to Crawford Street. Investigation works for this project began on site in October 2020 with contractors undertaking traffic counts, site survey and services location. Traffic modelling and study report has been submitted to Transport for NSW and negotiations are ongoing with TfNSW and Council's contractors to gain TfNSW's in-principle approval. Delays have been experienced in the processing of survey information and are currently being addressed. Four design scenarios have been prepared and feedback sought from stakeholders. Scenario four was presented to a stakeholder workshop to progress the concept design. The concept design will be presented to Council for endorsement to be placed on public exhibition. Communication and engagement commenced with a series of internal and external stakeholder engagement activities focusing on highly impacted stakeholders. Feedback from these sessions has informed the draft scenarios. Council's Placemaking Team has continued liaising with impacted businesses and stakeholders.		

Project	100896 QBN - Rutledge car park		
Status	Not Yet Started	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment			

Delivery Program Update – January-June 2021

Project	100953 BGD - Bungendore Flood Plain Works		
Status	Completed	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$700,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Funding has been shifted to project 104212 BGD Flood Risk Management Study & Plan		

Project	100986 BWD - Majors Creek RFS Station replacement		
Status	Completed	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$400,000	\$665,323	\$638,090
Timeframe	End date	Revised end date	Completed Date
			31 Dec 2020
Comment	The construction of the RFS is now completed, and RFS is now moved to a new shed. The old shed will be handed over to Majors Creek reserve trust group.		

Project	101002 QPR - Local Roads Renewal		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$2,625,000	\$2,625,000	\$2,625,000
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		18 Jun 2021
Comment	The local roads renewal program for the 2020-21 financial year has been completed.		

Project	101013 QPR - Roads to Recovery		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,527,709	\$1,527,709	\$1,527,709
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		14 May 2021
Comment	The 2020/21 Roads to Recovery program is now complete.		

Project	101297 BGD - Rehab Tarago Road Between Mt Fairy and Goulburn Mulwaree border		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$1,000,000	\$79,543
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	The survey and design for this project is now complete. Land acquisitions for this project have now been agreed with adjacent landowners. Construction is scheduled to commence onsite in July/August 2021.		

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Project	101300 QPR - Local Roads Rehabilitation		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$600,000	\$600,000	\$600,000
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		21 May 2021
Comment	The 2020-21 Local Roads rehabilitation projects have been completed		

Project	101459 QBN- Purchase Dunns Creek Road corridor and design ***		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	<p>Council is collecting data to feed into the validation report that will be used to update the Queanbeyan traffic model. Work on the updated traffic model is expected to commence later this year. Once completed, the updated traffic model will inform Council if there are suitable alignment options to progress. This work is not expected to be costly and it is requested that \$4.8M of the budget for 21-22 be reallocated into 22-23 and 23-24 financial years as follows:</p> <ul style="list-style-type: none"> • \$0M – FY21 • \$0.2M – FY22 • \$10.8M FY23 – • \$16M – FY24 		

Project	101460 BWD - Drought Relief - Araluen Road – Braidwood		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$300,000	\$430,000	\$508,095
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		21 Jun 2019
Comment	This project was funded in the 2018-19 financial year and completed in June 2019.		

Project	102012 BWD - Cooma Rd/Krawaree Rd		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$324,000	\$324,000	\$324,000
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Apr 2021
Comment	The gravel resheeting works on Cooma Road as part of the regional roads block grant funding and subsequent Disaster Recovery Funding Arrangement (DRFA) funding has been completed.		

Delivery Program Update – January-June 2021

Project	102064 NRG - Nerriga Rd Section 3 - Reconstruct widen and seal - Ningenimble Project		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$3,950,000	\$3,550,000	\$60,383
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Environmental assessments and survey works are now complete. Finalising design and land acquisitions. This project is not currently in the Monaro Palerang roads package, pending savings on other package projects.		

Project	102065 NRG - Nerriga Rd Section 4 - Reconstruct widen and seal - Durran Durra		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$6,900,000	\$6,900,000	\$5,135,132
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Survey, design and environmental approvals has been completed. Construction activities are progressing well onsite with majority of vegetation removed and drainage installations complete. Pavement works are also progressing well, with approximately 2.3km out of the 3.1km ready for seal.		

Project	102073 BWD - Captains Flat Rd - between Jinglemoney Rd and Obriens Rd		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$714,000	\$1,302,367	\$1,694,739
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		14 May 2021
Comment	The 2020021 section of Regional Roads Repair Program funding has been completed. Further funding has been sourced to continue this rehabilitation project in the 2021-21 FY.		

Project	102076 BGD - Roundabout on Malbon St *		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$2,274,452	\$80,000	\$71,881
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Delays were experienced with initial Transport for NSW reviews taking 12 weeks longer than expected. TfNSW also rejected a garden bed in the central island of the roundabout, which resulted in delays with finalising the designs and referring the matter back to Council. Final designs were accepted by TfNSW on 16 February 2021. Preliminary construction activities (early works) commenced in early May 2020 and have been completed. This involved relocating utilities such as water, gas and telecommunications in the vicinity of the intersection to make way for construction of the roundabout. Dale & Hitchcock were selected through a competitive tender process for the main construction works. When the main works commence, there will be some disruption to traffic. It is the intention to minimise disruption to traffic during the school holidays. Main construction work is expected to commence after the 2021 winter school holidays		

Delivery Program Update – January-June 2021

Project	102088 BWD - Nerriga Rd Section 18 – Construct Intersection with MR51		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$950,000	\$950,000	\$331,299
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Construction works have commenced onsite.		

Project	102098 CFL - Upgrade Captains Flat Road		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$5,000,000	\$961,538	\$94,623
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Survey and design works have commenced on priority sections of Captains Flat Road. A nominated schedule is to be workshopped with Council prior to formal approval being sought from Transport for NSW.		

Project	104073 QBN- The Q Performing Arts - Fire System		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$690,000	\$690,000	\$312,670
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	All internal improvement works have been completed. External tank and pumps to be designed and installed in 2021-22 as well as the replacement fire curtain.		

Delivery Program Update – January-June 2021

Project	104107 QBN - South Jerrabomberra Northern Entry Road		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$20,500,000	\$17,599,646	\$8,392,208
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	<p>Work on progressing the construction of Enviroa Drive is continuing. This new road will connect Tomsitt Drive to the South Jerrabomberra Innovation Precinct, Regional Sports Centre, future Jerrabomberra High School and the South Jerrabomberra residential estate. Over the last months Council's contractor has been progressing the installation of a new local watermain through the Jerrabomberra Circle to Jerrabomberra Parkway while the South Jerrabomberra developer has continued the installation of the trunk watermain from Edwin Land Parkway through to the roundabout. These works are nearing completion. Along Enviroa Drive, installation of underground services such as new watermain, sewer, stormwater, electrical, gas and telecommunications conduits are approximately 80% completed. Installation of new streetlights is halfway completed. Work on placement of road pavement layers has largely been completed with some asphalt along Tomsitt Dr and Enviroa Dr laid. Work to shift the centre median on Tomsitt Dr to accommodate new right turn lanes has commenced. Work on temporary pavement to switch all traffic into the eastbound lanes to accommodate pavement rebuild on the westbound lanes has commenced. The contractor is continuing the installation of sewer pipes near Bayside Ct properties to connect the new local sewer main to the pumping station on Bayside Court. Some rock was encountered unexpectedly behind Bayside Court which required rock hammering. New shared path installation connecting Coachwood Avenue and the skatepark has been completed. Work on connecting this new path to Bayside Court will occur once sewer work to the pumping station has been completed.</p>		



Delivery Program Update – January-June 2021

Project	104160 BGD - Gidleigh Lane – Gidleigh Bridge Replacement		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$545,680	\$545,680	\$591,368
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		25 May 2021
Comment	The replacement of the timber bridge on Gidleigh Lane has now been completed. The new concrete bridge is now in service.		



The former Gidleigh Bridge and the upgraded, concrete bridge which was completed in May 2021.

Project	104161 BWD - Mayfield Road – Reedy Creek Bridge Replacement		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,333,940	\$1,333,940	\$676,619
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment	Survey works have been completed. Consultants have completed the final design for the bridge replacement and an order for the bridge componentry has been placed. Construction is scheduled to commence in September/October 2021.		

Project	104169 BGD - Mulloon RFS Station – Design and Construction		
Status	Not Yet Started	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$700,000	\$700,000	\$285
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021	December 2022	
Comment	Construction for this project has not started and is anticipated in March 2022 and to conclude in December 2022.		

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Project	104212 BGD - Flood Risk Management Plant Implementation		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$765,000	\$1,111,237	\$1,042,537
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021	31 August 2021	
Comment	The close out documents haven't been completed yet, as there is one item left, which is the stockyards. These are due to be delivered in August.		

Project	104249 BWD - Blackspot - Araluen rd – Corridor Safety Treatment		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$669,793	\$669,793	\$425,263
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment			

Project	104359 QBN - Shared Path along Lanyon Drive		
Status	Delayed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$300,000	\$300,000	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		
Comment			

Project	104368 QBN - Williamsdale Road Seal		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$607,709	\$607,709	\$20,737
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Survey and designs works are complete. Environmental approvals have been sourced. Liaising with the adjacent landowner to complete the required land acquisition. Construction activities to commence onsite in July/August 2021.		

Project	104370 BWD - Lascelles St Upgrade		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$400,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	Ongoing	30 November 2021	
Comment	The project involves pavement rehabilitation and landscaping works on Lascelles Street, Braidwood between Wallace Street and Rylie Street. Grant funding has been allocated from the Stronger Communities Fund and the Local Roads and Community Infrastructure Program. Minor design changes are being prepared in response to heritage comments. Confirmation from NSW Office of Local Government of continuing access to the initial grant funding is still pending. Construction is proposed to be completed by November 2021 if confirmation from NSW Government departments is received.		

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Project	104458 BGD – Bungendore Office Relocation		
Status		Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$0	\$5,873,000	\$10,716
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment			

Project	700031 QBN - Stormwater Improvement Program		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$1,200,000	\$1,243,904
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021	30 Sep 2020	31 May 2021
Comment	Project complete and working well as evidenced in recent rains		

Project	700140 BGD - STP Recycled Water System		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,500,000	\$4,626,000	\$947,563
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021	30 December 2021	
Comment	Works underway. Site reservoir poured 30 June 2021. Project expected to be complete around Christmas 2021		

Project	700191 BGD - water treatment plant		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,100,000	\$1,100,000	\$705,760
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Project underway. Subsidiary projects to follow in 2021-22 for individual components		

Project	700193 QBN - Mains		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$750,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Jun 2021
Comment	This was the allocation for Wattle St and Ross Road. Both project complete		

Delivery Program Update – January-June 2021

Project	700226 QBN - Water Connection Jerra Business Park		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$3,565,000	\$3,427,885	\$2,043,764
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment			

Project	700227 QBN - Sewer Connection Jerra Business Park		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$3,565,000	\$3,427,885	\$1,431,678
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment			

Project	710025 QPR - Old landfills		
Status	Delayed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,500,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	Ongoing		
Comment	Project held over due to funding limitations and a priority focus on the Bungendore landfill site		

Project	800000 QPR - Fleet Purchases		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$1,000,000	\$1,186,275
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Jun 2021
Comment	Ongoing with some items to be delivered after 30 June		

Project	800010 QPR - Plant Purchases		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,000,000	\$3,500,000	\$2,011,833
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Jun 2021
Comment	Ongoing with some items to be delivered after 30 June		









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Project	800020 QPR - Fleet Sales		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Jun 2021
Comment	Ongoing with some items to be sold after 30 June		










Project	800025 QPR - Plant Sales		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2021		30 Jun 2021
Comment	Ongoing with some items to be sold after 30 June		

Delivery Program Update – January-June 2021








Key Performance Indicators – Strategic Pillar 4

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 31 - Transport						
P: Bridges O: Bridges and Culverts	Quantity of timber bridges reduced each council term - 4 per term		4	5	Transport and Facilities	Five timber bridges have been replaced in the past three years. Silver Hills Bridge, Gidleigh Bridge and Back Creek Bridge have both been replaced with concrete structures. Council received funding under the Fixing Country Bridges fund to replace a further three bridges - Captains Flat, Wallaces Gap Rd and River Forest Rd.
	% of bridges/culverts inspected annually 30% p.a.		30%	100%	Transport and Facilities	100% of QPRC's bridges and major culverts were level two inspected in the 2020-21 financial year. This will be repeated every four years. Council staff inspect all timber bridges annually during maintenance works.
P: Paths/Cycleways O: Footpath	% of extreme footpath defects fixed < 7 days >90%		90%	100%	Transport and Facilities	All reported extreme footpath defects have been repaired within the seven days.
P: Roads O: Sealed Roads	Resealing sealed roads < 15 year cycle >80%		80%	98%	Transport and Facilities	Council's asset system shows that more than 98% Council's bitumen seals remaining life is greater than two years. All seals are input in the system with a proposed 20 year life. KPI 80% <15 years is achieved.
P: Roads O: Street Sweeping	Annual street sweeper program developed and implemented -% kms swept vs kms proposed in annual program		100%	100%	Transport and Facilities	The street sweeping program is meeting its goals. The city and town streets are generally looking ok.
P: Roads O: Unsealed Roads	Annual target for grading roads - 749.6km		0	729	Transport and Facilities	A total of 729km of maintenance grading has been undertaken in the 2020-21 FY.
Service 32 – Water						
P: Water Infrastructure O: Water Mains	Service requests per 1000 customers p.a. <15		15	5	Utilities	106 requests were lodged during the financial year.
P: Water Infrastructure O: Water Mains	Failures per KM mains pa < 1		1	0	Utilities	106 requests were lodged during the financial year.

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Water Infrastructure O: Water Mains	Mains breaks responded < 2 hours - > 75%		75%	98%	Utilities	
P: Water Operations O: Water Meter Reading	Water revenue accounts issued on time		100%	100%	Utilities	
P: Water Operations O: Water Treatment	Compliance with ADWG standards and adopted DWQMP >99%		99%	100%	Utilities	
Service 33 – Sewer						
P: Sewer Infrastructure O: Sewer Collection Network	Sewer chokes responded <2 hours - > 75%		75%	95%	Utilities	
P: Sewer Infrastructure O: Sewer Collection Network	Network failure per km main p.a. <1		1	1	Utilities	
P: Sewer Operations O: Other Sewerage Treatment Plants	Effluent meets Environmental Authorisation license limits >90%		90%	95%	Utilities	
	Performance report published as per required timeframe annually		100%	100%	Utilities	
P: Sewer Operations O: Sewerage Treatment Plant	Effluent meets Environmental Authorisation license limits >90%		90%	85%	Utilities	Plant overloaded. Tertiary ponds now being run at lower levels to deal with seepage issues
Service 34 - Waste						
P: Waste Operations O: Domestic Waste Collection Service	Number of missed service complaints p.a. - <= 12 per 1000services p.a.		12	8	Utilities	

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Waste Operations O: Recycling Collection Service	Number of missed service complaints p.a. - <= 12 per 1000 services p.a.		12	1	Utilities	
Service 35 - Facilities						
P: Buildings O: Building Maintenance	Compliance with Council's Five Year Building Maintenance Program >90%		90%	90%	Transport and Facilities	Council's building maintenance program is generally performing well. High priority projects are being completed.
Service 36 - Logistics						
P: Asset Planning O: Asset Database Management	Infrastructure Asset Registers are up to date and data validated - Undertake data audit - 1 asset class per year		1	1	Assets	Full revaluation undertaken and reconciled against 19/20 Audited records
	Assets renewed, created or rehabilitated as part of a capital works project - All capex projects correctly capitalised for FY		100%	95%	Assets	
P: Projects/contracts O: Contract Management	Delivery in accordance with capex program >90%		90%	95%	Contracts and Projects	All Projects adopted by Council without budget review have been deliver
	Variations and delays to contract < 5%		5%	1%	Contracts and Projects	The majority of Council Projects are delivered within the allocated budgets.
	Procurement in accord with policy and tender legislation		100%	100%	Contracts and Projects	All procurement inline with QPRC policy

Staff work on a broken water main in Queanbeyan.



QPRC 

STRATEGIC
PILLAR

5

CAPABILITY









A WELL GOVERNED QUEANBEYAN-PALERANG

A CAPABLE ORGANISATION THAT LEADS A
COMMUNITY WHICH IS ENGAGED AND PARTICIPATIVE











COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
5.1 Our Council is highly professional in delivering services to the community	Council has a highly trained and professional workforce which achieves excellence in its activities
5.2 Our Council is efficient and innovative and actively seeking partnerships to deliver outcomes to the community	The community is serviced by an efficient, effective and innovative Council that provides value for money
5.3 Our Council has in place systems to provide quality services to its customers	Council has in place systems to provide for smart and authoritative self-service
5.4 Our Council's financial systems are reliable, efficient and effective	Council has in place reliable financial management systems which provide for authoritative and prompt decision making
5.5 Our Council has in place appropriate risk management frameworks	Council operates within a risk minimisation framework to provide for organisational efficiencies
5.6 Our Council's property portfolio is managed efficiently and effectively to maximise returns to the community	Council strategically manages its property portfolio
5.7 We have a well informed and engaged community	Council communicates and engages effectively and efficiently with its stakeholders
5.8 Our Council's activities work to achieve the Community's Vision and aspirations	Council actively works with the community to help it achieve its long term aspirations as set out in the Community Strategic Plan

Delivery Program Update – January-June 2021














Key performance indicators – Strategic Pillar 5

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 41. People						
P: Human Resource Management and Organisation Development O: Attraction	Candidates suitable for shortlisting		10%	12%	Workplace and Governance	12% of candidates suitable and shortlisted
	Students participating in work experience per annum equivalent to 1% of QPRC overall FTE count		100%	100%	Workplace and Governance	Impacted by Covid-19, however four work experience placements undertaken in 20-21. 1 x engineer, 1 x Duke of E, 2 x Community Development
	Job information promoted during Local Government Week		100%	100%	Workplace and Governance	Promotion conducted online only for August 2020 LG Week due to Covid-19. Aiming to hold a number of small events in August 2021, Covid pending.
P: Human Resource Management and Organisation Development O: Development	Successful completion of formal coursework within the prescribed timelines by Trainees and Cadets		90%	100%	Workplace and Governance	All trainees and cadets progressing well through their coursework
	Staff attendance at training identified in the annual training plan		90%	90%	Workplace and Governance	Still some people not attending at last moment.
	Compliance in obtaining and retaining required qualifications and tickets		100%	97%	Workplace and Governance	Availability of facilitators hampered due to COVID-19. Have scheduled 'catch up' accredited training early 21/22 FY
	Number of trainees/cadets as total of organisation FTE		10%	5%	Workplace and Governance	21 positions are cadets or trainees = 5% of FTE. QPRC Workforce Management Strategy aims to achieve 10% over the next four years
P: Human Resource Management and Organisation Development O: Engagement	Decrease employee unplanned absences per annum		5%	-6%	Workplace and Governance	Year on year - 6% reduction of unplanned leave taken by employees. This includes the following leave types: bereavement leave, carers/family leave, COVID-19 special leave, family and domestic violence leave, leave without pay (approved and unauthorised), sick leave (certified and uncertified), special leave (paid) and WorkCover. Recommended in future reporting that leave without pay - unauthorised is excluded from data.









Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Culture survey conducted every two years		100%	100%	Workplace and Governance	Conducted in March 2021
	Increase in constructive employee behaviours each cultural survey		20%	10%	Workplace and Governance	Slight increase in all constructive behaviours between 2018 and 2021 surveys. Cohort or concern is QPRC's team leaders. Report to Executive in June 2021 considers some strategies to address this matter.
	Workplace Consultative Committee meetings per annum		10%	10%	Workplace and Governance	10 meetings held
	Industrial matters resolved without IRC intervention		95%	100%	Workplace and Governance	Nil matters needing Industrial Relations Commission intervention during the year.
P: Human Resource Management and Organisation Development O: On boarding	New employees completed Council's induction program		100%	87%	Workplace and Governance	Induction program is run quarterly. All new starters were invited to most suitable session, but 13% did not attend on the day. Have been rescheduled for next program.
	New starters successfully complete their probationary period		90%	71%	Workplace and Governance	New process implemented mid year - increased completion achieved over final six month of financial year.
	New starters sign off on their delegations		100%	10%	Workplace and Governance	Major rework of process associated with delegations. A number of hurdles to clear to ensure process is consistent and followed through onboarding process.
	Orientation of position, team and organisation undertaken in the first three months		100%	97%	Workplace and Governance	Orientation occurring, checklist document not being 100% returned.
P: Human Resource Management and Organisation Development O: Recruitment	Position Descriptions and employment material are reviewed and accurate before advertising the position commences		100%	100%	Workplace and Governance	All position descriptions are reviewed on vacancy by the responsible Service Manager or Program Coordinator.
	Cost of hire to vacant position is within 10% of the annual salary for the position		90%	90%	Workplace and Governance	Total process average = 21% of salary. Average for Workplace and Governance part of the process = 5.9% of salary. 90% of vacancies less than 10% of salary for W&G part of process.





Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Turnover in first six months of employment (quality of hire)		10%	9%	Workplace and Governance	Five of 54 permanent staff separations had less than six months service
P: Human Resource Management and Organisation Development O: Retention	Staff turnover rate per annum		10%	12.7%	Workplace and Governance	
	Staff separation rate at years one to two of employment		10%	11%	Workplace and Governance	Six out of 54 permanent separations were between 1 to 2 years of service.
	Delivery of the QPRC annual 'Years of Service' ceremony		100%	100%	Workplace and Governance	2020 delivered and 2021 planned
P: Human Resource Management and Organisation Development O: Separation	Separating staff participate in an exit interview		90%	90%	Workplace and Governance	
	Accurate completion of employee exit forms		100%	100%	Workplace and Governance	
	Critical positions are identified and have succession plans		100%	34%	Workplace and Governance	34% of staff have their flight risk and potential recorded in CiAnywhere.
P: Payroll Management O: Salary System	Accurate completion of payroll processing (accurate individual payments vs advance individual payments)		99%	100%	Workplace and Governance	
	Accurate completion of separation payments		100%	100%	Workplace and Governance	
	Accurate interpretation, implementation and update of award and legislative requirements		100%	100%	Workplace and Governance	
P: Workplace Health & Safety (WHS) and Wellbeing O: Incident and Claims Management	Claims lodged within 48 hours		90%	74%	Workplace and Governance	Of the 15 claims lodged, 11 were lodged within the timeframe
	All lost time injuries are managed in accordance with Council processes and procedures 100%		100%	100%	Workplace and Governance	All completed per requirements to date
	Workers Compensation Insurance		100%	100%	Workplace and Governance	Achieved - FY19-20 premium was \$1,159,251.90. FY20-21






Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	maintained or reduced annually					premium is \$987,444.29. This is a 14.8% reduction.
P: Workplace Health & Safety (WHS) and Wellbeing O: Wellbeing	The number of overall employees engaged in wellbeing initiatives		50%	75%	Workplace and Governance	Wellbeing sessions at Bungendore and Queanbeyan Depots, three Zoom sessions
	Successful delivery of the annual Safety Day		100%	0%	Workplace and Governance	Safety Day for 2020-21 did not proceed due to Covid-19. Plans in place for Safety Day to be held in September 2021.
	Active participation, through attendance at wellbeing initiatives, by the nominated Peer Support ambassadors		75%	0%	Workplace and Governance	Due to Covid no activities organised
	Peer Support meetings per annum		4	1	Workplace and Governance	Meeting held April 2021 next meeting July. Call for nominations Feb for 2 year period 2021 -2023, Welcomed 3 new Members, Farewelled 2 Members and 5 Returning Members. Giving a total of 8 Members.
P: Workplace Health & Safety (WHS) and Wellbeing O: WH&S	The average number of employees tested annually as part of the QPRC random drug and alcohol program		20%	21%	Workplace and Governance	Target: 92, Tested: 94
	WHS Committee meetings per annum		4	4	Workplace and Governance	Four meetings held during financial year.
	HSEQ Accreditation maintained		100%	100%	Workplace and Governance	HSEQ audit undertaken in May 2020. QPRC will be recommended for re-certification. During audit, two minor non-conformances were identified and six observations. All will be resolved within required timeframe.
	Health monitoring undertaken and maintained as per legislative requirements		100%	100%	Workplace and Governance	All employees to date have undergone health monitoring as per policy









Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Mock evacuations undertaken in accordance with legislative requirements		100%	0%	Workplace and Governance	Council cancelled the contract with the contractor engaged to undertake evacuation drills. New contractor did not commence until early in 2021. Evacuations scheduled across 26 council sites for end-July 2021
Service 42 Digital						
P: Applications O: Applications	Availability to users p.a.		99%	100%	Digital	There have been no significant issues during the reporting period, although we still receive occasional reports from some staff re suboptimal responsiveness of applications. This is highly intermittent and across all applications, and we are yet to find the root cause. When this happens, we request staff to use Citrix as this seems to eliminate the issue.
P: Network O: Network	Network availability to users		99%	100%	Digital	The first half of FY 20-21 saw major Wide Area Network upgrades and cybersecurity hardware. During these changes, a couple of minor network outages had occurred. During the second half of the year, There were no unplanned outages except for a few minor local site outages due to electrical works, etc. However, these outages were scheduled out of business hours and managed with close stakeholder engagement.
P: Network O: Telecoms	Availability to users p.a.		99%	100%	Digital	The first half of the financial year saw significant upgrades to the telephony links at all three main sites. The Digital team worked with Telstra and scheduled most outages out of hours to upgrade Council's VoIP telephony links to Telstra Connect IP network with minimal business hours impact. There was a brief unplanned outage in July 2020 due to a bug in the new hardware from our cybersecurity vendor and a five minute scheduled outage during business








Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						hours in September and October. The second half of the year saw no telephony outages to Council's Mitel VoIP telephony. Also, a significant change saw all customer service officers moving to the cloud-based Genesys contact centre to manage inbound calls to Council and improve customer experience efficiently. The 0.1% percent deviation from 100% up-time reflects that there have been occasional call dropouts within the new Genesys system and are currently under investigation by vendor support.
P: Systems O: Systems	ERP integration failures		1%	0%	Digital	No changes were made within the production database for the reporting period, and no systems failures to report. We are continuously testing the disaster recovery method using our test environments. This has had a slight impact on the availability of the test environments. They could go down for the day while we test the failover/failback procedures.
Service 43 Financial						
P: Financial Accounting	Quarterly Budget revisions reported within required statutory timeframes.		100%	100%	Finance CFO	
O: Management Accounting	Grants are acquitted within required timeframes.		100%	100%	Finance CFO	
P: Revenue	Rates, Annual charges, interest and extra charges outstanding percentage is under Local Government Benchmark		10%	9%	Finance CFO	Estimated prior to finalisation of financial statements.
O: Revenue Accounting	Rates and Water billing notices issued in accordance with statutory requirements		100%	100%	Finance CFO	




Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Revenue Policy developed within required statutory timeframes		100%	100%	Finance CFO	
Service 45 Risk						
P: Business Continuity	Business Continuity Plan updated following test		100%	0%	Workplace and Governance	The 2020-21 Business Continuity Test was undertaken on 24 June 2021. The Business Continuity Plan will be updated during 2021-22 following this test.
O: Business Continuity Plan	Annual Test and Review completed		100%	100%	Workplace and Governance	Business Continuity Test undertaken on 24 June 2021 with key leadership representatives in attendance.
	Conducted annually		100%	100%	Workplace and Governance	Plans are maintained and updated as required. Wholesale review will be undertaken following 24 June test.
P: Insurances	Insurances reviewed, valued and renewed by due date		100%	100%	Workplace and Governance	
O: Review of Council's insurances						
	Premium rebate as % of value from Statewide following audit		5%	0%	Workplace and Governance	There hasn't been a rebate issued since 2017.
P: Risk						As part of the 2020-21 Continuous Improvement Pathway program, Statewide Mutual retained a self-assessment audit to facilitate the capture of benchmarking information.
O: Risk Management	Audit of one risk system (annually in conjunction with Statewide Mutual) - a		1	4	Workplace and Governance	The current program looks at how Council has integrated the operational management of key risk exposure area against the integrated planning and reporting requirements and best practice principles. The 2020-21 CIP topics were: <ul style="list-style-type: none"> • Building Assets • Event Management • Footpaths • Motor Vehicle (using MyZurich platform)
P: Risk						
O: Risk Register	Risk Register updated regularly - Twice p.a.		100%	100%	Workplace and Governance	Risk registers reviewed with PGMs as part of Internal Audit Plan review November 2020. Strategic risks reviewed 3 May 2021.

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						Risk register reviews also form part of performance reporting for individual areas as of 2021.
Service 46 Property						
P: Property Management O: Property management	Leases and licenses register kept up to date		100%	100%	Workplace and Governance	Register now fully up to date and information held within Tech1 system.
Service 51 Strategy						
P: Communications O: External Communications	Increase in subscriptions to weekly e-newsletter - 10% increase p.a.		10%	-1%	Customer and Communications	The total number of subscriptions on 1 July 2020 was 2,105. This decreased by 20 to 2,085 on 30 June 2021. This represents a 1% decrease.
P: Communications O: Internal Communications	Increase in staff satisfaction with internal communications - Annual internal communications survey		100%	0%	Customer and Communications	An internal communications survey was not conducted in 2020-21. Anecdotal reports show satisfaction with internal staff and councillor newsletters. Numerous positive comments have been received about a revamp of the design and content of the Quangerang Express staff newsletter. A formal internal communications survey is planned to be conducted in September 2021.
P: Communications O: Media Liaison	Media enquiries responded to by requested deadline		100%	100%	Customer and Communications	In a small number of cases, journalists were advised that the deadline was unrealistic and the deadline was renegotiated.
P: Communications O: Social Media	Growth in corporate social media accounts - 20% per annum		20%	19%	Customer and Communications	The total number of Facebook and Twitter followers at 1 July 2020 was 13,766. This has increased by 2,624 to 16,390 at 30 June 2021, representing a total growth rate of 19%. Instagram followers were not reported in previous years, but was 1762 at 30 June 2021. Twitter followers was 2,493 and Facebook was 13,897.
P: Communications O: Website and Intranet	Increase in number of unique hits on website 10%p.a.		10%	10%	Customer and Communications	In the 2019-20 financial year, there were 810,869 unique hits on the QPRC website. In the 2020-21 financial year, there were 891,440 hits. This is an increase of 10%.
	Increase in usage of online services 10%p.a.		10%	0%	Customer and Communications	No monitoring via analytics was available from 1 July-19 August and 13-23 March due to upgrades to

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						<p>One Council and technical issues. Total unique views during 2020-21 were 160,026. In the previous 2019-20 financial year, monitoring was only available from 24 November 2019 - 13 February 2020 and unique views were 33,567.</p> <p>For 2020-21, we received 2,376 online requests, 12,418 online payments, and 7,629 certificate requests. The NSW Planning Portal is in place from 1 July 2021 and will replace the following services processed through eServices this year: Construction Certificates - 634, Complying Development Certificates - 1,876, Subdivision Certificates - 37, Occupation Certificates - 537.</p>
<p>P: Integrated Planning and Reporting</p> <p>O: Community Survey</p>	Satisfaction with Council is improving >75%		75%	70%	Customer and Communications	Council's overall satisfaction remained steady at 3.5 out of 5 in the survey that was conducted in March 2020. The rating of 3.5 equates to 70% and was above nine other similar sized councils. The next survey is not scheduled until 2022, however funding for 2022 survey was removed from 2021-22 Operational Plan.
<p>P: Integrated Planning and Reporting</p> <p>O: Integrated Plans (CSP, DP, OP) & Resourcing Strategy</p>	Plans prepared and reviewed within required statutory timeframes and engagement strategy		100%	100%	Customer and Communications	The 2019-20 Annual Report was presented to Council in November 2020. Operational Plan 2021-22 adopted by Council on 30 June 2021.
Service 52 Executive						
<p>P: CBRJO</p> <p>O: Other Regional Participation</p>	Delivery of annual cross border workplan >80%		80%	0%	Workplace and Governance	The ACT/QPRC cross border workplan has not been updated. COVID recovery took priority for both jurisdictions. A new MoU has been drafted and discussed with the Chief Minister in June 2021. QPRC has identified the following potential priority areas for collaboration:

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						<ul style="list-style-type: none"> • Cross border connectivity of transport including rail and freight. • Promoting the visitor economy of the Canberra-QPRC metropolitan area. • Collaborating on matters of regional employment and skills. • Collaborating on new opportunities to address climate change and sustainability <p>The refreshed MoU will be reported to Council for endorsement.</p>
P: Complaints/ Privacy Management	Code of Conduct complaints managed and processed in line with Councils Code of Conduct and Code of Conduct Guidelines	●	100%	100%	Workplace and Governance	One complaint ran overtime at the request of the reviewer, however, this was outside the control of QPRC.
O: Code of Conduct	Code of Conduct complaints reported as required by Office of Local Government	●	100%	100%	Workplace and Governance	Completed and submitted by 30 November 2020
	Annual report produced within required timeframe	●	100%	100%	Workplace and Governance	The 2019-20 Annual Report was presented to Council in November 2020 and uploaded to the website.
P: Councillors	Training Program developed and delivered for each councillor	●	100%	100%	Workplace and Governance	Training offered and provided as requested.
O: Councillor Induction and Training						
P: Councillors	Designated persons required to complete returns and register reported to Council within statutory timeframe	●	100%	100%	Workplace and Governance	Completed and submitted to September 2020 Council meeting. Staff completing declarations during July 2021 for 2021-22 financial year.
O: Disclosure of Interests						
P: Governance	Policies reviewed by their required date	●	100%	75%	Workplace and Governance	Final assessment of former councils' policies to be presented to Council in July 2021. Review dates for adopted QPRC policies have been set and are monitored.
O: Policy						
P: Legal	Delegations Register kept up to date	●	100%	10%	Organisation Capability	Major rework of process associated with delegations. Large percentage of delegations have been updated, but awaiting Service Manager
O: Delegations						

Delivery Program Update – January-June 2021

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						signoff before process can be completed. Also focusing on improving the onboarding process re delegations.
P: Meetings	Agendas publicly available Friday prior to Council meeting	●	100%	100%	Workplace and Governance	All business papers and agendas are made available on Council's website by the Friday afternoon before meetings.
O: Agendas/ Minutes	Resolutions actioned before next meeting >90%	●	90%	90%	Workplace and Governance	
P: Public information	Applications processed within statutory timeframe of 20 working days	●	100%	75%	Workplace and Governance	Internal process has been refined. Two applications were completed outside of the deadline.
O: Government Information Public Access Management	Eligible entries placed into the Disclosure log on Council's website	●	100%	0%	Workplace and Governance	Log is provided on website. Last input was 2016. Requires full review and process development.
	Completion of Annual GIPAA Report	●	100%	100%	Workplace and Governance	Annual GIPAA report was completed and included in the 2019-20 Annual Report. Report for 2020-21 will be finalised by August 2021 and included in 2020-21 Annual Report.
P: Public information	Complaints processed within prescribed timeframe	●	100%	100%	Workplace and Governance	No complaints received
O: Public Interest Disclosures	Six monthly report completed within required timeframe	●	100%	100%	Workplace and Governance	Reports provided as required. Next report due on 31 July 2021.

Delivery Program Update – January-June 2021

Appendix 1 – Project update

Project update - Strategic Pillar 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Action	Status	Progress comment	Responsible branch
100681 Stronger Communities \$9m - Eastern Pools	Completed	The project was finished prior to the opening of the Braidwood pool for the 2020-21 season. The work included the replacement of underground plumbing infrastructure and re-tiling of the pool.	Recreation and Culture
100698 QBN - Stronger Communities \$9m – Aquatic Centre paint and restore	In Progress	Quotes have been sourced. Negotiating with suitable contractors. Works to be completed in 2021-22.	Transport and Facilities
100749 QPR - Library Purchases Books and Non Books *	Completed	This project covers the purchase and processing of Library resources over the financial year, including print and digital resources. The allocation was expended and although may show a slight overspend, the rationalisation of standing orders with bring this project within the specified targets.	Community and Education
100918 QPR - Regional Animal Management Facility - identify site and design	Delayed	Funding was not carried forward to the 2020-21 financial year, however remains in reserve. This project is on hold.	Customer and Communications
100966 QBN - Aquatic Centre Plant Replacement	Completed	This project is now complete. The resurfacing of the Queanbeyan indoor pool (pool concourse and all change rooms) have been undertaken.	Recreation and Culture
100991 QBN - Creating a welcoming community space in Queanbeyan Library	In Progress	Project has been completed to around 90% of requirements. Shelving has been purchased and installed, new furnishings and renovations have been installed in the present library with consideration of future Library in the QCCP building. Some furniture orders have just been placed and are still outstanding but should arrive in the first two months of the new financial year. This is due to the need for the QCCP architects to consider any fitout suitable for the future library.	Community and Education
104020 QBN - Refurbishment of Library Activity Room *	Completed	Activity Room refurbishment almost complete - very minor works yet to be completed.	Community and Education
104105 BWD - Pool Upgrade	In Progress	Development application lodged, work expected to commence after the 2021-22 swimming season.	Recreation and Culture
104196 QBN – Upgrade of playground at Jerrabomberra CC	Completed	The project has been completed and the playground is operational. the children using it, love it.	Recreation and Culture
104252 QBN - Purchase of scanner	Completed	Scanner purchased for Records digitisation project in constant use and making huge inroads to the backlog of print records.	Community and Education

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
104263 BGD - Solar Heating Bungendore Aquatics	Not Yet Started	Project no longer required.	Recreation and Culture
104291 QBN - Aquatic Centre HVAC/ Boiler replacement	In Progress	Specification received, investigating viability of expanding the scope to include the indoor pool boilers and associated controls. Works to be completed in 2021-22 FY.	Transport and Facilities
104374 BGD - New Bungendore Pool	Not Yet Started	Detailed design is in the process of being prepared.	Recreation and Culture
104375 BWD – Teenager and Adult Disabled Change Table	Completed	Complete	Urban Landscapes
107001 QBN – Rusten House Arts Centre Refurbishment	Completed	Rusten House Refurbishment Project has been completed with only minor additions to the interior fitout (for example, blinds have been ordered but will need installation). Slight over expenditure but continuing operational budget will now apply and can cover any shortfall. Carpark has also been completed and the facility was officially opened by Deputy Premier John Barilaro and Mayor Overall on 22 April 2021.	Community and Education



The tiles on the Braidwood Pool were replaced as part of the refurbishment project in mid-2020.

Delivery Program Update – January-June 2021

Project update - Strategic Pillar 2

Action	Status	Performance comment	Responsible branch
100944 BWD - Braidwood Saleyards upgrade	Completed		Business and Innovation
104092 QBN - City of Champions Walk	Not Yet Started	No grant funding has been secured	Business and Innovation

Project update - Strategic Pillar 3

Action	Status	Progress comment	Responsible branch
100177 QBN - CBD Improvements - Stage 2	Completed	Ramp complete and in operation	Urban Landscapes
100184 QPR - Regional Sports Complex - Stage 1	In Progress	Civil contractors engaged and working on detailed construction design. Aboriginal archaeological survey work required by NSW Heritage is holding up the DA.	Urban Landscapes
100285 QBN - Showground Pavillion & Storage *	Delayed	Lengthy and protracted heritage and archaeology requirements imposed by Heritage NSW has placed this project on Stop Clock. All survey and assessment work is complete and we are not awaiting NSW Heritage response.	Urban Landscapes
100557 BWD - Braidwood Recreation Ground Construction	In Progress	Drainage work underway, field extension programmed for after winter sports	Urban Landscapes
100692 BGD - Stronger Communities \$9m – Bungendore sports hub *	Completed	Work associated with this grant are complete. Land has been acquired and bulk earth works complete. Sewer, water and recycled water mains are installed. Site is fenced.	Urban Landscapes
100984 BGD - SCCF - Sports Hub Stage 2 *	In Progress	Irrigation complete, floodlights onsite awaiting erection and power supply.	Urban Landscapes
100993 QBN - Brad Haddin Oval Storage Shed	Completed	New shed built and services connected	Urban Landscapes
100996 QBN - Royalla Playground **	Not Yet Started		Urban Landscapes
104038 QBN - SRV - Blackall Park Shelter	Completed	Complete	Urban Landscapes
104039 QBN - SRV - Hope Marland Park Playground	Completed	Complete	Urban Landscapes
104040 QBN - SRV - Taylor Park Irrigation	Completed	Completed	Urban Landscapes

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
104087 QBN- Construction of Googong Sub-Depot - Parks	In Progress	Detailed design complete and DA lodge. Subdivision to create the block lodged by developer	Urban Landscapes
104244 QBN - Moore Park improvements **	Not Yet Started		Urban Landscapes
104245 BWD - Braidwood Recreation Ground drainage channel	In Progress	First section of drain complete allowing fields to be extended. Second section underway.	Urban Landscapes
104246 QBN - Orana Park, Crestwood Playground & Shade Sail	Completed	Complete	Urban Landscapes
104357 QBN - Botanical Garden Project - CBD Masterplan Stage 8	In Progress	Working party formed. Initial concepts prepared and placed on public exhibition. Community engagement report being referred to Council's July meeting.	Urban Landscapes
760502 QPR - Memorial Park Site Studies	In Progress	Planning Proposal referred to Minister for determination. Results pending.	Urban Landscapes



The upgraded Hope Marland Park was officially opened in December 2020.

Delivery Program Update – January-June 2021

Project update - Strategic Pillar 4

Action	Status	Progress comment	Responsible branch
100004 QBN - Network - Water	Completed	This project holds no budget	Utilities
100119 QBN - Googong Water Recycling Plant	In Progress	The project is ongoing and involves Council's Engineer for the Googong WRP & Hill 800 project. It is across multiple financial years	Utilities
100123 QBN - Sewage Treatment Plant Upgrade	In Progress	Draft Environmental Impact Statement has been submitted to ACT Government. Comments have been received on EIS with additional studies currently being completed. Detail Design has been commenced with user workshops progressing well. Most equipment supply tenders complete and project on target.	Contracts and Projects
100124 QBN - Sewer Mains Rehabilitation	Completed	Complete	Utilities
100133 QBN - Old Cooma Road Stage 2: Googong Rd - ELP *	Completed	Final payment due in January	Contracts and Projects
100148 QBN - Water Telemetry - Radio upgrades	Completed		Utilities
100150 QBN - Ellerton Drive Extension	In Progress	Post construction noise still underway . Initial results have been received however some receiver failed and have been reset	Contracts and Projects
100183 QBN - Efficient street lighting upgrades	In Progress	Essential Energy is approximately 98% complete with the installation of the LED lighting upgrades. The only remaining installations include decorative and heritage style units.	Transport and Facilities
100225 QBN - Council Chambers Interior Refurbishment - building	In Progress	The project scope has been finalised and quotations have been sourced. Works to be undertaken in the 21-22 FY.	Transport and Facilities
100265 QBN - Civic and Cultural Precinct	In Progress	Tender has awarded with site possession expected in early 21-22. Delays with Essential Energy infrastructure poses a risk to the project.	Contracts and Projects
100353 QBN - SRV - Bitumen Resealing - CityCARE	Completed	The 2020-21 SRV bitumen resealing program has been completed.	Transport and Facilities
100354 QBN - SRV - Pavement Rehabilitation - CityCARE	Completed	The 2020-21 SRV pavement rehabilitation program has been completed.	Transport and Facilities
100359 QPR - Security Project - Access Control and key replacement	In Progress	The roll out of access control into Council sites is continuing to progress. This program has been delayed due to the loss of a team member this year, but will continue to be rolled out in the 21-22 FY.	Transport and Facilities

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
100548 BGD - Bungendore Landfill Reinstatement	In Progress	The consultancy for this project has commenced. Expect to go to tender for earthworks in first quarter 2021-22	Utilities
100565 BGD - South Bungendore Drainage - Ellendon to Molonglo St	Completed	Project part funded by Council (VPA) and now complete as part of private development	Utilities
100861 BGD - car park off Ellendon St	In Progress	The contract for the car park has been awarded and construction will commence early July. Completion expected early November.	Transport and Facilities
100862 BWD - Car park Wallace St	Not Yet Started	Further scoping requirement. Contamination report on building and land under D&S Motors to be completed	Contracts and Projects
100864 QBN - Waterfall path	In Progress		Transport and Facilities
100866 QBN - Alanbar: Cooma to Waratah	In Progress		Transport and Facilities
100867 QBN - Anne St: Brigalow to Donald	Not Yet Started		Transport and Facilities
100868 QBN - Route N1-N3 Stage 1	Not Yet Started		Transport and Facilities
100869 QBN - Thorpe to Barracks Flat Dr paths	In Progress		Transport and Facilities
100871 BWD - Monkittee Bridge path **	Delayed		Transport and Facilities
100874 BGD - Develop options report Reschs Creek Bridge	Not Yet Started		Transport and Facilities
100879 BWD - office smart hub/cultural space	In Progress		Transport and Facilities
100894 QBN - Monaro St Refurb Stage 1	In Progress	Queanbeyan CBD Masterplan. This project involves the design of refurbishment works in Monaro Street from Lowe Street to Collett Street and construction of refurbishment works in Monaro Street from Lowe Street to Crawford Street. Investigation works for this project began on site in October 2020 with contractors undertaking traffic counts, site survey and services location. Traffic modelling and study report has been submitted to Transport for NSW and negotiations are ongoing with TfNSW and Council's contractors to gain TfNSW's in-principle approval. Delays have been experienced in the processing of survey information and are currently being addressed. Four design scenarios have been prepared and feedback sought from stakeholders. Scenario four was presented to a	Contracts and Projects

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
		stakeholder workshop to progress the concept design. The concept design will be presented to Council for endorsement to be placed on public exhibition. Communication and engagement commenced with a series of internal and external stakeholder engagement activities focusing on highly impacted stakeholders. Feedback from these sessions has informed the draft scenarios. Council's Placemaking Team has continued liaising with impacted businesses and stakeholders.	
100896 QBN - Rutledge car park	Not Yet Started		Transport and Facilities
100953 BGD - Bungendore Flood Plain Works **	Completed	This project is PJ104212 BGD Flood Risk Management Study & Plan	Contracts and Projects
100959 QBN - Upgrade Bicentennial Hall	In Progress	Queanbeyan Bicentennial Hall upgrade works are nearing completion. The works are practically complete and the building is operational. The works are jointly funded by Create NSW and Council.	Contracts and Projects
100963 QBN - Aquatic Centre - Replace Fencing	Completed	This project has been completed.	Transport and Facilities
100965 QBN - Axis Youth Centre - Renew fencing	Completed	This project is complete.	Transport and Facilities
100975 QBN - South Jerrabomberra Business Park **	Completed	This Project is 104107 - South Jerra Northern Entry Road stage 3 The funding is Growing Local Economies	Contracts and Projects
100986 BWD - Majors Creek RFS Station replacement	Completed	The construction of the RFS is now completed, and RFS is now moved to a new shed. The old shed will be handed over to Majors Creek reserve trust group.	Contracts and Projects
101002 QPR - Local Roads Renewal	Completed	The local roads renewal program for the 2020-21 financial year has been completed.	Transport and Facilities
101013 QPR - Roads to Recovery	Completed	The 2020-21 Roads to Recovery program is now complete.	Transport and Facilities
101067 BWD - Saleyards Lane Reseal	In Progress	The survey and design works have been completed. Continuing with project estimation, looking to complete construction works in the 2021-22 financial year.	Transport and Facilities
101196 QPR - Traffic Modelling	Delayed	The update of the Queanbeyan Traffic Model will provide revised estimates for traffic movements in the greater Queanbeyan area based on changes to expected development within the area.	Contracts and Projects
101217 QBN - Uriarra/Ross/Stornaway - traffic changes	In Progress		Transport and Facilities
101219 QBN - Burra S bends	Completed	This project is now complete. The construction of the Burra S Bends project has improved the safety of this section of Burra Road considerably.	Transport and Facilities

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
101296 QBN - Blackspot-Crawford/Erin/Campbell Street Intersections	In Progress		Contracts and Projects
101297 BGD - Rehab Tarago Road Between Mt Fairy and Goulburn Mulwaree border	In Progress	The survey and design for this project is now complete. Land acquisitions for this project have now been agreed with adjacent landowners. Construction is scheduled to commence onsite in July/August 2021.	Transport and Facilities
101300 QPR - Local Roads Rehabilitation	Completed	The 2020-21 Local Roads rehabilitation projects have been completed	Transport and Facilities
101459 QBN-Purchase Dunns Creek Road corridor and design ***	In Progress	Council is collecting data to feed into the validation report that will be used to update the Queanbeyan traffic model. Work on the updated traffic model is expected to commence later this year. Once completed, the updated traffic model will inform Council if there are suitable alignment options to progress. This work is not expected to be costly and it is requested that \$4.8M of the budget for 21-22 be reallocated into 22-23 and 23-24 financial years as follows: <ul style="list-style-type: none"> • \$0M – FY21 • \$0.2M – FY22 • \$10.8M FY23 • \$16M – FY24 	Contracts and Projects
101460 BWD - Drought Relief - Araluen Road – Braidwood	Completed	This project was funded in the 2018-19 financial year and completed in June 2019.	Transport and Facilities
102006 CFL - MR270 - Captains Flat Rd - Capital	Completed	All capital works have been undertaken on Captains Flat Road as funded through the regional road block grant funding and additional Disaster Recovery Funding Arrangement (DRFA) funding.	Transport and Facilities
102012 BWD - Cooma Rd/Krawaree Rd	Completed	The gravel resheeting works on Cooma Road as part of the regional roads block grant funding and subsequent DRFA funding has been completed.	Transport and Facilities
102064 NRG - Nerriga Rd Section 3 - Reconstruct widen and seal - Ningeenimble Project	In Progress	Environmental assessments and survey works are now complete. Finalising design and land acquisitions. This project is not currently in the Monaro Palerang roads package, pending savings on other package projects.	Transport and Facilities
102065 NRG - Nerriga Rd Section 4 - Reconstruct widen and seal - Durran Durra	In Progress	Survey, design and environmental approvals has been completed. Construction activities are progressing well onsite with majority of vegetation removed and drainage installations complete. Pavement works are also progressing well, with approximately 2.3km out of the 3.1km ready for seal.	Transport and Facilities
102066 NRG - Nerriga Rd Section 5 - Reconstruct widen and seal - Euradux Rd to Tates Ln	Not Yet Started	This section of road is not currently included in the grant funding agreement. Grant application submitted through the Bushfire Local Economic Recovery Package (BLERF).	Transport and Facilities

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
102067 NRG - Nerriga Rd Section 5 - Reconstruct widen and seal - Oallen Rd to Willow Fo	In Progress	This section of road isn't currently in the grant program agreement. Council has commenced survey and design on this section along with designs to replace the two existing causeways, with Bindi Brook causeway being funded through Local Roads and Community Infrastructure Program. This section of road is also part of an additional BLERF funding application.	Transport and Facilities
102073 BWD - Captains Flat Rd - between Jinglemoney Rd and Obriens Rd	Completed	The 2020-21 section of Regional Roads Repair Program funding has been completed. Further funding has been sourced to continue this rehabilitation project in the 2021-21 FY.	Transport and Facilities
102076 BGD - Roundabout on Malbon St *	In Progress	Delays were experienced with initial Transport for NSW reviews taking 12 weeks longer than expected. TfNSW also rejected a garden bed in the central island of the roundabout, which resulted in delays with finalising the designs and referring the matter back to Council. Final designs were accepted by TfNSW on 16 February 2021. Preliminary construction activities (early works) commenced in early May 2020 and have been completed. This involved relocating utilities such as water, gas and telecommunications in the vicinity of the intersection to make way for construction of the roundabout. Dale & Hitchcock were selected through a competitive tender process for the main construction works. When the main works commence, there will be some disruption to traffic. It is the intention to minimise disruption to traffic during the school holidays. Main construction work is expected to commence after the 2021 winter school holidays	Transport and Facilities
102088 BWD - Nerriga Rd Section 18 – Construct Intersection with MR51	In Progress	Construction works have commenced onsite.	Transport and Facilities
102098 CFL - Upgrade Captains Flat Road ***	In Progress	Survey and design works have commenced on priority sections of Captains Flat Road. A nominated schedule is to be work-shopped with Council prior to formal approval being sought from TfNSW.	Transport and Facilities
104068 QBN - Museum Building - Replace asbestos vinyl floor tiles	In Progress	Quotes for the works have been sourced. Delays to this project have been caused due to major works in adjacent building restricting access. Works to be completed in 2021-22 FY.	Transport and Facilities
104073 QBN- The Q Performing Arts - Fire System	In Progress	All internal improvement works have been completed. External tank and pumps to be designed and installed in 2021-22 as well as the replacement fire curtain.	Transport and Facilities
104074 QBN - Googong Community Centre- Internal upgrades	Not Yet Started	Series of minor works identified. Works planned to commence in 2021-22 FY.	Transport and Facilities
104076 BGD - Community Centre - Refurbishment	Completed	This project is now complete.	Transport and Facilities
104077 CFL - Hall repair Leaking Roof	In Progress	Lower section of roof has been replaced. Upper section of roof requires additional funding which has been requested in 2021-22 FY.	Transport and Facilities

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
104078 BWD - Council Offices - Customer Area	In Progress	Upstairs offices and old GM's office has been painted. This project is tied in with the smart hub project, which is currently at design and consultation stage.	Transport and Facilities
104089 QBN - Smart City Working Group - CCTV and Wi-Fi install	Completed	Install of wi-fi and CCTV in the Qbn Caravan park completed	Business and Innovation
104093 BGD - Depot Replacement	Completed	New depot lunchroom, toilets and meeting room is now complete. The project was completed in September 2020.	Transport and Facilities
104107 QBN - South Jerrabomberra Northern Entry Road	In Progress	Work on progressing the construction of Environa Drive is continuing. This new road will connect Tomsitt Drive to the South Jerrabomberra Innovation Precinct, Regional Sports Centre, future Jerrabomberra High School and the South Jerrabomberra residential estate. Over the last months Council's contractor has been progressing the installation of a new local watermain through the Jerrabomberra Circle to Jerrabomberra Parkway while the South Jerrabomberra developer has continued the installation of the trunk watermain from Edwin Land Parkway through to the roundabout. These works are nearing completion. Along Environa Drive, installation of underground services such as new watermain, sewer, stormwater, electrical, gas and telecommunications conduits are approximately 80% completed. Installation of new streetlights is halfway completed. Work on placement of road pavement layers has largely been completed with some asphalt along Tomsitt Dr and Environa Dr laid. Work to shift the centre median on Tomsitt Dr to accommodate new right turn lanes has commenced. Work on temporary pavement to switch all traffic into the eastbound lanes to accommodate pavement rebuild on the westbound lanes has commenced. The contractor is continuing the installation of sewer pipes near Bayside Ct properties to connect the new local sewer main to the pumping station on Bayside Court. Some rock was encountered unexpectedly behind Bayside Court which required rock hammering. New shared path installation connecting Coachwood Avenue and the skatepark has been completed. Work on connecting this new path to Bayside Court will occur once sewer work to the pumping station has been completed.	Contracts and Projects
104160 BGD - Gidleigh Lane – Gidleigh Bridge Replacement	Completed	The replacement of the timber bridge on Gidleigh Lane has now been completed. The new concrete bridge is now in service.	Transport and Facilities
104161 BWD - Mayfield Road – Reedy Creek Bridge Replacement	In Progress	Survey works have been completed. Consultants have completed the final design for the bridge replacement and an order for the bridge componentry has been placed. Construction onsite is scheduled to commence in September/October 2021.	Transport and Facilities
104169 BGD - Mulloon RFS Station – Design and Construction	Not Yet Started	Construction for this project has not started and is anticipated in March 2022 and to conclude in December 2022.	Contracts and Projects
104212 BGD - Flood Risk Management	In Progress	The close out documents haven't been completed yet, as there is one item left, which is the stockyards. These are due to be delivered in August.	Contracts and Projects

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
Plant Implementation			
104247 QBN - Rosa St School Pedestrian - Upgrade	Completed	Completed	Contracts and Projects
104248 QBN - Blackspot - OCR/Railway Crossing Curve Upgrades	In Progress		Contracts and Projects
104249 BWD - Blackspot - Araluen Rd – Corridor Safety Treatment **	In Progress		Contracts and Projects
104250 QBN - Cooma St/Glebe Avenue Pedestrian Safety Upgrade	Completed	Different Options reviewed. Option that gained TfNSW approval implemented. Enhance Pedestrian Crossing signage and a speed zone review resulting in extension of the school zone (40km/h) and reduction to 50km/h outside of school hours.	Contracts and Projects
104290 QBN - Depot - Fire services compliance works	Not Yet Started	Staff are reviewing the fire safety schedule for the site to determine the extent of required works. Scheduled for 2021-22 FY.	Transport and Facilities
104292 QBN - Westpac/Headspace replace HVAC system	Completed	This project has now been completed.	Transport and Facilities
104296 CWL - Stoney Creek Hall Internal Refurb	Completed	This project has now been completed.	Transport and Facilities
104298 BGD - School of Arts - Refurb Toilet & external redeco	Completed	The toilets have been refurbished.	Transport and Facilities
104299 BWD - Depot - Security gates and repair to workshop	Not Yet Started	Reviewing the scope of works to determine the best way of securing the Braidwood depot.	Transport and Facilities
104359 QBN - Shared Path along Lanyon Drive	Delayed		Transport and Facilities
104362 BWD - Footpath Wallace St	Completed	The footpath works have now been completed.	Transport and Facilities
104364 QBN - Railway Park Organic Community Garden lighting	Completed	Project complete	Transport and Facilities
104365 BGD - Butmaroo St Seal	Completed	This project has been completed.	Transport and Facilities
104366 BGD - Majara Street Seal	Completed	This project has been completed.	Transport and Facilities

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
104367 QBN - River Path-Dane St toward Barracks Flat	Complete	This project is complete	Transport and Facilities
104368 QBN - Williamsdale Road Seal	In Progress	Survey and designs works are complete. Environmental approvals have been sourced. Liaising with the adjacent landowner to complete the required land acquisition. Construction activities to commence onsite in July/August 2021.	Transport and Facilities
104369 BWD - Recreation Ground - extend stormwater pipe to enable skatepark	In Progress	The design has been completed. Materials have been ordered. Works to commence onsite soon.	Transport and Facilities
104370 BWD - Lascelles St Upgrade	In Progress	The project involves pavement rehabilitation and landscaping works on Lascelles Street, Braidwood between Wallace Street and Ryrie Street. Grant funding has been allocated from the Stronger Communities Fund and the Local Roads and Community Infrastructure Program. Minor design changes are being prepared in response to heritage comments. Confirmation from NSW Office of Local Government of continuing access to the initial grant funding is still pending. Construction is proposed to be completed by November 2021 if confirmation from NSW Government departments is received.	Transport and Facilities
104385 Bus Safety Upgrade Proposal – Burra Rd	In Progress		Contracts and Projects
104458 BGD – Bungendore Office Relocation	Not yet started		Contracts and Projects
700031 QBN - Stormwater Improvement Program	Completed	Project complete and working well as evidenced in recent rains	Utilities
700128 BWD - Water Services Replacement	Completed		Utilities
700140 BGD - STP Recycled Water System	In Progress	Works underway. Site reservoir poured 30 June 2021. Project expected to be complete around Christmas 2021	Utilities
700166 QPR - Water connections – Palerang	Completed	Works completed for the year	Utilities
700168 QPR - Sewer connections – Palerang	Completed	Works completed for year as planned	Utilities
700169 QBN - Sewer connections	Completed	Works planned for year as planned	Utilities
700188 QBN - Reservoir access and integrity upgrades	Completed	Investigation component complete. Works to be developed from this in future budgets	Utilities
700191 BGD - water treatment plant	In Progress	Project underway. Subsidiary projects to follow in 21-22 for individual components	Utilities

Delivery Program Update – January-June 2021

Action	Status	Progress comment	Responsible branch
700192 BGD - reservoir	Completed	Turallo reservoir retaining wall. Works complete	Utilities
700193 QBN - Mains	Completed	This was the allocation PJ for Wattle St and Ross Road. Both project complete	Utilities
700202 QBN - Telemetry	Completed	Not all funds required. Planned works complete	Utilities
700213 QBN - Sewer Pump stations	Completed	Project not required	Utilities
700226 QBN - Water Connection Jerra Business Park	In Progress		Utilities
700227 QBN - Sewer Connection Jerra Business Park	In Progress		Utilities
710025 QPR - Old landfills	Delayed	Project held over due to funding limitations and a priority focus on the Bungendore landfill site	Utilities
800000 QPR - Fleet Purchases	Completed	Ongoing with some items to be delivered after 30 June	Utilities
800010 QPR - Plant Purchases	Completed	Ongoing with some items to be delivered after 30 Ju	Utilities
800020 QPR - Fleet Sales	Completed	Ongoing with some items to be sold after 30 June	Utilities
800025 QPR - Plant Sales	Completed	Ongoing with some items to be sold after 30 June	Utilities

Delivery Program Update – January-June 2021

Project update - Strategic Pillar 5

Action	Status	Progress comment	Responsible branch
100122 QPR - IT Tablet & Phone Purchases	In Progress	Ongoing project: During the first half of FY 20-21, Digital deployed 44 tablets/mobile phones and an additional 26 mobile phones during the second half of the year.	Digital
100168 QPR - Hardware Refresh – IT equipment	In Progress	Ongoing project: During the first half of FY 20-21, Digital deployed 55 laptops scheduled for the year. We have deployed 42 more laptops during the second half of the year. Staff have become more open to the idea of using only one device (laptop) as their user experience has been solid. As a result, more than 80% of QPRC staff are equipped with laptops, and we intend to raise this above 90%. We have also enabled secure Wi-Fi access to the corporate network, enabling staff to work from anywhere within our three main offices, thus reducing their dependence on hotdesk stations.	Digital
100970 QPR - Ipad/Laptop - Remote Access for Staff	In Progress	During the first half of FY 20-21, Digital deployed 55 of the 140 laptops scheduled for the year. We deployed 42 additional laptops during the second half of the year. As we are heading into a repeat of the WFH scenario, the entire remote access /Citrix infrastructure has come to the forefront once again and performing exceptionally well. Digital will be deploying the remaining laptops over the next six months, but it may get delayed due to an ongoing and significant shortage in the global supply chain.	Digital

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JULY 2021

ITEM 10.3 RESOLUTION ACTION SHEET

ATTACHMENT 1 RESOLUTION ACTION SHEET

Resolution Action Sheet

No	Meeting Date	Res No	Item No.	Action	R/Officer	Progress	Estimated completion date	Inhand &/or not going to Council Y/N
22	25/10/17	313/17	8.5	Dedication of Laneways in Deposited Plan 8456 West Queanbeyan That: 1. Council support in principle the dedication of all 12 laneways in Deposited Plan 8456 Queanbeyan as public road. 2. The proposal be advertised in a locally circulating newspaper and that the adjoining property owners be advised of this proposal. 3. If no adverse response is received, the application be progressed in accordance with sections 16 & 17 of the <i>Roads Act 1993</i> . 4. If objections to the proposal are received, the matter again be considered by the Council.	Portfolio GM Organisation Capability Service Mgr Workplace & Governance Legal Specialist	In progress.	December 2021	N
45	13/12/17	407/17	11.2	Concept Options for Bypasses of Braidwood and Bungendore That: 1. Concept options be developed for road bypasses of Bungendore and Braidwood. 2. Those concept options be included as key elements of the structure plans for towns as they are developed. 3. Council allocate appropriate funding towards development of those options. 4. Council consider funding for the Braidwood structure plan review in the Delivery Program.	Portfolio GM Community Connection No 4 - Service Mgr Land-Use Planning	1. Alignment only options have been developed at schematic level only 2. A bypass is included in the Bungendore Structure Plan. 3. Budget requests have been made in the 22/23 Budget. 4. It is intended to begin this project in the financial year 2022/23, in conjunction with BWD Structure Plan.		N
246	12/09/18	PLA112/18	5.7	Just Terms Land Acquisition - Cooma Road Ballalaba That Council agree to acquire a small section of Crown land at Ballalaba in accordance with the procedures laid down in the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .	Portfolio GM Organisation Capability Service Mgr Workplace & Governance Legal Specialist	Awaiting issue of new titles by NSW LRS.	December 2021	N
248	12/09/18	PLA117/18	7.1	Minutes of Environment and Sustainability Advisory Committee That Council: 1. Note the minutes of Environment and Sustainability Advisory Committee held on 1 August 2018. 2. Adopt recommendation QPRC ESAC 07/18 from the meeting held on 1 August 2018. (QPRC ESAC 07/18) That Council: <ul style="list-style-type: none"> Continue to provide practical support for National Tree Day activities in communities across the local government area each year. 	Portfolio GM Natural & Built Character Service Mgr Natural Landscapes & Health	National Tree Day 2021 will be a planting at Bungendore.		Y

				<ul style="list-style-type: none"> Work with the local environment and other groups to coordinate and plan National Tree Day activities. Identify sources to top up Council funds to provide practical support for National Tree Day in the local government area. <p>3. Give consideration to recommendations QPRC ESAC 08/18 and QPRC ESAC 09/18 from the meeting held on 1 August 2018:</p> <p>(QPRC ESAC 08/18) That Council:</p> <ul style="list-style-type: none"> Request a staff report by 30 November 2018 on the viability and cost to establish tool libraries. Seek community views on the type of items to include in its tool libraries. Identify potential funding sources, both within Council and external to fund tool libraries. <p>(QPRC ESAC 09/18) That Council:</p> <ul style="list-style-type: none"> Support a 12-months trial of repair cafes for QPRC communities. <ul style="list-style-type: none"> 2 events in each of 3 centres. Seek expressions of interest from community groups interested in organising repair cafes in Queanbeyan, Bungendore and Braidwood in 2019. Forward the concept to the Waste Working Group for consideration as part of the new QPRC waste management strategy. 		<p>No further progress to report on Tool Library.</p> <p>In progress, opportunity for spring/summer repair café/sustainability Garage at Braidwood. RTC 28/7/21 Report to Council 28 July 2021</p>		<p>N</p> <p>N</p>
552	28/08/19	277/19	9.4	<p>Use of Agricultural Chemicals in Public Places</p> <p>That:</p> <ol style="list-style-type: none"> Council prepare a draft policy on the use of agricultural chemicals in public places. A further report come back to Council with a view to placing the draft policy on public exhibition. 	<p>Portfolio GM Natural & Built Character</p> <p>Service Mgr Urban Landscapes</p>	<p>Initial draft policy for Ag chemicals, report to come to Council's September 2020 meeting. Draft policy and report will be completed later 2021 as resources are available</p>	2020	N
656	18/12/19	438/19	9.13	<p>Council's policy position on Sister City relationships</p> <p>That Council:</p> <ol style="list-style-type: none"> Continue with the Sister City and friendship relationships developed by the former Queanbeyan City Council in respect of the councils of Minami Alps in Japan and Ohrid in Macedonia. Invite Minami Alps to sign a new Sister City agreement with QPRC 	<p>Portfolio GM Organisation Capability</p> <p>Service Mgr Workplace & Governance</p> <p>Senior Governance Specialist</p>	<p>No action taken as yet due to the COVID-19 situation.</p>		N

843	23/09/20	200/20	16.1	<p>Subdivision and Sale of Queanbeyan Property</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Subdivide 40A Severne Street into 3 lots with 1 lot containing the current dwelling. 2. Dispose of the proposed lot 2 with the dwelling and return the net proceeds of the sale to the Ellerton Drive Extension project. 3. Classify proposed Lot 1 as "Community Land" once the subdivision has been completed in accordance with the <i>Local Government Act, 1993</i>. 4. Classify proposed Lot 3 as "Operational Land" once the subdivision has been completed in accordance with the <i>Local Government Act, 1993</i>. 	Portfolio GM Community Connection	Commenced subdivision process. Sale yet to commence.		N
858	28/10/20	211/20	9.16	<p>Bungendore Education Precinct Proposal</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the report on the Bungendore Education Precinct proposal, the scope and sequencing of works associated with the construction; and impacts on Council and community assets. 2. Support the proposal from NSW Department of Education (DoE) in terms of: <ol style="list-style-type: none"> a. providing support for the establishment of the education precinct and shared-use of facilities; b. agreeing to the sale of 2, 4-6 Majara St, 10 Majara St, and the Majara road reserve between Turallo Terrace and Gibraltar St to DoE, based on independent valuations; c. authorising the road closure of that above part of Majara St road reserve; d. authorising the CEO to negotiate terms of joint use agreements (MoU) of the Mick Sherd Oval, primary school oval, game courts, reserve, library, multipurpose hall, and sports hub in line with the attachment; e. noting detail design and traffic plans will form part of a SSDA by DoE for approval by the Minister. 3. Support reassigning the Abbeyfield aged care residential site from 4-6 Majara St to approx. 1800m² site at Majara St road reserve north of Turallo Tce, and take steps to make necessary planning and administrative actions to enable that use, including: 	CEO	<p>Refer 806</p> <p>Council endorsed closure of Majara St, subject to traffic, bus and parking conditions at April 2021.</p> <p>Yet to receive update scope, concept plan and HoA for execution.</p> <p>Subject to survey and resolution of access issues for preschool and scouts, creation of lot for Abbeyfield to progress</p> <p>Council resolved to acquire town centre site for office relocation April 2021.</p> <p>Contribution Plans to be amended in conjunction with broader review endorsed by Council March 2021.</p>		N

				<ul style="list-style-type: none"> a. authorising closure of that part of Majara St road reserve; b. undertaking site compatibility planning assessment to enable aged care residential use on that closed section of Majara St; c. arranging a peppercorn licence to Abbeyfield to develop and occupy the site as an aged care residential facility. <p>4. Further to 2 and 3, amend the Operational Plan to disclose:</p> <ul style="list-style-type: none"> a. the closure of relevant sections of roads; b. subdivision and repurposing of part crown reserves; c. sale of Council properties at 2, 4-6 Majara St, and 10 Majara St; d. leasing of part Majara St road reserve to Abbeyfield Housing under licence; e. exhibit for community feedback for 28 days and report back to Council. <p>5. Further to 2 and 3, authorise the CEO to identify suitable sites to establish a new Council office in Bungendore to replace the 10 Majara St facility, potentially incorporating a new depot, and report on options and associated estimates.</p> <p>6. Amend the Financial Plan to include the construction of a new office/depot, and outdoor aquatic facility in Bungendore; utilising proceeds of sale for the construction of the office/depot, and the DoE contribution, section 94 contributions and new borrowings of \$5m for the pool.</p> <p>7. Amend respective development contribution plans to assist debt servicing for those purposes.</p>				
888	25/11/20	263/20	9.3	<p>Sassafras Crescent Reserve</p> <p>That:</p> <ul style="list-style-type: none"> 1. Council prepare high level concept options for potential upgrades to Sassafras Reserve and engage with the community on preferred options. 2. Following the completion of the community engagement process, a report on submissions and recommendations come back to Council for consideration. 	<p>Portfolio GM Natural & Built Character</p> <p>Service Mgr Urban Landscapes</p>	Design concepts pending, expected community engagement later 2021.		N

903	16/12/20	311/20	9.16	Braidwood Customer Centre and Library That Council finalise the design prior to seeking tenders, and if required, seek additional grant or Council funding to supplement the budget.	Portfolio GM Community Connection Service Mgr Contracts & Projects	QS costings prepared for staged approach to refurb. Will defer works pending need to temp transition some BGD staff into BWD office during BGD office relocation project.		N
915	27/01/21	012/21	9.8	Monaro Palerang Grant Program Update That Council: 1. Confirm its original intent to seal the entire length of Nerriga Road under the Monaro Palerang program and convey its intent to Transport NSW. 2. Allocate any unspent funds within the Monaro Palerang Program towards the completion of Section 3 (Ningee Nimble) on the Nerriga Road.	Portfolio GM Community Connections CEO/GM	BLERF grant unsuccessful; Black Summer Fires grants further option Further request for funding sent to TfNSW.		N
927	14/04/21	PLA100/21	11.1	Backup Electricity for Telecommunication Facilities and Emergency Services Facilities That Council receive a report on the effectiveness of backup electricity for telecommunications facilities and emergency services facilities in the QPRC area.	Portfolio GM Organisational Capability Service Mgr Customer & Communication	A quote of \$27,000 received to install battery back-up at the two ABC transmitters installed by Council at Captains Flat and Braidwood. At this stage, no funding has been allocated and none is proposed in the Operational Plan 2021-22. The CRJO Resilience Plan is likely to cover other sites that are not owned by Council. The Plan will likely recommend that councils continue to advocate on behalf of their communities for telecommunications companies to install battery back-up power at their facilities which are not owned by councils. This plan is yet to be finalised. NSW Telco Authority establishing 3 new towers in LGA to standardise radio comms for emergency service agencies, and improve mobile capability for community. Report scheduled for August Planning and Strategy meeting.		N

928	28/04/21	094/21	9.1	<p>Community Engagement Report - Proposal to Close Majara Street Bungendore</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the concept plan shown in Figure 1, being the part closure of Majara Street road reserve made up of sections A and B, as separated by the intersection at Turallo Terrace. 2. Note all submissions and endorse closing the highlighted section of Majara Street road reserve and formalise this decision by publication of notice in the Government Gazette. 3. Advise the NSW Department of Education that Council's endorsement of the proposal is reliant on a formal agreement for the safe and satisfactory resolution of issues related to the Traffic section of this report (including roundabout at Butmaroo / Gibraltar Streets; formalise bus parking and channelised pedestrian movement on Gibraltar Street; and formalise carparking on southern section of the train station and along Turallo Terrace / Butmaroo Street), and the gazettal of the closure subject to execution of the heads of agreement and conclusion of the planning proposal. 4. Authorise the Chief Executive Officer to execute the necessary documentation to affect the closure of the road, and the subsequent sale of Section A for market value as determined by an independent valuer. 	<p>Portfolio GM Organisational Capability</p> <p>Legal Specialist</p>	<p>Letter sent to DoE advising Council decision and terms of closure.</p> <p>Closure and title for that part of road closure for Abbeyfield being pursued through LRS.</p> <p>Further engagement with adjacent Church and Pre-school to either seek consolidation of their property lots to secure legal access for all to Turallo Tce; or continue negotiations with DoE to relocate Scout Hall carpark to east or north of hall, enabling continued access to rear of Church property behind the Abbeyfield site</p>		N
929	28/04/21	095/21	9.2	<p>Community Engagement Report - Planning Proposal to Permit Proposed Memorial Park on Lot 2 DP112382 and Lot 126 DP754881 - No.1187-1241 Old Cooma Road, Googong</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the Planning Proposal and supporting information to allow a cemetery as a permissible use on Lot 2 DP112382 and Lot 126 DP754881 - No.1187-1241 Old Cooma Road, Googong. 2. Forward the Planning Proposal to the NSW Department of Planning, Industry and Environment requesting that the Minister for Planning make the draft plan. 	<p>Portfolio GM Natural & Built Character</p> <p>Service Mgr Urban Landscapes</p>	<p>Planning Proposal submitted to Minister, and being processed by DPIE</p>		N

933	28/04/21	108/21	9.12	PCYC Project Control Group and Draft Lease That Council: 1. Endorse the Indoor Sports Centre agreement and lease, and publicly exhibit for 28 days. 2. Amend the Regional Sports Council's Terms of Reference to include a PCYC representative.	Portfolio GM Community Choice CEO/GM	PCYC lease has been on exhibition for 28 days. The report will be coming to Council July 2021.		N
940	26/05/21	131/21	9.3	Cat Containment Area – Googong and Jumping Creek Policy That Council: 1. Adopt the amended Cat Containment Area – Googong and Jumping Creek Policy. 2. Include conditions on future subdivision certificates where this Policy would apply to identify the area as being within a Cat Containment Area. 3. Consider applying this Policy to future urban residential developments, by commencing engagement with other new greenfield developments in the Local Government Area and reporting back to Council. 4. Advocate to the NSW Government to consider a review of state-wide rules relating to roaming cats.	Portfolio GM Community Choice Service Mgr Customer & Communication	Discussions are continuing on the practical implementation of the new policy to ensure Development staff can best manage matters such as approval of occupation certificates etc and to manage compliance with the new policy. Discussions are yet to be held with the developers of new greenfield developments.		N
947	23/06/21	150/21	9.2	Community Engagement & Selection of Preferred Tenderer for New Playground at Bungendore Park That: 1. Council award the contract for the new playground at Bungendore Park, Bungendore, to Moduplay for the lump sum price of \$799,935.00 excluding GST. 2. Should additional grant funding or donations above the \$700,000 LRCI grant not be secured, Council fund the balance of the works from Bungendore S7.11 reserves. 3. Council support the relocation of the Bush Balladeer structure from Mick Sherd Oval to Frogs Hollow, and advise the Department of Education accordingly so that they can make the necessary arrangements to fund the relocation.	Portfolio GM Natural & Built Character Service Mgr Urban Landscapes	Contract awarded. Further to June meeting, BLERF funding over \$800k secured for playground. Balladeer structure relocation included in draft Frogs Hollow plan report to 28 July		N

10.3 Resolution Action Sheet
Attachment 1 - Resolution Action Sheet (Continued)

948	23/06/21	152/21	9.3	Stronger Country Communities Gran Applications – Round 4 That Council: 1. Note the report and the announcement of the Regional Sport Facility Fund 2020-21 grants. 2. Nominate the following projects as priority one for round 4 of the SCCF: <ul style="list-style-type: none"> • Access Upgrade to Karabar Netball Courts Change Rooms - \$300K • New Toilet for Archery at Hoover Road - \$235K • Flood lights on Steve Mauger Oval - \$229K • Wright Park Amenities - \$960K • Queanbeyan Arts Society building upgrade - \$78K 	Portfolio GM Natural & Built Character Service Mgr Urban Landscapes	Submissions lodged, awaiting announcements		N
949	23/06/21	153/21	9.4	Model Railway Facility Proposal at Queanbeyan Showground That Council: 1. Not support a single user facility at Queanbeyan Showground. 2. Assist the Canberra Model N Scale Group to identify another suitably located site on Crown Lands (including on non-Council managed Crown Lands) within Queanbeyan Palerang.	Portfolio GM Natural & Built Character Service Mgr Urban Landscapes			N
951	23/06/21	163/21	11.2	Bungendore Town Centre and Environs Committee Meeting 19 April 2021 That Council: 1. Note the minutes of Bungendore Town Centre and Environs Committee held on 19 April 2021. 2. Receive a report on delivery options and budget for consideration in the next Delivery Program on the Bungendore Town Centre and Environs Committee Priority of works.	Portfolio GM Community Choice Service Mgr Recreation & Culture			N

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JULY 2021

ITEM 10.4 ARIC ANNUAL REPORT 2020-2021

ATTACHMENT 1 ARIC ANNUAL REPORT 202-2021



Audit Risk and Improvement Committee Annual Report 2020–2021

Introduction

- In 2016, the NSW Government made it a requirement under the 'Local Government Amendment (Governance and Planning) Act 2016' Section 428A that each council have an Audit, Risk and Improvement Committee (ARIC). A firm date for when this requirement will take effect has not been set.
- When regulation is enacted, it will set minimum regulatory requirements for ARIC, internal audit and risk management. It will outline in detail core regulatory requirements councils must comply with and replace the NSW Office of Local Government (OLG) 'Internal Audit Guidelines 2010'.
- Queanbeyan–Palerang Regional Council (QPRC) has been a front runner when it comes to NSW local government audit committees, having established an audit committee in 2009.
- This report covers ARIC activities and outcomes for financial year 2020–2021 ending 30 June 2021.

ARIC Charter

- The ARIC Charter contains duties the ARIC is required to perform.
- The ARIC Charter requires Council approval.
- In 2020–2021 the ARIC examined a broad range of QPRC functions and activities related to governance and assurance listed in the ARIC Charter and the ARIC Work Plan.
- The ARIC Charter requires annual review – the most recent review was approved by Council on 11 November 2020.
- The ARIC self-assessed its performance in 2021.

Membership and Attendance

- Formal ARIC meetings were held in 2020–2021 on:
 - 9 September 2020.
 - 9 December 2020.
 - 18 March 2021.
 - 16 June 2021.
- Members and 2020–2021 attendance were:

Name	Meetings	Attended
Andrew Cox Independent Chair	4	4
Carolyn Rosetta-Walsh Independent Member	4	4
Max Shanahan Independent Member	4	4
Councillor Pete Harrison Council Member	4	4

Independence Safeguards

- The ARIC Charter is clear the ARIC Chair and all Members are to be independent of the council organisation.
- The ARIC Chair and Members have no management responsibilities within the council organisation.
- There is a conflict of interest section in the ARIC Charter.
- A standing agenda item for ARIC meetings is a conflict of interest declaration by the ARIC Chair and Members.
- An annual ARIC Members confidentiality and conflict of interest declaration is to be introduced.

Declaration

The ARIC declares that in 2020–2021:

- The ARIC operated in compliance with the ARIC Charter.
- The ARIC mandate remained consistent with the QPRC strategic direction.
- The ARIC Chair and all Members maintained their independence.
- Positive interaction was maintained between the ARIC and the Chief Executive Officer and Executive Management.
- The ARIC addressed the duties contained in the ARIC Charter and the ARIC Work Plan.
- The ARIC achieved a good balance between strategic and operational activities and focused on supporting QPRC in delivering its strategic objectives.
- All ARIC Members remained engaged and committed, contributed meaningfully and delivered value in overseeing financial reporting, governance, risk management, internal control, compliance and assurance processes.

Highlights

In 2020–2021 the ARIC:

- Prepared a formal ARIC Work Plan of activities to be covered in the year.
- Chair provided regular briefings to the Chief Executive Officer.
- Provided input on proposed external audit coverage.
- Continued the Financial Statement Sub-Committee (FSSC) of the ARIC which met 3 times in 2020–2021 to oversee Financial Statements preparation to provide



Audit Risk and Improvement Committee Annual Report 2020–2021

the ARIC with sufficient assurance to recommend Council sign the annual Financial Statements.

- Confirmed effective financial controls were maintained.
- Reviewed progress of the budget and emerging issues.
- Oversaw the QPRC internal audit program.
- Oversaw enhancements to risk management and business continuity measures, including the pandemic response.
- Monitored QPRC infrastructure and ICT projects.
- Reviewed progress on policy harmonisation.
- Monitored measures in place to assure QPRC operations are conducted ethically.
- Monitored timely implementation of internal audit and external audit recommendations.
- Monitored key ICT activities including cyber security and disaster recovery.
- Encouraged QPRC assessment against recommendations contained in various reports eg Independent Commission Against Corruption (ICAC) reports.
- Concluded the ARIC achieves a good balance between strategic and operational activities and is focused on supporting QPRC in delivering its strategic objectives.

Going Forward

In addition to ARIC Work Plan components, in 2021–2022 the ARIC will:

- Develop and implement an Improvement Plan resulting from the 2021 self-assessment and the readiness assessment for likely NSW Local Government requirements when the 'Local Government Amendment (Governance and Planning) Act 2016' Section 428A is enacted.
- Implement specific ARIC performance measures (KPIs).
- Seek further interaction with Council and Executive Management.
- Continue the work of the FSSC.
- Continue to monitor QPRC policy harmonisation.
- Continue to monitor QPRC infrastructure and ICT projects.
- Champion development of a formal compliance program.
- Further consider how the ARIC can provide:
 - An independent oversight role in relation to the QPRC program of service reviews.
 - Information for the purpose of improving QPRC performance of its functions.
- Introduce an annual ARIC Members confidentiality and conflict of interest declaration.
- Provide formal training opportunities for ARIC Members relevant to their role.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

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ITEM 11.1 MINUTES OF THE QPRC HERITAGE ADVISORY COMMITTEE
HELD ON 15 JULY 2021

ATTACHMENT 1 MINUTES OF THE QPRC HERITAGE ADVISORY COMMITTEE
MEETING HELD ON 15 JULY 2021

Minutes of the QPRC Heritage Advisory Committee Meeting Held on 15 July 2021

Present: Mayor Overall, Hollie Gill (via Zoom), David Loft (via Zoom), Sue Whelan, OAM (via Zoom), Andrew Riley (via Zoom)

Also Present: David Carswell, Martin Brown (via Zoom), Pip Giovanelli

Apologies: Nil

The Committee Recommends:

1. **Confirmation of the Report of Previous Meeting**

Recommendation (Riley/Whelan)

QPRC HAC 13/21 That the report of the meeting of Committee held on 17 June 2021 be confirmed.

2. **Business arising from the Minutes**

Nil.

3. **Declaration of Conflicts of Interest**

Nil.

4. **Googong Shearing Shed - Reconsideration**

David Carswell provided an overview of the site inspection of the Googong Shearing Shed which occurred on 28 June 2021. This was attended by Mayor Overall and two other Committee members as well as by three staff and a representative of the development company which is Googong Township Pty Ltd (GTPL).

The Committee were reminded that this proposal involves a request by GTPL to delist the shearing shed complex currently listed as a local heritage item in *Queanbeyan Local Environmental Plan 2012*. GTPL have also explored options to relocate the shed or part of it to a nearby site and/or to recycle some of its materials. If supported this would require a planning proposal and submission and approval of a development application.

Martin Brown had prepared a draft recommendation which was tabled and read out by Mayor Overall. This was discussed at length by members of the Committee which sought to include in any recommendation conditions seeking conservation of the machinery currently within the shearing shed in situ as well as the use of machinery on the farm in any interpretative feature.

Recommendation (Riley/Whelan)

QPRC HAC 14/21 As a consequence of the loss of its most significant attributes and context, the Queanbeyan-Palerang Heritage Advisory Committee agree to the delisting of the Googong Woolshed as a local heritage item from the Heritage Schedule of Queanbeyan Local Environmental Plan 2012 subject to:

1. The design and provision of an appropriate interpretive feature, to be agreed by Council's Heritage Advisor, being located in the proposed Common close to the current position of the existing shearing shed and yards.

Minutes of the QPRC Heritage Advisory Committee Meeting Held on 15 July 2021

2. The woolshed being relocated to the proposed nearby playing fields and adapted as a functional facility for community use such as a picnic shelter or roofed viewing platform.
3. The woolshed machinery being preserved in situ as part of the adaptive reuse of it.
4. The farming machinery scattered around the farm being used as elements in the interpretive feature on the new site.

5. Other Business

Mayor Overall advised the Committee that he had recently met with the President, Treasurer and Manager of the Bungendore Pre-School, located at 64 Turallo Terrace, Bungendore. This is a heritage listed site and at the meeting several matters were raised in regard to its future development which may have been the subject of previous heritage advice. As a result, David Carswell advised that these would be researched and a site inspection of the site by the Heritage Advisor would be organised.

6. Next Meeting

The next meeting will be held at 4.30pm on Thursday 19 August 2021 in the Committee Room at Queanbeyan Council Chambers. A Zoom link will also be arranged.

There being no further business, the meeting closed at 5:05 pm.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JULY 2021

ITEM 11.2 GREENWAYS S355 COMMITTEE MEETING MINUTES 8 JUNE
2021

ATTACHMENT 1 GREENWAYS S355 MEETING MINUTES 8 JUNE 2021

QPRC Greenways s.355 Committee

General Meeting

*Tuesday 8 June 2021
Bywong Community Hall
Birriwa Road, Bywong*

Minutes

Meeting opened at 19:40

1. Attendance

Committee: Kathy Handel (Chair, Landcare), Pete Harrison (Secretary), Peter Evans, Bill Taylor, Mark Spear (QPRC)
Guest: Mark Spear (QPRC)
Apologies: Kerry Cox, Maria Taylor

2. Minutes of Previous GM

- a) Acceptance of the minutes from the GM of 9 March 2021

Moved: That the minutes be accepted

Moved/Seconded: KH/PH

Carried by all

- b) Business arising from the minutes

Action 4.1: PH to organise production and installation of entry signs on Clare Valley Place/Valley View Lane Greenway (Segment 8)

Refer to Item 4 (a) below

Action – **Complete**

Action 4.2: KH/BT to determine location and required arrow orientations for internal way-finding signs and forward to PH to complete fabrication

Action – **Ongoing**

Action 4.3: PH to follow up action required to provide access to lower Denley Drive Greenway (Segment 4)

Problem is not 'access' but constraints within this segment of the Greenways network. PH/MS to investigate further in relation to alignment of fencing..

Action – **Ongoing**

3. Report from the Chair

The report from the Committee Chair is included as Attachment 1 to these minutes.

4. Treasurer's Report

No payments made since the last report.

Balance as of 8 June 2021: \$1,844.41

5. Other Business

a) Greenways Signage

Entry locations requiring signage:

1. Clare Valley Place (Segment 8)
2. Valleyview Lane (Segment 8)
3. Denley Drive (Segment 1)

Two signs may be required on the Valleyview Lane/Clare Lane (as distinct from Clare Valley Place) entrance to Segment 8. This requirement is to be verified.

The new internal way-finding signs, to provide guidance within the Greenways network, are complete and awaiting nomination of locations for installation.

Action 5.1: PH to arrange for six (6) new signs, KH/BT as contacts for installation.

b) Greenways segment numbering

There was discussion around the scheme to be used, given that the present numbering does not clearly identify some individual network segments. An appropriate map will be prepared and marked up so that the proposed scheme can be clearly illustrated for further discussion.

Action 5.2: MS/PH to arrange with QPRC GIS for the production of an A3 map of the current Greenways network, to be forwarded to KH for initial mark-up.

c) Meeting dates

There was a brief discussion in relation to ongoing meeting days given that the current Tuesday slot is not convenient for some members.

It was agreed that future meetings will be held on the second Monday of March, June, September and December.

d) Erosion on Greenways Segment 6 (244 Weeroona Drive)

This has been an ongoing issue, identified on-and-off on the Greenways Major Works schedule. While it has not been a major issue of late, the problem is invariably exacerbated during extended periods of wet weather. While not so much of an immediate problem in dryer weather, it would be much easier to carry out necessary works under the present conditions.

Piping that was installed some years ago has not proven to be entirely effective. Heavy flows in subsequent years have washed away lighter material and erosion continues.

PE and BT recently inspected the site and identified possible alternatives for remediation works. MS offered advice on funding that may be available through government grants for work on Crown Lands.

Action 5.3: PE to seek a quote for the immediate remediation work that has been identified.

Action 5.4: MS to provide details of current applicable grant opportunities.

e) Proposed Communications Tower on Millpost Hill

A proposal to locate a communications tower on Millpost Hill was discussed. It was noted that a similar proposal from Telstra some years ago was withdrawn following opposition from local residents. The present proposal does not appear to be significantly different and again appears to contravene guidelines for the location of such facilities on Crown Land. Appreciating that the top of Millpost Hill is a Crown Reserve, it remains the view of the Committee that the location of such infrastructure on Millpost Hill would not be consistent with the objectives of the Greenways network.

Given that Telstra now has a facility on a less prominent, nearby site, it was the Committee's view that it would be more appropriate for the present provider to negotiate a colocation agreement with Telstra.

5. Next Meeting

Monday 13 September 2021 (GM/AGM)

Meeting closed at 21:00

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JULY 2021

ITEM 13.1 DELEGATES REPORT

ATTACHMENT 1 CR HARRISON'S 21/06/21 DRCCC DELEGATE'S REPORT

Dargues Reef Community Consultative Committee

Cr Harrison, Meeting 21 June 2021

The meeting was preceded by a visit to the mine site to inspect works associated with on-site water management and noise abatement.

Systems are now in place to better control water flows from the site. In the case of heavy rainfall events excess water is now automatically directed into the mine decline and pumped back out again as above-ground storage capacity permits, with greater control over the quality and quantity of water that is released into the local environment.

Within the processing plant, compressors now operate within an acoustically-lined shed and the pressure release valve fitted with a bespoke muffler. It was noted that noise complaints from the local community had decreased significantly as a result.

The mine operators report to the meeting is included at Attachment 1 (2100621 Report to DRCCC No 40.pdf).

The mine is now 390 metres below the surface (current approval permits extraction to 500m). Further exploration drilling has been undertaken on the site to identify any additional ore bodies that may warrant an application to extend the life of the mine. Appropriate studies are also being undertaken in relation to possible modifications to the current licence to improve available water security options.

Minutes of DRCCC meetings and other relevant documentation can be found on the Aurelia Metals website at: <http://aureliametals.com/projects/daragues/compliance>

Attachment 1: 2100621 DRCCC No 40.pdf

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JULY 2021

ITEM 13.1 DELEGATES REPORT

ATTACHMENT 2 CR HARRISON'S 21/06/21 DRCCC NO 40 - ATTACHMENT 1



Dargues Reef

Community Consultative Committee

Dargues Gold Mine - Project Update

Item 6.

Progress of the Project

- General Manager – Angus Wyllie
- Mine development at 390L
- Processing rate in accordance with annual throughputs Year to Date (YTD)
- Further local employment opportunities coming! For more information about employment opportunities, please refer to the following link: <https://www.aureliametals.com/careers>
- Local Emergency Management Committee (LEMC) site visit.
- Safety performance; 1-year recordable injury free in the Processing Department.

Monitoring and Environmental Performance

All environmental monitoring was completed in accordance with Dargues Gold Mine's (DGM) Environmental Protection Licence and Development Consent requirements. For access to DGM's monitoring data, please refer to the following link [Dargues | Monitoring - Aurelia Metals](#).

Community Complaints

During the last quarter, DGM received the following complaints. All complaints were in relation to noise and light issues.

Month	Number of Complaints
March	44
April	18
May	24

DGM continues to work on noise mitigation projects, as discussed in Item 8.

Information Provided to the Community and any feedback.

A Community Information Session was held on the 25th of May 2021 at the Majors Creek Recreation Reserve Hall. Approximately 15 community members attended the session. Key discussions were held on DGM's Water Security Option Analysis, Noise Mitigation Projects, and an update on the current Exploration Program. Overall, the feedback received from the community was positive.

Item 8.

Proposed Modification for Turkeys Nest Dam and Water Trucking Update

Prior to DGM proceeding with any modifications, community consultation will be undertaken with neighbouring communities. It is expected communication will be undertaken via social media, the Aurelia website, Community Consultative Committee (CCC) meetings and Community Information Sessions.

Water Security Options Analysis specialists were engaged by DGM to investigate potential water sourcing options. Their recommendation was to proceed with a consent modification for the following:

- Building a ~100ML Turkeys Nest Dam
- Emergency trucking of water from either Braidwood or Bungendore Wastewater Treatment Facility (WTF).

DGM is awaiting the final report from the Groundwater Modelling Assessment (detailed below) and subsequent update to the Site Water Balance before finalising the scope of any modification application.

Aurelia Metals Website Update

Since the transition from Diversified Minerals to Aurelia Metals, efforts have continued on updating the company website. To date, all required information has been uploaded. To access the Dargues compliance page, please use the following link. [Dargues | Compliance - Aurelia Metals](#)

Exploration Update

In February 2021, Aurelia Metals commenced surface exploration drilling activities at DGM. The purpose of the drilling is to extend and increase confidence in the project's ore resources. The drilling program is expected to finish at the end of June 2021. DGM will communicate with the community when additional drilling is expected to be undertaken.

Groundwater Modelling Assessment Update

DGM is conducting a review of the groundwater model, with intent to have this completed by the end of June.

Australasian Groundwater and Environmental (AGE Consultants) have been engaged as suitable qualified experts to undertake a calibration of the groundwater model. The intent of the review is to update the model with observed data (since dewatering commenced) and compare this with modelling completed as part of the Environmental Assessment.

Figure 1 presents some of the modelling completed to date showing predicted inflows to the underground mine.

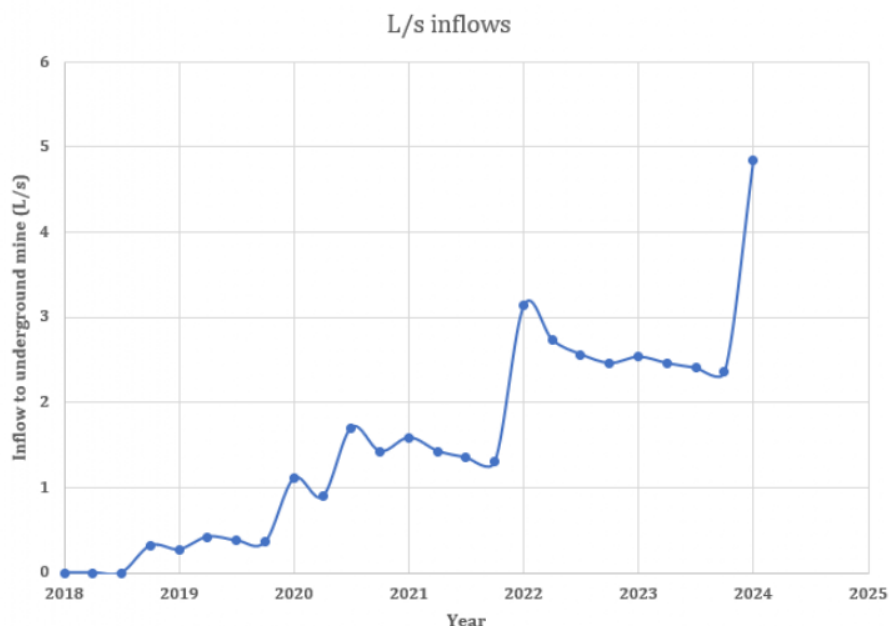


Figure 1: Predicted inflows to underground mine as per AGE model

DGM are awaiting the provision of the final report from AGE Consultants. The modelling will assist DGM with determining if the underground decline is impacting the surrounding groundwater system and associated natural springs and creeks. If inflows to the underground mine are significantly lower than what was predicted in the Environmental Assessment, there may be grounds to request the requirement for the environmental compensatory water flows to be removed from the Development Consent.

Noise Mitigation Projects

Enclosing of blower and compressor units in the Processing Plant

A shed has been established around the blower and compressor units with noise insulation to mitigate noise sources emitted from the units. Works were completed in late May 2021.

Muffler works on Processing Plant Exhaust Vents

The muffler works have been completed and have proven to reduce the noise emitted from the vents substantially. Works were completed mid May 2021.

Independent Noise Mitigation Assessment

EMM consulting have been engaged to undertake the Noise Mitigation Assessment. The intent of the assessment is to receive sound power levels on site infrastructure and corresponding attenuation recommendations. The site visit is planned to occur on the 21st of June 2021. A report outlining the recommendation is expected 4-6 weeks post the site visit.

Downstream Water User Register

During the transition from Diversified Minerals to Aurelia Metals, the Downstream Water User Register was corrupted. Over the coming weeks, DGM will be consulting with the Araluen, Majors Creek and Braidwood Communities to update the register. Please keep an eye out on Facebook and Community Noticeboards for information on this update!

DGM Site Initiatives

DGM hosted *The Biggest Morning Tea* on the 27th of May 2020. DGM's employees gave generously raising \$408.60 to the Cancer Council.

DGM's Community Grants Program is now open to neighboring community groups. The applications close on the 30th of June 2021. For access to the application form, please refer to the following weblink.

<https://aureliametals.com.au/projects/dargues/community-grants-program>

Closing

For further information, please visit the following:

DGM website: <http://aureliametals.com>

DGM Facebook Page: <https://www.facebook.com/DarguesReefGold>

For more detailed assistance please call the Dargues Gold Mine Information Line on 1800 732 002 or alternatively email DGM.Community@aureliametals.com.au

Next Meeting

Proposed meeting dates:

- Monday, 20 September 2021 at 1:30pm
- Monday, 6 December 2021 at 1:30pm

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JULY 2021

ITEM 14.1 RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 1 RESPONSES TO COUNCILLORS' QUESTIONS

QPRC COUNCILLORS' QUESTIONS

No.	Date rec'd	Question / Request	Responsible staff	Response	Date of reply	COMPL Y/N
348	17/5/21	Cr Winchester conveyed a request from the Bungendore Tigers RLFC to name the new dressing sheds at the Mick Sherd Oval in honour of Alex Rodham.	Service Mgr Urban Landscapes	A report is being prepared for the Ordinary meeting on 28 July 2021.	13/7/21	Y
347	8/7/21	Cr Marshall requested that Council provide some information to the Captains Flat community today (8/7/21) about the truck that has been blocking half of the above bridge all this week without any attempt at traffic control.	Service Mgr Transport	Geotechnical engineers are undertaking borehole investigation work for the bridge replacement project. Council staff contacted them to make sure that more appropriate traffic control is put in place ASAP. [Note: the work finished on 8/7/21].	8/7/21	Y
346	5/7/21	Cr Marshall asked for information on the S94 contributions being levied for roads on a DA.	PGM Natural and Built Character	A response is being prepared.		N
345	5/7/21	Cr Marshall conveyed a question from a ratepayer about the run-off from a dam on a neighbour's property. He asked to be informed of progress with the matter.	Service Mgr Development	Staff have contacted the complainant and arrange an onsite inspection.		N
344	2/7/21	Cr Marshall asked if the identity of the 5 community halls to be funded with upgrades under the BLERF, had been decided, or if that was up to QPRC to decide. Same with the RFS stations (unstated number).	Service Mgr Transport and Service Mgr Natural Landscapes and Health	The community halls were identified in the BLERF grant application after consultation with the s.355 committees. The RFS stations are under consideration.	5/7/21	N

343	30/6/21	Cr Winchester passed on concerns from a resident that there are issues with the site of the new Bungendore Pool, as it is too close to the treatment works.	Service Mgr Urban Landscapes	That advice is not technically correct. There is a 400m buffer for residential development but not Recreation. The pool was moved a further down the site to get as far away as practicable and odour studies have confirmed the site is acceptable.	30/6/21	Y
342	29/6/21	Cr Winchester raised 26 questions on road-related matters.	PGM Community Connections	See attached table.	20/7/21	Y
341	29/6/21	Cr Marshall asked for the current balance of the Palerang s.94 Development Contributions Plan, ideally before the start of the Extraordinary Meeting (30 June).	Service Mgr Finance	As reported, the balance in the DCP 10 reserve is \$468,533.54.	29/6/21	Y
340	28/6/21	Cr Winchester asked if DA.2021/1259 – DP119766 (Lots 1, 2 and 3) (Phillip Avenue Queanbeyan) is likely to come before Council, or will it only come to Council if the required number of submissions are received.	PGM Natural and Built Character	The assessment for this is still in the early stages so it is not clear whether it will go to Council or not.	28/6/21	N
339	28/6/21	Cr Winchester passed on two comments from ratepayers relating to the intersection of Aprasia Avenue and Caragh Avenue and the Intersection of Daniel Street and Caragh Avenue, Googong: "The cars on Caragh are permitted to park too close to the intersection blocking the view from those turning out from Aprasia." "This is not only a hazard for cars but also pedestrians. I often have to walk halfway out onto the road to see whether it is safe to cross all while holding a pram with my 5 month old in it behind me".	PGM Community Connections and Road Safety Officer	This has previously been reviewed on multiple occasions with multiple treatments applied. In 2017 two reports went to LTC one in June and one in December installing 'No Stopping' signs to improve sight distances. There were improvements made to the intersection of Aprasia and Caragh Avenue along with vandalism of the sign and resident resistant to 'No Stopping' signs in the indented bays, that the intersections and treatments were reviewed in 2019 and another report went to LTC meeting in August 2019 with recommended safety treatments for Caragh Avenue including these intersection. The changes were implemented in December 2019. All three LTC reports were attached. With regards to improving pedestrian safety in this area, noting the concern for crossing this road with pram, Council has heard from the developer that they are commencing preparations for upgrading the intersection of Caragh Avenue and Gorman Drive with a set of traffic lights that would provide signalised crossing opportunities for pedestrians.	29/6/21	Y

338	28/6/21	Cr Winchester passed on a request for a permanent speed camera in the 40 zone of Gorman Drive, Googong.	PGM Community Connections and Road Safety Officer	<p>The NSW Government manages the speed camera program including requests for sites. They have a public webpage where the community can nominate a site for speed camera consideration – this is the site - https://www.saferroadsnsw.com.au/haveyoursayspeedcameras.aspx. Staff have regularly provided this webpage over the last six years to QPRC residents including those from Googong, encouraging them to lodge sites for consideration for speed camera activity. Unfortunately, there have not been any sites successfully identified for Googong township for any speed camera activity and no new sites have been announced by the State Government since 2018.</p> <p>This was recently raised with TfNSW especially highlighting the lack of sites and any responses to community nominations for Googong (and Jerrabomberra) residents. This is really unfortunate because these residents see a set group of sites in Queanbeyan like Ross Road, Southbar Road and Lanyon Drive regularly receiving speed camera activity but the roads in their suburb that experience speeding don't get any speed camera activity – so the speed camera program looks nothing more than revenue raising. It also means that the State Government's new Mobile Speed Camera public awareness campaign which states how effective it is at reducing speeding and saving lives doesn't at all resonate with residents from Googong and Jerrabomberra.</p> <p>The State Government has been publicising they will be making changes to the mobile speed camera program with additional locations to be announced. Staff have requested locations in Googong and Jerrabomberra be considered and also asked for Council to be consulted and be able to provide nomination sites when new sites are being considered. No response has been received to Council's email to TfNSW.</p> <p>We recently worked on a design for a new wombat crossing proposed for Gorman Drive and are waiting for the funding approval from TfNSW. If funding is approved (and we've had interim advice that it is) the wombat crossing will be implemented on Gorman Drive in the school zone in summer school holidays. It will feature a raised crossing threshold that works like a speed hump and is designed to significantly slow traffic down at the location (down to 20km/h).</p> <p>Council also regularly collects traffic data in Gorman Drive school zone to monitor speed compliance (traffic data results from 2017, 2019 and 2020 supplied). The 85th speed percentiles indicate good compliance with the 50km/h outside school zone time, in school zone time the compliance</p>	29/6/21	Y
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				had been good in 2017 and 2019 and in 2020 we did see an increase from 85 th that were from 38-42km/h that are now 42-45km/h.		
337	28/6/21	<p>Cr Winchester advised he had been asked to refer the issue below to the Local Traffic Committee / staff for review.</p> <p>Montgomery Avenue "the first bend after the bridge is a terrible design – cars on the wrong side of the road going up and down the street – the line marking isn't any better either"</p>	PGM Community Connections and Road Safety Officer	<p>Safety for Montgomery Avenue was reviewed in 2018/2019 and a report went to LTC in February 2019 for safety upgrades including for the first corner. The upgrades saw the installation of centre-barrier line from Gorman Drive to near Goiser Loop which aimed to eliminate on-road parking as the road was narrow but also aimed to slow down the speed of vehicles by narrowing and defining travel lanes to assist in reducing incidences of drivers travelling in the middle of the road. For the sharp bend we extended the centre line-marking for the approaches to bend and installed curve advisory and speed advisory signage of 15km/h for the corner – these were installed for both directions and this is the recommended speed for the corner that enables motorist to navigate the corner and remain in the defined travel lane. In reviewing the road we did note that minimal line-marking or treatments had been required in the original design or Traffic Control Designs for the road or the corner when it was built by the developer. Ongoing in design plans that we've been reviewing in LDC for future stages of Googong such corners are highlighted back to developers for signage, line-marking and safety considerations. We didn't have traffic data for this road when we reviewed it as it was quite new, but since then the data has shown an 85th speed percentile on Montgomery Avenue approaching the corner from Gorman Drive as 45km/h and less than 4% of vehicles exceeding the speed limit. It has an ADT of 990 which indicates it's not considered a high-volume road. I know the rangers have kept an eye on this area as it has experienced issues with parking. It's also worth noting, reviewing future neighbourhood designs another exit is being planned out of Montgomery Rise which will link vehicles directly to the town-centre roads of Gorman Drive and Bunyip Drive (exit out to OCR). As this develops the traffic on Montgomery Rise is likely to change.</p>	29/6/21	Y
336	28/6/21	<p>Cr Marshall asked if Council will be issuing any directions to S355 committees and other users, about use of its venues during the current Covid-19 restrictions (to 9 July).</p> <p>He made further enquiries as to whether the Captains Flat Markets</p>	Service Mgr Recreation and Culture	<p>The following information was sent to the S355 contacts by staff on 28 June:</p> <p>"As I am sure you are aware, the NSW Government has introduced new restrictions for all of NSW.</p> <p>These changes will have an impact on committees that operate venues. Some brief details are below:</p>	28/6/21	Y

		on Saturday 3 July in the Captains Flat Community Hall might be able to go ahead, knowing that it would need a COVID Safe Plan and other restrictions would apply.		<ul style="list-style-type: none"> Venues should have QR Codes with anyone visiting checking in via the QR Code. Masks are compulsory to wear in most instances. Rules about "when to wear a face mask" are available from https://www.nsw.gov.au/covid-19/rules/face-mask-rules COVID-19 Safety Plans should be updated to reflect new venue capacity limits of one person per four square metres. Each committee will be required to identify capacity limits and update their plans accordingly. Rules on capacity limits can be viewed at https://www.nsw.gov.au/covid-19/rules/what-you-can-do-nsw#capacity-limits-in-nsw Further information is available from https://www.nsw.gov.au/covid-19 " 		
335	28/6/21	Cr Winchester reported a significant pothole on the Jerra Roundabout when joining it from the ELP.	Service Mgr Transport	The pothole was fixed on 28 June.	29/6/21	Y
334	28/6/21	Cr Winchester advised he had been approached by a resident regarding traffic monitoring in Jerrabomberra. There was a recent survey taken on Tomsitt Drive and Edwin Land Parkway. Cr Winchester asked if staff can confirm what the results of the survey were.	Service Mgr Transport	<p>Council has not requested any traffic monitoring recently on ELP and/ or Tomsitt Dr.</p> <p>This request may refer to the same camera's traffic monitoring as was recently done on Ellerton Dr /Bungendore Rd/ Yass Rd roundabout and other locations around QBN .This was done by TfNSW, collecting some traffic data at intersections.</p> <p>This year's data collections on those roads are on schedule in about three months' time.</p>	29/6/21	Y
333	24/6/21	Cr Winchester asked for the process to begin for the removal of an abandoned vehicle parked halfway up Surveyor Street in Queanbeyan.	Service Mgr Transport	<p>Council's Ranger has placed a <i>notice of intention to declare abandoned vehicle</i> sticker on the driver's side window. Due to the inclement weather, it was the only viable place to affix it – it may not hold but will be replaced to the windscreen when the opportunity presents.</p> <p>Our Ranger will monitor the vehicle for the owner to remove it within seven days (possibly earlier if damage occurs during this period then Council removes it immediately). If the vehicle remains after seven days, then the owner is notified via letter and another seven days are required by legislation to transpire before removal can take place if the owner does not respond.</p>	24/6/21	Y

332	23/6/21	Cr Biscotti passed on a request from a local builder for the ETA of two DAs.	PGM Natural and Built Character	<ul style="list-style-type: none"> DA.2021.1181 - Lot 549 - 15 Mary Street - Googong - The application has been determined and approval documentation completed. The applicant should have received advice of the approval yesterday. DA.2021.1182 - Lot 548 - 17 Mary Street - Googong - The application has been determined but approval documentation is still being completed. Likely to be completed later to-day with applicant receiving advice tomorrow. <p>Both of the above applications took a little longer because further information was requested but approval times are still in excess of what we would like to achieve i.e. 6-8 weeks.</p> <p>We are certainly struggling to maintain staff numbers in both the Planning and Building teams, both of which assess DAs. We are advertising to fill three vacant planning roles and currently recruiting one building role.</p> <p>We have been an increase of DAs since April with an average of 17 new DAs a week while we have the capacity to approve around 13 DAs a week, so until we get the staff positions filled or the DA numbers drop off we are probably going to have an average approval time closer to 10 weeks for a typical dwelling assuming there are no other significant issues.</p> <p>Other delays are expected as the NSW e-portal is bedded down.</p>	29/6/21	Y
331	23/6/21	Cr Marshall advised that the outside lights at the Braidwood Life Centre building were on, as were some of the lights for the Rec Ground itself. He asked if they could be on sensors to avoid unnecessary costs.	Service Mgr Facilities	The lights at the Life Centre are security lights for the building that are meant to be on. Staff are investigating options for those lights. The field lights are manually switched on and off by sports clubs and NSW Ambulance if they require to land a helicopter there. They can be programmed for the clubs if they inform Council of the days and times.	29/6/21	Y
330	22/6/21	Cr Winchester advised he had been approached again by residents of Maslin Place regarding their easement issue. He asked if he could provide them with a copy of the presentation given to Councillors last week.	PGM Community Connections	The presentation to Councillors in workshops is confidential, so cannot be provided for the residents. The resident can contact Council's Service Manager Utilities to discuss.	24/6/21	Y

329	21/6/21	Cr Marshall referred to an item in the most recent Councillor Catchup about the Native Title claim in Captains Flat, where it stated "a further public release of information". Cr Marshall asked if he could be directed to that information.	Service Mgr Customer and Communi- cations	Response provided.	23/6/21	Y
328	21/6/21	Cr Marshall requested the consent documents (including consent conditions) for the Maslin Place and Milleara Estate Bungendore subdivisions.	Service Manager Development	<p>Maslin Place – Originally approved under the address of 1 King Street. Original DA was DEV.2009.0327 for a 20 lot Torrens Title Subdivision – Approved 5 August 2010 DA was subsequently modified a number of times. Attached is a copy of the most recent modified consent MOD.2018.009 approved 26 September 2018 which amends and supersedes all previous consents.</p> <p>Milleara Estate – Originally approved under the address of 113 Ellendon Street Original DA was 2005/DEV-025 for a 12 Townhouse Development – Approved 29 November 2007 DA was subsequently modified a number of times. Attached is a copy of the most recent modified consent MOD.2017.093 approved 19 October 2017 which amends and supersedes all previous consents.</p>	29/6/21	Y
326	15/6/21	Cr Marshall advised that there was social media commentary after unexpected fireworks displays on the Queen's Birthday weekend. He asked about the notification and what is done with that notification i.e. is it ever objected to or any conditions imposed. Cr Marshall asked if there any obstacles to Council publicising upcoming fireworks, to allow neighbours with animals to prepare, or would this need a Council resolution.	Portfolio GM Natural and Built Character	<p>The coordination and approval of fireworks displays is carried out by Work Safe NSW. Part of the requirements in applying to Work Safe for a fireworks approval requires individuals or pyrotechnicians planning single fireworks displays to notify Council. Council will normally send a no objection letter to the applicant that has numerous conditions ranging from fire safety to time restrictions. Virtually all applications also have a condition requiring the organisers to do a letter box drop to surrounding neighbours advising them of the proposed display. This always includes adjoining neighbours but in urban areas can extended up to a 500m radius.</p> <p>If the circumstances surrounding the firework display raise any concerns (usually relating to times), Council may provide additional conditions to mitigate the problem or object to the display, however it is ultimately up to Work Safe NSW to approve or refuse a display. An example was the recent Monster Truck event at the Queanbeyan Showground. The organisers wanted to have fireworks going off throughout the 2 hour</p>	29/6/21	Y

				<p>event. Council objected to this on the basis it would have unreasonable impacts on neighbours and the displays were restricted to the beginning and end of the event.</p> <p>All upcoming licensed/approved fireworks displays are listed on the Work Safe NSW website (https://www.safework.nsw.gov.au/fireworks-display). As this is publicly available, Council will put the link on our website. However, the condition on approvals to notify surrounding neighbours usually looks after the most affected. Unfortunately, fireworks can be heard for many miles so a link to the website is unlikely to reach all those affected unless they specifically access the website.</p> <p>In relation to illegal firework displays, Council has little to no regulatory powers and this issue would be investigated by Work Safe NSW. These events are the ones that often catch pet owners off guard. Thankfully most are of short duration.</p>		
323	5/6/21	<p>Cr Marshall advised there is considerable gossip and disquiet in Captains Flat about future access to the lands adjoining the Captains Flat Dam.</p> <p>It is claimed that the land between the dam and Braidwood Road has been the subject of a successful Native Title Claim, and that the Aboriginal Lands Council (ALC) plans to close off public access. Similar claims are being made about land at the north end of Foxlow St. Cr Marshall has not heard the same about the land between the dam and Jerangle Road, but it also seems to be Crown Land.</p> <p>He stated that combined with the lead issues, there is much muttering, verging on paranoia, and with more than a hint of racism.</p> <p>He asked if there is anything council can do to inform the public; also</p>	Service Mgr Customer and Communi- cations	<p>Notwithstanding the update provided to Councillors over the past two weeks in the Councillors' Catch, this matter on ALC hadn't been covered and has been the subject to social media chatter.</p> <p>Discussions have been held with Crown Lands regarding social media assertions of the LALC assuming and fencing off lands. NSW Crown and Legacy Mines advised they are minimising public exposure to risk by securing access to contaminated crown sites, in some cases through fencing. The agencies will expand the communications with the Captains Flat community.</p> <p>A further update direct to the Community Association will be provided by the government.</p>	23/6/21	Y

		about council's access to the dam, and emergency services access.				
322	5/6/21	Cr Marshall advised he has received complaints from residents that the "Greenway" or walking tracks have been closed by the developer. It is not known how formal those paths were. Cr Marshall asked for a response from the relevant area of Council. Cr Marshall is also yet to hear from a single resident who was notified of the development application. Whether or not letters were sent or received, he believed this is a major problem for public perception of and trust in QPRC.	Service Mgr Urban Landscapes and Service Mgr Development	To be investigated		N
320	30/11/20	Cr Marshall passed on a complaint about the use of a driveway/track from the Kings Highway which is about 1km east of the QBN/Captains Flat Road intersection. The complainant had an interaction with another driver who turned right into that track/driveway from the eastbound lane of the Kings Highway, in what the complainant believes was a dangerous manner. They believe that track/driveway should not be in use, for safety reasons. The track has a farm gate on it, which is open, and the track looks quite well-maintained, suggesting it is not just in occasional use. If the gate were closed, even if not locked, it would inspire more confidence that it is only used occasionally.	Portfolio GM Community Connections	It appears that, from a Council perspective, there are no records of the property having a second access from the Kings Highway. Staff have sent TfNSW a number of emails requesting information from them about any recorded property access from the Kings Highway but have not received a helpful response to date. The matter is being followed up.	7/6/21	N

315	31/5/21	Cr Winchester advised that he had met with representatives from the Braidwood Community Association representatives on Friday and they mentioned the current access to the disabled toilet at Ryrie Park. He asked how we can go about changing the way people access the disabled toilet. At present, entry is via the men's toilet (which appears to be permanently propped open).	Service Manager Urban Landscapes and Project Coordinator Projects and Technical	<p>Staff will contact the builder to see if the proposed works are possible and will get back with an update.</p> <p>As also discussed with BCA there seems to be no reason why a baby change table could not be installed in the ladies' toilets as requested and this will be tasked to Council's building maintenance staff.</p>	17/07/21	Y
308	7/5/21	Cr Marshall asked what Council has done with the funds from the sale of Southern Phone.	CFO	<p>At a budget workshop in June 2020 Councillors asked staff to place the proceeds of the Southern Phone sale into an internal reserve and put towards restoring Council's cash position. They then resolved to receive a report on internally restricted reserves.</p> <p>Staff have reported on the internally restricted reserves to Council throughout the financial year with the reporting of the monthly investment reports and quarterly budget reviews - and have advised Council that internal reserves have been used over 2019/20 and that we are trying to recapture some of those balances through improved cash management practices including more frequent grant claims and negotiating with funding bodies for funding first models.</p>	21/07/21	Y
306	6/5/21	Cr Winchester referred a number of issues raised by a ratepayer about managing road noise at the Woolworths end of Edwin Land Parkway; Council's immediate and future plans for noise abatement; and response times to enquiries as stated in Council's Service Charter.	Portfolio GM Community Connections	<p>The ratepayer had been advised in early May as follows:</p> <p>"In 2019, Council recorded noise from Edwin Land Parkway traffic at seven representative locations along the road to establish the current road traffic noise. One representative location was a property along Rosewood Glen. The noise monitors were in place for over 3 weeks.</p> <p>The recorded noise levels were then entered into a noise model to predict future noise levels and all results were compared to the noise criteria set in the NSW Road Noise Policy (RNP). The results of this work found that a handful of properties along Rosewood Glen are experiencing noise levels above the RNP noise criteria and require further assessment on suitable noise mitigation measures. The properties on Rosewood Glen that require this further assessment to be undertaken back onto</p>	22/6/21	Y

				<p>Jerrabomberra Circle. Your property was not identified as one that needed further noise mitigation.</p> <p>As part of the next stage of work with the identified properties, Council will again undertake a check of noise levels to determine if any changes to traffic noise have occurred since the previous recordings were taken. Should this work identify a significant discrepancy in traffic noise levels compared to what was previously recorded, we will look at the whole catchment again. If this current work does not identify any significant discrepancy, we will continue to only focus on the properties that were originally identified for further assessment.</p> <p>The next stage of work is scheduled to begin after the school holidays end.</p> <p>Once this work is completed, a further report will be provided to Council for consideration of further noise treatments in the area. The noise levels at this time are not above the thresholds that would require any further work on or adjacent to your property."</p>		
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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

28 JULY 2021

ITEM 14.1 RESPONSES TO COUNCILLORS' QUESTIONS

ATTACHMENT 2 RESPONSE TO ITEM NO 342

FIRST EMAIL REQUEST – 29 June 2021

General – Grading

1 – how many staff do we currently employ to undertake road grading?

Response: We currently employ 6 maintenance grading staff, 2 teams of 3. One based in Bungendore, the other in Braidwood. We also bring in contract teams when required.

2 – how many staff makes up a grading “team”?

Response: Three staff per team

3 – what equipment does each team require?

Response: Grader, Roller and Watercart plus team transport (ute)

4 – what is the estimated capital cost to purchase new equipment for an additional grading team?

Response: Grader \$400k, Roller \$150k, Watercart \$260k, Ute \$30k – Total capital plant cost of \$840k. In addition to the cost to purchase, maintain and operate plant, additional staff would also be required to operate the new plant. 3 additional staff would cost about \$300,000 per year incl oncosts. Council would also need to fund the depreciation of the new plant so they could be replaced at the end of their life.

5 – confirm that an average grading team would grade approx 2kms of road per day, depending on its condition?

Response: Yes, on average they grade 2km per day, depending on condition of surface and table drainage.

6 – confirm the average cost of road grading by council staff is approx \$2,800 per km.

Response: The average cost to maintenance grade 1km of road with staff is \$1512 per km, depending on condition and material in existing road surface, and travel distance to the road.

7 – confirm the average cost of road grading by contractors is closer to \$8,000 per km (as per the DRFA funding received for Rossi Road grading).

Response: The average contract price per km for maintenance grading using contractors is \$1620. Additional costs associated with the DRFA scope of works following flooding and fires are included in the funding.

General – Gravel Re-sheeting

1 – how many staff do we currently employ to undertake gravel re-sheeting?

Response: We don't employ any staff specifically for gravel resheeting. Council's maintenance grading teams or construction teams generally undertake this work. Contractors are also engaged. During times of very dry or very wet weather, maintenance grading activities and gravel resheeting activities cannot be completed. Having additional resources during these times would not necessarily increase productivity.

2 – how many staff makes up a re-sheeting “team”?

Response: The same as maintenance grading. Traffic controllers may also be required.

3 – what equipment does each team require?

Response: Grader, Roller, Watercart, transport vehicle and gravel trucks.

4 – what is the estimated capital cost to purchase new equipment for an additional re-sheeting team?

Response: The same plant as with maintenance grading– total capital plant cost of \$840k, plus hire of gravel carters and traffic controllers. In addition to the cost to purchase plant, additional staff would also be required to operate the new plant se Q4).

5 – confirm that an average grading team would grade approx 2kms of road per day, depending on its condition.

Response: Depending on the location, source/carting of material and width of pavement, crews can gravel resheet up to 1km per day.

6 – confirm the average cost of road resheet by council staff is approx \$25,000 per km.

Response: The average cost to gravel resheet 1km of road is \$25,000 to \$30,000, pending the source and distance carting of gravel material.

7 – confirm the average cost of road grading by contractors is closer to \$61,000 per km (as per the DRFA funding received for Rossi Road and Boro Road re-sheeting).

Response: The cost for contractors to gravel resheet 1km of road is approximately \$30,000. Additional costs associated with the DRFA scope of works following flooding and fires are included in the funding.

Local Roads Renewal Program

Please confirm the section of road & type of work being carried out that will be included in the 2021/22 Road Renewals program, including predicted costs, which should add up to \$3.5million.

Response: The draft works program has been included in Appendix 2 of the 2021/22 Operational Plan that identifies each section of road and the proposed treatment.

Nerriga Road

Have funds been received for the full sealing of Nerriga Road? If not, when do we expect them and when do we expect the road to be totally sealed?

Response: Council is currently seeking an additional \$3m to complete the Ningee Nimble section. We were unsuccessful in receiving this funding through the recent BLERF grant funding. Staff are currently working on completing the Durran Durra section before moving on to the Ningee Nimble section and Kings Highway intersection in the coming 3-6 months. The final seal has been delayed due to rain and archaeological assessments.

Captains Flat Road

How much of the \$10 million for Captains Flat road upgrades have we received? What is the current plan of attack to spend / upgrade the road?

Response: The funding agreement for the Captains Flat Road \$10m is - \$1m in 2020/21, \$3m in 21/22, \$3m in 22/23 and \$3m in 23/24. Council's design team are currently undertaking survey and design works on the 3 priority sections of Captains Flat Road, with the intent of holding a workshop with Councillors to determine the final scope of works for the funding to enable stage 1 of the works to be undertaken in 2021-22.

Williamsdale Road

Attachment 1 for item 5.3 – Item OP028 and OP033 – notes that 1.6km of sealing will occur at approx \$1.28 million funded by LRCI – can staff please confirm how much of Williamsdale Road will then remain unsealed, and a predicted cost to seal it?

Response: Once the 1.6km of Williamsdale Road is sealed, this will leave approximately 4.2km unsealed. It is estimated that it would cost \$4m to complete the remaining 4.2km of pavement. Council staff are in the process of submitting a grant application for \$3m under Round 3 of the Fixing Local Roads program for this road.

Rossi Road

Previous advice provided to residents states that gravel resheeting undertaken by staff should cost approx \$25,000 per km, and grading should cost approx \$2,800 per km. However, the funding supplied under the DRFA was \$50,000 for 6km of grading (should only cost approx \$17k) and \$147k for gravel resheeting (should only cost approx \$61k). Please confirm that these numbers are correct. It would appear the contractors' rates are exorbitantly more expensive than if staff were to perform the work.

Response: Under DRFA guidelines, local councils cannot use staff for funded emergency works. The scope and funding to undertake DRFA repairs is approved by TfNSW inspectors. Council staff provide some contingency in estimates. Additional funding approved through the DRFA program can be utilised as part of the repair works and where possible undertake additional works, if funding allows.

Table of road upgrades listed in Draft Operating Plan

Road	Treatment	Cost	Distance	Cost/per Km
Rossi Road	Grading	\$50,000	6	\$8,333
Rossi Road	Gravel Re-sheeting	\$146,990	2.4	\$61,246
Williamsdale Road	Sealing	\$607,709	0.6	\$1,012,848
Williamsdale Road	Sealing	\$674,958	1	\$674,958
Boro Road	Gravel Re-sheeting	\$500,887	8.2	\$61,084
Mulloon-Manar Rd	Gravel Re-sheeting	\$513,194	9.7	\$52,907

SECOND EMAIL REQUEST - 1 July 2021

General

1 – How often do we arrange for traffic counts, to determine the category of each rural road and its grading schedule?

Response: Discussion on condition, counts and maintenance of rural roads is scheduled for a councillor workshop, before a report on policy, frequency and resourcing to the new council.

Rossi Road

1 – Please confirm the number of times (and dates) that Rossi Road has been graded in the past 5 years

*Response:
See table*

2 – Please confirm the number of times (and dates) that Rossi Road has been re-sheeted in the past 5 years.

Response:

Boro Road

1 – Please confirm the number of times (and dates) that Rossi Road has been graded in the past 5 years.

*Response:
See table*

2 – Please confirm the number of times (and dates) that Rossi Road has been re-sheeted in the past 5 years.

Response: